



VILLAGE OF WILMETTE

1200 Wilmette Avenue
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MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILMETTE, ILLINOIS HELD IN THE COUNCIL ROOM OF SAID VILLAGE HALL, 1200 WILMETTE AVENUE, WILMETTE, ILLINOIS ON TUESDAY, SEPTEMBER 25, 2012.

Item:

The Village President called the meeting to order at 7:31 p.m.

1.0 ROLL CALL:

President	Christopher S. Canning
Trustees	Alan Swanson
	Bob Bielinski
	Mike Basil
	Cameron Krueger
	Ted McKenna
	Julie Wolf

Staff Present:

Timothy J. Frenzer, Village Manager
Kathleen Gargano, Assistant Village Manager
Michael F. Zimmermann, Corporation Counsel
Barbara L. Hirsch, Deputy Village Clerk
John Prejzner, Assistant to the Village Manager
John Adler, Director of Community Development
Peter Skiles, Director of Information Services

2.0 APPROVAL OF MINUTES:

2.1 Trustee Basil moved approval of minutes as amended of the Regular Board meeting held September 11, 2012, seconded by Trustee Wolf. All voted aye, the motion carried.

3.0 PETITIONS AND COMMUNICATIONS:

4.0 REPORTS OF OFFICERS:

No Reports.

4.1 Consent Agenda. Trustee Bielinski moved approval of the Consent Agenda as follows:

- 6.11 Minutes, Appearance Review Commission.
- 6.12 Temporary Use Permit #2012-TU-28 for the display of two live reindeer at Chalet Nursery and Garden Shop, 3132 Lake Avenue from November 21 through December 21, 2012.
- 6.13 Temporary Use Permit #2012-TU-30 for the Chamber of Commerce Annual Holiday Parade to be held on Saturday, November 17, 2012.
- 6.14 Appointment of the Land Use Committee as a Special Zoning Committee to review the Zoning Ordinance Planned Unit Development (PUD) regulations.
- 6.15 ARC Report, Case #2012-AR-28, 3232 Lake Avenue, Walgreens regarding a request for sign variations to install wall signs.
- 6.16 ZBA Report, Case #2012-Z-35, 251 Greenleaf Avenue regarding a request for a variation to permit the construction of a new awning on a legal nonconforming structure in accordance with the plans submitted; adoption of Ordinance #2012-O-51.
- 6.17 ZBA Report, Case #2012-Z-36, 1111 Central Avenue regarding a request for a special use for a personal service establishment, a fitness studio, in accordance with the plans submitted. The use shall run with the use; adoption of Ordinance #2012-O-52.
- 6.18 ZBA Report, Case #2012-Z-37, 1315 Central Avenue regarding a request for variations to permit the replacement and expansion of a front porch on the legal nonconforming structure in accordance with the plans submitted; adoption of Ordinance #2012-O-53.
- 6.19 ZBA Report, Case #2012-Z-38, 600 9th Street regarding a request for variations to permit the installation of a wall in accordance with the plans submitted; adoption of Ordinance #2012-O-54.

- 6.21 Presentation of July 31, 2012 Cash and Investment Summary.
- 6.22 Presentation of July 31, 2012 Treasurer's Report of Cash Receipts and Disbursements.
- 6.23 Presentation of the July 31, 2012 Revenue and Expense Report.
- 6.24 Adoption of Resolution #2012-R-34 approving investments as previously authorized in the Illinois Public Treasurer's Investment Pool (IPTIP).

- 6.31 Minutes, Historical Preservation Commission.
- 6.32 Approval of 36 month contract, Comcast Business Services, Inc., Waukegan, IL to provide 3 ISDN PRI (Integrated Services Digital Networking Primary Rate Interfaces) and local and long distance telephone service.

- 6.41 Minutes, Municipal Services Committee.
- 6.42 Approval of one year contract, Apex Landscaping Inc., Hawthorn Woods, IL for parkway restoration.
- 6.43 Approval of contract, Standard Equipment Company, Chicago, IL for a street sweeper.
- 6.44 Adoption of Resolution #2012-R-32 for the appropriation of Motor Fuel Tax (MFT) funds.
- 6.45 Adoption of Resolution #2012-R-33 authorizing the Village Manager to apply for Federal Surface Transportation Program (STP) funding for Locust Road and Central Avenue Roadway Improvements and support appropriate funding.

- 6.51 Approval of purchase, L3 Mobile-Vision, Inc., Boonton, NJ to replace the in-car video system server.

- 8.1 Notice of vacancy, Historic Preservation Commission.
- 8.2 Notice of vacancy, Housing Commission.
- 8.3 Notice of vacancy, Housing Commission.
- 8.4 Notice of vacancy, Historic Preservation Commission.
- 8.5 Notice of vacancy, Appearance Review Commission.
- 8.6 Notice of vacancy, Transportation Commission.
- 8.7 Notice of vacancy, Transportation Commission.
- 8.8 Notice of vacancy, Historic Preservation Commission.
- 8.9 Notice of vacancy, Housing Commission.
- 8.91 Notice of vacancy, Electrical Commission.
- 8.92 Notice of vacancy, Board of Fire and Police Commissioners.

Trustee Basil seconded the motion. Voting yes: Trustees Swanson, Bielinski, Basil, Krueger, McKenna, Wolf, and President Canning. Voting no: none. The motion carried.

4.2 Request for an Executive Session to discuss the sale or lease of real property pursuant to Section 2 (c) (6) of the Illinois Open Meetings Act.

5.0 REPORT OF THE LIQUOR CONTROL COMMISSIONER:

No Report.

6.0 STANDING COMMITTEE REPORTS:

6.1 LAND USE COMMITTEE REPORT:

- 6.11 Presentation of minutes of the Appearance Review Commission meeting held August 13, 2012 was handled with the Consent Agenda.
- 6.12 Approval of Temporary Use Permit #2012-TU-28 for the display of two live reindeer at Chalet Nursery and Garden Shop, 3132 Lake Avenue from November 21 through December 21, 2012 was handled with the Consent Agenda.
- 6.13 Approval of Temporary Use Permit #2012-TU-30 for the Chamber of Commerce Annual Holiday Parade to be held on Saturday, November 17, 2012 was handled with the Consent Agenda.
- 6.14 Appointment of the Land Use Committee as a Special Zoning Committee to review the Zoning Ordinance Planned Unit Development (PUD) regulations was handled with the Consent Agenda.
- 6.15 Appearance Review Commission Report, Case #2012-AR-28, 3232 Lake Avenue, Walgreens regarding a request for a 34.49% sign coverage variation and a 17 inch letter height sign variation to install wall signs was handled with the Consent Agenda.
- 6.16 Zoning Board of Appeals Report, Case #2012-Z-35, 251 Greenleaf Avenue regarding a request for 4.59'side yard adjoining a street awning setback variation to permit the construction of a new awning on a legal nonconforming structure in accordance with the plans submitted; adoption of Ordinance #2012-O-51.

The request was handled with the Consent Agenda for a 4.59'side yard adjoining a street awning setback variation to permit the construction of a new awning on a legal nonconforming structure in accordance with the plans submitted. Ordinance #2012-O-51 was adopted with the Consent Agenda authorizing the variation of this case.

- 6.17 Zoning Board of Appeals Report, Case #2012-Z-36, 1111 Central Avenue regarding a request for a special use for a personal service establishment, a fitness studio, in accordance with the plans submitted. The use shall run with the use; adoption of Ordinance #2012-O-52.

The request was handled with the Consent Agenda for a special use for a personal service establishment, a fitness studio, in accordance with the plans submitted. The use shall run with the use. Ordinance #2012-O-52 was adopted with the Consent Agenda authorizing the special use of this case.

- 6.18 Zoning Board of Appeals Report, Case #2012-Z-37, 1315 Central Avenue regarding a request for a 5.92' front yard porch setback variation, a 6.25' front yard step setback variation, and a 73.05 square foot (4.83%) front porch coverage variation to permit the replacement and expansion of a front porch on the legal nonconforming structure in accordance with the plans submitted; adoption of Ordinance #2012-O-53.

The request was handled with the Consent Agenda for a 5.92' front yard porch setback variation, a 6.25' front yard step setback variation, and a 73.05 square foot (4.83%) front porch coverage variation to permit the replacement and expansion of a front porch on the legal nonconforming structure in accordance with the plans submitted. Ordinance #2012-O-53 was adopted with the Consent Agenda authorizing the variations of this case.

- 6.19 Zoning Board of Appeals Report, Case #2012-Z-38, 600 9th Street regarding a request for a 15.5 side yard adjoining a street wall setback variation and a 138.73 square foot (3.94%) side yard adjoining a street impervious surface coverage variation to permit the installation of a wall in accordance with the plans submitted; adoption of Ordinance #2012-O-54.

The request was handled with the Consent Agenda for a 15.5 side yard adjoining a street wall setback variation and a 138.73 square foot (3.94%) side yard adjoining a street impervious surface coverage variation to permit the installation of a wall in accordance with the plans submitted. Ordinance #2012-O-54 was adopted with the Consent Agenda authorizing the variations of this case.

6.2 FINANCE COMMITTEE REPORT:

- 6.21 Presentation of July 31, 2012 Cash and Investment Summary was handled with the Consent Agenda.
- 6.22 Presentation of July 31, 2012 Treasurer's Report of Cash Receipts and Disbursements was handled with the Consent Agenda.
- 6.23 Presentation of the July 31, 2012 Revenue and Expense Report was handled with the Consent Agenda.
- 6.24 Adoption of Resolution #2012-R-34 approving investments as previously authorized in the Illinois Public Treasurer's Investment Pool (IPTIP) was handled with the Consent Agenda.

6.3 ADMINISTRATION COMMITTEE REPORT:

- 6.31 Presentation of minutes of the Historical Preservation Commission meeting held July 9, 2012 was handled with the Consent Agenda.
- 6.32 Approval of 36 month contract with Comcast Business Services, Inc., Waukegan, IL to provide 3 ISDN PRI (Integrated Services Digital Networking Primary Rate Interfaces) and local and long distance telephone service was handled with the Consent Agenda.

6.4 MUNICIPAL SERVICES COMMITTEE REPORT:

- 6.41 Presentation of minutes of the Municipal Services Committee meeting held August 7, 2012 was handled with the Consent Agenda.
- 6.42 Approval of one year contract at a rate of \$6.17 per square yard of sod with Apex Landscaping Inc., Hawthorn Woods, IL for parkway restoration was handled with the Consent Agenda.
- 6.43 Approval of contract in the amount of \$175,041 with Standard Equipment Company, Chicago, IL for a street sweeper was handled with the Consent Agenda.
- 6.44 Adoption of Resolution #2012-R-32 for the appropriation of Motor Fuel Tax (MFT) funds was handled with the Consent Agenda.

6.45 Adoption of Resolution #2012-R-33 authorizing the Village Manager to apply for Federal Surface Transportation Program (STP) funding for Locust Road and Central Avenue Roadway Improvements and support appropriate funding was handled with the Consent Agenda.

6.5 PUBLIC SAFETY COMMITTEE REPORT:

6.51 Approval of purchase in the amount of \$21,770 with L3 Mobile-Vision, Inc., Boonton, NJ to replace the in-car video system server was handled with the Consent Agenda.

6.6 JUDICIARY COMMITTEE REPORT:

No Report.

7.0 REPORTS FROM SPECIAL COMMITTEES:

No Reports.

8.0 UNFINISHED BUSINESS:

8.1 Notice of vacancy on the Historic Preservation Commission due to the term expiration of Kevin Kirkpatrick was handled with the Consent Agenda.

8.2 Notice of vacancy on the Housing Commission due to the term expiration of Polly Kuehl was handled with the Consent Agenda.

8.3 Notice of vacancy on the Housing Commission due to the term expiration of Jack Rosenberg was handled with the Consent Agenda.

8.4 Notice of vacancy on the Historic Preservation Commission due to the resignation of Raymond Pruchnicki was handled with the Consent Agenda.

8.5 Notice of vacancy on the Appearance Review Commission due to the resignation of Julie Wolf was handled with the Consent Agenda.

8.6 Notice of vacancy on the Transportation Commission due to the term expiration of Eileen Miller-Girson was handled with the Consent Agenda.

- 8.7 Notice of vacancy on the Transportation Commission due to the term expiration of Clayton Weaver was handled with the Consent Agenda.
- 8.8 Notice of vacancy on the Historic Preservation Commission due to the term expiration of James McClure was handled with the Consent Agenda.
- 8.9 Notice of vacancy on the Housing Commission due to the term expiration of Gregory Braun was handled with the Consent Agenda.
- 8.91 Notice of vacancy on the Electrical Commission due to the term expiration of Robert May was handled with the Consent Agenda.
- 8.92 Notice of vacancy on the Board of Fire and Police Commissioners due to the resignation of Mari Terman was handled with the Consent Agenda.

9.0 NEW BUSINESS:

No Report.

10.0 ADJOURNMENT:

Trustee Basil moved to adjourn to executive session at 7:36 p.m. to discuss the sale or lease of real property pursuant to Section 2 (c) (6) of the Illinois Open Meetings Act, seconded by Trustee Bielinski.

Voting yes: Trustees Swanson, Bielinski, Basil, Krueger, McKenna, Wolf, and President Canning. Voting no: none. The motion carried.

The Village Board returned from the Executive Session at 8:22 p.m.

Trustee Basil made a motion to adjourn the Village Board meeting at 8:23 p.m., seconded by Trustee Bielinski.

All voted aye, the motion carried.

Barbara L. Hirsch
Deputy Village Clerk