



**NOTICE OF MEETING
OF THE
BOARD OF FIRE AND POLICE COMMISSIONERS**

**OCTOBER 26, 2016 AT 6:00 P.M.
VILLAGE BOARD CONFERENCE ROOM OF WILMETTE VILLAGE HALL
1200 WILMETTE AVENUE, WILMETTE, ILLINOIS**

AGENDA

- I. Call to Order**
- II. Public Comment**
- III. Approval of Minutes**
 - a. September 21, 2016**
- IV. Establish Initial Eligibility Register for the Position of Firefighter**
- V. Set Minimum Passing Score for Placement on the Final Firefighter Eligibility Register**
- VI. Authorize Promotion of a Firefighter/Paramedic to a Lieutenant/Paramedic**
- VII. Other Business**
- VIII. Adjournment**

Terrence Porter, Chair

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1200 Wilmette Avenue
Wilmette, Illinois 60091

MEETING MINUTES

BOARD OF FIRE AND POLICE COMMISSIONERS

September 21, 2016
6:30 P.M.

Village Board Conference Room, Village Hall

Members Present: Terrence Porter, Chair
Todd Ehlman, Vice-Chairman
Pamela Davidson, Secretary

Staff Present: Brian King, Police Chief
John Prejzner, Assistant to the Village Manager

I. CALL TO ORDER

Commissioner Porter called the meeting to order at 6:30 p.m. Board members Davidson, Ehlman, and Porter were present.

II. PUBLIC COMMENT

None.

III. APPROVAL OF MINUTES

Commissioner Ehlman moved to approve the minutes of the August 24, 2016 Board of Fire and Police Commissioners meetings as presented. The motion was seconded by Commissioner Davidson. No further discussion occurred on the motion. Voting yes: Commissioners Davidson, Ehlman, and Porter. Voting no: none. **The motion carried.**

IV. EXECUTIVE SESSION PURSUANT TO SECTION 2(C)(1) OF THE OPEN MEETINGS ACT TO CONDUCT AN INTERVIEW FOR A POLICE OFFICER POSITION

Commissioner Ehlman moved to adjourn to executive session pursuant to section 2(c)(1) of the open meetings act to conduct an interview for a police officer position. No further

discussion occurred on the motion. Voting yes: Commissioners Davidson, Ehlman, and Porter. Voting no: none. **The motion carried.**

The Board adjourned to executive session at 6:31 p.m.

The Board returned from executive session at 7:28 p.m.

V. AUTHORIZE OR DECLINE A FINAL OFFER OF EMPLOYMENT FOR A POLICE OFFICER POSITION

Commissioner Ehlman moved to authorize a final offer of employment for a police officer position to Mr. Sam Walker. The motion was seconded by Commissioner Davidson. No further discussion occurred on the motion. Voting yes: Commissioners Davidson, Ehlman, and Porter. Voting no: none. **The motion carried.**

VI. OTHER BUSINESS

None

VII. ADJOURNMENT

At 7:29 p.m., Commissioner Ehlman moved to adjourn the meeting. The motion was seconded by Commissioner Davidson. No further discussion occurred on the motion. Voting yes: Commissioners Davidson, Ehlman, and Porter. Voting no: none. **The motion carried.**

The meeting was thereafter adjourned.

Respectfully Submitted,

John Prejzner
Assistant to the Village Manager



Date: October 25, 2016

To: Board of Fire and Police Commissioners

From: John Prejzner, Assistant to the Village Manager

Subject: Establishing Initial Eligibility Register for Firefighter Recruitment

Background

On October 15, 2016 the Village held a written test for as part of the Firefighter recruitment process. 271 candidates submitted applications from which 208 candidates completed the exam.

Discussion

In order to complete the hiring process, per the BOFPC rules, an initial eligibility register must be established by the Board. To be eligible to be placed on the initial register, candidates must successfully complete the physical examination. The candidates will then be ranked on the list based on two examinations: the written and subjective. The final score of the candidates will be calculated as a combination of 60% of the written score and 40% of the subjective score.

Next Steps

Once the candidates are notified of their composite score and rank on the initial eligibility register they will be given an opportunity to submit any preference points as specified in the BOFPC rules. Only candidates who achieve a passing score on the FST written examination (recommended by testing vendor to be 70%) may submit preference points. Furthermore, the rules state that a candidate may receive a maximum of 15 preference points, 5 points for veteran's status, 5 points for receiving a Bachelor's, and 5 points for a paramedic certification. In order to receive preference points, candidates must submit all relevant materials within 10 days of being notified of the results of the initial eligibility register.

Once the preference points are added to the composite score, the candidates will be re-ranked and placed on the final eligibility register. Please note that the rules also state that a candidate receiving Veteran's preference points cannot be passed on the final register by a non-veteran due to receiving other preference points.

The BOFPC will have to establish the final eligibility register at a BOFPC meeting at a later date.

Recommended Motions

Move to establish an initial eligibility register for the position of Firefighter.

Move to set the minimum passing score of 70 on the written examination for placement on the final initial eligibility register.

Documents Attached

1. Draft Initial Eligibility Register

Initial Eligibility List for Wilmette Fire Department's 2016 Entry-Level Testing Process

LastName	FirstName	FST (Written)	SBSA (SBSA)	Composite Score
AGUIRRE-GARCIA	JOSE	87.55	97.81	100.00
CONLON	CHRISTIAN	93.50	87.83	99.36
CISKE	JOSEPH	87.00	97.26	99.28
DAHLBERG	MICHAEL	83.98	100.00	98.37
RYBARCZYK	NICHOLAS	90.41	89.42	97.78
RHULE	EVAN	93.37	83.56	96.99
JENSEN	TIMOTHY	86.67	92.66	96.58
HUTCHINS	JONATHAN	88.64	89.65	96.51
KRAPIL	BRETT	90.21	87.05	96.37
GABL	JOSHUA	88.70	88.39	95.89
ADAMCZYK	SCOTT	95.06	78.72	95.73
KUNDER	CHRISTOPHER	83.36	95.77	95.63
MILLER	DONALD	82.99	95.85	95.38
LAU	MICHAEL	88.21	88.10	95.35
MONOSCALCO	JOHN	89.98	85.31	95.26
DENTAMARO	ROBERT	83.87	94.23	95.22
RIZZO	MATTHEW	88.05	86.81	94.55
GARCIA	ALEX	84.65	91.80	94.54
RICHARDS	ROBERT	87.67	86.47	94.07
DRAIN	TIMOTHY	86.44	87.86	93.85
STYX	MATTHEW	87.62	86.00	93.78
SPECHT	BRIAN	89.04	83.68	93.66
KAKOVAN	MICHAEL	79.59	97.15	93.41
DOWNEY	DANIEL	84.95	88.89	93.22
SCHMIDLY	KATLYN	88.14	82.80	92.49
PREWITT	PHILIP	83.56	89.26	92.33
GOETZ	JOHN	81.95	90.85	91.92
BUTLER	MICHAEL	85.87	84.98	91.87
LUBRANO	CRAIG	85.36	85.50	91.75
CARBONE	DAMIAN	83.73	87.71	91.64
REYNOSO	BENJAMIN	85.75	84.57	91.56
KEALLY	BRIAN	82.32	89.48	91.48
HOOK	JORDAN	84.33	85.69	91.04
OLNEY	NICHOLAS	86.63	82.19	90.98
FLANNAGAN	BRONSON	83.91	85.98	90.86
KEMPSTER	MICHAEL	80.82	90.25	90.71
WOJCIK	ANDREW	82.80	87.30	90.69
MANUSAR	MARY	86.51	81.68	90.62
DITTHARDT	KYLE	89.08	77.81	90.57
MORTENSEN	TYLER	91.71	73.74	90.47
DELAURENTIS	NICHOLAS	80.24	89.65	89.94
GIACOMI	BRAD	81.88	86.72	89.67
CINARDI	FRANK	82.32	85.99	89.62
AQUINO	TEODORO	87.36	78.51	89.60
COLELLA	DOMINIC	83.13	84.48	89.45
HILDEBRANDT	WILLIAM	83.29	83.79	89.22

Initial Eligibility List for Wilmette Fire Department's 2016 Entry-Level Testing Process

LastName	FirstName	FST (Written)	SBSA (SBSA)	Composite Score
PERICHT	MICHAEL	79.76	88.92	89.17
DIETZ	JOHN	81.01	86.43	88.83
BUBLITZ	JOREN	80.63	86.76	88.71
BENGE	DAVID	79.06	89.02	88.68
BRYLEWSKI	JACEK	82.43	83.88	88.59
LACY	NICHOLAS	81.67	84.94	88.55
WAGNER	SHANE	84.78	80.26	88.50
MANKA	MICHAEL	83.55	81.83	88.38
LOESCHEN	DANIEL	79.78	87.16	88.26
HANRATH	ERIC	91.60	69.68	88.23
FERRARA	DOMINICK	81.10	85.13	88.21
DUNNING	RYAN	85.93	77.94	88.17
SCHROEDER	PHILIP	85.67	78.28	88.15
HIPKE	MATT	79.05	87.95	88.10
AMIDEI	TYLER	80.21	85.83	87.88
PFEST	JOSHUA	88.30	73.70	87.78
PENDERGAST	STEPHEN	79.97	85.54	87.54
DELUTIO	JOSEPH	79.11	86.68	87.48
GORE	BENJAMIN	85.82	76.64	87.40
DUNNING	ANDREW	76.12	90.39	87.10
KUESTER	JOEL	80.78	83.35	87.01
MAMMOSER	MARK	78.61	86.22	86.84
LECAROS	RICHARD	80.43	83.22	86.67
MAREK	BRIAN	77.62	87.27	86.62
ZIBELL	EVAN	78.28	86.01	86.47
GARARD	EDWARD	79.29	84.26	86.33
POPLAWSKI	JACK	84.12	77.00	86.26
SULLIVAN	BURKE	80.69	82.06	86.26
TRUNEK	GEORGE	89.78	68.48	86.16
BRIDGES JR.	DALE	79.24	84.01	86.16
BETTENHAUSEN	TYLER	78.98	84.21	86.06
ROMANDINE	VINCENT	85.86	73.96	86.00
HAAG	BRIAN	76.29	87.98	85.96
KRAGER	PATRICK	82.16	79.16	85.87
SKELLEY	JEFF	84.76	75.25	85.83
PRESTEL	WALTER	78.23	84.85	85.82
REED	RYAN	78.06	84.91	85.71
MCCARTHY	MATTHEW	83.38	76.49	85.41
COMISE	THOMAS	76.43	86.48	85.27
AMBROZIAK	AARON	78.32	83.69	85.26
MENELLE	MATTHEW	79.54	81.74	85.19
BEATH	DOUGLAS	77.43	84.85	85.19
SNELTEN	KYLE	75.24	88.06	85.18
QUATTROCCHI	DONALD	83.03	76.44	85.10
MYERS	CHARLES	82.11	77.62	85.01
MEEK	FREDERICK	84.67	73.84	85.01

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LastName	FirstName	FST (Written)	SBSA (SBSA)	Composite Score
NOONAN	TREVOR	72.98	90.90	84.92
CAPLIS	DANIEL	74.46	88.51	84.81
KRYNSKI	KRISTIAN	76.12	85.97	84.76
NEWMAN	BENJAMIN	84.88	72.76	84.60
ADAMS	MICHAEL	83.27	74.93	84.49
RUTH	JAMES	77.16	83.89	84.47
HAMRICK	JOSEPH	72.48	90.15	84.13
SCHUTZ	STEPHEN	84.03	72.87	83.99
BROUILLETTE	ERIC	78.60	80.81	83.95
SCHREMS	KYLE	77.81	81.77	83.85
PIETA	NICHOLAS	70.40	92.65	83.82
GUZMAN	MICHAEL	76.79	83.18	83.80
BECKER	BLAKE	75.98	84.05	83.62
AMES	JASON	75.25	85.03	83.58
HAY	BRENDAN	75.72	84.05	83.42
KRAKAU	DOUGLAS	78.75	79.28	83.26
LUTSCH	JOSEPH	79.51	77.94	83.14
BECKER	BRAD	83.10	72.63	83.14
BOROWIAK	MICHAEL	85.28	68.90	82.86
SPURLOCK	JARROD	74.78	84.28	82.81
GARCIA	CARL	78.45	78.87	82.81
WICKLUND	MICHAEL	81.03	74.93	82.74
PAUL	JEFFREY	78.65	78.22	82.62
DELACRUZ	JORELL	77.93	79.07	82.51
CROSS	DEVIN	84.15	69.80	82.45
HERLING	PATRICK	75.27	82.57	82.29
GRABOWSKI	MICHAL	76.16	80.86	82.07
HAUSL	GARY	70.76	88.80	82.06
ROBISON	MICHAEL	71.45	87.36	81.84
SWIERCZYNSKI	PAWEL	78.38	76.49	81.49
RUSNAC	JAKE	73.36	83.77	81.43
MILLER	DANIEL	78.89	75.13	81.17
O'LEARY	DANIEL	73.47	83.05	81.13
GREENE	KEVIN	72.32	84.37	80.93
RINALDI	THOMAS	75.40	79.62	80.82
RIETVELD	BRYAN	76.31	78.22	80.79
OROS	BENEIAMIN	72.26	84.19	80.79
BERTON	ALEXANDER	79.93	72.49	80.58
STARKEY	LANDON	72.93	82.67	80.50
DELPRADO	NICHOLAS	78.20	74.81	80.45
FUHS	PATRICK	77.39	75.71	80.30
BAHNSEN	GREGORY	75.54	78.33	80.24
WHELAN	KEVIN	78.01	74.39	80.08
GROTHENDIECK	STEVEN	86.51	61.80	80.05
MAST	MICHAEL	73.83	80.21	79.90
PANAGOPOULOS	LOUIS	70.24	85.21	79.75

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LastName	FirstName	FST (Written)	SBSA (SBSA)	Composite Score
ROTTER	IRVIN	72.35	81.88	79.63
ROJAS	CRISTIAN	72.62	81.28	79.53
NOTO	MICHAEL	76.75	74.89	79.36
DAMRAT	CHRISTOPHER	76.83	74.45	79.19
HULSEY	ANDREW	74.30	77.80	78.99
MAHONEY-MUNO	DYLAN	78.60	71.37	78.94
WALOVITCH	ADAM	72.25	80.39	78.76
WALTON-MYERS	CHARLES	71.66	81.13	78.69
DYE	ERICH	80.43	68.20	78.69
BRIDGE	JEFFREY	81.62	66.26	78.60
MARTINO	JOSEPH	71.18	81.00	78.24
FARNON	WILLIAM	71.70	80.00	78.13
BROSIO	NICHOLAS	72.37	78.76	77.99
GIOVENCO	ERIC	70.42	81.53	77.93
YODER	PATRICK	74.31	75.14	77.59
LUPO	MARTIN	76.79	71.11	77.39
VISOR	ALEXANDER	82.63	62.30	77.28
OVERLAND	CHRISTOPHER	84.00	59.95	77.10
ARENKILL	SAMANTHA	73.77	74.16	76.64
GORSKI	MICHAEL	71.84	76.65	76.45
MALONEY	CONOR	75.73	70.83	76.41
BENSON	ZACHARY	74.44	72.08	76.06
VASIS	THOMAS	72.30	74.83	75.84
BUCHHOLZ	JONATHAN	73.84	72.31	75.72
LOVE	GRANT	77.62	66.34	75.50
TRAGAS	CHARLES	72.64	73.66	75.49
HOWARD	JONATHAN	71.00	75.00	74.92
GIARDINO	ROCCO	72.55	72.42	74.76
WESOLOWSKI	ERIK	72.02	72.97	74.63
SMITH	JACOB	70.82	74.55	74.53
MIKLASZ	CONNOR	76.07	66.63	74.44
THOMSON	JOHN	71.55	72.95	74.26
HADAC III	RAYMOND	73.09	70.40	74.11
MEIER	MATTHEW	71.47	69.14	72.17
KOLB	FRANK	75.81	62.57	72.08
FUDERER	NICHOLAS	72.99	66.52	71.97
KRAY	DANIEL	76.86	60.27	71.69
SERRANO	JOSHUA	71.98	64.45	70.08
NITTI	NICHOLAS	73.03	62.75	70.00
HARRIS	MATT	69.45	74.57	69.45
MCDERMOTT	SEAN	69.19	84.04	69.19
SMITH	GEORGE	69.06	85.94	69.06
COHOON	RYAN	69.00	69.58	69.00
DEMPSEY	JOSEPH	68.86	77.17	68.86
GARRIGAN	BILL	68.26	76.96	68.26
GLASDER	KEVIN	68.22	78.00	68.22

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LastName	FirstName	FST (Written)	SBSA (SBSA)	Composite Score
COCCIA	RYAN	68.12	76.95	68.12
ZURICK	JOHN	67.05	87.17	67.05
REPCZYNSKI	LUKASZ	66.86	65.46	66.86
ERRINGTON	JACOB	66.74	81.98	66.74
MCCLOSKEY	RYAN	66.54	79.97	66.54
MOUNT	TREVOR	66.50	78.68	66.50
GUERRERO	DAVID	66.41	75.05	66.41
POLUBINSKI	BRIAN	65.74	76.48	65.74
RADANOV	VLADO	65.63	90.38	65.63
DECKERT	JAKE	65.51	91.61	65.51
WAGNER	SEAN	64.22	70.54	64.22
WENNERSTROM	CODY	63.35	72.12	63.35
KORZIUK	JOSEPH	63.12	50.53	63.12
THOMPSON	JACK	62.84	81.88	62.84
HAMEISTER	MICHAEL	60.85	79.38	60.85
GALAN	DAVID	60.17	76.81	60.17
BOUCHE	RYAN	59.92	74.13	59.92
LAVERY	DAVID	59.77	73.74	59.77
ARQUETTE	RYAN	59.59	84.66	59.59
HAI	ERIK	58.32	76.92	58.32
WHITE	BRAD	57.15	81.85	57.15
WASSON	KABIR	47.03	75.59	47.03

**Note- The composite score combines written exam scores with subjective exam scores in a 60% (Written) to 40% (Subjective) weighting prior to combining the two exam scores, it was necessary to place both scores on an equivalent scale so that the scores could be weighted accurately and combined in a mathematically appropriate manner. The two raw exam scores (as shown on the list) were first converted into standardized scores (z-scores) and then combined according to the aforementioned weights.



Date: October 19, 2016

To: Board of Fire and Police Commissioners

From: John Prejzner, Assistant to the Village Manager
Michael McGreal, Fire Chief

Subject: Promotion to Fire Lieutenant

Background

The Fire Lieutenant Promotional List currently in place was established August 11, 2015 and will expire on August 11, 2017. There will be a Lieutenant/Paramedic vacancy on November 1, 2016.

Discussion

The BOFPC rules state that the Board shall appoint the person with the highest ranking on the list. However, the Board does have the right to pass over the candidate if the Board has reason to conclude that the highest ranking person has demonstrated substantial shortcomings in work performance or has engaged in misconduct. Staff has no reason to believe that Michael Minogue, the highest ranked candidate, should be passed over. Therefore, it is staff's recommendation that Mr. Minogue be promoted to Fire Lieutenant.

Recommended Motion

Move to promote Firefighter/Paramedic Michael Minogue to the position of Lieutenant/Paramedic effective November 1, 2016.