

ORDINANCE NO. 2011-O-19
AN ORDINANCE AMENDING CHAPTER 2 OF THE WILMETTE
VILLAGE CODE OF 1993
(Section 16 Boards and Commissions)

WHEREAS, the Village President and Board of Trustees (collectively “Village Board”) of the Village of Wilmette, Cook County, Illinois (“Village”), find that the Village is a home rule municipal corporation as provided in Article VII, Section 6 of the 1970 Constitution of the State of Illinois and, pursuant to said constitutional authority, may exercise any power and perform any function pertaining to its government and affairs for the protection of the public health, safety, morals and welfare;

WHEREAS, the Village is committed to an efficient and effective government, and;

WHEREAS, the Village is seeking to enhance the efficiency of the Village’s Boards and Commissions in order to provide a greater benefit to the community while utilizing fewer resources, and;

WHEREAS, the Village values the commitment and dedication of its residential volunteers and seeks to enhance the efficiency in which they operate as part of the Boards and Commissions, and;

WHEREAS, the changes and consolidation set forth below will not cause the removal or diminishment of any services provided to Village residents, and

WHEREAS, the Village Board has the authority to determine the scope, size and duties of its Boards and Commissions and has determined it is in the best interest of the Village to make the changes set forth in this ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of Wilmette, Cook County, Illinois:

SECTION 1: Section 2-16.3 *et. seq.* of the Wilmette Village Code, 1993 (“Village Code”), as amended, is hereby amended in its entirety so that the same shall be read as follows:

2-16.3 HUMAN RELATIONS COMMISSION.

2-16.3.1 CREATION.

There is hereby established a Human Relations Commission which shall consist of nine members, who shall be citizens and residents of the Village.

2-16.3.2 PURPOSE.

The purpose of the Human Relations Commission is:

- to promote the well-being of all members of the community;
- to support all segments of the population including youth, seniors, persons with disabilities, minorities, and low income groups;
- to support, address and make recommendations concerning emerging community needs;
- to serve as an advocate, educator, communicator, and a point of contact for all segments of the population in the community;
- to promote justice and equality;
- to encourage and facilitate solutions to social issues;
- to promote the arts and multi-cultural events;
- to plan or support community events and programs that bring together and support diverse members of the community; and
- to provide recommendations to the Village Board on matters pertaining to community welfare.

2-16.3.3 DUTIES AND FUNCTIONS.

The Human Relations Commission shall have the authority to adopt a meeting schedule consistent with its allocated staff time under Section 2-16.3.7 below, adopt rules of procedure for the conduct of its business which are consistent with the Village Code, make recommendations to the Village President and Board of Trustees for the adoption of ordinances or resolutions, and to perform such other duties or functions as assigned to it by the Village President and Board of Trustees. The Human Relations Commission may make recommendations for the expenditure of funds but shall have no authority to enter into contracts or to expend funds.

2-16.3.4 APPOINTMENT, TERM OF OFFICE; COMPOSITION.

- (a) The nine members shall be appointed by the Village President with the advice and consent of the Board of Trustees for a term of three years. However, the term of a member appointed to fill a vacancy shall include the remainder of the unexpired term of his or her predecessor plus the next full term following such initial appointment.
- (b) No member so appointed shall serve more than two consecutive terms. All appointees shall hold office until their successors are appointed and qualified.

- (c) The Village President shall designate one of the members as Chairperson of the Commission.
- (d) Any member may be removed by the Village President from the Commission for any reason at any time.
- (e) If a vacancy occurs on the Commission, then a successor member shall be appointed by the Village President with the advice and consent of the Board of Trustees, to serve the unexpired term of the vacated member.
- (f) In making appointments to the Commission, the Village President may give preference to candidates based on the following factors:
 - (1) training or expertise in public health or be a medical professional;
 - (2) a person with a disability or an immediate family member of a person with a disability;
 - (3) training or expertise in the creation or promotion of the arts;
 - (4) training or expertise in the promotion of diversity and cultural understanding; or
 - (5) training or expertise in fostering a comprehensive program of youth oriented services.

2-16.3.5 QUORUM.

- (a) Five members of the Commission shall constitute a quorum, and any action or recommendation shall require the affirmative vote of at least five members.

2-16.3.6 MEETINGS.

All meetings shall comply with the Open Meetings Act.

2-16.3.7 STAFF AND BUDGETING.

- (a) The Human Relations Commission shall submit to the Board of Trustees an annual request for appropriations as part of the Village's budget process.
- (b) The Human Relations Commission shall also submit to the Board of Trustees an annual request for the allocation, in hours, of the anticipated amount of Village staff time required for the functioning of the Human Relations Commission. Use of staff time in excess of the amount allocated is subject to prior approval by the Village Manager or the Board of Trustees.

2-16.3.8 COMPENSATION.

The members of the Commission shall serve without compensation.

2-16.3.9 GOALS & PERFORMANCE MEASUREMENT

- (a) The Human Relations Commission shall submit to the Village Board Administration Committee, on or before June 30 of each year, its goals for the following fiscal year. Whenever possible, such goals shall be measurable and defined quantitatively.

- (b) The Human Relations Commission shall submit a report to the Village Board Administration Committee, on or before March 1st of each year, detailing the past year's activities and accomplishments, including performance measures and an analysis of the prior year's goals and their completion.

SECTION 2: Section 2-16.6.2, Transportation Commission Functions, of the Village Code, (including subsections 2-16.6.2(d) through 2-16.6.2(g)) as amended, is hereby further amended by deleting the text shown in strikethrough and inserting the new text shown in underlined bold type below as follows:

The Transportation Commission shall perform the following duties:

- (a) Designate areas to be posted "no parking 2:00 a.m. to 5:00 a.m." and conduct the hearing procedure therefor in Section 13-8.4 of this code.
- (b) Designate residential permit parking areas in accordance with the survey and hearing procedure specified in Sections 13-8.21.1, 13-8.21.2 and 13-8.21.3 of this code.
- (c) Conduct such studies as the Village Board may request of it from time to time and make such recommendations as are appropriate.
- ~~(d) — Assume all the functions and duties of the Bicycle Safety Commission heretofore created by Resolution No. 74-R-13, which has been dissolved, and which included the study of bicycle laws and their enforcement and the promotion of policies and dissemination of information regarding safe bicycle usage.~~
- (d) (e) Designate locations in the village where it is necessary to place school crossing guards; such designations shall be pursuant to and in accordance with the school crossing guard guidelines adopted by the Village Board on June 16, 1992.
- (e) (f) Monitor transportation issues within the village and recommend to the Village Board ways to coordinate village, other public, and private transportation actions to increase efficiency, effectiveness, and safety.
- (f) (g) Act as liaison with PACE, CTA, RTA, METRA, and other public and private entities which provide transportation services affecting the Village of Wilmette.

SECTION 3: Section 2-16.9, Youth Commission, of the Village Code (including subsections 2-16.9.1 through 2-16.9.8) as amended, is hereby further amended in its entirety so that the same shall be deleted and the section designated as “[Reserved]”.

SECTION 4: Section 2-16.12, Environmental and Energy Commission of the Wilmette Village Code, 1993 (“Village Code”), as amended, is hereby further amended by deleting the text shown in strikethrough and inserting the new text shown in underlined bold type below as follows:

2-16.12 ENVIRONMENTAL AND ENERGY COMMISSION.

2-16.12.1 CREATION.

There is hereby established an Environmental and Energy Commission which shall consist of ~~seven~~nine members, who shall be citizens and residents of the village

2-16.12.2 PURPOSE.

The Environmental and Energy Commission shall be an advisory body to the Village Board and its Boards and Commissions, and its purpose shall be to provide advice and education on environmental issues, environmental health, bicycle and other green modes of transportation, and energy-related issues.

2-16.12.3 DUTIES AND FUNCTIONS.

The Environmental and Energy Commission shall have the authority to adopt a meeting schedule consistent with its allocated staff time under Section 2-16.12.7 below, adopt rules of procedure for the conduct of its business which are consistent with the Village Code, make recommendations to the Village President and Board of Trustees for the adoption of ordinances or resolutions, and to perform such other duties or functions as assigned to it by the Village President and Board of Trustees. The Environmental and Energy Commission may make recommendations for the expenditure of funds but shall have no authority to enter into contracts or to expend funds.

2-16.12.4 APPOINTMENT, TERM OF OFFICE; COMPOSITION, QUALIFICATIONS.

- (a) The ~~seven~~ nine members shall be appointed by the Village President with the advice and consent of the Board of Trustees for a term of three years. However, the term of a member appointed to fill a vacancy shall include the remainder of the unexpired term of his or her predecessor plus the next full term following such initial appointment.
- (b) No member so appointed shall serve more than two consecutive terms. All appointees shall hold office until their successors are appointed and qualified.
- (c) The Village President shall designate one of the members as Chairperson of the Commission.
- (d) Any member may be removed by the Village President from the Commission for any reason at any time

~~(e)~~ If a vacancy occurs on the Commission, then a successor member shall be appointed by the Village President on the advice and consent of the Board of Trustees, to serve the unexpired term of the vacated member.

~~(e)~~ The initial terms of office for the first persons appointed to the Environmental and Energy Commission shall be as follows:

~~(1) — Two members for a term of one year.~~

~~(2) — Two members for a term of two years.~~

~~(3) — Three members, each for terms of three years.~~

~~(4) — Thereafter, members of the Environmental and Energy Commission shall be appointed to three year terms of office, or unexpired terms of office, as provided in the paragraphs above.~~

(f) Each of the Environmental and Energy Commission members appointed shall have training or experience in areas such as environmental matters, energy conservation, education, transportation, pollution control, engineering, science and public health. At all times possible one member of the Environmental and Energy Commission shall have training or expertise in environmental health, or in the alternative, training and expertise in the health and medical field. At all times possible one member of the Environmental and Energy Commission have training or expertise in cycling as a green mode of transportation.

2-16.12.5 QUORUM.

(b) ~~Four~~ Five regular members of the Commission shall constitute a quorum, and any action or recommendation shall require the affirmative vote of at least ~~four~~ five members.

2-16.12.6 MEETINGS.

All meetings shall comply with the Open Meetings Act.

2-16.12.7 FUNDING.

(a) The Environment and Energy Commission shall submit to the Board of Trustees an annual request for appropriations.

(b) The Environment and Energy Commission shall also submit to the Board of Trustees an annual request for the allocation, in hours, of the anticipated amount of Village staff time required for the functioning of the Environment and Energy Commission. Use of staff time in excess of the amount allocated is subject to prior approval by the Village Manager or the Board of Trustees.

2-16.12.8 COMPENSATION.

The Members of the Commission shall serve without compensation.

2-16.12.9 TERMINATION.

The Environmental and Energy Commission shall terminate four years from the date of its creation by ordinance unless otherwise extended by a subsequent action of the corporate authorities of the Village.

2-16.12.10 GOALS & PERFORMANCE MEASUREMENT.

- (a) The Environmental and Energy Commission shall submit to the Village Board Administration Committee, on or before June 30 of each year, its goals for the following fiscal year. Whenever possible, such goals shall be measurable and defined quantitatively.
- (b) The Environmental and Energy Commission shall submit a report to the Village Board Administration Committee, on or before March 1st of each year, detailing the past year's activities and accomplishments, including performance measures and an analysis of the prior year's goals and their completion.

SECTION 5: Section 2-16.14, Wilmette Community Relations Commission, of the Village Code (including subsections 2-16.14.1 through 2-16.14.8) as amended is hereby amended in its entirety so that the same shall be deleted and the section designated as “[Reserved]”.

SECTION 6: Section 2-16.15, Fine Arts Commission, of the Village Code (including subsections 2-16.15.1 through 2-16.15.8) as amended, is hereby amended in its entirety so that the same shall be deleted and the section designated as “[Reserved]”.

SECTION 7: Section 2-16.16, Commission for Persons with Disabilities, of the Village Code (including subsections 2-16.16.1 through 2-16.16.8) as amended, is hereby amended in its entirety so that the same shall be deleted and the section designated as “[Reserved]”.

SECTION 8: This Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED by the President and Board of Trustees of the Village of Wilmette, Illinois, on the **22nd day of March, 2011**, according to the following roll call vote:

AYES: Trustees Swanson, Basil, Spillers, Terman, McKenna, Krueger, and President Canning.

NAYS: None.

ABSTAIN: None.

ABSENT: None.

Clerk of the Village of Wilmette, IL

APPROVED by the President of the Village of Wilmette, Illinois, this **22nd** day of
March, 2011.

President of the Village of Wilmette, IL

ATTEST:

Clerk of the Village of Wilmette, IL