



1200 Wilmette Avenue
WILMETTE, ILLINOIS 60091-0040

**MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD
OF TRUSTEES OF THE VILLAGE OF WILMETTE, ILLINOIS HELD IN THE
COUNCIL ROOM OF SAID VILLAGE HALL, 1200 WILMETTE AVENUE,
WILMETTE, ILLINOIS ON TUESDAY, APRIL 9, 2019.**

The Village President called the meeting to order at 7:31 p.m.

1.0 ROLL CALL

President

Bob Bielinski

Trustees

Julie Wolf
Daniel Sullivan
Senta Plunkett
Kathy Dodd
Joel Kurzman
George Pearce

Staff Present:

Timothy J. Frenzer, Village Manager
Michael Braiman, Assistant Village Manager
John Adler, Director of Community Development

2.0 PUBLIC COMMENT

There was no public comment.

3.0 CONSENT AGENDA

Trustee Wolf moved approval of the Consent Agenda as follows:

3.1 Approval of minutes of the Regular Board meeting held March 12, 2019.

LAND USE COMMITTEE CONSENT AGENDA

3.2 Presentation of minutes of the Appearance Review Commission meeting held February 4, 2019.

3.3 Presentation of minutes of the Zoning Board of Appeals meeting held January 16, 2019.

- 3.4** Presentation of minutes of the Zoning Board of Appeals meeting held February 6, 2019.
- 3.5** Approval of Temporary Use Permit #2019-TU-02 to allow Greenhouse Scholars to hold the Venus de Miles cycling event at Baker Demonstration School, 201 Sheridan Road on September 28, 2019 from 6 am to 6 pm.
- 3.6** Approval of Temporary Use Permit #2019-TU-04 to allow Project Purple to hold Big Stu's Barbecue and Review at the Community Recreation Center at 3000 Glenview Road on Saturday, August 24, 2019 from 8 am to 6 pm.
- 3.7** Approval of Temporary Use Permit #2019-TU-05 for St. Francis Xavier School Farm Fundraiser to be held on Sunday, June 9, 2019 from 9 am to 4 pm.
- 3.8** Adoption of Ordinance #2019-O-25 extending the submittal period for final plan after approval of a special use for preliminary planned unit development at 1925 Wilmette Avenue.
- 3.9** Adoption of Ordinance #2019-O-27 approving a request for a 975.55 square foot (10.01%) total floor area variation, and 8.0' height variation, a one-story height variation, a 0.34' stairway housing height variation, and a variation to modify the approval granted by Ordinance 2016-O-27 to retain a flat roof over an addition and a stairway housing on the legal non-conforming structure at 819 Michigan in accordance with the plans submitted.
- 3.10** Plan Commission Report, Case #2019-P-01, 70 & 77 Indian Hill Road regarding a request for approval of a plat of annexation for those portions of 70 & 77 Indian Hill Road that currently are in unincorporated Cook County in accordance with the plat submitted; adoption of Ordinance #2019-O-29.
- 3.11** Appearance Review Commission Report, Case #2018-AR-29, 2601 Old Glenview Road, Westmoreland Country Club regarding a request to grant an 11 parking island landscape variation; adoption of Ordinance #2019-O-30.
- 3.12** Appearance Review Commission Report, Case #2019-AR-07, 1144 Wilmette Avenue, Pediatric Associates of the North Shore regarding a request to grant a 28.69% window sign coverage variation and a variation to install seven window signs in excess of the permitted number of window signs; adoption of Ordinance #2019-O-31.
- 3.13** Zoning Board of Appeals Report, Case #2019-Z-08, 419 Prairie Avenue regarding a revised request for a 185.27 square foot (4.24%) total floor area variation, a 2.83' detached garage side yard setback variation, a 1.33' garage eave side yard setback variation, and a 5.92 accessory structure separation variation in conformance with the plans as amended; adoption of Ordinance #2019-O-32.

FINANCE COMMITTEE CONSENT AGENDA

- 3.14** Approval of March 2019 Cash Disbursements.

ADMINISTRATION COMMITTEE CONSENT AGENDA

- 3.15** Approval of contract in the amount not to exceed \$41,366 with Ayres Associates, Madison, WI for Geospatial Services.
- 3.16** Approval of change order in the amount of \$5,055 with Pioneer Engineering & Environmental Services, LCC for environmental testing at 1225 Central Avenue.
- 3.17** Adoption of Resolution #2019-R-3 providing for the approval of and the Semi-Annual Review of Closed Session Minutes.
- 3.18** Notice of vacancy on the Environmental & Energy Commission due to the resignation of Nathan Kebede.
- 3.19** Appointment of Tanvi Parikh to the Historic Preservation Commission from April 9, 2019 to April 9, 2023.
- 3.20** Appointment of Kenneth Parkhill to the Environmental & Energy Commission from April 9, 2019 to April 9, 2022.
- 3.21** Appointment of Douglas Johnson to the Appearance Review Commission from April 9, 2019 to April 9, 2024.
- 3.22** Recommendation of reappointment of Jeffrey Kinzel to the Police Pension Fund Board of Trustees from May 2019 to May 2021.
- 3.23** Recommendation of reappointment of Amanda Ault to the Environmental & Energy Commission from May 10, 2019 to May 10, 2022.
- 3.24** Recommendation of appointment of Randall Tyner to the Transportation Commission from April 23, 2019 to April 23, 2023.
- 3.25** Recommendation of appointment of Nathan Kebede to the Transportation Commission from April 23, 2019 to April 23, 2023.

MUNICIPAL SERVICES COMMITTEE CONSENT AGENDA

- 3.26** Approval of one-year contract at the unit prices set forth in the proposal dated March 4, 2019 with Multisystem Management Company, Schaumburg, IL for custodial services.

- 3.27** Approval of one-year contract at the unit prices set forth in the proposal dated March 13, 2019 with Fleck's Landscaping, Inc., Wheeling, IL for landscape maintenance.
- 3.28** Approval of contract in the amount not to exceed \$86,721 with Monroe Truck Equipment, Inc., Monroe, WI for outfitting of one large dump truck chassis with a snow plow, dump body, salt spreader, liquid deicer pre-wetting system and underbody scraper.
- 3.29** Approval of contract in the amount not to exceed \$30,922 with Muscat Painting and Decorating, East Dundee, IL for light pole painting.
- 3.30** Approval of contract in the amount not to exceed \$54,120 with Precision Pavement Markings, Inc., Elgin IL for the 2019 Pavement Marking Program.
- 3.31** Approval of contract in the amount not to exceed \$157,541 with Schroeder & Schroeder, Inc., Skokie, IL for the 2019 Sidewalk and Curb Replacement Program.
- 3.32** Approval of contract in the amount not to exceed \$705,657 with Schroeder Asphalt Services, Inc., Marengo, IL for the 2019 MFT Road Program.
- 3.33** Approval of contract in the amount not to exceed \$1,241,474 with Dinatale Construction, Inc., Addison, IL for the 2019 Alley & Brick Reconstruction Program.
- 3.34** Approval of contract in the amount not to exceed \$179,200 with American Underground, Inc., Glenview IL for the 2019 Sewer Televising and Cleaning Program.
- 3.35** Approval of contract in the amount not to exceed \$29,741 with Baxter & Woodman, Inc., Chicago, IL for the Five Year Sewer Lining Facility Plan for Illinois Environmental Protection Agency (IEPA) Wastewater Low Interest Loan Funding.

PUBLIC SAFETY COMMITTEE CONSENT AGENDA

- 3.36** Introduction of Ordinance #2019-O-28 authorizing the disposal of surplus personal property owned by the Village of Wilmette; Waiver of rules; Adoption of Ordinance #2019-O-28 authorizing the disposal of surplus personal property owned by the Village of Wilmette.

JUDICIARY COMMITTEE CONSENT AGENDA

- 3.37** Presentation of minutes of the Judiciary Committee meeting held November 13, 2018.

Trustee Sullivan seconded the motion. Voting yes: Trustees Wolf, Sullivan, Plunkett, Dodd, Kurzman, Pearce, and President Bielinski. Voting no: none. The motion carried.

4.0 REPORTS OF OFFICERS:

Introduction of Randall Tyner who is recommended for appointment to the Transportation Commission.

President Bielinski introduced Mr. Tyner to the Village Board and recommended his appointment to the Transportation Commission.

Proclamation designating April 2019 as National Fair Housing Month.

President Bielinski read aloud the Proclamation.

Village Clerk Timothy Frenzer announced the unofficial results of the April 2, 2019 Consolidated Election:

Trustee (4-year term) Vote for 3	Votes
• Joel I. Feinstein	1,522
• Daniel E. Sullivan, Jr.	2,121
• Senta Plunkett	2,430
• Ryrie Pellaton	1,684
• Gina Kennedy	1,814
Trustee (2-year term) Vote for 1	Votes
• Peter H. Barrow	2,153
• Jeff Axelrod	1,359

Mr. Frenzer noted that the Official Canvass by the Cook County Clerk will be announced the last week of April. The new/re-elected members of the Village Board will be sworn in at the May 14, 2019 Regular Village Board meeting. Mr. Frenzer congratulated the candidates who won and thanked all the candidates who participated in the election process.

Mr. Frenzer said the Rain Ready Wilmette Program was launched on February 21, 2019 and provides residents the opportunity to apply for a free assessment of their yard, customized landscape design and a grant of up to 50% of the cost of sustainable landscaping. There are 25 grants available with a maximum grant of \$1,300, the application deadline was March 30, 2019. The Village is administering the program through a cooperative effort with The Center for Neighborhood Technology (CNT). A total of 187 applications were received and are being reviewed by CNT who will seek additional information by contacting the applicants as needed.

Mr. Frenzer said on April 1, 2019, the Village's Yard Waste Program was expanded to include food scrap composting. The program will continue to run annually, April through November.

There was no report from Corporation Counsel.

5.0 REPORT OF LIQUOR CONTROL COMMISSIONER:

No Report

6.0 STANDING COMMITTEE REPORTS:

6.1 LAND USE STANDING COMMITTEE REPORT

All items listed on the Consent Agenda

6.2 FINANCE STANDING COMMITTEE REPORT

- 6.21** Report from the Finance Committee regarding a transition to an open 15-year rolling amortization schedule for the public safety pension funds.

Melinda Molloy, Finance Director, said the Finance Committee has spent over two years analyzing the issue and she thanked them for their time, patience and diligence. Ms. Molloy reviewed the report presented to the Village Board noting that the Committee determined that a structural change to an open funding system is appropriate. While such a change will increase pension contributions in the short term, it is intended to stabilize and reduce future contributions as the Village pays down its unfunded liabilities.

While the Village has responsibly funded its pension obligations, and routinely makes its actuarially required contribution, the plans' unfunded liabilities continue to grow. The growth in unfunded liabilities is due to enhanced pension benefits afforded by the Illinois General Assembly without funding enhancements as well as a funding method set forth in State law which results in a dramatic increase in the cost of public safety pensions leading up to 2040.

In working with the Village's Actuary and staff, the Finance Committee updated the pension plans' actuarial assumptions and determined that an open 15 year rolling amortization schedule was in the best long term interests of the Village and could be phased in over time to limit the immediate cost to taxpayers.

Ms. Molloy also noted the Finance Committee's recommendation to pursue an open system is preferred by bond rating agencies over the existing policy for the simple reason that it makes future pension contributions more manageable while paying down the unfunded liability at a rate that is comparable to the existing policy.

President Bielinski asked if the Village Board was just receiving the report this evening and would the recommendation be part of the discussion during budget meetings.

Mr. Frenzer said the actual business decision would be made in the fall when the Village Board goes through the budget process but staff would take the report as direction regarding how to begin to prepare the budget to implement the recommendation.

Ms. Molloy said the Finance Committee reviewed the issue as the Village knows it will have an issue in the out years with the public safety pensions so as a way to try to address that and make it more manageable in the future, is what this type of change will accomplish.

Trustee Sullivan said the Finance Committee believed they had to do something when the issue was brought to them by staff. They reviewed a number of different plans before deciding on the plan presented to the Village Board this evening. There is no guarantee that if they do this our bond rating may not change but at least it is a plan to address the escalating of the cost of the pensions. How we approach and handle the pensions with the rolling amortization is important as we do not want to use all the reserves or pass it all on to residents as an increase in the tax levy. The Finance Committee was in agreement to use some of the reserves for the pension issues but they wanted to find an amount that was manageable and per Mr. Frenzer's suggestion do it in the budget process.

Trustee Pearce said by acknowledging that our goal is to have an 80-90% funded, does the State object to that.

Ms. Molloy said the current State Statute is to be 90% funded by 2040. The Legislation that the State is proposing is not only to move the end date back to 2050 but they are actually looking at reducing the funding amount to 80%. In the valuations that our actuary does, they always do a model that shows our numbers on the State requirements and make sure that our contribution is equal to or greater than that, which it always is. We are always making sure that we are making that minimum required contribution.

Ms. Molloy said the other part to this is the understanding that the 15 year rolling amortization has a goal of being 100% funded but by the nature of it being an open system, you will never be 100%.

Trustee Dodd if there are other things we should be considering that other communities are looking into.

Ms. Molloy said all municipalities are facing this same issue and other communities are considering a similar approach to what Wilmette is doing now. She noted that there is a small group of actuaries that does this type of work and because it is such a significant issue that is facing municipalities, the Society of Actuaries has made a recommendation that a closed system is not the best way to fund your pension systems. An open amortization makes more sense and other communities are looking at this as well.

President Bielinski asked if this recommendation by the actuaries is more recent in approaching this problem.

Ms. Molloy said this has become discussed more in the past two to three years as communities have been looking to address the issues of public pensions.

Mr. Braiman said Wilmette believes they are going to be one of the first municipalities in the area to make this decision and it is exciting to be on the forefront of tackling a problem as substantial as this.

Mr. Frenzer said in discussing the issue with Moody's at the ratings evaluation, they called what all the communities are doing is "treading water" and that is actually just making the problem worse. If we do not stop "treading water", there is really no set of circumstances under which we are going to hold onto the type of bond rating that we have, especially as we are looking forward to considerable new bond issues for our stormwater project.

Trustee Sullivan said when you see the contribution requirements doubling, it is not realistic and the amortization recommendation gives us a plan.

Trustee Plunkett asked what the transition to the rolling amortization means.

Ms. Molloy said the Finance Committee looked at the three year transition phase which will increase contributions for three years from 2020 -2030, after which they are projected to decline beginning in 2023.

Trustee Wolf asked if it was recommended to start in 2020 to get the money in their sooner and try to keep the good bond rating for big projects that will be coming up soon.

Ms. Molloy said that is correct and the sooner the Village addresses it, the sooner that the unfunded liability stops growing at the rate that it is.

Ms. Molloy noted that at the next meeting, the Village Board will see the pension valuations that were done given the results of 2018, next year's valuation will have the 15 year open rolling amortization.

President Bielinski said there is a consensus on the Village Board to support the recommendation to transition to an open 15 year rolling amortization for the police and fire pension funds.

6.3 ADMINISTRATION STANDING COMMITTEE REPORT

All items listed on the Consent Agenda

6.4 MUNICIPAL SERVICES STANDING COMMITTEE REPORT

All items listed on the Consent Agenda

6.5 PUBLIC SAFETY STANDING COMMITTEE REPORT

ALL ITEMS LISTED ON THE CONSENT AGENDA

6.6 JUDICIARY STANDING COMMITTEE REPORT

All items listed on the Consent Agenda

6.7 REPORTS FROM SPECIAL COMMITTEES

No Report

7.0 NEW BUSINESS

No Report

8.0 MATTERS REFERRED TO STANDING COMMITTEES

8.1 Review development regulations, including permitted and special uses, in the PCD-1 (Edens Plaza) Zoning District.

9.0 ADJOURNMENT

Trustee Sullivan moved to adjourn the meeting at 8:29 p.m., seconded by Trustee Wolf. All voted aye, the motion carried.

Trustee Dodd brought to President Bielinski's attention that there were two people who would like to address the Village Board.

President Bielinski asked if the gentlemen present wanted to address the Village Board. Herb Engelhard and Rick Prohov said they have been waiting to address the Village Board on stormwater related issues but were unsure of where the public comment took place on the agenda.

President Bielinski noted that the Village Board had voted to adjourn moments earlier. Trustee Dodd inquired as to whether the meeting could be reopened to permit the two residents their opportunity to speak. The Village Manager stated that, since everyone was still present and the motion would be made immediately, it would be permissible to move to reopen the meeting for the limited purpose of hearing from the two residents.

Trustee Wolf moved to reopen the meeting, seconded by Trustee Sullivan. Voting yes: Trustees Wolf, Sullivan, Plunkett, Dodd, Pearce and President Bielinski. Voting no: Trustee Kurzman. The motion carried.

Herb Engelhard, 2431 Pomona, said many emails have been generated over the past few days in support of the cottonwood tree grove in the Community Playfield. He believes the Village can come up with a plan that will improve stormwater drainage and preserve the prairies and tree growth. Mr. Engelhard also provided the Village Board with copies of a slide presentation that he had prepared on this subject.

President Bielinski noted that the process for the storage tank in Community Playfield is just underway, it is approximately 14 months in the future. He noted that the comments received from residents will be included in the process.

Rick Prohov, 2435 Pomona, said he was also concerned about the stormwater storage tank in the Community Playfield and how it would affect the neighborhood and was in favor of saving the cottonwood tree grove.

Trustee Kurzman asked if the Village Board had ever re-opened a meeting after adjournment.

President Bielinski said they have not re-opened a meeting while he has been on the Village Board.

Trustee Dodd said she understands Trustee Kurzman's concern with re-opening the meeting but in fairness to the public, the time for public comment at different meetings can be confusing.

Trustee Pearce moved to adjourn the meeting at 8:40 p.m., seconded by Trustee Wolf. All voted aye, the motion carried.

Barbara L. Hirsch
Deputy Village Clerk