



MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILMETTE, ILLINOIS HELD IN THE COUNCIL ROOM OF SAID VILLAGE HALL, 1200 WILMETTE AVENUE, WILMETTE, ILLINOIS ON TUESDAY, JUNE 14, 2016.

The Village President called the meeting to order at 7:39 p.m.

1.0 ROLL CALL

President	Bob Bielinski
Trustees	Daniel E. Sullivan, Jr.
	Carol Ducommun
	Julie Wolf
	Cameron Krueger
	Ted McKenna
	Senta Plunkett

Staff Present: Timothy J. Frenzer, Village Manager
 Michael Braiman, Assistant Village Manager
 Michael F. Zimmermann, Corporation Counsel
 Barbara Hirsch, Deputy Village Clerk
 John Adler, Director of Community Development
 John Prejzner, Assistant to the Village Manager
 Brigitte Berger, Director of Engineering and Public Works
 Melinda Molloy, Finance Director

2.0 PUBLIC COMMENT

Skip Wiltshire-Gordon said he believes the Village should install permeable surfaces in the alleys and parking lots in the Village to combat flooding in a green, effective manner.

3.0 CONSENT AGENDA

Trustee Wolf moved approval of the Consent Agenda as follows:

3.1 Approval of minutes of the Regular Board meeting held May 24, 2016.

LAND USE COMMITTEE CONSENT AGENDA

- 3.2 Presentation of minutes of the Zoning Board of Appeals meeting held May 4, 2016.
- 3.3 Approval of Temporary Use Permit #2016-TU-07 to allow the St. Joseph Parish Block Party to be held on Saturday, June 25, 2016 at 1747 Lake Avenue from 5 p.m. to 11:00 p.m.
- 3.4 Zoning Board of Appeals Report, Case #2016-Z-16, 2920 Wilmette Avenue regarding a request for a 2.0' fence height variation and a fence openness variation to permit the replacement of a 6.0' tall solid fence in the front yard and side yard adjoining a street in accordance with the plans submitted; adoption of Ordinance #2016-O-32.
- 3.5 Zoning Board of Appeals Report, Case #2016-Z-19, 2247 Lake Avenue regarding a request for a 4.15' side yard adjoining a street setback variation and a 740.77 square foot (27.41%) side yard adjoining a street impervious coverage variation to permit the construction of an attached four-car garage on the legal non-conforming structure in accordance with the plans submitted; adoption of Ordinance #2016-O-33.
- 3.6 Zoning Board of Appeals Report, Case #2016-Z-22, 111 Dupee Place regarding a request for a one-half story height variation to permit new dormers on the legal non-conforming structure in accordance with the plans submitted; adoption of Ordinance #2016-O-34.
- 3.7 Item Withdrawn
- 3.8 Zoning Board of Appeals Report, Case #2016-Z-25, 85 Indian Hill Road regarding a request for a variation to permit parking spaces in a required front yard in accordance with the plans submitted; adoption of Ordinance #2016-O-36.

FINANCE COMMITTEE CONSENT AGENDA

- 3.9 Approval of May 2016 Disbursement Report.
- 3.10 Adoption of Resolution #2016-R-17 authorizing the write off of the remaining balance of the 2014 tax levy.

ADMINISTRATION COMMITTEE CONSENT AGENDA

- 3.11 Recommendation of reappointment of Joseph Drelicharz to the Electrical Commission from July 1, 2016 to July 1, 2020.

- 3.12** Recommendation of reappointment of Thomas McDaniel to the Electrical Commission from July 1, 2016 to July 1, 2020.
- 3.13** Approval of a two and a half year contract extension with SAFEbuilt for Community Development inspectional and plan review services from May 10, 2016 through December 31, 2018, and approval of a two and a half year contract extension with SAFEbuilt for Engineering inspectional and plan review services from May 10, 2016 through December 31, 2018.

MUNICIPAL SERVICES COMMITTEE CONSENT AGENDA

- 3.14** REMOVE FROM TABLE- Adoption of Ordinance #2015-O-51 amending the Village Code to comply with the amendments to the Lake Michigan Water Allocation Rules and Regulations.
- 3.15** Adoption of Ordinance #2016-O-30 authorizing the Village of Wilmette to borrow funds from the Illinois Environmental Protection Agency (IEPA) revolving loan fund for Sewer Lining.
- 3.16** Adoption of Resolution #2016-R-15 in support of the Illinois Transportation Enhancement Program (ITEP) for Central Avenue Streetscape Enhancements.
- 3.17** Adoption of Resolution #2016-R-16 in support of the Illinois Transportation Enhancement Program (ITEP) for Ridge Road Streetscape Enhancements.
- 3.18** Adoption of Resolution #2016-R-18 regarding the annual determination of prevailing wages for Public Works contracts.
- 3.19** Introduction of Ordinance #2016-O-31 establishing Valet Parking in downtown Wilmette.
- 3.20** Approval of 30-month contract extension in the amount of \$28,578.50 with Emergency Vehicle Service Inc., Roselle, IL for preventative maintenance of Fire Department apparatus.
- 3.21** Approval of contract in the amount of \$54,528 with Baxter & Woodman Consulting Engineers, Crystal Lake, IL for design services associated with the 2016 Brick Renovation and Alley Programs.
- 3.22** Approval of contract in the amount not-to-exceed \$132,000 with Schroeder and Schroeder, Inc., Skokie, IL for the 2016 Sidewalk and Curb Replacement Program.
- 3.23** Approval of rejection of bid #16-M-0004 for the 2016 Road Improvement Program.

PUBLIC SAFETY COMMITTEE CONSENT AGENDA

- 3.24** Presentation of minutes of the Public Safety Committee meeting held May 10, 2016.

JUDICIARY COMMITTEE CONSENT AGENDA

- 3.25** Request of Wilmette Theatre to modify their Class T Liquor License – Referral to Judiciary Committee.

Trustee Sullivan seconded the motion. Voting yes: Trustees Sullivan, Ducommun, Wolf, Krueger, McKenna, Plunkett, and President Bielinski. Voting no: none. The motion carried.

4.0 REPORTS OF OFFICERS:

- 4.1** Recognition of Loyola Academy's 2016 State Championship Teams.

President Bielinski recognized the coaches and players for the Girls Hockey Team, Girls Lacrosse Team and Boys Lacrosse Team for winning their State Championships.

- 4.2** Recognition of New Trier High School 2016 State Championship Team.

President Bielinski noted that the Girls Soccer Team won the Illinois State Championship.

- 4.3** Announcement of formation of an Advisory Group regarding development of a master bike plan.

President Bielinski said to ensure that the Village has a balanced approach which meets the needs of all roadway users, he is announcing the formation of a temporary advisory group tasked with developing recommendations on a community process and appropriate scope of work for a consultant to prepare a comprehensive bicycle master plan. The following individuals have agreed to serve on the advisory group: Trustee Julie Wolf, Libby Braband from the Transportation Commission, Christine Norrick from the Plan Commission, Tim Perry former chair of the Bicycle Task Force and Terry Porter former Park District Executive Director.

- 4.4** Announcement of cancellation of the August 9, 2016 Regular Village Board Meeting.

President Bielinski announced the cancellation of the August 9, 2016 Regular Village Board Meeting.

Village Manager Timothy Frenzer encouraged residents to visit downtown Wilmette as new amenities have been added to the Village including new evening lighting to enhance the outdoor dining experience. The first of a series of outdoor concerts will begin on Tuesday, June 21 at 7pm on the front lawn of the Village Hall.

Mr. Frenzer said that *The Communicator* was recently delivered to all residents. He noted that there is a new format and there is also an informational brochure from "Housing our Own" which is a not-for-profit agency that provides housing assistance to persons with disabilities and seniors that live in Wilmette. The non-profit organization was founded by the Village and we are having our first fundraiser to raise monies to support this worthy charity.

Corporation Counsel had no report.

5.0 REPORT OF LIQUOR CONTROL COMMISSIONER:

No Report

6.0 STANDING COMMITTEE REPORTS:

President Bielinski advanced the Finance Committee Report.

6.2 FINANCE STANDING COMMITTEE REPORT

6.21 Presentation of the Fiscal Year 2015 Comprehensive Annual Financial Report.

Finance Director Melinda Molloy said she is pleased to announce that the Village's 2015 Comprehensive Annual Financial Report has been given a clean opinion by the Village's auditor Lauterbach and Amen. She also noted that because of the Village's strong revenue performance and prudent management of expenditures, the General Fund, Water and Sewer Fund had increases by the year's end. The Governmental Accounting Standards Board (GASB) issued Statement No. 68, Accounting and Financial Reporting for Pensions, which applies to the state and local government employers that sponsor pension plans and is applicable to the Village's financial statements for the year ended December 31, 2015.

Jamie Wilkey, Lauterbach and Amen, thanked Ms. Molloy and the Finance Department staff, noting it is a 6-month process so there is a lot of communicated effort required. Ms. Wilkey provided the Village Board with a general overview of the audit results. The Village received the Certificate of Achievement for excellence in Financial Reporting for the year 2014, which is the highest level to receive.

Ms. Wilkey said this is the first year that we are required to put pension obligations on the face of the financial statements. They have always been disclosed within the notes and we have always provided full transparency with regards to what those balances are but this is the year in which that transition has happened.

Trustee McKenna asked if there were any new changes coming from GASB.

Ms. Wilkey said GASB is proposing to copy the language from Statement No. 68 and apply it to post employment health. She noted that GASB is typically a decade behind what the private industry is doing.

Trustee Ducommun asked if the Village will continue to see some of the larger financial impacts in the next few years as referenced on page three of the report.

Ms. Wilkey said the most sensitive component of that calculation is whether or not investments hit target as investments are a significant component of the net pension liability calculation.

Trustee Ducommun said from a management perspective, we have been acknowledging the unfunded pension liabilities and have been working to continue to fund those. She thanked the Finance Department staff and the auditors Lauterbach and Amen.

6.1 LAND USE STANDING COMMITTEE REPORT

- 6.11** Reconsideration of Zoning Board of Appeals Report, Case #2016-Z-12, 1530 Greenwood Avenue regarding a revised request for a 162.5 square foot (2.6%) total floor area variation and a 5.0' side yard air conditioner setback variation to permit the construction of a two-story addition in accordance with the plans as amended.

Trustee Sullivan moved to grant a revised request for 62.5 square foot (2.6%) total floor area variation and a 5.0' side yard air conditioner setback variation to permit the construction of a two-story addition in accordance with the plans as amended at 1530 Greenwood Avenue, seconded by Trustee Ducommun.

Ben Cirrincione, applicant, said he did not previously mention that 90' of his porch bonus went towards the proposed addition calculations. He also said the dormers and the height of the house take away from the space allowable for the floor area ratio.

John Adler, Director of Community Development, said the homes are generally 35' high in the applicant's district and the applicant's home is only 29' high. He also noted a new home could also take advantage of an attic bonus of 156'.

Mr. Cirrincione said he reduced the original plans by 100' square feet, noting he removed the office on the second and made the second floor two feet smaller.

Trustee Sullivan noted that the porch was built first and caused the proposed addition to go over the amount allowed. He asked why the applicant built the porch first or did he not realize he would be over the allowable amount for an addition.

Mr. Cirrincione said the way the house is shaped, he was not able to build any other type of porch than what was constructed. He did not realize that the full length porch would make it difficult to build an addition.

President Bielinski asked how big the porch was.

Mr. Cirrincione said the porch is only 5' at the front door area but is a little larger on the sides as the house is set back on both sides.

Trustee Wolf asked how deep the porch is on the sides.

Mr. Cirrincione said the sides of the porch are 10' deep.

Trustee Sullivan said he appreciated that the applicant revised the proposed plans by 2'. The porch has been a wonderful addition but the applicant is now asking for more space. He believes the hardship is the tightness of space in the home and there is a limit to make it functional. The applicant is revising the original request and trying to make the home functional for his family so he will support the request.

Trustee Ducommun also thanked the applicant for revising his plans, she appreciates the sincerity of the applicant's effort to reduce the space for the second floor after going over the floor area for the porch. She will support the request.

Trustee Wolf also thanked the applicant for revising his plans and it seems like the proposed plans will work for his family. She believes it is a good compromise and she will support the request.

Trustee Krueger said he also appreciates the applicant's willingness to modify the plans as he did not support the previous request. He believes the applicant probably should have done the addition first and the porch second. He will support the request.

Trustee McKenna said he supported the request previously and will support this request also. He believes the request is a win for the Zoning Code rewrite because the intent was to maintain the look of the neighborhood and the proposed addition maintains the look of the neighborhood.

Trustee Plunkett said she believed the applicant was close the last time and she appreciates the 100' reduction. The porch looks great and she thanked the applicant for his revised request and rehabbing the house.

President Bielinski said the key question in his mind was whether the porch was excessive in size and it is not. He thanked the applicant for the revised plans and he will support the request.

Voting yes: Trustees Sullivan, Ducommun, Wolf, Krueger, McKenna, Plunkett and President Bielinski. Voting no: none. The motion carried.

President Bielinski noted that the ordinance for the variation will be approved at the June 28, 2016 Regular Village Board Meeting.

- 6.12 REMOVE FROM TABLE** – Revised request of Zoning Board of Appeals Report, Case #2016-Z-20, 3219 Illinois Road regarding the revised request for a 6.08' front yard setback variation, a 2.12' side yard setback variation, a 1.62' combined side yard setback variation, a 39.62 square foot (1.51%) front yard impervious surface coverage variation, and a variation to permit parking spaces in a required front yard to permit the construction of one-story additions, a front porch and a front yard parking space in accordance with the plans as revised.

Trustee Sullivan moved to grant a revised request for a 6.08' front yard setback variation, a 2.12' side yard setback variation, a 1.62' combined side yard setback variation, a 39.62 square foot (1.51%) front yard impervious surface coverage variation, and a variation to permit parking spaces in a required front yard to permit the construction of one-story additions, a front porch and a front yard parking space in accordance with the plans as revised at 3219 Illinois Road, seconded by Trustee Ducommun.

Absan Kahn, applicant, said his architect would review the revised request to his plans.

Tom Budsik said he is the architect for the proposed project. He noted the revision made from the previous submittal was to remove the circular driveway and there is now a T-shape driveway so they will not have to back out onto Illinois Road. The remaining variation request is the same.

Trustee Sullivan asked if the second curb cut would be removed.

Mr. Budsik said the curb would be removed and replaced with grass.

President Bielinski asked why the garage was placed in the proposed location.

Mr. Budsik said they looked at several locations for the garage and went with the proposed location so they would not disrupt the current plumbing for the home.

Trustee Sullivan said he appreciated the revisions to the plans and the other variations are minimal and driven by the odd shape of the lot. He will support the revised request.

Trustee Ducommun said she will also support the revised request. She appreciates the work the applicant did to make a livable floor plan and the compromises they made.

Trustee Wolf said she also appreciates the applicant's revised plans and complimented the architect on the elevation of the house. She will support the request.

Trustee Krueger said he will support the request. He actually liked the circular driveway and wished that the applicant could have found some permeable material to use so that it was not an issue. He believes the proposed plan is a good compromise.

Trustee McKenna said he concurs with all the comments and will support the request.

Trustee Plunkett said she knows that the area does receive a lot of water so she believes that the T-shaped driveway might work better for the applicant. She thanked the applicant for redoing the home, she believes it will look very nice.

President Bielinski said he will support the request as the hardship is clearly the site of the home and being on Illinois Road. He understands the desire not to have to back onto Illinois Road.

Voting yes: Trustees Sullivan, Ducommun, Wolf, Krueger, McKenna, Plunkett and President Bielinski. Voting no: none. The motion carried.

President Bielinski said the ordinance for the variation will be on the next Village Board agenda at the June 28, 2016 Regular Village Board meeting.

- 6.13** Request to remand to the Zoning Board of Appeals, Case #2016-Z-17, 744 Sheridan Road regarding a request for a 3.1' side yard setback variation and a 671.77 square foot (4.82%) total floor area variation to permit the construction of a two-story addition on the legal non-conforming structure in accordance with the plans submitted.

Trustee Sullivan moved to remand Zoning Board of Appeals, Case #2016-Z-17, 744 Sheridan Road to the Zoning Board of Appeals, seconded by Trustee Wolf. All voted aye the motion carried.

6.3 ADMINISTRATION STANDING COMMITTEE REPORT

All items listed on the Consent Agenda

Trustee McKenna said he would like to say that Item 3.13, the contract extension for SAFEbuilt, is a better and faster service to people doing business in the Village.

6.4 MUNICIPAL SERVICES STANDING COMMITTEE REPORT

All items listed on the Consent Agenda

6.5 PUBLIC SAFETY STANDING COMMITTEE REPORT

All items listed on the Consent Agenda

6.6 JUDICIARY STANDING COMMITTEE REPORT

All items listed on the Consent Agenda

6.7 REPORTS FROM SPECIAL COMMITTEES

No Reports

7.0 NEW BUSINESS

No Report

8.0 ADJOURNMENT

Trustee Ducommun moved to adjourn the meeting at 8:47 p.m., seconded by Trustee Wolf. All voted aye, the motion carried.

Barbara L. Hirsch
Deputy Village Clerk