

Village of Wilmette
Site Development Plan and Contractor Acknowledgement

A Site Development Plan is required with all building permit applications for land-disturbing activity with excavation in excess of 100 square feet or to a depth of 3'. Permits related to utility repairs, fencing, patios, sidewalks, driveways, or landscaping shall be exempt from the site development plan requirement.

In accordance with the approved Site Development Plan and applicable Village Code requirements, including but not limited to the Site Maintenance Requirements, any changes or modifications to the Site Development Plan shall be done only with the prior approval of the Director of Community Development.

Please complete this form and include with the Site Development Plan submittal to the Village.

Project Type: Demo/New Construction Addition Garage

Property Address: _____

General Contractor Business Name: _____

General Contractor Contact Name: _____

General Contractor Phone Numbers:

(day) _____ (eve) _____ (cell) _____

(24-hour/emergency) _____ (email) _____

General Contractor Mailing Address: _____

I acknowledge that I have reviewed the attached Site Development Plan and I agree to perform construction activities in conformance with the Site Development Plan and Site Maintenance Requirements as set forth in the Wilmette Village Code.

Signature

Date

Site Development Plan Requirements

Pursuant to Chapter 9, Section 9-4, the Site Development Plan shall be drawn to scale and shall identify and include:

- The location of the six (6) foot chain link fence around the perimeter of site, disturbed areas, excavation, and stockpiles;
- The location of all silt fencing to be installed around the perimeter of site, disturbed areas, excavation, and stockpiles;
- Tree protection measures for all parkway trees, and any applicable measures for trees located on private property;
- The location of the demolition or construction sign;
- Source and location of construction electricity and water, including water meter, as well as the location of any generator and/or compressor equipment;
- The location of portable toilets, if required;
- The location of school walking route, if applicable;
- Routes of access for ingress and egress to the construction site, which will provide protection to pedestrians and minimize disruption of traffic and damage to the public right-of-ways. If the right-of-way is to be obstructed, then an alternate pedestrian traffic plan must also be identified; and
- The proposed location for storage of materials and spoils on the subject property, including the location of the dumpster(s).

Note:

Please create the Site Development Plan over an 11" x 17" copy of the site plan for the project. All bulleted items listed above must be on the Site Development Plan.

Submit together:

1. Site Development Plan
2. Site Development Plan Acknowledgement (completed and signed)
3. Site Maintenance Contractor Acknowledgement (completed and signed)

In addition to the above, the following may also be required depending on project location and type:

4. School Walking Route Acknowledgement (if applicable)
5. Tree Canopy Coverage Worksheet

Contact Code Enforcement Officer, Ted Blumenthal, with questions at (847) 853-7521