



# VILLAGE OF WILMETTE

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**MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILMETTE, ILLINOIS HELD IN THE COUNCIL ROOM OF SAID VILLAGE HALL, 1200 WILMETTE AVENUE, WILMETTE, ILLINOIS ON TUESDAY, OCTOBER 11, 2011.**

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Item:

The Village President called the meeting to order at 7:30 p.m.

1.0 ROLL CALL:

President	Christopher S. Canning
Trustees	Alan Swanson
	Bob Bielinski
	Trustee Basil
	Cameron Krueger
	Ted McKenna
	Julie Wolf

Staff Present:

Timothy J. Frenzer, Village Manager  
 Kathleen Gargano, Assistant Village Manager  
 Michael Zimmermann, Corporation Counsel  
 Barbara L. Hirsch, Deputy Village Clerk  
 John Adler, Director of Community Development  
 Bob Amoruso, Finance Director  
 John Prejzner, Assistant to the Village Manager

2.0 APPROVAL OF MINUTES:

2.1 Trustee Wolf moved approval of minutes of the Regular Board meeting held September 27, 2011, seconded by Trustee Bielinski. All voted aye, the motion carried.

3.0 PETITIONS AND COMMUNICATIONS:

#### 4.0 REPORTS OF OFFICERS:

Village Manager Timothy Frenzer said the Health Department still has the flu vaccine available for residents over the age of 18. Residents may call the Health Department to schedule an appointment.

Mr. Frenzer noted that leaf collection begins on Monday, October 17<sup>th</sup>. He urged residents to be aware of “No Parking” signage to avoid receiving a parking ticket.

Mr. Frenzer said the Village of Wilmette is a member of the Northwest Municipal Conference (NWMC) and the NWMC has currently been working to address problems that municipalities have had with Commonwealth Edison. The NWMC has formed a working group to draft a legislative solution that will be presented to the General Assembly. The NWMC proposed solutions are for Commonwealth Edison to create the needed economic incentive to properly communicate with municipalities during an emergency, properly address critical public infrastructure in a timely manner, and to do a better job of reporting on an annual basis the tree removal, tree trimming, and infrastructure work they are doing. He encouraged residents to contact their representatives regarding this matter.

President Canning said all those residents who have been impacted by previous storms, know how devastating it is when power is lost for many days. It is important for the General Assembly, who regulates Commonwealth Edison, to spend their time addressing these issues.

#### 4.1 Consent Agenda. President Canning removed item 6.32. Trustee Basil moved approval of the remaining items of the Consent Agenda as follows:

- 6.11 Temporary Use Permit #2011-TU-25 for the display of two live reindeer at Chalet Nursery and Garden Shop, 3132 Lake Avenue from November 21 through December 20, 2011.
- 6.12 Temporary Use Permit #2011-TU-27 for the Linden Square Pumpkin Walk to be held on Saturday, October 29, 2011.
- 6.13 Adoption of Ordinance #2011-O-67 granting a variation to retain an existing accessory structure (play house) at 2000 Central Avenue.
- 6.14 ZBA Report, Case #2011-Z-43, 1220 Elmwood Avenue regarding a request for variations to permit the construction of a one story addition and a two car detached garage in accordance with the plans submitted; adoption of Ordinance #2011-O-68.

- 6.15 ZBA Report, Case #2011-Z-44, 1035 Seminole Road regarding a request for variations to permit the installation of a seat wall in accordance with the plans submitted; adoption of Ordinance #2011-O-69.
- 6.21 Minutes, Finance Committee.
- 6.22 Approval of contract, Ehlers & Associates, Lisle, IL to perform Financial Adviser services in regards to the issuance of \$13,795,000 in Series 2011 General Obligation Bonds.
- 6.23 Approval of contract, Katten, Muchin, Rosenmann, LLP, Chicago, IL to perform Bond Counsel services in regards to the issuance of \$13,795,000 in Series 2011 General Obligation Bonds.
- 6.24 Introduction of Ordinance #2011-O-70 authorizing the issuance of \$13,795,000 (estimated) in Series 2011 General Obligation Bonds.
- 6.31 Minutes, Housing Commission.
- 6.41 Approval of contract, Insituform Technologies USA, Inc., Chesterfield, MO for Sewer Lining on Leamington and Lavergne Avenues.
- 6.42 Approval of Supplemental Resolution #2011-R-34 to secure \$54,000 of Motor fuel Tax (MFT) funds from the State of Illinois for the 2011 Brick Repair Program.
- 6.43 Approval of contract, Landmark Contractors, Inc., Huntley IL for the 2011 Brick Rehabilitation Project contingent upon an Illinois Department of Transportation (IDOT) requirement for an eight day waiting period.
- 8.1 Notice of vacancy, Historic Preservation Commission.
- 8.2 Notice of vacancy, Appearance Review Commission.
- 8.3 Notice of vacancy, Historic Preservation Commission.
- 8.4 Notice of vacancy, Housing Commission.
- 8.5 Notice of vacancy, Housing Commission.
- 8.6 Notice of vacancy, Historic Preservation Commission.
- 8.7 Notice of vacancy, Appearance Review Commission.
- 9.1 Notice of vacancy, Plan Commission.
- 9.2 Notice of vacancy, Transportation Commission.
- 9.3 Recommendation of appointment, Plan Commission.

Trustee Wolf seconded the motion. Voting yes: Trustees Swanson, Bielinski, Basil, Krueger, McKenna, Wolf, and President Canning. Voting no: none. The motion carried.

- 4.2 Introduction of Jonathan Garrett who is recommended for appointment to the Plan Commission.

President Canning introduced Jonathan Garrett to the Village Board and recommended his appointment to the Plan Commission.

5.0 REPORT OF THE LIQUOR CONTROL COMMISSIONER:

No Report.

6.0 STANDING COMMITTEE REPORTS:

6.1 LAND USE COMMITTEE REPORT:

- 6.11 Approval of Temporary Use Permit #2011-TU-25 for the display of two live reindeer at Chalet Nursery and Garden Shop, 3132 Lake Avenue from November 21 through December 20, 2011 was handled with the Consent Agenda.
- 6.12 Approval of Temporary Use Permit #2011-TU-27 for the Linden Square Pumpkin Walk to be held on Saturday, October 29, 2011 was handled with the Consent Agenda.
- 6.13 Adoption of Ordinance #2011-O-67 granting a variation to retain an existing accessory structure (play house) at 2000 Central Avenue was handled with the Consent Agenda.
- 6.14 Zoning Board of Appeals Report, Case #2011-Z-43, 1220 Elmwood Avenue regarding a request for a 162.61 square foot (2.51%) total floor area variation, a 75.25 square foot (5.1%) rear yard pavement impervious surface coverage variation, and a 28.25 square foot (1.9%) rear yard total impervious surface coverage variation to permit the construction of a one story addition and a two car detached garage in accordance with the plans submitted; adoption of Ordinance #2011-O-68.

The request was handled with the Consent Agenda for a 162.61 square foot (2.51%) total floor area variation, a 75.25 square foot (5.1%) rear yard pavement impervious surface coverage variation, and a 28.25 square foot (1.9%) rear yard total impervious surface coverage variation to permit the construction of a one story addition and a two car detached garage in accordance with the plans submitted. Ordinance #2011-O-68 was adopted with the Consent Agenda, authorizing the variations of this case.

- 6.15 Zoning Board of Appeals Report, Case #2011-Z-44, 1035 Seminole Road regarding a request for a 2.0' minimum wall setback variation and a 1.67' minimum rear yard wall setback variation to permit the installation of a seat wall in accordance with the plans submitted; adoption of Ordinance #2011-O-69.

The request was handled with the Consent Agenda for a 2.0' minimum wall setback variation and a 1.67' minimum rear yard wall setback variation to permit the installation of a seat wall in accordance with the plans submitted. Ordinance #2011-O-69 was adopted with the Consent Agenda authorizing the variations of this case.

## 6.2 FINANCE COMMITTEE REPORT:

- 6.21 Presentation of the minutes of the Finance Committee meeting held August 23, 2011 was handled with the Consent Agenda.
- 6.22 Approval of contract in the amount of \$29,192.50 with Ehlers & Associates, Lisle, IL to perform Financial Adviser services in regards to the issuance of \$13,795,000 in Series 2011 General Obligation Bonds was handled with the Consent Agenda.
- 6.23 Approval of contract in the amount of \$19,000 with Katten, Muchin, Rosenmann, LLP, Chicago, IL to perform Bond Counsel services in regards to the issuance of \$13,795,000 in Series 2011 General Obligation Bonds was handled with the Consent Agenda.
- 6.24 Introduction of Ordinance #2011-O-70 authorizing the issuance of \$13,795,000 (estimated) in Series 2011 General Obligation Bonds was handled with the Consent Agenda.

## 6.25 Presentation of the proposed Fiscal Year 2012 Budget.

Village Manager Timothy Frenzer presented the Fiscal year 2012 Proposed Budget. Mr. Frenzer noted that the global economic recession that began in 2008 has continued to impact the Village of Wilmette, with certain key Village revenues remaining well below their pre-recession levels. Since the onset of the recession, the Village Board has challenged the administration to maintain existing public services while “managing to the numbers” by monitoring revenue and expense on a continuous basis and adjusting accordingly throughout the course of the fiscal year. In addition to working to hold expenses to match revenues throughout the course of the fiscal year, we have also used conservative revenue projection in developing budgets, so as to minimize the likelihood that the Village would find itself in the position of needing to draw down on its reserves, as it had to 2009.

The Finance Committee, working with the Village Staff, identified an opportunity to refinance a significant portion of the Village’s existing water and sewer debt through an approximately \$13.8 million bond issue. This refinancing will result not only in significant positive net present value, it will free up additional millions of dollars over the next several years for sewer improvements and enable the Village for the first time in a decade to hold the line on water and sewer fees for residents.

The Village Board and the staff have focused throughout the year on finding economies, efficiencies and better processes to hold down or reduce spending, while still meeting the expectation of residents for the exceptional services that distinguish Wilmette from other communities.

Mr. Frenzer said the proposed Fiscal Year 2012 Budget is again balanced, maintains all Village services, provides for capital funding for critical infrastructure improvements in Village neighborhoods, reflects significant improvements in the Village’s reserves, and the 3.69% increase in the property tax levy is the smallest percentage increase in twelve years.

Mr. Frenzer thanked the members of the budget team, Assistant Village Manager Kathleen Gargano, Finance Director Bob Amoruso, Assistant to the Village Manager John Prejzner, and Administrative Intern Brandiss West. Mr. Frenzer said the proposed Fiscal Year 2012 Budget and Management Transmittal Letter are available for public review at the Village Hall, the Public Library, and on line at [www.wilmette.com](http://www.wilmette.com).

The first budget meeting is scheduled for Thursday, October 13, at 7:00 p.m. at the Village Hall.

President Canning thanked Mr. Frenzer and the budget team for their work in preparing the Proposed Fiscal Year 2012 Village Budget.

### 6.3 ADMINISTRATION COMMITTEE REPORT:

6.31 Presentation of minutes of the Housing Commission meeting held May 20, 2011 was handled with the Consent Agenda.

6.32 Adoption of Resolution #2011-R-35 approving a contract in the amount of \$630,000 for the purchase of real estate at 1225 Central Avenue.

President Canning said more than one year ago, the Village was approached by Mrs. Ginger Korzak to sell the property at 1225 Central Avenue to the Village. After months of negotiations, Mrs. Korzak has provided to the Village a signed offer to sell the parcel of land to the Village for \$630,000. The Village believes that when consolidated with the other two parcels of land owned by the Village on that block, the Village will present an exciting opportunity for any developer who is willing to pursue the goals and policies of the recently adopted Master Plan. During the summer, the Village has received a great deal of interest and with the purchase of this additional property, the interest will continue to grow.

Trustee Basil moved adoption of Resolution #2011-R-35 approving a contract in the amount of \$630,000 for the purchase of real estate at 1225 Central Avenue, seconded by Trustee McKenna.

Voting yes: Trustee Swanson, Bielinski, Basil, Krueger, McKenna, Wolf and President Canning. Voting no: none.

### 6.4 MUNICIPAL SERVICES COMMITTEE REPORT:

6.41 Approval of contract in the amount of \$90,219.50 with Insituform Technologies USA, Inc., Chesterfield, MO for Sewer Lining on Leamington and Lavergne Avenues was handled with the Consent Agenda.

6.42 Approval of Supplemental Resolution #2011-R-34 to secure \$54,000 of Motor fuel Tax (MFT) funds from the State of Illinois for the 2011 Brick Repair Program was handled with the Consent Agenda.

6.43 Approval of contract in the amount of \$396,002.50 with Landmark Contractors, Inc., Huntley IL for the 2011 Brick Rehabilitation Project contingent upon an Illinois Department of Transportation (IDOT) requirement for an eight day waiting period was handled with the Consent Agenda.

6.5 PUBLIC SAFETY COMMITTEE REPORT:

No Report.

6.6 JUDICIARY COMMITTEE REPORT:

No Report.

7.0 REPORTS FROM SPECIAL COMMITTEES:

No Reports.

8.0 UNFINISHED BUSINESS:

8.1 Notice of vacancy on the Historic Preservation Commission due to the term expiration of William Shapiro was handled with the Consent Agenda.

8.2 Notice of vacancy on the Appearance Review Commission due to the resignation of Paul Holzman was handled with the Consent Agenda.

8.3 Notice of vacancy on the Historic Preservation Commission due to the term expiration of Kevin Kirkpatrick was handled with the Consent Agenda.

8.4 Notice of vacancy on the Housing Commission due to the term expiration of Polly Kuehl was handled with the Consent Agenda.

8.5 Notice of vacancy on the Housing Commission due to the term expiration of Jack Rosenberg was handled with the Consent Agenda.



8.6 Notice of vacancy on the Historic Preservation Commission due to the resignation of Raymond Pruchnicki was handled with the Consent Agenda.

8.7 Notice of vacancy on the Appearance Review Commission due to the resignation of Julie Wolf was handled with the Consent Agenda.

9.0 NEW BUSINESS:

9.1 Notice of vacancy on the Plan Commission due to the term expiration of Susan Friedman was handled with the Consent Agenda.

9.2 Notice of vacancy on the Transportation Commission due to the term expiration of Keith Mackenzie was handled with the Consent Agenda.

9.3 Recommendation of appointment of Jonathan Garrett to the Plan Commission from November 1, 2011 to November 1, 2015 was handled with the Consent Agenda.

10.0 ADJOURNMENT:

Trustee Bielinski moved to adjourn the meeting at 7:56 p.m., seconded by Trustee Basil. All voted aye, the motion carried.

Barbara L. Hirsch  
Deputy Village Clerk