

**NOTIFICATION TO NEARBY PROPERTY OWNERS  
REGARDING RESIDENTIAL BUILDING DEMOLITION**

A copy of this notice is to be given to all adjacent property owners as required below.

**Address of Subject Property** \_\_\_\_\_

**Name of Property Owner** \_\_\_\_\_

**Phone No. of Property Owner** \_\_\_\_\_

**Name of Contact Person** \_\_\_\_\_

**Phone No. of Contact Person** \_\_\_\_\_

**Date of Demolition** \_\_\_\_\_

PLEASE BE ADVISED that a demolition permit application has been submitted to the Village of Wilmette for the above referenced property. Pursuant to Section 9-4.2.2 of the Wilmette Village Code, it is required that at least 24 hours in advance of demolition, specific notice of the exact date upon which demolition is to occur shall be provided to such nearby residents.

Notice is being provided to you as a nearby property owner. This notice is intended to give you the opportunity, prior to the commencement of demolition, to discuss what impact, if any, there may be to your property. You may contact the person(s) listed above in this regard.

Should you have additional questions regarding the requirements feel free to contact the Community Development Department at (847) 853-7550 and TDD (847) 853-7634 between the hours of 7:30 a.m. and 5:00 pm. Monday through Friday.

**Village of Wilmette  
Notice of Demolition  
Affidavit of Compliance**

**INSTRUCTIONS:**

1. Identify all nearby properties.
2. For all properties identified in #1 above, serve written notice, in the form provided by the Village, upon all persons to whom the current real estate tax bills are sent, as shown on the record of the local real estate tax collector, and all parties residing on or in possession of any portion of the property. Notice may be served by registered or certified mail return receipt requested; or by hand delivery.
3. Complete this Affidavit with the information requested below and submit to the Village.

**ADDRESS OF SUBJECT PROPERTY:** \_\_\_\_\_

I, \_\_\_\_\_, state upon oath that I have complied with the applicable  
(Print Name of Person Completing Affidavit)  
demolition notice requirements of Section 9-4.2.2 of the Wilmette Village Code in that written notice  
has been served and received by all nearby property owners.

Address of Nearby Property	Name of Property Owner(s)	Service		Date Notice Received
		Hand Delivery	Mail	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	

Subscribed and sworn before me  
this \_\_\_ day of \_\_\_\_\_, 200\_\_.

\_\_\_\_\_  
(Signature of Person completing Affidavit)

Date: \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC  
(SEAL)