



VILLAGE OF WILMETTE

1200 Wilmette Avenue
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MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILMETTE, ILLINOIS HELD IN THE COUNCIL ROOM OF SAID VILLAGE HALL, 1200 WILMETTE AVENUE, WILMETTE, ILLINOIS ON TUESDAY, SEPTEMBER 13, 2011.

Item:

The Village President called the meeting to order at 7:32 p.m.

1.0 ROLL CALL:

President	Christopher S. Canning
Trustees	Alan Swanson
	Bob Bielinski
	Cameron Krueger
	Ted McKenna
	Julie Wolf

Absent: Trustee Basil

Staff Present: Timothy J. Frenzer, Village Manager
 Kathleen Gargano, Assistant Village Manager
 Michael Zimmermann, Corporation Counsel
 Barbara L. Hirsch, Deputy Village Clerk
 John Adler, Director of Community Development

2.0 APPROVAL OF MINUTES:

2.1 Trustee Swanson moved approval of minutes of the Regular Board meeting held August 23, 2011, seconded by Trustee Wolf. All voted aye, the motion carried.

3.0 PETITIONS AND COMMUNICATIONS:

4.0 REPORTS OF OFFICERS:

No Reports.

4.1 Consent Agenda. Trustee Bielinski moved approval of the Consent Agenda as follows:

- 6.11 Presentation of minutes, Ad Hoc Zoning Ordinance Committee.
- 6.12 Presentation of minutes, Appearance Review Commission.
- 6.13 Presentation of minutes, Plan Commission.
- 6.14 Temporary Use Permit #2011-TU-23 for the Pumpkin Patch Fundraiser for Trinity United Methodist Church to be held at 1024 Lake Avenue from October 2, 2011 to October 31, 2011.
- 6.15 Temporary Use Permit #2011-TU-24 for the One Hope United Wilmette's Fitness Day and Walks to be held on Saturday, September 17, 2011.
- 6.16 Request for a variation extension, Case #2011-Z-08, 4068 Fairway Drive for additional six months.
- 6.17 Appointment of the Land Use Committee as a Special Zoning Committee to review adding drive-in facilities as a special use in the PCD-2 District.
- 6.18 Adoption of Ordinance #2011-O-61 granting a special use and variation to permit the construction of a three car garage at 822 17th Street.
- 6.19 ZBA Report, Case #2011-Z-38, 1018 Cherokee Road regarding a request for variations to permit the construction of a one-story addition on a legal nonconforming structure in accordance with the plans submitted; adoption of Ordinance #2011-O-62.
- 6.191 ZBA Report, Case #2011-Z-39, 1118 Mohawk Road regarding a request for variations to permit the construction of a two-story addition in accordance with the plans submitted; adoption of Ordinance #2011-O-63.
- 6.192 ZBA Report, Case #2011-Z-40, 1501 Central Avenue regarding a request for variations to permit the construction of a new home in accordance with the plans submitted; adoption of Ordinance #2011-O-64.
- 6.193 ZBA Report, Case #2011-Z-41, 1154 Central Avenue regarding a request for a special use for a limited service restaurant (Falafel Bistro) in accordance with the plans submitted. The use shall run with the use; adoption of Ordinance #2011-O-65.
- 6.194 ZBA Report, Case #2011-Z-42, 1128 Sheridan Road regarding a request for a variation to permit the expansion of an existing driveway in accordance with the plans submitted; adoption of Ordinance #2011-O-66.

- 6.21 Minutes, Finance Committee.
- 6.22 Presentation of the July 31, 2011 Revenue and Expense Summary.

- 6.23 Presentation of the July 31, 2011 Treasurer's Reports of Cash Receipts and Disbursements.
- 6.24 Presentation of July 31, 2011 Cash and Investment Summary.

- 6.31 Approval of contract renewal, Tyler Technologies Inc., Dallas, TX for annual licensing and support services for the MUNIS municipal software application.

- 6.51 Approval of contract, Morrow Brothers Ford Inc., Greenfield, IL for a police pursuit vehicle.

- 8.1 Notice of vacancy, Historic Preservation Commission.
- 8.2 Notice of vacancy, Appearance Review Commission.
- 8.3 Notice of vacancy, Historic Preservation Commission.
- 8.4 Notice of vacancy, Housing Commission.
- 8.5 Notice of vacancy, Historic Preservation Commission.
- 8.6 Notice of vacancy, Appearance Review Commission.

Trustee Krueger seconded the motion. Voting yes: Trustees Swanson, Bielinski, Krueger, McKenna, Wolf, and President Canning. Voting no: none. The motion carried.

5.0 REPORT OF THE LIQUOR CONTROL COMMISSIONER:

No Report.

6.0 STANDING COMMITTEE REPORTS:

6.1 LAND USE COMMITTEE REPORT:

- 6.11 Presentation of minutes of the Ad Hoc Zoning Ordinance Committee meeting held June 16, 2011 was handled with the Consent Agenda.
- 6.12 Presentation of minutes of the Appearance Review Commission meeting held August 1, 2011 was handled with the Consent Agenda.
- 6.13 Presentation of minutes of the Plan Commission meeting held August 2, 2011 was handled with the Consent Agenda.

- 6.14 Approval of Temporary Use Permit #2011-TU-23 for the Pumpkin Patch Fundraiser for Trinity United Methodist Church to be held at 1024 Lake Avenue from October 2, 2011 to October 31, 2011 was handled with the Consent Agenda.
- 6.15 Approval of Temporary Use Permit #2011-TU-24 for the One Hope United Wilmette's Fitness Day and Walks to be held on Saturday, September 17, 2011 was handled with the Consent Agenda.
- 6.16 Request for a variation extension, Case #2011-Z-08, 4068 Fairway Drive for additional six months was handled with the Consent Agenda.
- 6.17 Appointment of the Land Use Committee as a Special Zoning Committee to review adding drive-in facilities as a special use in the PCD-2 District was handled with the Consent Agenda.
- 6.18 Adoption of Ordinance #2011-O-61 granting a special use and variation to permit the construction of a three car garage at 822 17th Street was handled with the Consent Agenda.
- 6.19 Zoning Board of Appeals Report, Case #2011-Z-38, 1018 Cherokee Road regarding a request for a 318.62 square foot (3.88%) total floor area variation and a 0.29' minimum side yard setback variation to permit the construction of a one-story addition on a legal nonconforming structure in accordance with the plans submitted; adoption of Ordinance #2011-O-62.

The request was handled with the Consent Agenda for a 318.62 square foot (3.88%) total floor area variation and a 0.29' minimum side yard setback variation to permit the construction of a one-story addition on a legal nonconforming structure in accordance with the plans submitted. Ordinance #2011-O-62 was adopted with the Consent Agenda, authorizing the variations of this case.

- 6.191 Zoning Board of Appeals Report, Case #2011-Z-39, 1118 Mohawk Road regarding a request for a 5.87' minimum side yard setback variation, a 2.87' combined side yard setback variation, a 4.87' eave setback variation, and a 2.87' side yard dormer setback variation to permit the construction of a two-story addition in accordance with the plans submitted; adoption of Ordinance #2011-O-63.

The request was handled with the Consent Agenda for a 5.87' minimum side yard setback variation, a 2.87' combined side yard setback variation, a 4.87' eave setback variation, and a 2.87' side yard dormer setback variation to permit the construction of a two-store addition in accordance with the plans submitted. Ordinance #2011-O-63 was adopted with the Consent Agenda, authorizing the variations of this case.

- 6.192 Zoning Board of Appeals Report, Case #2011-Z-40, 1501 Central Avenue regarding a request for a 17.82' front yard setback variation, a 19.82' front yard porch setback variation, and a 19.31' front yard step setback variation to permit the construction of a new home in accordance with the plans submitted; adoption of Ordinance #2011-O-64.

The request was handled with the Consent Agenda for a 17.82' front yard setback variation, a 19.82' front yard porch setback variation, and a 19.31' front yard step setback variation to permit the construction of a new home in accordance with the plans submitted. Ordinance #2011-O-64 was adopted with the Consent Agenda, authorizing the variations of this case.

- 6.193 Zoning Board of Appeals Report, Case #2011-Z-41, 1154 Central Avenue regarding a request for a special use for a limited service restaurant (Falafel Bistro) in accordance with the plans submitted. The use shall run with the use; adoption of Ordinance #2011-O-65.

The request was handled with the Consent Agenda for a special use for a limited service restaurant (Falafel Bistro) in accordance with the plans submitted. The use shall run with the use. Ordinance #2011-O-65 was adopted with the Consent Agenda, authorizing the special use of this case.

- 6.194 Zoning Board of Appeals Report, Case #2011-Z-42, 1128 Sheridan Road regarding a request for a 169 square foot (5.63%) front yard impervious surface coverage variation to permit the expansion of an existing driveway in accordance with the plans submitted; adoption of Ordinance #2011-O-66.

The request was handled with the Consent Agenda for a 169 square foot (5.63%) front yard impervious surface coverage variation to permit the expansion of an existing driveway in accordance with the plans submitted. Ordinance #2011-O-66 was adopted with the Consent Agenda authorizing the variation of this case.

6.2 FINANCE COMMITTEE REPORT:

6.21 Presentation of minutes of the Finance Committee meeting held July 11, 2011 was handled with the Consent Agenda.

6.22 Presentation of the July 31, 2011 Revenue and Expense Summary was handled with the Consent Agenda.

6.23 Presentation of the July 31, 2011 Treasurer's Reports of Cash Receipts and Disbursements was handled with the Consent Agenda.

6.24 Presentation of July 31, 2011 Cash and Investment Summary was handled with the Consent Agenda.

6.3 ADMINISTRATION COMMITTEE REPORT:

6.31 Approval of contract renewal in an amount not to exceed \$64,000 with Tyler Technologies Inc., Dallas, TX for annual licensing and support services for the MUNIS municipal software application was handled with the Consent Agenda.

6.4 MUNICIPAL SERVICES COMMITTEE REPORT:

No Report.

6.5 PUBLIC SAFETY COMMITTEE REPORT:

6.51 Approval of contract in the amount of \$23,260 with Morrow Brothers Ford Inc., Greenfield, IL for a police pursuit vehicle was handled with the Consent Agenda.

6.6 JUDICIARY COMMITTEE REPORT:

No Report.

7.0 REPORTS FROM SPECIAL COMMITTEES:

No Report.

8.0 UNFINISHED BUSINESS:

- 8.1 Notice of vacancy on the Historic Preservation Commission due to the term expiration of William Shapiro was handled with the Consent Agenda.
- 8.2 Notice of vacancy on the Appearance Review Commission due to the resignation of Paul Holzman was handled with the Consent Agenda.
- 8.3 Notice of vacancy on the Historic Preservation Commission due to the term expiration of Kevin Kilpatrick was handled with the Consent Agenda.
- 8.4 Notice of vacancy on the Housing Commission due to the term expiration of Polly Kuehl was handled with the Consent Agenda.
- 8.5 Notice of vacancy on the Historic Preservation Commission due to the resignation of Raymond Pruchnicki was handled with the Consent Agenda.
- 8.6 Notice of vacancy on the Appearance Review Commission due to the resignation of Julie Wolf was handled with the Consent Agenda.

9.0 NEW BUSINESS:

No Report.

10.0 ADJOURNMENT:

Trustee Bielinski moved to adjourn the meeting at 7:36 p.m., seconded by Trustee Krueger. All voted aye, the motion carried.

Barbara L. Hirsch
Deputy Village Clerk