VILLAGE OF WILMETTE, ILLINOIS

ANNUAL BUDGET

FISCAL YEAR 2013

JANUARY 1 – DECEMBER 31, 2013

1200 WILMETTE AVE.
WILMETTE, ILLINOIS 60091

Incorporated September 19, 1872
Council/Manager form of government
Home Rule Municipality
Area in square miles 5.4
Number of full-time equivalent employees 215.45

Elected Officials

Christopher S. Canning - President

Michael W. Basil– Trustee

Bob Bielinski – Trustee

Cameron Krueger – Trustee

Ted McKenna - Trustee

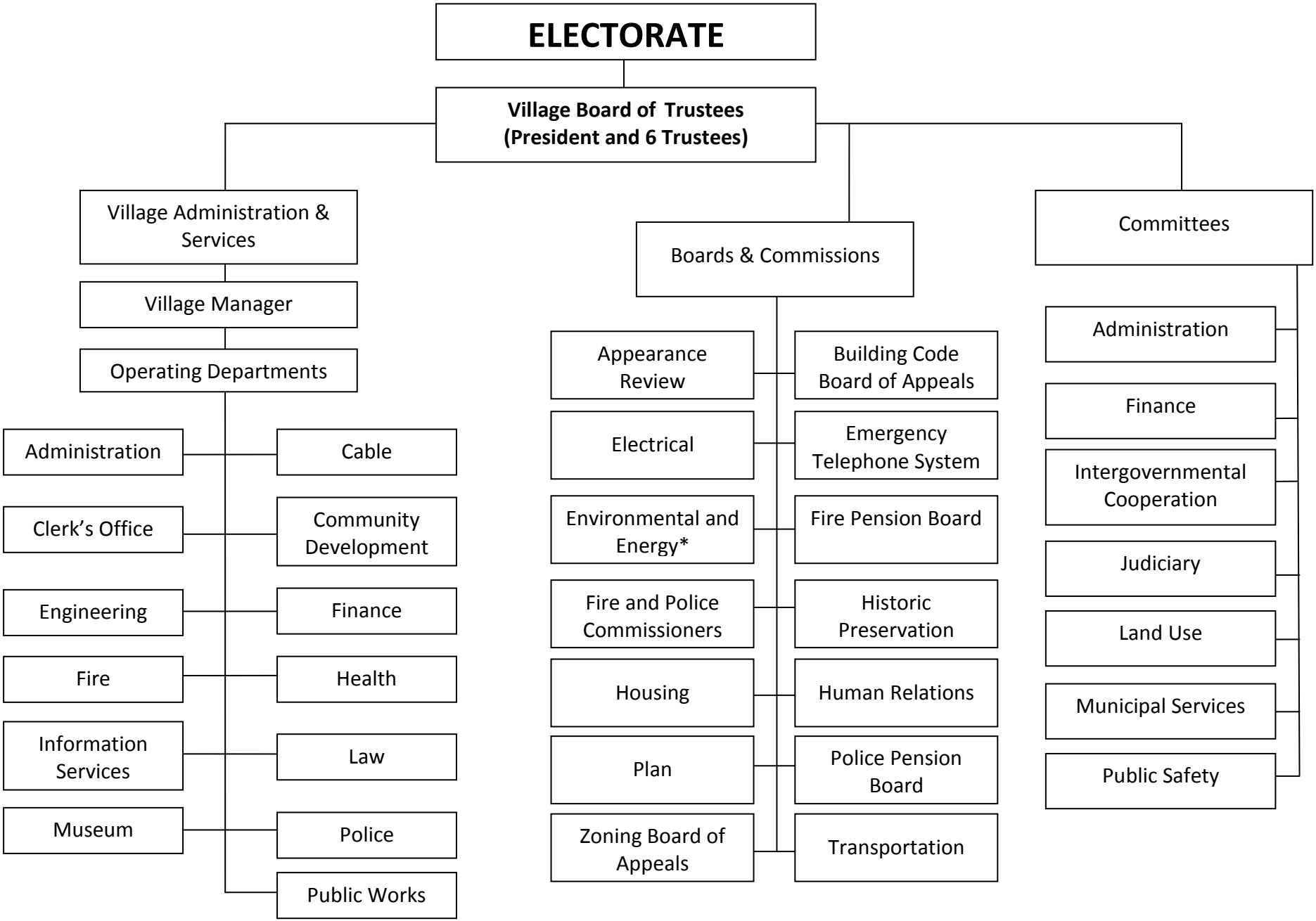
Alan Swanson – Trustee

Julie Wolf – Trustee

Management Team

Timothy J. Frenzer	Village Manager
Kathleen A. Gargano	Assistant Village Manager
Alex Cease	Assistant to the Village Manager
John Prejzner	Assistant to the Village Manager
John Adler	Dir. of Community Development
Lisa Roberts	Asst. Dir. of Community Development
Brigitte Mayerhofer	Director of Engineering Services
Jorge Cruz	Asst. Dir. Of Engineering Services
Nabil Quafisheh	Water Plant Superintendent
Robert Amoruso	Finance Director (2012)
Melinda Molloy	Finance Director (2013)
Blythe Trilling	Assistant Finance Director
Peter Skiles	Information Services Director
James Dominik	Fire Chief
Michael McGreal	Deputy Fire Chief
Brian King	Police Chief
Kyle Perkins	Deputy Police Chief
Donna Jakubowski	Director of Public Works
Ken Kennedy	Assistant Public Works Director
Guy Lam	Street Superintendent

VILLAGE OF WILMETTE
ORGANIZATIONAL STRUCTURE



*Commission will expire on 4/28/2013 unless extended by the Village Board

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

Village of Wilmette

Illinois

For the Fiscal Year Beginning

January 1, 2012

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Village of Wilmette, Illinois for its annual budget for the fiscal year beginning January 1, 2013. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

BUDGET OVERVIEW

Introduction
This section of the budget includes the Village Manager's transmittal letter and budget summary, a community profile, and a description of the Village's budget formulation process.

Cash Flow Projections
This section describes the Village's budget policy. This includes the basis for financial forecasts and how the appropriate level of working cash is derived for each fund.

Revenue and Expense Summary
This section describes the Village's financing sources and provides a historical perspective of the major revenues. Expenditures are also summarized by fund and a trend analysis of personnel expense, refuse collection expense, and debt service expenses are shown.

General Fund
The General Fund is used to account for all revenues and expenditures used to finance traditional services associated with municipal government which are not required to be accounted for in other funds. The main components of these expenditures consist of general government, public health and safety, and public works. The primary revenues used to finance these functions are the property tax, sales tax, utility tax, income tax, real estate transfer tax, refuse and other service charges, vehicle licenses and various construction permits. This section provides an overview of the general fund along with segments for each program and department.

Internal Service Funds
This section is used to account for internal service funds that include the municipal garage fund, insurance, workers' compensation, Illinois Municipal Retirement (IMRF), and the Section 105 fund.

Miscellaneous Funds
This section is used to account for miscellaneous funds such as general debt service, the motor fuel tax fund, and parking meter fund.

Pension and Trust Funds
This section is used to account for Firefighter's and Police pension funds, and the Clampitt Estate Fund.

Sewer and Water Funds
This section is used to account for the sewer and water funds. These funds account for water and sewer charge revenues used to operate and maintain the Village's water and sewer systems.

Debt Service
This section describes the Village's debt practices including the relationship between the Capital Improvements Program and the issuance of debt. There are complete detail schedules of all of the Village's existing debt service requirements.

Jurisdictional Stats
This section provides general statistical data regarding size, development and infrastructure. This section also includes a history of the property tax for all direct and overlapping governments, information regarding the Village's Equalized Assessed Valuation and a list of principal taxpayers.

Personnel
This section includes information on the Village's personnel expense. Included are the Village's Pay Plan, Personnel Budget Summaries, and Salary Worksheets for each department.

Capital Planning
This section contains a description of the Village's development of its Capital Improvements Program. All building and infrastructure improvements other than annual programs as well as new and replacement equipment in excess of $10,000 are projected as a part of this plan.

Budget Glossary
This section provides definitions for terms used throughout the budget.

INTRODUCTION

This budget document is prepared to enable the Village President and Board of Trustees, residents of Wilmette, investors, creditors, and other governmental units to gain a complete understanding of the Village's programs and financial operations.

The Introduction Section of this budget document includes the Village Manager's transmittal letter and budget summary, a community profile, and a description of the Village's budget formulation process.

The introductory section is followed by two budget summary sections. The first describes the Village's financial policies and includes our long-range cash flow projections for all funds. This is followed by a summary of revenues and expenses, which includes trend analyses of the major items.

The five sections following the two budget summary sections describe all Village programs by fund. The last five sections of this budget document contain the Village's debt service projections, general jurisdictional statistics, personnel for all Village departments, capital planning which includes a summary of the Ten Year Capital Improvements Program, and a glossary.

VILLAGE OF WILMETTE

1200 Wilmette Avenue
Wilmette, Illinois 60091-0040

(847) 853-7501
Facsimile (847) 853-7700
TDD (847) 853-7634

OFFICE OF THE
VILLAGE MANAGER

January 1, 2013

To the Village President, Trustees, and Residents of the Village of Wilmette;

On behalf of the Village staff, I am pleased to submit for your review and consideration the proposed Village of Wilmette 2013 Budget covering the Village's fiscal year period from January 1, 2013 through December 31, 2013.

Since 2008, the Village Board and the staff have faced the challenge of maintaining the level of services that distinguishes Wilmette from other municipalities in the face of greatly diminished resources. As data below suggests, 2012 has been a year of contrasts. In some (but by no means all) categories of non-property tax revenue, we have seen encouraging increases consistent with the beginning of an economic recovery. While this is an improvement over the prior few years, it must also be placed in its historic context. The signs may be encouraging, but the Village finds itself with non-property tax revenues still significantly below their pre-recession levels.

Thus, the challenges caused by the recession remain. The Village continuously examines its staffing and operational processes to find greater efficiencies, continuously monitors revenue and expense projections, continues to use conservative revenue projections to develop operating budgets, and continues to "manage to the numbers" so as to ensure that the Village does not need to draw down on reserves, as it did in 2009.

Staff continues to work closely with the Village Board to apprise members of key expenditures, changes in revenue and expense, and the reasons for them. The Village Board and staff have met over the course of 2012 to discuss revenue performance, capital needs and expense reductions in order to have clear goals and expectations for the 2013 Budget, so that when the Village Manager presents the next year's budget to the Village Board, it will be a document aligned with the Village Board's goals.

In 2012, certain key revenues performed beyond budgeted projections. In addition to that welcome news, Village staff was able to secure grants and zero-interest loan funding for certain capital and non-operating items. A summary of this is noted below:

2012 Increase in Income Tax, Transfer Tax and Permits net of Sales and Utility Taxes	210,000
Fire Truck Loan	250,000
Other Unbudgeted Grants	114,000
Increased Revenues from Budget	**574,000**

Additional personnel and expense savings were realized during 2012. These arose from reduced staffing levels from attrition, holding open positions, and department reorganizations, and were realized without adverse impact on public service levels. Other expense savings were realized, with much of this attributed to mild weather conditions this past winter. These expense savings and the overall impact on the 2012 Budget are noted in the following chart:

Wage Savings from Employee Turnover and departmental reorganizations	312,500
Increased Fire and Police Pension Contributions	(61,000)
Refuse Collection Savings	45,000
Other Operating Expense Savings	134,000
Expense Savings from Budget	**430,500**
Total Improvement from the 2012 Budget	**1,004,500**

These savings in 2012 allow the Village to advance certain items from the 2013 capital improvement program (CIP) for purchase in 2012:

Fire Engine Replacement	575,000
Street Sweeper	180,000
Fire Department Light Duty Squad Truck	150,000
Police and Fire Department Computer Servers	29,000
Other Police and Fire Capital Outlay	32,580
Undercarriage wash facility	10,000
Total Expenses Advanced	**976,580**

This is the second consecutive year that the Village was able to improve its net revenue picture from the budget and use its conservative projections to its advantage, enabling it to fund critically needed capital items supporting its core responsibilities with proven, not merely projected, positive revenue.

As encouraging as this new is, the Village is also obligated to place it into proper historic context. That exercise demonstrates that the Village continues to face significant economic challenges.

- In 2012, the Village will receive approximately $3.73 million in sales tax revenue, about $145,000 less than forecast in the FY 2012 Budget and more than $500,000 less than the Village received in 2008 – a 12% decline from its pre-recession level.
- In 2012, the Village will receive approximately $2.33 million in local share of the State income tax (keeping in mind that when the State of Illinois increased the income tax rate from 3% to 5%, it rewrote the law to make sure municipalities would not share in any of the increased tax rate). This is about $164,000 more than predicted in the 2012 Budget and an increase of more than $196,000 from 2011. However, it is also still approximately $285,000 less than 2008 – an 11% decline from its pre-recession level.
- In the category of utility taxes, we anticipate receiving about $2.5 million in 2012, which is $85,000 less than budgeted. That number is also about $275,000 less than the Village received in 2008 – a 10% decrease from its pre-recession level.
- In 2012, the Village will receive approximately $1.55 million in permit revenue, about $200,000 more than predicted in the 2012 Budget, and about $180,000 more than received in 2011. That being said, 2012 permit revenue is still $25,000 less than 2008, and nearly $200,000 behind the $1.75 million received in 2005 – an 11% decrease from its pre-recession peak.
- Real estate transfer tax was particularly hard hit by the recession. In 2012, the Village will receive approximately $847,000 in transfer taxes, about $85,000 more than budgeted, and an increase of about $149,000 over 2011. But 2012's improved revenue is still $15,000 less than 2008, and is far less than the $1.513 million received in 2005 – a 44% decline from its 2005 pre-recession peak.

When one examines the Village's principal sources of non-property tax revenue, that collectively account for about 50% of all General Fund revenue (real estate transfer tax, income tax, sales tax, permit fees, utility taxes, licenses and refuse charges), our anticipated aggregate revenue in FY 2012 is $14,819,400. This amount is approximately a $225,800 surplus over the amounts budgeted, but is still about $264,850 less than 2008. Net of the $683,000 growth in license revenue and service fee charges (which are used only to fund specific programs) since 2008 the other revenues listed have declined by over $947,850 – or 7.7%.

Thus, while revenue has improved in the short term, and may be indicative of future improvement, the Village remains in the position of matching demands for services with diminished resources.

As part of the financial review, the Village Board challenged staff to present a balanced budget that preserved the Village's reserves and drove down the increase in the property tax levy from the 4.61% increase previously forecast in the second quarter of 2012 to a number less than the 2011 tax levy of 3.69%. Once again, the Village Board and the staff

have focused throughout the year on finding economies, efficiencies and better processes to hold down or reduce spending, while still meeting the expectations of our residents for the exceptional services that distinguish Wilmette from other communities.

I am pleased to present you with a Fiscal Year 2013 Budget that, once again, meets these goals.

- The FY 2013 Budget **is again balanced.** It projects no draw down on Village reserves.
- The FY 2013 Budget **again maintains all Village services.** It provides for the continued police, fire, public works and other services residents expect.
- The FY 2013 Budget provides for **capital funding for critical infrastructure improvements in Village neighborhoods**, including:
  - $1.4 million for street resurfacing and improvements, to address needed repairs.
  - $1 million for alley maintenance and improvements.
  - $180,000 for brick street maintenance, curb and sidewalk repairs, crack sealing and pavement marking.
  - $900,000 for sewer lining and rehabilitation.
  - Over $5.6 million in sewer improvements aimed at improving sewer performance during storm events and restoring structural integrity. These improvements will be funded operationally and through debt proceeds.
- The FY 2013 Budget, **for the second consecutive year, and after a decade of continuous increases prior to 2012, provides for no increase in residential water and sewer rates**.
- The 2012 Budget provided for the smallest percentage increase (3.69%) in the property tax levy since 1999. The FY 2013 Budget's increase in the property tax levy **is smaller still – 3.48%. This is now the smallest percentage increase in the property tax levy in 15 years – since 1997.** The components of this increase are:
  - A 2% increase to fund general expense growth
  - A 1.48% increase to fund existing debt service

The estimated impact of the proposed 3.48% property tax increase on the average homeowner, noting that the Village of Wilmette's share of the residents' property tax bill is only about 11-12% of the total bill, is approximately a $51 annual increase – less than $1 per week, and less than one half of one percent of the average total property tax bill.

Below is a more detailed discussion of how the Fiscal Year 2013 Budget was developed, the revenue and expense challenges that were confronted in 2012 and will face the Village in 2013, the actions taken by the Village to address those challenges and

the means by which we intend to, once again, balance expenses with revenue while still improving service and infrastructure in Fiscal Year 2013.

Process for Development of the Budget

The 2013 Budget was developed by the Village's Budget Team consisting of Assistant Village Manager Kathleen Gargano, Finance Director Robert Amoruso, Assistant to the Village Manager John Prejzner, and myself. The Budget Team and the chiefs and directors of the Village's various departments worked closely together throughout the budget process to develop a 2013 Budget that met the challenges issued by the Village Board.

In years prior to the recession, departments typically presented new initiatives and programs for the Budget Team and, ultimately, the Village Board's consideration. However, under our current financial circumstances, such initiatives could only be considered within the existing budget constraints and had to remain budget neutral, as the overriding goal of this year's process was to maintain service levels while holding the line on costs.

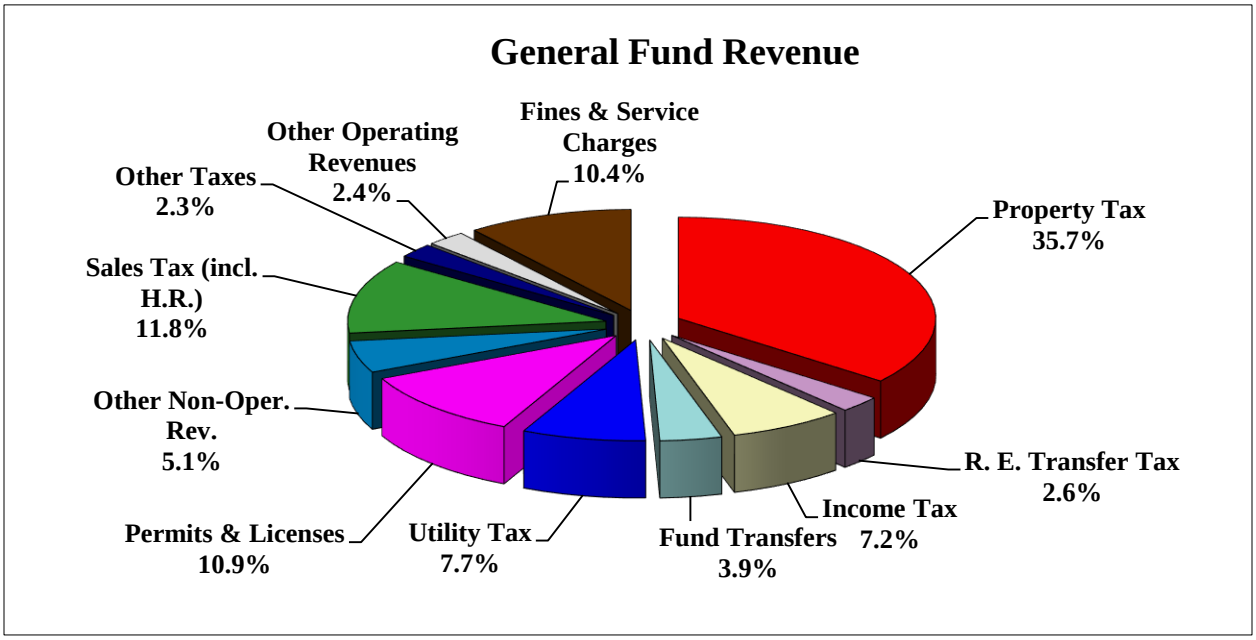
The Budget Team members met with each operating department to review and discuss that department's goals and objectives and the corresponding expenditure items. Each line item of the budget was closely scrutinized, down to the level of finding savings in every category possible. This part of our 2013 Budget process began January 1, 2012 – cost reduction efforts are and will remain a continuing process throughout the entire year, not just at budget time.

The Continuing Effects of the National Recession on General Fund Revenue and the Budget

The Village funds all of its critical services to residents, other than water and sewer, through its General Fund. Despite the effects of the current economic recession, the Village is committed to maintaining service levels for the community and preserving long-term financial stability. The following is a discussion of the key General Fund revenue sources that defray the operating expenses of the Village, and the impact the decline in these critical revenues has on the resources of the Village.

Overview of Key Revenues Influencing Budget Development

The revenues used to support the operations of the Village are derived from the following:



The 2012 General Fund revenues have largely met overall budget projections, with under-performance in sales tax and utility tax (-$230,000) being offset by growth in transfer tax, permits and income tax ($448,800). Revenue sources most adversely impacted by the recession, beginning in the 4th quarter of 2008, have been sales tax, income tax, permit fees and real estate transfer tax. These sources represented 33% of General Fund revenue in the 2009 Budget. That share declined to 27% of General Fund revenue in the 2011 and 2012 Budgets. With growth in permit fees and income tax, these revenues are expected to be 32.5% of the 2013 General Fund revenues.

The 2013 Budget projects that revenues will remain fairly stable and conservative growth is projected in the permits and real estate transfer taxes as it is anticipated that the housing market will continue to improve and homeowners will begin to undertake

home improvements that have been on hold since 2008. Staff will continue to monitor these revenues, in case overall economic conditions deteriorate.

Real Estate Property Tax

The single largest source of General Fund revenue is the real estate property tax. Despite the state of the economy, this is a fairly stable revenue source for the Village. However, in recent years the collection rate has been reduced from 99.5% to 99.25%. This decrease is not attributed to non-payments by property owners, but rather to property tax refunds granted by the Cook County Board of Review and the Cook County Property Tax Appeals Board from property tax assessment appeals.

When the 2012 Budget was adopted, projections called for an increase of 4.61% in the 2012 property tax levy. Staff was again tasked to reduce this growth in the property tax levy, mindful of the need to recognize that property owners were also experiencing the continued effects of the national recession.

Through the proactive work of the department heads and Budget Team, operating expense reductions and capital expenses deferrals were identified that would reduce the burden on the property tax levy to maintain core services.

The Village staff also identified an opportunity to improve both the Village's cash flow and its capacity to renew critical capital spending on maintaining and improving the Village's infrastructure. The Village's streets, sidewalks, alleys and sewers are the infrastructure expenditures that most directly impact residents, and are ones which the state of the national economy has forced us to reduce expenditures on over the past several years. The staff is well aware, as is the Village Board, of streets, alleys and sidewalks that residents have told us are in need of repair and improvement. We are also aware that televising, relining, cleaning and repair of the Village's sewers improve their performance during storm events.

The 2012 tax levy (collected as 2013 revenue) is now $15,039,800 reflecting a 3.48% growth over the 2011 tax levy. This $506,400 increase is broken out as follows:

Components of 2012 Tax Levy Growth:		
General Fund Operations	291,300	2.00%
Debt Service	215,100	1.48%
Overall 2012 Tax Levy Growth	**506,400**	**3.48%**

The Village's share of the average Wilmette resident's property tax bill is approximately 11-12%. Therefore, a 3.48% increase in the Village's share of the property tax levy amounts to about a $51 annual increase for the average Wilmette homeowner, or less than one half of one percent of the average total property tax bill.

Real Estate Transfer Tax

Locally, the recession has had its most significant impact on real estate activity. The sales of existing homes in Wilmette slowed by 13% in 2007, and declined another 36% in 2008. This trend continued in 2009, with the Real Estate Transfer Tax declining another 26%. While foreclosures throughout the nation and state are at historically high levels, troubled property owners in Wilmette still generally have significant equity in their residences. Thus, even foreclosed properties do not typically remain vacant for lengthy periods of time.

It was believed that this revenue had "bottomed out" with the decrease in 2009 and the 2010 Budget called for 25% growth due to increased demand following three years of decline. Actual 2010 growth was 42%, however, much of this growth is now attributed to the federal tax credit for home purchases that existed in the first half of 2010. Real estate sales activity dropped off in the 4th quarter of 2010 and this trend continued into 2011. The 2011 revenue of $698,223 reflected a decrease of 22% from 2010 (revenue inflated from tax credits) but was still a 10% increase over the 2009 revenue.

While the 2012 Budget of $762,200 reflected a 9% increase over the 2011 actual revenue, the current projection shows continued improvement with an estimated actual of $847,000. The 2013 Budget projection of $865,000 reflects 2% growth over the 2012 estimate and long-term growth is projected at an annual rate of 3%.

Building Permits

As with real estate sales, property improvement plans are dependent on credit markets. With the tightening of lending standards, owners have seen home equity lines of credit reduced, resulting in the reduced ability to finance home improvement projects. Permit revenues declined 22% in 2008 (all in the 4th quarter) and another 25% in 2009. Permit activity increased 25% in 2010 with nominal 2% growth in 2011.

The current 2012 revenue projections reflect 13% growth over 2011 indicative of improved local economic conditions. The 2013 revenue projection reflects 3% growth related to fee indexing. One-time permit revenue of $300,000 is included in the 2013 Budget for those permit fees related to the hotel development (previously approved by the Village Board), anticipated to begin in 2013 (this was budgeted in 2012 and has been deferred to 2013).

Income Tax

Historically, this revenue source was a 10% allocation of the 3% State income tax, which is distributed to local governments on a *per capita* basis. In 2011, the General Assembly increased the income tax to 5% and lowered the allocation to local governments to 6%. In theory, this would leave the local government allocation the same as under the prior tax rate. However, there are provisions in the new tax law that would lower the State tax rate if statewide budget cuts are not achieved but there is no corresponding change in the allocation percentage should this occur.

With statewide unemployment rising along with investment income losses, this revenue declined 14% in 2009, and another 3% in 2010. The statewide unemployment rate was 10.8% in 2009, improved to 9.2% at the end of 2010, and remained fairly constant in 2011 at 9.3%. The improvement picked up again in 2012, as the rate fell to 8.6% at the end of 2012. The statewide unemployment rate remained above the national rates of 9.3% for 2009, 9.1% for 2010, 8.3% for 2011, and 7.6% at the end of 2012.

While improving, the level of unemployment is still considered quite high. The unemployment rate in Wilmette improved from 6.4% at the end of 2010 to 5.7% for 2011 and 5.2% in 2012, remaining well below national and statewide averages.[1] While Wilmette's relatively low unemployment rate is considered a positive statistic, many residents have been impacted by periods of unemployment or from reductions in income during this time span.

The Village's share of the State income tax fell 14% in 2009 and this decline continued in 2010 and 2011 by 3.2% and 1.4% respectively. The projection for 2012 currently shows 8.6% growth, reflecting improved economic conditions. Conservative growth of 1.5% annually is projected for 2013 and for future year's projections.

Sales Tax

With the declines in wealth and income noted previously, consumer spending has been impacted. While Wilmette generally has a stable retail environment with four grocery stores and a major drug retailer among its largest sales tax producers, two large retailers (Border's Books and Crate & Barrel) are no longer in operation.

With the economic decline, sales tax decreased 11% in 2009 and has stagnated in subsequent years with a decrease of 0.1% in 2010, an increase of 1% in 2011, and a projected drop of 1.8% in 2012. The two large vacancies noted above will be filled by two major pharmacy retailers later this year, and the 2013 Budget projection is the same as was used in 2012 (which will now reflect a 4% improvement in 2013 over 2012). Future year's growth is projected at 1.5%.

Pension Funding

The Village is covered by three defined-benefit pension plans that cover all qualifying employees. These include two locally managed funds, the Police Pension Fund (covering sworn police officers), the Firefighters Pension Fund (covering sworn members of the Fire Department), and one statewide fund, the Illinois Municipal Retirement Fund (IMRF), which covers all other qualified public employees. The benefits of all three of these pension plans are governed by state law and may only be amended through acts of the Illinois General Assembly.

Defined benefit pension plans provide employees with guaranteed pension amounts that are based upon years of service credit and the employees' wage base. The Village's cost with respect to these defined benefit plans comes in the form of annual contributions

[1] State of Illinois, Department of Employment Security data – January 17, 2012.

that are determined actuarially. The design of such systems is such that an employee's contributions plus the employer's contributions plus investment income will accumulate throughout an employee's career in a sum equal to the expected pension payment stream for the employee.

Actuarial assumptions are necessary in determining employer contributions. The principal assumptions that have the greatest impact are salary growth, rates of retirement, mortality rates and investment rate of return. If actual results differ significantly from the assumptions used, the employer contribution will fluctuate accordingly.

Salary growth has become a nationwide news topic over the past few years, as there have been instances in other units of local government of public employees receiving "salary spikes" shortly before retirement, which increased the employees' pension benefits substantially beyond the benefits accrued during their careers, thereby creating substantial new unfunded vested benefits. Wilmette has never allowed any kind of salary spiking.

Pension benefits are established by the Illinois General Assembly. This has been a contentious problem for municipalities, as the legislature has enhanced police and firefighter pension benefits without providing new sources of revenue to pay for them. With respect to retirement rates, recent legislation now allows police and fire personnel to accrue their maximum pension benefit five years earlier than was previously the case. The increased costs for these earlier retirements have been exacerbated by mortality rates, in that individuals are now living significantly longer. Thus, retirees are collecting pensions for a much longer period of time than was originally contemplated. The Village adjusted its actuarial assumptions in 2007 with respect to these two issues. The increased pension liability for this was nearly $6.5 million.

The economic downturn has had a detrimental impact on investment rate of return. The locally managed fire and police pension funds had investment losses of 13% in 2008, while the statewide IMRF Plan had losses of nearly 25%. These losses continue to impact current contributions, as investment returns are blended over a period of years to mitigate such spikes. IMRF has reduced its expected rate of return from 8% down to 7.5%. The Village is in the process of reducing the expected rate of return for the fire and police pension funds from 7.5% to 7.25% (2013 is the last year of a five year amortization period for this change). While this is a conservative approach, its cost is borne entirely by the Village.

In 2010, the General Assembly took its first steps toward controlling these costs by implementing a new two-tier pension system for all municipal employees. Insofar as the Village is concerned, this impacts all new IMRF plan participants, as well as all police officers and firefighters hired on and after January 1, 2011. Plan participants in the new tier will be required to work additional years to qualify for benefits, will have those benefits capped as a percentage of a maximum income, and will be subject to new rules to prevent double-dipping and other practices that increase costs. However, it will take a number of years before significant savings are realized in this regard as employee turnover will be needed to replace Tier 1 employees with new Tier 2 employees.

Below is a cumulative history of the Village's pension contribution obligations since 1996, showing the relative cost and budget impact public safety and non-public safety pensions:

Village of Wilmette - History of Employee Pension Expense

Year	IMRF Employer Contributions	Police Pension Employer Contributions	Fire Pension Employer Contributions	Total Pension Contributions	Annual Percentage Change
1996	496,033	300,403	250,099	1,046,535	
1997	513,799	340,127	272,246	1,126,172	7.6%
1998	511,477	264,800	332,000	1,108,277	-1.6%
1999	488,454	260,000	360,000	1,108,454	0.0%
2000	425,404	277,000	465,000	1,167,404	5.3%
2001	272,326	378,000	541,000	1,191,326	2.0%
2002	223,799	511,000	638,000	1,372,799	15.2%
2003	127,141	624,000	748,000	1,499,141	9.2%
2004	373,520	774,300	818,350	1,966,170	31.2%
2005	568,877	789,400	1,078,808	2,437,085	24.0%
2006	663,056	860,000	1,118,000	2,641,056	8.4%
2007	707,886	1,016,400	1,245,800	2,970,086	12.5%
2008	687,857	1,112,000	1,394,000	3,193,857	7.5%
2009	702,537	1,300,000	1,620,000	3,622,537	13.4%
2010	745,407	1,540,900	1,880,700	4,167,007	15.0%
2011	831,000	1,752,700	2,152,600	4,736,300	13.7%
2012	925,000	1,843,600	2,217,700	4,986,300	5.3%
2013 Budget	1,052,690	1,900,300	2,332,200	5,285,190	6.0%
% Change from 1996	**112.22%**	**532.58%**	**832.51%**	**405.02%**	
17 Year Average Compounded Annual Growth	**4.53%**	**11.46%**	**14.04%**	**9.99%**	

General Fund Budget Summary for FY 2013

The Village's General Fund is the principal operating fund for the Village. The General Fund provides the funding for the operations of the Fire, Police, Public Works, Community Development, Law, Finance, Cable, Health, Manager's Office and Information Services Departments.

The following is a summary of the 2013 Budget for the General Fund. Note that the 2013 Budget is balanced, honors all contractual commitments and maintains existing

service levels. Overall revenue growth reflects the 3.48% property tax levy increase noted previously, fee increases indexed to related expense increases, and nominal 1.5% economic growth in other areas.

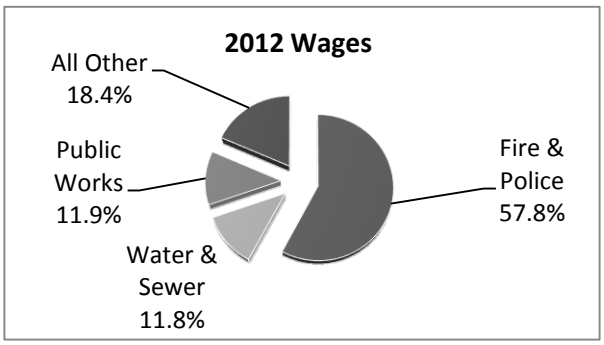
General Fund Budget Summary

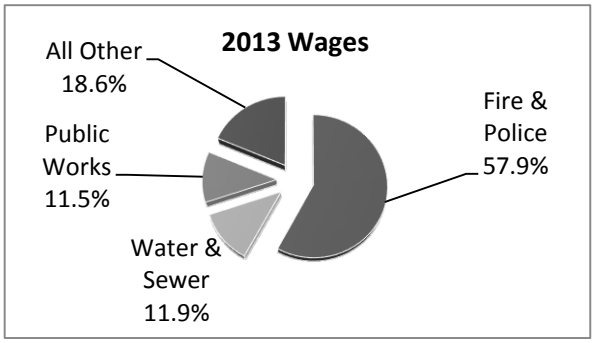
	2012 Budget	2012 Projection	Proposed 2013 Budget	Proposed 2013 Projection
Beginning Reserve	3,428,129	3,391,928	3,429,814	3,429,814
Property Tax Revenue	11,406,800	11,506,800	11,696,000	11,696,000
Sales Taxes	3,878,800	3,735,800	3,878,800	3,878,800
Income Tax	2,168,100	2,332,100	2,367,100	2,367,100
Utility Tax	2,600,000	2,515,000	2,540,000	2,540,000
Real Estate Transfer Tax	762,200	847,000	865,000	865,000
Permits	1,354,700	1,554,700	1,601,300	1,601,300
Licenses	1,661,600	1,666,600	1,666,600	1,666,600
Refuse Charges	2,168,200	2,168,200	2,244,100	2,244,100
All Other Revenues	4,499,600	4,671,472	4,944,485	4,944,485
Total Revenues	**30,500,000**	**30,997,672**	**31,803,385**	**31,803,385**
Personnel Expense				
Wage Expense	15,066,340	14,747,500	15,310,085	15,310,000
Fringe Benefits	7,609,580	7,670,005	8,041,185	8,041,000
Refuse Program	2,349,435	2,303,490	2,440,465	2,440,000
Other Operating Exp.	4,642,355	4,525,425	4,741,845	4,741,000
Contingency	500,000	18,000	500,000	-
Trsf. To Road Programs	457,600	450,100	450,100	450,100
Non-Operating Exp.	208,635	114,121	201,630	201,630
Land Acquisition	60,000	30,000	-	-
Capital Outlay	115,200	1,101,145	619,520	619,520
Total Expenses	**31,009,145**	**30,959,786**	**32,304,830**	**31,803,250**
Revenues in Excess of Expenses	(509,145)	37,886	(501,445)	135
Ending Reserve	**2,918,984**	**3,429,814**	**2,928,369**	**3,429,949**

Discussion of Expense Categories

The Village categorizes its expenses into the following categories: Personnel, Refuse, Other Operating, Non Operating and Capital expenses.

Personnel & Fringe Benefits





Because nearly 75% of General Fund expenses are tied to salaries and benefits, stabilizing the Village's spending requires controlling this expense category to the extent practicable, recognizing the need to maintain adequate staffing to continue to provide public services. Overall wage growth was originally projected to be 3% for the 2013 Budget, but the Village was able to reduce this growth to 1.84% through employee turnover and departmental reorganizations. The Village has also implemented a two-tier pay program, so that newer unrepresented employees see a slower rate of salary progression during their careers. Projections still meet the contractual obligations contained in the Village's collective bargaining agreement covering members of the Fire and Police Departments, which provide for a 2% wage adjustment in 2013. Following 2012 retirements and resignations, a number of full time positions were converted to multiple part-time positions. While these changes increase the Village's full-time equivalents (FTE) by 1.21, reduced wages still produce savings of $55,652. This is summarized below:

Personnel Change from the 2012 Budget	FTE	Cost / (Savings)
PW/Admin./Police Reorgs.	0.43	(35,828)
Engineering / Admin Secretary Reorg.	0.28	(23,990)
PT Accountant	0.50	4,166
	1.21	**(55,652)**

The Village tracks its staffing using two metrics. First, the Village monitors those employees eligible for benefits i.e. health insurance, pensions etc. The second metric is the FTE count. Staff has taken significant efforts to reduce the number of benefit eligible employees while not compromising service delivery. As a result of staff's efforts, the number of benefit-eligible employees is at its lowest in 25 years, at 195.

Below is a ten year history of the Village's FTE staffing. The 2013 FTE staffing level is also at one of the lowest points since 1995.

Year	FTE	Year	FTE
2004	224.23	2009	221.25
2005	226.13	2010	213.65
2006	226.11	2011	212.38
2007	229.13	2012	213.75
2008	227.93	2013	215.45

The Fund breakdown of the overall wage growth of 1.84% is noted in the table below. The growth in the Water Fund and Municipal Garage is consistent with the added FTE related to the staff reorganizations in these areas:

Fund Breakdown:	FY 2012 Budget	Change	FY 2013 Budget	% Change
General Fund	15,066,340	243,745	15,310,085	1.62%
Water Fund	2,058,650	59,750	2,118,400	2.90%
Sewer Fund	487,125	(6,700)	480,425	-1.38%
Parking Meter Fund	116,575	(1,300)	115,275	-1.12%
Municipal Garage	557,725	40,050	597,775	7.18%
Totals	**18,286,415**	**335,545**	**18,621,960**	**1.83%**

The 2013 Budget for employee fringe benefits expense reflects a $523,690 increase. The following table summarizes this growth:

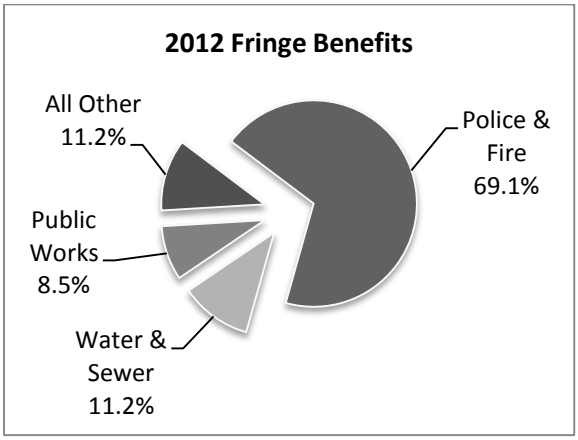
	FY 2012 Budget	Change	FY 2013 Budget	% Change
Health Insurance	2,362,500	133,160	2,495,660	5.6%
Workers Compensation	320,700	-	320,700	0.0%
FICA / Medicare	812,120	21,860	833,980	2.7%
IMRF	939,080	113,610	1,052,690	12.1%
Fire Pension	2,157,000	175,200	2,332,200	8.1%
Police Pension	1,824,000	76,300	1,900,300	4.2%
Other Employee Benefits	402,200	3,560	405,760	0.9%
Total Fringe Benefits	**8,817,600**	**523,690**	**9,341,290**	**5.9%**

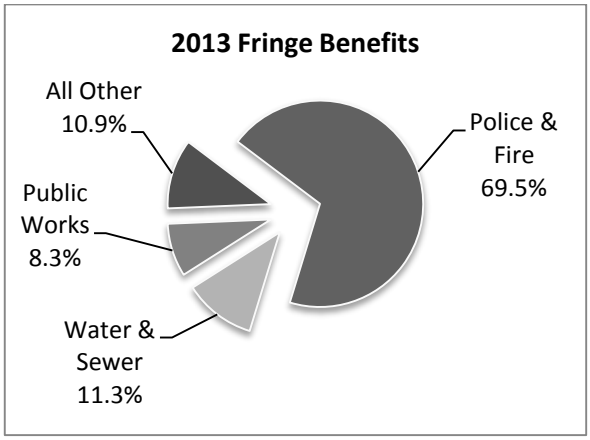
Initial projections for the Village's health insurance provide for a 5.6% increase over the prior year. The increase is attributed to the 4.8% increase in the HMO product and a 6.5%

increase in the Village's PPO product. This is the first time in several years that there has been an increase in the PPO product. As a self-funded product the increase in the PPO is attributed to claims history.

The phasing in of new actuarial assumptions for the police and firefighter pension funds regarding retirement rate and mortality was completed in 2011, but increased retirements in 2011 (beyond actuarial expectations) resulted in the 8.1% and 4.2% growth, respectively, projected for 2013. The IMRF pension growth is still projected to grow in line with the 10% rate cap growth that was elected by the Village following the investment losses in 2008 (absent that capping, rate growth was projected to be 44% in 2010).

While growth in firefighter and police pension contributions has somewhat stabilized, these two contributions still account for more than 45% of the Village's overall fringe benefit expenses. The departmental breakdown of fringe benefits cost is as follows:





Refuse Expense

The Village's solid waste contract with Advanced Disposal Services, formerly known as Veolia Environmental Services, commenced April 1, 2010. During 2009, and prior to the expiration of the old contract, staff from the Village Manager's Office, Finance Department and Public Works Department worked in consultation with the Village Board and its Administration Committee to reach a new agreement that provided for all residents receiving new household waste and recycling carts – "toters" – which would facilitate a change in service from backdoor pickup to curbside collection. During the spring of 2010, the Village and its contractor delivered more than 15,000 new toters to residents in just 5.5 days, and successfully implemented a new collection schedule for all residents. The new system better facilitates recycling, reduces the number of days required to collect all household waste and recycling from five days to just four, and will save the Village approximately $2.2 million over the course of the seven-year contract, when compared to the cost of maintaining the old system of collection. The contract calls for a 3.5% increase in 2013.

Other Operating Expense

The 2013 Budget reflects an increase of 0.15% over 2012. Through staff's diligent efforts, the core services provided to residents, such as the fall leaf collection program and snow removal, will continue to be maintained at their existing service levels with only a de minimis impact to the budget.

Other Non-Operating Expenses

Non-operating expenses represent non-recurring items other than capital outlay. Specific consulting projects or expenses tied to specific grant revenues are examples of these expenses. These items tend to be discretionary in nature and usually are not projected into future budget years. The 2013 Budget projects $201,000 for this category. This is about the same as the $208,000 budgeted in 2012. Much of this budget is attributed to the aforementioned hotel development previously approved by the Village Board.

Capital Expenses

As recommended by the Village Board's Municipal Services Committee and Finance Committee at their joint meeting on September 4, 2012, the 2013 Budget includes the following capital expenditures in the General Fund to preserve and enhance the aesthetics of the Wilmette community that include:

- Road Pavement Improvements ($1.4 million)
- Alley Maintenance and Repair ($1 million)
- Sidewalk Replacement ($75,000)
- Brick Street Maintenance ($40,000)
- Curb Replacement ($35,000)
- Pavement Marking ($20,000)
- Crack Sealing ($10,000)

Beginning in 2007, the Village enacted new revenues that were dedicated to the purpose of funding road improvements. The pavement marking, brick street maintenance and crack sealing programs will be funded by unspent dedicated revenues, and thus do not impact the 2012 tax levy. In 2013, the Village will have $672,000 in projected dedicated revenues that will fund a portion of the $1.4 million street resurfacing program and the entire brick street maintenance, pavement marking, crack sealing, sidewalk and curb replacement programs.

Due to additional 2012 water sales revenue, an additional Water Fund transfer of $100,000 is recommended for 2013 to fund the curb and sidewalk replacements (noted above). It is also recommended that a $300,000 Water Fund transfer be made to the Debt Service Fund to subsidize the early years' interest expense of a new bond issue to fund alley and street improvements in 2013, so as to provide property tax relief in this regard.

The 2013 Budget also includes other large equipment purchases required to maintain the Village's core services. These include:

- Mobile Truck Lift and Pad ($115,000)
- Village Hall Boiler Replacement ($160,000)
- Lighting Replacement ($65,320) – contingent on grant funding
- Street Light Pole Painting ($12,500)
- Computer Workstation/Laptop Replacement ($17,200)
- Squad Car Replacement ($30,000)
- Roof Repairs ($40,000)
- EMS Paperless Reporting System ($15,000)
- Toxic gas Monitoring ($5,000)

The following discussion highlights substantial changes to the operating budgets from those presented in the 2012 Budget, in additional to identifying other key items that will be funded in 2013 by department:

Village Manager's Office

The 2013 Budget provides for the same service level as 2012. Of note is that in late 2012, an employee was transferred from the Public Works Department to be shared between the Manager's Office and the Police Department. While this transfer increased headcount, this move had a negligible impact on the personnel expense.

Information Services

The 2013 Budget provides $17,200 for computer replacements which will allow for the replacement of 30 desktop computers and one laptop. An additional $12,000 was added to provide for the replacement of two mobile computers in the Police Department squad cars.

Finance

The 2013 Budget provides for a part-time Accountant position. The part-time Accountant will work alongside the new Finance Director for a period of time to help acclimate the new Director to the Village's processes and procedures, specifically its budget, year end process and audit preparation. Finance Department staffing levels will be reviewed as part of the 2014 Budget.

Law

In 2010, the Village privatized its general legal counsel functions and a one-year retainer agreement was reached with Raysa & Zimmerman, LLC, to provide for the Village's general legal services. This resulted in a significant savings for the Village. In April of 2012 the Raysa & Zimmermann firm merged with Tressler, LLP. The Village is pleased with the Corporation Counsel Michael F. Zimmermann's performance and has reached an agreement to extend the retainer agreement at an increase of 3.5%. The

increase includes two components; an increase of approximately 1.5% due to increased workload specifically related to purchasing, and a 2% rate adjustment.

Community Development

The 2013 Budget provides funding to continue the outsourcing of plumbing inspectional services. The Budget continues to recognize that there will be fees associated with the previously approved Marriott hotel development of approximately $50,000 for the permit review and inspectional services related to the development. If the project does not move forward in 2013, this amount would be eliminated. The 2013 Budget also includes $20,000 for business development activities and $40,625 for Holiday Lighting that had been transferred from the Public Works Budget in 2012 to more accurately reflect the Village's investment in the business community.

Police

The 2013 Budget provides funding for the purchase of a new police squad to maintain the replacement cycle as well as the maintenance funds needed for the 911 emergency dispatch system.

Fire

The 2013 Budget includes $15,000 to purchase and install an EMS paperless reporting system as required by the supervising hospital, $9,500 to replace deteriorated fire hose, $5,500 to begin a replacement program for toxic gas monitors, and $1,500 to replace the oxygen filling system. Those accounts that were added and/or modified as part of the 2012 Budget are due to the transfer of emergency vehicle maintenance from the Fire Department to Public Works Department. Of note is the addition of a line item of $130,200 for Automotive Expense.

Public Works

Expenses related to removal of ash trees infested with the Emerald Ash Borer (EAB) will remain at $100,000 in 2013. Additionally, the 2013 Budget includes $115,000 for a mobile truck lift and the concrete pad needed to support the lift. The 2013 Budget includes those accounts added and/or modified as part of the 2012 Budget process to reflect the transfer of emergency vehicle maintenance from the Fire Department to Public Works Department. This includes adding an additional mechanic and increases in the Contractual Emergency Vehicle Maintenance account.

Boards and Commissions Budgets

The 2013 Budget provides $48,000 to fund the Housing Assistance Program (HAP) and $23,200 to fund the Human Relations Commission. The Human Relations Commission Grant Program will continue to be subsidized through the use of Clampitt Estate Funds and housing funds will be partially subsidized ($20,000) from the Village's affordable housing escrow account. All other funded items are budgeted at 2012 levels.

611 Green Bay Road

In 2011, the Village purchased the property at 611 Green Bay Road for $3,675,000. This was financed with a line of credit. The Village has reached an agreement to sell the property for $4 million to a private sector developer, subject to certain zoning and other contingencies, during 2013. Due to the anticipated sale of the property, no funds are budgeted for holding costs.

Future Years

Projections for 2014 and 2015 are contained with this submittal. While projected revenue growth will meet the expense growth suggested in these analyses, minimal capital expenses ($100,000) have been factored in to the expense assumptions. The revenue growth also assumes tax levy increases for the 2013 (3.39%) and 2014 (3.07%) levies.

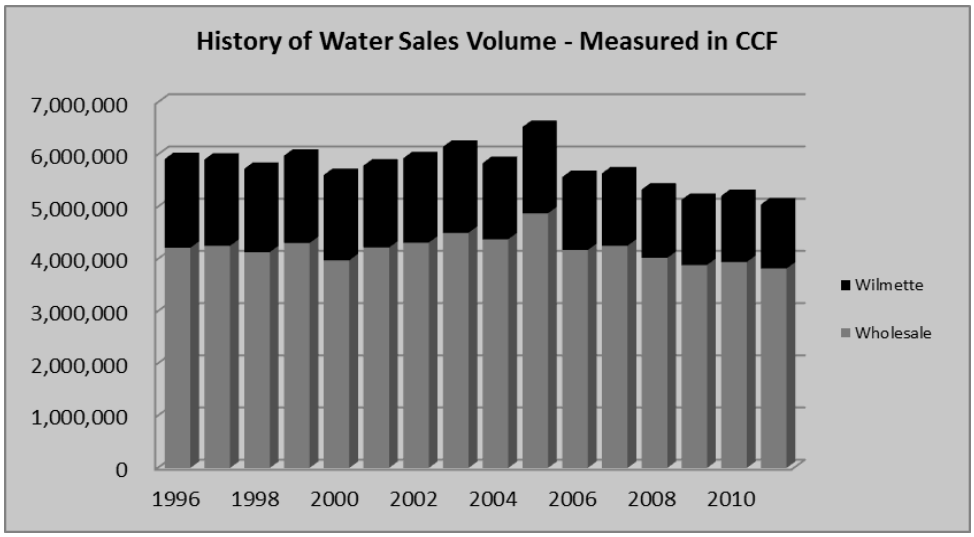
While the staff will continue to work on holding down operating costs, additional borrowing may be necessary to fund future capital expenses (further increasing the levy projections). Alternatively, identifying new revenues or determining acceptable levels of service reductions may factor into future budgets. These policy decisions will likely be contingent on the economic conditions over the next three years.

2013 WATER & SEWER FUND BUDGETS

The Village maintains two enterprise funds that account for the provision of water and sewer services to the residents of the Village. All activities necessary to provide such services are accounted for in this fund.

Discussion of Water/Sewer Fund Revenues

The Water and Sewer funds are intended to be self-supporting funds through the revenues received from wholesale water sales to the Village of Glenview and to the Illinois American Water Company, along with the water and sewer fees charged to the residents of Wilmette. Over the past several years, water and sewer revenues have declined significantly due to lower than projected water consumption. Beginning in 2010 the Budget assumed a reduction in average consumption for both water and sewer to better match the revenues derived from actual usage and to reflect long-term trends. Reductions in projected consumption continued in 2011 and 2012. For 2013, the assumption for an average quarterly bill is 32 hundred cubic feet (ccf) for both water and sewer (for 2012 it was 32 ccf for sewer and 33 ccf for water). This reflects a 20% reduction from expected usage in 2004.



The above chart illustrates actual sales from 1996 through 2011. Following drought conditions in 2005, a steady decline has occurred through 2011. The sales volume projections that were reduced in 2010 through 2012 appear to be closer to an average consumption projection. The projected quarterly usage of 32 ccf will achieve the Staff's goal in setting the projection for sales volume to a target that should be met 70% to 80% of the time (as opposed to an ***average*** projection which would only be met 50% of the time). This methodology should allow for greater stability of water and sewer rates.

Drought conditions in 2012 resulted in additional sales revenue (projected at $405,000 above budget). It is expected that sales revenue for 2013 and beyond will reflect more typical weather conditions.

Water Rate

Drought conditions were prevalent during the summer of 2012. This was the first instance of such weather conditions since 2005. With increased summer water consumption, 2012 wholesale water sales are expected to be $230,000 over the budgeted projections and residential sales are expected to be $175,000 more than budget.

The bi-annual wholesale water rate recalculation will be done for 2013 and 2014 (per contract) and the rate is projected to increase 5%. Additionally, in November 2013, a ten year set-aside period will end for water plant improvements that were financed by the Village of Glenview. When this occurs, and the improvements are factored into the rate calculation, another 5% rate increase is expected to be in effect for 2014 and 2015.

With additional revenue in 2012, the Village was able to speed the replacement of its older failing water meters with electronic meter reading systems. Additionally, Staff is recommending a $300,000 transfer to the Debt Service Fund (discussed on page 16) and another $100,000 transfer to the General Fund in 2013 to be used for curb and sidewalk replacements.

With the Water Fund Reserve above its recommended minimum level, the additional wholesale revenue in 2013 will finance an initial year of a water main replacement program at $440,000 and another $335,000 in capital expenses – with **no projected increase in the water rate for the second straight year (after ten years of rate increases prior to 2012)**. There are no projected residential rate increases projected through 2015 at this time.

Sewer Rate

Also for the second consecutive year, Wilmette residents will see no increase in the sewer rate. Prior to the 2011 year-end, the Village refinanced the Water and Sewer Fund portion of the Series 2002 Bond Issue as well as the first four sewer improvement loans from the Illinois Environmental Protection Agency (IEPA) that initiated in 1994 through 1997. This refinancing produced economic savings of nearly $800,000 (from lower interest rates) but the greatest immediate benefit to the Sewer Fund is the significant reduction in debt service expense. This produced cash flow savings of $3.6 million through 2016 which will provide for an adequate Sewer Fund reserve balance along with significant capital improvements.

Discussion of Expense Categories

Total operating expenses in the Water Fund are projected to increase about $350,000 (5%) while total operating expenses in the Sewer Fund are expected to increase by $309,000 (12.3%). These increases are discussed below:

Personnel

The personnel assigned to Water and Sewer Funds are charged with maintaining the Village's water and sewer mains in addition to operating the Village's Water Plant. The number of authorized positions in the proposed 2013 Budget remains the same as in place for 2012 at 16.80 full time equivalents (FTE) at the Water Plant and 12 FTE for the Water Distribution/Sewer staffing.

Water Fund personnel expense reflects an $115,800 increase (4.1%). This reflects salary growth of 2.9% in conjunction with fringe benefit growth for increases in health insurance costs and the IMRF pension costs noted previously. The Sewer Fund personnel expense is projected to grow by about $5,700 (.8%) reflecting 1.4% wage savings from a staff reorganization in Public Works with the same pay plan and fringe benefits increase as in the Water Fund.

Other Operating Expense

The Water Fund Other Operating Expense reflects a nominal $150 increase from the 2012 Budget and other operating expenses in the Sewer Fund are budgeted with a $16,500 decrease in 2013.

Debt Service Expense

With the refinancing of the Sewer Fund debt discussed above, projected debt service payments for 2013 total $1,781,300. This is an increase of $319,900 over 2012 but is still well below 2011 debt service of $2,965,300. This reduced level of debt service will enable the continuation of the Sewer capital program discussed below. Water Fund debt service reflects an $84,000 increase that is consistent with previous projections.

Capital Expenses

As recommended at the joint meeting of the Municipal Services and Finance Committee, the following capital expenditures were included in the 2013 Water and Sewer Fund Budget to maintain the Village's water and sewer infrastructure:

Sewer Fund

- Manhole Rehabilitation $1,500,000
- Harms Road Pump Station $1,250,000
- Sewer Lining & Rehab $ 900,000
- Separate Sewer Area Capacity Improvements $ 800,000
- Princeton Pl. Pump Station and Storage $ 457,000
- Sewer Maintenance $ 325,000
- Sewer Main Repairs $ 300,000
- Water /Sewer Backhoe $ 125,000*
  *split with Water Fund ($62,500)
- Pump Station Flap Valve $ 23,000

Water Fund

- Water Main Replacement Program $440,000
- Distribution Main Valve Replacements $122,000
- Building Improvements $120,000
- Convert High Lift Pump to variable speed $100,000
- Tank Maintenance $ 60,000
- Water Meter Replacement Program $ 33,000
- Rebuild High Lift Pumps $ 30,000

A bond issue will be considered in the first half of 2013 to be used toward additional sewer and water improvements noted in the Village's Capital Improvements Plan to be accomplished in 2014 and 2015.

Future Years

Complete long range cash flows are included in this budget through the 2015 fiscal year. Revenues provide for no residential rate increases through 2015. The wholesale rate is projected to increase by 5% in 2013 and again in 2014 as the contract will call for rate recalculations. It is expected that the Water and Sewer Funds' reserve balances will be maintained above the recommended minimum level into the future.

Acknowledgements

The process of developing the Village of Wilmette's budget is the annual opportunity we have to contemplate the Village's past, present and future. In a cooperative process that brings the public officials and public employees together for the common good, we reflect on the Village's history and the services we have provided in the past, look forward to the Village's needs in the future, and bridge those today with a budget that provides the path from past to future.

The annual Budget is the Village's "most important document." It not only defines all we do as an organization, it is a statement of our values, a demonstration of our capabilities, and a guidebook to what we intend to achieve.

We have worked continuously to make the Village leaner, more efficient, more nimble in reacting to economic changes and more focused on its core functions. These values are demonstrated in the latest in a series of budgets that maintains services while reducing staffing levels to those of the mid-1990s. We demonstrate our capabilities by finding ways to do more with less, and by funding investment in public works and public safety notwithstanding diminished resources. We demonstrate what we intend to achieve through commitment to better public infrastructure, improved management of public assets, and more efficient use of public resources.

We also recognize the importance of this undertaking by treating each year's Budget as a living document that must continuously be improved throughout the course of the year. This requires the continuous effort of all the Village staff, whose good work touches the entire community every day. I am very proud of all the members of the staff, who continue to serve Wilmette with professionalism and skill.

To each of the Village's department heads, I remain grateful for your skill and leadership in another difficult year, and for your hard work in preparing our Budget.

I would also like to express my sincere gratitude to each of the Village's elected public officials. All of the members of the management staff and the budget team benefit every day from your collective support, guidance and confidence. Your example to the community of thoughtful, respectful and informed discussion and decision-making is appreciated and respected by all of the Village staff.

I wish to express my sincere gratitude to the Village's Budget Team: Ms. Gargano, Mr. Amoruso, Mr. Prejzner and the entire Manager's Office staff. Only those who have been part of such a complex undertaking can adequately appreciate both its importance and the dedication it takes to produce the finished product.

Finally, I wish to specifically recognize Finance Director Robert N. Amoruso. For more than 30 years, he has devoted himself to the Village of Wilmette, and served with great distinction as its Finance Director and key member of the Budget Team. During his tenure, the Village has modernized all its accounting and budget functions several times over, has consistently received awards from the Government Finance Officers Association for

Distinguished Budget Presentation and its Certificate of Achievement for financial reporting, and consistently received Aaa bond ratings. He has been colleague, teacher and friend to all the members of the management staff. This 2013 effort represents Bob's final budget as he retires from the position of Finance Director, and all of his friends and colleagues will certainly join me in thanking him for all that he has done for Wilmette, and in wishing him all the best in the future.

Respectfully submitted,

Timothy J. Frenzer
Village Manager

Village of Wilmette 2013 Budget
Fee Schedule

*Reflects 3% fee indexing for permit and planning fees consistent with personnel expense

	2009 Budget	2010 Budget	2011 Budget	2012 Budget	2013 Proposed	% Increase from 2012
Fines:						
Parking Fines	$25	$35	$35	$35	$35	0%
Returned Checks	Greater of $25 or 10% of amount of NSF check	Greater of $25 or 10% of amount of NSF check	Greater of $25 or 10% of amount of NSF check	Greater of $25 or 10% of amount of NSF check	Greater of $25 or 10% of amount of NSF check	0%
Licenses:						
Sales of Vehicle Licenses	$80	$80	$80	$80	$80	0%
Truck Licenses	$95	$95	$95	$95	$95	0%
Sales of Taxi Licenses	$80	$125	$125	$125	$125	0%
Business Licenses	$80/$160/$235	$80/$160/$235	$80/$160/$235	$80/$160/$235	$80/$160/$235	0%
Late Fee- Business Licenses	n/a	$160/$320/$470	$160/$320/$470	$160/$320/$470	$160/$320/$470	0%
Contractor Licenses	$50	$75	$75	$75	$75	0%
Liquor Licenses	From $1,000 to $5,000	From $1,000 to $5,000	From $1,000 to $5,000	From $1,000 to $5,000	From $1,000 to $5,000	0%
Food Handler's License	$130/$195/$255	$175/$305/$435	$175/$305/$435	$175/$305/$435	$175/$305/$435	0%
Temporary Food Event	n/a	$25 / $50	$25 / $50	$25 / $50	$25 / $50	0%
Late Fee- Temporary Food Event	n/a	n/a	$50 / $100	$50 / $100	$50 / $100	0%
Permits:						
*Building Permits	$17.38/k + $33 inspection	$17.90/K + $35 inspection	$18.45/K + $36 inspection	$19/K + $37 inspection	$19.57/K + $38 inspection	3%
*Right of Way Permits	$54	$55	$57	$59	$60	3%
*Electric Permits	Base of $40 + fee / service install.	Base of $40 + fee / service install.	Base of $41 + fee / service install.	Base of $42 + fee / service install.	Base of $43+ fee / service install.	3%
*Plumbing Permits	Base of $39 + $7.00 per fixture	Base of $40 + $7.00 per fixture	Base of $41 + $7.00 per fixture	Base of $42 + $7.00 per fixture	Base of $43 + $7.00 per fixture	3%
*Dumpster Permits	$39	$40	$41	$42	$43	3%
*Fence Permits	$33	$35	$36	$37	$38	3%
*Roof Permits	$33	$35	$36	$37	$38	3%
*Tent Permits	$66	$70	$72	$74	$76	3%
*Swim Pool Permit Fee	$16.80 per $1,000 valuation	$17.90 per $1,000 valuation	$18.45 per $1,000 valuation	$19 per $1,000 valuation	$19.57 per $1,000 valuation	3%
*Private Spa Permit Fee	$16.80 per $1,000 valuation	$17.90 per $1,000 valuation	$18.45 per $1,000 valuation	$19 per $1,000 valuation	$19.57 per $1,000 valuation	3%
*Grading Permit	New Homes- $200; All Other- $100	New Homes- $205; All Other- $105	New Homes- Village Cost + $211; All Other- $108	New Homes- Village Cost + $222; All Other- $113	New Homes- Village Cost + $228; All Other- $117	3%
*Demolition Fee - Prin	$1,945	$2,005	$2,065	$2,127	$2,191	3%
*Plan Review Fees, Res	$69 / $103 / $172	$70 / $105 / $180	$72 / $108 / $185	$74 / $111 / $191	$76 / $115 / $196	3%
*Plan Rev Fees, Comm	$172 / $276	$185 / $285	$190 / $294	$191 / $303	$196 / $312	3%
*Inspections	$33	$35	$36	$37	$38	3%
*Permit Penalties	$131 or 50%	$135 or 50%	$140 or 50%	$144 or 50%	$149 or 50%	3%
*Tapping fees	Village cost + $39	Village cost + $40	Village cost + $41	Village cost + $42	Village cost + $43	3%
*Water meter fees	Village cost + $39	Village cost + $40	Village cost + $41	Village cost + $42	Village cost + $43	3%
*Construction water fees	$1.31 / $0.66	$1.35 / $0.70	$1.39 / $0.72	$1.43 / $0.74	$1.47 / $0.76	3%
*Fire Plan Review	$150	$150	$155	$160	$164	3%
Planning and Zoning Filing Fees:						
*ZBA/ARC/PC fees	$106-$657	$110-$690	$113-$711	$116-$732	$120-$754	3%
*Temp Use-six days +	$106	$110	$113	$116	$120	3%
*ARC-appear certificate	$106	$110	$113	$116	$120	3%
Service Charges:						
Refuse Charges	$17 / month	$19.50 / month	$20.20 / month	$20.90 / month	$21.63 / month	3.5%
Ambulance Transport Fees	BLS $450/ALSI $550/ALSII$700 - plus mileage $5.00	BLS $450/ALSI $550/ALSII$700 - plus mileage $6.87	BLS $450/ALSI $550/ALSII$700 - plus mileage $7.50	BLS $450/ALSI $550/ALSII$700 - plus mileage $7.50	BLS $450/ALSI $550/ALSII$700 - plus mileage $7.50	0.00%
Burglar & Fire Alarm Service	Scaled Rate- Average is $100	Scaled Rate- Average is $100	Scaled Rate- Average is $100	Scaled Rate- Average is $100	Scaled Rate- Average is $100	0.00%
*Elevator Inspections	$66	$70	$72	$74	$76	3%
*Elevator Plan Rev Fee	$16.80 per $1,000 valuation	$17.90 per $1,000 valuation	$18.45 per $1,000 valuation	$19 per $1,000 valuation	$19.57 per $1,000 valuation	3%
Yard Waste Stickers	$2.25 per sticker	$2.25 per sticker	$2.25 per sticker	$2.25 per sticker	$2.25 per sticker	0%
Vehicle Fuel Tax	0.01 cent per gallon	0.01 cent per gallon	0.01 cent per gallon	0.01 cent per gallon	0.01 cent per gallon	0%

WILMETTE COMMUNITY PROFILE

The Village has long been known as one of the most prestigious residential areas in the Chicago metropolitan area. It is one of the eight Chicago suburban communities fronting on Lake Michigan and collectively referred to as "the North Shore." In addition to its lake front amenities with fine parks, recreational facilities and prominent schools, the transportation arteries serving the Village are outstanding.

History

The French trader Antoine Ouilmette settled in the area in the late 1790s. The development of Wilmette commenced in 1839 after the family of French trader Antoine Ouilmette abandoned land granted to them in appreciation of Mr. Ouilmette's efforts in settling the Indian wars. The land fronted on Lake Michigan in what is now Wilmette. The railroad was built through Wilmette in 1854. In 1872, the Village of Wilmette was incorporated and included approximately 525 acres. The area to the west of Wilmette was settled by immigrant farmers from Trier, Germany. That area was incorporated in 1874 as the Village of Gross Point. In 1919, the Village of Gross Point dissolved and much of it was annexed to Wilmette in 1924. The last significant annexation occurred in 1926 and included the area that is just west of what is now the Edens Expressway (Interstate 94).

Location

The Village of Wilmette is located approximately 15 miles north of downtown Chicago in New Trier Township with a small portion in Northfield of Cook County. The Village extends approximately five miles west from Lake Michigan and is approximately one mile wide (its area is 5.4 square miles). Its municipal neighbors include Evanston and Skokie to the south, Glenview to the west and Kenilworth and Northfield on the north. The Village of Winnetka and part of the western boundary of Wilmette are separated by an unincorporated, residential area.

Population

Wilmette is home to an estimated 27,087 people (2010 Federal Census). Children and youth aged 17 and younger make up 30% of the population. Persons age 65 and above, are 17% of the population. The median age is 44.8 years. People of Asian ethnicity make up 11% of the population while the Hispanic and African American population of Wilmette is 3.3% and .8%, respectively, of the total population. Wilmette's population is educated with 71% of the population 25 years and older having a Bachelor degree or higher.

The Jurisdictional Statistics Tab contains more general information regarding size, development, and infrastructure of the Village, a list of other governmental units serving the Village, and a list of the principal property tax payers.

BUDGET FORMULATION PROCESS

Overview

The Village of Wilmette's budget, when adopted by the Village President and Board of Trustees, becomes the official financial plan for the Village's operating departments. Consequently, this makes preparation of the budget one of the most important administrative duties performed each year. The information included in this section is designed to provide residents, elected officials and employees with an overview of the budget formulation process. Since the budgetary process involves all operating departments, advisory boards and commissions and Village Board members, this summary does not include every aspect of the budget formulation process. However, it can be used as a guide in understanding how the Village creates its annual budget.

The Village takes a collaborative approach to budget development that begins each July when the Village staff meets to review the budget schedule and discuss issues regarding the coming fiscal year. The budget process ends after the Village Board conducts a series of public meetings to review the proposed budget and approves the appropriations ordinance. Below is the schedule for the preparation of the 2013 fiscal year budget:

2013 Budget Formulation Process (All referenced activities occurred in 2012)

1. **Quarterly Financial Review – May 21**
   At the Quarterly Financial Review the Village Board meets, sitting as a Committee of the Whole, to review first quarter budget performance, preliminary personnel projections for the upcoming budget year, establishes tax levy parameters for the upcoming budget year and establishes water and sewer rate parameters for the upcoming budget year.

2. **Budget preparation papers distributed - June 13**
   Village staff responsible for the development of program budgets received packets detailing the budget schedule from the Budget Team (consisting of senior staff in the Village Manager's Office and the Finance Department).

3. **Proposed department budgets submitted to Budget Team - July 27**
   Departments submit their proposed budgets to the Budget Team inclusive of activity measures, objectives and accomplishments, capital improvement modifications, account justifications, personnel change requests, and other "additional requests," which are requests outside of the normal annual operating expense of the program.

4. **Review of Ten–Year Capital Improvement Program – September 4**
   The Municipal Services Committee and Finance Committee of the Village Board jointly reviewed the ten-year capital improvement program and made recommendations to the full Village Board regarding projects to be funded in the upcoming budget year.

5. **Department heads meet with Budget Team - September 10 through September 14**
   The Budget Team meets with department representatives to review the department's budget proposal.

6. **Budget presented to Village Board of Trustees - October 9**
   Once staff completes its review and revises the proposed budget accordingly, it is presented to the Village Board. By ordinance, the proposed budget must be presented by the Village Manager at a regular meeting of the Village Board. The proposed budget is also made available for public inspection at the local library and the Village Hall at this time.

7. **Village Board budget meeting - October 15**
   The Village Board, meeting as a Committee of the Whole, schedules as many as four public meetings to review the proposed budget with subsequent meetings held as needed to finalize any remaining matters that arise during the first meeting. In 2012, only one budget meeting was necessary to finalize the 2013 budget. The Quarterly Financial Review and Capital Improvement Program meeting referenced above provided a framework from which Village staff worked when drafting the 2013 Budget.

8. **Introduction and adoption of the appropriations ordinance - November 13 and November 27**
   The adoption of the appropriations ordinance is a two-step process that involves action at two separate regular Village Board meetings. The appropriation ordinance is introduced at the first meeting. The ordinance that is introduced is drafted from the originally submitted budget along with any changes that the Village Board recommended during the aforementioned Committee of the Whole meetings. The second regular Village Board meeting is designated as a public hearing as required by State statute and is the final opportunity to receive final public input regarding the budget. It is at the second meeting that the budget is passed into law.

9. **Introduction and adoption of tax levy-November 27 and December 11**
   The adoption of the tax levy is a two-step process that involves action at two separate Village Board meetings. The tax levy is introduced at the first meeting, which coincides with the adoption of the appropriations ordinance. The tax levy ordinance is adopted by the Village Board at the second meeting. This is the final opportunity to receive public input regarding the levy. By Statute, the tax levy must be filed with Cook County by the fourth Tuesday in December.

Under the Illinois Municipal Code, once adopted, the appropriations ordinance cannot be increased without a public petition or referendum within the community. A supplemental appropriation ordinance may be adopted if unexpected or unanticipated revenues are received. Such an ordinance would follow the same procedural guidelines as noted above. The Village Board may transfer appropriations within a fund through the passage of a transfer ordinance.

The Village, as a “Home Rule” unit of government, has additional authority beyond that governed by the Illinois Municipal Code. Accordingly, the Village has developed a procedure so that transferring appropriations is unnecessary. If any one of the five expense categories (defined as personnel, contractual services, commodities, other expense, and capital outlay) in a budget program is going to exceed its budget, the Village Board approves a budget variance report. In this report, staff will identify savings in other areas or note whether unanticipated revenue will offset the item that will be over budget. Using this system, the Village has never needed to change its adopted appropriations ordinance.

FUND DESCRIPTION AND PRESENTATION

The financial transactions of the Village are reported in individual funds. Funds are organized into three categories: governmental, proprietary, and fiduciary. Additionally, under GASB Statement No. 34, funds within these categories are considered major or nonmajor. A fund is considered major if it is the primary operating fund of the Village or meets the following criteria:

> Total assets, liabilities, revenues, or expenditures / expenses of an individual governmental or enterprise fund are at least 10% of the corresponding total for all funds of that category or type, and
>
> Total assets, liabilities, revenues, or expenditures / expenses of an individual governmental or enterprise fund are at least 5% of the corresponding total for all governmental and enterprise funds combined.

Governmental Funds

The Village maintains the following governmental funds:

General fund is the general operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund. For its size and as the primary operating fund of the Village, it is a major fund.

Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. Following the close out of the Village's War Memorial Fund in 2006, the Village maintains only one special revenue fund. The Motor Fuel Tax (MFT) Fund accounts for the revenues and expenditures for the operation and maintenance of street and storm water programs and capital projects authorized by the Illinois Department of Transportation (IDOT). Financing is provided by the Village's share of State motor fuel tax. Under the aforementioned guidelines, the MFT Fund is considered nonmajor.

Debt service funds are used to account for the periodic payment of principal and interest on general long-term debt. The Village maintains one debt service fund, which accounts for the accumulation of monies for the payment of general obligation debt service. This fund meets the guidelines to be classified as major.

Capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by business-type/proprietary funds). The 2007 and 2009 bond issues will not be closed out at the end of 2012. The 2007 and the 2009 bond issues are both pending a final invoice from the State for the Sheridan Road project. The $1.5 million 2010 issue will also not be closed out at the end of 2012 with about $300,000 encumbered at year-end for Police 911 system improvements. In 2013 a new $1 million debt issue for alley improvements will be accounted for through the Capital Projects Fund. The cumulative bond issues are expected to meet the guidelines for a major fund.

Proprietary Funds

The Village maintains the following proprietary funds:

Enterprise funds are required to account for operations for which a fee is charged to external users for goods or services and the activity is (a) financed with debt that is solely secured by a pledge of the net revenues, (b) has third party requirements that the cost of providing services, including capital costs, be recovered with fees and charges, or (c) establishes fees and charges based on a pricing policy designed to recover similar costs.

The Village maintains two major proprietary funds, the Water Fund and the Sewer Fund, which accounts for the provision of water and sewer services to the residents of the Village. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service, billing and collections.

The Village also maintains a Parking Meter Fund, which accounts for all activity necessary for provision of parking in the Village, including, but not limited to, administration, operations, maintenance, financing and related debt service, billing and collections.

Internal Service funds are used to account for the financing of goods or services provided by an activity to other departments, funds or component units of the District on a cost-reimbursement basis. The Village maintains four internal service funds, the Municipal Garage Fund, the Employee Insurance Fund, the Workers' Compensation Fund, and the Illinois Municipal Retirement Fund (IMRF).

Fiduciary Funds

The Village budget contains the following fiduciary funds:

Two **Pension Trust Funds** are used to account for assets held in a trustee capacity by the Village for pension benefit payments. The Police Pension Fund accounts for the accumulation of resources to pay retirement and other related benefits for sworn members of the Village's police force. The Firefighters' Pension Fund accounts for the accumulation of resources to pay retirement and other related benefits for sworn members of the Village's Fire Department.

The Village's Section 105 Sick Leave Fund is technically an internal service fund under GAAP guidelines. The Village budget treats this as a fiduciary fund as its long term goal is the accumulation of resources to fund qualifying retirees' unused sick leave benefits. It does not meet GAAP guidelines for fiduciary funds as the assets are not maintained in a separate trust.

Village of Wilmette Fund Accounts

The Village's budget is presented as funds. For Wilmette, the funds that are budgeted are listed below by fund type and fund classification. There are three fund types in the budget: 1) Governmental fund types; 2) Proprietary fund types; and 3) Fiduciary Fund Types. Within those three types are the classifications as shown below with the name of the budgeted funds within those classifications also noted.

GOVERNMENTAL

General Fund

Debt Service Funds
- General Debt
- Water
- Sewer

Special Revenue Fund
- Motor Fuel Tax (MFT)

Capital Projects Funds

PROPRIETARY

Enterprise Funds
- Water
- Sewer
- Parking Meter
  - Village Center
  - Chicago Transit Authority (CTA)
  - Burmeister

Internal Service Funds
- Municipal Garage
- Employee Insurance
- Workers' Compensation
- Illinois Municipal Retirement Fund (IMRF)
- Section 105

FIDUCIARY

Pension and Trust Funds
- Firefighter's Pension Fund
- Police Pension Fund
- Clampitt Estate Fund
- Motor Fuel Tax

Department/Division and Fund Relationship Summary

General Fund & Capital Projects:
- Administration
- Cable
- Community Development
- Information Services
- Finance
- Fire
- Health
- Law
- Museum
- Police

General Fund, Capital, MFT, Sewer, & Water:
- Engineering
- Public Works
- Water Plant

General Fund, Clampitt, & Affordable Housing:
- Housing Assistance Program
- Human Relations Commission
- Misc. Boards and Commissions

BASIS OF BUDGETING

The budget for the Village of Wilmette is prepared using a current financial resources measurement focus for all funds. With this measurement focus only current assets and current liabilities are reflected as components of working cash. Long-term debt and fixed assets are not considered components of working cash, however current year debt service and capital purchases are reflected as budgetary expenditures.

The modified accrual basis of accounting is used for all funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they become measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period. For budget purposes, the Village uses a time frame of within 30 days of year-end to meet the availability standard.

Expenditures are recorded when the related fund liability is incurred. Principal and interest on long-term debt are recorded as liabilities when due or when amounts have been accumulated in debt service reserves for payments to be made early in the following year. The Village uses encumbrances in its budgetary accounting. These amounts are considered unavailable from a working cash perspective.

The availability standard used for audited financial reporting (prepared using generally accepted accounting principles (GAAP)) uses a longer time frame, which accounts for those assets and liabilities not reflected in working cash that are reflected in Fund Balance or Retained Earnings. Following this narrative is a reconciliation of the December 31, 2006 through December 31, 2011 audited GAAP Fund Balances to the budgetary basis working cash balances for the General Fund, General Capital Projects, Water Fund, Water Capital Projects and Sewer Fund. In the other funds, working cash does not differ substantially from Fund Balance.

Village of Wilmette FY 2013 Budget
Basis of Budgeting

Reconciliation of GAAP Basis Fund Balance to Budgetary Basis Reserve Balance

	General Fund					
	12/31/06	12/31/07	12/31/08	12/31/09	12/31/10	12/31/11
Fund Balance (GAAP basis)	7,009,303	7,686,284	6,631,368	5,067,636	5,356,075	5,534,821
Less assets considered unavailable from a budgetary basis perspective:						
Unbilled Water / Sewer accounts receivable	(120,000)	(126,000)	(141,000)	(150,000)	(164,000)	(171,000)
Sales tax receivable	(945,000)	(1,014,800)	(880,300)	(835,400)	(877,200)	(831,700)
Utility tax receivable	(437,835)	(516,246)	(444,192)	(470,228)	(446,127)	(418,528)
Cable TV franchise fee receivable	(80,889)	(90,867)	(100,219)	(100,712)	(116,774)	(116,774)
E-911 Surcharge receivable	(24,087)	(23,745)	(23,299)	(22,049)	(21,385)	(21,385)
Other accounts receivable	(38,594)	(28,595)	(31,779)	(32,538)	(17,137)	(11,538)
Plus Liabilities not considered current from a budgetary basis perspective:						
Less Fund Balance considered unavailable from a budgetary basis perspective:						
Road Program escrow	-	(492,847)	(984,584)	(469,008)	(348,250)	(211,238)
Affordable Housing escrow	-	(76,661)	(78,042)	(88,430)	(68,782)	(49,020)
Notes receivable	(320,565)	(255,000)	(220,000)	(180,000)	(40,000)	(20,000)
Restricted assets	(119,199)	(117,319)	(110,436)	(101,948)	(83,363)	(64,654)
Reserve for encumbrances	(198,872)	(242,326)	(6,850)	(14,668)	(9,541)	(227,056)
Reserve Balance (budgetary basis)	**4,724,262**	**4,701,878**	**3,610,667**	**2,602,655**	**3,163,516**	**3,391,928**

Village of Wilmette FY 2013 Budget
Basis of Budgeting

Reconciliation of GAAP Basis Fund Balance to Budgetary Basis Reserve Balance

General Capital Projects					
12/31/06	**12/31/07**	**12/31/08**	**12/31/09**	**12/31/10**	**12/31/11**
1,816,076	8,644,739	4,248,579	1,383,335	2,492,901	675,683
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
(223,965)	-	(461,330)	-	-	(26,523)
1,592,111	**8,644,739**	**3,787,249**	**1,383,335**	**2,492,901**	**649,160**

Village of Wilmette FY 2013 Budget
Basis of Budgeting

Reconciliation of GAAP Basis Fund Balance to Budgetary Basis Reserve Balance

	Water Fund					
	12/31/06	12/31/07	12/31/08	12/31/09	12/31/10	12/31/11
Fund Balance (GAAP basis)	15,371,978	15,523,671	14,989,080	14,903,625	15,230,162	15,498,926
Less portion dedicated for Water Fund Capital Projects	(4,878,339)	(4,201,206)	(1,796,024)	(1,331,629)	(2,018,062)	(1,110,255)
Less assets considered unavailable from a budgetary basis perspective:						
Unbilled Water / Sewer accounts receivable	(236,000)	(290,000)	(352,000)	(393,000)	(409,000)	(377,000)
Less:						
Fixed Assets and deferred bond issue discounts	(30,884,177)	(31,180,856)	(32,854,656)	(32,610,319)	(31,963,336)	(31,926,383)
Plus Liabilities not considered current from a budgetary basis perspective:						
Accrued vacation	118,800	140,300	136,800	143,200	136,250	133,550
Bonds payable	21,320,000	20,880,000	20,215,000	19,550,000	20,075,000	19,575,000
Less Fund Balance considered unavailable from a budgetary basis perspective:						
Reserve for encumbrances	(108,942)	(13,145)	-	-	-	-
Reserve Balance (budgetary basis)	**703,320**	**858,764**	**338,200**	**261,877**	**1,051,014**	**1,793,838**

	Sewer Fund					
	12/31/06	12/31/07	12/31/08	12/31/09	12/31/10	12/31/11
Total Net Assets (GAAP basis)	19,476,330	20,363,989	21,358,000	22,329,841	23,907,860	25,503,818
Less portion dedicated for Water Fund Capital Projects	(493,694)	(2,229,642)	(1,350,622)	(1,260,694)	(2,370,242)	(746,718)
Less assets considered unavailable from a budgetary basis perspective:						
Unbilled Water / Sewer accounts receivable	(401,000)	(440,000)	(463,000)	(513,000)	(539,000)	(520,000)
Less:						
Fixed Assets and deferred bond issue discounts	(39,444,167)	(40,015,356)	(40,193,936)	(41,003,640)	(40,885,053)	(42,511,664)
Plus Liabilities not considered current from a budgetary basis perspective:						
Accrued vacation	17,500	22,600	19,600	16,900	15,799	17,050
Debt service payable	(213,115)	(213,115)	(213,115)	(213,115)	(213,115)	(212,694)
Bonds payable	21,642,127	22,897,763	21,051,017	20,669,729	20,131,541	18,643,691
Less Fund Balance considered unavailable from a budgetary basis perspective:						
Reserve for encumbrances	(108,942)	(13,145)	(23,016)	-	-	-
Reserve Balance (budgetary basis)	**475,039**	**373,094**	**184,928**	**26,021**	**47,790**	**173,483**

Village of Wilmette FY 2013 Budget
Basis of Budgeting

Reconciliation of GAAP Basis Fund Balance to Budgetary Basis Reserve Balance

Water Fund Capital Projects

12/31/06	12/31/07	12/31/08	12/31/09	12/31/10	12/31/11
4,878,339	4,201,206	1,796,024	1,331,629	2,018,062	1,110,255
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
4,878,339	**4,201,206**	**1,796,024**	**1,331,629**	**2,018,062**	**1,110,255**

Sewer Fund Capital Projects

12/31/06	12/31/07	12/31/08	12/31/09	12/31/10	12/31/10
493,694	2,229,642	1,350,622	1,260,694	2,370,242	746,718
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
493,694	**2,229,642**	**1,350,622**	**1,260,694**	**2,370,242**	**746,718**

CASH FLOW PROJECTIONS

This section describes the Village's financial policies. These policies form the basis for financial forecasts and guide the development of the appropriate level of working cash for each fund.

The assumptions used in the cash flow projections are included in this section followed by the cash flow projections for each fund which extend two years beyond this budget.

FINANCIAL POLICIES

Budget Policies

Current and long range cash flow projections are essential aspects of the budget process. These forecasts should be based upon (1) historical data for operating revenues and expenditures, (2) the proposed capital spending per the Village's five year Capital Improvements Program, and (3) any anticipated changes in service levels and/or fee structures.

Operating revenues are defined as those revenue sources which are anticipated to recur on an annual basis. Examples would be the property tax, sales tax, utility tax and the income tax. Non-recurring revenues such as grants or bond proceeds should be projected separately from operating revenues.

Similarly, operating expenses are defined as those expenditures which recur on an annual basis. In the cash flow charts, operating expenses have been broken down into the categories of personnel and fringe benefits, refuse collection and disposal, and other operating expenses.

Non-recurring expenditures include all capital outlay as well as any other expenses that do not recur annually. Examples of this would be a consulting study or an expenditure that related to a one time revenue such as a grant.

The Village Board has adopted the following **Budget Reserve Policy:**

> **Operating revenues should exceed operating expenses.** Current revenues should be sufficient to pay for current expenses. If non-recurring revenues or reserve funds are used to fund operating expenses, this will ultimately have an adverse impact on the property tax levy or necessitate reductions in service levels.
>
> **A portion of the capital outlay expenditures should be financed from operating revenues.** While these expenses may not recur individually, a portion does recur collectively. Thus, the financing of these items is most appropriately done from operating revenues.
>
> **Other non-recurring expenditures may be financed from non-recurring revenue sources or through reductions in the reserve balances.** This assumes that if reserve funds are used to finance certain non-recurring expenditures, the overall budget reserve levels will not fall below the recommended minimum reserve balances as adopted by the Village Board.

When setting the property tax levy, consideration should be given to the historical relationship between the property tax and expenditures. Property tax receipts are a significant portion of General Fund revenues. A consistent relationship between the property tax and General Fund expenditures will provide for greater revenue stability under varying economic conditions.

The Village of Wilmette shall strive to maintain adequate cash reserves in each of its funds. These reserves shall be created and maintained to provide the capacity to:

1. Offset significant economic downturns or revenue shortfalls;

2. Provide sufficient cash flow for daily financial needs;

3. Maintain or improve the Village's bond ratings;

4. Provide funds for unforeseen expenditures related to emergencies.

Each of the Village's Funds have somewhat unique cash flow structures. For example, funds having property tax revenue will always be at their lowest point of reserve funds just prior to the two times each year (March and September) that the Village receives its property tax. Funds that pay debt service will always be at their lowest point in their reserve funds after they have made their semi-annual debt service installments. In establishing the recommended reserve levels, these individual characteristics of the funds have been considered.

The **General Fund** annual expenditures are relatively consistent on a monthly basis except that there are large general liability, property and workers' compensation insurance premiums that are due in January each year. While much of the insurance expense is run through the Village's Internal Service Funds, these Funds do not carry any fund balance and the majority of this expense is passed through the General Fund.

The property tax accounts for over 35% of the total annual General Fund revenue. Other than the two months in which the Village receives property tax revenue, the total monthly expenditures of the General Fund will exceed the monthly revenues. Thus, the General Fund reserve balance will always be at its lowest point at the end of February and at the end of August (just prior to the receipt of property tax revenue). Due to the nature of some of the other revenues in the General Fund, the reserve balance at the end of February is the actual projected low point in the year.

To determine the appropriate level of General Fund reserve, estimates of revenues and expenses are made for the months of January and February. The amount that expenses are projected to exceed revenues for this two month period reflects the minimum necessary amount of cash on hand at December 31 to avoid borrowing prior to the receipt of property tax revenue. The recommended minimum budget reserve is 200% of the projected two month shortfall. A schedule detailing this calculation follows titled "General Fund Budget Reserve analysis Policy Guideline Calculations".

On an annual basis in meeting the overall minimum budget reserve, operating revenues must be at least equal to 104% of operating expenses. When actual fiscal year results are available, budget reserve amounts in excess of 25% of the projected expenditures in the next fiscal year balance shall be transferred to the Capital Projects Fund. In meeting the minimum recommended level noted above, the budget reserve shall not be projected to be reduced by more than 10% in a given fiscal year.

The **Water Fund and Sewer Fund** both have similar cash flow characteristics. Their revenues flow in steadily throughout the year with the summer months showing an increase due to lawn sprinkling. The operating expenditures are evenly distributed over the course of the year. While capital outlay occurs irregularly, major projects are funded from debt issues and, as such, do not present a cash flow concern. Debt service is paid in June and December each year and it is at these points that cash flow is at its lowest for these two funds.

With the Village on a calendar fiscal year, the lowest point for the reserves of these two funds is at the end of the fiscal year. Thus, the need for a budget reserve in these two funds is strictly to provide for reduced revenue in a given year that water sales may not achieve the budgeted amount or to accommodate any emergency expenditures which may occur. The budget reserve policy guideline for the Water and Sewer Funds shall be a balance of between 20% and 25% of projected revenues.

The **Motor Fuel Tax Fund** has a steady revenue flow of monthly allotments from the State of Illinois. Its expenditure flow consists of large capital projects that occur during the outdoor construction season. As such, all expenditures for a given year are typically completed by the end of October. The policy goal is to have two months' worth of revenue (currently about $100,000) in reserve at year end. This policy allows for all of a current year's projects to be paid entirely from revenues received through the month of October.

The **Debt Service Fund** has its property tax levied and received in advance of its debt service payments. As such, cash flow is not a concern of this fund (note that the property tax is the sole revenue source for this fund and is equal to the projected debt service payments). **The Firefighter and Police Pension Funds** have developed substantial reserves in line with the actuarial requirements for these funds. The remaining funds, **Parking Meter, and Clampitt Estate Fund** are relatively minor in terms of revenue and expense and, as such, only have a requirement that they maintain a positive reserve balance throughout the year.

Purchasing Policies

The Village routinely makes purchases for suppliers, services, and equipment. The following policies apply to such purchases:

- Purchases under $1,000 can be made with authorization of the Village Manager without quotations or bids.
- Purchases over $1,000 and under $20,000 may be approved by the Village Manager provided that there are at least three written informal bids or quotations, unless the service or equipment is a "single-source item."
- Purchases over $20,000 require the approval of the Village Manager and the Village Board of Trustees.
- In cases of emergency the Village Manager is authorized to make emergency purchases provided that such purchases shall be submitted to the President and Board of Trustees for ratification at the next regular meeting.

Village of Wilmette 2013 Budget

General Fund Budget Reserve Analysis -- Policy Guideline Calculations

	Projected Jan. & Feb. 2011	Projected Jan. & Feb. 2012	Projected Jan. & Feb. 2013	Projected Jan. & Feb. 2014	Projected Jan. & Feb. 2015	Projected Jan. & Feb. 2016
Revenue:						
General Fund	2,753,000	2,863,000	2,950,000	3,038,500	3,100,000	3,150,000
Total Revenue	**2,753,000**	**2,863,000**	**2,950,000**	**3,038,500**	**3,100,000**	**3,150,000**
Expense:						
Routine General Fund Expense	4,108,000	4,264,000	4,391,900	4,500,000	4,630,000	4,768,000
Insurance Premiums	425,000	450,000	480,000	480,000	480,000	480,000
Total Expense	**4,533,000**	**4,714,000**	**4,871,900**	**4,980,000**	**5,110,000**	**5,248,000**
Projected expenditures in excess of revenues prior to receiving property tax	(1,780,000)	(1,851,000)	(1,921,900)	(1,941,500)	(2,010,000)	(2,098,000)
Plus a 100% Buffer	(1,780,000)	(1,851,000)	(1,921,900)	(1,941,500)	(2,010,000)	(2,098,000)
Recomended Level of Beginning General Fund Reserve	**3,560,000**	**3,702,000**	**3,843,800**	**3,883,000**	**4,020,000**	**4,196,000**

REVENUE AND EXPENSE ASSUMPTIONS

In order to project revenue and expense cash flows for two years beyond the budget year, future revenues and expenses must be estimated. These estimates are based on estimated inflation levels, growth trends developed through historical analysis and projections based upon certain policy actions taken by this and other government units. For 2013 through 2015 the level of inflation is estimated to be approximately 3.0% annually over this three year period.

Revenue Assumptions

Given the lingering impact of the revenue declines in 2009 and the corresponding reduction in reserve balances, revenue forecasts will continue to be more conservative than the projected level of inflation.

Property Taxes – The revenue for the 2013 fiscal year represents the projected collections of the 2012 tax levy (and continued collection of the 2011 levy). In line with the Village's budget reserve policy, the portion of the tax levy used to fund recurring operations will grow in line with the expected growth for those expenses. The 2012 tax levy increase of 3.48% is summarized in the following table:

Components of 2012 Tax Levy Growth:		
General Operations	291,300	2.00%
Debt Service	215,100	1.48%
Overall 2012 Tax Levy Growth	**506,400**	**3.48%**

The increase in the debt service portion is as expected following the advance refunding of the 2002 bond issue in November 2010. While this refunding provided some initial property tax relief, the "new money" component of that issue did call for the 2012 levy to be about the same as the 2008 debt service levy and this is reflected above.

In recent years, a significant portion of the tax levy growth has been related to the increased cost of pension funding. Beginning with the 2008 levy through 2011, the Village's property tax levy was increased $1,162,000 (reflecting nearly 9.5% overall levy growth). These increases resulted from actuarial assumption changes that were implemented in 2008 (for the locally administered Fire and Police Pension Funds) along with the economic decline that severely impacted investment earnings for the pension funds. New legislation in 2011 extended the funding period for Fire and Police to 2040 (from 2033). This relief allowed the Village to fully implement its revised actuarial assumptions a year ahead of schedule. While pension costs now represent over 16% of the General Fund budget (compared to 5.5% in 2001) and continue to grow in excess of inflation, the growth is now reflected as a part of the "general operations" increase.

Fiscal Year	Pension Contributions	Increase	% Increase
2006	2,641,056	203,971	8.4%
2007	2,970,086	329,030	12.5%
2008	3,193,857	223,771	7.5%
2009	3,622,537	428,680	13.4%
2010	4,167,007	544,470	15.0%
2011	4,736,300	569,293	13.7%
2012	4,986,300	250,000	5.3%
2013 Projected	5,285,190	298,890	6.0%

The 2013 and 2014 tax levies are currently projected to grow 3.39% and 3.07% respectively.

Growth in operating expenses accounts for about 3.1% of the future levy increases while the remainder is due to existing debt service following the aforementioned debt restructuring. Efforts will be continue throughout 2013 and beyond future levy growth, given that many households are still experiencing income declines from the nationwide economic downturn and this projection is well above the aforementioned inflation projections. The detail for the projected levies is included in the revenue and expense summaries. The projected revenues in each of the funds are based upon a 99.25% collection rate of their levies (based upon historical data for collections net of Cook County tax refunds).

Sales Tax – Municipalities in the State of Illinois receive a 1% sales tax on all retail sales within their corporate limits. Home rule communities may enact an additional sales tax of up to 1% more (in .25% increments) and Wilmette adopted a .25% tax that took effect on January 1, 2005.

With the declines in wealth and income noted previously, consumer spending has been impacted. While Wilmette generally has a stable retail environment with four grocery stores and a major drug retailer among its largest sales tax producers, two large retailers (Border's Books and Crate & Barrel) are no longer in operation. One of the two vacancies was filled by a major pharmacy retailer and the second is scheduled to be filled by another major pharmacy retailer in 2013.

With the economic decline, sales tax decreased 11% in 2009 and has stagnated in subsequent years with a decrease of 0.1% in 2010, an increase of 1% in 2011, and a projected drop of 1.8% in 2012. With the two new retailers expected to be in place for all of 2013, the budget projection is the same as was used in 2012 (reflecting a 4% improvement in 2013 over 2012). Future year's growth is projected at 1.5%.

Income Tax - Historically, this revenue source was a 10% allocation of the 3% State income tax, distributed to local governments on a *per capita* basis. In 2011, the General Assembly increased the income tax to 5% and lowered the allocation to local governments to 6%. In theory, this would leave the local government allocation the same as under the prior tax rate. However, there are provisions in the new tax law that would lower the State tax rate if statewide budget cuts are not achieved. There is no corresponding change in the allocation percentage should this occur.

The statewide unemployment rate was 10.8% in 2009 and improved to 9.2% at the end of 2010. This continued to improve to 8.3% as of December 2011. The statewide unemployment rate was well above the national rate of 9.3% for 2009 but was similar to the national rates of 9.4% for 2010 and 8.3% at the end of 2011.

Given the statewide unemployment along with investment income losses, the Village's share of the State income tax fell 14% in 2009 and continued to decline by 3.2% and 1.4% in 2010 and 2011 respectively. The revenue projection for 2012 currently shows 8.6% growth, reflecting improved economic conditions. Conservative growth of 1.5% annually is projected for 2013 and for future year's projections. Given the financial condition of the State, it is a concern that this revenue could be targeted by the State to help balance their budget by further reducing the local share.

Utility Tax - The utility tax is levied on all electric, gas and telecommunications bills in Wilmette. It is collected by the utility companies who retain a portion of the tax for their efforts. For phone bills the tax is based on the billing amount, for electric the tax is based on a graduated scale of kilowatt hours and for gas the tax is based on therms consumed. Gas and electric should approximate 5% of the gross billing while phones should be about 6%.

Note that the 5% telecommunications tax was enacted in 1991 (when it was changed from a 5% telephone utility tax). This change provided that this tax would apply to all types of communications devices (e.g. fax machines and modems). In 1998 an additional 1% was added as an "infrastructure maintenance fee" (IMF) which took the place of Ameritech's franchise fees bringing the tax to 6%.

As the Village is fully developed, the primary variance factor for gas and electric utility usage is the weather. For these two portions of the tax the revenue projections are based on average weather conditions with no growth projected. Due to increased usage in cellular phones, fax machines and modem devices, this revenue grew steadily through FY 2000. That growth now appears to have peaked and has begun to decline as more homes eliminate land lines and go entirely cellular. This decrease was 3.8% in 2009, 2.5% in 2010 and 7.4% in 2011. The revenue for 2012 is expected to be about the same as 2011 but another 2.1% decline is projected for 2013 with zero growth thereafter.

Real Estate Transfer Tax - The Village levies a tax upon the sale of real property at a rate of $3.00 per $1,000 of consideration. This revenue will fluctuate significantly with the volume of real estate sales and the market values of real properties. The national housing market began to decline in 2007 and Wilmette was not immune to this problem. The sales of existing homes in Wilmette slowed by 13% in 2007, and declined another 36% in 2008. This trend continued in 2009, with the transfer tax decreasing another 26%.

In 2010 a federal tax credit was legislated that significantly spurred home sales and the transfer tax increased 42% that year. This, however, was a one-time shot and 2011 transfer tax revenue declined by 22% (notable this was an increase of 10% over 2009).

With expectations of continued economic improvement in housing, the 2012 budget reflected a 9% growth projection. The projected improvement has occurred and the current 2012 projected revenue now reflects 21% growth. The 2013 budget is conservatively projected with 2% growth followed by 3% in 2014 and 2015.

Interest Earnings – Falling interest rates have brought the Village's short term earnings to a level of less than 1% on its cash balances and this is not expected to improve in the near future. No change is projected through 2015 in this regard. The interest earnings from bond proceeds will decrease as the Village spends down its bond proceeds and should be nominal in 2013.

Permits and Licenses - The rates for these fees are established locally. Permit revenue grew substantially with 26% average annual growth from 2001 through 2007. This increase was the result of: (1) a greater volume of home remodeling projects in Wilmette, (2) greater average value of the remodeling projects that were occurring and (3) increases in the permit rates that the Village regulates.

As with the housing market, home remodeling dropped off substantially in the second half of 2008 and this worsened in 2009 – a 22% decline in 2008 and a 25% further decline in 2009. With revenues apparently bottoming out in 2009, activity trended upward with a 25% increase in 2010. Permit activity remained about the same in 2011 reflecting revenue growth of 1.7%, which was in line with the fee increases in that year.

The permit volume in 2012 has exhibited signs of returning to pre-recession levels and a 15% revenue increase is currently projected. No future increases are projected in terms of permit volume but fee growth is projected at 3% annually through 2015.

In 2007 the Village's vehicle license fee was increased from a rate of $50 to $75. The first $5 of this increase is part of the fee indexing to keep revenue growth in line with expenses. The remaining increase is used toward the Village's road resurfacing program which had been financed by debt since 1999. A Village goal was to finance this through operating revenues beginning in 2009 and this was one step toward achieving that goal. Another $5 increase occurred in 2009 for fee indexing. No growth is projected through 2014.

Fees for business licenses for food handlers and for contractors were increased in 2010 following a number of years without increases. As with vehicle licenses there is zero growth projected for all other license revenue through 2015.

Refuse and other Service Charges – The monthly refuse charge represents about 74% of the General Fund's total service charges. This fee is increased annually in keeping with the Village's fee indexing policy. With the Village's new refuse contract in 2010 costs grew significantly and an 8% increase (from $15.65 per month to $17.00) took effect in 2009 followed by a 15% increase in 2010. Future years provide for annual 3.5% increases in line with the contractor's increase. Other service charges are reviewed annually (from a comparability standpoint as well as from an indexing perspective) and adjusted accordingly.

Water Fund Transfer – The Village annually transfers profits from wholesale water sales from the Water Fund to the General Fund. The budget has provided for an annual increase of $50,000 in the transfer amount. The 2011 transfer was $1,050,000. With greater than expected 2012 water sales, a $300,000 transfer was made to the Debt Service fund in 2012 to subsidize future tax supported debt service. In addition to that transfer, the 2013 General Fund transfer is projected at $1,250,000 to fund $100,000 of curb and sidewalk improvements. In 2014 and 2015 the transfers are projected at $1.2 million and $1.25 million respectively as water sales should return to historic norms.

Sewer Charges – The sewer charge was instituted in 1986 as a grant requirement of the "Build Illinois" program. The sewer charge is based upon water usage and its revenue trends will mirror residential water sales. Over time the sewer charge has become the sole manner in which the Village finances its sewer operations and sewer capital improvements.

The rate grew substantially in 1991, 1994, 1996 and 1997 for debt service related to four large sewer improvements projects (totaling more than $33 million) which were financed through loans from the Environmental Protection Agency. Additional borrowing of over $10 million (from both IEPA Loans and General Obligation bonds) from 2002 through 2011 have also impacted the sewer rate in order to fund the additional debt service.

Debt restructuring was undertaken in 2011. The advance refunding of the 2002 general obligation bond issue along with current refundings of the first four IEPA loans resulted in debt service savings of $3.6 million through 2016. These savings will allow for the continued commitment to improve sewer infrastructure and reduce home flooding with no additional rate increase from the current sewer rate of $3.44 per hundred cubic feet (ccf) of water consumption. The additional debt service for new IEPA debt of $900,000 and new G.O. Debt of $11.7 million in 2013 is not projected to result in any future rate increase. A full history of the sewer charge rate is contained in the trend analysis later in this budget.

Water Sales – Weather and water conservation have resulted in sales declines in recent years. A 45 cent increase (29%) took effect in 2008 related to this followed by an 18 cent increase (9%) in 2009 and another 18 cent increase (8%) in 2010. Sales in 2010 improved somewhat and the rate increase for 2011 was 12 cents (5%). These increases in combination with improved wholesale revenue and reduced debt service (from refinancing the Water Fund portion of the 2002 issue noted above for the Sewer Fund) have eliminated the need for future rate increases projected through 2015. Additionally, extreme drought conditions in 2012 resulted in sales increases of about $500,000 more than projected (see Water Fund Transfer above).

The wholesale rate is set by contract with the Village of Glenview that extends to the year 2020. Sales from 2003 through 2009 would indicate that Glenview's growth has now stabilized. The wholesale rate is re-calculated every other year and (per the contract) can never decrease. The rate of $1.102 / ccf took effect in 2011 reflecting an 8% increase over the rate calculated in 2009. Based on Glenview's stabilized growth, there is no expectation of additional sales volume. The wholesale rate will be recalculated in 2013 and again in 2015 and is estimated to grow 5% with both recalculations.

All other revenues – Fines, parking revenues, motor fuel tax, and other revenues are not expected to change significantly over the next three years. Grants and other non-operating revenues are only projected to match with corresponding non-operating expenditures.

Expense Assumptions

Personnel & Fringe Benefits – Wage growth is projected at 3% which allows for a cost of living adjustment to the Village's Pay Plan as well employee step and longevity increases. Pension contributions are based on actuarial projections for Police and Fire and are expected to increase between 3% and 5% over the next few years. IMRF pension contributions are expected to grow 10% annually in line with the methodology elected by the Village in 2009 for IMRF rate growth following the 2008 investment losses. Health insurance costs are projected to grow 5% annually (following several recent years of zero growth). Other fringe benefit expenses should not grow significantly in the next several years.

Refuse Collection Program – The new refuse contract that began in 2010 provides for 3.5% annual increases through 2017.

Other Operating Expense – In an effort to reduce costs, the Village believes it can achieve zero growth of these expenditures as many line items in this category remain constant on an annual basis.

Capital Outlay - These expenditure estimates are based on the five-year capital improvements program. Note – until economic conditions improve, it is likely that much of this will continue to be deferred.

Debt Service - This is based upon the current debt service schedules and projected future debt issues included in this budget.

Estimated Actual Revenue and Expenditures

The long-range cash flows in the General, Sewer and Water Funds reflect two columns for 2013. The first is a budget column and the second is the "estimated actual" column. The budget column reflects the estimated revenues and the total appropriations. While the revenues in the "estimated actual" column are the same as the budget, the estimated actual expenses are projected to be below budget.

For operations, there are generally some budget savings that will occur in a given year. This is estimated at a nominal $1,600 in the General Fund in 2013. The contingency budget is in place for emergencies, but historically has not been used to a great extent. As such, for cash flow purposes, the estimated actual expense for the contingency budget is shown as zero.

Village of Wilmette FY 2013 Proposed Budget
General Fund
Long Range Cash Flow Analysis

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Proposed Budget FY 2013	Estimated Actual FY 2013	Projected FY 2014	Projected FY 2015
Beginning Reserve	**3,610,667**	**2,602,655**	**3,163,516**	**3,428,129**	**3,391,928**	**3,429,814**	**3,429,814**	**3,429,949**	**3,391,484**
Receipts:									
Property Tax Revenue	9,643,569	10,305,538	10,924,411	11,406,800	11,506,800	11,696,000	11,696,000	12,159,800	12,642,200
Sales Tax	3,247,381	3,241,264	3,277,853	3,353,000	3,228,000	3,353,000	3,353,000	3,403,300	3,454,300
Sales Tax - Home Rule	510,424	513,304	515,343	525,800	507,800	525,800	525,800	533,700	541,700
Income Tax	2,247,445	2,176,193	2,146,830	2,168,100	2,332,100	2,367,100	2,367,100	2,402,600	2,438,600
Utility Tax	2,666,294	2,660,156	2,607,422	2,600,000	2,515,000	2,540,000	2,540,000	2,540,000	2,540,000
Personal Prop. Replacement Tax	243,478	262,525	231,340	236,700	236,700	240,300	240,300	243,900	247,600
Real Estate Transfer Tax	634,160	900,039	698,223	762,200	847,000	865,000	865,000	891,000	917,700
Fuel Tax	88,958	93,182	88,667	90,000	90,000	90,000	90,000	90,000	90,000
E-911 Surcharge	271,018	260,829	249,011	260,000	250,000	250,000	250,000	250,000	250,000
Transfers from Other Funds	959,000	1,019,000	1,069,000	1,119,000	1,119,000	1,269,000	1,269,000	1,219,000	1,269,000
Permits	1,077,396	1,350,234	1,373,238	1,354,700	1,554,700	1,601,300	1,601,300	1,649,300	1,698,800
Licenses	1,583,931	1,655,429	1,669,828	1,661,600	1,666,600	1,666,600	1,666,600	1,666,600	1,666,600
Fine Revenue	301,546	391,372	355,358	409,000	365,700	363,700	363,700	363,700	363,700
Refuse Charges	1,787,221	2,026,834	2,113,304	2,168,200	2,168,200	2,244,100	2,244,100	2,322,600	2,403,900
Ambulance Charges	413,504	416,906	386,044	405,400	405,400	405,400	405,400	405,400	405,400
Franchise Fees	471,716	517,028	560,017	568,800	577,800	594,700	594,700	612,500	630,900
Other Operating Revenues	621,969	656,692	663,816	699,600	751,242	755,235	755,235	755,235	755,235
Total Operating Revenues	**26,769,010**	**28,446,525**	**28,929,705**	**29,788,900**	**30,122,042**	**30,827,235**	**30,827,235**	**31,508,635**	**32,315,635**
Other One Time Revenues:									
Non-Operating Permit Revenue	-	-	-	300,000	100,000	300,000	300,000		
FEMA Grant - RE: Storm Damage	-	-	99,609						
Non-Oper. Transfer Tax	-	10,089	19,557			-			
Cellular Lease revenue	294,779	303,857	284,883	316,100	316,100	325,000	325,000	330,000	330,000
Contributions for Affordable Housing	10,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Sale of Equipment / Property	747	107,160	32,205	30,000	30,000	30,000	30,000	30,000	30,000
Encumbrances written off	-	927							
Insurance Recoveries	-	45,416	28,264	-	-	-			
Grants & Other non-recurring	71,734	188,712	155,366	45,000	409,530	301,150	301,150	45,000	45,000
Total Revenues	**27,146,270**	**29,122,686**	**29,569,589**	**30,500,000**	**30,997,672**	**31,803,385**	**31,803,385**	**31,933,635**	**32,740,635**
Personnel Expense:									
Wage Expense	14,081,782	14,501,492	14,632,139	15,066,340	14,747,500	15,310,085	15,310,000	15,769,000	16,242,000
Fringe Benefits	6,157,048	6,651,408	7,314,652	7,609,580	7,670,005	8,041,185	8,041,000	8,440,000	8,760,000
Refuse Collection Program	2,083,029	2,202,592	2,285,934	2,349,435	2,303,490	2,440,465	2,440,000	2,526,000	2,614,000
Other Operating Expense	4,240,592	4,232,972	4,159,136	4,512,355	4,375,435	4,531,845	4,531,000	4,531,000	4,531,000
EAB expenses	185,715	98,366	117,547	100,000	119,990	100,000	100,000	100,000	100,000
Alley, Sidewalk & Curb Maintenance Programs	287,298	39,230	-	30,000	30,000	110,000	110,000		
Total Operating Expense	**27,035,464**	**27,726,060**	**28,509,408**	**29,667,710**	**29,246,420**	**30,533,580**	**30,532,000**	**31,366,000**	**32,247,000**
Contingency	7,147	11,952	16,037	500,000	18,000	500,000	-		
Trsf. to Road Maint. Escrow	453,100	453,169	449,666	457,600	450,100	450,100	450,100	450,100	450,100
Trsf. to Affordable Housing Escrow	10,388								
Non-recurring Prof. Serv. / Grants	151,708	244,686	77,525	208,635	114,121	201,630	201,630	56,000	56,000
Land Acquisition + carrying costs			46,023	60,000	30,000				
Capital Outlay	496,475	125,958	242,518	115,200	1,101,145	619,520	619,520	100,000	100,000
Total Disbursements	**28,154,282**	**28,561,825**	**29,341,177**	**31,009,145**	**30,959,786**	**32,304,830**	**31,803,250**	**31,972,100**	**32,853,100**
Ending Reserve	**2,602,655**	**3,163,516**	**3,391,928**	**2,918,984**	**3,429,814**	**2,928,369**	**3,429,949**	**3,391,484**	**3,279,019**
Recommended Reserve requirement	**3,430,000**	**3,560,000**	**3,702,000**		**3,843,800**	**3,883,000**		**4,020,000**	**4,196,000**

Village of Wilmette FY 2013 Proposed Budget
Engineering Expenses Financed by Dedicated Revenues
Long Range Cash Flow Analysis

	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Est. Actual	2013 Budget	2014 Projected	2015 Projected
Beginning Escrow Balance	**984,584**	**469,008**	**348,250**	**182,914**	**211,238**	**237,721**	**15,821**	**(79)**
Dedicated Portion of Vehicle License Revenue	337,192	337,269	338,291	337,000	337,000	337,000	337,000	337,000
Fuel Tax	88,958	93,182	88,667	90,000	90,000	90,000	90,000	90,000
Pavement Degradation Fee	26,950	22,718	20,263	20,600	20,600	20,600	20,600	20,600
Glenview Road Resurfacing Grant			635,000					
Dedicated Portion of Overweight Fines			2,445	10,000	2,500	2,500	2,500	2,500
Total Dedicated Revenues Transferred in from General Operating Fund	**453,100**	**453,169**	**1,084,666**	**457,600**	**450,100**	**450,100**	**450,100**	**450,100**
Road Resurfacing	968,676	387,037	779,131	185,172	102,681	602,000	396,000	380,000
Alley Maintenance - 2011 unused					(117,687)			
Alley Maintenance		130,458	-	375,000	358,623			
Brick Street Maintenance		16,170	384,563 *	40,000	40,000	40,000	40,000	40,000
Crack Sealing		19,994	18,650	10,000	10,000	10,000	10,000	10,000
Curb Replacement				10,000	10,000			
Pavement Marking		20,268	39,334	20,000	20,000	20,000	20,000	20,000
Total Expenses financed from Dedicated Revenues	**968,676**	**573,927**	**1,221,678**	**640,172**	**423,617**	**672,000**	**466,000**	**450,000**
End of Year Escrow Balance	**469,008**	**348,250**	**211,238**	**342**	**237,721**	**15,821**	**(79)**	**21**

* The $384,563 shown for FY 2011 reflects an encumbrance of $117,687 at year end -- after spending $5,000 in FY 2012 (from MFT funds) no additonal work is being done under this contract.

Village of Wilmette FY 2013 Proposed Budget
General Fund Debt and Other Financed Capital Expenditures
Long Range Cash Flow Analysis

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Proposed Budget FY 2013	
Beginning Reserve	**3,787,249**	**1,383,335**	**2,492,901**	**526,828**	**649,159**	**-**	
Receipts:							
Non-Recurring Revenues:							
Bond Proceeds	**1,598,317**	**1,499,724**				**1,000,000**	
Bond Proceeds Interest	13,807	7,819	7,707		2,520		
S.D. #39 CATV Contrib.		3,859					
Police Grant - 911 System Repl.			2,500				
IEMA Grant - PW Radio Repl.			5,674				
Greenbay Road Traffic Signal Grants	338,195		242,923				
Sale of used Fire Truck	33,000						
Evanston reimb. of Sheridan Road expense	177,060						
Skokie Valley Bike Trail grant / contributions	2,925		1,875				
Winnetka CAD Contribution	445						
Wilmette Park Dist. Phone Contrib.	8,453						
P.W. Facility LEED Grant	61,500						
Fire Station #26 Bike Path Grant	132,236						
Encumbrances written off	11,036						
Total Revenues	**2,376,974**	**1,511,402**	**260,679**	**-**	**2,520**	**1,000,000**	
Disbursements:							
Computer Aided Dispatch (CAD) Project	6,852						
Fire Truck (Quint)	(68,369)						
Fire Station Garage Doorway Expansion	68,369						
Fire Ladder Truck Rehab	5,664						
Two Dump Trucks			316,176				
Two Sidewalk Snow Plows			220,472				
Front End Loader - C-27				90,000	95,179		
Village Yard Facility Improvements	2,464,739	7,873					
Village Yard Garage Flooring	23,417						
Village Yard Office Work Stations	25,000	27,198					
Village Yard Salt Bin Restoration			22,210				
Village Yard Spoils Bin Roof			-	40,000	-		
Village Yard Radio System Repl.			32,197				
Police Facility Improvements	125						
Police 911 System Repl.			32,470	350,000	526,500		
Phone System Replacement	175,986	15,809					
Cable TV System Improvements		289,302					
Greenbay Road Traffic Signal Improv.	164,497	4,966	149,560				*
Fire Station #26 Bike Path	2,749						
Skokie Valley Bike Trail	-	6,862	12,396	30,000	30,000		*
Sheridan Road Bicycle Path Underpass	25,704		6,566				
Sheridan Road Reconstruction	1,873,162	45,710					**
Street Resurfacing Program	5,073		366,470	16,828	-		
Sidewalk, Curb & Alley			945,904			1,000,000	
Bond Issuance Costs	7,920	4,116					
Total Disbursements	**4,780,888**	**401,836**	**2,104,421**	**526,828**	**651,679**	**1,000,000**	
Ending Reserve	**1,383,335**	**2,492,901**	**649,159**	**-**	**-**	**-**	

* Partially Grant Funded

** This reflects the Village share of this project

Village of Wilmette FY 2013 Budget
Parking Meter Fund
Long Range Cash Flow Analysis

	Actual FY 2008	Actual FY 2009	Actual FY 2010	Actual FY 2011	Projected FY 2012	Projected FY 2013	Projected FY 2014	Projected FY 2015
Parking Meter Fund:								
Village Center Program Reserve	23,202	(1,297)	27,015	45,957	66,259	82,649	85,404	84,159
CTA Station Reserve	326,563	337,539	378,387	420,336	454,016	476,446	485,846	490,946
Burmeister Facility Reserve	496,030	508,075	382,194	264,240	212,652	225,902	237,302	246,702
Total Beginning Reserve	**845,795**	**844,317**	**787,596**	**730,533**	**732,927**	**784,997**	**808,552**	**821,807**
Village Center Parking:								
Meter & Debit Card Revenue	146,196	181,359	182,385	185,886	184,600	184,600	184,600	184,600
Permit Revenue	31,210	30,785	29,800	32,115	31,390	31,390	31,390	31,390
Other Revenue	2,765	2,765	2,765	2,765	2,765	2,765	2,765	2,765
Total Village Center Revenue	180,171	214,909	214,950	220,766	218,755	218,755	218,755	218,755
Village Center Expense	204,670	186,597	196,008	200,464	202,365	216,000	220,000	224,000
Ending Village Center Reserve	**(1,297)**	**27,015**	**45,957**	**66,259**	**82,649**	**85,404**	**84,159**	**78,914**
CTA Station Parking:								
Drop Box Revenues	97,704	142,941	140,951	131,147	131,000	131,000	131,000	131,000
Permit Revenues	18,020	30,661	24,084	21,431	21,400	21,400	21,400	21,400
Other Revenues								
Total CTA Station Revenues	115,724	173,602	165,035	152,578	152,400	152,400	152,400	152,400
Total CTA Station Expenses	104,748	132,754	123,086	118,898	129,970	143,000	147,300	151,700
Ending CTA Station Reserve	**337,539**	**378,387**	**420,336**	**454,016**	**476,446**	**485,846**	**490,946**	**491,646**
Burmeister Parking Facility:								
Permit Revenues	24,775	23,925	24,050	23,960	22,400	22,400	22,400	22,400
Transfer from General Fund	141,510	-	-	-	-	-	-	-
Total Burmeister Parking Revenues	166,285	23,925	24,050	23,960	22,400	22,400	22,400	22,400
Other Expense	15,728	20,056	10,829	8,950	9,150	11,000	13,000	15,000
Bond Interest Expense	13,512	9,750	6,175	1,598	-	-	-	-
Bond Principal Retirement	125,000	120,000	125,000	65,000	-	-	-	-
Total Burmeister Parking Expense	154,240	149,806	142,004	75,548	9,150	11,000	13,000	15,000
Ending Burmeister Parking Facility Reserve	**508,075**	**382,194**	**264,240**	**212,652**	**225,902**	**237,302**	**246,702**	**254,102**
Total Parking Meter Fund Ending Reserve	**844,317**	**787,596**	**730,533**	**732,927**	**784,997**	**808,552**	**821,807**	**824,662**

Village of Wilmette FY 2013 Proposed Budget
Sewer Fund
Long Range Cash Flow Analysis

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Proposed Budget FY 2013	Estimated Actual FY 2013	Projected FY 2014	Projected FY 2015
Beginning Reserve	184,928	26,021	47,789	171,564	173,482	1,817,735	1,817,735	2,473,935	2,580,600
Receipts:									
Residential Sewer Charges	3,556,017	3,930,949	4,184,693	4,185,000	4,465,000	4,185,000	4,185,000	4,185,000	4,185,000
Other	50	-	1,376						
Interest Earnings	5,238	6,636	8,158		3,000				
EPA Loan / Bond Proceeds			9,113,308						
WATER FUND TRANSFER	100,000	-	-						
Total Revenues	**3,661,305**	**3,937,585**	**13,307,535**	**4,185,000**	**4,468,000**	**4,185,000**	**4,185,000**	**4,185,000**	**4,185,000**
Disbursements:									
Personnel & Fringe Benefits	587,794	618,379	644,916	679,870	672,300	685,565	685,000	712,035	741,000
Flow monitoring / NPDES	6,000	6,000	24,100	31,000	6,002	31,000	31,000	31,000	31,000
Other Operating Expense	236,388	244,832	292,885	337,530	375,400	321,030	321,000	321,000	321,000
Existing Debt Service	2,688,310	2,892,397	10,158,126	1,461,400	1,424,200	1,781,300	1,781,300	2,389,300	1,952,100
Bond Issuance Costs			43,474						
Debt Service - Trsf. To Escrow	-	-	1,822,118						
Total Operating Expenses	3,518,492	3,761,608	12,985,619	2,509,800	2,477,902	2,818,895	2,818,300	3,453,335	3,045,100
General Capital Outlay	119,527	4,300	9,324	827,700	150,845	385,500	385,500	300,000	300,000
Sewer Maintenance	182,193	149,909	186,899	210,000	195,000	325,000	325,000	325,000	325,000
Sewer Capital Improvements									
Total Expenditures	**3,820,212**	**3,915,817**	**13,181,842**	**3,547,500**	**2,823,747**	**3,529,395**	**3,528,800**	**4,078,335**	**3,670,100**
Ending Reserve	**26,021**	**47,789**	**173,482**	**809,064**	**1,817,735**	**2,473,340**	**2,473,935**	**2,580,600**	**3,095,500**
Recommended Minimum Level of Ending Reserve		**786,190**	**836,939**		**893,000**	**837,000**		**837,000**	**837,000**

Due to lower than anticipated water sales the following rate increases are projected to improve our reserves:

A 12 cent rate increase was implemented in 2009 - to generate an additional $150,000 to re-build the reserve plus another 1 cent rate increase for the GIS contribution - to generate another $13,700. plus a 10 cent rate increase to fund the new debt for the SWPS Generator and other improvements.
A 24 cent rate increase was implemented in 2010 - to generate an additional $300,000 to re-build the reserve.

A 34 cent rate increase was implemented in 2011 - 21 cents to assist in re-building the reserve; 4 cents to fund $900,000 in new EPA Loan debt; and 9 cents increase to fund $1.5 million in 2010 G.O. debt.

NO rate increases for 2012 or beyond

Sewer Rate History:	Rate	% Change
2005	2.37	
2006	2.40	1.27%
2007	2.46	2.50%
2008	2.64	7.32%
2009	2.86	8.33%
2010	3.10	8.39%
2011 Projected	3.44	10.97%
2012 Projected	3.44	0.00%
2013 Projected	3.44	0.00%

* **A one cent rate increase should generate about $12,500. Thus, every eight cents added to the rate will generate about $100,000.**

Village of Wilmette FY 2013 Proposed Budget
Sewer Fund - Debt and Other Financing Portion
Long Range Cash Flow Analysis

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Est. Actual FY 2012	Projected FY 2013	Projected FY 2014	Projected FY 2015
Beginning Reserve	1,350,622	1,260,694	2,370,242	893,974	746,718	-	7,703,000	1,000,000
Receipts:								
Total Operating Revenues	-	-	-					
Non-Operating Revenues:								
G.O. Bond Debt Proceeds	1,583,309	1,540,000				11,700,000		
EPA Loan Proceeds	10,298	162,028	737,869	900,000	826,000	900,000	820,000	820,000
ARRA Grant		75,683						
Relief Sewer Grant			200,000					
Interest - Bond Proceeds			467			10,000	12,000	
Total Revenues	**1,593,607**	**1,777,711**	**938,336**	**900,000**	**826,000**	**12,610,000**	**832,000**	**820,000**
Disbursements:								
Bond Issuance Costs	8,309							
Separate Sewer System Modeling				150,000	134,000			
Separate Sewer System Study	87,348	5,649						
Total Non-Capital Expense	**95,657**	**5,649**		**150,000**	**134,000**	**-**	**-**	**-**
Sewer Lining & Rehab. Program	4,859	247,790	906,675	900,000	826,000	900,000	820,000	820,000
Relief Sewer Improv. Prog.	10,236	35,463	902,828	300,000	233,718			
Sewer Main Repairs	369,163	308,680	702,488	450,000	379,000			
Manhole Rehabilitation						1,500,000	1,600,000	
Princeton Place Outfall						457,000	420,000	
Harms Road Pump Station						1,250,000	4,000,000	1,000,000
Capacity Improvements						800,000	695,000	
Sheridan Road Sewer	406,229							
SWPS - Building Repairs	16,468							
SWPS - Electrical Improvements	206,079	11,859	584					
S.W.P.S. Generator	570,148	39,308	584					
Greenleaf Sewer Junction	4,696	19,414						
Separate System Detention Program			48,701					
Total Disbursements	**1,683,535**	**668,163**	**2,561,860**	**1,800,000**	**1,572,718**	**4,907,000**	**7,535,000**	**1,820,000**
Ending Reserve	**1,260,694**	**2,370,242**	**746,718**	**(6,026)**	**-**	**7,703,000**	**1,000,000**	**-**

Village of Wilmette FY 2013 Proposed Budget
Water Fund
Long Range Cash Flow Analysis

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Proposed Budget FY 2013	Estimated Actual FY 2013	Projected FY 2014	Projected FY 2015
Beginning Reserve	338,199	261,877	1,051,014	1,999,137	1,793,839	2,068,174	2,068,174	1,637,179	1,655,979
Receipts:									
Residential Sales	2,795,003	3,081,847	3,118,031	3,122,000	3,297,000	3,028,000	3,028,000	3,028,000	3,028,000
Wholesale Sales	3,961,841	4,019,677	4,209,553	4,258,000	4,488,000	4,470,900	4,470,900	4,694,400	4,694,400
Interest - Operations	11,878	9,748	12,788	15,000	15,000	15,000	15,000	15,000	15,000
Other	104,969	144,290	147,521	100,000	100,000	100,000	100,000	100,000	100,000
Total Operating Revenues	6,873,691	7,255,562	7,487,893	7,495,000	7,900,000	7,613,900	7,613,900	7,837,400	7,837,400
Non-Operating Revenues:									
Grant Revenue	8,450		77,149	-	150,000				
Bond Proceeds			4,579,873						
Total Revenues	**6,882,141**	**7,255,562**	**12,144,915**	**7,495,000**	**8,050,000**	**7,613,900**	**7,613,900**	**7,837,400**	**7,837,400**
Disbursements:									
Personnel & Fringe Benefits	2,677,148	2,605,336	2,655,897	2,850,740	2,842,615	2,966,545	2,966,000	3,084,600	3,208,000
Other Operating Expense	1,424,637	1,354,325	1,542,651	1,595,600	1,530,550	1,530,750	1,530,000	1,530,000	1,530,000
TRACE Meter Replacements	-	-	-	-	205,000	-	-	-	-
Unidirectional Main Flushing	-	37,100	24,010	-	-	-	-	37,000	37,000
Debt Service	1,538,436	1,357,377	1,372,724	1,429,000	1,429,000	1,513,150	1,513,150	1,717,000	1,695,000
Bond Issuance Costs			25,684	-	-				
Debt Service - Escrow Transfer			4,556,786	-	-				
Sewer Fund Transfer	100,000	-	-	-	-	-		-	
Debt Service Fund Transfer	-	-	-	-	300,000				
General Fund Transfer	950,000	1,000,000	1,050,000	1,100,000	1,100,000	1,250,000	1,250,000	1,200,000	1,250,000
Total Operating Expense	**6,690,221**	**6,354,138**	**11,227,752**	**6,975,340**	**7,407,165**	**7,260,445**	**7,259,150**	**7,568,600**	**7,720,000**
Transfer to Capital Projects Reserve						-	10,745		
Capital Outlay									
Water Main Repl. Program						440,000	440,000		
Other Capital Outlay	268,242	112,287	174,338	405,800	368,500	335,000	335,000	250,000	250,000
Total Disbursements	**6,958,463**	**6,466,425**	**11,402,090**	**7,381,140**	**7,775,665**	**8,035,445**	**8,044,895**	**7,818,600**	**7,970,000**
Ending Reserve	**261,877**	**1,051,014**	**1,793,839**	**2,112,997**	**2,068,174**	**1,646,629**	**1,637,179**	**1,655,979**	**1,523,379**
Recommended Minimum Level of Ending Reserve		**1,420,300**	**1,465,500**		**1,557,000**	**1,499,800**		**1,544,500**	**1,544,500**

Water / Sewer Rate History & Projections:

2007 actual	**4.02**	
2008 actual	**4.65**	**9 cent water rate increase related to operating expenses** **+ 36 cent water rate increase to increase reserve.** **+ 18 cent sewer rate increase to increase reserve.**
2009 actual	**5.05**	**+ 18 cent water rate increase to increase water reserve.** **+ 12 cent sewer rate increase to increase sewer reserve.** **+ 10 cent sewer rate increase for new sewer debt service.**
2010 actual	**5.47**	**+ 18 cent water rate increase to replenish Water Fund reserve.** **+ 24 cent sewer rate increase to replenish Sewer Fund reserve.**
2011 actual	**5.93**	**+ 8 cent water rate increase to replenish Water Fund reserve & fund capital expense.** **+ 4 cent water rate increase for new debt service.** **+ 34 cent sewer rate increase to replenish Sewer Fund reserve & fund increased debt service.**
2012 actual	**5.93**	**NO water or sewer rate increases**
2013 through 2015 projection	**5.93**	**NO water or sewer rate increases**

Village of Wilmette FY 2013 Proposed Budget
Water Fund - Debt and Other Financing Portion
Long Range Cash Flow Analysis

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Projected FY 2013	Projected FY 2014
Beginning Reserve	1,796,024	1,331,629	2,018,062	1,108,562	1,110,255	553,255	-
Receipts:							
Total Operating Revenues	-	-					
Non-Operating Revenues:							
Reserve						10,745	
Bond Proceeds	5,869,840	1,115,000					
Interest - Bond Proceeds	7,335	5,462	6,615	5,000	4,000		
Total Revenues	**5,877,175**	**1,120,462**	**6,615**	**5,000**	**4,000**	**10,745**	**-**
Disbursements:							
SCADA Software Upgrade	28,417		62,024	550,000	520,000		
Bonds Refunded	5,840,000						
Bond Issuance costs	29,840						
Total Operating Expense	**5,898,257**	**-**	**62,024**	**550,000**	**520,000**	**-**	**-**
Capital Outlay:							
Automatic Meter Reading	80,019	105,678					
Filter Repairs 1971/1933	119,000						
Interconnection Improvements	97,239	11,616	14,154				
Roof Repairs		312,755					
Standpipe Reconditioning	2,300	3,980	838,244				
Sheridan Road Water Main	144,755						
Filter Valve Improvements				385,000	41,000	344,000	
Building Renovations & Pipe Gallery						120,000	
Convert High Lift Pump to Variable Speed						100,000	
Total Disbursements	**6,341,570**	**434,029**	**914,422**	**935,000**	**561,000**	**564,000**	**-**
Ending Reserve	**1,331,629**	**2,018,062**	**1,110,255**	**178,562**	**553,255**	**-**	**-**

Village of Wilmette FY 2013 Budget
Other Funds Long Range Cash Flow Analysis

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Projected FY 2012	Projected FY 2013	Projected FY 2014	Projected FY 2015
General Debt Service Fund:							
Beginning Reserve	**(61,780)**	**(96,363)**	**340,915**	**(96,208)**	**235,192**	**184,592**	**158,092**
Property Tax Revenue	3,122,325	3,030,031	2,961,523	3,058,600	3,232,000	3,273,500	3,264,300
Other Revenue		71,250		300,000			
Total Disbursements	3,156,908	2,664,003	3,398,646	3,027,200	3,282,600	3,300,000	3,300,000
Ending Reserve	**(96,363)**	**340,915**	**(96,208)**	**235,192**	**184,592**	**158,092**	**122,392**
Motor Fuel Tax Fund:							
Beginning Reserve	**389,728**	**331,412**	**407,836**	**385,231**	**439,731**	**324,231**	**209,231**
Motor Fuel Tax Allotments	708,148	822,185	805,766	780,000	680,000	680,000	680,000
General Fund Transfer							
Other Revenue	5,547	4,239	4,534	4,500	4,500	5,000	5,000
Total Disbursements	772,011	750,000	832,905	730,000	800,000	800,000	800,000
Ending Reserve	**331,412**	**407,836**	**385,231**	**439,731**	**324,231**	**209,231**	**94,231**
Firemen's Pension Fund:							
Beginning Reserve	**25,906,302**	**29,299,613**	**32,182,239**	**33,045,018**	**35,031,718**	**37,263,918**	**39,413,918**
Total Revenues	5,438,121	5,210,224	3,441,667	4,717,700	5,144,200	5,250,000	5,400,000
Total Disbursements	2,044,810	2,327,598	2,578,888	2,731,000	2,912,000	3,100,000	3,300,000
Ending Reserve	**29,299,613**	**32,182,239**	**33,045,018**	**35,031,718**	**37,263,918**	**39,413,918**	**41,513,918**
Police Pension Fund:							
Beginning Reserve	**25,316,965**	**28,564,014**	**31,424,113**	**32,189,627**	**34,060,227**	**36,072,527**	**38,022,527**
Total Revenues	5,127,276	4,854,506	3,050,665	4,245,600	4,615,300	4,750,000	4,900,000
Total Disbursements	1,880,227	1,994,407	2,285,151	2,375,000	2,603,000	2,800,000	3,000,000
Ending Reserve	**28,564,014**	**31,424,113**	**32,189,627**	**34,060,227**	**36,072,527**	**38,022,527**	**39,922,527**

Village of Wilmette FY 2013 Budget
Other Funds Long Range Cash Flow Analysis

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Projected FY 2012	Projected FY 2013	Projected FY 2014	Projected FY 2015
Clampitt Fund:							
Beginning Reserve	**110,436**	**101,948**	**83,363**	**64,654**	**45,854**		
Total Revenues	512	415	291	200	175		
Total Disbursements	9,000	19,000	19,000	19,000	46,029		
Ending Reserve	**101,948**	**83,363**	**64,654**	**45,854**	**-**		
Section 105 Fund:							
Beginning Reserve	**646,564**	**766,279**	**846,782**	**917,384**	**994,384**	**1,062,384**	**1,117,384**
Total Revenues	152,069	168,299	184,458	197,000	204,000	215,000	220,000
Total Disbursements	32,354	87,796	113,856	120,000	136,000	160,000	180,000
Ending Reserve	**766,279**	**846,782**	**917,384**	**994,384**	**1,062,384**	**1,117,384**	**1,157,384**

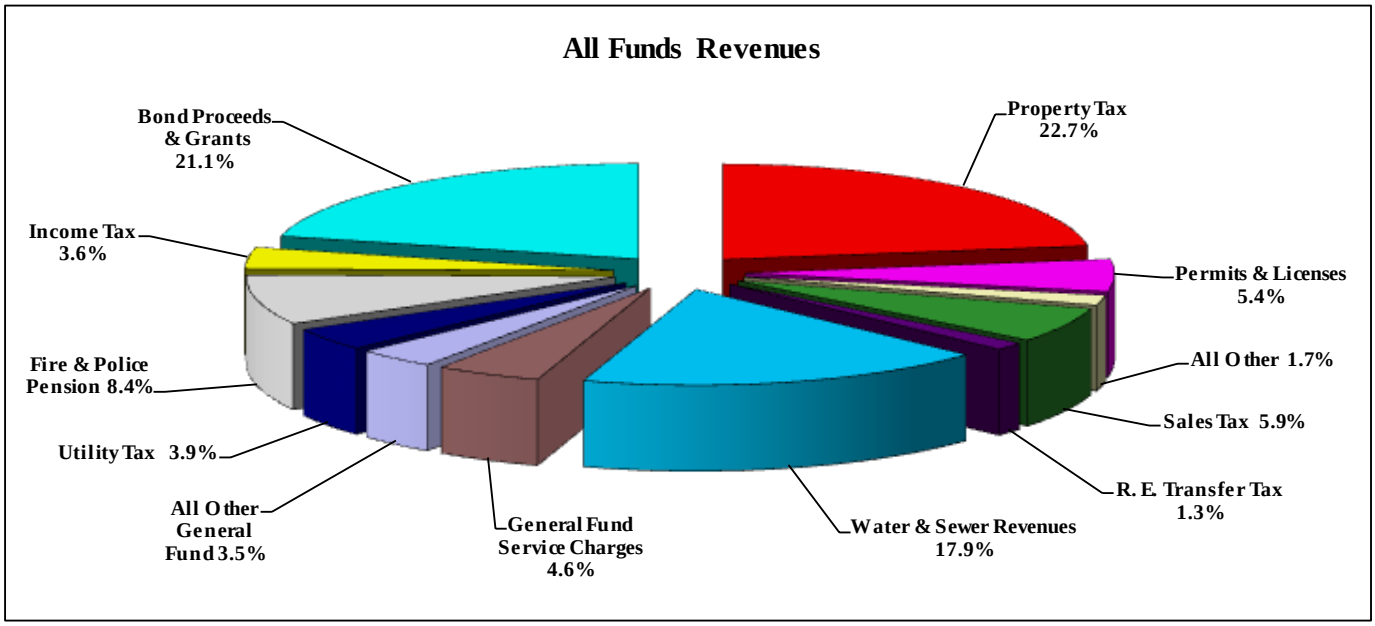
REVENUE AND EXPENSE SUMMARY

This section describes the Village's financing sources and provides a historical perspective of its major revenues. Expenditures are also summarized by fund and a trend analysis of personnel expense, refuse collection expense and debt service expenses are shown.

Personnel costs represent almost 70% of the Village's 2013 General Fund budget and refuse expense accounts for more than 7%. Another major General Fund expense category is capital outlay which comprises an additional 7% of the 2013 budget. This category fluctuates widely from year to year and is primarily derived in the development of the Ten Year Capital Improvements Plan (see Capital Planning section). Debt service represents approximately 11% of the total 2013 budget.

This section also includes the detail line item revenues for all funds, an expenditure summary by program for all funds, a summary of major revenues and expenditures, and a summary of the capital outlay and other non-recurring expenses that are used in the cash flow projections.

Village of Wilmette 2013 Budget



Property Taxes:
Real estate tax levy collections for the 2012 Village levy.

Sales Tax:
1% State collected local retail sales tax and State distribution of the local use tax plus a .25% Home Rule Sales Tax that took effect January 1, 2005. The total sales tax rate in the Village for general merchandise is 8.25%.

Utility Tax:
A consumption tax collected by public utility companies for electric and gas equaling approximately 5% of the utility bills; and 6% tax on telephone bills (a 5% telecommunications tax and a 1% infrastructure maintenance fee).

Income Tax:
State distribution of the Illinois State Income Tax. A portion of this tax is allocated back to municipalities on a per capita basis.

Real Estate Transfer Tax:
Tax levied upon the buyers of real estate within the corporate limits of Wilmette. The tax is currently $3.00 per $1,000 of the sales price.

Permits & Licenses:
The Village issues vehicle, animal, business and liquor licenses. Permit revenue is derived from the activity in the Department of Community Development from its issuance of building, plumbing, electrical, and miscellaneous permits.

Water & Sewer Charges:
Residential water and sewer billings as well as wholesale sales to the Village of Glenview and to Citizens' Utility Co.

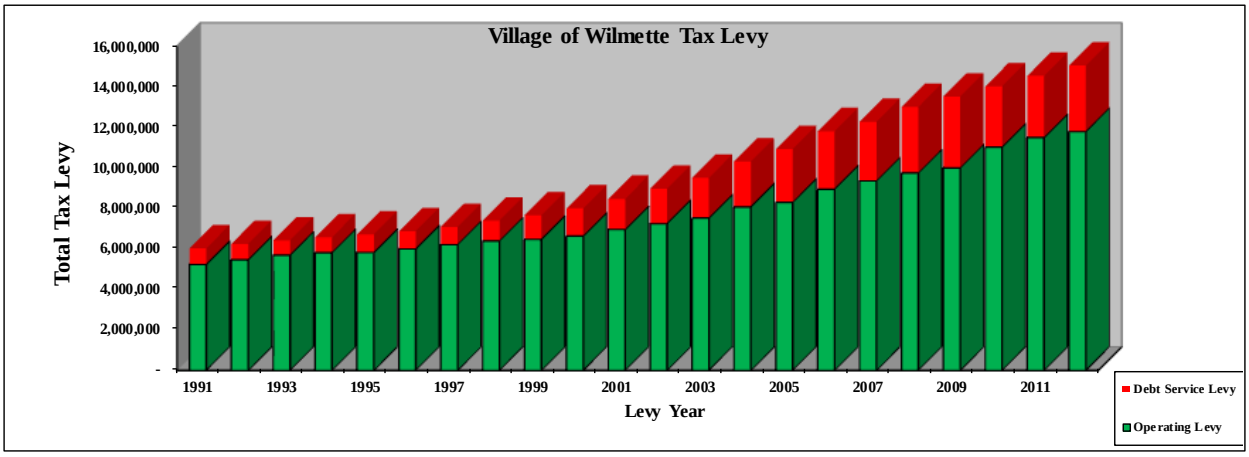
Bond Proceeds and Grants:
These are non-operating / non-recurring revenues. New debt of $900,000 through an Environmental Protection Agency (EPA) loan is budgeted for the sewer lining program. Additionally, $12.7 million of new debt will be issued to finance extensive sewer work as well as alley improvements.

Fire & Police Pension:
Investment earnings, employee and employer contributions for the two pension plans that the Village administers.

All Other General Fund:
Service charges, fines, franchise charges, rental income, interest earnings, and miscellaneous revenue recorded in the General Fund.

All Other Revenues:
State distributed motor fuel tax; parking lot revenues; interest earnings (other than in the pension funds and General Fund) and other miscellaneous receipts.

Village of Wilmette 2013 Budget
Revenue and Expense Trend Analysis



Levy Year	Operating Levy	Debt Service Levy	Total Levy	% Change
1991	5,228,400	795,630	6,024,030	
1992	5,463,090	771,510	6,234,600	3.50%
1993	5,687,075	719,225	6,406,300	2.75%
1994	5,814,058	752,642	6,566,700	2.50%
1995	5,818,665	879,635	6,698,300	2.00%
1996	5,992,644	873,256	6,865,900	2.50%
1997	6,206,181	866,019	7,072,200	3.00%
1998	6,386,857	997,843	7,384,700	4.42%
1999	6,466,007	1,176,693	7,642,700	3.49%
2000	6,627,657	1,366,515	7,994,172	4.60%
2001	6,956,488	1,505,128	8,461,616	5.85%
2002	7,234,176	1,733,868	8,968,044	5.98%
2003	7,523,543	1,981,593	9,505,136	5.99%
2004	8,071,000	2,235,726	10,306,726	8.43%
2005	8,295,437	2,630,163	10,925,600	6.00%
2006	8,940,311	2,861,289	11,801,600	8.02%
2007	9,352,187	2,920,613	12,272,800	3.99%
2008	9,744,183	3,254,817	12,999,000	5.92%
2009	9,993,999	3,519,001	13,513,000	3.95%
2010	11,024,229	2,991,871	14,016,100	3.72%
2011	11,492,002	3,041,398	14,533,400	3.69%
2012	11,783,345	3,256,455	15,039,800	3.48%

Prior to the 1997 levy, the operating levy consisted of the General Fund along with the General Liability Insurance, Workers' Compensation, Civil Preparedness, Firefighters' Pension, Police Pension and the Illinois Municipal Retirement Funds.

For the 1997 through 1999 levies, the operating levy consisted of the General Fund along with the General Liability Insurance Fund as the other Funds were either eliminated or are now treated as internal service funds.

Beginning with the 2000 levy, the General Liability Insurance levy is now included in the General Fund. The General Liability Insurance Fund was consolidated into the General Fund as of 12/31/00.

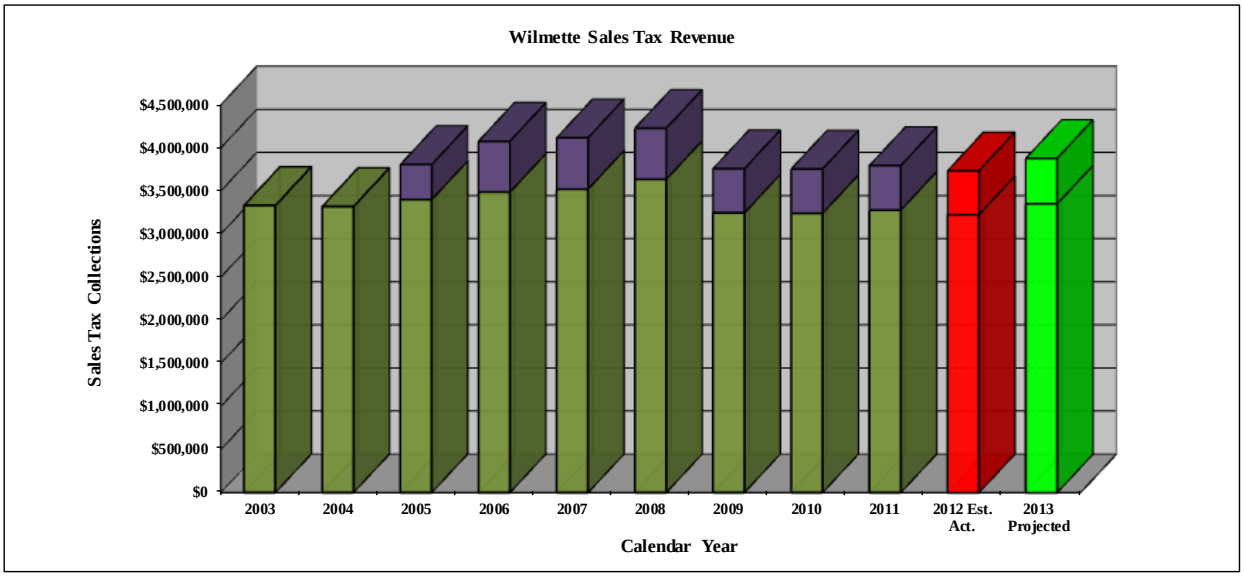
Operating Levy - Average Increase - Last 21 Years	3.97%
Operating Levy - Average Increase - Last 10 Years	5.03%
Operating Levy - Average Increase - Last 5 Years	4.77%
Total Levy - Average Increase - Last 21 Years	4.47%
Total Levy - Average Increase - Last 10 Years	5.32%
Total Levy - Average Increase - Last 5 Years	4.15%

Property taxes are the largest single source of revenue for the Village. The tax levy represents 22.7% of the total 2013 revenues for all funds and 43% of the total revenue for the Village's tax supported funds. As a "Home Rule" unit of government, the Village has no limitations on its levy. The Village, however, has attempted to keep the tax levy's growth to a minimum to provide as much tax relief to residents as possible while still maintaining quality services. This is especially the case during this recent economic downturn. The Village adopts its tax levy in December each year and the County collects this in two installments in March and September of the following year. Thus, the 2012 tax levy is the basis for the 2013 revenue budget. The 2012 tax levy reflects a 3.48% increase over the 2011 levy and is broken out as follows:

Components of 2012 Tax Levy Growth:

General Operations	291,300	2.00%
Debt Service	215,100	1.48%
Overall 2012 Tax Levy Growth	**506,400**	**3.48%**

Village of Wilmette 2013 Budget
Revenue and Expense Trend Analysis



Sales Tax Collections

Year	State Sales Tax	Home-Rule Sales Tax
2003	3,330,714	
2004	3,318,436	
2005	3,401,780	404,243
2006	3,487,678	588,951
2007	3,522,784	594,225
2008	3,635,888	590,467
2009	3,247,381	510,424
2010	3,241,264	513,304
2011	3,277,853	515,343
2012 Est. Act.	3,228,000	507,800
2013 Projected	3,353,000	525,800

Historically, Wilmette sales tax revenue had consisted of three components. Approximately 90% of the revenue is from a 1% sales tax on all retail sales taking place within Wilmette. Another 8.5% is Wilmette's share of the State's local use tax and 1.5% was from a portion of the State's sales tax referred to as the "photo-finishing tax". All sales tax is collected by the State and remitted back to municipalities (with an approximate three month time lag). The State General Assembly stopped remitting the "photo-finishing tax" portion in 2002.

Significant historical background on sales to note: (1) Jewel/Osco opened its new grocery store on Green Bay Road in June of 1998. (2) A new grocery store "Fresh Market" opened in Edens Plaza in November 2007.

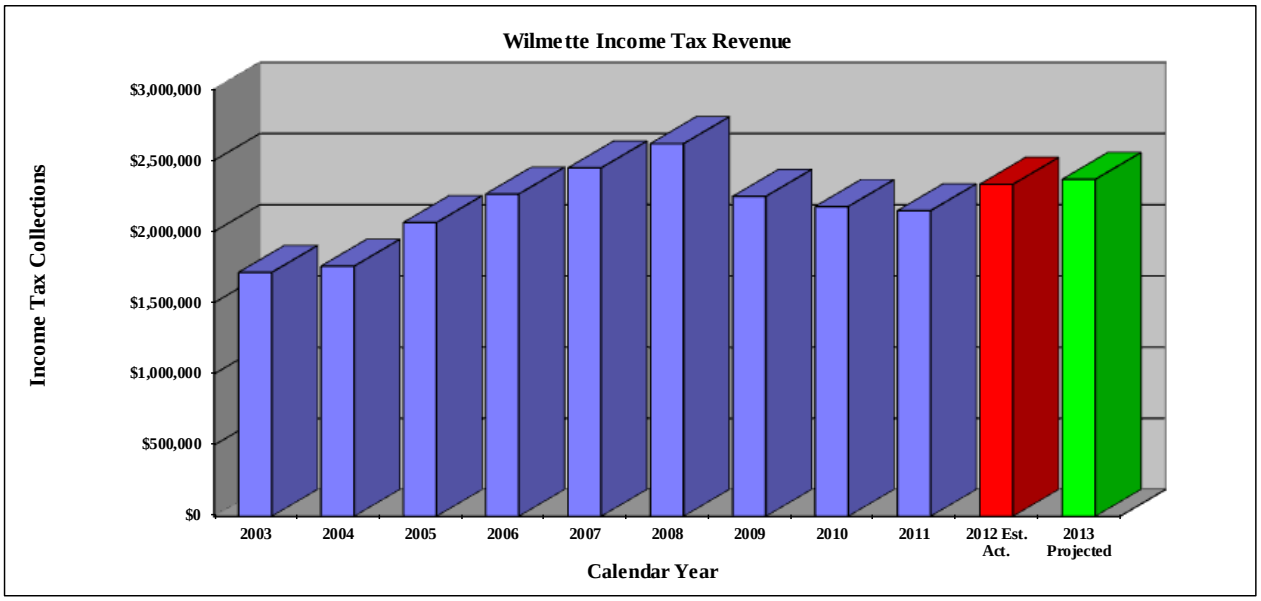
A home rule sales tax of 1/4% took effect on January 1, 2005 that is now presented as a second component in this chart.

Municipalities in the State of Illinois receive a 1% sales tax on all retail sales within their corporate limits. Home rule communities may enact an additional sales tax of up to 1% more (in .25% increments). Wilmette adopted a .25% tax that took effect on January 1, 2005. This additional tax is now projected to generate $525,800 in 2013.

Sales tax is the third largest revenue source for the Village and represents 5.9% of the total revenues in the 2013 budget (more than 11% of all revenues for the tax supported funds). Sales tax has performed in line with the national economy, reflected by gradual decreases from 2001 through 2004 followed by gradual increases through the first 3 quarters of 2008. The national economic downturn was noted locally in the 4th quarter of 2008 retail sales and this decline continued throughout 2009 which resulted in an 11% decrease from 2008. This decrease has now leveled off and 3.5% growth is projected for 2013. Since much of the Village's retail sales are generated by grocery stores, the economic downturn has not impacted the Village as much as other municipalities with larger commercial tax bases.

Edens Plaza is the largest taxpayer in Wilmette. The assessed valuation of this property comprises over 1.5% of the entire Village's property tax base and the retail operations contribute nearly 25% of all sales tax.

Village of Wilmette 2013 Budget
Revenue and Expense Trend Analysis



Income Tax Revenue

Year	Amount
2003	1,713,517
2004	1,757,291
2005	2,063,436
2006	2,263,978
2007	2,447,409
2008	2,617,554
2009	2,247,445
2010	2,176,193
2011	2,146,830
2012 Est. Act.	2,332,100
2013 Projected	2,367,100

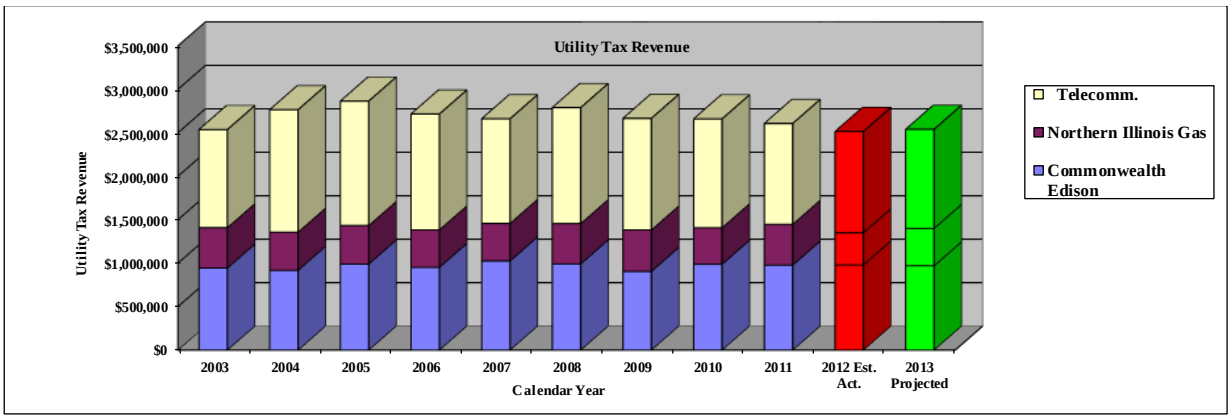
Income tax revenue is the portion of the State's income tax that is distributed to municipalities on the basis of their population.

The allocation to local government has varied historically but was 1/10 from 7/01/95 through 12/31/10.

Following legislation in January 2011, the State income tax was increased to 5% from 3% and the local share was reduced to 6% of that amount. The State's philosophy for this was that the amount to municipalities should be unchanged.

Municipalities receive a pro rata share of the state income tax based upon their population. The share that was distributed prior to 2011 was 10% of the total. With the State increasing the tax rate from 3% to 5% in 2011, the local share was reduced to 6% (designed to keep municipalities whole as compared to the previous distribution). The Illinois economy trends similarly to the national economy and income tax revenue grew by an average of 10% annually in 2005 through 2008. While 2008 had this growth, the downturn became evident in the second half of 2008. The decline in 2009 was over 14%, and continued into both 2010 and 2011 with 3% and 1% respective decreases. By contrast, the revenue in 2012 is estimated to increase by over 8% and the 2013 projection calls for a 1.5% increase. While 2012 and 2013 show increases in the revenue, the levels are still well below the peak in 2008. Less than inflationary growth is conservatively projected in the near future and there is a concern that the State may further reduce the local allocation to alleviate the State's budget problems.

Village of Wilmette 2013 Budget
Revenue and Expense Trend Analysis



Utility Tax Revenue

Year	Commonwealth Edison	Northern Illinois Gas	Telecomm.
2003	944,526	464,450	1,128,067
2004	918,133	438,647	1,408,300
2005	990,088	443,229	1,431,024
2006	951,280	432,312	1,332,198
2007	1,026,277	431,873	1,203,060
2008	991,724	464,453	1,334,009
2009	905,461	477,228	1,283,605
2010	987,887	420,206	1,252,063
2011	978,068	470,105	1,159,249
2012 Est. Act.	980,000	370,000	1,165,000
2013 Projected	970,000	430,000	1,140,000

The utility tax is levied on all electric, gas and phone bills in Wilmette. It is collected by the utility companies who retain a portion of the tax for their efforts. For phone bills the tax is based on the billing amount, for electric the tax is based on a graduated scale of kilowatt hours and for gas the tax is based on therms consumed. Gas and electric should approximate 5% of the gross billing while phones should be about 6%.

In 2003 the State began collection of the telecommunications portion of this revenue. This created a two month lag period in 2003 when the Village received no revenue.

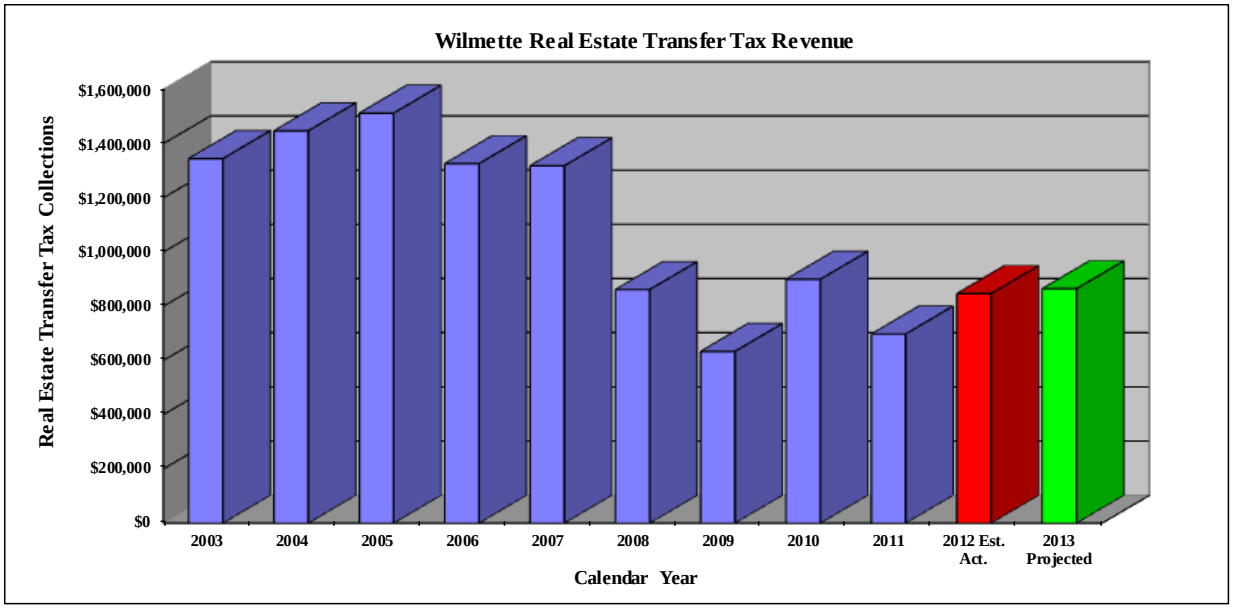
The electrical and natural gas utility taxes are based on the consumption of these commodities. Since Wilmette is fully developed, overall electrical and natural gas utility usage is generally a function of weather conditions. Heat waves will increase air conditioner use while cold periods will produce higher heating bills. Accordingly, the utility tax revenue from these two sources is based on average weather conditions with no growth expectations.

The telecommunications tax (5%) and infrastructure maintenance fee (1%) are based on the total billings for telephone and other telecommunications services. Increased competition for these services occurred as a result of deregulation in the 1980's. AT&T currently provides basic local phone service for almost all of the community, but there are now more than 300 cellular and long distance providers serving Wilmette. (Note - in 1991 new statutes expanded the tax base for this to include interstate telecommunications). While competition has kept rates down, telecommunications usage increased steadily through 2000 with internet communications, cellular phones and fax machines.

This growth appears to have peaked and now has begun to drop as homes have eliminated land lines and have gone entirely cellular. While the decline subsided from 2004 through 2007, the increase in home sales in 2010 appears to have again spurred a reduction in land lines (turnover in housing will often be a time when households choose to go entirely cellular).

The infrastructure maintenance fee (IMF) began in 1998. Prior to the IMF fee Ameritech paid the Village a franchise fee for its phone lines throughout the Village. Now all utilities will share in this expense through the 1% IMF. The telecommunications tax and IMF changed from a local to a statewide collection basis in 2003 and is distributed to the communities with a two month time lag.

Village of Wilmette 2013 Budget
Revenue and Expense Trend Analysis



Real Estate Transfer Tax

Year	Amount
2003	1,345,450
2004	1,447,829
2005	1,512,987
2006	1,326,561
2007	1,318,662
2008	862,002
2009	634,160
2010	900,039
2011	698,223
2012 Est. Act.	847,000
2013 Projected	865,000

In 1988 Wilmette adopted a real estate transfer tax under its home rule authority.

The Wilmette real estate transfer tax rate is currently $3.00 per $1,000 of consideration involved in a real estate transaction. A referendum to increase the rate to $5.00 per $1,000 of consideration failed in March 2004.

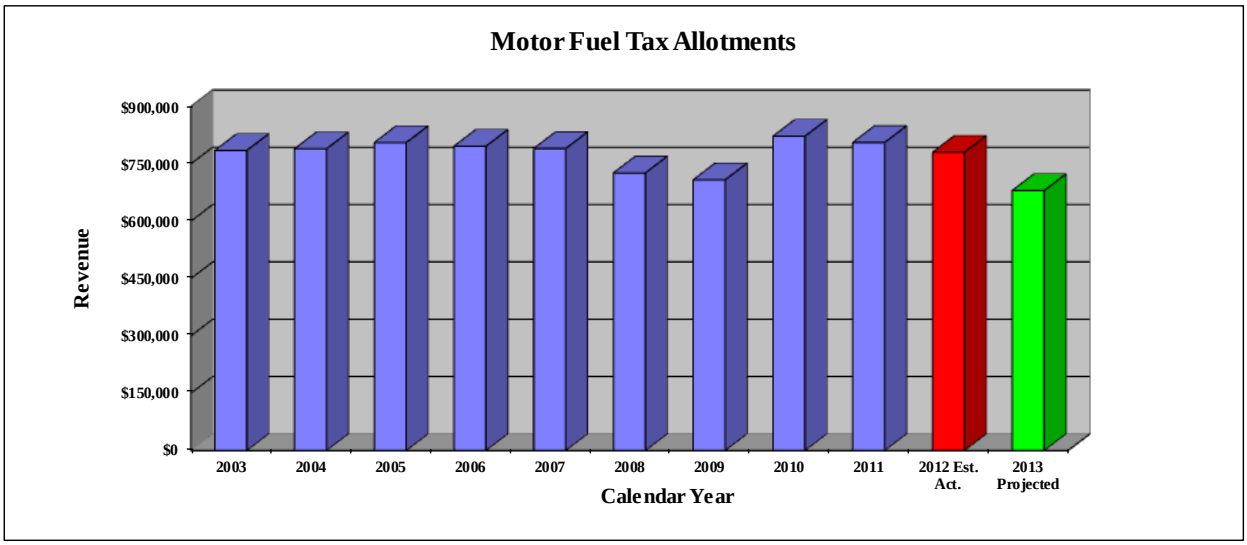
The payment of the tax is the buyer's responsibility.

The transfer tax revenue resulting from property transfers for large new developments are treated as non-operating revenues in the Village's cash flow projections and are not shown on this chart for comparison purposes.

The real estate transfer tax fluctuates widely with the volume of sales of real property. While, on average, 5% of the residences in the Village will "turn over" during the course of a year, this amount has been as little as 2% and as much as 7%. Thus significant year-to-year fluctuations in this revenue are not unusual.

Over the past 20 years we have seen that housing prices tend to stay near one level for a period of years and then have tended to increase significantly. With the nationwide downturn in housing, this trend came to a halt in 2008 and significant price declines were evident for the first time in over 20 years. Wilmette was not immune to this decline with a nearly 35% decrease. The decrease is attributable to both market value declines and sales volume. This downturn trend continued into 2009 with another 26% decrease. In 2010 a federal tax credit was legislated that significantly spurred home sales and the transfer tax increased 42% that year. This however was a one-time shot and 2011 reflects a 20% decrease. In 2012 the revenue is estimated to grow by 21%. Growth in 2013 is conservatively projected at 2%.

Village of Wilmette 2013 Budget
Revenue and Expense Trend Analysis



Motor Fuel Tax Allotments

Year	Amount
2003	784,753
2004	789,158
2005	805,445
2006	795,916
2007	789,867
2008	726,184
2009	708,148
2010	822,185
2011	805,766
2012 Est. Act.	780,000
2013 Projected	680,000

A portion of the State Motor Fuel Tax is allocated back to local governments to use to maintain local roads. The portion returned to municipalities is based upon population.

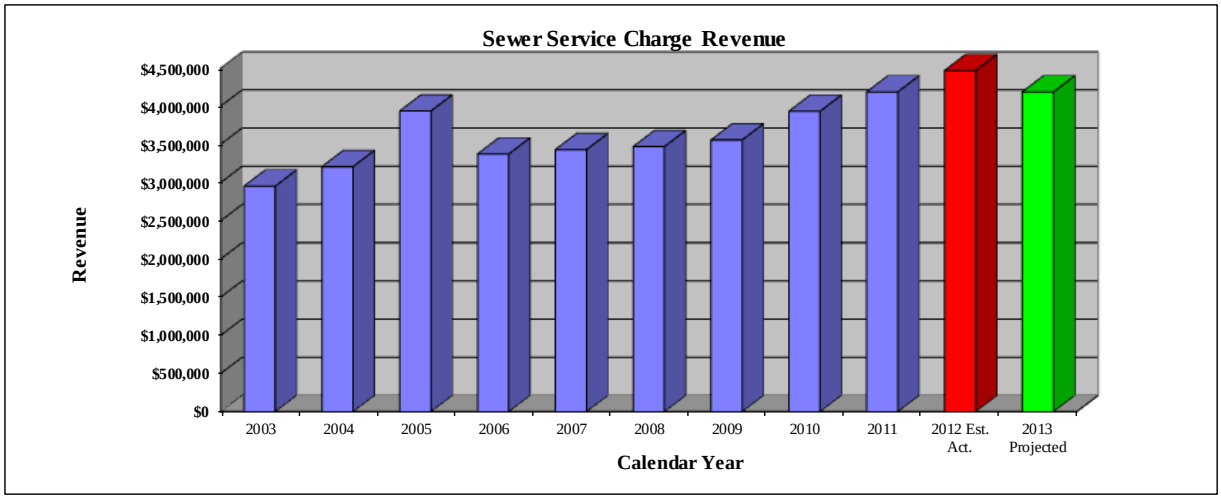
Changes in motor fuel tax are governed by the State Legislature. These changes are infrequent with the most recent occurring in 1999.

Due to an aberration in gasoline prices in conjunction with the legislative action of the prior year, a significant increase was seen in FY 2000. Similar price fluctuation was also evident in 2005 to a lesser degree. The long-term trend for this revenue has been 1-2% annual growth, absent any legislative action.

In 2010 and 2011 the State distributed additional monies related to new State revenues from video poker. This is not projected to continue in the long-term.

Recent declines, though small, are likely the result of people choosing to drive less and using more fuel efficient vehicles, thus dropping their fuel consumption.

Village of Wilmette 2013 Budget
Revenue and Expense Trend Analysis



Sewer Charges

Year	Amount
2003	2,951,633
2004	3,206,314
2005	3,934,943
2006	3,371,986
2007	3,429,424
2008	3,468,259
2009	3,556,017
2010	3,930,949
2011	4,184,693
2012 Est. Act.	4,465,000
2013 Projected	4,185,000

The sewer service charge was implemented as of May 1, 1986 as a condition of the Village's receipt of "Build Illinois" grant funds for sewer improvements. In subsequent years, the receipts of low interest loans for sewer improvements (from the Illinois Environmental Protection Agency) were also conditional upon them being repaid from sewer user charges. The sewer rate history is as follows (all rates are per 100 cu.ft. of water consumed):

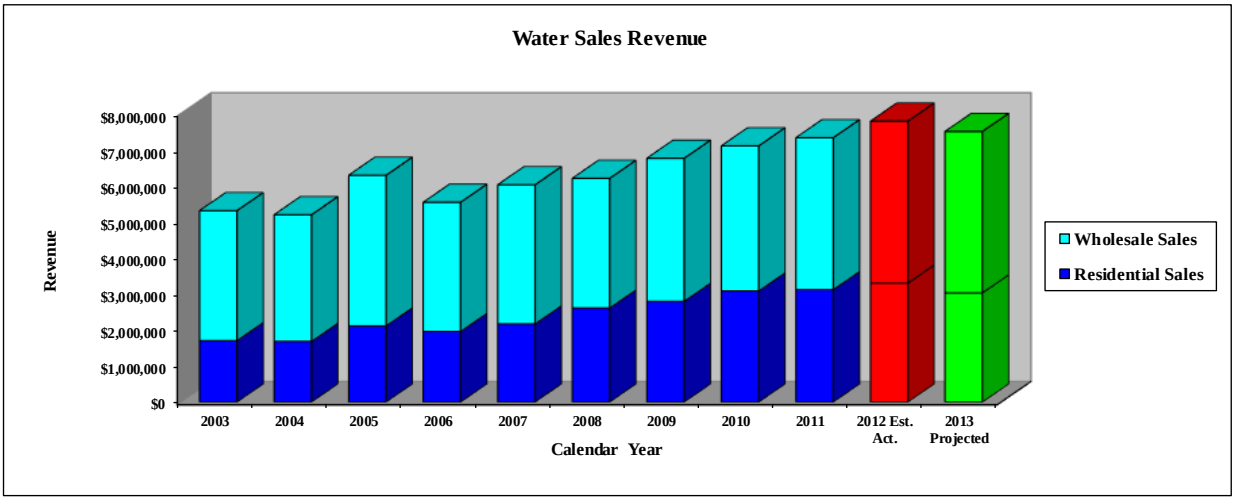
May 1, 1986 to December 1987	$0.18	**March 2005 to March 2006**	$2.37
January 1988 to April 1991	$0.22	**March 2006 to March 2007**	$2.40
May 1991 to December 1993	$0.66	**March 2007 to March 2008**	$2.46
January 1994 to December 1995	$1.05	**March 2008 to March 2009**	$2.64
January 1996 to December 1996	$1.39	**March 2009 to March 2010**	$2.86
January 1997 to March 1, 2002	$1.75	**March 2010 to March 2011**	$3.10
March 2002 to March 2004	$1.90	**March 2011 to March 2013**	$3.44
March 2004 to March 2005	$2.28		

Sewer revenues are tied to water consumption and as such this revenue will fluctuate with annual water usage. Hot, dry summer months will enhance water consumption, as happened in 2012, while rainy summers will reduce water consumption. Annual rate increases from 2005 through 2011 were related to expense growth and to build back the reserve balance following rainy summers.

The sewer rate is one of the highest in the area and Wilmette's combined water / sewer rate is now in the top third for the area. The Village feels strongly that this is necessary to properly maintain the sewer infrastructure and efforts have been made to keep the rate increases to a minimum. The 2011 sewer user charge of $3.44 per hundred cubic feet (ccf) of water consumption, was broken down into 92 cents for personnel and other recurring operating costs; 17 cents for contractual sewer maintenance and repairs, and; $2.35 cents for debt service. This debt service was the result of an aging infrastructure for which significant capital improvements have been made over the past 20 years.

With a significant debt restructuring in 2011, debt service savings will total more than $3.6 million through 2016. These savings will allow for the continued commitment to improve sewer infrastructure and reduce home flooding with no additional rate increase in 2013 from the current sewer rate of $3.44/ccf.

Village of Wilmette 2013 Budget
Revenue and Expense Trend Analysis



Water Sales

Year	Residential Sales	Wholesale Sales
2003	1,705,073	3,600,787
2004	1,683,562	3,508,404
2005	2,113,134	4,172,356
2006	1,959,511	3,577,551
2007	2,169,009	3,854,373
2008	2,608,407	3,591,752
2009	2,795,003	3,961,841
2010	3,081,847	4,019,677
2011	3,118,031	4,209,553
2012 Est. Act.	3,297,000	4,488,000
2013 Projected	3,028,000	4,470,900

The Village water plant operation supplies water to Wilmette residents and to the Village of Glenview. Through the Village of Glenview, Wilmette supplies water to Citizens Utility Company which services a portion of Prospect Heights.

The residential water rate was 88 cents per 100 cubic feet (ccf) from May, 1991 until 2002. Regular annual increases have occurred since then for growth in operating costs and for capital improvements. The rate for 2010 was $2.37 per ccf and a 12 cent increase took effect in March 2011 bringing the rate to $2.49 per ccf. Increases in recent years have been due to reductions in sales volumes resulting in the significant depletion of the Water Fund Reserve balance. Debt refinancing completed in 2011 has allowed the Village to freeze this rate in 2012 and 2013.

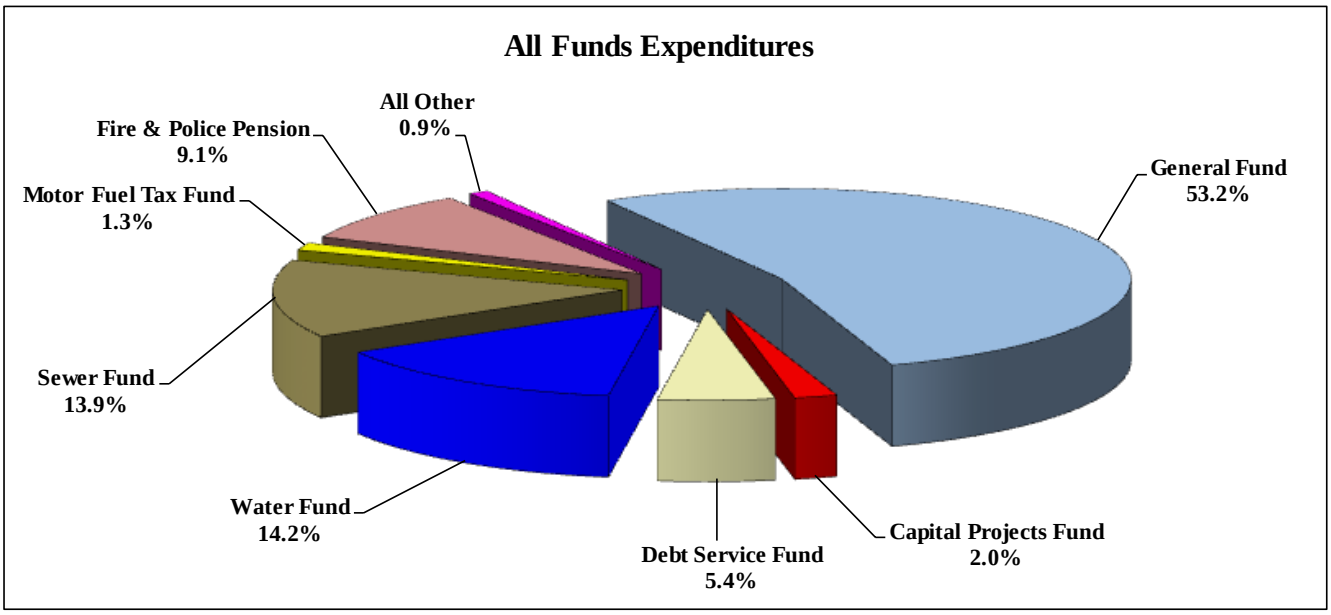
The wholesale rate is computed through a formula contained in a contract with the Village of Glenview (in effect until 2020). The 2011 rate was $1.102 per 100 ccf. This rate is regularly calculated every two years, but is also re-calculated when large capital outlay contracts are awarded. The current rate will be recalculated as of 1/1/13 and a 5% increase is projected. Under a recently negotiated amendment, any future rate calculations cannot cause the rate to be reduced.

Total water sales are second only to property tax as a revenue source for the Village. There are two categories to this revenue source, residential and wholesale. Residential sales account for about 40% of the revenue while wholesale sales to the Village of Glenview and Illinois American Water Company account for the other 60%. Note that about 75% of all water pumped is for wholesale use. The difference between wholesale and residential sales totals is mainly due to rates difference.

Residential sales have been steadily increasing for more than a decade. The residential water rate will be held flat for the third year in a row at $2.49 per 100 cubic foot. This rate is below average in the area but, as noted in the sewer section, the combined water / sewer rate is above average. The increase in wholesale revenue in conjunction with reduced debt service from a debt refinancing in 2011 have allowed for no rate increase in 2013. Increases in total residential sales between 2011 and 2012 is weather related, hot, dry conditions resulted in increased volume.

Wholesale sales have also been steadily increasing over the last 10 years. The wholesale rate is set by contract with the Village of Glenview that extends to the year 2020. The wholesale rate is re-calculated every other year and (per the contract) can never decrease. The 2013 rate recalculation (which will be in place for 2013 and 2014) is expected to produce a 5% increase. There is no volume growth projected for future years.

Village of Wilmette 2013 Budget



General Fund:
Includes most of the operating expense for the Village other than Water and Sewer. This includes Police, Fire, Public Works, Refuse Collection and Disposal, and General Government expenditures.

Capital Projects Fund:
This Fund is appropriated as a part of the General Fund. The 2013 budget consists of $1,200,000 for large equipment purchases and road improvements.

Water Fund:
Provides for all of the expenses to operate the Village's water plant and water distribution system. This includes administrative expenses and provides for an operating transfer to the General Fund.

Sewer Fund:
Provides for the expense of maintaining and improving the Village's sewer system and storm water pumping station. This includes the debt service for capital improvements financed by low interest loans from the Environmental Protection Agency.

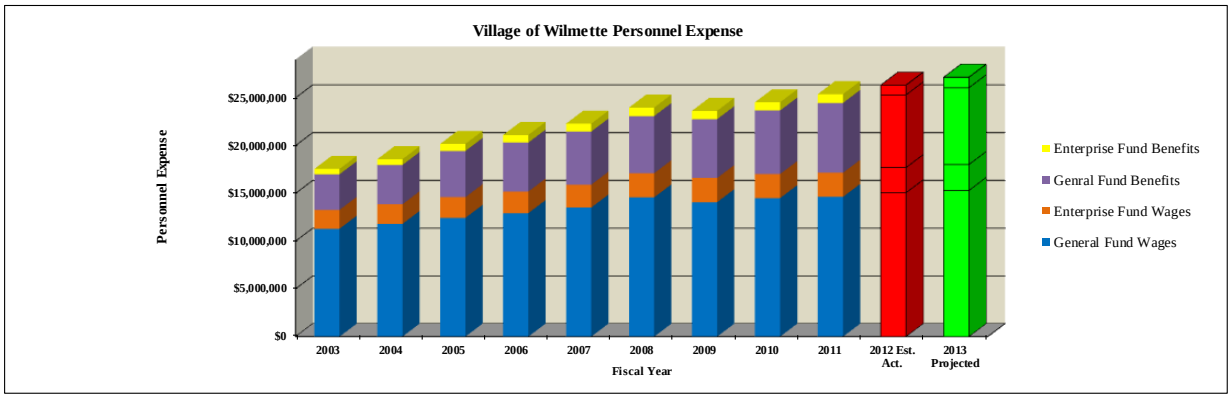
Motor Fuel Tax (MFT) Fund:
Provides for the expenditure of the Village's distribution of the State MFT. This is used for street repair and resurfacing and other qualified projects for which this money may be used.

Pension Funds:
Includes the expenses for the Police and Fire Pension Funds which the Village administers.

Debt Service Fund:
Provides for the principal and interest payments for the Village's General Obligation debt.

All Other:
Includes the expense of the Village's Parking Meter, Section 105, and Clampitt Estate Funds.

Village of Wilmette 2013 Budget
Revenue and Expense Trend Analysis



Year	General Fund Wages	Enterprise Fund Wages	General Fund Benefits	Enterprise Fund Benefits	Total Personnel Expense	FTE's
2003	11,296,461	1,976,503	3,728,495	558,107	17,559,566	225.48
2004	11,802,813	2,054,278	4,120,041	601,880	18,579,012	224.23
2005	12,434,474	2,167,392	4,840,535	734,038	20,176,439	226.13
2006	12,930,482	2,253,908	5,131,821	801,103	21,117,314	226.11
2007	13,517,896	2,389,226	5,568,572	827,794	22,303,488	229.13
2008	14,582,832	2,531,994	5,982,560	888,713	23,986,099	227.93
2009	14,081,782	2,529,545	6,160,048	872,162	23,643,537	221.25
2010	14,501,492	2,520,836	6,651,409	865,232	24,538,969	213.65
2011	14,632,139	2,526,242	7,314,652	921,352	25,394,385	212.38
2012 Est. Act.	15,066,340	2,634,500	7,609,580	1,025,715	26,336,135	213.75
2013 Projected	15,310,085	2,712,990	8,041,185	1,099,235	27,163,495	215.45

Wages and employee benefits are broken out between the General Fund and the Enterprise Funds to provide the total personnel cost of the Village. The Enterprise Funds include the Water, Sewer and Parking Meter Funds.

Employee benefits include employer pension contributions (including FICA and Medicare), employer health insurance premiums, group life insurance premiums, workers' compensation and unemployment compensation.

For 2013, the total personnel costs of $27,163,495 represents nearly 45% of the total budget. Excluding debt financed capital outlay (which occurs irregularly), the personnel budget is over 50% of the total budget.

Full-Time Equivalent positions budgeted are noted for information and comparison purposes.

Excluding major capital projects, personnel costs represent more than half of the Village's 2013 budget. These costs consist of wages and fringe benefits. Benefit expense growth has significantly outpaced wage growth. In 2003, wages reflected 76% of the total personnel cost and benefits the other 24%. In 2013 this ratio is 66% wages and 34% benefits.

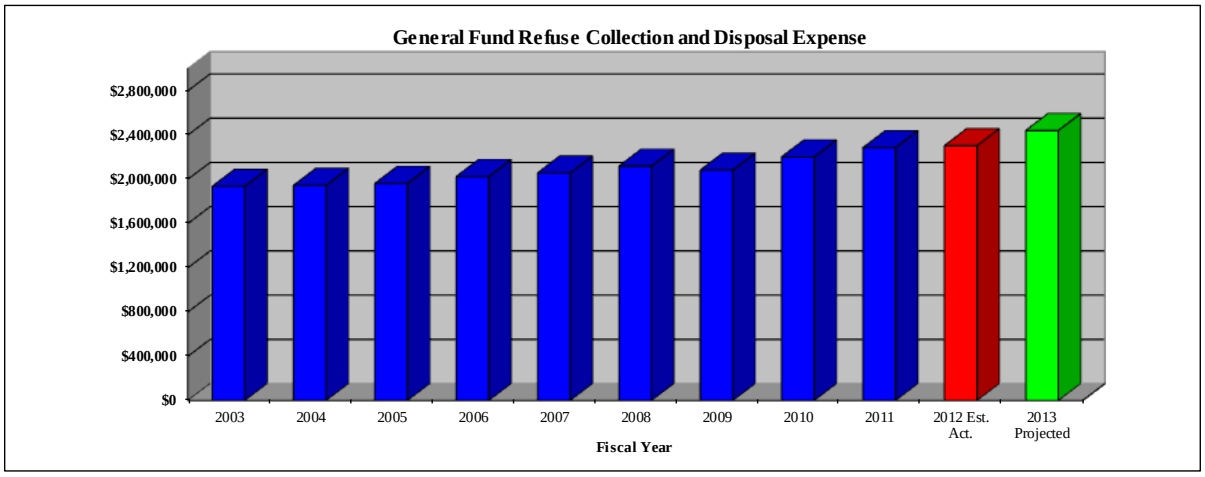
Personnel expense has increased an average of 4.5% annually since 2003. While wages have increased by less than 4% over the past decade, benefits have increased by about 8% - a reflection of increased health insurance costs and increased pension contributions. Overall annual wage increases can be linked to existing collective bargaining agreements (CBA's) with the Village's Police and Firefighter unions. Unrepresented employees have always received increases in line with these CBA's. While budgeted Full Time Equivalents (FTEs) had ranged between 224 and 230 from FY 2000 through 2008, the economic decline which began in the latter half of 2008 resulted in a budgeted FTE decrease to 215.45 for 2013.

Since 2010 wages have increased by about 2% while benefits have still increased approximately 7%. Insurance costs stabilized during this span so the increase is entirely due to pension contributions. The Village believes that recent pension legislation and improved investment performance will reduce this growth rate to be more in line with wage increases.

The total authorized full-time and semi-full time employees, i.e. those employees receiving full-time benefits, peaked in 2007 at 209 employees. The 2013 budget projects 195 such employees. The reduction has been achieved over the years mainly through attrition. Part-time and seasonal positions that have been eliminated, along with full-time positions that have been reduced to semi-full time, account for the total FTE decrease of 13.68 positions since 2007.

Future cash projections reflect 3% growth in wages and similar growth in benefits. Wage growth is based on the Village's contracts with its police and fire unions as well as projected increases for scheduled step and longevity changes and benefit costs. Public safety pension contributions are estimated to decrease slightly in 2012 (as this was the first budget impacted by recent legislation). Future pension growth should be about 4%.

Village of Wilmette 2013 Budget
Revenue and Expense Trend Analysis



General Fund Refuse Expense

Fiscal Year	Amount
2003	1,936,117
2004	1,945,521
2005	1,962,862
2006	2,025,235
2007	2,057,923
2008	2,119,086
2009	2,083,029
2010	2,202,592
2011	2,285,934
2012 Est. Act.	2,303,490
2013 Projected	2,440,465

This includes the cost of contractual refuse collection, contractual recycling collection and landfill tipping fees.

In 2010, the refuse program was revised to provide for curb-side collection throughout the Village (in areas where alley pick-up is not available). In prior years, these areas would receive back door pick-up by the refuse contractor. The new contract is expected to save $2.2 million through 2016.

Backdoor collection is still available from the contractor for an additional fee. This fee is billed and collected directly by the contractor.

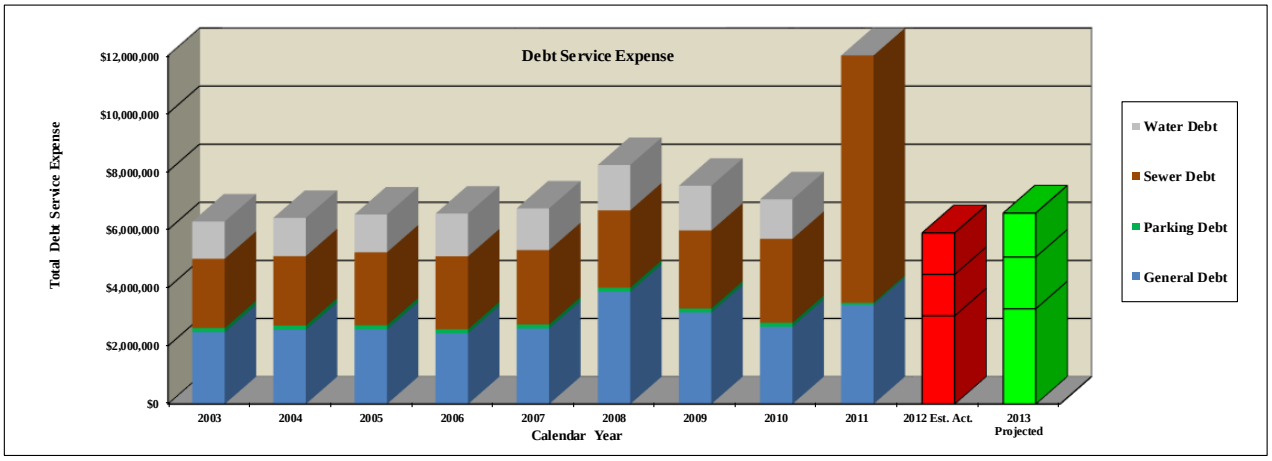
The contract calls for 3.5% annual increases that take effect on April 1 annually.

General Fund Refuse Expense includes costs of contractual refuse and recycling collection and landfill tipping fees. Refuse expenditures dropped significantly in 1993-94 when the Village changed its contractual service to once per week from twice per week. Since that time, refuse costs have increased by about 2.5% annually. The growth of the contractual collection was tied to the Chicagoland Consumer Price Index (CCPI). A contract extension in 1998 provided for no increase for a two year period and CCPI growth beginning in 2001 through 2005. This contract was again extended in 2006 through the end of 2009.

A new refuse contract was approved in 2009 and will expire on March 31, 2017. With this new contract, back-door collection was eliminated in areas without alleys, in favor of curb-side collection. Had this previous service been continued, costs were expected to increase 30%. The new contract resulted in 13% expense growth. Residents wishing to keep back-door service have the option of paying the contractor an additional fee to do so. The new contract calls for 3.5% annual increases that take effect April 1 each year.

The only expense growth from 1998 through 2000 was from landfill tipping fees. The Village is a member of the Solid Waste Agency of Northern Cook County (SWANCC) which is a consortium designed to purchase and operate a landfill site for member communities. The members' contributions to SWANCC exceeded inflationary growth due to the legal matters involved in setting up the landfill. The consortium no longer intends to operate a landfill and has sold most of its land that was originally purchased. The sales proceeds have been used to reduce the debt burden, reflecting a drop in these costs in 2002 and 2003. The institution of a monthly refuse fee in 2002 also caused a reduction in expense as many multi-family dwellings opted to arrange for their own refuse collection. By doing so, the Village no longer had to pay the contractor for these units.

Village of Wilmette 2013 Budget
Revenue and Expense Trend Analysis



Debt Service Expense

Year	General	Parking	Sewer	Water
2003	2,473,255	142,913	2,387,128	1,279,433
2004	2,555,782	144,870	2,391,586	1,316,585
2005	2,572,760	139,038	2,510,328	1,303,717
2006	2,439,860	135,088	2,510,106	1,471,561
2007	2,600,634	137,625	2,560,752	1,436,048
2008	3,867,920	138,512	2,662,826	1,559,845
2009	3,156,907	130,075	2,688,310	1,538,436
2010	2,664,003	131,175	2,892,397	1,357,377
2011	3,415,630	66,598	12,023,718	5,955,194
2012 Est. Act.	3,040,191	-	1,424,200	1,429,000
2013 Projected	3,282,600	-	1,781,300	1,513,150

General Debt Service Expense includes the expense in the General Debt Service Fund plus any interest expense paid in the Capital Projects Fund. The steady increase from 2001 through 2008 reflects the Village's infrastructure improvements for roads and buildings.

General Debt incorporates the 2004, 2007, 2009 and 2010 bond issues. There is no new tax supported debt projected at this time. The Parking Meter debt pertains to a portion of the 2004 bond issue related to the Burmeister Parking Facility and 2011 was the final year of Parking Meter Fund Debt Service.

Following the 2011 debt restructuring, Sewer Fund debt includes four IEPA Loans as well as a portion of the 2004, 2007, 2009, 2010 and 2011 General Obligation Bond Issues plus a projection for new IEPA debt (totaling $900,000 in borrowing) in 2012. The restructuring will save $3.6 million in debt service costs through 2016.

The Water Debt consists of a portion of the 2004, 2007, 2009, 2010 and 2011 General Obligation Bond Issues.

The $6,577,050 expense in 2013 represents about 11% of the total budget.

The Village's debt service expense grew significantly from 1998 through 2010. Over that time the Village issued general obligation debt of about $45 million for road and streetscape improvements, street lighting improvements, computer technology and building improvements. In making this investment in the Village's infrastructure, tax supported debt service grew at an annual rate of 9.7% from 2002 through 2008. Debt restructuring in 2009 has now stabilized debt service at about $3.3 million annually. This amount will gradually increase to about $3.6 million in 2023 and 2024. All current tax supported debt is scheduled to be retired by 2026. New debt of $1 million is projected in 2013 for alley improvements. The interest expense for this new debt will be funded by a one-time $300,000 transfer from the Water Fund in 2012 in order to reduce the impact on the Village's property tax levy.

Additional debt financed water and sewer related infrastructure improvements have also occurred over the past decade – a total of about $12 million in each of these two Funds. This increased Sewer Fund debt service by 30% since 2001 and by 31% in the Water Fund during this time span. A debt restructuring in 2011 reduced Sewer Fund debt service by $3.6 million through 2016 and stabilized growth in the Water Fund. An $11.7 million general obligation bond issue is projected for 2013 to fund sewer improvements through 2015. The aforementioned debt service savings will allow for this new debt with without needing to increase the sewer rate. Additionally, annual new IEPA borrowing of about $900,000 will continue for sewer lining and rehabilitation – also with no impact on the sewer rate.

Pending discussions with potential new wholesale customers, no new Water Fund debt is projected at this time.

Village of Wilmette
FY 2013 Budget
General Fund Revenues

Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Property Taxes:						
Collections of Prior Years' Levies	(127)	852	115			
2002 Tax Levy Receipts	(158)	(262)	(259)			
2003 Tax Levy Receipts	(12,926)	(431)	4			
2004 Tax Levy Receipts	(15,918)	(7,039)	(13,822)			
2005 Tax Levy Receipts	(21,902)	(9,752)	(3,771)			
2006 Tax Levy Receipts	(48,298)	(27,297)	(10,321)			
2007 Tax Levy Receipts	108,577	(32,308)	(37,972)			
2008 Tax Levy Receipts	9,633,409	153,162	(43,704)			
2009 Tax Levy Receipts		10,227,580	177,392			
2010 Tax Levy Receipts			10,855,519	-	100,000	-
2011 Tax Levy Receipts				11,455,800	11,455,800	-
2012 Tax Levy Receipts				-	-	11,745,000
Allowance for Tax Refunds				(50,000)	(50,000)	(50,000)
Road & Bridge Tax Receipts	912	1,033	1,230	1,000	1,000	1,000
Total Property Tax Revenue	**9,643,569**	**10,305,538**	**10,924,411**	**11,406,800**	**11,506,800**	**11,696,000**
Other Tax Revenue:						
Real Estate Transfer Tax	634,160	900,039	698,223	762,200	847,000	865,000
Non-Recurring R.E.T.T.	-	10,089	19,557	-	-	-
State Sales Tax	3,247,381	3,241,264	3,277,853	3,353,000	3,228,000	3,353,000
Home Rule Sales Tax	510,424	513,304	515,343	525,800	507,800	525,800
State Income Tax	2,247,445	2,176,193	2,146,830	2,168,100	2,332,100	2,367,100
Utility Tax - Electric	905,461	987,887	978,068	970,000	980,000	970,000
Utility Tax - Natural Gas	477,228	420,206	470,105	430,000	370,000	430,000
Utility Tax - Telecommunications	1,283,605	1,252,063	1,159,249	1,200,000	1,165,000	1,140,000
Wireless 911 Tax	160,942	153,988	155,081	157,000	157,000	157,000
E-911 Surcharge	271,018	260,829	249,011	260,000	250,000	250,000
Personal Prop. Replacement Tax	243,478	262,525	231,340	236,700	236,700	240,300
Fuel Tax	88,958	93,182	88,667	90,000	90,000	90,000
Total Other Tax Revenue	**10,070,100**	**10,271,569**	**9,989,327**	**10,152,800**	**10,163,600**	**10,388,200**
Fine Revenue:						
Circuit Court Collections	68,975	93,310	91,525	90,000	92,000	90,000
Collected Locally	231,909	297,161	260,080	315,000	270,000	270,000
Animal Impounds	662	901	3,753	4,000	3,700	3,700
Total Fine Revenue	**301,546**	**391,372**	**355,358**	**409,000**	**365,700**	**363,700**
License Revenue:						
Sales of Vehicle Licenses	1,348,768	1,349,074	1,353,085	1,350,000	1,350,000	1,350,000
Sales of Taxi Licenses	14,905	18,950	19,055	19,100	19,100	19,100
Sales of Animal Licenses	1,575	1,315	1,690	1,500	1,500	1,500
Business Licenses	165,163	228,505	240,908	236,000	241,000	241,000
Liquor Licenses	53,520	57,585	55,090	55,000	55,000	55,000
Total License Revenue	**1,583,931**	**1,655,429**	**1,669,828**	**1,661,600**	**1,666,600**	**1,666,600**

Village of Wilmette
FY 2013 Budget
General Fund Revenues

Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Permit Revenue:						
Non-Recurring Permits	-	-		300,000	100,000	300,000
Building Permits	630,681	838,693	826,108	820,100	1,020,100	1,050,700
Roof Permits	9,900	13,652	12,024	10,400	10,400	10,700
Demolition Permits	47,305	34,744	29,387	26,000	26,000	26,700
Inspection fees	155,833	191,442	207,975	206,000	206,000	212,700
Electric Permits (incl. A/C)	37,465	48,096	51,160	44,700	44,700	46,000
Plumbing Permits	34,423	37,831	37,045	37,500	37,500	38,600
Driveway Permits	12,983	12,802	17,680	19,800	19,800	20,400
Grading Permits	10,426	17,209	32,060	31,200	31,200	32,100
Pavement Degradation Fee	26,950	22,718	20,263	20,800	20,800	21,400
Dumpster Permits	8,693	9,509	8,490	9,300	9,300	9,500
Fence Permits	8,215	10,811	12,887	12,400	12,400	12,700
Tree Removal Permits	4,730	7,075	6,578	6,300	6,300	6,400
All Other Permits	3,278	3,893	6,834	7,300	7,300	7,500
Plan Review Fees	49,456	53,188	59,147	60,300	60,300	62,100
Filing Fees	23,455	23,307	21,398	23,900	23,900	24,600
Permit Penalties	13,603	25,264	24,202	18,700	18,700	19,200
Total Permit Revenue	**1,077,396**	**1,350,234**	**1,373,238**	**1,654,700**	**1,654,700**	**1,901,300**
Service Charges:						
Refuse charges	1,787,221	2,026,834	2,113,304	2,168,200	2,168,200	2,244,100
Ambulance charges	413,504	416,906	386,044	405,400	405,400	405,400
Sales of Yard Waste Bags	99,090	106,857	102,758	105,000	105,000	105,000
Burglar Alarm Service	19,444	6,267	3,752	10,000	10,000	10,000
Fire Alarm Service	7,810	13,084	16,411	16,000	16,000	16,000
Street Light & Parkway Damage	32,693	29,908	20,965	30,000	30,000	30,000
Traffic / Parking & Consulting	(1,708)	2,865	1,164	-	4,700	-
Sanitarian Services	22,408	47,648	54,928	59,900	59,900	61,600
C.A.D. Service Charges	1,086	468	-	500	500	500
Other Police Dept. Service Charges	550	150	350	300	600	300
French Market Service Charges	2,175	2,025	2,100	2,100	1,875	1,875
Park District & School Ethernet Serv	-	-	5,244	5,200	6,560	6,560
Park District Personnel charges	38,774	49,662	45,865	51,200	56,000	58,000
Maintenance of State Routes	18,198	-	-	-	-	-
Elevator Inspections	15,856	16,295	13,095	16,000	13,000	13,000
Munic. Serv. - Shore Line Pl.	16,335	18,030	18,812	18,600	20,007	21,000
Munic. Serv. - Fairfield Ct.	61,114	61,114	53,731	53,700	53,700	55,000
CPR Program Fees	1,460	1,244	1,200	1,200	1,200	1,200
Flu Shot Reimbursements	8,713	6,588	6,143	10,000	10,000	10,000
Other Health Dept. Reimb.	2,937	2,971	1,922	2,000	2,000	2,000
Atrium Units - closing fees	1,000	1,000	1,000	2,000	2,000	2,000
Total Service Charges	**2,548,660**	**2,809,916**	**2,848,788**	**2,957,300**	**2,966,642**	**3,043,535**
Franchise Fees:						
Cable TV Franchise Fees	396,716	438,278	479,102	485,000	494,000	508,000
Commercial Waste Franchise fee	75,000	78,750	80,915	83,800	83,800	86,700
Total Franchise Fees	**471,716**	**517,028**	**560,017**	**568,800**	**577,800**	**594,700**

Village of Wilmette
FY 2013 Budget
General Fund Revenues

Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Rental Income:						
Rent - Wilmette Park District	49,911	50,686	52,173	54,413	54,413	54,413
Rent - Depot	-	26,319	48,887	48,887	48,887	48,887
Rent - 3545 Lake Ave.	2,400	2,400	2,400	2,400	2,400	2,400
Rent - 1225 Central Ave.	-	-	2,411	-	38,000	38,000
Cellular Antenna rentals	294,779	303,857	284,883	316,100	316,100	325,000
Total Rental Income	**347,090**	**383,262**	**390,754**	**421,800**	**459,800**	**468,700**
Enterprise Fund Transfers:						
Water Fund Transfer	950,000	1,000,000	1,050,000	1,100,000	1,100,000	1,250,000
Clampitt Fund Transfer	9,000	19,000	19,000	19,000	19,000	19,000
Total Fund Transfers	**959,000**	**1,019,000**	**1,069,000**	**1,119,000**	**1,119,000**	**1,269,000**
Grants & Bond Proceeds:						
EAB Tree Removal Grant	-	-	19,900	-	19,990	-
Incandescent Light Grant	-	-	12,033	-	-	
F.E.M.A. Grants	-	-	99,609	-	-	
Police Grants	58,988	52,708	95,096	35,000	54,580	35,000
Fire Grants	11,103	1,676	8,741	10,000	84,960	10,000
Building Lighting Grant	-	-	-	-	-	56,150
Fire Generator Grant	-	29,812	1,500	-	-	
State - Fire Truck Loan	-	-	-	-	250,000	
V.C. Master Plan Grant	-	87,716	11,566	-	-	
Glenview Road Resurfacing Grant	-	-	635,000	-	-	
Grants / Contributions - Elmwood ROW						200,000
Rain Garden Grant	-	-	576	-	-	
Total Bond Proceeds & Grants	**70,091**	**171,912**	**884,021**	**45,000**	**409,530**	**301,150**
Other Non-Recurring Revenues:						
Section 125 Balance Write-Off	743	497	352	-	-	-
Affordable Housing Contributions	10,000	20,000	20,000	20,000	20,000	20,000
HAP Lien Collections	900	1,800	-	-	-	-
Encumbrances written off	-	927	-	-	-	-
Insurance Recoveries	-	45,416	28,264	-	-	-
Mallinckrodt Expense Reimb.	-	15,000	-	-	-	-
Donations & Other	700	2,500	5,602	-	-	-
Total Other Non-Recurring	**12,343**	**86,140**	**54,218**	**20,000**	**20,000**	**20,000**
Interest Income	**13,790**	**12,505**	**11,235**	**12,000**	**12,000**	**15,000**
Other Income:						
Sale of General Fixed Assets	747	107,160	32,205	30,000	30,000	30,000
Historical Society Reimb.	19,219	20,161	21,342	17,700	22,000	22,000
Other Income	24,598	20,121	18,714	21,000	21,000	21,000
Interest - property tax collections	2,474	1,339	2,133	2,500	2,500	2,500
Total Miscellaneous	**47,038**	**148,781**	**74,394**	**71,200**	**75,500**	**75,500**
Total General Fund Revenues	**27,146,270**	**29,122,686**	**30,204,589**	**30,500,000**	**30,997,672**	**31,803,385**

Village of Wilmette
FY 2013 Budget
Internal Service Funds Revenues

Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Employee Insurance Fund:						
Contributions from other Funds:						
General Fund	1,886,847	1,850,538	1,940,541	2,048,110	2,085,520	2,133,231
Municipal Garage	70,234	67,107	71,660	74,480	79,000	73,739
Parking Meter Fund	16,273	17,446	16,587	15,910	16,000	20,114
Sewer Fund	77,212	78,420	84,251	89,380	94,000	98,301
Water Fund	316,886	295,883	319,108	346,820	359,000	381,035
Total Revenues	**2,367,452**	**2,309,394**	**2,432,147**	**2,574,700**	**2,633,520**	**2,706,420**
Municipal Garage Fund:						
Contributions from other Funds:						
Insurance Recoveries	31,395	16,198	11,674	16,135	9,060	20,535
General Fund	835,603	848,007	885,194	1,047,400	1,108,020	1,115,600
Sewer Fund	94,520	95,870	100,170	103,800	109,800	110,500
Water Fund	132,260	134,130	140,130	146,200	154,680	155,700
Total Revenues	**1,093,778**	**1,094,205**	**1,137,168**	**1,313,535**	**1,381,560**	**1,402,335**
Workers' Compensation Fund:						
Contributions from other Funds:						
Insurance Recoveries	26,007	25,039	25,235	-	25,000	-
General Fund	230,156	233,348	245,624	263,310	243,600	263,713
Municipal Garage	7,900	8,440	8,900	9,860	9,100	10,063
Parking Meter Fund	1,670	1,800	1,880	2,590	2,000	2,008
Sewer Fund	6,860	7,380	7,870	8,290	8,000	8,139
Water Fund	32,580	32,840	33,020	36,650	33,000	36,777
Total Revenues	**305,173**	**308,847**	**322,529**	**320,700**	**320,700**	**320,700**
Illinois Municipal Retirement Fund:						
Contributions from other Funds:						
General Fund	974,957	1,006,744	1,072,207	1,176,000	1,125,680	1,254,642
Municipal Garage	79,340	84,459	85,445	91,590	91,590	108,503
Parking Meter Fund	15,976	17,484	18,755	20,310	20,310	22,480
Sewer Fund	68,972	74,791	80,889	87,360	87,360	91,107
Water Fund	314,791	317,137	334,093	375,060	375,060	409,938
Total Revenues	**1,454,036**	**1,500,615**	**1,591,389**	**1,750,320**	**1,700,000**	**1,886,670**

Village of Wilmette
FY 2013 Budget
Other Funds Revenues

Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Capital Projects Fund:						
Bond Issue Proceeds	1,598,317					1,000,000
Bond Proceeds Interest Inc.	13,807	7,819	7,707		2,520	
Sheridan Road Grant						
CMAQ Grant	338,195		242,923			
Sale of Fire Truck	33,000					
Police Grant - 911 System Repl.			2,500			
IEMA Grant - PW Radio System Repl.			5,674			
L.E.E.D.S. Grant (PW Facility)	61,500					
Evanston portion of Sheridan Road Project	177,060					
Skokie Valley Bicycle Trail Contributions	2,925		1,875			
Winnetka CAD Contributions	445					
S.D. #30 Cable TV Contributions		3,859				
Park Dist. Phone Contribution	8,453					
Fire Station #26 Bicycle Path Grant	132,236					
2008 Encumbrances written off	11,036					
Total Revenues	**2,376,974**	**11,678**	**260,679**	**-**	**2,520**	**1,000,000**
General Debt Service Fund:						
Property Taxes:						
Collections of Earlier Levies	(70)	45	(51)			
2003 Tax Levy Receipts	(3,834)	(128)	1			
2004 Tax Levy Receipts	(4,788)	(2,117)	(4,157)			
2005 Tax Levy Receipts	(6,333)	(2,820)	(1,090)			
2006 Tax Levy Receipts	(13,254)	(7,491)	(2,832)			
2007 Tax Levy Receipts	41,329	(12,297)	(14,454)			
2008 Tax Levy Receipts	3,109,275	49,434	(14,106)			
2009 Tax Levy Receipts	-	3,005,405	52,127			
2010 Tax Levy Receipts	-	-	2,946,085	-	40,000	
2011 Tax Levy Receipts				3,041,600	3,041,600	-
2012 Tax Levy Receipts				-	-	3,264,000
Bond Proceeds		71,250		-	-	-
Allowance for Tax Refunds				(23,000)	(23,000)	(32,000)
Total Revenues	**3,122,325**	**3,101,281**	**2,961,523**	**3,018,600**	**3,058,600**	**3,232,000**

Village of Wilmette
FY 2013 Budget
Other Funds Revenues

Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Motor Fuel Tax Fund:						
Motor Fuel Tax Allotments	708,148	822,185	805,766	700,000	780,000	680,000
Interest Income	5,547	4,239	4,534	5,000	4,500	4,500
Total Revenues	**713,695**	**826,424**	**810,300**	**705,000**	**784,500**	**684,500**
Firemen's Pension Fund:						
Employer Contribution	1,620,000	1,880,700	2,152,600	2,157,000	2,217,700	2,332,200
Payroll Deductions	392,365	385,509	391,330	401,000	400,000	412,000
Investment Income	3,425,756	2,944,015	897,737	2,100,000	2,100,000	2,400,000
Total Revenues	**5,438,121**	**5,210,224**	**3,441,667**	**4,658,000**	**4,717,700**	**5,144,200**
Police Pension Fund:						
Employer Contribution	1,300,000	1,540,900	1,752,700	1,824,000	1,843,600	1,900,300
Payroll Deductions	388,993	383,121	391,185	393,000	402,000	415,000
Investment Income	3,438,283	2,930,486	906,780	2,000,000	2,000,000	2,300,000
Total Revenues	**5,127,276**	**4,854,507**	**3,050,665**	**4,217,000**	**4,245,600**	**4,615,300**
Section 105 Fund:						
Contributions from other Funds:						
General Fund	124,480	139,180	150,980	159,300	159,370	162,640
Municipal Garage	3,380	3,770	4,120	4,400	5,210	5,322
Sewer Fund	4,070	4,525	4,950	5,200	5,210	5,378
Water Fund	16,870	17,525	19,950	21,100	20,210	21,660
Investment Income	3,269	3,299	4,458	7,000	7,000	9,000
Total Revenues	**152,069**	**168,299**	**184,458**	**197,000**	**197,000**	**204,000**
Clampitt Fund:						
Interest Income	512	415	291	337	200	175
Donations	-	-		-	-	-
Total Revenues	**512**	**415**	**291**	**337**	**200**	**175**

Village of Wilmette
FY 2013 Budget
Parking Meter Fund Revenues

Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
CBD Parking Meter Revenue:						
Commuter Lot - Village	8,808	7,754	7,450	7,000	7,000	7,000
Commuter Lot - R.R.	36,131	31,805	31,119	29,000	27,800	27,800
Poplar Drive Lots	10,310	7,695	7,586	6,700	8,500	8,500
Debit Cards - Village	24,197	25,579	26,550	26,000	26,800	26,800
Debit Cards - R.R.	101,913	109,552	113,181	113,000	114,500	114,500
CBD Parking Permit Revenue:						
Park Ave. Lot	18,300	18,300	18,300	18,300	18,500	18,500
St. Augustine Lot	7,200	7,200	7,025	7,200	7,050	7,050
11th & Central Lot	2,415	1,280	2,040	1,280	2,240	2,240
Masonic Temple Lot	1,050	1,360	3,010	1,350	2,000	2,000
Atrium Lot	1,820	1,660	1,740	1,800	1,600	1,600
METRA Station rent	2,765	2,765	2,765	2,765	2,765	2,765
CTA Lot Revenue:						
Commuter Drop Box Revenue	142,941	140,951	131,147	139,000	131,000	131,000
Commuter Permit Revenue	25,060	18,720	16,400	17,800	16,400	16,400
Merchant Permit Revenue	2,241	2,484	3,591	3,400	3,600	3,600
Resident 24 Hour Permit Revenue	3,360	2,880	1,440	2,200	1,400	1,400
Burmeister Parking Facility:						
Transfer from General Fund	-	-	-	-		
Permit Revenue	23,925	24,050	23,960	25,000	22,400	22,400
Total Revenues	**412,436**	**404,035**	**397,304**	**401,795**	**393,555**	**393,555**

Village of Wilmette
FY 2013 Budget

Water & Sewer Funds' Revenues

Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Sewer Fund:						
Residential Sewer Charges	3,556,017	3,930,949	4,184,693	4,185,000	4,465,000	4,185,000
Bond Proceeds	1,583,309	1,530,000	9,113,308	-	-	11,700,000
Bond Proceeds Interest	5,238	6,636	8,625	-	3,000	10,000
E.P.A. Loan Proceeds	10,298	172,028	737,869	900,000	826,000	900,000
Water Fund Transfer	100,000	-		-	-	-
Relief Sewer Grant	-	-	200,000	-	-	-
Other Income	50	75,683	1,376	-	-	-
Total Sewer Revenues	**5,254,912**	**5,715,296**	**14,245,871**	**5,085,000**	**5,294,000**	**16,795,000**
Water Fund:						
Residential Water Sales	2,795,003	3,081,847	3,118,031	3,122,000	3,297,000	3,028,000
Wholesale Water Sales:						
Village of Glenview	3,046,795	3,136,150	3,294,307	3,323,000	3,503,000	3,489,200
Illinois American Water	915,046	883,527	915,246	935,000	985,000	981,700
Insurance Recoveries	-	-	-			
Other Income	104,969	144,290	134,909	100,000	100,000	100,000
Interest Income:						
Surplus Account:	11,878	9,748	12,788	15,000	15,000	15,000
Bond Proceeds Account	7,335	5,462	6,615	5,000	4,000	-
Total Interest Income	**19,213**	**15,210**	**19,403**	**20,000**	**19,000**	**15,000**
Bond Proceeds	5,869,840	1,115,000	4,579,873	-	-	-
Grant revenue	8,450	-	77,149	-	150,000	-
Expense Reimbursements	-	-	12,612	-	-	-
Total Water Fund Revenues	**12,759,316**	**8,376,024**	**12,151,530**	**7,500,000**	**8,054,000**	**7,613,900**
Total Revenue - All Funds	**67,724,345**	**63,003,930**	**73,192,110**	**62,241,987**	**63,781,127**	**77,802,140**
Total Revenue Net of Internal Service Funds	**62,503,906**	**57,790,869**	**67,708,877**	**56,282,732**	**57,745,347**	**71,486,015**

Village of Wilmette FY 2013 Proposed Budget
Tax Levy Projections

Levy Year	Projected Operating Levy	Debt Service Levy	Additional Levy for Fire & Police Pen.	Additional Levy for EAB *	Portion Paid from Bond Proceeds	Adjustment ** to Operating Levy to Smooth the Increment	Total Levy	"Smoothed" Incremental Growth (%)
1998	6,386,857	997,843					7,384,700	
1999	6,466,007	1,176,693					7,642,700	3.49%
2000	6,627,658	1,386,515				(20,000)	7,994,173	4.60%
2001	6,956,488	1,515,128				(10,000)	8,461,616	5.85%
2002	7,234,176	2,473,868			(600,000)	(140,000)	8,968,044	5.98%
2003	7,523,543	2,563,593			(400,000)	(182,000)	9,505,136	5.99%
2004	8,071,000	2,583,226			(200,000)	(147,500)	10,306,726	8.43%
2005	8,295,437	2,450,663				179,500	10,925,600	6.00%
2006	8,720,311	2,541,289		220,000		320,000	11,801,600	8.02%
2007	9,252,187	3,883,613		100,000	(500,000)	(463,000)	12,272,800	3.99%
2008	9,372,183	3,241,817	172,000	200,000		13,000	12,999,000	5.92%
2009	9,403,999	3,069,001	490,000	100,000		450,000	13,513,000	3.95%
2010	9,842,229	2,991,871	1,082,000	100,000			14,016,100	3.72%
2011	10,230,002	3,041,398	1,162,000	100,000			14,533,400	3.69%
2012	11,683,345	3,256,455		100,000			15,039,800	3.48%
2013	12,150,693	3,298,207		100,000			15,548,900	3.39%
2014	12,636,751	3,288,949		100,000			16,025,700	3.07%
2015	13,142,255	3,372,045		100,000			16,614,300	3.67%
2016	13,667,983	3,456,417		100,000			17,224,400	3.67%
2017	14,214,681	3,473,019		100,000			17,787,700	3.27%
2018	14,783,296	3,476,104		100,000			18,359,400	3.21%
2019	15,374,593	3,499,407		100,000			18,974,000	3.35%
2020	15,989,543	3,514,357		100,000			19,603,900	3.32%
2021	16,629,106	3,561,294		100,000			20,290,400	3.50%
2022	17,294,309	3,660,139		146,752			21,101,200	4.00%
2023	17,986,078	3,609,422					21,595,500	2.34%
2024	18,705,494	3,221,106					21,926,600	1.53%
2025	19,453,691	1,541,709					20,995,400	-4.25%
2026	20,231,800						20,231,800	-3.64%

* These levies total the $1,966,752 expense that is expected to be incurred over the period from 2007 through 2022 for the Emerald Ash Borer tree removals and re-forestation - net of State Grant.

** These adjustments, in total, net to zero. They are designed to eliminate large percentage fluctuations in the Village's tax levy due to the issuance of new debt.

Village of Wilmette
2013 Budget

Program Number	Program	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
11-01	Legislative	29,925	36,419	27,511	30,065	28,800	30,065
11-04	Administration	505,654	554,814	572,247	598,500	570,341	607,430
11-05	Information Services	471,314	477,941	495,757	536,330	531,404	556,205
11-06	Finance	886,905	826,097	837,749	950,215	944,288	971,950
11-07	Law	416,413	459,904	295,475	256,470	304,594	264,160
11-09	Community Development	1,027,581	1,185,623	1,072,659	1,220,625	1,128,195	1,149,195
11-09	Business Development	93,825	77,958	73,146	118,325	118,500	125,510
11-10	Misc. Boards & Comm.	72,421	69,137	69,434	74,800	72,600	75,300
11-11	Wilmette Historical Museum	127,785	129,014	126,026	125,985	128,000	130,130
11-15	Cable Programming Services	120,935	127,784	137,390	154,670	144,245	157,330
11-19	Contingency	7,147	11,952	16,037	500,000	18,000	500,000
	Total General Government	**3,759,905**	**3,956,643**	**3,723,431**	**4,565,985**	**3,988,967**	**4,567,275**
11-20	Engineering	1,939,552	1,235,088	1,849,755	1,335,862	1,328,030	1,492,680
11-23	Streets Department	2,594,514	2,393,556	2,408,605	2,569,910	2,626,595	2,659,665
11-24	Refuse Collection & Disposal	2,083,029	2,202,592	2,285,934	2,349,435	2,303,490	2,440,465
11-30	Maintenance of Trees	756,507	622,392	733,682	697,445	719,435	717,555
11-33	Street Lighting	379,103	346,896	351,079	411,190	351,090	337,930
11-34	Buildings & Grounds	537,379	582,600	602,681	639,420	629,860	874,780
	Total Public Works	**8,290,084**	**7,383,124**	**8,231,736**	**8,003,262**	**7,958,500**	**8,523,075**
11-40	Fire & Police Commision	70,574	75,233	65,967	74,765	70,765	79,835
11-41	Police - General Operations	6,566,039	7,166,901	7,594,357	7,715,930	7,630,017	7,978,345
11-42	Police - General Services	846,116	662,685	611,867	622,530	639,485	684,500
11-43	Pub. Safety - Communication	1,196,216	1,239,623	1,249,846	1,309,690	1,279,957	1,380,665
11-45	Police - Crossing Guards	208,065	220,943	221,790	233,160	232,350	238,955
11-51	Fire Department	7,278,233	7,530,563	7,935,825	8,167,660	8,862,950	8,422,280
11-56	Public Health	187,046	205,787	215,689	233,735	234,495	246,800
	Total Safety & Public Health	**16,352,289**	**17,101,735**	**17,895,341**	**18,357,470**	**18,950,019**	**19,031,380**
11-90	Employee Insurance	23,609	-	-	-	-	-
11-91	Gen. Liab. & Property Insur.	239,247	241,081	216,658	205,000	200,000	205,000
11-95	Capital Improvements	4,775,224	401,836	6,455,444	586,828	681,679	1,200,000
	Totals	**33,440,358**	**29,084,419**	**36,522,610**	**31,718,545**	**31,779,165**	**33,526,730**

Allocation to Cash Flow Section:

General Fund	**28,665,134**	**28,682,583**	**34,418,189**	**31,191,717**	**31,127,486**	**32,326,730**
Capital Projects Fund	**4,775,224**	**401,836**	**2,104,421**	**526,828**	**651,679**	**1,200,000**

Village of Wilmette
2013 Budget

Program Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
16-93	**General Debt Service Fund**	**3,156,907**	**2,664,003**	**3,398,346**	**3,027,200**	**3,027,191**	**3,282,600**
22-63	**Motor Fuel Tax Fund**	**772,011**	**750,000**	**832,905**	**800,000**	**725,000**	**800,000**
23-75	Public Parking - Village Center	186,597	196,008	200,464	216,755	202,365	216,350
23-76	Public Parking - CTA Lots	132,754	123,086	118,898	146,075	129,970	145,350
23-77	Parking - Burmeister Lot	150,131	142,004	75,548	15,815	9,150	11,050
	Total Parking Meter Fund	**469,482**	**461,098**	**394,910**	**378,645**	**341,485**	**372,750**
33-97	**Firemen's Pension Fund**	**2,044,810**	**2,327,598**	**2,578,888**	**2,755,600**	**2,731,000**	**2,912,000**
34-98	**Police Pension Fund**	**1,880,227**	**1,994,407**	**2,285,151**	**2,464,600**	**2,375,000**	**2,603,000**
36-99	**Clampitt Estate Fund**	**9,000**	**19,000**	**19,000**	**65,100**	**19,000**	**46,100**
39-00	**Section 105 Fund**	**32,354**	**87,796**	**113,856**	**120,000**	**120,000**	**136,000**
40-80	Sewer Maintenance	1,093,827	988,248	1,118,016	1,944,755	1,299,397	1,673,420
40-84	Storm Water Pump Station	39,165	35,171	40,108	141,345	100,150	74,675
40-95	Sewer Improvements	1,683,535	668,163	2,561,860	1,800,000	1,572,718	4,907,000
40-93	Sewer Debt Service	2,688,310	2,892,397	12,023,718	1,461,400	1,424,200	1,781,300
	Total Sewer Fund	**5,504,837**	**4,583,979**	**15,743,702**	**5,347,500**	**4,396,465**	**8,436,395**
41-81	Pumping	2,433,461	2,317,476	2,452,167	2,720,220	2,730,845	2,658,305
41-82	Reservoir & Meter Maint.	325,862	337,902	269,537	278,470	461,030	280,510
41-83	Distribution	1,038,092	947,099	1,050,953	1,191,865	1,170,285	1,651,440
41-84	Miscellaneous	1,540,117	1,467,293	1,528,574	1,611,545	1,898,455	1,777,090
41-85	General	162,514	144,956	145,665	150,040	152,050	154,950
41-93	Debt Service	7,408,276	1,357,377	5,955,194	1,429,000	1,429,000	1,513,150
41-95	Capital Improvements	391,710	328,351	914,422	935,000	561,000	564,000
	Total Water Fund	**13,300,032**	**6,900,454**	**12,316,512**	**8,316,140**	**8,402,665**	**8,599,445**
	Total Expenditures before Internal Service Funds	**60,610,018**	**48,872,754**	**74,205,880**	**54,993,330**	**53,916,971**	**60,715,020**
Internal Service Funds:							
11-27	**Municipal Garage Fund**	**1,093,778**	**1,094,205**	**1,128,744**	**1,313,535**	**1,381,560**	**1,402,335**
12-90	**Employee Insurance Fund**	**2,367,452**	**2,309,394**	**2,432,147**	**2,574,700**	**2,613,520**	**2,706,420**
19-92	**Workers' Compensation Fund**	**305,101**	**308,847**	**322,529**	**320,700**	**320,700**	**320,700**
35-96	**IMRF**	**1,454,036**	**1,500,615**	**1,591,390**	**1,750,320**	**1,700,000**	**1,886,670**
	Total Expenditures	**65,830,385**	**54,085,815**	**79,680,690**	**60,952,585**	**59,932,751**	**67,031,145**

Village of Wilmette
FY 2013 Budget
Summary of Major Revenues & Expenditures

Major Revenue Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Water & Sewer charges	10,312,861	11,032,473	11,512,277	11,565,000	12,250,000	11,683,900
Property tax collections	12,765,894	13,406,819	13,885,934	14,425,400	14,565,400	14,928,000
Sales tax (State & Home Rule)	3,757,805	3,754,568	3,793,196	3,878,800	3,735,800	3,878,800
Pension Fund investment inco	6,864,039	5,874,501	1,804,517	4,100,000	4,100,000	4,700,000
Utility tax	2,666,294	2,660,156	2,607,422	2,600,000	2,515,000	2,540,000
Income Tax	2,247,445	2,176,193	2,146,830	2,168,100	2,332,100	2,367,100
Permit Revenue	1,077,396	1,350,234	1,373,238	1,654,700	1,654,700	1,901,300
Debt Proceeds	9,061,764	2,888,278	14,431,050	900,000	826,000	13,600,000
Total Major Revenues	**48,753,498**	**43,143,222**	**51,554,464**	**41,292,000**	**41,979,000**	**55,599,100**
Total All Funds Revenues	**62,503,906**	**57,790,869**	**67,708,877**	**56,282,732**	**57,745,347**	**71,486,015**
Percentage of Major Revenues to Total Revenues	**78.0%**	**74.7%**	**76.1%**	**73.4%**	**72.7%**	**77.8%**

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel	23,640,537	24,519,792	25,394,385	26,362,735	26,077,720	27,164,605
Refuse Expense	2,083,029	2,202,592	2,285,934	2,349,435	2,303,490	2,440,465
Capital Outlay	10,030,575	3,259,639	8,248,365	6,290,700	5,749,504	10,048,020
Debt Service	13,391,164	7,049,068	21,423,281	5,977,600	5,910,391	6,277,050
Pension Disbursements	3,925,037	4,322,005	4,864,039	5,220,200	5,106,000	5,515,000
Total Major Expenditures	**53,070,342**	**41,353,096**	**62,216,004**	**46,200,670**	**45,147,105**	**51,445,140**
Total All Funds Expenditures	**60,610,018**	**48,872,754**	**74,205,880**	**54,993,330**	**53,916,971**	**60,715,020**
Percentage of Major Expenditures to Total Expenditures	**87.6%**	**84.6%**	**83.8%**	**84.0%**	**83.7%**	**84.7%**

Village of Wilmette
FY 2013 Budget
Summary of Capital Outlay Expenditures and Other Non-Operating Expenditures

General Fund Capital Outlay Summary:

	2013 Budget Amount	
Facilities Improvements:		
Village Hall Improvements	225,320	*
Streets, Sidewalks & Alleys:		
Sidewalk & Curb Replacements	110,000	*
Street & Alley Improvements	1,070,000	*
Street Resurfacing Improvements	602,000	*
Elmwood Ave. Right of Way	200,000	
Vehicles:		
Public Works Vehicle Replacements & Rehabilitations	-	
Police Vehicle Replacements & Rehabilitations	30,000	
Fire Vehicle Replacements & Rehabilitations	-	
Equipment:		
Computer Equipment Replacements & Upgrades	29,200	
Public Works Mobile Truck Lifts and Pad	115,000	
Fire - Other Equipment	20,000	**
Total General Fund Capital Expenditures	**2,401,520**	

General Fund Other Non-Recurring Expenditures:

Department & Expenditure Description		
Admin. - Community Notification System	5,000	
Comm. Devel. And Engr. - Outside Plan Review	68,630	***
Comm. Devel. - Comprehensive Review of the Zoning Ordinance	11,000	
Business Development	61,500	
EAB Tree Removals and Parkway Restoration	100,000	
Street Light Pole Painting	12,500	
Fire & Police Commission professional services	31,000	
Police Grant expenditures	12,000	**
Other General Fund Non-Recurring Expenses	**301,630**	

* Items will be financed from general obligation bond proceeds / dedicated revenues.
** Items will be partially financed from grants.
*** Items will be financed from related permit revenues.

Village of Wilmette
FY 2013 Budget
Summary of Capital Outlay Expenditures and Other Non-Operating Expenditures

Sewer Fund Capital Outlay and Non-Recurring Expense Summary:

	2013 Budget Amount	
Sewer System Improvements	5,532,000	*
Storm Water Pump Station Improvements	23,000	
Sewer Equipment	-	
Vehicles:		
Public Works Vehicle Replacements & Rehabilitations	62,500	
Total Sewer Fund Capital Expenditures	**5,617,500**	
Sewer Fund Other Non-Recurring Expenditures:		
Separate System Modeling	-	
Flow Monitoring	25,000	
N.P.D.E.S. Phase II	6,000	
Clean Out SWPS Sump	-	
Other Sewer Fund Non-Recurring Expenses	**31,000**	

Water Fund Capital Outlay and Non-Recurring Expense Summary:

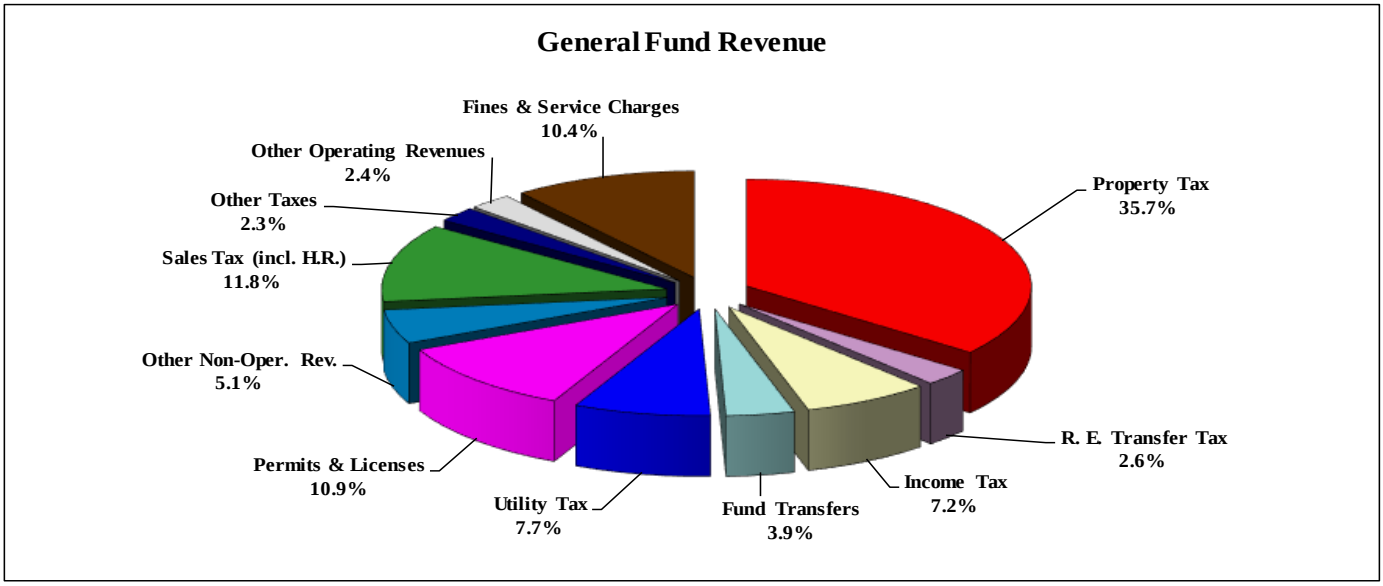
Water Distribution Improvements:		
Valve Installations	122,000	
Water Main Replacement Program	440,000	
Water Plant Improvements:		
Rebuild High Lift Pumps	30,000	
Wetwell #2 Maintenance	60,000	
Discharge Valve Improvements	38,000	
Filter Valve Improvements	344,000	*
Building Renovations & Pipe Gallery	120,000	*
Conversion of High Lift Pump to Variable Speed	100,000	*
New and replacement equipment:		
Public Works Vehicle Replacements & Rehabilitations	62,500	
Other Equipment	8,000	
Total Water Fund Capital Expenditures	**1,324,500**	
Water Fund Other Non-Recurring Expenditures:		
Reservoir Engineering Inspection	8,000	
Meter Replacements	33,000	
Fire Hydrant Painting	6,500	
Other Water Fund Non-Recurring Expenses	**39,500**	

***** These improvements are partially debt financed from G.O. Bonds and EPA Loans.

GENERAL FUND

The **General Fund** is used to account for all revenues and expenditures used to finance traditional services associated with municipal government which are not required to be accounted for in other funds. The main components of these expenditures consist of general government, public health and safety, and public works. The primary revenues used to finance these functions are the property tax, sales tax, utility tax, income tax, real estate transfer tax, refuse and other service charges, vehicle licenses and various construction permits.

Village of Wilmette 2013 Budget



Property Taxes:
Real estate tax levy collections for the 2012 General Fund levy.

Sales Tax:
1% State collected local retail sales tax and State distribution of the local use tax plus a .25% Home Rule Sales Tax that took effect January 1, 2005. The total sales tax rate in the Village for general merchandise is 8.25%.

Utility Tax:
A consumption tax collected by public utility companies for electric and gas equaling approximately 5% of the utility bills; and 6% tax on telephone bills (a 5% telecommunications tax and a 1% infrastructure maintenance fee).

Income Tax:
State distribution of the Illinois State Income Tax. A portion of this tax is allocated back to municipalities on a per capita basis.

Fines:
Revenue from parking and miscellaneous offenses which are collected locally as well as traffic violations collected by the Circuit Court.

Real Estate Transfer Tax:
Tax levied upon the buyers of real estate within the corporate limits of Wilmette. The tax is $3.00 per $1,000 of the sales price.

Other Funds' Transfers:
An operating transfer from the Village's Water Fund occurs annually. In 2013 a transfer is also included from the Clampitt Estate Fund to assist in the financing of youth service grants and from the Affordable Housing Escrow to assist the Housing Assistance Program.

Licenses and Permits:
Building and related permits issued by the Department of Community Development; vehicle, animal, business and liquor licenses.

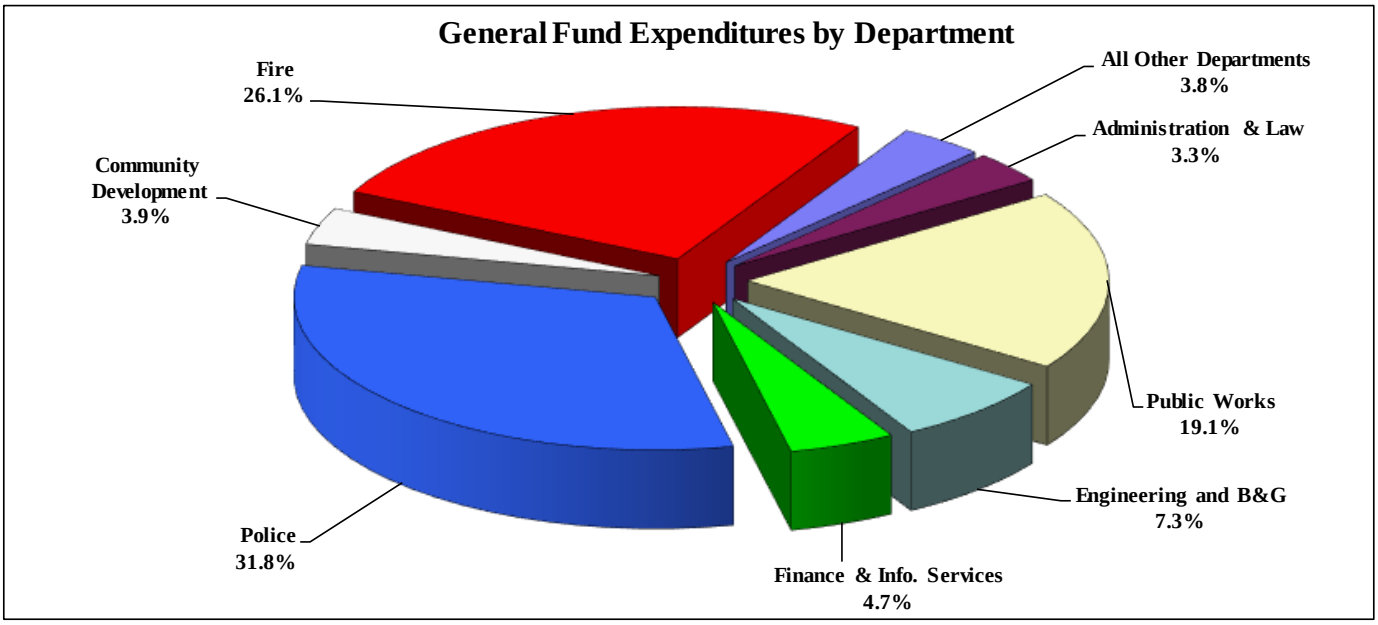
Bond Proceeds and Grants:
This is a portion of the General Fund's non-operating revenues. In 2013 this category consists of $45,000 in grants for Police and Fire, $56,150 in grants for lighting improvements, $200,000 for Elmwood Avenue and $1 million in new bond proceeds for alley improvements.

Service Charges:
The $21.63 monthly refuse collection fee, Ambulance Transport charges, and the $2.25 yard waste bag stickers are the most significant General Fund service charges. This category also includes fees collected for specific Village services such as fire and burglar alarms, services to other communities by the Village Sanitarian and Animal Control Officer, maintenance of state routes, and payments for damage to Village property.

Other Operating Revenue:
Interest earnings, cable TV franchise fees, rental income, and other miscellaneous receipts.

Other Non-Operating Revenue:
Non-recurring revenues which are used to finance capital outlay and other non-recurring projects. These include cellular lease revenue, interest earned on bond proceeds, and the sale of general fixed assets.

Village of Wilmette 2013 Budget



Public Works:

This includes expenditures for the Refuse Program, Streets Department, Maintenance of Trees and Street Lighting.

Engineering and Buildings & Grounds:

The Engineering Department is responsible for the design and supervision of improvements to the Village's infrastructure. The capital costs for this is also in this department. The Village Engineer also oversees the maintenance of the Village's Buildings and Grounds operation as well as activities at the Water Plant.

Police:

This consists of the four programs for Police Department activities. They are General Operations, General Services, Public Safety Communications and School Crossing Protection.

Fire:

The Fire Department's expenditures provide for Fire Protection, Fire Prevention and Ambulance & Medical Services.

Community Development:

This department administers all land use and zoning regulations as well as, coordinating business development activities. It is also responsible for enforcement of Building, Electrical, Plumbing and Housing Codes.

Finance and Information Services:

The Finance Department is responsible for the receipt and disbursement of Village funds and accounting of the Village's finances for use in management decisions. The Information Services Department oversees all technology and communications issues. Prior to 2001, these two departments were combined.

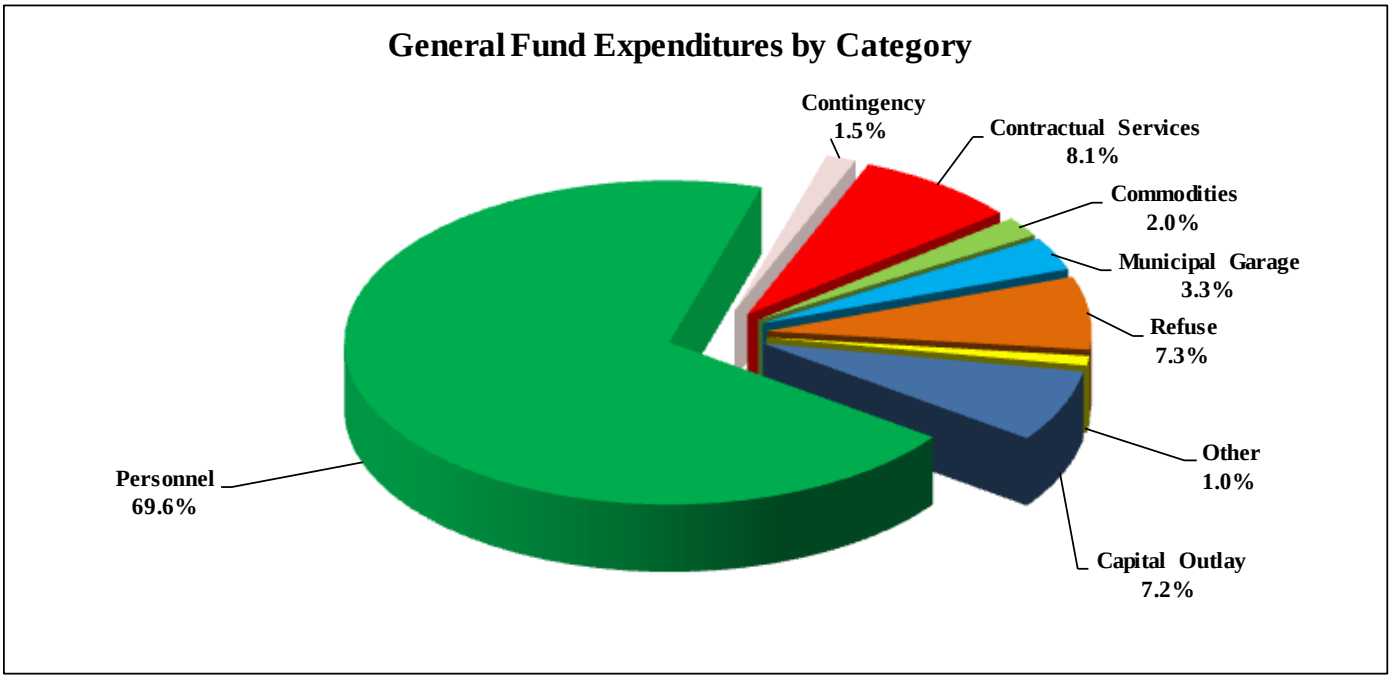
Administration & Law:

This consists of the expenditures for the Village Manager's and Corporation Counsel's departments including the general liability and property insurance expenses.

All Other:

This includes the expenditures of the Village Board, Health Department, Historical Museum, Cable Programming Services, and miscellaneous commissions.

Village of Wilmette 2013 Budget



Personnel:
Includes the wages paid to all employees in all of the programs throughout this fund. This also includes the fringe benefit costs of pension contributions, health insurance, workers compensation, group life insurance and unemployment compensation as allocated from internal service funds.

Refuse:
This category includes all of the expenses related to the collection and disposal of refuse and yard waste. This also includes the costs associated with the Village's recycling program.

Municipal Garage:
The expenses for maintaining the Village's fleet of vehicles are distributed to the various user departments throughout the budget through an internal service fund.

Contractual Services:
This category includes the expenditures for services provided by outside contractors (other than refuse and recycling). Examples are contractual custodial and tree trimming services, sidewalk, curb repair, alley and brick street maintenance, and tree programs, telephone, postage, professional services, equipment maintenance, and lease charges.

Commodities:
This category includes supplies and materials used by the various departments. This also covers uniform expense as well as electrical expense for the Village's street lighting and heating expense for the various buildings.

Other:
This category includes training and incidental expenses as well as the disposal costs for the Fall leaf program, printing and mailing of the Communicator, Police Crime Lab operating expense and the expense for the various social service programs.

Capital Outlay:
This category includes the expense for equipment replacements and additions. The Alley Maintenance Program (AMP) is also in this category along with other infrastructure improvements. This also includes all expenses that are part of the Capital Projects Fund.

Contingency:
The contingency is used for expenses that may occur in a fiscal year that were unanticipated during the preparation of the budget. This is also used in the purchase and resale of the Village Green Atrium units (low cost senior housing).

VILLAGE OF WILMETTE

MISSION STATEMENT

We, the employees of the Village of Wilmette, are committed to enhancing the quality of life within the Village by providing a full range of municipal services, which promote the wellbeing of the community. In addressing the existing and emerging needs of the community, we shall:

- Provide services with empathy, dignity and respect;
- Exercise fiscal responsibility and effective leadership;
- Foster communication, teamwork and trust;
- Recognize the talents of all employees in order to promote efficiency and enhance productivity; and,
- Adhere to the highest standards and ethics.

~~~~~~~~~~~~~~~~PROGRAMS~~~~~~~~~~~~~~~

Village Manager's Office

This program reflects expenses of the Village Manager.

The Village Manager is the Chief Administrative Officer of the Village and is responsible to the Village President and Board of Trustees for enforcing Village policies and ordinances, and coordinating the activities of all Village departments. The Village Clerk is the custodian of all municipal records, including ordinances, resolutions and minutes of public meetings. As a deputy county registrar, the Village Clerk is responsible for voter registration and assists in the administration of local elections.

This program provides administrative support to all Village departments in the areas of employee recruitment and selection, organizational development, employee benefits, risk management and liability and workers' compensation insurance coverage, development of the resident newsletter, *The Communicator*, and the employee newsletter, *The Wilwire.*

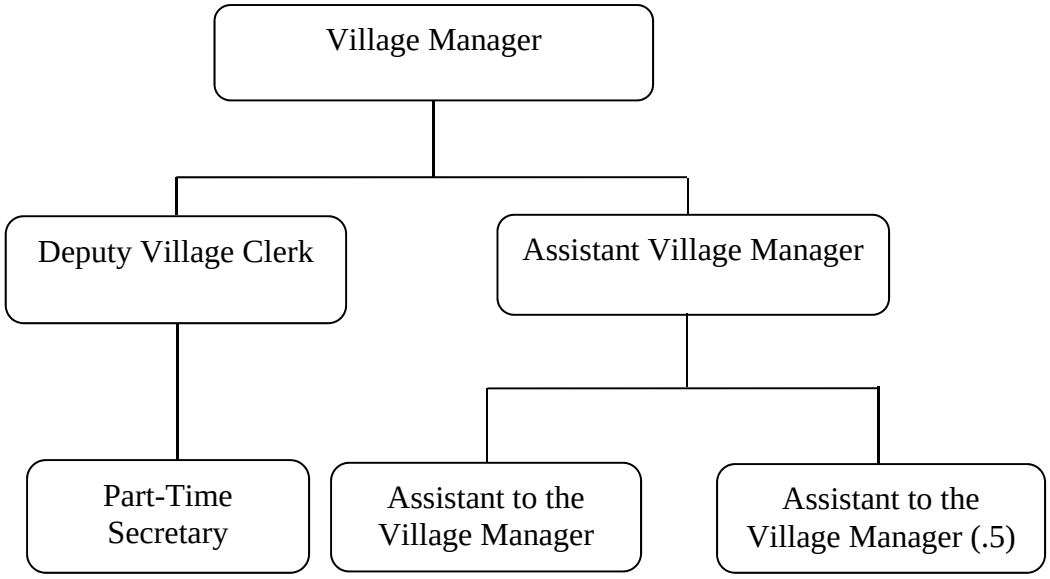
Village Board

The Village Board serves as the policy setting and legislative body governing the activities of Village government. The Village Board enacts ordinances and resolutions; adopts an annual budget and appropriation ordinance; approves appointments to various boards and commissions; establishes taxes, fees and fines and other sources of revenue. The Village President is the chief elected official of the Village and presides over meetings of the Village Board of Trustees and serves as Liquor Control Commissioner as prescribed by State law.

This program provides funding for the expenses of the Village Board in the performance of legislative duties, including membership in outside organizations that provide the Village with support and information, outside consulting and professional services as needed and a portion of the cost of the annual audit of Village finances.

VILLAGE MANAGER'S OFFICE

ORGANIZATIONAL CHART



Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 01 - Legislative
Dept: 10 - Legislative
Type: 10 - General Government

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	-	-	-	-	-	-
Contractual Services	26,039	35,107	26,358	28,065	27,300	28,065
Commodities	-	-	-	-	-	-
Other Expense	3,886	1,312	1,153	2,000	1,500	2,000
Capital Outlay	-	-	-	-	-	-
Program Total	29,925	36,419	27,511	30,065	28,800	30,065

BUDGET ANALYSIS: There are no changes in the 2013 budget.

Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 01 - Legislative
Dept: 10 - Legislative
Type: 10 - General Government

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	-	-	-	-	-	-
415000	Employee Benefits	-	-	-	-	-	-
	Total Personnel	**-**	**-**	**-**	**-**	**-**	**-**
420010	Memberships	15,869	16,854	16,403	17,365	16,800	17,365
420020	Professional Services	-	9,948	450	-	1,000	-
420100	Annual Audit	10,170	8,305	9,505	10,700	9,500	10,700
	Total Contractual Services	**26,039**	**35,107**	**26,358**	**28,065**	**27,300**	**28,065**
	Total Commodities	**-**	**-**	**-**	**-**	**-**	**-**
441000	Incidentals	3,886	1,312	1,153	2,000	1,500	2,000
442000	Training	-	-	-	-	-	-
	Total Other Expenses	**3,886**	**1,312**	**1,153**	**2,000**	**1,500**	**2,000**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**29,925**	**36,419**	**27,511**	**30,065**	**28,800**	**30,065**

VILLAGE MANAGER'S OFFICE

Objectives & Accomplishments

Looking Forward: 2013 Objectives

1. Coordinate the successor collective bargaining agreement for Service Employees International Union (SEIU) Local 73 (Firefighters Unit).

2. Manage the renewal of the electrical supply rate for the Wilmette Power Purchasing Program (WP3).

3. Determine the feasibility of integrating the Capital Improvement Plan (CIP) with MUNIS, the Village's enterprise resource planning system.

4. Coordinate the recruitment, selection and training of new employees to fill vacancies.

5. Monitor the 2013 Budget to ensure expenses do not exceed revenues and find additional budgetary savings as appropriate.

Reviewing the Year: 2012 Accomplishments

1. Coordinate the successor collective bargaining agreement for Teamsters Local 700 (Police).

The Village Manager's Office and Teamsters Local Union No. 700 reached a successor collective bargaining agreement that will serve through December 31, 2015.

2. Continue to update the Village's Emergency Management Plan to ensure that the Village is prepared to efficiently and effectively respond to emergencies.

The Emergency Management Plan was updated to include the new ComEd Joint Operations Center (JOC) procedures. The plan will continue to be updated as new information is made available.

3. Coordinate the recruitment, selection and training of new employees to fill vacancies.

The Manager's Office aided in the recruitment and selection of 8 full-time and 6 part-time positions.

4. Monitor the 2012 Budget to ensure expenses do not exceed revenues and find additional budgetary savings as appropriate.

Staff is continuously monitoring 2012 expenditures in all departments and making adjustments as they become necessary.

5. Work with the Board of Fire and Police Commissioners to implement new hiring practices for Firefighters as required by new state law.

Staff attended numerous training seminars to educate themselves on the new state law. As a result, the Board of Fire and Police Commissioners Rules and Regulations were comprehensively amended to comply with the law and a new Firefighter Eligibility Register was successfully established using the new procedures.

Activity Measures

	2009	2010	2011	2012
Communicator Issues (resident newsletter)	3	3	3	3
Wilwire Issues (employee newsletter)	4	4	1	1
Voters Registered (Village Clerk)	42	125	126	288
Employee Recruitments	10	10	26	14
Employee Promotions*	n/a	n/a	6	3
Risk Management				
General Liability Claims	8	12	19	5
Property Claims	35	37	21	32
Workers Compensation Claims	18	20	21	10
Auto Liability	4	9	4	12
Auto Physical Damage	8	9	6	3

*Began tracking in 2011

ADMINISTRATION PERFORMANCE MEASURES

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
E-News Subscribers:							
Increase subscribers	*10%*	*15%*	*2%*	*1%*	*2%*	*2%*	*7%*
Number of contacts by end of quarter		*2,161*	*2,206*	*2,237*	*2,282*	*2,321*	*2,321*

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
Cable and Utility Complaints Resolved:							
Responded to within 1 day	*95%*	*100%*	*100%*	*100%*	*100%*	*100%*	*100%*
Number of cable complaints		*15*	1	*0*	*2*	*0*	*3*
Number of utility complaints		*4*	4	*3*	*4*	*2*	*13*

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
IRMA Claims:							
Submit within 24 hours of receipt	**95%**	**100%**	100%	100%	100%	100%	100%
Number of IRMA claims		*63*	*14*	*17*	*21*	*13*	*65*
Number submitted within 24 hours		*63*	*14*	*17*	*21*	*13*	*65*

Village of Wilmette

FY 2013 Budget

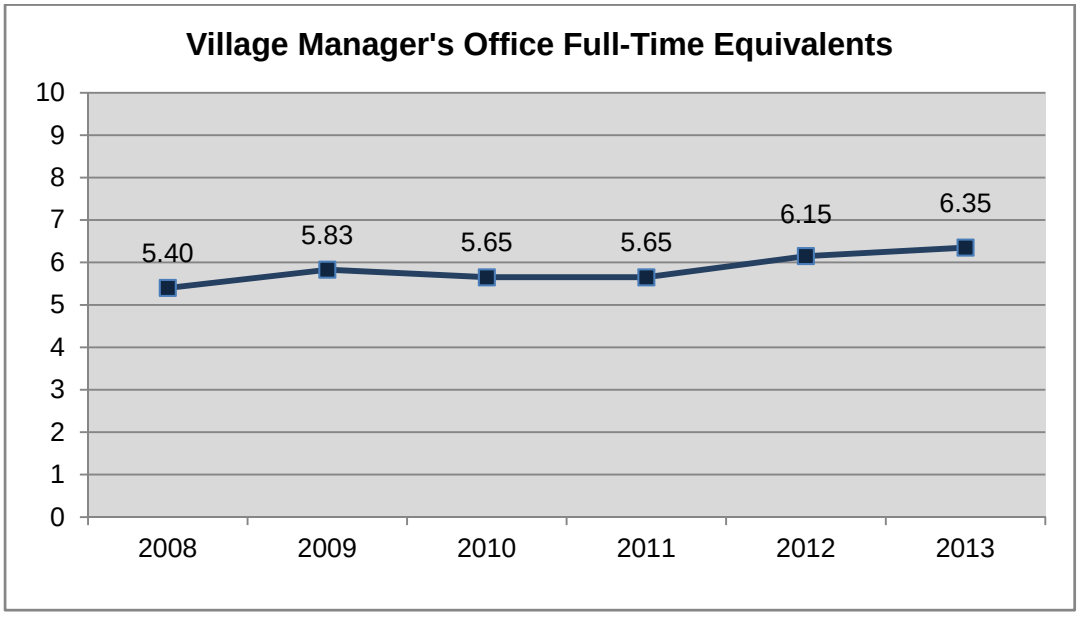
Budget Summary

Fund: 11 - General Fund
Program: 04 - Administration
Dept.: 10 - Administration
Type: 10 - General Government

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	398,333	484,334	512,732	539,480	514,000	544,940
Contractual Services	66,384	32,077	30,562	23,745	23,691	25,770
Commodities	3,045	2,308	2,936	3,000	3,500	3,000
Other Expense	37,892	36,095	26,017	32,275	29,150	33,720
Capital Outlay	-	-	-	-	-	-
Program Total	505,654	554,814	572,247	598,500	570,341	607,430

BUDGET ANALYSIS: There are no significant changes in the 2013 Budget.

PERSONNEL: The Assistant to the Public Works Director position was transferred to the Village Manager's Office and the Police Department. While the number full-time equivalent positions will increase slightly, it is a budget neutral move.



Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 04 - Administration
Dept.: 10 - Administration
Type: 10 - General Government

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	301,165	372,295	388,088	394,750	370,000	412,450
410200	Overtime Salaries	-	-	-	300	-	300
415000	Employee Benefits	97,168	112,039	124,644	144,430	144,000	132,190
	Total Personnel	**398,333**	**484,334**	**512,732**	**539,480**	**514,000**	**544,940**
420010	Memberships	3,235	3,760	3,540	4,235	3,900	4,210
420020-	Professional Services	5,621	6,248	6,326	4,410	4,810	4,810
20300	Community Notification System	4,200	4,200	4,200	5,000	3,981	5,000
20315	Organizational Studies	35,307	4,693	-	-	-	-
420030	Microfilming	-	-	-	-	-	-
420040	Lease / Purchase Copier	10,885	8,548	7,169	8,000	8,000	8,650
420200	Pre-Employment Examinations	2,061	4,628	9,327	2,000	3,000	3,000
420220	Employee Assistance Program	5,075	-	-	-	-	-
420225	Employee Wellness Program	-	-	-	-	-	-
422000	Maintenance - Office Equipment	-	-	-	100	-	100
	Total Contractual Services	**66,384**	**32,077**	**30,562**	**23,745**	**23,691**	**25,770**
430230	Office Supplies	3,045	2,308	2,936	3,000	3,500	3,000
	Total Commodities	**3,045**	**2,308**	**2,936**	**3,000**	**3,500**	**3,000**
440500	Automotive Expense	4,260	4,300	-	-	-	-
441000	Incidentals	1,814	1,193	1,732	1,500	1,200	1,500
442000	Training	2,896	3,644	1,354	4,920	3,500	4,920
442010	Personnel Training	-	-	-	500	-	500
442020	Employee Recognition	7,344	7,941	6,703	5,855	6,750	8,800
443010	News Letters	15,259	14,360	13,068	13,000	13,000	13,000
443020	Legal Notices	5,219	4,457	1,777	5,500	3,500	4,000
443025	Classified Advertisements	1,100	200	1,383	1,000	1,200	1,000
	Total Other Expenses	**37,892**	**36,095**	**26,017**	**32,275**	**29,150**	**33,720**
490100-	**Office Furniture & Equipment:**						
50110	Office Workstations	-	-	-	-	-	-
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**505,654**	**554,814**	**572,247**	**598,500**	**570,341**	**607,430**

INFORMATION SERVICES DEPARTMENT

MISSION STATEMENT

The employees of the Information Services Department are committed to providing effective and efficient delivery of all Village services to residents through the use of technology. In performing outlined responsibilities, the department pledges to deliver value-added services in the procurement, deployment and maintenance of technology while exercising fiscal responsibility. This will be accomplished by:

- Ensuring end-user participation;
- Extensive communication;
- Promoting continuous training; and
- Valuing the efforts of the department staff.

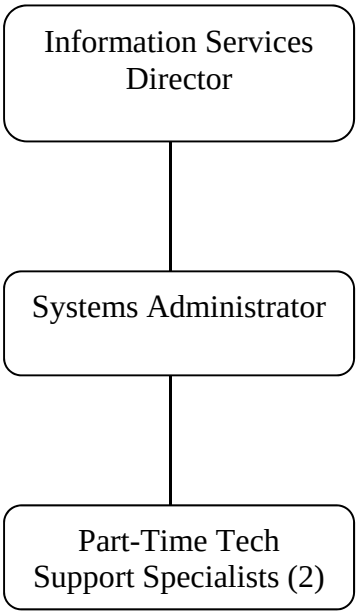
~~~~~~~~~~~~~~~~~~~PROGRAMS~~~~~~~~~~~~~~~~~~~

The Information Services Department is responsible for the development and maintenance of the Village's information technology. The department:

- Recommends goals and objectives for organization wide information services;
- Installs hardware and software; and
- Coordinates selection and monitors performance of consultants and vendors involved in systems development.

INFORMATION SERVICES DEPARTMENT

ORGANIZATIONAL CHART



INFORMATION SERVICES DEPARTMENT

Objectives & Accomplishments

Looking Forward: 2013 Objectives

1. Coordinate the purchase and implementation of microwave wireless equipment to replace the Village's leased landline data connections.

2. Assist Public Works in the migration of the Computerized Fleet Analysis (CFA) to Windows 7 compatible version.

3. Purchase and deploy replacement computers before April 30, 2013.

4. Plan, coordinate, schedule and conduct all necessary MUNIS training sessions in support of the new hires in Community Development, Engineering and Finance.

Reviewing the Year: 2012 Accomplishments

1. Purchase, configure and successfully migrate the Village's financial system server to a new hardware platform while minimizing staff and resident online bill pay downtime.

The server upgrade was tested successfully and went live on April 30, 2012. Downtime was less than 8 hours.

2. Research and plan for the replacement of the joint Computer Aided Dispatch / Records Management system shared with the Village of Winnetka.

Assisted in the planning phase. Detailed cost estimates were obtained and presented for budgetary consideration in July, 2012.

3. Research and plan for the upgrade of the Village's T-1 based Wide Area Network to microwave wireless technology.

Researched options and worked with a vendor to design and obtain detailed budgetary estimates for a solution that will increase bandwidth between remote sites from 1.5 megabits per second to 30 megabits per second.

4. Assist Public Works in the migration of the Computerized Fleet Analysis (CFA) program to Windows 7 compatible version.

Detailed cost estimates were obtained and the project was postponed to the 2013 budget process.

5. Purchase and deploy replacement computers before March 31, 2012.

15 desktop computers were purchased in January and deployed by March 31st. A second round of purchases was done in April for a total of 24 out of 163 computers being replaced.

6. Assist the Police Department with the implementation of the 911 Center Upgrade Project.

Provided technical assistance during the planning and implementation phases of the project.

7. Assist the Village Manager's Office in the development and launch of the main Wilmette SharePoint portal intranet site.

The site was launched early in the year and subsequently used for the annual Capital Improvements Plan and Budget development processes.

8. Purchase, configure and deploy the replacement Fire Department server while minimizing downtime of key applications such as Firehouse.

The budget for this item was advanced from FY 2013 to 2012. The server was configured, purchased and deployed before 12/31/2012.

INFORMATION SERVICES DEPARTMENT

Activity Measures

	2009	2010	2011	2012
Desktop Computers Maintained	165	165	166	166
Desktop Computers Replaced	18	0	10	24
Servers Maintained	16	18	18	18
Onsite training classes (hours)	20	0	40	32
Offsite training classes (hours)	0	120	0	0
Unique visits to website	109,078	146,405	165,505	173,705
Avg time spent on site (min)	2:10	2:08	2:00	1:55
Avg # of pages viewed *	3.23	3.02	2.74	2.61
Number of EFT (Electronic Fund Transfer) Water Billing Customers	613	728	802	865

* Most popular pages: jobs, police, online bill pay, permits and construction, department listing, community development, refuse & recycling

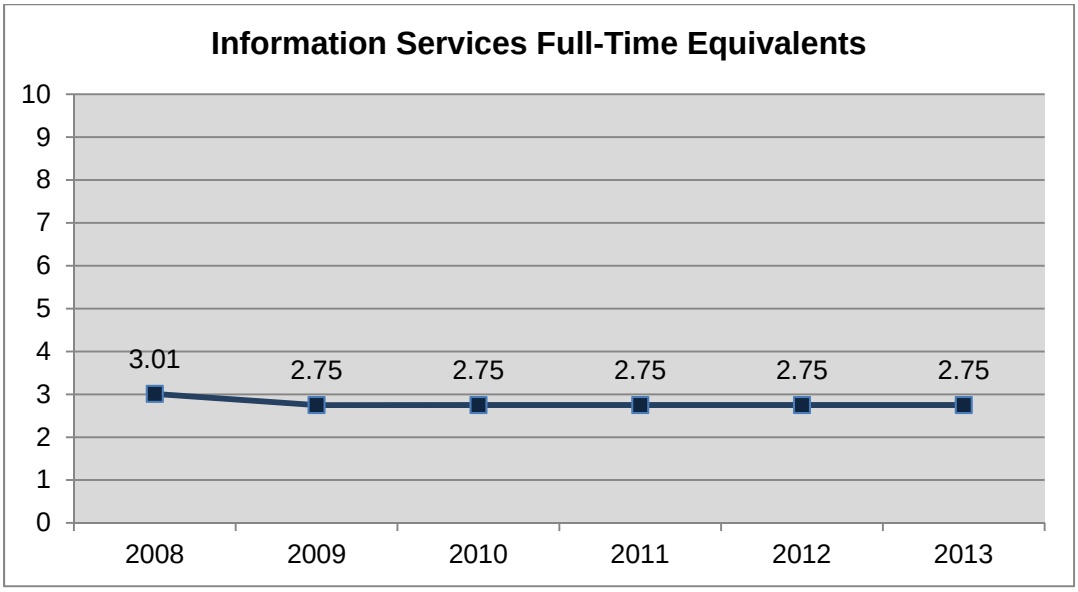
Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 05 - Information Services
Dept.: 12 - Information Services
Type: 10 - General Government

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	286,789	289,676	297,176	315,600	308,900	325,905
Contractual Services	154,472	168,638	176,698	181,330	176,426	180,675
Commodities	10,801	15,018	7,534	9,100	10,600	11,500
Other Expense	3,100	233	4,672	5,100	5,433	8,925
Capital Outlay	16,152	4,376	9,677	25,200	30,045	29,200
Program Total	471,314	477,941	495,757	536,330	531,404	556,205

BUDGET ANALYSIS: The increase in the 2013 Budget over 2012 is largely attributed to an increase in MUNIS training costs associated with the hiring of a new Finance Director and aligning computer parts expense with the actual experience.

PERSONNEL:



Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 05 - Information Services
Dept.: 12 - Information Services
Type: 10 - General Government

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013	
410100	Regular Salaries	220,027	222,280	224,826	236,650	230,000	241,725	
410200	Overtime Salaries	-	-	-	-	-	-	
415000	Employee Benefits	66,762	67,396	72,350	78,950	78,900	84,180	
	Total Personnel	**286,789**	**289,676**	**297,176**	**315,600**	**308,900**	**325,905**	
420010	Memberships	250	250	250	250	250	250	
420020 -	Professional Services	1,424	2,010	2,600	8,500	8,500	3,500	
421500	Contractual Hardware Support	9,166	12,982	5,456	13,280	6,295	7,380	
421510	Contractual Software Support	77,782	98,626	107,586	102,500	102,500	109,045	
421515	PC Software Subscription	40,460	31,141	36,839	32,000	32,321	33,500	
421520	Contractual Internet Expense	5,937	4,850	3,753	4,900	4,000	4,000	
428100	Computer Communications Exp.	19,453	18,779	20,214	19,900	22,560	23,000	
	Total Contractual Services	**154,472**	**168,638**	**176,698**	**181,330**	**176,426**	**180,675**	
430150	Supplies - Computer Parts	8,414	5,818	6,026	6,600	9,000	9,000	
430160 -	Supplies - Computer Software	941	1,163	1,110	2,000	1,300	2,000	
20034	Website Design Service & Software	999	-	-	-	.	-	*
20036	Additional Auto-CAD Software License		-	-	-	-	-	*
20037	FOIA Search Software	-	7,711	-	-	-	-	*
430230	Supplies - Office	447	326	398	500	300	500	
	Total Commodities	**10,801**	**15,018**	**7,534**	**9,100**	**10,600**	**11,500**	
440500	Automotive Expense	-	-	4,500	4,500	4,800	4,800	
441000	Incidentals	203	188	97	200	100	200	
442000	Training	2,897	45	75	400	533	3,925	
	Total Other Expenses	**3,100**	**233**	**4,672**	**5,100**	**5,433**	**8,925**	
490100-	**Office Furniture & Equipment:**							
50200	Personal Computer Replacement	16,152	4,376	9,677	25,200	30,045	17,200	
50210	Multimedia Projector	-	-	-	-	-	-	
40798	Police In-Car Computers	-	-	-	-	-	12,000	
	Total Capital Outlay	**16,152**	**4,376**	**9,677**	**25,200**	**30,045**	**29,200**	
	Total Program	**471,314**	**477,941**	**495,757**	**536,330**	**531,404**	**556,205**	

* Indicates a non-operating expenditure

FINANCE DEPARTMENT

MISSION STATEMENT

The Finance Department is committed to providing accurate and efficient service to Village of Wilmette residents, businesses and our employees. The department pledges to exercise fiscal responsibility, while adhering to the highest standards and ethics. This will be accomplished by:

- striving for timely and accurate financial reporting;
- optimum communication;
- promoting continuous training and education; and
- valuing the efforts of the Finance Department staff.

~~~~~~~~~~~~~~~~~~PROGRAMS~~~~~~~~~~~~~~~~~

The Finance Department is responsible for the receipt and disbursement of Village funds and accounting of the Village's finances for use in management decisions.

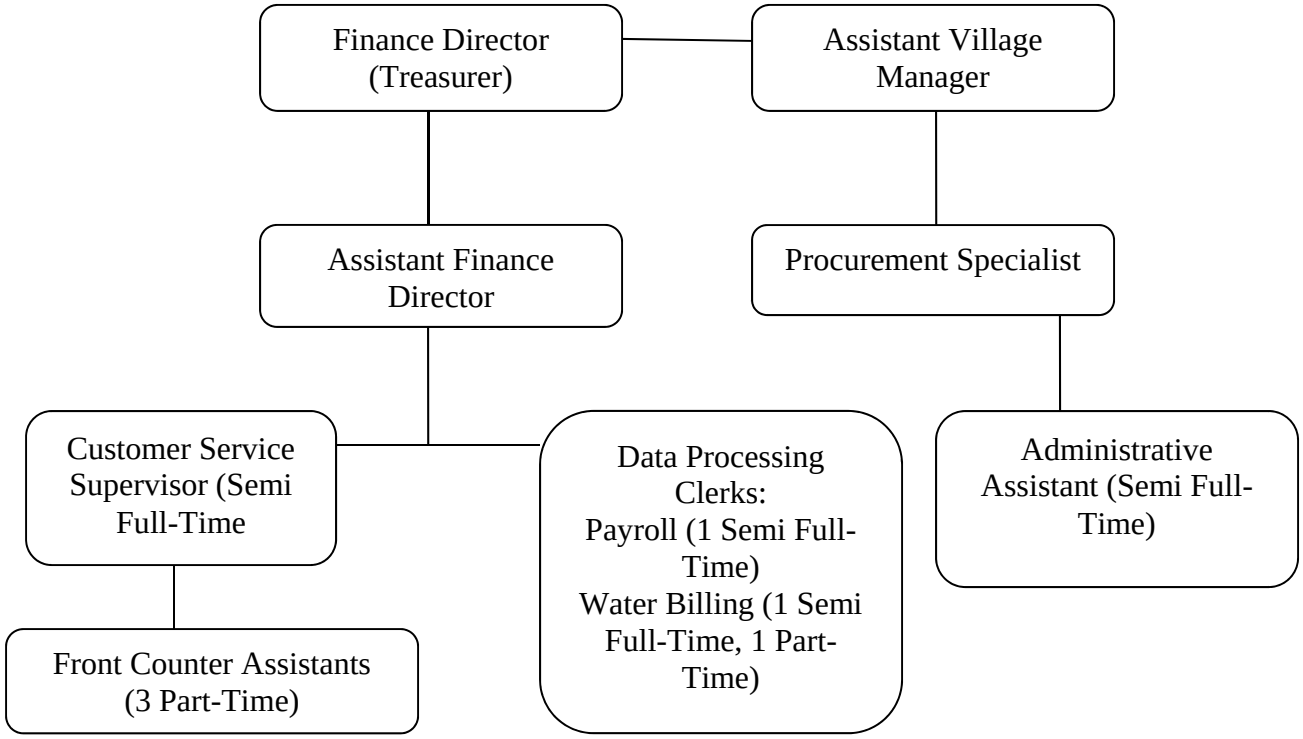
Funds not currently needed are invested to provide maximum future benefit to the Village.

The Department monitors the investment of all funds, which can amount to more than $50 million when considering pension contributions and bond proceeds.

NOTE: Water Fund financial activities are reflected in a separate program.

FINANCE DEPARTMENT

ORGANIZATIONAL CHART



FINANCE DEPARTMENT

Objectives & Accomplishments

Looking Forward: 2013 Objectives

1. Implement a purchasing card program to provide further efficiency in the Village's procurement process.

2. Analyze the time and attendance function for payroll to provide greater oversight and gain efficiencies for all departments.

3. Continue the consolidation of utility billing districts to reduce the number from six to three.

4. Analyze the potential outsourcing of utility bill printing and mailing as well as the cost / benefit of changing to bi-monthly billing (from quarterly) for residential and commercial accounts.

Reviewing the Year: 2012 Accomplishments

1. Assist the Manager's office in creating a succession plan for the replacement of the Finance Director due to retirement.

   A new Finance Director was hired in 2012 and is working with the preceding Finance Director during a transition period.

2. Implement a purchasing card program to provide further efficiency in the Village's procurement process.

   Staff continues to research best practices for implementing a purchasing card program. This goal will continue into 2013.

3. Consolidate water billing districts to realize efficiencies gained from the continued implementation of the Automatic Meter Reading (AMR) Program which will allow water billing staff to bill multiple districts at the same time.

   The goal was completed in the second half of 2012 and 12 districts were consolidated into six.

4. Successfully transition from a bi-weekly payroll process to semi-monthly to reduce amount of staff time spent on payroll and improve efficiencies.

   The payroll process was seamlessly transitioned to semi-monthly beginning on January 1, 2012. The Village will continue this payroll process in the future.

Activity Measures

	2009	2010	2011	2012
Water Bills Issued	36,321	36,375	36,376	36,432
Payroll & Pension Checks Issued	7,532	7,184	7,286	6,871*
Vehicle Licenses Issued	17,554	17,499	17,609	17,447
Animal & Business Licenses Issued	2,180	2,278	2,428	2,450

*Village went from a bi-weekly payroll (26 paychecks per person per year) to a semi-monthly payroll (24 paychecks per person per year).

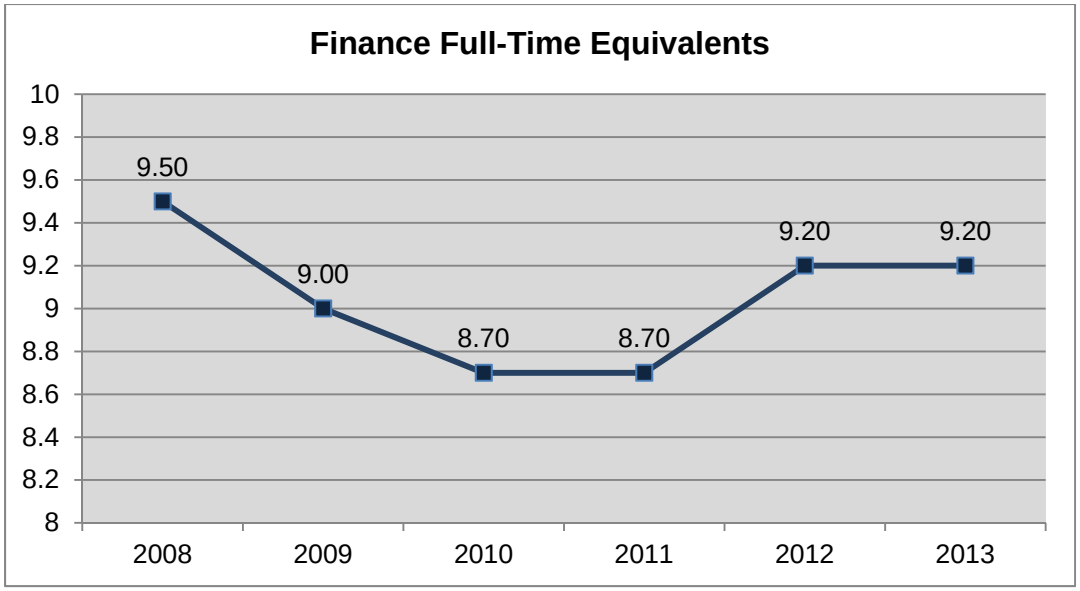
Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 06 - Finance
Dept.: 14 - Finance
Type: 10 - General Government

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	627,960	645,694	667,251	767,225	762,000	784,550
Contractual Services	226,948	161,498	140,883	155,090	153,788	158,900
Commodities	28,707	17,174	27,013	26,000	26,000	26,000
Other Expense	3,290	1,731	2,602	1,900	2,500	2,500
Capital Outlay	-	-	-	-	-	-
Program Total	886,905	826,097	837,749	950,215	944,288	971,950

BUDGET ANALYSIS: There are no significant changes in the 2013 budget.

PERSONNEL: The 2013 budget provides for the Finance Director that retired in 2012 to be available in 2013 and the budget includes funds for him to serve in a part-time capacity.



Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 06 - Finance
Dept.: 14 - Finance
Type: 10 - General Government

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	490,888	504,454	517,431	587,275	587,000	587,650
410200	Overtime Salaries	1,471	225	660	2,000	-	2,000
415000	Employee Benefits	135,601	141,015	149,160	177,950	175,000	194,900
	Total Personnel	**627,960**	**645,694**	**667,251**	**767,225**	**762,000**	**784,550**
420010	Memberships	1,530	1,445	1,387	1,390	1,445	1,500
420020	Professional Services	22,312	28,827	27,290	25,000	27,000	27,000
420040	Lease / Purchase Copier	19,500	19,500	15,210	16,000	15,300	16,000
420150	Bank Charges	22,926	14,273	17,577	16,000	20,500	20,500
420160	Postage	21,438	28,867	22,283	35,000	33,900	35,000
421000	Contractual Services	8,868	8,358	9,301	9,300	8,500	9,300
422000	Maintenance of Office Equipment	5,376	4,896	1,353	1,200	1,368	1,400
428000	Telephone Service	89,183	31,828	18,120	22,000	23,300	24,000
428010	Telephone Maintenance	7,199	1,326	8,679	7,000	4,375	5,000
428020	Cellular Telephone Service	25,763	22,089	19,601	22,000	17,900	19,000
428030	Long Distance Service	2,853	89	82	200	200	200
	Total Contractual Services	**226,948**	**161,498**	**140,883**	**155,090**	**153,788**	**158,900**
430230	Supplies - Office	20,194	9,689	19,185	17,500	17,500	17,500
430250	Supplies - Other than Office	8,513	7,485	7,828	8,500	8,500	8,500
	Total Commodities	**28,707**	**17,174**	**27,013**	**26,000**	**26,000**	**26,000**
441000	Incidentals	232	75	23	-	-	-
442000	Training	1,684	432	390	500	500	500
443020	Legal Notices	1,374	1,224	2,189	1,400	2,000	2,000
	Total Other Expenses	**3,290**	**1,731**	**2,602**	**1,900**	**2,500**	**2,500**
		-	-	-	-	-	-
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**886,905**	**826,097**	**837,749**	**950,215**	**944,288**	**971,950**

LAW DEPARTMENT

MISSION STATEMENT

The mission of the Law Department is twofold:

- To respect, uphold and enforce the ordinances of the Village of Wilmette, and the Constitution and laws of the State of Illinois and the United States of America; and,

- To provide the highest quality of effective legal counsel and representation to the Village and all its elected and appointed officials.

The Department must strive at all times to provide its clients with the broadest possible range of services and must, in all its activities, be guided by the principle that its effectiveness depends upon its being valued and trusted by all its clients.

~~~~~~~~~~~~~~~~~PROGRAMS~~~~~~~~~~~~~~~~~

- Act as a vigorous advocate for the Village, its officers and its employees, in any matter in which they are represented by the Department, and diligently supervise any outside counsel performing such functions to ensure the same high quality of representation.

- Provide, on a proactive basis, accurate, timely and meaningful legal counsel to Village Management.

- Seek ways by which the Department may aid in the achievement of the goals and objectives of the Village Manager and the Village Board of Trustees.

- Always appreciate and respect the need for every client to fully understand both the counsel given and the reasons for it, as well as the need to receive advice which is impartial, accurate, frank, and represents the best judgment of the Department, regardless of the desires and expectations of others.

- Cooperate with and assist legal officers of other municipalities, both directly and through participation in governmental and professional organizations, in order to advance the common interests of the Village and all municipalities.

- Maintain, through commitment to continuing legal education, the highest level of professional skill.

- Meet the legal needs of the Village in the most fiscally responsible manner possible.

- In fulfilling its Mission to the Village, its officials, its management and its employees, the Department shall always adhere to the highest standards of professional ethics and responsibility, professional competency, diligence, fairness and civility.

LAW DEPARTMENT

ORGANIZATIONAL CHART

Corporate Counsel
(Contractual)

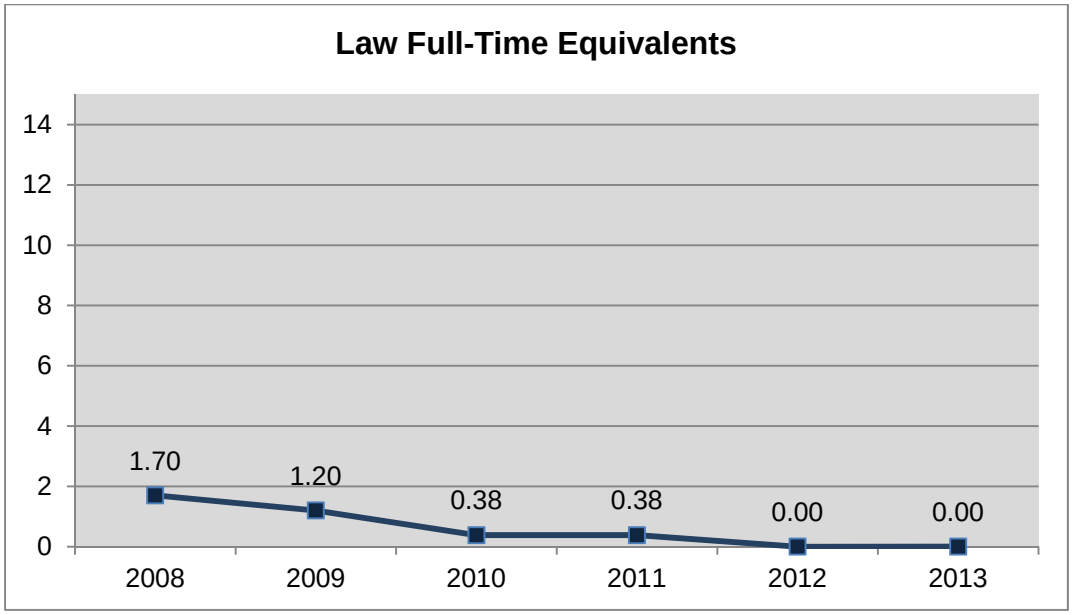
Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 07 - Law
Dept.: 16 - Law
Type: 10 - General Government

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	214,563	74,410	54,034	-	-	-
Contractual Services	196,307	308,413	237,316	250,270	300,444	258,010
Commodities	1,848	788	1,007	1,200	1,000	1,000
Other Expense	3,695	76,293	3,118	5,000	3,150	5,150
Capital Outlay	-	-	-	-	-	-
Program Total	416,413	459,904	295,475	256,470	304,594	264,160

BUDGET ANALYSIS: The contractual services budget was increased to reflect actual workload.

PERSONNEL:



Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 07 - Law
Dept.: 16 - Law
Type: 10 - General Government

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	185,204	68,261	49,351	-	-	-
415000	Employee Benefits	29,359	6,149	4,683	-	-	-
	Total Personnel	**214,563**	**74,410**	**54,034**	**-**	**-**	**-**
420010	Memberships	1,862	1,259	1,353	1,260	1,434	1,260
420300	Code Revision Service	4,736	5,411	6,778	4,000	4,000	4,000
420320	Special Attorney Fees	138,459	170,704	101,189	50,000	100,000	50,000
420340	On-Line Legal Research Service	10,250	7,642	4,996	4,750	4,750	4,750
420350	Corporation Counsel	41,000	123,397	123,000	190,260	190,260	198,000
	Total Contractual Services	**196,307**	**308,413**	**237,316**	**250,270**	**300,444**	**258,010**
430220	Supplies - Legal	1,848	788	1,007	1,200	1,000	1,000
	Total Commodities	**1,848**	**788**	**1,007**	**1,200**	**1,000**	**1,000**
441000	Incidentals	676	155	455	-	150	150
442000	Training	1,370	910	845	-	-	-
444000	Expense of Litigation	1,649	75,228	1,818	5,000	3,000	5,000
	Total Other Expenses	**3,695**	**76,293**	**3,118**	**5,000**	**3,150**	**5,150**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**416,413**	**459,904**	**295,475**	**256,470**	**304,594**	**264,160**

COMMUNITY DEVELOPMENT

MISSION STATEMENT

We, the Department of Community Development employees of the Village of Wilmette, are committed to serve as stewards of the natural and built environment by guiding the use of land and the occupancy of structures for the benefit and protection of our community.

~~~~~~~~~~~~VALUES~~~~~~~~~~~~

To fulfill our mission commitment we:

Provide services that promote and maintain Village land use standards;

Review and issue building permits in an efficient and timely manner;

Ensure the accuracy of information provided to the public; and

Enforce building, zoning, and other Village codes with courtesy, impartiality, and respect.

~~~~~~~~~~~~PROGRAMS~~~~~~~~~~~~

Land Use & Zoning Regulations

Enforcement of Building Codes, Zoning, Sign, and Subdivision Ordinances

Issuance of Building Permits (approx. 2,100 projects annually)

Inspections to endure code compliance

Monitoring of the purchase and resale of units at the Village Green Atrium

Administration of the Housing Assistance Program

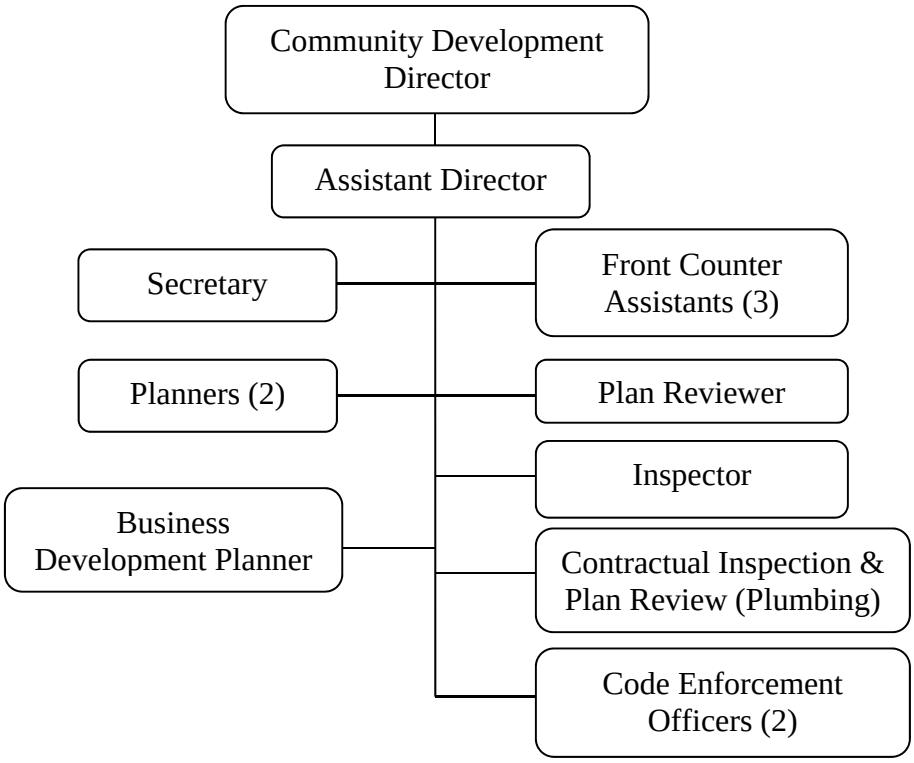
Coordination of business development activities

Staff Support to the Following Boards:

- Land Use Committee
- Zoning Board of Appeals
- Plan Commission
- Housing Commission
- Appearance Review Commission
- Historic Preservation Commission
- Environmental & Energy Commission
- Site Plan Review Committee
- Building Code Board of Appeals
- Electrical Commission

COMMUNITY DEVELOPMENT DEPARTMENT

ORGANIZATIONAL CHART



COMMUNITY DEVELOPMENT DEPARTMENT

Objectives & Accomplishments

Looking Forward: 2013 Objectives

1. Oversee construction of the Marriott Residence Inn at 3205 Old Glenview Road.

2. Continue to oversee the process for the redevelopment of Village-owned properties in the West Village Center.

3. Implement the new zoning ordinance.

4. Assist the Administration Committee in their review of the recommendations from the Housing Commission regarding the Village Green Atrium.

5. Continue to support the boards and commissions that are served by the Community Development Department, including the Plan Commission, Zoning Board of Appeals, Appearance Review Commission, Historic Preservation Commission, Housing Commission, Environmental and Energy Commission, Land Use Committee of the Village Board, Building Code Board of Appeals and Electrical Commission.

6. Continue review of on-line permitting options.

Reviewing the Year: 2012 Accomplishments

1. Continue to implement the plan prepared by The Lakota Group, and the Ad Hoc Planning Committee through the Village Center Master Planning process.

The Community Development Department secured a grant from the Regional Transportation Authority to implement the parking regulations for the new Village Center zoning district. The parking code and Village Center zoning amendments were reviewed by the Plan Commission and will be presented to the Village Board in early 2013.

2. Continue to implement the new zoning ordinance prepared by Camiros and the Ad Hoc Zoning Ordinance Review Committee (ZORC).

The ad hoc committee completed its review of the draft ordinance by the end of 2012. The recommendation will be sent to the Village Board, who will be asked to convene a special zoning committee to conduct the public hearings on the ordinance. The special zoning committee will then make a recommendation to the Village Board. It is expected that the special zoning committee hearings and final approval of the ordinance will be completed by mid-2013.

3. Oversee the process for the redevelopment of the West Village Center and in particular the Village owned property at 611 Green Bay Road.

The Community Development Department has coordinated the review of the responses to the Village's West Village Center development invitation. Four responses were collected and shared with the Village Board. To help evaluate the responses, the department coordinated a review by consultants Gruen + Gruen, which included meetings with each respondent to further explore their proposal. The findings of this evaluation were presented to the Village Board. After reviewing the findings the Village Board selected Lexington Homes and entered into a contract with them to purchase and develop the Village's West Village Center property.

4. Continue review of on-line permitting options.

A review of the on-line permitting function finds that it is currently inadequate for our needs. The staff continues to look for opportunities to add additional on-line functions as they become technically feasible and meet the needs of the permit process.

Activity Measures

Number of Projects/Cases/Inspections	2009	2010	2011	2012
Projects	2,040	2,221	2,390	2,444
ZBA Cases	63	49	54	53
ARC Cases	39	36	43	43
Building Inspections	4,357	4,085	4,771	5,589

Breakdown By Permit Type	2009	2010	2011	2012
New Residential	13	24	16	24
New Commercial	0	0	0	0
New Other - Swimming Pools, Large Sheds, etc.	20	9	16	11
Single Family Demolition	21	16	14	22
Residential Additions	52	65	67	64
Residential Remodel – Interior, Decks, etc.	427	415	486	537
Commercial Additions/Remodel	43	43	41	47
Garage	29	25	33	21
Electrical Only	48	66	66	63
Air Conditioning Only	7	26	39	37
Generators	36	11	67	64
Elevators	5	3	4	7
Plumbing Only	312	267	293	292
Fences	251	309	355	317
Roof	303	392	337	278
Tree Removal	257	332	345	382
Signs	28	32	34	34
Tents	4	6	2	1

Breakdown By Permit Type	2009	2010	2011	2012
All Other Demolition	8	9	5	10
Engineering Only	126	123	127	170
Fire Only	9	2	2	7
Two-Unit Other	1	0	1	0
Townhouse Other	10	14	9	15
Institutional Other	10	12	12	13
Multi-Family Other	20	20	19	28

COMMUNITY DEVELOPMENT PERFORMANCE MEASURES

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
Single Family New Construction Permits: *To be reviewed in 10 days*							
Zoning Reviews	**95%**	**100%**	NA	*100%*	*100%*	*100%*	*100%*
Number of reviews		*3*	*0*	*3*	*4*	*2*	*9*
Average # of days to complete review		*5*	*NA*	*2*	*4*	*12*	*6*
Building/Electrical Reviews	**95%**	**100%**	NA	*100%*	*100%*	*100%*	*100%*
Number of reviews		*7*	*0*	*5*	*5*	*6*	*16*
Average # of days to complete review		*2*	*NA*	*1*	*1*	*7*	*3*

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
Single Family Additions & Remodeling Permits: *To be complete in 10 days*							
Zoning Reviews	**95%**	**100%**	*100%*	*100%*	*100%*	*100%*	*100%*
Number of reviews		*148*	*37*	*54*	*55*	*38*	*184*
Average # of days to complete review		*3*	*1*	*3*	*2*	*5*	*3*
Building/Electrical Reviews	**95%**	**100%**	*100%*	*100%*	*100%*	*100%*	*100%*
Number of reviews		*188*	*5*	*70*	*66*	*46*	*187*
Average # of days to complete review		*3*	*2*	*2*	*2*	*4*	*3*

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
Commercial New Construction, Additions & Remodeling Permits: *To be complete in 10 days*							
Zoning Reviews	**95%**	**100%**	*100%*	*100%*	*100%*	*100%*	*100%*
Number of reviews		*17*	*4*	*7*	*7*	*3*	*21*
Average # of days to complete review		*4*	*2*	*2*	*7*	*3*	*4*
Building/Electrical Reviews	**95%**	**100%**	*100%*	*100%*	*100%*	*100%*	*100%*
Number of reviews		*25*	*5*	*7*	*15*	*5*	*32*
Average # of days to complete review		*3*	*10*	*2*	*3*	*3*	*5*

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
Building Inspections Performed:							
To be performed within 24 hours of request							
Building Inspections	**95%**	**100%**	*100%*	*100%*	*100%*	*100%*	*100%*
Number of inspections		*4,734*	*1,026*	*1,455*	*1,622*	*1,409*	*5,512*

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
Code Enforcement:							
Code enforcement violations brought into compliance through voluntary means							
Code Enforcement	**75%**	**89%**	89%	*92%*	*92%*	*88%*	*91%*
Number of violations confirmed		*1,087*	*263*	*406*	*237*	*252*	*1,158*
Number resolved voluntarily		*948*	*234*	*375*	*218*	*228*	*1,055*

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
New Business Listings:							
New business listed on web site within 10 days of certification of occupancy issuance							
New Business Listings	**100%**	**100%**	100%	100%	100%	100%	100%
Number of new businesses		*25*	*4*	*6*	*2*	*3*	*15*
Average days to post		*2*	*1*	*2*	*1*	*1*	*1*

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
Business Contacts:							
New business development contacts per quarter	**195 (780 annually)**	**814**	*217*	*187*	*189*	*194*	*787*

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
Commercial Vacancy:							
Commercial retail vacancy rate maximum	**5%**	**4.9%**	*5.6%*	*5.9%*	*5.5%*	*5.2%*	*5.2%*
% currently vacant			*5.6%*	*5.9%*	*5.5%*	*5.2%*	*5.2%*

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
Social Media Updates:							
Unique updates posted on Wilmette Biz social media sites per quarter	**30 (120 annually)**	**160**	*51*	*42*	*31*	*32*	*156*

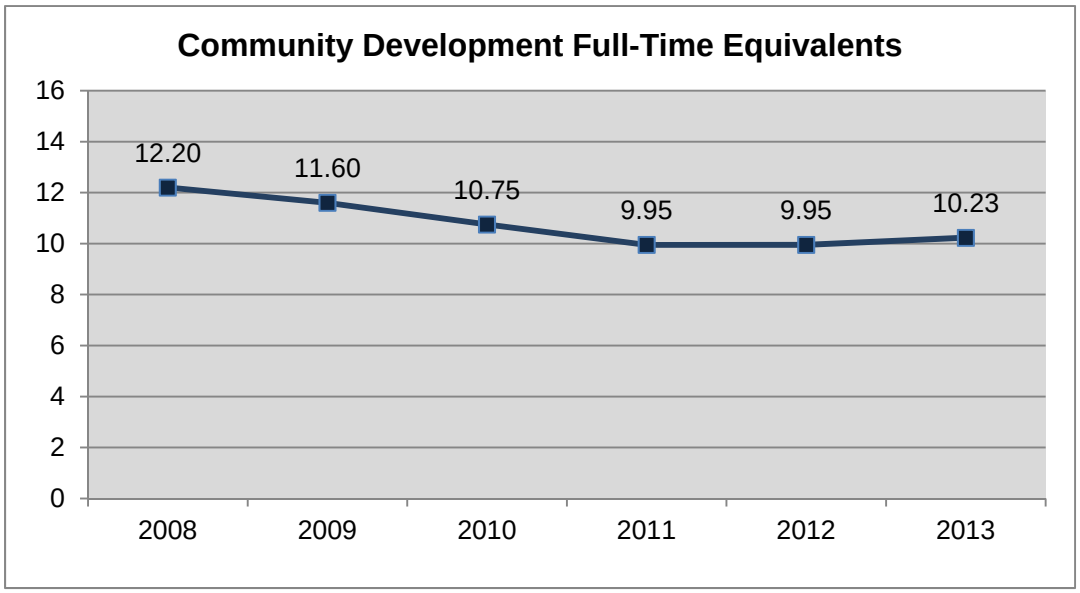
Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 09 - Community Development
Dept.: 18 - Community Development
Type: 45 - Community Development

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	908,241	897,903	910,941	983,450	963,050	957,910
Contractual Services	70,089	243,076	114,380	179,305	113,055	132,485
Commodities	5,045	2,450	2,913	6,070	3,000	4,200
Other Expense	44,206	42,194	44,425	51,800	49,090	54,600
Capital Outlay	-	-	-	-	-	-
Program Total	1,027,581	1,185,623	1,072,659	1,220,625	1,128,195	1,149,195

BUDGET ANALYSIS: The budget reduction in contractual services is due to the reduced fees anticipated for the hotel development.

PERSONNEL: The change in personnel is due to two semi-full time employees being replaced with three part-time employees. While the number of employees increases the personnel costs are reduced.



Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 09 - Community Development
Dept.: 18 - Community Development
Type: 45 - Community Development

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013	
410100	Regular Salaries	692,591	682,685	690,491	738,550	720,000	718,425	
410200	Overtime Salaries	77	2,877	57	500	3,050	500	
415000	Employee Benefits	215,573	212,341	220,393	244,400	240,000	238,985	
	Total Personnel	**908,241**	**897,903**	**910,941**	**983,450**	**963,050**	**957,910**	
420010	Memberships	3,023	2,730	2,868	2,755	2,955	2,935	
420020:	Professional Services	8,945	4,720	4,493	8,100	4,500	4,550	
20042	Comp. Review of Zoning Ord.	34,321	70,198	19,989	11,000	17,000	11,000	*
20043	Village Center Master Devel. Plan	-	109,765	14,458	-	-	-	*
420030	Digital Records Conversion	3,787	-	-	-	-	3,000	
420400	Contractual Plan Review & Inspectional Services		43,576	63,748	50,000	80,000	52,000	
420410	Non-Operating Contract. Plan Review & Inspectional Services	6,600	-	-	100,000	-	50,000	*
421010	Contract. Elevator Inspection Service	12,985	11,185	8,355	6,450	8,000	8,000	
422000	Maintenance - Office Equipment	428	902	469	1,000	600	1,000	
	Total Contractual Services	**70,089**	**243,076**	**114,380**	**179,305**	**113,055**	**132,485**	
430230	Supplies - Office	3,311	2,091	1,885	2,500	2,000	2,500	
430250	Supplies - Other than Office	1,734	359	1,028	3,570	1,000	1,700	
	Total Commodities	**5,045**	**2,450**	**2,913**	**6,070**	**3,000**	**4,200**	
440500	Automotive Expense	37,730	38,240	40,630	42,800	45,290	45,600	
441000	Incidentals	326	135	46	400	200	400	
442000	Training	1,898	338	1,160	1,600	1,600	1,600	
443020	Legal Notices	4,252	3,481	2,589	7,000	2,000	7,000	
	Total Other Expenses	**44,206**	**42,194**	**44,425**	**51,800**	**49,090**	**54,600**	
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**	
	Total Program	**1,027,581**	**1,185,623**	**1,072,659**	**1,220,625**	**1,128,195**	**1,149,195**	

***** Indicates a non-operating expenditure

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 09 - Community Development
Dept.: 18 - Community Development
Type: 46 - Business Development

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	53,058	57,029	58,906	61,690	61,690	63,510
Contractual Services	34,371	20,399	13,862	56,135	56,060	61,500
Commodities	-	-	-	-	-	-
Other Expense	6,396	530	378	500	750	500
Capital Outlay	-	-	-	-	-	-
Program Total	93,825	77,958	73,146	118,325	118,500	125,510

BUDGET ANALYSIS: Despite the Village's economic challenges, the Budget provides over $61,000 for Business Development Activities. Business Promotion Activities includes a $5,365 increase due to a need to replace 63 2-ft. diameter snowflake Holiday decorations. The program also provides 60% of the funding for the Planner position assigned to Business Development.

PERSONNEL: A portion of the personnel listed in the community development program (11-09-18-45) is also allocated to this program.

Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 09 - Community Development
Dept.: 18 - Community Development
Type: 46 - Business Development

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	41,855	44,798	45,694	46,800	46,800	47,725
415000	Employee Benefits	11,203	12,231	13,212	14,890	14,890	15,785
	Total Personnel	**53,058**	**57,029**	**58,906**	**61,690**	**61,690**	**63,510**
420010	Memberships	600	825	825	875	800	875
420450	Business Promotion Activities	33,771	19,574	13,037	55,260	55,260	60,625
	Total Contractual Services	**34,371**	**20,399**	**13,862**	**56,135**	**56,060**	**61,500**
	Total Commodities	**-**	**-**	**-**	**-**	**-**	**-**
441000	Incidentals	574	530	378	500	750	500
448900	Depot Property Taxes	5,822			-	-	-
	Total Other Expenses	**6,396**	**530**	**378**	**500**	**750**	**500**
460950-	**Other Building Improvements:**						
60800	Depot Building Improvements	-	-	-	-	-	-
490450-	**Other Equipment:**						
70250	Linden Square Business Dir. Sig	-	-	-	-	-	-
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**93,825**	**77,958**	**73,146**	**118,325**	**118,500**	**125,510**

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 10 - Miscellaneous Boards & Commissions
Dept.: 10 - Administration
Type: 60 - Miscellaneous

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Other Expense	72,421	69,137	69,434	74,800	72,600	75,300
Capital Outlay	-	-	-	-	-	-
Program Total	**72,421**	**69,137**	**69,434**	**74,800**	**72,600**	**75,300**

PROGRAM DESCRIPTION: This program provides funding for the various activities and programs that are administered and coordinated by some of the Village's Boards and Commissions. It includes the Housing Assistance Program (HAP) and activities coordinated by the Human Relations Commission. Funding for the annual Boards and Commissions Recognition Dinner is reflected in this program.

BUDGET ANALYSIS: The two most significant items in the 2013 Budget include $20,000 for the Human Relations Commission Grant Program and $48,000 for Housing Assistance. $19,000 of the grant program is subsidized through the Clampitt Estate Fund (36-00).

Of the $48,000 budgeted for HAP, $20,000 is subsidized through the affordable housing escrow. The purpose of the Wilmette HAP, as stated in the HAP Guidelines, is to provide financial aid to senior citizens and permanently disabled heads of household who can demonstrate a definite need for such assistance in order to continue to live in Wilmette.

HAP provides property tax, mortgage, and rent assistance to qualified households (low income and/or disabled) located in the Village. Approximately 70% of the funding is currently provided to rent assistance, 13% for mortgage assistance, and 17% for property tax assistance.

The property tax and mortgage assistance programs provide loans that are to be paid back upon sale of the home or transfer of the title, thus replenishing the funds utilized from the affordable housing escrow.

PERSONNEL: There are no employees assigned to this program.

Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 10 - Miscellaneous Boards & Commissions
Dept.: 10 - Administration
Type: 60 - Miscellaneous

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
	Total Personnel	**-**	**-**	**-**	**-**	**-**	**-**
420020-20104	Professional Services Housing Needs Assessment Study	-	-	-	-	-	-
	Total Contractual Services	**-**	**-**	**-**	**-**	**-**	**-**
	Total Commodities	**-**	**-**	**-**	**-**	**-**	**-**
441000	Incidentals	2,404	-	728	500	500	500
449010	Wilmette Housing Commission - HAP	44,935	44,057	43,223	48,000	46,000	48,000
449015	Senior Resources Commission	-	-	-	-	-	-
449020	Community Relations Commission	1,642	1,935	1,005	2,200	2,200	-
449025	Fine Arts Commission	928	351	298	500	500	-
449035	Historic Preservation Commission	605	760	1,370	1,600	1,600	1,600
20900	HPC - Community Event	-	-	-	-	-	-
449040	Human Relations Commission	-	-	-	-	-	23,200
449045	Youth Commission	20,400	20,184	21,000	20,000	20,000	-
449060	Bicycle Task Force:	1,507	1,850	1,810	2,000	1,800	-
	Bicycle Safety Training in Public Schools		-	-		-	2,000
	Total Other Expenses	**72,421**	**69,137**	**69,434**	**74,800**	**72,600**	**75,300**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**72,421**	**69,137**	**69,434**	**74,800**	**72,600**	**75,300**

HISTORICAL MUSEUM

MISSION STATEMENT

The Wilmette Historical Museum mission is:

- To collect and preserve the widest variety of materials which document the history of Wilmette and environs (including the growth and development of Wilmette, New Trier Township and the North Shore, the architecture, businesses, schools, religious groups, and organizations, and the residents of the Village);

- To educate the general public, both children and adults, through exhibits, programs, tours, publications, websites and other means;

- To act as a resource center for researchers, teachers, students, businesses, homeowners and others requesting historical information on the area; and,

- To serve as the repository for the historical records of the Village of Wilmette.

~~~~~~~~~~~~~~~~PROGRAMS~~~~~~~~~~~~~~~~

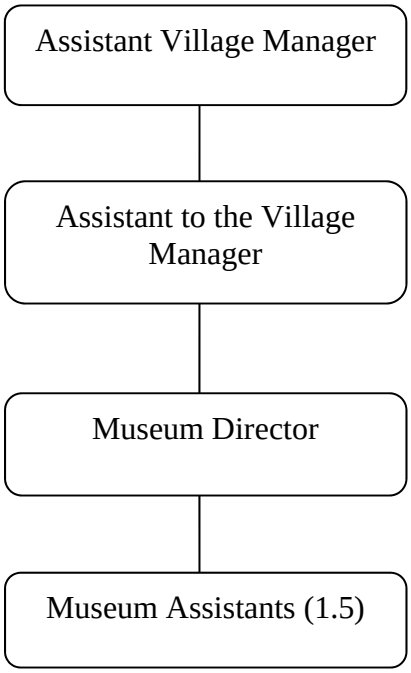
This program provides for a significant portion of the support for the Wilmette Historical Museum. The Wilmette Historical Society funds the remaining costs.

The Museum was created in 1951 and acts as the official repository for historical material, all of which is owned by the Village. The Museum creates both permanent and temporary historical exhibits focusing on Wilmette history, conducts educational programs for children and adults, assists residents and others with historical research, and acts as the community's resource on historical matters.

In addition, the Museum maintains the exhibit space on the second floor of the Village Hall and provides Village staff with exhibit and research assistance.

HISTORICAL MUSEUM

ORGANIZATIONAL CHART



HISTORICAL MUSEUM

Objectives & Accomplishments

Looking Forward: 2013 Objectives

1. Redesign the museum's website and upgrade social media usage.

2. Publish a book of David Leach's articles on local history.

3. Create and present public programs and events throughout the year.

4. Produce a new exhibit in the museum's main gallery.

Reviewing the Year: 2012 Accomplishments

1. Write a book on the history of Wilmette for Arcadia Publishing's "Images of America" series.

The book is complete and will be released the week of August 27, 2012. It is 128 pages and illustrated with over 200 historical images from the Museum's collections. The authors are Kathy Hussey-Arntson, Museum Director, and Patrick Leary, Museum Curator. The book is titled "Wilmette". To see the publisher's website about the book, go to:
http://www.arcadiapublishing.com/9780738593753/Wilmette.

2. Create and produce a new exhibit for the lower level gallery.

We are working on a new exhibit highlighting places of worship in Wilmette. It will feature historical photographs and objects. We have also added several new small exhibits around the museum and will be changing the case in Village Hall to highlight the Village's 140th anniversary.

3. Edit and produce a book of David Leach's articles on local history.

The articles for the book have been selected and edited. Accompanying image selection still needs to be finalized, and a designer needs to be hired. The book will be completed in 2013.

4. Create and present public programs and events throughout the year.

In 2012, the Museum presented 66 programs, tours and events. Each month we offer one or two weekend lectures, walking tours and other programs. This year we introduced stroller walking tours as a way of including younger families with children. We also offered several programs in conjunction with the current special exhibit, "Cooler by the Lake." Related programs included a lecture on Benjamin Marshall whose mansion once graced the Wilmette Harbor, a tour of the Wilmette Water Plant given by Superintendent Nabil Quafisheh, and a walking tour of the lakefront given by Terry Porter and Kathy

Hussey-Arntson. We also worked with the Historic Preservation Commission to present the annual award; Kathy Hussey-Arntson and Patrick Leary were the guest speakers.

We also gave programs and tours of the museum to school groups, Park District enrichment classes, and local organizations (both at the museum and off-site). A history book club meets at the Museum once a month. Finally, we offered a kid's architecture class for ten weeks at the beginning of the year.

5. Explore ways to increase traffic to the Museum's website.

We researched using Paypal to sell tickets to events and to sell books and other items offered in the museum shop. We successfully experimented with using it to sell housewalk tickets in the spring. When we redesign the website, we will consider introducing a number of new features, including: 1) sidebar to join our email list to receive updates about events; 2) ability to renew memberships, or join for the first time; 3) video and photographs of programs and events; 4) a blog about items in the collections ; 5) searchable website; 6) more information for genealogists and other researchers such as a 1946 telephone directory and a 2010 St. Joseph cemetery database project.

We also plan to update our use of Facebook and other social media as ways to increase awareness of the museum.

Activity Measures

	2009	2010	2011	2012
Visitors & Researchers	6,676	6,657	6,775	6,466
Exhibits Created	5	6	5	6
New Collections Cataloged	1,271	2,384	1,306	1,176
Programs & Tours Conducted	54	57	68	66
Publications	8	6	10	8
Volunteer Hours at the Museum	1,746	1,494	1,682	1,896
Distinct Visits to Museum Website	73,620	72,251	65,000	62,224

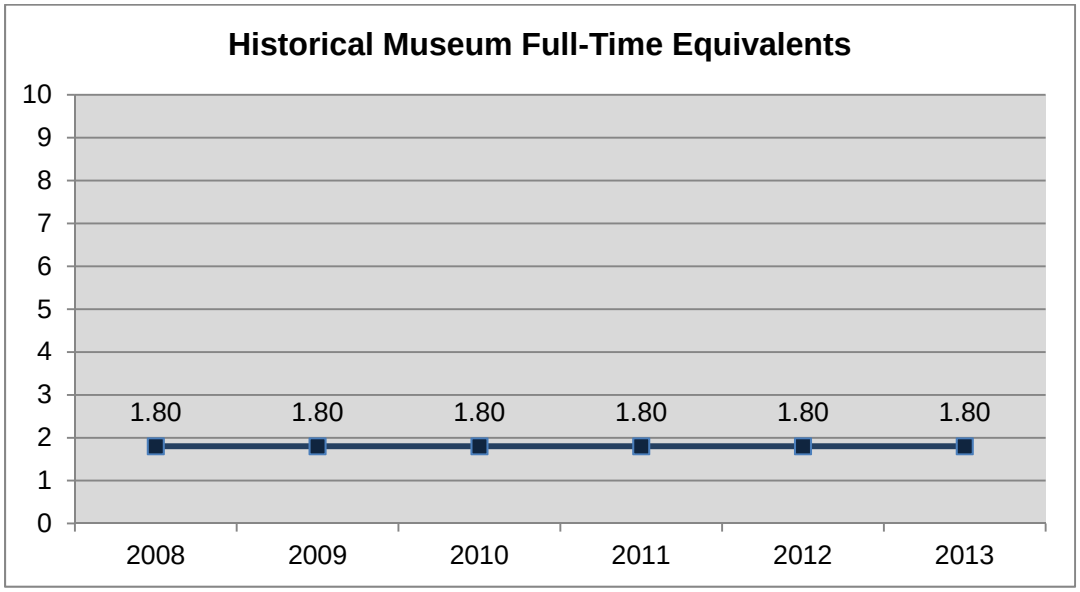
Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 11 - Wilmette Historical Museum
Dept.: 10 - Administration
Type: 60 - Miscellaneous

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	118,733	120,835	126,026	125,985	128,000	130,130
Contractual Services	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Other Expense	9,052	8,179	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	127,785	129,014	126,026	125,985	128,000	130,130

BUDGET ANALYSIS: The 2013 Budget provides funds for one full-time position, one part-time position (the Wilmette Historical Society reimburses the Village for 50% of the position) and one part-time position (12 hours/week, which the Wilmette Historical Society reimburses the Village for 100% of the position).

PERSONNEL:



Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 11 - Wilmette Historical Museum
Dept.: 10 - Administration
Type: 60 - Miscellaneous

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	100,303	101,745	105,471	106,150	107,000	108,975
415000	Employee Benefits Expense	18,430	19,090	20,555	19,835	21,000	21,155
	Total Personnel	**118,733**	**120,835**	**126,026**	**125,985**	**128,000**	**130,130**
	Total Contractual Services	**-**	**-**	**-**	**-**	**-**	**-**
	Total Commodities	**-**	**-**	**-**	**-**	**-**	**-**
450050	Debt Service - Gross Point V.H.	9,052	8,179	-	-	-	-
	Total Other Expenses	**9,052**	**8,179**	**-**	**-**	**-**	**-**
460950 - 60700	Museum Tuckpointing	-	-	-			
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**127,785**	**129,014**	**126,026**	**125,985**	**128,000**	**130,130**

WILMETTE COMMUNITY TELEVISION (WCTV)

MISSION STATEMENT

The mission of WCTV is:

- To serve as a public information tool for Wilmette's units of local government and to increase community awareness of local government services, activities and policies;

- To strengthen the community identity of Wilmette by highlighting local events, activities, organizations, interests and businesses which enhance the community; and,

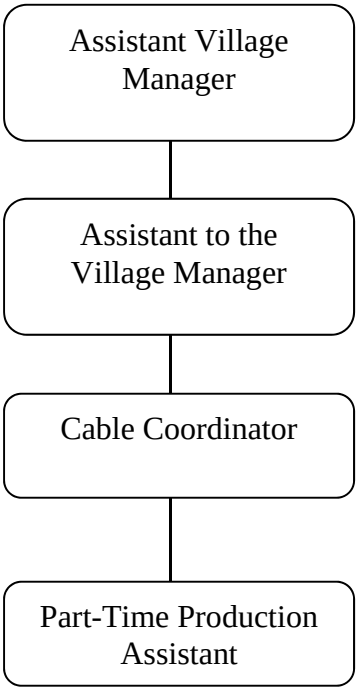
- To promote the Village of Wilmette and to encourage community participation.

~~~~~~~~~~~~~~~~~~PROGRAMS~~~~~~~~~~~~~~~~

This program reflects expenditures associated with cable programming services. The Community Cable Coordinator oversees the production and development of community-related cable television programming on WCTV Channel 6, including the telecasting of various Village meetings. This program was started in FY 1993-94.

WILMETTE COMMUNITY TELEVISION

ORGANIZATIONAL CHART



CABLE DEPARTMENT

Objectives & Accomplishments

Looking Forward: 2013 Objectives

1. Broadcast an average of 10 hours of programming on Channel 6 per day, including production of quarterly "Follow Me To" features with the Community Development Department. Each program will highlight two local businesses in Wilmette.

2. Work with each Village Department to produce Public Service Announcements (PSA) for upcoming events, programs and activities of which Wilmette residents need to be aware.

3. Work with the Procurement Specialist to find a new music library for Channel 6. A new contract would need to take effect on October 1, 2013. The new company and contract must include use of music for online purposes.

Reviewing the Year: 2012 Accomplishments

1. Broadcast an average of 10 hours of programming on Channel 6 per day, including production of quarterly episodes of "Follow Me To" with the Community Development Department. Each program will highlight 2-3 businesses in Wilmette.

The Department worked with Community groups and Village departments to produce an average of 10 hours of programming per day. We continued our longstanding series "Coach's Corner". We worked with the Community Development Department on the series, "Follow Me To" that highlighted local businesses in Wilmette. We started working with a new group of community residents on a new series, "North Shore Musicians Exposed". The program highlights musicians in and around Wilmette. Interview and performance footage are included in each episode. A new episiode is scheduled for each month.

2. Develop a new series of programs with the Police and Fire Departments that highlight public safety issues.

At this time there has not been any progress on this series of programs. Our plan is to work with all departments in the coming year to do shorter informational pieces to share important topics and tips with Village residents. Shorter pieces will allow for more timely announcements being shared with our viewers.

3. Continue to learn more about the Final Cut Pro editing system to improve the technical quality of programs broadcast on Channel 6.

We worked with the Executive Director of Evanston Community Television to get a few tips on how to expand our use of the editing system. They have been working with this system for a few years and were able to give us a number of ideas on adding more content to our programs.

CABLE DEPARTMENT

Activity Measures

	2009	2010	2011	2012
Public Meetings Broadcast	80	67	80	81
Hours of Programming Aired	2,729	1,906	2,299	2,236
Hours of Volunteer Training Conducted	49	58	63	68
Studio Tours Given *			9	12
Hours of Public Meetings Broadcast	1,010	609.5	878	842
- Village Board	310	185.5	249	228
- Zoning Board of Appeals	244.5	109.5	182	144
- School Board	148.5	134	162	156
- Library Board	122.5	70.5	130	117
- Other Meetings/Forums	123	77.5	52	71
- Park Board	61.5	32.5	103	126

* added in 2011

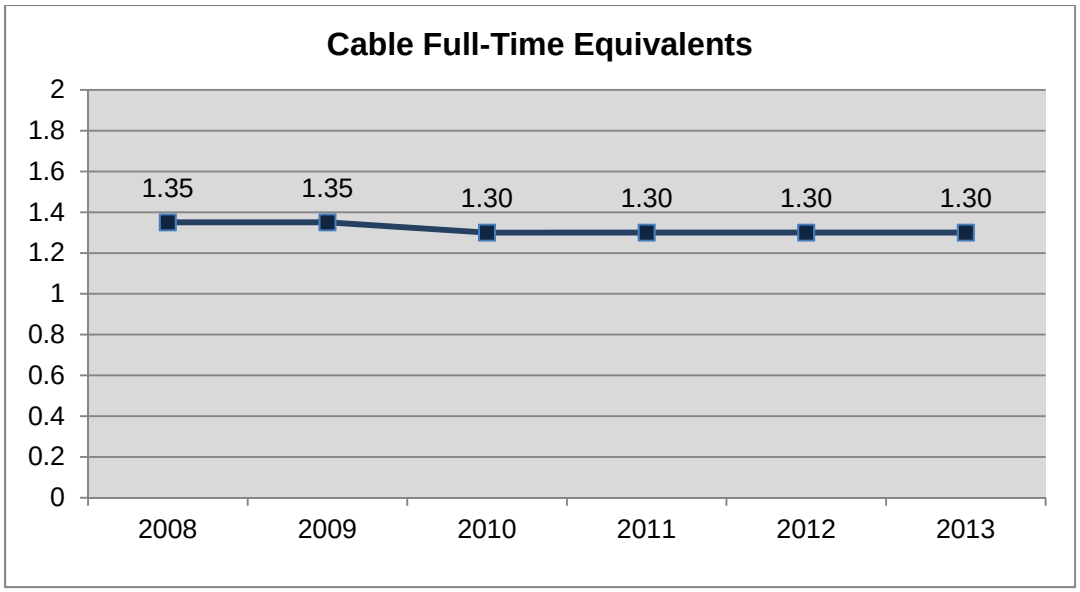
Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 15 - Cable Programming Services
Dept.: 10 - Administration
Type: 60 - Miscellaneous

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	106,342	104,798	105,360	116,035	110,200	119,695
Contractual Services	2,375	10,010	18,163	20,795	19,245	19,795
Commodities	1,075	1,646	2,244	3,640	2,450	3,640
Other Expense	11,143	11,330	11,623	14,200	12,350	14,200
Capital Outlay	-	-	-	-	-	-
Program Total	120,935	127,784	137,390	154,670	144,245	157,330

BUDGET ANALYSIS: The are no significant changes in the 2013 Budget.

PERSONNEL:



Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 15 - Cable Programming Services
Dept.: 10 - Administration
Type: 60 - Miscellaneous

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	75,259	76,135	77,003	84,525	80,000	86,225
410400	CATV Wages	4,065	2,597	1,563	1,530	1,200	1,560
415000	Employee Benefits	27,018	26,066	26,794	29,980	29,000	31,910
	Total Personnel	**106,342**	**104,798**	**105,360**	**116,035**	**110,200**	**119,695**
420010	Memberships	175	175	175	175	175	175
421512	Contractual Website Services	-	-	2,605	3,000	3,960	3,000
422000	Maintenance - Office Equipment	2,200	1,050	953	2,500	1,000	1,500
428120	High Speed Ethernet Service	-	8,785	14,430	15,120	14,110	15,120
	Total Contractual Services	**2,375**	**10,010**	**18,163**	**20,795**	**19,245**	**19,795**
430230	Supplies - Office	100	585	191	450	450	450
430300	Supplies - Video	975	1,061	2,053	3,190	2,000	3,190
	Total Commodities	**1,075**	**1,646**	**2,244**	**3,640**	**2,450**	**3,640**
441000	Incidentals	24	-	-	400	50	400
442000	Training	-	38	-	600	100	600
448700	Rent - CATV Studios	11,119	11,292	11,623	13,200	12,200	13,200
	Total Other Expenses	**11,143**	**11,330**	**11,623**	**14,200**	**12,350**	**14,200**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**120,935**	**127,784**	**137,390**	**154,670**	**144,245**	**157,330**

***** Indicates a non-operating expenditure

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 19 - Contingency
Dept.: 10 - Administration
Type: 60 - Miscellaneous

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Other Expense	7,147	11,952	16,037	500,000	18,000	500,000
Capital Outlay	-	-	-	-	-	-
Program Total	7,147	11,952	16,037	500,000	18,000	500,000

PROGRAM DESCRIPTION: The Contingency program provides funding for unanticipated expenses which may occur during the fiscal year as authorized by the Village Board of Trustees. It permits the Village Board of Trustees to approve unanticipated expenditures, which may occur during the fiscal year without adopting a supplemental appropriation. The program has also been used to fund the purchase and resale of senior condominiums in the Atrium, 800 Ridge Road.

BUDGET ANALYSIS: In 2011 the Administration Committee and Village Board reviewed the policy and in April 2011 passed a Resolution where the Village would no longer automatically purchase the Atrium units for resale. Instead, each repurchase would be reviewed on a case by case basis given the circumstances at the time the unit is offered for sale.

PERSONNEL: There are no employees assigned to this program.

Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 19 - Contingency
Dept.: 10 - Administration
Type: 60 - Miscellaneous

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
	Total Personnel	**-**	**-**	**-**	**-**	**-**	**-**
	Total Contractual Services	**-**	**-**	**-**	**-**	**-**	**-**
	Total Commodities	**-**	**-**	**-**	**-**	**-**	**-**
449500	Contingency - Regular	-	-	-	400,000	-	400,000
449510	Contingency - Atrium Resale	7,147	11,952	16,037	100,000	18,000	100,000
	Total Other Expenses	**7,147**	**11,952**	**16,037**	**500,000**	**18,000**	**500,000**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**7,147**	**11,952**	**16,037**	**500,000**	**18,000**	**500,000**

ENGINEERING DEPARTMENT

MISSION STATEMENT

The Engineering Department is committed to enriching the quality of life for all Wilmette residents by improving the Village's infrastructure while striving to maintain a high level of customer service and resident communication. As a technical resource for other Village Departments, the Engineering Department places internal customer service as a high priority and willingly serves its fellow departments with a cooperative spirit. It is the goal of the Engineering Department to ensure the Village's interests are protected and incorporated into projects initiated by other governmental agencies.

~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~PROGRAMS~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~

This program reflects expenses associated with the Engineering Department, which consists of the Engineering Division, Water Plant and the Building and Grounds Division.

The Engineering budget provides for the design and supervision of improvements to the Village's infrastructure. This includes streets, sidewalks and alleys; sewer and water mains; and street lights. The department also coordinates traffic studies, and provides engineering assistance to other governmental agencies as required.

Engineering Division:

Design and supervision of improvements to the Village's infrastructure, including:

- Streets
- Sidewalks & Alleys
- Sewer & Water Mains
- Street Lights
- Traffic Signals

Coordinate of traffic and parking studies; and

Provide engineering assistance to other governmental agencies as required.

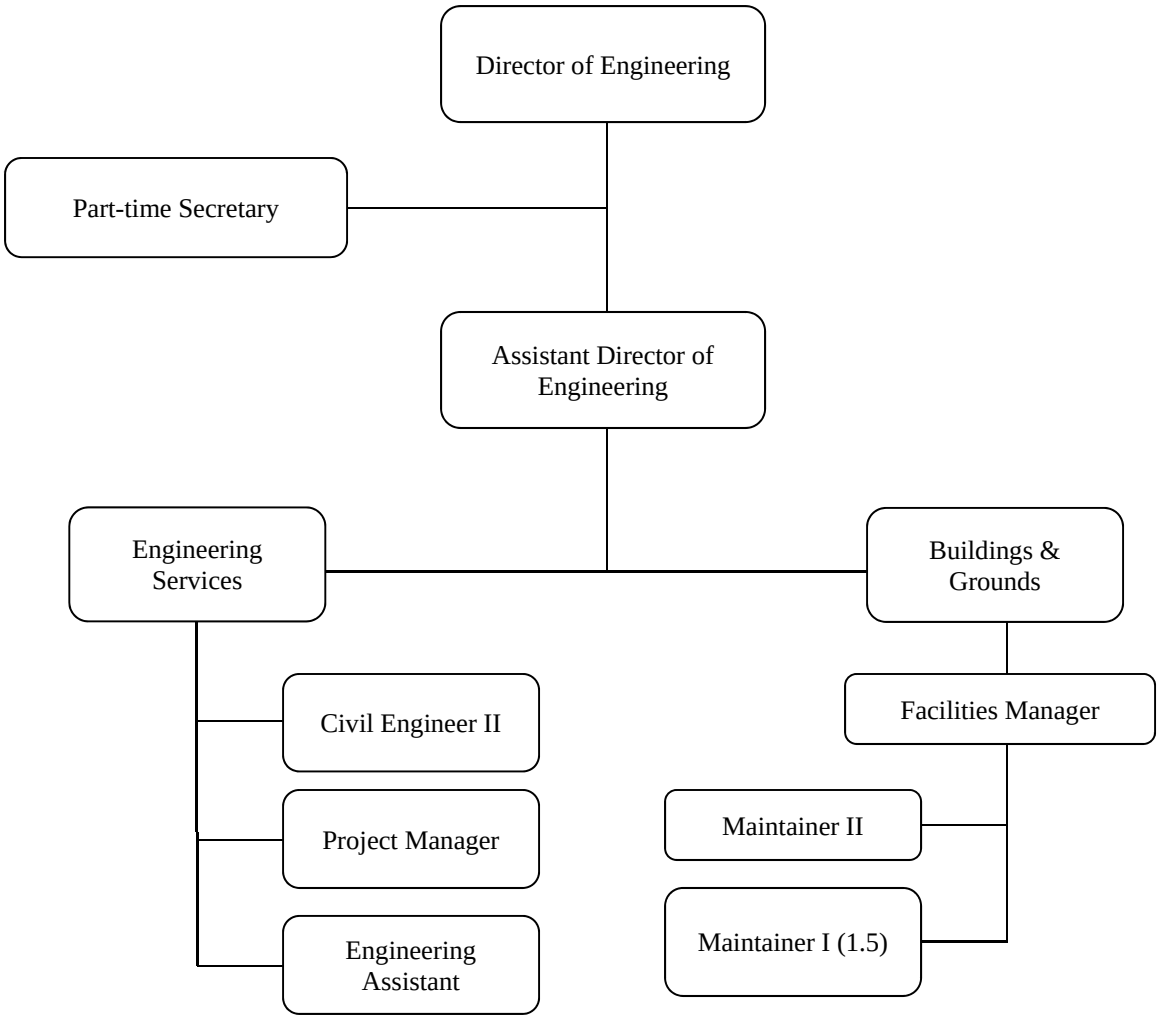
Water Plant: See Water Fund

Building and Grounds Division: provides for all routine, preventative and emergency maintenance of Village owned buildings and grounds, including:

- Village Hall
- Village Yard
- Police Station
- Historical Museum
- Metra Station
- Fire Stations (except for routine maintenance which is performed by Fire Department personnel)

ENGINEERING DEPARTMENT

ORGANIZATIONAL CHART



ENGINEERING DEPARTMENT

Objectives & Accomplishments

Looking Forward: 2013 Objectives

1. Design and build the approved 2013 road program with in-house staff, on-time and under budget.

2. Begin the Phase I study for the Skokie / Hibbard Intersection Improvements which includes consultant selection and executing phase I agreements.

3. Complete an Americans with Disabilities Act (ADA) transition plan as required by the Federal Highway Administration (FHA).

4. Continue the implementation of the Stormwater Management Program.

5. Working with the Transportation Commission and Municipal Services Committee, draft policies and implement pilot projects aimed at improving pedestrian safety at unprotected pedestrian crosswalks.

6. Continue to participate in the Municipal Partnering Initiative for projects that have proven to be cost effective for the Village. Take a leadership role where appropriate.

Reviewing the Year: 2012 Accomplishments

1. Complete the approved 2012 road and sewer capital improvement projects on time and under budget.

The 2012 road and sewer capital improvement projects were completed on time and under budget.

2. Complete the design, permitting and construction engineering for the 2012 road program utilizing in-house Engineering staff.

The design, permitting and construction engineering for the 2012 road program was completed with in-house Engineering staff.

3. Continue the implementation of the Storm Water Management Program.

In 2012, the Village completed the separate sanitary sewer system hydraulic modeling project, including documenting the west side sanitary system in GIS. A separate study was also completed for the Kenilworth Gardens subdivision just upstream of the Princeton Place Interceptor. Short term and long term capital improvement plans were developed in conjunction with the CIP process, including addressing the system bottlenecks, back-pitched pipe, inflow and infiltration reduction and the outfall conditions of the Harms Road and Princeton Place Interceptors.

4. Seek a low interest loan from the Illinois Environmental Protection Agency (IEPA) for the 2012 Sewer Lining Project.

A low interest loan is in the process of being secured for the 2012 Sewer Lining Project. Securing the loan is contingent upon the availability of IEPA loan funds.

5. Prepare all quarterly financial and project status reports, audits and required updates for the Village's active grants, including the Department of Commerce and Economic Opportunity (DCEO) grants for the Skokie Valley Trail, the Water Plant Building Repairs and the Relief Sewer Project. Complete the emergency brick repair project utilizing the balance of Emergency Road Program grant funds.

All quarterly reporting has been completed for the various DCEO grants. The Relief Sewer and Water Plant Building Repairs grants have been closed.

ENGINEERING DEPARTMENT

Activity Measures

	2009	2010	2011	2012
Grading Permits	97	115	111	121
Dumpster Permits	221	227	208	249
Right of Way Permits	229	237	312	304
Inspections Made (all permits)[1]	4,930	4,779	5,537	6,441[2]
Sidewalk Replacement (miles)	4.85	0.93	2.08	1.1
Curb and Gutter Replacement (miles)	7.81[3]	2.89	2.23	1.3
Street Improvements (miles)	3.79[3]	1.60	1.20	0.9
Sewer Pipe Repairs (feet)	1,850	1,445	3,202[4]	1,140
Sewer Lining (feet)	6,566	23,860	19,334	21,870
New Relief Sewer Installation (feet)	0	0	1,389	1,610
New Water Main Installation (feet)	397	0	0	0
Traffic Studies	172	207	160	178

Footnotes:

[1] Includes all inspections by the Engineering and Community Development departments.

[2] In 2012, there has been an increase of 9% for interior remodeling permits which do not require grading or right-of-way permits.

[3] Reflects total for all maintenance projects, including Sheridan Road Project.

[4] The 2011 footage includes 2,076' of combined sewer repairs as part of the relief sewer project.

ENGINEERING PERFORMANCE MEASURES

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
Initial Plan Reviews[1]:							
Completed in 10 days	*95%*	*97%*	*100%*	*97%*	*97%*	*100%*	*98%*
Number of reviews		*387*	*29*	*116*	*109*	*73*	*327*
Number completed within 10 days		*376*	*29*	*113*	*106*	*73*	*321*

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
Engineering Projects Resident Satisfaction Rating:							
"5" is excellent rating	**4**	**4.3**					
Number of CIP projects		*3*	*n/a*[2]	*n/a*[2]	*2*	*n/a*[2]	*2*
Average resident satisfaction rating		*4.3*	*n/a*	*n/a*	*4.7*	*n/a*[2]	*4.7*

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
Traffic Calming:							
Projects meet intended goal	**100%**	**100%**	x[3]	x[3]	1	x[3]	1
Number of traffic calming projects		***0***	*x*	*x*	1	*x*	1

At the recommendation of the Transportation Commission, the Village installed a curb "bump out" at the intersection of Green Bay Road and 15th Street. This project met the goal by reducing the average speed by 6 mph in the southbound direction.

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
CIP Projects Completed On Time & Under Budget:	**100%**	**100%**					
Number of CIP projects		**7**	*n/a*	1	*4*	*3*	*8*
Number of CIP projects on-time		**7**	*n/a*	1	*4*	*3*	*8*
Number of CIP projects under budget		*6*	*n/a*	1	*4*	*3*	*8*

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
Monthly/Quarterly/Bi-Annual and Annual IEPA Reports:							
Submitted on time	**100%**	**100%**					
Number of required reports		***108***	*27*	*27*	*27*	*27*	*108*
Number of required reports submitted		***108***	*27*	*27*	*27*	*27*	*108*

[1]New construction and addition grading permits were outsourced at the beginning of Q4 of 2010 to meet the goal of completing 95 percent of initial plan reviews in 10 days.

[2]There were no CIP projects completed in Q1, Q2 and Q4 of 2012 that had corresponding resident surveys, as interruptions to residents were minimal and projects were site specific.

[3]There were no traffic calming projects completed in Q1, Q2 and Q4 of 2012.

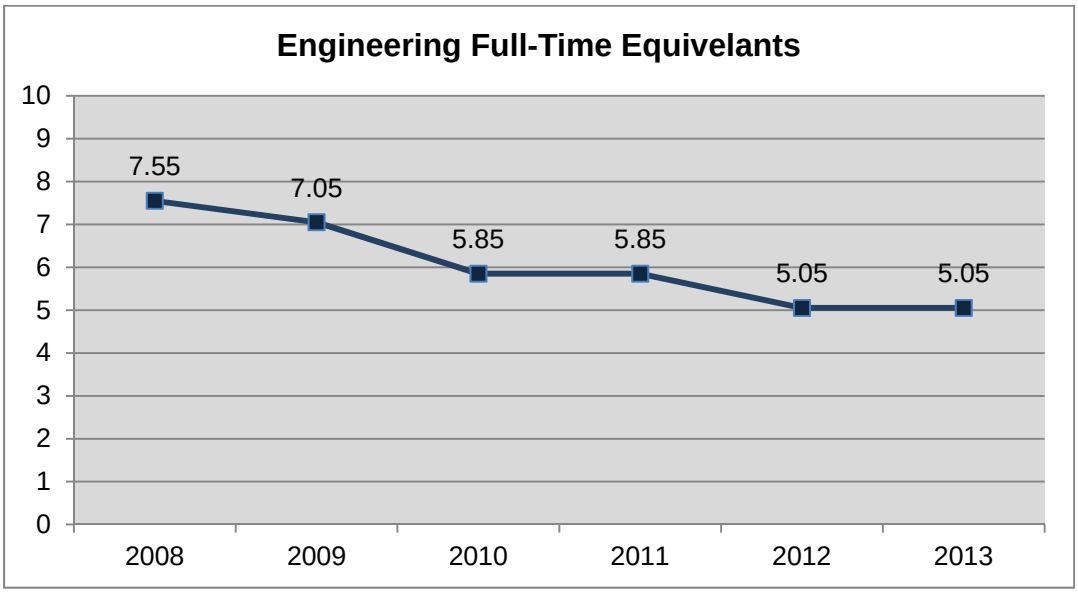
Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 20 - Engineering
Dept.: 20 - Engineering
Type: 35 - Other Public Works

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	583,126	522,989	522,568	554,335	554,000	576,040
Contractual Services	70,906	76,046	76,983	83,510	93,040	107,140
Contractual Street, Curb & Sidewalk Programs	1,255,974	613,157	1,221,678	670,172	653,800	782,000
Commodities	2,843	2,088	5,111	4,045	3,200	3,300
Other Expense	26,703	20,808	23,415	23,800	23,990	24,200
Capital Outlay	-	-	-	-	-	-
Program Total	1,939,552	1,235,088	1,849,755	1,335,862	1,328,030	1,492,680

BUDGET ANALYSIS: The 2013 Budget reflects $602,000 for the annual road program (and an additional $800,000 in the Motor Fuel Tax Program 22-63). Additional maintenance projects including brick street maintenance ($40,000), sidewalk replacement ($75,000), curb replacement ($35,000), pavement marking($20,000) and crack sealing ($10,000) will be funded through the general fund in 2013.

PERSONNEL:



Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 20 - Engineering
Dept.: 20 - Engineering
Type: 35 - Other Public Works

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013	
410100	Regular Salaries	444,998	397,347	387,756	409,200	409,000	420,200	
410200	Overtime Salaries	17	-	681	500	-	500	
415000	Employee Benefits	138,111	125,642	134,131	144,635	145,000	155,340	
	Total Personnel	**583,126**	**522,989**	**522,568**	**554,335**	**554,000**	**576,040**	
420010	Memberships	741	982	1,088	1,410	1,040	1,410	
420020	Professional Services	20,283	12,404	28,590	35,500	43,000	40,500	
420410	Professional Services - White Lodging		-	-	-	-	18,630	*
420030	Digital Records Conversion	2,195	50	-	-	-	-	
420500	Update Water/Sewer Atlases	8,127	14,100	-	-	-	-	
422000	Maintenance - Office Equipment	2,719	1,629	1,660	2,500	2,000	2,500	
422100	Maintenance - Traffic Signals	36,841	46,881	45,645	44,100	47,000	44,100	
	Total Contractual Services	**70,906**	**76,046**	**76,983**	**83,510**	**93,040**	**107,140**	
425000	Sidewalk Replacement Program	62,076	30,244	-	30,000	30,000	75,000	
425100	Curb Replacement	25,000	-	-	10,000	8,800	35,000	***
425200	Alley Maintenance Program	113,085	130,458	-	375,000	355,000	-	***
425220	Pavement Marking Program	16,138	20,268	39,334	20,000	20,000	20,000	***
425230	Brick Street Maintenance	70,999	16,170	384,563	40,000	135,000	40,000	***
425235	Brick Street Renovation	-	-	-	-	-	-	
425240	Crack Sealing	-	19,994	18,650	10,000	10,000	10,000	***
425245	Traffic Calming Program	-	8,986	-	-	-	-	
425250	Street Resurfacing	968,676	387,037	779,131	185,172	95,000	602,000	***
	Total Contr. Street Programs	**1,255,974**	**613,157**	**1,221,678**	**670,172**	**653,800**	**782,000**	
430230	Supplies - Office	1,716	1,297	632	1,000	900	1,000	
430250	Supplies - Other than Office	1,127	791	4,479	3,045	2,300	2,300	
	Total Commodities	**2,843**	**2,088**	**5,111**	**4,045**	**3,200**	**3,300**	
440500	Automotive Expense	15,920	16,170	18,350	19,500	20,590	20,700	
441000	Incidentals	8,178	2,017	1,595	1,500	1,400	1,500	
442000	Training	2,605	2,621	3,470	2,800	2,000	2,000	
	Total Other Expenses	**26,703**	**20,808**	**23,415**	**23,800**	**23,990**	**24,200**	
480100-	P.W. Vehicles - Passenger Vehicles:						-	
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**	
	Total Program	**1,939,552**	**1,235,088**	**1,849,755**	**1,335,862**	**1,328,030**	**1,492,680**	

* Non-Operating expenditure
** Funded through Bond Proceeds in 2011 (Program 11-95)
*** Funded through Road Program Dedicated Revenues

PUBLIC WORKS DEPARTMENT

MISSION STATEMENT

The Public Works Department is committed to providing service in an efficient and timely manner, while maintaining high standards for the provision of safety, health and the general wellbeing of all Village residents. In working to enrich the quality of life in Wilmette, the department strives to preserve and improve the existing infrastructure, and thereby enhance the overall character of the Village.

~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~PROGRAMS~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~

Streets:

- Landscape maintenance; Collection and disposal of leaves;
- Removal of snow and ice;
- Maintenance of streets, sidewalks and alleys; and
- Traffic sign maintenance, including the installation and care of all regulatory and advisory traffic control signs on streets under Village jurisdiction.

Refuse and Recycling:

- Village's residential refuse, recycling and yard waste collection program, handled by a contractual service;
- Once per week refuse and recycling collection, and once per week yard waste collection for eight months of the year; and
- The Village entered into a new 7-year contract with Veolia Environmental Services, now known as Advanced Disposal Services, which began on December 1, 2009. The contract provides for annual 3.5% increases effective April 1st of each year and is due to expire on March 31, 2017.

Municipal Garage:

- This program is treated as an internal service fund as the expenses incurred in this program are allocated to various other programs as Automotive Expense;
- Operation, maintenance & repair of Village-owned vehicles including Fire Equipment since 2011; and
- Centralized fueling facility for Village and School District vehicles.

Forestry:

- Maintenance of public trees on parkways and Village property;
- Removal of diseased trees, storm damage cleanup, and planting and trimming trees; and
- Monitoring public and private trees for Dutch Elm disease, and Emerald Ash Borer infestations.

Street Lighting:

- Routine preventive maintenance and emergency repairs to the various street lighting systems in the Village; and
- Maintenance and repair of existing mercury vapor streetlights and luminaire streetlights totaling 2,856 poles from the multiple street lighting system and rental of approximately 154 streetlights from ComEd.
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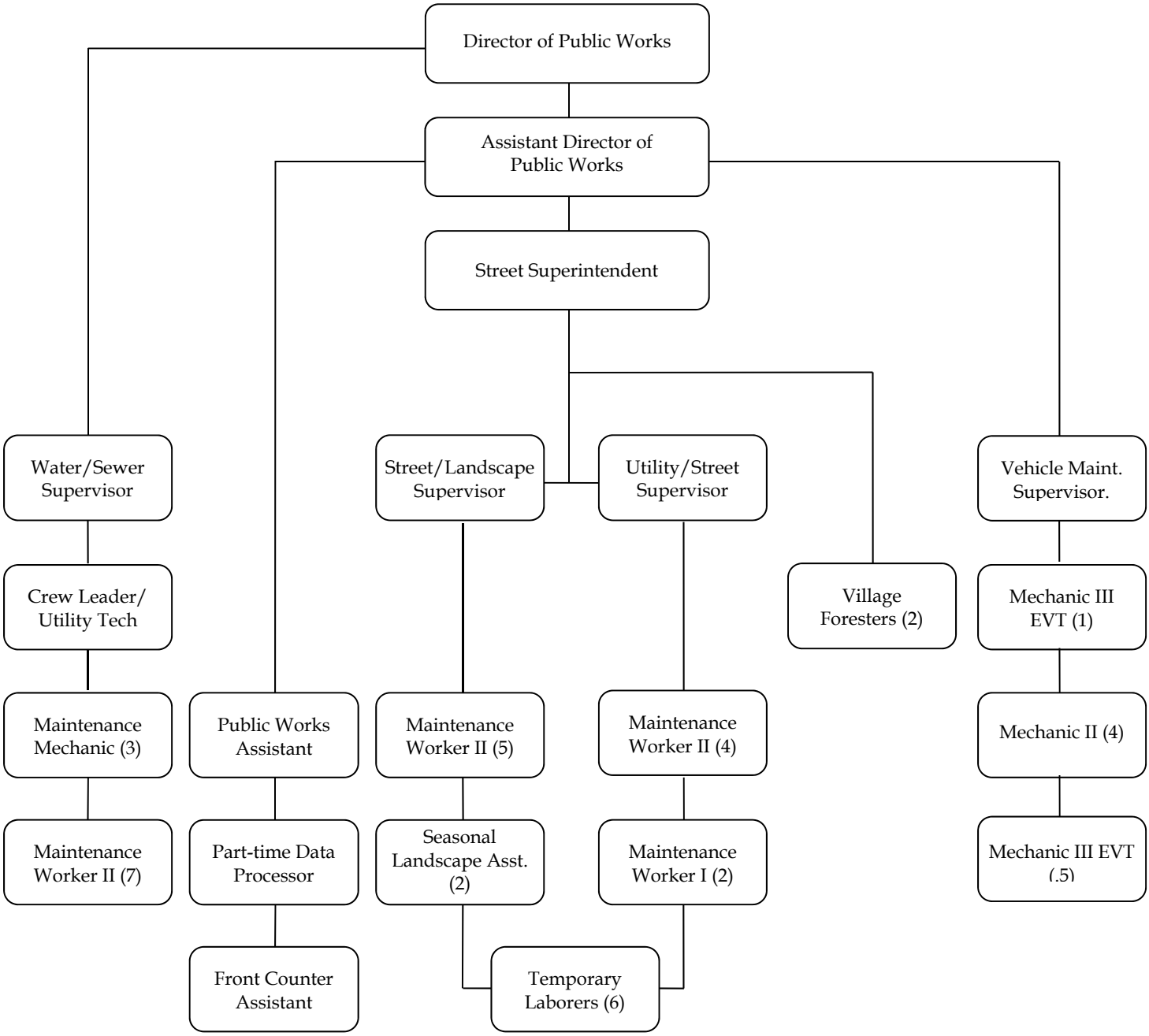
PUBLIC WORKS DEPARTMENT

ORGANIZATIONAL CHART



STREET DIVISION (PUBLIC WORKS)

Objectives & Accomplishments

Looking Forward: 2013 Objectives

1. Inspect the school walking route, east of 15th street, and remove any low, obstructing parkway branches over the sidewalk.

2. Prune all parkway trees less than 7-inches in diameter in the area located between Hunter and Hibbard Roads.

3. Replace 500 faded regulatory signs determined to have poor reflectivity.

4. Perform extensive cleaning of all alleys located in the area north of Central Avenue and east of Green Bay Road. Cleaning duties will include pruning and removal of encroaching public vegetation, street sweeping and clean-up of other debris.

5. Assess current location of equipment and material storage in the Street Division garage and outside yard areas; re-organize and clean areas to improve accessibility.

Reviewing the Year: 2012 Accomplishments

1. Inspect the school walking route, west of 15th street, and remove any low, obstructing branches over the sidewalk.

Status

A total of 536 parkway trees were pruned as a part of this project (completed as of March 7, 2012).

2. Prune parkway trees less than 7-inches in diameter in the area located south of Wilmette Avenue, between Ridge and Green Bay Roads and the area between Ridge and Hunter Roads.

Status

A total of 1,154 parkway trees were pruned to improve branch structure and raise canopy height (completed as of February 21, 2012).

3. Replace faded signs along streets resurfaced in 2011 and those determined to have poor reflectivity.

Status

A total of 738 signs have been replaced as a part of this project.

4. Survey all parkway trees found along Salt Route 3 and prune any low branches to achieve proper clearance for safe vehicle passage along the curb.

Status

A total of 442 parkway trees were pruned as a part of this project (completed as of March 28, 2012).

5. Survey and develop inventory of concrete parking stops located in Village parking lots; make necessary repairs of any damaged or loosened stops.

Status

The survey, inventory and ensuing repairs were completed by September 30, 2012.

Activity Measures

	2009	2010	2011	2012
Street Salting Events	26	22	28	15
Street Plowing Events	7	8	5	4
Sidewalk Plowing Events	2	4	2	3
Commuter Sidewalk Salting Events	22	18	25	12
Alley Plowing Events	3	6	4	4
Cubic Yards of Leaves Collected	9,641	8,959	8,844	8,448
Miles of Streets Swept	1,541	1,429	1,313	1,897
Miles of Alleys Swept	36	36	18	36
Frequency of Public Parking Lots Swept	23	15	21	23
Frequency of Cold Patch Repairs (Complete passes of Village)	6	4	5	6
Signs Installed/Replaced	1,477	1,206	1,028	1,199
Parking Meter Inspections	696	549	625	641
Parking Meter Collections	50	49	44	44
Traffic Counters Deployed	138	194	130	90

PUBLIC WORKS PERFORMANCE MEASURES

Performance measures were implemented in 2010

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
DIVISION: All Public Works							
Work Orders:							
95% of all work orders responded to within 24 hours							
	95%	**93.8%**	97%	95%	97%	91%	**95%**
Work orders		***4,709***[1]	*596*	*1,023*	*1,165*	*700*	***3,484***
# Responded to within 24 hours		***4,416***	*577*	*974*	*1,133*	*642*	***3,326***

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
DIVISION: All Public Works, On-Call Respondents							
Emergency Requests:							
95% of emergency requests for service are responded to within 1 hour of request							
	95%	**100%**	100%	100%	100%	97%	**99%**
Emergency service requests		***181***	*29*	*36*	*39*	*38*	***142***
Responded to within 1 hour		***181***	*29*	*36*	*39*	*37*	***141***

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
DIVISION: Street							
Potholes:							
95% percent of pothole repairs are completed within 24 hours of request							
	95%	**96.5%**	100%	100%	100%	75%	**96%**
Number of potholes		***55***	*9*	*2*	*8*	*4*	***23***
Repairs within 24 hours		***53***	*9*	*2*	*8*	*3*	***22***

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
DIVISION: Street							
Snowplowing:							
95% percent of times that snow plowing cycles for all Village streets are completed within 10-hours							
	95%	**85.7%**	100%	0%	0%	100%	**100%**
Number of plowing cycles		***7***[2]	*5*	*0*[3]	*0*[3]	*1*	***6***
Cycles completed in 10 hrs		***6***	*5*	*0*	*0*	*1*	***6***

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
DIVISION: Street Lighting							
Street Lighting:							
95% percent of street light problems repaired within two weeks, weather permitting (non-accident related)							
	95%	**99.5%**	100%	100%	100%	100%	**100%**
Number of streetlight repairs		***169***	*55*	*44*	*21*	*51*	***171***
Repaired within two weeks		***168***	*55*	*44*	*21*	*51*	***171***

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
DIVISION: Sewer/Water							
Water Service Disruptions:							
95% percent of water service disruptions to residents during water main breaks lasting under 3 hours							
	95%	**84.6%**	100%	100%	94%	94%	**96%**
Water main repairs		***56***	*15*	*6*	*16*	*18*	***55***
Disruption less than 3 hours		***47***[4]	*15*	*6*	*15*	*17*	***53***

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
DIVISION: Vehicle Maintenance							
Property and Vehicle Damage:							
5% reduction in number of claims filed for property or vehicle damage caused by Public Works							
	5% ⬇	**90.0%** ⬇	**86%** ⬇	300% ⬆	0%	50% ⬇	36% ⬇
11 PW Vehicle/Prop Accidents		***11***	*7*	*1*	*1*	*2*	*11*
12 PW Vehicle/Prop Accidents			*1*	*4*	*1*	*1*	*7*

**Footnotes*

[1]Includes calls from 6/18/11, 7/11/11, and 7/23/11 storm events

[2]No plowing occurred during the 2nd, 3rd, or 4th quarters of 2011

[3]No plowing occurred during the 2nd and 3rd quarters of 2012

[4]As a result of the standpipe reconditioning project in 2011, multiple water main breaks would occur simultaneously resulting in disruptions that would exceed the goal of keeping disruptions to residents under 3-hours.

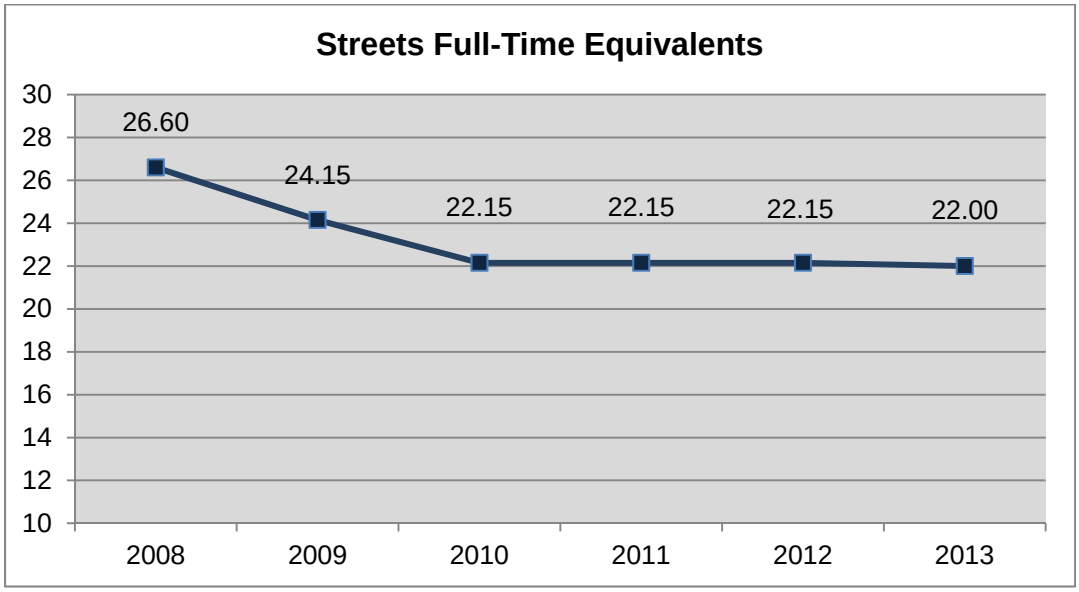
Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 23 - Streets
Dept.: 30 - Public Works
Type: 30 - Streets & Sanitation

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	1,362,812	1,364,781	1,404,208	1,459,945	1,412,000	1,446,060
Contractual Services	366,035	359,496	345,648	380,750	346,435	381,205
Commodities	243,635	212,534	162,837	234,170	167,100	190,555
Other Expense	451,473	456,745	474,798	495,045	521,060	526,845
Capital Outlay	170,559	-	21,114	-	180,000	115,000
Program Total	2,594,514	2,393,556	2,408,605	2,569,910	2,626,595	2,659,665

BUDGET ANALYSIS: The 2013 budget includes an estimated $46,115 reduction in the Materials – Salt account based on lower projected orders. The Supplies- Miscellaneous Tools and Equipment account includes a $2,800 increase to fund the purchase of a commercial grade zero-turn riding lawnmower. The replacement mobile truck lifts and concrete pad projects is included in the budget at a cost of $115,000.

PERSONNEL: There is a reduction of .15 in full-time personnel due to the Assistant to the Public Works Director moving to the Village Manager's Office and Police Department. The position is being replaced with part-time employees.



Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 23 - Streets
Dept.: 30 - Public Works
Type: 30 - Streets & Sanitation

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	961,719	967,194	982,443	1,005,475	975,000	986,825
410200	Overtime Salaries	75,370	74,408	66,580	77,200	60,000	78,750
415000	Employee Benefits	325,723	323,179	355,185	377,270	377,000	380,485
	Total Personnel	**1,362,812**	**1,364,781**	**1,404,208**	**1,459,945**	**1,412,000**	**1,446,060**
420010	Memberships	1,530	1,410	1,305	1,385	1,400	1,400
420020	Professional Services	-	-	-	550	-	550
420040	Lease / Purchase Copier	6,138	4,261	4,526	4,660	5,000	5,000
421000	Contractual Services	45,216	52,627	45,213	65,900	54,000	65,900
421200	Contractual Snow Removal	31,163	62,475	56,671	73,110	57,000	73,110
422000	Maintenance - Office Equipment	328	316	348	475	400	475
423100	Holiday Light Decorations	28,025	32,521	28,173	-	-	-
423200	J.U.L.I.E. Expense	4,314	4,308	4,478	4,700	4,690	4,800
423300	Landscaping & Maintenance of Public Right-of-Ways	52,947	5,517	24,405	28,205	25,895	28,205
427400	Lease Leaf Packers	87,956	92,903	87,802	106,940	103,325	106,940
427450	Leaf Disposal	107,004	101,681	91,287	93,275	93,275	93,275
428200	Pager Rental	1,414	1,477	1,440	1,550	1,450	1,550
	Total Contractual Services	**366,035**	**359,496**	**345,648**	**380,750**	**346,435**	**381,205**
430050	Uniform Expense	4,505	3,938	6,533	5,800	5,700	5,800
430130	Supplies - Misc. Tools & Equip.	677	999	792	1,000	1,000	3,800
430230	Supplies - Office	2,051	1,804	3,155	3,800	3,100	3,800
430250	Supplies - Other than Office	761	851	284	1,300	500	1,000
430410	Materials - Traffic Signs	17,751	14,845	14,950	15,700	15,000	15,700
430420	Materials - Salt	182,385	161,809	110,358	179,570	115,000	133,455
430430	Materials - Street / Landscaping	30,755	28,288	26,765	27,000	26,800	27,000
430432	Materials - Leaf Pans/Brooms	4,750	-	-	-	-	
	Total Commodities	**243,635**	**212,534**	**162,837**	**234,170**	**167,100**	**190,555**
440500	Automotive Expense	442,963	449,269	470,104	487,800	516,060	519,600
441000	Incidentals	1,033	382	691	1,000	700	1,000
442000	Training	5,977	5,594	2,503	4,745	2,800	4,745
447050	NIPSTA Contribution	1,500	1,500	1,500	1,500	1,500	1,500
	Total Other Expenses	**451,473**	**456,745**	**474,798**	**495,045**	**521,060**	**526,845**
460700-	Building Improvements:						
60201	Front Entrance Gates	-	-	-	-	-	-
60204	Salt Dome Repairs	-	-	-	-	-	-

Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 23 - Streets
Dept.: 30 - Public Works
Type: 30 - Streets & Sanitation

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
480100-	P.W. Vehicles - Passenger Vehicles:						
480200-	P.W. Vehicles - Pick-up Trucks:						
40470	Pick Up Truck - T-15	35,109	-	-	-	-	-
40475	Pick Up Truck - T-20	31,472	-	-	-	-	-
40480	Pick Up Truck - T-26	35,166	-	-	-	-	-
40495	Pick Up Truck - T-36	31,323	-	-	-	-	-
40520	Pick Up Truck - T-47	37,489	-	-	-	-	-
480225-	P.W. Vehicles - Large Dump Trucks:						
480250-	P.W. Vehicles - Small Dump Trucks:						
480275-	P.W. Vehicles - Other:						
40220	Sweeper - S-1	-	-	-	-	180,000	-
490150-	**Office Furniture & Equipment:**						
490450-	Other Equipment - Public Works:						
70100	Traffic Counters	-	-	-	-	-	-
70105	Snowplows	-	-	21,114	-		-
70155	Mobile Truck Lifts & Pad	-	-	-	-	-	115,000
		-	-	-	-	-	-
	Total Capital Outlay	**170,559**	**-**	**21,114**	**-**	**180,000**	**115,000**
	Total Program	**2,594,514**	**2,393,556**	**2,408,605**	**2,569,910**	**2,626,595**	**2,659,665**

REFUSE AND RECYCLING DIVISION (PUBLIC WORKS)

Objectives & Accomplishments

Looking Forward: 2013 Objectives

1. Survey and monitor all business district refuse and recycling public-use receptacles to ensure appropriate collection services are provided. Coordinate with the Village's refuse hauler, Advanced Disposal Services to expediently collect contents or add collection days/collection sites as needed.

2. Educate schoolchildren on the importance of recycling as part of the Arbor Day presentation hosted by the Village Foresters at a local grammar school.

3. Update the "Green Initiatives" page on the website to include proper disposal of latex and oil-based paint. Participate in SWANCC programs sponsored within the Village to promote proper disposal of prescription drugs, compact fluorescent bulbs, small electronics, automotive materials, and household battery recycling.

4. Co-host a Styrofoam recycling event with Go Green Wilmette.

5. Host and proactively advertise a SWANCC sponsored Holiday Light Recycling Program with extended duration of collection, and establish drop-off sites at two locations, the Village Hall and the Public Works Facility.

Reviewing the Year: 2012 Accomplishments

1. Advise residents of event locations for disposing of hazardous waste materials, prescription drugs, and fluorescent light bulbs through articles in the Communicator, Village website, Village e-mail list, WCTV-Channel 6 and press releases.

The Village of Wilmette maintains copies of SWANCC's spring and fall newsletter titled Recycling ETC., available to residents with articles regarding the disposal of hazardous waste materials, prescription drugs, and fluorescent light bulbs. Disposal events are advertised on the Village's website throughout the year.

2. Provide "Green Initiatives" information on the Village website for recycling of small electronics, battery recycling, and automotive materials.

The Village of Wilmette maintains a "Green Initiatives" section which provides residents with information regarding recycling small electronics; household batteries; computers and disposal of automotive materials. Public Works also maintains a Refuse & Recycling page on the website which outlines an extensive list of items deemed acceptable for recycling by the Village's contractual refuse/recycling hauler, Veolia Environmental Services.

3. Participate and promote programs offered by the Solid Waste Agency of Northern Cook County (SWANCC), including athletic shoe recycling, personal document/destruction events and computer/electronic recycling events.

The Village of Wilmette maintains a quick link to the SWANCC website enabling residents to view upcoming recycling events hosted by other SWANCC members (i.e. computer/electronics recycling, document destruction, etc.). In January 2012, Public Works informed residents of new State legislation which bans electronics from entering landfills (published in The Communicator and on the Village website), and provided a website link to SWANCC.

4. Participate in the Holiday Light recycling program, sponsored by SWANCC, by establishing drop-off site at the Village Hall and Public Works Facility. The Village will look to host the event for a longer duration and seek to surpass the volume collected in 2011.

For 2011/2012, the Village collected 869 lbs. of lights compared to 989 lbs. collected in 2010/2011. The only drop-off location was established at Public Works Facility which possibly contributed to the lower volume collected. Though unable to surpass the volume of holiday lights collected in 2011, this recycling program continues to benefit the environment.

REFUSE & RECYCLING DIVISION (PUBLIC WORKS)

*The Street Superintendent and the Public Works Assistant manage this program.

Activity Measures

	2009	2010	2011	2012
Refuse Collected (tons)	9,073	8,481	8,844	8,487
Recycled Material Collected (tons)	4,121	4,201	4,503	4,233
Percentage of Solid Waste Recycled	31.23%	33.12%	33.73%	33.28%
Yard Waste Material (cubic yards)	2,753	691[1]	592	604[2]
Recycled Scrap Metal (pounds)	37,300	31,440	18,420	38,900

**Footnotes*

[1]Yard waste disposal rate changed from cubic yards to tons effective April 2010.

[2]The Yard waste program started one week early due to the warm weather and the volume of yard waste accumulated by residents prior to the scheduled start date.

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 24 - Refuse Collection & Recycling
Dept.: 30 - Public Works
Type: 30 - Streets & Sanitation

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	-	-	-	-	-	-
Contractual Services	2,076,427	2,193,016	2,283,937	2,346,285	2,301,490	2,437,315
Commodities	-	2,190	1,997	2,550	2,000	2,550
Other Expense	1,127	7,386	-	600	-	600
Capital Outlay	5,475	-	-	-	-	-
Program Total	2,083,029	2,202,592	2,285,934	2,349,435	2,303,490	2,440,465

BUDGET ANALYSIS: The contract with Advanced Disposal Services, formerly known as Veolia Environmental Services, provides for an annual increase of 3.5%. The 2013 Budget provides for a $41,840 increase for refuse collection, $37,395 for recycling collection, and $10,315 for yard waste collection per the contract. As compared to the 2012 Budget, the 2013 expense for landfill tipping fees is projected to decrease by $5,250.

PERSONNEL: The Public Works Street Superintendent and the Public Works Assistant manage the refuse, recycling, and yard waste collection programs.

Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 24 - Refuse Collection & Recycling
Dept.: 30 - Public Works
Type: 30 - Streets & Sanitation

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
	Total Personnel	**-**	**-**	**-**	**-**	**-**	**-**
427000	Refuse Collection	921,201	882,864	881,338	912,185	918,915	960,755
427100	Recycling Collection	380,095	597,656	683,218	707,135	712,415	744,530
427200	Landfill Tipping Fees	536,296	502,980	509,015	498,750	439,925	493,500
427300	Yard Waste Collection	197,445	180,365	186,677	193,215	200,935	203,530
427350	Yard Waste Disposal	41,390	29,151	23,689	35,000	29,300	35,000
	Total Contractual Services	**2,076,427**	**2,193,016**	**2,283,937**	**2,346,285**	**2,301,490**	**2,437,315**
430290	Supplies - Sharps Disposal	-	-	-	-	-	-
430310	Supplies - Yard Waste Stickers	-	2,190	1,997	2,550	2,000	2,550
	Total Commodities	**-**	**2,190**	**1,997**	**2,550**	**2,000**	**2,550**
443041	Promotional & Educational Exp.	1,127	7,386		600	-	600
	Total Other Expenses	**1,127**	**7,386**	**-**	**600**	**-**	**600**
490450-	Other Equipment - Public Works:						
70110	Recycling Containers	5,475			-		-
70111	Streetscape Recycling Containers		-	-	-	-	-
	Total Capital Outlay	**5,475**	**-**	**-**	**-**	**-**	**-**
	Total Program	**2,083,029**	**2,202,592**	**2,285,934**	**2,349,435**	**2,303,490**	**2,440,465**

FORESTRY DIVISION (PUBLIC WORKS)

Objectives & Accomplishments

Looking Forward: 2013 Objectives

1. Continue plant health care duties (e.g., watering, mulch) for grant trees planted through the 2010 and 2011 Great Lakes Initiative awards.

2. Revise the Village's planting species list to incorporate new tree species cultivars/varieties suitable for parkway planting to help further diversify the Village's urban forest.

3. Evaluate Village intersections equipped with traffic signal preemption to ensure proper tree canopy clearance, enabling engagement of the system by Public Safety personnel.

4. Survey and evaluate all tree pits located throughout the Village on a bi-annual basis to ensure proper tree health and structure is maximized in these high use areas.

Reviewing the Year: 2012 Accomplishments

1. Incorporate a public education program to review the symptoms and/or signs of Asian long horned beetle as this insect was confirmed in the Midwest in 2011.

The Village Foresters provided Asian long horned beetle informational brochures at the Village Hall for distribution to residents. The brochures are part of a public education program aimed at advising the public to be on the lookout for this beetle.

2. Develop a public service announcement (PSA) to air on Channel 6 explaining common diseases that occur during the spring season that are aesthetically displeasing, though not detrimental to tree health, thereby reducing the number of phone inquiries.

An Emerald Ash Borer (EAB) PSA was filmed in September and aired during the ensuing fall months. Specific information regarding the EAB and other pertinent diseases/insects was also provided.

3. Initiate plant health care tasks including mulching, watering, and staking of trunks as outlined in the Tree Maintenance Agreement of the 2010 Great Lakes Restoration Initiative Grant awarded for replacement trees of diseased ash trees.

All of the outlined plant health care tasks for the 89 grant trees were completed, as part of Tree Maintenance Agreement for the 2010 Great Lakes Initiative award.

4. Develop a numeric rating system to aid in the development of a priority-based schedule for the removal of infested ash trees.

The Village Foresters instituted a rating system with a range of 1 to 4 for prioritizing infested ash tree removals. Trees rated as a one require immediate removal, while four constitutes a tree that shows early symptoms associated with the borer but not yet confirmed for removal.

Tree Losses & Plantings Summary Report

Parkway Tree Losses									Total Elm Tree Losses		Total EAB Tree Losses		Tree Plantings			Parkway Tree Gain
Year	No. of Elms Starting	% of DED Losses	No. of DED Lost	No. of Ash Trees Starting	% of EAB Losses	No. of EAB trees lost	Other Tree Losses	Total Tree Losses	Private DED Losses	Total DED Losses	Private EAB Losses	Total EAB Losses	Public Trees Planted	Private Trees Planted	Total Trees Planted	Plantings Less Losses
1956-59	26,845	0.0%	48				10	58	48	96			0	0	0	-58
1960-69	63,509	0.2%	1118				324	1442	891	2009			592	0	592	-850
1970-79	43,733	0.1%	2618				789	3407	2802	5420			4266	468	4734	859
1980	2,943	2.5%	75				63	138	155	230			345	59	404	207
1981	2,868	3.8%	108				34	142	153	261			255	47	302	113
1982	2,760	4.0%	111				46	157	135	246			248	69	317	91
1983	2,649	1.8%	47				61	108	84	131			234	62	296	126
1984	2,602	1.2%	31				38	69	17	48			175	68	243	106
1985	2,571	1.1%	29				56	85	29	58			143	62	205	58
1986	2,542	2.6%	67				155	222	60	127			208	58	266	-14
1987	2,475	2.0%	50				168	218	31	81			176	48	224	-42
1988	2,425	1.9%	47				142	189	57	104			168	48	216	-21
1989	2,378	1.5%	35				164	199	55	90			153	43	196	-46
1990	2,343	1.5%	36				138	174	75	111			200	51	251	26
1991	2,307	1.6%	38				145	183	43	81			246	82	328	63
1992	2,269	1.8%	40				200	240	63	103			80	89	169	-160
[1]1993	1,604	2.4%	38				176	214	42	80			492	63	555	278
1994	1,566	3.0%	47				313	360	50	97			485	98	583	125
1995	1,519	1.6%	25				230	255	24	49			446	33	479	191
1996	1,494	1.9%	28				128	156	55	83			282	134	416	126
1997	1,466	3.5%	51				238	289	42	93			320	32	352	31
[2]1998	1,500	2.3%	34				220	254	74	108			267	33	300	13
1999	1,449	3.0%	44				217	261	98	142			331	43	374	70
2000	1,409	2.8%	40				248	288	46	86			293	32	325	5
2001	1,365	3.3%	45				213	258	46	91			295	14	309	37
2002	1,320	3.4%	45				132	177	45	90			257	19	276	80
2003	1,272	3.8%	48				127	175	54	102			225	11	236	50
2004	1,203	5.7%	69				136	205	88	157			222	10	232	17
2005	1,134	6.3%	72				149	221	146	218			242	13	255	21
2006	1,062	9.3%	99	2,966	1.2%	37	144	280	134	233	0	37	238	8	246	-42
[3]2007	963	10.5%	101	2,929	7.1%	208	332	641	138	239	70	197	326	10	293	-315
2008	862	7.7%	66	2,721	16.9%	460	157	683	118	184	97	557	720	6	726	37
2009	796	9.0%	72	2,261	22.1%	500	196	768	141	213	125	625	260	5	265	-508
2010	724	4.4%	32	1,761	21.6%	381	154	567	57	89	237	618	239	12	251	-328
[4]2011	692	4.0%	28	1,350	20.4%	276	185	489	92	120	283	559	310	14	324	-179
2012	664	9.6%	64	1,074	33.8%	363	141	568	59	123	240	603	310	11	321	-258
Totals	**6,727**	**82.4%**	**5,546**	**2,966**	**75.0%**	**2,225**	**6,369**	**14,140**	**6,247**	**11,793**	**1,052**	**3,196**	**14,049**	**1,855**	**15,861**	**-91**

[1]Number of elms starting adjusted to match 1993 inventory.

[2]Number of elms starting adjusted to match 1998 inventory.

[3]2007 # of EAB losses includes 29 non-EAB and 52 storm-damaged ash

[4]Number of ash trees adjusted to match 2010 inventory

FORESTRY DIVISION* (PUBLIC WORKS)

*A portion of the personnel listed in the street program (11-23) is also allocated to this program.

Activity Measures

	2009	2010	2011	2012
Tree Pruning, Contractual	1,370	1,782	987[1]	1,787
Tree Pruning, In House	1,800	611	1,428	2,543
Tree Removals (Total), Contractual	708	503	463	488
Tree Removals (Total), In House	60	64	26	75
Trees Planted (Public)	260	239	310[2]	310[3]
Dutch Elm Disease Losses (Private)	141	57	92	59
Dutch Elm Disease Losses (Public)	72	32	28	64
Emerald Ash Borer Losses (Private)	125	237	283	240
Emerald Ash Borer Losses (Public)	500	381	276	357

**Footnotes*

[1]Tree pruning was lower than projected in 2011 as funds were required for emergency response for three storms during the year.

[2]In 2011, 89 of the 310 trees planted were paid for with grant funds received from the United States Department of Agriculture (USDA), grant administered through the Metropolitan Mayors Caucus.

[3]In 2012, 83 of the 310 trees planted were paid for with grant funds received from the USDA grant administered through the Metropolitan Mayors Caucus.

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 30 - Forestry
Dept.: 30 - Public Works
Type: 30 - Streets & Sanitation

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	314,983	317,871	340,801	346,465	344,000	363,175
Contractual Services	390,967	253,526	339,560	295,280	317,570	295,280
Commodities	2,740	2,700	2,846	3,100	2,875	3,100
Other Expense	47,817	48,295	50,475	52,600	54,990	56,000
Capital Outlay	-	-	-	-	-	-
Program Total	756,507	622,392	733,682	697,445	719,435	717,555

BUDGET ANALYSIS: There are no significant changes in the 2013 budget.

PERSONNEL: A portion of the personnel listed in the street program (11-23) is also allocated to this program.

Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 30 - Forestry
Dept.: 30 - Public Works
Type: 30 - Streets & Sanitation

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	229,688	224,095	231,135	240,100	240,000	247,625
410200	Overtime Salaries	1,974	9,876	15,707	7,400	4,000	7,550
415000	Employee Benefits	83,321	83,900	93,959	98,965	100,000	108,000
	Total Personnel	**314,983**	**317,871**	**340,801**	**346,465**	**344,000**	**363,175**
421000	Contractual Services	6,500	1,538	25,356	2,000	4,300	2,000
424000	Tree Planting Program	26,176	29,487	20,161	20,000	20,000	20,000
424100-	Tree Pruning & Removal	172,576	124,135	176,496	173,280	173,280	173,280
20210	EAB Tree removals & Pkwy. Rest	185,715	98,366	117,547	100,000	119,990	100,000
424120	Tree Fertilization Program	-	-	-	-	-	-
424130	Forestry Grant Expenditures	-	-	-	-	-	-
	Total Contractual Services	**390,967**	**253,526**	**339,560**	**295,280**	**317,570**	**295,280**
430050	Uniform Expense	822	707	874	1,100	900	1,100
430400	Materials	1,918	1,993	1,972	2,000	1,975	2,000
	Materials - Storm Emergency						
	Total Commodities	**2,740**	**2,700**	**2,846**	**3,100**	**2,875**	**3,100**
440500	Automotive Expense	46,740	47,410	50,200	51,500	54,490	54,900
442000	Training	1,077	885	275	1,100	500	1,100
	Total Other Expenses	**47,817**	**48,295**	**50,475**	**52,600**	**54,990**	**56,000**
490450-	Other Equipment - Public Works:						
70121	Tree Decay Sensing Equipment	-	-	-	-	-	-
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**756,507**	**622,392**	**733,682**	**697,445**	**719,435**	**717,555**

STREET LIGHTING DIVISION (PUBLIC WORKS)

Objectives & Accomplishments

Looking Forward: 2013 Objectives

1. Inspect all concrete street light poles throughout the village and create a schedule for replacement of those found to be in poor condition.

2. Inspect all street light control cabinets throughout the village to assess condition of internal parts and paint on the exterior. Make the necessary repairs and paint as needed.

3. Clean and re-organize the Street Light storage/supply areas at the Village yard.

4. Work with the Engineering Department on re-lamping the parking garage areas at the Village yard.

Reviewing the Year: 2012 Accomplishments

1. Replace inefficient metal halide lamps with compact fluorescent lamps (CFL's) in 22 luminaires located in the CTA (4th St) parking lot. All of the luminaires will be cleaned and rewired prior to the installation of the new, energy efficient lamps, resulting in reduced electrical consumption.

All 22 luminaires were cleaned and lamps were replaced with CFL's in May, 2012.

2. Rebuild the light fixtures that are located on the walls of the ramp that leads to the underground parking facility beneath the Burmeister parking lot. Six fixtures will require cleaning, rewiring, new lenses and doors, and new CFL's.

All six fixtures were rebuilt with new CFL's installed in February, 2012.

3. Review and update the mercury vapor light bulb replacement schedule. Re-lamp all fixtures determined to be in areas that have been affected by the progressive degradation of light output.

All of the mercury vapor street lights throughout the Village were cleaned and re-lamped between January and March of 2012, and a new replacement schedule was created.

4. Inspect the 10 and 12-ft. long green painted street light poles throughout the Village and develop a schedule for re-finishing.

All green light poles throughout the Village were inspected and graded on condition of paint.

STREET LIGHTING DIVISION (PUBLIC WORKS)

*A portion of the personnel listed in the street program (11-23) is also allocated to this program.

Activity Measures

	2009	2010	2011	2012
Light Bulb Replacement	919	545	1,685[1]	746[2]
Luminaire Re-lamping	375	306	1,290	544[2]
Luminaire Replacement	20	9	24	23
Light Pole Knockdown	14	4	5	9
Light Pole Replacement / Install	11	4	1	8
Cable Repairs	20	18	35	15
Control Cabinet Upgrade / Replacement	2	1	4	1
Underground Utility Locates (JULIE)	32	12	12	10

**Footnotes*

[1]This increase over previous years is due to the replacement of incandescent lamps with 1,280 compact fluorescent bulbs purchased through an Energy Efficiency and Conservation Block Grant (EECBG) Program grant, funded by the American Recovery and Reinvestment Act of 2009, administered by the Cook County Department of Environmental Control.

[2]Light bulb replacement and luminaire re-lamping have returned to pre-2011 amounts due to the installation of compact fluorescent bulbs during 2011.

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 33 - Street Lighting
Dept.: 30 - Public Works
Type: 30 - Streets & Sanitation

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	154,081	157,772	161,735	173,665	169,000	141,205
Contractual Services	10,540	3,551	532	4,800	3,560	17,300
Commodities	186,607	157,433	146,419	200,455	144,420	145,055
Other Expense	27,875	28,140	30,360	32,270	34,110	34,370
Capital Outlay	-	-	12,033	-	-	-
Program Total	379,103	346,896	351,079	411,190	351,090	337,930

BUDGET ANALYSIS: The budget includes $12,500 for Street Light Pole Painting. There is a $55,400 reduction in lighting power due to reconciling certain accounts with ComEd along with the installation of new energy efficient light bulbs.

PERSONNEL: A portion of the personnel listed in the streets program (11-23) is also allocated to this program.

Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 33 - Street Lighting
Dept.: 30 - Public Works
Type: 30 - Streets & Sanitation

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013	
410100	Regular Salaries	106,696	109,640	111,468	114,975	113,000	93,525	
410200	Overtime Salaries	3,236	3,799	2,311	5,400	3,000	5,500	
415000	Employee Benefits	44,149	44,333	47,956	53,290	53,000	42,180	
	Total Personnel	**154,081**	**157,772**	**161,735**	**173,665**	**169,000**	**141,205**	
421000	Contractual Services	9,996	3,158	-	4,100	2,960	4,100	
422200	Maintenance and Disposal of Bulbs and Ballasts	544	393	532	700	600	700	
422210	Street Light Pole Painting	-	-	-	-	-	12,500	**
	Total Contractual Services	**10,540**	**3,551**	**532**	**4,800**	**3,560**	**17,300**	
430050	Uniform Expense	1,370	1,269	1,465	1,380	1,350	1,380	
430075	Supplies	26,621	26,697	22,542	22,675	22,500	22,675	
430124	Supplies - Light Poles & Parts	4,431	9,778	10,022	25,000	28,570	25,000	
430500	Leased Lighting Power	26,088	25,996	21,930	26,400	20,000	21,000	
430510	Street Lighting Power	128,097	93,693	90,460	125,000	72,000	75,000	
	Total Commodities	**186,607**	**157,433**	**146,419**	**200,455**	**144,420**	**145,055**	
440500	Automotive Expense	27,630	28,030	29,940	31,900	33,760	34,000	
442000	Training	245	110	420	370	350	370	
	Total Other Expenses	**27,875**	**28,140**	**30,360**	**32,270**	**34,110**	**34,370**	
490450-	Other Equipment - Public Works:							
70112	Energy Saving Light Bulbs			12,033	-	-	-	*
	Total Capital Outlay	**-**	**-**	**12,033**	**-**	**-**	**-**	
	Total Program	**379,103**	**346,896**	**351,079**	**411,190**	**351,090**	**337,930**	

* Item is grant funded

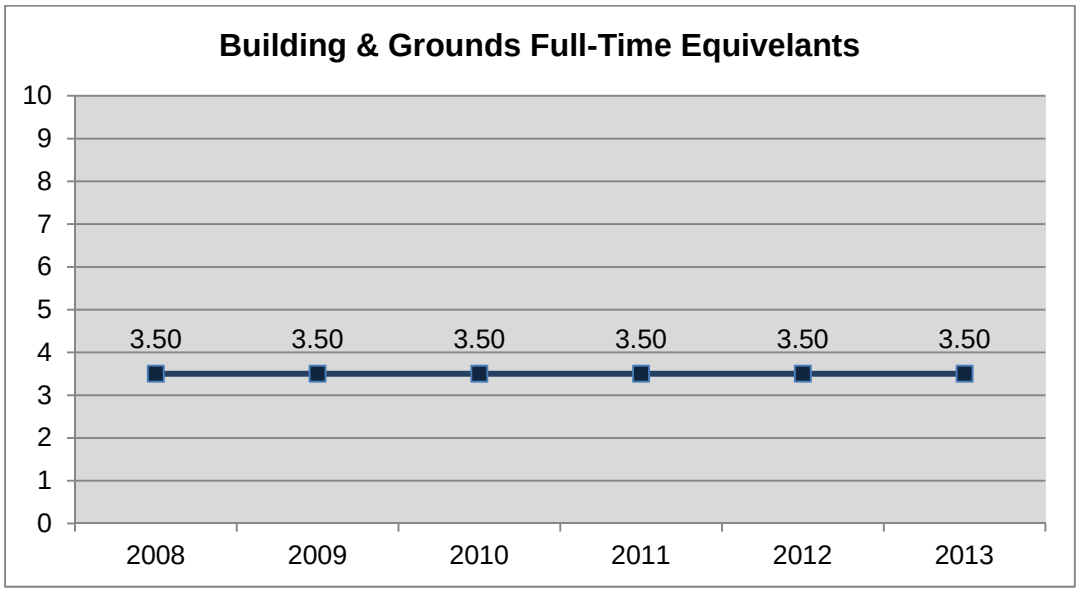
Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 34 - Buildings & Grounds
Dept.: 20 - Engineering
Type: 35 - Other Public Works

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	261,582	269,110	268,924	289,640	289,000	298,880
Contractual Services	175,582	171,389	189,068	218,330	216,180	218,330
Commodities	87,595	131,331	132,759	118,700	111,500	118,700
Other Expense	10,630	10,770	11,930	12,750	13,180	13,550
Capital Outlay	1,990	-	-	-	-	225,320
Program Total	537,379	582,600	602,681	639,420	629,860	874,780

BUDGET ANALYSIS: The 2013 Budget includes $160,000 to fund a replacement Village Hall boiler and $65,320 for lighting improvements ($56,000 is reimbursable through grant funding).

PERSONNEL:



Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 34 - Buildings & Grounds
Dept.: 20 - Engineering
Type: 35 - Other Public Works

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	184,494	196,636	195,391	211,200	209,000	215,800
410200	Overtime Salaries	12,426	8,148	7,994	8,900	11,000	9,100
415000	Employee Benefits	64,662	64,326	65,539	69,540	69,000	73,980
	Total Personnel	**261,582**	**269,110**	**268,924**	**289,640**	**289,000**	**298,880**
420010	Memberships	376	368	368	400	180	400
421000	Contractual Services	66,389	70,851	84,759	106,510	106,000	106,510
421125	Contractual Custodial Services	56,222	60,946	64,885	63,420	63,000	63,420
423000	Heating & A/C System Repairs	52,595	39,224	39,056	48,000	47,000	48,000
	Total Contractual Services	**175,582**	**171,389**	**189,068**	**218,330**	**216,180**	**218,330**
430050	Uniform Expense	598	458	379	1,000	800	1,000
430140	Supplies - Building	42,460	45,644	46,097	38,700	38,700	38,700
430180	Supplies - Grounds	2,024	2,261	4,311	2,500	3,000	2,500
430270	Supplies - Printing	7,294	4,231	9,690	6,000	4,000	6,000
430350	Building Repairs & Furniture	22,046	46,029	40,392	40,500	40,000	40,500
430550	Heating - Electric (Police)	-	-	-	-		-
430560	Heating Gas	13,173	32,708	31,890	30,000	25,000	30,000
	Total Commodities	**87,595**	**131,331**	**132,759**	**118,700**	**111,500**	**118,700**
440500	Automotive Expense	10,630	10,770	11,930	12,500	13,180	13,300
442000	Training	-	-	-	250	-	250
	Total Other Expenses	**10,630**	**10,770**	**11,930**	**12,750**	**13,180**	**13,550**
460600-	**Building Improvements - Village Hall:**						
60110	Village Hall Boiler	-	-	-	-	-	160,000
60115	Lighting Improvements						65,320
60302	Tuckpointing / Sandstone Repair	-	-	-	-	-	-
60303	Safety Bars - Village Hall Doors	-	-	-	-	-	-
460950-	**Building Improvements - Other:**						
60100	Roof Repairs-Police & PW Roof	1,990			-	-	-
	Police Trough Drain Repair						
490450-	**Other Equipment:**						
	Total Capital Outlay	**1,990**	**-**	**-**	**-**	**-**	**225,320**
	Total Program	**537,379**	**582,600**	**602,681**	**639,420**	**629,860**	**874,780**

BOARD OF FIRE AND POLICE COMMISSIONERS

Objectives & Accomplishments

Looking Forward: 2013 Objectives

1. Successfully complete a Fire Lieutenant Promotional Process.

2. Successfully complete Police Officer Recruitment process.

3. Screen candidates and select the most qualified individual for the position when entry and promotional level vacancies occur in either the Police or Fire Department.

Reviewing the Year: 2012 Accomplishments

1. Review the rules and regulations of the Board of Fire and Police Commissioners to ensure compliance with applicable state rules and regulations.

Staff, along with Corporation Counsel, reviewed the rules and regulations and amended several sections to comply with new state laws.

2. Review screening process and hiring practices to encourage diversity in applicants.

Staff attended a career fair to encourage diversity in applicants and sent application notices to several collegiate institutions with high levels of diversity to encourage more applicants to apply. A demographic analysis of the applicants will also be completed.

3. Screen candidates and select the most qualified individual for the position when entry and promotional level vacancies occur in either the Police or Fire Department.

Staff completed a selection process for the positions of Police Officer, Firefighter, and Police Sergeant. Two Police Officers were extended conditional offers and four Firefighters were extended conditional offers in 2012.

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 40 - Fire & Police Commission
Dept.: 10 - Administration
Type: 20 - Public Safety

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	39,355	39,111	42,435	45,265	45,265	48,835
Contractual Services	23,369	33,725	23,476	24,500	24,500	31,000
Commodities	-	-	-	-	-	-
Other Expense	7,850	2,397	56	5,000	1,000	-
Capital Outlay	-	-	-	-	-	-
Program Total	70,574	75,233	65,967	74,765	70,765	79,835

PROGRAM DESCRIPTION: Under State statute, the Board of Fire and Police Commissioners is responsible for recruiting and appointing sworn Firefighter/Paramedics and Police Officers. It also establishes the promotional lists for the sworn Fire and Police Department personnel and conducts hearings concerning disciplinary matters falling within its jurisdiction.

BUDGET ANALYSIS: The Board will create two eligible registers in 2013, one for Police Officers and one for Fire Lieutenants.

Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 40 - Fire & Police Commission
Dept.: 10 - Administration
Type: 20 - Public Safety

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	30,257	30,182	32,190	32,125	32,125	33,825
410200	Overtime Salaries	-	-	-	-	-	-
415000	Employee Benefits	9,098	8,929	10,245	13,140	13,140	15,010
	Total Personnel	**39,355**	**39,111**	**42,435**	**45,265**	**45,265**	**48,835**
420020	Professional Services	23,369	33,725	23,476	24,500	24,500	31,000
	Total Contractual Services	**23,369**	**33,725**	**23,476**	**24,500**	**24,500**	**31,000**
	Total Commodities	**-**	**-**	**-**	**-**	**-**	**-**
443025	Classified Advertisements	7,850	2,397	56	5,000	1,000	-
	Total Other Expenses	**7,850**	**2,397**	**56**	**5,000**	**1,000**	**-**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**70,574**	**75,233**	**65,967**	**74,765**	**70,765**	**79,835**

POLICE DEPARTMENT

MISSION STATEMENT

We, the members of the Wilmette Police Department, are dedicated to providing impartial law enforcement, community-oriented services and police protection in our Village, while maintaining the highest ethical and professional standards.

~~~~~~~~~~~~~~VALUES~~~~~~~~~~~~~~

We believe that law enforcement has its foundation in values. To fulfill our mission we are committed to:

Acknowledging our responsibility and accountability to the citizens of Wilmette, our source of authority;

Performing our duties within the spirit and the letter of our laws and the Constitution;

Remaining sensitive to human needs and treating each person with respect, compassion and dignity;

Approaching each situation as unique and responding creatively with empathy and prudent use of discretion;

Promoting mutual trust between the Department and the citizens and institutions of Wilmette;

Enhancing safety and a feeling of security for our residents; and

Fostering a quality work environment that encourages open communication and affords trust, respect and support for each member.

~~~~~~~~~~~~PROGRAMS~~~~~~~~~~~~~

Police Operations:

- Uniformed patrol
- Criminal investigations
- Traffic law enforcement
- Motor vehicle traffic crash investigation
- Parking enforcement
- Court prosecution of criminal offenders
- Juvenile programs
- Community relations activities
- Crime prevention programs
- School child safety program

In 2013, Police responded to 16,503 calls for service including 778 traffic accidents. Personnel issued 2,534 moving violations and 6,958 parking violations.

~~~~~PROGRAMS CONTINUED~~~~~~

Police Services:

Records management, property and evidence storage, prisoner care, budgeting, purchasing, and police social services.

- Computerized and manual record keeping
- Purchase of allocated equipment and contractual services
- Coordination of CIP
- Maintenance of department-owned and recovered property

Public Safety Communications:

Police and fire communications staffed 24 hours-a-day to receive emergency and non-emergency police, fire and emergency medical service calls for service;

Calls for police service are processed and dispatched from the Wilmette Police Department; and

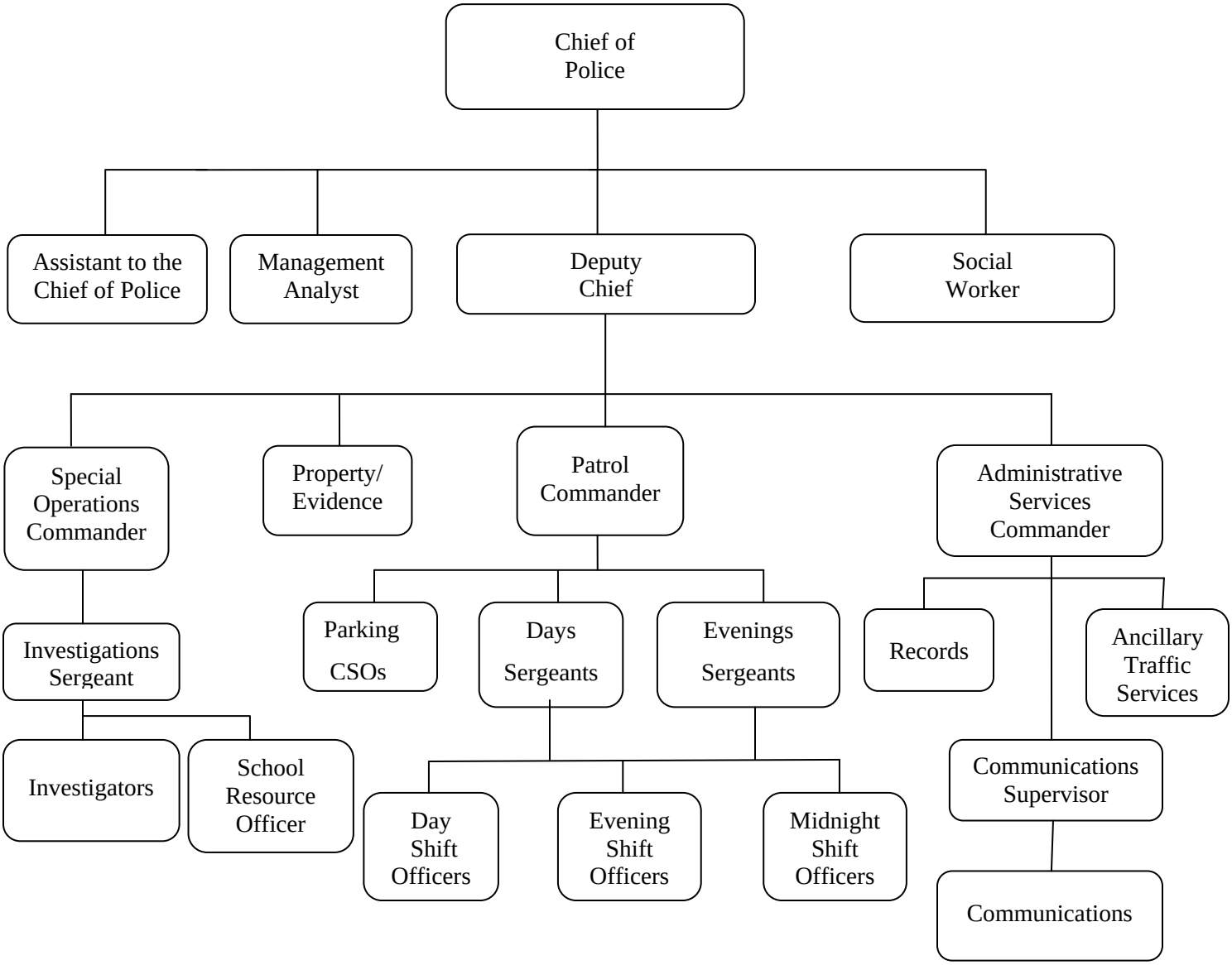
Calls for fire or emergency medical services are either relayed or transferred to the "Red Center" communications center. Wilmette telecommunications staff is required to monitor all Red Center radio traffic and Wilmette Police Officers respond to every fire or emergency medical service call.

Crossing Guards:

Continue to work with the Transportations Commission to monitor and review the need for adult crossing guards for school children.

POLICE DEPARTMENT

ORGANIZATIONAL CHART



POLICE DEPARTMENT

Objectives & Accomplishments

Looking Forward: 2013 Objectives

1. Publish the results of the 2012 Community Survey regarding police services.

2. Implement the replacement of the Village's 9-1-1 system.

3. Partner with Cook County and New World, the Village's computer aided dispatch (CAD) vendor to implement automated traffic citations.

4. Monitor overtime expense to ensure that the department operates within the budgeted amount to the greatest extent possible.

5. Partner with the Illinois Department of Transportation (IDOT) and New World to launch paperless accident reporting by the end of 2013.

6. Assist the Information Services Department with the purchase and implementation of microwave wireless equipment to replace the Village's leased landline data connections.

7. Update and re-organize the Departments' Policy and Procedures manual.

Reviewing the Year: 2012 Accomplishments

1. Obtain the Commission on Accreditation for Law Enforcement (CALEA) reaccreditation in the first quarter.

The Department's CALEA on-site assessment took place in January and was awarded re-accreditation status at the July CALEA conference.

2. Replace the Village's 9-1-1 system and police radio consoles.

The system was not completed in 2012. Replacement is scheduled to be completed in 2013.

3. Monitor and reduce overtime expense from previous year.

The end of 2012 showed a 6.9% reduction in Operations overtime from 2011 and 47.4% reduction of Communications Overtime from 2011

4. Conduct a staffing study to evaluate staffing for the Communication Center.

The study revealed that as long as Communications remains fully staffed, the current staffing level and schedule are able to meet the communications needs of the Village.

Activity Measures

	2009	2010	2011	2012
Calls for Service	15,594	18,930	20,178	18,713
Part I Offenses[1]	427	390	318	447
Other Offenses[2]	485	512	486	364
Traffic Crash Investigations	826	797	771	778
Traffic Citations	3,253	3,447	3,035	2,534
Parking Citations	8,924	9,159	7,535	6,958
Adult Arrests[3]	611	667	698	665
Juvenile Arrests	107	150	82	146
DUI Arrests	74	78	85	70

Footnotes:

[1] Part I Offenses as defined by the FBI include: homicide, criminal sexual assault, armed robbery, robbery, aggravated battery, aggravated assault, burglary, burglary to a motor vehicle, theft, motor vehicle theft, and arson.

[2]Other Offenses include: simple battery, simple assault, deception, criminal damage, weapons offenses, sex offenses, offenses involving children, driving under the influence, disorderly conduct, and identity theft.

[3]Adult arrests include any misdemeanor or felony offense. It also includes driver license offenses such as driving with a suspended driver license, expired driver's license, and mandatory insurance violations.

POLICE PERFORMANCE MEASURES

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
Calls for Service (CFS):							
Average Police response time, 4 minutes or less	***75%***	***72.8***	*73.2%*	*70.4%*	*72.1%*	*69.4%*	*71.3*
Average response times for all CFS		*2:44*	*2:54*	*3:42*	*3:29*	*3.48*	*3:34*
Number of CFS (Calls to PD Communications)		*20,178*	*4200*	*5127*	*5118*	*4267*	*18,712*
Number of Incidents (Police responses)		*17,366*	*3468*	*4659*	*4622*	*3774*	*16,503*

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
Lost Time Staff Injuries:	*0*	**2**	*0*	*0*	*8*	*4*	*12*

Q3
1 loss day – leg injury while at the range for firearms qualifications
7 loss days – heat exhaustion while on a MCAT call-out

Q4
3 loss days – muscles strains (two officers) while completing physical agility test
1 loss day – back/shoulder muscle strain arrest of 10-57 DUI combative driver

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	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
Traffic Accidents:							
Utilize public education, engineering, and enforcement to maintain public way accidents under the previous five year average	***≤730 (average 183/qtr)***	*549*	*122*	*172*	*142*	*166*	*603*

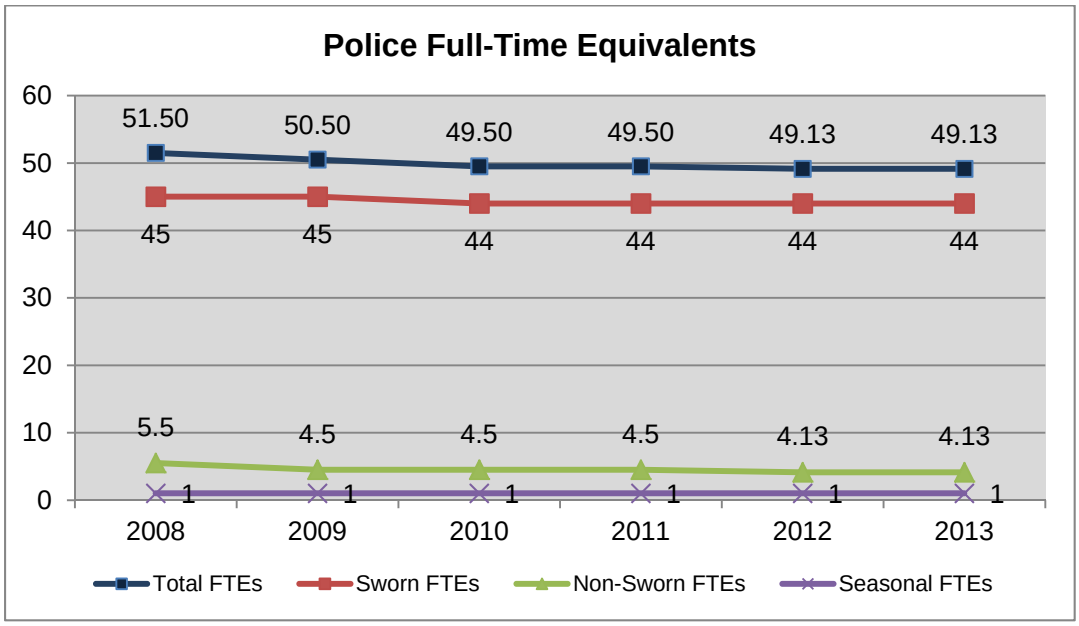
Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 41 - Police Operations
Dept.: 40 - Police
Type: 20 - Public Safety

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	6,029,214	6,640,652	6,926,328	7,216,420	7,087,900	7,440,085
Contractual Services	103,864	65,348	67,035	81,050	60,900	81,350
Commodities	48,124	48,174	58,387	64,150	59,500	54,550
Other Expense	328,150	324,270	342,913	354,310	364,867	372,360
Capital Outlay	56,687	88,457	199,694	-	56,850	30,000
Program Total	6,566,039	7,166,901	7,594,357	7,715,930	7,630,017	7,978,345

BUDGET ANALYSIS: The 2013 Budget continues to provide police services and patrol levels as has been provided in previous years. The budget includes replacement of one squad car ($30,000).

PERSONNEL:



Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 41 - Police Operations
Dept.: 40 - Police
Type: 20 - Public Safety

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	3,714,689	3,992,017	4,071,843	4,233,800	4,130,000	4,328,175
410200	Overtime Salaries	225,631	327,430	308,375	275,400	272,900	280,900
410210	Overtime Salaries-Grant Funded	39,056	25,809	-	21,500	-	21,900
415000	Employee Benefits	2,049,838	2,295,396	2,546,110	2,685,720	2,685,000	2,809,110
	Total Personnel	**6,029,214**	**6,640,652**	**6,926,328**	**7,216,420**	**7,087,900**	**7,440,085**
420010	Memberships	1,055	940	715	825	600	825
420020	Professional Services	51,808	10	-	-	-	
420210	Medical Examinations	8,652	8,234	7,995	15,000	8,300	15,000
421300	Contractual Animal Observation	5,138	15,392	22,673	15,500	17,000	15,500
422400	Maintenance - Equipment	8,581	12,351	11,836	16,775	11,000	17,075
422410	Maintenance - Radios	28,630	28,555	23,816	32,950	24,000	32,950
426350	Undercover Vehicle Rental	-	(134)	-	-	-	-
	Total Contractual Services	**103,864**	**65,348**	**67,035**	**81,050**	**60,900**	**81,350**
430050	Uniform Expense	33,987	34,154	42,001	46,000	42,000	36,400
430170	Supplies - Firing Range	6,302	5,570	6,278	6,500	6,500	6,500
430250	Supplies - Other than Office	6,673	5,577	7,990	9,650	9,000	9,650
430450	Materials - Community Relations	1,162	2,873	2,118	2,000	2,000	2,000
	Total Commodities	**48,124**	**48,174**	**58,387**	**64,150**	**59,500**	**54,550**
440500	Automotive Expense	239,100	243,049	253,910	268,600	284,110	286,000
441000	Incidentals	10,486	6,097	5,997	7,600	6,000	6,000
442000	Training	24,822	21,131	29,449	23,500	20,000	21,250
447010	Crime Lab Expense	38,117	38,117	38,117	38,200	38,117	38,200
447030	NIPAS Contribution	3,700	3,700	3,700	4,170	4,900	8,670
447040	Major Crimes Task Force	3,600	3,851	3,600	4,100	3,600	4,100
447050	NIPSTA Contribution	8,325	8,325	8,140	8,140	8,140	8,140
	Total Other Expenses	**328,150**	**324,270**	**342,913**	**354,310**	**364,867**	**372,360**

Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 41 - Police Operations
Dept.: 40 - Police
Type: 20 - Public Safety

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	- FY 2012	Estimated Actual FY 2012	- FY 2013
460800-	**Building Improvements - Police:**						
60410	Police Intercom System	-	-	-	-	-	-
60420	Police Station improvements	8,428	2,499	-			
60421	Trough Drain Improvements	-	8,724	-	-	-	-
480300-	**Police Vehicles:**						
40700	Squad #500	-	-	-	-	-	-
40705	Squad #501	-	19,905	-	-	-	-
40710	Squad #502	-	-	-	-	-	-
40715	Squad #503	-	19,905	-	-	-	-
40720	Squad #504	-	-	28,998	-	-	-
40725	Squad #505	-	-	23,260	-	-	-
40730	Squad #506	-	-	26,120	-	1,100	-
40735	Squad #507	-	-	26,120	-	1,100	-
40740	Squad #508			-	-	-	-
40745	Squad #509			-	-	-	-
40750	Squad #510			28,328	-	-	-
40755	Squad #511	-	19,799	26,120	-	1,100	-
40760	Squad #512	-	-	28,535	-	-	-
40765	Squad #513	-	-	-	-	-	-
40770	Squad #514	-	-	-	-	-	-
40793	Squad #525 - Surveillance Vehicle					19,580	
40795	Squad #515 - DARE Vehicle	-	-	-	-	-	-
40775	Squad #520 - Animal Control	-	-	-	-	-	-
40780	Squad #521	-	-	-	-	-	-
40785	Squad #522	-	-	-	-	-	-
40790	Squad #523	-	-	-	-	-	30,000
40798	In-Car Computers	26,302	-	-	-	5,290	-
40799	Vehicle Equipment - Set Up	1,212	17,625	-	-	4,680	-
490250-	**Office Furn. & Equip.-Police:**						
490550-	**Other Equipment - Police:**						
70420	In-Car Video Cameras	20,745	-	1,521	-	24,000	-
70430	Exercise Equipment - Grant Funded		-	4,477	-	-	-
70431	Detective GPS Locators - Grant Funded		-	6,215	-	-	-
	Total Capital Outlay	**56,687**	**88,457**	**199,694**	**-**	**56,850**	**30,000**
	Total Program	**6,566,039**	**7,166,901**	**7,594,357**	**7,715,930**	**7,630,017**	**7,978,345**

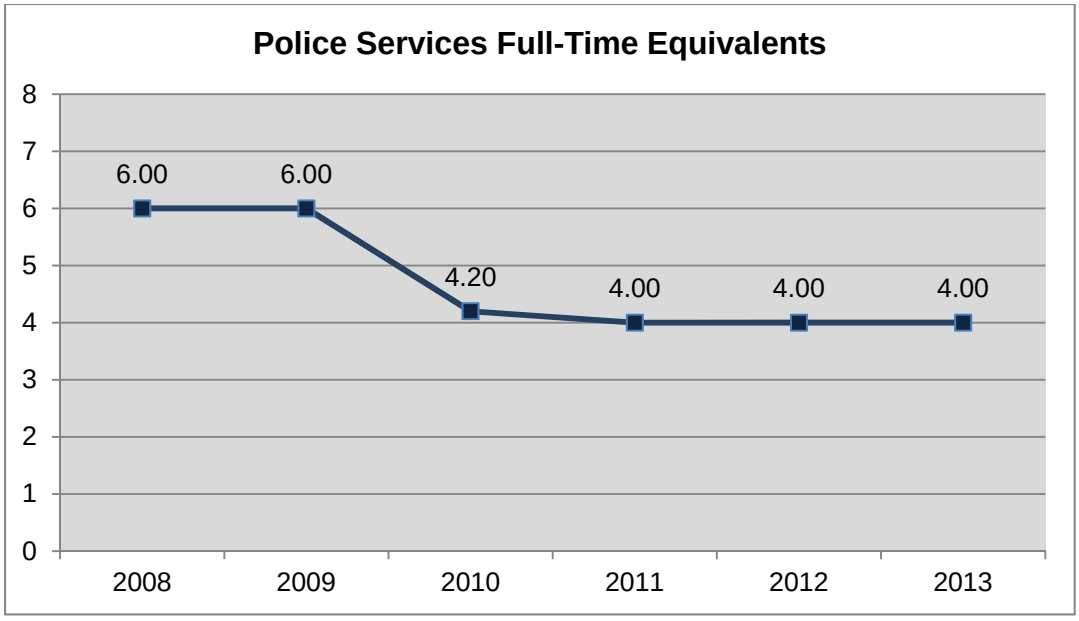
Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 42 - Police Services
Dept.: 40 - Police
Type: 20 - Public Safety

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	785,942	617,345	574,886	560,535	588,500	621,790
Contractual Services	48,748	32,465	27,384	49,195	40,435	49,910
Commodities	10,131	11,406	7,929	10,300	9,400	10,300
Other Expense	1,295	1,469	1,668	2,500	1,150	2,500
Capital Outlay	-	-	-	-	-	-
Program Total	846,116	662,685	611,867	622,530	639,485	684,500

BUDGET ANALYSIS: There are no significant changes in the 2013 Budget.

PERSONNEL: The Assistant to the Public Works Director was transferred to the Village Manager's Officer (PT Assistant to the Village Manager) and Police Department as the Management Analyst in 2012. While the position is shared between two departments the personnel number is accounted for in the Manager's Office.



Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 42 - Police Services
Dept.: 40 - Police
Type: 20 - Public Safety

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	597,128	462,243	424,839	438,200	424,000	480,550
410200	Overtime Salaries	5,496	1,873	1,974	260	1,000	300
415000	Employee Benefits	183,318	153,229	148,073	122,075	163,500	140,940
	Total Personnel	**785,942**	**617,345**	**574,886**	**560,535**	**588,500**	**621,790**
420010	Memberships	147	15	220	510	-	510
420020	Professional Services	16,768	14,993	10,936	14,950	10,900	14,950
420040	Lease / Purchase Copier	6,054	4,864	4,987	5,385	6,000	6,100
422000	Maintenance - Office Equipment	115	115	120	500	200	500
426000	Re-Accreditation Expense	5,944	4,493	3,302	7,000	4,355	7,000
426100	LEADS/PIMS Program	3,600	3,000	3,000	3,600	3,000	3,600
426200	Police Grant Prof. Services	12,541	1,706	1,540	12,000	12,580	12,000
426300	Towing - Contractual	300	-	-	1,800	100	1,800
428300	LIVESCAN Communications Line	3,279	3,279	3,279	3,450	3,300	3,450
	Total Contractual Services	**48,748**	**32,465**	**27,384**	**49,195**	**40,435**	**49,910**
430050	Uniform Expense	1,123	257	-	300	200	300
430230	Supplies - Office	7,303	9,922	7,055	8,000	8,000	8,000
430250	Supplies - Other than Office	1,705	1,227	874	2,000	1,200	2,000
	Total Commodities	**10,131**	**11,406**	**7,929**	**10,300**	**9,400**	**10,300**
441000	Incidentals	687	264	216	300	250	300
442000	Training	375	691	700	1,200	200	1,200
445000	Care of Prisoners	233	514	752	1,000	700	1,000
	Total Other Expenses	**1,295**	**1,469**	**1,668**	**2,500**	**1,150**	**2,500**
490250-	Office Furn. & Equip.-Police:	-	-	-	-	-	-
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**846,116**	**662,685**	**611,867**	**622,530**	**639,485**	**684,500**

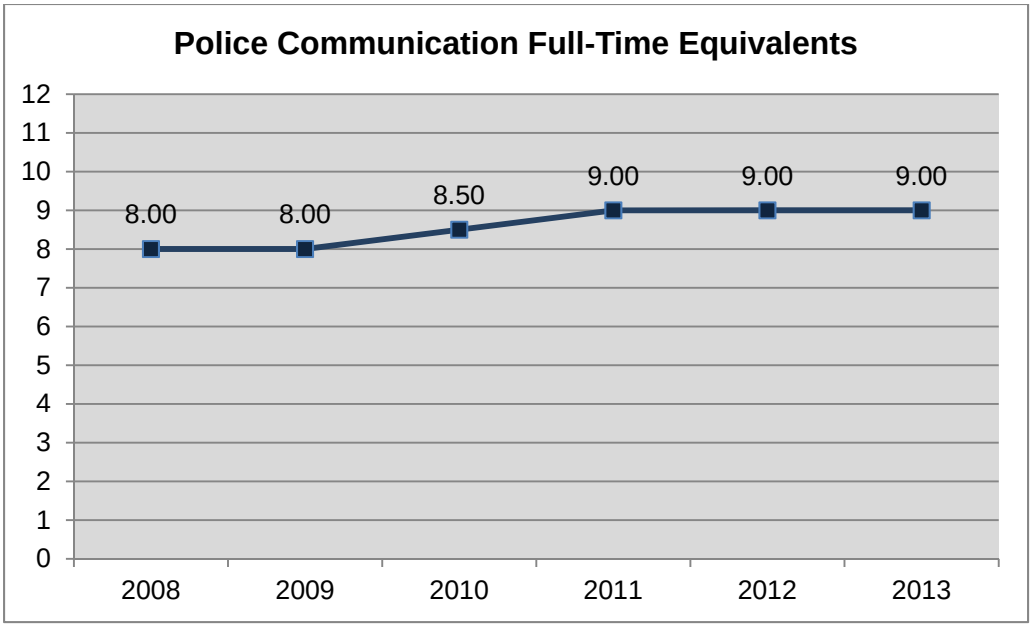
Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 43 - Public Safety Communications
Dept.: 40 - Police
Type: 20 - Public Safety

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	828,515	902,092	897,954	931,730	927,400	979,375
Contractual Services	361,759	330,165	346,013	373,260	347,957	396,590
Commodities	2,679	4,494	3,349	3,000	3,000	3,000
Other Expense	3,263	2,872	2,530	1,700	1,600	1,700
Capital Outlay	-	-	-	-	-	-
Program Total	1,196,216	1,239,623	1,249,846	1,309,690	1,279,957	1,380,665

BUDGET ANALYSIS: The 2013 Budget reflects an increase of $23,330 in contractual services largely due to an $11,850 increase for software support for Police Computer Communications (CAD) and $6,430 for the NORCOM network.

PERSONNEL:



Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 43 - Public Safety Communications
Dept.: 40 - Police
Type: 20 - Public Safety

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	553,255	577,382	614,455	647,050	647,000	668,850
410200	Overtime Salaries	78,294	105,173	68,964	61,200	54,000	62,400
415000	Employee Benefits	196,966	219,537	214,535	223,480	226,400	248,125
	Total Personnel	**828,515**	**902,092**	**897,954**	**931,730**	**927,400**	**979,375**
420010	Memberships	147	152	152	155	157	155
420020:	Professional Services	216	-	2,250	-	-	-
20021	Fire Regional Dispatch Expense	183,225	174,472	166,027	185,780	175,500	191,300
421510	Contractual Software Support (CAD)	45,308	44,025	42,377	50,975	50,000	62,825
422000	Maintenance - Office Equipment	260	272	287	300	300	300
422300	Maintenance - E-911 System	53,610	49,450	50,126	57,850	51,000	60,580
422600	Maintenance - NORCOM Network	53,968	42,459	56,612	57,000	54,000	63,430
426110	IWIN Program	11,938	9,241	8,569	11,000	8,500	9,000
428105	Computer Communications (CAD)	13,087	10,094	19,613	10,200	8,500	9,000
	Total Contractual Services	**361,759**	**330,165**	**346,013**	**373,260**	**347,957**	**396,590**
430050	Uniform Expense	2,679	4,494	3,349	3,000	3,000	3,000
	Total Commodities	**2,679**	**4,494**	**3,349**	**3,000**	**3,000**	**3,000**
441000	Incidentals	-	90	-	200	100	200
442000	Training	3,263	2,782	2,530	1,500	1,500	1,500
	Total Other Expenses	**3,263**	**2,872**	**2,530**	**1,700**	**1,600**	**1,700**
490250-	Office Furn. & Equip.-Police:	-	-	-	-	-	-
490550-	Other Equipment - Police:						
70426	Wireless 911 Equipment	-	-	-	-	-	-
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**1,196,216**	**1,239,623**	**1,249,846**	**1,309,690**	**1,279,957**	**1,380,665**

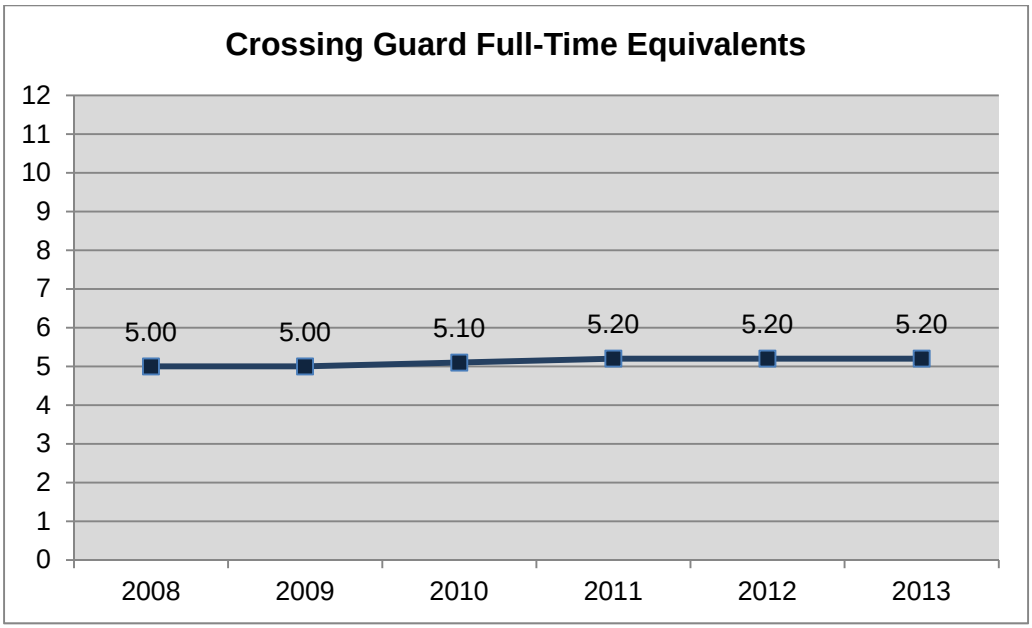
Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 45 - Police - Crossing Guards
Dept.: 40 - Police
Type: 20 - Public Safety

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	205,830	220,943	221,790	231,660	231,600	237,455
Contractual Services	-	-	-	-	-	-
Commodities	2,235	-	-	1,500	750	1,500
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	208,065	220,943	221,790	233,160	232,350	238,955

BUDGET ANALYSIS: The 2013 Budget reflects no significant changes.

PERSONNEL:



Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 45 - Police - Crossing Guards
Dept.: 40 - Police
Type: 20 - Public Safety

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	188,052	202,037	202,474	211,725	211,700	217,100
415000	Employee Benefits	17,778	18,906	19,316	19,935	19,900	20,355
	Total Personnel	**205,830**	**220,943**	**221,790**	**231,660**	**231,600**	**237,455**
	Total Contractual Services	**-**	**-**	**-**	**-**	**-**	**-**
430050	Uniform Expense	1,028	-	-	500	250	500
430250	Supplies - Other than Office	1,207	-	-	1,000	500	1,000
	Total Commodities	**2,235**	**-**	**-**	**1,500**	**750**	**1,500**
	Total Other Expenses	**-**	**-**	**-**	**-**	**-**	**-**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**208,065**	**220,943**	**221,790**	**233,160**	**232,350**	**238,955**

FIRE DEPARTMENT

MISSION STATEMENT

The Mission of the Wilmette Fire Department is to provide a selfless organization of people who hold devotion to duty above personal risk, who count sincerity of service above personal comfort and convenience, and who strive unceasingly to find better ways of protecting the lives, homes and property of their fellow citizens. The Wilmette Fire Department will achieve its mission through the effective and efficient delivery of services including, Public Education, Community Service, Fire Prevention, Rescue, Training, Emergency Medical Service and Fire Suppression.

~~~~~~~~~~~~PROGRAMS~~~~~~~~~~~

- Fire suppression
- Emergency Medical Service (EMS)
- Fire prevention
- Special rescue
- Fire safety education
- Community outreach

In 2012, the Fire Department will respond to approximately 3,257 emergency incidents. Of these, 1,645 are estimated to be medical calls, and 1,612 are calls for fires, rescues, mutual aid, and special team calls.
These emergency incidents will require over 6,055 individual emergency vehicle responses.

The Fire Prevention Bureau (FPB) anticipates completing 1,200 activities in 2012. Annual inspections are conducted of every business, place of assembly, public building and multi-family structure in the Village. During the year public education programs are delivered at every elementary school and various community and private events throughout the Village.

In 2012, the fire department instituted two value added programs as part of its Community Outreach Program. The department made blood pressure and glucose screening available during the French Market. Also in 2012, the department plans to host two blood drives through Life Source. In addition, the department assists the Wilmette Food Pantry.

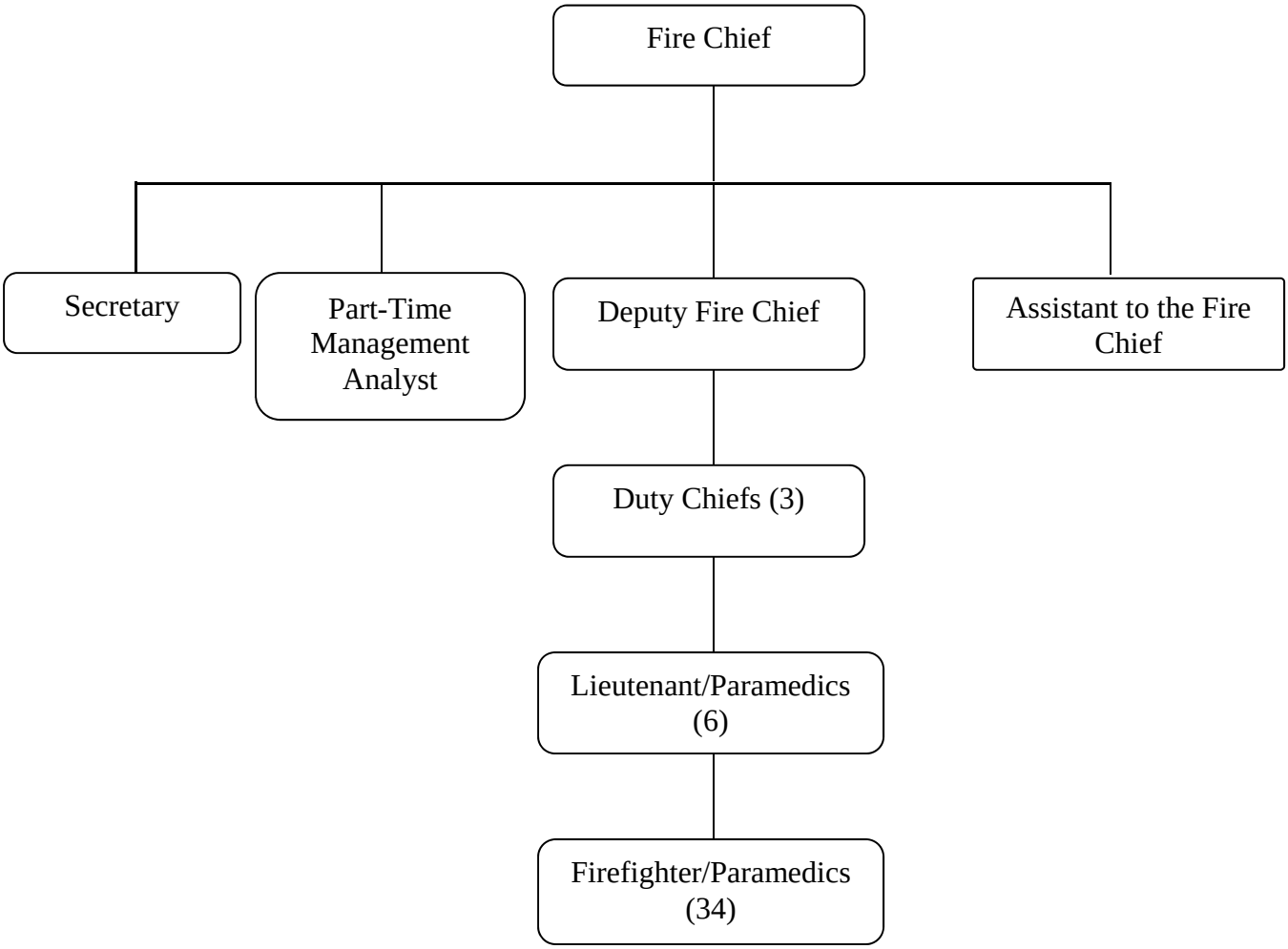
~~~~~~~~~~~~STAFFING~~~~~~~~~~~~~~

- The Department's authorized staffing level of 14 per shift in addition to pre-hire positions to reduce overtime expenses. This includes a minimum of a Duty Chief, 2 Lieutenants, and 11 Firefighter/Paramedics. The minimum daily staffing level is 11. Of the 47 current sworn members, 45 are certified paramedics.

- The Fire Prevention includes the Assistant to the Chief and the Deputy Chief who perform building plan review and occupancy inspections with the Community Development Department.

WILMETTE FIRE DEPARTMENT

ORGANIZATIONAL CHART



FIRE DEPARTMENT

Objectives & Accomplishments

Looking Forward: 2013 Objectives

1. Continue to investigate and apply for alternative funding for major equipment purchases.

2. Prepare a residential truss construction placarding ordinance for new construction to match the current commercial ordinance for consideration by the Village Board.

3. Evaluate opportunities with neighboring communities to merge special operations teams.

4. Evaluate the impact of utilizing the light weight/multi-use vehicle to reduce both, the use of the department's larger fire apparatus and long term costs.

5. Work with the fire departments labor/management committee to begin working on a successor collective bargaining agreement (CBA). The current CBA expires in December 2013.

Reviewing the Year: 2012 Accomplishments

1. Complete specifications and obtain competitive bids for the replacement of a fire engine and ambulance to be purchased in 2012/2013.

The department applied for grant funding through the AFG for the funds to replace the 23 year old fire engine, the review process is still pending. The department was successful in securing a $250,000, 20 year, zero interest loan through the State of Illinois Fire Truck Revolving Loan Program. Staff developed specifications and posted a request for bid from various vendors. A contract was awarded to Fire Service Inc. for a new E-One fire engine. The purchase of the ambulance was deferred due to a lack of available funds.

2. Complete specifications, obtain competitive bids, and search for possible grant funding for the replacement of three cardiac defibrillators used in the three Advanced Life Support ambulances.

The Village was awarded grant funding in the amount of $72,900 for the replacement of the fire departments three cardiac monitor/defibrillators and two automated external defibrillator (AED) units. In addition the department took advantage of a group purchasing opportunity and saved an additional 18% towards the cost of the units. As a result, the Village realized a $64,000 savings in the General Fund in 2012. A contract was awarded to Zoll Medical Corporation for the purchase. The units were put into service in August. Wilmette paramedics used the new equipment to save the life of a 56 year old man who collapsed at the Metra station in November.

3. Prepare a residential truss construction placarding ordinance for new construction to match the current commercial ordinance for consideration by the Village Board.

The residential truss placarding ordinance program is still being developed.

4. Evaluate the possibility of using smaller multi-use vehicles to reduce the wear and tear on the Fire Department fleet and reduce long term costs.

In 2012, staff introduced to the Village Board a light weight/multi-use fire vehicle concept to reduce both, the use of the department's larger fire apparatus and long term costs. In September of 2012, the Village Board approved the purchase of the vehicle in fiscal 2012. Staff developed specifications and posted a request for bid from various vendors. A contract was awarded to Fire Service Inc. for a new fire rescue squad.

5. Overtime Expense and additional funding alternatives.

The fire department is committed to continue to monitor overtime expense in order to minimize costs.

6. Continue to investigate and apply for alternative funding for major equipment purchases.

The Village received a grant from the Assistance to Firefighters Grant Program in the amount of $3,285 for the purchase of computer tablets. The tablets will enable the fire department to streamline life safety inspections and occupancy preplans.

Activity Measures

Incident/Fire Calls	2009	2010	2011	2012
Fire Calls	46	35	48	40
Non-Fire Calls	489	481	480	444
Other Calls	536	533	604	310
Out of Village Calls	598	560	540	603
Total Incident/Fire Calls*	1,669	1,609	1,672	1,612

Ambulance Calls	2009	2010	2011	2012
Cardiac	97	87	104	79
Other Medical	783	733	746	883
Motor Vehicle Accident	154	120	144	122
Other Trauma	315	307	327	304
Overdose	17	21	20	7
Invalid Assist	181	183	170	190
False Alarm	70	75	70	47
Bicycle Accidents	3	10	7	4
Other	67	78	110	89
Total Ambulance Calls	1,687	1,614	1,698	1,725
Total Fire Department Calls	3,220	3,095	3,370	3,122
Total Emergency Vehicle Responses (per vehicle)**	6,125	6,044	6,443	5,811

*Includes automatic and mutual aid responses
**All individual emergency responses per vehicle

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
Emergency Calls Response Time:	90%	97%					
Responded to in less than 8 minutes and 27 seconds			98%	99%	98%	99%	99%
Number of calls:			366	479	478	468	1791

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
Turnout Times Day Response Time:							
Turnout time less than 90 seconds for calls, day time	*90%*	*96%*	*97%*	*98%*	*96%*	*97%*	*97%*
Number of calls:			250	327	335	328	1240

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
Turnout Times Night:							
Turnout times less than 90 seconds during the night	*90%*	76%	*84%*	*91%*	*82%*	*86%*	*86%*
Number of calls:			116	152	143	140	551

	GOAL	2011 Yr-End	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2012 Yr-End
Initial Fire Plan Reviews:							
Completed in 10 business days (in-house reviews)	*90%*	*100%*	*100%*	*100%*	*100%*	*100%*	

These baseline times are set based off of department goals and objectives along with the national standards.

Calls that are analyzed are calls that have an emergency response within the village limits. This does not reflect the total number of calls for each quarter.

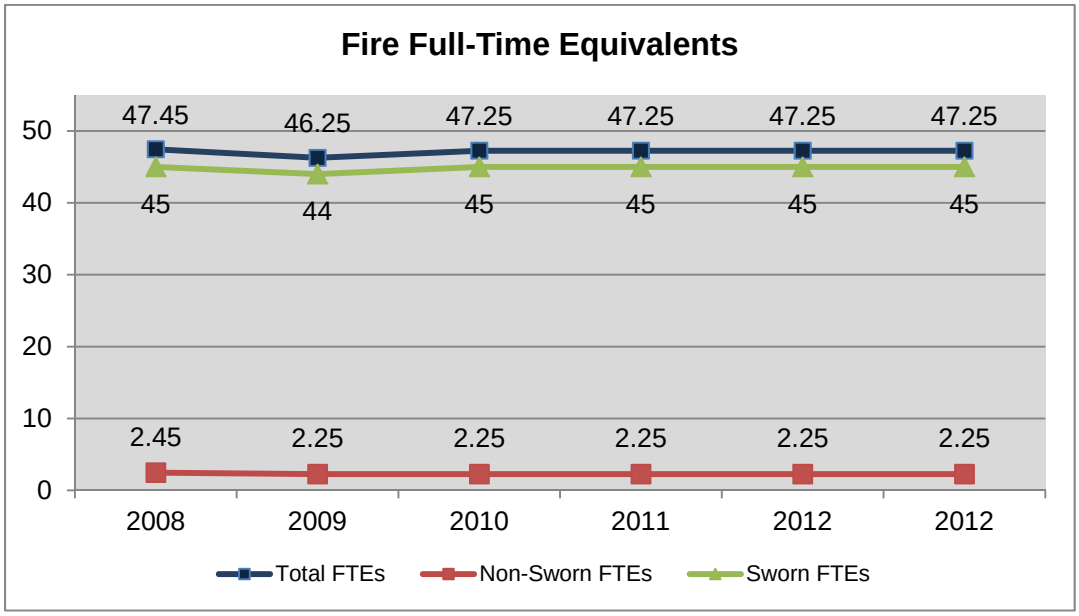
Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 51 - Emergency Fire & Medical Services
Dept.: 50 - Fire
Type: 20 - Public Safety

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	6,768,609	7,241,682	7,653,301	7,748,070	7,708,000	8,050,010
Contractual Services	84,143	96,107	81,738	71,115	67,710	73,895
Commodities	120,875	114,525	150,250	86,550	80,200	81,450
Other Expense	47,855	45,124	50,536	171,925	178,790	196,925
Capital Outlay	256,751	33,125	-	90,000	828,250	20,000
Program Total	7,278,233	7,530,563	7,935,825	8,167,660	8,862,950	8,422,280

BUDGET ANALYSIS: The 2013 Budget includes $15,000 to transition to an EMS Paperless Reporting process, $5,000 for toxic gas monitors, and $1,500 to replace an oxygen filling station.

PERSONNEL: Please note that the full-time equivalents (FTEs) are listed at 45. From time to time the Village Board temporarily approves carrying differing amounts of FTEs to provide for continued staffing in anticipation of planned retirements.



Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 51 - Emergency Fire & Medical Services
Dept.: 50 - Fire
Type: 20 - Public Safety

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	4,057,532	4,248,864	4,319,603	4,427,575	4,377,000	4,494,675
410200	Overtime Salaries	310,388	306,493	327,581	260,000	260,000	265,200
410300	Off Duty Response Wages	21,025	12,901	6,299	20,400	11,000	20,800
415000	Employee Benefits	2,379,664	2,673,424	2,999,818	3,040,095	3,060,000	3,269,335
	Total Personnel	**6,768,609**	**7,241,682**	**7,653,301**	**7,748,070**	**7,708,000**	**8,050,010**
420010	Memberships	3,047	2,074	3,360	3,385	3,385	3,385
420020	Professional Services	325	2,807	75	2,500	75	2,500
420040	Lease / Purchase Copier	3,151	3,684	4,493	4,410	4,900	5,000
420210	Medical Exams/Fitness Program	14,811	14,080	16,630	15,410	15,400	15,410
422000	Maint. - Office Equipment	-	-	-	-	-	-
422400	Maint. - Equipment	22,917	38,277	21,099	6,450	5,000	6,650
422410	Maint. - Radios	11,555	2,901	2,359	4,850	4,800	4,850
422420	Maint. - Breathing Equipment	4,037	4,543	3,325	5,500	5,500	5,500
422430	Maint. - Emergency Medical Equi	8,526	9,033	802	1,000	750	750
422440	Maint. - Special Rescue Equip.	6,770	6,170	4,902	8,350	7,500	8,350
426000	Re-Accreditation Expense	1,672	1,000	7,305	1,500	1,100	1,500
428100	Computer Communications	2,611	9,307	17,388	17,760	19,300	20,000
428200	Pager Rental	4,721	2,231	-	-	-	-
	Total Contractual Services	**84,143**	**96,107**	**81,738**	**71,115**	**67,710**	**73,895**
430050	Uniform Expense	25,173	25,738	30,962	23,300	23,300	23,300
430055	Protective Clothing	19,575	20,122	17,563	27,600	21,000	21,000
430100	Supplies - Automotive Parts	20,814	23,089	28,016	-	-	-
430110	Supplies - Auto Shop	5,607	4,605	3,683	-	-	-
430175	Supplies - Fire Hose	9,551	21	9,072	9,500	9,500	9,500
430176	Supplies - Medical	-	-	8,493	7,950	8,950	9,450
430177	Supplies - Emergency Equipment	-	-	1,894	2,750	2,700	2,750
430230	Supplies - Office	2,802	2,306	2,816	3,000	2,800	3,000
430250	Supplies - Other than Office	10,171	7,866	8,595	7,950	7,950	7,950
430440	Materials - Public Education	6,661	4,065	4,202	4,500	4,000	4,500
430700	Gasoline & Oil	20,521	26,713	34,954	-	-	-
	Total Commodities	**120,875**	**114,525**	**150,250**	**86,550**	**80,200**	**81,450**
440500	Automotive Expense	-	-	-	122,200	129,290	130,200
441000	Incidentals	980	413	988	750	750	750
442000	Training	32,235	29,886	34,448	33,650	33,650	38,150
447050	NIPSTA Contribution	8,140	8,325	8,325	8,325	8,325	8,325
447060	MABAS Contribution	5,000	5,000	5,275	5,500	5,275	5,500
448800	Rent - Commonwealth Edison	1,500	1,500	1,500	1,500	1,500	1,500
450045	Fire Truck Debt Retirement	-	-	-	-	-	12,500
	Total Other Expenses	**47,855**	**45,124**	**50,536**	**171,925**	**178,790**	**196,925**

Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 51 - Emergency Fire & Medical Services
Dept.: 50 - Fire
Type: 20 - Public Safety

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013	
480400-	**Fire Vehicles:**							
40801	Light Duty Squad Truck	-	-	-	-	150,000	-	
40810	Repl. Ladder Truck FD-204	5,664	-	-	-	-	-	*
40820	Repl. Pumper - FD #206	-	-	-	-	575,000	-	
40825	Repl. Ambulance #209	70,497	-	-	-	-	-	
40798	Mobile Data Terminals	16,470	-	-	-	-	-	
460900-	**Building Improvements - Fire:**							
60501	Generator Replacement	-	33,125	-	-	-	-	
490300-	**Office Furniture & Equip. - Fire:**							
60502	IPad Tablets & Software	-	-	-	-	4,250	-	
60503	EMS Paperless Reporting	-	-	-	-	-	15,000	
490600-	**Other Equipment - Fire:**							
70501	Self-Contained Breathing App.	164,120	-	-	-	-	-	
70569	Cardiac Defibrillators	-	-	-	90,000	99,000		
70579	Toxic Gas Monitors (7)	-	-	-	-	-	5,000	
	Total Capital Outlay	**256,751**	**33,125**	**-**	**90,000**	**828,250**	**20,000**	
	Total Program	**7,278,233**	**7,530,563**	**7,935,825**	**8,167,660**	**8,862,950**	**8,422,280**	

* Item to be funded by Bond Proceeds

HEALTH DEPARTMENT

MISSION STATEMENT

Protect and promote the health of the community by enforcing state, county, and local health laws through surveillance, monitoring and the control of communicable disease, food service sanitation, nuisance abatement, community health education, emergency preparedness, and community and school health services. To assure conditions in which Wilmette's residents can be physically and mentally healthy through:

- Promotion of health and prevention of disease;
- Provision of effective and accessible health services;
- Efficient utilization of resources; and
- Fostering of high quality work.

~~~~~~~~~~~~~~~~~~~~~~~~~~PROGRAMS~~~~~~~~~~~~~~~~~~~~~~

Public Health Nurse

Conducts disease preventive screenings of:

- blood pressure
- lipid profile, glucose
- colorectal cancer
- streptococcal throat
- osteoporosis
- adult & child vision and hearing screenings.

Administers CPR, Compact Fluorescent Light (CFL) and fluorescent bulb collection, beach testing and closure, influenza vaccine program, group home licensure, sharps collection, and private grade school health programs.

Participates in Pharmaceutical Stockpile Distribution Plans through Cook County Department of Public Health (CCDPH) Medical Reserve Corps. Assist Skokie as needed in H1N1 administration.

Sanitarian

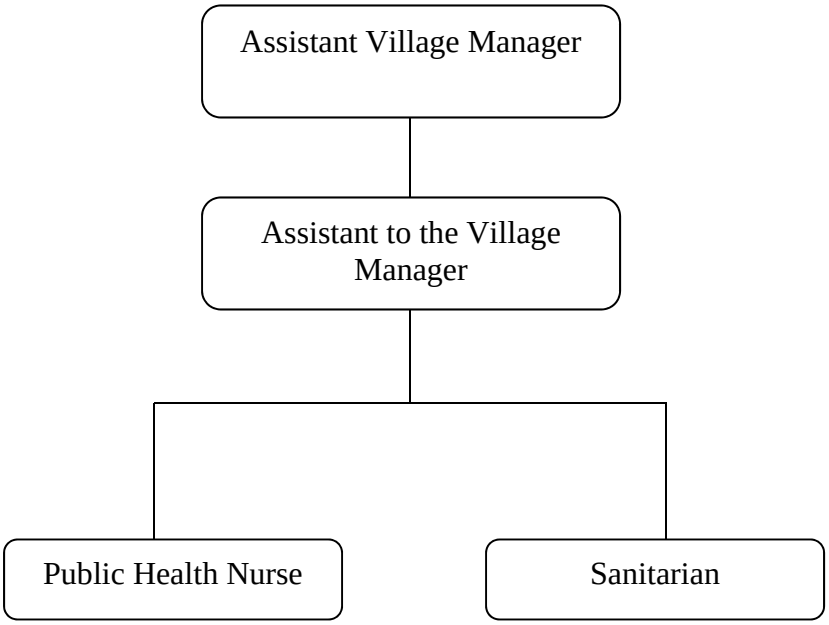
Conducts approximately 830 audit inspections of the food service establishments in Wilmette, Winnetka, Northfield, and Northbrook to ensure proper food handling practices and nuisance complaints; follow-up inspections to ensure compliance with applicable codes.

- 124 establishments in Wilmette, 47 in Winnetka, 51 in Northfield, and 169 in Northbrook.
- The Village is reimbursed 12.5% of the costs associated with the Sanitarian position from both Winnetka and Northfield; 30% from Northbrook.

Addresses foodborne illness complaints, residential nuisance and housing complaints and provides educational materials on such public health issues as West Nile Virus, mosquito control, lead based paint abatement, radon, mold, and asbestos removal.

HEALTH DEPARTMENT

ORGANIZATIONAL CHART



HEALTH DEPARTMENT

Objectives & Accomplishments

Looking Forward: 2013 Objectives

Health Nurse

1. Assist in the coordination of the management response to a Public Health emergency requiring distribution of the Pharmaceutical Strategic National Stockpile (SNS). To support local emergency response efforts, the federal government created a surplus of life-saving medicine and medical supplies, that may be sent anywhere within the U.S. or its territories within 12 hours of the federal decision to deploy the back-up aid in response to a declared emergency event. Each state has plans to receive and distribute SNS supplies to local communities as quickly as possible.

2. Access compliance of 77 Illinois Administrative Cod 665.240 (a). Beginning with the 2012-13 school year, any child entering sixth grade must provide proof of receiving one dose of Tdap, defined as Tetanus, Diphtheria and Acellular Pertussis vaccine in the private grade schools. In addition, students entering grade 7-12 who have not already received the Tdap must also have one Tdap dose and provide proof to the schools of having this vaccine. CDC reports pertussis (whooping cough) is heading toward a 50-year high.

Sanitarian

1. Continue to develop emergency response binders to distribute to all food service establishments. The emergency response binders will assist establishments in proper protocols to follow during emergencies.

2. Finalize Plan Review Guide with Community Development Department and begin implementing the guide. The guide will be used to assist prospective new and remodeled food establishments to make the review process run smoother and more efficiently.

3. Research alternative inspectional techniques used in other areas throughout the country to determine potential cost savings, efficiency, and positive compliance results.

Reviewing the Year: 2012 Accomplishments

Health Nurse

1. Assist in the coordination of the management response to a Public Health emergency requiring distribution of the Pharmaceutical Strategic National Stockpile (SNS). To support local emergency response efforts, the federal government created a surplus of life-saving medicine and medical supplies, that may be sent anywhere within the U.S. Territory for back-up aid in response to a declared emergency event.

Attended courses in Incident Command under FEMA Emergency Management Institute and Psychological First Aid under U.S. Department of HHS (Health and Human Services) toward continuing education. As a member of the Cook County Medical Reserve Corp, experienced practical application during the distribution and administration of the 2009 H1N1 vaccine. Participated in the Village's EOC tabletop exercise.

2. Assess in the development and implementation of a Food Allergy Management Program in the private schools. The Program would include identifying students with food allergies, preventing exposure to known food allergies, responding to allergic reactions, and educating and training all staff. Additionally, to assist in the implementation of PA 97-0361 "Emergency Epinephrine Act" which permits a school to voluntarily keep a supply of epinephrine auto-injectors on hand and school nurses are permitted to administer an injection to a student believed to be having an anaphylactic reaction, regardless of whether they have a medical plan on file indicating an allergy diagnosis, without fear of liability except for willful and wanton misconduct.

Food Allergy Management Program policies were adopted by the individual private elementary school boards. Known allergic students were communicated to faculty and staff. Parents were notified of food allergy student/s in their child's classroom. Faculty and staff were instructed in anaphylaxis and use of epinephrine (EpiPen). EpiPens were stored in the school office in a designated area. Schools need to stock an emergency EpiPen for use when a student is suspected of having an anaphylactic reaction regardless of whether the child has been previously diagnosed with an allergy, or a child who needs a second dose.

3. Assess with the Wilmette Park District the implementation and accuracy of the QPCR (Quantitative Polymerase Chain Reaction) for 2 hour E.coli monitoring at Gillson Beach. Comparisons will be made with previous media dish 24 hour culturing method. The Wilmette Park District is in receipt of monies from the Illinois Department of Public Health (IDPH) made available through a USEPA grant under the Beach Act.

Assessment of the implementation and accuracy of the QPCR molecular testing for 2 hour detection of E.coli and water quality began 2012 summer at Gillson Beach. Comparison testing continued with previous 24 hour microbiological media dish culturing. Introduction of the QPCR method for assessing the quality of beach water is a first in the State of Illinois. This was accomplished with USEPA grant monies distributed by IDPH which the WPD used to purchase equipment, re-configure Water Plant space, and employ a part-time intern biologist.

Sanitarian

1. Develop an Emergency Response Plan for emergency events such as power outages, flooding, and sewer/water main breakage that impact food service establishments.

Created and distributed a flyer for power outages. There have been multiple, wide spread outages occurring in the past few years. The flyer gives food establishments instructions on safe procedures during outages.

2. Continue to develop a Plan Review Guide for potential new food service establishments to assist in the construction and architectural planning process.

Materials have been researched and collected from other municipalities. The Sanitarian will review the different guides and use information to develop a guide that supports each municipality's different ordinances. Began to edit various guides used in other municipalities.

3. Develop educational materials for use in training and assisting food establishments in safe food handling practices.

Created and implemented some training tools for food establishments. Created a safe cooling flyer, cooling log sheet, dish wash log sheet, and refrigeration log sheet. Distributed the materials to various high need establishments.

Activity Measures

Public Health Nurse Services	2009	2010	2011	2012
Lipid Profile (Cholesterol)/Glucose (Diabetes) Screenings	140	140	114	176
Flu Shots Administered (totals include ~ 100 employees)	480[1]	470[1]	425	409
Blood Pressure Screenings	570	451[2]	401	328[2]
Residents Trained in CPR	75	58	64	70
Adult Hearing Screenings	12	73	25	39
Health Supervision Info & Referrals Calls	225	366	531	455
Private Schools Individual Immunizations/Physicals Reviewed	620	650	700	733
Private Schools Individual Hearing Screening/ Referral/Follow-Up	452	538	550	621
Private Schools Individual Vision Screening/ Referral/Follow-Up	452	538	550	541
Private Schools Individual Dental	182	182	180	196
Private Schools Kindergarten Vision	58	68	65	65
Community-Wide Preschool Individual Vision/Hearing Screening	39	80	151	63
Vision Screening Wilmette Park District Lifeguards (Gillson only 2009/2010)	26	16	15	16
Hearing Screening CDL/Hearing Conservation (for Public Works and Water Plant)	6	8	26	25

Footnotes:

[1] Delivery of an additional 400 flu vaccines was canceled due to the supplier's inability to meet the Village's timeline.

[2]Five weeks of blood pressure screenings were canceled or occurred on holidays.

Sanitarian Activities	2009		2010		2011		2012	
	Wilmette	Total	Wilmette	Total	Wilmette	Total	Wilmette	Total
Food Service Establishments	120	218	122	365	125	391	130	400
Audit Inspections	254	481	277	592	259	834	279	876
Follow-up Inspections	55	97	26	80	29	120	24	91
Food Service Construction								
Plan Reviews	21	37	25	51	23	49	40	97
Inspections	24	40	33	60	20	36	22	53
Temporary Events	31	74	49	90	65	180	60	219
Complaints	67	111	51	80	17	58	11	53
Complaint Follow ups	59	75	32	55	7	22	5	18
Emergency Inspections	0		1	5	31	61	10	18

Fees for Services	2009	2010	2011	2012
Flu Shots Given Residents	$30	$24	$25	$25
Blood Pressure Screening	-	-	-	-
CPR Training	$20	$20	$20	$20
Lipid/Glucose Screening	$20	$20	$20	$20
Hemoccult Blood Occult Kits	$2.50	$2.50	$2.50	$3.00
Adult Hearing Screening	$5.00	$5.00	N/A	N/A
Food Handler's License	$175/$305/$435	$175/$305/$435	$175/$305/$435	$175/$305/$435
Temporary Event Fees	NA	$25/$50	$25/$50	$25/$50
Sanitarian Personnel Fee - Northfield	$5,929[1]	$11,825	$12,524	$12,776
Sanitarian Personnel Fee - Winnetka	$5,929[1]	$11,825	$12,524	$12,776
Sanitarian Personnel Fee - Northbrook	NA	$16,000[2]	$32,552	$33,248

Footnotes:

[1] Sanitarian for the first 6 months of the year.

[2]Sanitarian service contract with Northbrook initiated in 2010.

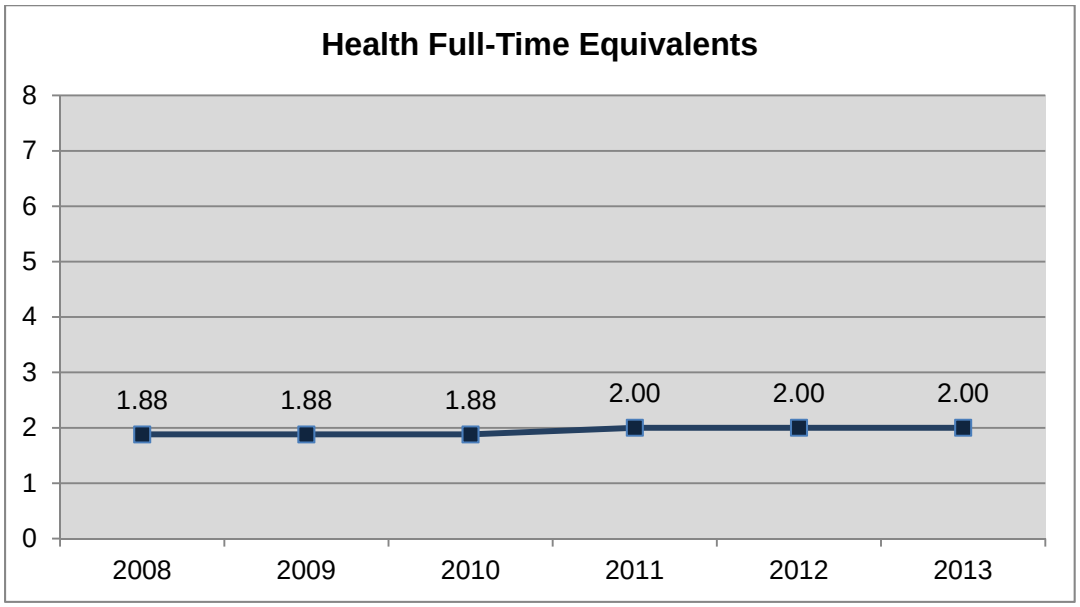
Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 56 - Health
Dept.: 60 - Health
Type: 40 - Public Health

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	167,153	183,873	199,435	208,725	213,000	221,720
Contractual Services	1,515	2,139	1,386	2,090	1,895	1,880
Commodities	5,704	7,336	7,750	13,800	10,250	13,800
Other Expense	12,674	12,439	7,118	9,120	9,350	9,400
Capital Outlay	-	-	-	-	-	-
Program Total	187,046	205,787	215,689	233,735	234,495	246,800

BUDGET ANALYSIS: There are no significant changes in the 2013 budget.

PERSONNEL: The Sanitarian position was transitioned from a 35 hour/week position to a 40 hour/week position in 2011 to allow for contracting health inspection services with the Village of Northbrook.



Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 56 - Health
Dept.: 60 - Health
Type: 40 - Public Health

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	124,456	139,593	151,441	157,725	157,725	162,500
415000	Employee Benefits	42,697	44,280	47,994	51,000	55,275	59,220
	Total Personnel	**167,153**	**183,873**	**199,435**	**208,725**	**213,000**	**221,720**
420010	Memberships	380	590	380	590	535	380
421400	Contractual Lab Services	1,125	1,438	1,006	1,300	1,360	1,300
422000	Maintenance - Office Equipment	10	111	-	200	-	200
	Total Contractual Services	**1,515**	**2,139**	**1,386**	**2,090**	**1,895**	**1,880**
430210	Supplies - Laboratory	5,290	6,947	7,561	13,500	10,000	13,500
430230	Supplies - Office	414	389	189	300	250	300
	Total Commodities	**5,704**	**7,336**	**7,750**	**13,800**	**10,250**	**13,800**
440500	Automotive Expense	10,630	10,770	5,630	6,100	6,450	6,500
441000	Incidentals	158	213	119	700	700	700
442000	Training	562	432	434	1,000	1,000	1,000
443060	CPR Program	1,324	1,024	935	1,320	1,200	1,200
	Total Other Expenses	**12,674**	**12,439**	**7,118**	**9,120**	**9,350**	**9,400**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**187,046**	**205,787**	**215,689**	**233,735**	**234,495**	**246,800**

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 90 - Employee / Retiree Insurance
Dept.: 00 - Non-Departmental
Type: 50 - Insurance

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	23,609	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	23,609	-	-	-	-	-

PROGRAM DESCRIPTION: Prior to the 1998 budget, employee insurance for all General Fund employees was accounted for in this program. A separate internal service fund (program 12-90) now distributes these expenditures to the appropriate cost center. The only expenditure currently budgeted in this program is the employer expense for retiree health insurance.

The Budget for this program was eliminated in 2010 due to reallocating the expense to the post retirement health benefits in account (39-00).

PERSONNEL: There are no employees assigned to this program.

Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 90 - Employee / Retiree Insurance
Dept.: 00 - Non-Departmental
Type: 50 - Insurance

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
413040	Retiree Health Insurance	23,609	-	-	-	-	-
	Total Personnel	**23,609**	**-**	**-**	**-**	**-**	**-**
	Total Contractual Services	**-**	**-**	**-**	**-**	**-**	**-**
	Total Commodities	**-**	**-**	**-**	**-**	**-**	**-**
	Total Other Expenses	**-**	**-**	**-**	**-**	**-**	**-**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**23,609**	**-**	**-**	**-**	**-**	**-**

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 91 - General Liability & Property Insurance
Dept.: 00 - Non-Departmental
Type: 50 - Insurance

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	-	-	-	-	-	-
Contractual Services	239,247	241,081	216,658	205,000	200,000	205,000
Commodities	-	-	-	-	-	-
Other Expense	-	-	-		-	
Capital Outlay	-	-	-	-	-	-
Program Total	239,247	241,081	216,658	205,000	200,000	205,000

PROGRAM DESCRIPTION: This program provides general insurance coverage for the Village including: General Liability, Property and Public Officials Liability. Coverage is provided through Village membership in the Intergovernmental Risk Management Agency (IRMA). On June 1, 1995 the Village became a member of IRMA.

BUDGET ANALYSIS: The IRMA contribution is split between 4 programs:

46% allocated to Workers Compensation (19-92)
29% allocated to this program (11-91)
15% allocated to the Water Fund (41-84)
10% allocated to Vehicle Maintenance (11-27)

The Village's overall 2013contribution is estimated to be approximately $600,000 which represents no change from 2012. In 2007 IRMA revised its contribution formula and it has resulted in less dramatic changes in this expense given the Village's favorable claims experience.

PERSONNEL: No personnel expense is incurred in this program. The Village Manager's Office coordinates the filing of liability claims with IRMA and directs the risk management activities of the organization.

Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 91 - General Liability & Property Insurance
Dept.: 00 - Non-Departmental
Type: 50 - Insurance

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
	Total Personnel	**-**	**-**	**-**	**-**	**-**	**-**
450110	Property / Liability Insurance Premium	210,750	210,750	190,842	175,000	173,800	175,000
450130	Property / Liability Deductibles	28,497	30,331	25,816	30,000	26,200	30,000
	Total Contractual Services	**239,247**	**241,081**	**216,658**	**205,000**	**200,000**	**205,000**
	Total Commodities	**-**	**-**	**-**	**-**	**-**	**-**
	Total Other Expenses	**-**	**-**	**-**	**-**	**-**	**-**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**239,247**	**241,081**	**216,658**	**205,000**	**200,000**	**205,000**

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 95 - Capital Improvements
Dept.: 20 - Engineering
Type: 70 - Capital Outlay

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	-	-	-	-	-	-
Contractual Services	-	-	945,904	-	-	1,000,000
Commodities	-	-	-	-	-	-
Other Expense	7,920	4,116	17,284	60,000	13,000	-
Capital Outlay	4,767,304	397,720	5,492,256	526,828	668,679	200,000
Program Total	4,775,224	401,836	6,455,444	586,828	681,679	1,200,000

BUDGET ANALYSIS:

The following projects will be funded in 2013 through the use of bond proceeds:

Infrastructure
Alley Maintenance and Improvements $1,000,000

The Village has allocated $200,000 for improvements to the Elmwood Avenue Right-of-Way, however no source of funding has been identified to date. If a funding source is not identified, the funds will not be expended.

PERSONNEL: There are no employees assigned to this program.

Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 95 - Capital Improvements
Dept.: 20 - Engineering
Type: 70 - Capital Outlay

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013	
	Total Personnel	-	-	-	-	-	-	
425000	*Sidewalk Replacement*	-	-	*102,663*	-	-	-	*
425100	*Curb Replacement*	-	-	*20,000*	-	-	-	*
425200	*Alley Maintenance*	-	-	*823,241*	-	-	1,000,000	*
	Total Contractual Services	-	-	**945,904**	-	-	**1,000,000**	
	Total Commodities				-	-	-	
450020	*Bond Issuance Expense*	*7,920*	*4,116*	-	-	-	-	*
450060	*Bond Interest Expense*	-	-	17,284	60,000	13,000	-	
	Total Other Expenses	**7,920**	**4,116**	**17,284**	**60,000**	**13,000**	-	
460050-	**Property Acquisition:**							
	Property Purchases	-	-	4,305,000	-	-	-	
	Cleanup & Holding Costs	-	-	28,739	-	17,000	-	
460700-	**Building Improvements - Public Works:**							
60202	*Garage Flooring / rehab. & painting*	*23,417*	-	-	-	-	-	*
80801	*Facility Improvements*	*2,464,739*	*7,873*	-	-	-	-	*
60207	*Salt Bin Restoration*	-	-	*22,210*	-	-	-	*
60208	*Pub. Works Spoils Bin Roof*	-	-	-	*40,000*	-	-	*
460800	*Police Station Improvements*	*125*	-	-	-	-	-	*
470100-	*Infrastructure - Roads:*							
80100	*Street Resurfacing Improv.*	*5,073*	-	*366,470*	*16,828*	-	-	***
80105	*Sheridan Road Improv.*	*1,873,162*	*45,710*	-	-	-	-	*
470375-	*Infrastructure - Other:*							
80400	*Sheridan Road Bicycle Underpass*	*25,704*	-	*6,566*	-	-	-	**
80402	*Fire Station #26 Bike Path*	*2,749*	-	-	-	-	-	**
80404	*Skokie Valley Bike Trail*	-	*6,862*	*12,396*	*30,000*	*30,000*	-	
80501	*GreenBay Road Traffic Signals*	*164,497*	*4,966*	*149,560*	-	-	-	*
80452	Elmwood Ave. Right of Way Improvements		-	-	-	-	200,000	

Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 95 - Capital Improvements
Dept.: 20 - Engineering
Type: 70 - Capital Outlay

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013	
480225-	*Large Dump Trucks:*							
40580	*Dump Truck - T-8*	-	-	148,084	-	-	-	*
40605	*Dump Truck - T-18*	-	-	168,092	-	-	-	*
480275-	*Other Vehicles - Pub. Works:*							
40255	*Sidewalk Snow Plow - C-24*	-	-	105,516	-	-	-	*
40260	*Sidewalk Snow Plow - C-25*	-	-	114,956	-	-	-	*
40210	*Front End Loader - C-21*	-	-	-	90,000	95,179	-	
480400-	*Fire Vehicles:*							
40822	*Aerial Ladder Truck*	(68,369)	-	-	-	-	-	*
	Netted with Garage Door Expansion	68,369	-	-	-	-	-	*
490400-	*Other Equipment - Village Hall:*							
50250	*Phone System Replacement*	175,986	15,809	-	-	-	-	*
50275	*Cable System Improvements*	-	289,302	-	-	-	-	*
490150-	*Office Furniture & Equip. - Pub. Works:*							
50110	*Office Workstations*	25,000	27,198	-	-	-	-	*
490450-	*Other Equipment - Pub. Works:*							
60206	*Radio System Replacement*	-	-	32,197	-	-	-	*
490550-	*Other Equipment - Police:*							
20022	*Regional C.A.D. Contribution*	6,852	-	-	-	-	-	*
70450	*911 System Replacement*	-	-	32,470	350,000	526,500	-	*
	Total Capital Outlay	**4,767,304**	**397,720**	**5,492,256**	**526,828**	**668,679**	**200,000**	
	Total Program	**4,775,224**	**401,836**	**6,455,444**	**586,828**	**681,679**	**1,200,000**	

* *Items financed from bond issue proceeds.*
** *Items to be partially financed from State Grants.*
*** *Additional Motor Fuel Tax funds are being spent on Street Resurfacing Improvements (see 226300)*

INTERNAL SERVICE FUNDS

Municipal Garage Fund accounts for the distribution of automotive expense to the user departments.

Employee Insurance Fund accounts for the distribution of employee group health insurance expense, group life insurance expense and unemployment compensation expense to the user departments.

Workers' Compensation Fund accounts for the distribution of workers' compensation expense to the user departments.

Illinois Municipal Retirement Fund (IMRF) accounts for the distribution of employer pension contributions to the user departments. These consist of contributions to the statewide pension plan for all full-time employees not covered under the Firefighter or Police Pension Plans as well as employer FICA and Medicare expense for all covered employees.

Section 105 Fund accounts for the benefit payments for Section 105 Plans that covers all full-time employees for the Village.

VEHICLE MAINTENANCE DIVISION (PUBLIC WORKS)

OBJECTIVES & ACCOMPLISHMENTS

Looking Forward: 2013 Objectives

1. Perform pre-delivery inspection and prepare a new Fire Engine (pumper) prior to being placed into service.

2. Work closely with the two newly hired Mechanic I positions to train them in the pre-established work disciplines so they have the minimum qualifications necessary to attain Mechanic II classification.

3. Work with Emergency Vehicle Services, the vendor that was awarded the Preventative Maintenance (PM) Contract for Fire Apparatus and Ambulances to analyze the current intervals to determine the effectiveness of the program.

4. Establish a preventative maintenance schedule for the Vehicle Wash Facility which will include draining and cleaning the recycled water pit and cleaning of the pump room.

5. Work with the contractor to install valves, re-plumb the undercarriage wash sprays, and reprogram the computerized operating system to isolate the undercarriage wash from the above-ground body spray nozzles for the automatic wash bay in the Vehicle Wash Facility

Reviewing the Year: 2012 Accomplishments

1. Assist members of the Police Department Squad Car Committee by gathering information pertaining to 2012 model year police pursuit vehicle chassis and equipment that will be purchased by the Village.

Attended meetings with the Police Chief and Deputy Chief to determine the necessary equipment needed for set-up and the style of emergency lighting needed to equip the newly designed 2013 Ford Police Interceptor. The Ford Police Interceptors were completed and in service by December 31, 2012.

2. Research various types of combination wash/wax products to determine the most economical, high performance liquid soap suitable for the automatic vehicle wash facility.

Contacted vendors and sampled products to determine the most economical, effective combination wash/wax soap that meets the chemical requirements of the pump manufacturer. ZEP Superior Solutions product, trade name TNT is currently being used and is producing superior results.

3. Provide training for new employees and re-training for existing Public Works employees in the operation of equipment used in the Snow and Ice Control Program.

All newly hired Public Works employees have been trained on the operation of the Dickey John salt/liquid deicer dispensing systems installed on large dump trucks. Employees also received instruction in proper use and operation of sidewalk snow plows.

4. Compile a list of obsolete equipment used by various divisions within the Public Works Department and assist the Assistant Public Works Director with the preparation of documents that are necessary to enable the equipment to be disposed of via on-line auction.

A list of vehicles and equipment was compiled and submitted to the Assistant Director, and a disposal ordinance will be prepared and the items should be auctioned or disposed of during the first quarter of 2013.

VEHICLE MAINTENANCE DIVISION (PUBLIC WORKS)

Activity Measures

	2009	2010	2011	2012
Hours Spent Repairing Breakdowns	1,870	1,573	1,965[1]	2,327.50[1]
Hours Spent Performing Preventative Maintenance	1,114	1,264	1,095	1,360.50
Hours Spent Performing Road Call Service	23	10	33[1]	12.75[1]
Hours Spent Inspecting Equipment for IDOT Safety Inspections	169	176	132	116.25
Hours Spent Transporting Vehicles for Warranty Repairs	2.5	6	5.5	5
Hours Spent Rehabilitating Used Squad for Transfer	118	0	0	79.50
Hours Spent Repairing Accident Damage	25	7	7	26
Hours Spent Preparing New Equipment	491	13	192	260.75[2]
Hours Spent Preparing Equipment for Leaf Collection	220	148	166	210
Hours Spent Preparing Equipment for Snow Removal	606	804	733	718.50
Number of Contractual Repairs	64	67	68	112
Number of Squad Cars Replaced	2	3	4	3

**Footnotes*

[1]Hours spent repairing breakdowns and responding to road calls increased in 2011 and 2012 due to assuming maintenance of Fire Department vehicles beginning August 18, 2011.

[2]Hours spent preparing new equipment increased in 2012 due to the delivery of two large dump trucks at the end of 2011, a small dump truck purchased in 2011 and delivered in 2012, and one front end loader and three police cars delivered in 2012. A chassis for a large utility service truck was also delivered, and the body and equipment purchased in 2012 will be installed in 2013.

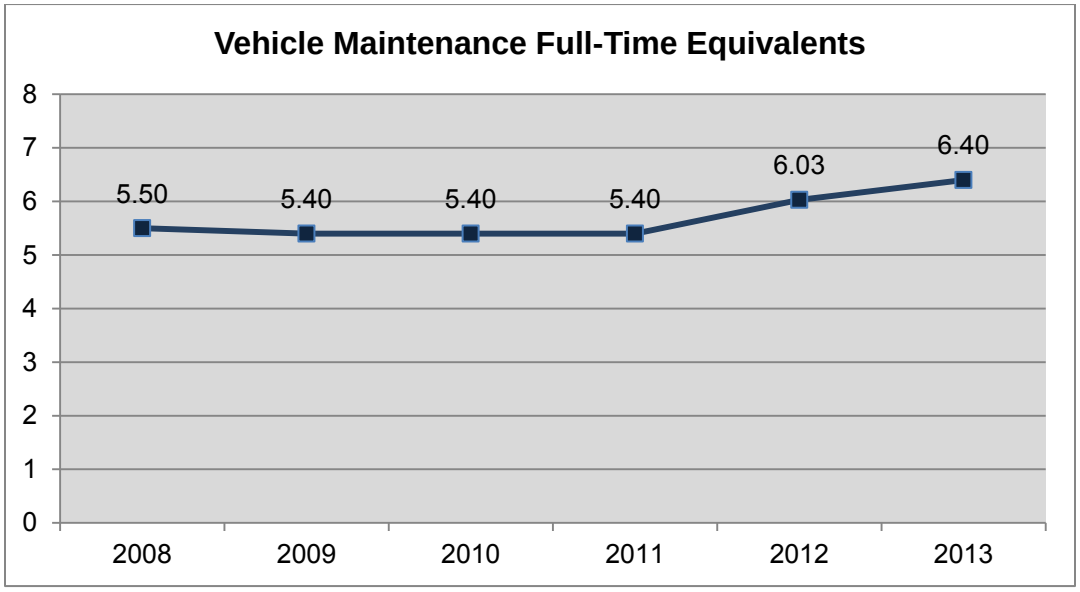
Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 11 - General Fund
Program: 27 - Municipal Garage
Dept.: 30 - Public Works
Type: 30 - Streets & Sanitation

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	667,469	679,638	667,885	739,345	753,000	798,655
Contractual Services	120,177	101,553	99,882	130,740	180,850	160,970
Commodities	301,151	308,961	353,400	433,020	430,435	434,440
Other Expense	4,981	4,053	7,577	10,430	7,275	8,270
Capital Outlay	-	-	-	-	10,000	-
Program Total	1,093,778	1,094,205	1,128,744	1,313,535	1,381,560	1,402,335

BUDGET ANALYSIS: The vehicle maintenance expenses for all Fire Department vehicles were transferred to the Municipal Garage Budget in 2011 due to the retirement of the Emergency Vehicle Technician (EVT) in the Fire Department. The 2013 Budget includes $60,600 for contractual emergency vehicle maintenance ($30,600 for repairs and a $20,600 contract for contractual preventative maintenance).

PERSONNEL: The additional number of employees is due to the transference of EVT responsibilities from Fire to Public Works.



Village of Wilmette
2013 Budget

Fund: 11 - General Fund
Program: 27 - Municipal Garage
Dept.: 30 - Public Works
Type: 30 - Streets & Sanitation

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	505,610	513,836	496,706	555,325	556,000	595,325
410200	Overtime Salaries	1,005	2,027	1,054	2,400	5,000	2,450
415000	Employee Benefits	160,854	163,775	170,125	181,620	192,000	200,880
	Total Personnel	**667,469**	**679,638**	**667,885**	**739,345**	**753,000**	**798,655**
421000	Contractual Services	51,756	34,898	32,915	40,000	40,000	40,000
422400	Contractual Emergency Vehicle Maint.		-	-	30,000	80,800	60,600
422410	Maintenance - Radios	417	-	143	400	250	200
423400	Vehicle Washing	2,004	655	824	1,340	800	1,170
450100	Automobile Insurance Premium	66,000	66,000	66,000	59,000	59,000	59,000
	Total Contractual Services	**120,177**	**101,553**	**99,882**	**130,740**	**180,850**	**160,970**
430050	Uniform Expense	2,638	2,665	2,710	3,500	2,800	3,500
430100	Supplies - Automotive Parts	120,085	114,709	120,166	139,000	137,000	139,000
430110	Supplies - Auto Shop	11,698	10,278	15,119	14,500	14,500	15,000
430120	Supplies - Veh. Striping & Safety	1,747	1,071	887	1,200	1,500	2,000
430122	Supplies - Squad Car Rehab. & Trsf.	2,113	160	-	1,250	1,200	1,250
430700	Gasoline & Oil	160,602	178,234	212,355	271,000	271,000	271,000
430720	Mechanics' Tool Allowance	2,268	1,844	2,163	2,570	2,435	2,690
	Total Commodities	**301,151**	**308,961**	**353,400**	**433,020**	**430,435**	**434,440**
441000	Incidentals	60	20	25	75	175	175
442000	Training	932	419	4,017	6,150	3,000	4,100
446000	License, Title & Inspection Fees	3,989	3,614	3,535	4,205	4,100	3,995
	Total Other Expenses	**4,981**	**4,053**	**7,577**	**10,430**	**7,275**	**8,270**
460700-	Building Improvements:						
60209	Under Carriage Car Wash	-	-	-	-	10,000	-
490450-	**Other Equipment - Public Works:**						
70153	Vehicle Pusher	-	-	-	-	-	-
70154	Antifreeze Flush Machine	-	-	-	-	-	-
	Total Capital Outlay	**-**	**-**	**-**	**-**	**10,000**	**-**
	Total Program	**1,093,778**	**1,094,205**	**1,128,744**	**1,313,535**	**1,381,560**	**1,402,335**

Village of Wilmette FY 2013 Budget

Distribution of Municipal Garage Expense

Program	Account No.	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	Fiscal Year 2012 Allocation Percentage	Fiscal Year 2012 Allocated Budget	Fiscal Year 2012 Estimated Actual	Fiscal Year 2013 Allocation Percentage	Fiscal Year 2013 Allocated Share
Administration	11041010-440500	$ 4,260	$ 4,300	$ -	0.00%	-	-	0.00%	-
Information Services	11051210-440500	-	-	4,500	0.35%	4,500	4,800	0.35%	4,800
Community Development	11091845-440500	37,730	38,240	40,630	3.30%	42,800	45,290	3.30%	45,600
Engineering	11202035-440500	15,920	16,170	18,350	1.50%	19,500	20,590	1.50%	20,700
Streets Dept.	11233030-440500	442,963	449,268	470,104	37.60%	487,800	516,060	37.60%	519,600
Tree Maintenance	11303030-440500	46,740	47,410	50,200	3.97%	51,500	54,490	3.97%	54,900
Street Lighting	11333030-440500	27,630	28,030	29,940	2.46%	31,900	33,760	2.46%	34,000
Building & Grounds	11342035-440500	10,630	10,770	11,930	0.96%	12,500	13,180	0.96%	13,300
Police-Operations	11414020-440500	239,100	243,049	253,910	20.70%	268,600	284,110	20.70%	286,000
Fire Fighting	11515020-440500	-	-	-	9.42%	122,200	129,290	9.42%	130,200
Health Dept.	11566040-440500	10,630	10,770	5,630	0.47%	6,100	6,450	0.47%	6,500
Total - General Fund		**$835,603**	**$848,007**	**$885,194**	**80.73%**	**$1,047,400**	**$1,108,020**	**80.73%**	**$1,115,600**
Sewer Maintenance	40807090-440500	94,520	95,870	100,170	8.00%	103,800	109,800	8.00%	110,500
Total - Sewer Fund		**$94,520**	**$95,870**	**$100,170**	**8.00%**	**$103,800**	**$109,800**	**8.00%**	**$110,500**
Water - Plant Operations	41818090-440500	19,120	19,390	20,260	1.65%	21,400	22,650	1.65%	22,800
Water - Distribution	41838090-440500	94,560	95,870	100,170	8.00%	103,800	109,800	8.00%	110,500
Water - Meter Maint.	41828090-440500	18,580	18,870	19,700	1.62%	21,000	22,230	1.62%	22,400
Total - Water Fund		**$132,260**	**$134,130**	**$140,130**	**11.27%**	**$146,200**	**$154,680**	**11.27%**	**$155,700**
Insurance recoveries		**$31,395**	**$16,198**	**$3,250**		**$16,135**	**$9,060**		**$20,535**
Total - All Funds		**$1,093,778**	**$1,094,205**	**$1,128,744**	**100.00%**	**$1,313,535**	**$1,381,560**	**100.00%**	**$1,402,335**

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 12 - Employee Insurance Fund
Program: 90 - Employee Insurance
Dept.: 00 - Non-Departmental
Type: 50 - Insurance

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	- Budget FY 2012	Estimated Actual FY 2012	- Budget FY 2013
Personnel Services	2,367,452	2,309,394	2,432,147	2,574,700	2,613,520	2,706,420
Contractual Services	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	2,367,452	2,309,394	2,432,147	2,574,700	2,613,520	2,706,420

PROGRAM DESCRIPTION: In 1998 the Village began accounting for all employee insurance expense through this internal service fund. This includes health, life and unemployment insurance. The flexible benefit program expense is also included in this program, while workers' compensation is accounted for in a separate internal service fund.

The Village currently provides the following insurance benefits to employees.

- Life Insurance: Term insurance equal to 150% of annual salary up to $110,000.
- Unemployment Insurance: Statutory limitations.
- Health Insurance: Employees may elect to purchase single or family health insurance coverage from either a PPO or HMO provider.

Under the Village's IRS Section 125 flexible benefits plan, employees have the option to purchase health insurance from two providers: North Suburban Employee Benefit Cooperative (a PPO-type insurance program) and HMO-Illinois. Under the flexible benefits plan, the Village also pays a flex benefit allowance to each employee, which may be used to purchase health or dental insurance, or allocated to medical expense or dependent care reimbursement.

BUDGET ANALYSIS: The 2013 Budget provides for all employees to contribute 5% towards the cost of single health coverage premium. Those employees electing family coverage pay 20% of the difference between single and family coverage. To offset the cost of this expense, employees receive a flex allowance in the amount of $60 per month.

Overall, 2013 health insurance expense is expected to increase by 5.6%. The PPO rates for 2013 reflect a 6.5% increase while the HMO product will increase approximately 4.8%. No growth is projected for group life insurance or unemployment compensation.

PERSONNEL: There are no employees assigned to this program.

Village of Wilmette
2013 Budget

Fund: 12 - Employee Insurance Fund
Program: 90 - Employee Insurance
Dept.: 00 - Non-Departmental
Type: 50 - Insurance

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
413000	Employer Flexible Benefit Plan Contribution	142,110	140,040	140,130	142,200	141,420	140,760
	Employee Health Insurance:						
413010	Employer Premium - North Suburban Benefit Co-Op	1,376,089	1,261,086	1,231,965	1,312,500	1,185,000	1,271,395
413020	Employer Premium - HMO-Illinois	766,823	843,559	988,543	1,050,000	1,205,300	1,224,265
	Employee Group Life Insurance:						
414000	Employer Premium	36,785	36,938	36,951	40,000	36,800	40,000
414010	Unemployment Compensation	41,830	24,131	27,091	30,000	30,000	30,000
414090	Other Employer Insurance Expense	3,815	3,640	7,467	-	15,000	-
	Total Personnel	**2,367,452**	**2,309,394**	**2,432,147**	**2,574,700**	**2,613,520**	**2,706,420**
	Total Contractual Services	**-**	**-**	**-**	**-**	**-**	**-**
	Total Commodities	**-**	**-**	**-**	**-**	**-**	**-**
	Total Other Expenses	**-**	**-**	**-**	**-**	**-**	**-**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**2,367,452**	**2,309,394**	**2,432,147**	**2,574,700**	**2,613,520**	**2,706,420**

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 19 - Workers' Compensation Fund
Program: 92 - Workers' Compensation
Dept.: 00 - Non-Departmental
Type: 50 - Insurance

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	-	-	-	-	-	-
Contractual Services	305,101	308,847	322,529	320,700	320,700	320,700
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	305,101	308,847	322,529	320,700	320,700	320,700

PROGRAM DESCRIPTION: This Fund was changed to an internal service fund in 1998. The Village is a member of the Intergovernmental Risk Management Agency (IRMA) which administers the State-mandated Workers' Compensation Insurance Program for all Village employees. The estimated contribution to IRMA in 2012 is $600,000. The IRMA contribution is split between four programs: Vehicle Maintenance (11-27), General Liability (11-91), the Water Fund (41-84) and this program. Workers' Compensation coverage is afforded to employees up to the statutory limits.

BUDGET ANALYSIS: The "Employee Benefits Expense" account in each program that is assigned personnel includes the distribution of this program's expense.

PERSONNEL: No personnel are assigned to this program. The Village Manager's Office coordinates the filing of claims with IRMA.

Village of Wilmette
2013 Budget

Fund: 19 - Workers' Compensation Fund
Program: 92 - Workers' Compensation
Dept.: 00 - Non-Departmental
Type: 50 - Insurance

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
	Total Personnel	**-**	**-**	**-**	**-**	**-**	**-**
450120	Workers' Compensation - Insurance Premium	258,073	257,387	278,800	278,800	278,800	278,800
450140	Workers' Compensation - Deductibles	47,028	51,460	43,729	41,900	41,900	41,900
	Total Contractual Services	**305,101**	**308,847**	**322,529**	**320,700**	**320,700**	**320,700**
	Total Commodities	**-**	**-**	**-**	**-**	**-**	**-**
	Total Other Expenses	**-**	**-**	**-**	**-**	**-**	**-**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**305,101**	**308,847**	**322,529**	**320,700**	**320,700**	**320,700**

Village of Wilmette

FY 2013 Budget

Budget Summary

Fund: 35 - Illinois Municipal Retirement Fund
Program: 00 - Non-Departmental
Dept.: 00 - Non-Departmental
Type: 95 - Pension

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	1,454,036	1,500,615	1,591,390	1,750,320	1,700,000	1,886,670
Contractual Services	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	1,454,036	1,500,615	1,591,390	1,750,320	1,700,000	1,886,670

PROGRAM DESCRIPTION: This program provides the funds to meet the statutory obligations of the Illinois Municipal Retirement Fund (IMRF) Act. IMRF provides retirement and disability benefits for full-time municipal employees (except for sworn Fire and Police Department personnel who are covered under a local pension plan). The employer's share of Social Security (FICA) expense and Medicare expense are also included in this program.

In 1998, this fund was changed to an internal service fund. The employer's expense for IMRF, FICA and Medicare is reflected in this fund and distributed to those programs with a personnel expense and is reflected as a "fringe benefit expense".

Due to poor investment performance in 2008, the funding level of the IMRF pension fund dropped substantially, requiring employers to increase future contributions to recoup the losses to the fund (note – there is a two year lag in setting employer rates – i.e. the 2012 rate was established in 2011 based upon 2010 results). In light of the impact of increased pension contributions on employers throughout the State, IMRF allowed employers an alternative to the actuarially computed rate beginning in 2010. The alternative allows employers to "cap" their rate growth to 10%. Projections indicate that employers electing the capped rate alternative will see 10% rate growth through 2015.

The Village Board approved using the 10% capped contribution rate of in 2010 and this growth has continued with a rate of 11.68% in 2013. Under this scenario, the Village's IMRF contribution will increase by approximately $113,610 in 2013 (12.1%). The significant investment losses in 2008, below average investment performance in 2011 and the Village's election to cap its rate growth have reduced the IMRF funding level to 78.4% at December 31, 2011.

BUDGET ANALYSIS: State law establishes the requirement for municipal employees who meet certain criteria to be covered under IMRF. The Village contribution rate for participating employees in 2013 is projected at 19.33% (11.68% for IMRF plus 7.65% for FICA and Medicare subject to the applicable FICA ceiling). The Village rate for employees not eligible to participate in any of the Village's pension plans is 7.65% (FICA and Medicare subject to the applicable FICA ceiling).

Village of Wilmette
2013 Budget

Fund: 35 - Illinois Municipal Retirement Fund
Program: 00 - Non-Departmental
Dept.: 00 - Non-Departmental
Type: 95 - Pension

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
412000	Employer IMRF Expense	702,537	745,407	827,092	938,570	925,000	1,052,690
412010	Employer FICA Expense	532,158	529,684	529,176	562,470	540,000	577,960
412020	Employer Medicare Expense	219,341	225,524	235,122	249,280	235,000	256,020
	Total Personnel	**1,454,036**	**1,500,615**	**1,591,390**	**1,750,320**	**1,700,000**	**1,886,670**
	Total Contractual Services	**-**	**-**	**-**	**-**	**-**	**-**
	Total Commodities	**-**	**-**	**-**	**-**	**-**	**-**
	Total Other Expenses	**-**	**-**	**-**	**-**	**-**	**-**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**1,454,036**	**1,500,615**	**1,591,390**	**1,750,320**	**1,700,000**	**1,886,670**

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 39 - Section 105 Fund
Program: 00 - Non-Departmental
Dept.: 00 - Non-Departmental
Type: 95 - Pension

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	32,354	87,796	113,856	120,000	120,000	136,000
Contractual Services	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	**32,354**	**87,796**	**113,856**	**120,000**	**120,000**	**136,000**

PROGRAM DESCRIPTION: This fund was created in 2003 to account for the Village's Section 105 Plans that have been negotiated between the Village and the collective bargaining units for the Police Officers and Firefighters. A similar plan also exists for non-union employees. Under these Plans, the Village makes lump-sum amounts available to qualifying retirees based upon their longevity and their unused sick leave. The employees may then use this money for post-retirement health insurance premiums and other medical expense reimbursements.

BUDGET ANALYSIS: The Village's independent actuary will annually determine the employer contribution to fund this program. That contribution is reflected as revenue in this Fund and as employee benefit expense throughout all of the operational expense programs in the budget. As of December 31, 2011, the Fund had an actuarial liability of $2,808,778 and assets of $917,384 (a 32.7% funding level).

Beginning in 2010, all insurance subsidy expense for pre-2003 retirees was reallocated to this program from Employee / Retiree Insurance (11-90). The contribution history for the fund is:

Year	Amount	Year	Amount
2003	88,673	2009	148,800
2004	97,570	2010	165,000
2005	104,835	2011	180,000
2006	110,000	2012	190,000
2007	123,500	2013	195,000
2008	143,400		

PERSONNEL: There are no employees assigned to this program.

Village of Wilmette
2013 Budget

Fund: 39 - Section 105 Fund
Program: 00 - Non-Departmental
Dept.: 00 - Non-Departmental
Type: 95 - Pension

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
413040	Retiree Health Insurance		15,020	10,482	10,000	6,000	6,000
417500	Section 105 Medical Reimbursements	32,354	72,776	103,374	110,000	114,000	130,000
	Total Personnel	**32,354**	**87,796**	**113,856**	**120,000**	**120,000**	**136,000**
	Total Contractual Services	**-**	**-**	**-**	**-**	**-**	**-**
	Total Commodities	**-**	**-**	**-**	**-**	**-**	**-**
	Total Other Expenses	**-**	**-**	**-**	**-**	**-**	**-**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**32,354**	**87,796**	**113,856**	**120,000**	**120,000**	**136,000**

MISCELLANEOUS FUNDS

General Debt Service Fund is used to accumulate monies for the payment of principal, interest and fiscal charges for the Village's tax supported bond issues. This fund is used to account for the revenues and expenditures related to the retirement of the 1999, 2000, 2001, 2002, 2004, 2009, and 2010 general obligation bond issues.

Complete schedules of all outstanding debt service are contained in a supplemental section of the budget.

Motor Fuel Tax Fund accounts for the expenditure of the Village's allocation of the State Motor Fuel Tax. These monies are restricted to street construction repairs and improvements and related items.

Parking Meter Fund accounts for the expenditure of revenues derived from parking lots owned or leased by the Village. These revenues are used to operate and maintain these lots.

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 16 - General Debt Service Fund
Program: 93 - Debt Service
Dept.: 00 - Non-Departmental
Type: 80 - Debt Service

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	-	-	-	-	-	-
Contractual Services	3,156,907	2,664,003	3,398,346	3,027,200	3,027,191	3,282,600
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	3,156,907	2,664,003	3,398,346	3,027,200	3,027,191	3,282,600

BUDGET ANALYSIS: The Village will have four outstanding General Obligation (G.O.) Bond Issues as of 12/31/12. The $9.3 million 2004 Series issue refinanced the balances of the 1997 issue (used to complete the Village Yard improvements and for Streetscape Lighting) and the 1998 issue (used for sewer improvements, streetscape improvements and a fire vehicle). This refinancing also retired all but $300,000 of the 1999 and 2001 issues that financed the initial phases of the ten year Village Wide Enhanced Street Resurfacing Program and a four year street lighting improvements project. This issue will have a $2,340,000 balance at December 31, 2012.

The $11.9 million Series 2007 issue retired the $1.8 million remainder of the 2000 issue and the $10 million new money portion of this issue was used toward the Village Wide Enhanced Street Resurfacing program, the Sheridan Road improvements project, the second phase expansion of the Public Works Facility and certain large equipment purchases including a new Fire Vehicle. This issue will have a $9,395,000 balance at December 31, 2012. The $1.59 million Series 2009 issue financed the remaining costs of the Sheridan Road improvements project and Public Works Facility not covered by the 2007 issue. This issue will have a $1,235,000 balance at December 31, 2012.

The Village issued $23.4 million in debt in 2002 to take advantage of the low interest rates available for borrowing. That issue financed the continuation of the Village's street resurfacing initiative as well as building improvements and equipment purchases. It also refinanced the last three years outstanding on the 1995 issue (used for building improvements at the Public Works facility). This issue was advance refunded in October 2010 along with the issuance of $1.515 million in new money to finance street and alley improvements in 2011. The 2010 series issue has a $23,280,000 balance at December 31, 2012 with no principal reduction scheduled until 2015.

Total outstanding G.O. Debt at December 31, 2012 is projected at $36.25 million. A full schedule of debt service accompanies this budget. Cash flow projections and tax levy projections reflect the impact of all scheduled improvements. A new $1 million 2013 G.O. issue is included in this budget but no debt service expense is expected until 2014.

PERSONNEL: There are no employees assigned to this program.

Village of Wilmette
2013 Budget

Fund: 16 - General Debt Service Fund
Program: 93 - Debt Service
Dept.: 00 - Non-Departmental
Type: 80 - Debt Service

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
	Total Personnel	**-**	**-**	**-**	**-**	**-**	**-**
450010	Registrar / Paying Agent Fees	950	925	1,025	1,000	1,000	1,000
450020	Bond Issuance Expense		71,250	-	-	-	
450030	Bond Retirement	1,530,000	1,440,000	2,000,000	1,700,000	1,700,000	2,015,000
450060	Interest Expense	1,625,957	1,151,828	1,397,321	1,326,200	1,326,191	1,266,600
	Total Contractual Services	**3,156,907**	**2,664,003**	**3,398,346**	**3,027,200**	**3,027,191**	**3,282,600**
	Total Commodities	**-**	**-**	**-**	**-**	**-**	**-**
	Total Other Expenses	**-**	**-**	**-**	**-**	**-**	**-**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**3,156,907**	**2,664,003**	**3,398,346**	**3,027,200**	**3,027,191**	**3,282,600**

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 22 - Motor Fuel Tax Fund
Program: 63 - Motor Fuel Tax
Dept.: 20 - Engineering
Type: 70 - Capital Outlay

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	772,011	750,000	832,905	800,000	725,000	800,000
Program Total	**772,011**	**750,000**	**832,905**	**800,000**	**725,000**	**800,000**

PROGRAM DESCRIPTION: This program funds street improvement projects in accordance with state guidelines on use of motor fuel tax (MFT) revenue. Illinois municipalities are allocated MFT funds based on population.

BUDGET ANALYSIS: The 2013 Budget includes funds for the annual street resurfacing program ($800,000). An additional $602,000 is allocated to this program through 11-20. Together, the street resurfacing program is a total of $1,402,000.

PERSONNEL: There are no employees assigned to this program.

Village of Wilmette
2013 Budget

Fund: 22 - Motor Fuel Tax Fund
Program: 63 - Motor Fuel Tax
Dept.: 20 - Engineering
Type: 70 - Capital Outlay

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
	Total Personnel	**-**	**-**	**-**	**-**	**-**	**-**
	Total Contractual Services	**-**	**-**	**-**	**-**	**-**	**-**
	Total Commodities	**-**	**-**	**-**	**-**	**-**	**-**
	Total Other Expenses	**-**	**-**	**-**	**-**	**-**	**-**
470100-	**Infrastructure - Roads:**						
80105	Sheridan Road Improv.	-	-	-	-	-	-
80190	Other Street & Roadway Improv.	772,011	750,000	832,905	800,000	725,000	800,000
	Total Capital Outlay	**772,011**	**750,000**	**832,905**	**800,000**	**725,000**	**800,000**
	Total Program	**772,011**	**750,000**	**832,905**	**800,000**	**725,000**	**800,000**

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 23 - Parking Meter Fund
Program: 75 - Public Parking - Village Center
Dept.: 30 - Public Works
Type: 90 - Enterprise

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	88,890	92,706	94,993	99,290	95,300	101,935
Contractual Services	23,087	27,727	29,525	36,970	31,150	36,970
Commodities	22,244	22,811	21,516	27,870	22,265	24,070
Other Expense	52,376	52,764	54,430	52,625	53,650	53,375
Capital Outlay	-	-	-	-	-	-
Program Total	186,597	196,008	200,464	216,755	202,365	216,350

PROGRAM DESCRIPTION: This program provides funds necessary to operate the various public parking facilities in the Village. These include the main commuter lot at the Metra station, two auxiliary parking facilities along Poplar Drive, the Park Avenue lot, the leased St. Augustine's Church lot, the 11th Street lot, the Veteran's Park lot and the Masonic Temple lot. This program is an Enterprise Fund in that revenues received as a result of this program are used to cover the related operational expenses.

HISTORY OF RATE INCREASES:

Year	From	To	For
1978/1979	25¢	50¢	12 hour parking
1988	50¢	$1.00	12 hour parking
2002	$1.00	$1.50	12 hour parking
2005	$1.50	$1.75	12 hour parking
2009	$1.75	$2.00	12 hour parking

BUDGET ANALYSIS: There are no significant changes in the 2013 Budget.

PERSONNEL: The personnel in this program have been shown in the Street Division program (11-23).

Village of Wilmette
2013 Budget

Fund: 23 - Parking Meter Fund
Program: 75 - Public Parking - Village Center
Dept.: 30 - Public Works
Type: 90 - Enterprise

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	66,139	68,454	70,380	72,075	70,000	71,750
410200	Overtime Salaries	568	588	938	2,000	-	2,000
415000	Employee Benefits	22,183	23,664	23,675	25,215	25,300	28,185
	Total Personnel	**88,890**	**92,706**	**94,993**	**99,290**	**95,300**	**101,935**
421175	Contract. Services - R.R. Property	16,235	17,982	18,197	19,425	19,150	19,425
421200	Contractual Snow Removal	6,852	9,745	11,328	17,545	12,000	17,545
	Total Contractual Services	**23,087**	**27,727**	**29,525**	**36,970**	**31,150**	**36,970**
430140	Supplies - Buildings	313	350	380	315	315	315
430190	Supplies - Grounds (Village PMF)	357	2,620	1,580	4,370	2,700	4,370
430200	Supplies - Grounds (R.R. PMF)	2,000	2,000	2,000	2,000	2,000	2,000
430350	Building Repairs	-	-	-	-	-	-
430515	METRA Station Power	3,626	3,623	3,695	3,700	3,700	3,700
430560	METRA Station Heating Gas	1,562	1,547	1,303	2,200	1,400	1,400
430520	Parking Lot Lighting Power	7,758	6,431	4,731	8,000	5,000	5,000
430800	Parking Meter Parts - Village	245	-	235	400	350	400
430810	Parking Meter Parts - R.R.	6,383	6,240	7,592	6,885	6,800	6,885
	Total Commodities	**22,244**	**22,811**	**21,516**	**27,870**	**22,265**	**24,070**
448510	Rent - Commuter Lot	46,015	47,119	48,100	47,300	47,500	47,500
448520	Rent - Poplar Lots	3,436	2,565	2,483	2,250	2,800	2,800
448530	Rent - St. Augustine Lot	2,400	2,400	2,342	2,400	2,350	2,400
448540	Rent - Masonic Temple	525	680	1,505	675	1,000	675
	Total Other Expenses	**52,376**	**52,764**	**54,430**	**52,625**	**53,650**	**53,375**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**186,597**	**196,008**	**200,464**	**216,755**	**202,365**	**216,350**

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 23 - Parking Meter Fund
Program: 76 - Public Parking - CTA Station
Dept.: 30 - Public Works
Type: 90 - Enterprise

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	47,875	50,471	51,788	56,915	50,000	59,290
Contractual Services	7,589	11,237	11,802	18,360	12,980	18,760
Commodities	532	828	514	2,800	2,000	2,800
Other Expense	63,204	59,777	54,794	68,000	64,500	64,500
Capital Outlay	13,554	773	-	-	490	-
Program Total	132,754	123,086	118,898	146,075	129,970	145,350

PROGRAM DESCRIPTION: This program provides for the allowable expenses related to the parking facility at the Fourth and Linden Chicago Transit Authority (CTA) terminal as defined by the intergovernmental agreement between the Village and the CTA. Allowable expenses include maintenance and repairs, a pro-rata cost of salaries of those Village employees who maintain the facilities, contractual services, and electricity to light the parking lots.

The Village collects fees paid by the users of the parking lots and pays expenses of maintaining these lots and station grounds. Revenues from this program include parking meter fees and CTA parking permits of which the Village receives sixty percent (60%) and the CTA receives forty percent (40%).

HISTORY OF RATE INCREASES:

Year	From	To	For
1998	-	$1.50	All day parking
2005	$1.50	$2.00	All day parking
[1]2008	$2.00	$3.00	All day Parking
[2]2009	$3.00	$4.00	All day Parking

[1]The rate increase was effective September of 2008
[2]The rate increase was effective January of 2009

BUDGET ANALYSIS: There are no significant changes in the 2013 Budget.

PERSONNEL: There are no personnel assigned to this program.

Village of Wilmette
2013 Budget

Fund: 23 - Parking Meter Fund
Program: 76 - Public Parking - CTA Station
Dept.: 30 - Public Works
Type: 90 - Enterprise

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	36,139	37,405	38,169	39,100	35,000	38,125
410200	Overtime Salaries	-	-	72	3,400	-	3,400
415000	Employee Benefits	11,736	13,066	13,547	14,415	15,000	17,765
	Total Personnel	**47,875**	**50,471**	**51,788**	**56,915**	**50,000**	**59,290**
420150	Bank Charges	60	2,263	2,454	2,400	2,775	2,800
421000	Contractual Services	2,006	2,006	2,006	2,010	2,005	2,010
421150	Contr. Grounds Maintenance	1,447	1,171	1,311	4,000	2,000	4,000
421200	Contractual Snow Removal	4,076	5,797	6,031	9,950	6,200	9,950
	Total Contractual Services	**7,589**	**11,237**	**11,802**	**18,360**	**12,980**	**18,760**
430400	Materials	532	828	514	2,800	2,000	2,800
	Total Commodities	**532**	**828**	**514**	**2,800**	**2,000**	**2,800**
448550	Rent - CTA	63,204	59,777	54,794	68,000	64,500	64,500
	Total Other Expenses	**63,204**	**59,777**	**54,794**	**68,000**	**64,500**	**64,500**
490650	**Other Equipment:**						
80560	Additional Slot Box	2,363			-		-
80561	Token Dispensers	11,191	773	-	-	490	-
	Total Capital Outlay	**13,554**	**773**	**-**	**-**	**490**	**-**
	Total Program	**132,754**	**123,086**	**118,898**	**146,075**	**129,970**	**145,350**

Village of Wilmette

FY 2013 Budget

Budget Summary

Fund: 23 - Parking Meter Fund
Program: 77 - Public Parking - Burmeister Parking Facility
Dept.: 30 - Public Works
Type: 90 - Enterprise

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	-	-	-	-	-	-
Contractual Services	138,885	133,629	69,323	4,315	2,700	4,600
Commodities	11,246	8,375	6,225	11,500	6,450	6,450
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	150,131	142,004	75,548	15,815	9,150	11,050

PROGRAM DESCRIPTION: This program covers expenses associated with the Burmeister parking facility. The Burmeister Lot has 67 spaces below grade for permit parking for businesses and 46 spaces above grade for downtown shoppers. Construction of the $1.7 million parking facility was financed by a 1997 General Obligation Bond Issue (refinanced with the 2004 bond issue). The debt was repaid from parking permit revenue and cellular lease revenue (transferred from the General Fund) and was fully retired in 2011.

BUDGET ANALYSIS: There are no significant changes in 2013.

Village of Wilmette
2013 Budget

Fund: 23 - Parking Meter Fund
Program: 77 - Public Parking - Burmeister Parking Facility
Dept.: 30 - Public Works
Type: 90 - Enterprise

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
	Total Personnel	**-**	**-**	**-**	**-**	**-**	**-**
421000	Contractual Services	8,810	2,454	2,725	4,315	2,700	4,600
450030	Bond Retirement	120,000	125,000	65,000	-	-	-
450060	Bond Interest Expense	10,075	6,175	1,598	-	-	-
	Total Contractual Services	**138,885**	**133,629**	**69,323**	**4,315**	**2,700**	**4,600**
430400	Materials	-		102	250	250	250
430520	Parking Lot Lighting Power	11,246	8,375	6,123	11,250	6,200	6,200
	Total Commodities	**11,246**	**8,375**	**6,225**	**11,500**	**6,450**	**6,450**
	Total Other Expenses	**-**	**-**	**-**	**-**	**-**	**-**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**150,131**	**142,004**	**75,548**	**15,815**	**9,150**	**11,050**

PENSION AND TRUST FUNDS

Firefighter's Pension Fund accounts for the benefit payments and administrative expenses of the statutory pension plan. All sworn firefighting personnel are covered under this pension plan. This plan is administered locally. The resources used to finance this plan are the Village's employer contribution (shown as a fringe benefit expense in the General Fund Emergency Fire and Medical Services program), employee contributions, and investment income.

Police Pension Fund accounts for the benefit payments and administrative expenses of the statutory pension plan. All sworn police personnel are covered under this pension plan. This plan is administered locally. The resources used to finance this plan are the Village's employer contribution (shown as a fringe benefit expense in the General Fund Police Operations program), employee contributions, and investment income.

Clampitt Estate Fund accounts for the use of a bequest received by the Village in 1987. This includes the interest earned on the principal amount.

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 33 - Firefighter's Pension Fund
Program: 00 - Non-Departmental
Dept.: 00 - Non-Departmental
Type: 95 - Pension

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	1,990,953	2,249,669	2,499,170	2,700,000	2,625,000	2,850,000
Contractual Services	47,879	72,744	69,418	48,000	93,000	53,000
Commodities	-	-	-	-	-	-
Other Expense	5,978	5,185	10,300	7,600	13,000	9,000
Capital Outlay	-	-	-	-	-	-
Program Total	2,044,810	2,327,598	2,578,888	2,755,600	2,731,000	2,912,000

PROGRAM DESCRIPTION: This program provides funding for the Firefighter's Pension Fund as mandated by State law. The Firefighter's Pension Fund provides retirement and disability benefits for Wilmette Fire Department personnel in accordance with criteria as outlined under the State statutes. The Fund is controlled by the Wilmette Firefighter's Pension Fund Board of Trustees. As of 2006 the composition of this Board consists of two active firefighters elected by the active firefighters, one retired firefighter elected by the retired firefighters or their beneficiaries, and two citizens at large appointed by the Village Board of Trustees. The Pension Board is the official custodian of the fund and is responsible for the investment and payouts from the fund. The Village Treasurer will remain an ex-officio member of the Board and the fiscal agent for this fund.

BUDGET ANALYSIS: Income for this fund is from participating employees' contribution of 9.455% of salaries as required by State law and interest income from investment of assets. The employer's share is shown as a contribution from the General Fund and is included in the Fire Department (11-51) employee fringe benefit expense. An independent actuarial study is used to determine the amount of the employer contribution. In 2007 and 2008, the actuarial assumptions were reviewed and the Village Board along with the Fire and Police Pension Boards determined that the salary growth assumption would be increased from 5% to 5.5%; the mortality and retirement rate assumptions were modified to reflect more realistic life expectancy and retirement ages; and the expected rate of return was to be decreased by .05% per year for a five year period to get to 7.25% from 7.50%.

The governing act requires that the fund establish and maintain a reserve equal to 90% of the total actuarial requirement of the Fund by the year 2040. The Village’s goal is to be 100% funded within that timeframe. According to the independent actuary's report, as of December 31, 2011, the Fund accrued liabilities of $57.1 million and assets of $34.9 million (a 61.2% funding level).

Since the Firefighters’ Pension Fund is a defined benefit plan, the expenditures budget is reflective of the actual payments to be made in 2013. Investment losses and legislative enhancements of pension benefits will result in increases of the employer’s contribution (the contribution revenue of this fund is shown as a fringe benefit expense in the General Fund 11-51 program). The Village’s 2013 contribution of $2,332,200 reflects an 8.1% increase over the 2012 Budget due to increased retirements in 2011 and lower than expected investment returns in 2011.

Village of Wilmette
2013 Budget

Fund: 33 - Firefighter's Pension Fund
Program: 00 - Non-Departmental
Dept.: 00 - Non-Departmental
Type: 95 - Pension

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
411000	Pension Payments	1,990,953	2,240,396	2,499,170	2,700,000	2,625,000	2,850,000
411010	Pension Contribution Refunds	-	9,273	-	-		-
	Total Personnel	**1,990,953**	**2,249,669**	**2,499,170**	**2,700,000**	**2,625,000**	**2,850,000**
420020	Professional Services	44,879	69,744	66,418	45,000	90,000	50,000
420100	Annual Audit	3,000	3,000	3,000	3,000	3,000	3,000
	Total Contractual Services	**47,879**	**72,744**	**69,418**	**48,000**	**93,000**	**53,000**
	Total Commodities	**-**	**-**	**-**	**-**	**-**	**-**
447500	D.O.I. State Report Filing Fee	5,978	5,185	5,861	6,600	6,437	7,000
447550	Other Pension Admin. Exp.	-	-	4,439	1,000	6,563	2,000
	Total Other Expenses	**5,978**	**5,185**	**10,300**	**7,600**	**13,000**	**9,000**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**2,044,810**	**2,327,598**	**2,578,888**	**2,755,600**	**2,731,000**	**2,912,000**

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 34 - Police Pension Fund
Program: 00 - Non-Departmental
Dept.: 00 - Non-Departmental
Type: 95 - Pension

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	1,826,325	1,940,523	2,207,110	2,400,000	2,300,000	2,530,000
Contractual Services	48,062	48,817	61,948	53,000	63,000	63,000
Commodities	-	-	-	-	-	-
Other Expense	5,840	5,067	16,093	11,600	12,000	10,000
Capital Outlay	-	-	-	-	-	-
Program Total	1,880,227	1,994,407	2,285,151	2,464,600	2,375,000	2,603,000

PROGRAM DESCRIPTION: This program provides funding for the Police Pension Fund as mandated by State law. The Wilmette Police Pension Fund provides retirement and disability benefits in accordance with criteria outlined under the state statutes and covers only personnel employed as sworn police officers by the Village of Wilmette. The pension fund is controlled by the Wilmette Police Pension Board of Trustees which consists of two active police officers elected by the active police officers, one retired police officer elected by the retired police officers or their beneficiaries, and two citizens at large appointed by the Village Board of Trustees. The Village Treasurer is an ex-officio member and acts as the fiscal agent for this fund

BUDGET ANALYSIS: Income for this fund is from participating employees' contribution of 9.91% of the salaries as specified by State regulations and interest income from investment of assets. The employer's share is shown as a contribution from the General Fund and is included in the Police Department (11-41) employee fringe benefit expense. An independent actuarial study is used to determine the amount of the employer's contribution. In 2007 and 2008, the actuarial assumptions were reviewed and the Village Board along with the Fire and Police Pension Boards determined that the salary growth assumption would be increased from 5% to 5.5%; the mortality and retirement rate assumptions were modified to reflect more realistic life expectancy and retirement ages; and the expected rate of return was to be decreased by .05% per year for a five year period to get to 7.25% from 7.50%.

The governing act requires that the fund establish and maintain a reserve equal to 90% of the total actuarial requirement of the Fund by the year 2040. The Village's goal is to be 100% funded within that timeframe. According to the independent actuary's report, as of December 31, 2011, the Fund accrued liabilities of $51.4 million and assets of $34.3 million (a 66.7% funding level).

Since the Police Pension Fund is a defined benefit plan, the expenditures budget is reflective of the actual payments to be made in 2013. Investment losses and legislative enhancements of pension benefits will result in increases of the employer's contribution (the contribution revenue of this fund is shown as a fringe benefit expense in the General Fund 11-41 program). The Village's 2013 contribution of $1,900,300 reflects a 4.2% increase over the 2012 Budget due to increased retirements in 2011 and lower than expected investment returns in 2011.

Village of Wilmette
2013 Budget

Fund: 34 - Police Pension Fund
Program: 00 - Non-Departmental
Dept.: 00 - Non-Departmental
Type: 95 - Pension

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
411000	Pension Payments	1,786,867	1,940,523	2,141,846	2,400,000	2,300,000	2,530,000
411010	Pension Contribution Refunds	39,458	-	65,264	-	-	-
	Total Personnel	**1,826,325**	**1,940,523**	**2,207,110**	**2,400,000**	**2,300,000**	**2,530,000**
420020	Professional Services	45,062	45,817	58,948	50,000	60,000	60,000
420100	Annual Audit	3,000	3,000	3,000	3,000	3,000	3,000
	Total Contractual Services	**48,062**	**48,817**	**61,948**	**53,000**	**63,000**	**63,000**
	Total Commodities	**-**	**-**	**-**	**-**	**-**	**-**
447500	D.O.I. State Report Filing Fee	5,840	5,067	5,714	6,600	6,286	7,000
447550	Other Pension Admin. Exp.	-	-	10,379	5,000	5,714	3,000
	Total Other Expenses	**5,840**	**5,067**	**16,093**	**11,600**	**12,000**	**10,000**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**1,880,227**	**1,994,407**	**2,285,151**	**2,464,600**	**2,375,000**	**2,603,000**

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 36 - Clampitt Estate Fund
Program: 00 - Non-Departmental
Dept.: 00 - Non-Departmental
Type: 60 - Miscellaneous

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Other Expense	9,000	19,000	19,000	65,100	19,000	46,100
Capital Outlay	-	-	-	-	-	-
Program Total	**9,000**	**19,000**	**19,000**	**65,100**	**19,000**	**46,100**

PROGRAM DESCRIPTION: In Fiscal Year 1986-87, the Village received a bequest of $282,547 from the Estate of Kendall Lewis Clampitt, a former Wilmette resident. At that time, the money was placed in a separate fund referred to as the Clampitt Fund. Clampitt funds are used at the Village Board's discretion in a manner befitting the memory of Mr. Clampitt.

BUDGET ANALYSIS: In 1990-91 the Village Board utilized a portion of this fund to purchase the Gross Point Village Hall. In 1994-95, $35,000 from this fund was used to match donations for the Wilmette War Memorial. Since 1996, each year the Village has used $9,000 in earned interest for grants to youth serving agencies. In 1997, the Village Board approved using up to $15,000 ($10,000 for the project and $5,000 in expenses) for a public art project. The public art project was completed in 2003 at a cost of $7,885. In 2004, there was a transfer from the Clampitt Fund in the amount of $7,886 to the Public Art Fund as part of a $4 to $1 matching grant program of the private donations received to offset the cost of the project.

As of December 31, 2011, the balance in this fund was $64,654 and the projected balance at the end of 2012 is $45,854. While the entire projected balance is appropriated, it is anticipated that only $19,000 will be spent from this program in 2013 to subsidize the Human Relations Youth Grant Program.

PERSONNEL: There are no employees assigned to this program.

Village of Wilmette
2013 Budget

Fund: 36 - Clampitt Estate Fund
Program: 00 - Non-Departmental
Dept.: 00 - Non-Departmental
Type: 60 - Miscellaneous

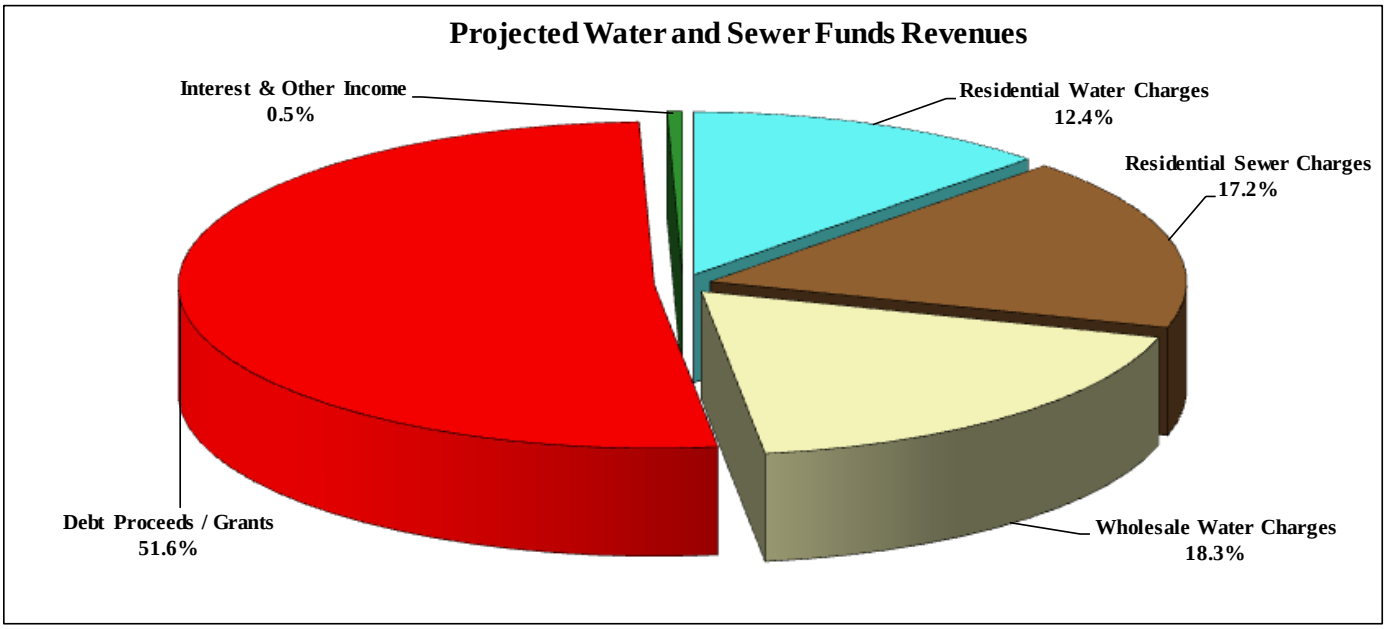
Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
	Total Personnel	**-**	**-**	**-**	**-**	**-**	**-**
	Total Contractual Services	**-**	**-**	**-**	**-**	**-**	**-**
	Total Commodities	**-**	**-**	**-**	**-**	**-**	**-**
448000	General Fund Transfer	9,000	19,000	19,000	19,000	19,000	19,000
449200	Clampitt Fund Expenditures	-	-	-	46,100	-	27,100
	Total Other Expenses	**9,000**	**19,000**	**19,000**	**65,100**	**19,000**	**46,100**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**9,000**	**19,000**	**19,000**	**65,100**	**19,000**	**46,100**

SEWER AND WATER FUNDS

Sewer Fund accounts for sewer charge revenues used to operate and maintain the Village's sewer system. Major improvements have been financed using below market rate loans from the Environmental Protection Agency. The capital expenditures and debt service pertaining to these loans are accounted for in this special revenue fund.

Water Fund accounts for revenues derived from residential and wholesale water sales used to operate and maintain the Village's water plant. This includes all capital expenses and debt service as well as an annual operating transfer to the General Fund. Due to its business nature, this fund is classified as an enterprise type fund.

Village of Wilmette 2013 Budget



Residential Water Sales:

Quarterly water billings to Wilmette residents and neighboring non-residents connected to the Wilmette water system. There will be no increase to the water rate of $2.49 / ccf. This rate freeze is possible due to refinancing existing debt.

Wholesale Water Sales:

Monthly billings to the Village of Glenview. The Village of Glenview re-sells water to Citizens' Utility Company (broken out separately for budget purposes). The rate, which is recalculated every two years, will be increased in 2013.

Residential Sewer Charges:

Quarterly sewer billings (in conjunction with the water billings) to Wilmette residents and neighboring non-residents connected to the Wilmette sewer system. As with the residential water rate, there is no increase in 2012 from the current rate of $3.44 / ccf.

Interest Income:

Interest earned on Water Fund working cash and reserves required per our water revenue bond ordinances.

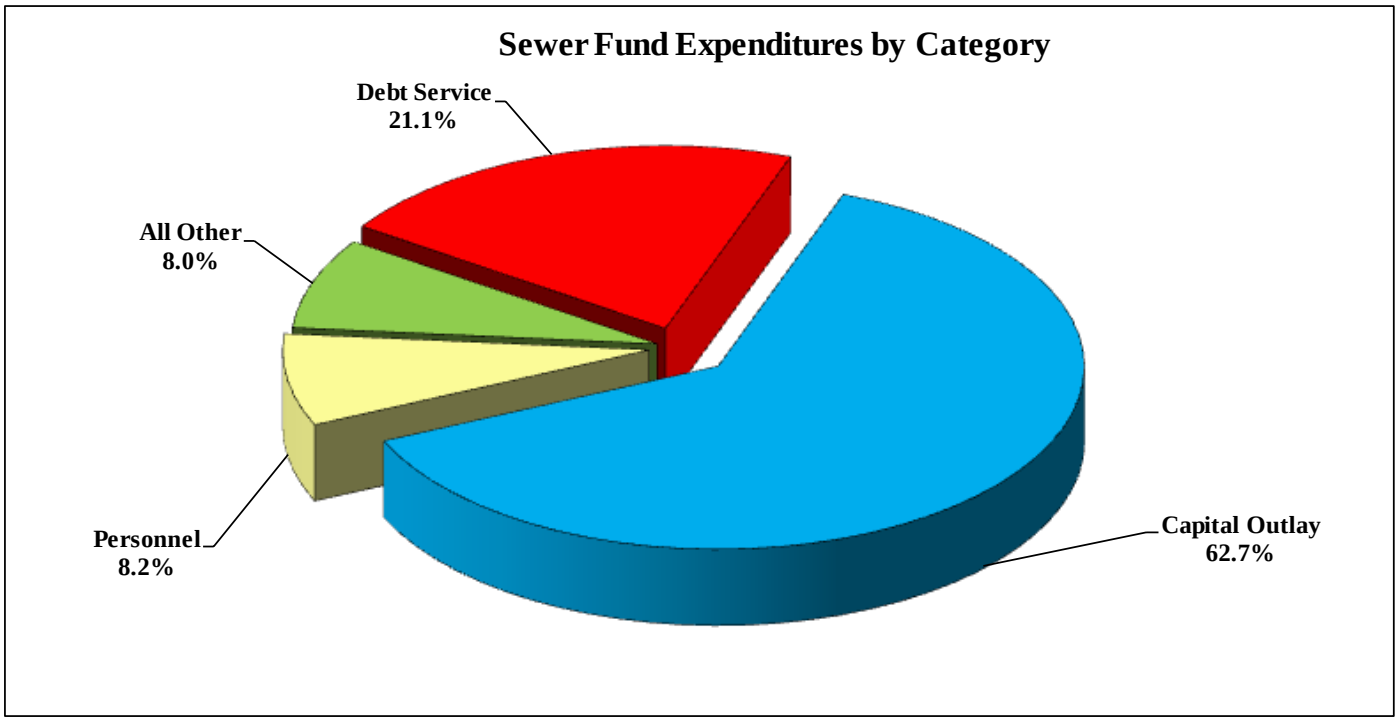
Debt Proceeds & Grants:

In 2013, the Village budgeted $900,000 in new EPA Loans for ongoing sewer system improvements. Additionally, $11.7 million in new bonds will be issued to finance major sewer improvements over the course of 2013 -2015.

Other Income:

Water meter sales, water permits (issued by the Department of Community Development) and reimbursements for damage to fire hydrants.

Village of Wilmette 2013 Budget



Personnel:

Includes the wages paid to all employees in all of the programs throughout this fund. This also includes the fringe benefit costs of pension contributions, health insurance, workers compensation, group life insurance and unemployment compensation as allocated from internal service funds.

Debt Service:

This category provides for the current principal and interest repayments for the loans from the Environmental Protection Agency (EPA) which have been used to finance sewer infrastructure improvements as well as the additional debt service for the Sewer Fund portions of the general obligation bond issues used for sewer improvements.

Capital Outlay:

This category includes the expenditures for sewer infrastructure improvements as well as for equipment additions and replacements.

All Other:

This consists of contractual services, materials and other miscellaneous expenses used to maintain the Village's sewer system and storm water pumping station.

SEWER DIVISION (PUBLIC WORKS AND ENGINEERING)

The Sewer Fund finances the cleaning, repair and other required maintenance and improvements of the Village's sewer systems. This includes the combined sewer system east of Ridge Road, the sanitary sewer system west of Ridge Road and the storm sewer system west of Ridge Road.

~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~PROGRAMS~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~

Sewer Fund (Public Works):

- Maintain storm sewers (49.79 miles), sanitary sewers (55.6 miles), and combination sewer (47 miles);
- Sewer inspection, cleaning, and televising;
- Manhole inspection;
- Coordinate emergency repairs; and,
- Compliance with the Illinois Environmental Protection Agency (IEPA) National Pollution Discharge Elimination System (NPDES) governing a storm water permit for Municipal Separate Storm Sewer Systems (MS4's) and a permit for Combined Sewer Overflows (CSO's) and the long term maintenance agreement with the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC).
~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~

SEWER FUND (PUBLIC WORKS)

Objectives & Accomplishments

Looking Forward: 2013 Objectives

1. Work with Engineering Department staff to review and offer input on recommendations offered by the consultant (RJN Group) in the Separate Sanitary Sewer Hydraulic Modeling study.

2. Clean 20% of the drainage structures and inspect 10% of the sewers in the west side storm sewer system to maintain compliance with the National Pollutant Discharge Elimination System (NPDES) storm water permit. This permit and the associated maintenance work are required by the Illinois Environmental Protection Agency (IEPA).

3. Inspect 20% of the drainage structures, restrictors and sewers in the east side combined sewer system to maintain compliance with the NPDES Combined Sewer Overflow (CSO) permit, also required by the IEPA.

4. Inspect 20% of the west side sanitary sewer system for the sanitary sewer long-term maintenance program to meet Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) requirements.

Reviewing the Year: 2012 Accomplishments

1. Continue to work with consultants and the Engineering Department with the implementation of the Storm Water Management Program.

This task is 100% complete as of December, 2012. In addition to inspections and monitoring per EPA guidelines, offered input on and assisted in preparation of sewers to be used by consultants for flow monitoring.

2. Clean 20% of the drainage structures and inspect 10% of the sewers in the west side storm sewer system to maintain compliance with the National Pollutant Discharge Elimination System (NPDES) storm water permit. This permit and the associated maintenance work are required by the Illinois Environmental Protection Agency (IEPA).

Cleaning of 20% of the structures and inspection of 10% of the sewers in the west side storm sewer system is complete.

3. Inspect 20% of the drainage structures, restrictors and sewers in the east side combined sewer system to maintain compliance with the NPDES Combined Sewer Overflow (CSO) permit, also required by the IEPA.

Inspection of 20% of the drainage structures, restrictors and sewers in the east side combined sewer system is complete.

4. Inspect 20% of the west side sanitary sewer system for the sanitary sewer long-term maintenance program to meet Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) requirements.

Inspection of 20% of the west side sanitary sewer system is complete.

WATER/SEWER DIVISION - SEWER (PUBLIC WORKS)

*A portion of the personnel listed in the water distribution program (41-83) is also allocated to this program.

Activity Measures

	2009	2010	2011	2012
Underground Utility Locates (JULIE)	3,542	3,377	3,518	3,498
Catch Basin Replacements/Repairs[1]	21	19	17	22
Inlet Replacements/Repairs[1]	18	33[2]	16	13
Manhole Replacements/Repairs	8	18[2]	20	19
Catch Basins/Inlets Cleaned	725	743	782	785
Sewers Cleaned (feet)[3] by In-House Staff	30,340	39,792	7,707[5]	10,273
Sewers Cleaned (feet)[3] by Contractor[4]	24,903	35,717	40,074	64,000
Sewers Televised (feet) by In-House Staff	35,946	24,773	3,561[5]	10,273
Sewers Televised (feet) by Contractor[4]	25,359	35,717	40,074	42,000

**Footnotes*

[1]Catch basins are drainage structures, approximately 7-ft in depth, that collect run-off and trap debris prior to entering the storm sewer system. Catch basins are normally connected to manholes. Inlets are drainage structures, approximately 2-ft in depth, that collect run-off before it enters a catch basin that is connected to the storm sewer system. Inlets are normally located in the flow line of the street.

[2]The number of repairs to inlets and manholes can vary greatly from year to year and is dependent upon information gathered during inspections. The increase in 2010 is attributed to repairs along Lake Avenue.

[3]The number of feet cleaned each year varies due to the condition and the diameter of the sewers scheduled for cleaning.

[4]The Engineering Department hires a contractor to provide additional cleaning and televising beyond that performed by Public Works staff.

[5]The number of feet cleaned and televised during 2011 by Public Works crews was lower due to an increase in the hours attributed to water main repairs that occurred as a result of the standpipe reconditioning project.

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 40 - Sewer Fund
Program: 80 - Maintenance of Sewers
Dept.: 70 - Sewer
Type: 90 - Enterprise

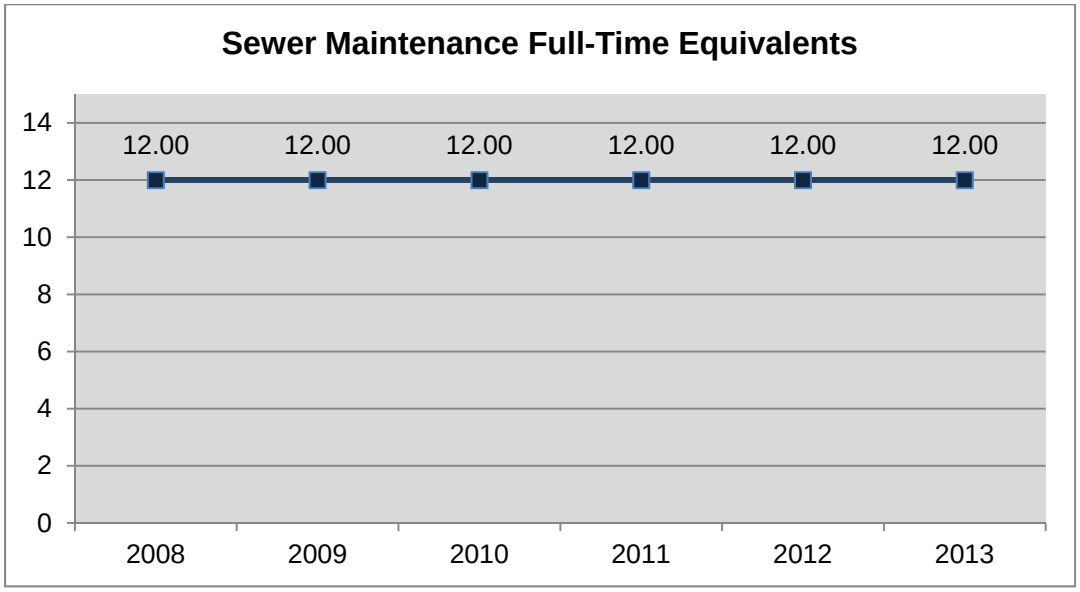
Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	583,454	614,488	640,639	669,125	667,500	674,490
Contractual Services	261,541	237,297	331,084	367,200	365,802	482,200
Commodities	33,975	35,970	35,072	39,905	37,900	41,705
Other Expense	95,330	96,193	101,897	105,825	111,675	112,525
Capital Outlay	119,527	4,300	9,324	762,700	116,520	362,500
Program Total	1,093,827	988,248	1,118,016	1,944,755	1,299,397	1,673,420

BUDGET ANALYSIS: The 2013 Budget provides for an increase of $115,000 in funds for the maintenance of the sewer system ($325,000 total) to provide additional cleaning and televising that will coincide with the sewer lining and rehabilitation program. Sewer flow monitoring of $25,000 is also included and required by the Metropolitan Water Reclamation District of Greater Chicago.

Capital Improvement Projects Include:

- Sewer Main Repairs $300,000
- Backhoe (50/50 Water/Sewer) $ 62,500

PERSONNEL:



Village of Wilmette
2013 Budget

Fund: 40 - Sewer Fund
Program: 80 - Maintenance of Sewers
Dept.: 70 - Sewer
Type: 90 - Enterprise

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	419,483	442,944	454,900	469,225	467,000	462,150
410200	Overtime Salaries	7,891	7,121	8,468	8,950	8,500	9,125
415000	Employee Benefits	156,080	164,423	177,271	190,950	192,000	203,215
	Total Personnel	**583,454**	**614,488**	**640,639**	**669,125**	**667,500**	**674,490**
420230	Resident Survey Expense	-	-	3,656	-	-	-
421000	Contractual Services	73,348	81,388	116,429	126,200	164,800	126,200
425300	Sewer Maintenance	182,193	149,909	186,899	210,000	195,000	325,000
425310	Sewer - Flow Monitoring	-	-	18,100	25,000	-	25,000
425320	Sewer - Permit Fees	6,000	6,000	6,000	6,000	6,002	6,000
	Total Contractual Services	**261,541**	**237,297**	**331,084**	**367,200**	**365,802**	**482,200**
430050	Uniform Expense	2,370	2,492	2,859	4,630	2,900	4,630
430130	Supplies - Misc. Tools & Equip.	954	717	-	2,500	2,500	4,300
430400	Materials	30,651	32,761	32,213	32,775	32,500	32,775
	Total Commodities	**33,975**	**35,970**	**35,072**	**39,905**	**37,900**	**41,705**
440500	Automotive Expense	94,520	95,870	100,170	103,800	109,800	110,500
441000	Incidentals	30	-	26	200	175	200
442000	Training	780	323	1,701	1,825	1,700	1,825
	Total Other Expenses	**95,330**	**96,193**	**101,897**	**105,825**	**111,675**	**112,525**
470400-	**Infrastructure -Combined Sewer:**						
80709	Relief Sewer Improvement Project	-	-	-	666,400	30,000	-
80707	Sewer Main Repairs	-	-	-	-	-	300,000
480200-	**P.W. Vehicles - Pick-up Trucks:**						
480225-	**P.W. Vehicles - Large Dump Trucks:**						
480250-	**P.W. Vehicles - Small Dump Trucks:**						
40535	Repl. T-14 (50%)	-	-	9,324	18,800	9,020	-
480275-	**P.W. Vehicles- Other**						
	Repl. T-30 Catch Basin (50%)	119,527	-	-	-	-	-
40420	Repl. T-27 - Utility Truck (50%)	-	-	-	77,500	77,500	-
40450	Repl. Camera Truck Laptop	-	4,300	-	-	-	-
40215	Repl. C-13 - Backhoe (50%)	-	-	-	-	-	62,500
490150-	**Office Furn. & Equip.-P.W.:**						
490450-	**Other Equipment-P.W.:**						
	Total Capital Outlay	**119,527**	**4,300**	**9,324**	**762,700**	**116,520**	**362,500**
	Total Program	**1,093,827**	**988,248**	**1,118,016**	**1,944,755**	**1,299,397**	**1,673,420**

STORM WATER PUMPING STATION

MISSION STATEMENT

The Village of Wilmette Storm Water Pumping Station is committed to providing pumping services to our customers west of Ridge Road while meeting all state and federal storm water discharge regulations.

~~~~~~~~~~~~~~~~~~ PROGRAMS~~~~~~~~~~~~~~~~~

The cost of the routine maintenance and operation of the Storm Water Pumping Station (SWPS) at Lake Avenue and Harms Road are covered in this program. The Storm Water Pumping Station lifts the outflow of the Storm Sewer System west of Ridge Road and discharges it into the North Branch of the Chicago River just north of Lake Avenue. The station operates automatically and can be controlled from the Water Plant. During heavy rainstorms when several of the five pumps are in operation, the station is staffed.

STORMWATER PUMPING STATION (SWPS)

Objectives & Accomplishments

Looking Forward: 2013 Objectives

1. Conduct a drill to simulate a complete power failure to the station in coordination with ComEd.

2. Replace the 48 year old flap valve on the discharge side of pump 3 at the SWPS.

Reviewing the Year: 2012 Accomplishments

1. Conduct a drill to simulate a complete power failure to the station in coordination with ComEd.

The drill was conducted in March and was successful in testing the reliability of the backup generator, the control system and the switchgear.

2. Replace the 47 year old flap valve on the discharge side of pump 2 at the SWPS.

The project was awarded in August and successfully completed in November with the installation of new 48" flap valve for pump 2 discharge.

3. Clean the intake chamber at the SWPS from debris to prevent damage to the pumping equipment.

The project was completed successfully in August.

4. Improve the security of the station by replacing the chain link fence and adding other security measures as outlined in the capital improvements plan.

The water plant staff conducted security improvements to the station including alarming the new backup generator to the water plant, new burglar alarm and a voice activated alarm at the station. Also, two new gates were installed in November.

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 40 - Sewer Fund
Program: 84 - Storm Water Pump Station
Dept.: 70 - Sewer
Type: 90 - Enterprise

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	4,340	3,891	4,277	10,745	4,800	11,075
Contractual Services	4,567	1,317	474	29,900	26,725	4,900
Commodities	30,258	29,963	35,357	35,700	34,300	35,700
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	-	65,000	34,325	23,000
Program Total	39,165	35,171	40,108	141,345	100,150	74,675

BUDGET ANALYSIS: The 2013 SWPS Budget provides funding for the routine maintenance of the station building and pumps. The Budget also includes $23,000 to replace a pump flap valve.

PERSONNEL: No regular salary is funded through this program. On-call staffing during heavy rainstorms is charged to the overtime salary account.

Village of Wilmette
2013 Budget

Fund: 40 - Sewer Fund
Program: 84 - Storm Water Pump Station
Dept.: 70 - Sewer
Type: 90 - Enterprise

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013	
410100	Regular Salaries	-	-	-	-	-	-	
410200	Overtime Salaries	3,306	3,198	3,589	8,950	4,000	9,150	
415000	Employee Benefits	1,034	693	688	1,795	800	1,925	
	Total Personnel	**4,340**	**3,891**	**4,277**	**10,745**	**4,800**	**11,075**	
420020-	Professional Services-							
20405	Emergency Power Options Study		-	-	-	-	-	*
421000-	Contractual Services	1,005	-	-	2,500	-	2,500	
20410	Clean Out SWPS Sump			-	25,000	24,525	-	*
422400	Maintenance - Equipment	3,562	1,317	474	2,400	2,200	2,400	
	Total Contractual Services	**4,567**	**1,317**	**474**	**29,900**	**26,725**	**4,900**	
430075	Supplies	585	1,574	5	1,200	1,200	1,200	
430260	Supplies - Outfall Control	-	397	-	500	100	500	
430540	Power	29,673	27,992	31,859	30,000	29,400	30,000	
430560	Heating Gas	-	-	3,493	4,000	3,600	4,000	
	Total Commodities	**30,258**	**29,963**	**35,357**	**35,700**	**34,300**	**35,700**	
	Total Other Expenses	**-**	**-**	**-**	**-**	**-**	**-**	
470500-	**Infrastructure - SWPS:**							
80725	Pump Flap Valve	-	-	-	20,000	24,325	23,000	
80812	SWPS Security Improvements	-	-	-	45,000	10,000	-	
	Total Capital Outlay	**-**	**-**	**-**	**65,000**	**34,325**	**23,000**	
	Total Program	**39,165**	**35,171**	**40,108**	**141,345**	**100,150**	**74,675**	

* Indicates a non-operating expenditure

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 40 - Sewer Fund
Program: 93 - Debt Service
Dept.: 70 - Non-Departmental
Type: 90 - Enterprise

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	-	-	-	-	-	-
Contractual Services	2,688,310	2,892,397	12,023,718	1,461,400	1,424,200	1,781,300
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	**2,688,310**	**2,892,397**	**12,023,718**	**1,461,400**	**1,424,200**	**1,781,300**

BUDGET ANALYSIS: Below is a brief summary of outstanding Sewer Fund debt:

Debt Issue	Project Description	Original Borrowing	12/31/2012 Balance	2013 Debt Service	Rate Impact	Final Maturity
2006 IEPA Loan	2006 Sewer Lining & Rehab.	426,991	327,238	27,847	0.02	9/13/2026
2007 IEPA Loan	2007 Sewer Lining & Rehab.	341,794	279,979	22,498	0.02	10/21/2027
2007 IEPA Loan	2007 Relief Sewer Improvements	291,779	235,756	18,997	0.02	10/21/2027
2009 IEPA Loan	2009 Sewer Lining & Rehab.	172,028	154,384	8,822	0.01	4/7/2030
2011 IEPA Loan	2010 Sewer Lining & Rehab.	740,135	723,318	42,887	0.03	7/18/2031
2012 IEPA Loan	2011 Sewer Lining & Rehab. (est.)	826,000	826,000	43,000	0.03	TBD
2004 Gen. Oblig.	2004-05 Sewer Lining & Relief Sewer	2,800,000	2,600,000	417,500	0.33	12/1/2017
2007 Gen. Oblig.	2007-08 Sewer Lining & Relief Sewer	2,450,000	2,290,000	160,269	0.13	12/1/2020
2009 Gen. Oblig.	SWPS Generator / Sheridan Road	1,575,000	1,225,000	161,126	0.13	12/1/2021
2010 Gen. Oblig.	2011 Relief Sewer & Sewer Repairs	1,485,000	1,485,000	44,550	0.04	12/1/2019
2011 Gen. Oblig.	2011 Refunding Issue	9,045,000	8,435,000	833,813	0.67	12/1/2023
		20,153,727	**18,581,674**	**1,781,309**	**1.42**	

The Village anticipates additional IEPA loans in 2012 and beyond for sewer lining (this will result in the additional debt service budgeted beyond the amount noted in the above chart). Additionally, $11.7 million in new General Obligation Debt is expected to be issued in 2013 to finance flood relief sewer projects through 2015. Due to the timing of the new debt, the debt service for the new IEPA debt and for the new G.O. debt is expected to be minimal in 2014. A full schedule of debt service accompanies this budget.

PERSONNEL: There are no employees assigned to this program.

Village of Wilmette
2013 Budget

Fund: 40 - Sewer Fund
Program: 93 - Debt Service
Dept.: 70 - Non-Departmental
Type: 90 - Enterprise

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
	Total Personnel	**-**	**-**	**-**	**-**	**-**	**-**
450020	Bond Issuance Expense	-	-	43,474	-	-	-
450030	G.O. Bond Retirement	55,000	220,000	220,000	815,000	815,000	1,130,000
450060	G.O. Bond Interest Expense	-	-	-	505,200	505,133	487,260
450040	E.P.A. Loan Retirement	1,911,585	1,975,147	9,273,136	101,200	73,018	126,331
450060	E.P.A. Loan Interest Expense	721,725	697,250	664,990	40,000	31,049	37,709
450070	Transfer to Escrow	-	-	1,822,118	-	-	-
	Total Contractual Services	**2,688,310**	**2,892,397**	**12,023,718**	**1,461,400**	**1,424,200**	**1,781,300**
	Total Commodities	**-**	**-**	**-**	**-**	**-**	**-**
	Total Other Expenses	**-**	**-**	**-**	**-**	**-**	**-**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**2,688,310**	**2,892,397**	**12,023,718**	**1,461,400**	**1,424,200**	**1,781,300**

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 40 - Sewer Fund
Program: 95 - Capital Improvements
Dept.: 70 - Non-Departmental
Type: 90 - Enterprise

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	-	-	-	-	-	-
Contractual Services	95,657	5,649	-	150,000	134,000	-
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	1,587,878	662,514	2,561,860	1,650,000	1,438,718	4,907,000
Program Total	1,683,535	668,163	2,561,860	1,800,000	1,572,718	4,907,000

PROGRAM DESCRIPTION: This program accounts for the major capital improvements that were financed through the Environmental Protection Agency's loan program or through a Village bond issue.

BUDGET ANALYSIS: The 2013 budget allocates funds for the following:

Sewer Lining and Rehab	$ 900,000
Manhole Rehabilitation	$ 1,500,000
Princeton Place Outfall	$ 457,000
Harms Road Pump Station	$ 1,250,000
Capacity Improvements	$ 800,000

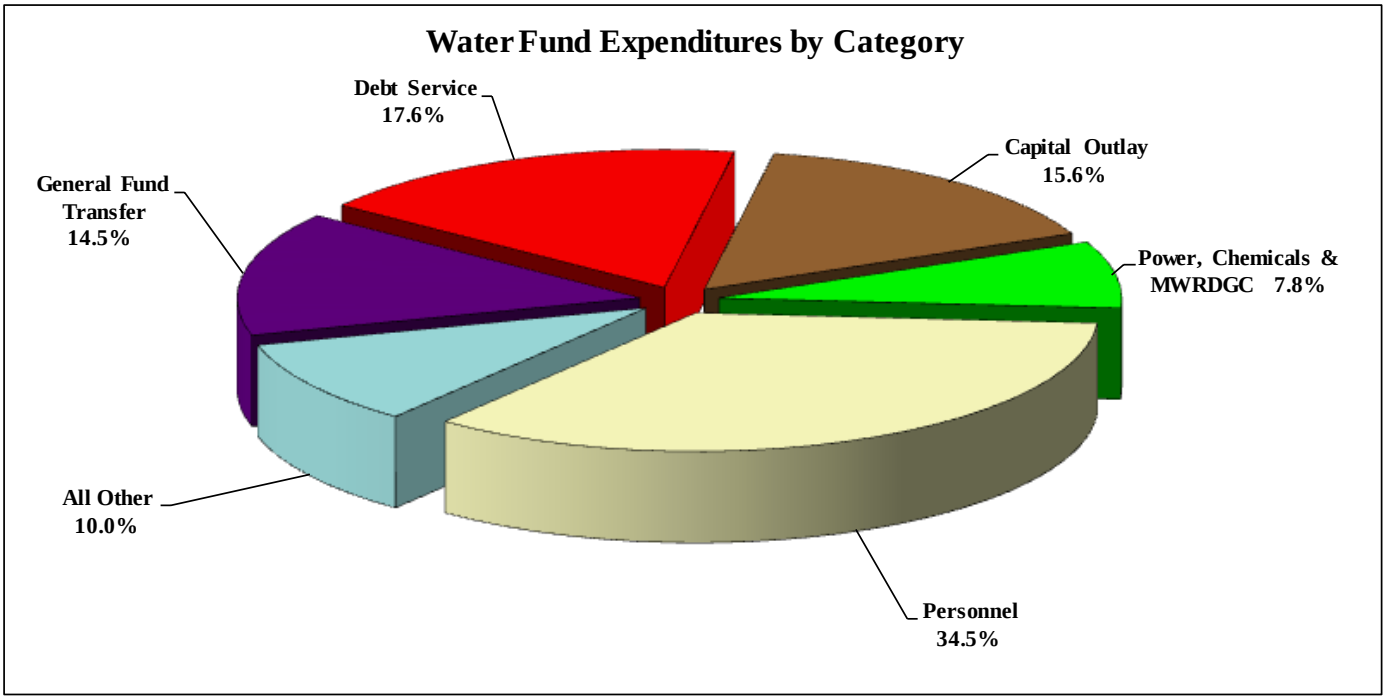
PERSONNEL: There are no employees assigned to this program.

Village of Wilmette
2013 Budget

Fund: 40 - Sewer Fund
Program: 95 - Capital Improvements
Dept.: 70 - Non-Departmental
Type: 90 - Enterprise

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
	Total Personnel	**-**	**-**	**-**	**-**	**-**	**-**
420020-							
20400	Village Center Stormwater Mgmt. Plan Management Plan	-	-	-	-	-	-
20401	Separate Sewer System Study	87,348	5,649	-	-	-	-
20402	Separate Sewer System Modeling	-	-	-	150,000	134,000	-
450020	Bond Issuance Expense	8,309	-	-	-	-	-
	Total Contractual Services	**95,657**	**5,649**	**-**	**150,000**	**134,000**	**-**
	Total Commodities	**-**	**-**	**-**	**-**	**-**	**-**
	Total Other Expenses	**-**	**-**	**-**	**-**	**-**	**-**
460700-	**Building Improvements - P.W.:**						
80712	Bldg. Repairs Stormwater Pump S	16,468	-	-	-	-	-
80713	Electrical Improvements	206,079	11,858	584	-	-	-
80714	Emergency Power Improvements	570,148	39,308	584	-	-	-
470400-	**Infrastructure -Combined Sewer:**						
80703	Sewer Lining & Rehab	4,859	247,711	906,675	900,000	826,000	900,000
80705	Sheridan Road Sewer	406,229	-	-	-	-	-
80707	Sewer Main Repairs	369,163	308,680	702,488	450,000	379,000	-
80709	Relief Sewer Improvement Projec	10,236	35,543	902,828	300,000	233,718	-
80711	Sewer Replacement - Isabella	-	-	-	-	-	-
80715	Relief Sewer Improvement Green	4,696	19,414	-	-	-	-
470500-	**Infrastructure -Separate Sewer:**						
80716	Manhole Rehabilitation	-	-	-	-	-	1,500,000
80717	Princeton Place Outfall	-	-	-	-	-	457,000
80718	Harms Road Pump Station	-	-	-	-	-	1,250,000
80719	Capacity Improvements	-	-	-	-	-	800,000
80720	Separate System Detention Progra	-	-	48,701	-	-	-
	Total Capital Outlay	**1,587,878**	**662,514**	**2,561,860**	**1,650,000**	**1,438,718**	**4,907,000**
	Total Program	**1,683,535**	**668,163**	**2,561,860**	**1,800,000**	**1,572,718**	**4,907,000**

Village of Wilmette 2013 Budget



Personnel:

Includes the wages paid to all employees in all of the programs throughout this fund. This also includes the fringe benefit costs of pension contributions, health insurance, workers compensation, group life insurance and unemployment compensation as allocated from internal service funds.

Power, Chemicals & MWRDGC:

This provides for the electrical expense incurred in the water plant operations and the chemicals used in the water purification process. This also includes the fee paid to the Metropolitan Water Reclamation District for the cleaning of filtration beds.

Capital Outlay:

This category includes the expenditures for water system improvements as well as for equipment additions and replacements.

Debt Service:

This category provides for the current principal and interest repayments for debt (both revenue and general obligation bond issues) used to finance major water system and plant improvements.

General Fund Transfer:

The Water Fund is an enterprise type fund. An annual operating transfer is provided from the profitable sales of water.

All Other:

This consists of liability and property insurance, contractual services, materials and other miscellaneous expenses used to operate the Water Plant and to process water bills.

WATER PLANT

MISSION STATEMENT

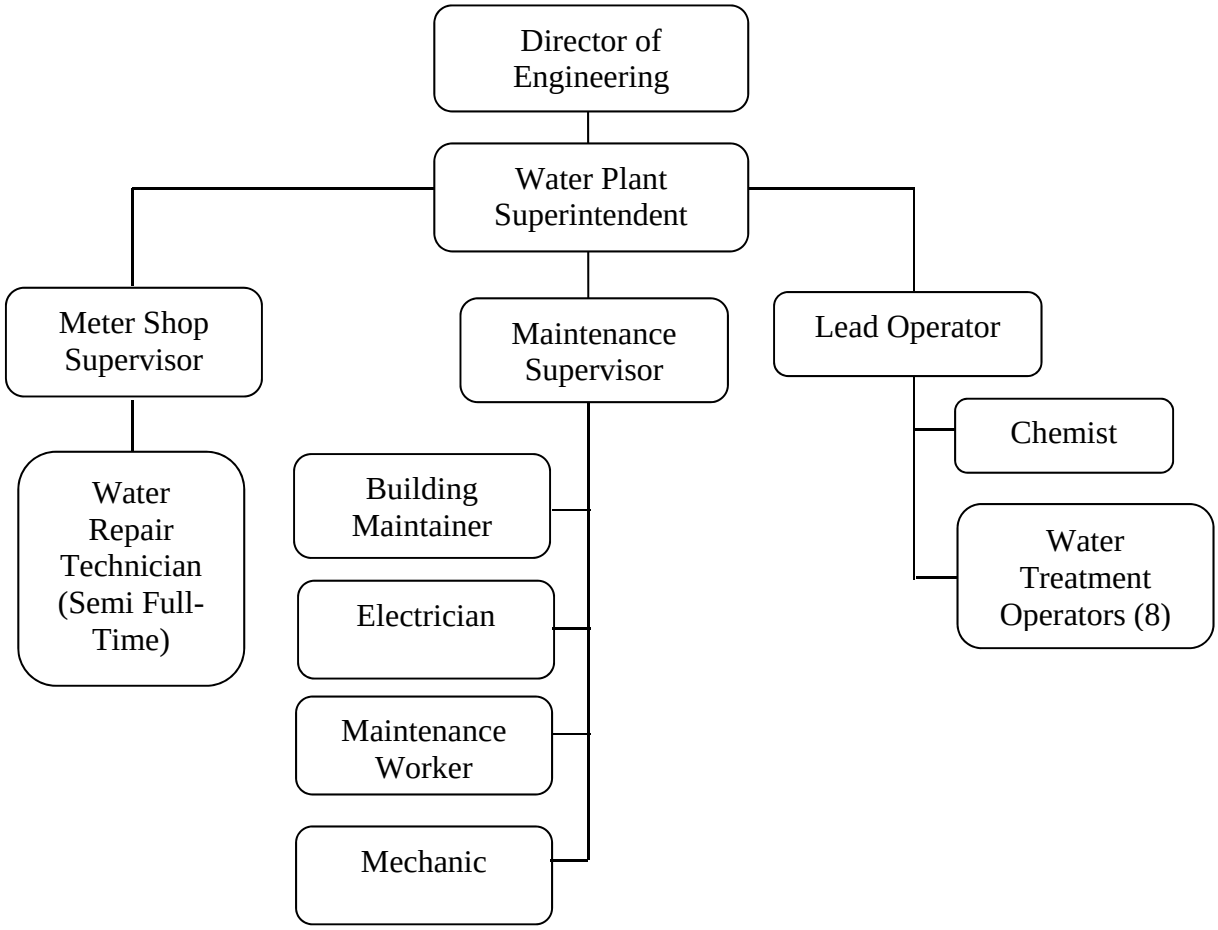
The Village of Wilmette Water Plant is committed to providing our customers with safe palatable drinking water at adequate pressures and quantities that meets all state and federal water regulations.

~~~~~~~~~~~~~~~PROGRAMS~~~~~~~~~~~~~~~

This program provides the funding for operating and maintaining the pumping and purification facilities at the water plant. Included are expenses related to intake and pumping equipment maintenance, purification equipment maintenance, electrical power, and heating gas. Laboratory supplies and equipment are provided to maintain Illinois Department of Public Health (IDPH) certification.

WATER PLANT

ORGANIZATIONAL CHART



WATER PLANT

Objectives & Accomplishments

Looking Forward: 2013 Objectives

1. Convert high lift pump #3 to a Variable Speed Drive (VFD) to improve the operational reliability and consistency of the distribution pumping service.

2. Clean the 1971 intake well and the water recycle well (wet well #2) to improve the reliability of the water intake and filter backwashing systems.

3. Replace antiquated meters throughout the Village to improve the accuracy of the water meter readings. It is anticipated to replace 500 meters.

4. Perform building improvements that include the sandblasting and painting of major water plant pipes to improve their structural integrity. Additionally, laboratory improvements that include new counters are planned.

5. Complete the construction of the filters and low lift pumps valve replacement project.

6. Rebuild one high service pump to improve reliability and longevity.

7. Replace backwash, drain and influent butterfly valves on some of the filters and convert them to motorized operation. This is the second year of implementation.

Reviewing the Year: 2012 Accomplishments

1. Replace backwash, drain and influent butterfly valves on some of the filters and convert them to motorized operation. The replacement will be implemented over a two year period.

The project design was awarded to HDR Engineering in May 2012 and is anticipated to be awarded to a Contractor in the fall. Construction is anticipated to commence during the winter and be completed by December 2013.

2. Replace the leaky discharge valves of the 1933 low lift station pumps at the water plant.

This project was combined with the filter valve replacement project above and is anticipated to follow the same schedule.

3. Convert approximately 700 of the Trace automatic meter readers (AMRs) to updated Orion units.

Approximately 520 units were replaced by the meter shop and 1080 units by an outside Contractor. An outside Contractor was hired to assist in the completion of the program due to the premature failure of the TRACE reading devices. less than 100 units remain to be replaced by the end of 2012.

4. Remove and replace two of the four master meters in vaults "A" and "B" at the interconnection with Glenview.

The replacement of the master meters was completed in September and October of 2012 and was performed by the water plant staff.

5. Complete the construction of the new Supervisory Control and Data Acquisition (SCADA) hardware project.

The majority construction of the new SCADA hardware was complete by December 2012. The remaining part will be completed by end of January of 2013.

Additional Accomplishments:

1. *The Wilmette water plant received the "Presidents Award" from the Partnership for Safe Water. The Wilmette water plant is among the first in the country to achieve this level that recognizes the continued effort to maintain the production of high quality water.*

2. *The water plant received a $150,000 grant from the Illinois Department of Commerce and Economic Opportunity (DCEO) to perform masonry repairs, restoration, tuck pointing and cleaning of the exterior and interior of the stone and brick masonry at the Wilmette water plant. These improvements were completed in June 2012.*

3. *The water plant performed a validation study to assess the potential use of a new beach testing method based on DNA sequencing for the Park District. If this method is validated, it would reduce the results turnaround from 24 hours to 2 hours. This study required the creation of two new laboratory spaces and the remodeling of the water plant laboratory. Additionally, new equipment and consumables were procured along with the training of some water plant staff and a summer intern.*

Activity Measures

	2009	2010	2011	2012
Service Population	101,000	101,000	101,000	101,000
Average Pumpage (MGD)	11.244	11.458	11.150	11.971
Equipment Maintenance (hours)	3,819	3,221	3,500	4,700
Quarterly AMR Reads	31,138	35,780	38,000	38,000
Final Water Meter Reads	496	472	450	622
New AMR Units Replaced	891	1,182	700	1,560
Water Meters Installed	458	174	160	241

MGD = millions of gallons per day
AMR = automatic meter reading

Village of Wilmette
FY 2013 Budget
Budget Summary

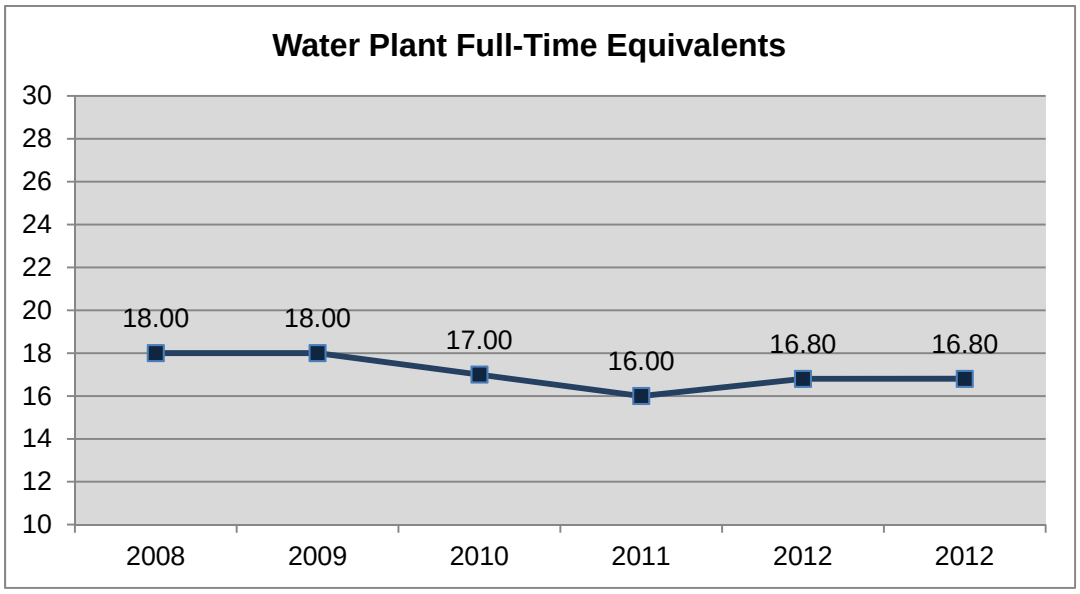
Fund: 41 - Water Fund
Program: 81 - Water Plant Operations
Dept.: 80 - Water
Type: 90 - Enterprise

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	1,482,468	1,405,850	1,458,911	1,581,570	1,580,000	1,643,705
Contractual Services	48,611	52,889	46,057	56,850	53,195	57,800
Commodities	718,896	689,851	706,286	769,400	683,900	705,000
Other Expense	103,655	116,599	149,397	102,400	156,650	123,800
Capital Outlay	79,831	52,287	91,516	210,000	257,100	128,000
Program Total	2,433,461	2,317,476	2,452,167	2,720,220	2,730,845	2,658,305

BUDGET ANALYSIS: The 2013 Budget provides funds for the following improvements at the Water Plant:

Rebuilding High Lift Pump	$30,000
Tank Maintenance	$60,000
Discharge Valve Improvements	$38,000

PERSONNEL:



Village of Wilmette
2013 Budget

Fund: 41 - Water Fund
Program: 81 - Water Plant Operations
Dept.: 80 - Water
Type: 90 - Enterprise

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	1,067,800	1,009,155	1,024,146	1,110,325	1,110,000	1,142,100
410200	Overtime Salaries	32,105	35,384	43,860	30,925	25,000	31,550
415000	Employee Benefits	382,563	361,311	390,905	440,320	445,000	470,055
	Total Personnel	**1,482,468**	**1,405,850**	**1,458,911**	**1,581,570**	**1,580,000**	**1,643,705**
420020-	Professional Services-	6,854	1,146	-	-	-	-
20071	SCADA System Maint.	525	157	-	2,000	-	2,000
421000	Contractual Services	11,749	13,586	14,498	20,550	18,000	21,300
421125	Contractual Custodial Services	-	-	-	-	-	-
422400	Maintenance - Equipment	27,131	35,273	29,771	34,300	35,000	34,500
422500	Maintenance - Intake	-	-	-	-	-	-
428400	Video Communications Phone Line	2,352	2,727	1,788	-	195	-
	Total Contractual Services	**48,611**	**52,889**	**46,057**	**56,850**	**53,195**	**57,800**
430050	Uniform Expense	3,701	4,089	4,618	4,400	4,400	5,000
430075	Supplies	20,504	13,600	26,329	29,000	29,000	29,000
430150	Supplies - Computer Parts	348	-	600	1,000	500	1,000
430210	Supplies - Laboratory	8,269	6,967	7,046	11,000	11,000	11,000
430475	Materials - Equipment Repairs	17,528	19,177	31,995	32,000	32,000	32,000
430530	Power	437,984	436,260	437,676	465,000	400,000	400,000
430560	Heating Gas	42,530	38,959	29,887	55,000	35,000	55,000
430600	Chemicals	188,032	170,799	168,135	172,000	172,000	172,000
	Total Commodities	**718,896**	**689,851**	**706,286**	**769,400**	**683,900**	**705,000**
440500	Automotive Expense	19,120	19,390	20,260	21,400	22,650	22,800
441000	Incidentals	488	853	836	1,000	1,000	1,000
447070	MWRDGC User Charges	84,047	96,356	128,301	80,000	133,000	100,000
	Total Other Expenses	**103,655**	**116,599**	**149,397**	**102,400**	**156,650**	**123,800**

Village of Wilmette
2013 Budget

Fund: 41 - Water Fund
Program: 81 - Water Plant Operations
Dept.: 80 - Water
Type: 90 - Enterprise

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013	
470530-	**Infrastructure - Water Plant:**							
60100	Roof Repairs	4,300	-	-	-	-	-	
60304	Tuckpointing and Outside Imp.	6,384	-	11,037	150,000	174,300	-	*
80802	Heating System Improvements	-	10,276	3,330	20,000	20,000	-	
80805	Rebuild High Lift Pumps	-	-	-	-	-	30,000	
80804	Lab Improvements - Park District Testing		-	-	-	8,800	-	
80816	Wetwell #2 Tank Maintenance	-	-	-	-	-	60,000	
80820	Chemical Feed Improvements	4,957	-	-	-	-	-	
80828	1933 Filter Valve Replacement	4,865	-	-	-	-	-	
80829	Lighting Improvements	1,895	-	-	-	-	-	
80830	Zebra Mussel Control Line	25,930	-	-	-	-	-	
80831	Replace High Lift Flow Meter	19,040	-	-	-	-	-	
80832	1933 Filters Media Replenishment	6,491	-	-	-	-	-	
80833	Replace Data Transmitters	3,558	-	-	-	-	-	
80834	Wetwell #1 Discharge Line Replace	-	1,575	-	-	-	-	
80835	SCADA Upgrade	-	16,512	-	-	-	-	
80836	Filter Valve Improvements	-	14,617	-	-	-	-	
80837	Discharge Valve Improv.	-	9,307	-	40,000	2,000	38,000	
80838	High Lift Motor Improvements	-	-	77,149	-	-	-	*
480200-	**P.W. Vehicles - Pick-up Trucks:**							
490200-	**Office Furn. & Equip. - Water:**							
490500-	**Other Equipment - Water:**							
70718	Online Water Monitoring Instrumer	2,411	-	-	-	-	-	
70903	Lab Equipment - Park District Testing		-	-	-	52,000	-	
	Total Capital Outlay	**79,831**	**52,287**	**91,516**	**210,000**	**257,100**	**128,000**	
	Total Program	**2,433,461**	**2,317,476**	**2,452,167**	**2,720,220**	**2,730,845**	**2,658,305**	

* Item is Grant Funded

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 41 - Water Fund
Program: 82 - Water Reservoir & Meter Maint.
Dept.: 80 - Water
Type: 90 - Enterprise

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	191,619	181,232	154,237	162,670	170,000	169,310
Contractual Services	15,362	4,101	4,894	9,500	85,600	12,500
Commodities	100,136	133,699	78,706	85,000	183,200	60,000
Other Expense	18,745	18,870	19,700	21,300	22,230	22,700
Capital Outlay	-	-	12,000	-	-	16,000
Program Total	325,862	337,902	269,537	278,470	461,030	280,510

PROGRAM DESCRIPTION: This program provides for the Village's water meter maintenance activity and maintenance of the four million gallon (MG) Standpipe and 3.0 MG Reservoir/Pumping Station at the Village Yard. The Automatic Meter Reading Replacement program was completed in 2012. Due to new Environmental Protection Agency (EPA) requirements, existing water meters can no longer be refurbished and need to be replaced. As a result, the budget for this program was increased by $32,500 in 2013.

BUDGET ANALYSIS: The 2013 Budget provides funds for the following:

Reservoir Engineering Inspection	$8,000
Booster Pump Rebuild	$8,000

PERSONNEL: A portion of the personnel listed in the water plant operations program (40-81) is also allocated to this program.

Village of Wilmette
2013 Budget

Fund: 41 - Water Fund
Program: 82 - Water Reservoir & Meter Maint.
Dept.: 80 - Water
Type: 90 - Enterprise

Account Number		Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013	
410100		Regular Salaries	144,617	136,333	111,670	113,075	120,000	116,600	
410200		Overtime Salaries	-	-	51	600	-	600	
415000		Employee Benefits	47,002	44,899	42,516	48,995	50,000	52,110	
		Total Personnel	**191,619**	**181,232**	**154,237**	**162,670**	**170,000**	**169,310**	
421000		Contractual Services	6,880	4,101	3,218	6,000	80,000	9,000	
422520		Maint. - Reservoir & Pump Sta.	8,482	-	1,676	3,500	5,600	3,500	
422560		Maint. - Standpipe	-	-	-	-	-	-	
		Total Contractual Services	**15,362**	**4,101**	**4,894**	**9,500**	**85,600**	**12,500**	
430050		Uniform Expense	617	475	667	700	600	700	
430075		Supplies - Meter Shop	774	1,362	2,049	2,300	2,000	2,300	
430280		Reservoir Supplies	4,585	479	5	3,000	100	3,000	
430900		Water Meters - Cost of Sales	9,964	22,019	23,482	20,000		20,000	
430910		Water Meters - Repair Parts	2,677	2,186	5,243	5,500	500	1,000	
430920		Meter Replacement Program	1,500	1,500	1,500	1,500	-	33,000	
	80921	Replace Sheridan Road Meters	-	-	-	-	-	-	
430930		***Automatic Meter Reading***	***80,019***	***105,678***	45,760	52,000	180,000	-	*
		Total Commodities	**100,136**	**133,699**	**78,706**	**85,000**	**183,200**	**60,000**	
440500		Automotive Expense	18,580	18,870	19,700	21,000	22,230	22,400	
442000		Training	165	-	-	300	-	300	
		Total Other Expenses	**18,745**	**18,870**	**19,700**	**21,300**	**22,230**	**22,700**	
470540-		**Infrastructure - Water Reservoir:**							
	80923	Reservoir Engineering Inspection	-	-	-	-	-	8,000	
	80924	Booster Pump #1 Repair	-	-	-	-	-	8,000	
480275-		**P.W. Vehicles - Other:**							
490500-		**Other Equipment - Water:**							
	80922	AMR Handheld Meter Reader	-	-	-	-	-	-	
	50200	Repl. Meter Reader Laptop	-	-	12,000	-	-	-	
		Total Capital Outlay	**-**	**-**	**12,000**	**-**	**-**	**16,000**	
		Total Program	**325,862**	**337,902**	**269,537**	**278,470**	**461,030**	**280,510**	

* Item financed from bond proceeds thru 2010.

WATER FUND (PUBLIC WORKS)

Objectives & Accomplishments

Looking Forward: 2013 Objectives

1. Utilize data from the consultant's 2012 Leak Survey Report to plan repairs of water leaks, and to identify areas of weakness in the distribution system.

2. Replace 12, or approximately 17% of the 71 non-break flange hydrants, or those identified by in-house staff to be non-standard, deficient, inoperative, or have insufficient ground clearance.

3. Survey 30% of the Village water distribution system in-house with TriCorr 3000 correlator to identify leaks that could damage infrastructure and contribute to unaccounted-for water loss.

Reviewing the Year: 2012 Accomplishments

1. Work with the consultant to survey 100% of the Village water distribution system to identify leaks that could damage infrastructure and contribute to unaccounted-for water loss.

Survey work by ADS Environmental, Huntsville, Alabama began July 23, 2012 and was complete with report on September 25th. The survey discovered twenty-five total leaks with an estimated daily water loss of 200,000 gallons. All leaks have subsequently been repaired. Five of the leaks were private and were turned over to the Code Enforcement Officer for follow up and repair. The rest were repaired in-house by Water/Sewer crews.

2. Work with Engineering Department staff to identify and upgrade areas of deficient water main to reduce or eliminate multiple breaks in same areas.

A list of 75 water main break locations from the previous 18 months and seven deficient valves that need replacement was given to Engineering Department staff. Six leaks occurred on easements with limited access, a result of homeowner improvements or other accessibility concerns. Recommendations to maintain or improve those easement mains were also provided.

3. Replace 12 hydrants thereby eliminating any that have been identified during an in-house survey as non-standard, deficient, inoperative or having insufficient ground clearance for normal operation.

Fifteen hydrants were replaced in 2012.

WATER/SEWER DIVISION - WATER (PUBLIC WORKS)

*A portion of the personnel listed in the sewer program (40-80) is also allocated to this program.

Activity Measures

	2009	2010	2011	2012
Underground Utility Locates (JULIE)	3,542	3,377	3,518	3,498
Water Main Break Repairs	42	38	56	57
Water Service Leak Repairs	15	10	14	16
Hydrant Replacements	13	11	9	15
New Water Service Connections	35	31	39	59
Valve Installations	17	14	8	10
Distribution System Surveyed	33%	33%	50%	100%[1]

**Footnotes*

[1]The entire distribution system was surveyed by ADS Environmental Services, Huntsville, Alabama

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 41 - Water Fund
Program: 83 - Water Distribution
Dept.: 80 - Water
Type: 90 - Enterprise

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	570,286	592,572	608,260	641,915	636,000	670,790
Contractual Services	92,835	131,516	175,891	155,845	222,225	142,845
Commodities	91,550	66,651	93,975	90,730	88,690	92,530
Other Expense	95,010	96,360	102,005	107,575	111,970	114,275
Capital Outlay	188,411	60,000	70,822	195,800	111,400	631,000
Program Total	1,038,092	947,099	1,050,953	1,191,865	1,170,285	1,651,440

PROGRAM DESCRIPTION: This program provides funding for the maintenance of the Village's water mains. This includes the water service line from the main to the buffalo box. The Water Distribution System includes all areas in Wilmette with the exception of residences along Indian Hill Road, who purchase water from the Village of Winnetka.

BUDGET ANALYSIS: The 2013 Budget provides funds for the following Capital Improvement Projects:

- Fire Hydrant painting $ 6,500
- Valve Installations $122,000
- Water Main Replacement Program $440,000
- Backhoe (50/50 Water/Sewer) $ 62,500

PERSONNEL: A portion of the personnel listed in the sewer program (40-80) is also allocated to this program.

Village of Wilmette
2013 Budget

Fund: 41 - Water Fund
Program: 83 - Water Distribution
Dept.: 80 - Water
Type: 90 - Enterprise

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013	
410100	Regular Salaries	402,404	412,996	417,029	428,700	427,000	438,700	
410200	Overtime Salaries	16,335	22,573	23,710	31,700	25,000	32,325	
415000	Employee Benefits	151,547	157,003	167,521	181,515	184,000	199,765	
	Total Personnel	**570,286**	**592,572**	**608,260**	**641,915**	**636,000**	**670,790**	
421000:	Contractual Services	92,835	85,371	127,118	131,845	197,800	131,845	
20110	Unidirectional Water Main Flushing	-	37,100	24,010	-	-	-	
20420	Distrib. System Leak Detection	-	-	-	13,000	11,445	-	
422540	Maintenance - Distrib. System	-	9,045	24,763	11,000	12,980	11,000	
	Total Contractual Services	**92,835**	**131,516**	**175,891**	**155,845**	**222,225**	**142,845**	
430050	Uniform Expense	2,286	2,661	3,155	4,630	3,200	4,630	
430130	Supplies - Misc. Tools & Equip.	719	-	839	2,500	2,500	4,300	
430400	Materials	68,573	63,990	69,998	63,600	63,000	63,600	
430480	Fire Hydrant Replacements	19,972	-	19,983	20,000	19,990	20,000	
	Total Commodities	**91,550**	**66,651**	**93,975**	**90,730**	**88,690**	**92,530**	
440500	Automotive Expense	94,560	95,870	100,170	103,800	109,800	110,500	
441000	Incidentals	-	40	49	200	175	200	
442000	Training	450	450	1,786	3,575	1,995	3,575	
	Total Other Expenses	**95,010**	**96,360**	**102,005**	**107,575**	**111,970**	**114,275**	
470550-	**Infrastructure - Water Mains:**							
80306	Fire Hydrant Painting	-	-	-	6,500	6,450	6,500	
80900	***Valve Installations***	51,564	60,000	61,498	71,000	-	122,000	*
80920	Glenview Meter Repl. / Upgrade	17,320	-	-	22,000	18,430	-	
80950	Water Main Replacement Program	-	-	-	-	-	440,000	
480200-	**P.W. Vehicles - Pick-up Trucks:**							
480250-	**P.W. Vehicles - Small Dump Trucks:**							
40535	Repl. T-14 Small Dump (50%)	-	-	9,324	18,800	9,020	-	
480275-	**P.W. Vehicles- Other**							
	Repl. T-30 Catch Basin (50%)	119,527	-	-	-	-	-	
40420	Repl. T-27 - Utility Truck (50%)	-	-	-	77,500	77,500	-	
40215	Repl. C-13 - Backhoe (50%)	-	-	-	-	-	62,500	
490450	**Other Equipment-P.W.:**							
70109	Dump Truck Tarp Equipment	-	-	-	-	-	-	
490500-	**Other Equipment - Water:**							
	Total Capital Outlay	**188,411**	**60,000**	**70,822**	**195,800**	**111,400**	**631,000**	
	Total Program	**1,038,092**	**947,099**	**1,050,953**	**1,191,865**	**1,170,285**	**1,651,440**	

* Prior to 2009 this was financed from bond proceeds.

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 41 - Water Fund
Program: 84 - Water - Miscellaneous
Dept.: 80 - Water
Type: 90 - Enterprise

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	337,767	340,234	345,483	374,595	364,415	389,840
Contractual Services	137,975	113,537	116,667	119,450	117,140	119,250
Commodities	12,771	11,773	14,567	14,400	14,400	14,400
Other Expense	1,051,604	1,001,749	1,051,857	1,103,100	1,402,500	1,253,600
Capital Outlay	-	-	-	-	-	-
Program Total	1,540,117	1,467,293	1,528,574	1,611,545	1,898,455	1,777,090

PROGRAM DESCRIPTIONS: Expenses of the Wilmette Water Utility that are not covered in other Water Fund programs are budgeted in this program. They include liability insurance, telephone, all Water Fund employee benefits and payments to the General Fund for services.

Certain portions of other Village employee salaries that support the water operation are allocated to this program. They include 10% of the salaries in the Village Manager's Office, the Finance Department and the Information Services Department. Also allocated are 10% of the salaries for the Assistant Director of Public Works and the Public Works Dispatcher. Lastly, this includes 20% of the Engineering Department salaries as well as 20% of the Director of Public Works salary.

BUDGET ANALYSIS: A total of $1,250,000 has been provided for payment to the General Fund for services provided. This reflects an extra $100,000 more than previous projections due to the increased 2012 water sales and will be dedicated to sidewalk and curb replacements in the General Fund.

PERSONNEL: There are no employees assigned to this program. The salaries noted in the budget represent allocations from other programs.

Village of Wilmette
2013 Budget

Fund: 41 - Water Fund
Program: 84 - Water - Miscellaneous
Dept.: 80 - Water
Type: 90 - Enterprise

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	263,627	263,736	265,070	278,775	278,000	290,700
415000	Employee Benefits	74,140	76,498	80,413	95,820	86,415	99,140
	Total Personnel	**337,767**	**340,234**	**345,483**	**374,595**	**364,415**	**389,840**
420010	Memberships	1,944	1,948	2,024	2,350	2,100	2,500
421150	Contractual Grounds Maint.	-	-	-	1,700	-	1,700
428000	Telephone Service	34,355	14,225	15,787	16,000	17,350	17,350
428010	Telephone Maintenance	2,139	-	2,122	2,200	1,490	1,500
428020	Telephone Service - Cellular	8,587	7,363	6,534	7,000	6,000	6,000
428030	Telephone - Long Distance	950	1	-	-	-	-
450110	Gen. Liab. & Property Insur.	90,000	90,000	90,200	90,200	90,200	90,200
	Total Contractual Services	**137,975**	**113,537**	**116,667**	**119,450**	**117,140**	**119,250**
430140	Supplies - Building	9,958	6,581	8,176	8,000	8,000	8,000
430350	Building Repairs & Furniture	2,813	5,192	6,391	6,400	6,400	6,400
	Total Commodities	**12,771**	**11,773**	**14,567**	**14,400**	**14,400**	**14,400**
442000	Training	1,604	1,749	1,857	3,100	2,500	3,600
448000	General Fund Transfer	950,000	1,000,000	1,050,000	1,100,000	1,100,000	1,250,000
448035	Debt Service Fund Transfer	-	-	-	-	300,000	-
448010	Sewer Fund Transfer	100,000	-	-	-	-	-
	Total Other Expenses	**1,051,604**	**1,001,749**	**1,051,857**	**1,103,100**	**1,402,500**	**1,253,600**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**1,540,117**	**1,467,293**	**1,528,574**	**1,611,545**	**1,898,455**	**1,777,090**

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 41 - Water Fund
Program: 85 - Water - Billing
Dept.: 80 - Water
Type: 90 - Enterprise

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	95,008	85,448	89,006	89,990	92,200	92,900
Contractual Services	61,680	54,630	50,875	53,350	53,700	55,350
Commodities	5,089	4,111	5,312	6,100	5,600	6,100
Other Expense	737	767	472	600	550	600
Capital Outlay	-	-	-	-	-	-
Program Total	162,514	144,956	145,665	150,040	152,050	154,950

PROGRAM DESCRIPTIONS: Finance Department expenses in connection with the Water Utility are budgeted in this program. These include the costs of meter reading, billing and collection.

BUDGET ANALYSIS: The budget provides for the continuation of the existing activities. Contractual meter reading was eliminated in 2012 due to the full implementation of the Automatic Meter Reading Program. A data processing operator and 50% of a part time data processing operator are funded in this program. The Water Fund's share of the annual audit and postage costs are also included.

PERSONNEL: The portion of the personnel listed above is included in the finance program (11-06).

Village of Wilmette
2013 Budget

Fund: 41 - Water Fund
Program: 85 - Water - Billing
Dept.: 80 - Water
Type: 90 - Enterprise

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
410100	Regular Salaries	69,038	61,773	64,190	64,050	65,000	65,325
410200	Overtime Salaries	93	-	-	500	-	500
415000	Employee Benefits	25,877	23,675	24,816	25,440	27,200	27,075
	Total Personnel	**95,008**	**85,448**	**89,006**	**89,990**	**92,200**	**92,900**
420100	Annual Audit	13,700	14,000	12,800	14,000	14,000	14,000
420150	Bank Charges	18,723	13,788	16,230	17,000	18,500	19,000
420160	Postage	20,531	21,288	21,284	22,350	21,200	22,350
421000	Contractual Services	8,726	5,554	561	-		-
	Total Contractual Services	**61,680**	**54,630**	**50,875**	**53,350**	**53,700**	**55,350**
430050	Uniform Expense	-	-	-	-	-	-
430230	Supplies - Office	3,458	3,057	3,172	4,000	3,500	4,000
430240	Supplies - Office - Water Plant	1,631	1,054	2,140	2,100	2,100	2,100
	Total Commodities	**5,089**	**4,111**	**5,312**	**6,100**	**5,600**	**6,100**
441000	Incidentals	82	167	82	100	50	100
442000	Training	655	600	390	500	500	500
	Total Other Expenses	**737**	**767**	**472**	**600**	**550**	**600**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**162,514**	**144,956**	**145,665**	**150,040**	**152,050**	**154,950**

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 41 - Water Fund
Program: 93 - Debt Service
Dept.: 80 - Water
Type: 90 - Enterprise

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	-	-	-	-	-	-
Contractual Services	7,408,276	1,357,377	5,955,194	1,429,000	1,429,000	1,513,150
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	7,408,276	1,357,377	5,955,194	1,429,000	1,429,000	1,513,150

PROGRAM DESCRIPTION: This program provides for the funding required to pay the annual Water Fund Debt Service.

BUDGET ANALYSIS: In 1999 and 2000 the Village performed a two stage process in restructuring the outstanding Water Fund debt. The result of this refinancing lengthened the maturities by about 10 years and reduced annual debt service by about $500,000. In 2007, the 2000 issue was refunded as a part of the 2007 bond issuance saving an about $600,000 over the remaining life of the issue.

The $5.45 million 2009 Issue was a current refunding of the 1999 Issue. This refunding reduced Water Fund debt service by $2.6 million through 2016 – with net present value savings of $276,000. The outstanding 2007 and 2009 Issues combined balances will be $9.915 million at December 31, 2012.

Following the 1999 and 2000 debt restructuring, projected capital improvements reflected the need to finance more than $9.0 million in system improvements through 2011. In this regard, the Village issued $2.0 million in debt in 2001 and another $5.0 million in 2002 and $2.2 million in 2004. The 2001 issue was fully retired in 2008 (as a portion was refinanced with the 2007 issue). The $4.45 million balance of the 2002 issue was advance refunded in October 2011 with net present value savings of about $850,000. The December 31, 2012 outstanding balance of the 2004 issue will be $3.335 million and $4.56 million for the 2011 issue.

The $1.13 million 2010 issue was all new money to be used primarily for upgrading of the Water Plant's SCADA software and for filter valve improvements. This entire issue has a balloon repayment in 2024.

Future new Water Fund debt is dependent on discussions with potential additional wholesale water customers. As of December 31, 2012 the outstanding debt projected in the Water Fund is $18.94 million from five general obligation issues (Series 2004, 2007, 2009, 2010 and 2011). A full schedule of all debt service is contained elsewhere in this budget.

Village of Wilmette
2013 Budget

Fund: 41 - Water Fund
Program: 93 - Debt Service
Dept.: 80 - Water
Type: 90 - Enterprise

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
	Total Personnel	**-**	**-**	**-**	**-**	**-**	**-**
450010	Registrar / Paying Agent Fee	1,250	925	1,325	1,000	1,000	1,000
450020	Bond Issuance Expense	29,840	-	25,684	-	-	-
450030	Bond Retirement	6,510,000	605,000	610,000	765,000	765,000	865,000
450060	Interest Expense	867,186	751,452	761,399	663,000	663,000	647,150
450070	Transfer to Escrow	-	-	4,556,786	-	-	-
	Total Contractual Services	**7,408,276**	**1,357,377**	**5,955,194**	**1,429,000**	**1,429,000**	**1,513,150**
	Total Commodities	**-**	**-**	**-**	**-**	**-**	**-**
	Total Other Expenses	**-**	**-**	**-**	**-**	**-**	**-**
	Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**-**
	Total Program	**7,408,276**	**1,357,377**	**5,955,194**	**1,429,000**	**1,429,000**	**1,513,150**

Village of Wilmette
FY 2013 Budget
Budget Summary

Fund: 41 - Water Fund
Program: 95 - Capital Improvements
Dept.: 80 - Water
Type: 90 - Enterprise

Expenditure Category	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013
Personnel Services	-	-	-	-	-	-
Contractual Services	28,417	-	62,024	550,000	520,000	-
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	363,293	328,351	852,398	385,000	41,000	564,000
Program Total	391,710	328,351	914,422	935,000	561,000	564,000

PROGRAM DESCRIPTIONS: This program provides funding for major capital improvements to the Village's water system. This includes major improvements to the water plant to improve reliability and increase capacity as well as improvements to the water distribution system.

BUDGET ANALYSIS: The following projects are included in the 2013 Budget:

Filter Valve Improvements	$344,000
Building Renovations & Pipe Gallery Improvements	$120,000
Convert High Lift Pump to Variable Speed	$100,000

PERSONNEL: There are no personnel assigned to this program.

Village of Wilmette
2013 Budget

Fund: 41 - Water Fund
Program: 95 - Capital Improvements
Dept.: 80 - Water
Type: 90 - Enterprise

Account Number	Description	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimated Actual FY 2012	Budget FY 2013	
	Total Personnel	**-**	**-**	**-**	**-**	**-**	**-**	
420020-	Professional Services:							
20073	SCADA Software Upgrade	28,417	-	***62,024***	***550,000***	***520,000***	-	
450020	Bond Issuance Expense	-	-	-		-		
450060	Bond Interest Expense	-	-	-	-	-	-	
	Total Contractual Services	**28,417**	**-**	**62,024**	**550,000**	**520,000**	**-**	
	Total Commodities	**-**	**-**	**-**	**-**	**-**	**-**	
	Total Other Expenses	**-**	**-**	**-**	**-**	**-**	**-**	
470530-	**Infrastructure - Water Plant:**							
60100	Roof Repairs	-	312,755	-	-	-	-	*
80818	Filter Repairs 1971/1933	119,000	-	-	-	-	-	*
80823	Interconnection Improvements	97,239	11,616	14,154	-	-	-	*
80836	Filter Valve Improvements	-	-	-	***385,000***	***41,000***	***344,000***	
80839	Building Renovations & Pipe Gallery		-	-	-	-	***120,000***	
80840	Convert High Lift Pump to Variable Speed		-	-	-	-	***100,000***	
470535-	**Infrastructure - Standpipe:**							
80912	***Standpipe Reconditioning***	***2,300***	***3,980***	***838,244***	-	-	-	*
470550-	**Infrastructure - Water Mains:**							
80905	Lake Ave. 12" Water Main	-	-	-	-	-	-	*
80906	Sheridan Road Water Main	144,754	-	-	-	-	-	*
	Total Capital Outlay	**363,293**	**328,351**	**852,398**	**385,000**	**41,000**	**564,000**	
	Total Program	**391,710**	**328,351**	**914,422**	**935,000**	**561,000**	**564,000**	

* Items financed from bond proceeds

DEBT SERVICE SCHEDULES

This section describes the Village's debt practices including the relationship between the Capital Improvements Program and the issuance of debt. There are complete detail schedules of all of the Village's existing debt service requirements.

Debt Service

The Village of Wilmette operates under "Home Rule" authority in the State of Illinois and has no debt limitations under that authority. In practice, the Village issues debt for its long-term capital project needs. The need for new debt issues are evaluated annually in conjunction with the preparation of the Ten Year Capital Improvements Program (CIP).

Large capital improvements are evaluated based on need and the maintaining or enhancing of service levels. If the need is justified and an item cannot be funded from operating revenues, debt issuance will be considered. Such an issuance would be reviewed from the impact of debt service payments on the Village's tax levy or other fees (e.g. water rate or sewer rate) used to repay the debt. Capital spending may also impact operating costs. For example, additional personnel and training may be needed to operate new equipment, or maintenance costs may increase as a result of building additions. The collective impact is then built into the long-term cash flow projections.

Following this narrative are schedules detailing the long-term debt service requirements to maturity for all of the Village's Funds. The Village's most recent issuance of General Obligation Bonds was the $13.6 million 2011 issue. Of this total, $6.4 million was used to refinance the Water and Sewer Funds' portion of the 2002 issue, resulting in net present value debt service savings of about $769,000. The remaining $7.2 million of the 2011 bond issue was used to refinance the first four loans from the Illinois Environmental Protection Agency (IEPA). These loans had final maturities ranging from 2013 through 2017 and the refinanced debt will slightly lengthen these maturities such that net present value savings are only about $17,000.

With respect to the refinancing of the IEPA Loans, the maturities of the new 2011 bond issue extend to 2023 and will provide gross debt service savings through 2016 of $3.6 million. Additionally, future Sewer Fund debt service will now peak at a level of $2.2 million as compared to the $2.9 million in debt service paid in 2011.

Having "freed up" significant funds for new Sewer Fund debt service, the Village intends to issue $11.7 million in new General Obligation bonds in 2013 to fund additional sewer improvements through 2015 without the need for sewer rate increases.

In conjunction with the Sewer Fund debt issuance, an additional $1 million of General Obligation Debt is included in this budget to fund alley improvements in 2013. A one-time $300,000 transfer from the Water Fund in 2012 is projected to fund the debt service for this new money for a number of years to minimize the tax levy impact.

Continued sewer lining and rehabilitation is ongoing annually and will be continued to be funded with new IEPA Loans. The 2013 budget includes $900,000 for this work and future years' projections include $820,000 annually. Current cash flow estimates indicate that this amount of new debt as well as the above noted $11.7 million for sewer improvements can be accomplished with no sewer rate impact.

Current unspent bond proceeds are estimated to complete all Water Fund capital projects through FY 2013. There are a number of additional projects under consideration (for work in 2014 through 2017) that would entail additional debt of about $4.4 million.

The Village is currently in discussions with other municipalities who have shown interest in purchasing their water from Wilmette. Any future water system improvements will need to consider this potential growth in wholesale sales. Discussions along these lines will continue in 2013 and it is doubtful that new Water Fund debt would be issued until something is finalized in this regard.

Additional projects such as building improvements at the Police Station and second and third phase improvements at the Public Works site would require additional financing. Should these go forward, real estate taxes would finance this new debt service. Any impact of additional bond issues beyond 2013 have not been included in future levy projections at this time. With existing tax supported debt service still increasing somewhat through 2013, it is the Village's goal to minimize new debt for the next several years to minimize any property tax levy growth.

Beyond improvements to existing infrastructure and facilities the Village is also considering certain economic development initiatives (such as a parking structure and property purchases) that may also require the issuance of debt. It is far too preliminary at this time to include debt service projections for these initiatives and the financing source of the debt repayment is also indeterminate. Land purchases in 2011 have been financed on a short-term basis with a line of credit from the Village's depository bank. The Village is now under contract for the resale of one of the properties and permanent financing for this purpose is not currently planned.

Tax levy projections noted in this section do not include any debt service for future bond issues beyond 2012. The 2013 issue is expected to occur late in the year and the 2013 debt service is not expected to be significant.

Village of Wilmette 2013 Budget
Debt Service Schedule Summary - By Fund

Fiscal Year Ending	General Debt Service	Water Debt Service	Sewer Debt Service
December 31, 2013	3,281,591.28	1,512,150.00	1,738,308.88
December 31, 2014	3,281,716.28	1,714,237.50	1,973,808.88
December 31, 2015	3,272,503.78	1,691,037.50	2,009,221.38
December 31, 2016	3,355,185.03	2,159,050.00	2,266,215.12
December 31, 2017	3,439,135.02	2,254,887.50	2,244,227.62
December 31, 2018	3,455,653.76	2,245,031.26	2,241,108.86
December 31, 2019	3,458,722.50	2,243,450.00	2,243,071.36
December 31, 2020	3,481,910.00	2,363,600.00	1,666,733.86
December 31, 2021	3,496,785.00	2,384,387.50	1,585,726.36
December 31, 2022	3,543,487.50	2,126,837.50	1,409,101.36
December 31, 2023	3,641,837.50	1,542,637.50	847,201.36
December 31, 2024	3,591,375.00	1,168,137.50	121,051.36
December 31, 2025	3,205,000.00	-	121,051.36
December 31, 2026	1,534,000.00	-	121,051.36
December 31, 2027	-	-	92,259.04
December 31, 2028	-	-	51,709.08
December 31, 2029	-	-	51,709.08
December 31, 2030	-	-	47,298.28
Total	**46,038,902.65**	**23,405,443.76**	**20,830,854.60**

Village of Wilmette
Fiscal Year 2013 Budget
General Debt Summary

Fiscal Year Ending	2004 Issue	2007 Issue	2009 Issue	2010 Issue	Total
December 31, 2013	1,377,750.00	985,437.52	161,466.26	756,937.50	3,281,591.28
December 31, 2014	919,375.00	1,446,437.52	158,966.26	756,937.50	3,281,716.28
December 31, 2015	176,375.00	1,973,037.52	161,153.76	961,937.50	3,272,503.78
December 31, 2016	-	2,049,768.76	157,578.77	1,147,837.50	3,355,185.03
December 31, 2017	-	2,345,518.76	158,678.76	934,937.50	3,439,135.02
December 31, 2018	-	2,171,006.26	159,460.00	1,125,187.50	3,455,653.76
December 31, 2019	-	-	160,085.00	3,298,637.50	3,458,722.50
December 31, 2020	-	-	160,372.50	3,321,537.50	3,481,910.00
December 31, 2021	-	-	160,347.50	3,336,437.50	3,496,785.00
December 31, 2022	-	-	-	3,543,487.50	3,543,487.50
December 31, 2023				3,641,837.50	3,641,837.50
December 31, 2024				3,591,375.00	3,591,375.00
December 31, 2025				3,205,000.00	3,205,000.00
December 31, 2026				1,534,000.00	1,534,000.00
Total	**2,473,500.00**	**10,971,206.34**	**1,438,108.81**	**31,156,087.50**	**46,038,902.65**

Village of Wilmette
Fiscal Year 2013 Budget
General Debt Summary

Issue: **2004 Refunding issue**
Interest Rate: **3.636%**

Date Payable	Interest	Principal	Total
June 1, 2013	43,875.00		
December 1, 2013	43,875.00	1,290,000.00	1,377,750.00
June 1, 2014	19,687.50		
December 1, 2014	19,687.50	880,000.00	919,375.00
June 1, 2015	3,187.50		
December 1, 2015	3,187.50	170,000.00	176,375.00
Totals	**133,500.00**	**2,340,000.00**	**2,473,500.00**

Issue: **2007 Improvements and Refunding issue**
Interest Rate: **4.207%**

Date Payable	Interest	Principal	Total
June 1, 2013	192,718.76		
December 1, 2013	192,718.76	600,000.00	985,437.52
June 1, 2014	180,718.76		
December 1, 2014	180,718.76	1,085,000.00	1,446,437.52
June 1, 2015	159,018.76		
December 1, 2015	159,018.76	1,655,000.00	1,973,037.52
June 1, 2016	124,884.38		
December 1, 2016	124,884.38	1,800,000.00	2,049,768.76
June 1, 2017	87,759.38		
December 1, 2017	87,759.38	2,170,000.00	2,345,518.76
June 1, 2018	43,003.13		
December 1, 2018	43,003.13	2,085,000.00	2,171,006.26
Totals	**1,576,206.34**	**9,395,000.00**	**10,971,206.34**

Village of Wilmette
Fiscal Year 2013 Budget
General Debt Summary

Issue: **2009 Improvements issue**
Interest Rate: **3.017%**

Date Payable	Interest	Principal	Total
June 1, 2013	18,233.13		
December 1, 2013	18,233.13	125,000.00	161,466.26
June 1, 2014	16,983.13		
December 1, 2014	16,983.13	125,000.00	158,966.26
June 1, 2015	15,576.88		
December 1, 2015	15,576.88	130,000.00	161,153.76
June 1, 2016	13,789.39		
December 1, 2016	13,789.38	130,000.00	157,578.77
June 1, 2017	11,839.38		
December 1, 2017	11,839.38	135,000.00	158,678.76
June 1, 2018	9,730.00		
December 1, 2018	9,730.00	140,000.00	159,460.00
June 1, 2019	7,542.50		
December 1, 2019	7,542.50	145,000.00	160,085.00
June 1, 2020	5,186.25		
December 1, 2020	5,186.25	150,000.00	160,372.50
June 1, 2021	2,673.75		
December 1, 2021	2,673.75	155,000.00	160,347.50
Totals	**203,108.81**	**1,235,000.00**	**1,438,108.81**

Village of Wilmette
Fiscal Year 2013 Budget
General Debt Summary

Issue: **2010 Improvements & Refunding Issue**
Interest Rate: **3.287%**

Date Payable	Interest	Principal	Total
June 1, 2013	378,468.75		
December 1, 2013	378,468.75	-	756,937.50
June 1, 2014	378,468.75		
December 1, 2014	378,468.75	-	756,937.50
June 1, 2015	378,468.75		
December 1, 2015	378,468.75	205,000.00	961,937.50
June 1, 2016	376,418.75		
December 1, 2016	376,418.75	395,000.00	1,147,837.50
June 1, 2017	372,468.75		
December 1, 2017	372,468.75	190,000.00	934,937.50
June 1, 2018	370,093.75		
December 1, 2018	370,093.75	385,000.00	1,125,187.50
June 1, 2019	364,318.75		
December 1, 2019	364,318.75	2,570,000.00	3,298,637.50
June 1, 2020	325,768.75		
December 1, 2020	325,768.75	2,670,000.00	3,321,537.50
June 1, 2021	285,718.75		
December 1, 2021	285,718.75	2,765,000.00	3,336,437.50
June 1, 2022	244,243.75		
December 1, 2022	244,243.75	3,055,000.00	3,543,487.50
June 1, 2023	198,418.75		
December 1, 2023	198,418.75	3,245,000.00	3,641,837.50
June 1, 2024	145,687.50		
December 1, 2024	145,687.50	3,300,000.00	3,591,375.00
June 1, 2025	90,000.00		
December 1, 2025	90,000.00	3,025,000.00	3,205,000.00
June 1, 2026	29,500.00		
December 1, 2026	29,500.00	1,475,000.00	1,534,000.00
Totals	**7,876,087.50**	**23,280,000.00**	**31,156,087.50**

Village of Wilmette FY 2013 Proposed Budget
Tax Levy Projections

Levy Year	Projected Operating Levy	Debt Service Levy	Additional Levy for Fire & Police Pen.	Additional Levy for EAB *	Portion Paid from Bond Proceeds	Adjustment ** to Operating Levy to Smooth the Increment	Total Levy	"Smoothed" Incremental Growth (%)
1998	6,386,857	997,843					7,384,700	
1999	6,466,007	1,176,693					7,642,700	3.49%
2000	6,627,658	1,386,515				(20,000)	7,994,173	4.60%
2001	6,956,488	1,515,128				(10,000)	8,461,616	5.85%
2002	7,234,176	2,473,868			(600,000)	(140,000)	8,968,044	5.98%
2003	7,523,543	2,563,593			(400,000)	(182,000)	9,505,136	5.99%
2004	8,071,000	2,583,226			(200,000)	(147,500)	10,306,726	8.43%
2005	8,295,437	2,450,663				179,500	10,925,600	6.00%
2006	8,720,311	2,541,289		220,000		320,000	11,801,600	8.02%
2007	9,252,187	3,883,613		100,000	(500,000)	(463,000)	12,272,800	3.99%
2008	9,372,183	3,241,817	172,000	200,000		13,000	12,999,000	5.92%
2009	9,403,999	3,069,001	490,000	100,000		450,000	13,513,000	3.95%
2010	9,842,229	2,991,871	1,082,000	100,000			14,016,100	3.72%
2011	10,230,002	3,041,398	1,162,000	100,000			14,533,400	3.69%
2012	11,683,345	3,256,455		100,000			15,039,800	3.48%
2013	12,150,693	3,298,207		100,000			15,548,900	3.39%
2014	12,636,751	3,288,949		100,000			16,025,700	3.07%
2015	13,142,255	3,372,045		100,000			16,614,300	3.67%
2016	13,667,983	3,456,417		100,000			17,224,400	3.67%
2017	14,214,681	3,473,019		100,000			17,787,700	3.27%
2018	14,783,296	3,476,104		100,000			18,359,400	3.21%
2019	15,374,593	3,499,407		100,000			18,974,000	3.35%
2020	15,989,543	3,514,357		100,000			19,603,900	3.32%
2021	16,629,106	3,561,294		100,000			20,290,400	3.50%
2022	17,294,309	3,660,139		146,752			21,101,200	4.00%
2023	17,986,078	3,609,422					21,595,500	2.34%
2024	18,705,494	3,221,106					21,926,600	1.53%
2025	19,453,691	1,541,709					20,995,400	-4.25%
2026	20,231,800						20,231,800	-3.64%

* These levies total the $1,966,752 expense that is expected to be incurred over the period from 2007 through 2022 for the Emerald Ash Borer tree removals and re-forestation - net of State Grant.

** These adjustments, in total, net to zero. They are designed to eliminate large percentage fluctuations in the Village's tax levy due to the issuance of new debt.

Village of Wilmette
Fiscal Year 2013 Budget
Water Debt Summary

Fiscal Year Ending	2004 Issue	2007 Issue	2009 Issue	2010 Issue	2011 Issue	Total
December 31, 2013	163,962.50	218,450.00	839,900.00	38,137.50	251,700.00	1,512,150.00
December 31, 2014	307,650.00	298,450.00	825,900.00	38,137.50	244,100.00	1,714,237.50
December 31, 2015	305,900.00	295,250.00	810,150.00	38,137.50	241,600.00	1,691,037.50
December 31, 2016	818,962.50	871,950.00	190,900.00	38,137.50	239,100.00	2,159,050.00
December 31, 2017	757,525.00	989,725.00	187,900.00	38,137.50	281,600.00	2,254,887.50
December 31, 2018	597,400.00	996,518.76	184,775.00	38,137.50	428,200.00	2,245,031.26
December 31, 2018	536,000.00	976,662.50	181,650.00	38,137.50	511,000.00	2,243,450.00
December 31, 2020	551,200.00	1,005,112.50	278,400.00	38,137.50	490,750.00	2,363,600.00
December 31, 2021	-	1,000,800.00	271,700.00	38,137.50	1,073,750.00	2,384,387.50
December 31, 2022	-	-	964,800.00	38,137.50	1,123,900.00	2,126,837.50
December 31, 2023	-	-	932,850.00	38,137.50	571,650.00	1,542,637.50
December 31, 2024	-	-	-	1,168,137.50	-	1,168,137.50
Total	**-**	**6,652,918.76**	**5,668,925.00**	**1,587,650.00**	**5,457,350.00**	**23,405,443.76**

Village of Wilmette
Fiscal Year 2013 Budget
Debt Service Schedule

Issue: **2004 Water Fund Improvements Issue**
Interest Rate: **3.636%**

Date Payable	Interest	Principal	Total
June 1, 2013	64,481.25		
December 1, 2013	64,481.25	35,000.00	163,962.50
June 1, 2014	63,825.00		
December 1, 2014	63,825.00	180,000.00	307,650.00
June 1, 2015	60,450.00		
December 1, 2015	60,450.00	185,000.00	305,900.00
June 1, 2016	56,981.25		
December 1, 2016	56,981.25	705,000.00	818,962.50
June 1, 2017	43,762.50		
December 1, 2017	43,762.50	670,000.00	757,525.00
June 1, 2018	31,200.00		
December 1, 2018	31,200.00	535,000.00	597,400.00
June 1, 2019	20,500.00		
December 1, 2019	20,500.00	495,000.00	536,000.00
June 1, 2020	10,600.00		
December 1, 2020	10,600.00	530,000.00	551,200.00
Totals	**703,600.00**	**3,335,000.00**	**4,038,600.00**

Issue: **2007 Water Fund Refunding Issue**
Interest Rate: **4.207%**

Date Payable	Interest	Principal	Total
June 1, 2013	109,225.00		
December 1, 2013	109,225.00	-	218,450.00
June 1, 2014	109,225.00		
December 1, 2014	109,225.00	80,000.00	298,450.00
June 1, 2015	107,625.00		
December 1, 2015	107,625.00	80,000.00	295,250.00
June 1, 2016	105,975.00		
December 1, 2016	105,975.00	660,000.00	871,950.00
June 1, 2017	92,362.50		
December 1, 2017	92,362.50	805,000.00	989,725.00
June 1, 2018	75,759.38		
December 1, 2018	75,759.38	845,000.00	996,518.76
June 1, 2019	58,331.25		
December 1, 2019	58,331.25	860,000.00	976,662.50
June 1, 2020	40,056.25		
December 1, 2020	40,056.25	925,000.00	1,005,112.50
June 1, 2021	20,400.00		
December 1, 2021	20,400.00	960,000.00	1,000,800.00
Totals	**1,437,918.76**	**5,215,000.00**	**6,652,918.76**

Village of Wilmette
Fiscal Year 2013 Budget
Debt Service Schedule

Issue: **2009 Water Fund Refunding Issue**
Interest Rate: **3.017%**

Date Payable	Interest	Principal	Total
June 1, 2013	69,950.00		
December 1, 2013	69,950.00	700,000.00	839,900.00
June 1, 2014	62,950.00		
December 1, 2014	62,950.00	700,000.00	825,900.00
June 1, 2015	55,075.00		
December 1, 2015	55,075.00	700,000.00	810,150.00
June 1, 2016	45,450.00		
December 1, 2016	45,450.00	100,000.00	190,900.00
June 1, 2017	43,950.00		
December 1, 2017	43,950.00	100,000.00	187,900.00
June 1, 2018	42,387.50		
December 1, 2018	42,387.50	100,000.00	184,775.00
June 1, 2019	40,825.00		
December 1, 2019	40,825.00	100,000.00	181,650.00
June 1, 2020	39,200.00		
December 1, 2020	39,200.00	200,000.00	278,400.00
June 1, 2021	35,850.00		
December 1, 2021	35,850.00	200,000.00	271,700.00
June 1, 2022	32,400.00		
December 1, 2022	32,400.00	900,000.00	964,800.00
June 1, 2023	16,425.00		
December 1, 2023	16,425.00	900,000.00	932,850.00
Totals	**968,925.00**	**4,700,000.00**	**5,668,925.00**

Village of Wilmette
Fiscal Year 2013 Budget
Debt Service Schedule

Issue: **2010 Water Fund Improvements Issue**
Interest Rate: **3.287%**

Date Payable	Interest	Principal	Total
June 1, 2013	19,068.75		
December 1, 2013	19,068.75	-	38,137.50
June 1, 2014	19,068.75		
December 1, 2014	19,068.75	-	38,137.50
June 1, 2015	19,068.75		
December 1, 2015	19,068.75	-	38,137.50
June 1, 2016	19,068.75		
December 1, 2016	19,068.75	-	38,137.50
June 1, 2017	19,068.75		
December 1, 2017	19,068.75	-	38,137.50
June 1, 2018	19,068.75		
December 1, 2018	19,068.75	-	38,137.50
June 1, 2019	19,068.75		
December 1, 2019	19,068.75	-	38,137.50
June 1, 2020	19,068.75		
December 1, 2020	19,068.75	-	38,137.50
June 1, 2021	19,068.75		
December 1, 2021	19,068.75	-	38,137.50
June 1, 2022	19,068.75		
December 1, 2022	19,068.75	-	38,137.50
June 1, 2023	19,068.75		
December 1, 2023	19,068.75	-	38,137.50
June 1, 2024	19,068.75		
December 1, 2024	19,068.75	1,130,000.00	1,168,137.50
Totals	**457,650.00**	**1,130,000.00**	**1,587,650.00**

Village of Wilmette
Fiscal Year 2013 Budget
Debt Service Schedule

Issue: **2011 Water Fund Refunding Issue**
Interest Rate: **2.657%**

Date Payable	Interest	Principal	Total
June 1, 2013	60,850.00		
December 1, 2013	60,850.00	130,000.00	251,700.00
June 1, 2014	59,550.00		
December 1, 2014	59,550.00	125,000.00	244,100.00
June 1, 2015	58,300.00		
December 1, 2015	58,300.00	125,000.00	241,600.00
June 1, 2016	57,050.00		
December 1, 2016	57,050.00	125,000.00	239,100.00
June 1, 2017	55,800.00		
December 1, 2017	55,800.00	170,000.00	281,600.00
June 1, 2018	54,100.00		
December 1, 2018	54,100.00	320,000.00	428,200.00
June 1, 2019	50,500.00		
December 1, 2019	50,500.00	410,000.00	511,000.00
June 1, 2020	45,375.00		
December 1, 2020	45,375.00	400,000.00	490,750.00
June 1, 2021	39,375.00		
December 1, 2021	39,375.00	995,000.00	1,073,750.00
June 1, 2022	24,450.00		
December 1, 2022	24,450.00	1,075,000.00	1,123,900.00
June 1, 2023	8,325.00		
December 1, 2023	8,325.00	555,000.00	571,650.00
Totals	**1,027,350.00**	**4,430,000.00**	**5,457,350.00**

Village of Wilmette
Fiscal Year 2013 Budget
Sewer Debt Service Summary

	IEPA Loans				2004 General
Fiscal Year Ending	FY 2006 Improvements	FY 2007 Improvements	FY 2009 Improvements	FY 2010 Improvements	Obligation Bond Issue
December 31, 2013	27,847.04	41,495.24	8,821.94	42,887.14	417,500.00
December 31, 2014	27,847.04	41,495.24	8,821.94	42,887.14	655,500.00
December 31, 2015	27,847.04	41,495.24	8,821.94	42,887.14	634,125.00
December 31, 2016	27,847.04	41,495.24	8,821.94	42,887.14	612,750.00
December 31, 2017	27,847.04	41,495.24	8,821.94	42,887.14	591,375.00
December 31, 2018	27,847.04	41,495.24	8,821.94	42,887.14	-
December 31, 2019	27,847.04	41,495.24	8,821.94	42,887.14	-
December 31, 2020	27,847.04	41,495.24	8,821.94	42,887.14	-
December 31, 2021	27,847.04	41,495.24	8,821.94	42,887.14	-
December 31, 2022	27,847.04	41,495.24	8,821.94	42,887.14	-
December 31, 2023	27,847.04	41,495.24	8,821.94	42,887.14	-
December 31, 2024	27,847.04	41,495.24	8,821.94	42,887.14	-
December 31, 2025	27,847.04	41,495.24	8,821.94	42,887.14	-
December 31, 2026	27,847.04	41,495.24	8,821.94	42,887.14	-
December 31, 2027	-	40,549.96	8,821.94	42,887.14	-
December 31, 2028	-	-	8,821.94	42,887.14	-
December 31, 2029	-	-	8,821.94	42,887.14	-
December 31, 2030	-	-	4,411.14	42,887.14	-
December 31, 2031	-	-	-	42,887.14	-
Total	**389,858.56**	**621,483.32**	**154,384.12**	**814,855.66**	**2,911,250.00**

Village of Wilmette
Fiscal Year 2013 Budget
Sewer Debt Service Summary

2007 General Obligation Bond Issue	2009 General Obligation Bond Issue	2010 General Obligation Bond Issue	2011 General Obligation Bond Issue	Total
160,268.76	161,126.26	44,550.00	833,812.50	1,738,308.88
162,668.76	158,626.26	44,550.00	831,412.50	1,973,808.88
214,868.76	160,813.76	44,550.00	833,812.50	2,009,221.38
334,712.50	157,238.76	44,550.00	995,912.50	2,266,215.12
574,400.00	158,338.76	44,550.00	754,512.50	2,244,227.62
553,775.00	159,120.00	804,550.00	602,612.50	2,241,108.86
533,150.00	159,745.00	746,750.00	682,375.00	2,243,071.36
291,900.00	155,032.50	-	1,098,750.00	1,666,733.86
-	155,175.00	-	1,309,500.00	1,585,726.36
-	-	-	1,288,050.00	1,409,101.36
-	-	-	726,150.00	847,201.36
-	-	-	-	121,051.36
-	-	-	-	121,051.36
-	-	-	-	121,051.36
-	-	-	-	92,259.04
-	-	-	-	51,709.08
-	-	-	-	51,709.08
-	-	-	-	47,298.28
-	-	-	-	42,887.14
2,825,743.78	**1,425,216.30**	**1,774,050.00**	**9,956,900.00**	**20,873,741.74**

Village of Wilmette
Fiscal Year 2013 Budget
Debt Service Schedule

Sewer E.P.A.
Loan Reference: **2006 Improvements**

Interest Rate: **2.500%**

Date Payable	Interest	Principal	Total
March 13, 2013	4,090.47	9,833.05	13,923.52
September 13, 2013	3,967.56	9,955.96	13,923.52
March 13, 2014	3,843.11	10,080.41	13,923.52
September 13, 2014	3,717.10	10,206.42	13,923.52
March 13, 2015	3,589.52	10,334.00	13,923.52
September 13, 2015	3,460.35	10,463.17	13,923.52
March 13, 2016	3,329.56	10,593.96	13,923.52
September 13, 2016	3,197.13	10,726.39	13,923.52
March 13, 2017	3,063.05	10,860.47	13,923.52
September 13, 2017	2,927.30	10,996.22	13,923.52
March 13, 2018	2,789.85	11,133.67	13,923.52
September 13, 2018	2,650.67	11,272.85	13,923.52
March 13, 2019	2,509.76	11,413.76	13,923.52
September 13, 2019	2,367.09	11,556.43	13,923.52
March 13, 2020	2,222.64	11,700.88	13,923.52
September 13, 2020	2,076.38	11,847.14	13,923.52
March 13, 2021	1,928.29	11,995.23	13,923.52
September 13, 2021	1,778.35	12,145.17	13,923.52
March 13, 2022	1,626.53	12,296.99	13,923.52
September 13, 2022	1,472.82	12,450.70	13,923.52
March 13, 2023	1,317.18	12,606.34	13,923.52
September 13, 2023	1,159.61	12,763.91	13,923.52
March 13, 2024	1,000.06	12,923.46	13,923.52
September 13, 2024	838.51	13,085.01	13,923.52
March 13, 2025	674.95	13,248.57	13,923.52
September 13, 2025	509.34	13,414.18	13,923.52
March 13, 2026	341.67	13,581.85	13,923.52
September 13, 2026	172.06	13,751.46	13,923.52
Totals	**62,620.91**	**327,237.65**	**389,858.56**

Village of Wilmette
Fiscal Year 2013 Budget
Debt Service Schedule

Sewer E.P.A.
Loan Reference: **2007 Improvements - L17-2807**

Interest Rate: **2.500%**

Date Payable	Interest	Principal	Total
April 21, 2013	3,499.73	7,749.41	11,249.14
October 21, 2013	3,402.87	7,846.27	11,249.14
April 21, 2014	3,304.79	7,944.35	11,249.14
October 21, 2014	3,205.48	8,043.66	11,249.14
April 21, 2015	3,104.94	8,144.20	11,249.14
October 21, 2015	3,003.14	8,246.00	11,249.14
April 21, 2016	2,900.06	8,349.08	11,249.14
October 21, 2016	2,795.70	8,453.44	11,249.14
April 21, 2017	2,690.03	8,559.11	11,249.14
October 21, 2017	2,583.04	8,666.10	11,249.14
April 21, 2018	2,474.71	8,774.43	11,249.14
October 21, 2018	2,365.03	8,884.11	11,249.14
April 21, 2019	2,253.98	8,995.16	11,249.14
October 21, 2019	2,141.54	9,107.60	11,249.14
April 21, 2020	2,027.70	9,221.44	11,249.14
October 21, 2020	1,912.43	9,336.71	11,249.14
April 21, 2021	1,795.72	9,453.42	11,249.14
October 21, 2021	1,677.55	9,571.59	11,249.14
April 21, 2022	1,557.91	9,691.23	11,249.14
October 21, 2022	1,436.77	9,812.37	11,249.14
April 21, 2023	1,314.11	9,935.03	11,249.14
October 21, 2023	1,189.92	10,059.22	11,249.14
April 21, 2024	1,064.18	10,184.96	11,249.14
October 21, 2024	936.87	10,312.27	11,249.14
April 21, 2025	807.97	10,441.17	11,249.14
October 21, 2025	677.45	10,571.69	11,249.14
April 21, 2026	545.31	10,703.83	11,249.14
October 21, 2026	411.51	10,837.63	11,249.14
April 21, 2027	276.04	10,973.10	11,249.14
October 21, 2027	139.03	11,110.11	11,249.14
Totals	**57,495.51**	**279,978.69**	**337,474.20**

Village of Wilmette
Fiscal Year 2013 Budget
Debt Service Schedule

Sewer E.P.A.
Loan Reference: **2007 Improvements - L17-2808**

Interest Rate: **2.500%**

Date Payable	Interest	Principal	Total
April 21, 2013	2,946.94	6,551.54	9,498.48
October 21, 2013	2,865.05	6,633.43	9,498.48
April 21, 2014	2,782.13	6,716.35	9,498.48
October 21, 2014	2,698.18	6,800.30	9,498.48
April 21, 2015	2,613.17	6,885.31	9,498.48
October 21, 2015	2,527.11	6,971.37	9,498.48
April 21, 2016	2,439.97	7,058.51	9,498.48
October 21, 2016	2,351.73	7,146.75	9,498.48
April 21, 2017	2,262.40	7,236.08	9,498.48
October 21, 2017	2,171.95	7,326.53	9,498.48
April 21, 2018	2,080.37	7,418.11	9,498.48
October 21, 2018	1,987.64	7,510.84	9,498.48
April 21, 2019	1,893.76	7,604.72	9,498.48
October 21, 2019	1,798.70	7,699.78	9,498.48
April 21, 2020	1,702.45	7,796.03	9,498.48
October 21, 2020	1,605.00	7,893.48	9,498.48
April 21, 2021	1,506.33	7,992.15	9,498.48
October 21, 2021	1,406.43	8,092.05	9,498.48
April 21, 2022	1,305.28	8,193.20	9,498.48
October 21, 2022	1,202.86	8,295.62	9,498.48
April 21, 2023	1,099.17	8,399.31	9,498.48
October 21, 2023	994.18	8,504.30	9,498.48
April 21, 2024	887.87	8,610.61	9,498.48
October 21, 2024	780.24	8,718.24	9,498.48
April 21, 2025	671.26	8,827.22	9,498.48
October 21, 2025	560.92	8,937.56	9,498.48
April 21, 2026	449.20	9,049.28	9,498.48
October 21, 2026	336.09	9,162.39	9,498.48
April 21, 2027	221.56	9,276.92	9,498.48
October 21, 2027	105.60	8,447.60	8,553.20
Totals	**48,253.54**	**235,755.58**	**284,009.12**

Village of Wilmette
Fiscal Year 2013 Budget
Debt Service Schedule

Sewer E.P.A.
Loan Reference: **2009 Sewer Lining Improvements - L17-2952**

Interest Rate: **0.000%**

Date Payable	Interest	Principal	Total
April 7, 2013	-	4,410.97	4,410.97
October 7, 2013	-	4,410.97	4,410.97
April 7, 2014	-	4,410.97	4,410.97
October 7, 2014	-	4,410.97	4,410.97
April 7, 2015	-	4,410.97	4,410.97
October 7, 2015	-	4,410.97	4,410.97
April 7, 2016	-	4,410.97	4,410.97
October 7, 2016	-	4,410.97	4,410.97
April 7, 2017	-	4,410.97	4,410.97
October 7, 2017	-	4,410.97	4,410.97
April 7, 2018	-	4,410.97	4,410.97
October 7, 2018	-	4,410.97	4,410.97
April 7, 2019	-	4,410.97	4,410.97
October 7, 2019	-	4,410.97	4,410.97
April 7, 2020	-	4,410.97	4,410.97
October 7, 2020	-	4,410.97	4,410.97
April 7, 2021	-	4,410.97	4,410.97
October 7, 2021	-	4,410.97	4,410.97
April 7, 2022	-	4,410.97	4,410.97
October 7, 2022	-	4,410.97	4,410.97
April 7, 2023	-	4,410.97	4,410.97
October 7, 2023	-	4,410.97	4,410.97
April 7, 2024	-	4,410.97	4,410.97
October 7, 2024	-	4,410.97	4,410.97
April 7, 2025	-	4,410.97	4,410.97
October 7, 2025	-	4,410.97	4,410.97
April 7, 2026	-	4,410.97	4,410.97
October 7, 2026	-	4,410.97	4,410.97
April 7, 2027	-	4,410.97	4,410.97
October 7, 2027	-	4,410.97	4,410.97
April 7, 2028	-	4,410.97	4,410.97
October 7, 2028	-	4,410.97	4,410.97
April 7, 2029	-	4,410.97	4,410.97
October 7, 2029	-	4,410.97	4,410.97
April 7, 2030	-	4,411.14	4,411.14
Totals	**-**	**154,384.12**	**154,384.12**

Village of Wilmette
Fiscal Year 2013 Budget
Debt Service Schedule

Sewer E.P.A.
Loan Reference: **2010 Sewer Lining Improvements - L17-4005**

Interest Rate: **1.250%**

Date Payable	Interest	Principal	Total
January 18, 2013	4,520.73	16,922.84	21,443.57
July 18, 2013	4,414.97	17,028.60	21,443.57
January 18, 2014	4,308.54	17,135.03	21,443.57
July 18, 2014	4,201.44	17,242.13	21,443.57
January 18, 2015	4,093.68	17,349.89	21,443.57
July 18, 2015	3,985.24	17,458.33	21,443.57
January 18, 2016	3,876.13	17,567.44	21,443.57
July 18, 2016	3,766.33	17,677.24	21,443.57
January 18, 2017	3,655.85	17,787.72	21,443.57
July 18, 2017	3,544.68	17,898.89	21,443.57
January 18, 2018	3,432.81	18,010.76	21,443.57
July 18, 2018	3,320.24	18,123.33	21,443.57
January 18, 2019	3,206.97	18,236.60	21,443.57
July 18, 2019	3,092.99	18,350.58	21,443.57
January 18, 2020	2,978.30	18,465.27	21,443.57
July 18, 2020	2,862.89	18,580.68	21,443.57
January 18, 2021	2,746.76	18,696.81	21,443.57
July 18, 2021	2,629.91	18,813.66	21,443.57
January 18, 2022	2,512.32	18,931.25	21,443.57
July 18, 2022	2,394.00	19,049.57	21,443.57
January 18, 2023	2,274.94	19,168.63	21,443.57
July 18, 2023	2,155.14	19,288.43	21,443.57
January 18, 2024	2,034.59	19,408.98	21,443.57
July 18, 2024	1,913.28	19,530.29	21,443.57
January 18, 2025	1,791.22	19,652.35	21,443.57
July 18, 2025	1,668.39	19,775.18	21,443.57
January 18, 2026	1,544.79	19,898.78	21,443.57
July 18, 2026	1,420.43	20,023.14	21,443.57
January 18, 2027	1,295.28	20,148.29	21,443.57
July 18, 2027	1,169.36	20,274.21	21,443.57
January 18, 2028	1,042.64	20,400.93	21,443.57
July 18, 2028	915.14	20,528.43	21,443.57
January 18, 2029	786.83	20,656.74	21,443.57
July 18, 2029	657.73	20,785.84	21,443.57
January 18, 2030	527.82	20,915.75	21,443.57
July 18, 2030	397.09	21,046.48	21,443.57
January 18, 2031	265.55	21,178.02	21,443.57
July 18, 2031	133.09	21,310.48	21,443.57
Totals	**91,538.09**	**723,317.57**	**814,855.66**

Village of Wilmette
Fiscal Year 2013 Budget
Debt Service Schedule

Issue: **2004 Sewer Fund Improvements Issue**
Interest Rate: **3.636%**

Date Payable	Interest	Principal	Total
June 1, 2013	48,750.00		
December 1, 2013	48,750.00	320,000.00	417,500.00
June 1, 2014	42,750.00		
December 1, 2014	42,750.00	570,000.00	655,500.00
June 1, 2015	32,062.50		
December 1, 2015	32,062.50	570,000.00	634,125.00
June 1, 2016	21,375.00		
December 1, 2016	21,375.00	570,000.00	612,750.00
June 1, 2017	10,687.50		
December 1, 2017	10,687.50	570,000.00	591,375.00
Totals	**311,250.00**	**2,600,000.00**	**2,911,250.00**

Issue: **2007 Sewer Fund Improvements Issue**
Interest Rate: **4.207%**

Date Payable	Interest	Principal	Total
June 1, 2013	47,634.38		
December 1, 2013	47,634.38	65,000.00	160,268.76
June 1, 2014	46,334.38		
December 1, 2014	46,334.38	70,000.00	162,668.76
June 1, 2015	44,934.38		
December 1, 2015	44,934.38	125,000.00	214,868.76
June 1, 2016	42,356.25		
December 1, 2016	42,356.25	250,000.00	334,712.50
June 1, 2017	37,200.00		
December 1, 2017	37,200.00	500,000.00	574,400.00
June 1, 2018	26,887.50		
December 1, 2018	26,887.50	500,000.00	553,775.00
June 1, 2019	16,575.00		
December 1, 2019	16,575.00	500,000.00	533,150.00
June 1, 2020	5,950.00		
December 1, 2020	5,950.00	280,000.00	291,900.00
Totals	**535,743.78**	**2,290,000.00**	**2,825,743.78**

Village of Wilmette
Fiscal Year 2013 Budget
Debt Service Schedule

Issue: **2009 Sewer Fund Improvements Issue**
Interest Rate: **3.017%**

Date Payable	Interest	Principal	Total
June 1, 2013	18,063.13		
December 1, 2013	18,063.13	125,000.00	161,126.26
June 1, 2014	16,813.13		
December 1, 2014	16,813.13	125,000.00	158,626.26
June 1, 2015	15,406.88		
December 1, 2015	15,406.88	130,000.00	160,813.76
June 1, 2016	13,619.38		
December 1, 2016	13,619.38	130,000.00	157,238.76
June 1, 2017	11,669.38		
December 1, 2017	11,669.38	135,000.00	158,338.76
June 1, 2018	9,560.00		
December 1, 2018	9,560.00	140,000.00	159,120.00
June 1, 2019	7,372.50		
December 1, 2019	7,372.50	145,000.00	159,745.00
June 1, 2020	5,016.25		
December 1, 2020	5,016.25	145,000.00	155,032.50
June 1, 2021	2,587.50		
December 1, 2021	2,587.50	150,000.00	155,175.00
Totals	**200,216.30**	**1,225,000.00**	**1,425,216.30**

Village of Wilmette
Fiscal Year 2013 Budget
Debt Service Schedule

Issue: **2010 Sewer Fund Improvements Issue**
Interest Rate: **3.287%**

Date Payable	Interest	Principal	Total
June 1, 2013	22,275.00		
December 1, 2013	22,275.00	-	44,550.00
June 1, 2014	22,275.00		
December 1, 2014	22,275.00	-	44,550.00
June 1, 2015	22,275.00		
December 1, 2015	22,275.00	-	44,550.00
June 1, 2016	22,275.00		
December 1, 2016	22,275.00	-	44,550.00
June 1, 2017	22,275.00		
December 1, 2017	22,275.00	-	44,550.00
June 1, 2018	22,275.00		
December 1, 2018	22,275.00	760,000.00	804,550.00
June 1, 2019	10,875.00		
December 1, 2019	10,875.00	725,000.00	746,750.00
Totals	**289,050.00**	**1,485,000.00**	**1,774,050.00**

Village of Wilmette
Fiscal Year 2013 Budget
Debt Service Schedule

Issue: **2011 Sewer Fund Refunding Issue**
Interest Rate: **2.657%**

Date Payable	Interest	Principal	Total
June 1, 2013	106,906.25		
December 1, 2013	106,906.25	620,000.00	833,812.50
June 1, 2014	100,706.25		
December 1, 2014	100,706.25	630,000.00	831,412.50
June 1, 2015	94,406.25		
December 1, 2015	94,406.25	645,000.00	833,812.50
June 1, 2016	87,956.25		
December 1, 2016	87,956.25	820,000.00	995,912.50
June 1, 2017	79,756.25		
December 1, 2017	79,756.25	595,000.00	754,512.50
June 1, 2018	73,806.25		
December 1, 2018	73,806.25	455,000.00	602,612.50
June 1, 2019	68,687.50		
December 1, 2019	68,687.50	545,000.00	682,375.00
June 1, 2020	61,875.00		
December 1, 2020	61,875.00	975,000.00	1,098,750.00
June 1, 2021	47,250.00		
December 1, 2021	47,250.00	1,215,000.00	1,309,500.00
June 1, 2022	29,025.00		
December 1, 2022	29,025.00	1,230,000.00	1,288,050.00
June 1, 2023	10,575.00		
December 1, 2023	10,575.00	705,000.00	726,150.00
Totals	**1,521,900.00**	**8,435,000.00**	**9,956,900.00**

JURISDICTIONAL STATISTICS

This section provides general statistical data regarding size, development and infrastructure. This section also includes a history of the property tax for all direct and overlapping governments, information regarding the Village's Equalized Assessed Valuation and a list of principal taxpayers.

Village of Wilmette 2013 Budget
Size, Development and Infrastructure

Date of incorporation	September 19, 1872
Form of government	Council - Manager
Area	5.45 square miles
Population:	
1950	18,162
1960	28,268
1970	32,134
1980	28,221
1990	26,530
2000	27,651
2010	27,087
2010 Census Highlights	
Total housing units	10,290
Average household size	2.77
Median family income	$ 127,608
Median home value	$ 667,500

	2007	2008	2009	2010	2011
Annual gross retail sales	$ 321,455,800	$ 312,336,196	$ 287,078,374	$ 290,620,421	$ 283,942,246
Number of retail establishments	784	665	654	639	618

Municipal Services and facilities:	
Number of full time employees	195
Miles of streets	89.5
Miles of alleys	18.8
Miles of sidewalks	166.2
Miles of sewers:	
Sanitary	47.50
Storm	51.80
Combined sanitary / storm	47.27
Total miles of sewers	146.57
Number of street lights	2,580
Refuse collection customers	8,776

Village of Wilmette 2013 Budget
Property Tax Rates by Fund
Last Ten Years

		Rate per $100 of equalized assessed valuation									
Levy purpose		**2002**	**2003**	**2004**	**2005**	**2006**	**2007**	**2008**	**2009**	**2010**	**2011**
General corporate		0.5838	0.6074	0.5290	0.5201	0.5708	0.4323	0.4478	0.4486	0.5301	0.6146
Bonds and interest		0.1550	0.1802	0.1591	0.1504	0.1567	0.1645	0.1445	0.1318	0.1439	0.1626
Total - all purposes	**$**	**0.7388**	**0.7876**	**0.6881**	**0.6705**	**0.7275**	**0.5968**	**0.5923**	**0.5804**	**0.6740**	**0.7772**
Actual rate extended	**$**	**0.739**	**0.788**	**0.689**	**0.671**	**0.728**	**0.597**	**0.593**	**0.581**	**0.674**	**0.778**

Source: County Clerk

Village of Wilmette 2013 Budget
Analysis of Village Tax Levy (excluding Special Service Areas)
Last Ten Years

Levy purpose		2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
General corporate	**$**	7,330,671	7,923,500	8,474,937	9,260,311	8,889,187	9,827,183	10,443,999	11,024,229	11,492,002	11,783,345
Bonds and interest		2,174,465	2,383,226	2,450,663	2,541,289	3,383,613	3,171,817	3,069,001	2,991,871	3,041,398	3,256,455
Total - all purposes	**$**	**9,505,136**	**10,306,726**	**10,925,600**	**11,801,600**	**12,272,800**	**12,999,000**	**13,513,000**	**14,016,100**	**14,533,400**	**15,039,800**

Source: County Clerk

Village of Wilmette 2013 Budget

Property Tax Rates - All Direct and Overlapping Governments

Levy purpose		2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Village of Wilmette	$	0.739	0.788	0.689	0.671	0.728	0.597	0.593	0.581	0.674	0.778
School District #39		2.610	2.707	2.238	2.151	2.261	1.848	1.812	1.716	2.314	2.620
School District #203		1.935	1.799	1.621	1.577	1.662	1.299	1.290	1.237	1.474	1.674
Community College #535		0.179	0.186	0.161	0.158	0.166	0.141	0.140	0.140	0.160	0.196
Wilmette Park District		0.510	0.526	0.440	0.413	0.441	0.360	0.348	0.332	0.390	0.451
Wilmette Public Library		0.315	0.352	0.315	0.283	0.298	0.245	0.241	0.230	0.266	0.302
Cook County		0.690	0.659	0.593	0.547	0.500	0.458	0.415	0.415	0.423	0.487
Sanitary District		0.371	0.361	0.347	0.315	0.284	0.263	0.252	0.261	0.274	0.320
Forest Preserve District		0.061	0.059	0.060	0.060	0.057	0.053	0.051	0.049	0.051	0.058
New Trier Township		0.045	0.048	0.039	0.039	0.042	0.034	0.034	0.033	0.041	0.047
Suburban T.B. Sanitarium		0.006	0.004	0.001	0.005	0.005	-	-	-	-	-
Mosquito Abatement District		0.009	0.009	0.008	0.008	0.009	0.008	0.008	0.008	0.009	0.010
Total - all purposes	**$**	**7.470**	**7.498**	**6.512**	**6.227**	**6.453**	**5.306**	**5.184**	**5.002**	**6.076**	**6.943**
Share of total tax rate levied by the Village of Wilmette, Illinois		**9.9%**	**10.5%**	**10.6%**	**10.8%**	**11.3%**	**11.3%**	**11.4%**	**11.6%**	**11.1%**	**11.2%**

Source: County Clerk

Village of Wilmette 2013 Budget

Equalized Assessed Value of Taxable Property

Last ten fiscal years

Year	Real Property New Trier Township	Real Property Northfield Township	Railroad Property New Trier Township	Total Assessment	Equalization factor
2002	1,210,079,062	4,432,414	158,585	1,214,670,061	2.4689
2003	1,202,287,401	4,377,864	167,938	1,206,833,203	2.4598
2004	1,492,689,803	5,056,436	184,479	1,497,930,718	2.5757
2005	1,623,962,496	5,472,282	174,078	1,629,608,856	2.7320
2006	1,616,506,819	5,577,543	172,349	1,622,256,711	2.7076
2007	2,049,171,401	6,942,143	185,588	2,056,299,132	2.8439
2008	2,186,269,851	7,865,829	199,495	2,194,335,175	2.9786
2009	2,319,401,711	8,654,170	234,590	2,328,290,471	3.3701
2010	2,071,594,749	7,677,648	285,675	2,079,558,072	3.3000
2011	1,862,667,826	6,957,756	302,445	1,869,928,027	2.9706

Source: County Clerk

Note: The 2012 levy year information are not currently available.

Village of Wilmette 2013 Budget
Principal Property Tax Payers

Taxpayer	Type of business		2011 equalized assessed valuation	Percentage of total equalized assessed valuation
Joseph Freed Associates	Edens Plaza Shopping Center	$	32,246,950	1.55%
1630 Sheridan Corporation	Residential Property		13,498,709	0.65%
Plaza del Lago, Inc.	Shopping Plaza		11,384,129	0.55%
Albertson's	Jewel / Osco grocery store		7,306,312	0.35%
Landau & Heyman	Wilmette Commons Shopping Plaza		6,409,813	0.31%
L.J. Thalmann Co.	Commercial and Office Property		5,882,999	0.28%
William C. Kagan	Westlake Plaza Shopping Center		5,397,827	0.26%
Beth Corp.	Bank properties		3,981,311	0.19%
Avgeris - 3201 Old Glenview Road	Office Property		3,725,806	0.18%
Manor Health Care Corp.	Nursing Home		3,621,239	0.17%
Michigan Shores Club	Private Club		3,453,153	0.17%
Wolin-Levin 1410 Sheridan Rd.	Residential Property		3,357,813	0.16%
Rambler Hill, LLC	Residential Property		3,267,086	0.16%
Westmoreland Country Club	Country Club		3,189,678	0.15%
Wilmette Imports	Auto dealership		2,757,081	0.13%
Walgreen's	Pharmacy & groceries		2,716,907	0.13%
Kretchmar	Residential Property		2,509,059	0.12%
Wil-Ridge Plaza	Shopping Plaza		2,226,731	0.11%
		$	116,932,603	5.62%

Source: County Clerk

PERSONNEL

This section includes information on the Village's personnel expense. Included are the Village's Pay Plan, Personnel Budget Summaries, and Salary Worksheets for each department.

The Personnel Budget Summary pages provide a 10-year history of full-time equivalents for full-time, part-time and summer and temporary employees in each Village department. The Salary Worksheets are organized by department and list all position titles and the names of the incumbent employee for each position. The worksheets also list the salary of each employee, starting date and salary distribution of the various expenditure programs.

Village of Wilmette

Personnel Budget Summary

Ten Year History of Authorized Full Time Equivalent Employees

DEPARTMENT	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Administration	5.55	5.55	5.55	5.55	5.40	5.83	5.65	5.65	6.15	6.35
Law	1.60	1.60	1.60	1.70	1.70	1.20	0.38	0.38	-	-
Information Services	3.23	2.88	3.01	3.01	3.01	2.75	2.75	2.75	2.75	2.75
Finance	9.40	9.65	9.50	9.50	9.50	9.00	8.70	8.70	9.20	9.20
Community Development	11.25	11.25	11.25	12.25	12.20	11.60	10.75	9.95	9.95	10.23
Cable Programming Services	1.35	1.35	1.35	1.35	1.35	1.35	1.30	1.30	1.30	1.30
Museum	1.20	1.20	1.70	1.80	1.80	1.80	1.80	1.80	1.80	1.80
Wilwork	0.50	-	-	-	-	-	-	-	-	-
Engineering	7.55	7.55	7.55	7.55	7.55	7.05	5.85	5.85	5.55	5.55
Buildings & Grounds	3.75	3.75	3.75	3.50	3.50	3.50	3.50	3.50	3.50	3.50
Street Department	22.35	24.60	25.10	26.60	26.60	24.15	22.15	22.15	22.15	22.00
Vehicle Maintenance	6.50	5.50	5.50	5.50	5.50	5.40	5.40	5.40	6.03	6.40
Sewer & Water Dept.	12.00	12.50	12.50	12.50	12.00	12.00	12.00	12.00	12.00	12.00
Water Plant	17.50	17.50	17.50	18.50	18.00	18.00	17.00	16.00	16.80	16.80
Police:										
Sworn Personnel	45.00	46.00	46.00	46.00	45.00	45.00	44.00	44.00	44.00	44.00
Non-Sworn Personnel - Operations	5.50	5.50	5.50	5.50	5.50	4.50	4.50	4.50	4.13	4.13
Non-Sworn Personnel - Telecomm.	9.00	9.00	8.00	8.00	8.00	8.00	8.50	9.00	9.00	9.00
Non-Sworn Personnel - Services	6.00	6.00	6.00	6.00	6.00	6.00	4.20	4.00	4.00	4.00
Non-Sworn Personnel - Crossing Guards	5.00	5.00	5.00	5.00	5.00	5.00	5.10	5.20	5.20	5.20
Seasonal Personnel	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Police FTE's	71.50	72.50	71.50	71.50	70.50	69.50	67.30	67.70	67.33	67.33
Fire:										
Sworn Personnel	45.00	45.00	44.00	44.00	45.00	44.00	45.00	45.00	45.00	46.00
Non-Sworn Personnel	2.00	2.00	3.00	2.45	2.45	2.25	2.25	2.25	2.25	2.25
Seasonal Personnel	0.25	-	-	-	-	-	-	-	-	-
Total Fire FTE's	47.25	47.00	47.00	46.45	47.45	46.25	47.25	47.25	47.25	48.25
Health	1.75	1.75	1.75	1.88	1.88	1.88	1.88	2.00	2.00	2.00
Total Full Time Equivalent Positions	**224.23**	**226.13**	**226.11**	**229.13**	**227.93**	**221.25**	**213.65**	**212.38**	**213.75**	**215.45**

Village of Wilmette

Personnel Budget Summary

Ten Year History of Authorized Full Time Equivalent Employees - Full Time and Semi-Full Time Employees

DEPARTMENT	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Administration	5.50	5.50	5.50	5.50	4.50	4.60	4.60	4.60	5.60	5.80
Law	1.50	1.50	1.50	1.50	1.50	1.00	-	-	-	-
Information Services	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Finance	6.50	6.75	6.60	6.60	6.60	6.00	6.20	6.20	6.70	6.20
Community Development	11.00	11.00	11.00	12.00	11.00	10.60	9.75	8.95	8.95	7.35
Cable Programming Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Museum	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Engineering	7.00	7.00	7.00	7.00	7.00	7.00	5.80	5.80	5.00	5.00
Buildings & Grounds	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Street Department	20.00	21.00	21.00	23.00	23.00	22.00	20.00	20.00	20.00	19.00
Vehicle Maintenance	6.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	6.00
Sewer & Water Dept.	12.00	12.00	12.00	12.00	12.00	12.00	12.00	12.00	12.00	12.00
Water Plant	16.00	16.00	16.00	17.00	17.00	17.00	16.00	16.00	16.80	16.80
Police:										
Sworn Personnel	45.00	46.00	46.00	46.00	45.00	45.00	44.00	44.00	44.00	44.00
Non-Sworn Personnel - Operations	5.00	5.00	5.00	5.00	5.00	4.00	4.00	4.00	3.00	3.00
Non-Sworn Personnel - Telecomm.	9.00	9.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00
Non-Sworn Personnel - Services	6.00	6.00	6.00	6.00	6.00	6.00	4.20	4.00	4.00	4.00
Total Police Full-time and Semi-Full-time	65.00	66.00	64.00	64.00	63.00	62.00	59.20	59.00	58.00	58.00
Fire:										
Sworn Personnel	45.00	45.00	44.00	44.00	45.00	44.00	45.00	45.00	45.00	46.00
Non-Sworn Personnel	2.00	2.00	3.00	2.00	2.00	1.80	1.80	1.80	1.80	1.80
Total Fire Full-time and Semi-Full-time	47.00	47.00	47.00	46.00	47.00	45.80	46.80	46.80	46.80	47.80
Health	1.75	1.75	1.75	1.88	1.88	1.88	1.88	2.00	2.00	2.00
Total Full Time Equivalent Positions for Full-Time and Semi-Full-Time Positions	**206.25**	**207.50**	**205.35**	**208.48**	**206.48**	**201.88**	**194.23**	**193.35**	**193.85**	**192.95**
Gross Number of Positions Receiving Full Benefits	**207**	**208**	**206**	**209**	**207**	**203**	**198**	**196**	**197**	**195**

This summary of full-time equivalent positions by department reflects the total number of employees receiving full benefits within the Village of Wilmette personnel practices.

Village of Wilmette

Personnel Budget Summary

Ten Year History of Authorized Full Time Equivalent Employees - Part Time and Seasonal Employees

DEPARTMENT	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Administration - Part-time	0.05	0.05	0.05	0.05	0.90	1.23	1.05	1.05	0.55	0.55
Law - Part-time	0.10	0.10	0.10	0.20	0.20	0.20	0.38	0.38	-	-
Information Services - Part-time	1.23	0.88	1.01	1.01	1.01	0.75	0.75	0.75	0.75	0.75
Finance - Part-time	2.90	2.90	2.90	2.90	2.90	3.00	2.50	2.50	2.50	3.00
Community Development - Part-time	-	-	-	-	0.95	1.00	1.00	1.00	1.00	2.88
Community Development - Seasonal	0.25	0.25	0.25	0.25	0.25	-	-	-	-	-
Cable Programming - Part-time	0.35	0.35	0.35	0.35	0.35	0.35	0.30	0.30	0.30	0.30
Museum - Part-time	0.20	0.20	0.70	0.80	0.80	0.80	0.80	0.80	0.80	0.80
Wilwork - Part-time	0.50	-	-	-	-	-	-	-	-	-
Engineering - Part-time	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.55	0.55
Engineering - Seasonal	0.50	0.50	0.50	0.50	0.50	-	-	-	-	-
Buildings & Grounds - Part-time	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Buildings & Grounds - Seasonal	0.25	0.25	0.25	-	-	-	-	-	-	-
Street Department - Part-time	0.60	1.10	1.60	1.10	1.10	0.40	0.40	0.40	0.40	1.00
Street Department - Seasonal	1.75	2.50	2.50	2.50	2.50	1.75	1.75	1.75	1.75	2.00
Vehicle Maintenance - Part-time	0.50	0.50	0.50	0.50	0.50	0.40	0.40	0.40	1.03	0.40
Vehicle Maintenance - Seasonal	-	-	-	-	-	-	-	-	-	-
Sewer & Water Dept. - Part-time	-	0.50	0.50	0.50	-	-	-	-	-	-
Water Plant - Part-time	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-
Water Plant - Seasonal	0.50	0.50	0.50	0.50	-	-	-	-	-	-
Police:										
Part-time - Operations	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	1.13	1.13
Part-time - Telecommunicators	-	-	1.00	1.00	1.00	1.00	1.50	2.00	2.00	2.00
Part-time - Crossing Guards	5.00	5.00	5.00	5.00	5.00	5.00	5.10	5.20	5.20	5.20
Seasonal Personnel	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Fire:										
Part-time	-	-	-	0.45	0.45	0.45	0.45	0.45	0.45	0.45
Seasonal	0.25	-	-	-	-	-	-	-	-	-
Health	-	-	-	-	-	-	-	-	-	-
Total Full Time Equivalent Positions for Part-Time and Seasonal Positions	**17.98**	**18.63**	**20.76**	**20.66**	**21.46**	**19.38**	**19.43**	**19.03**	**19.90**	**22.50**

This summary of full-time equivalent positions by department reflects the total number of employees whose benefits consist primarily of only FICA and Medicare.

PAY AND CLASSIFICATION PLAN

The Village Pay and Classification Plan creates a salary structure wherein most positions are classified within a pay grade.

The Village has two unions. The unions represent Police Officers and Firefighter/Paramedics. Union positions are not reflected in the pay plan. All other applicable positions are placed in a pay grade.

Annually, the Village Board considers an overall salary adjustment to the Pay Plan. For FY 2013, the Village Board authorized a 2% increase for non-union employees. The Police and Fire collective bargaining agreements provide for a 2% increase for the unionized Police and Fire personnel.

In 2011 the Village instituted a two-tier pay plan system for non-union employees hired on or after January 1, 2011. This new pay plan is intended to provide long term cost savings to the Village.

Employees Hired Before January 1, 2011

There are six steps within each pay grade and each step reflects a 4.7% increment. A new employee is generally appointed to Step 1 in the pay grade associated with their position. After six months or after successful completion of a probationary period, the employee will progress to the next step. Annual step increases will continue thereafter until the employee reaches Step 6.

The plan also provides for four longevity increments based on an employee's tenure with the Village. Longevity "A" occurs at 5½ years and reflects a 3.5% increment. Longevity "B" occurs at 10 years, Longevity "C" at 15 years, and Longevity "D" at 20 years with each step reflecting a 2.1% increment.

Employees Hired on or After January 1, 2011

There are ten steps within each pay grade, with a 4% increment between Step 1 and 2 and 3% increments between Steps 2 through 10. A new employee is generally appointed to Step 1 in the pay grade associated with their position. After six months or after successful completion of a probationary period, the employee will progress to the next step. Annual step increases will continue thereafter until the employee reaches Step 10.

The plan does not provide for longevity increments.

Village of Wilmette

2013 Pay and Classification Plan

Amount shown is annual pay for Steps 1 to 6. Longevity is not included. Employees hired prior to 1/1/11

Unclassified A ($90,506-$164,042)
(M) Assistant Village Manager (S)
(M) Community Development Dir.
(M) Corporation Counsel
(M) Engineering Dir.
(M) Finance Director/Treasurer
(M) Fire Chief
(M) Information Services Dir.
(M) Police Chief
(M) Public Works Dir.

Unclassified B ($86,398-$136,418)
(M) Deputy Fire Chief
(M) Deputy Police Chief

Unclassified C ($84,573-$123,896)
(M) Fire Duty Chief
(M) Police Commander

Pay Grade 29 ($84,242-$105,987)
(M) Asst. Public Works Dir.
(M) Water Plant Superintendent

Pay Grade 28 ($80,460-$101,232)
(M) Assistant Com. Dev. Director
(M) Assistant Engineering Director
(M) Assistant Finance Director
(M) Systems Administrator
(M) Data Processing Supervisor
(M) Street Superintendent

Pay Grade 27½ ($78,659-$98,964)
Fire Lieutenant/Paramedic
(M) Police Sergeant

Pay Grade 26 ($73,398-$92,348)
(M) Asst. Water Plant Superintendent
(M) Building & Code Supervisor

Pay Grade 25 ($70,105-$88,204)
Civil Engineer II

Pay Grade 24 ($66,959-$84,242)
Civil Engineer I
(M) Communications Supervisor
Project Manager
(M) Vehicle Maint. Supervisor
(M) Street Supervisor
(M) Water Plant Supervisor/Lead Operator
(M) Sewer/Water Supervisor

Pay Grade 23½ ($65,456-$82,357)
Social Worker

Pay Grade 23 ($63,952-$80,460)
Business Development Coord.
(M) Facilities Supervisor
Senior Accountant
Tree Preservation Officer (P/T)
(M) Utility/Street Supervisor
Village Forester

Pay Grade 22½ ($62,519-$78,659)
Mechanic II Equip. Coordinator

Pay Grade 22 ($61,081-$76,848)
Assistant to the Fire Chief
Assistant to the Public Works Dir.
(M) Assistant to the Village Manager
Assistant Village Forester
Planner III
Procurement Specialist

Pay Grade 21½ ($59,711-$75,128)
Building Inspector (S)
Electrical Inspector (S)
Engineering Assistant II
Fire Marshal
Management Assistant
Mechanic II
Plumbing Inspector (S)
Maintenance Supervisor

Pay Grade 21 ($58,337-$73,398)
Accountant
Planner II
Public Health Nurse
Public Health Sanitarian
Water Plant Electrician

Pay Grade 20½ ($57,031-$71,755)
Asst. Street Supervisor
Water Plant Chemist
Water Treatment Operator (Certified)

Pay Grade 20 ($55,722-$70,105)
Administrative Analyst
Administrative Assistant II (Finance)
Cable TV Coordinator
Engineering Asst. I
Museum Director
Water Meter Supervisor
Crew Leader/Utility Technician

Pay Grade 19½ ($54,471-$68,534)
Maintenance Mech./Utility Tech.

Pay Grade 19 ($53,221-$66,959)
Administrative Assistant I
Community Service Officer II
Executive Secretary/Deputy Village Clerk
Mechanic I
Planner I
Sewer/Water Maint. Mech.
Technical Support Specialist (P/T)
Telecommunicator
Water Plant Mechanic
Water Treatment Operator
Zoning Enforcement Officer

Pay Grade 18½ ($52,025-$65,456)
Maintenance Worker II

Pay Grade 18 ($50,830-$63,952)
Executive Secretary

Pay Grade 17½ ($49,687-$62,519)
Meter Repair Tech. I
Parking Control Officer

Pay Grade 17 ($48,549-$61,081)
Building Maintainer II
Instrument Maintainer

Pay Grade 16½ ($47,458-$59,711)
Community Service Officer I
Customer Service Supervisor
Data Process Operator III (S)
Deputy Village Clerk
Fire/Police Dept. Secretary
Maintenance Worker I

Pay Grade 16 ($46,368-$58,337)
Administrative Secretary
Building Maintainer I
Permit Clerk (S)
Public Works Dispatcher
HR Generalist (S)

Pay Grade 15½ ($45,329-$57,031)
Data Process Operator II (S)
Secretary

Pay Grade 14 ($42,299-$53,221)
Crossing Guard
Data Process Operator I (S)
Payroll Clerk

Pay Grade 13 ($40,402-$50,830)
CATV Production Asst. (P/T)

Pay Grade 10 ($35,201-$44,285)
Building Custodian (P/T)
Front Counter Assistant (P/T)
Secretary (P/T)

Pay Grade 7 ($30,668-$38,590)
Administration Intern
Engineering Intern
Forestry Intern
Museum Asst.
Planning Intern
Communications Intern

Pay Grade 3 ($25,522-$32,110)
Bike Patrol Officer (Max. Step 3)
Park Gate Guard (Max. Step 3)
Park Police Aide (Max. Step 3)

Pay Grade 2 ($24,379-$30,668)
Custodian (P/T) (Max. Step 3)
Eng. Student Asst. (Max. Step 3)
Eng. Summer Intern (Max. Step 3)
Landscape Asst. (Max. Step 3)
Leaf Collector (Max. Step 4)
Summer Laborer (Max. Step 3)

UNCLASSIFIED
Village Manager
CATV Assistants
Finance Staff (P/T)

Collective Bargaining Agreements
Police Officer
Firefighter
Firefighter/Paramedic
Emergency Vehicle Coordinator*
**position vacated in 2011*

KEY

(M)	In Merit Plan
(P/T)	Part-time employee
(S)	Semi Full Time

Village of Wilmette 2013 Pay Plan

Pay	Pay Steps						Longevity Steps			
Grade	1	2	3	4	5	6	A	B	C	D
1	23,285	24,379	25,522	26,724	27,976	29,291	30,316	30,954	31,605	32,265
2	24,379	25,522	26,724	27,976	29,291	30,668	31,741	32,410	33,090	33,784
3	25,522	26,724	27,976	29,291	30,668	32,110	33,236	33,931	34,646	35,374
4	26,724	27,976	29,291	30,668	32,110	33,621	34,797	35,529	36,273	37,036
5	27,976	29,291	30,668	32,110	33,621	35,201	36,434	37,199	37,982	38,779
6	29,291	30,668	32,110	33,621	35,201	36,856	38,149	38,948	39,765	40,600
7	30,668	32,110	33,621	35,201	36,856	38,590	39,941	40,783	41,636	42,511
8	32,110	33,621	35,201	36,856	38,590	40,402	41,815	42,693	43,591	44,506
9	33,621	35,201	36,856	38,590	40,402	42,299	43,781	44,698	45,637	46,597
10	35,201	36,856	38,590	40,402	42,299	44,285	45,838	46,802	47,785	48,787
11	36,856	38,590	40,402	42,299	44,285	46,368	47,993	49,000	50,029	51,081
12	38,590	40,402	42,299	44,285	46,368	48,549	50,249	51,304	52,380	53,482
13	40,402	42,299	44,285	46,368	48,549	50,830	52,609	53,714	54,843	55,993
14	42,299	44,285	46,368	48,549	50,830	53,221	55,082	56,240	57,421	58,627
15	44,285	46,368	48,549	50,830	53,221	55,722	57,673	58,882	60,119	61,381
15 1/2	45,329	47,458	49,687	52,025	54,471	57,031	59,027	60,265	61,533	62,825
16	46,368	48,549	50,830	53,221	55,722	58,337	60,380	61,648	62,942	64,264
16 1/2	47,458	49,687	52,025	54,471	57,031	59,711	61,803	63,099	64,425	65,778
17	48,549	50,830	53,221	55,722	58,337	61,081	63,217	64,545	65,900	67,285
17 1/2	49,687	52,025	54,471	57,031	59,711	62,519	64,706	66,062	67,451	68,869
18	50,830	53,221	55,722	58,337	61,081	63,952	66,189	67,579	68,999	70,448
18 1/2	52,025	54,471	57,031	59,711	62,519	65,456	67,748	69,172	70,624	72,107
19	53,221	55,722	58,337	61,081	63,952	66,959	69,302	70,754	72,241	73,758
19 1/2	54,471	57,031	59,711	62,519	65,456	68,534	70,932	72,423	73,944	75,496
20	55,722	58,337	61,081	63,952	66,959	70,105	72,558	74,083	75,640	77,227
20 1/2	57,031	59,711	62,519	65,456	68,534	71,755	74,267	75,827	77,417	79,044
21	58,337	61,081	63,952	66,959	70,105	73,398	75,969	77,565	79,194	80,856
21-1/2	59,711	62,519	65,456	68,534	71,755	75,128	77,758	79,392	81,058	82,762
22	61,081	63,952	66,959	70,105	73,398	76,848	79,539	81,210	82,914	84,655
22 1/2	62,519	65,456	68,534	71,755	75,128	78,659	81,412	83,124	84,867	86,651
23	63,952	66,959	70,105	73,398	76,848	80,460	83,278	85,025	86,810	88,633
23 1/2	65,456	68,534	71,755	75,128	78,659	82,357	85,240	87,030	88,858	90,724
24	66,959	70,105	73,398	76,848	80,460	84,242	87,191	89,024	90,891	92,801
24 1/2	68,534	71,755	75,128	78,659	82,357	86,229	89,248	91,121	93,034	94,989
25	70,105	73,398	76,848	80,460	84,242	88,204	91,289	93,207	95,165	97,162
25 1/2	71,755	75,128	78,659	82,357	86,229	90,280	93,440	95,403	97,405	99,450
26	73,398	76,848	80,460	84,242	88,204	92,348	95,580	97,590	99,637	101,730
26 1/2	75,128	78,659	82,357	86,229	90,280	94,523	97,831	99,886	101,982	104,125
27	76,848	80,460	84,242	88,204	92,348	96,687	100,072	102,173	104,318	106,508
27 1/2	78,659	82,357	86,229	90,280	94,523	98,964	102,428	104,581	106,774	109,019
28	80,460	84,242	88,204	92,348	96,687	101,232	104,775	106,974	109,222	111,518
28 1/2	82,357	86,229	90,280	94,523	98,964	103,617	107,244	109,495	111,794	114,141
29	84,242	88,204	92,348	96,687	101,232	105,987	109,700	112,005	114,356	116,757
29 1/2	86,229	90,280	94,523	98,964	103,617	108,486	112,284	114,643	117,050	119,506
30	88,204	92,348	96,687	101,232	105,987	110,971	114,857	117,269	119,731	122,244
30 1/2	90,280	94,523	98,964	103,617	108,486	113,584	117,559	120,030	122,549	125,121
31	92,348	96,687	101,232	105,987	110,971	116,186	120,254	122,778	125,360	127,991
32	96,687	101,232	105,987	110,971	116,186	121,650	125,905	128,551	131,251	134,007
33	101,232	105,987	110,971	116,186	121,650	127,366	131,825	134,594	137,422	140,305
34	105,987	110,971	116,186	121,650	127,366	133,353	138,020	140,920	143,878	146,899
35	110,971	116,186	121,650	127,366	133,353	139,621	144,507	147,544	150,639	153,803
36	116,186	121,650	127,366	133,353	139,621	146,184	151,300	154,479	157,722	161,034

Effective Date -- January 1, 2013
Plan reflects a 2.0% across the board increase.

2013 Pay and Classification Plan

Amount shown is annual pay for Steps 1 to 10 - employees hired on or after 1/1/11

Unclassified
Village Manager

Department Directors

Position Grade GG ($130,145-$171,457)
Assistant Village Manager (S)

Position Grade FF ($123,947-$163,292)
Police Chief
Fire Chief
Public Works Director (Professional Engineer)

Position Grade EE ($118,045-$155,517)
Corporation Counsel
Finance Director
Public Works Director

Position Grade DD ($112,423-$148,110)

Position Grade CC ($107,069-$141,058)
Community Development Director

Position Grade BB ($101,971-$134,341)
Engineering Director

Position Grade AA ($97,115-$127,945)
Information Services Director

Regular Pay Schedule

Position Grade R ($100,271-$132,100)
Deputy Fire Chief
Deputy Police Chief
Human Resources Director

Position Grade Q ($95,495-$125,809)
Fire Duty Chief
Police Commander

Position Grade P ($90,090-$118,688)
Assistant Public Works Director

Position Grade O ($85,799-$113,036)
Water Plant Superintendent

Position Grade N ($81,714-$107,653)
Assistant Engineering Director
Assistant Finance Director
Assistant Community Dev. Director
Lieutenant/Paramedic
Sergeant

Position Grade M ($77,823-$102,527)
Asst. Water Plant Superintendent
Street Superintendent
Systems Administrator

Position Grade L ($74,117-$97,645)
Assistant to the Village Manager
Building and Code Supervisor
Civil Engineer II

Position Grade K ($70,587-$92,995)
Civil Engineer I
Communications Supervisor
Project Manager
Engineering Assistant II
Planner II (AICP cert)
Planner/Business Development
Planner/Zoning
Street Supervisor
Water Plant Supervisor/Lead Operator
Sewer/Water Supervisor
Social Worker
Vehicle Maintenance Supervisor

Position Grade J ($66,592-$87,730)
Engineering Assistant I
Facilities Supervisor
Inspector – Building (S)
Inspector – Electrical (S)
Inspector – Plumbing (S)
Mechanic III (EVT certified)
Museum Director
Procurement Specialist
Water Plant Chemist
Water Plant Electrician
Maintenance Supervisor

Position Grade I ($62,823-$82,766)
Assist. Street Supervisor
Assist. to Public Works Director
Cable TV Coordinator
Mechanic II (ASE certified/equip coord.)
Public Health Nurse
Public Health Sanitarian
Utility Technician/Crew Leader
Water Meter Supervisor (Crew Leader)
Water Treatment Operator II
Forester

Position Grade H ($59,266-$78,081)
Human Resource Generalist (S)
Management Assistant
Planner I (w/out AICP cert)
Water Treatment Operator I
Zoning Enforcement Officer

Position Grade G ($55,912-$73,660)
Customer Service Supervisor
Executive Secretary/Dept Village Clerk
Vehicle/Maintenance Mechanic I

Position Grade F ($52,747-$69,492)
Deputy Village Clerk
Human Resource Generalist I (S)
Maintenance Worker II
Technical Support Specialist (P/T)
Telecommunicator
Webmaster (P/T)

Position Grade E ($49,762-$65,558)
Fire/Police Secretary (Admin Assist II) (P/T)
Meter Repair Tech
WP Instrument Maintainer
Management Analyst (N)

Position Grade D ($46,944-$61,848)
Admin Secretary (Admin Assist I)
Building Maintenance II
Community Service Officer II
Data Processing III (Lead Rcds Asst) (S)
Maintenance Worker I
WP Building Maintenance

Position Grade C ($44,287-$58,347)
Building Maintenance I

Position Grade B ($41,780-$55,043)
Data Processing Clerk (S)
Public Works Dispatcher (PW Asst)
Permit Clerk (S)

Position Grade A ($39,416-$51,928)
Community Service Officer I

Collective Bargaining Agreements
Police Officer
Firefighter
Firefighter/Paramedic
Emergency Vehicle Coordinator*
**position vacated in 2011*

KEY

(P/T)	Part-time employee
(S)	Semi Full Time
(N)	**New Position**

Village of Wilmette 2013 Pay Plan

Pay Grade	Pay Steps 1	2	3	4	5	6	7	8	9	10
A	39,416	40,993	42,223	43,490	44,793	46,138	47,523	48,947	50,416	51,928
B	41,780	43,452	44,755	46,098	47,482	48,906	50,372	51,883	53,440	55,043
C	44,287	45,953	47,441	48,864	50,331	51,840	53,394	54,997	56,648	58,347
D	46,944	48,823	50,288	51,797	53,350	54,950	56,599	58,297	60,045	61,848
E	49,762	51,752	53,305	54,904	56,551	58,248	59,994	61,795	63,649	65,558
F	52,747	54,858	56,503	57,816	59,944	61,743	63,596	65,501	67,468	69,492
G	55,912	58,149	59,893	61,691	63,541	65,446	67,410	69,433	71,516	73,660
H	59,266	61,638	63,487	65,391	67,353	69,373	71,455	73,598	75,806	78,081
I	62,823	65,335	67,296	69,314	71,394	73,537	75,741	78,015	80,355	82,766
J	66,592	69,255	71,333	73,474	75,678	77,947	80,286	82,696	85,175	87,730
K	70,587	73,411	75,614	77,882	80,219	82,624	85,104	87,657	90,287	92,995
L	74,117	77,082	79,394	81,775	84,229	86,756	89,359	92,040	94,801	97,645
M	77,823	80,936	83,365	85,865	88,441	91,094	93,827	96,642	99,542	102,527
N	81,714	84,983	87,533	90,158	92,863	95,649	98,519	101,474	104,518	107,653
O	85,799	90,293	91,909	94,666	97,506	100,432	103,445	106,547	109,744	113,036
P	90,090	93,693	96,504	99,399	102,381	105,453	108,617	111,875	115,231	118,688
Q	95,495	99,315	102,294	105,363	108,524	111,781	115,134	118,588	122,145	125,809
R	100,271	104,281	107,409	110,632	113,951	117,368	120,889	124,518	128,252	132,100
AA	97,115	101,001	104,031	107,151	110,366	113,676	117,088	120,600	124,218	127,945
BB	101,971	106,050	109,232	112,508	115,884	119,361	122,941	126,630	130,428	134,341
CC	107,069	111,353	114,694	118,133	121,678	125,328	129,089	132,961	136,950	141,058
DD	112,423	116,922	120,428	124,040	127,762	131,595	135,544	139,609	143,797	148,110
EE	118,045	122,766	126,449	130,244	134,150	138,174	142,320	146,590	150,988	155,517
FF	123,947	128,905	132,771	136,754	140,858	145,083	149,436	153,919	158,537	163,292
GG	130,145	135,350	139,411	143,593	147,900	152,337	156,908	161,615	166,463	171,457
HH	136,651	142,117	146,381	150,772	155,295	159,955	164,752	169,695	174,786	180,030
U	152,880	158,994	163,764	169,738	173,738	178,950	184,318	189,849	195,543	201,410

Effective Date -- January 1, 2013
Plan reflects a 2.0% across the board increase.

Police Union Contract

From the Collectively Bargained Agreement agreed upon by the Village of Wilmette and the Teamsters Local Union #700 effective January 1, 2013 through December 31, 2015.

Classification	2013 Pay Range
Police Officer (Hired before 1/1/13)	$66,994 – $84,287
Police Officer (Hired on or after 1/1/13)	$66,594 – $87,733

Annual Salary Adjustments
Effective 1/1/2013: 2.0% adjustment

Police Officer 2013 – Hired before January 1, 2013

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6		Longevity A	Longevity B	Longevity C	Longevity D
$66,994	$70,140	$73,437	$76,889	$80,504	$84,287		$87,237	$89,068	$90,938	$92,849

Police Officer 2013 – Hired on or after January 1, 2013

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
$66,594	$69,258	$71,336	$73,476	$75,680	$77,950	$80,289	$82,698	$85,178	$87,733

Fire Union Contract

From the Collectively Bargained Agreement agreed upon by the Village of Wilmette and the Service Employees International Union (SEIU) Local 73 effective January 1, 2011 through December 31, 2013

Classification	2013 Pay Range
Firefighter	$62,519 - $78,658
Firefighter Paramedic	$66,959 - $84,242
Emergency Vehicle Coordinator*	$78,659 - $98,964

Annual Salary Adjustments
Effective 1/1/2013: 2.0% adjustment

Salary Schedules

Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6		Longevity A	Longevity B	Longevity C	Longevity D
Firefighter	$62,519	$65,456	$68,534	$71,755	$75,128	$78,658		$81,412	$83,124	$84,867	$86,651
Firefighter Paramedic	$66,959	$70,105	$73,398	$76,848	$80,460	$84,242		$87,191	$89,024	$90,891	$92,801
Emergency Vehicle Coordinator*	$78,659	$82,357	$86,229	$90,281	$94,523	$98,964		$102,428	$104,581	$106,774	$109,019

** Position vacated in 2011*

2013 Pay and Classification Plan – Seasonal/Part-Time

Amount shown is hourly rate of pay employees hired on or after 1/1/11

P1 - $9.70 - $10.50
Office Clerk (N)

P2 - $11.48 - $12.42
Custodian
Landscape Assistant
Leaf Collector
Summer Laborer

P3 - $12.15 - $13.15
Bike Patrol Officer
Crossing Guard
Park Gate Guard
Park Police Aid

P4 - $14.43 - $15.62
Administrative Intern
Engineering Intern
Forestry Intern
Museum Assistant
Planning Intern
Communications Intern
Inspector I (N)

P5 - $16.56 - $17.92
Front Counter Assistant

P6 - $19.52 - $21.13
CATV Production Assistant
Inspector II (N)

(N) New Position

Village of Wilmette 2013 Pay Plan

Pay Grade	Pay Steps 1	2	3	4	5
P1	8.25	8.42	8.59	8.76	8.94
P2	11.48	11.71	11.94	12.18	12.42
P3	12.15	12.39	12.64	12.89	13.15
P4	14.43	14.72	15.01	15.31	15.62
P5	16.56	16.89	17.23	17.57	17.92
P6	19.52	19.91	20.31	20.72	21.13

*step increase is 2% per step

Effective Date - - January 1, 2013

Plan reflects a 2.0% across the board increase.

Village of Wilmette 2013 Personnel Budget
Summary of Budget Salary Worksheets

		2007 Budget	2008 Budget
11011010-410100	**Salaries--Legislative**	3,990	-
11041010-410100	**Administration - Regular Salaries**	399,975	385,000
11041010-410200	**Administration - O/T**	300	300
11051210-410100	**Information Services - Regular Salaries**	207,975	222,925
11061410-410100	**Finance - General Fund - Regular Salaries**	492,975	517,475
11061410-410200	**Finance - General Fund - O/T**	7,000	7,250
11071610-410100	**Law Dept. - Regular Salaries**	235,975	249,875
11091845-410100	**Community Development - Regular Salaries**	690,125	722,975
11091845-410200	**Community Development - O/T**	17,300	10,300
11091846-410100	**Business Development - Regular Salaries**	35,750	37,875
11111060-410100	**Historical Museum - Regular Salaries**	85,200	92,150
11151060-410100	**Cable Programming - Regular Salaries**	74,400	76,975
11151060-410400	**Cable Programming - Other Salaries**	8,000	8,000
11202035-410100	**Village Engineer - Regular Salaries**	435,200	450,175
11202035-410200	**Village Engineer - O/T**	1,300	1,300
11233030-410100	**Street Dept. - Regular Salaries**	971,650	1,007,125
11233030-410200	**Street Dept. - O/T**	69,950	69,200
11303030-410100	**Tree Maint. - Regular Salaries**	278,275	297,050
11303030-410200	**Tree Maint. - O/T**	6,625	6,850
11333030-410100	**Street Lighting - Regular Salaries**	196,600	163,325
11333030-410200	**Street Lighting - O/T**	9,350	5,000
11342035-410100	**Buildings & Grounds - Regular Salaries**	177,375	183,550
11342035-410200	**Buildings & Grounds - O/T**	13,125	13,600
11401020-410100	**Fire & Police Commission - Regular Salaries**	17,075	29,975
11414020-410100	**Police Operations - Regular Salaries**	3,697,125	3,825,700
11414020-410200	**Police Operations - O/T**	140,000	144,900
11414020-410210	**Police Operations - O/T - Grant Funded**	41,900	43,375
11424020-410100	**Police Services - Regular Salaries**	593,050	621,350
11424020-410200	**Police Services - O/T**	2,200	2,275
11434020-410100	**Pub. Safety Commun. - Regular Salaries**	541,800	559,225
11434020-410200	**Pub. Safety Commun. - O/T**	41,400	42,850
11454020-410100	**Crossing Guards - Regular Salaries**	157,700	163,225
11515020-410100	**Fire Fighting - Regular Salaries**	3,640,975	3,831,900
11515020-410200	**Fire Fighting - O/T**	410,000	389,350
11515020-410300	**Fire Fighting - Off Duty Response**	26,000	26,900
11566040-410100	**Health Dept. - Regular Salaries**	127,625	119,250
	Total General Fund	**13,855,265**	**14,328,550**

Village of Wilmette 2013 Personnel Budget
Summary of Budget Salary Worksheets

2009 Budget	2010 Budget	2011 Budget	2012 Budget	2013 Budget
-	-	-	-	-
362,325	366,300	382,075	394,750	412,450
300	300	300	300	300
218,500	223,875	232,300	236,650	241,725
512,225	502,825	520,025	587,275	587,650
7,500	2,000	2,000	2,000	2,000
220,150	75,000	71,500	-	-
750,850	722,875	708,575	738,550	718,425
7,350	500	500	500	500
41,050	44,975	45,875	46,800	47,725
98,325	102,175	104,150	106,150	108,975
81,100	81,250	82,875	84,525	86,225
8,000	4,000	1,530	1,530	1,560
456,050	397,875	407,625	409,200	420,200
500	500	500	500	500
958,150	1,004,075	1,012,400	1,005,475	986,825
71,700	74,210	75,700	77,200	78,750
280,000	224,410	232,075	240,100	247,625
6,850	7,090	7,250	7,400	7,550
170,825	108,850	112,275	114,975	93,525
5,000	5,180	5,275	5,400	5,500
189,575	195,825	207,425	211,200	215,800
14,075	14,550	8,725	8,900	9,100
28,500	30,325	31,425	32,125	33,825
3,925,400	4,060,775	4,212,650	4,233,800	4,328,175
264,000	225,000	270,000	275,400	280,900
20,000	20,700	21,100	21,500	21,900
644,900	432,325	428,975	438,200	480,550
8,700	250	255	260	300
577,200	597,075	630,725	647,050	668,850
66,950	30,000	60,000	61,200	62,400
178,500	191,500	207,575	211,725	217,100
3,995,650	4,249,850	4,297,525	4,427,575	4,494,675
443,500	370,000	310,000	260,000	265,200
26,900	20,000	20,400	20,400	20,800
123,425	130,175	146,700	157,725	162,500
14,764,025	**14,516,615**	**14,858,285**	**15,066,340**	**15,310,085**

Village of Wilmette 2013 Personnel Budget
Summary of Budget Salary Worksheets

		2007 Budget	2008 Budget
11273030-410100	**Vehicle Maintenance - Regular Salaries**	477,400	496,400
11273030-410200	**Vehicle Maintenance - O/T**	2,200	2,275
	Total Vehicle Maintenance	**479,600**	**498,675**
23753090-410100	**Parking Meter Fund - METRA - Reg. Salaries**	69,700	72,650
23753090-410200	**Parking Meter Fund - METRA - O/T**	1,950	2,000
23763090-410100	**Parking Meter Fund - CTA - Reg. Salaries**	33,275	34,925
23763090-410200	**Parking Meter Fund - CTA - O/T**	2,800	2,900
	Total Parking Meter Fund	**107,725**	**112,475**
40807090-410100	**Sewer Maintenance - Regular Salaries**	386,600	414,525
40807090-410200	**Sewer Maintenance - O/T**	7,750	8,025
40847090-410100	**Storm Water Pumping - Regular Salaries**	-	-
40847090-410200	**Storm Water Pumping - O/T**	7,750	8,025
	Total Sewer Fund	**402,100**	**430,575**
41818090-410100	**Water Pumping - Regular Salaries**	1,031,875	1,072,950
41818090-410200	**Water Pumping - O/T**	26,800	27,750
41828090-410100	**Water Metering - Regular Salaries**	148,375	154,500
41828090-410200	**Water Metering - O/T**	580	600
41838090-410100	**Water Distribution - Regular Salaries**	383,475	401,750
41838090-410200	**Water Distribution - O/T**	27,450	28,425
41848090-410100	**Water Fund Corporate Salaries**	269,925	278,050
41858090-410100	**Finance - Water Fund - Regular Salaries**	65,950	68,250
41858090-410200	**Finance - Water Fund - O/T**	1,475	1,525
	Total Water Fund	**1,955,905**	**2,033,800**
	Totals	**16,800,595**	**17,404,075**

Village of Wilmette 2013 Personnel Budget
Summary of Budget Salary Worksheets

2009 Budget	2010 Budget	2011 Budget	2012 Budget	2013 Budget
505,450	522,525	535,625	555,325	595,325
2,350	2,350	2,400	2,400	2,450
507,800	**524,875**	**538,025**	**557,725**	**597,775**
66,125	68,370	70,500	72,075	71,750
2,175	2,000	2,000	2,000	2,000
36,125	37,320	38,150	39,100	38,125
2,900	3,250	3,250	3,400	3,400
107,325	**110,940**	**113,900**	**116,575**	**115,275**
423,725	443,075	457,900	469,225	462,150
8,300	8,590	8,760	8,950	9,125
-	-	-	-	-
8,300	8,600	8,775	8,950	9,150
440,325	**460,265**	**475,435**	**487,125**	**480,425**
1,118,600	1,067,200	1,040,300	1,110,325	1,142,100
28,725	29,730	30,325	30,925	31,550
160,550	166,825	139,075	113,075	116,600
625	600	600	600	600
405,400	422,525	419,975	428,700	438,700
29,425	30,450	31,060	31,700	32,325
277,425	265,300	273,400	278,775	290,700
70,650	61,550	62,800	64,050	65,325
1,575	500	500	500	500
2,092,975	**2,044,680**	**1,998,035**	**2,058,650**	**2,118,400**
17,912,450	**17,657,375**	**17,983,680**	**18,286,415**	**18,621,960**

Village of Wilmette 2013 Budget Salary Worksheets

DEPT: Legislative, Administration & Law

	Position	Incumbent	Starting Date	2007 Budget Grade	2007 Budget Amount	2008 Budget Grade	2008 Budget Amount
	Village President - Salary Deleted in 2008				4,200		
				(Earl)		(Earl)	
1.	Village Manager	Frenzer, Tim	01/25/93	Unclassified	147,000	Unclassified	154,000
				(Barry)		(Barry)	
2.	Asst. Village Manager	Gargano, Kathleen	03/18/97	Unclassified	95,969	Unclassified	99,878
				(Prybyl)		(McRae)	
3.	Asst. to the Village Manager	Prejzner, John	08/08/11	22-3	56,913	22-2*	57,580
4.	Asst. to the Village Manager / Police	Cease, Alex	01/07/08				
	Human Resources Generalist	Deleted					
						(45% Part-time)	
	Part-time Secretary	Deleted				14-3*	18,788
5.	Admin / Engineering Secretary	Goodman, Kathleen	08/03/10				
	Communications Specialist	Deleted					
6.	Administration Intern	Vacant					
				(Dillon)			
	Executive Secretary	Deleted		18-6C	58,648		
				(Love)		(Love)	
	Personnel Assistant	Deleted		16-6A	51,323	16-6A	53,117
						(40% Part-time)	
	Part-time Secretary	Deleted				14-2	15,584
	Corporation Counsel	Deleted - now contractual	01/25/93	Unclassified	132,800	Unclassified	139,725
	Asst. Corporation Counsel	Deleted - now contractual		Unclassified	73,700	Unclassified	76,300
7.	Executive Secretary / Deputy Village Clerk	Hirsch, Barbara	04/05/99	16 1/2-6A	52,529	19-6A	60,964
	Part-time Clerical Help				750		750
	Overtime - Administration				300		300
	Village Manager Auto Allowance				6,000		6,000
	Village Manager Housing Allowance				5,200		5,200
	Village Manager Deferred Compensation				5,000		5,000
	Village Manager Housing Debt Forgiven / Merit Bonus				5,000		5,000
	Merit Allowance - Corporation Counsel				3,200		3,375
	Merit Allowance - Asst. Village Manager				2,313		2,413
					700,845		703,974

		2007 Budget Calculated	2007 Budget Rounded	2008 Budget Calculated	2008 Budget Rounded
Budget Account Distribution:					
11011010-410100	**Salaries--Legislative**	3,990	3,990	-	-
11041010-410100	**Administration - Regular Salaries**	399,969	399,975	385,010	385,000
11041010-410200	**Administration - Overtime**	300	300	300	300
11071610-410200	**Law Dept. - Regular Salaries**	235,965	235,975	249,882	249,875
11401020-410100	**Fire & Police Commission - - Regular Salaries**	17,074	17,075	29,963	29,975
FROM	**Community Development**				
TO	**General Fund - Finance**				
TO	**General Fund - Engineering**				
TO	**Police - Services**				
TO	**Sewer Fund**				
TO	**Water Fund Corporate**	43,547	43,525	38,819	38,825
		700,845	**700,840**	**703,974**	**703,975**

Explanation of Distribution:

Village President and Trustees salaries were distributed 95% General Fund and 5% to Water Fund Corporate Salaries.
Positions 1. and 6.-- 90% Administration, 10% Water Fund Corporate.
Position 2. -- 50% Administration, 30% Finance, 10% Fire & Police Commission, 10% Water Fund Corporate.
Position 3. -- 60% Administration, 10% Water Fund Corporate, 30% Fire & Police Commission.

Full Time Equivalent Positions:

Administration	5.55	5.40
Law	1.70	1.70
Total Full Time Equivalent Positions:	7.25	7.10

Village of Wilmette 2013 Budget Salary Worksheets

2009 Budget		2010 Budget		2011 Budget		2012 Budget		2013 Budget	
Grade	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**
Unclassified	159,390	Unclassified	170,000	Unclassified	173,400	Unclassified	176,868	Unclassified	180,405
(32 Hour Schedule)		(32 Hour Schedule)		(32 Hour Schedule)		(32 Hour Schedule)		(32 Hour Schedule)	
Unclassified	87,550	Unclassified	90,835	Unclassified	92,652	Unclassified	94,505	Unclassified	99,960
(Braiman)		(Braiman)		(Braiman)					
22-4*	65,329	22-5*	70,791	22-6	73,868	L-2	75,572	L-3	79,396
								22-6*	78,197
Langenbach - 32 Hour Schedule)		(Langenbach - 32 Hour Schedule)		(Langenbach - 32 Hour Schedule)		(Langenbach - 32 Hour Schedule)			
16-1*	34,569	16-4*	41,062	16-5*	43,854	16-6	45,758		
(Puljic)(50% Part-time)		(Puljic)(50% Part-time)		(50% Part-time)					
14-1*	19,710	10-2*	17,773	10-2	17,713				
						15 1/2-2	46,531	15 1/2-3	49,692
(17.5% Part-time)									
	10,241								
(50% Part-time)		(50% Part-time)		(50% Part-time)		(West - 50% Part-time)		(50% Part-time)	
7-1*	14,289	7-1*	14,789	7-2	15,085	P4-2	15,007	P4-1*	15,159
Unclassified	149,350								
Unclassified	68,625	Unclassified	75,000	Unclassified	71,500				
19-6B	62,244	19-6B	66,674	19-6B	68,012	19-6B	69,373	19-6B	70,754
	750		750		750		750		750
	300		300		300		300		300
	6,000		6,000		6,000		6,000		6,000
	5,200		-		-		-		-
	5,000		5,000		5,000		5,000		5,000
	5,000		-		6,936		6,936		7,075
	2,175		-		-		-		-
	1,368		-		-		-		-
	697,090		558,974		575,070		542,600		592,688
Calculated	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**
-	-	-	-	-	-	-	-	-	-
362,325	362,325	366,310	366,300	382,067	382,075	394,769	394,750	412,445	412,450
300	300	300	300	300	300	300	300	300	300
220,150	220,150	75,000	75,000	71,500	71,500	-	-	-	-
28,491	28,500	30,321	30,325	31,426	31,425	32,122	32,125	33,815	33,825
								(13,048)	(13,050)
44,459	44,450	45,418	45,425	46,326	46,325	47,253	47,250	29,988	30,000
						18,612	18,625	19,877	19,875
								31,279	31,275
								23,459	23,450
41,365	41,375	41,625	41,625	43,451	43,450	49,544	49,550	54,573	54,575
697,090	**697,100**	**558,974**	**558,975**	**575,070**	**575,075**	**542,600**	**542,600**	**592,688**	**592,700**

Position 4. -- 20% Administration, 40% Police-Services, 30% Sewer Fund, 10% Water Fund Corporate.
Position 5. -- 45% Administration, 40% Engineering, 15% Water Fund Corporate.
Position 7. -- 100% Administration
Part-time Clerical Help -- 100% Administration

	5.825		5.650		5.650		6.150		6.350
	1.20		0.38		0.38		-		-
	7.03		6.03		6.03		6.15		6.35

Village of Wilmette 2013 Budget Salary Worksheets

DEPT: Information Services

	Position	Incumbent	Starting Date	2007 Budget Grade	2007 Budget Amount	2008 Budget Grade	2008 Budget Amount
1.	Director of Info. Services	Skiles, Peter	02/03/97	Unclassified	97,525	Unclassified	103,500
2.	Systems Administrator	Nyguen, Phoung	10/09/06	28-2	71,605	28-3	77,590
				(63% Part-time)		(63% Part-time)	
3.	Part-time Technical Support	Carpenter, George M.	10/01/97	19-6A*	37,500	19-6B	39,214
				(Santos) (37.5% Part-time)		(Santos) (37.5% Part-time)	
4.	Web Page Maintainer	Vacant		19-6A	22,089	19-6A*	23,102
	Merit Allowance - Network Manager				-		1,790
	Merit Allowance - Director				2,350		2,500
					231,069		247,696

		2007 Calculated	2007 Rounded	2008 Calculated	2008 Rounded
Budget Account Distribution:					
11051210-410100	**Info. Services - Regular Salaries**	207,962	207,975	222,926	222,925
TO	**Water Fund Corporate**	23,107	23,100	24,770	24,775
		231,069	**231,075**	**247,696**	**247,700**

Explanation of Distribution:

All positions -- 90% Information Services, 10% Water Fund Corporate.

Full Time Equivalent Positions	3.005	3.005

Village of Wilmette 2013 Budget Salary Worksheets

2009 Budget		2010 Budget		2011 Budget		2012 Budget		2013 Budget	
Grade	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**
Unclassified	107,635	Unclassified	107,635	Unclassified	109,788	Unclassified	111,984	Unclassified	114,224
28-4	84,081	28-5	91,111	28-6	97,306	28-6A	102,724	28-6A	104,775
(50% Part-time)		(50% Part-time)		(50% Part-time)		(50% Part-time)		(50% Part-time)	
19-6B	32,212	19-6B	33,337	19-6B	34,006	19-6B*	35,051	19-6C	36,123
(Santos) (25% Part-time)		(Santos) (25% Part-time)		(Santos) (25% Part-time)		(25% Part-time)		(25% Part-time)	
19-6B	16,106	19-6B	16,669	19-6B	17,003	F-1*	13,187	F-1*	13,451
	1,164		-		-		-		-
	1,568		-		-		-		-
	242,766		248,752		258,103		262,946		268,573

Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded
218,489	218,500	223,877	223,875	232,293	232,300	236,651	236,650	241,716	241,725
24,277	24,275	24,875	24,875	25,810	25,800	26,295	26,300	26,857	26,850
242,766	**242,775**	**248,752**	**248,750**	**258,103**	**258,100**	**262,946**	**262,950**	**268,573**	**268,575**
	2.750		2.750		2.750		2.750		2.750

Village of Wilmette 2013 Budget Salary Worksheets

DEPT: Finance

	Position	Incumbent	Starting Date	2007 Budget Grade	2007 Budget Amount	2008 Budget Grade	2008 Budget Amount
1.	Finance Director / Treas.	Molloy, Melinda	12/03/12				
1.	Finance Director / Treas.	Amoruso, Robert	08/16/82	Unclassified	128,650	Unclassified	135,068
2.	Accountant - Part-time	Amoruso, Robert	08/16/82				
3.	Asst. Finance Director	Trilling, Blythe	08/15/05	28-4	78,494	28-5	85,055
				(80% Part-time)		(80% Part-time)	
	Special Asst. to Admin & Fin.	Gargano, Kathleen	03/18/97	Unclassified	74,161	Unclassified	82,800
4.	Procurement Specialist	Lazarus, Steven	03/09/09				
5.	Admin. Asst. I	Mueller, Sandra	09/16/99	19-6A	58,905	19-6A	60,964
6.	Customer Service Supv.	Hansen, Vicki	10/18/99	16 1/2-6A	52,529	16 1/2-6A	54,365
7.	Data Process. Oper. II	Grossmann, Pat	02/18/86	15 1/2-6D	53,400	15 1/2-6D	55,265
				(40% Part-time)		(40% Part-time)	
	Part-time Data Process. Oper. II	Deleted		15 1/2-6C	21,182	15 1/2-6C	21,922
				(80% Part-time)		(80% Part-time)	
8.	Data Process. Oper. II	Burrows, Janet	03/21/05	16-6B	41,921	16 1/2-6B	44,406
				(50% Part-time)		(50% Part-time)	
9.	Part-time Data Process. Oper. II	Meneghello, Mary	01/04/00	15 1/2-6A	25,086	15 1/2-6A	25,963
	Switchboard Operators - Four (4) at various steps in Pay Grade 10 -- each to work approximately 20 hours per week.				71,000		68,250
	Overtime - General Fund				7,000		7,250
	Overtime - Water Fund				1,475		1,525
	Merit Allowance - Asst. Finance Director				1,806		1,962
	Merit Allowance - Special Asst. to Admin & Fin.				2,057		2,500
	Merit Allowance - Finance Director				3,100		3,263
					620,766		650,558

Budget Account Distribution:		Calculated	Rounded	Calculated	Rounded
11061410-410100	**Finance - General Fund - Regular Salaries**	492,968	492,975	517,482	517,475
11061410-410200	**Finance - General Fund - O/T**	7,000	7,000	7,250	7,250
41858090-410100	**Finance - Water Fund - Regular Salaries**	65,943	65,950	68,247	68,250
41858090-410200	**Finance - Water Fund - O/T**	1,475	1,475	1,525	1,525
FROM	**General Fund - Admin**	-	-	-	-
TO	**Police -- Services**	-	-	-	-
TO	**Water Fund Corporate**	53,380	53,375	56,054	56,050
		620,766	**620,775**	**650,558**	**650,550**

Explanation of Distribution:

Positions 1. thru 6. and Switchboard Operators -- 90% Finance - General Fund, 10% Water Fund Corporate.
Position 7. -- 100% Finance - Water Fund.
Position 8. -- 50% Police - Services, 40% Finance, 10% Water Fund Corporate.
Position 9. - 50% Finance - General Fund, 50% Finance - Water Fund.

Full Time Equivalent Positions	9.50	9.50

Village of Wilmette 2013 Budget Salary Worksheets

2009 Budget		2010 Budget		2011 Budget		2012 Budget		2013 Budget	
Grade	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**
						Unclassified	60,000	Unclassified	142,800
Unclassified	140,080	Unclassified	140,420	Unclassified	143,228	Unclassified	146,093	Unclassified	53,134
									18,530
28-6	92,171	28-6	95,393	28-6A	100,712	28-6A	102,724	28-6A	104,775
Moved to Admin.		Moved to Admin.							
22-1*	56,920	22-2*	61,679	22-3*	65,873	22-4*	70,348	22-5*	75,127
		(32 Hour Schedule)		(32 Hour Schedule)		(32 Hour Schedule)		(32 Hour Schedule)	
19-6A*	63,761	19-6B	53,339	19-6B	54,410	19-6B	55,498	19-6B	56,608
		(32 Hour Schedule)		(32 Hour Schedule)		(32 Hour Schedule)		(32 Hour Schedule)	
16 1/2-6A*	56,861	16 1/2-6B	47,567	16 1/2-6B	48,521	16 1/2-6B	49,491	16 1/2-6B	50,481
		(32 Hour Schedule)		(32 Hour Schedule)		(32 Hour Schedule)		(32 Hour Schedule)	
15 1/2-6D	57,201	15 1/2-6D	47,361	15 1/2-6D	48,310	15 1/2-6D	49,276	15 1/2-6D	50,262
(deleted)		(deleted)							
(50% Part-time)		(32 Hour Schedule)		(32 Hour Schedule)		(32 Hour Schedule)		(32 Hour Schedule)	
14-1*	19,710	15 1/2-6A	44,498	15 1/2-6A	45,390	15 1/2-6A	46,298	15 1/2-6A	47,224
(50% Part-time)		(50% Part-time)		(50% Part-time)		(50% Part-time)		(50% Part-time)	
15 1/2-6A	26,872	15 1/2-6B	28,395	15 1/2-6B	28,965	15 1/2-6B	29,544	15 1/2-6B	30,135
	72,000		74,280		77,323		78,869		80,446
	7,500		2,000		2,000		2,000		2,000
	1,575		500		500		500		500
	1,276		-		-		-		-
			-		-		-		-
	2,040		-		-		-		-
	597,967		595,432		615,232		690,641		712,022

Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded
512,232	512,225	502,825	502,825	520,025	520,025	587,265	587,275	587,657	587,650
7,500	7,500	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
70,637	70,650	61,559	61,550	62,793	62,800	64,048	64,050	65,330	65,325
1,575	1,575	500	500	500	500	500	500	500	500
(44,459)	(44,450)	(45,418)	(45,425)	(46,326)	(46,325)	(47,253)	(47,250)	(29,988)	(30,000)
-	-	22,249	22,250	22,695	22,700	23,149	23,150	23,612	23,625
50,482	50,475	51,717	51,725	53,545	53,550	60,932	60,925	62,911	62,925
597,967	**597,975**	**595,432**	**595,425**	**615,232**	**615,250**	**690,641**	**690,650**	**712,022**	**712,025**
	9.00		8.70		8.70		8.70		9.20

Village of Wilmette 2013 Budget Salary Worksheets

DEPT: Cable Programming Services

	Position	Incumbent	Starting Date	2007 Budget Grade	2007 Budget Amount	2008 Budget Grade	2008 Budget Amount
1.	Cable TV Coordinator	Meersman, Karen	01/10/94	20-6B (25% Part-time)	62,969	20-6B (25% Part-time)	65,168
2.	Part time Production Asst.	Vick, Kirsten	11/18/96	13-6B	11,414	13-6B	11,813
	Part-time CATV Assistants				8,000		8,000
					82,383		84,981

DEPT: Historical Museum and Wilwork

3.	Museum Director	Hussey-Arntson, Kathy	05/17/93	18-6B (P/T - 28 hours/week)	57,442	20-5 (C) (P/T - 28 hours/week)	63,551
4.	Museum Assistant	Leary, Patrick	05/18/99	7-6A (Kuhn)	23,759	7-6A (Kuhn)	24,590
	Museum Assistant	Vacant		7-2	4,000	7-2	4,000
					85,201		92,141

		Calculated	Rounded	Calculated	Rounded
Budget Account Distribution:					
11111060-410100	**Historical Museum - Regular Salaries**	85,201	85,200	92,141	92,150
11151060-410100	**Cable Programming - Regular Salaries**	74,383	74,400	76,981	76,975
11151060-410300	**Cable Programming - Other Salaries**	8,000	8,000	8,000	8,000
		167,584	**167,600**	**177,122**	**177,125**

Explanation of Distribution:

Cable TV Positions - 100% Cable Programming

Museum Positions -- 100% Historical Museum

Full Time Equivalent Positions:		
Cable Programming	1.350	1.350
Historical Museum	1.800	1.800
	3.150	3.150

Village of Wilmette 2013 Budget Salary Worksheets

2009 Budget		2010 Budget		2011 Budget		2012 Budget		2013 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
20-6C	68,866	20-6C	71,274	20-6C	72,703	20-6C	74,158	20-6C	75,641
(25% Part-time)		(25% Part-time)		(25% Part-time)		(25% Part-time)		(25% Part-time)	
13-6B	12,227	13-2	9,965	13-2	10,165	13-2	10,368	13-2	10,575
	8,000		4,000		1,530		1,530		1,560
	89,093		85,239		84,398		86,056		87,776
20-6C	68,866	20-6C	71,274	20-6C	72,703	20-6C	74,158	20-6C*	76,436
(P/T - 28 hours/week)		(P/T - 28 hours/week)		(P/T - 28 hours/week)		(P/T - 28 hours/week)		(P/T - 28 hours/week)	
7-6A	25,451	7-6B	26,898	7-6B	27,437	7-6B	27,985	7-6B	28,545
(Kuhn)		(Kuhn)		(Kuhn)		(Kuhn)			
7-2	4,000	7-2	4,000	7-2	4,000	7-2	4,000	7-2	4,000
	98,317		102,172		104,140		106,143		108,981

Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded
98,317	98,325	102,172	102,175	104,140	104,150	106,143	106,150	108,981	108,975
81,093	81,100	81,239	81,250	82,868	82,875	84,526	84,525	86,216	86,225
8,000	8,000	4,000	4,000	1,530	1,530	1,530	1,530	1,560	1,560
187,410	**187,425**	**187,411**	**187,425**	**188,538**	**188,555**	**192,199**	**192,205**	**196,757**	**196,760**
	1.350		1.300		1.300		1.300		1.300
	1.800		1.800		1.800		1.800		1.800
	3.150		3.100		3.100		3.100		3.100

Village of Wilmette 2013 Budget Salary Worksheets

DEPT: Community Development

	Position	Incumbent	Starting Date	2007 Budget Grade	2007 Budget Amount	2008 Budget Grade	2008 Budget Amount
				(Roberts)		(Roberts)	
1.	Director of Community Devel.	Adler, John	01/07/08	Unclassified	98,563	Unclassified	105,570
				(Clark)			
2.	Asst. Director of Comm. Devel.	Roberts, Lisa	06/05/00	28-2	71,605	28-3	77,590
	Building & Codes Supervisor	Deleted					
3.	Plan Reviewer	Toya, James	05/17/93	21 1/2-6B	67,477	21 1/2-6C	71,303
				(Forner)		(Forner)	
4.	Inspector	Norman, John	12/01/07	21 1/2-3	55,635	21 1/2-4	60,287
				(Silvis)		(Silvis)	
	Inspector	Deleted		21 1/2-6B	67,477	21 1/2-6B	69,836
						(45% Part time)	
	Plumbing Inspector - Part-Time	Deleted				21 1/2-3	25,911
5.	Planner III	Siversten, Lucas	12/03/03	22-4	59,588	22-4*	63,119
				(Breems)		(Breems)	
6.	Planner III	Randolph, Rachael	10/11/04	21-2*	53,138	21-3*	57,580
7.	Planner I	Fabisch, Erika	04/09/07	21-3	54,358	19-2*	50,169
				(Kennedy)			
8.	Code Enforcement Officer	Blumenthal, Ted	02/05/07	19-6D	62,695	19-2*	50,169
						(Kennedy)	
9.	Code Enforcement Officer - part-time	Thompson, Michael	04/07/08	19-1*	46,298	19-6D	34,886
				(Santee)		(Santee)	
	Permit Clerk	Deleted		16-3 (A)	44,716	16-4 (A)	48,456
10.	Permit Clerk - part-time	Battistoni, Aileen	09/18/07				
				(Rutherford)		(Rutherford)	
	Secretary	Deleted		15 1/2-6A	50,172	15 1/2-6A	51,925
11.	Part-time Front Counter Asst.						
12.	Part-time Front Counter Asst.						
13.	Part-time Front Counter Asst.						
	Planning Intern (Summer 27%)			7-1	6,925	7-1	7,170
	Overtime				17,300		10,300
	Merit Allowance - Asst. Director				1,725		1,790
	Merit Allowance - Director				2,375		2,550
					760,047		788,611

		Calculated	Rounded	Calculated	Rounded
Budget Account Distribution:					
11091845-410100	**Community Devel. - Regular Salaries**	690,125	690,125	722,981	722,975
11091845-410200	**Community Development - O/T**	17,300	17,300	10,300	10,300
11091846-410100	**Business Devel. - Regular Salaries**	35,753	35,750	37,871	37,875
TO	**Administration**				
TO	**Water Fund Distribution**	16,869	16,875	17,459	17,450
		760,047	**760,050**	**788,611**	**788,600**

Explanation of Distribution:

Position 5. -- 40% Community Development, 60% Business Development.
Positions 11. - 13. -- 82% Community Development, 18% Administration
All other positions -- 100% Community Development.

Full Time Equivalent Positions:	12.25	12.20

Village of Wilmette 2013 Budget Salary Worksheets

2009 Budget		2010 Budget		2011 Budget		2012 Budget		2013 Budget	
Grade	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**
Unclassified	122,570	Unclassified	122,570	Unclassified	125,021	Unclassified	127,521	Unclassified	130,071
28-6A	95,397	28-6A*	99,769	28-6B	102,827	28-6B	104,881	28-6B	106,974
26-2	69,970								
(32 Hour Schedule)		(32 Hour Schedule)		(32 Hour Schedule)		(32 Hour Schedule)		(32 Hour Schedule)	
21 1/2-6C	59,041	21 1/2-6C	61,105	21 1/2-6C	62,329	21 1/2-6C	63,576	21 1/2-6C*	65,529
		(32 Hour Schedule)		(32 Hour Schedule)		(Flex Scheduling)		(Flex Scheduling)	
		21 1/2-3*	50,505	21 1/2-4*	53,938	21 1/2-5*	62,402	21 1/2-6	65,112
(Silvis - 32 Hour Schedule)		(Silvis - 32 Hour Schedule)							
21 1/2-6B	57,826	21 1/2-6B	59,848	Deleted - Contractual		Deleted - Contractual			
22-5*	68,400	22-6A	74,951	22-6A	76,453	22-6A	77,982	22-6A	79,539
		(30 Hour Schedule)		(30 Hour Schedule)		(30 Hour Schedule)		(30 Hour Schedule)	
22-6	69,970	22-6A	56,213	22-6B	58,544	22-6B	59,715	22-6B	60,907
19-3*	54,365	19-4*	58,911	19-5*	62,916	19-6*	66,797	19-5*	65,459
19-2*	51,925	19-3*	56,266	19-5*	62,916	19-6*	66,797	19-6A	69,302
(50% Part time)		(50% Part time)		(50% Part time)		(50% Part time)		(50% Part time)	
19-2	25,367	19-3*	28,133	19-4*	30,046	19-5*	32,088	19-6*	34,066
(Santee)		(Santee - 32 Hour Schedule)		(Santee - 32 Hour Schedule)		(Santee - 32 Hour Schedule)			
16-5 (A)	52,509	16-6A	45,518	16-6B	47,406	16-6B	48,354		
(50% Part time)		(50% Part time)		(50% Part time)		(50% Part time)		(50% Part time)	
16-2	22,102	16-3*	24,512	16-4*	26,179	16-5*	27,957	16-6A	29,168
(Rutherford)		(Rutherford -32 Hour Schedule)		(Rutherford -32 Hour Schedule)		(Rutherford -32 Hour Schedule)			
15 1/2-6A	53,743	15 1/2-6A	44,498	15 1/2-6A*	45,867	15 1/2-6B	47,270		
								P5-1*	24,356
								P5-1*	24,356
								P5-1*	24,356
(Deleted)		(Deleted)							
	7,350		500		500		500		500
	1,383		-		-		-		-
	1,785		-		-		-		-
	813,703		783,299		754,942		785,840		779,695

Calculated	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**
750,856	750,850	722,866	722,875	708,570	708,575	738,551	738,550	718,424	718,425
7,350	7,350	500	500	500	500	500	500	500	500
41,040	41,050	44,971	44,975	45,872	45,875	46,789	46,800	47,723	47,725
								13,048	13,050
14,457	14,450	14,962	14,950						
813,703	**813,700**	**783,299**	**783,300**	**754,942**	**754,950**	**785,840**	**785,850**	**779,695**	**779,700**
	11.60		10.75		9.95		9.95		10.23

Village of Wilmette 2013 Budget Salary Worksheets

DEPT: Village Engineer

	Position	Incumbent	Starting Date	2007 Budget Grade	2007 Budget Amount	2008 Budget Grade	2008 Budget Amount
1.	Director of Engineering Services	Mayerhofer, Brigitte	03/05/01	Unclassified	107,900	Unclassified	115,920
2.	Asst. Director of Engineering	Cruz, Jorge	01/16/02	28-6*	87,552	28-6A	92,170
3.	Civil Engineer II	Manis, Daniel	10/03/11				
				(Ryan)			
	Civil Engineer I	Deleted		24-6	71,605		
	Allowance for Civil Engineer II				3,365		
4.	Project Manager	Hilts, Scott	04/09/07			24-5	70,780
				(Reilley)		(Reilley)	
	Engineering Assistant II	Deleted - See Position #3 -- C.E. II above		21 1/2-6C	68,894	21 1/2-6C	71,303
5.	Engineering Assistant II	Stewart, William	11/01/01	21 1/2-6A	66,089	21 1/2-6A	68,400
				(Dzailo)		(Dzailo)	
	Engineering Assistant II	Deleted		21 1/2-6B	67,477	21 1/2-6B	69,836
				(Hellwig)		(Hellwig)	
	Secretary	Deleted - See Admin.		15 1/2-6A	50,172	15 1/2-6A*	52,470
	Temporary Clerical Assistance				1,000		1,000
	Summer - Engineering Intern (25%)			7-2	7,625	7-2	7,900
	Summer - Engineering Intern (25%)			7-2	7,625	7-2	7,900
6.	Building & Grounds Supervisor	Hahn, Paul	11/20/79	23-6D	75,339	23-6D	77,970
7.	Building & Grounds Maintainer II	Bryant, Larry	03/04/91	17-6C	56,015	17-6C	57,974
8.	Building & Grounds Maintainer I	Graf, Gary	08/16/79	16-6D	54,625	16-6D	56,534
				(50% Part time)		(50% Part time)	
9.	Building Custodian - Part-time	Sniegowski, John	11/02/06	10-3	16,399	10-3	16,973
	Overtime - Engineering				1,300		1,300
	Overtime - Buildings & Grounds				13,125		13,600
	Merit Allowance - Hahn				1,200		1,200
	On-Call Allowance - Hahn				1,815		1,883
	Merit Allowance - Asst. Director of Engineering				2,073		2,226
	Merit Allowance - Director of Engineering Services				2,600		2,800
					763,795		790,139

		Calculated	Rounded	Calculated	Rounded
Budget Account Distribution:					
11202035-410100	**Engineering - Regular Salaries**	435,182	435,200	450,164	450,175
11202035-410200	**Engineering - O/T**	1,300	1,300	1,300	1,300
11342035-410100	**Buildings & Grounds - Regular Salaries**	177,385	177,375	183,547	183,550
11342035-410200	**Buildings & Grounds - O/T**	13,125	13,125	13,600	13,600
FROM	**Administration**				
TO	**Street Dept. - Parking Meter Fund**	28,008	28,000	28,987	28,975
TO	**Water Fund Corporate**	108,795	108,800	112,541	112,550
		763,795	**763,800**	**790,139**	**790,150**

Explanation of Distribution:

Positions 1. thru 5. -- 80% Public Works Admin. & Engr., 20% Water Fund Corporate.
Positions 6., 8. and 9. -- 100% Buildings & Grounds.
Position 7. -- 50% Buildings & Grounds, 50% Parking Meter Fund.
Summer Engineering Intern Positions -- 80% Public Works Admin. & Engr., 20% Water Fund Corporate.

Full Time Equivalent Positions:		
Engineering	7.05	7.05
Buildings & Grounds	3.50	3.50
Seasonal staff	0.50	0.50
Total Full Time Equivalent Positions:	11.05	11.05

Village of Wilmette 2013 Budget Salary Worksheets

2009 Budget		2010 Budget		2011 Budget		2012 Budget		2013 Budget	
Grade	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**
Unclassified	122,055	Unclassified	122,351	Unclassified	124,798	Unclassified	127,294	Unclassified	129,840
28-6A	95,397	28-6A	98,732	28-6A	100,712	28-6B	104,881	28-6B	106,974
						L-3	77,839	L-4	81,777
24-6	76,702	24-6	79,384	24-6*	82,392	24-6A	85,485	24-6A	87,195
(Reilley)		(Reilley)		(Reilley)					
21 1/2-6C	73,801	21 1/2-6C*	77,183	21 1/2-6D	79,547				
21 1/2-6A	70,796	21 1/2-6A	73,271	21 1/2-6A	74,739	21 1/2-6B	77,835	21 1/2-6B	79,392
(Dzailo)									
21 1/2-6B	72,283								
(Hellwig)		(Hellwig) (32 Hour Schedule)		(Hellwig) (32 Hour Schedule)					
15 1/2-6B	54,872	15 1/2-6B	45,432	15 1/2-6B	46,343				
	1,000		1,000		1,000		1,000		1,020
Deleted		Deleted		Deleted		P4-1	6,950	P4-1	7,100
Deleted		Deleted		Deleted		P4-1	6,950	P4-1	7,100
23-6D	80,701	23-6D	83,523	24 1/2-6D	91,298	24 1/2-6D	93,125	24 1/2-6D	94,989
17-6C	60,002	17-6C	62,101	17-6D	64,676	17-6D	65,970	17-6D	67,285
16-6D	58,512	16-6D	60,559	16-6D	61,773	16-6D	63,008	16-6D	64,264
(50% Part time)		(50% Part time)		(50% Part time)		(50% Part time)		(50% Part time)	
10-3*	17,980	10-4*	19,483	10-5*	20,807	10-6*	22,091	10-6A	22,919
	500		500		500		500		500
	14,075		14,550		8,725		8,900		9,100
	1,200		1,200		1,200		-		-
	1,170		-		-		-		-
	1,383		-		-		-		-
	1,778		-		-		-		-
	804,207		739,269		758,510		741,828		759,455
Calculated	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**
456,054	456,050	397,882	397,875	407,625	407,625	409,199	409,200	420,195	420,200
500	500	500	500	500	500	500	500	500	500
189,564	189,575	195,815	195,825	207,416	207,425	211,209	211,200	215,814	215,800
14,075	14,075	14,550	14,550	8,725	8,725	8,900	8,900	9,100	9,100
						(18,612)	(18,625)	(19,877)	(19,875)
30,001	30,000	31,051	31,050	32,338	32,350	32,985	33,000	33,643	33,650
114,013	114,025	99,471	99,475	101,906	101,900	97,647	97,650	100,080	100,075
804,207	**804,225**	**739,269**	**739,275**	**758,510**	**758,525**	**741,828**	**741,825**	**759,455**	**759,450**
	7.05		5.85		5.85		5.05		5.05
	3.50		3.50		3.50		3.50		3.50
	-		-		-		0.50		0.50
	10.55		9.35		9.35		9.05		9.05

Village of Wilmette 2013 Budget Salary Worksheets

DEPT: Street

	Position	Incumbent	Starting Date	2007 Budget Grade	2007 Budget Amount	2008 Budget Grade	2008 Budget Amount
1.	Public Works Director	Jakubowski, Donna	08/20/84	Unclassified	123,151	Unclassified	129,065
2.	Asst. Public Works Director	Kennedy, Ken	11/23/87	29-6C	97,200	29-6D	102,710
						(Cease)	
	Asst. to the Pub. Works Director	Moved to Administration				22-1*	54,996
3.	Street Superintemdent	Lam, Guy	04/01/02	28-2*	73,288	28-3*	79,414
				(Brzezinski)		(Brzezinski)	
	Street Supervisor	Deleted		24-6D	78,878	24-6D	81,636
4.	Street / Utility Supervisor	Skula, Andre	06/24/91	20 1/2-6C	65,802	23-5 (C)	72,938
5.	Street / Landscape Supervisor	Koelper, Marc	08/11/03	20 1/2-2	50,753	20 1/2-6	63,120
				(Carson)		(Carson)	
	Village Forester	Deleted		23-2	56,913	23-3	61,670
6.	Village Forester	Sorby, Kevin	09/29/03	23-5	65,321	23-6	70,780
				(Statz)		(Statz)	
7.	Village Forester	Kemppainen, John	08/04/08	23-2	56,913	23-2*	60,286
				(50% Part time)		(25% Part time)	
	Tree Preservation Officer	Deleted		23-1*	27,818	23-3	15,418
						(25% Part time)	
	Tree Preservation Officer	Deleted				23-2*	15,072
				(R. Brown)			
	Utility Supervisor	Deleted		23-6B	72,271		
8.	Maintenance Worker II - Forestry	Renteria, Fidel	12/06/99	18 1/2-6A	57,582	18 1/2-6A	59,596
				(G. Brown)		(G. Brown)	
9.	Maintenance Worker II - Forestry	Garcia, Luis	03/16/00	18 1/2-6D	61,287	18 1/2-6D	63,431
10.	Maintenance Worker II	Neal, Michael	09/08/86	18 1/2-6D	61,287	18 1/2-6D	63,431
11.	Maintenance Worker II	Brown, Steve	03/23/84	18 1/2-6D	61,287	18 1/2-6D	63,431
				(Sayles)		(Sayles)	
12.	Maintenance Worker I	Outlaw, Colin	10/03/11	18 1/2-6D	61,287	18 1/2-6D	63,431
				(Garcia)		(Garcia)	
13.	Maintenance Worker I	Burton, Larry	12/16/11	18 1/2-6A	57,582	18 1/2-6A	59,596
				(Koelper)		(Leisz)	
14.	Maintenance Worker II - Lighting	Lamb, Robert	10/18/10	18 1/2-5	53,138	18 1/2-2	47,917
				(Novy)		(Novy)	
15.	Maintenance Worker II - Lighting	Fijalkowski, Robert	11/10/03	18 1/2-6	55,635	18 1/2-6A	59,596
16.	Maintenance Worker II - Parking Meter	Holm, Bruce	01/31/86	18 1/2-6D	61,287	18 1/2-6D	63,431
				(Henly)		(Henly)	
17.	Maintenance Worker I	Falcone, Philip	12/19/12	18 1/2-6C	60,026	18 1/2-6D	63,431
				(Prochnow)		(Prochnow)	
18.	Maintenance Worker I	NEW		18 1/2-6D	61,287	18 1/2-6D	63,431
				(Schopen)		(Schopen)	
	Maintenance Worker II - Lighting	Moved to Water / Sewer		18 1/2-6D	61,287	18 1/2-6D	63,431
	Allowance for Maint. Worker II transfer to Water / Sewer						
				(M.B. Amoruso)		(M.B. Amoruso)	
	Public Works Dispatcher	Deleted		16-6B	52,401	16-6B	54,232
19.	Public Works Assistant	Amoruso, Kate	06/16/11				
				(60% Part time)		(60% Part time)	
20.	Part time Data Processing Oper. I	LaVigne, Debra	09/16/98	14-6A	28,091	14-6A*	29,379
21.	Front Counter Assistant	NEW					
	Allowance for Maintenance Worker II						
	Certification Bonus Program				2,000		2,000
	Two (2) Seasonal Landscaping Assistants (3 in 2006-2008; 1 in 2009-2012)				26,775		27,700
	Traffic Sign Intern - Parking Meter Fund				8,425		8,725
	Temporary Equipment Operators - Snow Removal				12,400		12,825

Village of Wilmette 2013 Budget Salary Worksheets

2009 Budget		2010 Budget		2011 Budget		2012 Budget		2013 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
Unclassified	133,900	Unclassified	134,225	Unclassified	136,910	Unclassified	139,648	Unclassified	142,441
29-6D	106,308	29-6D	110,022	29-6D	112,228	29-6D	114,471	29-6D	116,757
(Cease)		(Cease)		(Cease)		(Cease)			
22-2*	59,596	22-3*	64,578	22-4*	68,969	22-5*	73,654		
28-4*	86,057	28-5*(A)	95,408	28-6A	100,712	28-6A*	103,803	28-6B	106,974
(Brzezinski)		(Brzezinski)		(Brzezinski)		(Brzezinski)			
24-6D	84,494	24-6D	87,448	24-6D	89,201	24-6D	90,984		
23-6C	79,041	23-6C	81,805	23-6C*	84,320	23-6D	86,900	24-6D	92,804
20 1/2-6A	67,618	20 1/2-6A	69,982	20 1/2-6A	71,384	20 1/2-6A	72,812	24-(4) A*	80,377
(Carson)									
23-4	66,829	Deleted		Deleted					
23-6A	75,823	23-6A	78,474	23-6A	80,047	23-6A	81,647	23-6A*	84,154
23-2	60,964	23-3	66,060	23-4	70,552	23-5	75,345	23-6	80,460
(Deleted)									
(Deleted)									
18 1/2-6A	61,683	18 1/2-6B	65,181	18 1/2-6B	66,486	18 1/2-6B	67,817	18 1/2-6B	69,172
(G. Brown)		(G. Brown)		(G. Brown)		(G. Brown)			
18 1/2-6D	65,651	18 1/2-6D	67,948	18 1/2-6D	69,308	18 1/2-6D	70,695	18 1/2-6B	69,172
18 1/2-6D	65,651	18 1/2-6D	67,948	18 1/2-6D	69,308	18 1/2-6D	70,695	18 1/2-6D	72,107
18 1/2-6D	65,651	18 1/2-6D	67,948	18 1/2-6D	69,308	18 1/2-6D	70,695	18 1/2-6D	72,107
(Sayles)		(Sayles)		(Sayles)					
18 1/2-6D	65,651	18 1/2-6D	67,948	18 1/2-6D	69,308	D-1*	46,946	D-2*	49,556
(Garcia)		(Garcia)		(Garcia)		(Garcia)			
18 1/2-6A	61,683	18 1/2-6B	65,181	18 1/2-6B	66,486	18 1/2-6B	67,817	D-2*	49,556
(Leisz)									
18 1/2-3	51,926			17 1/2-2	50,008	17 1/2-3	53,405	18 1/2-3*	58,372
(Novy)		(Novy)		(Novy)		(Novy)			
18 1/2-6A	61,683	18 1/2-6A	63,840	18 1/2-6A	65,119	18 1/2-6A*	67,120	18 1/2-6A	67,748
18 1/2-6D	65,651	18 1/2-6D	67,948	18 1/2-6D	69,308	18 1/2-6D	70,695	18 1/2-6D	72,107
(Henly)		(Henly)							
18 1/2-6D	65,651	18 1/2-6D	67,948	Deleted				D-1*	47,885
(Prochnow)		(Prochnow)		(Prochnow)		(Prochnow)			
18 1/2-6D	65,651	18 1/2-6D	67,948	18 1/2-6D	69,308	18 1/2-6D	70,695	D-1*	47,885
(Schopen)									
18 1/2-6D	65,651								
	(64,000)								
(M.B. Amoruso)		(M.B. Amoruso)		(M.B. Amoruso)					
16-6B	56,130	16-6B	58,093	16-6B	59,258				
						B-2	42,600	F-1*	53,804
(40% Part time)		(40% Part time)		(40% Part time)		(40% Part time)		(50% Part time)	
14-6B	20,482	14-6B	21,198	14-6B	21,623	14-6B	22,055	14-6B*	28,416
								(50% Part time)	
								P5-1	17,890
	2,000								
	9,550		9,884		10,082		10,284		20,980
(Deleted)									
	13,275		13,740		14,015		14,295		14,581

Village of Wilmette 2013 Budget Salary Worksheets

DEPT: Street

Position	Incumbent	Starting Date	2007 Budget Grade	2007 Budget Amount	2008 Budget Grade	2008 Budget Amount
Six Temporary Laborers - Fall Leaf Collection - 25% positions - pay grade 2				24,950		25,825
Vehicle Allowance - P.W. Director				3,600		3,600
Merit Allowance - P.W. Director				2,968		3,118
Merit Allowance - Asst. P.W. Director				2,342		2,481
Merit Allowance - Street Supt.				1,909		1,874
Merit Allowance - Street Supv.				1,901		1,972
Merit Allowance - Utility Supv.				1,741		-
Overtime - Street Dept.				69,950		69,200
Overtime - Maintenance of Trees				6,625		6,850
Overtime - Street Lighting				9,350		5,000
Overtime - Parking Meter Fund				4,750		4,900
				1,741,458		1,800,939

		Calculated	Rounded	Calculated	Rounded
Budget Account Distribution:					
11233030-410100	**Street Dept. - Regular Salaries**	971,654	971,650	1,007,121	1,007,125
11233030-410200	**Street Dept. - O/T**	69,950	69,950	69,200	69,200
11303030-410100	**Tree Maint. - Regular Salaries**	278,286	278,275	297,042	297,050
11303030-410200	**Tree Maint. - O/T**	6,625	6,625	6,850	6,850
11333030-410100	**Street Lighting - Regular Salaries**	196,586	196,600	163,331	163,325
11333030-410200	**Street Lighting - O/T**	9,350	9,350	5,000	5,000
237500-410100	**Parking Meter - METRA - Reg. Salaries**	69,703	69,700	72,649	72,650
237600-410100	**Parking Meter - CTA - Reg. Salaries**	33,270	33,275	34,937	34,925
237500-410200	**Parking Meter Fund - CTA - O/T**	2,800	2,800	2,900	2,900
237600-410200	**Parking Meter Fund - METRA - O/T**	1,950	1,950	2,000	2,000
FROM	**Buildings & Grounds**	(28,008)	(28,000)	(28,987)	(28,975)
TO	**Vehicle Maintenance**	88,154	88,150	92,799	92,800
TO	**Sewer Fund**			30,248	30,250
TO	**Water Fund Corporate**	41,138	41,125	45,849	45,850
		1,741,458	**1,741,450**	**1,800,939**	**1,800,950**

Explanation of 2013 Distribution:

Public Works Director - 70% Street Dept., 10% Vehicle Maintenance, 20% Water Fund Corporate.
Asst. Public Works Director - 25% Street Dept., 65% Vehicle Maintenance, 10% Water Fund Corporate.
Street Superintendent - 100% Street.
Street / Utility Supervisor - 40% Street, 60% Street Lighting).
Street / Landscape Supervisor - 40% Street, 50% Parking Meter Fund (25% METRA and 25% CTA).
Village Foresters - 100% Tree Maintenance.

NOTE - Prior years' budgets have been adjusted to reflect retroactive settlements of collective bargaining agreements.

Full Time Equivalent Positions:		
Full-Time and Semi-Full Time Staff	23.00	23.00
Part Time Staff	1.10	1.10
Seasonal Staff	2.50	2.50
Total Full Time Equivalent Positions	26.60	26.60

Village of Wilmette 2013 Budget Salary Worksheets

2009 Budget		2010 Budget		2011 Budget		2012 Budget		2013 Budget	
Grade	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**
	26,725		27,660		28,213		28,777		29,353
	3,600		3,600		3,600		3,600		3,600
	1,950								
	1,541								
	1,247				1,750		1,750		1,785
	1,225								
					1,636		1,636		1,669
	71,700		74,210		75,700		77,200		78,744
	6,850		7,090		7,250		7,400		7,548
	5,000		5,180		5,275		5,400		5,508
	5,075		5,250		5,350		5,400		5,400
	1,745,163		1,683,745		1,712,022		1,716,241		1,648,912
Calculated	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**
958,140	958,150	1,004,077	1,004,075	1,012,393	1,012,400	1,005,479	1,005,475	986,811	986,825
71,700	71,700	74,210	74,210	75,700	75,700	77,200	77,200	78,744	78,750
280,016	280,000	224,411	224,410	232,075	232,075	240,099	240,100	247,620	247,625
6,850	6,850	7,090	7,090	7,250	7,250	7,400	7,400	7,548	7,550
170,823	170,825	108,851	108,850	112,286	112,275	114,963	114,975	93,518	93,525
5,000	5,000	5,180	5,180	5,275	5,275	5,400	5,400	5,508	5,500
66,121	66,125	68,370	68,370	70,493	70,500	72,076	72,075	71,764	71,750
36,120	36,125	37,319	37,320	38,155	38,150	39,091	39,100	38,121	38,125
2,900	2,900	2,900	2,850	3,250	3,250	3,400	3,400	3,400	3,400
2,175	2,175	2,350	2,400	2,000	2,000	2,000	2,000	2,000	2,000
(30,001)	(30,000)	(31,051)	(31,050)	(32,338)	(32,350)	(32,985)	(33,000)	(33,643)	(33,650)
95,273	95,275	96,915	96,915	98,851	98,850	97,251	97,250	101,257	101,250
32,778	32,775	35,518	35,525	37,933	37,925	40,510	40,500	-	-
47,268	47,275	47,605	47,600	48,699	48,700	44,357	44,350	46,264	46,275
1,745,163	**1,745,175**	**1,683,745**	**1,683,745**	**1,712,022**	**1,712,000**	**1,716,241**	**1,716,225**	**1,648,912**	**1,648,925**

Positions 8. and 9. -- Tree Trimmers - 40% Street Dept., 60% Tree Maintenance.
Positions 14. and 15. -- Maint. Worker II - Lighting -- 70% Street Dept., 30% Street Lighting.
Position 16. -- Maint. Worker II - Parking - 50% Street Dept., 50% Parking Meter Fund (25% METRAand 25% CTA).
Position 19. -- P.W. Assistant - 70% Street Dept., 20% Vehicle Maintenance. 10% Water Fund Corporate.
All other full time, part-time and seasonal positions -- 100% Street Dept.

22.00	20.00	20.00	20.00	19.00
0.40	0.40	0.40	0.40	1.00
1.75	1.75	1.75	1.75	2.00
24.15	22.15	22.15	22.15	22.00

Village of Wilmette 2013 Budget Salary Worksheets

DEPT: Vehicle Maintenance

	Position	Incumbent	Starting Date	2007 Budget Grade	2007 Budget Amount	2008 Budget Grade	2008 Budget Amount
1.	Vehicle Maint. Supervisor	Smith, Kurt	07/29/91	24-6C	77,256	24-6C	79,957
2.	Mechanic II - New Equip. Coordinator	Sparks, Keith	09/28/89	21 1/2-6C	68,894	21 1/2-6C	71,303
3.	Mechanic II	Rindfleisch, Steven	12/06/99	21 1/2-6A	66,089	21 1/2-6A	68,400
				(Ocepek)		(Ocepek)	
4.	Mechanic II	Abplanalp, Eric	04/04/11	21 1/2-6C*	69,618	21 1/2-6D	72,800
5.	Mechanic I	Pater, Brian	6/19/2012				
				(McMillon)		(McMillon)	
6.	Mechanic I	Rodriguez, Michael	6/19/2012	21 1/2-6D	70,341	21 1/2-6D	72,800
	Allowance for Mechanic II						
				(50% Part time)		(50% Part time)	
7.	Mechanic II (part time)	Lindsay, Harmenius	10/10/78	21 1/2-6D	35,171	21 1/2-6D	36,400
	Overtime				2,200		2,275
	Merit Allowance - Vehicle Maint. Supervisor				1,861		1,931
					391,430		405,866

		2007 Budget Calculated	2007 Budget Rounded	2008 Budget Calculated	2008 Budget Rounded
Budget Account Distribution:					
11273030-410100	**Vehicle Maintenance - Regular Salaries**	477,384	477,400	496,390	496,400
11273030-410200	**Vehicle Maintenance - O/T**	2,200	2,200	2,275	2,275
FROM	**Street Department**	(88,154)	(88,150)	(92,799)	(92,800)
		391,430	**391,450**	**405,866**	**405,875**

Explanation of Distribution:

All Positions - 100% Vehicle Maintenance.

Full Time Equivalent Positions:		
Full-Time and Semi-Full Time Staff	5.00	5.00
Part Time Staff	0.50	0.50
Seasonal Staff	-	-
Total Full Time Equivalent Positions	5.50	5.50

Village of Wilmette 2013 Budget Salary Worksheets

2009 Budget		2010 Budget		2011 Budget		2012 Budget		2013 Budget	
Grade	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**
24-6C	82,756	24-6C	85,649	24-6C*	88,284	24-6D	90,984	25-6D	97,166
21 1/2-6C*	74,576	21 1/2-6D	77,985	21 1/2-6D	79,547	21 1/2-6D	81,139	22 1/2-6D	86,650
21 1/2-6A	70,796	21 1/2-6B	74,810	21 1/2-6B	76,309	21 1/2-6B	77,835	21 1/2-6B	79,392
(Ocepek)		(Ocepek)		(Ocepek)					
21 1/2-6D	75,351	21 1/2-6D	77,985	21 1/2-6D	79,547	G-2*	57,865	I-2	65,337
						(62.5% Part time)			
						G-1*	34,946	G-2	58,150
(McMillon)		(McMillon)		(McMillon)		(McMillon)			
21 1/2-6D	75,351	21 1/2-6D	77,985	21 1/2-6D	79,547	21 1/2-6D	81,139	G-2	58,150
									14,374
(40% Part time)		(40% Part time)		(40% Part time)		(40% Part time)		(40% Part time)	
21 1/2-6D	30,140	21 1/2-6D	31,194	21 1/2-6D	31,819	21 1/2-6D	32,456	21 1/2-6D	33,105
	2,350		2,350		2,400		2,400		2,450
	1,199		-		1,713		1,713		1,745
	412,519		427,958		439,166		460,477		496,519
Calculated	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**
505,442	505,450	522,523	522,525	535,617	535,625	555,328	555,325	595,326	595,325
2,350	2,350	2,350	2,350	2,400	2,400	2,400	2,400	2,450	2,450
(95,273)	(95,275)	(96,915)	(96,915)	(98,851)	(98,850)	(97,251)	(97,250)	(101,257)	(101,250)
412,519	**412,525**	**427,958**	**427,960**	**439,166**	**439,175**	**460,477**	**460,475**	**496,519**	**496,525**
	5.00		5.00		5.00		5.00		6.00
	0.40		0.40		0.40		1.03		0.40
	-		-		-		-		-
	5.40		5.40		5.40		6.03		6.40

Village of Wilmette 2013 Budget Salary Worksheets

DEPT: Public Works - Sewer Maintenance & Water Distribution Division

	Position	Incumbent	Starting Date	2007 Budget Grade	2007 Budget Amount	2008 Budget Grade	2008 Budget Amount
				(Enright)		(Enright)	
	Utility Superintendent	Deleted		26 1/2-6D	88,498	26 1/2-6D	91,594
1.	Water/Sewer Supervisor	Anderson, Mark	08/08/86	20 1/2-6D	67,184	20 1/2-6D	69,532
	Allowance for Water/Sewer Supervisor						
2.	Maintenance Mechanic	Kretsch, Ronald	04/21/80	19-6D	62,695	19-6D	64,886
3.	Maintenance Mechanic	Caldwell, James	09/07/82	19-6D	62,695	19-6D	64,886
4.	Maintenance Mechanic	Conrad, Joseph	11/20/89	19-6C	61,405	19-6C	63,551
5.	Maintenance Worker II - Utility Tech.	Bagel, William	05/16/90	19-6C	61,405	19-6C	63,551
6.	Maintenance Worker II	DeBoer, Nicholas	12/06/99	18 1/2-6A	57,582	18 1/2-6A	59,596
7.	Maintenance Worker II	Muzik, Anthony	08/01/01	18 1/2-6A	57,582	18 1/2-6A	59,596
8.	Maintenance Worker II	Santini, Fred	03/03/03	18 1/2-5*	54,387	18 1/2-6*	58,589
				(Fijalkowski)		(Fijalkowski)	
9.	Maintenance Worker II	Novy, Daniel	09/03/02	18 1/2-5	53,138	18 1/2-6	57,581
10.	Maintenance Worker II	Nonnemacher, Daniel	06/07/04	18 1/2-4	50,753	18 1/2-5	54,996
11.	Maintenance Worker II	Hoffman, David	07/06/04	18 1/2-4	50,753	18 1/2-5	54,996
12.	Maintenance Worker II	Schopen, Charles	10/27/80				
	Public Works Sewer intern	Deleted		7-2	20,000		
	Overtime - Water Distribution				27,450		28,425
	Overtime - Sewer Maintenance				7,750		8,025
	Allowance for Certification Bonus				3,000		3,000
	Merit Allowance - Water/Sewer Supv.				2,132		2,212
					788,409		805,016

		Calculated	Rounded	Calculated	Rounded
Budget Account Distribution:					
40807090-410100	**Sewer Maintenance - Regular Salaries**	386,605	386,600	414,531	414,525
40807090-410200	**Sewer Maintenance - O/T**	7,750	7,750	8,025	8,025
41838090-410100	**Water Distribution - Regular Salaries**	383,473	383,475	401,742	401,750
41838090-410200	**Water Distribution - O/T**	27,450	27,450	28,425	28,425
FROM	**Streets Dept. / Administration**			(30,248)	(30,250)
FROM	**Community Development**	(16,869)	(16,875)	(17,459)	(17,450)
		788,409	**788,400**	**805,016**	**805,025**

Explanation of Distribution:

All full time positions - 50% Water Distribution, 50% Sewer Maintenance.
Interns - 100% Sewer Maintenance.

Full Time Equivalent Positions	12.50	12.00

Village of Wilmette 2013 Budget Salary Worksheets

2009 Budget		2010 Budget		2011 Budget		2012 Budget		2013 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
20 1/2-6D	71,968	24-5*(D)	85,486	24-6D	89,201	24-6D	90,984	24-6D	92,801
	12,526								
19-6D	67,157	19-6D	69,504	19-6D	70,898	19-6D	72,317	19-6D	73,758
19-6D	67,157	19-6D	69,504	19-6D	70,898	19-6D	72,317	19-6D	73,758
19-6C*	66,467	19-6D	69,504	19-6D	70,898	19-6D	72,317	19-6D	73,758
19-6C	65,776	19-6C*	68,789	20-6D	74,230	20-6D	75,715	20-6D	77,227
18 1/2-6A	61,683	18 1/2-6B	65,181	18 1/2-6B	66,486	18 1/2-6B	67,817	18 1/2-6B	69,172
18 1/2-6A	61,683	18 1/2-6A	63,840	18 1/2-6A*	65,803	18 1/2-6B	67,817	18 1/2-6B	69,172
18 1/2-6A	61,683	18 1/2-6A	63,840	18 1/2-6A	65,119	18 1/2-6A	66,422	18 1/2-6B	69,172
(Fijalkowski)		(Fijalkowski)		(Fijalkowski)		(Fijalkowski)			
18 1/2-6	59,597	18 1/2-6A	63,840	18 1/2-6A	65,119	18 1/2-6A	66,422	18 1/2-6B	69,172
18 1/2-6	59,597	18 1/2-6A	63,840	18 1/2-6A	65,119	18 1/2-6A	66,422	18 1/2-6A	67,748
18 1/2-6	59,597	18 1/2-6A	63,840	18 1/2-6A	65,119	18 1/2-6A	66,422	18 1/2-6A	67,748
		18 1/2-6D	67,948	18 1/2-6D	69,308	18 1/2-6D	70,695	18 1/2-6D	72,107
	29,425		30,450		31,060		31,700		32,334
	8,300		8,590		8,760		8,950		9,129
	3,000		-		-		-		-
	-		-		1,750		1,750		1,785
	819,616		854,156		879,768		898,067		918,841

Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded
423,724	423,725	443,076	443,075	457,907	457,900	469,219	469,225	462,148	462,150
8,300	8,300	8,590	8,590	8,760	8,760	8,950	8,950	9,129	9,125
405,402	405,400	422,520	422,525	419,974	419,975	428,708	428,700	438,689	438,700
29,425	29,425	30,450	30,450	31,060	31,060	31,700	31,700	32,334	32,325
(32,778)	(32,775)	(35,518)	(35,525)	(37,933)	(37,925)	(40,510)	(40,500)	(23,459)	(23,450)
(14,457)	(14,450)	(14,962)	(14,950)	-	-	-	-	-	-
819,616	**819,625**	**854,156**	**854,165**	**879,768**	**879,770**	**898,067**	**898,075**	**918,841**	**918,850**
	12.00		12.00		12.00		12.00		12.00

Village of Wilmette 2013 Budget Salary Worksheets

DEPT: Water Plant

	Position	Incumbent	Starting Date	2007 Budget Grade	2007 Budget Amount	2008 Budget Grade	2008 Budget Amount
				(Ames)		(Ames)	
1.	Water Plant Superintendent	Quafisheh, Nabil	09/05/07	29-6D	99,241	29-6D	105,570
						(Quafisheh)	
	Asst. Water Plant Superintendent	Deleted				26-5	77,590
	Allowance for Asst. Supt.				60,847		
				(Christenson)		(Christenson)	
	Water Plant Supervisor	Christenson, Paul	06/08/81	24-6D	78,878	24-6D	81,636
	Water Plant Supervisor / Lead Operator	Deleted					
2.	Water Treatment Operator (Cert.)	Larson, Timothy	05/23/79	20 1/2-6D	67,184	20 1/2-6D	69,532
3.	Water Treatment Operator (Cert.)	Christiansen, Joel	06/06/90	20 1/2-6C	65,802	20 1/2-6C	68,102
4.	Water Treatment Operator (Cert.)	Morales, Manuel	01/14/80	20 1/2-6D	67,184	20 1/2-6D	69,532
				(Toth)		(Toth)	
5.	Water Treatment Operator (Cert.)	Guran, David	06/06/11	20 1/2-6C	65,802	20 1/2-6C	68,102
6.	Water Treatment Operator (Cert.)	Goldin, Michael	04/17/95	20 1/2-6B	64,449	20 1/2-6B	66,701
7.	Water Treatment Operator (Cert.)	Agrawal, Arvind	11/28/05	19-4*	53,138	19-5*	57,580
8.	Water Treatment Operator I	Jordan, Nate	06/06/11				
9.	Water Treatment Operator (Cert.)	Mattich, Louis	06/06/11				
	Allowance for Operator Certifications				7,197		4,124
10.	Water Plant Maintenance Worker	McMillon, Jerritt	12/17/98	18 1/2-6A	57,582	18 1/2-6A	59,596
11.	Water Plant Mechanic	Shine, David	11/15/94	19-6B	60,142	19-6B	62,244
12.	Water Plant Electrician	Montcalm, Joseph	02/23/81	21-6D	68,728	21-6D	71,127
13.	Chemist	Dempsey-Kallis, Diane	08/02/82	20 1/2-6D	67,184	20 1/2-6D	69,532
				(Janosz)		(Janosz)	
14.	Meter Shop Supervisor	Lazar, Andrew	11/01/94	20-6D	65,641	20-6D	67,934
				(Lazar)		(Lazar)	
15.	Water Meter Repair Tech. I	Citrano, Salvatore	05/16/11	17 1/2-6B	56,153	17 1/2-6B	58,116
				(Herbon 50% Part time)		(Herbon 50% Part time)	
	Water Meter Repair Tech. I	Deleted		17 1/2-6	26,569	17 1/2-6A	28,461
16.	Instrument Maintainer	Kumiega, Peter	05/08/00	17-6A	53,735	17-6A	55,614
17.	Building Maintainer	Burke, Ronald	09/04/01	17-6A	53,735	17-6A	55,614
				(Phillips 50% Part time)		(Phillips 50% Part time)	
	Part-time Secretary	Deleted		14-6*	23,014	14-6A	24,228
	Allowance for Certification Bonus				2,000		2,000
	Two (2) Summer Laborers -- 25% positions at pay grade 2 - Deletec				11,750		
	Overtime - Plant Operations				26,800		27,750
	Overtime - Storm Water Pumping				7,750		8,025
	Overtime - Meter Maintenance				580		600
	Merit Allowance - Water Plant Supervisor				1,901		1,972
	Merit Allowance - Asst. Water Plant Superintendent				-		-
	Merit Allowance - Water Plant Superintendent				2,391		2,550
					1,215,377		1,263,832

		Calculated	Rounded	Calculated	Rounded
Budget Account Distribution:					
40847090-410200	**Storm Water Pumping - O/T**	7,750	7,750	8,025	8,025
41818090-410100	**Water Plant Operations - Reg. Salaries**	1,031,884	1,031,875	1,072,946	1,072,950
41818090-410200	**Water Plant Operations - O/T**	26,800	26,800	27,750	27,750
41828090-410100	**Water Metering - Reg. Salaries**	148,363	148,375	154,511	154,500
41828090-410200	**Water Metering - O/T**	580	580	600	600
		1,215,377	**1,215,380**	**1,263,832**	**1,263,825**

Explanation of Distribution:

Positions 14. and 15. -- 100% Water Metering

All other positions -- 100% Water Plant Operations

Full Time Equivalent Positions

Full-Time positions	17.00	17.00
Part-time positions	1.00	1.00
Seasonal positions	0.50	-
	18.50	18.00

Village of Wilmette 2013 Budget Salary Worksheets

2009 Budget		2010 Budget		2011 Budget		2012 Budget		2013 Budget	
Grade	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**
(Ames)		(Ames)							
Unclassified	109,710	Unclassified	113,550	29-5	97,306	29-6	103,915	29-6	109,703
(Quafisheh)		(Quafisheh)							
26-6	84,081	26-6	87,021	Deleted		Deleted		Deleted	
(Christenson)									
24-6D	84,494	Deleted							
				22-6	73,868				
20 1/2-6D	71,968	20 1/2-6D	74,484	20 1/2-6D	75,977	20 1/2-6D	77,496	20 1/2-6D	79,044
20 1/2-6C	70,488	20 1/2-6C*	73,718	20 1/2-6D	75,977	20 1/2-6D	77,496	20 1/2-6D	79,044
20 1/2-6D	71,968	20 1/2-6D	74,484	20 1/2-6D	75,977	20 1/2-6D	77,496	20 1/2-6D	79,044
(Toth)		(Toth)		(Toth)					
20 1/2-6C*	71,228	20 1/2-6D	74,484	20 1/2-6D	75,977	H-2	60,430	H-3	63,488
20 1/2-6B	69,038	20 1/2-6B*	72,202	20 1/2-6C	74,414	20 1/2-6C	75,902	20 1/2-6C	77,417
20 1/2-6*	66,475	20 1/2-6	67,615	20 1/2-6*	70,177	20 1/2-6A	72,812	20 1/2-6A	74,267
						H-2	60,430	H-3	63,488
						H-2	60,430	I-3	67,298
							10,878		7,619
18 1/2-6B	62,978	18 1/2-6B	65,181	18 1/2-6B	66,486	18 1/2-6B	67,817	18 1/2-6B	69,172
19-6B	64,423	19-6C	68,074	19-6C	69,440	19-6C	70,830	19-6C	72,242
21-6D	73,618	21-6D	76,191	21-6D	77,719	21-6D	79,274	21-6D	80,856
20 1/2-6D	71,968	20 1/2-6D	74,484	20 1/2-6D	75,977	20 1/2-6D	77,496	20 1/2-6D	79,044
(Janosz)		(Janosz)		(Janosz)					
20-6D	70,312	20-6D	72,771	20-6D	74,230	19 1/2-6C	72,495	19 1/2-6C	73,944
(Lazar)		(Lazar)		(Lazar)		(80% Part time)		(80% Part time)	
17 1/2-6B*	60,783	17 1/2-6C	63,561	17 1/2-6C	64,836	E-2	40,590	E-3	42,644
(Herbon 50% Part time)		(Herbon 50% Part time)							
17 1/2-6A	29,457	17 1/2-6A	30,487	Deleted					
17-6A	57,559	17-6A*	60,199	21 1/2-(4)B	69,612	21 1/2-(5)B	74,341	21 1/2-(5)B	75,827
17-6A	57,559	17-6A	59,573	17-6A*	61,405	17-6B	63,284	17-6B	64,545
(Phillips 50% Part time)		(Phillips 50% Part time)							
14-6A	25,076	14-6A	25,952	Deleted					
	2,000		-						
	28,725		29,730		30,325		30,925		31,550
	8,300		8,600		8,775		8,950		9,150
	625		600		600		600		600
	1,225		-		-		-		-
	1,164		-		-		-		-
	1,590		-		-		-		-
	1,316,812		1,272,961		1,219,078		1,263,887		1,299,986

Calculated	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**
8,300	8,300	8,600	8,600	8,775	8,775	8,950	8,950	9,150	9,150
1,118,610	1,118,600	1,067,212	1,067,200	1,040,312	1,040,300	1,110,327	1,110,325	1,142,098	1,142,100
28,725	28,725	29,730	29,730	30,325	30,325	30,925	30,925	31,550	31,550
160,552	160,550	166,819	166,825	139,066	139,075	113,085	113,075	116,588	116,600
625	625	600	600	600	600	600	600	600	600
1,316,812	**1,316,800**	**1,272,961**	**1,272,955**	**1,219,078**	**1,219,075**	**1,263,887**	**1,263,875**	**1,299,986**	**1,300,000**

17.00	16.00	16.00	16.00	16.00
1.00	1.00	-	0.80	0.80
-	-	-	-	-
18.00	17.00	16.00	16.80	16.80

Village of Wilmette 2013 Budget Salary Worksheets

DEPT: Police

	Position	Incumbent	Starting Date	2007 Budget Grade	2007 Budget Amount	2008 Budget Grade	2008 Budget Amount
				(Carpenter)		(Carpenter)	
1.	Police Chief	King, Brian	03/16/87	Unclassified	129,169	Unclassified	135,585
				(LaMantia)			
2.	Deputy Police Chief	Perkins, Kyle	01/02/91	Unclassified	108,789	Unclassified	112,130
				(King)		(King)	
	Deputy Police Chief	Deleted		Unclassified	108,789	Unclassified	113,728
3.	Management Analyst	Nugent, Synthia	08/16/10				
	Allowance for Deputy Police Chief						
				(Neiweem)		(Neiweem)	
4.	Police Commander	Paulson, Martin	10/01/82	Unclassified	99,241	Unclassified	105,182
5.	Police Commander	Collins, Patrick	11/30/92	Unclassified	95,201	Unclassified	102,563
				(Perkins)		(McConnell)	
6.	Police Commander	Murphy, Kyle	08/16/95	Unclassified	97,200	Unclassified	102,709
	Allowance for Police Commander						
				(Welter)		(Welter)	
7.	Police Sergeant	Dworak, Thomas	07/01/83	27-6D	90,531	27-6D	93,696
				(Paulson)		(Paulson)	
8.	Police Sergeant	Ockrim, Roger	06/08/98	27-6D	90,531	27-6D	93,696
9.	Police Sergeant	Walsh, Daniel	04/16/87	27-6D	90,531	27-6D	93,696
10.	Police Sergeant	Trage, Edmund	02/08/91	27-6C	88,669	27-6C	91,769
				(Murphy)		(Murphy)	
11.	Police Sergeant	Robinson, Michael	03/03/03	27-6B	86,845	27-6B	89,881
				(McConnell)			
12.	Police Sergeant	McGarry, Michael	01/16/95	27-6D	90,531	27-6B	89,881
	Allowance for Police Sergeant						
13.	Police Officer	Newman, Jeffrey	11/15/84	23 1/2-6D	77,107	24-6D	81,636
14.	Police Officer	Drag, Ron	03/09/87	23 1/2-6D	77,107	24-6D	81,636
15.	Police Officer	Sparks, David	11/16/87	23 1/2-6C	75,521	24-6D	81,636
16.	Police Officer	Huck, Daniel	10/01/88	23 1/2-6C	75,521	24-6C*	80,797
17.	Police Officer	Hemesath, Jeffrey	10/01/88	23 1/2-6C	75,521	24-6C*	80,797
18.	Police Officer	Betz, Lawrence	04/01/90	23 1/2-6C	75,521	24-6C	79,957
19.	Police Officer	Parisi, Julie	03/15/93	23 1/2-6B	73,968	24-6C	79,957
20.	Police Officer	Kiddle, Kevin	04/15/93	23 1/2-6B	73,968	24-6C	79,957
21.	Police Officer	Rizzo, Nicholas	03/21/94	23 1/2-6B	73,968	24-6B	78,312
22.	Police Officer	Morgret, Christopher	06/27/94	23 1/2-6B	73,968	24-6B	78,312
23.	Police Officer	Jurmu, Solveig	03/06/98	23 1/2-6A	72,447	24-6B	78,312
24.	Police Officer	Leigh, Stephen	06/08/98	23 1/2-6A	72,447	24-6B	78,312
25.	Police Officer	Mercado, Alejandro	01/05/99	23 1/2-6A	72,447	24-6A	76,701
26.	Police Officer	Sweet, James	12/11/00	23 1/2-6A	72,447	24-6A	76,701
27.	Police Officer	Bullock, Sally	01/02/01	23 1/2-6A	72,447	24-6A	76,701
28.	Police Officer	Falk, John	12/18/01	23 1/2-6*	71,222	24-6A	76,701
29.	Police Officer	Davis, Valerie	01/03/02	23 1/2-6*	71,222	24-6A	76,701
30.	Police Officer	Pavely, Raimond	01/03/02	23 1/2-6*	71,222	24-6A	76,701
31.	Police Officer	Santana, Ray	01/03/03	23 1/2-5*	68,426	24-6*	75,404
32.	Police Officer	Gamba, Mark	03/03/03	23 1/2-5*	68,426	24-6*	75,404
33.	Police Officer	Girard, Landon	08/27/03	23 1/2-5	66,855	24-6	74,107
34.	Police Officer	Perez, Jose	12/19/03	23 1/2-4*	65,355	24-5*	72,444
35.	Police Officer	Jurmu, Andrew	06/15/06	23 1/2-2	58,250	24-3	64,568
36.	Police Officer	Olivo, Maria	07/17/06	23 1/2-2	58,250	24-3	64,568
				(McGarry)			
37.	Police Officer	Neubauer, Christopher	09/21/07	23 1/2-6B	73,968	24-2	61,670
				(Tesch)		(Tesch)	
38.	Police Officer	Przekota, Christopher	07/27/09	23 1/2-5*	68,426	24-6*	75,404
				(Hornbacher)		(Hornbacher)	
39.	Police Officer	Clark, Michael	07/27/09	23 1/2-5*	68,426	24-6*	75,404
				(Fitzpatrick)		(Fitzpatrick)	

Village of Wilmette 2013 Budget Salary Worksheets

2009 Budget		2010 Budget		2011 Budget		2012 Budget		2013 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
(Carpenter)									
Unclassified	140,595	Unclassified	130,000	Unclassified	132,600	Unclassified	135,252	Unclassified	137,957
Unclassified	116,696	Unclassified	120,780	Unclassified	123,196	Unclassified	125,660	Unclassified	128,173
(King)									
Unclassified	119,439								
		22-1*	58,911	21 1/2-3	62,917	21 1/2-4	67,192	21 1/2-5	71,755
(Neiweem)		(Neiweem)		(Welter)					
Unclassified	109,451	Unclassified	113,282	Unclassified	113,309	Unclassified	116,467	Unclassified	118,796
Unclassified	108,158	Unclassified	111,944	Unclassified	114,183	Unclassified	116,467	Unclassified	118,796
(McConnell)		(McConnell)		(McConnell)					
Unclassified	107,330	Unclassified	111,087	Unclassified	113,309	Unclassified	116,467	Unclassified	118,796
(Welter)		(Welter)		(Allowance for Promotion)					
27 1/2-6D	99,259	27 1/2-6D	102,727		8,766	27 1/2-(5)D	104,584	27 1/2-6D	111,569
(Paulson)		(Paulson)		(Paulson)					
27 1/2-6D	99,259	27 1/2-6D	102,727	27 1/2-6D	104,784	27 1/2-6B	105,032	27 1/2-6B*	108,227
27 1/2-6D	99,259	27 1/2-6D	102,727	27 1/2-6D	104,784	27 1/2-6D	109,383	27 1/2-6D	111,569
27 1/2-6C	97,217	27 1/2-6C	100,614	27 1/2-6D	104,784	27 1/2-6D	109,383	27 1/2-6D	111,569
(Murphy)		(Murphy)		(Murphy)					
27 1/2-6B	95,217	27 1/2-6B*	99,580	27 1/2-6C	102,629	27 1/2-6A	102,923	27 1/2-6B	107,131
27 1/2-6B	95,217	27 1/2-6C	100,614	27 1/2-6C	102,629	27 1/2-6C	107,185	27 1/2-6C	109,324
24-6D	84,494	24-6D	89,093	24-6D	90,875	24-6D	92,693	24-6D	94,547
24-6D	84,494	24-6D	89,093	24-6D	90,875	24-6D	92,693	24-6D	94,547
24-6D	84,494	24-6D	89,093	24-6D	90,875	24-6D	92,693	24-6D	94,547
24-6D	84,494	24-6D	89,093	24-6D	90,875	24-6D	92,693	24-6D	94,547
24-6D	84,494	24-6D	89,093	24-6D	90,875	24-6D	92,693	24-6D	94,547
24-6C	82,756	24-6C*	88,193	24-6D	90,875	24-6D	92,693	24-6D	94,547
24-6C	82,756	24-6C	87,293	24-6C	89,039	24-6C	90,820	24-6D	94,547
24-6C	82,756	24-6C	87,293	24-6C	89,039	24-6C	90,820	24-6D	94,547
24-6C	82,756	24-6C	87,293	24-6C	89,039	24-6C	90,820	24-6C	92,636
24-6B*	81,905	24-6C	87,293	24-6C	89,039	24-6C	90,820	24-6C	92,636
24-6B	81,054	24-6B	85,531	24-6B	87,242	24-6B	88,987	24-6B	92,636
24-6B	81,054	24-6B	85,531	24-6B	87,242	24-6B	88,987	24-6B*	91,702
24-6B	81,054	24-6B	85,531	24-6B	87,242	24-6B	88,987	24-6B	90,767
24-6A	79,387	24-6A	83,805	24-6B	87,242	24-6B	88,987	24-6B	90,767
24-6A	79,387	24-6A	83,805	24-6B	87,242	24-6B	88,987	24-6B	90,767
24-6A	79,387	24-6A	83,805	24-6A	85,481	24-6B	88,987	24-6B	90,767
24-6A	79,387	24-6A	83,805	24-6A	85,481	24-6B	88,987	24-6B	90,767
24-6A	79,387	24-6A	83,805	24-6A	85,481	24-6B	88,987	24-6B	90,767
24-6A	79,387	24-6A	83,805	24-6A	85,481	24-6A	87,191	24-6B	90,767
24-6A	79,387	24-6A	83,805	24-6A	85,481	24-6A	87,191	24-6B	90,767
24-6A	79,387	24-6A	83,805	24-6A	85,481	24-6A	87,191	24-6A*	89,851
24-6*	78,045	24-6A	83,805	24-6A	85,481	24-6A	87,191	24-6A	88,935
24-4	69,970	24-5	77,460	24-6	82,646	24-6A	87,191	24-6A	88,935
24-4	69,970	24-5	77,460	24-6	82,646	24-6A	87,191	24-6A	88,935
24-3	66,829	24-3*	72,428	24-4*	77,272	24-5*	82,445	24-6A	88,935
(Tesch)									
24-6A	79,387	24-2	67,695	24-3	72,217	24-4	77,046	24-5	82,280
(Hornbacher)									
24-6A	79,387	24-2	67,695	24-3	72,217	24-4	77,046	24-5	82,280

Village of Wilmette 2013 Budget Salary Worksheets

DEPT: Police

	Position	Incumbent	Starting Date	2007 Budget Grade	2007 Budget Amount	2008 Budget Grade	2008 Budget Amount
40.	Police Officer	Swithin, Andrew	08/31/09	23 1/2-6D	77,107	24-6D	13,606
				(Dworak)		(Dworak)	
41.	Police Officer	Hornbacher, Joshua	03/16/11	23 1/2-6D	77,107	24-6D	81,636
				(Ockrim)		(Ockrim)	
42.	Police Officer	Cavanagh, Connor	03/28/11	23 1/2-6A	72,447	24-6B	78,312
				(Robinson)		(Robinson)	
43.	Police Officer	Pasquesi, James	03/28/11	23 1/2-5*	68,426	24-6*	75,404
				(Grassi)		(Grassi)	
44.	Police Officer	Handrick, Luke	06/20/11	23 1/2-6A	72,447	24-6A	76,701
				(Eder)		(Eder)	
45.	Police Officer	Stenger, Brandon	09/26/12	23 1/2-6D	77,107	24-6D	81,636
	Police Officer (Overhire) - See vacant Sergeant Position						
				(Black)		(Black)	
	Police Officer			23 1/2-6A	72,447	24-6A	76,701
	Projected savings from elimination of overhire status thru attrition						
				(Potthoff)			
	Police Officer	Deleted		23 1/2-6D	77,107		
	Allowance for Military Leave				(58,250)		
	Allowance for Evidence Technician Qualification						
	Allowance for Court Bonus						
				(Manning)		(Manning)	
	Community Service Officer II	Deleted		19-6D	62,695	19-6D	64,886
46.	Community Service Officer II	Andrews, Ronald	03/01/87	19-6D	62,695	19-6D	64,886
				(Testa)		(Testa)	
47.	Community Service Officer I	Eder, Steven	01/03/12	16 1/2-6A	52,529	16 1/2-6A	54,365
48.	Community Service Officer I	Welter, Tom // Halley, Gerald					
49.	Police Commun. Supv.(as of 8/30/04)	Peterson, Eric	08/01/90	24-6C	77,256	24-6C	79,957
50.	Police Telecomm. (Supv. in 2001-04)	Siegel, Matthew	10/22/84	19-6D	62,695	19-6D	64,886
51.	Police Telecommunicator	Weiner, Barry	11/16/86	19-6D	62,695	19-6D	64,886
				(Wight)		(Wight)	
52.	Police Telecommunicator	Rigas, Basil	08/16/11	19-6A	58,905	19-6A	60,964
				(Miller)		(Miller)	
53.	Police Telecommunicator	Manning, Thomas	02/16/73	19-6	56,913	19-6A	60,964
54.	Police Telecommunicator	King, Freddie	10/06/03	19-5	54,358	19-6	58,902
				(Tempo)			
55.	Police Telecommunicator	Miagusko, George	09/04/07	19-4*	53,138	19-2	49,017
				(50% Part time)		(50% Part time)	
56.	Police Telecommunicator - part-time	McGarry, Lynda	10/15/93	19-6B	30,071	19-6B	31,122
				(50% Part time)		(50% Part time)	
57.	Police Telecommunicator - part-time	Alvarez, Bruno	06/30/08	19-6B	30,071	19-6B	31,122
58.	Part time Police Telecommunicator	Moran, Laura	02/10/10				
	Part time Police Telecommunicator	Serbe, Nigel	03/01/11				
	Part time Police Telecommunicator	Moran, Theodore	03/01/11				
				(Wideman)		(Wideman)	
	Animal Control Officer	Deleted		17-6D	57,191	17-6D	59,191
				(George)		(George)	
	Parking Control Officer	Deleted - see new CSO I position		17 1/2-6D	58,536	17 1/2-6D	60,582
				(50% Part time)		(50% Part time)	
59.	Part time Parking Control Asst.	Stec, Allen	11/01/75	17 1/2-5(D)	27,954	17 1/2-5(D)	30,291
60.	Administrative Secretary	Budd, Susan	11/17/97	16 1/2-6A	52,529	16 1/2-6B	55,507
				(Stazy)		(Stazy)	
61.	Data Processing Operator III			16 1/2-6D	55,908	16 1/2-6D	57,863
62.	Data Processing Operator II	Green, Susan	09/24/79	15 1/2-6D	53,400	15 1/2-6D	55,265

Village of Wilmette 2013 Budget Salary Worksheets

2009 Budget		2010 Budget		2011 Budget		2012 Budget		2013 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
		24-2	67,695	24-3	72,217	24-4	77,046	24-5	82,280
(Dworak)		(Dworak)		(Dworak)					
24-6D	84,494	24-6D	89,093	24-6D	90,875	24-2*	72,046	24-3*	75,128
(Ockrim)		(Ockrim)		(Ockrim)					
24-6B	81,054	24-6B	85,531	24-6B	87,242	24-2*	72,046	24-3*	75,128
(Robinson)		(Robinson)		(Robinson)					
24-6A	79,387	24-6A	83,805	24-6A	85,481	24-2*	72,046	24-3*	75,128
(Grassi)		(Grassi)		(Grassi)					
24-6A	79,387	24-6A	83,805	24-6B	87,242	24-2	70,430	24-3	71,414
(Eder)		(Eder)		(Eder)		(Eder)			
24-6D	84,494	24-6D	89,093	24-6D	90,875	24-6D	92,693	24-1*	68,567
				24-1*	65,905				
(Black)		(Black)		(Black)		(Black)			
24-6B	81,054	24-6B	85,531	24-6B	83,931	24-6B	83,931		
			(85,531)		(83,931)		(83,931)		
					4,500		4,500		4,500
							8,750		8,750
(Manning)									
19-6D	67,157								
19-6D	67,157	19-6D	69,504	19-6D	70,898	19-6D	72,317	19-6D	73,758
(Testa)		(Testa)		(Testa)					
16 1/2-6B	57,452	16 1/2-6B	59,459	16 1/2-6B	60,651	D-2	47,866	A-2*	41,608
						(62.5 % Part-Time)		(62.5 % Part-Time)	
						D-2	29,916	A-3	26,387
24-6C	82,756	24-6C*	86,549	24-6D	89,201	24-6D	90,984	24-6D	92,801
19-6D	67,157	19-6D	69,504	19-6D	70,898	19-6D	72,317	19-6D	73,758
19-6D	67,157	19-6D	69,504	19-6D	70,898	19-6D	72,317	19-6D	73,758
(Wight)		(Wight)		(Hornbacher)					
19-6B	64,423	19-6B	66,674	19-2*	54,818	F-2	53,783	F-3	56,504
(Miller)									
19-6A	63,098	19-6D	69,504	19-6D	70,898	19-6D	72,317	19-6D	73,758
19-6A	63,098	19-6A	65,303	19-6A	66,613	19-6A	67,946	19-6A*	70,031
19-2	50,733	19-4	57,558	19-5	61,471	19-6	65,648	19-6A	69,302
(50% Part time)		(50% Part time)		(50% Part time)		(50% Part time)		(50% Part time)	
19-6B	32,212	19-6B	33,337	19-6C	34,720	19-6C	35,415	19-6C	36,121
(50% Part time)		(50% Part time)		(50% Part time)		(50% Part time)		(50% Part time)	
19-2	25,367	19-3	27,487	19-4	29,356	19-5	31,351	19-6	33,479
		(50% Part time)		(50% Part time)		(50% Part time)		(50% Part time)	
		19-1*	25,664	19-2*	27,409	19-3*	29,271	19-4*	31,258
				(50% Part time)		(25% Part time)		(25% Part time)	
				19-1*	26,179	F-2	13,446	F-3*	14,338
						(25% Part time)		(25% Part time)	
						F-2	13,446	F-3*	14,338
Deleted									
(George)		(George)		(George)					
17 1/2-6D	62,704	17 1/2-6D	64,896	17 1/2-6D	66,198				
(50% Part time)		(50% Part time)		(50% Part time)		(50% Part time)		(50% Part time)	
17 1/2-6D	31,352	17 1/2-6D	32,448	17 1/2-6D	33,099	17 1/2-6D	33,761	17 1/2-6D	34,436
		(32 Hour Schedule)							
16 1/2-6B	57,452	15 1/2-6B	45,432	15 1/2-6B	57,929	15 1/2-6B	59,087	15 1/2-6C	61,535
(Stazy)		(32 Hour Schedule)							
16 1/2-6D	59,890	16 1/2-6D	49,586	Deleted					
		(32 Hour Schedule)							
15 1/2-6D	57,201	15 1/2-6D	47,361	15 1/2-6D	60,388	15 1/2-6D	61,595	15 1/2-6D	62,825

Village of Wilmette 2013 Budget Salary Worksheets

DEPT: Police

	Position	Incumbent	Starting Date	2007 Budget Grade	2007 Budget Amount	2008 Budget Grade	2008 Budget Amount
63.	Data Processing Operator II	Miller, Joan	03/12/90	15 1/2-6C (Burrows)	52,302	15 1/2-6C (Burrows)	54,128
	Data Processing Operator II	Deleted - moved to Finance		15 1/2-4*	45,260	15 1/2-5*	49,043
64.	Community Services Supervisor	Chui, Olivia	02/10/92	23 1/2-6C	75,521	23 1/2-6C	78,164
	Crossing Guards -- Sixteen (16) at various steps in pay Grade 14 -- each estimated at approx. 650 hours annually.				157,700		163,220
	Summer Help -- Park District -- All 27% positions:				24,700		25,565
	Overtime - Operations				140,000		144,900
	Overtime - Grant funded				41,900		43,375
	Overtime - Communications				41,400		42,850
	Overtime - Services				2,200		2,275
	Merit Allowance - Police Communications Supv.						
	Merit Allowance - Police Commanders				7,027		7,499
	Merit Allowance - Police Sergeants				12,910		11,178
	Merit Allowance - Deputy Chief				2,621		2,708
	Merit Allowance - Deputy Chief				2,567		2,747
	Merit Allowance - Police Chief				3,113		3,275
					5,215,185		5,402,895

		2007 Budget Calculated	2007 Budget Rounded	2008 Budget Calculated	2008 Budget Rounded
Budget Account Distribution:					
Accounts receivable - Wilmette Park District					
11414020-410100	**Police Operations - Regular Salaries**	3,697,126	3,697,125	3,825,695	3,825,700
11414020-410200	**Police Operations - O/T**	140,000	140,000	144,900	144,900
11414020-410210	**Police Operations - Grant Funded O/T**	41,900	41,900	43,375	43,375
11424020-410100	**Police Services - Regular Salaries**	593,052	593,050	621,341	621,350
11424020-410200	**Police Services - O/T**	2,200	2,200	2,275	2,275
11434020-410100	**Public Safety Commun. - Reg. Salaries**	541,807	541,800	559,239	559,225
11434020-410200	**Public Safety Communications - O/T**	41,400	41,400	42,850	42,850
11454020-410100	**Crossing Guards - Regular Salaries**	157,700	157,700	163,220	163,225
FROM	**Administration**				
FROM	**Finance Department**				
		5,215,185	**5,215,175**	**5,402,895**	**5,402,900**

NOTE - Prior years' budgets have been adjusted to reflect retroactive settlements of collective bargaining agreements.

Explanation of Distribution:

Position 1 -- Police Chief -- 50% Operations, 30% Services, 20% Communications
Position 2 -- Deputy Police Chief -- 100% Operations.
Position 3 -- Management Analyst -- 100% Services
Positions 4 thru 45 -- 100% Operations.
Positions 46 and 47 -- 70% Operations, 30% Services
Positions 48 thru 57 -- 100% Comunications
Positions 58 and 59 -- 100% Operations
Positions 60 thru 64 -- 100% Services

Full Time Equivalent Positions :		
Sworn Personnel	46.00	45.00
Non-Sworn Personnel - Operations	5.50	5.50
Non-Sworn Personnel - Telecommunicators	8.00	8.00
Non-Sworn Personnel - Services	6.00	6.00
Non-Sworn Personnel - Crossing Guards	5.00	5.00
Seasonal Personnel	1.00	1.00
Total Full Time Equivalent Positions	71.50	70.50

Village of Wilmette 2013 Budget Salary Worksheets

2009 Budget		2010 Budget		2011 Budget		2012 Budget		2013 Budget	
Grade	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**
		(32 Hour Schedule)							
15 1/2-6C	56,024	15 1/2-6D	47,361	15 1/2-6D	60,388	15 1/2-6D	61,595	15 1/2-6D	62,825
(Burrows)									
15 1/2-6*	52,835	Deleted		Deleted					
23 1/2-6C	80,901	23 1/2-6C	83,729	23 1/2-6C	85,408	23 1/2-6D	88,945	23 1/2-6D	90,724
	178,500		191,500		207,570		211,725		217,100
	26,500		27,500		43,350		44,250		50,500
	264,000		225,000		270,000		275,400		280,900
	20,000		20,700		21,100		21,500		21,900
	66,960		30,000		60,000		61,200		62,400
	8,700		250		255		260		300
	1,999		-		1,750		1,750		1,800
	4,709		-		-		-		-
	8,484		11,935		11,935		-		-
	1,691		-		-		-		-
	1,731		-		-		-		-
	2,048		-		-		-		-
	5,685,660		5,588,166		5,808,588		5,865,977		6,005,274
Calculated	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**
3,925,410	3,925,400	4,113,563	4,113,575	4,212,657	4,212,650	4,233,806	4,233,800	4,328,176	4,328,175
264,000	264,000	225,000	225,000	270,000	270,000	275,400	275,400	280,900	280,900
20,000	20,000	20,700	20,700	21,100	21,100	21,500	21,500	21,900	21,900
644,896	644,900	432,318	432,325	428,970	428,975	438,194	438,200	480,552	480,550
8,700	8,700	250	250	255	255	260	260	300	300
577,194	577,200	597,084	597,075	630,731	630,725	647,041	647,050	668,837	668,850
66,960	66,950	30,000	30,000	60,000	60,000	61,200	61,200	62,400	62,400
178,500	178,500	191,500	191,500	207,570	207,575	211,725	211,725	217,100	217,100
								(31,279)	(31,275)
		(22,249)	(22,250)	(22,695)	(22,700)	(23,149)	(23,150)	(23,612)	(23,625)
5,685,660	**5,685,650**	**5,588,166**	**5,588,175**	**5,808,588**	**5,808,580**	**5,865,977**	**5,865,985**	**6,005,274**	**6,005,275**
	45.00		44.00		44.00		44.00		44.00
	4.50		4.50		4.50		4.13		4.13
	8.00		8.50		9.00		9.00		9.00
	6.00		4.20		4.00		4.00		4.00
	5.00		5.10		5.20		5.20		5.20
	1.00		1.00		1.00		1.00		1.00
	69.50		67.30		67.70		67.33		67.33

Village of Wilmette 2013 Budget Salary Worksheets

DEPT: Fire

	Position	Incumbent	Starting Date	2007 Budget Grade	2007 Budget Amount	2008 Budget Grade	2008 Budget Amount
1.	Fire Chief	Dominik, James	10/01/85	Unclassified	120,000	Unclassified	121,095
				(Dominik)			
2.	Deputy Fire Chief	McGreal, Michael	05/25/88	Unclassified	108,789	Unclassified	108,365
3.	Assistant to the Fire Chief	Ciccione, Richard	11/01/75	22-3(D)	62,695	22-4(D)	67,934
				(Orth)		(Orth)	
4.	Duty Chief	Bergquist, Paul	06/18/93	Unclassified	99,241	Unclassified	102,710
5.	Duty Chief	Gorr, Jeffrey	11/01/75	Unclassified	99,241	Unclassified	102,710
				(Vacant - allowance)			
6.	Duty Chief	Robertson, Thomas	05/16/87		8,710	Unclassified	101,321
7.	Fire Lieutenant/Paramedic	Cacchione, Mark	05/01/86	27-6D	90,531	27-6D	93,696
8.	Fire Lieutenant/Paramedic	Storm, John	07/01/90	27-6C	88,669	27-6C	91,769
				(Ridolfi)		(Ridolfi)	
9.	Fire Lieutenant/Paramedic	Wozney, Benjamin	03/16/95	27-6D	90,531	27-6D	93,696
10.	Fire Lieutenant/Paramedic	Vilches, Alejandro	11/16/86	27-6D	90,531	27-6D	93,696
				(Robertson)			
11.	Fire Lieutenant/Paramedic	Bucci, Anthony	09/01/92	27-6C*	89,600	27-(5)C	87,649
				(McGreal)		(Bergquist)	
12.	Fire Lieutenant/Paramedic	Brill, Robert	09/07/99	27-6C	88,669	27-(5)B	85,846
	Allowance for promotion - Fire Lieutenant/Paramedic				13,424		
				(Amidei)		(Amidei)	
	Fire Fighter III / Mechanic	Deleted		27-6D	90,531	27-6D	93,696
13.	Fire Fighter III / Paramedic	Eder, Chris	09/01/83	23 1/2-6D	77,107	23 1/2-6D	79,805
14.	Fire Fighter III / Paramedic	Okonek, John	01/01/86	23 1/2-6D	77,107	23 1/2-6D	79,805
15.	Fire Fighter III / Paramedic	Boczek, Robert	11/16/86	23 1/2-6D	77,107	23 1/2-6D	79,805
16.	Fire Fighter III / Paramedic	Falkovitz, Joseph	12/01/87	23 1/2-6C	75,521	23 1/2-6D	79,805
17.	Fire Fighter III / Paramedic	Klausing, Louis	07/01/89	23 1/2-6C	75,521	23 1/2-6C	78,164
18.	Fire Fighter III / Paramedic	Ramaker, John	08/01/90	23 1/2-6C	75,521	23 1/2-6C	78,164
19.	Fire Fighter III / Paramedic	Mager, Frank	06/16/93	23 1/2-6B	73,968	23 1/2-6B*	77,360
20.	Fire Fighter III / Paramedic	Blomquist, John	02/15/94	23 1/2-6B	73,968	23 1/2-6B	76,556
21.	Fire Fighter III / Paramedic	Ludford, Timothy	03/06/95	23 1/2-6B	73,968	23 1/2-6B	76,556
22.	Fire Fighter III / Paramedic	Wilk, Jason	03/06/95	23 1/2-6B	73,968	23 1/2-6B	76,556
23.	Fire Fighter III / Paramedic	Bentz, James	03/06/95	23 1/2-6B	73,968	23 1/2-6B	76,556
24.	Fire Fighter III / Paramedic	Simon, Thomas	07/16/95	23 1/2-6B	73,968	23 1/2-6B	76,556
25.	Fire Fighter III / Paramedic	Hughes, Robert	09/16/95	23 1/2-6B	73,968	23 1/2-6B	76,556
26.	Fire Fighter III / Paramedic	Wokurka, Gary	06/06/97	23 1/2-6A*	73,208	23 1/2-6B	76,556
27.	Fire Fighter III / Paramedic	Halterman, Michael	09/15/97	23 1/2-6A	72,447	23 1/2-6B	76,556
28.	Fire Fighter III / Paramedic	Isaacson, Michael	09/07/99	23 1/2-6A	72,447	23 1/2-6A	74,981
29.	Fire Fighter III / Paramedic	Harrington, Patrick	08/28/00	23 1/2-6A	72,447	23 1/2-6A	74,981
30.	Fire Fighter III / Paramedic	Minogue, Michael	08/28/00	23 1/2-6A	72,447	23 1/2-6A	74,981
31.	Fire Fighter III / Paramedic	Bazan, Jennifer	12/04/00	23 1/2-6A	72,447	23 1/2-6A	74,981
32.	Fire Fighter III / Paramedic	Grajewski, David	09/01/04	23 1/2-3	60,988	23 1/2-4	66,087
33.	Fire Fighter III / Paramedic	Menzies, Ryan	09/01/04	23 1/2-3	60,988	23 1/2-4	66,087
34.	Fire Fighter III / Paramedic	Schmidt, Ryan	03/06/06	23 1/2-2*	59,619	23 1/2-3*	64,604
35.	Fire Fighter III / Paramedic	Eastman, Blake	03/06/06	23 1/2-2*	59,619	23 1/2-3*	64,604
36.	Fire Fighter III / Paramedic	Barton, Kenneth	08/28/06	23 1/2-2	58,250	23 1/2-3	63,120
				(Bucci)		(Perkiser)	
37.	Fire Fighter / Paramedic	Jost, Robert	01/05/09	23 1/2-6B*	74,745	23 1/2-2	60,287
				(Bergquist)		(Petty)	
38.	Fire Fighter III / Paramedic	Weglarz, Jason	01/12/09	23 1/2-6B	73,968	23 1/2-2	60,287
				(Ewen)		(Ewen)	
39.	Fire Fighter III / Paramedic	Kofoed, Edward	03/29/10	23 1/2-6D	77,107	23 1/2-6D	79,805

Village of Wilmette 2013 Budget Salary Worksheets

2009 Budget		2010 Budget		2011 Budget		2012 Budget		2013 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
Unclassified	127,205	Unclassified	127,205	Unclassified	129,749	Unclassified	132,344	Unclassified	134,991
Unclassified	115,920	Unclassified	119,977	Unclassified	122,377	Unclassified	124,825	Unclassified	127,322
22-5(D)	73,618	22-6D	79,773	22-6D	81,372	22-6D	82,999	22-6D	84,655
(Orth)		(Orth)		(Orth)					
Unclassified	107,640	Unclassified	111,407	Unclassified	113,635	Unclassified	115,908	Unclassified	112,500
Unclassified	107,640	Unclassified	111,407	Unclassified	113,635	Unclassified	115,908	Unclassified	118,226
Unclassified	107,640	Unclassified	111,407	Unclassified	113,635	Unclassified	115,908	Unclassified	118,226
27 1/2-6D	99,259	27 1/2-6D	102,727	27 1/2-6D	104,784	27 1/2-6D	109,383	27 1/2-6D	109,019
27 1/2-6C	97,217	27 1/2-6C*	101,671	27 1/2-6D	104,784	27 1/2-6D	109,383	27 1/2-6D	109,019
(Ridolfi)		(Ridolfi)							
27 1/2-6D	99,259	27 1/2-6D	102,727	27 1/2-(5)C	98,023	27 1/2-6C	107,185	27 1/2-6C	106,774
27 1/2-6D	99,259	27 1/2-6D	102,727	27 1/2-6D	104,784	27 1/2-6D	109,383	27 1/2-6D	109,019
27 1/2-6C	97,217	27 1/2-6C	100,614	27 1/2-6C	102,629	27 1/2-6C*	108,284	27 1/2-6C*	109,019
(Bergquist)		(Bergquist)		(Bergquist)					
27 1/2-6B	95,217	27 1/2-6C	100,614	27 1/2-6C	102,629	27 1/2-(5*)B	102,730	27 1/2-(5*)B	104,581
(Amidei)		(Amidei)		(Amidei)					
27 1/2-6D	100,816	27 1/2-6D	104,341	27 1/2-6D	106,428	Deleted		Deleted	
24-6D	86,051	24-6D	89,059	24-6D	90,840	24-6D	92,657	24-6D	94,510
24-6D	86,051	24-6D	89,059	24-6D	90,840	24-6D	92,657	24-6D	94,510
24-6D	86,051	24-6D	89,059	24-6D	90,840	24-6D	92,657	24-6D	94,510
24-6D	86,051	24-6D	89,059	24-6D	90,840	24-6D	92,657	24-6D	94,510
24-6C*	85,182	24-6D	89,059	24-6D	90,840	24-6D	92,657	24-6D	94,510
24-6C	84,313	24-6C*	88,160	24-6C*	89,923	24-6D	92,657	24-6D	94,510
24-6C	84,313	24-6C	87,260	24-6C	89,005	24-6C	90,785	24-6C*	93,555
24-6C	84,313	24-6C	87,260	24-6C	89,005	24-6C	90,785	24-6C	92,601
24-6B	82,611	24-6C	87,260	24-6C	89,005	24-6C	90,785	24-6C	92,601
24-6B	82,611	24-6C	87,260	24-6C	89,005	24-6C	90,785	24-6C	92,601
24-6B	82,611	24-6C	87,260	24-6C	89,005	24-6C	90,785	24-6C	92,601
24-6B	82,611	24-6B*	86,380	24-6C	89,005	24-6C	90,785	24-6C	92,601
24-6B	82,611	24-6B*	86,380	24-6C	89,005	24-6C	90,785	24-6C	92,601
24-6B	82,611	24-6B	85,500	24-6B	87,210	24-6B*	89,870	24-6C	92,601
24-6B	82,611	24-6B	85,500	24-6B	87,210	24-6B*	89,870	24-6C	92,601
24-6A*	81,778	24-6B	85,500	24-6B	87,210	24-6B	88,954	24-6B	90,733
24-6A	80,944	24-6A*	84,637	24-6B	87,210	24-6B	88,954	24-6B	90,733
24-6A	80,944	24-6A*	84,637	24-6B	87,210	24-6B	88,954	24-6B	90,733
24-6A	80,944	24-6A	83,773	24-6B	87,210	24-6B	88,954	24-6B	90,733
24-5	74,816	24-6A	83,773	24-6A	85,448	24-6A	87,157	24-6A	88,900
24-5	74,816	24-6A	83,773	24-6A	85,448	24-6A	87,157	24-6A	88,900
24-4*	71,615	24-5*	79,212	24-6*	84,031	24-6A	87,157	24-6A	88,900
24-4*	71,615	24-5*	77,601	24-6*	84,031	24-6A	87,157	24-6A	88,900
24-4	69,970	24-5	75,819	24-6	82,614	24-6A	87,157	24-6A	88,900
(Perkiser)									
24-1*	62,397	22 1/2-2*	63,131	22 1/2-3*	67,421	24-4*	77,112	24-5*	82,351
		22 1/2-2*	63,131	24-3*	72,206	24-4*	77,112	24-5*	84,100
(Ewen)		(Ewen)							
24-6D	86,051	24-6D	89,059	22 1/2-2*	64,394	24-3*	75,326	24-4*	80,485

Village of Wilmette 2013 Budget Salary Worksheets

DEPT: Fire

	Position	Incumbent	Starting Date	2007 Budget Grade	2007 Budget Amount	2008 Budget Grade	2008 Budget Amount
				(Burns)		(Burns)	
40.	Fire Fighter / Paramedic	Walters, Daniel	04/26/10	23 1/2-6A*	73,208	23 1/2-6B	76,556
				(Winter)		(Winter)	
41.	Fire Fighter / Paramedic	Paczosa, Scott	09/20/10	23 1/2-6D	77,107	23 1/2-6D	79,805
				(Brill)		(Brill)	
42.	Fire Fighter III / Paramedic	Scheetz, Michael	09/27/10	23 1/2-6A	72,447	23 1/2-6A	74,981
				(Wozney)		(Wozney)	
43.	Fire Fighter III / Paramedic	Wessel, Michael	09/27/10	23 1/2-6B	73,968	23 1/2-6B	76,556
44.	Fire Fighter / Paramedic	Schuman, Kevin	01/31/11				
45.	Fire Fighter III / Paramedic	Riggan II, Richard	01/17/11				
				(Clemens)		(Clemens)	
46.	Fire Fighter III / Paramedic	Kopczyk, Thomas	01/16/12	23 1/2-6C	75,521	23 1/2-6C*	78,985
				(Johnson)		(Johnson)	
47.	Fire Fighter (overhire)	Neurauter, Christopher	01/16/12	23 1/2-5	66,855	23 1/2-6A	74,981
				(45 % part time)		(45 % part time)	
48.	Management Assistant	Bass, Joe	06/12/07	21 1/2-2	23,912	21 1/2-2	24,748
				(Steiner)		(Steiner)	
49.	Fire Secretary	Anderson, Diane	08/18/08	16 1/2-6	50,753	16 1/2-6A	54,365
	Allowance for Paramedic & Firefighter III Certifications				42,125		43,600
	Overtime - Regular				410,000		389,350
	Overtime - Off Duty Response				26,000		26,900
	Merit Allowance - Duty Chiefs				4,785		7,442
	Merit Allowance - Deputy Fire Chief				2,750		2,617
	Merit Allowance - Fire Chief				-		2,925
					4,076,980		4,248,155

	Calculated	Rounded	Calculated	Rounded
Budget Account Distribution:				
11515020-410100 Emergency Fire & Med. Services- Regular Salaries	3,640,980	3,640,975	3,831,905	3,831,900
11515020-410200 Emergency Fire & Med. Services- Overtime	410,000	410,000	389,350	389,350
11515020-410400 Emergency Fire & Med. Services- Off-Duty Response	26,000	26,000	26,900	26,900
	4,076,980	**4,076,975**	**4,248,155**	**4,248,150**

Explanation of Distribution:

All Positions 100% Emergency Fire & Medical Services

NOTE - Prior years' budgets have been adjusted to reflect retroactive settlements of collective bargaining agreements.

Full Time Equivalent Positions :		
Sworn Personnel	44.00	45.00
Non-Sworn Personnel	2.45	2.45
Seasonal Personnel	-	-
Total Full Time Equivalent Positions	46.45	47.45

Village of Wilmette 2013 Budget Salary Worksheets

2009 Budget		2010 Budget		2011 Budget		2012 Budget		2013 Budget	
Grade	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**
(Burns)		(Burns)							
24-6B	82,611	24-6B	85,500	22 1/2-2*	64,394	22 1/2-2*	65,682	24-4	76,848
(Winter)		(Winter)		(Winter)					
24-6D	86,051	24-6D	89,059	24-6D	90,840	22 1/2-3	67,190	24-4	76,848
(Brill)		(Brill)		(Brill)					
24-6A*	81,778	24-6B	85,500	24-6B	87,210	24-3	71,959	24-4	76,848
(Wozney)		(Wozney)							
24-6B	82,611	24-6C	87,260	22 1/2-2	62,915	24-3	71,959	24-4	76,848
						24-2*	70,345	24-3*	75,123
						22 1/2-2*	65,682	24-3*	76,872
(Clemens)		(Clemens)		(Clemens)		(Clemens)			
24-6D	86,051	24-6D	89,059	24-6D	90,840	24-6D	92,657	22 1/2-2*	66,995
(Johnson)		(Johnson)		(Johnson)		(Johnson)			
24-6A	80,944	24-6A	83,773	24-6A	85,448	24-6A*	88,056	22 1/2-2*	66,995
(45 % part time)		(45 % part time)		(45 % part time)		(45 % part time)		(45 % part time)	
21 1/2-3	26,819	21 1/2-4	29,061	21 1/2-5	31,037	21 1/2-6	33,145	21 1/2-6A	34,991
(32 Hour Schedule)		(32 Hour Schedule)		(32 Hour Schedule)		(32 Hour Schedule)		(32 Hour Schedule)	
16 1/2-2	36,194	16 1/2-4	41,063	16 1/2-5	43,855	16 1/2-6	46,834	16 1/2-6	47,769
	-		15,408		26,499		27,503		19,398
	443,500		370,000		310,000		260,000		265,200
	26,900		20,000		20,400		20,400		20,800
	4,653		-		-		-		-
	1,680		-		-		-		-
	1,853		-		-		-		-
	4,466,044		4,639,841		4,627,913		4,707,980		4,780,677

Calculated	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**	**Calculated**	**Rounded**
3,995,644	3,995,650	4,249,841	4,249,850	4,297,513	4,297,525	4,427,580	4,427,575	4,494,677	4,494,675
443,500	443,500	370,000	370,000	310,000	310,000	260,000	260,000	265,200	265,200
26,900	26,900	20,000	20,000	20,400	20,400	20,400	20,400	20,800	20,800
4,466,044	**4,466,050**	**4,639,841**	**4,639,850**	**4,627,913**	**4,627,925**	**4,707,980**	**4,707,975**	**4,780,677**	**4,780,675**

44.00	45.00	45.00	45.00	46.00
2.25	2.25	2.25	2.25	2.25
-	-	-	-	-
46.25	47.25	47.25	47.25	48.25

Village of Wilmette 2013 Budget Salary Worksheets

DEPT: Health

	Position	Incumbent	Starting Date	2007 Budget Grade	2007 Budget Amount	2008 Budget Grade	2008 Budget Amount
1.	Public Health Nurse	Bader, Dianne R.N.	10/26/81	21-6D	68,728	21-6D	71,127
				(O'Dea) (87.5% semi-full time)		(Newsome) (87.5% semi-full time)	
2.	Sanitarian	Hoette, Lynn	12/08/08	21-6C	58,900	21-2*	48,122
	Sanitarian Auto Allowance						
					127,628		119,249

		Calculated	Rounded	Calculated	Rounded
Budget Account Distribution:					
11566040-410100	**Health Dept. - Regular Salaries**	127,628	127,625	119,249	119,250

Explanation of Distribution:

All positions -- 100% Health Dept.

Full-Time Equivalent Positions		1.88		1.88

Village of Wilmette 2013 Budget Salary Worksheets

2009 Budget		2010 Budget		2011 Budget		2012 Budget		2013 Budget	
Grade	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**	**Grade**	**Amount**
21-6D	73,618	21-6D	76,191	21-6D	77,719	21-6D	79,274	21-6D	80,859
(87.5% semi-full time)		(87.5% semi-full time)							
21-2*	49,805	21-3*	53,969	22-4*	68,969	22-5*	73,654	22-6	76,848
							4,800		4,800
	123,423		130,160		146,688		157,728		162,507

Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded
123,423	123,425	130,160	130,175	146,688	146,700	157,728	157,725	162,507	162,500
	1.88		1.88		2.00		2.00		2.00

Village of Wilmette 2013 Budget Salary Worksheets

DEPT: Water Fund Corporate Salaries

Position	Incumbent	Starting Date	2007 Budget Grade	2007 Budget Amount	2008 Budget Grade	2008 Budget Amount
			Calculated	Rounded	Calculated	Rounded
Budget Account Distribution:						
From Legislative &Administration			43,547	43,525	38,819	38,825
From Information Services			23,107	23,100	24,770	24,775
From Finance			53,380	53,375	56,054	56,050
From Village Engineer			108,795	108,800	112,541	112,550
From Street Dept.			41,138	41,125	45,849	45,850
41848090-410100	**Water Fund Corporate Salaries**		269,967	269,925	278,033	278,050

Explanation of Distribution:

Salaries shown here are allocations from the individual departments noted.

Village of Wilmette 2013 Budget Salary Worksheets

2009 Budget		2010 Budget		2011 Budget		2012 Budget		2013 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded
41,365	41,375	41,625	41,625	43,451	43,450	49,544	49,550	54,573	54,575
24,277	24,275	24,875	24,875	25,810	25,800	26,295	26,300	26,857	26,850
50,482	50,475	51,717	51,725	53,545	53,550	60,932	60,925	62,911	62,925
114,013	114,025	99,471	99,475	101,906	101,900	97,647	97,650	100,080	100,075
47,268	47,275	47,605	47,600	48,699	48,700	44,357	44,350	46,264	46,275
277,405	277,425	265,293	265,300	273,411	273,400	278,775	278,775	290,685	290,700

Village of Wilmette 2013 Budget
Fringe Benefit Expense Summary

IMRF Fund:

Revenue: Internal Service Charges:	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Est. Actual FY 2012	Proposed FY 2013
General Fund	974,957	1,006,744	1,072,207	1,176,880	1,125,680	1,254,649
Municipal Garage	79,340	84,459	85,445	91,590	91,590	109,347
Parking Meter Fund	15,976	17,484	18,755	20,310	20,310	22,480
Sewer Fund	68,972	74,791	80,889	87,360	87,360	91,107
Water Fund	314,791	317,137	334,093	375,060	375,060	409,938
Total Revenue	**1,454,036**	**1,500,615**	**1,591,389**	**1,751,200**	**1,700,000**	**1,887,520**
Expenditures:						
Employer FICA	532,158	529,684	529,176	562,770	540,000	578,230
Employer Medicare	219,341	225,524	235,122	249,350	235,000	256,090
Employer IMRF	702,537	745,407	827,091	939,080	925,000	1,053,200
Total Expenditures	**1,454,036**	**1,500,615**	**1,591,389**	**1,751,200**	**1,700,000**	**1,887,520**

Employee Insurance Fund:

Revenue: Internal Service Charges:	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Est. Actual FY 2012	Proposed FY 2013
General Fund	1,886,847	1,850,538	1,940,541	2,048,110	2,085,520	2,133,224
Municipal Garage	70,234	67,107	71,660	74,480	79,000	73,747
Parking Meter Fund	16,273	17,446	16,587	15,910	16,000	20,114
Sewer Fund	77,212	78,420	84,251	89,380	94,000	98,301
Water Fund	316,886	295,883	319,108	346,820	359,000	381,035
Total Revenue	**2,367,452**	**2,309,394**	**2,432,147**	**2,574,700**	**2,633,520**	**2,706,420**
Expenditures:						
Health Insur. - North Sub.	1,376,089	1,261,086	1,231,965	1,312,500	1,195,000	1,271,395
Health Insur. - HMO-Illinois	766,823	843,559	988,543	1,050,000	1,215,300	1,224,265
Flexible Benefit Program	142,110	140,040	140,130	142,200	141,420	140,760
Life Insurance	36,785	36,938	36,951	40,000	36,800	40,000
Unemployment Comp.	41,830	24,131	27,091	30,000	30,000	30,000
Other Expense	3,815	3,640	7,467	-	15,000	-
Total Employee Insur. Exp.	**2,367,452**	**2,309,394**	**2,432,147**	**2,574,700**	**2,633,520**	**2,706,420**

Section 105 Fund:

Revenue: Internal Service Charges:	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY 2012	Est. Actual FY 2012	Proposed FY 2013
General Fund	124,480	139,180	150,980	159,300	159,370	162,640
Municipal Garage	3,380	3,770	4,120	4,400	5,210	5,488
Parking Meter Fund	-	-	-	-	-	-
Sewer Fund	4,070	4,525	4,950	5,200	5,210	5,378
Water Fund	16,870	17,525	19,950	21,100	20,210	21,660
Total Revenue	**148,800**	**165,000**	**180,000**	**190,000**	**190,000**	**195,166**

Village of Wilmette 2013 Budget
Fringe Benefit Expense Summary

Workers Compensation Fund:

Revenue:	**Actual**	**Actual**	**Actual**	**Budget**	**Est. Actual**	**Proposed**
Internal Service Charges:	**FY 2009**	**FY 2010**	**FY 2011**	**FY 2012**	**FY 2012**	**FY 2013**
General Fund	230,156	233,348	245,624	263,310	243,600	263,637
Municipal Garage	7,900	8,440	8,900	9,860	9,100	10,138
Parking Meter Fund	1,670	1,800	1,880	2,590	2,000	2,008
Sewer Fund	6,860	7,380	7,870	8,290	8,000	8,139
Water Fund	32,580	32,840	33,020	36,650	33,000	36,777
Insurance recoveries	26,007	25,039	25,235	-	25,000	-
Total Revenue	**305,173**	**308,847**	**322,529**	**320,700**	**320,700**	**320,700**
Expenditures:						
Workers' Compensation						
Fixed Premium Expense	258,145	257,387	278,800	278,800	278,800	278,800
Deductible Payments	47,028	51,460	43,729	41,900	41,900	41,900
Total Expenditures	**305,173**	**308,847**	**322,529**	**320,700**	**320,700**	**320,700**

Note - The Village's contributions to the Police & Fire Pension Funds will appear as expense in the Police & Fire Programs and as revenue in the two Pension Funds. The Village's contribution to the Section 105 Fund will appear as fringe benefit expense throughout the operating budget and as revenue in the Section 105 Fund.

Total Fringe Benefits:

Revenue:	**Actual**	**Actual**	**Actual**	**Budget**	**Est. Actual**	**Proposed**
Internal Service Charges:	**FY 2009**	**FY 2010**	**FY 2011**	**FY 2012**	**FY 2012**	**FY 2013**
IMRF Fund	1,454,036	1,500,615	1,591,389	1,751,200	1,700,000	1,887,520
Employee Insurance Fund	2,367,452	2,309,394	2,432,147	2,574,700	2,633,520	2,706,420
Workers Comp. Fund	305,173	308,847	322,529	320,700	320,700	320,700
Retiree Insurance	23,609	15,020	15,020	-	10,000	-
Section 105 Contrib.	148,800	165,000	180,000	190,000	190,000	195,166
Fire Pension Contrib.	1,620,000	1,880,700	2,152,600	2,157,000	2,217,700	2,332,200
Police Pension Contrib.	1,300,000	1,540,900	1,752,700	1,824,000	1,843,600	1,900,300
	7,219,070	**7,720,476**	**8,446,385**	**8,817,600**	**8,915,520**	**9,342,306**
Expenditures:						
IMRF Fund	1,454,036	1,500,615	1,591,389	1,751,200	1,700,000	1,887,520
Employee Insurance Fund	2,367,452	2,309,394	2,432,147	2,574,700	2,633,520	2,706,420
Workers Comp. Fund	305,173	308,847	322,529	320,700	320,700	320,700
Retiree Insurance	23,609	15,020	15,020	-	10,000	-
Section 105 Contrib.	148,800	165,000	180,000	190,000	190,000	195,166
Fire Pension Contrib.	1,620,000	1,880,700	2,152,600	2,157,000	2,217,700	2,332,200
Police Pension Contrib.	1,300,000	1,540,900	1,752,700	1,824,000	1,843,600	1,900,300
	7,219,070	**7,720,476**	**8,446,385**	**8,817,600**	**8,915,520**	**9,342,306**

Village of Wilmette 2013 Budget
Fringe Benefit Expense Distributions

Program	Acct. Number	Actual 2009	Actual 2010	Actual 2011	Budget 2012	Estimated Actual 2012	Budget 2013
Legislative	11011010-415000	-		-	-	-	-
Administration	11041010-415000	97,168	112,039	124,644	144,430	144,000	132,190
Information Services	11051210-415000	66,762	67,396	72,350	78,950	78,900	84,180
Finance - General Fund	11061410-415000	135,601	141,015	149,160	177,950	175,000	194,900
Law	11071610-415000	29,359	6,149	4,683	-	-	-
Community Development	11091845-415000	215,573	212,341	220,393	244,400	240,000	238,985
Business Development	11091846-415000	11,203	12,231	13,212	14,890	14,890	15,785
Historical Museum	11111060-415000	18,430	19,090	20,555	19,855	21,000	21,155
Cable TV Productions	11151060-415000	27,018	26,066	26,794	29,980	29,000	31,910
Village Engineer	11202035-415000	138,111	125,642	134,131	144,635	145,000	155,340
Streets Dept.	11233030-415000	325,723	323,179	355,185	377,270	377,000	380,485
Tree Maint.	11303030-415000	83,321	83,900	93,959	98,965	100,000	108,000
Street Lighting	11333030-415000	44,149	44,333	47,956	53,290	53,000	42,180
Buildings & Grounds	11342035-415000	64,662	64,327	65,539	69,540	69,000	73,980
Fire & Police Comm.	11401020-415000	9,098	8,929	10,245	13,140	13,140	15,010
Police - Operations	11414020-415000	2,049,838	2,295,396	2,546,110	2,685,720	2,685,000	2,809,110
Police - Services	11424020-415000	183,318	153,229	148,073	122,075	163,500	140,940
Pub. Safety - Communicatio	11434020-415000	196,966	219,537	214,535	223,480	226,400	248,125
Police - Crossing Guards	11454020-415000	17,778	18,906	19,316	19,935	19,900	20,355
Fire Fighting	11515020-415000	2,379,664	2,673,424	2,999,818	3,040,095	3,060,000	3,269,335
Health Dept.	11566040-415000	42,697	44,280	47,994	51,970	55,275	59,220
Retiree Health Insur.	11900050-413040	23,609	-	-	-	-	-
Total General Fund		**6,160,048**	**6,651,409**	**7,314,652**	**7,610,570**	**7,670,005**	**8,041,185**
Total Municipal Garage	**11273030-415000**	**160,854**	**163,775**	**170,125**	**181,620**	**192,000**	**201,970**
Parking - METRA Lots	23753090-415000	22,183	23,664	23,675	25,215	25,300	28,185
Parking - CTA Lots	23763090-415000	11,736	13,066	13,547	15,415	15,000	17,765
Total Parking Meter Fund	**-**	**33,919**	**36,730**	**37,222**	**40,630**	**40,300**	**45,950**
Sewer Maint.	40807090-415000	156,080	164,423	177,271	190,950	192,000	203,215
Sewer - SWPS	40847090-415000	1,034	694	688	1,795	800	1,925
Total Sewer Fund		**157,114**	**165,117**	**177,959**	**192,745**	**192,800**	**205,140**
Water - Plant Operations	41818090-415000	382,563	361,311	390,905	440,320	440,000	470,055
Water - Meter Maint.	41828090-415000	47,002	44,898	42,516	48,995	49,000	52,110
Water - Distribution	41838090-415000	151,547	157,003	167,521	181,515	184,000	199,765
Water - Admin	41848090-415000	74,140	76,498	80,413	95,820	86,415	99,140
Finance - Water Fund	41858090-415000	25,877	23,675	24,816	25,440	26,000	27,075
Total Water Fund		**681,129**	**663,385**	**706,171**	**792,090**	**785,415**	**848,145**
Total Employee Benefits		**7,193,064**	**7,680,416**	**8,406,129**	**8,817,655**	**8,880,520**	**9,342,390**

CAPITAL PLANNING

This section contains a description of the Village's development of its Capital Improvements Program. All building and infrastructure improvements other than annual programs as well as new and replacement equipment in excess of $10,000 are projected as a part of this plan. These projections are used as a basis for the capital outlay in the cash flow projections and as the basis for projecting future debt issues.

A summary of the 2013-2022 Ten Year Capital Improvements Program is contained in this section. Also included are descriptions for those capital items included in the 2013 Budget. The complete plan is a separate document that contains descriptions of all items contained in the plan along with pictures and diagrams where relevant.

Capital Planning and Long Range Forecasting

The Village forecasts its revenues and expenses for a three year period as part of the budget process. This process consists of projecting:

- Operating revenues
- Non-operating revenues
- Operating expenses
- Non-operating expenses
- Capital outlay

Operating revenues represent recurring revenue whose projections are impacted by inflation, local development factors and Village Board actions. Non-operating revenues are non-recurring in nature and are generally not projected beyond the proposed budget year unless they are linked to a specific future expense. Bond proceeds would be an example of this.

Operating expenses can be broken down into the four categories of personnel, refuse, debt service and all other. Projections for the personnel category and the all other category are generally based on expected rates of inflation. Refuse expense is primarily contractual and future increases are projected based upon the existing terms of the contract with our waste hauler. Debt service is estimated using the existing debt service schedules along with any projections of future debt issuances. Note that the Village of Wilmette is a home rule municipality and, as such, has no debt limitations.

Non-operating expenses represent non-recurring items other than capital outlay. Specific consulting projects or expenses tied to specific grant revenues are examples of these expenses. These items tend to be discretionary in nature and usually are not projected into future budget years.

Projecting capital outlay is critical to the budget process since these expenditures can be irregular and large. To properly plan for such expenditures, the Village develops a Ten Year Capital Improvements Plan wherein each department projects its capital requirements over the next ten years (this typically consists of those items in excess of $10,000).

Beginning for Fiscal Year 2011, the Village expanded the Capital Program from five to ten years. This expansion improves long term financial planning and recognizes the impact that significant expenditure deferrals will have on the Village of Wilmette budget.

The plan projects the future funding source of these items as well (for example, an item may be projected to be financed from bond proceeds or a specific grant). The Five Year Capital Improvements Plan is prepared and reviewed by the Village Board as the initial step toward preparing the annual budget. The Plan is generally amended during the budget process as determinations are made for items to be moved forward or to be deferred based on current information. This Plan is the basis for projecting future capital outlay and is summarized in this section. The complete Ten Year Capital Improvements Plan includes detail descriptions for all projects programmed within the next five years, with maps and pictures where applicable. It is available for review upon request in the Finance Department.

Village of Wilmette
Ten Year Capital Improvements Program

Ten Year Capital Improvement Summary	Actual 2011	Estimated 2012	2013	2014	2015	2016	2017	Five Year Total	2018-2022	Ten Year Total
Public Facilities	22,210	20,000	265,320	1,101,027	5,817,714	1,031,000	332,000	8,547,061	50,000	8,597,061
Equipment	85,781	649,500	135,000	121,500	27,000	25,000	-	308,500	42,000	350,500
Information Technology	-	7,500	-	210,300	191,800	200,300	33,300	635,700	659,000	1,294,700
Sewer Improvements	2,765,691	1,856,568	5,555,000	11,853,000	2,445,000	1,485,000	2,985,000	24,323,000	11,720,500	36,043,500
Water Improvements	1,137,206	973,625	911,500	1,077,200	1,685,350	2,946,500	2,657,500	9,278,050	3,703,500	12,981,550
Streets, Sidewalks & Alleys	3,528,913	1,408,800	2,622,500	11,590,010	5,243,100	17,063,800	12,571,500	49,090,910	17,182,500	66,273,410
Vehicles	742,777	1,197,349	159,850	699,350	1,190,250	1,067,250	2,195,250	5,311,950	4,283,950	9,595,900
Totals - All Categories	**8,282,578**	**6,113,342**	**9,649,170**	**26,652,387**	**16,600,214**	**23,818,850**	**20,774,550**	**97,495,171**	**37,641,450**	**135,136,621**

Proposed Financing:

General Fund - Operations	241,065	829,630	366,250	1,567,050	2,064,050	1,326,550	1,061,550	6,385,450	4,016,950	10,402,400
Operations - Road, Curbs, Etc.	1,221,678	653,800	794,500	2,979,650	2,724,100	3,169,800	8,916,500	18,584,550	13,182,500	31,767,050
Motor Fuel Tax Fund	832,905	725,000	800,000	800,000	800,000	800,000	800,000	4,000,000	4,000,000	8,000,000
Parking Meter Fund	-	-	-	-	-	-	-	-	-	-
Sewer Fund - Operations	214,323	370,370	712,300	755,000	755,000	665,000	2,270,000	5,157,300	3,844,500	9,001,800
Water Fund - Operations	232,108	499,145	755,800	1,008,300	1,355,350	832,500	1,076,500	5,028,450	4,117,000	9,145,450
Totals - Operating Funds	**2,742,079**	**3,077,945**	**3,428,850**	**7,110,000**	**7,698,500**	**6,793,850**	**14,124,550**	**39,155,750**	**29,160,950**	**68,316,700**
General Fund - Debt Financing	***2,052,989***	***871,679***	***1,000,000***	***1,110,387***	***4,902,714***	***13,961,000***	***1,250,000***	***22,224,101***	***-***	***22,224,101***
General Fund - Grant Financing	***12,396***	***30,000***	***93,320***	***7,259,000***	***1,719,000***	***94,000***	***2,855,000***	***12,020,320***	***-***	***12,020,320***
General Fund - Other Financing	-	-	-	-	-	-	-	-	-	-
Parking Meter Fund- Other Fin.	-	-	-	-	-	-	-	-	-	-
Sewer Fund - Other Financing	***2,560,692***	***1,572,718***	***4,907,000***	***11,098,000***	***1,820,000***	***820,000***	***820,000***	***19,465,000***	***8,480,500***	***27,945,500***
Water Fund - Other Financing	***914,422***	***561,000***	***220,000***	***75,000***	***460,000***	***2,150,000***	***1,725,000***	***4,630,000***	***-***	***4,630,000***
Totals - Other Financing	***5,540,499***	***3,035,397***	***6,220,320***	***19,542,387***	***8,901,714***	***17,025,000***	***6,650,000***	***58,339,421***	**8,480,500**	***66,819,921***
Grand Totals-Proposed Financing	**8,282,578**	**6,113,342**	**9,649,170**	**26,652,387**	**16,600,214**	**23,818,850**	**20,774,550**	**97,495,171**	**37,641,450**	**135,136,621**

Ten Year Capital Improvement Program
Public Facilities Summary

Ten Year Capital Improvement Program Summary	Actual 2011	Estimated 2012	2013	2014	2015	2016	2017	Five Year Total	2018-2022	Ten Year Total
Village wide - General Fund:										
Roofing - Various Buildings	-	20,000	40,000	190,000	530,000	515,000	85,000	1,360,000	-	1,360,000
Lighting Replacements	-	-	65,320	-	-	-	-	65,320	-	65,320
Security Enhancements	-	-	-	18,000	60,000	35,000	20,000	133,000	-	133,000
Sub-Total - Village wide	**-**	**20,000**	**105,320**	**208,000**	**590,000**	**550,000**	**105,000**	**1,558,320**	**-**	**1,558,320**
Village Hall - General Fund:										
Village Hall Boiler Replacement	-	-	160,000	-	-	-	-	160,000	-	160,000
Village Hall Roof Top HVAC Repl	-	-	-	-	160,000	-	-	160,000	-	160,000
Village Hall Facility Improvements	-	-	-	-	***1,675,000***	-	-	***1,675,000***	-	1,675,000
HVAC Compressor Replacement	-	-	-	11,000	45,000	8,000	-	64,000	-	64,000
Village Hall Garage Floor Coating	-	-	-	-	65,000	-	-	65,000	-	65,000
Village Hall Garage Ramp Replace	-	-	-	-	17,500	-	-	17,500	-	17,500
Village Hall Exterior Painting	-	-	-	18,000	-	-	-	18,000	-	18,000
Village Hall Parking Lot Restoration	-	-	-	135,000	-	-	-	135,000	-	135,000
Village Hall Entrance Doors	-	-	-	60,000	-	-	-	60,000	-	60,000
Village Hall Interior Painting	-	-					70,000	70,000	-	70,000
Parking Meter Pay-by-Space	-	-	-	-	-	-	47,000	47,000	-	47,000
Sub-Total - Village Hall	**-**	**-**	**160,000**	**224,000**	**1,962,500**	**8,000**	**117,000**	**2,471,500**	**-**	**2,471,500**
Police Station - General Fund:										
Police Dept Facility Improvements	-	-	-	-	***2,000,000***	-	-	***2,000,000***	-	***2,000,000***
Replacement Generator	-	-	-	-	120,000	-	-	120,000	-	120,000
Sub-Total - Police Station			**-**	**-**	**2,120,000**	**-**	**-**	**2,120,000**	**-**	**2,120,000**
Fire Station - General Fund:										
Station #27 Window Replacement	-	-	-		40,000	-	-	40,000	-	40,000
Station # 26 & #27 Garage Floor Rehab	-	-	-	-	85,000	-	-	85,000	-	85,000
Station 27 Apparatus Door	-	-	-	-	170,000	-	-	170,000	-	170,000
Station #27 Boiler Replacement	-	-	-	110,000	-	-	-	110,000	-	110,000
Station 26 & 27 Carpet	-	-	-	-	-	75,000	-	75,000	50,000	125,000
Sub-Total - Fire Station	**-**	**-**	**-**	**110,000**	**295,000**	**75,000**	**-**	**480,000**	**50,000**	**530,000**
Village Yard - General Fund:										
Yard Paving Improvements	-	-	-	***559,027***	***827,714***	***386,000***	-	***1,772,741***	-	***1,772,741***
Salt Storage Bin Repair	***22,210***	-	-	-	-	-	-	-	-	-
Roof over Spoils Bin	-	-	-	-	-	-	110,000	110,000	-	110,000
Gates and Misc Repairs at Yard	-	-	-	-	22,500	-	-	22,500	-	22,500
Light Renovation in Yard Truss Garage	-	-	-	-	-	12,000	-	12,000	-	12,000
Wash Facility Undercarriage Wash Upgrade	-	-	-	-	-	-	-	-	-	-
Sub-Total - Village Yard	**22,210**	**-**	**-**	**559,027**	**850,214**	**398,000**	**110,000**	**1,917,241**	**-**	**1,917,241**
Total Public Facilities	**22,210**	**20,000**	**265,320**	**1,101,027**	**5,817,714**	**1,031,000**	**332,000**	**8,547,061**	**50,000**	**8,597,061**

Proposed Financing Distribution for Public Facilities:

General Fund - Operations	-	20,000	200,000	542,000	1,315,000	645,000	332,000	3,034,000	50,000	3,084,000
Motor Fuel Tax Fund	-	-	-	-	-	-	-	-	-	-
Parking Meter Fund	-	-	-	-	-	-	-	-	-	-
Sewer Fund - Operations	-	-	-	-	-	-	-	-	-	-
Water Fund - Operations	-	-	-	-	-	-	-	-	-	-
Totals - Operating Funds	**-**	**20,000**	**200,000**	**542,000**	**1,315,000**	**645,000**	**332,000**	**3,034,000**	**50,000**	**3,084,000**
General Fund - Debt Financing	***22,210***	-	-	***559,027***	***4,502,714***	***386,000***	-	***5,447,741***	-	***5,447,741***
General Fund - Grant Financing	-	-	***65,320***	-	-	-	-	***65,320***	-	***65,320***
General Fund - Other Financing	-	-	-	-	-	-	-	-	-	-
Sewer Fund - Other Financing	-	-	-	-	-	-	-	-	-	-
Water Fund - Other Financing	-	-	-	-	-	-	-	-	-	-
Totals - Other Financing	***22,210***	-	***65,320***	***559,027***	***4,502,714***	***386,000***	-	***5,513,061***	-	***5,513,061***
Grand Totals - Proposed Financing	**22,210**	**20,000**	**265,320**	**1,101,027**	**5,817,714**	**1,031,000**	**332,000**	**8,547,061**	**50,000**	**8,597,061**

Roofing (excludes Water Plant)	2013	$40,000	Operating
Public Facilities–Village-Wide	2014	$190,000	
	2015	$530,000	
	2016	$515,000	
	2017	$ 85,000	

- Critical
X Recommended
- Contingent on Funding

Original Purchase Date & Cost
N/A

Funding History
N/A

Project Description & Justification

Weathering of roofs requires annual maintenance and repair in order to ensure their integrity. In addition to the routine annual maintenance, a roofing consultant is retained to assess the condition of the roofs at various Village facilities.

FY 2013 - $40,000: $40,000 for roof maintenance and repairs on Village buildings, except the Water Plant facility. Although there are no active leaks now, leaks developed and were repaired in 2009.

FY 2014 - $190,000: $40,000 for roof maintenance and repairs on Village buildings, except the Water Plant facility. An additional $150,000 is requested to replace the Police Department roof. The roof has exceeded its expected life cycle and is showing signs of wear.

FY 2015 - $530,000: $40,000 for roof maintenance and repairs on Village buildings, except the Water Plant facility. An additional $490,000 is requested to replace the Village Hall roof which has reached its expected life cycle and is showing signs of wear.

FY 2016 - $515,000: $40,000 for Roof maintenance and repairs on Village buildings, except the Water Plant facility. The additional $125,000 is for reroofing the shingled portion of the Historical Museum roof. An additional $350,000 is for reroofing the Public Works truss garage and flat portions over the department storage areas.

FY 2017 - $85,000: $40,000 for roof maintenance and repairs on Village buildings, except the Water Plant facility. The additional $45,000 is for reroofing the flat bitumen roof areas of the Historical Museum.

Project Update

Replacement of all roofs was deferred by two years during the 2012 budget process.

Project Alternative

If roof replacements are not completed, the roofs will continue to deteriorate resulting in leaks which could cause mold and structural damage. Village staff will consider "green" roofs where applicable. Temporary repairs are not recommended on the barrel truss roof at the Village Yard and Village Hall roof because of their age. Temporary repairs are possible for the Historical Museum roof if and when active leaks develop.

Operating Budget Impact

Is this purchase ___X___ *routine* or _____ *non-routine?*

ROUTINE	
Department Budget	Engineering
Account Number Description	Contractual Services
Account Number	11342035-460950-60100

Lighting Replacements 2013 $65,320 Grant

Public Facilities–Village-Wide

X Critical
- Recommended
- Contingent on Funding

Original Purchase Date & Cost
N/A

Funding History
N/A

Project Description & Justification

Retrofit the 250 T12 light fixtures at the Village Hall, 175 at the Police Station to energy efficient T8 fixtures, and 63 fixtures at Fire Stations 26 and 27.

Due to advances in fluorescent lighting and new energy efficiency standards beginning in July 2012 T12 lights will no longer be manufactured. The 2nd floor and the basement of Village Hall have approximately 250 T12 lights and the Police Station has 175 that will require replacement. The project cost includes the cost of a certified electrician as the ballast also has to be replaced.

Staff is applying for energy efficient grants that are available through the State of Illinois and ComEd rebates to fund a portion of the project cost. Staff expects the Village portion of the project to not exceed $10,000 if grants and rebates are made available.

Project Update

The project was spread out over four years.

Project Alternative

Delay the project to future years and replace T12 lights with T8 lights as lights fail; this will result in an increased per unit cost as an electrician will be required to come onsite to replace 1 or 2 lights at a time.

Operating Budget Impact

Is this purchase _____ *routine* or __X___ *non-routine?*

NON-ROUTINE	
Maintenance Costs	None
Personnel Costs	None
Training Costs	None

Boiler Replacement 2013 $160,000 Operating

Public Facilities–Village Hall

X Critical
- Recommended
- Contingent on Funding

Original Purchase Date & Cost
1991

Funding History
N/A

Project Description & Justification

This project is for the replacement of the boiler at Village Hall. The boiler serves as the only source of heat for this facility. The boiler will be 22 years old in 2013. The expected service life of a boiler is between 20 and 25 years. In 2007, the water chamber within the boiler was repaired at a cost of $10,000. In 2010, a portion of the boiler floor was replaced for $5,000 due to a leak. The new boiler will have controls to provide for nighttime temperature setbacks which will reduce energy costs and the Village's carbon footprint.

Project Update

This project was deferred from 2012 to 2013 and the cost has increased from $155,000 to $160,000due to increases in labor and materials costs.

Project Alternative

If the boiler is not replaced, it will continue to be repaired on an emergency basis until parts are no longer available.

Operating Budget Impact

Is this purchase _____ *routine* or __X__ *non-routine?*

NON-ROUTINE	
Maintenance Costs	None
Personnel Costs	None
Training Costs	None

Ten Year Capital Improvement Program
Equipment Summary

Ten Year Capital Improvement Program Summary	Actual 2011	Estimated 2012	2013	2014	2015	2016	2017	Five Year Total	2018-2022	Ten Year Total
Village wide - General Fund:										
Sub-Total - Village wide	-	-	-	-	-	-	-	-	-	-
Village Hall - General Fund:	-	-	-	-	-	-	-	-	-	-
Sub-Total - Village Hall	-	-	-	-	-	-	-	-	-	-
Police Station - General Fund:										
In-Car Camera System Server	-	24,000	-	-	-	-	-	-	22,000	22,000
Handgun Replacement	-	-	-	50,000	-	-	-	50,000	-	50,000
CAD Server	-	-	-	17,500	-	-	-	17,500	20,000	37,500
911 System & Dispatch Consoles	***32,470***	***526,500***	-	-	-		-	-	-	-
Sub-Total - Police Station	**32,470**	**550,500**	**-**	**67,500**	**-**	**-**	**-**	**67,500**	**42,000**	**109,500**
Fire Station - General Fund:										
EMS Paperless Reporting System	-	-	15,000	-	-	-	-	15,000	-	15,000
Self Contained Breathing Apparatus	-	-	-	-	27,000		-	27,000	-	27,000
Toxic Gas Monitoring Equipment	-	-	5,000	5,000	-	-	-	10,000	-	10,000
Cardiac Defibrillators & Telemetry Equip	-	99,000	-	-	-	-	-	-	-	-
Sub-Total - Fire Station	**-**	**99,000**	**20,000**	**5,000**	**27,000**	**-**	**-**	**52,000**	**-**	**52,000**
Village Yard - General Fund:										
Mobile Truck Lift	-	-	115,000	-	-	-	-	115,000	-	115,000
Replacement Snow Plows	21,114	-	-	25,000	-	25,000	-	50,000	-	50,000
Replacement Radio System	***32,197***	-	-	-	-	-	-	-	-	-
Replacement of Lettering System	-	-	-	24,000	-	-	-	24,000	-	24,000
Sub-Total - Village Yard	**53,311**	**-**	**115,000**	**49,000**	**-**	**25,000**	**-**	**189,000**	**-**	**189,000**
Sub-Total - Sewer Equipment	-	-	-	-	-	-	-	-	-	-
Grand Total - Equipment	**85,781**	**649,500**	**135,000**	**121,500**	**27,000**	**25,000**	**-**	**308,500**	**42,000**	**350,500**
General Fund - Operations	53,584	123,000	135,000	121,500	27,000	25,000	-	308,500	42,000	350,500
Motor Fuel Tax Fund	-	-	-	-	-	-	-	-	-	-
Parking Meter Fund	-	-	-	-	-	-	-	-	-	-
Sewer Fund - Operations	-	-	-	-	-	-	-	-	-	-
Water Fund - Operations	-	-	-	-	-	-	-	-	-	-
Totals - Operating Funds	**53,584**	**123,000**	**135,000**	**121,500**	**27,000**	**25,000**	**-**	**308,500**	**42,000**	**350,500**
General Fund - Debt Financing	***32,197***	***526,500***	-	-	-	-	-	-	-	-
General Fund - Grant Financing	-	-	-	-	-	-	-	-	-	-
General Fund - Other Financing	-	-	-	-	-	-	-	-	-	-
Sewer Fund - Other Financing	-	-	-	-	-	-	-	-	-	-
Water Fund - Other Financing	-	-	-	-	-	-	-	-	-	-
Totals - Other Financing	***32,197***	***526,500***	-	-	-	-	-	-	-	-
Grand Totals - Proposed Financing	**85,781**	**649,500**	**135,000**	**121,500**	**27,000**	**25,000**	**-**	**308,500**	**42,000**	**350,500**

EMS Paperless Reporting 2013 $15,000 Operating

Equipment- Fire Department

- Critical
X Recommended
- Contingent on Funding

Original Purchase Date & Cost
N/A

Funding History
N/A

Project Description & Justification

This project is to transition to paperless (computer based) EMS reporting from carbon copy reports.

The St. Francis Hospital Emergency Medical System is the Wilmette Fire Department's Resource Hospital. A Resource Hospital oversees the training of paramedics and provides continuing education for paramedics as required by the State of Illinois. The Resource Hospital also develops and enforces the policies and procedures for the system department's ambulances and medical engines. Resource Hospitals across the State have implemented or are evaluating the paperless reporting system. St. Francis has recommended that all member departments adopt this system.

The current reporting system requires personnel to complete three separate reports for every ambulance call: individual department report, ambulance report (3 sheet carbon copy), and an IDPH pre-hospital report (bubble sheet). With the integration of this paperless reporting system, only one report will be generated for each call and the data will be automatically downloaded in the Fire Department and hospital database. This request will provide the software and hardware necessary for all three ambulances.

Project Update

The cost was reduced by $23,500 and the project was deferred to 2013.

Project Alternative

The Fire Department is working with the Information Services Department to develop a more affordable alternative by reconditioning a Tough Book laptop from a police squad car at a cost of $300- there will be a software cost which is being identified. The computers will have a useful life of 5 years.

Presently, there are 12 fire departments in the Saint Francis Hospital system, 7 of which are utilizing paperless EMS reporting. Along with Morton Gove, Glenview, Northfield and Park Ridge, the Village has postponed implementation of EMS paperless reporting due to software and user problems the other fire departments are experiencing.

The Department will continue the practice of carbon copy reporting and data entry until such time.

Operating Budget Impact

Is this purchase _____ *routine* or __X___ *non-routine?*

NONROUTINE	
Maintenance Costs	TBD
Personnel Costs	None
Training Costs	None

Toxic Gas Monitoring Equipment	2013	$5,000	Operating
Equipment–Fire	2014	$5,000	

- Critical
X Recommended
- Contingent on Funding

Original Purchase Date & Cost
1996- Price Unknown

2007- Price Unknown

Funding History
N/A

Project Description & Justification

The purchase is to replace seven ($1,500/ea) hazardous material gas monitors that are carried on the fire apparatus. This will allow the department to maintain its equipment and remain current with the technological advances in gas monitoring. Currently, the department carries three Gas Trac™ natural gas detectors and four multi gas detectors to detect and monitor various dangerous atmospheres. The department responds to over 150 hazardous condition responses per year. The remaining $500 will be used to purchase calibration supplies. Annual calibration is mandated by the Occupational Safety and Health Administration (OSHA) and the National Fire Protection Association (NFPA). The annual calibration testing is done in house by trained department personnel which saves costs and down time associated with sending the units out to a vendor.

The Gas Tracs™ are over 15 years old and no longer in production and exceed their manufacturer's recommended useful life of seven years. The units cannot be calibrated without a significant cost due to their age. The four multi gas meters have also exceeded their manufacturers recommended life expectancy. The monitors the department is recommending for purchase are equipped to handle detection, monitoring, and warning as it relates to hazardous environments.

Project Update N/A

Project Alternative

Delay the purchase and continue to use the current equipment although replacement parts are no longer available or very expensive. Another alternative is to stagger the replacement of the devices to reduce the expense in 2013. Because crews do not work on the same apparatus each day, this is not recommended as uniformity in equipment is critical in highly stressful, life-saving situations.

Operating Budget Impact

Is this purchase _____ routine or __X___ non-routine?

NONROUTINE	
Maintenance Costs	11515020-422440 Maintenance –Special Rescue Equipment $300 annually
Personnel Costs	None
Training Costs	None

Replacement Mobile Truck Lift 2013 $115,000 Operating

Equipment-Public Works

X Critical
- Recommended
- Contingent on Funding

Original Purchase Date & Cost
1995 - $800 (Purchased Used)

Funding History
N/A

Project Description & Justification

An estimated cost of $70,000 to replace a set of mobile truck lifts. These lifts are portable and can be moved to various locations within the facility as opposed to traditional in-ground lifts. These lifts are used by Vehicle Maintenance employees to raise a variety of equipment when other heavy truck lifts are already in use.

The Vehicle Maintenance Division currently has a set of mobile lifts and jack stands that were purchased used from Pace Bus in 1995 when Wilbus was merged into their operation as Pace Northshore. The existing lifts were purchased by Pace prior to 1995 and are rated at 48,000-lb. capacity based on their original use lifting transit vehicles. Staff recently learned that repair parts are no longer available for the existing mobile lifts, so a breakdown to any single unit could render the entire set inoperable.

The current industry standard lifting capacity for mobile columns is 72,000-lbs. per 4-column set, and due to the current sets lower lifting capacity, equipment that can be lifted is limited to 4-axle trucks within the 48,000-lb. weight range. The lifts cannot be used for heavier trucks and equipment such as sewer cleaners, aerial lifts, 6-axle dump trucks, and front end loaders. The Public Works Department assumed responsibility for maintenance of Fire Department equipment in August 2011, and the current lifts cannot be used to lift the two aerial platforms. A battery-powered, wireless remote controlled 6-column set of lifts with a rated capacity of 108,000-lbs. is requested to replace the existing 4-column set. The new lifts would enable every vehicle the Village owns to be lifted in the air for undercarriage inspection and maintenance.

Should the purchase of the new lifts be approved for 2013, a 28-ft. X 60-ft. concrete pad will need to be installed at the Public Works Facility to facilitate lifting Fire Department aerial ladders outside of the maintenance garage due to the height limitation inside the garage. The concrete pad will require sub-base and grading work, and the projected cost of the pad is $45,000. The cost of the concrete pad is included in the Project Description and Justification and Project Alternatives in the Yard Paving Improvements CIP page.

Project Update

This project is a new project requested for 2013.

Project Alternative

Purchasing the mobile lifts provides a future benefit as opposed to an alternative. The division currently has 2 heavy-duty in-ground truck lifts that were installed in 1996. The lifts have a 20-30 year life expectancy, so replacement will be required at some point between 2016 to 2026 at a projected cost of $120,000 ($60,000/each), When replacement is required, an option would be to purchase 2 additional mobile lift columns at an estimated cost of $22,000-$28,000 as opposed to replacing the in-ground lifts. This would result in a total of 8 mobile columns that could be used as (2) 4-column sets or one 6-column set.

Operating Budget Impact

Is this purchase _____ *routine* or __X___ *non-routine?*

NON-ROUTINE	
Maintenance Costs	$100 yearly in 11273030-430110
Personnel Costs	None
Training Costs	None

Ten Year Capital Improvement Program
Information Technology Summary

Ten Year Capital Improvement Program Summary	Actual 2011	Estimated 2012	2013	2014	2015	2016	2017	Five Year Total	2018-2022	Ten Year Total
PC and Peripheral Equipment:										
Content Management Software	-	-	-	45,000	16,500	-	-	61,500	-	61,500
Sub-Total - PC and Peripheral	**-**	**-**	**-**	**45,000**	**16,500**	**-**	**-**	**61,500**		**61,500**
Network Software and Hardware:										
Network Server Replacement	-	***7,500***		-	-	-	-	-	-	-
WAN Hardware	-	-	-	25,000	-	-	-	25,000	-	25,000
WAN Bandwidth Expansion	-	-	-	33,300	33,300	33,300	33,300	133,200	99,000	232,200
Server Consolidation and Virtualization	-	-	-	-	-	55,000	-	55,000	-	55,000
Sub-Total - Network S/W and H/W	**-**	**7,500**	**-**	**58,300**	**33,300**	**88,300**	**33,300**	**213,200**	**99,000**	**312,200**
Geographic Information System (GIS):										
GIS Hardware and Software	-	-	-	107,000	112,000	112,000	-	331,000	560,000	891,000
Global Pos. Sat. Surveying Equip.	-	-	-	-	30,000	-	-	30,000	-	30,000
Sub-Total - GIS	**-**	**-**	**-**	**107,000**	**142,000**	**112,000**	**-**	**361,000**	**560,000**	**921,000**
Department Specific Applications:										
Sub-Total - Dept Applications	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Grand Total -Information Technology	**-**	**7,500**	**-**	**210,300**	**191,800**	**200,300**	**33,300**	**635,700**	**659,000**	**1,294,700**

Proposed Financing Distribution for Information Technology:

General Fund - Operations	-	7,500	-	210,300	191,800	200,300	33,300	635,700	659,000	1,294,700
Motor Fuel Tax Fund	-	-	-	-	-	-	-	-	-	-
Parking Meter Fund	-	-	-	-	-	-	-	-	-	-
Sewer Fund - Operations	-	-	-	-	-	-	-	-	-	-
Water Fund - Operations	-	-	-	-	-	-	-	-	-	-
Totals - Operating Funds	**-**	**7,500**	**-**	**210,300**	**191,800**	**200,300**	**33,300**	**635,700**	**659,000**	**1,294,700**
General Fund - Debt Financing	-	-	-	-	-	-	-	-	-	-
General Fund - Grant Financing	-	-	-	-	-	-	-	-	-	-
General Fund - Other Financing	-	-	-	-	-	-	-	-	-	-
Sewer Fund - Other Financing	-	-	-	-	-	-	-	-	-	-
Water Fund - Other Financing	-	-	-	-	-	-	-	-	-	-
Totals - Other Financing	-	-	-	-	-	-	-	-	-	-
Grand Totals - Proposed Financing	**-**	**7,500**	**-**	**210,300**	**191,800**	**200,300**	**33,300**	**635,700**	**560,000**	**1,294,700**

Ten Year Capital Improvement Program
Sewer Improvements Summary

Ten Year Capital Improvement Program Summary	Actual 2011	Estimated 2012	2013	2014	2015	2016	2017	Five Year Total	2018-2022	Ten Year Total
Storm Water Pump Station:										
Pump Renovations	-	-	-	30,000	-	-	35,000	65,000	-	65,000
Pump 2 Flap Valve Replacement	-	24,325	23,000	-	-	-	-	23,000	-	23,000
Clean Out Pumping Station Sump	-	24,525	-	-	-	-	30,000	30,000	-	30,000
SWPS Roof Replacement	-	-	-	-	-	-	-	-	75,000	75,000
Security Improvements	-	10,000	-	-	-	-	-	-	-	-
Sub-Total-Storm Water Pump Station	**-**	**58,850**	**23,000**	**30,000**	**-**	**-**	**65,000**	**118,000**	**75,000**	**193,000**
Sewer Collection System:										
Sewer Lining & Rehab. Prog.*	***906,675***	***826,000***	***900,000***	***820,000***	***820,000***	***820,000***	***820,000***	***4,180,000***	***4,100,000***	***8,280,000***
Sewer Maintenance***	186,899	195,000	325,000	325,000	325,000	325,000	325,000	1,625,000	1,625,000	3,250,000
Sewer Main Repairs****	***702,488***	***379,000***	300,000	300,000	300,000	300,000	1,775,000	2,975,000	1,500,000	4,475,000
Relief Sewer Improv. Program	***902,828***	***263,718***	-	-	-	-	-	-	***4,380,500***	***4,380,500***
Sanitary Sewer Flow Monitoring***	18,100	-	-	-	-	40,000	-	40,000	40,000	***80,000***
Harms Road Pump Station	-	-	***1,250,000***	***4,000,000***	***1,000,000***	-	-	***6,250,000***	-	***6,250,000***
Separate Sewer Area Detention	***48,701***		-	-	-	-	-	-	-	-
Sewer Lateral Lining Pilot	-	-	-	***3,563,000***	-	-	-	***3,563,000***	-	***3,563,000***
Overhead Sewer Program	-	-	-	100,000	-	-	-	100,000	-	100,000
Separate Sewer Area Hydraulic Modeling	-	***134,000***	-	-	-	-	-	-	-	-
Separate Sewer Area Capacity Improvements	-	-	***800,000***	***695,000***	-	-	-	***1,495,000***	-	***1,495,000***
Princeton Place pump Station and Storage	-	-	***457,000***	***420,000***	-	-	-	***877,000***	-	***877,000***
Manhole Rehabilitation	-	-	***1,500,000***	***1,600,000***	-	-	-	***3,100,000***	-	***3,100,000***
Sub-Total - Sewer Collection System	**2,765,691**	**1,797,718**	**5,532,000**	**11,823,000**	**2,445,000**	**1,485,000**	**2,920,000**	**24,205,000**	**11,645,500**	**35,850,500**
Total Sewer Improvements	**2,765,691**	**1,856,568**	**5,555,000**	**11,853,000**	**2,445,000**	**1,485,000**	**2,985,000**	**24,323,000**	**11,720,500**	**36,043,500**

***Funded through Operations
****Funded through 2002 and future bond issuance

Proposed Financing Distribution for Sewer System Improvements:

General Fund - Operations	-	-	-	-	-	-	-	-	-	-
Motor Fuel Tax Fund	-	-	-	-	-	-	-	-	-	-
Parking Meter Fund	-	-	-	-	-	-	-	-	-	-
Sewer Fund - Operations	204,999	283,850	648,000	755,000	625,000	665,000	2,165,000	4,858,000	3,240,000	8,098,000
Water Fund - Operations	-	-	-	-	-	-	-	-	-	-
Totals - Operating Funds	**204,999**	**283,850**	**648,000**	**755,000**	**625,000**	**665,000**	**2,165,000**	**4,858,000**	**3,240,000**	**8,098,000**
General Fund - Other Financing	-	-	-	-	-	-	-	-	-	-
Sewer Fund - Other Financing	***2,560,692***	***1,572,718***	***4,907,000***	***11,098,000***	***1,820,000***	***820,000***	***820,000***	***19,465,000***	***8,480,500***	***27,945,500***
Water Fund - Other Financing	-	-	-	-	-	-	-	-	-	-
Totals - Other Financing	***2,560,692***	***1,572,718***	***4,907,000***	***11,098,000***	***1,820,000***	***820,000***	***820,000***	**19,465,000**	**8,480,500**	**27,945,500**
Grand Totals - Proposed Financing	**2,765,691**	**1,856,568**	**5,555,000**	**11,853,000**	**2,445,000**	**1,485,000**	**2,985,000**	**24,323,000**	**11,720,500**	**36,043,500**

Pump 3 Flap Valve Replacement 2013 $23,000 Operating

Sewer Fund-Sewer Improvements-SWPS

X Critical
- Recommended
- Contingent on Funding

Original Purchase Date & Cost
1963

Funding History
N/A

Project Description & Justification

In FY 2013, replace the 47 year old flap valve for pump 3 at the SWPS with a new one at an estimated cost of $23,000.

The flap valves for the SWPS pumps open when the pump is running and close when the pump stops running. This valve prevents water from flowing backward through the pump and causing "back spinning". During a 2012 inspection, the Water Plant staff has identified that the flap valve for pump 3 at the SWPS has holes in it and sometimes, when the river level is very high, water flows backward to the pump. If a pump is turned on when it is back spinning, it may cause severe damage to that pump.

Project Update

Pump 3 flap valve was added in FY 2013.

Project Alternative

Repairing the valve is another alternative. A large portion of the cost is in the removal of the valve which requires a crane rental and labor costs. A rough estimate for repairs was given to be over $10,000 without a guarantee that it would work due to the potential of excessive wear in the metal.

Operating Budget Impact

Is this purchase *routine* ____ or __*X*__ *non-routine?*

NON-ROUTINE	
Maintenance Costs:	None
Personnel Costs:	None
Training Costs:	None

Sewer Lining and Rehabilitation	2013	$ 900,000	IEPA
Sewer Fund-Sewer Improvements-Sewer Collection System	2014	$ 820,000	
	2015	$ 820,000	
	2016	$ 820,000	
	2017	$ 820,000	

X Critical
- Recommended
- Contingent on Funding

Original Purchase Date & Cost
N/A

Funding History

2012	$840,000	IEPA Loan
2011	$920,000	IEPA Loan
2010	$247,790	IEPA Loan
2009	$4,859	IEPA Loan
2008	$1,777	IEPA Loan

Project Description & Justification

This project consists of sanitary and combined sewer rehabilitation including televising and lining sewer mains throughout the Village. Funding of $900,000 will pay for approximately 23,000 feet of sewer lining.

Sewer lining is a non-invasive technique to rehabilitate sewers by eliminating infiltration, structural defects, and root intrusion. The list of sewers identified as needing sewer lining grows each year. This annual expenditure is proposed to be a long-term program to address the deterioration of the Village's sewer system.

The cost estimate to line the entire sanitary sewer system, not including laterals, west of Ridge Road is estimated to be $11,200,000. In order to address sewer backups and infiltration in this area, the Engineering Department recommends funding the program at $820,000 beginning in 2014 which would completely line the sanitary sewer system by 2028.

In addition to lining the sanitary sewer system, the combined sewer east of Ridge Road is deteriorating and in need of sewer lining. The cost estimate to line the entire combined sewer system, east of Ridge Road, is estimated to be $14,500,000. The Engineering Department recommends continuing a lining program beyond 2028 to address the condition of the combined sewer system as well.

Project Update

$820,000 has been added to the CIP for 2014 through 2017.

Project Alternative

The alternative to sewer lining is sewer replacement by open excavation which can be significantly more costly and disruptive. The Village's sewer system is sixty to one-hundred plus years in age and has numerous cracks, tree roots, and mineral deposits. These pipe deficiencies result in groundwater infiltration, sewer collapses, and blockages. Not funding this program will result in infiltration contributing to sewer backups and continued deterioration of the sewer pipes.

Operating Budget Impact

Is this purchase *routine* _____ or __*X*__ *non-routine?*

ROUTINE	
Department Budget	Sewer Capital
Account Number Description	Sewer Lining and Rehab
Account Number	40957090-470400-80703

Sewer Maintenance	2013	$325,000	Operating
Sewer Fund-Sewer Improvements-Sewer Collection System	2014	$325,000	
	2015	$325,000	
	2016	$325,000	
	2017	$325,000	

X Critical
- Recommended
- Contingent on Funding

Original Purchase Date & Cost
N/A

Funding History

2012	$210,000	Sewer Operating
2011	$210,000	Sewer Operating
2010	$153,215	Sewer Operating
2009	$182,195	Sewer Operating
2008	$190,770	Sewer Operating

Project Description & Justification

A multi-year effort targeting sewer maintenance, including contractual maintenance of drainage structures, emergency, and road program sewer point repairs.

The following sewer maintenance improvements are recommended in 2013:

- $50,000 is budgeted for a contractor to perform repairs to sewers that are over 10 feet in depth and cannot be repaired by Village crews and emergency sewer repairs and improvements for the combined, sanitary, and storm sewer systems identified during the budget year.

- $52,000 to clean approximately 550 drainage structures in order to obtain a three-year cleaning cycle. The Sewer Division has only been able to maintain a five-year cycle prior to outsourcing.

- $223,000 to cover the cost of televising/cleaning approximately 82,500 lineal feet of main line sewers.

Project Update

2013 increased to $325,000 from $210,000 for this maintenance work. The CIP outlines an increased sewer lining and rehabilitation program beginning in 2014 and additional sewer cleaning will be required before the sewer televising that will be performed prior to the lining/rehabilitation work.

Project Alternative

This project is critical since a reduction in maintenance of the sewer system can ultimately lead to sewer back-ups and increased flooding. Portions of the work correlate to the Village's mandated National Pollutant Discharge Elimination System (NPDES), the Combined Sewer Overflow (CSO) permits, and annual Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) long term maintenance program. The alternative would be a reduction to these contractual services which would place the Village in non-compliance unless additional personnel and equipment were added to perform the services using Public Works staff.

Operating Budget Impact

Is this purchase *routine* __*X*__ or ____ *non-routine?*

ROUTINE	
Department Budget	Public Works / Sewer Fund
Account Number Description	Sewer Maintenance
Account Number	40807090-425300

Sewer Main Repairs	2013	$300,000	Operating
Sewer Fund-Sewer Improvements-Sewer Collection System	2014	$300,000	
	2015	$300,000	
	2016	$300,000	
	2017	$1,775,000	

X Critical
- Recommended
- Contingent on Funding

Failed Sewer

Failed Sewer

Sewer in Good Condition

Original Purchase Date & Cost
N/A

Funding History
2012 $450,000
2011 $450,000
2010 $675,000
2009 $530,000
2008 $369,163 Bond

Project Description & Justification

The sewer repair program includes excavating and replacing portions of the sewer system, including addressing defective manholes and sewer service connections as necessary.

These funds will be used to repair deteriorated sewer mains and service connections as identified by the annual sewer televising program. It has been the Engineering Department's practice to televise, review, and repair all sewers beneath the streets selected for the annual road program to minimize future disruptions to the new pavement. In addition, with the prevalence of rain events the past several years, many additional sewers were televised because of poor system performance.

Beginning in 2014, the funding level has increased based on the number of sewer repairs that may be required prior to the accelerated sewer lining program. While these budget numbers are just an estimate, they are representative of past experience.
This project focuses on repairing sewers which show signs of collapse, excessive cracking, voids or gaps between pipes, and faulty service connections which may prove problematic to the functioning

of the sewer main and have to be repaired before the sewers can be eligible for sewer lining. In addition, this annual expenditure will address the deterioration of the sewer system by increasing sewer capacity, reducing sewer backups, improving the pipe's structural integrity, and protecting the investment in the newly paved streets.

The Engineering and Public Works Departments televised sewers in the areas affected by flooding during the August 2007 and September 2008 storms. These tapes indicated numerous sections of pipe that require traditional excavation and replacement as well as lining because of infiltration. In addition, the sewers under roads slated for future road improvements are also televised. Streets with identified sewer repairs that are not slated for resurfacing have additional cost to build permanent road patches over the excavated trenches. Due to the large volume of sewer repairs, staff recommends increasing the funding levels. This annual expenditure is proposed to be a long-term program to address the deterioration of the sewer system.

Project Update

2014 through 2016 was reduced to $300,000. 2017 was increased to $1,775,000 for sewer replacement on Central Avenue and Locust Avenue which are candidates for resurfacing with the Surface Transportation Program (STP) funding through the North Shore Council of Mayors.

Project Alternative

The alternative to the sewer replacement program is to repair sewers on an emergency basis. Reacting to sewers that have already collapsed will result in sewer backups and street sinkholes and cost the Village more than through a proactive main repair program.

Operating Budget Impact

Is this purchase __X__ *routine* or ____*non-routine?*

ROUTINE	
Department Budget	Sewer Capital
Account Number Description	Sewer Main Repairs
Account Number	40957090-470400-80707

Harms Road Pump Station & In-Line Storage	2013	$1,250,000	Bond
	2014	$4,000,000	
Sewer Fund-Sewer Improvements-Sewer Collection System	2015	$1,000,000	

- Critical
X Recommended
- Contingent on Funding

Original Purchase Date & Cost
N/A

Funding History
N/A

Project Description & Justification

Installation of backflow prevention valves on Wilmette's connection to the Harms Road Interceptor, a pump station, and underground wet-weather storage east of the Interceptor.

The goal of the Harm's Road Pump Station and Reservoir project is to install a backflow prevention valve and pump station to insure positive outflow from Wilmette's separate sanitary sewer system under all interceptor surcharge conditions. The associated reservoir will be sized to store peak wet weather flows. The project will require a permit from the MWRD which will establish the allowable pumping rate into the Harms Road Interceptor as well as the amount of allowable peak flow storage. Sizing the storage component of the system will be largely driven by the anticipated volume of clean water inflow and infiltration that can be removed from the system.

This project is recommended in both the Separate Sewer System Study prepared by MWH in 2009 and the Sewer System Modeling study by RJN in 2012.

Project Update

This project has been deferred from 2011 and 2012 to 2013 for design and 2014/2015 for construction.

Project Alternative

There is no alternative to this project.

Operating Budget Impact

Is this purchase ____*routine* or _X___ *non-routine?*

NONROUTINE	
Maintenance Costs	Approximately $500/year would be needed to maintain the supplies of the station
Personnel Costs	Approximately 150 man-hours annually would be required to inspect and maintain the station
Training Costs	Training will be required and would be included in the construction costs

Separate Sewer Area Capacity Improvements	2013 2014	$800,000 $695,000	Bond

Sewer Fund-Sewer Improvements-Sewer Collection System

- Critical
X Recommended
- Contingent on Funding

Original Purchase Date & Cost
N/A
*Recommended in the Separate Sewer System Study

Funding History
N/A

Project Description & Justification

This project is to make sewer upgrades in the separate sewer area to eliminate mainline pipe restrictions.

The separate sanitary hydraulic modeling identified pipe restrictions within the separate sanitary sewer system located west of Ridge Road. Back-pitched sewers were identified in the following areas:

- 24" Seneca Easement (610-feet) $235,000
- 10" Chilton Easement (500-feet) $120,000
- 18" Hunter betw Illinois and Washington (330-feet) $100,000

In addition, the modeling study identified three areas where sewer bottlenecks result in surcharging during rain events less than a 10-year storm. The following sewer increases are recommended to improve capacity:

- 10" to 12/15" Hibbard Road betw Glenview and Wilmette (1,280-feet) $340,000
- 10" to 12" Wilmette Avenue betw Sunset and 2411 Wilmette (1,250-feet) $320,000
- 12" to 15" Wilmette Avenue betw Sunset and 2411 Wilmette (1,350-feet) $380,000

Project Update

This is a new project for 2013 and 2014.

Project Alternative

There is no alternative to replacing the sewer main.

Operating Budget Impact

Is this purchase _____ *routine* or __X__ *non-routine?*

ROUTINE	
Department Budget	Sewer Capital
Account Number Description	Sewer Capacity Improvements
Account Number	

Princeton Place Pump Station and Storage

2013 $ 457,000 Bond
2014 $ 420,000

Sewer Fund-Sewer Improvements-Sewer Collection System

- Critical
X Recommended
Contingent on Funding

Original Purchase Date & Cost
N/A

Funding History
N/A

Project Description & Justification

The recently completed Separate Sanitary Sewer System Modeling Project determined the Princeton Place discharge may be limited when MWRD's interceptor surcharges. The report indicates that both the 30-inch outlet from the Princeton Place control structure and the receiving MWRD interceptor act as a restriction on outflow. The $457,000 budgeted for 2013 is to perform flow monitoring on the upstream and downstream connection points to the Princeton Place Interceptor, conduct a feasibility study on whether or not the downstream influence should be countered with a pump station and / or additional detention or storage and begin construction of the recommended improvements.

This project is recommended in the Separate Sanitary Sewer System Modeling study conducted by RJN in 2012.

Project Update

This is a new project for 2013 and 2014.

Project Alternative

There is no alternative to this project.

Operating Budget Impact
Is this purchase ___*routine* or _X__ *non-routine?*

NONROUTINE	
Maintenance Costs	Approximately $500/year would be needed to maintain the supplies of the station
Personnel Costs	Approximately 150 man-hours annually would be required to inspect and maintain the station
Training Costs	Training will be required and would be included in the construction costs

Manhole Rehabilitation	2013	$1,500,000	Bond
Sewer Fund-Sewer Improvements-Sewer Collection System	2014	$1,600,000	

- Critical
X Recommended
- Contingent on Funding

Original Purchase Date & Cost
N/A

Funding History
N/A

Project Description & Justification

Part of the 2012 Separate Sanitary Sewer Modeling Study included inspecting over 1100 sanitary manholes. Manhole characteristics including rim and invert elevations, size, structural condition, evidence of inflow and infiltration and tree roots and presence of debris was documented. The manhole observations are summarized as follows:

Brick Construction:	355 manholes (28.4%)
Block Construction:	458 manholes (36.6%)
Evidence of I/I:	306 manholes (24.5%)
Root Penetration:	84 manholes (6.7%)
Poor Structural Condition:	50 manholes (4.0%)
Open Pick Holes:	20 (1.6%)

The $3.1 million budgeted for 2013 and 2014 will address all of the identified deteriorated manholes in an accelerated program. The repairs range in cost and scope from simply replacing the manhole cover with a concealed pick hole to total manhole removal and replacement. The estimated cost includes engineering services.

This project is recommended in the Separate Sanitary Sewer System Modeling study conducted by RJN in 2012.

Project Update

This is a new project for 2013 and 2014.

Project Alternative

There is no alternative to this project.

Operating Budget Impact

Is this purchase *routine* _____ or __*X*__ *non-routine?*

ROUTINE	
Department Budget	Sewer Capital
Account Number Description	Manhole Rehabilitation
Account Number	

Ten Year Capital Improvement Program
Water Improvements Summary

Ten Year Capital Improvement Program Summary	Actual 2011	Estimated 2012	2013	2014	2015	2016	2017	Five Year Total	2018-2022	Ten Year Total
Water Plant - Water Fund:	-	-								
Roof Repairs	-	-	-	26,000	130,000	-	-	156,000	-	156,000
Tuckpointing & Outside Improv.	11,037	174,300	-	-	-	-	-	-	-	-
Filter Repairs 1971/1933	-	-	-	20,000	-	-	-	20,000	-	20,000
Interconnection Improvements	***14,154***	-	-	-	-	***1,725,000***	***1,725,000***	***3,450,000***	-	***3,450,000***
Basin 1& 2 Improvements	-	-	-	***45,000***	***60,000***	***150,000***	-	***255,000***	-	***255,000***
Chemical Storage Tank Improv.	-	-	-	90,000	-	85,000	-	175,000	-	175,000
High Lift Motor Improvements	77,149	-	-	-	-	-	-	-	-	-
Pipe Gallary Painting & Building Renov	-	-	***120,000***	***30,000***	***90,000***			***240,000***	-	***240,000***
Tank Maintenance	-	-	60,000	-	-	-	-	60,000	50,000	110,000
Sub-Total - Water Plant	**102,340**	**174,300**	**180,000**	**211,000**	**280,000**	**1,960,000**	**1,725,000**	**4,356,000**	**50,000**	**4,406,000**
			-	-						
Water Equipment Improvements:	-	-								
SCADA Upgrade	***62,024***	***520,000***	-	-	-	-	-	-	***40,000***	***40,000***
Rebuild Low Lift Pumps	-	-	-	40,000	35,000	25,000	-	100,000	-	100,000
Filter Valve Improvements	-	***41,000***	-	-	***200,000***	-	-	***200,000***	-	***200,000***
Rebuild High Lift Pumps	-	-	30,000	30,000	35,000	35,000	-	130,000	-	130,000
1933 LLP Discharge Valves	-	2,000	-	-	-	-	-	-	-	-
Convert High Lift Pump to Variable Spe	-	-	***100,000***	-	-	-	-	***100,000***	-	***100,000***
Low Lift Stations Meter Replacement	-	-		-	***65,000***	-	-	***65,000***	-	***65,000***
1971 Low Lift Station Influent Valve Rep	-	-	-	-	***45,000***	-	-	***45,000***	-	***45,000***
Instrumentation Replacement Program	-	-	-	-	40,000	75,000	15,000	130,000	-	130,000
Sub-Total - Water Equipment	**62,024**	**563,000**	**130,000**	**70,000**	**420,000**	**135,000**	**15,000**	**770,000**	**40,000**	**810,000**
Water Production Improvements:										
Repl. Low Lift Pump #23	-	-	-	-	-	***275,000***	-	***275,000***	-	***275,000***
Sub-Total - Water Production	-	-	-	-	-	**275,000**	-	**275,000**	-	**275,000**
Water Distribution Improvements:										
Automatic Meter Reading Program	45,760	180,000	-	5,000	5,000	25,000	5,000	40,000	170,000	210,000
Standpipe Reconditioning	***838,244***	-	-	-	-	-	-	-	-	-
Glenview Meter Upgrade	-	18,430	-	-	60,000	-	65,000	125,000	-	125,000
Distribution System Valve Improv.	61,498	-	122,000	123,000	124,000	125,000	125,000	619,000	625,000	1,244,000
Fire Hydrant Painting	-	6,450	6,500	6,500	6,500	6,500	6,500	32,500	32,500	65,000
Reservoir Bldg. Natural Gas Conversion	-	-	-	-	15,000	-	-	15,000	-	15,000
Unidirectional Water Main Flushing	24,010	-	-	37,000	37,000	-	-	74,000	111,000	185,000
Water Plant System Study	-	-	-	-	40,000	-	-	40,000	-	40,000
Heating System Upgrade	3,330	20,000	-	-	10,000	-	-	10,000	-	10,000
Replace High Lift Flow Meter	-	-	-	90,000	-	-	-	90,000	-	90,000
Water Main Replacement Program	-	-	440,000	504,700	612,850	390,000	686,000	2,633,550	2,500,000	5,133,550
Water Meter Replacement Program	-	-	33,000	30,000	30,000	30,000	30,000	153,000	175,000	328,000
Replace Standpipe Isolation Valve	-	-	-	-	45,000	-	-	45,000	-	45,000
Distribution System Leak Detection	-	11,445	-	-	-	-	-	-	-	-
Sub-Total - Water Distribution	**972,842**	**236,325**	**601,500**	**796,200**	**985,350**	**576,500**	**917,500**	**3,877,050**	**3,613,500**	**7,490,550**
***Funded through Operations										
Total Water Improvements	**1,137,206**	**973,625**	**911,500**	**1,077,200**	**1,685,350**	**2,946,500**	**2,657,500**	**9,278,050**	**3,703,500**	**12,981,550**
***100% Reimbursable from Village of Glenview**										
Proposed Financing Distribution for Water Improvements:										
General Fund - Operations	-	-	-	-	-	-	-	-	-	-
Sewer Fund - Operations	-	-	-	-	-	-	-	-	-	-
Water Fund - Operations	222,784	412,625	691,500	1,002,200	1,225,350	796,500	932,500	4,648,050	3,703,500	8,351,550
Totals - Operating Funds	**222,784**	**412,625**	**691,500**	**1,002,200**	**1,225,350**	**796,500**	**932,500**	**4,648,050**	**3,703,500**	**8,351,550**
General Fund - Other Financing	-	-	-	-	-	-	-	-	-	-
Sewer Fund - Other Financing	-	-	-	-	-	-	-	-	-	-
Water Fund - Other Financing	***914,422***	***561,000***	***220,000***	***75,000***	***460,000***	***2,150,000***	***1,725,000***	***4,630,000***	-	***4,630,000***
Totals - Other Financing	***914,422***	***561,000***	***220,000***	***75,000***	***460,000***	***2,150,000***	***1,725,000***	***4,630,000***	-	***4,630,000***
Grand Totals - Proposed Financing	**1,137,206**	**973,625**	**911,500**	**1,077,200**	**1,685,350**	**2,946,500**	**2,657,500**	**9,278,050**	**3,703,500**	**12,981,550**

Pipe Gallery Painting &	2013	$120,000	Bond
Building Renovation	2014	$30,000	
Water Fund–Plant Improvements	2015	$90,000	

X Critical
- Recommended
- Contingent on Funding

Original Purchase Date & Cost
N/A

Funding History
N/A

Project Description & Justification

2013 Sandblasting and painting of the pipe gallery in the 1933, 1956, and 1971 buildings using a two part epoxy (this was a stand- alone CIP project planned for 2010-2013); east side of the 1933 office building which contains the laboratory (replacement of cabinets, countertops and floors)

2014 Improvements in the maintenance shop and office areas

2015 Water proofing and masonry repairs on the east and south sides of the lower level of the 1933 building

The original Water Plant building was built in 1933 and houses the offices, laboratory, maintenance shop/office, kitchen, chemical building, and control room. Three subsequent capacity expansions in 1956, 1971 and 2003 added new filters, basins and equipment but no offices or storage areas. The interior of the 1933 building has not had any major improvements or renovation since 1971. In addition, it has sustained damage, such as staining and paint peeling in the ceilings and walls, due to roof leaks in 2006 and 2007.

In 2013, it is proposed to paint plant piping in the pipe gallery in the Water Plant. All filter piping at the Water Plant is located in the pipe gallery. This piping is essential to operations of the Plant and carries water to and from the filters for the final treatment step before it is pumped to water customers. Maintaining a protective coating on the steel, cast iron piping, and valves helps ensure a long service life by mitigating the formation of rust. Village staff has painted this piping using low VOC alkyd and acrylic paints in the past with limited success.

Renovation in 2013 will also include the east side of the 1933 building. This includes the replacement of the approximately forty (40) year old cabinets, countertop and floors in the laboratory. The laboratory countertop and cabinets does not meet current safety standards of laboratory practices.

Renovation in FY 2014 will focus on the west side of the 1933 building including maintenance shop and office areas including new office furniture.

In FY 2015, it is proposed to install water proofing and masonry repairs on the east and south sides of the lower level of the 1933 building at an estimated cost of $90,000.

A survey performed by an Architect in 2012 of the lower areas of the 1933 building recommended the installation of a water-proofing membrane and protection board along the east and south foundation walls of the 1933 building. In addition, masonry repairs and tuckpointing will be required on the interior side of these walls. The estimated cost for the repairs is $90,000. The interior walls of east and south foundation suffers water leaks that have deteriorated the mortar joints and bricks along these walls. Masonry repairs to the mortar joints and bricks cannot be performed without addressing the cause which is the leaky foundation walls. In order to repair the leaky foundation, it is proposed to excavate and dewater 10-15 ft. along the east and south walls and install water-proofing membrane and protection board. Continued water leak from these walls and deteriorated mortar and bricks could undermine the structural integrity of the building.

Project Update

The repairs to the east and south foundation walls of the 1933 building were added for FY 2015 at an estimated cost of $90,000.

Project Alternative

Portions of the renovations can be separated into smaller projects and performed over several years.

Operating Budget Impact

Is this purchase *routine* _____ or __*X*__ *non-routine?*

NON-ROUTINE	
Maintenance Costs:	None
Personnel Costs:	None
Training Costs:	None

Tank Maintenance	2013	$60,000	Operating
Water Fund–Plant Improvements	2018	$50,000	

X Critical
- Recommended
- Contingent on Funding

Original Purchase Date & Cost
N/A

Funding History

1971 Intake	2003	$5,827
	2007	$4,243
Wetwell#2	2003	$23,000

Project Description & Justification

In FY 2013, clean out the 1971 Intake station well, troughs in the pipe gallery, and Wetwell #2 at an estimated cost of $60,000.

In FY 2018, clean out the 1971 Intake station well and Wetwell #2 at an estimated cost of $50,000.

Annual inspections have found an accumulation of sediment (primarily "spent" anthracite filter media) in Wetwell 2 and sand/clay in the 1971 Intake station well. This media will not wash out and must be manually removed and hauled away. The sediment cannot be reused and must be disposed of at an approved landfill.

The 1971 Intake station well was cleaned by an outside contractor in 2003 for $5827 and in 2007 for $4243. The level of sediments in this Intake appears higher than the levels observed in 2007 and the projected cost for the removal and disposal in 2013 is $10,000.

Wetwell #2 was cleaned by an outside contractor in 1988 for $12,000 and again in 2003 for $23,000. This Wetwell was due for another cleaning in FY 2011; however, due to lower sedimentation in the Wetwell the project was postponed to FY 2013. An outside contractor will be hired to remove an estimated 90 yards of sediment. The estimated cost, including landfill disposal fees, is $35,000.

The pipe troughs in the pipe gallery have an accumulation of approximately five yards of oil and sediment that needs to be removed. This waste material is left over from the old basin mixer units that were removed in 2003. This oil/sediment mixture will need to be removed by an outside contractor and disposed of at an appropriate landfill. The estimated cost, including landfill disposal fees, is $15,000.

In FY 2018, it is proposed to clean out the 1971 Intake station well and Wetwell #2 at a projected cost of $50,000.

Project Update

In FY 2013, the 1971 Intake station well was added to the CIP at a projected cost of $10,000.

Project Alternative

An alternative is to postpone the cleaning. However, delaying the cleaning of the 1971 Intake station could result in restrictions to the ability of the Water Plant to draw water from Lake Michigan. Likewise, the delay in cleaning the Wetwell could result in more "build-up" of the sediments causing a reduction in volume of this well and negatively affecting the operation of filters washing and recycling of the washed water.

Operating Budget Impact

Is this purchase *routine* _____ or __*X*__ *non-routine?*

NON-ROUTINE	
Maintenance Costs:	None
Personnel Costs:	None
Training Costs:	None

Rebuild High Lift Pumps	2013	$30,000	Operating
Water Fund–Equipment Improvements	2014	$30,000	
	2015	$35,000	
	2017	$35,000	

X Critical
- Recommended
- Contingent on Funding

Original Purchase Date & Cost
N/A

Funding History
N/A

Project Description & Justification

In FY 2013, rebuild high lift pump 2 at an estimated cost of $30,000
In FY 2014, rebuild high lift pump 4 at an estimated cost of $30,000
In FY 2015, rebuild high lift pump 12 at an estimated cost of $35,000
In FY 2017, rebuild high lift pump 9 at an estimated cost of $35,000

There are eight High Lift Pumps (HLPs) at the Water Plant that maintain the pressure in the distribution system and delivery the finished water to the residents. Bimonthly, all available HLPs are tested for vibration levels and operating efficiency. Based on the results of this testing and the hours of operation, maintenance is recommended. Past experience has indicated that the existing HLPs need to be removed and rebuilt after approximately 30,000 hours of operation for preventative maintenance. After rebuilding, the pumps are expected to operate for an additional ten years or more with minimal maintenance. Below is a table of all the high lift pumps inventory and proposed preventative maintenance in this CIP:

CIP Year	Pump	Year Last Rebuilt	Hours of Service
--	HL #1	2004	12,950
2013	HL #2	1989	39,200
--	HL #3 VFD	2007	4,600
2014	HL #4	1986	>30,000*
--	HL #5	2010	1,000
2017	HL #9	New 1988	10,700
2015	HL #12 VFD	2005	25,400
--	HL #20	2002	18,400

*at least 30k hours; unable to verify actual hours.

Since this program began in 2001, five pumps have been rebuilt. The above schedule takes into account the hours of operation, pumping efficiency, and the bimonthly vibration test results for each pump unit.

Project Update

In FY 2015, HL 12 pump was added at an estimated cost of $35,000 and HL 9 was postponed to FY 2017 from FY 2015 due to lower hours of operation.

Project Alternative

An alternative is to postpone the rebuilding until symptoms of malfunction appear, or the pumps fail. However, the high lift pumping capacity will be reduced somewhere from 4 MGD to 18 MGD depending on which pump(s) are out of service. The impact of such reduction in capacity could lead to water restrictions during high demand days.

Operating Budget Impact

Is this purchase *routine* __*X*__ or ____*non-routine?*

ROUTINE	
Department Budget	Water Fund
Account Number Description	Rebuild High Lift Pumps
Account Number	41818090-470530-80805

Convert High Lift Pump to Variable Speed

2013 $100,000 Bond

Water Fund–Plant Improvements

- Critical
X Recommended
- Contingent on Funding

Original Purchase Date & Cost
N/A

Funding History
High lift 12 conversion to VFD 2004 $97,000

Project Description & Justification

The Water Plant operates eight High Lift Pumps that deliver finished water to the distribution system and maintain the pressure in the system. Only one out of the eight pumps is a variable speed pump with the rest being fixed speed.

A pump that has a Variable Frequency Drive (VFD) allows the Operator to control the pumpage by varying the speed of the motor without the need to turn off or on other pumps within a certain flow range. There are several operational advantages of the VFD pumps to the water system:

- They provide the ability to maintain even pressures in the distribution system
- Fewer pump changes needed in operation, reducing the potential of main breaks and savings electricity
- Standpipe outages could experience less main breaks

During the standpipe rehabilitation and outage in 2011, the Water Plant relied heavily on its only VFD pump. However, additional fixed pumps were needed to provide the flow and pressure required. An additional VFD pump would have provided redundancy to the only VFD pump and could have allowed for less pump changes during this outage.

In FY 2013, it is proposed to convert high lift pump 3 to a variable speed. This would provide redundancy to the only VFD pump and greater flexibility in the operation of the distribution system to minimize pump changes and pressure surges. The estimated cost of this conversion is $100,000 as detailed below:

Description	**Cost**
Variable Frequency Drive (VFD)	$40,000
Installation	$50,000
Engineering	$10,000
Total	**$100,000**

Project Update

This is a new CIP.

Project Alternative

An alternative is to keep the high lift pump combination of fixed speed and variable speed as is. However, failure in the only high lift VFD pump could increase the water pressure surges because of the increased pump changes required and in turn the potential for main breaks.

Operating Budget Impact

Is this purchase _____ *routine* or __X__ *non-routine?*

NONROUTINE	
Maintenance Costs	None
Personnel Costs	None
Training Costs	None

Distribution System Valve Improvements	2013	$122,000	Operating
Water Fund- Distribution Improvements	2014	$123,000	
	2015	$124,000	
	2016	$125,000	
	2017	$125,000	

X Critical
- Recommended
- Contingent on Funding

Original Purchase Date & Cost
N/A

Funding History
2012 $71,000
2011 $61,800
2010 $60,000
2009 $51,564
2008 $44,927

Project Description & Justification

This project is for the installation of new gate valves and the replacement of broken existing valves on the water distribution system. The new valves are installed to comply with Village Ordinance (18-1.1). Broken valve replacements are determined from the valve exercising program that is performed by Public Works.

A current inventory of water valves indicates that approximately 54 valves need to be installed or replaced. The Village has been installing approximately seven to ten new valves each year at locations determined by the Public Works Department. The Public Works and Engineering Department recommends accelerating the program by $50,000 per year from 2013 through 2023. This will result in five additional valves being replaced, bringing the total to approximately 15 valves per year.

Project Update

The funding amount was increased to the following:

Year	From	To
2013	$72,000	$122,000
2014	$73,000	$123,000
2015	$74,000	$124,000
2016	$75,000	$125,000

The funding amount of $125,000 has been added to 2017.

Project Alternative

If new valves are not installed, water main breaks will require larger shut downs than allowed by Village Ordinance. In addition, not upgrading broken valves will make the valve exercising program more difficult to administer.

Operating Budget Impact

Is this purchase *routine* __*X*__ or _____*non-routine?*

ROUTINE	
Account Number/Description	41838090-470550-80900 Valve Installations
Maintenance Costs	Public Works/ Water Fund
Personnel Costs	Valve Installations
Training Costs	41838090-470550

Fire Hydrant Painting

Water Fund- Distribution Improvements

2013	$6,500	Operating
2014	$6,500	
2015	$6,500	
2016	$6,500	
2017	$6,500	

- Critical
X Recommended
- Contingent on Funding

Original Purchase Date & Cost
N/A

Funding History

2007	$36,221

Project Description & Justification

This project was implemented in 2012 to provide $6,500 every year to clean, paint, and purchase/apply color-coded reflective stripping to approximately 67 fire hydrants. Based on bids received through the Municipal Partnering Initiative (MPI) during 2012, an increased number of hydrants can be painted each year.

Approximately 1,000 hydrants in the distribution system require cleaning and painting. Funds will provide for a contractor to clean debris from the base, remove loose paint, hand wipe the entire hydrant, apply one coat of primer and a coat of high quality safety-red enamel paint, and install a band of color-coded reflective tape. The reflective tape, previously applied by Fire department personnel, identifies the rate of flow for each hydrant. The estimated cost was $92 per hydrant for painting and $335 for reflective tape for a total of $6,500/yr., each year for 15-years.

Project Update

In 2007, 820 fire hydrants were painted. Painting for an increased amount of hydrants (200) was previously scheduled for 2011 and every third year going forward. This work was deferred to 2012 and the projected cost was increased to $16,000. To allow for increases in cost of painting and compliance with environmental regulations, the work is now being scheduled over a 15-year period and will be performed in conjunction with street light pole painting.

Based on the MPI bids, an increased number of hydrants can be painted each year, reducing this project to 13-years as opposed to the original 15-year plan. The new cost is $81/hydrant and $425 for reflective tape for a total of $6,500/yr.

Project Alternative

The alternative is to delay the project and reschedule the work during later years.

Operating Budget Impact

Is this purchase *routine*__X__ or ____*non-routine?*

ROUTINE	
Account Number/Description	41838090-470550-80306 Fire Hydrant Painting
Maintenance Costs	None
Personnel Costs	None
Training Costs	None

Water Main Program	2013	$440,000	Operating
(Replacement & Improvement)	2014	$504,700	
Water Fund- Distribution Improvements	2015	$612,850	
	2016	$390,000	
	2017	$686,000	

- Critical
X Recommended
- Contingent on Funding

Original Purchase Date & Cost
N/A

Funding History
N/A

Project Description & Justification

2013 - Line two 6-inch water mains which are located within easements on Meadow Drive South and Beverly Drive at a cost of $130,000. Replace an existing six-inch water main on Birchwood Avenue from Hunter Road to Ouilmette Avenue at a cost of $310,000.

2014 - Replacement of an existing water main on Illinois Road from Manor Drive to the Edens Expressway with an 8" water main at a cost of $504,700.

2015 - Replacement of an existing water main on Ashland Avenue from 9th Street to 10th Street and on 10th Street from Greenwood Avenue to Ashland Avenue at a cost of $612,850.

2016 - Replacement of 4-inch water distribution mains to increase water pressure and to meet the current standard requirements for fire protection. The locations of new water mains are as follows: 16th Street (Lake Ave to Spencer Ave), Barclay Lane, Country Lane, and Central Courts (Skokie Rd to Romona Rd). The estimated cost for this work is $390,000.

2017 - Replacement of an 8" water main on Central Avenue from 9th Street to Sheridan Road and Locust Road from Wilmette Avenue to Lake Avenue at a cost of $396,000 and $290,000 respectively.

The Village of Wilmette has over 104 miles of water main. The majority of the water main is between 50 and 80 years old. On average, there are 47 water main breaks per year, resulting in an annual average cost of approximately $50,000. It has been proven that as water mains become old and reach the end of their useful lives, performance deteriorates resulting in high maintenance costs, loss of hydraulic capacity and water quality, and a significant increase in customer complaints. The AWWA recommends replacing one-percent of the distribution system every year.

Funds in FY 2013 will focus on lining two 6-inch water mains located within easements in Meadow Drive South and Beverly Drive. These water mains provide redundancy within the system by providing reliability in the event of water main repairs in the area. The existing water mains in these easements are currently not in service due to several repairs due to main breaks and existing leaks. Having the mains not in service decreases the water quality for residents on Meadow Drives and Westmoreland Drive because the water mains now act as a dead-end main.

Meadow Drive South

Beverly Drive

FY 2013

The funds will also replace an 800 foot section of water main on Birchwood Avenue that has had nine main breaks since 1985. The Public Works Water Department has a difficult time maintaining the water main because of the number of breaks. The water main has exceeded its life and is recommended for replacement.

Replacement in FY 2014 on Illinois Road will focus on a 1,300 foot section of water main that has had 16 main breaks since 1980.

Replacement in FY 2015 on Ashland Avenue and 10th Street will focus on a 1,100 foot section of water main that has had 21 main breaks since 1978. This project will also include the brick replacement along 10th Street.

Funds in FY 2016 will be used in various locations to replace deteriorated, undersized water mains, and service connections as identified by the Engineering Department and Public Works Department throughout the Village. This project focuses on replacing water main that is under 6-inches in diameter and does not meet fire protection standards per the American Water Works Association (AWWA) recommendation.

Funds in FY 2017 will be used to replace existing water mains on Central Avenue and Locust Road. These streets are both candidates for Surface Transportation Program (STP) funds through the North Shore Council of Mayors.

Project Update

The 2013 budget was increased from $310,000 to $440,000 to include water main lining on Meadow Drive South and Beverly Drive. $686,000 was added to the 2017 budget to include water main replacement on Central Avenue and Locust Road.

Project Alternative

Continue to repair water main breaks on an emergency basis. This alternative will be more costly over time, resulting in customer reliability problems and overextending Village manpower.

Operating Budget Impact

Is this purchase *routine* _____ or __*X*__ *non-routine?*

NON-ROUTINE	
Maintenance Costs:	None
Personnel Costs:	None
Training Costs:	None

Water Meter Replacement Program	2013	$33,000	Operating
Water Fund–Water Distribution Improvements	2014	$30,000	
	2015	$30,000	
	2016	$30,000	
	2017	$30,000	

- Critical
X Recommended
- Contingent on Funding

Original Purchase Date & Cost
N/A

Funding History
N/A

Project Description & Justification

The Village has approximately 9,000 water meters installed throughout the distribution system that are read on a quarterly basis. The Water Plant replaces old meters based on age and usage which approximately translates into every 13-20 years. As water meters age, they tend to slow down and under register water use. The Water Plant replaces old meters with meters that have been refurbished by staff. The refurbishing process includes cleaning/sandblasting and replacing parts. The meter shop has $5,500 operating budget every year for parts for refurbishing meters.

On January 4, 2014, a new Amendment to the Federal Safe Drinking Water Act (Public Law No. 111-380) takes effect which requires the installation of plumbing fixtures with reduced lead content including water meters and prohibits the installation of fixtures that do not meet the new standards. Therefore, the Village will no longer be able to install refurbished meters and must abandon the refurbished meter program.

In order to continue with the replacement of old meters program, new meters that comply with the new standards must be purchased and installed. Approximately 500 meters need to be changed annually to accomplish an 18-year replacement frequency. The following table is a summary of the meters age and corresponding number:

Age of Meters	No. of Meters
>15 years	1,927
10-15 years	2,814
0-10 yeas	4,259

The rate of replacement of old meters has been slower in recent years due to the acceleration of the AMR program and reduced staff. It is anticipated that the meter shop will re-accelerate the replacement of old meters at the end of 2013 with the completion of the TRACE AMRs conversion to ORION AMRs.

In FY 2013-17, it is proposed to replace 550 old meters with new meters that meet the new standards.

Project Update

This is a new CIP.

Project Alternative

An alternative is to delay or not replace old meters. However, this could result in under registering of water use.

Operating Budget Impact

Is this purchase ___X__ *routine* or _____ *non-routine?*

ROUTINE	
Department Budget	Water Fund
Account Number Description	Meters Replacement Program
Account Number	41828090-430920

Ten Year Capital Improvement Program
Streets, Sidewalks and Alleys Summary

Ten Year Capital Improvement Program Summary	Actual 2011	Estimated 2012	2013	2014	2015	2016	2017	Five Year Total	2018-2022	Ten Year Total
Streets, Alleys & Streetscape										
Street Resurfacing Program**	1,978,506	820,000	1,402,000	2,000,000	2,000,000	2,000,000	2,000,000	9,402,000	10,000,000	19,402,000
Ridge Road Streetscape Improv. *	-	-	-	170,000	1,500,000	-	-	1,670,000	-	1,670,000
Pavement Marking Program	39,334	20,000	20,000	45,000	50,000	55,000	55,000	225,000	340,000	565,000
Brick Street Maintenance	384,563	135,000	40,000	72,000	74,000	76,000	78,000	340,000	525,000	865,000
Sheridan Road Improvements	-	-	-	-	-	-	-	-	-	-
Alley Maint. Prog.(AMP)	***823,241***	355,000	***1,000,000***	600,000	600,000	620,000	620,000	3,440,000	3,100,000	6,540,000
Sidewalk Repl. Program	***102,663***	30,000	75,000	67,000	70,000	73,000	76,000	361,000	365,000	726,000
Curb Repl. Program	***20,000***	8,800	35,000	40,000	40,000	40,000	40,000	195,000	200,000	395,000
Flashing Beacons at Prairie and Wilmette	-	-	28,000	-	-	-	-	28,000	-	28,000
Traffic Calming	-	-	-	22,000	22,600	23,300	25,000	92,900	125,000	217,900
Brick Street Renovation Project	-	-	-	370,000	370,000	385,000	385,000	1,510,000	2,000,000	3,510,000
Green Bay Rd Traffic Signal Improv	***149,560***	-	-	-	-	-	-	-	-	-
Streetlight Pole Painting	-	-	12,500	12,500	12,500	12,500	12,500	62,500	62,500	125,000
Crack Sealing Program	18,650	10,000	10,000	20,000	20,000	25,000	25,000	100,000	125,000	225,000
Skokie Valley Bike Trail (Grant)	12,396	30,000	-	6,864,000	-	-	-	6,864,000	-	6,864,000
Edens Sound Barrier*	-	-	-	-	-	400,000	6,000,000	6,400,000	-	6,400,000
Village Center Parking Garage	-	-	-	-	-	***13,000,000***	-	***13,000,000***	-	***13,000,000***
Wilmette & Central Traffic Signal	-	-	-	***285,000***	-	-	-	***285,000***	-	***285,000***
1199 Wilmette Parking Lot Resurfacing	-	-	-	75,800	-	-	-	75,800	-	75,800
Greenleaf Ave. Electrical Improvement	-	-	-	72,000	-	-	-	72,000	-	72,000
Brick Street Reconstruction of Overlaid As	-	-	-	260,000	265,000	260,000	400,000	1,185,000	340,000	1,525,000
Iroquois Road Decorative Street Lights	-	-	-	110,550	-	-	-	110,550	-	110,550
Replace Village Entrance Signs	-	-	-	12,800	-	-	-	12,800	-	12,800
Skokie/Hibbard Intersection Improvements	-	-	-	225,000	219,000	94,000	2,855,000	3,393,000	-	3,393,000
Replacement of North Bridge Sidewalk	-	-	-	***266,360***	-	-	-	***266,360***	-	***266,360***
Sub-Total - Street, Alley & Streetscape	**3,528,913**	**1,408,800**	**2,622,500**	**11,590,010**	**5,243,100**	**17,063,800**	**12,571,500**	**49,090,910**	**17,182,500**	**66,273,410**

* Funding source not yet identified.

** In 2011, $456,000 to be funded from dedicated revenues and $380,000 from bond proceeds in addition to $750,000 in MFT

Total Street, Alley & Sidewalk Improvements	**3,528,913**	**1,408,800**	**2,622,500**	**11,590,010**	**5,243,100**	**17,063,800**	**12,571,500**	**49,090,910**	**17,182,500**	**66,273,410**

Proposed Financing Distribution for Streets, Sidewalks & Alley Improvements:

General Fund - Operations	1,221,678	653,800	794,500	2,979,650	2,724,100	3,169,800	8,916,500	18,584,550	13,182,500	31,767,050
Motor Fuel Tax Fund	832,905	725,000	800,000	800,000	800,000	800,000	800,000	4,000,000	4,000,000	8,000,000
Parking Meter Fund	-	-	-	-	-	-	-	-	-	-
Sewer Fund - Operations	-	-	-	-	-	-	-	-	-	-
Water Fund - Operations	-	-	-	-	-	-	-	-	-	-
Totals - Operating Funds	**2,054,583**	**1,378,800**	**1,594,500**	**3,779,650**	**3,524,100**	**3,969,800**	**9,716,500**	**22,584,550**	**17,182,500**	**39,767,050**
General Fund - Debt Financing	***1,461,934***	-	***1,000,000***	***551,360***	-	***13,000,000***	-	***14,551,360***	-	***14,551,360***
General Fund - Grant Financing	***12,396***	***30,000***	***28,000***	***7,259,000***	***1,719,000***	***94,000***	***2,855,000***	***11,955,000***	-	***11,955,000***
General Fund - Other Financing		-	-	-	-	-	-	-	-	-
Parking Meter Fund - Other Financing	-	-	-	-	-	-	-	-	-	-
Sewer Fund - Other Financing	-	-	-	-	-	-	-	-	-	-
Water Fund - Other Financing	-	-	-	-	-	-	-	-	-	-
Totals - Other Financing	***1,474,330***	***30,000***	***1,028,000***	***7,810,360***	***1,719,000***	***13,094,000***	***2,855,000***	***26,506,360***	-	***26,506,360***
Grand Totals - Proposed Financing	**3,528,913**	**1,408,800**	**2,622,500**	**11,590,010**	**5,243,100**	**17,063,800**	**12,571,500**	**49,090,910**	**17,182,500**	**66,273,410**

****Crack Sealing, Alleys, Brick Maintenance, Pavement Marking funded thru Road Escrow in 2010****

Street Resurfacing Program

Streets, Sidewalks, and Alleys

2013	$1,402,000 MFT/Operating
2014	$2,000,000
2015	$2,000,000
2016	$2,000,000
2017	$2,000,000

X Critical
- Recommended
- Contingent on Funding

Original Purchase Date & Cost
N/A

Funding History
2012 $1,002,000
2011 $1,586,000
2010 $1,150,000
2009 $2,000,000
2008 $0*
*2008 funds were utilized for Sheridan Road

Project Description & Justification

This program is to resurface streets throughout the Village.

Many of the Village's roads were built in the post-World War II development boom. The accelerated street-resurfacing program (1998 through 2008) allowed the Village to rehabilitate more streets each year and ultimately improve the average pavement condition to a "good," "very good" or "excellent" condition. Over the past years, streets that were candidates for construction were selected from a pavement evaluation program developed by an outside consultant. Beginning in 2013 as part of a cost saving initiative, the Engineering Department will prioritize street resurfacing needs using recently purchased pavement evaluation software. The widely used program will be managed in-house by existing engineering staff utilizing the assistance of engineering interns during the summer months.

At the end of the accelerated program in 2008, the Engineering Department recommended reducing the annual funding allocation from $3.1 million to $2 million. This funding level was intended to keep the average street condition in the "good or better" category.

Below is a table displaying surface conditions, corresponding pavement ranking and estimated life:

Surface Condition	Pavement Ranking	Relative Remaining Life
Excellent	100 – 85	12 – 15 years
Very Good	84 – 80	10 – 12 years
Good	79 – 70	8 – 10 years
Fair	69 – 60	6 – 8 years
Poor	59 – 40	3 – 6 years

*Pictures of each surface condition are attached.

The following chart, which is attached, shows various funding levels and the impact that funding level would have on street conditions over time. Currently, the Engineering Department indicated

that a funding level of $2.0 million would result in an overall pavement rating of "good" through 2020.

Project Update

The funding amount of $2,000,000 has been added to 2017.

In 2011, the following funds were utilized for the Road Program:

MFT:	$778,000
Dedicated Revenues:	$738,000
Bond Proceeds	$421,000
Total	**$1,937,000**

In 2012, the following funds were utilized for the Road Program:

MFT:	$800,000
Dedicated Revenues:	$185,172
Bond Proceeds	$16,828
Total:	**$1,002,000**

Project Alternative

The alternative to pavement resurfacing is patching on an emergency basis. While patching will slow down the progression of potholes, it creates joints in the pavement that will eventually result in further deterioration. The second alternative is not to perform any roadway maintenance, which will result in total pavement failure. Once the roadway base is impacted from lack of maintenance, the road has to be reconstructed typically at four times the cost of resurfacing.

Operating Budget Impact

Is this purchase *routine* __*X*__ or _____*non-routine?*

ROUTINE	
Department Budget	General Fund Capital
Account Number Description	Street Resurfacing Improvements
Account Number	11202035--80100

Pavement Marking Program	2013	$20,000	Operating
Streets, Sidewalks and Alleys	2014	$45,000	
	2015	$50,000	
	2016	$55,000	
	2017	$55,000	

X Critical
- Recommended
- Contingent on Funding

Original Purchase Date & Cost
Unknown

Funding History

2012	$20,000
2011	$40,000
2010	$19,000
2009	$16,137
2008	$15,769

Project Description & Justification

This program is for restriping pavement markings throughout the Village.

The pavement marking program stripes existing and new lane lines, center lines, school crosswalks, railroad crossings, stop bars, edge lines, and speed humps on Village streets. The deterioration of pavement marking on Village streets varies. The life cycle of thermoplastic pavement marking is between 2-5 years and the life cycle for water-based paint pavement marking is yearly. Traffic volume and weather contribute the most to the deterioration of pavement marking (snowplows, salt, and rough pavements). Pavement marking is mandated by the Federal Highway Administration in the Manual for Uniform Traffic Control Devices (MUTCD) and the State of Illinois.

Staff determined that the previous funding level of $20,000 was inadequate to keep up with the amount of striping needed on an annual basis. As a result, a detailed pavement marking inventory was completed in 2009 to quantify the amount of annual striping necessary to maintain adequate pavement markings on Village streets. Striping can last between five and eight years on most residential streets. The exceptions are streets with high traffic volumes where pre-mature deterioration can occur.

There are several reasons why the annual striping budget is recommended to be increased. In recent years, a large number of streets were striped as a part of traffic calming plans. Hunter Road, for example, was striped with centerlines, edge lines, and parking lanes for purposes of lane delineation and traffic calming. In addition, several streets have recently received speed humps, which require advance pavement marking. Secondly, difficult winters and excessive snow plowing have contributed to reduced striping visibility. Finally, arterial striping on high volume roads such as Sheridan Road, Lake Avenue, Ridge Road, Green Bay Road, and Glenview Road (west of Skokie) has been added to the Village street system, increasing the footage of pavement marking required every two to three years.

Project Update

The funding amount of $55,000 has been added to 2017.

Project Alternative

A project alternative is for the Public Works Department to perform additional striping in-house. The Public Works Department each year applies approximately 7,600 feet of water-based paint pavement marking each year at a cost of $3,800. They concentrate their efforts on striping public parking lots and concrete streets.

The asphalt striping is contracted out and is performed using thermoplastic material. Public Works does not have the equipment to install thermoplastic striping. Thermoplastic will last approximately five times longer than water-based paint. In order to increase the amount of pavement marking footage installed by public works, additional personnel and a budget increase for materials to do the striping would be necessary.

Operating Budget Impact

Is this purchase *routine* __*X*__ or _____*non-routine?*

ROUTINE	
Department Budget	Engineering
Account Number Description	Pavement Marking Program
Account Number	11202035-425220

Brick Street Maintenance	2013	$40,000	Operating
Streets, Sidewalks and Alleys	2014	$72,000	
	2015	$74,000	
	2016	$76,000	
	2017	$78,000	

X Critical
- Recommended
- Contingent on Funding

Original Purchase Date & Cost
Unknown

Funding History

2012	$40,000	Dedicated revenues
2011	$436,000*	
2010	$20,000	Dedicated revenues
2009	$30,000	Dedicated revenues
2008	$39,988	Dedicated revenues

*$42,500 Brick Street Maintenance and $396,000 for the 2011 Emergency Brick Rehabilitation Program (partially grant funded)

Washington Avenue

Project Description & Justification

This is an annual maintenance program to repair and relay brick pavers that have settled throughout the Village. In addition, the areas where the edge of pavement has fallen below the gutter line will be repaired. This settlement creates trip hazards, drainage problems, and vehicle damage.

Project Update

The funding amount has been increased to the following:

Year	From	To
2013	$45,000	$70,000
2014	$45,000	$72,000
2015	$46,400	$74,000
2016	$48,000	$76,000

The funding amount of $78,000 has been added to 2017.

The funding increase is due to the cost of labor, fuel, and other related construction factors. The increase is also a result of reduced funding levels for the past several years for brick street maintenance and the suspension of funding for the Brick Street Renovation Project.

Project Alternative

The alternative is to do nothing which can lead to increased liability resulting from car damage caused by settled pavers.

Operating Budget Impact

Is this purchase *routine* __*X*__ or _____*non-routine?*

ROUTINE	
Department Budget	Engineering
Account Number Description	Brick Street Maintenance
Account Number	11202035-425230

Alley Maintenance Program

Streets, Sidewalks and Alleys

2013	$1,000,000	Bond
2014	$ 600,000	
2015	$ 600,000	
2016	$ 620,000	
2017	$ 620,000	

X Critical
- Recommended
- Contingent on Funding

Original Purchase Date & Cost
Unknown

Funding History

2012	$375,000	Dedicated revenues
2011	$887,000	Bond
2010	$150,000	Operating
2009	$113,084	Operating
2008	$126,852	Operating

800 Block of Lake & Forest

Project Description & Justification

This program consists of the replacement of existing alleys.

The 2012 alley survey indicates that seven alleys are ranked as "very poor/failed" and 10 alleys that are "Poor." The result of the reduced funding for the past several years is that alleys are deteriorating at a faster rate than they are repaired. The Engineering Department recommends accelerating the program over the next several years so alleys in the worst condition can be repaired.

The definition ratings are as follows:

Rating	Pavement	Drainage
A	Like New	Excellent
B	Minor Cracking	Minor Standing Water
C	Pronounced Cracking	Standing Water
D	Major Cracking and Pavement Settling	Major Standing Water
E	Failed Pavement in Need of Immediate Repair	Flooding and Hazardous Conditions

As an example, the following alleys are ranked 'E' (very poor) and 'D' (poor) in pavement and/or drainage condition. For funding reasons, the following alleys could not be accommodated in the 2012 alley maintenance program.

Alley #	Block	Between	Pavement Ranking	Drainage	Cost Estimate
64	900	Gregory / Oakwood	E	E	$105,000
13	800	Lake / Forest	E	D	$115,000
2	800	Elmwood / Greenwood	E	C	$110,000
33	200	Linden / Greenleaf	E	C	$110,000
161	300	Catalpa / Wood	E	C	$110,000
12	700	Lake / Forest	E	C	$110,000
42	500	Laurel / Linden	E	B	$110,000
49	800	Oakwood	D	E	$125,000
65	900	Gregory / Oakwood	D	D	$100,000
Total					**$995,000**

Project Update

The funding amount was increased to the following:

Year	From	To
2013	$805,000	$995,000
2014	$575,000	$600,000

The funding amount of $620,000 has been added to 2017.

Project Alternative

The Public Works Department can temporarily patch the alleys with cold patch or sand mix; however, this will not last and would need to be replaced on a bi-annual or more frequent basis.

Operating Budget Impact

Is this purchase *routine* __*X*__ or ____*non-routine?*

ROUTINE	
Department Budget	Engineering
Account Number Description	Alley Maintenance Program
Account Number	11202035-425200

Sidewalk Replacement Program	2013	$75,000	Operating
Streets, Sidewalks and Alleys	2014	$67,000	
	2015	$70,000	
	2016	$73,000	
	2017	$76,000	

X Critical
- Recommended
- Contingent on Funding

Original Purchase Date & Cost
Unknown

Funding History

2012	$30,000	Dedicated revenues
2011	$100,000	Bond
2010	$30,000	Dedicated revenues
2009	$62,075	Dedicated revenues
2008	$40,766	Dedicated revenues

Project Description & Justification

This project is for the replacement of hazardous public sidewalks in various parts of the Village.

This is an annual maintenance program to replace damaged sections of sidewalk throughout the Village. The program focuses on replacing sidewalk with a tripping hazard of 1-1/2 inches or greater and also ensures sidewalks are compliant with the American with Disabilities Act (ADA). In addition to sidewalk inspections, the Engineering Department replaces all sidewalk hazards reported by residents. These hazards are first temporarily repaired with an asphalt patch and then permanently replaced with the sidewalk program. It should be noted that the Engineering Department also replaces sidewalks in conjunction with the street resurfacing project.

A Village-wide inventory in 2010 identified 375 sidewalk squares with trip hazards. In addition, the Village averages approximately 200 requests for sidewalk repairs from resident-identified hazards. The cost to address these deficiencies is $75,000.

The Village is one of several municipalities participating in the Municipal Consortium. The benefit of joint bidding with other agencies is to increase the size of the contract with the goal of reducing overall contract cost. The curb replacement program and sidewalk program are being bid with the Consortium.

Project Update

The funding amount of $76,000 has been added to 2017.

Project Alternative

The alternative is to patch the sidewalks with asphalt. This will result in increased maintenance (the asphalt will not last more than a season) and it will cost more to replace sidewalks in the long term. Furthermore, the asphalt patches are considered aesthetically unpleasing by some residents.

Operating Budget Impact

Is this purchase *routine* __*X*__ or ____*non-routine?*

ROUTINE	
Department Budget	Engineering
Account Number Description	Sidewalk Replacement Program
Account Number	11202035-425000

Curb Replacement Program	2013	$35,000	Operating
Streets, Sidewalks and Alleys	2014	$40,000	
	2015	$40,000	
	2016	$40,000	
	2017	$40,000	

- Critical
X Recommended
- Contingent on Funding

Original Purchase Date & Cost
Unknown

Funding History

2012	$10,000 Dedicated Revenues
2011	$20,000 Bond Proceeds
2009	$25,000 Dedicated Revenues

Project Description & Justification

This project funds the annual maintenance program to replace non-functional, hazardous, broken and missing curbs throughout the Village. It is for the replacement of curbs and gutters that no longer facilitate positive drainage and/or has deteriorated in various locations throughout the Village.

The Village is one of several municipalities participating in the Municipal Consortium. The benefit of joint bidding with other agencies is to increase the size of the contract with the goal of reducing overall contractual cost. The curb replacement program and sidewalk program are being bid with the Consortium.

Project Update

Cost increased by $20,000 for 2015 and 2016. The funding amount of $40,000 was added to 2017.

Project Alternative

The alternative is not to replace curbs. Curbs that result in poor street drainage will cause accelerated deterioration of the edge of pavement resulting in potholes and the necessity for additional maintenance.

Operating Budget Impact

Is this purchase *routine* __*X*__ or ____*non-routine?*

ROUTINE	
Department Budget	Engineering
Account Number Description	Curb Replacement Program
Account Number	11202035-425100

Flashing Beacons at Prairie and Wilmette 2013 $28,000 Grant

Streets, Sidewalks and Alleys

- Critical
- Recommended
X Contingent on Funding

Original Purchase Date & Cost
N/A

Funding History
N/A

Project Description

This project will install four (one on each corner) rectangular rapid flashing beacons at the intersection of Wilmette and Prairie Avenues.

In order to bring awareness to pedestrian crossings, the Village's traffic consultant, Police Chief, Transportation Commission and engineering staff support the installation of pedestrian-activated crosswalk signs at Wilmette and Prairie Avenues that will alert motorists of the state law. During school travel times, the new signs will assist the crossing guard stationed at Prairie Avenue, who has also expressed safety concerns with aggressive traffic.

The proposed signs are post-mounted with a rectangular flashing beacon that captures driver's attention when activated. Studies show that the compliance rates for the new signs were consistently 85% to 98%. The grant will cover 100-percent of the cost, which is estimated to be $28,000 for the intersection. The proposed signs will be solar-powered, so future operational and maintenance costs will be minimal.

Project Update

This is a new project for 2013.

Project Alternative

The alternative is to forego the grant and leave the intersection as it currently exists.

Operating Budget Impact

Is this purchase *routine* _____ or ___*X*__ *non-routine?*

NONROUTINE	
Maintenance Costs:	Minimal and can be absorbed in the existing operating budget for traffic signal maintenance
Personnel Costs:	None
Training Costs:	None

Streetlight Pole Painting	2013	$12,500	Operating
Streets, Sidewalks and Alleys	2014	$12,500	
	2015	$12,500	
	2016	$12,500	
	2017	$12,500	

X Critical
- Recommended
- Contingent on Funding

Original Purchase Date & Cost
N/A

Funding History
2006 $24,480

Project Description & Justification

This project provides funding to annually scrape, prime, and paint approximately 122 street light poles at an estimated cost of $12,500.

There are 2,570 street lights in the system of which 752 are constructed of concrete and require no painting. The majority of the remaining 1,818 poles, approximately 1,458, were rehabilitated or replaced during the multi-year street lighting improvement project which concluded in 2003.

It is estimated that funds will provide painting for 122 light poles or approximately 6.7% of the 1,818 painted light poles located throughout the Village on a 15-year painting cycle. A private contractor will remove corrosion, degrease poles if needed, hand wipe the entire pole and apply one coat of high quality enamel paint at an estimated cost of $102/pole. The Public Works Department proposes painting the same number of light poles as regular maintenance each year beginning in 2013 providing for 122 light poles to be painted annually.

Project Update

In 2006, 360 street light poles were painted and the project was to have continued in 2009. The painting was deferred to 2012 and the projected cost was increased to $13,000 with a portion of the poles being painted every third year. This project was deferred to 2013 and to improve efficiency, maximize the life of the paint, and to ensure that poles are painted each year, a lesser number of poles will now be scheduled every year over a 15-year period instead of every third year. This work will be scheduled in conjunction with fire hydrant painting.

Project Alternative

The alternative is to delay the project and reschedule the work during later years.

Operating Budget Impact

Is this purchase *routine*__X__ or _____ *non-routine?*

ROUTINE	
Account Number/Description	11333030-490450-80305 Street Pole Painting
Maintenance Costs	None
Personnel Costs	None
Training Costs	None

Crack Sealing Program	2013	$10,000	Operating
Streets, Sidewalks and Alleys	2014	$20,000	
	2015	$20,000	
	2016	$25,000	
	2017	$25,000	

- Critical
X Recommended
- Contingent on Funding

Original Purchase Date & Cost
N/A

Funding History
2012 $10,000 Dedicated Revenues
2011 $19,936 Dedicated Revenues
2010 $19,994 Dedicated Revenues
2008 $38,038 Dedicated Revenues

Project Description & Justification

This program is designed to perform preventive maintenance on recently resurfaced asphalt streets throughout the Village by sealing cracks that have developed. The goal of the program is to extend the life cycle of these pavements.

The Village resurfaces approximately three miles of existing asphalt streets per year. Crack sealing has been shown to be one of the best and most cost effective early preventive maintenance techniques to prolong the life cycle of asphalt pavements. The recommended funding level will allow for the sealing of approximately 90,000 feet of cracks per year. The miles of street that this amount will cover will vary from 2 to 5 miles depending on the amount of cracks being filled.

The Village is one of several municipalities participating in the Municipal Consortium. The benefit of joint bidding with other agencies is to increase the size of the contract with the goal of reducing overall contract cost. The crack sealing program has been part of the Municipal Consortium since 2010.

Project Update

The funding amount of $25,000 has been added to 2017.

Project Alternative

The alternative is not to crack seal Village streets. This will result in accelerated pavement deterioration.

Operating Budget Impact

Is this purchase *routine* __*X*__ or _____*non-routine?*

ROUTINE	
Maintenance Costs:	None
Personnel Costs:	None
Training Costs:	None

Ten Year Capital Improvement Program
Vehicle Summary

Ten Year Capital Improvement Program Summary

	Actual 2011	Estimated 2012	2013	2014	2015	2016	2017	Five Year Total	2018-2022	Ten Year Total
General Fund:										
Passenger Vehicles	-	1,250	1,250	1,250	1,250	33,250	28,250	65,250	66,250	131,500
Public Works Vehicles	-	180,000	-	195,000	250,000	263,000	453,000	1,161,000	2,208,700	3,369,700
Police Vehicles	187,481	22,880	30,000	98,000	170,000	160,000	30,000	488,000	546,000	1,034,000
Fire Vehicles	-	475,000	-	399,000	109,000	-	185,000	693,000	445,000	1,138,000
Total General Fund	**187,481**	**679,130**	**31,250**	**693,250**	**530,250**	**456,250**	**696,250**	**2,407,250**	**3,265,950**	**5,673,200**
Other Financing:										
General Debt	536,648	345,179	-	-	400,000	575,000	1,250,000	2,225,000	-	2,225,000
Grant Funding	-	-	-	-	-	-	-	-	-	-
Water Debt	-	-	-	-	-	-	-	-	-	-
Total Debt Financed	**536,648**	**345,179**	**-**	**-**	**400,000**	**575,000**	**1,250,000**	**2,225,000**	**-**	**2,225,000**
Sewer Fund:										
Passenger Vehicles	-	-	-	-	-	-	-	-	-	-
Public Works Vehicles	9,324	86,520	64,300	-	130,000	-	105,000	299,300	604,500	903,800
Total Sewer Fund	**9,324**	**86,520**	**64,300**	**-**	**130,000**	**-**	**105,000**	**299,300**	**604,500**	**903,800**
Water Fund:										
Passenger Vehicles	-	-	-	-	-	-	-	-	-	-
Public Works Vehicles	9,324	86,520	64,300	6,100	130,000	36,000	144,000	380,400	413,500	793,900
Total Water Fund	**9,324**	**86,520**	**64,300**	**6,100**	**130,000**	**36,000**	**144,000**	**380,400**	**413,500**	**793,900**
Total All Funds	**742,777**	**1,197,349**	**159,850**	**699,350**	**1,190,250**	**1,067,250**	**2,195,250**	**5,311,950**	**4,283,950**	**9,595,900**

Unmarked Squad Car – SQ523 2013 $30,000 Operating

- Critical
X Recommended
- Contingent on Funding

Vehicle Description

Make	Ford
Model	Crown Victoria
Year	2005
Cost	$20,845
Useful Life	8 years
Current Life	7 years

This vehicle is an unmarked tactical unit that is assigned to patrol and is used by various personnel in the Police Department. The car is equipped with additional emergency lighting beyond that of a standard unmarked unit and two-way radios. The estimated cost of this car incorporates $4,300 for equipment installation which includes LED emergency lights and miscellaneous parts needed to facilitate the installation of major components. When this car is rotated out of the fleet the radios will be removed and reinstalled in the replacement vehicle.

Breakdown/Repairs 2010-2011	
Number of Breakdowns/Repairs	16
Labor Hours	33
Labor Cost	$1,837
Parts Cost	$1,321
Total Vehicle Miles	63,994

Breakdowns are shown for those vehicles that are to be replaced in the next calendar year

Project Description & Justification

An estimated cost of $30,000 to replace a 2005 Ford Crown Victoria.

Project Update

This car is being rescheduled to 2013 from 2014. The current mileage for this vehicle is 63,994 and yearly use is approximately 10,200 miles. After replacement, this vehicle will be transferred to replace the Deputy Police Chief vehicle (SQ-514).

Project Alternative

Deferral beyond 8 years is not recommended for this vehicle.

Operational Impact

When this vehicle breaks down, another unmarked pool car must be utilized to complete the tasks to which this car is normally assigned.

Operating Budget Impact

Is this purchase *routine*__X__ or ____*non-routine?*

ROUTINE	
Account Number/Description	11414020-480300-40790, Squad #523
Maintenance Costs	All maintenance expenditures are included in various accounts in 11273030
Personnel Costs	None
Training Costs	None

Backhoe (C-13) 2013 $125,000 W/S Operating
Water-Sewer Fund

X Critical
- Recommended
- Contingent on Funding

Vehicle Description

Make	JCB
Model	215
Year	2001
Cost	$81,500
Useful Life	10 years
Current Life	11 years

This machine is used for various duties within the Water/Sewer Division. The machine is equipped with an extendable backhoe boom, 12" bucket, 18' bucket, 24" bucket, hydraulic breaker, emergency lighting, and two-way radio.

Breakdown/Repairs 2010-2011	
Number of Breakdowns/Repairs	17
Labor Hours	114
Labor Cost	$7,208
Parts Cost	$5,679
Total Equipment Hours	5,017

Breakdowns are shown for those vehicles that are to be replaced in the next calendar year

Project Description & Justification

An estimated cost of $125,000 to replace a 2001 JCB backhoe.

Project Update

Replacement of this unit was deferred to 2014, but is being re-scheduled to 2013 to address a lack of dependability. When removed from service, this machine will be traded in on a new acquisition, or be auctioned through the Northwest Municipal Conference.

Project Alternative

The alternative is to delay the purchase again and reschedule during later years; risks include possible breakdowns to major systems such as engine, transmission, hydraulic system, or extendable backhoe boom.

Operational Impact

This is the only machine of this type owned by the Village, and it is used extensively to excavate water main breaks, sewer repairs, service leaks, and for other tasks by employees in the Sewer/Water Division. Since no other unit of this type exists in the Village's fleet, breakdowns hinder the performance of critical services to residents. As the machine ages, reliability during critical emergency responses can be negatively impacted. This machine has already exceeded the recommended replacement cycle and reliability during critical emergency responses can be negatively impacted thereby extending the amount of time residents or businesses are without water.

For 2010/2011, parts and labor expenses for this unit totaled $12,887. The life-to-date per-hour operating cost of this unit, including fuel is $11.18/hr. as compared to the 2010/2011 cost of $17.08/hr. indicating a significant escalation in the cost to operate this machine as it ages.

Operating Budget Impact

Is this purchase *routine*__X__ or ____*non-routine?*

ROUTINE	
Account Number/Description	40807090- C-13, 50% 41838090- C-13, 50%
Maintenance Costs	All maintenance expenditures are included in various accounts in 11273030
Personnel Costs	None
Training Costs	None

Barricade Trailer (C-8) 2013 $3,600 W/S Operating
Water/Sewer Fund

- Critical
X Recommended
- Contingent on Funding

Vehicle Description

Make	C-8
Model	Redi-Haul
Year	1996
Cost	$2,100
Useful Life	10-15 years
Current Life	16 years

This trailer is used to carry barricades and items used to set up work zones, or to provide emergency response when Police request assistance with closing streets due to a serious accident or emergency. This trailer can be used for a variety of additional tasks in the Sewer/Water Division.

Breakdown/Repairs 2010-2011	
Number of Breakdowns/Repairs	5
Labor Hours	4.75
Labor Cost	$265
Parts Cost	$25
Total Equipment Miles	[1]N/A

[1]This trailer is not equipped with a meter, so a cost per mile/hour is not available
Breakdowns are shown for those vehicles that are to be replaced in the next calendar year

Project Description & Justification

An estimated cost of $3,600 to replace a 1996 Redi-Haul trailer.

Project Update

Replacement of this unit was previously deferred to 2014; however, it is being rescheduled to 2013 due to increasing difficulty in obtaining repair parts. When removed from service, this trailer will be traded in on a new acquisition, or be auctioned through the Northwest Municipal Conference.

Project Alternative

The alternative is to delay the purchase and reschedule during later years.

Operational Impact

Since this trailer is used to transport barricades to various accident sites and emergency incidents, staff recommends replacing this unit since. The nature of the emergencies this trailer responds to requires the unit to be ready for service at all times. A lack of readily available repair parts means that the trailer is undependable at best, and many repair parts are not easily obtained.

This trailer is not equipped with an odometer or hour meter, so an average life-to-date cost/mile/hour is unavailable, however; the total cost for parts and labor throughout the life of this unit has totaled $12,724.

Operating Budget Impact

Is this purchase *routine*__X__ or ____*non-routine?*

ROUTINE	
Account Number/Description	40807090- C-8, 50% 41838090- C-8, 50%
Maintenance Costs	All maintenance expenditures are included in various accounts in 11273030
Personnel Costs	None
Training Costs	None

BUDGET GLOSSARY OF TERMS

Budget Glossary

Accrual:	A basis of accounting in which revenues are recognized in the accounting period they are earned and become measurable. Expenditures are recognized in the period that they are incurred, if measurable.
Advanced Life Support (ALS):	A level of emergency care provided by the Wilmette Fire Department. Fire fighter/paramedics are trained to use intravenous therapy, drug therapy, intubation and defibrillation.
Area Wide Law Enforcement Radio Terminal System (ALERTS):	Allows officers access to driver's license, registration, warrant and other computerized law enforcement data. The ALERTS system also provides for inter-car communications via in-car data terminals.
Appropriation:	A legislative authorization for expenditures for specific purposes within a specific time frame.
Assessed Value:	The value placed on real and other property as a basis for levying taxes.
Balanced Budget:	A balanced budget occurs when total revenues equal total expenditures for a fiscal year.
Budget:	A description of the spending and general financial plans that focus on the accomplishment of specific goals and objectives established by the Village Board over a specified time period.
Budget Reserve:	A portion of a fund that is restricted for a specific purpose and not available for appropriation.
Business Development Advisory Group (BDAG):	An advisory body to the Village Board responsible for researching, discussing and recommending business development initiatives. The group is comprised of local business leaders and two Village Trustees.
Capital Improvements / Capital Outlay:	Projects or products that are long-term assets. These expenditures generally have estimated useful lives of two years or longer and typically are in excess of $1,000.

Budget Glossary

Capital Improvement Program: A ten-year projection of the Village's capital improvement needs. The program also includes the source of funding for each particular project. The first year of the program represents the current fiscal year capital budget.

Cash-basis: A type of accounting in which revenue and expenditure transactions are recognized only when cash is increased or decreased.

Communications Device: The use of the budget as a means to communicate the process for preparing, reviewing, and adopting the budget for the coming fiscal year including summary information, an overview of significant budgetary issues, trends, and resource choices.

Computer Aided Design (CAD): A software program that assists in the design of infrastructure improvements.

Congestion Mitigation And Air Quality (CMAQ): The CMAQ program is one source of funds for Transportation Control Measures (TCM) employed for the purposes of reducing congestion and improving air quality.

Contingency Program: The budget program in the General Fund used for unforeseen expenditures which may become necessary during the year and for which appropriations have not been provided.

Debt Service: The payment of principal and interest on borrowed funds. The Village has debt service for general obligation bonds, Water Fund debt obligations (water revenue bonds and general obligation bonds paid from water revenues), Environmental Protection Agency loans, and obligations under installment contracts.

Department: A major administrative division of the Village with overall management responsibility for an operation or a group of related operations within a functional area. A department may have more than one program and may be accounted for in more than one fund.

Encumbrances: Commitments related to unperformed contracts for goods or services. These are not legal liabilities of the Village but represent a reservation of funds.

Emerald Ash Borer: (EAB)The EAB is a destructive, small, metallic-green beetle native to Asia that only attacks ash trees.

Budget Glossary

Enterprise Fund:	A fund used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful for sound financial administration. The Parking Meter Fund, Sewer Fund and Water Fund are examples of Village enterprise funds.
Environmental Protection Agency (EPA):	Federal regulatory agency that provides for the protection of the environment.
Financial Plan:	The use of the budget as a means to summarize the Village's finances including revenues and other financing sources, and of expenditures and other financing uses for the prior year actual, the estimated current year actual, and the proposed budget year.
Fiscal Year (FY):	A time period for which the Village's finances are recorded and maintained. The Village's fiscal year is a calendar year.
Fixed Assets:	Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture and other equipment.
Fund:	An accounting entity comprised of a group of self-balancing accounts.
Fund Balance:	The difference between revenues and expenditures. A negative fund balance is called a deficit. A fund balance in an enterprise fund is referred to as retained earnings.
Generally Accepted Accounting Principles (GAAP):	The standards used for financial report preparation, as determined by the Governmental Accounting Standards Board (GASB), so that the Village's financial statements may be fairly compared to prior reports and to the reports of other governmental entities.
General Fund:	The major fund in most governmental units, the general fund accounts for all activities not accounted for in other funds. Most tax funded functions are accounted for in the general fund.
Geographic Information System (GIS):	A software program that is a collection of people, data, procedures and systems that enable data to be stored and maintained geographically.
Government Finance Officers Associations (GFOA):	An associations that aims to enhance and promote the professional management of governments for the public benefit by identifying and developing financial policies and practices.

Budget Glossary

Global Positioning System (GPS):	Equipment that has the ability to survey the location of an object.
Governmental Accounting Standards Board (GASB):	An independent board that establishes standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities.
Governmental Fund:	The focus of governmental funds' measurement is upon the determination of financial positions and changes in financial position rather than upon net income
Home Rule:	A home rule unit of local government, pursuant to the Illinois State Constitution, may exercise any power and perform any function pertaining to its government and affairs including, but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license; to tax and to incur debt (unless the Illinois General Assembly specifically denies or limits a home rule power by a law).
Illinois Environmental Protection Agency (IEPA):	State regulatory agency that provides for the protection of the environment.
Illinois Municipal Retirement Fund (IMRF):	State mandated pension fund for all full-time and eligible part-time Village employees, except sworn fire and police employees.
Insurance Services Office (ISO):	A non-profit organization that assesses a Fire Department's ability to provide fire services to a community.
Information System:	A term used to broadly define computer operations and the processing of automated information in the Village organization.
Infrastructure Maintenance Fee (IMF):	A 1% telecommunications tax collected by all telecommunications companies, beginning in 1998. Prior to this time, telecommunications carriers paid a franchise fee to the Village for the privilege of using the public rights of way.

Budget Glossary

Intergovernmental Risk Management Agency (IRMA):	A public entity risk pool comprised of seventy-three public entities in northeastern Illinois that have joined together to manage and fund their property/casualty/workers' compensation claims through a comprehensive risk management program. The Village has been a member since 1995.
Joint Utility Locating Information for Excavators (JULIE):	The Village uses this service to make arrangements for the prompt locating of all Village utilities in areas scheduled for construction work.
Levy:	To impose taxes for the support of government activities.
Long-term Debt:	Financial obligation with maturity of more than one year after the date of issuance.
Metropolitan Water Reclamation District of Greater Chicago (MWRDGC):	The agency that stores and treats sanitary sewage waste for the City of Chicago and 124 suburban communities, including Wilmette.
Modified Accrual:	A basis of accounting in which revenues are recognized in the period they become available and measurable. Expenditures are recorded when the related fund liability has been incurred or the invoice is received.
Moody's Investment Rating Service:	An independent agency that analyzes the financial credit ratings of organizations. The ratings are based on debt issuance that carry a three letter coding. The Village possesses the highest rating level, which is Aaa.
Motor Fuel Tax (MFT):	Revenue allocated by the state to municipalities for funding street improvements.
Mutual Aid Box Alarm System (MABAS):	The mutual aid box alarm system (MABAS) was established to provide a swift, standardized and effective method of mutual aid assistance for extra alarm fires and mass casualty incidents. The MABAS system is divided into over 20 Divisions from the communities along I-53 and the Northwest Tollway corridor.

Budget Glossary

National Pollutant Discharge Elimination System (NPDES): Permit program that controls water pollution by regulating point sources that discharge pollutants into waters of the United States.

Non-Operating Expenditures: Capital outlay items and other non-recurring or irregularly recurring items.

Non-Operating Revenues: Revenues that do not recur annually or are so unstable that they cannot be relied upon to finance operating expenditures. Examples include bond proceeds and grants.

North Regional Telecommunications Network (NORCOM): A regional communications system comprised of eleven area Police Departments that utilize eight radio channels. Wilmette shares its local dispatch channel with Glencoe, Kenilworth, Northfield and Winnetka.

North Suburban Employee Benefit Cooperative (NSEBC): An intergovernmental health insurance cooperative comprised of nine local governments and agencies established to provide and administer employee health and dental insurance to eligible employees of the member agencies.

Northeastern Illinois Public Safety Training Academy (NIPSTA): Several area agencies, including Wilmette, are members of NIPSTA. The goal of NIPSTA is to provide specialized instruction and training to fire, police and public works personnel. The NIPSTA facility is located in the Village of Glenview.

Northern Illinois Police Alarm System (NIPAS): A cooperative agreement among 90 area law enforcement agencies to address emergency law enforcement needs which exceed the capabilities of any single member agency.

Northwest Municipal Conference (NWMC): A council of government comprised of over 40 municipalities and townships in the north and northwest suburbs. The NWMC provides legislative lobbying and information services, joint purchasing programs and other programs of joint interest to its members.

Budget Glossary

Operations Guide:	The use of the budget as a means to describe the operations, activities, services and functions carried out by the Village's organizational units.
Operating Expenditures:	Expenditures that generally recur annually and are expected to continue in the future unless service levels are impacted.
Operating Revenues:	Revenues that recur annually with reasonable stability. By Village policy, operating revenues should exceed operating expenditures on an annual basis.
Personnel Expense:	The classification of all salaries, wages, and fringe benefits expenditures.
Police Information Management System (PIMS):	A computerized record system developed and maintained by the State of Illinois Criminal Justice Information Authority.
Policy Document:	The use of the budget as a means to translate policy into specific programs and activities. The budget reflects the Village's commitment to certain entity-wide non-financial goals, even though the ultimate achievement of those goals may be beyond the period covered by the budget.
Program:	A division of the budget dedicated to a particular purpose in order to identify the costs related to that purpose.
Proprietary Fund:	See Enterprise Fund.
Retained Earnings:	See Fund Balance.
Self-Contained Breathing Apparatus (SCBA):	Personal protective equipment worn to protect individuals from exposure to environments hazardous to the respiratory system.
Special Revenue Fund:	A fund used to accounts for revenues legally earmarked for a particular purpose.
Strategic Planning:	The process of determining the Village's goals and then identifying the best approach for achieving those goals.
Street and Alley Maintenance Program (SAMP):	A program for the general maintenance of street and alleys in the Village.

Budget Glossary

Solid Waste Agency of Northern Cook County (SWANCC):	A consortium of twenty-three municipalities, including the Village of Wilmette, empowered to finance, plan, construct and operate a solid waste disposal system for its members.
Supervisory Control And Data Acquisition (SCADA):	Computer system that assists in the operation of the water purification and distribution process.
Telecommunications Tax:	A tax on the gross sale of telecommunications services by telecommunications providers.
Transfers:	Movements of resources between two Funds. For Wilmette, transfers regularly occur from the Water, Sewer and General Funds into the Illinois Municipal Retirement Fund and Workers' Compensation Fund. A portion of the profits generated by the Water Fund is also transferred to the General Fund annually.
Water Plant Risk Management Plan (RMP):	A risk management plan that provides for the chlorination process, chlorine safety procedures and a plan for chlorine leak mitigation.