



1200 Wilmette Avenue
WILMETTE, ILLINOIS 60091-0040

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILMETTE, ILLINOIS HELD IN THE COUNCIL ROOM OF SAID VILLAGE HALL, 1200 WILMETTE AVENUE, WILMETTE, ILLINOIS ON TUESDAY, JANUARY 26, 2016.

The Village President called the meeting to order at 7:35 p.m.

1.0 ROLL CALL

Trustees

Daniel E. Sullivan, Jr.

Julie Wolf

Cameron Krueger

Ted McKenna

Senta Plunkett

President Bob Bielinski

Absent:

Carol Ducommun

Staff Present:

Timothy J. Frenzer, Village Manager

Michael Braiman, Assistant Village Manager

Michael F. Zimmermann, Corporation Counsel

Barbara Hirsch, Deputy Village Clerk

John Adler, Director of Community Development

2.0 PUBLIC COMMENT

Beth Drucker, 2500 Greenwood, said she is the President of Go Green Wilmette and invited everyone to attend the Go Green Wilmette annual fair to be held on Sunday, March 13, 2016 at the Michigan Shores Club in Wilmette.

3.0 CONSENT AGENDA

Trustee Sullivan moved approval of the Consent Agenda as follows:

3.1 Approval of minutes of the Regular Board meeting held January 12, 2016.

3.2 Approval of minutes of the Special Board meeting held April 28, 2015.

LAND USE COMMITTEE CONSENT AGENDA

3.2 Presentation of minutes of the Zoning Board of Appeals meeting held December 2, 2015.

- 3.4 Presentation of minutes of the Appearance Review Commission meeting held December 7, 2015.
- 3.5 Approval of Temporary Use Permit #2016-TU-2 to allow Go Green Wilmette to hold their annual fair at the Michigan Shores Club, 911 Michigan Avenue on Sunday, March 13, 2016 from 11:30 a.m. to 5:30 p.m.
- 3.6 Adoption of Ordinance #2016-O-4 regarding a revised request for a 258.29 square foot (5.01%) total floor area variation to permit the construction of a second-story addition and a 6.67' side yard air conditioner condenser setback variation to permit the installation of one air conditioner condenser at 114 Girard Avenue in accordance with the plans as revised.
- 3.7 Adoption of Ordinance #2016-O-5 regarding a request for a special use to permit more than one townhouse building on one lot, a 4.35' rear yard setback variation, a 300.68 square foot (7.36%) rear yard pavement impervious surface coverage variation, and a variation from the requirement that only either detached garages located in the rear yard or attached garages oriented to the rear of the units are permitted to allow the construction of five (5) townhouse units in two (2) buildings at 1314-1318 Wilmette Avenue in accordance with the plans submitted. The use shall run with the use.
- 3.8 Zoning Board of Appeals Report, Case #2015-Z-57, 414 Linden Avenue regarding a request for a special use for a preschool (child day care center) in accordance with the plans submitted. The use shall run with the use; adoption of Ordinance #2016-O-2.
- 3.9 Zoning Board of Appeals Report, Case #2015-Z-58, 411 Linden Avenue regarding a request for a special use for a medical/dental clinic, large to allow a dentist office in accordance with the plans submitted. The use shall run with the use; adoption of Ordinance #2016-O-3.

ADMINISTRATION COMMITTEE CONSENT AGENDA

- 3.10 Approval of contract in an amount not to exceed \$62,000 with Tyler Technologies Inc., Dallas, TX for licensing and implementation services to upgrade the MUNIS Municipal Software Application.
- 3.11 Approval of contract in the amount of \$41,186 with Tyco Integrated Security, Oak Brook, IL for installation of a Police Station security system.

MUNICIPAL SERVICES COMMITTEE CONSENT AGENDA

- 3.12 Approval of contract extension at a rate of \$9.90 per square yard of sod with KGI Landscaping, Skokie, IL for parkway restoration.

- 3.13 Approval of contract extension in the amount of \$40,216 with ILT Vignocchi, Wauconda, IL for landscaping services.
- 3.14 Approval of contract in the amount of \$116,449 with Currie Motors Fleet, Frankfort, IL to purchase four Police utility interceptors.
- 3.15 Approval of contract in the amount of \$24,590.20 with Ultra Strobe Communications, Inc., Crystal Lake, IL for outfitting of four Police utility interceptors with emergency lighting and equipment.
- 3.16 Approval of contract in the amount not to exceed \$76,360 with D Kersey Construction Company, Northbrook, IL for replacement of the Village Hall front entrance doors.
- 3.17 Approval of three year contract extension with Christopher B. Burke Engineering, Ltd., Rosemont, IL for engineering plan review and inspection services.
- 3.18 Approval of contract in the amount not-to-exceed \$103,500 with Christopher B. Burke Engineering Ltd, Rosemont, IL for engineering design services for the 2016 Road Program.
- 3.19 Adoption of Resolution #2016-R-1 to secure \$923,500 of Motor Fuel Tax (MFT) funds from the State of Illinois for the 2016 MFT Street Resurfacing Program.
- 3.20 Adoption of Resolution #2016-R-2 authorizing the Village Manager to negotiate and enter into an intergovernmental agreement or agreements with the Metropolitan Water Reclamation District of Greater Chicago and the Villages of Glencoe, Northfield and Winnetka for the flow monitoring services for the North Shore Interceptor Sewer System.
- 3.21 Approval of contract in the amount of \$33,200 with ADS Environmental Services, Chicago, IL for flow monitoring services for the North Shore Interceptor Sewer System.

JUDICIARY COMMITTEE CONSENT AGENDA

- 3.22 Presentation of minutes of the Judiciary Committee meeting held November 10, 2015.

Trustee Wolf seconded the motion. Voting yes: Trustees Sullivan, Wolf, Krueger, McKenna, Plunkett, and President Bielinski. Voting no: none. The motion carried.

4.0 REPORTS OF OFFICERS:

4.1 ComEd Smart Meter Presentation.

Carlo Cavallaro, External Affairs Manager for ComEd, introduced ComEd Vice President Mike McMahan who would give a short presentation on Smart Meters.

Mr. McMahan said ComEd is in the midst of installing new Smart Meters and the majority of installations will take place in March and April for Wilmette residents. He noted that they have several mailings that will go out to residents with the dates for installation. He said vendors for ComEd will knock on the resident's door to let them know they are there and will install the meter. If the resident is not at home, they will install the meter at the outside location, if they are able. He said most times, the resident will not lose power in their home, but if they do, the power will only be out for a few minutes. He said there will be information on all the mailings so residents may call if they have any questions. He said Smart Meters are digital and have a small chip in them to transmit information. Residents will be able to see where their electricity was used in 30 minute increments, may sign up for Peak Time Savings, and the meters will be enabled with Residential Real Time Rates.

President Bielinski asked if residents would be able to call ComEd or go on their website for information about Smart Meters.

Mr. McMahan said there is a source of information on their website to educate residents on the Smart Meter and their benefit.

Trustee Krueger asked if there would be any change in electric bills after the Smart Meter is installed.

Mr. McMahan said there will be no change in the electric rate after the Smart Meter is installed. He said if a resident chooses not to have a Smart Meter installed, there will be a charge added to the bill of \$21.53 to pay for a meter reader. With the Smart Meter, there is no reason for a meter reader as the information is transmitted to ComEd.

Trustee Krueger asked if antennas were already installed and where are they located.

Mr. McMahan said the antennas have already been installed on utility poles throughout the Village.

Trustee Wolf asked how residents would sign up for the Smart Meter.

Mr. McMahan said a resident does not have to sign up, they will receive the regular flat rate with the Smart Meter. If they would like to choose a different rate program, then they can contact ComEd to sign up for the program of their choice. He noted that the vendors installing the Smart Meters will have a ComEd badge identification and they will not ask for any type of fee. He said the vendor will also repair the electrical socket for the Smart Meter, if needed, at no charge to the resident and they will not ask to come inside the house.

Village Manager Timothy Frenzer asked how long it takes just to replace the meter.

Mr. McMahan said the entire process takes 15 -20 minutes due to the paper work involved. Just replacing the meter, if there is no problem, takes about two minutes.

Mr. Frenzer asked if the Smart Meters would aid in identifying electrical outages.

Mr. McMahan said if a Smart Meter loses power, it will send a message to ComEd right away and they will be able to identify and generate an outage ticket. He said there is also an app for a phone designed for the Smart Meter to also be able to identify electricity outages on your residence.

Mr. McMahan said they employ cyber security on the Smart Meters but there is no personal data on the meter, just kilowatt hour usage and meter serial number.

4.2 Announcement of cancellation and rescheduling of the October 10, 2016 Regular Village Board Meeting to Thursday, October 13, 2016.

4.3 Request for an Executive Session to discuss the sale or lease of real estate pursuant to Section 2 (c) (6) of the Illinois Open Meetings Act.

Village Manager Timothy Frenzer said Friday, January 29, 2016 will be the last day for holiday light recycling.

Mr. Frenzer said the American Public Works Association recognized the Village of Wilmette with two project of the year awards for the Elmwood Dunes Preserve and the West Park Project. He thanked everyone involved in the projects.

Corporation Counsel Michael Zimmermann had no report.

5.0 REPORT OF LIQUOR CONTROL COMMISSIONER:

No Report.

6.0 STANDING COMMITTEE REPORTS:

- 6.1 LAND USE STANDING COMMITTEE REPORT**
All items listed on the Consent Agenda
- 6.2 FINANCE STANDING COMMITTEE REPORT**
No Report.
- 6.3 ADMINISTRATION STANDING COMMITTEE REPORT**
All items listed on the Consent Agenda.
- 6.4 MUNICIPAL SERVICES STANDING COMMITTEE REPORT**
All items listed on the Consent Agenda
- 6.5 PUBLIC SAFETY STANDING COMMITTEE REPORT**
No Report
- 6.6 JUDICIARY STANDING COMMITTEE REPORT**
All items listed on the Consent Agenda
- 6.7 REPORTS FROM SPECIAL COMMITTEES**
No Report

7.0 NEW BUSINESS

No Report

8.0 MATTERS REFERRED TO STANDING COMMITTEES

- 8.1** Review Short-Term Rental Regulations referred to Land Use Committee.
- 8.2** Review the R2, Attached Residence Zoning District, and the Townhouse/Stacked Flat use requirements referred to Land Use Committee.

9.0 ADJOURNMENT

Trustee Sullivan moved to adjourn to executive session at 8:16 p.m. to discuss the sale or lease of real estate pursuant to Section 2 (c) (6) of the Illinois Open Meetings Act, seconded by Trustee Wolf.

Voting yes: Trustees Sullivan, Wolf, Krueger, McKenna, Plunkett and President Bielinski. Voting no: none. The motion carried.

The Village Board returned from the Executive Session at 8:56 p.m.

Trustee Sullivan made a motion to adjourn the Village Board meeting at 8:57 p.m., seconded by Trustee Wolf.

All voted aye, the motion carried.

Barbara L. Hirsch
Deputy Village Clerk