



VILLAGE OF WILMETTE

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MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILMETTE, ILLINOIS HELD IN THE COUNCIL ROOM OF SAID VILLAGE HALL, 1200 WILMETTE AVENUE, WILMETTE, ILLINOIS ON TUESDAY, OCTOBER 9, 2007.

The Village President called the meeting to order at 7:35 p.m.

Item:

1.0 ROLL CALL:

President	Christopher S. Canning
Trustees	Alan Swanson
	Lali Watt
	John Levin
	Mari Terman
	Karen Spillers
	Mike Basil

Staff Present:

- Michael J. Earl, Village Manager
- Joe McRae, Assistant to the Village Manager
- Timothy J. Frenzer, Corporation Counsel
- Barbara L. Hirsch, Deputy Village Clerk
- Lisa Roberts, Director of Community Development
- Michael McGreal, Deputy Fire Chief

2.0 APPROVAL OF MINUTES:

2.1 Trustee Watt moved approval of minutes of the Regular Board meeting held September 25, 2007, seconded by Trustee Terman. All voted aye, the motion carried.

2.2 Trustee Watt moved approval of minutes of the Committee of the Whole meeting held August 7, 2007, seconded by Trustee Terman. All voted aye, the motion carried.

3.0 PETITIONS AND COMMUNICATIONS:

4.0 REPORTS OF OFFICERS:

No Reports.

4.1 Consent Agenda. Trustee Watt removed items 6.16, 6.17 and 6.41. Trustee Terman moved approval of the remaining items of the Consent Agenda as follows:

- 4.4 Report of release of Executive Session minutes, September 25, 2007.
- 6.11 Minutes, Appearance Review Commission.
- 6.12 Minutes, Plan Commission.
- 6.13 Temporary Use Permit #2007-TU-43 for Ronald Knox Montessori School Pumpkin Run and Fun Fest to be held at Thornwood Park on October 21, 2007.
- 6.14 Adoption of Ordinance #2007-O-71 amending the Village Code, Chapter 20 regarding the definition of fences and the allowable setback for walls.
- 6.15 ARC Report, 1903 Schiller, Case #07-AR-30 regarding a request for two sign variations to install awning signs oriented to Ridge Road on which the business does not have street frontage, and a variation to install more than one descriptive word on the valance.
- 6.18 ZBA Report, 1704 Wilmette Avenue, Case #2007-Z-39 regarding a request for variations to permit the construction of a one and a half story addition to a single family home in accordance with the plans submitted; adoption of Ordinance #2007-O-76.
- 6.19 ZBA Report, 1615 Washington Avenue, Case #2007-Z-40 regarding a request for a variation to permit the construction of a one-story addition to a legal nonconforming structure in accordance with the plans submitted; adoption of Ordinance #2007-O-77.
- 6.21 Presentation of the August 31, 2007 Revenue and Expense Report.
- 6.22 Presentation of the August 31, 2007 Treasurer's Report of Cash Receipts and Disbursements.
- 6.23 Presentation of the August 31, 2007 Cash and Investments Summary.
- 6.24 Adoption of Ordinance #2007-O-72 for Emergency Additional Appropriations to allow the Village to meet unforeseen costs incurred as a result of the Local Disaster that occurred on August 23, 2007.
- 6.31 Minutes, Community Relations Commission.
- 6.32 Minutes, Fine Arts Commission.
- 6.33 Minutes, Fine Arts Commission.
- 6.34 Minutes, Fine Arts Commission.
- 6.35 Minutes, Fine Arts Commission.

- 6.36 Minutes, Administration Committee.
- 6.37 Minutes, Ad Hoc West Village Center Parking Advisory Group.
- 6.38 Adoption of Resolution #2007-R-42 approving an intergovernmental agreement with the Cook County Assessor to provide for access to its geographic information system data to the Village.

- 6.42 Approval of contract, Hampton, Lenzini and Renwick, Elgin, IL for various traffic studies related to Lake Avenue and traffic calming.

- 6.51 Adoption of Resolution #2007-R-43 approving an intergovernmental agreement with the Regional Emergency Dispatch (RED) Center to provide fire and emergency medical dispatch services.

- 6.61 Introduction of Ordinance #2007-O-78 amending the Village Code, Chapters 16 and 17 to update right-of-way utility construction standards and regulations covering cable service and video service providers pursuant to the 2007 Illinois Cable and Video Competition Law and the Illinois Cable and Video Consumer Protection Law.

- 8.1 Notice of vacancy, Senior Resources Commission.
- 8.2 Notice of vacancy, Commission for Persons with Disabilities.
- 8.3 Notice of vacancy, Commission for Persons with Disabilities.
- 8.4 Notice of vacancy, Community Relations Commission.
- 8.5 Notice of vacancy, Community Relations Commission.
- 8.6 Notice of vacancy, Senior Resources Commission.
- 8.7 Notice of vacancy, Senior Resources Commission.
- 8.8 Notice of vacancy, Appearance Review Commission.
- 8.9 Notice of vacancy, Community Relations Commission.
- 8.91 Notice of vacancy, Historic Preservation Commission.
- 8.92 Notice of vacancy, Youth Commission.
- 8.93 Notice of vacancy, Youth Commission.
- 8.94 Notice of vacancy, Commission for Persons with Disabilities.
- 8.95 Notice of vacancy, Board of Health.
- 8.96 Notice of vacancy, Board of Health.
- 8.97 Notice of vacancy, Housing Commission.
- 8.98 Notice of vacancy, Historic Preservation Commission.
- 8.99 Notice of vacancy, Housing Commission.
- 8.991 Notice of vacancy, Commission for Persons with Disabilities.
- 8.992 Notice of vacancy, Plan Commission.

- 9.1 Designation of Kevin Kirkpatrick as chair of the Historic Preservation Commission.
- 9.2 Recommendation of reappointment, Plan Commission.
- 9.3 Recommendation of reappointment, Plan Commission.

Trustee Watt seconded the motion. Voting yes: Trustees Swanson, Watt, Levin, Terman, Spillers, Basil and President Canning. Voting no: none. The motion carried.

- 4.2 Recognition and swearing-in of participants in 2007 League of Women Voters Student Government Program.

The following students were recognized as part of the Student Government Program:
Sam Kaplan, Lindsey McClure, Elizabeth Kumaki, Max Yenkin, Danny Holtzer, Jenny O’Callagan, Jimena Pavlovitch-Bedzyk, Katie Murray, Jonathan Matthews, Chloe Director, Ben Lee, Charles Schaefer, Lindsey Olson, Spencer Friske, Chris McAllester, Jesse Gamoran.

President Canning thanked the representatives from the League of Women Voters for organizing the 37th annual Student Government program.

Deena Mitchell, League of Women Voters, thanked the Village Board and Village staff for their participation in the program.

Village Clerk Michael Earl conducted the swearing-in of the students for their roles as elected officials and staff.

- 4.3 Proclamation designating October 21, 2007 as CROP Walk Day.

President Canning read aloud the Proclamation.

- 4.4 Report of release of Executive Session minutes, September 25, 2007 was handled with the Consent Agenda.

5.0 REPORT OF THE LIQUOR CONTROL COMMISSIONER:

President Canning stated the following businesses were cited and fined for selling liquor to minors:

- The Noodle
- Demas Food Store

Convito Italiano
Jewel (Green Bay Road)

President Canning stated the following businesses were cited and fined for selling tobacco to minors:

Demas Food Store
Del Lago Pharmacy

6.0 STANDING COMMITTEE REPORTS:

6.1 LAND USE COMMITTEE REPORT:

- 6.11 Presentation of minutes of the Appearance Review Commission meeting held September 4, 2007 was handled with the Consent Agenda.
- 6.12 Presentation of minutes of the Plan Commission meeting held September 4, 2007 was handled with the Consent Agenda.
- 6.13 Approval of Temporary Use Permit #2007-TU-43 for Ronald Knox Montessori School Pumpkin Run and Fun Fest to be held at Thornwood Park on October 21, 2007 was handled with the Consent Agenda.
- 6.14 Adoption of Ordinance #2007-O-71 amending the Village Code, Chapter 20 regarding the definition of fences and the allowable setback for walls was handled with the Consent Agenda.
- 6.15 Appearance Review Commission Report, 1903 Schiller, Case #07-AR-30 regarding a request for two sign variations to install awning signs oriented to Ridge Road on which the business does not have street frontage, and a variation to install more than one descriptive word on the valance.

The request was handled with the Consent Agenda for two sign variations to install awning signs oriented to Ridge Road on which the business does not have street frontage, and a variation to install more than one descriptive word on the valance.

- 6.16 Zoning Board of Appeals Report, 814 Lavergne Avenue, Case #2007-Z-31 regarding a request for a 324.25 square foot (3.76%) total floor area variation, a 5.63' front yard setback variation, a 7.62' side yard adjoining a street setback variation, and a 250.81 square foot (20.61%) side yard adjoining a street

impervious surface coverage variation to permit the construction of a two-story addition to an existing legal nonconforming structure in accordance with the plans submitted; adoption of Ordinance #2007-O-74.

Trustee Swanson moved to grant a request for a 324.25 square foot (3.76%) total floor area variation, a 5.63' front yard setback variation, a 7.62' side yard adjoining a street setback variation, and a 250.81 square foot (20.61%) side yard adjoining a street impervious surface coverage variation to permit the construction of a two-story addition to an existing legal nonconforming structure in accordance with the plans submitted, seconded by Trustee Spillers.

Trustee Watt said she wanted to be sure that the petitioners were removing the old garage.

Douglas and Lisa Bertagna, petitioners, said the old garage would be removed.

Trustee Watt said there are several paved areas in the back of the home and asked how the petitioner would minimize the variation for impervious surface.

Ms. Bertagna said they would be removing the asphalt driveway that leads to the current garage and also removing the concrete that is under the current garage. They are also removing the sidewalk from the front door to the existing driveway and a portion of the patio.

Mr. Bertagna said they are removing approximately 1000 square feet of concrete and asphalt from the property.

Trustee Terman said the petitioner will be removing more than 50% of the impervious surface on the property to provide more green space but are still over the conforming amount.

Ms. Bertagna said they are on a corner lot which drives the request for a variation.

Voting yes: Trustees Swanson, Watt, Levin, Terman, Spillers, Basil and President Canning. Voting no: none. The motion carried.

Trustee Swanson moved to adopt Ordinance #2007-O-74 authorizing the variations of this case, seconded by Trustee Watt.

Voting yes: Trustees Swanson, Watt, Levin, Terman, Spillers, Basil and President Canning. Voting no: none. The motion carried.

- 6.17 Zoning Board of Appeals Report, 523 Greenleaf Avenue, Case #2007-Z-32 regarding a request for a 0.74' side yard setback variation and a 386.37 square foot (3.94%) total floor area variation to allow the construction of a two-story addition and one dormer on the legal nonconforming structure in accordance with the plans submitted; adoption of Ordinance #2007-O-75.

Trustee Swanson moved to grant a request for a 0.74' side yard setback variation and a 386.37 square foot (3.94%) total floor area variation to allow the construction of a two-story addition and one dormer on the legal nonconforming structure in accordance with the plans submitted, seconded by Trustee Spillers.

Trustee Watt said part of the design has been driven by the need for two home offices, and asked if any consideration had been given to using part of the large living room area for an office.

Trista Kerr, architect for the petitioner, said she did look at many configurations before suggesting the proposed design and believed that using the living room would take away from the architectural character of the existing home.

Voting yes: Trustees Swanson, Watt, Levin, Terman, Spillers, Basil and President Canning. Voting no: none. The motion carried.

Trustee Swanson moved to adopt Ordinance #2007-O-75 authorizing the variations of this case, seconded by Trustee Watt.

Voting yes: Trustees Swanson, Watt, Levin, Terman, Spillers, Basil and President Canning. Voting no: none. The motion carried.

- 6.18 Zoning Board of Appeals Report, 1704 Wilmette Avenue, Case #2007-Z-39 regarding a request for a 2.0' minimum side yard setback variation and a 3.39' combined side yard setback variation to permit the construction of a one and a half story addition to a single family home in accordance with the plans submitted; adoption of Ordinance #2007-O-76.

The request was handled with the Consent Agenda for a 2.0' minimum side yard setback variation and a 3.39' combined side yard setback variation to permit the construction of a one and a half story addition to a single family home in accordance with the plans submitted. Ordinance #2007-O-76 was adopted with the Consent Agenda, authorizing the variations of this case.

- 6.19 Zoning Board of Appeals Report, 1615 Washington Avenue, Case #2007-Z-40 regarding a request for a 220.68 square foot (2.76%) total floor area variation to permit the construction of a one-story addition to a legal nonconforming structure in accordance with the plans submitted; adoption of Ordinance #2007-O-77.

The request was handled with the Consent Agenda for a 220.68 square foot (2.76%) total floor area variation to permit the construction of a one-story addition to a legal nonconforming structure in accordance with the plans submitted. Ordinance #2007-O-77 was adopted with the Consent Agenda, authorizing the variations of this case.

6.2 FINANCE COMMITTEE REPORT:

- 6.21 Presentation of the August 31, 2007 Revenue and Expense Report was handled with the Consent Agenda.
- 6.22 Presentation of the August 31, 2007 Treasurer's Report of Cash Receipts and Disbursements was handled with the Consent Agenda.
- 6.23 Presentation of the August 31, 2007 Cash and Investments Summary was handled with the Consent Agenda.
- 6.24 Adoption of Ordinance #2007-O-72 for Emergency Additional Appropriations to allow the Village to meet unforeseen costs incurred as a result of the Local Disaster that occurred on August 23, 2007 was handled with the Consent Agenda.
- 6.25 Presentation of the 2008 proposed fiscal year budget.

Village Manager Michael Earl presented the 2008 proposed budget covering the Village's fiscal year period from January 1, 2008 through December 31, 2008. The budget totals just under \$68.9 million, consisting of \$49.3 million in operating expenditures and \$19.6 million in capital projects.

Mr. Earl said the proposed budget does not reflect any expenses associated with the August 23 storm, nor does it assume any reimbursement monies from the State or the Federal government because a final determination has not yet been made as to whether Cook County will be declared a disaster area. This will be discussed in more detail at the first budget meeting.

Mr. Earl said some of the highlights of the proposed budget are the Sheridan Road Improvement Project, Green Bay Road Improvements, back up generator at the Storm Water Pump Station, Geographic Information Systems and website improvements. The proposed budget assumes a 6% increase in the property tax levy and a 16.17% increase in the water/sewer rate. The impact of these increases on the average homeowner is \$13.71/month.

Mr. Earl noted that his transmittal letter is available for viewing on the Village's website. The budget will be discussed by the Board at public meetings to be held on Tuesday, October 16 at 7:00 p.m., Saturday, October 27 at 8:00 a.m., and October 30 at 7:00 p.m. at the Village Hall.

Mr. Earl thanked Village staff for the development of the proposed budget as it is a time consuming and involved process.

President Canning thanked Mr. Earl and the entire Village staff for their hard work in the development of the proposed budget.

6.3 ADMINISTRATION COMMITTEE REPORT:

- 6.31 Presentation of minutes of the Community Relations Commission meeting held June 5, 2007 was handled with the Consent Agenda.
- 6.32 Presentation of minutes of the Fine Arts Commission meeting held April 23, 2007 was handled with the Consent Agenda.
- 6.33 Presentation of minutes of the Fine Arts Commission meeting held June 25, 2007 was handled with the Consent Agenda.
- 6.34 Presentation of minutes of the Fine Arts Commission meeting held July 23, 2007 was handled with the Consent Agenda.
- 6.35 Presentation of minutes of the Fine Arts Commission meeting held August 27, 2007 was handled with the Consent Agenda.
- 6.36 Presentation of minutes of the Administration Committee meeting held August 14, 2007 was handled with the Consent Agenda.
- 6.37 Presentation of minutes of the Ad Hoc West Village Center Parking Advisory Group held August 27, 2007 was handled with the Consent Agenda.

- 6.38 Adoption of Resolution #2007-R-42 approving an intergovernmental agreement with the Cook County Assessor to provide for access to its geographic information system data to the Village was handled with the Consent Agenda.

6.4 MUNICIPAL SERVICES COMMITTEE REPORT:

- 6.41 Presentation of minutes of the Municipal Services Committee meeting held September 17, 2007.

Trustee Watt said she asked the Municipal Services Committee to discuss alleys as a resident brought the matter to her attention, but was unable to attend the meeting. She asked Mr. Earl to clarify how neighboring communities fund their alley maintenance programs.

Mr. Earl said a survey of neighboring communities and how they fund alley maintenance programs was included in the previous Friday mail packet for the Trustees.

- 6.42 Approval of contract in an amount not to exceed \$14,744 with Hampton, Lenzini and Renwick, Elgin, IL for various traffic studies related to Lake Avenue and traffic calming was handled with the Consent Agenda.

6.5 PUBLIC SAFETY COMMITTEE REPORT:

- 6.51 Adoption of Resolution #2007-R-43 approving an intergovernmental agreement with the Regional Emergency Dispatch (RED) Center to provide fire and emergency medical dispatch services was handled with the Consent Agenda.

6.6 JUDICIARY COMMITTEE REPORT:

- 6.61 Introduction of Ordinance #2007-O-78 amending the Village Code, Chapters 16 and 17 to update right-of-way utility construction standards and regulations covering cable service and video service providers pursuant to the 2007 Illinois Cable and Video Competition Law and the Illinois Cable and Video Consumer Protection Law was handled with the Consent Agenda.

7.0 REPORTS FROM SPECIAL COMMITTEES:

No Reports.

8.0 UNFINISHED BUSINESS:

- 8.1 Notice of vacancy on the Senior Resources Commission due to the resignation of Michelle Teal was handled with the Consent Agenda.
- 8.2 Notice of vacancy on the Commission for Persons with Disabilities due to the term expiration of Walter Reed was handled with the Consent Agenda.
- 8.3 Notice of vacancy on the Commission for Persons with Disabilities due to the term expiration of Linda Layfer was handled with the Consent Agenda.
- 8.4 Notice of vacancy on the Community Relations Commission due to the term expiration of Pam Mondschein was handled with the Consent Agenda.
- 8.5 Notice of vacancy on the Community Relations Commission due to the term expiration of Alice Chow was handled with the Consent Agenda.
- 8.6 Notice of vacancy on the Senior Resources Commission due to the term expiration of Susan Lin was handled with the Consent Agenda.
- 8.7 Notice of vacancy on the Senior Resources Commission due to the resignation of Faqir Vohra was handled with the Consent Agenda.
- 8.8 Notice of vacancy on the Appearance Review Commission due to the resignation of Stuart Berger was handled with the Consent Agenda.
- 8.9 Notice of vacancy on the Community Relations Commission due to the term expiration of Harry Rhodes was handled with the Consent Agenda.
- 8.91 Notice of vacancy on the Historic Preservation Commission due to the resignation of Mary Abroe was handled with the Consent Agenda.
- 8.92 Notice of vacancy on the Youth Commission due to the resignation of Alison Field was handled with the Consent Agenda.
- 8.93 Notice of vacancy on the Youth Commission due to the resignation of Rita Strang was handled with the Consent Agenda.
- 8.94 Notice of vacancy on the Commission for Persons with Disabilities due to the term expiration of Diane Wojcik was handled with the Consent Agenda.

- 8.95 Notice of vacancy on the Board of Health due to the resignation of Raymond Lechner was handled with the Consent Agenda.
- 8.96 Notice of vacancy on the Board of Health due to the term expiration of Malcolm Hast was handled with the Consent Agenda.
- 8.97 Notice of vacancy on the Housing Commission due to the term expiration of Alan Barney was handled with the Consent Agenda.
- 8.98 Notice of vacancy on the Historic Preservation Commission due to the term expiration of Jim Bayley was handled with the Consent Agenda.
- 8.99 Notice of vacancy on the Housing Commission due to the resignation of Alan George was handled with the Consent Agenda.
- 8.991 Notice of vacancy on the Commission for Persons with Disabilities due to the term expiration of Ellen McManus was handled with the Consent Agenda.
- 8.992 Notice of vacancy on the Plan Commission due to the term expiration of Vince McBrien was handled with the Consent Agenda.
- 9.0 NEW BUSINESS:
- 9.1 Designation of Kevin Kirkpatrick as chair of the Historic Preservation Commission was handled with the Consent Agenda.
- 9.2 Recommendation of reappointment of Susan Friedman to the Plan Commission from November 2007 to November 2011 was handled with the Consent Agenda.
- 9.3 Recommendation of reappointment of Ron Grossman to the Plan Commission from November 2007 to November 2011 was handled with the Consent Agenda.
- 10.0 ADJOURNMENT:

Trustee Terman moved to adjourn the meeting at 8:15 p.m., seconded by Trustee Watt. All voted aye, the motion carried.

Barbara L. Hirsch
Deputy Village Clerk