



# VILLAGE OF WILMETTE

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## MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILMETTE, ILLINOIS HELD IN THE COUNCIL ROOM OF SAID VILLAGE HALL, 1200 WILMETTE AVENUE, WILMETTE, ILLINOIS ON TUESDAY, APRIL 23, 2013.

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### ITEM:

The Village President called the meeting to order at 7:32 p.m.

#### 1.0 ROLL CALL:

President	Christopher S. Canning
Trustees	Alan Swanson
	Bob Bielinski
	Ted McKenna
	Julie Wolf

Absent:	Mike Basil
	Cameron Krueger

Staff Present:	Timothy J. Frenzer, Village Manager
	Michael Zimmermann, Corporation Counsel
	Kathleen Gargano, Assistant Village Manager
	John Prejzner, Assistant to the Village Manager
	Alex Cease, Assistant to the Village Manager
	Barbara L. Hirsch, Deputy Village Clerk
	John Adler, Director of Community Development
	Brigitte Mayerhofer, Director of Engineering

#### 2.0 APPROVAL OF MINUTES:

2.1 Trustee Bielinski moved approval of minutes of the Regular Board meeting held March 26, 2013, seconded by Trustee Wolf. All voted aye, the motion carried.

#### 3.0 PETITIONS AND COMMUNICATIONS:

#### 4.0 REPORTS OF OFFICERS:

No Reports.

##### 4.1 Consent Agenda. Trustee Bielinski moved approval of the Consent Agenda as follows:

- 6.11 Minutes, Appearance Review Commission.
- 6.12 Minutes, Plan Commission.
- 6.13 Minutes, Zoning Board of Appeals.
- 6.14 Minutes, Zoning Board of Appeals.
- 6.15 Adoption of Resolution #2013-R-15 approving the renewal of the Market License Agreement with Bensidoun USA, Inc.
- 6.16 Temporary Use Permit #2013-TU-05 for Bensidoun USA for a French Market every Saturday from the last Saturday in April through the first Saturday in November for a five year period.
- 6.17 Appointment of the Appearance Review Commission as a Special Zoning Committee to review a request to repeal the WestLake Plaza local sign regulations.
- 6.18 ARC Report, Case #2013-AR-10, 1515 Sheridan Road, North Shore University HealthSystems regarding a request for a sign variation to install an arch sign, and a 24 inch width variation.
  
- 6.21 Approval of December 2012 Disbursements.
- 6.22 Presentation of the December 31, 2012 Cash and Investment Summary.
- 6.23 Presentation of the December 31, 2012 Treasurer's Report of Cash Receipts and Disbursements.
- 6.24 Presentation of the December 31, 2012 Revenue and Expense Report.
- 6.25 Adoption of Resolution #2013-R-13 approving investments as previously authorized in the Illinois Public Treasurer's Investment Pool (IPTIP).
- 6.26 Adoption of Resolution #2013-R-14 approving investments as previously authorized in the Illinois Public Treasurer's Investment Pool (IPTIP).
- 6.27 Introduction of Ordinance No. 2013-O-21 making a supplemental appropriation for the Isabella Relief Sewer and Road Improvement Project for the Fiscal Year ending the 31<sup>st</sup> day of December 2013; Waiver of rules – Adoption of Ordinance No. 2013-O-21 making a supplemental appropriation for the Isabella Relief Sewer and Road Improvement Project for the Fiscal Year ending the 31<sup>st</sup> day of December 2013.
  
- 6.31 Minutes, Human Relations Commission.
- 6.32 Minutes, Historic Preservation Commission.

- 6.33 Adoption of Ordinance #2013-O-17 amending the Village Code, Chapter 2 to provide permanent status to the Environmental and Energy Commission.
- 6.34 Approval of an amendment to the Real Estate Sale and Developer's Agreement between the Village of Wilmette and Lexington Homes, LLC to allow for a 90-day extension of the due diligence period.
- 6.41 Approval of contract, Suburban General Construction, Inc., La Grange Park, IL for the 2013 Sewer Repair and Valve Installation Program.
- 6.42 Introduction of Ordinance #2013-O-18 renaming the Elmwood Avenue street end.
- 6.43 Introduction of Ordinance #2013-O-19 amending the Wilmette Village Code to regulate the Elmwood Dunes Preserve.
- 6.44 Adoption of Resolution #2013-R-12 to apply for the Openlands and ComEd Green Region Program Grant for Elmwood Dunes Preserve.
- 6.45 Introduction of Ordinance #2013-O-20 authorizing an easement agreement with Sprintcom, Inc., for the installation of a pedestal for fiber optic cable at the Village Yard Facility, 711 Laramie Avenue.
- 6.51 Approval to reject bids received and opened for bid #13-M-0008 and waive formal bidding requirements for the Enhanced 911 System and authorize the Village Manager to negotiate a contract with AT&T Global Services, Oak Lawn, IL.
- 8.1 Notice of vacancy, Housing Commission.
- 8.2 Notice of vacancy, Historic Preservation Commission.
- 8.3 Notice of vacancy, Transportation Commission.
- 8.4 Notice of vacancy, Historic Preservation Commission.
- 8.5 Notice of vacancy, Housing Commission.
- 8.6 Notice of vacancy, Electrical Commission.
- 8.7 Notice of vacancy, Historic Preservation Commission.
- 8.8 Notice of vacancy, Environmental and Energy Commission.
- 8.9 Notice of vacancy, Transportation Commission.
- 8.91 Notice of vacancy, Transportation Commission.
- 9.1 Reappointment , Appearance Review Commission
- 9.2 Appointment, Plan Commission
- 9.3 Recommendation of reappointment, Police Pension Fund Board of Trustees.
- 9.4 Notice of vacancy, Appearance Review Commission.

Trustee Wolf seconded the motion. Voting yes: Trustees Swanson, Bielinski, McKenna, Wolf, and President Canning. Voting no: none. The motion carried.

#### 4.2 Presentation of Black History Month Student Contest Awards.

Gerald Smith, Chair of the Human Relations Commission, announced that the winners of the Black History Month Contest were Jackson Hosbrook, Piper Julia Hosbrook and Sofia Cobian Wainscott. He congratulated the students and presented each of them with a certificate of appreciation and gift card.

#### 4.3 Proclamation designating April 26, 2013 as Arbor Day, and announcement of the 29<sup>th</sup> Tree City USA Recognition from the Arbor Day Foundation.

President Canning read aloud the Proclamation and noted that this is Wilmette's 29<sup>th</sup> USA Recognition from the Arbor Day Foundation.

#### 4.4 Declaration of Local Disaster by Village President on April 18, 2013; Extension of Declaration by Village Board to May 14, 2013.

Timothy Frenzer, Village Manager, asked that the Village Board approve to extend the Local Disaster Declaration by the Village President through and including May 14, 2013. The purpose of the declaration is to suspend the application of certain Village ordinances in order to assist residents with mitigating the effects of the disaster.

Mr. Frenzer said April 18<sup>th</sup> was a severe regional flooding event which affected Wilmette as well as neighboring communities. The Water Plant recorded 5.6 inches of rain, Marie Murphy School rain gage reported 6.29 inches of rain and the National Weather Service rain gage in Winnetka reported 6.23 inches of rain that fell overnight. There were many flooded streets, the sewers were surcharged and rain fell again during the day to further saturate the area. The Metropolitan Water Reclamation District controls the locks and they opened the locks at approximately 1:00 a.m. Thursday morning and they remained open all day. The Storm Water Pumping Station on the west side kept up with all the water that was flowing, unfortunately the water came down so fast, it was not able to drain as fast.

Mr. Frenzer said Cook County is seeking to be declared a Federal Disaster Area and will need to submit preliminary loss information to the Federal Emergency

Management Agency. They have asked all municipalities to provide them with preliminary loss data by Friday, April 26, 2013. The Village of Wilmette sent that information out to residents this morning and already 150 residents have responded. Mr. Frenzer said in addition to Cook County's survey, the Village will send out its own survey later on for information regarding flooding.

Mr. Frenzer said there is flood debris pick-up scheduled for Wednesday, April 24, 2013 and there will be four managers monitoring the waste pick-up. He thanked staff for all their help with the storm event.

Brigitte Mayerhofer, Director of Engineering, said the Village of Wilmette is served by two separate and distinct sewer systems. The topographical divide for the Village is Ridge Road, everything east of Ridge Road is served by a combined sewer system in which sanitary and storm flows are put together in a single pipe network. The west side of the Village is served by a separate sewer system in which sanitary and storm flows are in separate pipe networks. She said since the 1990's, the Village Boards have supported over \$47 million in sewer improvements throughout the Village. A number of sewer programs reoccur annually such as sewer lining, sewer cleaning, sewer televising, and sewer repairs to keep the existing system functioning as efficiently as possible.

Ms. Mayerhofer said a consultant was hired in 2012 to model the sanitary system on the west side. Staff looks at three aspects of the sewer system; the water going into the pipe, the water flowing through the pipe, and the outfall condition. There are two outfalls where the Village's sanitary system ties into the Metropolitan Water Reclamation District (MWRD). The first is at the west end of Lake Avenue at Harms Road. At this connection point, the Village is at the same invert elevation as the downstream pipe. When MWRD has a surcharge condition in their pipe, not only can our water not leave our system, but in some cases if that pressure is great enough, we may actually get back-up from the MWRD's system into ours. The Village has a three way approach to mitigate that problem, 1) put in a check valve to stop any back flow from coming in from MWRD's system, 2) create storage to allow that surcharged water to store in a reservoir, 3) install a pump-over system so our sanitary flows can pump into MWRD downstream.

Ms. Mayerhofer said there are flow meters at the Princeton Place and Harms Road sewers that measure the volume of storm water that is infiltrating into the sanitary system. The meters are providing very good data and helping to analyze if there is something downstream that might be influencing how our system is operating. Staff has also identified some more localized capacity improvements at Hibbard Road and Wilmette Avenue which are providing relief or storage in our sanitary

system so when the system surcharges it backflows into these additional pipe systems to reduce the frequency and severity of sewer back-ups. There is also a manhole rehabilitation program as manholes are a large source of infiltration of storm water into our sanitary system. Staff is identifying all those vulnerabilities in the system and fixing them.

Ms. Mayerhofer said it is very important for residents to understand how their homes flood. The Village has a resident assistance program to help identify how homes flood. Residents can hire an independent consultant to come to the home to evaluate and determine the best way to fix the problem. Residents should also have the pipe that runs from their home to the Village's public sewer pipe cleaned and the Village has a series of contractors with set prices that will come out to televise, clean and/or repair any sewer issues.

Trustee McKenna moved to extend the Local Disaster Declaration by the Village President through and including May 14, 2013 seconded by Trustee Bielinski.

Voting yes: Trustees Swanson, Bielinski, McKenna, Wolf and President Canning.  
Voting no: none. The motion carried.

#### 5.0 REPORT OF THE LIQUOR CONTROL COMMISSIONER:

No Report.

#### 6.0 STANDING COMMITTEE REPORTS:

##### 6.1 LAND USE COMMITTEE REPORT:

6.11 Presentation of minutes of the Appearance Review Commission meeting held March 11, 2013 was handled with the Consent Agenda.

6.12 Presentation of minutes of the Plan Commission meeting held December 4, 2012 was handled with the Consent Agenda.

6.13 Presentation of minutes of the Zoning Board of Appeals meeting held February 20, 2013 was handled with the Consent Agenda.

6.14 Presentation of minutes of the Zoning Board of Appeals meeting held March 6, 2013 was handled with the Consent Agenda.

- 6.15 Adoption of Resolution #2013-R-15 approving the renewal of the Market License Agreement with Bensidoun USA, Inc. was handled with the Consent Agenda.
- 6.16 Approval of Temporary Use Permit #2013-TU-05 for Bensidoun USA for a French Market every Saturday from the last Saturday in April through the first Saturday in November for a five year period was handled with the Consent Agenda.
- 6.17 Appointment of the Appearance Review Commission as a Special Zoning Committee to review a request to repeal the WestLake Plaza local sign regulations was handled with the Consent Agenda.
- 6.18 Appearance Review Commission Report, Case #2013-AR-10, 1515 Sheridan Road, North Shore University HealthSystems regarding a request for a sign variation to install an arch sign, and a 24 inch width variation was handled with the Consent Agenda.
- 6.19 Zoning Board of Appeals Report, Case #2013-Z-09, 835 16<sup>th</sup> Street regarding a request for a special use for unusual recreation equipment (all-season hockey rink) in accordance with the plans submitted.

Trustee Swanson moved to grant a request for a special use for unusual recreation equipment (all-season hockey rink) in accordance with the plans submitted, seconded by Trustee Bielinski.

Trustee Swanson said there is a request to table the item

John Adler, Director of Community Development, said the applicant received a negative recommendation from the Zoning Board of Appeals and will need five positive votes from the Village Board so the applicant is asking to have all seven members of the Village Board present when the request is discussed.

Trustee Bielinski noted that at this time, the next Village Board meeting to have all seven members present would be June 11, 2013.

Trustee Wolf moved to table item 6.19 to the June 11, 2013 Regular Village Board meeting, seconded by Trustee Bielinski. All voted aye, the motion carried.

## 6.2 FINANCE COMMITTEE REPORT:

- 6.21 Approval of December 2012 Disbursements was handled with the Consent Agenda.
- 6.22 Presentation of the December 31, 2012 Cash and Investment Summary was handled with the Consent Agenda.
- 6.23 Presentation of the December 31, 2012 Treasurer's Report of Cash Receipts and Disbursements was handled with the Consent Agenda.
- 6.24 Presentation of the December 31, 2012 Revenue and Expense Report was handled with the Consent Agenda.
- 6.25 Adoption of Resolution #2013-R-13 approving investments as previously authorized in the Illinois Public Treasurer's Investment Pool (IPTIP) was handled with the Consent Agenda.
- 6.26 Adoption of Resolution #2013-R-14 approving investments as previously authorized in the Illinois Public Treasurer's Investment Pool (IPTIP) was handled with the Consent Agenda.
- 6.27 Introduction of Ordinance No. 2013-O-21 making a supplemental appropriation for the Isabella Relief Sewer and Road Improvement Project for the Fiscal Year ending the 31<sup>st</sup> day of December 2013; Waiver of rules – Adoption of Ordinance No. 2013-O-21 making a supplemental appropriation for the Isabella Relief Sewer and Road Improvement Project for the Fiscal Year ending the 31<sup>st</sup> day of December 2013 was handled with the Consent Agenda.

## 6.3 ADMINISTRATION COMMITTEE REPORT:

- 6.31 Presentation of minutes of the Human Relations Commission meeting held January 29, 2013 was handled with the Consent Agenda.
- 6.32 Presentation of minutes of the Historic Preservation Commission meeting held February 12, 2013 was handled with the Consent Agenda.
- 6.33 Adoption of Ordinance #2013-O-17 amending the Village Code, Chapter 2 to provide permanent status to the Environmental and Energy Commission was handled with the Consent Agenda.



- 6.34 Approval of an amendment to the Real Estate Sale and Developer's Agreement between the Village of Wilmette and Lexington Homes, LLC to allow for a 90-day extension of the due diligence period was handled with the Consent Agenda.

#### 6.4 MUNICIPAL SERVICES COMMITTEE REPORT:

- 6.41 Approval of contract in the amount of \$333,835 with Suburban General Construction, Inc., La Grange Park, IL for the 2013 Sewer Repair and Valve Installation Program was handled with the Consent Agenda.
- 6.42 Introduction of Ordinance #2013-O-18 renaming the Elmwood Avenue street end was handled with the Consent Agenda.
- 6.43 Introduction of Ordinance #2013-O-19 amending the Wilmette Village Code to regulate the Elmwood Dunes Preserve was handled with the Consent Agenda.
- 6.44 Adoption of Resolution #2013-R-12 to apply for the Openlands and ComEd Green Region Program Grant for Elmwood Dunes Preserve was handled with the Consent Agenda.
- 6.45 Introduction of Ordinance #2013-O-20 authorizing an easement agreement with Sprintcom, Inc., for the installation of a pedestal for fiber optic cable at the Village Yard Facility, 711 Laramie Avenue was handled with the Consent Agenda.

#### 6.5 PUBLIC SAFETY COMMITTEE REPORT:

- 6.51 Approval to reject bids received and opened for bid #13-M-0008 and waive formal bidding requirements for the Enhanced 911 System and authorize the Village Manager to negotiate a contract with AT&T Global Services, Oak Lawn, IL was handled with the Consent Agenda.

#### 6.6 JUDICIARY COMMITTEE REPORT:

No Report.

#### 7.0 REPORTS FROM SPECIAL COMMITTEES:

No Reports.

## 8.0 UNFINISHED BUSINESS:

- 8.1 Notice of vacancy on the Housing Commission due to the term expiration of Jack Rosenberg was handled with the Consent Agenda.
- 8.2 Notice of vacancy on the Historic Preservation Commission due to the resignation of Raymond Pruchnicki was handled with the Consent Agenda.
- 8.3 Notice of vacancy on the Transportation Commission due to the term expiration of Clayton Weaver was handled with the Consent Agenda.
- 8.4 Notice of vacancy on the Historic Preservation Commission due to the term expiration of James McClure was handled with the Consent Agenda.
- 8.5 Notice of vacancy on the Housing Commission due to the term expiration of Gregory Braun was handled with the Consent Agenda.
- 8.6 Notice of vacancy on the Electrical Commission due to the term expiration of Robert May was handled with the Consent Agenda.
- 8.7 Notice of vacancy on the Historic Preservation Commission due to the resignation of Senta Plunkett was handled with the Consent Agenda.
- 8.8 Notice of vacancy on the Environmental and Energy Commission due to the term expiration of Karen Glennemeier was handled with the Consent Agenda.
- 8.9 Notice of vacancy on the Transportation Commission due to the term expiration of Paul Chouinard was handled with the Consent Agenda.
- 8.91 Notice of vacancy on the Transportation Commission due to the term expiration of Mark Wagstaff was handled with the Consent Agenda.

## 9.0 NEW BUSINESS:

- 9.1 Reappointment of William Bradford to the Appearance Review Commission from May 1, 2013 to May 1, 2018 was handled with the Consent Agenda.

- 9.2 Appointment of Steven Schwab to the Plan Commission from April 23, 2013 to April 23, 2017 was handled with the Consent Agenda.
- 9.3 Recommendation of reappointment of Jeffrey Kinzel to the Police Pension Fund Board of Trustees from May 14, 2013 to May 14, 2015 was handled with the Consent Agenda.
- 9.4 Notice of vacancy on the Appearance Review Commission due to the term expiration of Daniel Elkins was handled with the Consent Agenda.

10.0 ADJOURNMENT:

Trustee Bielinski made a motion to adjourn the Village Board meeting at 8:06 p.m., seconded by Trustee Wolf.

All voted aye, the motion carried.

Barbara L. Hirsch  
Deputy Village Clerk