



VILLAGE OF WILMETTE

1200 Wilmette Avenue
WILMETTE, ILLINOIS 60091-0040

MEETING MINUTES

MUNICIPAL SERVICES COMMITTEE OF THE VILLAGE BOARD

THURSDAY, JULY 2, 2009

2:30 P.M.

VILLAGE HALL TRAINING ROOM

Members Present: Trustee Mari Terman, Chair
Trustee Alan Swanson
Trustee Cameron Krueger

Members Absent: None

Staff Present: Tim Frenzer, Interim Village Manager
Kathleen Gargano, Assistant Village Manager
Bob Amoruso, Finance Director
Donna Jakubowski, Public Works Director
Ken Kennedy, Assistant Public Works Director
Brian King, Acting Police Chief
Kyle Perking, Deputy Police Chief
Jim Dominik, Fire Chief
Brigitte Mayerhofer, P.E., Director of Engineering Services
Scott Hilts, Project Manager
Bill Stewart, Engineering Assistant II
Paul Hahn, Building and Grounds Supervisor
Ray Ames, Water Plant Superintendent
Nabil Quafisheh, Assistant Water Plant Superintendent
Michael Braiman, Assistant to the Village Manager

I. CALL TO ORDER.

Chairperson Terman called the meeting to order at 2:30 p.m. Committee members Swanson and Krueger were present.

II. REVIEW OF 2010 – 2014 CAPITAL IMPROVEMENT PROGRAM

Chairperson Terman directed the Committee's attention to this item and asked staff to summarize the Program.

Assistant Village Manager Kathleen Gargano explained that staff has focused on the capital projects proposed for 2010 and is seeking recommendations from the Municipal Services Committee in regards to what projects should be funded in 2010, along with the corresponding tax levy impact and water/sewer rates. The recommendations will be reviewed by the Village Board at the Mid-Year Financial Review.

Assistant to the Village Manager Michael Braiman gave a PowerPoint presentation that overviewed each project proposed by departments for 2010, along with alternative funding levels for each project (half of the original request and eliminating funding) and the impact of reduced funding for each project.

The Committee agreed to recommend the following projects for funding in 2010, totaling \$4,242,900:

Public Facilities

Roof Replacement \$277,000

Equipment

Squad Car Computers \$27,000

Squad Car Cameras \$12,000

Information Services

PC Replacement \$14,500

Streets, Alleys and Sidewalks

Road Resurfacing \$1,150,000

Alley Maintenance \$150,000

Sidewalk Repair \$30,000

Brick Street Maint. \$20,000

Crack Sealing \$20,000

Pavement Marking \$19,000

Traffic Calming \$10,000

The Committee recommended that Road Program Escrow Funds/2010 Road Program revenue be used to fund eligible projects in the Streets, Alleys and Sidewalks category.

Water Improvements

Roof Repairs \$505,000 (Staff is working with a roofing consultant to reduce the cost of this project)
Auto Meter Reading \$98,000
Other Projects \$307,000 (projects funded through operating revenues)

The Committee agreed to recommend to the Village Board that the Village not move forward with the Standpipe Reconditioning or the Emergency Interconnect project with the City of Evanston at this time. However, the Committee indicated that the Village should revisit the matter and consider participation in the project if stimulus or grant funds become available. The Committee noted that even if stimulus or grant monies become available, there will still be a substantial cost to the Village that must be considered.

Sewer Improvements

Sewer Lining & Rehab \$900,000
Sewer Maintenance \$210,000
Sewer Main Repairs \$425,000

Trustee Swanson stated that the Village should wait to move forward on additional sewer improvements until the sewer system study is complete and a long term plan is determined.

III. OTHER BUSINESS

There was no other business to come before the Committee.

IV. AJDOURNMENT.

At 5:00 p.m., Trustee Swanson moved to adjourn the meeting. The motion was seconded by Trustee Krueger. No further discussion occurred on the motion. Voting yes: Chairperson Terman, Trustee Swanson and Trustee Krueger. Voting no: none. **The motion carried.**

The meeting was thereafter adjourned.

Respectfully Submitted,

Michael Braiman

Assistant to the Village Manager