



VILLAGE OF WILMETTE

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MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILMETTE, ILLINOIS HELD IN THE COUNCIL ROOM OF SAID VILLAGE HALL, 1200 WILMETTE AVENUE, WILMETTE, ILLINOIS ON TUESDAY, NOVEMBER 25, 2014.

ITEM:

The Village President called the meeting to order at 7:31 p.m.

1.0 ROLL CALL:

President Bob Bielinski
Trustees Alan Swanson
Carol Ducommun
Cameron Krueger
Julie Wolf

Trustees Absent: Ted McKenna
Mike Basil

Staff Present: Timothy J. Frenzer, Village Manager
Michael Braiman, Assistant Village Manager
Michael Zimmermann, Corporation Counsel
Barbara Hirsch, Deputy Village Clerk
John Adler, Director of Community Development
Melinda Molloy, Director of Finance
James Dominik, Fire Chief
Michael McGreal, Deputy Fire Chief
Brian King, Chief of Police
Kyle Murphy, Deputy Police Chief

2.0 APPROVAL OF MINUTES:

2.1 Trustee Wolf moved approval of minutes of the Regular Board meeting held November 11, 2014, seconded by Trustee Ducommun. All voted aye, the motion carried.

3.0 PETITIONS AND COMMUNICATIONS:

4.0 REPORTS OF OFFICERS:

4.1 Consent Agenda. Trustee Wolf moved approval of the Consent Agenda as follows:

- 6.11 Minutes, Appearance Review Commission.
- 6.12 Minutes, Zoning Board of Appeals.
- 6.13 Minutes, Zoning Board of Appeals.
- 6.14 Approval of 12 month extension of Ordinance #2014-O-30, 2426 Meadow Drive South regarding a request for a 6.75' side yard generator setback variation and a 4.91 decibel variation to permit the replacement of an emergency standby generator.
- 6.15 ZBA Case #2014-Z-37, 3039 Indianwood Road regarding a revised request for variations to permit the construction of a new front porch on the legal non-conforming structure in accordance with the plans submitted; adoption of Ordinance #2014-O-78.
- 6.16 ZBA Case #2014-Z-49, 1622 Wilmette Avenue regarding a request for variations to permit the construction of a new home and the retention of an existing detached garage in accordance with the plans submitted; adoption of Ordinance #2014-O-79.
- 6.17 ZBA Case #2014-Z-50, 2211 Kenilworth Avenue regarding a request for a variation to permit the replacement of two existing air conditioner condensers in accordance with the plans submitted; adoption of Ordinance #2014-O-80.

- 6.21 Presentation of the October 2014 Monthly Finance Report.
- 6.22 Adoption of Ordinance #2014-O-66 regarding increasing the monthly refuse fee from \$22.39 to \$23.17 effective January 1, 2015.
- 6.23 Introduction of Ordinance #2014-O-77 regarding the 2014 Tax Levy.
- 6.24 Introduction of Ordinance #2014-O-70 abating the tax levy requirements of General Obligation Bond Ordinance #2007-O-54.
- 6.25 Introduction of Ordinance #2014-O-71 abating the tax levy requirements of General Obligation Bond Ordinance #2009-O-63.
- 6.26 Introduction of Ordinance #2014-O-72 abating the tax levy requirements of General Obligation Bond Ordinance #2010-O-66.
- 6.27 Introduction of Ordinance #2014-O-73 abating the tax levy requirements of General Obligation Bond Ordinance #2011-O-70.
- 6.28 Introduction of Ordinance #2014-O-74 abating the tax levy requirements of General Obligation Bond Ordinance #2013-O-64.
- 6.29 Introduction of Ordinance #2014-O-75 abating the tax levy requirements of General Obligation Bond Ordinance #2014-O-54.

- 6.31 Adoption of Resolution #2014-R-28 approving the 2015 Pay and Classification Plan for employees hired prior to January 1, 2011.
- 6.32 Adoption of Resolution #2014-R-29 approving the 2015 Pay and Classification Plan for employees hired on or after January 1, 2011.

- 6.41 Approval of contract, Morrow Brothers Ford Inc., Greenfield, IL for purchase of four Police utility interceptors and two Fire utility vehicles.
- 6.42 Approval of contract, Currie Motors Fleet, Frankfort, IL for the purchase of one Police sedan interceptor.
- 6.43 Approval of three year contract, Winkler's Tree and Landscaping, Inc., LaGrange Park, IL for tree pruning.

- 6.51 Adoption of Resolution #2014-R-31 establishing the number of authorized positions in the Police Department.
- 6.52 Approval of contract, Currie Motors Fleet, Frankfort, IL for purchase of a truck chassis (ambulance).
- 6.53 Approval of contract, Jefferson Fire and Safety Inc., Middleton, WI for outfitting of a truck chassis with an ambulance body and equipment.
- 6.54 Approval of contract, Stryker Medical, Portage, MI for purchase of a power stretcher system.

- 6.61 Introduction of Ordinance #2014-O-76 amending the Village Code, Chapter 11 to decrease the Class C liquor licenses by one.

- 8.1 Notice of vacancy, Housing Commission.
- 8.2 Notice of vacancy, Housing Commission.
- 8.3 Notice of vacancy, Electrical Commission.
- 8.4 Notice of vacancy, Environmental and Energy Commission.
- 8.5 Notice of vacancy, Housing Commission.
- 8.6 Notice of vacancy, Environmental and Energy Commission.
- 8.7 Notice of vacancy, Environmental and Energy Commission.
- 8.8 Notice of vacancy, Environmental and Energy Commission.
- 8.9 Notice of vacancy, Human Relations Commission.
- 8.91 Notice of vacancy, Electric Commission.

Trustee Ducommun seconded the motion. Voting yes: Trustees Swanson, Ducommun, Krueger, Wolf and President Bielinski. Voting no: none. The motion carried.

4.2 Recognition of Fire Chief James Dominik, retiring January 2, 2015, for his service to the Village.

Village Manager Timothy Frenzer thanked Chief Dominik for his years of service, summarized his accomplishments with the Fire Department and presented him with a gift of appreciation.

4.3 Appointment of Michael McGreal as Chief of the Wilmette Fire Department, effective January 2, 2015.

Village Manager Timothy Frenzer issued the Oath of Office to Fire Chief Michael McGreal and congratulated him on his new position effective January 2, 2015.

Village Manager Timothy Frenzer said the Leaf Collection Program will end December 5, 2014 and asked that residents do not put leaves into the streets after that date.

Corporation Counsel Michael Zimmermann had no report.

5.0 REPORT OF THE LIQUOR CONTROL COMMISSIONER:

No Report.

6.0 STANDING COMMITTEE REPORTS:

6.1 LAND USE COMMITTEE REPORT:

6.11 Presentation of minutes of the Appearance Review Commission meeting held October 6, 2014 was handled with the Consent Agenda.

6.12 Presentation of minutes of the Zoning Board of Appeals meeting held October 1, 2014 was handled with the Consent Agenda.

6.13 Presentation of minutes of the Zoning Board of Appeals meeting held October 15, 2014 was handled with the Consent Agenda.

6.14 Approval of 12 month extension of Ordinance #2014-O-30, 2426 Meadow Drive South regarding a request for a 6.75' side yard generator setback variation and a 4.91 decibel variation to permit the replacement of an emergency standby generator was handled with the Consent Agenda.

6.15 Zoning Board of Appeals Case #2014-Z-37, 3039 Indianwood Road regarding a revised request for a 137.4 square foot (1.07%) lot coverage variation, a 2.3' front yard porch setback variation, and an 86.68 square foot (3.4%) front yard impervious surface coverage variation to permit the construction of a new front porch on the legal non-conforming structure in accordance with the plans submitted; adoption of Ordinance #2014-O-78. The request was handled with the Consent Agenda for a 137.4 square foot (1.07%) lot coverage variation, a 2.3' front yard porch setback variation, and an 86.68 square foot (3.4%) front yard impervious surface coverage variation to permit the construction of a new front porch on the legal non-conforming structure in accordance with the plans submitted.

Ordinance #2014-O-78 was adopted with the Consent Agenda authorizing the variations of this case.

- 6.16 Zoning Board of Appeals Case #2014-Z-49, 1622 Wilmette Avenue regarding a request for a 5.43' front yard setback variation to permit the construction of a new home and a 62.79 square foot (3.64%) rear yard pavement impervious surface coverage variation and a 34.22 square foot (2.0%) rear yard total impervious surface coverage variation to permit the retention of an existing detached garage in accordance with the plans submitted; adoption of Ordinance #2014-O-79.

The request was handled with the Consent Agenda for a 5.43' front yard setback variation to permit the construction of a new home and a 62.79 square foot (3.64%) rear yard pavement impervious surface coverage variation and a 34.22 square foot (2.0%) rear yard total impervious surface coverage variation to permit the retention of an existing detached garage in accordance with the plans submitted. Ordinance #2014-O-79 was adopted with the Consent Agenda authorizing the variations of this case.

- 6.17 Zoning Board of Appeals Case #2014-Z-50, 2211 Kenilworth Avenue regarding a request for a 7.85' side yard air conditioner setback variation to permit the replacement of two existing air conditioner condensers in accordance with the plans submitted; adoption of Ordinance #2014-O-80.

The request was handled with the Consent Agenda for a 7.85' side yard air conditioner setback variation to permit the replacement of two existing air conditioner condensers in accordance with the plans submitted. Ordinance #2014-O-80 was adopted with the Consent Agenda authorizing the variations of this case.

6.2 FINANCE COMMITTEE REPORT:

- 6.21 Presentation of the October 2014 Monthly Finance Report was handled with the Consent Agenda.
- 6.22 Adoption of Ordinance #2014-O-66 regarding increasing the monthly refuse fee from \$22.39 to \$23.17 effective January 1, 2015 was handled with the Consent Agenda.
- 6.23 Introduction of Ordinance #2014-O-77 regarding the 2014 Tax Levy was handled with the Consent Agenda.

- 6.24 Introduction of Ordinance #2014-O-70 abating the tax levy requirements of General Obligation Bond Ordinance #2007-O-54 was handled with the Consent Agenda.
- 6.25 Introduction of Ordinance #2014-O-71 abating the tax levy requirements of General Obligation Bond Ordinance #2009-O-63 was handled with the Consent Agenda.
- 6.26 Introduction of Ordinance #2014-O-72 abating the tax levy requirements of General Obligation Bond Ordinance #2010-O-66 was handled with the Consent Agenda.
- 6.27 Introduction of Ordinance #2014-O-73 abating the tax levy requirements of General Obligation Bond Ordinance #2011-O-70 was handled with the Consent Agenda.
- 6.28 Introduction of Ordinance #2014-O-74 abating the tax levy requirements of General Obligation Bond Ordinance #2013-O-64 was handled with the Consent Agenda.
- 6.29 Introduction of Ordinance #2014-O-75 abating the tax levy requirements of General Obligation Bond Ordinance #2014-O-54 was handled with the Consent Agenda.

- 6.291 Public hearing on Village of Wilmette's Fiscal Year 2015 Budget.

President Bielinski opened the hearing at 8:01 p.m.

President Bielinski noted that there was no one present to speak.

President Bielinski closed the hearing at 8:02 p.m.

- 6.292 Adoption of Ordinance #2014-O-67 adopting the 2015 Fiscal Year Budget.

Trustee Ducommun moved adoption of Ordinance #2014-O-67 adopting the 2015 Fiscal Year Budget, seconded by Trustee Krueger.

Trustee Ducommun thanked staff for their great leadership in presenting a balanced budget for 2015 that maintains all Village services and shows a significant increase in capital spending to fund critical infrastructure needs across the Village. The property tax levy is the smallest increase in seventeen years at 3.35% and personnel increases have been kept to 3%. She said staff works all year to control costs and to keep increases to a minimum. The Village has once again received the Moody's Aaa rating and had a successful bond sale. Last week the Village received an

award from the non-partisan group Illinois Policy Institute who cited Wilmette as having a perfect score of 100 for transparency and stated “Wilmette is a fantastic example of a community going above and beyond to promote online transparency for citizens by encouraging citizens to be educated participants in local government”.

Trustees Krueger, Wolf and Swanson concurred with Trustee Ducommun’s remarks and also thanked staff for their hard work in preparing the 2015 Budget.

President Bielinski said the budget document reflects how well the community is run by staff focusing on efficiency, cost control, value and service to our residents. He also thanked staff for their work on the 2015 Fiscal Year Budget.

Voting yes: Trustees Swanson, Ducommun, Krueger, Wolf, and President Bielinski. Voting no: none. The motion carried.

6.3 ADMINISTRATION COMMITTEE REPORT:

- 6.31 Adoption of Resolution #2014-R-28 approving the 2015 Pay and Classification Plan for employees hired prior to January 1, 2011 was handled with the Consent Agenda.
- 6.32 Adoption of Resolution #2014-R-29 approving the 2015 Pay and Classification Plan for employees hired on or after January 1, 2011 was handled with the Consent Agenda.

6.4 MUNICIPAL SERVICES COMMITTEE REPORT:

- 6.41 Approval of contract in the amount of \$172,420 with Morrow Brothers Ford Inc., Greenfield, IL for purchase of four Police utility interceptors and two Fire utility vehicles was handled with the Consent Agenda.
- 6.42 Approval of contract in the amount of \$26,477 with Currie Motors Fleet, Frankfort, IL for the purchase of one Police sedan interceptor was handled with the Consent Agenda.
- 6.43 Approval of three year contract at the unit prices set forth in the proposal dated October 20, 2014 and an estimated annual cost of \$149,347 with Winkler’s Tree and Landscaping, Inc., LaGrange Park, IL for tree pruning was handled with the Consent Agenda.

6.5 PUBLIC SAFETY COMMITTEE REPORT:

- 6.51 Adoption of Resolution #2014-R-31 establishing the number of authorized positions in the Police Department was handled with the Consent Agenda.
- 6.52 Approval of contract in the amount of \$41,964 with Currie Motors Fleet, Frankfort, IL for purchase of a truck chassis (ambulance) was handled with the Consent Agenda.
- 6.53 Approval of contract in the amount of \$144,390 with Jefferson Fire and Safety Inc., Middleton, WI for outfitting of a truck chassis with an ambulance body and equipment was handled with the Consent Agenda.
- 6.54 Approval of contract in the amount of \$46,863 with Stryker Medical, Portage, MI for purchase of a power stretcher system was handled with the Consent Agenda.

6.6 JUDICIARY COMMITTEE REPORT:

- 6.61 Introduction of Ordinance #2014-O-76 amending the Village Code, Chapter 11 to decrease the Class C liquor licenses by one was handled with the Consent Agenda.

7.0 REPORTS FROM SPECIAL COMMITTEES:

No Reports.

8.0 UNFINISHED BUSINESS:

- 8.1 Notice of vacancy on the Housing Commission due to the term expiration of Jack Rosenberg was handled with the Consent Agenda.
- 8.2 Notice of vacancy on the Housing Commission due to the term expiration of Gregory Braun was handled with the Consent Agenda.
- 8.3 Notice of vacancy on the Electrical Commission due to the term expiration of Robert May was handled with the Consent Agenda.
- 8.4 Notice of vacancy on the Environmental and Energy Commission due to the term expiration of Debra Favre was handled with the Consent Agenda.
- 8.5 Notice of vacancy on the Housing Commission due to the term expiration of Jane Hornstein was handled with the Consent Agenda.

- 8.6 Notice of vacancy on the Environmental and Energy Commission due to the term expiration of Chris Dunn was handled with the Consent Agenda.
- 8.7 Notice of vacancy on the Environmental and Energy Commission due to the term expiration of Patrick Meara was handled with the Consent Agenda.
- 8.8 Notice of vacancy on the Environmental and Energy Commission due to the term expiration of John Anderson was handled with the Consent Agenda.
- 8.9 Notice of vacancy on the Human Relations Commission due to the term expiration of David Pollak was handled with the Consent Agenda.
- 8.91 Notice of vacancy on the Electric Commission due to the term limit of James Dominik was handled with the Consent Agenda.
- 9.0 NEW BUSINESS:
- No Report.
- 10.0 ADJOURNMENT:

Trustee Ducommun moved to adjourn the meeting at 8:08 p.m., seconded by Trustee Wolf. All voted aye, the motion carried.

Barbara L. Hirsch
Deputy Village Clerk