



1200 Wilmette Avenue
WILMETTE, ILLINOIS 60091-0040

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILMETTE, ILLINOIS HELD IN THE COUNCIL ROOM OF SAID VILLAGE HALL, 1200 WILMETTE AVENUE, WILMETTE, ILLINOIS ON TUESDAY, SEPTEMBER 27, 2016.

The Village President called the meeting to order at 7:30 p.m.

1.0 ROLL CALL

President	Bob Bielinski
Trustees	Carol Ducommun Julie Wolf Senta Plunkett

Absent:	Daniel E. Sullivan, Jr. Cameron Krueger Ted McKenna
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Staff Present:	Michael Braiman, Acting Village Manager Michael F. Zimmermann, Corporation Counsel Barbara Hirsch, Deputy Village Clerk John Prejzner, Assistant to the Village Manager
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2.0 PUBLIC COMMENT

3.0 CONSENT AGENDA

Trustee Wolf moved approval of the Consent Agenda as follows:

3.1 Approval of minutes of the Regular Board meeting held September 13, 2016.

LAND USE COMMITTEE CONSENT AGENDA

3.2 Appointment of Appearance Review Committee as a Special Zoning Committee to review Plaza del Lago Local Sign Ordinance regulations.

- 3.3** Approval of Temporary Use Permit #2016-TU-26 to allow the Plaza del Lago Fall Fest to be held on Saturday, October 1, 2016.
- 3.4** Zoning Board of Appeals Report, Case #2016-Z-37, 1006 Forest Avenue regarding a request for 6.83' side yard adjoining a street setback variation, an 8.0' side yard adjoining a street deck setback variation, and a 5.5' side yard adjoining a street step setback variation to permit the construction of a one and two-story addition, enclosed porch, and raised terrace in accordance with the plans submitted; adoption of Ordinance #2016-O-55.
- 3.5** Zoning Board of Appeals Report, Case #2016-Z-38, 922 Forest Avenue regarding a request for a 6.18' front yard setback variation to permit the reconstruction and expansion of a one-story addition on the legal non-conforming structure in accordance with the plans submitted; adoption of Ordinance #2016-O-56.
- 3.6** Zoning Board of Appeals Report, Case #2016-Z-39, 1930 Birchwood Avenue regarding a request for a 1.75' side yard parking space setback variation, a 5.0' rear yard parking pad setback variation, and a 0.47' parking space depth variation to permit the retention of a parking pad in accordance with the plans submitted; adoption of Ordinance #2016-O-57.
- 3.7** Zoning Board of Appeals Report, Case #2016-Z-40, 832 Greenwood Avenue regarding a request for a 2.92' side yard adjoining a street setback variation, a 2.92' side yard adjoining a street porch setback variation, a 3.92' side yard adjoining a street porch step setback variation, a 0.42' side yard adjoining a street chimney setback variation to permit the construction of a substantial addition and remodel that is classified as a new home in accordance with the plans submitted; adoption of Ordinance #2016-O-58.
- 3.8** Zoning Board of Appeals Report, Case #2016-Z-41, 1810 Elmwood Avenue regarding a request for an 8.55' front yard porch setback variation, a 6.55' front yard porch step setback variation, a 343.41 square foot (27.5%) front yard impervious surface coverage variation, and a 146.84 square foot (11.75%) front porch coverage variation to permit the construction of a front porch on the legal non-conforming structure in accordance with the plans submitted – REQUEST TO TABLE TO OCTOBER 13, 2016 REGULAR VILLAGE BOARD MEETING.
- 3.9** REMOVE FROM TABLE - Zoning Board of Appeals Report, Case #2015-Z-32, 701 Laurel Avenue regarding a request for a 6.3' side yard adjoining a street parking setback variation to permit a parking pad in accordance with the plans submitted - REQUEST TO TABLE TO NOVEMBER 22, 2016 REGULAR VILLAGE BOARD MEETING.

- 3.10 REMOVE FROM TABLE - Zoning Board of Appeals Report, Case #2016-Z-26, 1809 Wilmette Avenue regarding a request for a 54.02 square foot (0.87%) total floor area variation, a 1.1' side yard garage setback variation, a 5.0' rear yard parking pad setback variation, a 2.0' parking space depth variation, a 52.46 square foot (4.22%) rear yard total impervious surface coverage variation, and a 45.62 square foot (3.67%) rear yard structure impervious surface coverage variation to permit the retention of a detached two-car garage and parking pad in accordance with the plans submitted – REQUEST TO TABLE TO NOVEMBER 22, 2016 REGULAR VILLAGE BOARD MEETING.**

FINANCE COMMITTEE CONSENT AGENDA

- 3.11** Presentation of the August Monthly Financial Report.
- 3.12** Approval of contract renewal in an amount not to exceed \$26,000 with Third Millennium Associates, Warrenville, IL for the Annual Vehicle Licensing Program.

ADMINISTRATION COMMITTEE CONSENT AGENDA

- 3.13** Approval of contract renewal in an amount not to exceed \$80,313 with Tyler Technologies, Inc., Dallas, TX for annual licensing and support services for the MUNIS municipal software application.
- 3.14** Reappointment of Arthur Haut to the Environmental and Energy Commission from October 8, 2016 to October 8, 2019.
- 3.15** Notice of vacancy on the Historic Preservation Commission due to the term expiration of Joseph Vitu.

MUNICIPAL SERVICES COMMITTEE CONSENT AGENDA

- 3.16** Adoption of Ordinance #2016-O-53 authorizing the disposal of surplus personal property owned by the Village of Wilmette.

Trustee Ducommun seconded the motion. Voting yes: Trustees Ducommun, Wolf, Plunkett and President Bielinski. Voting no: none. The motion carried.

4.0 REPORTS OF OFFICERS:

No Reports

5.0 REPORT OF LIQUOR CONTROL COMMISSIONER:

No Report

6.0 STANDING COMMITTEE REPORTS:

- 6.1 LAND USE STANDING COMMITTEE REPORT**
All items listed on the Consent Agenda
- 6.2 FINANCE STANDING COMMITTEE REPORT**
All items listed on the Consent Agenda
- 6.3 ADMINISTRATION STANDING COMMITTEE REPORT**
All items listed on the Consent Agenda
- 6.4 MUNICIPAL SERVICES STANDING COMMITTEE REPORT**
All items listed on the Consent Agenda
- 6.5 PUBLIC SAFETY STANDING COMMITTEE REPORT**
No Report
- 6.6 JUDICIARY STANDING COMMITTEE REPORT**
No Report
- 6.7 REPORTS FROM SPECIAL COMMITTEES**
No Reports

7.0 NEW BUSINESS

No Report

8.0 ADJOURNMENT

Trustee Wolf moved to adjourn the meeting at 7:37 p.m., seconded by Trustee Ducommun. All voted aye, the motion carried.

Barbara L. Hirsch
Deputy Village Clerk