



VILLAGE OF WILMETTE

1200 Wilmette Avenue
WILMETTE, ILLINOIS 60091-0040

MEETING MINUTES

MUNICIPAL SERVICES COMMITTEE OF THE VILLAGE BOARD

MONDAY, MAY 13, 2013

11:00 A.M.

TRAINING ROOM OF VILLAGE HALL

- Members Present: Trustee Cameron Krueger, Chairman
Trustee Alan Swanson
Trustee Julie Wolf
- Members Absent: None
- Staff Present: Brigitte Mayerhofer, P.E., Director of Engineering Services
- Guests Present: Natalie Franke, 2347 Old Glenview Road
Scott Saef, Sidley Austin LLP
Amy Boyer, 2106 Lake Avenue
Beth Beucher, 1420 Sheridan Road
Mike Chookaszian, 1301 Ashland Avenue
Faith Bushnell, 802 Lake Avenue
Jan Churchwell, 1708B Northfield Square, Northfield IL.

I. CALL TO ORDER.

Chairman Krueger called the meeting to order at 11:00 a.m. Committee members Swanson and Wolf were present.

II. APPROVAL OF MINUTES; MUNICIPAL SERVICES COMMITTEE MEETING OF APRIL 2, 2013.

Chairman Krueger directed the Committee's attention to the draft minutes of the Municipal Services Committee meeting of April 2, 2013.

Trustee Swanson moved that the Committee approve the minutes. The motion was seconded by Trustee Wolf and approved by unanimous voice vote. **The motion carried.**

III. DISCUSSION OF ELMWOOD DUNES PRESERVE.

Brigitte Mayerhofer, Director of Engineering, said the Park District's Parks and Recreation Committee met in April to discuss enforcement of regulations at Elmwood Dunes Preserve. The Park District recommends minimal staff is assigned to enforce policies and ordinances on weekends and holidays starting on Memorial Day weekend and ending on Labor Day, including the Fourth of July for a total of 33 days. The Park District would hire and train the employees but stated that cost of the staff should be paid for by the Village. The cost would be just under \$8,000 and would be an unbudgeted item for the Village.

Trustee Krueger asked how an unbudgeted item would be handled.

Ms. Mayerhofer said she would have to check with the Village Manager.

Trustee Wolf said she knows that the "Friends of Elmwood" would be very happy to contribute to the cost.

Trustee Krueger noted that there would also be a yearly cost of \$1,500 for daily trash pickup and annual beach maintenance.

The Trustees agree that the Park District's suggestion for enforcement is a good plan.

Ms. Mayerhofer said staff is working on applying for a ComEd/Openlands grant for Elmwood Dunes Preserve. She also noted there is a second clean-up date for the Elmwood Dunes Preserve to be held on May 18 from 10 am-12 pm. She said Public Works will work on the temporary signage for the property and staff will also apply for grants for permanent signage on the property. Ms. Mayerhofer said the stairs that were uncovered at the last clean-up at the property are being repaired and a handrail is being built on both sides of the stairs.

Trustee Krueger said the "Friends of Elmwood Dunes" are working to raise money to do some planting on the property to discourage walking around on the property. He said a rope fence is being added to the north side of the property which will be 30' from the water's edge.

Ms. Beucher said she has concerns with people walking onto the neighboring private properties and also with animals being off leash on the property.

Trustee Krueger said the Police Department will step up their presence at the beginning of the season and issue tickets to residents who allow their dogs to be off leash on the

property.

Trustee Swanson said there will also be Park District employees to help enforce the regulations on the property. He believes as time goes on, enforcement will be easier.

Ms. Beucher asked how the property would be enforced for the “no swimming” regulation.

Trustee Swanson said when the property does not have enforcement during the week, residents can call the Police Department for enforcement but he believes most of the problems on the property will be on the weekends and holidays when there will be staff to enforce the regulations.

Mr. Saef said he hopes the Village will address the issue of Park District employees working on Village property. He suggested that there should be a plan in place if enforcement becomes a problem and is needed more often than weekends and holidays. He suggested it would be helpful to have an Elmwood Dunes liaison that could be contacted for non-emergent issues at the property.

Trustee Krueger said he would like to see emergent and non-emergent calls go through the Wilmette Police Department as the calls are documented.

Mr. Saef asked if there was a way to implement a tracking system for the property.

Trustee Wolf said that might be helpful to the Park District for staffing the property.

Ms. Mayerhofer said she would work with the Park District on a tracking system.

Mr. Saef asked if there would be any direction given to the staff regarding what to tell people using the property.

Trustee Krueger said the signage would give direction as to what activities are allowed on the Elmwood Dunes Preserve.

Trustee Swanson said staff will enforce the regulations and issue tickets to those who violate the rules.

Ms. Mayerhofer said in the beginning there will be signage posted as to what activities will be allowed on the property. In the future, they would like to post decorative informational and educational signage regarding the property.

IV. NEW BUSINESS

Ms. Mayerhofer said there were post cards sent to residents as well as a posting on the web site asking residents to fill out a flood survey. There have already been 700

responses for the flood survey which will help staff gather information on sewer back up and overland flooding. The west side of Wilmette is relatively flat and staff has been able to isolate the lower depression areas that tended to have the most significant flooding. The priority has been on the sanitary sewer back-ups but the next step would be looking at the storm water issues. They would like to have all the information logged electronically for the future.

Amy Boyer questioned the reason for singling out the Elmwood Dunes for regulations regarding swimming as there are some people that swim the lakefront.

Trustee Krueger said they would like to make it clear that swimming is not allowed off the Elmwood beach area. The desire to be specific in the regulations is give the Police Department direction for enforcement of the property.

Trustee Swanson said the rules have to be specific as the property is not a park, it is a unique piece of Village property being used for recreational purposes.

V. **ADJOURNMENT**

Chairman Krueger asked for a motion to adjourn. Trustee Wolf moved to adjourn the meeting. The motion was seconded by Trustee Swanson. No further discussion occurred on the motion. Voting yes: Chairman Krueger, Trustee Swanson and Trustee Wolf. Voting no: none. **The motion carried.**

The meeting was thereafter adjourned at 11:52 a.m.

Minutes Respectfully Prepared by Barbara Hirsch.