



VILLAGE OF WILMETTE

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**MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING OF THE
PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF
WILMETTE HELD ON THURSDAY, JUNE 19, 2014 AT 7:00 P.M.
IN THE SECOND FLOOR TRAINING ROOM OF THE
VILLAGE HALL, 1200 WILMETTE AVENUE, WILMETTE, ILLINOIS.**

Members Present:

President Bob Bielinski

Trustee

Mike Basil
Carol Ducommun
Cam Krueger
Alan Swanson
Julie Wolf

Members Absent:

Trustee Ted McKenna

Staff Present:

Timothy Frenzer, Village Manager
Michael Braiman, Assistant Village Manager
Alex Cease, Assistant to the Village Manager
John Prejzner, Assistant to the Village Manager
Blythe Trilling, Assistant Finance Director
Meg Boyich, Accountant
Donna Jakubowski, Public Works Director
Brigitte Berger, Engineering Director
Jorge Cruz, Assistant Engineering Director
Scott Hilts, Project Manager
Jim Dominik, Fire Chief
Mike McGreal, Deputy Fire Chief
Anthony Bucci, Fire Lieutenant
Brian King, Police Chief
Peter Skiles, IT Director
Nabil Quafisheh, Water Plant Superintendent

I. Call to Order

President Bielinski called the meeting to order at 7:00 p.m.

II. Review of 2015 - 2024 General Fund Capital Improvements Program (CIP)

Michael Braiman, Assistant Village Manager, provided an overview of the General Fund CIP through a PowerPoint presentation. Mr. Braiman discussed funding levels for CIP projects as well as CIP rankings. Mr. Braiman noted that there are \$4.5 million in critical CIP projects in the General Fund. All proposed CIP projects were ranked by the budget team and department directors. The ranking list is provided in the meeting packet.

Brian King, Police Chief, summarized the department's requests. Trustee Basil asked about the status of the monopole and the negotiations with AT&T. Tim Frenzer, Village Manager, stated that negotiations with AT&T have been unsuccessful and staff is proceeding with the project without AT&T. Mr. Braiman discussed the importance of maintaining the replacement cycle of police vehicles.

Mike McGreal, Deputy Fire Chief, summarized the department's requests. Mr. Braiman stated that staff may recommend advancing the purchase of the ambulance to 2014 if finances allow for it. Such a recommendation would be made in the fall of 2014.

Peter Skiles, IT Director, summarized the department's requests.

Donna Jakubowski, Public Works Director, summarized the department's requests.

Brigitte Berger, Engineering Director, summarized the department's request for Streets, Sidewalks, and Alleys.

Nabil Quafisheh, Water Plant Superintendent, summarized the department's requests.

Ms. Berger summarized the sewer capital improvements projects, including the \$26 million Sewer Improvement Program. Mr. Frenzer discussed the Park District's West Park improvement requests. Discussion ensued and the Board reached a consensus agree with the requests. Mr. Frenzer stated that staff will begin negotiating an intergovernmental agreement with the Park District which will be brought to the Village Board for approval.

III. General Fund Discussion

Mr. Braiman, summarized the General Fund revenues and expenses for 2014 and 2015 projections. Mr. Braiman stated that the Debt Service Fund, whose revenues consist solely of property tax, has been drawing down on its reserves due to a higher than anticipated loss in property tax collections. As a result, Mr. Braiman stated that initial property tax levy projections assume a 3.39% increase and a 0.13% increase in the property tax levy is recommended. Trustee Mike Basil requested that staff model how the increase would look like if it was phased in over three years.

Mr. Braiman stated that the Finance Committee discussed potential revenue adjustments and recommended that the Committee-of-the-Whole consider five potential revenue adjustments. The revenue sources discussed were: Home Rule Sales Tax, Gasoline Tax, Natural Gas Tax, Packaged Liquor Tax, and Cigarette Tax. The Board reached a consensus to formally consider adopting an Ordinance approving a 0.75% Home Rule Sales Tax increase to be allocated to capital improvements.

IV. Water Fund Discussion

Mr. Braiman, summarized the Water Fund revenues and expenses for 2014 and 2015 projections. Mr. Braiman stated that there is no water rate increase projected for 2015.

V. Sewer Fund Discussion

Mr. Braiman, summarized the Sewer Fund revenues and expenses for 2014 and 2015 projections. Mr. Braiman stated that the Village Board has previously approved a \$0.40 increase to the 2015 sewer rate as part of the \$26 million sewer improvement program and no further action is required.

VI. Adjournment

Trustee Basil moved to adjourn the meeting at 10:25 p.m., seconded by Trustee Ducommun. There was no further discussion on the motion. All voted aye, the motion carried.

Respectfully submitted,

John Prejzner
Assistant to the Village Manager