



MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILMETTE, ILLINOIS HELD IN THE COUNCIL ROOM OF SAID VILLAGE HALL, 1200 WILMETTE AVENUE, WILMETTE, ILLINOIS ON TUESDAY, APRIL 25, 2017.

The Village President called the meeting to order at 7:32 p.m.

1.0 ROLL CALL

Trustees	Daniel E. Sullivan, Jr. Carol Ducommun Julie Wolf Ted McKenna Senta Plunkett
President	Bob Bielinski
Absent	Cameron Krueger
Staff Present:	Timothy J. Frenzer, Village Manager Michael Braiman, Assistant Village Manager Luke Glisan, Corporation Counsel Barbara Hirsch, Deputy Village Clerk John Prejzner, Assistant Director of Administrative Services John Adler, Director of Community Development Brigitte Berger-Raish, Director of Engineering & Public Works

2.0 PUBLIC COMMENT

3.0 CONSENT AGENDA

President Bielinski noted that in advance of the meeting Trustee McKenna asked to remove Item 3.16 from the Consent Agenda.

Trustee Ducommun moved approval of the remaining items of the Consent Agenda as follows:

3.1 Approval of minutes of the Regular Board meeting held April 11, 2017.

LAND USE COMMITTEE CONSENT AGENDA

- 3.2 Presentation of minutes of the Zoning Board of Appeals meeting held March 15, 2017.
- 3.3 Approval of Temporary Use Permit #2017-TU-06 to allow the Community Church to hold Family Film Nights on the lawn at 1020 Forest Avenue on Wednesday, June 21, July 5, July 19, and August 2, 2016 from 7:00 p.m. to 10 p.m.
- 3.4 Zoning Board of Appeals Report, Case #2017-Z-11, 121 Dupee Place regarding a request for an 85.8 square foot (8.48%) rear yard structure imperious surface coverage variation to permit the construction of a detached two-car garage in accordance with the plans submitted; adoption of Ordinance #2017-O-22.
- 3.5 Zoning Board of Appeals Report, Case #2017-Z-12, 2004 Washington Avenue regarding a request for a 6.12' front yard setback variation, a 3.66' side yard setback variation, a 5.56' front yard porch setback variation, a 6.5' front yard porch step setback variation, and a 103.52 square foot (7.39%) front yard porch coverage variation to permit the construction of a rear one-story addition, a second-story addition, and new front and side porch on the legal non-conforming structure in accordance with the plans submitted; adoption of Ordinance #2017-O-23.
- 3.6 Zoning Board of Appeals Report, Case #2017-Z-13, 907 Pawnee Road regarding a request for a 2.0' fence height variation and a fence openness variation to permit a 6.0' tall solid fence in a front yard in accordance with the plans submitted; adoption of Ordinance #2017-O-24.
- 3.7 Adoption of Ordinance #2017-O-21 amending the provisions of Village Code, Chapter 15, "planning and Platting, " Section 15-2, "Subdivision Requirements," Subsection 15-2.3, "requirements for Subdividing, General".

FINANCE COMMITTEE CONSENT AGENDA

- 3.8 Presentation of January, February and March Monthly Financial Report.

ADMINISTRATION COMMITTEE CONSENT AGENDA

- 3.9 Reappointment of Jeffrey Kinzel to the Police Pension Fund Board of Trustees from May 2017 to May 2019.
- 3.10 Recommendation of reappointment of Michael Kim to the Environmental and Energy Commission from May 27, 2017 to May 27, 2020.

- 3.11** Adoption of Resolution #2017-R-11 appointing a Director and an Alternate Director to the Solid Waste Agency of Northern Cook County.
- 3.12** Approval of two-year contract extension at a rate of 4.8% of all payments collected with Andres Medical Billing Ltd., Arlington Heights, IL for ambulance billing services and collections.

MUNICIPAL SERVICES COMMITTEE CONSENT AGENDA

- 3.13** Approval of contract in the amount not to exceed \$50,000 with Superior Road Striping, Melrose Park, IL for the 2017 Pavement Marking Program.
- 3.14** Approval of contract in the amount of \$130,500 with Roberts Heating and Air Conditioning, Inc., Northbrook, IL for replacement of HVAC rooftop chiller unit at Village Hall.
- 3.15** Approval of contract in the amount not to exceed \$52,150 with American Demolition Corporation, Elgin, IL for demolition of the commercial property at 1221-1225 Central Avenue.
- 3.17** Approval of contract at a rate of \$65.80 per ton with Compass Minerals America, Inc., Overland Park, KS for the purchase of an estimated 750 tons bulk rock salt (2017-2018 winter season).

Trustee Wolf seconded the motion. Voting yes: Trustees Sullivan, Ducommun, Wolf, McKenna, Plunkett and President Bielinski. Voting no: none. The motion carried.

4.0 REPORTS OF OFFICERS:

- 4.1** Proclamation designating April 28, 2017 as Arbor Day and announcement of the 33rd Tree City USA Recognition from the Arbor Day Foundation.

President Bielinski read aloud the Proclamation.

- 4.2** Proclamation designating May 21-27, 2017 as Public Works Week.

President Bielinski read aloud the Proclamation.

There were no reports from the Village Manager or Corporation Counsel.

5.0 REPORT OF LIQUOR CONTROL COMMISSIONER:

No Report

6.0 STANDING COMMITTEE REPORTS:**6.1 LAND USE STANDING COMMITTEE REPORT**

All items listed on the Consent Agenda

6.2 FINANCE STANDING COMMITTEE REPORT

All items listed on the Consent Agenda

6.3 ADMINISTRATION STANDING COMMITTEE REPORT

All items listed on the Consent Agenda

6.4 MUNICIPAL SERVICES STANDING COMMITTEE REPORT

3.16 Approval of contract in the amount not to exceed \$606,758 with The Garland Roof Company, Inc., Cleveland, OH for replacement of the roof at Village Hall.

President Bielinski said Trustee McKenna asked Village staff to explore a different bidding process on the item to see if the cost of the replacement roof could be lowered. He said staff has agreed to Trustee McKenna's suggestion.

Trustee Wolf asked if deferring the roof would have any effect on replacing the HVAC rooftop chiller unit at Village Hall.

Brigitte Berger-Raish, Director of Public Works and Engineering, said the rooftop chiller unit would be replaced at the same time as the new roof in the fall.

6.5 PUBLIC SAFETY STANDING COMMITTEE REPORT

No Report

6.6 JUDICIARY STANDING COMMITTEE REPORT

No Report

6.7 REPORTS FROM SPECIAL COMMITTEES

No Reports

7.0 NEW BUSINESS

No Report

8.0 MATTERS REFERRED TO STANDING COMMITTEES

8.1 Review text amendments to the Zoning Ordinance.

8.2 Review adding group homes for private school students as a permitted or special use in the residential zoning districts.

8.3 Review the Sign Ordinance.

9.0 **ADJOURNMENT**

Trustee Ducommun moved to adjourn the meeting at 7:44 p.m., seconded by Trustee Wolf. All voted aye, the motion carried.

Barbara L. Hirsch
Deputy Village Clerk