



1200 WILMETTE AVENUE
WILMETTE, ILLINOIS 60091-0040

AGENDA FOR THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES

Village Board Council Chambers – Broadcast only
(Village Hall is closed due to the Village President’s Declaration of Local Disaster and
Public Health Emergency Order) ¹
Tuesday, September 22, 2020
7:30 p.m.

1.0 ROLL CALL

2.0 PUBLIC COMMENT

3.0 CONSENT AGENDA

Matters listed for consideration on the Consent Agenda are items of routine business that ordinarily are not debated by the Village Board. Routine business may include adoption of ordinances, introduction of ordinances, land use cases with positive recommendations from a public body, minutes, reports, appointments, and contracts. Matters referred to a Village Board committee will not be acted upon until the assigned committee submits its report and recommendation to the full Village Board. Village Board rules (unless waived by majority vote) require that Ordinances not related to land use cases be “introduced” at one meeting and not considered for “adoption” until a subsequent meeting, at which time they may be discussed.

The Village President will inquire if a member of the Board or member of the public wishes to discuss any item on the Consent Agenda. If such a request is made, the item will be removed from the Consent Agenda and taken up by the Village Board in the order shown. Thereafter, the Village President will request a motion and second for passage of all remaining items listed. The resulting roll call vote on the Consent Agenda will be applicable to each remaining agenda item. Any item removed from the Consent Agenda is subject to a five-minute time limit. Any agenda item beginning with a 3 is on the Consent Agenda.

¹ This meeting will be held remotely by the President and Board of Trustees and will be recorded as required by law. The meeting will be broadcast live at <https://www.youtube.com/user/villageofwilmette/live> and on Channel 6 and then published on the Village’s YouTube website. Members of the public may submit a comment in advance of the meeting by emailing their comment to publiccomment@wilmette.com. All emailed comments received two hours prior to the start of a meeting will be provided, unredacted, to the Village Board. Emails received at any time within two hours of the beginning of the meeting until its adjournment will be included in the draft minutes of the meeting. Public comments may be made during the meeting through YouTube Live which will be read aloud during the appropriate portion of the meeting. There is also the option to make a public comment during the meeting via PC, mobile device or phone. For complete details and instructions on joining or participating in the meeting, please [click here](#).

- 3.1** Approval of minutes from the Regular Board meeting held on August 25, 2020.

LAND USE COMMITTEE CONSENT AGENDA

- 3.2** Approval of Temporary Use Permit #2020-TU-11 to allow Convito Café to maintain a temporary tent at 1515 Sheridan Road to provide a covered seating area for customers through November 30, 2020.
- 3.3** Approval of Temporary Use Permit #2020-TU-12 to allow Sophia Steak to construct a temporary tent in the rear parking lot at 1146 Wilmette Avenue to provide a covered seating area for customers.
- 3.4** Approval of Temporary Use Permit #2020-TU-13 to allow Pescadero to construct a temporary tent on the public sidewalk in front of 1167 Wilmette Avenue for the purpose of serving dining patrons.
- 3.5** Approval of Temporary Use Permit #2020-TU-14 to allow Loyola Academy to maintain four temporary tents at 1100 Laramie Avenue to provide classrooms, lunch rooms, extra-curricular activities and teacher spaces and to facilitate social distancing and other protective measures required and/or recommended due to COVID-19 through June 2021.
- 3.6** Approval of Temporary Use Permit #2020-TU-15 to allow Valley Lodge Tavern to construct a temporary tent on the public sidewalk at 1141 Central Avenue for the purpose of serving dining patrons.
- 3.7** Approval of Temporary Use Permit #2020-TU-16 to allow the Village of Wilmette to construct a temporary tent at Community Playfield, 702 Locust Road, for a ribbon cutting ceremony on October 3, 2020.
- 3.8** Zoning Board of Appeals Report #2020-Z-23, 901 Ridge Road, regarding a request for a two-space parking variation to permit the operation of a small medical clinic in accordance with the plans submitted; adoption of Ordinance #2020-O-41.
- 3.9** Zoning Board of Appeals Report #2020-Z-24, 1706 Elmwood Avenue, regarding a request for a 4.98' front yard porch setback variation, a 7.81' front porch stair setback variation and a 252.03 square foot (13.44%) front yard impervious surface coverage variation to permit the construction of a new front porch on the legal non-conforming structure in accordance with the plans submitted; adoption of Ordinance #2020-O-42.

FINANCE COMMITTEE CONSENT AGENDA

- 3.10** Presentation of the August 2020 Financial Report.

ADMINISTRATION COMMITTEE CONSENT AGENDA

- 3.11** Presentation of minutes from the Administration Committee meeting held on July 30, 2020.
- 3.12** Notice of vacancy on the Historic Preservation Commission due to the term expiration of Joseph Vitu.
- 3.13** Adoption of Resolution #2020-R-37 extending the Declaration of Emergency affecting the public health and wellbeing due to the outbreak of COVID-19 Virus.
- 3.14** Renewal of a contract in an amount not-to-exceed \$137,055 with Tyler Technologies, Inc., Dallas, Texas, for annual licensing and support services for the Tyler Munis Software application.
- 3.15** Renewal of a three-year contract in an amount not-to-exceed \$23,800 with Morphisec, Inc., Waltham, Massachusetts, for computer and server security software.

MUNICIPAL SERVICES COMMITTEE CONSENT AGENDA

- 3.16** Adoption of Ordinance #2020-O-39 authorizing the disposal of surplus property owned by the Village of Wilmette.
- 3.17** Approval to waive competitive bids for the purpose to negotiate terms with StormTrap, LLC, Romeoville, Illinois, for the pre-purchase of pre-cast concrete units used for the underground vault system in Phase 2 of the Neighborhood Storage Project at Hibbard Park.
- 3.18** Approval of Supplement 1 in the amount not-to-exceed \$9,958 with Civiltech Engineering, Inc., Chicago, Illinois, for additional consulting services associated with the Master Bike and Active Transportation Plan.
- 3.19** Approval of a five-year contract extension in an amount not-to-exceed \$52,537 and option to terminate agreement within 30 days after three-year period with Johnson Controls, Oak Brook, Illinois, for fire alarm and security (camera system) monitoring, site access control and hold-up access at public facilities.

JUDICIARY COMMITTEE CONSENT AGENDA

- 3.20** Adoption of Ordinance #2020-O-40 decreasing the number of Class B Liquor Licenses.

4.0 REPORTS OF OFFICERS

5.0 REPORT OF LIQUOR CONTROL COMMISSIONER

6.0 STANDING COMMITTEE REPORTS

6.1 LAND USE STANDING COMMITTEE REPORT

All items listed on the Consent Agenda.

6.2 FINANCE STANDING COMMITTEE REPORT

6.21 FY 2020 Financial Status Update.

6.3 ADMINISTRATION STANDING COMMITTEE REPORT

All items listed on the Consent Agenda.

6.4 MUNICIPAL SERVICES STANDING COMMITTEE REPORT

All items listed on the Consent Agenda.

6.5 PUBLIC SAFETY STANDING COMMITTEE REPORT

No report.

6.6 JUDICIARY STANDING COMMITTEE REPORT

All items listed on the Consent Agenda.

6.7 REPORTS FROM SPECIAL COMMITTEES

7.0 NEW BUSINESS

8.0 ADJOURNMENT