

NOTICE TO BIDDERS

REQUEST FOR PROPOSAL #11-M-0016

Wilmette Police Department Communications Center Upgrade Project

NOTICE IS HEREBY GIVEN that the Village of Wilmette will accept proposals for providing all labor, equipment, components, materials, shipping and related services necessary for the installation of communication center radio console equipment at the Wilmette Police Department, 710 Ridge Road Wilmette, IL 60091.

Proposals will be accepted until **10:00 AM CT on December 15th, 2011**, at which time the Proposals will be publicly opened.

Copies of the RFP will be available for pick up beginning **Thursday, November 3rd at 10:00PM**, at the Village of Wilmette, 1200 Wilmette Avenue, Wilmette, IL 60091.

A **Mandatory** Pre-Proposal Meeting will be held on **Wednesday, November 16th, at 10:00 AM CT**, at the Village of Wilmette Police Department, 710 Ridge Road Wilmette, IL 60091. Questions regarding the RFP must be submitted **in writing via e-mail** to Mr. Eric Peterson, Supervisor of Communications at: petersone@wilmette.com with a copy to lazaruss@wilmette.com, **by no later than Thursday, Dec 1, 2011.**

Proposals are to be sealed and marked with the project name "Wilmette Police Department Communications Center Upgrade Project" and "RFP#11-M-0016" and then delivered to:

Stephen Lazarus
Procurement Specialist
Village of Wilmette
1200 Wilmette Avenue
Wilmette, IL 60091
lazaruss@wilmette.com

The Village reserves the right to accept or reject any or all Proposals, or any part therefore; waive any minor defects, irregularities or informalities; and to decide not to award any contract; or, award a contract deemed to be in the best interests of the Village of Wilmette.

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