



1200 Wilmette Avenue  
Wilmette, IL 60091

DEPARTMENT OF  
ENGINEERING AND PUBLIC WORKS

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**NOTICE OF MEETING  
of the  
MUNICIPAL SERVICES COMMITTEE OF THE  
BOARD OF TRUSTEES OF THE VILLAGE OF WILMETTE**

**Thursday, April 6, 2017 at 7:00 P.M.  
Village Board Council Room  
Wilmette Village Hall  
1200 Wilmette Avenue, Wilmette, Illinois**

***AGENDA***

1. Call to Order
2. Approval of minutes of the February 28, 2017 meeting of the Municipal Services Committee
3. Central Avenue Presentation
4. Public Comment
5. Old Business
6. New Business
7. Adjournment

**Trustee Cameron Krueger, Chair**

IF YOU ARE A PERSON WITH A DISABILITY AND NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN AND/OR ATTEND A VILLAGE OF WILMETTE PUBLIC MEETING, PLEASE NOTIFY THE VILLAGE MANAGER'S OFFICE AT (847) 853-7509 OR TDD (847) 853-7634 AS SOON AS POSSIBLE.

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1200 Wilmette Avenue  
 WILMETTE, ILLINOIS 60091-0040

**MEETING MINUTES**

**MUNICIPAL SERVICES COMMITTEE OF THE VILLAGE BOARD**

**TUESDAY, FEBRUARY 28, 2017  
 5:30 P.M.  
 TRAINING ROOM OF VILLAGE HALL**

Members Present: Trustee Cameron Krueger, Chair  
 Trustee Julie Wolf  
 Trustee Daniel Sullivan

Staff Present: Brigitte Berger-Raish, P.E., Director of Engineering and Public Works  
 Russ Jensen, P.E., Village Engineer

**I. CALL TO ORDER.**

Trustee Cameron Krueger, Chair, called the meeting to order at 5:35 p.m. Committee members Trustees Wolf and Sullivan were present.

**II. APPROVAL OF MINUTES; MUNICIPAL SERVICES COMMITTEE MEETING OF NOVEMBER 3, 2016.**

Trustee Krueger directed the Committee's attention to the draft minutes of the Municipal Services Committee meeting of November 3, 2016.

Trustee Wolf moved that the Committee approve the minutes. The motion was seconded by Trustee Sullivan and approved by unanimous voice vote. **The motion carried.**

**III. APPROVAL OF MINUTES; MUNICIPAL SERVICES COMMITTEE MEETING OF NOVEMBER 21, 2016.**

Trustee Krueger directed the Committee's attention to the draft minutes of the Municipal Services Committee meeting of November 21, 2016.

Trustee Sullivan moved that the Committee approve the minutes as amended by Trustee Sullivan. The motion was seconded by Trustee Wolf and approved by unanimous voice vote. **The motion carried.**

#### **IV. PETITION FOR STREET LIGHTING ON THE 500 AND 600 BLOCKS OF LAWLER AVENUE**

Ms. Berger-Raish said the residents of Lawler Avenue in the 500 and 600 blocks submitted a petition for street lights. The petition requirement has been met for both blocks. The Engineering and Public Works Departments determined that residential lighting can be added. The preliminary cost estimate to install lights in a manner consistent with the neighborhood is \$75,000. Ms. Berger-Raish said it should be noted that the CIP currently contains two residential street lighting projects. Iroquois was approved for inclusion in the CIP in 2012 and Harvard was approved in 2015. Neither project has been funded.

Trustee Wolf asked why lights had not been installed in this area.

Alan Dordek, 606 Lawler, said he believed it was because Lawler was a County Road at one time. He said the street is right near the expressway and they have had issues with crime due to the lack of lighting.

Trustee Sullivan moved to recommend that street lights be installed in the 500-600 blocks of Lawler, the cost to be included in the 2018 CIP, seconded by Trustee Wolf. All voted aye, the motion carried.

#### **V. SPECIAL SERVICE AREA DRAFT POLICY-REVIEW**

Trustee Krueger noted that the Committee previously discussed Special Service Areas and directed staff to draft the proposed Special Service Area policy. Ms. Berger-Raish reviewed the highlights of the proposed policy.

Trustee Sullivan moved to recommend approval of the proposed Special Service Areas policy to the full Village Board, seconded by Trustee Wolf. All voted aye, the motion carried.

#### **VI. CONTINUATION OF THE GREEN ALLEY PROGRAM**

Ms. Berger-Raish said in 2015 the Village of Wilmette received a grant from the Metropolitan Water Reclamation District of Greater Chicago (MWRD) to build four green alleys. MWRD reviewed the project details, cost estimate, and stormwater storage benefits and determined the project will reduce flooding and the burden on the combined sewer system during rain events. The grant was awarded in the amount of \$130,000 to partially fund the installation of green alleys in Wilmette. The grant contribution of \$130,000 reflects the cost differential between building green alleys compared to conventional concrete alleys.

Ms. Berger-Raish asked the Committee for discussion on whether or not to seek additional green infrastructure grant funds from MWRD for the 2018 Alley Reconstruction Program as well as future programs. She noted that the alleys have performed very well during rain events. Residents report the green alleys

have significantly better drainage than the original asphalt or concrete alleys.

Trustee Wolf asked what comprised the data evaluation gathering provided from staff.

Mr. Jensen said immediately after the project staff sent out surveys and post cards to residents for feedback. Ms. Berger noted the residents she has spoken with have offered only positive comments.

Trustee Sullivan said the green alley near his home has been well maintained by residents and has helped with flooding issues in back yards.

Trustee Krueger asked how often alleys are redone, to which Mr. Jensen said they redo alleys every 45 to 50 years.

The Trustees agreed that they should proceed with the Green Alley grant program for inclusion in the 2018 CIP.

## **VII. LAKE AVENUE (GREEN BAY ROAD TO WILMETTE AVENUE) TRAFFIC CALMING**

Ms. Berger-Raish said the Village has received requests from residents for an all-way stop at the intersection of Lake Avenue and 12<sup>th</sup> Street. The Village retained the services of Kimley-Horn and Associates to evaluate the traffic control at the intersection of 12<sup>th</sup> and Lake as well as the roadway configuration on Lake Avenue east of the railroad tracks to Wilmette Avenue.

Ms. Berger-Raish reviewed the report from Kimley-Horn and said their recommendation is a “road diet” for Lake Avenue to calm and organize traffic and improve pedestrian safety. The proposed striping changes will merge eastbound and westbound traffic into one lane so that at 12<sup>th</sup> Street, Lake Avenue is just one lane in each direction. Staff supports a road diet on Lake Avenue because the changes can be implemented on an incremental basis with low cost signage and striping as the initial phase. After implementation, staff would re-evaluate the intersection and, if the changes are proven to be beneficial, the next phase could be structural in nature with curb extensions and sidewalk realignments. If the initial striping changes do not have the desired results, then an all-way stop at Lake Avenue and 12<sup>th</sup> Street could be considered in the future.

Trustees Krueger and Wolf asked if it would be possible to incorporate a bike lane on Lake Avenue from the bike trail to Sheridan Road.

Ms. Berger-Raish suggested staff could review the plan and incorporate bike lanes if possible. The proposed plan could be reviewed at a future CIP meeting.

## **VIII. PUBLIC COMMENT**

There were no public comments.

**IX. NEW BUSINESS**

Ms. Berger-Raish said Village staff and other local agencies have met with MWRD to discuss the regional flooding problems.

Joel Kurzman, 2615 Greenleaf Avenue, said the Avoca School District has a building that is being vacated and asked if there was any possibility of using the property to address water retention.

Trustee Krueger said he contacted Ms. Berger-Raish when he also heard the Avoca School District building was for sale. He noted there are elevation challenges with this location and it is not large enough to provide significant amount of flood storage.

**X. ADJOURNMENT**

Trustee Krueger asked for a motion to adjourn. Trustee Sullivan moved to adjourn the meeting. The motion was seconded by Trustee Wolf. No further discussion occurred on the motion. Voting yes: Trustee Krueger, Trustee Sullivan and Trustee Wolf. Voting no: none. **The motion carried.**

The meeting was thereafter adjourned at 6:20 p.m.

Minutes Respectfully Prepared by Barbara Hirsch.



Engineering and Public Works  
Department

(847) 853-7500  
Fax (847) 853-7701

MEETING DATE: April 6, 2017

TO: Municipal Services Committee

FROM: Brigitte Berger-Raish, P.E., Director of Engineering and Public Works

SUBJECT: Central Avenue Reconstruction Project

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### **Recommendation**

Municipal Services Committee review and discussion of the Central Avenue presentation by TranSystems, the Village's Phase I Engineering consultant.

### **Background**

The Village received a federal grant in the amount of \$3,510,500 for the reconstruction of Central Avenue from Green Bay Road to Sheridan Road. The general scope of work for the project includes:

- Road reconstruction
- Curb and gutter and sidewalk (if necessary) removal and replacement
- Drainage improvements
- Pedestrian and bikeway improvements
- Green infrastructure
- Streetscape enhancements in the Village Center
- Traffic signal replacement at Central and Wilmette Avenues
- Water main replacement (recommended) *Locally funded*
- Sewer improvements *Locally funded*

The Village awarded a contract to TranSystems last May to conduct the Phase I engineering study. Federal projects require that the Village follow the standard Phase I (Preliminary Engineering), Phase II (Design Engineering) and Phase III (Construction) sequence. The scope of work and status of the Phase I study is provided below:

## **Phase I Preliminary Engineering**

1. Collect data required for the Phase I report and perform necessary classification and cataloging for use in subsequent tasks. COMPLETED
2. Prepare base map to be used in all phases of the project including right-of-way and property lines, street names, and individual house addresses. COMPLETED
3. Analyze traffic data to determine A.M. and P.M. peak hours and peak hour usage and perform traffic accident review. COMPLETED
4. Develop design criteria for the roadway horizontal and vertical geometrics including typical roadway sections based on traffic, bicycle and pedestrian needs. TO BE DISCUSSED ON APRIL 6.
5. Perform a pedestrian safety analysis at Central School. TO BE DISCUSSED ON APRIL 6.
6. Prepare an Environmental Survey Request and Preliminary Environmental Site Assessment to determine the existence of and potential for significant impacts due to the proposed improvement. PENDING
7. Conduct a drainage analysis to identify and evaluate the existing drainage conditions and assess physical deficiencies. PENDING
8. Prepare a final project report that incorporates comments from the public meetings for review and approval by the Illinois Department of Transportation. PENDING

## **Discussion**

The Village hosted the first Phase I meeting on November 10, 2016. The purpose of that meeting was to gather public input on how Central Avenue currently operates. The meeting also gathered ideas to improve the corridor. In addition to the comments received at the public meeting, many residents filled out a survey on the Village's website which covered a variety of topics including parking, desire for bike lanes, traffic concerns, lighting, signage and green infrastructure, among others.

The purpose of the meeting on April 6, is to review the comments received from the public. The meeting will also present several design options based on those comments. In addition to general feedback about the project, staff is seeking direction on three specific discussion points that will be presented by the consultant:

1. Back-in Angled Parking in the Downtown
2. Inclusion of Green Infrastructure
3. Roadway Geometry (Vehicular, parking and/or bike lanes)

## **Schedule**

The next step in the process is for the proposed Central Avenue improvements to be reviewed by the Plan Commission to ensure the project reflects the goals of the Comprehensive Plan. The Phase I study is expected to be completed this year and Phase II (design engineering) will begin in 2018. Construction is tentatively scheduled for 2019/2020.

## Budget Impact

The federal grant will cover 70-percent of the Phase II engineering and construction costs. The Village's share will be the remaining 30-percent as well as 100-percent of the cost for water and sewer improvements which are not included in the table below. It should be noted that design options presented at the April 6 meeting, including green infrastructure, traffic calming measures and streetscape elements, are contingent on available grant funding.

<b>Year</b>	<b>Description</b>	<b>Total Cost</b>	<b>Federal Share</b>	<b>Village Share</b>
2016-17	Phase I	\$ \$178,556	\$ 0	\$ \$178,556
2018	Phase II	\$ 460,000	\$ 322,000	\$ 138,000
2019	Construction	\$ 5,015,000	\$ 3,510,500	\$ 1,504,500

## Documents Attached

1. Invitation to the April 6, 2017 Public Meeting





Engineering and Public Works  
Department

(847) 853-7660  
Fax (847) 853-7701

***Invitation to Attend the Central Avenue Project Public Meeting No. 2***

Dear Central Avenue Stakeholder:

The Village of Wilmette cordially invites you to attend the second public meeting to discuss the proposed improvements to the Central Avenue corridor between Green Bay Road and Sheridan Road. The general scope of work includes road reconstruction, repair or replacement of utilities, replacement of the traffic signal at Central and Wilmette Avenues, rehabilitation of sidewalks and driveways, and a “complete streets” consideration of all modes of transportation. The project is primarily financed with federal funding and final design elements are contingent on state and federal approval.

Thank you to everyone who participated in the first Central Avenue public meeting and responded to the on-line survey. We received over one hundred responses. The next step in the process is for our consultant, TranSystems, to present several design options for review and discussion. The next Central Avenue presentation will be held in conjunction with a meeting of the Municipal Services Committee of the Village Board. The meeting details are as follows:

Municipal Services Committee of the Village Board  
Thursday, April 6, 2017  
7:00 PM  
Wilmette Village Hall - Council Room  
1200 Wilmette Avenue

Your continued participation is important to us, so all stakeholders are encouraged to attend the meeting, participate in the discussion and offer ideas. If you are unable to attend, please visit the Village’s website at [www.wilmette.com](http://www.wilmette.com) to view the full videotaped presentation. Comments can be e-mailed to [central@wilmette.com](mailto:central@wilmette.com), mailed, or hand-delivered to the Village by Thursday, April 27<sup>th</sup> at 4:30 p.m.

I look forward to seeing you on April 6. In the meantime, I can be reached at 847.853.7627 or [bergerb@wilmette.com](mailto:bergerb@wilmette.com) if you have any questions.

Sincerely,

Brigitte Berger-Raish, P.E.  
Director of Engineering and Public Works

In compliance with the Americans with Disabilities Act and other applicable Federal and State laws, the meeting will be accessible to individuals with disabilities. Persons requiring auxiliary aids and services should contact Brigitte Berger-Raish, Director of Engineering and Public Works, at (847) 853-7627 or [bergerb@wilmette.com](mailto:bergerb@wilmette.com), preferably no later than five days before the meeting.