



VILLAGE OF WILMETTE

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MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILMETTE, ILLINOIS HELD IN THE COUNCIL ROOM OF SAID VILLAGE HALL, 1200 WILMETTE AVENUE, WILMETTE, ILLINOIS ON TUESDAY, NOVEMBER 13, 2012.

ITEM:

The Village President called the meeting to order at 7:31 p.m.

1.0 ROLL CALL:

President Christopher S. Canning
Trustees Alan Swanson
Mike Basil
Ted McKenna
Julie Wolf

Absent: Bob Bielinski
Cameron Krueger

Staff Present: Timothy J. Frenzer, Village Manager
Kathleen Gargano, Assistant Village Manager
Michael F. Zimmermann, Corporation Counsel
Barbara L. Hirsch, Deputy Village Clerk
John Prejzner, Assistant to the Village Manager
John Adler, Director of Community Development
Bob Amoruso, Finance Director

2.0 APPROVAL OF MINUTES:

2.1 Trustee Basil moved approval of minutes of the Regular Board meeting held October 23, 2012, seconded by Trustee Wolf. All voted aye, the motion carried.

2.2 Trustee Basil moved approval of minutes of the Finance Committee and Municipal Services Committee meeting held on September 4, 2012, seconded by Trustee Wolf. All voted aye, the motion carried.

- 2.3 Trustee Basil moved approval of minutes of the Committee of the Whole meeting held October 15, 201, seconded by Trustee McKenna. All voted aye, the motion carried.

3.0 PETITIONS AND COMMUNICATIONS:

4.0 REPORTS OF OFFICERS:

Village Manager Timothy Frenzer noted that Village Hall will be closed Thursday, November 22 and Friday, November 23, 2012 for the Thanksgiving holiday.

Village President Christopher Canning said the Tree Lighting will take place on Friday, November 16, 2012 at 7:00 p.m. and the Holiday Parade will take place on Saturday, November 17, 2012 at 10:30 a.m.

- 4.1 Consent Agenda. Trustee Basil moved approval of the Consent Agenda as follows:

- 6.11 Minutes, Land Use Committee.
- 6.12 Minutes, Building Code Board of Appeals.
- 6.13 Minutes, Appearance Review Commission.
- 6.14 Minutes, Zoning Board of Appeals.
- 6.15 Introduction of Ordinance #2012-O-64 amending the Village Code, Chapter 20 deleting Section 20-15.5.4 of the Zoning Ordinance.
- 6.16 Plan Commission Report, Case #2012-P-01 regarding a request for vacation of the 16' wide east-west alley that runs from Locust Road to Grant Street, between Illinois road and Kenilworth Avenue in accordance with the plans submitted; introduction of Ordinance #2012-O-60.
- 6.17 ZBA Report, Case #2012-Z-45, 1621 Walnut Avenue regarding a revised request for variations to permit the construction of a detached two-car garage in accordance with the plans as amended; adoption of Ordinance #2012-O-65.
- 6.18 ZBA Report, Case #2012-Z-48, 324 Wilshire Drive West regarding a request for a variation to permit the construction of an attached two-car garage in accordance with the plans submitted; adoption of Ordinance #2012-O-66.
- 6.19 ZBA Report, Case #2012-Z-47, 732 Romona Road regarding a request for a variation to permit the installation of an attached three-car garage on a legal nonconforming structure in accordance with the plans submitted; adoption of Ordinance #2012-O-67.

- 6.191 ZBA Report, Case #2012-Z-49, 1100 Central Avenue regarding a request for a personal service use (fitness studio) and a 4-space parking variation to permit the establishment of a personal training and fitness studio in accordance with the plans submitted. The use shall run with the use; adoption of Ordinance #2012-O-68.
- 6.21 Adoption of Resolution #2012-R-36 approving investments as previously authorized in the Illinois Public Treasurer's Investment Pool (IPTIP).
- 6.22 Adoption of Resolution #2012-R-37 authorizing the write off of the remaining balance of the 2010 tax levy.
- 6.23 Adoption of Resolution #2012-R-38 authorizing the Section 125 Plan Administrator to write off unclaimed flex plan balances from fiscal year 2011.
- 6.24 Introduction of Ordinance #2012-O62 regarding increasing the monthly refuse fee from \$20.90 to \$21.63 effective January 1, 2013.
- 6.25 Introduction of Ordinance #2012-O-63 regarding increases to certain Village fees, permits, fines and licenses fees effective January 1, 2013.
- 6.26 Introduction of Ordinance #2012-O-69 amending the Village Code, Chapter 18 regarding sewer and water fees.
- 6.31 Minutes, Human Relations Commission.
- 6.32 Minutes, Human Relations Commission.
- 6.33 Minutes, Human Relations Commission.
- 6.34 Approval of Resolution No 2012-R-41, authorizing an amendment to the Intergovernmental Agreement with the Village of Kenilworth for the Lakeshore Power Alliance Electricity Aggregation Consortium, extending membership to the Villages of Glenview and Northfield.
- 6.41 Approval of a Local Agency/State Agreement for the Skokie Boulevard and Hibbard Road Intersection Improvement Project.
- 6.42 Approval of a Preliminary Engineering Services Agreement with TranSystems for Federal Participation for the Skokie Boulevard and Hibbard Road Intersection Improvement Project.
- 6.61 Minutes, Judiciary Committee.
- 6.62 Adoption of Ordinance #2012-O-56 amending the Village Code, Chapter 11(Liquor Control) regarding the hours of sale permitted by the Class B-2 liquor license to allow Wilmette Bowl (1903 Schiller Avenue) to begin the sale of beer and wine at noon each day.
- 6.63 Introduction of Ordinance #2012-O-59 reducing the number of Class J Liquor Licenses.

- 8.1 Notice of vacancy, Housing Commission.
- 8.2 Notice of vacancy, Housing Commission.
- 8.3 Notice of vacancy, Historic Preservation Commission.
- 8.4 Notice of vacancy, Appearance Review Commission.
- 8.5 Notice of vacancy, Transportation Commission.
- 8.6 Notice of vacancy, Transportation Commission.
- 8.7 Notice of vacancy, Historic Preservation Commission.
- 8.8 Notice of vacancy, Housing Commission.
- 8.9 Notice of vacancy, Electrical Commission.
- 8.91 Notice of vacancy, Historic Preservation Commission.

- 9.1 Appointment, Historic Preservation Commission.

Trustee Wolf seconded the motion. Voting yes: Trustees Swanson, Basil, McKenna, Wolf, and President Canning. Voting no: none. The motion carried.

- 4.2 Request for an Executive Session to discuss the sale or lease of real property pursuant to Section 2 (c) (6) of the Illinois Open Meetings Act.

5.0 REPORT OF THE LIQUOR CONTROL COMMISSIONER:

No Report.

6.0 STANDING COMMITTEE REPORTS:

6.1 LAND USE COMMITTEE REPORT:

- 6.11 Presentation of minutes of the Land Use Committee meeting held June 18, 2012 was handled with the Consent Agenda.
- 6.12 Presentation of minutes of the Building Code Board of Appeals meeting held June 19, 2008 was handled with the Consent Agenda.
- 6.13 Presentation of minutes of the Appearance Review Commission meeting held October 8, 2012 was handled with the Consent Agenda.

- 6.14 Presentation of minutes of the Zoning Board of Appeals meeting held October 3, 2012 was handled with the Consent Agenda.
- 6.15 Introduction of Ordinance #2012-O-64 amending the Village Code, Chapter 20 deleting Section 20-15.5.4 of the Zoning Ordinance was handled with the Consent Agenda.
- 6.16 Plan Commission Report, Case #2012-P-01 regarding a request for vacation of the 16' wide east-west alley that runs from Locust Road to Grant Street, between Illinois road and Kenilworth Avenue in accordance with the plans submitted; introduction of Ordinance #2012-O-60 was handled with the Consent Agenda.
- 6.17 Zoning Board of Appeals Report, Case #2012-Z-45, 1621 Walnut Avenue regarding a revised request for a 273.38 square foot (5.2%) total floor area variation and a 72.5 square foot (7.0%) rear yard structure impervious surface coverage variation to permit the construction of a detached two-car garage in accordance with the plans as amended; adoption of Ordinance #2012-O-65.

The revised request was granted with the Consent Agenda for a 273.38 square foot (5.2%) total floor area variation and a 72.5 square foot (7.0%) rear yard structure impervious surface coverage variation to permit the construction of a detached two-car garage in accordance with the plans submitted. Ordinance #2012-O-65 was adopted with the Consent Agenda authorizing the variations of this case.

- 6.18 Zoning Board of Appeals Report, Case #2012-Z-48, 324 Wilshire Drive West regarding a request for a 6.0' front yard setback variation to permit the construction of an attached two-car garage in accordance with the plans submitted; adoption of Ordinance #2012-O-66.

The request was granted with the Consent Agenda for a 6.0' front yard setback variation to permit the construction of an attached two-car garage in accordance with the plans submitted. Ordinance #2012-O-66 was adopted with the Consent Agenda authorizing the variations of this case.

- 6.19 Zoning Board of Appeals Report, Case #2012-Z-47, 732 Romona Road regarding a request for a 35.0' rear yard setback variation to permit the installation of an attached three-car garage on a legal nonconforming

structure in accordance with the plans submitted; adoption of Ordinance #2012-O-67.

The request was granted with the Consent Agenda for a 35.0' rear yard setback variation to permit the installation of an attached three-car garage on a legal nonconforming structure in accordance with the plans submitted. Ordinance #2012-O-67 was adopted with the Consent Agenda authorizing the variations of this case.

- 6.191 Zoning Board of Appeals Report, Case #2012-Z-49, 1100 Central Avenue regarding a request for a personal service use (fitness studio) and a 4-space parking variation to permit the establishment of a personal training and fitness studio in accordance with the plans submitted. The use shall run with the use; adoption of Ordinance #2012-O-68.

The request was granted with the Consent Agenda for a personal service use (fitness studio) and a 4-space parking variation to permit the establishment of a personal training and fitness studio in accordance with the plans submitted. The use shall run with the use. Ordinance #2012-O-68 was adopted with the Consent Agenda authorizing the special use and variation of this case.

6.2 FINANCE COMMITTEE REPORT:

- 6.21 Adoption of Resolution #2012-R-36 approving investments as previously authorized in the Illinois Public Treasurer's Investment Pool (IPTIP) was adopted with the Consent Agenda.
- 6.22 Adoption of Resolution #2012-R-37 authorizing the write off of the remaining balance of the 2010 tax levy was adopted with the Consent Agenda.
- 6.23 Adoption of Resolution #2012-R-38 authorizing the Section 125 Plan Administrator to write off unclaimed flex plan balances from fiscal year 2011 was adopted with the Consent Agenda.
- 6.24 Introduction of Ordinance #2012-O62 regarding increasing the monthly refuse fee from \$20.90 to \$21.63 effective January 1, 2013 was adopted with the Consent Agenda.

- 6.25 Introduction of Ordinance #2012-O-63 regarding increases to certain Village fees, permits, fines and licenses fees effective January 1, 2013 was adopted with the Consent Agenda.
- 6.26 Introduction of Ordinance #2012-O-69 amending the Village Code, Chapter 18 regarding sewer and water fees was adopted with the Consent Agenda.
- 6.27 Introduction of Ordinance #2012-O-61 regarding approval of appropriations for fiscal year 2013 budget.

Village Manager Timothy Frenzer said the proposed budget for fiscal year 2013 was presented to the Village Board on October 9, 2012. There was a Committee of the Whole meeting on October 15, 2012 to review the proposed budget. The Appropriations Ordinance that is being introduced this evening is based on the budget that was reviewed and approved by the Village Board. The only change from the budget that was originally presented is a bond issue of \$12.7 million dollars approved by the Village Board to finance sewer and alley improvements over the next three years. Mr. Frenzer said there will be a public hearing on the fiscal year 2013 budget at the next meeting of the Village Board which will be November 27, 2012. He also noted the proposed budget is on the Village website.

6.3 ADMINISTRATION COMMITTEE REPORT:

- 6.31 Presentation of minutes of the Human Relations Commission meeting held September 27, 2012 was handled with the Consent Agenda.
- 6.32 Presentation of minutes of the Human Relations Commission meeting held October 16, 2012 was handled with the Consent Agenda.
- 6.33 Presentation of minutes of the Human Relations Commission meeting held October 17, 2012 was handled with the Consent Agenda.
- 6.34 Approval of Resolution No 2012-R-41, authorizing an amendment to the Intergovernmental Agreement with the Village of Kenilworth for the Lakeshore Power Alliance Electricity Aggregation Consortium, extending membership to the Villages of Glenview and Northfield was handled with the Consent Agenda.

6.4 MUNICIPAL SERVICES COMMITTEE REPORT:

6.41 Approval of a Local Agency/State Agreement for the Skokie Boulevard and Hibbard Road Intersection Improvement Project was handled with the Consent Agenda.

6.42 Approval of a Preliminary Engineering Services Agreement with TranSystems for Federal Participation for the Skokie Boulevard and Hibbard Road Intersection Improvement Project was handled with the Consent Agenda.

6.5 PUBLIC SAFETY COMMITTEE REPORT:

No Report.

6.6 JUDICIARY COMMITTEE REPORT:

6.61 Presentation of minutes of the Judiciary Committee meeting held June 26, 2012 was handled with the Consent Agenda.

6.62 Adoption of Ordinance #2012-O-56 amending the Village Code, Chapter 11(Liquor Control) regarding the hours of sale permitted by the Class B-2 liquor license to allow Wilmette Bowl (1903 Schiller Avenue) to begin the sale of beer and wine at noon each day was handled with the Consent Agenda.

6.63 Introduction of Ordinance #2012-O-59 reducing the number of Class J Liquor Licenses was handled with the Consent Agenda.

7.0 REPORTS FROM SPECIAL COMMITTEES:

No Report.

8.0 UNFINISHED BUSINESS:

8.1 Notice of vacancy on the Housing Commission due to the term expiration of Polly Kuehl was handled with the Consent Agenda.

8.2 Notice of vacancy on the Housing Commission due to the term expiration of Jack Rosenberg was handled with the Consent Agenda.

- 8.3 Notice of vacancy on the Historic Preservation Commission due to the resignation of Raymond Pruchnicki was handled with the Consent Agenda.
- 8.4 Notice of vacancy on the Appearance Review Commission due to the resignation of Julie Wolf was handled with the Consent Agenda.
- 8.5 Notice of vacancy on the Transportation Commission due to the term expiration of Eileen Miller-Girson was handled with the Consent Agenda.
- 8.6 Notice of vacancy on the Transportation Commission due to the term expiration of Clayton Weaver was handled with the Consent Agenda.
- 8.7 Notice of vacancy on the Historic Preservation Commission due to the term expiration of James McClure was handled with the Consent Agenda.
- 8.8 Notice of vacancy on the Housing Commission due to the term expiration of Gregory Braun was handled with the Consent Agenda.
- 8.9 Notice of vacancy on the Electrical Commission due to the term expiration of Robert May was handled with the Consent Agenda.
- 8.91 Notice of vacancy on the Historic Preservation Commission due to the resignation of Senta Plunkett was handled with the Consent Agenda.

9.0 NEW BUSINESS:

- 9.1 Appointment of Joseph Vitu to the Historic Preservation Commission from November 13, 2012 to November 13, 2016 was handled with the Consent Agenda.

10.0 ADJOURNMENT:

Trustee Basil moved to adjourn to executive session at 7:40 p.m. to discuss the sale or lease of real property pursuant to Section 2 (c) (6) of the Illinois Open Meetings Act, seconded by Trustee Wolf.

Voting yes: Trustees Swanson, Basil, McKenna, Wolf, and President Canning.
Voting no: none. The motion carried.

The Village Board returned from the Executive Session at 8:35 p.m.

Trustee Basil made a motion to adjourn the Village Board meeting at 8:36 p.m., seconded by Trustee Wolf.

All voted aye, the motion carried.

Barbara L. Hirsch
Deputy Village Clerk