



VILLAGE OF WILMETTE

1200 Wilmette Avenue
WILMETTE, ILLINOIS 60091-0040

MEETING MINUTES

TRANSPORTATION COMMISSION

WEDNESDAY, MAY 11, 2011

7:00 P.M.

SECOND FLOOR TRAINING ROOM OF VILLAGE HALL

Members Present: Chairman Clay Weaver
Commissioner Mark Wagstaff
Commissioner Eileen Miller-Girson
Commissioner Cathy Albrecht

Members Absent: Commissioner Paul Chouinard
Commissioner Keith MacKenzie
Commissioner Pat Lilly

Staff Present: Brigitte Mayerhofer, P.E., Director of Engineering Services
Linda Reilley, Engineering Assistant
Pat Collins, Police Commander
Ron Andrews, Police Traffic Coordinator

Guests Present: None

CALL TO ORDER.

Chairman Weaver called the meeting to order at 7:00 p.m.

APPROVAL OF MINUTES; TRANSPORTATION COMMISSION MEETING OF OCTOBER 13, 2010

Chairman Weaver directed the Commission's attention to the draft minutes of the Transportation Commission meeting of October 13, 2010. Commissioner Wagstaff moved to approve the minutes. The motion was seconded by Commissioner Miller-Girson. Commissioner Albrecht noted an inconsistency in the meeting minute dates which were

amended. The motion was approved as amended by a unanimous voice vote. **The motion passed.**

Before opening the first item for discussion, Chairman Weaver recognized Linda Reilley for her 21 years of service to the Village and wished her well in retirement. The rest of the Commission shared their sentiments of congratulations.

I. REVIEW AND APPROVAL OF THE ANNUAL SCHOOL CROSSING GUARD REPORT

Officer Andrews introduced this item by discussing the information in his prepared memorandum to the Commissioners. He indicated the Police Department does not recommend any changes to the crossing guard schedule for the 2011/2012 school year.

Officer Andrews noted the recent changes made to the circulation around McKenzie School have reduced congestion and improved traffic flow and safety. He noted minor complaints at Romona School, but in general, believes this area is working well also. He stated Highcrest School continues to be the busiest in terms of school volume. Finally, Officer Andrews indicated the crossing at Wilmette and Prairie is deserving of some attention because of its location on a horizontal curve on Wilmette Avenue.

Ms. Mayerhofer updated the Commission on the Safe Routes to School Grant the Village applied for to add a pedestrian-activated crossing beacon at Wilmette and Prairie. The successful grant projects will be announced later in the year.

Commissioner Albrecht noted her continued concern about the crossing guard start time for the Illinois Road and Hunter Road intersection. She indicated the 8:00 a.m. crossing guard start does not benefit the Jr. High students who travel in large numbers through this area between 7:15 a.m. and 8:00 a.m. She referenced the disparity between the AM and PM pedestrian counts as evidence. Her concern is primarily because many kids traverse the intersection of Illinois and Hunter Road diagonally, which is the method used by the crossing guards. She stated there are many parents and school representatives who share this concern.

Officer Andrews indicated crossing guards are not typically used for Jr. High students and that the one hour time frame for the crossing guard (8:00 to 9:00) is already long for them.

Commissioner Wagstaff suggested one cannot rely on the disparity between AM and PM counts as evidence that the morning students are arriving prior to 8:00. Staff indicated they will take manual counts between 7:15 and 8:00 a.m. to determine how many students cross without the benefit of a crossing guard. Ms. Mayerhofer suggested taking traffic counts to determine the traffic volumes during this time as well.

Commissioner Albrecht made a motion to accept the school crossing guard report prepared by the Police Department for the 2011/2012 school year. Commissioner Miller-Girson seconded the motion. The motion was approved by unanimous voice vote.

II. OLD BUSINESS

Chairman Weaver recognized former Commissioner Jim Grosh for his service on the Commission.

III. ADJOURNMENT.

At 7:37 p.m., Commissioner Wagstaff moved to adjourn the meeting. The motion was approved by unanimous voice vote. **The motion carried.** No further discussion occurred on the motion.

The meeting was thereafter adjourned.

Minutes Respectfully Prepared by Brigitte Mayerhofer, P.E., Director of Engineering Services