



**NOTICE OF MEETING
OF THE
BOARD OF FIRE AND POLICE COMMISSIONERS**

**MONDAY, JUNE 27, 2016 AT 7:30 A.M.
VILLAGE BOARD CONFERENCE ROOM OF WILMETTE VILLAGE HALL
1200 WILMETTE AVENUE, WILMETTE, ILLINOIS**

AGENDA

- I. Call to Order**
- II. Public Comment**
- III. Approval of Minutes**
 - a. June 9, 2016**
- IV. Executive Session Pursuant to Section 2(c)(1) of the Open Meetings Act to Conduct an Interview for the Position of Firefighter**
- V. Authorize and/or Decline a Final Offer of Employment for the Position of Firefighter**
- VI. Other Business**
- VII. Adjournment**

Terrence Porter, Chair

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1200 Wilmette Avenue
Wilmette, Illinois 60091-0040

MEETING MINUTES

BOARD OF FIRE AND POLICE COMMISSIONERS

June 9, 2016

7:30 A.M.

Village Board Conference Room, Village Hall

Members Present: Terrence Porter, Chair
Todd Ehlman, Vice-Chairman

Members Absent: Pamela Davidson, Secretary

Staff Present: Brian King, Police Chief
John Prejzner, Assistant to the Village Manager

I. CALL TO ORDER

Commissioner Porter called the meeting to order at 7:30 a.m. Board members Ehlman and Porter were present.

II. PUBLIC COMMENT

None.

III. APPROVAL OF MINUTES

Commissioner Ehlman moved to approve the minutes of the May 20, 2016 Board of Fire and Police Commissioners meetings as presented. The motion was seconded by Commissioner Porter. No further discussion occurred on the motion. Voting yes: Commissioners Ehlman and Porter. Voting no: none. **The motion carried.**

IV. SET MINIMUM PASSING SCORE FOR THE POLICE OFFICER RECRUITMENT PROCESS WRITTEN EXAMINATION

John Prejzner, Assistant to the Village Manager, provided a summary of the Police Officer written examination. Mr. Prejzner stated that the Board needs to set a minimum passing

score prior to approving the list. The Board reached a consensus to set the minimum passing score at 70%.

Commissioner Ehlman moved to establish a minimum passing score of 70% on the police officer written examination. The motion was seconded by Commissioner Porter. No further discussion occurred on the motion. Voting yes: Commissioners Ehlman and Porter. Voting no: none. **The motion carried.**

V. ESTABLISH FINAL ELIGIBILITY REGISTER FOR THE POSITION OF POLICE OFFICER

Mr. Prejzner stated that with setting the minimum passing score on the written examination, the Board can now approve a Final Eligibility Register. Mr. Prejzner revealed the names of the candidates and their respective scores.

Commissioner Ehlman moved to establish an eligible register for the position of Police Officer consisting of candidates that passed all examinations with candidates listed on the register in rank order of final composite exam score. The motion was seconded by Commissioner Porter. No further discussion occurred on the motion. Voting yes: Commissioners Ehlman and Porter. Voting no: none. **The motion carried.**

Mr. Prejzner stated that the list will be in effect for a period of six months unless extended.

VI. OTHER BUSINESS

None

VII. ADJOURNMENT

At 7:40 a.m., Commissioner Ehlman moved to adjourn the meeting. The motion was seconded by Commissioner Porter. No further discussion occurred on the motion. Voting yes: Commissioners Ehlman and Porter. Voting no: none. **The motion carried.**

The meeting was thereafter adjourned.

Respectfully Submitted,

John Prejzner
Assistant to the Village Manager