



1200 Wilmette Avenue
 WILMETTE, ILLINOIS 60091-0040

MEETING MINUTES

MUNICIPAL SERVICES COMMITTEE OF THE VILLAGE BOARD

MONDAY, JULY 8, 2019

5:30 P.M.

COMMUNITY RECREATION CENTER

ROOM 115

3000 GLENVIEW ROAD, WILMETTE, IL

Members Present: Trustee Daniel Sullivan, Chair
 Trustee Gina Kennedy
 Trustee Joel Kurzman

Staff Present: Brigitte Berger-Raish, P.E., Director of Engineering and Public Works
 Dan Manis, P.E., Village Engineer
 Ryan Kearney, P.E., Project Manager

Guests Present: Barbara Heaton, 715 Forest Ave
 Mike Heaton, 715 Forest Ave
 Jack Miles, 3007 Old Glenview Rd
 Alan Meyers, 725 Prairie Ave
 Wendy Shelton, 1109 Forest Ave
 Jon Marshall, 822 Prairie Ave
 Janet Mckevitt, 1003 Forest Ave
 Carl Albrecht, 906 Forest Ave
 George Pearce, 1114 Forest Ave
 Gary Weitman, 835 Forest Ave
 Chris Weitman, 835 Forest Ave
 Tristan Farrell, 1125 Forest Ave
 Bob Drucker, 714 Forest Ave
 Rosie Drucker, 714 Forest Ave
 Annie SooHoo, 161 Prairie Ave
 Eileen Kelly, 147 Prairie Ave
 Charles Sawyer, 922 Forest Ave
 Cameron Krueger, 1219 Forest Ave

I. CALL TO ORDER.

Trustee Daniel Sullivan, Chair, called the meeting to order at 5:31 P.M. Committee members Trustees Gina Kennedy and Joel Kurzman were present.

II. APPROVAL OF MINUTES; MUNICIPAL SERVICES COMMITTEE MEETING OF NOVEMBER 27, 2018.

Trustee Sullivan directed the Committee's attention to the draft minutes of the Municipal Services Committee meeting of November 27, 2018.

Trustee Kurzman moved that the Committee approve the minutes. The motion was seconded by Trustee Kennedy. No further discussion occurred on the motion. **The motion carried by a unanimous voice vote.**

III. SEPARATE SANITARY SEWER SYSTEM: LONG TERM OPERATION AND MANAGEMENT PLAN (LTOMP) – PLAN OVERVIEW

Ms. Brigitte Berger-Raish, P.E., Director of Engineering and Public Works, discussed key components of the proposed LTOMP plan, included in the meeting packet, to the Municipal Services Committee.

- The purpose of the plan is to ensure that sewers tributary to MWRD are operating efficiently and that there are little to no sewer back-ups.
- Although no formal board action is required, the purpose of this discussion with the Committee is to highlight how the plan serves as an important component in Engineering and Public Works operations. This plan will also be sent to the Village Board via the Manager's Notes.
- Major portions of the plan are already implemented through current Village programs and annual budgets, including sewer lining and sewer point repair projects.
- A new component is an emphasis on how the Village will address private service defects. The Village is already begun implemented smoke detection testing and has seen good compliance rates with residents resolving the Phase 1 defects.
- If three or more back-ups occur at a property, the plan will require the Village to investigate the system further.

Trustee Sullivan asked if the Village has any sewer back-up issues now.

Ms. Berger-Raish explained how the Village is still vulnerable to sewer back-ups, but mentioned that the Village has been lucky with virtually no back-ups in recent years.

Trustee Kennedy asked if there are any hazards to the homeowners while the crews are working on the sewers; there was a discussion in the plan about avoiding potential safety hazards during the work.

Ms. Berger-Raish replied that homeowners should not face any hazards associated with sewer construction; the workers must follow OSHA standards when dealing with potential work zone hazards.

Trustee Kurzman asked about the basin schedule going forward.

Ms. Berger-Raish replied that the proposal for next year includes focusing on private sector enforcement of Phase 1 defects in the Princeton Basin.

Trustee Sullivan opened the floor to public comment on this topic. There were no public comments.

IV. ASPHALT OVERLAID BRICK STREETS – POLICY REVIEW

Mr. Dan Manis, P.E., Village Engineer, explained the current policy for rehabilitating brick streets with asphalt overlays. During pavement evaluations in 2019, staff identified a backlog of 15 blocks that qualify for rehabilitation under this policy. Mr. Manis explained the proposal to resurface some of these blocks with asphalt and schedule them for rehabilitation with bricks in the future. The Village does not recommend increasing the number of blocks rehabilitated with brick each year, as the increase would reduce the amount of streets that could be resurfaced throughout the Village. Mr. Manis also explained the proposed policy changes, which includes updating the remaining rehabilitation list and adding Park Avenue to the ineligible list due to high traffic volumes. The recommended policy updates and the proposed maintenance schedule were provided as attachments in the meeting packet.

Trustee Kennedy asked how the volume of traffic affects its suitability for returning to brick.

Mr. Manis explained that the brick surfaces cannot hold up on streets with high traffic volumes. The blocks that were originally constructed with brick but no longer experience low traffic volumes are noted as ineligible on the policy.

Trustee Sullivan opened the floor to public comment on this topic.

Ms. Janet Mckevitt, 1003 Forest Avenue, asked about the differences between Village brick street programs in relation to the one block per year policy. The resident also reminded Ms. Berger-Raish of her previous efforts to reconsider the brick surface cutoff point between Forest Avenue and Wilmette Avenue.

Ms. Berger-Raish clarified that the policy does not guarantee one block to be rehabilitated each year; the schedule for rehabilitating brick streets with asphalt overlays is based on the condition of other non-brick streets in the Village. Ms.

Berger-Raish also clarified that the policy is not related to the Brick Street Reconstruction Program or the Brick Street Patching Program, both of which focus on maintenance of streets with existing brick surfaces.

Mr. Mike Heaton, 715 Forest Ave, asked when the Village will know if funds are available to rehabilitate the 700 block of Forest Avenue in 2020.

There was a discussion regarding the budget scheduling process. The 2020 budget should be finalized before the end of the year.

Mr. Carl Albrecht, 906 Forest Ave, asked if streets located in national historic districts are prioritized for rehabilitation. Mr. Albrecht also explained the Relative Cost breakdown sheets he prepared for this meeting; these sheets were included in the supplemental meeting packet.

Ms. Berger-Raish replied that historic districts are not a factor in scheduling street rehabilitations.

Trustee Sullivan asked if the PCI ratings for the west blocks of Forest Avenue will continue to drop until rehabilitation.

Mr. Ryan Kearney, P.E., Project Manager, replied that Village staff will continue to monitor these blocks for intermediate repairs in order to extend the service life of the asphalt surface, which should limit the rate of pavement deterioration.

There was discussion on the ongoing system-wide roadway pavement condition inspections by staff and the upcoming asphalt area patching program.

Mr. Jon Marshall, 822 Prairie Ave, asked for clarification regarding the repair schedule on Prairie Avenue.

There was discussion regarding the plan to resurface Prairie Avenue, from Wilmette Ave to 15th St, in 2020 and to consider the street for brick rehabilitation in the future. The resurfacing work will not require street closures, but the project duration could take about five to six weeks. The Village will notify residents prior to the start of work.

Mr. Gary Weitman, 835 Forest Ave, asked if the Village is planning to resurface all of the asphalt overlaid brick streets with asphalt and then reconsider brick rehabilitation in 10 years.

Mr. Manis replied that only Prairie Avenue is being considered for resurfacing.

Trustee Sullivan noted that staff is also recommending to rehabilitate blocks into brick at the same time, starting with the 700 block of Forest Ave in 2020.

Mr. G. Weitman asked what will happen to his street before asphalt resurfacing in 2021. The resident claimed that the street is not safe.

Ms. Berger-Raish replied that Public Works crews will visit Forest Avenue to fill any potholes in order to remove hazards and ensure safety.

Mr. Alan Meyers, 725 Prairie Ave, asked about the timing of the resurfacing work and the disruptions to school traffic.

Mr. Kearney replied that staff will schedule the roadway construction near schools during the summer months, and the Village will coordinate with the school districts in order to avoid as many disruptions as possible.

Ms. Rosie Drucker, 714 Forest Ave, asked what happened to the original rehabilitation schedule for the 700 block of Forest Avenue.

Mr. Manis replied that the Village had a smaller budget for Road Program in 2019 due to the local share requirement to pay engineering and construction expenses on federal projects. Since the rehabilitation to brick would have dominated the budget for the Road Program, Forest Avenue was taken off the 2019 schedule.

Ms. Berger-Raish apologized to the residents on the 700 block of Forest Ave for the confusion, as there was no follow-up letter regarding the schedule change.

There was discussion on the current condition of Village roads in general. There will be a further review of the Village's Road Program this fall.

Ms. Eileen Kelly, 147 Prairie Ave, received confirmation that Prairie Avenue will not be converted back into brick for at least 10 years after resurfacing. Ms. Kelly asked why brick streets have lumps and do they require repairs more frequently.

Mr. Manis discussed the brick patching process. Similar to asphalt streets, brick streets are evaluated every several years and staff will identify areas that need patching repairs. The patching is done to help maintain an even riding surface.

Trustee Kennedy asked what causes the lumping phenomena in brick streets.

Ms. Berger-Raish explained that many of the brick streets were laid in the early 1900's and that the base underneath the bricks is settling due to natural causes and service line installations. The brick streets require less reoccurring maintenance than asphalt streets, but the result is an imperfect surface.

There was discussion regarding how to ensure that Contractor patch repairs return the brick streets to level. The Village has an inspector that will verify the patching work done by the Contractors. The Contractors must repair any patches that fail within three-years of installation. The Village also allows the use of flowable fill for utility trench backfill in order to have better consolidation.

Ms. Annie SooHoo, 161 Prairie Ave, asked why Prairie Avenue was considered for asphalt resurfacing first.

Ms. Berger-Raish explained that it was an economic decision; the goal is to keep Prairie Avenue safe until the brick rehabilitation on Forest Avenue is complete.

Trustee Kurzman mentioned that Prairie Avenue was overlaid with asphalt around 1928, about twenty years after being laid with bricks.

Ms. Barbara Heaton, 715 Forest Ave, asked if the construction of new homes affects the durability of brick streets.

Ms. Berger-Raish described the permit evaluation process, both before and after new home construction, and explained how current construction methods and Department practices are helping preserve the condition of the streets.

Ms. Wendy Shelton, 1109 Forest Ave, asked for clarification on who is liable for patching issues within the three-year installation window; homeowner or contractor.

Mr. Manis replied that notices will be sent to both parties, but ultimately the homeowner will be responsible to make the repair.

Mr. George Pearce, 1114 Forest Ave, asked about the process for updating the policy.

Ms. Berger-Raish said that staff will add the policy to the Committee agenda every several years for review, and that there has been consistent support in recent years. Ms. Berger-Raish also confirmed that residents on these blocks overwhelming support the brick rehabilitation option.

Mr. Tristan Farrell, 1125 Forest Ave, asked about the environmental benefits of brick streets and if the projects can be considered for outside funding.

Ms. Berger-Raish replied that the Village has been unsuccessful in applying for green infrastructure grants, citing the poor cost-benefit ratio due to the expense of bricks. Ms. Berger-Raish noted that staff will continue to apply for grant opportunities, including the MWRD green infrastructure grant, for at least one of the blocks of Forest Avenue.

The resident at 1219 Forest Avenue asked why the brick streets are not considered green infrastructure features.

There was discussion on how historic bricks were designed to be installed as close together as possible, and do not provide the same infiltration rates as modern bricks. The modern bricks have built-in spacers for drainage purposes.

A resident asked why a section of Linden Avenue was not converted to brick.

Ms. Berger-Raish did not recall any reasons regarding the section.

There was discussion on the impact of potential new revenue from recent federal/state bills. Any anticipated revenue will be factored into the 2020 budget process this fall.

Mr. G. Weitman asked if there is a systematic method for determining pothole repairs.

Ms. Berger-Raish explained that residents can submit work orders for immediate fillings, and that there is a systematic review of the roadway system as well.

Mr. Krueger asked if there are any material changes to the policy in this update.

Ms. Berger-Raish mentioned that taking Park Avenue off the list was a change.

Trustee Kennedy moved that the Committee adopts the policy changes as reflected in the memorandum. The motion was seconded by Trustee Kurzman. Comments on the motion are noted below. **The motion carried by a unanimous voice vote.**

V. PUBLIC COMMENT

There were no public comments.

VI. OLD BUSINESS

There was no old business.

VII. NEW BUSINESS

There was no new business.

VIII. ADJOURNMENT

Trustee Sullivan asked for a motion to adjourn. Trustee Kurzman moved to adjourn the meeting. The motion was seconded by Trustee Kennedy. No further discussion occurred on the motion. **The motion carried by a unanimous voice vote.**

The meeting was thereafter adjourned.

Minutes Respectfully Prepared by Ryan Kearney, P.E.