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OFFICE OF THE
VILLAGE MANAGER

Date: April 10, 2018
To: Village President and Board of Trustees
From: Michael Braiman, Assistant Village Manager
John Prejzner, Assistant Director of Administrative Services
Subject: Working Group Meeting Summary & Update

Due to the interest in the Working Group (“Group”) this memo serves in lieu of a traditional meeting summary.

The Minimum Wage & Paid Sick Leave Working Group remains on schedule to finalize its final report on April 30th.

The Group has held six meetings this year and has completed the following tasks:

- Finalized a summary matrix of the Cook County Ordinances
- Completed surveys for Wilmette employers, businesses in North Shore communities, staff in North Shore communities, and landlords/brokers
- Determined the questions the Group will try to answer for the Village Board regarding paid sick leave & minimum wage (see page 2)
- Identified the relevant paid sick leave studies to present to the Village Board
- Identified the relevant minimum wage studies to present to the Village Board
- Heard testimony from Women Employed and Arise Chicago on the need for paid sick leave and minimum wage increase
- Established the cost of living and living wage in Cook County
- Identified studies and examined data pertaining to the border effects of minimum wage

At the April 9th meeting, the Working Group accomplished the following:

- Reviewed results from the following surveys: North Shore municipalities, businesses, and brokers

- Finalized the presentation of the results from the Wilmette Business Survey
- Finalized the resident phone survey

The resident phone survey will be conducted April 10th through the 13th with results expected to be available the week of April 16th.

The Group has one additional meeting scheduled: April 30th.

The Working Group's remaining tasks include the following:

- Review results of resident phone survey
- Approve Final report

A presentation from the Working Group to the Village Board is scheduled for May 15th at 7:00 p.m.