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**MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING OF THE
 PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF
 WILMETTE HELD ON MONDAY, SEPTEMBER 12, 2016 AT 7:00 P.M.
 IN THE PUBLIC WORKS FACILITY, 711 LARAMIE AVENUE, WILMETTE, IL.**

Members Present:

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| President | Bob Bielinski |
| Trustee | Carol Ducommun
Cam Krueger
Ted McKenna
Senta Plunkett
Daniel Sullivan
Julie Wolf |

Staff Present:

- Timothy J. Frenzer, Village Manager
- Michael Braiman, Assistant Village Manager
- John Prejzner, Assistant to the Village Manager
- Melinda Molloy, Finance Director
- John Risko, Assistant Finance Director
- Nabil Quafisheh, Water Management Director
- Nate Jordan, Assistant Water Management Director
- Brigitte Berger, Engineering and Public Works Director
- Russell Jensen, Village Engineer
- Jorge Cruz, Assistant Village Engineer

I. Call to Order

President Bielinski called the meeting to order at 7:05 p.m.

II. Discussion of Long Range Planning – Water and Roads

Timothy Frenzer, Village Manager, stated that the purpose of tonight 's meeting is to discuss long-term funding policies as they relate to the road program and water capital improvements.

Nabil Quafisheh, Water Management Director, discussed the Department's new asset management plan which provides strategies and recommended actions for future capital planning. Mr. Quafisheh discussed three capital projects with the highest risk rating and cost: Electrical Improvements, Water Intake Improvements, and Treatment Process Improvements.

Melinda Molloy, Finance Director, provided an overview of the Water Fund's outstanding debt along with two models for debt financing the projects discussed by Mr. Quafisheh. Ms. Molloy stated that with one model, the water rate may not have to be increased as there are opportunities for refinancing existing debt.

Michael Braiman, Assistant Village Manager, presented an overview of long-term capital projects that are funded through the General Fund, including village facility repairs, rebuild of the police station, and street resurfacing.

Brigitte Berger, Engineering and Public Works Director, discussed the Village's method for rating its streets and planning future resurfacing needs. Ms. Berger provided examples of different condition ratings and provided an overview of the conditions of current streets in different categories, including: excellent, very good, good, fair, poor, and very poor. Ms. Berger discussed the impacts of deferring fully funding the street resurfacing program.

Mr. Braiman provided the four scenarios for funding the road program and how it would impact the different rating categories previously discussed. Scenario 1 includes a funding level of \$2 million through 2026 followed by \$4 million through 2036. Scenario 2 includes a funding level of \$1.5 million through 2026 followed by \$3.5 million through 2036. Scenario 3 includes a \$24 million bond issue to rehabilitate all poor and very poor streets. Scenario 4 includes \$2 million through 2036.

Ms. Molloy provided an overview of the General Fund's outstanding debt along with three financing models on how to fund the major capital improvement projects, including the facility improvements, police station, and road program.

Mr. Braiman provided a summary of the average impact to homeowners by funding the projects discussed at the meeting.

Mr. Frenzer stated that staff is seeking direction on several items, though no decisions need to be made at tonight's meeting, including: allocation of non-recurring revenues to the Capital Equipment Replacement Fund (CERF), Water Plan Electrical Improvements, Debt Issuance for Facility Repairs, and road program funding. Discussion ensued and the Board stated that it agreed with staff's recommendation to allocate the non-recurring revenues into the CERF.

Trustee Ducommun stated that while the presentation given at the meeting was good, it did not provide the full picture and believes the Board should hold off on other decision until after the sewer improvement are discussed at a future meeting. The Board concurred with Trustee Ducommun.

Mr. Braiman showed the average cost of village services to a Wilmette homeowner. Trustee Sullivan requested that the property tax impact of the road program be shown with different levels of property tax so it would be easier for all residents to understand the impact.

III. Public Comment

Karleen McAllister asked whether street flooding significantly impacts the life of a road. Ms. Berger stated that it does not. She also asked for clarification on the coordination of relief sewers with the road program on the combined side of the Village to which Ms. Berger indicated relief sewers have not been installed on the combined system since 2011.

Joel Kurzman stated that the quality of roads is important to residents and appreciated the discussion of the impact of the quality of roads on property values. Mr. Kurzman stated that stormwater and street flooding also has an impact on property values and should be addressed.

IV. Adjournment

Trustee Ducommun moved to adjourn the meeting at 9:40 p.m., seconded by Trustee Sullivan. There was no further discussion on the motion. All voted aye, the motion carried.

Respectfully submitted,

John Prejzner
Assistant to the Village Manager