

VILLAGE OF WILMETTE, ILLINOIS

ANNUAL BUDGET



FISCAL YEAR 2017

JANUARY 1 – DECEMBER 31, 2017



1200 WILMETTE AVE.
WILMETTE, ILLINOIS 60091

Incorporated September 19, 1872
Council/Manager form of government
Home Rule Municipality
Area in square miles 5.4
Number of full-time equivalent employees 214.28

Elected Officials

Robert T. Bielinski - President

Carol Ducommun – Trustee

Cameron Krueger – Trustee

Ted McKenna – Trustee

Senta Plunkett – Trustee

Daniel E. Sullivan Jr. – Trustee

Julie Wolf – Trustee

Management Team

Timothy J. Frenzer
Michael Braiman
Alejandra (Alex) Cease
John Prejzner
John Adler
Lisa Roberts
Brigitte Berger-Raish
Guy Lam
Russ Jensen
Jorge Cruz
Nabil Quafisheh
Nate Jordan
Melinda Molloy
John Risko
Peter Skiles
Michael McGreal
Tom Robertson
Ben Wozney
Brian King
Kyle Murphy
Kyle Perkins

Village Manager
Assistant Village Manager
Assistant to the Village Manager
Asst. Administrative Services Director
Community Development Director
Asst. Community Development Director
Engineering & Public Works Director
Deputy Public Works Director
Village Engineer
Asst. Village Engineer
Water Management Director
Asst. Water Management Director
Finance Director
Assistant Finance Director
Administrative Services Director
Fire Chief
Deputy Fire Chief
Deputy Fire Chief
Police Chief
Deputy Police Chief
Deputy Police Chief

VILLAGE OF WILMETTE ORGANIZATIONAL STRUCTURE

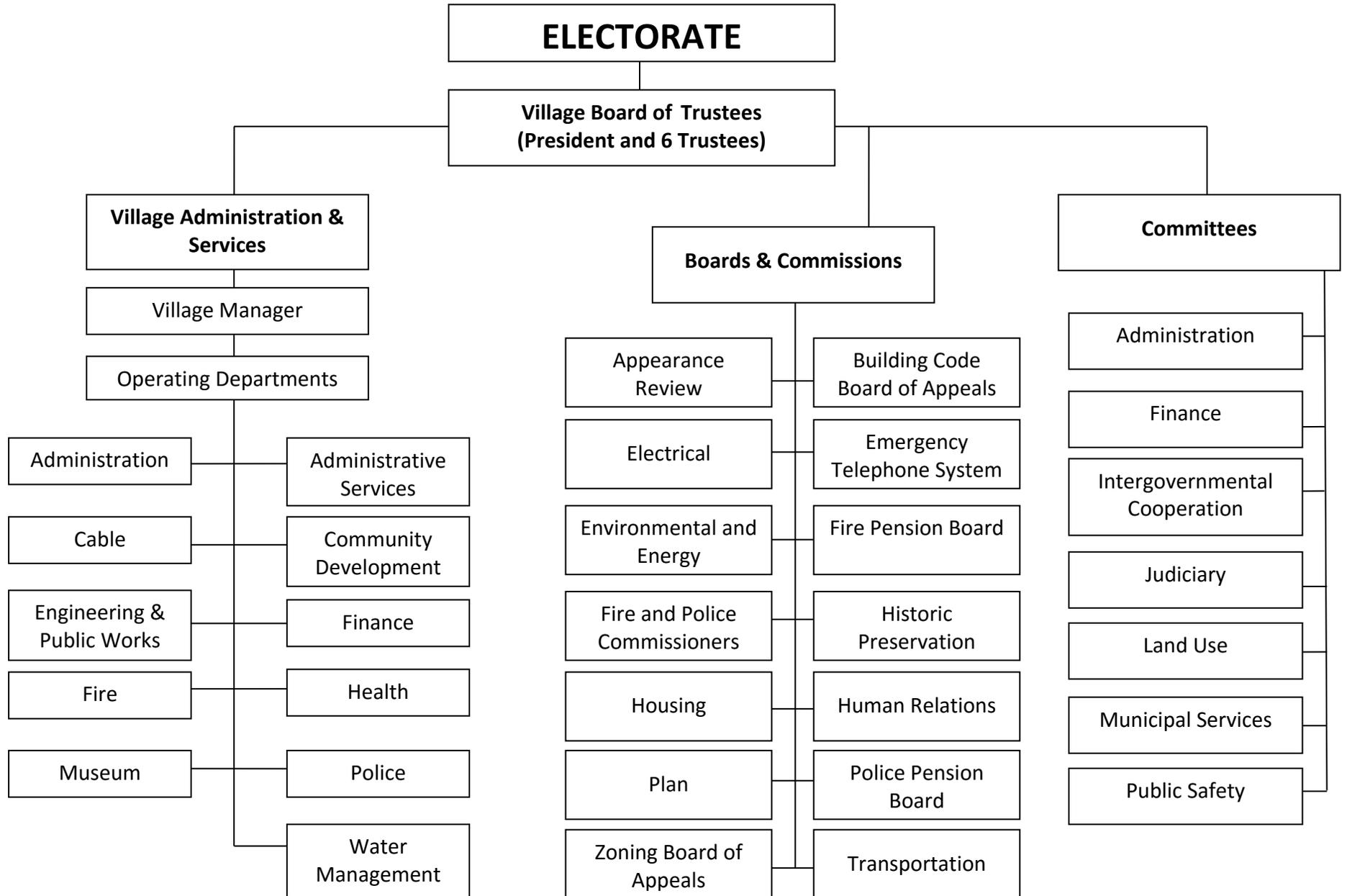


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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Village of Wilmette
Illinois**

For the Fiscal Year Beginning

January 1, 2016

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Village of Wilmette, Illinois for its annual budget for the fiscal year beginning January 1, 2016. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

BUDGET DOCUMENT OVERVIEW

Introduction

This section of the budget includes the Village Manager's transmittal letter and budget summary, a community profile, and a description of the Village's budget formulation process.

Cash Flow Projections

This section describes the Village's budget policy. This includes the basis for financial forecasts and how the appropriate level of working cash is derived for each fund.

Revenue and Expense Summary

This section describes the Village's financing sources and provides a historical perspective of the major revenues. Expenditures are also summarized by fund and a trend analysis of personnel expense, refuse collection expense, and debt service expenses are shown.

General Fund

The General Fund is used to account for all revenues and expenditures used to finance traditional services associated with municipal government which are not required to be accounted for in other funds. The main components of these expenditures consist of general government, public health and safety, and public works. The primary revenues used to finance these functions are the property tax, sales tax, utility tax, income tax, real estate transfer tax, refuse and other service charges, vehicle licenses and various construction permits. This section provides an overview of the general fund along with segments for each program and department.

Internal Service Funds

This section is used to account for internal service funds that include the municipal garage fund, insurance, workers' compensation, Illinois Municipal Retirement (IMRF), and the Section 105 fund.

Miscellaneous Funds

This section is used to account for miscellaneous funds such as general debt service, the motor fuel tax fund, and parking meter fund.

Pension and Trust Funds

This section is used to account for Firefighter's and Police pension funds.

Sewer and Water Funds

This section is used to account for the sewer and water funds. These funds account for water and sewer charge revenues used to operate and maintain the Village's water and sewer systems.

Debt Service

This section describes the Village's debt practices including the relationship between the Capital Improvements Program and the issuance of debt. There are complete detail schedules of all of the Village's existing debt service requirements.

Jurisdictional Stats

This section provides general statistical data regarding size, development and infrastructure. This section also includes a history of the property tax for all direct and overlapping governments, information regarding the Village's Equalized Assessed Valuation and a list of principal taxpayers.

Personnel

This section includes information on the Village's personnel expense. Included are the Village's Pay Plan, Personnel Budget Summaries, and Salary Worksheets for each department.

Capital Planning

This section contains a description of the Village's development of its Capital Improvements Program. All building and infrastructure improvements other than annual programs as well as new and replacement equipment in excess of \$10,000 are projected as a part of this plan.

Budget Glossary

This section provides definitions for terms used throughout the budget.

INTRODUCTION

This budget document is prepared to enable the Village President and Board of Trustees, residents of Wilmette, investors, creditors, and other governmental units to gain a complete understanding of the Village's programs and financial operations.

The Introduction Section of this budget document includes the Village Manager's transmittal letter and budget summary, a community profile, and a description of the Village's budget formulation process.

The introductory section is followed by two budget summary sections. The first describes the Village's financial policies and includes our long-range cash flow projections for all funds. This is followed by a summary of revenues and expenses, which includes trend analyses of the major items.

The five sections following the two budget summary sections describe all Village programs by fund. The last five sections of this budget document contain the Village's debt service projections, general jurisdictional statistics, personnel for all Village departments, capital planning which includes a summary of the Ten Year Capital Improvements Program, and a glossary.



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OFFICE OF THE
VILLAGE MANAGER

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January 1, 2017

To the Village President, Trustees, and Residents of the Village of Wilmette;

On behalf of the Village staff, I am pleased to submit for your review and consideration the proposed Village of Wilmette 2017 Budget, covering the Village's fiscal year from January 1, 2017 through December 31, 2017.

After the onset of the nation's economic recession in 2008, the Village Board and the Village staff collaboratively and successfully worked to reduce costs and refocus Village operations on core municipal functions. By focusing on core services, such as police, fire and emergency medical services, public works and infrastructure, and economic development, and by exercising continuing discipline over expenditures and staffing, the Village has both maintained its economic stability and public services.

While the Village has been able to achieve stability on the operational side of its work, the cumulative effect of lost revenue due to the recession was that the Village's investment in capital and infrastructure has fallen behind what was needed to maintain the quality of public infrastructure and services that Wilmette residents expect from their local government. During the recession, our highest priorities were to maintain services, encourage economic development, and either eliminate or minimize increases to water fees, sewer fees and property taxes for residents who were also impacted by the recession. Necessarily, many capital expenditures were deferred and delayed in order to achieve these short-term goals during the economic crisis.

The Village's hard work at economic development has paid substantial dividends. Long-vacant property on Old Glenview Road was redeveloped into a successful hotel that generates sales tax and occupancy tax for the Village. The Village's efforts to recruit businesses to the Village Center has resulted in a vibrant downtown dining and entertainment destination, and summer concerts, improved lighting and amenities have kept the momentum going and contributed to the Village's sales tax revenue. The redevelopment of 611 Green Bay Road is now in progress, which represents a private investment of more than \$22 million for land and construction costs in the Village. This project also promises to bring new residents and businesses to the Village as anticipated in the Village Center Master Plan.

With revenues stabilizing in 2015 and 2016, and the majority of revenues returning to pre-recession levels (real estate transfer tax and utility taxes, however, still lag behind pre-recession levels), the Village has begun to take a more strategic, thoughtful approach to long-term capital planning, in order to ensure that we maintain the quality of life Wilmette residents expect and deserve for generations to come.

As the Village began to emerge from the recession, we also began to focus on infrastructure and critical capital spending. In 2015, the Village Board unanimously voted to increase the Home Rule Sales Tax from 0.25% to 1.00%, effective January 1, 2015. With these revenues being earmarked for critical Village infrastructure programs, and critical police, fire and public works vehicles and equipment, the Village had a reliable, recurring revenue source dedicated to capital needs.

Also in 2015, the Village Board created a Capital Equipment Replacement Fund (CERF), to ensure that critical police, fire and public works vehicles and equipment are replaced in a timely manner in future years without generating unpredictable swings in the property tax levy. Instead, each year, a portion of non-recurring revenues and surplus funds will be transferred to the CERF to fund these critical vehicle and equipment replacements.

Recognizing the importance of addressing sewer issues during severe storms, the Village gradually increased the sewer user fee in 2014 and 2015 to fund \$24 million in west side sewer improvements, including the West Park Sanitary Sewer Storage project. This intergovernmental project, which has received multiple national and state awards for both the Village and the Wilmette Park District, involved the construction of an entire new West Park recreation surface above a 5.5 million gallon reservoir designed to hold sanitary sewer overflows and protect homes from basement sewer backup, connected to valves and pumps designed to isolate the Village's sanitary sewer from being overwhelmed by surcharging from the Metropolitan Water Reclamation District's sanitary interceptor. The efficacy of the project was demonstrated on July 23, 2016, when a 100-year storm struck the Village. Not only did the reservoir capture over 4.5 million gallons of mixed sewage and storm water that would have been in resident's basements, it isolated and protected the Village's west side for the nearly 18 hours that the MWRD's surcharged interceptor would have been pushing sewage into the Village's sanitary system and residents' homes.

While these are important changes that help address the Village's capital needs, additional action regarding yet unmet capital needs is required to ensure Wilmette remains a vibrant and desirable community. These include working to address chronic funding issues for our road program and critical facility needs. To stabilize the Village's General Fund capital program, the following recommendations are contained in the proposed budget:

- Allocate \$1.49 million of FY 2016 non-recurring revenues to the CERF
- Increase annual road program funding by \$500,000, for a total of \$2 million
- Complete \$4.85 million in critical facility repairs in FY 2017

- Provide \$150,000 to supporting continuing stormwater project engineering and pilot funding for a potential overhead sewer replacement program

Capital Equipment Replacement Fund (CERF)

In 2015, when the Village Board revised the General Fund Budget Reserve policy to reflect the newly created Capital Equipment Replacement Fund (CERF), the policy called for 50% of each year’s non-recurring revenues to be dedicated to the CERF. For FY 2016, approximately \$1.49 million in non-recurring revenues will be allocated to the CERF. The CERF is projected to be appropriately funded to ensure that critical police, fire and public works vehicles can be replaced through 2020 without impacting the property tax levy.

Road Program Funding

While the new home rule sales tax revenue implemented in 2015 is crucial to maintaining the Village’s infrastructure, it is insufficient to meet all of the Village’s capital needs, particularly as it relates to street resurfacing. The Village Board held a public meeting on September 12th to review various strategies to address the declining condition of our roads. The Board discussed the policy question of “What is an acceptable condition of our roads?”, and the staff presented the costs of maintaining our roads and long-term funding strategies. Engineering analysis has determined that \$1.5 million per year (the current funding level for the road program) is insufficient to maintain the current condition of our roads. Without increased funding, road conditions will continue to decline, and the percentage of our streets in “poor” or “very poor” condition will increase from 25% today to 45% over the next 20 years. Following discussion of the road program at three separate budget workshops, the Village Board reached consensus to increase the annual funding level from \$1.5 million to \$2 million, thereby ensuring steady improvement of the Village’s roadways in a fiscally responsible manner. Long-term, as prior debt service for roads and other projects begins to decline in future years, the Village would have the ability to increase road funding without impacting the property tax levy, and finally begin paying for roads on a continuing basis without relying on debt. In 2017 the additional \$500,000 in funding will be realized through a 0.90% increase to the property tax levy, a \$0.03 increase to the local gasoline tax, and the use of \$125,000 in reserves resulting from non-recurring permit revenues in FY 2016.

Village Facility Repairs

Throughout the recession, critical repairs to Village facilities were deferred due to the lack of available funding. A number of these projects can no longer continue to be deferred, and the proposed budget recommends a \$4.85 million bond issuance to complete the following improvements:

- Public Works Yard Improvements \$ 3,380,000
- Village Hall Roof Replacement \$ 630,000
- Police Radio Network Replacement \$ 500,000
- Village Hall HVAC Replacement \$ 200,000

- Replace Police Station Generator \$ 135,000

The Public Works Yard Improvements have been deferred since 1998, and the paving portion of the project, which accounts for \$2.1 million of the total project cost, now requires total reconstruction of the concrete yard. The improvements also include the following:

- Replacement of existing underground fuel tanks
- Replacement of vehicle maintenance hoists
- Replacement of the public works generator
- Expansion of the south garage door to allow for the repair and maintenance of fire apparatus

Continuing Sewer and Stormwater Management Efforts

The Village's storm sewer system west of Ridge Road was constructed in the 1950s and was not designed to modern standards. Existing storm sewer pipes are undersized and quickly fill during common rain events. More modern storm sewer systems have a larger capacity to handle today's intense rain events.

In 2014, the Village hired Christopher Burke Engineering to identify alternatives to address the problem. The goal is to keep flood levels below street level by constructing a modern sewer system. The consultants identified a number of possible projects, with the best solution being the construction of a relief storm sewer system from Ridge Road to the Village's western limits. The estimated cost of the project is \$77M and would take a minimum of 5 years to design, permit and build. The project will mitigate flooding for many storms and reduce the severity and duration of overland flooding for larger rain events. Low lying areas, however, would still be prone to occasional flooding, but at a reduced elevation and duration.

The \$77 million project cost, however, would be equal to all the money the Village has spent on sewer projects Village-wide since 1990. While the cost of the project is significant, its benefits would be, too. Sewer improvements in Wilmette are funded through residents' sewer user fees, and this project would increase the average annual sewer bill from \$565 to \$1,190, a \$625 average annual increase.

As the Village Board continues to review its options on this project, as well as review suggestions that it adopt a cost-sharing plan for homeowner overhead sewer conversion (to protect against basement sewer backup), the proposed FY 2017 Budget provides funding to continue work on both contingencies. It proposes \$120,000 for secondary engineering studies to validate estimates on a possible west side storm sewer project, and \$30,000 in pilot funding for a program to cost share in residential sewer improvements. This pilot program will need to be reviewed by the Municipal Services Committee to determine whether it should move forward, and if so, the appropriate program requirements. This is in addition to the \$2.7 million budgeted for continuing sewer repairs and lining.

Impact of State of Illinois Budget Impasse

While the Village is taking the prudent course of action, and planning for its future, the same cannot be said for the State of Illinois. The State has been operating without a budget since July 1, 2016, with no end in sight. The trouble in Springfield is already being felt in Wilmette as the State captured \$36,000 in Village revenue earlier in 2015. Further revenue reductions are anticipated as the State has altered the distribution formula for E-911 wireless taxes, and has been repeatedly siphoning off the municipal share of the personal property replacement tax. While the State's actions are troubling, of even greater concern are two budget proposals in Springfield which would impact major sources of revenue for all municipalities:

- 50% reduction in the municipal share of income taxes through the Local Government Distributive Fund – potentially a \$1.4 million reduction in General Fund revenues used to pay for the Village's core services, and equivalent to an 8% property tax increase if the Village was forced to increase property taxes to continue to deliver services.
- A two-year property tax freeze, followed by eliminating the Village's home rule authority and subjecting Wilmette and all other home rule municipalities to the Property Tax Extension Limitation Law, or PTELL, which would mean tax caps near zero indefinitely. As a home rule unit the Village has been able to keep low reserves and keep its share of the average resident's property tax bill to only about 11% for all the Village's police, fire and public works services. The freeze alone would represent a \$1.2 million reduction in General Fund revenues over the course of two years, and the subsequent cap would likely impact the Village's coveted Aaa bond rating and limit future important infrastructure work.

Should the State implement these or other similar legislation, the Village will be faced with the task of reducing a budget needed to provide services, demand for which does not diminish simply because the State of Illinois mismanages its finances. Unlike the State, Wilmette has already scaled back significantly after the onset of the recession, including:

- Reduced number of employees receiving benefits by 5% - 12 employees
- Reduced hours from 40 to 32 hours per week for 15 employees
- Department Head salaries were frozen in 2009 and 2010
- Eliminated performance bonuses for management staff
- Implemented a two-tier pay plan for all non-union employees hired after January 1, 2011, and bargained for a similar plan for union employees in Police
- Privatized plumbing inspections and animal control
- Reduced the length of the Village's Leaf Collection Program
- Privatized plumbing and electrical inspection services
- Deferred over \$16.8 million in capital needs
- Reduced the Village's tree planting program by \$30,000 annually
- Reduced the Village's Emerald Ash Borer program by \$100,000 annually

- Consolidated four volunteer boards and commissions
- Phased out the IRS Section 125 sick leave buy-back program for non-union and police union employees hired on or after January 1, 2016

Once reductions of such a nature have been made, they cannot be duplicated. Wilmette exercised many of its cost control options to deal with the recession and cannot turn to them to deal with a crisis wholly manufactured in Springfield.

Additionally, because the budget crisis in Springfield is man-made and bears no relationship to the larger economy, the Village will not be in a position to reduce service levels in areas that previously were hit hard by a slumping economy. For example, when the recession hit the housing and construction market hard, the Village was able to reduce staffing levels in related areas. Now, with residents and businesses needing services from the Village relating to construction and permitting, the Village would be hard pressed to cut back resources needed to serve increasing resident demand. Moreover, as we observe a significant market increase in construction costs for road and infrastructure projects, which is being driven by the expanding economy, the State's confiscation of local revenue only compounds the problem of keeping up with needed road and infrastructure work. Thus, many of the expense saving tools that were utilized during the recession will not work under current circumstances. Changes in Village operations will need to be significant and likely involve diminishment or elimination of some services. Given the magnitude of the proposed State confiscation of municipal funds, sources or replacement revenue would also have to be considered.

The Fiscal Year 2017 Budget as presented to the Village Board assumes no reductions in state shared revenues or property tax levels. That being said, staff has diligently prepared for the possibility of these reductions, and contingency plans are in place to get the Village through FY 2017 should the need arise.

2016 Budget Performance and 2017 Proposed Budget

In 2016, a number of key revenues performed above budgeted projections while others performed slightly below:

Building Permits	1,455,000
Sale of Property	425,000
Real Estate Transfer Tax	95,000
Licenses	25,000
Sales Tax	(30,000)
Utility Tax	(40,000)
Misc. Revenue	(60,000)
Income Tax	(90,000)
Grants	(265,000)
Increased Revenues from Budget	\$1,515,000

Additional personnel and expense savings were realized during 2016. These arose from reduced staffing levels from attrition, holding open positions, and department reorganizations, and were realized without adverse impact on public service levels. These expense savings and the impact on the 2016 Budget are noted in the following chart:

Salaries & Benefits	(402,000)
Misc. Savings	(239,000)
Capital Projects	(208,000)
Contingency	(76,000)
Commodities	(35,000)
Expense Savings from Budget	(\$960,000)

This is the fifth consecutive year that the Village was able to improve its net revenue picture from the budget and use its conservative projections to its advantage, enabling it to fund critically needed capital items supporting its core services with proven, not merely projected, positive revenue. Given the uncertainty of the State of Illinois budget process discussed above, staff has taken a more conservative approach this year and has recommended advancing only three projects: engineering design of the 2017/18 road and alley programs (\$130,000), implementation of an anti-icing program in Public Works (\$23,000) such that the equipment will be on hand for the upcoming winter season, and \$17,000 to replace the Fire Department AEDs. In all, the Village will be able to supplement the General Fund Reserve, and thereby accomplish our goal of meeting the Reserve Policy, by adding more than \$2 million to the reserve balance, \$1.49 million of which will be assigned to the Capital Equipment Replacement Fund.

As part of the financial review, the Village Board challenged staff to present a balanced budget that preserved the Village’s reserves and continued to limit the rate of increase in the Village’s general operating portion of the property tax levy. Once again, the Village Board and the staff have focused throughout the year on finding economies, efficiencies and better processes to hold down or reduce spending, while still meeting the expectations of our residents for the exceptional services that distinguish Wilmette from other communities.

I am pleased to present you with a Fiscal Year 2017 Budget that, once again, meets these goals.

- The FY 2017 Operating Budget **is again balanced**. It projects no draw down on reserves for operations and in fact will assign \$384,000 to the Capital Equipment Replacement Fund, an increase of \$42,000 over FY 2016.
- The FY 2017 Budget **again maintains all Village services**. It provides for the continued police, fire, public works and other services residents expect.
- The FY 2017 Budget provides for **capital funding for critical infrastructure improvements in Village neighborhoods**, including:
 - \$2.8 million for street resurfacing and related engineering improvements

- \$1 million for alley maintenance, brick streets renovation and repairs, sidewalk and curb repairs, crack sealing, and pavement marking
- This funding will repair all 11 of the Village's failed alleys over the course of the next several fiscal years
- This funding includes the repair of one brick street each year
- \$281,000 in reserves will be utilized to fund infrastructure investments including road resurfacing, sidewalk and curb replacement, and brick street maintenance
- \$853,000 in critical vehicle replacements, primarily funded through the CERF including:
 - Fire Department Ambulance
 - Fire Department Command Vehicle
 - Public Works Street Sweeper
 - Public Works Large Snow Plow Dump Truck
 - Public Works Asphalt Roller
 - Four Police Squad Vehicles
- \$102,000 for the implementation of a document management system
- \$1,640,000 for sewer lining and rehabilitation
- \$700,000 for engineering design of critical Water Plant electrical improvements, to be completed in 2018 and 2019
- While wages account for more than 30% of Village spending across all funds, wage growth across all funds in the FY 2017 Budget will be **2.5%**.
- The FY 2017 Budget, provides for no increase in the residential water rate; this is the fifth out of the last six years that the residential water rate has not increased.
- Following two consecutive years of sewer rate increases to fund a \$24 million program for major sewer projects intended to improve sewer performance in the Village's separate sewer area (west of Ridge Road), there was no increase to the sewer fee in 2016 and no increase is recommended in FY 2017. As the Village Board continues its review of the proposed \$77 million storm water improvement project to address overland flooding issues on the west side of the community, future sewer rate increases are not yet determined. Any new sewer projects will require additional revenue, whether through the sewer fee or a new source. In the event the Village Board elects to proceed with the project, \$120,000 has been budgeted in FY 2017 to conduct a quality assurance/quality control review by a third party engineer to confirm that the proposed improvements are appropriate and the budget estimate accurate.
- The Village's share of a resident's property tax bill will remain at about 11-12% of the total bill:



The property tax levy is projected to increase by 4.97% due to a number of components. The component the Village has full control over is operations, which is forecast to rise by a modest 1.27%. Pre-existing debt service cost increases (based on how long-term debt was financed in prior decades) will also impact the tax levy by 0.39%. The Village's pension expenses are largely determined by the State of Illinois, which defines the benefits municipal employers have to pay. Pension funding will increase the levy by 2.41%. Finally, the FY 2017 Budget includes an additional increase of 0.90% which will be solely dedicated to the annual road program.

Below is a more detailed discussion of how the Fiscal Year 2017 Budget was developed, the revenue and expense challenges that were confronted in 2016 and will face the Village in 2017, the actions taken by the Village to address those challenges and the means by which we intend to, once again, balance expenses with revenue while still improving service and infrastructure in Fiscal Year 2017.

Process for Development of the Budget

The 2017 Budget was developed by the Village's Budget Team, consisting of Assistant Village Manager Michael Braiman, Finance Director Melinda Molloy, Assistant to the Village Manager John Prejzner, and myself. The Budget Team and the chiefs and directors of the various Village departments worked together throughout the budget process to develop a 2017 Budget that met the challenges issued by the Village Board.

The Budget Team members met with every department to review and discuss that department's goals and objectives, capital needs and corresponding expenditure items. Each line item of the budget was closely scrutinized, down to the level of finding savings in every category possible. This part of our 2017 Budget process began January 1, 2016 – cost reduction efforts are a continuing process throughout the entire year.

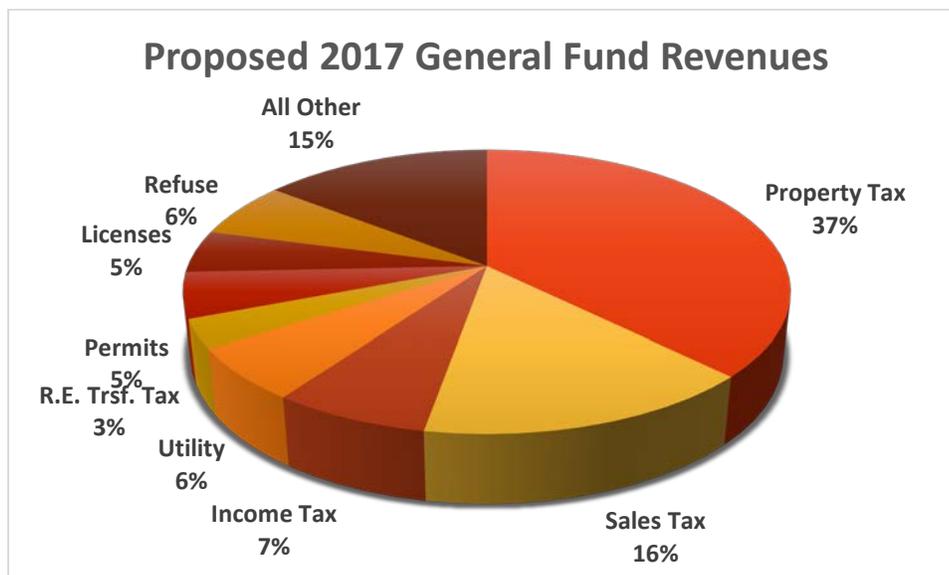
2017 GENERAL FUND BUDGET

- ***The Effects of Stagnating Revenues on the General Fund Budget***

The Village funds all of its critical services to residents, other than water and sewer, through its General Fund. While the Village's revenues have for the most part recovered to their pre-recession levels, the Village is now confronted by a different challenge: stagnating revenues. The following is a discussion of the key General Fund revenue sources that defray the operating expenses of the Village, and the impact the stagnation in these critical revenues has on the resources of the Village.

Overview of Key Revenues Influencing Budget Development

The revenues used to support the operations of the Village are derived from the following:



When the FY 2016 Budget was constructed, it was done so in a conservative manner, with projections assuming no growth in real estate transfer tax and a reduction in income tax. Despite these conservative projections, a number of key revenue sources, which are often time indicators of the overall health of the economy, did not hit their projected budgets. As such, the FY 2017 Budget will take an extremely conservative approach to

revenue projections, anticipating an overall \$34,000 decline in the Village' tax revenue base (other than property tax). Staff will continue to monitor these revenues, in case overall economic conditions deteriorate.

Real Estate Property Tax

The single largest source of General Fund revenue is the real estate property tax. The Village's share of an average Wilmette resident's property tax bill is between 11-12%. While other revenue sources are subject to external economic forces, this is a fairly stable revenue source for the Village. However, in recent years property tax revenue projections has been reduced due to increasing numbers of property tax refunds. This decrease is not attributed to non-payment by property owners, but rather to refunds issued by the Cook County Board of Review and the Cook County Property Tax Appeals Board.

Each year, the Village Board tasks the administration with limiting the rate of growth in the general operating portion of the tax levy. Other portions of the levy, including required pension contributions and previously incurred debt service payments cannot be reduced. For FY 2017, the general operating portion of the levy, that which is within the control of the Village, is increasing by only 1.27%. The component elements of tax levy growth may be described as follows:

General Operations	1.27%
Pre-existing Debt Service	0.39%
Pension Funding Obligations	2.41%
Additional Road Program Funding	0.90%
Total Increase	4.97%

Real Estate Transfer Tax

Local real estate transfer tax receipts have fluctuated significantly since 2008, with a low of \$634,160 in 2009 to a high of \$1,250,000 in 2014. Since 2014, revenues have stagnated, with a 3.3% decrease in 2015 and a 1.4% increase in 2016. A recent article in *Crain's Chicago Business* on September 13, 2016 noted that homes priced at \$1 million and up are selling slower on average this year in 18 of 22 Chicago communities. Wilmette has not been immune from this slow down, with high end sales taking 63% longer, an average of 101 days, which is up 62 days from last year. Sales of homes priced at \$1 million or more account for approximately 25% of real estate transfers in Wilmette and thus any reduction in price to initiate sales has a significant impact on the Village's budget.

Accordingly, the 2017 Budget projection of \$1,238,300 reflects modest 1% growth over 2016. While this is a conservative approach, Staff believes it is a responsible budget number given the decline experienced in 2015, and modest increase in 2016.

Building Permits

Building permit revenue performance has been fairly consistent since 2013, fluctuating between \$1.93 and \$2.2 million each year. While FY 2016, recurring permit revenues are

projected to be \$2.0 million, a 2.8% increase over 2015 (this increase is mostly attributed to the inspections and miscellaneous permits associated with large non-recurring projects), this is a 7.7% decline from 2014 permit revenues. As the number of new homes built has slowed throughout the course of 2016, the 2017 budget conservatively assumes a 3.4% reduction in recurring permit revenues.

While recurring permit revenues are declining, large non-recurring permit, primarily comprised of new home construction along Lake Michigan, increased significantly in 2016. The 2016 estimated actual of \$1.37 million is higher than the non-recurring permit revenue totals in the years 2013, 2014 and 2015 combined. While these revenues are good news, and have helped to put the Capital Equipment Replacement Fund (CERF) on solid footing for the next several years, they cannot be relied upon in future budgets. As such, no large non-recurring permits are budgeted for future fiscal years, including FY 2017. Any such permit revenue will be allocated to the General Fund Reserve and CERF per the Village's Budget Reserve Policy.

Income Tax

Historically, this revenue source was a 10% allocation of the 3% State income tax, which is distributed to local governments on a *per capita* basis. In 2011, the General Assembly increased the income tax to 5% and lowered the allocation to local governments to 6%. In theory, this would leave the local government allocation the same as under the prior tax rate. However, there are provisions in the new tax law that would lower the State tax rate if statewide budget cuts are not achieved but there is no corresponding change in the allocation percentage should this occur.

During the recession, as statewide unemployment rose and investment income declined, this revenue declined 14% in 2009, and another 3% in 2010. The statewide unemployment rate was 10.8% in 2009 and improved to 8.7% at the end of 2012. It has since improved steadily, and was 5.5% as of August 2016, which remains above the national rate of 4.9% as of August 2016.

The Village's share of the State income tax fell 14% in 2009 and this decline continued in 2010 and 2011 by 3.2% and 1.4% respectively. With the improving employment market, income tax receipts increased by 11% in 2012 and an additional 8.6% increase was experienced in 2013. The rate of increase slowed significantly in 2014, with receipts up only 0.50%. In 2015, receipts increased by 11% as a number of private businesses failed to adjust their tax rate for their employees when the State of Illinois income tax rate dropped from 5% to 3.75% on January 1, 2015.

For FY 2016, current projections call for a 7.2% decline in income tax receipts as compared to 2015, which is \$90,000 under the initial FY 2016 budget. Accordingly, the 2017 budget reflects no change in income tax receipts over the next three fiscal years.

Sales Tax

Wilmette generally has a stable retail environment with four grocery stores and major drug retailers among its largest sales tax producers. The Village's Home Rule Sales Tax

rate is 1.0%, for an overall sales tax rate of 10.0%. The Village's Home Rule tax rate is consistent with neighboring Evanston (1.0%), slightly above Glenview (0.75%) and below Skokie (1.25%). With the increase in the Village's home rule sales tax in 2015, sales tax as a percentage of General Fund revenues has increased from 12% in 2014, to a projected 16% in 2017. While the growing level of sales tax as a percentage of the Village's budget helps to reduce the overall property tax burden on Wilmette residents, it does put the Village more at risk for revenue fluctuations tied to the overall health of the economy.

With the economic decline, state sales tax decreased 11% in 2009 and has stagnated in subsequent years with a decrease of 0.1% in 2010, an increase of 1% in 2011, and a drop of 1.3% in 2012. With the addition of several new downtown restaurants and the two large vacancies noted above which were filled by two major pharmacy retailers, sales tax increased by 4.3% in 2013 and increased by an additional 7.8% in 2014. The increase in 2014 is believed to be partly attributed to the closing of Dominick's in Evanston in late 2013, thereby driving additional customers to the Jewel located on Linden Avenue in Wilmette. In 2015, receipts increased by only 1%, and current FY 2016 projections call for an increase of 0.55%. Based on two years of stagnant sales tax receipts, the FY 2017 budget projects no increase to the state sales tax.

Pension Funding

The Village is covered by three defined-benefit pension plans that cover all qualifying employees. These include two locally managed funds, the Police Pension Fund (covering sworn police officers), the Firefighters Pension Fund (covering sworn members of the Fire Department), and one statewide fund, the Illinois Municipal Retirement Fund (IMRF), which covers all other qualified public employees. The benefits of all three of these pension plans are governed by state law and may only be amended through acts of the Illinois General Assembly.

Defined benefit pension plans provide employees with guaranteed pension amounts that are based upon years of service credit and the employees' wage base. The Village's cost with respect to these defined benefit plans comes in the form of annual contributions that are determined actuarially. The design of such systems is such that an employee's contributions plus the employer's contributions plus investment income will accumulate throughout an employee's career in a sum equal to the expected pension payment stream for the employee.

Actuarial assumptions are necessary in determining employer contributions. The principal assumptions that have the greatest impact are salary growth, rates of retirement, mortality rates and investment rate of return. If actual results differ significantly from the assumptions used, the employer contribution will fluctuate accordingly.

Salary growth has become a focus of public attention, as there have been instances in other units of local government of public employees receiving "salary spikes" shortly before retirement, which increased the employees' pension benefits substantially beyond

the benefits accrued during their careers, thereby creating substantial new unfunded vested benefits. Wilmette has never allowed any kind of salary spiking.

Pension benefits are established by the Illinois General Assembly. This has been a contentious problem for municipalities, as the legislature has enhanced police and firefighter pension benefits without providing new sources of revenue to pay for them. With respect to retirement rates, recent legislation now allows police and fire personnel to accrue their maximum pension benefit five years earlier than was previously the case. The increased costs for these earlier retirements have been exacerbated by mortality rates, in that individuals are now living significantly longer. Thus, retirees are collecting pensions for a much longer period of time than was originally contemplated. The Village adjusted its actuarial assumptions in 2007 with respect to these two issues. The increased pension liability for this was nearly \$6.5 million.

In 2012, the State of Illinois updated its assumptions for mortality rates, termination rates, disability rates, and spousal age. These new assumptions were more conservative than those used by the Village in previous valuations, thus it was prudent to update them. Additionally, based upon the Village's experience, the retirement rate assumption was updated to reflect that all employees would be expected to retire after 30 years of service.

The economic downturn has had a detrimental impact on investment rate of return. The locally managed fire and police pension funds had investment losses of 13% in 2008, while the statewide IMRF Plan had losses of nearly 25%. These losses continue to impact current contributions, as investment returns are blended over a period of years to mitigate such spikes. IMRF has reduced its expected rate of return from 8% down to 7.5%. The Village reduced the expected rate of return for the fire and police pension funds from 7.5% to 7.25% (2013 was the fifth year of a five-year amortization period for this change). While this is a conservative approach, its cost is borne entirely by the Village.

In 2010, the General Assembly took its first steps toward controlling these costs by implementing a new two-tier pension system for all municipal employees. Insofar as the Village is concerned, this impacts all new IMRF plan participants, as well as all police officers and firefighters hired on and after January 1, 2011. Plan participants in the new tier will be required to work additional years to qualify for benefits, will have those benefits capped as a percentage of a maximum income, and will be subject to new rules to prevent double-dipping and other practices that increase costs. However, it will take a number of years before significant savings are realized in this regard as employee turnover will be needed to replace Tier 1 employees with new Tier 2 employees.

Below is a cumulative history of the Village's pension expenses since 1997, showing the relative cost and budget impact of public safety and non-public safety pensions:

Village of Wilmette - History of Employee Pension Expense

Year	IMRF Employer Contributions	Police Pension Employer Contributions	Fire Pension Employer Contributions	Total Pension Contributions	Annual Percentage Change
1997	513,799	340,127	272,246	1,126,172	7.6%
1998	511,477	264,800	332,000	1,108,277	-1.6%
1999	488,454	260,000	360,000	1,108,454	0.0%
2000	425,404	277,000	465,000	1,167,404	5.3%
2001	272,326	378,000	541,000	1,191,326	2.0%
2002	223,799	511,000	638,000	1,372,799	15.2%
2003	127,141	624,000	748,000	1,499,141	9.2%
2004	373,520	774,300	818,350	1,966,170	31.2%
2005	568,877	789,400	1,078,808	2,437,085	24.0%
2006	663,056	860,000	1,118,000	2,641,056	8.4%
2007	707,886	1,016,400	1,245,800	2,970,086	12.5%
2008	687,857	1,112,000	1,394,000	3,193,857	7.5%
2009	702,537	1,300,000	1,620,000	3,622,537	13.4%
2010	745,407	1,540,900	1,880,700	4,167,007	15.0%
2011	827,091	1,752,700	2,152,600	4,732,391	13.6%
2012	934,951	1,843,600	2,217,700	4,996,251	5.6%
2013	1,041,673	1,800,000	2,211,300	5,052,973	1.1%
2014	1,148,105	1,800,000	2,200,000	5,148,105	1.9%
2015	1,073,531	1,763,100	2,296,000	5,132,631	-0.3%
2016 Est. Actual	1,139,560	2,029,600	2,486,700	5,655,860	10.2%
2017 Budget	1,140,080	2,043,000	2,678,600	5,861,680	3.6%
% Change from 2016	0.05%	0.66%	7.72%		
% Change from 1997	121.89%	500.66%	883.89%	420.50%	
21 Year Average Compounded Annual Growth					
	4.09%	10.76%	11.00%	8.68%	

- General Fund Budget Summary for FY 2017**

The Village's General Fund is its principal operating fund. It provides for the operations of the Fire, Police, Engineering & Public Works, Community Development, Law, Finance, Cable, Health, Information Technology and Administration Departments. The following is a summary of the 2017 General Fund Budget. The 2017 Budget is balanced, honors all contractual commitments and enhances existing service levels.

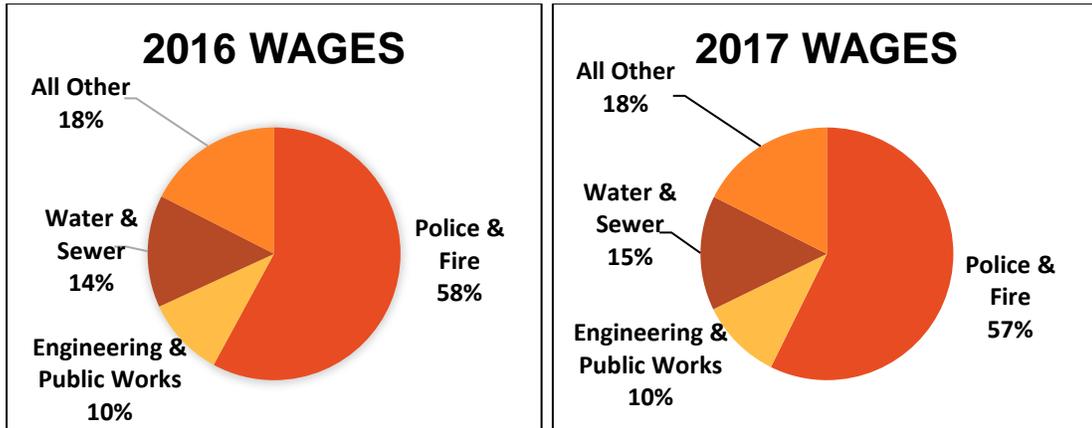
General Fund Budget Summary

	2016 Budget	2016 Projection	Proposed 2017 Budget
Beginning Reserve	7,235,869	7,446,538	9,283,002
Property Tax Revenue	12,980,600	12,980,600	14,080,800
Sales Taxes	5,816,100	5,786,100	5,796,500
Service Charges	3,168,500	3,188,500	3,173,700
Income Tax	2,764,700	2,674,700	2,674,700
Utility Tax	2,293,400	2,253,400	2,244,700
Real Estate Transfer Tax	1,181,000	1,226,000	1,238,300
Permits	1,946,100	3,401,100	1,961,900
Licenses	1,795,000	1,820,000	1,823,000
All Other Revenues	6,337,300	4,934,604	4,710,070
Total Revenues	36,282,700	38,265,004	37,703,670
Wage Expense	16,421,775	16,203,970	16,788,575
Fringe Benefits	8,502,435	8,317,820	8,831,675
Refuse Program	2,382,800	2,372,280	2,333,645
Other Operating Exp.	5,692,536	5,526,680	5,732,660
Contingency	311,000	235,000	390,000
Engineering Program	2,138,700	1,930,800	2,874,000
Capital Outlay- Operating	652,625	684,190	957,300
Total Expenses	36,101,871	35,270,740	37,907,555
CERF Reserve	555,500	2,002,570	1,548,570
Operating Reserve	6,609,298	7,280,432	7,286,097

Discussion of Expense Categories

The Village categorizes its expenses into the following categories: Personnel, Refuse, Other Operating, Non-Operating and Capital expenses.

- **Personnel & Fringe Benefits**

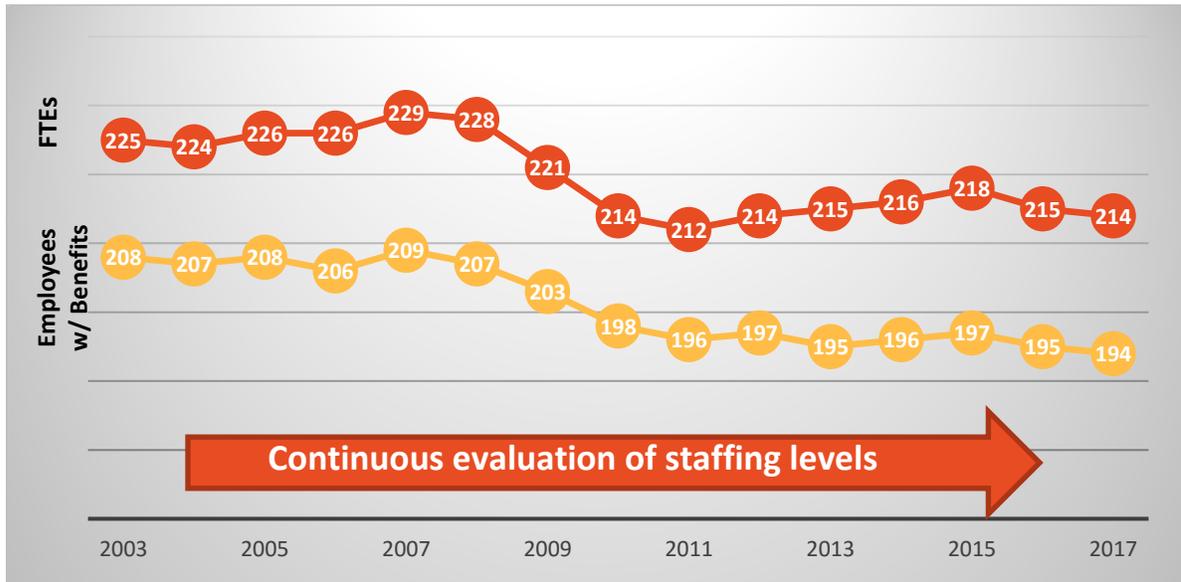


Because 68% of General Fund expenses are tied to salaries and benefits, stabilizing the Village’s spending requires controlling this expense category to the extent practicable, recognizing the need to maintain adequate staffing to continue to provide public services. Overall wage growth was originally projected to be 3.0% for the 2017 Budget, but the Village was able to reduce this growth to 2.5%. The Village has also implemented a two-tier pay program, so that newer employees see a slower rate of salary progression during their careers. Projections still meet the contractual obligations contained in the Village’s collective bargaining agreement covering members of the Police Department, which provides for a 2.5% wage adjustment, which is also extended to all non-represented employees. The 2.5% wage adjustment for unrepresented employees recognizes and is justified by the continued maintenance of the existing two-tier pay plan covering unrepresented employees, by the sunset of the existing IRS Section 105 sick leave buyback benefit, which is now only be applicable to employees hired prior to January 1, 2016, and by the flexibility the Village continues to have in years beyond 2017 to tailor future adjustments to respond to any changes caused by new State laws impacting local government revenue. Adjustments to the Village’s full-time equivalents are shown below:

<u>Personnel Change from the 2016 Budget</u>	<u>FTE</u>
Eng. & PW Interns	0.70
Additional PT Administrative Support Hours	0.15
Assistant to the Fire Chief	(1.00)
Finance Front Counter	(0.65)
PT Telecommunicator	(0.25)
Total	(1.05)

The Village tracks its staffing using two metrics. First, the Village monitors those employees eligible for benefits i.e. health insurance, pensions, etc. The second metric is the FTE count. Staff has taken significant efforts to reduce the number of benefit eligible employees while not compromising service delivery. As a result of these efforts, the number of benefit-eligible employees is at one of its lowest in 25 years, at 194.

Below is a history of the Village's FTE staffing. The 2017 FTE staffing level remains at one of the lowest points since 1995.



The Fund breakdown of the overall wage growth of 2.5% is noted in the table below.

Fund Breakdown:	FY 2016 Budget	Change	FY 2017 Budget	% Change
General Fund	16,421,775	366,800	16,788,575	2.2%
Water Fund	2,305,025	112,900	2,417,925	4.9%
Sewer Fund	563,775	22,325	586,100	4.0%
Parking Meter Fund	130,250	(26,275)	103,975	(20.2%)
Municipal Garage	556,225	26,525	582,750	4.8%
Totals	19,977,050	502,275	20,479,325	2.5%

The 2017 Budget for employee fringe benefits expense reflects a \$393,595 increase.

The following table summarizes the changes:

	FY 2016 Budget	Change	FY 2017 Budget	% Change
Health Insurance	2,514,875	202,135	2,717,010	8.0%
Workers Compensation	320,700	-	320,700	0.0%
FICA / Medicare	905,800	20,860	926,660	2.3%
IMRF	1,166,160	(25,420)	1,140,740	-2.2%
Fire Pension	2,486,700	191,900	2,678,600	7.7%
Police Pension	2,029,600	13,400	2,043,000	0.7%
Other Employee Benefits	470,560	(9,280)	461,280	-2.0%
Total Fringe Benefits	9,894,395	393,595	10,287,990	4.0%

The Village is a member of the North Suburban Employee Benefit Cooperative for its health and dental insurance. There are nine member municipalities in this cooperative, and each member has equal voting rights in regards to plan design and cost containment measures. As such, the Village is limited in its ability to control the health plan, whether in regards to plan design, cost containment or premium rates. For FY 2017, HMO rates will increase by 0.2%, and PPO rates will increase 13.5%. While the PPO increase is significant in 2017, when put into historical context and averaged out over the last nine years the average annual increase is only 2.0%.

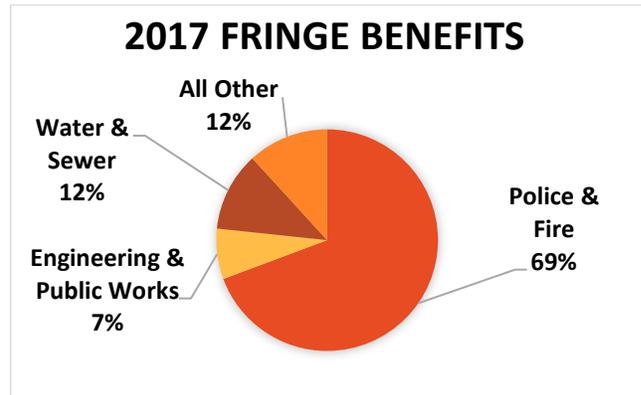
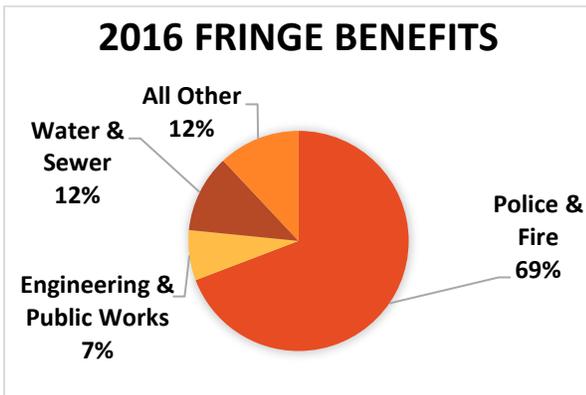
History of PPO Rate Increases

2009	2010	2011	2012	2013	2014	2015	2016
0.0%	-9.6%	0.0%	0.0%	6.3%	5.8%	3.9%	0.0%

While the State governing act requires that the public safety pension funds establish and maintain a reserve equal to 90% of the total actuarial requirement of the fund by 2040, the Village's goal is to be 100% funded within that timeframe. Accordingly, the 2017 Budget includes a 0.7% increase for police pension contributions and a 7.7% increase for fire based on the Village's analysis. The IMRF rate is projected to decrease from 11.98 to 11.34%. Firefighter and police pension contributions account for 46% of the Village's overall fringe benefit expenses and this percentage increases each year. The table below demonstrates the cost of pensions on a per employee basis for FY 2017:

	<u># of Employees</u>	<u>Pension Contribution per Employee</u>
Fire	45	\$59,000
Police	44	\$46,000
IMRF	131	\$8,666

The departmental breakdown of fringe benefits cost is as follows:



- **Refuse Expense**

The Village’s solid waste contract with Advanced Disposal commenced April 1, 2010. The contract, which included a change in service from backdoor pickup to curbside collection was estimated to save the Village approximately \$2.2 million over the course of the seven-year contract, when compared to the cost of maintaining the old system of collection. The contract called for annual rate increases of 3.5% through 2017. During the course of 2015, the Village approached Advanced Disposal to discuss an extension of the contract. The Village was able to negotiate significant changes to the contract’s cost structure which is projected to save the Village nearly \$2 million through 2020 when the contract expires. These savings allow the Village to hold the 2017 residential refuse rate flat for the second consecutive year.

- **Other Operating Expense**

The 2017 Budget reflects an increase of 2.3% over 2016. Through staff’s diligent efforts, the core services provided to residents, such as the fall leaf collection program and snow removal, will continue to be maintained at their existing service levels.

- **Other Non-Operating Expenses**

Non-operating expenses represent non-recurring items other than capital outlay. Specific consulting projects or expenses tied to specific grant revenues are examples of such expenses. These items tend to be discretionary in nature and usually are not projected into future years. The 2017 Budget projects a \$110,000 transfer to the Debt Service Fund to offset increased property tax refunds, a \$45,000 increase from FY 2016.

- **Capital Expenses**

As reviewed by the Village Board sitting as a Committee-of-the-Whole, and as recommended in the FY 2017 Budget, the following capital expenditures are included in the General Fund to preserve and enhance the aesthetics of the Wilmette community:

- Road Pavement Improvements (Plus \$700,000 in MFT) \$1,300,000
- Alley Maintenance and Repair \$500,000
- Brick Street Renovation \$240,000
- Brick Street Maintenance \$136,000
- Sidewalk Replacement \$70,000
- Street Light Pole Painting \$65,000
- Pavement Marking \$50,000
- Crack Sealing \$40,000
- Curb Replacement \$40,000

Beginning in 2007, the Village enacted new revenues, totaling approximately \$450,000 annually, that were dedicated to funding road improvements. Beginning in 2015, the Village allocated the majority of the new Home Rule Sales Tax revenue to the Engineering Program to fund critical infrastructure. The FY 2017 Budget includes an additional \$500,000 allocated to the annual road resurfacing program. Moving forward, it is expected that a total of \$2.4 million (plus another \$700,000 from MFT), will be allocated from the General Fund to road resurfacing, alley maintenance and repair, brick street renovation and maintenance, sidewalk and curb repair, pavement marking, and crack sealing.

The 2017 Budget also includes a number of critical equipment purchases required to maintain the Village’s core services; funding of these projects is made possible through the Village’s dedication to funding the Capital Equipment Replacement Fund:

- Replacement of Public Works Street Sweeper \$264,000
- Replacement of Fire Ambulance \$250,000
- Replacement of Public Works Large Dump Truck \$175,000
- Replacement of Police Squad Cars (4) \$140,000
- Replacement of Fire Command Vehicle \$60,000

The following discussion highlights substantial changes to the operating budgets from those presented in the 2016 Budget, in addition to identifying other key items that will be funded in 2017 by department:

- ***Village Manager’s Office***

The 2017 Budget provides for the same service level as 2016.

- ***Administrative Services***

The 2017 Budget provides \$25,800 for IT related replacements which will allow for the replacement of computers, wide area network replacements, and mobile data terminal replacements for the Police Department. The Budget also includes continued implementation of the Geographic Information System (GIS) for \$95,000 (this is an annually recurring expense) and \$40,000 for a new administrative adjudication process which will allow the Village to hold quasi-judicial hearings on matters such as parking tickets, vehicle sticker purchases, and code enforcement. By holding these hearings at

Village Hall, customers are able to avoid driving to the Skokie courthouse and do not have to pay administrative fees to the Cook County Court System.

- ***Finance***

The 2017 Budget provides for the same service level as 2016.

- ***Law***

In 2010, the Village privatized its general legal counsel functions and a one-year retainer agreement was reached with Raysa & Zimmerman, LLC, to provide for the Village's general legal services. This resulted in a significant savings for the Village. In April of 2012 the Raysa & Zimmermann firm merged with Tressler, LLP. The Village is pleased with the Corporation Counsel Michael F. Zimmermann's performance and has reached an agreement to extend the retainer agreement.

- ***Community Development***

The 2017 Budget provides funding to continue the outsourcing of plumbing inspectional services. The Budget also includes \$73,350 for business development activities, including \$18,350 for holiday lighting and \$25,000 for an enhanced marketing program to be implemented in conjunction with the Wilmette Chamber of Commerce.

- ***Police***

The 2017 Budget provides funding for the replacement of four police squad cars (\$140,000) through the CERF to maintain the replacement cycle as well \$500,000 for the transition to a new police radio network as mandated by the FCC.

- ***Fire***

The 2017 Budget maintains critical firefighting and paramedic services. The Budget includes \$49,000 for replacement of the Self Contained Breathing Apparatus Filling System which will be primarily funded through an Assistance to Firefighter's Grant. The Budget also includes \$250,000 for a replacement ambulance and \$60,000 for a Fire Command Vehicle.

- ***Engineering & Public Works***

The 2017 Budget includes nearly \$82,000 to restock our urban forest with new trees, helping to ensure a maximum 2-year replacement cycle from the time a dead parkway tree is removed. The 2017 Budget also includes \$65,000 for light pole painting, an increase of \$40,000 over 2016 as the Village attempts to accelerate this important aesthetic improvement to the community. Due to reducing commodities costs and the mild 2016 winter, the 2017 Budget includes reductions of \$94,000 for gasoline and salt purchases.

- **Boards and Commissions Budgets**

In 2014, the Village Board elected to phase out the Housing Assistance and Youth Grant Programs and create not-for-profit organizations that will raise private funds to support such assistance in Wilmette. There are no funds budgeted for these programs in 2017 as private fundraising efforts are underway.

- **Future Years**

Projections for 2018 and 2019 are contained with this submittal. Revenue assumptions for these years are conservative, which is appropriate given the stagnating revenues experienced in FY 2016 and the continued economic uncertainty throughout the world. The revenue growth also assumes tax levy increases for the 2018 (5.46%; 1.99% of which is for debt service associated with the \$4.85 million capital program recommended for FY 2017) and 2019 (3.34%) fiscal years.

Maintaining current service levels and appropriately funding capital needs will be policy decisions contingent on the economic conditions, and actions by the State of Illinois, over the next three years.

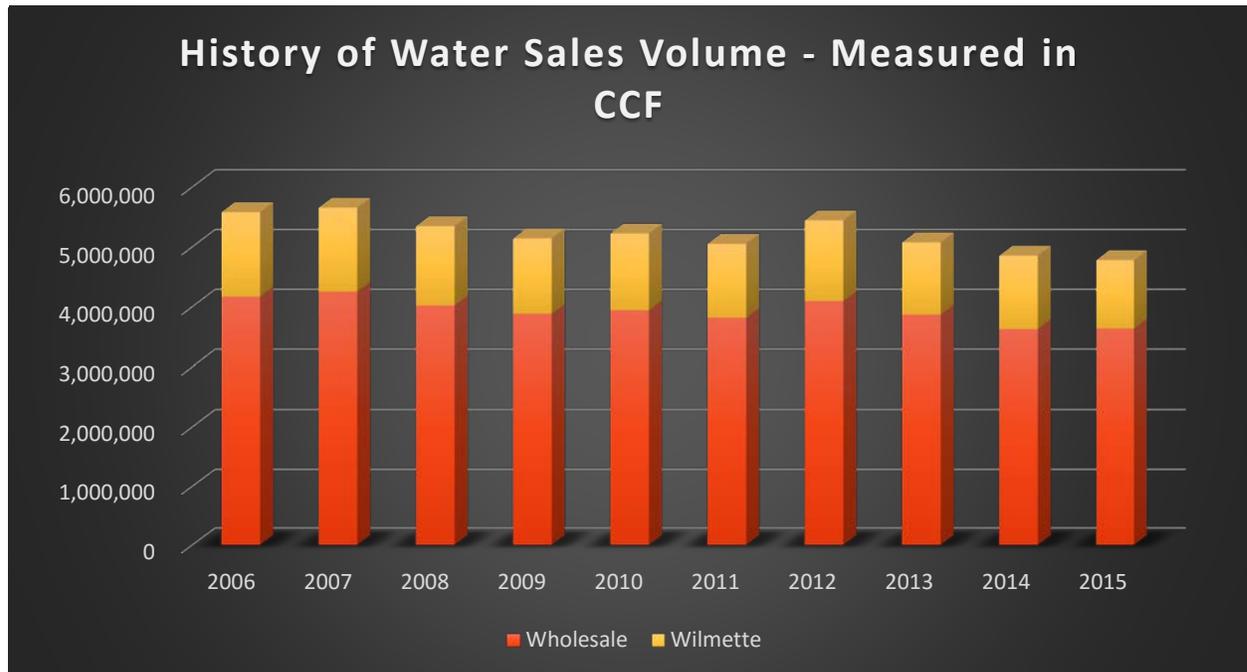
2017 WATER & SEWER FUND BUDGETS

The Village maintains two enterprise funds that account for the provision of water and sewer services to the residents of the Village. All activities necessary to provide such services are accounted for in this fund.

- **Discussion of Water/Sewer Fund Revenues**

The Water and Sewer funds are intended to be self-supporting funds through the revenues received from wholesale water sales to the Village of Glenview and to the Illinois American Water Company, along with the water and sewer fees charged to the residents of Wilmette. In 2014, the Village extended its wholesale water contract with the Village of Glenview through 2050 and added North Maine Utilities as a new wholesale customer beginning in 2020. The addition of North Maine will result in an anticipated \$1 million in new wholesale revenue. Additional new wholesale customers Kenilworth and Golf are expected to come on line in late 2016, and \$262,000 in wholesale revenue is budgeted in FY 2017. Over the past several years, water and sewer revenues have declined due to lower than projected water consumption. Beginning in 2010 the Budget assumed reductions in average consumption for both water and sewer to better match the revenues derived from actual usage and to reflect long-term trends. Reductions in projected consumption continued in 2011 and 2012 and took place again in 2015, reducing assumptions from 33.5 units to 33.3 units per household. There was no change to this assumption in FY 2016 and no change is

recommended in FY 2017 in order to provide an additional year of data prior to making any further reduction. Since 2004, water usage has reduced by nearly 20%.



The above chart illustrates actual sales (measured in hundred cubic feet (ccf) from 2006 through 2015. Following drought conditions in 2005, a steady decline occurred through 2011. The sales volume projections that were reduced in 2010 through 2012, and again for 2015, appear to be closer to an average consumption projection and it is now believed that the projected quarterly usage will achieve the Staff’s goal in setting the projection for sales volume to a target that would be met about 70% to 80% of the time (as opposed to an **average** projection which would only be met 50% of the time). This methodology should allow for greater stability of water and sewer rates.

2016 residential water sales are projected to remain the same with no growth projected from 2015. However, wholesale sales are projected to increase by 6% (not including the addition of Kenilworth and Golf as new customers). Overall wholesale water sales are projected to increase by 11.6% after the addition of new wholesale customers.

Water Rate

In November 2013, a ten-year set-aside period ended for water plant improvements that were financed by the Village of Glenview. As such, the improvements are now factored into the rate calculation, and the wholesale rate increased by 9% in 2015 and is expected to increase by 5% in 2017.

As noted earlier, the residential water rate will not increase in FY 2017; this is the fourth out of the last five years that this rate has been held flat. Each year the residential rate is evaluated to ensure that revenues meet goals of the Village’s Water Rate Policy Statement as outlined below:

- A balanced budget in the Water Fund – Operating expenses shall equal projected revenues
- Water Plant Capital Improvements – A minimum of \$400,000 shall be available annually to fund necessary maintenance and repairs to the Water Plant; this does not include major projects which may require bond proceeds
- Water Main Replacement Program – Beginning in Fiscal Year 2020, the Village shall allocate funding necessary to replace at least 1% of its domestic water mains annually at an estimated cost of \$1,300,000
- Water Fund Reserve – Sufficient funds shall be available to meet the annual minimum recommended reserve level in the current fiscal year as well as the three-year cash flow projection
- General Fund Transfer – An annual transfer shall be made to the General Fund to reduce the Village’s reliance on the property tax levy; this transfer has historically been approximately \$1,000,000

In accordance with this policy, the Village will re-evaluate water rates on an annual basis to ensure that the Village’s water fund goals are being met.

Sewer Rate

Following two years of sewer rate increases to fund a \$24 million sewer improvement program in 2014 and 2015, there was no rate increase in 2016 and no increase is currently projected for 2017. Should the Village Board elect to proceed with the proposed \$77 million storm water project, a mid-year sewer rate increase will be required.

- ***Discussion of Expense Categories***

Total operating expenses in the Water Fund are projected to increase by about \$766,050 (9.62%), nearly \$400,000 of which is for previously incurred debt service. Total operating expenses in the Sewer Fund are expected to increase by \$363,340 (7.3%). These increases are discussed below:

Personnel

The personnel assigned to Water and Sewer Funds are charged with maintaining the Village’s water and sewer mains in addition to operating the Village’s Water Plant.

Water Fund personnel expense reflects an \$113,000 increase (4.9%). The increase is due to new employees moving through the pay plan and a number of Water Plant Operators receiving their Water Treatment Certifications. The Sewer Fund personnel expense is projected to grow by about \$22,000 (4.0%).

Other Operating Expense (Contractual and Commodities Expense)

The Water Fund and Sewer Fund Other Operating Expenses reflect no increase from the 2016 Budgets.

Capital Expenses

For Fiscal Year 2017, the following capital expenditures are included in the Water and Sewer Fund Budget to improve and maintain the Village's water and sewer infrastructure:

Sewer Fund

Water Fund

Debt Service Expense

Sewer Fund debt service payments for 2017 total \$3,316,000. This is an increase of \$26,000 over 2016. Water Fund debt service reflects a \$394,000 increase in 2017 (21% increase). The 2007 and 2009 bond issues are callable in 2017 and the Village is hopeful that a portion of the above increase will be reduced through a refinancing.

- ***Future Years***

Complete long range cash flows are included in this budget through the 2019 fiscal year. Revenues provide for no residential water rate increases in 2018 and 2019. The wholesale rate is projected to increase by 5% in 2019 as the contract calls for rate recalculations.

Future sewer rate adjustments will be dependent on new capital improvements for the sanitary and storm water sewer systems.

Acknowledgements

The quality of life in Wilmette, which in many respects is the most important type of return on residents' investments in their homes, depends upon the quality of the services provided by the Village. Safe water, safe streets, police protection, fire prevention and suppression, emergency management, economic development, public health, critical infrastructure including roads, sewers, and lighting, and a host of other essential functions and services are all made possible by sound financial stewardship. That stewardship is reflected each year in the annual budget. As I have said each year, development of the budget is the annual process through which the public officials and professional staff work together to define how we will serve the community and provide for its needs, both next year and in the years thereafter. It is an annual assessment of our financial stewardship of the community, a statement of our values, a demonstration of our capabilities, and a guidebook to what we intend to achieve.

I am very proud of all the members of the staff, who serve Wilmette with professionalism and skill. On behalf of all the Village staff, I would also like to express our sincere gratitude to each of the Village's elected public officials, recognizing that we continuously benefit from your collective direction, support, guidance and confidence. Your example to the community of thoughtful, respectful and informed discussion and decision-making is appreciated and respected by all of the Village staff.

To each of the Village's department heads, I remain grateful for your skill and leadership in another difficult year, and for your hard work in preparing our Budget. To all of the Village's employees in each of its departments, I thank you for your dedication, integrity and commitment to the community, and from the pride you permit me to feel in each of you.

I finally wish to express my sincere gratitude to the Village's Budget Team: Mr. Braiman, Ms. Molloy, Mr. Prejzner, and the entire management staff. Their dedication and expertise are indispensable to the Village, and without their continuing efforts the preparation of this budget would not be possible.

Respectfully submitted,



Timothy J. Frenzer
Village Manager

Village of Wilmette 2017 Budget Fee Schedule

*Reflects no increase in permit fees

	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Budget</u>
Fines:					
Parking Fines	\$35	\$35	\$35	\$35	\$35
Returned Checks	Greater of \$25 or 10% of amount of NSF check	Greater of \$25 or 10% of amount of NSF check	Greater of \$25 or 10% of amount of NSF check	Greater of \$25 or 10% of amount of NSF check	Greater of \$25 or 10% of amount of NSF check
Licenses:					
Sales of Vehicle Licenses	\$80	\$80	\$80	\$80	\$80
Truck Licenses	\$95	\$95	\$95	\$95	\$95
Sales of Taxi Licenses	\$125	\$125	\$125	\$125	\$125
Business Licenses	\$80/\$160/\$235	\$80/\$160/\$235	\$80/\$160/\$235	\$80/\$160/\$235	\$80/\$160/\$235
Late Fee- Business Licenses	\$160/\$320/\$470	\$160/\$320/\$470	\$160/\$320/\$470	\$160/\$320/\$470	\$160/\$320/\$470
Contractor Licenses	\$75 From \$1,000 to	\$75 From \$1,000 to	\$75 From \$1,000 to	\$80 From \$1,000 to	\$80 From \$1,000 to
Liquor Licenses	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Food Handler's License	\$175/\$305/\$435	\$175/\$305/\$435	\$175/\$305/\$435	\$175/\$305/\$435	\$175/\$305/\$435
Temporary Food Event	\$25 / \$50	\$25 / \$50	\$25 / \$50	\$25 / \$50	\$25 / \$50
Late Fee- Temporary Food Event	\$50 / \$100	\$50 / \$100	\$50 / \$100	\$50 / \$100	\$50 / \$100
Permits:					
*Building Permits	\$19.57/K + \$38 inspection	\$20.16/K + \$39 inspection			
*Right of Way Permits	\$60	\$62	\$62	\$62	\$62
*Electric Permits	Base of \$43+ fee / service install. Base of \$43 + \$7.00 per fixture	Base of \$45+ fee / service install. Base of \$45 + \$8.00 per fixture	Base of \$45+ fee / service install. Base of \$45 + \$8.00 per fixture	Base of \$45+ fee / service install. Base of \$45 + \$8.00 per fixture	Base of \$45+ fee / service install. Base of \$45 + \$8.00 per fixture
*Plumbing Permits					
*Dumpster Permits	\$43	\$45	\$45	\$45	\$45
*Fence Permits	\$38	\$39	\$39	\$39	\$39
*Roof Permits	\$38	\$39	\$39	\$39	\$39
*Tent Permits	\$76	\$79	\$79	\$79	\$79
*Swim Pool Permit Fee	\$19.57 per \$1,000 valuation	\$20.16 per \$1,000 valuation			
*Private Spa Permit Fee	\$19.57 per \$1,000 valuation	\$20.16 per \$1,000 valuation			
*Grading Permit	New Homes- Village Cost + \$228; All Other- \$117	New Homes- Village Cost + 235; All Other- \$120	New Homes- Village Cost + 235; All Other- \$120	New Homes- Village Cost + 235; All Other- \$120	New Homes- Village Cost + 235; All Other- \$120
*Demolition Fee	\$2,191	\$2,256	\$2,256	\$4,500	\$4,500
*Plan Review Fees, Res	\$76 / \$115 / \$196	\$79 / \$118 / \$202	\$79 / \$118 / \$202	\$79 / \$118 / \$202	\$79 / \$118 / \$202
*Plan Rev Fees, Comm	\$196 / \$312	\$202 / \$321	\$202 / \$321	\$202 / \$321	\$202 / \$321
*Inspections	\$38	\$39	\$39	\$39	\$39
*Permit Penalties	\$149 or 50%	\$153 or 50%	\$153 or 50%	\$153 or 50%	\$153 or 50%
*Tapping fees	Village cost + \$43	Village cost + \$45			
*Water meter fees	Village cost + \$43	Village cost + \$45			
*Construction water fees	\$5/day	\$5.15/day	\$5.15/day	\$5.15/day	\$5.15/day
*Fire Plan Review Res, Comm	\$106 / \$164	\$109 / \$169	\$109 / \$169	\$109 / \$169	\$109 / \$169
Planning and Zoning Filing Fees:					
*ZBA/ARC/PC fees	\$120-\$754	\$123-\$777	\$123-\$777	\$123-\$777	\$123-\$777
*Temp Use-six days +	\$120	\$123	\$123	\$123	\$123
*ARC-appear certificate	\$120	\$123	\$123	\$123	\$123
Service Charges:					
Refuse Charges	\$21.63 / month	\$22.39 / month	\$23.17 / month	\$23.17 / month	\$23.17 / month
Ambulance Transport Fees	BLS \$450/ALSI \$550/ALSI+\$700 - plus mileage \$7.50				
Burglar & Fire Alarm Service	Scaled Rate- Average is \$100				
*Elevator Inspections	\$76	\$79	\$79	\$79	\$79
*Elevator Plan Rev Fee	\$19.57 per \$1,000 valuation	\$20.16 per \$1,000 valuation			
Yard Waste Stickers	\$2.25 per sticker				
Daily Metra Parking Fee	\$2.00	\$2.00	\$2.00	\$2.00	\$2.50/\$2.00
Vehicle Fuel Tax	0.01 cent per gallon	0.04 cent per gallon			
Residential Water Rate	\$2.49 per 100 cub. ft.	\$2.49 per 100 cub. ft.	\$2.49 per 100 cub. ft.	\$2.61 per 100 cub. ft.	\$2.61 per 100 cub. ft.
Residential Sewer Rate	\$3.44 per 100 cub. ft.	\$3.84 per 100 cub. ft.	\$4.24 per 100 cub. ft.	\$4.24 per 100 cub. ft.	\$4.24 per 100 cub. ft.

WILMETTE COMMUNITY PROFILE

The Village has long been known as one of the most prestigious residential areas in the Chicago metropolitan area. It is one of the eight Chicago suburban communities fronting on Lake Michigan and collectively referred to as "the North Shore." In addition to its lake front amenities with fine parks, recreational facilities and prominent schools, the transportation arteries serving the Village are outstanding.

History

The French trader Antoine Ouilmette settled in the area in the late 1790s. The development of Wilmette commenced in 1839 after the family of French trader Antoine Ouilmette abandoned land granted to them in appreciation of Mr. Ouilmette's efforts in settling the Indian wars. The land fronted on Lake Michigan in what is now Wilmette. The railroad was built through Wilmette in 1854. In 1872, the Village of Wilmette was incorporated and included approximately 525 acres. The area to the west of Wilmette was settled by immigrant farmers from Trier, Germany. That area was incorporated in 1874 as the Village of Gross Point. In 1919, the Village of Gross Point dissolved and much of it was annexed to Wilmette in 1924. The last significant annexation occurred in 1926 and included the area that is just west of what is now the Edens Expressway (Interstate 94).

Location

The Village of Wilmette is located approximately 15 miles north of downtown Chicago in New Trier Township with a small portion in Northfield of Cook County. The Village extends approximately five miles west from Lake Michigan and is approximately one mile wide (its area is 5.4 square miles). Its municipal neighbors include Evanston and Skokie to the south, Glenview to the west and Kenilworth and Northfield on the north. The Village of Winnetka and part of the western boundary of Wilmette are separated by an unincorporated, residential area.

Population

Wilmette is home to an estimated 27,087 people (2010 Federal Census). Children and youth aged 17 and younger make up 30% of the population. Persons age 65 and above, are 17% of the population. The median age is 44.8 years. People of Asian ethnicity make up 11% of the population while the Hispanic and African American population of Wilmette is 3.3% and .8%, respectively, of the total population. Wilmette's population is educated with 71% of the population 25 years and older having a Bachelor degree or higher.

The Jurisdictional Statistics Tab contains more general information regarding size, development, and infrastructure of the Village, a list of other governmental units serving the Village, and a list of the principal property tax payers.

BUDGET FORMULATION PROCESS

Overview

The Village of Wilmette's budget, when adopted by the Village President and Board of Trustees, becomes the official financial plan for the Village's operating departments. Consequently, this makes preparation of the budget one of the most important administrative duties performed each year. The information included in this section is designed to provide residents, elected officials and employees with an overview of the budget formulation process. Since the budgetary process involves all operating departments, advisory boards and commissions and Village Board members, this summary does not include every aspect of the budget formulation process. However, it can be used as a guide in understanding how the Village creates its annual budget.

The Village takes a collaborative approach to budget development that begins each July when the Village staff meets to review the budget schedule and discuss issues regarding the coming fiscal year. The budget process ends after the Village Board conducts a series of public meetings to review the proposed budget and approves the appropriations ordinance. Below is the schedule for the preparation of the 2017 fiscal year budget:

2017 Budget Formulation Process (All referenced activities occurred in 2016)

1. Budget preparation papers distributed – May 4

Village staff responsible for the development of program budgets received packets detailing the budget schedule from the Budget Team (consisting of senior staff in the Village Manager's Office and the Finance Department).

2. Proposed department budgets submitted to Budget Team - July 8

Departments submit their proposed budgets to the Budget Team inclusive of activity measures, objectives and accomplishments, capital improvement modifications, account justifications, personnel change requests, and other "additional requests," which are requests outside of the normal annual operating expense of the program.

3. Department heads meet with Budget Team – July 13 to July 28

The Budget Team meets with department representatives to review the department's budget proposal.

4. Mid-Year Financial Review – August 23

At the Mid-Year Financial Review the Village Board meets, sitting as a Committee of the Whole, to review first-half budget performance, preliminary personnel projections for the upcoming budget year, review the ten-year capital improvement program, establishes tax levy parameters for the upcoming budget year and establishes water and sewer rate parameters for the upcoming budget year.

BUDGET FORMULATION PROCESS

5. Budget presented to Village Board of Trustees - October 13

Once staff completes its review and revises the proposed budget accordingly, it is presented to the Village Board. By ordinance, the proposed budget must be presented by the Village Manager at a regular meeting of the Village Board. The proposed budget is also made available for public inspection at the local library and the Village Hall at this time.

6. Village Board Budget meeting - October 26

The Village Board, meeting as a Committee of the Whole, schedules as many as four public meetings to review the proposed budget with subsequent meetings held as needed to finalize any remaining matters that arise during the first meeting. In 2016, only one budget meeting was necessary to finalize the 2017 budget. The Mid-Year Financial Review meetings referenced above provided a framework from which Village staff worked when drafting the 2017 Budget.

7. Introduction and adoption of Ordinance adopting the annual budget- November 8 and November 22

The adoption of the budget ordinance is a two-step process that involves action at two separate regular Village Board meetings. The ordinance is introduced at the first meeting. The ordinance that is introduced is drafted from the originally submitted budget along with any changes that the Village Board recommended during the aforementioned Committee of the Whole meetings. The second regular Village Board meeting is designated as a public hearing as required by State statute and is the final opportunity to receive final public input regarding the budget. It is at the second meeting that the budget is passed into law.

8. Introduction and adoption of tax levy - November 22 and December 13

The adoption of the tax levy is a two-step process that involves action at two separate Village Board meetings. The tax levy is introduced at the first meeting, which coincides with the adoption of the appropriations ordinance. The tax levy ordinance is adopted by the Village Board at the second meeting. This is the final opportunity to receive public input regarding the levy. By Statute, the tax levy must be filed with Cook County by the fourth Tuesday in December.

Amending the Budget

The Village Code authorizes the Village Manager to delete, add to, change or create line items within funds budgeted previously to any department provided he notifies the Budget Officer who shall promptly document such revisions and report them as part of the regular financial reporting to the Village President and Board of Trustees. The Village Manager may not appropriate additional monies above the total appropriated for a given fund at the time the budget is adopted unless the budget is amended as set forth below.

(a) By a vote of two-thirds (2/3) of the members of the corporate authorities then holding office, the annual budget for the Village may be amended by deleting, adding to, changing, or creating funds or any item within the budget.

(b) No revision of the budget shall be made increasing the total budget in the event funds are not available to effectuate the purpose of the revision.

FUND DESCRIPTION AND PRESENTATION

The financial transactions of the Village are reported in individual funds. Funds are organized into three categories: governmental, proprietary, and fiduciary. Additionally, under GASB Statement No. 34, funds within these categories are considered major or nonmajor. A fund is considered major if it is the primary operating fund of the Village or meets the following criteria:

Total assets, liabilities, revenues, or expenditures / expenses of an individual governmental or enterprise fund are at least 10% of the corresponding total for all funds of that category or type, and

Total assets, liabilities, revenues, or expenditures / expenses of an individual governmental or enterprise fund are at least 5% of the corresponding total for all governmental and enterprise funds combined.

Governmental Funds

The Village maintains the following governmental funds:

General fund is the general operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund. For its size and as the primary operating fund of the Village, it is a major fund.

Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. Following the close out of the Village's War Memorial Fund in 2006, the Village maintains only one special revenue fund. The Motor Fuel Tax (MFT) Fund accounts for the revenues and expenditures for the operation and maintenance of street and storm water programs and capital projects authorized by the Illinois Department of Transportation (IDOT). Financing is provided by the Village's share of State motor fuel tax. Under the aforementioned guidelines, the MFT Fund is considered nonmajor.

Debt service funds are used to account for the periodic payment of principal and interest on general long-term debt. The Village maintains one debt service fund, which accounts for the accumulation of monies for the payment of general obligation debt service. This fund meets the guidelines to be classified as major.

Capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by business-type/proprietary funds). In 2017 a new bond issue is budgeted in the amount of approximately \$4.8 million. The cumulative bond issues are expected to meet the guidelines for a major fund.

FUND DESCRIPTION AND PRESENTATION

Proprietary Funds

The Village maintains the following proprietary funds:

Enterprise funds are required to account for operations for which a fee is charged to external users for goods or services and the activity is (a) financed with debt that is solely secured by a pledge of the net revenues, (b) has third party requirements that the cost of providing services, including capital costs, be recovered with fees and charges, or (c) establishes fees and charges based on a pricing policy designed to recover similar costs.

The Village maintains two major proprietary funds, the Water Fund and the Sewer Fund, which accounts for the provision of water and sewer services to the residents of the Village. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service, billing and collections.

The Village also maintains a Parking Meter Fund, which accounts for all activity necessary for provision of parking in the Village, including, but not limited to, administration, operations, maintenance, financing and related debt service, billing and collections.

Internal Service funds are used to account for the financing of goods or services provided by an activity to other departments, funds or component units of the District on a cost-reimbursement basis. The Village maintains four internal service funds, the Municipal Garage Fund, the Employee Insurance Fund, the Workers' Compensation Fund, and the Illinois Municipal Retirement Fund (IMRF).

Fiduciary Funds

The Village budget contains the following fiduciary funds:

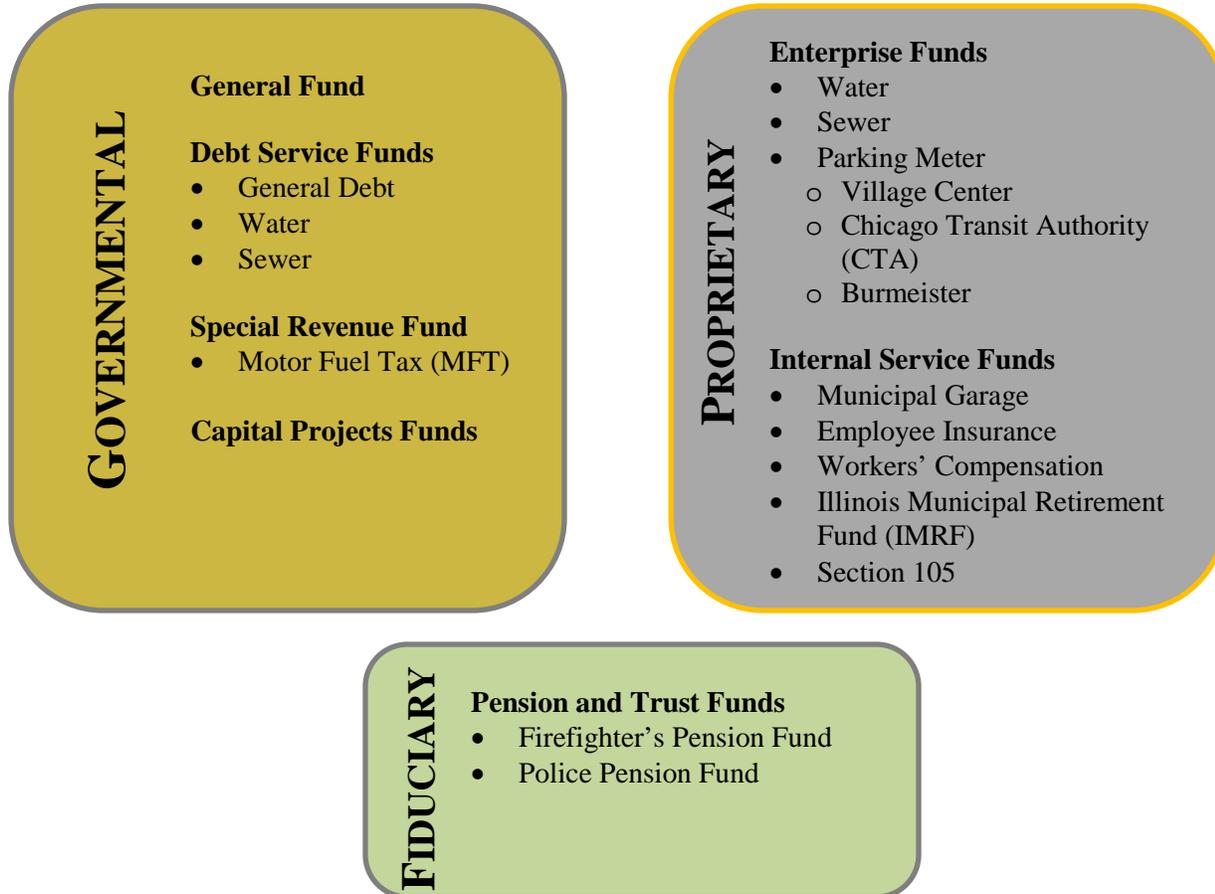
Two **Pension Trust Funds** are used to account for assets held in a trustee capacity by the Village for pension benefit payments. The Police Pension Fund accounts for the accumulation of resources to pay retirement and other related benefits for sworn members of the Village's police force. The Firefighters' Pension Fund accounts for the accumulation of resources to pay retirement and other related benefits for sworn members of the Village's Fire Department.

The Village's Section 105 Sick Leave Fund is technically an internal service fund under GAAP guidelines. The Village budget treats this as a fiduciary fund as its long term goal is the accumulation of resources to fund qualifying retirees' unused sick leave benefits. It does not meet GAAP guidelines for fiduciary funds as the assets are not maintained in a separate trust.

FUND DESCRIPTION AND PRESENTATION

Village of Wilmette Fund Accounts

The Village's budget is presented as funds. For Wilmette, the funds that are budgeted are listed below by fund type and fund classification. There are three fund types in the budget: 1) Governmental fund types; 2) Proprietary fund types; and 3) Fiduciary Fund Types. Within those three types are the classifications as shown below with the name of the budgeted funds within those classifications also noted.



Department/Division and Fund Relationship Summary

- | | | |
|--|--------------------|---|
| <u>General Fund & Capital Projects:</u> | | <u>General Fund, Capital, MFT, Sewer, & Water:</u> |
| • Administration | • Human Relations | • Engineering |
| • Administrative Services | • Commission | • Public Works |
| • Cable | • Misc. Boards and | • Water Management |
| • Community Development | • Commissions | |
| • Finance | | |
| • Fire | | |
| • Health | | |
| • Law | | |
| • Museum | | |
| • Police | | |

BASIS OF BUDGETING

The budget for the Village of Wilmette is prepared using a current financial resources measurement focus for all funds. With this measurement focus only current assets and current liabilities are reflected as components of working cash. Long-term debt and fixed assets are not considered components of working cash, however current year debt service and capital purchases are reflected as budgetary expenditures.

The modified accrual basis of accounting is used for all funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they become measurable and available). “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period. For budget purposes, the Village uses a time frame of within 30 days of year-end to meet the availability standard.

Expenditures are recorded when the related fund liability is incurred. Principal and interest on long-term debt are recorded as liabilities when due or when amounts have been accumulated in debt service reserves for payments to be made early in the following year. The Village uses encumbrances in its budgetary accounting. These amounts are considered unavailable from a working cash perspective.

The availability standard used for audited financial reporting (prepared using generally accepted accounting principles (GAAP)) uses a longer time frame, which accounts for those assets and liabilities not reflected in working cash that are reflected in Fund Balance or Retained Earnings. Following this narrative is a reconciliation of the December 31, 2010 through December 31, 2015 audited GAAP Fund Balances to the budgetary basis working cash balances for the General Fund, General Capital Projects, Water Fund, Water Capital Projects and Sewer Fund. In the other funds, working cash does not differ substantially from Fund Balance.

**Village of Wilmette FY 2017 Budget
Basis of Budgeting**

Reconciliation of GAAP Basis Fund Balance to Budgetary Basis Reserve Balance

	<u>General Fund</u>					
	<u>12/31/10</u>	<u>12/31/11</u>	<u>12/31/12</u>	<u>12/31/13</u>	<u>12/31/14</u>	<u>12/31/15</u>
Fund Balance (GAAP basis)	5,356,075	5,534,821	6,765,970	8,032,210	9,960,886	11,237,876
Less assets considered unavailable from a budgetary basis perspective:						
Unbilled Water / Sewer accounts receivable	(164,000)	(171,000)	(187,000)	(190,000)	(130,000)	(132,000)
Sales tax receivable	(877,200)	(831,700)	(857,750)	(917,450)	(981,150)	(1,371,500)
Utility tax receivable	(446,127)	(418,528)	(411,770)	(414,990)	(334,966)	(362,535)
Cable TV franchise fee receivable	(116,774)	(121,343)	(129,076)	(135,687)	(146,480)	(151,347)
E-911 Surcharge receivable	(21,385)	(21,236)	(20,020)	(19,466)	(18,959)	-
Other accounts receivable	(17,137)	(7,118)	(680)	(1,834)	(1,831)	2,319
I.R.M.A. Excess Surplus Balance	-	-	(900,581)	(1,015,281)	(1,140,453)	(1,309,135)
Police Seizure Cash	-	-	(47,621)	(62,416)	(64,712)	(107,366)
Less Fund Balance considered unavailable from a budgetary basis perspective:						
Road Program escrow	(348,250)	(211,238)	(207,396)	(50,194)	(205,116)	(167,567)
Affordable Housing escrow	(68,782)	(49,020)	(49,210)	(49,379)	(60,151)	-
Notes receivable	(40,000)	(20,000)	-	-	-	-
Restricted assets	(83,363)	(64,654)	(45,877)	(27,002)	-	-
Reserve for encumbrances	(9,541)	(227,056)	(200,853)	(38,445)	(551,380)	(192,206)
Reserve Balance (budgetary basis)	3,163,516	3,391,928	3,708,136	5,110,066	6,325,688	7,446,539

**Village of Wilmette FY 2017 Budget
Basis of Budgeting**

Reconciliation of GAAP Basis Fund Balance to Budgetary Basis Reserve Balance

	Water Fund					
	<u>12/31/10</u>	<u>12/31/11</u>	<u>12/31/12</u>	<u>12/31/13</u>	<u>12/31/14</u>	<u>12/31/15</u>
Total Net Assets (GAAP basis)	15,230,162	15,498,926	16,025,697	16,547,501	16,858,714	17,831,744
Less portion dedicated for Water Fund Capital Projects	(2,018,062)	(1,110,255)	(657,840)	(262,032)	(252,618)	(239,691)
Less assets considered unavailable from a budgetary basis perspective:						
Unbilled Water / Sewer accounts receivable	(409,000)	(377,000)	(392,000)	(450,000)	(290,000)	(270,000)
Less:						
Fixed Assets and deferred bond issue discounts	(31,963,336)	(31,926,383)	(31,639,275)	(31,802,479)	(31,424,503)	(30,909,746)
Plus Liabilities not considered current from a budgetary basis perspective:						
Accrued vacation	136,250	133,550	144,500	155,100	166,050	170,950
Bonds payable	20,075,000	19,575,000	18,810,000	17,945,000	16,831,250	15,632,500
Less Fund Balance considered unavailable from a budgetary basis perspective:						
Reserve for encumbrances	-	-	-	-	-	-
Reserve Balance (budgetary basis)	1,051,014	1,793,838	2,291,082	2,133,090	1,888,893	2,215,757

	Sewer Fund					
	<u>12/31/10</u>	<u>12/31/11</u>	<u>12/31/12</u>	<u>12/31/12</u>	<u>12/31/14</u>	<u>12/31/15</u>
Total Net Assets (GAAP basis)	23,907,860	25,503,818	27,355,571	28,924,015	29,731,587	30,771,216
Less portion dedicated for Water Fund Capital Projects	(2,370,242)	(746,718)	(238,708)	(8,103,215)	(15,652,734)	(1,504,381)
Less assets considered unavailable from a budgetary basis perspective:						
Unbilled Water / Sewer accounts receivable	(539,000)	(520,000)	(541,000)	(625,000)	(443,000)	(460,000)
Less:						
Fixed Assets and deferred bond issue discounts	(40,885,053)	(42,511,664)	(42,742,753)	(44,490,889)	(51,725,112)	(65,074,011)
Plus Liabilities not considered current from a budgetary basis perspective:						
Accrued vacation	15,799	17,050	20,100	36,300	44,450	40,350
Debt service payable	(213,115)	(212,694)	(212,694)	(212,694)	(212,694)	(212,694)
Bonds payable	20,131,541	18,643,691	18,497,695	26,764,046	41,137,687	39,563,559
Less Fund Balance considered unavailable from a budgetary basis perspective:						
Reserve for encumbrances	-	-	-	-	-	-
Reserve Balance (budgetary basis)	47,790	173,483	2,138,211	2,292,563	2,880,184	3,124,039

**Village of Wilmette FY 2017 Budget
Basis of Budgeting**

Reconciliation of GAAP Basis Fund Balance to Budgetary Basis Reserve Balance

Water Fund Capital Projects

<u>12/31/10</u>	<u>12/31/11</u>	<u>12/31/12</u>	<u>12/31/13</u>	<u>12/31/14</u>	<u>12/31/15</u>
2,018,062	1,110,255	657,840	262,032	252,618	239,691
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
2,018,062	1,110,255	657,840	262,032	252,618	239,691

Sewer Fund Capital Projects

<u>12/31/10</u>	<u>12/31/11</u>	<u>12/31/12</u>	<u>12/31/13</u>	<u>12/31/14</u>	<u>12/31/15</u>
2,370,242	746,718	238,708	8,103,215	15,652,734	1,504,381
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
2,370,242	746,718	238,708	8,103,215	15,652,734	1,504,381

CASH FLOW PROJECTIONS

This section describes the Village's financial policies. These policies form the basis for financial forecasts and guide the development of the appropriate level of working cash for each fund.

The assumptions used in the cash flow projections are included in this section followed by the cash flow projections for each fund which extend two years beyond this budget.

FINANCIAL POLICIES

Budget Reserve Policy – Amended and adopted by the Village Board on November 24, 2015

Current and long range cash flow projections are essential aspects of the budget process. These forecasts should be based upon (1) historical data for operating revenues and expenditures, (2) the proposed capital spending per the Village's 10-year Capital Improvements Program, and (3) any anticipated changes in service levels and/or fee structures.

Operating revenues are defined as those revenue sources which are anticipated to recur on an annual basis. Examples would be the property tax, sales tax, utility tax and the income tax. Non-recurring revenues such as grants or bond proceeds should be projected separately from operating revenues.

Similarly, operating expenses are defined as those expenditures which recur on an annual basis. In the cash flow charts, operating expenses have been broken down into the categories of personnel and fringe benefits, refuse collection and disposal, and other operating expenses.

Non-recurring expenditures include all capital outlay as well as any other expenses that do not recur annually. Examples of this would be a consulting study or an expenditure that related to a one-time revenue such as a grant.

The Village Board has adopted the following **Budget Policy**:

Operating revenues should exceed operating expenses. Current revenues should be sufficient to pay for current expenses. If non-recurring revenues or reserve funds are used to fund operating expenses, this will ultimately have an adverse impact on the property tax levy or necessitate reductions in service levels.

A portion of the capital outlay expenditures should be financed from operating revenues. While these expenses may not recur individually, a portion does recur collectively. Thus, the financing of these items is most appropriately done from operating revenues.

Other non-recurring expenditures may be financed from non-recurring revenue sources through an annual transfer to the Capital Equipment Replacement Fund (CERF) or through reductions in the reserve balances. This assumes that if reserve funds are used to finance certain non-recurring expenditures, the overall budget reserve levels will not fall below the recommended minimum reserve balances as adopted by the Village Board.

When setting the property tax levy, consideration should be given to the historical relationship between the property tax and expenditures. Property tax receipts are a significant portion of General Fund revenues. A consistent relationship between the property tax and General Fund expenditures will provide for greater revenue stability under varying economic conditions.

The Village of Wilmette shall strive to maintain adequate cash reserves in each of its funds. These reserves shall be created and maintained to provide the capacity to:

1. Offset significant economic downturns or revenue shortfalls;
2. Provide sufficient cash flow for daily financial needs;
3. Maintain or improve the Village's bond ratings;
4. Provide funds for unforeseen expenditures related to emergencies;
5. Maintain a Capital Equipment Replacement Fund.

Each of the Village's Funds have somewhat unique cash flow structures. For example, funds having property tax revenue will always be at their lowest point of reserve funds just prior to the two times each year (March and September) that the Village receives its property tax. Funds that pay debt service will always be at their lowest point in their reserve funds after they have made their semi-annual debt service installments. In establishing the recommended reserve levels, these individual characteristics of the funds have been considered.

The **General Fund** annual expenditures are relatively consistent on a monthly basis except that there are large general liability, property and workers' compensation insurance premiums that are due in January each year. While much of the insurance expense is run through the Village's Internal Service Funds, these Funds do not carry any fund balance and the majority of this expense is passed through the General Fund.

The property tax accounts for nearly 30% of the total annual General Fund revenue. Other than the two months in which the Village receives property tax revenue, the total monthly expenditures of the General Fund will exceed the monthly revenues. Thus, the General Fund reserve balance will always be at its lowest point at the end of February and at the end of August (just prior to the receipt of property tax revenue). Due to the nature of some of the other revenues in the General Fund, the reserve balance at the end of February is the actual projected low point in the year.

To determine the appropriate level of General Fund reserve, estimates of revenues and expenses are made for the months of January and February. The amount that expenses are projected to exceed revenues for this two-month period reflects the minimum necessary amount of cash on hand at December 31 to avoid borrowing prior to the receipt of property tax revenue. The recommended minimum budget reserve is 200% of the projected two-month shortfall. A schedule detailing this calculation follows this narrative.

On an annual basis in meeting the overall minimum budget reserve, operating revenues must be at least equal to 104% of operating expenses. When actual fiscal year results are available, budget reserve amounts in excess of 25% of the projected expenditures in the next fiscal year balance shall be transferred to the Capital Equipment Replacement Fund. In years that the minimum budget reserve is met, the Village shall transfer at least 50% of that year's non-recurring revenues to the Capital Equipment Replacement Fund. The Capital Equipment Replacement Fund shall reside within the General Fund and shall not be segregated as a separate fund. By Resolution of the Village Board, CERF funds may be transferred back to the General Fund reserve to offset any unanticipated expenditures or revenue shortfalls in order to maintain the minimum recommended General Fund reserve level. In meeting the minimum recommended level noted above, the budget reserve shall not be projected to be reduced by more than 10% in a given fiscal year.

The **Water Fund and Sewer Fund** both have similar cash flow characteristics. Their revenues flow in steadily throughout the year with the summer months showing an increase due to lawn sprinkling. The operating expenditures are evenly distributed over the course of the year. While capital outlay occurs irregularly, major projects are funded from debt issues and, as such, do not present a cash flow concern. Debt service is paid in June and December each year and it is at these points that cash flow is at its lowest for these two funds.

With the Village on a calendar fiscal year, the lowest point for the reserves of these two funds is at the end of the fiscal year. Thus, the need for a budget reserve in these two funds is strictly to provide for reduced revenue in a given year that water sales may not achieve the budgeted amount or to accommodate any emergency expenditures which may occur. The budget reserve policy guideline for the Water and Sewer Funds shall be a balance of between 20% and 25% of projected revenues.

The **Motor Fuel Tax Fund** has a steady revenue flow of monthly allotments from the State of Illinois. Its expenditure flow consists of large capital projects that occur during the outdoor construction season. As such, all expenditures for a given year are typically completed by the end of October. The policy goal is to have two month's worth of revenue (currently about \$100,000) in reserve at year end. This policy allows for all of a current year's projects to be paid entirely from revenues received through the month of October.

The **Debt Service Fund** has its property tax levied and received in advance of its debt service payments. As such, cash flow is not a concern of this fund (note that the property tax is the sole revenue source for this fund and is equal to the projected debt service payments). **The Firefighter and Police Pension Funds** have developed substantial reserves in line with the actuarial requirements for these funds. The remaining funds, **Parking Meter**, are relatively minor in terms of revenue and expense and, as such, only have a requirement that they maintain a positive reserve balance throughout the year.

Purchasing Policies

The Village routinely makes purchases for suppliers, services, and equipment. The following policies apply to such purchases:

- Purchases under \$1,000 can be made with authorization of the Village Manager without quotations or bids.
- Purchases over \$1,000 and under \$20,000 may be approved by the Village Manager provided that there are at least three written informal bids or quotations, unless the service or equipment is a “single-source item.”
- Purchases over \$20,000 require the approval of the Village Manager and the Village Board of Trustees.
- In cases of emergency the Village Manager is authorized to make emergency purchases provided that such purchases shall be submitted to the President and Board of Trustees for ratification at the next regular meeting.

Village of Wilmette 2017 Budget

General Fund Budget Reserve Analysis -- Policy Guideline Calculations

	Projected Jan. & Feb. 2015	Projected Jan. & Feb. 2016	Projected Jan. & Feb. 2017	Projected Jan. & Feb. 2018	Projected Jan. & Feb. 2019	Projected Jan. & Feb. 2020
Revenue:						
General Fund	3,100,000	3,150,000	3,210,000	3,245,000	3,293,675	3,343,080
Total Revenue	3,100,000	3,150,000	3,210,000	3,245,000	3,293,675	3,343,080
Expense:						
Routine General Fund Expense	4,630,000	4,768,000	4,915,000	5,049,000	5,200,470	5,356,484
Insurance Premiums	480,000	480,000	480,000	480,000	480,000	480,000
Total Expense	5,110,000	5,248,000	5,395,000	5,529,000	5,680,470	5,836,484
Projected expenditures in excess of revenues prior to receiving property tax	(2,010,000)	(2,098,000)	(2,185,000)	(2,284,000)	(2,386,795)	(2,493,404)
Plus a 100% Buffer	(2,010,000)	(2,098,000)	(2,185,000)	(2,284,000)	(2,386,795)	(2,493,404)
Recomended Level of Beginning General Fund Reserve	4,020,000	4,196,000	4,370,000	4,568,000	4,773,600	4,986,800

**Village of Wilmette FY 2017 Proposed Budget
General Fund Long Range Cash Flow Analysis**

	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Estimated Actual FY 2016	Budget FY 2017	Projected FY 2018	Projected FY 2019
Beginning Reserve	3,708,137	5,110,067	6,325,688	7,235,869	7,446,538	9,283,002	8,834,667	8,320,017
Recurring Revenues								
Property Tax Revenue	11,585,740	12,099,530	12,553,316	12,980,600	12,980,600	13,736,000	14,267,900	14,849,700
Sales Tax	3,384,543	3,648,861	3,682,112	3,757,500	3,702,500	3,702,500	3,739,500	3,776,900
Home Rule Sales Tax	520,642	535,762	1,662,986	2,058,600	2,083,600	2,094,000	2,104,500	2,115,000
Service Charges	3,134,432	3,288,213	3,340,773	3,168,500	3,188,500	3,183,700	3,197,400	3,248,000
Income Tax	2,580,859	2,593,412	2,882,144	2,764,700	2,674,700	2,674,700	2,674,700	2,674,700
Utility Tax	2,478,346	2,424,122	2,237,745	2,293,400	2,253,400	2,244,700	2,236,100	2,227,500
Permits	1,930,589	2,200,995	1,975,095	1,916,100	2,031,100	1,961,900	1,961,900	1,961,900
Licenses	1,707,967	1,905,829	1,843,328	1,795,000	1,820,000	1,823,000	1,823,000	1,823,000
Real Estate Transfer Tax	1,077,063	1,250,378	1,209,342	1,181,000	1,226,000	1,238,300	1,250,700	1,263,200
Fund Transfers	1,269,000	1,000,000	1,100,000	1,000,000	1,000,000	1,100,000	1,000,000	1,000,000
Other Taxes	758,548	1,002,184	1,157,074	1,138,100	1,103,500	1,330,100	1,342,100	1,354,400
Other Revenues	1,432,743	2,036,403	1,521,736	1,543,200	1,473,400	1,518,000	1,475,100	1,476,700
Total Operating Revenues	31,860,473	33,985,689	35,165,650	35,596,700	35,537,300	36,606,900	37,072,900	37,771,000
Non-Recurring Revenues								
Permit Revenue	528,484	300,212	486,318	30,000	1,370,000	30,000	30,000	30,000
Grants	251,035	220,874	307,947	569,000	303,704	874,270	1,960,000	3,876,000
Other Non-Recurring	98,580	165,582	229,675	87,000	604,000	87,700	88,400	89,100
Total Revenues	32,738,573	34,672,357	36,189,590	36,282,700	37,815,004	37,598,870	39,151,300	41,766,100
Operating Expenses								
Wages	15,226,041	15,562,696	15,797,359	16,421,775	16,203,970	16,788,575	17,208,300	17,638,500
Benefits	7,714,356	7,840,528	7,913,527	8,502,435	8,317,820	8,831,675	9,096,600	9,369,500
Refuse Collection	2,463,652	2,483,830	2,507,048	2,382,800	2,372,280	2,333,645	2,357,000	2,380,600
Contractual Services	2,361,510	2,603,086	3,126,699	3,024,596	3,089,450	3,161,060	3,161,100	3,161,100
Commodities	747,466	825,119	885,352	783,630	748,125	755,445	755,400	755,400
Other Expenses	1,659,230	1,991,730	1,891,955	2,007,810	1,857,895	1,950,655	1,950,700	1,950,700
Total Operating Expense	30,172,255	31,306,990	32,121,941	33,123,046	32,589,540	33,821,055	34,529,100	35,255,800
Capital Expenditures								
Engineering Dedicated allocation	586,577	538,960	1,320,946	2,048,600	2,296,600	2,629,350	4,051,350	5,967,350
CERF Expenses				516,500	540,430	853,000	1,084,000	875,000
Other Capital Outlay	260,060	1,205,589	821,799	136,125	143,760	104,300	-	-
Grant Funded Projects	246,107	206,856	68,161	1,500	1,500	1,500	1,500	1,500
Contingency	38,918	23,578	73,922	311,000	235,000	390,000	-	-
Non-Recurring	32,726	174,762	661,971	217,000	171,710	248,000	-	-
Total Disbursements	31,336,643	33,456,736	35,068,740	36,353,771	35,978,540	38,047,205	39,665,950	42,099,650
Reserve Changes								
Engineering Dedicated Expenses	650,741	384,037	1,358,495	2,138,700	1,930,800	2,874,000	4,271,000	6,237,000
CERF Allocation				342,000	342,000	384,000	444,000	414,000
Ending Reserve	5,110,067	6,325,688	7,446,538	7,164,798	9,283,002	8,834,667	8,320,017	7,986,467
Reserve Balances								
Reserved Fund Balance-CERF			715,000	555,500	2,002,570	1,548,570	923,570	477,570
Operating Reserve			6,731,538	6,609,298	7,280,432	7,286,097	7,396,447	7,508,897
Recommended Reserve	3,883,000	4,020,000	4,196,000	4,370,000	4,370,000	4,568,000	4,773,600	4,986,800

**Village of Wilmette FY 2017 Proposed Budget
Long Range Cash Flow Analysis
Capital Equipment Replacement Fund**

	2015 <u>Est Act</u>	2016 <u>Budget</u>	2016 <u>Est Act</u>	2017 <u>Budget</u>	2018 <u>Projected</u>	2019 <u>Projected</u>	2020 <u>Projected</u>
Beginning CERF Balance	-	715,000	715,000	2,002,570	1,548,570	923,570	477,570
General Fund Reserve Transfer	350,000	-	-	-	-	-	-
Non-Recurring Revenues Transfer	365,000	15,000	1,019,000	15,000	15,000	15,000	15,000
Public Works Transfer	-	114,000	114,000	145,000	190,000	200,000	350,000
Fire Transfer	-	114,000	114,000	125,000	140,000	120,000	230,000
Police Transfer	-	114,000	114,000	114,000	114,000	94,000	114,000
Other Revenue	-	-	467,000	-	-	-	-
Total CERF Revenues	715,000	357,000	1,828,000	399,000	459,000	429,000	709,000
Public Works Vehicles	-	368,500	349,655	302,000	327,000	450,000	450,000
Fire Vehicles	-	-	-	310,000	575,000	250,000	445,000
Police Vehicles	-	148,000	190,775	139,000	145,000	148,000	-
Facilities	-	-	-	102,000	37,000	27,000	-
Total CERF Expenses	-	516,500	540,430	853,000	1,084,000	875,000	895,000
End of Year CERF Balance	715,000	555,500	2,002,570	1,548,570	923,570	477,570	291,570

**Village of Wilmette FY 2017 Proposed Budget
Long Range Cash Flow Analysis
Engineering Expenses Financed by Dedicated Revenues**

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2016 Est Actual</u>	<u>2017 Budget</u>	<u>2018 Projected</u>	<u>2019 Projected</u>
Beginning Escrow Balance	207,396	50,193	205,116	82,966	167,567	533,367	288,717	69,067
Vehicle Licenses	340,454	386,099	372,431	360,100	368,100	1,475,400	1,475,400	1,475,400
Dedicated HR Sales Tax			685,000	1,250,000	1,250,000	135,350	135,350	135,350
Dedicated Property Tax						150,000	150,000	150,000
Fuel Tax	87,584	79,863	75,748	75,000	75,000	300,000	300,000	300,000
Pavement Degradation Fee	51,370	67,233	52,907	88,000	60,000	60,000	60,000	60,000
Locust Grant				137,000	-	146,000	1,568,000	
Skokie Hibbard grant				136,000	270,000	352,000		
Central grant							352,000	3,836,000
Overweight Fines	14,130	5,765	4,860	2,500	2,500	2,500	2,500	2,500
Other Revenue			130,000					
Taxi Licenses						8,100	8,100	8,100
Non-Recurring Revenue					271,000			
Trans from Gen Op Fund	-							
Total Dedicated Revenue	493,538	538,960	1,320,946	2,048,600	2,296,600	2,629,350	4,051,350	5,967,350
Motor Fuel Tax	792,405	724,479	820,000	820,000	923,500	700,000	700,000	650,000
Total Dedicated Revenue	1,285,943	1,263,439	2,140,946	2,868,600	3,220,100	3,329,350	4,751,350	6,617,350
Road Resurfacing*	1,373,754	773,044	871,387	1,180,000	1,147,300	1,723,000	1,176,600	650,000
Central Avenue Reconstruction				340,000	178,000	-	503,000	5,186,000
Locust Road		70,554	6,568	211,700	18,000	208,000	2,240,400	
Skokie/Hibbard Improvements				136,000	297,000	567,000		
Alley Maintenance		167,909	839,750	515,000	533,000	500,000	515,000	515,000
Brick Street Maintenance	40,000	39,996	49,960	136,000	136,000	136,000	80,000	80,000
Brick Street Renovation			294,319	240,000	345,000	240,000	240,000	240,000
Crack Sealing	9,999	9,370	9,999	40,000	40,000	40,000	40,000	40,000
Curb Replacement		7,822	9,941	40,000	40,000	40,000	40,000	40,000
Sidewalks		19,840	53,401	70,000	70,000	70,000	76,000	76,000
Pavement Marking	19,393	19,981	43,170	50,000	50,000	50,000	60,000	60,000
Total Expenses financed from Dedicated Revenues	1,443,146	1,108,516	2,178,495	2,958,700	2,854,300	3,574,000	4,971,000	6,887,000

**Village of Wilmette FY 2017 Proposed Budget
General Fund Debt and Other Financed Capital Expenditures
Long Range Cash Flow Analysis**

	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Estimated Actual FY 2016	Budget FY 2017	Projected Budget FY 2018	Projected Budget FY 2019
Beginning Reserve	172,999	302,763	69,638	-	-	-	-	-
Non-Recurring Revenues:								
Bond Proceeds	1,000,000		-			4,845,000		
Bond Proceeds Interest	1,695	904						
Evanston reimb. of Sheridan Road expense		297,973						
Winnetka & Kenilworth CAD Contribution		37,160						
General Fund Transfer		207,000						
Total Revenues	1,001,695	543,037	-	-	-	4,845,000		
Public Works Yard Improvement:						3,380,000		
Village Hall Roof Replacement						630,000		
Police Department Radio Network						500,000		
Village Hall HVAC Replacement						200,000		
Police Station Generator						135,000		
Computer Aided Dispatch (CAD) Project		63,622						
Server Virtualization			37,638					
Police 911 System Repl.	1,265	122,701						
Skokie Valley Bike Trail		(12,838)						
Sheridan Road Reconstruction		297,973						
Sidewalk, Curb & Alley	870,666	97,704	32,000					
Aerial Lift Truck		207,000						
Total Disbursements	871,931	776,162	69,638	-	-	4,845,000	-	-
Ending Reserve	302,763	69,638	-	-	-	-	-	-

*
**

* Partially Grant Funded
** This reflects the Village share of this project

**Village of Wilmette FY 2017 Proposed Budget
Parking Meter Fund Long Range Cash Flow Analysis**

	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Est Actual FY 2016	Budget FY 2017	Projected FY 2018	Projected FY 2019
Parking Meter Fund:								
Village Center Program Reserve	88,197	121,444	23,659	(48,489)	1,799	(12,881)	20,704	50,864
CTA Station Reserve	484,746	506,066	517,872	459,537	546,776	573,941	568,666	561,266
Burmeister Facility Reserve	225,017	233,308	226,950	188,931	233,389	242,299	249,709	256,909
Total Beginning Reserve	797,960	860,818	768,481	599,979	781,964	803,359	839,079	869,039
Village Center Parking:								
Meter & Debit Card Revenue	189,087	161,374	186,173	168,500	184,900	213,500	213,500	213,500
Permit Revenue	44,375	37,070	33,565	42,660	41,310	42,660	42,660	42,660
Other Revenue	2,765	-	2,915	3,000	3,000	3,000	3,000	3,000
Total Village Center Revenue	236,227	198,444	222,653	214,160	229,210	259,160	259,160	259,160
Village Center Expense	202,980	296,229	244,513	256,950	243,890	225,575	229,000	232,400
Ending Village Center Reserve	121,444	23,659	1,799	(91,279)	(12,881)	20,704	50,864	77,624
CTA Station Parking:								
Drop Box Revenues	114,808	122,395	146,939	120,000	144,000	130,000	130,000	130,000
Permit Revenues	25,332	28,212	26,932	24,200	24,500	24,200	24,500	24,200
Other Revenues								
Total CTA Station Revenues	140,140	150,607	173,871	144,200	168,500	154,200	154,500	154,200
Total CTA Station Expenses	118,820	138,801	144,967	156,080	141,335	159,475	161,900	164,300
Ending CTA Station Reserve	506,066	517,872	546,776	447,657	573,941	568,666	561,266	551,166
Burmeister Parking Facility:								
Permit Revenues	20,955	20,925	22,900	22,500	22,500	22,500	22,500	22,500
Transfer from General Fund	-	-	-	-	-	-	-	-
Total Burmeister Parking Revenues	20,955	20,925	22,900	22,500	22,500	22,500	22,500	22,500
Other Expense	12,664	27,283	16,461	13,740	13,590	15,090	15,300	15,500
Bond Interest Expense	-	-	-	-	-	-	-	-
Bond Principal Retirement	-	-	-	-	-	-	-	-
Total Burmeister Parking Expense	12,664	27,283	16,461	13,740	13,590	15,090	15,300	15,500
Ending Burmeister Parking Facility Reserve	233,308	226,950	233,389	197,691	242,299	249,709	256,909	263,909
Total Parking Meter Fund Ending Reserve	860,818	768,481	781,964	554,069	803,359	839,079	869,039	892,699

**Village of Wilmette FY 2017 Proposed Budget
Sewer Fund Long Range Cash Flows**

Operating	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Estimated Actual FY 2016	Budget FY 2017	Projected FY 2018	Projected FY 2019
Beginning Reserve	2,138,211	2,290,642	2,880,184	2,918,587	3,124,039	3,199,589	2,905,729	2,688,329
Residential Sewer Charges	4,160,575	4,499,893	4,793,735	5,082,900	4,962,900	5,082,900	5,082,900	5,082,900
Other	178,593	-						
Total Revenues	4,339,168	4,499,893	4,793,735	5,082,900	4,962,900	5,082,900	5,082,900	5,082,900
Regular Wages	468,105	470,888	477,101	544,275	544,000	564,000	575,300	592,600
Overtime	27,240	25,323	20,661	19,500	19,800	22,100	21,000	21,000
Benefits	208,008	218,369	216,706	231,275	226,200	233,885	249,500	257,000
Contractual	318,297	270,415	294,069	426,870	354,400	421,200	426,900	426,900
Commodities	79,736	68,130	73,953	85,575	84,590	85,575	85,600	85,600
Capital	1,153,640	292,891	388,288	300,000	300,000	646,000	400,000	400,000
Debt Service	1,816,052	2,438,034	3,012,076	3,332,000	3,291,000	3,318,000	3,456,000	3,518,000
Other	115,659	126,301	67,027	73,925	67,360	86,000	86,000	86,000
Total Disbursements	4,186,737	3,910,351	4,549,881	5,013,420	4,887,350	5,376,760	5,300,300	5,387,100
Ending Reserve	2,290,642	2,880,184	3,124,039	2,988,067	3,199,589	2,905,729	2,688,329	2,384,129
Recommended Reserve	832,115	899,979	1,016,600	1,016,600	1,016,600	1,016,600	1,016,600	1,016,600

Capital - Bond	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Estimated Actual FY 2016	Budget FY 2017	Projected FY 2018	Projected FY 2019
Beginning Reserve	238,708	8,105,136	15,652,735	1,479,735	1,504,382	350,382	382	382
Bond Proceeds	8,950,959	15,237,949	19,348					
IEPA loan	582,886	641,366	-	1,640,000	800,000	1,640,000	820,000	820,000
Other				45,000	45,000			
Total Revenues	9,533,845	15,879,315	19,348	1,640,000	800,000	1,640,000	820,000	820,000
Separate Sewer System Modeling								
Bond Issuance Expense	48,528	80,454						
Sewer Lining & Rehab	641,190	641,367	3,634	1,640,000	800,000	1,640,000	820,000	820,000
Sewer Main Repairs								
Relief Sewer Imp. Project	237,659							
Separate Storm Sewer		245,580	83,308			120,000		
Manhole Rehabilitation	233,402	961,433	329,886					
Princeton Place Outfall	67,018	54,028	1,000	60,000	60,000			
West Park Storage Project	61,133	3,507,245	13,692,771	1,250,000	1,094,000	100,000		
Capacity Improvements	378,487	2,841,609	57,102					
I and I Testing						130,000		
Total Disbursements	1,667,417	8,331,716	14,167,701	2,950,000	1,954,000	1,990,000	820,000	820,000
Ending Reserve	8,105,136	15,652,735	1,504,382	169,735	350,382	382	382	382

**Village of Wilmette FY 2017 Proposed Budget
Water Fund Long Range Cash Flows**

Operating	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Estimated Budget FY 2016	Budget FY 2017	Projected FY 2018	Projected FY 2019
Beginning Reserve	2,291,082	2,133,090	1,888,858	1,996,186	2,215,723	2,790,825	2,868,155	2,310,155
Residential Water Sales	3,086,747	3,083,250	2,989,933	3,214,300	3,139,300	3,214,300	3,214,300	3,214,300
Wholesale Water Sales	4,450,794	4,428,527	4,844,178	4,842,200	5,087,000	5,403,000	5,403,000	5,613,000
Other	193,974	188,788	127,153	190,000	190,000	190,000	190,000	190,000
Total Revenues	7,731,515	7,700,565	7,961,264	8,246,500	8,416,300	8,807,300	8,807,300	9,017,300
Regular Wages	2,048,547	2,061,767	2,185,529	2,234,900	2,230,500	2,347,025	2,370,500	2,441,600
Overtime	55,516	54,877	57,811	70,125	53,800	70,900	75,500	75,500
Benefits	823,044	850,266	869,700	899,515	894,050	954,650	960,000	975,000
Contractual	289,239	440,056	328,255	429,865	331,820	441,945	438,500	442,890
Commodities	765,647	793,559	814,604	963,550	907,885	986,550	997,800	1,007,000
Capital	792,318	590,739	335,875	207,890	354,283	312,900	994,000	878,000
Debt Service	1,512,158	1,797,033	1,738,579	1,879,500	1,879,500	2,273,500	2,245,000	2,715,000
Others	353,038	356,501	204,046	278,575	189,360	242,500	284,000	287,000
Transfers	1,250,000	1,000,000	1,100,000	1,000,000	1,000,000	1,100,000	1,000,000	1,000,000
Total Disbursements	7,889,507	7,944,797	7,634,399	7,963,920	7,841,198	8,729,970	9,365,300	9,821,990
Ending Reserve	2,133,090	1,888,858	2,215,723	2,278,766	2,790,825	2,868,155	2,310,155	1,505,465
Recommended Reserve	1,507,500	1,502,400	1,547,600	1,611,300	1,611,300	1,761,400	1,761,400	1,928,300

Capital - Bond	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Estimated Budget FY 2016	Budget FY 2017	Projected FY 2018	Projected FY 2019
Beginning Reserve	657,840	262,032	252,617	221,117	221,117	-	-	-
IEPA loan						700,000	3,500,000	3,500,000
Total Revenues	2,057	534	458	-	-	700,000	3,500,000	3,500,000
SCADA Software Upgrade	45,195							
Interconnection Improvements	2,486							
Filter Valve Imp.	331,302	2,889						
Building Reno. & Pipe Gallery		3,548	13,385	221,117	221,117			
Convert High Lift Pump to Variable Speed	18,882	3,512						
Water Plant Electrical Improvements						700,000	3,500,000	3,500,000
Total Disbursements	397,865	9,949	13,385	221,117	221,117	700,000	3,500,000	3,500,000
Ending Reserve	262,032	252,617	239,690	-	-	-	-	-

**Village of Wilmette FY 2017 Proposed Budget
Other Funds Long Range Cash Flow Analysis**

	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Estimated FY 2016	Budget FY 2017	Projected FY 2018	Projected FY 2019
General Debt Service Fund:								
Beginning Reserve	167,376	81,611	33,073	63,873	33,600	4,500	2,800	3,300
Property Tax Revenue	3,196,826	3,256,019	3,305,962	3,346,900	3,346,900	3,411,300	3,474,500	3,516,000
Additional PT							355,000	355,000
H.R. Sales Tax Revenue				-		-		
Other Revenue		60,000	30,000	65,000	65,000	110,000	70,000	30,000
Principal		2,145,000	2,200,000	2,385,000	2,386,000	2,555,000	2,675,000	763,000
Interest		1,218,556	1,134,685	1,055,000	1,054,000	966,000	867,000	2,780,000
New 2017 debt							355,000	355,000
Paying Agent fee		1,000	750	1,000	1,000	2,000	2,000	2,000
Total Disbursements	3,282,591	3,364,556	3,335,435	3,441,000	3,441,000	3,523,000	3,899,000	3,900,000
Ending Reserve	81,611	33,073	33,600	34,773	4,500	2,800	3,300	4,300
Motor Fuel Tax Fund:								
Beginning Reserve	502,185	496,232	684,846	233,332	528,999	267,499	209,499	151,499
Motor Fuel Tax Allotments	782,835	911,180	662,207	640,000	660,000	640,000	640,000	640,000
General Fund Transfer								
Other Revenue	3,617	1,914	1,946	2,000	2,000	2,000	2,000	2,000
Total Disbursements	792,405	724,479	820,000	820,000	923,500	700,000	700,000	650,000
Ending Reserve	496,232	684,846	528,999	55,332	267,499	209,499	151,499	143,499
Firemen's Pension Fund:								
Beginning Reserve	36,217,499	40,559,964	41,961,988	42,438,708	40,480,900	42,029,200	43,462,490	44,933,490
Total Revenues	7,315,867	4,701,262	1,938,447	5,414,700	5,354,000	5,618,600	5,765,000	5,915,000
Total Disbursements	2,973,402	3,299,238	3,419,535	3,616,194	3,805,700	4,185,310	4,294,000	4,406,000
Ending Reserve	40,559,964	41,961,988	40,480,900	44,237,214	42,029,200	43,462,490	44,933,490	46,442,490
Police Pension Fund:								
Beginning Reserve	35,336,733	39,794,407	41,400,957	42,064,802	40,094,789	41,954,289	43,547,279	45,161,279
Total Revenues	6,858,133	4,295,099	1,458,742	4,876,600	4,738,000	4,904,000	4,968,000	5,033,000
Total Disbursements	2,400,459	2,688,549	2,764,910	2,909,482	2,878,500	3,311,010	3,354,000	3,398,000
Ending Reserve	39,794,407	41,400,957	40,094,789	44,031,920	41,954,289	43,547,279	45,161,279	46,796,279

**Village of Wilmette FY 2017 Proposed Budget
Other Funds Long Range Cash Flow Analysis**

	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Estimated FY 2016	Budget FY 2017	Projected FY 2018	Projected FY 2019
Clampitt Fund:								
Beginning Reserve	45,854	-	-	-	-	-	-	-
Total Revenues	125	-	-	-	-	-	-	-
Total Disbursements	19,000	-	-	-	-	-	-	-
Ending Reserve	26,979	-	-	-	-	-	-	-
Section 105 Fund:								
Beginning Reserve	940,986	240,212	232,518	243,613	7,971	9,971	13,571	14,171
Total Revenues	221,078	261,981	252,771	264,700	250,000	251,600	246,600	242,000
Total Disbursements	921,852	269,675	477,318	260,000	248,000	248,000	246,000	244,000
Ending Reserve	240,212	232,518	7,971	248,313	9,971	13,571	14,171	12,171

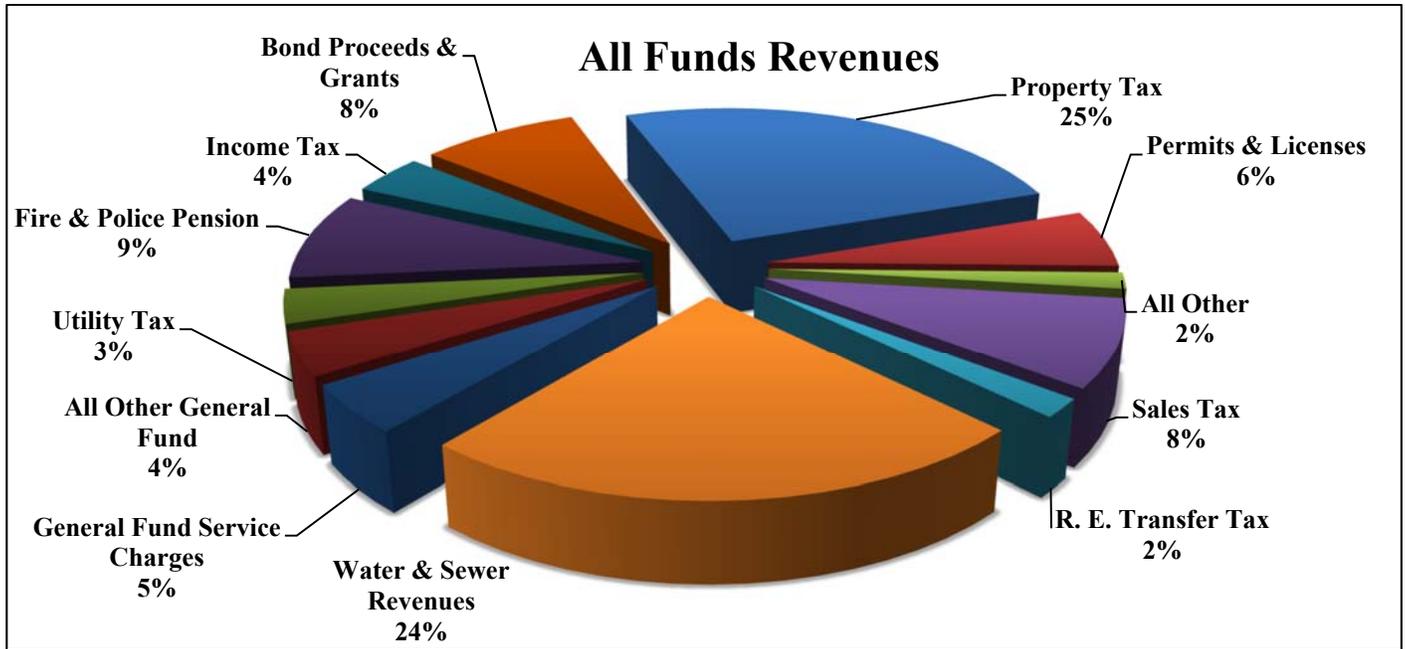
REVENUE AND EXPENSE SUMMARY

This section describes the Village's financing sources and provides a historical perspective of its major revenues. Expenditures are also summarized by fund and a trend analysis of personnel expense, refuse collection expense and debt service expenses are shown.

Personnel costs represent 67% of the Village's 2017 General Fund budget and refuse expense accounts for 5%. Another major General Fund expense category is capital outlay which comprises an additional 10% of the 2017 budget. This category fluctuates widely from year to year and is primarily derived in the development of the Ten Year Capital Improvements Plan (see Capital Planning section).

This section also includes the detail line item revenues for all funds, an expenditure summary by program for all funds, a summary of major revenues and expenditures, and a summary of the capital outlay and other non-recurring expenses that are used in the cash flow projections.

Village of Wilmette 2017 Budget



Property Taxes:

Real estate tax levy collections for the 2016 Village levy.

Sales Tax:

1% State collected local retail sales tax and State distribution of the local use tax plus a Home Rule Sales Tax that took effect January 1, 2005 and was increased in 2015 to 1%. The total sales tax rate in the Village for general merchandise is 10%.

Utility Tax:

A consumption tax collected by public utility companies for electric and gas equaling approximately 5% of the utility bills; and 6% tax on telephone bills (a 5% telecommunications tax and a 1% infrastructure maintenance fee).

Income Tax:

State distribution of the Illinois State Income Tax. A portion of this tax is allocated back to municipalities on a per capita basis.

Real Estate Transfer Tax:

Tax levied upon the buyers of real estate within the corporate limits of Wilmette. The tax is currently \$3.00 per \$1,000 of the sales price.

Permits & Licenses:

The Village issues vehicle, animal, business and liquor licenses. Permit revenue is derived from the activity in the Department of Community Development from its issuance of building, plumbing, electrical, and miscellaneous permits.

Water & Sewer Charges:

Residential water and sewer billings as well as wholesale sales to the Villages of Glenview, Golf, and Kenilworth and to Citizens' Utility Co.

Bond Proceeds and Grants:

These are non-operating / non-recurring revenues. New debt of \$2.3 million for sewer and water projects and \$4.8 million for general fund projects are budgeted in 2017.

Fire & Police Pension:

Investment earnings, employee and employer contributions for the two pension plans that the Village administers.

All Other General Fund:

Service charges, fines, franchise charges, rental income, interest earnings, and misc. revenue recorded in the General Fund.

All Other Revenues:

State distributed motor fuel tax; parking lot revenues; interest earnings (other than in the pension funds and General Fund) and other miscellaneous receipts.

Village of Wilmette 2017 Budget Revenue and Expense Trend Analysis



Levy Year	Operating Levy	Debt Service Levy	Total Levy	% Change
1997	6,206,181	866,019	7,072,200	3.00%
1998	6,386,857	997,843	7,384,700	4.42%
1999	6,466,007	1,176,693	7,642,700	3.49%
2000	6,627,657	1,366,515	7,994,172	4.60%
2001	6,956,488	1,505,128	8,461,616	5.85%
2002	7,234,176	1,733,868	8,968,044	5.98%
2003	7,523,543	1,981,593	9,505,136	5.99%
2004	8,071,000	2,235,726	10,306,726	8.43%
2005	8,295,437	2,630,163	10,925,600	6.00%
2006	8,940,311	2,861,289	11,801,600	8.02%
2007	9,352,187	2,920,613	12,272,800	3.99%
2008	9,744,183	3,254,817	12,999,000	5.92%
2009	9,993,999	3,519,001	13,513,000	3.95%
2010	11,024,229	2,991,871	14,016,100	3.72%
2011	11,492,002	3,041,398	14,533,400	3.69%
2012	11,783,345	3,256,455	15,039,800	3.48%
2013	12,250,693	3,298,207	15,548,900	3.39%
2014	12,718,778	3,351,672	16,070,450	3.35%
2015	13,195,299	3,412,624	16,607,923	3.34%
2016	13,956,378	3,477,386	17,433,764	4.97%

Prior to the 1997 levy, the operating levy consisted of the General Fund along with the General Liability Insurance, Workers' Compensation, Civil Preparedness, Firefighters' Pension, Police Pension and the Illinois Municipal Retirement Funds.

For the 1997 through 1999 levies, the operating levy consisted of the General Fund along with the General Liability Insurance Fund as the other Funds were either eliminated or are now treated as internal service funds.

Beginning with the 2000 levy, the General Liability Insurance levy is now included in the General Fund. The General Liability Insurance Fund was consolidated into the General Fund as of 12/31/00.

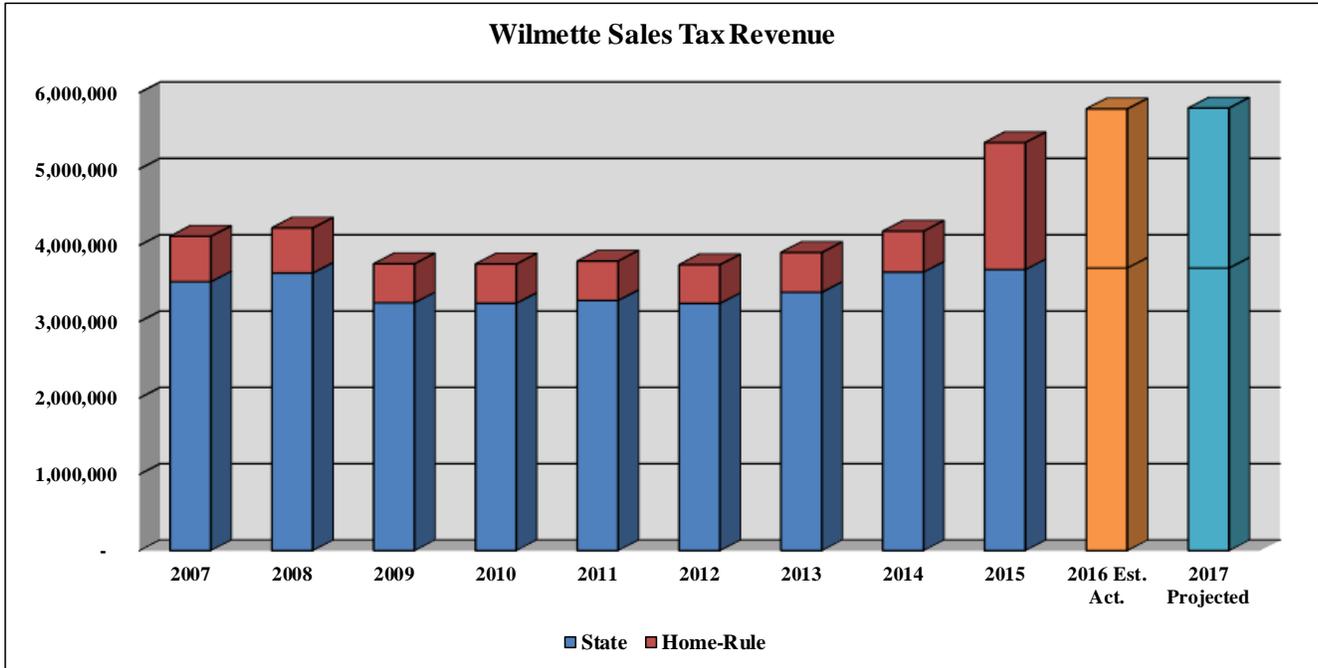
Operating Levy - Average Increase - Last 20 Years	4.34%
Operating Levy - Average Increase - Last 10 Years	4.58%
Operating Levy - Average Increase - Last 5 Years	3.97%
Total Levy - Average Increase - Last 20 Years	4.78%
Total Levy - Average Increase - Last 10 Years	3.98%
Total Levy - Average Increase - Last 5 Years	3.71%

Property taxes are the largest single source of revenue for the Village. The tax levy represents 25% of the total 2017 revenues for all funds and 37% of the total revenue for the Village's General Fund. As a "Home Rule" unit of government, the Village has no limitations on its levy. The Village, however, has attempted to keep the tax levy's growth to a minimum to provide as much tax relief to residents as possible while still maintaining quality services. This was especially the case during the most recent economic downturn. The Village adopts its tax levy in December each year and the County collects this in two installments in March and September of the following year. Thus, the 2016 tax levy is the basis for the 2017 revenue budget. The 2016 tax levy reflects a 4.97% increase over the 2015 levy and is broken out as follows:

General Operations	211,079	1.27%
Pre-Existing Debt Service	64,762	0.39%
Pension Funding Obligations	400,000	2.41%
Additional Road Funding	150,000	0.90%
Overall 2016 Tax Levy Growth	825,841	4.97%

Historically the Village has projected revenues based upon a 99.25% collection rate of the levies to account for uncollectables and tax refunds. Recent experience has shown that tax refunds are being issued more often, resulting in a lower collection rate. In 2017, the Village budgeted a collection rate of 98.5% along with a \$144,000 allowance for tax refunds. A collection rate of 98.5% is shown in future cash flows.

Village of Wilmette 2017 Budget Revenue and Expense Trend Analysis



Sales Tax Collections

Year	State Sales Tax	Home-Rule Sales Tax
2007	3,522,784	594,225
2008	3,635,888	590,467
2009	3,247,381	510,424
2010	3,241,264	513,304
2011	3,277,853	515,343
2012	3,239,102	505,620
2013	3,384,543	520,642
2014	3,648,861	535,762
2015	3,682,112	1,662,986
2016 Est. Act.	3,702,500	2,083,600
2017 Projected	3,702,500	2,094,000

Historically, Wilmette sales tax revenue had consisted of three components. Approximately 90% of the revenue is from a 1% sales tax on all retail sales taking place within Wilmette. Another 8.5% is Wilmette's share of the State's local use tax and 1.5% was from a portion of the State's sales tax referred to as the "photo-finishing tax". All sales tax is collected by the State and remitted back to municipalities (with an approximate three month time lag). The State General Assembly stopped remitting the "photofinishing tax" portion in 2002.

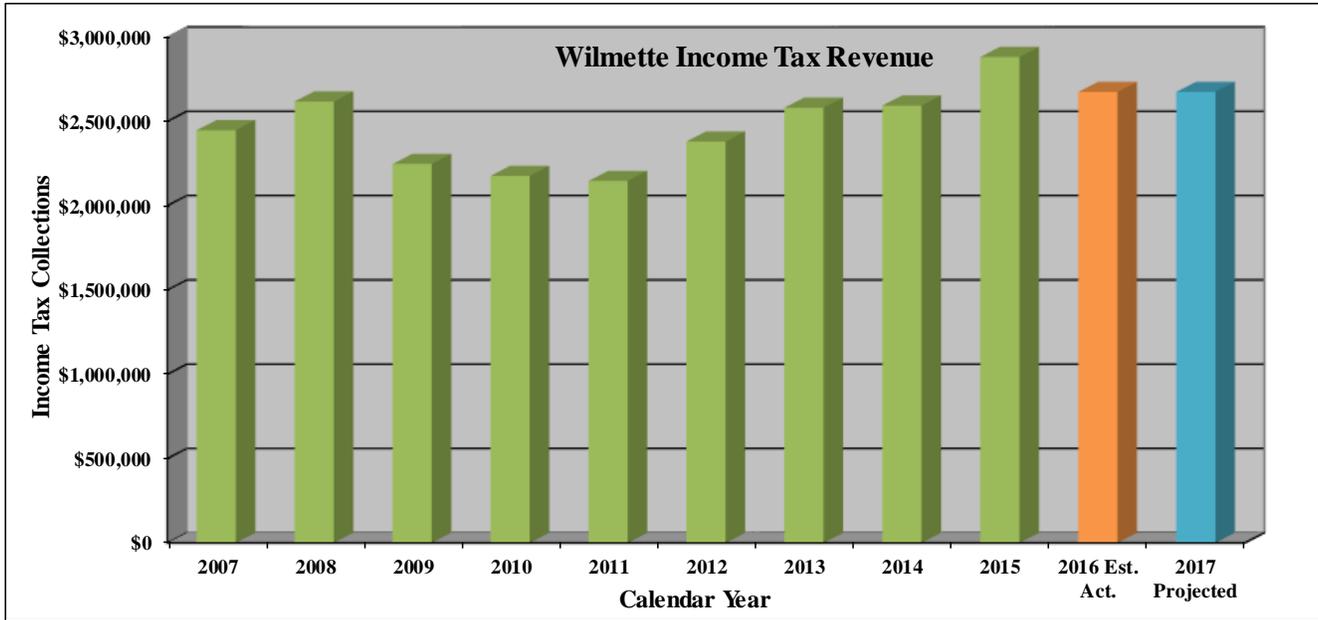
Significant historical background on sales to note: (1) Jewel/Osco opened its new grocery store on Green Bay Road in June of 1998. (2) A new grocery store "Fresh Market" opened in Edens Plaza in November 2007.

A home rule sales tax of 1/4% took effect on January 1, 2005 that is presented as a second component in this chart. Effective January 1, 2015, the home rule sales tax rate was increased to 1%. 2016 was the first full year during which the increased home rule sales tax was collected.

Municipalities in the State of Illinois receive a 1% sales tax on all retail sales within their corporate limits. Home rule communities may enact an additional sales tax in .25% increments. Wilmette adopted a .25% tax that took effect on January 1, 2005. Effective January 1, 2015, this tax was increased to 1%. This Home Rule Sales tax is projected to generate \$2,094,000 in 2017.

Sales tax is the fourth largest revenue source for the Village and represents 8% of the total revenues in the 2017 budget (15% of all revenues for the General Fund). Sales tax has performed in line with the national economy, reflected by gradual decreases from 2001 through 2004 followed by gradual increases through the first 3 quarters of 2008. The national economic downturn was noted locally in the 4th quarter of 2008 retail sales and this decline continued throughout 2009 which resulted in an 11% decrease from 2008. This decrease leveled off from 2010 to 2012. In 2013 and 2014 revenue increased by 4% and 8%. 2016 was the first full year of collecting the increased Home Rule Sales tax. In 2017 State Sales Tax is estimated to show no growth and Home Rule Sales Tax shows 0.5% growth. Cash flows for 2018 and 2019 assume a 1% and 0.5% annual growth for State and Home Rule Sales Tax respectively. Since much of the Village's retail sales are generated by grocery stores, the economic downturn has not impacted the Village as much as other municipalities with larger commercial tax bases. Edens Plaza is the largest taxpayer in Wilmette. The assessed valuation of this property comprises over 1.5% of the entire Village's property tax base and the retail operations contribute nearly 25% of all sales tax.

Village of Wilmette 2017 Budget Revenue and Expense Trend Analysis



Income Tax Revenue

Year	Amount
2007	2,447,409
2008	2,617,554
2009	2,247,445
2010	2,176,193
2011	2,146,830
2012	2,380,064
2013	2,580,859
2014	2,593,413
2015	2,882,144
2016 Est. Act.	2,674,700
2017 Projected	2,674,700

Income tax revenue is the portion of the State's income tax that is distributed to municipalities on the basis of their population.

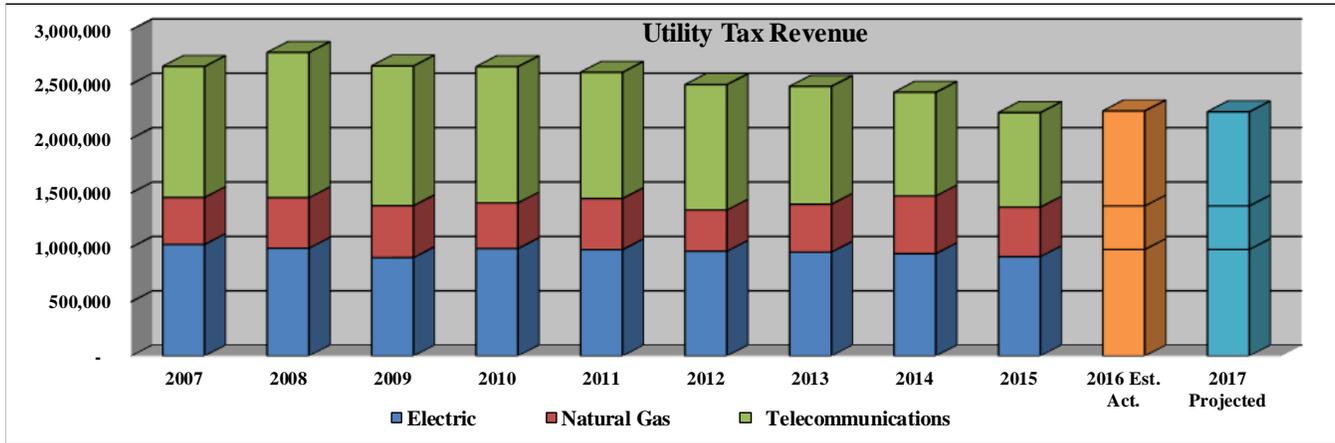
The allocation to local government has varied historically but was 1/10 from 7/01/95 through 12/31/10.

Following legislation in January 2011, the State income tax was increased to 5% from 3% and the local share was reduced to 6% of that amount. The State's philosophy for this was that the amount to municipalities should be unchanged.

In January 2015 the State income tax rolled back to 3.75% and the local share was increased to 8% so as to 'keep municipalities whole'.

Municipalities receive a pro rata share of the state income tax based upon their population. The share that was distributed prior to 2011 was 10% of the total. With the State increasing the tax rate from 3% to 5% in 2011, the local share was reduced to 6% (designed to keep municipalities whole as compared to the previous distribution). In January 2015 the State income tax rolled back to 3.75% and the local share was increased to 8% so as to keep municipalities whole. The Illinois economy trends similarly to the national economy and income tax revenue grew by an average of 10% annually in 2005 through 2008. While 2008 had this growth, the downturn became evident in the second half of 2008. The decline in 2009 was over 14%, and continued into both 2010 and 2011 with 3% and 1% respective decreases. By contrast, the revenue in 2012 increased by over 10% and another 8% in 2013 while being relatively flat in 2014. The large growth in 2013 is believed to be caused by changes in income tax reporting causing many businesses to pre-pay for 2014 taxes. The 2016 revenue is estimated to decline by over 7% compared to 2015 as a result of over-withholding in 2015 from the reduced tax rate and the Illinois Department of Revenue projecting a decline in corporate tax receipts. Future years are projected to show no growth and remain flat. Given the financial condition of the State, it is a concern that this revenue could be targeted to help balance their budget by further reducing the local share.

Village of Wilmette 2017 Budget Revenue and Expense Trend Analysis



Utility Tax Revenue

Year	Electric	Natural Gas	Telecommunications
2007	1,026,277	431,873	1,203,060
2008	991,724	464,453	1,334,009
2009	905,461	477,228	1,283,605
2010	987,887	420,206	1,252,063
2011	978,068	470,105	1,159,249
2012	964,221	378,400	1,152,362
2013	955,695	440,038	1,082,613
2014	941,687	530,723	951,712
2015	913,786	455,044	868,915
2016 Est. Act.	980,000	400,000	873,400
2017 Projected	980,000	400,000	864,700

The utility tax is levied on all electric, gas and phone bills in Wilmette. It is collected by the utility companies who retain a portion of the tax for their efforts. For phone bills the tax is based on the billing amount, for electric the tax is based on a graduated scale of kilowatt hours and for gas the tax is based on therms consumed. Gas and electric should approximate 5% of the gross billing while phones should be about 6%.

The electrical and natural gas utility taxes are based on the consumption of these commodities. Since Wilmette is fully developed, overall electrical and natural gas utility usage is generally a function of weather conditions. Heat waves will increase air conditioner use while cold periods will produce higher heating bills. Accordingly, the utility tax revenue from these two sources is based on average weather conditions with no growth expectations.

The telecommunications tax (5%) and infrastructure maintenance fee (1%) are based on the total billings for telephone and other telecommunications services. Increased competition for these services occurred as a result of deregulation in the 1980's. AT&T currently provides basic local phone service for almost all of the community, but there are now more than 300 cellular and long distance providers serving Wilmette. (Note - in 1991 new statutes expanded the tax base for this to include interstate telecommunications). While competition has kept rates down, telecommunications usage increased steadily through 2000 with internet communications, cellular phones and fax machines.

This growth appears to have peaked and now has begun to drop as homes have eliminated land lines and are utilizing Voice Over IP (VOIP) which is not taxed. While the decline subsided from 2004 through 2007, the increase in home sales in 2010 appears to have again spurred a reduction in land lines (turnover in housing will often be a time when households choose to go entirely cellular or use VOIP). As a result, the 2017 budget projects a 1% decrease in total utility tax revenues and future years assume a 1% decrease.

The infrastructure maintenance fee (IMF) began in 1998. Prior to the IMF fee Ameritech paid the Village a franchise fee for its phone lines throughout the Village. Now all utilities will share in this expense through the 1% IMF. The telecommunications tax and IMF changed from a local to a statewide collection basis in 2003 and is distributed to the communities with a two month time lag.

Village of Wilmette 2017 Budget Revenue and Expense Trend Analysis



Real Estate Transfer Tax

Year	Amount
2007	1,318,662
2008	862,002
2009	634,160
2010	900,039
2011	698,223
2012	894,219
2013	1,077,063
2014	1,250,378
2015	1,209,342
2016 Est. Act.	1,226,000
2017 Projected	1,238,300

In 1988 Wilmette adopted a real estate transfer tax under its home rule authority.

The Wilmette real estate transfer tax rate is currently \$3.00 per \$1,000 of consideration involved in a real estate transaction. A referendum to increase the rate to \$5.00 per \$1,000 of consideration failed in March 2004.

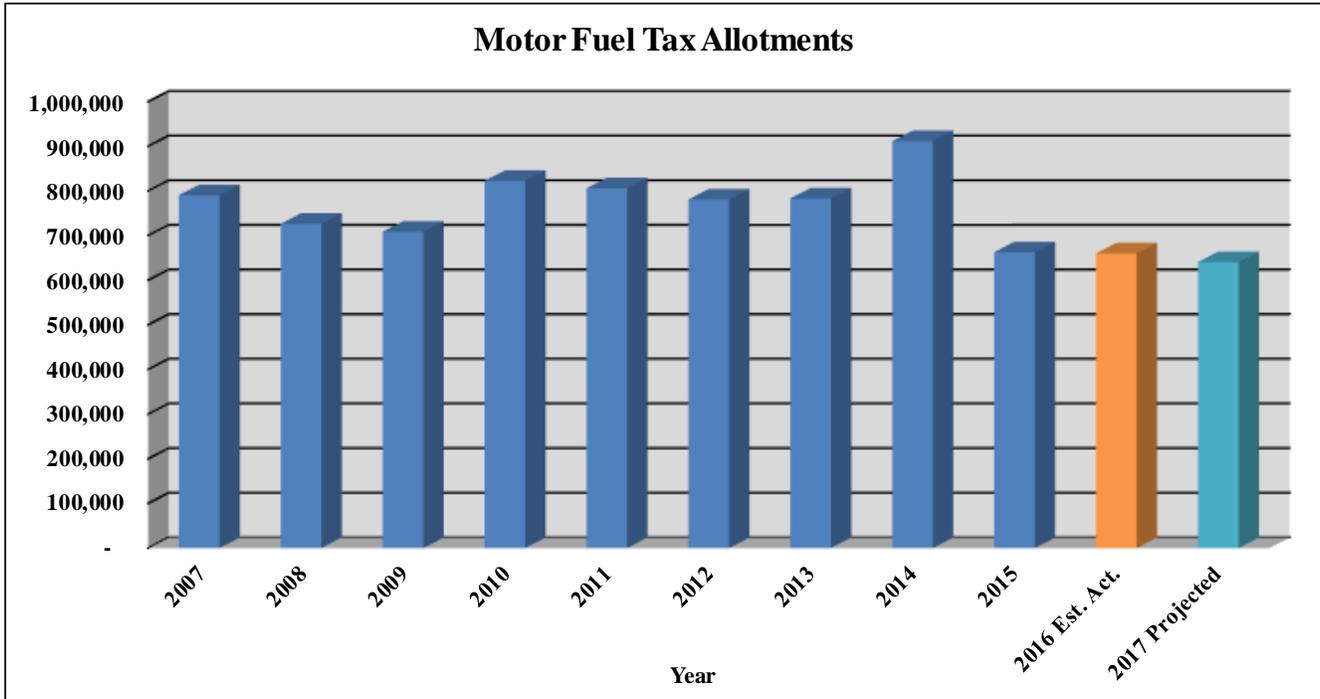
The payment of the tax is the buyer's responsibility.

The transfer tax revenue resulting from property transfers for large new developments are treated as non-operating revenues in the Village's cash flow projections and are not shown on this chart for comparison purposes.

The real estate transfer tax fluctuates widely with the volume of sales of real property. While, on average, 5% of the residences in the Village will “turn over” during the course of a year, this amount has been as little as 2% and as much as 7%. Thus significant year-to-year fluctuations in this revenue are not unusual.

Over the past 20 years we have seen that housing prices tend to stay near one level for a period of years and then have tended to increase significantly. With the nationwide downturn in housing, this trend came to a halt in 2008 and significant price declines were evident for the first time in over 20 years. Wilmette was not immune to this decline with a nearly 35% decrease. The decrease is attributable to both market value declines and sales volume. This downturn trend continued into 2009 with another 26% decrease. In 2010 a federal tax credit was legislated that significantly spurred home sales and the transfer tax increased 42% that year. This, however, was a one-time shot and 2011 transfer tax revenue declined by 22% (notably, this was an increase of 10% over 2009). In 2012, with signs of continued economic improvement, the revenue increased 28% over the previous year, and continued with 20% growth in 2013 and 16% in 2014. In 2016, a 1.4% increase is estimated. The 2017 budget is conservatively projected with 1% growth as well as in 2018 and 2019.

**Village of Wilmette 2017 Budget
Revenue and Expense Trend Analysis**



**Motor Fuel Tax
Allotments**

Year	Amount
2007	789,867
2008	726,184
2009	708,148
2010	822,185
2011	805,766
2012	780,640
2013	782,835
2014	911,180
2015	662,207
2016 Est. Act.	660,000
2017 Projected	640,000

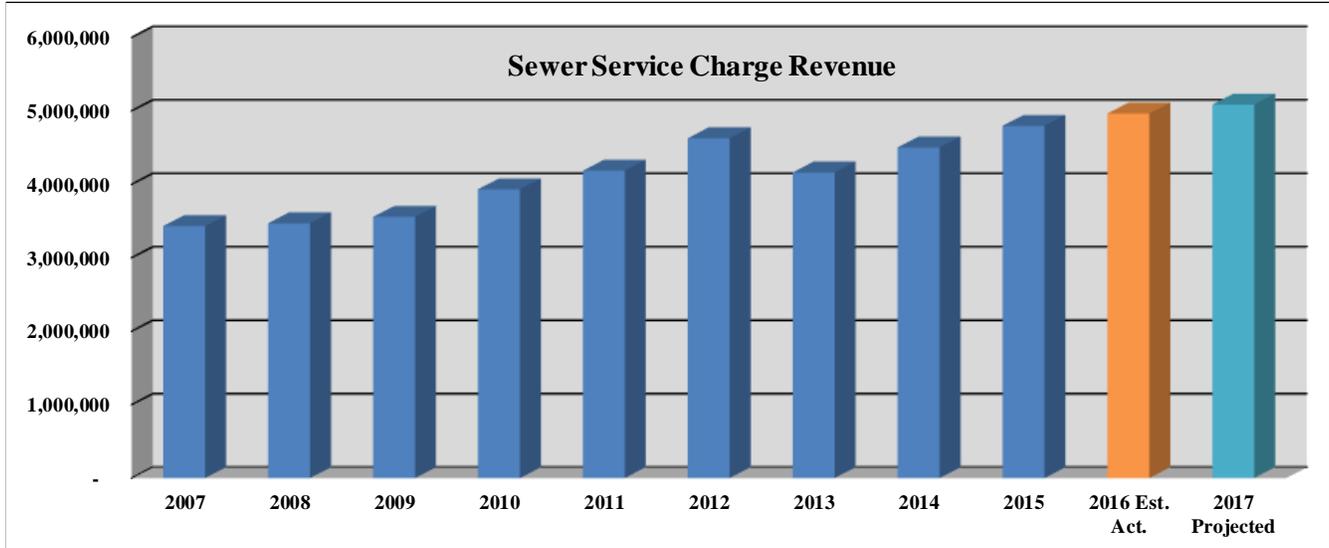
A portion of the State Motor Fuel Tax is allocated back to local governments to use to maintain local roads. The portion returned to municipalities is based upon population.

Changes in Motor Fuel Tax (MFT) are governed by the State Legislature. These changes are infrequent with the most recent occurring in 1999.

In 2010 and 2011 the State distributed additional monies related to new State revenues from video poker. This is not projected to continue in the long-term. In 2014, the state allocated additional one-time video poker revenue to municipalities.

No growth is projected in future years.

Village of Wilmette 2017 Budget Revenue and Expense Trend Analysis



Sewer Charges

Year	Amount
2007	3,429,424
2008	3,468,259
2009	3,556,017
2010	3,930,949
2011	4,184,693
2012	4,626,206
2013	4,160,575
2014	4,499,893
2015	4,793,735
2016 Est. Act.	4,962,900
2017 Projected	5,082,900

The sewer service charge was implemented as of May 1, 1986 as a condition of the Village's receipt of "Build Illinois" grant funds for sewer improvements. In subsequent years, the receipts of low interest loans for sewer improvements (from the Illinois Environmental Protection Agency) were also conditional upon them being repaid from sewer user charges. The sewer rate history is as follows (all rates are per 100 cu.ft. of water consumed):

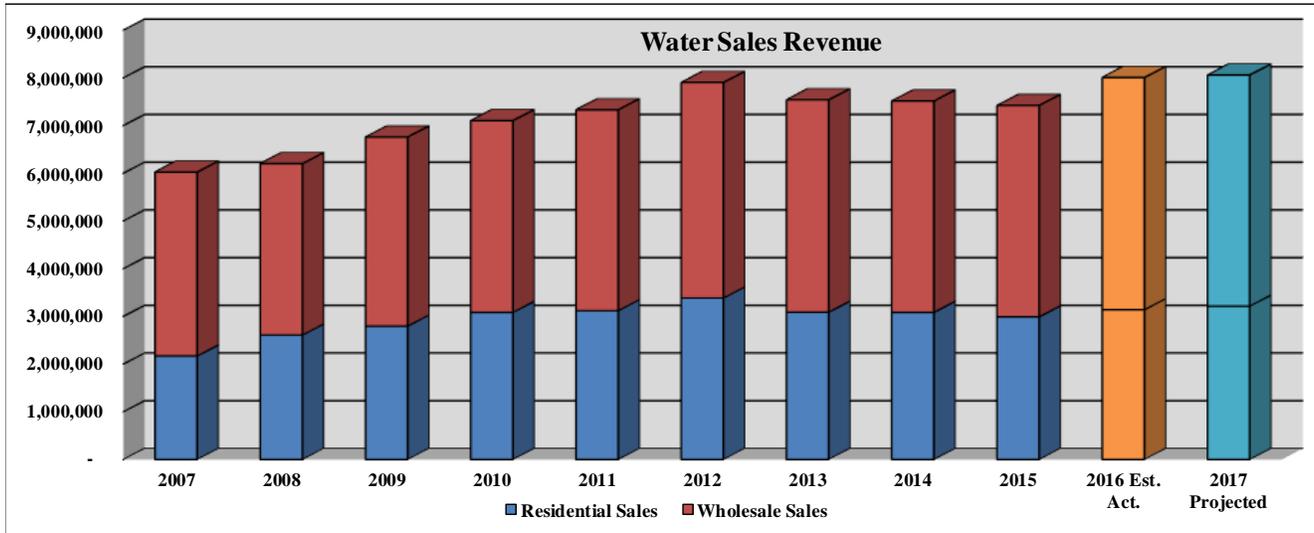
January 1988 to April 1991	\$0.22	March 2006 to March 2007	\$2.40
May 1991 to December 1993	\$0.66	March 2007 to March 2008	\$2.46
January 1994 to December 1995	\$1.05	March 2008 to March 2009	\$2.64
January 1996 to December 1996	\$1.39	March 2009 to March 2010	\$2.86
January 1997 to March 1, 2002	\$1.75	March 2010 to March 2011	\$3.10
March 2002 to March 2004	\$1.90	March 2011 to March 2013	\$3.44
March 2004 to March 2005	\$2.28	March 2014 to March 2015	\$3.84
March 2005 to March 2006	\$2.37	As of March 2015	\$4.24

Sewer revenues are tied to water consumption and as such this revenue will fluctuate with annual water usage. Hot, dry summer months will enhance water consumption, as happened in 2012, while rainy summers will reduce water consumption. Annual rate increases from 2005 through 2011 were related to expense growth and to build back the reserve balance following rainy summers.

The sewer rate is one of the highest in the area and Wilmette's combined water / sewer rate is now in the top half for the area. The Village feels strongly that this is necessary to properly maintain the sewer infrastructure and efforts have been made to keep the rate increases to a minimum. The 2011 sewer user charge of \$3.44 per hundred cubic feet (ccf) of water consumption, was broken down into 92 cents for personnel and other recurring operating costs; 17 cents for contractual sewer maintenance and repairs, and; \$2.35 cents for debt service. This debt service was the result of an aging infrastructure for which significant capital improvements have been made over the past 20 years.

With a significant debt restructuring in 2011, debt service savings will total more than \$3.6 million through 2016. These savings allowed for the continued commitment to improve sewer infrastructure and reduce home flooding with no additional rate increase in 2013. With major sewer improvements required on the separate sewer system, the Village completed approximately \$24 million in debt financed capital improvements. This debt issuance required two \$0.40 rate increases occurring in 2014 and 2015. Future rate increases are dependent on weather conditions and whether additional debt is issued to fund sewer improvements.

Village of Wilmette 2017 Budget Revenue and Expense Trend Analysis



Water Sales

Year	Residential Sales	Wholesale Sales
2007	2,169,009	3,854,373
2008	2,608,407	3,591,752
2009	2,795,003	3,961,841
2010	3,081,847	4,019,677
2011	3,118,031	4,209,553
2012	3,383,905	4,517,368
2013	3,086,746	4,450,794
2014	3,083,250	4,428,527
2015	2,989,933	4,428,527
2016 Est. Act.	3,139,300	4,866,000
2017 Projected	3,214,300	4,842,200

The Village water plant operation supplies water to Wilmette residents and to the Villages of Glenview and Kenilworth. Through the Village of Glenview, Wilmette supplies water to the Village of Golf and to Illinois American Water which services a portion of Prospect Heights.

The residential water rate was 88 cents per 100 cubic feet (ccf) from May, 1991 until 2002. Periodic increases have occurred since then for growth in operating costs and for capital improvements. The rate from 2011 to 2015 was \$2.49 per ccf and a 12 cent increase took effect in March 2016 bringing the rate to \$2.61 per ccf.

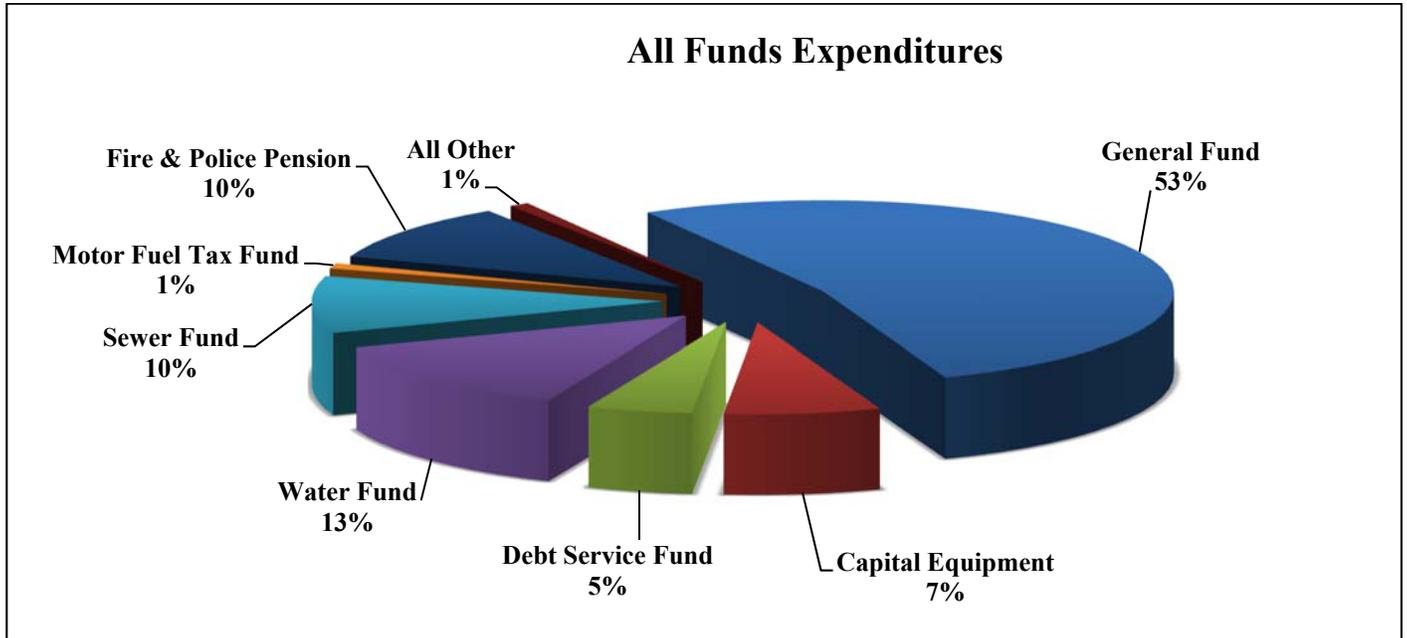
The wholesale rate is computed through a formula contained in a contract with the Village of Glenview (in effect until 2050). The 2013 rate was \$1.220 per 100 ccf. This rate is regularly calculated every two years, but is also re-calculated when large capital outlay contracts are awarded. The current rate will be recalculated as of 1/1/17 and a 5% increase is projected. Per the contract with Glenview, any future rate calculations cannot cause the rate to be reduced.

Total water sales are second only to property tax as a revenue source for the Village. There are two categories to this revenue source, residential and wholesale. Residential sales account for about 40% of the revenue while wholesale sales to the Villages of Glenview, Kenilworth, and Golf and Illinois American Water Company account for the other 60%. Note that about 75% of all water pumped is for wholesale use. The difference between wholesale and residential sales totals is mainly due to the difference in rates.

The residential water rate was held flat for five years in a row at \$2.49 per 100 cubic foot and this rate is below average in the area. The steady wholesale revenue in conjunction with reduced debt service from a debt refinancing in 2011 have allowed for no rate increases during this time. In 2016, a water rate increase of \$0.12 was needed to maintain an appropriate Water Fund reserve level and to adequately fund necessary maintenance at the Water Plant. Increases in total residential sales between 2011 and 2012 is weather related with hot, dry conditions resulting in increased volume. In 2013 and 2014 the Village experienced a reduction in volume. Usage in Wilmette is projected to remain flat in 2017 and beyond.

Wholesale sales have also been steadily increasing over the last 10 years. The wholesale rate is set by contract with the Village of Glenview that extends to the year 2050. The wholesale rate is re-calculated every other year and (per the contract) can never decrease. The 2015 rate recalculation (which is in place for 2015 and 2016) produced a 9% increase. There is no volume growth from Glenview projected for future years. The Village of Kenilworth recently signed an agreement to be a wholesale water customer and service began in early 2017. Beginning in 2020, a new wholesale customer will provide approximately \$1 million of additional net revenue.

Village of Wilmette 2017 Budget



General Fund:

Includes most of the operating expense for the Village other than Water and Sewer. This includes Police, Fire, Public Works, Refuse Collection and Disposal, and General Government expenditures.

Capital Projects Fund:

This Fund is appropriated as a part of the General Fund. There are approximately \$5 million in new bond financed capital in 2017.

Water Fund:

Provides for all of the expenses to operate the Village's water plant and water distribution system. This includes administrative expenses and provides for an operating transfer to the General Fund.

Sewer Fund:

Provides for the expense of maintaining and improving the Village's sewer system and storm water pumping station. This includes the debt service for capital improvements financed by low interest loans from the Environmental Protection Agency.

Motor Fuel Tax (MFT) Fund:

Provides for the expenditure of the Village's distribution of the State MFT. This is used for street repair and resurfacing and other qualified projects for which this money may be used.

Pension Funds:

Includes the expenses for the Police and Fire Pension Funds which the Village administers.

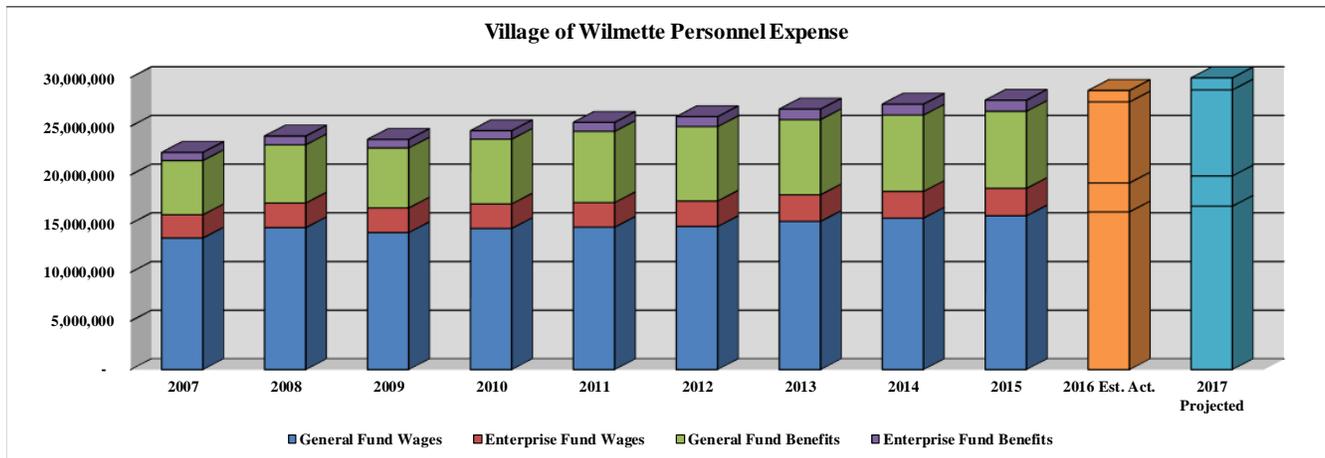
Debt Service Fund:

Provides for the principal and interest payments for the Village's General Obligation debt.

All Other:

Includes the expense of the Village's Parking Meter, and Section 105.

Village of Wilmette 2017 Budget Revenue and Expense Trend Analysis



Year	General Fund Wages	Enterprise Fund Wages	General Fund Benefits	Enterprise Fund Benefits	Total Personnel Expense	FTE's
2007	13,517,896	2,389,226	5,568,572	827,794	22,303,488	229.13
2008	14,582,832	2,531,994	5,982,560	888,713	23,986,099	227.93
2009	14,081,782	2,529,545	6,160,048	872,162	23,643,537	221.25
2010	14,501,492	2,520,836	6,651,409	865,232	24,538,969	213.65
2011	14,632,139	2,526,242	7,314,652	921,352	25,394,385	212.38
2012	14,701,341	2,616,222	7,645,240	1,015,377	25,978,180	213.76
2013	15,226,041	2,737,661	7,714,356	1,074,145	26,752,203	215.46
2014	15,562,696	2,740,533	7,840,528	1,115,430	27,259,187	216.09
2015	15,797,359	2,822,373	7,913,527	1,134,142	27,667,402	218.48
2016 Est. Act.	16,203,970	2,973,400	8,317,820	1,169,160	28,664,350	215.33
2017 Projected	16,788,575	3,108,000	8,831,675	1,232,630	29,960,880	214.28

Wages and employee benefits are broken out between the General Fund and the Enterprise Funds to provide the total personnel cost of the Village. The Enterprise Funds include the Water, Sewer and Parking Meter Funds.

Employee benefits include employer pension contributions (including FICA and Medicare), employer health insurance premiums, group life insurance premiums, workers' compensation and unemployment compensation.

For 2017, the total personnel costs of \$29,960,880 represents over 40% of the total budget.

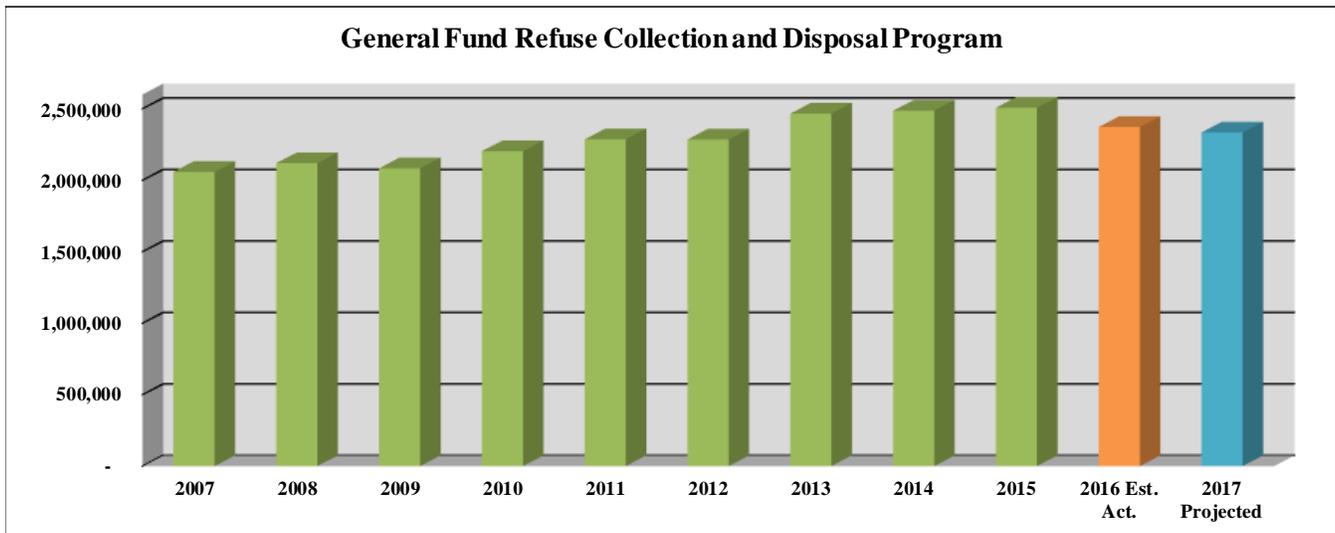
Full-Time Equivalent positions budgeted are noted for information and comparison purposes.

Excluding major capital projects, personnel costs represent nearly half of the Village's 2017 budget. These costs consist of wages and fringe benefits. Benefit expense growth has significantly outpaced wage growth. In 2004, wages reflected 75% of the total personnel cost and benefits the other 25%. In 2017 this ratio is 67% wages and 33% benefits.

Personnel expense overall has increased an average of 3% annually since 2004. While wages have increased by 2.3% over the past decade, benefits have increased by nearly 5% - a reflection of increased health insurance costs and increased pension contributions. Overall annual wage increases can be linked to existing collective bargaining agreements (CBAs) with the Village's Police and Firefighter unions. Unrepresented employees have historically received increases in line with these CBAs. While budgeted Full Time Equivalents (FTEs) had ranged between 224 and 230 from FY 2000 through 2008, the economic decline which began in the latter half of 2008 resulted in a budgeted FTE decrease to 214.28 for 2017. The total authorized full-time and semi-full time employees, i.e. those employees receiving full-time benefits, peaked in 2007 at 209 employees. The 2017 budget projects 194 such employees. The reduction has been achieved over the years mainly through attrition. Part-time and seasonal positions that have been eliminated, along with full-time positions that have been reduced to semi-full time, account for the total FTE decrease of 13.65 since 2008.

Since 2010 wages have increased by approximately 2% while benefits have still increased over 4%. Insurance costs stabilized during this span so the increase is mostly due to pension contributions. Future cash flow projections reflect 2.5% growth in wages and similar growth in benefits. Wage growth is based on the Village's CBAs as well as projected increases for scheduled step and longevity changes and benefit costs. Public safety pension contributions are estimated to increase by about 4% annually.

Village of Wilmette 2017 Budget Revenue and Expense Trend Analysis



General Fund Refuse Expense

<u>Fiscal Year</u>	<u>Amount</u>
2007	2,057,923
2008	2,119,086
2009	2,083,029
2010	2,202,592
2011	2,285,934
2012	2,284,576
2013	2,465,649
2014	2,485,828
2015	2,507,048
2016 Est. Act.	2,372,280
2017 Projected	2,333,645

This includes the cost of contractual refuse collection, contractual recycling collection and landfill tipping fees.

In 2010, the refuse program was revised to provide for curb-side collection throughout the Village (in areas where alley pick-up is not available). In prior years, these areas would receive back door pick-up by the refuse contractor. Backdoor collection is still available from the contractor for an additional fee. This fee is billed and collected directly by the contractor.

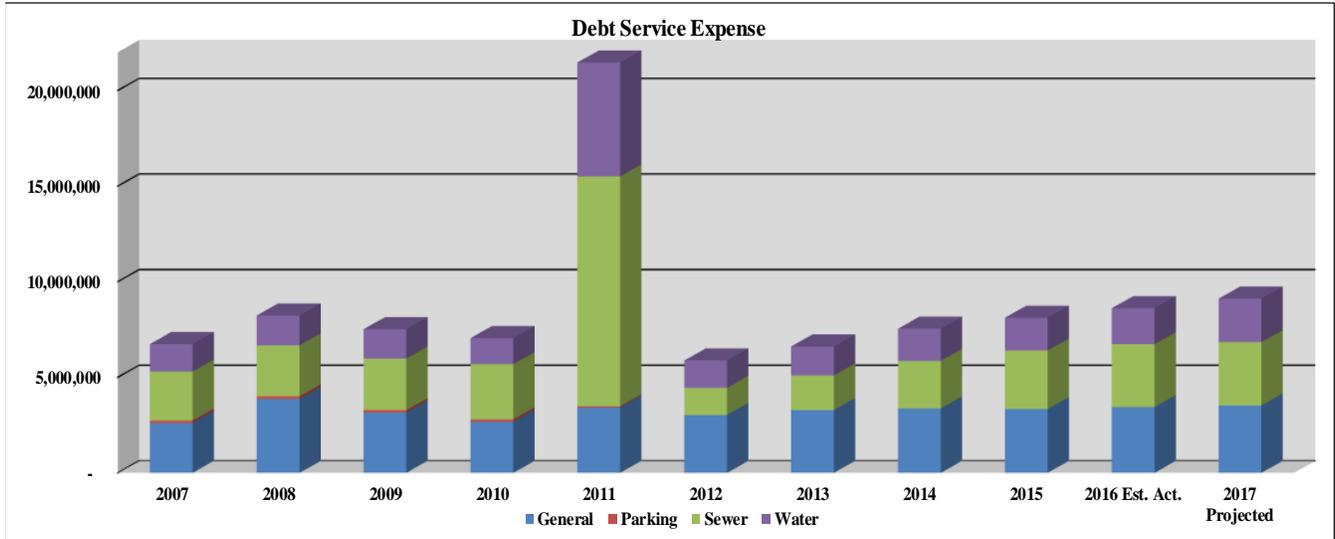
The contract was renegotiated in 2015 and extended through 2020. The contract calls for a 2% decrease in 2016 and annual adjustments thereafter are tied to the consumer price index, with a maximum increase of 2.5%.

General Fund Refuse Expense includes costs of contractual refuse and recycling collection and landfill tipping fees. Refuse expenditures dropped significantly in 1993-94 when the Village changed its contractual service to once per week from twice per week. Since that time, refuse costs have increased by about 2.5% annually. The growth of the contractual collection was tied to the Chicagoland Consumer Price Index (CCPI). A contract extension in 1998 provided for no increase for a two-year period and CCPI growth beginning in 2001 through 2005. This contract was again extended in 2006 through the end of 2009.

A new refuse contract was approved in 2009 and was set to expire on March 31, 2017. With this new contract, back-door collection was eliminated in areas without alleys, in favor of curb-side collection. Had this previous service been continued, costs were expected to increase 30%. The new contract resulted in 13% expense growth. Residents wishing to keep back-door service have the option of paying the contractor an additional fee to do so. The new contract calls for 3.5% annual increases that take effect April 1 each year. The contract was renegotiated in 2015 and extended through 2020. The contract calls for a 2% decrease in 2016, no increase in 2017, and annual adjustments thereafter are tied to the consumer price index, with a maximum increase of 2.5%.

The Village's refuse collection fee assessed to all customers will cover 100% of the program costs in 2017.

Village of Wilmette 2017 Budget Revenue and Expense Trend Analysis



Debt Service Expense

Year	General	Parking	Sewer	Water
2007	2,600,634	137,625	2,560,752	1,436,048
2008	3,867,920	138,512	2,662,826	1,559,845
2009	3,156,907	130,075	2,688,310	1,538,436
2010	2,664,003	131,175	2,892,397	1,357,377
2011	3,415,630	66,598	12,023,718	5,955,194
2012	3,027,191	-	1,422,076	1,427,906
2013	3,282,591	-	1,816,052	1,512,158
2014	3,365,556	-	2,493,520	1,682,033
2015	3,336,185	-	3,064,376	1,709,954
2016 Est. Act.	3,441,000	-	3,291,000	1,879,500
2017 Projected	3,523,000	-	3,318,000	2,273,500

General Debt Service Expense includes the expense in the General Debt Service Fund plus any interest expense paid in the Capital Projects Fund. The steady increase from 2005 through 2008 reflects the Village's infrastructure improvements for roads and buildings.

General Debt incorporates the 2004, 2007, 2009, 2010, and 2013 bond issues. \$4.8 million in new bond financed capital projects are budgeted in 2017. The Parking Meter debt pertains to a portion of the 2004 bond issue related to the Burmeister Parking Facility and 2011 was the final year of Parking Meter Fund Debt Service.

Following the 2011 debt restructuring, Sewer Fund debt includes four IEPA Loans as well as a portion of the 2004, 2007, 2009, 2010, 2011, 2013, and 2014 General Obligation Bonds plus a projection for new IEPA debt.

The Water Debt consists of a portion of the 2004, 2007, 2009, 2010, 2011, and 2014 refunding General Obligation Bond Issues.

The Village's debt service expense grew significantly from 1998 through 2010. Over that time the Village issued general obligation debt of about \$45 million for road and streetscape improvements, street lighting improvements, computer technology and building improvements. New debt of \$1 million was issued in 2013 for alley improvements. In making these investment in the Village's infrastructure, tax supported debt service grew at an annual rate of 9.7% from 2002 through 2008. Debt restructuring in 2009 helped stabilize debt service at about \$3.3 million annually. This amount will gradually increase to about \$3.7 million in 2023 and 2024. All current tax supported debt is scheduled to be retired by 2028.

Additional debt was issued to finance water and sewer related infrastructure improvements. A debt restructuring in 2011 reduced Sewer Fund debt service by \$3.6 million through 2016 and stabilized growth in the Water Fund. The Village issued \$8.9 million in 2013 and \$15.5 million in 2014 to finance a portion of the \$24 million in sewer capital improvement plan approved in 2013. Additionally, annual new IEPA borrowing of about \$820,000 will continue for sewer lining and rehabilitation.

Village of Wilmette
FY 2017 Budget
General Fund Revenues

Description	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Estimated Actual FY 2016	Budget FY 2017
Property Taxes:						
Collections of Prior Years' Levies	363					
2003 Tax Levy Receipts	(81)					
2004 Tax Levy Receipts	(1,833)					
2005 Tax Levy Receipts	(1,202)					
2006 Tax Levy Receipts	(2,165)					
2007 Tax Levy Receipts	(18,375)					
2008 Tax Levy Receipts	(24,784)					
2009 Tax Levy Receipts	(46,846)					
2010 Tax Levy Receipts	(43,368)					
2011 Tax Levy Receipts	76,930					
2012 Tax Levy Receipts	11,645,858	110,345				
2013 Tax Levy Receipts		12,098,004	102,550			
2014 Tax Levy Receipts			12,561,276	127,200	127,200	132,000
2015 Tax Levy Receipts				12,996,400	12,996,400	
2016 Tax Levy Receipts						13,747,000
Allowance for Tax Refunds		(110,095)	(111,849)	(144,000)	(144,000)	(144,000)
Road & Bridge Tax Receipts	1,243	1,275	1,338	1,000	1,000	1,000
Total Property Tax Revenue	11,585,740	12,099,530	12,553,316	12,980,600	12,980,600	13,736,000
Other Tax Revenue:						
Real Estate Transfer Tax	1,077,063	1,250,378	1,209,342	1,181,000	1,226,000	1,238,300
Non-Recurring R.E.T.T.	4,317	35,535	102,450		50,000	
State Sales Tax	3,384,543	3,648,861	3,682,112	3,757,500	3,702,500	3,702,500
Home Rule Sales Tax	520,642	535,762	1,662,986	2,058,600	2,083,600	2,094,000
State Income Tax	2,580,859	2,593,413	2,882,144	2,764,700	2,674,700	2,674,700
Utility Tax - Electric	955,695	941,687	913,786	970,000	980,000	980,000
Utility Tax - Natural Gas	440,038	530,723	455,044	430,000	400,000	400,000
Utility Tax - Telecommunications	1,082,613	951,712	868,915	893,400	873,400	864,700
Wireless 911 Tax	183,226	180,088	197,896	195,900	195,900	195,900
E-911 Surcharge	230,806	222,912	215,073	202,600	200,000	190,000
Personal Prop. Replacement Tax	256,932	264,480	281,932	275,300	245,300	245,300
Fuel Tax	87,584	79,863	75,748	77,000	75,000	300,000
Hotel Tax	-	254,842	386,425	387,300	387,300	398,900
Total Other Tax Revenue	10,804,318	11,490,255	12,933,853	13,193,300	13,093,700	13,284,300
Fine Revenue:						
Circuit Court Collections	82,029	72,033	51,878	75,000	68,000	68,000
Collected Locally	272,082	297,860	275,609	280,000	250,000	250,000
Animal Impounds	4,172	3,778	3,866	3,700	3,700	3,700
Total Fine Revenue	358,283	373,671	331,353	358,700	321,700	321,700
License Revenue:						
Sales of Vehicle Licenses	1,361,817	1,544,394	1,489,724	1,440,400	1,472,400	1,475,400
Sales of Taxi Licenses	18,100	16,550	10,125	15,100	8,100	8,100
Sales of Animal Licenses	1,225	1,235	1,590	1,500	1,500	1,500
Business Licenses	249,720	260,385	251,004	254,000	94,000	94,000
Contractor Licenses					160,000	160,000
Liquor Licenses	77,105	83,265	90,885	84,000	84,000	84,000
Total License Revenue	1,707,967	1,905,829	1,843,328	1,795,000	1,820,000	1,823,000

Village of Wilmette
FY 2017 Budget
General Fund Revenues

Description	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Estimated Actual FY 2016	Budget FY 2017
Permit Revenue:						
Non-Recurring Permits	528,484	300,212	486,318	30,000	1,370,000	30,000
Building Permits	1,127,043	1,248,875	1,101,364	1,077,200	1,192,200	1,073,000
Roof Permits	11,856	13,766	12,207	11,000	11,000	11,000
Demolition Permits	79,857	109,775	92,956	158,000	158,000	158,000
Inspection fees	270,527	301,234	322,747	252,400	252,400	302,400
Electric Permits (incl. A/C)	85,924	96,052	82,364	67,000	67,000	67,000
Plumbing Permits	56,631	63,844	56,159	46,400	46,400	46,400
Right of Way Permits	22,664	23,255	20,834	19,600	19,600	19,600
Grading Permits	54,483	94,797	64,149	73,400	73,400	73,400
Pavement Degradation Fee	51,371	67,233	52,907	60,000	60,000	60,000
Dumpster Permits	12,195	15,640	11,655	10,300	10,300	10,300
Fence Permits	12,881	12,753	13,337	13,100	13,100	13,100
Tree Removal Permits	10,216	13,398	10,560	8,200	8,200	8,200
All Other Permits	18,576	12,346	10,656	7,500	7,500	7,500
Plan Review Fees	80,254	85,393	90,754	78,300	78,300	78,300
Filing Fees	25,927	29,171	25,781	23,700	23,700	23,700
Permit Penalties	10,185	13,463	6,665	10,000	10,000	10,000
Total Permit Revenue	2,459,074	2,501,207	2,461,412	1,946,100	3,401,100	1,991,900
Service Charges:						
Refuse charges	2,264,787	2,444,433	2,422,306	2,403,900	2,403,900	2,403,900
Ambulance charges	464,170	439,246	470,453	405,400	405,400	405,400
Sales of Yard Waste Bags	90,556	94,772	88,322	90,300	90,300	90,300
Burglar Alarm Service	54,554	25,498	20,905	20,000	20,000	20,000
Fire Alarm Service	4,110	1,800	2,475	4,000	4,000	4,000
Street Light & Parkway Damage	32,380	14,833	34,950	30,000	30,000	30,000
Traffic / Parking & Consulting	5,811	1,680	4,004	-	-	-
Other Prof. Services Reimb.	2,309	-	3,704	-	-	20,000
Prof Srvc Reimb - 611 Greenbay	-	7,452	22,548	-	-	-
Sanitarian Services	63,860	66,520	86,310	68,400	51,400	62,600
C.A.D. Service Charges	1,507	37,160	2,234	500	500	500
Other Police Dept. Service Charges	850	800	700	800	800	800
French Market Service Charges	2,100	2,100	2,175	2,100	2,100	2,100
Park District & School Ethernet Serv.	6,564	6,564	6,564	6,600	6,600	6,600
Park District Personnel charges	42,908	37,787	44,869	58,000	58,000	58,000
Maintenance of State Routes	-	-	-	-	-	-
Elevator Inspections	9,386	15,984	24,903	15,000	15,000	15,000
Munic. Serv. - Shore Line Pl.	20,327	20,972	21,735	20,300	20,300	20,300
Munic. Serv. - Fairfield Ct.	60,375	60,375	72,381	35,000	72,000	36,000
CPR Program Fees	1,260	1,120	1,120	1,200	1,200	1,200
Flu Shot Reimbursements	4,045	6,444	6,089	5,000	5,000	5,000
Other Health Dept. Reimb.	2,573	2,673	2,027	2,000	2,000	2,000
Atrium Units - closing fees	-	-	-	-	-	-
Total Service Charges	3,134,432	3,288,213	3,340,773	3,168,500	3,188,500	3,183,700
Franchise Fees:						
Cable TV Franchise Fees	532,211	531,012	553,002	545,000	555,000	555,000
Commercial Waste Franchise fee	85,718	88,075	90,498	79,200	79,200	79,200
PEG	-	46,345	42,350	42,500	42,500	42,500
Total Franchise Fees	617,929	665,433	685,850	666,700	676,700	676,700

Village of Wilmette
FY 2017 Budget
General Fund Revenues

Description	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Estimated Actual FY 2016	Budget FY 2017
Rental Income:						
Rent - Wilmette Park District	53,321	54,406	54,314	55,000	55,000	55,000
Rent - Depot	48,887	48,887	48,887	48,200	48,200	48,200
Rent - 3545 Lake Ave.	2,400	2,400	2,400	2,400	2,400	2,400
Rent - 1225 Central Ave.	37,400	31,200	31,200	31,200	23,400	-
Cellular Antenna rentals	325,518	346,363	358,473	370,000	335,000	358,500
Total Rental Income	467,526	483,256	495,274	506,800	464,000	464,100
Enterprise Fund Transfers:						
Water Fund Transfer	1,250,000	1,000,000	1,100,000	1,000,000	1,000,000	1,100,000
Clampitt Fund Transfer	19,000	27,011	-	-	-	-
Total Fund Transfers	1,269,000	1,027,011	1,100,000	1,000,000	1,000,000	1,100,000
Grants & Bond Proceeds:						
Forestry Grants	-	-	8,000	-	-	-
GRANT REVENUE	-	1,170	-	256,000	-	336,000
Police Grants	18,793	20,525	60,256	20,000	6,400	20,000
Fire Grants	16,581	12,888	38,373	20,000	40,000	20,000
FIRE GRANT REVENUE - SCBA	-	-	-	-	-	44,500
FIRE GRANT REVENUE - Exhaust system	-	118,800	-	-	-	-
Building Lighting Grant	60,865	37,612	-	-	-	-
Building Boiler Grant	33,000	-	-	-	-	-
Grants / Contributions - Elmwood ROW	-	28,750	54,332	-	-	-
Wilmette Pedestrian Crossing	27,898	-	-	-	-	-
Skokie/Hibbard Raod Reconstruction	93,898	103,518	16,984	136,000	270,304	352,270
Locust Road Reconstruction	-	-	-	137,000	-	146,000
Central Avenue Reconstruction	-	-	-	-	-	-
MWRD - green alley	-	-	130,000	-	(13,000)	-
Evanston Contribution - Sheridan Road	-	297,973	-	-	-	-
Total Bond Proceeds & Grants	251,035	621,236	307,946	569,000	303,704	918,770
Other Non-Recurring Revenues:						
Sale of Volume Cap Allocation	-	-	-	-	-	-
Police Seizure Funds	23,035	21,654	51,533	20,000	20,000	20,000
Section 125 Balance Write-Off	(1,009)	251	2,203	-	-	-
Affordable Housing Contributions	20,000	20,000	-	-	-	-
HAP Lien Collections	3,058	1,800	16,804	-	-	-
Insurance Recoveries	-	54,619	3,049	-	20,000	-
Donations	1,000	11,186	15,744	-	-	-
Total Other Non-Recurring	46,084	109,511	89,334	20,000	40,000	20,000
Interest Income	18,295	8,254	9,005	10,000	10,000	10,000
Other Income:						
Sale of General Fixed Assets	-	49,923	20,139	20,000	20,000	20,000
Historical Society Reimb.	24,494	24,471	31,565	26,000	26,000	26,700
Other Income	23,685	24,167	28,780	21,000	468,000	21,000
Interest - property tax collections	356	391	254	1,000	1,000	1,000
Total Miscellaneous	48,535	98,951	80,739	68,000	515,000	68,700
Total General Fund Revenues	32,768,219	34,672,357	36,232,183	36,282,700	37,815,004	37,598,870

Village of Wilmette
FY 2017 Budget
Internal Service Funds' Revenues

Description	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Estimated Actual FY 2016	Budget FY 2017
Employee Insurance Fund:						
Contributions from other Funds:						
General Fund	2,067,584	2,088,464	2,126,344	2,129,075	2,159,840	2,275,330
Municipal Garage	82,927	100,977	90,266	91,850	91,450	95,850
Parking Meter Fund	19,924	22,110	18,536	22,330	22,340	21,380
Sewer Fund	98,638	102,571	106,944	103,130	98,060	105,410
Water Fund	364,051	364,055	381,855	378,330	383,570	428,720
Total Revenues	2,633,124	2,678,177	2,723,945	2,724,715	2,755,260	2,926,690

Municipal Garage Fund:

Contributions from other Funds:						
Insurance Recoveries	9,556	14,990	6,092	10,170	10,170	10,330
General Fund	1,160,222	1,240,746	1,102,749	1,201,700	1,085,080	1,179,300
Sewer Fund	114,960	122,960	79,330	71,600	64,660	83,100
Water Fund	161,980	173,200	107,760	90,700	81,910	100,200
Total Revenues	1,446,718	1,551,896	1,295,931	1,374,170	1,241,820	1,372,930

Workers' Compensation Fund:

Contributions from other Funds:						
Insurance Recoveries	23,054	23,510	23,515	-		
General Fund	238,203	243,124	244,958	263,380	262,650	263,070
Municipal Garage	9,310	10,180	8,490	8,940	8,910	9,100
Parking Meter Fund	1,800	1,910	2,010	2,090	2,080	1,620
Sewer Fund	7,480	8,020	8,120	8,910	8,880	8,970
Water Fund	32,930	34,170	36,960	37,380	37,280	37,940
Total Revenues	312,777	320,914	324,053	320,700	319,800	320,700

Illinois Municipal Retirement Fund:

Contributions from other Funds:						
General Fund	1,216,970	1,297,960	1,278,226	1,386,010	1,344,270	1,372,950
Municipal Garage	110,784	132,243	101,144	99,830	96,820	110,140
Parking Meter Fund	21,369	23,816	25,888	25,570	24,800	19,740
Sewer Fund	95,565	98,998	94,286	108,060	104,810	108,020
Water Fund	401,638	421,259	420,931	452,490	438,860	456,550
Total Revenues	1,846,326	1,974,276	1,920,475	2,071,960	2,009,560	2,067,400

Village of Wilmette
FY 2017 Budget
Parking Meter Fund Revenues

Description	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Estimated Actual FY 2016	Budget FY 2017
VC Parking Meter Revenue:						
Commuter Lot - Village	6,023	16,362	44,629	29,000	45,000	49,000
Commuter Lot - R.R.	24,705	67,139	125,557	123,000	123,000	148,000
Poplar Drive Lots	6,550	10,940	17,352	16,500	17,500	16,500
Debit Cards - Village	28,661	15,330	-	-	-	-
Debit Cards - R.R.	123,149	51,604	(1,365)	-	(600)	-
VC Parking Permit Revenue:						
Park Ave. Lot	18,225	18,375	18,300	18,300	18,300	18,300
West Park Lot	12,960	5,040	2,520	12,000	10,000	12,000
St. Augustine Lot	6,600	6,625	7,225	6,500	7,150	6,500
11th & Central Lot	3,760	4,120	2,480	3,000	3,000	3,000
Masonic Temple Lot	1,510	1,470	1,580	1,400	1,400	1,400
Atrium Lot	1,320	1,440	1,460	1,460	1,460	1,460
METRA Station rent	2,765	-	2,915	3,000	3,000	3,000
CTA Lot Revenue:						
Commuter Drop Box Revenue	114,808	122,395	146,939	120,000	144,000	130,000
Commuter Permit Revenue	19,360	21,280	17,360	18,000	15,000	16,000
Merchant Permit Revenue	4,212	4,212	4,212	4,200	4,200	4,200
Resident 24 Hour Permit Revenue	1,760	2,720	5,360	2,000	5,300	4,000
Burmeister Parking Facility:						
Transfer from General Fund						
Permit Revenue	20,955	20,925	22,900	22,500	22,500	22,500
Total Revenues	397,323	369,977	419,424	380,860	420,210	435,860

Village of Wilmette
FY 2017 Proposed Budget
Other Funds' Revenues

Description	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Estimated Actual FY 2016	Budget FY 2017
Capital Projects Fund:						
Bond Issue Proceeds	1,000,000					4,845,000
Bond Proceeds Interest Inc.	1,695	904	174			
Total Revenues	1,001,695	336,037	174	-	-	4,845,000

General Debt Service Fund:

Property Taxes:

Collections of Earlier Levies	54	23	740			
2003 Tax Levy Receipts	(24)	12	157			
2004 Tax Levy Receipts	(551)	18	145			
2005 Tax Levy Receipts	(348)	30	146			
2006 Tax Levy Receipts	(594)	20	150			
2007 Tax Levy Receipts	(6,715)	(1,699)	(171)			
2008 Tax Levy Receipts	(8,279)	(5,219)	(1,089)			
2009 Tax Levy Receipts	(13,766)	(7,072)	(11,037)			
2010 Tax Levy Receipts	(11,770)	(11,476)	(4,159)			
2011 Tax Levy Receipts	20,360	(6,213)	(8,387)			
2012 Tax Levy Receipts	3,218,459	30,495	(8,285)			
2013 Tax Levy Receipts	-	3,257,099	27,585			
2014 Tax Levy Receipts			3,310,167	33,500	33,500	
2015 Tax Levy Receipts				3,361,400	3,361,400	34,100
2016 Tax Levy Receipts						3,425,200
Allowance for Tax Refunds	-			(48,000)	(48,000)	(48,000)
General Fund Transfer		60,000	30,000	65,000	65,000	110,000
Total Revenues	3,196,826	3,316,018	3,335,962	3,411,900	3,411,900	3,521,300

Motor Fuel Tax Fund:

Motor Fuel Tax Allotments	782,835	911,180	662,207	640,000	660,000	640,000
Interest Income	3,617	1,913	1,946	2,000	2,000	2,000
Total Revenues	786,452	913,093	664,153	642,000	662,000	642,000

Firemen's Pension Fund:

Employer Contribution	2,211,300	2,200,000	2,296,000	2,486,700	2,422,000	2,678,600
Payroll Deductions	398,942	404,901	427,887	428,000	432,000	440,000
Investment Income	4,705,625	2,096,361	(785,440)	2,500,000	2,500,000	2,500,000
Total Revenues	7,315,867	4,701,262	1,938,447	5,414,700	5,354,000	5,618,600

Police Pension Fund:

Employer Contribution	1,800,000	1,800,000	1,763,100	2,029,600	1,891,000	2,043,000
Payroll Deductions	423,241	423,565	439,929	447,000	447,000	461,000
Investment Income	4,634,892	2,071,534	(744,287)	2,400,000	2,400,000	2,400,000
Total Revenues	6,858,133	4,295,099	1,458,742	4,876,600	4,738,000	4,904,000

**Village of Wilmette
FY 2017 Proposed Budget
Other Funds' Revenues**

Description	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Estimated Actual FY 2016	Budget FY 2017
Section 105 Fund:						
Contributions from other Funds:						
General Fund	180,430	210,980	204,740	210,510	206,362	202,630
Municipal Garage	6,320	9,460	7,350	8,050	6,710	8,070
Sewer Fund	6,325	8,780	7,955	8,050	7,268	8,070
Water Fund	24,425	30,780	30,655	34,090	27,660	32,830
Investment Income	3,578	1,981	2,071	4,000	2,000	4,000
Total Revenues	221,078	261,981	252,771	264,700	250,000	255,600

Clampitt Fund:	
Interest Income	125
Donations	-
Total Revenues	125

Village of Wilmette
FY 2017 Proposed Budget
Water Sewer Funds' Revenues

Description	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Estimated Actual FY 2016	Proposed Budget FY 2017
Sewer Fund:						
Residential Sewer Charges	4,160,575	4,499,893	4,793,735	5,082,900	4,962,900	5,082,900
Bond Proceeds	8,945,202	15,222,084				
Bond Proceeds Interest	5,757	15,865	19,348			
E.P.A. Loan Proceeds	582,886	641,366		1,640,000	800,000	1,640,000
Relief Sewer Grant	-					
Other Income	178,593			45,000	45,000	
Total Sewer Revenues	13,873,013	20,379,208	4,813,083	6,767,900	5,807,900	6,722,900
Water Fund:						
Residential Water Sales	3,086,746	3,083,250	2,989,933	3,214,300	3,139,300	3,214,300
Wholesale Water Sales:						
Village of Glenview	3,532,765	3,477,106	3,815,582	3,873,200	4,058,000	4,068,000
Illinois American Water	918,029	951,421	1,028,596	969,000	1,029,000	1,073,000
Village of Kenilworth	-			-		225,000
Village of Golf						37,000
Insurance Recoveries	10,603	84,118				
Water meter replacement fee				55,000	55,000	55,000
Other Income	164,070	38,446	112,825	120,000	120,000	120,000
Interest Income:						
Surplus Account:	19,302	13,776	14,328	15,000	15,000	15,000
Bond Proceeds Account	2,057	534	458			
Total Interest Income	21,359	14,310	14,786	15,000	15,000	15,000
Bond Proceeds	-					700,000
Grant revenue	-	52,449				
Total Water Fund Revenues	7,733,572	7,701,099	7,961,722	8,246,500	8,416,300	9,507,300
Total Revenue - All Funds	80,391,248	83,471,393	63,341,065	72,779,405	73,201,754	80,739,150
Total Revenue Net of Internal Service Funds	74,152,303	76,946,130	57,076,661	66,287,860	66,875,314	74,051,430

Village of Wilmette FY 2017 Budget Tax Levy Projections

Levy Year	Projected Operating Levy	Debt Service Levy	Additional Levy for Fire & Police Pen.	Portion Paid from Bond Proceeds	Adjustment ** to Operating Levy to Smooth the Increment	Total Levy	"Smoothed" Incremental Growth (%)
1998	6,386,857	997,843				7,384,700	
1999	6,466,007	1,176,693				7,642,700	3.49%
2000	6,627,658	1,386,515			(20,000)	7,994,173	4.60%
2001	6,956,488	1,515,128			(10,000)	8,461,616	5.85%
2002	7,234,176	2,473,868		(600,000)	(140,000)	8,968,044	5.98%
2003	7,523,543	2,563,593		(400,000)	(182,000)	9,505,136	5.99%
2004	8,071,000	2,583,226		(200,000)	(147,500)	10,306,726	8.43%
2005	8,295,437	2,450,663			179,500	10,925,600	6.00%
2006	8,940,311	2,541,289			320,000	11,801,600	8.02%
2007	9,352,187	3,883,613		(500,000)	(463,000)	12,272,800	3.99%
2008	9,572,183	3,241,817	172,000		13,000	12,999,000	5.92%
2009	9,503,999	3,069,001	490,000		450,000	13,513,000	3.95%
2010	9,942,229	2,991,871	1,082,000			14,016,100	3.72%
2011	10,330,002	3,041,398	1,162,000			14,533,400	3.69%
2012	11,783,345	3,256,455				15,039,800	3.48%
2013	12,250,693	3,298,207				15,548,900	3.39%
2014	12,718,778	3,351,672				16,070,450	3.35%
2015	13,195,299	3,412,624				16,607,923	3.34%
2016	13,956,378	3,477,386				17,433,764	4.97%
2017	14,489,668	3,895,843				18,385,511	5.46%
2018	15,074,874	3,937,290				19,012,164	3.41%
2019	15,667,900	3,959,422				19,627,322	3.24%
2020	16,284,639	3,973,148				20,257,787	3.21%
2021	16,926,067	4,018,891				20,944,958	3.39%
2022	17,639,890	4,121,747				21,761,637	3.90%
2023	18,186,870	4,068,953				22,255,823	2.27%
2024	18,908,357	3,676,158				22,584,515	1.48%
2025	19,658,711	1,989,505				21,648,216	-4.15%
2026	20,439,032	436,092				20,875,124	-3.57%
2027	21,250,620	438,721				21,689,341	3.90%
2028	22,094,667	355,000				22,449,667	3.51%

** These adjustments, in total, net to zero. They are designed to eliminate large percentage fluctuations in the Village's tax levy due to the issuance of new debt.

**Village of Wilmette
2017 Budget**

Program Number	Program				Estimated		
		Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Actual FY 2016	Budget FY 2017
11-01	Legislative	29,715	30,627	30,923	31,350	31,575	31,550
11-04	Administration	541,830	580,017	650,324	670,870	680,640	663,585
11-05	Information Technology	551,825	614,594	632,192	760,055	760,990	774,110
11-06	Finance	1,004,541	1,096,319	1,116,473	1,238,490	1,226,570	1,287,490
11-07	Law	353,741	303,865	489,836	319,385	345,200	324,385
11-09	Community Development	1,123,352	1,262,860	1,213,201	1,304,895	1,272,270	1,330,565
11-09	Business Development	118,263	334,922	460,807	461,055	460,195	456,335
11-10	Misc. Boards & Comm.	70,694	55,292	76,998	10,300	8,300	10,300
11-11	Wilmette Historical Museum	137,908	145,344	152,344	153,385	152,000	156,630
11-15	Cable Programming Services	142,908	155,788	154,676	173,430	168,645	178,055
11-19	Contingency	131,957	83,578	103,922	376,000	300,000	500,000
Total General Government		4,206,734	4,663,206	5,081,696	5,499,215	5,406,385	5,713,005
11-20	Engineering	1,476,864	1,202,109	2,351,865	2,820,995	2,672,860	3,662,100
11-23	Streets Department	2,465,110	2,580,907	2,713,221	2,731,156	2,509,535	2,744,770
11-24	Refuse Collection & Disposal	2,465,649	2,485,828	2,508,986	2,400,950	2,373,880	2,336,795
11-30	Maintenance of Trees	626,802	707,751	744,032	864,345	852,460	872,845
11-33	Street Lighting	347,949	384,249	348,111	364,745	360,870	406,900
11-34	Buildings & Grounds	908,557	802,450	942,903	672,395	661,605	719,175
Total Public Works		8,290,931	8,163,294	9,609,118	9,854,586	9,431,210	10,742,585
11-40	Fire & Police Commission	79,040	80,882	98,468	79,495	71,200	98,615
11-41	Police - General Operations	7,866,942	7,959,889	8,148,121	8,598,640	8,300,295	8,779,825
11-42	Police - General Services	708,903	729,882	712,168	758,100	745,945	775,605
11-43	Pub. Safety - Communication	1,307,246	1,381,545	1,414,428	1,522,220	1,501,635	1,565,365
11-45	Police - Crossing Guards	244,259	234,187	255,839	264,375	260,800	260,335
11-51	Fire Department	8,303,344	8,964,032	8,856,588	9,159,375	9,182,610	9,388,880
11-56	Public Health	235,339	244,963	249,180	259,365	257,330	264,640
Total Safety & Public Health		18,745,073	19,595,380	19,734,792	20,641,570	20,319,815	21,133,265
11-91	Gen. Liab. & Property Insur.	302,220	267,046	150,394	205,000	155,000	155,000
11-95	Capital Improvements	904,657	947,566	782,732	69,000	101,900	4,924,000
11-96	CERF	-	-	-	516,500	540,431	853,000
Totals		32,449,615	33,636,492	35,358,732	36,785,871	35,954,741	43,520,855

Allocation to Cash Flow Section:

General Fund	31,960,677	33,476,492	35,288,920	36,443,871	35,612,741	38,291,855
Capital Projects Fund	488,938	160,000	69,812	-	-	4,845,000
CERF Expenses	-	-	-	342,000	342,000	384,000

**Village of Wilmette
2017 Budget**

Program Number	Description	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Estimated	Budget FY 2017
						Actual FY 2016	
16-93	General Debt Service Fund	3,282,591	3,365,556	3,336,185	3,442,000	3,441,000	3,523,000
22-63	Motor Fuel Tax Fund	792,405	724,479	738,276	820,000	923,500	700,000
23-75	Public Parking - Village Center	202,980	296,229	244,513	256,950	243,890	225,575
23-76	Public Parking - CTA Lots	118,820	138,801	144,967	156,080	141,335	159,475
23-77	Parking - Burmeister Lot	12,664	27,283	13,740	13,740	13,590	15,090
	Total Parking Meter Fund	334,464	462,313	403,220	426,770	398,815	400,140
33-97	Firemen's Pension Fund	2,973,401	3,302,858	3,419,536	3,616,194	3,805,700	4,185,310
34-98	Police Pension Fund	2,400,459	2,688,549	2,764,910	2,909,482	2,878,500	3,311,010
36-99	Clampitt Estate Fund	19,000	19,000	53,100	-	-	-
39-00	Section 105 Fund	168,740	269,675	477,318	260,000	248,000	251,600
40-80	Sewer Maintenance	2,311,904	1,428,261	1,489,858	1,619,420	1,524,745	1,993,990
40-84	Storm Water Pump Station	74,980	52,442	52,647	62,000	71,600	64,770
40-95	Sewer Improvements	1,667,417	8,333,146	14,167,701	2,950,000	1,954,000	1,990,000
40-93	Sewer Debt Service	1,816,052	2,493,520	3,064,376	3,332,000	3,291,000	3,318,000
	Total Sewer Fund	5,870,353	12,307,369	18,774,582	7,963,420	6,841,345	7,366,760
41-81	Pumping	2,459,934	2,460,764	2,721,649	2,909,235	2,784,661	2,929,695
41-82	Reservoir & Meter Maint.	312,654	336,492	254,492	321,805	321,010	353,200
41-83	Distribution	1,677,154	1,420,553	1,106,369	1,174,035	1,154,917	1,312,935
41-84	Miscellaneous	1,769,290	1,532,236	1,645,151	1,517,445	1,528,260	1,681,120
41-85	General	151,922	170,046	168,034	161,900	172,850	179,520
41-93	Debt Service	1,512,158	1,682,033	1,693,500	1,879,500	1,879,500	2,273,500
41-95	Capital Improvements	397,865	334,820	13,385	221,117	221,117	700,000
	Total Water Fund	8,280,977	7,936,944	7,602,580	8,185,037	8,062,315	9,429,970
	Total Expenditures before Internal Service Funds	56,572,005	64,713,235	72,928,439	64,408,774	62,553,916	72,688,645
Internal Service Funds:							
11-27	Municipal Garage Fund	1,446,718	1,551,896	1,295,931	1,374,170	1,251,630	1,372,930
12-90	Employee Insurance Fund	2,633,124	2,677,138	2,723,945	2,724,735	2,755,260	2,926,690
19-92	Workers' Compensation Fund	312,777	320,914	324,053	320,700	319,800	320,700
35-96	IMRF	1,846,327	1,974,276	1,920,475	2,071,960	2,009,560	2,067,400
	Total Expenditures	62,810,951	71,237,459	79,192,843	70,900,339	68,890,166	79,376,365

**Village of Wilmette
FY 2017 Budget**

Summary of Major Revenues & Expenditures

<u>Major Revenue Category</u>	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Estimated Actual FY 2016	Budget FY 2017
Water & Sewer charges	11,698,115	12,011,670	12,627,846	13,139,400	13,189,200	13,700,200
Property tax collections	14,782,566	15,415,548	15,889,278	16,327,500	16,392,500	17,257,300
Sales tax (State & Home Rule)	3,905,185	4,184,623	5,345,098	5,816,000	5,786,100	5,796,500
Pension Fund investment income	9,340,517	4,643,579	(1,529,727)	4,900,000	4,900,000	4,900,000
Utility tax	2,478,346	2,424,122	2,237,745	2,293,400	2,253,400	2,244,700
Income Tax	2,580,859	2,593,413	2,882,144	2,764,700	2,674,700	2,674,700
Permit Revenue	2,459,074	2,501,207	2,461,412	1,946,100	3,401,100	1,991,900
Debt Proceeds	9,528,088	15,879,315	-	1,640,000	800,000	7,185,000
Total Major Revenues	56,772,750	59,653,476	39,913,796	48,827,100	49,397,000	55,750,300
Total All Funds Revenues	74,152,303	77,421,779	65,617,163	66,287,860	66,875,314	74,047,430
Percentage of Major Revenues to Total Revenues	76.6%	77.0%	60.8%	73.7%	73.9%	75.3%

<u>Expenditure Category</u>	Actual FY 2013	Actual FY 2014	Actual FY 2015	Budget FY 2016	Estimated Actual FY 2016	Budget FY 2017
Personnel	26,570,857	27,087,547	27,708,438	29,106,050	28,664,350	29,960,880
Refuse Expense	2,463,652	2,483,830	2,507,048	2,382,800	2,372,280	2,333,645
Capital Outlay	6,832,485	11,952,862	17,905,543	7,290,332	6,367,890	13,025,200
Debt Service	6,610,801	7,541,109	8,086,090	8,078,500	8,611,500	9,114,500
Pension Disbursements	5,373,861	5,685,894	6,184,445	6,525,676	6,684,200	7,496,320
Total Major Expenditures	47,851,656	54,751,242	62,391,564	53,383,358	52,700,220	61,930,545
Total All Funds Expenditures	56,572,005	64,581,197	72,928,439	64,408,774	62,553,916	72,688,645
Percentage of Major Expenditures to Total Expenditures	84.6%	84.8%	85.6%	82.9%	84.2%	85.2%

**Village of Wilmette
FY 2017 Budget**

Summary of Capital Outlay Expenditures and Other Non-Operating Expenditures

General Fund Capital Outlay Summary:

2017 Budget Amount

Facilities Improvements:

Village Yard Improvements	3,380,000	*
Village Hall Improvements	830,000	*
Police Station Improvements	135,000	*

Streets, Sidewalks & Alleys:

Alley Maintenance	500,000	*
Street Resurfacing Improvements	1,023,000	*
Brick Street Renovation	240,000	*
Locust Rd Reconstruction	208,000	**
Skokie/Hibbard Rd Improvements	567,000	**
Sidewalk Replacement	70,000	*
Brick Street Maintenance	136,000	*
Pavement Marking	50,000	*
Curb Replacement	40,000	*
Crack Sealing	40,000	*

Vehicles:

Police Vehicle Replacements	140,000	
Public Works Vehicle Replacements	301,000	
Fire Department Vehicle Replacements	310,000	

Equipment:

Computer Equipment Replacements & Upgrades	139,800	
Public Works Equipment	12,500	
Fire Department Equipment	49,000	**
Police Department Equipment	500,000	*

Total General Fund Capital Expenditures	8,671,300
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General Fund Other Non-Recurring Expenditures:

Department & Expenditure Description

Comm. Devel. And Engr. - Outside Plan Review	39,000	***
Debt Service Fund Transfer	110,000	
Land Acquisition/Holding Costs	79,000	
Police Seizure Expenses	20,000	

Other General Fund Non-Recurring Expenses	248,000
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Motor Fuel Tax Fund Capital Outlay Summary

Streets, Sidewalks & Alleys:

Street Resurfacing Improvements	700,000	*
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Total Motor Fuel Tax Fund Capital Expenditures	700,000
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- * Items will be financed from general obligation bond proceeds / dedicated revenues.
- ** Items will be partially financed from grants.
- *** Items will be financed from related permit revenues.

**Village of Wilmette
FY 2017 Budget**

Summary of Capital Outlay Expenditures and Other Non-Operating Expenditures

**Sewer Fund Capital Outlay and
Non-Recurring Expense Summary:**

2017 Budget Amount

Sewer System Improvements		
Sewer Lining and Rehab	1,640,000	*
West Park Storage Project	100,000	*
Sewer Main Repairs	514,000	
Sewer Maintenance	261,500	
50/50 Overhead Sewer/Lateral Program	30,000	
Separate Storm Sewer	120,000	*
Princeton Place Outfall	130,000	*

Total Sewer Fund Capital Expenditures	2,795,500
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**Water Fund Capital Outlay and
Non-Recurring Expense Summary:**

Water Distribution Improvements:		
Fire Hydrant Painting	10,400	
Valve Installations	62,500	
Water Plant Improvements:		
Rebuild High Lift Pumps	35,000	
Rebuild Low Lift Pump	40,000	
Surface Wash Piping Replacement	30,000	
Water Plant Electrical Improvements	700,000	*
New and replacement equipment:		
Meter Replacements	108,000	

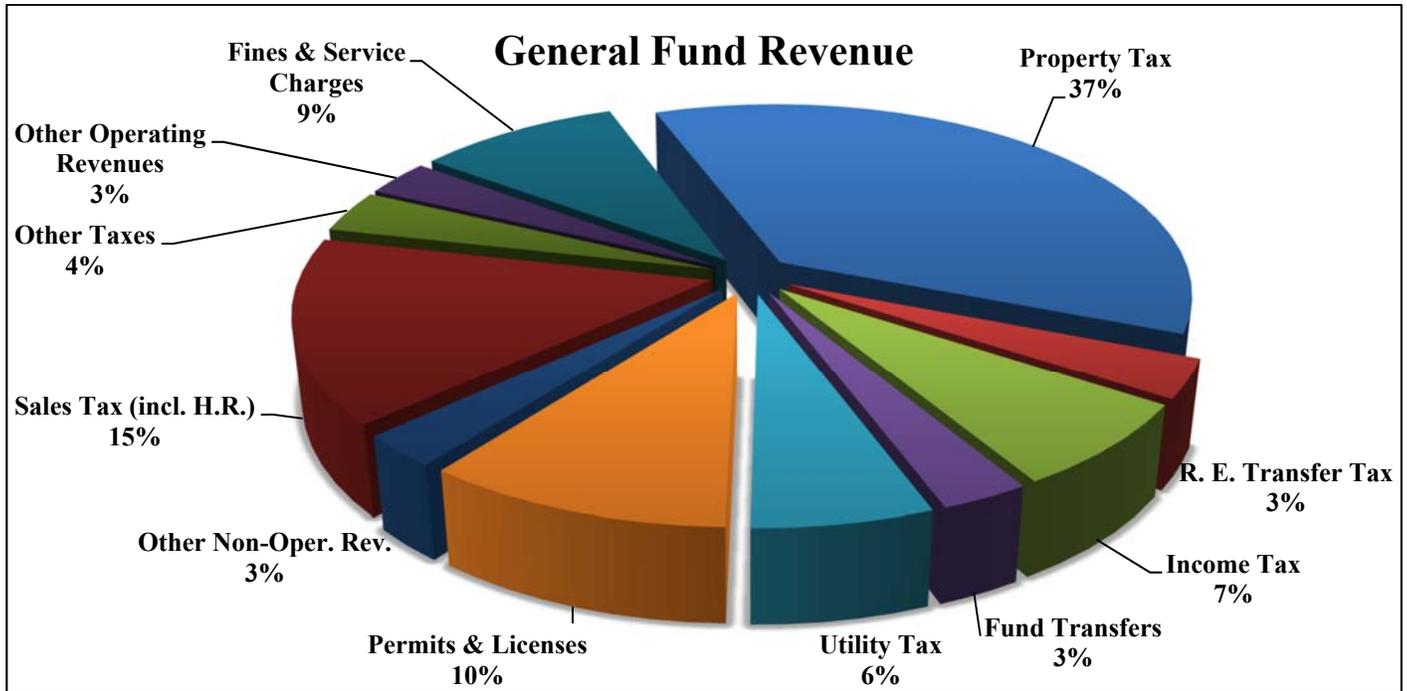
Total Water Fund Capital Expenditures	985,900
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* These improvements are partially debt financed from G.O. Bonds and EPA Loans.

GENERAL FUND

The **General Fund** is used to account for all revenues and expenditures used to finance traditional services associated with municipal government which are not required to be accounted for in other funds. The main components of these expenditures consist of general government, public health and safety, and public works. The primary revenues used to finance these functions are the property tax, sales tax, utility tax, income tax, real estate transfer tax, refuse and other service charges, vehicle licenses and various construction permits.

Village of Wilmette 2017 Budget



Property Taxes:

Real estate tax levy collections for the 2016 General Fund levy.

Sales Tax:

1% State collected local retail sales tax and State distribution of the local use tax plus a Home Rule Sales Tax that took effect January 1, 2005 and was increased in 2015 to 1%. The total sales tax rate in the Village for general merchandise is 10%.

Utility Tax:

A consumption tax collected by public utility companies for electric and gas equaling approximately 5% of the utility bills; and 6% tax on telephone bills (a 5% telecommunications tax and a 1% infrastructure maintenance fee).

Income Tax:

State distribution of the Illinois State Income Tax. A portion of this tax is allocated back to municipalities on a per capita basis.

Fines:

Revenue from parking and miscellaneous offenses which are collected locally as well as traffic violations collected by the Circuit Court.

Real Estate Transfer Tax:

Tax levied upon the buyers of real estate within the corporate limits of Wilmette. The tax is \$3.00 per \$1,000 of the sales price.

Other Funds' Transfers:

An operating transfer from the Village's Water Fund occurs annually.

Licenses and Permits:

Building and related permits issued by the Department of Community Development; vehicle, animal, business and liquor licenses.

Other Non-Operating Revenue:

Non-recurring revenues which are used to finance capital outlay and other non-recurring projects. These include cellular lease revenue, interest earned on bond proceeds, and the sale of general fixed assets.

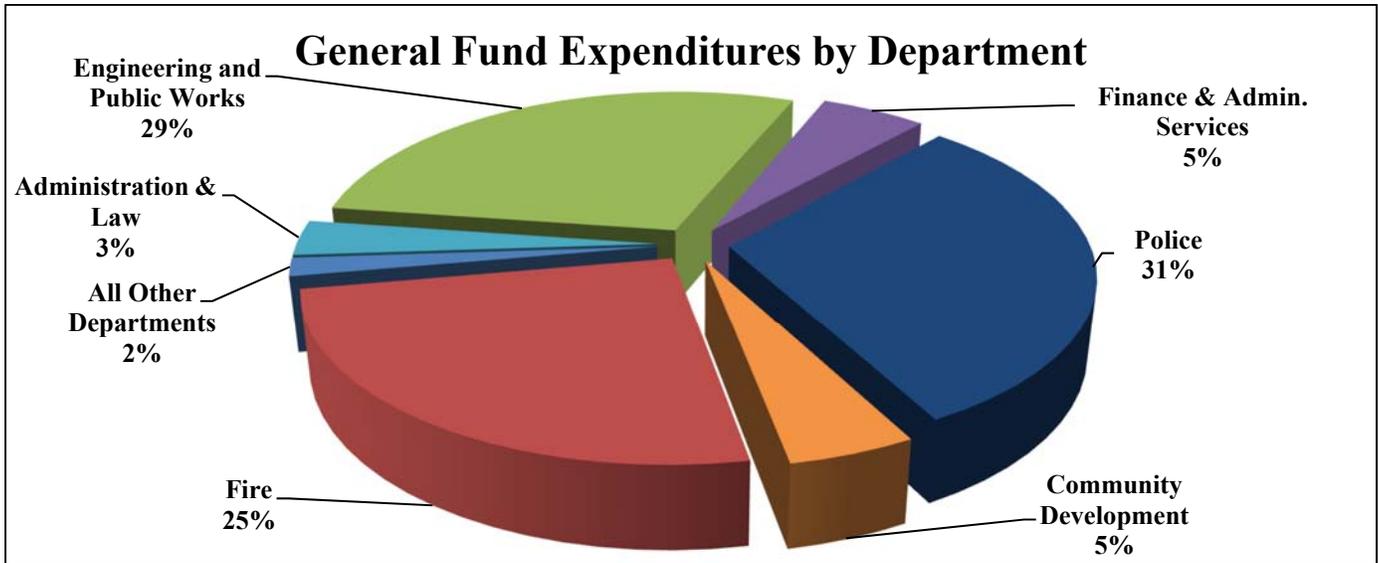
Service Charges:

The \$23.17 monthly refuse collection fee, Ambulance Transport charges, and the \$2.25 yard waste bag stickers are the most significant General Fund service charges. This category also includes fees collected for specific Village services such as fire and burglar alarms, services to other communities by the Village Sanitarian, maintenance of state routes, and payments for damage to Village property.

Other Operating Revenue:

Interest earnings, cable TV franchise fees, rental income, and other miscellaneous receipts.

Village of Wilmette 2017 Budget



Engineering & Public Works:

This includes expenditures for the Refuse Program, Streets Department, Maintenance of Trees and Street Lighting. The Engineering division is responsible for the design and supervision of improvements to the Village's infrastructure. The capital costs for this is also in this department. The Buildings and Grounds division is responsible for the maintenance of Village owned buildings. The Engineering and Public Works Departments were consolidated in 2015.

Police:

This consists of the four programs for Police Department activities. They are General Operations, General Services, Public Safety Communications and School Crossing Protection.

Fire:

The Fire Department's expenditures provide for Fire Protection, Fire Prevention and Ambulance & Medical Services.

Community Development:

This department administers all land use and zoning regulations as well as, coordinating business development activities. It is also responsible for enforcement of Building, Electrical, Plumbing and Housing Codes.

Finance and Administrative Services:

The Finance Department is responsible for the receipt and disbursement of Village funds and accounting of the Village's finances for use in management decisions. The Administrative Services Department oversees all technology and communications issues. Prior to 2001, these two departments were combined.

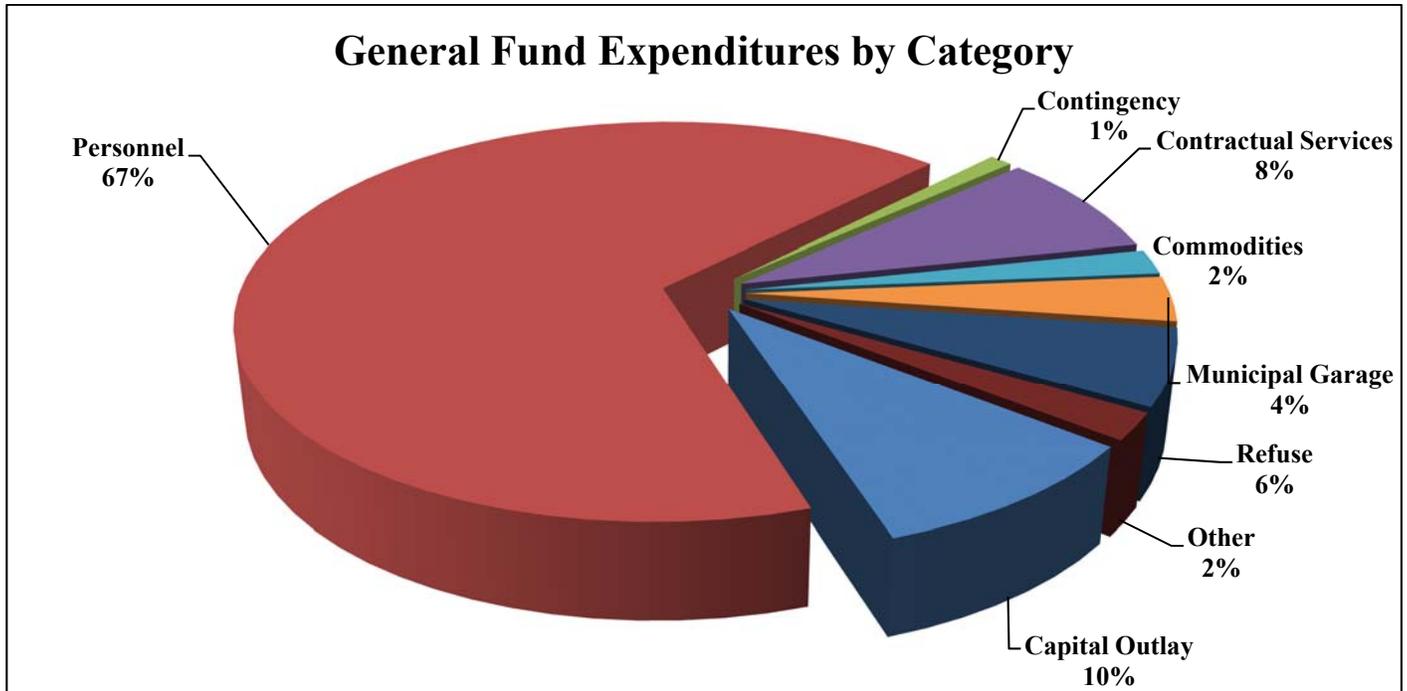
Administration & Law:

This consists of the expenditures for the Village Manager's Office and Corporation Counsel including the general liability and property insurance expenses.

All Other:

This includes the expenditures of the Village Board, Health Department, Historical Museum, Cable Programming Services, and miscellaneous commissions.

Village of Wilmette 2017 Budget



Personnel:

Includes the wages paid to all employees in all of the programs throughout this fund. This also includes the fringe benefit costs of pension contributions, health insurance, workers compensation, group life insurance and unemployment compensation as allocated from internal service funds.

Refuse:

This category includes all of the expenses related to the collection and disposal of refuse and yard waste. This also includes the costs associated with the Village's recycling program.

Municipal Garage:

The expenses for maintaining the Village's fleet of vehicles are distributed to the various user departments throughout the budget through an internal service fund.

Contractual Services:

This category includes the expenditures for services provided by outside contractors (other than refuse and recycling). Examples are contractual custodial and tree trimming services, sidewalk, curb repair, alley and brick street maintenance, telephone, postage, professional services, equipment maintenance, and lease charges.

Commodities:

This category includes supplies and materials used by the various departments. This also covers uniform expense as well as electrical expense for the Village's street lighting and heating expense for the various buildings.

Other:

This category includes training and incidental expenses as well as the disposal costs for the fall leaf program, printing and mailing of the Communicator, Police Crime Lab operating expense and the expense for the various social service programs.

Capital Outlay:

This category includes the expense for equipment along with other infrastructure improvements. This also includes all expenses that are part of the Capital Projects Fund and Capital Equipment Replacement Fund.

Contingency:

The contingency is used for expenses that may occur in a fiscal year that were unanticipated during the preparation of the budget.

VILLAGE OF WILMETTE

MISSION STATEMENT

We, the employees of the Village of Wilmette, are committed to enhancing the quality of life within the Village by providing a full range of municipal services, which promote the wellbeing of the community. In addressing the existing and emerging needs of the community, we shall:

- Provide services with empathy, dignity and respect;
- Exercise fiscal responsibility and effective leadership;
- Foster communication, teamwork and trust;
- Recognize the talents of all employees in order to promote efficiency and enhance productivity; and,
- Adhere to the highest standards and ethics.

~~~~~PROGRAMS~~~~~

Village Manager's Office

This program reflects expenses of the Village Manager.

The Village Manager is the Chief Administrative Officer of the Village and is responsible to the Village President and Board of Trustees for enforcing Village policies and ordinances, and coordinating the activities of all Village departments. The Village Clerk is the custodian of all municipal records, including ordinances, resolutions and minutes of public meetings. As a deputy county registrar, the Village Clerk is responsible for voter registration and assists in the administration of local elections.

This program provides administrative support to all Village departments in the areas of employee recruitment and selection, organizational development, employee benefits, developing the annual budget and long range capital planning, risk management and liability and workers' compensation insurance coverage, development of the resident newsletter, *The Communicator*.

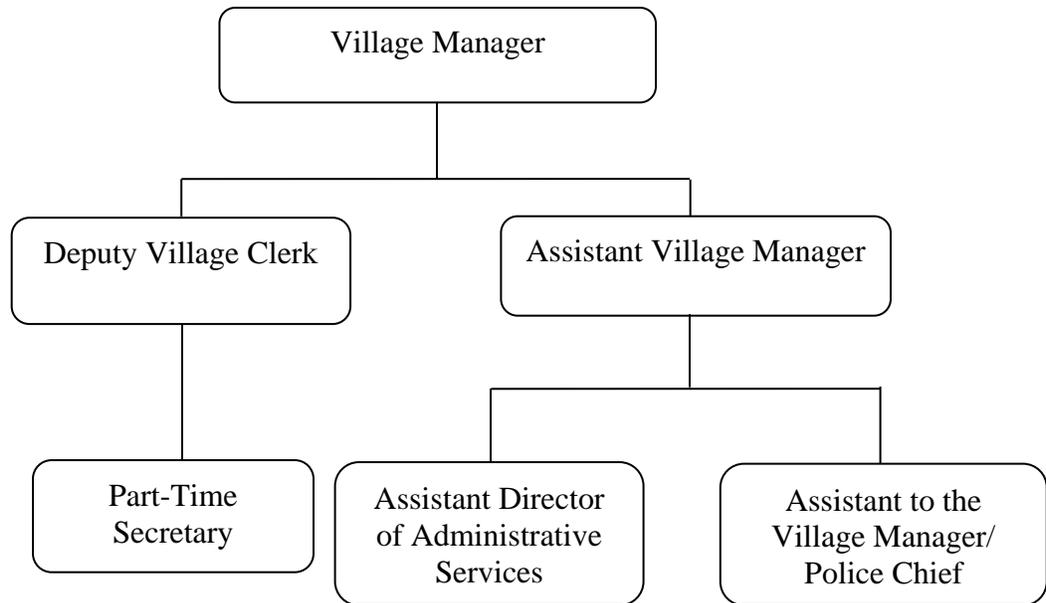
Village Board

The Village Board serves as the policy setting and legislative body governing the activities of Village government. The Village Board enacts ordinances and resolutions; adopts an annual budget and appropriation ordinance; approves appointments to various boards and commissions; establishes taxes, fees and fines and other sources of revenue. The Village President is the chief elected official of the Village and presides over meetings of the Village Board of Trustees and serves as Liquor Control Commissioner as prescribed by State law.

This program provides funding for the expenses of the Village Board in the performance of legislative duties, including membership in outside organizations that provide the Village with support and information, outside consulting and professional services as needed and a portion of the cost of the annual audit of Village finances.

VILLAGE MANAGER'S OFFICE

ORGANIZATIONAL CHART



**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund: 11 - General Fund**  
**Program: 01 - Legislative**  
**Dept: 10 - Legislative**  
**Type: 10 - General Government**

| <b>Expenditure Category</b> | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>Budget<br/>FY 2016</b> | <b>Estimated<br/>Actual<br/>FY 2016</b> | <b>Budget<br/>FY 2017</b> |
|-----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------------------|---------------------------|
| Personnel Services          | -                         | -                         | -                         | -                         | -                                       | -                         |
| Contractual Services        | 28,339                    | 29,498                    | 29,084                    | 29,350                    | 30,075                                  | 29,550                    |
| Commodities                 | -                         | -                         | -                         | -                         | -                                       | -                         |
| Other Expense               | 1,376                     | 1,129                     | 1,839                     | 2,000                     | 1,500                                   | 2,000                     |
| Capital Outlay              | -                         | -                         | -                         | -                         | -                                       | -                         |
| <b>Program Total</b>        | <b>29,715</b>             | <b>30,627</b>             | <b>30,923</b>             | <b>31,350</b>             | <b>31,575</b>                           | <b>31,550</b>             |

**BUDGET ANALYSIS:** There are no significant changes in the 2017 budget.

**Village of Wilmette  
2017 Budget**

**Fund:** 11 - General Fund  
**Program:** 01 - Legislative  
**Dept:** 10 - Legislative  
**Type:** 10 - General Government

| Account Number                    | Description           | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated         |                   |
|-----------------------------------|-----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                   |                       |                   |                   |                   |                   | Actual<br>FY 2016 | Budget<br>FY 2017 |
| 410100                            | Regular Salaries      | -                 | -                 | -                 | -                 | -                 | -                 |
| 415000                            | Employee Benefits     | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Total Personnel</b>            |                       | -                 | -                 | -                 | -                 | -                 | -                 |
| 420010                            | Memberships           | 16,700            | 18,250            | 17,384            | 18,650            | 18,375            | 18,850            |
| 420020                            | Professional Services | -                 | 1,250             | -                 | -                 | -                 | -                 |
| 420100                            | Annual Audit          | 11,639            | 9,998             | 11,700            | 10,700            | 11,700            | 10,700            |
| <b>Total Contractual Services</b> |                       | <b>28,339</b>     | <b>29,498</b>     | <b>29,084</b>     | <b>29,350</b>     | <b>30,075</b>     | <b>29,550</b>     |
| <b>Total Commodities</b>          |                       | -                 | -                 | -                 | -                 | -                 | -                 |
| 441000                            | Incidentals           | 1,376             | 1,129             | 1,839             | 2,000             | 1,500             | 2,000             |
| 442000                            | Training              | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Total Other Expenses</b>       |                       | <b>1,376</b>      | <b>1,129</b>      | <b>1,839</b>      | <b>2,000</b>      | <b>1,500</b>      | <b>2,000</b>      |
| <b>Total Capital Outlay</b>       |                       | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Total Program</b>              |                       | <b>29,715</b>     | <b>30,627</b>     | <b>30,923</b>     | <b>31,350</b>     | <b>31,575</b>     | <b>31,550</b>     |

## VILLAGE MANAGER'S OFFICE

### Objectives & Accomplishments

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#### Looking Forward: 2017 Objectives

1. Monitor the 2017 Budget to ensure expenses do not exceed revenues and find additional budgetary savings as appropriate.
2. Work with the Administrative Services Department to streamline the employment application process to an electronic template using the Tyler Technologies Content Management System for efficiency of receiving and processing applications.
3. Conduct a comprehensive review of the village's benefits package to identify low cost methods to improve recruitment and retention efforts.
4. Coordinate the recruitment, selection, and training of new employees to fill vacancies.
5. Develop a Human Resources Policies and Procedures Manual.

#### Reviewing the Year: 2016 Accomplishments

1. Coordinate the successor collective bargaining agreement with the Fire Union Local #73 (contract expires December 31, 2016).

*A successor three-year collective bargaining agreement was mutually agreed to prior to year-end. The successor contract expires on December 31, 2019.*

2. Establish an electronic platform to meet the reporting requirements per the IRS for the Affordable Care Act (ACA).

*With the collaborative efforts between the Village Manager's Office and Finance Department, the Village produced the appropriate IRS 1095 Forms to employees and retirees in January 2016. The Village mailed copies of the IRS Forms to the Internal Revenue Service in April 2016. The Village complied with the provisions of the Affordable Care Act reporting requirements two months ahead of the IRS scheduled deadline.*

3. Manage the expiration of the Wilmette Power Purchasing Program (WP3) agreement with MC Squared Energy Services.

*The Village, along with all other members of the Lakeshore Power Alliance, determined to terminate the agreement with MC Squared Energy Services as a result of a lack of savings for residents and business owners. All participants in the WP3 were returned to ComEd in the spring of 2016.*

4. Coordinate the recruitment, selection, and training of new employees to fill vacancies.

*The Village Manager's Office continues to work with the departments to hire and select the most qualified candidates to fill vacancies while being cognizant of succession planning. The Village Manager's Office participated in approximately 100 interviews and hired 11 new employees and promoted 5 employees, to include Fire and Police personnel.*

5. Transition to an electronic platform for Open Enrollment of selection for insurance benefits for existing and new hires.

*The Village through its insurance broker implemented the use of an online benefits website (BSwift) for the selection of insurance benefits during open enrollment, and for new hires. The transition was seamless and the system will be able to produce the required IRS forms for compliance with the Affordable Care Act reporting requirements for subsequent years.*

6. Monitor the 2016 Budget to ensure expenses do not exceed revenues and find additional budgetary savings as appropriate.

*Staff monitored 2016 expenditures in all departments and made adjustments as necessary. Currently staff is projecting expense savings totaling approximately \$960,000 in the General Fund.*

## Administration Performance Measures

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|                                             | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>2016</u> |           |           |           | <u>2016 Yr-End</u> |
|---------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                             |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>E-News Subscribers:</u>                  |             |                    |             |           |           |           |                    |
| <i>Increase subscribers</i>                 | 5%          | 3%                 | -6%*        | 2%        | 4%        | 0%        | -1%                |
| <i>Number of contacts by end of quarter</i> |             | 3,266              | 3,056       | 3,104     | 3,215     | 3,229     | 3,229              |

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|                                               | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>2016</u> |           |           |           | <u>2016 Yr-End</u> |
|-----------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                               |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Cable and Utility Complaints Resolved:</u> |             |                    |             |           |           |           |                    |
| <i>Responded to within 1 day</i>              | 95%         | 100%               | 100%        | 100%      | 100%      | 100%      | 100%               |
| <i>Number of cable complaints</i>             |             | 12                 | 0           | 3         | 2         | 2         | 7                  |
| <i>Number of utility complaints</i>           |             | 7                  | 1           | 4         | 3         | 0         | 8                  |

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|                                          | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>2016</u> |           |           |           | <u>2016 Yr-End</u> |
|------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                          |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>IRMA Claims:</u>                      |             |                    |             |           |           |           |                    |
| <i>Submit within 24 hours of receipt</i> | 95%         | 100%               | 100%        | 100%      |           |           |                    |
| <i>Number of IRMA claims</i>             |             | 69                 | 14          | 14        | 19        | 26        | 73                 |
| <i>Number submitted within 24 hours</i>  |             | 69                 | 14          | 14        | 19        | 26        | 73                 |

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\* Constant Contact, the service provider, periodically removes inactive accounts. This resulted in several hundred emails being removed.

**VILLAGE MANAGER'S OFFICE**

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**Activity Measures**

|                                           | <b>2013</b> | <b>2014</b> | <b>2015</b> | <b>2016</b> |
|-------------------------------------------|-------------|-------------|-------------|-------------|
| Communicator Issues (resident newsletter) | 3           | 3           | 3           | 3           |
| Voters Registered (Village Clerk)         | 13          | 59          | 21          | 75          |
| Employee Recruitments                     | 14          | 22          | 15          | 12          |
| Number of interviews conducted*           | N/A         | N/A         | 124         | 105         |
| Employee Promotions                       | 8           | 11          | 13          | 5           |
| Risk Management                           |             |             |             |             |
| General Liability Claims                  | 8           | 13          | 11          | 12          |
| Property Claims                           | 40          | 25          | 29          | 31          |
| Workers Compensation Claims               | 12          | 13          | 11          | 20          |
| Auto Liability                            | 6           | 13          | 11          | 6           |
| Auto Physical Damage                      | 3           | 4           | 7           | 4           |

\*Began tracking in 2015

## Village of Wilmette

### FY 2017 Budget

### Budget Summary

**Fund:** 11 - General Fund

**Program:** 04 - Administration

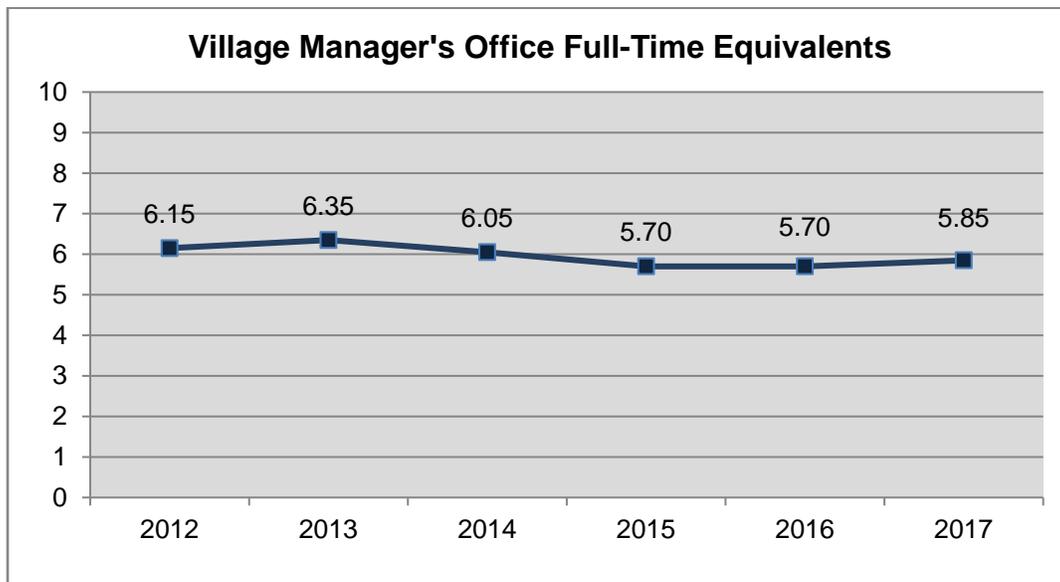
**Dept.:** 10 - Administration

**Type:** 10 - General Government

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 483,712           | 511,078           | 570,260           | 597,385           | 601,000                        | 581,725           |
| Contractual Services | 24,387            | 26,143            | 27,950            | 31,855            | 40,235                         | 34,810            |
| Commodities          | 2,236             | 2,808             | 3,000             | 3,000             | 2,000                          | 3,000             |
| Other Expense        | 31,495            | 39,988            | 38,420            | 38,630            | 37,405                         | 44,050            |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>541,830</b>    | <b>580,017</b>    | <b>639,630</b>    | <b>670,870</b>    | <b>680,640</b>                 | <b>663,585</b>    |

**BUDGET ANALYSIS:** The increase in contractual services is due to the implementation of new safety initiatives and an increase in the pre-employment examinations to more accurately reflect historical expenditures. Other Expenses are increasing due to a transition to a full-color newsletter.

**PERSONNEL:** The decrease in personnel costs is a result of changes to cost allocations (a corresponding increase can be found in 11-05). The 0.15 increase in FTE is due to the addition of a one-day per week front counter assistant.



**Village of Wilmette  
2017 Budget**

**Fund:** 11 - General Fund  
**Program:** 04 - Administration  
**Dept.:** 10 - Administration  
**Type:** 10 - General Government

| Account Number                    | Description                    | Actual FY 2013 | Actual FY 2014 | Actual FY 2015 | Budget FY 2016 | Estimated      |                |
|-----------------------------------|--------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                   |                                |                |                |                |                | Actual FY 2016 | Budget FY 2017 |
| 410100                            | Regular Salaries               | 358,586        | 381,515        | 434,534        | 451,825        | 456,000        | 445,625        |
| 410200                            | Overtime Salaries              | -              | -              | -              | -              | -              | -              |
| 415000                            | Employee Benefits              | 125,126        | 129,563        | 137,058        | 145,560        | 145,000        | 136,100        |
| <b>Total Personnel</b>            |                                | <b>483,712</b> | <b>511,078</b> | <b>571,592</b> | <b>597,385</b> | <b>601,000</b> | <b>581,725</b> |
| 420010                            | Memberships                    | 4,435          | 5,092          | 4,687          | 5,555          | 5,300          | 5,555          |
| 420020                            | Professional Services          | 4,171          | 2,858          | 7,205          | 9,150          | 16,810         | 10,255         |
| 20300                             | Community Notification System  | 3,981          | 3,981          | 3,981          | 4,500          | 3,985          | 4,500          |
| 20315                             | Organizational Studies         | -              | -              | -              | -              | -              | -              |
| 420030                            | Microfilming                   | -              | -              | -              | -              | -              | -              |
| 420040                            | Lease / Purchase Copier        | 7,700          | 8,264          | 7,565          | 8,650          | 8,650          | 8,650          |
| 420200                            | Pre-Employment Examinations    | 4,100          | 5,948          | 6,657          | 4,000          | 5,490          | 5,850          |
| 420220                            | Employee Assistance Program    | -              | -              | -              | -              | -              | -              |
| 420225                            | Employee Wellness Program      | -              | -              | -              | -              | -              | -              |
| 422000                            | Maintenance - Office Equipment | -              | -              | -              | -              | -              | -              |
| <b>Total Contractual Services</b> |                                | <b>24,387</b>  | <b>26,143</b>  | <b>30,095</b>  | <b>31,855</b>  | <b>40,235</b>  | <b>34,810</b>  |
| 430230                            | Office Supplies                | 2,236          | 2,808          | 2,183          | 3,000          | 2,000          | 3,000          |
| <b>Total Commodities</b>          |                                | <b>2,236</b>   | <b>2,808</b>   | <b>2,183</b>   | <b>3,000</b>   | <b>2,000</b>   | <b>3,000</b>   |
| 440500                            | Automotive Expense             | -              | -              | -              | -              | -              | -              |
| 441000                            | Incidentals                    | 1,397          | 1,269          | 1,964          | 1,500          | 1,500          | 1,500          |
| 442000                            | Training                       | 4,888          | 9,130          | 15,233         | 9,630          | 9,600          | 10,450         |
| 442010                            | Personnel Training             | -              | -              | 55             | 500            | 55             | 500            |
| 442020                            | Employee Recognition           | 6,916          | 10,581         | 9,593          | 6,800          | 5,800          | 8,900          |
| 443010                            | News Letters                   | 13,455         | 13,990         | 13,575         | 14,000         | 15,250         | 16,500         |
| 443020                            | Legal Notices                  | 1,120          | 1,390          | 669            | 2,000          | 1,000          | 2,000          |
| 443025                            | Classified Advertisements      | 3,719          | 3,628          | 5,365          | 4,200          | 4,200          | 4,200          |
| <b>Total Other Expenses</b>       |                                | <b>31,495</b>  | <b>39,988</b>  | <b>46,454</b>  | <b>38,630</b>  | <b>37,405</b>  | <b>44,050</b>  |
| <b>Total Capital Outlay</b>       |                                | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| <b>Total Program</b>              |                                | <b>541,830</b> | <b>580,017</b> | <b>650,324</b> | <b>670,870</b> | <b>680,640</b> | <b>663,585</b> |

**ADMINISTRATIVE SERVICES DEPARTMENT**

**MISSION STATEMENT**

The employees of the Administrative Services Department are committed to providing effective and efficient delivery of all Village services to residents and employees through the use of technology. In performing outlined responsibilities, the department pledges to deliver value-added services in the procurement, deployment and maintenance of technology while exercising fiscal responsibility. This will be accomplished by:

- Ensuring end-user participation;
- Extensive communication;
- Promoting continuous training; and
- Valuing the efforts of the department staff.

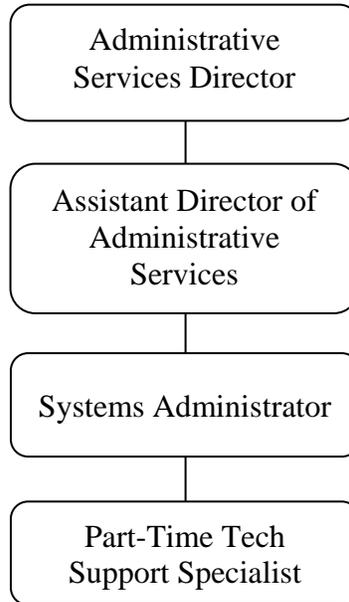
~~~~~**PROGRAMS**~~~~~

The Administrative Services Department, working closely with the Village Manager's and Finance Departments is responsible for the oversight of service delivery to customers and the development and maintenance of the Village's information technology. The department:

- Recommends goals and objectives for organization wide information services;
- Installs hardware and software; and
- Coordinates selection and monitors performance of consultants and vendors involved in systems development.

ADMINISTRATIVE SERVICES DEPARTMENT

ORGANIZATIONAL CHART



ADMINISTRATIVE SERVICES DEPARTMENT

Objectives & Accomplishments

Looking Forward: 2017 Objectives

1. Continue working with the IT/GIS Steering Committee and the GIS Consortium to increase the usage of GIS in Village Departments.
2. Conduct a Munis System assessment which will evaluate the Village's use of certain Munis modules and provide recommendations on improving process workflow and efficiencies.
3. Develop and submit an implementation plan of a local adjudication system which provides administrative hearings performed at the Village Hall to resolve local ordinance violations.
4. Implement a document management system and begin digitizing the Village's archived records which are currently at an off-site location.

Reviewing the Year: 2016 Accomplishments

1. Work with the staff IT steering committee to facilitate the implementation of a Village-wide Geographic Information System (GIS) through the GIS Consortium.

The Village joined the GIS Consortium in January 2016 as the 33rd member. To date, several layers have been created in GIS along with a public-version of GIS and a Community Portal, providing a wealth of information about parcels in the community.

2. Plan, coordinate and schedule the implementation of the new resident service requests (including mobile application), work orders, facilities and fleet management module.

The Citizen/Customer Relationship Management (CRM) software went live in June 2016. To date, over 2,000 incidents have been created. Prior to year-end, staff anticipates implementing the CRM on the Village's new website alongside a smartphone app. The work orders and fleet and facilities module will also be implemented by year-end.

3. Assist the Finance Department in implementing new procedures to increase efficiencies in the purchasing functions regarding issuance of purchase orders and the invoice payment process.

Updated purchase order forms to allow for electronic delivery. Began testing electronic requisitioning and purchase order processing and invoice processing in the Information Technology Department in July 2016. Prior to year-end, staff anticipates allowing purchase order processing and electronic invoice processing for all departments.

4. Purchase and deploy replacement computers before April 30, 2016.

Deployed 20 desktop and 4 mobile computers prior to April 30, 2016.

5. Plan, coordinate, schedule and conduct all necessary Munis training sessions in support of the new hires in Community Development, Engineering and Finance.

Conducted training as necessary, including for the new Tyler CRM software.

ADMINISTRATIVE SERVICES DEPARTMENT

Activity Measures

| | 2013 | 2014 | 2015 | 2016 |
|--|-------------|-------------|-------------|-------------|
| Computers Maintained | 166 | 166 | 174 | 174 |
| Computers Replaced | 21 | 25 | 28 | 24 |
| Physical Servers Maintained | 18 | 18 | 18 | 18** |
| Virtual Servers Maintained | 2 | 14 | 14 | 14 |
| Onsite training classes (hours) | 24 | 48 | 24 | 160 |
| Offsite training classes (hours) | 40 | 40 | 24 | 24 |
| Unique visits to website | 193,069 | 192,887 | 213,192 | 210,000* |
| Avg time spent on site (min) | 1:50 | 1:50 | 1:38 | 1:49* |
| Avg # of pages viewed | 2.53 | 2.49 | 2.30 | 2.48* |
| Number of EFT (Electronic Fund Transfer) Water Billing Customers | 935 | 1,012 | 1,045 | 1,146 |

* Numbers are estimated due to new website implementation. During the implementation data was lost for user traffic and visits.

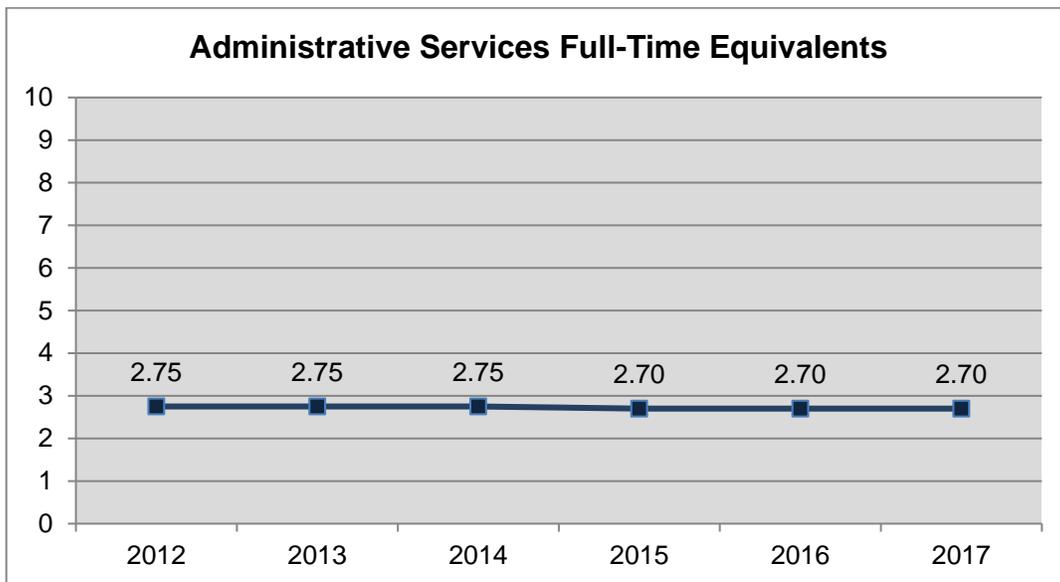
Village of Wilmette
FY 2017 Budget
Budget Summary

Fund: 11 - General Fund
Program: 05 - Administrative Services
Dept.: 12 - Administrative Services
Type: 10 - General Government

| Expenditure Category | Actual
FY 2013 | Actual
FY 2014 | Actual
FY 2015 | Budget
FY 2016 | Estimated
Actual
FY 2016 | Budget
FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services | 321,656 | 322,665 | 337,068 | 349,945 | 347,000 | 388,190 |
| Contractual Services | 180,481 | 215,949 | 213,957 | 333,035 | 340,025 | 322,020 |
| Commodities | 11,948 | 22,177 | 17,564 | 14,400 | 14,140 | 17,500 |
| Other Expense | 8,760 | 9,126 | 8,571 | 14,425 | 13,830 | 8,600 |
| Capital Outlay | 28,980 | 44,677 | 55,032 | 48,250 | 45,995 | 37,800 |
| Program Total | 551,825 | 614,594 | 632,192 | 760,055 | 760,990 | 774,110 |

BUDGET ANALYSIS: The decrease in the 2017 contractual and capital budgets is attributed to the completion of several IT related projects in 2016. New in 2017 is \$40,000 for the implementation of an Administrative Adjudication System (future ongoing costs in 2018 and beyond will be approximately \$10,000).

PERSONNEL: The increase in personnel costs is attributed to a change in allocation (a corresponding decrease can be found in 11-04).



**Village of Wilmette
2017 Budget**

Fund: 11 - General Fund
Program: 05 - Administrative Services
Dept.: 12 - Administrative Services
Type: 10 - General Government

| Account Number | Description | Actual FY 2013 | Actual FY 2014 | Actual FY 2015 | Budget FY 2016 | Estimated | |
|-----------------------------------|--|----------------|----------------|----------------|----------------|----------------|----------------|
| | | | | | | Actual FY 2016 | Budget FY 2017 |
| 410100 | Regular Salaries | 239,502 | 237,830 | 250,242 | 258,600 | 256,000 | 288,525 |
| 410200 | Overtime Salaries | - | - | - | - | - | - |
| 415000 | Employee Benefits | 82,154 | 84,835 | 86,826 | 91,345 | 91,000 | 99,665 |
| Total Personnel | | 321,656 | 322,665 | 337,068 | 349,945 | 347,000 | 388,190 |
| 420010 | Memberships | 250 | 250 | 250 | 250 | 250 | 250 |
| 420020- | Professional Services | 3,626 | 3,027 | 3,486 | 15,500 | 15,500 | 5,150 |
| 20014 | Geographic Information System | - | - | - | 31,670 | 31,000 | 31,000 |
| 20016 | Administrative Adjudication | - | - | - | - | - | 40,000 |
| 20031 | Network Security Audit | - | - | 8,310 | - | - | - |
| 421500 | Contractual Hardware Support | 4,471 | 3,742 | 6,231 | 5,200 | 5,000 | 5,700 |
| 421510 | Contractual Software Support | 110,986 | 146,335 | 125,485 | 204,410 | 204,410 | 150,210 |
| 421515 | PC Software Subscription | 34,583 | 34,583 | 33,362 | 38,925 | 40,910 | 40,910 |
| 421520 | Contractual Internet Expense | 4,143 | 5,650 | 5,259 | 5,580 | 6,245 | 5,900 |
| 428100 | Computer Communications Exp. | 22,422 | 22,362 | 31,574 | 31,500 | 36,710 | 42,900 |
| Total Contractual Services | | 180,481 | 215,949 | 213,957 | 333,035 | 340,025 | 322,020 |
| 430150 | Supplies - Computer Parts | 10,116 | 20,443 | 16,948 | 11,900 | 11,900 | 15,000 |
| 430160 | Supplies - Computer Software | 1,328 | 1,235 | 161 | 2,000 | 1,960 | 2,000 |
| 430230 | Supplies - Office | 504 | 499 | 455 | 500 | 280 | 500 |
| Total Commodities | | 11,948 | 22,177 | 17,564 | 14,400 | 14,140 | 17,500 |
| 440500 | Automotive Expense | 5,020 | 5,370 | 5,139 | 4,100 | 3,690 | 2,000 |
| 441000 | Incidentals | 215 | 256 | 45 | 200 | 190 | 200 |
| 442000 | Training | 3,525 | 3,500 | 3,387 | 10,125 | 9,950 | 6,400 |
| Total Other Expenses | | 8,760 | 9,126 | 8,571 | 14,425 | 13,830 | 8,600 |
| 490100- | Office Furniture & Equipment: | | | | | | |
| 40798 | Police In-Car Computers | 10,580 | 10,110 | 12,000 | 12,000 | 11,995 | 12,000 |
| 50200 | Personal Computer Replacement | 18,400 | 18,852 | 19,116 | 36,250 | 34,000 | 25,800 |
| 50206 | Newtork Server Replacement | - | 15,715 | 11,945 | - | - | - |
| 50207 | Server Virtualization | - | - | 11,971 | - | - | - |
| Total Capital Outlay | | 28,980 | 44,677 | 55,032 | 48,250 | 45,995 | 37,800 |
| Total Program | | 551,825 | 614,594 | 632,192 | 760,055 | 760,990 | 774,110 |

FINANCE DEPARTMENT

MISSION STATEMENT

The Finance Department is committed to providing accurate and efficient service to Village of Wilmette residents, businesses and our employees. The department pledges to exercise fiscal responsibility, while adhering to the highest standards and ethics. This will be accomplished by:

- striving for timely and accurate financial reporting;
- optimum communication;
- promoting continuous training and education; and
- valuing the efforts of the Finance Department staff.

~~~~~**PROGRAMS**~~~~~

The Finance Department is responsible for the receipt and disbursement of Village funds and accounting of the Village's finances for use in management decisions.

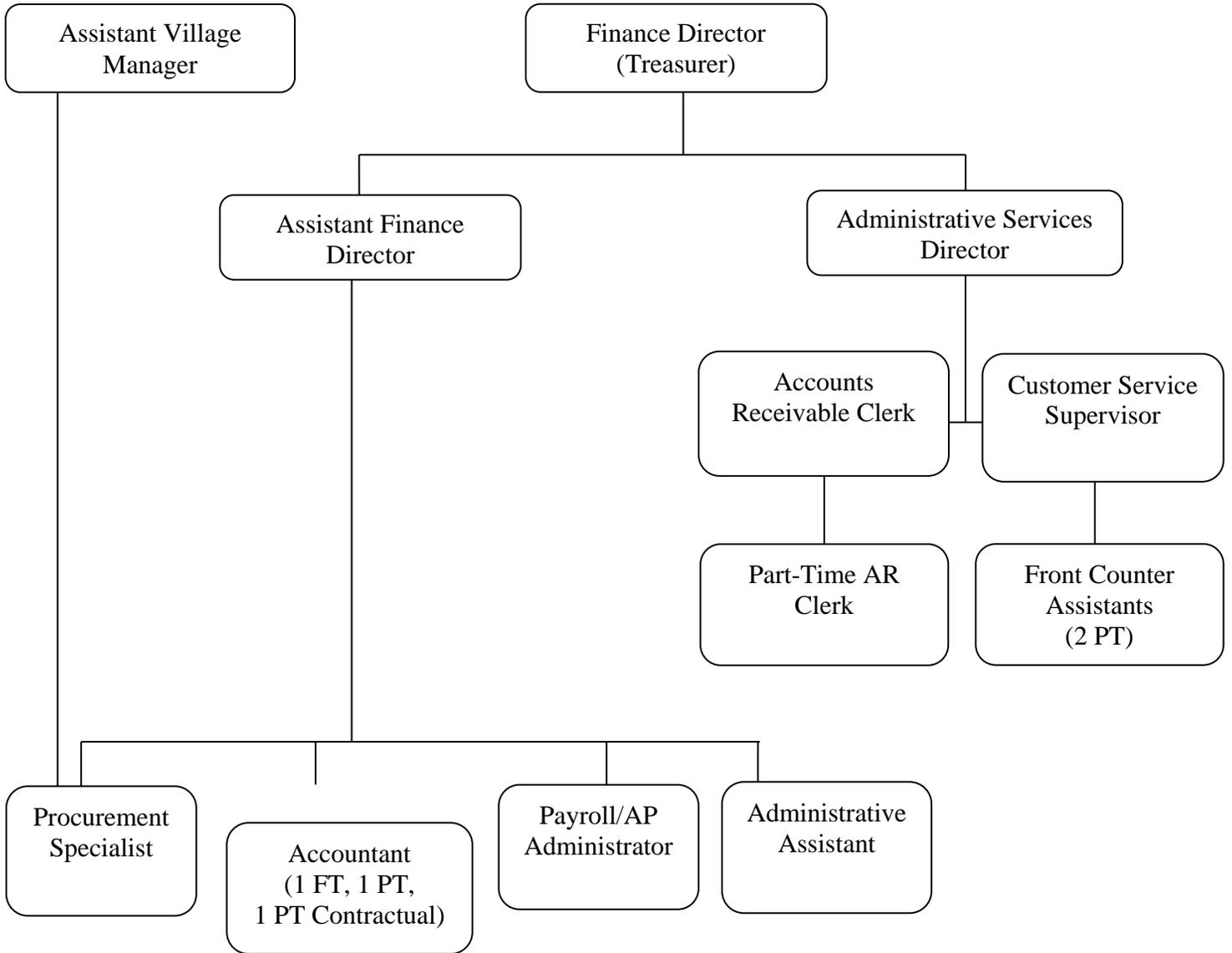
Funds not currently needed are invested to provide maximum future benefit to the Village.

The Department monitors the investment of all funds, which can amount to more than \$50 million when considering pension contributions and bond proceeds.

NOTE: Water Fund financial activities are reflected in a separate program.

FINANCE DEPARTMENT

ORGANIZATIONAL CHART



## FINANCE DEPARTMENT

### Objectives & Accomplishments

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#### Looking Forward: 2017 Objectives

1. Work with IT to implement a Fixed Asset module in MUNIS.
2. Continue to work with IT and the Village Manager's Office to further streamline and digitize the payroll, purchasing, billing and invoicing processes.
3. Analyze the potential costs / benefits of changing to bi-monthly (from quarterly) billing for residential and commercial utility customers.
4. Work with Village Manager's Office to accomplish debt issuance needs.
5. Continue process of cross training Finance staff for greater efficiencies.

#### Reviewing the Year: 2016 Accomplishments

1. Work with IT and the Village Manager's Office to further streamline and digitize the payroll, purchasing, billing and invoicing processes.

*We met many goals in this area as we made processes more efficient. This included the upgrading from MUNIS 10.3 to 11.0, the importing of journal entries into MUNIS and streamlining related activities.*

2. Analyze the potential costs / benefits of changing to bi-monthly (from quarterly) billing for residential and commercial utility customers.

*This goal will be continued in 2017.*

3. Implement a purchasing card program to provide further efficiency in the Village's procurement process.

*The Department has determined not to move forward with a purchasing card program at this time.*

**FINANCE DEPARTMENT**

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**Activity Measures**

|                                   | <b>2013</b> | <b>2014</b> | <b>2015</b> | <b>2016</b> |
|-----------------------------------|-------------|-------------|-------------|-------------|
| Water Bills Issued                | 36,338      | 37,589      | 35,603      | 36,480      |
| Payroll & Pension Checks Issued   | 6,867       | 6,891       | 6,977       | 6,897       |
| Vehicle Stickers Issued           | 17,579      | 19,223      | 19,516      | 20,224      |
| Vehicle Stickers Sold Online      | 0           | 5,096       | 4,881       | 5,452       |
| Animal & Business Licenses Issued | 2,672       | 2,817       | 2,700       | 2,749       |

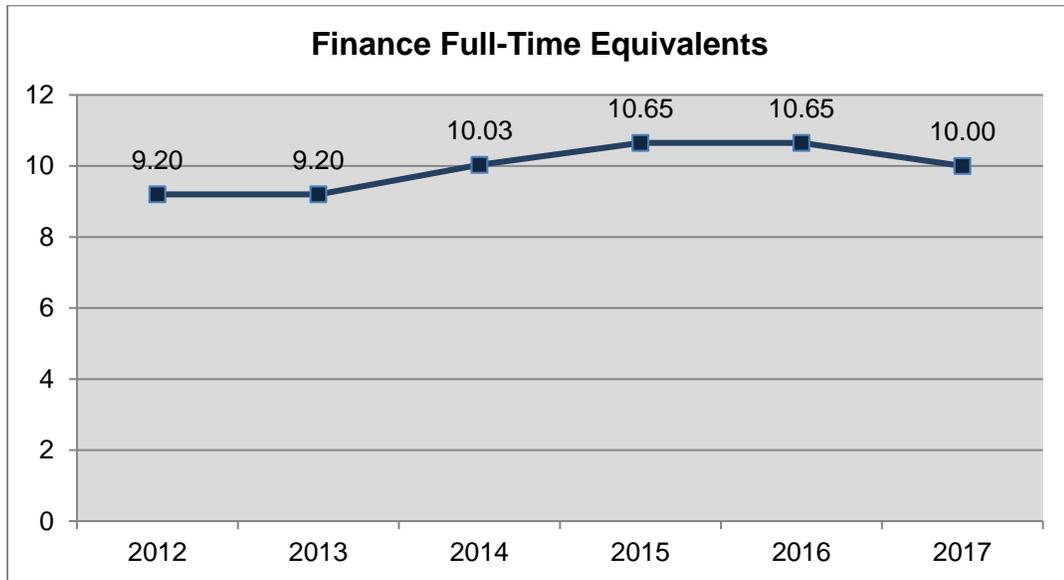
**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 06 - Finance  
**Dept.:** 14 - Finance  
**Type:** 10 - General Government

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 819,726           | 870,857           | 876,453           | 966,040           | 966,000                        | 1,008,140         |
| Contractual Services | 163,474           | 196,486           | 209,214           | 238,550           | 233,670                        | 246,350           |
| Commodities          | 19,280            | 27,096            | 27,429            | 28,700            | 24,000                         | 28,600            |
| Other Expense        | 2,061             | 1,880             | 3,377             | 5,200             | 2,900                          | 4,400             |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>1,004,541</b>  | <b>1,096,319</b>  | <b>1,116,473</b>  | <b>1,238,490</b>  | <b>1,226,570</b>               | <b>1,287,490</b>  |

**BUDGET ANALYSIS:** There are no major changes in the 2017 budget.

**PERSONNEL:** The reduction in FTE is due to the elimination of a part-time position.



**Village of Wilmette  
2017 Budget**

**Fund:** 11 - General Fund  
**Program:** 06 - Finance  
**Dept.:** 14 - Finance  
**Type:** 10 - General Government

| Account Number                    | Description                    | Actual FY 2013   | Actual FY 2014   | Actual FY 2015   | Budget FY 2016   | Estimated        | Budget FY 2017   |
|-----------------------------------|--------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                   |                                |                  |                  |                  |                  | Actual FY 2016   |                  |
| 410100                            | Regular Salaries               | 628,670          | 663,623          | 667,671          | 735,975          | 728,000          | 763,125          |
| 410200                            | Overtime Salaries              | -                | 1,200            | 305              | -                | -                | -                |
| 415000                            | Employee Benefits              | 191,056          | 206,034          | 208,477          | 230,065          | 238,000          | 245,015          |
| <b>Total Personnel</b>            |                                | <b>819,726</b>   | <b>870,857</b>   | <b>876,453</b>   | <b>966,040</b>   | <b>966,000</b>   | <b>1,008,140</b> |
| 420010                            | Memberships                    | 1,325            | 1,087            | 1,372            | 1,500            | 1,470            | 1,500            |
| 420020                            | Professional Services          | 32,910           | 26,566           | 26,799           | 30,500           | 30,500           | 30,000           |
| 420040                            | Lease / Purchase Copier        | 14,277           | 16,651           | 18,024           | 16,750           | 16,500           | 16,750           |
| 420150                            | Bank Charges                   | 20,701           | 42,018           | 44,345           | 52,500           | 75,000           | 80,000           |
| 420160                            | Postage                        | 29,991           | 29,647           | 32,901           | 40,500           | 28,100           | 35,000           |
| 421000                            | Contractual Services           | 8,936            | 21,997           | 17,460           | 18,000           | 18,000           | 18,000           |
| 422000                            | Maintenance of Office Equipmen | 2,736            | 2,736            | 2,782            | 2,000            | 2,000            | 2,000            |
| 428000                            | Telephone Service              | 27,329           | 30,728           | 34,107           | 42,100           | 25,000           | 26,000           |
| 428010                            | Telephone Maintenance          | 6,119            | 5,485            | 5,659            | 5,500            | 7,000            | 7,000            |
| 428020                            | Cellular Telephone Service     | 19,059           | 19,309           | 25,739           | 29,000           | 30,000           | 30,000           |
| 428030                            | Long Distance Service          | 91               | 262              | 26               | 200              | 100              | 100              |
| <b>Total Contractual Services</b> |                                | <b>163,474</b>   | <b>196,486</b>   | <b>209,214</b>   | <b>238,550</b>   | <b>233,670</b>   | <b>246,350</b>   |
| 430230                            | Supplies - Office              | 10,614           | 17,311           | 18,710           | 19,100           | 15,000           | 19,000           |
| 430250                            | Supplies - Other than Office   | 8,666            | 9,785            | 8,719            | 9,600            | 9,000            | 9,600            |
| <b>Total Commodities</b>          |                                | <b>19,280</b>    | <b>27,096</b>    | <b>27,429</b>    | <b>28,700</b>    | <b>24,000</b>    | <b>28,600</b>    |
| 441000                            | Incidentals                    | 35               | -                | 105              | 200              | 400              | 400              |
| 442000                            | Training                       | 552              | 660              | 2,286            | 3,000            | 1,500            | 3,000            |
| 443020                            | Legal Notices                  | 1,474            | 1,220            | 986              | 2,000            | 1,000            | 1,000            |
| <b>Total Other Expenses</b>       |                                | <b>2,061</b>     | <b>1,880</b>     | <b>3,377</b>     | <b>5,200</b>     | <b>2,900</b>     | <b>4,400</b>     |
| <b>Total Capital Outlay</b>       |                                | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total Program</b>              |                                | <b>1,004,541</b> | <b>1,096,319</b> | <b>1,116,473</b> | <b>1,238,490</b> | <b>1,226,570</b> | <b>1,287,490</b> |

## LAW DEPARTMENT

### MISSION STATEMENT

The mission of the Law Department is twofold:

- To respect, uphold and enforce the ordinances of the Village of Wilmette, and the Constitution and laws of the State of Illinois and the United States of America; and,
- To provide the highest quality of effective legal counsel and representation to the Village and all its elected and appointed officials.

The Department must strive at all times to provide its clients with the broadest possible range of services and must, in all its activities, be guided by the principle that its effectiveness depends upon its being valued and trusted by all its clients.

### ~~~~~PROGRAMS~~~~~

- Act as a vigorous advocate for the Village, its officers and its employees, in any matter in which they are represented by the Department, and diligently supervise any outside counsel performing such functions to ensure the same high quality of representation.
- Provide, on a proactive basis, accurate, timely and meaningful legal counsel to Village Management.
- Seek ways by which the Department may aid in the achievement of the goals and objectives of the Village Manager and the Village Board of Trustees.
- Always appreciate and respect the need for every client to fully understand both the counsel given and the reasons for it, as well as the need to receive advice which is impartial, accurate, frank, and represents the best judgment of the Department, regardless of the desires and expectations of others.
- Cooperate with and assist legal officers of other municipalities, both directly and through participation in governmental and professional organizations, in order to advance the common interests of the Village and all municipalities.
- Maintain, through commitment to continuing legal education, the highest level of professional skill.
- Meet the legal needs of the Village in the most fiscally responsible manner possible.
- In fulfilling its Mission to the Village, its officials, its management and its employees, the Department shall always adhere to the highest standards of professional ethics and responsibility, professional competency, diligence, fairness and civility.

**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund: 11 - General Fund**  
**Program: 07 - Law**  
**Dept.: 16 - Law**  
**Type: 10 - General Government**

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | 347,921           | 296,933           | 448,774           | 313,485           | 309,450                        | 318,485           |
| Commodities          | 645               | 458               | 213               | 750               | 750                            | 750               |
| Other Expense        | 5,175             | 6,474             | 40,849            | 5,150             | 35,000                         | 5,150             |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>353,741</b>    | <b>303,865</b>    | <b>489,836</b>    | <b>319,385</b>    | <b>345,200</b>                 | <b>324,385</b>    |

**BUDGET ANALYSIS:** The 2017 Budget includes no increase in the Corporation Counsel Retainer fee. There is an increase of \$8,000 in Code Revision Services to allow for an online recodification of the Village Code.

**PERSONNEL:** There are no personnel assigned to this Department.

**Village of Wilmette  
2017 Budget**

**Fund:** 11 - General Fund  
**Program:** 07 - Law  
**Dept.:** 16 - Law  
**Type:** 10 - General Government

| Account Number                    | Description                    | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|-----------------------------------|--------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |                                | -                 | -                 | -                 | -                 | -                              | -                 |
| 420010                            | Memberships                    | 1,312             | 2,199             | 1,377             | 1,285             | 1,250                          | 1,285             |
| 420300                            | Code Revision Service          | 3,146             | 1,505             | 12,676            | 4,000             | 3,000                          | 12,000            |
| 420320                            | Special Attorney Fees          | 142,685           | 82,368            | 211,073           | 100,000           | 100,000                        | 100,000           |
| 420340                            | On-Line Legal Research Service | 2,616             | -                 | -                 | -                 | -                              | -                 |
| 420350                            | Corporation Counsel            | 198,162           | 210,861           | 211,140           | 208,200           | 205,200                        | 205,200           |
| 20046                             | 611 Green Bay Road             | -                 | -                 | 12,508            | -                 | -                              | -                 |
| <b>Total Contractual Services</b> |                                | <b>347,921</b>    | <b>296,933</b>    | <b>448,774</b>    | <b>313,485</b>    | <b>309,450</b>                 | <b>318,485</b>    |
| 430220                            | Supplies - Legal               | 645               | 458               | 213               | 750               | 750                            | 750               |
| <b>Total Commodities</b>          |                                | <b>645</b>        | <b>458</b>        | <b>213</b>        | <b>750</b>        | <b>750</b>                     | <b>750</b>        |
| 441000                            | Incidentals                    | -                 | 20                | -                 | 150               | -                              | 150               |
| 442000                            | Training                       | -                 | -                 | -                 | -                 | -                              | -                 |
| 444000                            | Expense of Litigation          | 5,175             | 6,454             | 40,849            | 5,000             | 35,000                         | 5,000             |
| <b>Total Other Expenses</b>       |                                | <b>5,175</b>      | <b>6,474</b>      | <b>40,849</b>     | <b>5,150</b>      | <b>35,000</b>                  | <b>5,150</b>      |
| <b>Total Capital Outlay</b>       |                                | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |                                | <b>353,741</b>    | <b>303,865</b>    | <b>489,836</b>    | <b>319,385</b>    | <b>345,200</b>                 | <b>324,385</b>    |

## COMMUNITY DEVELOPMENT

### MISSION STATEMENT

The Community Development Department is committed to serve as stewards of the natural and built environment by guiding the use of land and the occupancy of structures for the benefit and protection of our community.

#### ~~~~~VALUES~~~~~

To fulfill our mission commitment we:

Provide services that promote and maintain Village land use standards;

Review and issue building permits in an efficient and timely manner;

Ensure the accuracy of information provided to the public; and

Enforce building, zoning, and other Village codes with courtesy, impartiality, and respect.

#### ~~~~~PROGRAMS~~~~~

Land Use & Zoning Regulations

Enforcement of Building Codes, Zoning, Sign, and Subdivision Ordinances

Issuance of Building Permits (approx. 2,100 projects annually)

Inspections to endure code compliance

Monitoring of the purchase and resale of units at the Village Green Atrium

Provide administrative support to Housing Our Own Wilmette non-profit organization

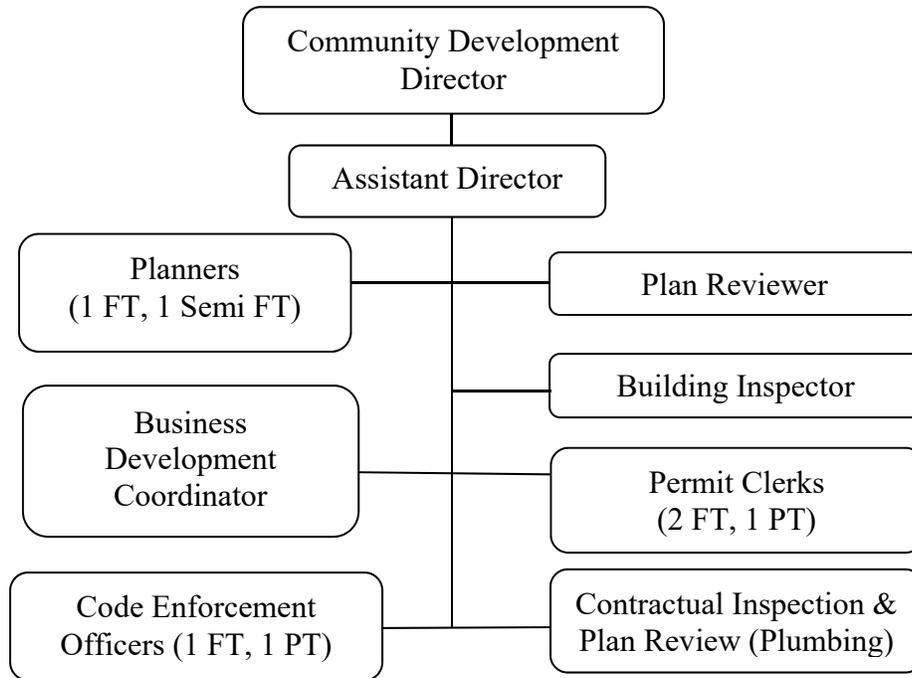
Coordination of business development activities

#### **Staff Support to the Following Boards:**

- Land Use Committee
- Zoning Board of Appeals
- Plan Commission
- Housing Commission
- Appearance Review Commission
- Historic Preservation Commission
- Environmental & Energy Commission
- Site Plan Review Committee
- Building Code Board of Appeals
- Electrical Commission

COMMUNITY DEVELOPMENT DEPARTMENT

ORGANIZATIONAL CHART



## COMMUNITY DEVELOPMENT DEPARTMENT

### Objectives & Accomplishments

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#### Looking Forward: 2017 Objectives

1. Continue to support the boards and commissions that are served by the Community Development Department, including the Plan Commission, Zoning Board of Appeals, Appearance Review Commission, Historic Preservation Commission, Housing Commission, Environmental and Energy Commission, Land Use Committee of the Village Board, Building Code Board of Appeals and Electrical Commission.
2. Continue to oversee the construction of the mixed-use development at 611 Green Bay Road.
3. Implement an online process for roof and tree permits and continue review of other permitting options.
4. Oversee the transition to the 2015 International Code Council's International Building Code and International Residential Code.
5. Conduct a review of permit requirements to determine whether certain projects should still require permits.

#### Reviewing the Year: 2016 Accomplishments

1. Continue to support the boards and commissions that are served by the Community Development Department, including the Plan Commission, Zoning Board of Appeals, Appearance Review Commission, Historic Preservation Commission, Housing Commission, Environmental and Energy Commission, Land Use Committee of the Village Board, Building Code Board of Appeals and Electrical Commission.

*The Community Development Department provided staff support at over 50 meetings and hearings in 2016.*

2. Continue to oversee the construction of the Mather Lifeways expansion and renovation at 2801 Old Glenview Road and the mixed-use development at 611 Green Bay Road.

*Mather Lifeways was issued a certificate of occupancy in July of 2016. The mixed-use building at 611 Green Bay Road began construction in July of 2016 with an expected completion date of September of 2017.*

3. Continue review of on-line permitting options.

*Online payment for elevator inspections was implemented. Additional permitting options will be reviewed when the MUNIS permitting module supports it.*

4. Oversee the transition to the 2015 International Code Council's International Building Code and International Residential Code.

*The review of the 2015 codes has begun and is expected to be completed second quarter of 2017.*

5. Oversee adoption and implementation of the 2015 International Property Maintenance Code.

*The 2006 International Property Maintenance Code is anticipated to be adopted by year-end.*

## Community Development Performance Measures

|                                                | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>2016</u> |           |           |           | <u>2016 Yr-End</u> |
|------------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                                |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Single Family New Construction Permits:</u> |             |                    |             |           |           |           |                    |
| <i>To be reviewed in 10 days</i>               |             |                    |             |           |           |           |                    |
| Days to complete Zoning Reviews                | <10 days    | 7                  | 5           | 11        | 8         | 8         | 8                  |
| <i>Number of reviews</i>                       |             | 23                 | 7           | 6         | 12        | 5         | 30                 |
| Days to complete Building /Electrical Reviews  | <10 days    | 4                  | 4           | 2         | 5         | 5         | 4                  |
| <i>Number of reviews</i>                       |             | 40                 | 10          | 7         | 11        | 6         | 34                 |

|                                                          | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>2016</u> |           |           |           | <u>2016 Yr-End</u> |
|----------------------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                                          |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Single Family Additions &amp; Remodeling Permits:</u> |             |                    |             |           |           |           |                    |
| <i>To be complete in 10 days</i>                         |             |                    |             |           |           |           |                    |
| Zoning Reviews                                           | <10         |                    |             |           |           |           |                    |
| <i>Number of reviews</i>                                 |             | 248                | 75          | 70        | 54        | 51        | 250                |
| <i>Average # of days to complete review</i>              |             | 4                  | 4           | 6         | 6         | 5         | 5                  |
| Building/Electrical Reviews                              |             |                    |             |           |           |           |                    |
| <i>Number of reviews</i>                                 |             | 257                | 65          | 71        | 50        | 57        | 243                |
| <i>Average # of days to complete review</i>              |             | 4                  | 3           | 4         | 6         | 5         | 4                  |

|                                                                         | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>2016</u> |           |           |           | <u>2016 Yr-End</u> |
|-------------------------------------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                                                         |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Commercial New Construction, Additions &amp; Remodeling Permits:</u> |             |                    |             |           |           |           |                    |
| <i>To be complete in 10 days</i>                                        |             |                    |             |           |           |           |                    |
| Zoning Reviews                                                          | <10         |                    |             |           |           |           |                    |
| <i>Number of reviews</i>                                                |             | 24                 | 4           | 12        | 7         | 1         | 24                 |
| <i>Average # of days to complete review</i>                             |             | 4                  | 3           | 5         | 5         | 1         | 4                  |
| Building/Electrical Reviews                                             |             |                    |             |           |           |           |                    |
| <i>Number of reviews</i>                                                |             | 31                 | 1           | 15        | 7         | 1         | 24                 |
| <i>Average # of days to complete review</i>                             |             | 3                  | 5           | 5         | 5         | 2         | 5                  |

|                                                   | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>2016</u> |           |           |           | <u>2016 Yr-End</u> |
|---------------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                                   |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Building Inspections Performed:</u>            |             |                    |             |           |           |           |                    |
| <i>To be performed within 24 hours of request</i> |             |                    |             |           |           |           |                    |
| Building Inspections                              | 95%         | 100%               | 100%        | 100%      | 100%      | 100%      | 100%               |
| <i>Number of inspections</i>                      |             | 6,823              | 1,263       | 1,774     | 2,058     | 1,779     | 6,874              |

|                                                                                    | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>2016</u> |           |           |           | <u>2016 Yr-End</u> |
|------------------------------------------------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                                                                    |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Code Enforcement:</u>                                                           |             |                    |             |           |           |           |                    |
| <i>Code enforcement violations brought into compliance through voluntary means</i> |             |                    |             |           |           |           |                    |
| Code Enforcement                                                                   | 75%         | 88%                | 92%         | 87%       | 91%       | 89%       | 90%                |
| <i>Number of violations confirmed</i>                                              |             | 2,293              | 502         | 538       | 531       | 523       | 2,094              |
| <i>Number resolved voluntarily</i>                                                 |             | 2,014              | 463         | 466       | 483       | 466       | 1,878              |

|                                                                                              | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>2016</u> |           |           |           | <u>2016 Yr-End</u> |
|----------------------------------------------------------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                                                                              |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>New Business Listings:</u>                                                                |             |                    |             |           |           |           |                    |
| <i>New business listed on web site within 10 days of certification of occupancy issuance</i> |             |                    |             |           |           |           |                    |
| New Business Listings                                                                        | 100%        | 100%               | 100%        | 100%      | 100%      | 100%      | 100%               |
| <i>Number of new businesses</i>                                                              |             | 20                 | 8           | 5         | 11        | 9         | 33                 |
| <i>Average days to post</i>                                                                  |             | 2                  | 0           | 0         | 0         | 1         | 0                  |

|                                                      | <u>GOAL</u>    | <u>2015 Yr-End</u> | <u>2016</u> |           |           |           | <u>2016 Yr-End</u> |
|------------------------------------------------------|----------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                                      |                |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Business Contacts:</u>                            |                |                    |             |           |           |           |                    |
| <i>New business development contacts per quarter</i> | 195            | 825                | 260         | 183       | 208       | 189       | 840                |
|                                                      | (780 annually) |                    |             |           |           |           |                    |

|                                               | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>2016</u> |           |           |           | <u>2016 Yr-End</u> |
|-----------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                               |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Commercial Vacancy:</u>                    |             |                    |             |           |           |           |                    |
| <i>Commercial retail vacancy rate maximum</i> | 5%          | 5.25%              | 5.92%       | 5.61%     | 5.45%     | 5.42%     | 5.60%              |

|                                                                             | <u>GOAL</u>    | <u>2015 Yr-End</u> | <u>2016</u> |           |           |           | <u>2016 Yr-End</u> |
|-----------------------------------------------------------------------------|----------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                                                             |                |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Social Media Updates:</u>                                                |                |                    |             |           |           |           |                    |
| <i>Unique updates posted on Wilmette Biz social media sites per quarter</i> | 30             | 198                | 44          | 32        | 40        | 50        | 166                |
|                                                                             | (120 annually) |                    |             |           |           |           |                    |

COMMUNITY DEVELOPMENT DEPARTMENT

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Activity Measures

| <b>Number of Projects/Cases/Inspections</b> | <b>2013</b> | <b>2014</b> | <b>2015</b> | <b>2016</b> |
|---------------------------------------------|-------------|-------------|-------------|-------------|
| Projects                                    | 2,689       | 2,856       | 2,599       | 2,606       |
| ZBA Cases                                   | 50          | 56          | 58          | 59          |
| ARC Cases                                   | 37          | 38          | 48          | 45          |
| Building Inspections                        | 5,959       | 6,463       | 6,866       | 6,859       |

| <b>Breakdown By Permit Type</b>               | <b>2013</b> | <b>2014</b> | <b>2015</b> | <b>2016</b> |
|-----------------------------------------------|-------------|-------------|-------------|-------------|
| New Residential                               | 44          | 47          | 48          | 37          |
| New Commercial                                | 1           | 0           | 0           | 1           |
| New Other - Swimming Pools, Large Sheds, etc. | 28          | 29          | 21          | 23          |
| Single Family Demolition                      | 35          | 48          | 40          | 31          |
| Residential Additions                         | 61          | 77          | 67          | 55          |
| Residential Remodel – Interior, Decks, etc.   | 532         | 541         | 520         | 467         |
| Commercial Additions/Remodel                  | 28          | 37          | 45          | 34          |
| Garage                                        | 27          | 38          | 34          | 25          |
| Electrical Only                               | 72          | 99          | 91          | 89          |
| Air Conditioning Only                         | 44          | 37          | 42          | 59          |
| Generators                                    | 66          | 45          | 32          | 34          |
| Elevators                                     | 12          | 25          | 45          | 35          |
| Plumbing Only                                 | 496         | 430         | 288         | 332         |
| Fences                                        | 334         | 327         | 343         | 429         |
| Roof                                          | 298         | 354         | 313         | 358         |
| Tree Removal                                  | 305         | 349         | 318         | 322         |
| Signs                                         | 29          | 38          | 33          | 13          |
| Tents                                         | 0           | 1           | 1           | 1           |

| <b>Breakdown By Permit Type</b> | <b>2013</b> | <b>2014</b> | <b>2015</b> | <b>2016</b> |
|---------------------------------|-------------|-------------|-------------|-------------|
| All Other Demolition            | 12          | 12          | 11          | 10          |
| Engineering Only                | 221         | 268         | 231         | 163         |
| Fire Only                       | 6           | 5           | 22          | 31          |
| Two-Unit Other                  | 2           | 0           | 0           | 1           |
| Townhouse Other                 | 9           | 21          | 17          | 25          |
| Institutional Other             | 10          | 10          | 10          | 7           |
| Multi-Family Other              | 28          | 17          | 26          | 24          |

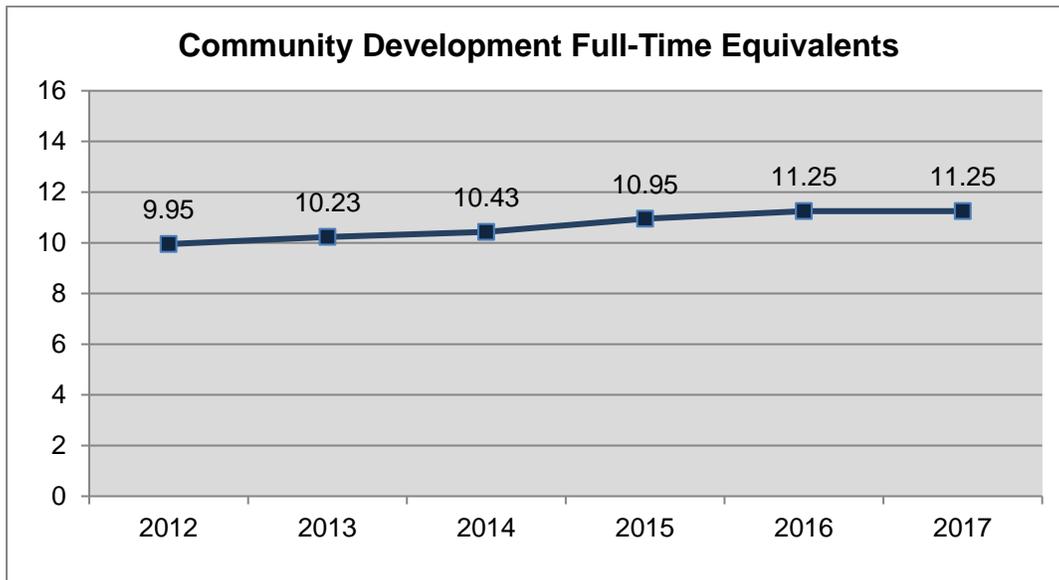
**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 09 - Community Development  
**Dept.:** 18 - Community Development  
**Type:** 45 - Community Development

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 963,721           | 1,054,537         | 1,074,295         | 1,167,120         | 1,149,000                      | 1,202,585         |
| Contractual Services | 106,374           | 150,705           | 135,535           | 114,240           | 100,890                        | 101,545           |
| Commodities          | 3,197             | 3,939             | 3,950             | 3,885             | 3,500                          | 3,885             |
| Other Expense        | 50,060            | 53,679            | 18,500            | 19,650            | 18,880                         | 22,550            |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>1,123,352</b>  | <b>1,262,860</b>  | <b>1,232,280</b>  | <b>1,304,895</b>  | <b>1,272,270</b>               | <b>1,330,565</b>  |

**BUDGET ANALYSIS:** The decrease in contractual services is due to the completion of non-recurring plan review projects.

**PERSONNEL:** There is no change in personnel.



**Village of Wilmette  
2017 Budget**

**Fund:** 11 - General Fund  
**Program:** 09 - Community Development  
**Dept.:** 18 - Community Development  
**Type:** 45 - Community Development

| Account Number                    | Description                                                 | Actual           |                  | Estimated        |                  | Budget           |                  |
|-----------------------------------|-------------------------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                   |                                                             | FY 2013          | FY 2014          | FY 2015          | FY 2016          | FY 2016          | FY 2017          |
| 410100                            | Regular Salaries                                            | 730,160          | 797,121          | 815,406          | 868,500          | 860,500          | 902,925          |
| 410200                            | Overtime Salaries                                           | 867              | -                | -                | 500              | 500              | 500              |
| 415000                            | Employee Benefits                                           | 232,694          | 257,416          | 262,486          | 298,120          | 288,000          | 299,160          |
| <b>Total Personnel</b>            |                                                             | <b>963,721</b>   | <b>1,054,537</b> | <b>1,077,892</b> | <b>1,167,120</b> | <b>1,149,000</b> | <b>1,202,585</b> |
| 420010                            | Memberships                                                 | 2,985            | 2,876            | 2,813            | 3,090            | 3,090            | 2,395            |
| 420020                            | Professional Services                                       | 4,400            | 4,695            | 7,045            | 5,450            | 4,100            | 5,450            |
| 20042                             | Comp. Review of Zoning Ord.                                 | 520              | -                | -                | -                | -                | - *              |
| 20043                             | Village Center Master Devel. Plan                           | -                | -                | -                | -                | -                | - *              |
| 420030                            | Digital Records Conversion                                  | 3,000            | 36,090           | 4,411            | 3,500            | 3,500            | 3,500            |
| 420400                            | Contractual Plan Review & Inspectional Services             | 83,606           | 91,720           | 85,984           | 86,000           | 74,000           | 74,000           |
| 420410                            | Non-Operating Contract. Plan Review & Inspectional Services | 1,817            | 3,408            | 541              | 8,000            | -                | - *              |
| 421010                            | Contract. Elevator Inspection Service                       | 9,345            | 11,580           | 17,070           | 8,000            | 16,000           | 16,000           |
| 422000                            | Maintenance - Office Equipment                              | 701              | 336              | -                | 200              | 200              | 200              |
| <b>Total Contractual Services</b> |                                                             | <b>106,374</b>   | <b>150,705</b>   | <b>117,864</b>   | <b>114,240</b>   | <b>100,890</b>   | <b>101,545</b>   |
| 430230                            | Supplies - Office                                           | 2,686            | 2,418            | 1,934            | 2,500            | 2,500            | 2,500            |
| 430250                            | Supplies - Other than Office                                | 511              | 1,521            | 1,354            | 1,385            | 1,000            | 1,385            |
| <b>Total Commodities</b>          |                                                             | <b>3,197</b>     | <b>3,939</b>     | <b>3,288</b>     | <b>3,885</b>     | <b>3,500</b>     | <b>3,885</b>     |
| 440500                            | Automotive Expense                                          | 47,420           | 50,730           | 11,619           | 14,300           | 12,930           | 16,400           |
| 441000                            | Incidentals                                                 | 237              | 182              | 582              | 300              | 300              | 300              |
| 442000                            | Training                                                    | 850              | 1,099            | 470              | 3,050            | 3,650            | 3,850            |
| 443020                            | Legal Notices                                               | 1,553            | 1,668            | 1,486            | 2,000            | 2,000            | 2,000            |
| <b>Total Other Expenses</b>       |                                                             | <b>50,060</b>    | <b>53,679</b>    | <b>14,157</b>    | <b>19,650</b>    | <b>18,880</b>    | <b>22,550</b>    |
| <b>Total Capital Outlay</b>       |                                                             | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total Program</b>              |                                                             | <b>1,123,352</b> | <b>1,262,860</b> | <b>1,213,201</b> | <b>1,304,895</b> | <b>1,272,270</b> | <b>1,330,565</b> |

\* Indicates a non-operating expenditure

**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund: 11 - General Fund**  
**Program: 09 - Community Development**  
**Dept.: 18 - Community Development**  
**Type: 46 - Business Development**

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 62,906            | 65,465            | 65,991            | 71,980            | 71,300                         | 74,110            |
| Contractual Services | 55,065            | 43,668            | 71,697            | 90,575            | 90,395                         | 74,775            |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | 292               | 225,789           | 323,119           | 298,500           | 298,500                        | 307,450           |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>118,263</b>    | <b>334,922</b>    | <b>460,807</b>    | <b>461,055</b>    | <b>460,195</b>                 | <b>456,335</b>    |

**BUDGET ANALYSIS:** Business promotional activities are being decreased by \$15,800 as the professional public relations and advertising services were a one-time expense in 2016. Additionally, the cost of holiday lighting has decreased as the downtown area is now lit year-round.

Beginning in 2014, the Hotel Tax Rebate for the Marriott Residence Inn is budgeted in this account. For 2017, it is projected that the Village will rebate \$306,750 to White Lodging Service Corporation and the Village's share will be approximately \$92,150.

The economic incentive agreement with White Lodging provides for 76.9% of the tax being rebated to the developer for the first ten years of operation up to a cumulative maximum rebate of \$3.2 million. After ten years or after the cumulative rebates total \$3.2 million (whichever occurs first) all revenues would be retained by the Village.

**PERSONNEL:** A portion of the personnel listed in the community development program (11-09-18-45) is also allocated to this program.

**Village of Wilmette  
2017 Budget**

**Fund:** 11 - General Fund  
**Program:** 09 - Community Development  
**Dept.:** 18 - Community Development  
**Type:** 46 - Business Development

| Account Number                    | Description                   | Actual FY 2013 | Actual FY 2014 | Actual FY 2015 | Budget FY 2016 | Estimated      | Budget FY 2017 |
|-----------------------------------|-------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                   |                               |                |                |                |                | Actual FY 2016 |                |
| 410100                            | Regular Salaries              | 47,803         | 49,944         | 51,193         | 55,075         | 55,300         | 56,725         |
| 415000                            | Employee Benefits             | 15,103         | 15,521         | 14,798         | 16,905         | 16,000         | 17,385         |
| <b>Total Personnel</b>            |                               | <b>62,906</b>  | <b>65,465</b>  | <b>65,991</b>  | <b>71,980</b>  | <b>71,300</b>  | <b>74,110</b>  |
| 420010                            | Memberships                   | 1,375          | 1,370          | 1,390          | 1,425          | 1,395          | 1,425          |
| 420450                            | Business Promotion Activities | 53,690         | 42,298         | 70,307         | 89,150         | 89,000         | 73,350         |
| <b>Total Contractual Services</b> |                               | <b>55,065</b>  | <b>43,668</b>  | <b>71,697</b>  | <b>90,575</b>  | <b>90,395</b>  | <b>74,775</b>  |
| <b>Total Commodities</b>          |                               | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| 441000                            | Incidentals                   | 292            | 625            | 579            | 650            | 650            | 650            |
| 448900                            | Depot Property Taxes          | -              | 29,191         | 25,379         | -              | -              | -              |
| 448910                            | Hotel Tax Rebate              | -              | 195,973        | 297,161        | 297,850        | 297,850        | 306,800        |
| <b>Total Other Expenses</b>       |                               | <b>292</b>     | <b>225,789</b> | <b>323,119</b> | <b>298,500</b> | <b>298,500</b> | <b>307,450</b> |
| <b>Total Capital Outlay</b>       |                               | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| <b>Total Program</b>              |                               | <b>118,263</b> | <b>334,922</b> | <b>460,807</b> | <b>461,055</b> | <b>460,195</b> | <b>456,335</b> |

# Village of Wilmette

## FY 2017 Budget

### Budget Summary

**Fund:** 11 - General Fund

**Program:** 10 - Miscellaneous Boards & Commissions

**Dept.:** 10 - Administration

**Type:** 60 - Miscellaneous

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | -                 | -                 | -                 | -                 | -                              | -                 |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | 70,694            | 55,292            | 76,998            | 10,300            | 8,300                          | 10,300            |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>70,694</b>     | <b>55,292</b>     | <b>76,998</b>     | <b>10,300</b>     | <b>8,300</b>                   | <b>10,300</b>     |

**PROGRAM DESCRIPTION:** This program provides funding for the various activities and programs that are administered and coordinated by some of the Village's Boards and Commissions.

**BUDGET ANALYSIS:** The 2017 Budget includes funds for:

- Emergency Housing Assistance- \$3,000
- Historic Preservation- \$1,800
- Human Relations Commission Events- \$3,200
- Bike Safety Programs- \$2,000

Per the recommendation of the Village Board, Administration Committee, and Human Relations Commission, the remaining Clampitt funds were transferred to a newly created Charitable Trust Organization to seek private donations and continue the Youth Grant Program through private funding.

Per the recommendation of the Ad-Hoc Committee for the Private Funding of the Housing Assistance Program, a not for profit organization called Housing Our Own- Wilmette was created in 2015 to raise private funds and administer the Housing Program. The Village transferred the remaining funds in its housing escrow to the not-for-profit in 2015 and all future housing assistance disbursements will be made through the not-for-profit corporation.

**PERSONNEL:** There are no employees assigned to this program.

**Village of Wilmette  
2017 Budget**

**Fund:** 11 - General Fund  
**Program:** 10 - Miscellaneous Boards & Commissions  
**Dept.:** 10 - Administration  
**Type:** 60 - Miscellaneous

| Account Number                    | Description                         | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|-----------------------------------|-------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |                                     | -                 | -                 | -                 | -                 | -                              | -                 |
| 420020-                           | Professional Services               |                   |                   |                   |                   |                                |                   |
| 20104                             | Housing Needs Assessment Study      | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Contractual Services</b> |                                     | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Commodities</b>          |                                     | -                 | -                 | -                 | -                 | -                              | -                 |
| 441000                            | Incidentals                         | 28                | 58                | -                 | 500               | 500                            | 500               |
| 449010                            | Wilmette Housing Commission - HAP   | 46,463            | 45,909            | 73,538            | 3,000             | 1,000                          | 3,000             |
| 449015                            | Senior Resources Commission         | -                 | -                 | -                 | -                 | -                              | -                 |
| 449020                            | Community Relations<br>Commission   | -                 | -                 | -                 | -                 | -                              | -                 |
| 449025                            | Fine Arts Commission                | -                 | -                 | -                 | -                 | -                              | -                 |
| 449035                            | Historic Preservation Commission    | 985               | 567               | 572               | 1,600             | 1,600                          | 1,600             |
| 449040                            | Human Relations Commission          | 21,518            | 7,008             | 1,088             | 3,200             | 3,200                          | 3,200             |
| 449045                            | Youth Commission                    | -                 | -                 | -                 | -                 | -                              | -                 |
| 449060                            | Bicycle Task Force:                 | 1,700             | -                 |                   |                   |                                |                   |
|                                   | Bicycle Safety Training in Public S | -                 | 1,750             | 1,800             | 2,000             | 2,000                          | 2,000             |
| <b>Total Other Expenses</b>       |                                     | <b>70,694</b>     | <b>55,292</b>     | <b>76,998</b>     | <b>10,300</b>     | <b>8,300</b>                   | <b>10,300</b>     |
| <b>Total Capital Outlay</b>       |                                     | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |                                     | <b>70,694</b>     | <b>55,292</b>     | <b>76,998</b>     | <b>10,300</b>     | <b>8,300</b>                   | <b>10,300</b>     |

**HISTORICAL MUSEUM**

**MISSION STATEMENT**

The Wilmette Historical Museum mission is:

- To collect and preserve the widest variety of materials which document the history of Wilmette and environs (including the growth and development of Wilmette, New Trier Township and the North Shore, the architecture, businesses, schools, religious groups, and organizations, and the residents of the Village);
- To educate the general public, both children and adults, through exhibits, programs, classes, tours, publications, websites and other means;
- To act as a resource center for researchers, teachers, students, businesses, homeowners and others requesting historical information on the area; and,
- To serve as the repository for the historical records of the Village of Wilmette.

~~~~~**PROGRAMS**~~~~~

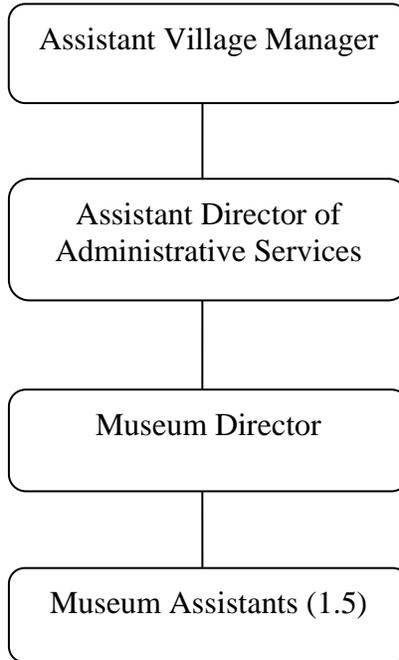
This program provides for a significant portion of the support for the Wilmette Historical Museum. The Wilmette Historical Society funds the remaining costs.

The Museum was created in 1951 and acts as the official repository for historical material, all of which is owned by the Village. The Museum creates both permanent and temporary historical exhibits focusing on Wilmette history, conducts educational programs for children and adults, assists residents and others with historical research, and acts as the community's resource on historical matters.

In addition, the Museum maintains the exhibit space on the second floor of the Village Hall and provides Village staff with exhibit and research assistance.

HISTORICAL MUSEUM

ORGANIZATIONAL CHART



HISTORICAL MUSEUM

Objectives & Accomplishments

Looking Forward: 2017 Objectives

1. Create and install new exhibits, including one about West Wilmette.
2. Develop and present public programs and events throughout the year.
3. Create a new general brochure about the museum.
4. Create a film about Wilmette history with filmmaker John Newcombe.

Reviewing the Year: 2016 Accomplishments

1. Create and install new exhibits in the lower level of the Museum.

The Museum opened a new exhibit in April called, "Local Legends," highlighting the work of 12 people from Wilmette who became famous in their field. In December, a new exhibit commemorating World War I will open to the public, as well as an exhibit on the 1st floor in the main gallery, "Sox vs Cubs: The Chicago Civil Wars."

2. Develop and present public programs and events throughout the year.

In 2016, the Museum presented 70 programs, tours and events. This year's events included two trolley tours of celebrity homes, an annual May Open House, a housewalk featuring tours inside five historic homes in Indian Hill Estates, a car show, lectures on area history, talks given to groups around the village, and many tours and programs at the museum for school children, scouts and members of adult organizations. The Museum also sponsors a history book club which met at the Museum once a month. A club for children, called "History Detectives," met once a quarter in 2016.

3. Implement new, innovative programs and events to attract new audiences.

In 2016, we created a trolley tour of celebrity homes around Wilmette and offered it twice. These fun tours were designed to complement the new exhibit, "Local Legends." In addition, we are organizing a vintage car show, to be held in September. Another new program is designed for younger children (to age 13) to help them learn about local history. It's called "Where Archange?" and it is a scavenger hunt around town. It is offered in conjunction with the Wilmette Chamber of Commerce.

4. Digitize photographic images such as glass slides and photo albums.

Thus far, we have digitized glass slides and negatives, early photographs in cases (dating from 1840-1870), along with prints and slides. The project should be completed by the end of the year.

HISTORICAL MUSEUM DEPARTMENT

Activity Measures

| | 2013 | 2014 | 2015 | 2016 |
|-----------------------------------|--------|--------|---------|--------|
| Visitors & Researchers | 6,238 | 6,301 | 6,263 | 7,362 |
| Exhibits Created | 6 | 3 | 3 | 4 |
| New Collections Cataloged | 977 | 1,028 | 1,211 | 1,989 |
| Programs & Tours Conducted | 50 | 54 | 55 | 60 |
| Publications & Digital Media | 6 | 6 | 7 | 7 |
| Volunteer Hours at the Museum | 1,925 | 1,999 | 2,365 | 2,395 |
| Distinct Visits to Museum Website | 63,124 | 62,516 | 22,895* | 23,546 |

*In 2015, we moved to using Google Analytics for our website statistics. Apparently, the former statistics we received included automated hits from web crawlers, but as of 2015, they no longer include them. We presume that the website activity is similar to previous years.

Village of Wilmette

FY 2017 Budget

Budget Summary

Fund: 11 - General Fund

Program: 11 - Wilmette Historical Museum

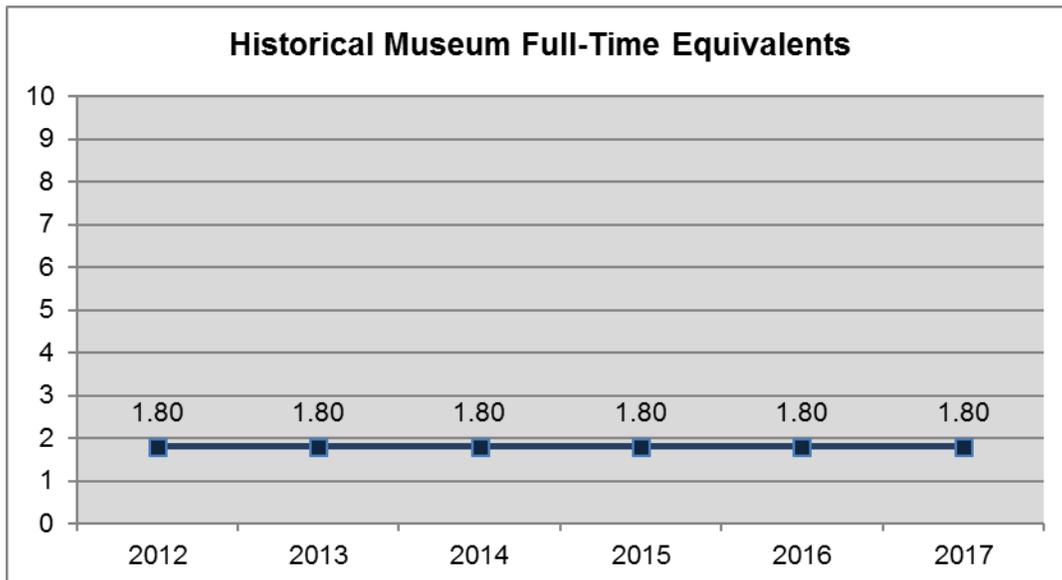
Dept.: 10 - Administration

Type: 60 - Miscellaneous

| Expenditure Category | Actual
FY 2013 | Actual
FY 2014 | Actual
FY 2015 | Budget
FY 2016 | Estimated
Actual
FY 2016 | Budget
FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services | 137,908 | 145,344 | 152,344 | 153,385 | 152,000 | 156,630 |
| Contractual Services | - | - | - | - | - | - |
| Commodities | - | - | - | - | - | - |
| Other Expense | - | - | - | - | - | - |
| Capital Outlay | - | - | - | - | - | - |
| Program Total | 137,908 | 145,344 | 152,344 | 153,385 | 152,000 | 156,630 |

BUDGET ANALYSIS: The 2017 Budget provides funds for one full-time position, one part-time position (the Wilmette Historical Society reimburses the Village for 50% of the position) and one part-time position (14 - 18 hours/week, which the Wilmette Historical Society reimburses the Village for 100% of the position).

PERSONNEL:



**Village of Wilmette
2017 Budget**

Fund: 11 - General Fund
Program: 11 - Wilmette Historical Museum
Dept.: 10 - Administration
Type: 60 - Miscellaneous

| Account Number | Description | Actual
FY 2013 | Actual
FY 2014 | Actual
FY 2015 | Budget
FY 2016 | Estimated | Budget
FY 2017 |
|-----------------------------------|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | | | | | Actual
FY 2016 | |
| 410100 | Regular Salaries | 113,810 | 119,088 | 125,995 | 125,675 | 124,000 | 129,050 |
| 415000 | Employee Benefits Expense | 24,098 | 26,256 | 26,349 | 27,710 | 28,000 | 27,580 |
| Total Personnel | | 137,908 | 145,344 | 152,344 | 153,385 | 152,000 | 156,630 |
| Total Contractual Services | | - | - | - | - | - | - |
| Total Commodities | | - | - | - | - | - | - |
| Total Other Expenses | | - | - | - | - | - | - |
| Total Capital Outlay | | - | - | - | - | - | - |
| Total Program | | 137,908 | 145,344 | 152,344 | 153,385 | 152,000 | 156,630 |

WILMETTE COMMUNITY TELEVISION (WCTV)

MISSION STATEMENT

The mission of WCTV is:

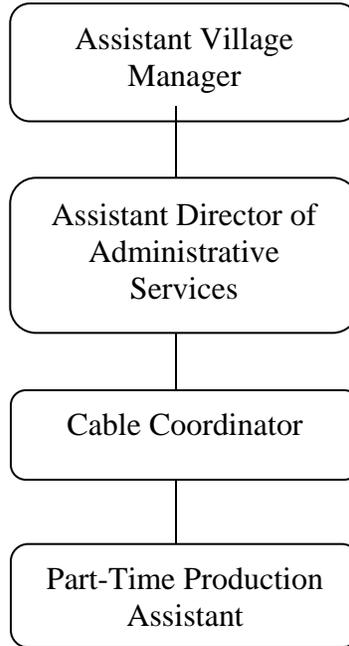
- To serve as a public information tool for Wilmette's units of local government and to increase community awareness of local government services, activities and policies;
- To strengthen the community identity of Wilmette by highlighting local events, activities, organizations, interests and businesses which enhance the community; and,
- To promote the Village of Wilmette and to encourage community participation.

~~~~~**PROGRAMS**~~~~~

This program reflects expenditures associated with cable programming services. The Community Cable Coordinator oversees the production and development of community related cable television programming on WCTV Channel 6, including the telecasting of various Village meetings. This program was started in FY 1993-94.

WILMETTE COMMUNITY TELEVISION

ORGANIZATIONAL CHART



## CABLE DEPARTMENT

### Objectives & Accomplishments

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#### Looking Forward: 2017 Objectives

1. Broadcast an average of 10 hours of programming on Channel 6 per day, including more monthly Public Service Announcements (PSAs) that are tied to Village departments and important safety tips. In addition we will reach out to Village organizations; such as Rotary and League of Women Voters to partner on short pieces highlighting their role in the community.
2. Complete the 5-year plan for all the video equipment the department has in place.

#### Reviewing the Year: 2016 Accomplishments:

1. Broadcast an average of 10 hours of programming on Channel 6 per day, including a series of new Public Service Announcements (PSAs) that are tied to Village departments and important safety tips.

*The Department continued working with Community groups and Village departments to produce an average of 10 hours of programming per day. Some of the programs developed include, "Coach's Corner", the Student Government meetings, League of Women Voter November Election Forums, additional segments in the series with the Wilmette Historical Museum titled "Wilmette - Moments in Time" and a series of PSAs with Village Departments covering Bike Safety, Water Safety, Rain Barrels and Leaf Collection.*

2. Develop a 5-year plan for all the video equipment the department has in place and determine the replacement and maintenance schedule and needs.

*Initial work on the list of all department equipment will be completed by years-end with additional information on the replacement schedule that will be needed.*

**CABLE DEPARTMENT**  
.....**Activity Measures**

|                                       | <b>2013</b> | <b>2014</b> | <b>2015</b> | <b>2016</b> |
|---------------------------------------|-------------|-------------|-------------|-------------|
| Public Meetings Broadcast             | 78          | 83          | 86          | 77          |
| Hours of Programming Aired            | 2,225       | 2,359       | 2,452       | 2,406       |
| Hours of Volunteer Training Conducted | 62          | 64          | 62          | 60          |
| Studio Tours Given                    | 8           | 9           | 8           | 8           |
| Hours of Public Meetings Broadcast    | 718         | 744         | 810         | 829         |
| - Village Board                       | 158         | 198         | 168         | 310         |
| - Zoning Board of Appeals             | 148         | 179         | 225         | 196         |
| - School Board                        | 172         | 144         | 162         | 119         |
| - Library Board                       | 89          | 98          | 76          | 60          |
| - Other Meetings/Forums               | 50          | 42          | 101         | 30          |
| - Park Board                          | 101         | 83          | 78          | 114         |

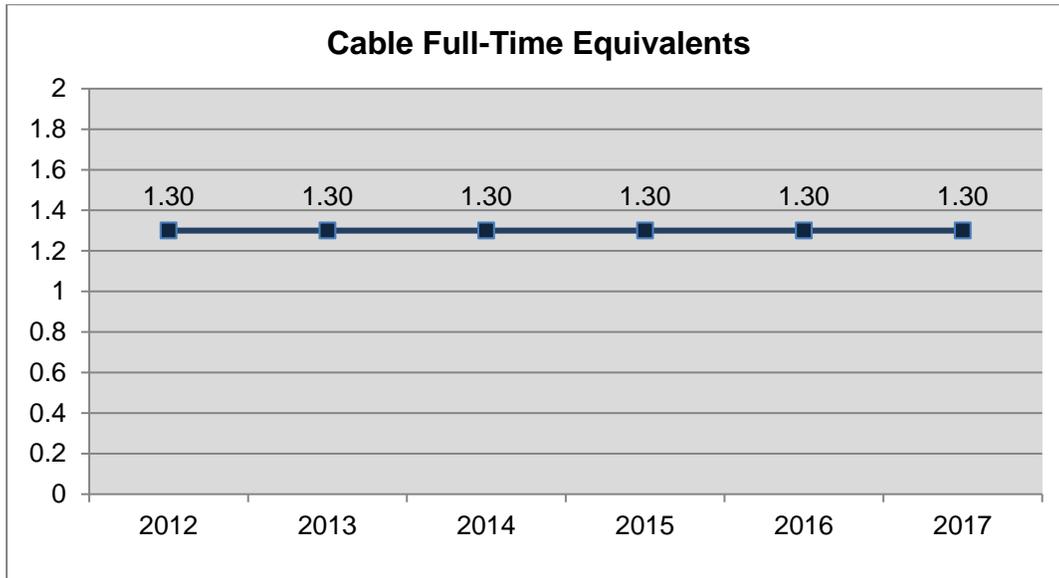
**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 15 - Cable Programming Services  
**Dept.:** 10 - Administration  
**Type:** 60 - Miscellaneous

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 110,220           | 115,740           | 116,866           | 122,790           | 119,500                        | 126,915           |
| Contractual Services | 19,084            | 22,204            | 23,918            | 28,790            | 29,045                         | 29,290            |
| Commodities          | 1,716             | 1,958             | 1,792             | 2,750             | 2,300                          | 2,750             |
| Other Expense        | 11,888            | 12,162            | 12,100            | 14,100            | 13,600                         | 14,100            |
| Capital Outlay       | -                 | 3,724             | -                 | 5,000             | 4,200                          | 5,000             |
| <b>Program Total</b> | <b>142,908</b>    | <b>155,788</b>    | <b>154,676</b>    | <b>173,430</b>    | <b>168,645</b>                 | <b>178,055</b>    |

**BUDGET ANALYSIS:** There are no changes in the 2017 budget.

**PERSONNEL:**



**Village of Wilmette  
2017 Budget**

**Fund:** 11 - General Fund  
**Program:** 15 - Cable Programming Services  
**Dept.:** 10 - Administration  
**Type:** 60 - Miscellaneous

| Account Number                    | Description                    | Actual FY 2013 | Actual FY 2014 | Actual FY 2015 | Budget FY 2016 | Estimated      | Budget FY 2017 |
|-----------------------------------|--------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                   |                                |                |                |                |                | Actual FY 2016 |                |
| 410100                            | Regular Salaries               | 79,290         | 82,252         | 85,331         | 89,450         | 88,000         | 91,900         |
| 410400                            | CATV Wages                     | 1,335          | 1,645          | 12             | -              | -              | -              |
| 415000                            | Employee Benefits              | 29,595         | 31,843         | 31,523         | 33,340         | 31,500         | 35,015         |
| <b>Total Personnel</b>            |                                | <b>110,220</b> | <b>115,740</b> | <b>116,866</b> | <b>122,790</b> | <b>119,500</b> | <b>126,915</b> |
| 420010                            | Memberships                    | 185            | 185            | 185            | 190            | 185            | 190            |
| 421512                            | Contractual Website Services   | 3,960          | 3,960          | 3,960          | 7,500          | 7,460          | 7,500          |
| 422000                            | Maintenance - Office Equipment | 962            | 4,007          | 3,677          | 3,500          | 3,300          | 4,000          |
| 428120                            | High Speed Ethernet Service    | 13,977         | 14,052         | 16,096         | 17,600         | 18,100         | 17,600         |
| <b>Total Contractual Services</b> |                                | <b>19,084</b>  | <b>22,204</b>  | <b>23,918</b>  | <b>28,790</b>  | <b>29,045</b>  | <b>29,290</b>  |
| 430230                            | Supplies - Office              | 72             | -              | 155            | 250            | 200            | 250            |
| 430300                            | Supplies - Video               | 1,644          | 1,958          | 1,637          | 2,500          | 2,100          | 2,500          |
| <b>Total Commodities</b>          |                                | <b>1,716</b>   | <b>1,958</b>   | <b>1,792</b>   | <b>2,750</b>   | <b>2,300</b>   | <b>2,750</b>   |
| 441000                            | Incidentals                    | 10             | -              | -              | 300            | 200            | 300            |
| 442000                            | Training                       | -              | 42             | -              | 600            | 200            | 600            |
| 448700                            | Rent - CATV Studios            | 11,878         | 12,120         | 12,100         | 13,200         | 13,200         | 13,200         |
| <b>Total Other Expenses</b>       |                                | <b>11,888</b>  | <b>12,162</b>  | <b>12,100</b>  | <b>14,100</b>  | <b>13,600</b>  | <b>14,100</b>  |
| <b>460600-</b>                    | <b>Building Improvements</b>   |                |                |                |                |                |                |
| 490350                            | Cable TV Furniture & Equipment | -              | -              | -              | 5,000          | 4,200          | 5,000          |
| <b>Total Capital Outlay</b>       |                                | <b>-</b>       | <b>3,724</b>   | <b>-</b>       | <b>5,000</b>   | <b>4,200</b>   | <b>5,000</b>   |
| <b>Total Program</b>              |                                | <b>142,908</b> | <b>155,788</b> | <b>154,676</b> | <b>173,430</b> | <b>168,645</b> | <b>178,055</b> |

\* Indicates a non-operating expenditure

**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 19 - Contingency  
**Dept.:** 10 - Administration  
**Type:** 60 - Miscellaneous

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | -                 | -                 | -                 | -                 | -                              | -                 |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | 131,957           | 83,578            | 103,922           | 376,000           | 170,000                        | 500,000           |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>131,957</b>    | <b>83,578</b>     | <b>103,922</b>    | <b>376,000</b>    | <b>170,000</b>                 | <b>500,000</b>    |

**PROGRAM DESCRIPTION:** The Contingency program provides funding for unanticipated expenses which may occur during the fiscal year as authorized by the Village Board of Trustees. It permits the Village Board of Trustees to approve unanticipated expenditures, which may occur during the fiscal year without adopting a supplemental appropriation.

**BUDGET ANALYSIS:** In 2017 there is \$110,000 budgeted as a transfer to the debt service fund. The regular contingency budget has been increased to \$500,000 to allow for appropriation authority for any unanticipated projects.

**PERSONNEL:** There are no employees assigned to this program.

**Village of Wilmette  
2017 Budget**

**Fund:** 11 - General Fund  
**Program:** 19 - Contingency  
**Dept.:** 10 - Administration  
**Type:** 60 - Miscellaneous

| Account Number                    | Description                      | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|-----------------------------------|----------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |                                  | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Contractual Services</b> |                                  | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Commodities</b>          |                                  | -                 | -                 | -                 | -                 | -                              | -                 |
| 448035                            | Debt Service Fund Transfer       | -                 | 60,000            | 30,000            | 65,000            | 65,000                         | 110,000           |
| 449500                            | Contingency - Regular            | -                 | -                 | 73,922            | 311,000           | 105,000                        | 390,000           |
| 50205                             | Wide Area Network Replacement    | -                 | 18,356            | -                 | -                 | -                              | -                 |
| 80107                             | Skokie/Hibbard Improvements      | 93,898            | -                 | -                 | -                 | -                              | -                 |
| 80108                             | Pedestrian Crossing Improvements | 27,898            | -                 | -                 | -                 | -                              | -                 |
| 449510                            | Contingency - Atrium Resale      | 10,161            | 5,222             | -                 | -                 | -                              | -                 |
| <b>Total Other Expenses</b>       |                                  | <b>131,957</b>    | <b>83,578</b>     | <b>103,922</b>    | <b>376,000</b>    | <b>170,000</b>                 | <b>500,000</b>    |
| <b>Total Capital Outlay</b>       |                                  | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |                                  | <b>131,957</b>    | <b>83,578</b>     | <b>103,922</b>    | <b>376,000</b>    | <b>170,000</b>                 | <b>500,000</b>    |

## ENGINEERING & PUBLIC WORKS DEPARTMENT

### MISSION STATEMENT

The Engineering and Public Works Departments were merged in 2015 into the Engineering & Public Works Department (EPW). The employees of the Engineering and Public Works Department are committed to protecting the health, safety and general well-being of all Village residents by delivering outstanding public services and quality public infrastructure in a reliable, efficient and environmentally responsible manner.

### PROGRAMS

#### **Engineering Division:**

Design and supervision of improvements to the Village's infrastructure, including:

- Streets
- Sidewalks & Alleys
- Sewer & Water Mains
- Street Lights
- Traffic Signals

Coordinate traffic and parking studies; and provide engineering assistance to other governmental agencies as required.

**Building and Grounds Division:** provides for all routine, preventative and emergency maintenance of Village owned buildings and grounds, including:

- Village Hall
- Village Yard
- Police Station
- Historical Museum
- Metra Station
- Fire Stations (except for routine maintenance which is performed by Fire Department personnel)

#### **Streets:**

- Landscape maintenance; Collection and disposal of leaves;
- Removal of snow and ice;
- Maintenance of streets, sidewalks and alleys; and
- Traffic sign maintenance, including the installation and care of all regulatory and advisory traffic control signs on streets under Village jurisdiction.

**Refuse and Recycling:**

- Village's residential refuse, recycling and yard waste collection program, handled by a contractual service;
- Once per week refuse and recycling collection, and once per week yard waste collection for eight months of the year; and
- The Village approved a four-year contract extension with Advanced Disposal (contract was set to expire in 2017). The contract extension provides for no increase in 2015, 2% reduction in 2016 and 2017, and future adjustments based on the CPI (maximum of 2.5%).

**Municipal Garage:**

- This program is treated as an internal service fund as the expenses incurred in this program are allocated to various other programs as Automotive Expense;
- Operation, maintenance & repair of Village-owned vehicles; and
- Centralized fueling facility for Village and School District vehicles.

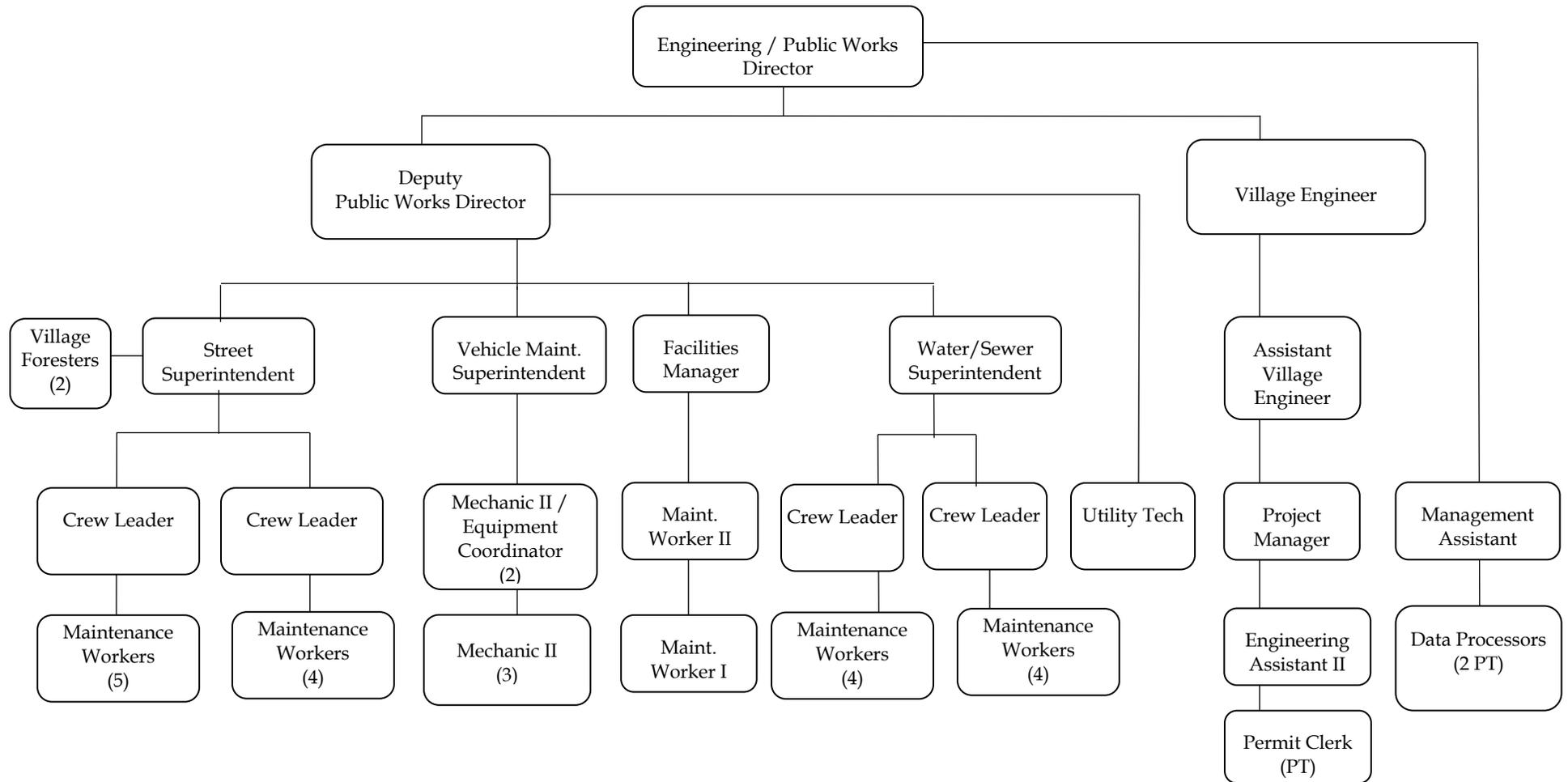
**Forestry:**

- Maintenance of public trees on parkways and Village property;
- Removal of diseased trees, storm damage cleanup, and planting and trimming trees; and
- Monitoring public and private trees for Dutch Elm disease, and Emerald Ash Borer infestations.

**Street Lighting:**

- Routine preventive maintenance and emergency repairs to the various street lighting systems in the Village; and
- Maintenance and repair of existing mercury vapor streetlights and luminaire streetlights totaling 2,856 poles from the multiple street lighting system and rental of approximately 154 streetlights from ComEd.

**ENGINEERING & PUBLIC WORKS DEPARTMENT**



## ENGINEERING DIVISION

### Objectives & Accomplishments

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#### Looking Forward: 2017 Objectives

1. Execute construction of the Skokie/Hibbard Intersection Improvements Project. Construction is expected to begin in 2017 and completed in 2018.
2. Obtain Phase II design approval from IDOT for the Locust Road Reconstruction Project.
3. Promote Stormwater Best Management Practices (BMP's) for the purpose of improving water quality and reducing runoff. Implement BMP's in public projects where applicable and economically feasible.
4. Complete year five of the new pavement management program, PAVER. A minimum of 25% of the Village streets will be surveyed, pavement conditions updated and proposed Street Resurfacing Program will be generated.
5. Bid the road, alley and brick renovation programs in January 2017.
6. Successfully complete the requirements in the MWRD's Inflow and Infiltration Control Program (IICP), including preparation of a short term and long term private sector and operation and maintenance programs.

#### Reviewing the Year: 2016 Accomplishments

1. Complete Phase II (Final Engineering Design) of the Skokie/Hibbard Intersection Improvements Project.

*The Skokie / Hibbard project is on schedule to be placed on the State's November bid letting with construction to begin in spring 2017.*

2. Obtain Phase II design approval from IDOT for the Locust Road Reconstruction Project.

*The Locust Road Project has been delayed due to nine parcels along the corridor that were determined to own portions of the right-of-way. The Illinois Department of Transportation will not allow a project to move forward to the design phase until the right-of-way is secured. Eight of the nine parcels have signed their respective plats of dedication and staff is working with Corporation Counsel to secure the final plat.*

3. Promote Stormwater Best Management Practices (BMP's) for the purpose of improving water quality and reducing runoff. Implement BMP's in public projects where applicable and economically feasible.

*Best management practices were included in changes to the Village Code related to stormwater management.*

4. Complete year four of the new pavement management program. A minimum of 25% of the Village streets will be surveyed, pavement conditions updated and proposed Street Resurfacing Program will be generated.

*Annual inspection of 1/4 of Village streets will be completed in early August and data is entered into PAVER program. A number of budget projection scenarios were developed for Village Board consideration.*

5. Follow and report on the progress of Winnetka's Willow Road Tunnel project.

*Due to budget overruns, the Village of Winnetka has ceased work on the tunnel and is instead looking at options to detain and convey stormwater to the North Branch of the Chicago River.*

## Engineering Performance Measures

|                                 | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>2016</u> |           |           |           | <u>2016 Yr-End</u> |
|---------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                 |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Initial Plan Reviews:</u>    |             |                    |             |           |           |           |                    |
| Completed in 10 days            | 95%         | 92%                | 68%         | 79%       | 97%       | 99%       | 89% *              |
| Number of reviews               |             | 501                | 77          | 177       | 193       | 183       | 630 **             |
| Number completed within 10 days |             | 462                | 52          | 139       | 187       | 181       | 559                |

\* included 105 rain barrel permits due to MWRD initiative and will not continue after 2016

|                                                           | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>2016</u> |           |           |           | <u>2016 Yr-End</u> |
|-----------------------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                                           |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Engineering Projects Resident Satisfaction Rating:</u> |             |                    |             |           |           |           |                    |
| "5" is excellent rating                                   | 4.0         | 4.3                |             |           |           |           |                    |
| Number of CIP projects                                    |             | 3.0                | n/a         | n/a       | n/a       | 3.0       | 3.0                |
| Average resident satisfaction rating                      |             | 4.3                | n/a         | n/a       | n/a       | 4.3       | 4.3                |

|                                                           | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>2016</u> |           |           |           | <u>2016 Yr-End</u> |
|-----------------------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                                           |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>CIP Projects Completed On Time &amp; Under Budget:</u> |             |                    |             |           |           |           |                    |
|                                                           | 100%        | 80%                |             |           | 100%      | 100%      | 100%               |
| Number of CIP projects                                    |             | 5                  | n/a         | n/a       | 1.0       | 2.0       | 3.0                |
| Number of CIP projects on-time                            |             | 5                  | n/a         | n/a       | 1.0       | 2.0       | 3.0                |
| Number of CIP projects under budget                       |             | 4                  | n/a         | n/a       | 1.0       | 2.0       | 3.0                |

\* Start of Q3, additional staffing was made available for permit reviews

\*\* included 105 rain barrel permits due to MWRD initiative and will not continue after 2016

## ENGINEERING DIVISION

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### Activity Measures

|                                        | <b>2013</b> | <b>2014</b> | <b>2015</b> | <b>2016</b> |
|----------------------------------------|-------------|-------------|-------------|-------------|
| Grading Permits                        | 169         | 154         | 143         | 154         |
| Dumpster Permits                       | 291         | 351         | 262         | 281         |
| Right of Way Permits                   | 381         | 383         | 344         | 336         |
| Inspections Made                       | 897         | 1,114       | 1,011       | 1,262*      |
| Sidewalk Replacement (miles)           | 1.3         | 0.68        | 0.79        | 1.24        |
| Curb and Gutter Replacement (miles)    | 2.78        | 1.27        | 1.79        | 1.49        |
| Street Improvements (miles)            | 1.73        | 1.76        | 1.46        | 1.06        |
| Storm Sewer Construction (feet)        | 1,625       | 350         | 2,138       | 0           |
| Sewer Pipe Repairs (feet)              | 1,309       | 2,226       | 371         | 344         |
| Sewer Lining (feet)                    | 15,683      | 26,505      | 0           | 19,987      |
| New Relief Sewer Installation (feet)   | 1,590       | 1,235       | 0           | 0           |
| New Water Main Installation (feet)     | 1,296       | 0           | 0           | 0           |
| Traffic Inquiries (Ped, Bike, Traffic) | 75          | 169         | 20          | 151         |
| Traffic Counts**                       | n/a         | n/a         | n/a         | 24          |

\*2016 increase due to additional sprinkler, street opening, and driveway inspections.

\*\*New Category for 2016

# Village of Wilmette

## FY 2017 Budget

### Budget Summary

**Fund:** 11 - General Fund

**Program:** 20 - Engineering

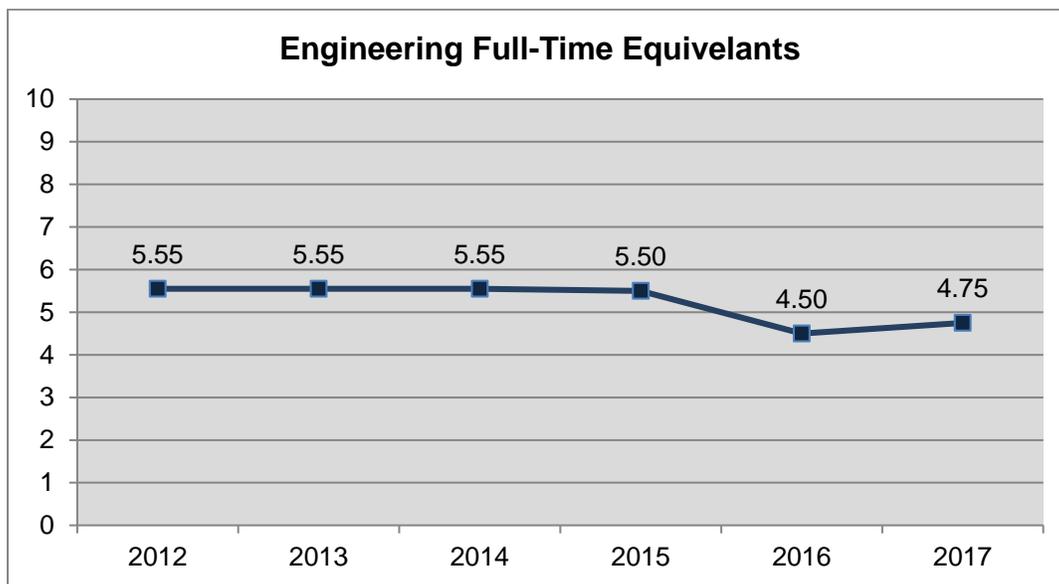
**Dept.:** 20 - Engineering

**Type:** 35 - Other Public Works

| Expenditure Category                            | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|-------------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services                              | 557,051           | 538,263           | 461,542           | 473,160           | 416,020                        | 493,765           |
| Contractual Services                            | 148,813           | 147,221           | 388,443           | 188,535           | 305,800                        | 352,535           |
| Contractual Street, Curb<br>& Sidewalk Programs | 742,051           | 487,555           | 1,483,386         | 2,138,700         | 1,930,800                      | 2,828,270         |
| Commodities                                     | 2,444             | 3,588             | 3,302             | 3,600             | 3,700                          | 4,600             |
| Other Expense                                   | 26,505            | 25,482            | 15,192            | 17,000            | 14,440                         | 17,200            |
| Capital Outlay                                  | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b>                            | <b>1,476,864</b>  | <b>1,202,109</b>  | <b>2,351,865</b>  | <b>2,820,995</b>  | <b>2,670,760</b>               | <b>3,696,370</b>  |

**BUDGET ANALYSIS:** The 2017 Budget reflects over \$1 million for the annual road program (and an additional \$700,000 in the Motor Fuel Tax Program 22-63), \$567,100 for phase II of the Skokie/Hibbard Improvements project (partially grant funded), and \$208,000 for the Locust Road Reconstruction project (partially grant funded). Additional maintenance projects including alley maintenance (\$500,000), brick street renovation (\$240,000) brick street maintenance (\$50,000), curb replacement (\$10,000), pavement marking (\$40,000), sidewalk replacement (\$50,000) and crack sealing (\$40,000) will be funded through the general fund in 2017.

**PERSONNEL:** The 0.25 FTE increase is due to an additional summer engineering intern.



**Village of Wilmette  
2017 Budget**

**Fund: 11 - General Fund**  
**Program: 20 - Engineering**  
**Dept.: 20 - Engineering**  
**Type: 35 - Other Public Works**

| Account Number                      | Description                    | Actual           |                  | Estimated        |                  | Budget           |                  |
|-------------------------------------|--------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                     |                                | FY 2013          | FY 2014          | FY 2015          | FY 2016          | FY 2016          | FY 2017          |
| 410100                              | Regular Salaries               | 406,064          | 393,453          | 341,721          | 349,450          | 296,000          | 372,175          |
| 410200                              | Overtime Salaries              | -                | -                | -                | 500              | 20               | 500              |
| 415000                              | Employee Benefits              | 150,987          | 144,810          | 119,821          | 123,210          | 120,000          | 121,090          |
| <b>Total Personnel</b>              |                                | <b>557,051</b>   | <b>538,263</b>   | <b>461,542</b>   | <b>473,160</b>   | <b>416,020</b>   | <b>493,765</b>   |
| 420010                              | Memberships                    | 1,252            | 1,278            | 1,090            | 1,485            | 1,200            | 1,485            |
| 420020                              | Professional Services          | 94,264           | 20,653           | 229,648          | 22,500           | 121,000          | 122,500          |
| 20044                               | Master Bike Plan               | -                | -                | -                | -                | -                | 80,000 *         |
| 420400                              | Plan Review Services           | -                | 79,719           | 74,725           | 57,750           | 115,000          | 57,750           |
| 420410                              | Non-Oper. Plan Review Services | -                | -                | -                | 55,000           | 15,000           | 39,000 *         |
| 420030                              | Digital Records Conversion     | -                | -                | -                | -                | -                | -                |
| 420500                              | Update Water/Sewer Atlases     | -                | -                | -                | -                | -                | -                |
| 422000                              | Maintenance - Office Equipment | 627              | 1,520            | 1,292            | 1,600            | 1,600            | 1,600            |
| 422100                              | Maintenance - Traffic Signals  | 52,670           | 44,051           | 81,688           | 50,200           | 52,000           | 50,200           |
| <b>Total Contractual Services</b>   |                                | <b>148,813</b>   | <b>147,221</b>   | <b>388,443</b>   | <b>188,535</b>   | <b>305,800</b>   | <b>352,535</b>   |
| 425000                              | Sidewalk Replacement Program   | 71,310           | 19,840           | 53,401           | 70,000           | 70,000           | 50,000 **        |
| 425100                              | Curb Replacement               | 20,000           | 7,822            | 9,941            | 40,000           | 40,000           | 10,000 **        |
| 425105                              | Retaining Wall Repairs         | -                | -                | -                | -                | -                | -                |
| 80400                               | Sheridan Road Retaining Wall   | -                | -                | -                | -                | -                | 100,000 *        |
| 425200                              | Alley Maintenance Program      | -                | 167,909          | 839,750          | 515,000          | 533,000          | 500,000 **       |
| 425220                              | Pavement Marking Program       | 19,393           | 19,981           | 43,170           | 50,000           | 50,000           | 40,000 **        |
| 425230                              | Brick Street Maintenance       | 40,000           | 39,996           | 49,960           | 136,000          | 136,000          | 50,000 **        |
| 425235                              | Brick Street Renovation        | -                | -                | 294,319          | 240,000          | 345,000          | 240,000 **       |
| 425240                              | Crack Sealing                  | 9,999            | 9,370            | 9,999            | 40,000           | 40,000           | 40,000 **        |
| 425245                              | Traffic Calming Program        | -                | -                | 26,441           | -                | -                | -                |
| 425250                              | Street Resurfacing             | 581,349          | 48,565           | 132,853          | 360,000          | 223,800          | 1,023,000 **     |
| 80111                               | Central Avenue Reconstruction  | -                | -                | -                | 340,000          | 178,000          | - **             |
| 80107                               | Skokie/Hibbard Improvements    | -                | 103,518          | 16,984           | 136,000          | 297,000          | 567,100 ***      |
| 80109                               | Locust Road Reconstruction     | -                | 70,554           | 6,568            | 211,700          | 18,000           | 208,000 ***      |
| <b>Total Contr. Street Programs</b> |                                | <b>742,051</b>   | <b>487,555</b>   | <b>1,483,386</b> | <b>2,138,700</b> | <b>1,930,800</b> | <b>2,828,100</b> |
| 430230                              | Supplies - Office              | 1,107            | 1,319            | 1,175            | 1,300            | 2,100            | 2,100            |
| 430250                              | Supplies - Other than Office   | 1,337            | 2,269            | 2,127            | 2,300            | 1,600            | 2,500            |
| <b>Total Commodities</b>            |                                | <b>2,444</b>     | <b>3,588</b>     | <b>3,302</b>     | <b>3,600</b>     | <b>3,700</b>     | <b>4,600</b>     |
| 440500                              | Automotive Expense             | 21,550           | 23,050           | 9,022            | 10,200           | 9,240            | 9,500            |
| 441000                              | Incidentals                    | 3,620            | 1,775            | 2,876            | 2,400            | 1,200            | 2,400            |
| 442000                              | Training                       | 1,335            | 657              | 3,294            | 4,400            | 4,000            | 5,300            |
| <b>Total Other Expenses</b>         |                                | <b>26,505</b>    | <b>25,482</b>    | <b>15,192</b>    | <b>17,000</b>    | <b>14,440</b>    | <b>17,200</b>    |
| 470350                              | Infrastructure - Parking Lots  | -                | -                | -                | -                | -                | -                |
| 80303                               | 1199 Wilmette Avenue Lot       | -                | -                | -                | -                | 2,100            | -                |
| <b>Total Capital Outlay</b>         |                                | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>2,100</b>     | <b>-</b>         |
| <b>Total Program</b>                |                                | <b>1,476,864</b> | <b>1,202,109</b> | <b>2,351,865</b> | <b>2,820,995</b> | <b>2,672,860</b> | <b>3,696,200</b> |

\* Non-Operating expenditure      \*\*\* Grant Funded  
\*\* Funded through Road Program Dedicated Revenues

## **PUBLIC WORKS**

### **Objectives & Accomplishments**

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#### **Looking Forward: 2017 Objectives**

1. Continue the accreditation process with the American Public Works Association. Accreditation is the mark of professionalism that indicates that a Public works agency has made the commitment to continuous improvements in the delivery of Public works operations and services. The five phases are 1) Self-Assessment 2) Application 3) Improvement 4) Evaluation and 5) Accreditation. During the self-assessment process all of the department's policies and procedures will be reviewed and updated according to best practices.
2. Continue division cross-training and supervisory development, to support the long term continuity of services.
3. Continue to work with the IT Department to further GIS implementation.
4. Implement and evaluate alternative methods for providing snow and ice control (i.e. anti-icing and pre-wetting applications) to reduce overall chloride usage, aligning with Clean Water Act standards enforced through the Illinois Pollution Control Board, and to protect the Chicago Area Waterway System - specifically the Lake Michigan and Calumet/Chicago River watersheds.
5. Working with the Police and Fire Departments, conduct a joint Emergency Operations table-top drill to further emergency preparedness.

#### **Reviewing the Year: 2016 Accomplishments**

1. Begin the first phase of the accreditation process with the American Public Works Association. Accreditation is the mark of professionalism that indicates that a Public works agency has made the commitment to continuous improvements in the delivery of Public works operations and services. The five phases are 1) Self-Assessment 2) Application 3) Improvement 4) Evaluation and 5) Accreditation. During the self-assessment process all of the department's policies and procedures will be reviewed and updated according to best practices.

*This project remains ongoing; staff has been diligently working through the first phase (or Self-Assessment) of the accreditation process with several chapters completed.*

2. Prepare a succession plan, including division cross-training, to support the long term continuity of services.

*This project remains ongoing as the Department initiated cross-training through the On-Call Specialist training program and other work projects as they've arose, such as, forestry operations (i.e.*

*chain saw operation, brush chipper, stump grinder, etc.). Staff will also be looking to take a fundamental approach (i.e. focusing on basics of each operation) to further employee cross training through the end of the year, whenever opportunity arises. Likewise, street division employees will have an opportunity to serve, on an interim basis, in the crew leader supervisory role, allowing for further self-enrichment and professional development by learning supervisory skills and broaden their knowledge base of Public Works operations.*

3. Review the on-call program to ensure reliable 24/7 coverage, competitive compensation, internal equity and the training program.

*Revisions to the On-Call Program were announced in January 2016, and a formal policy was made effective February 1, 2016. All operational employees will be required to serve a minimum of one on-call assignment during a calendar year, and a maximum of three assignments during a calendar year. Group training classes were conducted from January through March, and extensive one-on-one cross-training is ongoing.*

4. Work with IT Department to begin GIS implementation.

*This project remains ongoing; staff has assisted the GIS consultant with the creation of several GIS layers including: street address verification, street jurisdictional roadways (i.e. state, county, local, private), refuse and recycling schedule, school walking routes and Public Works work zones. Staff has also received training with use of the collection application which will be used to create new GIS layers of public infrastructure, including an inventory of the Village's decorative green street light poles which will commence in the fall.*

## Public Works Performance Measures

### DIVISION: All Public Works

|                                | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>2016</u> |           |           |           | <u>2016 Yr-End</u> |
|--------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Work Orders:</u>            |             |                    |             |           |           |           |                    |
| % Responded to within 24 hrs.  | 95%         | 99%                | 100%        | 57%       | 0%        | 0%        | 38%                |
| Work Orders                    |             | 4,329              | 971         | 1,066     | 1,198     | 858       | 4,093              |
| # Responded to within 24 hours |             | 4,222              | 967         | 607       | -         | -         | 1,574              |

### DIVISION: All Public Works, On-Call Respondents

|                              | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>2016</u> |           |           |           | <u>2016 Yr-End</u> |
|------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                              |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Emergency Requests:</u>   |             |                    |             |           |           |           |                    |
| % Responded to within 1 hour | 95%         | 100%               | 100%        | 100%      | 100%      | 100%      | 100%               |
| Emergency service requests   |             | 156                | 41          | 39        | 36        | 48        | 164                |
| Responded to within 1 hour   |             | 156                | 41          | 39        | 36        | 48        | 164                |

### DIVISION: Street

|                                               | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>2016</u> |           |           |           | <u>2016 Yr-End</u> |
|-----------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                               |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Potholes:</u>                              |             |                    |             |           |           |           |                    |
| % of pothole repairs completed within 24 hrs. | 95%         | 76%                | 81%         | 92%       | 71%       | 50%       | 79%                |
| Number of potholes                            |             | 72                 | 31          | 26        | 17        | 8         | 82                 |
| Repairs within 24 hours                       |             | 55                 | 25          | 24        | 12        | 4         | 65                 |

### DIVISION: Street

|                                                                                           | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>2016</u> |           |           |           | <u>2016 Yr-End</u> |
|-------------------------------------------------------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                                                                           |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Snowplowing:</u>                                                                       |             |                    |             |           |           |           |                    |
| % of times that snow plowing cycles for all Village streets are completed within 10 hours | 95%         | 91%                | 100%        | 0%        | 0%        | 80%       | 86%                |
| Number of plowing cycles                                                                  |             | 11                 | 2           | 0         | 0         | 5         | 7                  |
| Cycles completed in 10 hrs                                                                |             | 10                 | 2           | 0         | 0         | 4         | 6                  |

### DIVISION: Street Lighting

|                                                                                                           | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>2016</u> |           |           |           | <u>2016 Yr-End</u> |
|-----------------------------------------------------------------------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                                                                                           |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Street Lighting:</u>                                                                                   |             |                    |             |           |           |           |                    |
| 95% percent of street light problems repaired within two weeks, weather permitting (non-accident related) | 95%         | 94%                | 100%        | 100%      | 100%      | 84%       | 93%                |
| Number of streetlight repairs                                                                             |             | 167                | 36          | 30        | 41        | 77        | 184                |
| Repaired within two weeks                                                                                 |             | 157                | 36          | 30        | 41        | 65        | 172                |

### DIVISION: Sewer/Water

|                                                                                                      | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>2016</u> |           |           |           | <u>2016 Yr-End</u> |
|------------------------------------------------------------------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                                                                                      |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Water Service Disruptions:</u>                                                                    |             |                    |             |           |           |           |                    |
| 95% percent of water service disruptions to residents during water main breaks lasting under 3 hours | 95%         | 93%                | 88%         | 75%       | 0%        | 50%       | 73%                |
| Water main repairs                                                                                   |             | 40                 | 17          | 4         | 1         | 8         | 30                 |
| Disruption less than 3 hours                                                                         |             | 37                 | 15          | 3         | -         | 4         | 22                 |

## STREET DIVISION (PUBLIC WORKS)

### Activity Measures

|                                                                 | 2013  | 2014             | 2015  | 2016  |
|-----------------------------------------------------------------|-------|------------------|-------|-------|
| Street Salting Events                                           | 34    | 30               | 23    | 11    |
| Street Plowing Events                                           | 9     | 10               | 8     | 6     |
| Residential Sidewalk Plowing Events                             | 8     | 7                | 4     | 1     |
| Commuter Sidewalk Salting Events                                | 28    | 21               | 21    | 16    |
| Alley Plowing Events                                            | 8     | 7                | 6     | 1     |
| Cubic Yards of Leaves Collected                                 | 9,140 | 9,739            | 7,690 | 8,222 |
| Miles of Streets Swept                                          | 1,938 | 1,162            | 2,601 | 1,635 |
| Miles of Alleys Swept                                           | 36    | 36               | 54    | 50    |
| Frequency of Public Parking Lots Swept                          | 14    | 8                | 24    | 9     |
| Frequency of Cold Patch Repairs<br>(Complete passes of Village) | 8     | 6 <sup>1</sup>   | 6     | 5     |
| Signs Replaced                                                  | 725   | 684              | 547   | 330   |
| Parking Meter Inspections                                       | 884   | 561 <sup>3</sup> | ----  | ----  |
| Parking Meter Collections                                       | 46    | 33 <sup>3</sup>  | ----  | ----  |
| Traffic Counters Deployed                                       | 79    | 130              | 62    | 105   |
| Signs Eliminated <sup>2</sup>                                   | -     | 767              | 684   | 277   |

*\*Footnotes*

<sup>1</sup> Frequency of Cold Patch Repairs (complete passes of Village) decreased in 2014 due to the extent and severity of pot hole repairs. The 2013-2014 winter was especially hard on pavement; fewer passes were completed due to the intensity of the repair work. In 2014, 87 tons of cold patch was used for street repairs, compared to 53 tons in 2013.

<sup>2</sup> New category in 2014.

<sup>3</sup> Parking meters were permanently removed and replaced with four pay-by-space stations on July 28, 2014.

# Village of Wilmette

## FY 2017 Budget

### Budget Summary

Fund: 11 - General Fund

Program: 23 - Streets

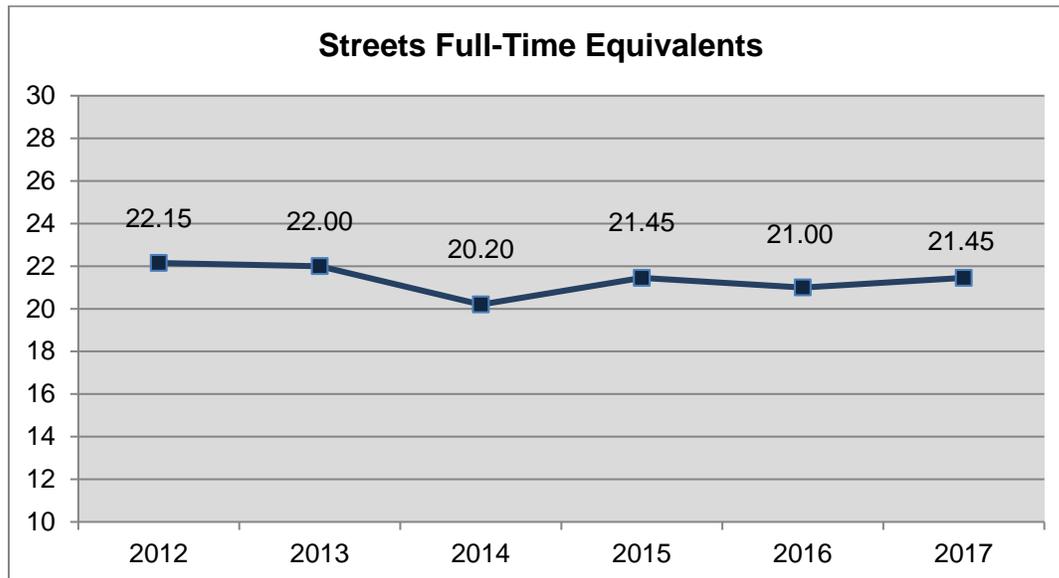
Dept.: 30 - Public Works

Type: 30 - Streets & Sanitation

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 1,263,988         | 1,264,976         | 1,335,229         | 1,438,770         | 1,363,000                      | 1,492,285         |
| Contractual Services | 346,761           | 450,090           | 355,629           | 323,861           | 244,785                        | 300,030           |
| Commodities          | 252,019           | 265,768           | 341,939           | 249,780           | 214,610                        | 210,210           |
| Other Expense        | 544,593           | 585,449           | 513,062           | 687,745           | 633,140                        | 759,745           |
| Capital Outlay       | 57,749            | 14,624            | 167,362           | 31,000            | 54,000                         | 12,500            |
| <b>Program Total</b> | <b>2,465,110</b>  | <b>2,580,907</b>  | <b>2,713,221</b>  | <b>2,731,156</b>  | <b>2,509,535</b>               | <b>2,774,770</b>  |

**BUDGET ANALYSIS:** The decrease in the contractual costs is primarily due to a lower projected volume for leaf collection. The decrease in the commodities cost is due to lower salt costs compared to 2016. The increase in other expense is due to a higher contribution to the Village's Capital Equipment Replacement Fund (CERF).

**PERSONNEL:** The 0.45 FTE increase is due to a new part-time intern in the Engineering & Public Works Department.



**Village of Wilmette  
2017 Budget**

**Fund:** 11 - General Fund  
**Program:** 23 - Streets  
**Dept.:** 30 - Public Works  
**Type:** 30 - Streets & Sanitation

| Account Number                    | Description                                          |                  |                  |                  |                  | Estimated        |                  |
|-----------------------------------|------------------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                   |                                                      | Actual FY 2013   | Actual FY 2014   | Actual FY 2015   | Budget FY 2016   | Actual FY 2016   | Budget FY 2017   |
| 410100                            | Regular Salaries                                     | 863,735          | 811,274          | 916,728          | 993,550          | 978,000          | 1,027,100        |
| 410200                            | Overtime Salaries                                    | 74,526           | 128,644          | 95,242           | 85,000           | 40,000           | 87,350           |
| 415000                            | Employee Benefits                                    | 325,727          | 325,058          | 323,259          | 360,220          | 345,000          | 377,835          |
| <b>Total Personnel</b>            |                                                      | <b>1,263,988</b> | <b>1,264,976</b> | <b>1,335,229</b> | <b>1,438,770</b> | <b>1,363,000</b> | <b>1,492,285</b> |
| 420010                            | Memberships                                          | 1,525            | 1,469            | 1,745            | 1,745            | 1,680            | 1,745            |
| 420020                            | Professional Services                                | -                | -                | -                | 400              | -                | 400              |
| 20015                             | GPS Fleet Management                                 | -                | -                | -                | 11,600           | 11,600           | 6,685            |
| 420040                            | Lease / Purchase Copier                              | 4,537            | 4,463            | 4,524            | 5,000            | 4,550            | 5,000            |
| 421000                            | Contractual Services                                 | 27,333           | 44,997           | 38,322           | 48,460           | 36,000           | 44,000           |
| 421200                            | Contractual Snow Removal                             | 57,495           | 125,369          | 73,104           | 73,110           | 27,050           | 73,110           |
| 422000                            | Maintenance - Office Equipment                       | -                | 235              | -                | -                | -                | -                |
| 423100                            | Holiday Light Decorations                            | -                | -                | -                | -                | -                | -                |
| 423200                            | J.U.L.I.E. Expense                                   | 4,766            | 5,403            | 6,512            | 6,406            | 6,405            | 6,740            |
| 423300                            | Landscaping & Maintenance of<br>Public Right-of-Ways | 24,362           | 24,800           | 25,736           | 34,000           | 31,000           | 34,000           |
| 426000                            | Accreditation Expense                                | -                | -                | -                | 5,500            | 5,500            | 5,500            |
| 427400                            | Lease Leaf Packers                                   | 106,326          | 112,926          | 105,709          | -                | -                | -                |
| 427450                            | Leaf Disposal                                        | 118,815          | 128,921          | 99,977           | 137,640          | 121,000          | 122,850          |
| 428200                            | Pager Rental                                         | 1,602            | 1,507            | -                | -                | -                | -                |
| <b>Total Contractual Services</b> |                                                      | <b>346,761</b>   | <b>450,090</b>   | <b>355,629</b>   | <b>323,861</b>   | <b>244,785</b>   | <b>300,030</b>   |
| 430050                            | Uniform Expense                                      | 5,399            | 5,703            | 4,597            | 6,500            | 6,500            | 6,755            |
| 430130                            | Supplies - Misc. Tools & Equip.                      | 3,800            | 2,862            | 1,479            | 3,125            | 3,100            | 3,125            |
| 430230                            | Supplies - Office                                    | 3,312            | 3,290            | 2,697            | 3,300            | 3,000            | 3,300            |
| 430250                            | Supplies - Other than Office                         | 773              | 1,102            | 733              | 1,000            | 1,510            | 1,000            |
| 430410                            | Materials - Traffic Signs                            | 15,593           | 21,293           | 51,553           | 16,400           | 16,400           | 22,900           |
| 430420                            | Materials - Salt                                     | 196,478          | 205,182          | 252,207          | 179,205          | 144,100          | 132,880          |
| 430430                            | Materials - Street / Landscaping                     | 26,664           | 26,336           | 28,673           | 35,000           | 35,000           | 35,000           |
| 430432                            | Materials - Leaf Pans                                | -                | -                | -                | 5,250            | 5,000            | 5,250            |
| <b>Total Commodities</b>          |                                                      | <b>252,019</b>   | <b>265,768</b>   | <b>341,939</b>   | <b>249,780</b>   | <b>214,610</b>   | <b>210,210</b>   |
| 440500                            | Automotive Expense                                   | 540,432          | 577,866          | 506,873          | 562,000          | 507,440          | 573,000          |
| 441000                            | Incidentals                                          | 557              | 1,248            | 927              | 1,000            | 1,000            | 1,000            |
| 442000                            | Training                                             | 2,104            | 4,835            | 3,762            | 9,245            | 9,200            | 9,245            |
| 447050                            | NIPSTA Contribution                                  | 1,500            | 1,500            | 1,500            | 1,500            | 1,500            | 1,500            |
| 448024                            | CERF Transfer                                        | -                | -                | -                | 114,000          | 114,000          | 145,000          |
| <b>Total Other Expenses</b>       |                                                      | <b>544,593</b>   | <b>585,449</b>   | <b>513,062</b>   | <b>687,745</b>   | <b>633,140</b>   | <b>729,745</b>   |

**Village of Wilmette  
2017 Budget**

**Fund:** 11 - General Fund  
**Program:** 23 - Streets  
**Dept.:** 30 - Public Works  
**Type:** 30 - Streets & Sanitation

| Account Number              | Description                              | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|-----------------------------|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>480100-</b>              | P.W. Vehicles - Passenger Vehicles:      |                   |                   |                   |                   |                                |                   |
| <b>480200-</b>              | P.W. Vehicles - Pick-up Trucks:          |                   |                   |                   |                   |                                |                   |
| 40490                       | Pick Up Truck - T-32                     | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>480225-</b>              | P.W. Vehicles - Large Dump Trucks:       |                   |                   |                   |                   |                                |                   |
| 40568                       | Large Dump Truck T-3                     | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>480275-</b>              | P.W. Vehicles - Other:                   |                   |                   |                   |                   |                                |                   |
| 40220                       | Sweeper - S-1                            | -                 | -                 | -                 | -                 | -                              | -                 |
| 40530                       | Small Dump Truck/Snow Plow T-11          | -                 | -                 | 78,565            | -                 | -                              | -                 |
| 40550                       | Small Dump Truck/Snow Plow T-23          | -                 | -                 | 78,565            | -                 | -                              | -                 |
| <b>490150-</b>              | <b>Office Furniture &amp; Equipment:</b> |                   |                   |                   |                   |                                |                   |
| <b>490450-</b>              | Other Equipment - Public Works:          |                   |                   |                   |                   |                                |                   |
| 70105                       | Snowplows                                | -                 | 6,477             | 10,232            | 12,500            | 12,500                         | 12,500            |
| 70125                       | Road Striper                             | -                 | 8,147             | -                 | -                 | -                              | -                 |
| 70155                       | Mobile Truck Lifts & Pad                 | 57,749            | -                 | -                 | -                 | -                              | -                 |
| 70156                       | Sign Lettering System                    | -                 | -                 | -                 | 18,500            | 18,500                         | -                 |
| 70157                       | Anti-Icing Equipment                     | -                 | -                 | -                 | -                 | 23,000                         | -                 |
| <b>Total Capital Outlay</b> |                                          | <b>57,749</b>     | <b>14,624</b>     | <b>167,362</b>    | <b>31,000</b>     | <b>54,000</b>                  | <b>12,500</b>     |
| <b>Total Program</b>        |                                          | <b>2,465,110</b>  | <b>2,580,907</b>  | <b>2,713,221</b>  | <b>2,731,156</b>  | <b>2,509,535</b>               | <b>2,744,770</b>  |

## REFUSE & RECYCLING DIVISION (PUBLIC WORKS)

\*The Assistant Director of Public Works and the Public Works Assistant manage this program.  
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### Activity Measures

|                                    | 2013               | 2014   | 2015                | 2016               |
|------------------------------------|--------------------|--------|---------------------|--------------------|
| Refuse Collected (tons)            | 8,847 <sup>1</sup> | 8,762  | 8,425               | 8,532 <sup>3</sup> |
| Recycled Material Collected (tons) | 4,170              | 4,151  | 4,169               | 4,107              |
| Percentage of Solid Waste Recycled | 32.04%             | 32.15% | 33.10%              | 32.50%             |
| Yard Waste Material (tons)         | 523                | 581    | 825                 | 777                |
| Recycled Scrap Metal (pounds)      | 46,220             | 19,740 | 40,000 <sup>2</sup> | 52,440             |

#### \*Footnotes

<sup>1</sup>Does not include 516 tons of flood debris collected after storm event in April.

<sup>2</sup>Year-end volume not available as prior vendor no longer in business, estimated final volume reported

<sup>3</sup>Does not include 181 tons of flood debris collected after storm event on July 23, 2016 (5.76 inches of rain)

## Village of Wilmette

### FY 2017 Budget

#### Budget Summary

**Fund:** 11 - General Fund

**Program:** 24 - Refuse Collection & Recycling

**Dept.:** 30 - Public Works

**Type:** 30 - Streets & Sanitation

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | 2,463,651         | 2,483,830         | 2,507,048         | 2,397,800         | 2,372,280                      | 2,333,645         |
| Commodities          | 1,998             | 1,998             | 1,938             | 2,550             | 1,000                          | 2,550             |
| Other Expense        | -                 | -                 | -                 | 600               | 600                            | 600               |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>2,465,649</b>  | <b>2,485,828</b>  | <b>2,508,986</b>  | <b>2,400,950</b>  | <b>2,373,880</b>               | <b>2,336,795</b>  |

**BUDGET ANALYSIS:** The Village negotiated a contract extension with Advanced Disposal for residential refuse and recycling collection through the end of 2020. The previous contract with Advanced Disposal provided for automatic annual increases of 3.5%. The new contract, in effect through 2020, provides no increase in 2017 and future increases tied to the CPI with a maximum of 2.5%.

**PERSONNEL:** The Assistant Public Works Director and the Management Assistant manage the day-to-day refuse, recycling, and yard waste collection programs. The FTE count is reflected in the Streets (11-23) account.

**Village of Wilmette  
2017 Budget**

**Fund:** 11 - General Fund  
**Program:** 24 - Refuse Collection & Recycling  
**Dept.:** 30 - Public Works  
**Type:** 30 - Streets & Sanitation

| Account Number                    | Description                     | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|-----------------------------------|---------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |                                 | -                 | -                 | -                 | -                 | -                              | -                 |
| 427000                            | Refuse Collection               | 1,003,725         | 994,224           | 1,003,133         | 980,000           | 997,275                        | 986,920           |
| 427100                            | Recycling Collection            | 741,854           | 771,136           | 777,688           | 762,500           | 761,905                        | 762,610           |
| 427200                            | Landfill Tipping Fees           | 493,032           | 483,419           | 483,523           | 433,800           | 406,575                        | 377,400           |
| 427300                            | Yard Waste Collection           | 203,490           | 210,659           | 210,656           | 206,500           | 206,525                        | 206,715           |
| 427350                            | Yard Waste Disposal             | 21,550            | 24,392            | 31,458            | -                 | -                              | -                 |
| 427455                            | Prescription Drug Disposal      | -                 | -                 | 590               | 15,000            | -                              | -                 |
| <b>Total Contractual Services</b> |                                 | <b>2,463,651</b>  | <b>2,483,830</b>  | <b>2,507,048</b>  | <b>2,397,800</b>  | <b>2,372,280</b>               | <b>2,333,645</b>  |
| 430290                            | Supplies - Sharps Disposal      | -                 | -                 | -                 | -                 | -                              | -                 |
| 430310                            | Supplies - Yard Waste Stickers  | 1,998             | 1,998             | 1,938             | 2,550             | 1,000                          | 2,550             |
| <b>Total Commodities</b>          |                                 | <b>1,998</b>      | <b>1,998</b>      | <b>1,938</b>      | <b>2,550</b>      | <b>1,000</b>                   | <b>2,550</b>      |
| 443041                            | Promotional & Educational Exp.  | -                 | -                 | -                 | 600               | 600                            | 600               |
| <b>Total Other Expenses</b>       |                                 | -                 | -                 | -                 | <b>600</b>        | <b>600</b>                     | <b>600</b>        |
| 490450-                           | Other Equipment - Public Works: |                   |                   |                   |                   |                                |                   |
| 70110                             | Recycling Containers            | -                 | -                 | -                 | -                 | -                              | -                 |
| 70111                             | Streetscape Recycling Contair   | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Capital Outlay</b>       |                                 | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |                                 | <b>2,465,649</b>  | <b>2,485,828</b>  | <b>2,508,986</b>  | <b>2,400,950</b>  | <b>2,373,880</b>               | <b>2,336,795</b>  |

## FORESTRY DIVISION\* (PUBLIC WORKS)

\*A portion of the personnel listed in the street program (11-23) is also allocated to this program.  
.....

### Activity Measures

|                                    | 2013  | 2014             | 2015             | 2016  |
|------------------------------------|-------|------------------|------------------|-------|
| Tree Pruning, Contractual          | 1,315 | 832              | 1,133            | 2,245 |
| Tree Pruning, In House             | 2,261 | 583 <sup>1</sup> | 1,207            | 1,041 |
| Tree Removals (Total), Contractual | 295   | 218              | 230              | 134   |
| Tree Removals (Total), In House    | 63    | 89               | 60               | 51    |
| Trees Planted (Public)             | 247   | 425              | 507 <sup>2</sup> | 312   |
| Dutch Elm Disease Losses (Private) | 53    | 32               | 33               | 52    |
| Dutch Elm Disease Losses (Public)  | 43    | 34               | 38               | 28    |
| Emerald Ash Borer Losses (Private) | 117   | 96               | 48               | 15    |
| Emerald Ash Borer Losses (Public)  | 173   | 55               | 87               | 25    |

*\*Footnotes*

<sup>1</sup>In-house tree pruning activity decreased as a result of increased demand for snow and ice control measures during the 2013-2014 winter season. Scheduled tree pruning operations occur during the dormant growing season which overlaps the winter season (December through March).

<sup>2</sup>In 2015, fifty (50) of the 507 trees planted were partially funded with grant funds (\$8,000) received from the Great Lakes Shoreline Cities Green Infrastructure Grant Program administered through the U.S. EPA.

**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund: 11 - General Fund**  
**Program: 30 - Forestry**  
**Dept.: 30 - Public Works**  
**Type: 30 - Streets & Sanitation**

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 374,237           | 376,921           | 389,680           | 407,225           | 406,950                        | 415,025           |
| Contractual Services | 191,905           | 265,928           | 322,765           | 423,170           | 414,900                        | 423,170           |
| Commodities          | 2,756             | 2,892             | 3,003             | 3,350             | 3,250                          | 3,350             |
| Other Expense        | 57,904            | 62,010            | 28,584            | 30,600            | 27,360                         | 31,300            |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>626,802</b>    | <b>707,751</b>    | <b>744,032</b>    | <b>864,345</b>    | <b>852,460</b>                 | <b>872,845</b>    |

**BUDGET ANALYSIS:** The budget includes approximately \$80,000 for tree plantings, thereby ensuring a two-year replacement cycle for parkway trees.

**PERSONNEL:** A portion of the personnel listed in the street program (11-23) is also allocated to this program.

**Village of Wilmette  
2017 Budget**

**Fund:** 11 - General Fund  
**Program:** 30 - Forestry  
**Dept.:** 30 - Public Works  
**Type:** 30 - Streets & Sanitation

| Account Number                    | Description                           | Actual FY 2013 | Actual FY 2014 | Actual FY 2015 | Budget FY 2016 | Estimated      |                |
|-----------------------------------|---------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                   |                                       |                |                |                |                | Actual FY 2016 | Budget FY 2017 |
| 410100                            | Regular Salaries                      | 260,060        | 257,397        | 271,593        | 279,350        | 282,350        | 287,050        |
| 410200                            | Overtime Salaries                     | 3,075          | 5,347          | 3,297          | 8,150          | 5,000          | 8,375          |
| 415000                            | Employee Benefits                     | 111,102        | 114,177        | 114,790        | 119,725        | 119,600        | 119,600        |
| <b>Total Personnel</b>            |                                       | <b>374,237</b> | <b>376,921</b> | <b>389,680</b> | <b>407,225</b> | <b>406,950</b> | <b>415,025</b> |
| 421000                            | Contractual Services                  | 21             | 690            | 958            | 2,000          | 1,500          | 2,000          |
| 424000                            | Tree Planting Program                 | 11,030         | 15,190         | 21,849         | 61,000         | 61,000         | 61,000         |
| 424100                            | Tree Pruning & Removal                | 116,670        | 147,048        | 197,283        | 316,570        | 311,000        | 316,570        |
| 20210                             | EAB Tree removals & Pkwy. Restoration | 64,184         | 103,000        | 102,675        | 43,600         | 41,400         | 43,600         |
| 424120                            | Tree Fertilization Program            | -              | -              | -              | -              | -              | -              |
| 424130                            | Forestry Grant Expenditures           | -              | -              | -              | -              | -              | -              |
| <b>Total Contractual Services</b> |                                       | <b>191,905</b> | <b>265,928</b> | <b>322,765</b> | <b>423,170</b> | <b>414,900</b> | <b>423,170</b> |
| 430050                            | Uniform Expense                       | 768            | 997            | 1,204          | 1,250          | 1,250          | 1,250          |
| 430400                            | Materials                             | 1,988          | 1,895          | 1,799          | 2,100          | 2,000          | 2,100          |
|                                   | Materials - Storm Emergency           |                |                |                |                |                |                |
| <b>Total Commodities</b>          |                                       | <b>2,756</b>   | <b>2,892</b>   | <b>3,003</b>   | <b>3,350</b>   | <b>3,250</b>   | <b>3,350</b>   |
| 440500                            | Automotive Expense                    | 57,060         | 61,030         | 27,077         | 28,600         | 25,860         | 29,300         |
| 442000                            | Training                              | 844            | 980            | 1,507          | 2,000          | 1,500          | 2,000          |
| <b>Total Other Expenses</b>       |                                       | <b>57,904</b>  | <b>62,010</b>  | <b>28,584</b>  | <b>30,600</b>  | <b>27,360</b>  | <b>31,300</b>  |
| <b>Total Capital Outlay</b>       |                                       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| <b>Total Program</b>              |                                       | <b>626,802</b> | <b>707,751</b> | <b>744,032</b> | <b>864,345</b> | <b>852,460</b> | <b>872,845</b> |

## STREET LIGHTING DIVISION (PUBLIC WORKS)

\*A portion of the personnel listed in the street program (11-23) is also allocated to this program.  
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### Activity Measures

|                                       | 2013 | 2014 | 2015 | 2016 |
|---------------------------------------|------|------|------|------|
| Light Bulb Replacement                | 790  | 570  | 445  | 533  |
| Luminaire Re-lamping <sup>1</sup>     | 100  | 104  | 113  | -    |
| Luminaire Replacement <sup>1</sup>    | 9    | 10   | 12   | 11   |
| Light Pole Knockdown                  | 6    | 4    | 12   | 7    |
| Rebuild Luminaires <sup>1</sup>       | 60   | 104  | 52   | 13   |
| Light Pole Replacement                | 5    | 6    | 5    | 11   |
| Cable Repairs                         | 15   | 25   | 18   | 21   |
| Control Cabinet Upgrade / Replacement | 2    | 3    | 2    | 6    |

\*Footnotes

<sup>1</sup>For 2016, luminaire maintenance activities were lower than normal attributed to staff changes and training of new employees.

**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund: 11 - General Fund**  
**Program: 33 - Street Lighting**  
**Dept.: 30 - Public Works**  
**Type: 30 - Streets & Sanitation**

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 160,844           | 169,063           | 155,218           | 172,875           | 166,000                        | 170,665           |
| Contractual Services | 4,289             | 13,421            | 26,449            | 30,100            | 35,085                         | 71,340            |
| Commodities          | 147,426           | 163,735           | 145,747           | 142,300           | 142,300                        | 143,425           |
| Other Expense        | 35,390            | 38,030            | 20,697            | 19,470            | 17,485                         | 21,470            |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>347,949</b>    | <b>384,249</b>    | <b>348,111</b>    | <b>364,745</b>    | <b>360,870</b>                 | <b>406,900</b>    |

**BUDGET ANALYSIS:** The increase in the contractual services budget is due an increase in the street light pole painting costs.

**PERSONNEL:** A portion of the personnel listed in the streets program (11-23) is also allocated to this program.

**Village of Wilmette  
2017 Budget**

**Fund:** 11 - General Fund  
**Program:** 33 - Street Lighting  
**Dept.:** 30 - Public Works  
**Type:** 30 - Streets & Sanitation

| Account Number                    | Description                                       | Actual FY 2013 | Actual FY 2014 | Actual FY 2015 | Budget FY 2016 | Estimated      |                |
|-----------------------------------|---------------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                   |                                                   |                |                |                |                | Actual FY 2016 | Budget FY 2017 |
| 410100                            | Regular Salaries                                  | 109,177        | 115,676        | 105,038        | 117,425        | 117,000        | 114,475        |
| 410200                            | Overtime Salaries                                 | 4,347          | 3,642          | 9,378          | 5,950          | 3,500          | 6,100          |
| 415000                            | Employee Benefits                                 | 47,320         | 49,745         | 40,802         | 49,500         | 45,500         | 50,090         |
| <b>Total Personnel</b>            |                                                   | <b>160,844</b> | <b>169,063</b> | <b>155,218</b> | <b>172,875</b> | <b>166,000</b> | <b>170,665</b> |
| 421000                            | Contractual Services                              | 3,693          | 1,134          | -              | 4,100          | 4,100          | 5,000          |
| 422200                            | Maintenance and Disposal<br>of Bulbs and Ballasts | 596            | -              | 1,466          | 1,000          | 1,000          | 1,000          |
| 422210                            | Street Light Pole Painting                        | -              | 12,287         | 24,983         | 25,000         | 29,985         | 65,340         |
| <b>Total Contractual Services</b> |                                                   | <b>4,289</b>   | <b>13,421</b>  | <b>26,449</b>  | <b>30,100</b>  | <b>35,085</b>  | <b>71,340</b>  |
| 430050                            | Uniform Expense                                   | 1,283          | 1,149          | 1,044          | 600            | 600            | 600            |
| 430075                            | Supplies                                          | 23,160         | 21,357         | 18,622         | 23,700         | 23,700         | 23,700         |
| 430124                            | Supplies - Light Poles & Parts                    | 25,551         | 23,590         | 17,787         | 25,000         | 25,000         | 26,125         |
| 430500                            | Leased Lighting Power                             | 18,659         | 20,437         | 21,840         | 20,000         | 20,000         | 20,000         |
| 430510                            | Street Lighting Power                             | 78,773         | 97,202         | 86,454         | 73,000         | 73,000         | 73,000         |
| <b>Total Commodities</b>          |                                                   | <b>147,426</b> | <b>163,735</b> | <b>145,747</b> | <b>142,300</b> | <b>142,300</b> | <b>143,425</b> |
| 440500                            | Automotive Expense                                | 35,350         | 37,790         | 20,651         | 19,100         | 17,240         | 21,100         |
| 442000                            | Training                                          | 40             | 240            | 46             | 370            | 245            | 370            |
| <b>Total Other Expenses</b>       |                                                   | <b>35,390</b>  | <b>38,030</b>  | <b>20,697</b>  | <b>19,470</b>  | <b>17,485</b>  | <b>21,470</b>  |
| <b>Total Capital Outlay</b>       |                                                   | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| <b>Total Program</b>              |                                                   | <b>347,949</b> | <b>384,249</b> | <b>348,111</b> | <b>364,745</b> | <b>360,870</b> | <b>406,900</b> |

# Village of Wilmette

## FY 2017 Budget

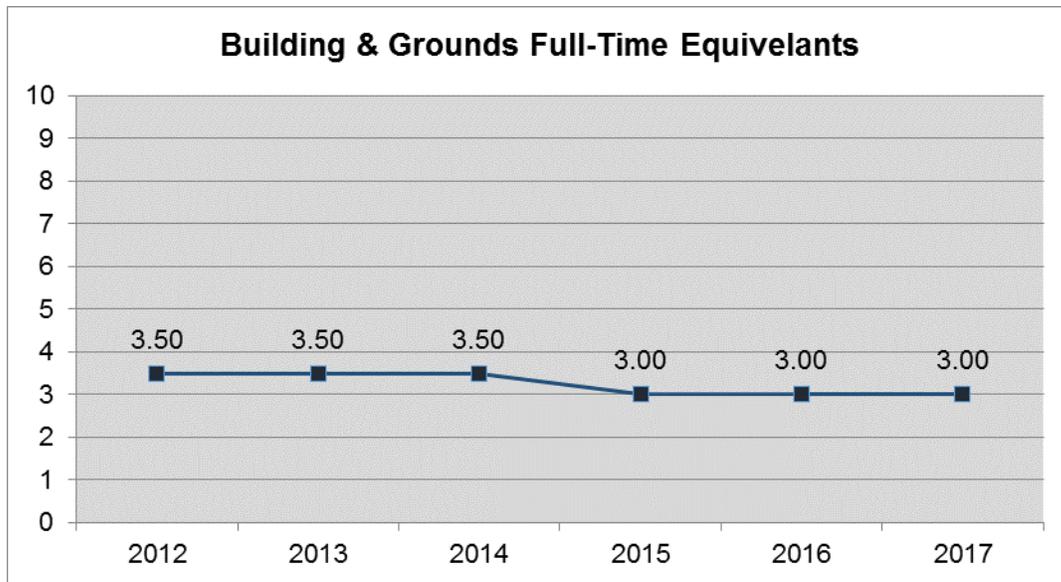
### Budget Summary

**Fund:** 11 - General Fund  
**Program:** 34 - Buildings & Grounds  
**Dept.:** 20 - Engineering  
**Type:** 35 - Other Public Works

| Expenditure Category | Actual         | Actual         | Actual         | Budget         | Estimated         | Budget         |
|----------------------|----------------|----------------|----------------|----------------|-------------------|----------------|
|                      | FY 2013        | FY 2014        | FY 2015        | FY 2016        | Actual<br>FY 2016 | FY 2017        |
| Personnel Services   | 287,508        | 310,696        | 287,338        | 280,305        | 278,550           | 330,040        |
| Contractual Services | 213,433        | 203,694        | 186,726        | 228,590        | 211,995           | 231,035        |
| Commodities          | 147,719        | 184,700        | 161,896        | 153,600        | 162,450           | 147,600        |
| Other Expense        | 13,790         | 14,770         | 10,298         | 9,900          | 8,610             | 10,500         |
| Capital Outlay       | 246,107        | 88,590         | 296,645        | -              | -                 | -              |
| <b>Program Total</b> | <b>908,557</b> | <b>802,450</b> | <b>942,903</b> | <b>672,395</b> | <b>661,605</b>    | <b>719,175</b> |

**BUDGET ANALYSIS:** The increase in the personnel costs is attributed to a change in allocation (a corresponding decrease can be found in 23-75 Village Center Parking). There are no other major changes to the 2017 Budget.

**PERSONNEL:**



**Village of Wilmette  
2017 Budget**

**Fund:** 11 - General Fund  
**Program:** 34 - Buildings & Grounds  
**Dept.:** 20 - Engineering  
**Type:** 35 - Other Public Works

| Account Number                    | Description                                  | Actual FY 2013 | Actual FY 2014 | Actual FY 2015 | Budget FY 2016 | Estimated      |                |
|-----------------------------------|----------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                   |                                              |                |                |                |                | Actual FY 2016 | Budget FY 2017 |
| 410100                            | Regular Salaries                             | 206,433        | 223,763        | 196,248        | 192,350        | 192,500        | 230,200        |
| 410200                            | Overtime Salaries                            | 8,491          | 10,026         | 8,852          | 9,825          | 9,300          | 10,100         |
| 415000                            | Employee Benefits                            | 72,584         | 76,907         | 82,238         | 78,130         | 76,750         | 89,740         |
| <b>Total Personnel</b>            |                                              | <b>287,508</b> | <b>310,696</b> | <b>287,338</b> | <b>280,305</b> | <b>278,550</b> | <b>330,040</b> |
| 420010                            | Memberships                                  | 234            | 244            | 301            | 400            | 305            | 575            |
| 421000                            | Contractual Services                         | 72,163         | 92,193         | 61,663         | 91,690         | 91,690         | 93,460         |
| 421125                            | Contractual Custodial Services               | 61,427         | 63,793         | 69,744         | 74,000         | 72,000         | 74,000         |
| 423000                            | Heating & A/C System Repairs                 | 79,609         | 47,464         | 55,018         | 62,500         | 48,000         | 63,000         |
| <b>Total Contractual Services</b> |                                              | <b>213,433</b> | <b>203,694</b> | <b>186,726</b> | <b>228,590</b> | <b>211,995</b> | <b>231,035</b> |
| 430050                            | Uniform Expense                              | 900            | 706            | 1,065          | 1,300          | 1,250          | 1,300          |
| 430140                            | Supplies - Building                          | 46,020         | 49,723         | 49,271         | 48,800         | 48,700         | 49,800         |
| 430180                            | Supplies - Grounds                           | 2,184          | 2,478          | 1,462          | 2,500          | 2,800          | 2,500          |
| 430270                            | Supplies - Printing                          | 6,143          | 3,944          | 7,498          | 6,000          | 5,700          | 6,000          |
| 430350                            | Building Repairs & Furniture                 | 48,565         | 70,563         | 73,022         | 65,000         | 77,000         | 58,000         |
| 430550                            | Heating - Electric (Police)                  | -              | -              | -              | -              | -              | -              |
| 430560                            | Heating Gas                                  | 43,907         | 57,286         | 29,578         | 30,000         | 27,000         | 30,000         |
| <b>Total Commodities</b>          |                                              | <b>147,719</b> | <b>184,700</b> | <b>161,896</b> | <b>153,600</b> | <b>162,450</b> | <b>147,600</b> |
| 440500                            | Automotive Expense                           | 13,790         | 14,770         | 10,298         | 8,900          | 8,010          | 9,500          |
| 442000                            | Training                                     | -              | -              | -              | 1,000          | 600            | 1,000          |
| <b>Total Other Expenses</b>       |                                              | <b>13,790</b>  | <b>14,770</b>  | <b>10,298</b>  | <b>9,900</b>   | <b>8,610</b>   | <b>10,500</b>  |
| <b>460600-</b>                    | <b>Building Improvements - Village Hall:</b> |                |                |                |                |                |                |
| 60105                             | Fountain Reconditioning                      | -              | 3,776          | -              | -              | -              | -              |
| 60110                             | Village Hall Boiler                          | 172,278        | -              | -              | -              | -              | -              |
| 60111                             | Village Hall Entrance Doors                  | -              | -              | 81,110         | -              | -              | -              |
| 60115                             | Lighting Improvements                        | 73,829         | 49,000         | -              | -              | -              | -              |
| 60302                             | Tuckpointing / Sandstone Repair V.H.         | -              | -              | -              | -              | -              | -              |
| 60303                             | Village Hall Security                        | -              | 35,814         | -              | -              | -              | -              |
| <b>460950-</b>                    | <b>Building Improvements - Other:</b>        |                |                |                |                |                |                |
| 60100                             | Roof Repairs-Police                          | -              | -              | 215,535        | -              | -              | -              |
| <b>Total Capital Outlay</b>       |                                              | <b>246,107</b> | <b>88,590</b>  | <b>296,645</b> | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| <b>Total Program</b>              |                                              | <b>908,557</b> | <b>802,450</b> | <b>942,903</b> | <b>672,395</b> | <b>661,605</b> | <b>719,175</b> |

## BOARD OF FIRE AND POLICE COMMISSIONERS

### Objectives & Accomplishments

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#### Looking Forward: 2017 Objectives

1. Successfully complete a Fire Lieutenant promotional process.
2. Successfully complete a Police Sergeant promotional process
3. Screen candidates and select the most qualified individual for the position when entry and promotional level vacancies occur in either the Police or Fire Department.

#### Reviewing the Year: 2016 Accomplishments

1. Successfully complete a Police Officer Recruitment process.

*A Police Officer Eligibility Register was established on June 9, 2016. 69 candidates took the examination.*

2. Successfully complete a Fire Recruitment process.

*A Firefighter Eligibility Register was established on November 23, 2016. 208 candidates took the examination.*

3. Screen candidates and select the most qualified individual for the position when entry and promotional level vacancies occur in either the Police or Fire Department.

*Two police officer candidates completed the pre-employment process with one officer being hired. Four firefighter candidates completed the pre-employment process with three firefighters being hired.*

**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 40 - Fire & Police Commission  
**Dept.:** 10 - Administration  
**Type:** 20 - Public Safety

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 50,146            | 53,372            | 56,617            | 61,995            | 61,200                         | 64,615            |
| Contractual Services | 28,894            | 27,410            | 41,851            | 17,500            | 10,000                         | 34,000            |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | 100               | -                 | -                 | -                              | -                 |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>79,040</b>     | <b>80,882</b>     | <b>98,468</b>     | <b>79,495</b>     | <b>71,200</b>                  | <b>98,615</b>     |

**PROGRAM DESCRIPTION:** Under State statute, the Board of Fire and Police Commissioners is responsible for recruiting and appointing sworn Firefighter/Paramedics and Police Officers. It also establishes the promotional lists for the sworn Fire and Police Department personnel and conducts hearings concerning disciplinary matters falling within its jurisdiction.

**BUDGET ANALYSIS:** The Board will create two promotional lists in 2017: one for Police Sergeants and one for Firefighter/Lieutenants.

**PERSONNEL:** A portion of the personnel listed in the administration program (11-04) is also allocated to this program.

**Village of Wilmette  
2017 Budget**

**Fund:** 11 - General Fund  
**Program:** 40 - Fire & Police Commission  
**Dept.:** 10 - Administration  
**Type:** 20 - Public Safety

| Account Number                    | Description               | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|-----------------------------------|---------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| 410100                            | Regular Salaries          | 36,289            | 38,854            | 41,835            | 45,300            | 45,000                         | 49,200            |
| 410200                            | Overtime Salaries         | -                 | -                 | -                 | -                 | -                              | -                 |
| 415000                            | Employee Benefits         | 13,857            | 14,518            | 14,782            | 16,695            | 16,200                         | 15,415            |
| <b>Total Personnel</b>            |                           | <b>50,146</b>     | <b>53,372</b>     | <b>56,617</b>     | <b>61,995</b>     | <b>61,200</b>                  | <b>64,615</b>     |
| 420020                            | Professional Services     | 28,894            | 27,410            | 41,851            | 17,500            | 10,000                         | 34,000            |
| <b>Total Contractual Services</b> |                           | <b>28,894</b>     | <b>27,410</b>     | <b>41,851</b>     | <b>17,500</b>     | <b>10,000</b>                  | <b>34,000</b>     |
| <b>Total Commodities</b>          |                           | -                 | -                 | -                 | -                 | -                              | -                 |
| 443025                            | Classified Advertisements | -                 | 100               | -                 | -                 | -                              | -                 |
| <b>Total Other Expenses</b>       |                           | -                 | <b>100</b>        | -                 | -                 | -                              | -                 |
| <b>Total Capital Outlay</b>       |                           | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |                           | <b>79,040</b>     | <b>80,882</b>     | <b>98,468</b>     | <b>79,495</b>     | <b>71,200</b>                  | <b>98,615</b>     |

**POLICE DEPARTMENT**

**MISSION STATEMENT**

We, the members of the Wilmette Police Department, are dedicated to providing impartial law enforcement, community-oriented services and police protection in our Village, while maintaining the highest ethical and professional standards.

~~~~~**VALUES**~~~~~

We believe that law enforcement has its foundation in values. To fulfill our mission we are committed to:

Acknowledging our responsibility and accountability to the citizens of Wilmette, our source of authority;

Performing our duties within the spirit and the letter of our laws and the Constitution;

Remaining sensitive to human needs and treating each person with respect, compassion and dignity;

Approaching each situation as unique and responding creatively with empathy and prudent use of discretion;

Promoting mutual trust between the Department and the citizens and institutions of Wilmette;

Enhancing safety and a feeling of security for our residents; and

Fostering a quality work environment that encourages open communication and affords trust, respect and support for each member.

~~~~~**PROGRAMS**~~~~~

*Police Operations:*

- Uniformed patrol
- Criminal investigations
- Traffic law enforcement
- Motor vehicle traffic crash investigation
- Parking enforcement
- Court prosecution of criminal offenders
- Juvenile programs
- Community relations activities
- Crime prevention programs
- School child safety program

In 2016, the Police Department is projected to respond to 17,906 calls for service including 652 traffic accidents. Personnel are projected to issue 2,150 moving violations and 7,796 parking violations.

~~~~~**PROGRAMS CONTINUED**~~~~~

Police Services:

Records management, property and evidence storage, prisoner care, budgeting, purchasing, and police social services.

- Computerized and manual record keeping
- Purchase of allocated equipment and contractual services
- Coordination of CIP
- Maintenance of department-owned and recovered property

Public Safety Communications:

Police and fire communications are staffed 24 hours-a-day to receive emergency and non-emergency police, fire and emergency medical service calls for service;

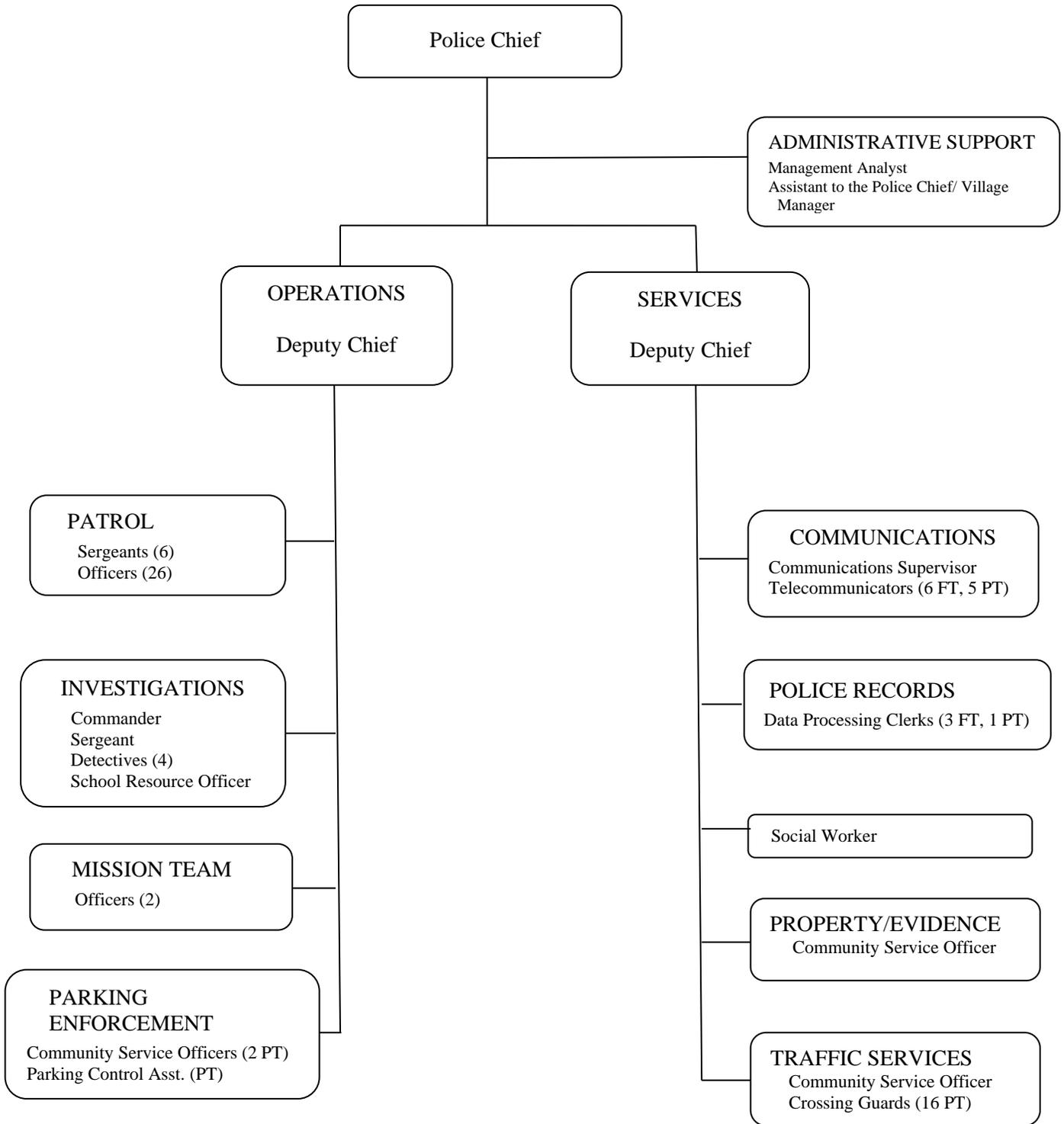
Calls for police service are processed and dispatched from the Wilmette Police Department; and

Calls for fire or emergency medical services are either relayed or transferred to the "Red Center" communications center. Wilmette telecommunications staff is required to monitor all Red Center radio traffic and Wilmette Police Officers respond to every fire or emergency medical service call.

Crossing Guards:

Continue to work with the Transportation Commission to monitor and review the need for adult crossing guards for school children.

POLICE DEPARTMENT



POLICE DEPARTMENT

Objectives & Accomplishments

Looking Forward: 2017 Objectives

1. Monitor overtime expense to ensure that the department operates within the budgeted amount to the greatest extent possible.
2. Partner with other jurisdictions to finalize the move to STARCOM and vacate existing T-Band Radio network.
3. Review and rewrite the Police Department Policy Manual.
4. Review performance measures with the Village Manager's Office to more effectively quantify performance.

Reviewing the Year: 2016 Accomplishments

1. Monitor overtime expense to ensure that the department operates within the budgeted amount to the greatest extent possible.

In 2015 the department expended 96% of its overtime budget (operations, communications and services), finishing the year 4% under budget. The Department is projected to be 10% under budget in 2016.

2. Partner with other jurisdictions to determine a future radio network as a result of changes in Federal regulations which will require the Village to vacate its radio network in 2021.

This objective is ongoing. Radio coverage testing was conducted. Console upgrades, radios and potential tower site locations have been identified.

4. Review and rewrite the Police Department Policy Manual.

This objective is ongoing.

5. Implement the IyeTek Traffic Crash paperless electronic reporting solution.

The Police Department installed the IyeTek software, began training of personnel as well as designed over 50 intersection templates for the software. The software will be live by the end of October 2016.

6. Review performance measures with the Village Manager's Office to more effectively quantify performance.

This objective is ongoing.

POLICE PERFORMANCE MEASURES

| | <u>2016</u> | | | | | | <u>2016 Yr-End</u> |
|--|-------------|--------------------|-----------|-----------|-----------|-----------|--------------------|
| | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | |
| <u>Calls for Service (CFS):</u> | | | | | | | |
| <i>Average Police response time, 4 minutes or less</i> | 75% | 70.0% | 72% | 70% | 69% | 67% | 69% |
| <i>Average response times for all CFS</i> | ≤4min | 3:34 | 3:23 | 3:30 | 4:15 | 4:22 | 3:46 |
| <i>Number of CFS (Calls to PD Communications)</i> | | 19,039 | 4,163 | 4,801 | 4,731 | 3,981 | 17,665 |
| <i>Number of Incidents (Police responses)</i> | | 15,203 | 3,283 | 3,909 | 4,161 | 3,404 | 14,758 |

| | <u>2016</u> | | | | | | <u>2016 Yr-End</u> |
|---|-------------|--------------------|-----------|-----------|-----------|-----------|--------------------|
| | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | |
| <u>Lost Time Staff Injuries (in hours):</u> | 0 | 54 | 0 | 0 | | | |
| <i>Hours filled for WC vacancy</i> | | | 0 | 0 | 96 | 69 | 165 |
| <i>Hours of Light duty worked</i> | | | 64 | 0 | 296 | 408 | 768 |

| | <u>2016</u> | | | | | | <u>2016 Yr-End</u> |
|---|-------------------|--------------------|-----------|-----------|-----------|-----------|--------------------|
| | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | |
| <u>Traffic Accidents:</u> | | | | | | | |
| <i>Utilize public education, engineering, and enforcement to maintain public way accidents under the previous five year average</i> | ≤700 | 662 | 150 | 153 | 150 | 148 | 601 |
| | (average 175/qtr) | | | | | | |

POLICE DEPARTMENT

Activity Measures

| | 2013 | 2014 | 2015 | 2016 |
|---|-------------|-------------|-------------|-------------|
| Calls for Service | 19,464 | 18,540 | 19,045 | 17,665 |
| Part I Offenses ¹ | 404 | 401 | 423 | 351 |
| Other Offenses ² | 399 | 345 | 394 | 412 |
| Traffic Crash Investigations ³ | 633 | 618 | 662 | 602 |
| Traffic Citations | 2,861 | 2,670 | 2,262 | 1,576 |
| Parking Citations | 7,924 | 8,584 | 8,035 | 7,892 |
| Adult Arrests ⁴ | 594 | 404 | 486 | 329 |
| Juvenile Arrests | 106 | 76 | 79 | 72 |
| DUI Arrests ⁵ | 56 | 60 | 63 | 46 |

Footnotes:

¹ Part I Offenses as defined by the FBI include: homicide, criminal sexual assault, armed robbery, robbery, aggravated battery, aggravated assault, burglary, burglary to a motor vehicle, theft, motor vehicle theft, and arson.

²Other Offenses include: simple battery, simple assault, deception, criminal damage, weapons offenses, sex offenses, offenses involving children, driving under the influence, disorderly conduct, and identity theft.

³Traffic Crash (accidents) numbers represent roadway collisions and do not include those occurring on private property

⁴Adult arrests include any misdemeanor or felony offense. It also includes driver license offenses such as driving with a suspended driver license, expired driver's license, and mandatory insurance violations. Mid-year 2013 Mandatory insurance and no driver's license less than 6 months were removed from this report.

⁵As of year end 2014 Wilmette PD no longer participates in the DUI IMAGE grant funded enforcement efforts due to staffing issues. This expense was removed from the 2016 budget.

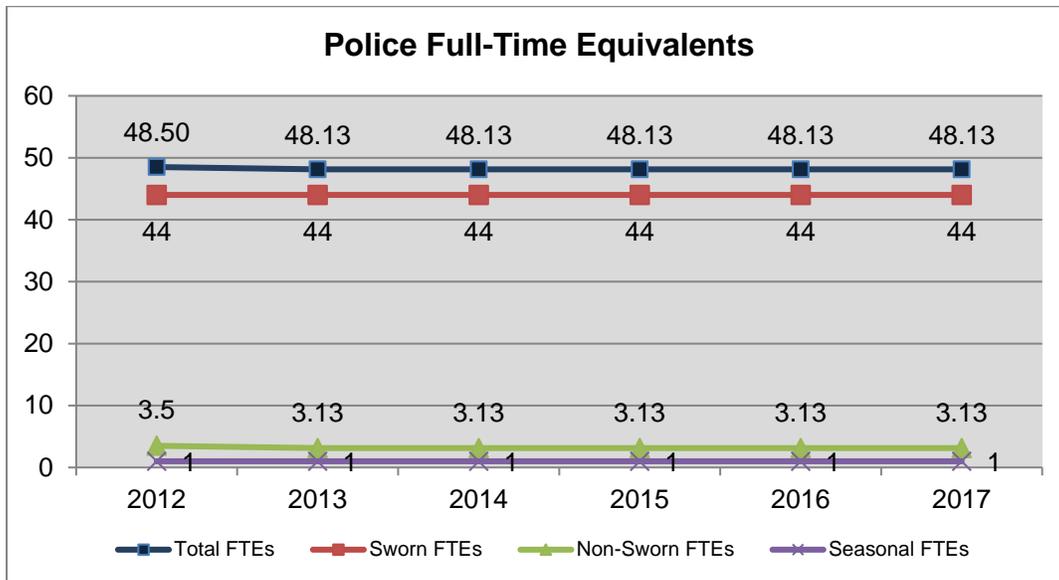
Village of Wilmette
FY 2017 Budget
Budget Summary

Fund: 11 - General Fund
Program: 41 - Police Operations
Dept.: 40 - Police
Type: 20 - Public Safety

| Expenditure Category | Actual
FY 2013 | Actual
FY 2014 | Actual
FY 2015 | Budget
FY 2016 | Estimated
Actual
FY 2016 | Budget
FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services | 7,345,282 | 7,287,001 | 7,531,345 | 7,944,510 | 7,682,700 | 8,161,370 |
| Contractual Services | 56,618 | 61,630 | 76,065 | 85,125 | 84,575 | 89,075 |
| Commodities | 51,269 | 64,376 | 61,675 | 64,940 | 62,800 | 65,040 |
| Other Expense | 383,777 | 427,895 | 379,090 | 497,190 | 463,345 | 464,340 |
| Capital Outlay | 29,996 | 118,987 | 181,500 | 6,875 | 6,875 | - |
| Program Total | 7,866,942 | 7,959,889 | 8,229,675 | 8,598,640 | 8,300,295 | 8,779,825 |

BUDGET ANALYSIS: The 2017 Budget continues to provide police services and patrol levels as has been provided in previous years. The reduction in the other expense budget is due to a reduction of the department's share in the automotive expenses.

PERSONNEL:



**Village of Wilmette
2017 Budget**

Fund: 11 - General Fund
Program: 41 - Police Operations
Dept.: 40 - Police
Type: 20 - Public Safety

| Account Number | Description | Actual FY 2013 | Actual FY 2014 | Actual FY 2015 | Budget FY 2016 | Estimated Actual FY 2016 | Budget FY 2017 |
|-----------------------------------|---------------------------------|------------------|------------------|------------------|------------------|--------------------------|------------------|
| 410100 | Regular Salaries | 4,350,279 | 4,319,054 | 4,481,872 | 4,701,700 | 4,621,700 | 4,874,050 |
| 410200 | Overtime Salaries | 342,119 | 326,589 | 328,142 | 321,750 | 290,000 | 300,000 |
| 410210 | Overtime Salaries-Grant Funded | 9,347 | - | - | - | - | - |
| 415000 | Employee Benefits | 2,643,537 | 2,641,358 | 2,618,186 | 2,921,060 | 2,771,000 | 2,987,320 |
| Total Personnel | | 7,345,282 | 7,287,001 | 7,428,200 | 7,944,510 | 7,682,700 | 8,161,370 |
| 420010 | Memberships | 905 | 1,140 | 1,375 | 1,375 | 1,375 | 1,375 |
| 420020 | Professional Services | 5,309 | - | 90 | - | - | - |
| 420210 | Medical Examinations | 6,061 | 8,954 | 8,746 | 15,000 | 11,000 | 15,000 |
| 421300 | Contractual Animal Observation | 17,427 | 16,960 | 16,722 | 18,000 | 17,000 | 18,000 |
| 422400 | Maintenance - Equipment | 15,078 | 13,349 | 54,765 | 31,400 | 39,200 | 38,350 |
| 422410 | Maintenance - Radios | 11,838 | 21,227 | 15,243 | 19,350 | 16,000 | 16,350 |
| 426350 | Undercover Vehicle Rental | - | - | - | - | - | - |
| Total Contractual Services | | 56,618 | 61,630 | 96,941 | 85,125 | 84,575 | 89,075 |
| 430050 | Uniform Expense | 29,483 | 48,245 | 35,251 | 40,140 | 38,000 | 40,140 |
| 430170 | Supplies - Firing Range | 6,444 | 6,000 | 6,468 | 9,000 | 9,000 | 9,000 |
| 430250 | Supplies - Other than Office | 13,609 | 8,664 | 14,119 | 13,800 | 13,800 | 13,900 |
| 430450 | Materials - Community Relations | 1,733 | 1,467 | 2,066 | 2,000 | 2,000 | 2,000 |
| Total Commodities | | 51,269 | 64,376 | 57,904 | 64,940 | 62,800 | 65,040 |
| 440500 | Automotive Expense | 297,490 | 318,140 | 259,247 | 259,200 | 234,020 | 224,900 |
| 441000 | Incidentals | 5,730 | 4,818 | 6,035 | 4,600 | 4,600 | 4,600 |
| 442000 | Training | 17,748 | 27,500 | 22,527 | 41,000 | 34,000 | 41,100 |
| 445500 | Seizure Expenses | 7,705 | 21,654 | 9,177 | 20,000 | 20,000 | 20,000 |
| 447010 | Crime Lab Expense | 38,117 | 38,213 | 38,755 | 41,100 | 39,115 | 41,100 |
| 447030 | NIPAS Contribution | 5,583 | 6,166 | 4,580 | 4,850 | 6,205 | 6,200 |
| 447040 | Major Crimes Task Force | 4,100 | 4,100 | 4,100 | 4,300 | 4,100 | 4,300 |
| 447050 | NIPSTA Contribution | 7,304 | 7,304 | 7,304 | 8,140 | 7,305 | 8,140 |
| 448024 | CERF Transfer | - | - | - | 114,000 | 114,000 | 114,000 |
| Total Other Expenses | | 383,777 | 427,895 | 351,725 | 497,190 | 463,345 | 464,340 |

**Village of Wilmette
2017 Budget**

| Account Number | Description | Actual FY 2013 | Actual FY 2014 | Actual FY 2015 | Budget FY 2016 | Estimated Actual FY 2016 | Budget FY 2017 |
|-----------------------------|--|-----------------------|-----------------------|-----------------------|-----------------------|---------------------------------|-----------------------|
| 460800- | Building Improvements - Police: | | | | | | |
| 480300- | Police Vehicles: | | | | | | |
| 40705 | Squad #501 | - | 35,227 | - | - | - | - |
| 40710 | Squad #502 | - | - | 30,491 | - | - | - |
| 40715 | Squad #503 | - | 35,227 | - | - | - | - |
| 40725 | Squad #505 | - | - | 35,546 | - | - | - |
| 40740 | Squad #508 | - | - | 36,287 | - | - | - |
| 40750 | Squad #510 | - | - | 34,372 | - | - | - |
| 40760 | Squad #512 | - | - | 34,452 | - | - | - |
| 40790 | Squad #523 | 29,996 | - | - | - | - | - |
| 490250- | Office Furn. & Equip.-Police: | | | | | | |
| 490550- | Other Equipment - Police: | | | | | | |
| 70425 | Intoximeter Replacement | - | - | - | 6,875 | 6,875 | - |
| 70439 | Police Facility Cameras | - | - | 42,203 | - | - | - |
| 70445 | Handgun Replacement | - | 48,533 | - | - | - | - |
| Total Capital Outlay | | 29,996 | 118,987 | 213,351 | 6,875 | 6,875 | - |
| Total Program | | 7,866,942 | 7,959,889 | 8,148,121 | 8,598,640 | 8,300,295 | 8,779,825 |

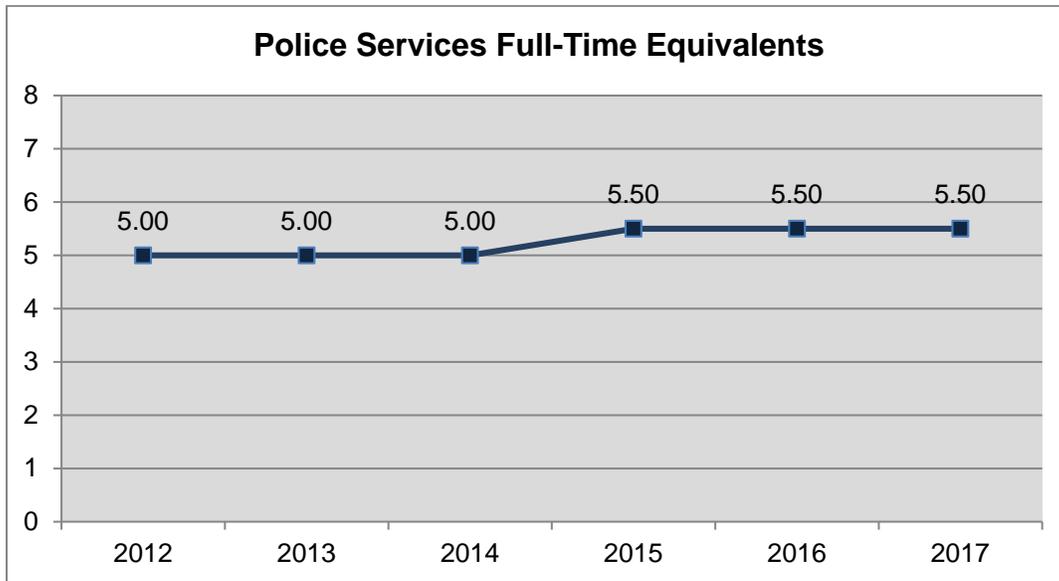
Village of Wilmette
FY 2017 Budget
Budget Summary

Fund: 11 - General Fund
Program: 42 - Police Services
Dept.: 40 - Police
Type: 20 - Public Safety

| Expenditure Category | Actual
FY 2013 | Actual
FY 2014 | Budget
FY 2015 | Budget
FY 2016 | Estimated
Actual
FY 2015 | Budget
FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services | 671,216 | 686,236 | 664,847 | 703,375 | 695,150 | 717,395 |
| Contractual Services | 25,692 | 34,398 | 34,601 | 41,425 | 38,495 | 44,910 |
| Commodities | 10,022 | 8,505 | 9,244 | 10,300 | 9,800 | 10,300 |
| Other Expense | 1,973 | 743 | 3,476 | 3,000 | 2,500 | 3,000 |
| Capital Outlay | - | - | - | - | - | - |
| Program Total | 708,903 | 729,882 | 712,168 | 758,100 | 745,945 | 775,605 |

BUDGET ANALYSIS: There are no significant changes in the 2017 Budget.

PERSONNEL:



**Village of Wilmette
2017 Budget**

Fund: 11 - General Fund
Program: 42 - Police Services
Dept.: 40 - Police
Type: 20 - Public Safety

| Account Number | Description | Actual FY 2013 | Actual FY 2014 | Actual FY 2015 | Budget FY 2016 | Estimated | |
|-----------------------------------|--------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| | | | | | | Actual FY 2016 | Budget FY 2017 |
| 410100 | Regular Salaries | 480,122 | 492,441 | 486,138 | 513,075 | 511,000 | 527,175 |
| 410200 | Overtime Salaries | 1,409 | 2,532 | 729 | 300 | 300 | 300 |
| 415000 | Employee Benefits | 189,685 | 191,263 | 177,980 | 190,000 | 183,850 | 189,920 |
| Total Personnel | | 671,216 | 686,236 | 664,847 | 703,375 | 695,150 | 717,395 |
| 420010 | Memberships | 345 | 385 | 426 | 500 | 500 | 500 |
| 420020 | Professional Services | 11,395 | 12,149 | 15,573 | 19,025 | 18,500 | 22,510 |
| 420040 | Lease / Purchase Copier | 7,011 | 6,570 | 5,876 | 6,100 | 6,100 | 6,100 |
| 422000 | Maintenance - Office Equipment | 135 | 4,908 | 128 | 500 | 500 | 500 |
| 426000 | Re-Accreditation Expense | 915 | 4,495 | 6,492 | 7,000 | 5,000 | 7,000 |
| 426100 | LEADS/PIMS Program | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 426200 | Police Grant Prof. Services | - | - | - | 1,500 | 1,500 | 1,500 |
| 426300 | Towing - Contractual | - | - | 215 | 800 | 500 | 800 |
| 428300 | LIVESCAN Communications Line | 2,891 | 2,891 | 2,891 | 3,000 | 2,895 | 3,000 |
| Total Contractual Services | | 25,692 | 34,398 | 34,601 | 41,425 | 38,495 | 44,910 |
| 430050 | Uniform Expense | - | 24 | - | 300 | 300 | 300 |
| 430230 | Supplies - Office | 8,960 | 7,592 | 8,550 | 8,000 | 8,000 | 8,000 |
| 430250 | Supplies - Other than Office | 1,062 | 889 | 694 | 2,000 | 1,500 | 2,000 |
| Total Commodities | | 10,022 | 8,505 | 9,244 | 10,300 | 9,800 | 10,300 |
| 441000 | Incidentals | 70 | 38 | 66 | 300 | 300 | 300 |
| 442000 | Training | 432 | 674 | 480 | 1,200 | 800 | 1,200 |
| 445000 | Care of Prisoners | 1,471 | 31 | 2,930 | 1,500 | 1,400 | 1,500 |
| Total Other Expenses | | 1,973 | 743 | 3,476 | 3,000 | 2,500 | 3,000 |
| Total Capital Outlay | | - | - | - | - | - | - |
| Total Program | | 708,903 | 729,882 | 712,168 | 758,100 | 745,945 | 775,605 |

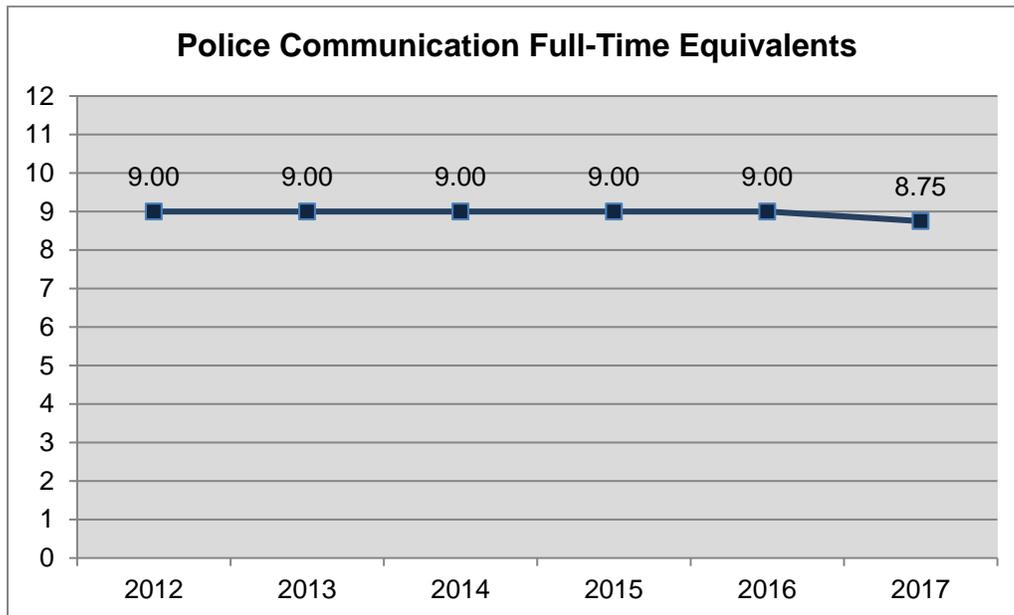
Village of Wilmette
FY 2017 Budget
Budget Summary

Fund: 11 - General Fund
Program: 43 - Public Safety Communications
Dept.: 40 - Police
Type: 20 - Public Safety

| Expenditure Category | Actual
FY 2013 | Actual
FY 2014 | Actual
FY 2015 | Budget
FY 2016 | Estimated
Actual
FY 2016 | Budget
FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services | 943,240 | 976,549 | 959,332 | 1,043,580 | 1,016,900 | 1,061,220 |
| Contractual Services | 359,080 | 399,441 | 449,797 | 473,140 | 479,035 | 497,645 |
| Commodities | 2,627 | 3,260 | 3,412 | 3,000 | 3,500 | 4,000 |
| Other Expense | 2,299 | 2,295 | 1,887 | 2,500 | 2,200 | 2,500 |
| Capital Outlay | - | - | - | - | - | - |
| Program Total | 1,307,246 | 1,381,545 | 1,414,428 | 1,522,220 | 1,501,635 | 1,565,365 |

BUDGET ANALYSIS: The 2017 Budget includes increases for the 9-1-1 maintenance agreement, North Regional Communication Network (NORCOM), and Computer Aided Dispatch (CAD) services.

PERSONNEL:



**Village of Wilmette
2017 Budget**

Fund: 11 - General Fund
Program: 43 - Public Safety Communications
Dept.: 40 - Police
Type: 20 - Public Safety

| Account Number | Description | Actual FY 2013 | Actual FY 2014 | Actual FY 2015 | Budget FY 2016 | Estimated | |
|-----------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | | | | | | Actual FY 2016 | Budget FY 2017 |
| 410100 | Regular Salaries | 644,926 | 653,637 | 675,759 | 710,700 | 695,000 | 726,850 |
| 410200 | Overtime Salaries | 59,946 | 71,800 | 37,359 | 64,000 | 58,000 | 64,000 |
| 415000 | Employee Benefits | 238,368 | 251,112 | 246,214 | 268,880 | 263,900 | 270,370 |
| Total Personnel | | 943,240 | 976,549 | 959,332 | 1,043,580 | 1,016,900 | 1,061,220 |
| 420010 | Memberships | 157 | 157 | 92 | 160 | 185 | 185 |
| 420020 | Professional Services | - | - | - | 7,000 | 3,500 | 600 |
| 20021 | Fire Regional Dispatch Expense | 189,681 | 189,314 | 195,706 | 220,300 | 212,000 | 223,300 |
| 421510 | Contractual Software Support (CAD) | 49,522 | 64,395 | 91,270 | 81,440 | 82,990 | 83,850 |
| 70450 | Software - 911 System | - | - | 6,964 | - | 6,970 | 6,970 |
| 422000 | Maintenance - Office Equipment | 324 | 5,580 | 5,580 | 5,600 | 5,500 | 5,600 |
| 422300 | Maintenance - E-911 System | 34,428 | 46,368 | 57,785 | 61,050 | 61,050 | 61,050 |
| 422600 | Maintenance - NORCOM Network | 68,263 | 77,574 | 77,574 | 80,250 | 89,520 | 95,750 |
| 426110 | IWIN Program | 8,451 | 7,785 | 8,489 | 9,000 | 8,500 | 9,000 |
| 428105 | Computer Communications (CAD) | 8,254 | 8,268 | 6,337 | 8,340 | 8,820 | 11,340 |
| Total Contractual Services | | 359,080 | 399,441 | 449,797 | 473,140 | 479,035 | 497,645 |
| 430050 | Uniform Expense | 2,627 | 3,260 | 3,412 | 3,000 | 3,500 | 4,000 |
| Total Commodities | | 2,627 | 3,260 | 3,412 | 3,000 | 3,500 | 4,000 |
| 441000 | Incidentals | - | - | 77 | 200 | 200 | 200 |
| 442000 | Training | 2,299 | 2,295 | 1,810 | 2,300 | 2,000 | 2,300 |
| Total Other Expenses | | 2,299 | 2,295 | 1,887 | 2,500 | 2,200 | 2,500 |
| Total Capital Outlay | | - | - | - | - | - | - |
| Total Program | | 1,307,246 | 1,381,545 | 1,414,428 | 1,522,220 | 1,501,635 | 1,565,365 |

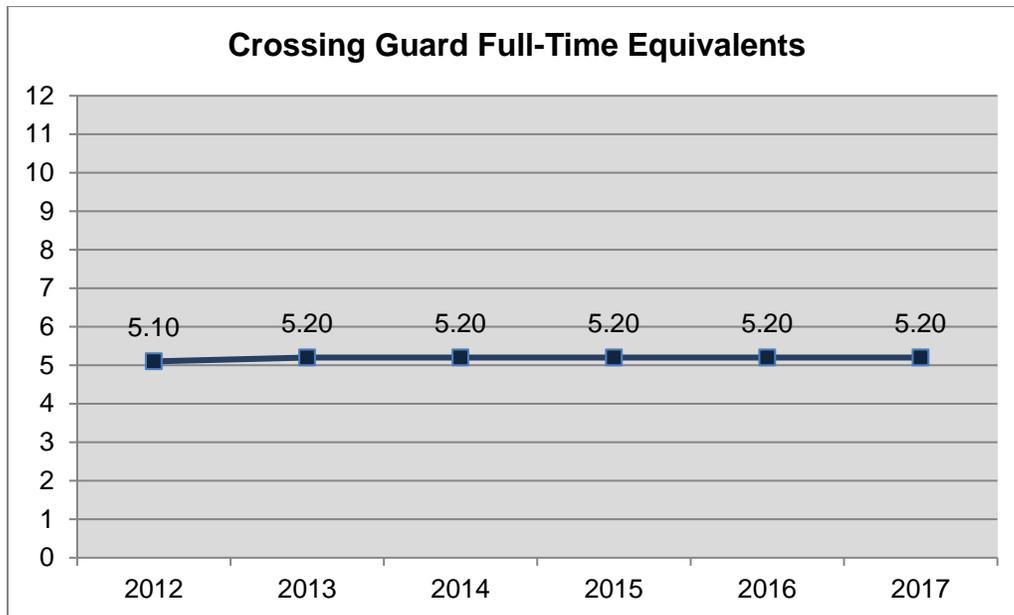
Village of Wilmette
FY 2017 Budget
Budget Summary

Fund: 11 - General Fund
Program: 45 - Police - Crossing Guards
Dept.: 40 - Police
Type: 20 - Public Safety

| Expenditure Category | Actual
FY 2013 | Actual
FY 2014 | Actual
FY 2015 | Budget
FY 2016 | Estimated
Actual
FY 2016 | Budget
FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services | 243,176 | 233,859 | 250,910 | 262,875 | 259,300 | 258,835 |
| Contractual Services | - | - | - | - | - | - |
| Commodities | 1,083 | 328 | 1,500 | 1,500 | 1,500 | 1,500 |
| Other Expense | - | - | - | - | - | - |
| Capital Outlay | - | - | - | - | - | - |
| Program Total | 244,259 | 234,187 | 252,410 | 264,375 | 260,800 | 260,335 |

BUDGET ANALYSIS: The 2017 Budget reflects no significant changes.

PERSONNEL:



**Village of Wilmette
2017 Budget**

Fund: 11 - General Fund
Program: 45 - Police - Crossing Guards
Dept.: 40 - Police
Type: 20 - Public Safety

| Account Number | Description | Actual
FY 2013 | Actual
FY 2014 | Actual
FY 2015 | Budget
FY 2016 | Estimated | |
|-----------------------------------|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | | | | | Actual
FY 2016 | Budget
FY 2017 |
| 410100 | Regular Salaries | 222,601 | 213,740 | 232,419 | 240,600 | 235,000 | 237,000 |
| 415000 | Employee Benefits | 20,575 | 20,119 | 21,877 | 22,275 | 24,300 | 21,835 |
| Total Personnel | | 243,176 | 233,859 | 254,296 | 262,875 | 259,300 | 258,835 |
| Total Contractual Services | | - | - | - | - | - | - |
| 430050 | Uniform Expense | 510 | 328 | 1,543 | 1,000 | 1,000 | 1,000 |
| 430250 | Supplies - Other than Office | 573 | - | - | 500 | 500 | 500 |
| Total Commodities | | 1,083 | 328 | 1,543 | 1,500 | 1,500 | 1,500 |
| Total Other Expenses | | - | - | - | - | - | - |
| Total Capital Outlay | | - | - | - | - | - | - |
| Total Program | | 244,259 | 234,187 | 255,839 | 264,375 | 260,800 | 260,335 |

FIRE DEPARTMENT

MISSION STATEMENT

Since 1893, the Wilmette Fire Department has prided itself on providing a selfless group of highly trained professionals who are committed to honorably serving the community. Today, our mission continues to adhere to the principles and values established by those who came before us.

“The members of the Wilmette Fire Department are dedicated to the preservation of life, while displaying the utmost pride in our profession through an unwavering commitment to our community and each other.”

We accomplish this Mission by providing advanced emergency medical care, modern fire suppression tactics, and effective fire prevention programs.

~~~~~PROGRAMS~~~~~

- Fire suppression
- Emergency Medical Service (EMS)
- Fire prevention
- Technical rescue
- Fire and life safety education
- Community outreach

In 2016, the Fire Department responded to 2,988 emergency incidents. Of these, 2,020 are medical calls, and 968 are calls for fires, rescues, mutual aid, and special team calls. These emergency incidents require 5,848 individual emergency vehicle responses.

The Fire Prevention Bureau completed over 1,000 activities in 2016. Annual inspections are conducted of every business, place of assembly, public building and multi-family structure in the Village. During the year, public education programs are delivered at every elementary school and various community and private events throughout the Village.

The Fire Department instituted value added programs as part of its Community Outreach Program. The department made blood pressure and glucose screening available during the French Market. The department hosts two annual blood drives through Life Source. In addition, the department assists the Wilmette Food Pantry and the United States Post Office in collecting food for the needy. In 2016, department personnel performed over 35 car seat inspection/installations.

~~~~~STAFFING~~~~~

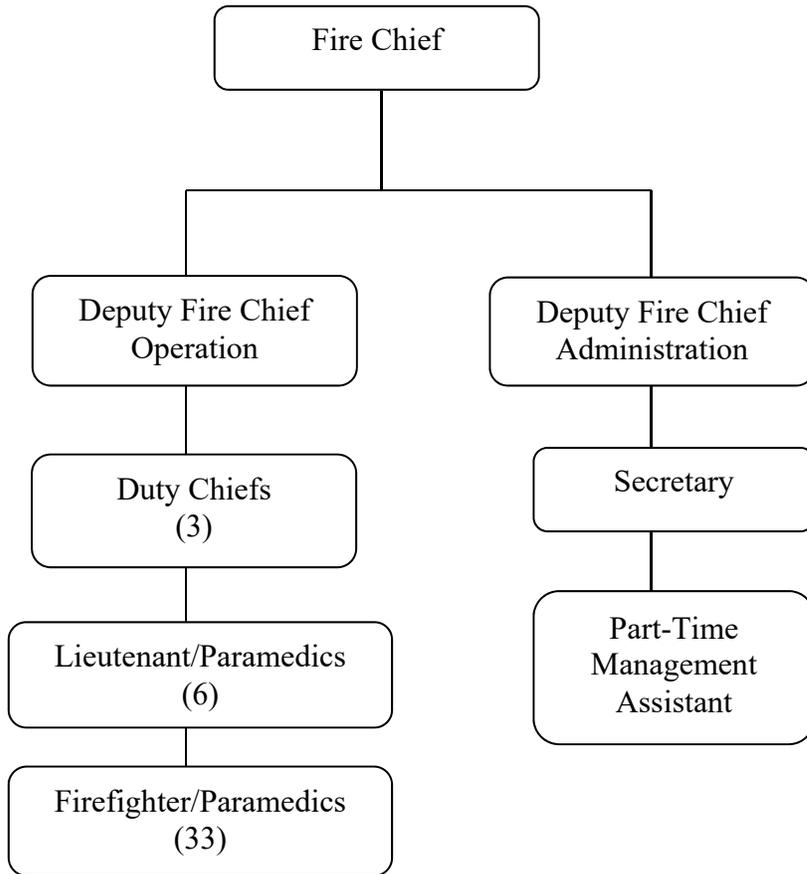
The Assistant to the Fire Chief retired in 2016. The position was replaced by a temporary Deputy Fire Chief for succession purposes. The Department’s authorized staffing level is 14 per shift with an occasional addition of pre-hire positions to reduce overtime expenses. This includes a minimum of a Duty Chief, 2 Lieutenants, and 11 Firefighter/Paramedics. The minimum daily staffing level is 11. Of the 45 current sworn members, 44 are certified paramedics.

~~~~~ACCREDITATION~~~~~

The Wilmette Fire Department achieved Accreditation in 2001 through the Commission on Fire Accreditation International (CFAI) and received re-accreditation in 2006 and 2011. In June of 2016, the department went through our fourth re-accreditation on-site evaluation. The purpose of this evaluation was to investigate and validate that the Wilmette Fire Department is meeting and is in compliance with over 253 individual performance indicators. The team of assessors representing the Center for Public Safety (CPSE) is comprised of four fire service executives from around the country. After the four day evaluation, the team indicated they were very impressed with the Wilmette Fire Department’s operations and level of compliance with the standards.

WILMETTE FIRE DEPARTMENT

ORGANIZATIONAL CHART



FIRE DEPARTMENT

Objectives & Accomplishments

Looking Forward: 2017 Objectives

1. Continue to investigate and apply for alternative funding for major equipment purchases. Apply for 0% loan (Fire Truck Revolving Loan Program), gear washer and dryer, AEDs
2. Continue to work on succession planning and employee development.
3. Continue to participate in labor/management committee meetings and work on a successor collective bargaining agreement.
4. Explore opportunities to share capital equipment with neighboring departments in order to reduce costs associated with apparatus replacement.
5. Provide an analysis to village administration in regards to community paramedics and mobile integrated health care.

Reviewing the Year: 2016 Accomplishments

1. Continue to investigate and apply for alternative funding for major equipment purchases.

The Fire Department received a grant in the amount of \$44,546 for the replacement of the fire departments self-contained breathing apparatus fill station. The Village is responsible for a 10% "cost share" amount of \$4,454. The equipment is budgeted for \$49,000 in 2017 which results in a savings of \$44,546.

2. Make available a progress report for succession planning and employee development.

A report outlining a proposed succession plan was presented to village administration and the village board. The recommendation to increase the training budget and temporarily promote a second Deputy Chief was approved. Staff has been working with Dr. Selvig on employee development strategies as well as updating the departments five and ten year plans in regards to employee development. The second Deputy Chief was appointed in October, this resulted in subsequent promotions of a Duty Chief and Lieutenant. The plan is to temporarily divide the organization chart at the Deputy Chief level to operations and administration for succession purposes.

3. Prepare documentation and data for the departments' re-accreditation site visit scheduled for spring 2016.

The four day on-site accreditation evaluation was conducted in June. The peer evaluation team recommended accreditation status to Wilmette. The final approval was made in August during the Center for Fire Accreditation International (CFAI) hearings, which are held in San Antonio. The Village Board accepted the Accreditation Report and Standard of Cover Documents at the September 20th Village Board meeting.

4. Continue to participate in labor/ management committee meetings.

The labor/management meetings were held regularly in 2016. Both parties are working towards negotiations for the 2017 successor agreement.

5. Explore opportunities to share capital equipment with neighboring departments in order to reduce costs associated with apparatus replacement.

The department entered into a shared agreement with five neighboring towns to purchase an SCBA mask fit testing machine. Annual SCBA fit testing of all fire department personnel is mandated by OSHA and NEPA. The machine cost \$10,700, Wilmette's share was \$2,141.

Fire Performance Measures

| | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>2016</u> | | | | <u>2016 Yr-End</u> |
|--|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
| | | | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | |
| <u>Emergency Calls Response Time:</u> | | | | | | | |
| Responded to in less than 8 minutes and 27 seconds | 90% | 98% | 98% | 98% | 98% | 98% | 98% |
| Number of calls: | | 2,001 | 555 | 518 | 605 | 578 | 2,256 |

| | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>2016</u> | | | | <u>2016 Yr-End</u> |
|-----------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
| | | | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | |
| <u>Turnout Times:</u> | | | | | | | |
| Turnout time less than 90 seconds | 90% | 94% | 96% | 95% | 92% | 92% | 93% |
| Number of calls: | | 2,001 | 555 | 518 | 605 | 578 | 2,256 |

| | <u>GOAL</u> | <u>2015 Yr-End</u> | <u>2016</u> | | | | <u>2016 Yr-End</u> |
|---|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
| | | | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | |
| <u>Initial Fire Plan Reviews:</u> | | | | | | | |
| Initial fire plan reviews completed in 10 business days | 95% | 100% | 100% | 100% | 100% | 100% | 100% |

The response times are the baseline times that the fire department must meet 90% of the time. The baseline times are set based off of department goals and objectives along with the national standards.

Calls that are analyzed are calls that have an emergency response within the village limits. This does not reflect the total number of calls for each quarter.

FIRE DEPARTMENT

.....

Activity Measures

| Incidents | 2013 | 2014 | 2015 | 2016 |
|--|--------------|--------------|--------------|--------------|
| Fires in Structures | 10 | 18 | 25 | 21 |
| Vehicle Fires | 11 | 4 | 6 | 4 |
| Other Fires (brush, garbage, etc...) | 16 | 10 | 10 | 13 |
| Fire Alarms | 437 | 452 | 411 | 427 |
| Rescues/EMS Incidents | 1,526 | 1,582 | 1,534 | 1,702 |
| Hazardous Material Responses | 74 | 85 | 80 | 79 |
| Other Hazardous Responses (arcing lines, down lines, etc...) | 72 | 90 | 63 | 85 |
| Other incidents (smoke scares, lock outs, etc...) | 528 | 602 | 537 | 626 |
| Mutual/ Automatic Aid given Incidents | 475 | 221 | 210 | 224 |
| Total Incident/Fire Calls | 3,149 | 3,064 | 2,876 | 3,181 |
| Simultaneous Calls | 722 | 734 | 670 | 816 |
| Total Emergency Vehicle Responses (per vehicle) | 5,705 | 5,798 | 5,648 | 6,283 |

| EMS Type of Care Breakdown | 2013 | 2014 | 2015** | 2016** |
|-----------------------------------|---------------|---------------|---------------|---------------|
| Cardiac | 79 | 98 | 89 | 98 |
| Other Medical | 812 | 812 | 866 | 948 |
| Motor Vehicle Accident | 135 | 126 | 163 | 186 |
| Other Trauma | 342 | 363 | 353 | 370 |
| Overdose | 15 | 27 | ** | ** |
| Invalid Assist | 215 | 306 | 231 | 266 |
| False Alarm | 34 | 32 | 50 | 49 |
| Bicycle Accidents | 5 | 4 | ** | ** |
| Trouble Breathing | N/A | N/A | 95 | 124 |
| Other | 52 | 33 | ** | ** |
| Total EMS Care | 1,689* | 1,801* | 1,847* | 2,041* |
| EMS Transports | 1,203 | 1,239 | 1,221 | 1,350 |

*Total EMS Care is not limited to EMS incidents only, as a result EMS Incidents and Total EMS Care are not equal.

** EMS reports are now done electronically, as a result, data is now categorized differently.

Village of Wilmette

FY 2017 Budget

Budget Summary

Fund: 11 - General Fund

Program: 51 - Emergency Fire & Medical Services

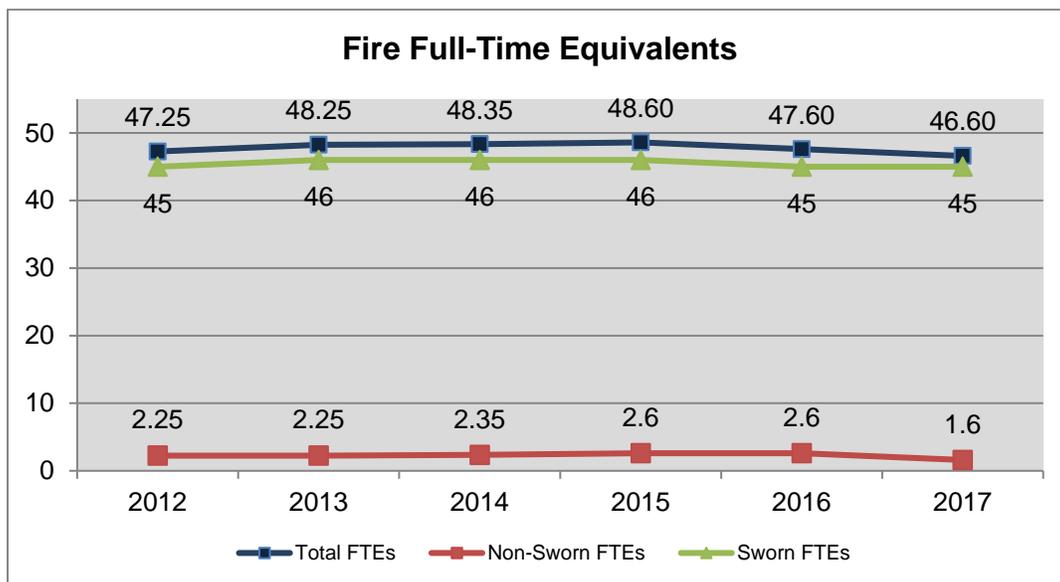
Dept.: 50 - Fire

Type: 20 - Public Safety

| Expenditure Category | Actual
FY 2013 | Actual
FY 2014 | Actual
FY 2015 | Budget
FY 2016 | Estimated
Actual
FY 2016 | Budget
FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services | 7,923,326 | 8,190,313 | 8,158,550 | 8,463,530 | 8,528,000 | 8,665,695 |
| Contractual Services | 61,828 | 72,315 | 72,020 | 80,670 | 88,995 | 79,100 |
| Commodities | 84,805 | 82,209 | 88,100 | 88,925 | 90,425 | 100,185 |
| Other Expense | 212,198 | 206,308 | 359,450 | 481,250 | 458,190 | 494,900 |
| Capital Outlay | 21,187 | 412,887 | 37,000 | 45,000 | 17,000 | 49,000 |
| Program Total | 8,303,344 | 8,964,032 | 8,715,120 | 9,159,375 | 9,182,610 | 9,388,880 |

BUDGET ANALYSIS: The 2017 Budget increase for contractual services can be attributed to an increase in the cost of protective clothing and medical supplies. Also included is a transfer to the Capital Equipment Replacement Fund (11-96) in the amount of \$125,000 to fund vehicle replacements.

PERSONNEL: The decrease in FTE is due to removal of a non-sworn position.



**Village of Wilmette
2017 Budget**

Fund: 11 - General Fund
Program: 51 - Emergency Fire & Medical Services
Dept.: 50 - Fire
Type: 20 - Public Safety

| Account Number | Description | | | | | Estimated | |
|-----------------------------------|-----------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | | Actual FY 2013 | Actual FY 2014 | Actual FY 2015 | Budget FY 2016 | Actual FY 2016 | Budget FY 2017 |
| 410100 | Regular Salaries | 4,403,862 | 4,650,696 | 4,629,434 | 4,692,450 | 4,763,000 | 4,685,225 |
| 410200 | Overtime Salaries | 362,942 | 335,748 | 323,039 | 305,000 | 305,000 | 310,250 |
| 410300 | Off Duty Response Wages | 13,766 | 6,168 | 8,534 | 21,800 | 10,000 | 10,000 |
| 415000 | Employee Benefits | 3,142,756 | 3,197,701 | 3,324,295 | 3,444,280 | 3,450,000 | 3,660,220 |
| Total Personnel | | 7,923,326 | 8,190,313 | 8,285,302 | 8,463,530 | 8,528,000 | 8,665,695 |
| 420010 | Memberships | 2,688 | 2,733 | 2,943 | 3,895 | 3,895 | 4,575 |
| 420020 | Professional Services | 843 | 75 | - | - | - | - |
| 420040 | Lease / Purchase Copier | 4,206 | 3,994 | 4,160 | 5,000 | 5,000 | 5,000 |
| 420210 | Medical Exams/Fitness Program | 14,585 | 16,349 | 15,296 | 16,675 | 18,000 | 17,675 |
| 422400 | Maint. - Equipment | 2,334 | 4,908 | 5,183 | 5,650 | 5,650 | 5,650 |
| 422410 | Maint. - Radios | 3,381 | 3,684 | 1,421 | 1,450 | 1,450 | 4,350 |
| 422420 | Maint. - Breathing Equipment | 5,816 | 7,663 | 5,579 | 7,500 | 7,500 | 6,000 |
| 422430 | Maint. - Emergency Medical Equip. | 584 | 631 | 535 | 750 | 750 | 750 |
| 422440 | Maint. - Special Rescue Equip. | 5,889 | 7,987 | 7,130 | 8,100 | 8,100 | 8,500 |
| 426000 | Re-Accreditation Expense | 1,130 | 1,250 | 1,270 | 7,500 | 14,500 | 2,250 |
| 428100 | Computer Communications | 20,372 | 23,041 | 20,653 | 24,150 | 24,150 | 24,350 |
| Total Contractual Services | | 61,828 | 72,315 | 64,170 | 80,670 | 88,995 | 79,100 |
| 430050 | Uniform Expense | 22,603 | 25,497 | 26,799 | 25,125 | 25,125 | 26,200 |
| 430055 | Protective Clothing | 24,598 | 23,029 | 30,300 | 23,000 | 26,000 | 32,300 |
| 430175 | Supplies - Fire Hose | 9,179 | 8,333 | 9,461 | 9,500 | 9,500 | 9,500 |
| 430176 | Supplies - Medical | 11,939 | 9,750 | 10,626 | 9,700 | 9,700 | 12,885 |
| 430177 | Supplies - Emergency Equipment | 2,561 | 2,284 | 7,355 | 7,600 | 7,600 | 4,900 |
| 430230 | Supplies - Office | 2,863 | 2,450 | 1,924 | 2,000 | 2,000 | 2,000 |
| 430250 | Supplies - Other than Office | 7,443 | 6,798 | 7,460 | 7,500 | 6,500 | 8,400 |
| 430440 | Materials - Public Education | 3,619 | 4,068 | 4,257 | 4,500 | 4,000 | 4,000 |
| Total Commodities | | 84,805 | 82,209 | 98,182 | 88,925 | 90,425 | 100,185 |
| 440500 | Automotive Expense | 135,370 | 144,780 | 281,164 | 290,500 | 262,340 | 290,900 |
| 441000 | Incidentals | 992 | 753 | 677 | 950 | 950 | 1,000 |
| 442000 | Training | 49,091 | 34,955 | 54,730 | 48,900 | 55,000 | 51,100 |
| 447050 | NIPSTA Contribution | 7,470 | 7,470 | 7,470 | 8,325 | 7,325 | 8,325 |
| 447060 | MABAS Contribution | 5,275 | 5,275 | 5,275 | 5,500 | 5,500 | 5,500 |
| 448800 | Rent - Commonwealth Edison | 1,500 | 575 | 575 | 575 | 575 | 575 |
| 450045 | Fire Truck Debt Retirement | 12,500 | 12,500 | 12,500 | 12,500 | 12,500 | 12,500 |
| 448024 | CERF Transfer | - | - | - | 114,000 | 114,000 | 125,000 |
| Total Other Expenses | | 212,198 | 206,308 | 362,391 | 481,250 | 458,190 | 494,900 |

**Village of Wilmette
2017 Budget**

Fund: 11 - General Fund
Program: 51 - Emergency Fire & Medical Services
Dept.: 50 - Fire
Type: 20 - Public Safety

| Account Number | Description | Actual
FY 2013 | Actual
FY 2014 | Actual
FY 2015 | Budget
FY 2016 | Estimated
Actual
FY 2016 | Budget
FY 2017 |
|-----------------------------|--|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| 480400- | Fire Vehicles: | | | | | | |
| 40820 | Repl. Pumper - FD-206 | 2,958 | - | - | - | - | - |
| 40830 | Repl. Ambulance FD-211 | - | 238,970 | 3,815 | - | - | - |
| 40850 | Repl. Passenger Vehicle FD-208 | - | - | 37,927 | - | - | - |
| 40852 | Repl. Passenger Vehicle FD-210 | - | 37,000 | 4,426 | - | - | - |
| 460900- | Building Improvements - Fire: | | | | | | |
| 490300- | Office Furniture & Equip. - Fire: | | | | | | |
| 60503 | EMS Paperless Reporting | 14,133 | - | - | - | - | - |
| 490600- | Other Equipment - Fire: | | | | | | |
| 70503 | SCBA Filling Station | - | - | - | 45,000 | - | 49,000 |
| 70505 | Rescue Struts | - | 4,664 | - | - | - | - |
| 70530 | AED Replacements | - | - | - | - | 17,000 | - |
| 70569 | Toxic Gas Monitor | - | - | - | - | - | - |
| 70577 | Exhaust System | - | 132,253 | 375 | - | - | - |
| 70579 | Toxic Gas Monitors (7) | 4,096 | - | - | - | - | - |
| Total Capital Outlay | | 21,187 | 412,887 | 46,543 | 45,000 | 17,000 | 49,000 |
| Total Program | | 8,303,344 | 8,964,032 | 8,856,588 | 9,159,375 | 9,182,610 | 9,388,880 |

* Item to be funded by Bond Proceeds

HEALTH DEPARTMENT

MISSION STATEMENT

Protect and promote the health of the community by enforcing state, county, and local health laws through surveillance, monitoring and the control of communicable disease, food service sanitation, nuisance abatement, community health education, emergency preparedness, and community and school health services. To assure conditions in which Wilmette’s residents can be physically and mentally healthy through:

- Promotion of health and prevention of disease;
- Provision of effective and accessible health services;
- Efficient utilization of resources; and
- Fostering of high quality work.

~~~~~**PROGRAMS**~~~~~

**Public Health Nurse**

Conducts disease preventive screenings of:

- blood pressure
- lipid profile (cholesterol)
- glucose
- colorectal cancer
- employee hearing screening
- lifeguard vision screening
- adult & child vision and hearing screening

Administers CPR, Compact Fluorescent Light (CFL) and fluorescent bulb collection, beach testing and closure, influenza vaccine program, group home licensure, sharps collection, and private grade school health programs.

Participates in Pharmaceutical Stockpile Distribution Plans through Cook County Department of Public Health (CCDPH) Medical Reserve Corps.

**Sanitarian**

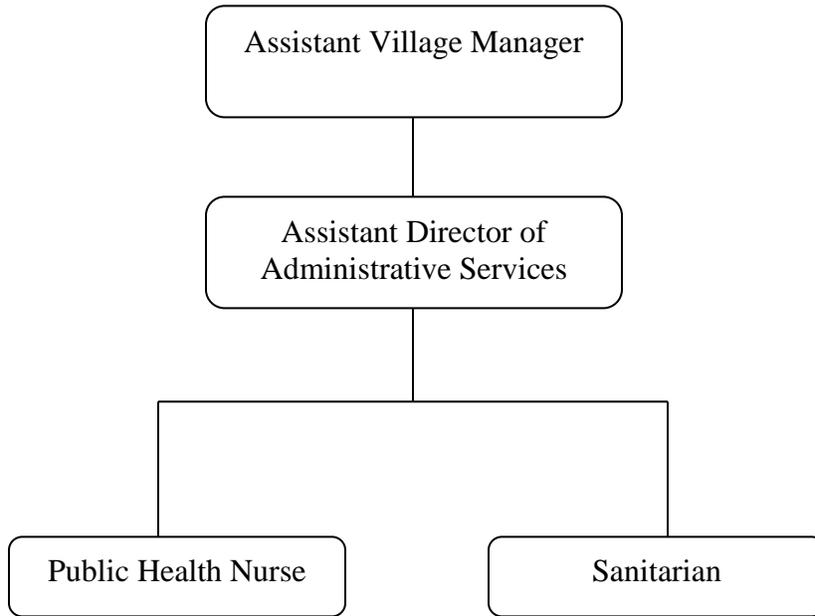
Conducts approximately 830 audit inspections of the food service establishments in Wilmette, Winnetka, Northfield, and Northbrook to ensure proper food handling practices and nuisance complaints; follow-up inspections to ensure compliance with applicable codes.

- 124 establishments in Wilmette, 47 in Winnetka, 51 in Northfield, and 169 in Northbrook.
- The Village is reimbursed 13.0% of the costs associated with the Sanitarian position from both Winnetka and Northfield; 33% from Northbrook.

Addresses foodborne illness complaints, residential nuisance, housing complaints and provides educational materials on such public health issues as West Nile Virus, mosquito control, lead based paint abatement, radon, mold, and asbestos removal.

HEALTH DEPARTMENT

ORGANIZATIONAL CHART



## HEALTH DEPARTMENT

### Objectives & Accomplishments

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#### Looking Forward: 2017 Objectives

##### *Health Nurse*

1. Continue to strengthen professional skills in public health to support an emergency event or incident with public health or medical implication by engaging and collaborating with local/state partners.
2. Reach 100% in Wilmette private schools of the State Mandated compliance that any child two years or older entering a school program shall show proof of a health examination and immunization requirement in Section 27-8.1 of the School Code.

##### *Sanitarian*

1. Distribute the Emergency Response Guide for Food Establishments in Wilmette and Northbrook.
2. Research and develop a plan for garbage, grease removal, and rodent control in areas around Food Establishments.
3. Continue to achieve a 100% rating of State mandated inspections of Food Service Establishments.

#### Reviewing the Year: 2016 Accomplishments

##### *Health Nurse*

1. Implement the transition to Centers for Medicare and Medicaid (CMA) new procedure coding, ICD-10-CM in the submittal of electronically processed Medicare Part B influenza vaccine claims.

*Successfully transitioned the electronic billing process of Medicare Part B influenza vaccine claims using the new procedure coding, ICD-10-CM. Necessary steps taken for the conversion from ICD-9 to ICD-10 included upgrades and changes to software, new billing guideline policies and procedures, and education/training via webinars. New technology and medical advancement requires an expansion of the coding system which is reflected in the ICD-10 implementation*

2. Participate as a member in the Cook County Medical Reserve Corp (CCMRC) during public health emergencies and health related initiatives. Medical opportunities include providing triage support, dispensing pharmaceuticals, providing vaccinations, coordinating volunteers, and public education on prevention strategies.

*Attended the 2016 Integrated Public Health and Healthcare System Preparedness Summit which targets multidisciplinary professionals that coordinate and collaborate to prepare for and respond to emergencies of public health and medical significance. Attended sessions concerning Preparedness Planning, a community's ability to plan and plan for an event/incident with public health or medical implication; and Emergency Response Coordination, a community's operational ability to direct and support an event/incident with public health or medical implication.*

3. Assess immunization compliance in the private schools with 77 Illinois Administrative Code 665.240 (j). Beginning with the 2015-16 school year, any child entering the sixth grade will show proof of receiving one dose of meningococcal conjugate vaccine on or after the 11<sup>th</sup> birthday.

*Achieved 98.1% compliance of the 77 Administrative Code 6650240 (j) mandating sixth grade children receive one dose of meningococcal conjugate vaccine in the private schools during the School Year 2015-16. Meningococcal bacteria can cause severe disease, including infections of the lining of the brain and spinal cord (meningitis), bloodstream infections, and can result in permanent disabilities and death.*

### **Sanitarian**

1. Finish printing the Emergency Response Guide and distribute to 50% of all Food Establishments.

*Printed and distributed the Emergency Response Guide in Northfield and Winnetka. Distributed the guide to 50% of the facilities.*

2. Finish the Plan Review Guide and begin implementing new techniques.

*Completed the Plan Review Guide and began using the guide as a tool for restaurant construction.*

3. Reach 100% of the State Mandated completion of required number of inspections of Food Service Establishments in all four municipalities.

*Achieved 100% of the State mandated required number of inspections in all four municipalities.*

## HEALTH DEPARTMENT

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### Activity Measures

| <b>Public Health Nurse Services</b>                                           | <b>2013</b> | <b>2014</b> | <b>2015</b> | <b>2016</b> |
|-------------------------------------------------------------------------------|-------------|-------------|-------------|-------------|
| Lipid Profile (Cholesterol)/Glucose (Diabetes) Screenings                     | 134         | 132         | 100         | 126         |
| Flu Shots Administered (totals include ~ 100 employees)                       | 380         | 380         | 340         | 296         |
| Blood Pressure Screenings                                                     | 248         | 181         | 205         | 159         |
| Residents Trained in CPR                                                      | 70          | 55          | 59          | 41          |
| Adult Hearing Screenings                                                      | 33          | 55          | 27          | 46          |
| Health Supervision Info & Referrals Calls                                     | 382         | 409         | 291         | 264         |
| Private Schools Individual Immunizations/Physicals Reviewed                   | 734         | 707         | 717         | 723         |
| Private Schools Individual Hearing Screening/ Referral/Follow-Up              | 588         | 554         | 525         | 489         |
| Private Schools Individual Vision Screening/ Referral/Follow-Up               | 569         | 476         | 457         | 424         |
| Private Schools Individual Dental                                             | 193         | 210         | 178         | 193         |
| Private Schools Kindergarten Vision                                           | 65          | 83          | 69          | 67          |
| Community-Wide Preschool Individual Vision/Hearing Screening                  | 68          | 65          | 23          | 47          |
| Vision Screening Wilmette Park District Lifeguards                            | 25          | 20          | 22          | 27          |
| Hearing Screening CDL/Hearing Conservation (for Public Works and Water Plant) | 11          | 18          | 10          | 59          |

| Sanitarian Activities       | 2013     |       | 2014     |       | 2015     |       | 2016     |       |
|-----------------------------|----------|-------|----------|-------|----------|-------|----------|-------|
|                             | Wilmette | Total | Wilmette | Total | Wilmette | Total | Wilmette | Total |
| Food Service Establishments | 128      | 406   | 131      | 411   | 129      | 404   | 124      | 401   |
| Audit Inspections           | 276      | 861   | 280      | 878   | 277      | 877   | 270      | 884   |
| Follow-up Inspections       | 23       | 80    | 24       | 95    | 15       | 58    | 16       | 60    |
| Food Service Construction   |          |       |          |       |          |       |          |       |
| Plan Reviews                | 38       | 43    | 42       | 107   | 46       | 94    | 31       | 79    |
| Inspections                 | 17       | 17    | 24       | 62    | 25       | 70    | 25       | 63    |
| Temporary Events            | 76       | 214   | 84       | 193   | 46       | 157   | 59       | 139   |
| Complaints                  | 25       | 62    | 16       | 48    | 18       | 49    | 12       | 37    |
| Complaint Follow ups        | 0        | 8     | 4        | 17    | 3        | 10    | 0        | 9     |
| Emergency Inspections       | 0        | 13    | 1        | 12    | 11       | 15    | 0        | 13    |

| Fees for Services                     | 2013              | 2014              | 2015              | 2016              |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Flu Shots Given Residents             | \$25              | \$25              | \$25              | \$25-\$30         |
| Blood Pressure Screening              | -                 | -                 | -                 | -                 |
| CPR Training                          | \$20              | \$20              | \$20              | \$20              |
| Lipid/Glucose Screening               | \$20              | \$20              | \$20              | \$20              |
| Hemoccult Blood Occult Kits           | \$3.00            | \$3.00            | \$3.00            | N/A               |
| Adult Hearing Screening               | N/A               | N/A               | N/A               | N/A               |
| Food Handler's License                | \$175/\$305/\$435 | \$175/\$305/\$435 | \$175/\$305/\$435 | \$175/\$305/\$435 |
| Temporary Event Fees                  | \$25              | \$25              | \$25              | \$25              |
| Sanitarian Personnel Fee - Northfield | \$13,876          | \$14,660          | \$15,140          | \$15,540          |
| Sanitarian Personnel Fee - Winnetka   | \$13,876          | \$14,660          | \$15,140          | \$15,540          |
| Sanitarian Personnel Fee - Northbrook | \$36,108          | \$37,200          | \$38,400          | \$39,440          |

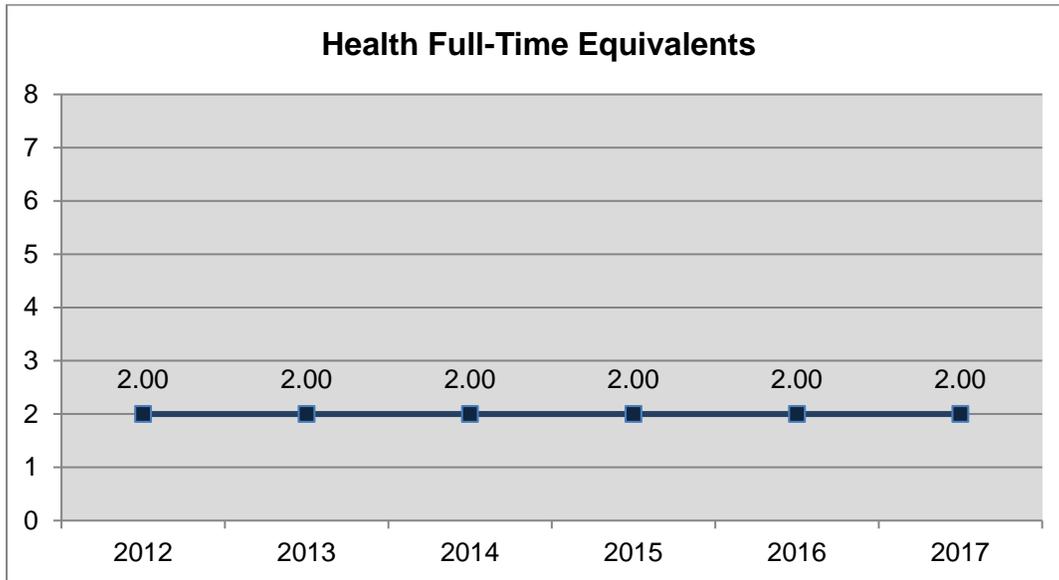
**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 56 - Health  
**Dept.:** 60 - Health  
**Type:** 40 - Public Health

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 220,668           | 230,289           | 235,081           | 243,365           | 242,220                        | 251,045           |
| Contractual Services | 1,700             | 2,166             | 1,021             | 2,100             | 1,900                          | 1,895             |
| Commodities          | 4,276             | 3,641             | 4,775             | 6,300             | 6,100                          | 6,200             |
| Other Expense        | 8,695             | 8,867             | 8,303             | 7,600             | 7,110                          | 5,500             |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>235,339</b>    | <b>244,963</b>    | <b>249,180</b>    | <b>259,365</b>    | <b>257,330</b>                 | <b>264,640</b>    |

**BUDGET ANALYSIS:** There are no significant changes in the 2017 budget.

**PERSONNEL:**



**Village of Wilmette  
2017 Budget**

**Fund:** 11 - General Fund  
**Program:** 56 - Health  
**Dept.:** 60 - Health  
**Type:** 40 - Public Health

| Account Number                    | Description                    | Actual FY 2013 | Actual FY 2014 | Actual FY 2015 | Budget FY 2016 | Estimated      | Budget FY 2017 |
|-----------------------------------|--------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                   |                                |                |                |                |                | Actual FY 2016 |                |
| 410100                            | Regular Salaries               | 162,504        | 167,998        | 173,314        | 177,950        | 178,000        | 182,725        |
| 415000                            | Employee Benefits              | 58,164         | 62,291         | 61,767         | 65,415         | 64,220         | 68,320         |
| <b>Total Personnel</b>            |                                | <b>220,668</b> | <b>230,289</b> | <b>235,081</b> | <b>243,365</b> | <b>242,220</b> | <b>251,045</b> |
| 420010                            | Memberships                    | 370            | 600            | 395            | 600            | 600            | 395            |
| 421400                            | Contractual Lab Services       | 1,315          | 1,191          | 611            | 1,300          | 1,200          | 1,300          |
| 422000                            | Maintenance - Office Equipment | 15             | 375            | 15             | 200            | 100            | 200            |
| <b>Total Contractual Services</b> |                                | <b>1,700</b>   | <b>2,166</b>   | <b>1,021</b>   | <b>2,100</b>   | <b>1,900</b>   | <b>1,895</b>   |
| 430210                            | Supplies - Laboratory          | 4,086          | 3,496          | 4,536          | 6,000          | 6,000          | 6,000          |
| 430230                            | Supplies - Office              | 190            | 145            | 239            | 300            | 100            | 200            |
| <b>Total Commodities</b>          |                                | <b>4,276</b>   | <b>3,641</b>   | <b>4,775</b>   | <b>6,300</b>   | <b>6,100</b>   | <b>6,200</b>   |
| 440500                            | Automotive Expense             | 6,740          | 7,220          | 6,471          | 4,800          | 4,310          | 2,700          |
| 441000                            | Incidentals                    | 436            | 422            | 592            | 700            | 700            | 700            |
| 442000                            | Training                       | 499            | 315            | 85             | 1,000          | 1,000          | 1,000          |
| 443060                            | CPR Program                    | 1,020          | 910            | 1,155          | 1,100          | 1,100          | 1,100          |
| <b>Total Other Expenses</b>       |                                | <b>8,695</b>   | <b>8,867</b>   | <b>8,303</b>   | <b>7,600</b>   | <b>7,110</b>   | <b>5,500</b>   |
| <b>Total Capital Outlay</b>       |                                | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| <b>Total Program</b>              |                                | <b>235,339</b> | <b>244,963</b> | <b>249,180</b> | <b>259,365</b> | <b>257,330</b> | <b>264,640</b> |

**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 91 - General Liability & Property Insurance  
**Dept.:** 00 - Non-Departmental  
**Type:** 50 - Insurance

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | 302,220           | 267,046           | 150,394           | 205,000           | 155,000                        | 155,000           |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>302,220</b>    | <b>267,046</b>    | <b>150,394</b>    | <b>205,000</b>    | <b>155,000</b>                 | <b>155,000</b>    |

**PROGRAM DESCRIPTION:** This program provides general insurance coverage for the Village including: General Liability, Property and Public Officials Liability. Coverage is provided through Village membership in the Intergovernmental Risk Management Agency (IRMA). On June 1, 1995 the Village became a member of IRMA.

**BUDGET ANALYSIS:** The IRMA contribution is split between 4 programs:

- 46% allocated to Workers Compensation (19-92)
- 29% allocated to this program (11-91)
- 15% allocated to the Water Fund (41-84)
- 10% allocated to Vehicle Maintenance (11-27)

The Village's overall 2017 contribution is estimated to be approximately \$600,000 which represents no change from 2016. In 2007 IRMA revised its contribution formula and it has resulted in less dramatic changes in this expense given the Village's favorable claims experience.

The 2016 estimated actual is \$50,000 under budget as the Village utilized additional IRMA reserve to reduce expenses (this will continue in 2017).

**PERSONNEL:** No personnel expense is incurred in this program. The Village Manager's Office coordinates the filing of liability claims with IRMA and directs the risk management activities of the organization.

**Village of Wilmette  
2017 Budget**

**Fund:** 11 - General Fund  
**Program:** 91 - General Liability & Property Insurance  
**Dept.:** 00 - Non-Departmental  
**Type:** 50 - Insurance

| Account Number                    | Description                               | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|-----------------------------------|-------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |                                           | -                 | -                 | -                 | -                 | -                              | -                 |
| 450110                            | Property / Liability<br>Insurance Premium | 285,679           | 224,559           | 123,511           | 175,000           | 125,000                        | 125,000           |
| 450130                            | Property / Liability<br>Deductibles       | 16,541            | 42,487            | 26,883            | 30,000            | 30,000                         | 30,000            |
| <b>Total Contractual Services</b> |                                           | <b>302,220</b>    | <b>267,046</b>    | <b>150,394</b>    | <b>205,000</b>    | <b>155,000</b>                 | <b>155,000</b>    |
| <b>Total Commodities</b>          |                                           | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Other Expenses</b>       |                                           | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Capital Outlay</b>       |                                           | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |                                           | <b>302,220</b>    | <b>267,046</b>    | <b>150,394</b>    | <b>205,000</b>    | <b>155,000</b>                 | <b>155,000</b>    |

## Village of Wilmette

### FY 2017 Budget

#### Budget Summary

**Fund:** 11 - General Fund  
**Program:** 95 - Capital Improvements  
**Dept.:** 20 - Engineering  
**Type:** 70 - Capital Outlay

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | 870,666           | 97,704            | 45,730            | -                 | 16,600                         | -                 |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | 33,991            | 849,862           | 737,002           | 69,000            | 85,300                         | 4,924,000         |
| <b>Program Total</b> | <b>904,657</b>    | <b>947,566</b>    | <b>782,732</b>    | <b>69,000</b>     | <b>101,900</b>                 | <b>4,924,000</b>  |

**BUDGET ANALYSIS:** There is a total of \$4.8 million of new debt financed capital projects in 2017:

|                                  |              |
|----------------------------------|--------------|
| Public Works Yard Improvements   | \$ 2,320,000 |
| Village Hall Roof Replacement    | \$ 630,000   |
| Police Radio Network Replacement | \$ 500,000   |
| Fuel Tank Replacement            | \$ 500,000   |
| Vehicle Hoists Replacement       | \$ 380,000   |
| Village Hall HVAC Replacement    | \$ 200,000   |
| Public Works Generator           | \$ 180,000   |
| Police Generator                 | \$ 135,000   |

**PERSONNEL:** There are no employees assigned to this program.

**Village of Wilmette  
2017 Budget**

Fund: 11 - General Fund  
 Program: 95 - Capital Improvements  
 Dept.: 20 - Engineering  
 Type: 70 - Capital Outlay

| Account Number                    | Description                                      | Actual FY 2013 | Actual FY 2014 | Actual FY 2015 | Budget FY 2016 | Estimated Actual FY 2016 | Budget FY 2017   |
|-----------------------------------|--------------------------------------------------|----------------|----------------|----------------|----------------|--------------------------|------------------|
| 420410                            | Non-Operating Plan Review Services               | -              | -              | -              | -              | -                        | -                |
| 20046                             | 611 Green Bay Road Redevelopment                 | -              | -              | 13,704         | -              | 16,600                   | -                |
| 425000                            | Sidewalk Replacement                             | -              | -              | -              | -              | -                        | - *              |
| 425100                            | Curb Replacement                                 | -              | -              | -              | -              | -                        | - *              |
| 425200                            | Alley Maintenance                                | 870,666        | 97,704         | 32,026         | -              | -                        | - *              |
| <b>Total Contractual Services</b> |                                                  | <b>870,666</b> | <b>97,704</b>  | <b>45,730</b>  | <b>-</b>       | <b>16,600</b>            | <b>-</b>         |
| 450020                            | Bond Issuance Expense                            | -              | -              | -              | -              | -                        | - *              |
| 450060                            | Bond Interest Expense                            | -              | -              | -              | -              | -                        | -                |
| <b>Total Other Expenses</b>       |                                                  | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>                 | <b>-</b>         |
| 460050                            | Property Acquisition:<br>Cleanup & Holding Costs | 32,726         | 82,163         | 631,430        | 69,000         | 71,710                   | 79,000           |
| 460600-                           | Building Improvements - Village Hall:            |                |                |                |                |                          |                  |
| 60112                             | Roof Replacement                                 | -              | -              | -              | -              | -                        | 630,000 *        |
| 60301                             | HVAC Replacement                                 | -              | -              | -              | -              | -                        | 200,000 *        |
| 460700-                           | Building Improvements - Public Works:            |                |                |                |                |                          |                  |
| 60210                             | Yard Improvements                                | -              | -              | -              | -              | -                        | 2,320,000 *      |
| 60211                             | Fuel Tank Replacement                            | -              | -              | -              | -              | -                        | 500,000 *        |
| 60212                             | Vehicle Hoists Replacement                       | -              | -              | -              | -              | -                        | 380,000 *        |
| 60213                             | Generator Replacement                            | -              | -              | -              | -              | -                        | 180,000 *        |
| 460800-                           | Building Improvements - Police Station:          |                |                |                |                |                          |                  |
| 60213                             | Generator Replacement                            | -              | -              | -              | -              | -                        | 135,000 *        |
| 70403                             | Radio Network Replacement                        | -              | -              | -              | -              | -                        | 500,000 *        |
| 470100-                           | Infrastructure - Roads:                          |                |                |                |                |                          |                  |
| 80105                             | Sheridan Road Improv.                            | -              | 297,973        | -              | -              | -                        | - *              |
| 470375-                           | Infrastructure - Other:                          |                |                |                |                |                          |                  |
| 80404                             | Skokie Valley Bike Trail                         | -              | 971            | -              | -              | 13,590                   | -                |
| 80452                             | Elmwood Ave. Right of Way Impro                  | -              | 32,432         | 67,786         | -              | -                        | - **             |
| 480275-                           | Other Vehicles - Pub. Works:                     |                |                |                |                |                          |                  |
| 40400                             | Aerial Lift Truck - T-12                         | -              | 250,000        | -              | -              | -                        | - *              |
| 490400                            | Other Equipment - Village Hall:                  |                |                |                |                |                          |                  |
| 50207                             | Server Virtualization                            | -              | -              | 37,786         | -              | -                        | -                |
| 490550-                           | Other Equipment - Police:                        |                |                |                |                |                          |                  |
| 70450                             | 911 System Replacement                           | 1,265          | 122,701        | -              | -              | -                        | - *              |
| 70451                             | CAD Server                                       | -              | 63,622         | -              | -              | -                        | - *              |
| <b>Total Capital Outlay</b>       |                                                  | <b>33,991</b>  | <b>849,862</b> | <b>737,002</b> | <b>69,000</b>  | <b>85,300</b>            | <b>4,924,000</b> |
| <b>Total Program</b>              |                                                  | <b>904,657</b> | <b>947,566</b> | <b>782,732</b> | <b>69,000</b>  | <b>101,900</b>           | <b>4,924,000</b> |

\* Items financed from bond issue proceeds.

\*\* Items to be partially financed from grants.

## Village of Wilmette

### FY 2017 Budget

### Budget Summary

**Fund:** 11 - General Fund  
**Program:** 96 - Capital Equipment  
**Dept.:** 00 - Non-Departmental  
**Type:** 70 - Capital Outlay

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | -                 | -                 | -                 | -                 | -                              | 102,000           |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | -                 | -                 | -                 | 516,500           | 540,431                        | 751,000           |
| <b>Program Total</b> | -                 | -                 | -                 | 516,500           | 540,431                        | 853,000           |

**BUDGET ANALYSIS:** The Capital Equipment Replacement Fund (CERF) is a new internal service fund created in 2016 used for capital equipment replacement. The fund receives transfers from Engineering & Public Works, Police, and Fire Department budgets based on capital depreciation and future capital needs. Contributions to the fund are also made from portions of unexpected non-recurring revenue in the General Fund. These revenues are not shown in the expenditure page that follows but are shown in the CERF cash flows.

Projects funded through the CERF in 2017 include:

|                            |                                                 |
|----------------------------|-------------------------------------------------|
| Ambulance FD-212           | \$ 250,000                                      |
| Large Dump Truck T-4       | \$ 175,000                                      |
| Police Squad Cars (4)      | \$ 140,000                                      |
| Document Management System | \$ 102,000                                      |
| Street Sweeper             | \$ 88,000 (Also funded through 40-80 and 41-83) |
| Incident Command Van       | \$ 60,000                                       |
| Compactor/Asphalt Roller   | \$ 38,000                                       |

**PERSONNEL:** There are no employees assigned to this program.

**Village of Wilmette  
2017 Budget**

**Fund:** 11 - General Fund  
**Program:** 96 - Capital Equipment  
**Dept.:** 00 - Non-Departmental  
**Type:** 70 - Capital Outlay

| Account Number                    | Description                            | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|-----------------------------------|----------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| 420030-                           | Digital Records Conversion             |                   |                   |                   |                   |                                |                   |
| 20017                             | Document Management System             | -                 | -                 | -                 | -                 | -                              | 102,000           |
| <b>Total Contractual Services</b> |                                        | -                 | -                 | -                 | -                 | -                              | 102,000           |
| <b>Total Other Expenses</b>       |                                        | -                 | -                 | -                 | -                 | -                              | -                 |
| 480200-                           | <b>P.W. Vehicles - Pick-up Trucks:</b> |                   |                   |                   |                   |                                |                   |
| 40490                             | Pick Up Truck - T-32                   | -                 | -                 | -                 | 50,000            | 46,000                         | -                 |
| 480225-                           | <b>Large Dump Trucks:</b>              |                   |                   |                   |                   |                                |                   |
| 40568                             | Large Dump Truck T-3                   | -                 | -                 | -                 | 165,000           | 156,000                        | -                 |
| 40569                             | Large Dump Truck T-4                   | -                 | -                 | -                 | -                 | -                              | 175,000           |
| 480275-                           | <b>Other Vehicles - Pub. Works:</b>    |                   |                   |                   |                   |                                |                   |
| 40214                             | Compactor/Asphalt Roller               | -                 | -                 | -                 | -                 | -                              | 38,000            |
| 40222                             | Street Sweeper                         | -                 | -                 | -                 | -                 | -                              | 88,000            |
| 40254                             | Sidewalk Snowplow C-18                 | -                 | -                 | -                 | 135,000           | 133,450                        | -                 |
| 480300-                           | <b>Police Vehicles:</b>                |                   |                   |                   |                   |                                |                   |
| 40700                             | Unmarked Squad #500                    | -                 | -                 | -                 | -                 | -                              | 35,000            |
| 40720                             | Squad #504                             | -                 | -                 | -                 | 37,000            | 35,755                         | -                 |
| 40730                             | Squad #506                             | -                 | -                 | -                 | 37,000            | 36,370                         | -                 |
| 40735                             | Squad #507                             | -                 | -                 | -                 | 37,000            | 36,120                         | -                 |
| 40745                             | Unmarked Squad #509                    | -                 | -                 | -                 | -                 | -                              | 35,000            |
| 40755                             | Squad #511                             | -                 | -                 | -                 | 37,000            | 36,530                         | -                 |
| 40765                             | Unmarked Squad #513                    | -                 | -                 | -                 | -                 | -                              | 35,000            |
| 40770                             | Unmarked Squad #514                    | -                 | -                 | -                 | -                 | -                              | 35,000            |
| 40780                             | Parking Control Vehicle SQ-521         | -                 | -                 | -                 | -                 | 46,000                         | -                 |
| 480400-                           | <b>Fire Vehicles:</b>                  |                   |                   |                   |                   |                                |                   |
| 40835                             | Ambulance FD-212                       | -                 | -                 | -                 | -                 | -                              | 250,000           |
| 40845                             | Incident Command Van FD-203            | -                 | -                 | -                 | -                 | -                              | 60,000            |
| 490400-                           | <b>Other Equipment</b>                 |                   |                   |                   |                   |                                |                   |
| 70126                             | Hot Patch Kettle                       | -                 | -                 | -                 | 18,500            | 14,206                         | -                 |
| <b>Total Capital Outlay</b>       |                                        | -                 | -                 | -                 | 516,500           | 540,431                        | 751,000           |
| <b>Total Program</b>              |                                        | -                 | -                 | -                 | 516,500           | 540,431                        | 853,000           |

## **INTERNAL SERVICE FUNDS**

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**Municipal Garage Fund** accounts for the distribution of automotive expense to the user departments.

**Employee Insurance Fund** accounts for the distribution of employee group health insurance expense, group life insurance expense and unemployment compensation expense to the user departments.

**Workers' Compensation Fund** accounts for the distribution of workers' compensation expense to the user departments.

**Illinois Municipal Retirement Fund (IMRF)** accounts for the distribution of employer pension contributions to the user departments. These consist of contributions to the statewide pension plan for all full-time employees not covered under the Firefighter or Police Pension Plans as well as employer FICA and Medicare expense for all covered employees.

**Section 105 Fund** accounts for the benefit payments for Section 105 Plans that covers all full-time employees for the Village.

## VEHICLE MAINTENANCE DIVISION (ENGINEERING AND PUBLIC WORKS)

.....

### Activity Measures<sup>1</sup>

|                                                            | 2013 | 2014 | 2015   | 2016   |
|------------------------------------------------------------|------|------|--------|--------|
| Total Vehicles (Engineering and Public Works) <sup>2</sup> | -    | -    | 71     | 71     |
| Average Age of Fleet                                       | -    | -    | 9.5    | 9.7    |
| Preventative Maintenance (PM) – Quantity                   | -    | -    | 360    | 340    |
| Breakdown Repairs - Quantity                               | -    | -    | 255    | 238    |
| PM/Breakdowns - Ratio                                      | -    | -    | 1.41   | 1.43   |
| Fuel Consumption (Gallons)                                 |      |      |        |        |
| Gas                                                        | -    | -    | 4,379  | 3,980  |
| Diesel                                                     | -    | -    | 15,281 | 12,585 |
| Total Expenditures Per Mile                                | -    | -    | 2.62   | 2.52   |

|                                               |   |   |       |       |
|-----------------------------------------------|---|---|-------|-------|
| Total Vehicles (Fire Department) <sup>3</sup> | - | - | 18    | 18    |
| Average Age of Fleet                          | - | - | 22.3  | 18.5  |
| Preventative Maintenance (PM) – Quantity      | - | - | 113   | 127   |
| Breakdown Repairs - Quantity                  | - | - | 239   | 194   |
| PM/Breakdowns – Ratio                         | - | - | 0.47  | 0.66  |
| Fuel Consumption (Gallons)                    |   |   |       |       |
| Gas                                           | - | - | 2,266 | 2,115 |
| Diesel                                        | - | - | 6,833 | 6,874 |
| Total Expenditures Per Mile                   | - | - | 3.08  | 2.85  |

|                                                 |   |   |        |        |
|-------------------------------------------------|---|---|--------|--------|
| Total Vehicles (Police Department) <sup>4</sup> | - | - | 27     | 27     |
| Average Age of Fleet                            | - | - | 6.3    | 5.6    |
| Preventative Maintenance (PM) – Quantity        | - | - | 234    | 255    |
| Breakdown Repairs – Quantity                    | - | - | 196    | 178    |
| PM/Breakdowns –Ratio                            | - | - | 1.19   | 1.43   |
| Fuel Consumption (Gallons)                      |   |   |        |        |
| Gas                                             | - | - | 27,519 | 27,778 |
| Diesel                                          | - | - | N/A    | N/A    |
| Total Expenditures Per Mile                     | - | - | 0.39   | 0.34   |

|                                                          | 2013   | 2014 | 2015  | 2016  |
|----------------------------------------------------------|--------|------|-------|-------|
| Total Vehicles (Departments – Village Hall) <sup>5</sup> | -      | -    | 11    | 11    |
| Average Age of Fleet                                     | -      | -    | 18.0  | 13.4  |
| Preventative Maintenance (PM) - Quantity                 | -      | -    | 37    | 33    |
| Breakdown Repairs - Quantity                             | -      | -    | 25    | 22    |
| PM/Breakdowns – Quantity                                 | -      | -    | 1.48  | 1.50  |
| Fuel Consumption (Gallons)                               | Gas    | -    | 2,992 | 2,916 |
|                                                          | Diesel | -    | N/A   | N/A   |
| Total Expenditures Per Mile                              | -      | -    | 0.54  | 0.49  |

|                                                |        |   |       |       |
|------------------------------------------------|--------|---|-------|-------|
| Total Vehicles (Water Management) <sup>6</sup> | -      | - | 5     | 5     |
| Average Age of Fleet                           | -      | - | 11.8  | 12.8  |
| Preventative Maintenance (PM) – Quantity       | -      | - | 34    | 39    |
| Breakdown Repairs – Quantity                   | -      | - | 12    | 14    |
| PM/Breakdowns – Quantity                       | -      | - | 2.83  | 2.79  |
| Fuel Consumption (Gallons)                     | Gas    | - | 1,318 | 1,400 |
|                                                | Diesel | - | N/A   | N/A   |
| Total Expenditures Per Mile                    | -      | - | 0.79  | 0.83  |

<sup>1</sup>Revised Activity Measures for Vehicle Maintenance, implemented as part of the 2017 Budget process.

<sup>2</sup>The Engineering and Public Works Department has a total of 71 Vehicles which includes 25 pieces of construction equipment and three transfer or reassigned vehicles (not included in the CIP Budget).

<sup>3</sup>The Fire Department has a total of 18 vehicles which includes seven fire apparatus (two ladders, three pumpers and two rescue squads), three ambulances, two incident command vehicles, one pick-up truck, two utility vehicles (Fire Chief and Deputy Chief), one boat, one fire safety educational trailer, and one transfer or reassigned vehicle (not included in the CIP Budget).

<sup>4</sup>The Police Department has a total of 27 vehicles which includes 11 patrol squads, three detective squads, one parking enforcement vehicle, one community service vehicle, four seizure vehicles for surveillance and undercover operations, three unmarked squads (Police Chief, Deputy Chiefs), three transfer or reassigned vehicles (not included in the CIP Budget) and one speed enforcement trailer.

<sup>5</sup>The Departments at Village Hall have a total of 11 vehicles which includes nine transfer or reassigned vehicles (not included in the CIP Budget), one utility truck (Facilities Maintenance) and one utility vehicle (Village Engineers).

<sup>6</sup>The Water Management Department has a total of five vehicles which includes two utility vans, one pick-up truck and two transfer or reassigned vehicles (not included in the CIP Budget).

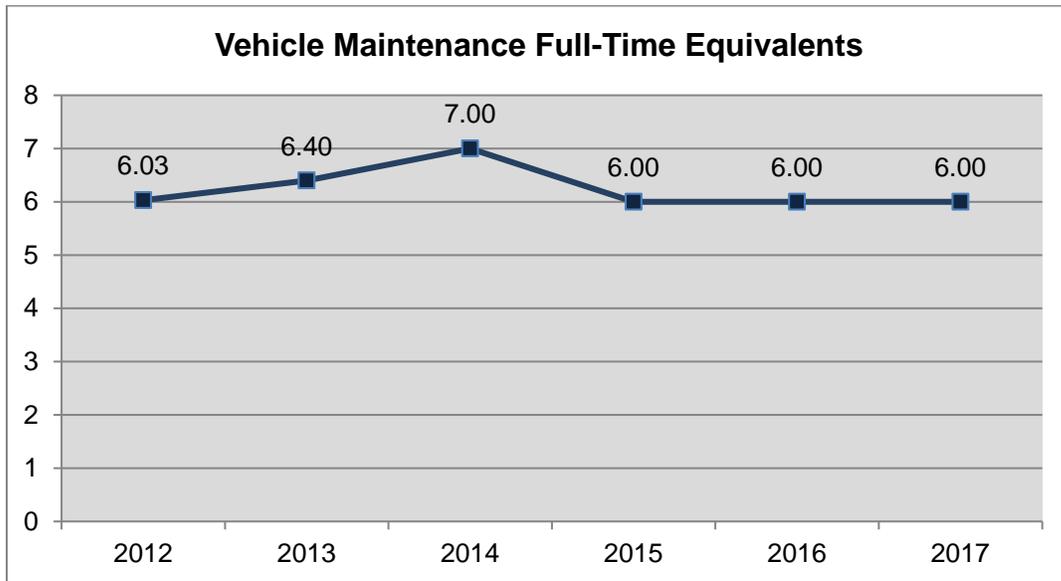
**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund: 11 - General Fund**  
**Program: 27 - Municipal Garage**  
**Dept.: 30 - Public Works**  
**Type: 30 - Streets & Sanitation**

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 793,234           | 915,447           | 740,852           | 765,435           | 770,500                        | 806,460           |
| Contractual Services | 210,852           | 160,076           | 190,183           | 156,765           | 156,600                        | 156,900           |
| Commodities          | 435,162           | 469,760           | 359,321           | 443,380           | 315,380                        | 400,980           |
| Other Expense        | 7,470             | 6,613             | 5,575             | 8,590             | 9,150                          | 8,590             |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>1,446,718</b>  | <b>1,551,896</b>  | <b>1,295,931</b>  | <b>1,374,170</b>  | <b>1,251,630</b>               | <b>1,372,930</b>  |

**BUDGET ANALYSIS:** The decrease in the commodities budget is due to the decreased fuel costs.

**PERSONNEL:**



**Village of Wilmette  
2017 Budget**

**Fund:** 11 - General Fund  
**Program:** 27 - Municipal Garage  
**Dept.:** 30 - Public Works  
**Type:** 30 - Streets & Sanitation

| Account Number                    | Description                         | Actual FY 2013   | Actual FY 2014   | Actual FY 2015   | Budget FY 2016   | Estimated        |                  |
|-----------------------------------|-------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                   |                                     |                  |                  |                  |                  | Actual FY 2016   | Budget FY 2017   |
| 410100                            | Regular Salaries                    | 579,466          | 659,180          | 529,838          | 553,625          | 552,500          | 580,150          |
| 410200                            | Overtime Salaries                   | 4,426            | 3,408            | 3,924            | 2,600            | 2,500            | 2,600            |
| 415000                            | Employee Benefits                   | 209,342          | 252,859          | 207,090          | 209,210          | 215,500          | 223,710          |
| <b>Total Personnel</b>            |                                     | <b>793,234</b>   | <b>915,447</b>   | <b>740,852</b>   | <b>765,435</b>   | <b>770,500</b>   | <b>806,460</b>   |
| 421000                            | Contractual Services                | 36,855           | 39,168           | 49,939           | 40,000           | 40,000           | 40,000           |
| 422400                            | Contractual Emergency Vehicle Mai   | 114,057          | 61,557           | 80,707           | 56,395           | 56,300           | 56,530           |
| 422410                            | Maintenance - Radios                | 160              | -                | -                | 200              | 200              | 200              |
| 423400                            | Vehicle Washing                     | 780              | 351              | 537              | 1,170            | 1,100            | 1,170            |
| 450100                            | Automobile Insurance Premium        | 59,000           | 59,000           | 59,000           | 59,000           | 59,000           | 59,000           |
| <b>Total Contractual Services</b> |                                     | <b>210,852</b>   | <b>160,076</b>   | <b>190,183</b>   | <b>156,765</b>   | <b>156,600</b>   | <b>156,900</b>   |
| 430050                            | Uniform Expense                     | 3,366            | 3,255            | 3,690            | 3,700            | 3,700            | 3,700            |
| 430100                            | Supplies - Automotive Parts         | 140,182          | 166,768          | 157,025          | 145,500          | 145,500          | 149,150          |
| 430110                            | Supplies - Auto Shop                | 13,738           | 24,728           | 12,301           | 15,000           | 15,000           | 15,375           |
| 430120                            | Supplies - Veh. Striping & Safety   | 784              | 1,156            | 1,208            | 2,200            | 1,980            | 2,200            |
| 430122                            | Supplies - Squad Car Rehab. & Trsf. | 275              | -                | 1,368            | 2,050            | 2,000            | 2,050            |
| 430700                            | Gasoline & Oil                      | 274,148          | 270,950          | 181,050          | 272,230          | 144,500          | 225,505          |
| 430720                            | Mechanics' Tool Allowance           | 2,669            | 2,903            | 2,679            | 2,700            | 2,700            | 3,000            |
| <b>Total Commodities</b>          |                                     | <b>435,162</b>   | <b>469,760</b>   | <b>359,321</b>   | <b>443,380</b>   | <b>315,380</b>   | <b>400,980</b>   |
| 441000                            | Incidentals                         | 238              | 209              | 427              | 250              | 250              | 250              |
| 442000                            | Training                            | 3,428            | 3,101            | 931              | 3,100            | 3,700            | 3,100            |
| 446000                            | License, Title & Inspection Fees    | 3,804            | 3,303            | 4,217            | 5,240            | 5,200            | 5,240            |
| <b>Total Other Expenses</b>       |                                     | <b>7,470</b>     | <b>6,613</b>     | <b>5,575</b>     | <b>8,590</b>     | <b>9,150</b>     | <b>8,590</b>     |
| 460700-                           | Building Improvements:              |                  |                  |                  |                  |                  |                  |
| 60209                             | Under Carriage Car Wash             | -                | -                | -                | -                | -                | -                |
| 490450-                           | Other Equipment - Public Works:     |                  |                  |                  |                  |                  |                  |
| 70153                             | Vehicle Pusher                      | -                | -                | -                | -                | -                | -                |
| 70154                             | Antifreeze Flush Machine            | -                | -                | -                | -                | -                | -                |
| <b>Total Capital Outlay</b>       |                                     | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total Program</b>              |                                     | <b>1,446,718</b> | <b>1,551,896</b> | <b>1,295,931</b> | <b>1,374,170</b> | <b>1,251,630</b> | <b>1,372,930</b> |

**Village of Wilmette  
2017 Budget**

**Distribution of Municipal Garage Expense**

| Program                     | Account No.     | FY 2013<br>Actual  | FY 2014<br>Actual  | FY 2015<br>Actual  | Fiscal Year 2016         |                    |                     | Fiscal Year 2017         |                    |
|-----------------------------|-----------------|--------------------|--------------------|--------------------|--------------------------|--------------------|---------------------|--------------------------|--------------------|
|                             |                 |                    |                    |                    | Allocation<br>Percentage | Allocated<br>Share | Estimated<br>Actual | Allocation<br>Percentage | Allocated<br>Share |
| Administration              | 11041010-440500 | \$ -               | \$ -               | \$ -               | 0.00%                    | -                  | -                   | 0.00%                    | -                  |
| Administrative Services     | 11051210-440500 | 5,020              | 5,370              | 5,139              | 0.30%                    | 4,100              | 3,690               | 0.15%                    | 2,000              |
| Community Development       | 11091845-440500 | 47,420             | 50,730             | 11,619             | 1.05%                    | 14,300             | 12,930              | 1.20%                    | 16,400             |
| Engineering                 | 11202035-440500 | 21,550             | 23,050             | 9,022              | 0.75%                    | 10,200             | 9,240               | 0.70%                    | 9,500              |
| Streets                     | 11233030-440500 | 540,432            | 577,866            | 506,873            | 41.20%                   | 562,000            | 507,440             | 42.05%                   | 573,000            |
| Tree Maintenance            | 11303030-440500 | 57,060             | 61,030             | 27,077             | 2.10%                    | 28,600             | 25,860              | 2.15%                    | 29,300             |
| Street Lighting             | 11333030-440500 | 35,350             | 37,790             | 20,651             | 1.40%                    | 19,100             | 17,240              | 1.55%                    | 21,100             |
| Building & Grounds          | 11342035-440500 | 13,790             | 14,770             | 10,298             | 0.65%                    | 8,900              | 8,010               | 0.70%                    | 9,500              |
| Police-Operations           | 11414020-440500 | 297,490            | 318,140            | 259,247            | 19.00%                   | 259,200            | 234,020             | 16.50%                   | 224,900            |
| Fire                        | 11515020-440500 | 135,370            | 144,780            | 281,164            | 21.30%                   | 290,500            | 262,340             | 21.35%                   | 290,900            |
| Health                      | 11566040-440500 | 6,740              | 7,220              | 6,471              | 0.35%                    | 4,800              | 4,310               | 0.20%                    | 2,700              |
| <b>Total - General Fund</b> |                 | <b>\$1,160,222</b> | <b>\$1,240,746</b> | <b>\$1,137,561</b> | <b>88.10%</b>            | <b>\$1,201,700</b> | <b>\$1,085,080</b>  | <b>86.55%</b>            | <b>\$1,179,300</b> |
| Sewer Maintenance           | 40807090-440500 | 114,960            | 122,960            | 65,818             | 5.25%                    | 71,600             | 64,660              | 6.10%                    | 83,100             |
| <b>Total - Sewer Fund</b>   |                 | <b>\$114,960</b>   | <b>\$122,960</b>   | <b>\$65,818</b>    | <b>5.25%</b>             | <b>\$71,600</b>    | <b>\$64,660</b>     | <b>6.10%</b>             | <b>\$83,100</b>    |
| Water - Plant Operations    | 41818090-440500 | 23,750             | 25,350             | 11,619             | 0.75%                    | 10,200             | 9,240               | 0.65%                    | 8,900              |
| Water - Meter Maint.        | 41828090-440500 | 23,270             | 24,890             | 9,022              | 0.65%                    | 8,900              | 8,010               | 0.60%                    | 8,200              |
| Water - Distribution        | 41838090-440500 | 114,960            | 122,960            | 65,818             | 5.25%                    | 71,600             | 64,660              | 6.10%                    | 83,100             |
| <b>Total - Water Fund</b>   |                 | <b>\$161,980</b>   | <b>\$173,200</b>   | <b>\$86,459</b>    | <b>6.65%</b>             | <b>\$90,700</b>    | <b>\$81,910</b>     | <b>7.35%</b>             | <b>\$100,200</b>   |
| Insurance recoveries        |                 | \$9,556            | \$14,990           | \$6,092            |                          | \$10,170           | \$19,980            |                          | \$10,330           |
| <b>Total - All Funds</b>    |                 | <b>\$1,446,718</b> | <b>\$1,551,896</b> | <b>\$1,295,930</b> | <b>100.00%</b>           | <b>1,371,015</b>   | <b>\$1,251,630</b>  | <b>100.00%</b>           | <b>1,372,930</b>   |

## Village of Wilmette

### FY 2017 Budget

### Budget Summary

**Fund:** 12 - Employee Insurance Fund

**Program:** 90 - Employee Insurance

**Dept.:** 00 - Non-Departmental

**Type:** 50 - Insurance

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 2,633,124         | 2,677,138         | 2,723,945         | 2,724,735         | 2,755,260                      | 2,926,690         |
| Contractual Services | -                 | -                 | -                 | -                 | -                              | -                 |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>2,633,124</b>  | <b>2,677,138</b>  | <b>2,723,945</b>  | <b>2,724,735</b>  | <b>2,755,260</b>               | <b>2,926,690</b>  |

**PROGRAM DESCRIPTION:** In 1998 the Village began accounting for all employee insurance expense through this internal service fund. This includes health, life and unemployment insurance. The flexible benefit program expense is also included in this program, while workers' compensation is accounted for in a separate internal service fund.

The Village currently provides the following insurance benefits to employees.

- Life Insurance: Term insurance equal to 150% of annual salary up to \$110,000.
- Unemployment Insurance: Statutory limitations.
- Health Insurance: Employees may elect to purchase single or family health insurance coverage from either a PPO or HMO provider.

Under the Village's IRS Section 125 flexible benefits plan, employees have the option to purchase health insurance from two providers: North Suburban Employee Benefit Cooperative (a PPO-type insurance program) and HMO-Illinois. Under the flexible benefits plan, the Village also pays a flex benefit allowance to each employee, which may be used to purchase health or dental insurance, or allocated to medical expense or dependent care reimbursement.

**BUDGET ANALYSIS:** The 2017 Budget provides for all employees to contribute 5% towards the cost of single health coverage premium. Those employees electing family coverage pay 20% of the difference between single and family coverage. To offset the cost of this expense, employees receive a flex allowance in the amount of \$60 per month.

The PPO rate reflects a 12.5% increase for 2017 and HMO rates are increasing by 0.2% causing the overall 2017 insurance expense to increase by 8% compared to the 2016 budget. No growth is projected for group life or unemployment compensation.

**PERSONNEL:** There are no employees assigned to this program.

**Village of Wilmette  
2017 Budget**

**Fund:** 12 - Employee Insurance Fund  
**Program:** 90 - Employee Insurance  
**Dept.:** 00 - Non-Departmental  
**Type:** 50 - Insurance

| Account Number                    | Description                                     | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|-----------------------------------|-------------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| 413000                            | Employer Flexible Benefit Plan Contribution     | 139,500           | 138,690           | 139,140           | 139,860           | 139,120                        | 139,680           |
|                                   | <b>Employee Health Insurance:</b>               |                   |                   |                   |                   |                                |                   |
| 413010                            | Employer Premium - North Suburban Benefit Co-Op | 1,241,679         | 1,207,717         | 1,220,447         | 1,307,450         | 1,322,700                      | 1,568,460         |
| 413020                            | Employer Premium - HMO-Illinois                 | 1,204,673         | 1,275,688         | 1,295,285         | 1,207,425         | 1,234,600                      | 1,148,550         |
|                                   | <b>Employee Group Life Insurance:</b>           |                   |                   |                   |                   |                                |                   |
| 414000                            | Employer Premium                                | 37,459            | 37,346            | 37,379            | 40,000            | 40,840                         | 40,000            |
| 414010                            | Unemployment Compensation                       | 6,052             | 17,541            | 27,268            | 30,000            | 18,000                         | 30,000            |
| 414090                            | Other Employer Insurance Expense                | 3,761             | 156               | 4,426             | -                 | -                              | -                 |
| <b>Total Personnel</b>            |                                                 | <b>2,633,124</b>  | <b>2,677,138</b>  | <b>2,723,945</b>  | <b>2,724,735</b>  | <b>2,755,260</b>               | <b>2,926,690</b>  |
| <b>Total Contractual Services</b> |                                                 | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Commodities</b>          |                                                 | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Other Expenses</b>       |                                                 | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Capital Outlay</b>       |                                                 | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |                                                 | <b>2,633,124</b>  | <b>2,677,138</b>  | <b>2,723,945</b>  | <b>2,724,735</b>  | <b>2,755,260</b>               | <b>2,926,690</b>  |

**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund: 19 - Workers' Compensation Fund**  
**Program: 92 - Workers' Compensation**  
**Dept.: 00 - Non-Departmental**  
**Type: 50 - Insurance**

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | 312,777           | 320,914           | 324,053           | 320,700           | 319,800                        | 320,700           |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>312,777</b>    | <b>320,914</b>    | <b>324,053</b>    | <b>320,700</b>    | <b>319,800</b>                 | <b>320,700</b>    |

**PROGRAM DESCRIPTION:** This Fund was changed to an internal service fund in 1998. The Village is a member of the Intergovernmental Risk Management Agency (IRMA) which administers the State-mandated Workers' Compensation Insurance Program for all Village employees. The estimated contribution to IRMA in 2017 is \$600,000. The IRMA contribution is split between four programs: Vehicle Maintenance (11-27), General Liability (12-91), the Water Fund (41-84) and this program. Workers' Compensation coverage is afforded to employees up to the statutory limits.

**BUDGET ANALYSIS:** The "Employee Benefits Expense" account in each program that is assigned personnel includes the distribution of this program's expense.

**PERSONNEL:** No personnel are assigned to this program. The Village Manager's Office coordinates the filing of claims with IRMA.

**Village of Wilmette  
2017 Budget**

**Fund:** 19 - Workers' Compensation Fund  
**Program:** 92 - Workers' Compensation  
**Dept.:** 00 - Non-Departmental  
**Type:** 50 - Insurance

| Account Number                    | Description                                  | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|-----------------------------------|----------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |                                              | -                 | -                 | -                 | -                 | -                              | -                 |
| 450120                            | Workers' Compensation -<br>Insurance Premium | 278,800           | 278,800           | 278,800           | 278,800           | 278,800                        | 278,800           |
| 450140                            | Workers' Compensation -<br>Deductibles       | 33,977            | 42,114            | 45,253            | 41,900            | 41,000                         | 41,900            |
| <b>Total Contractual Services</b> |                                              | <b>312,777</b>    | <b>320,914</b>    | <b>324,053</b>    | <b>320,700</b>    | <b>319,800</b>                 | <b>320,700</b>    |
| <b>Total Commodities</b>          |                                              | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Other Expenses</b>       |                                              | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Capital Outlay</b>       |                                              | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |                                              | <b>312,777</b>    | <b>320,914</b>    | <b>324,053</b>    | <b>320,700</b>    | <b>319,800</b>                 | <b>320,700</b>    |

## Village of Wilmette

### FY 2017 Budget

#### Budget Summary

**Fund:** 35 - Illinois Municipal Retirement Fund

**Program:** 00 - Non-Departmental

**Dept.:** 00 - Non-Departmental

**Type:** 95 - Pension

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 1,846,327         | 1,974,276         | 1,920,475         | 2,071,960         | 2,009,560                      | 2,067,400         |
| Contractual Services | -                 | -                 | -                 | -                 | -                              | -                 |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>1,846,327</b>  | <b>1,974,276</b>  | <b>1,920,475</b>  | <b>2,071,960</b>  | <b>2,009,560</b>               | <b>2,067,400</b>  |

**PROGRAM DESCRIPTION:** This program provides the funds to meet the statutory obligations of the Illinois Municipal Retirement Fund (IMRF) Act. IMRF provides retirement and disability benefits for full-time municipal employees (except for sworn Fire and Police Department personnel who are covered under a local pension plan). The employer's share of Social Security (FICA) expense and Medicare expense are also included in this program.

In 1998, this fund was changed to an internal service fund. The employer's expense for IMRF, FICA and Medicare is reflected in this fund and distributed to those programs with a personnel expense and is reflected as a "fringe benefit expense".

Due to poor investment performance in 2008, the funding level of the IMRF pension fund dropped substantially, requiring employers to increase future contributions to recoup the losses to the fund (note – there is a two-year lag in setting employer rates – i.e. the 2012 rate was established in 2011 based upon 2010 results). In light of the impact of increased pension contributions on employers throughout the State, IMRF allowed employers an alternative to the actuarially computed rate beginning in 2010. The alternative allows employers to "cap" their rate growth to 10%. The Village Board approved using the 10% capped contribution rate in 2010 and completed the program in 2013.

The 2017 rate is decreased to 11.34% from 11.98%. Under this scenario, the Village's IMRF contribution will decrease by approximately \$25,000 in 2017 (-2%). The Village's IMRF funding level is 88.39% at December 31, 2015.

**BUDGET ANALYSIS:** State law establishes the requirement for municipal employees who meet certain criteria to be covered under IMRF. The Village contribution rate for participating employees in 2017 is projected at 18.99% (11.34% for IMRF plus 7.65% for FICA and Medicare subject to the applicable FICA ceiling). The Village rate for employees not eligible to participate in any of the Village's pension plans is 7.65% (FICA and Medicare subject to the applicable FICA ceiling).

**Village of Wilmette  
2017 Budget**

**Fund:** 35 - Illinois Municipal Retirement Fund  
**Program:** 00 - Non-Departmental  
**Dept.:** 00 - Non-Departmental  
**Type:** 95 - Pension

| Account Number                    | Description               | Actual FY 2013   | Actual FY 2014   | Actual FY 2015   | Budget FY 2016   | Estimated        | Budget FY 2017   |
|-----------------------------------|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                   |                           |                  |                  |                  |                  | Actual FY 2016   |                  |
| 412000                            | Employer IMRF Expense     | 1,041,673        | 1,148,105        | 1,073,531        | 1,166,160        | 1,139,560        | 1,140,740        |
| 412010                            | Employer FICA Expense     | 553,749          | 567,155          | 577,605          | 616,090          | 595,000          | 628,720          |
| 412020                            | Employer Medicare Expense | 250,905          | 259,016          | 269,339          | 289,710          | 275,000          | 297,940          |
| <b>Total Personnel</b>            |                           | <b>1,846,327</b> | <b>1,974,276</b> | <b>1,920,475</b> | <b>2,071,960</b> | <b>2,009,560</b> | <b>2,067,400</b> |
| <b>Total Contractual Services</b> |                           | -                | -                | -                | -                | -                | -                |
| <b>Total Commodities</b>          |                           | -                | -                | -                | -                | -                | -                |
| <b>Total Other Expenses</b>       |                           | -                | -                | -                | -                | -                | -                |
| <b>Total Capital Outlay</b>       |                           | -                | -                | -                | -                | -                | -                |
| <b>Total Program</b>              |                           | <b>1,846,327</b> | <b>1,974,276</b> | <b>1,920,475</b> | <b>2,071,960</b> | <b>2,009,560</b> | <b>2,067,400</b> |

## Village of Wilmette

### FY 2017 Budget

### Budget Summary

**Fund:** 39 - Section 105 Fund  
**Program:** 00 - Non-Departmental  
**Dept.:** 00 - Non-Departmental  
**Type:** 95 - Pension

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 168,740           | 269,675           | 477,318           | 260,000           | 248,000                        | 251,600           |
| Contractual Services | -                 | -                 | -                 | -                 | -                              | -                 |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>168,740</b>    | <b>269,675</b>    | <b>477,318</b>    | <b>260,000</b>    | <b>248,000</b>                 | <b>251,600</b>    |

**PROGRAM DESCRIPTION:** This fund was created in 2003 to account for the Village's Section 105 Plans that have been negotiated between the Village and the collective bargaining units for the Police Officers and Firefighters. A similar plan also exists for non-union employees. Under these Plans, the Village makes lump-sum amounts available to qualifying retirees based upon their longevity and their unused sick leave. The employees may then use this money for post-retirement health insurance premiums and other medical expense reimbursements. Non-union and Police Union employees hired after January 1, 2016 are no longer eligible for this benefit.

**BUDGET ANALYSIS:** The Village's independent actuary will annually determine the employer contribution to fund this program. That contribution is reflected as revenue in this Fund and as employee benefit expense throughout all of the operational expense programs in the budget. As of December 31, 2015, the Fund had an actuarial liability of \$2,122,127 and assets of \$7,971 (a 0.4% funding level). In 2014 the Village changed the way it accounted for the Section 105 Plan to record 100% of the actual liability for retirees separate from the Actuarial Liability for Active Employees. Under this previous method, the current funded ratio would be 34.0%.

The contribution history for the fund is:

| <u>Year</u> | <u>Amount</u> | <u>Year</u> | <u>Amount</u> |
|-------------|---------------|-------------|---------------|
| 2006        | 110,000       | 2012        | 190,000       |
| 2007        | 123,500       | 2013        | 217,500       |
| 2008        | 143,400       | 2014        | 260,000       |
| 2009        | 148,800       | 2015        | 250,700       |
| 2010        | 165,000       | 2016        | 260,870       |
| 2011        | 180,000       | 2017        | 251,600       |

**PERSONNEL:** There are no employees assigned to this program.

**Village of Wilmette  
2017 Budget**

**Fund:** 39 - Section 105 Fund  
**Program:** 00 - Non-Departmental  
**Dept.:** 00 - Non-Departmental  
**Type:** 95 - Pension

| Account Number                    | Description                        | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|-----------------------------------|------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| 413040                            | Retiree Health Insurance           | 7,988             | 7,300             | 874               | -                 | -                              | -                 |
| 417500                            | Section 105 Medical Reimbursements | 160,752           | 262,375           | 476,444           | 260,000           | 248,000                        | 251,600           |
| <b>Total Personnel</b>            |                                    | <b>168,740</b>    | <b>269,675</b>    | <b>477,318</b>    | <b>260,000</b>    | <b>248,000</b>                 | <b>251,600</b>    |
| <b>Total Contractual Services</b> |                                    | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Commodities</b>          |                                    | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Other Expenses</b>       |                                    | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Capital Outlay</b>       |                                    | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |                                    | <b>168,740</b>    | <b>269,675</b>    | <b>477,318</b>    | <b>260,000</b>    | <b>248,000</b>                 | <b>251,600</b>    |

## MISCELLANEOUS FUNDS

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**General Debt Service Fund** is used to accumulate monies for the payment of principal, interest and fiscal charges for the Village's tax supported bond issues. This fund is used to account for the revenues and expenditures related to the retirement of the 2007, 2009, 2010, 2013 and 2014 general obligation bond issues.

Complete schedules of all outstanding debt service are contained in a supplemental section of the budget.

**Motor Fuel Tax Fund** accounts for the expenditure of the Village's allocation of the State Motor Fuel Tax. These monies are restricted to street construction repairs and improvements and related items.

**Parking Meter Fund** accounts for the expenditure of revenues derived from parking lots owned or leased by the Village. These revenues are used to operate and maintain these lots.

**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund:** 16 - General Debt Service Fund  
**Program:** 93 - Debt Service  
**Dept.:** 00 - Non-Departmental  
**Type:** 80 - Debt Service

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | 3,282,591         | 3,365,556         | 3,336,185         | 3,442,000         | 3,441,000                      | 3,523,000         |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>3,282,591</b>  | <b>3,365,556</b>  | <b>3,336,185</b>  | <b>3,442,000</b>  | <b>3,441,000</b>               | <b>3,523,000</b>  |

**PROGRAM DESCRIPTION:** This program provides for the principal, interest and fees associated with the annual debt service for bond issuances that financed General Fund capital projects.

**BUDGET ANALYSIS:** The Village will have four General Obligation (G.O.) Bond Issues outstanding for which the General Debt Service Fund will accomplish all or a portion of the required the debt service costs. Those issuances are:

The G.O. Series 2007 Issue. A portion of the issuance, \$10 million, was used to fund new and ongoing projects such as the Village Wide Enhanced Street Resurfacing program, the Sheridan Road improvement project, the second phase expansion of the Public Works Facility and certain large equipment purchases. A portion of the issuance, \$1.735 million, was used to advance refund the outstanding balance of the Series 2000 Issue related to the General Fund.

The G.O. Series 2009 Issue. A portion of the issuance, \$1.59 million, financed the remaining costs of the Sheridan Road improvements project and Public Works Facility expansion not covered by the 2007 issue.

The G.O. Series 2010 Issue. A portion of the issuance, \$1.475 million, was used to finance street and alley improvements, Public Works facility improvements and heavy equipment purchases. A portion of the issuance, \$21.805 million, was used to advance refunded outstanding Series 2002 issue related to the General Fund.

The G.O. Series 2013 Issue. The issuance financed \$1 million of alley improvement work on those alleys rated to be in "Failed" or "Poor" condition.

In 2017, a new bond issue is proposed in the amount of \$4.8 million to fund various building improvements outlined in 11-95. The debt service payments for this bond issue will not start until Fiscal Year 2018.

**PERSONNEL:** There are no employees assigned to this program.

**Village of Wilmette  
2017 Budget**

**Fund:** 16 - General Debt Service Fund  
**Program:** 93 - Debt Service  
**Dept.:** 00 - Non-Departmental  
**Type:** 80 - Debt Service

| Account Number                    | Description                   | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|-----------------------------------|-------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |                               | -                 | -                 | -                 | -                 | -                              | -                 |
| 450010                            | Registrar / Paying Agent Fees | 1,000             | 1,000             | 750               | 2,000             | 1,000                          | 2,000             |
| 450020                            | Bond Issuance Expense         | -                 | -                 | -                 | -                 | -                              | -                 |
| 450030                            | Bond Retirement               | 2,015,000         | 2,145,000         | 2,200,000         | 2,386,000         | 2,386,000                      | 2,555,000         |
| 450060                            | Interest Expense              | 1,266,591         | 1,219,556         | 1,135,435         | 1,054,000         | 1,054,000                      | 966,000           |
| <b>Total Contractual Services</b> |                               | <b>3,282,591</b>  | <b>3,365,556</b>  | <b>3,336,185</b>  | <b>3,442,000</b>  | <b>3,441,000</b>               | <b>3,523,000</b>  |
| <b>Total Commodities</b>          |                               | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Other Expenses</b>       |                               | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Capital Outlay</b>       |                               | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |                               | <b>3,282,591</b>  | <b>3,365,556</b>  | <b>3,336,185</b>  | <b>3,442,000</b>  | <b>3,441,000</b>               | <b>3,523,000</b>  |

# Village of Wilmette

FY 2017 Budget

Budget Summary

**Fund:** 22 - Motor Fuel Tax Fund

**Program:** 63 - Motor Fuel Tax

**Dept.:** 20 - Engineering

**Type:** 70 - Capital Outlay

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | -                 | -                 | -                 | -                 | -                              | -                 |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | 792,405           | 724,479           | 738,276           | 820,000           | 923,500                        | 700,000           |
| <b>Program Total</b> | <b>792,405</b>    | <b>724,479</b>    | <b>738,276</b>    | <b>820,000</b>    | <b>923,500</b>                 | <b>700,000</b>    |

**PROGRAM DESCRIPTION:** This program funds street improvement projects in accordance with state guidelines on use of motor fuel tax (MFT) revenue. Illinois municipalities are allocated MFT funds based on population.

**BUDGET ANALYSIS:** The 2017 Budget includes \$700,000 for the annual street resurfacing program (additional funds are allocated in 11-20).

**PERSONNEL:** There are no employees assigned to this program.

**Village of Wilmette  
2017 Budget**

**Fund:** 22 - Motor Fuel Tax Fund  
**Program:** 63 - Motor Fuel Tax  
**Dept.:** 20 - Engineering  
**Type:** 70 - Capital Outlay

| Account Number                    | Description                    | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated         | Budget<br>FY 2017 |
|-----------------------------------|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                   |                                |                   |                   |                   |                   | Actual<br>FY 2016 |                   |
| <b>Total Personnel</b>            |                                | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Total Contractual Services</b> |                                | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Total Commodities</b>          |                                | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Total Other Expenses</b>       |                                | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>470100</b>                     | <b>Infrastructure - Roads:</b> |                   |                   |                   |                   |                   |                   |
| 80190                             | Other Street & Roadway Improv. | 792,405           | 724,479           | 738,276           | 820,000           | 923,500           | 700,000           |
| <b>Total Capital Outlay</b>       |                                | <b>792,405</b>    | <b>724,479</b>    | <b>738,276</b>    | <b>820,000</b>    | <b>923,500</b>    | <b>700,000</b>    |
| <b>Total Program</b>              |                                | <b>792,405</b>    | <b>724,479</b>    | <b>738,276</b>    | <b>820,000</b>    | <b>923,500</b>    | <b>700,000</b>    |

**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund:** 23 - Parking Meter Fund  
**Program:** 75 - Public Parking - Village Center  
**Dept.:** 30 - Public Works  
**Type:** 90 - Enterprise

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 99,407            | 105,885           | 108,169           | 114,395           | 111,200                        | 78,020            |
| Contractual Services | 26,121            | 48,326            | 68,244            | 68,695            | 61,600                         | 73,695            |
| Commodities          | 23,030            | 42,274            | 16,829            | 20,485            | 17,715                         | 20,485            |
| Other Expense        | 54,422            | 45,650            | 51,271            | 53,375            | 53,375                         | 53,375            |
| Capital Outlay       | -                 | 54,094            | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>202,980</b>    | <b>296,229</b>    | <b>244,513</b>    | <b>256,950</b>    | <b>243,890</b>                 | <b>225,575</b>    |

**PROGRAM DESCRIPTION:** This program provides funds necessary to operate the various public parking facilities in the Village. These include the main commuter lot at the Metra station, two auxiliary parking facilities along Poplar Drive, the Park Avenue lot, the leased St. Augustine's Church lot, the 11th Street lot, the Veteran's Park lot and the Masonic Temple lot. This program is an Enterprise Fund in that revenues received as a result of this program are used to cover the related operational expenses.

**HISTORY OF RATE INCREASES:**

| Year      | From   | To     | For             |
|-----------|--------|--------|-----------------|
| 1978/1979 | 25¢    | 50¢    | 12-hour parking |
| 1988      | 50¢    | \$1.00 | 12-hour parking |
| 2002      | \$1.00 | \$1.50 | 12-hour parking |
| 2005      | \$1.50 | \$1.75 | 12-hour parking |
| 2009      | \$1.75 | \$2.00 | 12-hour parking |
| 2017      | \$2.00 | \$2.50 | 12-hour parking |

**BUDGET ANALYSIS:** The rate is increasing from \$2.00 to \$2.50 in 2017 in order to restore the Village Center's Parking Fund reserve balance. There is an increase in bank fees due to more credit card charges in the Metra lot.

**PERSONNEL:** The personnel in this program have been shown in the Street Division program (11-23).

**Village of Wilmette  
2017 Budget**

**Fund:** 23 - Parking Meter Fund  
**Program:** 75 - Public Parking - Village Center  
**Dept.:** 30 - Public Works  
**Type:** 90 - Enterprise

| Account Number                    | Description                        | Actual FY 2013 | Actual FY 2014 | Actual FY 2015 | Budget FY 2016 | Estimated      | Budget FY 2017 |
|-----------------------------------|------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                   |                                    |                |                |                |                | Actual FY 2016 |                |
| 410100                            | Regular Salaries                   | 72,427         | 77,007         | 79,016         | 80,375         | 80,500         | 52,725         |
| 410200                            | Overtime Salaries                  | 242            | -              | 461            | 2,250          | 400            | 2,250          |
| 415000                            | Employee Benefits                  | 26,738         | 28,878         | 28,692         | 31,770         | 30,300         | 23,045         |
| <b>Total Personnel</b>            |                                    | <b>99,407</b>  | <b>105,885</b> | <b>108,169</b> | <b>114,395</b> | <b>111,200</b> | <b>78,020</b>  |
| 420150                            | Bank Charges                       | -              | 4,633          | 23,822         | 22,000         | 27,000         | 27,000         |
| 421175                            | Contract. Services - R.R. Property | 17,768         | 21,061         | 26,892         | 29,150         | 29,000         | 29,150         |
| 421200                            | Contractual Snow Removal           | 8,353          | 22,632         | 17,530         | 17,545         | 5,600          | 17,545         |
| <b>Total Contractual Services</b> |                                    | <b>26,121</b>  | <b>48,326</b>  | <b>68,244</b>  | <b>68,695</b>  | <b>61,600</b>  | <b>73,695</b>  |
| 430140                            | Supplies - Buildings               | 338            | 326            | 387            | 315            | 315            | 315            |
| 430190                            | Supplies - Grounds (Village PMF)   | 5,322          | 1,945          | 1,719          | 4,370          | 2,000          | 4,370          |
| 430200                            | Supplies - Grounds (R.R. PMF)      | 2,000          | 1,652          | 2,000          | 2,000          | 2,000          | 2,000          |
| 430350                            | Building Repairs                   | 48             | 23,631         | -              | -              | -              | -              |
| 430515                            | METRA Station Power                | 4,931          | 4,504          | 5,285          | 5,000          | 5,000          | 5,000          |
| 430560                            | METRA Station Heating Gas          | 1,459          | 1,953          | 1,195          | 1,500          | 1,500          | 1,500          |
| 430520                            | Parking Lot Lighting Power         | 3,694          | 6,004          | 5,600          | 5,400          | 5,400          | 5,400          |
| 430800                            | Parking Meter Parts - Village      | -              | 400            | -              | 400            | -              | 400            |
| 430810                            | Parking Meter Parts - R.R.         | 5,238          | 1,859          | 643            | 1,500          | 1,500          | 1,500          |
| <b>Total Commodities</b>          |                                    | <b>23,030</b>  | <b>42,274</b>  | <b>16,829</b>  | <b>20,485</b>  | <b>17,715</b>  | <b>20,485</b>  |
| 448510                            | Rent - Commuter Lot                | 49,284         | 39,169         | 42,181         | 47,500         | 47,500         | 47,500         |
| 448520                            | Rent - Poplar Lots                 | 2,183          | 3,538          | 5,892          | 2,800          | 2,800          | 2,800          |
| 448530                            | Rent - St. Augustine Lot           | 2,200          | 2,208          | 2,408          | 2,400          | 2,400          | 2,400          |
| 448540                            | Rent - Masonic Temple              | 755            | 735            | 790            | 675            | 675            | 675            |
| <b>Total Other Expenses</b>       |                                    | <b>54,422</b>  | <b>45,650</b>  | <b>51,271</b>  | <b>53,375</b>  | <b>53,375</b>  | <b>53,375</b>  |
| 470350                            | <b>Other Equipment:</b>            |                |                |                |                |                |                |
| 80299                             | Metra Parking Meter Pay-by-Spac    | -              | 54,094         | -              | -              | -              | -              |
| <b>Total Capital Outlay</b>       |                                    | <b>-</b>       | <b>54,094</b>  | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| <b>Total Program</b>              |                                    | <b>202,980</b> | <b>296,229</b> | <b>244,513</b> | <b>256,950</b> | <b>243,890</b> | <b>225,575</b> |

**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund:** 23 - Parking Meter Fund  
**Program:** 76 - Public Parking - CTA Station  
**Dept.:** 30 - Public Works  
**Type:** 90 - Enterprise

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 55,139            | 60,442            | 61,875            | 67,855            | 63,010                         | 70,050            |
| Contractual Services | 12,821            | 23,394            | 18,574            | 20,925            | 12,325                         | 22,125            |
| Commodities          | 1,041             | 959               | 1,206             | 2,800             | 1,500                          | 2,800             |
| Other Expense        | 49,819            | 54,006            | 63,312            | 64,500            | 64,500                         | 64,500            |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>118,820</b>    | <b>138,801</b>    | <b>144,967</b>    | <b>156,080</b>    | <b>141,335</b>                 | <b>159,475</b>    |

**PROGRAM DESCRIPTION:** This program provides for the allowable expenses related to the parking facility at the Fourth and Linden Chicago Transit Authority (CTA) terminal as defined by the intergovernmental agreement between the Village and the CTA. Allowable expenses include maintenance and repairs, a pro-rata cost of salaries of those Village employees who maintain the facilities, contractual services, and electricity to light the parking lots.

The Village collects fees paid by the users of the parking lots and pays expenses of maintaining these lots and station grounds. Revenues from this program include parking meter fees and CTA parking permits of which the Village receives sixty percent (60%) and the CTA receives forty percent (40%).

**HISTORY OF RATE INCREASES:**

| Year              | From   | To     | For             |
|-------------------|--------|--------|-----------------|
| 1998              | -      | \$1.50 | All day parking |
| 2005              | \$1.50 | \$2.00 | All day parking |
| <sup>1</sup> 2008 | \$2.00 | \$3.00 | All day parking |
| <sup>2</sup> 2009 | \$3.00 | \$4.00 | All day parking |

<sup>1</sup>The rate increase was effective September of 2008

<sup>2</sup>The rate increase was effective January of 2009

**BUDGET ANALYSIS:** There are no significant changes in the 2017 Budget.

**PERSONNEL:** The personnel in this program have been shown in the Street Division program (11-23).

**Village of Wilmette  
2017 Budget**

**Fund:** 23 - Parking Meter Fund  
**Program:** 76 - Public Parking - CTA Station  
**Dept.:** 30 - Public Works  
**Type:** 90 - Enterprise

| Account Number                    | Description                | Actual FY 2013 | Actual FY 2014 | Actual FY 2015 | Budget FY 2016 | Estimated      |                |
|-----------------------------------|----------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                   |                            |                |                |                |                | Actual FY 2016 | Budget FY 2017 |
| 410100                            | Regular Salaries           | 38,784         | 42,523         | 43,670         | 44,050         | 44,000         | 45,250         |
| 410200                            | Overtime Salaries          | -              | -              | 461            | 3,575          | 400            | 3,750          |
| 415000                            | Employee Benefits          | 16,355         | 17,919         | 17,744         | 20,230         | 18,610         | 21,050         |
| <b>Total Personnel</b>            |                            | <b>55,139</b>  | <b>60,442</b>  | <b>61,875</b>  | <b>67,855</b>  | <b>63,010</b>  | <b>70,050</b>  |
| 420150                            | Bank Charges               | 2,590          | 3,038          | 4,069          | 2,800          | 4,000          | 4,000          |
| 421000                            | Contractual Services       | 2,006          | 2,006          | 2,006          | 2,155          | 2,010          | 2,155          |
| 421150                            | Contr. Grounds Maintenance | 1,101          | 5,254          | 1,287          | 4,120          | 1,400          | 4,120          |
| 421200                            | Contractual Snow Removal   | 4,969          | 12,922         | 9,640          | 9,950          | 3,315          | 9,950          |
| 422400                            | Equipment Repairs          | 2,155          | 174            | 1,572          | 1,900          | 1,600          | 1,900          |
| <b>Total Contractual Services</b> |                            | <b>12,821</b>  | <b>23,394</b>  | <b>18,574</b>  | <b>20,925</b>  | <b>12,325</b>  | <b>22,125</b>  |
| 430400                            | Materials                  | 1,041          | 959            | 1,206          | 2,800          | 1,500          | 2,800          |
| <b>Total Commodities</b>          |                            | <b>1,041</b>   | <b>959</b>     | <b>1,206</b>   | <b>2,800</b>   | <b>1,500</b>   | <b>2,800</b>   |
| 448550                            | Rent - CTA                 | 49,819         | 54,006         | 63,312         | 64,500         | 64,500         | 64,500         |
| <b>Total Other Expenses</b>       |                            | <b>49,819</b>  | <b>54,006</b>  | <b>63,312</b>  | <b>64,500</b>  | <b>64,500</b>  | <b>64,500</b>  |
| <b>Total Capital Outlay</b>       |                            | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| <b>Total Program</b>              |                            | <b>118,820</b> | <b>138,801</b> | <b>144,967</b> | <b>156,080</b> | <b>141,335</b> | <b>159,475</b> |

## Village of Wilmette

### FY 2017 Budget

#### Budget Summary

**Fund:** 23 - Parking Meter Fund

**Program:** 77 - Public Parking - Burmeister Parking Facility

**Dept.:** 30 - Public Works

**Type:** 90 - Enterprise

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | 3,318             | 9,220             | 4,690             | 4,690             | 4,690                          | 6,690             |
| Commodities          | 9,346             | 13,771            | 9,050             | 9,050             | 8,900                          | 8,400             |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | -                 | 4,292             | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>12,664</b>     | <b>27,283</b>     | <b>13,740</b>     | <b>13,740</b>     | <b>13,590</b>                  | <b>15,090</b>     |

**PROGRAM DESCRIPTION:** This program covers expenses associated with the Burmeister parking facility. The Burmeister Lot has 67 spaces below grade for permit parking for businesses and 46 spaces above grade for downtown shoppers. Construction of the \$1.7 million parking facility was financed by a 1997 General Obligation Bond Issue (refinanced with the 2004 bond issue). The debt was repaid from parking permit revenue and cellular lease revenue (transferred from the General Fund) and was fully retired in 2011.

**BUDGET ANALYSIS:** The 2017 Budget includes \$2,000 to replace wooden fencing along the parking lot.

**Village of Wilmette  
2017 Budget**

**Fund:** 23 - Parking Meter Fund  
**Program:** 77 - Public Parking - Burmeister Parking Facility  
**Dept.:** 30 - Public Works  
**Type:** 90 - Enterprise

| Account Number                    | Description                 | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|-----------------------------------|-----------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |                             | -                 | -                 | -                 | -                 | -                              | -                 |
| 421000                            | Contractual Services        | 3,318             | 9,220             | 11,290            | 4,690             | 4,690                          | 6,690             |
| 450030                            | Bond Retirement             | -                 | -                 | -                 | -                 | -                              | -                 |
| 450060                            | Bond Interest Expense       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Contractual Services</b> |                             | <b>3,318</b>      | <b>9,220</b>      | <b>11,290</b>     | <b>4,690</b>      | <b>4,690</b>                   | <b>6,690</b>      |
| 430400                            | Materials                   | 189               | 1,119             | 1,008             | 1,150             | 1,000                          | 500               |
| 430520                            | Parking Lot Lighting Power  | 9,157             | 12,652            | 4,163             | 7,900             | 7,900                          | 7,900             |
| <b>Total Commodities</b>          |                             | <b>9,346</b>      | <b>13,771</b>     | <b>5,171</b>      | <b>9,050</b>      | <b>8,900</b>                   | <b>8,400</b>      |
| <b>Total Other Expenses</b>       |                             | -                 | -                 | -                 | -                 | -                              | -                 |
| 490650                            | <b>Other Equipment:</b>     |                   |                   |                   |                   |                                |                   |
| 70490                             | Surveillance Video Equipmer | -                 | 4,292             | -                 | -                 | -                              | -                 |
| <b>Total Capital Outlay</b>       |                             | -                 | <b>4,292</b>      | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |                             | <b>12,664</b>     | <b>22,991</b>     | <b>16,461</b>     | <b>13,740</b>     | <b>13,590</b>                  | <b>15,090</b>     |

## **PENSION AND TRUST FUNDS**

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**Firefighter's Pension Fund** accounts for the benefit payments and administrative expenses of the statutory pension plan. All sworn firefighting personnel are covered under this pension plan. This plan is administered locally. The resources used to finance this plan are the Village's employer contribution, employee contributions, and investment income.

**Police Pension Fund** accounts for the benefit payments and administrative expenses of the statutory pension plan. All sworn police personnel are covered under this pension plan. This plan is administered locally. The resources used to finance this plan are the Village's employer contribution, employee contributions, and investment income.

**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund: 33 - Firefighter's Pension Fund**  
**Program: 00 - Non-Departmental**  
**Dept.: 00 - Non-Departmental**  
**Type: 95 - Pension**

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 2,853,021         | 3,143,670         | 3,283,837         | 3,432,194         | 3,632,000                      | 3,999,000         |
| Contractual Services | 108,222           | 148,890           | 127,004           | 173,500           | 163,200                        | 173,810           |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | 12,158            | 10,298            | 8,695             | 10,500            | 10,500                         | 12,500            |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>2,973,401</b>  | <b>3,302,858</b>  | <b>3,419,536</b>  | <b>3,616,194</b>  | <b>3,805,700</b>               | <b>4,185,310</b>  |

**PROGRAM DESCRIPTION:** This program provides funding for the Firefighter's Pension Fund as mandated by State law. The Firefighter's Pension Fund provides retirement and disability benefits for Wilmette Fire Department personnel in accordance with criteria as outlined under the State statutes. The Fund is controlled by the Wilmette Firefighter's Pension Fund Board of Trustees. As of 2006 the composition of this Board consists of two active firefighters elected by the active firefighters, one retired firefighter elected by the retired firefighters or their beneficiaries, and two citizens at large appointed by the Village Board of Trustees. The Pension Board is the official custodian of the fund and is responsible for the investment and payouts from the fund. The Village Treasurer will remain an ex-officio member of the Board and the fiscal agent for this fund.

**BUDGET ANALYSIS:** Income for this fund is from participating employees' contribution of 9.455% of salaries as required by State law and interest income from investment of assets. The employer's share is shown as a contribution from the General Fund and is included in the Fire Department (11-51) employee fringe benefit expense. An independent actuarial study is used to determine the amount of the employer contribution. In 2007 and 2008, the actuarial assumptions were reviewed and the Village Board along with the Fire and Police Pension Boards determined that the salary growth assumption would be increased from 5% to 5.5%; the mortality and retirement rate assumptions were modified to reflect more realistic life expectancy and retirement ages; and the expected rate of return was to be decreased by .05% per year for a five-year period to get to 7.25% from 7.50%. In 2012, the State of Illinois updated its assumptions for mortality rates, termination rates, disability rates, and spousal age. These new assumptions were more conservative than those previously used by the Village and thus it was appropriate to adopt them.

The governing act requires that the fund establish and maintain a reserve equal to 90% of the total actuarial requirement of the Fund by the year 2040. The Village's goal is to be 100% funded within that timeframe. According to the independent actuary's report, as of December 31, 2014, the Fund accrued liabilities of \$69.6 million and assets of \$40.5 million (a 58.2% funding level).

Since the Firefighters' Pension Fund is a defined benefit plan, the expenditures budget is reflective of the actual payments to be made in 2017. Investment losses and legislative enhancements of pension benefits will result in increases of the employer's contribution (the contribution revenue of this fund is shown as a fringe benefit expense in the General Fund 11-51 program). The Village's 2017 contribution of \$2,678,600 reflects a 7.72% increase over the 2016 Budget.

**Village of Wilmette  
2017 Budget**

**Fund:** 33 - Firefighter's Pension Fund  
**Program:** 00 - Non-Departmental  
**Dept.:** 00 - Non-Departmental  
**Type:** 95 - Pension

| Account Number                    | Description                    |                  |                  |                  | Budget           | Estimated        | Budget           |
|-----------------------------------|--------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                   |                                | Actual FY 2013   | Actual FY 2014   | Actual FY 2015   | FY 2016          | FY 2016          | FY 2017          |
| 411000                            | Pension Payments               | 2,787,492        | 3,143,670        | 3,283,312        | 3,432,194        | 3,620,000        | 3,949,000        |
| 411010                            | Pension Contribution Refunds   | 65,529           | -                | 525              | -                | 12,000           | 50,000           |
| <b>Total Personnel</b>            |                                | <b>2,853,021</b> | <b>3,143,670</b> | <b>3,283,837</b> | <b>3,432,194</b> | <b>3,632,000</b> | <b>3,999,000</b> |
| 420020                            | Professional Services          | 105,222          | 141,257          | 123,351          | 168,800          | 159,000          | 169,110          |
| 420100                            | Annual Audit                   | 3,000            | 3,000            | 3,000            | 3,500            | 3,000            | 3,500            |
| 420150                            | Bank Charges                   | -                | 4,633            | 653              | 1,200            | 1,200            | 1,200            |
| <b>Total Contractual Services</b> |                                | <b>108,222</b>   | <b>148,890</b>   | <b>127,004</b>   | <b>173,500</b>   | <b>163,200</b>   | <b>173,810</b>   |
| <b>Total Commodities</b>          |                                | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| 447500                            | D.O.I. State Report Filing Fee | 6,609            | 7,244            | 8,000            | 8,000            | 8,000            | 10,000           |
| 447550                            | Other Pension Admin. Exp.      | 5,549            | 3,054            | 695              | 2,500            | 2,500            | 2,500            |
| <b>Total Other Expenses</b>       |                                | <b>12,158</b>    | <b>10,298</b>    | <b>8,695</b>     | <b>10,500</b>    | <b>10,500</b>    | <b>12,500</b>    |
| <b>Total Capital Outlay</b>       |                                | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total Program</b>              |                                | <b>2,973,401</b> | <b>3,302,858</b> | <b>3,419,536</b> | <b>3,616,194</b> | <b>3,805,700</b> | <b>4,185,310</b> |

**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund: 34 - Police Pension Fund**  
**Program: 00 - Non-Departmental**  
**Dept.: 00 - Non-Departmental**  
**Type: 95 - Pension**

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 2,312,871         | 2,577,761         | 2,654,506         | 2,765,182         | 2,745,000                      | 3,154,400         |
| Contractual Services | 79,619            | 101,469           | 101,520           | 133,300           | 122,500                        | 143,610           |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | 7,969             | 9,319             | 8,884             | 11,000            | 11,000                         | 13,000            |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>2,400,459</b>  | <b>2,688,549</b>  | <b>2,764,910</b>  | <b>2,909,482</b>  | <b>2,878,500</b>               | <b>3,311,010</b>  |

**PROGRAM DESCRIPTION:** This program provides funding for the Police Pension Fund as mandated by State law. The Wilmette Police Pension Fund provides retirement and disability benefits in accordance with criteria outlined under the state statutes and covers only personnel employed as sworn police officers by the Village of Wilmette. The pension fund is controlled by the Wilmette Police Pension Board of Trustees which consists of two active police officers elected by the active police officers, one retired police officer elected by the retired police officers or their beneficiaries, and two citizens at large appointed by the Village Board of Trustees. The Village Treasurer is an ex-officio member and acts as the fiscal agent for this fund

**BUDGET ANALYSIS:** Income for this fund is from participating employees' contribution of 9.91% of the salaries as specified by State regulations and interest income from investment of assets. The employer's share is shown as a contribution from the General Fund and is included in the Police Department (11-41) employee fringe benefit expense. An independent actuarial study is used to determine the amount of the employer's contribution and the Village has historically always made the contribution as recommended by the actuary. In 2007 and 2008, the actuarial assumptions were reviewed and the Village Board along with the Fire and Police Pension Boards determined that the salary growth assumption would be increased from 5% to 5.5%; the mortality and retirement rate assumptions were modified to reflect more realistic life expectancy and retirement ages; and the expected rate of return was to be decreased by .05% per year for a five-year period to get to 7.25% from 7.50%. In 2012, the State of Illinois updated its assumptions for mortality rates, termination rates, disability rates, and spousal age. These new assumptions were more conservative than those previously used by the Village and thus it was appropriate to adopt them.

The governing act requires that the fund establish and maintain a reserve equal to 90% of the total actuarial requirement of the Fund by the year 2040. The Village's goal is to be 100% funded within that timeframe. According to the independent actuary's report, as of December 31, 2015, the Fund accrued liabilities of \$62.7 million and assets of \$40.1 million (a 64% funding level).

Since the Police Pension Fund is a defined benefit plan, the expenditures budget is reflective of the actual payments to be made in 2017. Investment losses and legislative enhancements of pension benefits will result in increases of the employer's contribution (the contribution revenue of this fund is shown as a fringe benefit expense in the General Fund 11-41 program). The Village's 2017 contribution of \$2,029,600 reflects less than a 1% increase over the 2016 Budget.

**Village of Wilmette  
2017 Budget**

**Program:** 34 - Police Pension Fund  
**Dept.:** 00 - Non-Departmental  
**Type:** 00 - Non-Departmental  
 95 - Pension

| Account Number                    | Description                    | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated         |                   |
|-----------------------------------|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                   |                                |                   |                   |                   |                   | Actual<br>FY 2016 | Budget<br>FY 2017 |
| 411000                            | Pension Payments               | 2,312,871         | 2,542,224         | 2,654,506         | 2,765,182         | 2,745,000         | 3,104,400         |
| 411010                            | Pension Contribution Refunds   | -                 | 35,537            | -                 | -                 | -                 | 50,000            |
| <b>Total Personnel</b>            |                                | <b>2,312,871</b>  | <b>2,577,761</b>  | <b>2,654,506</b>  | <b>2,765,182</b>  | <b>2,745,000</b>  | <b>3,154,400</b>  |
| 420020                            | Professional Services          | 76,619            | 97,779            | 97,994            | 128,800           | 118,500           | 139,110           |
| 420100                            | Annual Audit                   | 3,000             | 3,000             | 3,000             | 3,500             | 3,000             | 3,500             |
| 420150                            | Bank Charges                   | -                 | 690               | 526               | 1,000             | 1,000             | 1,000             |
| <b>Total Contractual Services</b> |                                | <b>79,619</b>     | <b>101,469</b>    | <b>101,520</b>    | <b>133,300</b>    | <b>122,500</b>    | <b>143,610</b>    |
| <b>Total Commodities</b>          |                                | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>          |
| 447500                            | D.O.I. State Report Filing Fee | 6,444             | 7,069             | 7,959             | 8,000             | 8,000             | 10,000            |
| 447550                            | Other Pension Admin. Exp.      | 1,525             | 2,250             | 925               | 3,000             | 3,000             | 3,000             |
| <b>Total Other Expenses</b>       |                                | <b>7,969</b>      | <b>9,319</b>      | <b>8,884</b>      | <b>11,000</b>     | <b>11,000</b>     | <b>13,000</b>     |
| <b>Total Capital Outlay</b>       |                                | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>          |
| <b>Total Program</b>              |                                | <b>2,400,459</b>  | <b>2,688,549</b>  | <b>2,764,910</b>  | <b>2,909,482</b>  | <b>2,878,500</b>  | <b>3,311,010</b>  |

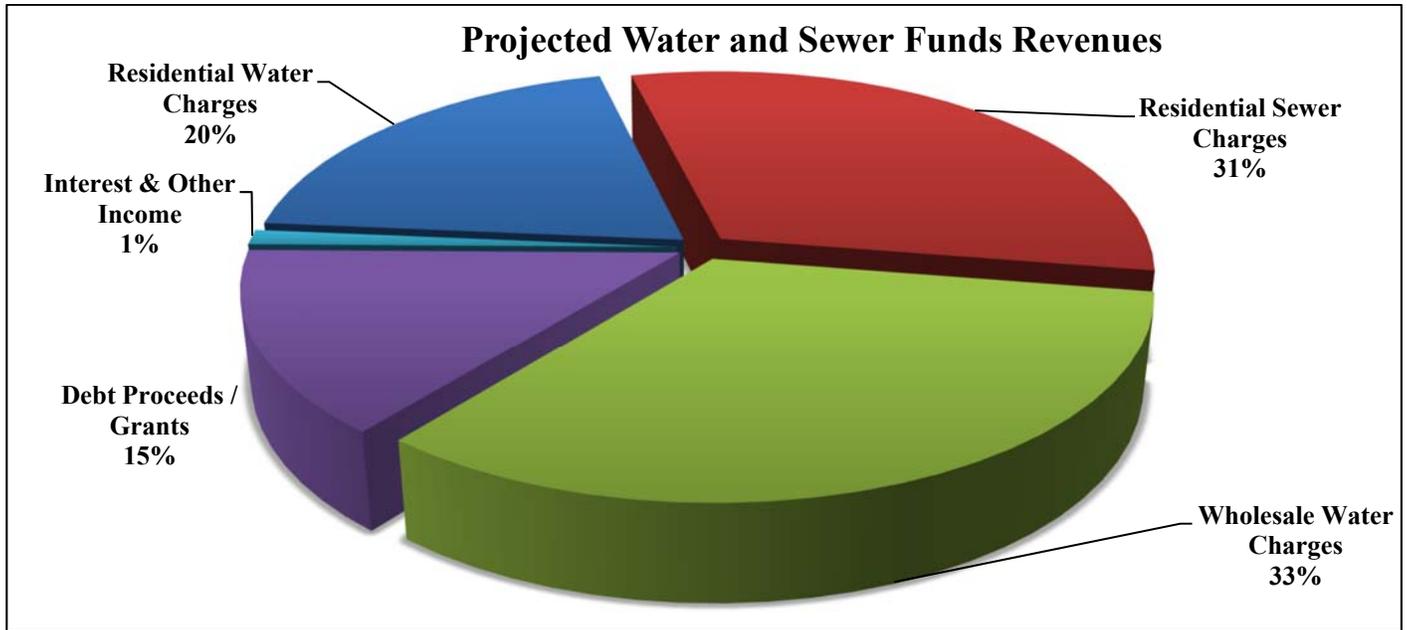
## **SEWER AND WATER FUNDS**

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**Sewer Fund** accounts for sewer charge revenues used to operate and maintain the Village's sewer system. Major improvements have been financed using below market rate loans from the Environmental Protection Agency. The capital expenditures and debt service pertaining to these loans are accounted for in this special revenue fund.

**Water Fund** accounts for revenues derived from residential and wholesale water sales used to operate and maintain the Village's water plant. This includes all capital expenses and debt service as well as an annual operating transfer to the General Fund. Due to its business nature, this fund is classified as an enterprise type fund.

## Village of Wilmette 2017 Budget



### Residential Water Sales:

Quarterly water billings to Wilmette residents and neighboring non-residents connected to the Wilmette water system. There will be no increase to the water rate of \$2.61 / ccf.

### Wholesale Water Sales:

Monthly billings to the Villages of Glenview and Kenilworth. The Village of Glenview re-sells water to Citizens' Utility Company (broken out separately for budget purposes).

### Residential Sewer Charges:

Quarterly sewer billings (in conjunction with the water billings) to Wilmette residents and neighboring non-residents connected to the Wilmette sewer system. For the second consecutive year, there will be no increase to the sewer rate of \$4.24 / ccf

### Interest Income:

Interest earned on Water Fund working cash and reserves required per our water revenue bond ordinances.

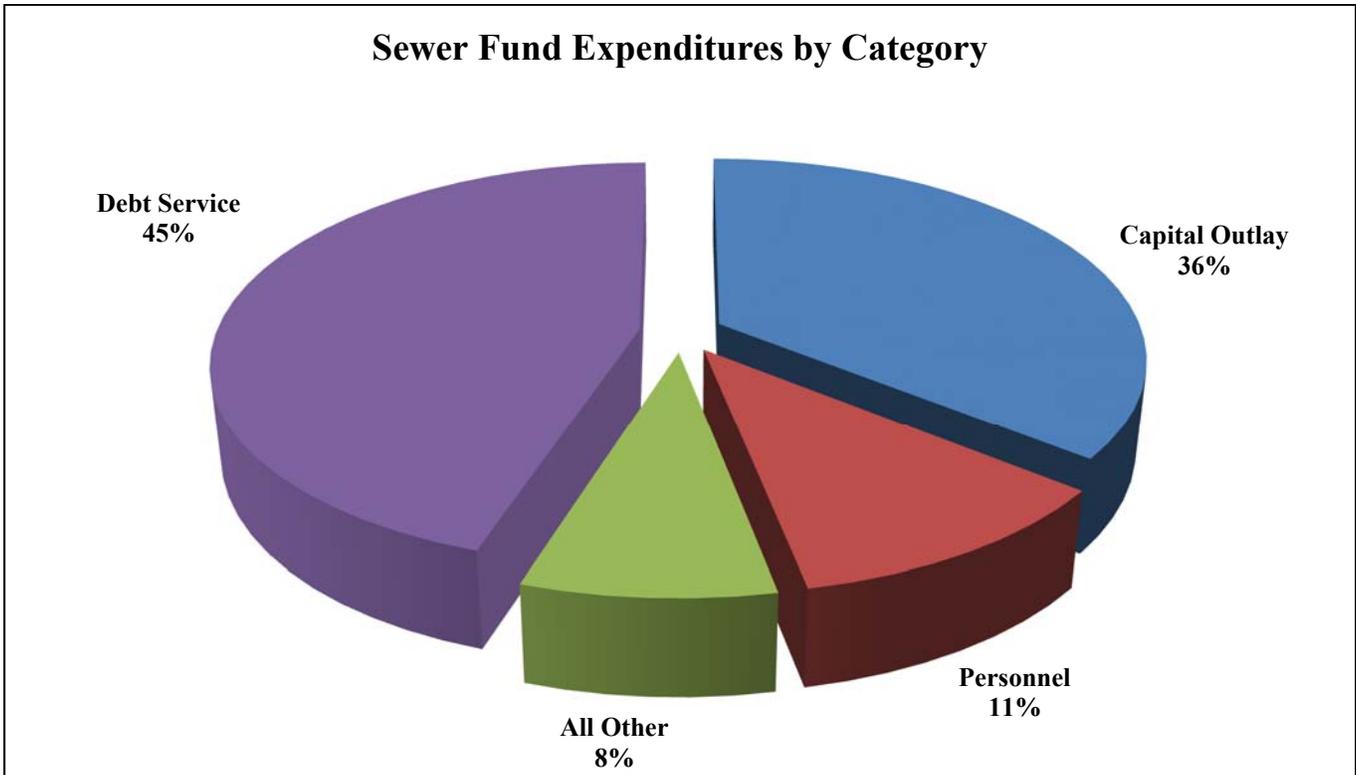
### Debt Proceeds & Grants:

In 2017, the Village budgeted \$1.6 million in new EPA Loans for ongoing sewer system improvements along with \$700,000 for year one of a three year Water Plant Electrical Improvement project.

### Other Income:

Water meter sales, water permits (issued by Community Development Department) and reimbursements for damage to fire hydrants.

## Village of Wilmette 2017 Budget



**Personnel:**

Includes the wages paid to all employees in all of the programs throughout this fund. This also includes the fringe benefit costs of pension contributions, health insurance, workers compensation, group life insurance and unemployment compensation as allocated from internal service funds.

**Debt Service:**

This category provides for the current principal and interest repayments for the loans from the Environmental Protection Agency (EPA) which have been used to finance sewer infrastructure improvements as well as the additional debt service for the Sewer Fund portions of the general obligation bond issues used for sewer improvements.

**Capital Outlay:**

This category includes the expenditures for sewer infrastructure improvements as well as for equipment additions and replacements.

**All Other:**

This consists of contractual services, materials and other miscellaneous expenses used to maintain the Village's sewer system and storm water pumping station.

**SEWER DIVISION**

The Sewer Fund finances the cleaning, repair and other required maintenance and improvements of the Village's sewer systems. This includes the combined sewer system east of Ridge Road, the sanitary sewer system west of Ridge Road and the storm sewer system west of Ridge Road.

~~~~~**PROGRAMS**~~~~~

Sewer Fund:

- Maintain storm sewers (49.79 miles), sanitary sewers (55.6 miles), and combination sewer (47 miles);
- Sewer inspection, cleaning, and televising;
- Manhole inspection;
- Coordinate emergency repairs; and,
- Compliance with the Illinois Environmental Protection Agency (IEPA) National Pollution Discharge Elimination System (NPDES) governing a storm water permit for Municipal Separate Storm Sewer Systems (MS4's) and a permit for Combined Sewer Overflows (CSO's) and the long term maintenance agreement with the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC).

WATER/SEWER DIVISION - SEWER (PUBLIC WORKS)

*A portion of the personnel listed in the water distribution program (41-83) is also allocated to this program.

Activity Measures

| | 2013 | 2014 | 2015 | 2016 |
|--|--------|--------|--------|--------|
| Underground Utility Locates (JULIE) | 4,786 | 4,958 | 5,661 | 5,741 |
| Catch Basin Replacements/Repairs ¹ | 28 | 27 | 27 | 15 |
| Inlet Replacements/Repairs ^{1,2} | 21 | 24 | 22 | 13 |
| Manhole Replacements/Repairs ² | 16 | 17 | 12 | 11 |
| Catch Basins/Inlets Cleaned | 718 | 719 | 979 | 525 |
| Sewers Cleaned (feet) by In-House Staff ³ | 5,708 | 12,544 | 9,230 | 14,952 |
| Sewers Cleaned (feet) by Contractor ⁴ | 80,331 | 52,500 | 55,898 | 65,600 |
| Sewers Televised (feet) by In-House Staff | 5,708 | 12,544 | 6,584 | 8,607 |
| Sewers Televised (feet) by Contractor ⁴ | 80,331 | 52,500 | 55,898 | 65,600 |

**Footnotes*

¹Catch basins are drainage structures, approximately 7-ft in depth, that collect run-off and trap debris prior to entering the storm sewer system. Catch basins are normally connected to manholes. Inlets are drainage structures, approximately 2-ft in depth, that collect run-off before it enters a catch basin that is connected to the storm sewer system. Inlets are normally located in the flow line of the street.

²The number of repairs to inlets and manholes can vary greatly from year to year and is dependent upon information gathered during inspections.

³The number of feet cleaned each year varies due to the condition and the diameter of the sewers scheduled for cleaning.

⁴The Engineering Department hires a contractor to provide additional cleaning and televising beyond that performed by Public Works staff.

Village of Wilmette
FY 2017 Budget
Budget Summary

Fund: 40 - Sewer Fund
Program: 80 - Maintenance of Sewers
Dept.: 70 - Sewer
Type: 90 - Enterprise

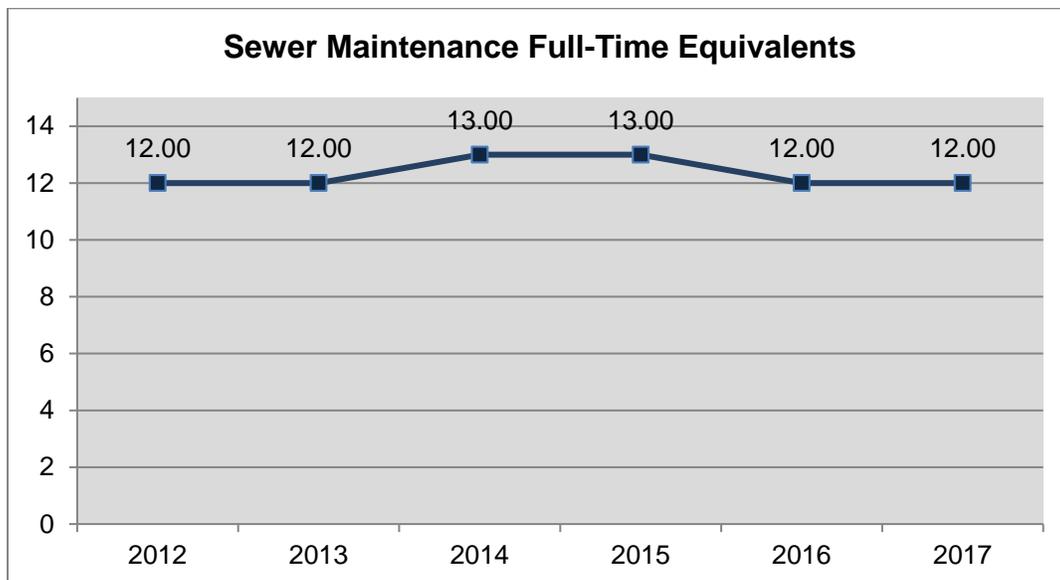
| Expenditure Category | Actual
FY 2013 | Actual
FY 2014 | Actual
FY 2015 | Budget
FY 2016 | Estimated
Actual
FY 2016 | Budget
FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services | 700,460 | 709,067 | 704,908 | 783,350 | 775,000 | 805,515 |
| Contractual Services | 314,406 | 264,041 | 293,250 | 421,970 | 342,000 | 416,300 |
| Commodities | 43,234 | 35,723 | 36,383 | 40,175 | 40,385 | 40,175 |
| Other Expense | 115,659 | 126,301 | 67,028 | 73,925 | 67,360 | 86,000 |
| Capital Outlay | 1,138,145 | 293,129 | 388,289 | 300,000 | 300,000 | 646,000 |
| Program Total | 2,311,904 | 1,428,261 | 1,489,858 | 1,619,420 | 1,524,745 | 1,993,990 |

BUDGET ANALYSIS: The 2017 Budget includes \$261,500 for the maintenance of the sewers.

Capital Improvement Projects Include:

- Sewer Main Repairs – \$309,000
- Hollywood Court Sewer Main Repair – \$205,000
- Street Sweeper (also funded through 11-96 and 41-83) - \$102,000
- Pilot 50/50 Overhead Sewer and Lateral Program - \$30,000

PERSONNEL:



**Village of Wilmette
2017 Budget**

Fund: 40 - Sewer Fund
Program: 80 - Maintenance of Sewers
Dept.: 70 - Sewer
Type: 90 - Enterprise

| Account Number | Description | Actual FY 2013 | Actual FY 2014 | Actual FY 2015 | Budget FY 2016 | Estimated | Budget FY 2017 |
|-----------------------------------|--|------------------|------------------|------------------|------------------|------------------|------------------|
| | | | | | | Actual FY 2016 | |
| 410100 | Regular Salaries | 484,305 | 479,038 | 481,201 | 544,275 | 544,000 | 564,000 |
| 410200 | Overtime Salaries | 11,650 | 13,921 | 8,691 | 9,850 | 7,800 | 10,100 |
| 415000 | Employee Benefits | 204,505 | 216,108 | 215,016 | 229,225 | 223,200 | 231,415 |
| Total Personnel | | 700,460 | 709,067 | 704,908 | 783,350 | 775,000 | 805,515 |
| 420020 | Professional Services | - | - | - | - | 15,000 | 5,000 |
| 20014 | Geographic Information System | - | - | - | 31,670 | 31,000 | 31,000 |
| 420230 | Resident Survey Expense | - | - | - | - | - | - |
| 421000 | Contractual Services | 88,610 | 97,726 | 98,974 | 120,300 | 100,000 | 112,800 |
| 425300 | Sewer Maintenance | 219,796 | 160,315 | 188,276 | 224,000 | 190,000 | 261,500 |
| 425310 | Sewer - Flow Monitoring | - | - | - | 40,000 | - | - |
| 425320 | Sewer - Permit Fees | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 |
| Total Contractual Services | | 314,406 | 264,041 | 293,250 | 421,970 | 342,000 | 416,300 |
| 430050 | Uniform Expense | 2,891 | 3,732 | 3,766 | 3,825 | 3,700 | 3,825 |
| 430130 | Supplies - Misc. Tools & Equip. | 1,622 | 2,781 | 1,639 | 2,625 | 3,185 | 2,625 |
| 430400 | Materials | 38,721 | 29,210 | 30,978 | 33,725 | 33,500 | 33,725 |
| Total Commodities | | 43,234 | 35,723 | 36,383 | 40,175 | 40,385 | 40,175 |
| 440500 | Automotive Expense | 114,960 | 122,960 | 65,818 | 71,600 | 64,660 | 83,100 |
| 441000 | Incidentals | 19 | 1,538 | 350 | 500 | 500 | 500 |
| 442000 | Training | 680 | 1,803 | 860 | 1,825 | 2,200 | 2,400 |
| Total Other Expenses | | 115,659 | 126,301 | 67,028 | 73,925 | 67,360 | 86,000 |
| 470375- | Infrastructure -Other | | | | | | |
| 80721 | 50/50 Overhead Sewer/Lateral Progr | - | - | - | - | - | 30,000 |
| 470400- | Infrastructure -Combined Sewer: | | | | | | |
| 80709 | Relief Sewer Improvement Project | 815,173 | - | - | - | - | - |
| 80707 | Sewer Main Repairs | 228,179 | 293,129 | 286,886 | 300,000 | 300,000 | 514,000 |
| 480275- | P.W. Vehicles- Other | | | | | | |
| 40215 | Repl. C-13 - Backhoe (50%) | 47,927 | - | - | - | - | - |
| 40222 | Repl. S-02 Street Sweeper | - | - | - | - | - | 102,000 |
| 40385 | Repl. T-22 Catch Basin (50%) | - | - | 101,403 | - | - | - |
| 40420 | Repl. T-27 - Utility Truck (50%) | 46,866 | - | - | - | - | - |
| Total Capital Outlay | | 1,138,145 | 293,129 | 388,289 | 300,000 | 300,000 | 646,000 |
| Total Program | | 2,311,904 | 1,428,261 | 1,489,858 | 1,619,420 | 1,524,745 | 1,993,990 |

STORM AND SANITARY WATER PUMPING STATIONS

MISSION STATEMENT

The Village of Wilmette Storm and Sanitary Water Pumping Stations are committed to providing storage and pumping services to our customers west of Ridge Road while meeting all state and federal storm water discharge regulations.

~~~~~ PROGRAMS ~~~~~

The cost of the routine maintenance and operation of the following facilities:

- Storm Water Pumping Station (SWPS) at Lake Avenue and Harms Road
- The 5.0 MG West Park sanitary storage and pumping facility
- The 1.0 MGD sanitary lift station at Lake Avenue and Harms Road.

The Storm Water Pumping Station lifts the outflow of the Storm Sewer System west of Ridge Road and discharges it into the North Branch of the Chicago River just north of Lake Avenue. The station operates automatically and can be controlled from the Water Plant. During heavy rainstorms when several of the five pumps are in operation, the station is staffed.

The West Park and lift station facilities provide sanitary storage and pumping services that include a check valve and a pump over operation during heavy rainstorms events.

WATER MANAGEMENT

Activity Measures

Storm & Sanitary Facilities

| | 2013 | 2014 | 2015 | 2016 |
|---|-------|-------|-------|------|
| Number of Call-outs to SWPS* | 24 | 18 | 22 | 25 |
| Number of Hours the SWPS Manned | 107 | 86 | 75 | 85 |
| Pumping Operation at SWPS (hours) | 634.6 | 738.1 | 589.5 | 798 |
| Pumping Operation at West Park Sanitary Station (hours) | N/A | N/A | N/A | 20 |
| Number of Events at POLS** | N/A | N/A | N/A | 1 |

*A call-out occurs when the level in the station reaches a certain level requiring the station to be manned.

** An event at the Pump-Over Lift Station (POLS) is when the check valve between the Village and the MWRD interceptor closes.

Village of Wilmette
FY 2017 Budget
Budget Summary

Fund: 40 - Sewer Fund
Program: 84 - Storm & Sanitary Water Pump Stations
Dept.: 70 - Sewer
Type: 90 - Enterprise

| Expenditure Category | Actual
FY 2013 | Actual
FY 2014 | Budget
FY 2015 | Budget
FY 2016 | Estimated
Actual
FY 2016 | Budget
FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services | 19,093 | 13,662 | 14,258 | 11,700 | 15,000 | 14,470 |
| Contractual Services | 3,891 | 6,374 | 820 | 4,900 | 12,400 | 4,900 |
| Commodities | 36,501 | 32,406 | 37,569 | 45,400 | 44,200 | 45,400 |
| Other Expense | - | - | - | - | - | - |
| Capital Outlay | 15,495 | - | - | - | - | - |
| Program Total | 74,980 | 52,442 | 52,647 | 62,000 | 71,600 | 64,770 |

BUDGET ANALYSIS: The 2017 SWPS Budget provides funding for the routine maintenance of the station building and pumps. There are no changes in the 2017 budget.

PERSONNEL: No regular salary is funded through this program. On-call staffing during heavy rainstorms is charged to the overtime salary account.

**Village of Wilmette
2017 Budget**

Fund: 40 - Sewer Fund
Program: 84 - Storm & Sanitary Water Pump Stations
Dept.: 70 - Sewer
Type: 90 - Enterprise

| Account Number | Description | Actual
FY 2013 | Actual
FY 2014 | Actual
FY 2015 | Budget
FY 2016 | Estimated
Actual
FY 2016 | Budget
FY 2017 |
|-----------------------------------|-------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| 410200 | Overtime Salaries | 15,590 | 11,402 | 11,969 | 9,650 | 12,000 | 12,000 |
| 415000 | Employee Benefits | 3,503 | 2,260 | 2,289 | 2,050 | 3,000 | 2,470 |
| Total Personnel | | 19,093 | 13,662 | 14,258 | 11,700 | 15,000 | 14,470 |
| 420020- | Professional Services- | | | | | | |
| 421000- | Contractual Services | 1,321 | - | - | 2,500 | 10,000 | 2,500 |
| 422400 | Maintenance - Equipment | 2,570 | 6,374 | 820 | 2,400 | 2,400 | 2,400 |
| Total Contractual Services | | 3,891 | 6,374 | 820 | 4,900 | 12,400 | 4,900 |
| 430075 | Supplies | 715 | 1,270 | 2,816 | 1,200 | 2,500 | 1,200 |
| 430260 | Supplies - Outfall Control | 809 | - | - | 500 | 500 | 500 |
| 430540 | Power | 30,662 | 25,671 | 31,194 | 38,000 | 36,000 | 38,000 |
| 430560 | Heating Gas | 4,315 | 5,465 | 3,559 | 5,700 | 5,200 | 5,700 |
| Total Commodities | | 36,501 | 32,406 | 37,569 | 45,400 | 44,200 | 45,400 |
| Total Other Expenses | | - | - | - | - | - | - |
| 470500- | Infrastructure - SWPS: | | | | | | |
| 80725 | Pump Flap Valve | 15,495 | - | - | - | - | - |
| Total Capital Outlay | | 15,495 | - | - | - | - | - |
| Total Program | | 74,980 | 52,442 | 52,647 | 62,000 | 71,600 | 64,770 |

* Indicates a non-operating expenditure

Village of Wilmette
FY 2017 Budget
Budget Summary

Fund: 40 - Sewer Fund
Program: 93 - Debt Service
Dept.: 70 - Non-Departmental
Type: 90 - Enterprise

| Expenditure Category | Actual
FY 2013 | Actual
FY 2014 | Actual
FY 2015 | Budget
FY 2016 | Estimated
Actual
FY 2016 | Budget
FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services | - | - | - | - | - | - |
| Contractual Services | 1,816,052 | 2,493,520 | 3,064,376 | 3,332,000 | 3,291,000 | 3,318,000 |
| Commodities | - | - | - | - | - | - |
| Other Expense | - | - | - | - | - | - |
| Capital Outlay | - | - | - | - | - | - |
| Program Total | 1,816,052 | 2,493,520 | 3,064,376 | 3,332,000 | 3,291,000 | 3,318,000 |

PROGRAM DESCRIPTION: This program provides for the principal, interest and fees associated with the annual debt service for issuances that financed Sewer Fund capital projects. Sewer capital projects have been financed with two types of debt instruments; low interest loans through the Illinois Environmental Protection Agency (IEPA) and General Obligation (G.O.) bond issuances.

BUDGET ANALYSIS: The Village will have eight IEPA loans and six G.O. Bond Issues outstanding for which the Sewer Fund will accomplish all or a portion of the required the debt service costs. Those issuances are:

Seven IEPA loans which financed sewer lining work. This is an ongoing program and the Village expects to secure additional loans for sewer lining work that will be completed in 2016.

The G.O. Series 2007 Issue. A portion of the issuance, \$2.45 million, was used to fund sewer improvements in conjunction with road improvements as well as partially fund improvements to the storm water pumping station.

The G.O. Series 2009 Issue. A portion of the issuance, \$1.575 million, financed sewer main work associated with the Sheridan Road improvement project.

The G.O. Series 2010 Issue. A portion of the issuance, \$1.485 million, financed sewer main repairs and relief sewer improvements.

The G.O. Series 2011 Issue. A portion of the issuance, \$1.815 million, refunded the remaining amount of the outstanding G.O. Series 2002 Issue. A portion of the issuance, \$7.230 million, was used to restructure the principal of the first four IEPA loans.

Village of Wilmette

FY 2017 Budget

Budget Summary

The G.O. Series 2013 Issue. A portion of the issuance, \$8.9 million, financed the start of the \$24 million Stormwater Improvement Program.

The G.O. Series 2014 Issue. A portion of the issue, \$15.1 million, financed the remaining amount of the Stormwater Improvement Program. A portion of the issuance, \$1.66 million, refunded the outstanding Series 2004 Issue related to the Sewer Fund.

In the event the Village Board elects to proceed with the \$77 million storm water improvement project, a series of new debt issues will be required beginning in 2017.

PERSONNEL: There are no employees assigned to this program.

**Village of Wilmette
2017 Budget**

Fund: 40 - Sewer Fund
Program: 93 - Debt Service
Dept.: 70 - Non-Departmental
Type: 90 - Enterprise

| Account Number | Description | Actual
FY 2013 | Actual
FY 2014 | Actual
FY 2015 | Budget
FY 2016 | Estimated
Actual
FY 2016 | Budget
FY 2017 |
|-----------------------------------|------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Total Personnel | | - | - | - | - | - | - |
| 450010 | Bond Registrar Fees | - | 750 | 1,500 | 1,000 | 1,000 | 2,000 |
| 450020 | Bond Issuance Expense | - | - | - | - | - | - |
| 450030 | G.O. Bond Retirement | 1,130,000 | 1,395,000 | 1,455,000 | 1,750,000 | 1,750,000 | 1,785,000 |
| 450060 | G.O. Bond Interest Expense | 579,516 | 946,047 | 1,367,808 | 1,278,005 | 1,290,265 | 1,231,000 |
| 450040 | E.P.A. Loan Retirement | 106,536 | 151,723 | 176,129 | 226,000 | 185,000 | 230,000 |
| 450060 | E.P.A. Loan Interest Expense | - | - | 63,939 | 76,995 | 64,735 | 70,000 |
| 450070 | Transfer to Escrow | - | - | - | - | - | - |
| Total Contractual Services | | 1,816,052 | 2,493,520 | 3,064,376 | 3,332,000 | 3,291,000 | 3,318,000 |
| Total Commodities | | - | - | - | - | - | - |
| Total Other Expenses | | - | - | - | - | - | - |
| Total Capital Outlay | | - | - | - | - | - | - |
| Total Program | | 1,816,052 | 2,493,520 | 3,064,376 | 3,332,000 | 3,291,000 | 3,318,000 |

Village of Wilmette
FY 2017 Budget
Budget Summary

Fund: 40 - Sewer Fund
Program: 95 - Capital Improvements
Dept.: 70 - Non-Departmental
Type: 90 - Enterprise

| Expenditure Category | Actual
FY 2013 | Actual
FY 2014 | Actual
FY 2015 | Budget
FY 2016 | Estimated
Actual
FY 2016 | Budget
FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services | - | - | - | - | - | - |
| Contractual Services | 48,528 | 80,455 | - | - | - | - |
| Commodities | - | - | - | - | - | - |
| Other Expense | - | - | - | - | - | - |
| Capital Outlay | 1,618,889 | 8,252,691 | 14,167,701 | 2,950,000 | 1,954,000 | 1,990,000 |
| Program Total | 1,667,417 | 8,333,146 | 14,167,701 | 2,950,000 | 1,954,000 | 1,990,000 |

PROGRAM DESCRIPTION: This program accounts for the major capital improvements that were financed through the Environmental Protection Agency's loan program or through a Village bond issue.

BUDGET ANALYSIS: The 2016 budget allocates funds for the following:

| | |
|---------------------------|---------------------------------|
| Sewer Lining and Rehab | \$ 1,640,000 (IEPA loan funded) |
| I/I Smoke Testing | \$ 130,000 |
| Separate Storm Sewer | \$ 120,000 |
| West Park Storage Project | \$ 100,000 |

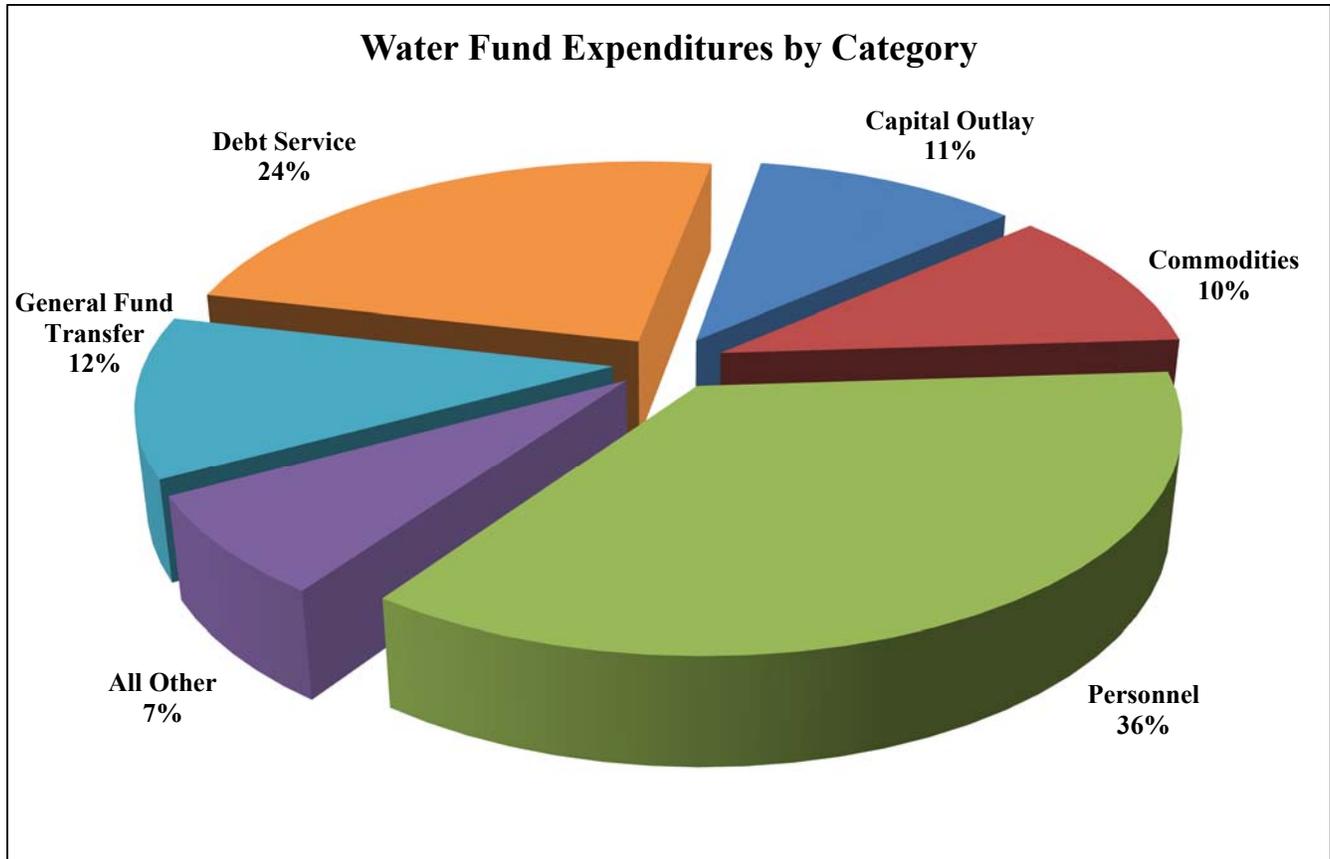
PERSONNEL: There are no employees assigned to this program.

**Village of Wilmette
2017 Budget**

Fund: 40 - Sewer Fund
Program: 95 - Capital Improvements
Dept.: 70 - Non-Departmental
Type: 90 - Enterprise

| Account Number | Description | Actual FY 2013 | Actual FY 2014 | Actual FY 2015 | Budget FY 2016 | Estimated Actual FY 2016 | Budget FY 2017 |
|-----------------------------------|--|------------------|------------------|-------------------|------------------|--------------------------|------------------|
| Total Personnel | | - | - | - | - | - | - |
| 420020- | Village Center Stormwater Mgmt. Plan | | | | | | |
| 20400 | Management Plan | - | - | - | - | - | - |
| 20401 | Separate Sewer System Study | - | - | - | - | - | - |
| 20402 | Separate Sewer System Modeling | - | - | - | - | - | - |
| 450010 | Bond Registrar Fee | - | - | - | - | - | - |
| 450020 | Bond Issuance Expense | 48,528 | 80,455 | - | - | - | - |
| Total Contractual Services | | 48,528 | 80,455 | - | - | - | - |
| Total Commodities | | - | - | - | - | - | - |
| Total Other Expenses | | - | - | - | - | - | - |
| 460700- | Building Improvements - P.W.: | | | | | | |
| 80713 | Electrical Improvements | - | - | - | - | - | - |
| 80714 | Emergency Power Improvements | - | - | - | - | - | - |
| 470400- | Infrastructure -Combined Sewer: | | | | | | |
| 80703 | Sewer Lining & Rehab | 641,190 | 642,796 | 3,634 | 1,640,000 | 800,000 | 1,640,000 |
| 80707 | Sewer Main Repairs | - | - | - | - | - | - |
| 80709 | Relief Sewer Improvement Project | 237,659 | - | - | - | - | - |
| 470500- | Infrastructure -Separate Sewer: | | | | | | |
| 20401 | Separate Storm Sewer | - | 245,580 | 83,308 | - | - | 120,000 |
| 80716 | Manhole Rehabilitation | 233,402 | 961,433 | 329,886 | - | - | - |
| 80717 | Princeton Place Outfall | 67,018 | 54,028 | 1,000 | 60,000 | 60,000 | 130,000 |
| 80718 | West Park Storage Project | 61,133 | 3,507,245 | 13,692,771 | 1,250,000 | 1,094,000 | 100,000 |
| 80719 | Capacity Improvements | 378,487 | 2,841,609 | 57,102 | - | - | - |
| 80720 | Separate System Detention Program | - | - | - | - | - | - |
| Total Capital Outlay | | 1,618,889 | 8,252,691 | 14,167,701 | 2,950,000 | 1,954,000 | 1,990,000 |
| Total Program | | 1,667,417 | 8,333,146 | 14,167,701 | 2,950,000 | 1,954,000 | 1,990,000 |

Village of Wilmette 2017 Budget



Personnel:

Includes the wages paid to all employees in all of the programs throughout this fund. This also includes the fringe benefit costs of pension contributions, health insurance, workers compensation, group life insurance and unemployment compensation as allocated from internal service funds.

Commodities:

This provides for the electrical expense incurred in the water plant operations and the chemicals used in the water purification process. This also includes the fee paid to the Metropolitan Water Reclamation District for the cleaning of filtration beds.

Capital Outlay:

This category includes the expenditures for water system improvements as well as for equipment additions and replacements.

Debt Service:

This category provides for the current principal and interest repayments for debt (both revenue and general obligation bond issues) used to finance major water system and plant improvements.

General Fund Transfer:

The Water Fund is an enterprise type fund. An annual operating transfer is provided from the profitable sales of water.

All Other:

This consists of liability and property insurance, contractual services, materials and other miscellaneous expenses used to operate the Water Plant and to process water bills.

WATER MANAGEMENT

MISSION STATEMENT

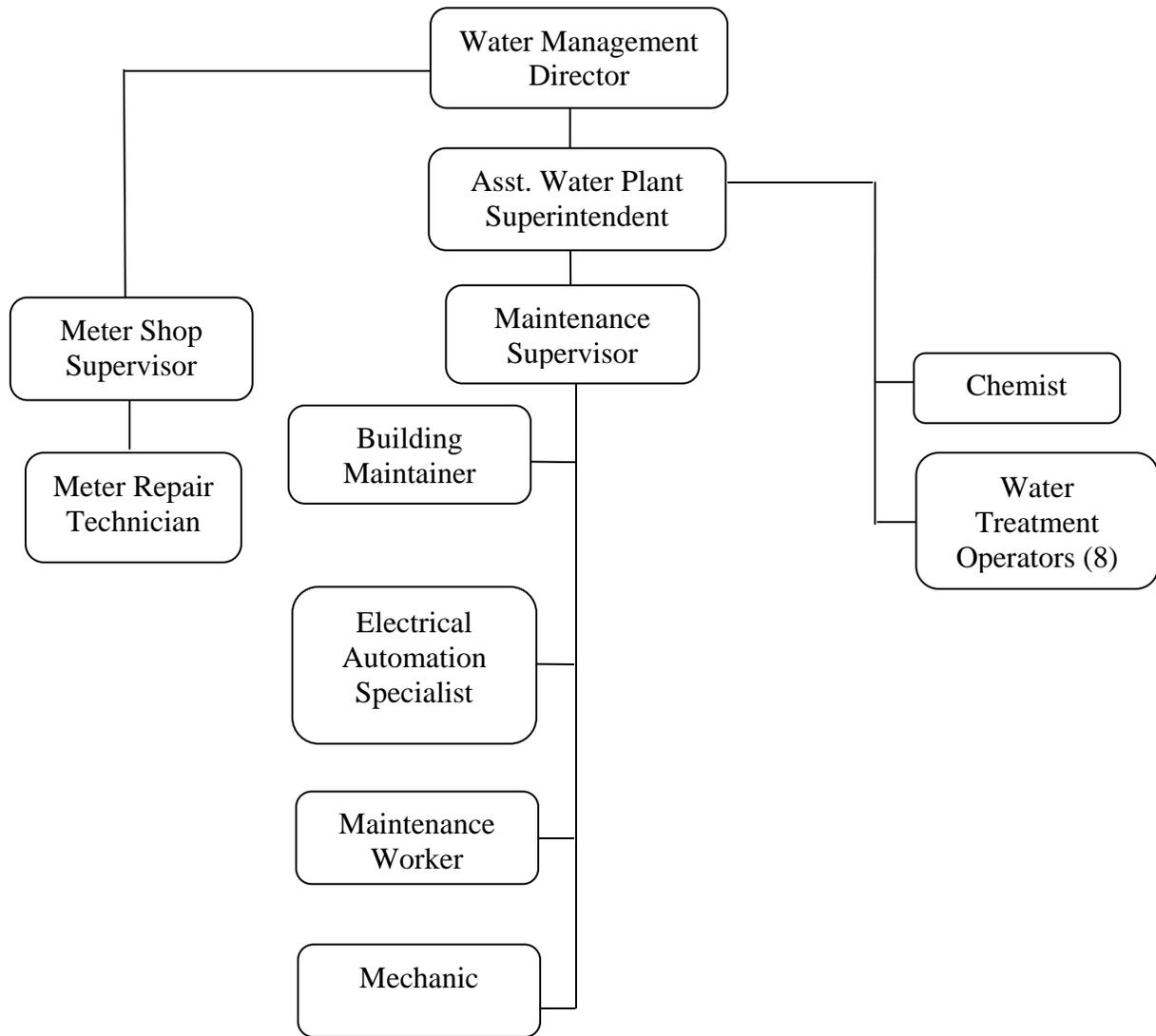
The Department of Water Management is committed to providing our customers with safe palatable drinking water at adequate pressures and quantities that meets all state and federal water regulations.

~~~~~**PROGRAMS**~~~~~

This program provides the funding for operating and maintaining the pumping and purification facilities at the water plant. Included are expenses related to intake and pumping equipment maintenance, purification equipment maintenance, electrical power, and heating gas. Laboratory supplies and equipment are provided to maintain Illinois Department of Public Health (IDPH) certification.

WATER MANAGEMENT

ORGANIZATIONAL CHART



## WATER MANAGEMENT

### Objectives & Accomplishments

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#### Looking Forward: 2017 Objectives

1. Perform an electrical engineering design study for the electrical improvements project to include seeking IEPA loan as a potential source of funding.
2. Replace antiquated meters throughout the Village to improve the accuracy of the water meter readings. It is anticipated to replace 1,000 meters.
3. Conduct a drill to simulate a complete power failure at the Storm Water Pumping Station (SWPS) in coordination with ComEd.
4. Conduct a maintenance service to the solar powered mixing system and cathodic protection system at the standpipe.
5. Incorporate the operation and SCADA readings of Kenilworth water system into the daily operation of the water plant.

#### Reviewing the Year: 2016 Accomplishments

1. Perform building renovation by painting the beams and pipes in the 1956 filters area.

*The project was completed by the end of April and was on budget.*

2. Perform filters valve improvements by replacing the motorized actuators on the effluent valves for filters 1-7.

*The procurement of the actuators is complete and approved by the Village Board. The installation of these actuators are being performed by staff and should conclude in the fall.*

3. Replace antiquated meters throughout the Village to improve the accuracy of the water meter readings. It is anticipated to replace 1,000 meters.

*The meter shop is on pace to replace approximately 900 meters by year end.*

4. Replace vault "A" meter which is one of four of the Glenview master meters.

*The budget should allow us to replace 2 master meters that is scheduled for this fall.*

5. Continue with efforts to attract new wholesale water customers with the Village Manager's Office.

*Our efforts resulted in the addition of the Villages of Kenilworth and Golf as a new wholesale customer.*

6. Conduct a drill to simulate a complete power failure at the Storm Water Pumping Station (SWPS) in coordination with ComEd.

*A successful test was conducted in March in coordination with ComEd.*

7. Incorporate the operation and maintenance of the newly constructed sewer facilities (west park storage and lift station) into the water management department.

*The newly constructed facilities were successfully incorporated into the Water Management department and maintenance and operation are now conducted by staff.*

**Additional Accomplishments:**

1. *In 2016, the Wilmette Water Treatment Plant continued to maintain both its Partnership for Safe Water Directors Award and Presidents Award status as recognized by the Partnership for Safe Water. The Partnership is a voluntary effort between six drinking water organizations (including the US EPA) and the participating water utilities. The goal of the Partnership is to provide a new measure of public health protection to millions by implementing prevention programs where legislation or regulation does not exist. Participation in the program demonstrates the commitment to water quality and public health for consumers. Successful completion of the program phases earns awards. The preventative measures are based around optimizing treatment plant performance. The result is the production and delivery of superior quality water to all users.*
2. *The water plant continued to perform (for the fifth year) the new beach testing method based on DNA sequencing for the Park District. In 2016, two interns were recruited to perform the test 7 days a week.*
3. *Implemented new Asset Management Program (AMP) for the department to better evaluate, prioritize and support decision-making for capital improvement projects based on risk.*

## WATER MANAGEMENT

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### Activity Measures

#### Water Plant

|                                                        | 2013          | 2014          | 2015          | 2016           |
|--------------------------------------------------------|---------------|---------------|---------------|----------------|
| Service Population*                                    | 101,000       | 101,000       | 101,000       | 104,000        |
| Total Volume of Water Produced (Gallons)               | 4,161,639,000 | 4,138,202,000 | 3,836,466,000 | 4,000,0539,000 |
| Average Production (MGD)                               | 11.40         | 11.34         | 10.51         | 10.96          |
| Percent Change in Production From Previous Year        | -4.50%        | -0.53%        | -7.32%        | +4.28%         |
| Wholesale Water Delivered (Gallons)                    | 2,894,085,000 | 2,716,238,750 | 2,718,824,167 | 2,874,261,590  |
| Non-Revenue Water Loss by Volume (Wilmette Share only) | 17.3%         | 24.4%         | 22.5%**       | 12.1%          |
| Equipment & Facility Maintenance (hours)               | 3,142         | 2,500         | 5,745         | 5,949          |
| Preventive Maintenance Routes Completed                | 164           | 169           | 175           | 229            |
| Average Finished Water Turbidity*** Reading (NTU)      | 0.06          | 0.06          | 0.05          | 0.05           |
| Average Finished Water Chlorine Residual (mg/l)        | 1.11          | 1.13          | 1.13          | 1.15           |

\*Includes the population in Wilmette, Glenview, Golf, and a portion of Prospect Heights.

\*\* Illinois Department of Natural Resources (IDNR) changed the method of calculation.

\*\*\* Turbidity, measurement of cloudiness of water caused by suspended solids, is the key parameter used to assess the effectiveness of the treatment process and the water quality produced. The regulation requires 95% of finished water samples be less than 0.30 NTU.

MGD = millions of gallons per day

NTU = nephelometric turbidity units

mg/l = milligram per liter

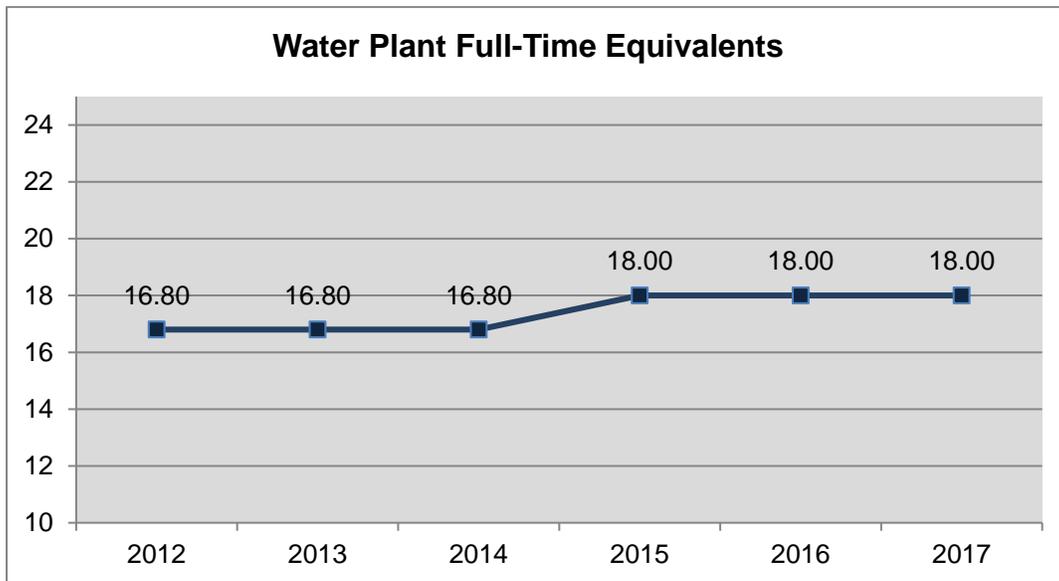
**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund:** 41 - Water Fund  
**Program:** 81 - Water Plant Operations  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 1,597,726         | 1,610,255         | 1,787,368         | 1,885,585         | 1,865,500                      | 1,959,235         |
| Contractual Services | 58,517            | 51,008            | 99,704            | 87,460            | 89,860                         | 82,460            |
| Commodities          | 574,603           | 608,301           | 603,855           | 701,100           | 648,800                        | 703,100           |
| Other Expense        | 118,125           | 110,285           | 32,668            | 96,200            | 18,340                         | 49,900            |
| Capital Outlay       | 110,963           | 80,915            | 198,054           | 138,890           | 162,161                        | 135,000           |
| <b>Program Total</b> | <b>2,459,934</b>  | <b>2,460,764</b>  | <b>2,721,649</b>  | <b>2,909,235</b>  | <b>2,784,661</b>               | <b>2,929,695</b>  |

**BUDGET ANALYSIS:** The reduction of the 2017 other expense budget is due to lower MWRDGC user charges.

**PERSONNEL:**



**Village of Wilmette  
2017 Budget**

**Fund: 41 - Water Fund**  
**Program: 81 - Water Plant Operations**  
**Dept.: 80 - Water**  
**Type: 90 - Enterprise**

| Account Number                    | Description                          |                  |                  |                  | Estimated        |                  |                  |
|-----------------------------------|--------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                   |                                      | Actual FY 2013   | Actual FY 2014   | Actual FY 2015   | Budget FY 2016   | Actual FY 2016   | Budget FY 2017   |
| 410100                            | Regular Salaries                     | 1,123,040        | 1,119,261        | 1,239,814        | 1,306,750        | 1,306,000        | 1,356,425        |
| 410200                            | Overtime Salaries                    | 20,595           | 20,038           | 36,361           | 34,100           | 28,000           | 34,000           |
| 415000                            | Employee Benefits                    | 454,091          | 470,956          | 511,193          | 544,735          | 531,500          | 568,810          |
| <b>Total Personnel</b>            |                                      | <b>1,597,726</b> | <b>1,610,255</b> | <b>1,787,368</b> | <b>1,885,585</b> | <b>1,865,500</b> | <b>1,959,235</b> |
| 420020-                           | Professional Services-               | -                | -                | -                | -                | -                | -                |
| 20071                             | SCADA System Maint.                  | 864              | -                | 2,546            | 2,400            | 2,400            | 2,400            |
| 421000                            | Contractual Services                 | 18,013           | 24,489           | 31,658           | 38,700           | 38,000           | 32,600           |
| 421125                            | Contractual Custodial Services       | -                | -                | 10,980           | 11,000           | 11,000           | 11,000           |
| 422400                            | Maintenance - Equipment              | 39,184           | 26,063           | 44,588           | 34,900           | 38,000           | 36,000           |
| 422500                            | Maintenance - Intake                 | -                | -                | 9,438            | -                | -                | -                |
| 428100                            | Computer Communications Expense      | 456              | 456              | 494              | 460              | 460              | 460              |
| <b>Total Contractual Services</b> |                                      | <b>58,517</b>    | <b>51,008</b>    | <b>99,704</b>    | <b>87,460</b>    | <b>89,860</b>    | <b>82,460</b>    |
| 430050                            | Uniform Expense                      | 4,685            | 3,331            | 5,619            | 5,800            | 5,800            | 5,800            |
| 430075                            | Supplies                             | 25,710           | 31,368           | 36,414           | 29,000           | 33,000           | 30,000           |
| 430150                            | Supplies - Computer Parts            | 482              | 649              | 1,107            | 1,000            | 1,000            | 1,000            |
| 430210                            | Supplies - Laboratory                | 10,741           | 10,472           | 11,306           | 15,300           | 14,000           | 15,300           |
| 430475                            | Materials - Equipment Repairs        | 27,220           | 38,110           | 46,769           | 33,000           | 35,000           | 34,000           |
| 430530                            | Power                                | 307,962          | 321,507          | 335,373          | 390,000          | 370,000          | 390,000          |
| 430560                            | Heating Gas                          | 31,359           | 53,869           | 26,232           | 55,000           | 30,000           | 55,000           |
| 430600                            | Chemicals                            | 166,444          | 148,995          | 141,035          | 172,000          | 160,000          | 172,000          |
| <b>Total Commodities</b>          |                                      | <b>574,603</b>   | <b>608,301</b>   | <b>603,855</b>   | <b>701,100</b>   | <b>648,800</b>   | <b>703,100</b>   |
| 440500                            | Automotive Expense                   | 23,750           | 25,350           | 11,619           | 10,200           | 9,240            | 8,900            |
| 441000                            | Incidentals                          | 611              | 463              | 645              | 1,000            | 1,300            | 1,000            |
| 447070                            | MWRDGC User Charges                  | 93,764           | 84,472           | 20,404           | 85,000           | 7,800            | 40,000           |
| <b>Total Other Expenses</b>       |                                      | <b>118,125</b>   | <b>110,285</b>   | <b>32,668</b>    | <b>96,200</b>    | <b>18,340</b>    | <b>49,900</b>    |
| <b>470530-</b>                    | <b>Infrastructure - Water Plant:</b> |                  |                  |                  |                  |                  |                  |
| 70719                             | Instrumentation Replacement          | -                | -                | 35,358           | -                | -                | -                |
| 70905                             | Water System Infr. Assessment        | -                | -                | 82,761           | -                | 54,000           | -                |
| 80805                             | Rebuild High Lift Pumps              | 26,990           | 13,004           | 20,744           | -                | -                | 35,000           |
| 80816                             | Wetwell #2 Tank Maintenance          | 31,073           | -                | -                | -                | -                | -                |
| 80817                             | Basins 1 & 2 Improvements            | -                | 46,726           | 978              | -                | 9,271            | -                |
| 80836                             | Filter Valve Improvements            | -                | -                | -                | 75,000           | 40,000           | -                |
| 80837                             | Discharge Valve Improv.              | 34,138           | 3,254            | -                | -                | -                | -                |
| 80839                             | Building Ren. & Pipe Gallery Impv.   | -                | -                | 18,021           | 33,890           | 33,890           | -                |
| 80843                             | Rebuild Low Lift Pump                | -                | -                | -                | -                | -                | 40,000           |
| 80844                             | Surface Wash Piping Replacement      | -                | -                | -                | -                | -                | 30,000           |
| <b>490500-</b>                    | <b>Other Equipment - Water:</b>      |                  |                  |                  |                  |                  |                  |
| 70903                             | Lab Equipment - Park Dist. Testing   | 18,762           | 17,931           | 40,192           | 30,000           | 25,000           | 30,000           |
| <b>Total Capital Outlay</b>       |                                      | <b>110,963</b>   | <b>80,915</b>    | <b>198,054</b>   | <b>138,890</b>   | <b>162,161</b>   | <b>135,000</b>   |
| <b>Total Program</b>              |                                      | <b>2,459,934</b> | <b>2,460,764</b> | <b>2,721,649</b> | <b>2,909,235</b> | <b>2,784,661</b> | <b>2,929,695</b> |

\* Item is Grant Funded

## WATER MANAGEMENT

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### Activity Measures

#### Meter Shop

|                                  | 2013   | 2014   | 2015   | 2016   |
|----------------------------------|--------|--------|--------|--------|
| Quarterly AMR Reads              | 38,000 | 38,000 | 38,000 | 38,000 |
| Final Water Meter Reads          | 679    | 796    | 686    | 687    |
| Water Meters Replaced            | 605    | 500    | 493    | 752    |
| Number of RPZ valves Tracked     | 1500   | 1600   | 1650   | 1700   |
| Demolition/remodeling Activities | 36     | 47     | 43     | 53     |
| New home meters Installations    | 29     | 51     | 44     | 51     |

AMR = automatic meter reading

## Village of Wilmette

### FY 2017 Budget

### Budget Summary

**Fund:** 41 - Water Fund

**Program** 82 - Water Reservoir & Meter Maint.

**Dept.:** 80 - Water

**Type:** 90 - Enterprise

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 173,135           | 179,989           | 168,872           | 179,305           | 178,500                        | 190,200           |
| Contractual Services | 16,841            | 10,323            | 19,419            | 17,100            | 17,500                         | 18,300            |
| Commodities          | 91,958            | 57,650            | 57,179            | 116,200           | 116,700                        | 136,200           |
| Other Expense        | 23,270            | 24,940            | 9,022             | 9,200             | 8,310                          | 8,500             |
| Capital Outlay       | 7,450             | 63,590            | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>312,654</b>    | <b>336,492</b>    | <b>254,492</b>    | <b>321,805</b>    | <b>321,010</b>                 | <b>353,200</b>    |

**PROGRAM DESCRIPTION:** This program provides for the Village's water meter maintenance activity and maintenance of the 4.0 million gallon (MG) Standpipe and 3.0 MG Reservoir/Pumping Station at the Village Yard. The Automatic Meter Reading Replacement program was completed in 2012. Due to new Environmental Protection Agency (EPA) requirements, existing water meters can no longer be refurbished and need to be replaced.

**BUDGET ANALYSIS:** \$20,000 has been added to the 2017 Budget for replacement of Automatic Meter Reading (AMR) equipment.

**PERSONNEL:** A portion of the personnel listed in the water plant operations program (40-81) is also allocated to this program.

**Village of Wilmette  
2017 Budget**

**Fund:** 41 - Water Fund  
**Program:** 82 - Water Reservoir & Meter Maint.  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Account Number                    | Description                              |                |                |                |                |                | Estimated      |  |
|-----------------------------------|------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|--|
|                                   |                                          | Actual FY 2013 | Actual FY 2014 | Actual FY 2015 | Budget FY 2016 | Actual FY 2016 | Budget FY 2017 |  |
| 410100                            | Regular Salaries                         | 120,289        | 124,669        | 125,969        | 133,075        | 133,000        | 141,450        |  |
| 410200                            | Overtime Salaries                        | 25             | -              | 33             | 625            | 300            | 625            |  |
| 415000                            | Employee Benefits                        | 52,821         | 55,320         | 42,870         | 45,605         | 45,200         | 48,125         |  |
| <b>Total Personnel</b>            |                                          | <b>173,135</b> | <b>179,989</b> | <b>168,872</b> | <b>179,305</b> | <b>178,500</b> | <b>190,200</b> |  |
| 421000                            | Contractual Services                     | 13,137         | 5,889          | 7,971          | 9,000          | 9,000          | 9,600          |  |
| 422520                            | Maint. - Reservoir & Pump Sta.           | 3,704          | 100            | 6,900          | 3,500          | 3,500          | 3,500          |  |
| 422560                            | Maint. - Standpipe                       | -              | 4,334          | 4,548          | 4,600          | 5,000          | 5,200          |  |
| <b>Total Contractual Services</b> |                                          | <b>16,841</b>  | <b>10,323</b>  | <b>19,419</b>  | <b>17,100</b>  | <b>17,500</b>  | <b>18,300</b>  |  |
| 430050                            | Uniform Expense                          | 701            | 624            | 1,335          | 700            | 700            | 700            |  |
| 430075                            | Supplies - Meter Shop                    | 1,566          | 2,166          | 1,852          | 2,300          | 2,000          | 2,300          |  |
| 430280                            | Reservoir Supplies                       | 1,949          | 1,545          | 3,115          | 3,000          | 3,000          | 3,000          |  |
| 430900                            | Water Meters - Cost of Sales             | 39,154         | 15,886         | 12,510         | 20,000         | 20,000         | 20,000         |  |
| 430910                            | Water Meters - Repair Parts              | 2,652          | 3,169          | 2,239          | 2,200          | 3,000          | 2,200          |  |
| 430920                            | Meter Replacement Program                | 45,936         | 34,260         | 36,128         | 88,000         | 88,000         | 88,000         |  |
| 430930                            | Water Meters - AMR Program               | -              | -              | -              | -              | -              | 20,000         |  |
| <b>Total Commodities</b>          |                                          | <b>91,958</b>  | <b>57,650</b>  | <b>57,179</b>  | <b>116,200</b> | <b>116,700</b> | <b>136,200</b> |  |
| 440500                            | Automotive Expense                       | 23,270         | 24,890         | 9,022          | 8,900          | 8,010          | 8,200          |  |
| 442000                            | Training                                 | -              | 50             | -              | 300            | 300            | 300            |  |
| <b>Total Other Expenses</b>       |                                          | <b>23,270</b>  | <b>24,940</b>  | <b>9,022</b>   | <b>9,200</b>   | <b>8,310</b>   | <b>8,500</b>   |  |
| <b>470540-</b>                    | <b>Infrastructure - Water Reservoir:</b> |                |                |                |                |                |                |  |
| 60100                             | Roof Repairs                             | -              | 63,590         | -              | -              | -              | -              |  |
| 80924                             | Booster Pump #1 Repair                   | 7,450          | -              | -              | -              | -              | -              |  |
| <b>480275-</b>                    | <b>P.W. Vehicles - Other:</b>            |                |                |                |                |                |                |  |
| <b>490500-</b>                    | <b>Other Equipment - Water:</b>          |                |                |                |                |                |                |  |
| <b>Total Capital Outlay</b>       |                                          | <b>7,450</b>   | <b>63,590</b>  | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |  |
| <b>Total Program</b>              |                                          | <b>312,654</b> | <b>336,492</b> | <b>254,492</b> | <b>321,805</b> | <b>321,010</b> | <b>353,200</b> |  |

**WATER/SEWER DIVISION - WATER (PUBLIC WORKS)**

\*A portion of the personnel listed in the sewer program (40-80) is also allocated to this program.  
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**Activity Measures**

|                                     | <b>2013</b> | <b>2014</b>     | <b>2015</b> | <b>2016</b> |
|-------------------------------------|-------------|-----------------|-------------|-------------|
| Underground Utility Locates (JULIE) | 4,786       | 4,958           | 5,661       | 5,741       |
| Water Main Break Repairs            | 68          | 53              | 35          | 32          |
| Water Service Leak Repairs          | 15          | 35 <sup>1</sup> | 10          | 13          |
| Hydrant Replacements                | 12          | 10              | 9           | 10          |
| New Water Service Connections       | 64          | 69              | 56          | 54          |
| Valve Installations                 | 10          | 10              | 8           | 5           |
| Distribution System Surveyed        | 33%         | 33%             | 30%         | 20%         |

*\*Footnotes*

<sup>1</sup>Includes 13 frozen water service repairs.

**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund:** 41 - Water Fund  
**Program:** 83 - Water Distribution  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 697,238           | 701,266           | 686,786           | 686,365           | 674,000                        | 704,110           |
| Contractual Services | 125,792           | 267,228           | 86,355            | 218,395           | 102,000                        | 218,725           |
| Commodities          | 96,078            | 88,880            | 87,979            | 94,850            | 94,885                         | 95,850            |
| Other Expense        | 117,686           | 126,685           | 67,236            | 75,425            | 66,910                         | 86,350            |
| Capital Outlay       | 640,360           | 236,494           | 178,013           | 99,000            | 217,122                        | 207,900           |
| <b>Program Total</b> | <b>1,677,154</b>  | <b>1,420,553</b>  | <b>1,106,369</b>  | <b>1,174,035</b>  | <b>1,154,917</b>               | <b>1,312,935</b>  |

**PROGRAM DESCRIPTION:** This program provides funding for the maintenance of the Village's water mains. This includes the water service line from the main to the buffalo box. The Water Distribution System includes all areas in Wilmette with the exception of residences along Indian Hill Road, who purchase water from the Village of Winnetka.

**BUDGET ANALYSIS:** The 2017 Budget provides funds for the following Capital Improvement Projects:

|                                                      |            |
|------------------------------------------------------|------------|
| Street Sweeper (Also funded through 40-80 and 11-96) | \$ 102,000 |
| Valve Installations                                  | \$ 62,500  |
| Unidirectional Water Main Flushing                   | \$ 60,000  |
| Leak Correlator                                      | \$ 33,000  |
| Fire Hydrant painting                                | \$ 10,400  |

**PERSONNEL:** A portion of the personnel listed in the sewer program (40-80) is also allocated to this program.

**Village of Wilmette  
2017 Budget**

**Fund: 41 - Water Fund**  
**Program: 83 - Water Distribution**  
**Dept.: 80 - Water**  
**Type: 90 - Enterprise**

| Account Number                    | Description                               | Actual FY 2013   | Actual FY 2014   | Budget FY 2015   | Budget FY 2016   | Estimated        | Budget FY 2017   |
|-----------------------------------|-------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                   |                                           |                  |                  |                  |                  | Actual FY 2016   |                  |
| 410100                            | Regular Salaries                          | 460,865          | 454,581          | 456,132          | 448,025          | 448,000          | 463,075          |
| 410200                            | Overtime Salaries                         | 34,896           | 34,756           | 21,418           | 34,900           | 25,000           | 35,775           |
| 415000                            | Employee Benefits                         | 201,477          | 211,929          | 209,236          | 203,440          | 201,000          | 205,260          |
| <b>Total Personnel</b>            |                                           | <b>697,238</b>   | <b>701,266</b>   | <b>686,786</b>   | <b>686,365</b>   | <b>674,000</b>   | <b>704,110</b>   |
| 420020-                           | Professional Services                     | -                | -                | -                | -                | -                | -                |
| 20014                             | Geographic Information System             | -                | -                | -                | 31,670           | 31,000           | 31,000           |
| 421000-                           | Contractual Services                      | 114,317          | 122,245          | 82,476           | 116,725          | 60,000           | 116,725          |
| 20110                             | Unidirectional Water Main Flushing        | -                | -                | -                | 59,000           | -                | 60,000           |
| 20420                             | Distrib. System Leak Detection            | -                | -                | -                | -                | -                | -                |
| 80918                             | Transmission Main Repair                  | -                | 106,311          | -                | -                | -                | -                |
| 422540                            | Maintenance - Distrib. System             | 11,475           | 38,672           | 3,879            | 11,000           | 11,000           | 11,000           |
| <b>Total Contractual Services</b> |                                           | <b>125,792</b>   | <b>267,228</b>   | <b>86,355</b>    | <b>218,395</b>   | <b>102,000</b>   | <b>218,725</b>   |
| 430050                            | Uniform Expense                           | 2,891            | 4,095            | 3,780            | 3,825            | 3,700            | 3,825            |
| 430130                            | Supplies - Misc. Tools & Equip.           | 1,622            | 10,494           | 2,376            | 2,625            | 3,185            | 2,625            |
| 430400                            | Materials                                 | 71,570           | 54,594           | 61,225           | 66,600           | 66,500           | 66,600           |
| 430480                            | Fire Hydrant Replacements                 | 19,995           | 19,697           | 20,598           | 21,800           | 21,500           | 22,800           |
| <b>Total Commodities</b>          |                                           | <b>96,078</b>    | <b>88,880</b>    | <b>87,979</b>    | <b>94,850</b>    | <b>94,885</b>    | <b>95,850</b>    |
| 440500                            | Automotive Expense                        | 114,960          | 122,960          | 65,818           | 71,600           | 64,660           | 83,100           |
| 441000                            | Incidentals                               | 104              | 465              | 193              | 250              | 250              | 250              |
| 442000                            | Training                                  | 2,622            | 3,260            | 1,225            | 3,575            | 2,000            | 3,000            |
| <b>Total Other Expenses</b>       |                                           | <b>117,686</b>   | <b>126,685</b>   | <b>67,236</b>    | <b>75,425</b>    | <b>66,910</b>    | <b>86,350</b>    |
| <b>470550-</b>                    | <b>Infrastructure - Water Mains:</b>      |                  |                  |                  |                  |                  |                  |
| 80306                             | Fire Hydrant Painting                     | -                | -                | 6,450            | 6,500            | 6,522            | 10,400           |
| 80823                             | Kenilworth Supply Study                   | -                | -                | -                | -                | 107,000          | -                |
| 80841                             | Wholesale Water Analysis                  | -                | -                | -                | -                | 11,100           | -                |
| 80900                             | Valve Installations                       | 108,560          | 217,004          | 70,160           | 62,500           | 62,500           | 62,500           |
| 80901                             | Valve Exercising Program                  | -                | 19,490           | -                | -                | -                | -                |
| 80920                             | Glenview Meter Repl. / Upgrade            | -                | -                | -                | 30,000           | 30,000           | -                |
| 80950                             | Water Main Replacement Program            | 437,007          | -                | -                | -                | -                | -                |
| <b>480250-</b>                    | <b>P.W. Vehicles - Small Dump Trucks:</b> |                  |                  |                  |                  |                  |                  |
| <b>480275-</b>                    | <b>P.W. Vehicles- Other</b>               |                  |                  |                  |                  |                  |                  |
| 40385                             | Repl. T-22 Catch Basin (50%)              | -                | -                | 101,403          | -                | -                | -                |
| 40420                             | Repl. T-27 Utility Truck (50%)            | 46,866           | -                | -                | -                | -                | -                |
| 40215                             | Repl. C-13 Backhoe (50%)                  | 47,927           | -                | -                | -                | -                | -                |
| 40222                             | Repl. S-2 Street Sweeper                  | -                | -                | -                | -                | -                | 102,000          |
| <b>490450-</b>                    | <b>Other Equipment-P.W.:</b>              |                  |                  |                  |                  |                  |                  |
| <b>490500-</b>                    | <b>Other Equipment - Water:</b>           |                  |                  |                  |                  |                  |                  |
| 70806                             | Leak Correlator                           | -                | -                | -                | -                | -                | 33,000           |
| <b>Total Capital Outlay</b>       |                                           | <b>640,360</b>   | <b>236,494</b>   | <b>178,013</b>   | <b>99,000</b>    | <b>217,122</b>   | <b>207,900</b>   |
| <b>Total Program</b>              |                                           | <b>1,677,154</b> | <b>1,420,553</b> | <b>1,106,369</b> | <b>1,174,035</b> | <b>1,154,917</b> | <b>1,312,935</b> |

**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund:** 41 - Water Fund  
**Program:** 84 - Water - Miscellaneous  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 377,620           | 382,073           | 388,374           | 371,835           | 365,600                        | 417,510           |
| Contractual Services | 123,492           | 130,871           | 135,982           | 123,660           | 141,660                        | 141,660           |
| Commodities          | 14,421            | 14,988            | 15,984            | 15,000            | 16,000                         | 15,000            |
| Other Expense        | 1,253,757         | 1,004,304         | 1,104,811         | 1,006,950         | 1,005,000                      | 1,106,950         |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>1,769,290</b>  | <b>1,532,236</b>  | <b>1,645,151</b>  | <b>1,517,445</b>  | <b>1,528,260</b>               | <b>1,681,120</b>  |

**PROGRAM DESCRIPTIONS:** Expenses of the Wilmette Water Utility that are not covered in other Water Fund programs are budgeted in this program. They include liability insurance, telephone, all Water Fund employee benefits and payments to the General Fund for services.

Certain portions of other Village employee salaries that support the water operation are allocated to this program. They include 10% of the salaries in the Village Manager's Office, the Finance Department and the Administrative Services Department. Lastly, this includes 20% of the Engineering Department salaries, 20% of the Director and Assistant Director of Public Works, as well as 10% of the Public Works Management Assistant salaries.

**BUDGET ANALYSIS:** A total of \$1,100,000 has been provided for payment to the General Fund for services provided, a \$100,000 increase from the 2016 Budget.

**PERSONNEL:** There are no employees assigned to this program. The salaries noted in the budget represent allocations from other programs.

**Village of Wilmette  
2017 Budget**

**Fund:** 41 - Water Fund  
**Program:** 84 - Water - Miscellaneous  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Account Number                    | Description                  | Actual FY 2013   | Actual FY 2014   | Actual FY 2015   | Budget FY 2016   | Estimated        | Budget FY 2017   |
|-----------------------------------|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                   |                              |                  |                  |                  |                  | Actual FY 2016   |                  |
| 410100                            | Regular Salaries             | 285,128          | 289,023          | 297,155          | 282,250          | 279,000          | 320,950          |
| 415000                            | Employee Benefits            | 92,492           | 93,050           | 91,219           | 89,585           | 86,600           | 96,560           |
| <b>Total Personnel</b>            |                              | <b>377,620</b>   | <b>382,073</b>   | <b>388,374</b>   | <b>371,835</b>   | <b>365,600</b>   | <b>417,510</b>   |
| 420010                            | Memberships                  | 2,290            | 2,012            | 2,104            | 2,960            | 2,960            | 2,960            |
| 421150                            | Contractual Grounds Maint.   | -                | -                | -                | -                | -                | -                |
| 428000                            | Telephone Service            | 23,195           | 31,630           | 33,967           | 23,000           | 38,000           | 38,000           |
| 428010                            | Telephone Maintenance        | 1,450            | 1,450            | 1,450            | 1,500            | 1,500            | 1,500            |
| 428020                            | Telephone Service - Cellular | 6,357            | 5,579            | 8,261            | 6,000            | 9,000            | 9,000            |
| 428030                            | Telephone - Long Distance    | -                | -                | -                | -                | -                | -                |
| 450110                            | Gen. Liab. & Property Insur. | 90,200           | 90,200           | 90,200           | 90,200           | 90,200           | 90,200           |
| <b>Total Contractual Services</b> |                              | <b>123,492</b>   | <b>130,871</b>   | <b>135,982</b>   | <b>123,660</b>   | <b>141,660</b>   | <b>141,660</b>   |
| 430140                            | Supplies - Building          | 7,253            | 7,485            | 7,535            | 8,000            | 8,000            | 8,000            |
| 430350                            | Building Repairs & Furniture | 7,168            | 7,503            | 8,449            | 7,000            | 8,000            | 7,000            |
| <b>Total Commodities</b>          |                              | <b>14,421</b>    | <b>14,988</b>    | <b>15,984</b>    | <b>15,000</b>    | <b>16,000</b>    | <b>15,000</b>    |
| 442000                            | Training                     | 3,757            | 4,304            | 4,811            | 6,950            | 5,000            | 6,950            |
| 448000                            | General Fund Transfer        | 1,250,000        | 1,000,000        | 1,100,000        | 1,000,000        | 1,000,000        | 1,100,000        |
| <b>Total Other Expenses</b>       |                              | <b>1,253,757</b> | <b>1,004,304</b> | <b>1,104,811</b> | <b>1,006,950</b> | <b>1,005,000</b> | <b>1,106,950</b> |
| <b>Total Capital Outlay</b>       |                              | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total Program</b>              |                              | <b>1,769,290</b> | <b>1,532,236</b> | <b>1,645,151</b> | <b>1,517,445</b> | <b>1,528,260</b> | <b>1,681,120</b> |

**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund:** 41 - Water Fund  
**Program:** 85 - Water - Billing  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 91,988            | 93,324            | 82,341            | 81,450            | 94,750                         | 101,520           |
| Contractual Services | 54,797            | 70,825            | 78,446            | 73,450            | 71,000                         | 71,000            |
| Commodities          | 5,137             | 5,810             | 7,178             | 6,400             | 6,500                          | 6,400             |
| Other Expense        | -                 | 87                | 69                | 600               | 600                            | 600               |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>151,922</b>    | <b>170,046</b>    | <b>168,034</b>    | <b>161,900</b>    | <b>172,850</b>                 | <b>179,520</b>    |

**PROGRAM DESCRIPTIONS:** Finance Department expenses in connection with the Water Utility are budgeted in this program. These include the costs of meter reading, billing and collection.

**BUDGET ANALYSIS:** The budget provides for the continuation of the existing activities. Contractual meter reading was eliminated in 2012 due to the full implementation of the Automatic Meter Reading Program. A data processing operator and 50% of a part time data processing operator are funded in this program. The Water Fund's share of the annual audit and postage costs are also included.

**PERSONNEL:** The portion of the personnel listed above is included in the finance program (11-06).

**Village of Wilmette  
2017 Budget**

**Fund:** 41 - Water Fund  
**Program:** 85 - Water - Billing  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Account Number                    | Description                     |                |                |                | Estimated      |                |                |
|-----------------------------------|---------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                   |                                 | Actual FY 2013 | Actual FY 2014 | Actual FY 2015 | Budget FY 2016 | Actual FY 2016 | Budget FY 2017 |
| 410100                            | Regular Salaries                | 69,825         | 74,232         | 66,458         | 64,800         | 64,500         | 65,125         |
| 410200                            | Overtime Salaries               | -              | 82             | -              | 500            | 500            | 500            |
| 415000                            | Employee Benefits               | 22,163         | 19,010         | 15,883         | 16,150         | 29,750         | 35,895         |
| <b>Total Personnel</b>            |                                 | <b>91,988</b>  | <b>93,324</b>  | <b>82,341</b>  | <b>81,450</b>  | <b>94,750</b>  | <b>101,520</b> |
| 420100                            | Annual Audit                    | 14,000         | 14,000         | 14,000         | 14,000         | 14,000         | 14,000         |
| 420150                            | Bank Charges                    | 18,241         | 38,423         | 42,765         | 37,100         | 38,000         | 38,000         |
| 420160                            | Postage                         | 22,556         | 18,402         | 21,681         | 22,350         | 19,000         | 19,000         |
| 421000                            | Contractual Services            | -              | -              | -              | -              | -              | -              |
| <b>Total Contractual Services</b> |                                 | <b>54,797</b>  | <b>70,825</b>  | <b>78,446</b>  | <b>73,450</b>  | <b>71,000</b>  | <b>71,000</b>  |
| 430050                            | Uniform Expense                 | -              | -              | -              | -              | -              | -              |
| 430230                            | Supplies - Office               | 3,185          | 3,634          | 4,809          | 4,000          | 4,000          | 4,000          |
| 430240                            | Supplies - Office - Water Plant | 1,952          | 2,176          | 2,369          | 2,400          | 2,500          | 2,400          |
| <b>Total Commodities</b>          |                                 | <b>5,137</b>   | <b>5,810</b>   | <b>7,178</b>   | <b>6,400</b>   | <b>6,500</b>   | <b>6,400</b>   |
| 441000                            | Incidentals                     | -              | 87             | 69             | 100            | 100            | 100            |
| 442000                            | Training                        | -              | -              | -              | 500            | 500            | 500            |
| <b>Total Other Expenses</b>       |                                 | <b>-</b>       | <b>87</b>      | <b>69</b>      | <b>600</b>     | <b>600</b>     | <b>600</b>     |
| <b>Total Capital Outlay</b>       |                                 | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| <b>Total Program</b>              |                                 | <b>151,922</b> | <b>170,046</b> | <b>168,034</b> | <b>161,900</b> | <b>172,850</b> | <b>179,520</b> |

**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund:** 41 - Water Fund  
**Program:** 93 - Debt Service  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | 1,512,158         | 1,682,033         | 1,693,500         | 1,879,500         | 1,879,500                      | 2,273,500         |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>1,512,158</b>  | <b>1,682,033</b>  | <b>1,693,500</b>  | <b>1,879,500</b>  | <b>1,879,500</b>               | <b>2,273,500</b>  |

**PROGRAM DESCRIPTION:** This program provides for the principal, interest and fees associated with the annual debt service for bond issuances that financed Water Fund capital projects.

**BUDGET ANALYSIS:** The Village will have five outstanding General Obligation (G.O.) Bond Issues outstanding for which the Water Fund will accomplish all or a portion of the required the debt service costs. Those issuances are:

The G.O. Series 2007 Issue. A portion of the issuance, \$5.665 million, refunded the outstanding Series 2000 Issue related to the Water Fund.

The G.O. Series 2009 Issue. A portion of the issuance refunded the Series 1999 Issue. This refunding reduced Water Fund debt service by \$2.6 million through 2016 – with net present value savings of \$276,000.

The G.O. Series 2010 Issue. A portion of the issuance, \$1.13 million, financed standpipe reconditioning, SCADA software upgrades and water plant improvements.

The G.O. Series 2011 Issue. A portion of the issuance, \$4.560 million, refunded the balance of the Series 2002 bond issuance related to the Water Fund.

The G.O. Series 2014 Issue. A portion of the issuance, \$3.005 million, refunded the outstanding 2004 bonds. The majority of the \$317,000 in net present value savings were structured to smooth the 2016 annual debt service payment.

The 2017 Budget includes \$700,000 in new IEPA proceeds to begin the Electrical Improvements Project at the Water Plant. The total cost of the projects is \$7.7 million and will be funded over the next three years.

**Village of Wilmette  
2017 Budget**

**Fund:** 41 - Water Fund  
**Program:** 93 - Debt Service  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Account Number                    | Description                  | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|-----------------------------------|------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |                              | -                 | -                 | -                 | -                 | -                              | -                 |
| 450010                            | Registrar / Paying Agent Fee | 1,500             | 1,500             | 1,250             | 1,500             | 1,500                          | 2,500             |
| 450020                            | Bond Issuance Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| 450030                            | Bond Retirement              | 865,000           | 1,085,000         | 1,170,000         | 1,340,000         | 1,340,000                      | 1,780,000         |
| 450060                            | Interest Expense             | 645,658           | 595,533           | 538,704           | 538,000           | 538,000                        | 491,000           |
| 450070                            | Transfer to Escrow           | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Contractual Services</b> |                              | <b>1,512,158</b>  | <b>1,682,033</b>  | <b>1,709,954</b>  | <b>1,879,500</b>  | <b>1,879,500</b>               | <b>2,273,500</b>  |
| <b>Total Commodities</b>          |                              | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Other Expenses</b>       |                              | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Capital Outlay</b>       |                              | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |                              | <b>1,512,158</b>  | <b>1,682,033</b>  | <b>1,709,954</b>  | <b>1,879,500</b>  | <b>1,879,500</b>               | <b>2,273,500</b>  |

**Village of Wilmette**  
**FY 2017 Budget**  
**Budget Summary**

**Fund:** 41 - Water Fund  
**Program:** 95 - Capital Improvements  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Expenditure Category | Actual<br>FY 2013 | Actual<br>FY 2014 | Budget<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | 45,195            | -                 | -                 | -                 | -                              | -                 |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | 352,670           | 334,820           | 13,385            | 221,117           | 221,117                        | 700,000           |
| <b>Program Total</b> | <b>397,865</b>    | <b>334,820</b>    | <b>13,385</b>     | <b>221,117</b>    | <b>221,117</b>                 | <b>700,000</b>    |

**PROGRAM DESCRIPTIONS:** This program provides funding for major capital improvements to the Village's water system. This includes major improvements to the water plant to improve reliability and increase capacity as well as improvements to the water distribution system.

**BUDGET ANALYSIS:** The Water Plant Electrical Improvements project is scheduled to begin in 2017 at a cost of \$700,000 (funded through IEPA debt proceeds). The total cost of the project is projected at \$7.7 million and will continue through 2019.

**PERSONNEL:** There are no personnel assigned to this program.

**Village of Wilmette**  
**2017 Budget**

**Fund:** 41 - Water Fund  
**Program:** 95 - Capital Improvements  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Account Number                    | Description                              | Actual<br>FY 2013 | Actual<br>FY 2014 | Budget<br>FY 2015 | Budget<br>FY 2016 | Estimated<br>Actual<br>FY 2016 | Budget<br>FY 2017 |
|-----------------------------------|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |                                          | -                 | -                 | -                 | -                 | -                              | -                 |
| 420020-                           | Professional Services:                   |                   |                   |                   |                   |                                |                   |
| 20073                             | SCADA Software Upgrade                   | 45,195            | -                 | -                 | -                 | -                              | -                 |
| 450020                            | Bond Issuance Expense                    | -                 | -                 | -                 | -                 | -                              | -                 |
| 450060                            | Bond Interest Expense                    | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Contractual Services</b> |                                          | 45,195            | -                 | -                 | -                 | -                              | -                 |
| <b>Total Commodities</b>          |                                          | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Other Expenses</b>       |                                          | -                 | -                 | -                 | -                 | -                              | -                 |
| 470530-                           | <b>Infrastructure - Water Plant:</b>     |                   |                   |                   |                   |                                |                   |
| 80823                             | Interconnection Improvements             | 2,486             | -                 | -                 | -                 | -                              | -                 |
| 80836                             | Filter Valve Improvements                | 331,302           | 2,889             | -                 | -                 | -                              | -                 |
| 80839                             | Building Renovations & Pipe Gallery      | -                 | 3,547             | 13,385            | 221,117           | 201,617                        | -                 |
| 80840                             | Convert High Lift Pump to Variable Speed | 18,882            | 3,512             | -                 | -                 | -                              | -                 |
| 80842                             | Water Plant Electrical Improvements      |                   |                   |                   |                   | 19,500                         | 700,000           |
| 470550-                           | <b>Infrastructure - Water Mains:</b>     |                   |                   |                   |                   |                                |                   |
| 80906                             | Sheridan Road Water Main                 | -                 | 324,872           | -                 | -                 | -                              | -                 |
| <b>Total Capital Outlay</b>       |                                          | 352,670           | 334,820           | 13,385            | 221,117           | 221,117                        | 700,000           |
| <b>Total Program</b>              |                                          | 397,865           | 334,820           | 13,385            | 221,117           | 221,117                        | 700,000           |

## **DEBT SERVICE SCHEDULES**

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This section describes the Village's debt practices including the relationship between the Capital Improvements Program and the issuance of debt. There are complete detail schedules of all of the Village's existing debt service requirements.

## Debt Service

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The Village of Wilmette operates under “Home Rule” authority in the State of Illinois and has no debt limitations under that authority. In practice, the Village issues debt for its long-term capital project needs. The need for new debt issues are evaluated annually in conjunction with the preparation of the Ten Year Capital Improvements Program (CIP).

Large capital improvements are evaluated based on need and the maintaining or enhancing of service levels. If the need is justified and an item cannot be funded from operating revenues, debt issuance will be considered. Such an issuance would be reviewed for the impact of the debt service payments on the Village’s tax levy or other revenue source (e.g. water rate or sewer rate) used to repay the debt. Capital spending may also impact operating costs. For example, additional personnel and training may be needed to operate new equipment, or maintenance costs may increase as a result of building additions. The collective impact is then built into the long-term cash flow projections.

Following this narrative are schedules detailing the outstanding long-term debt service requirements to maturity for all of the Village’s Funds. The last issuance was in 2014 and it financed \$15.5 million of the Sewer Capital Improvement Program as well as the current refunding of the outstanding General Obligation Bonds, Series 2004.

Continued sewer lining and rehabilitation work will be funded with new IEPA loans. The 2017 budget includes \$1.6 million for this work. Current cash flow estimates indicate that the loan repayments can be met with the current sewer rate.

The Village has engaged the services of an engineering firm to identify solutions to the undersized storm sewer system west of Ridge Road. The preliminary cost was estimated at \$77 million and would take several years to design, permit and build. The financing of such a project is not a part of the 2017 budget and would require a fee increase of some type.

The 2017 budget includes a new issuance of \$4.85 million to fund various critical repairs to Village facilities including Public Works yard improvements, Village Hall roof and HVAC replacements, Police radio network replacement, and a Police Station generator replacement. The repayment of the debt will come from the property tax levy and current cash flow projections show debt service levy increases in 2018 and 2019.

Lastly, the Village will be seeking a loan from the IEPA for \$7.7 million to finance a significant generator replacement project for the Water Plant. The 2017 budget includes a portion of the loan, \$700 thousand, for the engineering and design work. Current cash flow projections indicate no rate increase will be required to meet the loan repayment.

**Village of Wilmette  
Fiscal Year 2017 Budget  
Debt Service Summary - By Fund**

| <b>Fiscal Year Ending</b> | <b>General<br/>Debt Service</b> | <b>Water<br/>Debt Service</b> | <b>Sewer<br/>Debt Service</b> | <b>Total<br/>Debt Service</b> |
|---------------------------|---------------------------------|-------------------------------|-------------------------------|-------------------------------|
| December 31, 2017         | 3,520,797.52                    | 2,270,912.50                  | 3,258,046.52                  | 9,049,756.54                  |
| December 31, 2018         | 3,541,116.26                    | 2,240,031.26                  | 3,274,652.76                  | 9,055,800.28                  |
| December 31, 2019         | 3,542,885.00                    | 2,238,500.00                  | 3,276,615.26                  | 9,058,000.26                  |
| December 31, 2020         | 3,564,772.50                    | 2,363,450.00                  | 2,800,277.76                  | 8,728,500.26                  |
| December 31, 2021         | 3,578,347.50                    | 2,384,387.50                  | 2,717,270.26                  | 8,680,005.26                  |
| December 31, 2022         | 3,623,587.50                    | 2,126,837.50                  | 2,543,395.26                  | 8,293,820.26                  |
| December 31, 2023         | 3,725,312.50                    | 1,542,637.50                  | 2,173,870.26                  | 7,441,820.26                  |
| December 31, 2024         | 3,673,100.00                    | 1,168,137.50                  | 1,739,220.26                  | 6,580,457.76                  |
| December 31, 2025         | 3,284,625.00                    | -                             | 1,726,220.26                  | 5,010,845.26                  |
| December 31, 2026         | 1,616,525.00                    | -                             | 1,703,070.26                  | 3,319,595.26                  |
| December 31, 2027         | 80,200.00                       | -                             | 1,660,777.94                  | 1,740,977.94                  |
| December 31, 2028         | 82,800.00                       | -                             | 1,601,067.98                  | 1,683,867.98                  |
| December 31, 2029         | -                               | -                             | 1,975,392.98                  | 1,975,392.98                  |
| December 31, 2030         | -                               | -                             | 1,987,232.18                  | 1,987,232.18                  |
| December 31, 2031         | -                               | -                             | 1,995,633.54                  | 1,995,633.54                  |
| December 31, 2032         | -                               | -                             | 1,913,246.40                  | 1,913,246.40                  |
| December 31, 2033         | -                               | -                             | 1,920,152.62                  | 1,920,152.62                  |
| December 31, 2034         | -                               | -                             | 1,895,813.22                  | 1,895,813.22                  |
| December 31, 2035         | -                               | -                             | 1,860,437.50                  | 1,860,437.50                  |
| December 31, 2036         | -                               | -                             | 1,858,062.50                  | 1,858,062.50                  |
| December 31, 2037         | -                               | -                             | 1,852,875.00                  | 1,852,875.00                  |
| December 31, 2038         | -                               | -                             | 1,894,375.00                  | 1,894,375.00                  |
| December 31, 2039         | -                               | -                             | 1,888,125.00                  | 1,888,125.00                  |
| December 31, 2040         | -                               | -                             | 1,930,000.00                  | 1,930,000.00                  |
| December 31, 2041         | -                               | -                             | 1,914,000.00                  | 1,914,000.00                  |
| December 31, 2042         | -                               | -                             | 1,946,000.00                  | 1,946,000.00                  |
| December 31, 2043         | -                               | -                             | 1,924,000.00                  | 1,924,000.00                  |
| <b>Total</b>              | <b>33,834,068.78</b>            | <b>16,334,893.76</b>          | <b>57,229,830.72</b>          | <b>107,398,793.26</b>         |

**Village of Wilmette  
Fiscal Year 2017 Budget  
General Debt Summary**

| <b>Fiscal Year Ending</b> | <b>2007<br/>Issue</b> | <b>2009<br/>Issue</b> | <b>2010<br/>Issue</b> | <b>2013<br/>Issue</b> | <b>Total</b>         |
|---------------------------|-----------------------|-----------------------|-----------------------|-----------------------|----------------------|
| December 31, 2017         | 2,345,518.76          | 158,678.76            | 934,937.50            | 81,662.50             | 3,520,797.52         |
| December 31, 2018         | 2,171,006.26          | 159,460.00            | 1,125,187.50          | 85,462.50             | 3,541,116.26         |
| December 31, 2019         | -                     | 160,085.00            | 3,298,637.50          | 84,162.50             | 3,542,885.00         |
| December 31, 2020         | -                     | 160,372.50            | 3,321,537.50          | 82,862.50             | 3,564,772.50         |
| December 31, 2021         | -                     | 160,347.50            | 3,336,437.50          | 81,562.50             | 3,578,347.50         |
| December 31, 2022         | -                     | -                     | 3,543,487.50          | 80,100.00             | 3,623,587.50         |
| December 31, 2023         |                       |                       | 3,641,837.50          | 83,475.00             | 3,725,312.50         |
| December 31, 2024         |                       |                       | 3,591,375.00          | 81,725.00             | 3,673,100.00         |
| December 31, 2025         |                       |                       | 3,205,000.00          | 79,625.00             | 3,284,625.00         |
| December 31, 2026         |                       |                       | 1,534,000.00          | 82,525.00             | 1,616,525.00         |
| December 31, 2027         |                       |                       |                       | 80,200.00             | 80,200.00            |
| December 31, 2028         |                       |                       |                       | 82,800.00             | 82,800.00            |
| <b>Total</b>              | <b>4,516,525.02</b>   | <b>798,943.76</b>     | <b>27,532,437.50</b>  | <b>986,162.50</b>     | <b>33,834,068.78</b> |

**Village of Wilmette  
Fiscal Year 2017 Budget  
General Debt Summary**

**Issue:** 2007 Improvements and Refunding issue  
**Interest Rate:** 4.207%

| <b>Date Payable</b> | <b>Interest</b>   | <b>Principal</b>    | <b>Total</b>        |
|---------------------|-------------------|---------------------|---------------------|
| June 1, 2017        | 87,759.38         |                     |                     |
| December 1, 2017    | 87,759.38         | 2,170,000.00        | 2,345,518.76        |
| June 1, 2018        | 43,003.13         |                     |                     |
| December 1, 2018    | 43,003.13         | 2,085,000.00        | 2,171,006.26        |
| <b>Totals</b>       | <b>261,525.02</b> | <b>4,255,000.00</b> | <b>4,516,525.02</b> |

**Issue:** 2009 Improvements issue  
**Interest Rate:** 3.017%

| <b>Date Payable</b> | <b>Interest</b>  | <b>Principal</b>  | <b>Total</b>      |
|---------------------|------------------|-------------------|-------------------|
| June 1, 2017        | 11,839.38        |                   |                   |
| December 1, 2017    | 11,839.38        | 135,000.00        | 158,678.76        |
| June 1, 2018        | 9,730.00         |                   |                   |
| December 1, 2018    | 9,730.00         | 140,000.00        | 159,460.00        |
| June 1, 2019        | 7,542.50         |                   |                   |
| December 1, 2019    | 7,542.50         | 145,000.00        | 160,085.00        |
| June 1, 2020        | 5,186.25         |                   |                   |
| December 1, 2020    | 5,186.25         | 150,000.00        | 160,372.50        |
| June 1, 2021        | 2,673.75         |                   |                   |
| December 1, 2021    | 2,673.75         | 155,000.00        | 160,347.50        |
| <b>Totals</b>       | <b>73,943.76</b> | <b>725,000.00</b> | <b>798,943.76</b> |

**Village of Wilmette  
Fiscal Year 2017 Budget  
General Debt Summary**

**Issue:** 2010 Improvements & Refunding Issue  
**Interest Rate:** 3.287%

| <b>Date Payable</b> | <b>Interest</b>     | <b>Principal</b>     | <b>Total</b>         |
|---------------------|---------------------|----------------------|----------------------|
| June 1, 2017        | 372,468.75          |                      |                      |
| December 1, 2017    | 372,468.75          | 190,000.00           | 934,937.50           |
| June 1, 2018        | 370,093.75          |                      |                      |
| December 1, 2018    | 370,093.75          | 385,000.00           | 1,125,187.50         |
| June 1, 2019        | 364,318.75          |                      |                      |
| December 1, 2019    | 364,318.75          | 2,570,000.00         | 3,298,637.50         |
| June 1, 2020        | 325,768.75          |                      |                      |
| December 1, 2020    | 325,768.75          | 2,670,000.00         | 3,321,537.50         |
| June 1, 2021        | 285,718.75          |                      |                      |
| December 1, 2021    | 285,718.75          | 2,765,000.00         | 3,336,437.50         |
| June 1, 2022        | 244,243.75          |                      |                      |
| December 1, 2022    | 244,243.75          | 3,055,000.00         | 3,543,487.50         |
| June 1, 2023        | 198,418.75          |                      |                      |
| December 1, 2023    | 198,418.75          | 3,245,000.00         | 3,641,837.50         |
| June 1, 2024        | 145,687.50          |                      |                      |
| December 1, 2024    | 145,687.50          | 3,300,000.00         | 3,591,375.00         |
| June 1, 2025        | 90,000.00           |                      |                      |
| December 1, 2025    | 90,000.00           | 3,025,000.00         | 3,205,000.00         |
| June 1, 2026        | 29,500.00           |                      |                      |
| December 1, 2026    | 29,500.00           | 1,475,000.00         | 1,534,000.00         |
| <b>Totals</b>       | <b>4,852,437.50</b> | <b>22,680,000.00</b> | <b>27,532,437.50</b> |

**Village of Wilmette  
Fiscal Year 2017 Budget  
General Debt Summary**

**Issue:** 2013 Improvements Issue  
**Interest Rate:** 2.644%

| <b>Date Payable</b> | <b>Interest</b>   | <b>Principal</b>  | <b>Total</b>      |
|---------------------|-------------------|-------------------|-------------------|
| June 1, 2017        | 10,831.25         | -                 |                   |
| December 1, 2017    | 10,831.25         | 60,000.00         | 81,662.50         |
| June 1, 2018        | 10,231.25         | -                 |                   |
| December 1, 2018    | 10,231.25         | 65,000.00         | 85,462.50         |
| June 1, 2019        | 9,581.25          | -                 |                   |
| December 1, 2019    | 9,581.25          | 65,000.00         | 84,162.50         |
| June 1, 2020        | 8,931.25          | -                 |                   |
| December 1, 2020    | 8,931.25          | 65,000.00         | 82,862.50         |
| June 1, 2021        | 8,281.25          | -                 |                   |
| December 1, 2021    | 8,281.25          | 65,000.00         | 81,562.50         |
| June 1, 2022        | 7,550.00          | -                 |                   |
| December 1, 2022    | 7,550.00          | 65,000.00         | 80,100.00         |
| June 1, 2023        | 6,737.50          | -                 |                   |
| December 1, 2023    | 6,737.50          | 70,000.00         | 83,475.00         |
| June 1, 2024        | 5,862.50          | -                 |                   |
| December 1, 2024    | 5,862.50          | 70,000.00         | 81,725.00         |
| June 1, 2025        | 4,812.50          | -                 |                   |
| December 1, 2025    | 4,812.50          | 70,000.00         | 79,625.00         |
| June 1, 2026        | 3,762.50          | -                 |                   |
| December 1, 2026    | 3,762.50          | 75,000.00         | 82,525.00         |
| June 1, 2027        | 2,600.00          | -                 |                   |
| December 1, 2027    | 2,600.00          | 75,000.00         | 80,200.00         |
| June 1, 2028        | 1,400.00          | -                 |                   |
| December 1, 2028    | 1,400.00          | 80,000.00         | 82,800.00         |
| <b>Totals</b>       | <b>161,162.50</b> | <b>825,000.00</b> | <b>986,162.50</b> |

## Village of Wilmette FY 2017 Budget Tax Levy Projections

| Levy Year | Projected Operating Levy | Debt Service Levy | Additional Levy for Fire & Police Pen. | Portion Paid from Bond Proceeds | Adjustment ** to Operating Levy to Smooth the Increment | Total Levy | "Smoothed" Incremental Growth (%) |
|-----------|--------------------------|-------------------|----------------------------------------|---------------------------------|---------------------------------------------------------|------------|-----------------------------------|
| 1998      | 6,386,857                | 997,843           |                                        |                                 |                                                         | 7,384,700  |                                   |
| 1999      | 6,466,007                | 1,176,693         |                                        |                                 |                                                         | 7,642,700  | 3.49%                             |
| 2000      | 6,627,658                | 1,386,515         |                                        |                                 | (20,000)                                                | 7,994,173  | 4.60%                             |
| 2001      | 6,956,488                | 1,515,128         |                                        |                                 | (10,000)                                                | 8,461,616  | 5.85%                             |
| 2002      | 7,234,176                | 2,473,868         |                                        | (600,000)                       | (140,000)                                               | 8,968,044  | 5.98%                             |
| 2003      | 7,523,543                | 2,563,593         |                                        | (400,000)                       | (182,000)                                               | 9,505,136  | 5.99%                             |
| 2004      | 8,071,000                | 2,583,226         |                                        | (200,000)                       | (147,500)                                               | 10,306,726 | 8.43%                             |
| 2005      | 8,295,437                | 2,450,663         |                                        |                                 | 179,500                                                 | 10,925,600 | 6.00%                             |
| 2006      | 8,940,311                | 2,541,289         |                                        |                                 | 320,000                                                 | 11,801,600 | 8.02%                             |
| 2007      | 9,352,187                | 3,883,613         |                                        | (500,000)                       | (463,000)                                               | 12,272,800 | 3.99%                             |
| 2008      | 9,572,183                | 3,241,817         | 172,000                                |                                 | 13,000                                                  | 12,999,000 | 5.92%                             |
| 2009      | 9,503,999                | 3,069,001         | 490,000                                |                                 | 450,000                                                 | 13,513,000 | 3.95%                             |
| 2010      | 9,942,229                | 2,991,871         | 1,082,000                              |                                 |                                                         | 14,016,100 | 3.72%                             |
| 2011      | 10,330,002               | 3,041,398         | 1,162,000                              |                                 |                                                         | 14,533,400 | 3.69%                             |
| 2012      | 11,783,345               | 3,256,455         |                                        |                                 |                                                         | 15,039,800 | 3.48%                             |
| 2013      | 12,250,693               | 3,298,207         |                                        |                                 |                                                         | 15,548,900 | 3.39%                             |
| 2014      | 12,718,778               | 3,351,672         |                                        |                                 |                                                         | 16,070,450 | 3.35%                             |
| 2015      | 13,195,299               | 3,412,624         |                                        |                                 |                                                         | 16,607,923 | 3.34%                             |
| 2016      | 13,956,378               | 3,477,386         |                                        |                                 |                                                         | 17,433,764 | 4.97%                             |
| 2017      | 14,489,668               | 3,895,843         |                                        |                                 |                                                         | 18,385,511 | 5.46%                             |
| 2018      | 15,074,874               | 3,937,290         |                                        |                                 |                                                         | 19,012,164 | 3.41%                             |
| 2019      | 15,667,900               | 3,959,422         |                                        |                                 |                                                         | 19,627,322 | 3.24%                             |
| 2020      | 16,284,639               | 3,973,148         |                                        |                                 |                                                         | 20,257,787 | 3.21%                             |
| 2021      | 16,926,067               | 4,018,891         |                                        |                                 |                                                         | 20,944,958 | 3.39%                             |
| 2022      | 17,639,890               | 4,121,747         |                                        |                                 |                                                         | 21,761,637 | 3.90%                             |
| 2023      | 18,186,870               | 4,068,953         |                                        |                                 |                                                         | 22,255,823 | 2.27%                             |
| 2024      | 18,908,357               | 3,676,158         |                                        |                                 |                                                         | 22,584,515 | 1.48%                             |
| 2025      | 19,658,711               | 1,989,505         |                                        |                                 |                                                         | 21,648,216 | -4.15%                            |
| 2026      | 20,439,032               | 436,092           |                                        |                                 |                                                         | 20,875,124 | -3.57%                            |
| 2027      | 21,250,620               | 438,721           |                                        |                                 |                                                         | 21,689,341 | 3.90%                             |
| 2028      | 22,094,667               | 355,000           |                                        |                                 |                                                         | 22,449,667 | 3.51%                             |

\*\* These adjustments, in total, net to zero. They are designed to eliminate large percentage fluctuations in the Village's tax levy due to the issuance of new debt.

**Village of Wilmette  
Fiscal Year 2017 Budget  
Water Debt Summary**

| <b>Fiscal Year Ending</b> | <b>2007<br/>Issue</b> | <b>2009<br/>Issue</b> | <b>2010<br/>Issue</b> | <b>2011<br/>Issue</b> | <b>2014<br/>Issue</b> | <b>Total</b>         |
|---------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|----------------------|
| December 31, 2017         | 989,725.00            | 187,900.00            | 38,137.50             | 281,600.00            | 773,550.00            | 2,270,912.50         |
| December 31, 2018         | 996,518.76            | 184,775.00            | 38,137.50             | 428,200.00            | 592,400.00            | 2,240,031.26         |
| December 31, 2018         | 976,662.50            | 181,650.00            | 38,137.50             | 511,000.00            | 531,050.00            | 2,238,500.00         |
| December 31, 2020         | 1,005,112.50          | 278,400.00            | 38,137.50             | 490,750.00            | 551,050.00            | 2,363,450.00         |
| December 31, 2021         | 1,000,800.00          | 271,700.00            | 38,137.50             | 1,073,750.00          | -                     | 2,384,387.50         |
| December 31, 2022         | -                     | 964,800.00            | 38,137.50             | 1,123,900.00          | -                     | 2,126,837.50         |
| December 31, 2023         | -                     | 932,850.00            | 38,137.50             | 571,650.00            | -                     | 1,542,637.50         |
| December 31, 2024         | -                     | -                     | 1,168,137.50          | -                     | -                     | 1,168,137.50         |
| <b>Total</b>              | <b>4,968,818.76</b>   | <b>3,002,075.00</b>   | <b>1,435,100.00</b>   | <b>4,480,850.00</b>   | <b>2,448,050.00</b>   | <b>16,334,893.76</b> |

**Village of Wilmette  
Fiscal Year 2017 Budget  
Debt Service Schedule**

**Issue:** 2007 Water Fund Refunding Issue  
**Interest Rate:** 4.207%

| <b>Date Payable</b> | <b>Interest</b>   | <b>Principal</b>    | <b>Total</b>        |
|---------------------|-------------------|---------------------|---------------------|
| June 1, 2017        | 92,362.50         |                     |                     |
| December 1, 2017    | 92,362.50         | 805,000.00          | 989,725.00          |
| June 1, 2018        | 75,759.38         |                     |                     |
| December 1, 2018    | 75,759.38         | 845,000.00          | 996,518.76          |
| June 1, 2019        | 58,331.25         |                     |                     |
| December 1, 2019    | 58,331.25         | 860,000.00          | 976,662.50          |
| June 1, 2020        | 40,056.25         |                     |                     |
| December 1, 2020    | 40,056.25         | 925,000.00          | 1,005,112.50        |
| June 1, 2021        | 20,400.00         |                     |                     |
| December 1, 2021    | 20,400.00         | 960,000.00          | 1,000,800.00        |
| <b>Totals</b>       | <b>573,818.76</b> | <b>4,395,000.00</b> | <b>4,968,818.76</b> |

**Issue:** 2009 Water Fund Refunding Issue  
**Interest Rate:** 3.017%

| <b>Date Payable</b> | <b>Interest</b>   | <b>Principal</b>    | <b>Total</b>        |
|---------------------|-------------------|---------------------|---------------------|
| June 1, 2017        | 43,950.00         |                     |                     |
| December 1, 2017    | 43,950.00         | 100,000.00          | 187,900.00          |
| June 1, 2018        | 42,387.50         |                     |                     |
| December 1, 2018    | 42,387.50         | 100,000.00          | 184,775.00          |
| June 1, 2019        | 40,825.00         |                     |                     |
| December 1, 2019    | 40,825.00         | 100,000.00          | 181,650.00          |
| June 1, 2020        | 39,200.00         |                     |                     |
| December 1, 2020    | 39,200.00         | 200,000.00          | 278,400.00          |
| June 1, 2021        | 35,850.00         |                     |                     |
| December 1, 2021    | 35,850.00         | 200,000.00          | 271,700.00          |
| June 1, 2022        | 32,400.00         |                     |                     |
| December 1, 2022    | 32,400.00         | 900,000.00          | 964,800.00          |
| June 1, 2023        | 16,425.00         |                     |                     |
| December 1, 2023    | 16,425.00         | 900,000.00          | 932,850.00          |
| <b>Totals</b>       | <b>502,075.00</b> | <b>2,500,000.00</b> | <b>3,002,075.00</b> |

**Village of Wilmette  
Fiscal Year 2017 Budget  
Debt Service Schedule**

**Issue:** 2010 Water Fund Improvements Issue  
**Interest Rate:** 3.287%

| Date Payable     | Interest          | Principal           | Total               |
|------------------|-------------------|---------------------|---------------------|
| June 1, 2017     | 19,068.75         |                     |                     |
| December 1, 2017 | 19,068.75         | -                   | 38,137.50           |
| June 1, 2018     | 19,068.75         |                     |                     |
| December 1, 2018 | 19,068.75         | -                   | 38,137.50           |
| June 1, 2019     | 19,068.75         |                     |                     |
| December 1, 2019 | 19,068.75         | -                   | 38,137.50           |
| June 1, 2020     | 19,068.75         |                     |                     |
| December 1, 2020 | 19,068.75         | -                   | 38,137.50           |
| June 1, 2021     | 19,068.75         |                     |                     |
| December 1, 2021 | 19,068.75         | -                   | 38,137.50           |
| June 1, 2022     | 19,068.75         |                     |                     |
| December 1, 2022 | 19,068.75         | -                   | 38,137.50           |
| June 1, 2023     | 19,068.75         |                     |                     |
| December 1, 2023 | 19,068.75         | -                   | 38,137.50           |
| June 1, 2024     | 19,068.75         |                     |                     |
| December 1, 2024 | 19,068.75         | 1,130,000.00        | 1,168,137.50        |
| <b>Totals</b>    | <b>305,100.00</b> | <b>1,130,000.00</b> | <b>1,435,100.00</b> |

**Village of Wilmette  
Fiscal Year 2017 Budget  
Debt Service Schedule**

**Issue:** 2011 Water Fund Refunding Issue  
**Interest Rate:** 2.657%

| Date Payable     | Interest          | Principal           | Total               |
|------------------|-------------------|---------------------|---------------------|
| June 1, 2017     | 55,800.00         |                     |                     |
| December 1, 2017 | 55,800.00         | 170,000.00          | 281,600.00          |
| June 1, 2018     | 54,100.00         |                     |                     |
| December 1, 2018 | 54,100.00         | 320,000.00          | 428,200.00          |
| June 1, 2019     | 50,500.00         |                     |                     |
| December 1, 2019 | 50,500.00         | 410,000.00          | 511,000.00          |
| June 1, 2020     | 45,375.00         |                     |                     |
| December 1, 2020 | 45,375.00         | 400,000.00          | 490,750.00          |
| June 1, 2021     | 39,375.00         |                     |                     |
| December 1, 2021 | 39,375.00         | 995,000.00          | 1,073,750.00        |
| June 1, 2022     | 24,450.00         |                     |                     |
| December 1, 2022 | 24,450.00         | 1,075,000.00        | 1,123,900.00        |
| June 1, 2023     | 8,325.00          |                     |                     |
| December 1, 2023 | 8,325.00          | 555,000.00          | 571,650.00          |
| <b>Totals</b>    | <b>555,850.00</b> | <b>3,925,000.00</b> | <b>4,480,850.00</b> |

**Village of Wilmette  
Fiscal Year 2017 Budget  
Debt Service Schedule**

**Issue:** 2014 Water Fund Refunding Issue  
**Interest Rate:** 1.430%

| Date Payable     | Interest          | Principal           | Total               |
|------------------|-------------------|---------------------|---------------------|
| June 1, 2017     | 34,275.00         |                     |                     |
| December 1, 2017 | 34,275.00         | 705,000.00          | 773,550.00          |
| June 1, 2018     | 23,700.00         |                     |                     |
| December 1, 2018 | 23,700.00         | 545,000.00          | 592,400.00          |
| June 1, 2019     | 15,525.00         |                     |                     |
| December 1, 2019 | 15,525.00         | 500,000.00          | 531,050.00          |
| June 1, 2020     | 8,025.00          |                     |                     |
| December 1, 2020 | 8,025.00          | 535,000.00          | 551,050.00          |
| <b>Totals</b>    | <b>163,050.00</b> | <b>2,285,000.00</b> | <b>2,448,050.00</b> |

**Village of Wilmette  
Fiscal Year 2017 Budget  
Sewer Debt Summary**

| Fiscal Year Ending | IEPA Loans              |                         |                         |                         |                         |                         |                         | 2007 General<br>Obligation<br>Bond Issue |
|--------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|------------------------------------------|
|                    | FY 2006<br>Improvements | FY 2007<br>Improvements | FY 2009<br>Improvements | FY 2010<br>Improvements | FY 2011<br>Improvements | FY 2012<br>Improvements | FY 2013<br>Improvements |                                          |
| December 31, 2017  | 27,847.04               | 41,495.24               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 39,125.72               | 574,400.00                               |
| December 31, 2018  | 27,847.04               | 41,495.24               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 39,125.72               | 553,775.00                               |
| December 31, 2019  | 27,847.04               | 41,495.24               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 39,125.72               | 533,150.00                               |
| December 31, 2020  | 27,847.04               | 41,495.24               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 39,125.72               | 291,900.00                               |
| December 31, 2021  | 27,847.04               | 41,495.24               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 39,125.72               | -                                        |
| December 31, 2022  | 27,847.04               | 41,495.24               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 39,125.72               | -                                        |
| December 31, 2023  | 27,847.04               | 41,495.24               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 39,125.72               | -                                        |
| December 31, 2024  | 27,847.04               | 41,495.24               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 39,125.72               | -                                        |
| December 31, 2025  | 27,847.04               | 41,495.24               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 39,125.72               | -                                        |
| December 31, 2026  | 27,847.04               | 41,495.24               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 39,125.72               | -                                        |
| December 31, 2027  | -                       | 40,549.96               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 39,125.72               | -                                        |
| December 31, 2028  | -                       | -                       | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 39,125.72               | -                                        |
| December 31, 2029  | -                       | -                       | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 39,125.72               | -                                        |
| December 31, 2030  | -                       | -                       | 4,411.14                | 42,887.14               | 47,414.40               | 35,268.78               | 39,125.72               | -                                        |
| December 31, 2031  | -                       | -                       | -                       | 42,887.14               | 47,414.40               | 35,268.78               | 39,125.72               | -                                        |
| December 31, 2032  |                         |                         |                         |                         | 47,414.40               | 35,268.78               | 39,125.72               |                                          |
| December 31, 2033  |                         |                         |                         |                         |                         | 29,839.40               | 39,125.72               |                                          |
| December 31, 2034  |                         |                         |                         |                         |                         |                         | 39,125.72               |                                          |
| December 31, 2035  |                         |                         |                         |                         |                         |                         |                         |                                          |
| December 31, 2036  |                         |                         |                         |                         |                         |                         |                         |                                          |
| December 31, 2037  |                         |                         |                         |                         |                         |                         |                         |                                          |
| December 31, 2038  |                         |                         |                         |                         |                         |                         |                         |                                          |
| December 31, 2039  |                         |                         |                         |                         |                         |                         |                         |                                          |
| December 31, 2040  |                         |                         |                         |                         |                         |                         |                         |                                          |
| December 31, 2041  |                         |                         |                         |                         |                         |                         |                         |                                          |
| December 31, 2042  |                         |                         |                         |                         |                         |                         |                         |                                          |
| December 31, 2043  |                         |                         |                         |                         |                         |                         |                         |                                          |
| <b>Total</b>       | <b>278,470.40</b>       | <b>455,502.36</b>       | <b>119,096.36</b>       | <b>643,307.10</b>       | <b>758,630.40</b>       | <b>594,139.88</b>       | <b>704,262.96</b>       | <b>1,953,225.00</b>                      |

**Village of Wilmette  
Fiscal Year 2017 Budget  
Sewer Debt Summary**

| <b>Fiscal Year Ending</b> | <b>2009 General<br/>Obligation<br/>Bond Issue</b> | <b>2010 General<br/>Obligation<br/>Bond Issue</b> | <b>2011 General<br/>Obligation<br/>Bond Issue</b> | <b>2013 General<br/>Obligation<br/>Bond Issue</b> | <b>2014 General<br/>Obligation<br/>Bond Issue</b> | <b>Total</b>         |
|---------------------------|---------------------------------------------------|---------------------------------------------------|---------------------------------------------------|---------------------------------------------------|---------------------------------------------------|----------------------|
| December 31, 2017         | 158,338.76                                        | 44,550.00                                         | 754,512.50                                        | 335,110.00                                        | 1,148,275.00                                      | 3,258,046.52         |
| December 31, 2018         | 159,120.00                                        | 804,550.00                                        | 602,612.50                                        | 335,110.00                                        | 576,625.00                                        | 3,274,652.76         |
| December 31, 2019         | 159,745.00                                        | 746,750.00                                        | 682,375.00                                        | 335,110.00                                        | 576,625.00                                        | 3,276,615.26         |
| December 31, 2020         | 155,032.50                                        | -                                                 | 1,098,750.00                                      | 435,110.00                                        | 576,625.00                                        | 2,800,277.76         |
| December 31, 2021         | 155,175.00                                        | -                                                 | 1,309,500.00                                      | 433,110.00                                        | 576,625.00                                        | 2,717,270.26         |
| December 31, 2022         | -                                                 | -                                                 | 1,288,050.00                                      | 435,860.00                                        | 576,625.00                                        | 2,543,395.26         |
| December 31, 2023         | -                                                 | -                                                 | 726,150.00                                        | 428,235.00                                        | 776,625.00                                        | 2,173,870.26         |
| December 31, 2024         | -                                                 | -                                                 | -                                                 | 825,735.00                                        | 670,625.00                                        | 1,739,220.26         |
| December 31, 2025         | -                                                 | -                                                 | -                                                 | 815,735.00                                        | 667,625.00                                        | 1,726,220.26         |
| December 31, 2026         | -                                                 | -                                                 | -                                                 | 795,585.00                                        | 664,625.00                                        | 1,703,070.26         |
| December 31, 2027         | -                                                 | -                                                 | -                                                 | 785,085.00                                        | 661,625.00                                        | 1,660,777.94         |
| December 31, 2028         | -                                                 | -                                                 | -                                                 | 768,925.00                                        | 658,625.00                                        | 1,601,067.98         |
| December 31, 2029         | -                                                 | -                                                 | -                                                 | 746,250.00                                        | 1,055,625.00                                      | 1,975,392.98         |
| December 31, 2030         | -                                                 | -                                                 | -                                                 | 727,500.00                                        | 1,090,625.00                                      | 1,987,232.18         |
| December 31, 2031         | -                                                 | -                                                 | -                                                 | 707,500.00                                        | 1,123,437.50                                      | 1,995,633.54         |
| December 31, 2032         |                                                   |                                                   |                                                   | 687,500.00                                        | 1,103,937.50                                      | 1,913,246.40         |
| December 31, 2033         |                                                   |                                                   |                                                   | 667,500.00                                        | 1,183,687.50                                      | 1,920,152.62         |
| December 31, 2034         |                                                   |                                                   |                                                   | 647,500.00                                        | 1,209,187.50                                      | 1,895,813.22         |
| December 31, 2035         |                                                   |                                                   |                                                   | 1,127,500.00                                      | 732,937.50                                        | 1,860,437.50         |
| December 31, 2036         |                                                   |                                                   |                                                   | 1,086,000.00                                      | 772,062.50                                        | 1,858,062.50         |
| December 31, 2037         |                                                   |                                                   |                                                   | 1,043,500.00                                      | 809,375.00                                        | 1,852,875.00         |
| December 31, 2038         |                                                   |                                                   |                                                   | -                                                 | 1,894,375.00                                      | 1,894,375.00         |
| December 31, 2039         |                                                   |                                                   |                                                   | -                                                 | 1,888,125.00                                      | 1,888,125.00         |
| December 31, 2040         |                                                   |                                                   |                                                   |                                                   | 1,930,000.00                                      | 1,930,000.00         |
| December 31, 2041         |                                                   |                                                   |                                                   |                                                   | 1,914,000.00                                      | 1,914,000.00         |
| December 31, 2042         |                                                   |                                                   |                                                   |                                                   | 1,946,000.00                                      | 1,946,000.00         |
| December 31, 2043         |                                                   |                                                   |                                                   |                                                   | 1,924,000.00                                      | 1,924,000.00         |
| <b>Total</b>              | <b>787,411.26</b>                                 | <b>1,595,850.00</b>                               | <b>6,461,950.00</b>                               | <b>14,169,460.00</b>                              | <b>28,708,525.00</b>                              | <b>57,229,830.72</b> |

**Village of Wilmette  
Fiscal Year 2017 Budget  
Debt Service Schedule**

**Sewer E.P.A.**

**Loan Reference: 2006 Improvements - 117-2597**

**Interest Rate: 2.500%**

| <b>Date Payable</b> | <b>Interest</b>  | <b>Principal</b>  | <b>Total</b>      |
|---------------------|------------------|-------------------|-------------------|
| March 13, 2017      | 3,063.05         | 10,860.47         | 13,923.52         |
| September 13, 2017  | 2,927.30         | 10,996.22         | 13,923.52         |
| March 13, 2018      | 2,789.85         | 11,133.67         | 13,923.52         |
| September 13, 2018  | 2,650.67         | 11,272.85         | 13,923.52         |
| March 13, 2019      | 2,509.76         | 11,413.76         | 13,923.52         |
| September 13, 2019  | 2,367.09         | 11,556.43         | 13,923.52         |
| March 13, 2020      | 2,222.64         | 11,700.88         | 13,923.52         |
| September 13, 2020  | 2,076.38         | 11,847.14         | 13,923.52         |
| March 13, 2021      | 1,928.29         | 11,995.23         | 13,923.52         |
| September 13, 2021  | 1,778.35         | 12,145.17         | 13,923.52         |
| March 13, 2022      | 1,626.53         | 12,296.99         | 13,923.52         |
| September 13, 2022  | 1,472.82         | 12,450.70         | 13,923.52         |
| March 13, 2023      | 1,317.18         | 12,606.34         | 13,923.52         |
| September 13, 2023  | 1,159.61         | 12,763.91         | 13,923.52         |
| March 13, 2024      | 1,000.06         | 12,923.46         | 13,923.52         |
| September 13, 2024  | 838.51           | 13,085.01         | 13,923.52         |
| March 13, 2025      | 674.95           | 13,248.57         | 13,923.52         |
| September 13, 2025  | 509.34           | 13,414.18         | 13,923.52         |
| March 13, 2026      | 341.67           | 13,581.85         | 13,923.52         |
| September 13, 2026  | 172.06           | 13,751.46         | 13,923.52         |
| <b>Totals</b>       | <b>33,426.11</b> | <b>245,044.29</b> | <b>278,470.40</b> |

**Village of Wilmette  
Fiscal Year 2017 Budget  
Debt Service Schedule**

**Sewer E.P.A.**

**Loan Reference: 2007 Improvements - L17-2807**

**Interest Rate: 2.500%**

| <b>Date Payable</b> | <b>Interest</b>  | <b>Principal</b>  | <b>Total</b>      |
|---------------------|------------------|-------------------|-------------------|
| April 21, 2017      | 2,690.03         | 8,559.11          | 11,249.14         |
| October 21, 2017    | 2,583.04         | 8,666.10          | 11,249.14         |
| April 21, 2018      | 2,474.71         | 8,774.43          | 11,249.14         |
| October 21, 2018    | 2,365.03         | 8,884.11          | 11,249.14         |
| April 21, 2019      | 2,253.98         | 8,995.16          | 11,249.14         |
| October 21, 2019    | 2,141.54         | 9,107.60          | 11,249.14         |
| April 21, 2020      | 2,027.70         | 9,221.44          | 11,249.14         |
| October 21, 2020    | 1,912.43         | 9,336.71          | 11,249.14         |
| April 21, 2021      | 1,795.72         | 9,453.42          | 11,249.14         |
| October 21, 2021    | 1,677.55         | 9,571.59          | 11,249.14         |
| April 21, 2022      | 1,557.91         | 9,691.23          | 11,249.14         |
| October 21, 2022    | 1,436.77         | 9,812.37          | 11,249.14         |
| April 21, 2023      | 1,314.11         | 9,935.03          | 11,249.14         |
| October 21, 2023    | 1,189.92         | 10,059.22         | 11,249.14         |
| April 21, 2024      | 1,064.18         | 10,184.96         | 11,249.14         |
| October 21, 2024    | 936.87           | 10,312.27         | 11,249.14         |
| April 21, 2025      | 807.97           | 10,441.17         | 11,249.14         |
| October 21, 2025    | 677.45           | 10,571.69         | 11,249.14         |
| April 21, 2026      | 545.31           | 10,703.83         | 11,249.14         |
| October 21, 2026    | 411.51           | 10,837.63         | 11,249.14         |
| April 21, 2027      | 276.04           | 10,973.10         | 11,249.14         |
| October 21, 2027    | 139.03           | 11,110.11         | 11,249.14         |
| <b>Totals</b>       | <b>32,278.80</b> | <b>215,202.28</b> | <b>247,481.08</b> |

**Village of Wilmette  
Fiscal Year 2017 Budget  
Debt Service Schedule**

**Sewer E.P.A.**

**Loan Reference: 2007 Improvements - L17-2808**

**Interest Rate: 2.500%**

| <b>Date Payable</b> | <b>Interest</b>  | <b>Principal</b>  | <b>Total</b>      |
|---------------------|------------------|-------------------|-------------------|
| April 21, 2017      | 2,262.40         | 7,236.08          | 9,498.48          |
| October 21, 2017    | 2,171.95         | 7,326.53          | 9,498.48          |
| April 21, 2018      | 2,080.37         | 7,418.11          | 9,498.48          |
| October 21, 2018    | 1,987.64         | 7,510.84          | 9,498.48          |
| April 21, 2019      | 1,893.76         | 7,604.72          | 9,498.48          |
| October 21, 2019    | 1,798.70         | 7,699.78          | 9,498.48          |
| April 21, 2020      | 1,702.45         | 7,796.03          | 9,498.48          |
| October 21, 2020    | 1,605.00         | 7,893.48          | 9,498.48          |
| April 21, 2021      | 1,506.33         | 7,992.15          | 9,498.48          |
| October 21, 2021    | 1,406.43         | 8,092.05          | 9,498.48          |
| April 21, 2022      | 1,305.28         | 8,193.20          | 9,498.48          |
| October 21, 2022    | 1,202.86         | 8,295.62          | 9,498.48          |
| April 21, 2023      | 1,099.17         | 8,399.31          | 9,498.48          |
| October 21, 2023    | 994.18           | 8,504.30          | 9,498.48          |
| April 21, 2024      | 887.87           | 8,610.61          | 9,498.48          |
| October 21, 2024    | 780.24           | 8,718.24          | 9,498.48          |
| April 21, 2025      | 671.26           | 8,827.22          | 9,498.48          |
| October 21, 2025    | 560.92           | 8,937.56          | 9,498.48          |
| April 21, 2026      | 449.20           | 9,049.28          | 9,498.48          |
| October 21, 2026    | 336.09           | 9,162.39          | 9,498.48          |
| April 21, 2027      | 221.56           | 9,276.92          | 9,498.48          |
| October 21, 2027    | 105.60           | 8,447.60          | 8,553.20          |
| <b>Totals</b>       | <b>27,029.26</b> | <b>180,992.02</b> | <b>208,021.28</b> |

**Village of Wilmette  
Fiscal Year 2017 Budget  
Debt Service Schedule**

**Sewer E.P.A.**

**Loan Reference: 2009 Sewer Lining Improvements - L17-2952**

**Interest Rate: 0.000%**

| <b>Date Payable</b> | <b>Interest</b> | <b>Principal</b>  | <b>Total</b>      |
|---------------------|-----------------|-------------------|-------------------|
| April 7, 2017       | -               | 4,410.97          | 4,410.97          |
| October 7, 2017     | -               | 4,410.97          | 4,410.97          |
| April 7, 2018       | -               | 4,410.97          | 4,410.97          |
| October 7, 2018     | -               | 4,410.97          | 4,410.97          |
| April 7, 2019       | -               | 4,410.97          | 4,410.97          |
| October 7, 2019     | -               | 4,410.97          | 4,410.97          |
| April 7, 2020       | -               | 4,410.97          | 4,410.97          |
| October 7, 2020     | -               | 4,410.97          | 4,410.97          |
| April 7, 2021       | -               | 4,410.97          | 4,410.97          |
| October 7, 2021     | -               | 4,410.97          | 4,410.97          |
| April 7, 2022       | -               | 4,410.97          | 4,410.97          |
| October 7, 2022     | -               | 4,410.97          | 4,410.97          |
| April 7, 2023       | -               | 4,410.97          | 4,410.97          |
| October 7, 2023     | -               | 4,410.97          | 4,410.97          |
| April 7, 2024       | -               | 4,410.97          | 4,410.97          |
| October 7, 2024     | -               | 4,410.97          | 4,410.97          |
| April 7, 2025       | -               | 4,410.97          | 4,410.97          |
| October 7, 2025     | -               | 4,410.97          | 4,410.97          |
| April 7, 2026       | -               | 4,410.97          | 4,410.97          |
| October 7, 2026     | -               | 4,410.97          | 4,410.97          |
| April 7, 2027       | -               | 4,410.97          | 4,410.97          |
| October 7, 2027     | -               | 4,410.97          | 4,410.97          |
| April 7, 2028       | -               | 4,410.97          | 4,410.97          |
| October 7, 2028     | -               | 4,410.97          | 4,410.97          |
| April 7, 2029       | -               | 4,410.97          | 4,410.97          |
| October 7, 2029     | -               | 4,410.97          | 4,410.97          |
| April 7, 2030       | -               | 4,411.14          | 4,411.14          |
| <b>Totals</b>       | -               | <b>119,096.36</b> | <b>119,096.36</b> |

**Village of Wilmette  
Fiscal Year 2017 Budget  
Debt Service Schedule**

**Sewer E.P.A.**

**Loan Reference: 2010 Sewer Lining Improvements - L17-4005**

**Interest Rate: 1.250%**

| <b>Date Payable</b> | <b>Interest</b>  | <b>Principal</b>  | <b>Total</b>      |
|---------------------|------------------|-------------------|-------------------|
| January 18, 2017    | 3,655.85         | 17,787.72         | 21,443.57         |
| July 18, 2017       | 3,544.68         | 17,898.89         | 21,443.57         |
| January 18, 2018    | 3,432.81         | 18,010.76         | 21,443.57         |
| July 18, 2018       | 3,320.24         | 18,123.33         | 21,443.57         |
| January 18, 2019    | 3,206.97         | 18,236.60         | 21,443.57         |
| July 18, 2019       | 3,092.99         | 18,350.58         | 21,443.57         |
| January 18, 2020    | 2,978.30         | 18,465.27         | 21,443.57         |
| July 18, 2020       | 2,862.89         | 18,580.68         | 21,443.57         |
| January 18, 2021    | 2,746.76         | 18,696.81         | 21,443.57         |
| July 18, 2021       | 2,629.91         | 18,813.66         | 21,443.57         |
| January 18, 2022    | 2,512.32         | 18,931.25         | 21,443.57         |
| July 18, 2022       | 2,394.00         | 19,049.57         | 21,443.57         |
| January 18, 2023    | 2,274.94         | 19,168.63         | 21,443.57         |
| July 18, 2023       | 2,155.14         | 19,288.43         | 21,443.57         |
| January 18, 2024    | 2,034.59         | 19,408.98         | 21,443.57         |
| July 18, 2024       | 1,913.28         | 19,530.29         | 21,443.57         |
| January 18, 2025    | 1,791.22         | 19,652.35         | 21,443.57         |
| July 18, 2025       | 1,668.39         | 19,775.18         | 21,443.57         |
| January 18, 2026    | 1,544.79         | 19,898.78         | 21,443.57         |
| July 18, 2026       | 1,420.43         | 20,023.14         | 21,443.57         |
| January 18, 2027    | 1,295.28         | 20,148.29         | 21,443.57         |
| July 18, 2027       | 1,169.36         | 20,274.21         | 21,443.57         |
| January 18, 2028    | 1,042.64         | 20,400.93         | 21,443.57         |
| July 18, 2028       | 915.14           | 20,528.43         | 21,443.57         |
| January 18, 2029    | 786.83           | 20,656.74         | 21,443.57         |
| July 18, 2029       | 657.73           | 20,785.84         | 21,443.57         |
| January 18, 2030    | 527.82           | 20,915.75         | 21,443.57         |
| July 18, 2030       | 397.09           | 21,046.48         | 21,443.57         |
| January 18, 2031    | 265.55           | 21,178.02         | 21,443.57         |
| July 18, 2031       | 133.09           | 21,310.48         | 21,443.57         |
| <b>Totals</b>       | <b>58,371.03</b> | <b>584,936.07</b> | <b>643,307.10</b> |

**Village of Wilmette  
Fiscal Year 2017 Budget  
Debt Service Schedule**

**Sewer E.P.A.**

**Loan Reference: 2011 Sewer Lining Improvements - L17-4672**

**Interest Rate: 2.295%**

| <b>Date Payable</b> | <b>Interest</b>   | <b>Principal</b>  | <b>Total</b>      |
|---------------------|-------------------|-------------------|-------------------|
| February 5, 2017    | 7,251.54          | 16,455.66         | 23,707.20         |
| August 5, 2017      | 7,062.71          | 16,644.49         | 23,707.20         |
| February 5, 2018    | 6,871.71          | 16,835.49         | 23,707.20         |
| August 5, 2018      | 6,678.53          | 17,028.67         | 23,707.20         |
| February 5, 2019    | 6,483.12          | 17,224.08         | 23,707.20         |
| August 5, 2019      | 6,285.48          | 17,421.72         | 23,707.20         |
| February 5, 2020    | 6,085.56          | 17,621.64         | 23,707.20         |
| August 5, 2020      | 5,883.35          | 17,823.85         | 23,707.20         |
| February 5, 2021    | 5,678.83          | 18,028.37         | 23,707.20         |
| August 5, 2021      | 5,471.95          | 18,235.25         | 23,707.20         |
| February 5, 2022    | 5,262.70          | 18,444.50         | 23,707.20         |
| August 5, 2022      | 5,051.05          | 18,656.15         | 23,707.20         |
| February 5, 2023    | 4,836.97          | 18,870.23         | 23,707.20         |
| August 5, 2023      | 4,620.44          | 19,086.76         | 23,707.20         |
| February 5, 2024    | 4,401.41          | 19,305.79         | 23,707.20         |
| August 5, 2024      | 4,179.88          | 19,527.32         | 23,707.20         |
| February 5, 2025    | 3,955.80          | 19,751.40         | 23,707.20         |
| August 5, 2025      | 3,729.16          | 19,978.04         | 23,707.20         |
| February 5, 2026    | 3,499.91          | 20,207.29         | 23,707.20         |
| August 5, 2026      | 3,268.03          | 20,439.17         | 23,707.20         |
| February 5, 2027    | 3,033.49          | 20,673.71         | 23,707.20         |
| August 5, 2027      | 2,796.26          | 20,910.94         | 23,707.20         |
| February 5, 2028    | 2,556.31          | 21,150.89         | 23,707.20         |
| August 5, 2028      | 2,313.60          | 21,393.60         | 23,707.20         |
| February 5, 2029    | 2,068.11          | 21,639.09         | 23,707.20         |
| August 5, 2029      | 1,819.80          | 21,887.40         | 23,707.20         |
| February 5, 2030    | 1,568.64          | 22,138.56         | 23,707.20         |
| August 5, 2030      | 1,314.60          | 22,392.60         | 23,707.20         |
| February 5, 2031    | 1,057.65          | 22,649.55         | 23,707.20         |
| August 5, 2031      | 797.74            | 22,909.46         | 23,707.20         |
| February 5, 2032    | 534.86            | 23,172.34         | 23,707.20         |
| August 5, 2032      | 268.82            | 23,438.38         | 23,707.20         |
| <b>Totals</b>       | <b>126,688.01</b> | <b>631,942.39</b> | <b>758,630.40</b> |

**Village of Wilmette  
Fiscal Year 2017 Budget  
Debt Service Schedule**

**Sewer E.P.A.**

**Loan Reference: 2012 Sewer Lining Improvements - L17-4725**

**Interest Rate: 1.930%**

| <b>Date Payable</b> | <b>Interest</b>  | <b>Principal</b>  | <b>Total</b>      |
|---------------------|------------------|-------------------|-------------------|
| June 1, 2017        | 4,875.52         | 12,758.87         | 17,634.39         |
| December 1, 2017    | 4,752.40         | 12,881.99         | 17,634.39         |
| June 1, 2018        | 4,628.09         | 13,006.30         | 17,634.39         |
| December 1, 2018    | 4,502.58         | 13,131.81         | 17,634.39         |
| June 1, 2019        | 4,375.86         | 13,258.53         | 17,634.39         |
| December 1, 2019    | 4,247.91         | 13,386.48         | 17,634.39         |
| June 1, 2020        | 4,118.73         | 13,515.55         | 17,634.28         |
| December 1, 2020    | 3,988.31         | 13,646.08         | 17,634.39         |
| June 1, 2021        | 3,856.62         | 13,777.77         | 17,634.39         |
| December 1, 2021    | 3,723.67         | 13,910.72         | 17,634.39         |
| June 1, 2022        | 3,589.43         | 14,044.96         | 17,634.39         |
| December 1, 2022    | 3,453.89         | 14,180.50         | 17,634.39         |
| June 1, 2023        | 3,317.05         | 14,317.34         | 17,634.39         |
| December 1, 2023    | 3,178.89         | 14,455.50         | 17,634.39         |
| June 1, 2024        | 3,039.39         | 14,595.00         | 17,634.39         |
| December 1, 2024    | 2,898.55         | 14,735.84         | 17,634.39         |
| June 1, 2025        | 2,756.35         | 14,878.04         | 17,634.39         |
| December 1, 2025    | 2,612.78         | 15,021.61         | 17,634.39         |
| June 1, 2026        | 2,467.82         | 15,166.57         | 17,634.39         |
| December 1, 2026    | 2,321.46         | 15,312.93         | 17,634.39         |
| June 1, 2027        | 2,173.69         | 15,460.70         | 17,634.39         |
| December 1, 2027    | 2,024.50         | 15,609.89         | 17,634.39         |
| June 1, 2028        | 1,873.86         | 15,760.53         | 17,634.39         |
| December 1, 2028    | 1,721.77         | 15,912.62         | 17,634.39         |
| June 1, 2029        | 1,568.22         | 16,066.17         | 17,634.39         |
| December 1, 2029    | 1,413.18         | 16,221.21         | 17,634.39         |
| June 1, 2030        | 1,256.64         | 16,377.75         | 17,634.39         |
| December 1, 2030    | 1,098.60         | 16,535.79         | 17,634.39         |
| June 1, 2031        | 939.03           | 16,695.36         | 17,634.39         |
| December 1, 2031    | 777.92           | 16,856.47         | 17,634.39         |
| June 1, 2032        | 615.25           | 17,019.14         | 17,634.39         |
| December 1, 2032    | 451.02           | 17,183.37         | 17,634.39         |
| June 1, 2033        | 285.20           | 17,349.19         | 17,634.39         |
| December 1, 2033    | 117.78           | 12,205.01         | 12,322.79         |
| <b>Totals</b>       | <b>89,021.96</b> | <b>505,235.59</b> | <b>594,257.55</b> |

**Village of Wilmette  
Fiscal Year 2017 Budget  
Debt Service Schedule**

**Sewer E.P.A.**

**Loan Reference: 2013 Sewer Lining Improvements - L17-4889**

**Interest Rate: 1.995%**

| <b>Date Payable</b> | <b>Interest</b>   | <b>Principal</b>  | <b>Total</b>      |
|---------------------|-------------------|-------------------|-------------------|
| June 3, 2017        | 5,877.70          | 13,685.16         | 19,562.86         |
| December 3, 2017    | 5,741.19          | 13,821.67         | 19,562.86         |
| June 3, 2018        | 5,603.32          | 13,959.54         | 19,562.86         |
| December 3, 2018    | 5,464.07          | 14,098.79         | 19,562.86         |
| June 3, 2019        | 5,323.44          | 14,239.42         | 19,562.86         |
| December 3, 2019    | 5,181.40          | 14,381.46         | 19,562.86         |
| June 3, 2020        | 5,037.94          | 14,524.92         | 19,562.86         |
| December 3, 2020    | 4,893.06          | 14,669.80         | 19,562.86         |
| June 3, 2021        | 4,746.73          | 14,816.13         | 19,562.86         |
| December 3, 2021    | 4,598.93          | 14,963.93         | 19,562.86         |
| June 3, 2022        | 4,449.67          | 15,113.19         | 19,562.86         |
| December 3, 2022    | 4,298.92          | 15,263.94         | 19,562.86         |
| June 3, 2023        | 4,146.66          | 15,416.20         | 19,562.86         |
| December 3, 2023    | 3,992.88          | 15,569.98         | 19,562.86         |
| June 3, 2024        | 3,837.57          | 15,725.29         | 19,562.86         |
| December 3, 2024    | 3,680.71          | 15,882.15         | 19,562.86         |
| June 3, 2025        | 3,522.29          | 16,040.57         | 19,562.86         |
| December 3, 2025    | 3,362.28          | 16,200.58         | 19,562.86         |
| June 3, 2026        | 3,200.68          | 16,362.18         | 19,562.86         |
| December 3, 2026    | 3,037.47          | 16,525.39         | 19,562.86         |
| June 3, 2027        | 2,872.63          | 16,690.23         | 19,562.86         |
| December 3, 2027    | 2,706.14          | 16,856.72         | 19,562.86         |
| June 3, 2028        | 2,538.00          | 17,024.86         | 19,562.86         |
| December 3, 2028    | 2,368.17          | 17,194.69         | 19,562.86         |
| June 3, 2029        | 2,196.66          | 17,366.20         | 19,562.86         |
| December 3, 2029    | 2,023.43          | 17,539.43         | 19,562.86         |
| June 3, 2030        | 1,848.47          | 17,714.39         | 19,562.86         |
| December 3, 2030    | 1,671.77          | 17,891.09         | 19,562.86         |
| June 3, 2031        | 1,493.31          | 18,069.55         | 19,562.86         |
| December 3, 2031    | 1,313.06          | 18,249.80         | 19,562.86         |
| June 3, 2032        | 1,131.02          | 18,431.84         | 19,562.86         |
| December 3, 2032    | 947.17            | 18,615.69         | 19,562.86         |
| June 3, 2033        | 761.47            | 18,801.39         | 19,562.86         |
| December 3, 2033    | 573.93            | 18,988.93         | 19,562.86         |
| June 3, 2034        | 384.52            | 19,178.34         | 19,562.86         |
| December 3, 2034    | 193.30            | 19,369.56         | 19,562.86         |
| <b>Totals</b>       | <b>115,019.96</b> | <b>589,243.00</b> | <b>704,262.96</b> |

**Village of Wilmette  
Fiscal Year 2017 Budget  
Debt Service Schedule**

**Issue:** 2007 Sewer Fund Improvements Issue  
**Interest Rate:** 4.207%

| <b>Date Payable</b> | <b>Interest</b>   | <b>Principal</b>    | <b>Total</b>        |
|---------------------|-------------------|---------------------|---------------------|
| June 1, 2017        | 37,200.00         |                     |                     |
| December 1, 2017    | 37,200.00         | 500,000.00          | 574,400.00          |
| June 1, 2018        | 26,887.50         |                     |                     |
| December 1, 2018    | 26,887.50         | 500,000.00          | 553,775.00          |
| June 1, 2019        | 16,575.00         |                     |                     |
| December 1, 2019    | 16,575.00         | 500,000.00          | 533,150.00          |
| June 1, 2020        | 5,950.00          |                     |                     |
| December 1, 2020    | 5,950.00          | 280,000.00          | 291,900.00          |
| <b>Totals</b>       | <b>173,225.00</b> | <b>1,780,000.00</b> | <b>1,953,225.00</b> |

**Issue:** 2009 Sewer Fund Improvements Issue  
**Interest Rate:** 3.017%

| <b>Date Payable</b> | <b>Interest</b>  | <b>Principal</b>  | <b>Total</b>      |
|---------------------|------------------|-------------------|-------------------|
| June 1, 2017        | 11,669.38        |                   |                   |
| December 1, 2017    | 11,669.38        | 135,000.00        | 158,338.76        |
| June 1, 2018        | 9,560.00         |                   |                   |
| December 1, 2018    | 9,560.00         | 140,000.00        | 159,120.00        |
| June 1, 2019        | 7,372.50         |                   |                   |
| December 1, 2019    | 7,372.50         | 145,000.00        | 159,745.00        |
| June 1, 2020        | 5,016.25         |                   |                   |
| December 1, 2020    | 5,016.25         | 145,000.00        | 155,032.50        |
| June 1, 2021        | 2,587.50         |                   |                   |
| December 1, 2021    | 2,587.50         | 150,000.00        | 155,175.00        |
| <b>Totals</b>       | <b>72,411.26</b> | <b>715,000.00</b> | <b>787,411.26</b> |

**Village of Wilmette  
Fiscal Year 2017 Budget  
Debt Service Schedule**

**Issue:** 2010 Sewer Fund Improvements Issue  
**Interest Rate:** 3.287%

| <b>Date Payable</b> | <b>Interest</b>   | <b>Principal</b>    | <b>Total</b>        |
|---------------------|-------------------|---------------------|---------------------|
| June 1, 2017        | 22,275.00         |                     |                     |
| December 1, 2017    | 22,275.00         | -                   | 44,550.00           |
| June 1, 2018        | 22,275.00         |                     |                     |
| December 1, 2018    | 22,275.00         | 760,000.00          | 804,550.00          |
| June 1, 2019        | 10,875.00         |                     |                     |
| December 1, 2019    | 10,875.00         | 725,000.00          | 746,750.00          |
| <b>Totals</b>       | <b>110,850.00</b> | <b>1,485,000.00</b> | <b>1,595,850.00</b> |

**Issue:** 2011 Sewer Fund Refunding Issue  
**Interest Rate:** 2.657%

| <b>Date Payable</b> | <b>Interest</b>   | <b>Principal</b>    | <b>Total</b>        |
|---------------------|-------------------|---------------------|---------------------|
| June 1, 2017        | 79,756.25         |                     |                     |
| December 1, 2017    | 79,756.25         | 595,000.00          | 754,512.50          |
| June 1, 2018        | 73,806.25         |                     |                     |
| December 1, 2018    | 73,806.25         | 455,000.00          | 602,612.50          |
| June 1, 2019        | 68,687.50         |                     |                     |
| December 1, 2019    | 68,687.50         | 545,000.00          | 682,375.00          |
| June 1, 2020        | 61,875.00         |                     |                     |
| December 1, 2020    | 61,875.00         | 975,000.00          | 1,098,750.00        |
| June 1, 2021        | 47,250.00         |                     |                     |
| December 1, 2021    | 47,250.00         | 1,215,000.00        | 1,309,500.00        |
| June 1, 2022        | 29,025.00         |                     |                     |
| December 1, 2022    | 29,025.00         | 1,230,000.00        | 1,288,050.00        |
| June 1, 2023        | 10,575.00         |                     |                     |
| December 1, 2023    | 10,575.00         | 705,000.00          | 726,150.00          |
| <b>Totals</b>       | <b>741,950.00</b> | <b>5,720,000.00</b> | <b>6,461,950.00</b> |

**Village of Wilmette  
Fiscal Year 2017 Budget  
Debt Service Schedule**

**Issue:** 2013 Improvements Issue  
**Interest Rate:** 3.833%

| Date Payable     | Interest            | Principal           | Total                |
|------------------|---------------------|---------------------|----------------------|
| June 1, 2017     | 167,555.00          |                     |                      |
| December 1, 2017 | 167,555.00          |                     | 335,110.00           |
| June 1, 2018     | 167,555.00          |                     |                      |
| December 1, 2018 | 167,555.00          |                     | 335,110.00           |
| June 1, 2019     | 167,555.00          |                     |                      |
| December 1, 2019 | 167,555.00          |                     | 335,110.00           |
| June 1, 2020     | 167,555.00          | -                   |                      |
| December 1, 2020 | 167,555.00          | 100,000.00          | 435,110.00           |
| June 1, 2021     | 166,555.00          | -                   |                      |
| December 1, 2021 | 166,555.00          | 100,000.00          | 433,110.00           |
| June 1, 2022     | 165,430.00          | -                   |                      |
| December 1, 2022 | 165,430.00          | 105,000.00          | 435,860.00           |
| June 1, 2023     | 164,117.50          | -                   |                      |
| December 1, 2023 | 164,117.50          | 100,000.00          | 428,235.00           |
| June 1, 2024     | 162,867.50          | -                   |                      |
| December 1, 2024 | 162,867.50          | 500,000.00          | 825,735.00           |
| June 1, 2025     | 155,367.50          | -                   |                      |
| December 1, 2025 | 155,367.50          | 505,000.00          | 815,735.00           |
| June 1, 2026     | 147,792.50          | -                   |                      |
| December 1, 2026 | 147,792.50          | 500,000.00          | 795,585.00           |
| June 1, 2027     | 140,042.50          | -                   |                      |
| December 1, 2027 | 140,042.50          | 505,000.00          | 785,085.00           |
| June 1, 2028     | 131,962.50          | -                   |                      |
| December 1, 2028 | 131,962.50          | 505,000.00          | 768,925.00           |
| June 1, 2029     | 123,125.00          | -                   |                      |
| December 1, 2029 | 123,125.00          | 500,000.00          | 746,250.00           |
| June 1, 2030     | 113,750.00          | -                   |                      |
| December 1, 2030 | 113,750.00          | 500,000.00          | 727,500.00           |
| June 1, 2031     | 103,750.00          | -                   |                      |
| December 1, 2031 | 103,750.00          | 500,000.00          | 707,500.00           |
| June 1, 2032     | 93,750.00           | -                   |                      |
| December 1, 2032 | 93,750.00           | 500,000.00          | 687,500.00           |
| June 1, 2033     | 83,750.00           | -                   |                      |
| December 1, 2033 | 83,750.00           | 500,000.00          | 667,500.00           |
| June 1, 2034     | 73,750.00           | -                   |                      |
| December 1, 2034 | 73,750.00           | 500,000.00          | 647,500.00           |
| June 1, 2035     | 63,750.00           | -                   |                      |
| December 1, 2035 | 63,750.00           | 1,000,000.00        | 1,127,500.00         |
| June 1, 2036     | 43,000.00           | -                   |                      |
| December 1, 2036 | 43,000.00           | 1,000,000.00        | 1,086,000.00         |
| June 1, 2037     | 21,750.00           | -                   |                      |
| December 1, 2037 | 21,750.00           | 1,000,000.00        | 1,043,500.00         |
| <b>Totals</b>    | <b>5,249,460.00</b> | <b>8,920,000.00</b> | <b>14,169,460.00</b> |

**Village of Wilmette  
Fiscal Year 2017 Budget  
Debt Service Schedule**

**Issue:** 2014 Improvements Issue  
**Interest Rate:** 3.892%

| <b>Date Payable</b> | <b>Interest</b>      | <b>Principal</b>     | <b>Total</b>         |
|---------------------|----------------------|----------------------|----------------------|
| June 1, 2017        | 296,637.50           |                      |                      |
| December 1, 2017    | 296,637.50           | 555,000.00           | 1,148,275.00         |
| June 1, 2018        | 288,312.50           |                      |                      |
| December 1, 2018    | 288,312.50           |                      | 576,625.00           |
| June 1, 2019        | 288,312.50           |                      |                      |
| December 1, 2019    | 288,312.50           |                      | 576,625.00           |
| June 1, 2020        | 288,312.50           |                      |                      |
| December 1, 2020    | 288,312.50           |                      | 576,625.00           |
| June 1, 2021        | 288,312.50           |                      |                      |
| December 1, 2021    | 288,312.50           |                      | 576,625.00           |
| June 1, 2022        | 288,312.50           |                      |                      |
| December 1, 2022    | 288,312.50           |                      | 576,625.00           |
| June 1, 2023        | 288,312.50           |                      |                      |
| December 1, 2023    | 288,312.50           | 200,000.00           | 776,625.00           |
| June 1, 2024        | 285,312.50           |                      |                      |
| December 1, 2024    | 285,312.50           | 100,000.00           | 670,625.00           |
| June 1, 2025        | 283,812.50           |                      |                      |
| December 1, 2025    | 283,812.50           | 100,000.00           | 667,625.00           |
| June 1, 2026        | 282,312.50           |                      |                      |
| December 1, 2026    | 282,312.50           | 100,000.00           | 664,625.00           |
| June 1, 2027        | 280,812.50           |                      |                      |
| December 1, 2027    | 280,812.50           | 100,000.00           | 661,625.00           |
| June 1, 2028        | 279,312.50           |                      |                      |
| December 1, 2028    | 279,312.50           | 100,000.00           | 658,625.00           |
| June 1, 2029        | 277,812.50           |                      |                      |
| December 1, 2029    | 277,812.50           | 500,000.00           | 1,055,625.00         |
| June 1, 2030        | 270,312.50           |                      |                      |
| December 1, 2030    | 270,312.50           | 550,000.00           | 1,090,625.00         |
| June 1, 2031        | 261,718.75           |                      |                      |
| December 1, 2031    | 261,718.75           | 600,000.00           | 1,123,437.50         |
| June 1, 2032        | 251,968.75           |                      |                      |
| December 1, 2032    | 251,968.75           | 600,000.00           | 1,103,937.50         |
| June 1, 2033        | 241,843.75           |                      |                      |
| December 1, 2033    | 241,843.75           | 700,000.00           | 1,183,687.50         |
| June 1, 2034        | 229,593.75           |                      |                      |
| December 1, 2034    | 229,593.75           | 750,000.00           | 1,209,187.50         |
| June 1, 2035        | 216,468.75           |                      |                      |
| December 1, 2035    | 216,468.75           | 300,000.00           | 732,937.50           |
| June 1, 2036        | 211,031.25           |                      |                      |
| December 1, 2036    | 211,031.25           | 350,000.00           | 772,062.50           |
| June 1, 2037        | 204,687.50           |                      |                      |
| December 1, 2037    | 204,687.50           | 400,000.00           | 809,375.00           |
| June 1, 2038        | 197,187.50           |                      |                      |
| December 1, 2038    | 197,187.50           | 1,500,000.00         | 1,894,375.00         |
| June 1, 2039        | 169,062.50           |                      |                      |
| December 1, 2039    | 169,062.50           | 1,550,000.00         | 1,888,125.00         |
| June 1, 2040        | 140,000.00           |                      |                      |
| December 1, 2040    | 140,000.00           | 1,650,000.00         | 1,930,000.00         |
| June 1, 2041        | 107,000.00           |                      |                      |
| December 1, 2041    | 107,000.00           | 1,700,000.00         | 1,914,000.00         |
| June 1, 2042        | 73,000.00            |                      |                      |
| December 1, 2042    | 73,000.00            | 1,800,000.00         | 1,946,000.00         |
| June 1, 2043        | 37,000.00            |                      |                      |
| December 1, 2043    | 37,000.00            | 1,850,000.00         | 1,924,000.00         |
| <b>Totals</b>       | <b>12,653,525.00</b> | <b>16,055,000.00</b> | <b>28,708,525.00</b> |

## **JURISDICTIONAL STATISTICS**

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This section provides general statistical data regarding size, development and infrastructure. This section also includes a history of the property tax for all direct and overlapping governments, information regarding the Village's Equalized Assessed Valuation and a list of principal taxpayers.

## Village of Wilmette 2017 Budget Size, Development and Infrastructure

|                                    |                    |                |                |                |                |
|------------------------------------|--------------------|----------------|----------------|----------------|----------------|
| Date of incorporation              | September 19, 1872 |                |                |                |                |
| Form of government                 | Council - Manager  |                |                |                |                |
| Area                               | 5.45 square miles  |                |                |                |                |
| Population:                        |                    |                |                |                |                |
| 1950                               | 18,162             |                |                |                |                |
| 1960                               | 28,268             |                |                |                |                |
| 1970                               | 32,134             |                |                |                |                |
| 1980                               | 28,221             |                |                |                |                |
| 1990                               | 26,530             |                |                |                |                |
| 2000                               | 27,651             |                |                |                |                |
| 2010                               | 27,087             |                |                |                |                |
| 2010 Census Highlights             |                    |                |                |                |                |
| Total housing units                | 10,290             |                |                |                |                |
| Average household size             | 2.77               |                |                |                |                |
| Median household income            | \$ 132,110         |                |                |                |                |
| Median home value                  | \$ 629,000         |                |                |                |                |
|                                    | <u>2011</u>        | <u>2012</u>    | <u>2013</u>    | <u>2014</u>    | <u>2015</u>    |
| Annual gross retail sales          | \$ 283,942,246     | \$ 283,574,310 | \$ 297,539,311 | \$ 318,227,389 | \$ 306,026,328 |
| Number of retail establishments    | 618                | 650            | 638            | 629            | 638            |
| Municipal Services and facilities: |                    |                |                |                |                |
| Number of full time employees      | 195                |                |                |                |                |
| Miles of streets                   | 89.5               |                |                |                |                |
| Miles of alleys                    | 18.8               |                |                |                |                |
| Miles of sidewalks                 | 166.2              |                |                |                |                |
| Miles of sewers:                   |                    |                |                |                |                |
| Sanitary                           | 47.50              |                |                |                |                |
| Storm                              | 51.80              |                |                |                |                |
| Combined sanitary / storm          | <u>47.58</u>       |                |                |                |                |
| Total miles of sewers              | <u>146.88</u>      |                |                |                |                |
| Number of street lights            | 2,581              |                |                |                |                |
| Refuse collection customers        | 8,836              |                |                |                |                |

**Village of Wilmette 2017 Budget**  
**Property Tax Rates by Fund**  
**Last Ten Years**

| <b>Levy purpose</b>         | <b>Rate per \$100 of equalized assessed valuation</b> |               |               |               |               |               |               |               |               |               |
|-----------------------------|-------------------------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
|                             | <b>2006</b>                                           | <b>2007</b>   | <b>2008</b>   | <b>2009</b>   | <b>2010</b>   | <b>2011</b>   | <b>2012</b>   | <b>2013</b>   | <b>2014</b>   | <b>2015</b>   |
| General corporate           | 0.5708                                                | 0.4323        | 0.4478        | 0.4486        | 0.5301        | 0.6146        | 0.6790        | 0.7850        | 0.8028        | 0.8560        |
| Bonds and interest          | 0.1567                                                | 0.1645        | 0.1445        | 0.1318        | 0.1439        | 0.1626        | 0.1877        | 0.2113        | 0.2116        | 0.2214        |
| <b>Total - all purposes</b> | <b>\$ 0.7275</b>                                      | <b>0.5968</b> | <b>0.5923</b> | <b>0.5804</b> | <b>0.6740</b> | <b>0.7772</b> | <b>0.8667</b> | <b>0.9963</b> | <b>1.0144</b> | <b>1.0774</b> |
| <b>Actual rate extended</b> | <b>\$ 0.728</b>                                       | <b>0.597</b>  | <b>0.593</b>  | <b>0.581</b>  | <b>0.674</b>  | <b>0.778</b>  | <b>0.867</b>  | <b>0.997</b>  | <b>1.015</b>  | <b>1.078</b>  |

Source: County Clerk

**Village of Wilmette 2017 Budget  
 Analysis of Village Tax Levy (excluding Special Service Areas)  
 Last Ten Years**

| <b>Levy purpose</b>         | <b>2007</b>   | <b>2008</b> | <b>2009</b> | <b>2010</b> | <b>2011</b> | <b>2012</b> | <b>2013</b> | <b>2014</b> | <b>2015</b> | <b>2016</b> |
|-----------------------------|---------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| <b>General corporate</b>    | \$ 8,889,187  | 9,827,183   | 10,443,999  | 11,024,229  | 11,492,002  | 11,783,345  | 12,250,693  | 12,718,778  | 13,195,299  | 13,956,378  |
| <b>Bonds and interest</b>   | 3,383,613     | 3,171,817   | 3,069,001   | 2,991,871   | 3,041,398   | 3,256,455   | 3,298,207   | 3,351,672   | 3,412,624   | 3,477,386   |
| <b>Total - all purposes</b> | \$ 12,272,800 | 12,999,000  | 13,513,000  | 14,016,100  | 14,533,400  | 15,039,800  | 15,548,900  | 16,070,450  | 16,607,923  | 17,433,764  |

Source: County Clerk

**Village of Wilmette 2017 Budget**  
**Property Tax Rates - All Direct and Overlapping Governments**

| <b>Levy purpose</b>                                                                | <b>2006</b>     | <b>2007</b>  | <b>2008</b>  | <b>2009</b>  | <b>2010</b>  | <b>2011</b>  | <b>2012</b>  | <b>2013</b>  | <b>2014</b>  | <b>2015</b>  |
|------------------------------------------------------------------------------------|-----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Village of Wilmette                                                                | \$ 0.728        | 0.597        | 0.593        | 0.581        | 0.674        | 0.778        | 0.867        | 0.997        | 1.015        | 1.078        |
| School District #39                                                                | 2.261           | 1.848        | 1.812        | 1.716        | 2.314        | 2.620        | 2.922        | 3.326        | 3.356        | 3.502        |
| School District #203                                                               | 1.662           | 1.299        | 1.290        | 1.237        | 1.474        | 1.674        | 1.864        | 2.111        | 2.268        | 2.380        |
| Community College #535                                                             | 0.166           | 0.141        | 0.140        | 0.140        | 0.160        | 0.196        | 0.219        | 0.256        | 0.258        | 0.271        |
| Wilmette Park District                                                             | 0.441           | 0.360        | 0.348        | 0.332        | 0.390        | 0.451        | 0.493        | 0.548        | 0.546        | 0.518        |
| Wilmette Public Library                                                            | 0.298           | 0.245        | 0.241        | 0.230        | 0.266        | 0.302        | 0.335        | 0.381        | 0.381        | 0.395        |
| Cook County                                                                        | 0.500           | 0.458        | 0.415        | 0.415        | 0.423        | 0.487        | 0.531        | 0.598        | 0.575        | 0.586        |
| Sanitary District                                                                  | 0.284           | 0.263        | 0.252        | 0.261        | 0.274        | 0.320        | 0.370        | 0.417        | 0.430        | 0.426        |
| Forest Preserve District                                                           | 0.057           | 0.053        | 0.051        | 0.049        | 0.051        | 0.058        | 0.063        | 0.069        | 0.069        | 0.069        |
| New Trier Township                                                                 | 0.042           | 0.034        | 0.034        | 0.033        | 0.041        | 0.047        | 0.053        | 0.054        | 0.055        | 0.066        |
| Suburban T.B. Sanitarium                                                           | 0.005           | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| Mosquito Abatement District                                                        | 0.009           | 0.008        | 0.008        | 0.008        | 0.009        | 0.010        | 0.010        | 0.007        | 0.011        | 0.012        |
| <b>Total - all purposes</b>                                                        | <b>\$ 6.453</b> | <b>5.306</b> | <b>5.184</b> | <b>5.002</b> | <b>6.076</b> | <b>6.943</b> | <b>7.727</b> | <b>8.764</b> | <b>8.964</b> | <b>9.303</b> |
| <b>Share of total tax rate levied<br/>by the Village of Wilmette,<br/>Illinois</b> | <b>11.3%</b>    | <b>11.3%</b> | <b>11.4%</b> | <b>11.6%</b> | <b>11.1%</b> | <b>11.2%</b> | <b>11.2%</b> | <b>11.4%</b> | <b>11.3%</b> | <b>11.6%</b> |

Source: County Clerk

**Village of Wilmette 2017 Budget**  
**Equalized Assessed Value of Taxable Property**  
**Last ten fiscal years**

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| <b>Year</b> | <b>Real<br/>Property<br/>New Trier<br/>Township</b> | <b>Real<br/>Property<br/>Northfield<br/>Township</b> | <b>Railroad<br/>Property<br/>New Trier<br/>Township</b> | <b>Total<br/>Assessment</b> | <b>Equalization<br/>factor</b> |
|-------------|-----------------------------------------------------|------------------------------------------------------|---------------------------------------------------------|-----------------------------|--------------------------------|
| 2006        | 1,616,506,819                                       | 5,577,543                                            | 172,349                                                 | 1,622,256,711               | 2.7076                         |
| 2007        | 2,049,171,401                                       | 6,942,143                                            | 185,588                                                 | 2,056,299,132               | 2.8439                         |
| 2008        | 2,186,269,851                                       | 7,865,829                                            | 199,495                                                 | 2,194,335,175               | 2.9786                         |
| 2009        | 2,319,401,711                                       | 8,654,170                                            | 234,590                                                 | 2,328,290,471               | 3.3701                         |
| 2010        | 2,071,594,749                                       | 7,677,648                                            | 285,675                                                 | 2,079,558,072               | 3.3000                         |
| 2011        | 1,862,667,826                                       | 6,957,756                                            | 302,445                                                 | 1,869,928,027               | 2.9706                         |
| 2012        | 1,728,489,728                                       | 6,510,620                                            | 337,900                                                 | 1,735,338,248               | 2.8056                         |
| 2013        | 1,554,334,757                                       | 5,837,318                                            | 413,686                                                 | 1,560,585,761               | 2.6621                         |
| 2014        | 1,577,697,700                                       | 6,205,661                                            | 430,687                                                 | 1,584,334,048               | 2.7253                         |
| 2015        | 1,534,993,844                                       | 5,982,278                                            | 513,941                                                 | 1,541,490,063               | 2.6685                         |

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Source: County Clerk

Note: The 2016 levy year information are not currently available.

**Village of Wilmette 2017 Budget  
Principal Property Tax Payers**

| Taxpayer                  | Type of business                       | 2015<br>equalized<br>assessed<br>valuation | Percentage<br>of total<br>equalized<br>assessed<br>valuation |
|---------------------------|----------------------------------------|--------------------------------------------|--------------------------------------------------------------|
| Edens Plaza LLC           | Edens Plaza Shopping Center            | \$ 26,727,248                              | 1.73%                                                        |
| 1630 Sheridan Corporation | Residential Property                   | 8,165,215                                  | 0.53%                                                        |
| Plaza del Lago, Inc.      | Shopping Plaza                         | 7,283,121                                  | 0.47%                                                        |
| Residence Inn Marriott    | Hotel                                  | 6,082,547                                  | 0.39%                                                        |
| Albertson's               | Jewel / Osco grocery store             | 4,866,746                                  | 0.32%                                                        |
| Chalet Nursey             | Nursey                                 | 4,529,771                                  | 0.29%                                                        |
| TCB Westlake              | Westlake Plaza Shopping Center         | 4,457,804                                  | 0.29%                                                        |
| Next Wilmette LLC         | Wilmette Commons Shopping Plaza        | 3,604,020                                  | 0.23%                                                        |
| Chase Bank                | Bank properties                        | 3,562,514                                  | 0.23%                                                        |
| GER Wilmette LLC          | Office Property - 3201 Old Glenview Rd | 3,234,865                                  | 0.21%                                                        |
| Manor Health Care Corp.   | Nursing Home                           | 3,031,299                                  | 0.20%                                                        |
| Michigan Shores Club      | Private Club                           | 2,792,380                                  | 0.18%                                                        |
| Westmoreland Country Club | Country Club                           | 2,388,203                                  | 0.15%                                                        |
| Walgreen's                | Pharmacy & groceries                   | 2,209,518                                  | 0.14%                                                        |
| 1410 Sheridan Rd Co-op.   | Residential Property                   | 2,178,830                                  | 0.14%                                                        |
|                           |                                        | \$ 85,114,081                              | 5.52%                                                        |

Source: County Assessor

## **PERSONNEL**

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This section includes information on the Village's personnel expense. Included are the Village's Pay Plan, Personnel Budget Summaries, and Salary Worksheets for each department.

The Personnel Budget Summary pages provide a 10-year history of full-time equivalents for full-time, part-time and summer and temporary employees in each Village department. The Salary Worksheets are organized by department and list all position titles and the names of the incumbent employee for each position. The worksheets also list the salary of each employee, starting date and salary distribution of the various expenditure programs.

**Village of Wilmette**  
**Personnel Budget Summary**  
**Ten Year History of Authorized Full Time Equivalent Employees**

| DEPARTMENT                                  | 2008          | 2009          | 2010          | 2011          | 2012          | 2013          | 2014          | 2015          | 2016          | 2017          |
|---------------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| <b>Administration</b>                       | 5.40          | 5.83          | 5.65          | 5.65          | 6.15          | 6.35          | 6.05          | 5.70          | 5.70          | 5.85          |
| <b>Law</b>                                  | 1.70          | 1.20          | 0.38          | 0.38          | -             | -             | -             | -             | -             | -             |
| <b>Administrative Services</b>              | 3.01          | 2.75          | 2.75          | 2.75          | 2.75          | 2.75          | 2.75          | 2.70          | 2.70          | 2.70          |
| <b>Finance</b>                              | 9.50          | 9.00          | 8.70          | 8.70          | 9.20          | 9.20          | 10.03         | 10.65         | 10.65         | 10.00         |
| <b>Community Development</b>                | 12.20         | 11.60         | 10.75         | 9.95          | 9.95          | 10.23         | 10.43         | 10.95         | 11.25         | 11.25         |
| <b>Cable Programming Services</b>           | 1.35          | 1.35          | 1.30          | 1.30          | 1.30          | 1.30          | 1.30          | 1.30          | 1.30          | 1.30          |
| <b>Museum</b>                               | 1.80          | 1.80          | 1.80          | 1.80          | 1.80          | 1.80          | 1.80          | 1.80          | 1.80          | 1.80          |
| <b>Engineering</b>                          | 7.55          | 7.05          | 5.85          | 5.85          | 5.55          | 5.55          | 5.55          | 5.50          | 4.50          | 4.75          |
| <b>Buildings &amp; Grounds</b>              | 3.50          | 3.50          | 3.50          | 3.50          | 3.50          | 3.50          | 3.50          | 3.00          | 3.00          | 3.00          |
| <b>Street Department</b>                    | 26.60         | 24.15         | 22.15         | 22.15         | 22.15         | 22.00         | 20.20         | 21.45         | 21.00         | 21.45         |
| <b>Vehicle Maintenance</b>                  | 5.50          | 5.40          | 5.40          | 5.40          | 6.03          | 6.40          | 7.00          | 6.00          | 6.00          | 6.00          |
| <b>Sewer &amp; Water Dept.</b>              | 12.00         | 12.00         | 12.00         | 12.00         | 12.00         | 12.00         | 13.00         | 13.00         | 12.00         | 12.00         |
| <b>Water Plant</b>                          | 18.00         | 18.00         | 17.00         | 16.00         | 16.80         | 16.80         | 16.80         | 18.00         | 18.00         | 18.00         |
| <b>Police:</b>                              |               |               |               |               |               |               |               |               |               |               |
| Sworn Personnel                             | 45.00         | 45.00         | 44.00         | 44.00         | 44.00         | 44.00         | 44.00         | 44.00         | 44.00         | 44.00         |
| Non-Sworn Personnel - Operations            | 4.50          | 3.50          | 3.50          | 3.50          | 3.13          | 3.13          | 3.13          | 3.13          | 3.13          | 3.13          |
| Non-Sworn Personnel - Telecomm.             | 8.00          | 8.00          | 8.50          | 9.00          | 9.00          | 9.00          | 9.00          | 9.00          | 9.00          | 8.75          |
| Non-Sworn Personnel - Services              | 7.00          | 7.00          | 5.20          | 5.00          | 5.00          | 5.00          | 5.00          | 5.50          | 5.50          | 5.50          |
| Non-Sworn Personnel - Crossing Guards       | 5.00          | 5.00          | 5.10          | 5.20          | 5.20          | 5.20          | 5.20          | 5.20          | 5.20          | 5.20          |
| Seasonal Personnel                          | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          |
| <b>Total Police FTE's</b>                   | <b>70.50</b>  | <b>69.50</b>  | <b>67.30</b>  | <b>67.70</b>  | <b>67.33</b>  | <b>67.33</b>  | <b>67.33</b>  | <b>67.83</b>  | <b>67.83</b>  | <b>67.58</b>  |
| <b>Fire:</b>                                |               |               |               |               |               |               |               |               |               |               |
| Sworn Personnel                             | 45.00         | 44.00         | 45.00         | 45.00         | 45.00         | 46.00         | 46.00         | 46.00         | 45.00         | 45.00         |
| Non-Sworn Personnel                         | 2.45          | 2.25          | 2.25          | 2.25          | 2.25          | 2.25          | 2.35          | 2.00          | 2.00          | 1.00          |
| Seasonal Personnel                          | -             | -             | -             | -             | -             | -             | -             | 0.60          | 0.60          | 0.60          |
| <b>Total Fire FTE's</b>                     | <b>47.45</b>  | <b>46.25</b>  | <b>47.25</b>  | <b>47.25</b>  | <b>47.25</b>  | <b>48.25</b>  | <b>48.35</b>  | <b>48.60</b>  | <b>47.60</b>  | <b>46.60</b>  |
| <b>Health</b>                               | 1.88          | 1.88          | 1.88          | 2.00          | 2.00          | 2.00          | 2.00          | 2.00          | 2.00          | 2.00          |
| <b>Total Full Time Equivalent Positions</b> | <b>227.93</b> | <b>221.25</b> | <b>213.65</b> | <b>212.38</b> | <b>213.76</b> | <b>215.46</b> | <b>216.09</b> | <b>218.48</b> | <b>215.33</b> | <b>214.28</b> |

**Village of Wilmette  
Personnel Budget Summary**

**Ten Year History of Authorized Full Time Equivalent Employees - Full Time and Semi-Full Time Employees**

| DEPARTMENT                                       | 2008         | 2009         | 2010         | 2011         | 2012         | 2013         | 2014         | 2015         | 2016         | 2017         |
|--------------------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| <b>Administration</b>                            | 4.50         | 4.60         | 4.60         | 4.60         | 5.60         | 5.80         | 6.00         | 5.00         | 5.00         | 5.00         |
| <b>Law</b>                                       | 1.50         | 1.00         | -            | -            | -            | -            | -            | -            | -            | -            |
| <b>Administrative Services</b>                   | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         |
| <b>Finance</b>                                   | 6.60         | 6.00         | 6.20         | 6.20         | 6.70         | 6.20         | 7.20         | 8.00         | 8.00         | 8.00         |
| <b>Community Development</b>                     | 11.00        | 10.60        | 9.75         | 8.95         | 8.95         | 7.35         | 7.55         | 8.55         | 9.75         | 9.75         |
| <b>Cable Programming Services</b>                | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| <b>Museum</b>                                    | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| <b>Engineering</b>                               | 7.00         | 7.00         | 5.80         | 5.80         | 5.00         | 5.00         | 5.00         | 5.00         | 4.00         | 4.00         |
| <b>Buildings &amp; Grounds</b>                   | 3.00         | 3.00         | 3.00         | 3.00         | 3.00         | 3.00         | 3.00         | 3.00         | 3.00         | 3.00         |
| <b>Street Department</b>                         | 23.00        | 22.00        | 20.00        | 20.00        | 20.00        | 19.00        | 17.00        | 18.00        | 18.00        | 18.00        |
| <b>Vehicle Maintenance</b>                       | 5.00         | 5.00         | 5.00         | 5.00         | 5.00         | 6.00         | 7.00         | 6.00         | 6.00         | 6.00         |
| <b>Sewer &amp; Water Dept.</b>                   | 12.00        | 12.00        | 12.00        | 12.00        | 12.00        | 12.00        | 13.00        | 13.00        | 12.00        | 12.00        |
| <b>Water Plant</b>                               | 17.00        | 17.00        | 16.00        | 16.00        | 16.80        | 16.80        | 16.80        | 18.00        | 18.00        | 18.00        |
| <b>Police:</b>                                   |              |              |              |              |              |              |              |              |              |              |
| Sworn Personnel                                  | 45.00        | 45.00        | 44.00        | 44.00        | 44.00        | 44.00        | 44.00        | 44.00        | 44.00        | 44.00        |
| Non-Sworn Personnel - Operations                 | 5.00         | 4.00         | 4.00         | 4.00         | 3.00         | 3.00         | 3.00         | 2.00         | 2.00         | 2.00         |
| Non-Sworn Personnel - Telecomm.                  | 7.00         | 7.00         | 7.00         | 7.00         | 7.00         | 7.00         | 7.00         | 7.00         | 7.00         | 7.00         |
| Non-Sworn Personnel - Services                   | 6.00         | 6.00         | 4.20         | 4.00         | 4.00         | 4.00         | 4.00         | 5.00         | 5.00         | 5.00         |
| <b>Total Police Full-time and Semi-Full-time</b> | <b>63.00</b> | <b>62.00</b> | <b>59.20</b> | <b>59.00</b> | <b>58.00</b> | <b>58.00</b> | <b>58.00</b> | <b>58.00</b> | <b>58.00</b> | <b>58.00</b> |
| <b>Fire:</b>                                     |              |              |              |              |              |              |              |              |              |              |
| Sworn Personnel                                  | 45.00        | 44.00        | 45.00        | 45.00        | 45.00        | 46.00        | 46.00        | 46.00        | 45.00        | 45.00        |
| Non-Sworn Personnel                              | 2.00         | 1.80         | 1.80         | 1.80         | 1.80         | 1.80         | 2.00         | 2.00         | 2.00         | 1.00         |
| <b>Total Fire Full-time and Semi-Full-time</b>   | <b>47.00</b> | <b>45.80</b> | <b>46.80</b> | <b>46.80</b> | <b>46.80</b> | <b>47.80</b> | <b>48.00</b> | <b>48.00</b> | <b>47.00</b> | <b>46.00</b> |
| <b>Health</b>                                    | 1.88         | 1.88         | 1.88         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         |

|                                                                                                |               |               |               |               |               |               |               |               |               |               |
|------------------------------------------------------------------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| <b>Total Full Time Equivalent Positions<br/>for Full-Time and<br/>Semi-Full-Time Positions</b> | <b>206.48</b> | <b>201.88</b> | <b>194.23</b> | <b>193.35</b> | <b>193.85</b> | <b>192.95</b> | <b>194.55</b> | <b>196.55</b> | <b>194.75</b> | <b>193.75</b> |
|------------------------------------------------------------------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|

|                                                              |            |            |            |            |            |            |            |            |            |            |
|--------------------------------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| <b>Gross Number of Positions<br/>Receiving Full Benefits</b> | <b>207</b> | <b>203</b> | <b>198</b> | <b>196</b> | <b>197</b> | <b>195</b> | <b>196</b> | <b>197</b> | <b>195</b> | <b>194</b> |
|--------------------------------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|

This summary of full-time equivalent positions by department reflects the total number of employees receiving full benefits within the Village of Wilmette personnel practices.

**Village of Wilmette  
Personnel Budget Summary**

**Ten Year History of Authorized Full Time Equivalent Employees - Part Time and Seasonal Employees**

| DEPARTMENT                                  | 2008         | 2009         | 2010         | 2011         | 2012         | 2013         | 2014         | 2015         | 2016         | 2017         |
|---------------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Administration - Part-time                  | 0.90         | 1.23         | 1.05         | 1.05         | 0.55         | 0.55         | 0.05         | 0.70         | 0.70         | 0.85         |
| Law - Part-time                             | 0.20         | 0.20         | 0.38         | 0.38         | -            | -            | -            | -            | -            | -            |
| Administrative Services - Part-time         | 1.01         | 0.75         | 0.75         | 0.75         | 0.75         | 0.75         | 0.75         | 0.70         | 0.70         | 0.70         |
| Finance - Part-time                         | 2.90         | 3.00         | 2.50         | 2.50         | 2.50         | 3.00         | 2.83         | 2.65         | 2.65         | 2.00         |
| Community Development - Part-time           | 0.95         | 1.00         | 1.00         | 1.00         | 1.00         | 2.88         | 2.88         | 2.40         | 1.50         | 1.50         |
| Community Development - Seasonal            | 0.25         | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| Cable Programming - Part-time               | 0.35         | 0.35         | 0.30         | 0.30         | 0.30         | 0.30         | 0.30         | 0.30         | 0.30         | 0.30         |
| Museum - Part-time                          | 0.80         | 0.80         | 0.80         | 0.80         | 0.80         | 0.80         | 0.80         | 0.80         | 0.80         | 0.80         |
| Wilwork - Part-time                         | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| Engineering - Part-time                     | 0.05         | 0.05         | 0.05         | 0.05         | 0.55         | 0.55         | 0.55         | 0.50         | 0.50         | 0.75         |
| Engineering - Seasonal                      | 0.50         | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| Buildings & Grounds - Part-time             | 0.50         | 0.50         | 0.50         | 0.50         | 0.50         | 0.50         | 0.50         | -            | -            | -            |
| Buildings & Grounds - Seasonal              | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| Street Department - Part-time               | 1.10         | 0.40         | 0.40         | 0.40         | 0.40         | 1.00         | 1.20         | 1.45         | 1.00         | 1.45         |
| Street Department - Seasonal                | 2.50         | 1.75         | 1.75         | 1.75         | 1.75         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         |
| Vehicle Maintenance - Part-time             | 0.50         | 0.40         | 0.40         | 0.40         | 1.03         | 0.40         | -            | -            | -            | -            |
| Vehicle Maintenance - Seasonal              | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| Sewer & Water Dept. - Part-time             | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| Water Plant - Part-time                     | 1.00         | 1.00         | 1.00         | -            | -            | -            | -            | -            | -            | -            |
| Water Plant - Seasonal                      | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| <b>Police:</b>                              |              |              |              |              |              |              |              |              |              |              |
| Part-time - Services                        | -            | -            | -            | -            | -            | -            | -            | 0.50         | 0.50         | 0.50         |
| Part-time - Operations                      | 0.50         | 0.50         | 0.50         | 0.50         | 1.13         | 1.13         | 1.13         | 1.13         | 1.13         | 1.13         |
| Part-time - Telecommunicators               | 1.00         | 1.00         | 1.50         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 1.75         |
| Part-time - Crossing Guards                 | 5.00         | 5.00         | 5.10         | 5.20         | 5.20         | 5.20         | 5.20         | 5.20         | 5.20         | 5.20         |
| Seasonal Personnel                          | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| <b>Fire:</b>                                |              |              |              |              |              |              |              |              |              |              |
| Part-time                                   | 0.45         | 0.45         | 0.45         | 0.45         | 0.45         | 0.45         | 0.35         | 0.35         | 0.35         | 0.35         |
| Seasonal                                    | -            | -            | -            | -            | -            | -            | -            | 0.25         | 0.25         | 0.25         |
| <b>Health</b>                               | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| <b>Total Full Time Equivalent Positions</b> |              |              |              |              |              |              |              |              |              |              |
| <b>for Part-Time and</b>                    |              |              |              |              |              |              |              |              |              |              |
| <b>Seasonal Positions</b>                   |              |              |              |              |              |              |              |              |              |              |
|                                             | <b>21.46</b> | <b>19.38</b> | <b>19.43</b> | <b>19.03</b> | <b>19.90</b> | <b>22.50</b> | <b>21.53</b> | <b>21.93</b> | <b>20.58</b> | <b>20.53</b> |

This summary of full-time equivalent positions by department reflects the total number of employees whose benefits consist primarily of only FICA and Medicare.

## **PAY AND CLASSIFICATION PLAN**

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The Village Pay and Classification Plan creates a salary structure wherein most positions are classified within a pay grade.

The Village has two unions. The unions represent Police Officers and Firefighter/Paramedics. Union positions are not reflected in the pay plan. All other applicable positions are placed in a pay grade.

Annually, the Village Board considers an overall salary adjustment to the Pay Plan. For FY 2017, the Village Board authorized a 2.5% increase for non-union employees. The Police bargaining agreement provides for a 2.5% increase for the unionized Police personnel. The Fire bargaining agreement provides for a 1.75% increase for the unionized Fire personnel.

In 2011 the Village instituted a two-tier pay plan system for non-union employees hired on or after January 1, 2011. This new pay plan is intended to provide long term cost savings to the Village.

### Employees Hired Before January 1, 2011

There are six steps within each pay grade and each step reflects a 4.7% increment. A new employee is generally appointed to Step 1 in the pay grade associated with their position. After six months or after successful completion of a probationary period, the employee will progress to the next step. Annual step increases will continue thereafter until the employee reaches Step 6.

The plan also provides for four longevity increments based on an employee's tenure with the Village. Longevity "A" occurs at 5½ years and reflects a 3.5% increment. Longevity "B" occurs at 10 years, Longevity "C" at 15 years, and Longevity "D" at 20 years with each step reflecting a 2.1% increment.

### Employees Hired on or After January 1, 2011

There are ten steps within each pay grade, with a 4% increment between Step 1 and 2 and 3% increments between Steps 2 through 10. A new employee is generally appointed to Step 1 in the pay grade associated with their position. After six months or after successful completion of a probationary period, the employee will progress to the next step. Annual step increases will continue thereafter until the employee reaches Step 10.

The plan does not provide for longevity increments.

## Village of Wilmette

### 2017 Pay and Classification Plan – Employees hired prior to 1/1/11

Amount shown is annual pay for Steps 1 to 6. Longevity is not included.

#### Unclassified A (\$100,396 - \$181,968)

(M) Assistant Village Manager  
(M) Community Development Dir. (M)  
Corporation Counsel  
(M) Finance Director/Treasurer  
(M) Admin. Services Dir.  
(M) Engineering & PW Dir.  
(M) Water Management Dir.

#### Unclassified B (\$95,839 - \$150,459)

(M) Deputy Public Works Director  
(M) Village Engineer

#### Pay Grade 28 (\$89,253 - \$112,294)

(M) Assistant Com. Dev. Director  
(M) Asst. Village Engineer  
(M) Assistant Finance Director  
(M) Systems Administrator  
(M) Data Processing Supervisor

#### Pay Grade 26 (\$81,419 - \$102,439)

(M) Asst. Water Management Dir.  
(M) Vehicle Maint. Supt.  
(M) Street/Utility Supt.  
(M) Water/Sewer Supt.

#### Pay Grade 25 (\$77,765 - \$97,841)

Civil Engineer II

#### Pay Grade 24 (\$74,277 - \$93,447)

(M) Communications Supervisor  
Project Manager  
(M) Vehicle Maint. Supervisor  
(M) Water Plant Supervisor/Lead Operator

#### Pay Grade 23 ½ (\$72,608 - \$91,355)

Social Worker

#### Pay Grade 23 (\$70,941 - \$89,253)

Business Development Coord. (M)  
Facilities Supervisor  
Maintenance Supervisor  
Senior Accountant  
Village Forester

#### Pay Grade 22 ½ (\$69,350 - \$87,254)

Mechanic II Equip. Coordinator

#### Pay Grade 22 (\$67,756 - \$85,244)

Assistant to the Public Works Dir.  
(M) Assistant to the Village Manager  
Planner III  
Procurement Specialist

#### Pay Grade 21 ½ (\$66,236 - \$83,338)

Building Inspector  
Electrical Inspector  
Engineering Assistant II  
Management Assistant  
Mechanic II  
Plumbing Inspector  
Water Plant Electrician/  
Automation Specialist

#### Pay Grade 21 (\$64,710 - \$81,419)

Accountant  
Planner II  
Public Health Nurse  
Public Health Sanitarian

#### Pay Grade 20 ½ (\$63,263 - \$79,596)

Water Plant Chemist  
Water Treatment Operator (Certified)

#### Pay Grade 20 (\$61,811 - \$77,765)

Administrative Analyst  
Administrative Assistant II (Finance)  
Cable TV Coordinator  
Engineering Asst. I  
Museum Director  
Water Meter Supervisor  
Crew Leader/Utility Technician

#### Pay Grade 19 ½ (\$60,424 - \$76,022)

Maintenance Mech./Utility Tech.

#### Pay Grade 19 (\$59,038 - \$74,277)

Administrative Assistant I  
Community Service Officer II  
Executive Secretary/Deputy Village Clerk  
Mechanic I  
Planner I  
Maintenance Mechanic  
Telecommunicator  
Water Plant Mechanic  
Water Treatment Operator  
Zoning Enforcement Officer

#### Pay Grade 18 ½ (\$57,710 - \$72,608)

Maintenance Worker II

#### Pay Grade 18 (\$56,385 - \$70,941)

Executive Secretary

#### Pay Grade 17 1/2 (\$55,116 - \$69,350)

Meter Repair Tech. I  
Parking Control Officer

#### Pay Grade 17 (\$53,855 - \$67,756)

Building Maintainer II  
Instrument Maintainer

#### Pay Grade 16 ½ (\$52,643 - \$66,236)

Community Service Officer I  
Customer Service Supervisor  
Data Process Operator III  
Deputy Village Clerk  
Fire/Police Dept. Secretary  
Maintenance Worker I

#### Pay Grade 16 (\$51,435 - \$64,710)

Administrative Secretary  
Building Maintainer I  
Permit Clerk  
Public Works Dispatcher

#### Pay Grade 15 ½ (\$50,282 - \$63,263)

Data Process Operator II  
Secretary

#### Pay Grade 14 (\$46,920 - \$59,038)

Crossing Guard  
Data Process Operator I  
Payroll Clerk

#### Pay Grade 13 (\$44,816 - \$56,385)

CATV Production Asst. (P/T)

#### Pay Grade 10 (\$39,047 - \$49,124)

Building Custodian (P/T)  
Front Counter Assistant (P/T)  
Secretary (P/T)

#### Pay Grade 3 (\$28,311 - \$35,620)

Bike Patrol Officer (Max. Step 3)  
Park Gate Guard (Max. Step 3)  
Park Police Aide (Max. Step 3)

#### Pay Grade 2 (\$27,043 - \$34,020)

Custodian (P/T) (Max. Step 3)

#### UNCLASSIFIED

Village Manager CATV  
Assistants Finance Staff  
(P/T)

#### Collective Bargaining Agreements

Police Officer  
Firefighter  
Firefighter/Paramedic  
Emergency Vehicle Coordinator\*  
*\*position vacated in 2011*

#### KEY

(M) In Merit Plan  
(P/T) Part-time employee

**Village of Wilmette 2017 Pay Plan**

| Pay<br>Grade | Pay Steps |         |         |         |         |         | Longevity Steps |         |         |         |
|--------------|-----------|---------|---------|---------|---------|---------|-----------------|---------|---------|---------|
|              | 1         | 2       | 3       | 4       | 5       | 6       | A               | B       | C       | D       |
| 1            | 25,830    | 27,043  | 28,311  | 29,644  | 31,033  | 32,491  | 33,629          | 34,336  | 35,058  | 35,791  |
| 2            | 27,043    | 28,311  | 29,644  | 31,033  | 32,491  | 34,020  | 35,210          | 35,951  | 36,705  | 37,476  |
| 3            | 28,311    | 29,644  | 31,033  | 32,491  | 34,020  | 35,620  | 36,868          | 37,638  | 38,432  | 39,238  |
| 4            | 29,644    | 31,033  | 32,491  | 34,020  | 35,620  | 37,296  | 38,599          | 39,410  | 40,237  | 41,083  |
| 5            | 31,033    | 32,491  | 34,020  | 35,620  | 37,296  | 39,047  | 40,416          | 41,263  | 42,133  | 43,016  |
| 6            | 32,491    | 34,020  | 35,620  | 37,296  | 39,047  | 40,882  | 42,318          | 43,204  | 44,110  | 45,036  |
| 7            | 34,020    | 35,620  | 37,296  | 39,047  | 40,882  | 42,807  | 44,307          | 45,239  | 46,185  | 47,156  |
| 8            | 35,620    | 37,296  | 39,047  | 40,882  | 42,807  | 44,816  | 46,384          | 47,357  | 48,354  | 49,369  |
| 9            | 37,296    | 39,047  | 40,882  | 42,807  | 44,816  | 46,920  | 48,566          | 49,581  | 50,624  | 51,689  |
| 10           | 39,047    | 40,882  | 42,807  | 44,816  | 46,920  | 49,124  | 50,847          | 51,915  | 53,008  | 54,119  |
| 11           | 40,882    | 42,807  | 44,816  | 46,920  | 49,124  | 51,435  | 53,239          | 54,355  | 55,496  | 56,663  |
| 12           | 42,807    | 44,816  | 46,920  | 49,124  | 51,435  | 53,855  | 55,741          | 56,910  | 58,103  | 59,325  |
| 13           | 44,816    | 46,920  | 49,124  | 51,435  | 53,855  | 56,385  | 58,357          | 59,583  | 60,836  | 62,112  |
| 14           | 46,920    | 49,124  | 51,435  | 53,855  | 56,385  | 59,038  | 61,100          | 62,386  | 63,696  | 65,033  |
| 15           | 49,124    | 51,435  | 53,855  | 56,385  | 59,038  | 61,811  | 63,975          | 65,316  | 66,689  | 68,089  |
| 15 1/2       | 50,282    | 52,643  | 55,116  | 57,710  | 60,424  | 63,263  | 65,477          | 66,851  | 68,257  | 69,691  |
| 16           | 51,435    | 53,855  | 56,385  | 59,038  | 61,811  | 64,710  | 66,979          | 68,384  | 69,821  | 71,287  |
| 16 1/2       | 52,643    | 55,116  | 57,710  | 60,424  | 63,263  | 66,236  | 68,557          | 69,993  | 71,465  | 72,966  |
| 17           | 53,855    | 56,385  | 59,038  | 61,811  | 64,710  | 67,756  | 70,124          | 71,598  | 73,102  | 74,637  |
| 17 1/2       | 55,116    | 57,710  | 60,424  | 63,263  | 66,236  | 69,350  | 71,778          | 73,281  | 74,821  | 76,395  |
| 18           | 56,385    | 59,038  | 61,811  | 64,710  | 67,756  | 70,941  | 73,422          | 74,963  | 76,539  | 78,145  |
| 18 1/2       | 57,710    | 60,424  | 63,263  | 66,236  | 69,350  | 72,608  | 75,151          | 76,732  | 78,343  | 79,987  |
| 19           | 59,038    | 61,811  | 64,710  | 67,756  | 70,941  | 74,277  | 76,875          | 78,485  | 80,135  | 81,818  |
| 19 1/2       | 60,424    | 63,263  | 66,236  | 69,350  | 72,608  | 76,022  | 78,682          | 80,336  | 82,025  | 83,746  |
| 20           | 61,811    | 64,710  | 67,756  | 70,941  | 74,277  | 77,765  | 80,486          | 82,177  | 83,904  | 85,665  |
| 20 1/2       | 63,263    | 66,236  | 69,350  | 72,608  | 76,022  | 79,596  | 82,382          | 84,114  | 85,877  | 87,682  |
| 21           | 64,710    | 67,756  | 70,941  | 74,277  | 77,765  | 81,419  | 84,270          | 86,041  | 87,845  | 89,691  |
| 21-1/2       | 66,236    | 69,350  | 72,608  | 76,022  | 79,596  | 83,338  | 86,256          | 88,067  | 89,915  | 91,805  |
| 22           | 67,756    | 70,941  | 74,277  | 77,765  | 81,419  | 85,244  | 88,230          | 90,083  | 91,975  | 93,904  |
| 22 1/2       | 69,350    | 72,608  | 76,022  | 79,596  | 83,338  | 87,254  | 90,308          | 92,207  | 94,141  | 96,119  |
| 23           | 70,941    | 74,277  | 77,765  | 81,419  | 85,244  | 89,253  | 92,378          | 94,316  | 96,296  | 98,318  |
| 23 1/2       | 72,608    | 76,022  | 79,596  | 83,338  | 87,254  | 91,355  | 94,554          | 96,540  | 98,567  | 100,638 |
| 24           | 74,277    | 77,765  | 81,419  | 85,244  | 89,253  | 93,447  | 96,718          | 98,752  | 100,822 | 102,941 |
| 24 1/2       | 76,022    | 79,596  | 83,338  | 87,254  | 91,355  | 95,652  | 99,001          | 101,078 | 103,200 | 105,368 |
| 25           | 77,765    | 81,419  | 85,244  | 89,253  | 93,447  | 97,841  | 101,264         | 103,392 | 105,565 | 107,779 |
| 25 1/2       | 79,596    | 83,338  | 87,254  | 91,355  | 95,652  | 100,145 | 103,650         | 105,827 | 108,048 | 110,316 |
| 26           | 81,419    | 85,244  | 89,253  | 93,447  | 97,841  | 102,439 | 106,025         | 108,254 | 110,525 | 112,846 |
| 26 1/2       | 83,338    | 87,254  | 91,355  | 95,652  | 100,145 | 104,851 | 108,522         | 110,801 | 113,125 | 115,502 |
| 27           | 85,244    | 89,253  | 93,447  | 97,841  | 102,439 | 107,253 | 111,006         | 113,337 | 115,717 | 118,146 |
| 27 1/2       | 87,254    | 91,355  | 95,652  | 100,145 | 104,851 | 109,778 | 113,620         | 116,010 | 118,441 | 120,932 |
| 28           | 89,253    | 93,447  | 97,841  | 102,439 | 107,253 | 112,294 | 116,224         | 118,663 | 121,158 | 123,704 |
| 28 1/2       | 91,355    | 95,652  | 100,145 | 104,851 | 109,778 | 114,939 | 118,963         | 121,460 | 124,011 | 126,614 |
| 29           | 93,447    | 97,841  | 102,439 | 107,253 | 112,294 | 117,569 | 121,687         | 124,243 | 126,852 | 129,515 |
| 29 1/2       | 95,652    | 100,145 | 104,851 | 109,778 | 114,939 | 120,340 | 124,553         | 127,170 | 129,840 | 132,565 |
| 30           | 97,841    | 102,439 | 107,253 | 112,294 | 117,569 | 123,096 | 127,406         | 130,083 | 132,813 | 135,602 |
| 30 1/2       | 100,145   | 104,851 | 109,778 | 114,939 | 120,340 | 125,997 | 130,405         | 133,146 | 135,941 | 138,793 |
| 31           | 102,439   | 107,253 | 112,294 | 117,569 | 123,096 | 128,882 | 133,395         | 136,193 | 139,058 | 141,977 |
| 32           | 107,253   | 112,294 | 117,569 | 123,096 | 128,882 | 134,942 | 139,663         | 142,598 | 145,592 | 148,651 |
| 33           | 112,294   | 117,569 | 123,096 | 128,882 | 134,942 | 141,284 | 146,231         | 149,302 | 152,438 | 155,637 |
| 34           | 117,569   | 123,096 | 128,882 | 134,942 | 141,284 | 147,925 | 153,102         | 156,318 | 159,600 | 162,949 |
| 35           | 123,096   | 128,882 | 134,942 | 141,284 | 147,925 | 154,879 | 160,298         | 163,667 | 167,100 | 170,609 |
| 36           | 128,882   | 134,942 | 141,284 | 147,925 | 154,879 | 162,159 | 167,832         | 171,360 | 174,957 | 178,632 |

**Effective Date -- January 1, 2017**  
**Plan reflects a 2.5% across the board increase.**

Village of Wilmette

2017 Pay and Classification Plan – Employees hired on or after 1/1/11

Amount shown is annual pay for Steps 1 to 10

**Unclassified**

Village Manager

**Department Directors**

**Position Grade GG (\$144,366 - \$190,193)**

Assistant Village Manager

**Position Grade FF (\$137,491 - \$181,135)**

Engineering & Public Works Director

**Position Grade EE (\$130,945 - \$172,511)**

Finance Director

**Position Grade CC(\$118,769 - \$156,471)**

Community Development Director

**Position Grade AA (\$107,728 - \$141,927)**

Administrative Services Director

Water Management Director

**Regular Pay Schedule**

**Position Grade R (\$111,228 - \$146,536)**

Human Resources Director

Village Engineer

Deputy Public Works Director

**Position Grade P (\$99,934 - \$131,656)**

Assistant Public Works Director

**Position Grade N (\$90,644 - \$119,417)**

Assistant Village Engineer

Assistant Finance Director

Assistant Community Dev. Director

Assistant Dir. of Admin. Services

**Position Grade M (\$86,327 - \$113,730)**

Asst. Water Management Director

Street/Utility Superintendent

Water/Sewer Superintendent

Vehicle Maint. Superintendent

Systems Administrator

**Position Grade L (\$82,215 - \$108,315)**

Assistant to the Village Manager

Building and Code Supervisor

Civil Engineer II

**Position Grade K (\$78,301 - \$103,157)**

Civil Engineer I

Communications Supervisor

Project Manager

Engineering Assistant II

Planner II (AICP cert)

Planner/Business Development

Planner/Zoning

Water Plant Supervisor/Lead

Operator

Social Worker

Vehicle Maintenance Supervisor

**Position Grade J (\$73,869 - \$97,317)**

Facilities Supervisor

Inspector – Building

Inspector – Electrical

Inspector – Plumbing

Mechanic III (EVT certified)

Museum Director

Procurement Specialist

Water Plant Chemist

Water Plant Electrician

Plan Reviewer

Project Engineer (N)

**Position Grade I (\$69,689 - \$91,809)**

Asst. Street Supervisor

Asst. to the Public Works Director

Cable TV Coordinator

Mechanic II (ASE certified/equip coord.)

Public Health Nurse

Public Health Sanitarian

Utility Technician/Crew Leader

Water Meter Supervisor (Crew Leader)

Water Treatment Operator II

Forester

**Position Grade H (\$65,742 - \$86,614)**

Management Assistant

Planner I (w/out ACIP cert.)

Water Treatment Operator I

Zoning Enforcement Officer

Accountant

**Position Grade G (\$62,022 - \$81,710)**

Customer Service Supervisor

Engineering Assistant I

Exec. Secretary/Deputy Village Clerk

Mechanic I

Maintenance Mechanic

**Position Grade F (\$58,511 - \$77,086)**

Deputy Village Clerk

Human Resource Generalist I

Maintenance Worker II

Technical Support Specialist (P/T)

Telecommunicator

Webmaster (P/T)

**Position Grade E (\$55,199 - \$72,722)**

Fire/Police Secretary (Admin Assist II)

WP Instrument Maintainer

Management Analyst

**Position Grade D (\$52,074 - \$68,606)**

Admin Secretary (Admin Assist I) Building

Maintenance II

Community Services Officer II

Data Processing III (Lead Rcds Asst)

Maintenance Worker I

Meter Repair Tech

**Position Grade C (\$49,127 - \$64,723)**

Building Maintenance I

**Position Grade B (\$46,346 - \$61,057)**

Data Processing Clerk

Police Records Clerk

Public Works Assistant

Permit Clerk

**Position Grade A (\$43,722 - \$57,602)**

Community Service Officer I

### Village of Wilmette 2017 Pay Plan

| Pay Grade | Pay Steps |         |         |         |         |         |         |         |         |         |
|-----------|-----------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
|           | 1         | 2       | 3       | 4       | 5       | 6       | 7       | 8       | 9       | 10      |
| A         | 43,722    | 45,472  | 46,837  | 48,242  | 49,688  | 51,179  | 52,716  | 54,295  | 55,925  | 57,602  |
| B         | 46,346    | 48,199  | 49,646  | 51,134  | 52,671  | 54,250  | 55,876  | 57,553  | 59,279  | 61,057  |
| C         | 49,127    | 51,091  | 52,626  | 54,204  | 55,831  | 57,505  | 59,229  | 61,006  | 62,839  | 64,723  |
| D         | 52,074    | 54,159  | 55,784  | 57,457  | 59,179  | 60,955  | 62,783  | 64,666  | 66,607  | 68,606  |
| E         | 55,199    | 57,407  | 59,130  | 60,903  | 62,731  | 64,613  | 66,549  | 68,548  | 70,604  | 72,722  |
| F         | 58,511    | 60,852  | 62,678  | 64,559  | 66,495  | 68,491  | 70,546  | 72,658  | 74,840  | 77,086  |
| G         | 62,022    | 64,503  | 66,437  | 68,431  | 70,484  | 72,598  | 74,776  | 77,020  | 79,331  | 81,710  |
| H         | 65,742    | 68,373  | 70,424  | 72,536  | 74,713  | 76,953  | 79,262  | 81,640  | 84,090  | 86,614  |
| I         | 69,689    | 72,474  | 74,649  | 76,888  | 79,196  | 81,572  | 84,017  | 86,540  | 89,136  | 91,809  |
| J         | 73,869    | 76,823  | 79,128  | 81,503  | 83,946  | 86,464  | 89,059  | 91,731  | 94,482  | 97,317  |
| K         | 78,301    | 81,432  | 83,877  | 86,392  | 88,984  | 91,652  | 94,405  | 97,236  | 100,154 | 103,157 |
| L         | 82,215    | 85,504  | 88,069  | 90,710  | 93,433  | 96,236  | 99,124  | 102,097 | 105,160 | 108,315 |
| M         | 86,327    | 89,779  | 92,474  | 95,248  | 98,105  | 101,048 | 104,080 | 107,202 | 110,420 | 113,730 |
| N         | 90,644    | 94,269  | 97,097  | 100,009 | 103,011 | 106,101 | 109,284 | 112,562 | 115,939 | 119,417 |
| O         | 95,175    | 98,982  | 101,952 | 105,010 | 108,161 | 111,407 | 114,749 | 118,190 | 121,736 | 125,388 |
| P         | 99,934    | 103,931 | 107,049 | 110,260 | 113,569 | 116,976 | 120,485 | 124,100 | 127,823 | 131,656 |
| Q         | 105,930   | 110,167 | 113,471 | 116,876 | 120,382 | 123,996 | 127,714 | 131,546 | 135,493 | 139,557 |
| R         | 111,228   | 115,675 | 119,145 | 122,721 | 126,403 | 130,193 | 134,099 | 138,125 | 142,265 | 146,536 |
| AA        | 107,728   | 112,038 | 115,400 | 118,860 | 122,426 | 126,098 | 129,882 | 133,777 | 137,791 | 141,927 |
| BB        | 113,113   | 117,638 | 121,168 | 124,803 | 128,547 | 132,404 | 136,375 | 140,468 | 144,680 | 149,022 |
| CC        | 118,769   | 123,521 | 127,227 | 131,041 | 134,974 | 139,023 | 143,195 | 147,490 | 151,915 | 156,471 |
| DD        | 124,708   | 129,698 | 133,587 | 137,595 | 141,723 | 145,974 | 150,355 | 154,864 | 159,511 | 164,294 |
| EE        | 130,945   | 136,180 | 140,265 | 144,477 | 148,810 | 153,272 | 157,872 | 162,608 | 167,486 | 172,511 |
| FF        | 137,491   | 142,991 | 147,278 | 151,697 | 156,249 | 160,937 | 165,765 | 170,737 | 175,860 | 181,135 |
| GG        | 144,366   | 150,140 | 154,644 | 159,285 | 164,062 | 168,983 | 174,053 | 179,274 | 184,654 | 190,193 |
| HH        | 151,583   | 157,647 | 162,376 | 167,247 | 172,264 | 177,434 | 182,755 | 188,237 | 193,886 | 199,702 |
| U         | 169,586   | 176,368 | 181,658 | 187,108 | 192,723 | 198,505 | 204,458 | 210,593 | 216,912 | 223,418 |

**Effective Date -- January 1, 2017**  
**Plan reflects a 2.5% across the board increase.**

## Village of Wilmette

### 2017 Amended Pay and Classification Plan – Seasonal/Part-Time

*Amount shown is hourly rate of pay employees hired on or after 1/1/11*

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**P1 - \$10.76 – \$11.64**

Office Clerk

**P2 - \$12.73 – \$13.78**

Custodian  
Landscape Assistant  
Leaf Collector  
Summer Laborer

**P3 - \$13.47 – \$14.60**

Bike Patrol Officer  
Crossing Guard  
Park Guard

**P4 - \$16.01 – \$17.32**

Inspector I  
Intern  
Park Guard Supervisor

**P5 - \$18.36 – \$19.89**

Front Counter Assistant  
Museum Assistant

**P6 - \$21.65 – \$23.44**

CATV Production Assistant  
Inspector II

**Village of Wilmette 2017 Pay Plan  
Part-Time Employees Hired on or After 1/1/11**

| Pay<br>Grade | Pay Steps |       |       |       |       |
|--------------|-----------|-------|-------|-------|-------|
|              | 1         | 2     | 3     | 4     | 5     |
| P1           | 10.76     | 10.98 | 11.19 | 11.42 | 11.64 |
| P2           | 12.73     | 12.99 | 13.25 | 13.50 | 13.78 |
| P3           | 13.47     | 13.75 | 14.02 | 14.29 | 14.60 |
| P4           | 16.01     | 16.34 | 16.65 | 16.97 | 17.32 |
| P5           | 18.36     | 18.74 | 19.12 | 19.50 | 19.89 |
| P6           | 21.65     | 22.09 | 22.53 | 22.99 | 23.44 |

\*step increase is 2% per step

Effective Date -- January 1, 2017

Plan reflects a 2.5% across the board increase.

**Village of Wilmette**

**Public Safety Positions**

**Police Department**

| <b>Position</b>                             | <b>Salary Range</b>   |               |               |               |               |               |                          |                          |                          |                          |
|---------------------------------------------|-----------------------|---------------|---------------|---------------|---------------|---------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Chief                                       | \$100,396 - \$181,968 |               |               |               |               |               |                          |                          |                          |                          |
| Deputy Chief                                | \$95,839 - \$150,459  |               |               |               |               |               |                          |                          |                          |                          |
| Commander                                   | \$93,813 - \$137,434  |               |               |               |               |               |                          |                          |                          |                          |
|                                             | <b>Step 1</b>         | <b>Step 2</b> | <b>Step 3</b> | <b>Step 4</b> | <b>Step 5</b> | <b>Step 6</b> | <b>Step 7</b>            | <b>Step 8</b>            | <b>Step 9</b>            | <b>Step 10</b>           |
| Sergeant                                    | 89,253                | 93,447        | 97,841        | 102,439       | 107,253       | 112,294       | 116,224                  | 118,663                  | 121,158                  | 123,704                  |
| Police Officer<br>After 1/1/13*             | 73,871                | 76,826        | 79,131        | 81,505        | 83,950        | 86,467        | 89,062                   | 91,733                   | 94,486                   | 97,320                   |
|                                             | <b>Step 1</b>         | <b>Step 2</b> | <b>Step 3</b> | <b>Step 4</b> | <b>Step 5</b> | <b>Step 6</b> | <b>Longevity<br/>"A"</b> | <b>Longevity<br/>"B"</b> | <b>Longevity<br/>"C"</b> | <b>Longevity<br/>"D"</b> |
| Police Officer<br>Hired Prior to<br>1/1/13* | 74,316                | 77,805        | 81,462        | 85,290        | 89,301        | 93,496        | 96,768                   | 98,800                   | 100,873                  | 102,995                  |

Sergeants are eligible to receive an annual stipend of \$3,000  
 Police Officers are eligible to receive annual stipends/allowances up to \$2,750.

**Fire Department**

| <b>Position</b>            | <b>Salary Range</b>   |               |               |               |               |               |                          |                          |                          |                          |
|----------------------------|-----------------------|---------------|---------------|---------------|---------------|---------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Chief                      | \$100,396 - \$181,968 |               |               |               |               |               |                          |                          |                          |                          |
| Deputy Chief               | \$95,839 - \$150,459  |               |               |               |               |               |                          |                          |                          |                          |
| Duty Chief                 | \$93,813 - \$137,434  |               |               |               |               |               |                          |                          |                          |                          |
|                            | <b>Step 1</b>         | <b>Step 2</b> | <b>Step 3</b> | <b>Step 4</b> | <b>Step 5</b> | <b>Step 6</b> | <b>Longevity<br/>"A"</b> | <b>Longevity<br/>"B"</b> | <b>Longevity<br/>"C"</b> | <b>Longevity<br/>"D"</b> |
| Lieutenant/<br>Paramedic   | 87,254                | 91,355        | 95,652        | 100,145       | 104,851       | 109,778       | 113,620                  | 116,010                  | 118,441                  | 120,932                  |
| Firefighter/<br>Paramedic* | 71,970                | 75,349        | 78,891        | 82,599        | 86,483        | 90,546        | 93,715                   | 95,682                   | 97,691                   | 99,744                   |
| Firefighter*               | 67,162                | 70,316        | 73,623        | 77,084        | 80,707        | 84,499        | 87,457                   | 89,297                   | 91,170                   | 93,085                   |

Firefighter/Paramedics are eligible to receive an annual stipend up to \$1,837.

\*Position covered by a collective bargaining agreement.

## Village of Wilmette 2017 Personnel Budget Summary of Budget Salary Worksheets

|                           | 2011<br>Budget    | 2012<br>Budget    |
|---------------------------|-------------------|-------------------|
| 11011010-410100           | -                 | -                 |
| 11041010-410100           | 382,075           | 394,750           |
| 11041010-410200           | 300               | 300               |
| 11051210-410100           | 232,300           | 236,650           |
| 11061410-410100           | 520,025           | 587,275           |
| 11061410-410200           | 2,000             | 2,000             |
| 11071610-410100           | 71,500            | -                 |
| 11091845-410100           | 708,575           | 738,550           |
| 11091845-410200           | 500               | 500               |
| 11091846-410100           | 45,875            | 46,800            |
| 11111060-410100           | 104,150           | 106,150           |
| 11151060-410100           | 82,875            | 84,525            |
| 11151060-410400           | 1,530             | 1,530             |
| 11202035-410100           | 407,625           | 409,200           |
| 11202035-410200           | 500               | 500               |
| 11233030-410100           | 1,012,400         | 1,005,475         |
| 11233030-410200           | 75,700            | 77,200            |
| 11303030-410100           | 232,075           | 240,100           |
| 11303030-410200           | 7,250             | 7,400             |
| 11333030-410100           | 112,275           | 114,975           |
| 11333030-410200           | 5,275             | 5,400             |
| 11342035-410100           | 207,425           | 211,200           |
| 11342035-410200           | 8,725             | 8,900             |
| 11401020-410100           | 31,425            | 32,125            |
| 11414020-410100           | 4,212,650         | 4,233,800         |
| 11414020-410200           | 270,000           | 275,400           |
| 11414020-410210           | 21,100            | 21,500            |
| 11424020-410100           | 428,975           | 438,200           |
| 11424020-410200           | 255               | 260               |
| 11434020-410100           | 630,725           | 647,050           |
| 11434020-410200           | 60,000            | 61,200            |
| 11454020-410100           | 207,575           | 211,725           |
| 11515020-410100           | 4,297,525         | 4,427,575         |
| 11515020-410200           | 310,000           | 260,000           |
| 11515020-410300           | 20,400            | 20,400            |
| 11566040-410100           | 146,700           | 157,725           |
| <b>Total General Fund</b> | <b>14,858,285</b> | <b>15,066,340</b> |

## Village of Wilmette 2017 Personnel Budget Summary of Budget Salary Worksheets

| 2013<br>Budget    | 2014<br>Budget    | 2015<br>Budget    | 2016<br>Budget    | 2017<br>Budget    |
|-------------------|-------------------|-------------------|-------------------|-------------------|
| -                 | -                 | -                 | -                 | -                 |
| 412,450           | 430,700           | 433,250           | 451,825           | 445,625           |
| 300               | 300               | -                 | -                 | -                 |
| 241,725           | 254,500           | 249,725           | 258,600           | 288,525           |
| 587,650           | 616,975           | 704,800           | 735,975           | 763,125           |
| 2,000             | 2,000             | -                 | -                 | -                 |
| -                 | -                 | -                 | -                 | -                 |
| 718,425           | 755,000           | 813,750           | 868,500           | 902,925           |
| 500               | 500               | 500               | 500               | 500               |
| 47,725            | 49,950            | 51,200            | 55,075            | 56,725            |
| 108,975           | 112,725           | 115,850           | 125,675           | 129,050           |
| 86,225            | 90,000            | 93,900            | 89,450            | 91,900            |
| 1,560             | 1,600             | -                 | -                 | -                 |
| 420,200           | 433,700           | 431,925           | 349,450           | 372,175           |
| 500               | 500               | 500               | 500               | 500               |
| 1,001,025         | 891,300           | 1,022,925         | 1,008,950         | 1,022,700         |
| 78,750            | 80,725            | 82,725            | 85,000            | 87,350            |
| 247,625           | 257,600           | 271,875           | 279,350           | 287,050           |
| 7,550             | 7,725             | 7,930             | 8,150             | 8,375             |
| 93,525            | 118,550           | 116,575           | 117,425           | 114,475           |
| 5,500             | 5,650             | 5,800             | 5,950             | 6,100             |
| 215,800           | 213,175           | 202,675           | 192,350           | 230,200           |
| 9,100             | 9,325             | 9,575             | 9,825             | 10,100            |
| 33,825            | 39,025            | 42,000            | 45,300            | 49,200            |
| 4,328,175         | 4,434,300         | 4,538,075         | 4,701,700         | 4,874,050         |
| 280,900           | 298,175           | 298,175           | 321,750           | 300,000           |
| 21,900            | 21,900            | 21,900            | -                 | -                 |
| 480,550           | 496,950           | 491,675           | 513,075           | 527,175           |
| 300               | 300               | 300               | 300               | 300               |
| 668,850           | 691,925           | 686,550           | 710,700           | 726,850           |
| 62,400            | 64,000            | 64,000            | 64,000            | 64,000            |
| 217,100           | 223,700           | 229,600           | 240,600           | 237,000           |
| 4,494,675         | 4,584,175         | 4,712,050         | 4,692,450         | 4,685,225         |
| 265,200           | 287,200           | 297,000           | 305,000           | 310,250           |
| 20,800            | 21,325            | 21,325            | 21,800            | 10,000            |
| 162,500           | 167,825           | 173,325           | 177,950           | 182,725           |
| <b>15,324,285</b> | <b>15,663,300</b> | <b>16,191,455</b> | <b>16,437,175</b> | <b>16,784,175</b> |

## Village of Wilmette 2017 Personnel Budget Summary of Budget Salary Worksheets

|                                  |                                            | 2011<br>Budget    | 2012<br>Budget    |
|----------------------------------|--------------------------------------------|-------------------|-------------------|
| 11273030-410100                  | Vehicle Maintenance - Regular Salaries     | 535,625           | 555,325           |
| 11273030-410200                  | Vehicle Maintenance - O/T                  | 2,400             | 2,400             |
| <b>Total Vehicle Maintenance</b> |                                            | <b>538,025</b>    | <b>557,725</b>    |
| 23753090-410100                  | Parking Meter Fund - METRA - Reg. Salaries | 70,500            | 72,075            |
| 23753090-410200                  | Parking Meter Fund - METRA - O/T           | 2,000             | 2,000             |
| 23763090-410100                  | Parking Meter Fund - CTA - Reg. Salaries   | 38,150            | 39,100            |
| 23763090-410200                  | Parking Meter Fund - CTA - O/T             | 3,250             | 3,400             |
| <b>Total Parking Meter Fund</b>  |                                            | <b>113,900</b>    | <b>116,575</b>    |
| 40807090-410100                  | Sewer Maintenance - Regular Salaries       | 457,900           | 469,225           |
| 40807090-410200                  | Sewer Maintenance - O/T                    | 8,760             | 8,950             |
| 40847090-410100                  | Storm Water Pumping - Regular Salaries     | -                 | -                 |
| 40847090-410200                  | Storm Water Pumping - O/T                  | 8,775             | 8,950             |
| <b>Total Sewer Fund</b>          |                                            | <b>475,435</b>    | <b>487,125</b>    |
| 41818090-410100                  | Water Pumping - Regular Salaries           | 1,040,300         | 1,110,325         |
| 41818090-410200                  | Water Pumping - O/T                        | 30,325            | 30,925            |
| 41828090-410100                  | Water Metering - Regular Salaries          | 139,075           | 113,075           |
| 41828090-410200                  | Water Metering - O/T                       | 600               | 600               |
| 41838090-410100                  | Water Distribution - Regular Salaries      | 419,975           | 428,700           |
| 41838090-410200                  | Water Distribution - O/T                   | 31,060            | 31,700            |
| 41848090-410100                  | Water Fund Corporate Salaries              | 273,400           | 278,775           |
| 41858090-410100                  | Finance - Water Fund - Regular Salaries    | 62,800            | 64,050            |
| 41858090-410200                  | Finance - Water Fund - O/T                 | 500               | 500               |
| <b>Total Water Fund</b>          |                                            | <b>1,998,035</b>  | <b>2,058,650</b>  |
| <b>Totals</b>                    |                                            | <b>17,983,680</b> | <b>18,286,415</b> |

## Village of Wilmette 2017 Personnel Budget Summary of Budget Salary Worksheets

| 2013<br>Budget    | 2014<br>Budget    | 2015<br>Budget    | 2016<br>Budget    | 2017<br>Budget    |
|-------------------|-------------------|-------------------|-------------------|-------------------|
| 595,325           | 651,900           | 527,425           | 553,625           | 579,250           |
| 2,450             | 2,550             | 2,575             | 2,600             | 2,600             |
| <b>597,775</b>    | <b>654,450</b>    | <b>530,000</b>    | <b>556,225</b>    | <b>581,850</b>    |
| 71,750            | 76,300            | 79,425            | 80,375            | 52,725            |
| 2,000             | 2,125             | 2,000             | 2,250             | 2,250             |
| 38,125            | 41,825            | 44,075            | 44,050            | 45,250            |
| 3,400             | 3,400             | 3,400             | 3,575             | 3,750             |
| <b>115,275</b>    | <b>123,650</b>    | <b>128,900</b>    | <b>130,250</b>    | <b>103,975</b>    |
| 462,150           | 498,200           | 505,425           | 544,275           | 562,200           |
| 9,125             | 9,350             | 9,600             | 9,850             | 10,100            |
| -                 | -                 | -                 |                   |                   |
| 9,150             | 9,400             | 9,650             | 9,650             | 12,000            |
| <b>480,425</b>    | <b>516,950</b>    | <b>524,675</b>    | <b>563,775</b>    | <b>584,300</b>    |
| 1,142,100         | 1,168,850         | 1,297,775         | 1,306,750         | 1,356,425         |
| 31,550            | 32,350            | 33,175            | 34,100            | 34,000            |
| 116,600           | 122,550           | 126,150           | 133,075           | 141,450           |
| 600               | 600               | 625               | 625               | 625               |
| 438,700           | 473,725           | 484,475           | 448,025           | 463,075           |
| 32,325            | 33,150            | 33,975            | 34,900            | 35,775            |
| 290,625           | 302,600           | 324,325           | 282,250           | 319,150           |
| 65,325            | 66,950            | 61,825            | 64,800            | 65,125            |
| 500               | 500               | 500               | 500               | 500               |
| <b>2,118,325</b>  | <b>2,201,275</b>  | <b>2,362,825</b>  | <b>2,305,025</b>  | <b>2,416,125</b>  |
| <b>18,636,085</b> | <b>19,159,625</b> | <b>19,737,855</b> | <b>19,992,450</b> | <b>20,470,425</b> |

## Village of Wilmette 2017 Budget Salary Worksheets

**DEPT: Legislative, Administration & Law**

| Position                                                               | Incumbent                 | Starting Date | 2011 Budget                                  |         | 2012 Budget                                          |         |
|------------------------------------------------------------------------|---------------------------|---------------|----------------------------------------------|---------|------------------------------------------------------|---------|
|                                                                        |                           |               | Grade                                        | Amount  | Grade                                                | Amount  |
| 1. Village Manager                                                     | Frenzer, Tim              | 01/25/93      | Unclassified<br>(Gargano - 32 Hour Schedule) | 173,400 | Unclassified<br>(Gargano - 32 Hour Schedule)         | 176,868 |
| 2. Asst. Village Manager                                               | Braiman, Michael          | 09/03/13      | Unclassified<br>(Braiman)                    | 92,652  | Unclassified                                         | 94,505  |
| 3. Asst. Administrative Services Director                              | Prejzner, John            | 08/08/11      | 22-6                                         | 73,868  | L-2                                                  | 75,572  |
| 4. Asst. to the Village Manager / Police<br>Human Resources Generalist | Cease, Alex<br>Deleted    | 01/07/08      | (Langenbach - 32 Hour Schedule)<br>16-5*     | 43,854  | (Langenbach - 32 Hour Schedule)<br>16-6<br>(Goodman) | 45,758  |
| Admin / Engineering Secretary                                          | Deleted                   |               | (50% Part-time)                              |         | 15 1/2-2<br>(West - 50% Part-time)                   | 46,531  |
| Administration Intern                                                  | Deleted                   |               | 7-2                                          | 15,085  | P4-2                                                 | 15,007  |
| Asst. Corporation Counsel                                              | Deleted - now contractual |               | Unclassified                                 | 71,500  |                                                      |         |
| 5. Executive Secretary / Deputy<br>Village Clerk                       | Hirsch, Barbara           | 04/05/99      | 19-6B                                        | 68,012  | 19-6B                                                | 69,373  |
| 6. Front Counter Assistant                                             | Drews, Tina               | 02/01/13      | (50% Part-time)                              |         |                                                      |         |
| 7. Front Counter Assistant                                             | Proctor, Valerie          | 01/02/13      | 10-2                                         | 17,713  |                                                      |         |
| Part-time Clerical Help                                                |                           |               |                                              | 750     |                                                      | 750     |
| Overtime - Administration                                              |                           |               |                                              | 300     |                                                      | 300     |
| Village Manager Auto Allowance                                         |                           |               |                                              | 6,000   |                                                      | 6,000   |
| Village Manager Deferred Compensation                                  |                           |               |                                              | 5,000   |                                                      | 5,000   |
| Village Manager Housing Debt Forgiven / Merit Bonus                    |                           |               |                                              | 6,936   |                                                      | 6,936   |
|                                                                        |                           |               |                                              | 575,070 |                                                      | 542,600 |

| Budget Account Distribution: |                                                  | Calculated | Rounded | Calculated | Rounded |
|------------------------------|--------------------------------------------------|------------|---------|------------|---------|
| 11011010-410100              | Salaries--Legislative                            | -          | -       | -          | -       |
| 11041010-410100              | Administration - Regular Salaries                | 453,567    | 453,575 | 394,769    | 394,750 |
| 11041010-410200              | Administration - Overtime                        | 300        | 300     | 300        | 300     |
| 11071610-410200              | Law Dept. - Regular Salaries                     | -          | -       | -          | -       |
| 11401020-410100              | Fire & Police Commission -<br>- Regular Salaries | 31,426     | 31,425  | 32,122     | 32,125  |
| FROM                         | Community Development                            |            |         |            |         |
| TO                           | General Fund - Finance                           | 46,326     | 46,325  | 47,253     | 47,250  |
| TO                           | General Fund - Engineering                       |            |         | 18,612     | 18,625  |
| TO                           | Police - Services                                |            |         |            |         |
| TO                           | Administrative Services                          |            |         |            |         |
| TO                           | Sewer Fund                                       |            |         |            |         |
| TO                           | Water Fund Corporate                             | 43,451     | 43,450  | 49,544     | 49,550  |
|                              |                                                  | 575,070    | 575,075 | 542,600    | 542,600 |

**Explanation of Distribution:**

Positions 1. and 6.-- 90% Administration, 10% Water Fund Corporate.  
 Position 2. -- 50% Administration, 30% Finance, 10% Fire & Police Commission, 10% Water Fund Corporate.  
 Position 3. -- 30% Administration, 30% Administrative Services, 30% Fire & Police Commission, 10% Water Fund Corporate.

**Full Time Equivalent Positions:**

|                                              |       |       |
|----------------------------------------------|-------|-------|
| Administration                               | 5.650 | 6.150 |
| Law                                          | 0.38  | -     |
| <b>Total Full Time Equivalent Positions:</b> | 6.03  | 6.15  |

**Village of Wilmette 2017 Budget Salary Worksheets**

| 2013 Budget                                  |                | 2014 Budget                        |                | 2015 Budget                        |                | 2016 Budget                        |                | 2017 Budget                        |                |
|----------------------------------------------|----------------|------------------------------------|----------------|------------------------------------|----------------|------------------------------------|----------------|------------------------------------|----------------|
| Grade                                        | Amount         | Grade                              | Amount         | Grade                              | Amount         | Grade                              | Amount         | Grade                              | Amount         |
| Unclassified<br>(Gargano - 32 Hour Schedule) | 180,405        | Unclassified<br>(40 Hour Schedule) | 184,915        | Unclassified<br>(40 Hour Schedule) | 210,000        | Unclassified<br>(40 Hour Schedule) | 215,775        | Unclassified<br>(40 Hour Schedule) | 221,722        |
| Unclassified                                 | 99,960         | GG-2                               | 138,734        | GG-3                               | 146,468        | GG-4                               | 155,012        | GG-5                               | 164,062        |
| L-3                                          | 79,396         | L-4                                | 83,819         | L-6                                | 91,148         | L-8                                | 99,359         | N-7                                | 109,284        |
| 22-6*                                        | 78,197         | 22-6A                              | 81,527         | 22-6A                              | 83,565         | 22-6A                              | 85,863         | 22-6A                              | 88,230         |
| (Goodman)                                    |                | (Goodman)                          |                |                                    |                |                                    |                |                                    |                |
| 15 1/2-3<br>(50% Part-time)                  | 49,692         | 15 1/2-4                           | 53,326         |                                    |                |                                    |                |                                    |                |
| P4-1*                                        | 15,159         |                                    |                |                                    |                |                                    |                |                                    |                |
| 19-6B                                        | 70,754         | 19-6B                              | 73,542         | 19-6C                              | 75,898         | 19-6C                              | 77,985         | 19-6C<br>(70% Part-Time)           | 80,135         |
|                                              |                |                                    |                | P5-3                               | 26,356         | P5-5                               | 28,170         | P5-5<br>(15% Part-Time)            | 29,112         |
|                                              |                |                                    |                |                                    |                |                                    |                | P5-5                               | 7,278          |
|                                              | 750            |                                    | 750            |                                    | -              |                                    | -              |                                    | -              |
|                                              | 300            |                                    | 300            |                                    | -              |                                    | -              |                                    | -              |
|                                              | 6,000          |                                    | 6,000          |                                    | -              |                                    | -              |                                    | -              |
|                                              | 5,000          |                                    | 5,000          |                                    | -              |                                    | -              |                                    | -              |
|                                              | 7,075          |                                    | 7,216          |                                    | -              |                                    | -              |                                    | -              |
|                                              | <b>592,688</b> |                                    | <b>635,129</b> |                                    | <b>633,435</b> |                                    | <b>662,164</b> |                                    | <b>699,823</b> |
| <b>Calculated</b>                            | <b>Rounded</b> | <b>Calculated</b>                  | <b>Rounded</b> | <b>Calculated</b>                  | <b>Rounded</b> | <b>Calculated</b>                  | <b>Rounded</b> | <b>Calculated</b>                  | <b>Rounded</b> |
| -                                            | -              | -                                  | -              | -                                  | -              | -                                  | -              | -                                  | -              |
| 412,445                                      | 412,450        | 430,710                            | 430,700        | 433,254                            | 433,250        | 451,829                            | 451,825        | 445,626                            | 445,625        |
| 300                                          | 300            | 300                                | 300            | -                                  | -              | -                                  | -              | -                                  | -              |
| -                                            | -              | -                                  | -              | -                                  | -              | -                                  | -              | -                                  | -              |
| 33,815                                       | 33,825         | 39,019                             | 39,025         | 41,991                             | 42,000         | 45,309                             | 45,300         | 49,191                             | 49,200         |
| (13,048)                                     | (13,050)       | (13,639)                           | (13,625)       | -                                  | -              | -                                  | -              | -                                  | -              |
| 29,988                                       | 30,000         | 41,620                             | 41,625         | 43,940                             | 43,950         | 46,504                             | 46,500         | 49,219                             | 49,225         |
| 19,877                                       | 19,875         | 21,330                             | 21,325         | -                                  | -              | -                                  | -              | -                                  | -              |
| 31,279                                       | 31,275         | 32,611                             | 32,600         | 33,426                             | 33,425         | 34,345                             | 34,350         | 35,292                             | 35,300         |
| -                                            | -              | -                                  | -              | -                                  | -              | -                                  | -              | 32,785                             | 32,800         |
| 23,459                                       | 23,450         | 24,458                             | 24,450         | 25,070                             | 25,075         | 25,759                             | 25,750         | 26,469                             | 26,475         |
| 54,573                                       | 54,575         | 58,720                             | 58,725         | 55,754                             | 55,800         | 58,418                             | 58,425         | 61,241                             | 61,250         |
| <b>592,688</b>                               | <b>592,700</b> | <b>635,129</b>                     | <b>635,125</b> | <b>633,435</b>                     | <b>633,500</b> | <b>662,164</b>                     | <b>662,150</b> | <b>699,823</b>                     | <b>699,875</b> |
|                                              | 6.350          |                                    | 6.050          |                                    | 5.700          |                                    | 5.700          |                                    | 5.850          |
|                                              | -              |                                    | -              |                                    | -              |                                    | -              |                                    | -              |
|                                              | <b>6.35</b>    |                                    | <b>6.05</b>    |                                    | <b>5.70</b>    |                                    | <b>5.70</b>    |                                    | <b>5.85</b>    |

**Village of Wilmette 2017 Budget Salary Worksheets**

**DEPT: Administrative Services**

| Position                            | Incumbent       | Starting Date | 2011 Budget                         |                | 2012 Budget                          |         |
|-------------------------------------|-----------------|---------------|-------------------------------------|----------------|--------------------------------------|---------|
|                                     |                 |               | Grade                               | Amount         | Grade                                | Amount  |
| 1. Administrative Services Director | Skiles, Peter   | 02/03/97      | Unclassified                        | 109,788        | Unclassified                         | 111,984 |
| 2. Systems Administrator            | Nguyen, Phuong  | 10/09/06      | 28-6<br>(Carpenter - 50% Part-time) | 97,306         | 28-6A<br>(Carpenter - 50% Part-time) | 102,724 |
| 3. Technical Support Specialist     | Little, Kenneth | 10/13/14      | 19-6B<br>(Santos) (25% Part-time)   | 34,006         | 19-6B*<br>(25% Part-time)            | 35,051  |
| Web Page Maintainer                 | Deleted         | 04/15/13      | 19-6B                               | 17,003         | F-1*                                 | 13,187  |
| Merit Allowance - Network Manager   |                 |               |                                     | -              |                                      | -       |
| Merit Allowance - Director          |                 |               |                                     | -              |                                      | -       |
|                                     |                 |               |                                     | <b>258,103</b> | <b>262,946</b>                       |         |

| Budget Account Distribution: |                                    | Calculated     | Rounded        | Calculated     | Rounded        |
|------------------------------|------------------------------------|----------------|----------------|----------------|----------------|
| 11051210-410100              | Admin. Services - Regular Salaries | 232,293        | 232,300        | 236,651        | 236,650        |
| FROM                         | Administration                     | -              | -              | -              | -              |
| TO                           | Water Fund Corporate               | 25,810         | 25,800         | 26,295         | 26,300         |
|                              |                                    | <b>258,103</b> | <b>258,100</b> | <b>262,946</b> | <b>262,950</b> |

**Explanation of Distribution:**

Position 1. -- 80% Administrative Services, 20% Water Fund Corporate.  
 Positions 2. and 3. -- 90% Administrative Services, 10% Water Fund Corporate.

|                                       |              |              |
|---------------------------------------|--------------|--------------|
| <b>Full Time Equivalent Positions</b> | <u>2.750</u> | <u>2.750</u> |
|---------------------------------------|--------------|--------------|

## Village of Wilmette 2017 Budget Salary Worksheets

| 2013 Budget                          |                | 2014 Budget                          |                | 2015 Budget              |                | 2016 Budget              |                | 2017 Budget              |                |
|--------------------------------------|----------------|--------------------------------------|----------------|--------------------------|----------------|--------------------------|----------------|--------------------------|----------------|
| Grade                                | Amount         | Grade                                | Amount         | Grade                    | Amount         | Grade                    | Amount         | Grade                    | Amount         |
| Unclassified                         | 114,224        | Unclassified                         | 125,050        | Unclassified             | 136,656        | Unclassified             | 140,414        | Unclassified             | 148,000        |
| 28-6A<br>(Carpenter - 50% Part-time) | 104,775        | 28-6A<br>(Carpenter - 50% Part-time) | 107,394        | 28-6A<br>(70% Part-time) | 110,079        | 28-6A<br>(70% Part-time) | 113,106        | 28-6B<br>(70% Part-time) | 118,663        |
| 19-6C                                | 36,123         | 19-6C                                | 36,261         | B-1<br>(25% Part-time)   | 30,727         | B-3                      | 33,820         | B-4                      | 33,923         |
| F-1*                                 | 13,451         | F-2                                  | 14,058         |                          | -              |                          | -              |                          | -              |
|                                      | -              |                                      | -              |                          | -              |                          | -              |                          | -              |
|                                      | -              |                                      | -              |                          | -              |                          | -              |                          | -              |
|                                      | <b>268,573</b> |                                      | <b>282,763</b> |                          | <b>277,462</b> |                          | <b>287,340</b> |                          | <b>300,586</b> |

| Calculated     | Rounded        | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 241,716        | 241,725        | 254,487        | 254,500        | 249,716        | 249,725        | 258,606        | 258,600        | 288,512        | 288,525        |
| -              | -              | -              | -              | -              | -              | -              | -              | (32,785)       | (32,800)       |
| 26,857         | 26,850         | 28,276         | 28,275         | 27,746         | 27,750         | 28,734         | 28,750         | 44,859         | 44,875         |
| <b>268,573</b> | <b>268,575</b> | <b>282,763</b> | <b>282,775</b> | <b>277,462</b> | <b>277,475</b> | <b>287,340</b> | <b>287,350</b> | <b>300,586</b> | <b>300,600</b> |

2.750

2.750

2.700

2.700

2.700

**Village of Wilmette 2017 Budget Salary Worksheets**

**DEPT: Finance**

| Position                                                                                                            | Incumbent                                 | Starting Date | 2011 Budget       |                | 2012 Budget                   |                                  |
|---------------------------------------------------------------------------------------------------------------------|-------------------------------------------|---------------|-------------------|----------------|-------------------------------|----------------------------------|
|                                                                                                                     |                                           |               | Grade             | Amount         | Grade                         | Amount                           |
| 1. Finance Director / Treas.                                                                                        | Molloy, Melinda                           | 12/03/12      |                   |                | Unclassified                  | 60,000                           |
|                                                                                                                     |                                           |               |                   |                | (Amoruso)                     | (Amoruso)                        |
| Finance Director / Treas.                                                                                           | Deleted                                   |               | Unclassified      | 143,228        | Unclassified                  | 146,093                          |
|                                                                                                                     |                                           |               |                   |                | (32 Hour Schedule)            | (32 Hour Schedule)               |
| 2. Asst. Finance Director                                                                                           | Risko, John                               | 05/09/16      | 15 1/2-6A         | 45,390         | 15 1/2-6A                     | 46,298                           |
| 3. Payroll/AP Administrator                                                                                         | Trilling, Blythe                          | 08/15/05      | 28-6A             | 100,712        | 28-6A                         | 102,724                          |
| 4. Accountant                                                                                                       | Boyich, Meg                               | 12/16/13      | -                 | -              | -                             | -                                |
| 5. Accountant - Part-time                                                                                           | Amoruso, Robert                           | 08/16/82      |                   |                |                               |                                  |
| 6. Procurement Specialist                                                                                           | Lazarus, Steven                           | 03/09/09      | 22-3*             | 65,873         | 22-4*                         | 70,348                           |
|                                                                                                                     |                                           |               |                   |                | (32 Hour Schedule)            | (32 Hour Schedule)               |
| 7. Admin. Asst. I                                                                                                   | Mueller, Sandra                           | 09/16/99      | 19-6B             | 54,410         | 19-6B                         | 55,498                           |
|                                                                                                                     |                                           |               |                   |                | (32 Hour Schedule)            | (32 Hour Schedule)               |
| 8. Customer Service Supv.                                                                                           | Hansen, Vicki                             | 10/18/99      | 16 1/2-6B         | 48,521         | 16 1/2-6B                     | 49,491                           |
|                                                                                                                     |                                           |               |                   |                | Grossmann - 32 Hour Schedule) | (Grossmann - 32 Hour Schedule) ( |
| Data Process. Oper. II                                                                                              | Vacant                                    |               | 15 1/2-6D         | 48,310         | 15 1/2-6D                     | 49,276                           |
|                                                                                                                     |                                           |               |                   |                | (50% Part-time)               | (50% Part-time)                  |
| 9. Part-time Data Process. Oper. II                                                                                 | Meneghello, Mary                          | 01/04/00      | 15 1/2-6B         | 28,965         | 15 1/2-6B                     | 29,544                           |
| 10. Accounts Receivable Clerk                                                                                       | Padron, Andrea                            | 04/18/16      | -                 | -              | -                             | -                                |
| Switchboard Operators - Two at various steps in<br>Pay Grade 10 -- each to work approximately 27<br>hours per week. |                                           |               |                   | 77,323         |                               | 78,869                           |
| Overtime - General Fund                                                                                             |                                           |               |                   | 2,000          |                               | 2,000                            |
| Overtime - Water Fund                                                                                               |                                           |               |                   | 500            |                               | 500                              |
|                                                                                                                     |                                           |               |                   | 615,232        |                               | 690,641                          |
|                                                                                                                     |                                           |               | <b>Calculated</b> | <b>Rounded</b> | <b>Calculated</b>             | <b>Rounded</b>                   |
| <b>Budget Account Distribution:</b>                                                                                 |                                           |               |                   |                |                               |                                  |
| 11061410-410100                                                                                                     | Finance - General Fund - Regular Salaries |               | 520,025           | 520,025        | 587,265                       | 587,275                          |
| 11061410-410200                                                                                                     | Finance - General Fund - O/T              |               | 2,000             | 2,000          | 2,000                         | 2,000                            |
| 41858090-410100                                                                                                     | Finance - Water Fund - Regular Salaries   |               | 62,793            | 62,800         | 64,048                        | 64,050                           |
| 41858090-410200                                                                                                     | Finance - Water Fund - O/T                |               | 500               | 500            | 500                           | 500                              |
| FROM                                                                                                                | General Fund - Admin                      |               | (46,326)          | (46,325)       | (47,253)                      | (47,250)                         |
| TO                                                                                                                  | Police -- Services                        |               | 22,695            | 22,700         | 23,149                        | 23,150                           |
| TO                                                                                                                  | Water Fund Corporate                      |               | 53,545            | 53,550         | 60,932                        | 60,925                           |
|                                                                                                                     |                                           |               | <b>615,232</b>    | <b>615,250</b> | <b>690,641</b>                | <b>690,650</b>                   |

**Explanation of Distribution:**

Positions 1. thru 8. and Switchboard Operators -- 90% Finance - General Fund, 10% Water Fund Corporate.  
 Position 9. - 20% Finance - General Fund, 80% Water Fund.  
 Position 10. - 100% Finance - Water Fund.

**Full Time Equivalent Positions**

8.70

8.70

**Village of Wilmette 2017 Budget Salary Worksheets**

| 2013 Budget                        |                | 2014 Budget                  |                | 2015 Budget                 |                | 2016 Budget            |                | 2017 Budget                  |                |
|------------------------------------|----------------|------------------------------|----------------|-----------------------------|----------------|------------------------|----------------|------------------------------|----------------|
| Grade                              | Amount         | Grade                        | Amount         | Grade                       | Amount         | Grade                  | Amount         | Grade                        | Amount         |
| Unclassified<br>(Amoruso)          | 142,800        | EE-6                         | 143,753        | EE-8                        | 154,011        | EE-9                   | 162,994        | EE-9                         | 172,511        |
| Unclassified<br>(32 Hour Schedule) | 53,134         | (32 Hour Schedule)           |                | (50% Part-time)             |                | (50% Part-time)        |                |                              |                |
| 15 1/2-6A                          | 47,224         | 15 1/2-6A                    | 48,403         | D-2                         | 25,648         | D-3                    | 26,933         | N-2                          | 94,269         |
| 28-6A                              | 104,775        | 28-6A                        | 107,394        | 28-6A                       | 110,079        | 28-6B                  | 115,480        | 28-6B                        | 115,480        |
| -                                  | -              | H-1                          | 61,963         | H-4                         | 68,702         | H-5                    | 72,709         | H-6                          | 76,953         |
|                                    | 18,530         | H-10                         | 13,339         | H-10                        | 12,936         | H-10                   | 13,616         | H-10                         | 13,990         |
| 22-5*<br>(32 Hour Schedule)        | 75,127         | 22-6*<br>(32 Hour Schedule)  | 80,149         | 22-6A<br>(40 Hour Schedule) | 83,565         | 22-6A                  | 85,863         | 22-6B                        | 90,083         |
| 19-6B<br>(32 Hour Schedule)        | 56,608         | 19-6B<br>(32 Hour Schedule)  | 58,834         | 19-6C<br>(40 Hour Schedule) | 75,898         | 19-6C                  | 77,985         | 19-6C                        | 80,135         |
| 16 1/2-6B                          | 50,481         | 16 1/2-6B                    | 51,742         | 16 1/2-6C                   | 67,687         | 16 1/2-6C              | 69,548         | 16 1/2-6C                    | 71,465         |
| Grossmann - 32 Hour Schedule)      |                |                              |                |                             |                |                        |                |                              |                |
| 15 1/2-6D<br>(50% Part-time)       | 50,262         | 15 1/2-6D<br>(50% Part-time) | 51,515         | B-1<br>(50% Part-time)      | 18,248         | B-1<br>(50% Part-time) | 18,170         |                              |                |
| 15 1/2-6B                          | 30,135         | 15 1/2-6B                    | 30,886         | 15 1/2-6C                   | 32,324         | 15 1/2-6C              | 32,956         | 15 1/2-6C<br>(50% Part-time) | 33,860         |
| -                                  | -              | -                            | -              | B-2                         | 45,651         | B-3                    | 48,314         | B-2                          | 48,199         |
|                                    | 80,446         |                              | 83,436         |                             | 99,540         |                        | 104,475        |                              | 70,822         |
|                                    | 2,000          |                              | 2,000          |                             | -              |                        | -              |                              | -              |
|                                    | 500            |                              | 500            |                             | 500            |                        | 500            |                              | 500            |
|                                    | 712,022        |                              | 733,914        |                             | 794,789        |                        | 829,543        |                              | 868,267        |
| Calculated                         | Rounded        | Calculated                   | Rounded        | Calculated                  | Rounded        | Calculated             | Rounded        | Calculated                   | Rounded        |
| 587,657                            | 587,650        | 616,973                      | 616,975        | 704,785                     | 704,800        | 735,978                | 735,975        | 763,128                      | 763,125        |
| 2,000                              | 2,000          | 2,000                        | 2,000          | -                           | -              | -                      | -              | -                            | -              |
| 65,330                             | 65,325         | 66,958                       | 66,950         | 61,813                      | 61,825         | 64,792                 | 64,800         | 65,129                       | 65,125         |
| 500                                | 500            | 500                          | 500            | 500                         | 500            | 500                    | 500            | 500                          | 500            |
| (29,988)                           | (30,000)       | (41,620)                     | (41,625)       | (43,940)                    | (43,950)       | (46,504)               | (46,500)       | (49,219)                     | (49,225)       |
| 23,612                             | 23,625         | 24,202                       | 24,200         | -                           | -              | -                      | -              | -                            | -              |
| 62,911                             | 62,925         | 64,901                       | 64,900         | 71,631                      | 71,625         | 74,777                 | 74,775         | 88,729                       | 88,725         |
| <b>712,022</b>                     | <b>712,025</b> | <b>733,914</b>               | <b>733,900</b> | <b>794,789</b>              | <b>794,800</b> | <b>829,543</b>         | <b>829,550</b> | <b>868,267</b>               | <b>868,250</b> |
|                                    | 9.20           |                              | 10.03          |                             | 10.65          |                        | 10.65          |                              | 10.00          |

## Village of Wilmette 2017 Budget Salary Worksheets

**DEPT: Community Development**

| Position                                                            | Incumbent                           | Starting Date | 2011 Budget                             |                   | 2012 Budget                             |                   |                |
|---------------------------------------------------------------------|-------------------------------------|---------------|-----------------------------------------|-------------------|-----------------------------------------|-------------------|----------------|
|                                                                     |                                     |               | Grade                                   | Amount            | Grade                                   | Amount            |                |
| 1. Director of Community Devel.                                     | Adler, John                         | 01/07/08      | Unclassified                            | 125,021           | Unclassified                            | 127,521           |                |
| 2. Asst. Director of Comm. Devel.                                   | Roberts, Lisa                       | 06/05/00      | 28-6B<br>(32 Hour Schedule)             | 102,827           | 28-6B<br>(32 Hour Schedule)             | 104,881           |                |
| 3. Plan Reviewer                                                    | Berg, Scott                         | 11/16/15      | 21 1/2-6C<br>(32 Hour Schedule)         | 62,329            | 21 1/2-6C<br>(Flex Scheduling)          | 63,576            |                |
| 4. Inspector                                                        | Norman, John                        | 12/01/07      | 21 1/2-4*                               | 53,938            | 21 1/2-5*                               | 62,402            |                |
| Inspector                                                           | Deleted                             |               | Deleted - Contractual                   |                   | Deleted - Contractual                   |                   |                |
| 5. Business Development Coordinator                                 | Siversten, Lucas                    | 12/03/03      | 22-6A<br>(30 Hour Schedule)             | 76,453            | 22-6A<br>(30 Hour Schedule)             | 77,982            |                |
| 6. Planner III                                                      | Randolph, Rachael                   | 10/11/04      | 22-6B                                   | 58,544            | 22-6B                                   | 59,715            |                |
| 7. Planner I                                                        | Block, Erika                        | 04/09/07      | 19-5*                                   | 62,916            | 19-6*                                   | 66,797            |                |
| 8. Code Enforcement Officer                                         | Blumenthal, Ted                     | 02/05/07      | 19-5*<br>(50% Part time)                | 62,916            | 19-6*<br>(50% Part time)                | 66,797            |                |
| 9. Code Enforcement Officer - part-time                             | Thompson, Michael                   | 04/07/08      | 19-4*<br>(Santee - 32 Hour Schedule)    | 30,046            | 19-5*<br>(Santee - 32 Hour Schedule)    | 32,088            |                |
| Permit Clerk                                                        | Deleted                             |               | 16-6B<br>(50% Part time)                | 47,406            | 16-6B<br>(50% Part time)                | 48,354            |                |
| 10. Permit Clerk - part-time                                        | Battistoni, Aileen                  | 09/18/07      | 16-4*<br>(Rutherford -32 Hour Schedule) | 26,179            | 16-5*<br>(Rutherford -32 Hour Schedule) | 27,957            |                |
| Secretary                                                           | Deleted                             |               | 15 1/2-6A*                              | 45,867            | 15 1/2-6B                               | 47,270            |                |
| 11. Permit Clerk                                                    | Schultheis, Mary Ann                | 11/23/15      |                                         |                   |                                         |                   |                |
| 12. Permit Clerk                                                    | Lara, Leonardo                      | 07/06/15      |                                         |                   |                                         |                   |                |
| 13. Part-time Front Counter Asst.<br>Planning Intern (Summer 27%)   | Vacant                              |               |                                         |                   |                                         |                   |                |
| Overtime                                                            |                                     |               |                                         | 500               |                                         | 500               |                |
|                                                                     |                                     |               |                                         | 754,942           |                                         | 785,840           |                |
|                                                                     |                                     |               |                                         | <b>Calculated</b> | <b>Rounded</b>                          | <b>Calculated</b> | <b>Rounded</b> |
| <b>Budget Account Distribution:</b>                                 |                                     |               |                                         |                   |                                         |                   |                |
| 11091845-410100                                                     | Community Devel. - Regular Salaries |               |                                         | 708,570           | 708,575                                 | 738,551           | 738,550        |
| 11091845-410200                                                     | Community Development - O/T         |               |                                         | 500               | 500                                     | 500               | 500            |
| 11091846-410100                                                     | Business Devel. - Regular Salaries  |               |                                         | 45,872            | 45,875                                  | 46,789            | 46,800         |
| TO                                                                  | Administration                      |               |                                         |                   |                                         |                   |                |
| TO                                                                  | Water Fund Distribution             |               |                                         |                   |                                         |                   |                |
|                                                                     |                                     |               |                                         | <b>754,942</b>    | <b>754,950</b>                          | <b>785,840</b>    | <b>785,850</b> |
| <b>Explanation of Distribution:</b>                                 |                                     |               |                                         |                   |                                         |                   |                |
| Position 5. -- 40% Community Development, 60% Business Development. |                                     |               |                                         |                   |                                         |                   |                |
| All other positions -- 100% Community Development.                  |                                     |               |                                         |                   |                                         |                   |                |
| <b>Full Time Equivalent Positions:</b>                              |                                     |               |                                         | 9.95              |                                         | 9.95              |                |

**Village of Wilmette 2017 Budget Salary Worksheets**

| 2013 Budget                     |                | 2014 Budget                     |                | 2015 Budget                     |                | 2016 Budget                 |                | 2017 Budget                 |                |
|---------------------------------|----------------|---------------------------------|----------------|---------------------------------|----------------|-----------------------------|----------------|-----------------------------|----------------|
| Grade                           | Amount         | Grade                           | Amount         | Grade                           | Amount         | Grade                       | Amount         | Grade                       | Amount         |
| Unclassified                    | 130,071        | Unclassified                    | 133,323        | Unclassified                    | 136,656        | Unclassified                | 151,043        | Unclassified                | 155,207        |
| 28-6B<br>(32 Hour Schedule)     | 106,974        | 28-6B<br>(32 Hour Schedule)     | 109,648        | 28-6C<br>(32 Hour Schedule)     | 114,752        | 28-6C<br>(40 Hour Schedule) | 117,908        | 28-6C<br>(40 Hour Schedule) | 121,454        |
| 21 1/2-6C*<br>(Flex Scheduling) | 65,529         | 21 1/2-6D<br>(40 Hour Schedule) | 67,864         | 21 1/2-6D<br>(40 Hour Schedule) | 69,561         | J-5<br>(40 Hour Schedule)   | 81,695         | J-6<br>(40 Hour Schedule)   | 86,675         |
| 21 1/2-6                        | 65,112         | 21 1/2-6                        | 78,354         | 21 1/2-6A                       | 81,695         | 21 1/2-6A                   | 83,942         | 21 1/2-6A                   | 86,466         |
| 22-6A<br>(30 Hour Schedule)     | 79,539         | 22-6B<br>(30 Hour Schedule)     | 83,240         | 22-6B<br>(30 Hour Schedule)     | 85,321         | 23-6B<br>(30 Hour Schedule) | 91,787         | 23-6B<br>(30 Hour Schedule) | 94,546         |
| 22-6B                           | 60,907         | 22-6B                           | 62,430         | 22-6B                           | 63,991         | 22-6B                       | 65,751         | 22-6B                       | 67,728         |
| 19-5*                           | 65,459         | 19-6                            | 69,834         | 19-6A                           | 72,811         | 19-6A                       | 74,813         | 19-6A                       | 78,677         |
| 19-6A<br>(50% Part time)        | 69,302         | 19-6A<br>(50% Part time)        | 71,035         | 19-6A<br>(50% Part time)        | 72,811         | 19-6A<br>(50% Part time)    | 74,813         | 19-6A<br>(50% Part time)    | 78,677         |
| 19-6*                           | 34,066         | 19-6A                           | 35,517         | 19-6A                           | 36,405         | 19-6A                       | 37,124         | 19-6A                       | 38,240         |
| (50% Part time)                 |                | (50% Part time)                 |                | (50% Part time)                 |                | (50% Part time)             |                | (50% Part time)             |                |
| 16-6A                           | 29,168         | 16-6A                           | 30,945         | 16-6A                           | 31,719         | 16-6A                       | 32,342         | 16-6A                       | 33,316         |
| (Shambee)<br>(25 Hour Schedule) |                | (Shambee)<br>(25 Hour Schedule) |                | (Shambee)<br>(40 Hour Schedule) |                | (40 Hour Schedule)          |                | (40 Hour Schedule)          |                |
| P5-1*                           | 24,356         | P5-2                            | 25,460         | B-3                             | 47,021         | B-2                         | 46,906         | B-3                         | 49,767         |
| P5-1*                           | 24,356         | P5-2                            | 25,460         | P5-3                            | 26,356         | B-2                         | 46,906         | B-3                         | 49,767         |
| P5-1*                           | 24,356         | P5-2                            | 25,460         | P5-2                            | 25,833         | P5-1                        | 18,583         | P5-1                        | 19,141         |
|                                 | 500            |                                 | 500            |                                 | 500            |                             | 500            |                             | 500            |
|                                 | 779,695        |                                 | 819,070        |                                 | 865,432        |                             | 924,113        |                             | 960,161        |
| <b>Calculated</b>               | <b>Rounded</b> | <b>Calculated</b>               | <b>Rounded</b> | <b>Calculated</b>               | <b>Rounded</b> | <b>Calculated</b>           | <b>Rounded</b> | <b>Calculated</b>           | <b>Rounded</b> |
| 718,424                         | 718,425        | 754,987                         | 755,000        | 813,739                         | 813,750        | 868,541                     | 868,500        | 902,933                     | 902,925        |
| 500                             | 500            | 500                             | 500            | 500                             | 500            | 500                         | 500            | 500                         | 500            |
| 47,723                          | 47,725         | 49,944                          | 49,950         | 51,193                          | 51,200         | 55,072                      | 55,075         | 56,728                      | 56,725         |
| 13,048                          | 13,050         | 13,639                          | 13,625         | -                               | -              | -                           | -              | -                           | -              |
| <b>779,695</b>                  | <b>779,700</b> | <b>819,070</b>                  | <b>819,075</b> | <b>865,432</b>                  | <b>865,450</b> | <b>924,113</b>              | <b>924,075</b> | <b>960,161</b>              | <b>960,150</b> |
|                                 | <u>10.23</u>   |                                 | <u>10.43</u>   |                                 | <u>10.80</u>   |                             | <u>11.25</u>   |                             | <u>11.25</u>   |

**Village of Wilmette 2017 Budget Salary Worksheets**

**DEPT: Cable Programming Services**

| Position                      | Incumbent       | Starting Date | 2011 Budget              |               | 2012 Budget              |               |
|-------------------------------|-----------------|---------------|--------------------------|---------------|--------------------------|---------------|
|                               |                 |               | Grade                    | Amount        | Grade                    | Amount        |
| 1. Cable TV Coordinator       | Meersman, Karen | 01/10/94      | 20-6C<br>(25% Part-time) | 72,703        | 20-6C<br>(25% Part-time) | 74,158        |
| 2. Part time Production Asst. | Vick, Kirsten   | 11/18/96      | 13-2                     | 10,165        | 13-2                     | 10,368        |
| Part-time CATV Assistants     |                 |               |                          | 1,530         |                          | 1,530         |
|                               |                 |               |                          | <b>84,398</b> |                          | <b>86,056</b> |

**DEPT: Historical Museum and Wilwork**

|                     |                       |          |                                |                |                                |                |
|---------------------|-----------------------|----------|--------------------------------|----------------|--------------------------------|----------------|
| 3. Museum Director  | Hussey-Arntson, Kathy | 05/17/93 | 20-6C<br>(P/T - 28 hours/week) | 72,703         | 20-6C<br>(P/T - 28 hours/week) | 74,158         |
| 4. Museum Assistant | Leary, Patrick        | 05/18/99 | 7-6B<br>(Kuhn)                 | 27,437         | 7-6B<br>(Kuhn)                 | 27,985         |
| Museum Assistant    | Winston, Laura        | 12/02/14 | 7-2                            | 4,000          | 7-2                            | 4,000          |
|                     |                       |          |                                | <b>104,140</b> |                                | <b>106,143</b> |

**Budget Account Distribution:**

|                        |                                             | <b>Calculated</b> | <b>Rounded</b> | <b>Calculated</b> | <b>Rounded</b> |
|------------------------|---------------------------------------------|-------------------|----------------|-------------------|----------------|
| <b>11111060-410100</b> | <b>Historical Museum - Regular Salaries</b> | 104,140           | 104,150        | 106,143           | 106,150        |
| <b>11151060-410100</b> | <b>Cable Programming - Regular Salaries</b> | 82,868            | 82,875         | 84,526            | 84,525         |
| <b>11151060-410300</b> | <b>Cable Programming - Other Salaries</b>   | 1,530             | 1,530          | 1,530             | 1,530          |
|                        |                                             | <b>188,538</b>    | <b>188,555</b> | <b>192,199</b>    | <b>192,205</b> |

**Explanation of Distribution:**

Cable TV Positions - 100% Cable Programming  
 Museum Positions -- 100% Historical Museum

**Full Time Equivalent Positions:**

|                   |              |              |
|-------------------|--------------|--------------|
| Cable Programming | 1.300        | 1.300        |
| Historical Museum | 1.800        | 1.800        |
|                   | <b>3.100</b> | <b>3.100</b> |

## Village of Wilmette 2017 Budget Salary Worksheets

| 2013 Budget              |        | 2014 Budget              |        | 2015 Budget              |        | 2016 Budget              |        | 2017 Budget              |        |
|--------------------------|--------|--------------------------|--------|--------------------------|--------|--------------------------|--------|--------------------------|--------|
| Grade                    | Amount |
| 20-6C<br>(25% Part-time) | 75,641 | 20-6D<br>(25% Part-time) | 79,158 | 20-6D<br>(25% Part-time) | 81,137 | 20-6D<br>(25% Part-time) | 83,368 | 20-6D<br>(25% Part-time) | 85,665 |
| 13-2                     | 10,575 | 13-2                     | 10,839 | 13-2                     | 11,110 | 13-2                     | 4,390  | 13-2                     | 4,511  |
|                          | 1,560  |                          | 1,599  |                          | 1,641  |                          | 1,686  |                          | 1,732  |
| <hr/>                    |        | <hr/>                    |        | <hr/>                    |        | <hr/>                    |        | <hr/>                    |        |
| 87,776                   |        | 91,596                   |        | 93,888                   |        | 89,444                   |        | 91,908                   |        |

|                                 |        |                                |        |                                |        |                                |        |                                |        |
|---------------------------------|--------|--------------------------------|--------|--------------------------------|--------|--------------------------------|--------|--------------------------------|--------|
| 20-6C*<br>(P/T - 28 hours/week) | 76,436 | 20-6D<br>(P/T - 28 hours/week) | 79,158 | 20-6D<br>(P/T - 28 hours/week) | 81,137 | 20-6D<br>(P/T - 28 hours/week) | 83,368 | 20-6D<br>(P/T - 28 hours/week) | 85,665 |
| 7-6B                            | 28,545 | 7-6B                           | 29,568 | 7-6B                           | 30,621 | 7-6C                           | 30,696 | 7-6C                           | 31,443 |
| 7-2                             | 4,000  | 7-2                            | 4,000  | 7-2                            | 4,100  | P5-3                           | 11,605 | P5-3                           | 11,926 |
| <hr/>                           |        | <hr/>                          |        | <hr/>                          |        | <hr/>                          |        | <hr/>                          |        |
| 108,981                         |        | 112,726                        |        | 115,858                        |        | 125,669                        |        | 129,034                        |        |

| Calculated     | Rounded        | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 108,981        | 108,975        | 112,726        | 112,725        | 115,858        | 115,850        | 125,669        | 125,675        | 129,034        | 129,050        |
| 86,216         | 86,225         | 89,997         | 90,000         | 93,888         | 93,900         | 89,444         | 89,450         | 91,908         | 91,900         |
| 1,560          | 1,560          | 1,599          | 1,600          | -              | -              | -              | -              | -              | -              |
| <hr/>          |                | <hr/>          |                | <hr/>          |                | <hr/>          |                | <hr/>          |                |
| <b>196,757</b> | <b>196,760</b> | <b>204,322</b> | <b>204,325</b> | <b>209,746</b> | <b>209,750</b> | <b>215,113</b> | <b>215,125</b> | <b>220,942</b> | <b>220,950</b> |

|       |       |       |       |       |       |       |       |
|-------|-------|-------|-------|-------|-------|-------|-------|
| 1.300 | 1.300 | 1.300 | 1.300 | 1.300 | 1.300 | 1.300 | 1.300 |
| 1.800 | 1.800 | 1.800 | 1.800 | 1.800 | 1.800 | 1.800 | 1.800 |
| <hr/> |
| 3.100 | 3.100 | 3.100 | 3.100 | 3.100 | 3.100 | 3.100 | 3.100 |

## Village of Wilmette 2017 Budget Salary Worksheets

**DEPT: Engineering & Public Works**

| Position                                  | Incumbent               | Starting Date | 2011 Budget                  |         | 2012 Budget                |         |
|-------------------------------------------|-------------------------|---------------|------------------------------|---------|----------------------------|---------|
|                                           |                         |               | Grade                        | Amount  | Grade                      | Amount  |
| 1. Engineering & Public Works Director    | Berger, Brigitte        | 03/05/01      | Unclassified                 | 124,798 | Unclassified               | 127,294 |
|                                           |                         |               | (Jakubowski)                 |         | (Jakubowski)               |         |
| Public Works Director                     | Deleted                 |               | Unclassified                 | 136,910 | Unclassified               | 139,648 |
|                                           |                         |               | (Kennedy)                    |         | (Kennedy)                  |         |
| 2. Deputy Public Works Director           | Lam, Guy                | 11/23/87      | 29-6D                        | 112,228 | 29-6D                      | 114,471 |
| 3. Village Engineer                       | Jensen, Russell         | 08/24/15      |                              |         |                            |         |
| 4. Asst. Village Engineering              | Cruz, Jorge             | 01/16/02      | 28-6A                        | 100,712 | 28-6B                      | 104,881 |
|                                           |                         |               | (Cease)                      |         | (Cease)                    |         |
| Asst. to the Pub. Works Director          | Moved to Administration |               | 22-4*                        | 68,969  | 22-5*                      | 73,654  |
|                                           |                         |               | (Brzezinski)                 |         | (Brzezinski)               |         |
| 5. Street Superintendent                  | Vacant                  |               | 23-6C*                       | 84,320  | 23-6D                      | 86,900  |
| 6. Crew Leader                            | Rindfleisch, Steven     | 04/01/02      | 24-6D                        | 89,201  | 24-6D                      | 90,984  |
|                                           |                         |               | (Lamb)                       |         | (Lamb)                     |         |
| 7. Crew Leader                            | Vacant                  |               | 17 1/2-2                     | 50,008  | 17 1/2-3                   | 53,405  |
|                                           |                         |               | (Lam)                        |         | (Lam)                      |         |
| Street Superintendent                     | Deleted                 |               | 28-6A                        | 100,712 | 28-6A*                     | 103,803 |
|                                           |                         |               | (Koelper)                    |         | (Koelper)                  |         |
| Street / Water / Sewer Superintendent     | Moved to W/S            | 08/11/03      | 20 1/2-6A                    | 71,384  | 20 1/2-6A                  | 72,812  |
|                                           |                         |               |                              |         | (Manis)                    |         |
| Civil Engineer II                         | Deleted                 |               |                              |         | L-3                        | 77,839  |
|                                           |                         |               | (Hilts)                      |         | (Hilts)                    |         |
| 8. Project Manager                        | Horn, Danielle          | 03/09/15      | 24-6*                        | 82,392  | 24-6A                      | 85,485  |
|                                           |                         |               | (Stewart)                    |         | (Stewart)                  |         |
| 9. Engineering Assistant I                | Smith, Daniel           | 10/11/16      | 21 1/2-6A                    | 74,739  | 21 1/2-6B                  | 77,835  |
|                                           |                         |               | (Hahn)                       |         | (Hahn)                     |         |
| 10. Building & Grounds Supervisor         | Ramaker, John           | 03/09/15      | 24 1/2-6D                    | 91,298  | 24 1/2-6D                  | 93,125  |
| 11. Building & Grounds Maintainer II      | Bryant, Larry           | 03/04/91      | 17-6D                        | 64,676  | 17-6D                      | 65,970  |
| 12. Building & Grounds Maintainer I       | Graf, Gary              | 08/16/79      | 16-6D                        | 61,773  | 16-6D                      | 63,008  |
|                                           |                         |               | (Sniegowski-50% Part time)   |         | (Sniegowski-50% Part time) |         |
| Building Custodian - Part-time            | Deleted                 | 11/02/06      | 10-5*                        | 20,807  | 10-6*                      | 22,091  |
| 13. Village Forester                      | Sorby, Kevin            | 09/29/03      | 23-6A                        | 80,047  | 23-6A                      | 81,647  |
| 14. Village Forester                      | Kemppainen, John        | 08/04/08      | 23-4                         | 70,552  | 23-5                       | 75,345  |
| 15. Forestry Intern                       |                         |               |                              |         |                            |         |
| 16. Maintenance Worker II - Parking Meter | Holm, Bruce             | 01/31/86      | 18 1/2-6D                    | 69,308  | 18 1/2-6D                  | 70,695  |
| 17. Maintenance Worker II - Forestry      | Renteria, Fidel         | 12/06/99      | 18 1/2-6B                    | 66,486  | 18 1/2-6B                  | 67,817  |
|                                           |                         |               | (G. Brown)                   |         | (G. Brown)                 |         |
| 18. Maintenance Worker II - Forestry      | Garcia, Luis            | 03/16/00      | 18 1/2-6D                    | 69,308  | 18 1/2-6D                  | 70,695  |
| 19. Maintenance Worker II                 | Muzik, Anthony          | 08/01/01      | 18 1/2-6D                    | 69,308  | 18 1/2-6D                  | 70,695  |
|                                           |                         |               | (Novy)                       |         | (Novy)                     |         |
| 20. Maintenance Worker I                  | Vacant                  |               | 18 1/2-6A                    | 65,119  | 18 1/2-6A*                 | 67,120  |
| 21. Maintenance Worker II                 | Falcone, Philip         | 12/19/12      | Deleted                      |         |                            |         |
|                                           |                         |               | (Garcia)                     |         | (Garcia)                   |         |
| 22. Maintenance Worker II                 | Corcoran, Alice         | 02/05/13      | 18 1/2-6B                    | 66,486  | 18 1/2-6B                  | 67,817  |
| 23. Maintenance Worker II                 | Fields, Lynden          | 04/07/14      | 18 1/2-6D                    | 69,308  | 18 1/2-6D                  | 70,695  |
|                                           |                         |               | (Sayles)                     |         | (Outlaw)                   |         |
| 24. Maintenance Worker II                 | Morrissey, Quentin      | 06/02/14      | 18 1/2-6D                    | 69,308  | D-1*                       | 46,946  |
|                                           |                         |               | (Prochnow)                   |         | (Prochnow)                 |         |
| 25. Maintenance Worker II                 | Ricci, Anthony          | 10/26/15      | 18 1/2-6D                    | 69,308  | 18 1/2-6D                  | 70,695  |
| 26. Public Works Assistant                | Amoruso, Kate           | 06/16/11      |                              |         | B-2                        | 42,600  |
|                                           |                         |               | (40% Part time)              |         | (40% Part time)            |         |
| 27. Part time Data Processing Oper. I     | LaVigne, Debra          | 09/16/98      | 14-6B                        | 21,623  | 14-6B                      | 22,055  |
| 28. Front Counter Assistant               | Corelitz, Joanna        | 05/19/14      |                              |         |                            |         |
| Front Counter Assistant                   | Deleted                 |               |                              |         |                            |         |
|                                           |                         |               | (Reilley)                    |         |                            |         |
| Engineering Assistant II                  | Deleted                 |               | 21 1/2-6D                    | 79,547  |                            |         |
|                                           |                         |               | (Hellwig) (32 Hour Schedule) |         |                            |         |

**Village of Wilmette 2017 Budget Salary Worksheets**

| 2013 Budget                |         | 2014 Budget     |         | 2015 Budget     |         | 2016 Budget     |         | 2017 Budget     |         |
|----------------------------|---------|-----------------|---------|-----------------|---------|-----------------|---------|-----------------|---------|
| Grade                      | Amount  | Grade           | Amount  | Grade           | Amount  | Grade           | Amount  | Grade           | Amount  |
| Unclassified               | 129,840 | Unclassified    | 133,086 | FF-7            | 157,001 | FF-8            | 166,158 | FF-9            | 175,860 |
| (Jakubowski)               |         | (Jakubowski)    |         | (Jakubowski)    |         |                 |         |                 |         |
| Unclassified               | 142,441 | Unclassified    | 146,002 | Unclassified    | 149,652 |                 |         |                 |         |
| (Kennedy)                  |         |                 |         |                 |         |                 |         |                 |         |
| 29-6D                      | 116,757 | 29-6B           | 114,805 | 29-6B           | 117,675 | Unclassified    | 133,575 | Unclassified    | 137,257 |
|                            |         |                 |         |                 |         | R-9             | 138,449 | R-10            | 146,536 |
| 28-6B                      | 106,974 | 28-6B           | 109,648 | 28-6B           | 112,389 | 28-6B           | 115,480 | 28-6B           | 121,158 |
|                            |         |                 |         |                 |         |                 |         |                 |         |
| (Skula)                    |         | (Skula)         |         | (Skula)         |         | (Koelper)       |         |                 |         |
| 24-6D                      | 92,804  | 26-(5) D        | 99,593  | 26-6D           | 106,880 | 26-6B           | 105,351 | 26-6B           | 108,254 |
|                            |         |                 | 3,495   | 24-6B           | 93,531  | 20-6D           | 83,368  | 20-6D           | 85,665  |
| (Lamb)                     |         | (Lamb)          |         | (Lamb)          |         | (Lamb)          |         |                 |         |
| 18 1/2-3*                  | 58,372  | 19-4            | 64,080  | 19-6            | 70,349  | 20-6A           | 78,327  | 20-6A           | 80,486  |
| (Lam)                      |         |                 |         |                 |         |                 |         |                 |         |
| 28-6B                      | 106,974 |                 |         |                 |         |                 |         |                 |         |
| (Koelper)                  |         | (Koelper)       |         |                 |         |                 |         |                 |         |
| 24-(4) A*                  | 80,377  | 26-(4) B        | 93,394  |                 |         |                 |         |                 |         |
| (Manis)                    |         | (Manis)         |         | (Miller)        |         |                 |         |                 |         |
| L-4                        | 81,777  | L-5             | 86,335  | L-6             | 91,148  |                 |         |                 |         |
| (Hilts)                    |         | (Hilts)         |         |                 |         |                 |         |                 |         |
| 24-6A                      | 87,195  | 24-6A           | 89,371  | 24-6A           | 91,605  | K-5             | 86,598  | K-6             | 91,652  |
| (Stewart)                  |         | (Schechtman)    |         | (Schechtman)    |         | (Schechtman)    |         |                 |         |
| 21 1/2-6B                  | 79,392  | 21 1/2-6B       | 81,377  | J-2             | 72,761  | J-3             | 77,005  | G-1             | 62,022  |
| (Hahn)                     |         | (Hahn)          |         | (Hahn)          |         |                 |         |                 |         |
| 24 1/2-6D                  | 94,989  | 24 1/2-6D       | 97,364  | 24 1/2-6D       | 99,798  | J-7             | 86,670  | J-8             | 91,731  |
| 17-6D                      | 67,285  | 17-6D           | 68,967  | 17-6D           | 70,691  | 17-6D           | 72,635  | 17-6D           | 74,637  |
| 16-6D                      | 64,264  | 16-6D           | 65,871  | 16-6D           | 67,518  | 16-6D           | 69,375  | 16-6D           | 71,287  |
| (Sniegowski-50% Part time) |         | (50% Part time) |         |                 |         |                 |         |                 |         |
| 10-6A                      | 22,919  | P2-1            | 15,457  |                 | -       |                 | -       |                 | -       |
| 23-6A*                     | 84,154  | 23-6B           | 87,151  | 23-6B           | 89,330  | 23-6B           | 91,787  | 23-6B           | 94,316  |
| 23-6                       | 80,460  | 23-6A           | 85,360  | 23-6A           | 87,494  | 23-6A           | 89,900  | 23-6A           | 92,378  |
|                            |         |                 |         |                 | 6,000   |                 | 6,165   |                 | 6,335   |
|                            |         |                 |         |                 |         |                 |         |                 |         |
| 18 1/2-6D                  | 72,107  | 18 1/2-6D       | 73,910  | 18 1/2-6D       | 75,758  | 18 1/2-6D       | 77,841  | 18 1/2-6D       | 79,987  |
| 18 1/2-6B                  | 69,172  | 18 1/2-6B       | 70,901  | 18 1/2-6C       | 74,200  | 18 1/2-6C       | 76,241  | 18 1/2-6C       | 78,343  |
|                            |         |                 |         |                 |         |                 |         |                 |         |
| 18 1/2-6B                  | 69,172  | 18 1/2-6B       | 70,901  | 18 1/2-6C       | 74,200  | 18 1/2-6C       | 76,241  | 18 1/2-6C       | 78,343  |
| 18 1/2-6D                  | 72,107  | 18 1/2-6D       | 73,910  | 18 1/2-6B       | 72,674  | 19-6C           | 77,985  | 18 1/2-6C       | 78,343  |
| (Fijalkowski)              |         |                 |         |                 |         |                 |         |                 |         |
| 18 1/2-6A                  | 67,748  | 20-6B           | 77,723  | 20-6B           | 77,833  | 18 1/2-6B       | 74,673  | D-2             | 54,159  |
| D-1*                       | 47,885  | D-2             | 50,795  | F-3             | 59,364  | F-4             | 62,827  | F-5             | 66,495  |
| (Burton)                   |         |                 |         |                 |         |                 |         |                 |         |
| D-2*                       | 49,556  | D-1             | 49,081  | F-2             | 57,635  | F-3             | 60,997  | F-4             | 64,559  |
| 18 1/2-6D                  | 72,107  | 18 1/2-6D       | 73,910  | F-1             | 55,418  | F-2             | 59,220  | F-2             | 60,852  |
| (Outlaw)                   |         |                 |         |                 |         |                 |         |                 |         |
| D-2*                       | 49,556  | F-2             | 57,073  | F-1             | 55,418  | F-2             | 59,220  | F-2             | 60,852  |
|                            |         |                 |         |                 |         |                 |         |                 |         |
| D-1*                       | 47,885  | D-2             | 50,044  | F-2             | 57,635  | D-2             | 52,706  | F-1             | 58,511  |
|                            |         |                 |         |                 |         |                 |         |                 |         |
| F-1*                       | 53,804  | H-1             | 61,963  | H-3             | 66,701  | H-4             | 70,591  | H-5             | 74,713  |
| (50% Part time)            |         | (50% Part time) |         | (40% Part time) |         | (50% Part time) |         | (50% Part time) |         |
| 14-6B*                     | 28,416  | 14-6C           | 23,542  | 14-6C           | 24,131  | 14-6C           | 30,987  | 14-6C           | 31,841  |
|                            |         | (40% Part time) |         | (40% Part time) |         | (50% Part time) |         | (50% Part time) |         |
|                            |         | P5-2            | 14,549  | P5-2            | 14,762  | P5-2            | 19,340  | P5-3            | 20,274  |
| (50% Part time)            |         | (50% Part time) |         | (50% Part time) |         |                 |         |                 |         |
| P5-1                       | 17,890  | P5-2            | 14,549  | P5-3            | 15,060  |                 |         |                 |         |

## Village of Wilmette 2017 Budget Salary Worksheets

DEPT: Engineering & Public Works

| Position                                                                    | Incumbent | Starting Date | 2011 Budget    |           | 2012 Budget |           |
|-----------------------------------------------------------------------------|-----------|---------------|----------------|-----------|-------------|-----------|
|                                                                             |           |               | Grade          | Amount    | Grade       | Amount    |
| Secretary                                                                   | Deleted   |               | 15 1/2-6B      | 46,343    |             |           |
| Temporary Clerical Assistance                                               |           |               |                | 1,000     |             | 1,000     |
| 29. Summer - Engineering Intern (25%)                                       |           |               | Deleted        |           | P4-1        | 6,950     |
| 30. Summer - Engineering Intern (25%)                                       |           |               | Deleted        |           | P4-1        | 6,950     |
| 31. Summer - Engineering Intern (25%)                                       |           |               | Deleted        |           | P4-1        | 6,950     |
| 32. Engineering & Public Works Intern (45%)                                 |           |               | Deleted        |           | P4-1        | 6,950     |
|                                                                             |           |               | (M.B. Amoruso) |           |             |           |
| Public Works Dispatcher                                                     | Deleted   |               | 16-6B          | 59,258    |             |           |
| Maintenance Mechanic - Allowance                                            |           |               |                |           |             |           |
| Allowance for Maintenance Worker II                                         |           |               |                |           |             |           |
| Two (2) Seasonal Landscaping Assistants (3 in 2006-2008; 1 in 2009-2012)    |           |               |                | 10,082    |             | 10,284    |
| Temporary Equipment Operators - Snow Removal                                |           |               |                | 14,015    |             | 14,295    |
| Six Temporary Laborers - Fall Leaf Collection - 25% positions - pay grade 2 |           |               |                | 28,213    |             | 28,777    |
| Vehicle Allowance - P.W. Director                                           |           |               |                | 3,600     |             | 3,600     |
| Merit Allowance - Street Supt.                                              |           |               |                | 1,750     |             | 1,750     |
| Merit Allowance - Street/Utility Superintendent                             |           |               |                |           |             |           |
| Merit Allowance - Street/Utility Supervisor                                 |           |               |                | 1,636     |             | 1,636     |
| Merit Allowance - Hahn                                                      |           |               |                | 1,200     |             | -         |
| Overtime - Engineering                                                      |           |               |                | 500       |             | 500       |
| Overtime - Buildings & Grounds                                              |           |               |                | 8,725     |             | 8,900     |
| Overtime - Street Dept.                                                     |           |               |                | 75,700    |             | 77,200    |
| Overtime - Maintenance of Trees                                             |           |               |                | 7,250     |             | 7,400     |
| Overtime - Street Lighting                                                  |           |               |                | 5,275     |             | 5,400     |
| Overtime - Parking Meter Fund                                               |           |               |                | 5,350     |             | 5,400     |
|                                                                             |           |               |                | 2,470,532 |             | 2,471,969 |

| Budget Account Distribution: |                                        |  | Calculated | Rounded   | Calculated | Rounded   |
|------------------------------|----------------------------------------|--|------------|-----------|------------|-----------|
| 11202035-410100              | Engineering - Regular Salaries         |  | 407,625    | 407,625   | 409,199    | 409,200   |
| 11202035-410200              | Engineering - O/T                      |  | 500        | 500       | 500        | 500       |
| 11233030-410100              | Street Dept. - Regular Salaries        |  | 1,012,393  | 1,012,400 | 1,019,379  | 1,019,375 |
| 11233030-410200              | Street Dept. - O/T                     |  | 75,700     | 75,700    | 77,200     | 77,200    |
| 11303030-410100              | Tree Maint. - Regular Salaries         |  | 232,075    | 232,075   | 240,099    | 240,100   |
| 11303030-410200              | Tree Maint. - O/T                      |  | 7,250      | 7,250     | 7,400      | 7,400     |
| 11333030-410100              | Street Lighting - Regular Salaries     |  | 112,286    | 112,275   | 114,963    | 114,975   |
| 11333030-410200              | Street Lighting - O/T                  |  | 5,275      | 5,275     | 5,400      | 5,400     |
| 11342035-410100              | Buildings & Grounds - Regular Salaries |  | 207,416    | 207,425   | 211,209    | 211,200   |
| 11342035-410200              | Buildings & Grounds - O/T              |  | 8,725      | 8,725     | 8,900      | 8,900     |
| 237500-410100                | Parking Meter - METRA - Reg. Salaries  |  | 70,493     | 70,500    | 72,076     | 72,075    |
| 237600-410100                | Parking Meter - CTA - Reg. Salaries    |  | 38,155     | 38,150    | 39,091     | 39,100    |
| 237500-410200                | Parking Meter Fund - CTA - O/T         |  | 3,250      | 3,250     | 3,400      | 3,400     |
| 237600-410200                | Parking Meter Fund - METRA - O/T       |  | 2,000      | 2,000     | 2,000      | 2,000     |
|                              | FROM Administration                    |  |            |           | (18,612)   | (18,625)  |
|                              | FROM Water & Sewer                     |  |            |           |            |           |
|                              | TO Vehicle Maintenance                 |  | 98,851     | 98,850    | 97,251     | 97,250    |
|                              | TO Sewer Fund                          |  | 37,933     | 37,925    | 40,510     | 40,500    |
|                              | TO Water Fund Distribution             |  |            |           |            |           |
|                              | TO Water Fund Corporate                |  | 150,605    | 150,600   | 142,004    | 141,950   |
|                              |                                        |  | 2,470,532  | 2,470,525 | 2,471,969  | 2,471,900 |

**Explanation of Distribution:**

EPW Director - 50% Street Dept., 10% Vehicle Maintenance, 40% Water/Sewer  
 Deputy PW Director - 70% Street Dept., 10% Vehicle Maintenance, 20% Water Fund  
 Positions 3., 8., and 9. 80% Engineering, 10% Water, 10% Sewer  
 Asst. Village Engineer - 80% Engineering, 20% Water  
 Street Superintendent - 40% Street, 50% Street Lighting, 10% Parking  
 Position 6 - 80% Street, 20% Parking  
 Positions 10 and 12 - 100% Buildings and Grounds  
 Position 11 - 90% Buildings and Grounds, 10% Parking

**Full Time Equivalent Positions:**

|                                             |                       |       |       |
|---------------------------------------------|-----------------------|-------|-------|
| Full-Time and Semi-Full Time Staff          | Engineering           | 20.00 | 20.00 |
| Full-Time and Semi-Full Time Staff          | Public Works          | 5.80  | 5.00  |
| Full-Time and Semi-Full Time Staff          | Buildings and Grounds | 3.00  | 3.00  |
| Part Time Staff                             |                       | 0.95  | 1.45  |
| Seasonal Staff                              |                       | 1.75  | 1.75  |
| <b>Total Full Time Equivalent Positions</b> |                       | 31.50 | 31.20 |

### Village of Wilmette 2017 Budget Salary Worksheets

| 2013 Budget      |                  | 2014 Budget      |                  | 2015 Budget      |                  | 2016 Budget      |                  | 2017 Budget      |                  |
|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Grade            | Amount           |
|                  | 1,020            |                  | 1,046            |                  | -                |                  | -                |                  | -                |
| P4-1             | 7,100            | P4-1             | 7,300            | P4-1             | 7,505            | P4-1             | 7,711            | P4-1             | 9,190            |
| P4-1             | 7,100            | P4-1             | 7,300            | P4-1             | 7,505            | P4-1             | 7,711            | P4-1             | 9,190            |
| P4-1             | 7,100            | P4-1             | 7,300            | P4-1             | 7,505            | P4-1             | 7,711            | P4-1             | 9,190            |
| P4-1             | 7,100            | P4-1             | 7,300            | P4-1             | 7,505            | P4-1             | 7,711            | P5-1             | 14,986           |
|                  |                  |                  |                  |                  | 1,700            |                  |                  |                  |                  |
|                  |                  |                  | 17,304           |                  | -                |                  |                  |                  |                  |
|                  | 20,980           |                  | 21,504           |                  | 22,042           |                  | 22,648           |                  | 23,273           |
|                  | 14,581           | (Deleted)        |                  | (Deleted)        |                  | (Deleted)        |                  | (Deleted)        |                  |
|                  | 29,353           |                  | 30,087           |                  | 30,839           |                  | 31,687           |                  | 32,560           |
|                  | 3,600            |                  | 3,600            |                  | 3,600            |                  |                  |                  |                  |
|                  | 1,785            |                  | 1,830            |                  | 1,830            |                  |                  |                  |                  |
|                  |                  |                  |                  |                  | 1,711            |                  |                  |                  |                  |
|                  | 1,669            |                  | 1,711            |                  | 1,711            |                  |                  |                  |                  |
|                  | -                |                  | -                |                  | -                |                  |                  |                  |                  |
|                  | 500              |                  | 500              |                  | 500              |                  | 500              |                  | 500              |
|                  | 9,100            |                  | 9,328            |                  | 9,561            |                  | 9,824            |                  | 10,095           |
|                  | 78,744           |                  | 80,713           |                  | 82,731           |                  | 85,006           |                  | 87,349           |
|                  | 7,548            |                  | 7,737            |                  | 7,930            |                  | 8,148            |                  | 8,372            |
|                  | 5,508            |                  | 5,646            |                  | 5,787            |                  | 5,946            |                  | 6,110            |
|                  | 5,400            |                  | 5,535            |                  | 5,673            |                  | 5,829            |                  | 5,990            |
|                  | <b>2,422,567</b> |                  | <b>2,419,948</b> |                  | <b>2,470,246</b> |                  | <b>2,400,144</b> |                  | <b>2,463,651</b> |
| Calculated       | Rounded          |
| 420,195          | 420,200          | 433,700          | 433,700          | 431,931          | 431,925          | 349,448          | 349,450          | 372,157          | 372,175          |
| 500              | 500              | 500              | 500              | 500              | 500              | 500              | 500              | 500              | 500              |
| 1,001,011        | 1,001,025        | 891,290          | 891,300          | 1,022,882        | 1,022,925        | 1,008,974        | 1,008,950        | 1,022,696        | 1,022,700        |
| 78,744           | 78,750           | 80,713           | 80,725           | 82,731           | 82,725           | 85,006           | 85,000           | 87,349           | 87,350           |
| 247,620.40       | 247,625          | 257,592          | 257,600          | 271,864          | 271,875          | 279,341          | 279,350          | 287,041          | 287,050          |
| 7,548            | 7,550            | 7,737            | 7,725            | 7,930            | 7,930            | 8,148            | 8,150            | 8,372            | 8,375            |
| 93,518           | 93,525           | 118,562          | 118,550          | 116,559          | 116,575          | 117,424          | 117,425          | 114,469          | 114,475          |
| 5,508            | 5,500            | 5,646            | 5,650            | 5,787            | 5,800            | 5,946            | 5,950            | 6,110            | 6,100            |
| 215,814          | 215,800          | 213,175          | 213,175          | 202,661          | 202,675          | 192,363          | 192,350          | 230,191          | 230,200          |
| 9,100            | 9,100            | 9,328            | 9,325            | 9,561            | 9,575            | 9,824            | 9,825            | 10,095           | 10,100           |
| 71,764           | 71,750           | 76,310           | 76,300           | 79,423           | 79,425           | 80,364           | 80,375           | 52,724           | 52,725           |
| 38,121           | 38,125           | 41,826           | 41,825           | 44,077           | 44,075           | 44,047           | 44,050           | 45,260           | 45,250           |
| 3,400            | 3,400            | 3,400            | 3,400            | 3,400            | 3,400            | 3,579            | 3,575            | 3,740            | 3,750            |
| 2,000            | 2,000            | 2,135            | 2,125            | 2,000            | 2,000            | 2,250            | 2,250            | 2,250            | 2,250            |
| (19,877)         | (19,875)         | (21,330)         | (21,325)         | -                | -                | -                | -                | -                | -                |
|                  |                  |                  |                  | (20,881)         | (20,875)         | (21,964)         | (21,975)         | (22,569)         | (22,575)         |
| 101,257          | 101,250          | 101,976          | 101,975          | 40,616           | 40,625           | 44,092           | 44,100           | 46,254           | 46,325           |
| -                | -                | 23,349           | 23,350           | -                | -                | 70,496           | 70,500           | 72,664           | 72,725           |
|                  |                  | 23,349           | 23,350           | -                | -                | -                | -                | -                | -                |
| 146,344          | 146,275          | 150,690          | 150,700          | 169,205          | 169,150          | 120,307          | 120,300          | 124,347          | 124,300          |
| <b>2,422,567</b> | <b>2,422,500</b> | <b>2,419,948</b> | <b>2,419,950</b> | <b>2,470,246</b> | <b>2,470,305</b> | <b>2,400,144</b> | <b>2,400,125</b> | <b>2,463,651</b> | <b>2,463,775</b> |

Positions 7., 20., and 21 - 70% Street Dept., 30% Street Lighting  
 Positions 13., 14., and 15. -- 100% Tree Maintenance.  
 Positions 17. and 18 -- Tree Trimmers - 40% Street Dept., 60% Tree Maintenance.  
 Position 16. 50% Street Dept., 50% Parking Meter Fund (25% METRA and 25% CTA).  
 Positions 19. and 22. to 25. 27. and 28., -- 100% Street  
 Position 26. -- P.W. Asst. - 60% Street Dept., 20% Vehicle Maintenance. 10% Water Fund Corporate, 10% Sewer  
 Positions 29. - 31. - 100% Engineering  
 Position 32 - 50% Street; 50% Engineering

|              |              |              |              |
|--------------|--------------|--------------|--------------|
| 19.00        | 17.00        | 18.00        | 18.00        |
| 5.00         | 5.00         | 5.00         | 4.00         |
| 3.00         | 3.00         | 3.00         | 3.00         |
| 2.05         | 2.25         | 1.95         | 1.50         |
| 2.00         | 2.00         | 2.00         | 2.00         |
| <u>31.05</u> | <u>29.25</u> | <u>29.95</u> | <u>28.50</u> |
| <u>31.05</u> | <u>29.25</u> | <u>29.95</u> | <u>28.50</u> |

## Village of Wilmette 2017 Budget Salary Worksheets

**DEPT: Vehicle Maintenance**

| Position                                        | Incumbent                              | Starting Date | 2011 Budget                              |                   | 2012 Budget                              |                   |                |
|-------------------------------------------------|----------------------------------------|---------------|------------------------------------------|-------------------|------------------------------------------|-------------------|----------------|
|                                                 |                                        |               | Grade                                    | Amount            | Grade                                    | Amount            |                |
| 1. Vehicle Maint. Superintendent                | Smith, Kurt                            | 07/29/91      | 24-6C*                                   | 88,284            | 24-6D                                    | 90,984            |                |
| 2. Mechanic II / Equip. Coord.                  | Sparks, Keith                          | 09/28/89      | 21 1/2-6D                                | 79,547            | 21 1/2-6D                                | 81,139            |                |
| Mechanic II / Equip. Coord.                     | Deleted                                |               | 21 1/2-6B<br>(Ocepek)                    | 76,309            | 21 1/2-6B                                | 77,835            |                |
| 3. Mechanic II / Equip. Coord.                  | Abplanalp, Eric                        | 04/04/11      | 21 1/2-6D                                | 79,547            | G-2*<br>(62.5% Part time)                | 57,865            |                |
| 4. Mechanic II                                  | Pater, Brian                           | 6/19/2012     |                                          |                   | G-1*<br>(McMillon)                       | 34,946            |                |
| 5. Mechanic II                                  | Rodriguez, Michael                     | 6/19/2012     | 21 1/2-6D                                | 79,547            | 21 1/2-6D                                | 81,139            |                |
| Allowance for Mechanic II                       |                                        |               |                                          |                   |                                          |                   |                |
| 6. Mechanic II                                  | Stockinger, Andrew                     | 04/16/13      | (Harmenius - 40% Part time)<br>21 1/2-6D | 31,819            | (Harmenius - 40% Part time)<br>21 1/2-6D | 32,456            |                |
| Overtime                                        |                                        |               |                                          | 2,400             |                                          | 2,400             |                |
| Merit Allowance - Vehicle Maint. Superintendent |                                        |               |                                          | 1,713             |                                          | 1,713             |                |
|                                                 |                                        |               |                                          | 439,166           | 460,477                                  |                   |                |
|                                                 |                                        |               |                                          | <b>Calculated</b> | <b>Rounded</b>                           | <b>Calculated</b> | <b>Rounded</b> |
| <b>Budget Account Distribution:</b>             |                                        |               |                                          |                   |                                          |                   |                |
| 11273030-410100                                 | Vehicle Maintenance - Regular Salaries |               | 535,617                                  | 535,625           | 555,328                                  | 555,325           |                |
| 11273030-410200                                 | Vehicle Maintenance - O/T              |               | 2,400                                    | 2,400             | 2,400                                    | 2,400             |                |
| FROM                                            | Street Department                      |               | (98,851)                                 | (98,850)          | (97,251)                                 | (97,250)          |                |
|                                                 |                                        |               |                                          | <b>439,166</b>    | <b>439,175</b>                           | <b>460,477</b>    | <b>460,475</b> |
| <b>Explanation of Distribution:</b>             |                                        |               |                                          |                   |                                          |                   |                |
| All Positions - 100% Vehicle Maintenance.       |                                        |               |                                          |                   |                                          |                   |                |
| Full Time Equivalent Positions:                 |                                        |               |                                          |                   |                                          |                   |                |
| Full-Time and Semi-Full Time Staff              |                                        |               |                                          | 5.00              |                                          | 5.00              |                |
| Part Time Staff                                 |                                        |               |                                          | 0.40              |                                          | 1.03              |                |
| Seasonal Staff                                  |                                        |               |                                          | -                 |                                          | -                 |                |
| Total Full Time Equivalent Positions            |                                        |               |                                          | 5.40              |                                          | 6.03              |                |

## Village of Wilmette 2017 Budget Salary Worksheets

| 2013 Budget                   |                | 2014 Budget        |                | 2015 Budget    |                | 2016 Budget    |                | 2017 Budget    |                |
|-------------------------------|----------------|--------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Grade                         | Amount         | Grade              | Amount         | Grade          | Amount         | Grade          | Amount         | Grade          | Amount         |
| 25-6D                         | 97,166         | 26-6D              | 104,273        | 26-6D          | 106,880        | 26-6D          | 109,819        | 26-6D          | 112,846        |
| 22 1/2-6D                     | 86,650         | 22 1/2-6D          | 88,817         | 22 1/2-6D      | 91,037         | 22 1/2-6D      | 93,541         | 22 1/2-6D      | 96,119         |
| 21 1/2-6B                     | 79,392         | 21 1/2-6B          | 85,202         |                |                |                |                |                |                |
| I-2                           | 65,337         | I-3                | 68,978         | J-3            | 74,944         | J-5            | 81,695         | J-6            | 86,464         |
| G-2                           | 58,150         | I-2                | 66,968         | I-3            | 70,702         | I-4            | 74,826         | I-5            | 79,196         |
| G-2                           | 58,150         | I-2                | 66,968         | I-3            | 70,702         | I-4            | 74,826         | I-5            | 79,196         |
|                               | 14,374         |                    | -              |                | -              |                | -              |                | -              |
| ) (Harmenius - 40% Part time) |                | (40 Hour Schedule) |                |                |                |                |                |                |                |
| 21 1/2-6D                     | 33,105         | I-2                | 66,968         | I-3            | 70,702         | I-4            | 74,826         | I-5            | 79,196         |
|                               | 2,450          |                    | 2,511          |                | 2,574          |                | 2,600          |                | 2,600          |
|                               | 1,745          |                    | 1,789          |                | 1,834          |                | -              |                | -              |
| <hr/>                         |                | <hr/>              |                | <hr/>          |                | <hr/>          |                | <hr/>          |                |
|                               | 496,519        |                    | 552,474        |                | 489,375        |                | 512,133        |                | 535,617        |
| <hr/>                         |                | <hr/>              |                | <hr/>          |                | <hr/>          |                | <hr/>          |                |
| Calculated                    | Rounded        | Calculated         | Rounded        | Calculated     | Rounded        | Calculated     | Rounded        | Calculated     | Rounded        |
| 595,326                       | 595,325        | 651,939            | 651,900        | 527,417        | 527,425        | 553,625        | 553,625        | 579,271        | 579,250        |
| 2,450                         | 2,450          | 2,511              | 2,550          | 2,574          | 2,575          | 2,600          | 2,600          | 2,600          | 2,600          |
| (101,257)                     | (101,250)      | (101,976)          | (101,975)      | (40,616)       | (40,625)       | (44,092)       | (44,100)       | (46,254)       | (46,325)       |
| <hr/>                         |                | <hr/>              |                | <hr/>          |                | <hr/>          |                | <hr/>          |                |
| <b>496,519</b>                | <b>496,525</b> | <b>552,474</b>     | <b>552,475</b> | <b>489,375</b> | <b>489,375</b> | <b>512,133</b> | <b>512,125</b> | <b>535,617</b> | <b>535,525</b> |
| <hr/>                         |                | <hr/>              |                | <hr/>          |                | <hr/>          |                | <hr/>          |                |
|                               | 6.00           |                    | 7.00           |                | 6.00           |                | 6.00           |                | 6.00           |
|                               | 0.40           |                    | -              |                | -              |                | -              |                | -              |
|                               | -              |                    | -              |                | -              |                | -              |                | -              |
|                               | <hr/>          |                    | <hr/>          |                | <hr/>          |                | <hr/>          |                | <hr/>          |
|                               | 6.40           |                    | 7.00           |                | 6.00           |                | 6.00           |                | 6.00           |
| <hr/>                         |                | <hr/>              |                | <hr/>          |                | <hr/>          |                | <hr/>          |                |

**Village of Wilmette 2017 Budget Salary Worksheets**

**DEPT: Public Works - Sewer Maintenance & Water Distribution Division**

| Position                             | Incumbent           | Starting Date | 2011 Budget   |        | 2012 Budget   |        |
|--------------------------------------|---------------------|---------------|---------------|--------|---------------|--------|
|                                      |                     |               | Grade         | Amount | Grade         | Amount |
| 1. Water/Sewer Superintendent        | Kretsch, Ronald     | 08/11/03      |               |        |               |        |
| Utility Superintendent               | Deleted             |               | (Anderson)    |        | (Anderson)    |        |
| Water/Sewer Supervisor               | Deleted             | 08/08/86      | 24-6D         | 89,201 | 24-6D         | 90,984 |
| 2. Util. Tech.                       | Bagel, William      | 05/16/90      | 20-6D         | 74,230 | 20-6D         | 75,715 |
| 3. Crew Leader                       | Caldwell, James     | 09/07/82      | 19-6D         | 70,898 | 19-6D         | 72,317 |
| 4. Crew Leader                       | Conrad, Joseph      | 11/20/89      | 19-6D         | 70,898 | 19-6D         | 72,317 |
|                                      |                     |               | (Kretsch)     |        | (Kretsch)     |        |
| 5. Maintenance Worker II             | Outlaw, Colin       | 10/03/11      | 19-6D         | 70,898 | 19-6D         | 72,317 |
| 6. Maintenance Worker II             | DeBoer, Nicholas    | 12/06/99      | 18 1/2-6B     | 66,486 | 18 1/2-6B     | 67,817 |
|                                      |                     |               | (Muzik)       |        | (Muzik)       |        |
| 7. Maintenance Worker I              | Citrano, Salvatore  | 09/01/14      | 18 1/2-6A*    | 65,803 | 18 1/2-6B     | 67,817 |
| 8. Maintenance Worker II             | Santini, Fred       | 03/03/03      | 18 1/2-6A     | 65,119 | 18 1/2-6A     | 66,422 |
|                                      |                     |               | (Fijalkowski) |        | (Fijalkowski) |        |
| 9. Maintenance Worker II             | Novy, Daniel        | 09/03/02      | 18 1/2-6A     | 65,119 | 18 1/2-6A     | 66,422 |
| 10. Maintenance Worker II            | Nonnemacher, Daniel | 06/07/04      | 18 1/2-6A     | 65,119 | 18 1/2-6A     | 66,422 |
| 11. Maintenance Worker II            | Hoffman, David      | 07/06/04      | 18 1/2-6A     | 65,119 | 18 1/2-6A     | 66,422 |
|                                      |                     |               | (Schopen)     |        | (Schopen)     |        |
| 12. Maintenance Worker II            | Archibald, Chad     | 11/03/14      | 18 1/2-6D     | 69,308 | 18 1/2-6D     | 70,695 |
| Public Works Sewer intern            | Deleted             |               |               |        |               |        |
| Overtime - Water Distribution        |                     |               |               | 31,060 |               | 31,700 |
| Overtime - Sewer Maintenance         |                     |               |               | 8,760  |               | 8,950  |
| Allowance for Certification Bonus    |                     |               |               | -      |               | -      |
| Merit Allowance - Street Supv.       |                     |               |               | 1,750  |               | 1,750  |
| Merit Allowance - Water/Sewer Suptd. |                     |               |               |        |               |        |

|                   |                |                   |                |
|-------------------|----------------|-------------------|----------------|
| 879,768           |                | 898,067           |                |
| <b>Calculated</b> | <b>Rounded</b> | <b>Calculated</b> | <b>Rounded</b> |
| 457,907           | 457,900        | 469,219           | 469,225        |
| 8,760             | 8,760          | 8,950             | 8,950          |
| 419,974           | 419,975        | 428,708           | 428,700        |
| 31,060            | 31,060         | 31,700            | 31,700         |
| (37,933)          | (37,925)       | (40,510)          | (40,500)       |
| -                 | -              | -                 | -              |
| <b>879,768</b>    | <b>879,770</b> | <b>898,067</b>    | <b>898,075</b> |

**Budget Account Distribution:**

|                        |                                              |
|------------------------|----------------------------------------------|
| <b>40807090-410100</b> | <b>Sewer Maintenance - Regular Salaries</b>  |
| <b>40807090-410200</b> | <b>Sewer Maintenance - O/T</b>               |
| <b>41838090-410100</b> | <b>Water Distribution - Regular Salaries</b> |
| <b>41838090-410200</b> | <b>Water Distribution - O/T</b>              |
| <b>TO</b>              | <b>Parking</b>                               |
| <b>FROM</b>            | <b>Streets Dept. / Administration</b>        |
| <b>FROM</b>            | <b>Community Development</b>                 |

**Explanation of Distribution:**

Water/Sewer Superintendent - 40% Water, 40% Sewer, 20% Parking  
 All other positions - 50% Water Distribution, 50% Sewer Maintenance.

**Full Time Equivalent Positions**

|       |       |
|-------|-------|
| 12.00 | 12.00 |
|-------|-------|



**Village of Wilmette 2017 Budget Salary Worksheets**

**DEPT: Water Management**

| Position                                                          | Incumbent               | Starting Date | 2011 Budget  |           | 2012 Budget     |           |
|-------------------------------------------------------------------|-------------------------|---------------|--------------|-----------|-----------------|-----------|
|                                                                   |                         |               | Grade        | Amount    | Grade           | Amount    |
| 1. Water Management Director                                      | Quafisheh, Nabil        | 09/05/07      | 29-5         | 97,306    | 29-6            | 103,915   |
| 2. Asst. Water Management Director                                | Jordan, Nate            | 06/06/11      | Deleted      |           | Deleted         |           |
| Water Plant Supervisor / Lead Operator                            | Deleted                 |               | 22-6         | 73,868    |                 |           |
|                                                                   |                         |               | (Larson)     |           | (Larson)        |           |
| 3. Water Treatment Operator (Cert.)                               | Lyons, Austin           | 08/19/14      | 20 1/2-6D    | 75,977    | 20 1/2-6D       | 77,496    |
| 4. Water Treatment Operator (Cert.)                               | Morales, Manuel         | 01/14/80      | 20 1/2-6D    | 75,977    | 20 1/2-6D       | 77,496    |
|                                                                   |                         |               |              |           | (Guran)         |           |
| 5. Water Treatment Operator (Cert.)                               | Lynch, Nicholas         | 10/12/15      | 20 1/2-6D    | 75,977    | H-2             | 60,430    |
|                                                                   |                         |               | (Toth)       |           |                 |           |
| 6. Water Treatment Operator (Cert.)                               | Goldin, Michael         | 04/17/95      | 20 1/2-6C    | 74,414    | 20 1/2-6C       | 75,902    |
| 7. Water Treatment Operator (Cert.)                               | Agrawal, Arvind         | 11/28/05      | 20 1/2-6*    | 70,177    | 20 1/2-6A       | 72,812    |
|                                                                   |                         |               |              |           | (Jordan)        |           |
| 8. Water Treatment Operator (Cert.)                               | Amorella, Tim           | 01/26/15      |              |           | H-2             | 60,430    |
| 9. Water Treatment Operator (Cert.)                               | Matth, Louis            | 06/06/11      |              |           | H-2             | 60,430    |
|                                                                   |                         |               | Christiansen |           | Christiansen    |           |
| 10. Water Treatment Operator I                                    | Thvedt, Joshua          | 10/01/13      | 20 1/2-6D    | 75,977    | 20 1/2-6D       | 77,496    |
| Allowance for Operator Certifications                             |                         |               |              |           |                 | 10,878    |
|                                                                   |                         |               | (Shine)      |           | (Shine)         |           |
| 11. Water Plant Mechanic                                          | McMillon, Jerritt       | 12/17/98      | 19-6C        | 69,440    | 19-6C           | 70,830    |
|                                                                   |                         |               | (McMillon)   |           | (McMillon)      |           |
| 12. Water Plant Maintenance Worker                                | Vacant                  |               | 18 1/2-6B    | 66,486    | 18 1/2-6B       | 67,817    |
|                                                                   |                         |               | Montcalm     |           | Montcalm        |           |
| 13. Electrician / Electrical Automation Spec.                     | Christiansen, Joel      | 02/23/81      | 21-6D        | 77,719    | 21-6D           | 79,274    |
| 14. Chemist                                                       | Dempsey-Kallis, Diane   | 08/02/82      | 20 1/2-6D    | 75,977    | 20 1/2-6D       | 77,496    |
|                                                                   |                         |               | (Janosz)     |           |                 |           |
| 15. Meter Shop Supervisor                                         | Lazar, Andrew           | 11/01/94      | 20-6D        | 74,230    | 19 1/2-6C       | 72,495    |
|                                                                   |                         |               | (Lazar)      |           | (80% Part time) |           |
| 16. Water Meter Repair Tech. I                                    | Hammersmith, Jeffrey    | 02/16/15      | 17 1/2-6C    | 64,836    | E-2             | 40,590    |
| Water Meter Repair Tech. I                                        | Deleted                 |               | Deleted      |           |                 |           |
| 17. Maintenance Supervisor                                        | Kumiega, Peter          | 05/08/00      | 21 1/2-(4)B  | 69,612    | 21 1/2-(5)B     | 74,341    |
| 18. Building Maintainer                                           | Dutkiewicz, Wlodzimierz | 09/01/15      | 17-6A*       | 61,405    | 17-6B           | 63,284    |
| Part-time Secretary                                               | Deleted                 |               | Deleted      |           |                 |           |
| Allowance for Certification Bonus                                 |                         |               |              |           |                 |           |
| Two (2) Summer Laborers -- 25% positions at pay grade 2 - Deleted |                         |               |              |           |                 |           |
| Overtime - Plant Operations                                       |                         |               |              | 30,325    |                 | 30,925    |
| Overtime - Storm Water Pumping                                    |                         |               |              | 8,775     |                 | 8,950     |
| Overtime - Meter Maintenance                                      |                         |               |              | 600       |                 | 600       |
|                                                                   |                         |               |              | 1,219,078 |                 | 1,263,887 |

| Calculated       | Rounded          | Calculated       | Rounded          |
|------------------|------------------|------------------|------------------|
| 8,775            | 8,775            | 8,950            | 8,950            |
| 1,040,312        | 1,040,300        | 1,110,327        | 1,110,325        |
| 30,325           | 30,325           | 30,925           | 30,925           |
| 139,066          | 139,075          | 113,085          | 113,075          |
| 600              | 600              | 600              | 600              |
| <b>1,219,078</b> | <b>1,219,075</b> | <b>1,263,887</b> | <b>1,263,875</b> |

**Budget Account Distribution:**

|                        |                                               |
|------------------------|-----------------------------------------------|
| <b>40847090-410200</b> | <b>Storm Water Pumping - O/T</b>              |
| <b>41818090-410100</b> | <b>Water Plant Operations - Reg. Salaries</b> |
| <b>41818090-410200</b> | <b>Water Plant Operations - O/T</b>           |
| <b>41828090-410100</b> | <b>Water Metering - Reg. Salaries</b>         |
| <b>41828090-410200</b> | <b>Water Metering - O/T</b>                   |

**Explanation of Distribution:**

Positions 15. and 16. -- 100% Water Metering  
 All other positions -- 100% Water Plant Operations

**Full Time Equivalent Positions**

|                     |              |              |
|---------------------|--------------|--------------|
| Full-Time positions | 16.00        | 16.00        |
| Part-time positions | -            | 0.80         |
| Seasonal positions  | -            | -            |
|                     | <u>16.00</u> | <u>16.80</u> |

**Village of Wilmette 2017 Budget Salary Worksheets**

| 2013 Budget       |                  | 2014 Budget       |                  | 2015 Budget       |                  | 2016 Budget       |                  | 2017 Budget       |                  |
|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| Grade             | Amount           |
| 29-6              | 109,703          | 29-6A             | 112,443          | 29-6A             | 115,254          | Unclassified      | 140,414          | Unclassified      | 144,284          |
| Deleted           |                  | Deleted           |                  | (Vacant)          |                  |                   |                  |                   |                  |
|                   |                  |                   |                  | M-8               | 101,534          | M-2               | 87,371           | M-3               | 92,474           |
| (Larson)          |                  | (Larson)          |                  | (Larson)          |                  | (Larson)          |                  |                   |                  |
| 20 1/2-6D         | 79,044           | 20 1/2-6D         | 81,020           | 20 1/2-6D         | 83,046           | 20 1/2-6D         | 85,330           | H-2               | 68,373           |
| 20 1/2-6D         | 79,044           | 20 1/2-6D         | 81,020           | 20 1/2-6D         | 83,046           | 20 1/2-6D         | 85,330           | 20 1/2-6D         | 87,682           |
| (Guran)           |                  | (Guran)           |                  | (Guran)           |                  | (Guran)           |                  |                   |                  |
| H-3               | 63,488           | I-3               | 70,013           | I-5               | 75,008           | H-2               | 66,539           | I-3               | 74,649           |
| 20 1/2-6C         | 77,417           | 20 1/2-6C         | 79,352           | 20 1/2-6D         | 83,046           | 20 1/2-6D         | 85,330           | 20 1/2-6D         | 87,682           |
| 20 1/2-6A         | 74,267           | 20 1/2-6A         | 76,124           | 20 1/2-6A         | 78,027           | 20 1/2-6A         | 80,173           | 20 1/2-6A         | 84,114           |
| (Jordan)          |                  | (Jordan)          |                  | (Jordan)          |                  | (Jordan)          |                  |                   |                  |
| H-3               | 63,488           | H-4               | 67,026           | I-5               | 75,008           | H-2               | 66,539           | I-3               | 74,649           |
| I-3               | 67,298           | I-4               | 71,047           | I-5               | 75,008           | I-6               | 79,384           | I-7               | 84,017           |
| Christiansen      |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 20 1/2-6D         | 79,044           | H-1               | 61,963           | H-3               | 66,701           | I-4               | 74,826           | I-5               | 79,196           |
|                   | 7,619            |                   | 9,026            |                   | 4,002            |                   |                  |                   |                  |
| (Shine)           |                  | (Shine)           |                  |                   |                  |                   |                  |                   |                  |
| 19-6C             | 72,242           | 19-6C             | 74,047           | 19-6D             | 77,492           | 19-6D             | 79,623           | 19-6D             | 81,818           |
| (McMillon)        |                  | (McMillon)        |                  | (Lyons)           |                  | (Lyons)           |                  |                   |                  |
| 18 1/2-6B         | 69,172           | 18 1/2-6C         | 72,390           | F-2               | 57,635           | F-3               | 60,997           | F-2               | 60,852           |
| Montcalm          |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 21-6D             | 80,856           | 21 1/2-6D         | 84,831           | 21 1/2-6D         | 86,952           | 21 1/2-6D         | 89,343           | 21 1/2-6D         | 91,805           |
| 20 1/2-6D         | 79,044           | 20 1/2-6D         | 81,020           | 20 1/2-6D         | 83,046           | 20 1/2-6D         | 85,330           | 20 1/2-6D         | 87,682           |
| 19 1/2-6C         | 73,944           | 20-6D             | 77,531           | 20-6D             | 81,137           | 20-6D             | 83,368           | 20-6D             | 85,665           |
| (80% Part time)   |                  | (80% Part time)   |                  | (80% Part time)   |                  | (80% Part time)   |                  |                   |                  |
| E-3               | 42,644           | E-4               | 45,021           | C-2               | 45,021           | C-2               | 49,721           | D-3               | 55,784           |
| 21 1/2-(5)B       | 75,827           | 21 1/2-6B         | 81,377           | 21 1/2-6C         | 85,161           | 21 1/2-6C         | 87,503           | 23-6C             | 96,296           |
| 17-6B             | 64,545           | 17-6B             | 66,159           | 17-6B             | 67,813           | 17-6B             | 52,706           | F-2               | 60,852           |
|                   | 31,550           |                   | 32,350           |                   | 33,175           |                   | 34,087           |                   | 34,004           |
|                   | 9,150            |                   | 9,400            |                   | 9,650            |                   | 9,659            |                   | 12,000           |
|                   | 600              |                   | 600              |                   | 625              |                   | 625              |                   | 625              |
|                   | 1,299,986        |                   | 1,333,760        |                   | 1,467,387        |                   | 1,484,198        |                   | 1,544,503        |
| <b>Calculated</b> | <b>Rounded</b>   |
| 9,150             | 9,150            | 9,400             | 9,400            | 9,650             | 9,650            | 9,659             | 9,650            | 12,000            | 12,000           |
| 1,142,098         | 1,142,100        | 1,168,858         | 1,168,850        | 1,297,779         | 1,297,775        | 1,306,738         | 1,306,750        | 1,356,425         | 1,356,425        |
| 31,550            | 31,550           | 32,350            | 32,350           | 33,175            | 33,175           | 34,087            | 34,100           | 34,004            | 34,000           |
| 116,588           | 116,600          | 122,552           | 122,550          | 126,158           | 126,150          | 133,089           | 133,075          | 141,449           | 141,450          |
| 600               | 600              | 600               | 600              | 625               | 625              | 625               | 625              | 625               | 625              |
| <b>1,299,986</b>  | <b>1,300,000</b> | <b>1,333,760</b>  | <b>1,333,750</b> | <b>1,467,387</b>  | <b>1,467,375</b> | <b>1,484,198</b>  | <b>1,484,200</b> | <b>1,544,503</b>  | <b>1,544,500</b> |
|                   | 16.00            |                   | 16.00            |                   | 18.00            |                   | 18.00            |                   | 18.00            |
|                   | 0.80             |                   | 0.80             |                   | -                |                   | -                |                   | -                |
|                   | -                |                   | -                |                   | -                |                   | -                |                   | -                |
|                   | <u>16.80</u>     |                   | <u>16.80</u>     |                   | <u>18.00</u>     |                   | <u>18.00</u>     |                   | <u>18.00</u>     |

## Village of Wilmette 2017 Budget Salary Worksheets

**DEPT: Police**

| Position                      | Incumbent             | Starting Date | 2011 Budget                 |         | 2012 Budget               |         |
|-------------------------------|-----------------------|---------------|-----------------------------|---------|---------------------------|---------|
|                               |                       |               | Grade                       | Amount  | Grade                     | Amount  |
| 1. Police Chief               | King, Brian           | 03/16/87      | Unclassified                | 132,600 | Unclassified              | 135,252 |
| 2. Deputy Police Chief        | Perkins, Kyle         | 01/02/91      | Unclassified                | 123,196 | Unclassified              | 125,660 |
| 3. Deputy Police Chief        | Murphy, Kyle          | 08/16/95      |                             |         |                           |         |
| 4. Management Analyst         | Nugent, Synthia       | 08/16/10      | 21 1/2-3                    | 62,917  | 21 1/2-4                  | 67,192  |
| Police Commander              | Deleted               |               | (Welter)<br>Unclassified    | 113,309 | (Paulson)<br>Unclassified | 116,467 |
| 5. Police Commander           | Collins, Patrick      | 11/30/92      | Unclassified                | 114,183 | Unclassified              | 116,467 |
| Police Commander              | Deleted               |               | (McConnell)<br>Unclassified | 113,309 | (Dworak)<br>Unclassified  | 116,467 |
| 6. Police Sergeant            | Walsh, Daniel         | 04/16/87      | 27 1/2-6D                   | 104,784 | 27 1/2-6D                 | 109,383 |
| 7. Police Sergeant            | Trage, Edmund         | 02/08/91      | 27 1/2-6D                   | 104,784 | 27 1/2-6D                 | 109,383 |
| 8. Police Sergeant            | McGarry, Michael      | 01/16/95      | 27 1/2-6C                   | 102,629 | 27 1/2-6C                 | 107,185 |
| 9. Police Sergeant            | Jurmu, Solveig        | 03/06/98      |                             | 8,766   | 27 1/2-(5)D               | 104,584 |
| 10. Police Sergeant           | Ockrim, Roger         | 06/08/98      | (Paulson)<br>27 1/2-6D      | 104,784 | 27 1/2-6B                 | 105,032 |
| 11. Police Sergeant           | Robinson, Michael     | 03/03/03      | (Murphy)<br>27 1/2-6C       | 102,629 | 27 1/2-6A                 | 102,923 |
| 12. Police Sergeant           | Girard, Landon        | 08/27/03      |                             |         |                           |         |
| Allowance for Police Sergeant |                       |               |                             |         |                           |         |
| 13. Police Officer            | Sparks, David         | 11/16/87      | 24-6D                       | 90,875  | 24-6D                     | 92,693  |
| 14. Police Officer            | Huck, Daniel          | 10/01/88      | 24-6D                       | 90,875  | 24-6D                     | 92,693  |
| 15. Police Officer            | Hemesath, Jeffrey     | 10/01/88      | 24-6D                       | 90,875  | 24-6D                     | 92,693  |
| 16. Police Officer            | Betz, Lawrence        | 04/01/90      | 24-6D                       | 90,875  | 24-6D                     | 92,693  |
| 17. Police Officer            | Parisi, Julie         | 03/15/93      | 24-6C                       | 89,039  | 24-6C                     | 90,820  |
| 18. Police Officer            | Kiddle, Kevin         | 04/15/93      | 24-6C                       | 89,039  | 24-6C                     | 90,820  |
| 19. Police Officer            | Rizzo, Nicholas       | 03/21/94      | 24-6C                       | 89,039  | 24-6C                     | 90,820  |
| 20. Police Officer            | Leigh, Stephen        | 06/08/98      | 24-6B                       | 87,242  | 24-6B                     | 88,987  |
| 21. Police Officer            | Mercado, Alejandro    | 01/05/99      | 24-6B                       | 87,242  | 24-6B                     | 88,987  |
| 22. Police Officer            | Sweet, James          | 12/11/00      | 24-6B                       | 87,242  | 24-6B                     | 88,987  |
| 23. Police Officer            | Bullock, Sally        | 01/02/01      | 24-6B                       | 87,242  | 24-6B                     | 88,987  |
| 24. Police Officer            | Falk, John            | 12/18/01      | 24-6A                       | 85,481  | 24-6B                     | 88,987  |
| 25. Police Officer            | Davis, Valerie        | 01/03/02      | 24-6A                       | 85,481  | 24-6B                     | 88,987  |
| 26. Police Officer            | Pavely, Raimond       | 01/03/02      | 24-6A                       | 85,481  | 24-6B                     | 88,987  |
| 27. Police Officer            | Santana, Ray          | 01/03/03      | 24-6A                       | 85,481  | 24-6A                     | 87,191  |
| 28. Police Officer            | Gamba, Mark           | 03/03/03      | 24-6A                       | 85,481  | 24-6A                     | 87,191  |
| 29. Police Officer            | Perez, Jose           | 12/19/03      | 24-6A                       | 85,481  | 24-6A                     | 87,191  |
| 30. Police Officer            | Jurmu, Andrew         | 06/15/06      | 24-6                        | 82,646  | 24-6A                     | 87,191  |
| 31. Police Officer            | Olivo, Maria          | 07/17/06      | 24-6                        | 82,646  | 24-6A                     | 87,191  |
| 32. Police Officer            | Neubauer, Christopher | 09/21/07      | 24-4*                       | 77,272  | 24-5*                     | 82,445  |
| 33. Police Officer            | Przekota, Christopher | 07/27/09      | 24-3                        | 72,217  | 24-4                      | 77,046  |
| 34. Police Officer            | Clark, Michael        | 07/27/09      | 24-3                        | 72,217  | 24-4                      | 77,046  |
| 35. Police Officer            | Hornbacher, Joshua    | 03/16/11      | (Dworak)<br>24-6D           | 90,875  | 24-2*                     | 72,046  |
| 36. Police Officer            | Cavanagh, Connor      | 03/28/11      | (Ockrim)<br>24-6B           | 87,242  | 24-2*                     | 72,046  |
| 37. Police Officer            | Pasquesi, James       | 03/28/11      | (Robinson)<br>24-6A         | 85,481  | 24-2*                     | 72,046  |
| 38. Police Officer            | Handrick, Luke        | 06/20/11      | (Grassi)<br>24-6B           | 87,242  | 24-2                      | 70,430  |

## Village of Wilmette 2017 Budget Salary Worksheets

| 2013 Budget              |         | 2014 Budget              |         | 2015 Budget  |         | 2016 Budget  |         | 2017 Budget  |         |
|--------------------------|---------|--------------------------|---------|--------------|---------|--------------|---------|--------------|---------|
| Grade                    | Amount  | Grade                    | Amount  | Grade        | Amount  | Grade        | Amount  | Grade        | Amount  |
| Unclassified             | 137,957 | Unclassified             | 141,406 | Unclassified | 144,941 | Unclassified | 157,000 | Unclassified | 161,328 |
| Unclassified             | 128,173 | Unclassified             | 131,377 | Unclassified | 134,661 | Unclassified | 138,364 | Unclassified | 142,178 |
|                          |         | Unclassified             | 127,489 | Unclassified | 134,661 | Unclassified | 138,364 | Unclassified | 142,178 |
| 21 1/2-5<br>(Paulson)    | 71,755  | 21 1/2-6                 | 77,006  | 21 1/2-6     | 78,931  | 21 1/2-6A    | 83,942  | 21 1/2-6A    | 86,256  |
| Unclassified             | 118,796 |                          |         |              |         |              |         |              |         |
| Unclassified             | 118,796 | Unclassified             | 121,766 | Unclassified | 124,810 | Unclassified | 128,242 | Unclassified | 131,777 |
| Unclassified<br>(Dworak) | 118,796 | Unclassified<br>(Dworak) |         | Unclassified |         | Unclassified |         | Unclassified |         |
| 27 1/2-6D                | 111,569 | 27 1/2-6D                | 114,307 | 27 1/2-6D    | 117,038 | 27 1/2-6D    | 120,188 | 28-6D        | 126,704 |
| 27 1/2-6D                | 111,569 | 27 1/2-6D                | 114,307 | 27 1/2-6D    | 117,038 | 27 1/2-6D    | 120,188 | 28-6D        | 126,704 |
| 27 1/2-6C                | 109,324 | 27 1/2-6C                | 112,006 | 27 1/2-6D    | 117,038 | 27 1/2-6D    | 120,188 | 28-6D        | 126,704 |
| 27 1/2-6D                | 111,569 | 27 1/2-6D                | 114,307 | 27 1/2-6C    | 114,679 | 27 1/2-6C    | 117,764 | 28-6D        | 126,704 |
| 27 1/2-6B*               | 108,227 | 27 1/2-6C                | 112,006 | 27 1/2-6C    | 114,679 | 27 1/2-6C    | 117,764 | 28-6D        | 126,704 |
| 27 1/2-6B                | 107,131 | 27 1/2-6B                | 109,758 | 27 1/2-6B    | 112,376 | 27 1/2-6B    | 115,398 | 28-6D        | 126,704 |
|                          |         |                          |         | 27 1/2-6B    | 112,376 | 27 1/2-6B    | 115,398 | 28-6D        | 126,704 |
|                          |         |                          | 17,001  |              |         |              |         |              |         |
| 24-6D                    | 94,547  | 24-6D                    | 96,920  | 24-6D        | 99,299  | 24-6D        | 101,982 | 24-6D        | 104,745 |
| 24-6D                    | 94,547  | 24-6D                    | 96,920  | 24-6D        | 99,299  | 24-6D        | 101,982 | 24-6D        | 104,745 |
| 24-6D                    | 94,547  | 24-6D                    | 96,920  | 24-6D        | 99,299  | 24-6D        | 101,982 | 24-6D        | 104,745 |
| 24-6D                    | 94,547  | 24-6D                    | 96,920  | 24-6D        | 99,299  | 24-6D        | 101,982 | 24-6D        | 104,745 |
| 24-6D                    | 94,547  | 24-6D                    | 96,920  | 24-6D        | 99,299  | 24-6D        | 101,982 | 24-6D        | 104,745 |
| 24-6D                    | 94,547  | 24-6D                    | 96,920  | 24-6D        | 99,299  | 24-6D        | 101,982 | 24-6D        | 104,745 |
| 24-6D                    | 94,547  | 24-6D                    | 96,920  | 24-6D        | 99,299  | 24-6D        | 101,982 | 24-6D        | 104,745 |
| 24-6C                    | 92,636  | 24-6D                    | 96,920  | 24-6D        | 99,299  | 24-6D        | 101,982 | 24-6D        | 104,745 |
| 24-6B*                   | 91,702  | 24-6C                    | 94,961  | 24-6C        | 97,291  | 24-6C        | 99,918  | 24-6C        | 102,623 |
| 24-6B                    | 90,767  | 24-6C                    | 94,961  | 24-6C        | 97,291  | 24-6C        | 99,918  | 24-6C        | 102,623 |
| 24-6B                    | 90,767  | 24-6B                    | 93,045  | 24-6B        | 95,327  | 24-6C        | 99,918  | 24-6C        | 102,623 |
| 24-6B                    | 90,767  | 24-6B                    | 93,045  | 24-6B        | 95,327  | 24-6C        | 99,918  | 24-6C        | 102,623 |
| 24-6B                    | 90,767  | 24-6B                    | 93,045  | 24-6B        | 95,327  | 24-6B        | 97,900  | 24-6C        | 102,623 |
| 24-6B                    | 90,767  | 24-6B                    | 93,045  | 24-6B        | 95,327  | 24-6B        | 97,900  | 24-6C        | 102,623 |
| 24-6B                    | 90,767  | 24-6B                    | 93,045  | 24-6B        | 95,327  | 24-6B        | 97,900  | 24-6B        | 100,550 |
| 24-6B                    | 90,767  | 24-6B                    | 93,045  | 24-6B        | 95,327  | 24-6B        | 97,900  | 24-6B        | 100,550 |
| 24-6A                    | 88,935  | 24-6B                    | 93,045  | 24-6B        | 95,327  | 24-6B        | 97,900  | 24-6B        | 100,550 |
| 24-6A                    | 88,935  | 24-6A                    | 91,168  | 24-6A        | 93,403  | 24-6B        | 97,900  | 24-6B        | 100,550 |
| 24-6A                    | 88,935  | 24-6A                    | 91,168  | 24-6A        | 93,403  | 24-6B        | 97,900  | 24-6B        | 100,550 |
| 24-6A                    | 88,935  | 24-6A                    | 91,168  | 24-6A        | 93,403  | 24-6A        | 95,923  | 24-6B        | 100,550 |
| 24-5                     | 82,280  | 24-6                     | 88,144  | 24-6A        | 93,403  | 24-6A        | 95,923  | 24-6A        | 98,518  |
| 24-5                     | 82,280  | 24-6                     | 88,144  | 24-6A        | 93,403  | 24-6A        | 95,923  | 24-6A        | 98,518  |
| 24-3*                    | 75,128  | 24-4                     | 82,414  | 24-5         | 86,330  | 24-6         | 92,739  | 24-6         | 98,518  |
| 24-3*                    | 75,128  | 24-4                     | 82,414  | 24-5         | 86,330  | 24-6         | 92,739  | 24-6         | 98,518  |
| 24-3*                    | 75,128  | 24-4                     | 82,414  | 24-5         | 86,330  | 24-6         | 92,739  | 24-6         | 98,518  |
| 24-3                     | 71,414  | 24-4                     | 80,561  | 24-5         | 86,330  | 24-6         | 92,739  | 24-6         | 98,518  |

## Village of Wilmette 2017 Budget Salary Worksheets

**DEPT: Police**

| Position                                                             | Incumbent                        | Starting Date | 2011 Budget               |          | 2012 Budget                 |          |
|----------------------------------------------------------------------|----------------------------------|---------------|---------------------------|----------|-----------------------------|----------|
|                                                                      |                                  |               | Grade                     | Amount   | Grade                       | Amount   |
| 39. Police Officer                                                   | Stenger, Brandon                 | 09/26/12      | 24-6D                     | 90,875   | 24-6D                       | 92,693   |
|                                                                      |                                  |               | (Eder)                    |          | (Eder)                      |          |
| 40. Police Officer                                                   | Sokolnik, Jonathan               | 12/30/13      | 24-6D                     | 90,875   | 24-6D                       | 92,693   |
|                                                                      |                                  |               | (Newman)                  |          | (Newman)                    |          |
| 41. Police Officer                                                   | Kutschke, Jeffrey                | 03/28/14      | 24-6B                     | 83,931   | 24-6B                       | 83,931   |
|                                                                      |                                  |               | (Black)                   |          | (Black)                     |          |
| Police Officer (Overhire)                                            |                                  |               | 24-1*                     | 65,905   |                             |          |
| 42. Police Officer                                                   | McGuire, Elizabeth               | 09/26/14      | 24-6B                     | 87,242   | 24-6B                       | 88,987   |
| 43. Police Officer                                                   | Monk, Russell                    | 09/26/14      | 24-6A                     | 85,481   | 24-6A                       | 87,191   |
|                                                                      |                                  |               | (Drag)                    |          | (Drag)                      |          |
| 44. Police Officer                                                   | Folkerts, Robert                 | 12/15/14      | 24-6D                     | 90,875   | 24-6D                       | 92,693   |
|                                                                      |                                  |               | (Morgret)                 |          | (Morgret)                   |          |
| 45. Police Officer                                                   | Walker, Sam                      | 10/03/16      | 24-6C                     | 89,039   | 24-6C                       | 90,820   |
|                                                                      |                                  |               | (Swithin)                 |          | (Swithin)                   |          |
| Police Officer                                                       |                                  |               | 24-3                      | 72,217   | 24-4                        | 77,046   |
| Projected savings from elimination of overhire status thru attrition |                                  |               |                           | (83,931) |                             | (83,931) |
| Allowance for Evidence Technician Qualification                      |                                  |               |                           | 4,500    |                             | 4,500    |
| Allowance for Court Bonus                                            |                                  |               |                           |          |                             | 8,750    |
| 46. Community Service Officer II                                     | Andrews, Ronald                  | 03/01/87      | 19-6D                     | 70,898   | 19-6D                       | 72,317   |
|                                                                      |                                  |               | (Testa)                   |          |                             |          |
| 47. Community Service Officer I                                      | Eder, Steven                     | 01/03/12      | 16 1/2-6B                 | 60,651   | D-2                         | 47,866   |
|                                                                      |                                  |               |                           |          | (Welter - 62.5 % Part-Time) |          |
| 48. Community Service Officer I                                      | Halley, Gerald                   | 10/29/12      |                           |          | D-2                         | 29,916   |
| 49. Community Service Officer I                                      | Welter, Thomas                   | 10/19/11      |                           |          |                             |          |
| 50. Police Commun. Supv.                                             | Peterson, Eric                   | 08/01/90      | 24-6D                     | 89,201   | 24-6D                       | 90,984   |
| 51. Police Telecommunicator                                          | Siegel, Matthew                  | 10/22/84      | 19-6D                     | 70,898   | 19-6D                       | 72,317   |
| 52. Police Telecommunicator                                          | Weiner, Barry                    | 11/16/86      | 19-6D                     | 70,898   | 19-6D                       | 72,317   |
| 53. Police Telecommunicator                                          | King, Freddie                    | 10/06/03      | 19-6A                     | 66,613   | 19-6A                       | 67,946   |
| 54. Police Telecommunicator                                          | Miagusko, George                 | 09/04/07      | 19-5                      | 61,471   | 19-6                        | 65,648   |
|                                                                      |                                  |               | (Hornbacher)              |          |                             |          |
| 55. Police Telecommunicator                                          | Rigas, Basil                     | 08/16/11      | 19-2*                     | 54,818   | F-2                         | 53,783   |
|                                                                      |                                  |               | (Manning)                 |          | (Manning)                   |          |
| 56. Police Telecommunicator                                          | McGarry, Lynda                   | 10/15/93      | 19-6D                     | 70,898   | 19-6D                       | 72,317   |
|                                                                      |                                  |               | (McGarry - 50% Part time) |          | (McGarry - 50% Part time)   |          |
| 57. Police Telecommunicator - part-time                              | Vacant                           |               | 19-6C                     | 34,720   | 19-6C                       | 35,415   |
|                                                                      |                                  |               | (50% Part time)           |          | (50% Part time)             |          |
| 58. Police Telecommunicator - part-time                              | Alvarez, Bruno                   | 06/30/08      | 19-4                      | 29,356   | 19-5                        | 31,351   |
|                                                                      |                                  |               | (Moran - 50% Part time)   |          | (Moran - 50% Part time)     |          |
| 59. Part time Police Telecommunicator                                | Green, Susan                     | 09/12/14      | 19-2*                     | 27,409   | 19-3*                       | 29,271   |
|                                                                      |                                  |               | (50% Part time)           |          | (25% Part time)             |          |
| 60. Part time Police Telecommunicator                                | Serbe, Nigel                     | 03/01/11      | 19-1*                     | 26,179   | F-2                         | 13,446   |
|                                                                      |                                  |               |                           |          | (25% Part time)             |          |
| 61. Part time Police Telecommunicator                                | Moran, Theodore                  | 03/01/11      |                           |          | F-2                         | 13,446   |
|                                                                      |                                  |               | (George)                  |          |                             |          |
| Parking Control Officer                                              | Deleted - see new CSO I position |               | 17 1/2-6D                 | 66,198   |                             |          |
|                                                                      |                                  |               | (50% Part time)           |          | (50% Part time)             |          |
| 62. Part time Parking Control Asst.                                  | Stec, Allen                      | 11/01/75      | 17 1/2-6D                 | 33,099   | 17 1/2-6D                   | 33,761   |
| 63. Administrative Secretary                                         | Budd, Susan                      | 11/17/97      | 15 1/2-6B                 | 57,929   | 15 1/2-6B                   | 59,087   |
| Data Processing Operator III                                         |                                  |               | Deleted                   |          |                             |          |
|                                                                      |                                  |               | (Green)                   |          | (Green)                     |          |
| 64. Data Processing Operator II                                      | Vacant                           |               | 15 1/2-6D                 | 60,388   | 15 1/2-6D                   | 61,595   |
| 65. Data Processing Operator II                                      | Miller, Joan                     | 03/12/90      | 15 1/2-6D                 | 60,388   | 15 1/2-6D                   | 61,595   |
| 66. Data Processing Operator II                                      | Moran, Laura                     | 09/03/14      | Deleted                   |          |                             |          |
| 67. Community Services Supervisor                                    | Chui, Olivia                     | 02/10/92      | 23 1/2-6C                 | 85,408   | 23 1/2-6D                   | 88,945   |

Crossing Guards -- Sixteen (16) at various steps in pay

## Village of Wilmette 2017 Budget Salary Worksheets

| 2013 Budget               |        | 2014 Budget               |        | 2015 Budget               |        | 2016 Budget               |         | 2017 Budget      |         |
|---------------------------|--------|---------------------------|--------|---------------------------|--------|---------------------------|---------|------------------|---------|
| Grade                     | Amount | Grade                     | Amount | Grade                     | Amount | Grade                     | Amount  | Grade            | Amount  |
| 24-1*                     | 68,567 | 24-3                      | 77,023 | 24-4                      | 82,531 | 24-5                      | 88,656  | 24-6             | 95,246  |
| (Newman)                  |        |                           |        |                           |        |                           |         |                  |         |
| 24-6D                     | 94,547 | J-1                       | 69,624 | J-3                       | 76,697 | J-4                       | 81,069  | J-5              | 85,700  |
|                           |        | J-1                       | 69,624 | J-2                       | 74,514 | J-3                       | 78,758  | J-4              | 83,255  |
| 24-6B                     | 92,636 | 24-6C                     | 94,961 | J-2                       | 74,514 | J-3                       | 78,758  | J-4              | 83,255  |
| 24-6A*                    | 89,851 | 24-6B                     | 93,045 | J-2                       | 74,514 | J-3                       | 78,758  | J-4              | 83,255  |
| (Drag)                    |        | (Drag)                    |        | (Drag)                    |        |                           |         |                  |         |
| 24-6D                     | 94,547 | 24-6D                     | 96,920 | 24-6D                     | 99,299 | J-3                       | 78,758  | J-4              | 83,255  |
| (Morgret)                 |        | (Morgret)                 |        | (Morgret)                 |        | (Morgret)                 |         |                  |         |
| 24-6C                     | 92,636 | 24-6C                     | 95,941 | 24-6D                     | 99,299 | 24-6D                     | 101,982 | J-2              | 78,576  |
| (Swithin)                 |        | (Swithin)                 |        |                           |        |                           |         |                  |         |
| 24-5                      | 82,280 | 24-6                      | 88,144 |                           |        |                           |         |                  |         |
|                           | 4,500  |                           | 7,500  |                           | 7,500  |                           | 15,000  |                  | 11,250  |
|                           | 8,750  |                           | 8,750  |                           | 10,000 |                           | 10,000  |                  | 8,250   |
| 19-6D                     | 73,758 | 19-6D                     | 75,602 | 19-6D                     | 77,492 | 19-6D                     | 79,623  | 19-6D            | 81,818  |
| A-2*                      | 41,608 | A-3                       | 43,928 | A-4                       | 45,691 | A-5                       | 48,355  | A-6              | 51,179  |
| (62.5 % Part-Time)        |        | (62.5 % Part-Time)        |        | (62.5 % Part-Time)        |        | (50 % Part-Time)          |         | (50 % Part-Time) |         |
| A-3                       | 26,387 | A-2                       | 26,655 | A-4                       | 28,558 | A-5                       | 24,178  | A-6              | 25,598  |
|                           |        |                           |        |                           |        | A-7                       | 6,510   | A-7              | 6,890   |
| 24-6D                     | 92,801 | 24-6D                     | 95,121 | 24-6D                     | 97,499 | 24-6D                     | 100,180 | 24-6D            | 102,941 |
| 19-6D                     | 73,758 | 19-6D                     | 75,602 | 19-6D                     | 77,492 | 19-6D                     | 79,623  | 19-6D            | 81,818  |
| 19-6D                     | 73,758 | 19-6D                     | 75,602 | 19-6D                     | 77,492 | 19-6D                     | 79,623  | 19-6D            | 81,818  |
| 19-6A*                    | 70,031 | 19-6B                     | 72,523 | 19-6B                     | 74,336 | 19-6B                     | 76,380  | 19-6B            | 78,485  |
| 19-6A                     | 69,302 | 19-6A                     | 71,035 | 19-6A                     | 72,811 | 19-6A                     | 74,813  | 19-6A            | 76,875  |
| F-3                       | 56,504 | F-4                       | 59,261 | F-5                       | 62,979 | F-6                       | 66,653  | F-6              | 70,546  |
| (Manning)                 |        | (Manning)                 |        | (Merrill)                 |        | (Merrill)                 |         |                  |         |
| 19-6D                     | 73,758 | 19-6D                     | 75,602 | F-2                       | 57,635 | F-3                       | 60,997  | 19-6D            | 81,818  |
| (McGarry - 50% Part time) |        | (McGarry - 50% Part time) |        | (McGarry - 50% Part time) |        | (McGarry - 50% Part time) |         | (50% Part time)  |         |
| 19-6C                     | 36,121 | 19-6D                     | 37,801 | 19-6D                     | 38,746 | 19-6D                     | 39,812  | 19-6D            | 30,426  |
| (50% Part time)           |        | (50% Part time)           |        | (50% Part time)           |        | (50% Part time)           |         | (50% Part time)  |         |
| 19-6                      | 33,479 | 19-6A                     | 35,517 | 19-6A                     | 36,405 | 19-6A                     | 37,406  | 19-6A            | 38,437  |
| (Moran - 50% Part time)   |        | (Moran - 50% Part time)   |        | (50% Part time)           |        | (50% Part time)           |         | (25% Part time)  |         |
| 19-4*                     | 31,258 | 19-5                      | 33,546 | F-2                       | 28,817 | F-3                       | 30,498  | F-4              | 16,140  |
| (25% Part time)           |        | (25% Part time)           |        | (25% Part time)           |        | (25% Part time)           |         | (25% Part time)  |         |
| F-3*                      | 14,338 | F-4                       | 15,088 | F-5                       | 15,745 | F-6                       | 16,663  | F-7              | 17,636  |
| (25% Part time)           |        | (25% Part time)           |        | (25% Part time)           |        | (25% Part time)           |         | (25% Part time)  |         |
| F-3*                      | 14,338 | F-4                       | 15,088 | F-5                       | 15,745 | F-6                       | 16,663  | F-7              | 17,636  |
| (50% Part time)           |        | (50% Part time)           |        | (50% Part time)           |        | (70% Part time)           |         | (70% Part time)  |         |
| 17 1/2-6D                 | 34,436 | 17 1/2-6D                 | 35,296 | 17 1/2-6D                 | 36,178 | 17 1/2-6D                 | 52,050  | 17 1/2-6D        | 53,482  |
| 15 1/2-6C                 | 61,535 | 15 1/2-6C                 | 63,071 | 15 1/2-6C                 | 64,648 | 15 1/2-6C                 | 66,426  | 15 1/2-6C        | 68,257  |
| (Green)                   |        | (Green)                   |        | (Guavita)                 |        | (Guavita)                 |         |                  |         |
| 15 1/2-6D                 | 62,825 | 15 1/2-6D                 | 64,396 | B-2                       | 45,651 | B-3                       | 48,314  | B-2              | 48,199  |
| 15 1/2-6D                 | 62,825 | 15 1/2-6D                 | 64,396 | 15 1/2-6D                 | 66,006 | 15 1/2-6D                 | 67,821  | 15 1/2-6D        | 69,691  |
|                           |        |                           |        | (50% Part time)           |        | (50% Part time)           |         | (50% Part time)  |         |
|                           |        |                           |        | B-8                       | 27,255 | B-9                       | 28,844  | B-10             | 30,529  |
| 23 1/2-6D                 | 90,724 | 23 1/2-6D                 | 92,992 | 23 1/2-6D                 | 95,317 | 23 1/2-6D                 | 97,938  | 23 1/2-6D        | 100,638 |

## Village of Wilmette 2017 Budget Salary Worksheets

**DEPT: Police**

| Position                                                  | Incumbent | Starting Date | 2011 Budget       |                | 2012 Budget       |                |
|-----------------------------------------------------------|-----------|---------------|-------------------|----------------|-------------------|----------------|
|                                                           |           |               | Grade             | Amount         | Grade             | Amount         |
| Grade 14 -- each estimated at approx. 650 hours annually. |           |               |                   | 207,570        |                   | 211,725        |
| Summer Help -- Park District -- All 27% positions:        |           |               |                   | 43,350         |                   | 44,250         |
| Overtime - Operations                                     |           |               |                   | 270,000        |                   | 275,400        |
| Overtime - Grant funded                                   |           |               |                   | 21,100         |                   | 21,500         |
| Overtime - Communications                                 |           |               |                   | 60,000         |                   | 61,200         |
| Overtime - Services                                       |           |               |                   | 255            |                   | 260            |
| Merit Allowance - Police Communications Supv.             |           |               |                   | 1,750          |                   | 1,750          |
| Merit Allowance - Police Commanders                       |           |               |                   | -              |                   | -              |
| Merit Allowance - Police Sergeants                        |           |               |                   | 11,935         |                   | -              |
| Merit Allowance - Deputy Chief                            |           |               |                   | -              |                   | -              |
| Merit Allowance - Deputy Chief                            |           |               |                   | -              |                   | -              |
| Merit Allowance - Police Chief                            |           |               |                   | -              |                   | -              |
|                                                           |           |               |                   | 5,808,588      |                   | 5,865,977      |
|                                                           |           |               | <b>Calculated</b> | <b>Rounded</b> | <b>Calculated</b> | <b>Rounded</b> |

**Budget Account Distribution:**

**Accounts receivable - Wilmette Park District**

|                 |                                       |                  |                  |                  |                  |
|-----------------|---------------------------------------|------------------|------------------|------------------|------------------|
| 11414020-410100 | Police Operations - Regular Salaries  | 4,212,657        | 4,212,650        | 4,233,806        | 4,233,800        |
| 11414020-410200 | Police Operations - O/T               | 270,000          | 270,000          | 275,400          | 275,400          |
| 11414020-410210 | Police Operations - Grant Funded O/T  | 21,100           | 21,100           | 21,500           | 21,500           |
| 11424020-410100 | Police Services - Regular Salaries    | 428,970          | 428,975          | 438,194          | 438,200          |
| 11424020-410200 | Police Services - O/T                 | 255              | 255              | 260              | 260              |
| 11434020-410100 | Public Safety Commun. - Reg. Salaries | 630,731          | 630,725          | 647,041          | 647,050          |
| 11434020-410200 | Public Safety Communications - O/T    | 60,000           | 60,000           | 61,200           | 61,200           |
| 11454020-410100 | Crossing Guards - Regular Salaries    | 207,570          | 207,575          | 211,725          | 211,725          |
| FROM            | Administration                        |                  |                  |                  |                  |
| FROM            | Finance Department                    | (22,695)         | (22,700)         | (23,149)         | (23,150)         |
|                 |                                       | <b>5,808,588</b> | <b>5,808,580</b> | <b>5,865,977</b> | <b>5,865,985</b> |

**NOTE - Prior years' budgets have been adjusted to reflect retroactive settlements of collective bargaining agreements.**

**Explanation of Distribution:**

|                                                                  |                                                      |
|------------------------------------------------------------------|------------------------------------------------------|
| Police Chief -- 50% Operations, 30% Services, 20% Communications | Positions 46. and 47. -- 70% Operations 30% Services |
| Deputy Police Chiefs -- 100% Operations.                         | Positions 50. thru 61 -- 100% Communications         |
| Management Analyst -- 100% Services                              | Position 62 -- 100% Operations                       |
| Positions 5. thru 45. and 48. -- 100% Operations.                | Positions 63 -- 67 100% Services                     |

**Full Time Equivalent Positions :**

|                                             |              |              |
|---------------------------------------------|--------------|--------------|
| Sworn Personnel                             | 44.00        | 44.00        |
| Non-Sworn Personnel - Operations            | 4.50         | 4.13         |
| Non-Sworn Personnel - Telecommunicators     | 9.00         | 9.00         |
| Non-Sworn Personnel - Services              | 4.00         | 4.00         |
| Non-Sworn Personnel - Crossing Guards       | 5.20         | 5.20         |
| Seasonal Personnel                          | 1.00         | 1.00         |
| <b>Total Full Time Equivalent Positions</b> | <b>67.70</b> | <b>67.33</b> |

## Village of Wilmette 2017 Budget Salary Worksheets

| 2013 Budget |           | 2014 Budget |           | 2015 Budget |           | 2016 Budget |           | 2017 Budget |           |
|-------------|-----------|-------------|-----------|-------------|-----------|-------------|-----------|-------------|-----------|
| Grade       | Amount    |
|             | 217,100   |             | 223,700   |             | 229,600   |             | 240,606   |             | 236,980   |
|             | 50,500    |             | 51,800    |             | 51,800    |             | 51,800    |             | 53,228    |
|             | 280,900   |             | 298,173   |             | 298,173   |             | 321,736   |             | 300,000   |
|             | 21,900    |             | 21,900    |             | 21,900    |             | -         |             | -         |
|             | 62,400    |             | 64,000    |             | 64,000    |             | 64,000    |             | 64,000    |
|             | 300       |             | 300       |             | 300       |             | 300       |             | 300       |
|             | 1,800     |             | 1,856     |             | 1,856     |             | -         |             | -         |
|             | -         |             | -         |             | -         |             | -         |             | -         |
|             | -         |             | -         |             | -         |             | -         |             | -         |
|             | -         |             | -         |             | -         |             | -         |             | -         |
|             | -         |             | -         |             | -         |             | -         |             | -         |
|             | -         |             | -         |             | -         |             | -         |             | -         |
|             | 6,005,274 |             | 6,174,436 |             | 6,296,849 |             | 6,517,822 |             | 6,694,036 |

| Calculated       | Rounded          | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 4,328,176        | 4,328,175        | 4,434,298        | 4,434,300        | 4,538,085        | 4,538,075        | 4,701,691        | 4,701,700        | 4,874,046        | 4,874,050        |
| 280,900          | 280,900          | 298,173          | 298,175          | 298,173          | 298,175          | 321,736          | 321,750          | 300,000          | 300,000          |
| 21,900           | 21,900           | 21,900           | 21,900           | 21,900           | 21,900           | -                | -                | -                | -                |
| 480,552          | 480,550          | 496,955          | 496,950          | 491,671          | 491,675          | 513,123          | 513,075          | 527,160          | 527,175          |
| 300              | 300              | 300              | 300              | 300              | 300              | 300              | 300              | 300              | 300              |
| 668,837          | 668,850          | 691,923          | 691,925          | 686,546          | 686,550          | 710,711          | 710,700          | 726,842          | 726,850          |
| 62,400           | 62,400           | 64,000           | 64,000           | 64,000           | 64,000           | 64,000           | 64,000           | 64,000           | 64,000           |
| 217,100          | 217,100          | 223,700          | 223,700          | 229,600          | 229,600          | 240,606          | 240,600          | 236,980          | 237,000          |
| (31,279)         | (31,275)         | (32,611)         | (32,600)         | (33,426)         | (33,425)         | (34,345)         | (34,350)         | (35,292)         | (35,300)         |
| (23,612)         | (23,625)         | (24,202)         | (24,200)         | -                | -                | -                | -                | -                | -                |
| <b>6,005,274</b> | <b>6,005,275</b> | <b>6,174,436</b> | <b>6,174,450</b> | <b>6,296,849</b> | <b>6,296,850</b> | <b>6,517,822</b> | <b>6,517,775</b> | <b>6,694,036</b> | <b>6,694,075</b> |

|              |              |              |              |              |
|--------------|--------------|--------------|--------------|--------------|
| 44.00        | 44.00        | 44.00        | 44.00        | 44.00        |
| 4.13         | 4.13         | 3.13         | 3.13         | 3.13         |
| 9.00         | 9.00         | 9.00         | 9.00         | 8.75         |
| 4.00         | 4.00         | 5.50         | 5.50         | 5.50         |
| 5.20         | 5.20         | 5.20         | 5.20         | 5.20         |
| 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| <u>67.33</u> | <u>67.33</u> | <u>67.83</u> | <u>67.83</u> | <u>67.58</u> |

## Village of Wilmette 2017 Budget Salary Worksheets

**DEPT: Fire**

| Position                                            | Incumbent              | Starting Date | 2011 Budget               |         | 2012 Budget                 |         |
|-----------------------------------------------------|------------------------|---------------|---------------------------|---------|-----------------------------|---------|
|                                                     |                        |               | Grade                     | Amount  | Grade                       | Amount  |
| 1. Fire Chief                                       | McGreal, Michael       | 05/25/88      | (Dominik)<br>Unclassified | 129,749 | (Dominik)<br>Unclassified   | 132,344 |
| 2. Deputy Fire Chief                                | Robertson, Thomas      | 05/16/87      | (McGreal)<br>Unclassified | 122,377 | (McGreal)<br>Unclassified   | 124,825 |
| 3. Deputy Fire Chief                                | Wozney, Benjamin       | 03/16/95      | (Ciccione)<br>22-6D       | 81,372  | (Ciccione)<br>22-6D         | 82,999  |
| Assistant to the Fire Chief                         | Deleted                |               | (Gorr)<br>Unclassified    | 113,635 | (Gorr)<br>Unclassified      | 115,908 |
| 4. Duty Chief                                       | Bucci, Anthony         | 09/01/92      | (Robertson)<br>27 1/2-6C  | 102,629 | (Bucci)<br>27 1/2-6C*       | 108,284 |
| 5. Duty Chief                                       | Brill, Robert          | 09/07/99      | (Storm)<br>27 1/2-6D      | 104,784 | (Storm)<br>27 1/2-6D        | 109,383 |
| 6. Duty Chief                                       | Menzies, Ryan          | 09/01/04      | (Vilches)<br>27 1/2-6D    | 104,784 | (Vilches)<br>27 1/2-6D      | 109,383 |
| Allowance for Duty Chief Promotion                  |                        |               | (Wozney)<br>27 1/2-(5)C   | 98,023  | (Wozney)<br>27 1/2-6C       | 107,185 |
| 7. Fire Lieutenant/Paramedic                        | Hughes, Robert         | 09/16/95      | (Bergquist)<br>27 1/2-6C  | 102,629 | (Bergquist)<br>27 1/2-(5*)B | 102,730 |
| 8. Fire Lieutenant/Paramedic                        | Bentz, James           | 03/06/95      | (Cacchione)<br>27 1/2-6D  | 104,784 | (Cacchione)<br>27 1/2-6D    | 109,383 |
| 9. Fire Lieutenant/Paramedic                        | Wilk, Jason            | 03/06/95      | (Klausung)<br>24-6D       | 90,840  | (Klausung)<br>24-6D         | 92,657  |
| 10. Fire Lieutenant/Paramedic                       | Isaacson, Michael      | 09/07/99      | (Mager)<br>24-6C          | 89,005  | (Mager)<br>24-6C            | 90,785  |
| Fire Lieutenant/Paramedic                           | Deleted                |               | (Blomquist)<br>24-6C      | 89,005  | (Blomquist)<br>24-6C        | 90,785  |
| 11. Fire Lieutenant/Paramedic                       | Minogue, Michael       | 08/28/00      | (Ludford)<br>24-6C        | 89,005  | (Ludford)<br>24-6C          | 90,785  |
| Fire Lieutenant/Paramedic                           |                        |               | (Simon)<br>24-6C          | 89,005  | (Simon)<br>24-6C            | 90,785  |
| 12. Fire Lieutenant/Paramedic                       | Bazan, Jennifer        | 12/04/00      | (Wokurka)<br>24-6B        | 87,210  | (Wokurka)<br>24-6B*         | 89,870  |
| Allowance for promotion - Fire Lieutenant/Paramedic |                        |               | (Halterman)<br>24-6B      | 87,210  | (Halterman)<br>24-6B*       | 89,870  |
| 13. Fire Fighter III / Paramedic                    | Klausung, Louis        | 07/01/89      | (Harrington)<br>24-6B     | 87,210  | (Harrington)<br>24-6B       | 88,954  |
| 14. Fire Fighter III / Paramedic                    | Mager, Frank           | 06/16/93      | (Grajewski)<br>24-6A      | 85,448  | (Grajewski)<br>24-6A        | 87,157  |
| 15. Fire Fighter III / Paramedic                    | Blomquist, John        | 02/15/94      | (Schmidt)<br>24-6*        | 84,031  | (Schmidt)<br>24-6A          | 87,157  |
| 16. Fire Fighter III / Paramedic                    | Ludford, Timothy       | 03/06/95      | (Eastman)<br>24-6*        | 84,031  | (Eastman)<br>24-6A          | 87,157  |
| 17. Fire Fighter III / Paramedic                    | Simon, Thomas          | 07/16/95      | (Barton)<br>24-6          | 82,614  | (Barton)<br>24-6A           | 87,157  |
| 18. Fire Fighter III / Paramedic                    | Wokurka, Gary          | 06/06/97      | (Jost)<br>22 1/2-3*       | 67,421  | (Jost)<br>24-4*             | 77,112  |
| 19. Fire Fighter III / Paramedic                    | Simon, Thomas          | 07/16/95      | (Weglarz)<br>24-3*        | 72,206  | (Weglarz)<br>24-4*          | 77,112  |
| 20. Fire Fighter III / Paramedic                    | Halterman, Michael     | 09/15/97      | (Kofoed)<br>22 1/2-2*     | 64,394  | (Kofoed)<br>24-3*           | 75,326  |
| 21. Fire Fighter III / Paramedic                    | Walters, Daniel        | 04/26/10      | (Winter)<br>22 1/2-2*     | 64,394  | (Winter)<br>22 1/2-2*       | 65,682  |
| 22. Fire Fighter III / Paramedic                    | Paczosa, Scott         | 09/20/10      | (Brill)<br>24-6D          | 90,840  | (Brill)<br>22 1/2-3         | 67,190  |
| 23. Fire Fighter III / Paramedic                    | Scheetz, Michael       | 09/27/10      | 24-6B                     | 87,210  | 24-3                        | 71,959  |
| 24. Fire Fighter III / Paramedic                    | Wessel, Michael        | 09/27/10      | 22 1/2-2                  | 62,915  | 24-3                        | 71,959  |
| 25. Fire Fighter III / Paramedic                    | Riggan II, Richard     | 01/17/11      |                           |         | 22 1/2-2*                   | 65,682  |
| 26. Fire Fighter / Paramedic                        | Schuman, Kevin         | 01/31/11      |                           |         | 24-2*                       | 70,345  |
| 27. Fire Fighter III / Paramedic                    | Kopeczyk, Thomas       | 01/16/12      | (Clemens)<br>24-6D        | 90,840  | (Clemens)<br>24-6D          | 92,657  |
| 28. Fire Fighter III / Paramedic                    | Neurauter, Christopher | 01/16/12      | (Johnson)<br>24-6A        | 85,448  | (Johnson)<br>24-6A*         | 88,056  |

## Village of Wilmette 2017 Budget Salary Worksheets

| 2013 Budget  |         | 2014 Budget  |         | 2015 Budget  |         | 2016 Budget  |         | 2017 Budget  |         |
|--------------|---------|--------------|---------|--------------|---------|--------------|---------|--------------|---------|
| Grade        | Amount  |
| (Dominik)    |         | (Dominik)    |         |              |         |              |         |              |         |
| Unclassified | 134,991 | Unclassified | 138,366 | Unclassified | 140,055 | Unclassified | 143,907 | Unclassified | 147,874 |
| (McGreal)    |         | (McGreal)    |         |              |         |              |         |              |         |
| Unclassified | 127,322 | Unclassified | 130,505 | Unclassified | 6,293   | Unclassified | 138,364 | Unclassified | 141,236 |
| Unclassified | 118,226 | Unclassified | 121,182 | Unclassified | 124,212 | Unclassified | 128,242 | Unclassified | 141,236 |
| (Ciccione)   |         | (Ciccione)   |         | (Ciccione)   |         | (Ciccione)   |         |              |         |
| 22-6D        | 84,655  | 22-6D        | 86,771  | 22-6D        | 86,771  | 22-6D        | 91,386  |              |         |
| (Gorr)       |         | (Gorr)       |         | (Gorr)       |         |              |         |              |         |
| Unclassified | 118,226 | Unclassified | 121,182 | Unclassified | 124,212 | Unclassified | 128,242 | Unclassified | 131,146 |
| (Robertson)  |         | (Robertson)  |         | (Robertson)  |         |              |         |              |         |
|              |         |              |         |              |         | Unclassified | 128,242 | Unclassified | 131,146 |
| (Bergquist)  |         | (Bergquist)  |         | (Bergquist)  |         | (Bergquist)  |         |              |         |
| Unclassified | 112,500 | Unclassified | 115,313 | Unclassified | 124,212 | Unclassified | 32,061  | Unclassified | 131,146 |
|              |         |              |         |              | 9,674   |              |         |              |         |
| (Bucci)      |         | (Bucci)      |         | (Bucci)      |         |              |         |              |         |
| 27 1/2-6C*   | 109,019 | 27 1/2-6D    | 111,744 | 27 1/2-6D    | 114,538 | 27 1/2-6D    | 117,688 | 27 1/2-6D    | 120,932 |
| (Storm)      |         | (Storm)      |         |              |         |              |         |              |         |
| 27 1/2-6D    | 109,019 | 27 1/2-6D    | 111,744 | 27 1/2-6D    | 114,538 | 27 1/2-6D    | 117,688 | 27 1/2-6D    | 120,932 |
| (Vilches)    |         |              |         |              |         |              |         |              |         |
| 27 1/2-6D    | 109,019 | 26 1/2-6C    | 104,532 | 27 1/2-6D    | 114,538 | 27 1/2-6D    | 117,688 | 27 1/2-6D    | 118,441 |
| (Wozney)     |         | (Wozney)     |         | (Wozney)     |         |              |         |              |         |
| 27 1/2-6C    | 106,774 | 27 1/2-6C    | 109,443 | 27 1/2-6D    | 114,538 | 27 1/2-6D    | 115,264 | 27 1/2-6D    | 118,441 |
|              |         |              |         |              |         |              |         |              |         |
| 27 1/2-(5*)B | 104,581 | 27 1/2-6C    | 109,443 | 27 1/2-6C    | 112,179 |              |         |              |         |
|              |         |              |         | 27 1/2-6B    | 109,876 | 27 1/2-6B    | 112,898 | 27 1/2-6B    | 116,010 |
| (Cacchione)  |         | (Cacchione)  |         | (Cacchione)  |         | (Cacchione)  |         |              |         |
| 27 1/2-6D    | 109,019 | 27 1/2-6D    | 111,744 | 27 1/2-6D    | 114,538 | 27 1/2-6D    | 117,688 | 27 1/2-6C    | 118,441 |
|              |         |              |         |              | 10,847  |              |         |              |         |
| 24-6D        | 94,510  | 24-6D        | 96,874  | 24-6D        | 99,296  | 24-6D        | 101,581 | 24-6D        | 101,581 |
| 24-6C*       | 93,555  | 24-6D        | 96,874  | 24-6D        | 99,296  | 24-6D        | 101,581 | 24-6D        | 101,581 |
| 24-6C        | 92,601  | 24-6C        | 96,874  | 24-6D        | 99,296  | 24-6D        | 101,581 | 24-6D        | 101,581 |
| 24-6C        | 92,601  | 24-6C        | 94,916  | 24-6D        | 99,296  | 24-6D        | 101,581 | 24-6D        | 101,581 |
| 24-6C        | 92,601  | 24-6C        | 94,916  | 24-6C        | 97,289  | 24-6D        | 101,581 | 24-6D        | 101,581 |
| 24-6C        | 92,601  | 24-6C        | 94,916  | 24-6C        | 97,289  | 24-6C        | 99,528  | 24-6C        | 99,528  |
| 24-6C        | 92,601  | 24-6C        | 94,916  | 24-6C        | 97,289  | 24-6C        | 99,528  | 24-6C        | 99,528  |
| 24-6B        | 90,733  | 24-6B        | 93,002  | 24-6B        | 95,327  | 24-6C        | 99,528  | 24-6C        | 99,528  |
| 24-6A        | 88,900  | 24-6A        | 91,750  | 24-6B        | 95,327  | 24-6B        | 97,519  | 24-6B        | 97,519  |
| 24-6A        | 88,900  | 24-6A        | 91,124  | 24-6A        | 93,402  | 24-6B        | 97,519  | 24-6B        | 97,519  |
| 24-6A        | 88,900  | 24-6A        | 91,124  | 24-6A        | 93,402  | 24-6B        | 97,519  | 24-6B        | 97,519  |
| 24-6A        | 88,900  | 24-6A        | 91,124  | 24-6A        | 93,402  | 24-6A        | 95,552  | 24-6B        | 97,519  |
| 24-5*        | 82,351  | 24-6         | 89,613  | 24-6A        | 91,853  | 24-6A        | 95,552  | 24-6A        | 95,552  |
| 24-5*        | 84,100  | 24-6         | 89,613  | 24-6A        | 91,853  | 24-6A        | 95,552  | 24-6A        | 95,552  |
| 24-4*        | 80,485  | 24-5         | 84,224  | 24-6         | 90,304  | 24-6A        | 95,552  | 24-6A        | 95,552  |
|              |         |              |         |              |         |              |         |              |         |
| 24-4         | 76,848  | 24-5         | 82,472  | 24-6         | 90,304  | 24-6A        | 95,552  | 24-6A        | 95,552  |
|              |         |              |         |              |         |              |         |              |         |
| 24-4         | 76,848  | 24-5         | 84,224  | 24-6         | 90,304  | 24-6A        | 95,552  | 24-6A        | 95,552  |
|              |         |              |         |              |         |              |         |              |         |
| 24-4         | 76,848  | 24-5         | 84,224  | 24-6         | 90,304  | 24-6A        | 95,552  | 24-6A        | 95,552  |
|              |         |              |         |              |         |              |         |              |         |
| 24-4         | 76,848  | 24-5         | 84,224  | 24-6         | 90,304  | 24-6A        | 95,552  | 24-6A        | 95,552  |
| 24-3*        | 76,872  | 24-4         | 82,373  | 24-5         | 86,330  | 24-6         | 92,383  | 24-6A        | 95,552  |
| 24-3*        | 75,123  | 24-4         | 80,620  | 24-5         | 84,534  | 24-6         | 92,383  | 24-6A        | 95,552  |
|              |         |              |         |              |         |              |         |              |         |
| 22 1/2-2*    | 66,995  | 22 1/2-3     | 71,899  | 24-4         | 80,738  | 24-5         | 88,320  | 24-6         | 92,383  |
|              |         |              |         |              |         |              |         |              |         |
| 22 1/2-2*    | 66,995  | 22 1/2-3     | 78,754  | 24-4         | 82,535  | 24-5         | 88,320  | 24-6         | 92,383  |

**Village of Wilmette 2017 Budget Salary Worksheets**

**DEPT: Fire**

| Position                                                 | Incumbent          | Starting Date | 2011 Budget |                    | 2012 Budget |                    |
|----------------------------------------------------------|--------------------|---------------|-------------|--------------------|-------------|--------------------|
|                                                          |                    |               | Grade       | Amount             | Grade       | Amount             |
|                                                          |                    |               |             | (Eder)             |             | (Eder)             |
| 36. Fire Fighter / Paramedic                             | Bonilla, Guillermo | 01/06/14      | 24-6D       | 90,840             | 24-6D       | 92,657             |
| 37. Fire Fighter III / Paramedic                         | Vacant             |               | 24-6D       | 90,840             | 24-6D       | 92,657             |
|                                                          |                    |               |             | (Menzies)          |             | (Menzies)          |
| 38. Firefighter / Paramedic                              | Cirone, Thomas     | 04/14/14      | 24-6A       | 85,448             | 24-6A       | 87,157             |
|                                                          |                    |               |             | (Bentz)            |             | (Bentz)            |
| 39. Fire Fighter III / Paramedic                         | Lettieri, Michael  | 01/05/15      | 24-6C       | 89,005             | 24-6C       | 90,785             |
|                                                          |                    |               |             | (Ramaker)          |             | (Ramaker)          |
| 40. Fire Fighter III / Paramedic                         | Kolze, Ryan        | 04/06/15      | 24-6C*      | 89,923             | 24-6D       | 92,657             |
|                                                          |                    |               |             | (Hughes)           |             | (Hughes)           |
| 41. Fire Fighter III / Paramedic                         | Murray, Colin      | 06/29/15      | 24-6C       | 89,005             | 24-6C       | 90,785             |
|                                                          |                    |               |             | (Wilk)             |             | (Wilk)             |
| 42. Firefighter / Paramedic                              | Durband, William   | 07/06/15      | 24-6C       | 89,005             | 24-6C       | 90,785             |
|                                                          |                    |               |             | (Bazan)            |             | (Bazan)            |
| 43. Fire Fighter III / Paramedic                         | Guth, Matthew      | 10/05/15      | 24-6B       | 87,210             | 24-6B       | 88,954             |
|                                                          |                    |               |             | (Okonek)           |             | (Okonek)           |
| 44. Firefighter / Paramedic                              | Fisher, Benjamin   | 01/18/16      | 24-6D       | 90,840             | 24-6D       | 92,657             |
|                                                          |                    |               |             | (Falkovitz)        |             | (Falkovitz)        |
| 45. Firefighter / Paramedic                              | Markovich, Bradley | 07/11/16      | 24-6D       | 90,840             | 24-6D       | 92,657             |
|                                                          |                    |               |             | (Minogue)          |             | (Minogue)          |
| Fire Fighter III / Paramedic                             | Deleted            |               | 24-6B       | 87,210             | 24-6B       | 88,954             |
|                                                          |                    |               |             | (Isaacson)         |             | (Isaacson)         |
| Fire Fighter III / Paramedic                             | Deleted            |               | 24-6B       | 87,210             | 24-6B       | 88,954             |
|                                                          |                    |               |             | (Amidei)           |             |                    |
| Fire Fighter III / Mechanic                              | Deleted            |               | 27 1/2-6D   | 106,428            | Deleted     |                    |
|                                                          |                    |               |             | (45 % part time)   |             | (45 % part time)   |
| 46. Management Assistant                                 | Bass, Joe          | 06/12/07      | 21 1/2-5    | 31,037             | 21 1/2-6    | 33,145             |
|                                                          |                    |               |             | (32 Hour Schedule) |             | (32 Hour Schedule) |
| 47. Fire Secretary                                       | Anderson, Diane    | 08/18/08      | 16 1/2-5    | 43,855             | 16 1/2-6    | 46,834             |
| 48. Fire Intern                                          | Russell, Emmett    |               |             |                    |             |                    |
| Allowance for Paramedic & Firefighter III Certifications |                    |               |             | 26,499             |             | 27,503             |
| Overtime - Regular                                       |                    |               |             | 310,000            |             | 260,000            |
| Overtime - Off Duty Response                             |                    |               |             | 20,400             |             | 20,400             |
| Merit Allowance - Duty Chiefs                            |                    |               |             | -                  |             | -                  |
| Merit Allowance - Deputy Fire Chief                      |                    |               |             | -                  |             | -                  |
| Merit Allowance - Fire Chief                             |                    |               |             | -                  |             | -                  |
|                                                          |                    |               |             | <b>4,627,913</b>   |             | <b>4,707,980</b>   |

| Budget Account Distribution: |                                                   | Calculated       | Rounded          | Calculated       | Rounded          |
|------------------------------|---------------------------------------------------|------------------|------------------|------------------|------------------|
| 11515020-410100              | Emergency Fire & Med. Services- Regular Salaries  | 4,297,513        | 4,297,525        | 4,427,580        | 4,427,575        |
| 11515020-410200              | Emergency Fire & Med. Services- Overtime          | 310,000          | 310,000          | 260,000          | 260,000          |
| 11515020-410400              | Emergency Fire & Med. Services- Off-Duty Response | 20,400           | 20,400           | 20,400           | 20,400           |
|                              |                                                   | <b>4,627,913</b> | <b>4,627,925</b> | <b>4,707,980</b> | <b>4,707,975</b> |

**Explanation of Distribution:**  
 All Positions 100% Emergency Fire & Medical Services

**NOTE - Prior years' budgets have been adjusted to reflect retroactive settlements of collective bargaining agreements.**

| Full Time Equivalent Positions :            |  |              |              |
|---------------------------------------------|--|--------------|--------------|
| Sworn Personnel                             |  | 45.00        | 45.00        |
| Non-Sworn Personnel                         |  | 2.25         | 2.25         |
| Seasonal Personnel                          |  | -            | -            |
| <b>Total Full Time Equivalent Positions</b> |  | <b>47.25</b> | <b>47.25</b> |

## Village of Wilmette 2017 Budget Salary Worksheets

| 2013 Budget        |                  | 2014 Budget        |                  | 2015 Budget         |                  | 2016 Budget         |                  | 2017 Budget         |                  |
|--------------------|------------------|--------------------|------------------|---------------------|------------------|---------------------|------------------|---------------------|------------------|
| Grade              | Amount           | Grade              | Amount           | Grade               | Amount           | Grade               | Amount           | Grade               | Amount           |
| (Eder)             |                  |                    |                  |                     |                  |                     |                  |                     |                  |
| 24-6D              | 94,510           | 22 1/2-1           | 65,588           | 22 1/2-1            | 73,654           | 24-3                | 78,891           | 24-4                | 82,599           |
|                    |                  |                    |                  | (Stetzinger)        |                  | (Stetzinger)        |                  |                     |                  |
| 24-6D              | 94,510           | 24-6D              | 65,588           | 22 1/2-2            | 68,769           | 24-3                | 80,728           | 24-4                | 84,436           |
| (Menzies)          |                  | (Menzies)          |                  |                     |                  |                     |                  |                     |                  |
| 24-6A              | 88,900           | 24-6A              | 91,750           | 22 1/2-2            | 68,769           | 24-3                | 78,891           | 24-4                | 82,599           |
| (Bentz)            |                  | (Bentz)            |                  |                     |                  |                     |                  |                     |                  |
| 24-6C              | 92,601           | 24-6C              | 94,916           | 22 1/2-1            | 65,684           | 24-2                | 75,349           | 24-3                | 80,728           |
| (Ramaker)          |                  | (Ramaker)          |                  | (Ramaker)           |                  |                     |                  |                     |                  |
| 24-6D              | 94,510           | 24-6D              | 96,874           | 24-6D               | 99,296           | 24-2                | 75,349           | 24-3                | 78,891           |
| (Hughes)           |                  | (Hughes)           |                  | (Hughes)            |                  |                     |                  |                     |                  |
| 24-6C              | 92,601           | 24-6C              | 94,916           | 24-6C               | 97,289           | 24-2                | 75,349           | 24-3                | 78,891           |
| (Wilk)             |                  | (Lapke)            |                  | (Mullendore)        |                  |                     |                  |                     |                  |
| 24-6C              | 92,601           | 22 1/2-2           | 68,670           | 24-3                | 77,114           | 22.5-2              | 70,316           | 24-3                | 78,891           |
| (Bazan)            |                  | (Bazan)            |                  | (Bazan)             |                  | (Bazan)             |                  |                     |                  |
| 24-6B              | 90,733           | 24-6B              | 93,002           | 24-6B               | 95,327           | 24-6C               | 99,528           | 24-6C               | 78,891           |
| (Okonek)           |                  | (Okonek)           |                  | (Okonek)            |                  |                     |                  |                     |                  |
| 24-6D              | 94,510           | 24-6D              | 96,874           | 24-6D               | 99,296           | 22.5-2              | 70,316           | 24-2                | 75,349           |
| (Falkovitz)        |                  | (Falkovitz)        |                  | (Falkovitz)         |                  |                     |                  |                     |                  |
| 24-6D              | 94,510           | 24-6D              | 96,874           | 24-6D               | 99,296           | 22.5-2              | 70,316           | 24-2                | 75,349           |
| (Minogue)          |                  | (Minogue)          |                  | (Minogue)           |                  | (Minogue)           |                  |                     |                  |
| 24-6B              | 90,733           | 24-6B              | 93,002           | 24-6B               | 95,327           | 24-6C               | 99,528           |                     |                  |
| (Isaacson)         |                  | (Isaacson)         |                  | (Isaacson)          |                  |                     |                  |                     |                  |
| 24-6B              | 90,733           | 24-6B              | 93,640           | 24-6C               | 97,289           |                     |                  |                     |                  |
| Deleted            |                  | Deleted            |                  | Deleted             |                  | Deleted             |                  | Deleted             |                  |
| (45 % part time)   |                  | (33 % part time)   |                  | (700 Hrs. Annually) |                  | (700 Hrs. Annually) |                  | (700 Hrs. Annually) |                  |
| 21 1/2-6A          | 34,991           | 21 1/2-6A          | 26,820           | 21 1/2-6A           | 27,491           | 21 1/2-6A           | 28,091           | 21 1/2-6A           | 28,864           |
| (32 Hour Schedule) |                  | (40 Hour Schedule) |                  | (40 Hour Schedule)  |                  | (40 Hour Schedule)  |                  | (40 Hour Schedule)  |                  |
| 16 1/2-6           | 47,769           | 16 1/2-6           | 63,348           | 16 1/2-6            | 64,932           | 16 1/2-6A           | 66,718           | 16 1/2-6A           | 68,557           |
|                    |                  |                    |                  |                     | 5,000            |                     | 5,138            |                     | 5,388            |
|                    | 19,398           |                    | 29,695           |                     | 27,231           |                     | 3,674            |                     | 7,513            |
|                    | 265,200          |                    | 287,205          |                     | 297,000          |                     | 305,012          |                     | 310,250          |
|                    | 20,800           |                    | 21,320           |                     | 21,320           |                     | 21,800           |                     | 10,000           |
|                    | -                |                    | -                |                     | -                |                     | -                |                     | -                |
|                    | -                |                    | -                |                     | -                |                     | -                |                     | -                |
|                    | -                |                    | -                |                     | -                |                     | -                |                     | -                |
|                    | <b>4,780,677</b> |                    | <b>4,892,701</b> |                     | <b>5,030,379</b> |                     | <b>5,019,220</b> |                     | <b>5,005,476</b> |
| <b>Calculated</b>  | <b>Rounded</b>   | <b>Calculated</b>  | <b>Rounded</b>   | <b>Calculated</b>   | <b>Rounded</b>   | <b>Calculated</b>   | <b>Rounded</b>   | <b>Calculated</b>   | <b>Rounded</b>   |
| 4,494,677          | 4,494,675        | 4,584,176          | 4,584,175        | 4,712,059           | 4,712,050        | 4,692,408           | 4,692,450        | 4,685,226           | 4,685,225        |
| 265,200            | 265,200          | 287,205            | 287,200          | 297,000             | 297,000          | 305,012             | 305,000          | 310,250             | 310,250          |
| 20,800             | 20,800           | 21,320             | 21,325           | 21,320              | 21,325           | 21,800              | 21,800           | 10,000              | 10,000           |
| <b>4,780,677</b>   | <b>4,780,675</b> | <b>4,892,701</b>   | <b>4,892,700</b> | <b>5,030,379</b>    | <b>5,030,375</b> | <b>5,019,220</b>    | <b>5,019,250</b> | <b>5,005,476</b>    | <b>5,005,475</b> |
|                    | 46.00            |                    | 46.00            |                     | 46.00            |                     | 45.00            |                     | 45.00            |
|                    | 2.25             |                    | 2.35             |                     | 2.35             |                     | 2.35             |                     | 1.35             |
|                    | -                |                    | -                |                     | 0.25             |                     | 0.25             |                     | 0.25             |
|                    | <u>48.25</u>     |                    | <u>48.35</u>     |                     | <u>48.60</u>     |                     | <u>47.60</u>     |                     | <u>46.60</u>     |

**Village of Wilmette 2017 Budget Salary Worksheets**

**DEPT: Health**

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| Position                  | Incumbent          | Starting Date | 2011 Budget |                | 2012 Budget    |        |
|---------------------------|--------------------|---------------|-------------|----------------|----------------|--------|
|                           |                    |               | Grade       | Amount         | Grade          | Amount |
| 1. Public Health Nurse    | Bader, Dianne R.N. | 10/26/81      | 21-6D       | 77,719         | 21-6D          | 79,274 |
| 2. Sanitarian             | Hoette, Lynn       | 12/08/08      | 22-4*       | 68,969         | 22-5*          | 73,654 |
| Sanitarian Auto Allowance |                    |               |             |                |                | 4,800  |
|                           |                    |               |             | <u>146,688</u> | <u>157,728</u> |        |

|                                     |                                 | <u>Calculated</u> | <u>Rounded</u> | <u>Calculated</u> | <u>Rounded</u> |
|-------------------------------------|---------------------------------|-------------------|----------------|-------------------|----------------|
| <b>Budget Account Distribution:</b> |                                 |                   |                |                   |                |
| 11566040-410100                     | Health Dept. - Regular Salaries | 146,688           | 146,700        | 157,728           | 157,725        |

**Explanation of Distribution:**  
 All positions -- 100% Health Dept.

|                                |             |             |
|--------------------------------|-------------|-------------|
| Full-Time Equivalent Positions | <u>2.00</u> | <u>2.00</u> |
|--------------------------------|-------------|-------------|

## Village of Wilmette 2017 Budget Salary Worksheets

| 2013 Budget |         | 2014 Budget |         | 2015 Budget |         | 2016 Budget |         | 2017 Budget |         |
|-------------|---------|-------------|---------|-------------|---------|-------------|---------|-------------|---------|
| Grade       | Amount  |
| 21-6D       | 80,859  | 21-6D       | 82,877  | 21-6D       | 84,949  | 21-6D       | 87,285  | 21-6D       | 89,691  |
| 22-6        | 76,848  | 22-6        | 80,149  | 22-6A       | 83,565  | 22-6A       | 85,863  | 22-6A       | 88,230  |
|             | 4,800   |             | 4,800   |             | 4,800   |             | 4,800   |             | 4,800   |
| 162,507     |         | 167,826     |         | 173,314     |         | 177,948     |         | 182,721     |         |
| Calculated  | Rounded |
| 162,507     | 162,500 | 167,826     | 167,825 | 173,314     | 173,325 | 177,948     | 177,950 | 182,721     | 182,725 |
|             | 2.00    |             | 2.00    |             | 2.00    |             | 2.00    |             | 2.00    |

## Village of Wilmette 2017 Budget Salary Worksheets

**DEPT: Water Fund Corporate Salaries**

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| Position                            | Incumbent                                        | Starting Date | 2011 Budget       |                | 2012 Budget       |                |
|-------------------------------------|--------------------------------------------------|---------------|-------------------|----------------|-------------------|----------------|
|                                     |                                                  |               | Grade             | Amount         | Grade             | Amount         |
|                                     |                                                  |               | <u>Calculated</u> | <u>Rounded</u> | <u>Calculated</u> | <u>Rounded</u> |
| <b>Budget Account Distribution:</b> |                                                  |               |                   |                |                   |                |
|                                     | <b>From Legislative &amp; Administration</b>     |               | 43,451            | 43,450         | 49,544            | 49,550         |
|                                     | <b>From Administrative Services</b>              |               | 25,810            | 25,800         | 26,295            | 26,300         |
|                                     | <b>From Finance</b>                              |               | 53,545            | 53,550         | 60,932            | 60,925         |
|                                     | <b>From Engineering &amp; Public Works Dept.</b> |               | 150,605           | 150,600        | 142,004           | 141,950        |
| <b>41848090-410100</b>              | <b>Water Fund Corporate Salaries</b>             |               | <u>273,411</u>    | <u>273,400</u> | <u>278,775</u>    | <u>278,725</u> |

**Explanation of Distribution:**

Salaries shown here are allocations from the individual departments noted.

## Village of Wilmette 2017 Budget Salary Worksheets

| 2013 Budget |         | 2014 Budget |         | 2015 Budget |         | 2016 Budget |         | 2017 Budget |         |
|-------------|---------|-------------|---------|-------------|---------|-------------|---------|-------------|---------|
| Grade       | Amount  |
| Calculated  | Rounded |
| 54,573      | 54,575  | 58,720      | 58,725  | 55,754      | 55,800  | 58,418      | 58,425  | 61,241      | 61,250  |
| 26,857      | 26,850  | 28,276      | 28,275  | 27,746      | 27,750  | 28,734      | 28,750  | 44,859      | 44,875  |
| 62,911      | 62,925  | 64,901      | 64,900  | 71,631      | 71,625  | 74,777      | 74,775  | 88,729      | 88,725  |
| 146,344     | 146,275 | 150,690     | 150,700 | 169,205     | 169,150 | 120,307     | 120,300 | 124,347     | 124,300 |
| 290,685     | 290,625 | 302,587     | 302,600 | 324,336     | 324,325 | 282,236     | 282,250 | 319,176     | 319,150 |

**Village of Wilmette 2017 Budget  
Fringe Benefit Expense Summary**

**IMRF Fund:**

| <b>Revenue:</b>                  | <b>Actual</b>         | <b>Actual</b>         | <b>Actual</b>         | <b>Budget</b>         | <b>Est. Actual</b>    | <b>Budget</b>         |
|----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Internal Service Charges:</b> | <b><u>FY 2013</u></b> | <b><u>FY 2014</u></b> | <b><u>FY 2015</u></b> | <b><u>FY 2016</u></b> | <b><u>FY 2016</u></b> | <b><u>FY 2017</u></b> |
| General Fund                     | 1,216,970             | 1,297,960             | 1,278,226             | 1,386,010             | 1,344,270             | 1,372,950             |
| Municipal Garage                 | 110,784               | 132,243               | 101,144               | 99,830                | 96,820                | 110,140               |
| Parking Meter Fund               | 21,369                | 23,816                | 25,888                | 25,570                | 24,800                | 19,740                |
| Sewer Fund                       | 95,565                | 98,998                | 94,286                | 108,060               | 104,810               | 108,020               |
| Water Fund                       | 401,638               | 421,259               | 420,931               | 452,490               | 438,860               | 456,550               |
| <b>Total Revenue</b>             | <b>1,846,326</b>      | <b>1,974,276</b>      | <b>1,920,475</b>      | <b>2,071,960</b>      | <b>2,009,560</b>      | <b>2,067,400</b>      |

**Expenditures:**

|                           |                  |                  |                  |                  |                  |                  |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Employer FICA             | 553,749          | 567,155          | 577,605          | 616,090          | 595,000          | 628,720          |
| Employer Medicare         | 250,905          | 259,016          | 269,339          | 289,710          | 275,000          | 297,940          |
| Employer IMRF             | 1,041,673        | 1,148,105        | 1,073,531        | 1,166,160        | 1,139,560        | 1,140,740        |
| <b>Total Expenditures</b> | <b>1,846,327</b> | <b>1,974,276</b> | <b>1,920,475</b> | <b>2,071,960</b> | <b>2,009,560</b> | <b>2,067,400</b> |

**Employee Insurance Fund:**

| <b>Revenue:</b>                  | <b>Actual</b>         | <b>Actual</b>         | <b>Actual</b>         | <b>Budget</b>         | <b>Est. Actual</b>    | <b>Budget</b>         |
|----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Internal Service Charges:</b> | <b><u>FY 2013</u></b> | <b><u>FY 2014</u></b> | <b><u>FY 2015</u></b> | <b><u>FY 2016</u></b> | <b><u>FY 2016</u></b> | <b><u>FY 2017</u></b> |
| General Fund                     | 2,067,584             | 2,088,464             | 2,126,344             | 2,129,075             | 2,159,840             | 2,275,330             |
| Municipal Garage                 | 82,927                | 100,977               | 90,266                | 91,850                | 91,450                | 95,850                |
| Parking Meter Fund               | 19,924                | 21,071                | 18,536                | 22,330                | 22,340                | 21,380                |
| Sewer Fund                       | 98,638                | 102,571               | 106,944               | 103,130               | 98,060                | 105,410               |
| Water Fund                       | 364,051               | 364,055               | 381,855               | 378,350               | 383,570               | 428,720               |
| <b>Total Revenue</b>             | <b>2,633,124</b>      | <b>2,677,138</b>      | <b>2,723,945</b>      | <b>2,724,735</b>      | <b>2,755,260</b>      | <b>2,926,690</b>      |

**Expenditures:**

|                                   |                  |                  |                  |                  |                  |                  |
|-----------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Health Insur. - North Sub.        | 1,241,679        | 1,207,717        | 1,220,447        | 1,307,450        | 1,322,700        | 1,568,460        |
| Health Insur. - HMO-Illinois      | 1,204,673        | 1,275,688        | 1,295,285        | 1,207,425        | 1,234,600        | 1,148,550        |
| Flexible Benefit Program          | 139,500          | 138,690          | 139,140          | 139,860          | 139,120          | 139,680          |
| Life Insurance                    | 37,459           | 37,346           | 37,379           | 40,000           | 40,840           | 40,000           |
| Unemployment Comp.                | 6,052            | 17,541           | 27,268           | 30,000           | 18,000           | 30,000           |
| Other Expense                     | 3,761            | 156              | 4,426            | -                | -                | -                |
| <b>Total Employee Insur. Exp.</b> | <b>2,633,124</b> | <b>2,677,138</b> | <b>2,723,945</b> | <b>2,724,735</b> | <b>2,755,260</b> | <b>2,926,690</b> |

**Section 105 Fund:**

| <b>Revenue:</b>                  | <b>Actual</b>         | <b>Actual</b>         | <b>Actual</b>         | <b>Budget</b>         | <b>Est. Actual</b>    | <b>Budget</b>         |
|----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Internal Service Charges:</b> | <b><u>FY 2013</u></b> | <b><u>FY 2014</u></b> | <b><u>FY 2015</u></b> | <b><u>FY 2016</u></b> | <b><u>FY 2016</u></b> | <b><u>FY 2017</u></b> |
| General Fund                     | 180,430               | 210,980               | 204,740               | 210,510               | 206,370               | 202,630               |
| Municipal Garage                 | 6,320                 | 9,460                 | 7,350                 | 8,050                 | 6,710                 | 8,070                 |
| Parking Meter Fund               | -                     | -                     | -                     | -                     | -                     | -                     |
| Sewer Fund                       | 6,325                 | 8,780                 | 7,955                 | 8,050                 | 7,270                 | 8,070                 |
| Water Fund                       | 24,425                | 30,780                | 30,655                | 34,090                | 27,660                | 32,830                |
| <b>Total Revenue</b>             | <b>217,500</b>        | <b>260,000</b>        | <b>250,700</b>        | <b>260,700</b>        | <b>248,010</b>        | <b>251,600</b>        |

**Village of Wilmette 2017 Budget  
Fringe Benefit Expense Summary**

**Workers Compensation Fund:**

| <b>Revenue:</b>                  | <b>Actual</b>  | <b>Actual</b>  | <b>Actual</b>  | <b>Budget</b>  | <b>Est. Actual</b> | <b>Budget</b>  |
|----------------------------------|----------------|----------------|----------------|----------------|--------------------|----------------|
| <b>Internal Service Charges:</b> | <b>FY 2013</b> | <b>FY 2014</b> | <b>FY 2015</b> | <b>FY 2016</b> | <b>FY 2016</b>     | <b>FY 2017</b> |
| General Fund                     | 238,203        | 243,124        | 244,958        | 263,380        | 262,650            | 263,070        |
| Municipal Garage                 | 9,310          | 10,180         | 8,490          | 8,940          | 8,910              | 9,100          |
| Parking Meter Fund               | 1,800          | 1,910          | 2,010          | 2,090          | 2,080              | 1,620          |
| Sewer Fund                       | 7,480          | 8,020          | 8,120          | 8,910          | 8,880              | 8,970          |
| Water Fund                       | 32,930         | 34,170         | 36,960         | 37,380         | 37,280             | 37,940         |
| Insurance recoveries             | 23,054         | 23,510         | 23,515         | -              | -                  | -              |
| <b>Total Revenue</b>             | <b>312,777</b> | <b>320,914</b> | <b>324,053</b> | <b>320,700</b> | <b>319,800</b>     | <b>320,700</b> |

**Expenditures:**

|                           |                |                |                |                |                |                |
|---------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Workers' Compensation     |                |                |                |                |                |                |
| Fixed Premium Expense     | 278,800        | 278,800        | 278,800        | 278,800        | 278,800        | 278,800        |
| Deductible Payments       | 33,977         | 42,114         | 45,253         | 41,900         | 41,000         | 41,900         |
| <b>Total Expenditures</b> | <b>312,777</b> | <b>320,914</b> | <b>324,053</b> | <b>320,700</b> | <b>319,800</b> | <b>320,700</b> |

Note - The Village's contributions to the Police & Fire Pension Funds will appear as expense in the Police & Fire Programs and as revenue in the two Pension Funds. The Village's contribution to the Section 105 Fund will appear as fringe benefit expense throughout the operating budget and as revenue in the Section 105 Fund.

**Total Fringe Benefits:**

| <b>Revenue:</b>                  | <b>Actual</b>    | <b>Actual</b>    | <b>Actual</b>    | <b>Budget</b>    | <b>Est. Actual</b> | <b>Budget</b>     |
|----------------------------------|------------------|------------------|------------------|------------------|--------------------|-------------------|
| <b>Internal Service Charges:</b> | <b>FY 2013</b>   | <b>FY 2014</b>   | <b>FY 2015</b>   | <b>FY 2016</b>   | <b>FY 2016</b>     | <b>FY 2017</b>    |
| IMRF Fund                        | 1,846,326        | 1,974,276        | 1,920,475        | 2,071,960        | 2,009,560          | 2,067,400         |
| Employee Insurance Fund          | 2,633,124        | 2,677,138        | 2,723,945        | 2,724,735        | 2,755,260          | 2,926,690         |
| Workers Comp. Fund               | 312,777          | 320,914          | 324,053          | 320,700          | 319,800            | 320,700           |
| Section 105 Contrib.             | 217,500          | 260,000          | 250,700          | 260,700          | 248,010            | 251,600           |
| Fire Pension Contrib.            | 2,211,300        | 2,200,000        | 2,135,483        | 2,486,700        | 2,422,000          | 2,678,600         |
| Police Pension Contrib.          | 1,800,000        | 1,800,000        | 1,791,974        | 2,029,600        | 1,891,000          | 2,043,000         |
|                                  | <b>9,021,027</b> | <b>9,232,328</b> | <b>9,146,630</b> | <b>9,894,395</b> | <b>9,645,630</b>   | <b>10,287,990</b> |

**Expenditures:**

|                         |                  |                  |                  |                  |                  |                   |
|-------------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| IMRF Fund               | 1,846,327        | 1,974,276        | 1,920,475        | 2,071,960        | 2,009,560        | 2,067,400         |
| Employee Insurance Fund | 2,633,124        | 2,677,138        | 2,723,945        | 2,724,735        | 2,755,260        | 2,926,690         |
| Workers Comp. Fund      | 312,777          | 320,914          | 324,053          | 320,700          | 319,800          | 320,700           |
| Section 105 Contrib.    | 217,500          | 260,000          | 250,700          | 260,700          | 248,010          | 251,600           |
| Fire Pension Contrib.   | 2,211,300        | 2,200,000        | 2,135,483        | 2,486,700        | 2,422,000        | 2,678,600         |
| Police Pension Contrib. | 1,800,000        | 1,800,000        | 1,791,974        | 2,029,600        | 1,891,000        | 2,043,000         |
|                         | <b>9,021,028</b> | <b>9,232,328</b> | <b>9,146,630</b> | <b>9,894,395</b> | <b>9,645,630</b> | <b>10,287,990</b> |

**Village of Wilmette 2017 Budget  
Fringe Benefit Expense Distributions**

| <u>Program</u>                  | <u>Acct. Number</u>    | <u>Actual<br/>2013</u> | <u>Actual<br/>2014</u> | <u>Actual<br/>2015</u> | <u>Budget<br/>2016</u> | <u>Estimated<br/>Actual<br/>2016</u> | <u>Budget<br/>2017</u> |
|---------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------------|------------------------|
| Legislative                     | 11011010-415000        | -                      | -                      | -                      | -                      | -                                    | -                      |
| Administration                  | 11041010-415000        | 125,126                | 129,563                | 137,058                | 145,560                | 145,000                              | 136,100                |
| Information Technology          | 11051210-415000        | 82,154                 | 84,835                 | 86,826                 | 91,345                 | 91,000                               | 99,665                 |
| Finance - General Fund          | 11061410-415000        | 191,056                | 206,034                | 208,477                | 230,065                | 238,000                              | 245,015                |
| Law                             | 11071610-415000        | -                      | -                      | -                      | -                      | -                                    | -                      |
| Community Development           | 11091845-415000        | 232,694                | 257,416                | 262,486                | 298,120                | 288,000                              | 299,160                |
| Business Development            | 11091846-415000        | 15,103                 | 15,521                 | 14,798                 | 16,905                 | 16,000                               | 17,385                 |
| Historical Museum               | 11111060-415000        | 24,098                 | 26,256                 | 26,349                 | 27,710                 | 28,000                               | 27,580                 |
| Cable TV Productions            | 11151060-415000        | 29,595                 | 31,843                 | 31,523                 | 33,340                 | 31,500                               | 35,015                 |
| Village Engineer                | 11202035-415000        | 150,987                | 144,810                | 119,821                | 123,210                | 120,000                              | 121,090                |
| Streets Dept.                   | 11233030-415000        | 325,727                | 325,058                | 323,259                | 360,220                | 345,000                              | 377,835                |
| Tree Maint.                     | 11303030-415000        | 111,102                | 114,177                | 114,790                | 119,725                | 119,600                              | 119,600                |
| Street Lighting                 | 11333030-415000        | 47,320                 | 49,745                 | 40,802                 | 49,500                 | 45,500                               | 50,090                 |
| Buildings & Grounds             | 11342035-415000        | 72,584                 | 76,907                 | 82,238                 | 78,130                 | 76,750                               | 89,740                 |
| Fire & Police Comm.             | 11401020-415000        | 13,857                 | 14,518                 | 14,781                 | 16,695                 | 16,200                               | 15,415                 |
| Police - Operations             | 11414020-415000        | 2,643,537              | 2,641,358              | 2,618,186              | 2,921,060              | 2,771,000                            | 2,987,320              |
| Police - Services               | 11424020-415000        | 189,685                | 191,263                | 177,980                | 190,000                | 183,850                              | 189,920                |
| Pub. Safety - Communication     | 11434020-415000        | 238,368                | 251,112                | 246,214                | 268,880                | 263,900                              | 270,370                |
| Police - Crossing Guards        | 11454020-415000        | 20,575                 | 20,119                 | 21,877                 | 22,275                 | 24,300                               | 21,835                 |
| Fire Fighting                   | 11515020-415000        | 3,142,756              | 3,197,701              | 3,324,295              | 3,444,280              | 3,450,000                            | 3,660,220              |
| Health Dept.                    | 11566040-415000        | 58,164                 | 62,291                 | 61,767                 | 65,415                 | 64,220                               | 68,320                 |
| <b>Total General Fund</b>       |                        | <b>7,714,488</b>       | <b>7,840,527</b>       | <b>7,913,527</b>       | <b>8,502,435</b>       | <b>8,317,820</b>                     | <b>8,831,675</b>       |
| <b>Total Municipal Garage</b>   | <b>11273030-415000</b> | <b>209,342</b>         | <b>252,859</b>         | <b>207,090</b>         | <b>209,210</b>         | <b>215,500</b>                       | <b>223,710</b>         |
| Parking - METRA Lots            | 23753090-415000        | 26,738                 | 28,878                 | 28,692                 | 31,770                 | 30,300                               | 23,045                 |
| Parking - CTA Lots              | 23763090-415000        | 16,355                 | 17,919                 | 17,743                 | 20,230                 | 18,610                               | 21,050                 |
| <b>Total Parking Meter Fund</b> |                        | <b>43,093</b>          | <b>46,797</b>          | <b>46,435</b>          | <b>52,000</b>          | <b>48,910</b>                        | <b>44,095</b>          |
| Sewer Maint.                    | 40807090-415000        | 204,505                | 216,108                | 215,016                | 229,225                | 223,200                              | 231,415                |
| Sewer - SWPS                    | 40847090-415000        | 3,503                  | 2,260                  | 2,289                  | 2,050                  | 3,000                                | 2,470                  |
| <b>Total Sewer Fund</b>         |                        | <b>208,008</b>         | <b>218,368</b>         | <b>217,305</b>         | <b>231,275</b>         | <b>226,200</b>                       | <b>233,885</b>         |
| Water - Plant Operations        | 41818090-415000        | 454,091                | 470,956                | 511,194                | 544,735                | 531,500                              | 568,810                |
| Water - Meter Maint.            | 41828090-415000        | 52,821                 | 55,320                 | 42,870                 | 45,605                 | 45,200                               | 48,125                 |
| Water - Distribution            | 41838090-415000        | 201,477                | 211,929                | 209,236                | 203,440                | 201,000                              | 205,260                |
| Water - Admin                   | 41848090-415000        | 92,492                 | 93,050                 | 91,219                 | 89,585                 | 86,600                               | 96,560                 |
| Finance - Water Fund            | 41858090-415000        | 22,163                 | 19,010                 | 15,883                 | 16,150                 | 29,750                               | 35,895                 |
| <b>Total Water Fund</b>         |                        | <b>823,044</b>         | <b>850,265</b>         | <b>870,401</b>         | <b>899,515</b>         | <b>894,050</b>                       | <b>954,650</b>         |
| <b>Total Employee Benefits</b>  |                        | <b>8,997,975</b>       | <b>9,208,816</b>       | <b>9,254,758</b>       | <b>9,894,435</b>       | <b>9,702,480</b>                     | <b>10,288,015</b>      |

## **CAPITAL PLANNING**

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This section contains a description of the Village's development of its Capital Improvements Program. All building and infrastructure improvements other than annual programs as well as new and replacement equipment in excess of \$10,000 are projected as a part of this plan. These projections are used as a basis for the capital outlay in the cash flow projections and as the basis for projecting future debt issues.

A summary of the 10 Year Capital Improvements Program for 2016-2025 is contained in this section. Also included are descriptions for those capital items included in the 2016 Budget. The complete plan is a separate document that contains descriptions of all items contained in the plan along with pictures and diagrams where relevant.

## Capital Planning and Long Range Forecasting

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The Village forecasts its revenues and expenses for a three-year period as part of the budget process. This process consists of projecting:

- Operating revenues
- Non-operating revenues
- Operating expenses
- Non-operating expenses
- Capital outlay

Operating revenues represent recurring revenue whose projections are impacted by inflation, local development factors and Village Board actions. Non-operating revenues are non-recurring in nature and are generally not projected beyond the proposed budget year unless they are linked to a specific future expense. Bond proceeds would be an example of this.

Operating expenses can be broken down into the four categories of personnel, refuse, debt service and all other. Projections for the personnel category and the all other category are generally based on expected rates of inflation. Refuse expense is primarily contractual and future increases are projected based upon the existing terms of the contract with our waste hauler. Debt service is estimated using the existing debt service schedules along with any projections of future debt issuances. Note that the Village of Wilmette is a home rule municipality and, as such, has no debt limitations.

Non-operating expenses represent non-recurring items other than capital outlay. Specific consulting projects or expenses tied to specific grant revenues are examples of these expenses. These items tend to be discretionary in nature and usually are not projected into future budget years.

Projecting capital outlay is critical to the budget process since these expenditures can be irregular and large. To properly plan for such expenditures, the Village develops a 10 Year Capital Improvements Plan wherein each department projects its capital requirements over the next 10 years (this typically consists of those items in excess of \$10,000).

Beginning for Fiscal Year 2011, the Village expanded the Capital Program from five to 10 years. This expansion improves long term financial planning and recognizes the impact that significant expenditure deferrals will have on the Village of Wilmette budget.

The plan projects the future funding source of these items as well (for example, an item may be projected to be financed from bond proceeds or a specific grant). The 10 Year Capital Improvements Plan is prepared and reviewed by the Village Board as the initial step toward preparing the annual budget. The Plan is generally amended during the budget process as determinations are made for items to be moved forward or to be deferred based on current information. This Plan is the basis for projecting future capital outlay and is summarized in this section. The complete 10 Year Capital Improvements Plan includes detail descriptions for all projects programmed within the next five years, with maps and pictures where applicable. It is available for review upon request in the Finance Department.

**Village of Wilmette  
Ten Year Capital Improvements Program**

| <b>Ten Year Capital Improvement Summary</b> | <b>Actual 2015</b> | <b>Estimated 2016</b> | <b>2017</b>       | <b>2018</b>       | <b>2019</b>       | <b>2020</b>       | <b>2021</b>       | <b>Five Year Total</b> | <b>2022-2026</b>   | <b>Ten Year Total</b> |
|---------------------------------------------|--------------------|-----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------------|--------------------|-----------------------|
| Public Facilities                           | 335,848            | -                     | 4,345,000         | 1,038,850         | 545,400           | 1,731,500         | 20,000            | 7,680,750              | 22,245,000         | 29,925,750            |
| Equipment                                   | -                  | 58,500                | 549,000           | 140,250           | 7,500             | 45,000            | 272,000           | 1,013,750              | -                  | 1,013,750             |
| Information Technology                      | 61,702             | 93,000                | 235,000           | 218,000           | 155,750           | 144,700           | 120,200           | 873,650                | 535,000            | 1,408,650             |
| Sewer Improvements                          | 14,642,863         | 2,444,000             | 2,795,500         | 4,587,500         | 6,951,500         | 32,590,500        | 31,390,500        | 78,315,500             | 33,448,000         | 111,763,500           |
| Water Improvements                          | 277,535            | 656,878               | 1,035,500         | 3,970,750         | 4,342,750         | 2,599,250         | 2,859,250         | 14,807,500             | 29,316,250         | 44,123,750            |
| Streets, Sidewalks & Alleys                 | 2,321,474          | 2,867,890             | 3,639,340         | 12,362,100        | 29,571,142        | 14,866,251        | 17,344,275        | 77,783,108             | 25,762,375         | 103,545,483           |
| Vehicles                                    | 577,252            | 190,775               | 955,000           | 1,944,500         | 2,159,000         | 1,107,000         | 551,000           | 6,716,500              | 4,056,000          | 10,772,500            |
| <b>Totals - All Categories</b>              | <b>18,216,674</b>  | <b>6,311,043</b>      | <b>13,554,340</b> | <b>24,261,950</b> | <b>43,733,042</b> | <b>53,084,201</b> | <b>52,557,225</b> | <b>187,190,758</b>     | <b>115,362,625</b> | <b>302,553,383</b>    |

**Proposed Financing:**

|                                        |                   |                  |                   |                   |                   |                   |                   |                    |                    |                    |
|----------------------------------------|-------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|--------------------|--------------------|
| General Fund - Operations              | 734,210           | 342,275          | 973,000           | 2,568,434         | 1,476,816         | 1,126,400         | 732,734           | 6,877,384          | 2,930,333          | 9,807,717          |
| Operations - Road, Curbs, Etc.         | 1,349,856         | 1,655,086        | 2,441,070         | 5,947,447         | 8,045,142         | 5,618,251         | 4,644,275         | 26,696,185         | 22,562,375         | 49,258,560         |
| Motor Fuel Tax Fund                    | 738,276           | 923,500          | 700,000           | 800,000           | 700,000           | 700,000           | 700,000           | 3,600,000          | 3,200,000          | 6,800,000          |
| Parking Meter Fund                     | -                 | -                | -                 | -                 | -                 | -                 | -                 | -                  | -                  | -                  |
| Sewer Fund - Operations                | 576,565           | 490,000          | 938,500           | 990,083           | 675,917           | 667,900           | 735,733           | 4,008,133          | 3,932,333          | 7,940,466          |
| Water Fund - Operations                | 365,553           | 435,761          | 468,500           | 894,333           | 913,167           | 2,418,650         | 2,164,483         | 6,859,133          | 8,996,083          | 15,855,216         |
| <b>Totals - Operating Funds</b>        | <b>3,764,460</b>  | <b>3,846,622</b> | <b>5,521,070</b>  | <b>11,200,297</b> | <b>11,811,042</b> | <b>10,531,201</b> | <b>8,977,225</b>  | <b>48,040,835</b>  | <b>41,621,125</b>  | <b>89,661,960</b>  |
| General Fund - Debt Financing          | 69,812            | 32,000           | 4,845,000         | 266,000           | 15,505,000        | 2,075,000         | 6,000,000         | 28,691,000         | 22,201,000         | 50,892,000         |
| General Fund - Grant Financing         | 201,316           | 257,304          | 498,270           | 5,348,653         | 6,571,000         | 8,148,000         | 6,000,000         | 26,565,923         | -                  | 26,565,923         |
| General Fund - Other Financing         | -                 | -                | -                 | -                 | -                 | -                 | -                 | -                  | -                  | -                  |
| Parking Meter Fund- Other Fin.         | -                 | -                | -                 | -                 | -                 | -                 | -                 | -                  | -                  | -                  |
| Sewer Fund - Other Financing           | 14,167,701        | 1,954,000        | 1,990,000         | 3,947,000         | 6,346,000         | 32,020,000        | 30,820,000        | 75,123,000         | 30,480,500         | 105,603,500        |
| Water Fund - Other Financing           | 13,385            | 221,117          | 700,000           | 3,500,000         | 3,500,000         | 310,000           | 760,000           | 8,770,000          | 21,060,000         | 29,830,000         |
| <b>Totals - Other Financing</b>        | <b>14,452,214</b> | <b>2,464,421</b> | <b>8,033,270</b>  | <b>13,061,653</b> | <b>31,922,000</b> | <b>42,553,000</b> | <b>43,580,000</b> | <b>139,149,923</b> | <b>73,741,500</b>  | <b>212,891,423</b> |
| <b>Grand Totals-Proposed Financing</b> | <b>18,216,674</b> | <b>6,311,043</b> | <b>13,554,340</b> | <b>24,261,950</b> | <b>43,733,042</b> | <b>53,084,201</b> | <b>52,557,225</b> | <b>187,190,758</b> | <b>115,362,625</b> | <b>302,553,383</b> |

**Ten Year Capital Improvement Program  
Public Facilities Summary**

| Ten Year Capital Improvement Program Summary | Actual 2015    | Estimated 2016 | 2017             | 2018             | 2019           | 2020             | 2021          | Five Year Total  | 2022-2026         | Ten Year Total    |
|----------------------------------------------|----------------|----------------|------------------|------------------|----------------|------------------|---------------|------------------|-------------------|-------------------|
| <b>Village wide - General Fund:</b>          |                |                |                  |                  |                |                  |               |                  |                   |                   |
| Roofing - Various Buildings                  | 212,535        | -              | 630,000          | 200,250          | 427,900        | 20,000           | 20,000        | 1,298,150        | 200,000           | 1,498,150         |
| Security Enhancements                        | 42,203         | -              | -                | 25,000           | 37,500         | 22,500           | -             | 85,000           | -                 | 85,000            |
| <b>Sub-Total - Village wide</b>              | <b>254,738</b> | <b>-</b>       | <b>630,000</b>   | <b>225,250</b>   | <b>465,400</b> | <b>42,500</b>    | <b>20,000</b> | <b>1,383,150</b> | <b>200,000</b>    | <b>1,583,150</b>  |
| <b>Village Hall - General Fund:</b>          |                |                |                  |                  |                |                  |               |                  |                   |                   |
| <i>Village Hall Facility Improvements</i>    | -              | -              | -                | -                | -              | 1,675,000        | -             | 1,675,000        | -                 | 1,675,000         |
| <i>HVAC Rooftop Replacement</i>              | -              | -              | 200,000          | -                | -              | -                | -             | 200,000          | -                 | 200,000           |
| HVAC Compressor Replacement                  | -              | -              | -                | 39,000           | 29,000         | 14,000           | -             | 82,000           | -                 | 82,000            |
| Village Hall Garage Floor Coating            | -              | -              | -                | 80,000           | 18,000         | -                | -             | 98,000           | -                 | 98,000            |
| Village Hall Carpeting                       | -              | -              | -                | 33,000           | 33,000         | -                | -             | 66,000           | -                 | 66,000            |
| Village Hall Garage Ramp Replacement         | -              | -              | -                | 18,600           | -              | -                | -             | 18,600           | -                 | 18,600            |
| Village Hall Parking Lot Restoration         | -              | -              | -                | 160,000          | -              | -                | -             | 160,000          | -                 | 160,000           |
| Village Hall Interior Painting               | -              | -              | -                | 70,000           | -              | -                | -             | 70,000           | -                 | 70,000            |
| Village Hall Entrance Doors                  | 81,110         | -              | -                | -                | -              | -                | -             | -                | -                 | -                 |
| <b>Sub-Total - Village Hall</b>              | <b>81,110</b>  | <b>-</b>       | <b>200,000</b>   | <b>400,600</b>   | <b>80,000</b>  | <b>1,689,000</b> | <b>-</b>      | <b>2,369,600</b> | <b>-</b>          | <b>2,369,600</b>  |
| <b>Police Station - General Fund:</b>        |                |                |                  |                  |                |                  |               |                  |                   |                   |
| <i>Police Dept Facility Improvements</i>     | -              | -              | -                | -                | -              | -                | -             | -                | 22,000,000        | 22,000,000        |
| <i>Replacement Generator</i>                 | -              | -              | 135,000          | -                | -              | -                | -             | 135,000          | -                 | 135,000           |
| Window Replacement                           | -              | -              | -                | 40,000           | -              | -                | -             | 40,000           | -                 | 40,000            |
| <b>Sub-Total - Police Station</b>            | <b>-</b>       | <b>-</b>       | <b>135,000</b>   | <b>40,000</b>    | <b>-</b>       | <b>-</b>         | <b>-</b>      | <b>175,000</b>   | <b>22,000,000</b> | <b>22,175,000</b> |
| <b>Fire Station - General Fund:</b>          |                |                |                  |                  |                |                  |               |                  |                   |                   |
| Station #27 Window Replacement               | -              | -              | -                | 50,000           | -              | -                | -             | 50,000           | -                 | 50,000            |
| Station #26 & #27 Garage Floor Rehab         | -              | -              | -                | 95,000           | -              | -                | -             | 95,000           | -                 | 95,000            |
| Station #27 Boiler Replacement               | -              | -              | -                | 118,000          | -              | -                | -             | 118,000          | -                 | 118,000           |
| Fire Stations Facility Study                 | -              | -              | -                | -                | -              | -                | -             | -                | 45,000            | 45,000            |
| <b>Sub-Total - Fire Station</b>              | <b>-</b>       | <b>-</b>       | <b>-</b>         | <b>263,000</b>   | <b>-</b>       | <b>-</b>         | <b>-</b>      | <b>263,000</b>   | <b>45,000</b>     | <b>308,000</b>    |
| <b>Village Yard - General Fund:</b>          |                |                |                  |                  |                |                  |               |                  |                   |                   |
| <i>Yard Improvements</i>                     | -              | -              | 3,380,000        | -                | -              | -                | -             | 3,380,000        | -                 | 3,380,000         |
| Roof over Spoils Bin                         | -              | -              | -                | 110,000          | -              | -                | -             | 110,000          | -                 | 110,000           |
| <b>Sub-Total - Village Yard</b>              | <b>-</b>       | <b>-</b>       | <b>3,380,000</b> | <b>110,000</b>   | <b>-</b>       | <b>-</b>         | <b>-</b>      | <b>3,490,000</b> | <b>-</b>          | <b>3,490,000</b>  |
| <b>Total Public Facilities</b>               | <b>335,848</b> | <b>-</b>       | <b>4,345,000</b> | <b>1,038,850</b> | <b>545,400</b> | <b>1,731,500</b> | <b>20,000</b> | <b>7,680,750</b> | <b>22,245,000</b> | <b>29,925,750</b> |

**Proposed Financing Distribution for Public Facilities:**

|                                          |                |          |                  |                  |                |                  |               |                  |                |                   |
|------------------------------------------|----------------|----------|------------------|------------------|----------------|------------------|---------------|------------------|----------------|-------------------|
| General Fund - Operations                | 335,848        | -        | -                | 1,038,850        | 545,400        | 56,500           | 20,000        | 1,660,750        | 245,000        | 1,905,750         |
| Motor Fuel Tax Fund                      | -              | -        | -                | -                | -              | -                | -             | -                | -              | -                 |
| Parking Meter Fund                       | -              | -        | -                | -                | -              | -                | -             | -                | -              | -                 |
| Sewer Fund - Operations                  | -              | -        | -                | -                | -              | -                | -             | -                | -              | -                 |
| Water Fund - Operations                  | -              | -        | -                | -                | -              | -                | -             | -                | -              | -                 |
| <b>Totals - Operating Funds</b>          | <b>335,848</b> | <b>-</b> | <b>-</b>         | <b>1,038,850</b> | <b>545,400</b> | <b>56,500</b>    | <b>20,000</b> | <b>1,660,750</b> | <b>245,000</b> | <b>1,905,750</b>  |
| <i>General Fund - Debt Financing</i>     | -              | -        | 4,345,000        | -                | -              | 1,675,000        | -             | 6,020,000        | 22,000,000     | 28,020,000        |
| <i>General Fund - Grant Financing</i>    | -              | -        | -                | -                | -              | -                | -             | -                | -              | -                 |
| <i>General Fund - Other Financing</i>    | -              | -        | -                | -                | -              | -                | -             | -                | -              | -                 |
| <i>Sewer Fund - Other Financing</i>      | -              | -        | -                | -                | -              | -                | -             | -                | -              | -                 |
| <i>Water Fund - Other Financing</i>      | -              | -        | -                | -                | -              | -                | -             | -                | -              | -                 |
| <b>Totals - Other Financing</b>          | <b>-</b>       | <b>-</b> | <b>4,345,000</b> | <b>-</b>         | <b>-</b>       | <b>1,675,000</b> | <b>-</b>      | <b>6,020,000</b> | <b>-</b>       | <b>28,020,000</b> |
| <b>Grand Totals - Proposed Financing</b> | <b>335,848</b> | <b>-</b> | <b>4,345,000</b> | <b>1,038,850</b> | <b>545,400</b> | <b>1,731,500</b> | <b>20,000</b> | <b>7,680,750</b> | <b>245,000</b> | <b>29,925,750</b> |

*Engineering and Public Works – Buildings & Grounds*

**Roofing** (excludes C.P. Dubbs Water Plant and Water Pumping Facilities)

Public Facilities–Village-Wide

|   |                       |           |           |
|---|-----------------------|-----------|-----------|
|   | 2017                  | \$630,000 | Bond      |
|   | 2018                  | \$200,250 | Operating |
|   | 2019                  | \$427,900 | Operating |
|   | 2020                  | \$20,000  | Operating |
|   | 2021                  | \$20,000  | Operating |
| X | Critical              |           |           |
| - | Recommended           |           |           |
| - | Contingent on Funding |           |           |

**Original Purchase Date & Cost**

N/A

**Funding History**

N/A

**Project Description & Justification**

Weathering of roofs requires annual maintenance and repair in order to ensure their integrity. In addition to the routine annual maintenance, a roofing consultant is retained to assess the condition of the roofs at various Village facilities.

FY 2017 - \$630,000: Replace the Village Hall (20-years old) roof which has reached its expected life cycle and is showing signs of wear. If a green roof is desired the cost should be doubled.

FY 2018 - \$200,250: \$20,000 for roof maintenance and repairs on Village buildings, except the Water Plant facility. The additional \$180,250 is for reroofing the roofs at the Historical Museum.

FY 2019 - \$427,900: \$20,000 for roof maintenance and repairs on Village buildings, except the Water Plant facility. An additional \$407,900 is for reroofing the Public Works truss garage and flat portions over the department storage areas.

FY 2020 - \$20,000 for roof maintenance and repairs on Village buildings, except the Water Plant facility.

FY 2021 - \$20,000 for roof maintenance and repairs on Village buildings, except the Water Plant facility.

**Project Update**

Budget amounts were updated from a roof survey conducted in 2013. Budget prices reflect a 3% increase for labor and material costs.

Public Facilities

## Project Alternative

If roof replacements are not completed, the roofs will continue to deteriorate resulting in leaks which could cause mold and structural damage. Staff will consider “green” roofs where applicable, however, it is anticipated that the green roof cost would be 100% greater than a conventional style roof. Temporary repairs are not recommended on the barrel truss roof at the Village Yard and Village Hall roofs because of their respective ages. Temporary repairs are possible for the Historical Museum roof when active leaks develop.

## Operating Budget Impact

Is this purchase \_\_\_\_\_ *routine* or  *non-routine*?

| NON-ROUTINE       |                                                                                                            |
|-------------------|------------------------------------------------------------------------------------------------------------|
| Maintenance Costs | All maintenance expenditures are included in various accounts in 11342035, approximately \$20,000 annually |
| Personnel Costs   | None                                                                                                       |
| Training Costs    | None                                                                                                       |

**HVAC Rooftop Replacement**                      2017                      \$200,000      Bond  
Public Facilities–Village Hall

- Critical
  - X      Recommended
  - Contingent on Funding
- 

**Original Purchase Date & Cost**  
1973

**Funding History**  
N/A

**Project Description & Justification**

This project includes the complete replacement of the existing HVAC roof top unit at the Village Hall. This unit, in conjunction with the compressors, helps compress the gas refrigerant into liquid to cool the building down. The existing unit is the original one installed in 1973. The coils on the chiller and other parts have been replaced and/or repaired over the years. The Village has spent approximately \$24,000 over the last six years on electrical parts, coil repairs, and compressor repairs for this unit. The two existing fans are outdated by today’s standards and are becoming increasingly difficult to repair due to a lack of available parts.

The condensing coils have had multiple leaks requiring parts of the system to be cut out of the rest of the working unit, which has made an already inefficient unit even more so. Additionally, this reduction in efficiency puts even more strain on the compressors to cool the water to needed temperatures. It should also be noted that in the event of an unrepairable breakdown it would take a matter of months to a year to have a new unit designed, ordered, built and installed.

The new unit assembly will be much more energy efficient and will be able to run in stages in the event of an air conditioning failure. A new unit will help transfer cooling loads to the area of the building that has the failure. The expected life span of the new unit is roughly 30 years with routine preventative maintenance. For an additional \$140,000 (\$340,000 total), a control system can be added which could save approximately 118,965 KWH per year and 85.4 metric tons of CO2. However, this will not result in direct cost savings as the Village does not pay for electricity consumption at the Village Hall.

**Project Update**

This project was deferred from 2016 to 2017 and the cost has increased from \$175,000 to \$200,000 due to an increase in labor and material costs. In April 2015, the chiller unit required another repair to one of its condensers at a cost of over \$4,000.

**Project Alternative**

The roof top unit is original but still in working condition with routine maintenance and multiple repairs. Because it is still operational, this project is listed as recommended and not critical. It is not,

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Public Facilities

however, energy efficient and has required frequent repairs. Because of its age, stock replacement parts are no longer available, resulting in custom parts in the event of equipment failure.

**Operating Budget Impact**

Is this purchase \_\_\_ *routine* or X *non-routine*?

| NON-ROUTINE       |                                                                                                           |
|-------------------|-----------------------------------------------------------------------------------------------------------|
| Maintenance Costs | All maintenance expenditures are included in various accounts in 11342035, approximately \$3,000 annually |
| Personnel Costs   | None                                                                                                      |
| Training Costs    | None                                                                                                      |





In August of 2011, the Public Works Department (Vehicle Maintenance) assumed responsibility for maintaining vehicles and apparatus used by the Fire Department. In the interim, until staff completes EVT certification, a contractor assists with preventative maintenance and emergency repairs at an offsite location. The existing garage areas and lifts at the Village Yard were determined to be inadequate to properly service fire apparatus due to size restrictions, limited space availability and concerns of additional work load volumes compromising existing service levels resulting in greater downtime of equipment.

As a result, two items were included in the 2013 CIP to facilitate maintenance of Fire apparatus at the Village Yard; purchase of heavy duty mobile lifts and construction of an outdoor concrete pad (28' by 60') to support the lifts and weight of fire apparatus. The purchase of the mobile lifts was approved for 2013 whereas construction of the concrete pad was deferred. The mobile lifts are currently being utilized at Fire Station 26 which has areas with concrete pavement for support; however, this arrangement is temporary and not deemed efficient due to overhead clearance limitations. Also, fleet maintenance operations interfere with Fire operations due to competition for garage floor space. From a logistics and efficiency standpoint, maintenance of Fire apparatus should occur at the Village Yard since all vehicle maintenance personnel, repair equipment and materials are based there.

### ***Vehicle-Equipment Hoists: \$380,000***

The Engineering and Public Works Department (Vehicle Maintenance Division) is responsible for maintenance of the Village's fleet which is comprised of 129 vehicles and numerous other small equipment. The Vehicle Maintenance garage at the Public Works Facility has a total of six (6) lifts or hoists to facilitate vehicle maintenance repairs and maintenance. Denoted below is a synopsis of each type of lift, sorted by recommended replacement year – prioritized by condition rating.

An estimated cost of \$35,000 (or \$17,500 each) is to replace two (2) underground vehicle lifts (Nos. 402 and 403, Manufacturer–Rotary, Model–DTC28H), both units having 8,000 lbs. lifting capacity. The existing units will be replaced with alike underground auto lifts albeit having an increased lifting capacity of 10,000 lbs. The existing lifts need to be replaced as they're approaching the end of their expected useful life (EUL) or 20-25 years and because of deterioration (i.e. rotting) of the underground encasement box/housing (steel box lining), allowing infiltration of surrounding base material and undermining has started to occur. Repair is possible, however, not deemed prudent as the lifts are 20-years of age. Staff requests an increase in lifting capacity (8,000 lbs. to 10,000 lbs.) to accommodate a heavier fleet where over the years the trend has changed from passenger cars to SUVs (i.e. Police squads). Furthermore, the in-ground type lifts are preferred for servicing passenger vehicles as tires are removed on a constant basis by which these types of lifts facilitate expedient removal and replacement. Staff recommends replacement of Nos. 402 and 403 at the same time as they're located directly next to each other and it would be more pragmatic and cost effective to coordinate the demolition and install at the same time. Installation requires running new air/electric lines to power the units.

An estimated cost of \$65,000 is to replace four (4) mobile column lifts (No. 404, Manufacturer–Rotary, Model–N/A), 12,000 lbs. lifting capacity. Prior to 1995, a Pace Bus (WilBus) storage and maintenance division was located at the Public Works Facility. Pace vacated the facility to move to a new location, and during the relocation, ownership of the mobile column lifts were transferred over to the Village. Each column lift has a 12,000 lbs. lifting capacity, thus 48,000 lbs. total capacity for the four units. For 2017, staff recommends replacement as these units have already surpassed their EUL

of 20-25 years and parts can no longer be sourced for repair. For the new replacement units, staff requests purchasing six (6) columns versus four (4) columns to accommodate larger tandem axle trucks as the additional set of columns assists with weight distribution on the rear axle. Likewise, staff recommends an increase in rated capacity from 12,000 lbs. per column lift to 18,000 lbs. per column lift. Consequently, the total lifting capacity for the mobile column lifts will increase from 48,000 lbs. to 108,000 lbs. While the total lifting capacity appears excessive, it provides extra capacity desired for safety, in particular, it allows a cushion to accommodate loaded trucks which can add 10,000-15,000 lbs. to vehicle weight. Back in 2013, at a total cost of \$54,000, the Village purchased a total of six (6), 18,000 lbs. rated column lifts with a combined lifting capacity of 108,000 lbs. for maintenance of the Fire Department apparatus. Therefore, the new lifts would serve a dual purpose as a back-up to the mobile column lifts used for the Fire Department. The advantages of the mobile column lifts are versatility and flexibility. They are modular and can adapt to any length vehicle, staff currently utilizes these units for longer wheel base trucks and they serve as a back-up unit for all other lifts. The largest vehicles in the Village's fleet (with exception to Fire Department apparatus) include: tandem axle large dump trucks (T-5 and T-6, 58,000 lbs. each), combination catch basin/sewer cleaners (T-22 and T-30, 46,000 lbs. each), service truck (T-27, 40,000+ lbs. with tools and ancillary equipment) and the Vac-All leaf truck (T-34, 42,000 lbs.). The only drawback to the mobile lifts is when maintenance or repair detail requires tires to be removed for improved accessibility as the lift operates primarily by wheel harness which requires an extra step or securing/placement of jack stands in order to allow release of wheel harness thus allowing removal of tire (extra step, requires added labor hours to work detail).

An estimate cost of \$280,000 (or \$140,000 each) is to replace two (2) underground large truck lifts (Nos. 400 and 401, Manufacturer-Rotary, Model-AT1012), 43,000 lbs. lifting capacity. The existing units will be replaced with alike underground large truck lifts albeit having an increased lifting capacity of 105,000 lbs. to provide uniformity (i.e. lift capacity) across the in-ground and mobile column. More importantly, due to the purchasing of longer and heavier vehicles over the years, there are five vehicles that cannot be safely lifted as their weights near or exceed the 43,000 lbs. threshold (i.e. large dump trucks T-5 and T-6, 58,000 lbs. each; T-22 and T-30, 46,000 lbs. each; service truck T-27, 40,000+ lbs. with tools and ancillary equipment, and the Vac-All leaf truck T-34, 42,000 lbs. Furthermore, the existing lifts need to be replaced as they've approached the end of their expected useful life (EUL) or 20-25 years and because of deterioration (i.e. rotting) of the underground encasement box/housing (steel box lining), allowing infiltration of surrounding base material and undermining has started to occur. Repair is possible, however, not deemed prudent as the lifts are 20-years of age. Staff also recommends replacement of Nos. 400 and 401 to coincide with each other as they're located directly next to each other and it would be more pragmatic and cost effective to coordinate the demolition and install at the same time. Installation requires running new air/electric lines to power the units.

### ***Fueling Station Replacement: \$500,000***

Since 1997, all Village vehicles utilize the fueling station at the Village Yard. Underground tanks at the Fire and Police Stations were removed prior to 1997 to reduce maintenance costs and liability. This project includes excavation and replacement of the existing tanks with larger capacity 10,000 gallon tanks, rehabilitation of the center fuel island and canopy, installation of a larger concrete pad, new fuel pumps (gasoline and diesel) with two dispensers on each pump instead of one, a new fuel building and a new computerized fuel management system. The existing underground fuel tanks (fiberglass) came with a 30-year warranty which is set to expire in 2021. The increase in tank

capacity will accommodate larger bulk deliveries at lower unit costs. On average, over the last four years, the fueling station dispenses 43,000 gallons of gasoline and 31,000 gallons of diesel.

**Generator - \$180,000**

This project is for the replacement of the emergency generator (rated capacity of 200kW at 480V) at the Village Yard. In 2018, the existing generator will be 20 years old and will be at the end of its expected life. Since the projected service life of the generator is approximately 20 years, there is a chance that the unit will fail during an emergency when power has been lost. This generator powers priority electrical items including the Administration Building, the Vehicle Maintenance Garage, telephones, overhead garage doors, and minimum lighting throughout the facility. However, it does not have the capacity to power the entire facility and to protect the generator shunt breakers were installed to shut down two load centers and have affected the computer networks rendering them inoperative during power losses in the past. The unit KW capability should be increased to handle the entire facilities load as to not interfere with their operation.

A 3.5% contingency has been added to the estimated construction costs to account for unknown and unanticipated field conditions.

**Project Update**

These projects have been consolidated for 2017.

**Project Alternative**

The alternative is to complete each project independent of one another.

**Operating Budget Impact**

Is this purchase *routine* \_\_\_\_ or X *non-routine*?

| NON-ROUTINE       |                |
|-------------------|----------------|
| Maintenance Costs | \$100 Annually |
| Personnel Costs   | 0              |
| Training Costs    | 0              |

**Ten Year Capital Improvement Program  
Equipment Summary**

| Ten Year Capital Improvement<br>Program Summary | Actual<br>2015 | Estimated<br>2016 | 2017    | 2018    | 2019  | 2020   | 2021    | Five Year<br>Total | 2022-2026 | Ten Year<br>Total |
|-------------------------------------------------|----------------|-------------------|---------|---------|-------|--------|---------|--------------------|-----------|-------------------|
| <b>Village wide - General Fund:</b>             |                |                   |         |         |       |        |         |                    |           |                   |
| <b>Sub-Total - Village wide</b>                 | -              | -                 | -       | -       | -     | -      | -       | -                  | -         | -                 |
| <b>Village Hall - General Fund:</b>             | -              | -                 | -       | -       | -     | -      | -       | -                  | -         | -                 |
| <b>Sub-Total - Village Hall</b>                 | -              | -                 | -       | -       | -     | -      | -       | -                  | -         | -                 |
| <b>Police Station - General Fund:</b>           |                |                   |         |         |       |        |         |                    |           |                   |
| In-Car Camera System Server                     | -              | -                 | -       | 18,000  | -     | -      | -       | 18,000             | -         | 18,000            |
| New Radio Network                               | -              | -                 | 500,000 | -       | -     | -      | -       | 500,000            | -         | 500,000           |
| Village Warning Sirens                          | -              | -                 | -       | -       | -     | 45,000 | -       | 45,000             | -         | 45,000            |
| <b>Sub-Total - Police Station</b>               | -              | -                 | 500,000 | 18,000  | -     | 45,000 | -       | 563,000            | -         | 563,000           |
| <b>Fire Station - General Fund:</b>             |                |                   |         |         |       |        |         |                    |           |                   |
| EMS Paperless Reporting System                  | -              | -                 | -       | -       | -     | -      | -       | -                  | -         | -                 |
| SCBA Filling Station                            | -              | -                 | 49,000  | -       | -     | -      | -       | 49,000             | -         | 49,000            |
| Self Contained Breathing Apparatus              | -              | -                 | -       | -       | -     | -      | 272,000 | 272,000            | -         | 272,000           |
| Protective Gear Cleaning Equipment              | -              | -                 | -       | 40,000  | -     | -      | -       | 40,000             | -         | 40,000            |
| Cardiac Defibrillators & Telemetry Equip        | -              | 17,000            | -       | 17,250  | -     | -      | -       | 17,250             | -         | 17,250            |
| <b>Sub-Total - Fire Station</b>                 | -              | 17,000            | 49,000  | 57,250  | -     | -      | 272,000 | 378,250            | -         | 378,250           |
| <b>Village Yard - General Fund:</b>             |                |                   |         |         |       |        |         |                    |           |                   |
| Anti-Icing Equipment                            | -              | 23,000            | -       | 25,000  | 7,500 | -      | -       | 32,500             | -         | 32,500            |
| Salt Brine Machine                              | -              | -                 | -       | 40,000  | -     | -      | -       | 40,000             | -         | 40,000            |
| Replacement of Lettering System                 | -              | 18,500            | -       | -       | -     | -      | -       | -                  | -         | -                 |
| <b>Sub-Total - Village Yard</b>                 | -              | 41,500            | -       | 65,000  | 7,500 | -      | -       | 72,500             | -         | 72,500            |
| <b>Sub-Total - Sewer Equipment</b>              | -              | -                 | -       | -       | -     | -      | -       | -                  | -         | -                 |
| <b>Grand Total - Equipment</b>                  | -              | 58,500            | 549,000 | 140,250 | 7,500 | 45,000 | 272,000 | 1,013,750          | -         | 1,013,750         |
| <b>General Fund - Operations</b>                | -              | 58,500            | 49,000  | 140,250 | 7,500 | 45,000 | 272,000 | 513,750            | -         | 513,750           |
| <b>Motor Fuel Tax Fund</b>                      | -              | -                 | -       | -       | -     | -      | -       | -                  | -         | -                 |
| <b>Parking Meter Fund</b>                       | -              | -                 | -       | -       | -     | -      | -       | -                  | -         | -                 |
| <b>Sewer Fund - Operations</b>                  | -              | -                 | -       | -       | -     | -      | -       | -                  | -         | -                 |
| <b>Water Fund - Operations</b>                  | -              | -                 | -       | -       | -     | -      | -       | -                  | -         | -                 |
| <b>Totals - Operating Funds</b>                 | -              | 58,500            | 49,000  | 140,250 | 7,500 | 45,000 | 272,000 | 513,750            | -         | 513,750           |
| <b>General Fund - Debt Financing</b>            | -              | -                 | 500,000 | -       | -     | -      | -       | 500,000            | -         | 500,000           |
| <b>General Fund - Grant Financing</b>           | -              | -                 | -       | -       | -     | -      | -       | -                  | -         | -                 |
| <b>General Fund - Other Financing</b>           | -              | -                 | -       | -       | -     | -      | -       | -                  | -         | -                 |
| <b>Sewer Fund - Other Financing</b>             | -              | -                 | -       | -       | -     | -      | -       | -                  | -         | -                 |
| <b>Water Fund - Other Financing</b>             | -              | -                 | -       | -       | -     | -      | -       | -                  | -         | -                 |
| <b>Totals - Other Financing</b>                 | -              | -                 | 500,000 | -       | -     | -      | -       | 500,000            | -         | 500,000           |
| <b>Grand Totals - Proposed Financing</b>        | -              | 58,500            | 549,000 | 140,250 | 7,500 | 45,000 | 272,000 | 1,013,750          | -         | 1,013,750         |

Police

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|                          |      |            |      |
|--------------------------|------|------------|------|
| <b>New Radio Network</b> | 2017 | \$ 500,000 | Bond |
|--------------------------|------|------------|------|

Equipment - Police

- Critical
- X Recommended
- Contingent on Funding

---

**Original Purchase Date & Cost**

N/A

**Funding History**

N/A

**Project Description & Justification**

Since 1975 the Wilmette Police Department has operated a police radio Network with thirteen contiguous North Shore Communities referred to as NORCOM. NORCOM utilizes a radio frequency that the Federal Government will sunset in 2021. The other NORCOM agencies have vacated the Network and have already transitioned or are intending to transition to STARCOM, a state wide interoperability network. The current NETWORK is in need of substantial infrastructure repair and the STARMCOM system, as a subscriber system, brings with it considerable annual cost savings.

**Project Update**

The Village Managers and the Police Chiefs of the effected communities have met since June of 2015 and studied radio replacement options. Wilmette is recommending a transition to STARCOM. The initial radio equipment cost is projected at \$340,000. This amount includes maintenance costs for five years. Motorola is offering three years of zero percent financing in the form of a *lease*; at the end of the three-year period we would own all the equipment.

During the study of the STARCOM network it was identified that two tower site locations would be necessary. These site locations would benefit a number of transitioning communities and cost sharing is anticipated. Based on the number of participating agencies and negotiations with Motorola, the costs of these two sites could range from \$0 to \$160,000. For budgeting purposes, a number in the middle is a likely scenario.

The STARCOM network is a subscriber based network and as such an annual airtime cost of approximately \$24,000 is anticipated. Currently the Village's annual costs to operate and maintain the existing NORCOM network are \$95,000. The telephone line portion of this cost increased 21% in 2016 to \$78,000. Annual AT&T increases to these telephone lines are likely. A transition to STARCOM will lead to annual savings of \$70,000. It is recommended that a portion of these savings go into a Communications surf account for equipment replacements.

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Equipment

## Project Alternative

**Build a network to support the new frequency.** A subsequent meeting between NORCOM/NORTAF police chiefs and Motorola has estimated this cost to be between 10 and 15 million dollars. This would require maintenance fees to support and upgrade network assets as needed. This would be cost prohibitive as all of our viable partners have or intend to transition to STARCOM.

## Operating Budget Impact

Is this purchase  routine or  non-routine?

| NON-ROUTINE       |      |
|-------------------|------|
| Maintenance Costs | TBD  |
| Personnel Costs   | None |
| Training Costs    | None |

## Fire

---

|                                       |      |          |           |
|---------------------------------------|------|----------|-----------|
| <b>SCBA Filling Compressor System</b> | 2017 | \$49,000 | Operating |
|---------------------------------------|------|----------|-----------|

Equipment - Fire

- X Critical
- Recommended
- Contingent on Funding

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### Original Purchase Date & Cost

1995 - Price Unknown

### Funding History

N/A



### Project Description & Justification

This request is to fund the replacement of the fire departments filling compressor system that supports both the self-contained breathing apparatus (SCBA) and self-contained underwater breathing air (SCUBA) apparatus. The department owns 88 SCBA and 20 SCUBA tanks which are routinely re-filled after training, emergency incidents, or when the air in the bottles gets low. The compressor also fills the large breathing air tanks carried on the two tower ladders and the squad. In addition, the compressor is also used to fill SCBA bottles for the water plant and Coast Guard. The compressor filters outside air and compresses it to fill the firefighting SCBA bottles, the larger cascade bottles on the squad, and both tower ladders. The Occupational Health and Safety Administration (OSHA) and the National Fire Protection Association (NFPA) require and highly regulate the SCBA compressor systems. Compressor air quality tests are performed by a licensed technician quarterly, as well as a semi-annual inspection. The current compressor is obsolete and does not offer the safety features required on new equipment, such as: safety connections, noise reduction, and explosion protection. Parts for the compressor are no longer available and need to be fabricated.

### Project Update

This project was deferred since 2012. Due to updated and mandatory safety features, the cost of the SCBA compressor/fill station increased in 2017 to \$49,000 from \$45,000. In 2014, the department submitted for grant funding to fund 90% of the purchase price of the SCBA. We did not receive the grant funding for 2014. The department re-submitted in 2015 and was awarded the grant.

### Project Alternative

An alternative option is to continue to use the current equipment although replacement parts are no longer available. If the system fails, bottles would need to be filled temporarily at neighboring agencies until a replacement is purchased. Filling the larger breathing air tanks on the squad and tower ladders at neighboring facilities is not ideal since it takes approximately 20 minutes to fill one

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Equipment

of the five tanks. This will require the apparatus and crew to be out of service, out of district for long periods of time.

### Operating Budget Impact

Is this purchase \_\_\_ *routine* or X *non-routine*?

| <b>NON-ROUTINE</b> |                                                                                   |
|--------------------|-----------------------------------------------------------------------------------|
| Maintenance Costs  | 11515020-422420 Maintenance of breathing equipment estimated at \$1,300 annually. |
| Personnel Costs    | None                                                                              |
| Training Costs     | None                                                                              |

**Ten Year Capital Improvement Program  
Information Technology Summary**

| <b>Ten Year Capital Improvement<br/>Program Summary</b> | <b>Actual<br/>2015</b> | <b>Estimated<br/>2016</b> | <b>2017</b>    | <b>2018</b>    | <b>2019</b>    | <b>2020</b>    | <b>2021</b>    | <b>Five Year<br/>Total</b> | <b>2022-2026</b> | <b>Ten Year<br/>Total</b> |
|---------------------------------------------------------|------------------------|---------------------------|----------------|----------------|----------------|----------------|----------------|----------------------------|------------------|---------------------------|
| <b>Network Software and Hardware:</b>                   |                        |                           |                |                |                |                |                |                            |                  |                           |
| WAN Hardware                                            | 11,945                 | -                         | -              | -              | -              | -              | -              | -                          | -                | -                         |
| Server Consolidation and Virtualization                 | 49,757                 | -                         | -              | -              | -              | -              | -              | -                          | -                | -                         |
| <b>Sub-Total - Network S/W and H/W</b>                  | <b>61,702</b>          | <b>-</b>                  | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>                   | <b>-</b>         | <b>-</b>                  |
| <b>Geographic Information System (GIS):</b>             |                        |                           |                |                |                |                |                |                            |                  |                           |
| GIS Hardware and Software                               | -                      | 93,000                    | 93,000         | 126,250        | 128,750        | 137,700        | 113,200        | 598,900                    | 500,000          | 1,098,900                 |
| Global Pos. Sat. Surveying Equip.                       | -                      | -                         | -              | 30,000         | -              | -              | -              | 30,000                     | -                | 30,000                    |
| <b>Sub-Total - GIS</b>                                  | <b>-</b>               | <b>93,000</b>             | <b>93,000</b>  | <b>156,250</b> | <b>128,750</b> | <b>137,700</b> | <b>113,200</b> | <b>628,900</b>             | <b>500,000</b>   | <b>1,128,900</b>          |
| <b>Department Applications:</b>                         |                        |                           |                |                |                |                |                |                            |                  |                           |
| Local Administrative Adjudication                       | -                      | -                         | 40,000         | -              | -              | -              | -              | 40,000                     | -                | 40,000                    |
| Document Management System                              | -                      | -                         | 102,000        | 37,000         | 27,000         | 7,000          | 7,000          | 180,000                    | 35,000           | 215,000                   |
| Utility Billing Software Upgrade                        | -                      | -                         | -              | 24,750         | -              | -              | -              | 24,750                     | -                | 24,750                    |
| <b>Sub-Total - Dept Applications</b>                    | <b>-</b>               | <b>-</b>                  | <b>142,000</b> | <b>61,750</b>  | <b>27,000</b>  | <b>7,000</b>   | <b>7,000</b>   | <b>244,750</b>             | <b>35,000</b>    | <b>279,750</b>            |
| <b>Grand Total - Information Technology</b>             | <b>61,702</b>          | <b>93,000</b>             | <b>235,000</b> | <b>218,000</b> | <b>155,750</b> | <b>144,700</b> | <b>120,200</b> | <b>873,650</b>             | <b>535,000</b>   | <b>1,408,650</b>          |

**Proposed Financing Distribution for Information Technology:**

|                                          |               |               |                |                |                |                |                |                |                |                  |
|------------------------------------------|---------------|---------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|------------------|
| <b>General Fund - Operations</b>         | 23,916        | 93,000        | 173,000        | 133,834        | 69,916         | 52,900         | 44,734         | 474,384        | 201,667        | 676,051          |
| <b>Motor Fuel Tax Fund</b>               | -             | -             | -              | -              | -              | -              | -              | -              | -              | -                |
| <b>Parking Meter Fund</b>                | -             | -             | -              | -              | -              | -              | -              | -              | -              | -                |
| <b>Sewer Fund - Operations</b>           | -             | -             | 31,000         | 42,083         | 42,917         | 45,900         | 37,733         | 199,633        | 166,667        | 366,300          |
| <b>Water Fund - Operations</b>           | -             | -             | 31,000         | 42,083         | 42,917         | 45,900         | 37,733         | 199,633        | 166,667        | 366,300          |
| <b>Totals - Operating Funds</b>          | <b>23,916</b> | <b>93,000</b> | <b>235,000</b> | <b>218,000</b> | <b>155,750</b> | <b>144,700</b> | <b>120,200</b> | <b>873,650</b> | <b>535,000</b> | <b>1,408,650</b> |
| <i>General Fund - Debt Financing</i>     | 37,786        | -             | -              | -              | -              | -              | -              | -              | -              | -                |
| <i>General Fund - Grant Financing</i>    | -             | -             | -              | -              | -              | -              | -              | -              | -              | -                |
| <i>General Fund - Other Financing</i>    | -             | -             | -              | -              | -              | -              | -              | -              | -              | -                |
| <i>Sewer Fund - Other Financing</i>      | -             | -             | -              | -              | -              | -              | -              | -              | -              | -                |
| <i>Water Fund - Other Financing</i>      | -             | -             | -              | -              | -              | -              | -              | -              | -              | -                |
| <b>Totals - Other Financing</b>          | <b>37,786</b> | <b>-</b>      | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>         |
| <b>Grand Totals - Proposed Financing</b> | <b>61,702</b> | <b>93,000</b> | <b>235,000</b> | <b>218,000</b> | <b>155,750</b> | <b>144,700</b> | <b>120,200</b> | <b>873,650</b> | <b>535,000</b> | <b>1,408,650</b> |

Information Technology

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|                            |      |           |           |
|----------------------------|------|-----------|-----------|
| <b>Document Management</b> | 2017 | \$102,000 | Operating |
|                            | 2018 | \$ 37,000 |           |
|                            | 2019 | \$ 27,000 |           |
|                            | 2020 | \$ 7,000  |           |
|                            | 2021 | \$ 7,000  |           |

IT - Information Technology

- Critical
- X Recommended
- Contingent on Funding

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**Original Purchase Date & Cost**

N/A



**Funding History**

N/A

**Project Description & Justification**

The Village currently stores historical documents at an off-site storage facility. Currently, the space is provided to the Village at no cost through 2026. The documents stored at this location include Ordinances, minutes, engineering project files, zoning and planning cases, finance documents, and legal documents.

Included in the project cost is to scan and index approximately 300 boxes of documents over three years. This cost is approximately \$100,000 over three years. Additionally, costs to provide software to access and easily retrieve and search documents is included. Such software is critical to the project and will provide staff the ability to retrieve documents much more efficiently than the current practice of driving to the off-site facility and manually searching boxes. The cost for the software is \$65,725 in year one and \$7,000 annually thereafter.

**Project Update**

This is a new request.

**Project Alternative**

The alternative is to maintain documents in a paper format and find a new storage location when the zero cost lease ends in 2026.

## Operating Budget Impact

Is this purchase \_\_\_\_\_ *routine* or  *non-routine*?

| <b>NON-ROUTINE</b> |                                                              |
|--------------------|--------------------------------------------------------------|
| Maintenance Costs  | Annual recurring maintenance expense of \$7,000              |
| Personnel Costs    | No additional personnel are required for this program.       |
| Training Costs     | One-time training costs are included in the first year cost. |

## Engineering

|                                  |      |           |                      |
|----------------------------------|------|-----------|----------------------|
| <b>GIS Hardware and Software</b> | 2017 | \$93,000  | GF and W/S Operating |
| IT – Engineering                 | 2018 | \$126,250 |                      |
|                                  | 2019 | \$128,750 |                      |
|                                  | 2020 | \$137,700 |                      |
|                                  | 2021 | \$113,200 |                      |

- Critical
- X Recommended
- Contingent on Funding

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### Original Purchase Date & Cost

N/A

### Funding History

N/A

### Project Description & Justification

GIS is used to geographically map data to be used by all Village departments. Once baseline data is entered into the database, departments can use the data as a management tool to guide them in infrastructure improvements, planning and zoning analysis, and public safety details and programs.

The Village joined the GIS Consortium in 2016. Under the Village's current membership, a 40% full time equivalent (FTE) employee is outsourced from MGP, the Consortium's service provider, and works with staff two days per week to create and update GIS layer data.

The main expense for this project is related to the outsourced staffing component. However, beginning in 2018, there is an additional expense to begin digital aerial photography and planimetric mapping. This will provide staff with more detailed and accurate GIS data, specifically as it relates to parcels, buildings, and impervious surfaces. This cost is optional and not required in maintaining the Village's membership in the consortium. A detailed five-year budget for GIS expenses is in the table below.

| ITEM                                   | 2017          | 2018           | 2019           | 2020           | 2021           |
|----------------------------------------|---------------|----------------|----------------|----------------|----------------|
| Staffing                               | 85,500        | 82,750         | 85,250         | 87,750         | 90,500         |
| Aerial Photography/Planimetric Mapping | 0             | 36,000         | 36,000         | 41,250         | 14,000         |
| Hardware                               | 0             | 0              | 0              | 1,200          | 1,200          |
| ARC GIS Licensing                      | 4,000         | 4,000          | 4,000          | 4,000          | 4,000          |
| GIS Consortium Shared Initiatives      | 3,000         | 3,000          | 3,000          | 3,000          | 3,000          |
| Other Costs                            | 500           | 500            | 500            | 500            | 500            |
| <b>Total</b>                           | <b>93,000</b> | <b>126,250</b> | <b>128,750</b> | <b>137,700</b> | <b>113,200</b> |

### Project Update

The five-year cost has been updated.

**Project Alternative**

The alternative to the Village’s membership in the consortium would be hiring a staff member to perform the functions in-house. Staff does not recommend this as a viable alternative.

**Operating Budget Impact**

Is this purchase \_\_\_ routine or  X  non-routine?

| <b>NON-ROUTINE</b> |                                                                                           |
|--------------------|-------------------------------------------------------------------------------------------|
| Maintenance Costs  | Maintenance costs are included in the annual costs above.                                 |
| Personnel Costs    | Additional personnel costs associated with this request are included in the Project Cost. |
| Training Costs     | Staff training cost is included in the Project Cost.                                      |

**Local Administrative Adjudication**      2017      \$40,000      Operating  
 IT - Administration

- Critical
- X Recommended
- Contingent on Funding

**Original Purchase Date & Cost**

New Project

**Funding History**

N/A

**Project Description & Justification**

This is a one year project to implement court software to handle local administrative adjudication of fines issued in Wilmette. Currently, all appealed citations are sent to the county for hearings, with a portion of any fines collected remitted back to Wilmette.

Likely candidates for adjudication in Wilmette are Parking Tickets, estimated to be appealed at a rate of approximately 10-15 per month, local ordinance violations, estimated at approximately 30 per month, which would include citations issued by Wilmette Code Enforcement Officers as well as Police Officers.

By implementing Local Administrative Adjudication, the Village will be able to ensure that fines and ordinance violations issued are given a fair and proper hearing. Any fines levied will be kept exclusively by the Village, rather than shared with the Cook County Court system. Staff estimates that only 40% of the fines collected by Cook County are remitted back to the Village.

**Project Update**

This is a new request.

**Project Alternative**

If funding is not available, the alternative would be to continue to send appealed citations to the County for hearings.

**Operating Budget Impact**

Is this purchase \_\_\_\_\_ routine or  X  non-routine?

| <b>NON-ROUTINE</b> |                                                                                                                         |
|--------------------|-------------------------------------------------------------------------------------------------------------------------|
| Maintenance Costs  | Annual recurring maintenance expense of \$9,600.                                                                        |
| Personnel Costs    | An Administrative Hearing Officer would need to be hired on a contract basis at an expected hourly rate of \$100-\$175. |
| Training Costs     | Training costs are included in the project cost estimate.                                                               |

**Ten Year Capital Improvement Program  
Sewer Improvements Summary**

| <b>Ten Year Capital Improvement Program Summary</b>                   | <b>Actual 2015</b> | <b>Estimated 2016</b> | <b>2017</b>      | <b>2018</b>      | <b>2019</b>      | <b>2020</b>       | <b>2021</b>       | <b>Five Year Total</b> | <b>2022-2026</b>  | <b>Ten Year Total</b> |
|-----------------------------------------------------------------------|--------------------|-----------------------|------------------|------------------|------------------|-------------------|-------------------|------------------------|-------------------|-----------------------|
| <b>Storm Water Pump Station:</b>                                      |                    |                       |                  |                  |                  |                   |                   |                        |                   |                       |
| Pump Renovations                                                      | -                  | -                     | -                | 35,000           | 35,000           | -                 | -                 | 70,000                 | -                 | 70,000                |
| Clean Out Pumping Station Sump                                        | -                  | -                     | -                | 35,000           | -                | -                 | -                 | 35,000                 | 40,000            | 75,000                |
| <i>Electrical Improvements</i>                                        | -                  | -                     | -                | -                | -                | 1,200,000         | -                 | 1,200,000              | -                 | 1,200,000             |
| SWPS Roof Replacement                                                 | -                  | -                     | -                | -                | -                | -                 | -                 | -                      | 75,000            | 75,000                |
| <b>Sub-Total-Storm Water Pump Station</b>                             | -                  | -                     | -                | <b>70,000</b>    | <b>35,000</b>    | <b>1,200,000</b>  | -                 | <b>1,305,000</b>       | <b>115,000</b>    | <b>1,420,000</b>      |
| <b>Sewer Collection System:</b>                                       |                    |                       |                  |                  |                  |                   |                   |                        |                   |                       |
| <i>Sewer Lining &amp; Rehab. Prog.****</i>                            | 3,634              | 800,000               | 1,640,000        | 1,150,000        | 820,000          | 820,000           | 820,000           | 5,250,000              | 4,100,000         | 9,350,000             |
| Sewer Maintenance***                                                  | 188,276            | 190,000               | 261,500          | 261,500          | 261,500          | 261,500           | 261,500           | 1,307,500              | 1,307,500         | 2,615,000             |
| Sewer Main Repairs****                                                | 286,886            | 300,000               | 514,000          | 309,000          | 309,000          | 309,000           | 309,000           | 1,750,000              | 1,545,000         | 3,295,000             |
| <i>Relief Sewer Improv. Program</i>                                   | -                  | -                     | -                | -                | -                | -                 | -                 | -                      | 4,380,500         | 4,380,500             |
| <i>Smoke Testing</i>                                                  | -                  | -                     | -                | 130,000          | 130,000          | -                 | -                 | 260,000                | -                 | 260,000               |
| <i>West Park Storage Project</i>                                      | 13,692,771         | 1,094,000             | 100,000          | -                | -                | -                 | -                 | 100,000                | -                 | 100,000               |
| <i>Sewer Lateral Lining Pilot</i>                                     | -                  | -                     | -                | 167,000          | 3,396,000        | -                 | -                 | 3,563,000              | -                 | 3,563,000             |
| 50/50 Overhead Sewer/Lateral Program                                  | -                  | -                     | 30,000           | -                | -                | -                 | -                 | 30,000                 | -                 | 30,000                |
| <i>Separate Storm Sewer Relief Project</i>                            | 83,308             | -                     | 120,000          | 2,500,000        | 2,000,000        | 30,000,000        | 30,000,000        | 64,620,000             | 22,000,000        | 86,620,000            |
| <i>Separate Sewer Area Capacity Improvements</i>                      | 57,102             | -                     | -                | -                | -                | -                 | -                 | -                      | -                 | -                     |
| <i>Princeton Place pump Station and Storage</i>                       | 1,000              | 60,000                | 130,000          | -                | -                | -                 | -                 | 130,000                | -                 | 130,000               |
| <i>Manhole Rehabilitation</i>                                         | 329,886            | -                     | -                | -                | -                | -                 | -                 | -                      | -                 | -                     |
| <b>Sub-Total - Sewer Collection System</b>                            | <b>14,642,863</b>  | <b>2,444,000</b>      | <b>2,795,500</b> | <b>4,517,500</b> | <b>6,916,500</b> | <b>31,390,500</b> | <b>31,390,500</b> | <b>77,010,500</b>      | <b>33,333,000</b> | <b>110,343,500</b>    |
| <b>Total Sewer Improvements</b>                                       | <b>14,642,863</b>  | <b>2,444,000</b>      | <b>2,795,500</b> | <b>4,587,500</b> | <b>6,951,500</b> | <b>32,590,500</b> | <b>31,390,500</b> | <b>78,315,500</b>      | <b>33,448,000</b> | <b>111,763,500</b>    |
| ***Funded through Operations                                          |                    |                       |                  |                  |                  |                   |                   |                        |                   |                       |
| ****Funded through 2002 and future bond issuance                      |                    |                       |                  |                  |                  |                   |                   |                        |                   |                       |
| <b>Proposed Financing Distribution for Sewer System Improvements:</b> |                    |                       |                  |                  |                  |                   |                   |                        |                   |                       |
| General Fund - Operations                                             | -                  | -                     | -                | -                | -                | -                 | -                 | -                      | -                 | -                     |
| Motor Fuel Tax Fund                                                   | -                  | -                     | -                | -                | -                | -                 | -                 | -                      | -                 | -                     |
| Parking Meter Fund                                                    | -                  | -                     | -                | -                | -                | -                 | -                 | -                      | -                 | -                     |
| Sewer Fund - Operations                                               | 475,162            | 490,000               | 805,500          | 640,500          | 605,500          | 570,500           | 570,500           | 3,192,500              | 2,967,500         | 6,160,000             |
| Water Fund - Operations                                               | -                  | -                     | -                | -                | -                | -                 | -                 | -                      | -                 | -                     |
| <b>Totals - Operating Funds</b>                                       | <b>475,162</b>     | <b>490,000</b>        | <b>805,500</b>   | <b>640,500</b>   | <b>605,500</b>   | <b>570,500</b>    | <b>570,500</b>    | <b>3,192,500</b>       | <b>2,967,500</b>  | <b>6,160,000</b>      |
| <i>General Fund - Other Financing</i>                                 | -                  | -                     | -                | -                | -                | -                 | -                 | -                      | -                 | -                     |
| <i>Sewer Fund - Other Financing</i>                                   | 14,167,701         | 1,954,000             | 1,990,000        | 3,947,000        | 6,346,000        | 32,020,000        | 30,820,000        | 75,123,000             | 30,480,500        | 105,603,500           |
| <i>Water Fund - Other Financing</i>                                   | -                  | -                     | -                | -                | -                | -                 | -                 | -                      | -                 | -                     |
| <b>Totals - Other Financing</b>                                       | <b>14,167,701</b>  | <b>1,954,000</b>      | <b>1,990,000</b> | <b>3,947,000</b> | <b>6,346,000</b> | <b>32,020,000</b> | <b>30,820,000</b> | <b>75,123,000</b>      | <b>30,480,500</b> | <b>105,603,500</b>    |
| <b>Grand Totals - Proposed Financing</b>                              | <b>14,642,863</b>  | <b>2,444,000</b>      | <b>2,795,500</b> | <b>4,587,500</b> | <b>6,951,500</b> | <b>32,590,500</b> | <b>31,390,500</b> | <b>78,315,500</b>      | <b>33,448,000</b> | <b>111,763,500</b>    |

|                                        |                       |             |           |
|----------------------------------------|-----------------------|-------------|-----------|
| <b>Sewer Lining and Rehabilitation</b> | 2017                  | \$1,640,000 | IEPA Loan |
| Sewer Fund-Sewer Improvements-Sewer    | 2018                  | \$1,150,000 |           |
| Collection System                      | 2019                  | \$ 820,000  |           |
|                                        | 2020                  | \$ 820,000  |           |
|                                        | 2021                  | \$ 820,000  |           |
| X                                      | Critical              |             |           |
| -                                      | Recommended           |             |           |
| -                                      | Contingent on Funding |             |           |

---

**Original Purchase Date & Cost**

N/A

**Funding History**

|      |           |           |
|------|-----------|-----------|
| 2016 | \$820,000 | IEPA Loan |
| 2015 | \$820,000 | IEPA Loan |
| 2014 | \$577,315 | IEPA Loan |
| 2013 | \$639,425 | IEPA Loan |
| 2012 | \$826,000 | IEPA Loan |
| 2011 | \$906,675 | IEPA Loan |

**Project Description & Justification**

Sewer lining is a non-invasive technique to rehabilitate sewers by eliminating infiltration, structural defects, and root intrusion. The list of sewers identified as needing sewer lining grows each year. This annual expenditure is proposed to be a long-term program to address the deterioration of the Village's sewer system.

The cost estimate to line the entire sanitary sewer system, not including laterals, west of Ridge Road is estimated to be \$11,200,000. In order to address sewer backups and infiltration in this area, the Engineering Department recommends funding the program at \$820,000 beginning in 2014 which would completely line the separate sanitary sewer system by 2028.

In addition to lining the sanitary sewer system, the combined sewers east of Ridge Road are deteriorating and in need of sewer lining. The cost estimate to line the entire combined sewer system, east of Ridge Road, is estimated to be \$14,500,000. The Engineering Department recommends continuing a lining program beyond 2028 to address the condition of the combined sewer system as well.

**Project Update**

In 2018, the sewer lining program will increase by \$330,000 to \$1,150,000 for the sewer on Central Avenue. Central Avenue is slated for reconstruction with the Surface Transportation Program (STP) through the North Shore Council of Mayors. The funding amount of \$820,000 was added to 2021.

**Project Alternative**

The alternative to sewer lining is sewer replacement by open excavation which can be significantly more costly and disruptive. The Village’s sewer system is sixty to one-hundred plus years in age and has numerous cracks, tree roots, and mineral deposits. These pipe deficiencies result in groundwater infiltration, sewer collapses, and blockages. Not funding this program will result in infiltration contributing to sewer backups and continued deterioration of the sewer pipes.

**Operating Budget Impact**

Is this purchase *routine*   X   or *non-routine*?

| ROUTINE                    |                        |
|----------------------------|------------------------|
| Department Budget          | Sewer Capital          |
| Account Number Description | Sewer Lining and Rehab |
| Account Number             | 40957090-470400-80703  |

*Engineering*

|                                     |      |            |           |
|-------------------------------------|------|------------|-----------|
| <b>Sewer Main Repairs</b>           | 2017 | \$ 309,000 | Operating |
| Sewer Fund-Sewer Improvements-Sewer | 2018 | \$ 309,000 |           |
| Collection System                   | 2019 | \$ 309,000 |           |
|                                     | 2020 | \$ 309,000 |           |
|                                     | 2021 | \$ 309,000 |           |

|   |                       |
|---|-----------------------|
| X | Critical              |
| - | Recommended           |
| - | Contingent on Funding |



Failed Sewer

Failed Sewer

Sewer in Good Condition

**Original Purchase Date & Cost**

N/A

**Funding History**

|      |           |           |
|------|-----------|-----------|
| 2016 | \$300,000 | Operating |
| 2015 | \$300,000 | Operating |
| 2014 | \$300,000 | Operating |
| 2013 | \$300,000 | Operating |
| 2012 | \$379,000 | Bond      |

**Project Description & Justification**

The sewer repair program includes excavating and replacing portions of the sewer system, including addressing defective manholes and sewer service connections as necessary.

These funds will be used to repair deteriorated sewer mains and service connections as identified by the annual sewer televising program. It has been the Engineering Department’s practice to televise, review, and repair all sewers beneath the streets selected for the annual road program to minimize future disruptions to the new pavement. In addition, with the prevalence of rain events the past several years, many additional sewers were televised because of poor system performance.

This project focuses on repairing sewers which show signs of collapse, excessive cracking, voids or gaps between pipes, and faulty service connections which may prove problematic to the functioning of the sewer main and have to be repaired before the sewers can be eligible for sewer lining. In addition, this annual expenditure will address the deterioration of the sewer system by increasing

Sewer

sewer capacity, reducing sewer backups, improving the pipe’s structural integrity, and protecting the investment in the newly paved streets.

The design (soft costs) are annually required each year to facilitate the design of the Sewer Main Repairs Project. The design services include soils borings, pavement cores and environmental (soils) services.

In the past, these soft cost services were not separately budgeted but were taken out of the annual project which decreased its overall budget effectiveness by approximately 3%. The annual budget requests for the Sewer Main Repairs reflects 3% of the project construction costs for design (soft costs).

| <b>Project Budget</b> | <b>3% Design Soft Costs</b> | <b>Total Budget</b> |
|-----------------------|-----------------------------|---------------------|
| \$300,000             | \$9,000                     | \$309,000           |

**Project Update**

Starting in 2017, engineering design and construction (soft) costs have been identified separately and incorporated into the budget to clearly project the full construction (hard) costs intended for this project.

The funding amount has been increased by \$9,000 for 2017-2020. The funding amount of \$309,000 has been added to 2021.

Funding for sewer main repairs along Central Avenue have been removed from this project. It is now a standalone project.

**Project Alternative**

The alternative to the sewer replacement program is to repair sewers on an emergency basis. Reacting to sewers that have already collapsed will result in sewer backups and street sinkholes and cost the Village more than through a proactive main repair program.

**Operating Budget Impact**

Is this purchase  X  routine or   non-routine?

| ROUTINE                    |                       |
|----------------------------|-----------------------|
| Department Budget          | Sewer Capital         |
| Account Number Description | Sewer Main Repairs    |
| Account Number             | 40807090-470400-80707 |

|                                     |                       |           |           |
|-------------------------------------|-----------------------|-----------|-----------|
| <b>Sewer Maintenance</b>            | 2017                  | \$261,500 | Operating |
| Sewer Fund-Sewer Improvements-Sewer | 2018                  | \$261,500 |           |
| Collection System                   | 2019                  | \$261,500 |           |
|                                     | 2020                  | \$261,500 |           |
|                                     | 2021                  | \$261,500 |           |
| X                                   | Critical              |           |           |
| -                                   | Recommended           |           |           |
| -                                   | Contingent on Funding |           |           |

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**Original Purchase Date & Cost**

N/A

**Funding History**

|      |           |           |
|------|-----------|-----------|
| 2016 | \$224,000 | Operating |
| 2015 | \$251,000 | Operating |
| 2014 | \$210,000 | Operating |
| 2013 | \$325,000 | Operating |
| 2012 | \$210,000 | Operating |
| 2011 | \$210,000 | Operating |

**Project Description & Justification**

A multi-year effort targeting sewer maintenance, including contractual maintenance of drainage structures, emergency, and road program sewer point repairs.

The following sewer maintenance improvements are recommended in 2017:

- \$50,000 is budgeted for a contractor to perform repairs to sewers that are over 10 feet in depth and cannot be repaired by Village crews and emergency sewer repairs and improvements for the combined, sanitary, and storm sewer systems identified during the budget year.
- \$37,500 to clean approximately 500 drainage structures in order to obtain a five-year cleaning cycle (an additional 180 are cleaned by in-house crews).
- \$174,000 to cover the cost of televising/cleaning approximately 15.2 miles (10%) of main line sewers. The Village’s sewer systems contain 51.8 miles of storm sewer mains, 47.5 miles of sanitary sewer mains, and 47.27 miles of combination sewer mains. Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) mandates that a long term (O&M) Program be developed. The O & M program includes maintenance, cleaning and rehabilitation. At this time the MWRDGC does not require specific percentage of sewer cleaning. Based on the age of the Village’s sewers the best management practices would be 10-percent per year.

**Project Update**

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Sewer

The funding amount has been increased to \$261,500 to maintain the Village’s goal of cleaning 10% of the sewer system annually. \$261,500 was added through 2021.

**Project Alternative**

This project is critical since a reduction in maintenance of the sewer system can ultimately lead to sewer back-ups and increased flooding. Portions of the work correlate to the Village’s mandated National Pollutant Discharge Elimination System (NPDES), the Combined Sewer Overflow (CSO) permits, and annual Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) long term maintenance program. The alternative would be a reduction to these contractual services which would place the Village in non-compliance unless additional personnel and equipment were added to perform the services using Public Works staff.

**Operating Budget Impact**

Is this purchase *routine*   X   or        *non-routine*?

|                            |                           |
|----------------------------|---------------------------|
| ROUTINE                    |                           |
| Department Budget          | Public Works / Sewer Fund |
| Account Number Description | Sewer Maintenance         |
| Account Number             | 40807090-425300           |

**Hollywood Court Sewer  
Sewer Main Replacement**

2017

\$205,000

Sewer Fund-Sewer Improvements-Sewer  
Collection System

- X Critical
- Recommended
- Contingent on Funding



Failed Sewer

Failed Sewer

Sewer in Good Condition

**Original Purchase Date & Cost**

N/A

**Funding History**

None

**Project Description & Justification**

**Limits of project**

The Engineering and Public Works Department televises storm, sanitary and combined sewers annually to identify defects and possible failures. These defects are addressed by the Sewer Main Repair Program, which includes excavating and replacing portions of the sewer system. The defects can be in defective manholes and service connection, excessive sags that can lead to separation of the lateral at the main, or protruding taps that can pose a problem during sewer lining. When longer stretches are defective that would require replacements of the entire main from manhole to manhole, those are identified for a separate capital program. These funds will be used to repair sewer mains, reinstate service connections, and rehabilitate any manholes that are needed.

It has been the Engineering Department’s practice to televises, review, and repair all sewers beneath the streets selected for the annual road program to minimize future disruptions to the new pavement. These sewers identified will likely be on the road program within the next few years, and show signs

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Sewer

of collapse, excessive cracking, and would have to be repaired before the sewers could be eligible for sewer lining.

Hollywood Court has more than 175' of sanitary sewer pipe with significant sags that show more than 1/2 to 2/3 of the pipe to be filled at normal flows. Additionally, the sewer is a back pitched at the downstream manhole. This reduces flow capacity and contributes to sewer backups. Several backups have been reported on this segment of Hollywood Ct. Hollywood Ct. is expected to be on the 2017 Road Program for resurfacing. This budget includes the complete replacement from manhole to manhole prior to the road resurfacing program—approximately 235 LF of 8" VCP sewer main (MH 100 to MH 101) and 72 LF of 8" VCP sewer (MH103 to MH 223) running east from Old Glenview Road.

| <b>Project</b>                  | <b>Project Budget</b> |
|---------------------------------|-----------------------|
| Hollywood Court<br>(MH 100-101) | \$155,000             |
| Hollywood Court<br>(MH 103-223) | \$50,000              |
| <b>Total Cost:</b>              | <b>\$205,000</b>      |

**Project Update**

N/A

**Project Alternative**

The alternative is to leave the sags in the pipe. The result could be more backups in homes.

**Operating Budget Impact**

Is this purchase \_\_\_ routine or  X  non-routine?

| ROUTINE                    |                       |
|----------------------------|-----------------------|
| Department Budget          | Sewer Capital         |
| Account Number Description |                       |
| Account Number             | 40807090-470400-80707 |

**Overhead Sewer Program** 2017 \$30,000 Operating  
 Sewer Fund-Sewer Improvements-Sewer  
 Collection System

- Critical
  - X Recommended
  - Contingent on Funding
- 

**Original Purchase Date & Cost**  
 N/A

**Funding History**  
 N/A

**Project Description & Justification**

This is a resident assistance program for residents who install overhead sewers to protect their homes from sewer backups. The proposal is for the Village to contribute 50%, not to exceed \$5,000 per property. Grants would be issued on a “first-come, first-served” basis. The budget of \$30,000 will fund six overhead sewers.

There are numerous sewer backups in the Village during intense rain events. For those homes that chronically experience sewer backups, building an overhead sewer is the best alternative to mitigating the backup problem.

Recognizing that the Village cannot feasibly build a system that could guarantee the elimination of sewer backups, the overhead sewer program is a cost effective way of allowing certain homes to protect their property. An overhead sewer protects a home from a sewer backup by providing an elevation difference created by a sump and pump in the building’s lowest level.

**Project Update**

This project was deferred from 2016 to 2017.

**Project Alternative**

The alternative is to not fund a resident assistance program but encourage residents to complete the improvements on their own.

**Operating Budget Impact**

Is this purchase     routine or   X   non-routine?

| NON-ROUTINE       |      |
|-------------------|------|
| Maintenance Costs | None |
| Personnel Costs   | None |
| Training Costs    | None |

**Ten Year Capital Improvement Program  
Water Improvements Summary**

| Ten Year Capital Improvement Program Summary                  | Actual 2015    | Estimated 2016 | 2017             | 2018             | 2019             | 2020             | 2021             | Five Year Total   | 2022-2026         | Ten Year Total    |
|---------------------------------------------------------------|----------------|----------------|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|
| <b>Water Plant - Water Fund:</b>                              |                |                |                  |                  |                  |                  |                  |                   |                   |                   |
| Roof Repairs                                                  | -              | -              | -                | -                | -                | 220,000          | -                | 220,000           | -                 | 220,000           |
| Water System Infrastructure Assessment                        | 82,761         | 54,000         | -                | -                | -                | -                | -                | -                 | -                 | -                 |
| <i>Pipe Gallery Painting &amp; Building Renovation</i>        | <i>31,406</i>  | <i>235,507</i> | 30,000           | -                | -                | -                | -                | 30,000            | -                 | <i>30,000</i>     |
| Rebuild Washwater Pumps                                       | -              | -              | -                | -                | 60,000           | 50,000           | -                | 110,000           | -                 | 110,000           |
| Treatment Process Improvements                                | -              | -              | -                | -                | 380,000          | 430,000          | 498,000          | 1,308,000         | <i>3,860,000</i>  | 5,168,000         |
| Water Intakes Inspection Services                             | -              | -              | -                | 18,000           | -                | 20,000           | -                | 38,000            | 50,000            | 88,000            |
| Tank Maintenance                                              | -              | -              | -                | -                | 40,000           | -                | -                | 40,000            | 60,000            | 100,000           |
| <i>1933 Intake Replacement</i>                                | -              | -              | -                | -                | -                | -                | -                | -                 | <i>14,700,000</i> | <i>14,700,000</i> |
| <b>Sub-Total - Water Plant</b>                                | <b>114,167</b> | <b>289,507</b> | <b>30,000</b>    | <b>18,000</b>    | <b>480,000</b>   | <b>720,000</b>   | <b>498,000</b>   | <b>1,746,000</b>  | <b>18,670,000</b> | <b>20,416,000</b> |
| <b>Water Equipment Improvements:</b>                          |                |                |                  |                  |                  |                  |                  |                   |                   |                   |
| <i>Filter Valve Improvements</i>                              | -              | 40,000         | -                | -                | -                | -                | -                | -                 | -                 | -                 |
| Instrumentation Replacement                                   | 35,358         | -              | -                | -                | 50,000           | 50,000           | -                | 100,000           | -                 | 100,000           |
| Basin 1 & 2 Improvements                                      | 978            | 9,271          | -                | -                | -                | -                | -                | -                 | -                 | -                 |
| 1971 Low Lift Station Influent Valve Replace                  | -              | -              | -                | -                | -                | -                | -                | -                 | 250,000           | 250,000           |
| Rebuild Low Lift Pumps                                        | -              | -              | 40,000           | 35,000           | 25,000           | -                | -                | 100,000           | -                 | 100,000           |
| Rebuild High Lift Pumps                                       | 20,744         | -              | 35,000           | -                | 40,000           | -                | -                | 75,000            | -                 | 75,000            |
| Heating System Improvements                                   | -              | -              | -                | 120,000          | 60,000           | -                | -                | 180,000           | -                 | 180,000           |
| <i>Water Plant Electrical Improvements</i>                    | -              | <i>19,500</i>  | <i>700,000</i>   | <i>3,500,000</i> | <i>3,500,000</i> | <i>310,000</i>   | <i>760,000</i>   | <i>8,770,000</i>  | -                 | <i>8,770,000</i>  |
| <b>Sub-Total - Water Equipment</b>                            | <b>57,080</b>  | <b>68,771</b>  | <b>775,000</b>   | <b>3,655,000</b> | <b>3,675,000</b> | <b>360,000</b>   | <b>760,000</b>   | <b>9,225,000</b>  | <b>250,000</b>    | <b>9,475,000</b>  |
| <b>Water Production Improvements:</b>                         |                |                |                  |                  |                  |                  |                  |                   |                   |                   |
| Repl. Low Lift Pump #23                                       | -              | -              | -                | -                | -                | -                | -                | -                 | 360,000           | 360,000           |
| <b>Sub-Total - Water Production</b>                           |                |                |                  |                  |                  |                  |                  |                   | <b>360,000</b>    | <b>360,000</b>    |
| <b>Water Distribution Improvements:</b>                       |                |                |                  |                  |                  |                  |                  |                   |                   |                   |
| Distribution System Valve Improv.                             | 70,160         | 62,500         | 62,500           | 99,750           | 99,750           | 131,250          | 131,250          | 524,500           | 656,250           | 1,180,750         |
| Glenview Meter Upgrade                                        | -              | 30,000         | -                | 50,000           | -                | -                | -                | 50,000            | -                 | 50,000            |
| Water Main Replacement Program                                | -              | -              | -                | -                | -                | 1,300,000        | 1,300,000        | 2,600,000         | 6,500,000         | 9,100,000         |
| Unidirectional Water Main Flushing                            | -              | -              | 60,000           | 60,000           | -                | -                | 60,000           | 180,000           | 180,000           | 360,000           |
| Water Meter Replacement Program                               | 36,128         | 88,000         | 88,000           | 88,000           | 88,000           | 88,000           | 50,000           | 402,000           | 200,000           | 602,000           |
| Automatic Meter Reading Program                               | -              | -              | 20,000           | -                | -                | -                | -                | <i>20,000</i>     | <i>2,500,000</i>  | 2,520,000         |
| Replace Standpipe Isolation Valve                             | -              | -              | -                | -                | -                | -                | 60,000           | 60,000            | -                 | 60,000            |
| Kenilworth Supply Study                                       | -              | 107,000        | -                | -                | -                | -                | -                | -                 | -                 | -                 |
| Wholesale Water Analysis                                      | -              | 11,100         | -                | -                | -                | -                | -                | -                 | -                 | -                 |
| <b>Sub-Total - Water Distribution</b>                         | <b>106,288</b> | <b>298,600</b> | <b>230,500</b>   | <b>297,750</b>   | <b>187,750</b>   | <b>1,519,250</b> | <b>1,601,250</b> | <b>3,836,500</b>  | <b>10,036,250</b> | <b>13,872,750</b> |
| ***Funded through Operations                                  |                |                |                  |                  |                  |                  |                  |                   |                   |                   |
| <b>Total Water Improvements</b>                               | <b>277,535</b> | <b>656,878</b> | <b>1,035,500</b> | <b>3,970,750</b> | <b>4,342,750</b> | <b>2,599,250</b> | <b>2,859,250</b> | <b>14,807,500</b> | <b>29,316,250</b> | <b>44,123,750</b> |
| *100% Reimbursable from Village of Glenview                   |                |                |                  |                  |                  |                  |                  |                   |                   |                   |
| <b>Proposed Financing Distribution for Water Improvement:</b> |                |                |                  |                  |                  |                  |                  |                   |                   |                   |
| General Fund - Operations                                     | -              | -              | -                | -                | -                | -                | -                | -                 | -                 | -                 |
| Sewer Fund - Operations                                       | -              | -              | -                | -                | -                | -                | -                | -                 | -                 | -                 |
| Water Fund - Operations                                       | 264,150        | 435,761        | 335,500          | 470,750          | 842,750          | 2,289,250        | 2,099,250        | 6,037,500         | 8,256,250         | 14,293,750        |
| <b>Totals - Operating Funds</b>                               | <b>264,150</b> | <b>435,761</b> | <b>335,500</b>   | <b>470,750</b>   | <b>842,750</b>   | <b>2,289,250</b> | <b>2,099,250</b> | <b>6,037,500</b>  | <b>8,256,250</b>  | <b>14,293,750</b> |
| General Fund - Other Financing                                | -              | -              | -                | -                | -                | -                | -                | -                 | -                 | -                 |
| Sewer Fund - Other Financing                                  | -              | -              | -                | -                | -                | -                | -                | -                 | -                 | -                 |
| Water Fund - Other Financing                                  | 13,385         | 221,117        | 700,000          | 3,500,000        | 3,500,000        | 310,000          | 760,000          | 8,770,000         | 21,060,000        | 29,830,000        |
| <b>Totals - Other Financing</b>                               | <b>13,385</b>  | <b>221,117</b> | <b>700,000</b>   | <b>3,500,000</b> | <b>3,500,000</b> | <b>310,000</b>   | <b>760,000</b>   | <b>8,770,000</b>  | <b>21,060,000</b> | <b>29,830,000</b> |
| <b>Grand Totals - Proposed Financing</b>                      | <b>277,535</b> | <b>656,878</b> | <b>1,035,500</b> | <b>3,970,750</b> | <b>4,342,750</b> | <b>2,599,250</b> | <b>2,859,250</b> | <b>14,807,500</b> | <b>29,316,250</b> | <b>44,123,750</b> |

|                                        |      |             |           |
|----------------------------------------|------|-------------|-----------|
| <b>Electrical Improvements Program</b> | 2017 | \$700,000   | IEPA Loan |
| <b>Phase I</b>                         | 2018 | \$3,500,000 |           |
| Water Fund- Water Plant Facility       | 2019 | \$3,500,000 |           |

| Condition Rating | Criticality Rating |        |        |        |        | Tier   | Risk Level     | Action                        |
|------------------|--------------------|--------|--------|--------|--------|--------|----------------|-------------------------------|
|                  | 1                  | 2      | 3      | 4      | 5      |        |                |                               |
| 1                | Tier 1             | Tier 1 | Tier 2 | Tier 3 | Tier 3 | Tier 1 | Very Low Risk  | Include in the CIP > 10 years |
| 2                | Tier 1             | Tier 1 | Tier 3 | Tier 3 | Tier 4 | Tier 2 | Low Risk       | Include in the CIP 7-10 years |
| 3                | Tier 2             | Tier 2 | Tier 4 | Tier 4 | Tier 5 | Tier 3 | Medium risk    | Include in the CIP 5-7 Years  |
| 4                | Tier 2             | Tier 3 | Tier 4 | Tier 5 | Tier 5 | Tier 4 | High Risk      | Include in the CIP 2-5 Years  |
| 5                | Tier 2             | Tier 3 | Tier 4 | Tier 5 | Tier 5 | Tier 5 | Very High Risk | Include in the CIP 1-3 Years  |

### Original Purchase Date & Cost

|                    |                               |
|--------------------|-------------------------------|
| MCC-B & MCC-C:     | 1956 – part of 1956 expansion |
| Main Switchgear:   | 1986 – unknown cost           |
| 500 kW generator:  | 1971 – supports 9 MGD         |
| 1100 kW generator: | 1998 – supports 20 MGD        |

### Funding History

N/A

### Project Description & Justification

- 2017 Detailed engineering design and execution of the bidding process at a projected cost of \$700,000
- 2018 Delivery of the generators, switchgear and Motor Control Centers (MCCs) with some construction and installation of equipment at a projected cost of \$3,500,000
- 2019 Completion of the installation and the electrical improvements at a projected cost of \$3,500,000

The phase I of the electrical improvements program consists of the following projects:

#### **Replacement of the main switchgear and Motor Control Centers (MCCs):**

This project consists of replacing the main switchgear and MCC-A1, MCC-A2 and MCC-A3 (located in the main electrical room) with the addition of automatic transfer controls. The age of the existing equipment is approximately 30 years and is approaching the end of their effective life based on the findings of the Water Plant condition assessment study performed in 2015. If this equipment were to fail, it would cause complete water plant shut-down. Additionally, the lead time on design, procurement and installation is relatively long for such critical equipment as it could take up to 2-3 years to complete this project. Part of the cost of this project is



the challenge of finding locations for the new equipment while maintaining plant operation.

*Summary of the risk assessment of this project is below:*

| Risk Score         | Tier 5 | Justification                                      |
|--------------------|--------|----------------------------------------------------|
| Condition Rating   | 4      | Less than 25% of useful life left                  |
| Criticality Rating | 5      | Will cause complete plant shutdown, long lead time |

**Replacement of the 1956 Motor Control Centers (MCCs):**

This project consists of replacing MCC-B and MCC-C located in the 1956 building. These MCCs provide power to significant amount of equipment at the plant such wash water pumps, chemical metering pumps, recycling pumps...etc. The MCCs have exceeded their useful life and have been determined to be in poor condition due to the presence of corrosion. If either of these MCCs were to fail, it will impact enough equipment to significantly disrupt the operation. The location of these MCCs must also be evaluated due to safety concerns and climate conditions.



*Summary of the risk assessment of this project is below:*

| Risk Score         | Tier 5 | Justification                                                                   |
|--------------------|--------|---------------------------------------------------------------------------------|
| Condition Rating   | 5      | Exceeded it useful life, signs of corrosion                                     |
| Criticality Rating | 5      | Catastrophic severity level impact including potential violation of regulations |

**Replacement of Two Backup Engine Generators:**

This project consists of replacing the two backup generators at the water plant. The water plant has two backup generators, 500 kW diesel, installed in 1971, and 1100 kW natural gas, installed in 1998. The 1100 kW generator could provide power to sustain a production rate of approximately 19 MGD of water and the 500 kW generator up to 9 MGD of water. Due to its size and the amount of water that can be produced, the 500 kW generator serves as a backup to the primary 1100 kW generator, providing power during emergency power outages.



The 500 kW generator has exceeded its life expectancy and due to age has begun to exhibit signs of wear requiring more frequent and costly repairs. Additionally, due to age, parts typically have to be custom made leading to longer periods of the generator being out of service and a higher cost of maintenance.

The 1100 kW generator is of a unique design and model that parts and qualified service technicians are becoming limited. This generator has had many breakdowns and repairs in recent time. In addition, the manufacturer of the generator has informed the Village that certain parts will need to be replaced in the coming years alongside a software upgrade. This replacement could have a substantial cost and the design of this replacement is still being investigated by the manufacturer and is not certain to be workable.

Summary of the risk assessment of this project is below:

| Risk Score         | Tier 5 | Justification                                                                                                                                                                  |
|--------------------|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Condition Rating   | 4      | The 500 kW generate has exceeded useful life. The 1100 kW has Less than 25% of useful life left. Many historical maintenance needs                                             |
| Criticality Rating | 4      | Will cause complete plant shutdown if power is lost. Due to the redundancy and that the 500 kW generator would only provide 9 MGD rate, a criticality rating of 4 is justified |

### Project Update

The backup generators project was reevaluated based on the new risk methodology, moved up to FY 2017 from FY 2020 and has been combined with the two new projects that were identified in the condition assessment study. A follow-up conceptual engineering study was concluded in July 2016 and has narrowed the potential execution of the electrical upgrades in this CIP project and updated the estimated cost which is reflected in the funding request of this project. Additionally, a pre-application has been submitted for an IEPA loan under the State Revolving Fund (SRF) loan program.

### Project Alternative

The projects above could be a done separately. However, it is proposed to combine them for the following reasons:

- Each of these electrical projects is very disruptive on its own to the operation of the water plant. Performing this work once, will minimize the amount of disruption in the future and the risks associated with it.
- There is an economy of scale related to combining these electrical projects. In addition to the savings due to the larger scale of the project, there will be savings associated with equipment replacement. For example, if the switchgear replacement project was done first, new breakers for the old generators must be installed to work with this new switchgear. Then, these new breakers will be replaced again when the generators are replaced. Combining these projects will eliminate to purchase and replacement these equipment twice in this example.
- Completing the electrical projects above prior to 2020 when North Main Utility will come on board is desirable to minimize the impact of this higher demand on operation. The lead time on these projects is long; could be up to 3 years of design, procurement and construction.

### Operating Budget Impact

Is this purchase \_\_\_\_\_ routine or X non-routine?

|                   |      |
|-------------------|------|
| NONROUTINE        |      |
| Maintenance Costs | None |
| Personnel Costs   | None |
| Training Costs    | None |

### Water Management

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Water

**Surface Wash Piping Replacement**  
Water Fund- Water Plant Facility

2017

\$30,000

Operating

| Condition Rating | Criticality Rating |        |        |               |        |
|------------------|--------------------|--------|--------|---------------|--------|
|                  | 1                  | 2      | 3      | 4             | 5      |
| 1                | Tier 1             | Tier 1 | Tier 2 | Tier 3        | Tier 3 |
| 2                | Tier 1             | Tier 1 | Tier 3 | Tier 3        | Tier 4 |
| 3                | Tier 2             | Tier 2 | Tier 4 | Tier 4        | Tier 5 |
| 4                | Tier 2             | Tier 3 | Tier 4 | <b>Tier 5</b> | Tier 5 |
| 5                | Tier 2             | Tier 3 | Tier 4 | Tier 5        | Tier 5 |

|        |                                                                                    |                |                               |
|--------|------------------------------------------------------------------------------------|----------------|-------------------------------|
| Tier 1 |  | Very Low Risk  | Include in the CIP > 10 years |
| Tier 2 |  | Low Risk       | Include in the CIP 7-10 years |
| Tier 3 |  | Medium risk    | Include in the CIP 5-7 Years  |
| Tier 4 |  | High Risk      | Include in the CIP 2-5 Years  |
| Tier 5 |  | Very High Risk | Include in the CIP 1-3 Years  |

**Original Purchase Date & Cost**

1978 Cost unknown - part of rebuilding 1933 filters

**Funding History**

N/A

**Project Description & Justification**

2017 Replace the surface wash PVC pipes of the 1933 filters at a projected cost of \$30,000



The Water Plant has 10 filters divided in three groups based on the year originally built: 1933 filters (4), 1956 filters (3), and 1971 filters (3). The 1933 filters have different surface wash system and under-drain system than the 1956 and 1971 filters. Also, the size of the filters in each group is different.

In FY 2017, it is proposed to replace the PVC pipes in the surface wash system of the 1933 filters that deliver water to the arms in the filters. The pipes were installed in 1978 and have shown signs of becoming brittle. Failure of these pipes would prevent the ability to use the surface wash system, making the backwash much less effective and can negatively affect the water quality of these filters and reduce the treatment capacity.

*Summary of the risk assessment of this project is below:*

| Risk Score         | Tier 5 | Justification                                                                                                                                                                  |
|--------------------|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Condition Rating   | 3      | The pipes have exceeded their useful life but no failure or maintenance have occurred.                                                                                         |
| Criticality Rating | 4      | Surface wash is highly important in meeting water quality regulatory requirements. Failed surface wash system would cause higher risk of turbidity breakthrough in the filters |

**Project Update**

The cost estimate has been increased to \$30,000 based on the condition assessment study.

### Project Alternative

The EPA requires a surface wash system for each plant filter unit. An alternative to repairing the existing rotary surface wash system on filter 1-4 is to switch to an air scour system similar to the 1956 and 1971 filters. This would require a change in the under drains and replacement of the filter media, and therefore will cost more than the current setup.

Another alternative is to postpone the projects. However, a failure in the surface wash system would result in poor performance of the filters. This could result in a violation of EPA standards or shutting down of the filters, which would reduce the capacity of the Water Plant by up to 22%.

### Operating Budget Impact

Is this purchase *routine* \_\_\_\_ or X *non-routine*?

| NON-ROUTINE        |      |
|--------------------|------|
| Maintenance Costs: | None |
| Personnel Costs:   | None |
| Training Costs:    | None |

|                                 |      |          |           |
|---------------------------------|------|----------|-----------|
| <b>Rebuild Low Lift Pumps</b>   | 2017 | \$40,000 | Operating |
| Water Fund–Water Plant Services | 2018 | \$35,000 |           |
|                                 | 2019 | \$25,000 |           |

| Condition Rating | Criticality Rating |        |        |        |        |
|------------------|--------------------|--------|--------|--------|--------|
|                  | 1                  | 2      | 3      | 4      | 5      |
| 1                | Tier 1             | Tier 1 | Tier 2 | Tier 3 | Tier 3 |
| 2                | Tier 1             | Tier 1 | Tier 3 | Tier 3 | Tier 4 |
| 3                | Tier 2             | Tier 2 | Tier 4 | Tier 4 | Tier 5 |
| 4                | Tier 2             | Tier 3 | Tier 4 | Tier 5 | Tier 5 |
| 5                | <b>Tier 2</b>      | Tier 3 | Tier 4 | Tier 5 | Tier 5 |

|        |                                                                                    |                |                               |
|--------|------------------------------------------------------------------------------------|----------------|-------------------------------|
| Tier 1 |  | Very Low Risk  | Include in the CIP > 10 years |
| Tier 2 |  | Low Risk       | Include in the CIP 7-10 years |
| Tier 3 |  | Medium risk    | Include in the CIP 5-7 Years  |
| Tier 4 |  | High Risk      | Include in the CIP 2-5 Years  |
| Tier 5 |  | Very High Risk | Include in the CIP 1-3 Years  |

### Original Purchase Date & Cost

|             |      |           |
|-------------|------|-----------|
| Low Lift 29 | 1989 | \$50,000  |
| Low Lift 22 | 1999 | \$111,000 |



### Funding History

N/A

### Project Description & Justification

In FY 2017, rebuild low lift pump 22 at a projected cost of \$40,000

In FY 2018, rebuild low lift pump 29 at a projected cost of \$35,000

In FY 2019, rebuild low lift pump 16 at a projected cost of \$25,000

Low lift pumps are used to pump untreated Lake Michigan water to the plant to start the treatment process. There are four low lift pumps in the 1971 low lift station and four pumps in the 1933 low lift station.

Based on the age of the pump and hours in service, preventative maintenance in the form of a complete pump and motor rebuild is strongly recommended to keep the pump reliable. The typical number of years of service before a pump is in need of being rebuilt is 10-15 years and the hours in service are 30-35K hours. The following is a table summarizing the low lift pumps inventory in both low lift stations:

| CIP Year | Pump   | Low Lift Station | Year Last Rebuilt | Hours of Service since last rebuild |
|----------|--------|------------------|-------------------|-------------------------------------|
| 2017     | LL #22 | 1971             | New 1999          | 60,500                              |
| 2018     | LL #29 | 1971             | New 1989          | 18,831                              |
| --       | LL #27 | 1971             | 2003              | 10,875                              |
| 2023     | LL#23* | 1971             | 1997              | 36,575                              |

|      |        |      |      |        |
|------|--------|------|------|--------|
| --   | LL #6  | 1933 | 1989 | 20,367 |
| --   | LL #7  | 1933 | 1984 | 5,761  |
| --   | LL #8  | 1933 | 1984 | 12,187 |
| 2019 | LL #16 | 1933 | 1989 | 30,013 |

\*LL #23 is in another CIP for replacement in 2023

Even though this project is a tier 2 risk rated, this is a preventative maintenance program for the low lift pumps. Therefore, the recommendation to perform this maintenance will be based on the hours of service as discussed above. The break-down of these pumps could cause significantly higher repair cost as damage to the shaft and/or propeller can occur.

**Project Update**

This CIP is postponed from FY 2016 to FY 2017 due to reprioritization of projects.

**Project Alternative**

An alternative is to replace the pump with a new one which is significantly more expensive. A failure in pump 22 will reduce the pumping capacity by 24 MGD and pump 29 by 14.5 MGD of the Water Plant. This in turn could result in not meeting water demand especially if another low lift pump needed maintenance.

**Operating Budget Impact**

Is this purchase *routine* \_\_\_ or X *non-routine*?

|                    |      |
|--------------------|------|
| NON-ROUTINE        |      |
| Maintenance Costs: | None |
| Personnel Costs:   | None |
| Training Costs:    | None |



|      |            |          |        |
|------|------------|----------|--------|
| --   | HL #5      | 2010     | 1,700  |
| 2019 | HL #9      | New 1988 | 10,830 |
| --   | HL #12 VFD | 2013     | 11,500 |
| 2017 | HL #20     | 2002     | 32,322 |

\*at least 30k hours; unable to verify actual hours.

Since this program began in 2001, six pumps have been rebuilt. The above schedule takes into account the hours of operation, pumping efficiency, and the bimonthly vibration test results for each pump unit.

*Summary of the risk assessment of this project is below:*

| Risk Score         | Tier 2 | Justification                                                                |
|--------------------|--------|------------------------------------------------------------------------------|
| Condition Rating   | 3      | Fair condition as the regular maintenance date approaches.                   |
| Criticality Rating | 2      | The plant capacity will be impacted up to 25% depending on which pump failed |

Even though this project is a tier 2 risk rated, this is a preventative maintenance program for the high lift pumps. Therefore, the recommendation to perform this maintenance will be based on the hours of service as discussed above. The break-down of these pumps could cause significantly higher repair cost as damage to the shaft and/or propeller can occur.

### Project Update

The project scheduled for FY 2018 is postponed to FY 201 due to lower operating hours than anticipated.

### Project Alternative

An alternative is to postpone the rebuilding until symptoms of malfunction appear, or the pumps fail. However, the high lift pumping capacity will be reduced somewhere from 4 MGD to 18 MGD depending on which pump(s) are out of service. The impact of such reduction in capacity could lead to water restrictions during high demand days. Additionally, much higher cost to repair the pumps would be likely as other parts of the pumps could be damaged.

### Operating Budget Impact

Is this purchase *routine*  X  or   *non-routine*?

| ROUTINE                    |                         |
|----------------------------|-------------------------|
| Department Budget          | Water Fund              |
| Account Number Description | Rebuild High Lift Pumps |
| Account Number             | 41818090-470530-80805   |

## Water Management

|                                            |      |          |           |
|--------------------------------------------|------|----------|-----------|
| <b>Water Meter Replacement Program</b>     | 2017 | \$88,000 | Operating |
| Water Fund–Water Distribution Improvements | 2018 | \$88,000 |           |
|                                            | 2019 | \$88,000 |           |
|                                            | 2020 | \$88,000 |           |
|                                            | 2021 | \$50,000 |           |

| Condition Rating | Criticality Rating |        |               |        |        |                                                                                                          |                               |
|------------------|--------------------|--------|---------------|--------|--------|----------------------------------------------------------------------------------------------------------|-------------------------------|
|                  | 1                  | 2      | 3             | 4      | 5      |                                                                                                          |                               |
| 1                | Tier 1             | Tier 1 | Tier 2        | Tier 3 | Tier 3 | Tier 1  Very Low Risk  | Include in the CIP > 10 years |
| 2                | Tier 1             | Tier 1 | Tier 3        | Tier 3 | Tier 4 | Tier 2  Low Risk       | Include in the CIP 7-10 years |
| 3                | Tier 2             | Tier 2 | Tier 4        | Tier 4 | Tier 5 | Tier 3  Medium risk    | Include in the CIP 5-7 Years  |
| 4                | Tier 2             | Tier 3 | Tier 4        | Tier 5 | Tier 5 | Tier 4  High Risk      | Include in the CIP 2-5 Years  |
| 5                | Tier 2             | Tier 3 | <b>Tier 4</b> | Tier 5 | Tier 5 | Tier 5  Very High Risk | Include in the CIP 1-3 Years  |

### Original Purchase Date & Cost

N/A

### Funding History

|      |          |
|------|----------|
| 2013 | \$33,000 |
| 2014 | \$33,000 |
| 2015 | \$33,000 |
| 2016 | \$88,000 |

### Project Description & Justification

The Village has approximately 9,000 water meters installed throughout the distribution system that are read on a quarterly basis. The Water Plant replaces old meters based on age and usage which approximately translates into every 13-20 years. As water meters age, they tend to slow down and under register water use. The Water Plant used to replace old meters with meters that have been refurbished by staff. The refurbishing process includes cleaning/sandblasting and replacing parts.

On January 4, 2014, a new Amendment to the Federal Safe Drinking Water Act (Public Law No. 111-380) took effect which requires the installation of plumbing fixtures with reduced lead content including water meters and prohibits the installation of fixtures that do not meet the new standards. In 2013, the Village abandoned the refurbished meter program and has begun installing new meters that meet this new requirement.

Between 2007 and 2013, the water meter replacement program suffered a reduction in replacement due to the acceleration of the AMR installations, retirements and reduction in staffing at the meter shop during the great recession. This has led to backlog of meters in need of replacement. The following table is a summary of the meters age and corresponding number:

Water

| Age           | Number of meters | Percent |
|---------------|------------------|---------|
| < 5 years     | 2384             | 26.6%   |
| 5-10 years    | 1861             | 20.7%   |
| 10 - 15 years | 2105             | 23.5%   |
| >15 years     | 2598             | 29.1%   |

In order to clear the backlog and maintain a 15 year replacement rate, it is proposed to replace meters that are > 10 years in the next 5 years. The total number of meters in this category is 5097 meters or approximately 57% of the total inventory.

In FY 2017-20, it is proposed to replace approximately 1000 old meters each year with new meters that meet the new standards.

*Summary of the risk assessment of this project is below:*

| Risk Score         | Tier 4 | Justification                                                      |
|--------------------|--------|--------------------------------------------------------------------|
| Condition Rating   | 5      | The meters have less <10% of anticipated useful life               |
| Criticality Rating | 3      | Old meters tend to decrease in accuracy resulting in lower revenue |

### Project Update

There are no changes in this CIP project.

### Project Alternative

An alternative is to delay or not replace old meters. However, this could result in under registering of water use.

### Operating Budget Impact

Is this purchase   X   routine or        non-routine?

| ROUTINE                    |                            |
|----------------------------|----------------------------|
| Department Budget          | Water Fund                 |
| Account Number Description | Meters Replacement Program |
| Account Number             | 41828090-430920            |

## Water Management

### Automatic Meter Reading (AMR) Program

Water Fund–Water Distribution Improvements

2017 \$20,000 Operating

2022 \$2,500,000 Bond

| Condition Rating | Criticality Rating |        |               |        |        |        |                                                                                    |                |                               |
|------------------|--------------------|--------|---------------|--------|--------|--------|------------------------------------------------------------------------------------|----------------|-------------------------------|
|                  | 1                  | 2      | 3             | 4      | 5      |        |                                                                                    |                |                               |
| 1                | Tier 1             | Tier 1 | Tier 2        | Tier 3 | Tier 3 | Tier 1 |  | Very Low Risk  | Include in the CIP > 10 years |
| 2                | Tier 1             | Tier 1 | Tier 3        | Tier 3 | Tier 4 | Tier 2 |  | Low Risk       | Include in the CIP 7-10 years |
| 3                | Tier 2             | Tier 2 | Tier 4        | Tier 4 | Tier 5 | Tier 3 |  | Medium risk    | Include in the CIP 5-7 Years  |
| 4                | Tier 2             | Tier 3 | <b>Tier 4</b> | Tier 5 | Tier 5 | Tier 4 |  | High Risk      | Include in the CIP 2-5 Years  |
| 5                | Tier 2             | Tier 3 | <b>Tier 4</b> | Tier 5 | Tier 5 | Tier 5 |  | Very High Risk | Include in the CIP 1-3 Years  |

### Original Purchase Date & Cost

N/A

### Funding History

|      |          |           |      |           |           |
|------|----------|-----------|------|-----------|-----------|
| 2014 | \$5,000  | Operating | 2012 | \$185,000 | Operating |
| 2011 | \$52,000 | Operating | 2010 | \$98,000  | Bond      |
| 2009 | \$98,000 | Bond      | 2008 | \$91,299  | Bond      |
| 2007 | \$66,671 | Bond      |      |           |           |

### Project Description & Justification

In FY 2017, replace the AMR reading equipment: laptop, antennas, software, and handheld device at a projected cost of \$20,000.

In FY 2022, it is proposed to replace all the AMRs in the Village with new model that would support a fixed system reading at a projected cost of \$2,500,000.

The AMR program began in 2000 and was completed in 2012. As a result, all 8,950 outside registers and inside generators with an Automatic Meter Reading (AMR) system were replaced.

In FY 2017, the reading equipment associated with the ORION AMR technology is proposed to be replaced at an estimated cost of \$20,000. The equipment is used to collect the meter readings, uploading them to the Village's MUNIS system. The equipment was last replaced in 2011 at a cost of \$12,000 (the handheld device was purchased in 2008 at a cost of \$6,000). The manufacturer of the equipment does not offer service agreement after five years of purchase.

*Summary of the risk assessment of this project is below:*

| Risk Score         | Tier 4 | Justification                                                             |
|--------------------|--------|---------------------------------------------------------------------------|
| Condition Rating   | 5      | The AMR reading equipment have less <10% of anticipated useful life       |
| Criticality Rating | 3      | Failure in this equipment will have moderate severity on customer service |

Water

In FY 2022, it is proposed that the Village replace all the AMRs and install a fixed network infrastructure to allow for automated reading of meters wirelessly. This consists of replacing the AMRs and installing fixed antennas throughout the Village. The mass replacement program would provide instantaneous water meter readings, better customer service and allow for monthly billing of all accounts. Due to the staged installation of the AMRs, many AMRs are currently out of warranty and have exceeded their life expectancy as the table below shows:

| Installation Year | Number of AMRs | Warranty/Battery Life Expectancy |
|-------------------|----------------|----------------------------------|
| 2004              | 410            | 10                               |
| 2005              | 892            | 10                               |
| 2006              | 849            | 20                               |
| 2007              | 904            | 20                               |
| 2008              | 1,106          | 20                               |
| 2009              | 822            | 20                               |
| 2010              | 1,109          | 20                               |
| 2011              | 624            | 20                               |
| 2012              | 1,483          | 20                               |

Summary of the risk assessment of this project is below:

| Risk Score         | Tier 4 | Justification                                                                                                        |
|--------------------|--------|----------------------------------------------------------------------------------------------------------------------|
| Condition Rating   | 4      | 15% of the AMRs have exceeded their life expectancy and an additional 21% would have less than 25% left by year 2022 |
| Criticality Rating | 3      | Failure in this equipment will have moderate severity on customer service                                            |

### Project Update

The project has been scaled back to only replacing the AMRs and reducing the cost to \$2,500,000. The project has been postponed from FY 2019 to FY 2022.

### Project Alternative

An alternative is to replace the AMRs in stages similar to the previous program. However, this would create two different technologies that the Village has to maintain as well as the possibility of changing technologies by the provider in the middle of the program.

### Operating Budget Impact

Is this purchase *routine*  X  or *non-routine*?

| ROUTINE                    |                         |
|----------------------------|-------------------------|
| Department Budget          | Water Fund              |
| Account Number Description | Automatic Meter Reading |
| Account Number             | 41828090-430930         |

|                                               |                       |            |           |
|-----------------------------------------------|-----------------------|------------|-----------|
| <b>Distribution System Valve Improvements</b> | 2017                  | \$ 62,500  | Operating |
| Water Fund- Distribution Improvements         | 2018                  | \$ 99,750  |           |
|                                               | 2019                  | \$ 131,250 |           |
|                                               | 2020                  | \$ 131,250 |           |
|                                               | 2021                  | \$ 131,250 |           |
| X                                             | Critical              |            |           |
| -                                             | Recommended           |            |           |
| -                                             | Contingent on Funding |            |           |

---

**Original Purchase Date & Cost**

N/A

**Funding History**

|      |           |           |
|------|-----------|-----------|
| 2016 | \$62,500  | Operating |
| 2015 | \$62,500  |           |
| 2014 | \$123,000 |           |
| 2013 | \$122,000 |           |
| 2012 | \$71,000  |           |
| 2011 | \$61,800  |           |
| 2010 | \$60,000  |           |

**Project Description & Justification**

This project is for the installation of new gate valves and the replacement of broken existing valves on the water distribution system as selected by Public Works later in the year. The new valves are installed to comply with Village Code (18-1.1). Broken valve replacements are determined from the valve exercising program that is performed by Public Works.

The Village has been installing approximately five new valves each year at locations determined by the Engineering & Public Works Department. There is currently a backlog of six valves. Additionally, several valves are added to the list for replacement each year as the Water and Sewer crews exercise valves and discover inoperable valves.

The design (soft costs) are annually required each year to facilitate the design of the Distribution System Valve Improvements Project. The design services include soils borings, pavement cores and environmental (soils) services.

In the past, these soft cost services were not separately budgeted but were taken out of the annual project which decreased its overall budget effectiveness by approximately 5%. The annual budget requests for the Distribution System Valve Improvements Project reflects 5% of the project construction costs for design (soft costs).

| <b>Project Years</b> | <b>Project Budget</b> | <b>5% Design Soft Costs</b> | <b>Total Budget</b> |
|----------------------|-----------------------|-----------------------------|---------------------|
| 2017                 | \$59,350              | \$3,150                     | \$62,500            |
| 2018                 | \$95,000              | \$4,750                     | \$99,750            |
| 2019-2021            | \$125,000             | \$6,250                     | \$131,250           |

### **Project Update**

Starting in 2017, engineering design and construction (soft) costs have been identified separately and incorporated into the budget to clearly project the full construction (hard) costs intended for this project.

The 2017 and 2018 funding levels were increased to \$99,750 to address the backlog of valve replacements and account for project soft costs.

The funding amount for 2019 and 2020 have been increased by \$6,250 to account for design (soft costs). The funding amount of \$131,250 has been added to 2021.

### **Project Alternative**

If new valves are not installed, water main breaks will require larger shut downs than allowed by Village Ordinance. In addition, not upgrading broken valves will make the valve exercising program more difficult to administer.

### **Operating Budget Impact**

Is this purchase *routine*  X  or *non-routine*?

| ROUTINE                    |                                              |
|----------------------------|----------------------------------------------|
| Account Number/Description | 41838090-470550-80900<br>Valve Installations |
| Maintenance Costs          | Public Works/ Water Fund                     |
| Personnel Costs            | Valve Installations                          |
| Training Costs             | 41838090-470550                              |

|                                           |                       |          |           |
|-------------------------------------------|-----------------------|----------|-----------|
| <b>Unidirectional Water Main Flushing</b> | 2017                  | \$60,000 | Operating |
| Water Fund- Distribution Improvements     | 2018                  | \$60,000 |           |
|                                           | 2021                  | \$60,000 |           |
| -                                         | Critical              |          |           |
| X                                         | Recommended           |          |           |
| -                                         | Contingent on Funding |          |           |

---

**Original Purchase Date & Cost**

N/A

**Funding History**

|      |          |
|------|----------|
| 2006 | \$43,209 |
| 2007 | \$24,704 |
| 2010 | \$36,750 |
| 2011 | \$36,750 |



**Project Description & Justification**

Isolate half of the water distribution system and flush the section of pipe by closing appropriate valves, exercising the hydrants in an organized sequential manner. This procedure will be coordinated with the annual valve exercise program.

The American Water Works Association (AWWA) recommends that a water system be flushed approximately every two to four years using the unidirectional flushing (UDF) method. This method isolates a particular section of pipe or loop by closing appropriate valves, exercising the hydrants in an organized sequential manner. This provides a direct flow to the hydrant from one direction, creating a sufficient velocity during the flushing operation to clean out the water main.

The AWWA reports that a comparison between conventional flushing and UDF indicates that planning is more time consuming, but the cleansing of the pipe interior is superior, with longer lasting results and less degradation of water quality due to stirring up of sediments or loosening of bacteriological growth.

This procedure is coordinated with the annual valve exercise program and is completed by an outside contractor. Since the AWWA recommends that a water system is flushed approximately every two to four years using this method, plans call for flushing of the entire system in 2017/2018, and the first year of the 2021/2022 project will be completed again during 2021.

**Project Update**

Unidirectional flushing of approximately half of the distribution system was first accomplished in 2006, and the remainder of the system was flushed in 2007. Flushing was performed again in 2010 and 2011 with half of the system completed each year. This work was deferred in 2016 and has been rescheduled for 2017/2018 and again in 2021 at a cost of \$60,000 for each of the three years (reflects an increase of \$1,000 per year, attributed to anticipated rises in labor costs).

**Project Alternative**

Delay the project and reschedule the work during later years.

**Operating Budget Impact**

Is this purchase *routine*  X  or *non-routine*?

| ROUTINE                    |                                                             |
|----------------------------|-------------------------------------------------------------|
| Account Number/Description | 41838090-421000-20110<br>Unidirectional Water Main Flushing |
| Maintenance Costs          | None                                                        |
| Personnel Costs            | None                                                        |
| Training Costs             | None                                                        |

**Ten Year Capital Improvement Program  
Streets, Sidewalks and Alleys Summary**

| <b>Ten Year Capital Improvement Program Summary</b> | <b>Actual 2015</b> | <b>Estimated 2016</b> | <b>2017</b>      | <b>2018</b>       | <b>2019</b>       | <b>2020</b>       | <b>2021</b>       | <b>Five Year Total</b> | <b>2022-2026</b>  | <b>Ten Year Total</b> |
|-----------------------------------------------------|--------------------|-----------------------|------------------|-------------------|-------------------|-------------------|-------------------|------------------------|-------------------|-----------------------|
| <b>Streets, Alleys &amp; Streetscape</b>            |                    |                       |                  |                   |                   |                   |                   |                        |                   |                       |
| Street Resurfacing Program                          | 871,129            | 1,147,300             | 1,723,000        | 2,750,000         | 2,750,000         | 2,750,000         | 2,750,000         | 12,723,000             | 13,750,000        | 26,473,000            |
| <i>Alley Maint. Prog.(AMP)</i>                      | 871,776            | 533,000               | 500,000          | 555,000           | 510,000           | 515,000           | 515,000           | 2,595,000              | 3,250,000         | 5,845,000             |
| Skokie/Hibbard Intersection Improvement             | 16,984             | 297,000               | 567,000          | 2,935,653         | -                 | -                 | -                 | 3,502,653              | -                 | 3,502,653             |
| Locust Road Reconstruction                          | 6,568              | 18,000                | 208,000          | 2,240,403         | -                 | -                 | -                 | 2,448,403              | -                 | 2,448,403             |
| Street Patching                                     | -                  | -                     | -                | 278,400           | 278,400           | 278,400           | 278,400           | 1,113,600              | 1,392,000         | 2,505,600             |
| Design and Construction                             | -                  | -                     | -                | 190,400           | 189,100           | 186,100           | 188,200           | 753,800                | 985,000           | 1,738,800             |
| Brick Street Maintenance                            | 49,960             | 136,000               | 136,000          | 144,700           | 144,700           | 144,700           | 144,700           | 714,800                | 723,500           | 1,438,300             |
| Sidewalk Repl. Program                              | 53,401             | 70,000                | 70,000           | 76,000            | 76,000            | 76,000            | 76,000            | 374,000                | 380,000           | 754,000               |
| Pavement Marking Program                            | 43,170             | 50,000                | 50,000           | 102,500           | 102,500           | 102,500           | 102,500           | 460,000                | 512,500           | 972,500               |
| Sheridan Road Retaining Wall Repair                 | -                  | -                     | -                | 100,000           | -                 | -                 | -                 | 100,000                | -                 | 100,000               |
| Brick Street Renovation Project                     | 294,319            | 345,000               | 240,000          | 477,000           | 462,000           | 499,000           | 675,000           | 2,353,000              | 2,515,000         | 4,868,000             |
| Brick Street Reconstruction of Overlaid A           | -                  | -                     | -                | 344,000           | 400,000           | 340,000           | 235,000           | 1,319,000              | 357,000           | 1,676,000             |
| Curb Repl. Program                                  | 9,941              | 40,000                | 40,000           | 83,500            | 83,500            | 83,500            | 83,500            | 374,000                | 417,500           | 791,500               |
| Crack Sealing Program                               | 9,999              | 40,000                | 40,000           | 160,000           | 160,000           | 160,000           | 160,000           | 680,000                | 800,000           | 1,480,000             |
| <i>Replacement of North Bridge Sidewalk</i>         | -                  | -                     | -                | <b>266,000</b>    | -                 | -                 | -                 | <b>266,000</b>         | -                 | 266,000               |
| Skokie/Lake Intersection Improvements               | -                  | -                     | -                | 70,000            | 73,576            | 1,011,681         | -                 | 1,155,257              | -                 | 1,155,257             |
| Street Light Pole Painting                          | -                  | -                     | 65,340           | 92,340            | 92,340            | 92,370            | 95,975            | 438,365                | 479,875           | 918,240               |
| Stamped Concrete Paver Replacement                  | -                  | -                     | -                | 15,000            | 15,000            | 15,000            | 15,000            | 60,000                 | 75,000            | 135,000               |
| Central Avenue Reconstruction                       | -                  | 178,000               | -                | 502,654           | 5,480,026         | -                 | -                 | 5,982,680              | -                 | 5,982,680             |
| Traffic Calming                                     | 26,441             | -                     | -                | 23,000            | 25,000            | 25,000            | 25,000            | 98,000                 | 125,000           | 223,000               |
| <i>Village Center Streetscape</i>                   | -                  | -                     | -                | -                 | <b>350,000</b>    | <b>400,000</b>    | <b>6,000,000</b>  | <b>6,750,000</b>       | -                 | 6,750,000             |
| Greenleaf Ave. Electrical Improvement               | -                  | -                     | -                | 72,000            | -                 | -                 | -                 | 72,000                 | -                 | 72,000                |
| Bicycle Master Plan                                 | -                  | -                     | -                | 80,000            | -                 | -                 | -                 | 80,000                 | -                 | 80,000                |
| Skokie Valley Bike Trail (Grant)                    | -                  | 13,590                | -                | 493,000           | 2,735,000         | 7,748,000         | -                 | 10,976,000             | -                 | 10,976,000            |
| Ridge Road Streetscape Improv. *                    | -                  | -                     | -                | 200,000           | 1,700,000         | -                 | -                 | 1,900,000              | -                 | 1,900,000             |
| Iroquois Road Decorative Street Lights              | -                  | -                     | -                | 110,550           | 39,000            | 39,000            | -                 | 188,550                | -                 | 188,550               |
| <i>Village Center Parking Garage*</i>               | -                  | -                     | -                | -                 | <b>13,905,000</b> | -                 | -                 | <b>13,905,000</b>      | -                 | 13,905,000            |
| Edens Sound Barrier*                                | -                  | -                     | -                | -                 | -                 | 400,000           | 6,000,000         | 6,400,000              | -                 | 6,400,000             |
| Elmwood Avenue Right of Way Improver                | 67,786             | -                     | -                | -                 | -                 | -                 | -                 | -                      | -                 | -                     |
| <b>Total - Street, Alley &amp; Streetscape</b>      | <b>2,321,474</b>   | <b>2,867,890</b>      | <b>3,639,340</b> | <b>12,362,100</b> | <b>29,571,142</b> | <b>14,866,251</b> | <b>17,344,275</b> | <b>77,783,108</b>      | <b>25,762,375</b> | <b>103,545,483</b>    |

**Proposed Financing Distribution for Streets, Sidewalks & Alley Improvements:**

|                                             |                  |                  |                  |                   |                   |                   |                   |                   |                   |                    |
|---------------------------------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|
| <b>General Fund - Operations</b>            | 1,349,856        | 1,655,086        | 2,441,070        | 5,947,447         | 8,045,142         | 5,618,251         | 4,644,275         | 26,696,185        | 22,562,375        | 49,258,560         |
| <b>Motor Fuel Tax Fund</b>                  | 738,276          | 923,500          | 700,000          | 800,000           | 700,000           | 700,000           | 700,000           | 3,600,000         | 3,200,000         | 6,800,000          |
| <b>Parking Meter Fund</b>                   | -                | -                | -                | -                 | -                 | -                 | -                 | -                 | -                 | -                  |
| <b>Sewer Fund - Operations</b>              | -                | -                | -                | -                 | -                 | -                 | -                 | -                 | -                 | -                  |
| <b>Water Fund - Operations</b>              | -                | -                | -                | -                 | -                 | -                 | -                 | -                 | -                 | -                  |
| <b>Totals - Operating Funds</b>             | <b>2,088,132</b> | <b>2,578,586</b> | <b>3,141,070</b> | <b>6,747,447</b>  | <b>8,745,142</b>  | <b>6,318,251</b>  | <b>5,344,275</b>  | <b>30,296,185</b> | <b>25,762,375</b> | <b>56,058,560</b>  |
| <i>General Fund - Debt Financing</i>        | <i>32,026</i>    | <i>32,000</i>    | <i>-</i>         | <i>266,000</i>    | <i>14,255,000</i> | <i>400,000</i>    | <i>6,000,000</i>  | <i>20,921,000</i> | <i>-</i>          | <i>20,921,000</i>  |
| <i>General Fund - Grant Financing</i>       | <i>201,316</i>   | <i>257,304</i>   | <i>498,270</i>   | <i>5,348,653</i>  | <i>6,571,000</i>  | <i>8,148,000</i>  | <i>6,000,000</i>  | <i>26,565,923</i> | <i>-</i>          | <i>26,565,923</i>  |
| <i>General Fund - Other Financing</i>       | <i>-</i>         | <i>-</i>         | <i>-</i>         | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>           |
| <i>Parking Meter Fund - Other Financing</i> | <i>-</i>         | <i>-</i>         | <i>-</i>         | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>           |
| <i>Sewer Fund - Other Financing</i>         | <i>-</i>         | <i>-</i>         | <i>-</i>         | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>           |
| <i>Water Fund - Other Financing</i>         | <i>-</i>         | <i>-</i>         | <i>-</i>         | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>           |
| <b>Totals - Other Financing</b>             | <b>233,342</b>   | <b>289,304</b>   | <b>498,270</b>   | <b>5,614,653</b>  | <b>20,826,000</b> | <b>8,548,000</b>  | <b>12,000,000</b> | <b>47,486,923</b> | <b>-</b>          | <b>47,486,923</b>  |
| <b>Grand Totals - Proposed Financing</b>    | <b>2,321,474</b> | <b>2,867,890</b> | <b>3,639,340</b> | <b>12,362,100</b> | <b>29,571,142</b> | <b>14,866,251</b> | <b>17,344,275</b> | <b>77,783,108</b> | <b>25,762,375</b> | <b>103,545,483</b> |

## Engineering

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|                                |                       |             |               |
|--------------------------------|-----------------------|-------------|---------------|
| <b>Road Program</b>            | 2017                  | \$1,723,000 | Dedicated/MFT |
| Streets, Sidewalks, and Alleys | 2018                  | \$2,750,000 |               |
|                                | 2019                  | \$2,750,000 |               |
|                                | 2020                  | \$2,750,000 |               |
|                                | 2021                  | \$2,750,000 |               |
| X                              | Critical              |             |               |
| -                              | Recommended           |             |               |
| -                              | Contingent on Funding |             |               |

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### Original Purchase Date & Cost

N/A

### Funding History

|      |             |
|------|-------------|
| 2016 | \$1,210,511 |
| 2015 | \$1,164,000 |
| 2014 | \$ 848,000  |
| 2013 | \$1,370,000 |
| 2012 | \$1,002,000 |
| 2011 | \$1,586,000 |

With the passage of the increased Home Rule Sales Tax, a portion of the proceeds was dedicated for street, sidewalk, and alley programs. Approximately \$1.5 million annually is available between dedicated revenues and the Motor Fuel Tax fund.

### Project Description & Justification

This program is to rehabilitate streets throughout the Village.

Many of the Village's roads were built in the post-World War II development boom. The accelerated street-resurfacing program (1998 through 2008) allowed the Village to rehabilitate more streets each year and ultimately improve the average pavement condition to a "good," "very good" or "excellent" condition. Over the past years, streets that were candidates for construction, were selected from a pavement evaluation program developed by an outside consultant. Beginning in 2013 as part of a cost saving initiative, the Engineering Department prioritized street rehabilitation needs using recently purchased PAVER pavement evaluation software. The widely used program will be managed in-house by existing engineering staff utilizing the assistance of engineering interns during the summer months.

At the end of the accelerated program in 2008, the Engineering Department recommended reducing the annual funding allocation from \$3.1 million to \$2 million. This funding level was intended to keep the average street condition in the "good or better" category.

Below is a table displaying surface conditions, corresponding pavement ranking and estimated life:

| Surface Condition | Pavement Ranking | Relative Remaining Life |
|-------------------|------------------|-------------------------|
| Excellent         | 100 – 85         | 12 – 15 years           |
| Very Good         | 84 – 80          | 10 – 12 years           |
| Good              | 79 – 70          | 8 – 10 years            |
| Fair              | 69 – 60          | 6 – 8 years             |
| Poor              | 59 – 40          | 3 – 6 years             |
| Very Poor         | 39-0             | < 3 years               |

Since 2010, the annual road program expenditure has averaged \$879,000, approximately \$1,121,000 below the Department recommendation. The Pavement Condition Index (PCI) has dropped from 77 to 69 since 2008.

Underfunding the road program has resulted in a need to increase the annual expenditure to maintain a 70 or better pavement condition. A funding level of \$2.75 million per year is needed to maintain an overall pavement rating of “good” through 2020.

### Project Update

Starting in 2017, engineering design and construction (soft) costs have been identified and budgeted separately to clearly project the full construction (hard) costs intended for this project.

The funding amount of \$2,750,000 has been added to 2021.

In 2016, the following funds were utilized for the Road Program:

|                     |                    |
|---------------------|--------------------|
| MFT:                | \$883,500          |
| Dedicated Revenues: | \$327,011          |
| <b>Total:</b>       | <b>\$1,210,511</b> |

In 2015, the following funds were utilized for the Road Program:

|                     |                    |
|---------------------|--------------------|
| MFT:                | \$820,000          |
| Dedicated Revenues: | \$344,000          |
| <b>Total:</b>       | <b>\$1,164,000</b> |

In 2014, the following funds were utilized for the Road Program:

|                     |                  |
|---------------------|------------------|
| MFT:                | \$800,000        |
| Dedicated Revenues: | \$48,000         |
| Bond Proceeds       | \$0              |
| <b>Total</b>        | <b>\$848,000</b> |

In 2013, the following funds were utilized for the Road Program:

|                     |                    |
|---------------------|--------------------|
| MFT:                | \$800,000          |
| Dedicated Revenues: | \$570,000          |
| Bond Proceeds       | \$0                |
| <b>Total</b>        | <b>\$1,370,000</b> |

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Engineering/Streets

## Project Alternative

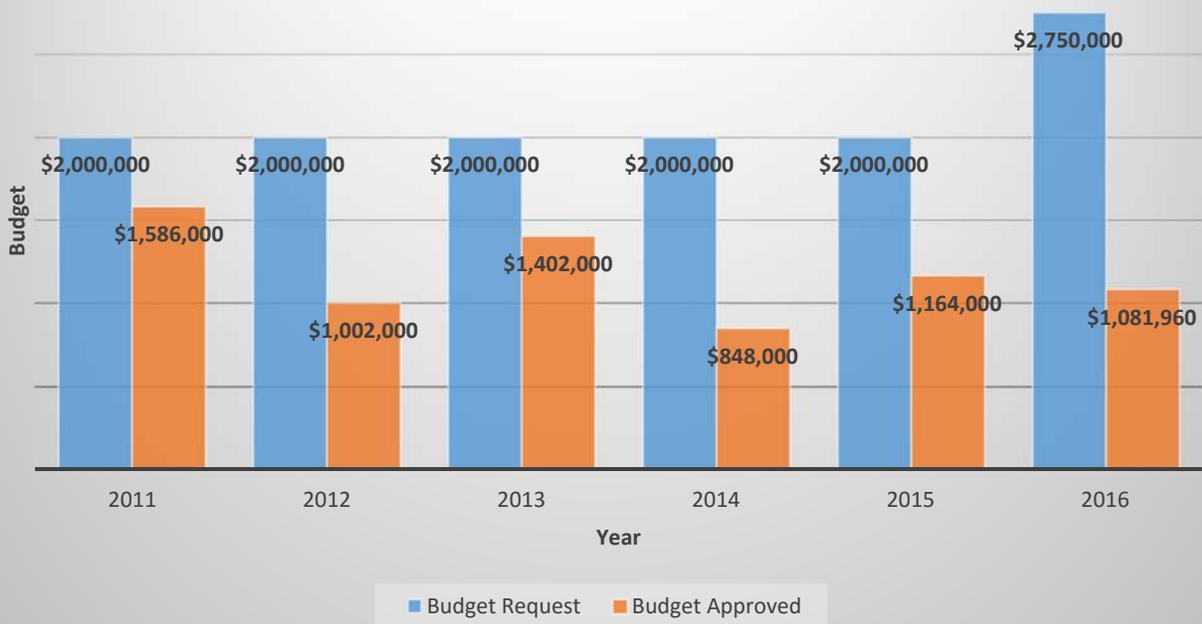
The alternative to pavement rehabilitation is patching on an emergency basis. While patching will slow down the progression of potholes, it creates joints in the pavement that will eventually result in further deterioration. The second alternative is not to perform any roadway maintenance, which will result in total pavement failure. Once the roadway base is impacted from lack of maintenance, the road has to be reconstructed typically at three to four times the cost of resurfacing.

## Operating Budget Impact

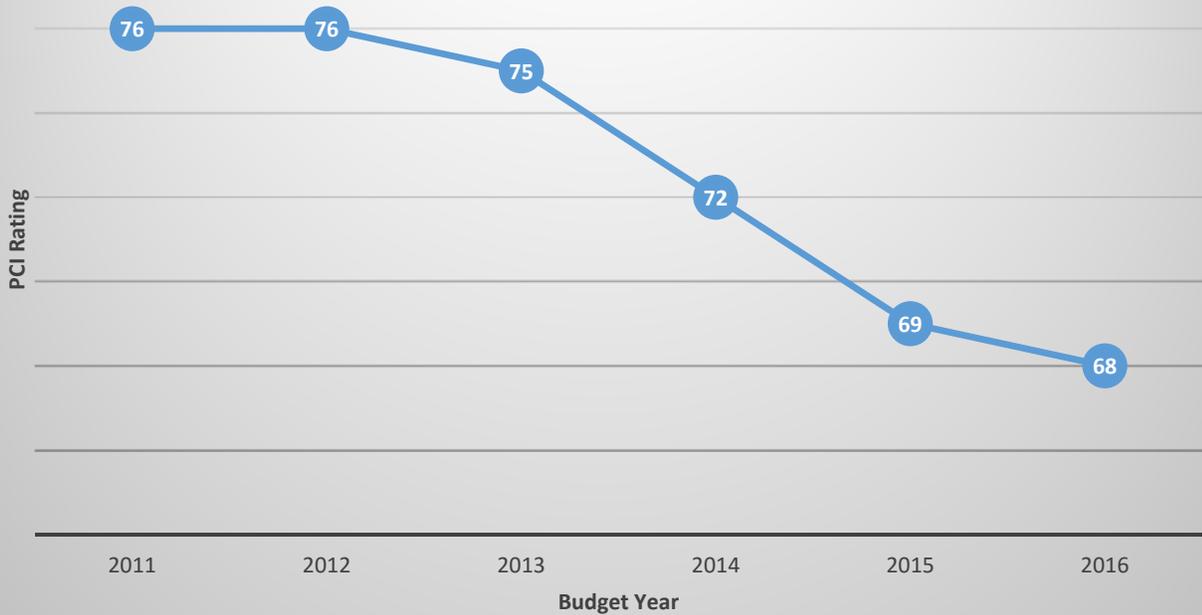
Is this purchase *routine*   X   or        *non-routine*?

| ROUTINE                    |                      |
|----------------------------|----------------------|
| Department Budget          | General Fund Capital |
| Account Number Description | Road Program         |
| Account Number             | 11202035--80100      |

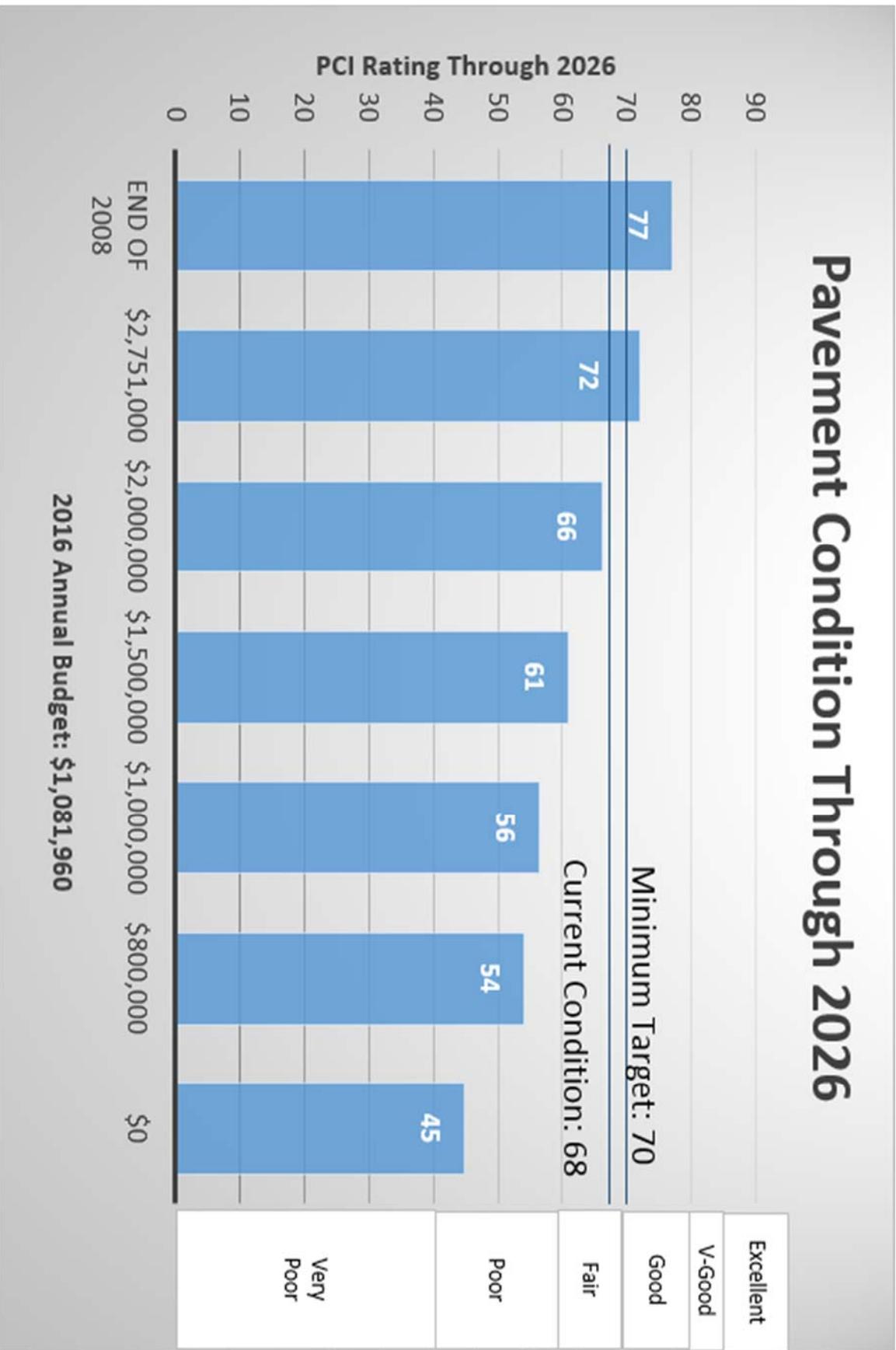
## Budget Request vs Approved



## PCI Rating vs Time



# Pavement Condition Through 2026



## Engineering

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|                                                           |                       |             |                                                  |
|-----------------------------------------------------------|-----------------------|-------------|--------------------------------------------------|
| <b>Skokie/Hibbard Intersection Improvements</b>           | 2017                  | \$ 567,000  | STP Grant, IDOT & CCHD<br>(Construction & CEIII) |
| Streets, Sidewalks and Alleys<br>Skokie-Hibbard Int. Imp. | 2016                  | \$2,935,653 |                                                  |
| X                                                         | Critical              |             |                                                  |
| -                                                         | Recommended           |             |                                                  |
| -                                                         | Contingent on Funding |             |                                                  |

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### Original Purchase Date & Cost

Unknown

### Funding History

N/A



### Project Description & Justification

*Skokie Boulevard and Hibbard Road Intersection*

The north leg of Hibbard Road and both legs of Skokie Boulevard are the jurisdiction of the Illinois Department of Transportation (IDOT). The south leg of Hibbard Road is Cook County Department of Transportation and Highways (CCDOTH) jurisdiction. The proposed improvements consist of widening the intersection to provide a left turn channelization along all four legs of the intersection. The traffic signals will be replaced / modernized to accommodate the proposed channelization. The new signals will be interconnected with the Lake Avenue and Wilmette Avenue signals along Skokie Boulevard. Pedestrian signals will be added to improve safety for pedestrians and bicyclists. The intersection lighting will be updated to new IDOT standards (\$168,000 – Construction & CEIII) and the sidewalks will be constructed where segments are missing to provide a uniform system. Sidewalk will be added along the west side of Skokie Boulevard between Hibbard Road and Central Avenue. This critical segment of sidewalk will allow residents to access the Community Recreation Center located at the northwest corner of Skokie Boulevard and Glenview Road. Sidewalk will also be installed on Skokie Boulevard between Hibbard Road and approximately 300' northwest of Hibbard Road on the east side. These locations currently do not have sidewalks. New sidewalks in these locations will improve pedestrian access.

The project will be funded through an STP Grant which includes 70-percent federal and 30-percent state and county participation. Since the project is on IDOT and CCDOTH jurisdiction roads, the Village's net cost will be limited to roadway lighting, emergency vehicle pre-emption and some minor utility work, estimated to be approximately \$214,815 in 2017.

| Year    | Description              | Cost        | Federal Share | State and County Share | Local Share   |
|---------|--------------------------|-------------|---------------|------------------------|---------------|
| 2014/15 | Phase I                  | \$225,000   | \$0           | \$225,000              | \$0           |
| 2015/16 | Phase II                 | \$270,000   | \$189,000     | \$81,000(1)            | \$0           |
| 2016    | Right-of-Way Acquisition | \$0         | \$0           | \$0                    | \$0           |
| 2017    | Construction(2)          | \$3,502,653 | \$2,319,153   | \$968,685(1)           | \$214,815 (3) |

(1) Agreements with State and County need to be updated and approved.

(2) Include Construction Engineering (Inspection) which is paid by Village and reimbursed by IDOT and CCDOTH. Construction costs are paid by IDOT who then invoices the Village for its share.

(3) The 2017 Village budget of \$567,083 (includes Construction Engineering) is eligible for reimbursement of \$352,268 for a final net local share of \$214,815.

### Project Update

The local share for 2017 has been increased from \$100,000 to \$214,815. This project is programmed in the North Shore Council of Mayors Surface Transportation Program (STP).

### Project Alternative

The alternative to building the intersection improvements is to not to improve the intersection and allow the current configuration to remain.

### Operating Budget Impact

Is this purchase \_\_\_\_\_ routine or  X  non-routine?

| NON-ROUTINE                           |      |
|---------------------------------------|------|
| Department Budget - Maintenance Costs | None |
| Personnel Costs                       | None |
| Training Costs                        | None |

|                                  |                       |            |           |
|----------------------------------|-----------------------|------------|-----------|
| <b>Alley Replacement Program</b> | 2017                  | \$ 500,000 | Operating |
| Streets, Sidewalks and Alleys    | 2018                  | \$ 555,000 |           |
|                                  | 2019                  | \$ 510,000 |           |
|                                  | 2020                  | \$ 515,000 |           |
|                                  | 2021                  | \$ 515,000 |           |
| X                                | Critical              |            |           |
| -                                | Recommended           |            |           |
| -                                | Contingent on Funding |            |           |

**Original Purchase Date & Cost**

Unknown

**Funding History**

|      |                        |                         |
|------|------------------------|-------------------------|
| 2016 | \$515,000              | Operating               |
| 2015 | \$836,500 <sup>1</sup> | Operating               |
| 2014 | \$273,000              | Dedicated Revenues/Bond |
| 2013 | \$900,000              | Bond                    |
| 2012 | \$355,000              | Dedicated revenues      |
| 2011 | \$823,241              | Bond                    |



<sup>1</sup> Includes \$130,000 from MWRD for green alleys, of which \$117,000 has been reimbursed

With the passage of the increased Home Rule Sales Tax, a portion of the proceeds was dedicated for street, sidewalk, and alley programs. As a result of the increased revenue, the Board allocated approximately \$515,000 annually in order to repair all failed alleys by 2017 and all poor alleys by 2022.

**Project Description & Justification**

This program consists of the replacement of existing alleys.

The definition ratings are as follows:

| Rating   | Pavement                             | Drainage                          |
|----------|--------------------------------------|-----------------------------------|
| <b>A</b> | Like New                             | Excellent                         |
| <b>B</b> | Minor Cracking                       | Minor Standing Water              |
| <b>C</b> | Pronounced Cracking                  | Standing Water                    |
| <b>D</b> | Major Cracking and Pavement Settling | Major Standing Water              |
| <b>E</b> | Failed Pavement                      | Flooding and Hazardous Conditions |

The following alleys are rated 'E' (failed) and 'D' (poor) in pavement and/or drainage condition.  
The following alleys require reconstruction in 2017 through 2019.

| 2017                    |         |         |                                    |                 |                 |               |
|-------------------------|---------|---------|------------------------------------|-----------------|-----------------|---------------|
| Rank #                  | Alley # | Block   | Between                            | Pavement Rating | Drainage Rating | Cost Estimate |
| 1                       | 103     | 1200    | Ashland/Chestnut                   | D               | E               | \$150,000     |
| 2                       | 107     | 1200    | Greenwood/Ashland                  | D               | E               | 150,000       |
| 3                       | 511     | 700     | Ridge/21st                         | D               | E               | 100,000       |
| 4                       | 518     | 600     | Ridge/21 <sup>st</sup>             | D               | E               | 100,000       |
| <b>TOTAL: \$500,000</b> |         |         |                                    |                 |                 |               |
| 2018                    |         |         |                                    |                 |                 |               |
| 5                       | 512     | 1900    | Birchwood/Schiller                 | D               | D               | \$65,000      |
| 6                       | 231     | 700     | Linden/Greenleaf                   | E               | D               | 125,000       |
| 7                       | 229     | 500     | Linden/Greenleaf                   | E               | D               | 120,000       |
| 8                       | 228     | 400     | Linden/Greenleaf                   | E               | D               | 125,000       |
| 9                       | 306     | 700     | Laurel/Linden                      | E               | D               | 120,000       |
| <b>TOTAL: \$555,000</b> |         |         |                                    |                 |                 |               |
| 2019                    |         |         |                                    |                 |                 |               |
| 10                      | 417     | 200     | 15 <sup>th</sup> /16 <sup>th</sup> | E               | D               | \$85,000      |
| 11                      | 414     | 1200    | Gregory/Maple                      | E               | C               | 175,000       |
| 12                      | 425     | 1400    | Isabella/Gregory                   | E               | C               | 130,000       |
| 13                      | 127     | 600     | Lake/Forest                        | D               | C               | 120,000       |
| <b>TOTAL: \$510,000</b> |         |         |                                    |                 |                 |               |
| Beyond 2019             |         |         |                                    |                 |                 |               |
|                         | 130     | 900     | Lake/Forest                        | D               | C               | \$125,000     |
|                         | 131     | 1000    | Lake/Forest                        | D               | C               | 95,000        |
|                         | 204     | 700     | Washington/Lake                    | D               | C               | 120,000       |
|                         | 212     | 600     | Central/Washington                 | D               | C               | 120,000       |
|                         | 214     | 700     | 10 <sup>th</sup> /11 <sup>th</sup> | D               | C               | 125,000       |
|                         | 232     | 800     | Linden/Greenleaf                   | D               | C               | 130,000       |
|                         | 233     | 900     | Linden/Greenleaf                   | D               | C               | 135,000       |
|                         | 307*    | 800     | Alley 320/Linden                   | B               | C               | 60,000        |
|                         | 331     | 200     | Gregory/Crescent                   | D               | C               | 95,000        |
|                         | 402     | 500     | Linden/Alley 401                   | D               | C               | 105,000       |
|                         | 416     | 1400    | Gregory/Maple                      | D               | C               | 130,000       |
|                         | 421     | 1100    | Isabella/Alley 422                 | D               | C               | 45,000        |
|                         | 501     | 1500    | Alley 503/Lake                     | D               | C               | 125,000       |
|                         | 533     | 800     | Green Bay/Park                     | D               | C               | 185,000       |
|                         | 534     | 700     | Green Bay/Park                     | D               | C               | 130,000       |
|                         | 535**   | 600     | Green Bay/Park                     | E               | E               | 130,000       |
|                         | 605     | 1600*** | Elmwood/Greenwood                  | B               | D               | 50,000        |
|                         | 613     | 1600    | Forest/Walnut                      | D               | E               | 110,000       |

\*East half only if patching (non-utility) funds are not provided

\*\*Delayed until after completion of 611 Green Bay Road  
 \*\*\*Replace alley if patching (non-utility) funds are not provided

**Project Update**

Starting in 2017, engineering design and construction (soft) costs have been identified and budgeted separately to clearly project the full construction (hard) costs intended for this project.

The funding level has been reduced to match the revenue allocated from the Home Rule Sales Tax.

The funding amount of \$515,000 has been added to 2021.

**Project Alternative**

The Public Works Department can temporarily patch the alleys with cold patch or sand mix; however, this will not last and would need to be replaced on a bi-annual or more frequent basis.

**Operating Budget Impact**

Is this purchase *routine*  X  or *non-routine*?

|                            |                           |
|----------------------------|---------------------------|
| ROUTINE                    |                           |
| Department Budget          | Engineering               |
| Account Number Description | Alley Replacement Program |
| Account Number             | 11202035-425200           |

**Locust Road Reconstruction**

Streets, Sidewalks and Alleys

2017 \$208,000  
 2018 \$2,240,403\*

Grant  
 (Phase II)  
 (Construction & CEIII)

- X Critical
- Recommended
- Contingent on Funding

**Original Purchase Date & Cost**

Unknown

**Funding History**

N/A



**Project Description & Justification**

*Locust Road between Lake Ave and Wilmette Ave*

The limits of the Locust Road reconstruction project are from Lake Avenue to Wilmette Avenue. The scope of work includes new curb and gutter, minor drainage improvements, new water main and roadway reconstruction. In addition, pedestrian and bikeway improvements will be considered.

The project will be funded through a federal grant which includes 70-percent federal participation for phase II engineering and construction and a 30-percent local share, funded through operating and dedicated funds or MFT. Following is a summary of costs:

| Year | Description          | Cost         | Federal Share | Village Share |
|------|----------------------|--------------|---------------|---------------|
| 2014 | Phase I              | \$80,000     | \$0           | \$80,000      |
| 2017 | Phase II             | \$208,000    | \$146,000     | \$62,000      |
| 2018 | Construction & CEIII | \$2,240,403* | \$1,568,282   | \$672,121*    |

Phase II consultant engineering costs are paid by the Village up front and reimbursement is sought from IDOT for federal share.

\* The 2018 construction cost and Village share does not include the Village non-participating costs for water main replacement which is \$390,000.

**Project Update**

This project has been pushed back one year due to complications with securing the right-of-way. The project is funded in the North Shore Council of Mayors Surface Transportation Program (STP).

**Project Alternative**

The alternative to using federal funds is to improve the roadway using local funding only.

## Operating Budget Impact

Is this purchase \_\_\_\_\_ *routine* or  X  *non-routine*?

| NON-ROUTINE                           |      |
|---------------------------------------|------|
| Department Budget - Maintenance Costs | None |
| Personnel Costs                       | None |
| Training Costs                        | None |

|                               |                       |           |           |
|-------------------------------|-----------------------|-----------|-----------|
| <b>Brick Street Repair</b>    | 2017                  | \$136,000 | Operating |
| Streets, Sidewalks and Alleys | 2018                  | \$144,700 |           |
|                               | 2019                  | \$144,700 |           |
|                               | 2020                  | \$144,700 |           |
|                               | 2021                  | \$144,700 |           |
| X                             | Critical              |           |           |
| -                             | Recommended           |           |           |
| -                             | Contingent on Funding |           |           |

**Types of Maintenance**



**Original Purchase Date & Cost**

Unknown

**Funding History**

|      |           |                    |
|------|-----------|--------------------|
| 2016 | \$136,000 | Operating          |
| 2015 | \$50,000  | Dedicated revenues |
| 2014 | \$40,000  | Dedicated revenues |
| 2013 | \$40,000  | Dedicated revenues |
| 2012 | \$132,000 | Dedicated revenues |

**Project Description & Justification**

This is an annual maintenance program to repair and relay brick pavers that have settled in various locations throughout the Village. In addition, the areas where the edge of pavement has fallen below the gutter line will be repaired. This settlement creates trip hazards, drainage problems, and vehicle damage.

In 2014, staff identified 12,000 square feet of brick with significant depressions and another 14,000 square feet of brick with rutting and edge settlement. The cost for brick street repairs averages \$12-\$14 per square foot for a total cost of \$312,000 and \$364,000.

**Project Update**

The 2018 funding amount has increased from \$136,000 to \$144,700 for 2018 through 2020. The funding amount of \$144,700 has been added to 2021. This represents part of the 0.33% to 1% per year pavement maintenance strategy.

**Project Alternative**

The alternative is to do nothing which can lead to increased liability resulting from car damage caused by settled pavers.

**Operating Budget Impact**

Is this purchase *routine*   X   or *non-routine* \_\_\_\_\_?

|                            |                     |
|----------------------------|---------------------|
| ROUTINE                    |                     |
| Department Budget          | Engineering         |
| Account Number Description | Brick Street Repair |
| Account Number             | 11202035-425230     |

|                                 |      |           |           |
|---------------------------------|------|-----------|-----------|
| <b>Pavement Marking Program</b> | 2017 | \$50,000  | Operating |
| Streets, Sidewalks and Alleys   | 2018 | \$102,500 |           |
|                                 | 2019 | \$102,500 |           |
|                                 | 2020 | \$102,500 |           |
| X Critical                      | 2021 | \$102,500 |           |
| - Recommended                   |      |           |           |
| - Contingent on Funding         |      |           |           |

---

**Original Purchase Date & Cost**

Unknown

**Funding History**

|      |          |
|------|----------|
| 2016 | \$50,000 |
| 2015 | \$40,000 |
| 2014 | \$20,000 |
| 2013 | \$20,000 |
| 2012 | \$20,000 |
| 2011 | \$40,000 |

**Project Description & Justification**

This safety program is for restriping pavement markings throughout the Village.

The pavement marking program stripes existing and new lane lines, center lines, school crosswalks, railroad crossings, stop bars, edge lines, and speed humps on Village streets. Pavement markings provide benefit to motorists, pedestrians and cyclists. The deterioration of pavement marking on Village streets varies. The life cycle of thermoplastic pavement marking on major streets is between two to five years and the life cycle for water-based paint pavement marking is yearly. The life cycle on residential streets is between five and eight years. Traffic volume and weather contribute the most to the deterioration of pavement marking (snowplows, salt, and rough pavements). Pavement marking is mandated by the Federal Highway Administration in the Manual for Uniform Traffic Control Devices (MUTCD) and the State of Illinois.

Staff determined that the previous funding level of \$20,000 was inadequate to keep up with the amount of striping needed on an annual basis. As a result, a detailed pavement marking inventory was completed in 2009 to quantify the amount of annual striping necessary to maintain adequate pavement markings on Village streets.

There are several reasons why the annual striping budget is recommended to be increased. In recent years, a large number of streets were striped as a part of traffic calming plans. Hunter Road, for example, was striped with centerlines, edge lines, and parking lanes for purposes of lane delineation and traffic calming. In addition, several streets have recently received speed humps, which require advance pavement marking. Secondly, difficult winters and excessive snow plowing have

contributed to reduced striping visibility. Finally, arterial striping on high volume roads such as Sheridan Road, Lake Avenue, Ridge Road, Green Bay Road, and Glenview Road (west of Skokie) has been added to the Village street system, increasing the footage of pavement marking required every two to three years. Pavement marking is a safety element of road maintenance.

**Project Update**

Funding level of \$50,000 has been approved.

**Project Alternative**

A project alternative is for the Public Works Department to perform additional striping in-house. The Public Works Department each year applies approximately 7,600 feet of water-based paint pavement marking each year at a cost of \$3,800. They concentrate their efforts on striping public parking lots and concrete streets.

The asphalt striping is contracted out and is performed using thermoplastic material. Public Works does not have the equipment to install thermoplastic striping. Thermoplastic will last approximately five times longer than water-based paint. In order to increase the amount of pavement marking footage installed by public works, additional personnel and a budget increase for materials to do the striping would be necessary.

**Operating Budget Impact**

Is this purchase *routine*   X   or *non-routine* \_\_\_\_\_?

|                            |                          |
|----------------------------|--------------------------|
| ROUTINE                    |                          |
| Department Budget          | Engineering              |
| Account Number Description | Pavement Marking Program |
| Account Number             | 11202035-425220          |

## Engineering

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|                                |                       |          |           |
|--------------------------------|-----------------------|----------|-----------|
| <b>Sidewalk Repair Program</b> | 2017                  | \$70,000 | Operating |
| Streets, Sidewalks and Alleys  | 2018                  | \$76,000 |           |
|                                | 2019                  | \$76,000 |           |
|                                | 2020                  | \$76,000 |           |
|                                | 2021                  | \$76,000 |           |
| X                              | Critical              |          |           |
| -                              | Recommended           |          |           |
| -                              | Contingent on Funding |          |           |

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### Original Purchase Date & Cost

Unknown

### Funding History

|      |          |           |
|------|----------|-----------|
| 2016 | \$70,000 | Operating |
| 2015 | \$55,000 | Operating |
| 2014 | \$20,000 | Operating |
| 2013 | \$71,309 | Operating |
| 2012 | \$27,281 | Operating |

### Project Description & Justification

This project is for the replacement of public sidewalks in various parts of the Village that present a potential tripping hazard.

This is an annual maintenance program to repair damaged sections of sidewalk throughout the Village. The program focuses on replacing sidewalk with a tripping hazard of 1-1/2 inches or greater and also ensures sidewalks are compliant with the American with Disabilities Act (ADA). In addition to sidewalk inspections, the Engineering and Public Works Department replaces all sidewalk hazards reported by residents. These hazards are first temporarily repaired with an asphalt patch and then permanently replaced with the sidewalk program. It should be noted that the Engineering and Public Works Department also replaces sidewalks in conjunction with the street resurfacing project.

In an effort to incorporate more cost saving opportunities, the Engineering & Public Works Department will also include concrete mud-jacking and sidewalk grinding as options for sidewalk rehabilitation.

The current backlog of sidewalk hazards is as follows:

- 310 sidewalk squares with trip hazards from sidewalk inspections conducted in 2011 and 2013 (Estimated cost is \$36,000 to repair)
- 315 sidewalk squares from resident call-ins (Estimated cost is \$36,225 to repair)
- 45 crosswalks identified with trip hazards and non-ADA compliant. (Estimated cost is \$54,000)

The Village is one of several municipalities participating in the municipal consortium. The benefit of joint bidding with other agencies is to increase the size of the contract with the goal of reducing overall contract cost. The curb replacement program and sidewalk program are being bid with the consortium.

**Project Update**

The 2017 approved budget provides a funding level of \$70,000.

**Project Alternative**

The alternative is to patch the sidewalks with asphalt. This will result in increased maintenance (the asphalt will not last more than a season) and it will cost more to replace sidewalks in the long term. Furthermore, the asphalt patches are considered aesthetically displeasing by some residents.

**Operating Budget Impact**

Is this purchase *routine*   X   or        *non-routine*?

| ROUTINE                    |                         |
|----------------------------|-------------------------|
| Department Budget          | Engineering             |
| Account Number Description | Sidewalk Repair Program |
| Account Number             | 11202035-425000         |

|                                        |                       |           |           |
|----------------------------------------|-----------------------|-----------|-----------|
| <b>Brick Street Renovation Project</b> | 2017                  | \$240,000 | Operating |
| Streets, Sidewalks and Alleys          | 2018                  | \$477,000 |           |
|                                        | 2019                  | \$462,000 |           |
|                                        | 2020                  | \$499,000 |           |
|                                        | 2021                  | \$675,000 |           |
| -                                      | Critical              |           |           |
| X                                      | Recommended           |           |           |
| -                                      | Contingent on Funding |           |           |

**Original Purchase Date & Cost**

Unknown

**Funding History**

|      |           |           |
|------|-----------|-----------|
| 2016 | \$210,000 | Operating |
| 2015 | \$286,000 | Operating |
| 2007 | \$220,338 | Operating |



With the passage of the increased Home Rule Sales Tax, a portion of the proceeds was dedicated for streets, sidewalk, and alley programs. As a result of the increased revenue, the Board allocated approximately \$240,000 annually of the additional revenue for this project. The remaining amount would need to be funded from other dedicated revenues or the general fund.

**Project Description & Justification**

There are approximately 11 miles of brick streets in Wilmette which were originally constructed in the early nineteen hundreds. The bricks were re-laid during the 1930's and have received little maintenance since. The 2012 brick street survey identified 18 blocks in "very poor" condition and 41 blocks in "poor" condition. The requested funding level will renovate approximately one to two blocks. The estimated cost of reconstructing all 18 very poor blocks is \$4.80 million.

In 2016, 11<sup>th</sup> Street is being renovated from Greenwood Avenue to Elmwood Avenue.

The following is a tentative schedule for brick street renovation for the years 2017-2021.

| <b>Year</b>  | <b>Block</b> | <b>Street</b>           | <b>Cost</b><br>(Reconstruct with new<br>pavement base) | <b>Cost</b><br>(Utilize existing<br>pavement base) |
|--------------|--------------|-------------------------|--------------------------------------------------------|----------------------------------------------------|
| 2017         | 1700         | Washington Avenue       | \$558,000                                              | \$390,000                                          |
| 2018         | 200          | 14th Street             | \$227,000                                              | \$160,000                                          |
| 2018         | 1000         | 8th Street              | \$250,000                                              | \$178,000                                          |
| 2019         | 200          | Wood Court              | \$462,000                                              | \$330,000                                          |
| 2020         | 1000         | 11th Street             | \$229,000                                              | \$163,000                                          |
| 2020         | 300          | 14 <sup>th</sup> Street | \$270,000                                              | \$192,000                                          |
| 2021         | 1100         | Michigan Avenue         | \$675,000                                              | \$482,000                                          |
| <b>Total</b> |              |                         | <b>\$2,941,000</b>                                     | <b>\$2,087,000</b>                                 |

**Project Update**

The 2017 approved budget provides a funding level of \$240,000.

**Project Alternative**

The alternative is not to renovate brick streets. This will result in continued deterioration, increased liability and deferred cost in the future. Removing the bricks and rebuilding the street in asphalt would be cost prohibitive and likely very unpopular with the residents.

**Operating Budget Impact**

Is this purchase *routine* \_\_\_\_ or *X* *non-routine*?

| NON-ROUTINE       |                        |
|-------------------|------------------------|
| Maintenance Costs | \$60 per block to sand |
| Personnel Costs   | None                   |
| Training Costs    | None                   |

|                               |      |           |           |
|-------------------------------|------|-----------|-----------|
| <b>Crack Sealing Program</b>  | 2017 | \$ 40,000 | Operating |
| Streets, Sidewalks and Alleys | 2018 | \$160,000 |           |
|                               | 2019 | \$160,000 |           |
|                               | 2020 | \$160,000 |           |
|                               | 2021 | \$160,000 |           |
| - Critical                    |      |           |           |
| X Recommended                 |      |           |           |
| - Contingent on Funding       |      |           |           |

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**Original Purchase Date & Cost**

N/A

**Funding History**

|      |          |                    |
|------|----------|--------------------|
| 2016 | \$40,000 | Operating          |
| 2015 | \$10,000 | Dedicated Revenues |
| 2014 | \$10,000 | Dedicated Revenues |
| 2013 | \$10,000 | Dedicated Revenues |
| 2012 | \$10,000 | Dedicated Revenues |

**Project Description & Justification**

This program is designed to perform preventive maintenance on resurfaced asphalt streets throughout the Village by sealing cracks that have developed or expanded. The goal of this maintenance program is to extend the life cycle of these pavements. Crack sealing “seals” the pavement surface and prevents moisture from reaching the base, causing further degradation.

The Village currently funds resurfacing of approximately 1 to 1.2 miles per year of the existing 66 miles of asphalt streets. Crack sealing has been shown to be one of the best and most cost effective preventive maintenance techniques to prolong the lifespan of asphalt pavements. The recommended funding level will allow for the sealing of approximately 15 to 18 miles annually depending on the amount of cracks being filled. A fully developed crack sealing program is first initiated on roads after 3 or 4 years of age and is repeated every 4 to 5 years until the roadway is usually within 5 to 7 years of the next planned resurfacing, excepting pavements that are showing signs of alligator cracking.

The Village is one of several municipalities participating in the municipal consortium. The benefit of joint bidding with other agencies is to increase the size of the contract with the goal of reducing overall contract cost. The crack sealing program has been part of the municipal consortium since 2010.

## Project Update

The 2017 approved budget provides a funding level of \$40,000.

## Project Alternative

The alternative is not to crack seal Village streets. This will result in accelerated pavement deterioration.

## Operating Budget Impact

Is this purchase *routine*   X   or        *non-routine*?

| ROUTINE            |      |
|--------------------|------|
| Maintenance Costs: | None |
| Personnel Costs:   | None |
| Training Costs:    | None |

## Engineering and Public Works

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### Street Light Pole Painting

Streets, Sidewalks and Alleys

|      |          |                |
|------|----------|----------------|
| 2017 | \$65,340 | GF - Operating |
| 2018 | \$92,340 |                |
| 2019 | \$92,340 |                |
| 2020 | \$95,975 |                |
| 2021 | \$95,975 |                |

- Critical
  - X Recommended
  - Contingent on Funding
- 

### Original Purchase Date & Cost

N/A

### Funding History

|      |                         |
|------|-------------------------|
| 2016 | \$24,983.16 (122 poles) |
| 2015 | \$24,983.16 (122 poles) |
| 2014 | \$12,286.80 (60 poles)  |
| 2006 | N/A                     |
| 2003 | N/A                     |



### Project Description & Justification

This project provides funds for abrasive blasting, priming and painting of approximately 227 street light poles (annually) at a projected cost of \$92,340 (for years 2017-2019) and \$95,975 (for years 2020-2021). There are 2,570 street lights in the system of which 752 are constructed of concrete and require no painting. The remaining 1,818 decorative light poles are manufactured of cast iron or aluminum with heights of 10 or 12-feet.

The requested budget amounts reflect a refurbishing cycle of 5-years for street light poles located along arterial streets (or approximately 90 annually, 450 light poles total) and 10-years for those located along side streets (or approximately 137 annually, 1,368 light poles total). Staff recommends a two-tier cycle (i.e. arterial and side streets) based on review of results from prior refurbishing projects completed in 2003 and 2006 and added wear and tear from snow and ice control operations (i.e. salting applications) for street light poles located along arterial streets.

Furthermore, over time, the condition of the paint deteriorates, exposing bare metal leading to corrosion, attributed to continual, open exposure to the elements. As a result, painting/refurbishing is viewed as an ongoing, routine maintenance project, which should be performed periodically, preferably annually.

### Project Update

The 2017 projected budget has increased from \$25,000 to \$92,340 due to additional costs for refurbishing street light poles containing lead paint which requires lead abatement per the

Environmental Protection Agency (EPA). Based on a review of lead paint testing results along Sheridan Road (2016), staff deduces approximately 33 percent or one third of decorative street light poles contain lead paint. The projected unit cost of refurbishing light poles without lead paint is \$225 per light pole (or \$33,975 annually, 60 light poles along arterials and 91 along side streets), whereas the projected unit cost of refurbishing light poles with lead paint is \$750 (or \$57,000 annually, 30 light poles along arterials and 46 along side streets). The cost difference is attributed to the use of a certified/licensed contractor and extra resources required to provide lead abatement (i.e. provide full containment, particle capture, vacuum blasting equipment and enclosure set-up). Starting in 2020 and every three years thereafter, staff projects a unit cost increase of 4% for labor, materials and equipment.

The aforementioned unit rates are based on quoted pricing provided by the current vendor (2016); however, this work would go out for a new bid in 2017. Due to the significant cost difference in refurbishing ‘no-lead’ versus ‘lead’ painted light poles, staff recommends testing of all poles in advance of scheduling work at a projected cost of \$6 per pole (or \$1,362 total for 227 poles) to determine final quantities (i.e. ‘no-lead’ and ‘lead’). Significant cost savings would result (approximately \$525 per light pole), if less than 33% of the targeted light poles contain lead paint.

The 2017 approved budget provides a funding level of \$65,340.

### Project Alternatives

There are several alternatives that could be explored, including, extending the refurbishing/painting cycle of light poles from 5/7 years to 6/12 years or 7/14 years. Staff recommends implementation of the 5/7 year cycle; however, regardless of the initial cycle length, a condition assessment of light poles will be performed after implementation to determine ideal cycle length from a best management perspective. Denoted in the tables below are cost projections for each respective cycle. The annual cost for lead paint testing/analysis is also included in the total budget for each year.

| 5 Year and 10 Year Cycles |              |                   |            |               | 6 Year and 12 Year Cycles |              |                   |            |               | 7 Year and 14 Year Cycles |              |                   |            |               |
|---------------------------|--------------|-------------------|------------|---------------|---------------------------|--------------|-------------------|------------|---------------|---------------------------|--------------|-------------------|------------|---------------|
| Year                      | Total Budget | Total (All Poles) | Total Lead | Total No-Lead | Year                      | Total Budget | Total (All Poles) | Total Lead | Total No-Lead | Year                      | Total Budget | Total (All Poles) | Total Lead | Total No-Lead |
| 2017                      | \$92,337     | 227               | 76         | 151           | 2017                      | \$76,734     | 189               | 63         | 126           | 2017                      | \$65,772     | 162               | 54         | 108           |
| 2018                      | \$92,337     | 227               | 76         | 151           | 2018                      | \$76,734     | 189               | 63         | 126           | 2018                      | \$65,772     | 162               | 54         | 108           |
| 2019                      | \$92,337     | 227               | 76         | 151           | 2019                      | \$76,734     | 189               | 63         | 126           | 2019                      | \$65,772     | 162               | 54         | 108           |
| 2020                      | \$95,976     | 227               | 76         | 151           | 2020                      | \$79,758     | 189               | 63         | 126           | 2020                      | \$68,364     | 162               | 54         | 108           |
| 2021                      | \$95,976     | 227               | 76         | 151           | 2021                      | \$79,758     | 189               | 63         | 126           | 2021                      | \$68,634     | 162               | 54         | 108           |
| 2022                      | \$79,596     | 227               | 46         | 181           | 2022                      | \$79,758     | 189               | 63         | 126           | 2022                      | \$68,634     | 162               | 54         | 108           |
| 2023                      | \$82,651     | 227               | 46         | 181           | 2023                      | \$68,645     | 189               | 38         | 151           | 2023                      | \$71,010     | 162               | 54         | 108           |
| 2024                      | \$82,651     | 227               | 46         | 181           | 2024                      | \$68,645     | 189               | 38         | 151           | 2024                      | \$59,082     | 162               | 33         | 129           |
| 2025                      | \$82,651     | 227               | 46         | 181           | 2025                      | \$68,645     | 189               | 38         | 151           | 2025                      | \$59,082     | 162               | 33         | 129           |
| 2026                      | \$85,933     | 227               | 46         | 181           | 2026                      | \$71,371     | 189               | 38         | 151           | 2026                      | \$61,428     | 162               | 33         | 129           |
|                           |              |                   |            |               | 2027                      | \$71,371     | 189               | 38         | 151           | 2027                      | \$61,428     | 162               | 33         | 129           |
| Total                     | \$882,445    | 2270              | 610        | 1660          | 2028                      | \$71,371     | 189               | 38         | 151           | 2028                      | \$61,428     | 162               | 33         | 129           |
|                           |              |                   |            |               |                           |              |                   |            |               | 2029                      | \$63,807     | 162               | 33         | 129           |
|                           |              |                   |            |               | Total                     | \$889,524    | 2268              | 606        | 1662          | 2030                      | \$61,529     | 158               | 31         | 127           |
|                           |              |                   |            |               |                           |              |                   |            |               | Total                     | \$887,594    | 2264              | 607        | 1657          |

Another alternative would be to leave the existing annual budget unchanged at \$25,000 which affords the refurbishing of 22 'lead' light poles and 34 'no-lead' poles (or 20/40 year cycle). A third but more costly alternative would be to replace all 'lead' paint containing light poles with new poles instead of refurbishing them. The projected unit cost of replacing a light pole (includes luminaire head, pole and installation) is \$3,100 with a total projected cost of \$1,875,500 (for replacement of 605 light poles or 33% of 1,818 light poles total). By comparison, the total cost to refurbish the 605 'lead' light poles is \$476,136 based on implementation of 5/10 year cycle (\$477,726 for 6/12 year cycle and \$484,701 for 7/14 year cycle). After completing the initial refurbishing and lead abatement, the light poles can subsequently be refurbished at the less costly 'no-lead' unit rate.

**Operating Budget Impact**

Is this purchase *routine*  X  or *non-routine* \_\_\_\_\_?

| ROUTINE                    |                                              |
|----------------------------|----------------------------------------------|
| Department Budget          | Engineering & Public Works / Street Lighting |
| Account Number Description | Street Light Pole Painting                   |
| Account Number             | 11333030-422210                              |

|                                 |      |          |           |
|---------------------------------|------|----------|-----------|
| <b>Curb Replacement Program</b> | 2017 | \$40,000 | Operating |
| Streets, Sidewalks and Alleys   | 2018 | \$83,500 |           |
|                                 | 2019 | \$83,500 |           |
|                                 | 2020 | \$83,500 |           |
|                                 | 2021 | \$83,500 |           |
| - Critical                      |      |          |           |
| X Recommended                   |      |          |           |
| - Contingent on Funding         |      |          |           |

**Original Purchase Date & Cost**

Unknown

**Funding History**

|      |          |                    |
|------|----------|--------------------|
| 2016 | \$40,000 | Operating          |
| 2015 | \$10,000 | Operating          |
| 2014 | \$8,000  | Operating          |
| 2013 | \$20,000 | Operating          |
| 2012 | \$8,448  | Dedicated Revenues |



**Project Description & Justification**

This project funds the annual maintenance program to replace non-functional, hazardous, broken and missing curbs throughout the Village. It is for the replacement of curbs and gutters that no longer facilitate positive drainage and/or has deteriorated in various locations throughout the Village.

The Village is one of several municipalities participating in the municipal consortium. The benefit of joint bidding with other agencies is to increase the size of the contract with the goal of reducing overall contractual cost. The curb replacement program and sidewalk program are being bid with the consortium.

**Project Update**

The 2017 approved budget provides a funding level of \$40,000. The funding amount has increased from \$40,000 to \$83,500 for 2018 through 2020 and \$83,500 has been added to 2021. This represents part of the 0.33% to 1% per year pavement maintenance strategy.

**Project Alternative**

The alternative is not to replace curbs. Curbs that result in poor street drainage will cause accelerated deterioration of the edge of pavement resulting in potholes and the necessity for additional maintenance.

## Operating Budget Impact

Is this purchase *routine*  X  or *non-routine*?

| ROUTINE                    |                          |
|----------------------------|--------------------------|
| Department Budget          | Engineering              |
| Account Number Description | Curb Replacement Program |
| Account Number             | 11202035-425100          |

**Ten Year Capital Improvement Program  
Vehicle Summary**

**Ten Year Capital Improvement  
Program Summary**

|                            | <b>Actual<br/>2015</b> | <b>Estimated<br/>2016</b> | <b>2017</b>    | <b>2018</b>      | <b>2019</b>      | <b>2020</b>      | <b>2021</b>    | <b>Five Year<br/>Total</b> | <b>2022-2026</b> | <b>Ten Year<br/>Total</b> |
|----------------------------|------------------------|---------------------------|----------------|------------------|------------------|------------------|----------------|----------------------------|------------------|---------------------------|
| <b>General Fund:</b>       |                        |                           |                |                  |                  |                  |                |                            |                  |                           |
| Public Works Vehicles      | 157,130                | -                         | 301,000        | 534,000          | 498,000          | 367,000          | 396,000        | 2,096,000                  | 1,813,667        | 3,909,667                 |
| Police Vehicles            | 171,148                | 190,775                   | 140,000        | 146,500          | 156,000          | 160,000          | -              | 602,500                    | 420,000          | 1,022,500                 |
| Fire Vehicles              | 46,168                 | -                         | 310,000        | 575,000          | 200,000          | 445,000          | -              | 1,530,000                  | 250,000          | 1,780,000                 |
| <b>Total General Fund</b>  | <b>374,446</b>         | <b>190,775</b>            | <b>751,000</b> | <b>1,255,500</b> | <b>854,000</b>   | <b>972,000</b>   | <b>396,000</b> | <b>4,228,500</b>           | <b>2,483,667</b> | <b>6,712,167</b>          |
| <b>Other Financing:</b>    |                        |                           |                |                  |                  |                  |                |                            |                  |                           |
| General Debt               | -                      | -                         | -              | -                | 1,250,000        | -                | -              | 1,250,000                  | 201,000          | 1,451,000                 |
| Grant Funding              | -                      | -                         | -              | -                | -                | -                | -              | -                          | -                | -                         |
| Water Debt                 | -                      | -                         | -              | -                | -                | -                | -              | -                          | -                | -                         |
| <b>Total Debt Financed</b> | <b>-</b>               | <b>-</b>                  | <b>-</b>       | <b>-</b>         | <b>1,250,000</b> | <b>-</b>         | <b>-</b>       | <b>1,250,000</b>           | <b>201,000</b>   | <b>1,451,000</b>          |
| <b>Sewer Fund:</b>         |                        |                           |                |                  |                  |                  |                |                            |                  |                           |
| Public Works Vehicles      | 101,403                | -                         | 102,000        | 307,500          | 27,500           | 51,500           | 127,500        | 616,000                    | 798,167          | 1,414,167                 |
| <b>Total Sewer Fund</b>    | <b>101,403</b>         | <b>-</b>                  | <b>102,000</b> | <b>307,500</b>   | <b>27,500</b>    | <b>51,500</b>    | <b>127,500</b> | <b>616,000</b>             | <b>798,167</b>   | <b>1,414,167</b>          |
| <b>Water Fund:</b>         |                        |                           |                |                  |                  |                  |                |                            |                  |                           |
| Public Works Vehicles      | 101,403                | -                         | 102,000        | 381,500          | 27,500           | 83,500           | 27,500         | 622,000                    | 573,167          | 1,195,167                 |
| <b>Total Water Fund</b>    | <b>101,403</b>         | <b>-</b>                  | <b>102,000</b> | <b>381,500</b>   | <b>27,500</b>    | <b>83,500</b>    | <b>27,500</b>  | <b>622,000</b>             | <b>573,167</b>   | <b>1,195,167</b>          |
| <b>Total All Funds</b>     | <b>577,252</b>         | <b>190,775</b>            | <b>955,000</b> | <b>1,944,500</b> | <b>2,159,000</b> | <b>1,107,000</b> | <b>551,000</b> | <b>6,716,500</b>           | <b>4,056,000</b> | <b>10,772,500</b>         |

**Ten Year Capital Improvements Program  
Public Works Utility Vehicles**

| Current Vehicle Description                                  | Actual  | Estimated |         |         |         |        |      | Five Year |           | Ten Year |
|--------------------------------------------------------------|---------|-----------|---------|---------|---------|--------|------|-----------|-----------|----------|
|                                                              | 2015    | 2016      | 2017    | 2018    | 2019    | 2020   | 2021 | Total     | 2022-2026 | Totals   |
| <b>Front End Loaders (3):</b>                                |         |           |         |         |         |        |      |           |           |          |
| C-1 1991 Michigan L-90 - Heavy Duty                          | -       | -         | -       | -       | -       | -      | -    | -         | 200,000   | 200,000  |
| C-14 2001 New Holland LW-170 - Heavy Duty                    | -       | -         | -       | 195,000 | -       | -      | -    | 195,000   | -         | 195,000  |
| <i>C-21 1997 Michigan L-50C - Light Duty</i>                 | -       | -         | -       | -       | -       | -      | -    | -         | -         | -        |
| <b>Backhoes (1):</b>                                         |         |           |         |         |         |        |      |           |           |          |
| C-13 2001 JCB 215                                            | -       | -         | -       | -       | -       | -      | -    | -         | 140,000   | 140,000  |
| <b>Street Sweepers (2):</b>                                  |         |           |         |         |         |        |      |           |           |          |
| S-1 2002 Johnston Vanguard 3000                              | -       | -         | -       | -       | -       | -      | -    | -         | 220,000   | 220,000  |
| S-2 2007 Sterling SC8000 / Elgin Crosswind Sweeper           | -       | -         | 292,000 | -       | -       | -      | -    | 292,000   | -         | 292,000  |
| <b>Air Compressors (2):</b>                                  |         |           |         |         |         |        |      |           |           |          |
| C-10 1997 Ingersoll Rand                                     | -       | -         | -       | -       | -       | -      | -    | -         | 20,000    | 20,000   |
| C-23 1997 Ingersoll Rand                                     | -       | -         | -       | -       | -       | -      | -    | -         | 20,000    | 20,000   |
| <b>Sidewalk Plows (4):</b>                                   |         |           |         |         |         |        |      |           |           |          |
| C-2 1999 Holder Sidewalk Plow                                | -       | -         | -       | 85,000  | -       | -      | -    | 85,000    | -         | 85,000   |
| C-18 1998 Bombardier                                         | -       | 133,450   | -       | -       | -       | -      | -    | -         | -         | -        |
| <i>C-24 1993 Bombardier</i>                                  | -       | -         | -       | -       | -       | -      | -    | -         | -         | -        |
| C-25 2000 Trackless                                          | -       | -         | -       | -       | -       | -      | -    | -         | 100,000   | 100,000  |
| <b>Trailers (7):</b>                                         |         |           |         |         |         |        |      |           |           |          |
| C-8 1996 Redi-Haul - used for C-35                           | -       | -         | -       | -       | -       | -      | -    | -         | -         | -        |
| C-26 1994 Sauber - Light Pole Trailer                        | -       | -         | -       | -       | -       | -      | -    | -         | 8,000     | 8,000    |
| C-28 1994 Wacker - used in asphalt paving operations         | -       | -         | -       | -       | -       | -      | -    | -         | 4,000     | 4,000    |
| C-29 1994 Wacker - used for Asphalt Roller C-12              | -       | -         | -       | 6,000   | -       | -      | -    | 6,000     | 4,000     | 10,000   |
| C-30 2005 Cronkite - used for C-35 and S-3                   | -       | -         | -       | -       | -       | -      | -    | -         | 9,000     | 9,000    |
| C-33 2001 Big Tex 70PI-10                                    | -       | -         | -       | -       | -       | -      | -    | -         | 8,000     | 8,000    |
| C-37 2000 Beaver Creek Used for C-34                         | -       | -         | -       | 10,000  | -       | -      | -    | 10,000    | -         | 10,000   |
| <b>Miscellaneous Utility Equipment (12):</b>                 |         |           |         |         |         |        |      |           |           |          |
| C-4 1994 Edco Pavement Grinder                               | -       | -         | -       | -       | -       | -      | -    | -         | 7,000     | 7,000    |
| C-6 2001 Carlton 7500 Stump Grinder                          | -       | -         | -       | -       | -       | 30,000 | -    | 30,000    | -         | 30,000   |
| C-7 2004 Morbark Brush Chipper                               | -       | -         | -       | -       | -       | -      | -    | -         | 90,000    | 90,000   |
| C-9 1999 Morbark 2400 Tandem Brush Chipper                   | -       | -         | -       | 85,000  | -       | -      | -    | 85,000    | -         | 85,000   |
| C-12 1994 Wacker Asphalt Roller                              | -       | -         | 38,000  | -       | -       | -      | -    | 38,000    | 15,000    | 53,000   |
| C-15 1992 Onan/Cummins Power Generator                       | -       | -         | -       | -       | -       | -      | -    | -         | -         | -        |
| C-16 1994 Target Walk-Behind Concrete Saw                    | -       | -         | -       | -       | -       | -      | -    | -         | -         | -        |
| C-34 2000 Gehl Skid Steer                                    | -       | -         | -       | 70,000  | -       | -      | -    | 70,000    | -         | 70,000   |
| C-35 2005 Atlas Bobcat Skid / Steer Loader                   | -       | -         | -       | -       | -       | -      | -    | -         | 54,000    | 54,000   |
| C-36 1997 Spaulding Hot Patch Kettle                         | -       | 14,206    | -       | -       | -       | -      | -    | -         | -         | -        |
| C-39 2005 Clark Fork Lift Truck                              | -       | -         | -       | -       | -       | -      | -    | -         | 25,000    | 25,000   |
| S-3 2005 Tenant Floor Scrubber Model 8410 LP                 | -       | -         | -       | -       | -       | 56,000 | -    | 56,000    | -         | 56,000   |
| <b>Catch Basin Cleaners (3):</b>                             |         |           |         |         |         |        |      |           |           |          |
| T-22 2007 International 7400 - Vactor model 2110             | 202,806 | -         | -       | -       | -       | -      | -    | -         | 400,000   | 400,000  |
| T-30 2010 International 7400 - Vac-Con V390/1000LHA          | -       | -         | -       | 395,000 | -       | -      | -    | 395,000   | -         | 395,000  |
| T-34 2005 Peterbilt Vac-All w/o rodder                       | -       | -         | -       | -       | -       | -      | -    | -         | 294,000   | 294,000  |
| <b>Aerial Trucks (2):</b>                                    |         |           |         |         |         |        |      |           |           |          |
| <i>T-12 1999 Navistar 4700 - 36' Lift - Str. Light Dept.</i> | -       | -         | -       | -       | -       | -      | -    | -         | -         | -        |
| T-24 2005 Navistar 4400 - 60' Aerial Lift - Forestry         | -       | -         | -       | -       | 200,000 | -      | -    | 200,000   | -         | 200,000  |

**Ten Year Capital Improvements Program  
Public Works Utility Vehicles**

| Current Vehicle Description                                       | Estimated      | Estimated      |                |                  |                |                |                | Five Year        |                  | Ten Year         |
|-------------------------------------------------------------------|----------------|----------------|----------------|------------------|----------------|----------------|----------------|------------------|------------------|------------------|
|                                                                   | 2015           | 2016           | 2017           | 2018             | 2019           | 2020           | 2021           | Total            | 2022-2026        | Totals           |
| <b>Custom Utility Vehicles (4):</b>                               |                |                |                |                  |                |                |                |                  |                  |                  |
| T-1 1998 GMC 2WD - Water/Sewer Dept.                              | -              | -              | -              | -                | -              | 55,000         | -              | 55,000           | -                | 55,000           |
| T-27 2001 International 4900 - Water/Sewer Utility Vehicle        | -              | -              | -              | -                | -              | -              | -              | -                | 195,000          | 195,000          |
| T-28 2000 GMC Sierra - 2WD 3/4 ton - Bldg. & Grounds              | -              | -              | -              | 38,000           | -              | -              | -              | 38,000           | -                | 38,000           |
| T-31 2001 Chev. 3500 - Veh. Maint.                                | -              | -              | -              | -                | -              | 66,000         | -              | 66,000           | -                | 66,000           |
| <b>Misc. Trucks and Vans (5):</b>                                 |                |                |                |                  |                |                |                |                  |                  |                  |
| T-19 2007 Ford E-450 Sign Shop Step Van                           | -              | -              | -              | -                | 85,000         | -              | -              | 85,000           | -                | 85,000           |
| T-25 2004 Chevrolet Express Cargo-Meter Service Repair Van        | -              | -              | -              | -                | -              | 32,000         | -              | 32,000           | -                | 32,000           |
| T-42 2005 Ford F350 - Water/Sewer                                 | -              | -              | -              | -                | -              | 48,000         | -              | 48,000           | -                | 48,000           |
| T-45 2006 GMC Step Van - Sewer Camera Truck                       | -              | -              | -              | -                | -              | -              | 100,000        | 100,000          | 225,000          | 325,000          |
| T-46 1998 - Ford E-250                                            | -              | -              | -              | 35,000           | -              | -              | -              | 35,000           | -                | 35,000           |
| <b>Pick-Up Trucks (12):</b>                                       |                |                |                |                  |                |                |                |                  |                  |                  |
| T-7 2003 Ford F-250 4WD - Water Plant Mechanics                   | -              | -              | -              | 39,000           | -              | -              | -              | 39,000           | -                | 39,000           |
| T-15 2009 Ford F-350 HD 4WD - Street Dept. general purpose        | -              | -              | -              | -                | -              | -              | 44,000         | 44,000           | 44,000           | 88,000           |
| T-20 2009 Ford F-350 HD 4WD - Street Dept. general purpose        | -              | -              | -              | -                | -              | -              | 40,000         | 40,000           | 40,000           | 80,000           |
| T-26 2009 Ford F-350 HD 4WD - Street Dept. general purpose        | -              | -              | -              | -                | -              | -              | 44,000         | 44,000           | 44,000           | 88,000           |
| T-29 2005 Ford F-250 - 4WD 3/4 ton - Forestry                     | -              | -              | -              | -                | 38,000         | -              | -              | 38,000           | -                | 38,000           |
| T-32 2005 Ford F-250 - Street Superintendent                      | -              | 46,000         | -              | -                | -              | -              | -              | -                | -                | -                |
| T-36 2009 Ford F-350 HD 4WD - Street Dept. general purpose        | -              | -              | -              | -                | -              | -              | 40,000         | 40,000           | 38,000           | 78,000           |
| T-41 1996 Ford F-250 - Landscaping                                | -              | -              | -              | -                | -              | -              | -              | -                | -                | -                |
| T-43 2005 Ford F250 - Water/Sewer Utility Locator                 | -              | -              | -              | 35,000           | -              | -              | -              | 35,000           | -                | 35,000           |
| T-44 2007 Ford F-250 4WD - Forester                               | -              | -              | -              | -                | -              | 40,000         | -              | 40,000           | -                | 40,000           |
| T-47 2009 Ford F-350 HD 4WD Crew Cab - Street Supervisor          | -              | -              | -              | -                | -              | -              | 43,000         | 43,000           | 45,000           | 88,000           |
| T-48 2000 GMC - 4WD K2500 - Assistant Street Supv.                | -              | -              | -              | -                | -              | -              | -              | -                | -                | -                |
| <b>Small Dump Trucks (5):</b>                                     |                |                |                |                  |                |                |                |                  |                  |                  |
| T-11 2004 Ford F450 4WD -12,000 lb. capacity - Street Div.        | 78,565         | -              | -              | -                | -              | -              | -              | -                | -                | -                |
| T-14 2001 Chevrolet C-3500 2WD - 15,000 lb. capacity - W/S        | -              | -              | -              | -                | -              | -              | 55,000         | 55,000           | 50,000           | 105,000          |
| T-23 2004 Ford F 450 4WD -12,000 lb. capacity - Street Div.       | 78,565         | -              | -              | -                | -              | -              | -              | -                | -                | -                |
| T-35 2007 Ford F-450 2WD - Water/Sewer                            | -              | -              | -              | 55,000           | -              | -              | -              | 55,000           | -                | 55,000           |
| T-38 2000 GMC 2WD - 15,000 lb. capacity - Water Sewer             | -              | -              | -              | -                | 55,000         | -              | -              | 55,000           | -                | 55,000           |
| <b>Large Dump Trucks (12):</b>                                    |                |                |                |                  |                |                |                |                  |                  |                  |
| T-3 2003 International 4400 - 36,220 lb. capacity - Street Dept.  | -              | 156,000        | -              | -                | -              | -              | -              | -                | -                | -                |
| T-4 2003 International 4400 - 36,220 lb. capacity - Street Dept.  | -              | -              | 175,000        | -                | -              | -              | -              | 175,000          | -                | 175,000          |
| T-5 2009 International 7400 - 58,000 lb. capacity - Street Dept.  | -              | -              | -              | -                | -              | -              | -              | -                | 189,000          | 189,000          |
| T-6 2009 International 7400 - 58,000 lb. capacity - Street Dept.  | -              | -              | -              | -                | -              | -              | -              | -                | 192,000          | 192,000          |
| T-8 1997 Navistar 4900 - 35,000 lb. capacity - Forestry Dept.     | -              | -              | -              | -                | -              | -              | -              | -                | 180,000          | 180,000          |
| T-9 2003 International 4400 - 36,220 lb. capacity - Street Dept.  | -              | -              | -              | 175,000          | -              | -              | -              | 175,000          | -                | 175,000          |
| T-10 2003 International 4400 - 36,220 lb. capacity - Street Dept. | -              | -              | -              | -                | 175,000        | -              | -              | 175,000          | -                | 175,000          |
| T-16 2003 International 4400 - 36,220 lb. capacity - Street Dept. | -              | -              | -              | -                | -              | 175,000        | -              | 175,000          | 180,000          | 355,000          |
| T-17 2003 International 7400 - 36,220 lb. capacity - Street Dept. | -              | -              | -              | -                | -              | -              | 185,000        | 185,000          | -                | 185,000          |
| T-18 1999 Navistar 4900 - 29,900 lb. capacity - Street Dept.      | -              | -              | -              | -                | -              | -              | -              | -                | 201,000          | 201,000          |
| T-33 2003 International 4400 - 36,220 lb. capacity - Water/Sewer  | -              | -              | -              | -                | -              | -              | -              | -                | -                | -                |
| T-40 2003 International 4400 - 36,220 lb. capacity - Water/Sewer  | -              | -              | -              | -                | -              | -              | -              | -                | 145,000          | 145,000          |
| <b>74 Equipment Items - Public Works Utility Vehicles:</b>        | <b>359,936</b> | <b>349,656</b> | <b>505,000</b> | <b>1,223,000</b> | <b>553,000</b> | <b>502,000</b> | <b>551,000</b> | <b>3,334,000</b> | <b>3,386,000</b> | <b>6,720,000</b> |

| Proposed Financing Summary<br>for Public Works Utility Vehicles: | Estimated      | Estimated |                |                  |                |                |                | Five Year        |                  | Ten Year         |
|------------------------------------------------------------------|----------------|-----------|----------------|------------------|----------------|----------------|----------------|------------------|------------------|------------------|
|                                                                  | 2015           | 2016      | 2017           | 2018             | 2019           | 2020           | 2021           | Total            | 2022-2026        | Totals           |
| <b>General Fund</b>                                              | 157,130        | -         | 301,000        | 534,000          | 498,000        | 367,000        | 396,000        | 2,096,000        | 1,813,667        | 4,113,667        |
| <b>Bond Proceeds</b>                                             | -              | -         | -              | -                | -              | -              | -              | -                | 201,000          | 201,000          |
| <b>Sewer Fund</b>                                                | 101,403        | -         | 102,000        | 307,500          | 27,500         | 51,500         | 127,500        | 616,000          | 798,167          | 1,312,167        |
| <b>Water Fund</b>                                                | 101,403        | -         | 102,000        | 381,500          | 27,500         | 83,500         | 27,500         | 622,000          | 573,167          | 1,093,167        |
| <b>Financing Totals</b>                                          | <b>359,936</b> | <b>-</b>  | <b>505,000</b> | <b>1,223,000</b> | <b>553,000</b> | <b>502,000</b> | <b>551,000</b> | <b>3,334,000</b> | <b>3,386,000</b> | <b>6,720,000</b> |

## Engineering and Public Works – Vehicles

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**Street Sweeper (S-2)**                      2017      \$292,000      GF and W/S Operating (50/50)

- Critical
  - X Recommended
  - Contingent on Funding
- 

### Vehicle Description

*Make*                                              Sterling/Elgin  
*Model*                                              SC8000 Chassis/  
                                                             Crosswind Sweeper  
*Year*                                                2007  
*Cost*                                                \$167,920  
*Useful Life*                                      10 years  
*Current Life*                                      9 years



Various personnel in the Engineering and Public Works Department (Street Division) use this machine to sweep streets and collect leaves. The machine is a regenerative air sweeper equipped with emergency lighting, and a two-way radio.

### Project Description & Justification

An estimated cost of \$292,000 to replace a 2007 Sterling/Elgin street sweeper.

| <b>S-02</b>                        |             |
|------------------------------------|-------------|
| <b>Breakdown/Repairs 2014-2015</b> |             |
| Number of Breakdown/Repairs        | 95          |
| Labor Hours                        | 338.75      |
| Labor Cost                         | \$13,541.69 |
| Parts Cost                         | \$18,513.52 |
| Total Cost                         | \$32,055.21 |
| Total Equipment Miles              | 34,176      |
| Total Equipment Hours              | 6,461       |

\*Breakdowns are shown for those vehicles that are to be replaced in the next calendar year

### Project Update

Replacement of this unit was previously deferred to 2018 and is being rescheduled to 2017. Since last year, the replacement cost has increased by an additional \$10,000, attributed to introduction of tier-five diesel powered engines to comply with more stringent federal emission standards and anticipated increased material/manufacturer costs. This sweeper is the only regenerative air type sweeper owned by the Village, the other being a mechanical sweeper. Each type of sweeper has its benefits as the regenerative air type is better suited at collecting fine debris while the mechanical sweeper is better with larger debris. Consequently, the Village reports on the benefits of a regenerative air sweeper (e.g. collection of fine debris and contaminants) in its NPDES annual report.

These units are also beneficial in sweeping/maintaining the Village's four (4) green alleys by cleaning/removing fine debris from the porous pavement surfaces. Likewise, they transport faster and are more adept at handling wet conditions on roadways than the mechanical sweeper. Both sweepers are used throughout the year with exception of winter months, due to exposure of cold temperatures and road salt which promotes premature aging and wear of system components, and extensively (daily) during an eight-week period for leaf collection operations. Since 2007, this machine has amassed approximately 7,400 sweeping miles (or 820 miles swept annually). All in all, street sweeping operations collect approximately 700-900 cubic yards of sweeping debris each year.

**Project Alternative**

The alternative is to delay the project and reschedule replacement during later years. If deferred, the Village may be faced with additional extensive repairs over succeeding years, totaling approximately \$20,000, includes: impeller fan, impeller housing, bearings and running gear, hydraulic hoses, and new pick-up heads. In early 2016, the Village spent a total of \$12,000 to replace the original deck head and water pumps. One alternative for a new purchase is to replace the existing unit with a less costly mechanical sweeper (approx. \$50,000 savings or \$215,000), however, lose the capacity to collect fine debris on the roadway. As a second option, street sweeping operations could be outsourced at an estimated annual cost of \$82,000 based on current unit pricing offered under the 2016 MPI bid for street sweeping; however, the MPI bid pricing includes routine sweeping operations only and does not include the cost for sweeping during leaf collection operations where five passes of Village streets are completed within an eight-week period (estimated additional cost of \$60,000-\$65,000). As a third option, a street sweeper(s) could be leased with an anticipated monthly rate of \$11,000 each (or \$132,000 annually per unit) which does not include fuel or maintenance/repair costs. Lastly, there are also other manufacturers (i.e. Tymco) who offer less costly regenerative air sweepers (\$30,000 savings), although, the Village's past history in owning some of these units has resulted in poor reliability and higher maintenance costs with savings from the initial purchase cost lost due to shorter replacement cycles and higher annual maintenance costs. Staff can revisit the marketplace and assess regenerative air sweepers from competitors to see if there is a viable, less costly alternative than the existing model.

**Operating Budget Impact**

Is this purchase *routine*  X  or *non-routine*?

| ROUTINE                    |                                                                                                 |
|----------------------------|-------------------------------------------------------------------------------------------------|
| Account Number/Description | 11233030-480275-40222 / S-2 (50%)<br>40807090-480275 / S-2 (25%)<br>41838090-480275 / S-2 (25%) |
| Maintenance Costs          | All maintenance expenditures are included in various accounts in 11273030                       |
| Personnel Costs            | None                                                                                            |
| Training Costs             | None                                                                                            |



spreader and liquid systems on the existing unit has also proven to be dependable and capable for snow and ice control operations. Furthermore, as the Village looks to reduce its chloride usage (hard material – bulk rock salt applications), the replacement vehicle will have larger tanks and deicer pumps for enhanced pre-wetting applications. The Village has a total of ten large dump trucks in the fleet with plowing and salting capabilities, of which, five trucks are 2003 year models (or 14 years of age). The other five trucks are 2009 year models or newer. Consequently, staff recommends phasing in replacement of the five trucks (2003 year models) over the course of the next 5-years (or 1 truck per year), reflecting a replacement cycle range of 15-19 years per truck versus deferring replacement and replacing multiple trucks over succeeding years at longer replacement cycles. When removed from service, this truck will be traded in on a new acquisition, or be auctioned through the Northwest Municipal Conference.

**Project Alternative**

The alternative is to delay the purchase and reschedule during later years.

**Operating Budget Impact**

Is this purchase *routine*  X  or *non-routine*?

| ROUTINE                    |                                                                           |
|----------------------------|---------------------------------------------------------------------------|
| Account Number/Description | 11233030-480225/T-4                                                       |
| Maintenance Costs          | All maintenance expenditures are included in various accounts in 11273030 |
| Personnel Costs            | None                                                                      |
| Training Costs             | None                                                                      |

*Engineering and Public Works – Vehicles*

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|                                         |                       |          |                 |
|-----------------------------------------|-----------------------|----------|-----------------|
| <b>Compactor –Asphalt Roller (C-12)</b> | 2017                  | \$38,000 | G/F - Operating |
| -                                       | Critical              |          |                 |
| X                                       | Recommended           |          |                 |
| -                                       | Contingent on Funding |          |                 |

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**Vehicle Description (C-12)**

|                     |          |
|---------------------|----------|
| <i>Make</i>         | Wacker   |
| <i>Model</i>        | RD880    |
| <i>Year</i>         | 1994     |
| <i>Cost</i>         | \$9,420  |
| <i>Useful Life</i>  | 25 years |
| <i>Current Life</i> | 22 years |



Personnel in the Engineering and Public Works Department (Street Division) utilize this machine to facilitate street repairs – patching with hot asphalt material. This machine is hydraulically operated, powered by a 16-HP Briggs and Stratton V-Twin engine, 35” drum width, 1.25 ton rating and equipped with emergency lighting.

**Project Description & Justification**

An estimated cost of \$32,000 to purchase a new compactor (31.5-HP engine, 47” drum width and 2.92 ton rating).

| <b>C-12</b>                        |          |
|------------------------------------|----------|
| <b>Breakdown/Repairs 2014-2015</b> |          |
| Number of Breakdown/Repairs        | 1        |
| Labor Hours                        | 0.75     |
| Labor Cost                         | \$23     |
| Parts Cost                         | \$2      |
| Total Cost                         | \$25     |
| Total Equipment Miles              | No Meter |
| Total Equipment Hours              | 474      |

\*Breakdowns are shown for those vehicles that are to be replaced in the next calendar year

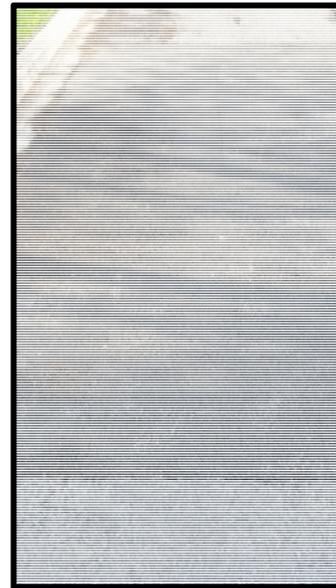
**Project Update**

This request has been rescheduled from 2021 to 2017 and the projected cost has increased \$20,000 due to replacement with a larger capacity roller (47” versus 35” drum width), which better suits the needs of the Engineering and Public Works Department (Street Division), and rising manufacturer/material costs. In 2015, the Street Division needed to rent a larger capacity compactor to facilitate a pilot program (larger asphalt patches) as the Village’s current compactor was undersized, underpowered and inadequate for compacting larger surface areas having a material depth of 2-3 inches.

The funding of this purchase will assist the Engineering and Public Works Department with achieving the goal of implementing a more comprehensive asphalt pavement patching program which produces a greater quality of road surface and extends the life of asphalt streets before their scheduled resurfacing date. Currently, the Street Division is confined to utilizing strictly UPM cold patch and hot sand mix materials for asphalt which are both temporary repairs (applications are short-lived, 1-2 years). Granted, each material will continue to play an integral role within a comprehensive street repair/maintenance program, however, staff would like incorporate more permanent repairs (5+ years of extended life) which involve pavement grinding and hot asphalt (i.e. surface and binder) applications. However, in order to start implementing permanent repairs, staff requests existing equipment to be replaced with upgraded equipment. Immediate areas of emphasis will be problematic sections of roadways (i.e. resource intensive, labor and material) that have received numerous, recurring cold patch repairs (temporary) and show progressive deterioration (see attached photos denoted below).



**Temporary repair**



**Permanent repair**

If the following equipment is approved for replacement (C-12, C-29, C-34 and C-37), the Street Division foresees an investment of 1,000 labor hours (or approx. 1-month period) dedicated to permanent street repairs with a projected material budget of \$6,600-\$7,800, which affords the purchase of 110-130 tons of surface/binder asphalt (or approximately up to 6,000 to 7,000 square feet of area). By grinding and re-paving the most problematic areas, staff hopes to offset incurred expenses for temporary repairs (i.e. cold patching) by reducing associated labor hours and material costs. For example, based on a historical average over the last five years, the Street Division invests 1,350 labor hours to complete 6-8 passes of all Village streets with application of 90-120 tons of UPM material (\$13,860 or \$132 per ton) and 300-400 labor hours to apply 50-60 tons of hot sand mix material (\$4,950 or \$90 per ton). However, implementing more permanent street repairs will not offset the cost of temporary repairs in totality. The demand for UPM cold patching applications will always continue and efficiency gains in other service areas will be needed in order to allocate the projected 1,000 hours for permanent street repairs. When removed from service, this vehicle will be traded in on a new acquisition, or be auctioned through the Northwest Municipal Conference.

## Project Alternative

The alternative is to delay the purchase and reschedule during later years or lease a compactor for approximately \$1,500 per week or \$6,000 per month. However, based on the expected useful life of a brand new compactor (20-25 years) and the cumulative cost to lease a unit (1-month per year, 20-25 years), the long-term cost impact of leasing would be three fold (\$120,000-\$150,000) as compared to the cost of purchasing a new unit (\$39,000 – includes trailer).

## Operating Budget Impact

Is this purchase *routine*  X  or *non-routine*?

| ROUTINE                    |                                                                           |
|----------------------------|---------------------------------------------------------------------------|
| Account Number/Description | 11233030-490450 /C-12                                                     |
| Maintenance Costs          | All maintenance expenditures are included in various accounts in 11273030 |
| Personnel Costs            | None                                                                      |
| Training Costs             | None                                                                      |



## Operating Budget Impact

Is this purchase *routine*  or *non-routine* ?

| ROUTINE                    |                                                                           |
|----------------------------|---------------------------------------------------------------------------|
| Account Number/Description | 11233030-490450 /C-29                                                     |
| Maintenance Costs          | All maintenance expenditures are included in various accounts in 11273030 |
| Personnel Costs            | None                                                                      |
| Training Costs             | None                                                                      |

**Ten Year Capital Improvements Program  
Police Vehicle Summary**

| Veh. ID                                                   | Vehicle Assignment        | Current Vehicle |                       | Actual         | Estimated      |                |                |                |                |          | Five Year      |                | Ten Year         |        |  |
|-----------------------------------------------------------|---------------------------|-----------------|-----------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------|----------------|----------------|------------------|--------|--|
|                                                           |                           | Year            | Make / Model          | 2015           | 2016           | 2017           | 2018           | 2019           | 2020           | 2021     | Total          | 2022-2026      | Total            |        |  |
| <b>Police Vehicles (all Financing from General Fund):</b> |                           |                 |                       |                |                |                |                |                |                |          |                |                |                  |        |  |
| SQ500                                                     | Patrol Car - unmarked     | 2006            | Ford - Crown Vic.     | -              | -              | 35,000         |                |                |                |          |                | 35,000         | -                | 35,000 |  |
| SQ501                                                     | Patrol Car                | 2014            | Ford Interceptor      | -              | -              | -              | 38,000         |                |                |          |                | 38,000         | 42,000           | 80,000 |  |
| SQ502                                                     | Unmarked Pool Car         | 2004            | Ford - Crown Vic.     | 30,491         | -              | -              |                |                |                |          |                | -              |                  | -      |  |
| SQ503                                                     | Patrol Car/Shift Superv   | 2014            | Ford Interceptor      | -              | -              | -              | 38,000         |                |                |          |                | 38,000         | 42,000           | 80,000 |  |
| SQ504                                                     | Patrol Car/Watch Comm     | 2011            | Ford - Crown Vic.     | -              | 35,755         | -              |                |                | 40,000         | -        |                | 40,000         | 42,000           | 82,000 |  |
| SQ505                                                     | Patrol Car                | 2015            | Ford Interceptor      | 35,546         | -              | -              |                | 39,000         |                | -        |                | 39,000         | 42,000           | 81,000 |  |
| SQ506                                                     | Patrol Car                | 2016            | Ford Interceptor      | -              | 36,370         | -              |                |                | 40,000         | -        |                | 40,000         | 42,000           | 82,000 |  |
| SQ507                                                     | Patrol Car                | 2016            | Ford Interceptor      | -              | 36,120         | -              |                |                | 40,000         | -        |                | 40,000         | 42,000           | 82,000 |  |
| SQ508                                                     | Patrol Car                | 2015            | Ford Interceptor      | 36,287         | -              | -              |                | 39,000         |                | -        |                | 39,000         | 42,000           | 81,000 |  |
| SQ509                                                     | Police Chief              | 2007            | Chev. Impala          | -              | -              | 35,000         |                |                |                | -        |                | 35,000         |                  | 35,000 |  |
| SQ510                                                     | Patrol Car                | 2015            | Ford Interceptor      | 34,372         | -              | -              |                | 39,000         |                | -        |                | 39,000         | 42,000           | 81,000 |  |
| SQ511                                                     | Patrol Car                | 2016            | Ford Interceptor      | -              | 36,530         | -              |                |                | 40,000         | -        |                | 40,000         | 42,000           | 82,000 |  |
| SQ512                                                     | Patrol Car                | 2015            | Ford Interceptor      | 34,452         | -              | -              |                | 39,000         |                | -        |                | 39,000         | 42,000           | 81,000 |  |
| SQ513                                                     | Detective Utility Vehicle | 2004            | Ford - Explorer       | -              | -              | 35,000         |                |                |                | -        |                | 35,000         | -                | 35,000 |  |
| SQ514                                                     | Deputy Police Chief       | 2005            | Ford - Crown Vic.     | -              | -              | 35,000         |                |                |                | -        |                | 35,000         | -                | 35,000 |  |
| SQ515                                                     | Utility Vehicle           |                 |                       | -              | -              | -              |                |                |                | -        |                | -              | -                | -      |  |
| SQ516                                                     | Speed Trailer             | 2002            | Speed Display Trailer | -              | -              | -              |                |                |                | -        |                | -              | -                | -      |  |
| SQ521                                                     | Parking Control Vehicle   | 2008            | Jeep Wrangler X       | -              | 46,000         | -              | 33,500         |                |                | -        |                | 33,500         | -                | 33,500 |  |
| SQ522                                                     | Comm. Serv. Officer       | 2003            | Ford Expedition       | -              | -              | -              | 37,000         |                |                | -        |                | 37,000         | -                | 37,000 |  |
| SQ523                                                     | Police Pool Car           | 2005            | Ford - Crown Vic.     | -              | -              | -              |                |                |                | -        |                | -              | -                | -      |  |
| <b>20 Total Police Vehicles</b>                           |                           |                 |                       | <b>171,148</b> | <b>190,775</b> | <b>140,000</b> | <b>146,500</b> | <b>156,000</b> | <b>160,000</b> | <b>-</b> | <b>602,500</b> | <b>420,000</b> | <b>1,022,500</b> |        |  |

**Proposed Financing Summary for Police Vehicles:**

|                          | 2015           | 2016           | 2017           | 2018           | 2019           | 2020           | 2021     | Total          | 2022-2026      | Total            |
|--------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------|----------------|----------------|------------------|
| <b>General Fund (GF)</b> | 171,148        | 190,775        | 140,000        | 146,500        | 156,000        | 160,000        | -        | 602,500        | 420,000        | 1,022,500        |
| <b>GF Debt Proceeds</b>  | -              | -              | -              | -              | -              | -              | -        | -              | -              | -                |
| <b>GF Grant Proceeds</b> | -              | -              | -              | -              | -              | -              | -        | -              | -              | -                |
| <b>Financing Totals</b>  | <b>171,148</b> | <b>190,775</b> | <b>140,000</b> | <b>146,500</b> | <b>156,000</b> | <b>160,000</b> | <b>-</b> | <b>602,500</b> | <b>420,000</b> | <b>1,022,500</b> |

Police – Vehicles

**Unmarked Utility Vehicle – SQ513**      2017      \$35,000      Operating  
 Detectives

- Critical
- X Recommended
- Contingent on Funding

**Vehicle Description**

*Make*                                  Ford  
*Model*                                Explorer  
*Year*                                  2004  
*Cost*                                  \$21,550  
*Useful Life*                        12 years  
*Current Life*                        12 years



The Detective Bureau uses this unmarked vehicle for criminal investigations, surveillance, patrol and routine cases. The unit is equipped with emergency lighting and two-way radios. The estimated cost of the vehicle includes \$4,500 for equipment and parts needed to install major components, such as, radios, emergency lighting and siren control box.

**Project Update**

The current mileage for this unit is 88,600 with an average of 7,400 miles driven every year. After replacement, this unit will be transferred to another department for administrative use, traded in on a new vehicle acquisition, or auctioned through the Northwest Municipal Conference or another on-line auction service.

**Project Alternative**

Deferral beyond twelve years is not recommended for this vehicle. The reliability decreases as the vehicle ages, and maintenance and repair cost increase accordingly.

**Operating Budget Impact**

Is this purchase *routine*   X   or *non-routine*?

| <b>SQ-513</b>                      |        |
|------------------------------------|--------|
| <b>Breakdown/Repairs 2014-2015</b> |        |
| Number of Breakdown/Repairs        | 7      |
| Labor Hours                        | 17     |
| Labor Cost                         | \$552  |
| Parts Cost                         | \$277  |
| Total Cost                         | \$829  |
| Total Equipment Miles              | 88,602 |
| Total Equipment Hours              | N/A    |

*Police – Vehicles*

---

**Unmarked Police Car – SQ514**                      2017                      \$35,000                      Operating  
 Deputy Chief

- Critical
- X Recommended
- Contingent on Funding

---

**Vehicle Description**

*Make*                                      Ford  
*Model*                                    Crown Victoria  
*Year*                                        2005  
*Cost*                                        \$20,845  
*Useful Life*                            10 years  
*Current Life*                            11 years



This unmarked police car is assigned to the Deputy Police Chief for administrative assignments. This vehicle is equipped with emergency lighting and two-way radios. This vehicle is equipped with emergency lighting and two-way radios. The estimated cost of the vehicle includes \$4,500 for LED emergency lights, equipment and parts needed to install major components.

**Project Update**

The current mileage for this unit is 101,500 with an average of 9,500 miles driven every year. This vehicle is equipped with emergency lighting and two-way radios. After replacement, this unit will be traded in on a new vehicle acquisition, or auctioned through the Northwest Municipal Conference or another on-line auction service.

**Project Alternative**

Deferral beyond ten years is not recommended for this vehicle, and there will not be a suitable unit to rotate to the Deputy Chief when this vehicle is scheduled for replacement. The reliability decreases as the vehicle ages, and maintenance and repair cost increase accordingly.

**Operating Budget Impact**

Is this purchase *routine*   X   or *non-routine*?

| <b>SQ-514</b>                      |         |
|------------------------------------|---------|
| <b>Breakdown/Repairs 2014-2015</b> |         |
| Number of Breakdown/Repairs        | 6       |
| Labor Hours                        | 14.50   |
| Labor Cost                         | \$435   |
| Parts Cost                         | \$610   |
| Total Cost                         | \$1,045 |
| Total Equipment Miles              | 101,054 |
| Total Equipment Hours              | N/A     |

*Police – Vehicles*

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|                                    |                       |          |           |
|------------------------------------|-----------------------|----------|-----------|
| <b>Unmarked Police Car – SQ509</b> | 2017                  | \$35,000 | Operating |
| Police Chief                       |                       |          |           |
| -                                  | Critical              |          |           |
| X                                  | Recommended           |          |           |
| -                                  | Contingent on Funding |          |           |

---

**Vehicle Description**

|                     |           |
|---------------------|-----------|
| <i>Make</i>         | Chevrolet |
| <i>Model</i>        | Impala    |
| <i>Year</i>         | 2007      |
| <i>Cost</i>         | \$17,592  |
| <i>Useful Life</i>  | 9 years   |
| <i>Current Life</i> | 9 years   |



The Chief of Police uses this unmarked vehicle to respond to Incident Command (IC) situations as well as administrative assignments. This vehicle is equipped with emergency lighting and two-way radios. The estimated cost of the vehicle includes \$4,500 for LED emergency lights, equipment and parts needed to install major components.

**Project Update**

The current mileage is 154,642 with an average of 18,400 miles driven every year. After replacement, this unit will be transferred to another department for administrative use, traded-in for a new vehicle acquisition, auctioned through the Northwest Municipal Conference or another on-line auction service.

**Project Alternative**

Deferral beyond 9 years is not recommended for this vehicle. The reliability decreases as the vehicle ages, and maintenance and repair cost increase accordingly.

**Operating Budget Impact**

Is this purchase *routine*  X  or *non-routine*?

| <b>SQ509</b>                       |         |
|------------------------------------|---------|
| <b>Breakdown/Repairs 2014-2015</b> |         |
| Number of Breakdown/Repairs        | 15      |
| Labor Hours                        | 15.25   |
| Labor Cost                         | \$591   |
| Parts Cost                         | \$824   |
| Total Cost                         | \$1,446 |
| Total Equipment Miles              | 154,642 |
| Total Equipment Hours              | N/A     |

*Police – Vehicles*

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**Unmarked Police Car – SQ500**                      2017                      \$35,000                      Operating  
 Detectives

- Critical
  - X Recommended
  - Contingent on Funding
- 

**Vehicle Description**

*Make*                                      Ford  
*Model*                                    Crown Victoria  
*Year*                                      2006  
*Cost*                                      \$23,042  
*Useful Life*                            12 years  
*Current Life*                            10 years



The Detective Bureau uses this unmarked police car for criminal investigations, surveillance, patrol and routine cases. The unit is equipped with emergency lighting and two-way radios. The estimated cost of a new vehicle includes \$4,500 for equipment and parts needed to install major components.

**Project Update**

The current mileage for this unit is 68,798 with an average of 6,900 miles driven every year. After replacement, this unit will be transferred to another department for administrative use, traded in on a new vehicle acquisition, or auctioned through the Northwest Municipal Conference or another on-line auction service.

**Project Alternative**

Deferral beyond twelve years is not recommended for this vehicle. The reliability decreases as the vehicle ages, and maintenance and repair cost increase accordingly.

**Operating Budget Impact**

Is this purchase *routine*   X   or *non-routine* \_\_\_\_\_?

| <b>SQ-500</b>                      |        |
|------------------------------------|--------|
| <b>Breakdown/Repairs 2014-2015</b> |        |
| Number of Breakdown/Repairs        | 10     |
| Labor Hours                        | 10.25  |
| Labor Cost                         | \$310  |
| Parts Cost                         | \$149  |
| Total Cost                         | \$459  |
| Total Equipment Miles              | 68,798 |
| Total Equipment Hours              | N/A    |

**Ten Year Capital Improvement Program  
Fire Vehicle Summary**

**Fire Vehicles (all financing from General Fund):**

| <b>Veh. ID</b>                  | <b>Current Vehicle Description</b>          | <b>Actual<br/>2015</b> | <b>Estimated<br/>2016</b> | <b>2017</b>    | <b>2018</b>    | <b>2019</b>      | <b>2020</b>    | <b>2021</b> | <b>Five Year<br/>Total</b> | <b>2022-2026</b> | <b>Ten Year<br/>Total</b> |
|---------------------------------|---------------------------------------------|------------------------|---------------------------|----------------|----------------|------------------|----------------|-------------|----------------------------|------------------|---------------------------|
| <b>Fire Fighting Equipment:</b> |                                             |                        |                           |                |                |                  |                |             |                            |                  |                           |
| <i>FD-201</i>                   | 1999 Marion Squad Rescue Truck              | -                      | -                         | -              | -              | -                | 400,000        | -           | 400,000                    | -                | 400,000                   |
| <i>FD-202</i>                   | <i>1992 Pierce Quint (Used)</i>             | -                      | -                         | -              | -              | <i>1,250,000</i> | -              | -           | <i>1,250,000</i>           | -                | <i>1,250,000</i>          |
| FD-214                          | 2009 Emergency One Quint                    | -                      | -                         | -              | -              | -                | -              | -           | -                          | -                | -                         |
| FD-205                          | 1996 Emergency One Pumper                   | -                      | -                         | -              | 575,000        | -                | -              | -           | 575,000                    | -                | 575,000                   |
| <i>FD-206</i>                   | <i>1989 Emergency One Pumper</i>            | -                      | -                         | -              | -              | -                | -              | -           | -                          | -                | -                         |
| FD-217                          | Light Duty Squad Truck                      | -                      | -                         | -              | -              | -                | -              | -           | -                          | -                | -                         |
| <b>Ambulances:</b>              |                                             |                        |                           |                |                |                  |                |             |                            |                  |                           |
| FD-209                          | 2009 Ford F350 Type I Ambulance             | -                      | -                         | -              | -              | 200,000          | -              | -           | 200,000                    | -                | 200,000                   |
| FD-211                          | 2001 Ford F350 Type I Ambulance             | 3,815                  | -                         | -              | -              | -                | -              | -           | -                          | 250,000          | 250,000                   |
| FD-212                          | 2006 Ford F450 Type I Ambulance             | -                      | -                         | 250,000        | -              | -                | -              | -           | 250,000                    | -                | 250,000                   |
| <b>Passenger Vehicles:</b>      |                                             |                        |                           |                |                |                  |                |             |                            |                  |                           |
| FD-207                          | 2000 Ford F-250 4WD Utility Vehicle         | -                      | -                         | -              | -              | -                | -              | -           | -                          | -                | -                         |
| FD-203                          | 2006 Ford E-250 Command Van                 | -                      | -                         | 60,000         | -              | -                | -              | -           | 60,000                     | -                | 60,000                    |
| FD-208                          | 2015 Ford Explorer - Chief's Vehicle        | 37,927                 | -                         | -              | -              | -                | -              | -           | -                          | -                | -                         |
| FD-213                          | 1997 Ford E-150 - Staff Vehicle             | -                      | -                         | -              | -              | -                | -              | -           | -                          | -                | -                         |
| FD-210                          | 2015 Ford Explorer - Deputy Chief's Vehicle | 4,426                  | -                         | -              | -              | -                | -              | -           | -                          | -                | -                         |
| FD-216                          | 2005 Ford Utility Vehicle                   | -                      | -                         | -              | -              | -                | -              | -           | -                          | -                | -                         |
| <b>Boats:</b>                   |                                             |                        |                           |                |                |                  |                |             |                            |                  |                           |
| FD-214                          | 1990 Boston Whaler Dive Rescue Boat         | -                      | -                         | -              | -              | -                | 45,000         | -           | 45,000                     | -                | 45,000                    |
| <b>14 Total Fire Vehicles</b>   |                                             | <b>46,168</b>          | <b>-</b>                  | <b>310,000</b> | <b>575,000</b> | <b>1,450,000</b> | <b>445,000</b> | <b>-</b>    | <b>2,780,000</b>           | <b>250,000</b>   | <b>3,030,000</b>          |

**Proposed Financing Summary for Fire Vehicles:**

|                                    | <b>2015</b>   | <b>2016</b> | <b>2017</b>    | <b>2018</b>    | <b>2019</b>      | <b>2020</b>    | <b>2021</b> | <b>Five Year<br/>Total</b> | <b>2022-2026</b> | <b>Total</b>     |
|------------------------------------|---------------|-------------|----------------|----------------|------------------|----------------|-------------|----------------------------|------------------|------------------|
| <b>General Fund Operating</b>      | 46,168        | -           | 310,000        | 575,000        | 200,000          | 445,000        | -           | <b>1,530,000</b>           | 250,000          | <b>1,780,000</b> |
| <b>General Fund Debt Proceeds</b>  | -             | -           | -              | -              | <i>1,250,000</i> | -              | -           | <i>1,250,000</i>           | -                | <i>1,250,000</i> |
| <b>General Fund Grant Proceeds</b> | -             | -           | -              | -              | -                | -              | -           | -                          | -                | -                |
|                                    | <b>46,168</b> | <b>-</b>    | <b>310,000</b> | <b>575,000</b> | <b>1,450,000</b> | <b>445,000</b> | <b>-</b>    | <b>2,780,000</b>           | <b>250,000</b>   | <b>3,030,000</b> |



## Operating Budget Impact

Is this purchase *routine* \_\_\_ or X *non-routine*?

| <b>NON-ROUTINE</b> |                                                                                                   |
|--------------------|---------------------------------------------------------------------------------------------------|
| Maintenance Costs  | Maintenance costs are funded through the Fire Supplies-Automotive Parts account: 11515020-430100. |
| Personnel Costs    | None                                                                                              |
| Training Costs     | None                                                                                              |

| <b>FD 212</b>                      |                  |
|------------------------------------|------------------|
| <b>Breakdown/Repairs 2012-2016</b> |                  |
| Number of Breakdown/Repairs        | 95               |
| Labor Hours                        | 231.50           |
| Labor Cost                         | 29,074.65        |
| Parts Cost                         | 3,637.32         |
| <b>Total Cost</b>                  | <b>32,711.97</b> |

*Fire – Vehicles*

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|                                       |      |          |           |
|---------------------------------------|------|----------|-----------|
| <b>Battalion Chief Vehicle FD-203</b> | 2017 | \$60,000 | Operating |
|---------------------------------------|------|----------|-----------|

- X Critical
  - Recommended
  - Contingent on Funding
- 

**Vehicle Description**

|              |       |
|--------------|-------|
| <i>Make</i>  | Ford  |
| <i>Model</i> | E-150 |



|                     |                                      |
|---------------------|--------------------------------------|
| <i>Year</i>         | 1997                                 |
| <i>Cost</i>         | \$27,403                             |
| <i>Useful Life</i>  | 9 years frontline<br>6 years reserve |
| <i>Current Life</i> | 20 years                             |

This new replacement vehicle will become the primary on-duty Battalion Chief/Duty Chief vehicle. Currently this vehicle is being used as transportation for fire prevention personnel and acts as the back-up Battalion Chief vehicle. The current van style vehicle does not have four wheel drive, and therefore it has reduced traction and often gets stuck in the snow and is difficult to control in inclement weather.

After careful evaluation, staff feels the most appropriate choice for a replacement, on- duty Battalion Chief/Duty Chief vehicle would be a full size SUV, Chevrolet Tahoe, rather than the current van style vehicle. The SUV offers the most versatility, affordability and provides the best environment for the majority of our calls. The van style is not used on day to day operations, it is cumbersome to maneuver and not practical. The short wheel base of the SUV would provide an advantage in maneuverability with a very tight turning radius. Positioning the vehicle to have an advantageous viewing position of the incident while staying out of the way of incoming fire apparatus is very important. The Battalion is by him or herself which makes positioning difficult. Evanston, Winnetka, Northbrook, Northfield, and Glenview all utilize the SUV type Battalion vehicles.

The Battalion Chief is the person/persons responsible for all aspects of an emergency response including quickly developing incident command objectives, managing all incident operations,

application of resources as well as responsibility for all persons involved. The majority of incidents can be managed by the Battalion Chief/Duty Chief and one scribe.

At large scale incidents, the Battalion Chief is assisted by mutual aid senior fire officers who fill the roles of logistics, plans, and safety, in addition to housing other unified command outside agencies such as public works and/or police. If the incident becomes large scale, Wilmette can utilize either the Dive Team Tech bus which is housed at Wilmette Fire Station 26 or the Cook County Command Van which is housed at NIPSTA.

When removed from service, this vehicle will be traded in on a new acquisition, or be auctioned through the Northwest Municipal Conference.

| Vehicle | Year | Date | Road Mileage | Engine Hours | Actual Mileage |
|---------|------|------|--------------|--------------|----------------|
| FD-203  | 1997 | 3/15 | 62,606       | 8309         | 207,725        |

\*Fire and EMS vehicles use a conversion of 25 miles per engine hour due to the on scene time at an emergency call.

**Project Update**

The evaluation and subsequent recommendation to move to a SUV type vehicle rather than a van outfitted with four wheel drive and cabinets is \$25,000 less expensive. The Tahoe SUV is available on the Northwest Municipal purchasing contract

**Project Alternative**

Delaying the purchase of this vehicle will result in increased maintenance cost and out of service time.

**Operating Budget Impact**

Is this purchase *routine* \_\_\_ or \_\_\_X\_\_\_ *non-routine*?

| <b>NON-ROUTINE</b> |                                                                                                   |
|--------------------|---------------------------------------------------------------------------------------------------|
| Maintenance Costs  | Maintenance costs are funded through the Fire Supplies-Automotive Parts account: 11515020-430100. |
| Personnel Costs    | None                                                                                              |
| Training Costs     | None                                                                                              |



**BUDGET GLOSSARY OF TERMS**

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## Budget Glossary

|                                                           |                                                                                                                                                                                                             |
|-----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Accrual:                                                  | A basis of accounting in which revenues are recognized in the accounting period they are earned and become measurable. Expenditures are recognized in the period that they are incurred, if measurable.     |
| Advanced Life Support (ALS):                              | A level of emergency care provided by the Wilmette Fire Department. Fire fighter/paramedics are trained to use intravenous therapy, drug therapy, intubation and defibrillation.                            |
| Area Wide Law Enforcement Radio Terminal System (ALERTS): | Allows officers access to driver's license, registration, warrant and other computerized law enforcement data. The ALERTS system also provides for inter-car communications via in-car data terminals.      |
| Appropriation:                                            | A legislative authorization for expenditures for specific purposes within a specific time frame.                                                                                                            |
| Assessed Value:                                           | The value placed on real and other property as a basis for levying taxes.                                                                                                                                   |
| Balanced Budget:                                          | A balanced budget occurs when total revenues equal total expenditures for a fiscal year.                                                                                                                    |
| Budget:                                                   | A description of the spending and general financial plans that focus on the accomplishment of specific goals and objectives established by the Village Board over a specified time period.                  |
| Budget Reserve:                                           | A portion of a fund that is restricted for a specific purpose and not available for appropriation.                                                                                                          |
| Business Development Advisory Group (BDAG):               | An advisory body to the Village Board responsible for researching, discussing and recommending business development initiatives. The group is comprised of local business leaders and two Village Trustees. |
| Capital Improvements / Capital Outlay:                    | Projects or products that are long-term assets. These expenditures generally have estimated useful lives of two years or longer and typically are in excess of \$10,000.                                    |

## Budget Glossary

|                                    |                                                                                                                                                                                                                                                                                                                  |
|------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Capital Improvement Program:       | A ten-year projection of the Village's capital improvement needs. The program also includes the source of funding for each particular project. The first year of the program represents the current fiscal year capital budget.                                                                                  |
| Cash-basis:                        | A type of accounting in which revenue and expenditure transactions are recognized only when cash is increased or decreased.                                                                                                                                                                                      |
| Communications Device:             | The use of the budget as a means to communicate the process for preparing, reviewing, and adopting the budget for the coming fiscal year including summary information, an overview of significant budgetary issues, trends, and resource choices.                                                               |
| Computer Aided Design (CAD):       | A software program that assists in the design of infrastructure improvements.                                                                                                                                                                                                                                    |
| Congestion Mitigation Air Quality: | The CMAQ program is one source of funds for Transportation Control And Measures (TCM) employed for the purposes of reducing congestion and improving air quality.                                                                                                                                                |
| Contingency Program:               | The budget program in the General Fund used for unforeseen expenditures which may become necessary during the year and for which appropriations have not been provided.                                                                                                                                          |
| Debt Service:                      | The payment of principal and interest on borrowed funds. The Village has debt service for general obligation bonds, Water Fund debt obligations (water revenue bonds and general obligation bonds paid from water revenues), Environmental Protection Agency loans, and obligations under installment contracts. |
| Department:                        | A major administrative division of the Village with overall management responsibility for an operation or a group of related operations within a functional area. A department may have more than one program and may be accounted for in more than one fund.                                                    |
| Encumbrances:                      | Commitments related to unperformed contracts for goods or services. These are not legal liabilities of the Village but represent a reservation of funds.                                                                                                                                                         |
| Emerald Ash Borer:                 | The Emerald Ash Borer (EAB) is a destructive, small, metallic-green beetle native to Asia that only attacks ash trees.                                                                                                                                                                                           |

## Budget Glossary

|                                                  |                                                                                                                                                                                                                                                                                  |
|--------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Enterprise Fund:                                 | A fund used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful for sound financial administration. The Parking Meter Fund, Sewer Fund and Water Fund are examples of Village enterprise funds. |
| Environmental Protection Agency (EPA):           | Federal regulatory agency that provides for the protection of the environment.                                                                                                                                                                                                   |
| Financial Plan:                                  | The use of the budget as a means to summarize the Village's finances including revenues and other financing sources, and of expenditures and other financing uses for the prior year actual, the estimated current year actual, and the proposed budget year.                    |
| Fiscal Year (FY):                                | A time period for which the Village's finances are recorded and maintained. The Village's fiscal year is a calendar year.                                                                                                                                                        |
| Fixed Assets:                                    | Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture and other equipment.                                                                                                                                        |
| Fund:                                            | An accounting entity comprised of a group of self-balancing accounts.                                                                                                                                                                                                            |
| Fund Balance:                                    | The difference between revenues and expenditures. A negative fund balance is called a deficit. A fund balance in an enterprise fund is referred to as retained earnings.                                                                                                         |
| Generally Accepted Accounting Principles (GAAP): | The standards used for financial report preparation, as determined by the Governmental Accounting Standards Board (GASB), so that the Village's financial statements may be fairly compared to prior reports and to the reports of other governmental entities.                  |
| General Fund:                                    | The major fund in most governmental units, the general fund accounts for all activities not accounted for in other funds. Most tax funded functions are accounted for in the general fund.                                                                                       |
| Geographic Information System (GIS):             | A software program that is a collection of people, data, procedures and systems that enable data to be stored and maintained geographically.                                                                                                                                     |
| Government Finance Officers Associations (GFOA): | An associations that aims to enhance and promote the professional management of governments for the public benefit by identifying and developing financial policies and practices.                                                                                               |
| Global Positioning System (GPS):                 | Equipment that has the ability to survey the location of an object.                                                                                                                                                                                                              |

## Budget Glossary

|                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|--------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Governmental Accounting Standards Board (GASB):  | An independent board that establishes standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities.                                                                                                                                                                                                                      |
| Governmental Fund:                               | The focus of governmental funds' measurement is upon the determination of financial positions and changes in financial position rather than upon net income                                                                                                                                                                                                                                                                                |
| Home Rule:                                       | A home rule unit of local government, pursuant to the Illinois State Constitution, may exercise any power and perform any function pertaining to its government and affairs including, but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license; to tax and to incur debt (unless the Illinois General Assembly specifically denies or limits a home rule power by a law). |
| Illinois Environmental Protection Agency (IEPA): | State regulatory agency that provides for the protection of the environment.                                                                                                                                                                                                                                                                                                                                                               |
| Illinois Municipal Retirement Fund (IMRF):       | State mandated pension fund for all full-time and eligible part-time Village employees, except sworn fire and police employees.                                                                                                                                                                                                                                                                                                            |
| Insurance Services Office (ISO):                 | A non-profit organization that assesses a Fire Department's ability to provide fire services to a community.                                                                                                                                                                                                                                                                                                                               |
| Information System:                              | A term used to broadly define computer operations and the processing of automated information in the Village organization.                                                                                                                                                                                                                                                                                                                 |
| Infrastructure Maintenance Fee (IMF):            | A 1% telecommunications tax collected by all telecommunications companies, beginning in 1998. Prior to this time, telecommunications carriers paid a franchise fee to the Village for the privilege of using the public rights of way.                                                                                                                                                                                                     |
| Intergovernmental Risk Management Agency (IRMA): | A public entity risk pool comprised of seventy-three public entities in northeastern Illinois that have joined together to manage and fund their property/casualty/workers' compensation claims through a comprehensive risk management program. The Village has been a member since 1995.                                                                                                                                                 |

## Budget Glossary

|                                                                      |                                                                                                                                                                                                                                                                                                                   |
|----------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Joint Utility Locating Information for Excavators (JULIE):           | The Village uses this service to make arrangements for the prompt locating of all Village utilities in areas scheduled for construction work.                                                                                                                                                                     |
| Levy:                                                                | To impose taxes for the support of government activities.                                                                                                                                                                                                                                                         |
| Long-term Debt:                                                      | Financial obligation with maturity of more than one year after the date of issuance.                                                                                                                                                                                                                              |
| Metropolitan Water Reclamation District of Greater Chicago (MWRDGC): | The agency that stores and treats sanitary sewage waste for the City of Chicago and 124 suburban communities, including Wilmette.                                                                                                                                                                                 |
| Modified Accrual:                                                    | A basis of accounting in which revenues are recognized in the period they become available and measurable. Expenditures are recorded when the related fund liability has been incurred or the invoice is received.                                                                                                |
| Moody's Investment Rating Service:                                   | An independent agency that analyzes the financial credit ratings of organizations. The ratings are based on debt issuance that carry a three letter coding. The Village possesses the highest rating level, which is Aaa.                                                                                         |
| Motor Fuel Tax (MFT):                                                | Revenue allocated by the state to municipalities for funding street improvements.                                                                                                                                                                                                                                 |
| Mutual Aid Box Alarm System (MABAS):                                 | The mutual aid box alarm system (MABAS ) was established to provide a swift, standardized and effective method of mutual aid assistance for extra alarm fires and mass casualty incidents. The MABAS system is divided into over 20 Divisions from the communities along I-53 and the Northwest Tollway corridor. |
| National Pollutant Discharge Elimination System (NPDES):             | Permit program that controls water pollution by regulating point sources that discharge pollutants into waters of the United States.                                                                                                                                                                              |
| Non-Operating Expenditures:                                          | Capital outlay items and other non-recurring or irregularly recurring items.                                                                                                                                                                                                                                      |

## Budget Glossary

- Non-Operating Revenues:** Revenues that do not recur annually or are so unstable that they cannot be relied upon to finance operating expenditures. Examples include bond proceeds and grants.
- North Regional Telecommunications Network (NORCOM):** A regional communications system comprised of eleven area Police Departments that utilize eight radio channels. Wilmette shares its local dispatch channel with Glencoe, Kenilworth, Northfield and Winnetka.
- North Suburban Employee Benefit Cooperative (NSEBC):** An intergovernmental health insurance cooperative comprised of nine local governments and agencies established to provide and administer employee health and dental insurance to eligible employees of the member agencies.
- Northeastern Illinois Public Safety Training Academy (NIPSTA):** Several area agencies, including Wilmette, are members of NIPSTA. The goal of NIPSTA is to provide specialized instruction and training to fire, police and public works personnel. The NIPSTA facility is located in the Village of Glenview.
- Northern Illinois Police Alarm System (NIPAS):** A cooperative agreement among 90 area law enforcement agencies to address emergency law enforcement needs which exceed the capabilities of any single member agency.
- Northwest Municipal Conference (NWMC):** A council of government comprised of over 40 municipalities and townships in the north and northwest suburbs. The NWMC provides legislative lobbying and information services, joint purchasing programs and other programs of joint interest to its members.
- Operations Guide:** The use of the budget as a means to describe the operations, activities, services and functions carried out by the Village's organizational units.
- Operating Expenditures:** Expenditures that generally recur annually and are expected to continue in the future unless service levels are impacted.

## Budget Glossary

|                                                      |                                                                                                                                                                                                                                                                                          |
|------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Operating Revenues:                                  | Revenues that recur annually with reasonable stability. By Village policy, operating revenues should exceed operating expenditures on an annual basis.                                                                                                                                   |
| Personnel Expense:                                   | The classification of all salaries, wages, and fringe benefits expenditures.                                                                                                                                                                                                             |
| Police Information Management System (PIMS):         | A computerized record system developed and maintained by the State of Illinois Criminal Justice Information Authority.                                                                                                                                                                   |
| Policy Document:                                     | The use of the budget as a means to translate policy into specific programs and activities. The budget reflects the Village's commitment to certain entity-wide non-financial goals, even though the ultimate achievement of those goals may be beyond the period covered by the budget. |
| Program:                                             | A division of the budget dedicated to a particular purpose in order to identify the costs related to that purpose.                                                                                                                                                                       |
| Proprietary Fund:                                    | See Enterprise Fund.                                                                                                                                                                                                                                                                     |
| Retained Earnings:                                   | See Fund Balance.                                                                                                                                                                                                                                                                        |
| Self-Contained Breathing Apparatus (SCBA):           | Personal protective equipment worn to protect individuals from exposure to environments hazardous to the respiratory system.                                                                                                                                                             |
| Special Revenue Fund:                                | A fund used to accounts for revenues legally earmarked for a particular purpose.                                                                                                                                                                                                         |
| Strategic Planning:                                  | The process of determining the Village's goals and then identifying the best approach for achieving those goals.                                                                                                                                                                         |
| Street and Alley Maintenance Program (SAMP):         | A program for the general maintenance of street and alleys in the Village.                                                                                                                                                                                                               |
| Solid Waste Agency of Northern Cook County (SWANCC): | A consortium of twenty-three municipalities, including the Village of Wilmette, empowered to finance, plan, construct and operate a solid waste disposal system for its members.                                                                                                         |

## Budget Glossary

Supervisory Control  
And Data

Acquisition (SCADA): Computer system that assists in the operation of the water purification and distribution process.

Telecommunications

Tax: A tax on the gross sale of telecommunications services by telecommunications providers.

Transfers:

Movements of resources between two Funds. For Wilmette, transfers regularly occur from the Water, Sewer and General Funds into the Illinois Municipal Retirement Fund and Workers' Compensation Fund. A portion of the profits generated by the Water Fund is also transferred to the General Fund annually.

Water Plant  
Risk Management  
Plan (RMP):

A risk management plan that provides for the chlorination process, chlorine safety procedures and a plan for chlorine leak mitigation.