

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE
VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE
OF WILMETTE HELD IN THE SECOND FLOOR TRAINING ROOM
OF SAID VILLAGE HALL, 1200 WILMETTE AVENUE, WILMETTE, ILLINOIS
ON TUESDAY, OCTOBER 30, 2007**

I. Call to Order

President Canning called the meeting to order at 7:05 p.m.

Members Present: President Christopher S. Canning
 Trustee Alan Swanson
 Trustee Lali Watt
 Trustee John Levin
 Trustee Mari Terman
 Trustee Karen Spillers
 Trustee Mike Basil

Staff Present: Michael J. Earl, Village Manager
 Maureen Barry, Assistant Village Manager
 Joe McRae, Assistant to the Village Manager
 Bob Amoruso, Finance Director
 Kathleen Gargano, Special Assistant to Finance &
 Administration
 Blythe Trilling, Assistant Finance Director

Minutes transcribed by: Barbara Hirsch

I. Update on Federal Emergency Management Agency (FEMA) and Chicago Transit Authority (CTA) Cutbacks.

Joe McRae, Assistant to the Village Manager, reported that he recently attended a FEMA meeting with President Canning and Guy Lam, Street Superintendent, and was told that the Federal Government had declared Cook County a disaster area and Wilmette would be eligible to receive reimbursement from the Federal Government for some of the August 23 storm event expenses. The Village incurred an estimated \$1.1 million in storm related expenses. There will be a meeting in future weeks to review the application process for reimbursement.

The Village Board discussed the impact of the \$1.1 million in estimated storm related expenses on the proposed budget. To account for this unexpected expense, the Village Board agreed not to borrow the money, instead opting to identify budget items that could be eliminated, deferred or postponed.

President Canning reported that he met with CTA President Ron Huberman to review the transportation cutbacks for the area noting that the cutbacks to the Purple Line will be minimal.

II. Budget Decisions

Village Manager Michael Earl reviewed the Budget Decisions Spreadsheet developed at the direction of the Village Board. Mr. Earl noted that the items have been organized into the following four categories:

- Section A – Deferral Items
- Section B – Additional Requests
- Section C – Items in Budget reduction memo
- Section D – Other Decisions

The Board discussed and agreed to the following actions on these items:

- 1) Fire Inspectors – \$20,000 – Postponed to 2009
- 2) Police Officer Position – \$84,430 – Postponed to 2009
- 3) GIS Consortium Membership – \$107,000 – Postponed to 2009
- 4) PC Replacement – \$15,000 – Eliminate from the 2008 Proposed Budget
- 5) Pick Up Trucks – \$192,500 – Postponed to 2009
- 6) Ambulance - \$70,000 approved in the 2008 Proposed Budget with remaining \$70,000 postponed to 2009
- 7) Police Vehicle –\$25,000 – Postponed to 2009
- 8) Tree Planting – \$24,225 – Remain in the 2008 Proposed Budget
- 9) Alley Maintenance Program –\$90,000 – Eliminate from the 2008 Proposed Budget
- 10) Sidewalk Replacement Program – \$35,000 – Eliminate from the 2008 Proposed Budget
- 11) Curb Replacement Program – \$70,000 – Eliminate from the 2008 Proposed Budget
- 12) Brick Street Renovation – \$225,000 – Eliminate from the 2008 Proposed Budget
- 13) Traffic Calming – \$20,000 – Remain in the 2008 Proposed Budget

President Canning declared a recess at 8:20 p.m.

President Canning called the meeting back to order at 8:25 p.m.

The Village Board continued discussion and agreed to the following action on the proposed items:

- 14) Employee Wellness Program - \$4,000 – Eliminate from the 2008 Proposed Budget
- 16) GIS Consortium Membership - \$107,000 – Postponed to 2009

- 17) MUNIS Vehicle Sticker Module - \$8,950 – Remain as not included in the 2008 Proposed Budget
- 18) Village Hall Wireless Network Equipment - \$8,600 – Remain as not included in the 2008 Proposed Budget
- 19) Part-Time Plumbing Inspector - \$25,400 – Remain in the 2008 Proposed Budget
- 20) Comprehensive Review of Zoning Ordinance -\$50,000 – Remain in 2008 Proposed Budget
- 21) Planning Studies - \$20,000 – Remain as not included in 2008 Proposed Budget
- 22) HVAC Compressor Replacement – \$12,000 - Remain in 2008 Proposed Budget
- 23) Metra Station Security Cameras -\$17,000 – Remain as not included in 2008 Proposed Budget
- 24) Skokie Valley Bike Trail - \$60,000 - Remain as not included in 2008 Proposed Budget
- 25) Council Chamber Improvements - \$350,000 – Remain as not included in 2008 Proposed Budget
- 32) Large Dump Truck - \$160,000 – Remain in 2008 Proposed Budget
- 33) Large Dump Truck - \$160,000 – Remain in 2008 Proposed Budget
- 34) Aerial Truck - \$165,000 – Remain as not included in 2008 Proposed Budget
- 35) Dump Truck Tarps - \$8,300 – Remain in 2008 Proposed Budget
- 36) Utility Grapple Attachment - \$5,000 – Remain in 2008 Proposed Budget
- 37) Automatic External Defibrillators - \$5,400 – Eliminate from 2008 Proposed Budget
- 38) Streetscape Furniture - \$9,825 – Remain as not included in 2008 Proposed Budget
- 39) Speed Monitoring Display - \$6,000 – Remain as not included in 2008 Proposed Budget
- 40) Exercise Room Equipment - \$5,850 – Remain as not included in 2008 Proposed Budget
- 41) Police Vehicles - \$130,000 – Remain in 2008 Proposed Budget. This item was reduced by \$25,000 from the original request as the staff vehicle was postponed to 2009.
- 42) In-Car Computers - \$25,000 – Remain in 2008 Proposed Budget
- 43) Squad Car Video Cameras - \$30,000 – Remain in 2008 Proposed Budget
- 44) Automatic External Defibrillators - \$15,000 – Remain in 2008 Proposed Budget
- 45) GPS Tracking System \$16,850 – Remain as not included in 2008 Proposed Budget
- 46) Duty Weapon Night Sight Replacement - \$1,500 – Remain in 2008 Proposed Budget
- 47) Gas Mask Air Filter/Canister Replacements - \$3,000 – Remain as not included in 2008 Proposed Budget

- 48) Digital and Surveillance Video Equipment - \$1,550 – Remain as not included in 2008 Proposed Budget
- 49) Self Contained Breathing Apparatus - \$216,000 – Remain in 2008 Proposed Budget
- 50) Reserve Aerial Ladder Refurbishment - \$175,000 – Remain in 2008 Proposed Budget
- 53) Part-Time Fire Hydrant Tester - \$6,000 – Remain as not included in 2008 Proposed Budget
- 54) Staff Vehicle (FD) - \$37,000 – Remain as not included in 2008 Proposed Budget
- 55) Bicycle Path Fence and Gate for Station - \$75,000 – Remain as not included in 2008 Proposed Budget
- 56) Extrication Equipment - \$9,500 – Remain as not included in 2008 Proposed Budget
- 57) Mobile Data Terminals - \$77,000 – Remain as not included in 2008 Proposed Budget
- 58) Fire Hose Roller (2) - \$2,800 – Remain as not included in 2008 Proposed Budget
- 59) Squad Truck Compartments - \$5,000 – Remain as not included in 2008 Proposed Budget
- 60) Portable Flow Meter - \$2,500 – Remain as not included in 2008 Proposed Budget
- 61) Fire Station Signs - \$3,600 – Remain as not included in 2008 Proposed Budget

President Canning asked to forward to item (97) regarding the Emerald Ash Borer (EAB) Expenditure. President Canning noted that he recently spoke to a representative of the Illinois Department of Agriculture, who said that since the Village has been so aggressive with the EAB, the Village should be able to reduce funding in 2008. The Board agreed to reduce the operating expenditure by \$100,000.

- 98) Village Board Goal Setting - \$5,000 –Eliminate from 2008 Proposed Budget
- 99) Village Board Training - \$1,200 – Eliminate from 2008 Proposed Budget
- 100) Defer Coil Cleaning - \$7,000 – Eliminate from 2008 Proposed Budget
- 101) Village President Salary - \$4,400 – Eliminate from 2008 Proposed Budget

President Canning asked to return to item (62).

- 62) Reduction in Village Hall Hours – \$15,000 – Reduce 2008 Proposed Budget by \$15,000 and reduce the Village Hall hours accordingly. Staff was asked to review and prepare a recommendation.

Trustee Basil asked that the Health Services items be addressed next. The Board discussed and agreed to the following

- 78) Health Services Reduction #1- \$6,875 – No reduction to 2008 Proposed Budget
- 81) Health Services Reduction #2 - \$13,745 – No reduction to 2008 Proposed Budget
- 84) Health Services Reduction #3 -\$27,500 – No reduction to 2008 Proposed Budget

Trustee Terman suggested that the Board conduct a future review of the nursing services provided to those schools that do not reimburse the Village for these services.

Trustee Watt also suggested reviewing the mutual aid fire agreement with Winnetka.

The Village Board continued discussion and agreed to the following action on the proposed items:

- 63) Youth Commission Grants - \$2,000 – Add to 2008 Proposed Budget for a total budget of \$20,000 in the 2008 Proposed Budget
- 77) Reduce Issues of *The Communicator* - \$6,500 – Eliminate one issue in 2008 adjusting the schedule as appropriate

The Village Board discussed Budget Decision Spreadsheet item (72) regarding eliminating Village Department Open Houses/New Resident Reception. The Committee asked that staff review the possibility of alternating years for the open houses/new resident reception for discussion at the November 1 meeting.

President Canning reviewed the remaining open items to be discussed at the November 1 meeting as follows: 64 – 72, 76, 79, 80, 82-83, 85-89 and 91-96.

President Canning asked staff to update the Budget Decisions Spreadsheet for the next budget meeting.

III. Adjournment

Trustee Terman moved to adjourn the meeting at 10:04 p.m., seconded by Trustee Watt. All voted aye, the motion carried.

Respectfully submitted,

Maureen Barry
Assistant Village Manager