

VILLAGE OF WILMETTE, ILLINOIS

ANNUAL BUDGET



FISCAL YEAR 2016

JANUARY 1 – DECEMBER 31, 2016



1200 WILMETTE AVE.
WILMETTE, ILLINOIS 60091

Incorporated September 19, 1872
Council/Manager form of government
Home Rule Municipality
Area in square miles 5.4
Number of full-time equivalent employees 215.33

Elected Officials

Robert T. Bielinski - President

Carol Ducommun – Trustee

Cameron Krueger – Trustee

Ted McKenna – Trustee

Senta Plunkett – Trustee

Daniel E. Sullivan Jr. – Trustee

Julie Wolf – Trustee

Management Team

Timothy J. Frenzer
Michael Braiman
Alejandra (Alex) Cease
John Prejzner
John Adler
Lisa Roberts
Brigitte Berger
Guy Lam
Russ Jensen
Jorge Cruz
Nabil Quafisheh
Nate Jordan
Melinda Molloy
Blythe Trilling
Peter Skiles
Michael McGreal
Tom Robertson
Brian King
Kyle Murphy
Kyle Perkins

Village Manager
Assistant Village Manager
Assistant to the Village Manager
Assistant to the Village Manager
Community Development Director
Asst. Community Development Director
Engineering & Public Works Director
Deputy Public Works Director
Village Engineer
Asst. Village Engineer
Water Management Director
Asst. Water Management Director
Finance Director
Assistant Finance Director
IT Director / Deputy Finance Director
Fire Chief
Deputy Fire Chief
Police Chief
Deputy Police Chief
Deputy Police Chief

VILLAGE OF WILMETTE ORGANIZATIONAL STRUCTURE

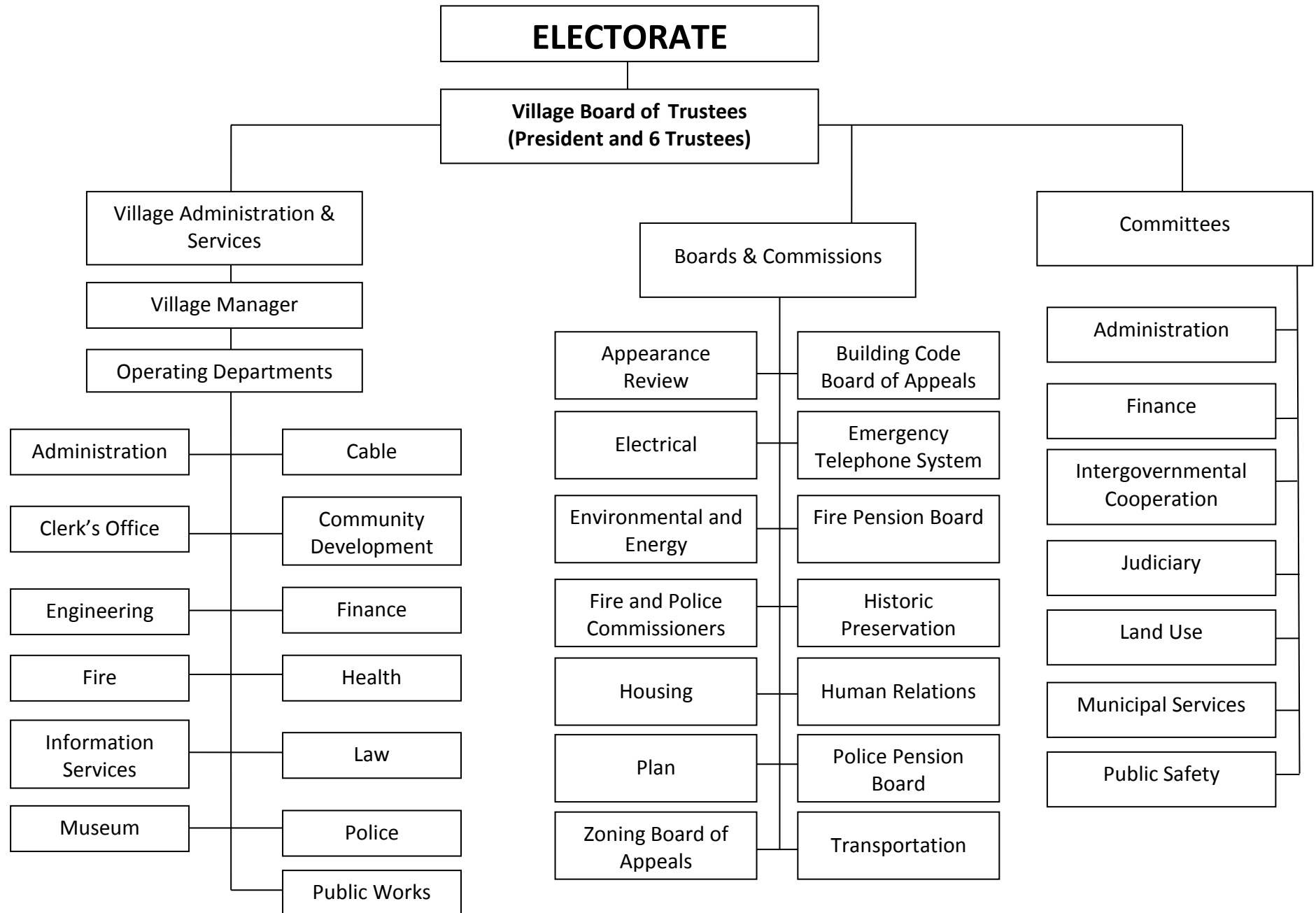


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GOVERNMENT FINANCE OFFICERS ASSOCIATION

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Budget Presentation
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**Village of Wilmette
Illinois**

For the Fiscal Year Beginning

January 1, 2015

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Village of Wilmette, Illinois for its annual budget for the fiscal year beginning January 1, 2015. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

BUDGET OVERVIEW

Introduction

This section of the budget includes the Village Manager's transmittal letter and budget summary, a community profile, and a description of the Village's budget formulation process.

Cash Flow Projections

This section describes the Village's budget policy. This includes the basis for financial forecasts and how the appropriate level of working cash is derived for each fund.

Revenue and Expense Summary

This section describes the Village's financing sources and provides a historical perspective of the major revenues. Expenditures are also summarized by fund and a trend analysis of personnel expense, refuse collection expense, and debt service expenses are shown.

General Fund

The General Fund is used to account for all revenues and expenditures used to finance traditional services associated with municipal government which are not required to be accounted for in other funds. The main components of these expenditures consist of general government, public health and safety, and public works. The primary revenues used to finance these functions are the property tax, sales tax, utility tax, income tax, real estate transfer tax, refuse and other service charges, vehicle licenses and various construction permits. This section provides an overview of the general fund along with segments for each program and department.

Internal Service Funds

This section is used to account for internal service funds that include the municipal garage fund, insurance, workers' compensation, Illinois Municipal Retirement (IMRF), and the Section 105 fund.

Miscellaneous Funds

This section is used to account for miscellaneous funds such as general debt service, the motor fuel tax fund, and parking meter fund.

Pension and Trust Funds

This section is used to account for Firefighter's and Police pension funds.

Sewer and Water Funds

This section is used to account for the sewer and water funds. These funds account for water and sewer charge revenues used to operate and maintain the Village's water and sewer systems.

Debt Service

This section describes the Village's debt practices including the relationship between the Capital Improvements Program and the issuance of debt. There are complete detail schedules of all of the Village's existing debt service requirements.

Jurisdictional Stats

This section provides general statistical data regarding size, development and infrastructure. This section also includes a history of the property tax for all direct and overlapping governments, information regarding the Village's Equalized Assessed Valuation and a list of principal taxpayers.

Personnel

This section includes information on the Village's personnel expense. Included are the Village's Pay Plan, Personnel Budget Summaries, and Salary Worksheets for each department.

Capital Planning

This section contains a description of the Village's development of its Capital Improvements Program. All building and infrastructure improvements other than annual programs as well as new and replacement equipment in excess of \$10,000 are projected as a part of this plan.

Budget Glossary

This section provides definitions for terms used throughout the budget.

INTRODUCTION

This budget document is prepared to enable the Village President and Board of Trustees, residents of Wilmette, investors, creditors, and other governmental units to gain a complete understanding of the Village's programs and financial operations.

The Introduction Section of this budget document includes the Village Manager's transmittal letter and budget summary, a community profile, and a description of the Village's budget formulation process.

The introductory section is followed by two budget summary sections. The first describes the Village's financial policies and includes our long-range cash flow projections for all funds. This is followed by a summary of revenues and expenses, which includes trend analyses of the major items.

The five sections following the two budget summary sections describe all Village programs by fund. The last five sections of this budget document contain the Village's debt service projections, general jurisdictional statistics, personnel for all Village departments, capital planning which includes a summary of the Ten Year Capital Improvements Program, and a glossary.



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Wilmette, Illinois 60091-0040

OFFICE OF THE
VILLAGE MANAGER

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January 1, 2016

To the Village President, Trustees, and Residents of the Village of Wilmette;

On behalf of the Village staff, I am pleased to submit the Village of Wilmette 2016 Budget covering the Village's fiscal year period from January 1, 2016 through December 31, 2016.

After the onset of the nation's economic recession in 2008, the Village Board and the Village staff collaboratively and successfully worked to reduce costs and refocus Village operations on core municipal functions. By focusing on core services, such as police, fire and emergency medical services, public works and infrastructure, and economic development, and by exercising continuing discipline over expenditures and staffing, the Village has both maintained its economic stability and enhanced public services.

While the Village has been able to achieve stability on the operational side of its work, the cumulative effect of lost revenue due to the recession was that the Village's investment in capital and infrastructure has fallen behind what was needed to maintain the quality of public infrastructure and services that Wilmette residents expect from their local government.

With revenues stabilizing, and the majority of revenues returning to pre-recession levels (real estate transfer tax and utility taxes still lag behind pre-recession levels), the Village must now take a more strategic, thoughtful approach to long-term planning, thereby ensuring that we maintain the quality of life Wilmette residents expect and deserve for years to come. To that end, the staff has been working closely with the Village Board Finance Committee throughout the year to create a Capital Equipment Replacement Fund (CERF) to ensure that critical police, fire and public works vehicles and equipment are replaced in a timely manner. Going forward, each year a portion of non-recurring revenues and surplus funds will be transferred to the CERF to fund these critical vehicle and equipment replacements.

Further, the Village Board adopted a Water Rate Policy Statement as recommended by the Finance Committee that clearly articulates the Village's goals for the long-term maintenance of its water mains and water plant. Importantly, the improved revenue

picture finally enables the Village to allocate resources to technology programs which will provide enhanced customer service and efficiencies. An IT Strategic Plan was crafted during the course of 2015 and the plan will serve as the basis for improving the Village's technology functions moving forward.

While the Village is taking the prudent course of action, and planning for its future, the same cannot be said for the State of Illinois. The State has been operating without a budget since July 1, 2015, with no end in sight. The trouble in Springfield is already being felt in Wilmette as the State captured \$36,000 in Village revenue in early 2015 and was withholding monthly Motor Fuel Tax and Use Tax distributions (approximately \$110,000 per month) when this budget was drafted. Further revenue reductions are anticipated as the State has altered the distribution formula for E-911 Wireless taxes. While the State's actions are troubling, of even greater concern are two budget proposals in Springfield which would impact major sources of revenue for all municipalities:

- 50% reduction in the municipal share of income taxes through the Local Government Distributive Fund – potentially a \$1.4 million reduction in General Fund revenues used to pay for the Village's core services, and equivalent to an 8% property tax increase if the Village was forced to increase property taxes to continue to deliver services.
- A two-year property tax freeze, followed by eliminating the Village's home rule authority and subjecting Wilmette and all other home rule municipalities to the Property Tax Extension Limitation Law, or PTELL, which would mean tax caps near zero indefinitely. As a home rule unit the Village has been able to keep low reserves and keep its share of the average resident's property tax bill to only about 11% for all the Village's police, fire and public works services. The freeze alone would represent a \$1.2 million reduction in General Fund revenues over the course of two years, and the subsequent cap would likely impact the Village's coveted Aaa bond rating and limit future important infrastructure work.

Should the State implement these or other similar legislation, the Village will be faced with the task of reducing a budget needed to provide services, demand for which does not diminish simply because the State of Illinois mismanages its finances. Unlike the State, Wilmette has already scaled back significantly after the onset of the recession, including:

- Reduced number of employees receiving benefits by 5% - 12 employees
- Reduced hours from 40 to 32 hours per week for 15 employees
- Department Head salaries were frozen in 2009 and 2010
- Eliminated performance bonuses for management staff
- Implemented a two-tier pay plan for all non-union employees hired after January 1, 2011, and bargained for a similar plan for union employees in Police
- Privatized plumbing inspections and animal control
- Reduced the length of the Village's Leaf Collection Program
- Privatized electrical inspection services

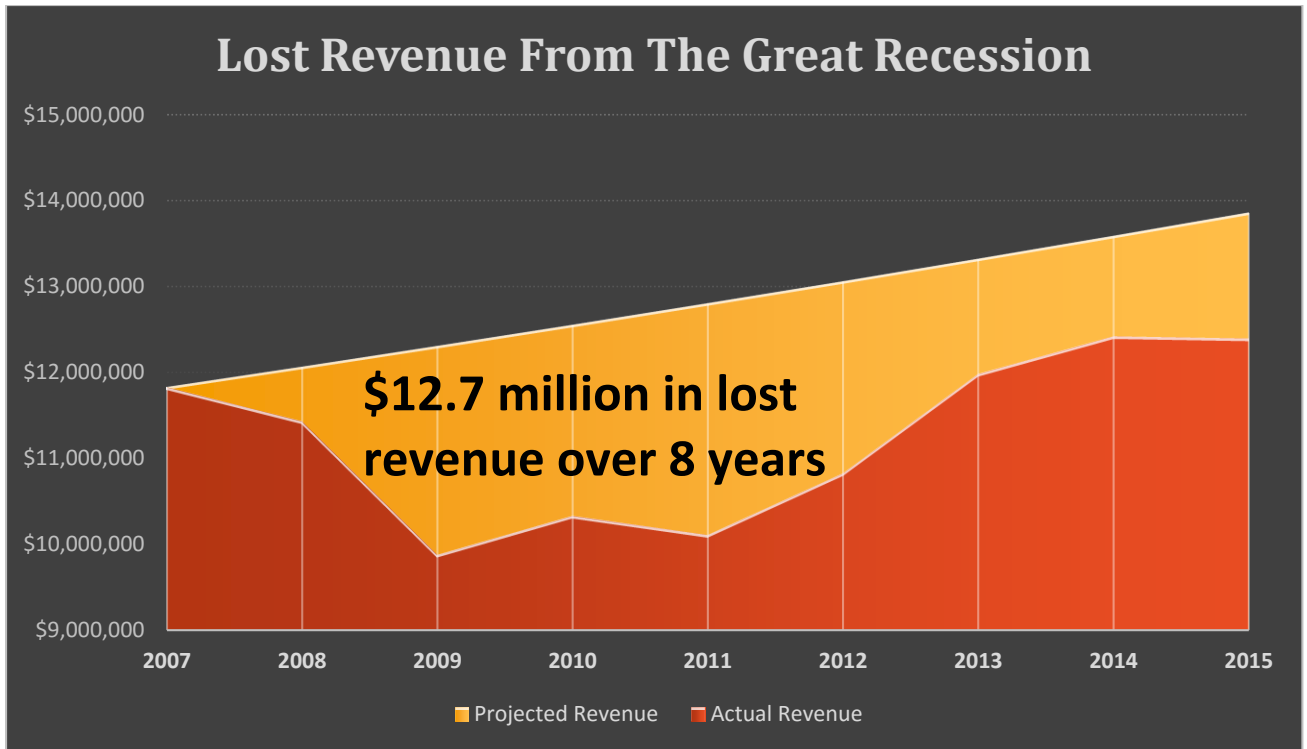
- Deferred over \$16.8 million in capital needs
- Reduced the Village's tree planting program by \$30,000 annually
- Reduced the Village's Emerald Ash Borer program by \$100,000 annually
- Consolidated four volunteer boards and commissions

Once reductions of such a nature have been made, they cannot be duplicated. Wilmette exercised many of its cost control options to deal with the recession and cannot turn to them to deal with a crisis wholly manufactured in Springfield.

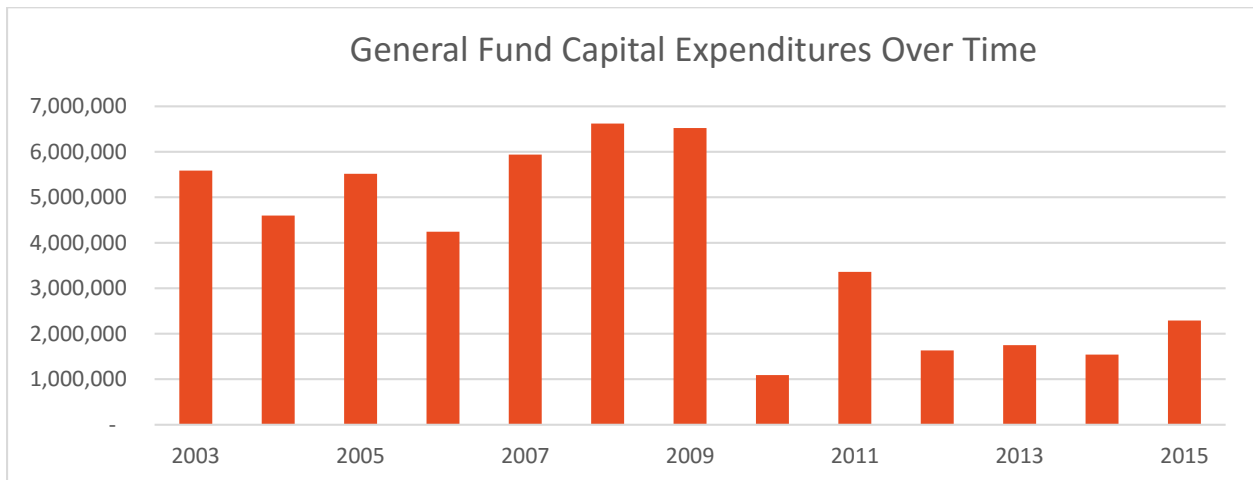
Additionally, because the budget crisis in Springfield is man-made and bears no relationship to the larger economy, the Village will not be in a position to reduce service levels in areas that previously were hit hard by a slumping economy. For example, when the recession hit the housing and construction market hard, the Village was able to reduce staffing levels in related areas. Now, with residents and businesses needing services from the Village relating to construction and permitting, the Village would be hard pressed to cut back resources needed to serve increasing resident demand. Moreover, as we observe a significant market increase in construction costs for road and infrastructure projects, which is being driven by the expanding economy, the State's confiscation of local revenue only compounds the problem of keeping up with needed road and infrastructure work. Thus, many of the expense saving tools that were utilized during the recession will not work under current circumstances. Changes in Village operations will need to be significant and likely involve diminishment or elimination of some services. Given the magnitude of the proposed State confiscation of municipal funds, sources or replacement revenue would also have to be considered.

The Fiscal Year 2016 Budget as adopted by the Village Board assumes no reductions in state shared revenues or property tax levels. That being said, staff has diligently prepared for the possibility of these reductions, and contingency plans are in place to get the Village through FY 2016 should the need arise. Those contingency plans include the option to delay \$368,000 in Public Works vehicle and equipment purchases, and deferring or delaying bidding on portions of the engineering capital program until such time as the true consequences of the State budget crisis are understood.

While revenues have steadily improved over the past four years, as the Village seeks to return to firmer footing in regards to capital spending, we can see that the economic recession still adversely impacts the Village's revenue needed for capital improvements. Assuming modest 2% growth to major, non-property tax revenues since 2007, the following chart shows that the Village has lost nearly \$13 million in revenue that would have been available to fund critical capital projects – revenue that will never recouped:



Most importantly, this lost revenue has resulted in a what amounts to a structural deficit relative to the Village's capital improvements, leading to chronic underfunding of critical capital needs since 2010:



To address this capital structural deficit, the Village Board unanimously voted to increase the Home Rule Sales Tax from 0.25% to 1.00%, effective January 1, 2015. With these revenues earmarked for critical Village infrastructure programs, critical police, fire and public works vehicles and equipment, the Village now has a reliable, recurring revenue source dedicated to capital improvements. While this new revenue is crucial to maintaining the Village's infrastructure, it is not sufficient to meet all of the Village's capital needs, particularly as it relates to street resurfacing. In order to meet the Village Board's

goal of maintaining streets in “Good or better condition”, additional funds must be dedicated each year to the road resurfacing program.

2015 Budget Performance and 2016 Budget

In 2015, a number of key revenues performed above budgeted projections:

Sales Tax	270,000
Income Tax	280,000
Building Permits	517,000
Licenses (Vehicle Stickers)	54,000
Other Miscellaneous Revenue	226,973
Increased Revenues from Budget	\$1,347,973

Additional personnel and expense savings were realized during 2015. These arose from reduced staffing levels from attrition, holding open positions, and department reorganizations, and were realized without adverse impact on public service levels. These expense savings and the impact on the 2015 Budget are noted in the following chart:

Wage Savings	(285,000)
Refuse Collection	(78,000)
Unbudgeted Eng./Grants/Other	148,185
Expense Savings from Budget	\$214,815

This is the fourth consecutive year that the Village was able to improve its net revenue picture from the budget and use its conservative projections to its advantage, enabling it to fund critically needed capital items supporting its core responsibilities with proven, not merely projected, positive revenue. Given the uncertainty of the State of Illinois budget process discussed above, staff has taken a more conservative approach this year and has recommended advancing only two projects: replacement of Village Hall entrance doors for \$75,000 and server virtualization for \$47,000. In all, the Village will be able to supplement the General Fund Reserve, and thereby accomplish our goal of meeting the Reserve Policy, by adding an additional \$1.46 million to the reserve balance, \$715,000 of which will be assigned to the Capital Equipment Replacement Fund.

As part of the financial review, the Village Board challenged staff to present a balanced budget that preserved the Village’s reserves and continued to drive down the rate of increase in the Village’s property tax levy, meaning an increase below the 2015 Budget’s 3.35% increase, which was itself the lowest percentage increase in 17 years. Once again, the Village Board and the staff have focused throughout the year on finding economies, efficiencies and better processes to hold down or reduce spending, while still meeting the expectations of our residents for the exceptional services that distinguish Wilmette from other communities.

I am pleased to present you with a Fiscal Year 2016 Budget that, once again, meets these goals.

- The FY 2016 Budget **is again balanced**. It projects no draw down on reserves and in fact will assign \$342,000 to the Capital Equipment Replacement Fund.
- The FY 2016 Budget **again maintains all Village services**. It provides for the continued police, fire, public works and other services residents expect.
- The FY 2016 Budget provides for **capital funding for critical infrastructure improvements in Village neighborhoods**, including:
 - \$2.9 million for street resurfacing and related engineering improvements
 - \$1 million for alley maintenance, brick streets renovation and repairs, sidewalk and curb repairs, crack sealing, and pavement marking
 - This funding will repair all 11 of the Village's failed alleys over the course of the next several fiscal years
 - This funding includes the repair of one brick street each year
 - \$300,000 for the replacement of a snow plow dump truck and a sidewalk snow plow through the CERF
 - \$157,000 for the implementation of a Geographic Information System (GIS) and integrated MUNIS modules with new customer service capabilities
 - \$148,000 for the replacement of four police squad cars through the CERF
 - \$1,640,000 for sewer lining and rehabilitation
- While wages account for more than 30% of Village spending across all funds, wage growth across all funds in the FY 2016 Budget will be **only 1.29%**.
- The FY 2016 Budget, after four consecutive years of no increases, provides for an approximate 5% increase in the residential water rate; this rate increase is necessary to work towards the goals identified in the Water Rate Policy Statement as recommended by the Village Board Finance Committee.
- Following two consecutive years of sewer rate increases to fund a \$24 million program for major sewer projects intended to improve sewer performance in the Village's separate sewer area (west of Ridge Road), **there will be no increase to the sewer fee in 2016**. The Village Board is now reviewing the results of a storm water study to address overland flooding issues on the west side of the community. Any new sewer projects will require additional revenue, whether through the sewer fee or a new source.
- The FY 2016 Budget calls for **the smallest percentage increase in the property tax levy in 18 years – since 1997 – an increase of 3.34%**. This will mark an **unprecedented seven consecutive years of gradually smaller rates of increase in the property tax levy**. The estimated annual impact of this increase in the Village's share of the property tax on the average homeowner is approximately a \$51 – less than \$1 per week. This is less than one half of one percent of the average total property tax bill, noting that the Village's share of the residents' property tax bill is only about 11-12% of the total bill:



Below is a more detailed discussion of how the Fiscal Year 2016 Budget was developed, the revenue and expense challenges that were confronted in 2015 and will face the Village in 2016, the actions taken by the Village to address those challenges and the means by which we intend to, once again, balance expenses with revenue while still improving service and infrastructure in Fiscal Year 2016.

Process for Development of the Budget

The 2016 Budget was developed by the Village's Budget Team consisting of Assistant Village Manager Michael Braiman, Finance Director Melinda Molloy, Assistant to the Village Manager John Prejzner, Assistant to the Village Manager Alex Cease, and myself. The Budget Team and the chiefs and directors of the Village's various departments worked closely together throughout the budget process to develop a 2016 Budget that met the challenges issued by the Village Board.

The Budget Team members met with every department to review and discuss that department's goals and objectives, capital needs and corresponding expenditure items. Each line item of the budget was closely scrutinized, down to the level of finding savings in every category possible. This part of our 2016 Budget process began January 1, 2015 – cost reduction efforts are a continuing process throughout the entire year.

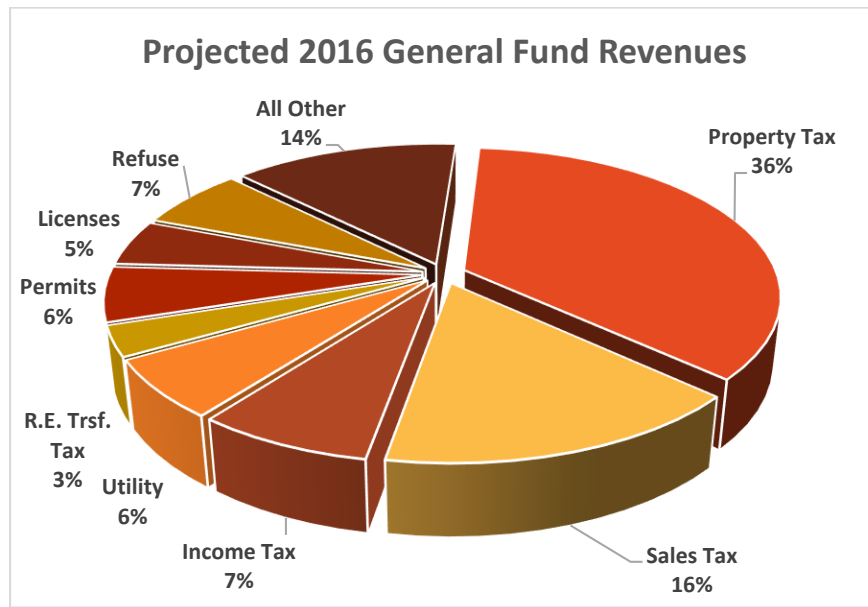
2016 GENERAL FUND BUDGET

- ***The Continuing Effects of the National Recession on General Fund Revenue and the Budget***

The Village funds all of its critical services to residents, other than water and sewer, through its General Fund. Despite the lasting effects of the economic recession, the Village is committed to maintaining service levels for the community and preserving long-term financial stability. The following is a discussion of the key General Fund revenue sources that defray the operating expenses of the Village, and the impact the decline in these critical revenues has on the resources of the Village.

Overview of Key Revenues Influencing Budget Development

The revenues used to support the operations of the Village are derived from the following:



The 2015 General Fund revenues have largely met or exceeded overall budget projections, with under-performance in utility tax being offset by sales tax, permits and income tax. Revenue sources most adversely impacted by the recession, beginning in the 4th quarter of 2008, have been sales tax, income tax, permit fees and real estate transfer tax. These sources represented 33% of General Fund revenue in the 2007 Budget. That share declined to 31% of General Fund revenue in the 2015 Budget.

The 2016 Budget projects that revenues will remain fairly stable. Conservative projections assume no growth in real estate transfer and a reduction in income tax as refunds for overpayment of state income tax during the first quarter of 2015 are expected to be made in 2016. Continued uncertainty of the housing market, as evidenced by the underperformance of the real estate transfer tax in 2015, continues to provide a

cautionary note as revenues are projected through the next several years. Staff will continue to monitor these revenues, in case overall economic conditions deteriorate.

Real Estate Property Tax

The single largest source of General Fund revenue is the real estate property tax. Despite the state of the economy, this is a fairly stable revenue source for the Village. However, in recent years property tax revenue projections has been reduced due to the large number of property tax refunds. This decrease is not attributed to non-payments by property owners, but rather to property tax refunds granted by the Cook County Board of Review and the Cook County Property Tax Appeals Board from property tax assessment appeals.

When the 2015 Budget was adopted, projections called for an increase of 3.69% in the property tax levy for the 2016 Budget. Staff was again tasked to limit growth in the property tax levy, mindful of the need to recognize that property owners were also experiencing the continued effects of the national recession.

Through the proactive work of the department heads and Budget Team, operating expense reductions and capital expense deferrals were identified that would reduce the burden on the property tax levy to maintain core services.

To realize the Village Board's goal of a 3.34% increase in the property tax levy, continued capital deferrals were required despite the additional Home Rule Sales Tax revenue discussed above. The Village's streets, sidewalks, alleys and sewers are the infrastructure expenditures that most directly impact residents, and are ones which the state of the national economy had forced us to reduce expenditures on over the past several years. The staff is well aware, as is the Village Board, of streets, alleys and sidewalks that residents have told us are in need of repair and improvement. As such, the majority of new sales tax revenue is being allocated to fund these critical infrastructure needs. Staff will continue to work to identify ways to responsibly and appropriately fund critical vehicle replacements and facility repairs such as ambulances, and snow plow trucks. The Capital Equipment Replacement Fund referenced above will be an important tool to ensure adequate replacement of such critical vehicles.

The Village's share of the average Wilmette resident's property tax bill is approximately 11-12%. Therefore, a 3.34% increase in the Village's share of the property tax levy amounts to about a \$51 annual increase for the average Wilmette homeowner, or less than one half of one percent of the average total property tax bill.

The Village's increase in the property tax levy has decreased every year since 2008, as the following table demonstrates.



Real Estate Transfer Tax

Locally, the recession has had its most significant impact on real estate activity. The sales of existing homes in Wilmette slowed by 13% in 2007, and declined another 36% in 2008. This trend continued in 2009, with the Real Estate Transfer Tax declining another 26%. While foreclosures throughout the nation and state are at historically high levels, troubled property owners in Wilmette still generally have significant equity in their residences. Thus, even foreclosed properties do not typically remain vacant for lengthy periods of time.

It was believed that this revenue had “bottomed out” with the decrease in 2009 and the 2010 Budget called for 25% growth due to increased demand following three years of decline. Actual 2010 growth was 42%; however, much of this growth is now attributed to the federal tax credit for home purchases that existed in the first half of 2010. Real estate sales activity dropped off in the 4th quarter of 2010 and this trend continued into 2011. The 2011 revenue of \$698,223 reflected a decrease of 22% from 2010 (revenue inflated from tax credits) but was still a 10% increase over the 2009 revenue.

The 2015 estimated actual is nearly \$70,000, or 5.5% less than 2014 as the number of home sales has slowed during the course of the year. Accordingly, the 2016 Budget projection of \$1,181,000 reflects 0% growth over the 2015 projection. While this is a conservative approach, Staff believes it is a responsible budget number given the volatility of the housing market since 2007 and the possibility that the increase in 2014 may be attributed to homebuyers entering the market prior to an anticipated increase in mortgage interest rates.

Building Permits

As with real estate sales, property improvement plans are dependent on credit markets. With the tightening of lending standards, owners experienced reductions in their home equity lines of credit, resulting in the reduced ability to finance home improvement projects. Permit revenues declined 18% in 2008 (all in the 4th quarter) and another 30% in 2009. Permit activity increased 25% in 2010, experienced nominal 2% growth in 2011, and increased by 32% and 35% respectively in 2012 and 2013. Much of this growth in

2012 and 2013 was due to large projects that are considered to be non-recurring revenues. In fact, when accounting for these large projects, recurring permit revenues increased by 16% and 21% respectively in 2012 and 2013.

The current 2016 revenue projections for recurring permit revenues reflects no significant change over 2015 other than \$78,000 to account for increased demolition fees. While building permit revenue has been fairly consistent since 2013, revenues include a number of large, non-recurring permits that cannot be relied upon in future fiscal years. To better estimate permit revenues, the staff has more closely examined the number, type and cost of recurring projects in each of the last several years to determine an average that can form the basis for future budget estimates. Additionally, for the second consecutive year and after a number of annual adjustments, the Village will not be increasing the base building permit fee.

Income Tax

Historically, this revenue source was a 10% allocation of the 3% State income tax, which is distributed to local governments on a *per capita* basis. In 2011, the General Assembly increased the income tax to 5% and lowered the allocation to local governments to 6%. In theory, this would leave the local government allocation the same as under the prior tax rate. However, there are provisions in the new tax law that would lower the State tax rate if statewide budget cuts are not achieved but there is no corresponding change in the allocation percentage should this occur.

During the recession, as statewide unemployment rose and investment income declined, this revenue declined 14% in 2009, and another 3% in 2010. The statewide unemployment rate was 10.8% in 2009 and improved to 8.7% at the end of 2012. It has since improved steadily, and was 5.6% as of September 2015, which remains above the national rate of 5.2% as of September 2015.

The unemployment rate in Wilmette improved from 6.4% at the end of 2010 to 5.7% in 2011, 5.6% for 2013, and 3.9% by the end of 2014, remaining well below national and statewide averages.¹ While Wilmette's relatively low unemployment rate is considered a positive statistic, many residents have been impacted by periods of unemployment or from reductions in income during this time span.

The Village's share of the State income tax fell 14% in 2009 and this decline continued in 2010 and 2011 by 3.2% and 1.4% respectively. With the improving employment market, income tax receipts increased by 11% in 2012 and an additional 8.6% increase was experienced in 2013. The rate of increase slowed significantly in 2014, with receipts up only 0.50%. The projection for 2015 currently shows a 7.7% increase from 2014, reflecting what the Village believes to be erroneous collections by private businesses who failed to adjust the tax rate for their employees when the State of Illinois income tax rate dropped from 5% to 3.75% on January 1, 2015. Accordingly, the 2016 budget reflects a

¹ State of Illinois, Department of Employment Security data and U.S. Department of Labor

1% reduction in income tax receipts as taxpayers will see their overpayments refunded in the first quarter of 2016.

Sales Tax

With the declines in wealth and income noted previously, consumer spending has been impacted. While Wilmette generally has a stable retail environment with four grocery stores and major drug retailers among its largest sales tax producers, two large retailers (Border's Books and Crate & Barrel) are no longer in operation.

With the economic decline, sales tax decreased 11% in 2009 and has stagnated in subsequent years with a decrease of 0.1% in 2010, an increase of 1% in 2011, and a drop of 1.3% in 2012. With the addition of several new downtown restaurants and the two large vacancies noted above which were filled by two major pharmacy retailers, sales tax increased by 4.3% in 2013 and increased by an additional 7.8% in 2014. The increase in 2014 is believed to be partly attributed to the closing of Dominick's in Evanston in late 2013, thereby driving additional customers to the Jewel located on Linden Avenue in Wilmette. While Whole Foods filled the Dominick's vacancy in mid-2015, the impact on the Village's sales tax receipts will not be known for several more months. The projection for 2015 shows no increase over 2014 for the state sales tax collections. For 2016, the projection shows a 3% increase, assuming 2% for inflation and 1% for additional retail sales activity. As a cautionary note, the Village has yet to determine the impact of the new Whole Foods on its sales tax receipts, and the 2016 projection may be revised down during the course of the year as more information becomes available.

As previously discussed, a 0.75% increase in the Home Rule Sales Tax was implemented on January 1, 2015. This increase is projected to bring in an additional \$1.5 million annually to fund critical capital projects (the Village only realized 9 months of the increased Home Rule Sales Tax in 2015 as January sales tax revenues are remitted to the Village in April). The Village's Home Rule Sales Tax rate is now 1.0%, for an overall sales tax rate of 10.0%. With this adjustment, the Village's Home Rule tax rate is now consistent with neighboring Evanston (1.0%), slightly above Glenview (0.75%) and below Skokie (1.25%). Because the Home Rule Sales Tax does not apply to groceries and prescription drugs, it is anticipated that non-residents will contribute significantly to the Village's capital funding moving forward.

Pension Funding

The Village is covered by three defined-benefit pension plans that cover all qualifying employees. These include two locally managed funds, the Police Pension Fund (covering sworn police officers), the Firefighters Pension Fund (covering sworn members of the Fire Department), and one statewide fund, the Illinois Municipal Retirement Fund (IMRF), which covers all other qualified public employees. The benefits of all three of these pension plans are governed by state law and may only be amended through acts of the Illinois General Assembly.

Defined benefit pension plans provide employees with guaranteed pension amounts that are based upon years of service credit and the employees' wage base. The Village's cost with respect to these defined benefit plans comes in the form of annual contributions that are determined actuarially. The design of such systems is such that an employee's contributions plus the employer's contributions plus investment income will accumulate throughout an employee's career in a sum equal to the expected pension payment stream for the employee.

Actuarial assumptions are necessary in determining employer contributions. The principal assumptions that have the greatest impact are salary growth, rates of retirement, mortality rates and investment rate of return. If actual results differ significantly from the assumptions used, the employer contribution will fluctuate accordingly.

Salary growth has become a focus of public attention, as there have been instances in other units of local government of public employees receiving "salary spikes" shortly before retirement, which increased the employees' pension benefits substantially beyond the benefits accrued during their careers, thereby creating substantial new unfunded vested benefits. Wilmette has never allowed any kind of salary spiking.

Pension benefits are established by the Illinois General Assembly. This has been a contentious problem for municipalities, as the legislature has enhanced police and firefighter pension benefits without providing new sources of revenue to pay for them. With respect to retirement rates, recent legislation now allows police and fire personnel to accrue their maximum pension benefit five years earlier than was previously the case. The increased costs for these earlier retirements have been exacerbated by mortality rates, in that individuals are now living significantly longer. Thus, retirees are collecting pensions for a much longer period of time than was originally contemplated. The Village adjusted its actuarial assumptions in 2007 with respect to these two issues. The increased pension liability for this was nearly \$6.5 million.

In 2012, the State of Illinois updated its assumptions for mortality rates, termination rates, disability rates, and spousal age. These new assumptions were more conservative than those used by the Village in previous valuations, thus it was prudent to update them. Additionally, based upon the Village's experience, the retirement rate assumption was updated to reflect that all employees would be expected to retire after 30 years of service.

The economic downturn has had a detrimental impact on investment rate of return. The locally managed fire and police pension funds had investment losses of 13% in 2008, while the statewide IMRF Plan had losses of nearly 25%. These losses continue to impact current contributions, as investment returns are blended over a period of years to mitigate such spikes. IMRF has reduced its expected rate of return from 8% down to 7.5%. The Village reduced the expected rate of return for the fire and police pension funds from 7.5% to 7.25% (2013 was the fifth year of a five year amortization period for this change). While this is a conservative approach, its cost is borne entirely by the Village.

In 2010, the General Assembly took its first steps toward controlling these costs by implementing a new two-tier pension system for all municipal employees. Insofar as the

Village is concerned, this impacts all new IMRF plan participants, as well as all police officers and firefighters hired on and after January 1, 2011. Plan participants in the new tier will be required to work additional years to qualify for benefits, will have those benefits capped as a percentage of a maximum income, and will be subject to new rules to prevent double-dipping and other practices that increase costs. However, it will take a number of years before significant savings are realized in this regard as employee turnover will be needed to replace Tier 1 employees with new Tier 2 employees.

Below is a cumulative history of the Village's pension expenses since 1997, showing the relative cost and budget impact of public safety and non-public safety pensions:

Village of Wilmette - History of Employee Pension Expense

Year	IMRF Employer Contributions	Police Pension Employer Contributions	Fire Pension Employer Contributions	Total Pension Contributions	Annual Percentage Change
1997	513,799	340,127	272,246	1,126,172	
1998	511,477	264,800	332,000	1,108,277	-1.6%
1999	488,454	260,000	360,000	1,108,454	0.0%
2000	425,404	277,000	465,000	1,167,404	5.3%
2001	272,326	378,000	541,000	1,191,326	2.0%
2002	223,799	511,000	638,000	1,372,799	15.2%
2003	127,141	624,000	748,000	1,499,141	9.2%
2004	373,520	774,300	818,350	1,966,170	31.2%
2005	568,877	789,400	1,078,808	2,437,085	24.0%
2006	663,056	860,000	1,118,000	2,641,056	8.4%
2007	707,886	1,016,400	1,245,800	2,970,086	12.5%
2008	687,857	1,112,000	1,394,000	3,193,857	7.5%
2009	702,537	1,300,000	1,620,000	3,622,537	13.4%
2010	745,407	1,540,900	1,880,700	4,167,007	15.0%
2011	827,091	1,752,700	2,152,600	4,732,391	13.6%
2012	934,951	1,843,600	2,217,700	4,996,251	5.6%
2013	1,041,673	1,800,000	2,211,300	5,052,973	1.1%
2014	1,148,105	1,800,000	2,200,000	5,052,973	1.9%
2015 Est. Actual	1,067,000	1,763,100	2,296,000	5,126,100	-0.4%
2016 Budget	1,166,160	2,029,600	2,486,700	5,682,460	10.9%

% Change from 1997	126.97%	496.72%	813.40%	403.96%
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20 Year Average Compounded Annual Growth	4.18%	9.34%	11.69%	8.43%
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- **General Fund Budget Summary for FY 2016**

The Village's General Fund is its principal operating fund. It provides for the operations of the Fire, Police, Engineering & Public Works, Community Development, Law, Finance, Cable, Health, Information Technology and Administration Departments. The following is a summary of the 2016 General Fund Budget. The 2016 Budget is balanced, honors all contractual commitments and enhances existing service levels.

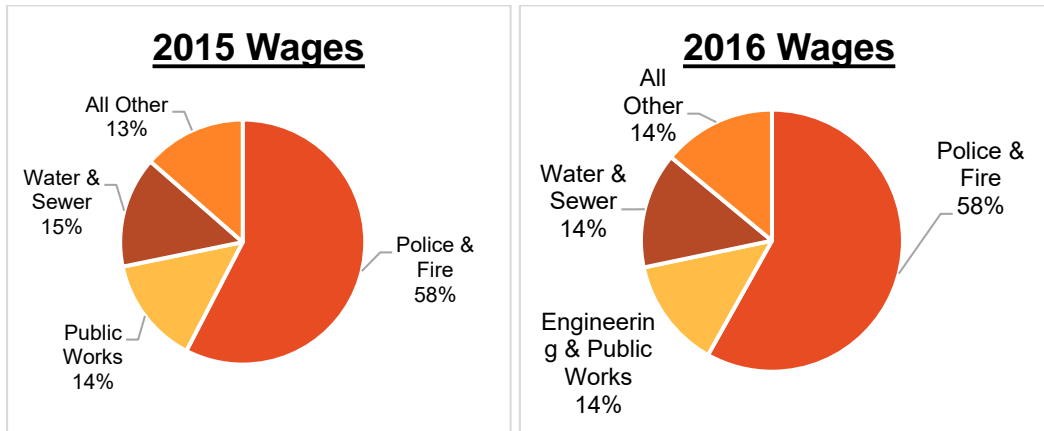
General Fund Budget Summary

	<u>2015 Budget</u>	<u>2015 Projection</u>	<u>2016 Budget</u>
Beginning Reserve	6,325,688	6,325,688	7,235,869
Property Tax Revenue	12,503,700	12,503,700	12,980,600
Sales Taxes	5,016,700	5,286,700	5,816,100
Income Tax	2,512,600	2,792,600	2,764,700
Utility Tax	2,339,000	2,254,000	2,293,400
Real Estate Transfer Tax	1,201,000	1,181,000	1,181,000
Permits	2,050,700	2,568,100	1,946,100
Licenses	1,788,600	1,842,600	1,795,000
All Other Revenues	7,507,553	7,839,126	7,505,800
Total Revenues	34,919,853	36,267,826	36,282,700
Wage Expense	16,176,455	15,741,755	16,421,775
Fringe Benefits	7,879,650	7,917,220	8,502,435
Refuse Program	2,583,805	2,505,125	2,382,800
Other Operating Exp.	5,934,315	6,136,420	6,034,536
Contingency	250,000	139,000	311,000
Engineering Program	1,494,000	1,634,940	2,138,700
Other Capital Outlay	852,100	698,850	136,125
Total Expenses	35,170,325	34,773,310	35,927,371
CERF Expense	-	-	516,500
Ending Reserve		7,235,769	7,074,698

Discussion of Expense Categories

The Village categorizes its expenses into the following categories: Personnel, Refuse, Other Operating, Non-Operating and Capital expenses.

- Personnel & Fringe Benefits**



Because 69% of General Fund expenses are tied to salaries and benefits, stabilizing the Village's spending requires controlling this expense category to the extent practicable, recognizing the need to maintain adequate staffing to continue to provide public services. Overall wage growth was originally projected to be 3.0% for the 2016 Budget, but the Village was able to reduce this growth to 1.29% through a consolidation of the Public Works and Engineering Departments which eliminated two senior management positions. The Village has also implemented a two-tier pay program, so that newer employees see a slower rate of salary progression during their careers. This is the second consecutive year that overall wage growth is less than 1.5%. Projections still meet the contractual obligations contained in the Village's collective bargaining agreement covering members of the Fire Department, which provides for a 2.25% wage adjustment and a 2.75% adjustment for all non-represented employees. The 2.75% wage adjustment for unrepresented employees recognizes and is justified by the continued maintenance of the existing two-tier pay plan covering unrepresented employees, by the sunset of the existing IRS Section 105 sick leave buyback benefit, which will now only be applicable to employees hired prior to January 1, 2016, and by the flexibility the Village continues to have in years beyond 2016 to tailor future adjustments in 2017 and beyond to respond to any changes caused by new State laws impacting local government revenue. Adjustments to the Village's full-time equivalents are shown below:

<u>Personnel Change from the 2015 Budget</u>	<u>FTE</u>
Civil Engineer	(1.0)
Water & Sewer Supervisor	(1.0)
Fire Department Over Hire	(1.0)
Public Works Front Counter Asst.	(0.45)
Plan Reviewer- Increase to 40 hours	0.30
	-3.15

The Village tracks its staffing using two metrics. First, the Village monitors those employees eligible for benefits i.e. health insurance, pensions, etc. The second metric is the FTE count. Staff has taken significant efforts to reduce the number of benefit eligible employees while not compromising service delivery. As a result of these efforts, the number of benefit-eligible employees is at one of its lowest in 25 years, at 195.

Below is a history of the Village's FTE staffing. The 2016 FTE staffing level remains at one of the lowest points since 1995.



The Fund breakdown of the overall wage growth of 1.29% is noted in the table below.

Fund Breakdown:	FY 2015 Budget	Change	FY 2016 Budget	% Change
General Fund	16,176,455	245,320	16,421,775	1.5%
Water Fund	2,362,825	(57,800)	2,305,025	-2.5%
Sewer Fund	524,675	39,100	563,775	7.5%
Parking Meter Fund	128,900	1,350	130,250	1.0%
Municipal Garage	530,000	26,225	556,225	4.9%
Totals	19,722,855	254,195	19,977,050	1.29%

The 2016 Budget for employee fringe benefits expense reflects a \$604,383 increase.

The following table summarizes the changes:

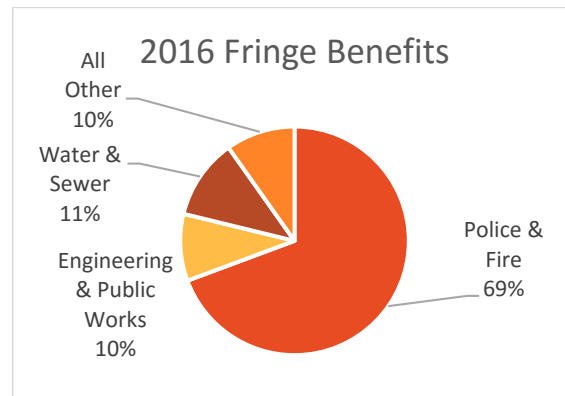
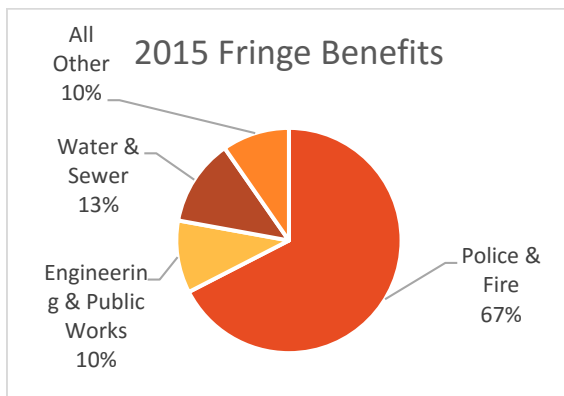
	FY 2015 Budget	Change	FY 2016 Budget	% Change
Health Insurance	2,597,225	(82,350)	2,514,875	-3.2%
Workers Compensation	320,700	-	320,700	0.0%
FICA / Medicare	890,720	15,080	905,800	1.7%
IMRF	1,106,030	60,130	1,166,160	5.4%
Fire Pension	2,135,483	351,217	2,486,700	16.4%
Police Pension	1,791,974	237,626	2,029,600	12.8%
Other Employee Benefits	447,870	22,680	470,550	5.1%
Total Fringe Benefits	9,290,002	604,383	9,894,385	6.5%

Initial projections for the Village's health insurance provide for a 1% decrease over the prior year. While the projection includes a 1.5% increase in the HMO rates and a 3.0% increase in the PPO rates, the overall increase is less due to the reduced number of full-time employees receiving benefits and more employees selecting the newer \$20 co-pay HMO plan which is less costly than the \$10 co-pay HMO. The Village is a member of the North Suburban Employee Benefit Cooperative for its health and dental insurance. There are nine member municipalities in this cooperative, and each member has equal voting rights in regards to plan design and cost containment measures. As such, the Village is limited in its ability to control the health plan, whether in regards to plan design, cost containment or premium rates.

While the State governing act requires that the public safety pension funds establish and maintain a reserve equal to 90% of the total actuarial requirement of the fund by 2040, the Village's goal is to be 100% funded within that timeframe. Accordingly, the 2016 Budget includes a 12.8% increase for police pension contributions and a 16.4% increase for fire based on the Village's analysis. The IMRF rate is projected to increase from 11.49% to 11.98%.

Firefighter and police pension contributions account for 46% of the Village's overall fringe benefit expenses. When removing police and fire pension contributions from the total fringe benefit expense, fringe benefits are increasing by only 0.3% in 2016.

The departmental breakdown of fringe benefits cost is as follows:



- ***Refuse Expense***

The Village's solid waste contract with Advanced Disposal commenced April 1, 2010. The contract, which included a change in service from backdoor pickup to curbside collection was estimated to save the Village approximately \$2.2 million over the course of the seven-year contract, when compared to the cost of maintaining the old system of collection. The contract called for annual rate increases of 3.5% through 2017. During the course of 2015, the Village approach Advanced Disposal to discuss an extension of the contract. The Village was able to negotiate significant changes to the contract's cost structure which is projected to save the Village \$300,000 in Fiscal Year 2016, and nearly \$2 million through 2020 when the contract expires. These savings allow the Village to hold the 2016 residential refuse rate flat for the first time in more than a decade.

- ***Other Operating Expense***

The 2016 Budget reflects an increase of 4.1% over 2015. Through staff's diligent efforts, the core services provided to residents, such as the fall leaf collection program and snow removal, will continue to be maintained at their existing service levels.

- ***Other Non-Operating Expenses***

Non-operating expenses represent non-recurring items other than capital outlay. Specific consulting projects or expenses tied to specific grant revenues are examples of these expenses. These items tend to be discretionary in nature and usually are not projected into future budget years. The 2016 Budget projects funds for carrying costs of 1225 Central Avenue and a transfer to the Debt Service Fund to offset increased property tax refunds.

- **Capital Expenses**

As recommended by the Village Board sitting as a Committee-of-the-Whole, the 2016 Budget includes the following capital expenditures in the General Fund to preserve and enhance the aesthetics of the Wilmette community that include:

• Road Pavement Improvements (Plus \$820,000 in MFT)	\$911,000
• Alley Maintenance and Repair	\$515,000
• Brick Street Renovation	\$240,000
• Brick Street Maintenance	\$136,000
• Sidewalk Replacement	\$70,000
• Pavement Marking	\$50,000
• Street Light Pole Painting	\$25,000
• Crack Sealing	\$40,000
• Curb Replacement	\$40,000

Beginning in 2007, the Village enacted new revenues, totaling approximately \$450,000 annually, that were dedicated to the purpose of funding road improvements. Beginning in 2015, the Village will allocate the majority of the new Home Rule Sales Tax revenue to the Engineering Program to fund critical infrastructure. Moving forward, it is projected that an additional \$1.25 million annually, for a total of \$1.9 million, will be allocated from the General Fund to road resurfacing, alley maintenance and repair, brick street renovation and maintenance, sidewalk and curb repair, pavement marking, and crack sealing.

The 2016 Budget also includes a limited number of equipment purchases required to maintain the Village's core services; projects marked with an asterisk will be funded through the Capital Equipment Replacement Fund. These include:

• Replacement of Public Works Snow Plow Truck*	\$165,000
• Replacement of 4 Police Squad Cars*	\$148,000
• Replacement of Public Works Sidewalk Snow Plow*	\$135,000
• Replacement of Public Works Pick-Up Truck*	\$50,000
• Replacement of Fire Breathing Apparatus Filler System	\$45,000
• Replacement of Sign Lettering System	\$18,500
• Replacement of Public Works Hot Patch Kettle*	\$18,500
• Purchase of GPS Fleet Management Program	\$11,610

The following discussion highlights substantial changes to the operating budgets from those presented in the 2015 Budget, in addition to identifying other key items that will be funded in 2016 by department:

- **Village Manager's Office**

The 2016 Budget provides for the same service level as 2015.

- ***Information Technology***

The 2016 Budget provides \$36,250 for IT replacements which will allow for the replacement of computers, wide area network replacements, and mobile data terminal replacements for the Fire Department. The Budget also includes two new important programs, implementation of a Geographic Information System (GIS) for \$95,000 (this will be an annually recurring expense) and four new customer service oriented MUNIS modules at a cost of \$62,000.

- ***Finance***

The 2016 Budget provides for the same service level as 2015.

- ***Law***

In 2010, the Village privatized its general legal counsel functions and a one-year retainer agreement was reached with Raysa & Zimmerman, LLC, to provide for the Village's general legal services. This resulted in a significant savings for the Village. In April of 2012 the Raysa & Zimmermann firm merged with Tressler, LLP. The Village is pleased with the Corporation Counsel Michael F. Zimmermann's performance and has reached an agreement to extend the retainer agreement.

- ***Community Development***

The 2016 Budget provides funding to continue the outsourcing of plumbing inspectional services. The Budget also includes \$89,150 for business development activities, including \$29,150 for holiday lighting and \$40,000 for professional marketing, public relations and enhancements to the Village Center.

- ***Police***

The 2016 Budget provides funding for the replacement of four police squad cars (\$148,000) through the CERF to maintain the replacement cycle as well as the maintenance funds needed for the 911 emergency dispatch system.

- ***Fire***

The 2016 Budget maintains critical firefighting and paramedic services. The Budget includes \$45,000 for replacement of the Self Contained Breathing Apparatus Filling System which has reached the end of its useful life.

- ***Public Works***

Expenses related to removal of ash trees infested with the Emerald Ash Borer (EAB) will be approximately \$43,000 in 2016, with the majority of funds devoted to reforestation rather than removals. The 2016 Budget also includes an additional \$41,000 for non-EAB tree plantings to reduce the replacement cycle from 4-years to 2-years after the removal date. The 2016 Budget includes an \$84,865, or 32% decrease, in the cost of road salt.

After more than 30 years of participation in the State of Illinois joint procurement program for road salt, the Village partnered with neighboring municipalities on its on bid and was able to substantially reduce salt expenses for the coming winter.

- ***Boards and Commissions Budgets***

In 2014, the Village Board elected to phase out the Housing Assistance and Youth Grant Programs and create not-for-profit organizations that will raise private funds to support such assistance in Wilmette. There are no funds budgeted for these programs in 2016 as private fundraising efforts are underway.

- ***611 Green Bay Road***

In 2011, the Village purchased the former automobile dealership property at 611 Green Bay Road for \$3,675,000. On November 13, 2015, the Village closed on the sale of the property for \$3.1 million to a private developer. The Village had an agreement with the same developer to sell the property for \$4.1 million, with a planned six story mixed-use development on the parcel. Following input from the community, the Village requested that the developer reduce the height of the building to five stories, which is more consistent with the Village Center Master Plan. Due to the completed sale of the property in 2015, no funds are budgeted for holding costs.

- ***Future Years***

Projections for 2017 and 2018 are contained with this submittal. Revenue assumptions for these years are conservative, which is appropriate given the continued economic uncertainty throughout the world, and will be re-evaluated throughout the course of 2016. The revenue growth also assumes tax levy increases for the 2017 (3.72%) and 2018 (3.54%) fiscal years.

Maintaining current service levels and appropriately funding capital needs will be policy decisions contingent on the economic conditions, and actions by the State of Illinois, over the next three years.

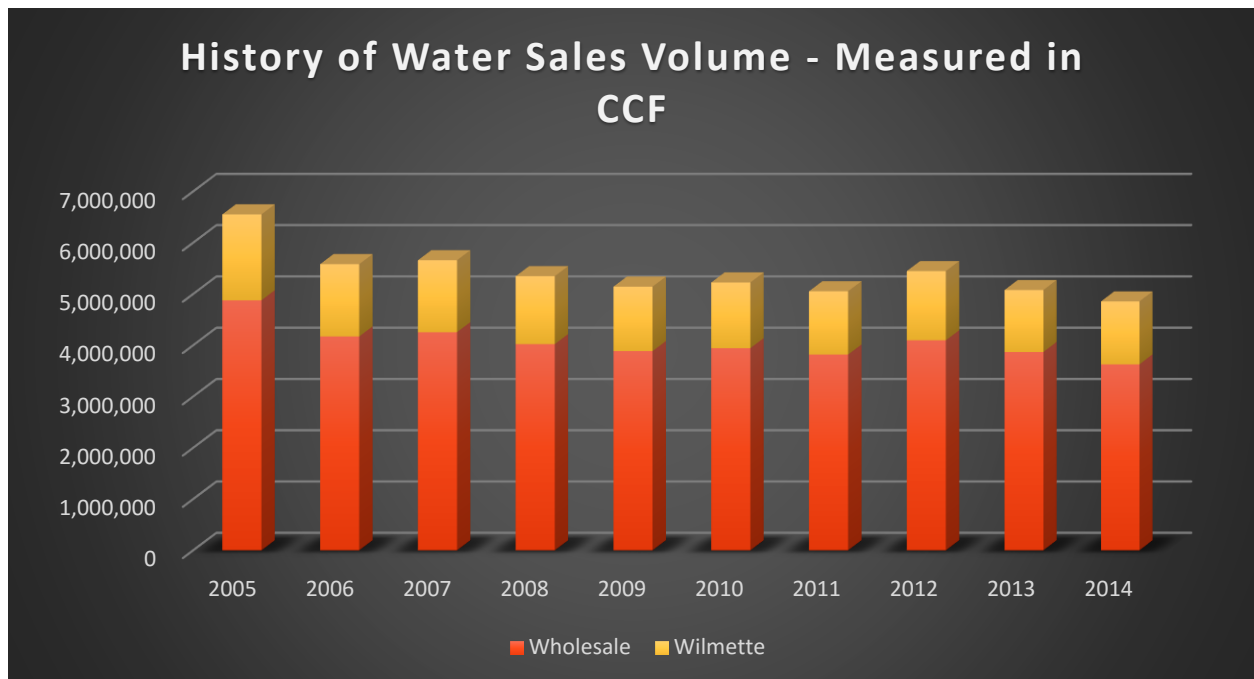
2016 WATER & SEWER FUND BUDGETS

The Village maintains two enterprise funds that account for the provision of water and sewer services to the residents of the Village. All activities necessary to provide such services are accounted for in this fund.

- ***Discussion of Water/Sewer Fund Revenues***

The Water and Sewer funds are intended to be self-supporting funds through the revenues received from wholesale water sales to the Village of Glenview and to the Illinois American Water Company, along with the water and sewer fees charged to the residents of Wilmette. In 2014, the Village extended its wholesale water contract with the Village of Glenview through 2050 and added North Maine Utilities as a new

wholesale customer beginning in 2020. The addition of North Maine will result in an anticipated \$1 million in new wholesale revenue. Over the past several years, water and sewer revenues have declined significantly due to lower than projected water consumption. Beginning in 2010 the Budget assumed reductions in average consumption for both water and sewer to better match the revenues derived from actual usage and to reflect long-term trends. Reductions in projected consumption continued in 2011 and 2012 and took place again in 2015, reducing assumptions from 33.5 units to 33.3 units per household. Since 2004, water usage has reduced by nearly 20%.



The above chart illustrates actual sales (measured in hundred cubic feet (ccf) from 2004 through 2014. Following drought conditions in 2005, a steady decline occurred through 2011. The sales volume projections that were reduced in 2010 through 2012, and again for 2015, appear to be closer to an average consumption projection and it is now believed that the projected quarterly usage will achieve the Staff's goal in setting the projection for sales volume to a target that would be met about 70% to 80% of the time (as opposed to an **average** projection which would only be met 50% of the time). This methodology should allow for greater stability of water and sewer rates.

Due to a rainy spring and summer, 2015 residential water sales are projected to be down 4% from 2014, however, lower residential consumption is offset by higher than anticipated wholesale rates per the rate recalculation effective January 1, 2015.

Water Rate

In November 2013, a ten year set-aside period ended for water plant improvements that were financed by the Village of Glenview. As such, the improvements are now factored into the rate calculation, and the wholesale rate increased by 9% in 2015 and is expected to increase by 5% in 2017.

After four straight years of no residential increases, the water rate is projected to increase by 5% to work towards the goals of the Water Rate Policy Statement as outlined below:

- A balanced budget in the Water Fund – Operating expenses shall equal projected revenues
- Water Plant Capital Improvements – A minimum of \$400,000 shall be available annually to fund necessary maintenance and repairs to the Water Plant; this does not include major projects which may require bond proceeds
- Water Main Replacement Program – Beginning in Fiscal Year 2020, the Village shall allocate funding necessary to replace at least 1% of its domestic water mains annually at an estimated cost of \$1,300,000
- Water Fund Reserve – Sufficient funds shall be available to meet the annual minimum recommended reserve level in the current fiscal year as well as the three-year cash flow projection
- General Fund Transfer – An annual transfer shall be made to the General Fund to reduce the Village's reliance on the property tax levy; this transfer has historically been approximately \$1,000,000

In accordance with this policy, the Village will re-evaluate water rates on an annual basis to ensure that the Village's water fund goals are being met.

Sewer Rate

Following two years of increases in the sewer rate to fund the \$24 million sewer improvement program, no rate increase is projected for 2016.

• Discussion of Expense Categories

Total operating expenses in the Water Fund are projected to decrease by about \$89,000 (-1.1%) while total operating expenses in the Sewer Fund are expected to increase by \$257,000 (6.6%). These increases are discussed below:

Personnel

The personnel assigned to Water and Sewer Funds are charged with maintaining the Village's water and sewer mains in addition to operating the Village's Water Plant. The number of authorized positions in the proposed 2016 Budget is decreasing by one due to the elimination of the Water & Sewer Supervisor as part of the overall public works and engineering reorganization.

Water Fund personnel expense reflects a \$57,800 decrease (-2.5%). The majority of this decrease is related to the above mentioned elimination of the Water & Sewer Supervisor. The Sewer Fund personnel expense is projected to grow by about \$39,100 (7.5%) primarily due to reallocations of existing salary expense from the General Fund and Water Fund to more accurately reflect the time spent by engineering and public works employees on sewer related functions.

Other Operating Expense (Contractual and Commodities Expense)

The Water Fund Other Operating Expense reflects a \$58,435 increase from the 2015 Budget. Other operating expenses in the Sewer Fund are budgeted to increase by \$48,195, partly to account for new expenses associated with the West Park Storage Project.

Capital Expenses

For the Fiscal Year 2016 Budget, the following capital expenditures are included in the Water and Sewer Fund Budget to improve and maintain the Village's water and sewer infrastructure:

Sewer Fund

- | | |
|---|-------------|
| • Sewer Lining & Rehab | \$1,640,000 |
| • Completion of West Park Storage Project | \$1,250,000 |
| • Sewer Repairs | \$300,000 |
| • Princeton Place Flow Monitoring | \$60,000 |

Water Fund

- | | |
|--------------------------------------|-----------|
| • Pipe Gallery Improvements | \$255,000 |
| • Filter Valve Improvements | \$75,000 |
| • Unidirectional Water Main Flushing | \$59,000 |
| • Glenview Meter Upgrade | \$30,000 |

Debt Service Expense

With the sewer improvement projects discussed above, projected debt service payments for 2016 total \$3,332,000. This is an increase of \$306,000 over 2015 and a total of \$1,515,950 more than in 2013. Water Fund debt service reflects an \$186,000

increase in 2016 and is projected to increase by an additional \$395,500 in 2017. The 2007 Water Fund bond issue is callable in 2017 and the Village is anticipating that a portion of the above increase will be reduced through a refinancing.

- ***Future Years***

Complete long range cash flows are included in this budget through the 2018 fiscal year. Revenues provide for annual 3% residential water rate increases in 2017 and 2018. The wholesale rate is projected to increase by 5% in 2017 as the contract calls for rate recalculations.

Future sewer rate adjustments will be dependent on new capital improvements for the sanitary and storm water sewer systems.

With the adjustments noted above, it is expected that the Water Fund and Sewer Fund reserve balances will be maintained at or above the recommended minimum level through 2018.

Acknowledgements

The unique and critical services provided to residents of the Village of Wilmette all find their foundation in the annual budget. Development of the budget is the annual process through which the public officials and professional staff work together to define how we will serve the community and provide for its needs, both next year and in the years thereafter. It is an annual assessment of our fiscal stewardship of the community, a statement of our values, a demonstration of our capabilities, and a guidebook to what we intend to achieve.

Together, the elected public officials and the administration have worked continuously to treat each year's Budget as an economic plan subject to continuous improvement throughout the year. This demands the attention and effort of all the Village's public officials and staff throughout the year.

I am very proud of all the members of the staff, who serve Wilmette with professionalism and skill. On behalf of all the Village staff, I would also like to express our sincere gratitude to each of the Village's elected public officials, recognizing that we continuously benefit from your collective direction, support, guidance and confidence. Your example to the community of thoughtful, respectful and informed discussion and decision-making is appreciated and respected by all of the Village staff.

To each of the Village's department heads, I remain grateful for your skill and leadership in another difficult year, and for your hard work in preparing our Budget. To all of the Village's employees in each of its departments, I thank you for your dedication, integrity and commitment to the community, and from the pride you permit me to feel in each of you.

I finally wish to express my sincere gratitude to the Village's Budget Team: Mr. Braiman, Ms. Molloy, Mr. Prejzner, Ms. Cease, and the entire management staff. Their dedication and expertise are indispensable to the Village, and without their continuing efforts the preparation of this budget would not be possible.

Respectfully submitted,



Timothy J. Frenzer
Village Manager

Village of Wilmette 2016 Budget Fee Schedule

*Reflects no increase in permit fees

	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>% Increase from 2015</u>
Fines:						
Parking Fines	\$35	\$35	\$35	\$35	\$35	0%
Returned Checks	Greater of \$25 or 10% of amount of NSF check	Greater of \$25 or 10% of amount of NSF check	Greater of \$25 or 10% of amount of NSF check	Greater of \$25 or 10% of amount of NSF check	Greater of \$25 or 10% of amount of NSF check	0%
Licenses:						
Sales of Vehicle Licenses	\$80	\$80	\$80	\$80	\$80	0%
Truck Licenses	\$95	\$95	\$95	\$95	\$95	0%
Sales of Taxi Licenses	\$125	\$125	\$125	\$125	\$125	0%
Business Licenses	\$80/\$160/\$235	\$80/\$160/\$235	\$80/\$160/\$235	\$80/\$160/\$235	\$80/\$160/\$235	0%
Late Fee- Business Licenses	\$160/\$320/\$470	\$160/\$320/\$470	\$160/\$320/\$470	\$160/\$320/\$470	\$160/\$320/\$470	0%
Contractor Licenses	\$75	\$75	\$75	\$75	\$80	7%
	From \$1,000 to	From \$1,000 to	From \$1,000 to	From \$1,000 to	From \$1,000 to	0%
Liquor Licenses	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	
Food Handler's License	\$175/\$305/\$435	\$175/\$305/\$435	\$175/\$305/\$435	\$175/\$305/\$435	\$175/\$305/\$435	0%
Temporary Food Event	\$25 / \$50	\$25 / \$50	\$25 / \$50	\$25 / \$50	\$25 / \$50	0%
Late Fee- Temporary Food Event	\$50 / \$100	\$50 / \$100	\$50 / \$100	\$50 / \$100	\$50 / \$100	0%
Permits:						
*Building Permits	\$19/K + \$37 inspection	\$19.57/K + \$38 inspection	\$20.16/K + \$39 inspection	\$20.16/K + \$39 inspection	\$20.16/K + \$39 inspection	0%
*Right of Way Permits	\$59	\$60	\$62	\$62	\$62	0%
*Electric Permits	Base of \$42 + fee / service install.	Base of \$43+ fee / service install.	Base of \$45+ fee / service install.	Base of \$45+ fee / service install.	Base of \$45+ fee / service install.	0%
	Base of \$42 + \$7.00 per fixture	Base of \$43 + \$7.00 per fixture	Base of \$45 + \$8.00 per fixture	Base of \$45 + \$8.00 per fixture	Base of \$45 + \$8.00 per fixture	0%
*Plumbing Permits	\$42	\$43	\$45	\$45	\$45	0%
*Dumpster Permits	\$37	\$38	\$39	\$39	\$39	0%
*Fence Permits	\$37	\$38	\$39	\$39	\$39	0%
*Roof Permits	\$74	\$76	\$79	\$79	\$79	0%
*Tent Permits	\$19 per \$1,000 valuation	\$19.57 per \$1,000 valuation	\$20.16 per \$1,000 valuation	\$20.16 per \$1,000 valuation	\$20.16 per \$1,000 valuation	0%
*Swim Pool Permit Fee	\$19 per \$1,000 valuation	\$19.57 per \$1,000 valuation	\$20.16 per \$1,000 valuation	\$20.16 per \$1,000 valuation	\$20.16 per \$1,000 valuation	0%
*Private Spa Permit Fee	\$19 per \$1,000 valuation	\$19.57 per \$1,000 valuation	\$20.16 per \$1,000 valuation	\$20.16 per \$1,000 valuation	\$20.16 per \$1,000 valuation	0%
*Grading Permit	New Homes- Village Cost + \$222; All Other- \$113	New Homes- Village Cost + \$228; All Other- \$117	New Homes- Village Cost + \$235; All Other- \$120	New Homes- Village Cost + \$235; All Other- \$120	New Homes- Village Cost + \$235; All Other- \$120	0%
Demolition Fee - Prin	\$2,127	\$2,191	\$2,256	\$2,256	\$4,500	99%
*Plan Review Fees, Res	\$74 / \$111 / \$191	\$76 / \$115 / \$196	\$79 / \$118 / \$202	\$79 / \$118 / \$202	\$79 / \$118 / \$202	0%
*Plan Rev Fees, Comm	\$191 / \$303	\$196 / \$312	\$202 / \$321	\$202 / \$321	\$202 / \$321	0%
*Inspections	\$37	\$38	\$39	\$39	\$39	0%
*Permit Penalties	\$144 or 50%	\$149 or 50%	\$153 or 50%	\$153 or 50%	\$153 or 50%	0%
*Tapping fees	Village cost + \$42	Village cost + \$43	Village cost + \$45	Village cost + \$45	Village cost + \$45	0%
*Water meter fees	Village cost + \$42	Village cost + \$43	Village cost + \$45	Village cost + \$45	Village cost + \$45	0%
*Construction water fees	\$1.43 / \$0.74	\$5/day	\$5.15/day	\$5.15/day	\$5.15/day	0%
*Fire Plan Review Res, Comm	\$103 / \$160	\$106 / \$164	\$109 / \$169	\$109 / \$169	\$109 / \$169	0%
Planning and Zoning Filing Fees:						
*ZBA/ARC/PC fees	\$116-\$732	\$120-\$754	\$123-\$777	\$123-\$777	\$123-\$777	0%
*Temp Use-six days +	\$116	\$120	\$123	\$123	\$123	0%
*ARC-appear certificate	\$116	\$120	\$123	\$123	\$123	0%
Service Charges:						
Refuse Charges	\$20.90 / month	\$21.63 / month	\$22.39 / month	\$23.17 / month	\$23.17 / month	0%
Ambulance Transport Fees	BLS \$450/ALSI \$550/ALSIH\$700 - plus mileage \$7.50	BLS \$450/ALSI \$550/ALSIH\$700 - plus mileage \$7.50	BLS \$450/ALSI \$550/ALSIH\$700 - plus mileage \$7.50	BLS \$450/ALSI \$550/ALSIH\$700 - plus mileage \$7.50	BLS \$450/ALSI \$550/ALSIH\$700 - plus mileage \$7.50	0%
Burglar & Fire Alarm Service	Scaled Rate- Average is \$100	Scaled Rate- Average is \$100	Scaled Rate- Average is \$100	Scaled Rate- Average is \$100	Scaled Rate- Average is \$100	0%
*Elevator Inspections	\$74	\$76	\$79	\$79	\$79	0%
*Elevator Plan Rev Fee	\$19 per \$1,000 valuation	\$19.57 per \$1,000 valuation	\$20.16 per \$1,000 valuation	\$20.16 per \$1,000 valuation	\$20.16 per \$1,000 valuation	0%
Yard Waste Stickers	\$2.25 per sticker	\$2.25 per sticker	\$2.25 per sticker	\$2.25 per sticker	\$2.25 per sticker	0%
Vehicle Fuel Tax	0.01 cent per gallon	0.01 cent per gallon	0.01 cent per gallon	0.01 cent per gallon	0.01 cent per gallon	0%
Residential Water Rate	\$2.49 per 100 cub. ft.	\$2.49 per 100 cub. ft.	\$2.49 per 100 cub. ft.	\$2.49 per 100 cub. ft.	\$2.61 per 100 cub. ft.	5%
Residential Sewer Rate	\$3.44 per 100 cub. ft	\$3.44 per 100 cub. ft	\$3.84 per 100 cub. ft	\$4.24 per 100 cub. ft	\$4.24 per 100 cub. ft	0%

WILMETTE COMMUNITY PROFILE

The Village has long been known as one of the most prestigious residential areas in the Chicago metropolitan area. It is one of the eight Chicago suburban communities fronting on Lake Michigan and collectively referred to as "the North Shore." In addition to its lake front amenities with fine parks, recreational facilities and prominent schools, the transportation arteries serving the Village are outstanding.

History

The French trader Antoine Ouilmette settled in the area in the late 1790s. The development of Wilmette commenced in 1839 after the family of French trader Antoine Ouilmette abandoned land granted to them in appreciation of Mr. Ouilmette's efforts in settling the Indian wars. The land fronted on Lake Michigan in what is now Wilmette. The railroad was built through Wilmette in 1854. In 1872, the Village of Wilmette was incorporated and included approximately 525 acres. The area to the west of Wilmette was settled by immigrant farmers from Trier, Germany. That area was incorporated in 1874 as the Village of Gross Point. In 1919, the Village of Gross Point dissolved and much of it was annexed to Wilmette in 1924. The last significant annexation occurred in 1926 and included the area that is just west of what is now the Edens Expressway (Interstate 94).

Location

The Village of Wilmette is located approximately 15 miles north of downtown Chicago in New Trier Township with a small portion in Northfield of Cook County. The Village extends approximately five miles west from Lake Michigan and is approximately one mile wide (its area is 5.4 square miles). Its municipal neighbors include Evanston and Skokie to the south, Glenview to the west and Kenilworth and Northfield on the north. The Village of Winnetka and part of the western boundary of Wilmette are separated by an unincorporated, residential area.

Population

Wilmette is home to an estimated 27,087 people (2010 Federal Census). Children and youth aged 17 and younger make up 30% of the population. Persons age 65 and above, are 17% of the population. The median age is 44.8 years. People of Asian ethnicity make up 11% of the population while the Hispanic and African American population of Wilmette is 3.3% and .8%, respectively, of the total population. Wilmette's population is educated with 71% of the population 25 years and older having a Bachelor degree or higher.

The Jurisdictional Statistics Tab contains more general information regarding size, development, and infrastructure of the Village, a list of other governmental units serving the Village, and a list of the principal property tax payers.

BUDGET FORMULATION PROCESS

Overview

The Village of Wilmette's budget, when adopted by the Village President and Board of Trustees, becomes the official financial plan for the Village's operating departments. Consequently, this makes preparation of the budget one of the most important administrative duties performed each year. The information included in this section is designed to provide residents, elected officials and employees with an overview of the budget formulation process. Since the budgetary process involves all operating departments, advisory boards and commissions and Village Board members, this summary does not include every aspect of the budget formulation process. However, it can be used as a guide in understanding how the Village creates its annual budget.

The Village takes a collaborative approach to budget development that begins each July when the Village staff meets to review the budget schedule and discuss issues regarding the coming fiscal year. The budget process ends after the Village Board conducts a series of public meetings to review the proposed budget and approves the appropriations ordinance. Below is the schedule for the preparation of the 2015 fiscal year budget:

2015 Budget Formulation Process (All referenced activities occurred in 2014)

1. Budget preparation papers distributed - June 17

Village staff responsible for the development of program budgets received packets detailing the budget schedule from the Budget Team (consisting of senior staff in the Village Manager's Office and the Finance Department).

2. Mid-Year Financial Review – July 28

At the Mid-Year Financial Review the Village Board meets, sitting as a Committee of the Whole, to review first-half budget performance, preliminary personnel projections for the upcoming budget year, review the ten-year capital improvement program, establishes tax levy parameters for the upcoming budget year and establishes water and sewer rate parameters for the upcoming budget year.

3. Proposed department budgets submitted to Budget Team - July 31

Departments submit their proposed budgets to the Budget Team inclusive of activity measures, objectives and accomplishments, capital improvement modifications, account justifications, personnel change requests, and other "additional requests," which are requests outside of the normal annual operating expense of the program.

4. Department heads meet with Budget Team - August 10 to August 21

The Budget Team meets with department representatives to review the department's budget proposal.

5. Budget presented to Village Board of Trustees - October 13

Once staff completes its review and revises the proposed budget accordingly, it is presented to the Village Board. By ordinance, the proposed budget must be presented by the Village Manager

BUDGET FORMULATION PROCESS

at a regular meeting of the Village Board. The proposed budget is also made available for public inspection at the local library and the Village Hall at this time.

6. Village Board Budget meeting - October 29

The Village Board, meeting as a Committee of the Whole, schedules as many as four public meetings to review the proposed budget with subsequent meetings held as needed to finalize any remaining matters that arise during the first meeting. In 2015, only one budget meeting was necessary to finalize the 2016 budget. The Mid-Year Financial Review meetings referenced above provided a framework from which Village staff worked when drafting the 2016 Budget.

7. Introduction and adoption of Ordinance adopting the annual budget- November 10 and November 24

The adoption of the budget ordinance is a two-step process that involves action at two separate regular Village Board meetings. The ordinance is introduced at the first meeting. The ordinance that is introduced is drafted from the originally submitted budget along with any changes that the Village Board recommended during the aforementioned Committee of the Whole meetings. The second regular Village Board meeting is designated as a public hearing as required by State statute and is the final opportunity to receive final public input regarding the budget. It is at the second meeting that the budget is passed into law.

8. Introduction and adoption of tax levy - November 24 and December 8

The adoption of the tax levy is a two-step process that involves action at two separate Village Board meetings. The tax levy is introduced at the first meeting, which coincides with the adoption of the appropriations ordinance. The tax levy ordinance is adopted by the Village Board at the second meeting. This is the final opportunity to receive public input regarding the levy. By Statute, the tax levy must be filed with Cook County by the fourth Tuesday in December.

Amending the Budget

The Village Code authorizes the Village Manager to delete, add to, change or create line items within funds budgeted previously to any department provided he notifies the Budget Officer who shall promptly document such revisions and report them as part of the regular financial reporting to the Village President and Board of Trustees. The Village Manager may not appropriate additional monies above the total appropriated for a given fund at the time the budget is adopted unless the budget is amended as set forth below.

(a) By a vote of two-thirds (2/3) of the members of the corporate authorities then holding office, the annual budget for the Village may be amended by deleting, adding to, changing, or creating funds or any item within the budget.

(b) No revision of the budget shall be made increasing the total budget in the event funds are not available to effectuate the purpose of the revision.

FUND DESCRIPTION AND PRESENTATION

The financial transactions of the Village are reported in individual funds. Funds are organized into three categories: governmental, proprietary, and fiduciary. Additionally, under GASB Statement No. 34, funds within these categories are considered major or nonmajor. A fund is considered major if it is the primary operating fund of the Village or meets the following criteria:

Total assets, liabilities, revenues, or expenditures / expenses of an individual governmental or enterprise fund are at least 10% of the corresponding total for all funds of that category or type, and

Total assets, liabilities, revenues, or expenditures / expenses of an individual governmental or enterprise fund are at least 5% of the corresponding total for all governmental and enterprise funds combined.

Governmental Funds

The Village maintains the following governmental funds:

General fund is the general operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund. For its size and as the primary operating fund of the Village, it is a major fund.

Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. Following the close out of the Village's War Memorial Fund in 2006, the Village maintains only one special revenue fund. The Motor Fuel Tax (MFT) Fund accounts for the revenues and expenditures for the operation and maintenance of street and storm water programs and capital projects authorized by the Illinois Department of Transportation (IDOT). Financing is provided by the Village's share of State motor fuel tax. Under the aforementioned guidelines, the MFT Fund is considered nonmajor.

Debt service funds are used to account for the periodic payment of principal and interest on general long-term debt. The Village maintains one debt service fund, which accounts for the accumulation of monies for the payment of general obligation debt service. This fund meets the guidelines to be classified as major.

Capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by business-type/proprietary funds). In 2013 a new \$1 million debt issue for alley improvements was issued. This bond issue was closed out in 2015 and there are no remaining funds. The cumulative bond issues are expected to meet the guidelines for a major fund.

FUND DESCRIPTION AND PRESENTATION

Proprietary Funds

The Village maintains the following proprietary funds:

Enterprise funds are required to account for operations for which a fee is charged to external users for goods or services and the activity is (a) financed with debt that is solely secured by a pledge of the net revenues, (b) has third party requirements that the cost of providing services, including capital costs, be recovered with fees and charges, or (c) establishes fees and charges based on a pricing policy designed to recover similar costs.

The Village maintains two major proprietary funds, the Water Fund and the Sewer Fund, which accounts for the provision of water and sewer services to the residents of the Village. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service, billing and collections.

The Village also maintains a Parking Meter Fund, which accounts for all activity necessary for provision of parking in the Village, including, but not limited to, administration, operations, maintenance, financing and related debt service, billing and collections.

Internal Service funds are used to account for the financing of goods or services provided by an activity to other departments, funds or component units of the District on a cost-reimbursement basis. The Village maintains four internal service funds, the Municipal Garage Fund, the Employee Insurance Fund, the Workers' Compensation Fund, and the Illinois Municipal Retirement Fund (IMRF).

Fiduciary Funds

The Village budget contains the following fiduciary funds:

Two **Pension Trust Funds** are used to account for assets held in a trustee capacity by the Village for pension benefit payments. The Police Pension Fund accounts for the accumulation of resources to pay retirement and other related benefits for sworn members of the Village's police force. The Firefighters' Pension Fund accounts for the accumulation of resources to pay retirement and other related benefits for sworn members of the Village's Fire Department.

The Village's Section 105 Sick Leave Fund is technically an internal service fund under GAAP guidelines. The Village budget treats this as a fiduciary fund as its long term goal is the accumulation of resources to fund qualifying retirees' unused sick leave benefits. It does not meet GAAP guidelines for fiduciary funds as the assets are not maintained in a separate trust.

FUND DESCRIPTION AND PRESENTATION

Village of Wilmette Fund Accounts

The Village's budget is presented as funds. For Wilmette, the funds that are budgeted are listed below by fund type and fund classification. There are three fund types in the budget: 1) Governmental fund types; 2) Proprietary fund types; and 3) Fiduciary Fund Types. Within those three types are the classifications as shown below with the name of the budgeted funds within those classifications also noted.

GOVERNMENTAL

General Fund

Debt Service Funds

- General Debt
- Water
- Sewer

Special Revenue Fund

- Motor Fuel Tax (MFT)

Capital Projects Funds

PROPRIETARY

Enterprise Funds

- Water
- Sewer
- Parking Meter
 - Village Center
 - Chicago Transit Authority (CTA)
 - Burmeister

Internal Service Funds

- Municipal Garage
- Employee Insurance
- Workers' Compensation
- Illinois Municipal Retirement Fund (IMRF)
- Section 105

FIDUCIARY

Pension and Trust Funds

- Firefighter's Pension Fund
- Police Pension Fund

Department/Division and Fund Relationship Summary

General Fund & Capital Projects:

- Administration
- Cable
- Community Development
- Information Services
- Finance
- Fire
- Health
- Law
- Museum
- Police

General Fund, Capital, MFT, Sewer, & Water:

- Engineering
- Public Works
- Water Plant

General Fund, & Affordable Housing:

- Housing Assistance Program
- Misc. Boards and Commissions

BASIS OF BUDGETING

The budget for the Village of Wilmette is prepared using a current financial resources measurement focus for all funds. With this measurement focus only current assets and current liabilities are reflected as components of working cash. Long-term debt and fixed assets are not considered components of working cash, however current year debt service and capital purchases are reflected as budgetary expenditures.

The modified accrual basis of accounting is used for all funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they become measurable and available). “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period. For budget purposes, the Village uses a time frame of within 30 days of year-end to meet the availability standard.

Expenditures are recorded when the related fund liability is incurred. Principal and interest on long-term debt are recorded as liabilities when due or when amounts have been accumulated in debt service reserves for payments to be made early in the following year. The Village uses encumbrances in its budgetary accounting. These amounts are considered unavailable from a working cash perspective.

The availability standard used for audited financial reporting (prepared using generally accepted accounting principles (GAAP)) uses a longer time frame, which accounts for those assets and liabilities not reflected in working cash that are reflected in Fund Balance or Retained Earnings. Following this narrative is a reconciliation of the December 31, 2008 through December 31, 2013 audited GAAP Fund Balances to the budgetary basis working cash balances for the General Fund, General Capital Projects, Water Fund, Water Capital Projects and Sewer Fund. In the other funds, working cash does not differ substantially from Fund Balance.

**Village of Wilmette FY 2016 Budget
Basis of Budgeting**

Reconciliation of GAAP Basis Fund Balance to Budgetary Basis Reserve Balance

	<u>General Fund</u>					
	<u>12/31/09</u>	<u>12/31/10</u>	<u>12/31/11</u>	<u>12/31/12</u>	<u>12/31/13</u>	<u>12/31/14</u>
Fund Balance (GAAP basis)	5,067,636	5,356,075	5,534,821	6,765,970	8,032,210	9,960,886
Less assets considered unavailable from a budgetary basis perspective:						
Unbilled Water / Sewer accounts receivable	(150,000)	(164,000)	(171,000)	(187,000)	(190,000)	(130,000)
Sales tax receivable	(835,400)	(877,200)	(831,700)	(857,750)	(917,450)	(981,150)
Utility tax receivable	(470,228)	(446,127)	(418,528)	(411,770)	(414,990)	(334,966)
Cable TV franchise fee receivable	(100,712)	(116,774)	(121,343)	(129,076)	(135,687)	(146,480)
E-911 Surcharge receivable	(22,049)	(21,385)	(21,236)	(20,020)	(19,466)	(18,959)
Other accounts receivable	(32,538)	(17,137)	(7,118)	(680)	(1,834)	(1,831)
I.R.M.A. Excess Surplus Balance	-	-	-	(900,581)	(1,015,281)	(1,140,453)
Police Seizure Cash	-	-	-	(47,621)	(62,416)	(64,712)
Less Fund Balance considered unavailable from a budgetary basis perspective:						
Road Program escrow	(469,008)	(348,250)	(211,238)	(207,396)	(50,194)	(205,116)
Affordable Housing escrow	(88,430)	(68,782)	(49,020)	(49,210)	(49,379)	(60,151)
Notes receivable	(180,000)	(40,000)	(20,000)	-	-	-
Restricted assets	(101,948)	(83,363)	(64,654)	(45,877)	(27,002)	-
Reserve for encumbrances	(14,668)	(9,541)	(227,056)	(200,853)	(38,445)	(551,380)
Reserve Balance (budgetary basis)	2,602,655	3,163,516	3,391,928	3,708,136	5,110,066	6,325,688

Reconciliation of GAAP Basis Fund Balance to Budgetary Basis Reserve Balance

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**Village of Wilmette FY 2016 Budget
Basis of Budgeting**

Reconciliation of GAAP Basis Fund Balance to Budgetary Basis Reserve Balance

	<u>12/31/09</u>	<u>12/31/10</u>	<u>12/31/11</u>	<u>12/31/12</u>	<u>12/31/13</u>	<u>12/31/14</u>
Total Net Assets (GAAP basis)	14,903,625	15,230,162	15,498,926	16,025,697	16,547,501	16,858,714
Less portion dedicated for Water Fund Capital Projects	(1,331,629)	(2,018,062)	(1,110,255)	(657,840)	(262,032)	(252,618)
Less assets considered unavailable from a budgetary basis perspective:						
Unbilled Water / Sewer accounts receivable	(393,000)	(409,000)	(377,000)	(392,000)	(450,000)	(290,000)
Less:						
Fixed Assets and deferred bond issue discounts	(32,610,319)	(31,963,336)	(31,926,383)	(31,639,275)	(31,802,479)	(31,424,503)
Plus Liabilities not considered current from a budgetary basis perspective:						
Accrued vacation	143,200	136,250	133,550	144,500	155,100	166,050
Bonds payable	19,550,000	20,075,000	19,575,000	18,810,000	17,945,000	16,831,250
Less Fund Balance considered unavailable from a budgetary basis perspective:						
Reserve for encumbrances	-	-	-	-	-	-
Reserve Balance (budgetary basis)	261,877	1,051,014	1,793,838	2,291,082	2,133,090	1,888,893

	<u>12/31/09</u>	<u>12/31/10</u>	<u>12/31/11</u>	<u>12/31/12</u>	<u>12/31/12</u>	<u>12/31/14</u>
Total Net Assets (GAAP basis)	22,329,841	23,907,860	25,503,818	27,355,571	28,924,015	29,731,587
Less portion dedicated for Water Fund Capital Projects	(1,260,694)	(2,370,242)	(746,718)	(238,708)	(8,103,215)	(15,652,734)
Less assets considered unavailable from a budgetary basis perspective:						
Unbilled Water / Sewer accounts receivable	(513,000)	(539,000)	(520,000)	(541,000)	(625,000)	(443,000)
Less:						
Fixed Assets and deferred bond issue discounts	(41,003,640)	(40,885,053)	(42,511,664)	(42,742,753)	(44,490,889)	(51,725,112)
Plus Liabilities not considered current from a budgetary basis perspective:						
Accrued vacation	16,900	15,799	17,050	20,100	36,300	44,450
Debt service payable	(213,115)	(213,115)	(212,694)	(212,694)	(212,694)	(212,694)
Bonds payable	20,669,729	20,131,541	18,643,691	18,497,695	26,764,046	41,137,687
Less Fund Balance considered unavailable from a budgetary basis perspective:						
Reserve for encumbrances	-	-	-	-	-	-
Reserve Balance (budgetary basis)	26,021	47,790	173,483	2,138,211	2,292,563	2,880,184

**Village of Wilmette FY 2016 Budget
Basis of Budgeting**

Reconciliation of GAAP Basis Fund Balance to Budgetary Basis Reserve Balance

<u>12/31/09</u>	<u>12/31/10</u>	<u>12/31/11</u>	<u>12/31/12</u>	<u>12/31/13</u>	<u>12/31/14</u>
1,331,629	2,018,062	1,110,255	657,840	262,032	252,618
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
1,331,629	2,018,062	1,110,255	657,840	262,032	252,618

<u>12/31/09</u>	<u>12/31/10</u>	<u>12/31/11</u>	<u>12/31/12</u>	<u>12/31/13</u>	<u>12/31/14</u>
1,260,694	2,370,242	746,718	238,708	8,103,215	15,652,734
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
1,260,694	2,370,242	746,718	238,708	8,103,215	15,652,734

CASH FLOW PROJECTIONS

This section describes the Village's financial policies. These policies form the basis for financial forecasts and guide the development of the appropriate level of working cash for each fund.

The assumptions used in the cash flow projections are included in this section followed by the cash flow projections for each fund which extend two years beyond this budget.

FINANCIAL POLICIES

Budget Policies

Current and long range cash flow projections are essential aspects of the budget process. These forecasts should be based upon (1) historical data for operating revenues and expenditures, (2) the proposed capital spending per the Village's five-year Capital Improvements Program, and (3) any anticipated changes in service levels and/or fee structures.

Operating revenues are defined as those revenue sources which are anticipated to recur on an annual basis. Examples would be the property tax, sales tax, utility tax and the income tax. Non-recurring revenues such as grants or bond proceeds should be projected separately from operating revenues.

Similarly, operating expenses are defined as those expenditures which recur on an annual basis. In the cash flow charts, operating expenses have been broken down into the categories of personnel and fringe benefits, refuse collection and disposal, and other operating expenses.

Non-recurring expenditures include all capital outlay as well as any other expenses that do not recur annually. Examples of this would be a consulting study or an expenditure that related to a one-time revenue such as a grant.

The Village Board has adopted the following **Budget Reserve Policy**:

Operating revenues should exceed operating expenses. Current revenues should be sufficient to pay for current expenses. If non-recurring revenues or reserve funds are used to fund operating expenses, this will ultimately have an adverse impact on the property tax levy or necessitate reductions in service levels.

A portion of the capital outlay expenditures should be financed from operating revenues. While these expenses may not recur individually, a portion does recur collectively. Thus, the financing of these items is most appropriately done from operating revenues.

Other non-recurring expenditures may be financed from non-recurring revenue sources or through reductions in the reserve balances. This assumes that if reserve funds are used to finance certain non-recurring expenditures, the overall budget reserve levels will not fall below the recommended minimum reserve balances as adopted by the Village Board.

When setting the property tax levy, consideration should be given to the historical relationship between the property tax and expenditures. Property tax receipts are a significant portion of General Fund revenues. A consistent relationship between the property tax and General Fund expenditures will provide for greater revenue stability under varying economic conditions.

The Village of Wilmette shall strive to maintain adequate cash reserves in each of its funds. These reserves shall be created and maintained to provide the capacity to:

1. Offset significant economic downturns or revenue shortfalls;
2. Provide sufficient cash flow for daily financial needs;
3. Maintain or improve the Village's bond ratings;
4. Provide funds for unforeseen expenditures related to emergencies.

Each of the Village's Funds have somewhat unique cash flow structures. For example, funds having property tax revenue will always be at their lowest point of reserve funds just prior to the two times each year (March and September) that the Village receives its property tax. Funds that pay debt service will always be at their lowest point in their reserve funds after they have made their semi-annual debt service installments. In establishing the recommended reserve levels, these individual characteristics of the funds have been considered.

The **General Fund** annual expenditures are relatively consistent on a monthly basis except that there are large general liability, property and workers' compensation insurance premiums that are due in January each year. While much of the insurance expense is run through the Village's Internal Service Funds, these Funds do not carry any fund balance and the majority of this expense is passed through the General Fund.

The property tax accounts for over 35% of the total annual General Fund revenue. Other than the two months in which the Village receives property tax revenue, the total monthly expenditures of the General Fund will exceed the monthly revenues. Thus, the General Fund reserve balance will always be at its lowest point at the end of February and at the end of August (just prior to the receipt of property tax revenue). Due to the nature of some of the other revenues in the General Fund, the reserve balance at the end of February is the actual projected low point in the year.

To determine the appropriate level of General Fund reserve, estimates of revenues and expenses are made for the months of January and February. The amount that expenses are projected to exceed revenues for this two-month period reflects the minimum necessary amount of cash on hand at December 31 to avoid borrowing prior to the receipt of property tax revenue. The recommended minimum budget reserve is 200% of the projected two-month shortfall. A schedule detailing this calculation follows titled "General Fund Budget Reserve Analysis Policy Guideline Calculations".

On an annual basis in meeting the overall minimum budget reserve, operating revenues must be at least equal to 104% of operating expenses. When actual fiscal year results are available, budget reserve amounts in excess of 25% of the projected expenditures in the next fiscal year balance shall be transferred to the Capital Projects Fund. In meeting the minimum recommended level noted above, the budget reserve shall not be projected to be reduced by more than 10% in a given fiscal year.

The **Water Fund and Sewer Fund** both have similar cash flow characteristics. Their revenues flow in steadily throughout the year with the summer months showing an increase due to lawn sprinkling. The operating expenditures are evenly distributed over the course of the year. While capital outlay occurs irregularly, major projects are funded from debt issues and, as such, do not present a cash flow concern. Debt service is paid in June and December each year and it is at these points that cash flow is at its lowest for these two funds.

With the Village on a calendar fiscal year, the lowest point for the reserves of these two funds is at the end of the fiscal year. Thus, the need for a budget reserve in these two funds is strictly to provide for reduced revenue in a given year that water sales may not achieve the budgeted amount or to accommodate any emergency expenditures which may occur. The budget reserve policy guideline for the Water and Sewer Funds shall be a balance of between 20% and 25% of projected revenues.

The **Motor Fuel Tax Fund** has a steady revenue flow of monthly allotments from the State of Illinois. Its expenditure flow consists of large capital projects that occur during the outdoor construction season. As such, all expenditures for a given year are typically completed by the end of October. The policy goal is to have two months' worth of revenue (currently about \$100,000) in reserve at year end. This policy allows for all of a current year's projects to be paid entirely from revenues received through the month of October.

The **Debt Service Fund** has its property tax levied and received in advance of its debt service payments. As such, cash flow is not a concern of this fund (note that the property tax is the sole revenue source for this fund and is equal to the projected debt service payments). **The Firefighter and Police Pension Funds** have developed substantial reserves in line with the actuarial requirements for these funds. The remaining funds, **Parking Meter**, are relatively minor in terms of revenue and expense and, as such, only have a requirement that they maintain a positive reserve balance throughout the year.

Purchasing Policies

The Village routinely makes purchases for suppliers, services, and equipment. The following policies apply to such purchases:

- Purchases under \$1,000 can be made with authorization of the Village Manager without quotations or bids.
- Purchases over \$1,000 and under \$20,000 may be approved by the Village Manager provided that there are at least three written informal bids or quotations, unless the service or equipment is a "single-source item."
- Purchases over \$20,000 require the approval of the Village Manager and the Village Board of Trustees.
- In cases of emergency the Village Manager is authorized to make emergency purchases provided that such purchases shall be submitted to the President and Board of Trustees for ratification at the next regular meeting.

Village of Wilmette 2016 Budget

General Fund Budget Reserve Analysis -- Policy Guideline Calculations

	Projected Jan. & Feb. 2014	Projected Jan. & Feb. 2015	Projected Jan. & Feb. 2016	Projected Jan. & Feb. 2017	Projected Jan. & Feb. 2018	Projected Jan. & Feb. 2019
Revenue:						
General Fund	3,038,500	3,100,000	3,150,000	3,210,000	3,245,000	3,293,675
Total Revenue	3,038,500	3,100,000	3,150,000	3,210,000	3,245,000	3,293,675
Expense:						
Routine General Fund Expense	4,500,000	4,630,000	4,768,000	4,915,000	5,049,000	5,200,470
Insurance Premiums	480,000	480,000	480,000	480,000	480,000	480,000
Total Expense	4,980,000	5,110,000	5,248,000	5,395,000	5,529,000	5,680,470
Projected expenditures in excess of revenues prior to receiving property tax	(1,941,500)	(2,010,000)	(2,098,000)	(2,185,000)	(2,284,000)	(2,386,795)
Plus a 100% Buffer	(1,941,500)	(2,010,000)	(2,098,000)	(2,185,000)	(2,284,000)	(2,386,795)
Recomended Level of Beginning General Fund Reserve	3,883,000	4,020,000	4,196,000	4,370,000	4,568,000	4,773,600

**Village of Wilmette FY 2016 Proposed Budget
General Fund Long Range Cash Flow Analysis**

	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Proposed Budget FY 2016	Projected FY 2017	Projected FY 2018
Beginning Reserve	3,391,928	3,708,137	5,110,067	6,325,688	6,325,688	7,235,869	7,074,698	6,284,061
Recurring Revenues								
Property Tax Revenue	11,336,079	11,585,740	12,099,530	12,503,700	12,503,700	12,980,600	13,530,900	14,074,300
Sales Tax	3,239,102	3,384,543	3,648,861	3,408,100	3,648,100	3,757,500	3,851,400	3,947,700
Home Rule Sales Tax	505,620	520,642	535,762	1,608,600	1,638,600	2,058,600	2,068,900	2,079,200
Service Charges	2,973,446	3,134,432	3,288,213	3,206,460	3,199,910	3,168,500	3,183,300	3,234,100
Income Tax	2,380,064	2,580,859	2,593,412	2,512,600	2,792,600	2,764,700	2,284,500	2,275,700
Utility Tax	2,494,983	2,478,346	2,424,122	2,339,000	2,254,000	2,293,400	2,293,400	2,293,400
Permits	1,595,287	1,930,589	2,200,995	1,790,700	1,838,100	1,916,100	1,916,100	1,916,100
Licenses	1,689,768	1,707,967	1,905,829	1,788,600	1,842,600	1,795,000	1,795,000	1,795,000
Real Estate Transfer Tax	894,219	1,077,063	1,250,378	1,201,000	1,181,000	1,181,000	1,181,000	1,181,000
Fund Transfers	1,119,000	1,269,000	1,000,000	1,100,000	1,100,000	1,000,000	1,000,000	1,000,000
Other Taxes	752,065	758,548	1,002,184	1,117,000	1,137,500	1,138,100	1,149,700	1,161,700
Other Revenues	1,400,811	1,432,743	2,036,403	1,356,400	1,544,900	1,543,200	1,544,800	1,546,400
Total Operating Revenues	30,380,444	31,860,473	33,985,689	33,932,160	34,681,010	35,596,700	35,799,000	36,504,600
Non-Recurring Revenues								
Permit Revenue	220,529	528,484	300,212	260,000	730,000	30,000	-	-
Grants	422,352	251,035	220,874	386,000	443,200	569,000	4,714,000	618,000
Other Non-Recurring	107,018	98,580	165,582	341,693	413,616	87,000	87,700	88,400
Total Revenues	31,130,343	32,738,573	34,672,357	34,919,853	36,267,826	36,282,700	40,600,700	37,211,000
Operating Expenses								
Wages	14,701,345	15,226,041	15,562,696	16,027,255	15,741,755	16,421,775	16,903,696	17,410,807
Benefits	7,645,237	7,714,356	7,840,528	7,879,650	7,917,220	8,502,435	8,758,250	9,020,997
Refuse Collection	2,284,576	2,463,652	2,483,830	2,583,805	2,505,125	2,382,800	2,430,456	2,479,065
Contractual Services	2,242,136	2,361,510	2,603,086	2,786,355	3,060,231	3,024,596	3,024,596	3,024,596
Commodities	639,813	747,466	825,119	906,235	900,025	783,630	783,630	783,630
Other Expenses	1,612,938	1,659,230	1,991,730	1,987,725	1,920,754	2,007,810	2,070,210	1,982,210
Allocation to CERF								
Total Operating Expense	29,126,045	30,172,255	31,306,990	32,171,025	32,045,110	33,123,046	33,970,837	34,701,305
Capital Expenses								
Engineering Prog. Projects	483,133	586,577	538,960	1,494,000	1,634,940	2,138,700	6,193,500	2,099,500
Other Capital Outlay	1,063,878	260,060	1,205,589	852,100	698,850	136,125	25,000	-
Grant Funded Projects	-	246,107	206,856	12,000	79,700	1,500	-	-
Contingency	29,388	38,918	23,578	250,000	139,000	311,000	256,000	256,000
Non-Recurring	111,690	32,726	174,762	242,000	175,710	217,000	154,000	154,000
Total Disbursements	30,814,134	31,336,643	33,456,736	35,021,125	34,773,310	35,927,371	40,599,337	37,210,805
CERF Expenses								
Sale of 611 Green Bay Road					584,335	516,500	792,000	1,047,000
Ending Reserve	3,708,137	5,110,067	6,325,688	6,224,416	7,235,869	7,074,698	6,284,061	5,237,256
Reserved Fund Balance-CERF Operating Reserve					715,000 6,520,869	555,500 6,519,198	78,500 6,205,561	(653,500) 4,583,756
Recommended Reserve	3,843,800	3,883,000	4,020,000	4,196,000	4,196,000	4,370,000	4,568,000	4,773,600

Village of Wilmette FY 2016 Proposed Budget
Long Range Cash Flow Analysis
Capital Equipment Replacement Fund

	<u>2015 Budget</u>	<u>2015 Est Act</u>	<u>2016 Budget</u>	<u>2017 Projected</u>	<u>2018 Projected</u>	<u>2019 Projected</u>	<u>2020 Projected</u>
Beginning CERF Balance	-	-	715,000	555,500	78,500	(653,500)	(1,186,500)
General Fund Reserve Transfer	-	350,000	-	-	-	-	-
Non-Recurring Revenues Transfer	-	365,000	15,000	15,000	15,000	15,000	15,000
Home Rule Sales Tax Transfer	-	-	-	-	-	-	-
Public Works Transfer	-	-	114,000	100,000	100,000	100,000	100,000
Fire Transfer	-	-	114,000	100,000	100,000	100,000	100,000
Police Transfer	-	-	114,000	100,000	100,000	100,000	100,000
Facilities Transfer	-	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-	-
Total CERF Revenues	-	715,000	357,000	315,000	315,000	315,000	315,000
Public Works Vehicles	-	-	368,500	328,000	327,000	450,000	450,000
Fire Vehicles	-	-	-	325,000	575,000	250,000	445,000
Police Vehicles	-	-	148,000	139,000	145,000	148,000	-
Facilities	-	-	-	-	-	-	-
Transfer to General Fund Reserve	-	-	-	-	-	-	-
Total CERF Expenses	-	-	516,500	792,000	1,047,000	848,000	895,000
End of Year CERF Balance	-	715,000	555,500	78,500	(653,500)	(1,186,500)	(1,766,500)

Village of Wilmette FY 2016 Proposed Budget
General Fund Debt and Other Financed Capital Expenditures
Long Range Cash Flow Analysis

	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Proposed Budget FY 2016	Projected Budget FY 2017	Projected Budget FY 2018
Beginning Reserve	649,159	172,999	302,763	59,813	69,638	-		
Non-Recurring Revenues:								
Bond Proceeds		1,000,000		-				
Bond Proceeds Interest	2,555	1,695	904					
Evanston reimb. of Sheridan Road expense			297,973					
Tran Systems Engr. Reimb. -- Sheridan Rd.	10,222							
Skokie Valley Bike Trail grant / contributions								
Winnetka & Kenilworth CAD Contribution			37,160					
General Fund Transfer			207,000					
Total Revenues	12,777	1,001,695	543,037	-	-			
Computer Aided Dispatch (CAD) Project			63,622					
Server Virtualization					37,638			
Front End Loader - C-27	95,179							
Police 911 System Repl.	342,794	1,265	122,701					
Skokie Valley Bike Trail	40,742		(12,838)					
Sheridan Road Reconstruction	10,222		297,973					
Sidewalk, Curb & Alley		870,666	97,704	59,813	32,000			
Aerial Lift Truck			207,000					
Total Disbursements	488,937	871,931	776,162	59,813	69,638	-	-	-
Ending Reserve	172,999	302,763	69,638	-	-	-	-	-

* Partially Grant Funded

** This reflects the Village share of this project

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Village of Wilmette FY 2016 Proposed Budget
Parking Meter Fund Long Range Cash Flow Analysis

	Actual	Actual	Actual	Budget	Estimated	Proposed	Projected	Projected
	FY 2012	FY 2013	FY 2014	FY 2015	Actual	Budget	FY 2017	FY 2018
					FY 2015	FY 2016		
Parking Meter Fund:								
Village Center Program Reserve	66,259	88,197	121,444	36,219	(601)	(48,489)	(91,279)	(137,419)
CTA Station Reserve	454,016	484,746	436,066	440,406	446,440	459,537	447,657	433,757
Burmeister Facility Reserve	212,652	225,017	233,308	230,858	187,081	188,931	197,691	206,291
Total Beginning Reserve	732,927	797,960	790,818	707,483	632,920	599,979	554,069	502,629
Village Center Parking:								
Meter & Debit Card Revenue	187,560	189,087	161,375	182,700	167,232	168,500	168,500	168,500
Permit Revenue	31,625	44,375	37,070	35,200	31,010	42,660	42,660	42,660
Other Revenue	2,765	2,765	-	2,400	2,910	3,000	3,000	3,000
Total Village Center Revenue	221,950	236,227	198,445	220,300	201,152	214,160	214,160	214,160
Village Center Expense	200,012	202,980	320,490	238,740	249,040	256,950	260,300	264,200
Ending Village Center Reserve	88,197	121,444	(601)	17,779	(48,489)	(91,279)	(137,419)	(187,459)
CTA Station Parking:								
Drop Box Revenues	126,598	114,808	122,395	117,000	134,000	120,000	120,000	120,000
Permit Revenues	22,474	25,332	28,212	25,300	26,692	24,200	24,200	24,200
Total CTA Station Revenues	149,072	140,140	150,607	142,300	160,692	144,200	144,200	144,200
Total CTA Station Expenses	118,342	188,820	140,234	154,650	147,595	156,080	158,100	160,500
Ending CTA Station Reserve	484,746	436,066	446,440	428,056	459,537	447,657	433,757	417,457
Burmeister Parking Facility:								
Permit Revenues	22,675	20,955	20,925	18,200	21,000	22,500	22,500	22,500
Total Burmeister Parking Revenues	22,675	20,955	20,925	18,200	21,000	22,500	22,500	22,500
Other Expense	10,310	12,664	67,152	13,740	19,150	13,740	13,900	14,100
Total Burmeister Parking Expense	10,310	12,664	67,152	13,740	19,150	13,740	13,900	14,100
Ending Burmeister Parking Facility Reserve	225,017	233,308	187,081	235,318	188,931	197,691	206,291	214,691
Total Parking Meter Fund Ending Reserve	797,960	790,818	632,920	681,153	599,979	554,069	502,629	444,689

Village of Wilmette FY 2016 Proposed Budget

Sewer Fund Long Range Cash Flows

Operating	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Proposed Budget FY 2016	Projected FY 2017	Projected FY 2018
Beginning Reserve	173,482	2,138,211	2,290,642	2,876,892	2,880,184	2,918,587	2,988,067	2,882,267
Residential Sewer Charges	4,626,206	4,160,575	4,499,893	5,082,900	4,677,000	5,082,900	5,082,900	5,082,900
Other	2,979	178,593	-					
Total Revenues	4,629,185	4,339,168	4,499,893	5,082,900	4,677,000	5,082,900	5,082,900	5,082,900
Regular Wages	461,237	468,105	470,888	505,425	481,055	544,275	563,300	585,800
Overtime	6,887	27,240	25,323	19,250	20,400	19,500	20,200	21,000
Benefits	194,782	208,008	218,369	226,535	217,250	231,275	239,900	249,500
Contractual	309,298	318,297	270,415	389,400	370,900	426,870	426,900	426,900
Commodities	61,845	79,736	68,130	78,450	68,100	85,575	85,600	85,600
Capital	75,407	1,153,640	292,891	437,500	401,407	300,000	400,000	400,000
Debt Service	1,422,076	1,816,052	2,438,034	3,026,000	3,012,000	3,332,000	3,379,000	3,456,000
Other	132,924	115,659	126,301	70,225	67,485	73,925	73,800	73,800
Total Disbursements	2,664,456	4,186,737	3,910,351	4,752,785	4,638,597	5,013,420	5,188,700	5,298,600
Ending Reserve	2,138,211	2,290,642	2,880,184	3,207,007	2,918,587	2,988,067	2,882,267	2,666,567
Recommended Reserve	925,241	832,115	899,979	1,016,600	1,016,600	1,016,600	1,016,600	1,016,600

Capital - Bond	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Proposed Budget FY 2016	Projected FY 2017	Projected FY 2018
Beginning Reserve	746,718	238,708	8,105,136	16,176,026	15,652,735	1,479,735	214,735	214,735
Bond Proceeds		8,950,959	15,237,949	2,500,000	-			
IEPA loan	736,482	582,886	641,366	820,000	-	1,640,000	820,000	820,000
Other						45,000		
Total Revenues	736,482	9,533,845	15,879,315	3,320,000	-	1,685,000	820,000	820,000
Separate Sewer System Modeling	137,385							
Bond Issuance Expense		48,528	80,454	20,000				
Sewer Lining & Rehab	749,398	641,190	641,367	820,000	-	1,640,000	820,000	820,000
Sewer Main Repairs	352,368							
Relief Sewer Imp. Project	5,341	237,659						
Separate Storm Sewer Study			245,580		77,000			
Manhole Rehabilitation		233,402	961,433	650,000	330,000			
Princeton Place Outfall		67,018	54,028	2,500,000	1,000	60,000		
West Park Storage Project		61,133	3,507,245	15,500,000	13,700,000	1,250,000		
Capacity Improvements		378,487	2,841,609		65,000			
Total Disbursements	1,244,492	1,667,417	8,331,716	19,490,000	14,173,000	2,950,000	820,000	820,000
Ending Reserve	238,708	8,105,136	15,652,735	6,026	1,479,735	214,735	214,735	214,735

**Village of Wilmette FY 2016 Proposed Budget
Water Fund Long Range Cash Flows**

Operating	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Proposed Budget FY 2016	Projected FY 2017	Projected FY 2018
Beginning Reserve	1,793,830	2,291,082	2,133,090	1,924,460	1,888,892	1,996,186	2,278,766	1,882,008
Residential Water Sales	3,383,905	3,086,747	3,083,250	3,065,000	2,872,000	3,214,300	3,308,300	3,405,100
Wholesale Water Sales	4,517,368	4,450,794	4,428,527	4,705,900	4,866,000	4,842,200	5,084,300	5,084,300
Other	377,226	196,031	188,823	135,000	135,000	190,000	190,000	190,000
Total Revenues	8,278,498	7,733,572	7,700,600	7,905,900	7,873,000	8,246,500	8,582,600	8,679,400
Regular Wages	2,001,559	2,048,547	2,061,767	2,294,550	2,192,805	2,234,900	2,310,700	2,403,100
Overtime	49,841	55,516	54,877	68,275	60,125	70,125	72,600	75,500
Benefits	780,989	823,044	850,266	931,515	865,000	899,515	932,600	969,900
Contractual	451,733	289,239	440,056	349,385	341,985	429,865	434,200	438,500
Commodities	958,744	765,647	793,559	875,025	850,325	963,550	983,100	997,800
Capital	24,445	729,336	590,739	452,500	386,666	207,890	690,000	300,000
Debt Service	662,906	1,512,158	1,797,033	1,693,500	1,742,500	1,879,500	2,275,000	2,245,000
Others	680,709	353,038	356,501	277,075	226,300	278,575	281,159	284,000
Transfers	1,100,000	1,250,000	1,000,000	1,100,000	1,100,000	1,000,000	1,000,000	1,000,000
Total Disbursements	6,710,927	7,826,525	7,944,797	8,041,825	7,765,706	7,963,920	8,979,359	8,713,800
Ending Reserve	2,291,082	2,133,090	1,888,892	1,788,535	1,996,186	2,278,766	1,882,008	1,847,608
Recommended Reserve	1,580,300	1,507,500	1,502,400	1,554,200	1,547,600	1,611,300	1,678,500	1,697,900

Capital - Bond	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Proposed Budget FY 2016	Projected FY 2017	Projected FY 2018
Beginning Reserve	1,110,255	657,840	262,032	74,132	252,617	221,117	-	-
Total Revenues	3,106	2,057	534	-	-	-	-	-
SCADA Software Upgrade	430,198	45,195						
Interconnection Improvements		2,486						
Filter Valve Imp.	25,323	331,302	2,889					
Building Reno. & Pipe Gallery			3,548	74,000	31,500	221,117		
Convert High Lift Pump to Variable Speed		18,882	3,512					
Total Disbursements	455,521	397,865	9,949	74,000	31,500	221,117	-	-
Ending Reserve	657,840	262,032	252,617	132	221,117	-	-	-

Village of Wilmette FY 2016 Proposed Budget

Other Funds Long Range Cash Flow Analysis

	Actual	Actual	Actual	Budget	Estimated	Proposed	Projected	Projected
	FY 2012	FY 2013	FY 2014	FY 2015	Actual FY 2015	Budget FY 2016	FY 2017	FY 2018
General Debt Service Fund:								
Beginning Reserve	(96,208)	167,376	81,611	211	33,073	63,873	34,773	4,073
Property Tax Revenue	2,990,775	3,196,826	3,256,018	3,294,800	3,302,800	3,346,900	3,411,300	3,474,500
Other Revenue	300,000		60,000	64,000	64,000	65,000	80,000	65,000
Total Disbursements	3,027,191	3,282,591	3,364,556	3,359,000	3,336,000	3,441,000	3,522,000	3,543,000
Ending Reserve	167,376	81,611	33,073	11	63,873	34,773	4,073	573
Motor Fuel Tax Fund:								
Beginning Reserve	385,231	502,185	496,232	682,302	684,846	233,332	55,332	47,332
Motor Fuel Tax Allotments	780,640	782,835	911,180	640,000	366,486	640,000	640,000	640,000
General Fund Transfer								
Other Revenue	3,443	3,617	1,913	3,600	2,000	2,000	2,000	2,000
Total Disbursements	667,129	792,405	724,479	820,000	820,000	820,000	650,000	650,000
Ending Reserve	502,185	496,232	684,846	505,902	233,332	55,332	47,332	39,332
Firemen's Pension Fund:								
Beginning Reserve	33,045,018	36,217,499	40,559,964	42,459,014	42,437,672	42,914,392	44,712,898	46,489,778
Total Revenues	5,908,954	7,315,867	5,176,946	5,108,300	4,023,500	5,414,700	5,501,580	5,591,610
Total Disbursements	2,736,473	2,973,402	3,299,238	3,489,000	3,546,780	3,616,194	3,724,700	3,836,400
Ending Reserve	36,217,499	40,559,964	42,437,672	44,078,314	42,914,392	44,712,898	46,489,778	48,244,988
Police Pension Fund:								
Beginning Reserve	32,189,627	35,336,733	39,794,407	41,663,507	41,400,957	42,064,802	44,031,920	45,985,570
Total Revenues	5,533,677	6,858,133	4,295,099	4,657,000	3,453,100	4,876,600	4,950,450	5,027,375
Total Disbursements	2,386,571	2,400,459	2,688,549	2,793,000	2,789,255	2,909,482	2,996,800	3,086,700
Ending Reserve	35,336,733	39,794,407	41,400,957	43,527,507	42,064,802	44,031,920	45,985,570	47,926,245

**Village of Wilmette FY 2016 Proposed Budget
Other Funds Long Range Cash Flow Analysis**

Clampitt Fund:

Beginning Reserve	64,654	45,877	-	-	-
Total Revenues	223	125	-	-	-
Total Disbursements	19,000	19,000	-	-	-
Ending Reserve	45,877	27,002	-	-	-

Section 105 Fund:

Beginning Reserve	917,384	940,986	240,212	295,493	295,493	306,588	311,288	314,988
Total Revenues	193,680	221,078	261,981	240,010	252,095	264,700	273,700	283,700
Total Disbursements	170,078	921,852	206,700	210,000	241,000	260,000	270,000	280,000
Ending Reserve	940,986	240,212	295,493	325,503	306,588	311,288	314,988	318,688

Village of Wilmette FY 2016 Proposed Budget
Engineering Expenses Financed by Dedicated Revenues

	Actual	Actual	Actual	Budget	Estimated	Budget	Projected	Projected
	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>
Portion of Vehicle Licenses	340,248	340,454	386,099	360,000	367,750	360,000	360,000	360,000
Dedicated HR Sales Tax				685,000	685,000	1,250,000	1,250,000	1,250,000
Fuel Tax	87,469	87,584	79,863	75,000	75,000	75,000	75,000	75,000
Pavement Degradation Fee	25,704	51,370	67,233	20,600	50,000	88,000	88,000	88,000
Grants				133,000	145,000	137,000	4,418,000	322,000
Motor Fuel Tax	667,129	792,405	724,479	820,000	820,000	820,000	800,000	700,000
Overweight Fines	2,430	14,130	5,765	2,500	2,500	2,500	2,500	2,500
Total Dedicated Revenues	1,122,980	1,285,943	1,263,439	2,096,100	2,145,250	2,732,500	6,993,500	2,797,500
Road Resurfacing	739,092	1,373,754	773,044	1,164,000	928,000	1,180,000	856,000	1,330,000
Central Avenue Reconstruction						340,000		460,000
Locust Road			70,554	230,000	15,000	211,700	2,112,000	-
Skokie/Hibbard Improvemen							3,040,000	-
Alley Maintenance	338,158		167,909	515,000	837,000	515,000	515,000	515,000
Brick Street Maintenance	131,870	40,000	39,996	50,000	50,000	136,000	78,000	80,000
Brick Street Renovation				240,000	292,400	240,000	210,000	210,000
Crack Sealing	9,735	9,999	9,370	10,000	10,000	40,000	25,000	25,000
Curb Replacement	8,448		7,822	10,000	10,000	40,000	40,000	40,000
Sidewalks			19,840	55,000	85,000	70,000	73,000	76,000
Pavement Marking	17,206	19,393	19,981	40,000	40,000	50,000	55,000	60,000
Total Engineering Expenses	1,244,509	1,443,146	1,108,516	2,314,000	2,267,400	2,822,700	7,004,000	2,796,000

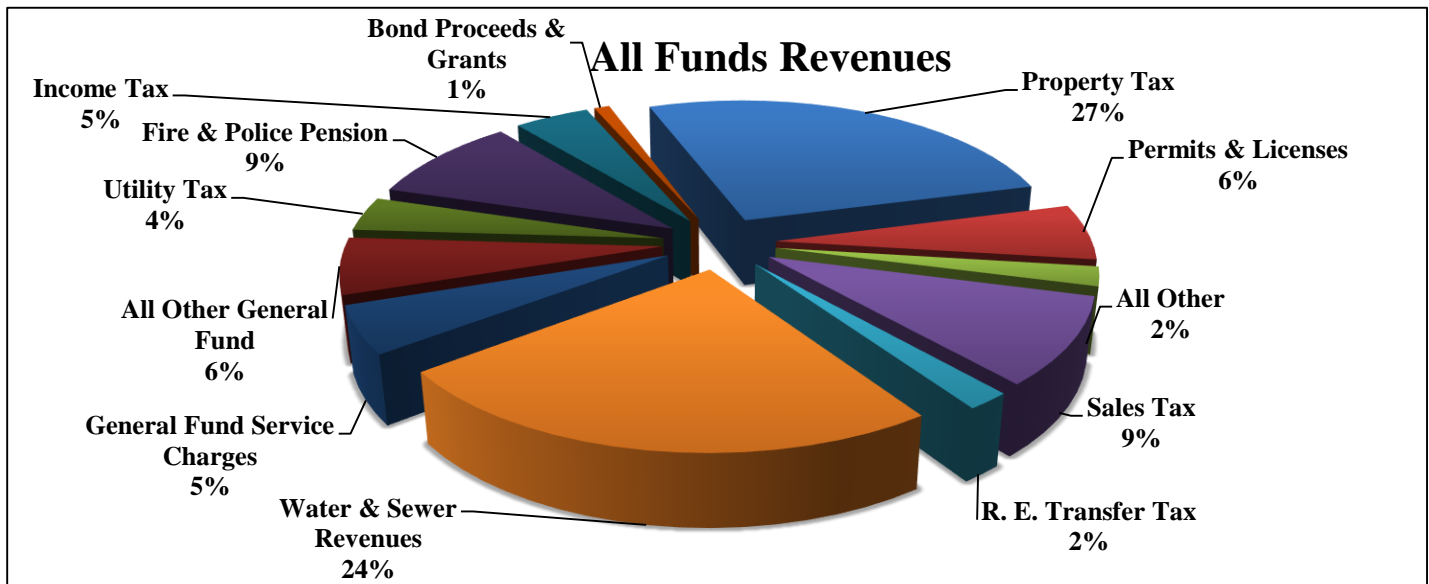
REVENUE AND EXPENSE SUMMARY

This section describes the Village's financing sources and provides a historical perspective of its major revenues. Expenditures are also summarized by fund and a trend analysis of personnel expense, refuse collection expense and debt service expenses are shown.

Personnel costs represent almost 70% of the Village's 2015 General Fund budget and refuse expense accounts for more than 7%. Another major General Fund expense category is capital outlay which comprises an additional 6% of the 2015 budget. This category fluctuates widely from year to year and is primarily derived in the development of the Ten Year Capital Improvements Plan (see Capital Planning section).

This section also includes the detail line item revenues for all funds, an expenditure summary by program for all funds, a summary of major revenues and expenditures, and a summary of the capital outlay and other non-recurring expenses that are used in the cash flow projections.

Village of Wilmette 2016 Budget



Property Taxes:

Real estate tax levy collections for the 2015 Village levy.

Sales Tax:

1% State collected local retail sales tax and State distribution of the local use tax plus a Home Rule Sales Tax that took effect January 1, 2005 and was increased in 2015 to 1%. The total sales tax rate in the Village for general merchandise is 10%.

Utility Tax:

A consumption tax collected by public utility companies for electric and gas equaling approximately 5% of the utility bills; and 6% tax on telephone bills (a 5% telecommunications tax and a 1% infrastructure maintenance fee).

Income Tax:

State distribution of the Illinois State Income Tax. A portion of this tax is allocated back to municipalities on a per capita basis.

Real Estate Transfer Tax:

Tax levied upon the buyers of real estate within the corporate limits of Wilmette. The tax is currently \$3.00 per \$1,000 of the sales price.

Permits & Licenses:

The Village issues vehicle, animal, business and liquor licenses. Permit revenue is derived from the activity in the Department of Community Development from its issuance of building, plumbing, electrical, and miscellaneous permits.

Water & Sewer Charges:

Residential water and sewer billings as well as wholesale sales to the Village of Glenview and to Citizens' Utility Co.

Bond Proceeds and Grants:

These are non-operating / non-recurring revenues. New debt of \$1.6 million through an Environmental Protection Agency (EPA) loan is budgeted for the sewer lining program.

Fire & Police Pension:

Investment earnings, employee and employer contributions for the two pension plans that the Village administers.

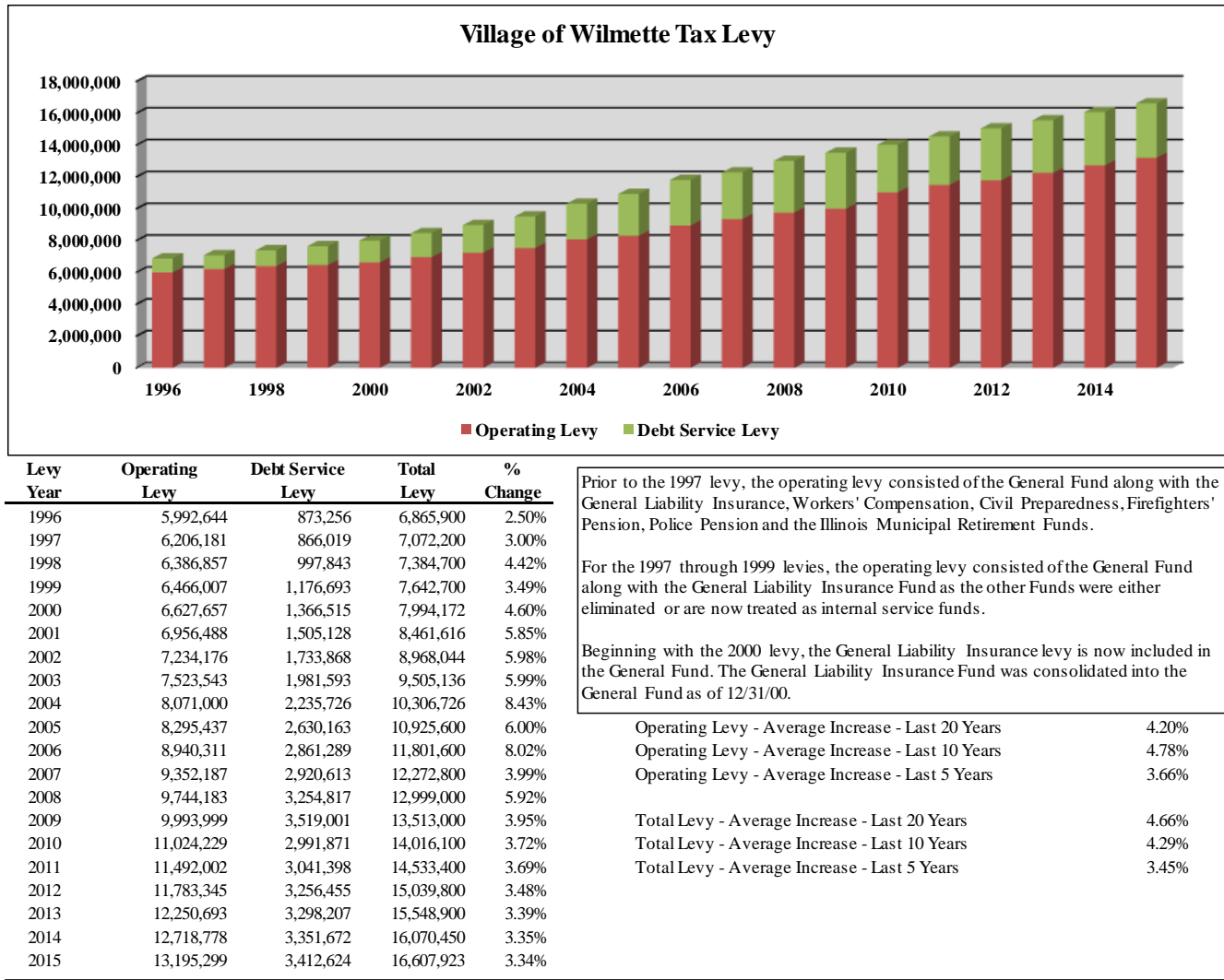
All Other General Fund:

Service charges, fines, franchise charges, rental income, interest earnings, and misc. revenue recorded in the General Fund.

All Other Revenues:

State distributed motor fuel tax; parking lot revenues; interest earnings (other than in the pension funds and General Fund) and other miscellaneous receipts.

Village of Wilmette 2016 Budget Revenue and Expense Trend Analysis



Property taxes are the largest single source of revenue for the Village. The tax levy represents 27% of the total 2016 revenues for all funds and 36% of the total revenue for the Village's General Fund. As a "Home Rule" unit of government, the Village has no limitations on its levy. The Village, however, has attempted to keep the tax levy's growth to a minimum to provide as much tax relief to residents as possible while still maintaining quality services. This was especially the case during the most recent economic downturn. The Village adopts its tax levy in December each year and the County collects this in two installments in March and September of the following year. Thus, the 2015 tax levy is the basis for the 2016 revenue budget. The 2015 tax levy reflects a 3.34% increase over the 2014 levy and is broken out as follows:

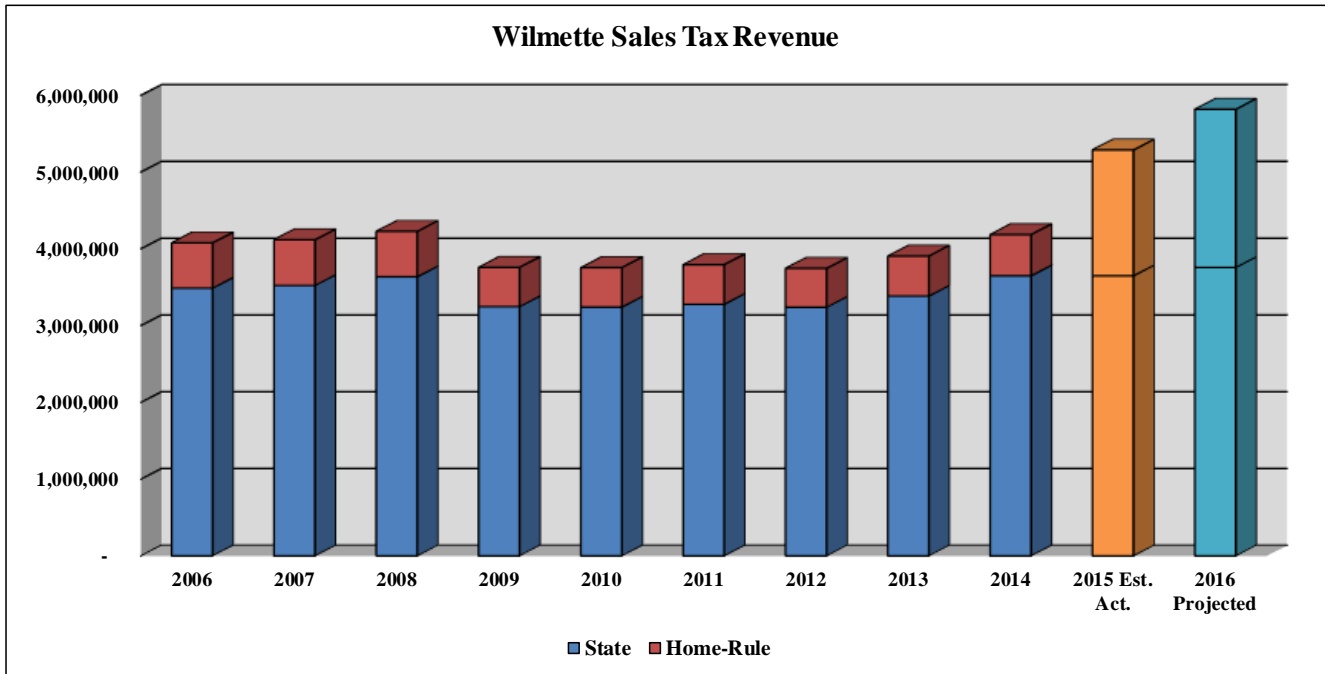
Components of 2015 Tax Levy Growth:

General Operations	476,521	3.75%
Debt Service	60,952	0.46%

Overall 2014 Tax Levy Growth	537,473	3.34%
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Historically the Village has projected revenues based upon a 99.25% collection rate of the levies to account for uncollectables and tax refunds. Recent experience has shown that tax refunds are being issued more often, resulting in a lower collection rate. In 2016, the Village budgeted a collection rate of 98.5% along with a \$144,000 allowance for tax refunds. A collection rate of 98.5% is shown in future cash flows.

Village of Wilmette 2016 Budget Revenue and Expense Trend Analysis



Sales Tax Collections

Year	State Sales Tax	Home-Rule Sales Tax
2006	3,487,678	588,951
2007	3,522,784	594,225
2008	3,635,888	590,467
2009	3,247,381	510,424
2010	3,241,264	513,304
2011	3,277,853	515,343
2012	3,239,102	505,620
2013	3,384,543	520,642
2014	3,648,861	535,762
2015 Est. Act.	3,648,100	1,638,600
2016 Projected	3,757,500	2,058,600

Historically, Wilmette sales tax revenue had consisted of three components. Approximately 90% of the revenue is from a 1% sales tax on all retail sales taking place within Wilmette. Another 8.5% is Wilmette's share of the State's local use tax and 1.5% was from a portion of the State's sales tax referred to as the "photo-finishing tax". All sales tax is collected by the State and remitted back to municipalities (with an approximate three month time lag). The State General Assembly stopped remitting the "photofinishing tax" portion in 2002.

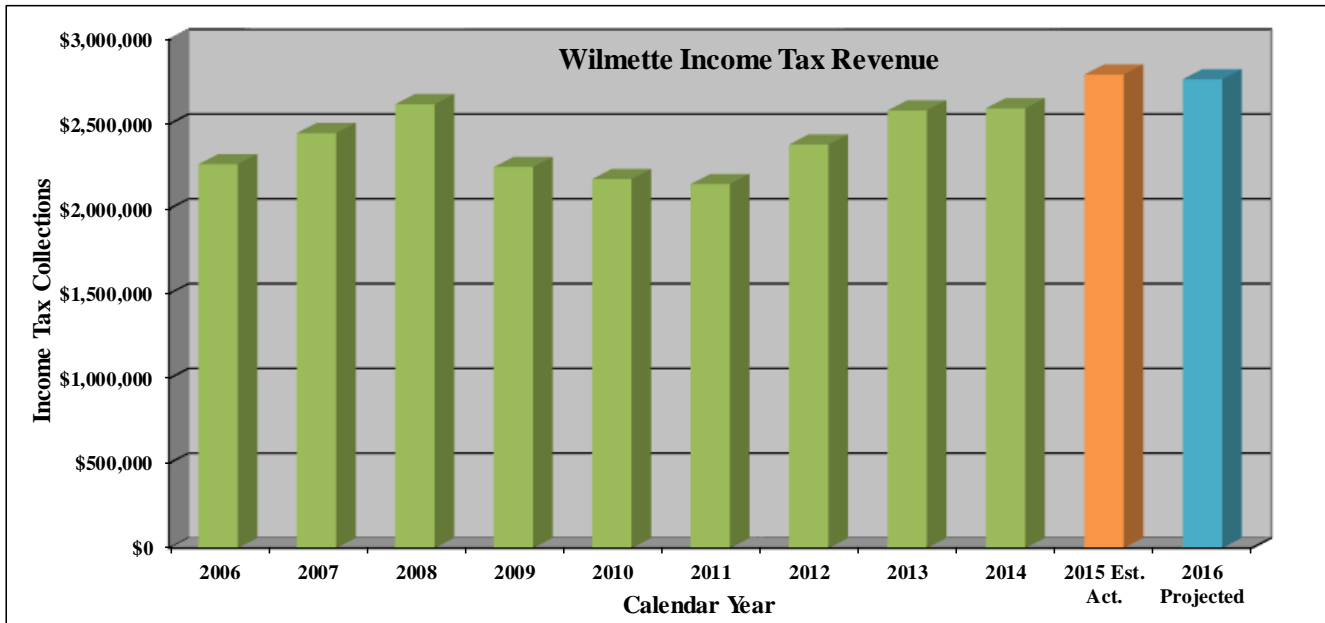
Significant historical background on sales to note: (1) Jewel/Osco opened its new grocery store on Green Bay Road in June of 1998. (2) A new grocery store "Fresh Market" opened in Edens Plaza in November 2007.

A home rule sales tax of 1/4% took effect on January 1, 2005 that is presented as a second component in this chart. Effective January 1, 2015, the home rule sales tax rate was increased to 1%. The 2016 projection is the first full year during which the increased home rule sales tax will be collected.

Municipalities in the State of Illinois receive a 1% sales tax on all retail sales within their corporate limits. Home rule communities may enact an additional sales tax in .25% increments. Wilmette adopted a .25% tax that took effect on January 1, 2005. Effective January 1, 2015, this tax was increased to 1%. This Home Rule Sales tax is now projected to generate \$2,058,600 in 2016.

Sales tax is the third largest revenue source for the Village and represents 9% of the total revenues in the 2016 budget (16% of all revenues for the General Fund). Sales tax has performed in line with the national economy, reflected by gradual decreases from 2001 through 2004 followed by gradual increases through the first 3 quarters of 2008. The national economic downturn was noted locally in the 4th quarter of 2008 retail sales and this decline continued throughout 2009 which resulted in an 11% decrease from 2008. This decrease leveled off from 2010 to 2012. In 2013 and 2014 revenue increased by 4% and 8% respectively and the 2015 year-end is projected to show no growth from 2014. In 2016, 3% growth is projected (2% for inflation and 1% for growth). Cash flows for 2017 and 2018 assume a 2.5% annual growth. Since much of the Village's retail sales are generated by grocery stores, the economic downturn has not impacted the Village as much as other municipalities with larger commercial tax bases. Edens Plaza is the largest taxpayer in Wilmette. The assessed valuation of this property comprises over 1.5% of the entire Village's property tax base and the retail operations contribute nearly 25% of all sales tax.

Village of Wilmette 2016 Budget Revenue and Expense Trend Analysis



Income Tax Revenue

Year	Amount
2006	2,263,978
2007	2,447,409
2008	2,617,554
2009	2,247,445
2010	2,176,193
2011	2,146,830
2012	2,380,064
2013	2,580,859
2014	2,593,413
2015 Est. Act.	2,792,600
2016 Projected	2,764,700

Income tax revenue is the portion of the State's income tax that is distributed to municipalities on the basis of their population.

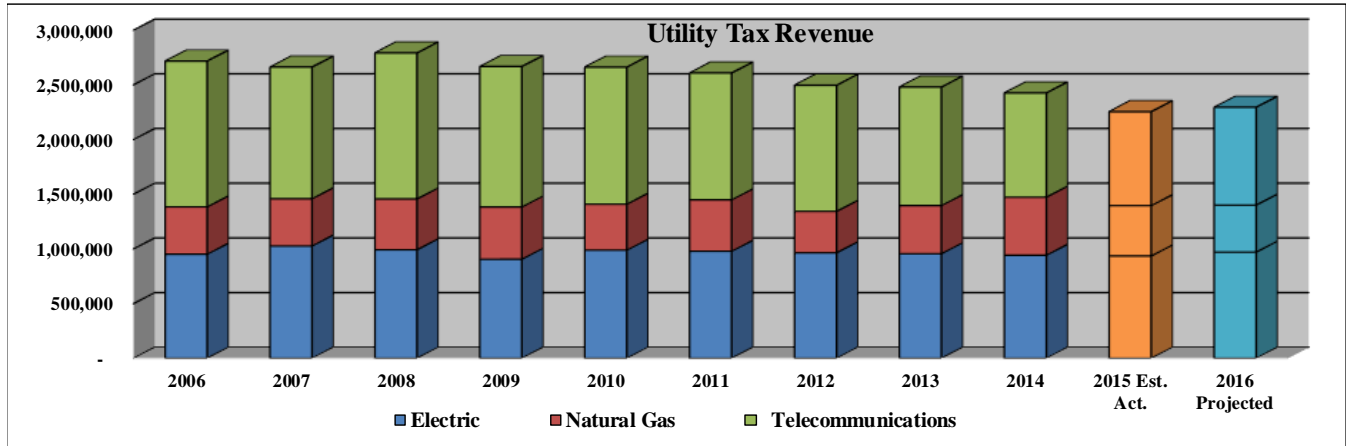
The allocation to local government has varied historically but was 1/10 from 7/01/95 through 12/31/10.

Following legislation in January 2011, the State income tax was increased to 5% from 3% and the local share was reduced to 6% of that amount. The State's philosophy for this was that the amount to municipalities should be unchanged.

In January 2015 the State income tax rolled back to 3.75% and the local share was increased to 8% so as to 'keep municipalities whole'.

Municipalities receive a pro rata share of the state income tax based upon their population. The share that was distributed prior to 2011 was 10% of the total. With the State increasing the tax rate from 3% to 5% in 2011, the local share was reduced to 6% (designed to keep municipalities whole as compared to the previous distribution). In January 2015 the State income tax rolled back to 3.75% and the local share was increased to 8% so as to keep municipalities whole. The Illinois economy trends similarly to the national economy and income tax revenue grew by an average of 10% annually in 2005 through 2008. While 2008 had this growth, the downturn became evident in the second half of 2008. The decline in 2009 was over 14%, and continued into both 2010 and 2011 with 3% and 1% respective decreases. By contrast, the revenue in 2012 increased by over 10% and another 8% in 2013 while being relatively flat in 2014. The large growth in 2013 is believed to be caused by changes in income tax reporting causing many businesses to pre-pay for 2014 taxes. The 2016 revenue is projected with 1% decline compared to 2015 as a result of over-withholding in 2015 from the reduced tax rate and the Illinois Department of Revenue projecting a decline in corporate tax receipts. Future years are projected to show no growth and remain flat. Given the financial condition of the State, it is a concern that this revenue could be targeted to help balance their budget by further reducing the local share.

Village of Wilmette 2016 Budget Revenue and Expense Trend Analysis



Utility Tax Revenue

Year	Electric	Natural Gas	Telecommunications
2006	951,280	432,312	1,332,198
2007	1,026,277	431,873	1,203,060
2008	991,724	464,453	1,334,009
2009	905,461	477,228	1,283,605
2010	987,887	420,206	1,252,063
2011	978,068	470,105	1,159,249
2012	964,221	378,400	1,152,362
2013	955,695	440,038	1,082,613
2014	941,687	530,723	951,712
2015 Est. Act.	935,000	460,000	859,000
2016 Projected	970,000	430,000	893,400

The utility tax is levied on all electric, gas and phone bills in Wilmette. It is collected by the utility companies who retain a portion of the tax for their efforts. For phone bills the tax is based on the billing amount, for electric the tax is based on a graduated scale of kilowatt hours and for gas the tax is based on therms consumed. Gas and electric should approximate 5% of the gross billing while phones should be about 6%.

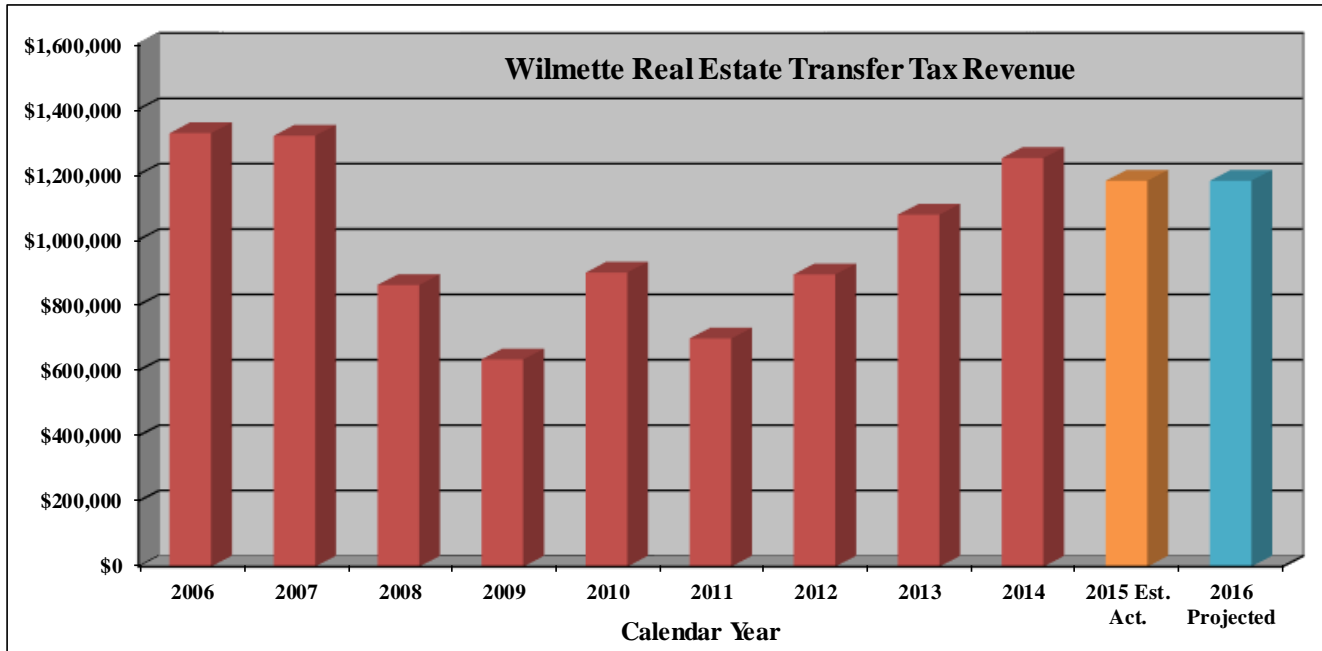
The electrical and natural gas utility taxes are based on the consumption of these commodities. Since Wilmette is fully developed, overall electrical and natural gas utility usage is generally a function of weather conditions. Heat waves will increase air conditioner use while cold periods will produce higher heating bills. Accordingly, the utility tax revenue from these two sources is based on average weather conditions with no growth expectations.

The telecommunications tax (5%) and infrastructure maintenance fee (1%) are based on the total billings for telephone and other telecommunications services. Increased competition for these services occurred as a result of deregulation in the 1980's. AT&T currently provides basic local phone service for almost all of the community, but there are now more than 300 cellular and long distance providers serving Wilmette. (Note - in 1991 new statutes expanded the tax base for this to include interstate telecommunications). While competition has kept rates down, telecommunications usage increased steadily through 2000 with internet communications, cellular phones and fax machines.

This growth appears to have peaked and now has begun to drop as homes have eliminated land lines and are utilizing Voice Over IP (VOIP) which is not taxed. While the decline subsided from 2004 through 2007, the increase in home sales in 2010 appears to have again spurred a reduction in land lines (turnover in housing will often be a time when households choose to go entirely cellular or use VOIP). As a result, the 2016 budget projects a 2% decrease in total utility tax revenues and future years assume a 1% decrease.

The infrastructure maintenance fee (IMF) began in 1998. Prior to the IMF fee Ameritech paid the Village a franchise fee for its phone lines throughout the Village. Now all utilities will share in this expense through the 1% IMF. The telecommunications tax and IMF changed from a local to a statewide collection basis in 2003 and is distributed to the communities with a two month time lag.

Village of Wilmette 2016 Budget Revenue and Expense Trend Analysis



Real Estate Transfer Tax

Year	Amount
2006	1,326,561
2007	1,318,662
2008	862,002
2009	634,160
2010	900,039
2011	698,223
2012	894,219
2013	1,077,063
2014	1,250,378
2015 Est. Act.	1,181,000
2016 Projected	1,181,000

In 1988 Wilmette adopted a real estate transfer tax under its home rule authority.

The Wilmette real estate transfer tax rate is currently \$3.00 per \$1,000 of consideration involved in a real estate transaction. A referendum to increase the rate to \$5.00 per \$1,000 of consideration failed in March 2004.

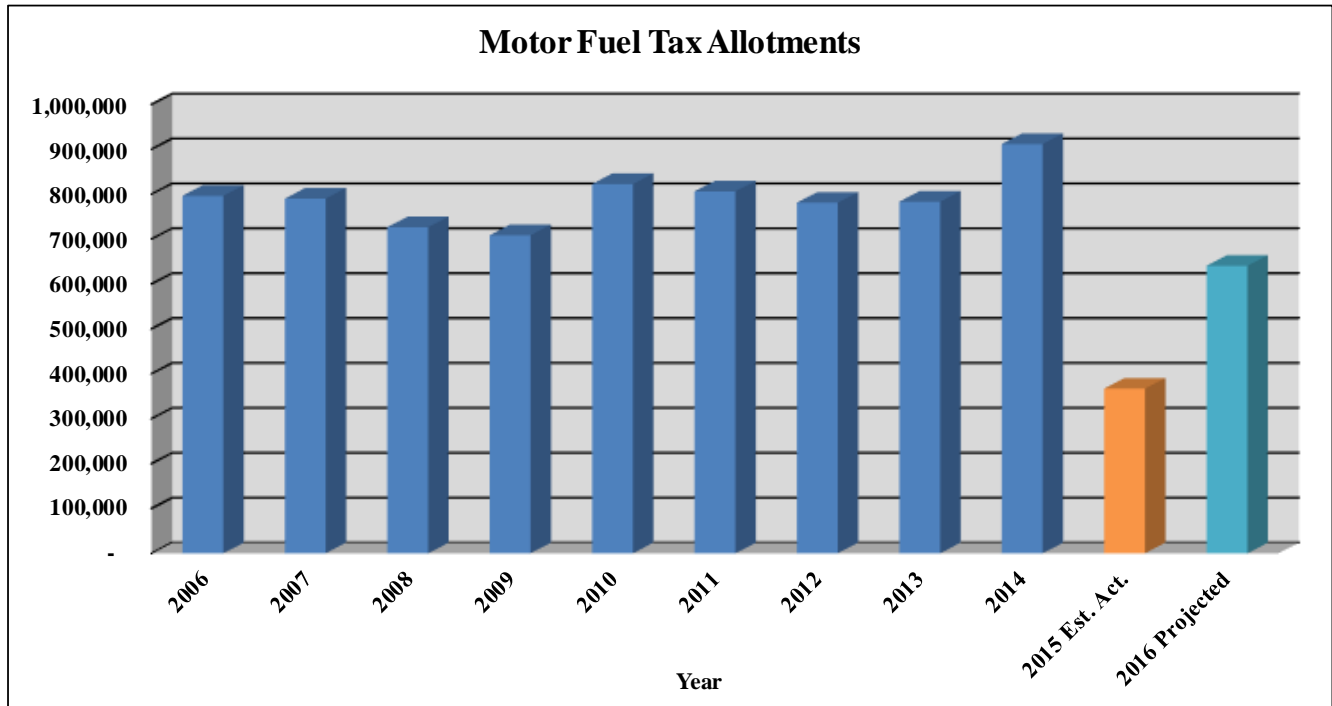
The payment of the tax is the buyer's responsibility.

The transfer tax revenue resulting from property transfers for large new developments are treated as non-operating revenues in the Village's cash flow projections and are not shown on this chart for comparison purposes.

The real estate transfer tax fluctuates widely with the volume of sales of real property. While, on average, 5% of the residences in the Village will “turn over” during the course of a year, this amount has been as little as 2% and as much as 7%. Thus significant year-to-year fluctuations in this revenue are not unusual.

Over the past 20 years we have seen that housing prices tend to stay near one level for a period of years and then have tended to increase significantly. With the nationwide downturn in housing, this trend came to a halt in 2008 and significant price declines were evident for the first time in over 20 years. Wilmette was not immune to this decline with a nearly 35% decrease. The decrease is attributable to both market value declines and sales volume. This downturn trend continued into 2009 with another 26% decrease. In 2010 a federal tax credit was legislated that significantly spurred home sales and the transfer tax increased 42% that year. This, however, was a one-time shot and 2011 transfer tax revenue declined by 22% (notably, this was an increase of 10% over 2009). In 2012, with signs of continued economic improvement, the revenue increased 28% over the previous year, and continued with 20% growth in 2013 and 16% in 2014. In 2015, a 6% decrease is estimated. The 2016 budget is conservatively projected with zero growth as well as in 2017 and 2018.

Village of Wilmette 2016 Budget Revenue and Expense Trend Analysis



Motor Fuel Tax Allotments

Year	Amount
2006	795,916
2007	789,867
2008	726,184
2009	708,148
2010	822,185
2011	805,766
2012	780,640
2013	782,835
2014	911,180
2015 Est. Act.	366,480
2016 Projected	640,000

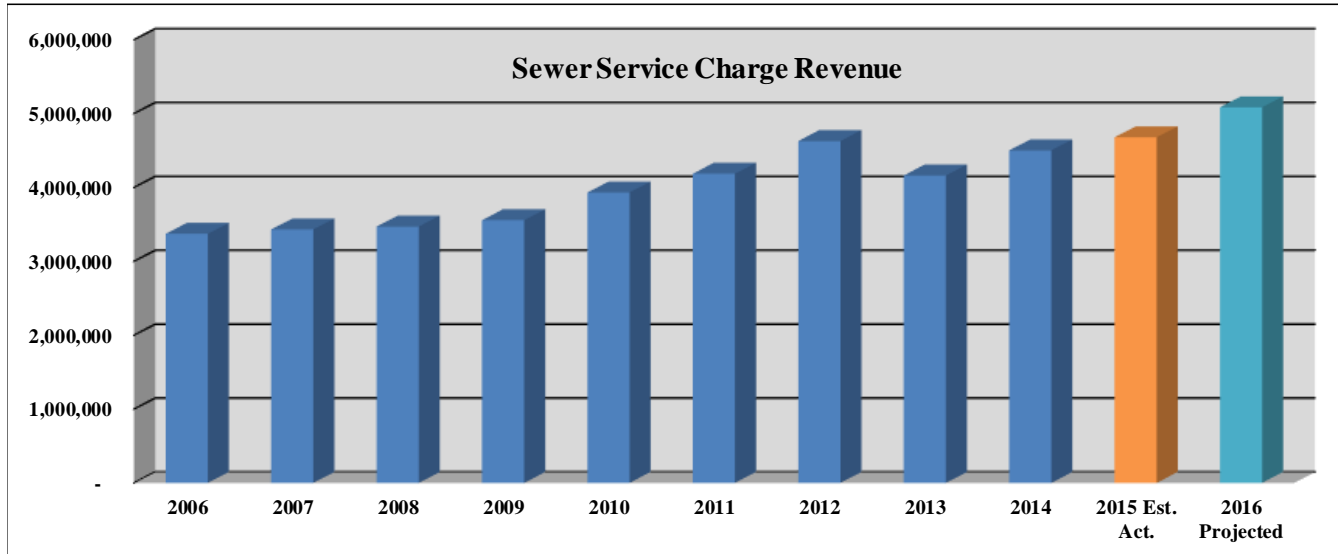
A portion of the State Motor Fuel Tax is allocated back to local governments to use to maintain local roads. The portion returned to municipalities is based upon population.

Changes in Motor Fuel Tax (MFT) are governed by the State Legislature. These changes are infrequent with the most recent occurring in 1999.

In 2010 and 2011 the State distributed additional monies related to new State revenues from video poker. This is not projected to continue in the long-term. In 2014, the state allocated additional one-time video poker revenue to municipalities.

During the development of the 2015 budget, the State of Illinois was withholding MFT revenue from municipalities due to the state budget crisis. At the end of 2015, the state remitted all payments and no growth is projected in 2016 and 2017.

Village of Wilmette 2016 Budget Revenue and Expense Trend Analysis



Sewer Charges

Year	Amount
2006	3,371,986
2007	3,429,424
2008	3,468,259
2009	3,556,017
2010	3,930,949
2011	4,184,693
2012	4,626,206
2013	4,160,575
2014	4,499,893
2015 Est. Act.	4,677,000
2016 Projected	5,082,900

The sewer service charge was implemented as of May 1, 1986 as a condition of the Village's receipt of "Build Illinois" grant funds for sewer improvements. In subsequent years, the receipts of low interest loans for sewer improvements (from the Illinois Environmental Protection Agency) were also conditional upon them being repaid from sewer user charges. The sewer rate history is as follows (all rates are per 100 cu.ft. of water consumed):

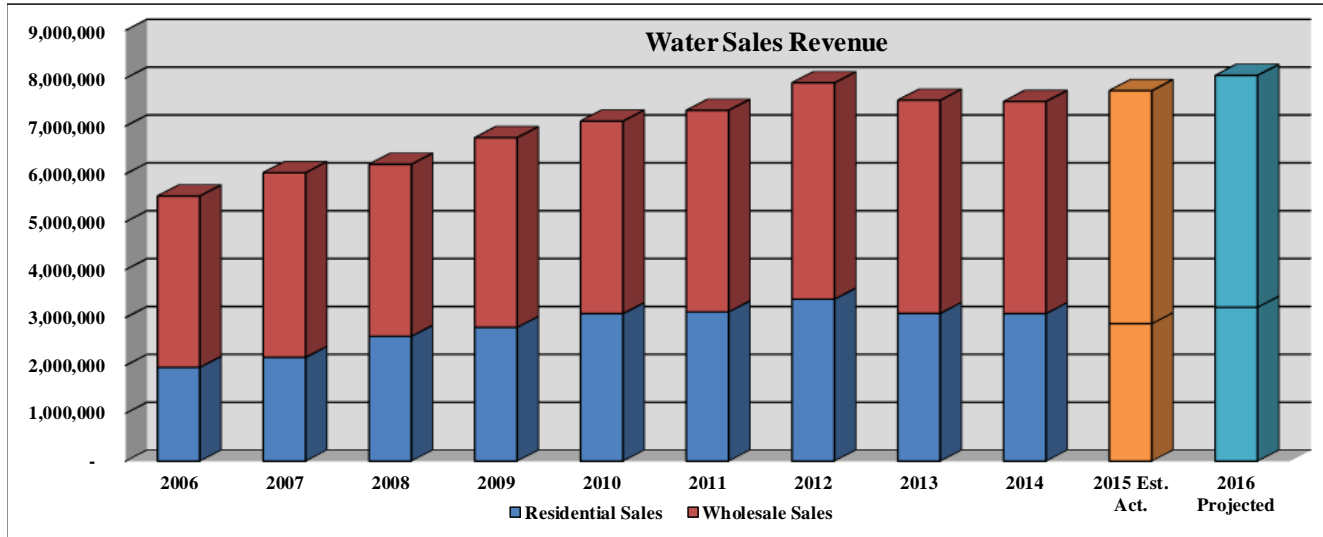
January 1988 to April 1991	\$0.22	March 2006 to March 2007	\$2.40
May 1991 to December 1993	\$0.66	March 2007 to March 2008	\$2.46
January 1994 to December 1995	\$1.05	March 2008 to March 2009	\$2.64
January 1996 to December 1996	\$1.39	March 2009 to March 2010	\$2.86
January 1997 to March 1, 2002	\$1.75	March 2010 to March 2011	\$3.10
March 2002 to March 2004	\$1.90	March 2011 to March 2013	\$3.44
March 2004 to March 2005	\$2.28	March 2014 to March 2015	\$3.84
March 2005 to March 2006	\$2.37	As of March 2015	\$4.24

Sewer revenues are tied to water consumption and as such this revenue will fluctuate with annual water usage. Hot, dry summer months will enhance water consumption, as happened in 2012, while rainy summers will reduce water consumption. Annual rate increases from 2005 through 2011 were related to expense growth and to build back the reserve balance following rainy summers.

The sewer rate is one of the highest in the area and Wilmette's combined water / sewer rate is now in the top half for the area. The Village feels strongly that this is necessary to properly maintain the sewer infrastructure and efforts have been made to keep the rate increases to a minimum. The 2011 sewer user charge of \$3.44 per hundred cubic feet (ccf) of water consumption, was broken down into 92 cents for personnel and other recurring operating costs; 17 cents for contractual sewer maintenance and repairs, and; \$2.35 cents for debt service. This debt service was the result of an aging infrastructure for which significant capital improvements have been made over the past 20 years.

With a significant debt restructuring in 2011, debt service savings will total more than \$3.6 million through 2016. These savings allowed for the continued commitment to improve sewer infrastructure and reduce home flooding with no additional rate increase in 2013. With major sewer improvements required on the separate sewer system, the Village has identified \$24 million in debt financed capital improvements. This debt issuance required two \$0.40 rate increases occurring in 2014 and 2015. Future rate increases are dependent on whether additional debt is issued to fund sewer improvements.

Village of Wilmette 2016 Budget Revenue and Expense Trend Analysis



Water Sales

Year	Residential Sales	Wholesale Sales
2006	1,959,511	3,577,551
2007	2,169,009	3,854,373
2008	2,608,407	3,591,752
2009	2,795,003	3,961,841
2010	3,081,847	4,019,677
2011	3,118,031	4,209,553
2012	3,383,905	4,517,368
2013	3,086,746	4,450,794
2014	3,083,250	4,428,527
2015 Est. Act.	2,872,000	4,866,000
2016 Projected	3,214,300	4,842,200

The Village water plant operation supplies water to Wilmette residents and to the Village of Glenview. Through the Village of Glenview, Wilmette supplies water to Citizens Utility Company which services a portion of Prospect Heights.

The residential water rate was 88 cents per 100 cubic feet (ccf) from May, 1991 until 2002. Periodic increases have occurred since then for growth in operating costs and for capital improvements. The rate from 2011 to 2015 was \$2.49 per ccf and a 12 cent increase took effect in March 2016 bringing the rate to \$2.61 per ccf.

The wholesale rate is computed through a formula contained in a contract with the Village of Glenview (in effect until 2050). The 2013 rate was \$1.220 per 100 ccf. This rate is regularly calculated every two years, but is also re-calculated when large capital outlay contracts are awarded. The current rate was recalculated as of 1/1/15 and resulted in a 9% increase to \$1.331 per 100 ccf. Per the contract with Glenview, any future rate calculations cannot cause the rate to be reduced.

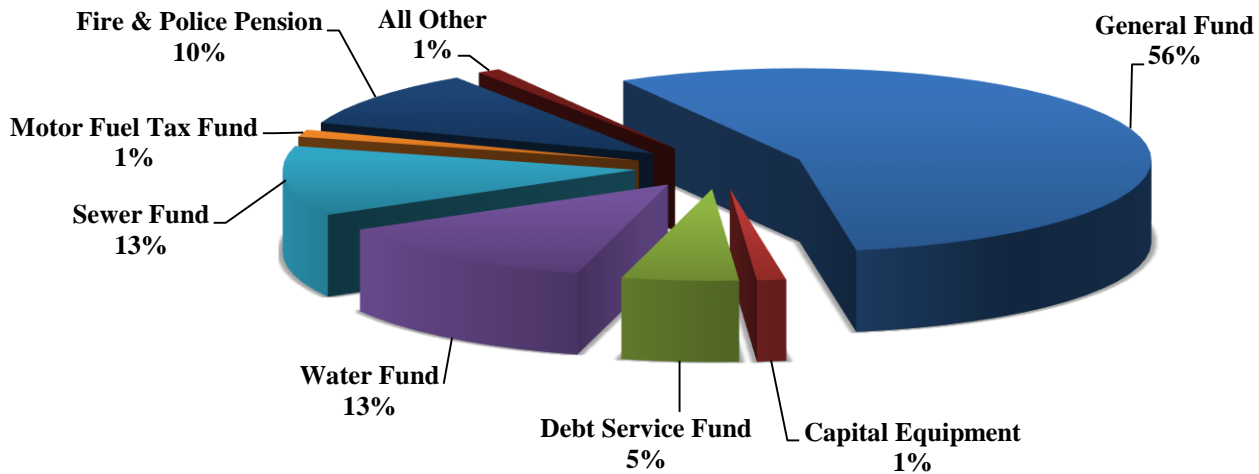
Total water sales are second only to property tax as a revenue source for the Village. There are two categories to this revenue source, residential and wholesale. Residential sales account for about 40% of the revenue while wholesale sales to the Village of Glenview and Illinois American Water Company account for the other 60%. Note that about 75% of all water pumped is for wholesale use. The difference between wholesale and residential sales totals is mainly due to the difference in rates.

The residential water rate was held flat for five years in a row at \$2.49 per 100 cubic foot and this rate is below average in the area. The steady wholesale revenue in conjunction with reduced debt service from a debt refinancing in 2011 have allowed for no rate increases during this time. In 2016, a water rate increase of \$0.12 was needed to maintain an appropriate Water Fund reserve level to adequately fund necessary maintenance at the Water Plant. Increases in total residential sales between 2011 and 2012 is weather related with hot, dry conditions resulting in increased volume. In 2013 and 2014 the Village experienced a reduction in volume. Usage in Wilmette is projected to remain flat from 2016 to 2017.

Wholesale sales have also been steadily increasing over the last 10 years. The wholesale rate is set by contract with the Village of Glenview that extends to the year 2050. The wholesale rate is re-calculated every other year and (per the contract) can never decrease. The 2015 rate recalculation (which is in place for 2015 and 2016) produced a 9% increase. There is no volume growth from Glenview projected for future years. The Village of Kenilworth recently signed an agreement to be a wholesale water customer and that is expected to be completed in 2016. Beginning in 2020, a new wholesale customer will provide approximately \$1 million of additional revenue.

Village of Wilmette 2016 Budget

All Funds Expenditures



General Fund:

Includes most of the operating expense for the Village other than Water and Sewer. This includes Police, Fire, Public Works, Refuse Collection and Disposal, and General Government expenditures.

Capital Projects Fund:

This Fund is appropriated as a part of the General Fund. There are no available bond proceeds for capital projects in 2016.

Water Fund:

Provides for all of the expenses to operate the Village's water plant and water distribution system. This includes administrative expenses and provides for an operating transfer to the General Fund.

Sewer Fund:

Provides for the expense of maintaining and improving the Village's sewer system and storm water pumping station. This includes the debt service for capital improvements financed by low interest loans from the Environmental Protection Agency.

Motor Fuel Tax (MFT) Fund:

Provides for the expenditure of the Village's distribution of the State MFT. This is used for street repair and resurfacing and other qualified projects for which this money may be used.

Pension Funds:

Includes the expenses for the Police and Fire Pension Funds which the Village administers.

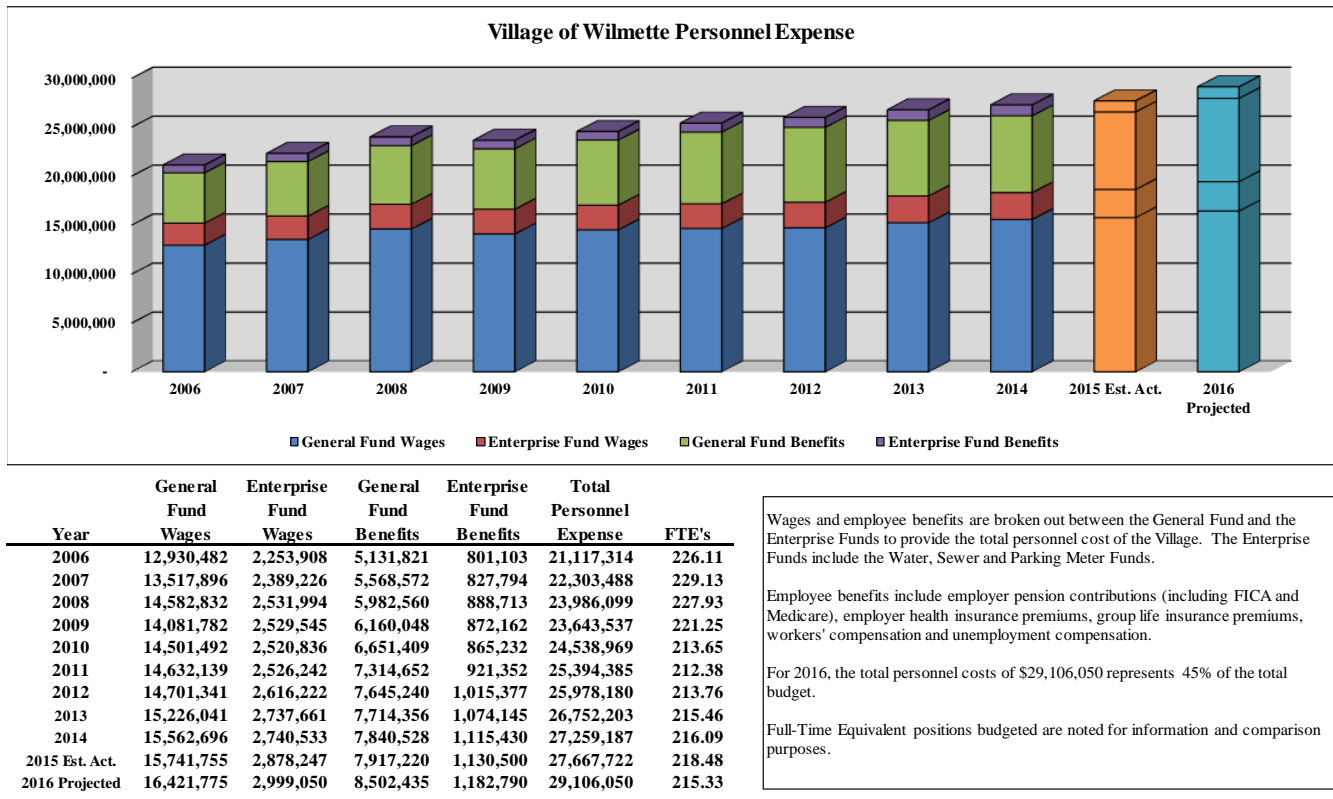
Debt Service Fund:

Provides for the principal and interest payments for the Village's General Obligation debt.

All Other:

Includes the expense of the Village's Parking Meter, and Section 105.

Village of Wilmette 2016 Budget Revenue and Expense Trend Analysis

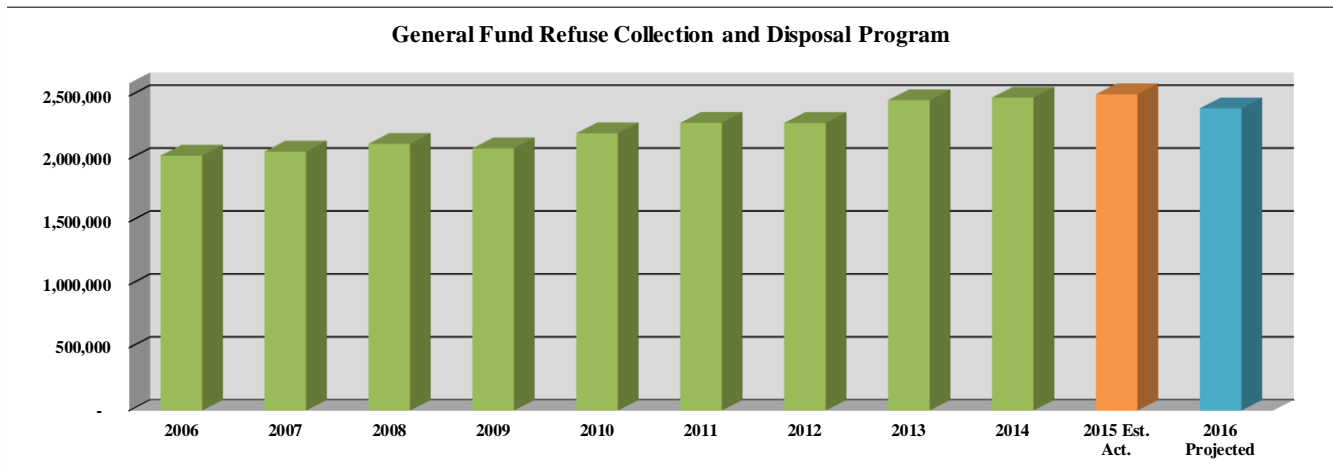


Excluding major capital projects, personnel costs represent nearly half of the Village's 2016 budget. These costs consist of wages and fringe benefits. Benefit expense growth has significantly outpaced wage growth. In 2004, wages reflected 75% of the total personnel cost and benefits the other 25%. In 2016 this ratio is 67% wages and 33% benefits.

Personnel expense overall has increased an average of 3% annually since 2004. While wages have increased by 2.5% over the past decade, benefits have increased by more than 5% - a reflection of increased health insurance costs and increased pension contributions. Overall annual wage increases can be linked to existing collective bargaining agreements (CBAs) with the Village's Police and Firefighter unions. Unrepresented employees have historically received increases in line with these CBAs. While budgeted Full Time Equivalents (FTEs) had ranged between 224 and 230 from FY 2000 through 2008, the economic decline which began in the latter half of 2008 resulted in a budgeted FTE decrease to 215.33 for 2016. The total authorized full-time and semi-full time employees, i.e. those employees receiving full-time benefits, peaked in 2007 at 209 employees. The 2016 budget projects 195 such employees. The reduction has been achieved over the years mainly through attrition. Part-time and seasonal positions that have been eliminated, along with full-time positions that have been reduced to semi-full time, account for the total FTE decrease of 13.81 since 2007.

Since 2010 wages have increased by approximately 2% while benefits have still increased over 4%. Insurance costs stabilized during this span so the increase is mostly due to pension contributions. Future cash projections reflect 3% growth in wages and similar growth in benefits. Wage growth is based on the Village's CBAs as well as projected increases for scheduled step and longevity changes and benefit costs. Public safety pension contributions are estimated to increase by about 4% annually.

Village of Wilmette 2016 Budget Revenue and Expense Trend Analysis



General Fund Refuse Expense

Fiscal Year	Amount
2006	2,025,235
2007	2,057,923
2008	2,119,086
2009	2,083,029
2010	2,202,592
2011	2,285,934
2012	2,284,576
2013	2,465,649
2014	2,485,828
2015 Est. Act.	2,512,725
2016 Projected	2,400,950

This includes the cost of contractual refuse collection, contractual recycling collection and landfill tipping fees.

In 2010, the refuse program was revised to provide for curb-side collection throughout the Village (in areas where alley pick-up is not available). In prior years, these areas would receive back door pick-up by the refuse contractor. Backdoor collection is still available from the contractor for an additional fee. This fee is billed and collected directly by the contractor.

The contract was renegotiated in 2015 and extended through 2020. The contract calls for a 2% decrease in 2016 and annual adjustments thereafter are tied to the consumer price index, with a maximum increase of 2.5%.

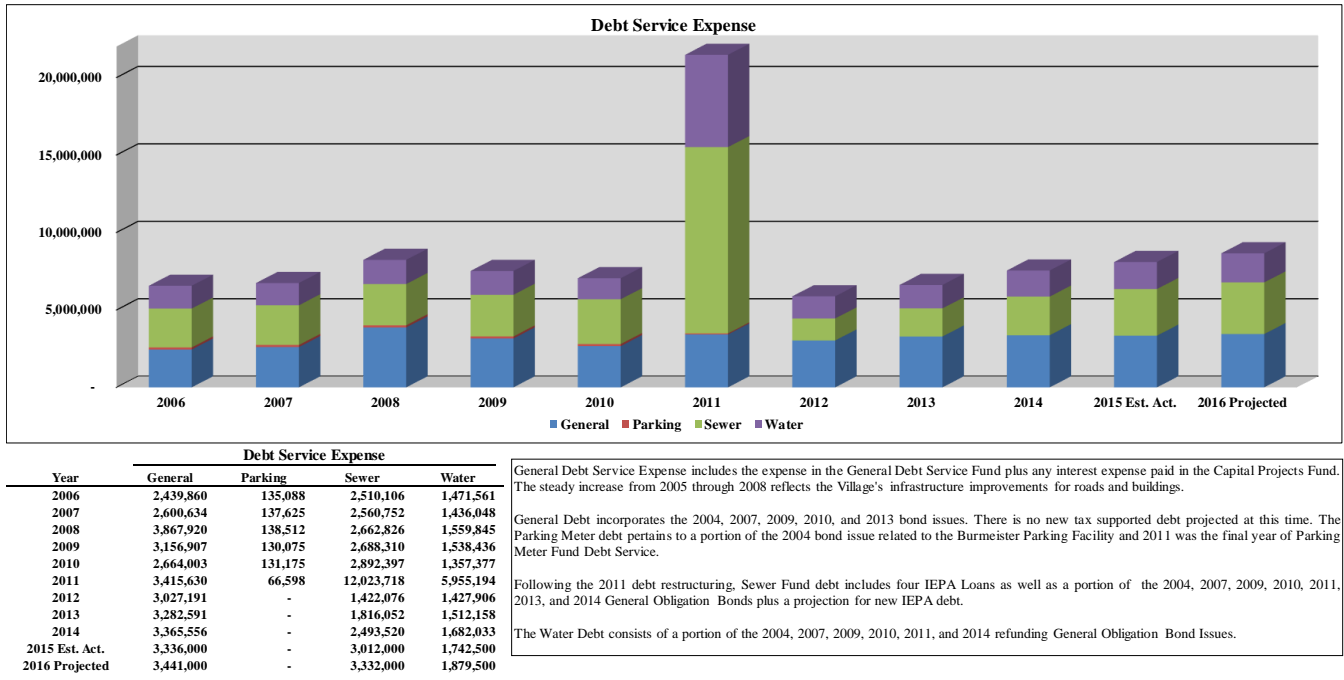
General Fund Refuse Expense includes costs of contractual refuse and recycling collection and landfill tipping fees. Refuse expenditures dropped significantly in 1993-94 when the Village changed its contractual service to once per week from twice per week. Since that time, refuse costs have increased by about 2.5% annually. The growth of the contractual collection was tied to the Chicagoland Consumer Price Index (CCPI). A contract extension in 1998 provided for no increase for a two-year period and CCPI growth beginning in 2001 through 2005. This contract was again extended in 2006 through the end of 2009.

A new refuse contract was approved in 2009 and was set to expire on March 31, 2017. With this new contract, back-door collection was eliminated in areas without alleys, in favor of curb-side collection. Had this previous service been continued, costs were expected to increase 30%. The new contract resulted in 13% expense growth. Residents wishing to keep back-door service have the option of paying the contractor an additional fee to do so. The new contract calls for 3.5% annual increases that take effect April 1 each year. The contract was renegotiated in 2015 and extended through 2020. The contract calls for a 2% decrease in 2016, no increase in 2017, and annual adjustments thereafter are tied to the consumer price index, with a maximum increase of 2.5%.

The only expense growth from 1998 through 2000 was from landfill tipping fees. The Village is a member of the Solid Waste Agency of Northern Cook County (SWANCC) which is a consortium designed to purchase and operate a landfill site for member communities. The members' contributions to SWANCC exceeded inflationary growth due to the legal matters involved in setting up the landfill. The consortium no longer intends to operate a landfill and has sold most of its land that was originally purchased. The sales proceeds have been used to reduce the debt burden, reflecting a drop in these costs in 2002 and 2003. The institution of a monthly refuse fee in 2002 also caused a reduction in expense as many multi-family dwellings opted to arrange for their own refuse collection. By doing so, the Village no longer had to pay the contractor for these units.

The Village's refuse collection fee assessed to all customers will cover 100% of the program costs in 2016.

Village of Wilmette 2016 Budget Revenue and Expense Trend Analysis



The Village's debt service expense grew significantly from 1998 through 2010. Over that time the Village issued general obligation debt of about \$45 million for road and streetscape improvements, street lighting improvements, computer technology and building improvements. New debt of \$1 million was issued in 2013 for alley improvements. In making these investment in the Village's infrastructure, tax supported debt service grew at an annual rate of 9.7% from 2002 through 2008. Debt restructuring in 2009 helped stabilize debt service at about \$3.3 million annually. This amount will gradually increase to about \$3.7 million in 2023 and 2024. All current tax supported debt is scheduled to be retired by 2028.

Additional debt was issued to finance water and sewer related infrastructure improvements. A debt restructuring in 2011 reduced Sewer Fund debt service by \$3.6 million through 2016 and stabilized growth in the Water Fund. The Village issued \$8.9 million in 2013 and \$15.5 million in 2014 to finance a portion of the \$24 million in sewer capital improvement plan approved in 2013. Additionally, annual new IEPA borrowing of about \$820,000 will continue for sewer lining and rehabilitation.

**Village of Wilmette
FY 2016 Budget
General Fund Revenues**

Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Property Taxes:						
Collections of Prior Years' Levies	(2,183)	363				
2003 Tax Levy Receipts	(321)	(81)				
2004 Tax Levy Receipts	(596)	(1,833)				
2005 Tax Levy Receipts	(14,460)	(1,202)				
2006 Tax Levy Receipts	(15,680)	(2,165)				
2007 Tax Levy Receipts	(26,261)	(18,375)				
2008 Tax Levy Receipts	(32,973)	(24,784)				
2009 Tax Levy Receipts	(51,713)	(46,846)				
2010 Tax Levy Receipts	108,950	(43,368)				
2011 Tax Levy Receipts	11,370,099	76,930				
2012 Tax Levy Receipts		11,645,858				
2013 Tax Levy Receipts			110,345	127,100	127,100	
2014 Tax Levy Receipts			12,098,004	12,519,600	12,519,600	127,200
2015 Tax Levy Receipts						12,996,400
Allowance for Tax Refunds			(110,095)	(144,000)	(144,000)	(144,000)
Road & Bridge Tax Receipts	1,217	1,243	1,275	1,000	1,000	1,000
Total Property Tax Revenue	11,336,079	11,585,740	12,099,530	12,503,700	12,503,700	12,980,600
Other Tax Revenue:						
Real Estate Transfer Tax	894,219	1,077,063	1,250,378	1,201,000	1,181,000	1,181,000
Non-Recurring R.E.T.T.	43,764	4,317	35,535		80,000	
State Sales Tax	3,239,102	3,384,543	3,648,861	3,408,100	3,648,100	3,757,500
Home Rule Sales Tax	505,620	520,642	535,762	1,608,600	1,638,600	2,058,600
State Income Tax	2,380,064	2,580,859	2,593,413	2,512,600	2,792,600	2,764,700
Utility Tax - Electric	964,221	955,695	941,687	970,000	935,000	970,000
Utility Tax - Natural Gas	378,400	440,038	530,723	430,000	460,000	430,000
Utility Tax - Telecommunications	1,152,362	1,082,613	951,712	939,000	859,000	893,400
Wireless 911 Tax	193,771	183,226	180,088	195,900	195,900	195,900
E-911 Surcharge	239,060	230,806	222,912	218,300	213,300	202,600
Personal Prop. Replacement Tax	231,765	256,932	264,480	255,300	275,300	275,300
Fuel Tax	87,469	87,584	79,863	75,000	77,000	77,000
Hotel Tax	-	-	254,842	372,500	376,000	387,300
Total Other Tax Revenue	10,309,817	10,804,318	11,490,255	12,186,300	12,731,800	13,193,300
Fine Revenue:						
Circuit Court Collections	71,382	82,029	72,033	90,000	75,000	75,000
Collected Locally	259,078	272,082	297,860	260,000	280,000	280,000
Animal Impounds	3,981	4,172	3,778	3,700	3,700	3,700
Total Fine Revenue	334,441	358,283	373,671	353,700	358,700	358,700
License Revenue:						
Sales of Vehicle Licenses	1,360,993	1,361,817	1,544,394	1,440,000	1,485,000	1,440,400
Sales of Taxi Licenses	19,605	18,100	16,550	19,100	15,100	15,100
Sales of Animal Licenses	1,660	1,225	1,235	1,500	1,500	1,500
Business Licenses	243,455	249,720	260,385	250,000	254,000	254,000
Liquor Licenses	64,055	77,105	83,265	78,000	87,000	84,000
Total License Revenue	1,689,768	1,707,967	1,905,829	1,788,600	1,842,600	1,795,000

**Village of Wilmette
FY 2016 Budget
General Fund Revenues**

Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Permit Revenue:						
Non-Recurring Permits	220,529	528,484	300,212	260,000	730,000	30,000
Building Permits	935,973	1,127,043	1,248,875	1,082,200	1,077,200	1,077,200
Roof Permits	10,322	11,856	13,766	11,000	11,000	11,000
Demolition Permits	47,765	79,857	109,775	51,500	100,000	158,000
Inspection fees	248,157	270,527	301,234	252,400	252,400	252,400
Electric Permits (incl. A/C)	71,135	85,924	96,052	67,000	67,000	67,000
Plumbing Permits	45,567	56,631	63,844	46,400	46,400	46,400
Right of Way Permits	17,857	22,664	23,255	19,600	19,600	19,600
Grading Permits	39,258	54,483	94,797	73,400	73,400	73,400
Pavement Degradation Fee	25,704	51,371	67,233	36,100	40,000	60,000
Dumpster Permits	10,193	12,195	15,640	10,300	10,300	10,300
Fence Permits	11,692	12,881	12,753	13,100	13,100	13,100
Tree Removal Permits	9,963	10,216	13,398	8,200	8,200	8,200
All Other Permits	6,392	18,576	12,346	7,500	7,500	7,500
Plan Review Fees	70,149	80,254	85,393	78,300	78,300	78,300
Filing Fees	23,354	25,927	29,171	23,700	23,700	23,700
Permit Penalties	21,806	10,185	13,463	10,000	10,000	10,000
Total Permit Revenue	1,815,816	2,459,074	2,501,207	2,050,700	2,568,100	1,946,100
Service Charges:						
Refuse charges	2,141,060	2,264,787	2,444,433	2,403,900	2,403,900	2,403,900
Ambulance charges	427,406	464,170	439,246	405,400	405,400	405,400
Sales of Yard Waste Bags	90,828	90,556	94,772	105,000	86,000	90,300
Burglar Alarm Service	32,535	54,554	25,498	20,000	20,000	20,000
Fire Alarm Service	11,412	4,110	1,800	4,000	4,000	4,000
Street Light & Parkway Damage	38,357	32,380	14,833	30,000	30,000	30,000
Traffic / Parking & Consulting	4,650	5,811	1,680	-	-	-
Other Prof. Services Reimb.	6,750	2,309	-	-	-	-
Sanitarian Services	58,800	63,860	66,520	66,900	66,900	68,400
C.A.D. Service Charges	491	1,507	37,160	500	500	500
Other Police Dept. Service Charges	700	850	800	600	750	800
French Market Service Charges	1,875	2,100	2,100	2,100	2,100	2,100
Park District & School Ethernet Serv.	6,564	6,564	6,564	6,560	6,560	6,600
Park District Personnel charges	56,063	42,908	37,787	58,000	58,000	58,000
Elevator Inspections	12,534	9,386	15,984	15,000	15,000	15,000
Munic. Serv. - Shore Line Pl.	20,007	20,327	20,972	20,300	20,300	20,300
Munic. Serv. - Fairfield Ct.	53,731	60,375	60,375	60,000	72,300	35,000
CPR Program Fees	1,380	1,260	1,120	1,200	1,200	1,200
Flu Shot Reimbursements	4,741	4,045	6,444	5,000	5,000	5,000
Other Health Dept. Reimb.	3,562	2,573	2,673	2,000	2,000	2,000
Total Service Charges	2,973,446	3,134,432	3,288,213	3,206,460	3,199,910	3,168,500
Franchise Fees:						
Cable TV Franchise Fees	505,610	532,211	531,012	535,000	545,000	545,000
Commercial Waste Franchise fee	83,424	85,718	88,075	67,900	80,900	79,200
PEG			46,345	28,500	42,500	42,500
Total Franchise Fees	589,034	617,929	665,433	631,400	668,400	666,700

**Village of Wilmette
FY 2016 Budget
General Fund Revenues**

Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Rental Income:						
Rent - Wilmette Park District	53,037	53,321	54,406	55,000	55,000	55,000
Rent - Depot	48,887	48,887	48,887	34,200	48,200	48,200
Rent - 3545 Lake Ave.	2,400	2,400	2,400	2,400	2,400	2,400
Rent - 1225 Central Ave.	38,000	37,400	31,200	31,200	31,200	31,200
Cellular Antenna rentals	320,830	325,518	346,363	232,500	370,000	370,000
Total Rental Income	463,154	467,526	483,256	355,300	506,800	506,800
Enterprise Fund Transfers:						
Water Fund Transfer	1,100,000	1,250,000	1,000,000	1,100,000	1,100,000	1,000,000
Clampitt Fund Transfer	19,000	19,000	27,011	-	-	-
Total Fund Transfers	1,119,000	1,269,000	1,027,011	1,100,000	1,100,000	1,000,000
Grants & Bond Proceeds:						
Forestry Grants			-		8,000	
EAB Tree Removal Grant	19,990	-		-		-
GRANT REVENUE			1,170		-	256,000
Police Grants	41,149	18,793	20,525	20,000	60,000	20,000
Fire Grants	84,960	16,581	12,888	10,000	38,000	20,000
FIRE GRANT REVENUE - Exhaust system			118,800		-	-
Building Lighting Grant	-	60,865	37,612	-	-	-
Building Boiler Grant	-	33,000	-	-	-	-
State Reimb. - 10th St. Engr.	26,253	-	-	-	-	-
State - Fire Truck Loan	250,000	-	-	-	-	-
Grants / Contributions - Elmwood ROW	-	-	28,750	-	10,200	-
Wilmette Pedestrian Crossing	-	27,898	-	-	-	-
Skokie/Hibbard Raod Reconstruction	-	93,898	103,518	223,000	197,000	136,000
Locust Road Reconstruction	-	-	-	133,000	-	137,000
MWRD - green alley					130,000	
Total Bond Proceeds & Grants	422,352	251,035	621,236	386,000	443,200	569,000
Other Non-Recurring Revenues:						
Police Seizure Funds	-	23,035	21,654	20,000	20,000	20,000
Section 125 Balance Write-Off	862	(1,009)	251		-	-
Affordable Housing Contributions	20,000	20,000	20,000	40,000	40,000	-
HAP Lien Collections	-	3,058	1,800		-	-
Insurance Recoveries	-	-	54,619		3,000	-
Donations	-	1,000	11,186		-	-
Dedicated Revenue Transfer	-	-	-	218,693	205,116	
Total Other Non-Recurring	20,862	46,084	109,511	278,693	268,116	20,000
Interest Income	13,308	18,295	8,254	15,000	10,000	10,000
Other Income:						
Sale of General Fixed Assets	-	-	49,923	20,000	20,000	20,000
Historical Society Reimb.	22,842	24,494	24,471	22,000	24,500	26,000
Other Income	19,550	23,685	24,167	21,000	21,000	21,000
Interest - property tax collections	874	356	391	1,000	1,000	1,000
Total Miscellaneous	43,266	48,535	98,951	64,000	66,500	68,000
Total General Fund Revenues	31,130,343	32,768,219	34,672,357	34,919,853	36,267,826	36,282,700

Village of Wilmette

FY 2016 Budget

Internal Service Funds' Revenues

Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Employee Insurance Fund:						
Contributions from other Funds:						
General Fund	2,036,340	2,067,584	2,088,464	2,174,705	2,095,000	2,129,075
Municipal Garage	76,409	82,927	100,977	91,740	88,000	91,850
Parking Meter Fund	18,211	19,924	22,110	22,110	21,000	22,330
Sewer Fund	96,286	98,638	102,571	107,300	103,000	103,130
Water Fund	358,860	364,051	364,055	413,220	397,300	378,330
Total Revenues	2,586,106	2,633,124	2,678,177	2,809,075	2,704,300	2,724,715

Municipal Garage Fund:

Contributions from other Funds:

Insurance Recoveries	9,306	9,556	14,990	12,800	8,000	10,170
General Fund	1,084,351	1,160,222	1,240,746	1,173,400	1,129,520	1,201,700
Sewer Fund	107,450	114,960	122,960	67,900	65,310	71,600
Water Fund	151,370	161,980	173,200	89,200	85,800	90,700

Total Revenues	1,352,477	1,446,718	1,551,896	1,343,300	1,288,630	1,374,170
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Workers' Compensation Fund:

Contributions from other Funds:

Insurance Recoveries	24,798	23,054	23,510	-	-	-
General Fund	244,129	238,203	243,124	262,810	264,940	263,380
Municipal Garage	9,040	9,310	10,180	8,630	8,700	8,940
Parking Meter Fund	1,900	1,800	1,910	2,110	2,130	2,090
Sewer Fund	7,900	7,480	8,020	8,250	8,315	8,910
Water Fund	33,350	32,930	34,170	38,900	39,215	37,380

Total Revenues	321,117	312,777	320,914	320,700	323,300	320,700
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Illinois Municipal Retirement Fund:

Contributions from other Funds:

General Fund	1,144,099	1,216,970	1,297,960	1,333,870	1,292,000	1,386,010
Municipal Garage	100,590	110,784	132,243	93,080	86,000	99,830
Parking Meter Fund	19,492	21,369	23,816	24,820	22,000	25,570
Sewer Fund	85,387	95,565	98,998	96,970	91,000	108,060
Water Fund	368,569	401,638	421,259	454,530	425,000	452,490

Total Revenues	1,718,137	1,846,326	1,974,276	2,003,270	1,916,000	2,071,960
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**Village of Wilmette
FY 2016 Budget**

Other Funds' Revenues

Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Capital Projects Fund:						
Bond Issue Proceeds		1,000,000				
Bond Proceeds Interest Inc.	2,554	1,695	904			
General Fund Transfer						
CMAQ Grant						
Police Grant - 911 System Repl.						
IEMA Grant - PW Radio System Repl.						
TRAN Systems Engr. Reimb.	10,222					
Skokie Valley Bicycle Trail Contributions						
S.D. #30 Cable TV Contributions						
Total Revenues	12,776	1,001,695	336,037	-	-	-

General Debt Service Fund:

Property Taxes:

Collections of Earlier Levies	(567)	54	23			
2003 Tax Levy Receipts	(95)	(24)	12			
2004 Tax Levy Receipts	(179)	(551)	18			
2005 Tax Levy Receipts	(4,182)	(348)	30			
2006 Tax Levy Receipts	(4,303)	(594)	20			
2007 Tax Levy Receipts	(9,996)	(6,715)	(1,699)			
2008 Tax Levy Receipts	(10,643)	(8,279)	(5,219)			
2009 Tax Levy Receipts	(15,196)	(13,766)	(7,072)			
2010 Tax Levy Receipts	29,568	(11,770)	(11,476)			
2011 Tax Levy Receipts	3,009,136	20,360	(6,213)			
2012 Tax Levy Receipts	-	3,218,459	30,495			
2013 Tax Levy Receipts	-	-	3,257,099	33,000	33,000	
2014 Tax Levy Receipts				3,309,800	3,309,800	33,500
2015 Tax Levy Receipts						3,361,400
SSA #2 Tax Levy Refund	(2,767)	-		-		
Bond Proceeds		-		-		
Allowance for Tax Refunds		-		(48,000)	(40,000)	(48,000)
General Fund Transfer			60,000	64,000		
Total Revenues	2,990,776	3,196,826	3,316,018	3,358,800	3,302,800	3,346,900

Motor Fuel Tax Fund:

Motor Fuel Tax Allotments	780,640	782,835	911,180	640,000	366,480	640,000
Interest Income	3,443	3,617	1,913	3,600	2,000	2,000
Total Revenues	784,083	786,452	913,093	643,600	368,480	642,000

Firemen's Pension Fund:

Employer Contribution	2,217,700	2,211,300	2,200,000	2,135,500	2,296,000	2,486,700
Payroll Deductions	399,170	398,942	404,901	428,000	427,500	428,000
Investment Income	3,292,064	4,705,625	2,572,045	2,544,800	1,300,000	2,500,000
Total Revenues	5,908,934	7,315,867	5,176,946	5,108,300	4,023,500	5,414,700

Village of Wilmette
FY 2016 Budget

Other Funds' Revenues

Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Police Pension Fund:						
Employer Contribution	1,843,600	1,800,000	1,800,000	1,792,000	1,763,100	2,029,600
Payroll Deductions	404,142	423,241	423,565	435,000	440,000	447,000
Investment Income	3,285,935	4,634,892	2,071,534	2,430,000	1,250,000	2,400,000
Total Revenues	5,533,677	6,858,133	4,295,099	4,657,000	3,453,100	4,876,600

Section 105 Fund:
Contributions from other Funds:

General Fund	159,370	180,430	210,980	190,000	204,740	210,510
Municipal Garage	5,210	6,320	9,460	7,190	7,350	8,050
Sewer Fund	5,210	6,325	8,780	7,790	7,350	8,050
Water Fund	20,210	24,425	30,780	31,030	30,655	34,090
Investment Income	3,680	3,578	1,981	4,000	2,000	4,000
Total Revenues	193,680	221,078	261,981	240,010	252,095	264,700

Clampitt Fund:

Interest Income	223	125	-
Donations	-	-	-
Total Revenues	223	125	-

Village of Wilmette
FY 2016 Budget
Parking Meter Fund Revenues

Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
VC Parking Meter Revenue:						
Commuter Lot - Village	7,159	6,023	16,362	6,500	29,000	29,000
Commuter Lot - R.R.	28,791	24,705	67,139	27,500	123,000	123,000
Poplar Drive Lots	8,087	6,550	10,940	6,500	16,500	16,500
Debit Cards - Village	27,104	28,661	15,330	27,000	-	-
Debit Cards - R.R.	116,419	123,149	51,604	115,200	(1,268)	-
VC Parking Permit Revenue:						
Park Ave. Lot	18,300	18,225	18,375	17,000	18,300	18,300
West Park Lot	-	12,960	5,040	5,300	-	12,000
St. Augustine Lot	6,975	6,600	6,625	6,500	7,150	6,500
11th & Central Lot	2,650	3,760	4,120	3,700	2,700	3,000
Masonic Temple Lot	2,080	1,510	1,470	1,400	1,400	1,400
Atrium Lot	1,620	1,320	1,440	1,300	1,460	1,460
METRA Station rent	2,765	2,765	-	2,400	2,910	3,000
CTA Lot Revenue:						
Commuter Drop Box Revenue	126,598	114,808	122,395	117,000	134,000	120,000
Commuter Permit Revenue	17,680	19,360	21,280	20,000	18,480	18,000
Merchant Permit Revenue	3,834	4,212	4,212	3,900	4,212	4,200
Resident 24 Hour Permit Revenue	960	1,760	2,720	1,400	4,000	2,000
Burmeister Parking Facility:						
Transfer from General Fund	-					
Permit Revenue	22,675	20,955	20,925	18,200	21,000	22,500
Total Revenues	393,697	397,323	369,977	380,800	382,844	380,860

Village of Wilmette

FY 2016 Budget

Water & Sewer Funds' Revenues

Description				Estimated		
	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Actual FY 2015	Budget FY 2016
Sewer Fund:						
Residential Sewer Charges	4,626,206	4,160,575	4,499,893	5,082,900	4,677,000	5,082,900
Bond Proceeds	-	8,945,202	15,222,084	2,500,000	-	
Bond Proceeds Interest	2,979	5,757	15,865			
E.P.A. Loan Proceeds	736,482	582,886	641,366	820,000	-	1,640,000
Relief Sewer Grant	-	-		-		
Other Income	-	178,593		-		45,000
Total Sewer Revenues	5,365,667	13,873,013	20,379,208	8,402,900	4,677,000	6,767,900
Water Fund:						
Residential Water Sales	3,383,905	3,086,746	3,083,250	3,065,000	2,872,000	3,214,300
Wholesale Water Sales:						
Village of Glenview	3,675,486	3,532,765	3,477,106	3,594,834	3,893,000	3,873,200
Illinois American Water	841,882	918,029	951,421	1,061,066	973,000	969,000
Village of Kenilworth	-	-		50,000	-	-
Insurance Recoveries	13,162	10,603	84,118			
Water meter replacement fee						55,000
Other Income	126,294	164,070	38,446	120,000	120,000	120,000
Interest Income:						
Surplus Account:	17,963	19,302	13,776	15,000	15,000	15,000
Bond Proceeds Account	3,350	2,057	499	-		
Total Interest Income	21,313	21,359	14,275	15,000	15,000	15,000
Bond Proceeds	-	-		-		
Grant revenue	150,000	-	52,449	-		
Expense Reimbursements	66,457	-		-		
Total Water Fund Revenues	8,278,499	7,733,572	7,701,064	7,905,900	7,873,000	8,246,500
Total Revenue - All Funds	66,570,192	80,391,248	83,947,042	72,093,508	66,832,875	72,714,405
Total Revenue Net of Internal Service Funds	60,592,355	74,152,303	77,421,779	65,617,163	60,600,645	66,222,860

Village of Wilmette FY 2016 Budget Tax Levy Projections

Levy Year	Projected Operating Levy	Debt Service Levy	Additional Levy for Fire & Police Pen.	Portion Paid from Bond Proceeds	Adjustment * to Operating Levy to Smooth the Increment	Total Levy	"Smoothed" Incremental Growth (%)
1998	6,386,857	997,843				7,384,700	
1999	6,466,007	1,176,693				7,642,700	3.49%
2000	6,627,658	1,386,515			(20,000)	7,994,173	4.60%
2001	6,956,488	1,515,128			(10,000)	8,461,616	5.85%
2002	7,234,176	2,473,868		(600,000)	(140,000)	8,968,044	5.98%
2003	7,523,543	2,563,593		(400,000)	(182,000)	9,505,136	5.99%
2004	8,071,000	2,583,226		(200,000)	(147,500)	10,306,726	8.43%
2005	8,295,437	2,450,663			179,500	10,925,600	6.00%
2006	8,940,311	2,541,289			320,000	11,801,600	8.02%
2007	9,352,187	3,883,613		(500,000)	(463,000)	12,272,800	3.99%
2008	9,572,183	3,241,817	172,000		13,000	12,999,000	5.92%
2009	9,503,999	3,069,001	490,000		450,000	13,513,000	3.95%
2010	9,942,229	2,991,871	1,082,000			14,016,100	3.72%
2011	10,330,002	3,041,398	1,162,000			14,533,400	3.69%
2012	11,783,345	3,256,455				15,039,800	3.48%
2013	12,250,693	3,298,207				15,548,900	3.39%
2014	12,718,778	3,351,672				16,070,450	3.35%
2015	13,195,123	3,412,624				16,607,747	3.34%
2016	13,806,378	3,477,386				17,283,764	4.07%
2017	14,354,668	3,540,843				17,895,511	3.54%
2018	14,924,874	3,582,290				18,507,164	3.42%
2019	15,517,900	3,604,422				19,122,322	3.32%
2020	16,134,639	3,618,148				19,752,787	3.30%
2021	16,776,067	3,663,891				20,439,958	3.48%
2022	17,489,890	3,766,747				21,256,637	4.00%
2023	18,036,870	3,713,953				21,750,823	2.32%
2024	18,758,357	3,321,158				22,079,515	1.51%
2025	19,508,711	1,634,505				21,143,216	-4.24%
2026	20,289,032	81,092				20,370,124	-3.66%
2027	21,100,620	83,721				21,184,341	4.00%
2028	21,944,667	-				21,944,667	3.59%

* These adjustments, in total, net to zero. They are designed to eliminate large percentage fluctuations in the Village's tax levy due to the issuance of new debt.

**Village of Wilmette
2016 Budget**

Program Number	Program	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
11-01	Legislative	42,243	29,715	30,627	31,210	31,575	31,350
11-04	Administration	577,205	541,830	580,017	639,630	643,790	670,870
11-05	Information Technology	529,094	551,825	614,594	617,635	631,110	760,055
11-06	Finance	935,257	1,004,541	1,096,319	1,157,630	1,144,365	1,238,490
11-07	Law	330,223	353,741	303,865	319,385	425,000	319,385
11-09	Community Development	1,145,440	1,123,352	1,262,860	1,232,280	1,220,630	1,304,895
11-09	Business Development	110,395	118,263	334,922	430,020	428,890	461,055
11-10	Misc. Boards & Comm.	67,033	70,694	55,292	50,300	50,300	10,300
11-11	Wilmette Historical Museum	129,165	137,908	145,344	141,710	149,800	153,385
11-15	Cable Programming Services	141,153	142,908	155,788	164,745	155,500	173,430
11-19	Contingency	29,388	131,957	83,578	314,000	203,000	376,000
Total General Government		4,036,596	4,206,734	4,663,206	5,098,545	5,083,960	5,499,215
11-20	Engineering	1,293,704	1,476,864	1,202,109	2,523,745	2,477,360	2,820,995
11-23	Streets Department	2,481,090	2,465,110	2,580,907	2,968,880	2,766,451	2,731,156
11-24	Refuse Collection & Disposal	2,284,576	2,465,649	2,485,828	2,586,955	2,512,725	2,400,950
11-30	Maintenance of Trees	699,601	626,802	707,751	755,875	748,575	864,345
11-33	Street Lighting	346,250	347,949	384,249	366,715	346,660	364,745
11-34	Buildings & Grounds	615,696	908,557	802,450	876,850	893,800	672,395
Total Public Works		7,720,917	8,290,931	8,163,294	10,079,020	9,745,571	9,854,586
11-40	Fire & Police Commision	75,039	79,040	80,882	104,650	91,835	79,495
11-41	Police - General Operations	7,651,136	7,866,942	7,959,889	8,229,675	8,235,744	8,598,640
11-42	Police - General Services	660,132	708,903	729,882	736,850	725,530	758,100
11-43	Pub. Safety - Communication	1,248,538	1,307,246	1,381,545	1,433,520	1,405,250	1,522,220
11-45	Police - Crossing Guards	237,473	244,259	234,187	252,410	261,100	264,375
11-51	Fire Department	8,832,976	8,303,344	8,964,032	8,715,120	8,665,960	9,159,375
11-56	Public Health	226,412	235,339	244,963	255,535	252,100	259,365
Total Safety & Public Health		18,931,706	18,745,073	19,595,380	19,727,760	19,637,519	20,641,570
11-91	Gen. Liab. & Property Insur.	209,518	302,220	267,046	205,000	153,550	205,000
11-95	Capital Improvements	525,864	904,657	947,566	119,813	222,348	69,000
11-96	CERF	-	-	-	-	-	516,500
Totals		31,424,601	32,449,615	33,636,492	35,230,138	34,842,948	36,785,871

Allocation to Cash Flow Section:

General Fund	30,935,663	31,960,677	33,476,492	35,170,325	34,773,310	35,927,371
Capital Projects Fund	488,938	488,938	160,000	59,813	69,638	-
CERF Expenses	-	-	-	-	-	858,500

**Village of Wilmette
2016 Budget**

Program Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
16-93	General Debt Service Fund	3,027,191	3,282,591	3,365,556	3,359,000	3,336,000	3,441,000
22-63	Motor Fuel Tax Fund	667,129	792,405	724,479	820,000	820,000	820,000
23-75	Public Parking - Village Center	200,012	202,980	296,229	238,740	249,040	256,950
23-76	Public Parking - CTA Lots	118,342	118,820	138,801	154,650	147,595	156,080
23-77	Parking - Burmeister Lot	10,310	12,664	27,283	13,740	19,150	13,740
	Total Parking Meter Fund	328,664	334,464	462,313	407,130	415,785	426,770
33-97	Firemen's Pension Fund	2,736,473	2,973,401	3,302,858	3,489,000	3,546,780	3,616,194
34-98	Police Pension Fund	2,386,571	2,400,459	2,688,549	2,793,000	2,789,255	2,909,482
36-99	Clampitt Estate Fund	19,000	19,000	53,100	-	-	-
39-00	Section 105 Fund	170,078	168,740	269,675	206,700	241,000	260,000
40-80	Sewer Maintenance	1,154,386	2,311,904	1,428,261	1,672,835	1,572,547	1,619,420
40-84	Storm Water Pump Station	87,995	74,980	52,442	53,950	54,050	62,000
40-95	Sewer Improvements	1,244,492	1,667,417	8,333,146	19,490,000	14,173,000	2,950,000
40-93	Sewer Debt Service	1,422,076	1,816,052	2,493,520	3,026,000	3,012,000	3,332,000
	Total Sewer Fund	3,908,949	5,870,353	12,307,369	24,242,785	18,811,597	7,963,420
41-81	Pumping	2,658,098	2,459,934	2,460,764	3,000,745	2,811,449	2,909,235
41-82	Reservoir & Meter Maint.	432,445	312,654	336,492	271,250	264,260	321,805
41-83	Distribution	1,207,572	1,677,154	1,254,415	1,243,050	1,158,742	1,174,035
41-84	Miscellaneous	1,899,737	1,769,290	1,532,236	1,675,435	1,627,890	1,517,445
41-85	General	152,391	151,922	170,046	157,845	160,865	161,900
41-93	Debt Service	1,427,906	1,512,158	1,682,033	1,693,500	1,742,500	1,879,500
41-95	Capital Improvements	455,521	397,865	334,820	74,000	31,500	221,117
	Total Water Fund	8,233,670	8,280,977	7,770,806	8,115,825	7,797,206	8,185,037
	Total Expenditures before Internal Service Funds	52,902,326	56,572,005	64,581,197	78,663,578	72,600,571	64,407,774
Internal Service Funds:							
11-27	Municipal Garage Fund	1,352,477	1,446,718	1,551,896	1,343,300	1,288,640	1,374,170
12-90	Employee Insurance Fund	2,586,106	2,633,124	2,677,138	2,809,085	2,704,300	2,724,735
19-92	Workers' Compensation Fund	321,117	312,777	320,914	320,700	323,300	320,700
35-96	IMRF	1,718,137	1,846,327	1,974,276	1,996,750	1,916,000	2,071,960
11-96	CERF	-	-	-	-	-	516,500
	Total Expenditures	58,880,163	62,810,951	71,105,421	85,133,413	78,832,811	71,415,839

Village of Wilmette

FY 2016 Budget

Summary of Major Revenues & Expenditures

<u>Major Revenue Category</u>	<u>Actual FY 2012</u>	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Estimated Actual FY 2015</u>	<u>Budget FY 2016</u>
Water & Sewer charges	12,527,479	11,698,115	12,011,670	12,853,800	12,415,000	13,139,400
Property tax collections	14,326,855	14,782,566	15,415,548	15,862,500	15,806,500	16,327,500
Sales tax (State & Home Rule)	3,744,722	3,905,185	4,184,623	5,016,700	5,286,700	5,816,100
Pension Fund investment income	6,577,999	9,340,517	4,643,579	4,974,800	2,550,000	4,900,000
Utility tax	2,494,983	2,478,346	2,424,122	2,339,000	2,254,000	2,293,400
Income Tax	2,380,064	2,580,859	2,593,413	2,512,600	2,792,600	2,764,700
Permit Revenue	1,815,816	2,459,074	2,501,207	2,050,700	2,568,100	1,946,100
Debt Proceeds	736,482	9,528,088	15,879,315	3,320,000	-	1,640,000
Total Major Revenues	44,604,400	56,772,750	59,653,476	48,930,100	43,672,900	48,827,200
Total All Funds Revenues	60,592,355	74,152,303	77,421,779	65,617,163	60,600,645	66,222,860
Percentage of Major Revenues to Total Revenues	73.6%	76.6%	77.0%	74.6%	72.1%	73.7%

<u>Expenditure Category</u>	<u>Actual FY 2012</u>	<u>Actual FY 2013</u>	<u>Actual FY 2014</u>	<u>Budget FY 2015</u>	<u>Estimated Actual FY 2015</u>	<u>Budget FY 2016</u>
Personnel	25,978,180	26,570,857	27,087,547	28,132,185	27,667,722	29,095,912
Refuse Expense	2,284,576	2,463,652	2,483,830	2,583,805	2,505,125	2,382,800
Capital Outlay	4,608,647	6,832,485	11,952,862	22,871,913	17,406,063	6,471,832
Debt Service	5,877,173	6,610,801	7,541,109	8,078,500	8,090,500	8,078,500
Pension Disbursements	5,123,044	5,373,861	5,685,894	6,077,000	6,047,000	6,197,376
Total Major Expenditures	43,871,620	47,851,656	54,751,242	67,743,403	61,716,410	52,226,420
Total All Funds Expenditures	52,902,326	56,572,005	64,581,197	78,663,578	72,600,571	64,407,774
Percentage of Major Expenditures to Total Expenditures	82.9%	84.6%	84.8%	86.1%	85.0%	81.1%

**Village of Wilmette
FY 2016 Budget
Summary of Capital Outlay Expenditures and Other Non-Operating Expenditures**

General Fund Capital Outlay Summary:

2016 Budget Amount

Streets, Sidewalks & Alleys:

Alley Maintenance	515,000	*
Street Resurfacing Improvements	360,000	*
Central Avenue Reconstruction	340,000	*
Brick Street Renovation	240,000	*
Locust Rd Reconstruction	211,700	*
Skokie/Hibbard Rd Improvements	136,000	**
Sidewalk & Curb Replacements	70,000	*
Brick Street Maintenance	136,000	*
Pavement Marking	50,000	*
Curb Replacement	40,000	*
Crack Sealing	40,000	*

Vehicles:

Police Vehicle Replacements & Rehabilitations	148,000
Public Works Vehicle Replacements & Rehabilitations	350,000
Fire Department Vehicle Replacements & Rehabilitations	-

Equipment:

Computer Equipment Replacements & Upgrades	53,250	
Public Works Equipment	49,500	
Fire Department Equipment	45,000	**
Police Department Equipment	6,875	

Total General Fund Capital Expenditures	2,791,325
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General Fund Other Non-Recurring Expenditures:

Department & Expenditure Description

Comm. Devel. And Engr. - Outside Plan Review	63,000	***
Debt Service Fund Transfer	65,000	
Land Acquisition/Holding Costs	69,000	
Police Seizure Expenses	20,000	

Other General Fund Non-Recurring Expenses	217,000
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Motor Fuel Tax Fund Capital Outlay Summary

Streets, Sidewalks & Alleys:

Street Resurfacing Improvements	820,000	*
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Total Motor Fuel Tax Fund Capital Expenditures	820,000
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- * Items will be financed from general obligation bond proceeds / dedicated revenues.
- ** Items will be partially financed from grants.
- *** Items will be financed from related permit revenues.

**Village of Wilmette
FY 2016 Budget**

Summary of Capital Outlay Expenditures and Other Non-Operating Expenditures

**Sewer Fund Capital Outlay and
Non-Recurring Expense Summary:**

2016 Budget Amount

Sewer System Improvements

Sewer Lining and Rehab	1,640,000	*
West Park Storage Project	1,250,000	*
Sewer Main Repairs	300,000	
Sewer Maintenance	224,000	
Princeton Place Pump Station and Storage	60,000	*

Total Sewer Fund Capital Expenditures	3,474,000
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Sewer Fund Other Non-Recurring Expenditures:

Other Sewer Fund Non-Recurring Expenses	-
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**Water Fund Capital Outlay and
Non-Recurring Expense Summary:**

Water Distribution Improvements:

Glenview Meter Replacement	30,000
Valve Installations	62,500

Water Plant Improvements:

Building Renovations & Pipe Gallery Improvements, Hydrant Painting	261,507	*
Filter Valve Improvements	75,000	

New and replacement equipment:

Total Water Fund Capital Expenditures	429,007
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Water Fund Other Non-Recurring Expenditures:

Meter Replacements	88,000
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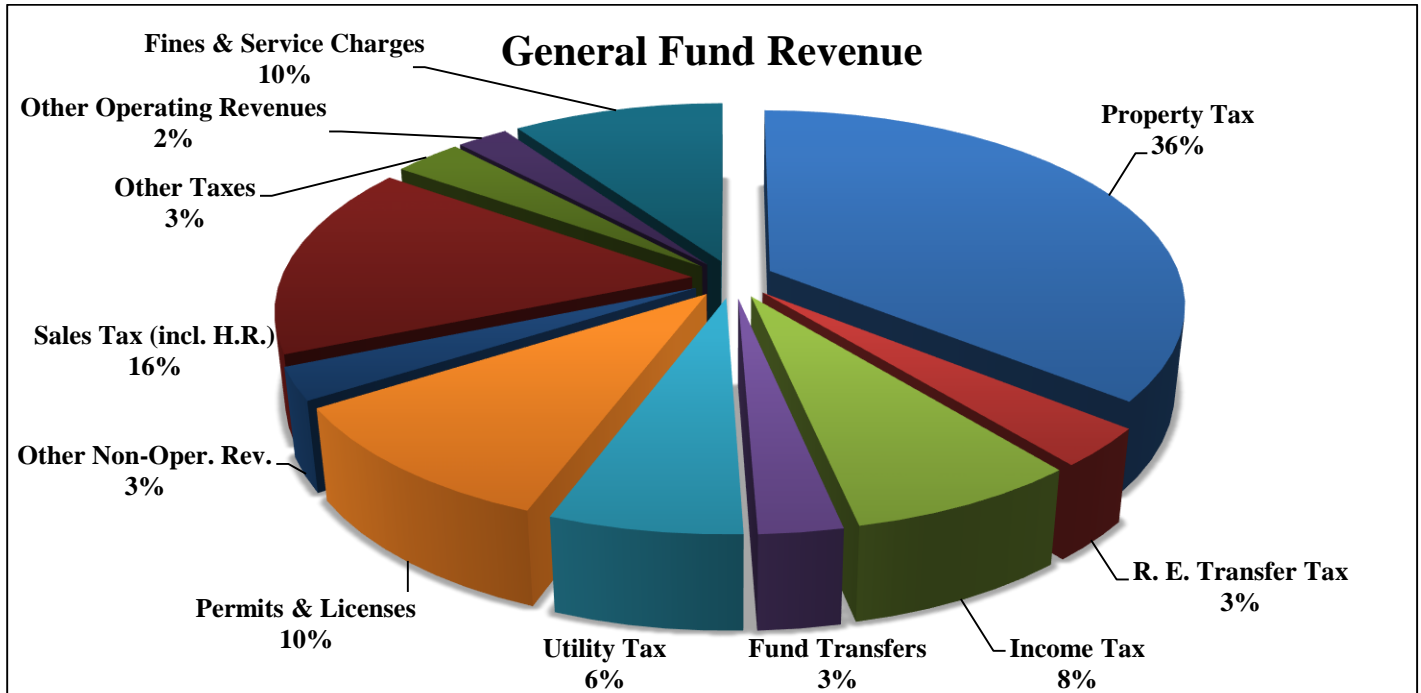
Other Water Fund Non-Recurring Expenses	88,000
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* These improvements are partially debt financed from G.O. Bonds and EPA Loans.

GENERAL FUND

The **General Fund** is used to account for all revenues and expenditures used to finance traditional services associated with municipal government which are not required to be accounted for in other funds. The main components of these expenditures consist of general government, public health and safety, and public works. The primary revenues used to finance these functions are the property tax, sales tax, utility tax, income tax, real estate transfer tax, refuse and other service charges, vehicle licenses and various construction permits.

Village of Wilmette 2016 Budget



Property Taxes:

Real estate tax levy collections for the 2015 General Fund levy.

Sales Tax:

1% State collected local retail sales tax and State distribution of the local use tax plus a Home Rule Sales Tax that took effect January 1, 2005 and was increased in 2015 to 1%. The total sales tax rate in the Village for general merchandise is 10%.

Utility Tax:

A consumption tax collected by public utility companies for electric and gas equaling approximately 5% of the utility bills; and 6% tax on telephone bills (a 5% telecommunications tax and a 1% infrastructure maintenance fee).

Income Tax:

State distribution of the Illinois State Income Tax. A portion of this tax is allocated back to municipalities on a per capita basis.

Fines:

Revenue from parking and miscellaneous offenses which are collected locally as well as traffic violations collected by the Circuit Court.

Real Estate Transfer Tax:

Tax levied upon the buyers of real estate within the corporate limits of Wilmette. The tax is \$3.00 per \$1,000 of the sales price.

Other Funds' Transfers:

An operating transfer from the Village's Water Fund occurs annually.

Licenses and Permits:

Building and related permits issued by the Department of Community Development; vehicle, animal, business and liquor licenses.

Other Non-Operating Revenue:

Non-recurring revenues which are used to finance capital outlay and other non-recurring projects. These include cellular lease revenue, interest earned on bond proceeds, and the sale of general fixed assets.

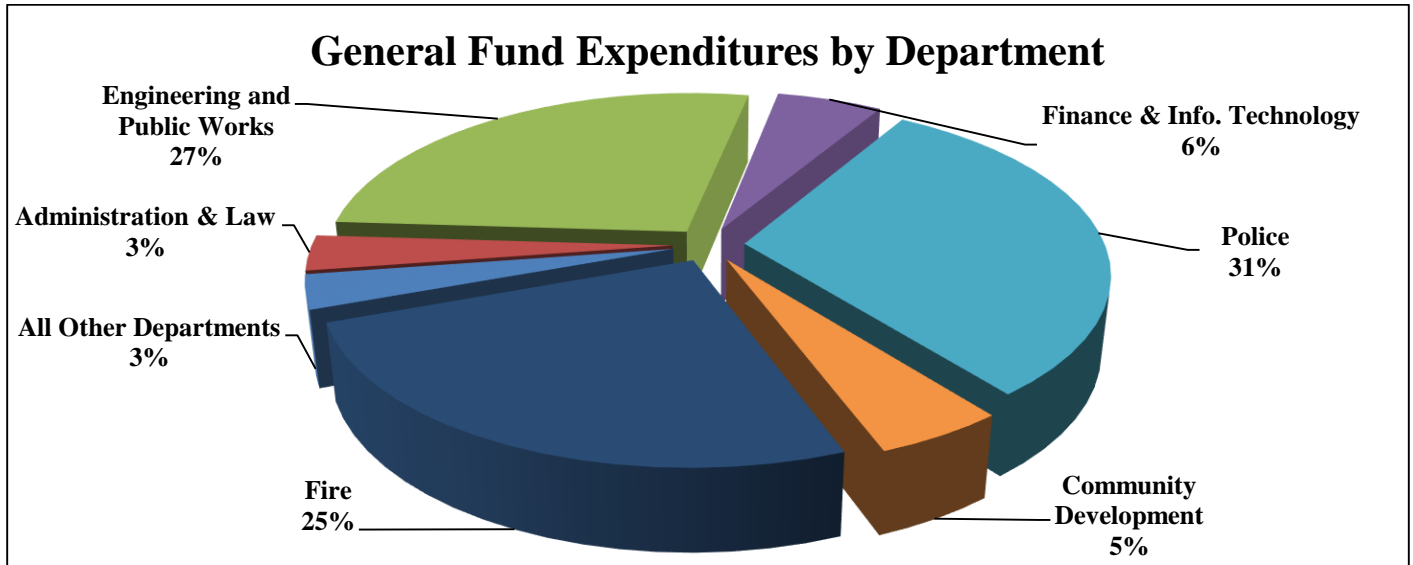
Service Charges:

The \$23.17 monthly refuse collection fee, Ambulance Transport charges, and the \$2.25 yard waste bag stickers are the most significant General Fund service charges. This category also includes fees collected for specific Village services such as fire and burglar alarms, services to other communities by the Village Sanitarian, maintenance of state routes, and payments for damage to Village property.

Other Operating Revenue:

Interest earnings, cable TV franchise fees, rental income, and other miscellaneous receipts.

Village of Wilmette 2016 Budget



Engineering & Public Works:

This includes expenditures for the Refuse Program, Streets Department, Maintenance of Trees and Street Lighting. The Engineering division is responsible for the design and supervision of improvements to the Village's infrastructure. The capital costs for this is also in this department. The Buildings and Grounds division is responsible for the maintenance of Village owned buildings. The Engineering and Public Works Departments were consolidated in 2015.

Police:

This consists of the four programs for Police Department activities. They are General Operations, General Services, Public Safety Communications and School Crossing Protection.

Fire:

The Fire Department's expenditures provide for Fire Protection, Fire Prevention and Ambulance & Medical Services.

Community Development:

This department administers all land use and zoning regulations as well as, coordinating business development activities. It is also responsible for enforcement of Building, Electrical, Plumbing and Housing Codes.

Finance and Information

Technology:

The Finance Department is responsible for the receipt and disbursement of Village funds and accounting of the Village's finances for use in management decisions. The IT Department oversees all technology and communications issues. Prior to 2001, these two departments were combined.

Administration & Law:

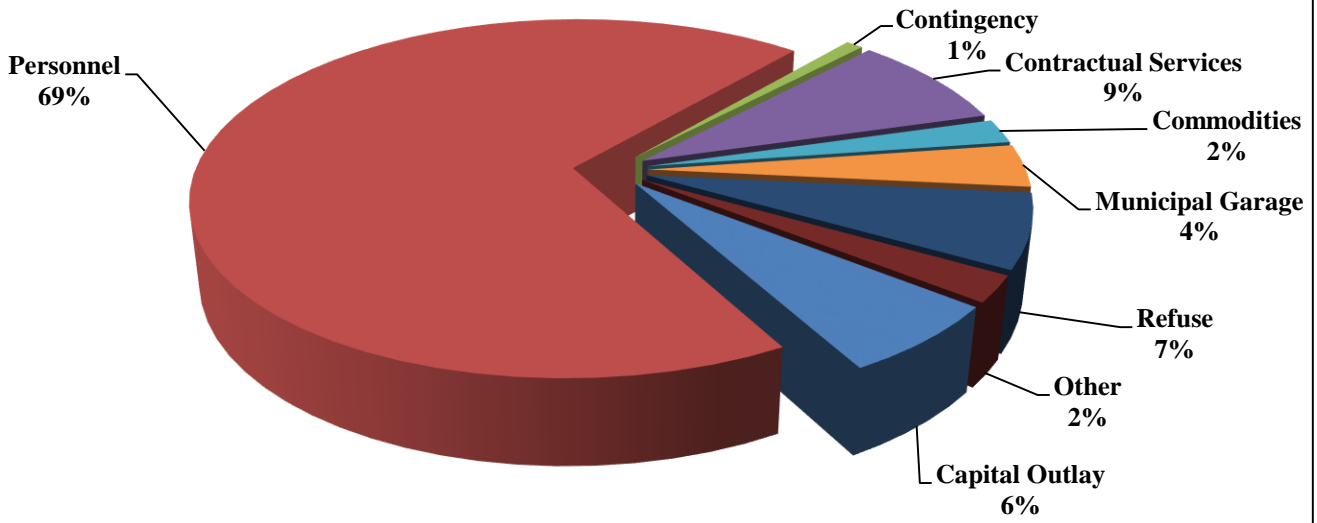
This consists of the expenditures for the Village Manager's and Corporation Counsel's departments including the general liability and property insurance expenses.

All Other:

This includes the expenditures of the Village Board, Health Department, Historical Museum, Cable Programming Services, and miscellaneous commissions.

Village of Wilmette 2016 Budget

General Fund Expenditures by Category



Personnel:

Includes the wages paid to all employees in all of the programs throughout this fund. This also includes the fringe benefit costs of pension contributions, health insurance, workers compensation, group life insurance and unemployment compensation as allocated from internal service funds.

Refuse:

This category includes all of the expenses related to the collection and disposal of refuse and yard waste. This also includes the costs associated with the Village's recycling program.

Municipal Garage:

The expenses for maintaining the Village's fleet of vehicles are distributed to the various user departments throughout the budget through an internal service fund.

Contractual Services:

This category includes the expenditures for services provided by outside contractors (other than refuse and recycling). Examples are contractual custodial and tree trimming services, sidewalk, curb repair, alley and brick street maintenance, telephone, postage, professional services, equipment maintenance, and lease charges.

Commodities:

This category includes supplies and materials used by the various departments. This also covers uniform expense as well as electrical expense for the Village's street lighting and heating expense for the various buildings.

Other:

This category includes training and incidental expenses as well as the disposal costs for the fall leaf program, printing and mailing of the Communicator, Police Crime Lab operating expense and the expense for the various social service programs.

Capital Outlay:

This category includes the expense for equipment replacements and additions. The Alley Maintenance Program is also in this category along with other infrastructure improvements. This also includes all expenses that are part of the Capital Projects Fund.

Contingency:

The contingency is used for expenses that may occur in a fiscal year that were unanticipated during the preparation of the budget.

VILLAGE OF WILMETTE

MISSION STATEMENT

We, the employees of the Village of Wilmette, are committed to enhancing the quality of life within the Village by providing a full range of municipal services, which promote the wellbeing of the community. In addressing the existing and emerging needs of the community, we shall:

- Provide services with empathy, dignity and respect;
- Exercise fiscal responsibility and effective leadership;
- Foster communication, teamwork and trust;
- Recognize the talents of all employees in order to promote efficiency and enhance productivity; and,
- Adhere to the highest standards and ethics.

~~~~~PROGRAMS~~~~~

Village Manager's Office

This program reflects expenses of the Village Manager.

The Village Manager is the Chief Administrative Officer of the Village and is responsible to the Village President and Board of Trustees for enforcing Village policies and ordinances, and coordinating the activities of all Village departments. The Village Clerk is the custodian of all municipal records, including ordinances, resolutions and minutes of public meetings. As a deputy county registrar, the Village Clerk is responsible for voter registration and assists in the administration of local elections.

This program provides administrative support to all Village departments in the areas of employee recruitment and selection, organizational development, employee benefits, risk management and liability and workers' compensation insurance coverage, development of the resident newsletter, *The Communicator*.

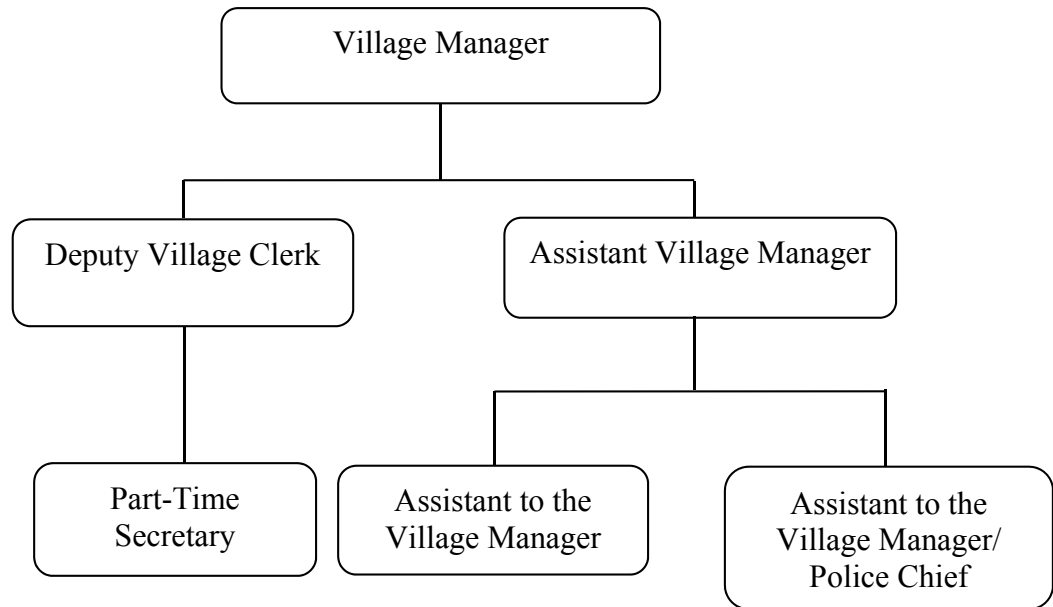
Village Board

The Village Board serves as the policy setting and legislative body governing the activities of Village government. The Village Board enacts ordinances and resolutions; adopts an annual budget and appropriation ordinance; approves appointments to various boards and commissions; establishes taxes, fees and fines and other sources of revenue. The Village President is the chief elected official of the Village and presides over meetings of the Village Board of Trustees and serves as Liquor Control Commissioner as prescribed by State law.

This program provides funding for the expenses of the Village Board in the performance of legislative duties, including membership in outside organizations that provide the Village with support and information, outside consulting and professional services as needed and a portion of the cost of the annual audit of Village finances.

VILLAGE MANAGER'S OFFICE

ORGANIZATIONAL CHART



Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 11 - General Fund

Program: 01 - Legislative

Dept: 10 - Legislative

Type: 10 - General Government

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	-	-	-	-	-	-
Contractual Services	39,884	28,339	29,498	29,210	30,075	29,350
Commodities	-	-	-	-	-	-
Other Expense	2,359	1,376	1,129	2,000	1,500	2,000
Capital Outlay	-	-	-	-	-	-
Program Total	42,243	29,715	30,627	31,210	31,575	31,350

BUDGET ANALYSIS: There are no significant changes in the 2016 budget.

**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 01 - Legislative
Dept: 10 - Legislative
Type: 10 - General Government

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	-	-	-	-	-	-
415000	Employee Benefits	-	-	-	-	-	-
Total Personnel		-	-	-	-	-	-
420010	Memberships	16,774	16,700	18,250	18,510	18,375	18,650
420020	Professional Services	14,805	-	1,250	-	-	-
420100	Annual Audit	8,305	11,639	9,998	10,700	11,700	10,700
Total Contractual Services		39,884	28,339	29,498	29,210	30,075	29,350
Total Commodities		-	-	-	-	-	-
441000	Incidentals	2,359	1,376	1,129	2,000	1,500	2,000
442000	Training	-	-	-	-	-	-
Total Other Expenses		2,359	1,376	1,129	2,000	1,500	2,000
Total Capital Outlay		-	-	-	-	-	-
Total Program		42,243	29,715	30,627	31,210	31,575	31,350

VILLAGE MANAGER'S OFFICE

Objectives & Accomplishments

Looking Forward: 2016 Objectives

1. Coordinate the successor collective bargaining agreement with the Fire Union Local #73 (contract expires December 31, 2016).
2. Establish an electronic platform to meet the reporting requirements per the IRS for the Affordable Care Act (ACA).
3. Manage the expiration of the Wilmette Power Purchasing Program (WP3) agreement with MC Squared Energy Services.
4. Coordinate the recruitment, selection, and training of new employees to fill vacancies.
5. Transition to an electronic platform for Open Enrollment of selection for insurance benefits for existing and new hires.
6. Monitor the 2016 Budget to ensure expenses do not exceed revenues and find additional budgetary savings as appropriate.

Reviewing the Year: 2015 Accomplishments

1. Coordinate the successor collective bargaining agreements (CBA) for Teamsters Local Union #700 (Police Unit) which expires December 31, 2015; and continue collective bargaining negotiations with the Fire Union Local #73 (contract expired December 31, 2013).

The Village and the Fire Union Local #73 could not come to a voluntary agreement on a successor CBA and entered into arbitration in April 2015. The arbitration ruling was received in September 2015.

The Village and Teamsters Local Union #700 was able to come to a voluntary agreement on a successor CBA in early 2016. The new contract will expire December 31, 2018.

2. Work with the Administration Committee on the Commercial Waste Franchise (CWF) Agreement which is expiring on September 30, 2015. Options include extension, renewal, request for proposals, or termination of agreement.

The Administration Committee directed staff to negotiate a renewal of the CWF. Staff and Advanced Disposal successfully negotiated a renewal through 2020 which will result in a 10% savings to businesses beginning in the fall of 2015. In addition to renewing the CWF, staff and Advanced Disposal negotiated an extension of the residential refuse and recycling program which will result in over \$800,000 in savings over the next 3 years.

3. Manage the expiration of the Wilmette Power Purchasing Program (WP3) agreement with MC Squared Energy Services.

The Village along with other members of the Lakeshore Power Alliance renewed the contract with MC Squared for one year and successfully renewed the rate.

4. Continuing from 2014, fully integrate the Capital Improvement Plan (CIP) with MUNIS, the Village's enterprise resource planning system.

After attending the Munis Conference and obtaining more information regarding integrating the CIP with MUNIS, staff determined that the current budgeting method is more advantageous than Munis. This goal will no longer be pursued.

5. Continuing from 2014, implement new procedures through MUNIS in order to automate more processes in payroll administration and invoice processing.

Payroll changes are now fully automated, eliminating the need for paper documents and manual entry into MUNIS. Automated invoice processing is anticipated to be implemented by year-end.

6. Coordinate the recruitment, selection, and training of new employees to fill vacancies.

The Village Manager's Office continues to work with the departments to hire and select the most qualified candidates to fill vacancies while being cognizant of succession planning. The Village Manager's Office has participated in approximately 61 interviews and hired 15 employees to include Fire and Police Personnel.

7. Monitor the 2015 Budget to ensure expenses do not exceed revenues and find additional budgetary savings as appropriate.

Staff monitored 2015 expenditures in all departments and made adjustments as necessary. Currently staff is projecting expense savings totaling over \$600,000.

8. Work with Community Development regarding the proposed development at 611 Green Bay Road.

The Village approved an agreement with M&R Development on the sale of 611 Green Bay Road for the purpose of creating a five story mixed use building. The final Planned Unit Development (PUD) approval was given in July 2015. Closing on the property is expected in late fall/early winter with ground breaking on construction shortly thereafter.

Administration Performance Measures

	<u>GOAL</u>	<u>2014 Yr-End</u>		<u>2015</u>			<u>2015 Yr-End</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
<u>E-News Subscribers:</u>							
<i>Increase subscribers</i>	5%	6%	1%	1%	0%	1%	3%
<i>Number of contacts by end of quarter</i>		3,163	3,208	3,234	3,246	3,266	3,266

	<u>GOAL</u>	<u>2014 Yr-End</u>		<u>2015</u>			<u>2015 Yr-End</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
<u>Cable and Utility Complaints Resolved:</u>							
<i>Responded to within 1 day</i>	95%	100%	100%	100%	100%	100%	100%
<i>Number of cable complaints</i>		11	0	5	4	3	12
<i>Number of utility complaints</i>		13	0	1	2	4	7

	<u>GOAL</u>	<u>2014 Yr-End</u>		<u>2015</u>			<u>2015 Yr-End</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
<u>IRMA Claims:</u>							
<i>Submit within 24 hours of receipt</i>	95%	100%	100%	100%	100%	100%	100%
<i>Number of IRMA claims</i>		68	22	12	16	19	69
<i>Number submitted within 24 hours</i>		68	22	12	16	19	69

VILLAGE MANAGER'S OFFICE
.....**Activity Measures**

	2012	2013	2014	2015
Communicator Issues (resident newsletter)	3	3	3	3
Voters Registered (Village Clerk)	288	13	59	21
Employee Recruitments	17	14	22	15
Number of interviews conducted*	N/A	N/A	N/A	124
Employee Promotions	3	8	11	13
Risk Management				
General Liability Claims	5	8	13	11
Property Claims	32	40	25	29
Workers Compensation Claims	10	12	13	11
Auto Liability	12	6	13	11
Auto Physical Damage	3	3	4	7

*Began tracking in 2015

Village of Wilmette

FY 2016 Budget

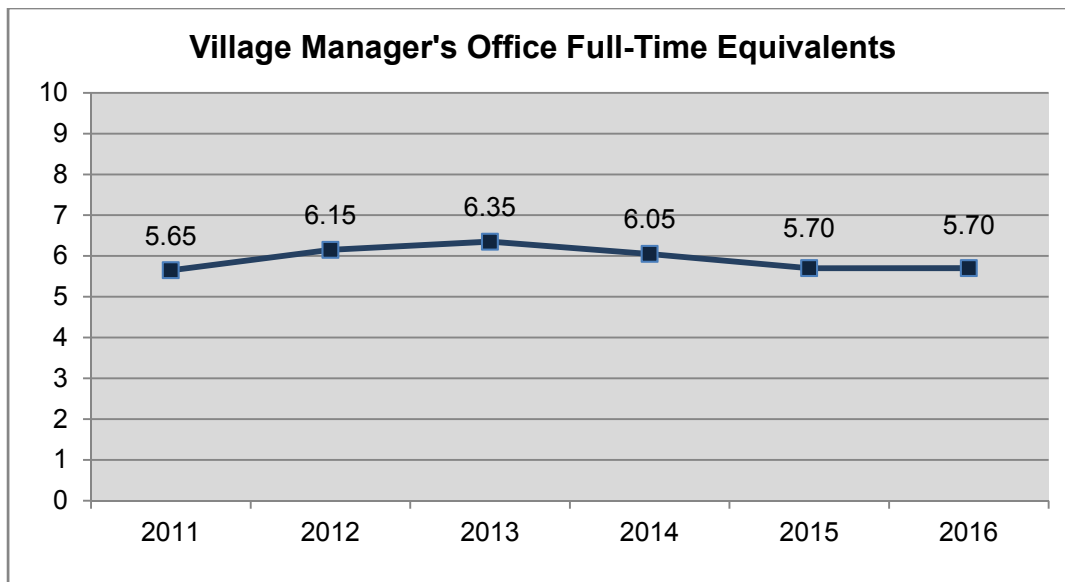
Budget Summary

Fund: 11 - General Fund
Program: 04 - Administration
Dept.: 10 - Administration
Type: 10 - General Government

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	518,739	483,712	511,078	570,260	569,650	597,385
Contractual Services	25,232	24,387	26,143	27,950	28,635	31,855
Commodities	3,448	2,236	2,808	3,000	2,000	3,000
Other Expense	29,786	31,495	39,988	38,420	43,505	38,630
Capital Outlay	-	-	-	-	-	-
Program Total	577,205	541,830	580,017	639,630	643,790	670,870

BUDGET ANALYSIS: The increase in contractual services is due to the implementation of a more robust human resource program including outsourcing of FMLA administration, independent medical exams, and other miscellaneous human resources activity.

PERSONNEL: There are no changes in personnel.



**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 04 - Administration
Dept.: 10 - Administration
Type: 10 - General Government

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	379,589	358,586	381,515	433,250	432,250	451,825
410200	Overtime Salaries	-	-	-	-	-	-
415000	Employee Benefits	139,150	125,126	129,563	137,010	137,400	145,560
Total Personnel		518,739	483,712	511,078	570,260	569,650	597,385
420010	Memberships	4,044	4,435	5,092	4,685	4,685	5,555
420020	Professional Services	4,953	4,171	2,858	6,115	6,115	9,150
20300	Community Notification System	3,981	3,981	3,981	4,500	3,985	4,500
20315	Organizational Studies	-	-	-	-	-	-
420030	Microfilming	-	-	-	-	-	-
420040	Lease / Purchase Copier	8,369	7,700	8,264	8,650	8,650	8,650
420200	Pre-Employment Examinations	3,885	4,100	5,948	4,000	5,200	4,000
420220	Employee Assistance Program	-	-	-	-	-	-
420225	Employee Wellness Program	-	-	-	-	-	-
422000	Maintenance - Office Equipment	-	-	-	-	-	-
Total Contractual Services		25,232	24,387	26,143	27,950	28,635	31,855
430230	Office Supplies	3,448	2,236	2,808	3,000	2,000	3,000
Total Commodities		3,448	2,236	2,808	3,000	2,000	3,000
440500	Automotive Expense	-	-	-	-	-	-
441000	Incidentals	1,171	1,397	1,269	1,500	1,500	1,500
442000	Training	4,342	4,888	9,130	8,720	13,500	9,630
442010	Personnel Training	-	-	-	500	55	500
442020	Employee Recognition	6,752	6,916	10,581	8,200	8,200	6,800
443010	News Letters	14,665	13,455	13,990	14,000	13,750	14,000
443020	Legal Notices	1,674	1,120	1,390	2,000	1,000	2,000
443025	Classified Advertisements	1,182	3,719	3,628	3,500	5,500	4,200
Total Other Expenses		29,786	31,495	39,988	38,420	43,505	38,630
490100- Office Furniture & Equipment:							
50110	Office Workstations	-	-	-	-	-	-
Total Capital Outlay		-	-	-	-	-	-
Total Program		577,205	541,830	580,017	639,630	643,790	670,870

INFORMATION TECHNOLOGY DEPARTMENT

MISSION STATEMENT

The employees of the Information Technology Department are committed to providing effective and efficient delivery of all Village services to residents through the use of technology. In performing outlined responsibilities, the department pledges to deliver value-added services in the procurement, deployment and maintenance of technology while exercising fiscal responsibility. This will be accomplished by:

- Ensuring end-user participation;
- Extensive communication;
- Promoting continuous training; and
- Valuing the efforts of the department staff.

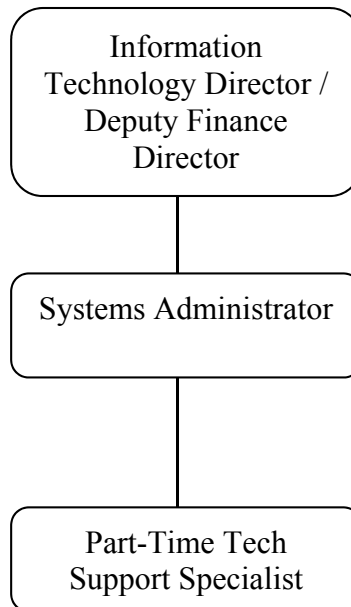
~~~~~**PROGRAMS**~~~~~

The Information Technology Department is responsible for the development and maintenance of the Village's information technology. The department:

- Recommends goals and objectives for organization wide information services;
- Installs hardware and software; and
- Coordinates selection and monitors performance of consultants and vendors involved in systems development.

INFORMATION TECHNOLOGY DEPARTMENT

ORGANIZATIONAL CHART



INFORMATION TECHNOLOGY DEPARTMENT

Objectives & Accomplishments

Looking Forward: 2016 Objectives

1. Work with the staff IT steering committee to facilitate the implementation of a Village-wide Geographic Information System (GIS) through the GIS Consortium.
2. Plan, coordinate and schedule the implementation of the new resident service requests (including mobile application), work orders, facilities and fleet management module.
3. Assist the Finance Department in implementing new procedures to increase efficiencies in the purchasing functions regarding issuance of purchase orders and the invoice payment process.
4. Purchase and deploy replacement computers before April 30, 2016.
5. Plan, coordinate, schedule and conduct all necessary Munis training sessions in support of the new hires in Community Development, Engineering and Finance.

Reviewing the Year: 2015 Accomplishments

1. Plan, coordinate and schedule the implementation of the new content management system. This goal is contingent upon the Tyler Content Management project.

The project was completed in 2015.

2. Develop a long-term IT strategic planning document.

Worked with the Manager's Office to develop the plan. It was presented to the Administration Committee on December 16, 2015.

3. Assist the Village Manager's Office in implementing new procedures to increase efficiencies in Human Resources functions regarding recording of personnel actions and applicant tracking.

Developed and implemented new procedures for electronic processing of personnel actions including new hires and salary changes.

4. Purchase and deploy replacement computers before April 30, 2015.

27 desktop computers were deployed by April 2015.

5. Plan, coordinate, schedule and conduct all necessary Munis training sessions in support of the new hires in Community Development, Engineering and Finance.

Coordinated a total of 9 days (54 hours) of MUNIS training sessions in support of the new Content Management and MUNIS dashboard project.

6. Coordinate the purchase, configuration and deployment of two new servers at Public Works and the Water Plant. Coordinate maintenance period to minimize the impact on staff.

The Water Plant server upgrade was tested successfully and went live on July 15th.

INFORMATION TECHNOLOGY DEPARTMENT

Activity Measures

	2012	2013	2014	2015
Computers Maintained	166	166	166	174**
Computers Replaced	24	21	25	28
Physical Servers Maintained	18	18	18	18
Virtual Servers Maintained	0	2	14	14
Onsite training classes (hours)	32	24	48	24
Offsite training classes (hours)	0	40	40	24
Unique visits to website	173,705	193,069	192,887	213,192
Avg time spent on site (min)	1:55	1:50	1:50	1:38
Avg # of pages viewed *	2.61	2.53	2.49	2.30
Number of EFT (Electronic Fund Transfer) Water Billing Customers	865	935	1,012	1,045

* Most popular pages: jobs, police, online bill pay, permits and construction, department listing, community development, refuse & recycling

** Additional mobile computers in Fire Department

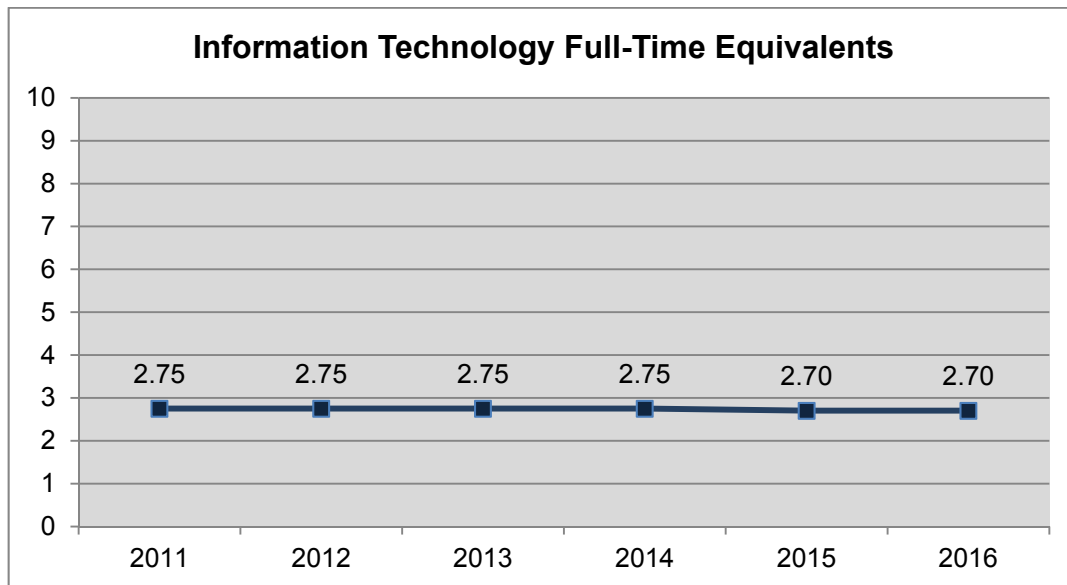
Village of Wilmette
FY 2016 Budget
Budget Summary

Fund: 11 - General Fund
Program: 05 - Information Technology
Dept.: 12 - Information Technology
Type: 10 - General Government

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	300,459	321,656	322,665	337,715	336,680	349,945
Contractual Services	182,287	180,481	215,949	212,870	209,730	333,035
Commodities	10,911	11,948	22,177	13,500	13,240	14,400
Other Expense	5,392	8,760	9,126	15,450	15,260	14,425
Capital Outlay	30,045	28,980	44,677	38,100	56,200	48,250
Program Total	529,094	551,825	614,594	617,635	631,110	760,055

BUDGET ANALYSIS: The increase in the 2016 budget is attributed to the joining of the GIS consortium (\$95,000 total cost split evenly between General Fund, Water Fund, and Sewer Fund), the Munis Customer Service Upgrades (\$62,000), and website redesign (\$10,850).

PERSONNEL: There are no changes in personnel.



Village of Wilmette
2016 Budget

Fund: 11 - General Fund
Program: 05 - Information Technology
Dept.: 12 - Information Technology
Type: 10 - General Government

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated	Budget FY 2016
						Actual FY 2015	
410100	Regular Salaries	224,816	239,502	237,830	249,725	249,760	258,600
410200	Overtime Salaries	-	-	-	-	-	-
415000	Employee Benefits	75,643	82,154	84,835	87,990	86,920	91,345
Total Personnel		300,459	321,656	322,665	337,715	336,680	349,945
420010	Memberships	250	250	250	250	250	250
420020-	Professional Services	14,957	3,626	3,027	4,650	4,650	15,500
20014	Geographic Information System	-	-	-	-	-	31,670
20031	Network Security Audit	-	-	-	7,500	7,500	-
421500	Contractual Hardware Support	5,878	4,471	3,742	7,465	2,405	5,200
421510	Contractual Software Support	102,389	110,986	146,335	121,030	125,000	204,410
421515	PC Software Subscription	32,321	34,583	34,583	38,925	33,835	38,925
421520	Contractual Internet Expense	3,976	4,143	5,650	4,050	4,390	5,580
428100	Computer Communications Exp.	22,516	22,422	22,362	29,000	31,700	31,500
Total Contractual Services		182,287	180,481	215,949	212,870	209,730	333,035
430150	Supplies - Computer Parts	9,231	10,116	20,443	11,000	11,000	11,900
430160	Supplies - Computer Software	1,195	1,328	1,235	2,000	1,960	2,000
430230	Supplies - Office	485	504	499	500	280	500
Total Commodities		10,911	11,948	22,177	13,500	13,240	14,400
440500	Automotive Expense	4,700	5,020	5,370	5,300	5,120	4,100
441000	Incidentals	160	215	256	200	190	200
442000	Training	532	3,525	3,500	9,950	9,950	10,125
Total Other Expenses		5,392	8,760	9,126	15,450	15,260	14,425
490100-	Office Furniture & Equipment:						
40798	Police In-Car Computers	-	10,580	10,110	12,000	12,000	12,000
50200	Personal Computer Replacement	30,045	18,400	18,852	15,800	18,255	36,250
50206	Newtork Server Replacement	-	-	15,715	10,300	11,945	-
50207	Server Virtualization	-	-	-	-	14,000	-
Total Capital Outlay		30,045	28,980	44,677	38,100	56,200	48,250
Total Program		529,094	551,825	614,594	617,635	631,110	760,055

FINANCE DEPARTMENT

MISSION STATEMENT

The Finance Department is committed to providing accurate and efficient service to Village of Wilmette residents, businesses and our employees. The department pledges to exercise fiscal responsibility, while adhering to the highest standards and ethics. This will be accomplished by:

- striving for timely and accurate financial reporting;
- optimum communication;
- promoting continuous training and education; and
- valuing the efforts of the Finance Department staff.

~~~~~PROGRAMS~~~~~

The Finance Department is responsible for the receipt and disbursement of Village funds and accounting of the Village's finances for use in management decisions.

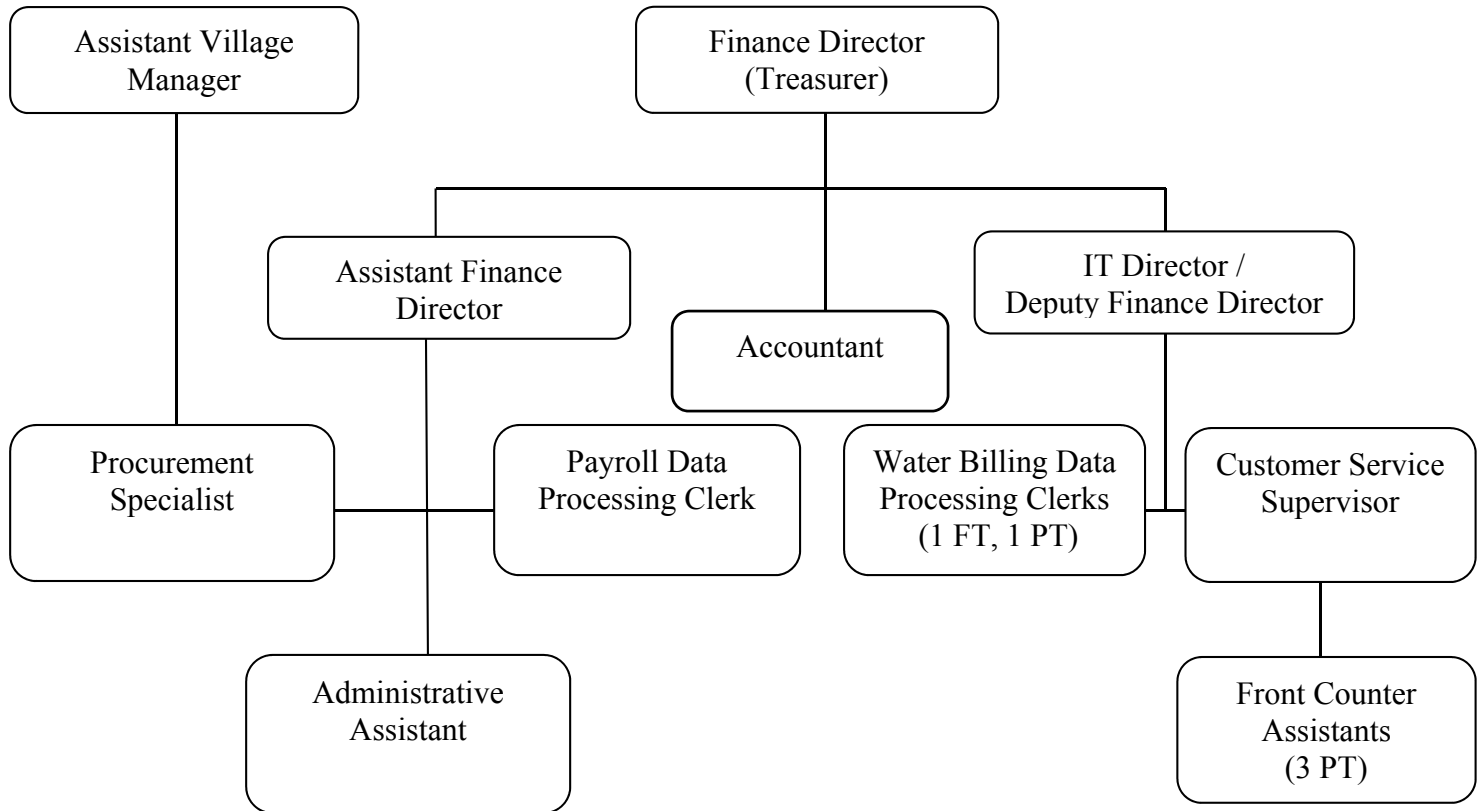
Funds not currently needed are invested to provide maximum future benefit to the Village.

The Department monitors the investment of all funds, which can amount to more than \$50 million when considering pension contributions and bond proceeds.

NOTE: Water Fund financial activities are reflected in a separate program.

FINANCE DEPARTMENT

ORGANIZATIONAL CHART



FINANCE DEPARTMENT

Objectives & Accomplishments

Looking Forward: 2016 Objectives

1. Work with IT and the Village Manager's Office to further streamline and digitize the payroll, purchasing, billing, and invoicing processes.
2. Analyze the potential costs / benefits of changing to bi-monthly (from quarterly) for residential and commercial utility customers.
3. Implement a purchasing card program to provide further efficiency in the Village's procurement process.

Reviewing the Year: 2015 Accomplishments

1. Implement a purchasing card program to provide further efficiency in the Village's procurement process.

This goal was not able to be completed and thus will continue in 2016.

2. Analyze the potential costs / benefits of changing to bi-monthly (from quarterly) for residential and commercial utility customers.

Analysis of changing billing frequency for residential and commercial accounts was not completed in 2015 as the upgrade of the software system took precedent. The goal will be continued in 2016.

3. Assist the Village Manager's Office in streamlining and digitizing the payroll and invoice processes.

The process began late in 2014 with the implementation of the Tyler Content Management software. The majority of the Payroll process has been digitized and streamlined. The Accounts Payable invoices and Purchase Orders have been digitized. The goal will be continued in 2016 and expanded to include the accounts payable and purchasing processes.

Additional 2015 Accomplishments

1. Completed an Audit Service Request for Proposals (RFP) process and retained the services of Lauterbach and Amen.
2. Worked with the new actuary, Foster & Foster, to implement the new accounting standards pertaining to pensions; GASB 67 & GASB 68.

3. Streamlined the month-end closing process to ensure timely month-end financial reporting.
4. Reviewed various department billing needs and either brought the function into the Finance Department or assisted the Department in streamlining the process.

FINANCE DEPARTMENT

Activity Measures

	2012	2013	2014	2015
Water Bills Issued	36,432	36,338	37,589	37,839
Payroll & Pension Checks Issued	6,871	6,867	6,891	6,977
Vehicle Licenses Issued	17,447	17,579	19,223	19,516
Vehicle Stickers Sold Online	0	0	5,096	4,881
Animal & Business Licenses Issued	2,606	2,672	2,817	2,937

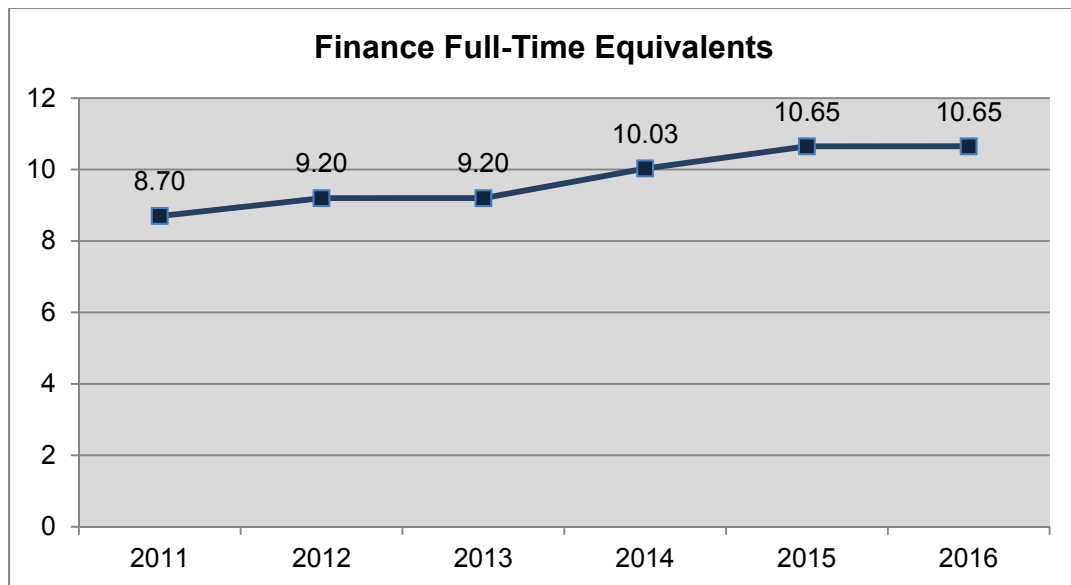
Village of Wilmette
FY 2016 Budget
Budget Summary

Fund: 11 - General Fund
Program: 06 - Finance
Dept.: 14 - Finance
Type: 10 - General Government

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	756,202	819,726	870,857	914,030	885,065	966,040
Contractual Services	149,989	163,474	196,486	211,000	226,800	238,550
Commodities	26,329	19,280	27,096	27,400	27,300	28,700
Other Expense	2,737	2,061	1,880	5,200	5,200	5,200
Capital Outlay	-	-	-	-	-	-
Program Total	935,257	1,004,541	1,096,319	1,157,630	1,144,365	1,238,490

BUDGET ANALYSIS: The increase in the 2016 Budget is due to contractual costs such as postage and phone expenses.

PERSONNEL: There are no changes in personnel.



**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 06 - Finance
Dept.: 14 - Finance
Type: 10 - General Government

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	587,719	628,670	663,623	704,800	676,065	735,975
410200	Overtime Salaries	33	-	1,200	-	-	-
415000	Employee Benefits	168,450	191,056	206,034	209,230	209,000	230,065
Total Personnel		756,202	819,726	870,857	914,030	885,065	966,040
420010	Memberships	1,445	1,325	1,087	1,500	1,500	1,500
420020	Professional Services	28,297	32,910	26,566	30,000	30,500	30,500
420040	Lease / Purchase Copier	15,275	14,277	16,651	16,000	16,750	16,750
420150	Bank Charges	20,584	20,701	42,018	44,500	45,500	52,500
420160	Postage	25,635	29,991	29,647	35,000	38,100	40,500
421000	Contractual Services	8,493	8,936	21,997	18,000	18,000	18,000
422000	Maintenance of Office Equipment	2,736	2,736	2,736	2,800	2,350	2,000
428000	Telephone Service	23,739	27,329	30,728	35,500	42,100	42,100
428010	Telephone Maintenance	5,514	6,119	5,485	5,500	5,500	5,500
428020	Cellular Telephone Service	18,184	19,059	19,309	22,000	26,300	29,000
428030	Long Distance Service	87	91	262	200	200	200
Total Contractual Services		149,989	163,474	196,486	211,000	226,800	238,550
430230	Supplies - Office	17,862	10,614	17,311	17,800	18,700	19,100
430250	Supplies - Other than Office	8,467	8,666	9,785	9,600	8,600	9,600
Total Commodities		26,329	19,280	27,096	27,400	27,300	28,700
441000	Incidentals	73	35	-	200	200	200
442000	Training	475	552	660	3,000	3,000	3,000
443020	Legal Notices	2,189	1,474	1,220	2,000	2,000	2,000
Total Other Expenses		2,737	2,061	1,880	5,200	5,200	5,200
Total Capital Outlay		-	-	-	-	-	-
Total Program		935,257	1,004,541	1,096,319	1,157,630	1,144,365	1,238,490

LAW DEPARTMENT

MISSION STATEMENT

The mission of the Law Department is twofold:

- To respect, uphold and enforce the ordinances of the Village of Wilmette, and the Constitution and laws of the State of Illinois and the United States of America; and,
- To provide the highest quality of effective legal counsel and representation to the Village and all its elected and appointed officials.

The Department must strive at all times to provide its clients with the broadest possible range of services and must, in all its activities, be guided by the principle that its effectiveness depends upon its being valued and trusted by all its clients.

~~~~~**PROGRAMS**~~~~~

- Act as a vigorous advocate for the Village, its officers and its employees, in any matter in which they are represented by the Department, and diligently supervise any outside counsel performing such functions to ensure the same high quality of representation.
- Provide, on a proactive basis, accurate, timely and meaningful legal counsel to Village Management.
- Seek ways by which the Department may aid in the achievement of the goals and objectives of the Village Manager and the Village Board of Trustees.
- Always appreciate and respect the need for every client to fully understand both the counsel given and the reasons for it, as well as the need to receive advice which is impartial, accurate, frank, and represents the best judgment of the Department, regardless of the desires and expectations of others.
- Cooperate with and assist legal officers of other municipalities, both directly and through participation in governmental and professional organizations, in order to advance the common interests of the Village and all municipalities.
- Maintain, through commitment to continuing legal education, the highest level of professional skill.
- Meet the legal needs of the Village in the most fiscally responsible manner possible.
- In fulfilling its Mission to the Village, its officials, its management and its employees, the Department shall always adhere to the highest standards of professional ethics and responsibility, professional competency, diligence, fairness and civility.

LAW DEPARTMENT

ORGANIZATIONAL CHART

Corporate Counsel
(Contractual)

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 11 - General Fund

Program: 07 - Law

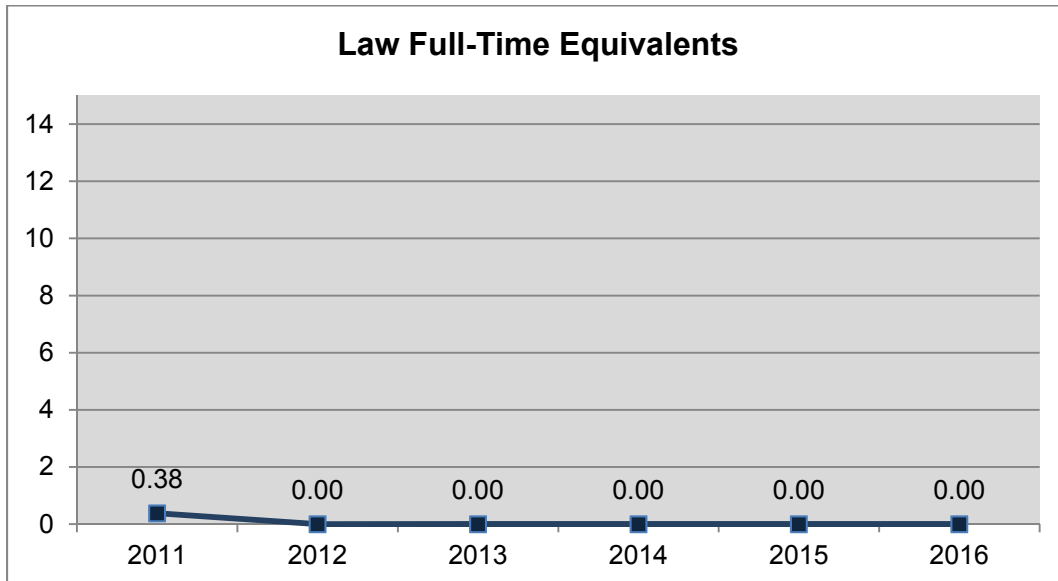
Dept.: 16 - Law

Type: 10 - General Government

Expenditure Category	Actual FY 2012	Actual FY 2013	Budget FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	-	-	-	-	-	-
Contractual Services	327,028	347,921	296,933	313,485	389,250	313,485
Commodities	426	645	458	750	750	750
Other Expense	2,769	5,175	6,474	5,150	35,000	5,150
Capital Outlay	-	-	-	-	-	-
Program Total	330,223	353,741	303,865	319,385	425,000	319,385

BUDGET ANALYSIS: The 2016 Budget includes no increase in the Corporation Counsel Retainer fee. There are no significant changes to the budget.

PERSONNEL: The Corporation Counsel position was outsourced in 2009. The remaining responsibilities were outsourced in 2012.



**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 07 - Law
Dept.: 16 - Law
Type: 10 - General Government

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	-	-	-	-	-	-
415000	Employee Benefits	-	-	-	-	-	-
Total Personnel		-	-	-	-	-	-
420010	Memberships	1,259	1,312	2,199	1,285	1,250	1,285
420300	Code Revision Service	1,529	3,146	1,505	4,000	13,000	4,000
420320	Special Attorney Fees	128,930	142,685	82,368	100,000	170,000	100,000
420340	On-Line Legal Research Service	5,050	2,616	-	-	-	-
420350	Corporation Counsel	190,260	198,162	210,861	208,200	205,000	208,200
Total Contractual Services		327,028	347,921	296,933	313,485	389,250	313,485
430220	Supplies - Legal	426	645	458	750	750	750
Total Commodities		426	645	458	750	750	750
441000	Incidentals	239	-	20	150	-	150
442000	Training	-	-	-	-	-	-
444000	Expense of Litigation	2,530	5,175	6,454	5,000	35,000	5,000
Total Other Expenses		2,769	5,175	6,474	5,150	35,000	5,150
Total Capital Outlay		-	-	-	-	-	-
Total Program		330,223	353,741	303,865	319,385	425,000	319,385

COMMUNITY DEVELOPMENT

MISSION STATEMENT

The Community Development Department is committed to serve as stewards of the natural and built environment by guiding the use of land and the occupancy of structures for the benefit and protection of our community.

~~~~~VALUES~~~~~

To fulfill our mission commitment we:

Provide services that promote and maintain Village land use standards;

Review and issue building permits in an efficient and timely manner;

Ensure the accuracy of information provided to the public; and

Enforce building, zoning, and other Village codes with courtesy, impartiality, and respect.

~~~~~PROGRAMS~~~~~

Land Use & Zoning Regulations

Enforcement of Building Codes, Zoning, Sign, and Subdivision Ordinances

Issuance of Building Permits (approx. 2,100 projects annually)

Inspections to endure code compliance

Monitoring of the purchase and resale of units at the Village Green Atrium

Administration of the Housing Assistance Program

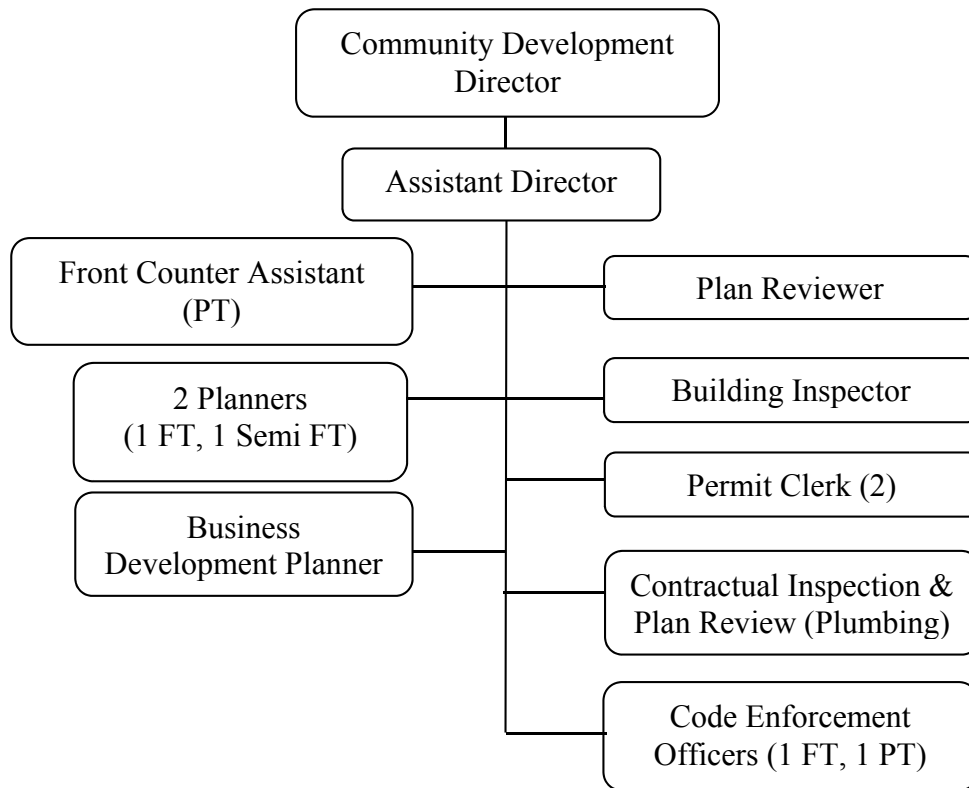
Coordination of business development activities

Staff Support to the Following Boards:

- Land Use Committee
- Zoning Board of Appeals
- Plan Commission
- Housing Commission
- Appearance Review Commission
- Historic Preservation Commission
- Environmental & Energy Commission
- Site Plan Review Committee
- Building Code Board of Appeals
- Electrical Commission

COMMUNITY DEVELOPMENT DEPARTMENT

ORGANIZATIONAL CHART



COMMUNITY DEVELOPMENT DEPARTMENT

Objectives & Accomplishments

Looking Forward: 2016 Objectives

1. Continue to support the boards and commissions that are served by the Community Development Department, including the Plan Commission, Zoning Board of Appeals, Appearance Review Commission, Historic Preservation Commission, Housing Commission, Environmental and Energy Commission, Land Use Committee of the Village Board, Building Code Board of Appeals and Electrical Commission.
2. Continue to oversee the construction of the Mather Lifeways expansion and renovation at 2801 Old Glenview Road and the mixed-use development at 611 Green Bay Road.
3. Continue review of on-line permitting options.
4. Oversee the transition to the 2015 International Code Council's International Building Code and International Residential Code.
5. Oversee adoption and implementation of the 2015 International Property Maintenance Code.

Reviewing the Year: 2015 Accomplishments

1. Continue to oversee the process for the redevelopment of Village-owned properties in the West Village Center.

The Community Development Department oversaw the Planned Unit Development review process for the mixed use building at 611 Green Bay Road. The Village board approved the Final Planned Unit Development on July 28, 2015.

2. Assist in the establishment and initial administration of a housing assistance non-profit group.

Housing Our Own, the non-profit housing entity responsible for funding the Housing Assistance Program, was established in 2015.

3. Continue to support the boards and commissions that are served by the Community Development Department, including the Plan Commission, Zoning Board of Appeals, Appearance Review Commission, Historic Preservation Commission, Housing Commission, Environmental and Energy Commission, Land Use Committee of the Village Board, Building Code Board of Appeals and Electrical Commission.

The Community Development Department provided staff support at over 50 meetings and hearings in 2015.

4. Oversee the construction of the Mather Lifeways expansion and renovation at 2801 Old Glenview Road.

The permit of the expansion and renovation of Mather Lifeways was issued and construction started in 2015.

5. Track number of businesses by type throughout the course of the year to determine business openings/closings.

The number of business opening/closings was tracked in 2015. A total of 40 businesses opened during the year with 31 businesses closing. Of those businesses to open, 85% were new businesses and 15% involved a change in ownership of an existing business. The Village's commercial vacancy at year end was 5.45% and averaged 5.25% for the year.

Community Development Performance Measures

	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>Q1</u>	<u>2015</u> <u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2015 Yr-End</u>
<u>Single Family New Construction Permits:</u>							
<i>To be reviewed in 10 days</i>							
Days to complete Zoning Reviews	<10 days	8	5	7	10	4	7
Number of reviews		47	9	6	4	4	23
Days to complete Building /Electrical Reviews	<10 days	7	3	6	5	3	4
Number of reviews		48	9	11	10	10	40
	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>Q1</u>	<u>2015</u> <u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2015 Yr-End</u>
<u>Single Family Additions & Remodeling Permits:</u>							
<i>To be complete in 10 days</i>							
Zoning Reviews	95%	100%	100%	100%	100%	100%	100%
Number of reviews		298	47	80	69	52	248
Average # of days to complete review		6	3	5	3	4	4
Building/Electrical Reviews	95%	100%	100%	100%	100%	100%	100%
Number of reviews		320	47	80	74	56	257
Average # of days to complete review		5	3	5	4	2	4
	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>Q1</u>	<u>2015</u> <u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2015 Yr-End</u>
<u>Commercial New Construction, Additions & Remodeling Permits:</u>							
<i>To be complete in 10 days</i>							
Zoning Reviews	95%	100%	100%	100%	100%	100%	100%
Number of reviews		29	6	7	4	7	24
Average # of days to complete review		4	4	3	6	2	4
Building/Electrical Reviews	95%	100%	100%	100%	100%	100%	100%
Number of reviews		30	7	9	5	10	31
Average # of days to complete review		3	2	5	2	4	3

	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>2015</u>				<u>2015 Yr-End</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
<u>Building Inspections Performed:</u>							
<i>To be performed within 24 hours of request</i>							
Building Inspections	95%	100%	100%	100%	100%	100%	100%
Number of inspections		6,416	1,282	1,889	1,861	1,791	6,823

	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>2015</u>				<u>2015 Yr-End</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
<u>Code Enforcement:</u>							
<i>Code enforcement violations brought into compliance through voluntary means</i>							
Code Enforcement	75%	90%	91%	89%	82%	91%	88%
Number of violations confirmed		1,684	498	679	614	502	2,293
Number resolved voluntarily		1,512	451	604	502	457	2,014

	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>2015</u>				<u>2015 Yr-End</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
<u>New Business Listings:</u>							
<i>New business listed on web site within 10 days of certification of occupancy issuance</i>							
New Business Listings	100%	100%	100%	100%	100%	100%	100%
Number of new businesses		17	4	7	5	4	20
Average days to post		1	0	0	0	2	2

	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>2015</u>				<u>2015 Yr-End</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
<u>Business Contacts:</u>							
<i>New business development contacts per quarter</i>							
	195	863	176	217	212	220	825
	(780 annually)						

	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>2015</u>				<u>2015 Yr-End</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
<u>Commercial Vacancy:</u>							
<i>Commercial retail vacancy rate maximum</i>							
	5%	5.88%	5.45%	4.98%	5.06%	5.53%	5.25%
% currently vacant			5.45%	4.98%	5.06%	5.53%	5.25%

	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>2015</u>				<u>2015 Yr-End</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
<u>Social Media Updates:</u>							
<i>Unique updates posted on Wilmette Biz social media sites per quarter</i>							
	30	190	50	49	56	43	198
	(120 annually)						

COMMUNITY DEVELOPMENT DEPARTMENT

Activity Measures

Number of Projects/Cases/Inspections	2012	2013	2014	2015
Projects	2,444	2,689	2,856	2,599
ZBA Cases	53	50	56	58
ARC Cases	43	37	38	48
Building Inspections	5,589	5,959	6,463	6,866

Breakdown By Permit Type	2012	2013	2014	2015
New Residential	24	44	47	48
New Commercial	0	1	0	0
New Other - Swimming Pools, Large Sheds, etc.	11	28	29	21
Single Family Demolition	22	35	48	40
Residential Additions	64	61	77	67
Residential Remodel – Interior, Decks, etc.	537	532	541	520
Commercial Additions/Remodel	47	28	37	45
Garage	21	27	38	34
Electrical Only	63	72	99	91
Air Conditioning Only	37	44	37	42
Generators	64	66	45	32
Elevators	7	12	25	45
Plumbing Only	292	496	430	288
Fences	317	334	327	343
Roof	278	298	354	313
Tree Removal	382	305	349	318
Signs	34	29	38	33
Tents	1	0	1	1

Breakdown By Permit Type	2012	2013	2014	2015
All Other Demolition	10	12	12	11
Engineering Only	170	221	268	231
Fire Only	7	6	5	22
Two-Unit Other	0	2	0	0
Townhouse Other	15	9	21	17
Institutional Other	13	10	10	10
Multi-Family Other	28	28	17	26

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 11 - General Fund

Program: 09 - Community Development

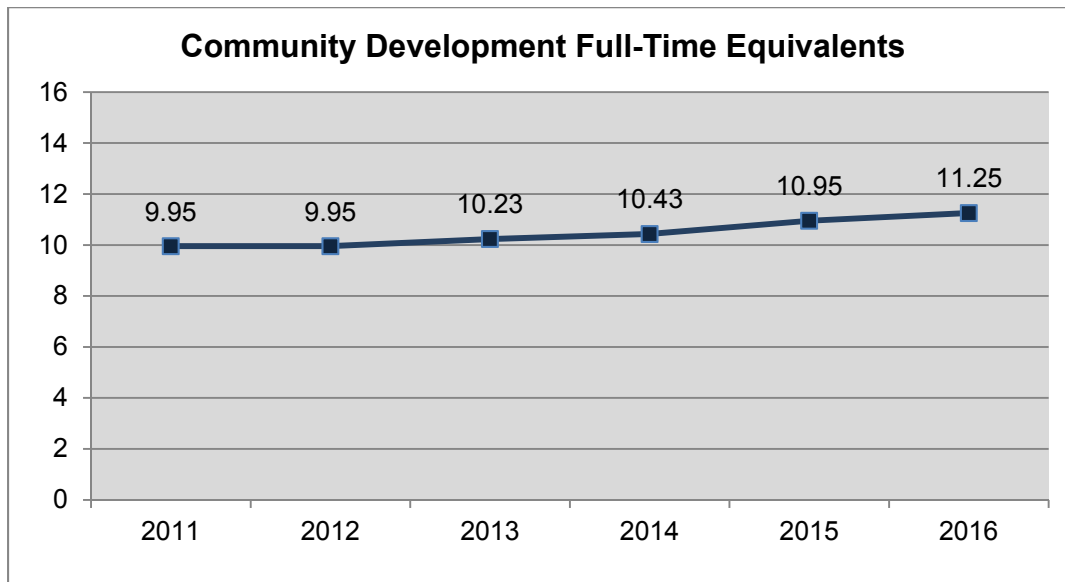
Dept.: 18 - Community Development

Type: 45 - Community Development

Expenditure Category	Actual FY 2012	Actual FY 2013	Budget FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	957,740	963,721	1,054,537	1,074,295	1,080,110	1,167,120
Contractual Services	137,866	106,374	150,705	135,535	121,090	114,240
Commodities	3,251	3,197	3,939	3,950	3,500	3,885
Other Expense	46,583	50,060	53,679	18,500	15,930	19,650
Capital Outlay	-	-	-	-	-	-
Program Total	1,145,440	1,123,352	1,262,860	1,232,280	1,220,630	1,304,895

BUDGET ANALYSIS: The decrease in the contractual services expense is due to less non-operating plan review services being planned in 2016.

PERSONNEL: The change in personnel is due to converting two 28 hour/week part-time front counter assistants to a full-time 40 hour/week position. One 20 hour/week part time front counter position is budgeted and will be filled only if necessary. A 32 hour/week plan reviewer to 40 hours/week.



**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 09 - Community Development
Dept.: 18 - Community Development
Type: 45 - Community Development

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	722,882	730,160	797,121	813,750	817,110	868,500
410200	Overtime Salaries	3,047	867	-	500	500	500
415000	Employee Benefits	231,811	232,694	257,416	260,045	262,500	298,120
Total Personnel		957,740	963,721	1,054,537	1,074,295	1,080,110	1,167,120
420010	Memberships	2,955	2,985	2,876	2,985	3,090	3,090
420020	Professional Services	6,694	4,400	4,695	4,550	7,300	5,450
20042	Comp. Review of Zoning Ord.	17,000	520	-	-	-	- *
20043	Village Center Master Devel. Plan	-	-	-	-	-	- *
420030	Digital Records Conversion	-	3,000	36,090	3,000	3,500	3,500
420400	Contractual Plan Review & Inspectional Services	101,862	83,606	91,720	86,000	86,000	86,000
420410	Non-Operating Contract. Plan Review & Inspectional Services	-	1,817	3,408	30,000	5,000	8,000 *
421010	Contract. Elevator Inspection Service	8,565	9,345	11,580	8,000	16,000	8,000
422000	Maintenance - Office Equipment	790	701	336	1,000	200	200
Total Contractual Services		137,866	106,374	150,705	135,535	121,090	114,240
430230	Supplies - Office	2,454	2,686	2,418	2,500	2,500	2,500
430250	Supplies - Other than Office	797	511	1,521	1,450	1,000	1,385
Total Commodities		3,251	3,197	3,939	3,950	3,500	3,885
440500	Automotive Expense	44,320	47,420	50,730	12,000	11,530	14,300
441000	Incidentals	118	237	182	400	300	300
442000	Training	672	850	1,099	2,100	2,100	3,050
443020	Legal Notices	1,473	1,553	1,668	4,000	2,000	2,000
Total Other Expenses		46,583	50,060	53,679	18,500	15,930	19,650
Total Capital Outlay		-	-	-	-	-	-
Total Program		1,145,440	1,123,352	1,262,860	1,232,280	1,220,630	1,304,895

* Indicates a non-operating expenditure

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 11 - General Fund

Program: 09 - Community Development

Dept.: 18 - Community Development

Type: 46 - Business Development

Expenditure Category	Actual FY 2012	Actual FY 2013	Budget FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	61,061	62,906	65,465	67,495	66,200	71,980
Contractual Services	48,759	55,065	43,668	75,525	75,540	90,575
Commodities	-	-	-	-	-	-
Other Expense	575	292	225,789	287,000	287,150	298,500
Capital Outlay	-	-	-	-	-	-
Program Total	110,395	118,263	334,922	430,020	428,890	461,055

BUDGET ANALYSIS: Business promotional activities are being increased by \$15,000 to provide professional public relations and advertising services to enhance business development efforts. The program also provides 60% of the funding for the Planner position assigned to Business Development.

Beginning in 2014, the Hotel Tax Rebate for the Marriott Residence Inn is budgeted in this account. For 2016, it is projected that the Village will rebate \$297,850 to White Lodging Service Corporation and the Village's share will be approximately \$89,450.

The economic incentive agreement with White Lodging provides for 76.9% of the tax being rebated to the developer for the first ten years of operation up to a cumulative maximum rebate of \$3.2 million. After ten years or after the cumulative rebates total \$3.2 million (whichever occurs first) all revenues would be retained by the Village.

PERSONNEL: A portion of the personnel listed in the community development program (11-09-18-45) is also allocated to this program.

**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 09 - Community Development
Dept.: 18 - Community Development
Type: 46 - Business Development

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	46,787	47,803	49,944	51,200	51,200	55,075
415000	Employee Benefits	14,274	15,103	15,521	16,295	15,000	16,905
Total Personnel		61,061	62,906	65,465	67,495	66,200	71,980
420010	Memberships	800	1,375	1,370	1,375	1,390	1,425
420450	Business Promotion Activities	47,959	53,690	42,298	74,150	74,150	89,150
Total Contractual Services		48,759	55,065	43,668	75,525	75,540	90,575
Total Commodities		-	-	-	-	-	-
441000	Incidentals	575	292	625	500	650	650
448900	Depot Property Taxes	-	-	29,191	-	-	-
448910	Hotel Tax Rebate	-	-	195,973	286,500	286,500	297,850
Total Other Expenses		575	292	225,789	287,000	287,150	298,500
Total Capital Outlay		-	-	-	-	-	-
Total Program		110,395	118,263	334,922	430,020	428,890	461,055

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 11 - General Fund

Program: 10 - Miscellaneous Boards & Commissions

Dept.: 10 - Administration

Type: 60 - Miscellaneous

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Other Expense	67,033	70,694	55,292	50,300	50,300	10,300
Capital Outlay	-	-	-	-	-	-
Program Total	67,033	70,694	55,292	50,300	50,300	10,300

PROGRAM DESCRIPTION: This program provides funding for the various activities and programs that are administered and coordinated by some of the Village's Boards and Commissions.

BUDGET ANALYSIS: The 2016 Budget includes funds for:

- Emergency Housing Assistance- \$3,000
- Historic Preservation- \$1,800
- Human Relations Commission Events- \$3,200
- Bike Safety Programs- \$2,000

Per the recommendation of the Village Board, Administration Committee, and Human Relations Commission, the remaining Clampitt funds were transferred to a newly created Charitable Trust Organization to seek private donations and continue the Youth Grant Program through private funding.

Per the recommendation of the Ad-Hoc Committee for the Private Funding of the Housing Assistance Program, a not for profit organization called Housing Our Own- Wilmette was created in 2015 to raise private funds and administer the Housing Program. The Village transferred the remaining funds in its housing escrow to the not-for-profit in 2015 and all future housing assistance disbursements will be made through the not-for-profit corporation.

PERSONNEL: There are no employees assigned to this program.

**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 10 - Miscellaneous Boards & Commissions
Dept.: 10 - Administration
Type: 60 - Miscellaneous

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Total Personnel		-	-	-	-	-	-
420020- 20104	Professional Services Housing Needs Assessment Study	-	-	-	-	-	-
Total Contractual Services		-	-	-	-	-	-
Total Commodities		-	-	-	-	-	-
441000	Incidentals	150	28	58	500	500	500
449010	Wilmette Housing Commission - HAP	42,870	46,463	45,909	43,000	43,000	3,000
449015	Senior Resources Commission	-	-	-	-	-	-
449020	Community Relations Commission	750	-	-	-	-	-
449025	Fine Arts Commission	339	-	-	-	-	-
449035	Historic Preservation Commission	1,124	985	567	1,600	1,600	1,600
449040	Human Relations Commission	-	21,518	7,008	3,200	3,200	3,200
449045	Youth Commission	20,000	-	-	-	-	-
449060	Bicycle Task Force:	1,800	1,700	-			
	Bicycle Safety Training in Public Schools		-	1,750	2,000	2,000	2,000
Total Other Expenses		67,033	70,694	55,292	50,300	50,300	10,300
Total Capital Outlay		-	-	-	-	-	-
Total Program		67,033	70,694	55,292	50,300	50,300	10,300

HISTORICAL MUSEUM

MISSION STATEMENT

The Wilmette Historical Museum mission is:

- To collect and preserve the widest variety of materials which document the history of Wilmette and environs (including the growth and development of Wilmette, New Trier Township and the North Shore, the architecture, businesses, schools, religious groups, and organizations, and the residents of the Village);
- To educate the general public, both children and adults, through exhibits, programs, classes, tours, publications, websites and other means;
- To act as a resource center for researchers, teachers, students, businesses, homeowners and others requesting historical information on the area; and,
- To serve as the repository for the historical records of the Village of Wilmette.

~~~~~**PROGRAMS**~~~~~

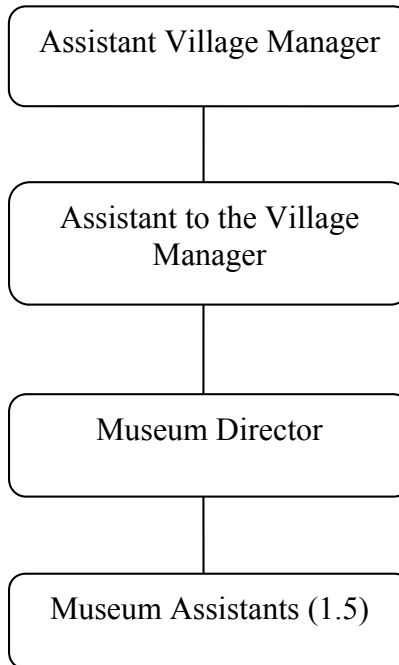
This program provides for a significant portion of the support for the Wilmette Historical Museum. The Wilmette Historical Society funds the remaining costs.

The Museum was created in 1951 and acts as the official repository for historical material, all of which is owned by the Village. The Museum creates both permanent and temporary historical exhibits focusing on Wilmette history, conducts educational programs for children and adults, assists residents and others with historical research, and acts as the community's resource on historical matters.

In addition, the Museum maintains the exhibit space on the second floor of the Village Hall and provides Village staff with exhibit and research assistance.

HISTORICAL MUSEUM

ORGANIZATIONAL CHART



HISTORICAL MUSEUM

Objectives & Accomplishments

Looking Forward: 2016 Objectives

1. Create and install new exhibits in the lower level of the museum.
2. Develop and present public programs and events throughout the year.
3. Implement new, innovative programs and events to attract new audiences.
4. Digitize non-print, photographic images such as glass slides and photo albums.

Reviewing the Year: 2015 Accomplishments

1. Create and install a new exhibit on Wilmette in the 1960s and 1970s.

The Museum opened a new exhibit on October 4, 2015 about the 1960s on the North Shore. The exhibit includes sections on sixties fashion, music, and political issues.

2. Develop and present public programs and events throughout the year.

In 2015, the Museum presented 55 programs, tours and events. This year's events included walking tours of St. Joseph Church Cemetery and of Prairie-Style Architecture, an annual May Open House, a housewalk featuring tours inside four historic homes, lectures on area history, talks given to groups around the village, and many tours at the museum for school children, scouts and members of adult organizations. The Museum also sponsors a history book club which met at the Museum once a month. A club for children, called "History Detectives," met once a quarter in 2015.

3. Create a new series of neighborhood history guides / walking tours, publishing two new walking tours on historical sites in Wilmette: one on the Ridge Road / Old Gross Point area and one on either downtown Wilmette or the lakefront. The series will be expanded in future years.

The writing and research for these two guides was completed. At the end of 2015, these neighborhood guides were in the design phase and will be available in early 2016.

4. Continue to work on building new audiences through the IMLS grant received in 2014, new membership development strategies, and innovative programs and events.

The grant was implemented in 2015. This included completing a self-study workbook and hosting a consultant for two days in June. The consultant produced a report for museum use, which became available to museum staff in the Fall. Using the recommendations from the report, the staff and volunteers began to work on new initiatives.

HISTORICAL MUSEUM DEPARTMENT

Activity Measures

	2012	2013	2014	2015
Visitors & Researchers	6,466	6,238	6,301	6,263
Exhibits Created	6	6	3	3
New Collections Cataloged	1,176	977	1,028	1,211
Programs & Tours Conducted	66	50	54	55
Publications & Digital Media	8	6	6	7
Volunteer Hours at the Museum	1,896	1,925	1,999	2,365
Distinct Visits to Museum Website	62,224	63,124	62,516	22,895

*We have moved to using Google Analytics for our website statistics. Apparently, the former statistics we received included automated hits from web crawlers, but as of 2015, they no longer include them. We presume that the website activity is similar to previous years.

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 11 - General Fund

Program: 11 - Wilmette Historical Museum

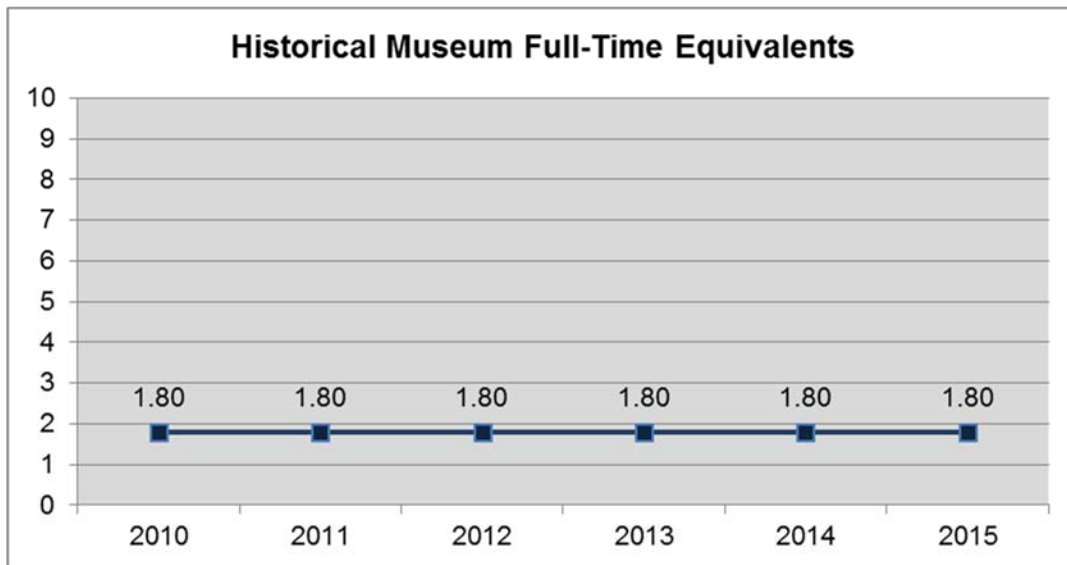
Dept.: 10 - Administration

Type: 60 - Miscellaneous

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	129,165	137,908	145,344	141,710	149,800	153,385
Contractual Services	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	129,165	137,908	145,344	141,710	149,800	153,385

BUDGET ANALYSIS: The 2016 Budget provides funds for one full-time position, one part-time position (the Wilmette Historical Society reimburses the Village for 50% of the position) and one part-time position (14 - 18 hours/week, which the Wilmette Historical Society reimburses the Village for 100% of the position).

PERSONNEL:



**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 11 - Wilmette Historical Museum
Dept.: 10 - Administration
Type: 60 - Miscellaneous

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	107,455	113,810	119,088	115,850	124,000	125,675
415000	Employee Benefits Expense	21,710	24,098	26,256	25,860	25,800	27,710
Total Personnel		129,165	137,908	145,344	141,710	149,800	153,385
Total Contractual Services		-	-	-	-	-	-
Total Commodities		-	-	-	-	-	-
Total Other Expenses		-	-	-	-	-	-
Total Capital Outlay		-	-	-	-	-	-
Total Program		129,165	137,908	145,344	141,710	149,800	153,385

WILMETTE COMMUNITY TELEVISION (WCTV)

MISSION STATEMENT

The mission of WCTV is:

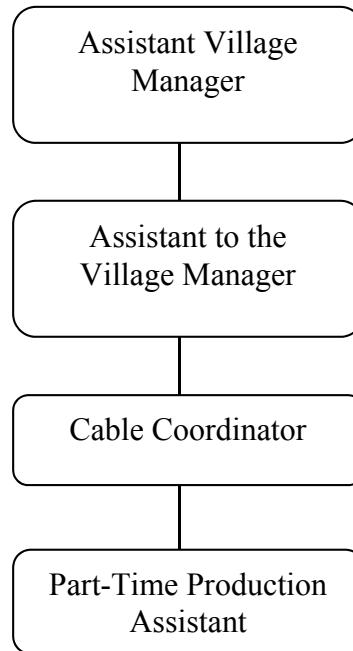
- To serve as a public information tool for Wilmette's units of local government and to increase community awareness of local government services, activities and policies;
- To strengthen the community identity of Wilmette by highlighting local events, activities, organizations, interests and businesses which enhance the community; and,
- To promote the Village of Wilmette and to encourage community participation.

~~~~~PROGRAMS~~~~~

This program reflects expenditures associated with cable programming services. The Community Cable Coordinator oversees the production and development of community related cable television programming on WCTV Channel 6, including the telecasting of various Village meetings. This program was started in FY 1993-94.

WILMETTE COMMUNITY TELEVISION

ORGANIZATIONAL CHART



CABLE DEPARTMENT

Objectives & Accomplishments

Looking Forward: 2016 Objectives

1. Broadcast an average of 10 hours of programming on Channel 6 per day, including a series of new Public Service Announcements (PSAs) that are tied to Village departments and important safety tips.
2. Develop a 5-year plan for all the video equipment the department has in place and determine the replacement and maintenance schedule and needs.

Reviewing the Year: 2015 Accomplishments:

1. Broadcast an average of 10 hours of programming on Channel 6 per day, including a series of “State of the Village” segments that will air monthly before the Village Board Meetings.

The Department continued working with Community groups and Village departments to produce an average of 10 hours of programming per day. Some of the programs developed include, the 10th season of “Coach’s Corner”, a series of Student Government meetings, League of Women Voter Election Forums and a new series of segments with the Wilmette Historical Museum titled “Wilmette – Moments in Time”

2. Begin the annual equipment replacement program funded through the Public, Educational and Government (PEG) fee to improve audio quality in the Chambers and with live broadcasts.

Replaced the microphones located on the dais with longer stemmed microphones to bring them closer to those seated at the dais so that they could be better heard. Developed a list of all the equipment in both the studio and Council Chambers, including age and current condition.

3. Assist School District 39 with developing programs to air on Channel 6.

Due to a change in staff in the media department at District 39 this endeavor was not pursued.

CABLE DEPARTMENT
.....**Activity Measures**

	2012	2013	2014	2015
Public Meetings Broadcast	81	78	83	86
Hours of Programming Aired	2,236	2,225	2,359	2,452
Hours of Volunteer Training Conducted	66	62	64	62
Studio Tours Given	12	8	9	8
Hours of Public Meetings Broadcast	842	718	744	810
- Village Board	228	158	198	168
- Zoning Board of Appeals	144	148	179	225
- School Board	156	172	144	162
- Library Board	117	89	98	76
- Other Meetings/Forums	71	50	42	101
- Park Board	126	101	83	78

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 11 - General Fund

Program: 15 - Cable Programming Services

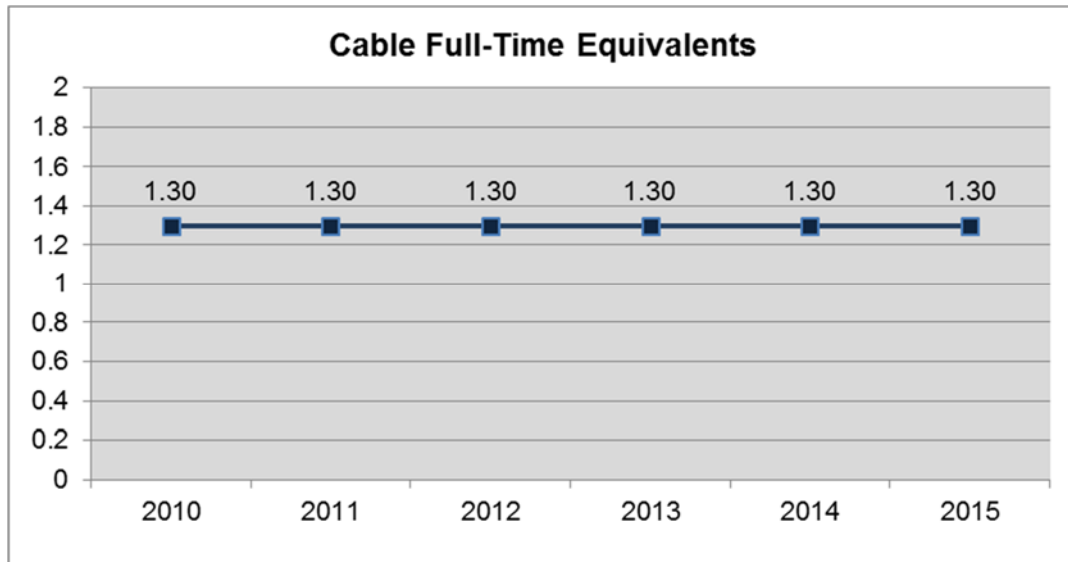
Dept.: 10 - Administration

Type: 60 - Miscellaneous

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	107,304	110,220	115,740	126,905	116,000	122,790
Contractual Services	19,285	19,084	22,204	20,690	23,600	28,790
Commodities	2,749	1,716	1,958	2,950	2,300	2,750
Other Expense	11,815	11,888	12,162	14,200	13,600	14,100
Capital Outlay	-	-	3,724	-	-	5,000
Program Total	141,153	142,908	155,788	164,745	155,500	173,430

BUDGET ANALYSIS: The 2016 Budget includes an additional \$3,500 to replace outdated equipment to provide online video streaming and management as well as \$5,000 to replace the monitors in the Village Board Council Chambers.

PERSONNEL:



**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 15 - Cable Programming Services
Dept.: 10 - Administration
Type: 60 - Miscellaneous

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	77,875	79,290	82,252	93,900	84,500	89,450
410400	CATV Wages	1,678	1,335	1,645	-	-	-
415000	Employee Benefits	27,751	29,595	31,843	33,005	31,500	33,340
Total Personnel		107,304	110,220	115,740	126,905	116,000	122,790
420010	Memberships	175	185	185	190	185	190
421512	Contractual Website Services	3,953	3,960	3,960	4,000	4,000	7,500
422000	Maintenance - Office Equipment	995	962	4,007	2,000	3,300	3,500
428120	High Speed Ethernet Service	14,162	13,977	14,052	14,500	16,115	17,600
Total Contractual Services		19,285	19,084	22,204	20,690	23,600	28,790
430230	Supplies - Office	523	72	-	450	200	250
430300	Supplies - Video	2,226	1,644	1,958	2,500	2,100	2,500
Total Commodities		2,749	1,716	1,958	2,950	2,300	2,750
441000	Incidentals	-	10	-	400	200	300
442000	Training	-	-	42	600	200	600
448700	Rent - CATV Studios	11,815	11,878	12,120	13,200	13,200	13,200
Total Other Expenses		11,815	11,888	12,162	14,200	13,600	14,100
460600-	Building Improvements						
490350	Cable TV Furniture & Equipment	-	-	-	-	-	5,000
Total Capital Outlay		-	-	3,724	-	-	5,000
Total Program		141,153	142,908	155,788	164,745	155,500	173,430

* Indicates a non-operating expenditure

Village of Wilmette
FY 2016 Budget
Budget Summary

Fund: 11 - General Fund
Program: 19 - Contingency
Dept.: 10 - Administration
Type: 60 - Miscellaneous

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Other Expense	29,388	131,957	83,578	314,000	203,000	376,000
Capital Outlay	-	-	-	-	-	-
Program Total	29,388	131,957	83,578	314,000	203,000	376,000

PROGRAM DESCRIPTION: The Contingency program provides funding for unanticipated expenses which may occur during the fiscal year as authorized by the Village Board of Trustees. It permits the Village Board of Trustees to approve unanticipated expenditures, which may occur during the fiscal year without adopting a supplemental appropriation. The program has also been used to fund the purchase and resale of senior condominiums in the Atrium, 800 Ridge Road.

BUDGET ANALYSIS: In 2011 the Administration Committee and Village Board reviewed the policy and in April 2011 passed a Resolution where the Village would no longer automatically purchase the Atrium units for resale. Instead, each repurchase would be reviewed on a case by case basis given the circumstances at the time the unit is offered for sale. In 2016 there is \$65,000 budgeted as a transfer to the debt service fund. The regular contingency budget has been increased to \$311,000 to allow for appropriation authority for any unanticipated projects.

PERSONNEL: There are no employees assigned to this program.

**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 19 - Contingency
Dept.: 10 - Administration
Type: 60 - Miscellaneous

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Total Personnel							
		-	-	-	-	-	-
Total Contractual Services							
		-	-	-	-	-	-
Total Commodities							
		-	-	-	-	-	-
448035	Debt Service Fund Transfer	-	-	60,000	64,000	64,000	65,000
449500	Contingency - Regular	-	-	-	225,000	139,000	311,000
50205	Wide Area Network Replacement	-	-	18,356	-	-	-
80107	Skokie/Hibbard Improvements	-	93,898	-	-	-	-
80108	Pedestrian Crossing Improvements	-	27,898	-	-	-	-
449510	Contingency - Atrium Resale	29,388	10,161	5,222	25,000	-	-
Total Other Expenses		29,388	131,957	83,578	314,000	203,000	376,000
Total Capital Outlay							
		-	-	-	-	-	-
Total Program		29,388	131,957	83,578	314,000	203,000	376,000

ENGINEERING & PUBLIC WORKS DEPARTMENT

MISSION STATEMENT

The Engineering and Public Works Departments were merged in 2015 into the Engineering & Public Works Department (EPW). The employees of the Engineering and Public Works Department are committed to protecting the health, safety and general well-being of all Village residents by delivering outstanding public services and quality public infrastructure in a reliable, efficient and environmentally responsible manner.

~~~~~PROGRAMS~~~~~

Engineering Division:

Design and supervision of improvements to the Village's infrastructure, including:

- Streets
- Sidewalks & Alleys
- Sewer & Water Mains
- Street Lights
- Traffic Signals

Coordinate traffic and parking studies; and provide engineering assistance to other governmental agencies as required.

Building and Grounds Division: provides for all routine, preventative and emergency maintenance of Village owned buildings and grounds, including:

- Village Hall
- Village Yard
- Police Station
- Historical Museum
- Metra Station
- Fire Stations (except for routine maintenance which is performed by Fire Department personnel)

Streets:

- Landscape maintenance; Collection and disposal of leaves;
- Removal of snow and ice;
- Maintenance of streets, sidewalks and alleys; and
- Traffic sign maintenance, including the installation and care of all regulatory and advisory traffic control signs on streets under Village jurisdiction.

Refuse and Recycling:

- Village's residential refuse, recycling and yard waste collection program, handled by a contractual service;
- Once per week refuse and recycling collection, and once per week yard waste collection for eight months of the year; and
- The Village approved a four-year contract extension with Advanced Disposal (contract was set to expire in 2017). The contract extension provides for no increase in 2015, 2% reduction in 2016, and future adjustments based on the CPI (maximum of 2.5%).

Municipal Garage:

- This program is treated as an internal service fund as the expenses incurred in this program are allocated to various other programs as Automotive Expense;
- Operation, maintenance & repair of Village-owned vehicles; and
- Centralized fueling facility for Village and School District vehicles.

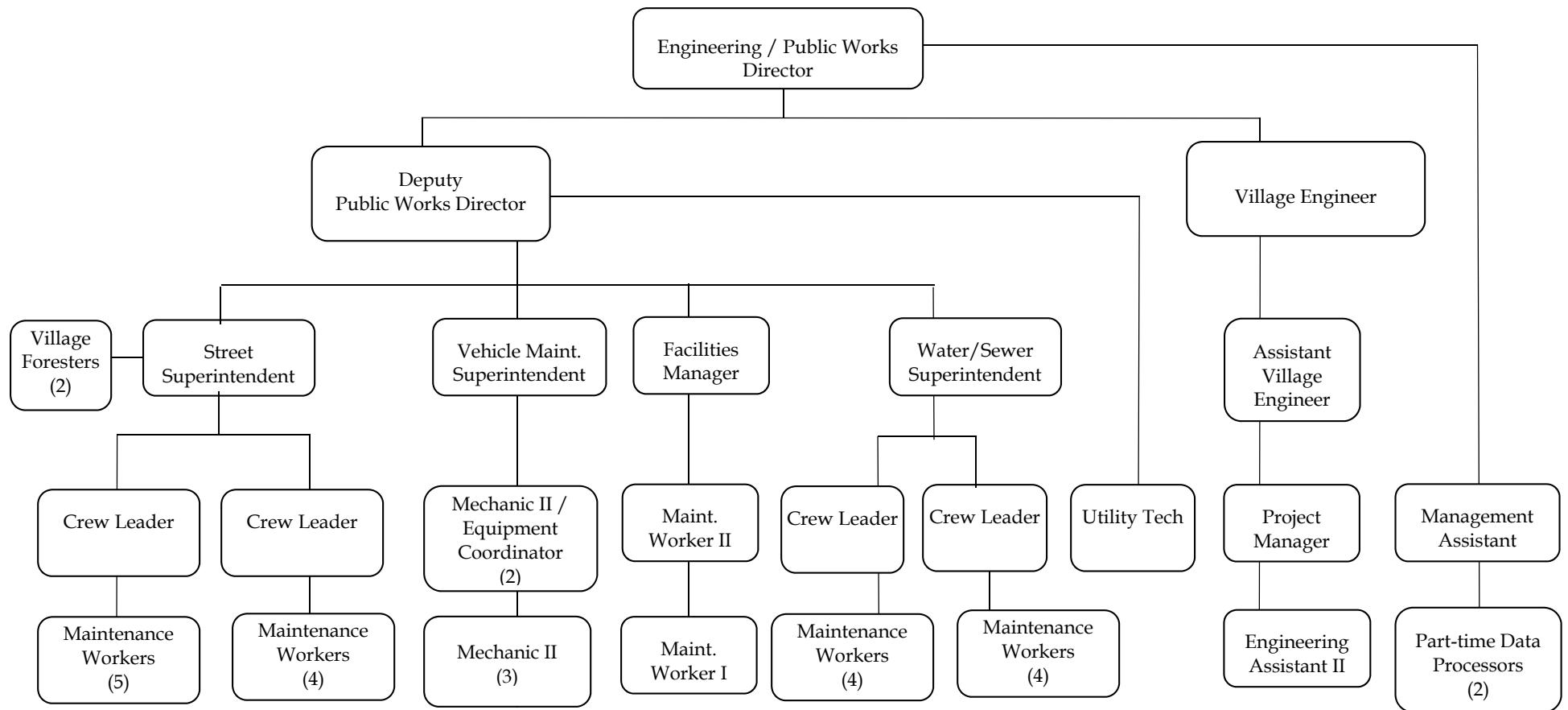
Forestry:

- Maintenance of public trees on parkways and Village property;
- Removal of diseased trees, storm damage cleanup, and planting and trimming trees; and
- Monitoring public and private trees for Dutch Elm disease, and Emerald Ash Borer infestations.

Street Lighting:

- Routine preventive maintenance and emergency repairs to the various street lighting systems in the Village; and
- Maintenance and repair of existing mercury vapor streetlights and luminaire streetlights totaling 2,856 poles from the multiple street lighting system and rental of approximately 154 streetlights from ComEd.

ENGINEERING & PUBLIC WORKS DEPARTMENT



ENGINEERING DIVISION

Objectives & Accomplishments

Looking Forward: 2016 Objectives

1. Complete Phase II (Final Engineering Design) of the Skokie/Hibbard Intersection Improvements Project. Construction is expected to begin in 2017 and VYcompleted in 2018.
2. Obtain Phase II design approval from IDOT for the Locust Road Reconstruction Project.
3. Promote Stormwater Best Management Practices (BMP's) for the purpose of improving water quality and reducing runoff. Implement BMP's in public projects where applicable and economically feasible.
4. Complete year four of the new pavement management program. A minimum of 1/3 of the Village streets will be surveyed, pavement conditions updated and proposed Street Resurfacing Program will be generated.
5. Follow and report on the progress of Winnetka's Willow Road Tunnel project.

Reviewing the Year: 2015 Accomplishments

1. Continue implementation of the Stormwater Action Plan including West Park Storage Project, manhole rehabilitation phase II in the Harms Road basin, Princeton Place and Kenilworth Gardens sewer study recommendations and capacity improvement projects.

Progress on the sewer program includes completion of the West Park Sanitary Storage tank, completion of the manhole rehabilitation project, continued investigation and neighbor coordination regarding the Princeton Place outfall and efficiency of the MWRD North Shore Interceptor and inflow and infiltration removal through on-going maintenance programs.

2. Seek grant funds and begin implementation of the 2014 Storm Sewer study recommendations.

The Municipal Services Committee is working with staff to perform cost / benefit review of the alternatives proposed in the separate storm sewer study. Staff met with MWRD to present the study results and MWRD expressed interest in providing some level of financial assistance to the Village should a large-scale flood relief project be pursued.

3. Receive approval from IDOT and Cook County Highway Department of the Phase II design of the Skokie/Hibbard Intersection Improvements Project.

Design approval was received in 2015.

4. Obtain Phase II design approval from IDOT for the Locust Road Reconstruction Project.

Submission of the Phase I project development report is on-hold until the required right-of-way is secured.

5. Implement new Watershed Management Ordinance which is administered by MWRDGC on behalf of Cook County.

Staff successfully implemented the new Watershed Management Ordinance in 2015.

6. Promote Stormwater Best Management Practices (BMP's) for the purpose of improving water quality and reducing runoff. Implement BMP's in public projects where applicable and economically feasible.

Best management practices were implemented in conjunction with the 2015 capital projects including a rain garden on Hill Lane and pervious pavers on four of the five alleys rehabilitated in 2015.

7. Complete year 3 of the new pavement management program. A minimum of 1/3 of the Village streets will be surveyed, pavement conditions updated and proposed Street Resurfacing Program will be generated.

Year 3 review was completed by summer interns.

8. Follow and report on the progress of Winnetka's Willow Road Tunnel project.

Staff continues to follow the progress of the Winnetka Tunnel project and completed the process to select a water resources consultant to represent the Village's interests in the review of the permit submittal.

Engineering Performance Measures

	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>2015</u>				<u>2015 Yr-End</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
<u>Initial Plan Reviews:</u>							
Completed in 10 days	95%	98%	98%	99%	87%	87%	92%
Number of reviews		549	83	141	183	94	501
Number completed within 10 days		540	81	139	160	82	462
	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>2015</u>				<u>2015 Yr-End</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
<u>Engineering Projects Resident Satisfaction Rating:</u>							
"5" is excellent rating	4.0	4.8					
Number of CIP projects		2.0	n/a	n/a	n/a	3.0	3.0
Average resident satisfaction rating		4.8	n/a	n/a	n/a	4.3	4.3
	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>2015</u>				<u>2015 Yr-End</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
<u>CIP Projects Completed On Time & Under Budget:</u>							
	100%	100%	n/a	n/a	100%	50%	80%
Number of CIP projects		5	n/a	n/a	3.0	2.0	5.0
Number of CIP projects on-time		5	n/a	n/a	3.0	2.0	5.0
Number of CIP projects under budget		5	n/a	n/a	3.0	1.0	4.0

ENGINEERING DIVISION

Activity Measures

	2012	2013	2014	2015
Grading Permits	121	169	154	143
Dumpster Permits	249	291	351	262
Right of Way Permits	304	381	383	344
Inspections Made	868	895	861	852
Sidewalk Replacement (miles)	1.1	1.3	0.68	0.79
Curb and Gutter Replacement (miles)	1.3	2.78	1.27	1.79
Street Improvements (miles)	0.9	1.73	1.76	2.0
Storm Sewer Construction (feet)		1,625	350	2,138
Sewer Pipe Repairs (feet)	1,140	1,309	2,226	371
Sewer Lining (feet)	21,870	15,683	26,505	20,136
New Relief Sewer Installation (feet)	0	1,590	1,235	0
New Water Main Installation (feet)	0	1,296	0	0
Traffic Studies	178	75	169	20

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 11 - General Fund

Program: 20 - Engineering

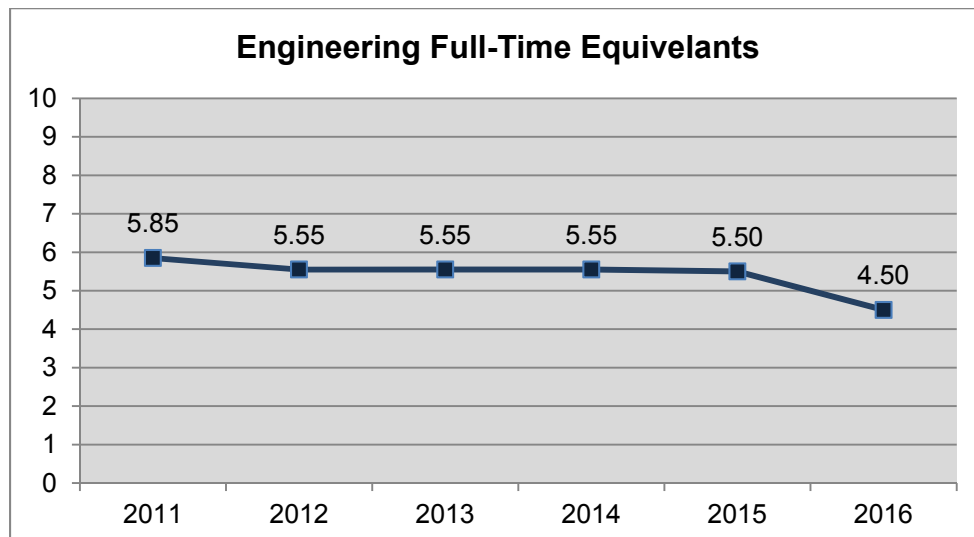
Dept.: 20 - Engineering

Type: 35 - Other Public Works

Expenditure Category	Actual FY 2012	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	549,497	538,263	588,260	466,575	473,160
Contractual Services	112,256	147,221	198,785	356,485	188,535
Contractual Street, Curb & Sidewalk Programs	604,662	487,555	1,717,000	1,634,940	2,138,700
Commodities	4,332	3,588	3,600	3,600	3,600
Other Expense	22,957	25,482	16,100	15,760	17,000
Capital Outlay	-	-	-	-	-
Program Total	1,293,704	1,202,109	2,523,745	2,477,360	2,820,995

BUDGET ANALYSIS: The 2016 Budget reflects \$360,000 for the annual road program (and an additional \$820,000 in the Motor Fuel Tax Program 22-63) and \$340,000 for phase I of the Central Avenue Road Reconstruction project. Additional maintenance projects including alley maintenance (\$515,000), brick street renovation (\$240,000) brick street maintenance (\$136,000), curb replacement (\$40,000), pavement marking (\$50,000), sidewalk replacement (\$70,000) and crack sealing (\$40,000) will be funded through the general fund in 2016. The Skokie/Hibbard improvement project (\$136,000) and phase II of the Locust Road Reconstruction project (\$211,700) are also included in the 2016 Budget - these project are grant funded.

PERSONNEL: The 2016 personnel budget is reduced by one FTE due to the consolidation of the Engineering and Public Works Departments.



Village of Wilmette

2016 Budget

Fund: 11 - General Fund
Program: 20 - Engineering
Dept.: 20 - Engineering
Type: 35 - Other Public Works

Account Number	Description	Estimated				
		Actual FY 2012	Actual FY 2014	Budget FY 2015	Actual FY 2015	Budget FY 2016
410100	Regular Salaries	405,962	393,453	431,925	346,575	349,450
410200	Overtime Salaries	-	-	500	-	500
415000	Employee Benefits	143,535	144,810	155,835	120,000	123,210
Total Personnel		549,497	538,263	588,260	466,575	473,160
420010	Memberships	1,036	1,278	1,485	1,485	1,485
420020	Professional Services	61,457	20,653	22,500	208,000	22,500
420400	Plan Review Services	-	79,719	55,000	50,000	57,750
420410	Non-Oper. Plan Review Services	-	-	68,000	15,000	55,000
420030	Digital Records Conversion	-	-	-	-	-
420500	Update Water/Sewer Atlases	-	-	-	-	-
422000	Maintenance - Office Equipment	1,649	1,520	1,600	1,000	1,600
422100	Maintenance - Traffic Signals	48,114	44,051	50,200	81,000	50,200
Total Contractual Services		112,256	147,221	198,785	356,485	188,535
425000	Sidewalk Replacement Program	27,282	19,840	55,000	55,000	70,000
425100	Curb Replacement	8,448	7,822	10,000	10,000	40,000
425200	Alley Maintenance Program	338,158	167,909	515,000	804,000	515,000
425220	Pavement Marking Program	17,206	19,981	40,000	40,940	50,000
425230	Brick Street Maintenance	131,870	39,996	50,000	50,000	136,000
425235	Brick Street Renovation	-	-	240,000	309,000	240,000
425240	Crack Sealing	9,735	9,370	10,000	10,000	40,000
425245	Traffic Calming Program	-	-	-	-	-
425250	Street Resurfacing	71,963	48,565	344,000	144,000	360,000
80111	Central Avenue Reconstruction	-	-	-	-	340,000
80107	Skokie/Hibbard Improvements	-	103,518	223,000	197,000	136,000
80109	Locust Road Reconstruction	-	70,554	230,000	15,000	211,700
Total Contr. Street Programs		604,662	487,555	1,717,000	1,634,940	2,138,700
430230	Supplies - Office	1,360	1,319	1,300	1,300	1,300
430250	Supplies - Other than Office	2,972	2,269	2,300	2,300	2,300
Total Commodities		4,332	3,588	3,600	3,600	3,600
440500	Automotive Expense	20,150	23,050	9,300	8,960	10,200
441000	Incidentals	1,471	1,775	2,400	2,400	2,400
442000	Training	1,336	657	4,400	4,400	4,400
Total Other Expenses		22,957	25,482	16,100	15,760	17,000
Total Capital Outlay		-	-	-	-	-
Total Program		1,293,704	1,202,109	2,523,745	2,477,360	2,820,995

* Non-Operating expenditure

** Funded through Road Program Dedicated Revenues

PUBLIC WORKS

Objectives & Accomplishments

Looking Forward: 2016 Objectives

1. Begin the first phase of the accreditation process with the American Public Works Association. Accreditation is the mark of professionalism that indicates that a public works agency has made the commitment to continuous improvements in the delivery of public works operations and services. The five phases are 1) Self-Assessment 2) Application 3) Improvement 4) Evaluation and 5) Accreditation. During the self-assessment process all of the department's policies and procedures will be reviewed and updated according to best practices.
2. Prepare a succession plan, including division cross-training, to support the long term continuity of services.
3. Review the on-call program to ensure reliable 24/7 coverage, competitive compensation, internal equity and the training program.
4. Work with IT Department to begin GIS implementation.

Reviewing the Year: 2015 Accomplishments

1. Survey and assess the current sign inventory (i.e. regulatory, guidance and warning signs), located within the area south of Lake Avenue and east of Ridge Road, to ensure proper placement. This project includes the consolidation of existing signage by re-positioning and removal while upholding sign visibility and effectiveness.

A total of 684 signs were removed as a part of this project.

2. Convert remaining 50% of the lights in the Central Business District from metal halide lamps to CFLs, project includes cleaning of all luminaires. Conversion of the lights to CFLs will not only save energy but will cast a more uniform light pattern as compared to the current metal halide lamps.

This project was completed in November of 2015 with conversion of 35 lights in the Central Business District.

3. Participate and promote programs offered by the Solid Waste Agency of Northern Cook County (SWANCC), such as battery recycling, household chemical waste, document destruction, and computer/electronic recycling events.

On August 8, 2015, the Engineering and Public Works Department partnered with SWANCC to host the Village's third annual Document Destruction and Electronics Recycling Event. A total of

20,080 lbs. of document shredding and 21,644 lbs. of electronics recycling were collected surpassing volumes collected in 2013 and 2014.

4. Survey and evaluate all tree pits located throughout the Village on a bi-annual basis to ensure proper tree health and structure is maximized in these high use areas.

This survey was completed in April and September and a total of 20 parkway trees were replaced due to decline/mortality.

5. Survey 30% of the Village's water distribution system in-house with TriCorr 3000 correlator to identify leaks that could damage infrastructure and contribute to unaccounted-for water loss.

A survey of 30% of the Village's water distribution system was completed in November 2015.

6. Clean 20% of the drainage structures and inspect 20% of the sewers in the west side storm sewer system and 20% of the drainage structures, restrictors and sewers in the east side combined sewer system to maintain compliance with the National Pollutant Discharge Elimination System (NPDES) storm water and Combined Sewer Overflow (CSO) permits. These permits and the associated maintenance work are required by the Illinois Environmental Protection Agency (IEPA).

Cleaning of the west side drainage structures began in August of 2015 and was completed in September while inspection of the storm sewers was completed in August of 2015. Inspection of the east side drainage structures began in July and was completed in August of 2015.

7. Inspect 20% of the west side sanitary sewer system for the sanitary sewer long-term maintenance program to meet Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) requirements.

Inspection of the west side sanitary sewer system was completed in July of 2015.

Public Works Performance Measures

DIVISION: All Public Works

	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>2015</u>				<u>2015 Yr-End</u>
<u>Work Orders:</u>			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
% Responded to within 24 hrs.	95%	99%	100%	100%	99%	99%	100%
Work Orders		5,195	858	1,100	1,257	1,024	4,239
# Responded to within 24 hours		5,146	856	1,098	1,250	1,018	4,222

DIVISION: All Public Works, On-Call Respondents

	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>2015</u>				<u>2015 Yr-End</u>
<u>Emergency Requests:</u>			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
% Responded to within 1 hour	95%	100%	100%	100%	100%	100%	100%
Emergency service requests		172	33	22	52	38	156
Responded to within 1 hour		172	33	22	52	38	156

DIVISION: Street

	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>2015</u>				<u>2015 Yr-End</u>
<u>Potholes:</u>			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
% of pothole repairs completed within 24 hrs.	95%	100%	85%	77%	83%	170%	76%
Number of potholes		172	20	30	12	10	72
Repairs within 24 hours		172	17	23	10	17	55

DIVISION: Street

	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>2015</u>				<u>2015 Yr-End</u>
<u>Snowplowing:</u>			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
% of times that snow plowing cycles for all Village streets are completed within 10 hours	95%	94%	90%	0%	0%	0%	91%
Number of plowing cycles		16	10	0	0	0	11
Cycles completed in 10 hrs		15	9	0	0	0	10

DIVISION: Street Lighting

	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>2015</u>				<u>2015 Yr-End</u>
<u>Street Lighting:</u>			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
95% percent of street light problems repaired within two weeks, weather permitting (non-accident related)	95%	99%	91%	100%	85%	98%	94%
Number of streetlight repairs		196	47	33	34	53	167
Repaired within two weeks		195	43	33	29	52	157

DIVISION: Sewer/Water

	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>2015</u>				<u>2015 Yr-End</u>
<u>Water Service Disruptions:</u>			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
95% percent of water service disruptions to residents during water main breaks lasting under 3 hours	95%	98%	100%	100%	86%	71%	93%
Water main repairs		52	18	8	7	7	40
Disruption less than 3 hours		51	18	8	6	5	37

DIVISION: Vehicle Maintenance

	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>2015</u>				<u>2015 Yr-End</u>
<u>Vehicle Damage:</u>			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
5% reduction in number of claims filed for vehicle damage by Public Works	>=5%	57%	0%	0%	N/A	#DIV/0!	225%
2013 PW Vehicle Accidents		7	3	1	0	0	4
2014 PW Vehicle Accidents		4	3	1	3	2	9

STREET DIVISION (PUBLIC WORKS)

Activity Measures

	2012	2013	2014	2015
Street Salting Events	15	34	30	23
Street Plowing Events	4	9	10	8
Sidewalk Plowing Events	3	8	7	4
Commuter Sidewalk Salting Events	12	28	21	21
Alley Plowing Events	4	8	7	6
Cubic Yards of Leaves Collected	8,448	9,140	9,739	7,690
Miles of Streets Swept	1,897	1,938	1,162	2,601
Miles of Alleys Swept	36	36	36	54
Frequency of Public Parking Lots Swept	23	14	8	24
Frequency of Cold Patch Repairs (Complete passes of Village)	6	8	6 ¹	6
Signs Replaced	1,199	725	684	547
Parking Meter Inspections	641	884	561 ³	----
Parking Meter Collections	44	46	33 ³	----
Traffic Counters Deployed	90	79	130	62
Signs Eliminated ²	-	-	767	684

*Footnotes

¹ Frequency of Cold Patch Repairs (complete passes of Village) decreased in 2014 due to the extent and severity of pot hole repairs. The 2013-2014 winter was especially hard on pavement; fewer passes were completed due to the intensity of the repair work. In 2014, 87 tons of cold patch was used for street repairs, compared to 53 tons in 2013.

² New category in 2014.

³ Parking meters were permanently removed and replaced with four pay-by-space stations on July 28, 2014.

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 11 - General Fund

Program: 23 - Streets

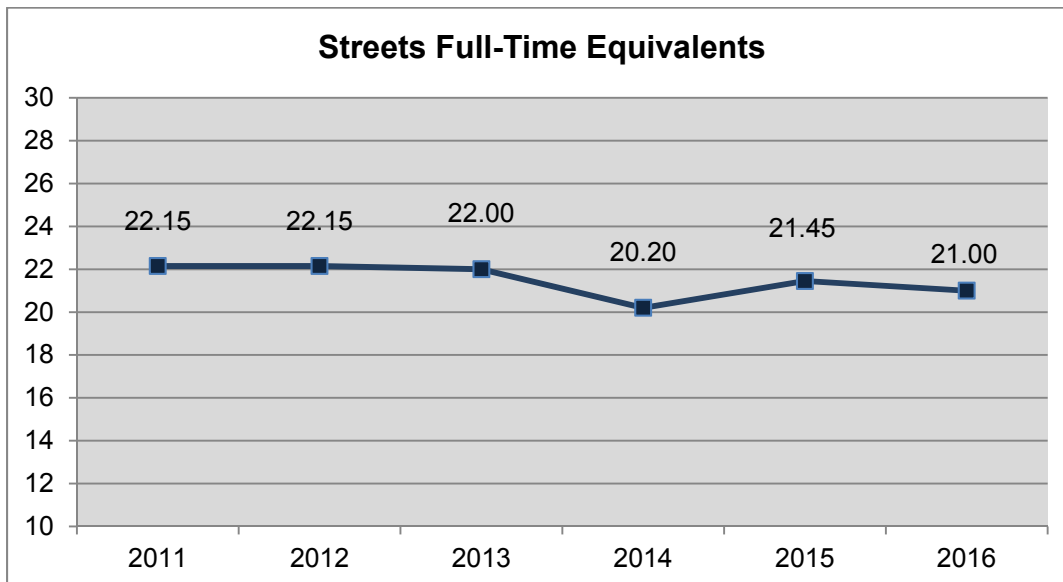
Dept.: 30 - Public Works

Type: 30 - Streets & Sanitation

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	1,368,107	1,263,988	1,264,976	1,459,945	1,326,200	1,438,770
Contractual Services	287,646	346,761	450,090	402,970	402,496	323,861
Commodities	139,498	252,019	265,768	388,820	358,935	249,780
Other Expense	510,798	544,593	585,449	534,645	509,190	687,745
Capital Outlay	175,041	57,749	14,624	182,500	169,630	31,000
Program Total	2,481,090	2,465,110	2,580,907	2,968,880	2,766,451	2,731,156

BUDGET ANALYSIS: The 2016 budget includes a \$ 139,040 decrease in the Commodities budget due to the decrease in salt prices and an \$ 84,609 decrease in contractual costs due to rebidding the residential waste contract, thereby eliminating the cost to lease leaf packer trucks (additional savings seen in 11-24). Capital Improvement Projects included in the 2016 Budget are the replacement of snowplow blades and the sign lettering system.

PERSONNEL: The 0.45 FTE decrease is due to eliminating a vacant part-time position.



**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 23 - Streets
Dept.: 30 - Public Works
Type: 30 - Streets & Sanitation

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	971,424	863,735	811,274	1,007,925	911,200	993,550
410200	Overtime Salaries	44,538	74,526	128,644	82,725	90,000	85,000
415000	Employee Benefits	352,145	325,727	325,058	369,295	325,000	360,220
Total Personnel		1,368,107	1,263,988	1,264,976	1,459,945	1,326,200	1,438,770
420010	Memberships	1,245	1,525	1,469	1,625	1,595	1,745
420020	Professional Services	-	-	-	400	400	400
20015	GPS Fleet Management	-	-	-	-	-	11,600
420040	Lease / Purchase Copier	4,970	4,537	4,463	5,000	4,550	5,000
421000	Contractual Services	38,753	27,333	44,997	52,060	48,300	48,460
421200	Contractual Snow Removal	32,964	57,495	125,369	73,110	80,000	73,110
422000	Maintenance - Office Equipment	379	-	235	475	-	-
423100	Holiday Light Decorations	-	-	-	-	-	-
423200	J.U.L.I.E. Expense	4,689	4,766	5,403	6,515	6,512	6,406
423300	Landscaping & Maintenance of Public Right-of-Ways	25,133	24,362	24,800	29,500	26,854	34,000
426000	Accreditation Expense	-	-	-	-	-	5,500
427400	Lease Leaf Packers	91,564	106,326	112,926	110,685	110,685	-
427450	Leaf Disposal	86,587	118,815	128,921	123,600	123,600	137,640
428200	Pager Rental	1,362	1,602	1,507	-	-	-
Total Contractual Services		287,646	346,761	450,090	402,970	402,496	323,861
430050	Uniform Expense	6,395	5,399	5,703	6,070	5,900	6,500
430130	Supplies - Misc. Tools & Equip.	999	3,800	2,862	3,125	3,100	3,125
430230	Supplies - Office	2,595	3,312	3,290	3,800	2,700	3,300
430250	Supplies - Other than Office	400	773	1,102	1,000	750	1,000
430410	Materials - Traffic Signs	15,732	15,593	21,293	49,880	52,115	16,400
430420	Materials - Salt	86,449	196,478	205,182	296,745	264,070	179,205
430430	Materials - Street / Landscaping	26,928	26,664	26,336	28,200	30,300	35,000
430432	Materials - Leaf Pans	-	-	-	-	-	5,250
Total Commodities		139,498	252,019	265,768	388,820	358,935	249,780
440500	Automotive Expense	505,030	540,432	577,866	522,900	503,290	562,000
441000	Incidentals	387	557	1,248	1,000	400	1,000
442000	Training	3,881	2,104	4,835	9,245	4,000	9,245
447050	NIPSTA Contribution	1,500	1,500	1,500	1,500	1,500	1,500
448024	CERF Transfer	-	-	-	-	-	114,000
Total Other Expenses		510,798	544,593	585,449	534,645	509,190	687,745

Village of Wilmette
2016 Budget

Fund: 11 - General Fund
Program: 23 - Streets
Dept.: 30 - Public Works
Type: 30 - Streets & Sanitation

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
480100-	P.W. Vehicles - Passenger Vehicles:						
480200-	P.W. Vehicles - Pick-up Trucks:						
40490	Pick Up Truck - T-32	-	-	-	-	-	-
480225-	P.W. Vehicles - Large Dump Trucks:						
40568	Large Dump Truck T-3	-	-	-	-	-	-
480275-	P.W. Vehicles - Other:						
40220	Sweeper - S-1	175,041	-	-	-	-	-
40530	Small Dump Truck/Snow Plow T-11	-	-	-	85,000	78,565	-
40550	Small Dump Truck/Snow Plow T-23	-	-	-	85,000	78,565	-
490150-	Office Furniture & Equipment:						
490450-	Other Equipment - Public Works:						
70105	Snowplows	-	-	6,477	12,500	12,500	12,500
70125	Road Striper	-	-	8,147	-	-	-
70155	Mobile Truck Lifts & Pad	-	57,749	-	-	-	-
70156	Sign Lettering System	-	-	-	-	-	18,500
Total Capital Outlay		175,041	57,749	14,624	182,500	169,630	31,000
Total Program		2,481,090	2,465,110	2,580,907	2,968,880	2,766,451	2,731,156

REFUSE & RECYCLING DIVISION (PUBLIC WORKS)

*The Assistant Director of Public Works and the Public Works Assistant manage this program.

Activity Measures

	2012	2013	2014	2015
Refuse Collected (tons)	8,487	8,847 ²	8,762	8,425
Recycled Material Collected (tons)	4,233	4,170	4,151	4,169
Percentage of Solid Waste Recycled	33.28%	32.04%	32.15%	33.10%
Yard Waste Material (tons)	604 ¹	523	581	825
Recycled Scrap Metal (pounds)	38,900	46,220	19,740	40,000 ³

*Footnotes

¹The 2012 Yard waste program started one week early due to warm weather, and the final volume includes yard waste generated from the extra week.

²Does not include 516 tons of flood debris collected after storm event in April.

³Year-end volume not available at time of final reporting – estimate provided.

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 11 - General Fund

Program: 24 - Refuse Collection & Recycling

Dept.: 30 - Public Works

Type: 30 - Streets & Sanitation

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	-	-	-	-	-	-
Contractual Services	2,282,578	2,463,651	2,483,830	2,583,805	2,510,125	2,397,800
Commodities	1,998	1,998	1,998	2,550	2,000	2,550
Other Expense	-	-	-	600	600	600
Capital Outlay	-	-	-	-	-	-
Program Total	2,284,576	2,465,649	2,485,828	2,586,955	2,512,725	2,400,950

BUDGET ANALYSIS: The Village negotiated a contract extension with Advanced Disposal for residential refuse and recycling collection through the end of 2020. The previous contract with Advanced Disposal provided for automatic annual increases of 3.5%. The new contract, in effect through 2020, provides no increase in 2015, 2% decrease in 2016, and future increases tied to the CPI with a maximum of 2.5%.

PERSONNEL: The Assistant Public Works Director and the Management Assistant manage the day-to-day refuse, recycling, and yard waste collection programs. The FTE count is reflected in the Streets (11-23) account.

**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 24 - Refuse Collection & Recycling
Dept.: 30 - Public Works
Type: 30 - Streets & Sanitation

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Total Personnel							
		-	-	-	-	-	-
427000	Refuse Collection	912,135	1,003,725	994,224	1,026,660	1,003,135	980,000
427100	Recycling Collection	707,130	741,854	771,136	798,110	777,690	762,500
427200	Landfill Tipping Fees	439,923	493,032	483,419	510,000	483,525	433,800
427300	Yard Waste Collection	199,249	203,490	210,659	218,035	209,775	206,500
427350	Yard Waste Disposal	24,141	21,550	24,392	31,000	31,000	-
427455	Prescription Drug Disposal	-	-	-	-	5,000	15,000
Total Contractual Services							
		2,282,578	2,463,651	2,483,830	2,583,805	2,510,125	2,397,800
430290	Supplies - Sharps Disposal	-	-	-	-	-	-
430310	Supplies - Yard Waste Stickers	1,998	1,998	1,998	2,550	2,000	2,550
Total Commodities							
		1,998	1,998	1,998	2,550	2,000	2,550
443041	Promotional & Educational Exp.	-	-	-	600	600	600
Total Other Expenses							
		-	-	-	600	600	600
490450-	Other Equipment - Public Works:						
70110	Recycling Containers	-	-	-	-	-	-
70111	Streetscape Recycling Contair	-	-	-	-	-	-
Total Capital Outlay							
		-	-	-	-	-	-
Total Program							
		2,284,576	2,465,649	2,485,828	2,586,955	2,512,725	2,400,950

FORESTRY DIVISION* (PUBLIC WORKS)

*A portion of the personnel listed in the street program (11-23) is also allocated to this program.

Activity Measures

	2012	2013	2014	2015
Tree Pruning, Contractual	1,787	1,315	832	1,133
Tree Pruning, In House	2,550 ²	2,261	583 ³	1,207
Tree Removals (Total), Contractual	488	295	218	230
Tree Removals (Total), In House	80	63	89	60
Trees Planted (Public)	310 ¹	247	425	507 ⁴
Dutch Elm Disease Losses (Private)	59	53	32	33
Dutch Elm Disease Losses (Public)	64	43	34	38
Emerald Ash Borer Losses (Private)	240	117	96	48
Emerald Ash Borer Losses (Public)	357	173	55	87

*Footnotes

¹In 2012, 83 of the 310 trees planted were paid for with grant funds received from the USDA grant administered through the Metropolitan Mayors Caucus.

²In-house tree pruning increased in 2012 as a result of additional clearance pruning, which is cyclical in nature. A total of 536 parkway trees were pruned along the school walking route; 475 parkway trees were pruned along Salt Routes 3 and 4; 141 trees were pruned along areas mowed and maintained by the Public Works Street Department; and an additional 244 trees were pruned along Romona Road and Locust Road.

³In-house tree pruning activity decreased as a result of increased demand for snow and ice control measures during the 2013-2014 winter season. Scheduled tree pruning operations occur during the dormant growing season which overlaps the winter season (December through March).

⁴In 2015, fifty (50) of the 507 trees planted were partially funded with grant funds (\$8,000) received from the Great Lakes Shoreline Cities Green Infrastructure Grant Program administered through the U.S. EPA.

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 11 - General Fund

Program: 30 - Forestry

Dept.: 30 - Public Works

Type: 30 - Streets & Sanitation

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	341,933	374,237	376,921	394,955	388,765	407,225
Contractual Services	300,688	191,905	265,928	328,570	328,270	423,170
Commodities	2,922	2,756	2,892	3,350	3,250	3,350
Other Expense	54,058	57,904	62,010	29,000	28,290	30,600
Capital Outlay	-	-	-	-	-	-
Program Total	699,601	626,802	707,751	755,875	748,575	864,345

BUDGET ANALYSIS: The contractual services account is increasing by \$94,600 due to an increase in the number of trees being planted (186 in 2016 vs 38 in 2015) as well as an increase in the cost of tree pruning and removal to ensure a seven year tree pruning cycle.

PERSONNEL: A portion of the personnel listed in the street program (11-23) is also allocated to this program.

**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 30 - Forestry
Dept.: 30 - Public Works
Type: 30 - Streets & Sanitation

Account Number	Description	Actual FY 2012	Actual FY 2013	Budget FY 2014	Budget FY 2015	Estimated	Budget FY 2016
						Actual FY 2015	
410100	Regular Salaries	239,303	260,060	257,397	271,875	269,265	279,350
410200	Overtime Salaries	2,494	3,075	5,347	7,930	4,500	8,150
415000	Employee Benefits	100,136	111,102	114,177	115,150	115,000	119,725
Total Personnel		341,933	374,237	376,921	394,955	388,765	407,225
421000	Contractual Services	3,329	21	690	2,000	1,700	2,000
424000	Tree Planting Program	23,695	11,030	15,190	20,000	20,000	61,000
424100	Tree Pruning & Removal	146,433	116,670	147,048	203,570	203,570	316,570
20210	EAB Tree removals & Pkwy. Restoration	127,231	64,184	103,000	103,000	103,000	43,600
424120	Tree Fertilization Program	-	-	-	-	-	-
424130	Forestry Grant Expenditures	-	-	-	-	-	-
Total Contractual Services		300,688	191,905	265,928	328,570	328,270	423,170
430050	Uniform Expense	950	768	997	1,250	1,250	1,250
430400	Materials	1,972	1,988	1,895	2,100	2,000	2,100
	Materials - Storm Emergency						
Total Commodities		2,922	2,756	2,892	3,350	3,250	3,350
440500	Automotive Expense	53,320	57,060	61,030	27,900	26,890	28,600
442000	Training	738	844	980	1,100	1,400	2,000
Total Other Expenses		54,058	57,904	62,010	29,000	28,290	30,600
Total Capital Outlay		-	-	-	-	-	-
Total Program		699,601	626,802	707,751	755,875	748,575	864,345

STREET LIGHTING DIVISION (PUBLIC WORKS)

*A portion of the personnel listed in the street program (11-23) is also allocated to this program.

Activity Measures

	2012	2013	2014	2015
Light Bulb Replacement	746 ¹	790	570	445
Luminaire Re-lamping	544 ¹	100	104	113
Luminaire Replacement	23	9	10	12
Light Pole Knockdown	9	6	4	12
Rebuild Luminaires	56	60	104	52
Light Pole Replacement	8	5	6	5
Cable Repairs	15	15	25	18
Control Cabinet Upgrade / Replacement	1	2	3	2

*Footnotes

¹Light bulb replacement and luminaire re-lamping have returned to pre-2011 amounts due to the installation of compact fluorescent bulbs during 2011.

Village of Wilmette
FY 2016 Budget
Budget Summary

Fund: 11 - General Fund
Program: 33 - Street Lighting
Dept.: 30 - Public Works
Type: 30 - Streets & Sanitation

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	158,216	160,844	169,063	172,155	154,765	172,875
Contractual Services	3,577	4,289	13,421	29,800	28,455	30,100
Commodities	151,352	147,426	163,735	143,090	142,900	142,300
Other Expense	33,105	35,390	38,030	21,670	20,540	19,470
Capital Outlay	-	-	-	-	-	-
Program Total	346,250	347,949	384,249	366,715	346,660	364,745

BUDGET ANALYSIS: There are no major changes to the 2016 Budget.

PERSONNEL: A portion of the personnel listed in the streets program (11-23) is also allocated to this program.

Village of Wilmette
2016 Budget

Fund: 11 - General Fund
Program: 33 - Street Lighting
Dept.: 30 - Public Works
Type: 30 - Streets & Sanitation

Account Number	Description	Actual FY 2012	Actual FY 2013	Budget FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	107,255	109,177	115,676	116,575	106,265	117,425
410200	Overtime Salaries	3,401	4,347	3,642	5,800	8,000	5,950
415000	Employee Benefits	47,560	47,320	49,745	49,780	40,500	49,500
Total Personnel		158,216	160,844	169,063	172,155	154,765	172,875
421000	Contractual Services	2,960	3,693	1,134	4,100	2,000	4,100
422200	Maintenance and Disposal of Bulbs and Ballasts	617	596	-	700	1,470	1,000
422210	Street Light Pole Painting	-	-	12,287	25,000	24,985	25,000
Total Contractual Services		3,577	4,289	13,421	29,800	28,455	30,100
430050	Uniform Expense	1,158	1,283	1,149	1,390	1,200	600
430075	Supplies	22,953	23,160	21,357	23,700	23,700	23,700
430124	Supplies - Light Poles & Parts	28,568	25,551	23,590	25,000	25,000	25,000
430500	Leased Lighting Power	19,837	18,659	20,437	20,000	20,000	20,000
430510	Street Lighting Power	78,836	78,773	97,202	73,000	73,000	73,000
Total Commodities		151,352	147,426	163,735	143,090	142,900	142,300
440500	Automotive Expense	33,040	35,350	37,790	21,300	20,490	19,100
442000	Training	65	40	240	370	50	370
Total Other Expenses		33,105	35,390	38,030	21,670	20,540	19,470
Total Capital Outlay		-	-	-	-	-	-
Total Program		346,250	347,949	384,249	366,715	346,660	364,745

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 11 - General Fund

Program: 34 - Buildings & Grounds

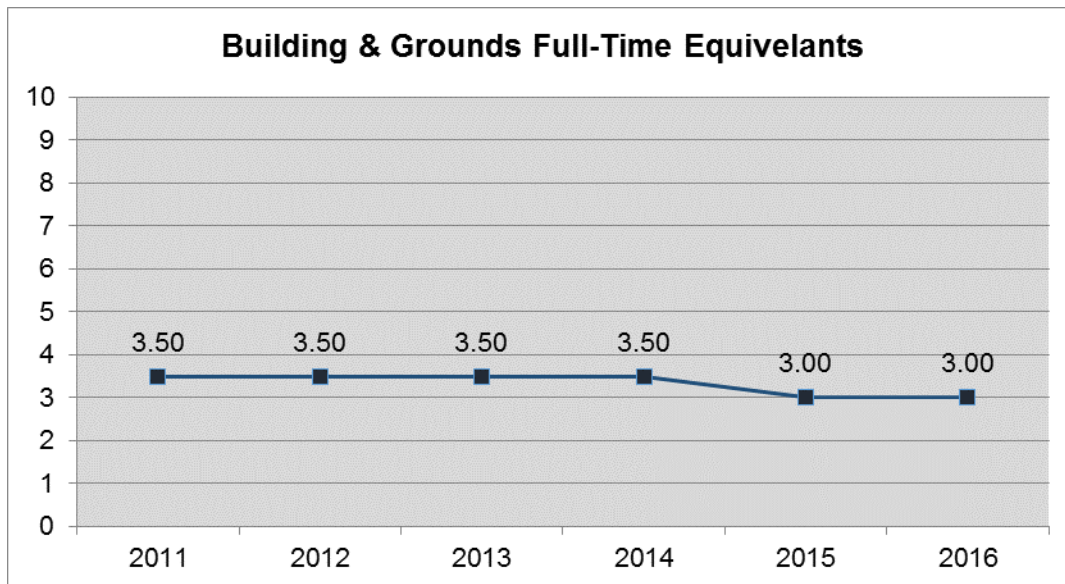
Dept.: 20 - Engineering

Type: 35 - Other Public Works

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	282,129	287,508	310,696	288,510	287,650	280,305
Contractual Services	203,821	213,433	203,694	246,090	212,400	228,590
Commodities	116,856	147,719	184,700	141,400	161,250	153,600
Other Expense	12,890	13,790	14,770	10,850	10,500	9,900
Capital Outlay	-	246,107	88,590	190,000	222,000	-
Program Total	615,696	908,557	802,450	876,850	893,800	672,395

BUDGET ANALYSIS: The 2016 Budget includes a \$20,000 decrease in emergency roof repairs due to the Police Department roof being replaced in 2015. Commodities are increasing by \$12,200 to more accurately reflect previous years' expenditures.

PERSONNEL:



**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 34 - Buildings & Grounds
Dept.: 20 - Engineering
Type: 35 - Other Public Works

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	205,348	206,433	223,763	202,675	195,485	192,350
410200	Overtime Salaries	8,666	8,491	10,026	9,575	10,165	9,825
415000	Employee Benefits	68,115	72,584	76,907	76,260	82,000	78,130
Total Personnel		282,129	287,508	310,696	288,510	287,650	280,305
420010	Memberships	179	234	244	400	400	400
421000	Contractual Services	86,918	72,163	92,193	111,690	90,000	91,690
421125	Contractual Custodial Services	60,899	61,427	63,793	74,000	72,000	74,000
423000	Heating & A/C System Repairs	55,825	79,609	47,464	60,000	50,000	62,500
Total Contractual Services		203,821	213,433	203,694	246,090	212,400	228,590
430050	Uniform Expense	908	900	706	1,000	1,200	1,300
430140	Supplies - Building	54,531	46,020	49,723	39,400	47,700	48,800
430180	Supplies - Grounds	3,254	2,184	2,478	2,500	2,500	2,500
430270	Supplies - Printing	5,077	6,143	3,944	6,000	9,850	6,000
430350	Building Repairs & Furniture	33,789	48,565	70,563	62,500	70,000	65,000
430550	Heating - Electric (Police)	-	-	-	-	-	-
430560	Heating Gas	19,297	43,907	57,286	30,000	30,000	30,000
Total Commodities		116,856	147,719	184,700	141,400	161,250	153,600
440500	Automotive Expense	12,890	13,790	14,770	10,600	10,250	8,900
442000	Training	-	-	-	250	250	1,000
Total Other Expenses		12,890	13,790	14,770	10,850	10,500	9,900
460600-	Building Improvements - Village Hall:						
60105	Fountain Reconditioning	-	-	3,776	-	-	-
60110	Village Hall Boiler	-	172,278	-	-	-	-
60111	Village Hall Entrance Doors	-	-	-	-	75,000	-
60115	Lighting Improvements	-	73,829	49,000	-	-	-
60302	Tuckpointing / Sandstone Repair V.H.	-	-	-	-	-	-
60303	Village Hall Security	-	-	35,814	-	-	-
460950-	Building Improvements - Other:						
60100	Roof Repairs-Police	-	-	-	190,000	147,000	-
Total Capital Outlay		-	246,107	88,590	190,000	222,000	-
Total Program		615,696	908,557	802,450	876,850	893,800	672,395

BOARD OF FIRE AND POLICE COMMISSIONERS

Objectives & Accomplishments

Looking Forward: 2016 Objectives

1. Successfully complete a Police Officer Recruitment process.
2. Successfully complete a Fire Recruitment process.
3. Screen candidates and select the most qualified individual for the position when entry and promotional level vacancies occur in either the Police or Fire Department.

Reviewing the Year: 2015 Accomplishments

1. Successfully complete a Sergeant Promotional process.

Eight candidates applied for the Sergeant Promotional process and a final list was approved in April.

2. Successfully complete a Fire Lieutenant Promotional process.

Fifteen candidates applied for the Lieutenant Promotional process and a final list was approved in August.

3. Successfully complete a Police Officer Recruitment process.

The Board approved an extension to 2016 to the list created in 2014. A new recruitment process will take place in 2016.

4. Screen candidates and select the most qualified individual for the position when entry and promotional level vacancies occur in either the Police or Fire Department.

Staff completed the pre-employment process for six fire candidates.

Village of Wilmette
FY 2016 Budget
Budget Summary

Fund: 11 - General Fund
Program: 40 - Fire & Police Commission
Dept.: 10 - Administration
Type: 20 - Public Safety

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	45,269	50,146	53,372	57,150	56,835	61,995
Contractual Services	29,373	28,894	27,410	47,500	35,000	17,500
Commodities	-	-	-	-	-	-
Other Expense	397	-	100	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	75,039	79,040	80,882	104,650	91,835	79,495

PROGRAM DESCRIPTION: Under State statute, the Board of Fire and Police Commissioners is responsible for recruiting and appointing sworn Firefighter/Paramedics and Police Officers. It also establishes the promotional lists for the sworn Fire and Police Department personnel and conducts hearings concerning disciplinary matters falling within its jurisdiction.

BUDGET ANALYSIS: The Board will create two eligibility registers in 2016: one for Police Officer recruitment and one for Firefighter recruitment.

PERSONNEL: A portion of the personnel listed in the administration program (11-04) is also allocated to this program.

**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 40 - Fire & Police Commission
Dept.: 10 - Administration
Type: 20 - Public Safety

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	32,513	36,289	38,854	42,000	41,835	45,300
410200	Overtime Salaries	-	-	-	-	-	-
415000	Employee Benefits	12,756	13,857	14,518	15,150	15,000	16,695
Total Personnel		45,269	50,146	53,372	57,150	56,835	61,995
420020	Professional Services	29,373	28,894	27,410	47,500	35,000	17,500
Total Contractual Services		29,373	28,894	27,410	47,500	35,000	17,500
Total Commodities		-	-	-	-	-	-
443025	Classified Advertisements	397	-	100	-	-	-
Total Other Expenses		397	-	100	-	-	-
Total Capital Outlay		-	-	-	-	-	-
Total Program		75,039	79,040	80,882	104,650	91,835	79,495

POLICE DEPARTMENT

MISSION STATEMENT

We, the members of the Wilmette Police Department, are dedicated to providing impartial law enforcement, community-oriented services and police protection in our Village, while maintaining the highest ethical and professional standards.

~~~~~VALUES~~~~~

We believe that law enforcement has its foundation in values. To fulfill our mission we are committed to:

Acknowledging our responsibility and accountability to the citizens of Wilmette, our source of authority;

Performing our duties within the spirit and the letter of our laws and the Constitution;

Remaining sensitive to human needs and treating each person with respect, compassion and dignity;

Approaching each situation as unique and responding creatively with empathy and prudent use of discretion;

Promoting mutual trust between the Department and the citizens and institutions of Wilmette;

Enhancing safety and a feeling of security for our residents; and

Fostering a quality work environment that encourages open communication and affords trust, respect and support for each member.

~~~~~PROGRAMS~~~~~

Police Operations:

- Uniformed patrol
- Criminal investigations
- Traffic law enforcement
- Motor vehicle traffic crash investigation
- Parking enforcement
- Court prosecution of criminal offenders
- Juvenile programs
- Community relations activities
- Crime prevention programs
- School child safety program

In 2015, the Police Department is projected to respond to 18,134 calls for service including 654 traffic accidents. Personnel are projected to issue 2,496 moving violations and 7,132 parking violations.

~~~~~PROGRAMS CONTINUED~~~~~

Police Services:

Records management, property and evidence storage, prisoner care, budgeting, purchasing, and police social services.

- Computerized and manual record keeping
- Purchase of allocated equipment and contractual services
- Coordination of CIP
- Maintenance of department-owned and recovered property

Public Safety Communications:

Police and fire communications are staffed 24 hours-a-day to receive emergency and non-emergency police, fire and emergency medical service calls for service;

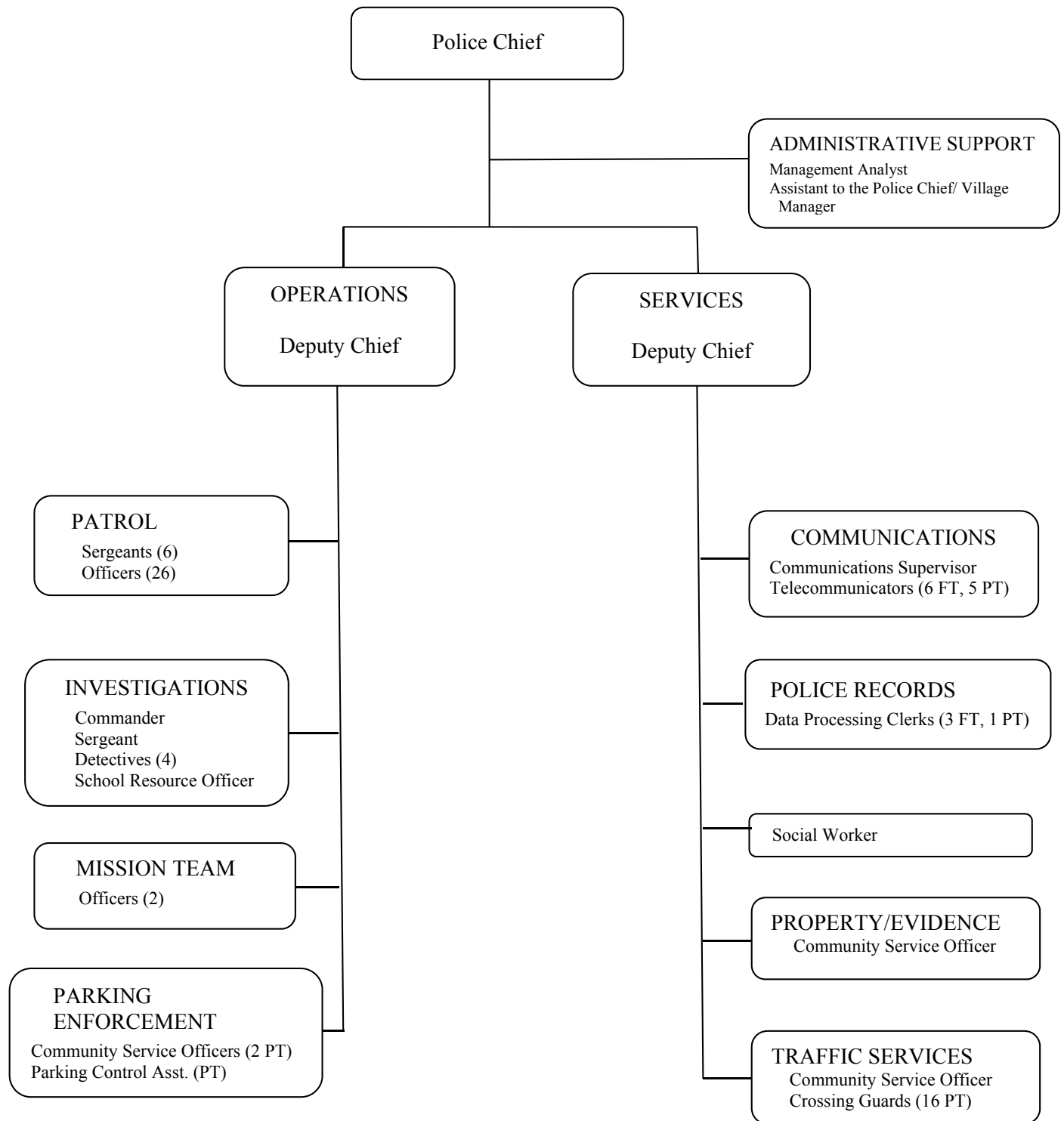
Calls for police service are processed and dispatched from the Wilmette Police Department; and

Calls for fire or emergency medical services are either relayed or transferred to the "Red Center" communications center. Wilmette telecommunications staff is required to monitor all Red Center radio traffic and Wilmette Police Officers respond to every fire or emergency medical service call.

Crossing Guards:

Continue to work with the Transportation Commission to monitor and review the need for adult crossing guards for school children.

POLICE DEPARTMENT



POLICE DEPARTMENT

Objectives & Accomplishments

Looking Forward: 2016 Objectives

1. Monitor overtime expense to ensure that the department operates within the budgeted amount to the greatest extent possible.
2. Partner with other jurisdictions to determine a future radio network as a result of changes in Federal regulations which will require the Village to vacate its 9-1-1- network in 2021.
3. Review and rewrite the Police Department Policy Manual.
4. Implement the Iyetek Traffic Crash paperless electronic reporting solution.
5. Review performance measures with the Village Manager's Office to more effectively quantify performance.

Reviewing the Year: 2015 Accomplishments

1. Monitor overtime expense to ensure that the department operates within the budgeted amount to the greatest extent possible.

As of August 14th the department expended 76% of its operations overtime budget and is on track to be 15% over budget FY 2015.

2. The Department will seek CALEA reaccreditation with an on-site assessment on March 8th through March 11th 2015.

On-site assessment was completed in March 2015. Reaccreditation awarded in July of 2015.

3. The Department will work with the IT Department in order to study and identify alternatives to data and communication through T-1 Line connections in an effort to reduce operating costs.

A T-1 line between the Police Station and Village Hall was eliminated with the installation of a new fiber connection. A second T-1 line, acting as a backup for CAD, between the Police Station and the Winnetka Police station was eliminated.

4. The Department will continue to work with the Illinois Department of Transportation (IDOT) and New World to launch paperless accident reporting.

The Police Department tested and is recommending the Iyetek product for electronic crash reporting. This is a zero cost solution.

Police Performance Measures

	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>Q1</u>	<u>2015</u> <u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2015 Yr-End</u>
<u>Calls for Service (CFS)</u>							
<i>Average Police response time, 4 minutes or less</i>	75%	69%	67%	69%	72%	71%	70%
<i>Average response times for all CFS</i>	≤4 min	4:03	3:43	3:32	3:28	3:21	3:31
<i>Number of CFS (Calls to PD Communications)</i>		18,540	4,152	5,033	5,379	4,475	19,039
<i>Number of Incidents (Police responses)</i>		15,095	3,254	4,009	4,304	3,636	15,203
	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>Q1</u>	<u>2015</u> <u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2015 Yr-End</u>
<u>Lost Time (hours) Staff Injuries</u>	0	154	16	38	-	-	54
	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>Q1</u>	<u>2015</u> <u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2015 Yr-End</u>
<u>Traffic Accidents</u>							
<i>Utilize public education, engineering, and enforcement to maintain public way accidents under the previous five year average</i>	≤ 700 (average 175/qtr)	624	175	151	169	167	662

POLICE DEPARTMENT

Activity Measures

	2012	2013	2014	2015
Calls for Service	18,320	19,464	18,540	19,045
Part I Offenses ¹	427	404	401	423
Other Offenses ²	350	399	345	394
Traffic Crash Investigations ³	606	633	618	662
Traffic Citations	2,534	2,861	2,670	2262
Parking Citations	6,058	7,924	8,584	8035
Adult Arrests ⁴	665	594	404	486
Juvenile Arrests	146	106	76	79
DUI Arrests ⁵	70	56	60	63

Footnotes:

¹ Part I Offenses as defined by the FBI include: homicide, criminal sexual assault, armed robbery, robbery, aggravated battery, aggravated assault, burglary, burglary to a motor vehicle, theft, motor vehicle theft, and arson.

²Other Offenses include: simple battery, simple assault, deception, criminal damage, weapons offenses, sex offenses, offenses involving children, driving under the influence, disorderly conduct, and identity theft.

³Traffic Crash (accidents) numbers represent roadway collisions and do not include those occurring on private property

⁴Adult arrests include any misdemeanor or felony offense. It also includes driver license offenses such as driving with a suspended driver license, expired driver's license, and mandatory insurance violations. Mid-year 2013 Mandatory insurance and no driver's license less than 6 months were removed from this report.

⁵As of year end 2014 Wilmette PD no longer participates in the DUI IMAGE grant funded enforcement efforts due to staffing issues. This expense has been removed from the 2016 budget.

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 11 - General Fund

Program: 41 - Police Operations

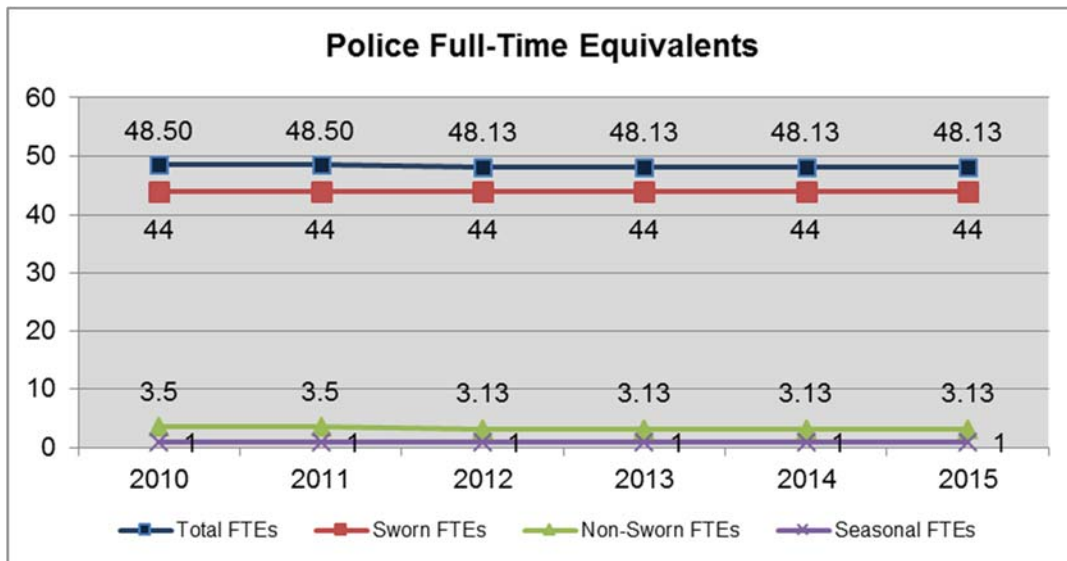
Dept.: 40 - Police

Type: 20 - Public Safety

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	7,093,951	7,345,282	7,287,001	7,531,345	7,519,400	7,944,510
Contractual Services	46,150	56,618	61,630	76,065	75,675	85,125
Commodities	78,508	51,269	64,376	61,675	62,675	64,940
Other Expense	364,948	383,777	427,895	379,090	364,849	497,190
Capital Outlay	67,579	29,996	118,987	181,500	213,145	6,875
Program Total	7,651,136	7,866,942	7,959,889	8,229,675	8,235,744	8,598,640

BUDGET ANALYSIS: The 2016 Budget continues to provide police services and patrol levels as has been provided in previous years. The most significant change in 2016 is a \$266,500 increase over the 2015 estimated actual for police pension contributions. Also included is a transfer to the Capital Equipment Replacement Fund (11-96) in the amount of \$114,000 to fund vehicle replacements.

PERSONNEL:



**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 41 - Police Operations
Dept.: 40 - Police
Type: 20 - Public Safety

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	4,123,463	4,350,279	4,319,054	4,538,075	4,543,900	4,701,700
410200	Overtime Salaries	310,012	342,119	326,589	298,175	335,000	321,750
410210	Overtime Salaries-Grant Funded	5,348	9,347	-	21,900	-	-
415000	Employee Benefits	2,655,128	2,643,537	2,641,358	2,673,195	2,640,500	2,921,060
Total Personnel		7,093,951	7,345,282	7,287,001	7,531,345	7,519,400	7,944,510
420010	Memberships	525	905	1,140	965	1,325	1,375
420020	Professional Services	-	5,309	-	-	-	-
420210	Medical Examinations	6,358	6,061	8,954	15,000	12,000	15,000
421300	Contractual Animal Observation	18,377	17,427	16,960	18,000	17,000	18,000
422400	Maintenance - Equipment	11,350	15,078	13,349	22,750	26,000	31,400
422410	Maintenance - Radios	9,540	11,838	21,227	19,350	19,350	19,350
426350	Undercover Vehicle Rental	-	-	-	-	-	-
Total Contractual Services		46,150	56,618	61,630	76,065	75,675	85,125
430050	Uniform Expense	61,541	29,483	48,245	39,825	39,825	40,140
430170	Supplies - Firing Range	6,121	6,444	6,000	6,500	6,500	9,000
430250	Supplies - Other than Office	9,877	13,609	8,664	13,350	14,350	13,800
430450	Materials - Community Relations	969	1,733	1,467	2,000	2,000	2,000
Total Commodities		78,508	51,269	64,376	61,675	62,675	64,940
440500	Automotive Expense	278,040	297,490	318,140	267,400	257,410	259,200
441000	Incidentals	5,524	5,730	4,818	6,000	5,700	4,600
442000	Training	26,587	17,748	27,500	28,900	27,000	41,000
445500	Seizure Expenses	-	7,705	21,654	20,000	20,000	20,000
447010	Crime Lab Expense	38,117	38,117	38,213	39,500	38,755	41,100
447030	NIPAS Contribution	4,940	5,583	6,166	4,850	4,580	4,850
447040	Major Crimes Task Force	3,600	4,100	4,100	4,300	4,100	4,300
447050	NIPSTA Contribution	8,140	7,304	7,304	8,140	7,304	8,140
448024	CERF Transfer	-	-	-	-	-	114,000
Total Other Expenses		364,948	383,777	427,895	379,090	364,849	497,190

Village of Wilmette
2016 Budget

460800- Building Improvements - Police:

480300- Police Vehicles:

40705	Squad #501	-	-	35,227	-	-	-
40710	Squad #502	-	-	-	33,500	30,250	-
40715	Squad #503	-	-	35,227	-	-	-
40720	Squad #504	-	-	-	-	-	-
40725	Squad #505	-	-	-	37,000	35,675	-
40730	Squad #506	1,100	-	-	-	-	-
40735	Squad #507	1,100	-	-	-	-	-
40740	Squad #508	-	-	-	37,000	35,850	-
40750	Squad #510	-	-	-	37,000	34,685	-
40755	Squad #511	1,100	-	-	-	-	-
40760	Squad #512	-	-	-	37,000	34,685	-
40790	Squad #523	-	29,996	-	-	-	-
40793	Squad #525 - Surveillance Vehicle	19,580	-	-	-	-	-
40798	In-Car Computers	5,290	-	-	-	-	-
40799	Vehicle Equipment - Set Up	17,641	-	-	-	-	-

490250- Office Furn. & Equip.-Police:

490550- Other Equipment - Police:

70420	In-Car Video Cameras	21,768	-	-	-	-	-
70425	Intoximeter Replacement	-	-	-	-	-	6,875
70439	Police Facility Cameras	-	-	-	-	42,000	-
70445	Handgun Replacement	-	-	48,533	-	-	-

Total Capital Outlay	67,579	29,996	118,987	181,500	213,145	6,875
Total Program	7,651,136	7,866,942	7,959,889	8,229,675	8,235,744	8,598,640

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 11 - General Fund

Program: 42 - Police Services

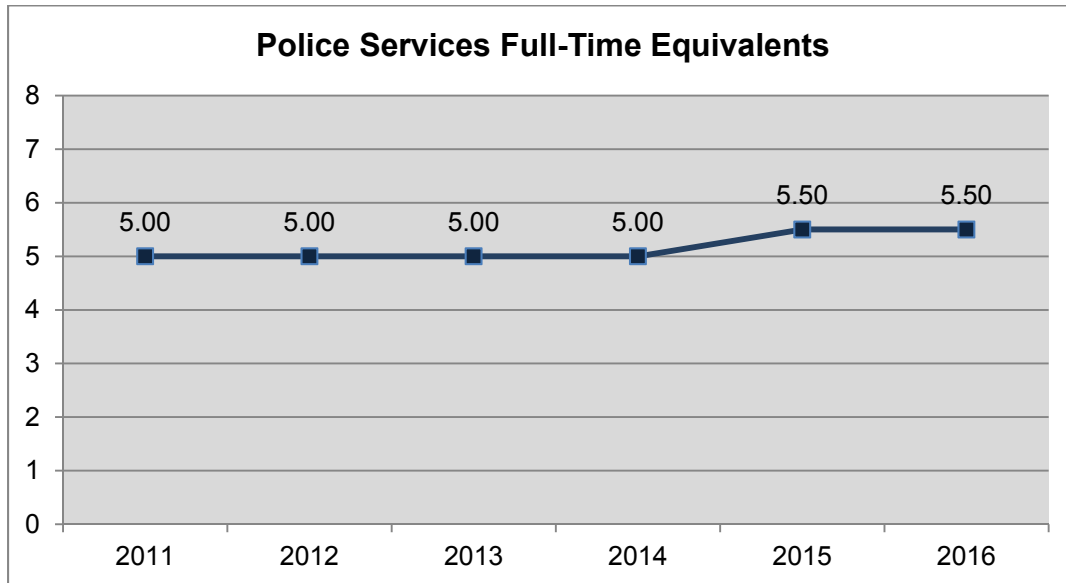
Dept.: 40 - Police

Type: 20 - Public Safety

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	611,104	671,216	686,236	674,925	666,435	703,375
Contractual Services	39,092	25,692	34,398	48,625	46,695	41,425
Commodities	8,983	10,022	8,505	10,300	9,800	10,300
Other Expense	953	1,973	743	3,000	2,600	3,000
Capital Outlay	-	-	-	-	-	-
Program Total	660,132	708,903	729,882	736,850	725,530	758,100

BUDGET ANALYSIS: There are no significant changes in the 2016 Budget.

PERSONNEL:



**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 42 - Police Services
Dept.: 40 - Police
Type: 20 - Public Safety

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated	Budget FY 2016
						Actual FY 2015	
410100	Regular Salaries	442,872	480,122	492,441	491,675	487,135	513,075
410200	Overtime Salaries	1,128	1,409	2,532	300	300	300
415000	Employee Benefits	167,104	189,685	191,263	182,950	179,000	190,000
Total Personnel		611,104	671,216	686,236	674,925	666,435	703,375
420010	Memberships	585	345	385	500	500	500
420020	Professional Services	8,465	11,395	12,149	14,675	14,000	19,025
420040	Lease / Purchase Copier	6,490	7,011	6,570	6,100	6,100	6,100
422000	Maintenance - Office Equipment	130	135	4,908	500	500	500
426000	Re-Accreditation Expense	4,486	915	4,495	7,000	7,000	7,000
426100	LEADS/PIMS Program	3,000	3,000	3,000	3,600	3,000	3,000
426200	Police Grant Prof. Services	12,577	-	-	12,000	12,000	1,500
426300	Towing - Contractual	80	-	-	800	700	800
428300	LIVESCAN Communications Line	3,279	2,891	2,891	3,450	2,895	3,000
Total Contractual Services		39,092	25,692	34,398	48,625	46,695	41,425
430050	Uniform Expense	-	-	24	300	300	300
430230	Supplies - Office	7,545	8,960	7,592	8,000	8,000	8,000
430250	Supplies - Other than Office	1,438	1,062	889	2,000	1,500	2,000
Total Commodities		8,983	10,022	8,505	10,300	9,800	10,300
441000	Incidentals	449	70	38	300	300	300
442000	Training	408	432	674	1,200	800	1,200
445000	Care of Prisoners	96	1,471	31	1,500	1,500	1,500
Total Other Expenses		953	1,973	743	3,000	2,600	3,000
Total Capital Outlay		-	-	-	-	-	-
Total Program		660,132	708,903	729,882	736,850	725,530	758,100

Village of Wilmette

FY 2016 Budget

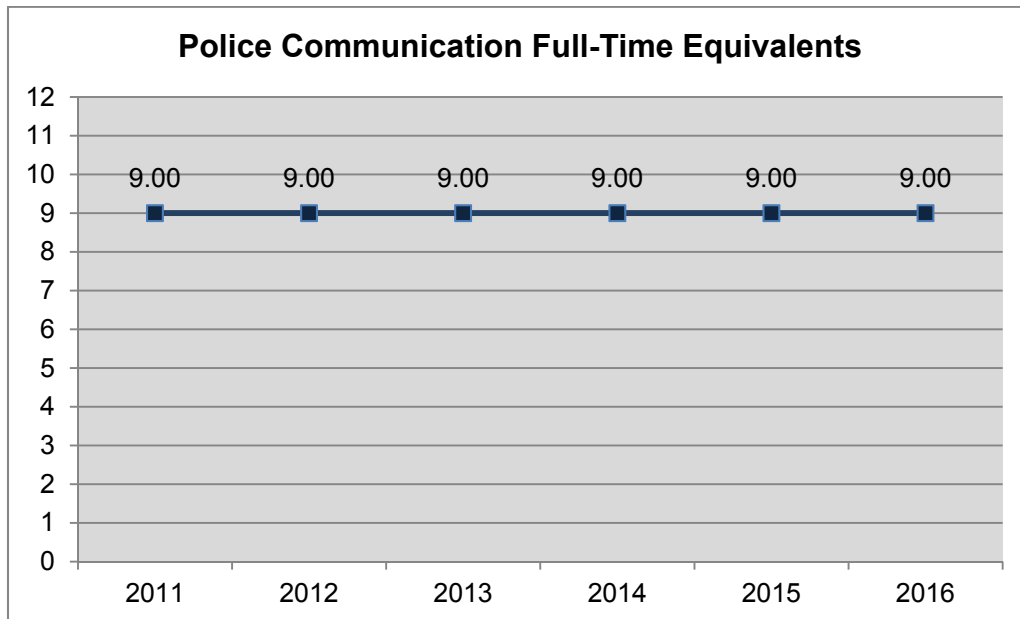
Budget Summary

Fund: 11 - General Fund
Program: 43 - Public Safety Communications
Dept.: 40 - Police
Type: 20 - Public Safety

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	904,215	943,240	976,549	1,010,245	988,975	1,043,580
Contractual Services	338,795	359,080	399,441	417,775	410,775	473,140
Commodities	2,577	2,627	3,260	3,000	3,000	3,000
Other Expense	2,951	2,299	2,295	2,500	2,500	2,500
Capital Outlay	-	-	-	-	-	-
Program Total	1,248,538	1,307,246	1,381,545	1,433,520	1,405,250	1,522,220

BUDGET ANALYSIS: The 2016 Budget includes \$7,000 to paint the monopole in order to extend its useful life. While the cost of New World maintenance is increasing from \$43,000 to \$79,940, the cost to the Village is only increasing by 3%. This new amount is budget to reflect the full cost which is shared between Wilmette (57%), Kenilworth (6%), and Winnetka (37%).

PERSONNEL:



**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 43 - Public Safety Communications
Dept.: 40 - Police
Type: 20 - Public Safety

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	635,011	644,926	653,637	686,550	683,975	710,700
410200	Overtime Salaries	44,948	59,946	71,800	64,000	58,000	64,000
415000	Employee Benefits	224,256	238,368	251,112	259,695	247,000	268,880
Total Personnel		904,215	943,240	976,549	1,010,245	988,975	1,043,580
420010	Memberships	157	157	157	160	160	160
420020	Professional Services	-	-	-	-	-	7,000
20021	Fire Regional Dispatch Expense	175,469	189,681	189,314	191,300	191,300	220,300
421510	Contractual Software Support (CAD)	38,432	49,522	64,395	55,075	55,075	81,440
422000	Maintenance - Office Equipment	305	324	5,580	5,600	5,600	5,600
422300	Maintenance - E-911 System	50,258	34,428	46,368	61,050	61,050	61,050
422600	Maintenance - NORCOM Network	57,527	68,263	77,574	87,250	80,250	80,250
426110	IWIN Program	8,451	8,451	7,785	9,000	9,000	9,000
428105	Computer Communications (CAD)	8,196	8,254	8,268	8,340	8,340	8,340
Total Contractual Services		338,795	359,080	399,441	417,775	410,775	473,140
430050	Uniform Expense	2,577	2,627	3,260	3,000	3,000	3,000
Total Commodities		2,577	2,627	3,260	3,000	3,000	3,000
441000	Incidentals	-	-	-	200	200	200
442000	Training	2,951	2,299	2,295	2,300	2,300	2,300
Total Other Expenses		2,951	2,299	2,295	2,500	2,500	2,500
Total Capital Outlay		-	-	-	-	-	-
Total Program		1,248,538	1,307,246	1,381,545	1,433,520	1,405,250	1,522,220

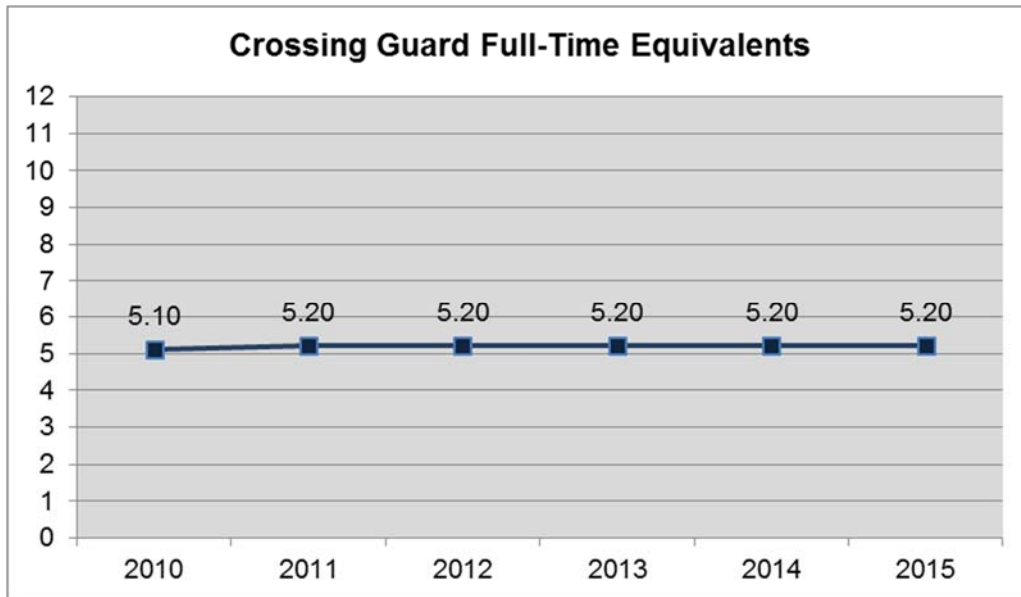
Village of Wilmette
FY 2016 Budget
Budget Summary

Fund: 11 - General Fund
Program: 45 - Police - Crossing Guards
Dept.: 40 - Police
Type: 20 - Public Safety

Expenditure Category	Actual FY 2012	Actual FY 2013	Budget FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	237,473	243,176	233,859	250,910	259,600	262,875
Contractual Services	-	-	-	-	-	-
Commodities	-	1,083	328	1,500	1,500	1,500
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	237,473	244,259	234,187	252,410	261,100	264,375

BUDGET ANALYSIS: The 2016 Budget reflects no significant changes.

PERSONNEL:



**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 45 - Police - Crossing Guards
Dept.: 40 - Police
Type: 20 - Public Safety

Account Number	Description	Actual FY 2012	Actual FY 2013	Budget FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	217,047	222,601	213,740	229,600	237,000	240,600
415000	Employee Benefits	20,426	20,575	20,119	21,310	22,600	22,275
Total Personnel		237,473	243,176	233,859	250,910	259,600	262,875
Total Contractual Services		-	-	-	-	-	-
430050	Uniform Expense	-	510	328	1,000	1,000	1,000
430250	Supplies - Other than Office	-	573	-	500	500	500
Total Commodities		-	1,083	328	1,500	1,500	1,500
Total Other Expenses		-	-	-	-	-	-
Total Capital Outlay		-	-	-	-	-	-
Total Program		237,473	244,259	234,187	252,410	261,100	264,375

FIRE DEPARTMENT

MISSION STATEMENT

Since 1893, the Wilmette Fire Department has prided itself on providing a selfless group of highly trained professionals who are committed to honorably serving the community. Today, our mission continues to adhere to the principles and values established by those who came before us.

“The members of the Wilmette Fire Department are dedicated to the preservation of life, while displaying the utmost pride in our profession through an unwavering commitment to our community and each other.”

We accomplish this Mission by providing advanced emergency medical care, modern fire suppression tactics, and effective fire prevention programs.

~~~~~**PROGRAMS**~~~~~

- Fire suppression
- Emergency Medical Service (EMS)
- Fire prevention
- Technical rescue
- Fire and life safety education
- Community outreach

In 2015, the Fire Department is projected to respond to 2,736 emergency incidents. Of these, 1,788 are medical calls, and 948 are calls for fires, rescues, mutual aid, and special team calls. These emergency incidents require 5,430 individual emergency vehicle responses.

The Fire Prevention Bureau completed over 1,200 activities in 2015. Annual inspections are conducted of every business, place of assembly, public building and multi-family structure in the Village. During the year, public education programs are delivered at every elementary school and various community and private events throughout the Village. The Fire Prevention Bureau includes the Assistant to the Chief and the Deputy Chief who perform building plan review and occupancy inspections with the Community Development Department.

The Fire Department instituted value added programs as part of its Community Outreach Program. The department made blood pressure and glucose screening

available during the French Market. The department hosts two annual blood drives through Life Source. In addition, the department assists the Wilmette Food Pantry and the United States Post Office in collecting food for the needy. Fire Department personnel perform infant/child car seat inspection/installations. In 2015, department personnel performed over 100 car seat inspection/installations.

~~~~~**STAFFING**~~~~~

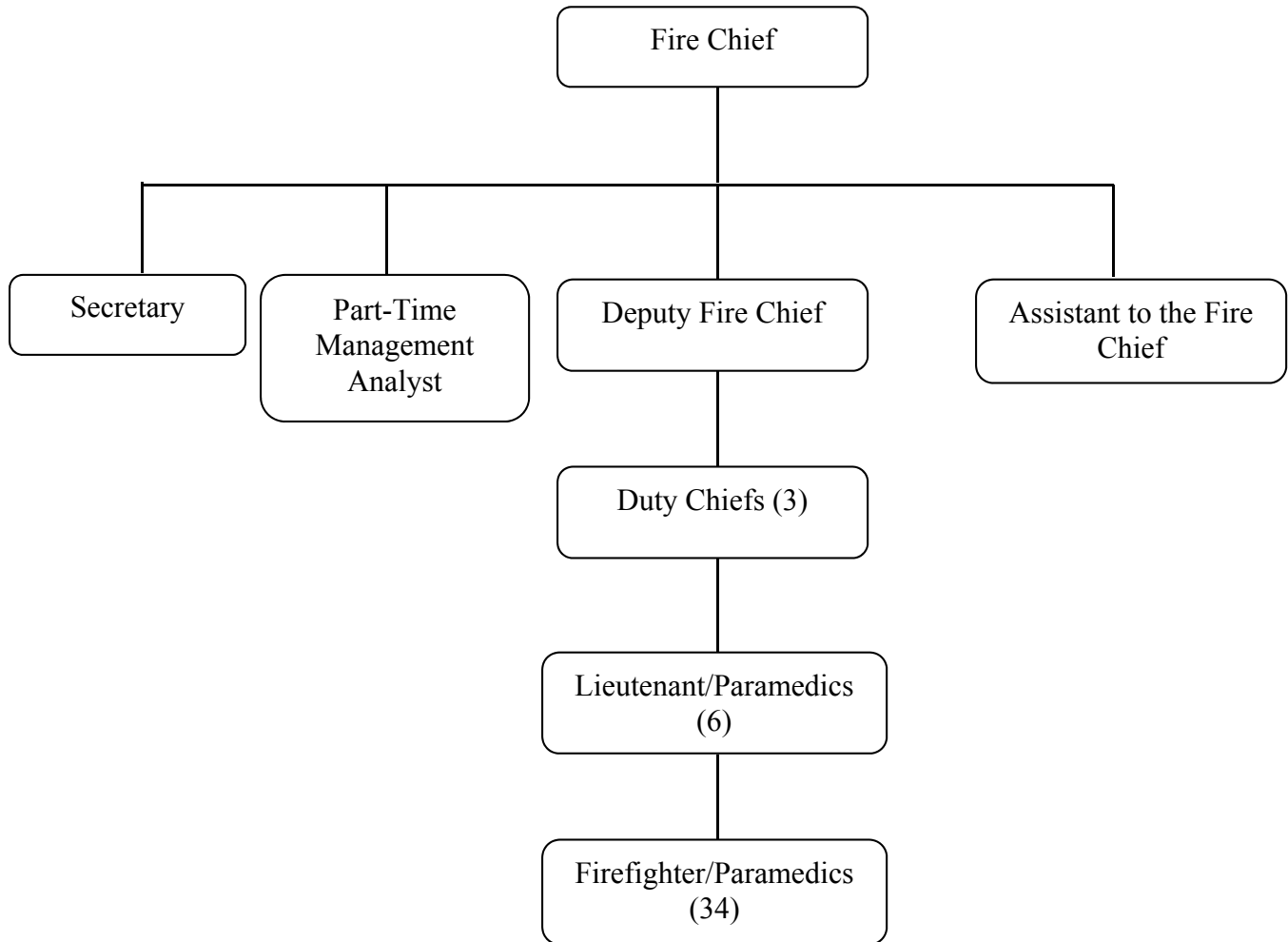
The Department's authorized staffing level is 14 per shift with an occasional addition of pre-hire positions to reduce overtime expenses. This includes a minimum of a Duty Chief, 2 Lieutenants, and 11 Firefighter/Paramedics. The minimum daily staffing level is 11. Of the 45 current sworn members, 44 are certified paramedics.

~~~~~**APPARATUS**~~~~~

The department purchased a light rescue squad truck and a pumping engine in 2013 and a new ambulance in 2015. The rescue responds on ambulance calls in the Village as an assist vehicle in order to reduce costs associated with responding in the larger fire apparatus.

WILMETTE FIRE DEPARTMENT

ORGANIZATIONAL CHART



FIRE DEPARTMENT

Objectives & Accomplishments

Looking Forward: 2016 Objectives

1. Continue to investigate and apply for alternative funding for major equipment purchases.
2. Make available a progress report for succession planning and employee development.
3. Prepare documentation and data for the departments' re-accreditation site visit scheduled for spring 2016.
4. Continue to participate in labor/management committee meetings.
5. Explore opportunities to share capital equipment with neighboring departments in order to reduce costs associated with apparatus replacement.

Reviewing the Year: 2015 Accomplishments

1. Continue to investigate and apply for alternative funding for major equipment purchases.

The Village was awarded \$118,000 in FEMA Assistance to Firefighters Grant funds to purchase and install fire apparatus at source diesel exhaust removal systems at both fire stations. The exhaust system was installed in May. The department applied for a FEMA Assistance to Firefighters Grant in the amount of \$49,000, for a replacement self-contained breathing apparatus fill station. The request was denied. Staff re-applied for this grant in January of 2016.

2. Prepare a report on succession planning and employee development.

Staff has been working with Dr. Selvig on employee development strategies as well as updating the departments five and 10 year plans in regards to employee development. A report will be available June 2016.

3. Complete the Lieutenant promotional process, the current list expires in August 2015.

The Lieutenant promotional process is complete and the results have been posted. Fifteen candidates applied for the promotional process.

4. Continue to participate in labor/management committee meetings for the successor collective bargaining agreement (CBA) if not completed prior to year-end 2013.

The parties were unable to reach a voluntary agreement and an interest arbitration ruling was made in September 2015.

5. Explore opportunities to share fire apparatus with neighboring departments in order to reduce costs associated with apparatus replacement.

The department has adjusted its mutual aid responses with neighboring towns to enhance utilization of resources. The Chief has met with neighboring Chiefs to discuss Capital purchase plans to evaluate shared resources.

Fire Performance Measures

	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>2015</u>				<u>2015 Yr-End</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
<u>Emergency Calls Response Time:</u>							
Responded to in less than 8 minutes and 27 seconds	90%	99%	97%	99%	98%	99%	98%
Number of calls:		2,031	464	483	522	532	2001

	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>2015</u>				<u>2015 Yr-End</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
<u>Turnout Times:</u>							
Turnout time less than 90 seconds	90%	87%	88%	96%	95%	96%	94%
Number of calls:		2,029	464	483	522	532	2,001

	<u>GOAL</u>	<u>2014 Yr-End</u>	<u>2015</u>				<u>2015 Yr-End</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
<u>Initial Fire Plan Reviews:</u>							
Initial fire plan reviews completed in 10 business days	95%	100%	100%	100%	100%	100%	100%

The response times are the baseline times that the fire department must meet 90% of the time. The baseline times are set based off of department goals and objectives along with the national standards.

Calls that are analyzed are calls that have an emergency response within the village limits. This does not reflect the total number of calls for each quarter.

FIRE DEPARTMENT

Activity Measures

Incidents	2012	2013	2014	2015
Fires in Structures	22	10	18	25
Vehicle Fires	3	11	4	6
Other Fires (brush, garbage, etc...)	15	16	10	10
Fire Alarms	433	437	452	411
Rescues/EMS Incidents	1,424	1,526	1,582	1,534
Hazardous Material Responses	49	74	85	80
Other Hazardous Responses (arcing lines, down lines, etc...)	86	72	90	63
Other incidents (smoke scares, lock outs, etc...)	487	528	602	537
Mutual/ Automatic Aid given Incidents	603	475	221	210
Total Incident/Fire Calls	3,122	3,149	3,064	2,876

EMS Type of Care Breakdown	2012	2013	2014	2015**
Cardiac	76	79	98	89
Other Medical	831	812	812	866
Motor Vehicle Accident	107	135	126	163
Other Trauma	289	342	363	353
Overdose	6	15	27	**
Invalid Assist	190	215	306	231
False Alarm	45	34	32	50
Bicycle Accidents	4	5	4	**
Trouble Breathing	N/A	N/A	N/A	95
Other	31	52	33	**
Total EMS Care	1,579*	1,689*	1,801*	1,847*
Total Emergency Vehicle Responses (per vehicle)	5,811	5,705	5,798	5,648
EMS Transports	1,153	1,203	1,239	1,221

*Total EMS Care is not limited to EMS incidents only, as a result EMS Incidents and Total EMS Care are not equal.

** EMS reports are now done electronically, as a result, data is now categorized differently.

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 11 - General Fund

Program: 51 - Emergency Fire & Medical Services

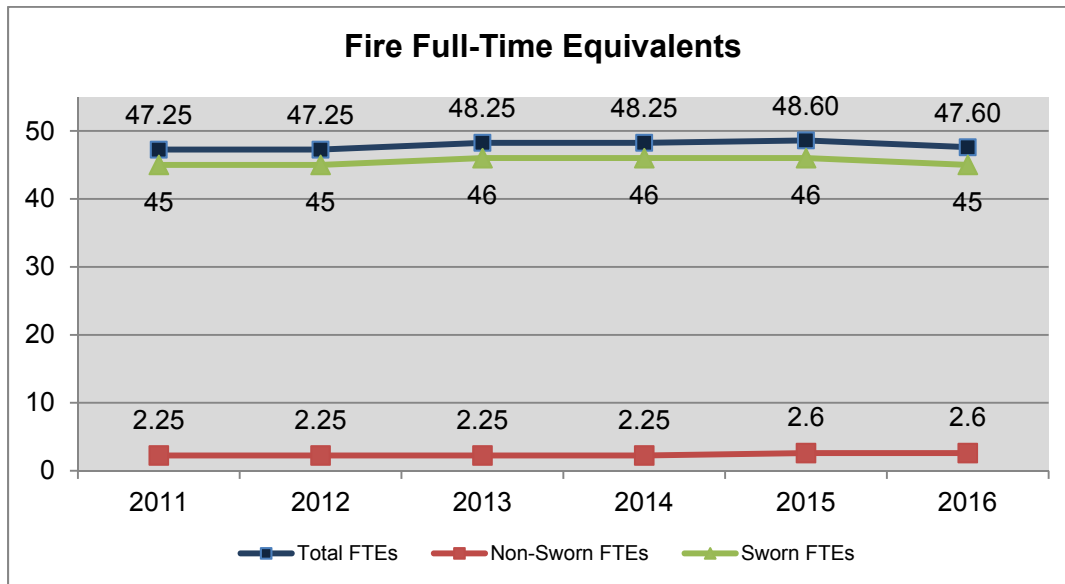
Dept.: 50 - Fire

Type: 20 - Public Safety

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	7,712,029	7,923,326	8,190,313	8,158,550	8,104,460	8,463,530
Contractual Services	66,202	61,828	72,315	72,020	71,270	80,670
Commodities	81,803	84,805	82,209	88,100	95,825	88,925
Other Expense	181,729	212,198	206,308	359,450	356,530	481,250
Capital Outlay	791,213	21,187	412,887	37,000	37,875	45,000
Program Total	8,832,976	8,303,344	8,964,032	8,715,120	8,665,960	9,159,375

BUDGET ANALYSIS: The 2016 Budget includes \$45,000 for the replacement of an SCBA filling station, \$7,500 for re-accreditation (required every five years), and \$2,500 for an SCBA mask fit tester replacement. Also included is a transfer to the Capital Equipment Replacement Fund (11-96) in the amount of \$114,000 to fund vehicle replacements.

PERSONNEL: The decrease in FTE is due to removal of an overhire position.



**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 51 - Emergency Fire & Medical Services
Dept.: 50 - Fire
Type: 20 - Public Safety

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	4,381,166	4,403,862	4,650,696	4,712,050	4,492,460	4,692,450
410200	Overtime Salaries	198,880	362,942	335,748	297,000	297,000	305,000
410300	Off Duty Response Wages	10,744	13,766	6,168	21,325	15,000	21,800
415000	Employee Benefits	3,121,239	3,142,756	3,197,701	3,128,175	3,300,000	3,444,280
Total Personnel		7,712,029	7,923,326	8,190,313	8,158,550	8,104,460	8,463,530
420010	Memberships	3,428	2,688	2,733	3,730	3,730	3,895
420020	Professional Services	210	843	75	-	-	-
420040	Lease / Purchase Copier	4,812	4,206	3,994	5,000	5,000	5,000
420210	Medical Exams/Fitness Program	15,138	14,585	16,349	16,190	16,190	16,675
422000	Maint. - Office Equipment	-	-	-	-	-	-
422400	Maint. - Equipment	4,691	2,334	4,908	6,400	5,650	5,650
422410	Maint. - Radios	4,742	3,381	3,684	1,450	1,450	1,450
422420	Maint. - Breathing Equipment	4,950	5,816	7,663	5,000	5,000	7,500
422430	Maint. - Emergency Medical Equip.	512	584	631	750	750	750
422440	Maint. - Special Rescue Equip.	7,019	5,889	7,987	8,100	8,100	8,100
426000	Re-Accreditation Expense	1,200	1,130	1,250	1,250	1,250	7,500
428100	Computer Communications	19,500	20,372	23,041	24,150	24,150	24,150
428200	Pager Rental	-	-	-	-	-	-
Total Contractual Services		66,202	61,828	72,315	72,020	71,270	80,670
430050	Uniform Expense	23,247	22,603	25,497	24,300	25,025	25,125
430055	Protective Clothing	21,455	24,598	23,029	23,000	30,000	23,000
430100	Supplies - Automotive Parts	-	-	-	-	-	-
430110	Supplies - Auto Shop	-	-	-	-	-	-
430175	Supplies - Fire Hose	9,187	9,179	8,333	9,500	9,500	9,500
430176	Supplies - Medical	10,358	11,939	9,750	9,700	9,700	9,700
430177	Supplies - Emergency Equipment	2,576	2,561	2,284	7,600	7,600	7,600
430230	Supplies - Office	2,557	2,863	2,450	2,000	2,000	2,000
430250	Supplies - Other than Office	8,394	7,443	6,798	7,500	7,500	7,500
430440	Materials - Public Education	4,029	3,619	4,068	4,500	4,500	4,500
430700	Gasoline & Oil	-	-	-	-	-	-
Total Commodities		81,803	84,805	82,209	88,100	95,825	88,925
440500	Automotive Expense	126,551	135,370	144,780	290,000	279,180	290,500
441000	Incidentals	793	992	753	850	950	950
442000	Training	39,285	49,091	34,955	41,700	49,500	48,900
447050	NIPSTA Contribution	8,325	7,470	7,470	8,325	8,325	8,325
447060	MABAS Contribution	5,275	5,275	5,275	5,500	5,500	5,500
448800	Rent - Commonwealth Edison	1,500	1,500	575	575	575	575
450045	Fire Truck Debt Retirement	-	12,500	12,500	12,500	12,500	12,500
448024	CERF Transfer	-	-	-	-	-	114,000
Total Other Expenses		181,729	212,198	206,308	359,450	356,530	481,250

**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 51 - Emergency Fire & Medical Services
Dept.: 50 - Fire
Type: 20 - Public Safety

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
480400-	Fire Vehicles:						
40801	Light Duty Squad Truck	171,182	-	-	-	-	-
40820	Repl. Pumper - FD-206	517,229	2,958	-	-	-	-
40830	Repl. Ambulance FD-211	-	-	238,970	-	-	-
40845	Repl. Passenger Vehicle FD-203	-	-	-	-	-	-
40850	Repl. Passenger Vehicle FD-208	-	-	-	37,000	37,875	-
40852	Repl. Passenger Vehicle FD-210	-	-	37,000	-	-	-
460900-	Building Improvements - Fire:						
490300-	Office Furniture & Equip. - Fire:						
60502	IPad Tablets & Software	3,982	-	-	-	-	-
60503	EMS Paperless Reporting	-	14,133	-	-	-	-
490600-	Other Equipment - Fire:						
70503	SCBA Filling Station	-	-	-	-	-	45,000
70505	Rescue Struts	-	-	4,664	-	-	-
70569	Toxic Gas Monitor	98,820	-	-	-	-	-
70577	Exhaust System	-	-	132,253	-	-	-
70579	Toxic Gas Monitors (7)	-	4,096	-	-	-	-
Total Capital Outlay		791,213	21,187	412,887	37,000	37,875	45,000
Total Program		8,832,976	8,303,344	8,964,032	8,715,120	8,665,960	9,159,375

* Item to be funded by Bond Proceeds

HEALTH DEPARTMENT

MISSION STATEMENT

Protect and promote the health of the community by enforcing state, county, and local health laws through surveillance, monitoring and the control of communicable disease, food service sanitation, nuisance abatement, community health education, emergency preparedness, and community and school health services. To assure conditions in which Wilmette's residents can be physically and mentally healthy through:

- Promotion of health and prevention of disease;
- Provision of effective and accessible health services;
- Efficient utilization of resources; and
- Fostering of high quality work.

~~~~~PROGRAMS~~~~~

Public Health Nurse

Conducts disease preventive screenings of:

- blood pressure
- lipid profile, glucose
- colorectal cancer
- streptococcal throat
- osteoporosis
- adult & child vision and hearing screenings.

Administers CPR, Compact Fluorescent Light (CFL) and fluorescent bulb collection, beach testing and closure, influenza vaccine program, group home licensure, sharps collection, and private grade school health programs.

Participates in Pharmaceutical Stockpile Distribution Plans through Cook County Department of Public Health (CCDPH) Medical Reserve Corps. Assist the Village of Skokie as needed in H1N1 administration.

Sanitarian

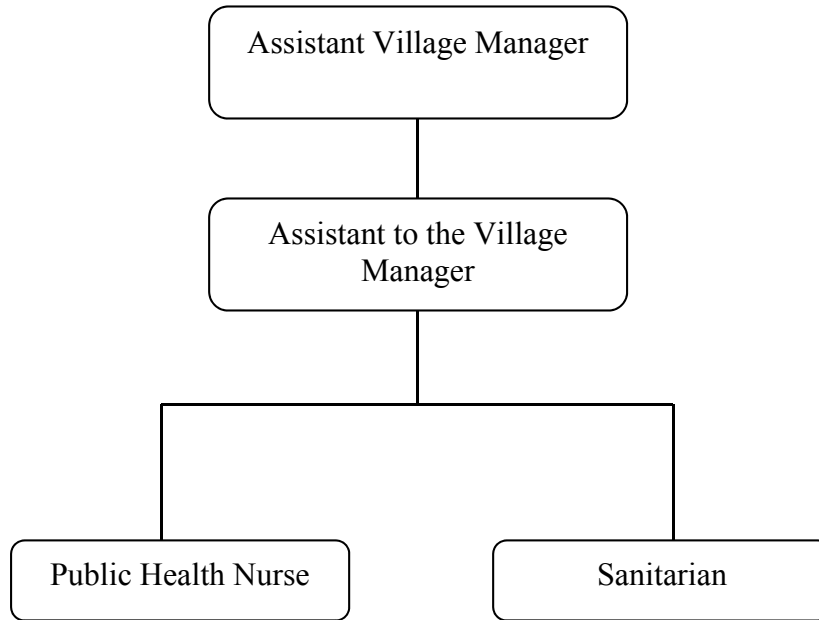
Conducts approximately 830 audit inspections of the food service establishments in Wilmette, Winnetka, Northfield, and Northbrook to ensure proper food handling practices and nuisance complaints; follow-up inspections to ensure compliance with applicable codes.

- 124 establishments in Wilmette, 47 in Winnetka, 51 in Northfield, and 169 in Northbrook.
- The Village is reimbursed 13.0% of the costs associated with the Sanitarian position from both Winnetka and Northfield; 33% from Northbrook.

Addresses foodborne illness complaints, residential nuisance, housing complaints and provides educational materials on such public health issues as West Nile Virus, mosquito control, lead based paint abatement, radon, mold, and asbestos removal.

HEALTH DEPARTMENT

ORGANIZATIONAL CHART



HEALTH DEPARTMENT

Objectives & Accomplishments

Looking Forward: 2016 Objectives

Health Nurse

1. Implement the transition to Centers for Medicare and Medicaid (CMA) new procedure coding, ICD-10-CM in the submittal of electronically processed Medicare Part B influenza vaccine claims.
2. Participate as a member in the Cook County Medical Reserve Corp (CCMRC) during public health emergencies and health related initiatives. Medical opportunities include providing triage support, dispensing pharmaceuticals, providing vaccinations, coordinating volunteers, and education the public on prevention strategies.
3. Access immunization compliance in the private schools with 77 Administrative Code 665.240 (j). Beginning with 2015-16 school year, any child entering the 6th grade will show proof of receiving one dose of meningococcal conjugate vaccine on or after the 11th birthday.

Sanitarian

1. Distribute the Emergency Response Guide for Food Establishments in Wilmette and Northbrook.
2. Research and develop a plan for garbage, grease removal, and rodent control in areas around Food Establishments.
3. Continue to achieve a 100% rating of State mandated inspections of Food Service Establishments.

Reviewing the Year: 2015 Accomplishments

Health Nurse

1. Continue to strengthen professional skills in public health to support an emergency event or incident with public health and/or medical implication by engaging and collaborating with local/state partners

PHN alert for future offerings of participation in mass antibiotic dispensing and presentations in crisis standards of care, liability protections to uncompensated volunteers, and legal preparedness and Federal law in relation to state statutes during a public health emergency.

2. Assess immunization compliance in the private schools with 77 Illinois Administrative Code 665.240 (d, e, h). Beginning with the 2014-15 school year, any child entering any grade level K-12 must provide proof of receiving two doses of live rubella (d), and two doses of live mumps virus vaccine (e). In addition, students entering K-6-9 grades must provide proof of receiving two doses of varicella vaccine (h). Measles, rubella, mumps and chicken pox diseases are all making a comeback. In Illinois, 65 mumps cases have occurred since the year began, nearly double what the state sees in an entire year.

Achieved 99.993% compliance of the 77 Illinois Administrative Code 665.240 (d) mandating any K-12 student receive two doses of live rubella in private schools during the School Year 2014-15; € a 99/993% compliance mandating any K-12 student receive two doses of live mumps virus vaccine. In addition, achieved a 99.995% compliance mandating students entering grades K-6-9 receive two doses of varicella vaccine.

3. Initiate TB testing for Wilmette residents needing a skin test for employment requirements. Those who test positive will be referred to the proper agency for follow-up. A fee and appointment would be required.

Recently PA 98-0716 eliminated routine TB screening for new teachers and staff of school districts. It is still required of workers in child day care and pre-school settings. This has greatly reduced the calls to the Health Department for testing and the need for screening.

Sanitarian

1. Finish printing the Emergency Response Guide and distribute to 50% of all Food Establishments.

Printed and distributed the Emergency Response Guide in Northfield and Winnetka. Distributed the guide to 50% of the facilities.

2. Finish the Plan Review Guide and begin implementing new techniques.

Completed the Plan Review Guide and began using the guide as a tool for restaurant construction.

3. Reach 100% of the State Mandated completion of required number of inspections of Food Service Establishments in all four municipalities.

Achieved 100% of the State mandated required number of inspections in all four municipalities.

HEALTH DEPARTMENT

Activity Measures

Public Health Nurse Services	2012	2013	2014	2015
Lipid Profile (Cholesterol)/Glucose (Diabetes) Screenings	176	134	132	100
Flu Shots Administered (totals include ~ 100 employees)	409	380	380	340
Blood Pressure Screenings	328	248	181	205
Residents Trained in CPR	70	70	55	59
Adult Hearing Screenings	39	33	55	27
Health Supervision Info & Referrals Calls	455	382	409	291
Private Schools Individual Immunizations/Physicals Reviewed	733	734	707	717
Private Schools Individual Hearing Screening/ Referral/Follow-Up	621	588	554	525
Private Schools Individual Vision Screening/ Referral/Follow-Up	541	569	476	457
Private Schools Individual Dental	196	193	210	178
Private Schools Kindergarten Vision	65	65	83	69
Community-Wide Preschool Individual Vision/Hearing Screening	63	68	65	23
Vision Screening Wilmette Park District Lifeguards	16	25	20	22
Hearing Screening CDL/Hearing Conservation (for Public Works and Water Plant)	25	11	18	10

Sanitarian Activities	2012		2013		2014		2015	
	Wilmette	Total	Wilmette	Total	Wilmette	Total	Wilmette	Total
Food Service Establishments	130	400	128	406	131	411	129	404
Audit Inspections	279	876	276	861	280	878	277	877
Follow-up Inspections	24	91	23	80	24	95	15	58
Food Service Construction								
Plan Reviews	40	97	38	43	42	107	46	94
Inspections	22	53	17	17	24	62	25	70
Temporary Events	60	219	76	214	84	193	46	157
Complaints	11	53	25	62	16	48	18	49
Complaint Follow ups	5	18	0	8	4	17	3	10
Emergency Inspections	10	18	0	13	1	12	11	15

Fees for Services	2012	2013	2014	2015
Flu Shots Given Residents	\$25	\$25	\$25	\$25
Blood Pressure Screening	-	-	-	-
CPR Training	\$20	\$20	\$20	\$20
Lipid/Glucose Screening	\$20	\$20	\$20	\$20
Hemoccult Blood Occult Kits	\$2.50	\$3.00	\$3.00	\$3.00
Adult Hearing Screening	N/A	N/A	N/A	N/A
Food Handler's License	\$175/\$305/\$435	\$175/\$305/\$435	\$175/\$305/\$435	\$175/\$305/\$435
Temporary Event Fees	\$25	\$25	\$25	\$25
Sanitarian Personnel Fee - Northfield	\$12,776	\$13,876	\$14,660	\$15,140
Sanitarian Personnel Fee - Winnetka	\$12,776	\$13,876	\$14,660	\$15,140
Sanitarian Personnel Fee - Northbrook	\$33,248	\$36,108	\$37,200	\$38,400

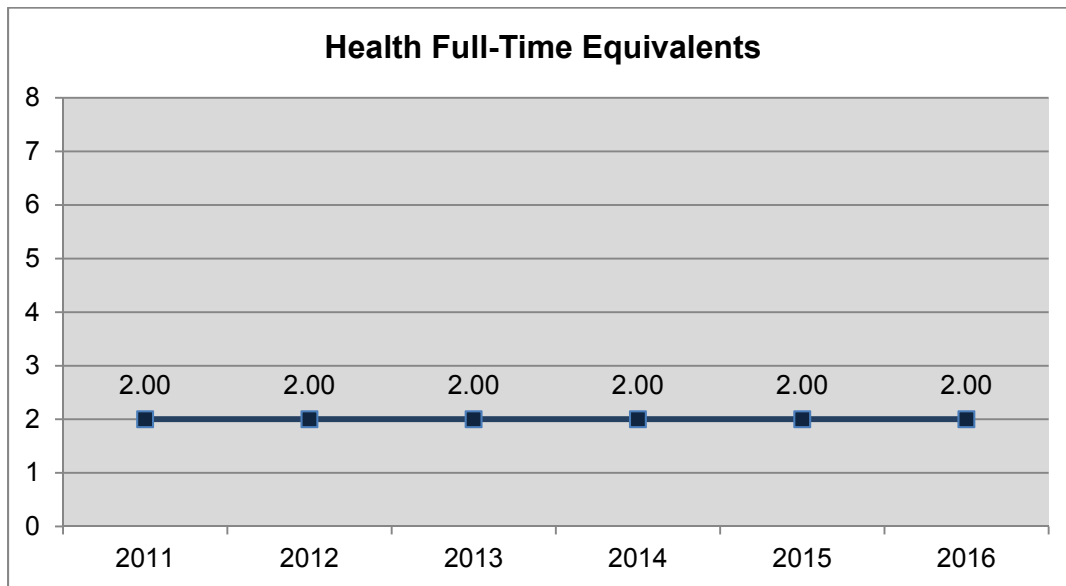
Village of Wilmette
FY 2016 Budget
Budget Summary

Fund: 11 - General Fund
Program: 56 - Health
Dept.: 60 - Health
Type: 40 - Public Health

Expenditure Category	Actual FY 2012	Actual FY 2013	Budget FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	211,988	220,668	230,289	236,745	235,810	243,365
Contractual Services	2,359	1,700	2,166	1,890	1,690	2,100
Commodities	3,870	4,276	3,641	7,300	6,200	6,300
Other Expense	8,195	8,695	8,867	9,600	8,400	7,600
Capital Outlay	-	-	-	-	-	-
Program Total	226,412	235,339	244,963	255,535	252,100	259,365

BUDGET ANALYSIS: There are no significant changes in the 2016 budget.

PERSONNEL:



**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 56 - Health
Dept.: 60 - Health
Type: 40 - Public Health

Account Number	Description	Actual FY 2012	Actual FY 2013	Budget FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	157,937	162,504	167,998	173,325	173,310	177,950
415000	Employee Benefits	54,051	58,164	62,291	63,420	62,500	65,415
Total Personnel		211,988	220,668	230,289	236,745	235,810	243,365
420010	Memberships	535	370	600	390	390	600
421400	Contractual Lab Services	1,824	1,315	1,191	1,300	1,200	1,300
422000	Maintenance - Office Equipment	-	15	375	200	100	200
Total Contractual Services		2,359	1,700	2,166	1,890	1,690	2,100
430210	Supplies - Laboratory	3,654	4,086	3,496	7,000	6,000	6,000
430230	Supplies - Office	216	190	145	300	200	300
Total Commodities		3,870	4,276	3,641	7,300	6,200	6,300
440500	Automotive Expense	6,310	6,740	7,220	6,700	6,400	4,800
441000	Incidentals	662	436	422	700	500	700
442000	Training	183	499	315	1,000	500	1,000
443060	CPR Program	1,040	1,020	910	1,200	1,000	1,100
Total Other Expenses		8,195	8,695	8,867	9,600	8,400	7,600
Total Capital Outlay		-	-	-	-	-	-
Total Program		226,412	235,339	244,963	255,535	252,100	259,365

Village of Wilmette
FY 2016 Budget
Budget Summary

Fund: 11 - General Fund
Program: 91 - General Liability & Property Insurance
Dept.: 00 - Non-Departmental
Type: 50 - Insurance

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	-	-	-	-	-	-
Contractual Services	209,518	302,220	267,046	205,000	153,550	205,000
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	209,518	302,220	267,046	205,000	153,550	205,000

PROGRAM DESCRIPTION: This program provides general insurance coverage for the Village including: General Liability, Property and Public Officials Liability. Coverage is provided through Village membership in the Intergovernmental Risk Management Agency (IRMA). On June 1, 1995 the Village became a member of IRMA.

BUDGET ANALYSIS: The IRMA contribution is split between 4 programs:

- 46% allocated to Workers Compensation (19-92)
- 29% allocated to this program (11-91)
- 15% allocated to the Water Fund (41-84)
- 10% allocated to Vehicle Maintenance (11-27)

The Village's overall 2016 contribution is estimated to be approximately \$600,000 which represents no change from 2015. In 2007 IRMA revised its contribution formula and it has resulted in less dramatic changes in this expense given the Village's favorable claims experience.

The 2015 estimated actual is \$51,450 under budget as the Village utilized additional IRMA reserve to reduce expenses.

PERSONNEL: No personnel expense is incurred in this program. The Village Manager's Office coordinates the filing of liability claims with IRMA and directs the risk management activities of the organization.

**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 91 - General Liability & Property Insurance
Dept.: 00 - Non-Departmental
Type: 50 - Insurance

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Total Personnel							
		-	-	-	-	-	-
450110	Property / Liability Insurance Premium	173,784	285,679	224,559	175,000	123,550	175,000
450130	Property / Liability Deductibles	35,734	16,541	42,487	30,000	30,000	30,000
Total Contractual Services							
		209,518	302,220	267,046	205,000	153,550	205,000
Total Commodities							
		-	-	-	-	-	-
Total Other Expenses							
		-	-	-	-	-	-
Total Capital Outlay							
		-	-	-	-	-	-
Total Program							
		209,518	302,220	267,046	205,000	153,550	205,000

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 11 - General Fund
Program: 95 - Capital Improvements
Dept.: 20 - Engineering
Type: 70 - Capital Outlay

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	-	-	-	-	-	-
Contractual Services	-	870,666	97,704	59,813	45,300	-
Commodities	-	-	-	-	-	-
Other Expense	11,708	-	-	-	-	-
Capital Outlay	514,156	33,991	849,862	60,000	172,410	69,000
Program Total	525,864	904,657	947,566	119,813	217,710	69,000

BUDGET ANALYSIS: There are no debt financed projects budgeted for 2016. \$69,000 is budgeted to fund property taxes on Village owned property.

PERSONNEL: There are no employees assigned to this program.

**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 95 - Capital Improvements
Dept.: 20 - Engineering
Type: 70 - Capital Outlay

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
420410	Non-Operating Plan Review Services	-	-	-	-	-	-
20046	611 Green Bay Road Redevelopment					13,300	-
425000	Sidewalk Replacement	-	-	-	-	-	- *
425100	Curb Replacement	-	-	-	-	-	- *
425200	Alley Maintenance	-	870,666	97,704	59,813	32,000	- *
Total Contractual Services		-	870,666	97,704	59,813	45,300	-
450020	Bond Issuance Expense	-	-	-	-	-	- *
450060	Bond Interest Expense	11,708	-	-	-	-	-
Total Other Expenses		11,708	-	-	-	-	-
460050	Property Acquisition:						
	Property Purchases	-	-	-	-	-	-
	Cleanup & Holding Costs	25,218	32,726	82,163	60,000	71,710	69,000
460700-	Building Improvements - Public Works:						
60207	Salt Bin Restoration	-	-	-	-	-	- *
470100-	Infrastructure - Roads:						
80100	Street Resurfacing Improv.	-	-	-	-	-	-
80105	Sheridan Road Improv.	10,222	-	297,973	-	-	- *
470375-	Infrastructure - Other:						
80400	Sheridan Road Bicycle Underpass	-	-	-	-	-	- **
80404	Skokie Valley Bike Trail	40,742	-	971	-	-	-
80501	GreenBay Road Traffic Signals	-	-	-	-	-	- *
80452	Elmwood Ave. Right of Way Improve	-	-	32,432	-	67,700	- **
480225-	Large Dump Trucks:						
40580	Dump Truck - T-8	-	-	-	-	-	- *
40605	Dump Truck - T-18	-	-	-	-	-	- *
480275-	Other Vehicles - Pub. Works:						
40255	Sidewalk Snow Plow - C-24	-	-	-	-	-	- *
40210	Front End Loader - C-21	95,179	-	-	-	-	-
40260	Sidewalk Snow Plow - C-25	-	-	-	-	-	- *
40400	Aerial Lift Truck - T-12	-	-	250,000	-	-	- *
490400	Other Equipment - Village Hall:						
50207	Server Virtualization	-	-	-	-	33,000	-
50250	Phone System Replacement	-	-	-	-	-	- *
50275	Cable System Improvements	-	-	-	-	-	- *
490150-	Office Furniture & Equip. - Pub. Works:						
490450-	Other Equipment - Pub. Works:						
60206	Radio System Replacement	-	-	-	-	-	- *
490550-	Other Equipment - Police:						
70450	911 System Replacement	342,795	1,265	122,701	-	-	- *
70451	CAD Server	-	-	63,622	-	-	- *
Total Capital Outlay		514,156	33,991	849,862	60,000	172,410	69,000
Total Program		525,864	904,657	947,566	119,813	217,710	69,000

* Items financed from bond issue proceeds.

** Items to be partially financed from grants.

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 11 - General Fund
Program: 96 - Capital Equipment
Dept.: 00 - Non-Departmental
Type: 70 - Capital Outlay

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	516,500
Program Total	-	-	-	-	-	516,500

BUDGET ANALYSIS: The Capital Equipment Replacement Fund (CERF) is a new internal service fund used for capital equipment replacement. The fund receives transfers from Engineering & Public Works, Police, and Fire Departments based on capital depreciation and future capital needs. Contributions to the fund are also made from portions of unexpected non-recurring revenue in the General Fund. These revenues are not shown in the expenditure but are shown in the CERF cash flows.

Projects funded through the CERF in 2016 include:

Large Dump Truck T-3	\$ 165,000
Police Squad Cars (4)	\$ 148,000
Sidewalk Snowplow C-18	\$ 135,000
Pick Up Truck T-32	\$ 50,000
Hot Patch Kettle	\$ 18,500

PERSONNEL: There are no employees assigned to this program.

**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 96 - Capital Equipment
Dept.: 00 - Non-Departmental
Type: 70 - Capital Outlay

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Total Contractual Services		-	-	-	-	-	-
Total Other Expenses		-	-	-	-	-	-
480200-	P.W. Vehicles - Pick-up Trucks:						
40490	Pick Up Truck - T-32	-	-	-	-	-	50,000
480225-	Large Dump Trucks:						
40568	Large Dump Truck T-3	-	-	-	-	-	165,000
480275-	Other Vehicles - Pub. Works:						
40254	Sidewalk Snowplow C-18	-	-	-	-	-	135,000
480300-	Police Vehicles:						
40720	Squad #504	-	-	-	-	-	37,000
40730	Squad #506	-	-	-	-	-	37,000
40735	Squad #507	-	-	-	-	-	37,000
40755	Squad #511	-	-	-	-	-	37,000
490400-	Other Equipment - Village Hall:						
50207	Server Virtualization	-	-	-	-	-	-
50250	Phone System Replacement	-	-	-	-	-	-
50275	Cable System Improvements	-	-	-	-	-	-
490450-	Other Equipment - Pub. Works:						
70126	Hot Patch Kettle	-	-	-	-	-	18,500
Total Capital Outlay		-	-	-	-	-	516,500
Total Program		-	-	-	-	-	516,500

INTERNAL SERVICE FUNDS

Municipal Garage Fund accounts for the distribution of automotive expense to the user departments.

Employee Insurance Fund accounts for the distribution of employee group health insurance expense, group life insurance expense and unemployment compensation expense to the user departments.

Workers' Compensation Fund accounts for the distribution of workers' compensation expense to the user departments.

Illinois Municipal Retirement Fund (IMRF) accounts for the distribution of employer pension contributions to the user departments. These consist of contributions to the statewide pension plan for all full-time employees not covered under the Firefighter or Police Pension Plans as well as employer FICA and Medicare expense for all covered employees.

Section 105 Fund accounts for the benefit payments for Section 105 Plans that covers all full-time employees for the Village.

VEHICLE MAINTENANCE DIVISION (PUBLIC WORKS)

Activity Measures

	2012	2013	2014	2015
Hours Spent Repairing Breakdowns	2,328 ¹	2,252	2,375	2,293
Hours Spent Performing Preventative Maintenance	1,361	1,285	1,389	1,368.25
Hours Spent Performing Road Call Service	12.75 ¹	84	43	76.50
Hours Spent Inspecting Equipment for IDOT Safety Inspections	116.25	163	159.25	156.50
Hours Spent Transporting Vehicles for Warranty Repairs	5	12	7	10
Hours Spent Rehabilitating Used Squad for Transfer	80	30	0	65.50
Hours Spent Repairing Accident Damage	26	30	55	85
Hours Spent Preparing New Equipment	261 ²	134	69 ⁴	103.50
Hours Spent Preparing Equipment for Leaf Collection	210	394	277	277.75
Hours Spent Preparing Equipment for Snow Removal	719	679	678.75	615
Number of Contractual Repairs	112	136	81	146
Number of Squad Cars Replaced	3	1	2	5
Hours Spent on Fire Department Equipment	1,042	840	1,093	986.50
Hours spent on Miscellaneous Equipment ⁵	1,126	1,560	1,348.50	1,193.80

**Footnotes*

¹ Hours spent repairing breakdowns and responding to road calls increased in 2011 and 2012 due to assuming maintenance of Fire Department vehicles beginning August 18, 2011.

² Hours spent preparing new equipment increased in 2012 due to the delivery of two large dump trucks at the end of 2011, a small dump truck purchased in 2011 and delivered in 2012, and one front end loader and three police cars delivered in 2012. A chassis for a large utility service truck was also delivered, and the body and equipment purchased in 2012 will be installed in 2013.

³ Public Works assumed maintenance responsibility of Fire Department vehicles on August 18, 2011.

⁴ Hours spent preparing new equipment decreased as only two new police squads were received in 2014.

⁵ Includes repair to facility (e.g. fueling station, salt dome, wash-out facility) and portable equipment located at Public Works and Fire Department.

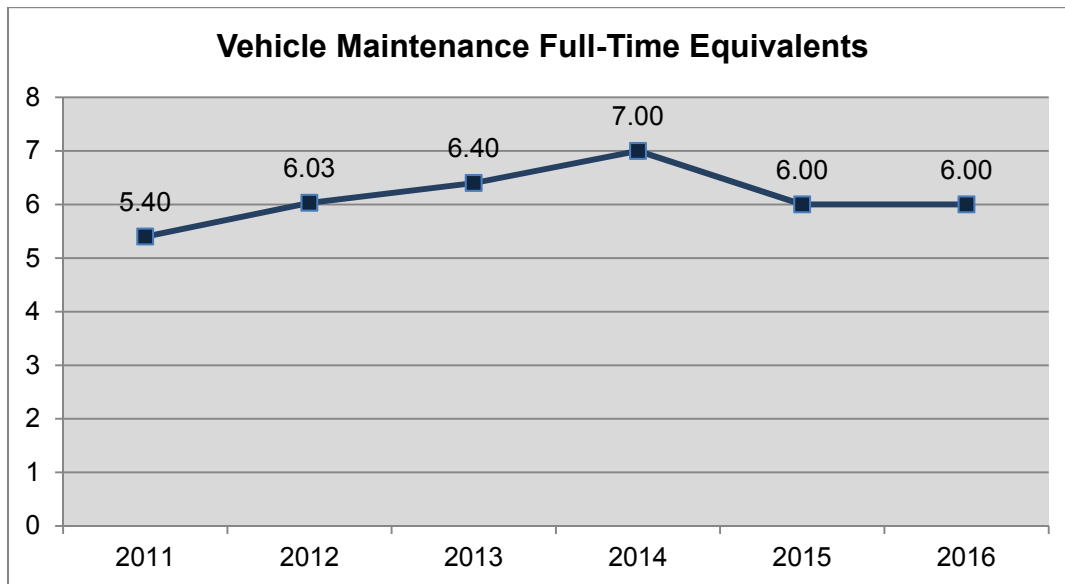
Village of Wilmette
FY 2016 Budget
Budget Summary

Fund: 11 - General Fund
Program: 27 - Municipal Garage
Dept.: 30 - Public Works
Type: 30 - Streets & Sanitation

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	743,687	793,234	915,447	731,115	738,615	765,435
Contractual Services	184,348	210,852	160,076	159,265	168,060	156,765
Commodities	410,521	435,162	469,760	443,180	375,525	443,380
Other Expense	4,921	7,470	6,613	9,740	6,440	8,590
Capital Outlay	9,000	-	-	-	-	-
Program Total	1,352,477	1,446,718	1,551,896	1,343,300	1,288,640	1,374,170

BUDGET ANALYSIS: There are no significant changes in the 2016 Budget.

PERSONNEL:



**Village of Wilmette
2016 Budget**

Fund: 11 - General Fund
Program: 27 - Municipal Garage
Dept.: 30 - Public Works
Type: 30 - Streets & Sanitation

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	546,830	579,466	659,180	527,425	530,515	553,625
410200	Overtime Salaries	5,608	4,426	3,408	2,575	2,400	2,600
415000	Employee Benefits	191,249	209,342	252,859	201,115	205,700	209,210
Total Personnel		743,687	793,234	915,447	731,115	738,615	765,435
421000	Contractual Services	38,451	36,855	39,168	40,000	49,000	40,000
422400	Contractual Emergency Vehicle Mai	86,354	114,057	61,557	58,895	58,800	56,395
422410	Maintenance - Radios	-	160	-	200	160	200
423400	Vehicle Washing	543	780	351	1,170	1,100	1,170
450100	Automobile Insurance Premium	59,000	59,000	59,000	59,000	59,000	59,000
Total Contractual Services		184,348	210,852	160,076	159,265	168,060	156,765
430050	Uniform Expense	3,233	3,366	3,255	3,700	3,500	3,700
430100	Supplies - Automotive Parts	133,259	140,182	166,768	145,500	155,000	145,500
430110	Supplies - Auto Shop	13,548	13,738	24,728	15,000	15,000	15,000
430120	Supplies - Veh. Striping & Safety	1,182	784	1,156	2,000	2,000	2,200
430122	Supplies - Squad Car Rehab. & Trsf.	1,085	275	-	2,050	2,050	2,050
430700	Gasoline & Oil	255,719	274,148	270,950	272,230	195,275	272,230
430720	Mechanics' Tool Allowance	2,495	2,669	2,903	2,700	2,700	2,700
Total Commodities		410,521	435,162	469,760	443,180	375,525	443,380
441000	Incidentals	116	238	209	400	140	250
442000	Training	1,430	3,428	3,101	4,100	1,800	3,100
446000	License, Title & Inspection Fees	3,375	3,804	3,303	5,240	4,500	5,240
Total Other Expenses		4,921	7,470	6,613	9,740	6,440	8,590
460700-	Building Improvements:						
60209	Under Carriage Car Wash	9,000	-	-	-	-	-
490450-	Other Equipment - Public Works:						
70153	Vehicle Pusher	-	-	-	-	-	-
70154	Antifreeze Flush Machine	-	-	-	-	-	-
Total Capital Outlay		9,000	-	-	-	-	-
Total Program		1,352,477	1,446,718	1,551,896	1,343,300	1,288,640	1,374,170

**Village of Wilmette
2016 Budget**

Distribution of Municipal Garage Expense

Program	Account No.				Fiscal Year 2015			Fiscal Year 2016	
		FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	Allocation Percentage	Allocated Budget	Estimated Actual	Allocation Percentage	Allocated Share
Administration	11041010-440500	\$ -	\$ -	\$ -	0.00%	-	-	0.00%	-
Information Services	11051210-440500	4,700	5,020	5,370	0.40%	5,300	5,120	0.30%	4,100
Community Development	11091845-440500	44,320	47,420	50,730	0.90%	12,000	11,530	1.05%	14,300
Engineering	11202035-440500	20,150	21,550	23,050	0.70%	9,300	8,960	0.75%	10,200
Streets	11233030-440500	505,030	540,432	577,866	39.30%	522,900	503,290	41.20%	562,000
Tree Maintenance	11303030-440500	53,320	57,060	61,030	2.10%	27,900	26,890	2.10%	28,600
Street Lighting	11333030-440500	33,040	35,350	37,790	1.60%	21,300	20,490	1.40%	19,100
Building & Grounds	11342035-440500	12,890	13,790	14,770	0.80%	10,600	10,250	0.65%	8,900
Police-Operations	11414020-440500	278,040	297,490	318,140	20.10%	267,400	257,410	19.00%	259,200
Fire	11515020-440500	126,551	135,370	144,780	21.80%	290,000	279,180	21.30%	290,500
Health	11566040-440500	6,310	6,740	7,220	0.50%	6,700	6,400	0.35%	4,800
Total - General Fund		\$1,084,351	\$1,160,222	\$1,240,746	88.20%	\$1,173,400	\$1,129,520	88.10%	\$1,201,700
Sewer Maintenance	40807090-440500	107,450	114,960	122,960	5.10%	67,900	65,310	5.25%	71,600
Total - Sewer Fund		\$107,450	\$114,960	\$122,960	5.10%	\$67,900	\$65,310	5.25%	\$71,600
Water - Plant Operations	41818090-440500	22,160	23,750	25,350	0.90%	12,000	11,530	0.75%	10,200
Water - Distribution	41838090-440500	21,760	23,270	24,890	5.10%	67,900	65,310	5.25%	71,600
Water - Meter Maint.	41828090-440500	107,450	114,960	122,960	0.70%	9,300	8,960	0.65%	8,900
Total - Water Fund		\$151,370	\$161,980	\$173,200	6.70%	\$89,200	\$85,800	6.65%	\$90,700
Insurance recoveries		\$9,306	\$9,556	\$14,990		\$12,800	\$8,000		\$10,170
Total - All Funds		\$1,352,477	\$1,446,718	\$1,551,896	100.00%	\$1,343,300	\$1,288,640	100.00%	1,374,170

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 12 - Employee Insurance Fund

Program: 90 - Employee Insurance

Dept.: 00 - Non-Departmental

Type: 50 - Insurance

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	2,586,106	2,633,124	2,677,138	2,809,085	2,704,300	2,724,735
Contractual Services	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	2,586,106	2,633,124	2,677,138	2,809,085	2,704,300	2,724,735

PROGRAM DESCRIPTION: In 1998 the Village began accounting for all employee insurance expense through this internal service fund. This includes health, life and unemployment insurance. The flexible benefit program expense is also included in this program, while workers' compensation is accounted for in a separate internal service fund.

The Village currently provides the following insurance benefits to employees.

- Life Insurance: Term insurance equal to 150% of annual salary up to \$110,000.
- Unemployment Insurance: Statutory limitations.
- Health Insurance: Employees may elect to purchase single or family health insurance coverage from either a PPO or HMO provider.

Under the Village's IRS Section 125 flexible benefits plan, employees have the option to purchase health insurance from two providers: North Suburban Employee Benefit Cooperative (a PPO-type insurance program) and HMO-Illinois. Under the flexible benefits plan, the Village also pays a flex benefit allowance to each employee, which may be used to purchase health or dental insurance, or allocated to medical expense or dependent care reimbursement.

BUDGET ANALYSIS: The 2016 Budget provides for all employees to contribute 5% towards the cost of single health coverage premium. Those employees electing family coverage pay 20% of the difference between single and family coverage. To offset the cost of this expense, employees receive a flex allowance in the amount of \$60 per month.

While the PPO rate reflects a 3.0% increase for 2016 and HMO rates are increasing by 1.5%, the overall 2016 insurance expense is expected to increase by less than 1% compared to 2015's estimate due to changes in product selection by employees. No growth is projected for group life or unemployment compensation.

PERSONNEL: There are no employees assigned to this program.

**Village of Wilmette
2016 Budget**

Fund: 12 - Employee Insurance Fund
Program: 90 - Employee Insurance
Dept.: 00 - Non-Departmental
Type: 50 - Insurance

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
413000	Employer Flexible Benefit Plan Contribution	141,060	139,500	138,690	141,860	139,000	139,860
	Employee Health Insurance:						
413010	Employer Premium - North Suburban Benefit Co-Op	1,178,525	1,241,679	1,207,717	1,321,700	1,212,000	1,307,450
413020	Employer Premium - HMO-Illinois	1,193,268	1,204,673	1,275,688	1,275,525	1,292,000	1,207,425
	Employee Group Life Insurance:						
414000	Employer Premium	37,208	37,459	37,346	40,000	40,300	40,000
414010	Unemployment Compensation	22,811	6,052	17,541	30,000	21,000	30,000
414090	Other Employer Insurance Expense	13,234	3,761	156	-	-	-
Total Personnel		2,586,106	2,633,124	2,677,138	2,809,085	2,704,300	2,724,735
Total Contractual Services		-	-	-	-	-	-
Total Commodities		-	-	-	-	-	-
Total Other Expenses		-	-	-	-	-	-
Total Capital Outlay		-	-	-	-	-	-
Total Program		2,586,106	2,633,124	2,677,138	2,809,085	2,704,300	2,724,735

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 19 - Workers' Compensation Fund

Program: 92 - Workers' Compensation

Dept.: 00 - Non-Departmental

Type: 50 - Insurance

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	-	-	-	-	-	-
Contractual Services	321,117	312,777	320,914	320,700	323,300	320,700
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	321,117	312,777	320,914	320,700	323,300	320,700

PROGRAM DESCRIPTION: This Fund was changed to an internal service fund in 1998. The Village is a member of the Intergovernmental Risk Management Agency (IRMA) which administers the State-mandated Workers' Compensation Insurance Program for all Village employees. The estimated contribution to IRMA in 2016 is \$600,000. The IRMA contribution is split between four programs: Vehicle Maintenance (11-27), General Liability (12-91), the Water Fund (41-84) and this program. Workers' Compensation coverage is afforded to employees up to the statutory limits.

BUDGET ANALYSIS: The "Employee Benefits Expense" account in each program that is assigned personnel includes the distribution of this program's expense.

PERSONNEL: No personnel are assigned to this program. The Village Manager's Office coordinates the filing of claims with IRMA.

**Village of Wilmette
2016 Budget**

Fund: 19 - Workers' Compensation Fund
Program: 92 - Workers' Compensation
Dept.: 00 - Non-Departmental
Type: 50 - Insurance

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Total Personnel							
		-	-	-	-	-	-
450120	Workers' Compensation - Insurance Premium	278,800	278,800	278,800	278,800	278,800	278,800
450140	Workers' Compensation - Deductibles	42,317	33,977	42,114	41,900	44,500	41,900
Total Contractual Services							
		321,117	312,777	320,914	320,700	323,300	320,700
Total Commodities							
		-	-	-	-	-	-
Total Other Expenses							
		-	-	-	-	-	-
Total Capital Outlay							
		-	-	-	-	-	-
Total Program							
		321,117	312,777	320,914	320,700	323,300	320,700

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 35 - Illinois Municipal Retirement Fund

Program: 00 - Non-Departmental

Dept.: 00 - Non-Departmental

Type: 95 - Pension

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	1,718,137	1,846,327	1,974,276	1,996,750	1,916,000	2,071,960
Contractual Services	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	1,718,137	1,846,327	1,974,276	1,996,750	1,916,000	2,071,960

PROGRAM DESCRIPTION: This program provides the funds to meet the statutory obligations of the Illinois Municipal Retirement Fund (IMRF) Act. IMRF provides retirement and disability benefits for full-time municipal employees (except for sworn Fire and Police Department personnel who are covered under a local pension plan). The employer's share of Social Security (FICA) expense and Medicare expense are also included in this program.

In 1998, this fund was changed to an internal service fund. The employer's expense for IMRF, FICA and Medicare is reflected in this fund and distributed to those programs with a personnel expense and is reflected as a "fringe benefit expense".

Due to poor investment performance in 2008, the funding level of the IMRF pension fund dropped substantially, requiring employers to increase future contributions to recoup the losses to the fund (note – there is a two year lag in setting employer rates – i.e. the 2012 rate was established in 2011 based upon 2010 results). In light of the impact of increased pension contributions on employers throughout the State, IMRF allowed employers an alternative to the actuarially computed rate beginning in 2010. The alternative allows employers to "cap" their rate growth to 10%. The Village Board approved using the 10% capped contribution rate in 2010 and completed the program in 2013.

The 2015 rate is increased from 11.49% to 11.98%. Under this scenario, the Village's IMRF contribution will increase by approximately \$92,120 in 2015 (8.63%). The Village's IMRF funding level is 77.76% at December 31, 2014.

BUDGET ANALYSIS: State law establishes the requirement for municipal employees who meet certain criteria to be covered under IMRF. The Village contribution rate for participating employees in 2016 is projected at 19.63% (11.49% for IMRF plus 7.65% for FICA and Medicare subject to the applicable FICA ceiling). The Village rate for employees not eligible to participate in any of the Village's pension plans is 7.65% (FICA and Medicare subject to the applicable FICA ceiling).

**Village of Wilmette
2016 Budget**

Fund: 35 - Illinois Municipal Retirement Fund
Program: 00 - Non-Departmental
Dept.: 00 - Non-Departmental
Type: 95 - Pension

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
412000	Employer IMRF Expense	934,951	1,041,673	1,148,105	1,106,030	1,067,000	1,166,160
412010	Employer FICA Expense	541,374	553,749	567,155	611,850	586,000	616,090
412020	Employer Medicare Expense	241,812	250,905	259,016	278,870	263,000	289,710
Total Personnel		1,718,137	1,846,327	1,974,276	1,996,750	1,916,000	2,071,960
Total Contractual Services		-	-	-	-	-	-
Total Commodities		-	-	-	-	-	-
Total Other Expenses		-	-	-	-	-	-
Total Capital Outlay		-	-	-	-	-	-
Total Program		1,718,137	1,846,327	1,974,276	1,996,750	1,916,000	2,071,960

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 39 - Section 105 Fund
Program: 00 - Non-Departmental
Dept.: 00 - Non-Departmental
Type: 95 - Pension

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	170,078	168,740	269,675	206,700	241,000	260,000
Contractual Services	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	170,078	168,740	269,675	206,700	241,000	260,000

PROGRAM DESCRIPTION: This fund was created in 2003 to account for the Village's Section 105 Plans that have been negotiated between the Village and the collective bargaining units for the Police Officers and Firefighters. A similar plan also exists for non-union employees. Under these Plans, the Village makes lump-sum amounts available to qualifying retirees based upon their longevity and their unused sick leave. The employees may then use this money for post-retirement health insurance premiums and other medical expense reimbursements.

BUDGET ANALYSIS: The Village's independent actuary will annually determine the employer contribution to fund this program. That contribution is reflected as revenue in this Fund and as employee benefit expense throughout all of the operational expense programs in the budget. As of December 31, 2014, the Fund had an actuarial liability of \$3,200,025 and assets of \$1,073,321 (a 33.5% funding level).

The contribution history for the fund is:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2005	104,835	2011	180,000
2006	110,000	2012	190,000
2007	123,500	2013	217,500
2008	143,400	2014	260,000
2009	148,800	2015	250,700
2010	165,000	2016	260,870

PERSONNEL: There are no employees assigned to this program.

**Village of Wilmette
2016 Budget**

Fund: 39 - Section 105 Fund
Program: 00 - Non-Departmental
Dept.: 00 - Non-Departmental
Type: 95 - Pension

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
413040	Retiree Health Insurance	7,378	7,988	7,300	6,700	1,000	-
417500	Section 105 Medical Reimbursements	162,700	160,752	262,375	200,000	240,000	260,000
Total Personnel		170,078	168,740	269,675	206,700	241,000	260,000
Total Contractual Services		-	-	-	-	-	-
Total Commodities		-	-	-	-	-	-
Total Other Expenses		-	-	-	-	-	-
Total Capital Outlay		-	-	-	-	-	-
Total Program		170,078	168,740	269,675	206,700	241,000	260,000

MISCELLANEOUS FUNDS

General Debt Service Fund is used to accumulate monies for the payment of principal, interest and fiscal charges for the Village's tax supported bond issues. This fund is used to account for the revenues and expenditures related to the retirement of the 2004, 2007, 2009, 2010, and 2013 general obligation bond issues.

Complete schedules of all outstanding debt service are contained in a supplemental section of the budget.

Motor Fuel Tax Fund accounts for the expenditure of the Village's allocation of the State Motor Fuel Tax. These monies are restricted to street construction repairs and improvements and related items.

Parking Meter Fund accounts for the expenditure of revenues derived from parking lots owned or leased by the Village. These revenues are used to operate and maintain these lots.

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 16 - General Debt Service Fund

Program: 93 - Debt Service

Dept.: 00 - Non-Departmental

Type: 80 - Debt Service

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	-	-	-	-	-	-
Contractual Services	3,027,191	3,282,591	3,365,556	3,459,000	3,336,000	3,441,000
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	3,027,191	3,282,591	3,365,556	3,459,000	3,336,000	3,441,000

PROGRAM DESCRIPTION: This program provides for the principal, interest and fees associated with the annual debt service for bond issuances that financed General Fund capital projects.

BUDGET ANALYSIS: The Village will have four General Obligation (G.O.) Bond Issues outstanding for which the General Debt Service Fund will accomplish all or a portion of the required the debt service costs. Those issuances are:

The G.O. Series 2007 Issue. A portion of the issuance, \$10 million, was used to fund new and ongoing projects such as the Village Wide Enhanced Street Resurfacing program, the Sheridan Road improvement project, the second phase expansion of the Public Works Facility and certain large equipment purchases. A portion of the issuance, \$1.735 million, was used to advance refund the outstanding balance of the Series 2000 Issue related to the General Fund.

The G.O. Series 2009 Issue. A portion of the issuance, \$1.59 million, financed the remaining costs of the Sheridan Road improvements project and Public Works Facility expansion not covered by the 2007 issue.

The G.O. Series 2010 Issue. A portion of the issuance, \$1.475 million, was used to finance street and alley improvements, Public Works facility improvements and heavy equipment purchases. A portion of the issuance, \$21.805 million, was used to advance refunded outstanding Series 2002 issue related to the General Fund.

The G.O. Series 2013 Issue. The issuance financed \$1 million of alley improvement work on those alleys rated to be in "Failed" or "Poor" condition.

There is a 3% increase in debt service in 2016. Cash flow and tax levy projections reflect the impact of all scheduled improvements. No new debt is projected to be issued in 2016 at this time.

PERSONNEL: There are no employees assigned to this program.

**Village of Wilmette
2016 Budget**

Fund: 16 - General Debt Service Fund
Program: 93 - Debt Service
Dept.: 00 - Non-Departmental
Type: 80 - Debt Service

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Total Personnel							
		-	-	-	-	-	-
450010	Registrar / Paying Agent Fees	1,000	1,000	1,000	1,000	1,000	1,000
450020	Bond Issuance Expense	-	-	-	-	-	-
450030	Bond Retirement	1,700,000	2,015,000	2,145,000	2,205,000	2,200,000	2,386,000
450060	Interest Expense	1,326,191	1,266,591	1,219,556	1,253,000	1,135,000	1,054,000
Total Contractual Services							
		3,027,191	3,282,591	3,365,556	3,459,000	3,336,000	3,441,000
Total Commodities							
		-	-	-	-	-	-
Total Other Expenses							
		-	-	-	-	-	-
Total Capital Outlay							
		-	-	-	-	-	-
Total Program							
		3,027,191	3,282,591	3,365,556	3,459,000	3,336,000	3,441,000

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 22 - Motor Fuel Tax Fund

Program: 63 - Motor Fuel Tax

Dept.: 20 - Engineering

Type: 70 - Capital Outlay

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	667,129	792,405	724,479	820,000	820,000	820,000
Program Total	667,129	792,405	724,479	820,000	820,000	820,000

PROGRAM DESCRIPTION: This program funds street improvement projects in accordance with state guidelines on use of motor fuel tax (MFT) revenue. Illinois municipalities are allocated MFT funds based on population.

BUDGET ANALYSIS: The 2016 Budget includes \$820,000 for the annual street resurfacing program (additional funds are allocated in 11-20).

PERSONNEL: There are no employees assigned to this program.

Village of Wilmette

2016 Budget

Fund: 22 - Motor Fuel Tax Fund
Program: 63 - Motor Fuel Tax
Dept.: 20 - Engineering
Type: 70 - Capital Outlay

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Total Personnel							
		-	-	-	-	-	-
Total Contractual Services							
		-	-	-	-	-	-
Total Commodities							
		-	-	-	-	-	-
Total Other Expenses							
		-	-	-	-	-	-
470100	Infrastructure - Roads:						
80105	Sheridan Road Improv.	-	-	-	-	-	-
80190	Other Street & Roadway Improv.	667,129	792,405	724,479	820,000	820,000	820,000
Total Capital Outlay							
		667,129	792,405	724,479	820,000	820,000	820,000
Total Program							
		667,129	792,405	724,479	820,000	820,000	820,000

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 23 - Parking Meter Fund
Program: 75 - Public Parking - Village Center
Dept.: 30 - Public Works
Type: 90 - Enterprise

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	95,376	99,407	105,885	112,405	109,605	114,395
Contractual Services	28,061	26,121	48,326	53,375	66,945	68,695
Commodities	22,111	23,030	42,274	19,585	19,115	20,485
Other Expense	54,464	54,422	45,650	53,375	53,375	53,375
Capital Outlay	-	-	54,094	-	-	-
Program Total	200,012	202,980	296,229	238,740	249,040	256,950

PROGRAM DESCRIPTION: This program provides funds necessary to operate the various public parking facilities in the Village. These include the main commuter lot at the Metra station, two auxiliary parking facilities along Poplar Drive, the Park Avenue lot, the leased St. Augustine's Church lot, the 11th Street lot, the Veteran's Park lot and the Masonic Temple lot. This program is an Enterprise Fund in that revenues received as a result of this program are used to cover the related operational expenses.

HISTORY OF RATE INCREASES:

Year	From	To	For
1978/1979	25¢	50¢	12 hour parking
1988	50¢	\$1.00	12 hour parking
2002	\$1.00	\$1.50	12 hour parking
2005	\$1.50	\$1.75	12 hour parking
2009	\$1.75	\$2.00	12 hour parking

BUDGET ANALYSIS: There is an increase in bank fees due to more credit card charges in the Metra lot.

PERSONNEL: The personnel in this program have been shown in the Street Division program (11-23).

**Village of Wilmette
2016 Budget**

Fund: 23 - Parking Meter Fund
Program: 75 - Public Parking - Village Center
Dept.: 30 - Public Works
Type: 90 - Enterprise

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	69,843	72,427	77,007	79,425	79,140	80,375
410200	Overtime Salaries	807	242	-	2,000	465	2,250
415000	Employee Benefits	24,726	26,738	28,878	30,980	30,000	31,770
Total Personnel		95,376	99,407	105,885	112,405	109,605	114,395
420150	Bank Charges	-	-	4,633	12,000	22,000	22,000
421175	Contract. Services - R.R. Property	20,594	17,768	21,061	23,830	26,020	29,150
421200	Contractual Snow Removal	7,467	8,353	22,632	17,545	18,925	17,545
Total Contractual Services		28,061	26,121	48,326	53,375	66,945	68,695
430140	Supplies - Buildings	374	338	326	315	315	315
430190	Supplies - Grounds (Village PMF)	2,279	5,322	1,945	4,370	3,000	4,370
430200	Supplies - Grounds (R.R. PMF)	1,997	2,000	1,652	2,000	2,000	2,000
430350	Building Repairs	2,887	48	23,631	-	-	-
430515	METRA Station Power	4,202	4,931	4,504	4,200	5,000	5,000
430560	METRA Station Heating Gas	881	1,459	1,953	1,800	1,500	1,500
430520	Parking Lot Lighting Power	4,105	3,694	6,004	5,000	5,400	5,400
430800	Parking Meter Parts - Village	-	-	400	400	400	400
430810	Parking Meter Parts - R.R.	5,386	5,238	1,859	1,500	1,500	1,500
Total Commodities		22,111	23,030	42,274	19,585	19,115	20,485
448510	Rent - Commuter Lot	48,403	49,284	39,169	47,500	47,500	47,500
448520	Rent - Poplar Lots	2,696	2,183	3,538	2,800	2,800	2,800
448530	Rent - St. Augustine Lot	2,325	2,200	2,208	2,400	2,400	2,400
448540	Rent - Masonic Temple	1,040	755	735	675	675	675
Total Other Expenses		54,464	54,422	45,650	53,375	53,375	53,375
470350	Other Equipment:						
80299	Metra Parking Meter Pay-by-Spac	-	-	54,094	-	-	-
Total Capital Outlay		-	-	54,094	-	-	-
Total Program		200,012	202,980	296,229	238,740	249,040	256,950

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 23 - Parking Meter Fund
Program: 76 - Public Parking - CTA Station
Dept.: 30 - Public Works
Type: 90 - Enterprise

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	51,876	55,139	60,442	67,325	62,507	67,855
Contractual Services	10,600	12,821	23,394	20,025	18,588	20,925
Commodities	2,474	1,041	959	2,800	2,000	2,800
Other Expense	53,392	49,819	54,006	64,500	64,500	64,500
Capital Outlay	-	-	-	-	-	-
Program Total	118,342	118,820	138,801	154,650	147,595	156,080

PROGRAM DESCRIPTION: This program provides for the allowable expenses related to the parking facility at the Fourth and Linden Chicago Transit Authority (CTA) terminal as defined by the intergovernmental agreement between the Village and the CTA. Allowable expenses include maintenance and repairs, a pro-rata cost of salaries of those Village employees who maintain the facilities, contractual services, and electricity to light the parking lots.

The Village collects fees paid by the users of the parking lots and pays expenses of maintaining these lots and station grounds. Revenues from this program include parking meter fees and CTA parking permits of which the Village receives sixty percent (60%) and the CTA receives forty percent (40%).

HISTORY OF RATE INCREASES:

Year	From	To	For
1998	-	\$1.50	All day parking
2005	\$1.50	\$2.00	All day parking
¹ 2008	\$2.00	\$3.00	All day parking
² 2009	\$3.00	\$4.00	All day parking

¹The rate increase was effective September of 2008

²The rate increase was effective January of 2009

BUDGET ANALYSIS: There are no significant changes in the 2016 Budget.

PERSONNEL: The personnel in this program have been shown in the Street Division program (11-23).

Village of Wilmette
2016 Budget

Fund: 23 - Parking Meter Fund
Program: 76 - Public Parking - CTA Station
Dept.: 30 - Public Works
Type: 90 - Enterprise

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	36,860	38,784	42,523	44,075	43,795	44,050
410200	Overtime Salaries	138	-	-	3,400	462	3,575
415000	Employee Benefits	14,878	16,355	17,919	19,850	18,250	20,230
Total Personnel		51,876	55,139	60,442	67,325	62,507	67,855
420150	Bank Charges	2,799	2,590	3,038	2,800	2,800	2,800
421000	Contractual Services	2,006	2,006	2,006	2,155	2,006	2,155
421150	Contr. Grounds Maintenance	1,311	1,101	5,254	4,120	1,312	4,120
421200	Contractual Snow Removal	4,141	4,969	12,922	9,950	10,470	9,950
422400	Equipment Repairs	343	2,155	174	1,000	2,000	1,900
Total Contractual Services		10,600	12,821	23,394	20,025	18,588	20,925
430400	Materials	2,474	1,041	959	2,800	2,000	2,800
Total Commodities		2,474	1,041	959	2,800	2,000	2,800
448550	Rent - CTA	53,392	49,819	54,006	64,500	64,500	64,500
Total Other Expenses		53,392	49,819	54,006	64,500	64,500	64,500
490650	Other Equipment:						
80560	Additional Slot Box	-	-	-	-	-	-
80561	Token Dispensers	-	-	-	-	-	-
Total Capital Outlay		-	-	-	-	-	-
Total Program		118,342	118,820	138,801	154,650	147,595	156,080

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 23 - Parking Meter Fund

Program: 77 - Public Parking - Burmeister Parking Facility

Dept.: 30 - Public Works

Type: 90 - Enterprise

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	-	-	-	-	-	-
Contractual Services	4,501	3,318	9,220	4,690	11,000	4,690
Commodities	5,809	9,346	13,771	9,050	8,150	9,050
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	4,292	-	-	-
Program Total	10,310	12,664	27,283	13,740	19,150	13,740

PROGRAM DESCRIPTION: This program covers expenses associated with the Burmeister parking facility. The Burmeister Lot has 67 spaces below grade for permit parking for businesses and 46 spaces above grade for downtown shoppers. Construction of the \$1.7 million parking facility was financed by a 1997 General Obligation Bond Issue (refinanced with the 2004 bond issue). The debt was repaid from parking permit revenue and cellular lease revenue (transferred from the General Fund) and was fully retired in 2011.

BUDGET ANALYSIS: There are no significant changes in 2016.

**Village of Wilmette
2016 Budget**

Fund: 23 - Parking Meter Fund
Program: 77 - Public Parking - Burmeister Parking Facility
Dept.: 30 - Public Works
Type: 90 - Enterprise

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Total Personnel							
		-	-	-	-	-	-
421000	Contractual Services	4,501	3,318	9,220	4,690	11,000	4,690
450030	Bond Retirement	-	-	-	-	-	-
450060	Bond Interest Expense	-	-	-	-	-	-
Total Contractual Services							
		4,501	3,318	9,220	4,690	11,000	4,690
430400	Materials	12	189	1,119	1,150	1,150	1,150
430520	Parking Lot Lighting Power	5,797	9,157	12,652	7,900	7,000	7,900
Total Commodities							
		5,809	9,346	13,771	9,050	8,150	9,050
Total Other Expenses							
		-	-	-	-	-	-
490650	Other Equipment:						
70490	Surveillance Video Equipmer	-	-	4,292	-	-	-
Total Capital Outlay							
		-	-	4,292	-	-	-
Total Program							
		10,310	12,664	27,283	13,740	19,150	13,740

PENSION AND TRUST FUNDS

Firefighter's Pension Fund accounts for the benefit payments and administrative expenses of the statutory pension plan. All sworn firefighting personnel are covered under this pension plan. This plan is administered locally. The resources used to finance this plan are the Village's employer contribution, employee contributions, and investment income.

Police Pension Fund accounts for the benefit payments and administrative expenses of the statutory pension plan. All sworn police personnel are covered under this pension plan. This plan is administered locally. The resources used to finance this plan are the Village's employer contribution, employee contributions, and investment income.

Village of Wilmette
FY 2016 Budget
Budget Summary

Fund: 33 - Firefighter's Pension Fund
Program: 00 - Non-Departmental
Dept.: 00 - Non-Departmental
Type: 95 - Pension

Expenditure Category	Actual FY 2012	Actual FY 2013	Budget FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	2,620,130	2,853,021	3,143,670	3,377,000	3,377,525	3,432,194
Contractual Services	104,318	108,222	148,890	103,000	159,255	173,500
Commodities	-	-	-	-	-	-
Other Expense	12,025	12,158	10,298	9,000	10,000	10,500
Capital Outlay	-	-	-	-	-	-
Program Total	2,736,473	2,973,401	3,302,858	3,489,000	3,546,780	3,616,194

PROGRAM DESCRIPTION: This program provides funding for the Firefighter's Pension Fund as mandated by State law. The Firefighter's Pension Fund provides retirement and disability benefits for Wilmette Fire Department personnel in accordance with criteria as outlined under the State statutes. The Fund is controlled by the Wilmette Firefighter's Pension Fund Board of Trustees. As of 2006 the composition of this Board consists of two active firefighters elected by the active firefighters, one retired firefighter elected by the retired firefighters or their beneficiaries, and two citizens at large appointed by the Village Board of Trustees. The Pension Board is the official custodian of the fund and is responsible for the investment and payouts from the fund. The Village Treasurer will remain an ex-officio member of the Board and the fiscal agent for this fund.

BUDGET ANALYSIS: Income for this fund is from participating employees' contribution of 9.455% of salaries as required by State law and interest income from investment of assets. The employer's share is shown as a contribution from the General Fund and is included in the Fire Department (11-51) employee fringe benefit expense. An independent actuarial study is used to determine the amount of the employer contribution. In 2007 and 2008, the actuarial assumptions were reviewed and the Village Board along with the Fire and Police Pension Boards determined that the salary growth assumption would be increased from 5% to 5.5%; the mortality and retirement rate assumptions were modified to reflect more realistic life expectancy and retirement ages; and the expected rate of return was to be decreased by .05% per year for a five year period to get to 7.25% from 7.50%. In 2012, the State of Illinois updated its assumptions for mortality rates, termination rates, disability rates, and spousal age. These new assumptions were more conservative than those previously used by the Village and thus it was appropriate to adopt them.

The governing act requires that the fund establish and maintain a reserve equal to 90% of the total actuarial requirement of the Fund by the year 2040. The Village's goal is to be 100% funded within that timeframe. According to the independent actuary's report, as of December 31, 2014, the Fund accrued liabilities of \$65.1 million and assets of \$41.9 million (a 64.4% funding level).

Since the Firefighters' Pension Fund is a defined benefit plan, the expenditures budget is reflective of the actual payments to be made in 2016. Investment losses and legislative enhancements of pension benefits will result in increases of the employer's contribution (the contribution revenue of this fund is shown as a fringe benefit expense in the General Fund 11-51 program). The Village's 2016 contribution of \$2,486,700 reflects a 8.31% increase over the 2015 Budget.

**Village of Wilmette
2016 Budget**

Fund: 33 - Firefighter's Pension Fund
Program: 00 - Non-Departmental
Dept.: 00 - Non-Departmental
Type: 95 - Pension

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
411000	Pension Payments	2,620,130	2,787,492	3,143,670	3,377,000	3,377,000	3,432,194
411010	Pension Contribution Refunds	-	65,529	-	-	525	-
Total Personnel		2,620,130	2,853,021	3,143,670	3,377,000	3,377,525	3,432,194
420020	Professional Services	101,318	105,222	141,257	100,000	155,255	168,800
420100	Annual Audit	3,000	3,000	3,000	3,000	3,000	3,500
420150	Bank Charges	-	-	4,633	-	1,000	1,200
Total Contractual Services		104,318	108,222	148,890	103,000	159,255	173,500
Total Commodities		-	-	-	-	-	-
447500	D.O.I. State Report Filing Fee	6,437	6,609	7,244	7,000	8,000	8,000
447550	Other Pension Admin. Exp.	5,588	5,549	3,054	2,000	2,000	2,500
Total Other Expenses		12,025	12,158	10,298	9,000	10,000	10,500
Total Capital Outlay		-	-	-	-	-	-
Total Program		2,736,473	2,973,401	3,302,858	3,489,000	3,546,780	3,616,194

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 34 - Police Pension Fund

Program: 00 - Non-Departmental

Dept.: 00 - Non-Departmental

Type: 95 - Pension

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	2,292,550	2,312,871	2,577,761	2,700,000	2,670,000	2,765,182
Contractual Services	86,172	79,619	101,469	83,000	109,255	133,300
Commodities	-	-	-	-	-	-
Other Expense	7,849	7,969	9,319	10,000	10,000	11,000
Capital Outlay	-	-	-	-	-	-
Program Total	2,386,571	2,400,459	2,688,549	2,793,000	2,789,255	2,909,482

PROGRAM DESCRIPTION: This program provides funding for the Police Pension Fund as mandated by State law. The Wilmette Police Pension Fund provides retirement and disability benefits in accordance with criteria outlined under the state statutes and covers only personnel employed as sworn police officers by the Village of Wilmette. The pension fund is controlled by the Wilmette Police Pension Board of Trustees which consists of two active police officers elected by the active police officers, one retired police officer elected by the retired police officers or their beneficiaries, and two citizens at large appointed by the Village Board of Trustees. The Village Treasurer is an ex-officio member and acts as the fiscal agent for this fund

BUDGET ANALYSIS: Income for this fund is from participating employees' contribution of 9.91% of the salaries as specified by State regulations and interest income from investment of assets. The employer's share is shown as a contribution from the General Fund and is included in the Police Department (11-41) employee fringe benefit expense. An independent actuarial study is used to determine the amount of the employer's contribution and the Village has historically always made the contribution as recommended by the actuary. In 2007 and 2008, the actuarial assumptions were reviewed and the Village Board along with the Fire and Police Pension Boards determined that the salary growth assumption would be increased from 5% to 5.5%; the mortality and retirement rate assumptions were modified to reflect more realistic life expectancy and retirement ages; and the expected rate of return was to be decreased by .05% per year for a five year period to get to 7.25% from 7.50%. In 2012, the State of Illinois updated its assumptions for mortality rates, termination rates, disability rates, and spousal age. These new assumptions were more conservative than those previously used by the Village and thus it was appropriate to adopt them.

The governing act requires that the fund establish and maintain a reserve equal to 90% of the total actuarial requirement of the Fund by the year 2040. The Village's goal is to be 100% funded within that timeframe. According to the independent actuary's report, as of December 31, 2014, the Fund accrued liabilities of \$59.6 million and assets of \$41.4 million (a 70% funding level).

Since the Police Pension Fund is a defined benefit plan, the expenditures budget is reflective of the actual payments to be made in 2016. Investment losses and legislative enhancements of pension benefits will result in increases of the employer's contribution (the contribution revenue of this fund is shown as a fringe benefit expense in the General Fund 11-41 program). The Village's 2016 contribution of \$2,029,600 reflects a 15% increase over the 2015 Budget.

**Village of Wilmette
2016 Budget**

Program: 34 - Police Pension Fund
Dept.: 00 - Non-Departmental
Type: 00 - Non-Departmental
 95 - Pension

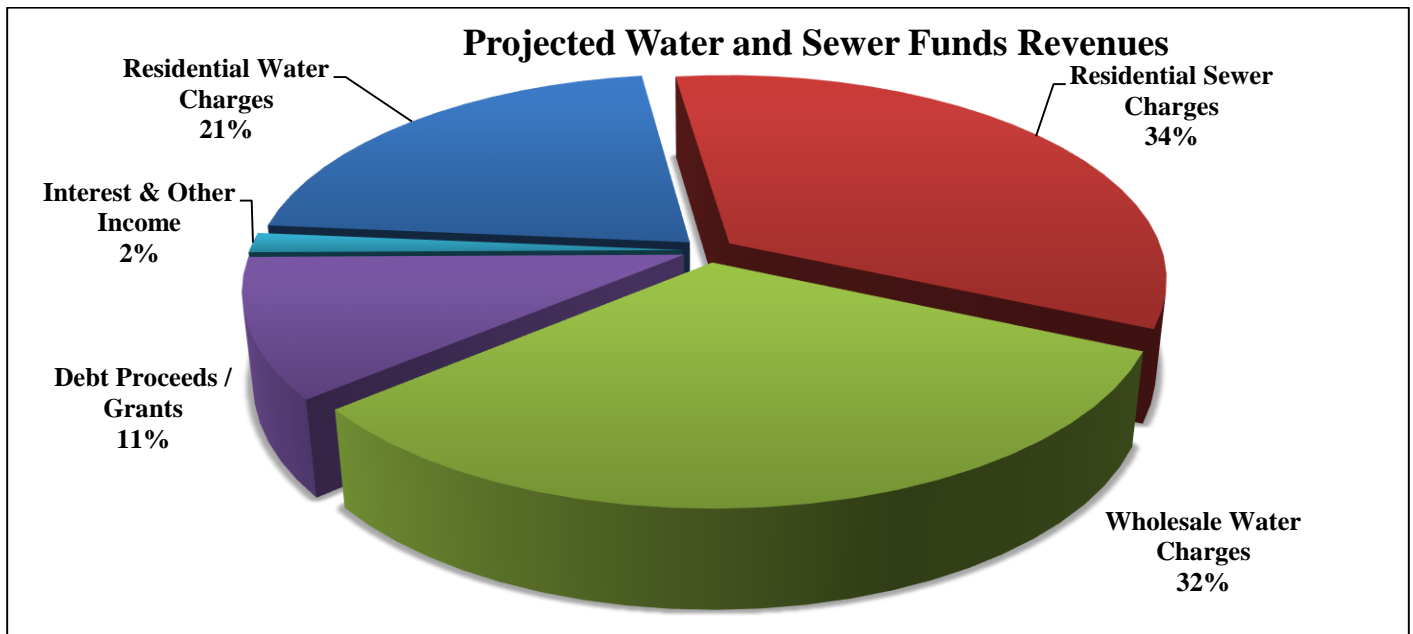
Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
411000	Pension Payments	2,292,550	2,312,871	2,542,224	2,700,000	2,670,000	2,765,182
411010	Pension Contribution Refunds	-	-	35,537	-	-	-
Total Personnel		2,292,550	2,312,871	2,577,761	2,700,000	2,670,000	2,765,182
420020	Professional Services	83,172	76,619	97,779	80,000	105,255	128,800
420100	Annual Audit	3,000	3,000	3,000	3,000	3,000	3,500
420150	Bank Charges	-	-	690	-	1,000	1,000
Total Contractual Services		86,172	79,619	101,469	83,000	109,255	133,300
Total Commodities		-	-	-	-	-	-
447500	D.O.I. State Report Filing Fee	6,285	6,444	7,069	7,000	8,000	8,000
447550	Other Pension Admin. Exp.	1,564	1,525	2,250	3,000	2,000	3,000
Total Other Expenses		7,849	7,969	9,319	10,000	10,000	11,000
Total Capital Outlay		-	-	-	-	-	-
Total Program		2,386,571	2,400,459	2,688,549	2,793,000	2,789,255	2,909,482

SEWER AND WATER FUNDS

Sewer Fund accounts for sewer charge revenues used to operate and maintain the Village's sewer system. Major improvements have been financed using below market rate loans from the Environmental Protection Agency. The capital expenditures and debt service pertaining to these loans are accounted for in this special revenue fund.

Water Fund accounts for revenues derived from residential and wholesale water sales used to operate and maintain the Village's water plant. This includes all capital expenses and debt service as well as an annual operating transfer to the General Fund. Due to its business nature, this fund is classified as an enterprise type fund.

Village of Wilmette 2016 Budget



Residential Water Sales:

Quarterly water billings to Wilmette residents and neighboring non-residents connected to the Wilmette water system. There will be \$0.12 increase to the water rate making it \$2.61 / ccf.

Wholesale Water Sales:

Monthly billings to the Village of Glenview. The Village of Glenview re-sells water to Citizens' Utility Company (broken out separately for budget purposes). The rate, which is recalculated every two years, increased by 9% in 2015.

Residential Sewer Charges:

Quarterly sewer billings (in conjunction with the water billings) to Wilmette residents and neighboring non-residents connected to the Wilmette sewer system. Following two years of no increase in the sewer rate, a 40 cent increase on March 1, 2014 and an additional 40 cent increase in FY 2015 was approved to fund the debt service related to the approximately \$24 million sewer improvement program begun in 2013.

Interest Income:

Interest earned on Water Fund working cash and reserves required per our water revenue bond ordinances.

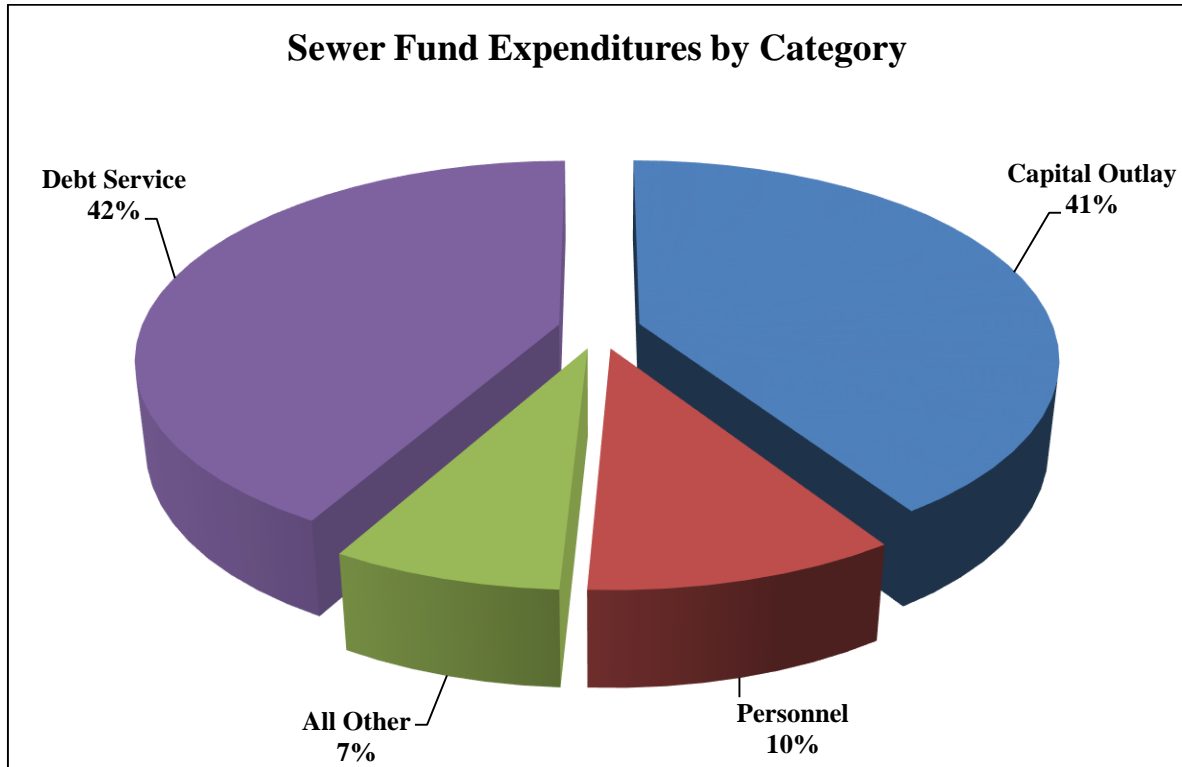
Debt Proceeds & Grants:

In 2016, the Village budgeted \$1.6 million in new EPA Loans for ongoing sewer system improvements. No new bonds will be issued in 2016.

Other Income:

Water meter sales, water permits (issued by Community Development Department) and reimbursements for damage to fire hydrants.

Village of Wilmette 2016 Budget



Personnel:

Includes the wages paid to all employees in all of the programs throughout this fund. This also includes the fringe benefit costs of pension contributions, health insurance, workers compensation, group life insurance and unemployment compensation as allocated from internal service funds.

Debt Service:

This category provides for the current principal and interest repayments for the loans from the Environmental Protection Agency (EPA) which have been used to finance sewer infrastructure improvements as well as the additional debt service for the Sewer Fund portions of the general obligation bond issues used for sewer improvements.

Capital Outlay:

This category includes the expenditures for sewer infrastructure improvements as well as for equipment additions and replacements.

All Other:

This consists of contractual services, materials and other miscellaneous expenses used to maintain the Village's sewer system and storm water pumping station.

SEWER DIVISION

The Sewer Fund finances the cleaning, repair and other required maintenance and improvements of the Village's sewer systems. This includes the combined sewer system east of Ridge Road, the sanitary sewer system west of Ridge Road and the storm sewer system west of Ridge Road.

~~~~~PROGRAMS~~~~~

Sewer Fund:

- Maintain storm sewers (49.79 miles), sanitary sewers (55.6 miles), and combination sewer (47 miles);
- Sewer inspection, cleaning, and televising;
- Manhole inspection;
- Coordinate emergency repairs; and,
- Compliance with the Illinois Environmental Protection Agency (IEPA) National Pollution Discharge Elimination System (NPDES) governing a storm water permit for Municipal Separate Storm Sewer Systems (MS4's) and a permit for Combined Sewer Overflows (CSO's) and the long term maintenance agreement with the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC).

WATER/SEWER DIVISION - SEWER (PUBLIC WORKS)

*A portion of the personnel listed in the water distribution program (41-83) is also allocated to this program.

Activity Measures

	2012	2013	2014	2015
Underground Utility Locates (JULIE)	3,498	4,786	4,958	5,661
Catch Basin Replacements/Repairs ¹	22	28	27	27
Inlet Replacements/Repairs ^{1,2}	13	21	24	22
Manhole Replacements/Repairs ²	19	16	17	12
Catch Basins/Inlets Cleaned	785	718	719	979
Sewers Cleaned (feet) by In-House Staff ³	10,273	5,708	12,544	9,230
Sewers Cleaned (feet) by Contractor ⁴	64,000	80,331	52,500	55,898
Sewers Televised (feet) by In-House Staff	10,273	5,708	12,544	6,584
Sewers Televised (feet) by Contractor ⁴	42,000	80,331	52,500	55,898

*Footnotes

¹Catch basins are drainage structures, approximately 7-ft in depth, that collect run-off and trap debris prior to entering the storm sewer system. Catch basins are normally connected to manholes. Inlets are drainage structures, approximately 2-ft in depth, that collect run-off before it enters a catch basin that is connected to the storm sewer system. Inlets are normally located in the flow line of the street.

²The number of repairs to inlets and manholes can vary greatly from year to year and is dependent upon information gathered during inspections.

³The number of feet cleaned each year varies due to the condition and the diameter of the sewers scheduled for cleaning.

⁴The Engineering Department hires a contractor to provide additional cleaning and televising beyond that performed by Public Works staff.

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 40 - Sewer Fund
Program: 80 - Maintenance of Sewers
Dept.: 70 - Sewer
Type: 90 - Enterprise

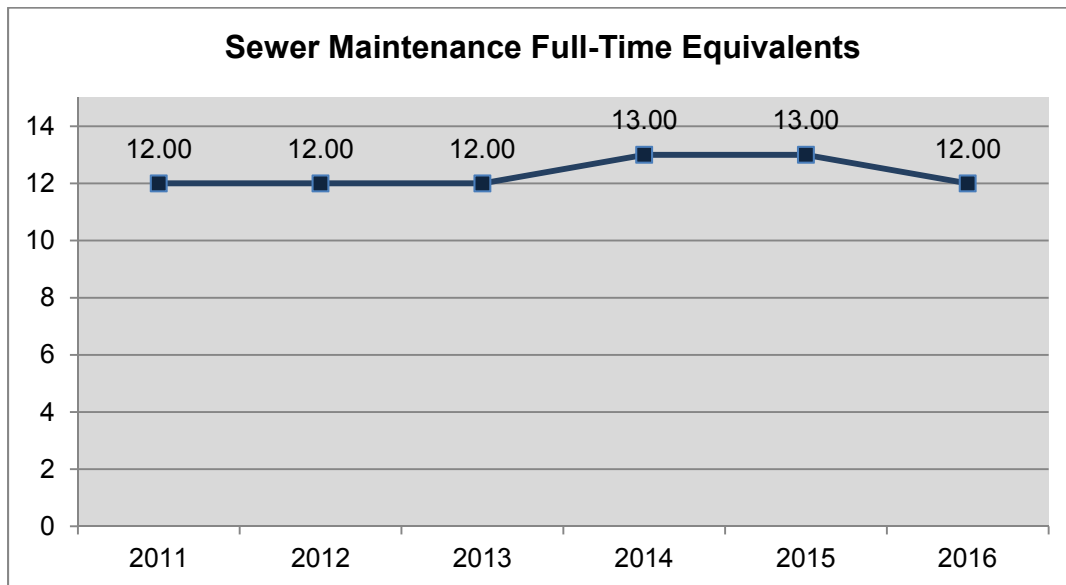
Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	659,576	700,460	709,067	739,560	704,455	783,350
Contractual Services	283,478	314,406	264,041	384,500	366,000	421,970
Commodities	33,226	43,234	35,723	41,050	33,200	40,175
Other Expense	108,599	115,659	126,301	70,225	67,485	73,925
Capital Outlay	69,507	1,138,145	293,129	437,500	401,407	300,000
Program Total	1,154,386	2,311,904	1,428,261	1,672,835	1,572,547	1,619,420

BUDGET ANALYSIS: The 2016 Budget reflects \$224,000 for the maintenance of the sewer system, \$40,000 for sewer flow monitoring, and 1/3 of the GIS expense (\$31,670).

Capital Improvement Projects Include:

- Sewer Main Repairs - \$300,000

PERSONNEL: The 2016 Budget shows a reduction of 1 FTE due the reorganization of the Engineering and Public Works Department which eliminated a senior management position in this Water/Sewer Division.



Village of Wilmette
2016 Budget

Fund: 40 - Sewer Fund
Program: 80 - Maintenance of Sewers
Dept.: 70 - Sewer
Type: 90 - Enterprise

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	461,237	484,305	479,038	505,425	481,055	544,275
410200	Overtime Salaries	4,072	11,650	13,921	9,600	8,400	9,850
415000	Employee Benefits	194,267	204,505	216,108	224,535	215,000	229,225
Total Personnel		659,576	700,460	709,067	739,560	704,455	783,350
420020	Professional Services	-	-	-	-	-	-
20014	Geographic Information System	-	-	-	-	-	31,670
420230	Resident Survey Expense	-	-	-	-	-	-
421000	Contractual Services	108,950	88,610	97,726	127,500	120,000	120,300
425300	Sewer Maintenance	168,526	219,796	160,315	251,000	240,000	224,000
425310	Sewer - Flow Monitoring	-	-	-	-	-	40,000
425320	Sewer - Permit Fees	6,002	6,000	6,000	6,000	6,000	6,000
Total Contractual Services		283,478	314,406	264,041	384,500	366,000	421,970
430050	Uniform Expense	3,077	2,891	3,732	4,700	4,700	3,825
430130	Supplies - Misc. Tools & Equip.	2,546	1,622	2,781	2,625	1,500	2,625
430400	Materials	27,603	38,721	29,210	33,725	27,000	33,725
Total Commodities		33,226	43,234	35,723	41,050	33,200	40,175
440500	Automotive Expense	107,450	114,960	122,960	67,900	65,310	71,600
441000	Incidentals	5	19	1,538	500	350	500
442000	Training	1,144	680	1,803	1,825	1,825	1,825
Total Other Expenses		108,599	115,659	126,301	70,225	67,485	73,925
470400-	Infrastructure -Combined Sewer:						
80709	Relief Sewer Improvement Project	27,339	815,173	-	-	-	-
80707	Sewer Main Repairs	-	228,179	293,129	300,000	300,000	300,000
480250-	P.W. Vehicles - Small Dump Trucks:						
40535	Repl. T-14 (50%)	9,017	-	-	-	-	-
480275-	P.W. Vehicles- Other						
40215	Repl. C-13 - Backhoe (50%)	-	47,927	-	-	-	-
40385	Repl. T-22 Catch Basin (50%)	-	-	-	137,500	101,407	-
40420	Repl. T-27 - Utility Truck (50%)	33,151	46,866	-	-	-	-
Total Capital Outlay		69,507	1,138,145	293,129	437,500	401,407	300,000
Total Program		1,154,386	2,311,904	1,428,261	1,672,835	1,572,547	1,619,420

STORM AND SANITARY WATER PUMPING STATIONS

MISSION STATEMENT

The Village of Wilmette Storm and Sanitary Water Pumping Stations are committed to providing storage and pumping services to our customers west of Ridge Road while meeting all state and federal storm water discharge regulations.

~~~~~ **PROGRAMS** ~~~~~

The cost of the routine maintenance and operation of the following facilities:

- Storm Water Pumping Station (SWPS) at Lake Avenue and Harms Road
- The 5.0 MG West Park sanitary storage and pumping facility
- The 1.0 MGD sanitary lift station at Lake Avenue and Harms Road.

The Storm Water Pumping Station lifts the outflow of the Storm Sewer System west of Ridge Road and discharges it into the North Branch of the Chicago River just north of Lake Avenue. The station operates automatically and can be controlled from the Water Plant. During heavy rainstorms when several of the five pumps are in operation, the station is staffed.

The West Park and lift station facilities provide sanitary storage and pumping services that include a check valve and a pump over operation during heavy rainstorms events.

STORM AND SANITARY WATER PUMPING STATION (SWPS)

Objectives & Accomplishments

Looking Forward: 2016 Objectives

1. Conduct a drill to simulate a complete power failure to the station in coordination with ComEd.

Reviewing the Year: 2015 Accomplishments

1. Conduct a drill to simulate a complete power failure to the station in coordination with ComEd.

The drill was conducted in March and was successful in testing the reliability of the backup generator, the control system and the switchgear.

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 40 - Sewer Fund

Program: 84 - Storm & Sanitary Water Pump Stations

Dept.: 70 - Sewer

Type: 90 - Enterprise

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	3,331	19,093	13,662	11,650	14,250	11,700
Contractual Services	25,820	3,891	6,374	4,900	4,900	4,900
Commodities	28,619	36,501	32,406	37,400	34,900	45,400
Other Expense	-	-	-	-	-	-
Capital Outlay	30,225	15,495	-	-	-	-
Program Total	87,995	74,980	52,442	53,950	54,050	62,000

BUDGET ANALYSIS: The 2016 SWPS Budget provides funding for the routine maintenance of the station building and pumps. The increase in the commodities budget is due to the addition of the pumping station for the West Park Storage project.

PERSONNEL: No regular salary is funded through this program. On-call staffing during heavy rainstorms is charged to the overtime salary account.

Village of Wilmette

2016 Budget

Fund: 40 - Sewer Fund
Program: 84 - Storm & Sanitary Water Pump Stations
Dept.: 70 - Sewer
Type: 90 - Enterprise

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	-	-	-	-	-	-
410200	Overtime Salaries	2,815	15,590	11,402	9,650	12,000	9,650
415000	Employee Benefits	516	3,503	2,260	2,000	2,250	2,050
Total Personnel		3,331	19,093	13,662	11,650	14,250	11,700
420020-	Professional Services-						
20405	Emergency Power Options St	-	-	-	-	-	- *
421000-	Contractual Services	-	1,321	-	2,500	2,500	2,500
20410	Clean Out SWPS Sump	24,524	-	-	-	-	- *
422400	Maintenance - Equipment	1,296	2,570	6,374	2,400	2,400	2,400
Total Contractual Services		25,820	3,891	6,374	4,900	4,900	4,900
430075	Supplies	1,237	715	1,270	1,200	1,200	1,200
430260	Supplies - Outfall Control	-	809	-	500	500	500
430540	Power	24,942	30,662	25,671	30,000	28,000	38,000
430560	Heating Gas	2,440	4,315	5,465	5,700	5,200	5,700
Total Commodities		28,619	36,501	32,406	37,400	34,900	45,400
Total Other Expenses		-	-	-	-	-	-
470500-	Infrastructure - SWPS:						
80725	Pump Flap Valve	24,325	15,495		-	-	-
80812	SWPS Security Improvements	5,900	-	-	-	-	-
Total Capital Outlay		30,225	15,495	-	-	-	-
Total Program		87,995	74,980	52,442	53,950	54,050	62,000

* Indicates a non-operating expenditure

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 40 - Sewer Fund

Program: 93 - Debt Service

Dept.: 70 - Non-Departmental

Type: 90 - Enterprise

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	-	-	-	-	-	-
Contractual Services	1,422,076	1,816,052	2,493,520	3,026,000	3,012,000	3,332,000
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	1,422,076	1,816,052	2,493,520	3,026,000	3,012,000	3,332,000

PROGRAM DESCRIPTION: This program provides for the principal, interest and fees associated with the annual debt service for issuances that financed Sewer Fund capital projects. Sewer capital projects have been financed with two types of debt instruments; low interest loans through the Illinois Environmental Protection Agency (IEPA) and General Obligation (G.O.) bond issuances.

BUDGET ANALYSIS: The Village will have seven IEPA loans and six G.O. Bond Issues outstanding for which the Sewer Fund will accomplish all or a portion of the required the debt service costs. Those issuances are:

Seven IEPA loans which financed sewer lining work. This is an ongoing program and the Village expects to secure additional loans for sewer lining work that will be completed in 2016.

The G.O. Series 2007 Issue. A portion of the issuance, \$2.45 million, was used to fund sewer improvements in conjunction with road improvements as well as partially fund improvements to the storm water pumping station.

The G.O. Series 2009 Issue. A portion of the issuance, \$1.575 million, financed sewer main work associated with the Sheridan Road improvement project.

The G.O. Series 2010 Issue. A portion of the issuance, \$1.485 million, financed sewer main repairs and relief sewer improvements.

The G.O. Series 2011 Issue. A portion of the issuance, \$1.815 million, refunded the remaining amount of the outstanding G.O. Series 2002 Issue. A portion of the issuance, \$7.230 million, was used to restructure the principal of the first four IEPA loans.

Village of Wilmette

2016 Budget

Fund: 40 - Sewer Fund
Program: 93 - Debt Service
Dept.: 70 - Non-Departmental
Type: 90 - Enterprise

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Total Personnel							
		-	-	-	-	-	-
450010	Bond Registrar Fees	-	-	750	1,000	1,000	1,000
450020	Bond Issuance Expense	-	-	-	-	-	-
450030	G.O. Bond Retirement	815,000	1,130,000	1,395,000	2,008,000	1,455,000	1,750,000
450060	G.O. Bond Interest Expense	503,643	579,516	946,047	808,000	1,314,265	1,278,005
450040	E.P.A. Loan Retirement	73,017	106,536	151,723	154,000	177,000	226,000
450060	E.P.A. Loan Interest Expense	30,416	-	-	55,000	64,735	76,995
450070	Transfer to Escrow	-	-	-	-	-	-
Total Contractual Services		1,422,076	1,816,052	2,493,520	3,026,000	3,012,000	3,332,000
Total Commodities							
		-	-	-	-	-	-
Total Other Expenses							
		-	-	-	-	-	-
Total Capital Outlay							
		-	-	-	-	-	-
Total Program		1,422,076	1,816,052	2,493,520	3,026,000	3,012,000	3,332,000

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 40 - Sewer Fund
Program: 95 - Capital Improvements
Dept.: 70 - Non-Departmental
Type: 90 - Enterprise

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	-	-	-	-	-	-
Contractual Services	137,385	48,528	80,455	20,000	-	-
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	1,107,107	1,618,889	8,252,691	19,470,000	14,173,000	2,950,000
Program Total	1,244,492	1,667,417	8,333,146	19,490,000	14,173,000	2,950,000

PROGRAM DESCRIPTION: This program accounts for the major capital improvements that were financed through the Environmental Protection Agency's loan program or through a Village bond issue.

BUDGET ANALYSIS: The 2016 budget allocates funds for the following:

Sewer Lining and Rehab	\$ 1,640,000 (IEPA loan funded)
Princeton Place/Kenilworth Gardens Flow Monitoring	\$ 60,000
West park Storage Project	\$ 1,250,000

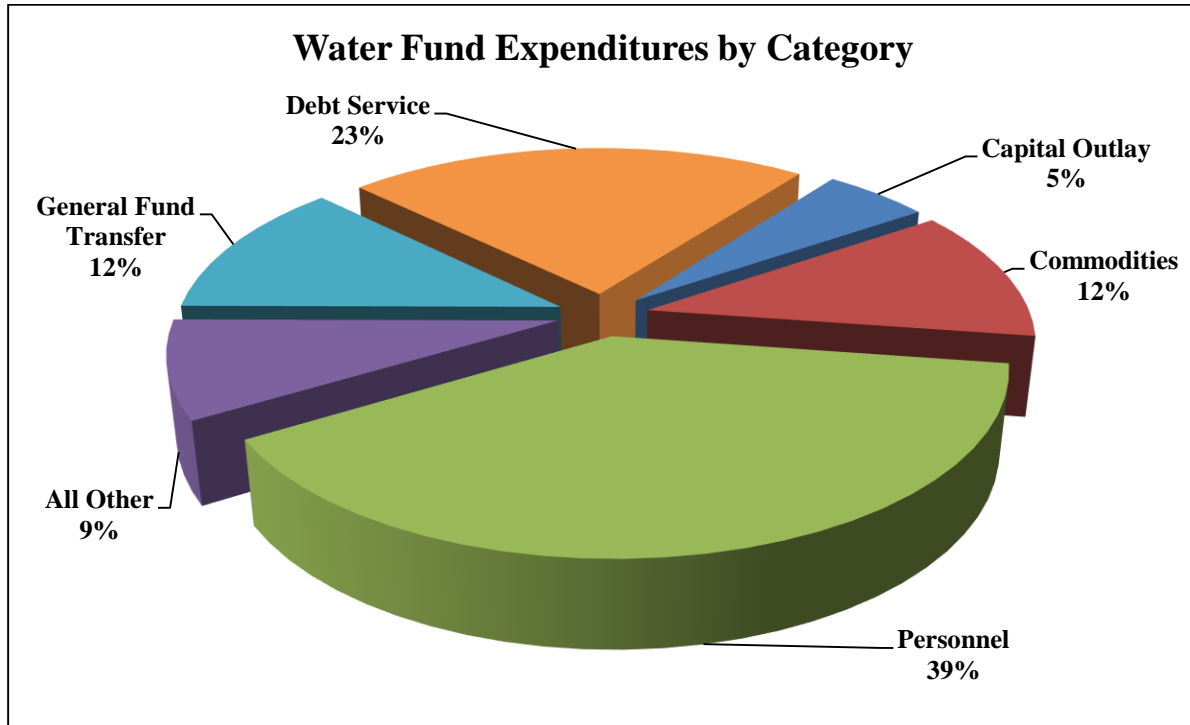
PERSONNEL: There are no employees assigned to this program.

Village of Wilmette
2016 Budget

Fund: 40 - Sewer Fund
Program: 95 - Capital Improvements
Dept.: 70 - Non-Departmental
Type: 90 - Enterprise

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Total Personnel		-	-	-	-	-	-
420020-	Village Center Stormwater Mgmt. Plan						
20400	Management Plan	-	-	-	-	-	-
20401	Separate Sewer System Study	-	-	-	-	-	-
20402	Separate Sewer System Modeling	137,385	-	-	-	-	-
450010	Bond Registrar Fee	-	-	-	-	-	-
450020	Bond Issuance Expense	-	48,528	80,455	20,000	-	-
Total Contractual Services		137,385	48,528	80,455	20,000	-	-
Total Commodities		-	-	-	-	-	-
Total Other Expenses		-	-	-	-	-	-
460700-	Building Improvements - P.W.:						
80713	Electrical Improvements	-	-	-	-	-	-
80714	Emergency Power Improvements	-	-	-	-	-	-
470400-	Infrastructure -Combined Sewer:						
80703	Sewer Lining & Rehab	749,398	641,190	642,796	820,000	-	1,640,000
80705	Sheridan Road Sewer	-	-	-	-	-	-
80707	Sewer Main Repairs	352,368	-	-	-	-	-
80709	Relief Sewer Improvement Project	5,341	237,659	-	-	-	-
470500-	Infrastructure -Separate Sewer:						
20401	Separate Storm Sewer Study	-	-	245,580	-	77,000	-
80716	Manhole Rehabilitation	-	233,402	961,433	650,000	330,000	-
80717	Princeton Place Outfall	-	67,018	54,028	2,500,000	1,000	60,000
80718	West Park Storage Project	-	61,133	3,507,245	15,500,000	13,700,000	1,250,000
80719	Capacity Improvements	-	378,487	2,841,609	-	65,000	-
80720	Separate System Detention Program	-	-	-	-	-	-
Total Capital Outlay		1,107,107	1,618,889	8,252,691	19,470,000	14,173,000	2,950,000
Total Program		1,244,492	1,667,417	8,333,146	19,490,000	14,173,000	2,950,000

Village of Wilmette 2016 Budget



Personnel:

Includes the wages paid to all employees in all of the programs throughout this fund. This also includes the fringe benefit costs of pension contributions, health insurance, workers compensation, group life insurance and unemployment compensation as allocated from internal service funds.

Commodities:

This provides for the electrical expense incurred in the water plant operations and the chemicals used in the water purification process. This also includes the fee paid to the Metropolitan Water Reclamation District for the cleaning of filtration beds.

Capital Outlay:

This category includes the expenditures for water system improvements as well as for equipment additions and replacements.

Debt Service:

This category provides for the current principal and interest repayments for debt (both revenue and general obligation bond issues) used to finance major water system and plant improvements.

General Fund Transfer:

The Water Fund is an enterprise type fund. An annual operating transfer is provided from the profitable sales of water.

All Other:

This consists of liability and property insurance, contractual services, materials and other miscellaneous expenses used to operate the Water Plant and to process water bills.

WATER MANAGEMENT

MISSION STATEMENT

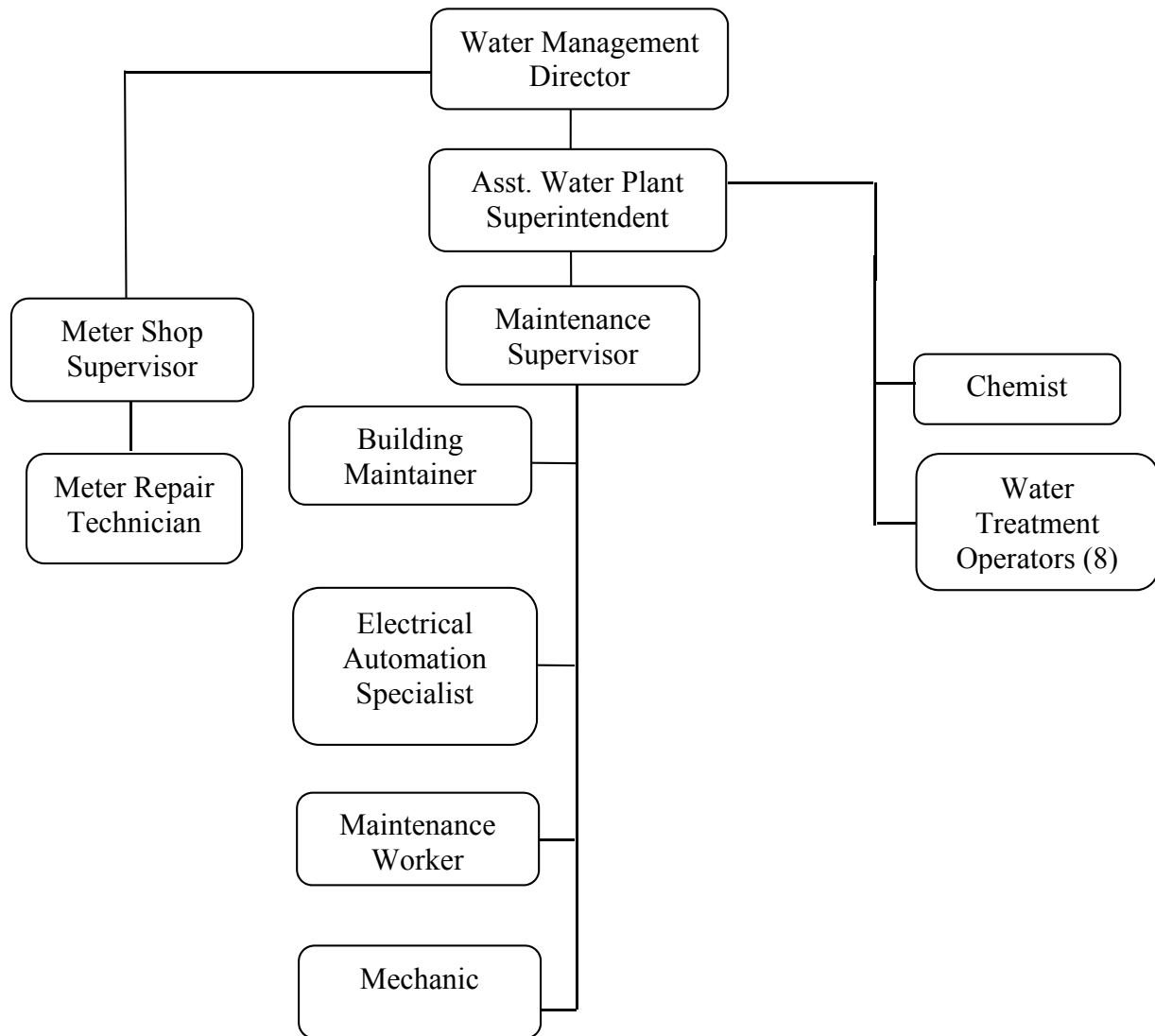
The Department of Water Management is committed to providing our customers with safe palatable drinking water at adequate pressures and quantities that meets all state and federal water regulations.

~~~~~**PROGRAMS**~~~~~

This program provides the funding for operating and maintaining the pumping and purification facilities at the water plant. Included are expenses related to intake and pumping equipment maintenance, purification equipment maintenance, electrical power, and heating gas. Laboratory supplies and equipment are provided to maintain Illinois Department of Public Health (IDPH) certification.

WATER MANAGEMENT

ORGANIZATIONAL CHART



WATER MANAGEMENT

Objectives & Accomplishments

Looking Forward: 2016 Objectives

1. Perform building renovation by painting the beams and pipes in the 1956 filters area.
2. Perform filters valve improvements by replacing the motorized actuators on the effluent valves for filters 1-7.
3. Replace antiquated meters throughout the Village to improve the accuracy of the water meter readings. It is anticipated to replace 1,000 meters.
4. Replace vault A meter which is one of four of the Glenview master meters.
5. Continue with efforts to attract new wholesale water customers with the Village Manager's Office.
6. Conduct a drill to simulate a complete power failure at the Storm Water Pumping Station (SWPS) in coordination with ComEd.
7. Incorporate the operation and maintenance of the newly constructed sewer facilities (west park storage and lift station) into the water management department

Reviewing the Year: 2015 Accomplishments

1. Perform building renovation by water proofing the 1933 building and tuckpointing the high lift area.

A feasibility study of best option for water proofing the east and south elevations of the high lift area was conducted by Wiss, Janney, Elstner (WJE) Associates. Staff is still identifying the most economical and viable option and it is anticipated that the project will continue into 2016.

2. Conduct a diving inspection of the 1933 and 1971 intakes.

The procurement of qualified diving company was completed in July and the diving inspection was performed in August. The overall condition of the intake cribs was determined to be good.

3. Replace antiquated meters throughout the Village to improve the accuracy of the water meter readings. It is anticipated to replace 500 meters.

The meter shop is on pace to replace 500 meters by year end.

4. Complete the Wilmette-Kenilworth interconnection design project.

The design documents and bidding of the project was completed in the spring of 2015. Kenilworth is in the process of evaluating its options – a final decision is expected in 2016.

5. Continue with efforts to attract new wholesale water customers.

A feasibility study was conducted to assess the cost associated with supplying water to Skokie and Lincolnwood.

6. Conduct a water system study.

The procurement of an engineering firm was completed in the spring by selecting CDM Smith to conduct a condition assessment of the water plant and a hydraulic modeling of the distribution system which will include prioritization of capital projects. The study is anticipated to be complete by year end.

Additional Accomplishments:

1. *In 2015, the Wilmette Water Treatment Plant continued to maintain both its Partnership for Safe Water Directors Award and Presidents Award status as recognized by the Partnership for Safe Water. The Partnership is a voluntary effort between six drinking water organizations (including the US EPA) and the participating water utilities. The goal of the Partnership is to provide a new measure of public health protection to millions by implementing prevention programs where legislation or regulation does not exist. Participation in the program demonstrates the commitment to water quality and public health for consumers. Successful completion of the program phases earns awards. The preventative measures are based around optimizing treatment plant performance. The result is the production and delivery of superior quality water to all users.*
2. *Participated in the construction phase of the new sanitary facilities (west park storage and the lift station). In the process of organizing and preparing for the maintenance and operation of the newly constructed facilities.*
3. *The water plant continued to perform (for the fourth year) the new beach testing method based on DNA sequencing for the Park District. In 2015, two interns were recruited to perform the test 7 days a week.*
4. *Outsourced portion of the cross connection program related to the administration of the RPZ testing for better compliance with the regulation.*
5. *Conducted a mailing survey of potential cross connections of portable water for all services in the Village.*

WATER MANAGEMENT

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Activity Measures

	2012	2013	2014	2015
Service Population*	101,000	101,000	101,000	101,000
Average Pumpage (MGD)	11.971	11.40	11.34	10.51
Equipment Maintenance (hours)	4,700	3,142	2,500	5,745
Quarterly AMR Reads	38,000	38,000	38,000	38,000
Final Water Meter Reads	622	679	796	686
New AMR Units Installed	1,560	Completed**	Completed**	Completed**
Water Meters Replaced	241	605	500	493

**Includes the population in Wilmette, Glenview and portion of Prospect Heights*

***The Village was completely converted to AMRs at the end of 2012.*

MGD = millions of gallons per day

AMR = automatic meter reading

Village of Wilmette

FY 2016 Budget

Budget Summary

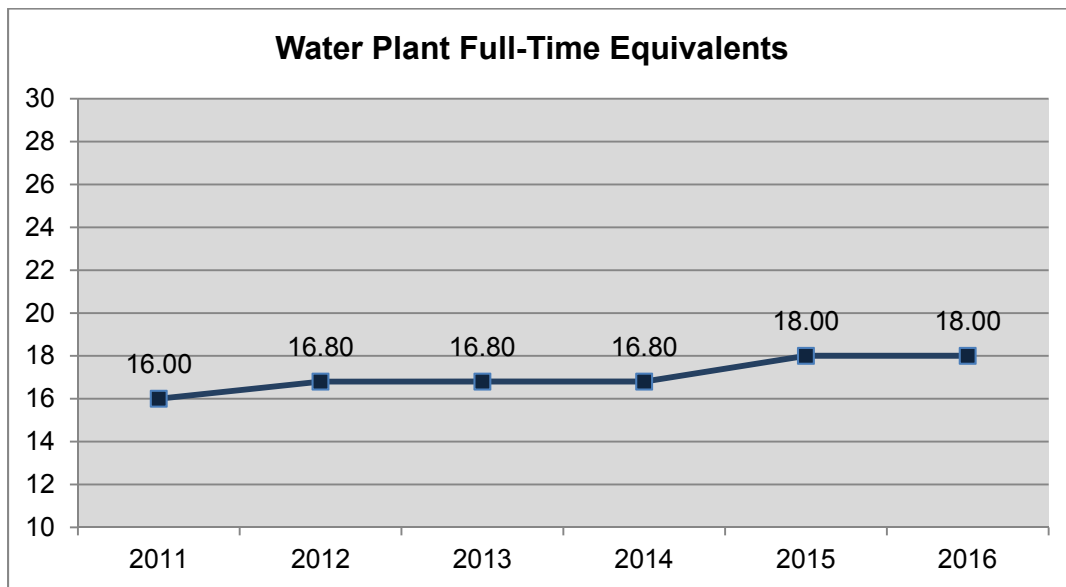
Fund: 41 - Water Fund
Program: 81 - Water Plant Operations
Dept.: 80 - Water
Type: 90 - Enterprise

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	1,561,704	1,597,726	1,610,255	1,866,185	1,777,150	1,885,585
Contractual Services	54,655	58,517	51,008	92,960	86,860	87,460
Commodities	629,584	574,603	608,301	697,600	640,600	701,100
Other Expense	156,310	118,125	110,285	98,000	50,530	96,200
Capital Outlay	255,845	110,963	80,915	246,000	256,309	138,890
Program Total	2,658,098	2,459,934	2,460,764	3,000,745	2,811,449	2,909,235

BUDGET ANALYSIS: The 2016 Budget provides funds for the following improvements at the Water Plant:

- Filter Valve Improvements - \$75,000
- Building Renovations & Pipe Gallery Improvements - \$33,890 (additional \$221,117 budgeted in 41-95)

PERSONNEL:



**Village of Wilmette
2016 Budget**

Fund: 41 - Water Fund
Program: 81 - Water Plant Operations
Dept.: 80 - Water
Type: 90 - Enterprise

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	1,105,458	1,123,040	1,119,261	1,297,775	1,240,150	1,306,750
410200	Overtime Salaries	23,828	20,595	20,038	33,175	32,000	34,100
415000	Employee Benefits	432,418	454,091	470,956	535,235	505,000	544,735
Total Personnel		1,561,704	1,597,726	1,610,255	1,866,185	1,777,150	1,885,585
420020-	Professional Services-	-	-	-	-	-	-
20071	SCADA System Maint.	-	864	-	2,400	3,000	2,400
421000	Contractual Services	13,096	18,013	24,489	35,200	28,000	38,700
421125	Contractual Custodial Services	-	-	-	11,000	11,000	11,000
422400	Maintenance - Equipment	41,174	39,184	26,063	34,900	34,900	34,900
422500	Maintenance - Intake	-	-	-	9,000	9,500	-
428100	Computer Communications Expens	385	456	456	460	460	460
Total Contractual Services		54,655	58,517	51,008	92,960	86,860	87,460
430050	Uniform Expense	4,049	4,685	3,331	5,800	5,800	5,800
430075	Supplies	30,228	25,710	31,368	29,000	33,000	29,000
430150	Supplies - Computer Parts	-	482	649	1,000	1,000	1,000
430210	Supplies - Laboratory	11,516	10,741	10,472	11,800	11,800	15,300
430475	Materials - Equipment Repairs	30,428	27,220	38,110	33,000	38,000	33,000
430530	Power	356,466	307,962	321,507	390,000	350,000	390,000
430560	Heating Gas	22,860	31,359	53,869	55,000	45,000	55,000
430600	Chemicals	174,037	166,444	148,995	172,000	156,000	172,000
Total Commodities		629,584	574,603	608,301	697,600	640,600	701,100
440500	Automotive Expense	22,160	23,750	25,350	12,000	11,530	10,200
441000	Incidentals	877	611	463	1,000	1,000	1,000
447070	MWRDGC User Charges	133,273	93,764	84,472	85,000	38,000	85,000
Total Other Expenses		156,310	118,125	110,285	98,000	50,530	96,200

**Village of Wilmette
2016 Budget**

Fund: 41 - Water Fund
Program: 81 - Water Plant Operations
Dept.: 80 - Water
Type: 90 - Enterprise

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
470530-	Infrastructure - Water Plant:						
60304	Tuckpointing and Outside Imp.	174,300	-	-	-	-	- *
70719	Instrumentation Replacement	-	-	-	40,000	40,000	-
70905	Water System Infrastructure Assess	-	-	-	120,000	136,209	-
80805	Rebuild High Lift Pumps	-	26,990	13,004	35,000	22,000	-
80804	Lab Improvements - Park District T	8,800	-	-	-	-	-
80816	Wetwell #2 Tank Maintenance	-	31,073	-	-	-	-
80817	Basins 1 & 2 Improvements	-	-	46,726	-	-	-
80836	Filter Valve Improvements	-	-	-	-	-	75,000
80837	Discharge Valve Improv.	1,644	34,138	3,254	-	-	-
80838	High Lift Motor Improvements	-	-	-	-	-	- *
80839	Building Renovations & Pipe Galle	-	-	-	31,000	18,100	33,890
480200-	P.W. Vehicles - Pick-up Trucks:						
490200-	Office Furn. & Equip. - Water:						
490500-	Other Equipment - Water:						
70903	Lab Equipment - Park District Testi	53,320	18,762	17,931	20,000	40,000	30,000
Total Capital Outlay		255,845	110,963	80,915	246,000	256,309	138,890
Total Program		2,658,098	2,459,934	2,460,764	3,000,745	2,811,449	2,909,235

* Item is Grant Funded

Village of Wilmette
FY 2016 Budget
Budget Summary

Fund: 41 - Water Fund
Program 82 - Water Reservoir & Meter Maint.
Dept.: 80 - Water
Type: 90 - Enterprise

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	164,529	173,135	179,989	183,350	172,400	179,305
Contractual Services	75,546	16,841	10,323	17,100	20,600	17,100
Commodities	170,610	91,958	57,650	61,200	62,000	116,200
Other Expense	21,760	23,270	24,940	9,600	9,260	9,200
Capital Outlay	-	7,450	63,590	-	-	-
Program Total	432,445	312,654	336,492	271,250	264,260	321,805

PROGRAM DESCRIPTION: This program provides for the Village's water meter maintenance activity and maintenance of the 4.0 million gallon (MG) Standpipe and 3.0 MG Reservoir/Pumping Station at the Village Yard. The Automatic Meter Reading Replacement program was completed in 2012. Due to new Environmental Protection Agency (EPA) requirements, existing water meters can no longer be refurbished and need to be replaced.

BUDGET ANALYSIS: In order to maintain the proper replacement cycle for the water meters, the 2016 Budget was increased to \$88,000. This funding level will be maintained moving forward. To provide funds for this increased expense, the Village will be implementing a water meter fee in 2016.

PERSONNEL: A portion of the personnel listed in the water plant operations program (40-81) is also allocated to this program.

Village of Wilmette
2016 Budget

Fund: 41 - Water Fund
Program: 82 - Water Reservoir & Meter Maint.
Dept.: 80 - Water
Type: 90 - Enterprise

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	115,240	120,289	124,669	126,150	125,275	133,075
410200	Overtime Salaries	-	25	-	625	625	625
415000	Employee Benefits	49,289	52,821	55,320	56,575	46,500	45,605
Total Personnel		164,529	173,135	179,989	183,350	172,400	179,305
421000	Contractual Services	65,140	13,137	5,889	9,000	9,000	9,000
422520	Maint. - Reservoir & Pump Sta.	10,406	3,704	100	3,500	7,000	3,500
422560	Maint. - Standpipe	-	-	4,334	4,600	4,600	4,600
Total Contractual Services		75,546	16,841	10,323	17,100	20,600	17,100
430050	Uniform Expense	690	701	624	700	800	700
430075	Supplies - Meter Shop	1,082	1,566	2,166	2,300	2,000	2,300
430280	Reservoir Supplies	2,676	1,949	1,545	3,000	3,200	3,000
430900	Water Meters - Cost of Sales	25,253	39,154	15,886	20,000	20,000	20,000
430910	Water Meters - Repair Parts	2,162	2,652	3,169	2,200	3,000	2,200
430920	Meter Replacement Program	1,924	45,936	34,260	33,000	33,000	88,000
80921	Replace Sheridan Road Meters	-	-	-	-	-	-
430930	Automatic Meter Reading	136,823	-	-	-	-	-
Total Commodities		170,610	91,958	57,650	61,200	62,000	116,200
440500	Automotive Expense	21,760	23,270	24,890	9,300	8,960	8,900
442000	Training	-	-	50	300	300	300
Total Other Expenses		21,760	23,270	24,940	9,600	9,260	9,200
470540-	Infrastructure - Water Reservoir:						
60100	Roof Repairs	-	-	63,590	-	-	-
80923	Reservoir Engineering Inspection	-	-	-	-	-	-
80924	Booster Pump #1 Repair	-	7,450	-	-	-	-
480275-	P.W. Vehicles - Other:						
490500-	Other Equipment - Water:						
80922	AMR Handheld Meter Reader	-	-	-	-	-	-
50200	Repl. Meter Reader Laptop	-	-	-	-	-	-
Total Capital Outlay		-	7,450	63,590	-	-	-
Total Program		432,445	312,654	336,492	271,250	264,260	321,805

WATER/SEWER DIVISION - WATER (PUBLIC WORKS)

*A portion of the personnel listed in the sewer program (40-80) is also allocated to this program.

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Activity Measures

	2012	2013	2014	2015
Underground Utility Locates (JULIE)	3,498	4,786	4,958	5,661
Water Main Break Repairs	57	68	53	35
Water Service Leak Repairs	16	15	35 ²	10
Hydrant Replacements	15	12	10	9
New Water Service Connections	59	64	69	56
Valve Installations	10	10	10	8
Distribution System Surveyed	100% ¹	33%	33%	30%

**Footnotes*

¹ The entire distribution system was surveyed by ADS Environmental Services, Huntsville, Alabama.

² Includes 13 frozen water service repairs.

Village of Wilmette
FY 2016 Budget
Budget Summary

Fund: 41 - Water Fund
Program: 83 - Water Distribution
Dept.: 80 - Water
Type: 90 - Enterprise

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	637,843	697,238	732,310	739,125	704,425	686,365
Contractual Services	239,939	125,792	168,000	130,875	127,875	218,395
Commodities	84,832	96,078	97,230	94,825	87,325	94,850
Other Expense	109,866	117,686	127,375	71,725	68,760	75,425
Capital Outlay	135,092	640,360	129,500	206,500	170,357	99,000
Program Total	1,207,572	1,677,154	1,254,415	1,243,050	1,158,742	1,174,035

PROGRAM DESCRIPTION: This program provides funding for the maintenance of the Village's water mains. This includes the water service line from the main to the buffalo box. The Water Distribution System includes all areas in Wilmette with the exception of residences along Indian Hill Road, who purchase water from the Village of Winnetka.

BUDGET ANALYSIS: The 2016 Budget provides funds for the following Capital Improvement Projects:

GIS Consortium (1/3 of total cost)	\$ 31,670
Fire Hydrant painting	\$ 6,500
Valve Installations	\$ 62,500
Glenview Meter Replacement	\$ 30,000

PERSONNEL: A portion of the personnel listed in the sewer program (40-80) is also allocated to this program.

Village of Wilmette
2016 Budget

Fund: 41 - Water Fund
Program: 83 - Water Distribution
Dept.: 80 - Water
Type: 90 - Enterprise

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	425,478	460,865	454,581	484,475	472,425	448,025
410200	Overtime Salaries	26,013	34,896	34,756	33,975	27,000	34,900
415000	Employee Benefits	186,352	201,477	211,929	220,675	205,000	203,440
Total Personnel		637,843	697,238	701,266	739,125	704,425	686,365
420020-	Professional Services	-	-	-	-	-	-
20014	Geographic Information System	-	-	-	-	-	31,670
421000-	Contractual Services	212,058	114,317	122,245	119,875	119,875	116,725
20110	Unidirectional Water Main Flushing	-	-	-	-	-	59,000
20420	Distrib. System Leak Detection	11,445	-	-	-	-	-
80918	Transmission Main Repair	-	-	106,311	-	-	-
422540	Maintenance - Distrib. System	16,436	11,475	38,672	11,000	8,000	11,000
Total Contractual Services		239,939	125,792	267,228	130,875	127,875	218,395
430050	Uniform Expense	2,942	2,891	4,095	4,700	4,700	3,825
430130	Supplies - Misc. Tools & Equip.	1,368	1,622	10,494	2,625	2,625	2,625
430400	Materials	60,540	71,570	54,594	66,600	60,000	66,600
430480	Fire Hydrant Replacements	19,982	19,995	19,697	20,900	20,000	21,800
Total Commodities		84,832	96,078	88,880	94,825	87,325	94,850
440500	Automotive Expense	107,450	114,960	122,960	67,900	65,310	71,600
441000	Incidentals	128	104	465	250	250	250
442000	Training	2,288	2,622	3,260	3,575	3,200	3,575
Total Other Expenses		109,866	117,686	126,685	71,725	68,760	75,425
470550-	Infrastructure - Water Mains:						
80306	Fire Hydrant Painting	6,075	-	-	6,500	6,450	6,500
80823	Kenilworth Supply Study	-	-	-	-	-	-
80900	Valve Installations	68,418	108,560	217,004	62,500	62,500	62,500
80901	Valve Exercising Program	-	-	19,490	-	-	-
80920	Glenview Meter Repl. / Upgrade	18,430	-	-	-	-	30,000
80950	Water Main Replacement Program	-	437,007	-	-	-	-
480250-	P.W. Vehicles - Small Dump Trucks:						
40535	Repl. T-14 Small Dump (50%)	9,018	-	-	-	-	-
480275-	P.W. Vehicles- Other						
40385	Repl. T-22 Catch Basin (50%)	-	-	-	137,500	101,407	-
40420	Repl. T-27 - Utility Truck (50%)	33,151	46,866	-	-	-	-
40215	Repl. C-13 - Backhoe (50%)	-	47,927	-	-	-	-
490450-	Other Equipment-P.W.:						
490500-	Other Equipment - Water:						
Total Capital Outlay		135,092	640,360	236,494	206,500	170,357	99,000
Total Program		1,207,572	1,677,154	1,420,553	1,243,050	1,158,742	1,174,035

Village of Wilmette
FY 2016 Budget
Budget Summary

Fund: 41 - Water Fund
Program: 84 - Water - Miscellaneous
Dept.: 80 - Water
Type: 90 - Enterprise

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	365,196	377,620	382,073	428,285	383,540	371,835
Contractual Services	117,890	123,492	130,871	125,200	123,400	123,660
Commodities	14,237	14,421	14,988	15,000	14,000	15,000
Other Expense	1,402,414	1,253,757	1,004,304	1,106,950	1,106,950	1,006,950
Capital Outlay	-	-	-	-	-	-
Program Total	1,899,737	1,769,290	1,532,236	1,675,435	1,627,890	1,517,445

PROGRAM DESCRIPTIONS: Expenses of the Wilmette Water Utility that are not covered in other Water Fund programs are budgeted in this program. They include liability insurance, telephone, all Water Fund employee benefits and payments to the General Fund for services.

Certain portions of other Village employee salaries that support the water operation are allocated to this program. They include 10% of the salaries in the Village Manager's Office, the Finance Department and the Information Technology Department. Lastly, this includes 20% of the Engineering Department salaries, 20% of the Director and Assistant Director of Public Works, as well as 10% of the Public Works Management Assistant salaries.

BUDGET ANALYSIS: A total of \$1,000,000 has been provided for payment to the General Fund for services provided, a \$100,000 reduction from the 2015 Budget.

PERSONNEL: There are no employees assigned to this program. The salaries noted in the budget represent allocations from other programs.

**Village of Wilmette
2016 Budget**

Fund: 41 - Water Fund
Program: 84 - Water - Miscellaneous
Dept.: 80 - Water
Type: 90 - Enterprise

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	277,734	285,128	289,023	324,325	290,540	282,250
415000	Employee Benefits	87,462	92,492	93,050	103,960	93,000	89,585
Total Personnel		365,196	377,620	382,073	428,285	383,540	371,835
420010	Memberships	1,913	2,290	2,012	2,800	2,700	2,960
421150	Contractual Grounds Maint.	-	-	-	1,700	-	-
428000	Telephone Service	18,226	23,195	31,630	23,000	23,000	23,000
428010	Telephone Maintenance	1,490	1,450	1,450	1,500	1,500	1,500
428020	Telephone Service - Cellular	6,061	6,357	5,579	6,000	6,000	6,000
428030	Telephone - Long Distance	-	-	-	-	-	-
450110	Gen. Liab. & Property Insur.	90,200	90,200	90,200	90,200	90,200	90,200
Total Contractual Services		117,890	123,492	130,871	125,200	123,400	123,660
430140	Supplies - Building	7,491	7,253	7,485	8,000	8,000	8,000
430350	Building Repairs & Furniture	6,746	7,168	7,503	7,000	6,000	7,000
Total Commodities		14,237	14,421	14,988	15,000	14,000	15,000
442000	Training	2,414	3,757	4,304	6,950	6,950	6,950
448000	General Fund Transfer	1,100,000	1,250,000	1,000,000	1,100,000	1,100,000	1,000,000
448035	Debt Service Fund Transfer	300,000	-	-	-	-	-
448010	Sewer Fund Transfer	-	-	-	-	-	-
Total Other Expenses		1,402,414	1,253,757	1,004,304	1,106,950	1,106,950	1,006,950
Total Capital Outlay		-	-	-	-	-	-
Total Program		1,899,737	1,769,290	1,532,236	1,675,435	1,627,890	1,517,445

Village of Wilmette
FY 2016 Budget
Budget Summary

Fund: 41 - Water Fund
Program: 85 - Water - Billing
Dept.: 80 - Water
Type: 90 - Enterprise

Expenditure Category	Actual FY 2012	Actual FY 2013	Budget FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	92,168	91,988	93,324	77,395	80,415	81,450
Contractual Services	53,903	54,797	70,825	73,450	73,450	73,450
Commodities	6,161	5,137	5,810	6,400	6,400	6,400
Other Expense	159	-	87	600	600	600
Capital Outlay	-	-	-	-	-	-
Program Total	152,391	151,922	170,046	157,845	160,865	161,900

PROGRAM DESCRIPTIONS: Finance Department expenses in connection with the Water Utility are budgeted in this program. These include the costs of meter reading, billing and collection.

BUDGET ANALYSIS: The budget provides for the continuation of the existing activities. Contractual meter reading was eliminated in 2012 due to the full implementation of the Automatic Meter Reading Program. A data processing operator and 50% of a part time data processing operator are funded in this program. The Water Fund's share of the annual audit and postage costs are also included.

PERSONNEL: The portion of the personnel listed above is included in the finance program (11-06).

**Village of Wilmette
2016 Budget**

Fund: 41 - Water Fund
Program: 85 - Water - Billing
Dept.: 80 - Water
Type: 90 - Enterprise

Account Number	Description	Actual FY 2012	Actual FY 2013	Budget FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
410100	Regular Salaries	66,699	69,825	74,232	61,825	64,415	64,800
410200	Overtime Salaries	-	-	82	500	500	500
415000	Employee Benefits	25,469	22,163	19,010	15,070	15,500	16,150
Total Personnel		92,168	91,988	93,324	77,395	80,415	81,450
420100	Annual Audit	14,000	14,000	14,000	14,000	14,000	14,000
420150	Bank Charges	18,591	18,241	38,423	37,100	37,100	37,100
420160	Postage	21,312	22,556	18,402	22,350	22,350	22,350
421000	Contractual Services	-	-	-	-	-	-
Total Contractual Services		53,903	54,797	70,825	73,450	73,450	73,450
430050	Uniform Expense	-	-	-	-	-	-
430230	Supplies - Office	4,305	3,185	3,634	4,000	4,000	4,000
430240	Supplies - Office - Water Plant	1,856	1,952	2,176	2,400	2,400	2,400
Total Commodities		6,161	5,137	5,810	6,400	6,400	6,400
441000	Incidentals	-	-	87	100	100	100
442000	Training	159	-	-	500	500	500
Total Other Expenses		159	-	87	600	600	600
Total Capital Outlay		-	-	-	-	-	-
Total Program		152,391	151,922	170,046	157,845	160,865	161,900

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 41 - Water Fund

Program: 93 - Debt Service

Dept.: 80 - Water

Type: 90 - Enterprise

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	-	-	-	-	-	-
Contractual Services	1,427,906	1,512,158	1,682,033	1,693,500	1,742,500	1,879,500
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	1,427,906	1,512,158	1,682,033	1,693,500	1,742,500	1,879,500

PROGRAM DESCRIPTION: This program provides for the principal, interest and fees associated with the annual debt service for bond issuances that financed Water Fund capital projects.

BUDGET ANALYSIS: The Village will have five outstanding General Obligation (G.O.) Bond Issues outstanding for which the Water Fund will accomplish all or a portion of the required the debt service costs. Those issuances are:

The G.O. Series 2007 Issue. A portion of the issuance, \$5.665 million, refunded the outstanding Series 2000 Issue related to the Water Fund.

The G.O. Series 2009 Issue. A portion of the issuance refunded the Series 1999 Issue. This refunding reduced Water Fund debt service by \$2.6 million through 2016 – with net present value savings of \$276,000.

The G.O. Series 2010 Issue. A portion of the issuance, \$1.13 million, financed standpipe reconditioning, SCADA software upgrades and water plant improvements.

The G.O. Series 2011 Issue. A portion of the issuance, \$4.560 million, refunded the balance of the Series 2002 bond issuance related to the Water Fund.

The G.O. Series 2014 Issue. A portion of the issuance, \$3.005 million, refunded the outstanding 2004 bonds. The majority of the \$317,000 in net present value savings were structured to smooth the 2016 annual debt service payment.

Future new Water Fund debt is dependent on discussions with potential additional wholesale water customers.

**Village of Wilmette
2016 Budget**

Fund: 41 - Water Fund
Program: 93 - Debt Service
Dept.: 80 - Water
Type: 90 - Enterprise

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Total Personnel							
		-	-	-	-	-	-
450010	Registrar / Paying Agent Fee	1,250	1,500	1,500	1,500	1,500	1,500
450020	Bond Issuance Expense	-	-	-	-	-	-
450030	Bond Retirement	765,000	865,000	1,085,000	1,090,000	1,170,000	1,340,000
450060	Interest Expense	661,656	645,658	595,533	602,000	571,000	538,000
450070	Transfer to Escrow	-	-	-	-	-	-
Total Contractual Services		1,427,906	1,512,158	1,682,033	1,693,500	1,742,500	1,879,500
Total Commodities							
		-	-	-	-	-	-
Total Other Expenses							
		-	-	-	-	-	-
Total Capital Outlay							
		-	-	-	-	-	-
Total Program		1,427,906	1,512,158	1,682,033	1,693,500	1,742,500	1,879,500

Village of Wilmette

FY 2016 Budget

Budget Summary

Fund: 41 - Water Fund
Program: 95 - Capital Improvements
Dept.: 80 - Water
Type: 90 - Enterprise

Expenditure Category	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Personnel Services	-	-	-	-	-	-
Contractual Services	430,198	45,195	-	-	-	-
Commodities	-	-	-	-	-	-
Other Expense	-	-	-	-	-	-
Capital Outlay	25,323	352,670	334,820	74,000	31,500	221,117
Program Total	455,521	397,865	334,820	74,000	31,500	221,117

PROGRAM DESCRIPTIONS: This program provides funding for major capital improvements to the Village's water system. This includes major improvements to the water plant to improve reliability and increase capacity as well as improvements to the water distribution system.

BUDGET ANALYSIS: There are no new projects scheduled in 2016. Building renovations and pipe gallery improvements began in 2013 and will be completed in 2016.

PERSONNEL: There are no personnel assigned to this program.

Village of Wilmette
2016 Budget

Fund: 41 - Water Fund
Program: 95 - Capital Improvements
Dept.: 80 - Water
Type: 90 - Enterprise

Account Number	Description	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Estimated Actual FY 2015	Budget FY 2016
Total Personnel							
		-	-	-	-	-	-
420020-	Professional Services:						
20073	SCADA Software Upgrade	430,198	45,195	-	-	-	-
450020	Bond Issuance Expense	-	-	-	-	-	-
450060	Bond Interest Expense	-	-	-	-	-	-
Total Contractual Services							
		430,198	45,195	-	-	-	-
Total Commodities							
		-	-	-	-	-	-
Total Other Expenses							
		-	-	-	-	-	-
470530-	Infrastructure - Water Plant:						
80823	Interconnection Improvements		2,486	-	-	-	-
80836	Filter Valve Improvements	25,323	331,302	2,889	-	-	-
80839	Building Renovations & Pipe Gallery	-	-	3,547	74,000	31,500	221,117
80840	Convert High Lift Pump to Variable Speed	-	18,882	3,512	-	-	-
470535-	Infrastructure - Standpipe:						
80912	<i>Standpipe Reconditioning</i>	-	-	-	-	-	-
470550-	Infrastructure - Water Mains:						
80906	Sheridan Road Water Main	-	-	324,872	-	-	-
Total Capital Outlay							
		25,323	352,670	334,820	74,000	31,500	221,117
Total Program							
		455,521	397,865	334,820	74,000	31,500	221,117

DEBT SERVICE SCHEDULES

This section describes the Village's debt practices including the relationship between the Capital Improvements Program and the issuance of debt. There are complete detail schedules of all of the Village's existing debt service requirements.

Debt Service

The Village of Wilmette operates under “Home Rule” authority in the State of Illinois and has no debt limitations under that authority. In practice, the Village issues debt for its long-term capital project needs. The need for new debt issues are evaluated annually in conjunction with the preparation of the Ten Year Capital Improvements Program (CIP).

Large capital improvements are evaluated based on need and the maintaining or enhancing of service levels. If the need is justified and an item cannot be funded from operating revenues, debt issuance will be considered. Such an issuance would be reviewed for the impact of the debt service payments on the Village’s tax levy or other revenue source (e.g. water rate or sewer rate) used to repay the debt. Capital spending may also impact operating costs. For example, additional personnel and training may be needed to operate new equipment, or maintenance costs may increase as a result of building additions. The collective impact is then built into the long-term cash flow projections.

Following this narrative are schedules detailing the long-term debt service requirements to maturity for all of the Village’s Funds. The 2016 budget does not contemplate any new issuances during the year except for \$1,640,000 in new IEPA Loans for continued sewer lining and rehabilitation work. Current cash flow estimates indicate that the loan repayments can be accomplished with the Board approved sewer rate increase of \$0.40 per 100 cubic feet in both 2014 and 2015.

The Village is currently in discussions with other municipalities who have shown interest in purchasing their water from Wilmette. Any future water system improvements will need to consider this potential growth in wholesale sales. Discussions along these lines will continue in 2016 and new Water Fund debt may be incurred.

Additional projects such as deferred infrastructure improvements, building improvements at the Police Station, and improvements at the Public Works site would require additional financing. Should these go forward, real estate taxes would finance the new debt service. Any impact of additional bond issues have not been included in future levy projections at this time.

Village of Wilmette
Fiscal Year 2016 Budget
Debt Service Summary - By Fund

Fiscal Year Ending	General Debt Service	Water Debt Service	Sewer Debt Service
December 31, 2016	3,438,047.53	1,877,287.50	3,270,159.02
December 31, 2017	3,520,797.52	2,270,912.50	3,258,046.52
December 31, 2018	3,541,116.26	2,240,031.26	3,274,652.76
December 31, 2019	3,542,885.00	2,238,500.00	3,276,615.26
December 31, 2020	3,564,772.50	2,363,450.00	2,800,277.76
December 31, 2021	3,578,347.50	2,384,387.50	2,717,270.26
December 31, 2022	3,623,587.50	2,126,837.50	2,543,395.26
December 31, 2023	3,725,312.50	1,542,637.50	2,173,870.26
December 31, 2024	3,673,100.00	1,168,137.50	1,739,220.26
December 31, 2025	3,284,625.00	-	1,726,220.26
December 31, 2026	1,616,525.00	-	1,703,070.26
December 31, 2027	80,200.00	-	1,660,777.94
December 31, 2028	82,800.00	-	1,601,067.98
December 31, 2029	-	-	1,975,392.98
December 31, 2030	-	-	1,987,232.18
December 31, 2031	-	-	1,995,633.54
December 31, 2032	-	-	1,913,246.40
December 31, 2033	-	-	1,920,152.62
December 31, 2034	-	-	1,895,813.22
December 31, 2035	-	-	1,860,437.50
December 31, 2036	-	-	1,858,062.50
December 31, 2037	-	-	1,852,875.00
December 31, 2038	-	-	1,894,375.00
December 31, 2039	-	-	1,888,125.00
December 31, 2040	-	-	1,930,000.00
December 31, 2041	-	-	1,914,000.00
December 31, 2042	-	-	1,946,000.00
December 31, 2043	-	-	1,924,000.00
Total	37,272,116.31	18,212,181.26	60,499,989.74

Village of Wilmette
Fiscal Year 2016 Budget
General Debt Summary

Fiscal Year Ending	2007 Issue	2009 Issue	2010 Issue	2013 Issue	Total
December 31, 2016	2,049,768.76	157,578.77	1,147,837.50	82,862.50	3,438,047.53
December 31, 2017	2,345,518.76	158,678.76	934,937.50	81,662.50	3,520,797.52
December 31, 2018	2,171,006.26	159,460.00	1,125,187.50	85,462.50	3,541,116.26
December 31, 2019	-	160,085.00	3,298,637.50	84,162.50	3,542,885.00
December 31, 2020	-	160,372.50	3,321,537.50	82,862.50	3,564,772.50
December 31, 2021	-	160,347.50	3,336,437.50	81,562.50	3,578,347.50
December 31, 2022	-	-	3,543,487.50	80,100.00	3,623,587.50
December 31, 2023			3,641,837.50	83,475.00	3,725,312.50
December 31, 2024			3,591,375.00	81,725.00	3,673,100.00
December 31, 2025			3,205,000.00	79,625.00	3,284,625.00
December 31, 2026			1,534,000.00	82,525.00	1,616,525.00
December 31, 2027				80,200.00	80,200.00
December 31, 2028				82,800.00	82,800.00
Total	6,566,293.78	956,522.53	28,680,275.00	1,069,025.00	37,272,116.31

**Village of Wilmette
Fiscal Year 2016 Budget
General Debt Summary**

Issue: 2007 Improvements and Refunding issue
Interest Rate: 4.207%

Date Payable	Interest	Principal	Total
June 1, 2016	124,884.38		
December 1, 2016	124,884.38	1,800,000.00	2,049,768.76
June 1, 2017	87,759.38		
December 1, 2017	87,759.38	2,170,000.00	2,345,518.76
June 1, 2018	43,003.13		
December 1, 2018	43,003.13	2,085,000.00	2,171,006.26
Totals	511,293.78	6,055,000.00	6,566,293.78

Issue: 2009 Improvements issue
Interest Rate: 3.017%

Date Payable	Interest	Principal	Total
June 1, 2016	13,789.39		
December 1, 2016	13,789.38	130,000.00	157,578.77
June 1, 2017	11,839.38		
December 1, 2017	11,839.38	135,000.00	158,678.76
June 1, 2018	9,730.00		
December 1, 2018	9,730.00	140,000.00	159,460.00
June 1, 2019	7,542.50		
December 1, 2019	7,542.50	145,000.00	160,085.00
June 1, 2020	5,186.25		
December 1, 2020	5,186.25	150,000.00	160,372.50
June 1, 2021	2,673.75		
December 1, 2021	2,673.75	155,000.00	160,347.50
Totals	101,522.53	855,000.00	956,522.53

**Village of Wilmette
Fiscal Year 2016 Budget
General Debt Summary**

Issue: 2010 Improvements & Refunding Issue
Interest Rate: 3.287%

Date Payable	Interest	Principal	Total
June 1, 2016	376,418.75		
December 1, 2016	376,418.75	395,000.00	1,147,837.50
June 1, 2017	372,468.75		
December 1, 2017	372,468.75	190,000.00	934,937.50
June 1, 2018	370,093.75		
December 1, 2018	370,093.75	385,000.00	1,125,187.50
June 1, 2019	364,318.75		
December 1, 2019	364,318.75	2,570,000.00	3,298,637.50
June 1, 2020	325,768.75		
December 1, 2020	325,768.75	2,670,000.00	3,321,537.50
June 1, 2021	285,718.75		
December 1, 2021	285,718.75	2,765,000.00	3,336,437.50
June 1, 2022	244,243.75		
December 1, 2022	244,243.75	3,055,000.00	3,543,487.50
June 1, 2023	198,418.75		
December 1, 2023	198,418.75	3,245,000.00	3,641,837.50
June 1, 2024	145,687.50		
December 1, 2024	145,687.50	3,300,000.00	3,591,375.00
June 1, 2025	90,000.00		
December 1, 2025	90,000.00	3,025,000.00	3,205,000.00
June 1, 2026	29,500.00		
December 1, 2026	29,500.00	1,475,000.00	1,534,000.00
Totals	5,605,275.00	23,075,000.00	28,680,275.00

**Village of Wilmette
Fiscal Year 2016 Budget
General Debt Summary**

Issue: 2013 Improvements Issue
Interest Rate: 2.644%

Date Payable	Interest	Principal	Total
June 1, 2016	11,431.25	-	
December 1, 2016	11,431.25	60,000.00	82,862.50
June 1, 2017	10,831.25	-	
December 1, 2017	10,831.25	60,000.00	81,662.50
June 1, 2018	10,231.25	-	
December 1, 2018	10,231.25	65,000.00	85,462.50
June 1, 2019	9,581.25	-	
December 1, 2019	9,581.25	65,000.00	84,162.50
June 1, 2020	8,931.25	-	
December 1, 2020	8,931.25	65,000.00	82,862.50
June 1, 2021	8,281.25	-	
December 1, 2021	8,281.25	65,000.00	81,562.50
June 1, 2022	7,550.00	-	
December 1, 2022	7,550.00	65,000.00	80,100.00
June 1, 2023	6,737.50	-	
December 1, 2023	6,737.50	70,000.00	83,475.00
June 1, 2024	5,862.50	-	
December 1, 2024	5,862.50	70,000.00	81,725.00
June 1, 2025	4,812.50	-	
December 1, 2025	4,812.50	70,000.00	79,625.00
June 1, 2026	3,762.50	-	
December 1, 2026	3,762.50	75,000.00	82,525.00
June 1, 2027	2,600.00	-	
December 1, 2027	2,600.00	75,000.00	80,200.00
June 1, 2028	1,400.00	-	
December 1, 2028	1,400.00	80,000.00	82,800.00
Totals	184,025.00	885,000.00	1,069,025.00

Village of Wilmette FY 2016 Budget Tax Levy Projections

Levy Year	Projected Operating Levy	Debt Service Levy	Additional Levy for Fire & Police Pen.	Portion Paid from Bond Proceeds	Adjustment * to Operating Levy to Smooth the Increment	Total Levy	"Smoothed" Incremental Growth (%)
1998	6,386,857	997,843				7,384,700	
1999	6,466,007	1,176,693				7,642,700	3.49%
2000	6,627,658	1,386,515			(20,000)	7,994,173	4.60%
2001	6,956,488	1,515,128			(10,000)	8,461,616	5.85%
2002	7,234,176	2,473,868		(600,000)	(140,000)	8,968,044	5.98%
2003	7,523,543	2,563,593		(400,000)	(182,000)	9,505,136	5.99%
2004	8,071,000	2,583,226		(200,000)	(147,500)	10,306,726	8.43%
2005	8,295,437	2,450,663			179,500	10,925,600	6.00%
2006	8,940,311	2,541,289			320,000	11,801,600	8.02%
2007	9,352,187	3,883,613		(500,000)	(463,000)	12,272,800	3.99%
2008	9,572,183	3,241,817	172,000		13,000	12,999,000	5.92%
2009	9,503,999	3,069,001	490,000		450,000	13,513,000	3.95%
2010	9,942,229	2,991,871	1,082,000			14,016,100	3.72%
2011	10,330,002	3,041,398	1,162,000			14,533,400	3.69%
2012	11,783,345	3,256,455				15,039,800	3.48%
2013	12,250,693	3,298,207				15,548,900	3.39%
2014	12,718,778	3,351,672				16,070,450	3.35%
2015	13,195,123	3,412,624				16,607,747	3.34%
2016	13,806,378	3,477,386				17,283,764	4.07%
2017	14,354,668	3,540,843				17,895,511	3.54%
2018	14,924,874	3,582,290				18,507,164	3.42%
2019	15,517,900	3,604,422				19,122,322	3.32%
2020	16,134,639	3,618,148				19,752,787	3.30%
2021	16,776,067	3,663,891				20,439,958	3.48%
2022	17,489,890	3,766,747				21,256,637	4.00%
2023	18,036,870	3,713,953				21,750,823	2.32%
2024	18,758,357	3,321,158				22,079,515	1.51%
2025	19,508,711	1,634,505				21,143,216	-4.24%
2026	20,289,032	81,092				20,370,124	-3.66%
2027	21,100,620	83,721				21,184,341	4.00%
2028	21,944,667	-				21,944,667	3.59%

* These adjustments, in total, net to zero. They are designed to eliminate large percentage fluctuations in the Village's tax levy due to the issuance of new debt.

**Village of Wilmette
Fiscal Year 2016 Budget
Water Debt Summary**

Fiscal Year Ending	2007 Issue	2009 Issue	2010 Issue	2011 Issue	2014 Issue	Total
December 31, 2016	871,950.00	190,900.00	38,137.50	239,100.00	537,200.00	1,877,287.50
December 31, 2017	989,725.00	187,900.00	38,137.50	281,600.00	773,550.00	2,270,912.50
December 31, 2018	996,518.76	184,775.00	38,137.50	428,200.00	592,400.00	2,240,031.26
December 31, 2018	976,662.50	181,650.00	38,137.50	511,000.00	531,050.00	2,238,500.00
December 31, 2020	1,005,112.50	278,400.00	38,137.50	490,750.00	551,050.00	2,363,450.00
December 31, 2021	1,000,800.00	271,700.00	38,137.50	1,073,750.00	-	2,384,387.50
December 31, 2022	-	964,800.00	38,137.50	1,123,900.00	-	2,126,837.50
December 31, 2023	-	932,850.00	38,137.50	571,650.00	-	1,542,637.50
December 31, 2024	-	-	1,168,137.50	-	-	1,168,137.50
Total	5,840,768.76	3,192,975.00	1,473,237.50	4,719,950.00	2,985,250.00	18,212,181.26

**Village of Wilmette
Fiscal Year 2016 Budget
Debt Service Schedule**

Issue: 2007 Water Fund Refunding Issue
Interest Rate: 4.207%

Date Payable	Interest	Principal	Total
June 1, 2016	105,975.00		
December 1, 2016	105,975.00	660,000.00	871,950.00
June 1, 2017	92,362.50		
December 1, 2017	92,362.50	805,000.00	989,725.00
June 1, 2018	75,759.38		
December 1, 2018	75,759.38	845,000.00	996,518.76
June 1, 2019	58,331.25		
December 1, 2019	58,331.25	860,000.00	976,662.50
June 1, 2020	40,056.25		
December 1, 2020	40,056.25	925,000.00	1,005,112.50
June 1, 2021	20,400.00		
December 1, 2021	20,400.00	960,000.00	1,000,800.00
Totals	785,768.76	5,055,000.00	5,840,768.76

Issue: 2009 Water Fund Refunding Issue
Interest Rate: 3.017%

Date Payable	Interest	Principal	Total
June 1, 2016	45,450.00		
December 1, 2016	45,450.00	100,000.00	190,900.00
June 1, 2017	43,950.00		
December 1, 2017	43,950.00	100,000.00	187,900.00
June 1, 2018	42,387.50		
December 1, 2018	42,387.50	100,000.00	184,775.00
June 1, 2019	40,825.00		
December 1, 2019	40,825.00	100,000.00	181,650.00
June 1, 2020	39,200.00		
December 1, 2020	39,200.00	200,000.00	278,400.00
June 1, 2021	35,850.00		
December 1, 2021	35,850.00	200,000.00	271,700.00
June 1, 2022	32,400.00		
December 1, 2022	32,400.00	900,000.00	964,800.00
June 1, 2023	16,425.00		
December 1, 2023	16,425.00	900,000.00	932,850.00
Totals	592,975.00	2,600,000.00	3,192,975.00

**Village of Wilmette
Fiscal Year 2016 Budget
Debt Service Schedule**

Issue: 2010 Water Fund Improvements Issue
Interest Rate: 3.287%

Date Payable	Interest	Principal	Total
June 1, 2016	19,068.75		
December 1, 2016	19,068.75	-	38,137.50
June 1, 2017	19,068.75		
December 1, 2017	19,068.75	-	38,137.50
June 1, 2018	19,068.75		
December 1, 2018	19,068.75	-	38,137.50
June 1, 2019	19,068.75		
December 1, 2019	19,068.75	-	38,137.50
June 1, 2020	19,068.75		
December 1, 2020	19,068.75	-	38,137.50
June 1, 2021	19,068.75		
December 1, 2021	19,068.75	-	38,137.50
June 1, 2022	19,068.75		
December 1, 2022	19,068.75	-	38,137.50
June 1, 2023	19,068.75		
December 1, 2023	19,068.75	-	38,137.50
June 1, 2024	19,068.75		
December 1, 2024	19,068.75	1,130,000.00	1,168,137.50
Totals	343,237.50	1,130,000.00	1,473,237.50

**Village of Wilmette
Fiscal Year 2016 Budget
Debt Service Schedule**

Issue: 2011 Water Fund Refunding Issue
Interest Rate: 2.657%

Date Payable	Interest	Principal	Total
June 1, 2016	57,050.00		
December 1, 2016	57,050.00	125,000.00	239,100.00
June 1, 2017	55,800.00		
December 1, 2017	55,800.00	170,000.00	281,600.00
June 1, 2018	54,100.00		
December 1, 2018	54,100.00	320,000.00	428,200.00
June 1, 2019	50,500.00		
December 1, 2019	50,500.00	410,000.00	511,000.00
June 1, 2020	45,375.00		
December 1, 2020	45,375.00	400,000.00	490,750.00
June 1, 2021	39,375.00		
December 1, 2021	39,375.00	995,000.00	1,073,750.00
June 1, 2022	24,450.00		
December 1, 2022	24,450.00	1,075,000.00	1,123,900.00
June 1, 2023	8,325.00		
December 1, 2023	8,325.00	555,000.00	571,650.00
Totals	669,950.00	4,050,000.00	4,719,950.00

**Village of Wilmette
Fiscal Year 2016 Budget
Debt Service Schedule**

Issue: 2014 Water Fund Refunding Issue
Interest Rate: 1.430%

Date Payable	Interest	Principal	Total
June 1, 2016	41,100.00		
December 1, 2016	41,100.00	455,000.00	537,200.00
June 1, 2017	34,275.00		
December 1, 2017	34,275.00	705,000.00	773,550.00
June 1, 2018	23,700.00		
December 1, 2018	23,700.00	545,000.00	592,400.00
June 1, 2019	15,525.00		
December 1, 2019	15,525.00	500,000.00	531,050.00
June 1, 2020	8,025.00		
December 1, 2020	8,025.00	535,000.00	551,050.00
Totals	245,250.00	2,740,000.00	2,985,250.00

**Village of Wilmette
Fiscal Year 2016 Budget
Sewer Debt Summary**

Fiscal Year Ending	IEPA Loans							2007 General Obligation Bond Issue
	FY 2006 Improvements	FY 2007 Improvements	FY 2009 Improvements	FY 2010 Improvements	FY 2011 Improvements	FY 2012 Improvements	FY 2013 Improvements	
December 31, 2016	27,847.04	41,495.24	8,821.94	42,887.14	47,414.40	35,268.78	39,125.72	334,712.50
December 31, 2017	27,847.04	41,495.24	8,821.94	42,887.14	47,414.40	35,268.78	39,125.72	574,400.00
December 31, 2018	27,847.04	41,495.24	8,821.94	42,887.14	47,414.40	35,268.78	39,125.72	553,775.00
December 31, 2019	27,847.04	41,495.24	8,821.94	42,887.14	47,414.40	35,268.78	39,125.72	533,150.00
December 31, 2020	27,847.04	41,495.24	8,821.94	42,887.14	47,414.40	35,268.78	39,125.72	291,900.00
December 31, 2021	27,847.04	41,495.24	8,821.94	42,887.14	47,414.40	35,268.78	39,125.72	-
December 31, 2022	27,847.04	41,495.24	8,821.94	42,887.14	47,414.40	35,268.78	39,125.72	-
December 31, 2023	27,847.04	41,495.24	8,821.94	42,887.14	47,414.40	35,268.78	39,125.72	-
December 31, 2024	27,847.04	41,495.24	8,821.94	42,887.14	47,414.40	35,268.78	39,125.72	-
December 31, 2025	27,847.04	41,495.24	8,821.94	42,887.14	47,414.40	35,268.78	39,125.72	-
December 31, 2026	27,847.04	41,495.24	8,821.94	42,887.14	47,414.40	35,268.78	39,125.72	-
December 31, 2027	-	40,549.96	8,821.94	42,887.14	47,414.40	35,268.78	39,125.72	-
December 31, 2028	-	-	8,821.94	42,887.14	47,414.40	35,268.78	39,125.72	-
December 31, 2029	-	-	8,821.94	42,887.14	47,414.40	35,268.78	39,125.72	-
December 31, 2030	-	-	4,411.14	42,887.14	47,414.40	35,268.78	39,125.72	-
December 31, 2031	-	-	-	42,887.14	47,414.40	35,268.78	39,125.72	-
December 31, 2032					47,414.40	35,268.78	39,125.72	
December 31, 2033						29,839.40	39,125.72	
December 31, 2034							39,125.72	
December 31, 2035								
December 31, 2036								
December 31, 2037								
December 31, 2038								
December 31, 2039								
December 31, 2040								
December 31, 2041								
December 31, 2042								
December 31, 2043								

**Village of Wilmette
Fiscal Year 2016 Budget
Sewer Debt Summary**

2009 General Obligation Bond Issue	2010 General Obligation Bond Issue	2011 General Obligation Bond Issue	2013 General Obligation Bond Issue	2014 General Obligation Bond Issue	Total
157,238.76	44,550.00	995,912.50	335,110.00	1,159,775.00	3,270,159.02
158,338.76	44,550.00	754,512.50	335,110.00	1,148,275.00	3,258,046.52
159,120.00	804,550.00	602,612.50	335,110.00	576,625.00	3,274,652.76
159,745.00	746,750.00	682,375.00	335,110.00	576,625.00	3,276,615.26
155,032.50	-	1,098,750.00	435,110.00	576,625.00	2,800,277.76
155,175.00	-	1,309,500.00	433,110.00	576,625.00	2,717,270.26
-	-	1,288,050.00	435,860.00	576,625.00	2,543,395.26
-	-	726,150.00	428,235.00	776,625.00	2,173,870.26
-	-	-	825,735.00	670,625.00	1,739,220.26
-	-	-	815,735.00	667,625.00	1,726,220.26
-	-	-	795,585.00	664,625.00	1,703,070.26
-	-	-	785,085.00	661,625.00	1,660,777.94
-	-	-	768,925.00	658,625.00	1,601,067.98
-	-	-	746,250.00	1,055,625.00	1,975,392.98
-	-	-	727,500.00	1,090,625.00	1,987,232.18
-	-	-	707,500.00	1,123,437.50	1,995,633.54
			687,500.00	1,103,937.50	1,913,246.40
			667,500.00	1,183,687.50	1,920,152.62
			647,500.00	1,209,187.50	1,895,813.22
			1,127,500.00	732,937.50	1,860,437.50
			1,086,000.00	772,062.50	1,858,062.50
			1,043,500.00	809,375.00	1,852,875.00
			-	1,894,375.00	1,894,375.00
			-	1,888,125.00	1,888,125.00
				1,930,000.00	1,930,000.00
				1,914,000.00	1,914,000.00
				1,946,000.00	1,946,000.00
				1,924,000.00	1,924,000.00

**Village of Wilmette
Fiscal Year 2016 Budget
Debt Service Schedule**

Sewer E.P.A.

Loan Reference: 2006 Improvements - 117-2597

Interest Rate: 2.500%

Date Payable	Interest	Principal	Total
March 13, 2016	3,329.56	10,593.96	13,923.52
September 13, 2016	3,197.13	10,726.39	13,923.52
March 13, 2017	3,063.05	10,860.47	13,923.52
September 13, 2017	2,927.30	10,996.22	13,923.52
March 13, 2018	2,789.85	11,133.67	13,923.52
September 13, 2018	2,650.67	11,272.85	13,923.52
March 13, 2019	2,509.76	11,413.76	13,923.52
September 13, 2019	2,367.09	11,556.43	13,923.52
March 13, 2020	2,222.64	11,700.88	13,923.52
September 13, 2020	2,076.38	11,847.14	13,923.52
March 13, 2021	1,928.29	11,995.23	13,923.52
September 13, 2021	1,778.35	12,145.17	13,923.52
March 13, 2022	1,626.53	12,296.99	13,923.52
September 13, 2022	1,472.82	12,450.70	13,923.52
March 13, 2023	1,317.18	12,606.34	13,923.52
September 13, 2023	1,159.61	12,763.91	13,923.52
March 13, 2024	1,000.06	12,923.46	13,923.52
September 13, 2024	838.51	13,085.01	13,923.52
March 13, 2025	674.95	13,248.57	13,923.52
September 13, 2025	509.34	13,414.18	13,923.52
March 13, 2026	341.67	13,581.85	13,923.52
September 13, 2026	172.06	13,751.46	13,923.52
Totals	39,952.80	266,364.64	306,317.44

**Village of Wilmette
Fiscal Year 2016 Budget
Debt Service Schedule**

Sewer E.P.A.

Loan Reference: 2007 Improvements - L17-2807

Interest Rate: 2.500%

Date Payable	Interest	Principal	Total
April 21, 2016	2,900.06	8,349.08	11,249.14
October 21, 2016	2,795.70	8,453.44	11,249.14
April 21, 2017	2,690.03	8,559.11	11,249.14
October 21, 2017	2,583.04	8,666.10	11,249.14
April 21, 2018	2,474.71	8,774.43	11,249.14
October 21, 2018	2,365.03	8,884.11	11,249.14
April 21, 2019	2,253.98	8,995.16	11,249.14
October 21, 2019	2,141.54	9,107.60	11,249.14
April 21, 2020	2,027.70	9,221.44	11,249.14
October 21, 2020	1,912.43	9,336.71	11,249.14
April 21, 2021	1,795.72	9,453.42	11,249.14
October 21, 2021	1,677.55	9,571.59	11,249.14
April 21, 2022	1,557.91	9,691.23	11,249.14
October 21, 2022	1,436.77	9,812.37	11,249.14
April 21, 2023	1,314.11	9,935.03	11,249.14
October 21, 2023	1,189.92	10,059.22	11,249.14
April 21, 2024	1,064.18	10,184.96	11,249.14
October 21, 2024	936.87	10,312.27	11,249.14
April 21, 2025	807.97	10,441.17	11,249.14
October 21, 2025	677.45	10,571.69	11,249.14
April 21, 2026	545.31	10,703.83	11,249.14
October 21, 2026	411.51	10,837.63	11,249.14
April 21, 2027	276.04	10,973.10	11,249.14
October 21, 2027	139.03	11,110.11	11,249.14
Totals	37,974.56	232,004.80	269,979.36

**Village of Wilmette
Fiscal Year 2016 Budget
Debt Service Schedule**

Sewer E.P.A.

Loan Reference: 2007 Improvements - L17-2808

Interest Rate: 2.500%

Date Payable	Interest	Principal	Total
April 21, 2016	2,439.97	7,058.51	9,498.48
October 21, 2016	2,351.73	7,146.75	9,498.48
April 21, 2017	2,262.40	7,236.08	9,498.48
October 21, 2017	2,171.95	7,326.53	9,498.48
April 21, 2018	2,080.37	7,418.11	9,498.48
October 21, 2018	1,987.64	7,510.84	9,498.48
April 21, 2019	1,893.76	7,604.72	9,498.48
October 21, 2019	1,798.70	7,699.78	9,498.48
April 21, 2020	1,702.45	7,796.03	9,498.48
October 21, 2020	1,605.00	7,893.48	9,498.48
April 21, 2021	1,506.33	7,992.15	9,498.48
October 21, 2021	1,406.43	8,092.05	9,498.48
April 21, 2022	1,305.28	8,193.20	9,498.48
October 21, 2022	1,202.86	8,295.62	9,498.48
April 21, 2023	1,099.17	8,399.31	9,498.48
October 21, 2023	994.18	8,504.30	9,498.48
April 21, 2024	887.87	8,610.61	9,498.48
October 21, 2024	780.24	8,718.24	9,498.48
April 21, 2025	671.26	8,827.22	9,498.48
October 21, 2025	560.92	8,937.56	9,498.48
April 21, 2026	449.20	9,049.28	9,498.48
October 21, 2026	336.09	9,162.39	9,498.48
April 21, 2027	221.56	9,276.92	9,498.48
October 21, 2027	105.60	8,447.60	8,553.20
Totals	31,820.96	195,197.28	227,018.24

**Village of Wilmette
Fiscal Year 2016 Budget
Debt Service Schedule**

Sewer E.P.A.

Loan Reference: 2009 Sewer Lining Improvements - L17-2952

Interest Rate: 0.000%

Date Payable	Interest	Principal	Total
April 7, 2016	-	4,410.97	4,410.97
October 7, 2016	-	4,410.97	4,410.97
April 7, 2017	-	4,410.97	4,410.97
October 7, 2017	-	4,410.97	4,410.97
April 7, 2018	-	4,410.97	4,410.97
October 7, 2018	-	4,410.97	4,410.97
April 7, 2019	-	4,410.97	4,410.97
October 7, 2019	-	4,410.97	4,410.97
April 7, 2020	-	4,410.97	4,410.97
October 7, 2020	-	4,410.97	4,410.97
April 7, 2021	-	4,410.97	4,410.97
October 7, 2021	-	4,410.97	4,410.97
April 7, 2022	-	4,410.97	4,410.97
October 7, 2022	-	4,410.97	4,410.97
April 7, 2023	-	4,410.97	4,410.97
October 7, 2023	-	4,410.97	4,410.97
April 7, 2024	-	4,410.97	4,410.97
October 7, 2024	-	4,410.97	4,410.97
April 7, 2025	-	4,410.97	4,410.97
October 7, 2025	-	4,410.97	4,410.97
April 7, 2026	-	4,410.97	4,410.97
October 7, 2026	-	4,410.97	4,410.97
April 7, 2027	-	4,410.97	4,410.97
October 7, 2027	-	4,410.97	4,410.97
April 7, 2028	-	4,410.97	4,410.97
October 7, 2028	-	4,410.97	4,410.97
April 7, 2029	-	4,410.97	4,410.97
October 7, 2029	-	4,410.97	4,410.97
April 7, 2030	-	4,411.14	4,411.14
Totals	-	127,918.30	127,918.30

**Village of Wilmette
Fiscal Year 2016 Budget
Debt Service Schedule**

Sewer E.P.A.

Loan Reference: 2010 Sewer Lining Improvements - L17-4005

Interest Rate: 1.250%

Date Payable	Interest	Principal	Total
January 18, 2016	3,876.13	17,567.44	21,443.57
July 18, 2016	3,766.33	17,677.24	21,443.57
January 18, 2017	3,655.85	17,787.72	21,443.57
July 18, 2017	3,544.68	17,898.89	21,443.57
January 18, 2018	3,432.81	18,010.76	21,443.57
July 18, 2018	3,320.24	18,123.33	21,443.57
January 18, 2019	3,206.97	18,236.60	21,443.57
July 18, 2019	3,092.99	18,350.58	21,443.57
January 18, 2020	2,978.30	18,465.27	21,443.57
July 18, 2020	2,862.89	18,580.68	21,443.57
January 18, 2021	2,746.76	18,696.81	21,443.57
July 18, 2021	2,629.91	18,813.66	21,443.57
January 18, 2022	2,512.32	18,931.25	21,443.57
July 18, 2022	2,394.00	19,049.57	21,443.57
January 18, 2023	2,274.94	19,168.63	21,443.57
July 18, 2023	2,155.14	19,288.43	21,443.57
January 18, 2024	2,034.59	19,408.98	21,443.57
July 18, 2024	1,913.28	19,530.29	21,443.57
January 18, 2025	1,791.22	19,652.35	21,443.57
July 18, 2025	1,668.39	19,775.18	21,443.57
January 18, 2026	1,544.79	19,898.78	21,443.57
July 18, 2026	1,420.43	20,023.14	21,443.57
January 18, 2027	1,295.28	20,148.29	21,443.57
July 18, 2027	1,169.36	20,274.21	21,443.57
January 18, 2028	1,042.64	20,400.93	21,443.57
July 18, 2028	915.14	20,528.43	21,443.57
January 18, 2029	786.83	20,656.74	21,443.57
July 18, 2029	657.73	20,785.84	21,443.57
January 18, 2030	527.82	20,915.75	21,443.57
July 18, 2030	397.09	21,046.48	21,443.57
January 18, 2031	265.55	21,178.02	21,443.57
July 18, 2031	133.09	21,310.48	21,443.57
Totals	66,013.49	620,180.75	686,194.24

**Village of Wilmette
Fiscal Year 2016 Budget
Debt Service Schedule**

Sewer E.P.A.

Loan Reference: 2011 Sewer Lining Improvements - L17-4672

Interest Rate: 2.295%

Date Payable	Interest	Principal	Total
February 5, 2016	7,622.79	16,084.41	23,707.20
August 5, 2016	7,438.23	16,268.97	23,707.20
February 5, 2017	7,251.54	16,455.66	23,707.20
August 5, 2017	7,062.71	16,644.49	23,707.20
February 5, 2018	6,871.71	16,835.49	23,707.20
August 5, 2018	6,678.53	17,028.67	23,707.20
February 5, 2019	6,483.12	17,224.08	23,707.20
August 5, 2019	6,285.48	17,421.72	23,707.20
February 5, 2020	6,085.56	17,621.64	23,707.20
August 5, 2020	5,883.35	17,823.85	23,707.20
February 5, 2021	5,678.83	18,028.37	23,707.20
August 5, 2021	5,471.95	18,235.25	23,707.20
February 5, 2022	5,262.70	18,444.50	23,707.20
August 5, 2022	5,051.05	18,656.15	23,707.20
February 5, 2023	4,836.97	18,870.23	23,707.20
August 5, 2023	4,620.44	19,086.76	23,707.20
February 5, 2024	4,401.41	19,305.79	23,707.20
August 5, 2024	4,179.88	19,527.32	23,707.20
February 5, 2025	3,955.80	19,751.40	23,707.20
August 5, 2025	3,729.16	19,978.04	23,707.20
February 5, 2026	3,499.91	20,207.29	23,707.20
August 5, 2026	3,268.03	20,439.17	23,707.20
February 5, 2027	3,033.49	20,673.71	23,707.20
August 5, 2027	2,796.26	20,910.94	23,707.20
February 5, 2028	2,556.31	21,150.89	23,707.20
August 5, 2028	2,313.60	21,393.60	23,707.20
February 5, 2029	2,068.11	21,639.09	23,707.20
August 5, 2029	1,819.80	21,887.40	23,707.20
February 5, 2030	1,568.64	22,138.56	23,707.20
August 5, 2030	1,314.60	22,392.60	23,707.20
February 5, 2031	1,057.65	22,649.55	23,707.20
August 5, 2031	797.74	22,909.46	23,707.20
February 5, 2032	534.86	23,172.34	23,707.20
August 5, 2032	268.82	23,438.38	23,707.20
Totals	141,749.03	664,295.77	806,044.80

**Village of Wilmette
Fiscal Year 2016 Budget
Debt Service Schedule**

Sewer E.P.A.

Loan Reference: 2012 Sewer Lining Improvements - L17-4725

Interest Rate: 1.930%

Date Payable	Interest	Principal	Total
June 1, 2016	5,118.25	12,516.14	17,634.39
December 1, 2016	4,997.47	12,636.92	17,634.39
June 1, 2017	4,875.52	12,758.87	17,634.39
December 1, 2017	4,752.40	12,881.99	17,634.39
June 1, 2018	4,628.09	13,006.30	17,634.39
December 1, 2018	4,502.58	13,131.81	17,634.39
June 1, 2019	4,375.86	13,258.53	17,634.39
December 1, 2019	4,247.91	13,386.48	17,634.39
June 1, 2020	4,118.73	13,515.55	17,634.28
December 1, 2020	3,988.31	13,646.08	17,634.39
June 1, 2021	3,856.62	13,777.77	17,634.39
December 1, 2021	3,723.67	13,910.72	17,634.39
June 1, 2022	3,589.43	14,044.96	17,634.39
December 1, 2022	3,453.89	14,180.50	17,634.39
June 1, 2023	3,317.05	14,317.34	17,634.39
December 1, 2023	3,178.89	14,455.50	17,634.39
June 1, 2024	3,039.39	14,595.00	17,634.39
December 1, 2024	2,898.55	14,735.84	17,634.39
June 1, 2025	2,756.35	14,878.04	17,634.39
December 1, 2025	2,612.78	15,021.61	17,634.39
June 1, 2026	2,467.82	15,166.57	17,634.39
December 1, 2026	2,321.46	15,312.93	17,634.39
June 1, 2027	2,173.69	15,460.70	17,634.39
December 1, 2027	2,024.50	15,609.89	17,634.39
June 1, 2028	1,873.86	15,760.53	17,634.39
December 1, 2028	1,721.77	15,912.62	17,634.39
June 1, 2029	1,568.22	16,066.17	17,634.39
December 1, 2029	1,413.18	16,221.21	17,634.39
June 1, 2030	1,256.64	16,377.75	17,634.39
December 1, 2030	1,098.60	16,535.79	17,634.39
June 1, 2031	939.03	16,695.36	17,634.39
December 1, 2031	777.92	16,856.47	17,634.39
June 1, 2032	615.25	17,019.14	17,634.39
December 1, 2032	451.02	17,183.37	17,634.39
June 1, 2033	285.20	17,349.19	17,634.39
December 1, 2033	117.78	12,205.01	12,322.79
Totals	99,137.68	530,388.65	629,526.33

**Village of Wilmette
Fiscal Year 2016 Budget
Debt Service Schedule**

Sewer E.P.A.

Loan Reference: 2013 Sewer Lining Improvements - L17-4889

Interest Rate: 1.995%

Date Payable	Interest	Principal	Total
June 3, 2016	6,146.69	13,416.17	19,562.86
December 3, 2016	6,012.86	13,550.00	19,562.86
June 3, 2017	5,877.70	13,685.16	19,562.86
December 3, 2017	5,741.19	13,821.67	19,562.86
June 3, 2018	5,603.32	13,959.54	19,562.86
December 3, 2018	5,464.07	14,098.79	19,562.86
June 3, 2019	5,323.44	14,239.42	19,562.86
December 3, 2019	5,181.40	14,381.46	19,562.86
June 3, 2020	5,037.94	14,524.92	19,562.86
December 3, 2020	4,893.06	14,669.80	19,562.86
June 3, 2021	4,746.73	14,816.13	19,562.86
December 3, 2021	4,598.93	14,963.93	19,562.86
June 3, 2022	4,449.67	15,113.19	19,562.86
December 3, 2022	4,298.92	15,263.94	19,562.86
June 3, 2023	4,146.66	15,416.20	19,562.86
December 3, 2023	3,992.88	15,569.98	19,562.86
June 3, 2024	3,837.57	15,725.29	19,562.86
December 3, 2024	3,680.71	15,882.15	19,562.86
June 3, 2025	3,522.29	16,040.57	19,562.86
December 3, 2025	3,362.28	16,200.58	19,562.86
June 3, 2026	3,200.68	16,362.18	19,562.86
December 3, 2026	3,037.47	16,525.39	19,562.86
June 3, 2027	2,872.63	16,690.23	19,562.86
December 3, 2027	2,706.14	16,856.72	19,562.86
June 3, 2028	2,538.00	17,024.86	19,562.86
December 3, 2028	2,368.17	17,194.69	19,562.86
June 3, 2029	2,196.66	17,366.20	19,562.86
December 3, 2029	2,023.43	17,539.43	19,562.86
June 3, 2030	1,848.47	17,714.39	19,562.86
December 3, 2030	1,671.77	17,891.09	19,562.86
June 3, 2031	1,493.31	18,069.55	19,562.86
December 3, 2031	1,313.06	18,249.80	19,562.86
June 3, 2032	1,131.02	18,431.84	19,562.86
December 3, 2032	947.17	18,615.69	19,562.86
June 3, 2033	761.47	18,801.39	19,562.86
December 3, 2033	573.93	18,988.93	19,562.86
June 3, 2034	384.52	19,178.34	19,562.86
December 3, 2034	193.30	19,369.56	19,562.86
Totals	127,179.51	616,209.17	743,388.68

**Village of Wilmette
Fiscal Year 2016 Budget
Debt Service Schedule**

Issue: 2007 Sewer Fund Improvements Issue
Interest Rate: 4.207%

Date Payable	Interest	Principal	Total
June 1, 2016	42,356.25		
December 1, 2016	42,356.25	250,000.00	334,712.50
June 1, 2017	37,200.00		
December 1, 2017	37,200.00	500,000.00	574,400.00
June 1, 2018	26,887.50		
December 1, 2018	26,887.50	500,000.00	553,775.00
June 1, 2019	16,575.00		
December 1, 2019	16,575.00	500,000.00	533,150.00
June 1, 2020	5,950.00		
December 1, 2020	5,950.00	280,000.00	291,900.00
Totals	257,937.50	2,030,000.00	2,287,937.50

Issue: 2009 Sewer Fund Improvements Issue
Interest Rate: 3.017%

Date Payable	Interest	Principal	Total
June 1, 2016	13,619.38		
December 1, 2016	13,619.38	130,000.00	157,238.76
June 1, 2017	11,669.38		
December 1, 2017	11,669.38	135,000.00	158,338.76
June 1, 2018	9,560.00		
December 1, 2018	9,560.00	140,000.00	159,120.00
June 1, 2019	7,372.50		
December 1, 2019	7,372.50	145,000.00	159,745.00
June 1, 2020	5,016.25		
December 1, 2020	5,016.25	145,000.00	155,032.50
June 1, 2021	2,587.50		
December 1, 2021	2,587.50	150,000.00	155,175.00
Totals	99,650.02	845,000.00	944,650.02

**Village of Wilmette
Fiscal Year 2016 Budget
Debt Service Schedule**

Issue: 2010 Sewer Fund Improvements Issue
Interest Rate: 3.287%

Date Payable	Interest	Principal	Total
June 1, 2016	22,275.00		
December 1, 2016	22,275.00	-	44,550.00
June 1, 2017	22,275.00		
December 1, 2017	22,275.00	-	44,550.00
June 1, 2018	22,275.00		
December 1, 2018	22,275.00	760,000.00	804,550.00
June 1, 2019	10,875.00		
December 1, 2019	10,875.00	725,000.00	746,750.00
Totals	155,400.00	1,485,000.00	1,640,400.00

Issue: 2011 Sewer Fund Refunding Issue
Interest Rate: 2.657%

Date Payable	Interest	Principal	Total
June 1, 2016	87,956.25		
December 1, 2016	87,956.25	820,000.00	995,912.50
June 1, 2017	79,756.25		
December 1, 2017	79,756.25	595,000.00	754,512.50
June 1, 2018	73,806.25		
December 1, 2018	73,806.25	455,000.00	602,612.50
June 1, 2019	68,687.50		
December 1, 2019	68,687.50	545,000.00	682,375.00
June 1, 2020	61,875.00		
December 1, 2020	61,875.00	975,000.00	1,098,750.00
June 1, 2021	47,250.00		
December 1, 2021	47,250.00	1,215,000.00	1,309,500.00
June 1, 2022	29,025.00		
December 1, 2022	29,025.00	1,230,000.00	1,288,050.00
June 1, 2023	10,575.00		
December 1, 2023	10,575.00	705,000.00	726,150.00
Totals	917,862.50	6,540,000.00	7,457,862.50

**Village of Wilmette
Fiscal Year 2016 Budget
Debt Service Schedule**

Issue: 2013 Improvements Issue
Interest Rate: 3.833%

Date Payable	Interest	Principal	Total
June 1, 2016	167,555.00		
December 1, 2016	167,555.00		335,110.00
June 1, 2017	167,555.00		
December 1, 2017	167,555.00		335,110.00
June 1, 2018	167,555.00		
December 1, 2018	167,555.00		335,110.00
June 1, 2019	167,555.00		
December 1, 2019	167,555.00		335,110.00
June 1, 2020	167,555.00	-	
December 1, 2020	167,555.00	100,000.00	435,110.00
June 1, 2021	166,555.00	-	
December 1, 2021	166,555.00	100,000.00	433,110.00
June 1, 2022	165,430.00	-	
December 1, 2022	165,430.00	105,000.00	435,860.00
June 1, 2023	164,117.50	-	
December 1, 2023	164,117.50	100,000.00	428,235.00
June 1, 2024	162,867.50	-	
December 1, 2024	162,867.50	500,000.00	825,735.00
June 1, 2025	155,367.50	-	
December 1, 2025	155,367.50	505,000.00	815,735.00
June 1, 2026	147,792.50	-	
December 1, 2026	147,792.50	500,000.00	795,585.00
June 1, 2027	140,042.50	-	
December 1, 2027	140,042.50	505,000.00	785,085.00
June 1, 2028	131,962.50	-	
December 1, 2028	131,962.50	505,000.00	768,925.00
June 1, 2029	123,125.00	-	
December 1, 2029	123,125.00	500,000.00	746,250.00
June 1, 2030	113,750.00	-	
December 1, 2030	113,750.00	500,000.00	727,500.00
June 1, 2031	103,750.00	-	
December 1, 2031	103,750.00	500,000.00	707,500.00
June 1, 2032	93,750.00	-	
December 1, 2032	93,750.00	500,000.00	687,500.00
June 1, 2033	83,750.00	-	
December 1, 2033	83,750.00	500,000.00	667,500.00
June 1, 2034	73,750.00	-	
December 1, 2034	73,750.00	500,000.00	647,500.00
June 1, 2035	63,750.00	-	
December 1, 2035	63,750.00	1,000,000.00	1,127,500.00
June 1, 2036	43,000.00	-	
December 1, 2036	43,000.00	1,000,000.00	1,086,000.00
June 1, 2037	21,750.00	-	
December 1, 2037	21,750.00	1,000,000.00	1,043,500.00
Totals	5,584,570.00	8,920,000.00	14,504,570.00

Village of Wilmette
Fiscal Year 2016 Budget
Debt Service Schedule

Issue: 2014 Improvements Issue
Interest Rate: 3.892%

Date Payable	Interest	Principal	Total
June 1, 2016	304,887.50		
December 1, 2016	304,887.50	550,000.00	1,159,775.00
June 1, 2017	296,637.50		
December 1, 2017	296,637.50	555,000.00	1,148,275.00
June 1, 2018	288,312.50		
December 1, 2018	288,312.50		576,625.00
June 1, 2019	288,312.50		
December 1, 2019	288,312.50		576,625.00
June 1, 2020	288,312.50		
December 1, 2020	288,312.50		576,625.00
June 1, 2021	288,312.50		
December 1, 2021	288,312.50		576,625.00
June 1, 2022	288,312.50		
December 1, 2022	288,312.50		576,625.00
June 1, 2023	288,312.50		
December 1, 2023	288,312.50	200,000.00	776,625.00
June 1, 2024	285,312.50		
December 1, 2024	285,312.50	100,000.00	670,625.00
June 1, 2025	283,812.50		
December 1, 2025	283,812.50	100,000.00	667,625.00
June 1, 2026	282,312.50		
December 1, 2026	282,312.50	100,000.00	664,625.00
June 1, 2027	280,812.50		
December 1, 2027	280,812.50	100,000.00	661,625.00
June 1, 2028	279,312.50		
December 1, 2028	279,312.50	100,000.00	658,625.00
June 1, 2029	277,812.50		
December 1, 2029	277,812.50	500,000.00	1,055,625.00
June 1, 2030	270,312.50		
December 1, 2030	270,312.50	550,000.00	1,090,625.00
June 1, 2031	261,718.75		
December 1, 2031	261,718.75	600,000.00	1,123,437.50
June 1, 2032	251,968.75		
December 1, 2032	251,968.75	600,000.00	1,103,937.50
June 1, 2033	241,843.75		
December 1, 2033	241,843.75	700,000.00	1,183,687.50
June 1, 2034	229,593.75		
December 1, 2034	229,593.75	750,000.00	1,209,187.50
June 1, 2035	216,468.75		
December 1, 2035	216,468.75	300,000.00	732,937.50
June 1, 2036	211,031.25		
December 1, 2036	211,031.25	350,000.00	772,062.50
June 1, 2037	204,687.50		
December 1, 2037	204,687.50	400,000.00	809,375.00
June 1, 2038	197,187.50		
December 1, 2038	197,187.50	1,500,000.00	1,894,375.00
June 1, 2039	169,062.50		
December 1, 2039	169,062.50	1,550,000.00	1,888,125.00
June 1, 2040	140,000.00		
December 1, 2040	140,000.00	1,650,000.00	1,930,000.00
June 1, 2041	107,000.00		
December 1, 2041	107,000.00	1,700,000.00	1,914,000.00
June 1, 2042	73,000.00		
December 1, 2042	73,000.00	1,800,000.00	1,946,000.00
June 1, 2043	37,000.00		
December 1, 2043	37,000.00	1,850,000.00	1,924,000.00
Totals	13,263,300.00	16,605,000.00	29,868,300.00

JURISDICTIONAL STATISTICS

This section provides general statistical data regarding size, development and infrastructure. This section also includes a history of the property tax for all direct and overlapping governments, information regarding the Village's Equalized Assessed Valuation and a list of principal taxpayers.

Village of Wilmette 2016 Budget Size, Development and Infrastructure

Date of incorporation	September 19, 1872				
Form of government	Council - Manager				
Area	5.45 square miles				
Population:					
1950					18,162
1960					28,268
1970					32,134
1980					28,221
1990					26,530
2000					27,651
2010					27,087
2010 Census Highlights					
Total housing units					10,290
Average household size					2.77
Median family income					\$ 127,608
Median home value					\$ 667,500
	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Annual gross retail sales	\$ 290,620,421	\$ 283,942,246	\$ 283,574,310	\$ 297,539,311	\$ 318,227,389
Number of retail establishments	639	618	650	638	629
Municipal Services and facilities:					
Number of full time employees					195
Miles of streets					89.5
Miles of alleys					18.8
Miles of sidewalks					166.2
Miles of sewers:					
Sanitary					47.50
Storm					51.80
Combined sanitary / storm					<u>47.58</u>
Total miles of sewers					<u>146.88</u>
Number of street lights					2,581
Refuse collection customers					8,836

Village of Wilmette 2016 Budget
Property Tax Rates by Fund
Last Ten Years

Levy purpose	Rate per \$100 of equalized assessed valuation									
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
General corporate	0.5201	0.5708	0.4323	0.4478	0.4486	0.5301	0.6146	0.6790	0.6905	0.7122
Bonds and interest	0.1504	0.1567	0.1645	0.1445	0.1318	0.1439	0.1626	0.1877	0.1859	0.1842
Total - all purposes	\$ 0.6705	0.7275	0.5968	0.5923	0.5804	0.6740	0.7772	0.8667	0.8764	0.8964
Actual rate extended	\$ 0.671	0.728	0.597	0.593	0.581	0.674	0.778	0.867	0.876	0.896

Source: County Clerk

**Village of Wilmette 2016 Budget
Analysis of Village Tax Levy (excluding Special Service Areas)
Last Ten Years**

Levy purpose	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
General corporate \$	9,260,311	8,889,187	9,827,183	10,443,999	11,024,229	11,492,002	11,783,345	12,250,693	12,718,778	13,195,299
Bonds and interest	2,541,289	3,383,613	3,171,817	3,069,001	2,991,871	3,041,398	3,256,455	3,298,207	3,351,672	3,412,624
Total - all purposes \$	11,801,600	12,272,800	12,999,000	13,513,000	14,016,100	14,533,400	15,039,800	15,548,900	16,070,450	16,607,923

Source: County Clerk

Village of Wilmette 2016 Budget
Property Tax Rates - All Direct and Overlapping Governments

Levy purpose	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Village of Wilmette	\$ 0.689	0.671	0.728	0.597	0.593	0.581	0.674	0.778	0.867	0.997	1.015
School District #39	2.238	2.151	2.261	1.848	1.812	1.716	2.314	2.620	2.922	3.326	3.356
School District #203	1.621	1.577	1.662	1.299	1.290	1.237	1.474	1.674	1.864	2.111	2.268
Community College #535	0.161	0.158	0.166	0.141	0.140	0.140	0.160	0.196	0.219	0.256	0.258
Wilmette Park District	0.440	0.413	0.441	0.360	0.348	0.332	0.390	0.451	0.493	0.548	0.546
Wilmette Public Library	0.315	0.283	0.298	0.245	0.241	0.230	0.266	0.302	0.335	0.381	0.381
Cook County	0.593	0.547	0.500	0.458	0.415	0.415	0.423	0.487	0.531	0.598	0.575
Sanitary District	0.347	0.315	0.284	0.263	0.252	0.261	0.274	0.320	0.370	0.417	0.430
Forest Preserve District	0.060	0.060	0.057	0.053	0.051	0.049	0.051	0.058	0.063	0.069	0.069
New Trier Township	0.039	0.039	0.042	0.034	0.034	0.033	0.041	0.047	0.053	0.054	0.055
Suburban T.B. Sanitarium	0.001	0.005	0.005	-	-	-	-	-	-	-	-
Mosquito Abatement District	0.008	0.008	0.009	0.008	0.008	0.008	0.009	0.010	0.010	0.007	0.011
Total - all purposes	\$ 6.512	6.227	6.453	5.306	5.184	5.002	6.076	6.943	7.727	8.764	8.964
Share of total tax rate levied by the Village of Wilmette, Illinois	10.6%	10.8%	11.3%	11.3%	11.4%	11.6%	11.1%	11.2%	11.2%	11.4%	11.3%

Source: County Clerk

Village of Wilmette 2016 Budget
Equalized Assessed Value of Taxable Property
Last ten fiscal years

Year	Real Property New Trier Township	Real Property Northfield Township	Railroad Property New Trier Township	Total Assessment	Equalization factor
2005	1,623,962,496	5,472,282	174,078	1,629,608,856	2.7320
2006	1,616,506,819	5,577,543	172,349	1,622,256,711	2.7076
2007	2,049,171,401	6,942,143	185,588	2,056,299,132	2.8439
2008	2,186,269,851	7,865,829	199,495	2,194,335,175	2.9786
2009	2,319,401,711	8,654,170	234,590	2,328,290,471	3.3701
2010	2,071,594,749	7,677,648	285,675	2,079,558,072	3.3000
2011	1,862,667,826	6,957,756	302,445	1,869,928,027	2.9706
2012	1,728,489,728	6,510,620	337,900	1,735,338,248	2.8056
2013	1,554,334,757	5,837,318	413,686	1,560,585,761	2.6621
2014	1,577,697,700	6,205,661	430,687	1,584,334,048	2.4000

Source: County Clerk

Note: The 2015 levy year information are not currently available.

**Village of Wilmette 2016 Budget
Principal Property Tax Payers**

Taxpayer	Type of business		2014 equalized assessed valuation	Percentage of total equalized assessed valuation
Edens Plaza LLC	Edens Plaza Shopping Center	\$	27,296,147	1.72%
1630 Sheridan Corporation	Residential Property		8,339,015	0.53%
Plaza del Lago, Inc.	Shopping Plaza		7,438,145	0.47%
Albertson's	Jewel / Osco grocery store		4,970,337	0.31%
L.J. Thalmann Co.	Commercial and Office Property		4,626,189	0.29%
TCB Westlake	Westlake Plaza Shopping Center		4,552,690	0.29%
Next Wilmette LLC	Wilmette Commons Shopping Plaza		3,656,222	0.23%
GER Wilmette LLC	Office Property - 3201 Old Glenview Rd		3,680,733	0.23%
Beth Corp.	Bank properties		3,619,365	0.23%
Manor Health Care Corp.	Nursing Home		3,095,821	0.20%
Michigan Shores Club	Private Club		2,851,817	0.18%
Westmoreland Country Club	Country Club		2,439,037	0.15%
ODonnell	Residential Property		2,033,071	0.13%
Walgreen's	Pharmacy & groceries		2,256,548	0.14%
1410 Sheridan Rd Co-op.	Residential Property		2,225,207	0.14%
			\$ 83,080,344	5.24%

Source: County Assessor

PERSONNEL

This section includes information on the Village's personnel expense. Included are the Village's Pay Plan, Personnel Budget Summaries, and Salary Worksheets for each department.

The Personnel Budget Summary pages provide a 10-year history of full-time equivalents for full-time, part-time and summer and temporary employees in each Village department. The Salary Worksheets are organized by department and list all position titles and the names of the incumbent employee for each position. The worksheets also list the salary of each employee, starting date and salary distribution of the various expenditure programs.

Village of Wilmette
Personnel Budget Summary
Ten Year History of Authorized Full Time Equivalent Employees

DEPARTMENT	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Administration	5.55	5.40	5.83	5.65	5.65	6.15	6.35	6.05	5.70	5.70
Law	1.70	1.70	1.20	0.38	0.38	-	-	-	-	-
Information Technology	3.01	3.01	2.75	2.75	2.75	2.75	2.75	2.75	2.70	2.70
Finance	9.50	9.50	9.00	8.70	8.70	9.20	9.20	10.03	10.65	10.65
Community Development	12.25	12.20	11.60	10.75	9.95	9.95	10.23	10.43	10.95	11.25
Cable Programming Services	1.35	1.35	1.35	1.30	1.30	1.30	1.30	1.30	1.30	1.30
Museum	1.80	1.80	1.80	1.80	1.80	1.80	1.80	1.80	1.80	1.80
Engineering	7.55	7.55	7.05	5.85	5.85	5.55	5.55	5.55	5.50	4.50
Buildings & Grounds	3.50	3.50	3.50	3.50	3.50	3.50	3.50	3.50	3.00	3.00
Street Department	26.60	26.60	24.15	22.15	22.15	22.15	22.00	20.20	21.45	21.00
Vehicle Maintenance	5.50	5.50	5.40	5.40	5.40	6.03	6.40	7.00	6.00	6.00
Sewer & Water Dept.	12.50	12.00	12.00	12.00	12.00	12.00	12.00	13.00	13.00	12.00
Water Plant	18.50	18.00	18.00	17.00	16.00	16.80	16.80	16.80	18.00	18.00
Police:										
Sworn Personnel	46.00	45.00	45.00	44.00	44.00	44.00	44.00	44.00	44.00	44.00
Non-Sworn Personnel - Operations	4.50	4.50	3.50	3.50	3.50	3.13	3.13	3.13	3.13	3.13
Non-Sworn Personnel - Telecomm.	8.00	8.00	8.00	8.50	9.00	9.00	9.00	9.00	9.00	9.00
Non-Sworn Personnel - Services	7.00	7.00	7.00	5.20	5.00	5.00	5.00	5.00	5.50	5.50
Non-Sworn Personnel - Crossing Guards	5.00	5.00	5.00	5.10	5.20	5.20	5.20	5.20	5.20	5.20
Seasonal Personnel	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Police FTE's	71.50	70.50	69.50	67.30	67.70	67.33	67.33	67.33	67.83	67.83
Fire:										
Sworn Personnel	44.00	45.00	44.00	45.00	45.00	45.00	46.00	46.00	46.00	45.00
Non-Sworn Personnel	2.45	2.45	2.25	2.25	2.25	2.25	2.25	2.35	2.00	2.00
Seasonal Personnel	-	-	-	-	-	-	-	-	0.60	0.60
Total Fire FTE's	46.45	47.45	46.25	47.25	47.25	47.25	48.25	48.35	48.60	47.60
Health	1.88	1.88	1.88	1.88	2.00	2.00	2.00	2.00	2.00	2.00
Total Full Time Equivalent Positions	229.13	227.93	221.25	213.65	212.38	213.76	215.46	216.09	218.48	215.33

Village of Wilmette

Personnel Budget Summary

Ten Year History of Authorized Full Time Equivalent Employees - Full Time and Semi-Full Time Employees

DEPARTMENT	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Administration	5.50	4.50	4.60	4.60	4.60	5.60	5.80	6.00	5.00	5.00
Law	1.50	1.50	1.00	-	-	-	-	-	-	-
Information Technology	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Finance	6.60	6.60	6.00	6.20	6.20	6.70	6.20	7.20	8.00	8.00
Community Development	12.00	11.00	10.60	9.75	8.95	8.95	7.35	7.55	8.55	9.75
Cable Programming Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Museum	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Engineering	7.00	7.00	7.00	5.80	5.80	5.00	5.00	5.00	5.00	4.00
Buildings & Grounds	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Street Department	23.00	23.00	22.00	20.00	20.00	20.00	19.00	17.00	18.00	18.00
Vehicle Maintenance	5.00	5.00	5.00	5.00	5.00	5.00	6.00	7.00	6.00	6.00
Sewer & Water Dept.	12.00	12.00	12.00	12.00	12.00	12.00	12.00	13.00	13.00	12.00
Water Plant	17.00	17.00	17.00	16.00	16.00	16.80	16.80	16.80	18.00	18.00
Police:										
Sworn Personnel	46.00	45.00	45.00	44.00	44.00	44.00	44.00	44.00	44.00	44.00
Non-Sworn Personnel - Operations	5.00	5.00	4.00	4.00	4.00	3.00	3.00	3.00	2.00	2.00
Non-Sworn Personnel - Telecomm.	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00
Non-Sworn Personnel - Services	6.00	6.00	6.00	4.20	4.00	4.00	4.00	4.00	5.00	5.00
Total Police Full-time and Semi-Full-time	64.00	63.00	62.00	59.20	59.00	58.00	58.00	58.00	58.00	58.00
Fire:										
Sworn Personnel	44.00	45.00	44.00	45.00	45.00	45.00	46.00	46.00	46.00	45.00
Non-Sworn Personnel	2.00	2.00	1.80	1.80	1.80	1.80	1.80	2.00	2.00	2.00
Total Fire Full-time and Semi-Full-time	46.00	47.00	45.80	46.80	46.80	46.80	47.80	48.00	48.00	47.00
Health	1.88	1.88	1.88	1.88	2.00	2.00	2.00	2.00	2.00	2.00

Total Full Time Equivalent Positions for Full-Time and Semi-Full-Time Positions
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208.48	206.48	201.88	194.23	193.35	193.85	192.95	194.55	196.55	194.75
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Gross Number of Positions Receiving Full Benefits
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209	207	203	198	196	197	195	196	197	195
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This summary of full-time equivalent positions by department reflects the total number of employees receiving full benefits within the Village of Wilmette personnel practices.

Village of Wilmette
Personnel Budget Summary
Ten Year History of Authorized Full Time Equivalent Employees - Part Time and Seasonal Employees

DEPARTMENT	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Administration - Part-time	0.05	0.90	1.23	1.05	1.05	0.55	0.55	0.05	0.70	0.70
Law - Part-time	0.20	0.20	0.20	0.38	0.38	-	-	-	-	-
Information Technology - Part-time	1.01	1.01	0.75	0.75	0.75	0.75	0.75	0.75	0.70	0.70
Finance - Part-time	2.90	2.90	3.00	2.50	2.50	2.50	3.00	2.83	2.65	2.65
Community Development - Part-time	-	0.95	1.00	1.00	1.00	1.00	2.88	2.88	2.40	1.50
Community Development - Seasonal	0.25	0.25	-	-	-	-	-	-	-	-
Cable Programming - Part-time	0.35	0.35	0.35	0.30	0.30	0.30	0.30	0.30	0.30	0.30
Museum - Part-time	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80
Wilwork - Part-time	-	-	-	-	-	-	-	-	-	-
Engineering - Part-time	0.05	0.05	0.05	0.05	0.05	0.55	0.55	0.55	0.50	0.50
Engineering - Seasonal	0.50	0.50	-	-	-	-	-	-	-	-
Buildings & Grounds - Part-time	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	-	-
Buildings & Grounds - Seasonal	-	-	-	-	-	-	-	-	-	-
Street Department - Part-time	1.10	1.10	0.40	0.40	0.40	0.40	1.00	1.20	1.45	1.00
Street Department - Seasonal	2.50	2.50	1.75	1.75	1.75	1.75	2.00	2.00	2.00	2.00
Vehicle Maintenance - Part-time	0.50	0.50	0.40	0.40	0.40	1.03	0.40	-	-	-
Vehicle Maintenance - Seasonal	-	-	-	-	-	-	-	-	-	-
Sewer & Water Dept. - Part-time	0.50	-	-	-	-	-	-	-	-	-
Water Plant - Part-time	1.00	1.00	1.00	1.00	-	-	-	-	-	-
Water Plant - Seasonal	0.50	-	-	-	-	-	-	-	-	-
Police:										
Part-time - Services	-	-	-	-	-	-	-	-	0.50	0.50
Part-time - Operations	0.50	0.50	0.50	0.50	0.50	1.13	1.13	1.13	1.13	1.13
Part-time - Telecommunicators	1.00	1.00	1.00	1.50	2.00	2.00	2.00	2.00	2.00	2.00
Part-time - Crossing Guards	5.00	5.00	5.00	5.10	5.20	5.20	5.20	5.20	5.20	5.20
Seasonal Personnel	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Fire:										
Part-time	0.45	0.45	0.45	0.45	0.45	0.45	0.45	0.35	0.35	0.35
Seasonal	-	-	-	-	-	-	-	-	0.25	0.25
Health	-	-	-	-	-	-	-	-	-	-
Total Full Time Equivalent Positions										
for Part-Time and										
Seasonal Positions	20.66	21.46	19.38	19.43	19.03	19.90	22.50	21.53	21.93	20.58

This summary of full-time equivalent positions by department reflects the total number of employees whose benefits consist primarily of only FICA and Medicare.

PAY AND CLASSIFICATION PLAN

The Village Pay and Classification Plan creates a salary structure wherein most positions are classified within a pay grade.

The Village has two unions. The unions represent Police Officers and Firefighter/Paramedics. Union positions are not reflected in the pay plan. All other applicable positions are placed in a pay grade.

Annually, the Village Board considers an overall salary adjustment to the Pay Plan. For FY 2016, the Village Board authorized a 2.75% increase for non-union employees. The Police bargaining agreement provides for a 2.75% increase for the unionized Police personnel. The Fire bargaining agreement provides for a 2.25% increase for the unionized Fire personnel.

In 2011 the Village instituted a two-tier pay plan system for non-union employees hired on or after January 1, 2011. This new pay plan is intended to provide long term cost savings to the Village.

Employees Hired Before January 1, 2011

There are six steps within each pay grade and each step reflects a 4.7% increment. A new employee is generally appointed to Step 1 in the pay grade associated with their position. After six months or after successful completion of a probationary period, the employee will progress to the next step. Annual step increases will continue thereafter until the employee reaches Step 6.

The plan also provides for four longevity increments based on an employee's tenure with the Village. Longevity "A" occurs at 5½ years and reflects a 3.5% increment. Longevity "B" occurs at 10 years, Longevity "C" at 15 years, and Longevity "D" at 20 years with each step reflecting a 2.1% increment.

Employees Hired on or After January 1, 2011

There are ten steps within each pay grade, with a 4% increment between Step 1 and 2 and 3% increments between Steps 2 through 10. A new employee is generally appointed to Step 1 in the pay grade associated with their position. After six months or after successful completion of a probationary period, the employee will progress to the next step. Annual step increases will continue thereafter until the employee reaches Step 10.

The plan does not provide for longevity increments.

Village of Wilmette

2016 Pay and Classification Plan- Employees hired prior to 1/1/11

Amount shown is annual pay for Steps 1 to 6. Longevity is not included. Employees hired prior to 1/1/11

Unclassified A (\$97,703 - \$177,087)

(M) Assistant Village Manager
(M) Community Development Dir.
(M) Corporation Counsel
(M) Finance Director/Treasurer
(M) Fire Chief
(M) Information Tech. Dir.
(M) Police Chief
(M) Engineering & PW Dir.
(M) Water Management Dir.

Unclassified B (\$93,268 - \$146,423)

(M) Deputy Fire Chief
(M) Deputy Police Chief
(M) Deputy Public Works Director
(M) Village Engineer

Unclassified C (\$91,297 - \$133,748)

(M) Fire Duty Chief
(M) Police Commander

Pay Grade 28 (\$86,859 - \$109,282)

(M) Assistant Com. Dev. Director
(M) Asst. Village Engineer
(M) Assistant Finance Director
(M) Systems Administrator
(M) Data Processing Supervisor

Pay Grade 27 1/2 (\$84,914-\$106,833)

Fire Lieutenant/Paramedic
(M) Police Sergeant

Pay Grade 26 (\$79,235 - \$99,691)

(M) Asst. Water Management Dir.
(M) Building & Code Supervisor
(M) Vehicle Maint. Supt.
(M) Street/Utility Supt.
(M) Water/Sewer Supt.

Pay Grade 25 (\$75,679 - \$95,217)

Civil Engineer II

Pay Grade 24 (\$72,284 - \$90,941)

(M) Communications Supervisor
Project Manager
(M) Vehicle Maint. Supervisor
(M) Water Plant Supervisor/Lead Operator

Pay Grade 23 1/2 (\$70,660 - \$88,905)

Social Worker

Pay Grade 23 (\$69,038 - \$86,859)

Business Development Coord.
(M) Facilities Supervisor
Senior Accountant
Tree Preservation Officer (P/T)
Village Forester

Pay Grade 22 1/2 (\$67,490 - \$84,914)

Mechanic II Equip. Coordinator

Pay Grade 22 (\$65,938 - \$82,958)

Assistant to the Fire Chief
Assistant to the Public Works Dir.
(M) Assistant to the Village Manager
Assistant Village Forester
Planner III
Procurement Specialist

Pay Grade 21 1/2 (\$64,459 - \$81,102)

Building Inspector
Electrical Inspector
Engineering Assistant II
Fire Marshal
Management Assistant
Mechanic II
Plumbing Inspector
Maintenance Supervisor
Water Plant Electrician/
Automation Specialist

Pay Grade 21 (\$62,975 - \$79,235)

Accountant
Planner II
Public Health Nurse
Public Health Sanitarian

Pay Grade 20 1/2 (\$61,566 - \$77,461)

Asst. Street Supervisor
Water Plant Chemist
Water Treatment Operator (Certified)

Pay Grade 20 (\$60,153 - \$75,679)

Administrative Analyst
Administrative Assistant II (Finance)
Cable TV Coordinator
Engineering Asst. I
Museum Director
Water Meter Supervisor
Crew Leader/Utility Technician

Pay Grade 19 1/2 (\$58,803 - \$73,983)

Maintenance Mech./Utility Tech.

Pay Grade 19 (\$57,454 - \$72,284)

Administrative Assistant I
Community Service Officer II
Executive Secretary/Deputy Village Clerk
Mechanic I
Planner I
Maintenance Mechanic
Technical Support Specialist (P/T)
Telecommunicator
Water Plant Mechanic
Water Treatment Operator
Zoning Enforcement Officer

Pay Grade 18 1/2 (\$56,162 - \$70,660)

Maintenance Worker II

Pay Grade 18 (\$54,873 - \$69,038)

Executive Secretary

Pay Grade 17 1/2 (\$53,638 - \$67,940)

Meter Repair Tech. I
Parking Control Officer

Pay Grade 17 (\$52,410 - \$65,938)

Building Maintainer II
Instrument Maintainer

Pay Grade 16 1/2 (\$51,231 - \$64,459)

Community Service Officer I
Customer Service Supervisor
Data Process Operator III
Deputy Village Clerk
Fire/Police Dept. Secretary
Maintenance Worker I

Pay Grade 16 (\$50,055 - \$ 62,975)

Administrative Secretary
Building Maintainer I
Permit Clerk
Public Works Dispatcher
HR Generalist

Pay Grade 15 1/2 (\$48,934 - 61,566)

Data Process Operator II
Secretary

Pay Grade 14 (\$45,662 - \$ 57,454)

Crossing Guard
Data Process Operator I
Payroll Clerk

Pay Grade 13 (\$43,614 - \$ 54,873)

CATV Production Asst. (P/T)

Pay Grade 10 (\$38,000 - \$ 47,806)

Building Custodian (P/T)
Front Counter Assistant (P/T)
Secretary (P/T)

Pay Grade 7 (\$33,107 - \$ 41,659)

Administration Intern
Engineering Intern
Forestry Intern
Museum Asst.
Planning Intern
Communications Intern

Pay Grade 3 (\$27,551 - 34,664)

Bike Patrol Officer (Max. Step 3)
Park Gate Guard (Max. Step 3)
Park Police Aide (Max. Step 3)

Pay Grade 2 (\$26,317 - 33,107)

Custodian (P/T) (Max. Step 3)
Eng. Student Asst. (Max. Step 3)
Eng. Summer Intern (Max. Step 3)
Landscape Asst. (Max. Step 3)
Leaf Collector (Max. Step 4)
Summer Laborer (Max. Step 3)

UNCLASSIFIED

Village Manager
CATV Assistants
Finance Staff (P/T)

Collective Bargaining Agreements

Police Officer
Firefighter
Firefighter/Paramedic
Emergency Vehicle Coordinator*
*position vacated in 2011

KEY

(M) In Merit Plan
(P/T) Part-time employee
(N) New

Village of Wilmette 2016 Pay Plan

Pay Grade	Pay Steps						Longevity Steps			
	1	2	3	4	5	6	A	B	C	D
1	25,137	26,317	27,551	28,849	30,200	31,620	32,727	33,415	34,118	34,831
2	26,317	27,551	28,849	30,200	31,620	33,107	34,265	34,987	35,721	36,471
3	27,551	28,849	30,200	31,620	33,107	34,664	35,879	36,628	37,401	38,186
4	28,849	30,200	31,620	33,107	34,664	36,295	37,564	38,353	39,158	39,981
5	30,200	31,620	33,107	34,664	36,295	38,000	39,332	40,157	41,002	41,862
6	31,620	33,107	34,664	36,295	38,000	39,786	41,183	42,045	42,927	43,828
7	33,107	34,664	36,295	38,000	39,786	41,659	43,118	44,026	44,947	45,891
8	34,664	36,295	38,000	39,786	41,659	43,614	45,140	46,087	47,057	48,045
9	36,295	38,000	39,786	41,659	43,614	45,662	47,263	48,251	49,266	50,302
10	38,000	39,786	41,659	43,614	45,662	47,806	49,483	50,523	51,586	52,667
11	39,786	41,659	43,614	45,662	47,806	50,055	51,810	52,897	54,007	55,143
12	41,659	43,614	45,662	47,806	50,055	52,410	54,245	55,384	56,545	57,734
13	43,614	45,662	47,806	50,055	52,410	54,873	56,792	57,985	59,204	60,446
14	45,662	47,806	50,055	52,410	54,873	57,454	59,461	60,712	61,987	63,289
15	47,806	50,055	52,410	54,873	57,454	60,153	62,259	63,564	64,900	66,262
15 1/2	48,934	51,231	53,638	56,162	58,803	61,566	63,721	65,057	66,426	67,821
16	50,055	52,410	54,873	57,454	60,153	62,975	65,182	66,550	67,948	69,375
16 1/2	51,231	53,638	56,162	58,803	61,566	64,459	66,718	68,116	69,548	71,008
17	52,410	54,873	57,454	60,153	62,975	65,938	68,243	69,678	71,141	72,635
17 1/2	53,638	56,162	58,803	61,566	64,459	67,490	69,852	71,316	72,814	74,346
18	54,873	57,454	60,153	62,975	65,938	69,038	71,452	72,953	74,486	76,049
18 1/2	56,162	58,803	61,566	64,459	67,490	70,660	73,135	74,673	76,241	77,841
19	57,454	60,153	62,975	65,938	69,038	72,284	74,813	76,380	77,985	79,623
19 1/2	58,803	61,566	64,459	67,490	70,660	73,983	76,572	78,182	79,824	81,499
20	60,153	62,975	65,938	69,038	72,284	75,679	78,327	79,973	81,654	83,368
20 1/2	61,566	64,459	67,490	70,660	73,983	77,461	80,173	81,857	83,573	85,330
21	62,975	65,938	69,038	72,284	75,679	79,235	82,010	83,733	85,491	87,285
21-1/2	64,459	67,490	70,660	73,983	77,461	81,102	83,942	85,705	87,503	89,343
22	65,938	69,038	72,284	75,679	79,235	82,958	85,863	87,667	89,508	91,386
22 1/2	67,490	70,660	73,983	77,461	81,102	84,914	87,885	89,734	91,616	93,541
23	69,038	72,284	75,679	79,235	82,958	86,859	89,900	91,787	93,713	95,681
23 1/2	70,660	73,983	77,461	81,102	84,914	88,905	92,018	93,950	95,923	97,938
24	72,284	75,679	79,235	82,958	86,859	90,941	94,124	96,103	98,118	100,180
24 1/2	73,983	77,461	81,102	84,914	88,905	93,086	96,345	98,367	100,432	102,542
25	75,679	79,235	82,958	86,859	90,941	95,217	98,548	100,618	102,733	104,888
25 1/2	77,461	81,102	84,914	88,905	93,086	97,458	100,870	102,989	105,150	107,357
26	79,235	82,958	86,859	90,941	95,217	99,691	103,181	105,351	107,560	109,819
26 1/2	81,102	84,914	88,905	93,086	97,458	102,039	105,611	107,829	110,091	112,404
27	82,958	86,859	90,941	95,217	99,691	104,376	108,029	110,297	112,613	114,977
27 1/2	84,914	88,905	93,086	97,458	102,039	106,833	110,573	112,898	115,264	117,688
28	86,859	90,941	95,217	99,691	104,376	109,282	113,106	115,480	117,908	120,386
28 1/2	88,905	93,086	97,458	102,039	106,833	111,856	115,772	118,202	120,684	123,218
29	90,941	95,217	99,691	104,376	109,282	114,415	118,423	120,911	123,449	126,041
29 1/2	93,086	97,458	102,039	106,833	111,856	117,112	121,212	123,759	126,357	129,009
30	95,217	99,691	104,376	109,282	114,415	119,795	123,989	126,594	129,251	131,965
30 1/2	97,458	102,039	106,833	111,856	117,112	122,617	126,907	129,575	132,294	135,070
31	99,691	104,376	109,282	114,415	119,795	125,425	129,816	132,540	135,328	138,169
32	104,376	109,282	114,415	119,795	125,425	131,323	135,917	138,773	141,687	144,663
33	109,282	114,415	119,795	125,425	131,323	137,494	142,308	145,297	148,349	151,462
34	114,415	119,795	125,425	131,323	137,494	143,957	148,996	152,125	155,319	158,579
35	119,795	125,425	131,323	137,494	143,957	150,724	155,998	159,277	162,617	166,033
36	125,425	131,323	137,494	143,957	150,724	157,809	163,331	166,763	170,264	173,840

Effective Date – January 1, 2016

Plan reflects a 2.75% across the board increase.

Village of Wilmette

2016 Pay and Classification Plan

Amount shown is annual pay for Steps 1 to 10 - employees hired on or after 1/1/11

Unclassified

Village Manager

Department Directors

Position Grade GG (\$140,494 - \$185,091)

Assistant Village Manager

Position Grade FF (\$133,803 - \$176,276)

Police Chief

Fire Chief

Engineering & Public Works Director

Position Grade EE (\$127,432 - \$167,883)

Corporation Counsel

Finance Director

Position Grade CC (\$115,021 - \$151,533)

Community Development Director

Position Grade AA (\$104,838 - \$138,120)

Information Technology Director

Water Management Director

Regular Pay Schedule

Position Grade R (\$108,244 - \$142,605)

Deputy Fire Chief

Deputy Police Chief

Human Resources Director

Village Engineer

Deputy Public Works Director

Position Grade Q (\$103,088- \$135,813)

Fire Duty Chief

Police Commander

Position Grade P (\$97,254 - \$128,125)

Assistant Public Works Director

Position Grade N (\$88,212 - \$116,213)

Assistant Village Engineer

Assistant Finance Director

Assistant Community Dev. Director

Lieutenant/Paramedic

Sergeant

Position Grade M (\$84,011 - \$110,679)

Asst. Water Management Director

Street/Utility Superintendent

Water/Sewer Superintendent

Vehicle Maint. Superintendent

Systems Administrator

Position Grade L (\$80,010 - \$105,409)

Assistant to the Village Manager

Building and Code Supervisor

Civil Engineer II

Position Grade K (\$76,200 - \$100,390)

Civil Engineer I

Communications Supervisor

Project Manager

Engineering Assistant II

Planner II (AICP cert)

Planner/Business Development

Planner/Zoning

Water Plant Supervisor/Lead

Operator

Social Worker

Vehicle Maintenance Supervisor

Position Grade J (\$71,887 - \$94,706)

Engineering Assistant I

Facilities Supervisor

Inspector – Building

Inspector – Electrical

Inspector – Plumbing

Mechanic III (EVT certified)

Museum Director

Procurement Specialist

Water Plant Chemist

Water Plant Electrician

Plan Reviewer

Position Grade I (\$67,819 - \$89,347)

Asst. Street Supervisor

Asst. to the Public Works Director

Cable TV Coordinator

Mechanic II (ASE certified/equip coord.)

Public Health Nurse

Public Health Sanitarian

Utility Technician/Crew Leader

Water Meter Supervisor (Crew Leader)

Water Treatment Operator II

Forester

Position Grade H (\$63,979 - \$84,290)

Management Assistant

Planner I (w/out ACIP cert.)

Water Treatment Operator I

Zoning Enforcement Officer

Accountant

Position Grade G (\$60,358 - \$79,518)

Customer Service Supervisor

Exec. Secretary/Deputy Village Clerk

Mechanic I

Maintenance Mechanic

Position Grade F (\$56,942 - \$75,018)

Deputy Village Clerk

Human Resource Generalist I

Maintenance Worker II

Technical Support Specialist (P/T)

Telecommunicator

Webmaster (P/T)

Position Grade E (\$53,719 - \$70,771)

Fire/Police Secretary (Admin Assist II)

WP Instrument Maintainer

Management Analyst

Position Grade D (\$50,677 - \$66,766)

Admin Secretary (Admin Assist I)

Building Maintenance II

Community Services Officer II

Data Processing III (Lead Rcds Asst)

Maintenance Worker I

Position Grade C (\$47,809 - \$62,987)

Building Maintenance I

Meter Repair Tech

Position Grade B (\$45,103 - \$59,419)

Data Processing Clerk

Public Works Assistant

Permit Clerk

Position Grade A (\$42,550 - \$56,057)

Community Service Officer I

Collective Bargaining Agreements

Police Officer

Firefighter

Firefighter/Paramedic

Emergency Vehicle Coordinator*

*position vacated in 2011

Village of Wilmette 2016 Pay Plan

Pay Grade	Pay Steps									
	1	2	3	4	5	6	7	8	9	10
A	42,550	44,252	45,581	46,948	48,355	49,806	51,302	52,839	54,425	56,057
B	45,103	46,906	48,314	49,763	51,258	52,795	54,377	56,009	57,689	59,419
C	47,809	49,721	51,214	52,750	54,333	55,962	57,640	59,370	61,153	62,987
D	50,677	52,706	54,287	55,916	57,592	59,320	61,099	62,932	64,820	66,766
E	53,719	55,867	57,544	59,270	61,048	62,880	64,764	66,709	68,710	70,771
F	56,942	59,220	60,997	62,827	64,711	66,653	68,653	70,709	72,833	75,018
G	60,358	62,773	64,655	66,596	68,594	70,650	72,770	74,954	77,203	79,518
H	63,979	66,539	68,535	70,591	72,709	74,889	77,136	79,450	81,834	84,290
I	67,819	70,530	72,646	74,826	77,071	79,384	81,764	84,218	86,745	89,347
J	71,887	74,762	77,005	79,317	81,695	84,145	86,670	89,271	91,948	94,706
K	76,200	79,248	81,627	84,075	86,598	89,194	91,872	94,627	97,467	100,390
L	80,010	83,211	85,707	88,277	90,927	93,655	96,465	99,359	102,339	105,409
M	84,011	87,371	89,994	92,693	95,473	98,337	101,288	104,326	107,458	110,679
N	88,212	91,741	94,493	97,327	100,248	103,255	106,353	109,543	112,829	116,213
O	92,622	96,327	99,217	102,194	105,260	108,419	111,671	115,019	118,471	122,025
P	97,254	101,143	104,178	107,303	110,523	113,838	117,253	120,771	124,394	128,125
Q	103,088	107,212	110,427	113,741	117,153	120,670	124,288	128,018	131,858	135,813
R	108,244	112,573	115,949	119,429	123,012	126,701	130,502	134,420	138,449	142,605
AA	104,838	109,032	112,304	115,672	119,142	122,715	126,398	130,189	134,095	138,120
BB	110,079	114,483	117,918	121,455	125,099	128,853	132,717	136,700	140,799	145,024
CC	115,583	120,207	123,814	127,526	131,354	135,294	139,354	143,534	147,840	152,274
DD	121,363	126,219	130,004	133,904	137,921	142,059	146,322	150,710	155,232	159,887
EE	127,432	132,528	136,503	140,601	144,818	149,161	153,637	158,246	162,994	167,883
FF	133,803	139,155	143,328	147,628	152,058	156,620	161,319	166,158	171,143	176,276
GG	140,494	146,113	150,496	155,012	159,661	164,450	169,385	174,465	179,701	185,091
HH	147,517	153,418	158,021	162,761	167,643	172,674	177,853	183,188	188,685	194,345
U	165,037	171,637	176,785	182,089	187,553	193,180	198,974	204,945	211,093	217,425

Effective Date -- January 1, 2016

Plan reflects a 2.75% across the board increase.

Village of Wilmette

2016 Pay and Classification Plan – Seasonal/Part-Time *Amount shown is hourly rate of pay employees hired on or after 1/1/11*

P1 - \$10.47 – \$11.33

Office Clerk

P2 - \$12.39 – \$13.41

Custodian
Landscape Assistant
Leaf Collector
Summer Laborer

P3 - \$13.11 – \$14.20

Bike Patrol Officer
Crossing Guard
Park Gate Guard
Park Police Aid

P4 - \$15.58 – \$16.86

Administrative Intern
Engineering Intern
Forestry Intern
Planning Intern
Communications Intern
Inspector I

P5 - \$17.87 – \$19.35

Front Counter Assistant
Museum Assistant

P6 - \$21.07 – \$22.81

CATV Production Assistant
Inspector II

Village of Wilmette 2016 Pay Plan

Pay Grade	Pay Steps				
	1	2	3	4	5
P1	10.47	10.68	10.89	11.11	11.33
P2	12.39	12.64	12.90	13.14	13.41
P3	13.11	13.38	13.65	13.91	14.20
P4	15.58	15.90	16.20	16.52	16.86
P5	17.87	18.23	18.60	18.97	19.35
P6	21.07	21.50	21.93	22.37	22.81

*step increase is 2% per step

Effective Date - - January 1, 2016

Plan reflects a 2.75% across the board increase.

Village of Wilmette

Police Union Contract

From the Collectively Bargained Agreement agreed upon by the Village of Wilmette and the Teamsters Local Union #700 effective January 1, 2016 through December 31, 2018.

Classification	2016 Pay Range
Police Officer (Hired before 1/1/13)	\$ 72,322 – \$ 100,232
Police Officer (Hired on or after 1/1/13)	\$ 71,889 – \$ 94,709

Annual Salary Adjustments

Effective 1/1/2016: 2.75% adjustment

Police Officer 2016 – Hired before January 1, 2013

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6		Longevity A	Longevity B	Longevity C	Longevity D
\$ 72,322	\$ 75,718	\$ 79,277	\$ 83,002	\$ 86,906	\$ 90,989		\$ 94,173	\$ 96,150	\$ 98,168	\$ 100,232

Police Officer 2016 – Hired on or after January 1, 2013

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
\$ 71,889	\$ 74,765	\$ 77,008	\$ 79,319	\$ 81,698	\$ 84,148	\$ 86,673	\$ 89,273	\$ 91,951	\$ 94,709

Village of Wilmette

Fire Union Contract

From the Collectively Bargained Agreement agreed upon by the Village of Wilmette and the Service Employees International Union (SEIU) Local 73 effective January 1, 2014 through December 31, 2016.

Classification	2016 Pay Range
Firefighter	\$67,162 - \$84,499
Firefighter Paramedic	\$71,970 - \$90,546
Emergency Vehicle Coordinator*	\$84,500 - \$106,313

Annual Salary Adjustments

Effective 1/1/2016: 2.25% adjustment

Salary Schedules

Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Longevity A	Longevity B	Longevity C	Longevity D
Firefighter	\$67,162	\$70,316	\$73,623	\$77,084	\$80,707	\$84,499	\$87,457	\$89,297	\$91,170	\$93,085
Firefighter Paramedic	\$71,970	\$75,349	\$78,891	\$82,599	\$86,483	\$90,546	\$93,715	\$95,682	\$97,691	\$99,744
*Emergency Vehicle Coordinator	\$84,500	\$88,473	\$92,633	\$96,985	\$101,542	\$106,313	\$110,035	\$112,348	\$114,703	\$117,115

* Position vacated in 2011

Village of Wilmette 2016 Personnel Budget

Summary of Budget Salary Worksheets

		2010 Budget	2011 Budget
11011010-410100	Salaries--Legislative	-	-
11041010-410100	Administration - Regular Salaries	366,300	382,075
11041010-410200	Administration - O/T	300	300
11051210-410100	Information Services - Regular Salaries	223,875	232,300
11061410-410100	Finance - General Fund - Regular Salaries	502,825	520,025
11061410-410200	Finance - General Fund - O/T	2,000	2,000
11071610-410100	Law Dept. - Regular Salaries	75,000	71,500
11091845-410100	Community Development - Regular Salaries	722,875	708,575
11091845-410200	Community Development - O/T	500	500
11091846-410100	Business Development - Regular Salaries	44,975	45,875
11111060-410100	Historical Museum - Regular Salaries	102,175	104,150
11151060-410100	Cable Programming - Regular Salaries	81,250	82,875
11151060-410400	Cable Programming - Other Salaries	4,000	1,530
11202035-410100	Village Engineer - Regular Salaries	397,875	407,625
11202035-410200	Village Engineer - O/T	500	500
11233030-410100	Street Dept. - Regular Salaries	1,004,075	1,012,400
11233030-410200	Street Dept. - O/T	74,210	75,700
11303030-410100	Tree Maint. - Regular Salaries	224,410	232,075
11303030-410200	Tree Maint. - O/T	7,090	7,250
11333030-410100	Street Lighting - Regular Salaries	108,850	112,275
11333030-410200	Street Lighting - O/T	5,180	5,275
11342035-410100	Buildings & Grounds - Regular Salaries	195,825	207,425
11342035-410200	Buildings & Grounds - O/T	14,550	8,725
11401020-410100	Fire & Police Commission - Regular Salaries	30,325	31,425
11414020-410100	Police Operations - Regular Salaries	4,060,775	4,212,650
11414020-410200	Police Operations - O/T	225,000	270,000
11414020-410210	Police Operations - O/T - Grant Funded	20,700	21,100
11424020-410100	Police Services - Regular Salaries	432,325	428,975
11424020-410200	Police Services - O/T	250	255
11434020-410100	Pub. Safety Commun. - Regular Salaries	597,075	630,725
11434020-410200	Pub. Safety Commun. - O/T	30,000	60,000
11454020-410100	Crossing Guards - Regular Salaries	191,500	207,575
11515020-410100	Fire Fighting - Regular Salaries	4,249,850	4,297,525
11515020-410200	Fire Fighting - O/T	370,000	310,000
11515020-410300	Fire Fighting - Off Duty Response	20,000	20,400
11566040-410100	Health Dept. - Regular Salaries	130,175	146,700
Total General Fund		14,516,615	14,858,285

Village of Wilmette 2016 Personnel Budget

Summary of Budget Salary Worksheets

2012 Budget	2013 Budget	2014 Budget	2015 Budget	2016 Budget
-	-	-	-	-
394,750	412,450	430,700	433,250	451,825
300	300	300	-	-
236,650	241,725	254,500	249,725	258,600
587,275	587,650	616,975	704,800	735,975
2,000	2,000	2,000	-	-
-	-	-	-	-
738,550	718,425	755,000	813,750	868,500
500	500	500	500	500
46,800	47,725	49,950	51,200	55,075
106,150	108,975	112,725	115,850	125,675
84,525	86,225	90,000	93,900	89,450
1,530	1,560	1,600	-	-
409,200	420,200	433,700	431,925	349,450
500	500	500	500	500
1,005,475	986,825	876,700	1,007,925	993,550
77,200	78,750	80,725	82,725	85,000
240,100	247,625	257,600	271,875	279,350
7,400	7,550	7,725	7,930	8,150
114,975	93,525	118,550	116,575	117,425
5,400	5,500	5,650	5,800	5,950
211,200	215,800	213,175	202,675	192,350
8,900	9,100	9,325	9,575	9,825
32,125	33,825	39,025	42,000	45,300
4,233,800	4,328,175	4,434,300	4,538,075	4,701,700
275,400	280,900	298,175	298,175	321,750
21,500	21,900	21,900	21,900	-
438,200	480,550	496,950	491,675	513,075
260	300	300	300	300
647,050	668,850	691,925	686,550	710,700
61,200	62,400	64,000	64,000	64,000
211,725	217,100	223,700	229,600	240,600
4,427,575	4,494,675	4,584,175	4,712,050	4,692,450
260,000	265,200	287,200	297,000	305,000
20,400	20,800	21,325	21,325	21,800
157,725	162,500	167,825	173,325	177,950
15,066,340	15,310,085	15,648,700	16,176,455	16,421,775

Village of Wilmette 2016 Personnel Budget

Summary of Budget Salary Worksheets

		2010 Budget	2011 Budget
11273030-410100	Vehicle Maintenance - Regular Salaries	522,525	535,625
11273030-410200	Vehicle Maintenance - O/T	2,350	2,400
	Total Vehicle Maintenance	524,875	538,025
23753090-410100	Parking Meter Fund - METRA - Reg. Salaries	68,370	70,500
23753090-410200	Parking Meter Fund - METRA - O/T	2,000	2,000
23763090-410100	Parking Meter Fund - CTA - Reg. Salaries	37,320	38,150
23763090-410200	Parking Meter Fund - CTA - O/T	3,250	3,250
	Total Parking Meter Fund	110,940	113,900
40807090-410100	Sewer Maintenance - Regular Salaries	443,075	457,900
40807090-410200	Sewer Maintenance - O/T	8,590	8,760
40847090-410100	Storm Water Pumping - Regular Salaries	-	-
40847090-410200	Storm Water Pumping - O/T	8,600	8,775
	Total Sewer Fund	460,265	475,435
41818090-410100	Water Pumping - Regular Salaries	1,067,200	1,040,300
41818090-410200	Water Pumping - O/T	29,730	30,325
41828090-410100	Water Metering - Regular Salaries	166,825	139,075
41828090-410200	Water Metering - O/T	600	600
41838090-410100	Water Distribution - Regular Salaries	422,525	419,975
41838090-410200	Water Distribution - O/T	30,450	31,060
41848090-410100	Water Fund Corporate Salaries	265,300	273,400
41858090-410100	Finance - Water Fund - Regular Salaries	61,550	62,800
41858090-410200	Finance - Water Fund - O/T	500	500
	Total Water Fund	2,044,680	1,998,035
	Totals	17,657,375	17,983,680

Village of Wilmette 2016 Personnel Budget

Summary of Budget Salary Worksheets

2012 Budget	2013 Budget	2014 Budget	2015 Budget	2016 Budget
555,325	595,325	651,900	527,425	553,625
2,400	2,450	2,550	2,575	2,600
557,725	597,775	654,450	530,000	556,225
72,075	71,750	76,300	79,425	80,375
2,000	2,000	2,125	2,000	2,250
39,100	38,125	41,825	44,075	44,050
3,400	3,400	3,400	3,400	3,575
116,575	115,275	123,650	128,900	130,250
469,225	462,150	498,200	505,425	544,275
8,950	9,125	9,350	9,600	9,850
-	-	-	-	-
8,950	9,150	9,400	9,650	9,650
487,125	480,425	516,950	524,675	563,775
1,110,325	1,142,100	1,168,850	1,297,775	1,306,750
30,925	31,550	32,350	33,175	34,100
113,075	116,600	122,550	126,150	133,075
600	600	600	625	625
428,700	438,700	473,725	484,475	448,025
31,700	32,325	33,150	33,975	34,900
278,775	290,625	302,600	324,325	282,250
64,050	65,325	66,950	61,825	64,800
500	500	500	500	500
2,058,650	2,118,325	2,201,275	2,362,825	2,305,025
18,286,415	18,621,885	19,145,025	19,722,855	19,977,050

Village of Wilmette 2016 Budget Salary Worksheets

DEPT: Legislative, Administration & Law

Position	Incumbent	Starting Date	2010 Budget		2011 Budget	
			Grade	Amount	Grade	Amount
1. Village Manager	Frenzer, Tim	01/25/93	Unclassified (Gargano - 32 Hour Schedule)	170,000	Unclassified (Gargano - 32 Hour Schedule)	173,400
2. Asst. Village Manager	Braiman, Michael	09/03/13	Unclassified (Braiman)	90,835	Unclassified (Braiman)	92,652
3. Asst. to the Village Manager	Prejzner, John	08/08/11	22-5*	70,791	22-6	73,868
4. Asst. to the Village Manager / Police	Cease, Alex	01/07/08	(Langenbach - 32 Hour Schedule)		(Langenbach - 32 Hour Schedule)	
Human Resources Generalist	Deleted		16-4*	41,062	16-5*	43,854
Part-time Secretary	Deleted		(Puljic)(50% Part-time)		(50% Part-time)	
			10-2*	17,773	10-2	17,713
Admin / Engineering Secretary	Deleted					
			(50% Part-time)		(50% Part-time)	
Administration Intern	Deleted		7-1*	14,789	7-2	15,085
Asst. Corporation Counsel	Deleted - now contractual		Unclassified	75,000	Unclassified	71,500
5. Executive Secretary / Deputy Village Clerk	Hirsch, Barbara	04/05/99	19-6B	66,674	19-6B	68,012
6. Front Counter Assistant	Drews, Tina					
Part-time Clerical Help				750		750
Overtime - Administration				300		300
Village Manager Auto Allowance				6,000		6,000
Village Manager Deferred Compensation				5,000		5,000
Village Manager Housing Debt Forgiven / Merit Bonus				-		6,936
				558,974		575,070
			Calculated	Rounded	Calculated	Rounded
Budget Account Distribution:						
11011010-410100	Salaries--Legislative		-	-	-	-
11041010-410100	Administration - Regular Salaries		441,310	441,300	453,567	453,575
11041010-410200	Administration - Overtime		300	300	300	300
11071610-410200	Law Dept. - Regular Salaries		-	-	-	-
11401020-410100	Fire & Police Commission -					
	- Regular Salaries		30,321	30,325	31,426	31,425
FROM	Community Development					
TO	General Fund - Finance		45,418	45,425	46,326	46,325
TO	General Fund - Engineering					
TO	Police - Services					
TO	Sewer Fund					
TO	Water Fund Corporate		41,625	41,625	43,451	43,450
			558,974	558,975	575,070	575,075
Explanation of Distribution:						
Positions 1. and 6.-- 90% Administration, 10% Water Fund Corporate.			Position 4. -- 20% Administration, 40% Police-Services, 30% Sewer F			
Position 2. -- 50% Administration, 30% Finance, 10% Fire & Police Commission, 10% Water Fund Corporate.			Position 5. -- 100% Administration			
Position 3. -- 60% Administration, 10% Water Fund Corporate, 30% Fire & Police Commission			Part-time Clerical Help -- 100% Administration			
Full Time Equivalent Positions:						
Administration				5.650		5.650
Law				0.38		0.38
Total Full Time Equivalent Positions:				6.03		6.03

Village of Wilmette 2016 Budget Salary Worksheets

2012 Budget		2013 Budget		2014 Budget		2015 Budget		2016 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
Unclassified	176,868	Unclassified	180,405	Unclassified	184,915	Unclassified	210,000	Unclassified	215,775
(Gargano - 32 Hour Schedule)		(Gargano - 32 Hour Schedule)		(40 Hour Schedule)		(40 Hour Schedule)		(40 Hour Schedule)	
Unclassified	94,505	Unclassified	99,960	GG-2	138,734	GG-3	146,468	GG-4	155,012
L-2	75,572	L-3	79,396	L-4	83,819	L-6	91,148	L-8	99,359
		22-6*	78,197	22-6A	81,527	22-6A	83,565	22-6A	85,863
Langenbach - 32 Hour Schedule)									
16-6	45,758								
(Goodman)		(Goodman)		(Goodman)					
15 1/2-2	46,531	15 1/2-3	49,692	15 1/2-4	53,326				
(West - 50% Part-time)		(50% Part-time)							
P4-2	15,007	P4-1*	15,159						
19-6B	69,373	19-6B	70,754	19-6B	73,542	19-6C	75,898	19-6C	77,985
						P5-3	26,356	P5-5	28,170
	750		750		750		-		-
	300		300		300		-		-
	6,000		6,000		6,000		-		-
	5,000		5,000		5,000		-		-
	6,936		7,075		7,216		-		-
	542,600		592,688		635,129		633,435		662,164
Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded
-	-	-	-	-	-	-	-	-	-
394,769	394,750	412,445	412,450	430,710	430,700	433,254	433,250	451,829	451,825
300	300	300	300	300	300	-	-	-	-
-	-	-	-	-	-	-	-	-	-
32,122	32,125	33,815	33,825	39,019	39,025	41,991	42,000	45,309	45,300
		(13,048)	(13,050)	(13,639)	(13,625)	-	-	-	-
47,253	47,250	29,988	30,000	41,620	41,625	43,940	43,950	46,504	46,500
18,612	18,625	19,877	19,875	21,330	21,325	-	-	-	-
		31,279	31,275	32,611	32,600	33,426	33,425	34,345	34,350
		23,459	23,450	24,458	24,450	25,070	25,075	25,759	25,750
49,544	49,550	54,573	54,575	58,720	58,725	55,754	55,800	58,418	58,425
542,600	542,600	592,688	592,700	635,129	635,125	633,435	633,500	662,164	662,150

und, 10% Water Fund Corporate.

6.150	6.350	6.050	5.700	5.700
-	-	-	-	-
6.15	6.35	6.05	5.70	5.70

Village of Wilmette 2016 Budget Salary Worksheets

DEPT: Information Technology

	Position	Incumbent	Starting Date	2010 Budget		2011 Budget	
				Grade	Amount	Grade	Amount
1.	IT Director / Deputy Finance Director	Skiles, Peter	02/03/97	Unclassified	107,635	Unclassified	109,788
2.	Systems Administrator	Nguyen, Phuong	10/09/06	28-5	91,111	28-6	97,306
				(Carpenter - 50% Part-time)		(Carpenter - 50% Part-time)	
3.	Technical Support Specialist	Little, Kenneth	10/13/14	19-6B	33,337	19-6B	34,006
				(Santos) (25% Part-time)		(Santos) (25% Part-time)	
	Web Page Maintainer	Deleted	04/15/13	19-6B	16,669	19-6B	17,003
	Merit Allowance - Network Manager				-		-
	Merit Allowance - Director				-		-
				248,752		258,103	

		Calculated	Rounded	Calculated	Rounded
Budget Account Distribution: 11051210-410100 TO	Info. Technology - Regular Salaries	223,877	223,875	232,293	232,300
	Water Fund Corporate	24,875	24,875	25,810	25,800
		248,752	248,750	258,103	258,100

Explanation of Distribution:

All positions -- 90% Information Technology 10% Water Fund Corporate.

Full Time Equivalent Positions	2.750	2.750
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Village of Wilmette 2016 Budget Salary Worksheets

2012 Budget		2013 Budget		2014 Budget		2015 Budget		2016 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
Unclassified	111,984	Unclassified	114,224	Unclassified	125,050	Unclassified	136,656	Unclassified	140,414
28-6A	102,724	28-6A	104,775	28-6A	107,394	28-6A	110,079	28-6A	113,106
(Carpenter - 50% Part-time)		(Carpenter - 50% Part-time)		(Carpenter - 50% Part-time)		(70% Part-time)		(70% Part-time)	
19-6B*	35,051	19-6C	36,123	19-6C	36,261	B-1	30,727	B-3	33,820
(25% Part-time)					(25% Part-time)				
F-1*	13,187	F-1*	13,451	F-2	14,058		-		-
	-		-		-		-		-
	-		-		-		-		-
	262,946		268,573		282,763		277,462		287,340

Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded
236,651	236,650	241,716	241,725	254,487	254,500	249,716	249,725	258,606	258,600
26,295	26,300	26,857	26,850	28,276	28,275	27,746	27,750	28,734	28,750
262,946	262,950	268,573	268,575	282,763	282,775	277,462	277,475	287,340	287,350

<u>2.750</u>	<u>2.750</u>	<u>2.750</u>	<u>2.700</u>	<u>2.700</u>
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Village of Wilmette 2016 Budget Salary Worksheets

DEPT: Finance

Position	Incumbent	Starting Date	2010 Budget		2011 Budget	
			Grade	Amount	Grade	Amount
1. Finance Director / Treas.	Molloy, Melinda	12/03/12	(Amoruso)		(Amoruso)	
Finance Director / Treas.	Deleted		Unclassified	140,420	Unclassified	143,228
2. Accountant - Part-time	Amoruso, Robert	08/16/82				
3. Asst. Finance Director	Trilling, Blythe	08/15/05	28-6	95,393	28-6A	100,712
4. Accountant	Boyich, Meg	12/16/13	-	-	-	-
5. Procurement Specialist	Lazarus, Steven	03/09/09	22-2* (32 Hour Schedule)	61,679	22-3* (32 Hour Schedule)	65,873
6. Admin. Asst. I	Mueller, Sandra	09/16/99	19-6B (32 Hour Schedule)	53,339	19-6B (32 Hour Schedule)	54,410
7. Customer Service Supv.	Hansen, Vicki	10/18/99	16 1/2-6B	47,567	16 1/2-6B	48,521
8. Data Process. Oper. II	Vacant		Grossmann - 32 Hour Schedule) 15 1/2-6D (32 Hour Schedule)	47,361	Grossmann - 32 Hour Schedule) 15 1/2-6D (32 Hour Schedule)	48,310
9. Data Process. Oper. II	Risko, John	02/18/14	15 1/2-6A (50% Part-time)	44,498	15 1/2-6A (50% Part-time)	45,390
10. Part-time Data Process. Oper. II	Meneghello, Mary	01/04/00	15 1/2-6B	28,395	15 1/2-6B	28,965
11. Accounts Receivable Clerk	Rowitz, Stephanie	03/31/14	-	-	-	-
Switchboard Operators - Three at various steps in Pay Grade 10 -- each to work approximately 27 hours per week.				74,280		77,323
Overtime - General Fund				2,000		2,000
Overtime - Water Fund				500		500
				595,432		615,232
			Calculated	Rounded	Calculated	Rounded
Budget Account Distribution:						
11061410-410100	Finance - General Fund - Regular Salaries		502,825	502,825	520,025	520,025
11061410-410200	Finance - General Fund - O/T		2,000	2,000	2,000	2,000
41858090-410100	Finance - Water Fund - Regular Salaries		61,559	61,550	62,793	62,800
41858090-410200	Finance - Water Fund - O/T		500	500	500	500
FROM	General Fund - Admin		(45,418)	(45,425)	(46,326)	(46,325)
TO	Police -- Services		22,249	22,250	22,695	22,700
TO	Water Fund Corporate		51,717	51,725	53,545	53,550
			595,432	595,425	615,232	615,250
Explanation of Distribution:						
Positions 1. thru 9. and Switchboard Operators -- 90% Finance - General Fund, 10% Water Fund Corporate.						
Position 10. - 50% Finance - General Fund, 50% Finance - Water Fund.						
Positions 11. - 100% Finance - Water Fund.						
Full Time Equivalent Positions				8.70		8.70

Village of Wilmette 2016 Budget Salary Worksheets

2012 Budget		2013 Budget		2014 Budget		2015 Budget		2016 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
Unclassified	60,000	Unclassified	142,800	EE-6	143,753	EE-8	154,011	EE-9	162,994
(Amoruso)		(Amoruso)							
Unclassified	146,093	Unclassified	53,134	H-10	13,339	H-10	12,936	H-10	13,616
			18,530						
28-6A	102,724	28-6A	104,775	28-6A	107,394	28-6A	110,079	28-6B	115,480
-	-	-	-	H-1	61,963	H-4	68,702	H-5	72,709
22-4*	70,348	22-5*	75,127	22-6*	80,149	22-6A	83,565	22-6A	85,863
(32 Hour Schedule)		(32 Hour Schedule)		(32 Hour Schedule)		(40 Hour Schedule)		(40 Hour Schedule)	
19-6B	55,498	19-6B	56,608	19-6B	58,834	19-6C	75,898	19-6C	77,985
(32 Hour Schedule)		(32 Hour Schedule)		(32 Hour Schedule)		(40 Hour Schedule)		(40 Hour Schedule)	
16 1/2-6B	49,491	16 1/2-6B	50,481	16 1/2-6B	51,742	16 1/2-6C	67,687	16 1/2-6C	69,548
Grossmann - 32 Hour Schedule) (Grossmann - 32 Hour Schedule)									
15 1/2-6D	49,276	15 1/2-6D	50,262	15 1/2-6D	51,515	B-1	18,248	B-1	18,170
(32 Hour Schedule)		(32 Hour Schedule)		(32 Hour Schedule)		(50% Part-time)		(50% Part-time)	
15 1/2-6A	46,298	15 1/2-6A	47,224	15 1/2-6A	48,403	D-2	25,648	D-3	26,933
(50% Part-time)		(50% Part-time)		(50% Part-time)		(50% Part-time)		(50% Part-time)	
15 1/2-6B	29,544	15 1/2-6B	30,135	15 1/2-6B	30,886	15 1/2-6C	32,324	15 1/2-6C	32,956
-	-	-	-	-	-	B-2	45,651	B-3	48,314
	78,869		80,446		83,436		99,540		104,475
	2,000		2,000		2,000		-		-
	500		500		500		500		500
	690,641		712,022		733,914		794,789		829,543

Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded
587,265	587,275	587,657	587,650	616,973	616,975	704,785	704,800	735,978	735,975
2,000	2,000	2,000	2,000	2,000	2,000	-	-	-	-
64,048	64,050	65,330	65,325	66,958	66,950	61,813	61,825	64,792	64,800
500	500	500	500	500	500	500	500	500	500
(47,253)	(47,250)	(29,988)	(30,000)	(41,620)	(41,625)	(43,940)	(43,950)	(46,504)	(46,500)
23,149	23,150	23,612	23,625	24,202	24,200	-	-	-	-
60,932	60,925	62,911	62,925	64,901	64,900	71,631	71,625	74,777	74,775
690,641	690,650	712,022	712,025	733,914	733,900	794,789	794,800	829,543	829,550

	8.70		9.20		10.03		10.65		10.65

Village of Wilmette 2016 Budget Salary Worksheets

Position	Incumbent	Starting Date	2010 Budget		2011 Budget	
			Grade	Amount	Grade	Amount
1. Director of Community Devel.	Adler, John	01/07/08	Unclassified	122,570	Unclassified	125,021
2. Asst. Director of Comm. Devel.	Roberts, Lisa	06/05/00	28-6A* (32 Hour Schedule)	99,769	28-6B (32 Hour Schedule)	102,827
3. Plan Reviewer	Berg, Scott	11/16/15	21 1/2-6C (32 Hour Schedule)	61,105	21 1/2-6C (32 Hour Schedule)	62,329
4. Inspector	Norman, John	12/01/07	21 1/2-3* (Silvis - 32 Hour Schedule)	50,505	21 1/2-4*	53,938
Inspector	Deleted		21 1/2-6B	59,848	Deleted - Contractual	
5. Planner III	Siversten, Lucas	12/03/03	22-6A (30 Hour Schedule)	74,951	22-6A (30 Hour Schedule)	76,453
6. Planner III	Randolph, Rachael	10/11/04	22-6A	56,213	22-6B	58,544
7. Planner I	Block, Erika	04/09/07	19-4*	58,911	19-5*	62,916
8. Code Enforcement Officer	Blumenthal, Ted	02/05/07	19-3* (50% Part time)	56,266	19-5* (50% Part time)	62,916
9. Code Enforcement Officer - part-time	Thompson, Michael	04/07/08	19-3* (Santee - 32 Hour Schedule)	28,133	19-4* (Santee - 32 Hour Schedule)	30,046
Permit Clerk	Deleted		16-6A (50% Part time)	45,518	16-6B (50% Part time)	47,406
10. Permit Clerk - part-time	Battistoni, Aileen	09/18/07	16-3* (Rutherford -32 Hour Schedule)	24,512	16-4* (Rutherford -32 Hour Schedule)	26,179
Secretary	Deleted		15 1/2-6A	44,498	15 1/2-6A*	45,867
11. Permit Clerk	Vacant					
12. Permit Clerk	Lara, Leonardo	07/06/15				
13. Part-time Front Counter Asst. Planning Intern (Summer 27%)			(Deleted)			
Overtime				500		500
				783,299		754,942
Budget Account Distribution:			Calculated	Rounded	Calculated	Rounded
11091845-410100	Community Devel. - Regular Salaries		722,866	722,875	708,570	708,575
11091845-410200	Community Development - O/T		500	500	500	500
11091846-410100	Business Devel. - Regular Salaries		44,971	44,975	45,872	45,875
TO	Administration					
TO	Water Fund Distribution		14,962	14,950		
			783,299	783,300	754,942	754,950
Explanation of Distribution:						
Position 5. -- 40% Community Development, 60% Business Development.						
All other positions -- 100% Community Development.						
Full Time Equivalent Positions:				10.75		9.95

Village of Wilmette 2016 Budget Salary Worksheets

2012 Budget		2013 Budget		2014 Budget		2015 Budget		2016 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
Unclassified	127,521	Unclassified	130,071	Unclassified	133,323	Unclassified	136,656	Unclassified	151,043
28-6B	104,881	28-6B	106,974	28-6B	109,648	28-6C	114,752	28-6C	117,908
(32 Hour Schedule)		(32 Hour Schedule)		(32 Hour Schedule)		(32 Hour Schedule)		(40 Hour Schedule)	
21 1/2-6C	63,576	21 1/2-6C*	65,529	21 1/2-6D	67,864	21 1/2-6D	69,561	J-5	81,695
(Flex Scheduling)		(Flex Scheduling)		(40 Hour Schedule)		(40 Hour Schedule)		(40 Hour Schedule)	
21 1/2-5*	62,402	21 1/2-6	65,112	21 1/2-6	78,354	21 1/2-6A	81,695	21 1/2-6A	83,942
Deleted - Contractual									
22-6A	77,982	22-6A	79,539	22-6B	83,240	22-6B	85,321	22-6B	91,787
(30 Hour Schedule)		(30 Hour Schedule)		(30 Hour Schedule)		(30 Hour Schedule)		(30 Hour Schedule)	
22-6B	59,715	22-6B	60,907	22-6B	62,430	22-6B	63,991	22-6B	65,751
19-6*	66,797	19-5*	65,459	19-6	69,834	19-6A	72,811	19-6A	74,813
19-6*	66,797	19-6A	69,302	19-6A	71,035	19-6A	72,811	19-6A	74,813
(50% Part time)		(50% Part time)		(50% Part time)		(50% Part time)		(50% Part time)	
19-5*	32,088	19-6*	34,066	19-6A	35,517	19-6A	36,405	19-6A	37,124
(Santee - 32 Hour Schedule)									
16-6B	48,354								
(50% Part time)		(50% Part time)		(50% Part time)		(50% Part time)		(50% Part time)	
16-5*	27,957	16-6A	29,168	16-6A	30,945	16-6A	31,719	16-6A	32,342
(Rutherford -32 Hour Schedule)									
15 1/2-6B	47,270								
		(Shambee)		(Shambee)		(Shambee)			
		(25 Hour Schedule)		(25 Hour Schedule)		(40 Hour Schedule)		(40 Hour Schedule)	
		P5-1*	24,356	P5-2	25,460	B-3	47,021	B-2	46,906
		P5-1*	24,356	P5-2	25,460	P5-3	26,356	B-2	46,906
		P5-1*	24,356	P5-2	25,460	P5-2	25,833	P5-1	18,583
	500		500		500		500		500
	785,840		779,695		819,070		865,432		924,113
Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded
738,551	738,550	718,424	718,425	754,987	755,000	813,739	813,750	868,541	868,500
500	500	500	500	500	500	500	500	500	500
46,789	46,800	47,723	47,725	49,944	49,950	51,193	51,200	55,072	55,075
		13,048	13,050	13,639	13,625	-	-	-	-
785,840	785,850	779,695	779,700	819,070	819,075	865,432	865,450	924,113	924,075
	9.95		10.23		10.43		10.80		11.25

Village of Wilmette 2016 Budget Salary Worksheets

DEPT: Cable Programming Services

Position	Incumbent	Starting Date	2010 Budget		2011 Budget	
			Grade	Amount	Grade	Amount
1. Cable TV Coordinator	Meersman, Karen	01/10/94	20-6C	71,274	20-6C	72,703
			(25% Part-time)		(25% Part-time)	
2. Part time Production Asst.	Vick, Kirsten	11/18/96	13-2	9,965	13-2	10,165
Part-time CATV Assistants				4,000		1,530
				85,239		84,398

DEPT: Historical Museum and Wilwork

3. Museum Director	Hussey-Arntson, Kathy	05/17/93	20-6C	71,274	20-6C	72,703
			(P/T - 28 hours/week)		(P/T - 28 hours/week)	
4. Museum Assistant	Leary, Patrick	05/18/99	7-6B	26,898	7-6B	27,437
			(Kuhn)		(Kuhn)	
Museum Assistant	Winston, Laura	12/02/14	7-2	4,000	7-2	4,000
				102,172		104,140

Budget Account Distribution:

11111060-410100	Historical Museum - Regular Salaries
11151060-410100	Cable Programming - Regular Salaries
11151060-410300	Cable Programming - Other Salaries

Calculated	Rounded	Calculated	Rounded
102,172	102,175	104,140	104,150
81,239	81,250	82,868	82,875
4,000	4,000	1,530	1,530
187,411	187,425	188,538	188,555

Explanation of Distribution:

Cable TV Positions - 100% Cable Programming
Museum Positions -- 100% Historical Museum

Full Time Equivalent Positions:

Cable Programming	1.300	1.300
Historical Museum	1.800	1.800
	3.100	3.100

Village of Wilmette 2016 Budget Salary Worksheets

2012 Budget		2013 Budget		2014 Budget		2015 Budget		2016 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
20-6C (25% Part-time)	74,158	20-6C (25% Part-time)	75,641	20-6D (25% Part-time)	79,158	20-6D (25% Part-time)	81,137	20-6D (25% Part-time)	83,368
13-2	10,368	13-2	10,575	13-2	10,839	13-2	11,110	13-2	4,390
	1,530		1,560		1,599		1,641		1,686
	86,056		87,776		91,596		93,888		89,444

20-6C (P/T - 28 hours/week)	74,158	20-6C* (P/T - 28 hours/week)	76,436	20-6D (P/T - 28 hours/week)	79,158	20-6D (P/T - 28 hours/week)	81,137	20-6D (P/T - 28 hours/week)	83,368
7-6B (Kuhn)	27,985	7-6B	28,545	7-6B	29,568	7-6B	30,621	7-6C	30,696
7-2	4,000	7-2	4,000	7-2	4,000	7-2	4,100	P5-3	11,605
	106,143		108,981		112,726		115,858		125,669

Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded
106,143	106,150	108,981	108,975	112,726	112,725	115,858	115,850	125,669	125,675
84,526	84,525	86,216	86,225	89,997	90,000	93,888	93,900	89,444	89,450
1,530	1,530	1,560	1,560	1,599	1,600	-	-	-	-
192,199	192,205	196,757	196,760	204,322	204,325	209,746	209,750	215,113	215,125

1.300	1.300	1.300	1.300	1.300
1.800	1.800	1.800	1.800	1.800
3.100	3.100	3.100	3.100	3.100

Village of Wilmette 2016 Budget Salary Worksheets

DEPT: Street

	Position	Incumbent	Starting Date	2010 Budget		2011 Budget	
				Grade	Amount	Grade	Amount
1.	Engineering & Public Works Director	Berger, Brigitte	03/05/01	Unclassified	122,351	Unclassified	124,798
				(Jakubowski)		(Jakubowski)	
	Public Works Director	Deleted		Unclassified	134,225	Unclassified	136,910
				(Kennedy)		(Kennedy)	
2.	Deputy Public Works Director	Lam, Guy	11/23/87	29-6D	110,022	29-6D	112,228
3.	Village Engineer	Jensen, Russell	08/24/15				
4.	Asst. Village Engineering	Cruz, Jorge	01/16/02	28-6A	98,732	28-6A	100,712
				(Cease)		(Cease)	
	Asst. to the Pub. Works Director	Moved to Administration		22-3*	64,578	22-4*	68,969
				(Brzezinski)		(Brzezinski)	
5.	Street Superintendent	Koelper, Marc	08/11/03	23-6C	81,805	23-6C*	84,320
6.	Crew Leader	Rindfleisch, Steven	04/01/02	24-6D	87,448	24-6D	89,201
7.	Crew Leader	Lamb, Robert	10/18/10			17 1/2-2	50,008
				Lam		Lam	
	Street Superintendent	Deleted		28-5*(A)	95,408	28-6A	100,712
				(Koelper)		(Koelper)	
	Street / Water / Sewer Superintendent	Moved to W/S	08/11/03	20 1/2-6A	69,982	20 1/2-6A	71,384
	Civil Engineer II	Deleted					
				(Hilts)		(Hilts)	
8.	Project Manager	Horn, Danielle	03/09/15	24-6	79,384	24-6*	82,392
				(Stewart)		(Stewart)	
9.	Engineering Assistant I	Schechtman, Michael	04/07/14	21 1/2-6A	73,271	21 1/2-6A	74,739
				(Hahn)		(Hahn)	
10.	Building & Grounds Supervisor	Ramaker, John	03/09/15	23-6D	83,523	24 1/2-6D	91,298
11.	Building & Grounds Maintainer II	Bryant, Larry	03/04/91	17-6C	62,101	17-6D	64,676
12.	Building & Grounds Maintainer I	Graf, Gary	08/16/79	16-6D	60,559	16-6D	61,773
				(Sniegowski-50% Part time)		(Sniegowski-50% Part time)	
	Building Custodian - Part-time	Deleted	11/02/06	10-4*	19,483	10-5*	20,807
13.	Village Forester	Sorby, Kevin	09/29/03	23-6A	78,474	23-6A	80,047
14.	Village Forester	Kemppainen, John	08/04/08	23-3	66,060	23-4	70,552
15.	Forestry Intern	Vacant					
16.	Maintenance Worker II - Parking Meter	Holm, Bruce	01/31/86	18 1/2-6D	67,948	18 1/2-6D	69,308
17.	Maintenance Worker II - Forestry	Renteria, Fidel	12/06/99	18 1/2-6B	65,181	18 1/2-6B	66,486
				(G. Brown)		(G. Brown)	
18.	Maintenance Worker II - Forestry	Garcia, Luis	03/16/00	18 1/2-6D	67,948	18 1/2-6D	69,308
19.	Maintenance Worker II	Muzik, Anthony	08/01/01	18 1/2-6D	67,948	18 1/2-6D	69,308
				(Novy)		(Novy)	
20.	Maintenance Worker II	Fijalkowski, Robert	11/10/03	18 1/2-6A	63,840	18 1/2-6A	65,119
				(Henly)			
21.	Maintenance Worker II	Falcone, Philip	12/19/12	18 1/2-6D	67,948	Deleted	
				(Garcia)		(Garcia)	
22.	Maintenance Worker II	Corcoran, Alice	02/05/13	18 1/2-6B	65,181	18 1/2-6B	66,486
23.	Maintenance Worker II	Fields, Lynden	04/07/14	18 1/2-6D	67,948	18 1/2-6D	69,308
				(Sayles)		(Sayles)	
24.	Maintenance Worker II	Morrissey, Quentin	06/02/14	18 1/2-6D	67,948	18 1/2-6D	69,308
				(Prochnow)		(Prochnow)	
25.	Maintenance Worker I	Ricci, Anthony	10/26/15	18 1/2-6D	67,948	18 1/2-6D	69,308
26.	Public Works Assistant	Amoruso, Kate	06/16/11				
				(40% Part time)		(40% Part time)	
27.	Part time Data Processing Oper. I	LaVigne, Debra	09/16/98	14-6B	21,198	14-6B	21,623
28.	Front Counter Assistant	Corelitz, Joanna	05/19/14				
	Front Counter Assistant	Deleted					
				(Reilley)		(Reilley)	
	Engineering Assistant II	Deleted		21 1/2-6C*	77,183	21 1/2-6D	79,547
				(Hellwig) (32 Hour Schedule)		(Hellwig) (32 Hour Schedule)	
	Secretary	Deleted		15 1/2-6B	45,432	15 1/2-6B	46,343
	Temporary Clerical Assistance				1,000		1,000
29.	Summer - Engineering Intern (25%)			Deleted		Deleted	

Village of Wilmette 2016 Budget Salary Worksheets

2012 Budget		2013 Budget		2014 Budget		2015 Budget		2016 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
Unclassified	127,294	Unclassified	129,840	Unclassified	133,086	FF-7	157,001	FF-8	166,158
(Jakubowski)		(Jakubowski)		(Jakubowski)		(Jakubowski)			
Unclassified	139,648	Unclassified	142,441	Unclassified	146,002	Unclassified	149,652		
(Kennedy)		(Kennedy)							
29-6D	114,471	29-6D	116,757	29-6B	114,805	29-6B	117,675	Unclassified	133,575
								R-9	138,449
28-6B	104,881	28-6B	106,974	28-6B	109,648	28-6B	112,389	28-6B	115,480
(Cease)									
22-5*	73,654								
(Brzezinski)		(Skula)		(Skula)		(Skula)			
23-6D	86,900	24-6D	92,804	26-(5) D	99,593	26-6D	106,880	26-6B	105,351
24-6D	90,984				3,495	24-6B	93,531	20-6D	83,368
17 1/2-3	53,405	18 1/2-3*	58,372	19-4	64,080	19-6	70,349	20-6A	78,327
Lam		Lam							
28-6A*	103,803	28-6B	106,974						
(Koelper)		(Koelper)		(Koelper)					
20 1/2-6A	72,812	24-(4) A*	80,377	26-(4) B	93,394				
(Manis)		(Manis)		(Manis)		(Miller)			
L-3	77,839	L-4	81,777	L-5	86,335	L-6	91,148		
(Hilts)		(Hilts)		(Hilts)					
24-6A	85,485	24-6A	87,195	24-6A	89,371	24-6A	91,605	K-5	86,598
(Stewart)		(Stewart)							
21 1/2-6B	77,835	21 1/2-6B	79,392	21 1/2-6B	81,377	J-2	72,761	J-3	77,005
(Hahn)		(Hahn)		(Hahn)		(Hahn)			
24 1/2-6D	93,125	24 1/2-6D	94,989	24 1/2-6D	97,364	24 1/2-6D	99,798	J-7	86,670
17-6D	65,970	17-6D	67,285	17-6D	68,967	17-6D	70,691	17-6D	72,635
16-6D	63,008	16-6D	64,264	16-6D	65,871	16-6D	67,518	16-6D	69,375
(Sniegowski-50% Part time)		(Sniegowski-50% Part time)		(50% Part time)					
10-6*	22,091	10-6A	22,919	P2-1	15,457		-		-
23-6A	81,647	23-6A*	84,154	23-6B	87,151	23-6B	89,330	23-6B	91,787
23-5	75,345	23-6	80,460	23-6A	85,360	23-6A	87,494	23-6A	89,900
							6,000		6,165
18 1/2-6D	70,695	18 1/2-6D	72,107	18 1/2-6D	73,910	18 1/2-6D	75,758	18 1/2-6D	77,841
18 1/2-6B	67,817	18 1/2-6B	69,172	18 1/2-6B	70,901	18 1/2-6C	74,200	18 1/2-6C	76,241
(G. Brown)									
18 1/2-6D	70,695	18 1/2-6B	69,172	18 1/2-6B	70,901	18 1/2-6C	74,200	18 1/2-6C	76,241
18 1/2-6D	70,695	18 1/2-6D	72,107	18 1/2-6D	73,910	18 1/2-6B	72,674	19-6C	77,985
(Novy)									
18 1/2-6A*	67,120	18 1/2-6A	67,748	20-6B	77,723	20-6B	77,833	18 1/2-6B	74,673
		D-1*	47,885	D-2	50,795	F-3	59,364	F-4	62,827
(Garcia)		(Burton)							
18 1/2-6B	67,817	D-2*	49,556	D-1	49,081	F-2	57,635	F-3	60,997
18 1/2-6D	70,695	18 1/2-6D	72,107	18 1/2-6D	73,910	F-1	55,418	F-2	59,220
(Outlaw)		(Outlaw)							
D-1*	46,946	D-2*	49,556	F-2	57,073	F-1	55,418	F-2	59,220
(Prochnow)									
18 1/2-6D	70,695	D-1*	47,885	D-2	50,044	F-2	57,635	D-2	52,706
B-2	42,600	F-1*	53,804	H-1	61,963	H-3	66,701	H-4	70,591
(40% Part time)		(50% Part time)		(50% Part time)		(40% Part time)		(50% Part time)	
14-6B	22,055	14-6B*	28,416	14-6C	23,542	14-6C	24,131	14-6C	30,987
				(40% Part time)		(40% Part time)		(50% Part time)	
		(50% Part time)		P5-2	14,549	P5-2	14,762	P5-2	19,340
		P5-1	17,890	P5-2	14,549	P5-3	15,060		
	1,000		1,020		1,046		-		-
P4-1	6,950	P4-1	7,100	P4-1	7,300	P4-1	7,505	P4-1	7,711

Village of Wilmette 2016 Budget Salary Worksheets

DEPT: Street

Position	Incumbent	Starting Date	2010 Budget		2011 Budget	
			Grade	Amount	Grade	Amount
30. Summer - Engineering Intern (25%)			Deleted		Deleted	
			(M.B. Amoruso)		(M.B. Amoruso)	
Public Works Dispatcher	Deleted		16-6B	58,093	16-6B	59,258
Maintenance Mechanic - Allowance						
Allowance for Maintenance Worker II						
Two (2) Seasonal Landscaping Assistants (3 in 2006-2008; 1 in 2009-2012)				9,884		10,082
Temporary Equipment Operators - Snow Removal				13,740		14,015
Six Temporary Laborers - Fall Leaf Collection - 25% positions - pay grade 2				27,660		28,213
Vehicle Allowance - P.W. Director				3,600		3,600
Merit Allowance - Street Supt.						1,750
Merit Allowance - Street/Utility Superintendent						
Merit Allowance - Street/Utility Supervisor						1,636
Merit Allowance - Hahn				1,200		1,200
Overtime - Engineering				500		500
Overtime - Buildings & Grounds				14,550		8,725
Overtime - Street Dept.				74,210		75,700
Overtime - Maintenance of Trees				7,090		7,250
Overtime - Street Lighting				5,180		5,275
Overtime - Parking Meter Fund				5,250		5,350
				2,423,014		2,470,532
			Calculated	Rounded	Calculated	Rounded
Budget Account Distribution:						
11202035-410100	Engineering - Regular Salaries		397,882	397,875	407,625	407,625
11202035-410200	Engineering - O/T		500	500	500	500
11233030-410100	Street Dept. - Regular Salaries		1,004,077	1,004,075	1,012,393	1,012,400
11233030-410200	Street Dept. - O/T		74,210	74,210	75,700	75,700
11303030-410100	Tree Maint. - Regular Salaries		224,411	224,410	232,075	232,075
11303030-410200	Tree Maint. - O/T		7,090	7,090	7,250	7,250
11333030-410100	Street Lighting - Regular Salaries		108,851	108,850	112,286	112,275
11333030-410200	Street Lighting - O/T		5,180	5,180	5,275	5,275
11342035-410100	Buildings & Grounds - Regular Salaries		195,815	195,825	207,416	207,425
11342035-410200	Buildings & Grounds - O/T		14,550	14,550	8,725	8,725
237500-410100	Parking Meter - METRA - Reg. Salaries		68,370	68,370	70,493	70,500
237600-410100	Parking Meter - CTA - Reg. Salaries		37,319	37,320	38,155	38,150
237500-410200	Parking Meter Fund - CTA - O/T		2,900	2,850	3,250	3,250
237600-410200	Parking Meter Fund - METRA - O/T		2,350	2,400	2,000	2,000
FROM	Administration					
FROM	Water & Sewer					
TO	Vehicle Maintenance		96,915	96,915	98,851	98,850
TO	Sewer Fund		35,518	35,525	37,933	37,925
TO	Water Fund Distribution					
TO	Water Fund Corporate		147,076	147,100	150,605	150,600
			2,423,014	2,423,045	2,470,532	2,470,525
Explanation of Distribution:						
Public Works Director - 50% Street Dept., 10% Vehicle Maintenance, 20% Water Fund Corporate, 20% Sewer Fund						Positions 7., 20., and 21 - 70% S
Deputy Public Works Director - 70% Street Dept., 10% Vehicle Maintenance, 20% Water Fund Corporate						Positions 13., 14., and 15. -- 100
Positions 3., 8., and 9. 80% Engineering, 10% Water, 10% Sewer						Positions 17. and 18 -- Tree Trir
Asst. Village Engineer - 80% Engineering, 20% Water						Position 16. 50% Street Dept., 5
Street Superintendent - 40% Street, 50% Street Lighting, 10% Parking						Positions 19. and 22. to 25. 27. &
Position 6 - 80% Street, 20% Parking						Position 26. -- P.W. Asst. - 60%
Positions 10 and 12 - 100% Buildings and Grounds						Positions 29. and 30. - 100% En
Position 11 - 50% Buildings and Grounds, 50% Parking						
Full Time Equivalent Positions:						
Full-Time and Semi-Full Time Staff	Engineering			20.00		20.00
Full-Time and Semi-Full Time Staff	Public Works			5.80		5.80
Full-Time and Semi-Full Time Staff	Buildings and Grounds			3.00		3.00
Part Time Staff				0.95		0.95
Seasonal Staff				1.75		1.75
Total Full Time Equivalent Positions				31.50		31.50

Village of Wilmette 2016 Budget Salary Worksheets

2012 Budget		2013 Budget		2014 Budget		2015 Budget		2016 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
P4-1	6,950	P4-1	7,100	P4-1	7,300	P4-1	7,505	P4-1	7,711
							1,700		
					17,304		-		
	10,284		20,980		21,504		22,042		22,648
	14,295		14,581	(Deleted)		(Deleted)		(Deleted)	
	28,777		29,353		30,087		30,839		31,687
	3,600		3,600		3,600		3,600		
	1,750		1,785		1,830		1,830		
							1,711		
	1,636		1,669		1,711		1,711		
	-		-		-		-		
	500		500		500		500		500
	8,900		9,100		9,328		9,561		9,824
	77,200		78,744		80,713		82,731		85,006
	7,400		7,548		7,737		7,930		8,148
	5,400		5,508		5,646		5,787		5,946
	5,400		5,400		5,535		5,673		5,829
	2,458,069		2,408,367		2,405,348		2,455,236		2,384,722
Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded
409,199	409,200	420,195	420,200	433,700	433,700	431,931	431,925	349,448	349,450
500	500	500	500	500	500	500	500	500	500
1,005,479	1,005,475	986,811	986,825	876,690	876,700	1,007,872	1,007,925	993,552	993,550
77,200	77,200	78,744	78,750	80,713	80,725	82,731	82,725	85,006	85,000
240,099	240,100	247,620.40	247,625	257,592	257,600	271,864	271,875	279,341	279,350
7,400	7,400	7,548	7,550	7,737	7,725	7,930	7,930	8,148	8,150
114,963	114,975	93,518	93,525	118,562	118,550	116,559	116,575	117,424	117,425
5,400	5,400	5,508	5,500	5,646	5,650	5,787	5,800	5,946	5,950
211,209	211,200	215,814	215,800	213,175	213,175	202,661	202,675	192,363	192,350
8,900	8,900	9,100	9,100	9,328	9,325	9,561	9,575	9,824	9,825
72,076	72,075	71,764	71,750	76,310	76,300	79,423	79,425	80,364	80,375
39,091	39,100	38,121	38,125	41,826	41,825	44,077	44,075	44,047	44,050
3,400	3,400	3,400	3,400	3,400	3,400	3,400	3,400	3,579	3,575
2,000	2,000	2,000	2,000	2,135	2,125	2,000	2,000	2,250	2,250
(18,612)	(18,625)	(19,877)	(19,875)	(21,330)	(21,325)	-	-	-	-
						(20,881)	(20,875)	(21,964)	(21,975)
97,251	97,250	101,257	101,250	101,976	101,975	40,616	40,625	44,092	44,100
40,510	40,500	-	-	23,349	23,350	-	-	70,496	70,500
				23,349	23,350	-	-	-	-
142,004	141,950	146,344	146,275	150,690	150,700	169,205	169,150	120,307	120,300
2,458,069	2,458,000	2,408,367	2,408,300	2,405,348	2,405,350	2,455,236	2,455,305	2,384,722	2,384,725

Street Dept., 30% Street Lighting

0% Tree Maintenance.

Numbers - 40% Street Dept., 60% Tree Maintenance.

0% Parking Meter Fund (25% METRA and 25% CTA).

and 28%, -- 100% Street

Street Dept., 20% Vehicle Maintenance. 10% Water Fund Corporate, 10% Sewer

Engineering

20.00	19.00	17.00	18.00	18.00
5.00	5.00	5.00	5.00	4.00
3.00	3.00	3.00	3.00	3.00
1.45	2.05	2.25	1.95	1.50
1.75	2.00	2.00	2.00	2.00
<u>31.20</u>	<u>31.05</u>	<u>29.25</u>	<u>29.95</u>	<u>28.50</u>

DEPT: Vehicle Maintenance

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Village of Wilmette 2016 Budget Salary Worksheets

2012 Budget		2013 Budget		2014 Budget		2015 Budget		2016 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
24-6D	90,984	25-6D	97,166	26-6D	104,273	26-6D	106,880	26-6D	109,819
21 1/2-6D	81,139	22 1/2-6D	86,650	22 1/2-6D	88,817	22 1/2-6D	91,037	22 1/2-6D	93,541
21 1/2-6B	77,835	21 1/2-6B	79,392	21 1/2-6B	85,202				
G-2*	57,865	I-2	65,337	I-3	68,978	J-3	74,944	J-5	81,695
(62.5% Part time)									
G-1*	34,946	G-2	58,150	I-2	66,968	I-3	70,702	I-4	74,826
(McMillon)									
21 1/2-6D	81,139	G-2	58,150	I-2	66,968	I-3	70,702	I-4	74,826
			14,374		-		-		-
(Harmenius - 40% Part time)		(Harmenius - 40% Part time)		(40 Hour Schedule)		(40 Hour Schedule)		(40 Hour Schedule)	
21 1/2-6D	32,456	21 1/2-6D	33,105	I-2	66,968	I-3	70,702	I-4	74,826
	2,400		2,450		2,511		2,574		2,600
	1,713		1,745		1,789		1,834		-
	460,477		496,519		552,474		489,375		512,133
Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded
555,328	555,325	595,326	595,325	651,939	651,900	527,417	527,425	553,625	553,625
2,400	2,400	2,450	2,450	2,511	2,550	2,574	2,575	2,600	2,600
(97,251)	(97,250)	(101,257)	(101,250)	(101,976)	(101,975)	(40,616)	(40,625)	(44,092)	(44,100)
460,477	460,475	496,519	496,525	552,474	552,475	489,375	489,375	512,133	512,125
	5.00		6.00		7.00		6.00		6.00
	1.03		0.40		-		-		-
	-		-		-		-		-
	<u>6.03</u>		<u>6.40</u>		<u>7.00</u>		<u>6.00</u>		<u>6.00</u>

Village of Wilmette 2016 Budget Salary Worksheets

DEPT: Public Works - Sewer Maintenance & Water Distribution Division

	Position	Incumbent	Starting Date	2010 Budget		2011 Budget	
				Grade	Amount	Grade	Amount
1.	Water/Sewer Superintendent	Kretsch, Ronald	08/11/03				
	Utility Superintendent	Deleted		(Anderson)		(Anderson)	
	Water/Sewer Supervisor	Deleted	08/08/86	24-5*(D)	85,486	24-6D	89,201
2.	Util. Tech.	Bagel, William	05/16/90	19-6C*	68,789	20-6D	74,230
	Allowance for Water/Sewer Supervisor						
4.	Crew Leader	Caldwell, James	09/07/82	19-6D	69,504	19-6D	70,898
5.	Crew Leader	Conrad, Joseph	11/20/89	19-6D	69,504	19-6D	70,898
				(Kretsch)		(Kretsch)	
6.	Maintenance Worker II	Outlaw, Colin	10/03/11	19-6D	69,504	19-6D	70,898
7.	Maintenance Worker II	DeBoer, Nicholas	12/06/99	18 1/2-6B	65,181	18 1/2-6B	66,486
				(Muzik)		(Muzik)	
8.	Maintenance Worker I	Citrano, Salvatore	09/01/14	18 1/2-6A	63,840	18 1/2-6A*	65,803
9.	Maintenance Worker II	Santini, Fred	03/03/03	18 1/2-6A	63,840	18 1/2-6A	65,119
				(Fijalkowski)		(Fijalkowski)	
10.	Maintenance Worker II	Novy, Daniel	09/03/02	18 1/2-6A	63,840	18 1/2-6A	65,119
11.	Maintenance Worker II	Nonnemacher, Daniel	06/07/04	18 1/2-6A	63,840	18 1/2-6A	65,119
12.	Maintenance Worker II	Hoffman, David	07/06/04	18 1/2-6A	63,840	18 1/2-6A	65,119
				(Schopen)		(Schopen)	
13.	Maintenance Worker II	Archibald, Chad	11/03/14	18 1/2-6D	67,948	18 1/2-6D	69,308
	Public Works Sewer intern	Deleted					
	Overtime - Water Distribution				30,450		31,060
	Overtime - Sewer Maintenance				8,590		8,760
	Allowance for Certification Bonus				-		-
	Merit Allowance - Street Supv.				-		1,750
	Merit Allowance - Water/Sewer Suptd.						

				854,156		879,768	
				Calculated	Rounded	Calculated	Rounded
Budget Account Distribution:							
40807090-410100		Sewer Maintenance - Regular Salaries		443,076	443,075	457,907	457,900
40807090-410200		Sewer Maintenance - O/T		8,590	8,590	8,760	8,760
41838090-410100		Water Distribution - Regular Salaries		422,520	422,525	419,974	419,975
41838090-410200		Water Distribution - O/T		30,450	30,450	31,060	31,060
	TO	Parking					
	FROM	Streets Dept. / Administration		(35,518)	(35,525)	(37,933)	(37,925)
	FROM	Community Development		(14,962)	(14,950)	-	-
				854,156	854,165	879,768	879,770

Explanation of Distribution:

Water/Sewer Superintendent - 40% Water, 40% Sewer, 20% Parking
All other positions - 50% Water Distribution, 50% Sewer Maintenance.

Full Time Equivalent Positions	12.00	12.00
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Village of Wilmette 2016 Budget Salary Worksheets

2012 Budget		2013 Budget		2014 Budget		2015 Budget		2016 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
						(Koelper)			
							102,531	26-6D	109,819
(Anderson)		(Anderson)		(Anderson)		(Kretsch)			
24-6D	90,984	24-6D	92,801	24-6D	95,121	21-6D	84,949		
20-6D	75,715	20-6D	77,227	20-6D	79,158	20-6D	81,137	20-6D	83,368
19-6D	72,317	19-6D	73,758	19-6D	75,602	19-6D	77,492	20-6D	83,368
19-6D	72,317	19-6D	73,758	19-6D	75,602	19-6D	77,492	20-6D	83,368
(Kretsch)		(Kretsch)		(Kretsch)					
19-6D	72,317	19-6D	73,758	19-6D	75,602	F-4	60,743	F-5	64,711
18 1/2-6B	67,817	18 1/2-6B	69,172	18 1/2-6B	70,901	18 1/2-6B	74,200	18 1/2-6C	76,241
(Muzik)		(Muzik)		(Muzik)					
18 1/2-6B	67,817	18 1/2-6B	69,172	18 1/2-6B	70,901	D-3	52,834	F-2	59,220
18 1/2-6A	66,422	18 1/2-6B	69,172	18 1/2-6B	70,901	18 1/2-6B	72,674	18 1/2-6B	74,673
(Fijalkowski)									
18 1/2-6A	66,422	18 1/2-6B	69,172	18 1/2-6B	70,901	18 1/2-6B	72,674	18 1/2-6B	74,673
18 1/2-6A	66,422	18 1/2-6A	67,748	18 1/2-6A	70,172	18 1/2-6A	72,674	18 1/2-6B	74,673
18 1/2-6A	66,422	18 1/2-6A	67,748	18 1/2-6A	70,172	18 1/2-6A	72,674	18 1/2-6B	74,673
(Schopen)		(Schopen)		(Schopen)		(Schopen)			
18 1/2-6D	70,695	18 1/2-6D	72,107	18 1/2-6D	73,910	18 1/2-6D	75,758	F-2	59,220
	31,700		32,334		33,142		33,971		34,905
	8,950		9,129		9,357		9,591		9,855
	-		-		-		4,123		-
	1,750		1,785		1,830		1,876		-
							1,876		-
898,067		918,841		943,272		1,029,269		962,767	
Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded
469,219	469,225	462,148	462,150	498,194	498,200	505,421	505,425	544,277	544,275
8,950	8,950	9,129	9,125	9,357	9,350	9,591	9,600	9,855	9,850
428,708	428,700	438,689	438,700	473,735	473,725	484,475	484,475	448,021	448,025
31,700	31,700	32,334	32,325	33,142	33,150	33,971	33,975	34,905	34,900
				(71,156)	(71,150)	20,881	20,875	21,964	21,975
(40,510)	(40,500)	(23,459)	(23,450)	-	-	(25,070)	(25,075)	(96,255)	(96,250)
-	-	-	-	-	-	-	-	-	-
898,067	898,075	918,841	918,850	943,272	943,275	1,029,269	1,029,275	962,767	962,775
12.00		12.00		13.00		13.00		12.00	

Village of Wilmette 2016 Budget Salary Worksheets

DEPT: Water Management

	Position	Incumbent	Starting Date	2010 Budget		2011 Budget	
				Grade	Amount	Grade	Amount
1.	Water Management Director	Quafisheh, Nabil	09/05/07	(Ames) Unclassified	113,550	29-5	97,306
2.	Asst. Water Management Director	Jordan, Nate	06/06/11	(Quafisheh) 26-6	87,021	Deleted	
	Water Plant Supervisor / Lead Operator	Deleted				22-6	73,868
3.	Water Treatment Operator (Cert.)	Larson, Timothy	05/23/79	20 1/2-6D	74,484	20 1/2-6D	75,977
4.	Water Treatment Operator (Cert.)	Morales, Manuel	01/14/80	20 1/2-6D	74,484	20 1/2-6D	75,977
5.	Water Treatment Operator I	Lynch, Nicholas	10/12/15	20 1/2-6D (Toth)	74,484	20 1/2-6D (Toth)	75,977
6.	Water Treatment Operator (Cert.)	Goldin, Michael	04/17/95	20 1/2-6B*	72,202	20 1/2-6C	74,414
7.	Water Treatment Operator (Cert.)	Agrawal, Arvind	11/28/05	20 1/2-6	67,615	20 1/2-6*	70,177
8.	Water Treatment Operator I	Amorella, Tim	01/26/15				
9.	Water Treatment Operator (Cert.)	Matth, Louis	06/06/11				
10.	Water Treatment Operator I Allowance for Operator Certifications	Thvedt, Joshua	10/01/13	Christiansen 20 1/2-6C*	73,718	Christiansen 20 1/2-6D	75,977
11.	Water Plant Mechanic	McMillon, Jerritt	12/17/98	(Shine) 19-6C	68,074	(Shine) 19-6C	69,440
12.	Water Plant Maintenance Worker	Lyons, Austin	09/01/14	(McMillon) 18 1/2-6B	65,181	(McMillon) 18 1/2-6B	66,486
13.	Electrician / Electrical Automation Spec.	Christiansen, Joel	02/23/81	Montcalm 21-6D	76,191	Montcalm 21-6D	77,719
14.	Chemist	Dempsey-Kallis, Diane	08/02/82	20 1/2-6D	74,484	20 1/2-6D	75,977
15.	Meter Shop Supervisor	Lazar, Andrew	11/01/94	(Janosz) 20-6D	72,771	(Janosz) 20-6D	74,230
16.	Water Meter Repair Tech. I	Hammersmith, Jeffrey	02/16/15	(Lazar) 17 1/2-6C	63,561	(Lazar) 17 1/2-6C	64,836
	Water Meter Repair Tech. I	Deleted		(Herbon 50% Part time) 17 1/2-6A	30,487	Deleted	
17.	Maintenance Supervisor	Kumiega, Peter	05/08/00	17-6A*	60,199	21 1/2-(4)B	69,612
18.	Building Maintainer	Dutkiewicz, Wlodzimierz	09/01/15	17-6A	59,573	17-6A*	61,405
	Part-time Secretary	Deleted		(Phillips 50% Part time) 14-6A	25,952	Deleted	
	Allowance for Certification Bonus				-		
	Two (2) Summer Laborers -- 25% positions at pay grade 2 - Deleted						
	Overtime - Plant Operations				29,730		30,325
	Overtime - Storm Water Pumping				8,600		8,775
	Overtime - Meter Maintenance				600		600
					1,272,961		1,219,078
					Calculated	Rounded	Calculated
					Calculated	Rounded	Calculated
Budget Account Distribution:							
40847090-410200 Storm Water Pumping - O/T					8,600	8,600	8,775
41818090-410100 Water Plant Operations - Reg. Salaries					1,067,212	1,067,200	1,040,312
41818090-410200 Water Plant Operations - O/T					29,730	29,730	30,325
41828090-410100 Water Metering - Reg. Salaries					166,819	166,825	139,066
41828090-410200 Water Metering - O/T					600	600	600
					1,272,961	1,272,955	1,219,078
Explanation of Distribution:							
Positions 15. and 16. -- 100% Water Metering							
All other positions -- 100% Water Plant Operations							
Full Time Equivalent Positions							
Full-Time positions					16.00		16.00
Part-time positions					1.00		-
Seasonal positions					-		-
					17.00		16.00

Village of Wilmette 2016 Budget Salary Worksheets

2012 Budget		2013 Budget		2014 Budget		2015 Budget		2016 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
29-6	103,915	29-6	109,703	29-6A	112,443	29-6A	115,254	Unclassified	140,414
Deleted		Deleted		Deleted		(Vacant)			
						M-8	101,534	M-2	87,371
20 1/2-6D	77,496	20 1/2-6D	79,044	20 1/2-6D	81,020	20 1/2-6D	83,046	20 1/2-6D	85,330
20 1/2-6D	77,496	20 1/2-6D	79,044	20 1/2-6D	81,020	20 1/2-6D	83,046	20 1/2-6D	85,330
(Guran)		(Guran)		(Guran)		(Guran)			
H-2	60,430	H-3	63,488	I-3	70,013	I-5	75,008	H-2	66,539
20 1/2-6C	75,902	20 1/2-6C	77,417	20 1/2-6C	79,352	20 1/2-6D	83,046	20 1/2-6D	85,330
20 1/2-6A	72,812	20 1/2-6A	74,267	20 1/2-6A	76,124	20 1/2-6A	78,027	20 1/2-6A	80,173
(Jordan)		(Jordan)		(Jordan)		(Jordan)			
H-2	60,430	H-3	63,488	H-4	67,026	I-5	75,008	H-2	66,539
H-2	60,430	I-3	67,298	I-4	71,047	I-5	75,008	I-6	79,384
Christiansen		Christiansen							
20 1/2-6D	77,496	20 1/2-6D	79,044	H-1	61,963	H-3	66,701	I-4	74,826
	10,878		7,619		9,026		4,002		
(Shine)		(Shine)		(Shine)					
19-6C	70,830	19-6C	72,242	19-6C	74,047	19-6D	77,492	19-6D	79,623
(McMillon)		(McMillon)		(McMillon)					
18 1/2-6B	67,817	18 1/2-6B	69,172	18 1/2-6C	72,390	F-2	57,635	F-3	60,997
Montcalm		Montcalm							
21-6D	79,274	21-6D	80,856	21 1/2-6D	84,831	21 1/2-6D	86,952	21 1/2-6D	89,343
20 1/2-6D	77,496	20 1/2-6D	79,044	20 1/2-6D	81,020	20 1/2-6D	83,046	20 1/2-6D	85,330
19 1/2-6C	72,495	19 1/2-6C	73,944	20 1/2-6D	77,531	20 1/2-6D	81,137	20 1/2-6D	83,368
(80% Part time)		(80% Part time)		(80% Part time)		(80% Part time)			
E-2	40,590	E-3	42,644	E-4	45,021	C-2	45,021	C-2	49,721
21 1/2-(5)B	74,341	21 1/2-(5)B	75,827	21 1/2-6B	81,377	21 1/2-6C	85,161	21 1/2-6C	87,503
17-6B	63,284	17-6B	64,545	17-6B	66,159	17-6B	67,813	17-6B	52,706
30,925		31,550		32,350		33,175		34,087	
8,950		9,150		9,400		9,650		9,659	
600		600		600		625		625	
1,263,887		1,299,986		1,333,760		1,467,387		1,484,198	
Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded
8,950	8,950	9,150	9,150	9,400	9,400	9,650	9,650	9,659	9,650
1,110,327	1,110,325	1,142,098	1,142,100	1,168,858	1,168,850	1,297,779	1,297,775	1,306,738	1,306,750
30,925	30,925	31,550	31,550	32,350	32,350	33,175	33,175	34,087	34,100
113,085	113,075	116,588	116,600	122,552	122,550	126,158	126,150	133,089	133,075
600	600	600	600	600	600	625	625	625	625
1,263,887	1,263,875	1,299,986	1,300,000	1,333,760	1,333,750	1,467,387	1,467,375	1,484,198	1,484,200
16.00		16.00		16.00		18.00		18.00	
0.80		0.80		0.80		-		-	
-		-		-		-		-	
16.80		16.80		16.80		18.00		18.00	

Village of Wilmette 2016 Budget Salary Worksheets

DEPT: Police

Position	Incumbent	Starting Date	2010 Budget		2011 Budget	
			Grade	Amount	Grade	Amount
1. Police Chief	King, Brian	03/16/87	Unclassified	130,000	Unclassified	132,600
2. Deputy Police Chief	Perkins, Kyle	01/02/91	Unclassified	120,780	Unclassified	123,196
3. Deputy Police Chief	Murphy, Kyle	08/16/95				
4. Management Analyst	Nugent, Synthia	08/16/10	22-1*	58,911	21 1/2-3	62,917
			(Neiweem)		(Welter)	
Police Commander	Deleted		Unclassified	113,282	Unclassified	113,309
5. Police Commander	Collins, Patrick	11/30/92	Unclassified	111,944	Unclassified	114,183
			(McConnell)		(McConnell)	
Police Commander	Deleted		Unclassified	111,087	Unclassified	113,309
			(Welter)		(Allowance for Promotion)	
6. Police Sergeant	Walsh, Daniel	04/16/87	27 1/2-6D	102,727	27 1/2-6D	104,784
7. Police Sergeant	Trage, Edmund	02/08/91	27 1/2-6C	100,614	27 1/2-6D	104,784
8. Police Sergeant	McGarry, Michael	01/16/95	27 1/2-6C	100,614	27 1/2-6C	102,629
9. Police Sergeant	Jurmu, Solveig	03/06/98	27 1/2-6D	102,727		8,766
			(Paulson)		(Paulson)	
10. Police Sergeant	Ockrim, Roger	06/08/98	27 1/2-6D	102,727	27 1/2-6D	104,784
			(Murphy)		(Murphy)	
11. Police Sergeant	Robinson, Michael	03/03/03	27 1/2-6B*	99,580	27 1/2-6C	102,629
12. Police Sergeant	Girard, Landon	08/27/03				
Allowance for Police Sergeant						
13. Police Officer	Sparks, David	11/16/87	24-6D	89,093	24-6D	90,875
14. Police Officer	Huck, Daniel	10/01/88	24-6D	89,093	24-6D	90,875
15. Police Officer	Hemesath, Jeffrey	10/01/88	24-6D	89,093	24-6D	90,875
16. Police Officer	Betz, Lawrence	04/01/90	24-6C*	88,193	24-6D	90,875
17. Police Officer	Parisi, Julie	03/15/93	24-6C	87,293	24-6C	89,039
18. Police Officer	Kiddle, Kevin	04/15/93	24-6C	87,293	24-6C	89,039
19. Police Officer	Rizzo, Nicholas	03/21/94	24-6C	87,293	24-6C	89,039
20. Police Officer	Morgret, Christopher	06/27/94	24-6C	87,293	24-6C	89,039
21. Police Officer	Leigh, Stephen	06/08/98	24-6B	85,531	24-6B	87,242
22. Police Officer	Mercado, Alejandro	01/05/99	24-6B	85,531	24-6B	87,242
23. Police Officer	Sweet, James	12/11/00	24-6A	83,805	24-6B	87,242
24. Police Officer	Bullock, Sally	01/02/01	24-6A	83,805	24-6B	87,242
25. Police Officer	Falk, John	12/18/01	24-6A	83,805	24-6A	85,481
26. Police Officer	Davis, Valerie	01/03/02	24-6A	83,805	24-6A	85,481
27. Police Officer	Pavely, Raimond	01/03/02	24-6A	83,805	24-6A	85,481
28. Police Officer	Santana, Ray	01/03/03	24-6A	83,805	24-6A	85,481
29. Police Officer	Gamba, Mark	03/03/03	24-6A	83,805	24-6A	85,481
30. Police Officer	Perez, Jose	12/19/03	24-6A	83,805	24-6A	85,481
31. Police Officer	Jurmu, Andrew	06/15/06	24-5	77,460	24-6	82,646
32. Police Officer	Olivo, Maria	07/17/06	24-5	77,460	24-6	82,646
33. Police Officer	Neubauer, Christopher	09/21/07	24-3*	72,428	24-4*	77,272
34. Police Officer	Przekota, Christopher	07/27/09	24-2	67,695	24-3	72,217
35. Police Officer	Clark, Michael	07/27/09	24-2	67,695	24-3	72,217
			(Dworak)		(Dworak)	
36. Police Officer	Hornbacher, Joshua	03/16/11	24-6D	89,093	24-6D	90,875
			(Ockrim)		(Ockrim)	
37. Police Officer	Cavanagh, Connor	03/28/11	24-6B	85,531	24-6B	87,242
			(Robinson)		(Robinson)	
38. Police Officer	Pasquesi, James	03/28/11	24-6A	83,805	24-6A	85,481
			(Grassi)		(Grassi)	
39. Police Officer	Handrick, Luke	06/20/11	24-6A	83,805	24-6B	87,242

Village of Wilmette 2016 Budget Salary Worksheets

2012 Budget		2013 Budget		2014 Budget		2015 Budget		2016 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
Unclassified	135,252	Unclassified	137,957	Unclassified	141,406	Unclassified	144,941	Unclassified	157,000
Unclassified	125,660	Unclassified	128,173	Unclassified	131,377	Unclassified	134,661	Unclassified	138,364
				Unclassified	127,489	Unclassified	134,661	Unclassified	138,364
21 1/2-4	67,192	21 1/2-5	71,755	21 1/2-6	77,006	21 1/2-6	78,931	21 1/2-6A	83,942
(Paulson)		(Paulson)							
Unclassified	116,467	Unclassified	118,796						
Unclassified	116,467	Unclassified	118,796	Unclassified	121,766	Unclassified	124,810	Unclassified	128,242
Unclassified	116,467	Unclassified	118,796	Unclassified		Unclassified		Unclassified	
(Dworak)		(Dworak)		(Dworak)					
27 1/2-6D	109,383	27 1/2-6D	111,569	27 1/2-6D	114,307	27 1/2-6D	117,038	27 1/2-6D	120,188
27 1/2-6D	109,383	27 1/2-6D	111,569	27 1/2-6D	114,307	27 1/2-6D	117,038	27 1/2-6D	120,188
27 1/2-6C	107,185	27 1/2-6C	109,324	27 1/2-6C	112,006	27 1/2-6D	117,038	27 1/2-6D	120,188
27 1/2-(5)D	104,584	27 1/2-6D	111,569	27 1/2-6D	114,307	27 1/2-6C	114,679	27 1/2-6C	117,764
27 1/2-6B	105,032	27 1/2-6B*	108,227	27 1/2-6C	112,006	27 1/2-6C	114,679	27 1/2-6C	117,764
27 1/2-6A	102,923	27 1/2-6B	107,131	27 1/2-6B	109,758	27 1/2-6B	112,376	27 1/2-6B	115,398
						27 1/2-6B	112,376	27 1/2-6B	115,398
					17,001				
24-6D	92,693	24-6D	94,547	24-6D	96,920	24-6D	99,299	24-6D	99,299
24-6D	92,693	24-6D	94,547	24-6D	96,920	24-6D	99,299	24-6D	99,299
24-6D	92,693	24-6D	94,547	24-6D	96,920	24-6D	99,299	24-6D	99,299
24-6D	92,693	24-6D	94,547	24-6D	96,920	24-6D	99,299	24-6D	99,299
24-6C	90,820	24-6D	94,547	24-6D	96,920	24-6D	99,299	24-6D	99,299
24-6C	90,820	24-6D	94,547	24-6D	96,920	24-6D	99,299	24-6D	99,299
24-6C	90,820	24-6C	92,636	24-6D	96,920	24-6D	99,299	24-6D	99,299
24-6C	90,820	24-6C	92,636	24-6C	95,941	24-6D	99,299	24-6D	99,299
24-6B	88,987	24-6B*	91,702	24-6C	94,961	24-6C	97,291	24-6C	97,291
24-6B	88,987	24-6B	90,767	24-6C	94,961	24-6C	97,291	24-6C	97,291
24-6B	88,987	24-6B	90,767	24-6B	93,045	24-6B	95,327	24-6C	97,291
24-6B	88,987	24-6B	90,767	24-6B	93,045	24-6B	95,327	24-6C	97,291
24-6B	88,987	24-6B	90,767	24-6B	93,045	24-6B	95,327	24-6B	95,327
24-6B	88,987	24-6B	90,767	24-6B	93,045	24-6B	95,327	24-6B	95,327
24-6A	87,191	24-6B	90,767	24-6B	93,045	24-6B	95,327	24-6B	95,327
24-6A	87,191	24-6B	90,767	24-6B	93,045	24-6B	95,327	24-6B	95,327
24-6A	87,191	24-6A	88,935	24-6B	93,045	24-6B	95,327	24-6B	95,327
24-6A	87,191	24-6A	88,935	24-6A	91,168	24-6A	93,403	24-6B	95,327
24-6A	87,191	24-6A	88,935	24-6A	91,168	24-6A	93,403	24-6B	95,327
24-5*	82,445	24-6A	88,935	24-6A	91,168	24-6A	93,403	24-6A	93,403
24-4	77,046	24-5	82,280	24-6	88,144	24-6A	93,403	24-6A	93,403
24-4	77,046	24-5	82,280	24-6	88,144	24-6A	93,403	24-6A	93,403
24-2*	72,046	24-3*	75,128	24-4	82,414	24-5	86,330	24-6	90,304
24-2*	72,046	24-3*	75,128	24-4	82,414	24-5	86,330	24-6	90,304
24-2*	72,046	24-3*	75,128	24-4	82,414	24-5	86,330	24-6	90,304
24-2	70,430	24-3	71,414	24-4	80,561	24-5	86,330	24-6	90,304

Village of Wilmette 2016 Budget Salary Worksheets

DEPT: Police

Position	Incumbent	Starting Date	2010 Budget		2011 Budget	
			Grade	Amount	Grade	Amount
			(Eder)		(Eder)	
40. Police Officer	Stenger, Brandon	09/26/12	24-6D	89,093	24-6D	90,875
			(Newman)		(Newman)	
41. Police Officer	Sokolnik, Jonathan	12/30/13	24-6D	89,093	24-6D	90,875
			(Black)		(Black)	
42. Police Officer	Kutschke, Jeffrey	03/28/14	24-6B	85,531	24-6B	83,931
Police Officer (Overhire)					24-1*	65,905
43. Police Officer	McGuire, Elizabeth	09/26/14	24-6B	85,531	24-6B	87,242
44. Police Officer	Monk, Russell	09/26/14	24-6A	83,805	24-6A	85,481
			(Drag)		(Drag)	
45. Police Officer	Folkerts, Robert	12/15/14	24-6D	89,093	24-6D	90,875
			(Swithin)		(Swithin)	
Police Officer			24-2	67,695	24-3	72,217
Projected savings from elimination of overhire status thru attrition				(85,531)		(83,931)
Allowance for Evidence Technician Qualification						4,500
Allowance for Court Bonus						
Misc. Allowance						
46. Community Service Officer II	Andrews, Ronald	03/01/87	19-6D	69,504	19-6D	70,898
			(Testa)		(Testa)	
47. Community Service Officer I	Eder, Steven	01/03/12	16 1/2-6B	59,459	16 1/2-6B	60,651
48. Community Service Officer I	Halley, Gerald	10/29/12				
Community Service Officer I	Welter, Thomas	10/19/11				
49. Police Commun. Supv.	Peterson, Eric	08/01/90	24-6C*	86,549	24-6D	89,201
50. Police Telecommunicator	Siegel, Matthew	10/22/84	19-6D	69,504	19-6D	70,898
51. Police Telecommunicator	Weiner, Barry	11/16/86	19-6D	69,504	19-6D	70,898
52. Police Telecommunicator	King, Freddie	10/06/03	19-6A	65,303	19-6A	66,613
53. Police Telecommunicator	Miagusko, George	09/04/07	19-4	57,558	19-5	61,471
			(Wight)		(Hornbacher)	
54. Police Telecommunicator	Rigas, Basil	08/16/11	19-6B	66,674	19-2*	54,818
			(Manning)		(Manning)	
55. Police Telecommunicator	Merrill, Jon	04/14/14	19-6D	69,504	19-6D	70,898
			(50% Part time)		(50% Part time)	
56. Police Telecommunicator - part-time	McGarry, Lynda	10/15/93	19-6B	33,337	19-6C	34,720
			(50% Part time)		(50% Part time)	
57. Police Telecommunicator - part-time	Alvarez, Bruno	06/30/08	19-3	27,487	19-4	29,356
			(Moran - 50% Part time)		(Moran - 50% Part time)	
58. Part time Police Telecommunicator	Green, Susan	09/12/14	19-1*	25,664	19-2*	27,409
					(50% Part time)	
59. Part time Police Telecommunicator	Serbe, Nigel	03/01/11			19-1*	26,179
60. Part time Police Telecommunicator	Moran, Theodore	03/01/11				
			(George)		(George)	
Parking Control Officer	Deleted - see new CSO I position		17 1/2-6D	64,896	17 1/2-6D	66,198
			(50% Part time)		(50% Part time)	
61. Part time Parking Control Asst.	Stec, Allen	11/01/75	17 1/2-6D	32,448	17 1/2-6D	33,099
			(32 Hour Schedule)			
62. Administrative Secretary	Budd, Susan	11/17/97	15 1/2-6B	45,432	15 1/2-6B	57,929
			(32 Hour Schedule)			
Data Processing Operator III			16 1/2-6D	49,586	Deleted	
			(Green - 32 Hour Schedule)		(Green)	
63. Data Processing Operator II	Guavita, Janet	09/29/14	15 1/2-6D	47,361	15 1/2-6D	60,388
			(32 Hour Schedule)			
64. Data Processing Operator II	Miller, Joan	03/12/90	15 1/2-6D	47,361	15 1/2-6D	60,388
65. Data Processing Operator II	Moran, Laura	09/03/14	Deleted		Deleted	
66. Community Services Supervisor	Chui, Olivia	02/10/92	23 1/2-6C	83,729	23 1/2-6C	85,408
Crossing Guards -- Sixteen (16) at various steps in pay						
Grade 14 -- each estimated at approx. 650 hours annually.				191,500		207,570

Village of Wilmette 2016 Budget Salary Worksheets

2012 Budget		2013 Budget		2014 Budget		2015 Budget		2016 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
(Eder)									
24-6D	92,693	24-1*	68,567	24-3	77,023	24-4	82,531	24-5	86,330
(Newman)		(Newman)							
24-6D	92,693	24-6D	94,547	J-1	69,624	J-3	76,697	J-4	78,946
(Black)									
24-6B	83,931			J-1	69,624	J-2	74,514	J-3	76,697
24-6B	88,987	24-6B	92,636	24-6C	94,961	J-2	74,514	J-3	76,697
24-6A	87,191	24-6A*	89,851	24-6B	93,045	J-2	74,514	J-3	76,697
(Drag)		(Drag)		(Drag)		(Drag)			
24-6D	92,693	24-6D	94,547	24-6D	96,920	24-6D	99,299	J-3	76,697
(Swithin)		(Swithin)		(Swithin)					
24-4	77,046	24-5	82,280	24-6	88,144				
	(83,931)								
	4,500		4,500		7,500		7,500		7,500
	8,750		8,750		8,750		10,000		10,000
									90,049
19-6D	72,317	19-6D	73,758	19-6D	75,602	19-6D	77,492	19-6D	79,623
D-2	47,866	A-2*	41,608	A-3	43,928	A-4	45,691	A-5	48,355
(Welter - 62.5 % Part-Time)		(62.5 % Part-Time)		(62.5 % Part-Time)		(62.5 % Part-Time)		(50 % Part-Time)	
D-2	29,916	A-3	26,387	A-2	26,655	A-4	28,558	A-4	24,178
								A-7	6,510
24-6D	90,984	24-6D	92,801	24-6D	95,121	24-6D	97,499	24-6D	100,180
19-6D	72,317	19-6D	73,758	19-6D	75,602	19-6D	77,492	19-6D	79,623
19-6D	72,317	19-6D	73,758	19-6D	75,602	19-6D	77,492	19-6D	79,623
19-6A	67,946	19-6A*	70,031	19-6B	72,523	19-6B	74,336	19-6B	76,380
19-6	65,648	19-6A	69,302	19-6A	71,035	19-6A	72,811	19-6A	74,813
F-2	53,783	F-3	56,504	F-4	59,261	F-5	62,979	F-6	66,653
(Manning)		(Manning)		(Manning)					
19-6D	72,317	19-6D	73,758	19-6D	75,602	F-2	57,635	F-3	60,997
(50% Part time)		(50% Part time)		(50% Part time)		(50% Part time)		(50% Part time)	
19-6C	35,415	19-6C	36,121	19-6D	37,801	19-6D	38,746	19-6D	39,812
(50% Part time)		(50% Part time)		(50% Part time)		(50% Part time)		(50% Part time)	
19-5	31,351	19-6	33,479	19-6A	35,517	19-6A	36,405	19-6A	37,406
(Moran - 50% Part time)		(Moran - 50% Part time)		(Moran - 50% Part time)					
19-3*	29,271	19-4*	31,258	19-5	33,546	F-2	28,817	F-3	30,498
(25% Part time)		(25% Part time)		(25% Part time)		(25% Part time)		(25% Part time)	
F-2	13,446	F-3*	14,338	F-4	15,088	F-5	15,745	F-6	16,663
(25% Part time)		(25% Part time)		(25% Part time)		(25% Part time)		(25% Part time)	
F-2	13,446	F-3*	14,338	F-4	15,088	F-5	15,745	F-6	16,663
(50% Part time)		(50% Part time)		(50% Part time)		(50% Part time)		(70% Part time)	
17 1/2-6D	33,761	17 1/2-6D	34,436	17 1/2-6D	35,296	17 1/2-6D	36,178	17 1/2-6D	52,050
15 1/2-6B	59,087	15 1/2-6C	61,535	15 1/2-6C	63,071	15 1/2-6C	64,648	15 1/2-6C	66,426
(Green)		(Green)		(Green)					
15 1/2-6D	61,595	15 1/2-6D	62,825	15 1/2-6D	64,396	B-2	45,651	B-3	48,314
15 1/2-6D	61,595	15 1/2-6D	62,825	15 1/2-6D	64,396	15 1/2-6D	66,006	15 1/2-6D	67,821
						(50% Part time)		(50% Part time)	
						B-8	27,255	B-9	28,844
23 1/2-6D	88,945	23 1/2-6D	90,724	23 1/2-6D	92,992	23 1/2-6D	95,317	23 1/2-6D	97,938
	211,725		217,100		223,700		229,600		240,606

Village of Wilmette 2016 Budget Salary Worksheets

DEPT: Police

Position	Incumbent	Starting Date	2010 Budget		2011 Budget	
			Grade	Amount	Grade	Amount
Summer Help -- Park District -- All 27% positions:				27,500		43,350
Overtime - Operations				225,000		270,000
Overtime - Grant funded				20,700		21,100
Overtime - Communications				30,000		60,000
Overtime - Services				250		255
Merit Allowance - Police Communications Supv.				-		1,750
Merit Allowance - Police Commanders				-		-
Merit Allowance - Police Sergeants				11,935		11,935
Merit Allowance - Deputy Chief				-		-
Merit Allowance - Deputy Chief				-		-
Merit Allowance - Police Chief				-		-
				<u>5,588,166</u>		<u>5,808,588</u>
				<u>Calculated</u>	<u>Rounded</u>	<u>Calculated</u>
						<u>Rounded</u>

Budget Account Distribution:

Accounts receivable - Wilmette Park District

11414020-410100	Police Operations - Regular Salaries	4,113,563	4,113,575	4,212,657	4,212,650
11414020-410200	Police Operations - O/T	225,000	225,000	270,000	270,000
11414020-410210	Police Operations - Grant Funded O/T	20,700	20,700	21,100	21,100
11424020-410100	Police Services - Regular Salaries	432,318	432,325	428,970	428,975
11424020-410200	Police Services - O/T	250	250	255	255
11434020-410100	Public Safety Commun. - Reg. Salaries	597,084	597,075	630,731	630,725
11434020-410200	Public Safety Communications - O/T	30,000	30,000	60,000	60,000
11454020-410100	Crossing Guards - Regular Salaries	191,500	191,500	207,570	207,575
FROM	Administration				
FROM	Finance Department	(22,249)	(22,250)	(22,695)	(22,700)
		<u>5,588,166</u>	<u>5,588,175</u>	<u>5,808,588</u>	<u>5,808,580</u>

NOTE - Prior years' budgets have been adjusted to reflect retroactive settlements of collective bargaining agreements.

Explanation of Distribution:

Police Chief -- 50% Operations, 30% Services, 20% Communications
 Deputy Police Chiefs -- 100% Operations.
 Management Analyst -- 100% Services
 Positions 5. thru 45. and 48. -- 100% Operations.

Positions 46. and 47. -- 70% Operations 30% Services
 Positions 49. thru 60 -- 100% Communications
 Position 61 -- 100% Operations
 Positions 62 -- 66 100% Services

Full Time Equivalent Positions :

Sworn Personnel	44.00	44.00
Non-Sworn Personnel - Operations	4.50	4.50
Non-Sworn Personnel - Telecommunicators	8.50	9.00
Non-Sworn Personnel - Services	4.20	4.00
Non-Sworn Personnel - Crossing Guards	5.10	5.20
Seasonal Personnel	1.00	1.00
Total Full Time Equivalent Positions	<u>67.30</u>	<u>67.70</u>

Village of Wilmette 2016 Budget Salary Worksheets

2012 Budget		2013 Budget		2014 Budget		2015 Budget		2016 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
	44,250		50,500		51,800		51,800		51,800
	275,400		280,900		298,173		298,173		321,736
	21,500		21,900		21,900		21,900		-
	61,200		62,400		64,000		64,000		64,000
	260		300		300		300		300
	1,750		1,800		1,856		1,856		-
	-		-		-		-		-
	-		-		-		-		-
	-		-		-		-		-
	-		-		-		-		-
	-		-		-		-		-
	5,865,977		6,005,274		6,174,436		6,296,849		6,517,822

Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded
4,233,806	4,233,800	4,328,176	4,328,175	4,434,298	4,434,300	4,538,085	4,538,075	4,701,691	4,701,700
275,400	275,400	280,900	280,900	298,173	298,175	298,173	298,175	321,736	321,750
21,500	21,500	21,900	21,900	21,900	21,900	21,900	21,900	-	-
438,194	438,200	480,552	480,550	496,955	496,950	491,671	491,675	513,123	513,075
260	260	300	300	300	300	300	300	300	300
647,041	647,050	668,837	668,850	691,923	691,925	686,546	686,550	710,711	710,700
61,200	61,200	62,400	62,400	64,000	64,000	64,000	64,000	64,000	64,000
211,725	211,725	217,100	217,100	223,700	223,700	229,600	229,600	240,606	240,600
		(31,279)	(31,275)	(32,611)	(32,600)	(33,426)	(33,425)	(34,345)	(34,350)
(23,149)	(23,150)	(23,612)	(23,625)	(24,202)	(24,200)	-	-	-	-
5,865,977	5,865,985	6,005,274	6,005,275	6,174,436	6,174,450	6,296,849	6,296,850	6,517,822	6,517,775

44.00	44.00	44.00	44.00	44.00
4.13	4.13	4.13	3.13	3.13
9.00	9.00	9.00	9.00	9.00
4.00	4.00	4.00	5.50	5.50
5.20	5.20	5.20	5.20	5.20
1.00	1.00	1.00	1.00	1.00
67.33	67.33	67.33	67.83	67.83

Village of Wilmette 2016 Budget Salary Worksheets

DEPT: Fire

Position		Incumbent	Starting Date	2010 Budget Grade	2010 Budget Amount	2011 Budget Grade	2011 Budget Amount
				(Dominik)		(Dominik)	
1.	Fire Chief	McGreal, Michael	05/25/88	Unclassified	127,205	Unclassified	129,749
				(McGreal)		(McGreal)	
2.	Deputy Fire Chief	Robertson, Thomas	05/16/87	Unclassified	119,977	Unclassified	122,377
3.	Assistant to the Fire Chief	Ciccione, Richard	07/03/06	22-6D	79,773	22-6D	81,372
				(Orth)		(Orth)	
4.	Duty Chief	Bergquist, Paul	06/18/93	Unclassified	111,407	Unclassified	113,635
				(Gorr)		(Gorr)	
5.	Duty Chief	Bucci, Anthony	09/01/92	Unclassified	111,407	Unclassified	113,635
				(Robertson)		(Robertson)	
6.	Duty Chief	Wozney, Benjamin	03/16/95	Unclassified	111,407	Unclassified	113,635
7.	Duty Chief	Brill, Robert	09/07/99				
		Allowance for Duty Chief Promotion					
8.	Fire Lieutenant/Paramedic	Cacchione, Mark	05/01/86	27 1/2-6D	102,727	27 1/2-6D	104,784
				(Bucci)		(Bucci)	
9.	Fire Lieutenant/Paramedic	Hughes, Robert	09/16/95	27 1/2-6C	100,614	27 1/2-6C	102,629
				(Storm)		(Storm)	
10.	Fire Lieutenant/Paramedic	Bentz, James	03/06/95	27 1/2-6C*	101,671	27 1/2-6D	104,784
				(Vilches)		(Vilches)	
11.	Fire Lieutenant/Paramedic	Wilk, Jason	03/06/95	27 1/2-6D	102,727	27 1/2-6D	104,784
				(Ridolfi)		(Wozney)	
12.	Fire Lieutenant/Paramedic	Isaacson, Michael	09/07/99	27 1/2-6D	102,727	27 1/2-(5)C	98,023
				(Bergquist)		(Bergquist)	
	Fire Lieutenant/Paramedic	Deleted		27 1/2-6C	100,614	27 1/2-6C	102,629
13.	Fire Lieutenant/Paramedic	Menzies, Ryan	09/01/04				
		Allowance for promotion - Fire Lieutenant/Paramedic					
14.	Fire Fighter III / Paramedic	Klausing, Louis	07/01/89	24-6D	89,059	24-6D	90,840
15.	Fire Fighter III / Paramedic	Mager, Frank	06/16/93	24-6C	87,260	24-6C	89,005
16.	Fire Fighter III / Paramedic	Blomquist, John	02/15/94	24-6C	87,260	24-6C	89,005
17.	Fire Fighter III / Paramedic	Ludford, Timothy	03/06/95	24-6C	87,260	24-6C	89,005
18.	Fire Fighter III / Paramedic	Simon, Thomas	07/16/95	24-6B*	86,380	24-6C	89,005
19.	Fire Fighter III / Paramedic	Wokurka, Gary	06/06/97	24-6B	85,500	24-6B	87,210
20.	Fire Fighter III / Paramedic	Halterman, Michael	09/15/97	24-6B	85,500	24-6B	87,210
21.	Fire Fighter III / Paramedic	Harrington, Patrick	08/28/00	24-6A*	84,637	24-6B	87,210
22.	Fire Fighter III / Paramedic	Minogue, Michael	08/28/00	24-6A*	84,637	24-6B	87,210
23.	Fire Fighter III / Paramedic	Bazan, Jennifer	12/04/00	24-6A	83,773	24-6B	87,210
24.	Fire Fighter III / Paramedic	Grajewski, David	09/01/04	24-6A	83,773	24-6A	85,448
25.	Fire Fighter III / Paramedic	Schmidt, Ryan	03/06/06	24-5*	79,212	24-6*	84,031
26.	Fire Fighter III / Paramedic	Eastman, Blake	03/06/06	24-5*	77,601	24-6*	84,031
27.	Fire Fighter III / Paramedic	Barton, Kenneth	08/28/06	24-5	75,819	24-6	82,614
28.	Fire Fighter III / Paramedic	Jost, Robert	01/05/09	22 1/2-2*	63,131	22 1/2-3*	67,421
29.	Fire Fighter III / Paramedic	Weglarz, Jason	01/12/09	22 1/2-2*	63,131	24-3*	72,206
30.	Fire Fighter III / Paramedic	Kofoed, Edward	03/29/10	24-6D	89,059	22 1/2-2*	64,394
				(Burns)			
31.	Fire Fighter III / Paramedic	Walters, Daniel	04/26/10	24-6B	85,500	22 1/2-2*	64,394
				(Winter)		(Winter)	
32.	Fire Fighter III / Paramedic	Paczosa, Scott	09/20/10	24-6D	89,059	24-6D	90,840
				(Brill)		(Brill)	
33.	Fire Fighter III / Paramedic	Scheetz, Michael	09/27/10	24-6B	85,500	24-6B	87,210
				(Wozney)			
34.	Fire Fighter III / Paramedic	Wessel, Michael	09/27/10	24-6C	87,260	22 1/2-2	62,915
35.	Fire Fighter III / Paramedic	Riggan II, Richard	01/17/11				
36.	Fire Fighter / Paramedic	Schuman, Kevin	01/31/11				
				(Clemens)		(Clemens)	
37.	Firefighter / Paramedic	Kopczyk, Thomas	01/16/12	24-6D	89,059	24-6D	90,840
				(Johnson)		(Johnson)	

Village of Wilmette 2016 Budget Salary Worksheets

2012 Budget		2013 Budget		2014 Budget		2015 Budget		2016 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
(Dominik)		(Dominik)		(Dominik)					
Unclassified	132,344	Unclassified	134,991	Unclassified	138,366	Unclassified	140,055	Unclassified	143,907
(McGreal)		(McGreal)		(McGreal)					
Unclassified	124,825	Unclassified	127,322	Unclassified	130,505	Unclassified	6,293	Unclassified	138,364
22-6D	82,999	22-6D	84,655	22-6D	86,771	22-6D	86,771	22-6D	91,386
Unclassified	115,908	Unclassified	112,500	Unclassified	115,313	Unclassified	124,212	Unclassified	32,061
(Gorr)		(Gorr)		(Gorr)		(Gorr)			
Unclassified	115,908	Unclassified	118,226	Unclassified	121,182	Unclassified	124,212	Unclassified	128,242
(Robertson)		(Robertson)		(Robertson)		(Robertson)			
Unclassified	115,908	Unclassified	118,226	Unclassified	121,182	Unclassified	124,212	Unclassified	128,242
								Unclassified	128,242
							9,674		
27 1/2-6D	109,383	27 1/2-6D	109,019	27 1/2-6D	111,744	27 1/2-6D	114,538	27 1/2-6D	117,688
(Bucci)		(Bucci)		(Bucci)		(Bucci)			
27 1/2-6C*	108,284	27 1/2-6C*	109,019	27 1/2-6D	111,744	27 1/2-6D	114,538	27 1/2-6D	117,688
(Storm)		(Storm)		(Storm)					
27 1/2-6D	109,383	27 1/2-6D	109,019	27 1/2-6D	111,744	27 1/2-6D	114,538	27 1/2-6D	117,688
(Vilches)		(Vilches)							
27 1/2-6D	109,383	27 1/2-6D	109,019	26 1/2-6C	104,532	27 1/2-6D	114,538	27 1/2-6D	117,688
(Wozney)		(Wozney)		(Wozney)		(Wozney)			
27 1/2-6C	107,185	27 1/2-6C	106,774	27 1/2-6C	109,443	27 1/2-6D	114,538	27 1/2-6D	115,264
27 1/2-(5*)B	102,730	27 1/2-(5*)B	104,581	27 1/2-6C	109,443	27 1/2-6C	112,179		
						27 1/2-6B	109,876	27 1/2-6B	112,898
							10,847		
24-6D	92,657	24-6D	94,510	24-6D	96,874	24-6D	99,296	24-6D	101,581
24-6C	90,785	24-6C*	93,555	24-6D	96,874	24-6D	99,296	24-6D	101,581
24-6C	90,785	24-6C	92,601	24-6C	96,874	24-6D	99,296	24-6D	101,581
24-6C	90,785	24-6C	92,601	24-6C	94,916	24-6D	99,296	24-6D	101,581
24-6C	90,785	24-6C	92,601	24-6C	94,916	24-6C	97,289	24-6D	101,581
24-6B*	89,870	24-6C	92,601	24-6C	94,916	24-6C	97,289	24-6C	99,528
24-6B*	89,870	24-6C	92,601	24-6C	94,916	24-6C	97,289	24-6C	99,528
24-6B	88,954	24-6B	90,733	24-6B	93,002	24-6B	95,327	24-6C	99,528
24-6B	88,954	24-6B	90,733	24-6B	93,002	24-6B	95,327	24-6C	99,528
24-6B	88,954	24-6B	90,733	24-6B	93,002	24-6B	95,327	24-6C	99,528
24-6A	87,157	24-6A	88,900	24-6A	91,750	24-6B	95,327	24-6B	97,519
24-6A	87,157	24-6A	88,900	24-6A	91,124	24-6A	93,402	24-6B	97,519
24-6A	87,157	24-6A	88,900	24-6A	91,124	24-6A	93,402	24-6B	97,519
24-6A	87,157	24-6A	88,900	24-6A	91,124	24-6A	93,402	24-6A	95,552
24-4*	77,112	24-5*	82,351	24-6	89,613	24-6A	91,853	24-6A	95,552
24-4*	77,112	24-5*	84,100	24-6	89,613	24-6A	91,853	24-6A	95,552
24-3*	75,326	24-4*	80,485	24-5	84,224	24-6	90,304	24-6A	95,552
22 1/2-2*	65,682	24-4	76,848	24-5	82,472	24-6	90,304	24-6A	95,552
22 1/2-3	67,190	24-4	76,848	24-5	84,224	24-6	90,304	24-6A	95,552
24-3	71,959	24-4	76,848	24-5	84,224	24-6	90,304	24-6A	95,552
24-3	71,959	24-4	76,848	24-5	84,224	24-6	90,304	24-6A	95,552
22 1/2-2*	65,682	24-3*	76,872	24-4	82,373	24-5	86,330	24-6	92,383
24-2*	70,345	24-3*	75,123	24-4	80,620	24-5	84,534	24-6	92,383
(Clemens)									
24-6D	92,657	22 1/2-2*	66,995	22 1/2-3	71,899	24-4	80,738	24-5	88,320
(Johnson)									

Village of Wilmette 2016 Budget Salary Worksheets

DEPT: Fire

Position	Incumbent	Starting Date	2010 Budget		2011 Budget	
			Grade	Amount	Grade	Amount
38. Fire Fighter III / Paramedic	Neurauter, Christopher	01/16/12	24-6A	83,773	24-6A	85,448
			(Eder)		(Eder)	
39. Fire Fighter / Paramedic	Bonilla, Guillermo	01/06/14	24-6D	89,059	24-6D	90,840
40. Fire Fighter III / Paramedic	Stetzinger, Sean	01/06/14	24-6D	89,059	24-6D	90,840
			(Menzies)		(Menzies)	
41. Firefighter / Paramedic	Cirone, Thomas	04/14/14	24-6A	83,773	24-6A	85,448
			(Bentz)		(Bentz)	
42. Fire Fighter III / Paramedic	Lettieri, Michael	01/05/15	24-6C	87,260	24-6C	89,005
			(Ramaker)		(Ramaker)	
43. Fire Fighter III / Paramedic	Kolze, Ryan	04/06/15	24-6C*	88,160	24-6C*	89,923
			(Hughes)		(Hughes)	
44. Fire Fighter III / Paramedic	Murray, Colin	06/29/15	24-6B*	86,380	24-6C	89,005
			(Wilk)		(Wilk)	
45. Firefighter / Paramedic	Durband, William	07/06/15	24-6C	87,260	24-6C	89,005
			(Okonek)		(Okonek)	
46. Firefighter / Paramedic	Vacant		24-6D	89,059	24-6D	90,840
			(Falkovitz)		(Falkovitz)	
47. Firefighter / Paramedic	Vacant		24-6D	89,059	24-6D	90,840
			(Isaacson)		(Isaacson)	
Fire Fighter III / Paramedic	Deleted		24-6B	85,500	24-6B	87,210
			(Amidei)		(Amidei)	
Fire Fighter III / Mechanic	Deleted		27 1/2-6D	104,341	27 1/2-6D	106,428
			(45 % part time)		(45 % part time)	
48. Management Assistant	Bass, Joe	06/12/07	21 1/2-4	29,061	21 1/2-5	31,037
			(32 Hour Schedule)		(32 Hour Schedule)	
49. Fire Secretary	Anderson, Diane	08/18/08	16 1/2-4	41,063	16 1/2-5	43,855
50. Fire Intern	Russell, Emmett					
Allowance for Paramedic & Firefighter III Certifications				15,408		26,499
Overtime - Regular				370,000		310,000
Overtime - Off Duty Response				20,000		20,400
Merit Allowance - Duty Chiefs				-		-
Merit Allowance - Deputy Fire Chief				-		-
Merit Allowance - Fire Chief				-		-
				4,639,841		4,627,913

		Calculated	Rounded	Calculated	Rounded
Budget Account Distribution:					
11515020-410100	Emergency Fire & Med. Services- Regular Salaries	4,249,841	4,249,850	4,297,513	4,297,525
11515020-410200	Emergency Fire & Med. Services- Overtime	370,000	370,000	310,000	310,000
11515020-410400	Emergency Fire & Med. Services- Off-Duty Response	20,000	20,000	20,400	20,400
		4,639,841	4,639,850	4,627,913	4,627,925

Explanation of Distribution:

All Positions 100% Emergency Fire & Medical Services

NOTE - Prior years' budgets have been adjusted to reflect retroactive settlements of collective bargaining agreements.

Full Time Equivalent Positions :

Sworn Personnel	45.00	45.00
Non-Sworn Personnel	2.25	2.25
Seasonal Personnel	-	-
Total Full Time Equivalent Positions	47.25	47.25

Village of Wilmette 2016 Budget Salary Worksheets

2012 Budget		2013 Budget		2014 Budget		2015 Budget		2016 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
24-6A*	88,056	22 1/2-2*	66,995	22 1/2-3	78,754	24-4	82,535	24-5	88,320
(Eder)		(Eder)							
24-6D	92,657	24-6D	94,510	22 1/2-1	65,588	22 1/2-1	73,654	24-3	78,891
24-6D	92,657	24-6D	94,510	24-6D	65,588	22 1/2-2	68,769	24-3	80,728
(Menzies)		(Menzies)		(Menzies)					
24-6A	87,157	24-6A	88,900	24-6A	91,750	22 1/2-2	68,769	24-3	78,891
(Bentz)		(Bentz)		(Bentz)					
24-6C	90,785	24-6C	92,601	24-6C	94,916	22 1/2-1	65,684	24-2	75,349
(Ramaker)		(Ramaker)		(Ramaker)		(Ramaker)			
24-6D	92,657	24-6D	94,510	24-6D	96,874	24-6D	99,296	24-2	75,349
(Hughes)		(Hughes)		(Hughes)		(Hughes)			
24-6C	90,785	24-6C	92,601	24-6C	94,916	24-6C	97,289	24-2	75,349
(Wilk)		(Wilk)		(Lapke)		(Mullendore)			
24-6C	90,785	24-6C	92,601	22 1/2-2	68,670	24-3	77,114	22.5-2	70,316
(Okonek)		(Okonek)		(Okonek)		(Okonek)			
24-6D	92,657	24-6D	94,510	24-6D	96,874	24-6D	99,296	22.5-2	70,316
(Falkovitz)		(Falkovitz)		(Falkovitz)		(Falkovitz)			
24-6D	92,657	24-6D	94,510	24-6D	96,874	24-6D	99,296	22.5-2	70,316
(Isaacson)		(Isaacson)		(Isaacson)		(Isaacson)			
24-6B	88,954	24-6B	90,733	24-6B	93,640	24-6C	97,289		
Deleted		Deleted		Deleted		Deleted		Deleted	
(45 % part time)		(45 % part time)		(33 % part time)		(700 Hrs. Annually)		(700 Hrs. Annually)	
21 1/2-6	33,145	21 1/2-6A	34,991	21 1/2-6A	26,820	21 1/2-6A	27,491	21 1/2-6A	28,091
(32 Hour Schedule)		(32 Hour Schedule)		(40 Hour Schedule)		(40 Hour Schedule)		(40 Hour Schedule)	
16 1/2-6	46,834	16 1/2-6	47,769	16 1/2-6	63,348	16 1/2-6	64,932	16 1/2-6A	66,718
							5,000		5,138
	27,503		19,398		29,695		27,231		3,674
	260,000		265,200		287,205		297,000		305,012
	20,400		20,800		21,320		21,320		21,800
-		-		-		-		-	
-		-		-		-		-	
-		-		-		-		-	
4,707,980		4,780,677		4,892,701		5,030,379		5,019,220	
Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded
4,427,580	4,427,575	4,494,677	4,494,675	4,584,176	4,584,175	4,712,059	4,712,050	4,692,408	4,692,450
260,000	260,000	265,200	265,200	287,205	287,200	297,000	297,000	305,012	305,000
20,400	20,400	20,800	20,800	21,320	21,325	21,320	21,325	21,800	21,800
4,707,980	4,707,975	4,780,677	4,780,675	4,892,701	4,892,700	5,030,379	5,030,375	5,019,220	5,019,250
45.00		46.00		46.00		46.00		45.00	
2.25		2.25		2.35		2.35		2.35	
-		-		-		0.25		0.25	
<u>47.25</u>		<u>48.25</u>		<u>48.35</u>		<u>48.60</u>		<u>47.60</u>	

Village of Wilmette 2016 Budget Salary Worksheets

DEPT: Health

Position	Incumbent	Starting Date	2010 Budget		2011 Budget	
			Grade	Amount	Grade	Amount
1. Public Health Nurse	Bader, Dianne R.N.	10/26/81	21-6D	76,191	21-6D	77,719
2. Sanitarian	Hoette, Lynn	12/08/08	(87.5% semi-full time) 21-3*	53,969	22-4*	68,969
Sanitarian Auto Allowance						
				<u>130,160</u>		<u>146,688</u>

		Calculated	Rounded	Calculated	Rounded
Budget Account Distribution:					
11566040-410100	Health Dept. - Regular Salaries	130,160	130,175	146,688	146,700

Explanation of Distribution:

All positions -- 100% Health Dept.

Full-Time Equivalent Positions	<u>1.88</u>	<u>2.00</u>
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Village of Wilmette 2016 Budget Salary Worksheets

2012 Budget		2013 Budget		2014 Budget		2015 Budget		2016 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
21-6D	79,274	21-6D	80,859	21-6D	82,877	21-6D	84,949	21-6D	87,285
22-5*	73,654	22-6	76,848	22-6	80,149	22-6A	83,565	22-6A	85,863
	4,800		4,800		4,800		4,800		4,800
<hr/>		<hr/>		<hr/>		<hr/>		<hr/>	
157,728		162,507		167,826		173,314		177,948	
<hr/>		<hr/>		<hr/>		<hr/>		<hr/>	
Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded
157,728	157,725	162,507	162,500	167,826	167,825	173,314	173,325	177,948	177,950
<hr/>		<hr/>		<hr/>		<hr/>		<hr/>	
2.00		2.00		2.00		2.00		2.00	
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Village of Wilmette 2016 Budget Salary Worksheets

DEPT: Water Fund Corporate Salaries

Position	Incumbent	Starting Date	2010 Budget		2011 Budget	
			Grade	Amount	Grade	Amount
			Calculated	Rounded	Calculated	Rounded
Budget Account Distribution:						
From Legislative &Administration			41,625	41,625	43,451	43,450
From Information Services			24,875	24,875	25,810	25,800
From Finance			51,717	51,725	53,545	53,550
From Engineering & Public Works Dept.			147,076	147,100	150,605	150,600
41848090-410100	Water Fund Corporate Salaries		265,293	265,325	273,411	273,400

Explanation of Distribution:

Salaries shown here are allocations from the individual departments noted.

Village of Wilmette 2016 Budget Salary Worksheets

2012 Budget		2013 Budget		2014 Budget		2015 Budget		2016 Budget	
Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount	Grade	Amount
Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded	Calculated	Rounded
49,544	49,550	54,573	54,575	58,720	58,725	55,754	55,800	58,418	58,425
26,295	26,300	26,857	26,850	28,276	28,275	27,746	27,750	28,734	28,750
60,932	60,925	62,911	62,925	64,901	64,900	71,631	71,625	74,777	74,775
142,004	141,950	146,344	146,275	150,690	150,700	169,205	169,150	120,307	120,300
278,775	278,725	290,685	290,625	302,587	302,600	324,336	324,325	282,236	282,250

**Village of Wilmette 2016 Budget
Fringe Benefit Expense Summary**

IMRF Fund:

Revenue:	Actual	Actual	Actual	Budget	Est. Actual	Proposed
Internal Service Charges:	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>
General Fund	1,144,099	1,216,970	1,297,960	1,327,350	1,292,000	1,386,010
Municipal Garage	100,590	110,784	132,243	93,080	86,000	99,830
Parking Meter Fund	19,492	21,369	23,816	24,820	22,000	25,570
Sewer Fund	85,387	95,565	98,998	96,970	91,000	108,060
Water Fund	368,569	401,638	421,259	454,530	425,000	452,490
Total Revenue	1,718,137	1,846,326	1,974,276	1,996,750	1,916,000	2,071,960

Expenditures:

Employer FICA	541,374	553,749	567,155	611,850	586,000	616,090
Employer Medicare	241,812	250,905	259,016	278,870	263,000	289,710
Employer IMRF	934,951	1,041,673	1,148,105	1,106,030	1,067,000	1,166,160
Total Expenditures	1,718,137	1,846,327	1,974,276	1,996,750	1,916,000	2,071,960

Employee Insurance Fund:

Revenue:	Actual	Actual	Actual	Budget	Est. Actual	Proposed
Internal Service Charges:	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>
General Fund	2,036,340	2,067,584	2,088,464	2,174,715	2,095,000	2,129,075
Municipal Garage	76,409	82,927	100,977	91,740	88,000	91,850
Parking Meter Fund	18,211	19,924	21,071	22,110	21,000	22,330
Sewer Fund	96,286	98,638	102,571	107,300	103,000	103,130
Water Fund	358,860	364,051	364,055	413,220	397,300	378,350
Total Revenue	2,586,106	2,633,124	2,677,138	2,809,085	2,704,300	2,724,735

Expenditures:

Health Insur. - North Sub.	1,178,525	1,241,679	1,207,717	1,321,700	1,212,000	1,307,450
Health Insur. - HMO-Illinois	1,193,268	1,204,673	1,275,688	1,275,525	1,292,000	1,207,425
Flexible Benefit Program	141,060	139,500	138,690	141,860	139,000	139,860
Life Insurance	37,208	37,459	37,346	40,000	40,300	40,000
Unemployment Comp.	22,811	6,052	17,541	30,000	21,000	30,000
Other Expense	13,234	3,761	156	-	-	-
Total Employee Insur. Exp.	2,586,106	2,633,124	2,677,138	2,809,085	2,704,300	2,724,735

Section 105 Fund:

Revenue:	Actual	Actual	Actual	Budget	Est. Actual	Proposed
Internal Service Charges:	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>
General Fund	159,370	180,430	210,980	190,000	204,740	210,510
Municipal Garage	5,210	6,320	9,460	7,190	7,350	8,050
Parking Meter Fund	-	-	-	-	-	-
Sewer Fund	5,210	6,325	8,780	7,790	7,350	8,050
Water Fund	20,210	24,425	30,780	31,030	30,655	34,090
Total Revenue	190,000	217,500	260,000	236,010	250,095	260,700

**Village of Wilmette 2016 Budget
Fringe Benefit Expense Summary**

Workers Compensation Fund:

Revenue:	Actual	Actual	Actual	Budget	Est. Actual	Proposed
Internal Service Charges:	FY 2012	FY 2013	FY 2014	FY 2015	FY 2015	FY 2016
General Fund	244,129	238,203	243,124	262,810	264,940	263,380
Municipal Garage	9,040	9,310	10,180	8,630	8,700	8,940
Parking Meter Fund	1,900	1,800	1,910	2,110	2,130	2,090
Sewer Fund	7,900	7,480	8,020	8,250	8,315	8,910
Water Fund	33,350	32,930	34,170	38,900	39,215	37,380
Insurance recoveries	24,798	23,054	23,510	-	-	-
Total Revenue	321,117	312,777	320,914	320,700	323,300	320,700

Expenditures:

Workers' Compensation						
Fixed Premium Expense	278,800	278,800	278,800	278,800	278,800	278,800
Deductible Payments	42,317	33,977	42,114	41,900	44,500	41,900

Total Expenditures	321,117	312,777	320,914	320,700	323,300	320,700
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Note - The Village's contributions to the Police & Fire Pension Funds will appear as expense in the Police & Fire Programs and as revenue in the two Pension Funds. The Village's contribution to the Section 105 Fund will appear as fringe benefit expense throughout the operating budget and as revenue in the Section 105 Fund.

Total Fringe Benefits:

Revenue:	Actual	Actual	Actual	Budget	Est. Actual	Proposed
Internal Service Charges:	FY 2012	FY 2013	FY 2014	FY 2015	FY 2015	FY 2016
IMRF Fund	1,718,137	1,846,326	1,974,276	1,996,750	1,916,000	2,071,960
Employee Insurance Fund	2,586,106	2,633,124	2,677,138	2,809,085	2,704,300	2,724,735
Workers Comp. Fund	321,117	312,777	320,914	320,700	323,300	320,700
Section 105 Contrib.	190,000	217,500	260,000	236,010	250,095	260,700
Fire Pension Contrib.	2,217,700	2,211,300	2,200,000	2,135,483	2,296,000	2,486,700
Police Pension Contrib.	1,843,600	1,800,000	1,800,000	1,791,974	1,763,100	2,029,600
	8,876,660	9,021,027	9,232,328	9,290,002	9,252,795	9,894,395

Expenditures:

IMRF Fund	1,718,137	1,846,327	1,974,276	1,996,750	1,916,000	2,071,960
Employee Insurance Fund	2,586,106	2,633,124	2,677,138	2,809,085	2,704,300	2,724,735
Workers Comp. Fund	321,117	312,777	320,914	320,700	323,300	320,700
Section 105 Contrib.	190,000	217,500	260,000	236,010	250,095	260,700
Fire Pension Contrib.	2,217,700	2,211,300	2,200,000	2,135,483	2,296,000	2,486,700
Police Pension Contrib.	1,843,600	1,800,000	1,800,000	1,791,974	1,763,100	2,029,600
	8,876,660	9,021,028	9,232,328	9,290,002	9,252,795	9,894,395

**Village of Wilmette 2016 Budget
Fringe Benefit Expense Distributions**

<u>Program</u>	<u>Acct. Number</u>	<u>Actual 2012</u>	<u>Actual 2013</u>	<u>Actual 2014</u>	<u>Budget 2015</u>	<u>Estimated Actual 2015</u>	<u>Budget 2016</u>
Legislative	11011010-415000	-	-	-	-	-	-
Administration	11041010-415000	139,150	125,126	129,563	137,010	137,400	145,560
Information Technology	11051210-415000	75,643	82,154	84,835	87,990	86,920	91,345
Finance - General Fund	11061410-415000	168,450	191,056	206,034	209,230	209,000	230,065
Law	11071610-415000	-	-	-	-	-	-
Community Development	11091845-415000	231,811	232,694	257,416	260,045	262,500	298,120
Business Development	11091846-415000	14,274	15,103	15,521	16,295	15,000	16,905
Historical Museum	11111060-415000	21,710	24,098	26,256	25,860	25,800	27,710
Cable TV Productions	11151060-415000	27,751	29,595	31,843	33,005	31,500	33,340
Village Engineer	11202035-415000	143,535	150,987	144,810	155,835	120,000	123,210
Streets Dept.	11233030-415000	352,145	325,727	325,058	369,295	325,000	360,220
Tree Maint.	11303030-415000	100,136	111,102	114,177	115,150	115,000	119,725
Street Lighting	11333030-415000	47,560	47,320	49,745	49,780	40,500	49,500
Buildings & Grounds	11342035-415000	68,115	72,584	76,907	76,260	82,000	78,130
Fire & Police Comm.	11401020-415000	12,756	13,857	14,518	15,150	15,000	16,695
Police - Operations	11414020-415000	2,655,128	2,643,537	2,641,358	2,673,195	2,640,500	2,921,060
Police - Services	11424020-415000	167,104	189,685	191,263	182,950	179,000	190,000
Pub. Safety - Communication	11434020-415000	224,256	238,368	251,112	259,695	247,000	268,880
Police - Crossing Guards	11454020-415000	20,426	20,575	20,119	21,310	22,600	22,275
Fire Fighting	11515020-415000	3,121,239	3,142,756	3,197,701	3,128,175	3,300,000	3,444,280
Health Dept.	11566040-415000	54,051	58,164	62,291	63,420	62,500	65,415
Retiree Health Insur.	11900050-413040	-	-	-	-	-	-
Total General Fund		7,645,240	7,714,488	7,840,527	7,879,650	7,917,220	8,502,435
Total Municipal Garage	11273030-415000	191,249	209,342	252,859	201,115	205,700	209,210
Parking - METRA Lots	23753090-415000	24,726	26,738	28,878	30,980	30,000	31,770
Parking - CTA Lots	23763090-415000	14,878	16,355	17,919	19,850	18,250	20,230
Total Parking Meter Fund	-	39,604	43,093	46,797	50,830	48,250	52,000
Sewer Maint.	40807090-415000	194,267	204,505	216,108	224,535	215,000	229,225
Sewer - SWPS	40847090-415000	516	3,503	2,260	2,000	2,250	2,050
Total Sewer Fund		194,783	208,008	218,368	226,535	217,250	231,275
Water - Plant Operations	41818090-415000	432,418	454,091	470,956	535,235	505,000	544,735
Water - Meter Maint.	41828090-415000	49,289	52,821	55,320	56,575	46,500	45,605
Water - Distribution	41838090-415000	186,352	201,477	211,929	220,675	205,000	203,440
Water - Admin	41848090-415000	87,462	92,492	93,050	103,960	93,000	89,585
Finance - Water Fund	41858090-415000	25,469	22,163	19,010	15,070	15,500	16,150
Total Water Fund		780,990	823,044	850,265	931,515	865,000	899,515
Total Employee Benefits		8,851,866	8,997,975	9,208,816	9,289,645	9,253,420	9,894,435

CAPITAL PLANNING

This section contains a description of the Village's development of its Capital Improvements Program. All building and infrastructure improvements other than annual programs as well as new and replacement equipment in excess of \$10,000 are projected as a part of this plan. These projections are used as a basis for the capital outlay in the cash flow projections and as the basis for projecting future debt issues.

A summary of the 10 Year Capital Improvements Program for 2016-2025 is contained in this section. Also included are descriptions for those capital items included in the 2016 Budget. The complete plan is a separate document that contains descriptions of all items contained in the plan along with pictures and diagrams where relevant.

Capital Planning and Long Range Forecasting

The Village forecasts its revenues and expenses for a three-year period as part of the budget process. This process consists of projecting:

- Operating revenues
- Non-operating revenues
- Operating expenses
- Non-operating expenses
- Capital outlay

Operating revenues represent recurring revenue whose projections are impacted by inflation, local development factors and Village Board actions. Non-operating revenues are non-recurring in nature and are generally not projected beyond the proposed budget year unless they are linked to a specific future expense. Bond proceeds would be an example of this.

Operating expenses can be broken down into the four categories of personnel, refuse, debt service and all other. Projections for the personnel category and the all other category are generally based on expected rates of inflation. Refuse expense is primarily contractual and future increases are projected based upon the existing terms of the contract with our waste hauler. Debt service is estimated using the existing debt service schedules along with any projections of future debt issuances. Note that the Village of Wilmette is a home rule municipality and, as such, has no debt limitations.

Non-operating expenses represent non-recurring items other than capital outlay. Specific consulting projects or expenses tied to specific grant revenues are examples of these expenses. These items tend to be discretionary in nature and usually are not projected into future budget years.

Projecting capital outlay is critical to the budget process since these expenditures can be irregular and large. To properly plan for such expenditures, the Village develops a 10 Year Capital Improvements Plan wherein each department projects its capital requirements over the next 10 years (this typically consists of those items in excess of \$10,000).

Beginning for Fiscal Year 2011, the Village expanded the Capital Program from five to 10 years. This expansion improves long term financial planning and recognizes the impact that significant expenditure deferrals will have on the Village of Wilmette budget.

The plan projects the future funding source of these items as well (for example, an item may be projected to be financed from bond proceeds or a specific grant). The 10 Year Capital Improvements Plan is prepared and reviewed by the Village Board as the initial step toward preparing the annual budget. The Plan is generally amended during the budget process as determinations are made for items to be moved forward or to be deferred based on current information. This Plan is the basis for projecting future capital outlay and is summarized in this section. The complete 10 Year Capital Improvements Plan includes detail descriptions for all projects programmed within the next five years, with maps and pictures where applicable. It is available for review upon request in the Finance Department.

**Village of Wilmette
Ten Year Capital Improvements Program**

Ten Year Capital Improvement Summary	Actual 2014	Estimated 2015	2016	2017	2018	2019	2020	Five Year Total	2021-2025	Ten Year Total
Public Facilities	271,161	264,000	-	2,159,500	2,347,500	2,524,500	2,040,000	9,071,500	245,000	9,316,500
Equipment	239,520	-	75,110	40,000	22,000	-	580,000	717,110	-	717,110
Information Technology	15,715	63,583	204,010	154,700	111,750	90,000	92,000	652,460	500,000	1,152,460
Sewer Improvements	8,706,135	14,713,000	3,474,000	2,068,000	5,457,000	1,371,000	1,371,000	13,741,000	11,725,500	25,466,500
Water Improvements	480,884	247,809	569,507	2,330,500	1,158,000	2,441,500	7,807,000	14,306,507	16,193,000	30,499,507
Streets, Sidewalks & Alleys	1,342,170	2,554,640	2,958,700	10,349,000	6,133,126	34,706,681	17,974,000	72,121,507	21,380,000	93,501,507
Vehicles	597,509	570,214	517,750	1,293,250	1,492,750	2,312,250	1,085,250	6,701,250	4,042,250	10,743,500
Totals - All Categories	11,653,094	18,413,246	7,799,077	18,394,950	16,722,126	43,445,931	30,949,250	117,311,334	54,085,750	171,397,084

Proposed Financing:

General Fund - Operations	477,076	657,345	733,530	2,640,783	1,246,000	1,471,750	1,081,917	7,173,980	2,881,583	10,055,563
Operations - Road, Curbs, Etc.	519,987	1,505,640	1,865,700	4,515,000	3,880,126	4,656,681	3,526,000	18,443,507	18,180,000	36,623,507
Motor Fuel Tax Fund	724,479	820,000	820,000	800,000	700,000	700,000	700,000	3,720,000	3,200,000	6,920,000
Parking Meter Fund	-	-	-	-	-	-	-	-	-	-
Sewer Fund - Operations	453,444	641,407	555,670	976,833	812,500	633,500	673,167	3,651,670	3,879,834	7,531,504
Water Fund - Operations	146,064	317,716	380,060	2,011,333	1,204,500	799,000	975,167	5,370,060	5,932,834	11,302,894
Totals - Operating Funds	2,321,050	3,942,108	4,354,960	10,943,950	7,843,126	8,260,931	6,956,250	38,359,217	34,074,250	72,433,467
<i>General Fund - Debt Financing</i>	<i>534,027</i>	<i>69,638</i>	<i>-</i>	<i>1,146,000</i>	<i>2,675,000</i>	<i>22,790,000</i>	<i>2,400,000</i>	<i>29,011,000</i>	<i>201,000</i>	<i>29,212,000</i>
<i>General Fund - Grant Financing</i>	<i>156,412</i>	<i>197,000</i>	<i>273,000</i>	<i>4,418,000</i>	<i>1,153,000</i>	<i>9,850,000</i>	<i>13,748,000</i>	<i>29,442,000</i>	<i>-</i>	<i>29,442,000</i>
<i>General Fund - Other Financing</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>Parking Meter Fund- Other Fin.</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>Sewer Fund - Other Financing</i>	<i>8,252,691</i>	<i>14,173,000</i>	<i>2,950,000</i>	<i>1,312,000</i>	<i>4,871,000</i>	<i>820,000</i>	<i>820,000</i>	<i>10,773,000</i>	<i>8,810,500</i>	<i>19,583,500</i>
<i>Water Fund - Other Financing</i>	<i>334,820</i>	<i>31,500</i>	<i>221,117</i>	<i>575,000</i>	<i>180,000</i>	<i>1,725,000</i>	<i>7,025,000</i>	<i>9,726,117</i>	<i>11,000,000</i>	<i>20,726,117</i>
Totals - Other Financing	9,277,950	14,471,138	3,444,117	7,451,000	8,879,000	35,185,000	23,993,000	78,952,117	20,011,500	98,963,617
Grand Totals-Proposed Financing	11,599,000	18,413,246	7,799,077	18,394,950	16,722,126	43,445,931	30,949,250	117,311,334	54,085,750	171,397,084

**Ten Year Capital Improvement Program
Public Facilities Summary**

Ten Year Capital Improvement Program Summary	Actual 2014	Estimated 2015	2016	2017	2018	2019	2020	Five Year Total	2021-2025	Ten Year Total
Village wide - General Fund:										
Roofing - Various Buildings	-	147,000	-	652,500	221,000	448,000	40,000	1,361,500	200,000	1,561,500
Security Enhancements	35,814	42,000	-	25,000	37,500	22,500	-	85,000	-	85,000
Sub-Total - Village wide	35,814	189,000	-	677,500	258,500	470,500	40,000	1,446,500	200,000	1,646,500
Village Hall - General Fund:										
<i>Village Hall Facility Improvements</i>	-	-	-	-	-	1,675,000	-	1,675,000	-	1,675,000
HVAC Rooftop Replacement	-	-	-	200,000	-	-	-	200,000	-	200,000
HVAC Compressor Replacement	-	-	-	39,000	29,000	14,000	-	82,000	-	82,000
Village Hall Garage Floor Coating	-	-	-	67,000	-	-	-	67,000	-	67,000
Village Hall Garage Ramp Replacement	-	-	-	18,000	-	-	-	18,000	-	18,000
Village Hall Parking Lot Restoration	-	-	-	155,000	-	-	-	155,000	-	155,000
Village Hall Interior Painting	-	-	-	-	70,000	-	-	70,000	-	70,000
Village Hall Entrance Doors	-	75,000	-	-	-	-	-	-	-	-
Parking Meter Pay-by-Space	54,094	-	-	-	-	-	-	-	-	-
Sub-Total - Village Hall	54,094	75,000	-	479,000	99,000	1,689,000	-	2,267,000	-	2,267,000
Police Station - General Fund:										
<i>Police Dept Facility Improvements</i>	-	-	-	-	-	-	2,000,000	2,000,000	-	2,000,000
Replacement Generator	-	-	-	130,000	-	-	-	130,000	-	130,000
Sub-Total - Police Station			-	130,000	-	-	2,000,000	2,130,000	-	2,130,000
Fire Station - General Fund:										
Station #27 Window Replacement	-	-	-	50,000	-	-	-	50,000	-	50,000
Station # 26 & #27 Garage Floor Rehab	-	-	-	95,000	-	-	-	95,000	-	95,000
Fire Station 26 & 27 Veh. Exhaust System	132,253	-	-	-	-	-	-	-	-	-
Station #27 Boiler Replacement	-	-	-	118,000	-	-	-	118,000	-	118,000
Fire Stations Facility Study	-	-	-	-	-	-	-	-	45,000	45,000
Sub-Total - Fire Station	132,253	-	-	263,000	-	-	-	263,000	45,000	308,000
Village Yard - General Fund:										
<i>Yard Paving Improvements</i>	-	-	-	530,000	1,320,000	365,000	-	2,215,000	-	2,215,000
South Garage Improvements	-	-	-	80,000	-	-	-	80,000	-	80,000
Generator Replacement	-	-	-	-	180,000	-	-	180,000	-	180,000
Roof over Spoils Bin	-	-	-	-	110,000	-	-	110,000	-	110,000
Light Renovation in Yard Truss Garage	49,000	-	-	-	-	-	-	-	-	-
<i>Fueling Station Replacement</i>	-	-	-	-	380,000	-	-	380,000	-	380,000
Sub-Total - Village Yard	49,000	-	-	610,000	1,990,000	365,000	-	2,965,000	-	2,965,000
Total Public Facilities	271,161	264,000	-	2,159,500	2,347,500	2,524,500	2,040,000	9,071,500	245,000	9,316,500
Proposed Financing Distribution for Public Facilities:										
General Fund - Operations	60,655	264,000	-	1,629,500	647,500	484,500	40,000	2,801,500	245,000	3,046,500
Motor Fuel Tax Fund	-	-	-	-	-	-	-	-	-	-
Parking Meter Fund	54,094	-	-	-	-	-	-	-	-	-
Sewer Fund - Operations	-	-	-	-	-	-	-	-	-	-
Water Fund - Operations	-	-	-	-	-	-	-	-	-	-
Totals - Operating Funds	114,749	264,000	-	1,629,500	647,500	484,500	40,000	2,801,500	245,000	3,046,500
<i>General Fund - Debt Financing</i>	-	-	-	530,000	1,700,000	2,040,000	2,000,000	6,270,000	-	6,270,000
<i>General Fund - Grant Financing</i>	156,412	-	-	-	-	-	-	-	-	-
<i>General Fund - Other Financing</i>	-	-	-	-	-	-	-	-	-	-
<i>Sewer Fund - Other Financing</i>	-	-	-	-	-	-	-	-	-	-
<i>Water Fund - Other Financing</i>	-	-	-	-	-	-	-	-	-	-
Totals - Other Financing	156,412	-	-	530,000	1,700,000	2,040,000	2,000,000	6,270,000	-	6,270,000
Grand Totals - Proposed Financing	271,161	264,000	-	2,159,500	2,347,500	2,524,500	2,040,000	9,071,500	245,000	9,316,500

**Ten Year Capital Improvement Program
Equipment Summary**

Ten Year Capital Improvement Program Summary	Actual 2014	Estimated 2015	2016	2017	2018	2019	2020	Five Year Total	2021-2025	Ten Year Total
Village wide - General Fund:										
Sub-Total - Village wide	-	-	-	-	-	-	-	-	-	-
Village Hall - General Fund:	-	-	-	-	-	-	-	-	-	-
Sub-Total - Village Hall	-	-	-	-	-	-	-	-	-	-
Police Station - General Fund:										
In-Car Camera System Server	-	-	-	-	22,000	-	-	22,000	-	22,000
New Radio Network	-	-	-	-	-	-	330,000	330,000	-	330,000
Handgun Replacement	48,533	-	-	-	-	-	-	-	-	-
CAD Server	63,622	-	-	-	-	-	-	-	-	-
911 System & Dispatch Consoles	122,701	-	-	-	-	-	-	-	-	-
Sub-Total - Police Station	234,856	-	-	-	22,000	-	330,000	352,000	-	352,000
Fire Station - General Fund:										
EMS Paperless Reporting System	-	-	-	-	-	-	-	-	-	-
SCBA Filling Station	-	-	45,000	-	-	-	-	45,000	-	45,000
Self Contained Breathing Apparatus	-	-	-	-	-	-	250,000	250,000	-	250,000
Protective Gear Cleaning Equipment	-	-	-	40,000	-	-	-	40,000	-	40,000
Thermal Imaging Cameras	-	-	-	-	-	-	-	-	-	-
Rescue Struts	4,664	-	-	-	-	-	-	-	-	-
Toxic Gas Monitoring Equipment	-	-	-	-	-	-	-	-	-	-
Cardiac Defibrillators & Telemetry Equip	-	-	-	-	-	-	-	-	-	-
Sub-Total - Fire Station	4,664	-	45,000	40,000	-	-	250,000	335,000	-	335,000
Village Yard - General Fund:										
Mobile Truck Lift	-	-	-	-	-	-	-	-	-	-
Replacement Radio System	-	-	-	-	-	-	-	-	-	-
GPS Fleet Management	-	-	11,610	-	-	-	-	11,610	-	11,610
Replacement of Lettering System	-	-	18,500	-	-	-	-	18,500	-	18,500
Sub-Total - Village Yard	-	-	30,110	-	-	-	-	30,110	-	30,110
Sub-Total - Sewer Equipment	-	-	-	-	-	-	-	-	-	-
Grand Total - Equipment	239,520	-	75,110	40,000	22,000	-	580,000	717,110	-	717,110
General Fund - Operations	53,197	-	75,110	40,000	22,000	-	580,000	717,110	-	717,110
Motor Fuel Tax Fund	-	-	-	-	-	-	-	-	-	-
Parking Meter Fund	-	-	-	-	-	-	-	-	-	-
Sewer Fund - Operations	-	-	-	-	-	-	-	-	-	-
Water Fund - Operations	-	-	-	-	-	-	-	-	-	-
Totals - Operating Funds	53,197	-	75,110	40,000	22,000	-	580,000	717,110	-	717,110
<i>General Fund - Debt Financing</i>	<i>186,323</i>	-	-	-	-	-	-	-	-	-
<i>General Fund - Grant Financing</i>	-	-	-	-	-	-	-	-	-	-
<i>General Fund - Other Financing</i>	-	-	-	-	-	-	-	-	-	-
<i>Sewer Fund - Other Financing</i>	-	-	-	-	-	-	-	-	-	-
<i>Water Fund - Other Financing</i>	-	-	-	-	-	-	-	-	-	-
Totals - Other Financing	186,323	-	-	-	-	-	-	-	-	-
Grand Totals - Proposed Financing	239,520	-	75,110	40,000	22,000	-	580,000	717,110	-	717,110

SCBA Filling Compressor System	2016	\$45,000	Operating
Equipment - Fire			

- X Critical
 - Recommended
 - Contingent on Funding
-

Original Purchase Date & Cost

1995 - Price Unknown

Funding History

N/A

Project Description & Justification

This request is to fund the replacement of the fire department's Re-filling compressor system that supports both the self-contained breathing apparatus (SCBA) and self-contained underwater breathing air (SCUBA) apparatus. The department owns 88 SCBA and 20 SCUBA tanks which are routinely re-filled after training, emergency incidents, or when the air in the bottles gets low. The compressor also fills the large breathing air tanks carried on the two tower ladders and the squad. In addition, the compressor is also used to fill SCBA bottles for the water plant and Coast Guard. The compressor filters outside air and compresses it to fill the firefighting SCBA bottles, the larger cascade bottles on the squad, and both tower ladders. OSHA and the National Fire Protection Association (NFPA) require and highly regulate the SCBA compressor systems. Compressor air quality tests are performed by a licensed technician quarterly, as well as a semi-annual inspection. The current compressor is obsolete and does not offer the safety features required on new equipment, such as: safety connections, noise reduction, and explosion protection. Parts for the compressor are no longer available and need to be fabricated.

**Project Update**

This project was deferred since 2012. Due to updated and mandatory safety features, the cost of the SCBA compressor/fill station increased in 2015 to \$45,000 from \$27,000. In 2014, the department submitted for grant funding to purchase the SCBA, and are awaiting for results anticipated to be announced later in 2015.

Project Alternative

An alternative option is to continue to use the current equipment although replacement parts are no longer available and needs fabricated parts. If the system fails, bottles would need to be filled temporarily at neighboring agencies until a replacement is purchased. The larger breathing air tanks on the squad and tower ladders at neighboring facilities is not ideal since it takes approximately 20 minutes to fill one of the five tanks. This will require the apparatus and crew to be out of service, out of district for long periods of time.

Operating Budget Impact

Is this purchase ____ *routine* or X *non-routine*?

NON-ROUTINE	
Maintenance Costs	11515020-422420 Maintenance of breathing equipment estimated at \$1,300 annually.
Personnel Costs	None
Training Costs	None

Public Works

Replacement of Lettering System

2016

\$18,500

Operating

Equipment – Public Works

- Critical
 - X Recommended
 - Contingent on Funding
-

Original Purchase Date & Cost

1998 - \$18,117

Funding History

N/A

Project Description & Justification



This is a request to replace the traffic sign software, plotter/cutter, and roller applicator at an estimated cost of \$18,500. These components are part of the system used by Public Works to design and fabricate street signs, regulatory signs, and a variety of other signage posted throughout the Village.

The existing software and plotter were purchased in 1998 and upgraded software added in 2002. The motor on the cutter/plotter has required one replacement during this period. At its current state, the plotter/cutter is not operating properly and requires manual cutting of the material. The manual roller applicator has one rubber roller on top and one steel roller on the bottom which was manufactured by 3M Company in 1996.

Employees in the Sign Shop are requested to design approximately 400 custom, regulatory and street signs per year. In addition, there are approximately 700 pressure sensitive silk-screened designs that are purchased from vendors each year to replace faded, stolen or damaged signs. These pressure sensitive designs are installed by Public Works onto new or refurbished aluminum blank signs. In addition to the equipment, the new software will have the most current signs version to meet the standards outline in the Manual on Uniform Traffic Control and Devices (MUTCD).

Plotter / Cutter	\$9,600
Roller Applicator	\$ 7,400
<u>Sign Software</u>	<u>\$ 1,500</u>
Total Request	\$18,500

Project Update

Replacing this equipment for \$18,500 with a useful life expectancy of 14-16 years is cost effective.

Project Alternative

An alternative is to have all signs fabricated by an outside vendor. However, the cost associated with outsourcing this project is unknown since many signs are customized based on the need by the village and not necessarily a standard design.

Operating Budget Impact

Is this purchase _____ *routine* or X *non-routine*?

NON-ROUTINE	
Maintenance	None
Personnel	None
Training	None

Public Works

GPS Fleet Management

2016

\$11,610

GF - Operating

Equipment – Public Works

- Critical
 - X Recommended
 - Contingent on Funding
-

Original Purchase Date & Cost

N/A

Funding History

N/A



Project Description & Justification

An estimated cost of \$11,610 (\$5,400 hardware, \$6,210 wireless/software) to purchase 27 GPS units with web-based software, for use in the Public Works snow fleet which includes 12 large dump trucks, 2 small dump trucks, 5 sidewalk plows and 6 pick-up trucks. This project request also includes two additional units for street sweeping operations (S1 and S2). The estimated cost includes purchase of hardware, installation and the first year of wireless subscription. The GPS units will enable remote mapping of vehicles which can be used to pinpoint vehicle(s) with excessive speeds or idle times, report potential diagnostic problems in vehicles and improve efficient routing of plowing/salting services to the community.

The Public Works Department implemented a pilot program to assess the various applications of GPS web based units as a management tool. On April 29, 2014, two GPS units from Verizon's networkfleet® were installed on both street sweepers, used on a 90-day trial basis ending in July (2014). Based on the trial period, it was evident that the GPS units and software program have the capacity to capture and archive pertinent data for Public Works operations (spatial and vehicle/equipment specific), while providing instantaneous feedback which are beneficial from an operations management standpoint (e.g. progress status reporting, assignment/reallocation of resources, etc.).

Project Update

This project request includes an increase in the total number units from 25 to 27 to accommodate street sweeping and snow operations. The overall cost savings is \$2,640 based on updated GSA pricing provided by Verizon Wireless, attributed to a reduction in hardware costs (from \$330 to \$200 per unit). Recurring annual wireless charges remain unchanged at \$230 per unit.

Project Alternative

The alternative is to defer purchase to later years or reduce the number of GPS units purchased.

Operating Budget Impact

Is this purchase ____ *routine* or *X* *non-routine*?

NON-ROUTINE	
Maintenance Costs	Approximately \$6,210 per year for wireless service (27 units).
Personnel Costs	None
Training Costs	None

**Ten Year Capital Improvement Program
Information Technology Summary**

Ten Year Capital Improvement Program Summary	Actual 2014	Estimated 2015	2016	2017	2018	2019	2020	Five Year Total	2021-2025	Ten Year Total
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Network Software and Hardware:										
WAN Hardware	15,715	11,945	-	-	-	-	-	-	-	-
Server Consolidation and Virtualization	-	51,638	47,000	-	-	-	-	47,000	-	47,000
Sub-Total - Network S/W and H/W	15,715	63,583	47,000	-	-	-	-	47,000	-	47,000

Geographic Information System (GIS):										
GIS Hardware and Software	-	-	95,010	85,000	87,000	90,000	92,000	449,010	500,000	949,010
Global Pos. Sat. Surveying Equip.	-	-	-	30,000	-	-	-	30,000	-	30,000
Sub-Total - GIS	-	-	95,010	115,000	87,000	90,000	92,000	479,010	500,000	979,010

Department Applications:										
MUNIS Customer Service Upgrades	-	-	62,000	-	-	-	-	62,000	-	62,000
Local Administrative Adjudication	-	-	-	39,700	-	-	-	39,700	-	39,700
Utility Billing Software Upgrade	-	-	-	-	24,750	-	-	24,750	-	24,750
Sub-Total - Dept Applications	-	-	62,000	39,700	24,750	-	-	126,450	-	126,450

Grand Total -Information Technology	15,715	63,583	204,010	154,700	111,750	90,000	92,000	652,460	500,000	1,152,460
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Proposed Financing Distribution for Information Technology:

General Fund - Operations	15,715	25,945	140,670	98,033	53,750	30,000	30,667	353,120	166,667	519,787
Motor Fuel Tax Fund	-	-	-	-	-	-	-	-	-	-
Parking Meter Fund	-	-	-	-	-	-	-	-	-	-
Sewer Fund - Operations	-	-	31,670	28,333	29,000	30,000	30,667	149,670	166,667	316,337
Water Fund - Operations	-	-	31,670	28,333	29,000	30,000	30,667	149,670	166,667	316,337
Totals - Operating Funds	15,715	25,945	204,010	154,700	111,750	90,000	92,000	652,460	500,000	1,152,460
<i>General Fund - Debt Financing</i>	-	37,638	-	-	-	-	-	-	-	-
<i>General Fund - Grant Financing</i>	-	-	-	-	-	-	-	-	-	-
<i>General Fund - Other Financing</i>	-	-	-	-	-	-	-	-	-	-
<i>Sewer Fund - Other Financing</i>	-	-	-	-	-	-	-	-	-	-
<i>Water Fund - Other Financing</i>	-	-	-	-	-	-	-	-	-	-
Totals - Other Financing	-	37,638	-	-	-	-	-	-	-	-
Grand Totals - Proposed Financing	15,715	63,583	204,010	154,700	111,750	90,000	92,000	652,460	500,000	1,152,460

Engineering

GIS Hardware and Software	2016	\$95,000	GF and W/S Operating
IT – Engineering	2017	\$85,000	
	2018	\$87,000	
	2019	\$90,000	
	2020	\$92,000	
-	Critical		
X	Recommended		
-	Contingent on Funding		

Original Purchase Date & Cost

N/A

Funding History

N/A

Project Description & Justification

GIS is used to geographically map data to be used by all Village departments. Once baseline data is entered into the database, departments can use the data as a management tool to guide them in infrastructure improvements, planning and zoning analysis, and public safety details and programs. This system would be installed and maintained primarily in the Engineering and Public Works Department. However, it would be networked to allow remote access from various departments and facilities.

One of the key benefits of having a GIS is to enable the digitization of valuable paper records such as water and sewer atlases, parcel data, public asset data (such as replacement schedules, flow information for hydrants, pipe material for sewer/water mains and depth information.) A GIS system will help preserve decades of accumulated knowledge that the Village is at risk of losing with each instance of employee retirement. This is a critical component to the Village's succession planning efforts, particularly in Engineering and Public Works.

The Public Works Department Organizational Assessment completed by Sikich in 2015 stated the following in regards to GIS:

Another important technology for public works departments is a geographical information system (GIS), which allows improved access to infrastructure and land use data as well as greater storage capability, than paper based systems. When a GIS is paired with mobile data devices, such as tablets, retention and storage of accurate "as-built" information pertaining to projects and repairs is enhanced. In general, more effective and efficient use of time via use of available technology, like GIS and in-the-field tablets, should help staff to better manage workloads and minimize downtime or uncertainty about next steps or priorities. At present, the Department is heavily dependent on the use of paper maps and atlases, which are manually updated as time allows, but which are often difficult to read as a result of hand written revisions and 'wear and tear' due to necessary use and handling.

It is not unusual in developed municipalities, such as Wilmette, for some infrastructure and public appurtenance information to be unrecorded or perhaps not

accurately recorded. Thus, the Department is dependent on the unwritten institutional knowledge, acquired through employee tenure and/or experience to locate critical underground infrastructure. Asking these employees to share such knowledge and providing the time for them to do so is necessary for the accuracy of a GIS. Near and long-term Department succession planning would benefit greatly from having such knowledge recorded in GIS, and in writing, and available to future employees. Prospective staff members could then be assured that complete information necessary for good job performance is available and accurate.

As part of the 2008 budget process, the Village Board convened the Ad Hoc Technology Committee to research and recommend a course of action regarding a Geographic Information Systems (GIS) software for the Village. The Committee recommended pursuing a GIS software system through the GIS Consortium as the most cost effective and efficient means available to pursue a GIS investment.

Under the proposed project, a 40% full time equivalent (FTE) employee will be outsourced from the Consortium and will work with staff at the Village Hall 2 days per week to create and update GIS layer data. Approximately \$78,000 of the first year expense is allocated to consortium staffing costs.

It is expected that Wilmette will have parcel and assessor data entered into the GIS program within 3 months of the start of the program. Additional layers of data expected within the first three months include digital orthophotography, street centerline data, street address point data, and zoning districts. All key initial data layers are expected to be fully entered into the system by the end of the fourth year of the program.

Project Update

The Village received an updated proposal from MGP Inc. and the GIS Consortium which includes reduced annual costs. The costs were lowered as the consortium was able to reduce capital and equipment costs over the last five years.

Project Alternative

In the event this project is not funded, existing non-GIS related output will still be utilized for planning and reporting purposes. Some additional professional service expenses (est. \$4,500) will be incurred annually for the updating of the Police Department's Computer Aided Dispatch (CAD) map. There is also a possibility to cost-share this product with other agencies in Wilmette.

Operating Budget Impact

Is this purchase routine or X non-routine?

NON-ROUTINE	
Maintenance Costs	Maintenance costs are included in the annual costs above.
Personnel Costs	Additional personnel costs associated with this request are included in the Project Cost.
Training Costs	Staff training cost is included in the Project Cost.

MUNIS Customer Services Upgrades	2016	\$62,000	Operating
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IT - Information Technology

- Critical
- X Recommended
- Contingent on Funding

Original Purchase Date & Cost

2003 – N/A

Funding History

N/A

Project Description & Justification

This is a one year project to license, configure and install the following MUNIS modules:

- Tyler Incident Management (Citizen Request Module)
- Work Orders, Fleet, and Facilities Management
- Fixed Assets
- Inventory

All of these modules integrate into the existing MUNIS financial system and improve efficiencies of existing processes, such as invoicing, work orders, inventory tracking, fixed asset tracking, and citizen requests. Currently, all of these processes are completed using stand-alone systems requiring manual entry, often duplicating efforts by multiple departments.

Tyler Incident Management

This module provides the Village with a robust citizen request management (CRM) system. It allows for residents to submit requests for service online or through a smart-phone app. Once a request is submitted by the resident, or entered by staff over the phone, the request is routed automatically to the appropriate department. This allows for tracking the request from initiation to completion, providing for automatic updates to the resident and staff. The requests will be stored in MUNIS, providing historical data on different categories, locations, and customers. The ability to track all contacts by address will provide for better service to customers. This module will be compatible with GIS.

Work Orders, Fleet, and Facilities Management

This module allows staff to initiate work orders based on incidents from the module above, allowing for complete tracking. The work orders can be initiated by any department at any time. For example, a police dispatcher who receives a call overnight for a street light out can initiate a work order to resolve the issue when the Engineering and Public Works staff arrive. Currently, a dispatcher would notify EPW staff through some form of communication and a work order would be manually created in an antiquated Microsoft Access database. Furthermore, this module will eliminate the need for a costly (\$14,000) software upgrade and ongoing annual cost (\$3,000) for the existing Computerized Fleet Analysis (CFA) system. The current CFA system runs on Windows Server 2003 (unsupported) and a version of Pervasive SQL no longer available.

Fixed Assets

Currently, the Village's fixed assets are tracked manually using Microsoft Excel. The MUNIS Fixed Asset system provides a complete set of financial statements to meet the auditor's requirements and to fully reflect the Village's investment in fixed assets. It is intended to assist in capital planning. The module is integrated with the Purchase Orders and Accounts Payable module as well as the General Ledger.

Inventory

This module integrates with the Work Orders, Fleet, and Facilities Management module to allow for proper tracking of parts. These parts can then be assigned to work orders and purchasing processes.

Project Update

This is a new request.

Project Alternative

The modules can be purchased separately in a phase-in approach. However, purchasing the modules at the same time provides discount savings of \$12,520. Additionally, if the modules are purchased together, MUNIS has agreed to provide the first year of maintenance at no cost, resulting in savings of \$8,316.

Operating Budget Impact

Is this purchase _____ *routine* or ☒ *non-routine*?

NON-ROUTINE	
Maintenance Costs	Annual recurring maintenance expense of \$8,316
Personnel Costs	No additional personnel are required for this program.
Training Costs	The majority of the project expense is for professional services and training. No additional costs are planned beyond what is already listed.

Server Consolidation & Virtualization	2016	\$47,000	Operating
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Public Facilities – Village Hall

- Critical
 - X Recommended
 - Contingent on Funding
-

Original Purchase Date & Cost

N/A

Funding History

N/A

Project Description & Justification

This is a project to purchase, install, and configure all necessary hardware and software to provide for disaster recovery capabilities for critical systems and consolidate the Village's server infrastructure as much as possible. The main hardware would be an array of smaller servers that work together. This array of computers would then be configured to run multiple virtual servers simultaneously.

Another key objective of this project is to provide for current and future storage requirements for the financial portion of the Village's enterprise system, MUNIS. With the recent addition of a content management system, staff has begun digitizing significant quantities of formerly paper only processes. The proposed project will allow staff to add storage as required in order to meet the increasing digital storage and data retention needs. Furthermore, upgrading MUNIS to a new version to take advantage of the citizen request, work orders, and fleet and asset management modules (see project on page 7) is contingent on this server consolidation and virtualization project.

This project would also allow for a reduction in the total number of servers in use at the Village Hall, thus reducing future capital outlays for server hardware and software licensing. Server operating time (uptime) would be improved since applications would be running in a virtual environment, allowing for individual components to be taken offline for maintenance and upgrades without the need to shut down the entire system or programs currently running.

Project Update

Moved recommended project from year 2017 to 2016, which decreased the project cost from \$55,000 to \$47,000.

Project Alternative

If funding is not available, the alternative would be to continue to replace and maintain servers individually.

Operating Budget Impact

Is this purchase X *routine* or *non-routine*?

NON-ROUTINE	
Maintenance Costs	Annual recurring hardware maintenance expense of \$2,000 beginning in year 2.
Personnel Costs	No additional personnel are required for this program.
Training Costs	No additional training costs are anticipated for this project.

**Ten Year Capital Improvement Program
Sewer Improvements Summary**

Ten Year Capital Improvement Program Summary	Actual 2014	Estimated 2015	2016	2017	2018	2019	2020	Five Year Total	2021-2025	Ten Year Total
Storm Water Pump Station:										
Pump Renovations	-	-	-	35,000	35,000	-	-	70,000	-	70,000
Clean Out Pumping Station Sump	-	-	-	30,000	-	-	-	30,000	-	30,000
SWPS Roof Replacement	-	-	-	-	-	-	-	-	75,000	75,000
Sub-Total-Storm Water Pump Station	-	-	-	65,000	35,000	-	-	100,000	75,000	175,000
Sewer Collection System:										
<i>Sewer Lining & Rehab. Prog.****</i>	<i>642,796</i>	<i>-</i>	<i>1,640,000</i>	<i>820,000</i>	<i>1,150,000</i>	<i>820,000</i>	<i>820,000</i>	<i>5,250,000</i>	<i>4,430,000</i>	<i>9,680,000</i>
Sewer Maintenance***	160,315	240,000	224,000	251,000	251,000	251,000	251,000	1,228,000	1,300,000	2,528,000
Sewer Main Repairs****	293,129	300,000	300,000	300,000	300,000	300,000	300,000	1,500,000	1,500,000	3,000,000
<i>Relief Sewer Improv. Program</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>4,380,500</i>	<i>4,380,500</i>
<i>Smoke Testing</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>325,000</i>	<i>325,000</i>	<i>-</i>	<i>-</i>	<i>650,000</i>	<i>-</i>	<i>650,000</i>
Sanitary Sewer Flow Monitoring***	-	-	-	40,000	-	-	-	40,000	40,000	80,000
<i>West Park Storage Project</i>	<i>3,507,245</i>	<i>13,700,000</i>	<i>1,250,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>1,250,000</i>	<i>-</i>	<i>1,250,000</i>
<i>Sewer Lateral Lining Pilot</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>167,000</i>	<i>3,396,000</i>	<i>-</i>	<i>-</i>	<i>3,563,000</i>	<i>-</i>	<i>3,563,000</i>
Overhead Sewer Program	-	-	-	100,000	-	-	-	100,000	-	100,000
<i>Separate Storm Sewer Study</i>	<i>245,580</i>	<i>77,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>Separate Sewer Area Capacity Improvements</i>	<i>2,841,609</i>	<i>65,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>Princeton Place pump Station and Storage</i>	<i>54,028</i>	<i>1,000</i>	<i>60,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>60,000</i>	<i>-</i>	<i>60,000</i>
<i>Manhole Rehabilitation</i>	<i>961,433</i>	<i>330,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
Sub-Total - Sewer Collection System	8,706,135	14,713,000	3,474,000	2,003,000	5,422,000	1,371,000	1,371,000	13,641,000	11,650,500	25,291,500
Total Sewer Improvements	8,706,135	14,713,000	3,474,000	2,068,000	5,457,000	1,371,000	1,371,000	13,741,000	11,725,500	25,466,500
***Funded through Operations										
****Funded through 2002 and future bond issuance										
Proposed Financing Distribution for Sewer System Improvements:										
General Fund - Operations	-	-	-	-	-	-	-	-	-	-
Motor Fuel Tax Fund	-	-	-	-	-	-	-	-	-	-
Parking Meter Fund	-	-	-	-	-	-	-	-	-	-
Sewer Fund - Operations	453,444	540,000	524,000	756,000	586,000	551,000	551,000	2,968,000	2,915,000	5,883,000
Water Fund - Operations	-	-	-	-	-	-	-	-	-	-
Totals - Operating Funds	453,444	540,000	524,000	756,000	586,000	551,000	551,000	2,968,000	2,915,000	5,883,000
<i>General Fund - Other Financing</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>Sewer Fund - Other Financing</i>	<i>8,252,691</i>	<i>14,173,000</i>	<i>2,950,000</i>	<i>1,312,000</i>	<i>4,871,000</i>	<i>820,000</i>	<i>820,000</i>	<i>10,773,000</i>	<i>8,810,500</i>	<i>19,583,500</i>
<i>Water Fund - Other Financing</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
Totals - Other Financing	8,252,691	14,173,000	2,950,000	1,312,000	4,871,000	820,000	820,000	10,773,000	8,810,500	19,583,500
Grand Totals - Proposed Financing	8,706,135	14,713,000	3,474,000	2,068,000	5,457,000	1,371,000	1,371,000	13,741,000	11,725,500	25,466,500

West Park Storage Project	2016	\$ 1,250,000	Bond
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Sewer Fund-Sewer Improvements-Sewer
Collection System

X	Critical
-	Recommended
-	Contingent on Funding

Original Purchase Date & Cost

N/A

Funding History

2015	\$15,500,000
2014	\$ 2,700,000
2013	\$ 161,045

Project Description & Justification

Installation of backflow prevention valves on Wilmette's connection to the Harms Road Interceptor, a pump station, and underground wet-weather storage east of the Interceptor.

The goal of the West Park Storage project is to install a backflow prevention valve and pump station to insure positive outflow from Wilmette's separate sanitary sewer system under all interceptor surcharge conditions. The associated reservoir will be sized to store peak wet weather flows. The project will require a permit from the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) which will establish the allowable pumping rate into the Harms Road Interceptor as well as the amount of allowable peak flow storage. The 5.5 million gallon storage component of the system is largely driven by the anticipated volume of clean water inflow and infiltration that can be removed from the system.

Project Update

The storage tank and backflow prevention valve were completed in 2015. The 2016 budget includes retention costs as well as cost for the installation of the pump station.

Project Alternative

There is no alternative to this project.

Operating Budget Impact

Is this purchase ___*routine* or X *non-routine*?

NON-ROUTINE	
Maintenance Costs	Approximately \$500/year would be needed to maintain the supplies of the station
Personnel Costs	Approximately 150 man-hours annually would be required to inspect and maintain the station
Training Costs	Training will be required and would be included in the construction costs

Sewer Lining and Rehabilitation	2016	\$ 820,000	IEPA Loan
Sewer Fund-Sewer Improvements-Sewer	2017	\$ 820,000	
Collection System	2018	\$ 1,150,000	
	2019	\$ 820,000	
	2020	\$ 820,000	
X Critical			
- Recommended			
- Contingent on Funding			

Original Purchase Date & Cost

N/A

Funding History

2015	\$820,000	IEPA Loan
2014	\$577,315	IEPA Loan
2013	\$639,425	IEPA Loan
2012	\$826,000	IEPA Loan
2011	\$906,675	IEPA Loan

Project Description & Justification

Sewer lining is a non-invasive technique to rehabilitate sewers by eliminating infiltration, structural defects, and root intrusion. The list of sewers identified as needing sewer lining grows each year. This annual expenditure is proposed to be a long-term program to address the deterioration of the Village's sewer system.

The cost estimate to line the entire sanitary sewer system, not including laterals, west of Ridge Road is estimated to be \$11,200,000. In order to address sewer backups and infiltration in this area, the Engineering Department recommends funding the program at \$820,000 beginning in 2014 which would completely line the separate sanitary sewer system by 2028.

In addition to lining the sanitary sewer system, the combined sewers east of Ridge Road are deteriorating and in need of sewer lining. The cost estimate to line the entire combined sewer system, east of Ridge Road, is estimated to be \$14,500,000. The Engineering Department recommends continuing a lining program beyond 2028 to address the condition of the combined sewer system as well.

Project Update

In 2018, the sewer lining program will increase by \$330,000 to \$1,150,000 for the sewer on Central Avenue. Central Avenue is slated for reconstruction with the Surface Transportation Program (STP) through the North Shore Council of Mayors. The funding amount of \$820,000 was added to 2020.

Project Alternative

The alternative to sewer lining is sewer replacement by open excavation which can be significantly more costly and disruptive. The Village's sewer system is sixty to one-hundred plus years in age and has numerous cracks, tree roots, and mineral deposits. These pipe deficiencies result in groundwater infiltration, sewer collapses, and blockages. Not funding this program will result in infiltration contributing to sewer backups and continued deterioration of the sewer pipes.

Operating Budget Impact

Is this purchase *routine* X or *non-routine*?

ROUTINE	
Department Budget	Sewer Capital
Account Number Description	Sewer Lining and Rehab
Account Number	40957090-470400-80703

Sewer Main Repairs	2016	\$ 300,000	Operating
Sewer Fund-Sewer Improvements-Sewer	2017	\$ 300,000	
Collection System	2018	\$ 300,000	
	2019	\$ 300,000	
	2020	\$ 300,000	
X Critical			
- Recommended			
- Contingent on Funding			



Failed Sewer



Failed Sewer



Sewer in Good Condition

Original Purchase Date & Cost

N/A

Funding History

2015	\$300,000	Operating
2014	\$300,000	Operating
2013	\$300,000	Operating
2012	\$379,000	Bond
2011	\$702,488	Bond

Project Description & Justification

The sewer repair program includes excavating and replacing portions of the sewer system, including addressing defective manholes and sewer service connections as necessary.

These funds will be used to repair deteriorated sewer mains and service connections as identified by the annual sewer televising program. It has been the Engineering Department's practice to televise, review, and repair all sewers beneath the streets selected for the annual road program to minimize future disruptions to the new pavement. In addition, with the prevalence of rain events the past several years, many additional sewers were televised because of poor system performance.

This project focuses on repairing sewers which show signs of collapse, excessive cracking, voids or gaps between pipes, and faulty service connections which may prove problematic to the functioning of the sewer main and have to be repaired before the sewers can be eligible for sewer lining. In addition, this annual expenditure will address the deterioration of the sewer system by increasing sewer capacity, reducing sewer backups, improving the pipe's structural integrity, and protecting the investment in the newly paved streets.

Project Update

The funding amount of \$300,000 has been added to 2020. Funding for sewer main repairs along Central Avenue have been removed from this project. It is now a standalone project.

Project Alternative

The alternative to the sewer replacement program is to repair sewers on an emergency basis. Reacting to sewers that have already collapsed will result in sewer backups and street sinkholes and cost the Village more than through a proactive main repair program.

Operating Budget Impact

Is this purchase X *routine* or *non-routine*?

ROUTINE	
Department Budget	Sewer Capital
Account Number Description	Sewer Main Repairs
Account Number	40807090-470400-80707

Sewer Maintenance	2016	\$224,000	Operating
Sewer Fund-Sewer Improvements-Sewer	2017	\$224,000	
Collection System	2018	\$224,000	
	2019	\$224,000	
	2020	\$224,000	
X Critical			
- Recommended			
- Contingent on Funding			

Original Purchase Date & Cost

N/A

Funding History

2015	\$251,000	Operating
2014	\$210,000	Operating
2013	\$325,000	Operating
2012	\$210,000	Operating
2011	\$210,000	Operating

Project Description & Justification

A multi-year effort targeting sewer maintenance, including contractual maintenance of drainage structures, emergency, and road program sewer point repairs.

The following sewer maintenance improvements are recommended in 2016:

- \$50,000 is budgeted for a contractor to perform repairs to sewers that are over 10 feet in depth and cannot be repaired by Village crews and emergency sewer repairs and improvements for the combined, sanitary, and storm sewer systems identified during the budget year.
- \$25,000 to clean approximately 300 drainage structures in order to obtain a five-year cleaning cycle (an additional 400 are cleaned by in-house crews).
- \$149,000 to cover the cost of televising/cleaning approximately 15.2 miles (10%) of main line sewers. The Village's sewer systems contain 51.8 miles of storm sewer mains, 47.5 miles of sanitary sewer mains, and 47.27 miles of combination sewer mains. Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) mandates that a long term (O&M) Program be developed. The O & M program includes maintenance, cleaning and rehabilitation. At this time the MWRDGC does not require specific percentage of sewer cleaning. Based on the age of the Village's sewers the best management practices would be 10-percent per year.

Project Update

The funding amount has been reduced to \$224,000 as more work is being done in-house.

Project Alternative

This project is critical since a reduction in maintenance of the sewer system can ultimately lead to sewer back-ups and increased flooding. Portions of the work correlate to the Village's mandated National Pollutant Discharge Elimination System (NPDES), the Combined Sewer Overflow (CSO) permits, and annual Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) long term maintenance program. The alternative would be a reduction to these contractual services which would place the Village in non-compliance unless additional personnel and equipment were added to perform the services using Public Works staff.

Operating Budget Impact

Is this purchase *routine* X or *non-routine*?

ROUTINE	
Department Budget	Public Works / Sewer Fund
Account Number Description	Sewer Maintenance
Account Number	40807090-425300

Princeton Place Interceptor Monitoring 2016 \$60,000 BondSewer Fund-Sewer Improvements-Sewer
Collection System

- X Critical
 - Recommended
 - Contingent on Funding
-

Original Purchase Date & Cost

N/A

Funding History

N/A

Project Description & Justification

In order to continue gathering information about wet weather performance of the Metropolitan Water Reclamation District of Greater Chicago's (MWRD) North Shore Intercepting Sewer Systems (NSISS) the Village of Wilmette is partnering with MWRD and the Villages of Winnetka, Glencoe and Northfield to conduct flow metering and data evaluation. The Village will be the lead agency in this endeavor.

Eight meters within the NSISS will be installed in spring of 2016 and remain in place for 3 months, with an option to extend the monitoring period depending on quality of wet weather events. The actual cost of the additional flow metering will be shared equally by the Villages. The estimated cost of work is as follows:

Flow metering:	\$34,840	Cost per Village:	\$ 8,710
Analysis of flow data:	\$20,000	Cost per Village:	\$ 5,000
<u>Confined space processing fee:</u>	<u>\$ 2,500</u>	<u>Cost per Village:</u>	<u>\$ 625</u>
Total:	\$57,340	Cost per Village:	\$14,335

As the lead agency, the Village will award the contracts and seek reimbursement from the other three agencies for their share of the work.

Project Update

This is a new project for 2016.

Project Alternative

No alternative is available.

Operating Budget Impact

Is this purchase *routine*____ or *X* *non-routine*?

ROUTINE	
Account Number/Description	40957090-470500-80717 Princeton Place Outfall
Maintenance Costs	None
Personnel Costs	None
Training Costs	None

**Ten Year Capital Improvement Program
Water Improvements Summary**

Ten Year Capital Improvement Program Summary	Actual 2014	Estimated 2015	2016	2017	2018	2019	2020	Five Year Total	2021-2025	Ten Year Total
Water Plant - Water Fund:										
Roof Repairs	63,590	-	-	130,000	-	-	-	130,000	-	130,000
Water System Infrastructure Assessment	-	136,209	-	-	-	-	-	-	100,000	100,000
Filter Repairs 1971/1933	-	-	-	20,000	-	-	-	20,000	-	20,000
<i>Pipe Gallery Painting & Building Renovation</i>	<i>3,547</i>	<i>49,600</i>	<i>255,007</i>	<i>30,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>285,007</i>	<i>-</i>	<i>285,007</i>
Discharge Valve Improvements	3,254	-	-	-	-	-	-	-	-	-
Tank Maintenance	-	-	-	-	40,000	-	-	40,000	40,000	80,000
<i>1933 Intake Replacement</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>10,000,000</i>	<i>10,000,000</i>
Sub-Total - Water Plant	70,391	185,809	255,007	180,000	40,000	-	-	475,007	10,140,000	10,615,007
Water Equipment Improvements:										
<i>Filter Valve Improvements</i>	<i>2,889</i>	<i>-</i>	<i>75,000</i>	<i>300,000</i>	<i>180,000</i>	<i>-</i>	<i>-</i>	<i>555,000</i>	<i>-</i>	<i>555,000</i>
Replace High Lift Flow Meter	-	-	-	90,000	-	-	-	90,000	-	90,000
Chemical Storage Tank Improv.	-	-	-	90,000	85,000	-	-	175,000	-	175,000
Instrumentation Replacement	-	40,000	-	75,000	15,000	-	-	90,000	-	90,000
Low Lift Stations Meter Replacement	-	-	-	75,000	-	-	-	75,000	-	75,000
Basin 1 & 2 Improvements	46,726	-	-	60,000	150,000	-	-	210,000	-	210,000
1971 Low Lift Station Influent Valve Replace	-	-	-	55,000	-	-	-	55,000	-	55,000
Rebuild Low Lift Pumps	-	-	-	40,000	35,000	25,000	-	100,000	-	100,000
Rebuild High Lift Pumps	13,004	22,000	-	35,000	40,000	-	-	75,000	-	75,000
Heating System Improvements	-	-	-	10,000	-	-	-	10,000	-	10,000
<i>Water Plant Generators Replacement</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>1,200,000</i>	<i>-</i>	<i>1,200,000</i>	<i>1,000,000</i>	<i>2,200,000</i>
<i>Convert High Lift Pump to Variable Speed</i>	<i>3,512</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
SCADA Upgrade	-	-	-	-	-	-	120,000	120,000	-	120,000
Sub-Total - Water Equipmen	66,131	62,000	75,000	830,000	505,000	25,000	1,320,000	2,755,000	1,000,000	3,755,000
Water Production Improvements:										
<i>Repl. Low Lift Pump #23</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>275,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>275,000</i>	<i>-</i>	<i>275,000</i>
Sub-Total - Water Production	-	-	-	275,000	-	-	-	275,000	-	275,000
Water Distribution Improvements:										
Distribution System Valve Improv.	217,004	62,500	62,500	62,500	62,500	125,000	125,000	437,500	500,000	937,500
Glenview Meter Upgrade	-	-	30,000	30,000	32,500	32,500	-	125,000	-	125,000
Water Main Replacement Program	-	-	-	730,000	390,000	441,000	390,000	1,951,000	3,825,000	5,776,000
Unidirectional Water Main Flushing	-	-	59,000	59,000	-	-	59,000	177,000	118,000	295,000
Water Meter Replacement Program	34,260	33,000	88,000	88,000	88,000	88,000	88,000	440,000	440,000	880,000
Automatic Meter Reading Program	-	-	-	5,000	25,000	5,000	<i>4,100,000</i>	<i>4,135,000</i>	170,000	4,305,000
Replace Standpipe Isolation Valve	-	-	-	45,000	-	-	-	45,000	-	45,000
Sheridan Road Water Improv.	<i>324,872</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
Valve Exercising Program	19,490	-	-	-	-	-	-	-	-	-
Reservoir Bldg. Natural Gas Conversion	-	-	-	-	15,000	-	-	15,000	-	15,000
Kenilworth Supply Study	-	-	-	-	-	-	-	-	-	-
Water Valve Exerciser	-	-	-	26,000	-	-	-	26,000	-	26,000
<i>Interconnection Improvements</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>1,725,000</i>	<i>1,725,000</i>	<i>3,450,000</i>	<i>-</i>	<i>3,450,000</i>
Distribution System Leak Detection	-	-	-	-	-	-	-	-	-	-
Sub-Total - Water Distribution	344,362	-	239,500	1,045,500	613,000	2,416,500	6,487,000	10,801,500	5,053,000	15,854,500
***Funded through Operations										
Total Water Improvements	480,884	247,809	569,507	2,330,500	1,158,000	2,441,500	7,807,000	14,306,507	16,193,000	30,499,507
*100% Reimbursable from Village of Glenview										
Proposed Financing Distribution for Water Improvement:										
General Fund - Operations	-	-	-	-	-	-	-	-	-	-
Sewer Fund - Operations	-	-	-	-	-	-	-	-	-	-
Water Fund - Operations	146,064	216,309	348,390	1,755,500	978,000	716,500	782,000	4,580,390	5,193,000	9,773,390
Totals - Operating Funds	146,064	216,309	348,390	1,755,500	978,000	716,500	782,000	4,580,390	5,193,000	9,773,390
General Fund - Other Financing	-	-	-	-	-	-	-	-	-	-
Sewer Fund - Other Financing	-	-	-	-	-	-	-	-	-	-
Water Fund - Other Financing	334,820	31,500	221,117	575,000	180,000	1,725,000	7,025,000	9,726,117	11,000,000	20,726,117
Totals - Other Financing	334,820	31,500	221,117	575,000	180,000	1,725,000	7,025,000	9,726,117	11,000,000	20,726,117
Grand Totals - Proposed Financing	480,884	247,809	569,507	2,330,500	1,158,000	2,441,500	7,807,000	14,306,507	16,193,000	30,499,507

Pipe Gallery Painting & Building Renovation

Water Fund-Plant Facility Improvements

2016
2017

\$255,007
\$30,000

Operating

- X Critical
- Recommended
- Contingent on Funding

Original Purchase Date & Cost

N/A

Funding History

2015 – \$105,000 (water proofing)

Project Description & Justification



2016 Sandblast and repaint the beams and pipes located in the 1956 filters area. The work scope includes lead abatement for the beams at an estimated cost of \$195,000

2017 Improvements in the maintenance shop and office areas

The original Water Plant building was built in 1933 and houses the offices, laboratory, maintenance shop/office, kitchen, chemical building, and control room. Three subsequent capacity expansions in 1956, 1971 and 2003 added new filters, basins and equipment but no offices or storage areas. The interior of the 1933 building has not had any major improvements or renovation since 1971. In addition, it has sustained damage, such as staining and paint peeling in the ceilings and walls, due to roof leaks in 2006 and 2007.

In FY 2016, it is proposed to sandblast and repaint the beams and pipes located in the 1956 filters area. The work scope includes lead abatement for the beams. This project was bid in 2014 and the bid results received exceeded the budget for that year and for 2015. The bids were higher due to additional labor and material required for protection of the filters and the location of the work area (middle of the plant) which is more challenging to the contractors than previously thought in terms of equipment placement required for lead abatement. It has been re-scheduled for FY 2016 with sufficient funding for the base work.

Renovation in FY 2017 will focus on the west side of the 1933 building including maintenance shop and office areas including new office furniture.

Project Update

The FY 2016 project is rescheduled from FY 2014 & 2015 due to budgetary concerns.

Project Alternative

Portions of the renovations can be separated into smaller projects and performed over several years.

Operating Budget Impact

Is this purchase *routine* ____ or *X* *non-routine*?

NON-ROUTINE	
Maintenance Costs:	None
Personnel Costs:	None
Training Costs:	None

Water Management

Filter Valve Improvements	2016	\$75,000	Bond
Water Fund–Equipment Improvements	2017	\$300,000	
	2018	\$180,000	

- X Critical
- Recommended
- Contingent on Funding

Original Purchase Date & Cost

N/A

Funding History

Filter Valve Improvements	2012/2013	\$387,000	Bond
Replace backwash water valves (filter 4)	2010	\$30,000	Operating

Project Description & Justification

In FY 2016, replace the actuators (8) on all the effluent filter valves at a projected cost of \$75,000

In FY 2017, replace 14 filter valves at a projected cost of \$300,000

In FY 2018, replace and rebuild the drain valves for the 1971 filters at a projected cost of \$180,000



The backwash, drain, and influent butterfly valves for filters 1-4 (1933 filters) were installed in the 1960's as a replacement for the original 1933 valves. The backwash and influent butterfly valves for filters 5-7 (1956 filters) were installed in the 1956 expansion and are original; the drain valves were replaced in 1975. The backwash, drain, and influent butterfly valves for filters 8-10 (1971 filters) were installed in the 1971 expansion. These valves are essential to the operation of each filter unit.

A typical butterfly valve can last for 35-45 years before replacement. In recent years, staff has noted increased difficulty operating the valves and some leakage. Due to their age, there are no repair parts available for these valves and they will require replacement. At the same time these valves are replaced they will receive motorized operators. Motorized operators provide added longevity and improved SCADA compatibility over the current cylinder actuated operators. The planned replacement is based on the condition of the valves. A tentative schedule is summarized below:

Year Proposed	Original Install	No. Of Valves	Description	Cost
2016	1994	N/A	Replace 8 actuators on all 10 effluent valves	\$ 75,000
2017	1967 and 1971	14	1933 influent and drain valves, 1971 filters backwash and influent valves	\$ 300,000
2018	1971	3	1971 filters drain valves	\$ 180,000
Total				\$ 555,000

In FY 2016, it is proposed to replace eight of the filter effluent valves actuators. New effluent valves with motorized actuators were installed in 1994 on all 10 filters. A typical motorized actuator can

last 15-20 years. The current actuators have exhibited signs of wear and required more repairs. Additionally, the water plant was informed in 2013 by the manufacturer of the actuators that the models currently installed on the effluent valves are obsolete and no repair parts will be made for them.

In FY 2017, it is proposed to replace the 4 influent valves and the 4 drain valves of 1933 filters (filters 1-4); the 3 influent valves and the 3 backwash valves of the 1971 filters (filters 8-10) at an estimated cost of \$260,000. An additional \$40,000 will be used to replace the remaining actuators on the effluent valves of the filters.

In FY 2018, it is proposed to replace the 3 drain valves on the 1971 filters (filters 8-10) at an estimated cost of \$180,000. These valves are unique in shape and require some concrete work and additional engineering design.

Project Update

The scope of the FY 2016 project was reduced from \$110,000 to \$75,000 and the remaining portion rescheduled for FY 2017 due to reprioritization of projects.

Project Alternative

An alternative is to rebuild valves and not replace them. However, the rebuilding of valves is as expensive as replacement due to the high labor costs for removal and repair. In addition, the current valves employ cylinder technology to operate the valves versus motor driven technology. Motor driven operators are considered more suitable for filter valve operation. A failure in these valves will make the filters inoperable which will reduce Water Plant capacity.

Another alternative is to split the cost of FY 2016 project into two years and perform half of the valve replacement each year. Some savings from economies of scale would be lost.

Operating Budget Impact

Is this purchase *routine* ____ or *X* *non-routine*?

NON-ROUTINE	
Maintenance Costs:	None
Personnel Costs:	None
Training Costs:	None

Distribution System Valve Improvements		2016	\$ 62,500	Operating
Water Fund- Distribution Improvements		2017	\$ 62,500	
		2018	\$ 62,500	
		2019	\$125,000	
		2020	\$125,000	
X	Critical			
-	Recommended			
-	Contingent on Funding			

Original Purchase Date & Cost

N/A

Funding History

2015 \$62,500

2014 \$123,000

2013 \$122,000

2012 \$71,000

2011 \$61,800

2010 \$60,000

Project Description & Justification

This project is for the installation of new gate valves and the replacement of broken existing valves on the water distribution system. The new valves are installed to comply with Village Code (18-1.1). Broken valve replacements are determined from the valve exercising program that is performed by Public Works.

A current inventory of water valves indicates that over 50 valves need to be installed or replaced. The Village has been installing approximately seven to thirteen new valves each year at locations determined by the Engineering & Public Works Department.

Project Update

The funding amount of \$125,000 has been added to 2020.

Project Alternative

If new valves are not installed, water main breaks will require larger shut downs than allowed by Village Ordinance. In addition, not upgrading broken valves will make the valve exercising program more difficult to administer.

Operating Budget Impact

Is this purchase *routine* X or *non-routine*?

ROUTINE	
Account Number/Description	41838090-470550-80900 Valve Installations
Maintenance Costs	Public Works/ Water Fund
Personnel Costs	Valve Installations
Training Costs	41838090-470550

Glenview Meter Upgrade		2016	\$30,000	Operating
Water Fund–Water Distribution Improvements		2017	\$30,000	
		2018	\$32,500	
X	Critical	2019	\$32,500	
-	Recommended			
-	Contingent on Funding			

Original Purchase Date & Cost

1991

Funding History

2009 - \$18,000

2012 - \$18,500

Project Description & Justification

The Village maintains four 16 inch master meters vaults with the Village of Glenview: vaults C-S, C-N, vault A, and vault B. These are the official billing meters for the wholesale of water to the Village of Glenview. All four master meters are tested for accuracy by an outside contractor biannually.



The Village replaces two flowmeter chamber meters once every five to six years (the actual meter body is not replaced). The Water Plant purchases the new flowmeter chambers and performs the installation. In 2009, the two C-N and C-S vault billing meters at the interconnection with Glenview were replaced at a cost of \$18,000. The 2012 program included removing and replacing the two A and B vault billing meters at the interconnection with Glenview at a cost of \$18,500.

The distributor of the meters has informed the Village that the manufacturer will no longer have the program of flowmeter chamber replacement due to the elimination of the type of meter that is currently used starting in 2013. The planned replacement schedule is as follows:

Project Year	Meter Location	Cost
2016	Vault A	\$30,000
2017	Vault C-N	\$30,000
2018	Vault C-S	\$32,500
2019	Vault B	\$32,500

It is anticipated that less maintenance (parts replacement) will be required with the newer meters.

Project Update

There are no changes in this CIP item.

Project Alternative

The alternative is to postpone the replacement of the meters another year. However, this may lead to loss of revenue, since meters generally run slower as they wear.

Operating Budget Impact

Is this purchase *routine* X or *non-routine*?

ROUTINE	
Department Budget	Water Fund
Account Number Description	Glenview Meter Replacement
Account Number	41838090-470550-80920

Unidirectional Water Main Flushing	2016	\$59,000	Operating
Water Fund- Distribution Improvements	2017	\$59,000	
	2020	\$59,000	
- Critical			
X Recommended			
- Contingent on Funding			

Original Purchase Date & Cost

N/A

Funding History

2006	\$43,209
2007	\$24,704
2010	\$36,750
2011	\$36,750



Project Description & Justification

Isolate half of the water distribution system and flush the section of pipe by closing appropriate valves, exercising the hydrants in an organized sequential manner. This procedure will be coordinated with the annual valve exercise program.

The American Water Works Association (AWWA) recommends that a water system be flushed approximately every two to four years using the unidirectional flushing (UDF) method. This method isolates a particular section of pipe or loop by closing appropriate valves, exercising the hydrants in an organized sequential manner. This provides a direct flow to the hydrant from one direction, creating a sufficient velocity during the flushing operation to clean out the water main.

The AWWA reports that a comparison between conventional flushing and UDF indicates that planning is more time consuming, but the cleansing of the pipe interior is superior, with longer lasting results and less degradation of water quality due to stirring up of sediments or loosening of bacteriological growth.

This procedure is coordinated with the annual valve exercise program and is completed by an outside contractor. Since the AWWA recommends that a water system is flushed approximately every two to four years using this method, plans call for flushing of the entire system in 2016/2017, and the first year of the 2020/2021 project will be completed again during 2020.

Project Update

Unidirectional flushing of approximately half of the distribution system was first accomplished in 2006, and the remainder of the system was flushed in 2007. Flushing was performed again in 2010 and 2011 with half of the system completed each year. This work is scheduled to begin again in 2016/2017 and again in 2020 at a cost of \$59,000 for each of the three years.

Project Alternative

Delay the project and reschedule the work during later years.

Operating Budget Impact

Is this purchase *routine* X or *non-routine* ?

ROUTINE	
Account Number/Description	41838090-421000-20110 Unidirectional Water Main Flushing
Maintenance Costs	None
Personnel Costs	None
Training Costs	None

Water Meter Replacement Program	2016	\$88,000	Operating
Water Fund–Water Distribution Improvements	2017	\$88,000	
	2018	\$88,000	
	2019	\$88,000	
	2020	\$88,000	
- Critical			
X Recommended			
- Contingent on Funding			

Original Purchase Date & Cost

N/A

Funding History

2013	\$33,000
2014	\$33,000
2015	\$33,000

Project Description & Justification

The Village has approximately 9,000 water meters installed throughout the distribution system that are read on a quarterly basis. The Water Plant replaces old meters based on age and usage which approximately translates into every 13-20 years. As water meters age, they tend to slow down and under register water use. The Water Plant used to replace old meters with meters that have been refurbished by staff. The refurbishing process includes cleaning/sandblasting and replacing parts.

On January 4, 2014, a new Amendment to the Federal Safe Drinking Water Act (Public Law No. 111-380) took effect which requires the installation of plumbing fixtures with reduced lead content including water meters and prohibits the installation of fixtures that do not meet the new standards. In 2013, the Village abandoned the refurbished meter program and has begun installing new meters that meet this new requirement.

Between 2007 and 2013, the water meter replacement program suffered a reduction in replacement due to the acceleration of the AMR installations, retirements and reduction in staffing at the meter shop during the great recession. This has led to backlog of meters in need of replacement. The following table is a summary of the meters age and corresponding number:

Age	Number of meters	Percent
< 5 years	1709	19.2%
5-10 years	2093	23.5%
10 – 15 years	2186	24.6%
>15 years	2913	32.7%

In order to clear the backlog and maintain a 15 year replacement rate, it is proposed to replace meters that are > 10 years in the next 5 years. The total number of meters in this category is 5097 meters or approximately 57% of the total inventory.

In FY 2016-20, it is proposed to replace approximately 1000 old meters each year with new meters that meet the new standards.

Project Update

The FY 2016-2020 projects were increased from \$33,000 to \$88,000 to clear the backlog of old meters.

Project Alternative

An alternative is to delay or not replace old meters. However, this could result in under registering of water use.

Operating Budget Impact

Is this purchase X *routine* or *non-routine*?

ROUTINE	
Department Budget	Water Fund
Account Number Description	Meters Replacement Program
Account Number	41828090-430920

**Ten Year Capital Improvement Program
Streets, Sidewalks and Alleys Summary**

Ten Year Capital Improvement Program Summary	Actual 2014	Estimated 2015	2016	2017	2018	2019	2020	Five Year Total	2021-2025	Ten Year Total
Streets, Alleys & Streetscape										
Street Resurfacing Program	773,044	964,000	1,180,000	2,750,000	2,750,000	2,750,000	2,750,000	12,180,000	13,750,000	25,930,000
<i>Alley Maint. Prog.(AMP)</i>	265,613	836,000	515,000	520,000	520,000	510,000	515,000	2,580,000	3,250,000	5,830,000
Skokie/Hibbard Intersection Improvement	103,518	197,000	136,000	3,040,000	-	-	-	3,176,000	-	3,176,000
Locust Road Reconstruction	70,554	15,000	211,700	2,112,000	-	-	-	2,323,700	-	2,323,700
Brick Street Maintenance	39,996	50,000	136,000	78,000	80,000	80,000	80,000	454,000	400,000	854,000
Sidewalk Repl. Program	19,840	55,000	70,000	73,000	76,000	76,000	76,000	371,000	380,000	751,000
Pavement Marking Program	19,981	40,940	50,000	55,000	60,000	60,000	60,000	285,000	340,000	625,000
Brick Street Renovation Project	-	309,000	240,000	475,000	420,000	400,000	420,000	1,955,000	2,515,000	4,470,000
Brick Street Reconstruction of Overlaid A	-	-	-	270,000	400,000	340,000	235,000	1,245,000	270,000	1,515,000
Curb Repl. Program	7,822	10,000	40,000	40,000	40,000	40,000	40,000	200,000	225,000	425,000
Crack Sealing Program	9,370	10,000	40,000	25,000	25,000	25,000	25,000	140,000	125,000	265,000
<i>Replacement of North Bridge Sidewalk</i>	-	-	-	266,000	-	-	-	266,000	-	266,000
1199 Wilmette Parking Lot Resurfacing	-	-	-	130,000	-	-	-	130,000	-	130,000
Skokie/Lake Intersection Improvements	-	-	-	70,000	73,576	1,011,681	-	1,155,257	-	1,155,257
Central Avenue Reconstruction	-	-	340,000	-	460,000	5,015,000	-	5,815,000	-	5,815,000
Traffic Calming	-	-	-	23,000	25,000	25,000	25,000	98,000	125,000	223,000
<i>Village Center Streetscape</i>	-	-	-	350,000	400,000	6,000,000	-	6,750,000	-	6,750,000
Greenleaf Ave. Electrical Improvement	-	-	-	72,000	-	-	-	72,000	-	72,000
Skokie Valley Bike Trail (Grant)	-	-	-	-	493,000	2,735,000	7,748,000	10,976,000	-	10,976,000
Ridge Road Streetscape Improv. *	-	-	-	-	200,000	1,700,000	-	1,900,000	-	1,900,000
Iroquois Road Decorative Street Lights	-	-	-	-	110,550	39,000	-	149,550	-	149,550
<i>Village Center Parking Garage*</i>	-	-	-	-	-	13,500,000	-	13,500,000	-	13,500,000
Edens Sound Barrier*	-	-	-	-	-	400,000	6,000,000	6,400,000	-	6,400,000
Elmwood Avenue Right of Way Improver	32,432	67,700	-	-	-	-	-	-	-	-
Sub-Total - Street, Alley & Streetscape	1,342,170	2,554,640	2,958,700	10,349,000	6,133,126	34,706,681	17,974,000	72,121,507	21,380,000	93,501,507

* Funding source not yet identified.

Total Street, Alley & Sidewalk Improvements	1,342,170	2,554,640	2,958,700	10,349,000	6,133,126	34,706,681	17,974,000	72,121,507	21,380,000	93,501,507
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Proposed Financing Distribution for Streets, Sidewalks & Alley Improvements:

General Fund - Operations	519,987	1,505,640	1,865,700	4,515,000	3,880,126	4,656,681	3,526,000	18,443,507	18,180,000	36,623,507
Motor Fuel Tax Fund	724,479	820,000	820,000	800,000	700,000	700,000	700,000	3,720,000	3,200,000	6,920,000
Parking Meter Fund	-	-	-	-	-	-	-	-	-	-
Sewer Fund - Operations	-	-	-	-	-	-	-	-	-	-
Water Fund - Operations	-	-	-	-	-	-	-	-	-	-
Totals - Operating Funds	1,244,466	2,325,640	2,685,700	5,315,000	4,580,126	5,356,681	4,226,000	22,163,507	21,380,000	43,543,507
<i>General Fund - Debt Financing</i>	<i>97,704</i>	<i>32,000</i>	<i>-</i>	<i>616,000</i>	<i>400,000</i>	<i>19,500,000</i>	<i>-</i>	<i>20,516,000</i>	<i>-</i>	<i>20,516,000</i>
<i>General Fund - Grant Financing</i>	<i>-</i>	<i>197,000</i>	<i>273,000</i>	<i>4,418,000</i>	<i>1,153,000</i>	<i>9,850,000</i>	<i>13,748,000</i>	<i>29,442,000</i>	<i>-</i>	<i>29,442,000</i>
<i>General Fund - Other Financing</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>Parking Meter Fund - Other Financing</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>Sewer Fund - Other Financing</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>Water Fund - Other Financing</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
Totals - Other Financing	97,704	229,000	273,000	5,034,000	1,553,000	29,350,000	13,748,000	49,958,000	-	49,958,000
Grand Totals - Proposed Financing	1,342,170	2,554,640	2,958,700	10,349,000	6,133,126	34,706,681	17,974,000	72,121,507	21,380,000	93,501,507

Street Resurfacing Program	2016	\$1,180,000	Dedicated/MFT
Streets, Sidewalks, and Alleys	2017	\$2,750,000	
	2018	\$2,750,000	
	2019	\$2,750,000	
	2020	\$2,750,000	
X	Critical		
-	Recommended		
-	Contingent on Funding		

Original Purchase Date & Cost

N/A

Funding History

2015	\$1,164,000
2014	\$ 848,000
2013	\$1,402,000
2012	\$1,002,000
2011	\$1,586,000

With the passage of the increased Home Rule Sales Tax, a portion of the proceeds was dedicated for street, sidewalk, and alley programs. Approximately \$1.5 million annually is available between dedicated revenues and the Motor Fuel Tax fund.

Project Description & Justification

This program is to resurface streets throughout the Village.

Many of the Village's roads were built in the post-World War II development boom. The accelerated street-resurfacing program (1998 through 2008) allowed the Village to rehabilitate more streets each year and ultimately improve the average pavement condition to a "good," "very good" or "excellent" condition. Over the past years, streets that were candidates for construction were selected from a pavement evaluation program developed by an outside consultant. Beginning in 2013 as part of a cost saving initiative, the Engineering Department prioritized street resurfacing needs using recently purchased pavement evaluation software. The widely used program will be managed in-house by existing engineering staff utilizing the assistance of engineering interns during the summer months.

At the end of the accelerated program in 2008, the Engineering Department recommended reducing the annual funding allocation from \$3.1 million to \$2 million. This funding level was intended to keep the average street condition in the "good or better" category. Below is a table displaying surface conditions, corresponding pavement ranking and estimated life:

Surface Condition	Pavement Ranking	Relative Remaining Life
Excellent	100 – 85	12 – 15 years
Very Good	84 – 80	10 – 12 years
Good	79 – 70	8 – 10 years
Fair	69 – 60	6 – 8 years
Poor	59 – 40	3 – 6 years

Since 2010, the annual street resurfacing expenditure has averaged \$879,000, approximately \$1,121,000 below the Department recommendation. The Pavement Condition Index (PCI) has dropped from 77 to 69 since 2008.

Underfunding the road program has resulted in a need to increase the annual expenditure to maintain a 70 or better pavement condition. A funding level of \$2.75 million per year is needed to maintain an overall pavement rating of “good” through 2020.

Project Update

The available funds for 2016 are \$1,160,000. Other road program funds are needed to finance street resurfacing grants (Locust Load, and Central Road).

The funding amount has been increased by \$750,000 for 2017-2019.

The funding amount of \$2,750,000 has been added to 2020.

In 2015, the following funds were utilized for the Road Program:

MFT:	\$820,000
<u>Dedicated Revenues:</u>	<u>\$344,000</u>
Total:	\$1,164,000

In 2014, the following funds were utilized for the Road Program:

MFT:	\$800,000
Dedicated Revenues:	\$48,000
<u>Bond Proceeds</u>	<u>\$0</u>
Total	\$848,000

In 2013, the following funds were utilized for the Road Program:

MFT:	\$800,000
Dedicated Revenues:	\$570,000
<u>Bond Proceeds</u>	<u>\$0</u>
Total	\$1,370,000

Project Alternative

The alternative to pavement resurfacing is patching on an emergency basis. While patching will slow down the progression of potholes, it creates joints in the pavement that will eventually result in further deterioration. The second alternative is not to perform any roadway maintenance, which will result in total pavement failure. Once the roadway base is impacted from lack of maintenance, the road has to be reconstructed typically at four times the cost of resurfacing.

Operating Budget Impact

Is this purchase *routine* X or *non-routine*?

ROUTINE	
Department Budget	General Fund Capital
Account Number Description	Street Resurfacing Improvements
Account Number	11202035--80100

Alley Maintenance Program	2016	\$ 515,000	Operating
Streets, Sidewalks and Alleys	2017	\$ 520,000	
	2018	\$ 520,000	
	2019	\$ 510,000	
	2020	\$ 515,000	
X Critical			
- Recommended			
- Contingent on Funding			

Original Purchase Date & Cost
Unknown

Funding History

2015	\$836,500 ¹	Operating
2014	\$273,000	Dedicated Revenues/Bond
2013	\$900,000	Bond
2012	\$355,000	Dedicated revenues
2011	\$823,241	Bond

¹ Includes \$130,000 from MWRD for green alleys

With the passage of the increased Home Rule Sales Tax, a portion of the proceeds was dedicated for street, sidewalk, and alley programs. As a result of the increased revenue, the Board allocated approximately \$515,000 annually in order to repair all failed alleys by 2017 and all poor alleys by 2022.



700 Block of Lake and Washington

Project Description & Justification

This program consists of the replacement of existing alleys.

The definition ratings are as follows:

Rating	Pavement	Drainage
A	Like New	Excellent
B	Minor Cracking	Minor Standing Water
C	Pronounced Cracking	Standing Water
D	Major Cracking and Pavement Settling	Major Standing Water
E	Failed Pavement	Flooding and Hazardous Conditions

The following alleys are rated 'E' (failed) and 'D' (poor) in pavement and/or drainage condition. The following alleys require reconstruction in 2016 and 2017.

2016						
Rank #	Alley #	Block	Between	Pavement Rating	Drainage Rating	Cost Estimate
1	18	700	Lake / Washington	E	D	\$120,000
2	134b	1800	Washington (Police Department)	E	C	\$115,000
3	200	1800	Lake / Forest	E	C	\$115,000
4	87	1500	Greenwood/Elmwood	E	D	\$165,000
TOTAL:						\$515,000
2017						
5	212	1200	Chestnut / Ashland	E	D	\$120,000
6	215	1200	Chestnut / Greenwood	E	D	\$130,000
7	195	1900	Birchwood / Washington	D-	C	\$120,000
8	196	1900	Birchwood / Washington	D-	C	\$100,000
9	207	1100	Elmwood / Greenwood	D-	C	\$50,000
TOTAL:						\$520,000
2018						
10	11	600	Lake / Forest	D-	C	\$120,000
11	142	1500	Washington / Highland	D-	C	\$140,000
12	143	1600	Washington / Highland	D	C	\$140,000
13	131	600	Prairie / Park	D	D	\$120,000
TOTAL:						\$520,000
2019						
14	3	1100	9 th and 10 th	D	D	\$130,000
15	31	600	8 th and 9 th	E	D	\$130,000
16	44	400	7 th and 8 th	D	C	\$120,000
17	17	800	6 th and 7 th	D	D	\$130,000
TOTAL:						\$510,000

Project Update

The funding level has been reduced to match the revenue allocated from the Home Rule Sales Tax.

The funding amount of \$515,000 has been added to 2020.

Project Alternative

The Public Works Department can temporarily patch the alleys with cold patch or sand mix; however, this will not last and would need to be replaced on a bi-annual or more frequent basis.

Green Alleys Update

The 2015 Alley Maintenance Program included a pilot program to build four green alleys. Green alleys can enhance urban sustainability by encouraging stormwater to infiltrate into the soil, instead of collecting on hard surfaces and draining into the sewer system.

The benefits of green alleys are:

- Reduces the rate and quantity of stormwater runoff
- Reduces stress on the sewer system
- Recharges ground water
- Filters silt, pollutants and debris

Operating Budget Impact

Is this purchase *routine* X or *non-routine*?

ROUTINE	
Department Budget	Engineering
Account Number Description	Alley Maintenance Program
Account Number	11202035-425200

Skokie/Hibbard Intersection Improvements	2016	\$136,000	STP Grant, IDOT & CCHD
	2017	\$3,040,000	(Construction)

Streets, Sidewalks and Alleys
Skokie-Hibbard Int. Imp.

- X Critical
- Recommended
- Contingent on Funding

Original Purchase Date & Cost

Unknown

Funding History

N/A



Project Description & Justification

Skokie Boulevard and Hibbard Road Intersection

The north leg of Hibbard Road and both legs of Skokie Boulevard are the jurisdiction of the Illinois Department of Transportation (IDOT). The south leg of Hibbard Road is Cook County Highway Department (CCHD) jurisdiction. The proposed improvements consist of widening the intersection to provide a left turn channelization along all four legs of the intersection. The traffic signals will be replaced / modernized to accommodate the proposed channelization. The new signals will be interconnected with the Lake Avenue and Wilmette Avenue signals along Skokie Boulevard. Pedestrian signals will be added to improve safety for pedestrians and bicyclists. The intersection lighting will be relocated and the sidewalks will be constructed where segments are missing to provide a uniform system. Sidewalk will be added along the west side of Skokie Boulevard between Hibbard Road and Central Avenue. This critical segment of sidewalk will allow residents to access the Community Recreation Center located at the northwest corner of Skokie Boulevard and Glenview Road. Sidewalk will also be installed on Skokie Boulevard between Hibbard Road and approximately 300' northwest of Hibbard Road on the east side. These locations currently do not have sidewalks. New sidewalks in these locations will improve pedestrian access.

The project will be funded through an STP Grant which includes 70-percent federal and 30-percent state and county participation. Since the project is on IDOT and CCHD jurisdiction roads, the Village's cost will be limited to roadway lighting, emergency vehicle pre-emption and some minor utility work, estimated to be approximately \$100,000 in 2017.

Year	Description	Cost	Federal Share	State and County Share	Local Share
2014/15	Phase I	\$225,000	\$0	\$225,000	\$0
2015/16	Phase II	\$180,000	\$162,600	\$70,400	\$0
2016	Right-of-Way Acquisition	\$100,000	\$0	\$100,000	\$0
2017	Construction	\$3,040,000	\$2,120,200	\$819,800	\$100,000

Project Update

Phase II is slated to begin in 2015. Approximately \$136,000 of Phase II will remain in 2016. The project is programmed in the North Shore Council of Mayors Surface Transportation Program (STP).

Project Alternative

The alternative to building the intersection improvements is to not to improve the intersection and allow the current configuration to remain.

Operating Budget Impact

Is this purchase _____ *routine* or X *non-routine*?

NON-ROUTINE	
Department Budget - Maintenance Costs	None
Personnel Costs	None
Training Costs	None

Locust Road

Reconstruction

Streets, Sidewalks and Alleys

2016

\$211,700

(Phase II)

Grant

2017

\$2,112,000

(Construction)

- X Critical
- Recommended
- Contingent on Funding

Original Purchase Date & Cost

Unknown

Funding History

N/A

Project Description & Justification

Locust Road between Lake Ave and Wilmette Ave

The limits of the Locust Road reconstruction project are from Lake Avenue to Wilmette Avenue. The scope of work includes new curb and gutter, minor drainage improvements, new water main and roadway reconstruction. In addition, pedestrian and bikeway improvements will be considered.

The project will be funded through a federal grant which includes 70-percent federal participation for phase II engineering and construction and a 30-percent local share, funded through operating and dedicated funds or MFT. Following is a summary of costs:

Year	Description	Cost	Federal Share	Village Share
2014	Phase I	\$175,000	\$0	\$175,000
2015/16	Phase II	\$195,700	\$137,000	\$58,700
2016	Construction	\$2,112,000	\$1,478,000	\$634,000

Project Update

A portion of Phase I will be completed in 2016. The 2016 budget amount includes all of Phase II and \$16,000 to complete Phase I.

Project Alternative

The alternative to using federal funds is to improve the roadway using local funding only.

Operating Budget Impact

Is this purchase _____ routine or X non-routine?

NON-ROUTINE	
Department Budget - Maintenance Costs	None
Personnel Costs	None
Training Costs	None

Brick Street Maintenance

Streets, Sidewalks and Alleys

2016	\$136,000
2017	\$78,000
2018	\$80,000
2019	\$80,000
2020	\$80,000

Operating

- X Critical
 - Recommended
 - Contingent on Funding
-

Types of Maintenance



Original Purchase Date & Cost

Unknown

Funding History

2015	\$50,000	Dedicated revenues
2014	\$40,000	Dedicated revenues
2013	\$40,000	Dedicated revenues
2012	\$132,000	Dedicated revenues
2011	\$436,000*	

*\$42,500 Brick Street Maintenance and \$396,000 for the 2011 Emergency Brick Rehabilitation Program (partially grant funded)

Project Description & Justification

This is an annual maintenance program to repair and relay brick pavers that have settled in various locations throughout the Village. In addition, the areas where the edge of pavement has fallen below the gutter line will be repaired. This settlement creates trip hazards, drainage problems, and vehicle damage.

In 2014, staff identified 12,000 square feet of brick with significant depressions and another 14,000 square feet of brick with rutting and edge settlement. The cost for brick street repairs averages \$12-\$14 per square foot for a total cost of \$312,000 and \$364,000.

Project Update

The funding amount of \$76,000 was increased to \$136,000 due to the program budget being underfunded the past several years and the current backlog of repairs needed. The funding amount of \$80,000 has been added to 2020.

The funding increase is due to the cost of labor, fuel, and other related construction factors. The increase is also a result of reduced funding levels for the past several years for brick street maintenance and the suspension of funding for the Brick Street Renovation Project from 2007-2014.

Project Alternative

The alternative is to do nothing which can lead to increased liability resulting from car damage caused by settled pavers.

Operating Budget Impact

Is this purchase *routine* X or *non-routine*?

ROUTINE	
Department Budget	Engineering
Account Number Description	Brick Street Maintenance
Account Number	11202035-425230

Sidewalk Replacement Program		2016	\$70,000	Operating
Streets, Sidewalks and Alleys		2017	\$73,000	
		2018	\$76,000	
		2019	\$76,000	
		2020	\$76,000	
X	Critical			
-	Recommended			
-	Contingent on Funding			

Original Purchase Date & Cost

Unknown

Funding History

2015	\$55,000	Operating
2014	\$20,000	Operating
2013	\$71,309	Operating
2012	\$27,281	Operating
2011	\$102,663	Bond

Project Description & Justification

This project is for the replacement of public sidewalks in various parts of the Village that present a potential tripping hazard.

This is an annual maintenance program to replace damaged sections of sidewalk throughout the Village. The program focuses on replacing sidewalk with a tripping hazard of 1-1/2 inches or greater and also ensures sidewalks are compliant with the American with Disabilities Act (ADA). In addition to sidewalk inspections, the Engineering Department replaces all sidewalk hazards reported by residents. These hazards are first temporarily repaired with an asphalt patch and then permanently replaced with the sidewalk program. It should be noted that the Engineering Department also replaces sidewalks in conjunction with the street resurfacing project.

The current backlog of sidewalk hazards is as follows:

- 310 sidewalk squares with trip hazards from sidewalk inspections conducted in 2011 and 2013 (Estimated cost is \$36,000 to repair)
- 315 sidewalk squares from resident call-ins (Estimated cost is \$36,225 to repair)
- 45 crosswalks identified with trip hazards and non-ADA compliant. (Estimated cost is \$54,000)

The Village is one of several municipalities participating in the municipal consortium. The benefit of joint bidding with other agencies is to increase the size of the contract with the goal of reducing overall contract cost. The curb replacement program and sidewalk program are being bid with the consortium.

Project Update

The 2016 funding amount has been increased from \$55,000 to \$70,000, and the funding amount of \$76,000 has been added for 2020.

Project Alternative

The alternative is to patch the sidewalks with asphalt. This will result in increased maintenance (the asphalt will not last more than a season) and it will cost more to replace sidewalks in the long term. Furthermore, the asphalt patches are considered aesthetically unpleasing by some residents.

Operating Budget Impact

Is this purchase *routine* X or *non-routine*?

ROUTINE	
Department Budget	Engineering
Account Number Description	Sidewalk Replacement Program
Account Number	11202035-425000

Pavement Marking Program

Streets, Sidewalks and Alleys

	2016	\$50,000	Operating
	2017	\$55,000	
	2018	\$60,000	
	2019	\$60,000	
X	Critical	2020	\$60,000
-	Recommended		
-	Contingent on Funding		

Original Purchase Date & Cost

Unknown

Funding History

2015	\$40,000
2014	\$20,000
2013	\$20,000
2012	\$20,000
2011	\$40,000

Project Description & Justification

This program is for restriping pavement markings throughout the Village.

The pavement marking program stripes existing and new lane lines, center lines, school crosswalks, railroad crossings, stop bars, edge lines, and speed humps on Village streets. The deterioration of pavement marking on Village streets varies. The life cycle of thermoplastic pavement marking on major streets is between two to five years and the life cycle for water-based paint pavement marking is yearly. The life cycle on residential streets is between five and eight years. Traffic volume and weather contribute the most to the deterioration of pavement marking (snowplows, salt, and rough pavements). Pavement marking is mandated by the Federal Highway Administration in the Manual for Uniform Traffic Control Devices (MUTCD) and the State of Illinois.

Staff determined that the previous funding level of \$20,000 was inadequate to keep up with the amount of striping needed on an annual basis. As a result, a detailed pavement marking inventory was completed in 2009 to quantify the amount of annual striping necessary to maintain adequate pavement markings on Village streets.

There are several reasons why the annual striping budget is recommended to be increased. In recent years, a large number of streets were striped as a part of traffic calming plans. Hunter Road, for example, was striped with centerlines, edge lines, and parking lanes for purposes of lane delineation and traffic calming. In addition, several streets have recently received speed humps, which require advance pavement marking. Secondly, difficult winters and excessive snow plowing have contributed to reduced striping visibility. Finally, arterial striping on high volume roads such as Sheridan Road, Lake Avenue, Ridge Road, Green Bay Road, and Glenview Road (west of Skokie) has been added to the Village street system, increasing the footage of pavement marking required every two to three years.

Project Update

The funding amount of \$60,000 has been added to 2020.

Project Alternative

A project alternative is for the Public Works Department to perform additional striping in-house. The Public Works Department each year applies approximately 7,600 feet of water-based paint pavement marking each year at a cost of \$3,800. They concentrate their efforts on striping public parking lots and concrete streets.

The asphalt striping is contracted out and is performed using thermoplastic material. Public Works does not have the equipment to install thermoplastic striping. Thermoplastic will last approximately five times longer than water-based paint. In order to increase the amount of pavement marking footage installed by public works, additional personnel and a budget increase for materials to do the striping would be necessary.

Operating Budget Impact

Is this purchase *routine* X or *non-routine*?

ROUTINE	
Department Budget	Engineering
Account Number Description	Pavement Marking Program
Account Number	11202035-425220

Brick Street Renovation Project Streets, Sidewalks and Alleys	2016	\$240,000	Operating
	2017	\$420,000	
	2018	\$400,000	
	2019	\$420,000	
	2020	\$550,000	
-	Critical		
X	Recommended		
-	Contingent on Funding		

Original Purchase Date & Cost

Unknown

Funding History

2015	\$286,000	Operating
2007	\$220,338	Operating



With the passage of the increased Home Rule Sales Tax, a portion of the proceeds was dedicated for streets, sidewalk, and alley programs. As a result of the increased revenue, the Board allocated approximately \$240,000 annually of the additional revenue for this project. The remaining amount would need to be funded from other dedicated revenues or the general fund.

Project Description & Justification

There are approximately 11 miles of brick streets in Wilmette which were originally constructed in the early nineteen hundreds. The bricks were re-laid during the 1930's and have received little maintenance since. The 2012 brick street survey identified 18 blocks in "very poor" condition and 41 blocks in "poor" condition. The requested funding level will rehabilitate approximately two blocks. The estimated cost of reconstructing all 18 very poor blocks is \$4.80 million.

In 2015, Central Avenue is being reconstructed from Prairie Avenue to Park Avenue.

The following is a tentative schedule for brick street reconstruction for the years 2016-2020.

Year	Block	Street	Cost (Reconstruct with new pavement base)	Cost (Utilize existing pavement base)
2016	1700	Washington Avenue	\$475,000	\$390,000
2017	200	14 th Street	\$210,000	\$150,000
2017	1000	8 th Street	\$210,000	\$130,000
2018	200	Wood Court	\$400,000	\$280,000
2019	1000	11 th Street	\$210,000	\$150,000
2019	1100	11 th Street	\$210,000	\$150,000
2020	1100	Michigan Avenue	\$550,000	\$370,000
Total			\$2,515,000	\$1,790,000

Project Update

While \$475,000 was requested in 2016, only \$240,000 is allocated based on available funding. The scope of work will be determined in 2016 prior to going out for bid.

Project Alternative

The alternative is not to renovate brick streets. This will result in continued deterioration, increased liability and deferred cost in the future. Removing the bricks and rebuilding the street in asphalt would be cost prohibitive and likely very unpopular with the residents.

Operating Budget Impact

Is this purchase *routine* ____ or *X* *non-routine*?

NON-ROUTINE	
Maintenance Costs	\$60 per block to sand
Personnel Costs	None
Training Costs	None

Curb Replacement Program	2016	\$40,000	Operating
Streets, Sidewalks and Alleys	2017	\$40,000	
	2018	\$40,000	
	2019	\$40,000	
	2020	\$40,000	
- Critical			
X Recommended			
- Contingent on Funding			

Original Purchase Date & Cost
Unknown

Funding History

2015	\$10,000	Operating
2014	\$8,000	Operating
2013	\$20,000	Operating
2012	\$8,448	Dedicated Revenues
2011	\$20,000	Bond Proceeds



Project Description & Justification

This project funds the annual maintenance program to replace non-functional, hazardous, broken and missing curbs throughout the Village. It is for the replacement of curbs and gutters that no longer facilitate positive drainage and/or has deteriorated in various locations throughout the Village.

The Village is one of several municipalities participating in the municipal consortium. The benefit of joint bidding with other agencies is to increase the size of the contract with the goal of reducing overall contractual cost. The curb replacement program and sidewalk program are being bid with the consortium.

Project Update

An increase from \$10,000 to \$40,000 in the funding amount for 2016 is to account for the back log of curb repairs. The funding amount of \$40,000 has been added for 2020.

Project Alternative

The alternative is not to replace curbs. Curbs that result in poor street drainage will cause accelerated deterioration of the edge of pavement resulting in potholes and the necessity for additional maintenance.

Operating Budget Impact

Is this purchase *routine* X or *non-routine*?

ROUTINE	
Department Budget	Engineering
Account Number Description	Curb Replacement Program
Account Number	11202035-425100

Crack Sealing Program	2016	\$40,000	Operating
Streets, Sidewalks and Alleys	2017	\$25,000	
	2018	\$25,000	
	2019	\$25,000	
	2020	\$25,000	
- Critical			
X Recommended			
- Contingent on Funding			

Original Purchase Date & Cost

N/A

Funding History

2015	\$10,000	Dedicated Revenues
2014	\$10,000	Dedicated Revenues
2013	\$10,000	Dedicated Revenues
2012	\$10,000	Dedicated Revenues
2011	\$19,936	Dedicated Revenues

Project Description & Justification

This program is designed to perform preventive maintenance on recently resurfaced asphalt streets throughout the Village by sealing cracks that have developed. The goal of the program is to extend the life cycle of these pavements.

The Village resurfaces approximately three miles of existing asphalt streets per year. Crack sealing has been shown to be one of the best and most cost effective early preventive maintenance techniques to prolong the life cycle of asphalt pavements. The recommended funding level will allow for the sealing of approximately 90,000 feet of cracks per year. The miles of street that this amount will cover will vary from 2 to 5 miles depending on the amount of cracks being filled.

The Village is one of several municipalities participating in the municipal consortium. The benefit of joint bidding with other agencies is to increase the size of the contract with the goal of reducing overall contract cost. The crack sealing program has been part of the municipal consortium since 2010.

Project Update

The funding request for 2016 has been increased from \$20,000 to \$40,000 due to underfunding of the program budget in prior years and the addition of Sheridan Road, which adds about 10,000 additional linear feet of pavement to the street inventory for maintenance. Crack sealing is required in order to preserve the pavement surface.

The funding amount of \$25,000 has been added to 2020.

Project Alternative

The alternative is not to crack seal Village streets. This will result in accelerated pavement deterioration.

Operating Budget Impact

Is this purchase *routine* *X* or *non-routine*?

ROUTINE	
Maintenance Costs:	None
Personnel Costs:	None
Training Costs:	None

Central Avenue

Reconstruction

Streets, Sidewalks and Alleys

2016	\$ 340,000	(Phase I) Grant/Operating
2018	\$ 460,000	(Phase II)
2019	\$ 5,015,000	(Construction)

- Critical
- Recommended
- X Contingent on Funding

Original Purchase Date & Cost

Unknown

Funding History

N/A



Project Description & Justification

The limits of the Central Avenue reconstruction are from Green Bay Road to Sheridan Road. The scope of work includes new curb and gutter, minor drainage improvements, new water main, combined sewer repairs and roadway reconstruction. In addition, pedestrian and bikeway improvements will be considered.

The project will be funded through a federal grant which includes 70-percent federal participation for phase II engineering and construction and a 30-percent local share. Following is a summary of costs:

Year	Description	Total Cost	Federal Share	Village Share
2016	Phase I	\$ 340,000	\$ 0	\$ 340,000
2018	Phase II	\$ 460,000	\$ 322,000	\$ 138,000
2019	Construction	\$ 5,015,000	\$ 3,510,500	\$ 1,504,500

Project Update

The project is funded in the North Shore Council of Mayors Surface Transportation Program (STP).

Project Alternative

The alternative to using federal funds is to improve the roadway using local funding only.

Operating Budget Impact

Is this purchase _____ routine or X non-routine?

NON-ROUTINE	
Department Budget - Maintenance Costs	None
Personnel Costs	None
Training Costs	None

**Ten Year Capital Improvement Program
Vehicle Summary**

**Ten Year Capital Improvement
Program Summary**

	Actual 2014	Estimated 2015	2016	2017	2018	2019	2020	Five Year Total	2021-2025	Ten Year Total
General Fund:										
Passenger Vehicles	1,085	1,250	1,250	38,250	33,250	31,250	31,250	135,250	6,250	141,500
Public Works Vehicles	-	157,130	368,500	356,000	345,000	566,000	355,000	1,990,500	1,813,666	3,804,166
Police Vehicles	70,454	171,145	148,000	139,000	144,500	160,000	-	591,500	400,000	991,500
Fire Vehicles	275,970	37,875	-	340,000	-	200,000	45,000	585,000	250,000	835,000
Total General Fund	347,509	367,400	517,750	873,250	522,750	957,250	431,250	3,302,250	2,469,916	5,772,166
Other Financing:										
General Debt	250,000	-	-	-	575,000	1,250,000	400,000	2,225,000	201,000	2,426,000
Grant Funding	-	-	-	-	-	-	-	-	-	-
Water Debt	-	-	-	-	-	-	-	-	-	-
Total Debt Financed	250,000	-	-	-	575,000	1,250,000	400,000	2,225,000	201,000	2,426,000
Sewer Fund:										
Passenger Vehicles	-	-	-	-	-	-	-	-	-	-
Public Works Vehicles	-	101,407	-	192,500	197,500	52,500	91,500	534,000	798,167	1,332,167
Total Sewer Fund	-	101,407	-	192,500	197,500	52,500	91,500	534,000	798,167	1,332,167
Water Fund:										
Passenger Vehicles	-	-	-	-	-	-	-	-	-	-
Public Works Vehicles	-	101,407	-	227,500	197,500	52,500	162,500	640,000	573,167	1,213,167
Total Water Fund	-	101,407	-	227,500	197,500	52,500	162,500	640,000	573,167	1,213,167
Total All Funds	597,509	570,214	517,750	1,293,250	1,492,750	2,312,250	1,085,250	6,701,250	4,042,250	10,743,500

**Ten Year Capital Improvements Program
Public Works Utility Vehicles**

Current Vehicle Description	Actual 2014	Estimated 2015						Five Year Total		Ten Year Totals
			2016	2017	2018	2019	2020		2021-2025	
Front End Loaders (3):										
C-1 1991 Michigan L-90 - Heavy Duty	-	-	-	-	-	-	-	-	200,000	200,000
C-14 2001 New Holland LW-170 - Heavy Duty	-	-	-	195,000	-	-	-	195,000	-	195,000
<i>C-21 1997 Michigan L-50C - Light Duty</i>	-		-	-	-	-	-	-	-	-
Backhoes (1):										
C-13 2001 JCB 215	-	-	-	-	-	-	-	-	140,000	140,000
Street Sweepers (2):										
S-1 2002 Johnston Vanguard 3000	-		-	-	-	-	-	-	220,000	220,000
S-2 2007 Sterling SC8000 / Elgin Crosswind Sweeper	-	-	-	255,000	-	-	-	255,000	-	255,000
Air Compressors (3):										
C-10 1997 Ingersoll Rand	-	-	-	-	-	-	-	-	20,000	20,000
C-23 1997 Ingersoll Rand	-	-	-	-	-	-	-	-	20,000	20,000
Sidewalk Plows (5):										
C-2 1999 Holder Sidewalk Plow	-	-	-	-	85,000	-	-	85,000	-	85,000
C-18 1998 Bombardier	-	-	135,000	-	-	-	-	135,000	-	135,000
<i>C-24 1993 Bombardier</i>		-	-	-	-	-	-	-	-	-
C-25 2000 Trackless		-	-	-	-	-	-	-	100,000	100,000

**Ten Year Capital Improvements Program
Public Works Utility Vehicles**

Current Vehicle Description		Actual	Estimated						Five Year		Ten Year
		2014	2015	2016	2017	2018	2019	2020	Total	2021-2025	Totals
Trailers (9):											
C-8	1996 Redi-Haul - used for C-35	-	-		-	-	-	-	-	-	-
C-26	1994 Sauber - Light Pole Trailer	-	-	-	-	-	-	-	-	8,000	8,000
C-28	1994 Wacker - used in asphalt paving operations	-	-	-	-	-	-	-	-	4,000	4,000
C-29	1994 Wacker - used for Asphalt Roller C-12	-	-	-	-	-	-	-	-	4,000	4,000
C-30	2005 Cronkite - used for C-35 and S-3	-	-	-	-	-	-	-	-	9,000	9,000
C-33	2001 Big Tex 70PI-10	-	-	-	-	-	-	-	-	8,000	8,000
C-37	2000 Beaver Creek Used for C-34	-	-	-	-	-	-	8,000	8,000	-	8,000
Miscellaneous Utility Equipment (16):											
C-4	1994 Edco Pavement Grinder	-		-	-	-	-	-	-	7,000	7,000
C-6	2001 Carlton 7500 Stump Grinder	-	-	-	-	-	30,000	-	30,000	-	30,000
C-7	2004 Morbark Brush Chipper	-	-	-	-	-	-	-	-	90,000	90,000
C-9	1999 Morbark 2400 Tandem Brush Chipper	-	-		-	85,000		-	85,000	-	85,000
C-12	1994 Wacker Asphalt Roller	-	-	-	-	-	-	-	-	15,000	15,000
C-15	1992 Onan/Cummins Power Generator	-	-	-	-	-	-	-	-	-	-
C-16	1994 Target Walk-Behind Concrete Saw	-	-	-	-	-	-	-	-	-	-
C-34	2000 Gehl Skid Steer	-	-	-	-	-	-	50,000	50,000	-	50,000
C-35	2005 Atlas Bobcat Skid / Steer Loader	-	-	-	-	-	-	-	-	54,000	54,000
C-36	1997 Spaulding Hot Patch Kettle	-	-	18,500	-	-	-	-	18,500	-	18,500
C-39	2005 Clark Fork Lift Truck	-	-	-	-	-	-	-	-	25,000	25,000
S-3	2005 Tenant Floor Scrubber Model 8410 LP	-	-	-	-	-	-	56,000	56,000	-	56,000
Catch Basin Cleaners (3):											
T-22	2007 International 7400 - Vactor model 2110	-	202,814	-	-	-	-	-	-	400,000	400,000
T-30	2010 International 7400 - Vac-Con V390/1000LHA	-	-	-	-	395,000	-	-	395,000	-	395,000
T-34	2005 Peterbilt Vac-All w/o rodder	-	-	-	-	-	-	-	-	294,000	294,000
Aerial Trucks (3):											
T-12	1999 Navistar 4700 - 36' Lift - Str. Light Dept.	250,000	-	-	-	-	-	-	-	-	-
T-24	2005 Navistar 4400 - 60' Aerial Lift - Forestry	-	-	-	-	-	200,000	-	200,000	-	200,000

**Ten Year Capital Improvements Program
Public Works Utility Vehicles**

Current Vehicle Description		Actual	Estimated						Five Year		
		2014	2015	2016	2017	2018	2019	2020	Total	2021-2025	Ten Year Totals
Custom Utility Vehicles (5):											
T-1	1998 GMC 2WD - Water/Sewer Dept.	-	-	-	-	-	55,000	-	55,000	-	55,000
T-27	2001 International 4900 - Water/Sewer Utility Vehicle	-	-	-	-	-	-	-	-	195,000	195,000
T-28	2000 GMC Sierra - 2WD 3/4 ton - Bldg. & Grounds	-	-	-	35,000	-	-	-	35,000	-	35,000
T-31	2001 Chev. 3500 - Veh. Maint.	-	-	-	-	-	-	66,000	66,000	-	66,000
Misc. Trucks and Vans (5):											
T-19	2007 Ford E-450 Sign Shop Step Van	-	-	-	-	-	85,000	-	85,000	-	85,000
T-25	2004 Chevrolet Express Cargo-Meter Service Repair Van	-	-	-	-	-	-	32,000	32,000	-	32,000
T-42	2005 Ford F350 - Water/Sewer	-	-	-	-	-	-	48,000	48,000	-	48,000
T-45	2006 GMC Step Van - Sewer Camera Truck	-	-	-	-	-	-	-	-	225,000	225,000
T-46	1998 - Ford E-250	-	-	-	35,000	-	-	-	35,000	-	35,000
Pick-Up Trucks (15):											
T-7	2003 Ford F-250 4WD - Water Plant Mechanics	-	-	-	-	-	-	39,000	39,000	-	39,000
T-15	2009 Ford F-350 HD 4WD - Street Dept. general purpose	-	-	-	-	-	-	-	-	44,000	44,000
T-20	2009 Ford F-350 HD 4WD - Street Dept. general purpose	-	-	-	-	-	-	-	-	40,000	40,000
T-26	2009 Ford F-350 HD 4WD - Street Dept. general purpose	-	-	-	-	-	-	-	-	44,000	44,000
T-29	2005 Ford F-250 - 4WD 3/4 ton - Forestry	-	-	-	-	-	36,000	-	36,000	-	36,000
T-32	2005 Ford F-250 - Street Superintendent	-	-	50,000	-	-	-	-	50,000	-	50,000
T-36	2009 Ford F-350 HD 4WD - Street Dept. general purpose	-	-	-	-	-	-	-	-	38,000	38,000
T-41	1996 Ford F-250 - Landscaping	-	-	-	-	-	-	-	-	-	-
T-43	2005 Ford F250 - Water/Sewer Utility Locator	-	-	-	35,000	-	-	-	35,000	-	35,000
T-44	2007 Ford F-250 4WD - Forester	-	-	-	-	-	40,000	-	40,000	-	40,000
T-47	2009 Ford F-350 HD 4WD Crew Cab - Street Supervisor	-	-	-	-	-	-	-	-	45,000	45,000
T-48	2000 GMC - 4WD K2500 - Assistant Street Supv.	-	-	-	-	-	-	-	-	-	-
Small Dump Trucks (5):											
T-11	2004 Ford F450 4WD -12,000 lb. capacity - Street Div.	-	78,565	-	-	-	-	-	-	-	-
T-14	2001 Chevrolet C-3500 2WD - 15,000 lb. capacity - W/S	-	-	-	-	-	-	-	-	50,000	50,000
T-23	2004 Ford F 450 4WD -12,000 lb. capacity - Street Div.	-	78,565	-	-	-	-	-	-	-	-
T-35	2007 Ford F-450 2WD - Water/Sewer	-	-	-	50,000	-	-	-	50,000	-	50,000
T-38	2000 GMC 2WD - 15,000 lb. capacity - Water Sewer	-	-	-	-	-	50,000	-	50,000	-	50,000

**Ten Year Capital Improvements Program
Public Works Utility Vehicles**

Current Vehicle Description		Actual 2014	Estimated 2015						Five Year Total		Ten Year Totals
				2016	2017	2018	2019	2020		2021-2025	
Large Dump Trucks (12):											
T-3	2003 International 4400 - 36,220 lb. capacity - Street Dept.	-	-	165,000	-	-	-		165,000	-	165,000
T-4	2003 International 4400 - 36,220 lb. capacity - Street Dept.	-	-	-	171,000	-	-		171,000	-	171,000
T-5	2009 International 7400 - 58,000 lb. capacity - Street Dept.	-	-	-	-	-	-	-	-	189,000	189,000
T-6	2009 International 7400 - 58,000 lb. capacity - Street Dept.	-	-	-	-	-	-	-	-	192,000	192,000
T-8	1997 Navistar 4900 - 35,000 lb. capacity - Forestry Dept.	-	-	-	-	-	-	-	-	180,000	180,000
T-9	2003 International 4400 - 36,220 lb. capacity - Street Dept.	-	-	-	-	-	-	175,000	175,000	-	175,000
T-10	2003 International 4400 - 36,220 lb. capacity - Street Dept.	-	-	-	-	-	175,000	-	175,000	-	175,000
T-16	2003 International 4400 - 36,220 lb. capacity - Street Dept.	-	-	-	-	-	-	-	-	180,000	180,000
T-17	2003 International 7400 - 36,220 lb. capacity - Street Dept.	-	-	-	-	175,000	-	-	175,000	-	175,000
T-18	1999 Navistar 4900 - 29,900 lb. capacity - Street Dept.	-	-	-	-	-	-	-	-	201,000	201,000
T-33	2003 International 4400 - 36,220 lb. capacity - Water/Sewer	-	-	-	-	-	-	135,000	135,000	-	135,000
T-40	2003 International 4400 - 36,220 lb. capacity - Water/Sewer	-	-	-	-	-	-	-	-	145,000	145,000
74 Equipment Items - Public Works Utility Vehicles:		250,000	359,944	368,500	776,000	740,000	671,000	609,000	3,164,500	3,386,000	6,550,500

**Proposed Financing Summary
for Public Works Utility Vehicles:**

		Actual 2014	Estimated 2015						Five Year Total		Ten Year Totals
				2016	2017	2018	2019	2020		2021-2025	
General Fund		-	157,130	368,500	356,000	345,000	566,000	355,000	1,990,500	1,813,666	3,804,166
Bond Proceeds		250,000	-	-	-	-	-	-	-	201,000	201,000
Sewer Fund		-	101,407	-	192,500	197,500	52,500	91,500	534,000	798,167	1,332,167
Water Fund		-	101,407	-	227,500	197,500	52,500	162,500	640,000	573,167	1,213,167
Financing Totals		250,000	359,944	368,500	776,000	740,000	671,000	609,000	3,164,500	3,386,000	6,550,500

Public Works – Vehicles

Large Dump Truck (T-3)	2016	\$165,000	GF - Operating
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- Critical
 - X Recommended
 - Contingent on Funding
-

Vehicle Description

<i>Make</i>	International
<i>Model</i>	4400, 36,200 GVWR
<i>Year</i>	*2003 model (purchased in 2002)
<i>Cost</i>	\$94,523
<i>Useful Life</i>	14 years
<i>Current Life</i>	13 years



This dump truck is used by various personnel in the Street Division. The vehicle is equipped with a five-yard dump body, v-box salt spreader, liquid salt pre-wetting system, computerized ground sense salt application system, 10' power angling snowplow, 10' underbody scraper, dump body tarp, emergency lighting, and two-way radio.

Project Description & Justification

An estimated cost of \$165,000 to replace a 2003 model International dump truck that was purchased and placed into service in 2002.

T-3	
Breakdown/Repairs 2013-2014	
Number of Breakdown/Repairs	74
Labor Hours	184.75
Labor Cost	\$ 8,612.76
Parts Cost	\$ 5,206.86
Total Cost	\$13,819.62
Total Equipment Miles	29,364
Total Equipment Hours	3,623

*Breakdowns are shown for those vehicles that are to be replaced in the next calendar year

Project Update

Replacement of this truck was previously rescheduled from 2017 to 2016, and the truck build has been revised from a dual axle large dump to a single axle large dump with an estimated savings of (\$25,000). This truck will be replaced with an identical or comparable unit since the existing truck is favored for its tight turning radius, handling, visibility and maneuverability which contributes to more efficient snow and ice control operations for side streets. From an equipment operator standpoint, these vehicle attributes are highly regarded. The specifications of the hydraulics, snow plow operation, salt spreader and liquid systems on the existing unit has also proven to be dependable and capable for snow and ice control operations. The Village has a total of ten large dump

trucks in the fleet with plowing and salting capabilities, of which, six trucks are 2003 year models (or 13 years of age). The other four trucks are 2009 year models or newer. Consequently, staff recommends phasing in replacement of the six trucks (2003 year models) over the course of the next 5-6 years (or 1 truck per year), reflecting a replacement cycle range of 14-19 years per truck versus deferring replacement and replacing multiple trucks over succeeding years at longer replacement cycles. When removed from service, this truck will be traded in on a new acquisition, or be auctioned through the Northwest Municipal Conference.

Project Alternative

The alternative is to delay the purchase and reschedule replacement with additional large dump trucks, during later years, with the objective of trying to achieve savings through economies of scale.

Operating Budget Impact

Is this purchase *routine* X or *non-routine*?

ROUTINE	
Account Number/Description	11233030-480225 / T-3
Maintenance Costs	All maintenance expenditures are included in various accounts in 11273030.
Personnel Costs	None
Training Costs	None

Public Works – Vehicles

Sidewalk Snowplow (C-18)	2016	\$135,000	GF -Operating
- Critical			
X Recommended			
- Contingent on Funding			

Vehicle Description

<i>Make</i>	Bombardier
<i>Model</i>	SW48
<i>Year</i>	1998
<i>Cost</i>	\$67,647
<i>Useful Life</i>	18 years
<i>Current Life</i>	17 years



Various personnel in the Public Works Department use this machine to clear snow from sidewalks. The machine is equipped with a v-type snowplow, salt spreader, emergency lighting, and two-way radio.

C-18	
Breakdown/Repairs 2013-2014	
Number of Breakdown/Repairs	39
Labor Hours	170.25
Labor Cost	\$ 6,213.90
Parts Cost	\$ 5,522.28
Total Cost	\$11,736.18
Total Equipment Miles	N/A
Total Equipment Hours	1420

*Breakdowns are shown for those vehicles that are to be replaced in the next calendar year

Project Description & Justification

An estimated cost of \$135,000 to replace a 1998 Bombardier sidewalk plow.

Project Update

Replacement of this machine was previously deferred to 2016; the replacement cost has increased by \$8,000 due to rising manufacturer/material costs. This is one of two Bombardier track machines owned by the Village which are utilized to plow approximately 118 miles of residential sidewalks after a 4-inch snow accumulation. These machines are also utilized to plow 36 miles of priority walking routes (business commuter and school walking route) during heavy, wet snow events. Prior experience has shown that these track machines can plow/push heavy snow accumulations where other machines simply cannot (e.g. MT Trackless machine). With two reliable machines, Village staff can plow 118 miles of residential sidewalk within 18 hours (or 2.25 days based on an 8-hour shift),

whereas one reliable machine increases the time interval to 36 hours (or 4.5 days based on an 8-hour shift). When removed from service, this unit will be traded in on a new acquisition, or be auctioned through the Northwest Municipal Conference.

Project Alternative

The alternative is to delay the purchase and reschedule during later years. Purchasing other less-costly equipment has been investigated, but experience gained during the February 2011 blizzard indicates that this tracked machine is the most effective design for plowing significant accumulations or deep snow on residential sidewalks.

Operating Budget Impact

Is this purchase *routine* X or *non-routine*?

ROUTINE	
Account Number/Description	11233030-480275 / C-18
Maintenance Costs	All maintenance expenditures are included in various accounts in 11273030.
Personnel Costs	None
Training Costs	None

Public Works – Vehicles

Pick-Up Truck (T-32)	2016	\$50,000	GF - Operating
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-	Critical
X	Recommended
-	Contingent on Funding

Vehicle Description

<i>Make</i>	Ford
<i>Model</i>	F-250, 9,600 GVWR
<i>Year</i>	2005
<i>Cost</i>	\$31,671
<i>Useful Life</i>	12 years
<i>Current Life</i>	10 years



Various personnel in the Street Division use this pick-up truck for daily activities. The vehicle is equipped with a snowplow, leaf pusher, emergency lighting, and two-way radio.

Project Description & Justification

An estimated cost of \$50,000 to replace a 2005 Ford pick-up truck with a small dump truck.

T-32	
Breakdown/Repairs 2013-2014	
Number of Breakdown/Repairs	27
Labor Hours	34.50
Labor Cost	\$ 1,285.56
Parts Cost	\$ 1,644.84
Total Cost	\$2,930.40
Total Equipment Miles	32,223
Total Equipment Hours	N/A

*Breakdowns are shown for those vehicles that are to be replaced in the next calendar year

Project Update

Replacement of this unit was previously rescheduled from 2017 to 2016. Employees in the Street Division use this truck for daily tasks, and staff requests that this pick-up truck be replaced with a small dump truck as it would provide more versatility, allowing for more efficient transport/disposal of materials and clean-up debris (e.g. landscaping, street repair, small tree pruning and storm clean-up). The projected price has decreased from \$70,000 to \$50,000 attributed to a smaller truck chassis and will provide a new 4-wheel drive truck equipped with a landscape style dump body and snowplow. Even with the elimination of one pick-up truck, the Village will still have a total of nine pick-up trucks (with leaf brooms) in the fleet to provide for leaf collection operations which staff deems sufficient to uphold existing service levels. When removed from service, this vehicle will be rotated into the fleet and replace either T-41 or T-48 which are rotational pick-up trucks not included in the CIP for replacement. Whichever pick-up truck (T-41 or T-48, both GMC 2000 model years) is

removed from service, it will be traded-in on the new acquisition or auctioned through the Northwest Municipal Conference.

Project Alternative

The alternative is to delay the purchase and reschedule during later years.

Operating Budget Impact

Is this purchase *routine* X or *non-routine*?

ROUTINE	
Account Number/Description	11233030-480200-40490 / T-32
Maintenance Costs	All maintenance expenditures are included in various accounts in 11273030.
Personnel Costs	None
Training Costs	None

Hot Patch Kettle (C-36)	2016	\$18,500	GF - Operating
- Critical			
X Recommended			
- Contingent on Funding			

Vehicle Description

<i>Make</i>	Spaulding
<i>Model</i>	RMV
<i>Year</i>	1997
<i>Cost</i>	\$9,800
<i>Useful Life</i>	20 years
<i>Current Life</i>	18 years



This machine is a hot patch kettle used by the Street Division in street repair operations. The propane-powered unit is trailer mounted, has a one ton capacity and is equipped with a heating system, liquid asphalt tank, and emergency lighting.

Project Description & Justification

An estimated cost of \$18,500 to replace a 1997 Spaulding hot patch kettle.

C-36	
Breakdown/Repairs 2013-2014	
Number of Breakdown/Repairs	8
Labor Hours	17.75
Labor Cost	\$ 814.62
Parts Cost	\$ 395.69
Total Cost	\$1,210.31
Total Equipment Miles	N/A
Total Equipment Hours	N/A

*Breakdowns are shown for those vehicles that are to be replaced in the next calendar year

Project Update

The replacement of this trailer is being rescheduled to 2016 from 2017 due to progressive deterioration (rust) of the trailer chassis. The replacement cost has increased by \$5,500 due to a larger capacity kettle and rises in manufacturer/material costs. The new unit will be diesel-powered, instead of propane, and have an increased working capacity from 1-ton to 2-tons which will enable crews to work longer intervals at the worksite before replenishing the kettle with UPM patch material. The increased capacity will also provide new opportunity for use with hot sand mix applications, whereas not feasible from a logistics standpoint with a 1-ton capacity kettle. Furthermore, the new kettle will also have the capacity to handle hot asphalt material (surface and/or binder) which will assist the Department with a pilot program to conduct permanent asphalt repairs with in-house crews and equipment. The primary objective of the pilot program will be to

assess the capabilities of in-house staff, equipment, improve skill sets and reduce reliance on outside vendors for permanent street repairs, and ultimately lower budgetary funds for contractual assistance.

While larger capacity, the footprint of the trailer will remain relatively small and not significantly bigger than the existing unit which provides two key benefits 1) does not pose as a view obstruction for nearby traffic/pedestrians which provides safety for employees working around the kettle trailer and 2) upholds maneuverability to allow safe passage down side streets and alleys. Based on denoted street repair activities from the last six years, Village crews have utilized the kettle to repair approximately 1700-2000 address locations annually with the use of 50-100 tons of UPM material depending on the quantity and severity of potholes. When removed from service, this unit will be traded in on a new acquisition, or be auctioned through the Northwest Municipal Conference.

Project Alternative

The alternative is to delay the purchase and reschedule during later years.

Operating Budget Impact

Is this purchase *routine* X or *non-routine* ?

ROUTINE	
Account Number/Description	11233030-480275 / C-36
Maintenance Costs	All maintenance expenditures are included in various accounts in 11273030.
Personnel Costs	None
Training Costs	None

**Ten Year Capital Improvements Program
Police Vehicle Summary**

Veh. ID	Vehicle Assignment	Current Vehicle		Actual	Estimated						Five Year	2021-2025	Ten Year
		Year	Make / Model	2014	2015	2016	2017	2018	2019	2020	Total		Total
Police Vehicles (all Financing from General Fund):													
SQ500	Patrol Car - unmarked	2006	Ford - Crown Vic.	-	-	-	34,000	-	-	-	34,000	-	34,000
SQ501	Patrol Car	2009	Chev. Impala	35,227	-	-	-	37,000	-	-	37,000	40,000	77,000
SQ502	Unmarked Pool Car	2004	Ford - Crown Vic.	-	30,250	-	-	-	-	-	-	-	-
SQ503	Patrol Car/Shift Superv	2009	Chev. Impala	35,227	-	-	-	37,000	-	-	37,000	40,000	77,000
SQ504	Patrol Car/Watch Comm	2011	Ford - Crown Vic.	-	-	37,000	-	-	-	-	37,000	40,000	77,000
SQ505	Patrol Car	2008	Ford - Crown Vic.	-	35,675	-	-	-	40,000	-	40,000	40,000	80,000
SQ506	Patrol Car	2008	Ford - Crown Vic.	-	-	37,000	-	-	-	-	37,000	40,000	77,000
SQ507	Patrol Car	2008	Ford - Crown Vic.	-	-	37,000	-	-	-	-	37,000	40,000	77,000
SQ508	Patrol Car	2009	Chev. Impala	-	35,850	-	-	-	40,000	-	40,000	40,000	80,000
SQ509	Police Chief	2007	Chev. Impala	-	-	-	35,000	-	-	-	35,000	-	35,000
SQ510	Patrol Car	2011	Ford - Crown Vic.	-	34,685	-	-	-	40,000	-	40,000	40,000	80,000
SQ511	Patrol Car	2008	Ford - Crown Vic.	-	-	37,000	-	-	-	-	37,000	40,000	77,000
SQ512	Patrol Car	2011	Ford - Crown Vic.	-	34,685	-	-	-	40,000	-	40,000	40,000	80,000
SQ513	Detective Utility Vehicle	2004	Ford - Explorer	-	-	-	35,000	-	-	-	35,000	-	35,000
SQ514	Deputy Police Chief	2003	Ford - Crown Vic.	-	-	-	35,000	-	-	-	35,000	-	35,000
SQ515	Utility Vehicle			-	-	-	-	-	-	-	-	-	-
SQ516	Speed Trailer	2002	Speed Display Trailer	-	-	-	-	-	-	-	-	-	-
SQ521	Parking Control Vehicle	2008	Jeep Wrangler X	-	-	-	-	33,500	-	-	33,500	-	33,500
SQ522	Comm. Serv. Officer	2003	Ford Expedition	-	-	-	-	37,000	-	-	37,000	-	37,000
SQ523	Police Pool Car	2005	Ford - Crown Vic.	-	-	-	-	-	-	-	-	-	-
20 Total Police Vehicles				70,454	171,145	148,000	139,000	144,500	160,000	-	591,500	400,000	991,500

Proposed Financing Summary for Police Vehicles:

General Fund (GF)
GF Debt Proceeds
GF Grant Proceeds
Financing Totals

2014	2015	2016	2017	2018	2019	2020	Total	2021-2025	Total
70,454	171,145	148,000	139,000	144,500	160,000	-	591,500	400,000	991,500
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-
70,454	171,145	148,000	139,000	144,500	160,000	-	591,500	400,000	991,500

Police – Vehicles

Marked Squad Cars	2016	\$148,000	(4)	Operating
	2018	\$74,000	(2)	
	2019	\$148,000	(4)	
-	Critical			
X	Recommended			
-	Contingent on Funding			



New SUV Vehicle Model



Existing Sedan Model

The Police Department uses ten marked squad vehicles for daily patrol and emergency response activities. The vehicles are equipped with a laptop computer, moving radar equipment and a forward facing video camera. The estimated cost of the vehicle includes \$8,000 for an LED emergency light bar, exterior Police markings and miscellaneous parts needed to install major components. When these vehicles are replaced, the laptop, radar and video equipment will be removed and installed in the new vehicle.

Description	Vehicle #	Cost (\$)	In-Service Year	Replacement Year	# of Breakdowns	Repair Cost (2 Years)	Miles	Projected Miles
Watch Comdr.	SQ-504	\$ 37,000	2011	2016	39	\$5,765	81,619	109,017
Patrol	SQ-506	\$ 37,000	2012	2016	29	\$7,054	61,653	87,253
Patrol	SQ-507	\$ 37,000	2012	2016	44	\$4,427	67,835	97,084
Patrol	SQ-511	\$ 37,000	2012	2016	37	\$2,718	63,580	91,281
Patrol	SQ-501	\$ 37,000	2014	2018	n/a	n/a	15,501	100,000
Shift Supv.	SQ-503	\$ 37,000	2014	2018	n/a	n/a	8,700	90,000
Patrol	SQ-505	\$ 40,000	2015	2019	n/a	n/a	n/a	100,000
Patrol	SQ-508	\$ 40,000	2015	2019	n/a	n/a	n/a	100,000
Patrol	SQ-510	\$ 40,000	2015	2019	n/a	n/a	n/a	100,000
Patrol	SQ-512	\$ 40,000	2015	2019	n/a	n/a	n/a	100,000

*Breakdowns are shown only for those vehicles that are to be replaced in the next fiscal year.

Project Description & Justification

In 2016, the estimated cost to replace one marked squad car is \$37,000.

Project Update

The CIP pages for individual squad cars were consolidated into the table as shown on the first page. After the vehicle is replaced, the current unit will be transferred to another department for administrative use, traded in on a new vehicle acquisition, or auctioned through the Northwest Municipal Conference or another on-line auction service.

Project Alternative

Deferral beyond four years is not recommended for patrol vehicles. The reliability of a vehicle to handle emergency responses decreases with age and use, also maintenance and repair costs increase accordingly.

Operating Budget Impact

Is this purchase *routine* X or *non-routine* ?

ROUTINE	
Account Number/Description	11414020-480300 / Marked Squad Cars
Maintenance Costs	Maintenance costs are funded through the Vehicle Maintenance account: 11273030.
Personnel Costs	None
Training Costs	None

BUDGET GLOSSARY OF TERMS

Budget Glossary

Accrual:	A basis of accounting in which revenues are recognized in the accounting period they are earned and become measurable. Expenditures are recognized in the period that they are incurred, if measurable.
Advanced Life Support (ALS):	A level of emergency care provided by the Wilmette Fire Department. Fire fighter/paramedics are trained to use intravenous therapy, drug therapy, intubation and defibrillation.
Area Wide Law Enforcement Radio Terminal System (ALERTS):	Allows officers access to driver's license, registration, warrant and other computerized law enforcement data. The ALERTS system also provides for inter-car communications via in-car data terminals.
Appropriation:	A legislative authorization for expenditures for specific purposes within a specific time frame.
Assessed Value:	The value placed on real and other property as a basis for levying taxes.
Balanced Budget:	A balanced budget occurs when total revenues equal total expenditures for a fiscal year.
Budget:	A description of the spending and general financial plans that focus on the accomplishment of specific goals and objectives established by the Village Board over a specified time period.
Budget Reserve:	A portion of a fund that is restricted for a specific purpose and not available for appropriation.
Business Development Advisory Group (BDAG):	An advisory body to the Village Board responsible for researching, discussing and recommending business development initiatives. The group is comprised of local business leaders and two Village Trustees.
Capital Improvements / Capital Outlay:	Projects or products that are long-term assets. These expenditures generally have estimated useful lives of two years or longer and typically are in excess of \$1,000.

Budget Glossary

Capital Improvement Program:	A ten-year projection of the Village's capital improvement needs. The program also includes the source of funding for each particular project. The first year of the program represents the current fiscal year capital budget.
Cash-basis:	A type of accounting in which revenue and expenditure transactions are recognized only when cash is increased or decreased.
Communications Device:	The use of the budget as a means to communicate the process for preparing, reviewing, and adopting the budget for the coming fiscal year including summary information, an overview of significant budgetary issues, trends, and resource choices.
Computer Aided Design (CAD):	A software program that assists in the design of infrastructure improvements.
Congestion Mitigation And Air Quality (CMAQ):	The CMAQ program is one source of funds for Transportation Control Measures (TCM) employed for the purposes of reducing congestion and improving air quality.
Contingency Program:	The budget program in the General Fund used for unforeseen expenditures which may become necessary during the year and for which appropriations have not been provided.
Debt Service:	The payment of principal and interest on borrowed funds. The Village has debt service for general obligation bonds, Water Fund debt obligations (water revenue bonds and general obligation bonds paid from water revenues), Environmental Protection Agency loans, and obligations under installment contracts.
Department:	A major administrative division of the Village with overall management responsibility for an operation or a group of related operations within a functional area. A department may have more than one program and may be accounted for in more than one fund.
Encumbrances:	Commitments related to unperformed contracts for goods or services. These are not legal liabilities of the Village but represent a reservation of funds.
Emerald Ash Borer: (EAB)	The EAB is a destructive, small, metallic-green beetle native to Asia that only attacks ash trees.

Budget Glossary

Enterprise Fund:	A fund used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful for sound financial administration. The Parking Meter Fund, Sewer Fund and Water Fund are examples of Village enterprise funds.
Environmental Protection Agency (EPA):	Federal regulatory agency that provides for the protection of the environment.
Financial Plan:	The use of the budget as a means to summarize the Village's finances including revenues and other financing sources, and of expenditures and other financing uses for the prior year actual, the estimated current year actual, and the proposed budget year.
Fiscal Year (FY):	A time period for which the Village's finances are recorded and maintained. The Village's fiscal year is a calendar year.
Fixed Assets:	Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture and other equipment.
Fund:	An accounting entity comprised of a group of self-balancing accounts.
Fund Balance:	The difference between revenues and expenditures. A negative fund balance is called a deficit. A fund balance in an enterprise fund is referred to as retained earnings.
Generally Accepted Accounting Principles (GAAP):	The standards used for financial report preparation, as determined by the Governmental Accounting Standards Board (GASB), so that the Village's financial statements may be fairly compared to prior reports and to the reports of other governmental entities.
General Fund:	The major fund in most governmental units, the general fund accounts for all activities not accounted for in other funds. Most tax funded functions are accounted for in the general fund.
Geographic Information System (GIS):	A software program that is a collection of people, data, procedures and systems that enable data to be stored and maintained geographically.
Government Finance Officers Associations (GFOA):	An associations that aims to enhance and promote the professional management of governments for the public benefit by identifying and developing financial policies and practices.

Budget Glossary

Global Positioning System (GPS):	Equipment that has the ability to survey the location of an object.
Governmental Accounting Standards Board (GASB):	An independent board that establishes standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities.
Governmental Fund:	The focus of governmental funds' measurement is upon the determination of financial positions and changes in financial position rather than upon net income
Home Rule:	A home rule unit of local government, pursuant to the Illinois State Constitution, may exercise any power and perform any function pertaining to its government and affairs including, but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license; to tax and to incur debt (unless the Illinois General Assembly specifically denies or limits a home rule power by a law).
Illinois Environmental Protection Agency (IEPA):	State regulatory agency that provides for the protection of the environment.
Illinois Municipal Retirement Fund (IMRF):	State mandated pension fund for all full-time and eligible part-time Village employees, except sworn fire and police employees.
Insurance Services Office (ISO):	A non-profit organization that assesses a Fire Department's ability to provide fire services to a community.
Information System:	A term used to broadly define computer operations and the processing of automated information in the Village organization.
Infrastructure Maintenance Fee (IMF):	A 1% telecommunications tax collected by all telecommunications companies, beginning in 1998. Prior to this time, telecommunications carriers paid a franchise fee to the Village for the privilege of using the public rights of way.

Budget Glossary

Intergovernmental Risk
Management Agency
(IRMA):

A public entity risk pool comprised of seventy-three public entities in northeastern Illinois that have joined together to manage and fund their property/casualty/workers' compensation claims through a comprehensive risk management program. The Village has been a member since 1995.

Joint Utility Locating
Information for
Excavators (JULIE):

The Village uses this service to make arrangements for the prompt locating of all Village utilities in areas scheduled for construction work.

Levy:

To impose taxes for the support of government activities.

Long-term Debt:

Financial obligation with maturity of more than one year after the date of issuance.

Metropolitan Water
Reclamation District
of Greater Chicago
(MWRDGC):

The agency that stores and treats sanitary sewage waste for the City of Chicago and 124 suburban communities, including Wilmette.

Modified Accrual:

A basis of accounting in which revenues are recognized in the period they become available and measurable. Expenditures are recorded when the related fund liability has been incurred or the invoice is received.

Moody's Investment
Rating Service:

An independent agency that analyzes the financial credit ratings of organizations. The ratings are based on debt issuance that carry a three letter coding. The Village possesses the highest rating level, which is Aaa.

Motor Fuel Tax
(MFT):

Revenue allocated by the state to municipalities for funding street improvements.

Mutual Aid Box
Alarm System
(MABAS):

The mutual aid box alarm system (MABAS) was established to provide a swift, standardized and effective method of mutual aid assistance for extra alarm fires and mass casualty incidents. The MABAS system is divided into over 20 Divisions from the communities along I-53 and the Northwest Tollway corridor.

Budget Glossary

National Pollutant Discharge Elimination System (NPDES):	Permit program that controls water pollution by regulating point sources that discharge pollutants into waters of the United States.
Non-Operating Expenditures:	Capital outlay items and other non-recurring or irregularly recurring items.
Non-Operating Revenues:	Revenues that do not recur annually or are so unstable that they cannot be relied upon to finance operating expenditures. Examples include bond proceeds and grants.
North Regional Telecommunications Network (NORCOM):	A regional communications system comprised of eleven area Police Departments that utilize eight radio channels. Wilmette shares its local dispatch channel with Glencoe, Kenilworth, Northfield and Winnetka.
North Suburban Employee Benefit Cooperative (NSEBC):	An intergovernmental health insurance cooperative comprised of nine local governments and agencies established to provide and administer employee health and dental insurance to eligible employees of the member agencies.
Northeastern Illinois Public Safety Training Academy (NIPSTA):	Several area agencies, including Wilmette, are members of NIPSTA. The goal of NIPSTA is to provide specialized instruction and training to fire, police and public works personnel. The NIPSTA facility is located in the Village of Glenview.
Northern Illinois Police Alarm System (NIPAS):	A cooperative agreement among 90 area law enforcement agencies to address emergency law enforcement needs which exceed the capabilities of any single member agency.
Northwest Municipal Conference (NWMC):	A council of government comprised of over 40 municipalities and townships in the north and northwest suburbs. The NWMC provides legislative lobbying and information services, joint purchasing programs and other programs of joint interest to its members.

Budget Glossary

Operations Guide:	The use of the budget as a means to describe the operations, activities, services and functions carried out by the Village's organizational units.
Operating Expenditures:	Expenditures that generally recur annually and are expected to continue in the future unless service levels are impacted.
Operating Revenues:	Revenues that recur annually with reasonable stability. By Village policy, operating revenues should exceed operating expenditures on an annual basis.
Personnel Expense:	The classification of all salaries, wages, and fringe benefits expenditures.
Police Information Management System (PIMS):	A computerized record system developed and maintained by the State of Illinois Criminal Justice Information Authority.
Policy Document:	The use of the budget as a means to translate policy into specific programs and activities. The budget reflects the Village's commitment to certain entity-wide non-financial goals, even though the ultimate achievement of those goals may be beyond the period covered by the budget.
Program:	A division of the budget dedicated to a particular purpose in order to identify the costs related to that purpose.
Proprietary Fund:	See Enterprise Fund.
Retained Earnings:	See Fund Balance.
Self-Contained Breathing Apparatus (SCBA):	Personal protective equipment worn to protect individuals from exposure to environments hazardous to the respiratory system.
Special Revenue Fund:	A fund used to accounts for revenues legally earmarked for a particular purpose.
Strategic Planning:	The process of determining the Village's goals and then identifying the best approach for achieving those goals.
Street and Alley Maintenance Program (SAMP):	A program for the general maintenance of street and alleys in the Village.

Budget Glossary

Solid Waste Agency of
Northern Cook County
(SWANCC):

A consortium of twenty-three municipalities, including the Village of Wilmette, empowered to finance, plan, construct and operate a solid waste disposal system for its members.

Supervisory Control
And Data

Acquisition (SCADA): Computer system that assists in the operation of the water purification and distribution process.

Telecommunications

Tax: A tax on the gross sale of telecommunications services by telecommunications providers.

Transfers:

Movements of resources between two Funds. For Wilmette, transfers regularly occur from the Water, Sewer and General Funds into the Illinois Municipal Retirement Fund and Workers' Compensation Fund. A portion of the profits generated by the Water Fund is also transferred to the General Fund annually.

Water Plant
Risk Management
Plan (RMP):

A risk management plan that provides for the chlorination process, chlorine safety procedures and a plan for chlorine leak mitigation.