



VILLAGE OF WILMETTE

1200 Wilmette Avenue
WILMETTE, ILLINOIS 60091-0040

MEETING MINUTES

APPEARANCE REVIEW COMMISSION

MONDAY, DECEMBER 4, 2017

7:30 P.M.

SECOND FLOOR TRAINING ROOM

Members Present: William Bradford, Chairman
Nada Andric
Mason Miller
Craig Phillips
Carrie Woleben-Meade

Members Absent: Daniel Elkins

Guests: Joseph McPhillips, 420 Linden, Unit 404

Staff Present: Lucas Sivertsen, Business Development Coordinator

I. CALL TO ORDER

Chairman Bradford called the meeting to order at 7:30 p.m.

II. APPROVAL OF MINUTES; APPEARANCE REVIEW COMMISSION MEETING OF NOVEMBER 6, 2017.

Mr. Phillips moved to approve the November 6, 2017 meeting minutes. The motion was seconded by Mr. Miller. Voting yes: Chairman Bradford and Commissioners Andric, Miller, Phillips, and Woleben-Meade. Voting no: none. **The motion carried.**

III. CONSENT AGENDA

Ms. Woleben-Meade moved to grant an Appearance Review Certificate for Case 2017-AR-32, 1141 Greenleaf Avenue, Color Code Nails, Awning Sign. The motion was seconded by Mr. Miller. Voting yes: Chairman Bradford and Commissioners Andric, Miller, Phillips, and Woleben-Meade. Voting no: none. **The motion carried.**

IV. CASES

**2017-AR-34
Linden-Ouilmette Condo Association**

**420 Linden Avenue
Appearance Review Certificate**

Mr. Sivertsen called Case 2017-AR-34, 420 Linden Avenue, Linden-Ouilmette Condominium Association, for an Appearance Review Certificate to install light fixtures.

Mr. McPhillips stated he was the President of the Linden-Ouilmette Condominium Association. He explained the association would like to replace two lower light fixtures that are approximately 6 feet back from the sidewalk with two pole mounted fixtures in the same location.

Mr. Bradford said it looks like the proposed light fixtures would not put off much illumination and that they were more for esthetics.

Mr. McPhillips said the maximum power of each fixture was 40 watts.

Mr. Bradford asked how tall the light fixtures would be above grade.

Mr. McPhillips said they would be a total of 82 inches in height. He said there are no ground level apartment units in their building. To the east is a coffee shop that typically closes by 5:00 pm and to the west are vacant garden level offices.

Mr. Bradford asked for the finish color of the fixtures.

Mr. McPhillips said they were black.

Mr. Bradford said normally the Commission asks for a photometric plans that shows lighting levels at the property line, but given the low wattage of the fixtures and their distance from neighboring properties he did not feel that level of information was necessary.

Mr. Miller moved to approve Case 2017-AR-34, 420 Linden Avenue, for an Appearance Review Certificate as submitted. The motion was seconded by Ms. Woleben-Meade. Voting yes: Chairman Bradford and Commissioners Andric, Miller, Phillips, and Woleben-Meade. Voting no: none. **The motion carried.**

V. PUBLIC COMMENT

There were no additional public comments.

VI. NEW BUSINESS

Mr. Sivertsen said the proposal at 333 Ridge Road for a three story senior living facility is a Planned Unit Development and was not required to be heard before the Appearance Review Commission. In the past, the Village Board has recommended certain PUD applications come to the ARC for a non-binding review, but that was not the case for the current proposal.

Chairman Bradford said he second term on the ARC was expiring in May. If any Commissioners know anyone that would be a good fit for the ARC please encourage them to submit a talent bank questionnaire.

VII. ADJOURNMENT

At 7:43 p.m., Mr. Phillips moved to adjourn the meeting. The motion was seconded by Ms. Woleben-Meade. Voting yes: Chairman Bradford and Commissioners Andric, Miller, Phillips, and Woleben-Meade. Voting no: none. **The motion carried.**