



# VILLAGE OF WILMETTE

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**MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILMETTE, ILLINOIS HELD IN THE COUNCIL ROOM OF SAID VILLAGE HALL, 1200 WILMETTE AVENUE, WILMETTE, ILLINOIS ON TUESDAY, DECEMBER 9, 2014.**

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ITEM:

The Village President called the meeting to order at 7:34 p.m.

1.0 ROLL CALL:

President                    Bob Bielinski  
Trustees                    Alan Swanson  
                                  Carol Ducommun  
                                  Julie Wolf  
                                  Ted McKenna

Trustees Absent:        Cameron Krueger  
                                  Mike Basil

Staff Present:            Timothy J. Frenzer, Village Manager  
                                  Michael Braiman, Assistant Village Manager  
                                  Michael Zimmermann, Corporation Counsel  
                                  Barbara Hirsch, Deputy Village Clerk  
                                  John Prejzner, Assistant to the Village Manager  
                                  John Adler, Director of Community Development  
                                  Peter Skiles, Director of Information Services

2.0 APPROVAL OF MINUTES:

2.1     Trustee Wolf moved approval of minutes of the Regular Board meeting held November 25, 2014, seconded by Trustee Ducommun. All voted aye, the motion carried.

### 3.0 PETITIONS AND COMMUNICATIONS:

Joe Feldman, 2515 Kenilworth, said he is the President of the Wilmette Warming House which has provided services for supporting teens in the community for over 43 years. The Warming House recently launched its annual fund raising appeal and he is asking Wilmette residents to consider a year end contribution to support working with local youth.

John Murphy, 419 Maple, said he believes the warming house is a valuable asset to Wilmette as it provides a safe environment for teens and also a venue for teens to get involved in the community.

### 4.0 REPORTS OF OFFICERS:

4.1 Consent Agenda. Trustee McKenna removed Item 6.12 from the Consent Agenda. Trustee Wolf moved approval of the remaining items of the Consent Agenda as follows:

- 4.3 Adoption of Resolution #2014-R-32 relating to the Semi-Annual Review of Closed Session Minutes.
  
- 6.11 ZBA Case #2014-Z-52, 514 Gregory Avenue regarding an amended request for variations to permit the construction of a replacement one-car detached garage in accordance with the plans as amended; adoption of Ordinance #2014-O-81.
- 6.13 ZBA Case #2014-Z-55, 907 Ridge Road regarding a request for variations to allow parking spaces to open directly upon an alley to permit the construction of a one-story addition in accordance with the plans submitted; adoption of Ordinance #2014-O-83.
  
- 6.21 Approval of the November 2014 Disbursements Report.
- 6.22 Adoption of Ordinance #2014-O-70 abating the tax levy requirements of General Obligation Bond Ordinance #2007-O-54.
- 6.23 Adoption of Ordinance #2014-O-71 abating the tax levy requirements of General Obligation Bond Ordinance #2009-O-63.
- 6.24 Adoption of Ordinance #2014-O-72 abating the tax levy requirements of General Obligation Bond Ordinance #2010-O-66.
- 6.25 Adoption of Ordinance #2014-O-73 abating the tax levy requirements of General Obligation Bond Ordinance #2011-O-70.
- 6.26 Adoption of Ordinance #2014-O-74 abating the tax levy requirements of General Obligation Bond Ordinance #2013-O-64.
- 6.27 Adoption of Ordinance #2014-O-75 abating the tax levy requirements of General Obligation Bond Ordinance #2014-O-54.
  
- 6.31 Minutes, Board of Fire and Police Commissioners.

- 6.32 Approval of two year contract extension, Complete Cleaning Co., Wood Dale, IL for janitorial services at Village facilities.
- 6.33 Approval of three year contract, Comcast Enterprise Services, Inc., Moorestown, NJ to provide three ISDN PRI (Integrated Services Digital Networking Primary Rate Interfaces) and local and long distance telephone service, plus applicable taxes and fees.
- 6.41 Minutes, Municipal Services Committee.
- 6.42 Approval of contract, EJ Equipment, Manteno, IL for purchase of a catch basin/sewer cleaner truck.
- 6.61 Adoption of Ordinance #2014-O-76 amending the Village Code, Chapter 11 to decrease the Class C liquor licenses by one.
- 8.1 Notice of vacancy, Housing Commission.
- 8.2 Notice of vacancy, Housing Commission.
- 8.3 Notice of vacancy, Electrical Commission.
- 8.4 Notice of vacancy, Environmental and Energy Commission.
- 8.5 Notice of vacancy, Housing Commission.
- 8.6 Notice of vacancy, Environmental and Energy Commission.
- 8.7 Notice of vacancy, Environmental and Energy Commission.
- 8.8 Notice of vacancy, Environmental and Energy Commission.
- 8.9 Notice of vacancy, Human Relations Commission.
- 9.1 Recommendation of appointment, Electrical Commission.
- 9.2 Notice of vacancy, Transportation Commission.
- 9.3 Notice of vacancy, Human Relations Commission.

Trustee Ducommun seconded the motion. Voting yes: Trustees Swanson, Ducommun, Wolf, McKenna and President Bielinski. Voting no: none. The motion carried.

#### 4.2 Introduction of students participating in the Sisters Cities Program.

President Bielinski welcomed the students from Mona Vale, Australia, the Village's Sister City, who are staying in the area and attending New Trier High School: Lucie Leonard, Ashlea Green, Taylor Springthorp and Luka Giorgi.

#### 4.3 Adoption of Resolution #2014-R-32 relating to the Semi-Annual Review of Closed Session Minutes was handled with the Consent Agenda.

President Bielinski noted that tonight is the last meeting of the Village Board in 2014 and on behalf of the Village Board he wished all the residents and business owners in Wilmette a happy and healthy holiday season.

There was no report from the Village Manager or Corporation Counsel.

## 5.0 REPORT OF THE LIQUOR CONTROL COMMISSIONER:

No Report.

## 6.0 STANDING COMMITTEE REPORTS:

### 6.1 LAND USE COMMITTEE REPORT:

- 6.11 Zoning Board of Appeals Case #2014-Z-52, 514 Gregory Avenue regarding an amended request for a 279.26 square foot (5.97%) total floor area variation, a 4.11' accessory structure separation variation, and a 2.98' detached garage height variation to permit the construction of a replacement one-car detached garage in accordance with the plans as amended; adoption of Ordinance #2014-O-81.

The request was handled with the Consent Agenda for a 279.26 square foot (5.97%) total floor area variation, a 4.11' accessory structure separation variation, and a 2.98' detached garage height variation to permit the construction of a replacement one-car detached garage in accordance with the plans as amended Ordinance #2014-O-81 was adopted with the Consent Agenda authorizing the variations of this case.

- 6.12 Zoning Board of Appeals Case #2014-Z-53, 2216 Thornwood Avenue regarding a request for a special use for a roofed accessory structure in excess of 200 square feet, a 94.68 square foot (1.51%) lot coverage variation, a 409.96 square foot (6.72%) total floor area variation, an 8.94 rear yard setback variation, and a 2.75' accessory structure separation variation to permit the installation of a seasonal enclosure on an existing in-ground swimming pool in accordance with the plans submitted, conditioned upon the special use to run with the use and the current owner and that the structure be removed upon change of property ownership; adoption of Ordinance #2014-O-82.

Trustee Swanson moved to grant a request for a special use for a roofed accessory structure in excess of 200 square feet, a 94.68 square foot (1.51%) lot coverage variation, a 409.96 square foot (6.72%) total floor area variation, an 8.94 rear yard setback variation, and a 2.75' accessory structure separation variation to permit the installation of a seasonal enclosure on an existing in-ground swimming pool in accordance with the plans submitted, conditioned upon the special use to run with the use and the current owner and that the structure be removed upon change of property ownership, seconded by Trustee McKenna.

Trustee McKenna said he supports the request. He disagrees with the hardships that have been outlined as part of the request. He does not believe residents should have to ask for variances for their homes due to medical conditions. He said the request is not adding any living space to the home or impervious surface so he suggested the issue could be discussed at the Land Use Committee so this type of request does not have to come before the Board again.

Trustee Swanson said the point Trustee McKenna has raised is valid as there have been previous requests for variations due to medical conditions. He also believes the Land Use Committee should discuss the issue at a future meeting.

Trustee Wolf said she believes the request was well thought out and efforts were made to minimize the impact of the request. She agrees with Trustees McKenna and Swanson that the issue could be discussed at a future Land Use Committee meeting.

President Bielinski said he also agrees with his fellow Trustees and he will support the request.

Voting yes: Trustees Swanson, Ducommun, Wolf, McKenna and President Bielinski. Voting no: none. The motion carried.

Trustee Swanson moved adoption of Ordinance #2014-O-82 authorizing the variations and special use of this case, seconded by Trustee McKenna.

Voting yes: Trustees Swanson, Ducommun, Wolf, McKenna and President Bielinski. Voting no: none. The motion carried.

- 6.13 Zoning Board of Appeals Case #2014-Z-55, 907 Ridge Road regarding a request for a 277.3 square foot (6.0%) total floor area variation, a 5.0' side yard parking space setback variation, a 5.0' rear yard parking space setback variation, and a variation to allow parking spaces to open directly upon an alley to permit the construction of a one-story addition in accordance with the plans submitted; adoption of Ordinance #2014-O-83.

The request was handled with the Consent Agenda for a 277.3 square foot (6.0%) total floor area variation, a 5.0' side yard parking space setback variation, a 5.0' rear yard parking space setback variation, and a variation to allow parking spaces to open directly upon an alley to permit the construction of a one-story addition in accordance with the plans submitted. Ordinance #2014-O-83 was adopted with the Consent Agenda authorizing the variations of this case.

## 6.2 FINANCE COMMITTEE REPORT:

- 6.21 Approval of the November 2014 Disbursements Report was handled with the Consent Agenda.
- 6.22 Adoption of Ordinance #2014-O-70 abating the tax levy requirements of General Obligation Bond Ordinance #2007-O-54 was handled with the Consent Agenda.
- 6.23 Adoption of Ordinance #2014-O-71 abating the tax levy requirements of General Obligation Bond Ordinance #2009-O-63 was handled with the Consent Agenda.
- 6.24 Adoption of Ordinance #2014-O-72 abating the tax levy requirements of General Obligation Bond Ordinance #2010-O-66 was handled with the Consent Agenda.
- 6.25 Adoption of Ordinance #2014-O-73 abating the tax levy requirements of General Obligation Bond Ordinance #2011-O-70 was handled with the Consent Agenda.
- 6.26 Adoption of Ordinance #2014-O-74 abating the tax levy requirements of General Obligation Bond Ordinance #2013-O-64 was handled with the Consent Agenda.
- 6.27 Adoption of Ordinance #2014-O-75 abating the tax levy requirements of General Obligation Bond Ordinance #2014-O-54 was handled with the Consent Agenda.
- 6.28 Public hearing regarding the 2014 Tax Levy.

President Bielinski opened the hearing at 8:02 p.m.

Timothy J. Frenzer, Village Clerk, noted that since it is a public hearing, persons speaking at a public hearing are administered an oath.

Mr. Frenzer asked Mr. Cahn to raise his right hand and asked if Mr. Cahn solemnly swears to tell the truth, the whole truth and nothing but the truth.

Lewis Cahn, 321 Vista Drive, said he absolutely does.

Mr. Cahn asked when the last time was that the Village Board had a balanced budget and would not have to raise taxes.

President Bielinski said the budget is balanced from the point of view that the revenues match the expenses. This year the tax levy was increased by the smallest amount that it has been increased since the 1990's. The issue local municipalities face is that they do not have control over all of their finances as they are subject to state laws.

President Bielinski said there is a presentation regarding the background of managing expenses and the constraints upon the Village. He encouraged Mr. Cahn to view presentation and contact him with any questions.

Mr. Cahn said that an article in the Chicago Tribune said Wilmette had only a median housing increase of \$10,000 which was the lowest on the north shore. He wonders why housing in Wilmette has not increased.

President Bielinski said he is not able to comment on the statistics but the real estate brokers he has spoken to have said the housing market in Wilmette is extremely strong.

Trustee Swanson said he believes the median price depends on what houses are sold and their assessed valuation.

Village Manager Timothy Frenzer said there has always been a tax increase for the 22 years he has been with the Village and he again emphasized that the increase proposed for 2015 is the smallest increase in 17 years. He said since 2013 the real estate transfer tax is doing the best it has since the recession. He said if the property tax is frozen, some other tax would have to be raised as the cost of business goes up every year. He said staff and the Village Board are doing their best to keep the tax increase down.

President Bielinski closed the hearing at 8:12 p.m.

#### 6.29 Adoption of Ordinance #2014-O-77 regarding the 2014 Tax Levy.

Trustee Ducommun moved adoption of Ordinance #2014-O-77 regarding the 2014 Tax Levy, seconded by Trustee Wolf.

President Bielinski said the tax levy is the final action in the budget process. He noted there have been numerous meetings to discuss the budget process.

Voting yes: Trustees Swanson, Ducommun, Wolf, McKenna, and President Bielinski. Voting no: none. The motion carried.

### 6.3 ADMINISTRATION COMMITTEE REPORT:

- 6.31 Presentation of minutes of the Board of Fire and Police Commissioners meeting held October 27, 2014 was handled with the Consent Agenda.
- 6.32 Approval of two year contract extension at a monthly rate of \$6,935.16 (\$83,221.92 annually) with Complete Cleaning Co., Wood Dale, IL for janitorial services at Village facilities was handled with the Consent Agenda.
- 6.33 Approval of three year contract in the amount of \$14,004 per year with Comcast Enterprise Services, Inc., Moorestown, NJ to provide three ISDN PRI (Integrated Services Digital Networking Primary Rate Interfaces) and local and long distance telephone service, plus applicable taxes and fees was handled with the Consent Agenda.

### 6.4 MUNICIPAL SERVICES COMMITTEE REPORT:

- 6.41 Presentation of minutes of the Municipal Services Committee meeting held October 8, 2014 was handled with the Consent Agenda.
- 6.42 Approval of contract in the amount of \$347,539.85 with EJ Equipment, Manteno, IL for purchase of a catch basin/sewer cleaner truck was handled with the Consent Agenda.

### 6.5 PUBLIC SAFETY COMMITTEE REPORT:

Trustee McKenna said there was no report this evening. He did want to note that the Village is part of Red Center, which is the 911 call center, and the overall effect of that is there is a larger pool of people to share expenses with to keep down costs.

### 6.6 JUDICIARY COMMITTEE REPORT:

- 6.61 Adoption of Ordinance #2014-O-76 amending the Village Code, Chapter 11 to decrease the Class C liquor licenses by one was handled with the Consent Agenda.

### 7.0 REPORTS FROM SPECIAL COMMITTEES:

No Reports.



## 8.0 UNFINISHED BUSINESS:

- 8.1 Notice of vacancy on the Housing Commission due to the term expiration of Jack Rosenberg was handled with the Consent Agenda.
- 8.2 Notice of vacancy on the Housing Commission due to the term expiration of Gregory Braun was handled with the Consent Agenda.
- 8.3 Notice of vacancy on the Electrical Commission due to the term expiration of Robert May was handled with the Consent Agenda.
- 8.4 Notice of vacancy on the Environmental and Energy Commission due to the term expiration of Debra Favre was handled with the Consent Agenda.
- 8.5 Notice of vacancy on the Housing Commission due to the term expiration of Jane Hornstein was handled with the Consent Agenda.
- 8.6 Notice of vacancy on the Environmental and Energy Commission due to the term expiration of Chris Dunn was handled with the Consent Agenda.
- 8.7 Notice of vacancy on the Environmental and Energy Commission due to the term expiration of Patrick Meara was handled with the Consent Agenda.
- 8.8 Notice of vacancy on the Environmental and Energy Commission due to the term expiration of John Anderson was handled with the Consent Agenda.
- 8.9 Notice of vacancy on the Human Relations Commission due to the term expiration of David Pollak was handled with the Consent Agenda.

## 9.0 NEW BUSINESS:

- 9.1 Recommendation of appointment of Michael McGreal to the Electrical Commission from January 2015 to January 2019 was handled with the Consent Agenda.
- 9.2 Notice of vacancy on the Transportation Commission due to the resignation of J. Steve Santacruz was handled with the Consent Agenda.
- 9.3 Notice of vacancy on the Human Relations Commission due to the resignation of Andrea White was handled with the Consent Agenda.

10.0 ADJOURNMENT:

Trustee Wolf moved to adjourn the meeting at 8:15 p.m., seconded by Trustee Ducommun. All voted aye, the motion carried.

Barbara L. Hirsch  
Deputy Village Clerk