



**NOTICE OF MEETING
OF THE
BOARD OF FIRE AND POLICE COMMISSIONERS**

**THURSDAY, JUNE 28, 2018 AT 7:30 A.M.
COMMITTEE MEETING ROOM OF WILMETTE VILLAGE HALL
1200 WILMETTE AVENUE, WILMETTE, ILLINOIS**

AGENDA

- I. Call to order**
- II. Public comment**
- III. Approval of minutes**
 - a. June 12, 2018**
- IV. Closed Session Pursuant to Section 2(c)(1) of the Open Meetings Act to Discuss Potential Employment and Conditional Offers for the position of Police Officer**
- V. Authorize Staff to Make Conditional Offers of Employment for the Position of Police Officer**
- VI. Other Business**
- VII. Adjournment**

Todd Ehlman, Chair

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1200 Wilmette Avenue
Wilmette, Illinois 60091

MEETING MINUTES

BOARD OF FIRE AND POLICE COMMISSIONERS

**June 12, 2018
6:15 P.M.**

Village Board Conference Room, Village Hall

Members Present: Todd Ehlman, Chair
 Pamela Davidson, Vice-Chair
 Cameron Krueger, Secretary

Staff Present: John Prejzner, Assistant Director of Administrative Services

I. CALL TO ORDER

Commissioner Ehlman called the meeting to order at 6:15 p.m. Board members Davidson, Ehlman, and Krueger were present.

II. PUBLIC COMMENT

None.

III. APPROVAL OF MINUTES

Commissioner Davidson moved to approve the minutes of the April 11, 2018 meeting. The motion was seconded by Commissioner Krueger. No further discussion occurred on the motion. Voting yes: Commissioners Davidson, Ehlman, and Krueger. Voting no: none. **The motion carried.**

IV. ESTABLISH ELIGIBLE REGISTER FOR THE POSITION OF POLICE OFFICER

John Prejzner, Assistant Director of Administrative Services, summarized the police recruitment process and written examination that took place on June 2, 2018. Mr. Prejzner stated that the Board previously set the minimum passing score at 70 and the results of the

written examination were presented.

Commissioner Davidson moved to establish an eligible register for the position of Police Officer consisting of candidates that passed all examinations with candidates listed in rank order of final composite exam score. The motion was seconded by Commissioner Krueger. No further discussion occurred on the motion. Voting yes: Commissioners Davidson, Ehlman, and Krueger. Voting no: none. **The motion carried.**

V. APPROVAL OF 2018 FIREFIGHTER ORIGINAL APPOINTMENT EXAMINATION TIMELINE AND AUTHORIZE STAFF TO MAKE CHANGES SHOULD THE NEED ARISE

Mr. Prejzner stated that the current Firefighter list expires on November 23, 2018. The Village is again partnering with Morton Grove, Niles, and Park Ridge to create a new list. The timeline for the recruitment process will be to accept applications starting on July 24th or earlier with a due date of August 28th and the written examination on September 29th.

Commissioner Davidson moved to approve the 2018 Firefighter Original Appointment Examination Timeline and to authorize staff to make changes should the need arise. The motion was seconded by Commissioner Krueger. No further discussion occurred on the motion. Voting yes: Commissioners Davidson, Ehlman, and Krueger. Voting no: none. **The motion carried.**

VI. OTHER BUSINESS

The Board set the next meeting date as Thursday, June 28th at 7:30 a.m.

VII. ADJOURNMENT

At 6:37 p.m., Commissioner Davidson moved to adjourn the meeting. The motion was seconded by Commissioner Krueger. No further discussion occurred on the motion. Voting yes: Commissioners Davidson, Ehlman, and Krueger. Voting no: none. **The motion carried.** Respectfully Submitted,

John Prejzner
Assistant Director of Administrative Services