



VILLAGE OF WILMETTE

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**MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD
OF TRUSTEES OF THE VILLAGE OF WILMETTE, ILLINOIS HELD IN THE
COUNCIL ROOM OF SAID VILLAGE HALL, 1200 WILMETTE AVENUE,
WILMETTE, ILLINOIS ON TUESDAY, NOVEMBER 12, 2013.**

ITEM:

The Village President called the meeting to order at 7:31 p.m.

1.0 ROLL CALL:

President Bob Bielinski
Trustees Alan Swanson
Carol Ducommun
Julie Wolf
Ted McKenna
Mike Basil
Absent: Cameron Krueger

Staff Present: Timothy J. Frenzer, Village Manager
Michael Braiman, Assistant Village Manager
Eric Yehl, Corporation Counsel
Barbara L. Hirsch, Deputy Village Clerk
John Prejzner, Assistant to the Village Manager
John Adler, Director of Community Development
Melinda Molloy, Finance Director
James Dominik, Fire Chief
Michael McGreal, Deputy Fire Chief

2.0 APPROVAL OF MINUTES:

- 2.1 Trustee Wolf moved approval of minutes of the Regular Board meeting held October 22, 2013, seconded by Trustee Ducommun. All voted aye, the motion carried.
- 2.2 Trustee Basil moved approval of minutes of the Committee of the Whole meeting held October 21, 2013, seconded by Trustee Wolf. All voted aye, the motion carried.

3.0 PETITIONS AND COMMUNICATIONS:

Adam Augustynski, 1215 Cleveland, asked that the Village Board take some action regarding his neighbor's holiday light show that attracts numerous vehicles parking and idling on the street for many weeks during the holiday season. He believes it is a nuisance and also causes significant public safety issues for the neighborhood.

Spencer Cowan, 1616 Sheridan Road, asked to remove item 6.34 from the Consent Agenda.

4.0 REPORTS OF OFFICERS:

Village Manager Timothy Frenzer said the Tree Lighting at Village Hall will take place on Friday, November 22, 2013 at 7 pm and the Holiday Parade will be held on Saturday, November 23, 2013 at 10:30 am.

4.1 Consent Agenda. Trustee Basil moved approval of the Consent Agenda as follows:

- 6.11 Adoption of Ordinance #2013-O-65 amending Chapter 20, Article 9, "Sign Ordinance", Appendix A, "Plaza del Lago Local Sign Ordinance," of the Wilmette Village Code.
- 6.12 ARC Report, Case #2013-AR-25, 701 Locust Road, Regina Dominican High School regarding a request for a sign variations with the conditions that the light fixtures have a bronze finish, with compact fluorescent bulbs, and be connected to the timers for the existing parking lot lighting, and that the proposed junipers be replaced with boxwood.
- 6.13 ZBA Report, Case #2013-Z-42, 1189 Wilmette Avenue regarding a request for a special use for a personal service establishment (UPS Store) in accordance with the plans submitted. The use shall run with the use; adoption of Ordinance #2013-O-76.
- 6.14 ZBA Report, Case #2013-Z-43, 2347 Thornwood Avenue regarding a request for a variation to permit the construction of a one-story addition on a legal nonconforming structure in accordance with the plans submitted; adoption of Ordinance #2013-O-77.
- 6.15 ZBA Report, Case #2013-Z-44, 1247 Chestnut Avenue regarding a request for a special use and variation in accordance with the plans submitted. The use shall run with the use; adoption of Ordinance #2013-O-78.

- 6.21 Presentation of the September 30, 2013 Revenue and Expense Report.
- 6.22 Presentation of the September 30, 2013 Cash and Investment Summary.
- 6.23 Presentation of the September 30, 2013 Treasurer's Report of Cash Receipts and Disbursements.

- 6.31 Minutes, Human Relations Commission.
- 6.32 Adoption of Ordinance #2013-O-69 repealing the Village of Wilmette Cable Communications Ordinance.
- 6.33 Adoption of Ordinance #2013-O-70 granting a cable television franchise to Comcast of Illinois VI, LLC.

- 6.41 Approval of contract, KGI Landscaping, Skokie IL for parkway restoration.
- 6.42 Introduction of Ordinance #2013-O-74 authorizing the disposal of surplus personal property owned by the Village of Wilmette.
- 6.43 Introduction of Ordinance #2013-O-75 authorizing the Village of Wilmette to borrow funds from the Illinois Environmental Protection Agency (IEPA) Revolving Loan Fund for 2013 Sewer Lining.

- 6.51 Approval of five year contract, New World Systems Inc., Troy, MI for computer aided dispatch software support and licensing.

- 6.61 Application of The Bag Tavern LLC d/b/a Valley Lodge Tavern (1141 Central Avenue) for a Class M Liquor License - Referral to Judiciary Committee.
- 6.62 Adoption of Ordinance #2013-O-67 amending the Village Code, Chapter 9 regarding housing and building regulations - TABLE TO NOVEMBER 26, 2013 REGULAR VILLAGE BOARD MEETING.

- 8.1 Notice of vacancy, Housing Commission.
- 8.2 Notice of vacancy, Housing Commission.
- 8.3 Notice of vacancy, Electrical Commission.
- 8.4 Notice of vacancy, Historic Preservation Commission.
- 8.5 Notice of vacancy, Environmental and Energy Commission.
- 8.6 Notice of vacancy, Transportation Commission.
- 8.7 Notice of vacancy, Environmental and Energy Commission.
- 8.8 Notice of vacancy, Environmental and Energy Commission.
- 8.9 Notice of vacancy, Historic Preservation Commission.
- 8.91 Notice of vacancy, Appearance Review Commission.

Trustee Wolf seconded the motion. Voting yes: Trustees Swanson, Ducommun, Wolf, McKenna, Basil and President Bielinski. Voting no: none. The motion carried.

4.2 Request for an Executive Session to discuss collective negotiating matters pursuant to Section 2 (c) (2) of the Illinois Open Meetings Act.

5.0 REPORT OF THE LIQUOR CONTROL COMMISSIONER:

No Report.

6.0 STANDING COMMITTEE REPORTS:

6.1 LAND USE COMMITTEE REPORT:

6.11 Adoption of Ordinance #2013-O-65 amending Chapter 20, Article 9, "Sign Ordinance", Appendix A, "Plaza del Lago Local Sign Ordinance," of the Wilmette Village Code was handled with the Consent Agenda.

6.12 Appearance Review Commission Report, Case #2013-AR-25, 701 Locust Road, Regina Dominican High School regarding a request to grant a sign variation to display more than one permanent sign along Locust Road and a 53.94 square foot sign variation with the conditions that the light fixtures have a bronze finish, with compact fluorescent bulbs, and be connected to the timers for the existing parking lot lighting, and that the proposed junipers be replaced with boxwood.

The request was handled with the Consent Agenda for a sign variation to display more than one permanent sign along Locust Road and a 53.94 square foot sign variation with the conditions that the light fixtures have a bronze finish, with compact fluorescent bulbs, and be connected to the timers for the existing parking lot lighting, and that the proposed junipers be replaced with boxwood.

6.13 Zoning Board of Appeals Report, Case #2013-Z-42, 1189 Wilmette Avenue regarding a request for a special use for a personal service establishment (UPS Store) in accordance with the plans submitted. The use shall run with the use; adoption of Ordinance #2013-O-76.

The request was handled with the Consent Agenda for a special use for a personal service establishment (UPS Store) in accordance with the plans submitted. The use shall run with the use. Ordinance #2013-O-76 was adopted with the Consent Agenda authorizing the special use of this case.

- 6.14 Zoning Board of Appeals Report, Case #2013-Z-43, 2347 Thornwood Avenue regarding a request for a 2.14' front yard setback variation and a 410.6 square foot (6.19%) total floor area variation to permit the construction of a one-story addition on a legal nonconforming structure in accordance with the plans submitted; adoption of Ordinance #2013-O-77.

The request was handled with the Consent Agenda for a 2.14' front yard setback variation and a 410.6 square foot (6.19%) total floor area variation to permit the construction of a one-story addition on a legal nonconforming structure in accordance with the plans submitted. Ordinance #2013-O-77 was adopted with the Consent Agenda authorizing the variations of this case.

- 6.15 Zoning Board of Appeals Report, Case #2013-Z-44, 1247 Chestnut Avenue regarding a request for a special use for a detached garage in excess of 600 square feet and a 3.0' detached garage height variation in accordance with the plans submitted. The use shall run with the use; adoption of Ordinance #2013-O-78.

The request was handled with the Consent Agenda for a special use for a detached garage in excess of 600 square feet and a 3.0' detached garage height variation in accordance with the plans submitted. The use shall run with the use. Ordinance #2013-O-78 was adopted with the Consent Agenda authorizing the special use and variation of this case.

6.2 FINANCE COMMITTEE REPORT:

- 6.21 Presentation of the September 30, 2013 Revenue and Expense Report was handled with the Consent Agenda.
- 6.22 Presentation of the September 30, 2013 Cash and Investment Summary was handled with the Consent Agenda.
- 6.23 Presentation of the September 30, 2013 Treasurer's Report of Cash Receipts and Disbursements was handled with the Consent Agenda.
- 6.24 Introduction of Ordinance #2013-O-71 regarding increases to certain Village fees, permits, fines and licenses fees effective January 1, 2014.

Trustee Ducommun introduced Ordinance #2013-O-71 regarding increases to certain Village fees, permits, fines and licenses fees effective January 1, 2014.

- 6.25 Introduction of Ordinance #2013-O-72 amending the Village Code, Chapter 18 regarding sewer and water fees.

Trustee Ducommun introduced Ordinance #2013-O-72 amending the Village Code, Chapter 18 regarding sewer and water fees.

- 6.26 Introduction of Ordinance #2013-O-73 regarding increasing the monthly refuse fee from \$21.63 to \$22.39 effective January 1, 2014.

Trustee Ducommun introduced Ordinance #2013-O-73 regarding increasing the monthly refuse fee from \$21.63 to \$22.39 effective January 1, 2014.

- 6.27 Introduction of Ordinance #2013-O-79 regarding approval of appropriations for fiscal year 2014 budget.

Trustee Ducommun introduced Ordinance #2013-O-79 regarding approval of appropriations for fiscal year 2014 budget.

Village Manager Timothy Frenzer said Ordinance #2013-O-71 reflects the Village policy of indexing fees every year to adjust the fees regarding personnel and administrative costs responsible for issuing permits, fees and licenses. Ordinance #2013-O-72 regarding sewer and water fees has no increase in water fees for the third consecutive year, but for the first time in three years there is an increase in the sewer fees to address the west side sewer relief project. Ordinance #2013-O-73 addresses the monthly refuse fee that has a modest increase as part of the original contract with our solid waste hauler. He noted that there have not been any increases to business, liquor, food handler or contractor licenses. He also noted the Village Board has not increased vehicle licenses, parking fines or any principal tax fees.

Mr. Frenzer noted that Ordinance #2013-O-79, the appropriations for fiscal year 2014 budget, meets the Village Board's goals. It provides for the smallest percentage increase in the property tax levy in 17 years of 3.39%. The public hearing for Ordinance #2013-O-70 will occur on the next Village Board meeting, Tuesday, November 26, 2013 at 7:30 p.m.

6.3 ADMINISTRATION COMMITTEE REPORT:

- 6.31 Presentation of minutes of the Human Relations Commission meeting held July 24, 2013 was handled with the Consent Agenda.
- 6.32 Adoption of Ordinance #2013-O-69 repealing the Village of Wilmette Cable Communications Ordinance was handled with the Consent Agenda.
- 6.33 Adoption of Ordinance #2013-O-70 granting a cable television franchise to Comcast of Illinois VI, LLC was handled with the Consent Agenda.
- 6.34 Adoption of Resolution #2013-R-42 establishing an Ad Hoc Committee for private funding of the Housing Assistance Program.

President Bielinski moved adoption of Resolution #2013-R-42 establishing an Ad Hoc Committee for private funding of the Housing Assistance Program, seconded by Trustee Basil.

Spencer Cowan asked the Village Board to consider appointing residents who support the Housing Assistance Program to the Ad Hoc Committee for private funding of the Housing Assistance Program.

Lauraline McClure said she is a resident of Gates Manor and a member of Wilmette Cares. She also encouraged President Bielinski to appoint members of Wilmette Cares to the Ad Hoc Committee for private funding of the Housing Assistance Program.

Dan Kaplan, 1510 Washington, said he is pleased that the Village is forming a committee to explore the possibility of maintaining the Housing Assistance Program through private donations. He noted that the Village has previously funded housing assistance and youth grant programs and residents should be encouraged to support the Village's efforts which means continuing to fund these programs through property taxes. He has started a petition to ask the Village Board to restore housing assistance funding in 2014 and to continue funding youth grant programs in 2015.

Gail Schechter, Open Communities, said her organization is willing to act as a fiscal agent for funds that might be donated for housing assistance. She has also had a conversation with representatives from the North Shore Senior Center and they are willing to take on some of the case

management services for housing assistance. She believes having a nice cross section of the community appointed to the Ad Hoc Committee would be valuable. She hopes that if funding is raised, programs will be reinstated.

President Bielinski said the Ad Hoc Committee will provide advice to the Village Board and staff on how best to approach the issues of private housing assistance. The Ad Hoc Committee is a first step in the process to provide initial guidance to a future successful program.

Voting yes: Trustees Swanson, Ducommun, Wolf, McKenna, Basil and President Bielinski. Voting no: none. The motion carried.

6.4 MUNICIPAL SERVICES COMMITTEE REPORT:

6.41 Approval of contract at a rate of \$9.90 per square yard of sod with KGI Landscaping, Skokie IL for parkway restoration was handled with the Consent Agenda.

6.42 Introduction of Ordinance #2013-O-74 authorizing the disposal of surplus personal property owned by the Village of Wilmette was handled with the Consent Agenda.

6.43 Introduction of Ordinance #2013-O-75 authorizing the Village of Wilmette to borrow funds from the Illinois Environmental Protection Agency (IEPA) Revolving Loan Fund for 2013 Sewer Lining was handled with the Consent Agenda.

6.5 PUBLIC SAFETY COMMITTEE REPORT:

6.51 Approval of five year contract in an amount not to exceed \$335,101 with New World Systems Inc., Troy, MI for computer aided dispatch software support and licensing was handled with the Consent Agenda.

6.6 JUDICIARY COMMITTEE REPORT:

6.61 Application of The Bag Tavern LLC d/b/a Valley Lodge Tavern (1141 Central Avenue) for a Class M Liquor License - Referral to Judiciary Committee was handled with the Consent Agenda.

6.62 Adoption of Ordinance #2013-O-67 amending the Village Code, Chapter 9 regarding housing and building regulations - TABLE TO NOVEMBER 26, 2013 REGULAR VILLAGE BOARD MEETING was handled with the Consent Agenda.

7.0 REPORTS FROM SPECIAL COMMITTEES:

No Reports.

8.0 UNFINISHED BUSINESS:

8.1 Notice of vacancy on the Housing Commission due to the term expiration of Jack Rosenberg was handled with the Consent Agenda.

8.2 Notice of vacancy on the Housing Commission due to the term expiration of Gregory Braun was handled with the Consent Agenda.

8.3 Notice of vacancy on the Electrical Commission due to the term expiration of Robert May was handled with the Consent Agenda.

8.4 Notice of vacancy on the Historic Preservation Commission due to the resignation of Senta Plunkett was handled with the Consent Agenda.

8.5 Notice of vacancy on the Environmental and Energy Commission due to the term expiration of Karen Glennemeier was handled with the Consent Agenda.

8.6 Notice of vacancy on the Transportation Commission due to the term expiration of Mark Wagstaff was handled with the Consent Agenda.

8.7 Notice of vacancy on the Environmental and Energy Commission due to the term expiration of Debra Favre was handled with the Consent Agenda.

8.8 Notice of vacancy on the Environmental and Energy Commission due to the term expiration of Charles Murdock was handled with the Consent Agenda.

8.9 Notice of vacancy on the Historic Preservation Commission due to the term expiration of Rich Lytle was handled with the Consent Agenda.

8.91 Notice of vacancy on the Appearance Review Commission due to the resignation of Linda Nicholls was handled with the Consent Agenda.

9.0 NEW BUSINESS:

No Report.

10.0 ADJOURNMENT:

Trustee Basil moved to adjourn to executive session at 8:05 p.m., to discuss collective negotiating matters pursuant to Section 2 (c) (2) of the Illinois Open Meetings Act, seconded by Trustee Wolf.

Voting yes: Trustees Swanson, Ducommun, Wolf, McKenna, Basil and President Bielinski. Voting no: none. The motion carried.

The Village Board returned from the Executive Session at 9:05 p.m.

Trustee Ducommun made a motion to adjourn the Village Board meeting at 9:06 p.m., seconded by Trustee Basil.

All voted aye, the motion carried.

Barbara L. Hirsch
Deputy Village Clerk