



VILLAGE OF WILMETTE

1200 Wilmette Avenue
WILMETTE, ILLINOIS 60091-0040

MEETING MINUTES

MUNICIPAL SERVICES COMMITTEE OF THE VILLAGE BOARD

TUESDAY, JUNE 29, 2010

7:30 A.M.

FIRST FLOOR CONFERENCE ROOM OF VILLAGE HALL

Members Present: Trustee Mari Terman, Chair
Trustee Alan Swanson

Members Absent: Trustee Cameron Krueger

Staff Present: Brigitte Mayerhofer, P.E., Director of Engineering Services
Jorge Cruz, P.E., Assistant Director of Engineering Services
Brian King, Police Chief
Jeff Stein, Raysa & Zimmermann

Guests Present: None

I. CALL TO ORDER.

Chairperson Terman called the meeting to order at 7:35 a.m. Committee members Terman and Swanson were present.

II. APPROVAL OF MINUTES; MUNICIPAL SERVICES COMMITTEE MEETING OF MARCH 19, 2010.

Chairperson Terman directed the Committee's attention to the draft minutes of the Municipal Services Committee meeting of March 19, 2010.

Trustee Swanson moved that the Committee approve the minutes as drafted. The motion was seconded by Chair Terman. Voting yes: Chairperson Terman and Trustee Swanson.
The motion carried.

III. REVIEW OF THE PROPOSED VEHICLE OVERWEIGHT AND OVERSIZE PERMIT

Chairperson Terman introduced the discussion and asked Ms. Mayerhofer for a brief summary of the issue. Ms. Mayerhofer indicated the purpose of the ordinance is to preserve the integrity of Village streets. Wilmette is one of the last communities in the area not to permit overweight vehicles, which makes the Village an attractive route for truck traffic. Staff suggests starting with a conservative ordinance that reflects the same weight and size thresholds as the state. She indicated most, if not all, vehicle operators know that their vehicle is overweight and/or oversize and therefore will call before entering a community to make sure the permit process is followed.

Trustee Swanson asked if the state will tell operators to check municipalities for local permits. Mr. Stein indicated they would. Trustee Swanson asked how often these types of vehicles travel through town. Ms. Mayerhofer noted a few each month.

Chairperson Terman asked if the Village has officers trained to spot overweight vehicles, to which Chief King noted a couple of officers are trained for this purpose. Mr. Stein indicated 80,000 lbs is the limiting feature for weight. Chairperson Terman asked how this will be enforced. Chief King indicated most of the violations will occur on major roads like Lake Avenue and Green Bay Road. Mr. Stein indicated that per state law, the overweight provisions cannot be enforced within one mile of the expressway.

Chairperson Terman asked about placement of signs, to which Mr. Stein indicated the ordinance as drafted does not require signs. The Village will not be adopting class-rated truck routes so signs are not required. The exception is signing the weight limits over the bridges over the Channel.

Trustee Swanson asked where vehicles will be weighed. Chief King indicated they will use Northfield's station.

Trustee Swanson asked for clarification between non-divisible and divisible vehicles. Mr. Stein noted that vehicles and loads that can be divided, such as dirt will be required to reduce their load to be under the acceptable limit. Large transformers, earthmovers and other non-divisible equipment will fall under the permit provisions.

The Committee discussed the provision indicating operators are responsible for damage to the public right-of-way. It was determined that it will be difficult to prove damage, unless it is witnessed firsthand.

Trustee Swanson asked if the permit is time specific, to which Mr. Stein indicated the permit can be purchased as a single or round trip and for a daily, quarterly or annual period.

Chairperson Terman asked if a single table could be generated for the various permit options. It was determined that there are too many options and separate tables for overweight and oversize are adequate. Mr. Stein indicated that in most cases a vehicle is one or the other, but not often both.

Ms. Mayerhofer asked if the police department can get reimbursed for their time if a police escort is necessary. Mr. Stein indicated the ordinance allows for a minimum of two hours of overtime. Trustee Swanson suggested language that clarified that overweight and size vehicles will be permitted separately. Mr. Stein will add language that clarifies this provision.

Chairperson Terman asked if this new ordinance will impact workloads. Chief King stated it will not. Trustee Swanson asked how many officers are on the street at a time, to which Chief King indicated four officers and a supervisor.

At the conclusion of the discussion, Trustee Swanson moved approval of the ordinance as drafted with the clarification regarding separate permits and corresponding fees for overweight and oversized vehicles. The motion was seconded by Chair Terman. Voting yes: Chair Terman and Trustee Swanson. Voting no: none. **The motion passed.**

IV. OTHER BUSINESS.

Ms. Mayerhofer noted the new call for projects for transportation enhancement funding through the state. She noted the Village received funding for the Sheridan Road beautification through this grant. Eligible projects include streetscape, bikeway projects and preservation of historic transportation systems. Staff suggested Ridge Road streetscape and brick street renovations. The Committee concurred with these options.

Ms. Mayerhofer also noted that Engineering will be proposing outsourcing plan reviews for grading and site plans for single family teardowns and commercial structures. This is being proposed to improve customer service by providing reliable review times. The proposal will be cost neutral for the Village.

V. ADJOURNMENT.

Trustee Swanson moved to adjourn the meeting. The motion was seconded by Chairperson Terman. No further discussion occurred on the motion. Voting yes: Chairperson Terman and Trustee Swanson. Voting no: none. **The motion carried.**

The meeting was thereafter adjourned at 8:07 p.m. Minutes Respectfully Prepared by Brigitte Mayerhofer, P.E., Director of Engineering Services.