



1200 Wilmette Avenue  
WILMETTE, ILLINOIS 60091-0040

**MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILMETTE, ILLINOIS HELD IN THE COUNCIL ROOM OF SAID VILLAGE HALL, 1200 WILMETTE AVENUE, WILMETTE, ILLINOIS ON TUESDAY, SEPTEMBER 13, 2016.**

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The Village President called the meeting to order at 7:31 p.m.

**1.0 ROLL CALL**

President	Bob Bielinski
Trustees	Daniel E. Sullivan, Jr.
	Carol Ducommun
	Julie Wolf
	Cameron Krueger
	Ted McKenna
	Senta Plunkett

Staff Present:	Timothy J. Frenzer, Village Manager
	Michael Braiman, Assistant Village Manager
	Michael F. Zimmermann, Corporation Counsel
	Barbara Hirsch, Deputy Village Clerk
	Fire Chief Michael McGreal
	Deputy Fire Chief Thomas Robertson
	Duty Chief Rob Brill

**2.0 PUBLIC COMMENT**

**3.0 CONSENT AGENDA**

Trustee Sullivan moved approval of the Consent Agenda as follows:

**3.1** Approval of minutes of the Regular Board meeting held August 23, 2016.

**LAND USE COMMITTEE CONSENT AGENDA**

**3.2** Presentation of minutes of the Zoning Board of Appeals meeting held August 3, 2016.

- 3.3 Presentation of minutes of the Appearance Review Commission meeting held August 1, 2016.
- 3.4 Approval of Temporary Use Permit #2016-TU-23 for the Wilmette Theatre Movie Under the Stars Event.
- 3.5 Approval of Temporary Use Permit #2016-TU-22 for the Central School Movie Night.

#### **FINANCE COMMITTEE CONSENT AGENDA**

- 3.6 Approval of August 2016 Disbursement Report.

#### **ADMINISTRATION COMMITTEE CONSENT AGENDA**

- 3.7 Recommendation of reappointment of Arthur Haut to the Environmental and Energy Commission from October 8, 2016 to October 8, 2019.
- 3.8 Introduction of Ordinance #2016-O-54 amending Ordinance #2016-O-20 Authorizing the Sale of Surplus Real Property Adjacent to 3510 Wilmette Avenue – Waiver of Rules; Adoption of Ordinance #2016-O-54 amending Ordinance #2016-O-20 Authorizing the Sale of Surplus Real Property Adjacent to 3510 Wilmette Avenue.

#### **MUNICIPAL SERVICES COMMITTEE CONSENT AGENDA**

- 3.9 Approval of contract in the amount of \$26,935 with Landmark Ford, Springfield, IL for purchase of one truck chassis.
- 3.10 Approval of contract in the amount of \$17,582 with Monroe Truck Equipment, Inc., Monroe, WI for outfitting of one truck chassis with a stainless steel dump body.
- 3.11 Introduction of Ordinance #2016-O-53 authorizing the disposal of surplus personal property owned by the Village of Wilmette.
- 3.12 Approval of contract in an amount not-to-exceed \$866,196 with Schroeder & Schroeder, Inc., Skokie, IL for the 2016 Brick Renovation and Alley Program.
- 3.13 Approval of a contract in an amount not-to-exceed \$55,045 with Baxter & Woodman, Inc., Crystal Lake, IL for construction inspection services associated with the 2016 Brick Renovation and Alley Programs.
- 3.14 Approval of a contract in an amount not-to-exceed \$28,000 with Gavin Historical Bricks, Iowa City, IA, for the purchase of historic bricks.

- 3.15 Approval of contract in the amount of \$129,375.59 with Christopher B. Burke Engineering LTD, Rosemont, IL for design services associated with the 2017 and 2018 MFT Road and Alley Programs.
- 3.16 Approval of a contract in the amount of \$40,000 with Patriot Pavement Maintenance, Inc., Des Plaines, IL for the 2016 Crack Sealing Program.
- 3.17 Approval of contract in the amount not to exceed \$239,212 with Suburban General Construction, LaGrange Park, IL for the 2016 Sewer Repair and Valve Installation Program.

#### **PUBLIC SAFETY COMMITTEE CONSENT AGENDA**

- 3.18 Accept the Fire Department Accreditation Report and Standards of Cover Document.

#### **JUDICIARY COMMITTEE CONSENT AGENDA**

- 3.19 Application of Thai Inbox for a Class B Liquor License- Referral to Judiciary Committee.
- 3.20 Request of Appareil Boutique for a Liquor License-Referral to Judiciary Committee.

Trustee Wolf seconded the motion. Voting yes: Trustees Sullivan, Ducommun, Wolf, Krueger, McKenna, Plunkett and President Bielinski. Voting no: none. The motion carried.

#### **4.0 REPORTS OF OFFICERS:**

Village Manager Timothy Frenzer noted that the Fire Department Accreditation Report and Standards of Cover Document was accepted by the Village Board this evening under the Consent Agenda.

Fire Chief Michael McGreal introduced Duty Chief Rob Brill to explain the Fire Department accreditation process.

Duty Chief Brill gave a brief overview of the accreditation process noting that this is the fourth time the Wilmette Fire Department has received accreditation. The Fire Department went through a site assessment for four days and received only four specific and strategic recommendations which is almost unheard of in the accreditation world. At the completion of the process of site visits and reports, they were required to go before the Accreditation Commission and made it through the hearing with very few questions from the Commission. He thanked the Village Board and Village Staff for their help and support through the process.

President Bielinski noted that the Wilmette Fire Department is only one of 16 departments to receive accreditation in the State of Illinois.

Village Manager Timothy Frenzer congratulated the Fire Department noting that there are less than 10 fire departments nationally that have received accreditation four consecutive times. He said the accreditation process means that our Fire Department is being audited by outside professionals from all over the country to make sure that they are using absolute best practices in training, administration, supervision and all their operating procedures. It ensures the highest quality of service for the residents, the most efficient operation of the department and the safest work environment for the department.

There was no report from Corporation Counsel.

**5.0 REPORT OF LIQUOR CONTROL COMMISSIONER:**

No Report

**6.0 STANDING COMMITTEE REPORTS:**

**6.1 LAND USE STANDING COMMITTEE REPORT**

All items listed on the Consent Agenda

**6.2 FINANCE STANDING COMMITTEE REPORT**

All items listed on the Consent Agenda

**6.3 ADMINISTRATION STANDING COMMITTEE REPORT**

All items listed on the Consent Agenda

**6.4 MUNICIPAL SERVICES STANDING COMMITTEE REPORT**

All items listed on the Consent Agenda

**6.5 PUBLIC SAFETY STANDING COMMITTEE REPORT**

All items listed on the Consent Agenda

**6.6 JUDICIARY STANDING COMMITTEE REPORT**

All items listed on the Consent Agenda

**6.7 REPORTS FROM SPECIAL COMMITTEES**

No Report

**7.0 NEW BUSINESS**

No Report

**8.0 ADJOURNMENT**

Trustee Ducommun moved to adjourn the meeting at 7:43 p.m., seconded by Trustee Wolf. All voted aye, the motion carried.

Barbara L. Hirsch  
Deputy Village Clerk