



8/25/15

Approved 9/8/15

1200 Wilmette Avenue
WILMETTE, ILLINOIS 60091-0040

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILMETTE, ILLINOIS HELD IN THE COUNCIL ROOM OF SAID VILLAGE HALL, 1200 WILMETTE AVENUE, WILMETTE, ILLINOIS ON TUESDAY, AUGUST 25, 2015.

The Village President called the meeting to order at 7:31 p.m.

1.0 ROLL CALL

President

Bob Bielinski

Trustees

Daniel E. Sullivan, Jr.

Julie Wolf

Cameron Krueger

Ted McKenna

Senta Plunkett

Absent:

Carol Ducommun

Staff Present:

Timothy J. Frenzer, Village Manager

Michael Braiman, Assistant Village Manager

Michael F. Zimmermann, Corporation Counsel

Barbara Hirsch, Deputy Village Clerk

John Prejzner, Assistant to the Village Manager

John Adler, Director of Community Development

Jorge Cruz, Assistant Village Engineer

Danielle Horn, Engineering Project Manager

2.0 PUBLIC COMMENT

Lourdes Cornelius, Wilmette resident, said she and several other residents had previously asked the Village Board to look at the intersection of Hibbard and Indianwood. Since that time she has spoken to Brigitte Berger, Director of Engineering and Public Works and also attended a meeting in Glenview to discuss the findings of a study done for the Avoca School District. There is still not a remedy for the intersection and she believes the intersection is dangerous. They would like to see a crosswalk, or a sidewalk on the east side of Hibbard Road and also more signage near the school indicating motorists are in a school area.

President Bielinski said the intersection at Hibbard and Indianwood is scheduled to be discussed at a Municipal Services Committee meeting in September. He also noted that Hibbard Road is under the jurisdiction of the Illinois Department of Transportation and all issues pertaining to the intersection would have to be discussed at a public meeting.

Joe Feldman said he is the President of the Board of the Wilmette Warming House Youth Center. They are having an open house on September 19 at the Warming House and encouraged residents to attend the event.

Trustee Krueger thanked Mr. Feldman and the Warming House for the good work it does for the community. He is a big supporter of the Warming House and believes they do a great job with their work in the community.

3.0 CONSENT AGENDA

Trustee Wolf moved approval of the Consent Agenda as follows:

- 3.1** Approval of minutes of the Regular Board meeting held July 28, 2015.

LAND USE COMMITTEE CONSENT AGENDA

- 3.2** Presentation of minutes of the Appearance Review Commission meeting held July 6, 2015.
- 3.3** Presentation of minutes of the Zoning Board of Appeals meeting held July 1, 2015.
- 3.4** Approval of Temporary Use Permit #2015-TU-18 to allow the Warming House Youth Center to hold a Back-to-School party at Howard Park on Saturday, September 19, 2015 from 3:00 pm to 6:00 pm.
- 3.5** Approval of Temporary Use Permit #2015-TU-20 for the Central School carnival to be held on September 19, 2015 from 2:00 pm to 5:00 pm.
- 3.6** Adoption of Ordinance #2015-O-40 regarding the revised request for a 139.14 square foot (1.78%) lot coverage variation and a 197.57 square foot (2.53%) total floor area variation to permit the construction of a two-story addition and new front porch in accordance with the plans as revised at 1536 Central Avenue.
- 3.7** Zoning Board of Appeals Report, Case #2015-Z-26, 1505 Wilmette Avenue regarding a request for a 1.02' front yard stoop setback variation, a 4.52' front yard step setback variation, a 225.88 square foot (16.73%) front yard impervious surface coverage variation, and a variation to permit a parking space in a required front yard to allow the replacement and expansion of an existing front stoop, stair, and driveway in accordance with the plans submitted; adoption of Ordinance #2015-O-41.
- 3.8** Zoning Board of Appeals Report, Case #2015-Z-27, 104 Woodbine Avenue regarding a request for a 1.5' front yard porch setback variation, a 1.0' front yard step setback variation, a 1.04' combined side yard porch setback variation, a 2.38' combined side yard porch setback variation, a 0.06 square

foot front yard impervious surface coverage variation, and a 58.1 square foot (4.27%) front yard porch impervious coverage variation to permit the construction of a new front porch on the legal non-conforming structure in accordance with the plans submitted; adoption of Ordinance #2015-O-42.

- 3.9** Zoning Board of Appeals Report, Case #2015-Z-28, 3217 Lake Avenue, 8A regarding a request for a special use for a limited service restaurant (A La Carte) in accordance with the plans submitted. The use shall run with the use; adoption of Ordinance #2015-O-43.
- 3.10** Zoning Board of Appeals Report, Case #2015-Z-29, 202 Golf Terrace regarding a request for an 18.86' rear yard setback variation to permit the retention of a roof-top deck on the legal non-conforming structure in accordance with the plans submitted; adoption of Ordinance #2015-O-44.
- 3.11** Zoning Board of Appeals Report, Case #2015-Z-30, 513 5th Street regarding a request for a 77.6 square foot (3.33%) front yard impervious surface coverage variation to permit the replacement and expansion of a legal non-conforming driveway in accordance with the plans submitted; adoption of Ordinance #2015-O-45.

FINANCE COMMITTEE CONSENT AGENDA

- 3.12** Approval of the July 2015 Disbursements Report.
- 3.13** Presentation of the July 2015 monthly financial report.
- 3.14** Adoption of Resolution #2015-R-25 authorizing the write off of the uncollected balance of the 2013 tax levy.

ADMINISTRATION COMMITTEE CONSENT AGENDA

- 3.15** Presentation of minutes of the Transportation Commission meeting held March 11, 2015.
- 3.16** Adoption of Resolution #2015-R-22 amending the bylaws of "Housing Our Own Wilmette."
- 3.17** Adoption of Resolution #2015-R-25 relating to the Semi-Annual Review of Closed Session Minutes.
- 3.18** Introduction of Ordinance #2015-O-46 amending the Village Code to allow for parking ticket third-party service charges.
- 3.19** Reappointment of Williams Daniels to the Human Relations Commission from September 1, 2015 to September 1, 2018.

- 3.20 Reappointment of Gerald Smith to the Human Relations Commission from September 1, 2015 to September 1, 2018.
- 3.21 Reappointment of John Thomson to the Human Relations Commission from September 1, 2015 to September 1, 2018.
- 3.22 Appointment of Carlo Cavallaro to the Electrical Commission from August 22, 2015 to August 22, 2019.
- 3.23 Notice of vacancy on the Zoning Board of Appeals due to the term expiration of John Kolleng.

MUNICIPAL SERVICES COMMITTEE CONSENT AGENDA

- 3.24 Approval of contract extension with Northern Weathermakers HVAC, Inc., Northbrook, IL for preventative maintenance services of HVAC equipment for all Village facilities except for the C.P. Dubbs Water Plant and Stormwater Pumping Station.
- 3.25 Approval to reject all bids for the 2015 Sewer Repair and Valve Installation Program and negotiate a contract with Suburban General Construction, Inc., LaGrange Park, IL.
- 3.26 Approval of contract in the amount not to exceed \$362,500 with Suburban General Construction, Inc., LaGrange Park, IL for the 2015 Sewer Repair and Valve Installation Program.

JUDICIARY COMMITTEE CONSENT AGENDA

- 3.27 Adoption of Ordinance #2015-O-35 to amend and increase the number of Class N Liquor Licenses to allow the liquor commissioner to issue a Class N liquor license to Coffee House Holdings, Inc. d/b/a Starbucks (1515 N. Sheridan) and reduce the number of Class D liquor licenses.

Trustee Sullivan seconded the motion. Voting yes: Trustees Sullivan, Wolf, Krueger, McKenna, Plunkett, and President Bielinski. Voting no: none. The motion carried.

4.0 REPORTS OF OFFICERS:

Appointment of "Housing Our Own Wilmette" Board of Directors.

President Bielinski said the Ad Hoc Committee for the Private Funding of the Housing Assistance Program recommended the creation of a not-for-profit organization responsible for ongoing marketing and fundraising of the Housing Assistance Program. Following the Village Board's concurrence with this recommendation, the Village submitted a number of filings with the Internal

Revenue Service and the State of Illinois to establish the organization's not-for-profit status.

In February of this year, the Internal Revenue Service extended tax exempt status to Housing Our Own-Wilmette under section 501(c)(3) of the Internal Revenue Code. Now that the IRS determination process is complete, he is seeking the advice and consent of the Village Board to appoint the following individuals to the Housing Our Own-Wilmette Board of Directors:

- Joan Criswell, President
- Michael Braiman
- Nancy Canafax
- Lisa Finks
- Jolie Horen
- Cameron Krueger
- Michael Murdock
- Walter Reed
- John Thomason

Per the bylaws, officers of the board including a President, Treasurer and Secretary are to be appointed by the Board of Directors. Per his request, Joan Criswell will serve as the Board's President, with other officers to be determined by the Board of Directors. Per the bylaws, Directors will not receive compensation for their service.

One of the Board's first actions will be to create an Advisory Board which will provide input to the Board of Directors regarding the community's needs, including that of senior citizens and persons with disabilities who are the primary beneficiaries of the assistance program. While the Board of Directors will appoint the Advisory Board members, President Bielinski acknowledged that the following individuals have agreed to serve on the Advisory Board:

- Julie Wolf, Trustee
- Jane Hornstein, Wilmette Housing Commission
- John Adler, Community Development Director

President Bielinski said the newly comprised Board of Directors will hold its first meeting this fall and work is already underway on the development of a new logo and website for the organization. He thanked the new board members for the commitment they have made to serve the residents of our community.

Trustee Krueger made a motion to approve the appointment of Housing Our Own – Wilmette Board of Directors, seconded by Trustee Sullivan. All voted aye, the motion carried.

There were no reports from the Village Manager or Corporation Counsel.

5.0 REPORT OF LIQUOR CONTROL COMMISSIONER:

No Report.

6.0 STANDING COMMITTEE REPORTS:**6.1 LAND USE STANDING COMMITTEE REPORT**

6.11 Zoning Board of Appeals Report, Case #2015-Z-25, 733 Chilton Lane regarding a request for a 2.0' fence height variation and a fence openness variation to permit the retention of a 6.0' tall solid fence in a side yard adjoining a street in accordance with the plans submitted.

Trustee Sullivan moved to table item 6.11 to the September 8, 2015 Regular Village Board meeting at the request of the petitioner, seconded by Trustee Plunkett. All voted aye, the motion carried.

6.2 FINANCE STANDING COMMITTEE REPORT

All items listed on the Consent Agenda.

6.3 ADMINISTRATION STANDING COMMITTEE REPORT

All items listed on the Consent Agenda.

6.4 MUNICIPAL SERVICES STANDING COMMITTEE REPORT

All items listed on the Consent Agenda

6.5 PUBLIC SAFETY STANDING COMMITTEE REPORT

All items listed on the Consent Agenda

6.6 JUDICIARY STANDING COMMITTEE REPORT

All items listed on the Consent Agenda

6.7 REPORTS FROM SPECIAL COMMITTEES

No Reports.

7.0 NEW BUSINESS

No Report.

8.0 MATTERS REFERRED TO STANDING COMMITTEES

8.1 Review Short-Term Rental Regulations referred to Land Use Committee.

8.2 Review the R2, Attached Residence Zoning District, and the Townhouse/Stacked Flat use requirements referred to Land Use Committee.

9.0 ADJOURNMENT

Trustee Sullivan moved to adjourn the meeting at 7:50 p.m., seconded by Trustee Wolf. All voted aye, the motion carried.

Barbara L. Hirsch
Deputy Village Clerk