



VILLAGE OF WILMETTE

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MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILMETTE, ILLINOIS HELD IN THE COUNCIL ROOM OF SAID VILLAGE HALL, 1200 WILMETTE AVENUE, WILMETTE, ILLINOIS ON TUESDAY, AUGUST 27, 2013.

ITEM:

The Village President called the meeting to order at 7:31 p.m.

1.0 ROLL CALL:

| | |
|-----------|-----------------|
| President | Bob Bielinski |
| Trustees | Alan Swanson |
| | Cameron Krueger |
| | Julie Wolf |
| | Ted McKenna |
| | Mike Basil |
| Absent: | Carol Ducommun |

Staff Present: Timothy J. Frenzer, Village Manager
 Kathleen Gargano, Assistant Village Manager
 Michael Zimmermann, Corporation Counsel
 Barbara L. Hirsch, Deputy Village Clerk
 John Adler, Director of Community Development
 Scott Hilts, Engineering Project Manager

2.0 APPROVAL OF MINUTES:

2.1 Trustee Wolf moved approval of minutes of the Regular Board meeting held July 23, 2013, seconded by Trustee Krueger. All voted aye, the motion carried.

3.0 PETITIONS AND COMMUNICATIONS:

Gail Schechter, Executive Director of Open Communities, asked for the status of the 611 Green Bay Road Development Project.

Village Manager Timothy Frenzer said the property at 611 Green Bay Road is under contract, the developer is still working on whether to assemble a larger contract and there is no closing date at this time.

Joel Kurzman, 243 Valley View Drive, said he has been gathering information over the summer regarding street and yard flooding in his area. He asked what steps the Village has taken over the summer to address these concerns.

President Bielinski said the Village Board met in July to review Capital Projects in 2014 and gave preliminary approval to staff to pursue a Storm Water Study for the area. The Village Board will then review the study data and prioritize projects recommended by the Engineering team.

Trustee Krueger said the sanitary sewers are part of the water flowage in the Village. Studies have been done to address other areas of the Village and work is in the process for those areas which has taken 12- 24 months of work.

4.0 REPORTS OF OFFICERS:

President Bielinski deferred the reports to a later time.

4.1 Consent Agenda. Trustee Basil removed item 6.63. Trustee Basil moved approval of the remaining items of the Consent Agenda as follows:

- 6.11 Minutes, Appearance Review Commission.
- 6.12 Adoption of Ordinance #2013-O-41 amending Chapter 20, Article 9, "Sign Ordinance," Appendix C, "West Lake Plaza Local Sign Ordinance," of the Wilmette Village Code.
- 6.13 Temporary Use Permit #2013-TU-20 for the Trinity United Methodist Church Pumpkin Patch Fundraiser to be held at 1024 Lake Avenue from September 29 to October 31, 2013.
- 6.14 ZBA Report, Case #2013-Z-26, 3041 Iroquois Road regarding a request for variations to permit a one-story addition on the legal nonconforming structure in accordance with the plans submitted; adoption of Ordinance #2013-O-43.

- 6.21 Presentation of the June 30, 2013 Revenue and Expense Report.
- 6.22 Presentation of the June 30, 2013 Cash and Investment Summary.
- 6.23 Presentation of the June 30, 2013 Treasurer's Report of Cash Receipts and Disbursements.
- 6.24 Approval of July 2013 Disbursements.

- 6.25 Adoption of Resolution #2013-R-29 approving investments as previously authorized in the Illinois Funds money market accounts.
- 6.26 Adoption of Resolution #2013-R-30 authorizing the write off of the remaining balance of the 2011 tax levy.
- 6.27 Presentation of the Single Audit Report for the year ended December 31, 2012 – Referral to Finance Committee.

- 6.31 Adoption of Resolution #2013-R-31 approving a month to month lease agreement with Thomas Jenkins for 1221-1223 Central Avenue.
- 6.32 Adoption of Resolution #2013-R-32 regarding an amendment to the 2013 Pay and Classification Plan for the position of “Water Plant Electrician/Automation Specialist”.

- 6.41 Approval of contract, Northern Weathermakers, Northbrook, IL for replacement of the Village Hall boiler.
- 6.42 Approval of a one-year contract extension, Complete Cleaning, Wood Dale, IL for janitorial services at Village facilities.
- 6.43 Approval of change order, Maneval Construction, Grayslake, IL for the Hunter Road Sanitary Sewer Reconstruction Project.
- 6.44 Approval of contract, Midwest Brickpaving Inc., Antioch, IL for the 2013 Brick Street Maintenance Program.
- 6.45 Approval of contract, Waste Management, Lombard, IL for leaf hauling and disposal.
- 6.46 Approval to exceed the appropriation in the amount of \$23,725 for the Leaf Disposal Account.
- 6.47 Approval of a one-year contract extension, KLF Trucking Inc., Markham, IL for hauling spoil and debris.

- 6.61 Request for amendments to the Wilmette Village Code (Chapter 11-Liquor Control) by White Lodging, Inc., for issuance of a new Liquor License for Marriott Residence Inn, 3505 Old Glenview Road – Referral to Judiciary Committee.
- 6.62 Introduction of Ordinance #2013-O-44 regarding a technical correction to Ordinance #2013-O-25 amending Chapter 11 Liquor Control (Section 11-21, Hours of Sale); Waiver of rules – Adoption of Ordinance #2013-O-44 regarding a technical correction to Ordinance #2013-O-25 amending Chapter 11 Liquor Control (Section 11-21, Hours of Sale).

- 8.1 Notice of vacancy, Housing Commission.
- 8.2 Notice of vacancy, Historic Preservation Commission.
- 8.3 Notice of vacancy, Housing Commission.

- 8.4 Notice of vacancy, Electrical Commission.
- 8.5 Notice of vacancy, Historic Preservation Commission.
- 8.6 Notice of vacancy, Environmental and Energy Commission.
- 8.7 Notice of vacancy, Transportation Commission.
- 8.8 Notice of vacancy, Environmental and Energy Commission.
- 8.9 Notice of vacancy, Environmental and Energy Commission.
- 8.91 Notice of vacancy, Historic Preservation Commission.

- 9.1 Reappointment, Human Relations Commission.
- 9.2 Appointment, Transportation Commission.
- 9.3 Appointment, Transportation Commission.
- 9.4 Appointment, Historic Preservation Commission.

Trustee Wolf seconded the motion. Voting yes: Trustees Swanson, Krueger, Wolf, McKenna, Basil and President Bielinski. Voting no: none. The motion carried.

4.2 Introduction of Brendan McCarthy who is recommended for appointment to the Transportation Commission.

President Bielinski introduced Mr. McCarthy to the Village Board and recommended his appointment to the Transportation Commission.

4.3 Recognition of Kent Darbyshire for his service on the Zoning Board of Appeals.

President Bielinski thanked Mr. Darbyshire for his service, summarized his accomplishments while on the Zoning Board of Appeals, and presented him with a certificate of appreciation.

Trustee Swanson said Mr. Darbyshire has also been a member of the Ad Hoc Zoning Ordinance Review Committee. As an architect and member of the Zoning Board of Appeals for 10 years, Mr. Darbyshire brings an insight to the Committee that is invaluable.

Trustees McKenna and Basil also thanked Mr. Darbyshire for his service on the Zoning Board of Appeals.

4.0 President Bielinski returned to the Report of Officers.

Village Manager Timothy Frenzer announced that Assistant Village Manager Kathleen Gargano was recently appointed as the Village Manager to Hinsdale, IL. It is a tremendous professional achievement for her and shows what a highly qualified and outstanding public employee she is. Kathleen has been with the Village of Wilmette for 16 years, it has been a privilege to work with her and he wished her great success.

5.0 REPORT OF THE LIQUOR CONTROL COMMISSIONER:

No Report.

6.0 STANDING COMMITTEE REPORTS:

6.1 LAND USE COMMITTEE REPORT:

6.11 Presentation of minutes of the Appearance Review Commission meeting held July 1, 2013 was handled with the Consent Agenda.

6.12 Adoption of Ordinance #2013-O-41 amending Chapter 20, Article 9, "Sign Ordinance," Appendix C, "West Lake Plaza Local Sign Ordinance," of the Wilmette Village Code was handled with the Consent Agenda.

6.13 Approval of Temporary Use Permit #2013-TU-20 for the Trinity United Methodist Church Pumpkin Patch Fundraiser to be held at 1024 Lake Avenue from September 29 to October 31, 2013 was handled with the Consent Agenda.

6.14 Zoning Board of Appeals Report, Case #2013-Z-26, 3041 Iroquois Road regarding a request for a 1.44' minimum side yard setback variation and a 7.01' combined side yard setback variation to permit a one-story addition on the legal nonconforming structure in accordance with the plans submitted; adoption of Ordinance #2013-O-43.

The request was handled with the Consent Agenda for a 1.44' minimum side yard setback variation and a 7.01' combined side yard setback variation to permit a one-story addition on the legal nonconforming structure in accordance with the plans submitted. Ordinance #2013-O-43

was adopted with the Consent Agenda authorizing the variations of this case.

- 6.15 REMOVE FROM TABLE - Zoning Board of Appeals Report, Case #2013-Z-20, 111 Carriage Way regarding a request for a special use for a roofed accessory structure in excess of 200 square feet and a 4.0' accessory structure separation variation to retain a gazebo in accordance with the plans submitted. The use shall run with the use.

President Bielinski noted the applicant requested that the case be continued to the September 10, 2013 Village Board meeting as all Trustees were not present this evening.

Trustee Swanson moved to remove item 6.15 from table and table to the September 10, 2013 Regular Village Board Meeting, seconded by Trustee Basil. All voted aye, the motion carried.

- 6.16 REMOVE FROM TABLE - Zoning Board of Appeals Report, Case #2013-Z-23, 901 Greenleaf Avenue regarding a request for a 208.58 square foot (2.18%) total floor area variation to permit a one-story addition in accordance with the plans submitted.

President Bielinski noted the applicant requested that the case be continued to the September 10, 2013 Village Board meeting as all Trustees were not present this evening.

Trustee Swanson moved to remove item 6.16 from table and table to the September 10, 2013 Regular Village Board Meeting, seconded by Trustee Basil. All voted aye, the motion carried.

6.2 FINANCE COMMITTEE REPORT:

- 6.21 Presentation of the June 30, 2013 Revenue and Expense Report was handled with the Consent Agenda.
- 6.22 Presentation of the June 30, 2013 Cash and Investment Summary was handled with the Consent Agenda.
- 6.23 Presentation of the June 30, 2013 Treasurer's Report of Cash Receipts and Disbursements was handled with the Consent Agenda.

- 6.24 Approval of July 2013 Disbursements was handled with the Consent Agenda.
- 6.25 Adoption of Resolution #2013-R-29 approving investments as previously authorized in the Illinois Funds money market accounts was handled with the Consent Agenda.
- 6.26 Adoption of Resolution #2013-R-30 authorizing the write off of the remaining balance of the 2011 tax levy was handled with the Consent Agenda.
- 6.27 Presentation of the Single Audit Report for the year ended December 31, 2012 – Referral to Finance Committee was handled with the Consent Agenda.

6.3 ADMINISTRATION COMMITTEE REPORT:

- 6.31 Adoption of Resolution #2013-R-31 approving a month to month lease agreement with Thomas Jenkins for 1221-1223 Central Avenue was handled with the Consent Agenda.
- 6.32 Adoption of Resolution #2013-R-32 regarding an amendment to the 2013 Pay and Classification Plan for the position of “Water Plant Electrician/Automation Specialist” was handled with the Consent Agenda.

6.4 MUNICIPAL SERVICES COMMITTEE REPORT:

- 6.41 Approval of contract in the amount of \$172,278 with Northern Weathermakers, Northbrook, IL for replacement of the Village Hall boiler was handled with the Consent Agenda.
- 6.42 Approval of a one-year contract extension with Complete Cleaning, Wood Dale, IL at a monthly rate of \$5,285.16 (\$63,421.92 annually) for janitorial services at Village facilities was handled with the Consent Agenda.
- 6.43 Approval of change order in the amount of \$15,420.95 with Maneval Construction, Grayslake, IL for the Hunter Road Sanitary Sewer Reconstruction Project was handled with the Consent Agenda.

- 6.44 Approval of contract in the amount of \$56,500 with Midwest Brickpaving Inc., Antioch, IL for the 2013 Brick Street Maintenance Program was handled with the Consent Agenda.
- 6.45 Approval of contract in the amount of \$117,000 or at a rate of \$13 per compacted cubic yard with Waste Management, Lombard, IL for leaf hauling and disposal was handled with the Consent Agenda.
- 6.46 Approval to exceed the appropriation in the amount of \$23,725 for the Leaf Disposal Account was handled with the Consent Agenda.
- 6.47 Approval of a one-year contract extension at a rate of \$450 per truckload, with KLF Trucking Inc., Markham, IL for hauling spoil and debris was handled with the Consent Agenda.

6.5 PUBLIC SAFETY COMMITTEE REPORT:

No Report.

6.6 JUDICIARY COMMITTEE REPORT:

- 6.61 Request for amendments to the Wilmette Village Code (Chapter 11-Liquor Control) by White Lodging, Inc., for issuance of a new Liquor License for Marriott Residence Inn, 3505 Old Glenview Road – Referral to Judiciary Committee was handled with the Consent Agenda.
- 6.62 Introduction of Ordinance #2013-O-44 regarding a technical correction to Ordinance #2013-O-25 amending Chapter 11 Liquor Control (Section 11-21, Hours of Sale); Waiver of rules – Adoption of Ordinance #2013-O-44 regarding a technical correction to Ordinance #2013-O-25 amending Chapter 11 Liquor Control (Section 11-21, Hours of Sale) was handled with the Consent Agenda.
- 6.63 Introduction of Ordinance #2013-O-45 amending the Village Code, Chapter 5 regarding regulation of certain commercial and quasi-commercial activities.

Trustee Basil said a letter was received from the North Shore Barrington Association of Realtors in regard to improvements to the proposed Ordinance. He suggested referring the proposed Ordinance to the Judiciary Committee for discussion and any possible changes and then

bring the ordinance back to the Village Board for adoption.

Trustee Basil made a motion to refer item 6.63 to the Judiciary Committee, seconded by Trustee McKenna. All voted aye, the motion carried.

7.0 REPORTS FROM SPECIAL COMMITTEES:

No Report.

8.0 UNFINISHED BUSINESS:

8.1 Notice of vacancy on the Housing Commission due to the term expiration of Jack Rosenberg was handled with the Consent Agenda.

8.2 Notice of vacancy on the Historic Preservation Commission due to the term expiration of James McClure was handled with the Consent Agenda.

8.3 Notice of vacancy on the Housing Commission due to the term expiration of Gregory Braun was handled with the Consent Agenda.

8.4 Notice of vacancy on the Electrical Commission due to the term expiration of Robert May was handled with the Consent Agenda.

8.5 Notice of vacancy on the Historic Preservation Commission due to the resignation of Senta Plunkett was handled with the Consent Agenda.

8.6 Notice of vacancy on the Environmental and Energy Commission due to the term expiration of Karen Glennemeier was handled with the Consent Agenda.

8.7 Notice of vacancy on the Transportation Commission due to the term expiration of Mark Wagstaff was handled with the Consent Agenda.

8.8 Notice of vacancy on the Environmental and Energy Commission due to the term expiration of Debra Favre was handled with the Consent Agenda.

8.9 Notice of vacancy on the Environmental and Energy Commission due to the term expiration of Charles Murdock was handled with the Consent Agenda.

8.91 Notice of vacancy on the Historic Preservation Commission due to the term expiration of Rich Lytle was handled with the Consent Agenda.

9.0 NEW BUSINESS:

9.1 Reappointment of David Pollak to the Human Relations Commission from September 1, 2013 to September 1, 2014 was handled with the Consent Agenda.

9.2 Appointment of Brendan McCarthy to the Transportation Commission from August 27, 2013 to August 27, 2017 was handled with the Consent Agenda.

9.3 Appointment of Reinhard Schneider to the Transportation Commission from August 27, 2013 to August 27, 2017 was handled with the Consent Agenda.

9.4 Appointment of William Merci to the Historic Preservation Commission from August 27, 2013 to August 27, 2017 was handled with the Consent Agenda.

10.0 ADJOURNMENT:

Trustee Basil moved to adjourn the meeting at 7:58 p.m., seconded by Trustee Wolf. All voted aye, the motion carried.

Barbara L. Hirsch
Deputy Village Clerk