

# VILLAGE OF WILMETTE, ILLINOIS

## ANNUAL BUDGET



FISCAL YEAR 2015

JANUARY 1 – DECEMBER 31, 2015



1200 WILMETTE AVE.  
WILMETTE, ILLINOIS 60091

*Incorporated September 19, 1872*  
*Council/Manager form of government*  
*Home Rule Municipality*  
*Area in square miles 5.4*  
*Number of full-time equivalent employees 216.08*

### ***Elected Officials***

Robert T. Bielinski - President

Michael W. Basil– Trustee

Carol Ducommun – Trustee

Cameron Krueger – Trustee

Ted McKenna - Trustee

Alan Swanson – Trustee

Julie Wolf – Trustee

### ***Management Team***

Timothy J. Frenzer

Village Manager

Michael Braiman

Assistant Village Manager

Alejandra (Alex) Cease

Assistant to the Village Manager

John Prejzner

Assistant to the Village Manager

John Adler

Community Development Director

Lisa Roberts

Asst. Community Development Director

Brigitte Mayerhofer

Engineering Services Director

Jorge Cruz

Asst. Engineering Services Director

Nabil Quafisheh

Water Plant Superintendent

Melinda Molloy

Finance Director

Blythe Trilling

Assistant Finance Director

Peter Skiles

IT Director / Deputy Finance Director

James Dominik

Fire Chief

Michael McGreal

Deputy Fire Chief

Brian King

Police Chief

Kyle Perkins

Deputy Police Chief

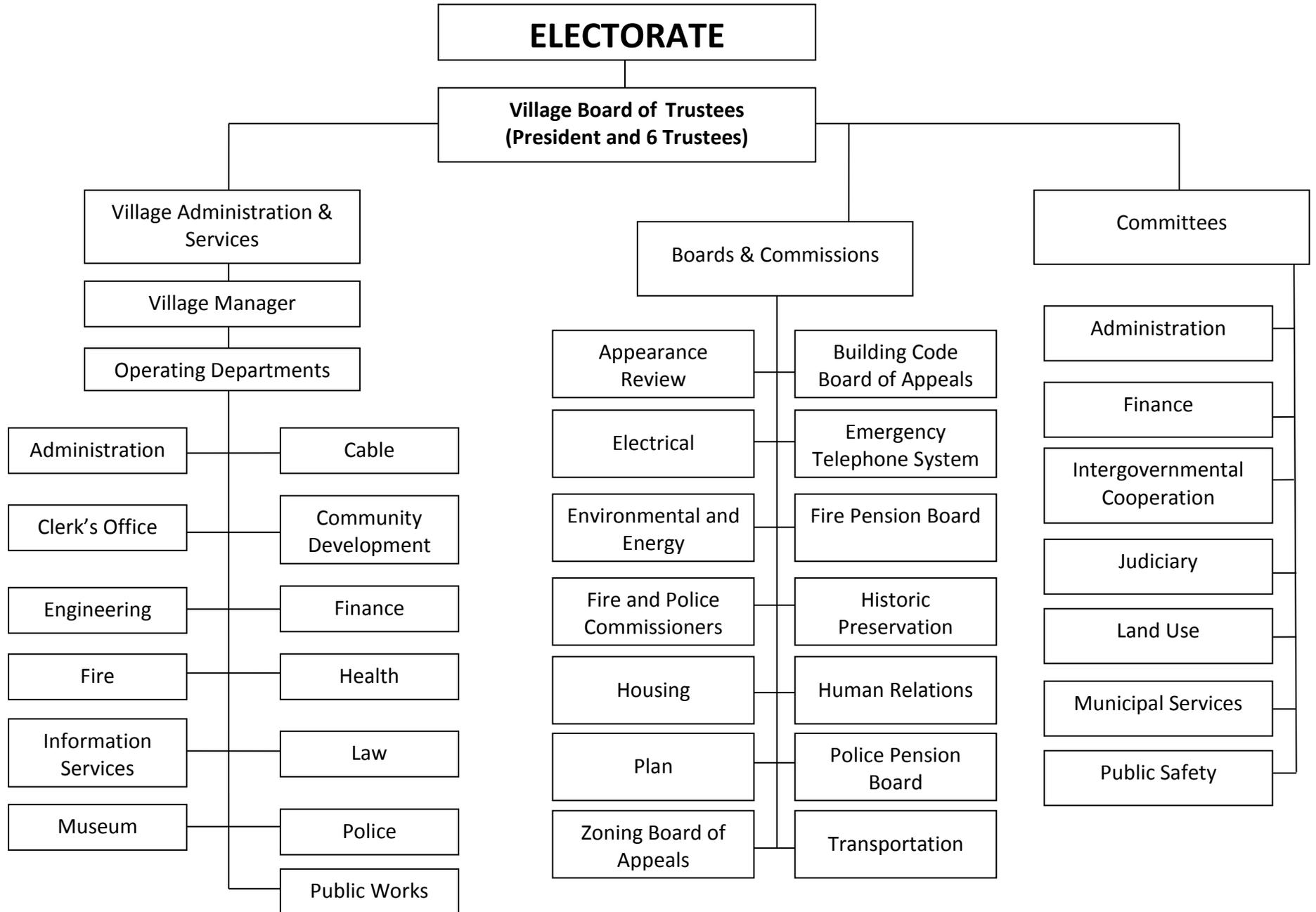
Donna Jakubowski

Public Works Director

Guy Lam

Assistant Public Works Director

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Village of Wilmette  
Illinois**

For the Fiscal Year Beginning

**January 1, 2014**

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Village of Wilmette, Illinois for its annual budget for the fiscal year beginning January 1, 2014. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

## **BUDGET OVERVIEW**

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### **Introduction**

This section of the budget includes the Village Manager's transmittal letter and budget summary, a community profile, and a description of the Village's budget formulation process.

### **Cash Flow Projections**

This section describes the Village's budget policy. This includes the basis for financial forecasts and how the appropriate level of working cash is derived for each fund.

### **Revenue and Expense Summary**

This section describes the Village's financing sources and provides a historical perspective of the major revenues. Expenditures are also summarized by fund and a trend analysis of personnel expense, refuse collection expense, and debt service expenses are shown.

### **General Fund**

The General Fund is used to account for all revenues and expenditures used to finance traditional services associated with municipal government which are not required to be accounted for in other funds. The main components of these expenditures consist of general government, public health and safety, and public works. The primary revenues used to finance these functions are the property tax, sales tax, utility tax, income tax, real estate transfer tax, refuse and other service charges, vehicle licenses and various construction permits. This section provides an overview of the general fund along with segments for each program and department.

### **Internal Service Funds**

This section is used to account for internal service funds that include the municipal garage fund, insurance, workers' compensation, Illinois Municipal Retirement (IMRF), and the Section 105 fund.

### **Miscellaneous Funds**

This section is used to account for miscellaneous funds such as general debt service, the motor fuel tax fund, and parking meter fund.

### **Pension and Trust Funds**

This section is used to account for Firefighter's and Police pension funds, and the Clampitt Estate Fund.

### **Sewer and Water Funds**

This section is used to account for the sewer and water funds. These funds account for water and sewer charge revenues used to operate and maintain the Village's water and sewer systems.

### **Debt Service**

This section describes the Village's debt practices including the relationship between the Capital Improvements Program and the issuance of debt. There are complete detail schedules of all of the Village's existing debt service requirements.

**Jurisdictional Stats**

This section provides general statistical data regarding size, development and infrastructure. This section also includes a history of the property tax for all direct and overlapping governments, information regarding the Village's Equalized Assessed Valuation and a list of principal taxpayers.

**Personnel**

This section includes information on the Village's personnel expense. Included are the Village's Pay Plan, Personnel Budget Summaries, and Salary Worksheets for each department.

**Capital Planning**

This section contains a description of the Village's development of its Capital Improvements Program. All building and infrastructure improvements other than annual programs as well as new and replacement equipment in excess of \$10,000 are projected as a part of this plan.

**Budget Glossary**

This section provides definitions for terms used throughout the budget.

## **INTRODUCTION**

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This budget document is prepared to enable the Village President and Board of Trustees, residents of Wilmette, investors, creditors, and other governmental units to gain a complete understanding of the Village's programs and financial operations.

The Introduction Section of this budget document includes the Village Manager's transmittal letter and budget summary, a community profile, and a description of the Village's budget formulation process.

The introductory section is followed by two budget summary sections. The first describes the Village's financial policies and includes our long-range cash flow projections for all funds. This is followed by a summary of revenues and expenses, which includes trend analyses of the major items.

The five sections following the two budget summary sections describe all Village programs by fund. The last five sections of this budget document contain the Village's debt service projections, general jurisdictional statistics, personnel for all Village departments, capital planning which includes a summary of the Ten Year Capital Improvements Program, and a glossary.



# VILLAGE OF WILMETTE

1200 Wilmette Avenue  
Wilmette, Illinois 60091-0040

(847) 853-7501  
Facsimile (847) 853-7700  
TDD (847) 853-7634

OFFICE OF THE  
VILLAGE MANAGER

January 1, 2015

To the Village President, Trustees, and Residents of the Village of Wilmette;

On behalf of the Village staff, I am pleased to submit for your review and consideration the proposed Village of Wilmette 2015 Budget covering the Village's fiscal year period from January 1, 2015 through December 31, 2015.

In responding to the nation's economic recession, the Village Board and the Village staff since 2008 have endeavored to reduce costs and refocus Village government on its core municipal functions. Concentration on those core services, including police, fire and emergency medical services, public works and infrastructure, community and economic development, combined with vigilance over expenditures and staffing throughout the course of each fiscal year, has resulted in the Village maintaining and enhancing public services while matching revenues and expenditures.

While the Village has been able to achieve stability on the operational side of its work, the cumulative effect of lost revenue since the onset of the recession, combined with non-property tax revenue sources that continue to underperform compared to their pre-recession levels, has been that the Village's investment in capital has fallen behind what is needed to maintain the quality of public infrastructure and services that Wilmette residents expect from their local government.

In 2014, a number of key revenues performed above budgeted projections:

Real Estate Transfer Tax	190,000
Sales Tax	120,000
Income Tax	110,000
Building Permits	363,000
Licenses (92% Vehicle Stickers)	169,000
Telecommunication Taxes	(80,000)
Miscellaneous Revenues	(31,000)
<b>Increased Revenues from Budget</b>	<b>\$841,000</b>

Additional personnel and expense savings were realized during 2014. These arose from reduced staffing levels from attrition, holding open positions, and department reorganizations, and were realized without adverse impact on public service levels. These expense savings and the overall impact on the 2014 Budget are noted in the following chart:

Wage Savings	270,000
Benefits (including Fire and Police Pensions)	326,000
Winter/Snow expenses	(230,000)
Misc. Overages	(33,000)

<b>Expense Savings from Budget</b>	<b>\$333,000</b>
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This is the third consecutive year that the Village was able to improve its net revenue picture from the budget and use its conservative projections to its advantage, enabling it to fund critically needed capital items supporting its core responsibilities with proven, not merely projected, positive revenue. To that end, staff is recommending that \$397,000 of projects be advanced to 2014, the most significant of which are the replacement of a 13-year old ambulance and critical upgrades to the Village’s Enterprise Resource Planning software. Additionally, the strong performance in the General Fund will allow the Village to reduce the annual Water Fund transfer by \$200,000 which will further stabilize the Water Fund Reserve. In all, the Village will be able to supplement the General Fund Reserve, and thereby accomplish our goal of meeting the Reserve Policy, by adding an additional \$313,000 to the reserve balance.

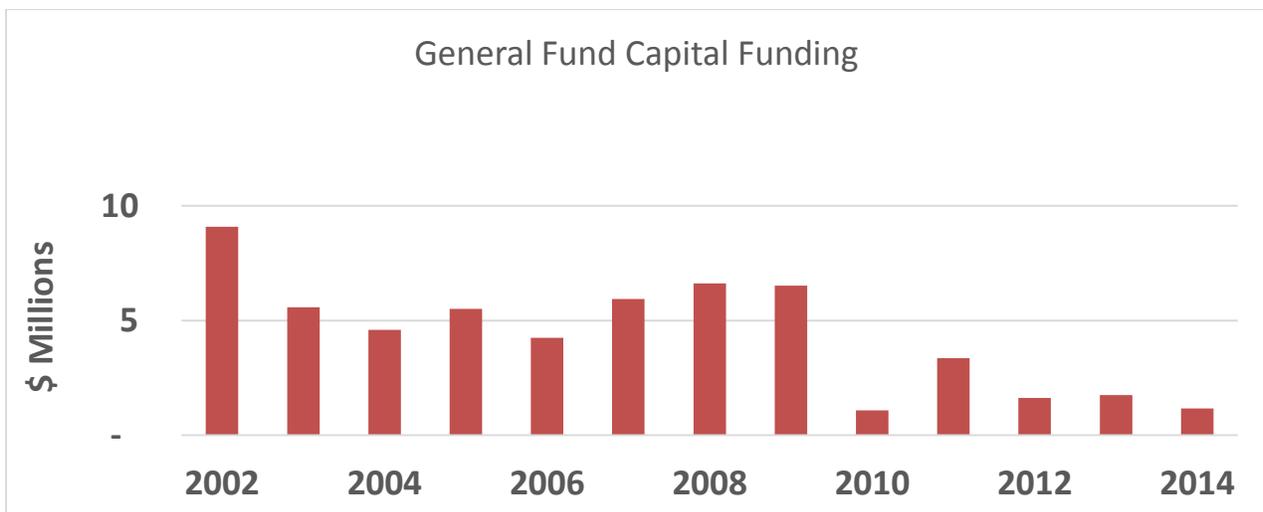
While this surplus enables the Village to address some of its most urgent capital needs in the short term, placing 2014’s non-property tax revenue into historical perspective helps to illustrate why the Village’s capital investment continues to lag:

- In 2014, the Village will receive approximately \$4.04 million in sales tax revenue, about \$120,000 more than forecasted in the FY 2014 Budget, but more than \$190,000 less than received in 2008 – a 4% decline from its pre-recession level.
- In 2014, the Village will receive approximately \$2.51 million in local share of the State income tax (keeping in mind that when the State increased the income tax rate from 3% to 5%, it rewrote the law to make sure municipalities would not share in any of the increased tax revenue). This is about \$110,000 more than predicted in the 2014 Budget, but a decrease of more than \$68,000 from 2013 and still approximately \$84,000 less than 2008 – a 3% decline from its pre-recession level.
- In the category of utility taxes, we anticipate receiving about \$2.48 million in 2014, about \$20,000 less than budgeted. That number is also about \$260,000 less than the Village received in 2008 – a 9% decrease from its pre-recession level.
- In 2014, the Village will receive approximately \$1.2 million in real estate transfer taxes, about \$200,000 more than budgeted, and an increase of about \$124,000 over 2013. But 2014’s revenue is \$300,000 less than the \$1.5 million received in 2005 – a 20% decline from its pre-recession peak.

As was the case at the end of 2013, the improvement in certain – but not all – categories of revenue is welcome, but the Village must also continue to place it into proper historic context. That analysis shows that the economic recession still adversely impacts the Village’s revenue needed for capital improvements. Assuming modest 2% growth to major, non-property tax revenues since 2007, the following chart shows that the Village has lost \$15 million in revenue that it will never recoup:



Most importantly, this lost revenue has resulted in what amounts to a structural deficit relative to the Village’s capital improvements, leading to chronic underfunding of critical capital needs since 2010:



To address this capital structural deficit, the Village Board unanimously voted to increase the Home Rule Sales Tax from 0.25% to 1.00%, effective January 1, 2015. With these new revenues earmarked for critical Village infrastructure programs, critical police, fire and public works vehicles and equipment, the Village will have a reliable, recurring revenue source dedicated to capital improvements.

As part of the financial review, the Village Board challenged staff to present a balanced budget that preserved the Village's reserves and continued to drive down the rate of increase in the Village's property tax levy, meaning an increase below the 2014 Budget's 3.39% increase, which was itself the lowest percentage increase in 16 years. Once again, the Village Board and the staff have focused throughout the year on finding economies, efficiencies and better processes to hold down or reduce spending, while still meeting the expectations of our residents for the exceptional services that distinguish Wilmette from other communities.

I am pleased to present you with a Fiscal Year 2015 Budget that, once again, meets these goals.

- The FY 2015 Budget **is again balanced**. It projects no draw down on Village reserves and in fact will replenish the reserve with an additional \$20,000.
- The FY 2015 Budget **again maintains all Village services**. It provides for the continued police, fire, public works and other services residents expect.
- The FY 2015 Budget provides for **capital funding for critical infrastructure improvements in Village neighborhoods**, including:
  - \$1.4 million for street resurfacing and improvements, to address needed repairs
  - \$920,000 million for alley maintenance, brick street renovation and repairs, sidewalks and curb repairs, cracking sealing, and pavement marking
    - This funding will repair all 11 of the Village's failed alleys between 2015 and 2017
    - This funding will begin renovation of brick streets for the first time since 2007
  - \$190,000 for the replacement of the police department roof
  - \$181,000 for the replacement of five police squad cars
  - \$170,000 for the replacement of two snow plow trucks
  - \$820,000 for sewer lining and rehabilitation
  - \$275,000 for the replacement of a catch basin cleaner, to be funded through Water and Sewer Fund Reserves
- The FY 2015 Budget, **for the fourth consecutive year, and after a decade of continuous increases prior to 2012, provides for no increase in residential water rates**.

- The FY 2015 Budget provides for an approximate 10.4% increase in the Sewer Fee (\$0.40 cents), which will fund a **program for major sewer projects intended to improve sewer performance in the Village's separate sewer area (west of Ridge Road)**. These important projects, totaling approximately **\$26 million**, will be financed through a series of bond issues that began in the fall of 2013 and continuing into early 2015. These improvements include the West Park Storage Project, Hunter Road back pitched adjustments, manhole rehab, and capacity improvements for the separated sewer area. Later this year the Village Board will be reviewing the results of a storm water study to address overland flooding issues on the west side of the community.
- The FY 2015 Budget calls for **the smallest percentage increase in the property tax levy in 17 years – since 1997 – an increase of 3.35%**. The estimated annual impact of this increase in the Village's share of the property tax on the average homeowner is approximately a \$51 – less than \$1 per week. This is less than one half of one percent of the average total property tax bill, noting that the Village's share of the residents' property tax bill is only about 11-12% of the total bill:



Below is a more detailed discussion of how the Fiscal Year 2015 Budget was developed, the revenue and expense challenges that were confronted in 2014 and will face the Village in 2015, the actions taken by the Village to address those challenges and the means by which we intend to, once again, balance expenses with revenue while still improving service and infrastructure in Fiscal Year 2015.

## **Process for Development of the Budget**

The 2015 Budget was developed by the Village's Budget Team consisting of Assistant Village Manager Michael Braiman, Finance Director Melinda Molloy, Assistant to the Village Manager John Prejzner, Assistant to the Village Manager Alex Cease, and myself. The Budget Team and the chiefs and directors of the Village's various departments worked closely together throughout the budget process to develop a 2015 Budget that met the challenges issued by the Village Board.

In years prior to the recession, departments typically presented new initiatives and programs for the Budget Team and, ultimately, the Village Board's consideration. However, under our current financial circumstances, such initiatives can only be considered within the existing budget constraints, as the overriding goal of this year's process was to maintain service levels while holding the line on costs.

The Budget Team members met with each operating department to review and discuss that department's goals and objectives and the corresponding expenditure items. Each line item of the budget was closely scrutinized, down to the level of finding savings in every category possible. This part of our 2015 Budget process began January 1, 2014 – cost reduction efforts are and will remain a continuing process throughout the entire year, not just at budget time.

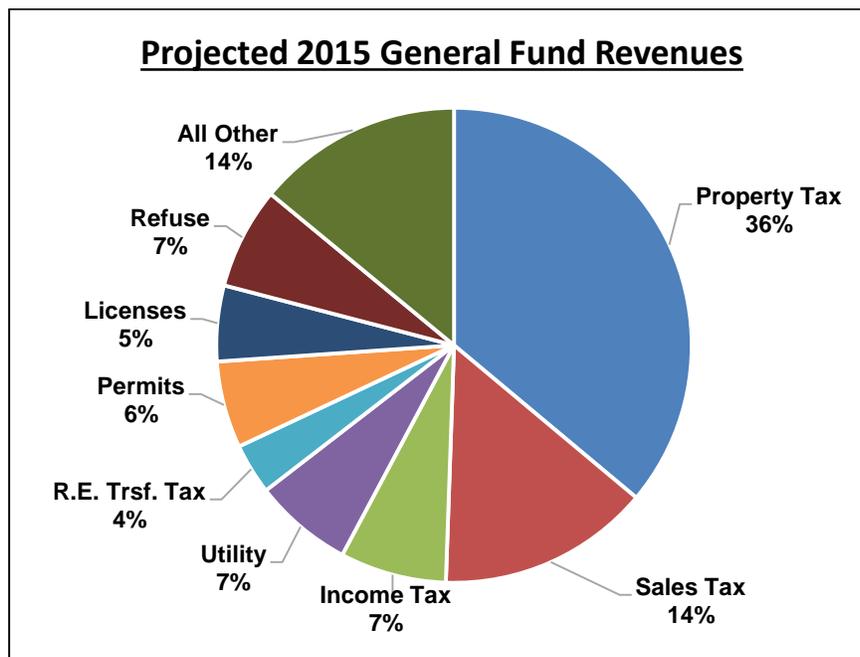
## 2015 GENERAL FUND BUDGET

- ***The Continuing Effects of the National Recession on General Fund Revenue and the Budget***

The Village funds all of its critical services to residents, other than water and sewer, through its General Fund. Despite the effects of the economic recession, the Village is committed to maintaining service levels for the community and preserving long-term financial stability. The following is a discussion of the key General Fund revenue sources that defray the operating expenses of the Village, and the impact the decline in these critical revenues has on the resources of the Village.

### ***Overview of Key Revenues Influencing Budget Development***

The revenues used to support the operations of the Village are derived from the following:



The 2014 General Fund revenues have largely met or exceeded overall budget projections, with under-performance in utility tax being offset by transfer tax, permits and income tax. Revenue sources most adversely impacted by the recession, beginning in the 4th quarter of 2008, have been sales tax, income tax, permit fees and real estate transfer tax. These sources represented 33% of General Fund revenue in the 2007 Budget. That share has declined to 29% of General Fund revenue in the 2014 Budget.

The 2015 Budget projects that revenues will remain fairly stable. Conservative projections assume no growth in real estate transfer and income tax and a reduction in permit revenues due to continued uncertainty of the housing market. Staff will continue to monitor these revenues, in case overall economic conditions deteriorate.

### ***Real Estate Property Tax***

The single largest source of General Fund revenue is the real estate property tax. Despite the state of the economy, this is a fairly stable revenue source for the Village. However, in recent years property tax revenue projections has been reduced due to the large number of property tax refunds. This decrease is not attributed to non-payments by property owners, but rather to property tax refunds granted by the Cook County Board of Review and the Cook County Property Tax Appeals Board from property tax assessment appeals.

When the 2014 Budget was adopted, projections called for an increase of 3.39% in the property tax levy for the 2015 Budget. Staff was again tasked to limit growth in the property tax levy, mindful of the need to recognize that property owners were also experiencing the continued effects of the national recession.

Through the proactive work of the department heads and Budget Team, operating expense reductions and capital expense deferrals were identified that would reduce the burden on the property tax levy to maintain core services.

To realize the Village Board's goal of a 3.35% increase in the property tax levy, continued capital deferrals were required despite the additional Home Rule Sales Tax revenue discussed above. The Village's streets, sidewalks, alleys and sewers are the infrastructure expenditures that most directly impact residents, and are ones which the state of the national economy had forced us to reduce expenditures on over the past several years. The staff is well aware, as is the Village Board, of streets, alleys and sidewalks that residents have told us are in need of repair and improvement. As such, the majority of new sales tax revenue is being allocated to fund these critical infrastructure needs. Staff will continue to work to identify ways to responsibly and appropriately fund critical vehicle replacements and facility repairs such as ambulances, snow plow trucks, and failed roofs across several village facilities.

The Village's share of the average Wilmette resident's property tax bill is approximately 11-12%. Therefore, a 3.35% increase in the Village's share of the property tax levy amounts to about a \$51 annual increase for the average Wilmette homeowner, or less than one half of one percent of the average total property tax bill.

### ***Real Estate Transfer Tax***

Locally, the recession has had its most significant impact on real estate activity. The sales of existing homes in Wilmette slowed by 13% in 2007, and declined another 36% in 2008. This trend continued in 2009, with the Real Estate Transfer Tax declining another 26%. While foreclosures throughout the nation and state are at historically high levels, troubled property owners in Wilmette still generally have significant equity in their residences. Thus, even foreclosed properties do not typically remain vacant for lengthy periods of time.

It was believed that this revenue had "bottomed out" with the decrease in 2009 and the 2010 Budget called for 25% growth due to increased demand following three years of

decline. Actual 2010 growth was 42%; however, much of this growth is now attributed to the federal tax credit for home purchases that existed in the first half of 2010. Real estate sales activity dropped off in the 4<sup>th</sup> quarter of 2010 and this trend continued into 2011. The 2011 revenue of \$698,223 reflected a decrease of 22% from 2010 (revenue inflated from tax credits) but was still a 10% increase over the 2009 revenue.

The 2014 estimated actual is nearly \$200,000 above the budget, the 2015 Budget projection of \$1,201,000 reflects 0% growth over the 2014 projection. While this is a conservative approach, Staff believes it is a responsible budget number given the volatility of the housing market since 2007 and the possibility that the increase in 2013 and 2014 may be attributed to homebuyers entering the market prior to an anticipated increase in mortgage interest rates.

### ***Building Permits***

As with real estate sales, property improvement plans are dependent on credit markets. With the tightening of lending standards, owners experienced reductions in their home equity lines of credit, resulting in the reduced ability to finance home improvement projects. Permit revenues declined 18% in 2008 (all in the 4<sup>th</sup> quarter) and another 30% in 2009. Permit activity increased 25% in 2010, experienced nominal 2% growth in 2011, and increased by 32% and 35% respectively in 2012 and 2013. Much of this growth in 2012 and 2013 was due to large projects that are considered to be non-recurring revenues. In fact, when accounting for these large projects, recurring permit revenues increased by 16% and 21% respectively in 2012 and 2013.

The current 2014 revenue projections reflects a 12% *decline* over 2013 (only a 2% decline when accounting for non-recurring permits) and the 2015 Budget projects a 6% decline in recurring permit revenues, indicative of an uncertain housing market. Additionally, for the first time in a number of years, the Village will not be increasing permit fees in 2015 and moving forward plans to index permit fees every other year as opposed to annually.

### ***Income Tax***

Historically, this revenue source was a 10% allocation of the 3% State income tax, which is distributed to local governments on a *per capita* basis. In 2011, the General Assembly increased the income tax to 5% and lowered the allocation to local governments to 6%. In theory, this would leave the local government allocation the same as under the prior tax rate. However, there are provisions in the new tax law that would lower the State tax rate if statewide budget cuts are not achieved but there is no corresponding change in the allocation percentage should this occur.

With statewide unemployment rising along with investment income losses, this revenue declined 14% in 2009, and another 3% in 2010. The statewide unemployment rate was 10.8% in 2009 and improved to 8.7% at the end of 2012. This has remained steady, and was 8.6% as of December 2013. The statewide unemployment rate remains above the national rate of 6.7% at the end of 2013.

While improving, the level of unemployment is still considered quite high. The unemployment rate in Wilmette improved from 6.4% at the end of 2010 to 5.7% in 2011 and 5.5% for 2013, remaining well below national and statewide averages.<sup>1</sup> While Wilmette's relatively low unemployment rate is considered a positive statistic, many residents have been impacted by periods of unemployment or from reductions in income during this time span.

The Village's share of the State income tax fell 14% in 2009 and this decline continued in 2010 and 2011 by 3.2% and 1.4% respectively. With the improving employment market, income tax receipts increased by 11% in 2012 and an additional 8.6% increase was experienced in 2013. The projection for 2014 currently shows a 2.6% decline from 2013, reflecting what the Village believes to be a series of prepayments made in 2013 due to changes in federal tax rules.

### ***Sales Tax***

With the declines in wealth and income noted previously, consumer spending has been impacted. While Wilmette generally has a stable retail environment with four grocery stores and major drug retailers among its largest sales tax producers, two large retailers (Border's Books and Crate & Barrel) are no longer in operation.

With the economic decline, sales tax decreased 11% in 2009 and has stagnated in subsequent years with a decrease of 0.1% in 2010, an increase of 1% in 2011, and a drop of 1.3% in 2012. With the addition of several new downtown restaurants and the two large vacancies noted above which were filled by two major pharmacy retailers, sales tax increased by 4.3% in 2013 and is projected to increase by an additional 3.4% in 2014. The increase in 2014 is partly attributed to the closing of Dominick's in Evanston in late 2013, thereby driving additional customers to the Jewel located on Linden Avenue in Wilmette. With Whole Foods slated to fill the Dominick's vacancy in 2015, a 2.2% decline in the State sales tax is projected.

As previously discussed, a 0.75% increase in the Home Rule Sales Tax will be implemented on January 1, 2015. This increase is projected to bring in an additional \$1.5 million annually to fund critical capital projects (the Village will only realize 9 months of the increased Home Rule Sales Tax as January sales tax revenues are remitted to the Village in April). The Village's Home Rule Sales Tax rate will be 1.0%, for an overall sales tax rate of 9.0%. With this adjustment, the Village's Home Rule tax rate will be consistent with neighboring Evanston (1.0%), slightly above Glenview (0.75%) and below Skokie (1.25%). Because the Home Rule Sales Tax does not apply to groceries and prescription drugs, it is anticipated that non-residents will contribute significantly to the Village's capital funding moving forward.

### ***Pension Funding***

The Village is covered by three defined-benefit pension plans that cover all qualifying employees. These include two locally managed funds, the Police Pension Fund (covering

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<sup>1</sup> State of Illinois, Department of Employment Security data

sworn police officers), the Firefighters Pension Fund (covering sworn members of the Fire Department), and one statewide fund, the Illinois Municipal Retirement Fund (IMRF), which covers all other qualified public employees. The benefits of all three of these pension plans are governed by state law and may only be amended through acts of the Illinois General Assembly.

Defined benefit pension plans provide employees with guaranteed pension amounts that are based upon years of service credit and the employees' wage base. The Village's cost with respect to these defined benefit plans comes in the form of annual contributions that are determined actuarially. The design of such systems is such that an employee's contributions plus the employer's contributions plus investment income will accumulate throughout an employee's career in a sum equal to the expected pension payment stream for the employee.

Actuarial assumptions are necessary in determining employer contributions. The principal assumptions that have the greatest impact are salary growth, rates of retirement, mortality rates and investment rate of return. If actual results differ significantly from the assumptions used, the employer contribution will fluctuate accordingly.

Salary growth has become a nationwide news topic over the past few years, as there have been instances in other units of local government of public employees receiving "salary spikes" shortly before retirement, which increased the employees' pension benefits substantially beyond the benefits accrued during their careers, thereby creating substantial new unfunded vested benefits. Wilmette has never allowed any kind of salary spiking.

Pension benefits are established by the Illinois General Assembly. This has been a contentious problem for municipalities, as the legislature has enhanced police and firefighter pension benefits without providing new sources of revenue to pay for them. With respect to retirement rates, recent legislation now allows police and fire personnel to accrue their maximum pension benefit five years earlier than was previously the case. The increased costs for these earlier retirements have been exacerbated by mortality rates, in that individuals are now living significantly longer. Thus, retirees are collecting pensions for a much longer period of time than was originally contemplated. The Village adjusted its actuarial assumptions in 2007 with respect to these two issues. The increased pension liability for this was nearly \$6.5 million.

In 2012, the State of Illinois updated its assumptions for mortality rates, termination rates, disability rates, and spousal age. These new assumptions were more conservative than those used by the Village in previous valuations, thus it was prudent to update them. Additionally, based upon the Village's experience, the retirement rate assumption was updated to reflect that all employees would be expected to retire after 30 years of service.

The economic downturn has had a detrimental impact on investment rate of return. The locally managed fire and police pension funds had investment losses of 13% in 2008, while the statewide IMRF Plan had losses of nearly 25%. These losses continue to impact current contributions, as investment returns are blended over a period of years to mitigate

such spikes. IMRF has reduced its expected rate of return from 8% down to 7.5%. The Village reduced the expected rate of return for the fire and police pension funds from 7.5% to 7.25% (2013 was the fifth year of a five year amortization period for this change). While this is a conservative approach, its cost is borne entirely by the Village.

In 2010, the General Assembly took its first steps toward controlling these costs by implementing a new two-tier pension system for all municipal employees. Insofar as the Village is concerned, this impacts all new IMRF plan participants, as well as all police officers and firefighters hired on and after January 1, 2011. Plan participants in the new tier will be required to work additional years to qualify for benefits, will have those benefits capped as a percentage of a maximum income, and will be subject to new rules to prevent double-dipping and other practices that increase costs. However, it will take a number of years before significant savings are realized in this regard as employee turnover will be needed to replace Tier 1 employees with new Tier 2 employees.

Below is a cumulative history of the Village's pension contribution obligations since 1997, showing the relative cost and budget impact of public safety and non-public safety pensions:

## Village of Wilmette - History of Employee Pension Expense

Year	IMRF Employer Contributions	Police Pension Employer Contributions	Fire Pension Employer Contributions	Total Pension Contributions	Annual Percentage Change
1997	513,799	340,127	272,246	1,126,172	
1998	511,477	264,800	332,000	1,108,277	-1.6%
1999	488,454	260,000	360,000	1,108,454	0.0%
2000	425,404	277,000	465,000	1,167,404	5.3%
2001	272,326	378,000	541,000	1,191,326	2.0%
2002	223,799	511,000	638,000	1,372,799	15.2%
2003	127,141	624,000	748,000	1,499,141	9.2%
2004	373,520	774,300	818,350	1,966,170	31.2%
2005	568,877	789,400	1,078,808	2,437,085	24.0%
2006	663,056	860,000	1,118,000	2,641,056	8.4%
2007	707,886	1,016,400	1,245,800	2,970,086	12.5%
2008	687,857	1,112,000	1,394,000	3,193,857	7.5%
2009	702,537	1,300,000	1,620,000	3,622,537	13.4%
2010	745,407	1,540,900	1,880,700	4,167,007	15.0%
2011	827,091	1,752,700	2,152,600	4,732,391	13.6%
2012	934,951	1,843,600	2,217,700	4,996,251	5.6%
2013	1,041,673	1,800,000	2,211,300	5,052,973	1.1%
2014 Est. Actual	1,150,000	1,800,000	2,200,000	5,150,000	1.9%
2015 Budget	1,106,030	1,791,974	2,135,483	5,033,487	-2.3%

<b>% Change from 1997</b>	<b>115.27%</b>	<b>426.85%</b>	<b>684.39%</b>	<b>346.96%</b>
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<b>19 Year Average Compounded Annual Growth</b>	<b>4.35%</b>	<b>9.67%</b>	<b>12.12%</b>	<b>8.67%</b>
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- **General Fund Budget Summary for FY 2015**

The Village's General Fund is the principal operating fund for the Village. The General Fund provides the funding for the operations of the Fire, Police, Public Works, Community Development, Law, Finance, Cable, Health, Manager's Office and Information Technology Departments.

The following is a summary of the 2015 General Fund Budget. The 2015 Budget is balanced, honors all contractual commitments and maintains existing service levels.

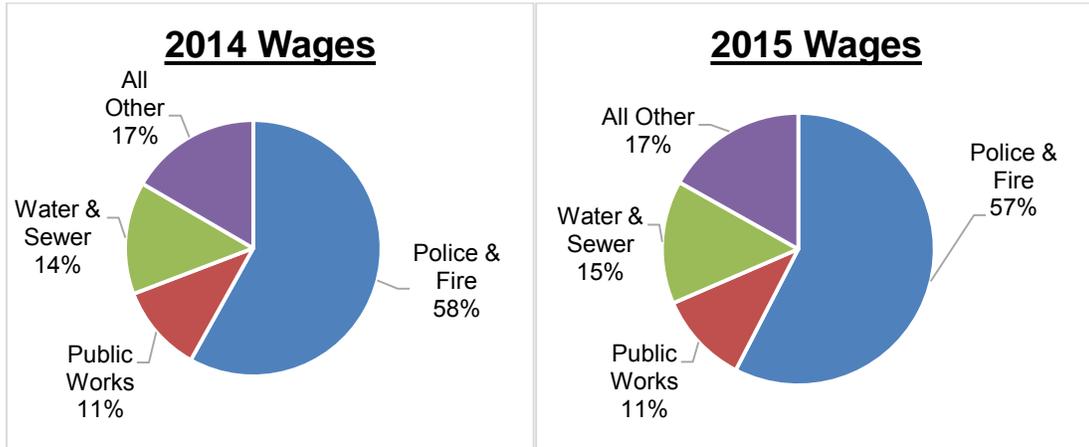
### General Fund Budget Summary

	<b>2014</b>	<b>2014</b>	<b>Proposed</b>	<b>Proposed</b>
	<b><u>Budget</u></b>	<b><u>Projection</u></b>	<b><u>Budget</u></b>	<b><u>Projection</u></b>
<b>Beginning Reserve</b>	4,350,473	5,110,067	5,423,027	5,423,027
<b>Property Tax Revenue</b>	12,040,700	12,040,700	12,503,700	12,503,700
<b>Sales Taxes</b>	3,916,670	4,036,670	5,038,280	5,038,280
<b>Income Tax</b>	2,402,600	2,512,600	2,512,600	2,512,600
<b>Utility Tax</b>	2,500,000	2,480,000	2,339,000	2,339,000
<b>Real Estate Transfer Tax</b>	1,011,000	1,201,000	1,201,000	1,201,000
<b>Permits</b>	1,790,700	1,897,700	1,790,700	1,790,700
<b>Licenses</b>	1,695,600	1,864,600	1,788,600	1,788,600
<b>All Other Revenues</b>	7,329,745	7,413,620	7,548,860	7,548,860
<b>Total Revenues</b>	<b>32,687,015</b>	<b>33,446,890</b>	<b>34,722,740</b>	<b>34,722,740</b>
<b>Personnel Expense</b>				
<b>Wage Expense</b>	15,648,275	15,378,875	16,027,255	16,176,455
<b>Fringe Benefits</b>	8,192,120	7,865,960	7,879,650	7,879,650
<b>Refuse Program</b>	2,502,800	2,490,220	2,583,805	2,583,805
<b>Other Operating Exp.</b>	5,243,555	5,580,140	5,692,315	5,692,315
<b>Contingency</b>	250,000	29,810	250,000	-
<b>Trsf. To Road Programs</b>	450,100	527,500	1,276,100	1,276,100
<b>Non-Operating Exp.</b>	57,500	146,425	222,000	222,000
<b>Capital Outlay</b>	472,800	847,000	629,100	629,100
<b>Grant Funded Projects</b>	471,315	268,000	243,000	243,000
<b>Total Expenses</b>	<b>33,288,465</b>	<b>33,133,930</b>	<b>34,803,225</b>	<b>34,702,425</b>
<b>Revenues in Excess of Expenses</b>		312,960		20,315
<b>Ending Reserve</b>		<b>5,423,027</b>		<b>5,443,342</b>

**Discussion of Expense Categories**

The Village categorizes its expenses into the following categories: Personnel, Refuse, Other Operating, Non-Operating and Capital expenses.

- **Personnel & Fringe Benefits**

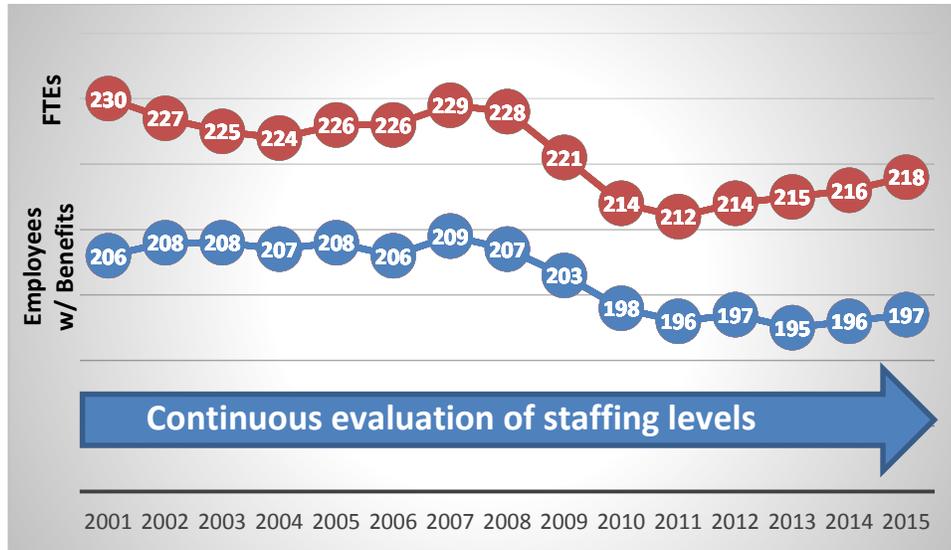


Because 75% of General Fund expenses are tied to salaries and benefits, stabilizing the Village’s spending requires controlling this expense category to the extent practicable, recognizing the need to maintain adequate staffing to continue to provide public services. Overall wage growth was originally projected to be 3.5% for the 2015 Budget, but the Village was able to reduce this growth to 3.0% through employee turnover. The Village has also implemented a two-tier pay program, so that newer employees see a slower rate of salary progression during their careers. Projections still meet the contractual obligations contained in the Village’s collective bargaining agreement covering members of the Police Department, which provides for a 2.5% wage adjustment in 2015. The Village is in negotiations with the union representing its firefighters, whose contract expired at the end of 2013. Adjustments to the Village’s full-time equivalents are shown below:

<u>Personnel Change from the 2014 Budget</u>	<u>FTE</u>
Asst. Water Plant Superintendent	1.0
Water Meter Technician- Increase to 40	0.20
Data Processing Clerks (Finance)- Increases to 40	0.70
Data Processing Clerk (Police)	0.50
Part-Time Custodian	(0.50)
Seasonal Interns	0.50
	<b>2.40</b>

The Village tracks its staffing using two metrics. First, the Village monitors those employees eligible for benefits i.e. health insurance, pensions, etc. The second metric is the FTE count. Staff has taken significant efforts to reduce the number of benefit eligible employees while not compromising service delivery. As a result of these efforts, the number of benefit-eligible employees is at one of its lowest in 25 years, at 197.

Below is a history of the Village's FTE staffing. Despite the addition of the Assistant Water Plant Superintendent, necessary to ensure continuity of water service to residents and wholesale customers, the 2015 FTE staffing level remains at one of the lowest points since 1995.



The Fund breakdown of the overall wage growth of 3.0% is noted in the table below. A portion of the growth in the General Fund is attributed to a corresponding reduction in the Municipal Garage where an employee was transferred during Fiscal Year 2014.

<b>Fund Breakdown:</b>	<b>FY 2014 Budget</b>	<b>Change</b>	<b>FY 2015 Budget</b>	<b>% Change</b>
General Fund	15,648,700	527,755	16,176,455	3.4%
Water Fund	2,201,275	161,550	2,362,825	7.3%
Sewer Fund	516,950	7,725	524,675	1.5%
Parking Meter Fund	123,650	5,250	128,900	4.2%
Municipal Garage	654,450	(124,450)	530,000	-19.0%
<b>Totals</b>	<b>19,145,025</b>	<b>577,830</b>	<b>19,722,855</b>	<b>3.0%</b>

The 2015 Budget for employee fringe benefits expense reflects a \$342,638 decrease.

The following table summarizes the changes:

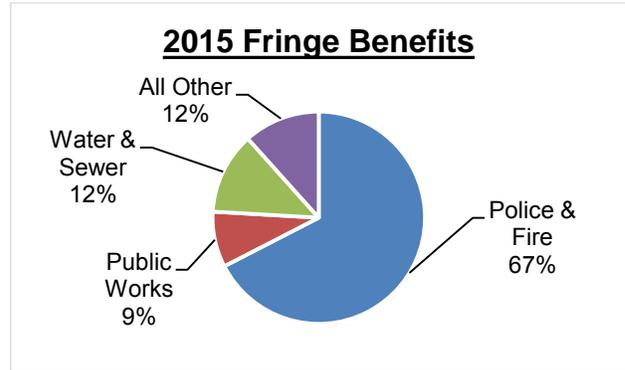
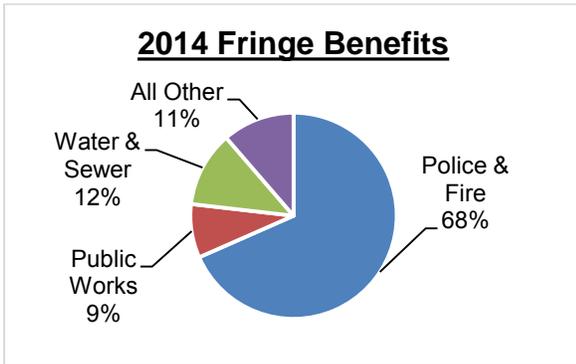
	<b>FY 2014 Budget</b>	<b>Change</b>	<b>FY 2015 Budget</b>	<b>% Change</b>
<b>Health Insurance</b>	2,627,200	(29,975)	2,597,225	-1.1%
<b>Workers Compensation</b>	320,700	-	320,700	0.0%
<b>FICA / Medicare</b>	863,470	27,240	890,710	3.2%
<b>IMRF</b>	1,152,950	(46,930)	1,106,020	-4.1%
<b>Fire Pension</b>	2,361,200	(225,717)	2,135,483	-9.6%
<b>Police Pension</b>	1,870,000	(78,026)	1,791,974	-4.2%
<b>Other Employee Benefits</b>	437,120	10,740	447,860	2.5%
<b>Total Fringe Benefits</b>	<b>9,632,640</b>	<b>(342,668)</b>	<b>9,289,972</b>	<b>-3.6%</b>

Initial projections for the Village's health insurance provide for a 1% decrease over the prior year. While the projection includes a 3.5% increase in the HMO and PPO rates, the overall decrease is attributed to employee turnover, employees opting out of the Village's health plan, as well as more employees selecting the newer \$20 co-pay HMO plan which is less costly than the \$10 co-pay HMO. The Village is a member of the North Suburban Employee Benefit Cooperative for its health and dental insurance. There are nine member municipalities in this cooperative, and each member has equal voting rights in regards to plan design and cost containment measures. As such, the Village is limited in its ability to control the health plan, whether in regards to plan design, cost containment or premium rates.

While the Village continues to make its actuarial required pension contributions, the 2015 Budget includes a 4.1% reduction for police pension contributions and a 9.6% reduction for fire based on the Village actuary's analysis. Because the Village completed the 10% cap growth in the IMRF pension plan which was elected following investment losses in 2008 (absent capping, rate growth was projected to be 44% in 2010), the IMRF rate is projected to decrease from 12.3% to 11.49%.

While growth in firefighter and police pension contributions has somewhat stabilized, these two contributions account for 42% of the Village's overall fringe benefit expenses.

The departmental breakdown of fringe benefits cost is as follows:



- ***Refuse Expense***

The Village's solid waste contract with Advanced Disposal commenced April 1, 2010. During 2009, and prior to the expiration of the old contract, staff from the Village Manager's Office, Finance Department and Public Works Department worked in consultation with the Village Board and its Administration Committee to reach a new agreement that provided for all residents receiving new household waste and recycling carts – "toters" – which would facilitate a change in service from backdoor pickup to curbside collection. During the spring of 2010, the Village and its contractor delivered more than 15,000 new toters to residents in just 5.5 days, and successfully implemented a new collection schedule for all residents. The new system better facilitates recycling, reduces the number of days required to collect all household waste and recycling from five days to just four, and will save the Village approximately \$2.2 million over the course of the seven-year contract, when compared to the cost of maintaining the old system of collection. The contract calls for a 3.5% increase in 2015.

- ***Other Operating Expense***

The 2015 Budget reflects an increase of 4.7% over 2014. This increase is primarily attributed to a \$160,000 increase in the Hotel Tax Rebate as 2015 will be the first full year of operation for the Marriott Residence Inn. Through staff's diligent efforts, the core services provided to residents, such as the fall leaf collection program and snow removal, will continue to be maintained at their existing service levels.

- ***Other Non-Operating Expenses***

Non-operating expenses represent non-recurring items other than capital outlay. Specific consulting projects or expenses tied to specific grant revenues are examples of these expenses. These items tend to be discretionary in nature and usually are not projected into future budget years. The 2015 Budget projects funds for plan review of 611 Green Bay Road, carrying costs of 1225 Central Avenue and a transfer to the Debt Service Fund to offset increased property tax refunds.

- **Capital Expenses**

As recommended by the Village Board sitting as a Committee-of-the-Whole, the 2015 Budget includes the following capital expenditures in the General Fund to preserve and enhance the aesthetics of the Wilmette community that include:

• Road Pavement Improvements	\$1,394,000
• Alley Maintenance and Repair	\$575,000
• Brick Street Renovation	\$240,000
• Sidewalk Replacement	\$55,000
• Brick Street Maintenance	\$50,000
• Pavement Marking	\$40,000
• Replacement of Wooden Entry Signs	\$28,000
• Street Light Pole Painting	\$25,000
• Crack Sealing	\$10,000
• Curb Replacement	\$10,000

Beginning in 2007, the Village enacted new revenues, totaling approximately \$450,000 annually, that were dedicated to the purpose of funding road improvements. Beginning in 2015, the Village will transfer the majority of the new Home Rule Sales Tax revenue to the Engineering Program to fund critical infrastructure. Moving forward, it is projected that an additional \$1,250,000 annually, for a total of \$1.7 million, will be transferred from the General Fund to fund road resurfacing, alley maintenance and repair, brick street renovation and maintenance, sidewalk and curb repair, pavement marking, and crack sealing (\$685,000 in sales tax revenue will be transferred in 2015 as the Village will only receive nine months of the new sales tax revenue).

The 2015 Budget also includes a limited number of equipment purchases required to maintain the Village's core services. These include:

- Replacement of 5 Police Squad Cars (\$181,000)
- Replacement of Police Department Roof (\$190,000)
- Replacement of 2 Public Works Plow Trucks (\$170,000)
- Fire Vehicle Replacement (\$37,000)
- Computer Replacement (\$10,800)
- Public Works and Water Plant Server Upgrades (\$10,300)

The following discussion highlights substantial changes to the operating budgets from those presented in the 2014 Budget, in addition to identifying other key items that will be funded in 2015 by department:

- **Village Manager's Office**

The 2015 Budget provides for the same service level as 2014.

- ***Information Technology***

The 2015 Budget provides \$37,100 for IT replacements which will allow for the replacement of 20 computers, upgrade of two Village servers and replacement of two police squad car laptops. The Budget also includes funds to hire a third party to test the security of the Village's IT infrastructure.

- ***Finance***

In 2014, the Village Board approved an unbudgeted expense of \$30,000 to outsource vehicle sticker processing and to enhance customer service by providing for online payment of vehicle stickers. The 2015 Budget continues this new program, and maintains all other service levels within the Finance Department.

- ***Law***

In 2010, the Village privatized its general legal counsel functions and a one-year retainer agreement was reached with Raysa & Zimmerman, LLC, to provide for the Village's general legal services. This resulted in a significant savings for the Village. In April of 2012 the Raysa & Zimmermann firm merged with Tressler, LLP. The Village is pleased with the Corporation Counsel Michael F. Zimmermann's performance and has reached an agreement to extend the retainer agreement.

- ***Community Development***

The 2015 Budget provides funding to continue the outsourcing of plumbing inspectional services. Due to increased permit activity, contractual plan reviews and inspections are being increased by \$26,000 to more accurately reflect actual expenditures. The Budget also includes \$29,150 for holiday lighting and \$45,000 for business development activities, \$25,000 of which has been added in 2015 for professional marketing, public relations and enhancements to the Village Center.

- ***Police***

The 2015 Budget provides funding for the replacement of five police squad cars (\$181,000) to maintain the replacement cycle as well as the maintenance funds needed for the 911 emergency dispatch system.

- ***Fire***

The 2015 Budget maintains critical firefighting and paramedic services. The Budget includes \$37,000 for replacement of the Fire Chief's 13-year old administrative vehicle with 104,000 miles.

- ***Public Works***

Expenses related to removal of ash trees infested with the Emerald Ash Borer (EAB) will remain at approximately \$100,000 in 2015, however, for the first time since the Village

initiated its EAB removal program, more funds will be devoted to reforestation than removals. The 2015 Budget includes an approximate \$160,000 increase for road salt due to an increase in the cost of salt from \$51 per ton to \$110 per ton. The Village participates in the State of Illinois joint purchase program for salt and will be reviewing alternate procurement options for the 2015-16 winter season.

- ***Boards and Commissions Budgets***

In 2014, the Village Board elected to phase out the Housing Assistance and Youth Grant Programs and create not-for-profit organizations that will raise private funds to support such assistance in Wilmette. All funds budgeted in 2015 for housing and youth grant programs will be financed through the Village's existing affordable housing escrow and private donations.

- ***611 Green Bay Road***

In 2011, the Village purchased the property at 611 Green Bay Road for \$3,675,000. This was financed with a line of credit. The Village has reached an agreement to sell the property for \$4.1 million to a private developer, subject to certain zoning and other contingencies. Due to the anticipated sale of the property in 2015, no funds are budgeted for holding costs.

- ***Future Years***

Projections for 2016 and 2017 are contained with this submittal. Revenue assumptions for these years are extremely conservative, which is appropriate given the uneven economic recovery, and will be re-evaluated throughout the course of 2015. The revenue growth also assumes tax levy increases for the 2016 (3.66%) and 2017 (3.73%) fiscal years.

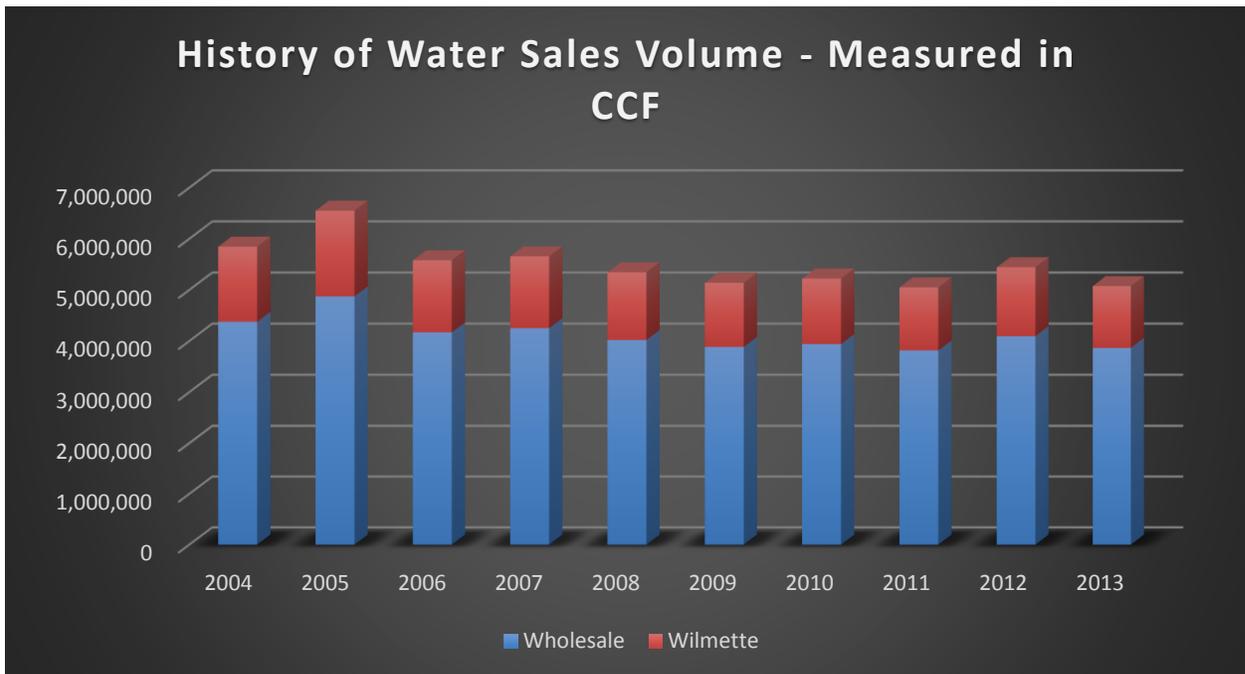
Maintaining current service levels and appropriately funding capital needs will be policy decisions contingent on the economic conditions over the next three years.

## 2015 WATER & SEWER FUND BUDGETS

The Village maintains two enterprise funds that account for the provision of water and sewer services to the residents of the Village. All activities necessary to provide such services are accounted for in this fund.

- **Discussion of Water/Sewer Fund Revenues**

The Water and Sewer funds are intended to be self-supporting funds through the revenues received from wholesale water sales to the Village of Glenview and to the Illinois American Water Company, along with the water and sewer fees charged to the residents of Wilmette. In 2014, the Village extended its wholesale water contract with the Village of Glenview through 2050 and added North Maine Utilities as a new wholesale customer beginning in 2020. The addition of North Maine will result in an anticipated \$1 million in new wholesale revenue. Over the past several years, water and sewer revenues have declined significantly due to lower than projected water consumption. Beginning in 2010 the Budget assumed reductions in average consumption for both water and sewer to better match the revenues derived from actual usage and to reflect long-term trends. Reductions in projected consumption continued in 2011 and 2012 and will take place again in 2015, reducing assumptions from 33.5 units to 33.3 units per household. Since 2004, water usage has reduced by nearly 20%.



The above chart illustrates actual sales (measured in hundred cubic feet (ccf) from 2004 through 2013. Following drought conditions in 2005, a steady decline occurred through 2011. The sales volume projections that were reduced in 2010 through 2012, and again for 2015, appear to be closer to an average consumption projection and it is now believed that the projected quarterly usage will achieve the Staff's goal in setting the

projection for sales volume to a target that would be met about 70% to 80% of the time (as opposed to an **average** projection which would only be met 50% of the time). This methodology should allow for greater stability of water and sewer rates.

Due to a rainy spring and summer, 2014 residential sales revenue is projected to be \$23,000 less than 2013 and 2015 residential sales are projected to remain flat.

### ***Water Rate***

In November 2013, a ten year set-aside period ended for water plant improvements that were financed by the Village of Glenview. As such, the improvements are now factored into the rate calculation, and an estimated 5% wholesale rate increase is expected to be in effect for 2015 and again in 2017.

With the Water Fund Reserve above its recommended minimum level, and additional wholesale revenue due to rate recalculations in 2014 and 2015, there is **no projected increase in the water rate for the fourth straight year (after ten years of rate increases prior to 2012)**.

In 2016, there is a planned \$468,000 increase in Water Fund debt service. To avoid a rate increase, the Village will be refunding a series of bonds in late 2014 with most of the related savings being taken in 2016. Future year cash flows reflect this savings.

### ***Sewer Rate***

Following two years of no increase in the sewer rate, residents experienced a 40 cent increase in the sewer rate (approximately 11.6%) in FY 2014, and an additional 40 cent increase (approximately 10.4%) will be implemented in FY 2015 in order to fund the debt service related to the approximately \$26 million sewer improvement program that began in 2014.

- ***Discussion of Expense Categories***

Total expenses in the Water Fund are projected to increase about \$205,000 (2.6%) while total operating expenses in the Sewer Fund are expected to increase by about \$740,000 (18%). These increases are discussed below:

### ***Personnel***

The personnel assigned to Water and Sewer Funds are charged with maintaining the Village's water and sewer mains in addition to operating the Village's Water Plant. The number of authorized positions in the proposed 2015 Budget is increasing by 1.20 to account for the addition of an Assistant Water Plant Superintendent to ensure continuity of service at the Water Plant, and an increase in hours from 32 to 40 for the Water Meter Repair Technician. Due to the Village's two tier pay plan, the increase in hours for the Meter Repair Technician is budget neutral as compared to 2014.

Water Fund personnel expense reflects an \$182,000 increase (5.85%). The majority of this increase (\$140,000) is related to the above mentioned Assistant Water Plant Superintendent. The Sewer Fund personnel expense is projected to grow by about \$3,000 (0.41%).

***Other Operating Expense (Contractual and Commodities Expense)***

The Water Fund Other Operating Expense reflects a \$99,300 decrease from the 2014 Budget primarily due to a decrease in MWRD user charges and a reallocation of the automotive expenses. Other operating expenses in the Sewer Fund are budgeted to decrease by \$62,900 due to a reallocation of the automotive expenses.

***Capital Expenses***

As recommended by the Village Board, the Village is embarking on an aggressive sewer improvement program to significantly reduce flooding west of Ridge Road. This program will total approximately \$26 million in various sewer system improvements to be completed over the next several years. The projects will be funded by a series of bond issues which began in October 2013 and continuing into early 2015. For the Fiscal Year 2015 Budget, the following capital expenditures are included in the Water and Sewer Fund Budget to improve and maintain the Village’s water and sewer infrastructure:

**Sewer Fund**

- West Park Storage Project \$15,500,000
- Princeton Place Outfall \$2,500,000
- Manhole Rehabilitation \$650,000
- Sewer Lining & Rehab \$820,000
- Sewer Maintenance \$251,000
- Catch Basin Cleaner (Split 50/50 with Water) \$275,000

**Water Fund**

- Water System Study \$120,000
- Building Renovations \$105,000
- Valve Installations \$62,500
- Instrumentation Replacement \$40,000
- Rebuild of High Lift Pump \$35,000

Note: To replace the Catch Basin Cleaner in 2015, which is a critical piece of equipment in maintaining the Village’s water and sewer infrastructure, the Village will intentionally draw down on the reserve from both the Water and Sewer Funds. The reserve level in both funds will remain above the recommended minimum level in 2015.

### ***Debt Service Expense***

With the sewer improvement projects discussed above, projected debt service payments for 2015 total \$3,026,000. This is an increase of \$613,000 over 2014. Water Fund debt service reflects a \$21,740 decrease which is consistent with previously mentioned bond refunding that will reduce debt service expense in the Water Fund over the next several years.

- ***Future Years***

Complete long range cash flows are included in this budget through the 2017 fiscal year. Revenues provide for no residential water rate increases through 2017. The wholesale rate is projected to increase by 5% in 2015 and 2017 as the contract calls for rate recalculations.

In 2015, the sewer rate will be adjusted by approximately 10.4% (approximately 40 cents) to account for the debt service associated with the sewer system improvements discussed above. Future sewer rate adjustments will be dependent on new capital improvements for the sanitary and storm water sewer systems.

With the adjustments noted above, it is expected that the Sewer Fund reserve balance will be maintained at or above the recommended minimum level into the future while the Water Fund reserve balance will need to be reviewed in 2017 and 2018 due to increasing costs and the residential water rate freeze which has been in effect since 2012.

## Acknowledgements

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The scope and quality of all the Village of Wilmette can and will do each year for its residents is defined by the annual budget. Each year, it is the annual process that brings the public officials and public employees together to define how we will serve the community and provide for its needs, both next year and in the years thereafter. It is an annual assessment of our fiscal stewardship of the community, a statement of our values, a demonstration of our capabilities, and a guidebook to what we intend to achieve.

Together, the elected public officials and the administration have worked continuously to treat each year's Budget as an economic plan subject to continuous improvement throughout the year. This demands the attention and effort of all the Village's public officials and staff throughout the year.

Their exceptional work touches the lives of residents every day. I am very proud of all the members of the staff, who continue to serve Wilmette with professionalism and skill. On behalf of all the Village staff, I would also like to express our sincere gratitude to each of the Village's elected public officials, recognizing that we continuously benefit from your collective support, guidance and confidence. Your example to the community of thoughtful, respectful and informed discussion and decision-making is appreciated and respected by all of the Village staff.

To each of the Village's department heads, I remain grateful for your skill and leadership in another difficult year, and for your hard work in preparing our Budget. To all of the Village's employees in each of its departments, I thank you for your dedication, integrity and commitment to the community, and from the pride you permit me to feel in each of you.

I finally wish to express my sincere gratitude to the Village's Budget Team: Mr. Braiman, Ms. Molloy, Mr. Prejzner, Ms. Cease, and the entire management staff. Their dedication and expertise are indispensable to the Village, and without their continuing efforts the preparation of this budget would not be possible.

Respectfully submitted,



Timothy J. Frenzer  
Village Manager

## Village of Wilmette 2015 Budget Fee Schedule

\*Reflects no increase in permit fees

	<u>2011 Budget</u>	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Proposed</u>	<u>2015 Proposed</u>	<u>% Increase from 2014</u>
<b>Fines:</b>						
Parking Fines	\$35	\$35	\$35	\$35	\$35	0%
Returned Checks	Greater of \$25 or 10% of amount of NSF check	Greater of \$25 or 10% of amount of NSF check	Greater of \$25 or 10% of amount of NSF check	Greater of \$25 or 10% of amount of NSF check	Greater of \$25 or 10% of amount of NSF check	0%
<b>Licenses:</b>						
Sales of Vehicle Licenses	\$80	\$80	\$80	\$80	\$80	0%
Truck Licenses	\$95	\$95	\$95	\$95	\$95	0%
Sales of Taxi Licenses	\$125	\$125	\$125	\$125	\$125	0%
Business Licenses	\$80/\$160/\$235	\$80/\$160/\$235	\$80/\$160/\$235	\$80/\$160/\$235	\$80/\$160/\$235	0%
Late Fee- Business Licenses	\$160/\$320/\$470	\$160/\$320/\$470	\$160/\$320/\$470	\$160/\$320/\$470	\$160/\$320/\$470	0%
Contractor Licenses	\$75 From \$1,000 to	0%				
Liquor Licenses	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	0%
Food Handler's License	\$175/\$305/\$435	\$175/\$305/\$435	\$175/\$305/\$435	\$175/\$305/\$435	\$175/\$305/\$435	0%
Temporary Food Event	\$25 / \$50	\$25 / \$50	\$25 / \$50	\$25 / \$50	\$25 / \$50	0%
Late Fee- Temporary Food Event	\$50 / \$100	\$50 / \$100	\$50 / \$100	\$50 / \$100	\$50 / \$100	0%
<b>Permits:</b>						
*Building Permits	\$18.45/K + \$36 inspection	\$19/K + \$37 inspection	\$19.57/K + \$38 inspection	\$20.16/K + \$39 inspection	\$20.16/K + \$39 inspection	0%
*Right of Way Permits	\$57	\$59	\$60	\$62	\$62	0%
*Electric Permits	Base of \$41 + fee / service install.	Base of \$42 + fee / service install.	Base of \$43+ fee / service install.	Base of \$45+ fee / service install.	Base of \$45+ fee / service install.	0%
	Base of \$41 + \$7.00 per fixture	Base of \$42 + \$7.00 per fixture	Base of \$43 + \$7.00 per fixture	Base of \$45 + \$8.00 per fixture	Base of \$45 + \$8.00 per fixture	0%
*Plumbing Permits	\$41	\$42	\$43	\$45	\$45	0%
*Dumpster Permits	\$36	\$37	\$38	\$39	\$39	0%
*Fence Permits	\$36	\$37	\$38	\$39	\$39	0%
*Tent Permits	\$72	\$74	\$76	\$79	\$79	0%
*Swim Pool Permit Fee	\$18.45 per \$1,000 valuation	\$19 per \$1,000 valuation	\$19.57 per \$1,000 valuation	\$20.16 per \$1,000 valuation	\$20.16 per \$1,000 valuation	0%
*Private Spa Permit Fee	\$18.45 per \$1,000 valuation	\$19 per \$1,000 valuation	\$19.57 per \$1,000 valuation	\$20.16 per \$1,000 valuation	\$20.16 per \$1,000 valuation	0%
*Grading Permit	New Homes- Village Cost + \$211; All Other- \$108	New Homes- Village Cost + \$222; All Other- \$113	New Homes- Village Cost + \$228; All Other- \$117	New Homes- Village Cost + 235; All Other- \$120	New Homes- Village Cost + 235; All Other- \$120	0%
*Demolition Fee - Prin	\$2,065	\$2,127	\$2,191	\$2,256	\$2,256	0%
*Plan Review Fees, Res	\$72 / \$108 / \$185	\$74 / \$111 / \$191	\$76 / \$115 / \$196	\$79 / \$118 / \$202	\$79 / \$118 / \$202	0%
*Plan Rev Fees, Comm	\$190 / \$294	\$191 / \$303	\$196 / \$312	\$202 / \$321	\$202 / \$321	0%
*Inspections	\$36	\$37	\$38	\$39	\$39	0%
*Permit Penalties	\$140 or 50%	\$144 or 50%	\$149 or 50%	\$153 or 50%	\$153 or 50%	0%
*Tapping fees	Village cost + \$41	Village cost + \$42	Village cost + \$43	Village cost + \$45	Village cost + \$45	0%
*Water meter fees	Village cost + \$41	Village cost + \$42	Village cost + \$43	Village cost + \$45	Village cost + \$45	0%
*Construction water fees	\$1.39 / \$0.72	\$1.43 / \$0.74	\$5/day	\$5.15/day	\$5.15/day	0%
*Fire Plan Review Res, Comm	\$100 / \$155	\$103 / \$160	\$106 / \$164	\$109 / \$169	\$109 / \$169	0%
<b>Planning and Zoning Filing Fees:</b>						
*ZBA/ARC/PC fees	\$113-\$711	\$116-\$732	\$120-\$754	\$123-\$777	\$123-\$777	0%
*Temp Use-six days +	\$113	\$116	\$120	\$123	\$123	0%
*ARC-appear certificate	\$113	\$116	\$120	\$123	\$123	0%
<b>Service Charges:</b>						
Refuse Charges	\$20.20 / month	\$20.90 / month	\$21.63 / month	\$22.39 / month	\$23.17 / month	3.5%
Ambulance Transport Fees	BLS \$450/ALSI \$550/ALSI\$700 - plus mileage \$7.50	0%				
Burglar & Fire Alarm Service	Scaled Rate- Average is \$100	0%				
*Elevator Inspections	\$72	\$74	\$76	\$79	\$79	0%
*Elevator Plan Rev Fee	\$18.45 per \$1,000 valuation	\$19 per \$1,000 valuation	\$19.57 per \$1,000 valuation	\$20.16 per \$1,000 valuation	\$20.16 per \$1,000 valuation	0%
Yard Waste Stickers	\$2.25 per sticker	0%				
Vehicle Fuel Tax	0.01 cent per gallon	0%				

## **WILMETTE COMMUNITY PROFILE**

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The Village has long been known as one of the most prestigious residential areas in the Chicago metropolitan area. It is one of the eight Chicago suburban communities fronting on Lake Michigan and collectively referred to as "the North Shore." In addition to its lake front amenities with fine parks, recreational facilities and prominent schools, the transportation arteries serving the Village are outstanding.

### **History**

The French trader Antoine Ouilmette settled in the area in the late 1790s. The development of Wilmette commenced in 1839 after the family of French trader Antoine Ouilmette abandoned land granted to them in appreciation of Mr. Ouilmette's efforts in settling the Indian wars. The land fronted on Lake Michigan in what is now Wilmette. The railroad was built through Wilmette in 1854. In 1872, the Village of Wilmette was incorporated and included approximately 525 acres. The area to the west of Wilmette was settled by immigrant farmers from Trier, Germany. That area was incorporated in 1874 as the Village of Gross Point. In 1919, the Village of Gross Point dissolved and much of it was annexed to Wilmette in 1924. The last significant annexation occurred in 1926 and included the area that is just west of what is now the Edens Expressway (Interstate 94).

### **Location**

The Village of Wilmette is located approximately 15 miles north of downtown Chicago in New Trier Township with a small portion in Northfield of Cook County. The Village extends approximately five miles west from Lake Michigan and is approximately one mile wide (its area is 5.4 square miles). Its municipal neighbors include Evanston and Skokie to the south, Glenview to the west and Kenilworth and Northfield on the north. The Village of Winnetka and part of the western boundary of Wilmette are separated by an unincorporated, residential area.

### **Population**

Wilmette is home to an estimated 27,087 people (2010 Federal Census). Children and youth aged 17 and younger make up 30% of the population. Persons age 65 and above, are 17% of the population. The median age is 44.8 years. People of Asian ethnicity make up 11% of the population while the Hispanic and African American population of Wilmette is 3.3% and .8%, respectively, of the total population. Wilmette's population is educated with 71% of the population 25 years and older having a Bachelor degree or higher.

The Jurisdictional Statistics Tab contains more general information regarding size, development, and infrastructure of the Village, a list of other governmental units serving the Village, and a list of the principal property tax payers.

# **BUDGET FORMULATION PROCESS**

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## **Overview**

The Village of Wilmette's budget, when adopted by the Village President and Board of Trustees, becomes the official financial plan for the Village's operating departments. Consequently, this makes preparation of the budget one of the most important administrative duties performed each year. The information included in this section is designed to provide residents, elected officials and employees with an overview of the budget formulation process. Since the budgetary process involves all operating departments, advisory boards and commissions and Village Board members, this summary does not include every aspect of the budget formulation process. However, it can be used as a guide in understanding how the Village creates its annual budget.

The Village takes a collaborative approach to budget development that begins each July when the Village staff meets to review the budget schedule and discuss issues regarding the coming fiscal year. The budget process ends after the Village Board conducts a series of public meetings to review the proposed budget and approves the appropriations ordinance. Below is the schedule for the preparation of the 2015 fiscal year budget:

## **2015 Budget Formulation Process (All referenced activities occurred in 2014)**

### **1. Quarterly Financial Reviews – June 19 & September 22**

At the Quarterly Financial Reviews the Village Board meets, sitting as a Committee of the Whole, to review first quarter budget performance, preliminary personnel projections for the upcoming budget year, review the ten-year capital improvement program, establishes tax levy parameters for the upcoming budget year and establishes water and sewer rate parameters for the upcoming budget year.

### **2. Budget preparation papers distributed - June 18**

Village staff responsible for the development of program budgets received packets detailing the budget schedule from the Budget Team (consisting of senior staff in the Village Manager's Office and the Finance Department).

### **3. Proposed department budgets submitted to Budget Team - July 31**

Departments submit their proposed budgets to the Budget Team inclusive of activity measures, objectives and accomplishments, capital improvement modifications, account justifications, personnel change requests, and other "additional requests," which are requests outside of the normal annual operating expense of the program.

### **4. Department heads meet with Budget Team - August 15 to August 22**

The Budget Team meets with department representatives to review the department's budget proposal.

### **5. Budget presented to Village Board of Trustees - October 14**

Once staff completes its review and revises the proposed budget accordingly, it is presented to the Village Board. By ordinance, the proposed budget must be presented by the Village Manager

## **BUDGET FORMULATION PROCESS**

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at a regular meeting of the Village Board. The proposed budget is also made available for public inspection at the local library and the Village Hall at this time.

### **6. Village Board budget meeting - October 28**

The Village Board, meeting as a Committee of the Whole, schedules as many as four public meetings to review the proposed budget with subsequent meetings held as needed to finalize any remaining matters that arise during the first meeting. In 13, only one budget meeting was necessary to finalize the 2014 budget. The Quarterly Financial Reviews meetings referenced above provided a framework from which Village staff worked when drafting the 2014 Budget.

### **7. Introduction and adoption of Ordinance adopting the annual budget- November 11 and November 25**

The adoption of the budget ordinance is a two-step process that involves action at two separate regular Village Board meetings. The ordinance is introduced at the first meeting. The ordinance that is introduced is drafted from the originally submitted budget along with any changes that the Village Board recommended during the aforementioned Committee of the Whole meetings. The second regular Village Board meeting is designated as a public hearing as required by State statute and is the final opportunity to receive final public input regarding the budget. It is at the second meeting that the budget is passed into law.

### **8. Introduction and adoption of tax levy-November 25 and December 9**

The adoption of the tax levy is a two-step process that involves action at two separate Village Board meetings. The tax levy is introduced at the first meeting, which coincides with the adoption of the appropriations ordinance. The tax levy ordinance is adopted by the Village Board at the second meeting. This is the final opportunity to receive public input regarding the levy. By Statute, the tax levy must be filed with Cook County by the fourth Tuesday in December.

### **Amending the Budget**

The Village Code authorizes the Village Manager to delete, add to, change or create line items within funds budgeted previously to any department provided he notifies the Budget Officer who shall promptly document such revisions and report them as part of the regular financial reporting to the Village President and Board of Trustees. The Village Manager may not appropriate additional monies above the total appropriated for a given fund at the time the budget is adopted unless the budget is amended as set forth below.

(a) By a vote of two-thirds (2/3) of the members of the corporate authorities then holding office, the annual budget for the Village may be amended by deleting, adding to, changing, or creating funds or any item within the budget.

(b) No revision of the budget shall be made increasing the total budget in the event funds are not available to effectuate the purpose of the revision.

## **FUND DESCRIPTION AND PRESENTATION**

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The financial transactions of the Village are reported in individual funds. Funds are organized into three categories: governmental, proprietary, and fiduciary. Additionally, under GASB Statement No. 34, funds within these categories are considered major or nonmajor. A fund is considered major if it is the primary operating fund of the Village or meets the following criteria:

Total assets, liabilities, revenues, or expenditures / expenses of an individual governmental or enterprise fund are at least 10% of the corresponding total for all funds of that category or type, and

Total assets, liabilities, revenues, or expenditures / expenses of an individual governmental or enterprise fund are at least 5% of the corresponding total for all governmental and enterprise funds combined.

### **Governmental Funds**

The Village maintains the following governmental funds:

**General fund** is the general operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund. For its size and as the primary operating fund of the Village, it is a major fund.

**Special revenue funds** are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. Following the close out of the Village's War Memorial Fund in 2006, the Village maintains only one special revenue fund. The Motor Fuel Tax (MFT) Fund accounts for the revenues and expenditures for the operation and maintenance of street and storm water programs and capital projects authorized by the Illinois Department of Transportation (IDOT). Financing is provided by the Village's share of State motor fuel tax. Under the aforementioned guidelines, the MFT Fund is considered nonmajor.

**Debt service funds** are used to account for the periodic payment of principal and interest on general long-term debt. The Village maintains one debt service fund, which accounts for the accumulation of monies for the payment of general obligation debt service. This fund meets the guidelines to be classified as major.

**Capital projects funds** are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by business-type/proprietary funds). The 2007 and 2009 bond issues will not be closed out at the end of 2013. The 2007 and the 2009 bond issues are both pending a final invoice from the State for the Sheridan Road project. The \$1.5 million 2010 issue will also not be closed out at the end of 2013 with about \$300,000 encumbered at year-end for Police 911 system improvements. In 2013 a new \$1 million debt issue for alley improvements was issued. There is approximately \$130,000 to be utilized in 2014. The cumulative bond issues are expected to meet the guidelines for a major fund.

## **FUND DESCRIPTION AND PRESENTATION**

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### **Proprietary Funds**

The Village maintains the following proprietary funds:

**Enterprise funds** are required to account for operations for which a fee is charged to external users for goods or services and the activity is (a) financed with debt that is solely secured by a pledge of the net revenues, (b) has third party requirements that the cost of providing services, including capital costs, be recovered with fees and charges, or (c) establishes fees and charges based on a pricing policy designed to recover similar costs.

The Village maintains two major proprietary funds, the Water Fund and the Sewer Fund, which accounts for the provision of water and sewer services to the residents of the Village. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service, billing and collections.

The Village also maintains a Parking Meter Fund, which accounts for all activity necessary for provision of parking in the Village, including, but not limited to, administration, operations, maintenance, financing and related debt service, billing and collections.

**Internal Service funds** are used to account for the financing of goods or services provided by an activity to other departments, funds or component units of the District on a cost-reimbursement basis. The Village maintains four internal service funds, the Municipal Garage Fund, the Employee Insurance Fund, the Workers' Compensation Fund, and the Illinois Municipal Retirement Fund (IMRF).

### **Fiduciary Funds**

The Village budget contains the following fiduciary funds:

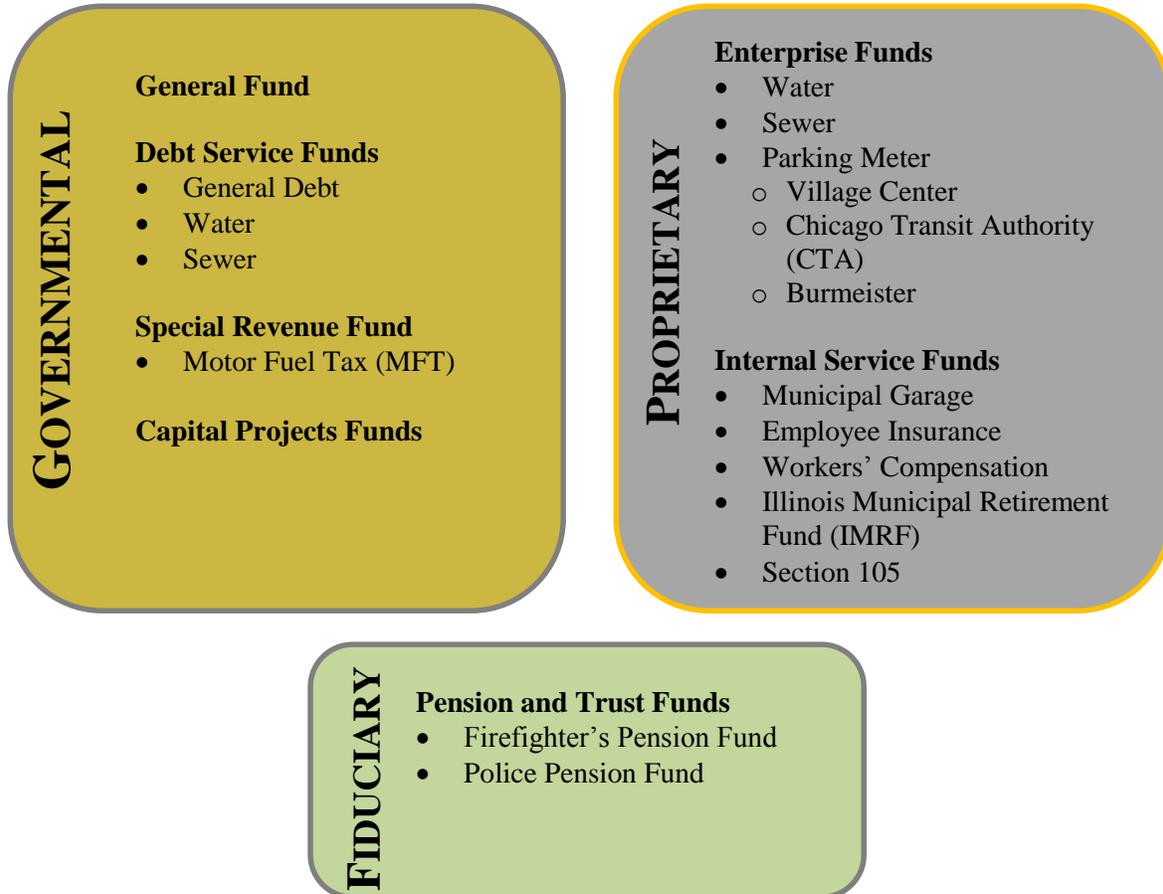
Two **Pension Trust Funds** are used to account for assets held in a trustee capacity by the Village for pension benefit payments. The Police Pension Fund accounts for the accumulation of resources to pay retirement and other related benefits for sworn members of the Village's police force. The Firefighters' Pension Fund accounts for the accumulation of resources to pay retirement and other related benefits for sworn members of the Village's Fire Department.

The Village's Section 105 Sick Leave Fund is technically an internal service fund under GAAP guidelines. The Village budget treats this as a fiduciary fund as its long term goal is the accumulation of resources to fund qualifying retirees' unused sick leave benefits. It does not meet GAAP guidelines for fiduciary funds as the assets are not maintained in a separate trust.

## FUND DESCRIPTION AND PRESENTATION

### Village of Wilmette Fund Accounts

The Village's budget is presented as funds. For Wilmette, the funds that are budgeted are listed below by fund type and fund classification. There are three fund types in the budget: 1) Governmental fund types; 2) Proprietary fund types; and 3) Fiduciary Fund Types. Within those three types are the classifications as shown below with the name of the budgeted funds within those classifications also noted.



### Department/Division and Fund Relationship Summary

**General Fund & Capital Projects:**

- Administration
- Cable
- Community Development
- Information Services
- Finance
- Fire
- Health
- Law
- Museum
- Police

**General Fund, Capital, MFT, Sewer, & Water:**

- Engineering
- Public Works
- Water Plant

**General Fund, & Affordable Housing:**

- Housing Assistance Program
- Misc. Boards and Commissions

## **BASIS OF BUDGETING**

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The budget for the Village of Wilmette is prepared using a current financial resources measurement focus for all funds. With this measurement focus only current assets and current liabilities are reflected as components of working cash. Long-term debt and fixed assets are not considered components of working cash, however current year debt service and capital purchases are reflected as budgetary expenditures.

The modified accrual basis of accounting is used for all funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they become measurable and available). “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period. For budget purposes, the Village uses a time frame of within 30 days of year-end to meet the availability standard.

Expenditures are recorded when the related fund liability is incurred. Principal and interest on long-term debt are recorded as liabilities when due or when amounts have been accumulated in debt service reserves for payments to be made early in the following year. The Village uses encumbrances in its budgetary accounting. These amounts are considered unavailable from a working cash perspective.

The availability standard used for audited financial reporting (prepared using generally accepted accounting principles (GAAP)) uses a longer time frame, which accounts for those assets and liabilities not reflected in working cash that are reflected in Fund Balance or Retained Earnings. Following this narrative is a reconciliation of the December 31, 2008 through December 31, 2013 audited GAAP Fund Balances to the budgetary basis working cash balances for the General Fund, General Capital Projects, Water Fund, Water Capital Projects and Sewer Fund. In the other funds, working cash does not differ substantially from Fund Balance.

**Village of Wilmette FY 2015 Budget**  
**Basis of Budgeting**

**Reconciliation of GAAP Basis Fund Balance to Budgetary Basis Reserve Balance**

	<u>General Fund</u>					
	<u>12/31/08</u>	<u>12/31/09</u>	<u>12/31/10</u>	<u>12/31/11</u>	<u>12/31/12</u>	<u>12/31/13</u>
<b>Fund Balance (GAAP basis)</b>	6,631,368	5,067,636	5,356,075	5,534,821	6,765,970	8,032,210
<b>Less assets considered unavailable from a budgetary basis perspective:</b>						
Unbilled Water / Sewer accounts receivable	(141,000)	(150,000)	(164,000)	(171,000)	(187,000)	(190,000)
Sales tax receivable	(880,300)	(835,400)	(877,200)	(831,700)	(857,750)	(917,450)
Utility tax receivable	(444,192)	(470,228)	(446,127)	(418,528)	(411,770)	(414,990)
Cable TV franchise fee receivable	(100,219)	(100,712)	(116,774)	(121,343)	(129,076)	(135,687)
E-911 Surcharge receivable	(23,299)	(22,049)	(21,385)	(21,236)	(20,020)	(19,466)
Other accounts receivable	(31,779)	(32,538)	(17,137)	(7,118)	(680)	(1,834)
I.R.M.A. Excess Surplus Balance	-	-	-	-	(900,581)	(1,015,281)
Police Seizure Cash	-	-	-	-	(47,621)	(62,416)
<b>Less Fund Balance considered unavailable from a budgetary basis perspective:</b>						
Road Program escrow	(984,584)	(469,008)	(348,250)	(211,238)	(207,396)	(50,194)
Affordable Housing escrow	(78,042)	(88,430)	(68,782)	(49,020)	(49,210)	(49,379)
Notes receivable	(220,000)	(180,000)	(40,000)	(20,000)	-	-
Restricted assets	(110,436)	(101,948)	(83,363)	(64,654)	(45,877)	(27,002)
Reserve for encumbrances	(6,850)	(14,668)	(9,541)	(227,056)	(200,853)	(38,445)
<b>Reserve Balance (budgetary basis)</b>	<b>3,610,667</b>	<b>2,602,655</b>	<b>3,163,516</b>	<b>3,391,928</b>	<b>3,708,136</b>	<b>5,110,066</b>



**Village of Wilmette FY 2015 Budget**  
**Basis of Budgeting**

**Reconciliation of GAAP Basis Fund Balance to Budgetary Basis Reserve Balance**

	<b>Water Fund</b>					
	<u>12/31/08</u>	<u>12/31/09</u>	<u>12/31/10</u>	<u>12/31/11</u>	<u>12/31/12</u>	<u>12/31/13</u>
<b>Total Net Assets (GAAP basis)</b>	14,989,080	14,903,625	15,230,162	15,498,926	16,025,697	16,547,501
<b>Less portion dedicated for Water Fund Capital Projects</b>	(1,796,024)	(1,331,629)	(2,018,062)	(1,110,255)	(657,840)	(262,032)
<b>Less assets considered unavailable from a budgetary basis perspective:</b>						
Unbilled Water / Sewer accounts receivable	(352,000)	(393,000)	(409,000)	(377,000)	(392,000)	(450,000)
<b>Less:</b>						
Fixed Assets and deferred bond issue discounts	(32,854,656)	(32,610,319)	(31,963,336)	(31,926,383)	(31,639,275)	(31,802,479)
<b>Plus Liabilities not considered current from a budgetary basis perspective:</b>						
Accrued vacation	136,800	143,200	136,250	133,550	144,500	155,100
Bonds payable	20,215,000	19,550,000	20,075,000	19,575,000	18,810,000	17,945,000
<b>Less Fund Balance considered unavailable from a budgetary basis perspective:</b>						
Reserve for encumbrances	-	-	-	-	-	-
<b>Reserve Balance (budgetary basis)</b>	<b>338,200</b>	<b>261,877</b>	<b>1,051,014</b>	<b>1,793,838</b>	<b>2,291,082</b>	<b>2,133,090</b>

	<b>Sewer Fund</b>					
	<u>12/31/08</u>	<u>12/31/09</u>	<u>12/31/10</u>	<u>12/31/11</u>	<u>12/31/12</u>	<u>12/31/13</u>
<b>Total Net Assets (GAAP basis)</b>	21,358,000	22,329,841	23,907,860	25,503,818	27,355,571	28,924,015
<b>Less portion dedicated for Water Fund Capital Projects</b>	(1,350,622)	(1,260,694)	(2,370,242)	(746,718)	(238,708)	(8,103,215)
<b>Less assets considered unavailable from a budgetary basis perspective:</b>						
Unbilled Water / Sewer accounts receivable	(463,000)	(513,000)	(539,000)	(520,000)	(541,000)	(625,000)
<b>Less:</b>						
Fixed Assets and deferred bond issue discounts	(40,193,936)	(41,003,640)	(40,885,053)	(42,511,664)	(42,742,753)	(44,490,889)
<b>Plus Liabilities not considered current from a budgetary basis perspective:</b>						
Accrued vacation	19,600	16,900	15,799	17,050	20,100	36,300
Debt service payable	(213,115)	(213,115)	(213,115)	(212,694)	(212,694)	(212,694)
Bonds payable	21,051,017	20,669,729	20,131,541	18,643,691	18,497,695	26,764,046
<b>Less Fund Balance considered unavailable from a budgetary basis perspective:</b>						
Reserve for encumbrances	(23,016)	-	-	-	-	-
<b>Reserve Balance (budgetary basis)</b>	<b>184,928</b>	<b>26,021</b>	<b>47,790</b>	<b>173,483</b>	<b>2,138,211</b>	<b>2,292,563</b>



## **CASH FLOW PROJECTIONS**

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This section describes the Village's financial policies. These policies form the basis for financial forecasts and guide the development of the appropriate level of working cash for each fund.

The assumptions used in the cash flow projections are included in this section followed by the cash flow projections for each fund which extend two years beyond this budget.

## FINANCIAL POLICIES

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### **Budget Policies**

Current and long range cash flow projections are essential aspects of the budget process. These forecasts should be based upon (1) historical data for operating revenues and expenditures, (2) the proposed capital spending per the Village's five year Capital Improvements Program, and (3) any anticipated changes in service levels and/or fee structures.

Operating revenues are defined as those revenue sources which are anticipated to recur on an annual basis. Examples would be the property tax, sales tax, utility tax and the income tax. Non-recurring revenues such as grants or bond proceeds should be projected separately from operating revenues.

Similarly, operating expenses are defined as those expenditures which recur on an annual basis. In the cash flow charts, operating expenses have been broken down into the categories of personnel and fringe benefits, refuse collection and disposal, and other operating expenses.

Non-recurring expenditures include all capital outlay as well as any other expenses that do not recur annually. Examples of this would be a consulting study or an expenditure that related to a one time revenue such as a grant.

The Village Board has adopted the following **Budget Reserve Policy**:

**Operating revenues should exceed operating expenses.** Current revenues should be sufficient to pay for current expenses. If non-recurring revenues or reserve funds are used to fund operating expenses, this will ultimately have an adverse impact on the property tax levy or necessitate reductions in service levels.

**A portion of the capital outlay expenditures should be financed from operating revenues.** While these expenses may not recur individually, a portion does recur collectively. Thus, the financing of these items is most appropriately done from operating revenues.

**Other non-recurring expenditures may be financed from non-recurring revenue sources or through reductions in the reserve balances.** This assumes that if reserve funds are used to finance certain non-recurring expenditures, the overall budget reserve levels will not fall below the recommended minimum reserve balances as adopted by the Village Board.

**When setting the property tax levy, consideration should be given to the historical relationship between the property tax and expenditures.** Property tax receipts are a significant portion of General Fund revenues. A consistent relationship between the property tax and General Fund expenditures will provide for greater revenue stability under varying economic conditions.

The Village of Wilmette shall strive to maintain adequate cash reserves in each of its funds. These reserves shall be created and maintained to provide the capacity to:

1. Offset significant economic downturns or revenue shortfalls;
2. Provide sufficient cash flow for daily financial needs;
3. Maintain or improve the Village's bond ratings;
4. Provide funds for unforeseen expenditures related to emergencies.

Each of the Village's Funds have somewhat unique cash flow structures. For example, funds having property tax revenue will always be at their lowest point of reserve funds just prior to the two times each year (March and September) that the Village receives its property tax. Funds that pay debt service will always be at their lowest point in their reserve funds after they have made their semi-annual debt service installments. In establishing the recommended reserve levels, these individual characteristics of the funds have been considered.

The **General Fund** annual expenditures are relatively consistent on a monthly basis except that there are large general liability, property and workers' compensation insurance premiums that are due in January each year. While much of the insurance expense is run through the Village's Internal Service Funds, these Funds do not carry any fund balance and the majority of this expense is passed through the General Fund.

The property tax accounts for over 35% of the total annual General Fund revenue. Other than the two months in which the Village receives property tax revenue, the total monthly expenditures of the General Fund will exceed the monthly revenues. Thus, the General Fund reserve balance will always be at its lowest point at the end of February and at the end of August (just prior to the receipt of property tax revenue). Due to the nature of some of the other revenues in the General Fund, the reserve balance at the end of February is the actual projected low point in the year.

To determine the appropriate level of General Fund reserve, estimates of revenues and expenses are made for the months of January and February. The amount that expenses are projected to exceed revenues for this two month period reflects the minimum necessary amount of cash on hand at December 31 to avoid borrowing prior to the receipt of property tax revenue. The recommended minimum budget reserve is 200% of the projected two month shortfall. A schedule detailing this calculation follows titled "General Fund Budget Reserve analysis Policy Guideline Calculations".

On an annual basis in meeting the overall minimum budget reserve, operating revenues must be at least equal to 104% of operating expenses. When actual fiscal year results are available, budget reserve amounts in excess of 25% of the projected expenditures in the next fiscal year balance shall be transferred to the Capital Projects Fund. In meeting the minimum recommended level noted above, the budget reserve shall not be projected to be reduced by more than 10% in a given fiscal year.

The **Water Fund and Sewer Fund** both have similar cash flow characteristics. Their revenues flow in steadily throughout the year with the summer months showing an increase due to lawn sprinkling. The operating expenditures are evenly distributed over the course of the year. While capital outlay occurs irregularly, major projects are funded from debt issues and, as such, do not present a cash flow concern. Debt service is paid in June and December each year and it is at these points that cash flow is at its lowest for these two funds.

With the Village on a calendar fiscal year, the lowest point for the reserves of these two funds is at the end of the fiscal year. Thus, the need for a budget reserve in these two funds is strictly to provide for reduced revenue in a given year that water sales may not achieve the budgeted amount or to accommodate any emergency expenditures which may occur. The budget reserve policy guideline for the Water and Sewer Funds shall be a balance of between 20% and 25% of projected revenues.

The **Motor Fuel Tax Fund** has a steady revenue flow of monthly allotments from the State of Illinois. Its expenditure flow consists of large capital projects that occur during the outdoor construction season. As such, all expenditures for a given year are typically completed by the end of October. The policy goal is to have two months' worth of revenue (currently about \$100,000) in reserve at year end. This policy allows for all of a current year's projects to be paid entirely from revenues received through the month of October.

The **Debt Service Fund** has its property tax levied and received in advance of its debt service payments. As such, cash flow is not a concern of this fund (note that the property tax is the sole revenue source for this fund and is equal to the projected debt service payments). **The Firefighter and Police Pension Funds** have developed substantial reserves in line with the actuarial requirements for these funds. The remaining funds, **Parking Meter**, are relatively minor in terms of revenue and expense and, as such, only have a requirement that they maintain a positive reserve balance throughout the year.

## **Purchasing Policies**

The Village routinely makes purchases for suppliers, services, and equipment. The following policies apply to such purchases:

- Purchases under \$1,000 can be made with authorization of the Village Manager without quotations or bids.
- Purchases over \$1,000 and under \$20,000 may be approved by the Village Manager provided that there are at least three written informal bids or quotations, unless the service or equipment is a "single-source item."
- Purchases over \$20,000 require the approval of the Village Manager and the Village Board of Trustees.
- In cases of emergency the Village Manager is authorized to make emergency purchases provided that such purchases shall be submitted to the President and Board of Trustees for ratification at the next regular meeting.

# Village of Wilmette 2015 Budget

## General Fund Budget Reserve Analysis -- Policy Guideline Calculations

	Projected Jan. & Feb. 2013	Projected Jan. & Feb. 2014	Projected Jan. & Feb. 2015	Projected Jan. & Feb. 2016	Projected Jan. & Feb. 2017	Projected Jan. & Feb. 2018
<b>Revenue:</b>						
General Fund	2,950,000	3,038,500	3,100,000	3,150,000	3,210,000	3,245,000
<b>Total Revenue</b>	<b>2,950,000</b>	<b>3,038,500</b>	<b>3,100,000</b>	<b>3,150,000</b>	<b>3,210,000</b>	<b>3,245,000</b>
<b>Expense:</b>						
Routine General Fund Expense	4,391,900	4,500,000	4,630,000	4,768,000	4,915,000	5,049,000
Insurance Premiums	480,000	480,000	480,000	480,000	480,000	480,000
<b>Total Expense</b>	<b>4,871,900</b>	<b>4,980,000</b>	<b>5,110,000</b>	<b>5,248,000</b>	<b>5,395,000</b>	<b>5,529,000</b>
Projected expenditures in excess of revenues prior to receiving property tax	(1,921,900)	(1,941,500)	(2,010,000)	(2,098,000)	(2,185,000)	(2,284,000)
Plus a 100% Buffer	(1,921,900)	(1,941,500)	(2,010,000)	(2,098,000)	(2,185,000)	(2,284,000)
<b>Recomended Level of Beginning General Fund Reserve</b>	<b>3,843,800</b>	<b>3,883,000</b>	<b>4,020,000</b>	<b>4,196,000</b>	<b>4,370,000</b>	<b>4,568,000</b>

**Village of Wilmette FY 2015 Proposed Budget  
General Fund Long Range Cash Flow Analysis**

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Estimated Actual FY 2014	Proposed Budget FY 2015	Estimated Actual FY 2015	Projected FY 2016	Projected FY 2017
<b>Beginning Reserve</b>	<b>3,163,516</b>	<b>3,391,928</b>	<b>3,708,137</b>	<b>4,350,473</b>	<b>5,110,067</b>	<b>5,423,027</b>	<b>5,423,027</b>	<b>5,443,342</b>	<b>5,486,541</b>
<b>Recurring Revenues</b>									
<b>Property Tax Revenue</b>	10,924,411	11,336,079	11,585,740	12,040,700	12,040,700	12,503,700	12,503,700	13,029,100	13,581,900
<b>Sales Tax</b>	3,793,196	3,239,102	3,384,543	3,388,070	3,508,070	3,429,680	3,429,680	3,459,200	3,511,100
<b>Home Rule Sales Tax</b>		505,620	520,642	528,600	528,600	1,608,600	1,608,600	2,028,600	2,028,600
<b>Service Charges</b>	2,848,788	2,973,446	3,134,432	3,120,530	3,126,530	3,206,460	3,206,460	3,232,360	3,321,400
<b>Income Tax</b>	2,146,830	2,380,064	2,580,859	2,402,600	2,512,600	2,512,600	2,512,600	2,550,300	2,588,600
<b>Utility Tax</b>	2,607,422	2,494,983	2,478,346	2,500,000	2,480,000	2,339,000	2,339,000	2,400,800	2,370,800
<b>Permits</b>	1,373,238	1,595,287	1,930,589	1,790,700	1,897,700	1,790,700	1,790,700	1,826,500	1,826,500
<b>Licenses</b>	1,669,828	1,689,768	1,707,967	1,695,600	1,864,600	1,788,600	1,788,600	1,788,600	1,788,600
<b>Real Estate Transfer Tax</b>	698,223	894,219	1,077,063	1,011,000	1,201,000	1,201,000	1,201,000	1,237,000	1,274,100
<b>Fund Transfers</b>	1,069,000	1,119,000	1,269,000	1,226,000	1,027,000	1,100,000	1,100,000	1,100,000	1,100,000
<b>Other Taxes</b>	724,099	752,065	758,548	945,730	986,140	1,117,000	1,117,000	1,120,700	1,128,700
<b>Other Revenues</b>	1,319,497	1,400,811	1,432,743	1,468,237	1,442,550	1,356,400	1,356,400	1,288,500	1,288,500
<b>Total Operating Revenues</b>	<b>29,174,532</b>	<b>30,380,444</b>	<b>31,860,473</b>	<b>32,117,767</b>	<b>32,615,490</b>	<b>33,953,740</b>	<b>33,953,740</b>	<b>35,061,660</b>	<b>35,808,800</b>
<b>Non-Recurring Revenues</b>									
<b>Permit Revenue</b>	-	220,529	528,484	-	256,350	260,000	260,000	55,000	-
<b>Grants</b>	249,021	422,352	251,035	476,250	399,050	386,000	386,000	4,363,000	30,000
<b>Other Non-Recurring</b>	146,036	107,018	98,580	93,000	176,000	123,000	123,000	123,000	123,000
<b>Total Revenues</b>	<b>29,569,589</b>	<b>31,130,343</b>	<b>32,738,573</b>	<b>32,687,017</b>	<b>33,446,890</b>	<b>34,722,740</b>	<b>34,722,740</b>	<b>39,602,660</b>	<b>35,961,800</b>
<b>Wages</b>	14,632,139	14,701,345	15,226,041	15,648,275	15,378,875	16,027,255	16,176,455	16,659,277	17,159,055
<b>Benefits</b>	7,314,652	7,645,237	7,714,356	8,192,120	7,865,960	7,879,650	7,879,650	8,424,630	8,437,630
<b>Refuse Collection</b>	2,285,934	2,284,576	2,463,652	2,502,800	2,490,220	2,583,805	2,583,805	2,661,319	2,741,159
<b>Contractual Services</b>	2,151,485	2,242,136	2,361,510	2,534,405	2,725,900	2,778,355	2,778,355	2,763,175	2,763,175
<b>Commodities</b>	729,848	639,813	747,466	697,890	855,515	906,235	906,235	906,235	906,235
<b>Other Expenses</b>	1,441,372	1,612,938	1,659,230	2,011,260	1,998,725	2,007,725	2,007,725	2,003,725	2,003,725
<b>Total Operating Expense</b>	<b>28,555,430</b>	<b>29,126,045</b>	<b>30,172,255</b>	<b>31,586,750</b>	<b>31,315,195</b>	<b>32,183,025</b>	<b>32,332,225</b>	<b>33,418,361</b>	<b>34,010,979</b>
<b>Transfer to Eng. Program</b>	449,666	483,133	586,577	450,100	527,500	1,276,100	1,276,100	3,186,100	1,708,100
<b>Capital Outlay</b>	242,518	1,063,878	260,060	472,800	847,000	629,100	629,100	-	-
<b>Grant Funded Projects</b>	-	-	246,107	471,315	268,000	243,000	243,000	2,855,000	-
<b>Contingency</b>	16,038	29,388	38,918	250,000	29,810	250,000	-	-	-
<b>Non-Recurring</b>	77,525	111,690	32,726	57,500	146,425	222,000	222,000	100,000	100,000
<b>Total Disbursements</b>	<b>29,341,177</b>	<b>30,814,134</b>	<b>31,336,643</b>	<b>33,288,465</b>	<b>33,133,930</b>	<b>34,803,225</b>	<b>34,702,425</b>	<b>39,559,461</b>	<b>35,819,079</b>
<b>Surplus/(Deficit)</b>	<b>228,412</b>	<b>316,209</b>	<b>1,401,930</b>		<b>312,960</b>		<b>20,315</b>	<b>43,199</b>	<b>142,721</b>
<b>Ending Reserve</b>	<b>3,391,928</b>	<b>3,708,137</b>	<b>5,110,067</b>	<b>3,749,025</b>	<b>5,423,027</b>	<b>5,342,542</b>	<b>5,443,342</b>	<b>5,486,541</b>	<b>5,629,262</b>
<b>Recommended Reserve</b>	<b>3,702,000</b>	<b>3,843,800</b>	<b>3,883,000</b>	<b>4,020,000</b>	<b>4,020,000</b>	<b>4,196,000</b>	<b>4,196,000</b>	<b>4,370,000</b>	<b>4,370,000</b>

**Village of Wilmette FY 2015 Proposed Budget**  
**Long Range Cash Flow Analysis**  
**Engineering Expenses Financed by Dedicated Revenues**

	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Actual</u>	<u>2014</u> <u>Budget</u>	<u>2014</u> <u>Est Act</u>	<u>2015</u> <u>Budget</u>	<u>2016</u> <u>Projected</u>	<u>2017</u> <u>Projected</u>
<b>Beginning Escrow Balance</b>	<b>211,238</b>	<b>207,396</b>	<b>17,496</b>	<b>50,193</b>	<b>218,693</b>	<b>793</b>	<b>393</b>
<b>Dedicated Portion of Vehicle License Revenue</b>	340,248	340,454	337,000	375,000	360,000	360,000	360,000
<b>Dedicated HR Sales Tax</b>					685,000	1,250,000	1,250,000
<b>Fuel Tax</b>	87,469	87,584	90,000	75,000	75,000	75,000	75,000
<b>Pavement Degradation Fee</b>	25,704	51,370	20,600	45,000	20,600	20,600	20,600
<b>Resurfacing Grant</b>					133,000	1,478,000	
<b>Dedicated Portion of Overweight Fines</b>	2,430	14,130	2,500	4,500	2,500	2,500	2,500
<b>Other Revenue</b>				28,000			
<b>Total Dedicated Revenues</b>							
<b>Transferred in from General Operating Fund</b>	<b>455,851</b>	<b>493,538</b>	<b>450,100</b>	<b>527,500</b>	<b>1,276,100</b>	<b>3,186,100</b>	<b>1,708,100</b>
<b>Road Resurfacing*</b>	71,963	581,349	48,000	48,000	344,000	154,500	788,500
<b>Locust Road</b>			175,000	40,000	230,000	2,112,000	-
<b>Alley Maintenance - 2011 unused</b>	(117,687)						
<b>Alley Maintenance</b>	338,158		173,000	173,000	515,000	515,000	515,000
<b>Brick Street Maintenance</b>	131,870	40,000	40,000	40,000	50,000	50,000	50,000
<b>Brick Street Renovation</b>					240,000	240,000	240,000
<b>Crack Sealing</b>	9,735	9,999	10,000	10,000	10,000	10,000	10,000
<b>Curb Replacement</b>	8,448			8,000	10,000	10,000	10,000
<b>Sidewalks</b>				20,000	55,000	55,000	55,000
<b>Pavement Marking</b>	17,206	19,393	20,000	20,000	40,000	40,000	40,000
<b>Total Expenses financed from Dedicated Revenues</b>	<b>459,693</b>	<b>650,741</b>	<b>466,000</b>	<b>359,000</b>	<b>1,494,000</b>	<b>3,186,500</b>	<b>1,708,500</b>
<b>End of Year Escrow Balance</b>	<b>207,396</b>	<b>50,193</b>	<b>1,596</b>	<b>218,693</b>	<b>793</b>	<b>393</b>	<b>(7)</b>

\*The Road Resurfacing Program includes an additional \$820,000 - \$700,000 annually from the Motor Fuel Tax Fund

**Village of Wilmette FY 2015 Proposed Budget  
General Fund Debt and Other Financed Capital Expenditures  
Long Range Cash Flow Analysis**

	Actual FY 2012	Actual FY 2013	Budget FY 2014	Estimated Actual FY 2014	Proposed Budget FY 2015	Projected Budget FY 2016
<b>Beginning Reserve</b>	649,159	172,999	272,999	302,763	59,813	-
<b>Receipts:</b>						
<b>Non-Recurring Revenues:</b>						
<b>Bond Proceeds</b>		1,000,000			-	
<b>Bond Proceeds Interest</b>	2,555	1,695				
<b>Police Grant - 911 System Repl.</b>			-	40,000		
<b>Tran Systems Engr. Reimb. -- Sheridan Rd.</b>	10,222					
<b>General Fund Transfer</b>			250,000	207,000		
<b>Total Revenues</b>	<b>12,777</b>	<b>1,001,695</b>	<b>250,000</b>	<b>247,000</b>	<b>-</b>	
<b>Disbursements:</b>						
<b>Computer Aided Dispatch (CAD) Project</b>			-	61,000		
<b>Front End Loader - C-27</b>	95,179					
<b>Police 911 System Repl.</b>	342,794	1,265	-	121,950		
<b>Skokie Valley Bike Trail</b>	40,742					*
<b>Sheridan Road Reconstruction</b>	10,222					**
<b>Sidewalk, Curb &amp; Alley</b>		870,666	100,000	100,000	59,813	
<b>Bond Issuance Costs</b>						
<b>Aerial Lift Truck</b>			250,000	207,000		
<b>Total Disbursements</b>	<b>488,937</b>	<b>871,931</b>	<b>350,000</b>	<b>489,950</b>	<b>59,813</b>	<b>-</b>
<b>Ending Reserve</b>	<b>172,999</b>	<b>302,763</b>	<b>172,999</b>	<b>59,813</b>	<b>-</b>	<b>-</b>

\* Partially Grant Funded

\*\* This reflects the Village share of this project

**Village of Wilmette FY 2015 Budget**  
**Parking Meter Fund Long Range Cash Flow Analysis**

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Estimated FY 2014	Budget FY 2015	Projected FY 2016	Projected FY 2017
<b>Parking Meter Fund:</b>							
Village Center Program Reserve	45,957	66,259	88,197	121,444	36,219	17,779	(9,221)
CTA Station Reserve	420,336	454,016	484,746	436,066	440,406	428,056	413,356
Burmeister Facility Reserve	264,240	212,652	225,017	233,308	230,858	235,318	239,618
<b>Total Beginning Reserve</b>	<b>730,533</b>	<b>732,927</b>	<b>797,960</b>	<b>790,818</b>	<b>707,483</b>	<b>681,153</b>	<b>643,753</b>
<b>Village Center Parking:</b>							
Meter & Debit Card Revenue	185,886	187,560	189,087	174,000	182,700	182,700	182,700
Permit Revenue	32,115	31,625	44,375	35,200	35,200	30,200	42,200
Other Revenue	2,765	2,765	2,765	2,000	2,400	2,400	2,400
<b>Total Village Center Revenue</b>	<b>220,766</b>	<b>221,950</b>	<b>236,227</b>	<b>211,200</b>	<b>220,300</b>	<b>215,300</b>	<b>227,300</b>
<b>Village Center Expense</b>	<b>200,464</b>	<b>200,012</b>	<b>202,980</b>	<b>296,425</b>	<b>238,740</b>	<b>242,300</b>	<b>245,900</b>
<b>Ending Village Center Reserve</b>	<b>66,259</b>	<b>88,197</b>	<b>121,444</b>	<b>36,219</b>	<b>17,779</b>	<b>(9,221)</b>	<b>(27,821)</b>
<b>CTA Station Parking:</b>							
Drop Box Revenues	131,147	126,598	114,808	117,000	117,000	117,000	117,000
Permit Revenues	21,431	22,474	25,332	25,300	25,300	25,300	25,300
Other Revenues							
<b>Total CTA Station Revenues</b>	<b>152,578</b>	<b>149,072</b>	<b>140,140</b>	<b>142,300</b>	<b>142,300</b>	<b>142,300</b>	<b>142,300</b>
<b>Total CTA Station Expenses</b>	<b>118,898</b>	<b>118,342</b>	<b>188,820</b>	<b>137,960</b>	<b>154,650</b>	<b>157,000</b>	<b>159,400</b>
<b>Ending CTA Station Reserve</b>	<b>454,016</b>	<b>484,746</b>	<b>436,066</b>	<b>440,406</b>	<b>428,056</b>	<b>413,356</b>	<b>396,256</b>
<b>Burmeister Parking Facility:</b>							
Permit Revenues	23,960	22,675	20,955	18,200	18,200	18,200	18,200
Transfer from General Fund	-	-	-	-	-	-	-
<b>Total Burmeister Parking Revenues</b>	<b>23,960</b>	<b>22,675</b>	<b>20,955</b>	<b>18,200</b>	<b>18,200</b>	<b>18,200</b>	<b>18,200</b>
Other Expense	8,950	10,310	12,664	20,650	13,740	13,900	14,100
Bond Interest Expense	1,598	-	-	-	-	-	-
Bond Principal Retirement	65,000	-	-	-	-	-	-
<b>Total Burmeister Parking Expense</b>	<b>75,548</b>	<b>10,310</b>	<b>12,664</b>	<b>20,650</b>	<b>13,740</b>	<b>13,900</b>	<b>14,100</b>
<b>Ending Burmeister Parking Facility Reserve</b>	<b>212,652</b>	<b>225,017</b>	<b>233,308</b>	<b>230,858</b>	<b>235,318</b>	<b>239,618</b>	<b>243,718</b>
<b>Total Parking Meter Fund Ending Reserve</b>	<b>732,927</b>	<b>797,960</b>	<b>790,818</b>	<b>707,483</b>	<b>681,153</b>	<b>643,753</b>	<b>612,153</b>

**Village of Wilmette FY 2015 Proposed Budget  
Sewer Fund Long Range Cash Flows**

<b>Operating</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Budget FY 2014</b>	<b>Estimated Actual FY 2014</b>	<b>Proposed Budget FY 2015</b>	<b>Projected FY 2016</b>	<b>Projected FY 2017</b>
<b>Beginning Reserve</b>	173,482	2,138,211	2,126,837	2,290,642	2,876,892	3,207,007	3,093,207
Residential Sewer Charges	4,626,206	4,160,575	4,613,800	4,561,900	5,082,900	5,082,900	5,082,900
Other	2,979	178,593		-			
<b>Total Revenues</b>	<b>4,629,185</b>	<b>4,339,168</b>	<b>4,613,800</b>	<b>4,561,900</b>	<b>5,082,900</b>	<b>5,082,900</b>	<b>5,082,900</b>
Regular Wages	461,237	468,105	498,200	473,000	505,425	520,600	536,200
Overtime	6,887	27,240	18,750	29,200	19,250	19,800	20,400
Benefits	194,782	208,008	231,235	220,000	226,535	233,300	240,300
Contractual	309,298	318,297	340,900	316,000	389,400	389,400	389,400
Commodities	61,845	79,736	76,405	78,085	78,450	78,500	78,500
Capital	75,407	1,153,640	300,000	137,300	437,500	437,500	437,500
Debt Service	1,422,076	1,816,052	2,413,000	2,413,000	3,026,000	3,446,000	3,488,000
Other	132,924	115,659	133,125	309,065	70,225	71,600	85,900
<b>Total Disbursements</b>	<b>2,664,456</b>	<b>4,186,737</b>	<b>4,011,615</b>	<b>3,975,650</b>	<b>4,752,785</b>	<b>5,196,700</b>	<b>5,276,200</b>
<b>Ending Reserve</b>	2,138,211	2,290,642	2,729,022	2,876,892	3,207,007	3,093,207	2,899,907
<b>Recommended Reserve</b>	925,241	832,115		912,380	1,016,580	1,016,580	1,016,580

<b>Capital - Bond</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Budget FY 2014</b>	<b>Estimated Actual FY 2014</b>	<b>Proposed Budget FY 2015</b>	<b>Projected FY 2016</b>	<b>Projected FY 2017</b>
<b>Beginning Reserve</b>	746,718	238,708	7,943,508	8,105,136	16,176,026	6,026	6,026
Bond Proceeds		8,950,959	10,012,000	15,500,000	2,500,000		
IEPA loan	736,482	582,886	820,000	706,500	820,000	820,000	820,000
<b>Total Revenues</b>	<b>736,482</b>	<b>9,533,845</b>	<b>10,832,000</b>	<b>16,206,500</b>	<b>3,320,000</b>	<b>820,000</b>	<b>820,000</b>
Separate Sewer System Modeling	137,385						
Bond Issuance Expense		48,528	59,000	180,000	20,000		
Sewer Lining & Rehab	749,398	641,190	820,000	706,500	820,000	820,000	820,000
Sewer Main Repairs	352,368						
Relief Sewer Imp. Project	5,341	237,659					
Separate Storm Sewer Study			265,000	265,000			
Manhole Rehabilitation		233,402	1,900,000	1,144,500	650,000		
Princeton Place Outfall		67,018	2,500,000	284,000	2,500,000		
Harms Road Pump Station		61,133	5,870,000	2,700,000	15,500,000		
Capacity Improvements		378,487	2,000,000	2,864,900			
<b>Total Disbursements</b>	<b>1,244,492</b>	<b>1,667,417</b>	<b>13,414,000</b>	<b>8,144,900</b>	<b>19,490,000</b>	<b>820,000</b>	<b>820,000</b>
<b>Ending Reserve</b>	<b>238,708</b>	<b>8,105,136</b>	<b>5,361,508</b>	<b>16,176,026</b>	<b>6,026</b>	<b>6,026</b>	<b>6,026</b>

**Village of Wilmette FY 2015 Proposed Budget  
Water Fund Long Range Cash Flows**

<b>Operating</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Budget FY 2014</b>	<b>Estimated Actual FY 2014</b>	<b>Proposed Budget FY 2015</b>	<b>Projected FY 2016</b>	<b>Projected FY 2017</b>
<b>Beginning Reserve</b>	1,793,830	2,291,082	1,988,041	2,133,090	1,924,460	1,788,535	1,677,460
Residential Water Sales	3,383,905	3,086,747	3,028,000	3,064,000	3,065,000	3,065,000	3,065,000
Wholesale Water Sales	4,517,368	4,450,794	4,396,700	4,438,360	4,705,900	4,855,900	5,098,695
Other	377,226	193,974	115,000	115,000	135,000	135,000	135,000
<b>Total Revenues</b>	<b>8,278,498</b>	<b>7,731,515</b>	<b>7,539,700</b>	<b>7,617,360</b>	<b>7,905,900</b>	<b>8,055,900</b>	<b>8,298,695</b>
Regular Wages	2,001,559	2,048,547	2,134,675	2,062,000	2,294,550	2,380,600	2,469,900
Overtime	49,841	55,516	66,600	54,200	68,275	70,800	73,500
Benefits	780,989	823,044	910,655	856,750	931,515	964,100	997,800
Contractual	451,733	289,239	345,250	471,460	349,385	349,400	349,400
Commodities	958,744	765,647	833,930	866,695	875,025	875,000	875,000
Capital	24,445	792,318	254,500	429,200	452,500	300,000	300,000
Debt Service	662,906	1,512,158	1,715,240	1,715,240	1,693,500	1,850,000	2,256,000
Others	680,709	353,038	376,375	370,445	277,075	277,075	277,075
Transfers	1,100,000	1,250,000	1,200,000	1,000,000	1,100,000	1,100,000	1,100,000
<b>Total Disbursements</b>	<b>6,710,927</b>	<b>7,889,507</b>	<b>7,837,225</b>	<b>7,825,990</b>	<b>8,041,825</b>	<b>8,166,975</b>	<b>8,698,675</b>
Ending Reserve	2,291,082	2,133,090	1,690,516	1,924,460	1,788,535	1,677,460	1,277,480
Recommended Reserve	1,580,300	1,507,500		1,500,500	1,554,200	1,584,200	1,632,700

<b>Capital - Bond</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Budget FY 2014</b>	<b>Estimated Actual FY 2014</b>	<b>Proposed Budget FY 2015</b>	<b>Projected FY 2016</b>	<b>Projected FY 2017</b>
<b>Beginning Reserve</b>	1,110,255	658,184	254,384	262,376	74,476	476	476
<b>Total Revenues</b>	<b>3,450</b>	<b>2,057</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
SCADA Software Upgrade	430,198	45,195					
Interconnection Improvements		2,486					
Filter Valve Imp.	25,323	331,302		2,900			
Building Reno. & Pipe Gallery			105,000	105,000	74,000		
Convert High Lift Pump to Variable Speed		18,882	80,000	80,000			
<b>Total Disbursements</b>	<b>455,521</b>	<b>397,865</b>	<b>185,000</b>	<b>187,900</b>	<b>74,000</b>	<b>-</b>	<b>-</b>
<b>Ending Reserve</b>	<b>658,184</b>	<b>262,376</b>	<b>69,384</b>	<b>74,476</b>	<b>476</b>	<b>476</b>	<b>476</b>

**Village of Wilmette FY 2015 Budget  
Other Funds Long Range Cash Flow Analysis**

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Estimated FY 2014	Budget FY 2015	Projected FY 2016	Projected FY 2017
<b>General Debt Service Fund:</b>							
Beginning Reserve	340,915	(96,208)	167,376	81,611	211	11	8,511
Property Tax Revenue	2,961,523	2,990,775	3,196,826	3,224,600	3,294,800	3,348,500	3,412,900
Other Revenue		300,000		60,000	64,000	100,000	100,000
Total Disbursements	3,398,646	3,027,191	3,282,591	3,366,000	3,359,000	3,440,000	3,522,000
<b>Ending Reserve</b>	<b>(96,208)</b>	<b>167,376</b>	<b>81,611</b>	<b>211</b>	<b>11</b>	<b>8,511</b>	<b>(589)</b>

<b>Motor Fuel Tax Fund:</b>							
Beginning Reserve	407,836	385,231	502,185	496,232	682,302	505,902	449,302
Motor Fuel Tax Allotments	805,766	780,640	782,835	930,000	640,000	640,000	640,000
General Fund Transfer							
Other Revenue	4,534	3,443	3,617	2,000	3,600	3,400	3,400
Total Disbursements	832,905	667,129	792,405	745,930	820,000	700,000	700,000
<b>Ending Reserve</b>	<b>385,231</b>	<b>502,185</b>	<b>496,232</b>	<b>682,302</b>	<b>505,902</b>	<b>449,302</b>	<b>392,702</b>

<b>Firemen's Pension Fund:</b>							
Beginning Reserve	32,182,239	33,045,018	36,217,499	40,559,964	42,459,014	44,078,314	45,746,114
Total Revenues	3,441,667	5,908,954	7,315,867	5,016,300	5,108,300	5,261,500	5,419,300
Total Disbursements	2,578,888	2,736,473	2,973,402	3,117,250	3,489,000	3,593,700	3,701,500
<b>Ending Reserve</b>	<b>33,045,018</b>	<b>36,217,499</b>	<b>40,559,964</b>	<b>42,459,014</b>	<b>44,078,314</b>	<b>45,746,114</b>	<b>47,463,914</b>

<b>Police Pension Fund:</b>							
Beginning Reserve	31,424,113	32,189,627	35,336,733	39,794,407	37,140,807	39,004,807	40,924,707
Total Revenues	3,050,665	5,533,677	6,858,133	-	4,657,000	4,796,700	4,940,600
Total Disbursements	2,285,151	2,386,571	2,400,459	2,653,600	2,793,000	2,876,800	2,963,100
<b>Ending Reserve</b>	<b>32,189,627</b>	<b>35,336,733</b>	<b>39,794,407</b>	<b>37,140,807</b>	<b>39,004,807</b>	<b>40,924,707</b>	<b>42,902,207</b>

**Village of Wilmette FY 2015 Budget  
Other Funds Long Range Cash Flow Analysis**

	Actual FY 2011	Actual FY 2012	Actual FY 2013	Estimated FY 2014	Budget FY 2015	Projected FY 2016	Projected FY 2017
<b>Clampitt Fund:</b>							
Beginning Reserve	83,363	64,654	45,877	27,002	-	-	-
Total Revenues	291	223	125	9	-	-	-
Total Disbursements	19,000	19,000	19,000	27,011	-	-	-
Ending Reserve	64,654	45,877	27,002	-	-	-	-
<b>Section 105 Fund:</b>							
Beginning Reserve	846,782	917,384	940,986	19,134	(187,566)	(397,566)	(362,566)
Total Revenues	184,458	193,680	-	-	-	245,000	245,000
Total Disbursements	113,856	170,078	921,852	206,700	210,000	210,000	210,000
Ending Reserve	917,384	940,986	19,134	(187,566)	(397,566)	(362,566)	(327,566)

## **REVENUE AND EXPENSE SUMMARY**

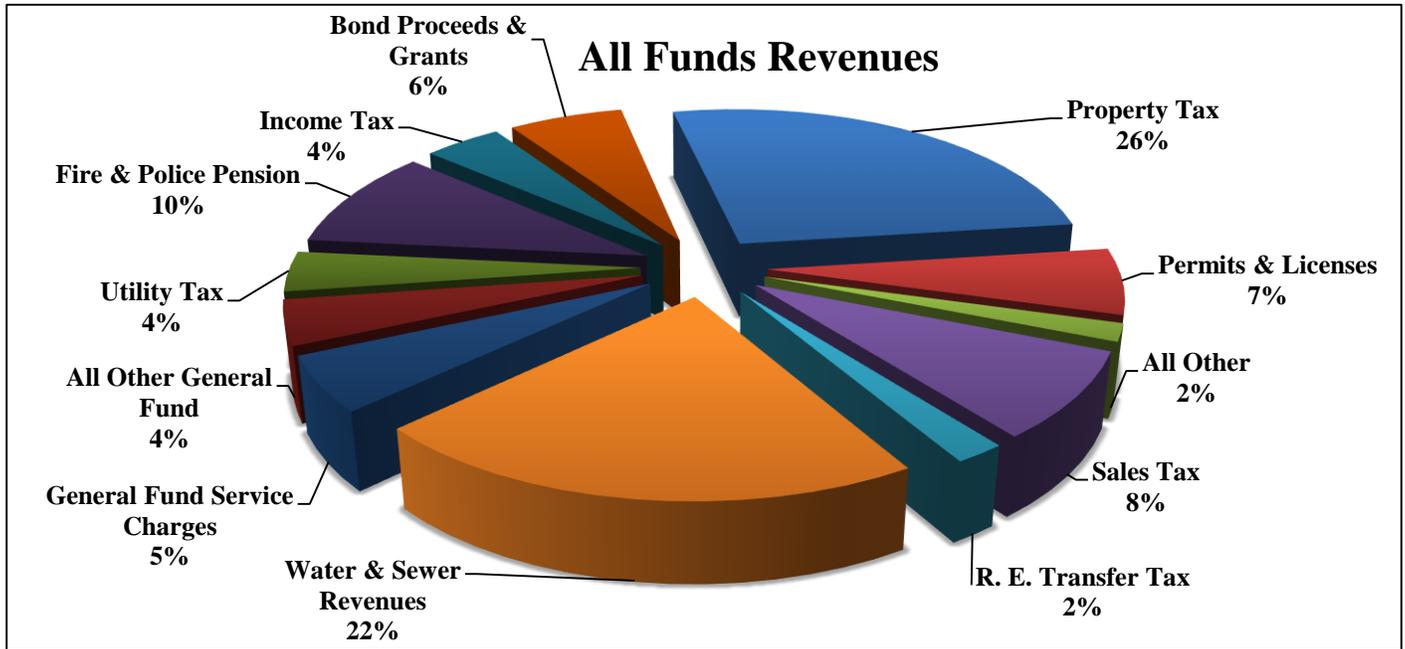
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This section describes the Village's financing sources and provides a historical perspective of its major revenues. Expenditures are also summarized by fund and a trend analysis of personnel expense, refuse collection expense and debt service expenses are shown.

Personnel costs represent almost 70% of the Village's 2015 General Fund budget and refuse expense accounts for more than 7%. Another major General Fund expense category is capital outlay which comprises an additional 6% of the 2014 budget. This category fluctuates widely from year to year and is primarily derived in the development of the Ten Year Capital Improvements Plan (see Capital Planning section).

This section also includes the detail line item revenues for all funds, an expenditure summary by program for all funds, a summary of major revenues and expenditures, and a summary of the capital outlay and other non-recurring expenses that are used in the cash flow projections.

## Village of Wilmette 2015 Budget



### Property Taxes:

Real estate tax levy collections for the 2014 Village levy.

### Sales Tax:

1% State collected local retail sales tax and State distribution of the local use tax plus a Home Rule Sales Tax that took effect January 1, 2005 and was increased in 2015 to 1%. The total sales tax rate in the Village for general merchandise is 9%.

### Utility Tax:

A consumption tax collected by public utility companies for electric and gas equaling approximately 5% of the utility bills; and 6% tax on telephone bills (a 5% telecommunications tax and a 1% infrastructure maintenance fee).

### Income Tax:

State distribution of the Illinois State Income Tax. A portion of this tax is allocated back to municipalities on a per capita basis.

### Real Estate Transfer Tax:

Tax levied upon the buyers of real estate within the corporate limits of Wilmette. The tax is currently \$3.00 per \$1,000 of the sales price.

### Permits & Licenses:

The Village issues vehicle, animal, business and liquor licenses. Permit revenue is derived from the activity in the Department of Community Development from its issuance of building, plumbing, electrical, and miscellaneous permits.

### Water & Sewer Charges:

Residential water and sewer billings as well as wholesale sales to the Village of Glenview and to Citizens' Utility Co.

### Bond Proceeds and Grants:

These are non-operating / non-recurring revenues. New debt of \$820,000 through an Environmental Protection Agency (EPA) loan is budgeted for the sewer lining program. Additionally, \$2.5 million of new debt will be issued to finance ongoing sewer work.

### Fire & Police Pension:

Investment earnings, employee and employer contributions for the two pension plans that the Village administers.

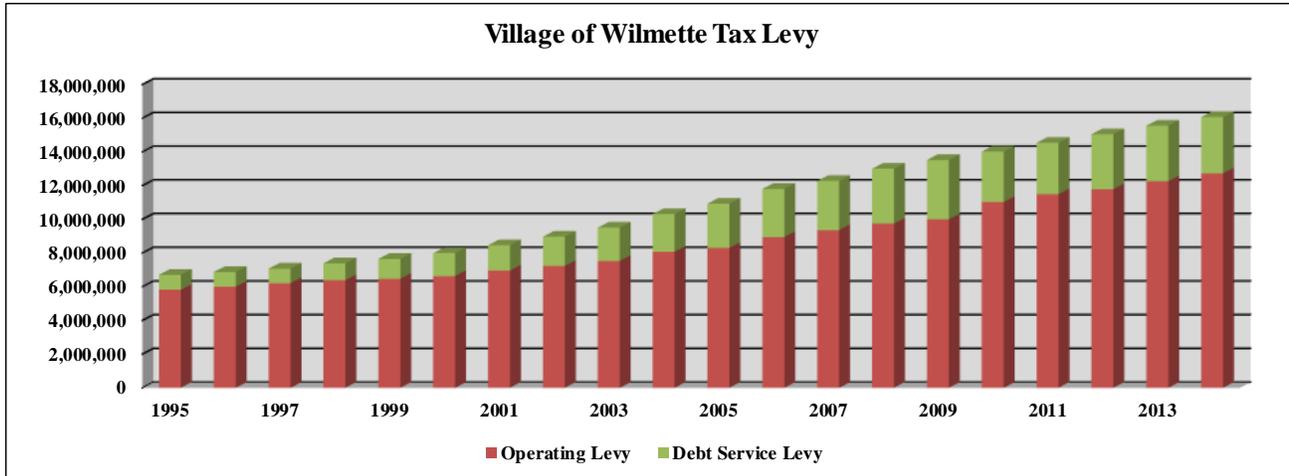
### All Other General Fund:

Service charges, fines, franchise charges, rental income, interest earnings, and misc. revenue recorded in the General Fund.

### All Other Revenues:

State distributed motor fuel tax; parking lot revenues; interest earnings (other than in the pension funds and General Fund) and other miscellaneous receipts.

## Village of Wilmette 2015 Budget Revenue and Expense Trend Analysis



Levy Year	Operating Levy	Debt Service Levy	Total Levy	% Change
1995	5,818,665	879,635	6,698,300	2.00%
1996	5,992,644	873,256	6,865,900	2.50%
1997	6,206,181	866,019	7,072,200	3.00%
1998	6,386,857	997,843	7,384,700	4.42%
1999	6,466,007	1,176,693	7,642,700	3.49%
2000	6,627,657	1,366,515	7,994,172	4.60%
2001	6,956,488	1,505,128	8,461,616	5.85%
2002	7,234,176	1,733,868	8,968,044	5.98%
2003	7,523,543	1,981,593	9,505,136	5.99%
2004	8,071,000	2,235,726	10,306,726	8.43%
2005	8,295,437	2,630,163	10,925,600	6.00%
2006	8,940,311	2,861,289	11,801,600	8.02%
2007	9,352,187	2,920,613	12,272,800	3.99%
2008	9,744,183	3,254,817	12,999,000	5.92%
2009	9,993,999	3,519,001	13,513,000	3.95%
2010	11,024,229	2,991,871	14,016,100	3.72%
2011	11,492,002	3,041,398	14,533,400	3.69%
2012	11,783,345	3,256,455	15,039,800	3.48%
2013	12,250,693	3,298,207	15,548,900	3.39%
2014	12,718,778	3,351,672	16,070,450	3.35%

Prior to the 1997 levy, the operating levy consisted of the General Fund along with the General Liability Insurance, Workers' Compensation, Civil Preparedness, Firefighters' Pension, Police Pension and the Illinois Municipal Retirement Funds.

For the 1997 through 1999 levies, the operating levy consisted of the General Fund along with the General Liability Insurance Fund as the other Funds were either eliminated or are now treated as internal service funds.

Beginning with the 2000 levy, the General Liability Insurance levy is now included in the General Fund. The General Liability Insurance Fund was consolidated into the General Fund as of 12/31/00.

Operating Levy - Average Increase - Last 20 Years	4.02%
Operating Levy - Average Increase - Last 10 Years	4.68%
Operating Levy - Average Increase - Last 5 Years	4.97%
Total Levy - Average Increase - Last 20 Years	4.59%
Total Levy - Average Increase - Last 10 Years	4.55%
Total Levy - Average Increase - Last 5 Years	3.53%

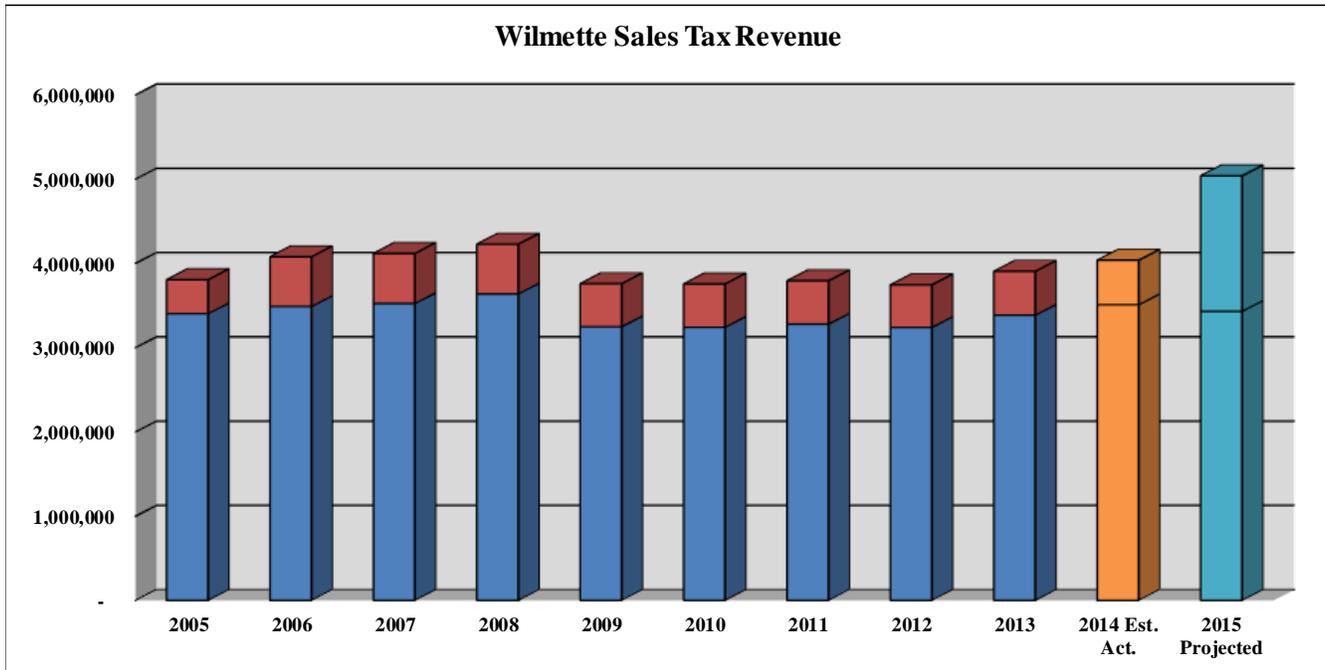
Property taxes are the largest single source of revenue for the Village. The tax levy represents 24% of the total 2014 revenues for all funds and 36% of the total revenue for the Village's General Fund. As a "Home Rule" unit of government, the Village has no limitations on its levy. The Village, however, has attempted to keep the tax levy's growth to a minimum to provide as much tax relief to residents as possible while still maintaining quality services. This was especially the case during the most recent economic downturn. The Village adopts its tax levy in December each year and the County collects this in two installments in March and September of the following year. Thus, the 2014 tax levy is the basis for the 2015 revenue budget. The 2014 tax levy reflects a 3.35% increase over the 2013 levy and is broken out as follows:

### Components of 2014 Tax Levy Growth:

General Operations	468,085	3.82%
Debt Service	53,465	1.62%
<b>Overall 2014 Tax Levy Growth</b>	<b>521,550</b>	<b>3.35%</b>

Historically the Village has projected revenues based upon a 99.25% collection rate of the levies to account for uncollectables and tax refunds. Recent experience has shown that tax refunds are being issued more often, resulting in a lower collection rate. In 2015, the Village budgeted a collection rate of 98.5% along with a \$144,000 allowance for tax refunds. A collection rate of 98.5% is shown in future cash flows.

## Village of Wilmette 2015 Budget Revenue and Expense Trend Analysis



### Sales Tax Collections

Year	State Sales Tax	Home-Rule Sales Tax
2005	3,401,780	404,243
2006	3,487,678	588,951
2007	3,522,784	594,225
2008	3,635,888	590,467
2009	3,247,381	510,424
2010	3,241,264	513,304
2011	3,277,853	515,343
2012	3,239,102	505,620
2013	3,384,543	520,642
2014 Est. Act.	3,508,070	528,600
2015 Projected	3,429,680	1,608,600

Historically, Wilmette sales tax revenue had consisted of three components. Approximately 90% of the revenue is from a 1% sales tax on all retail sales taking place within Wilmette. Another 8.5% is Wilmette's share of the State's local use tax and 1.5% was from a portion of the State's sales tax referred to as the "photo-finishing tax". All sales tax is collected by the State and remitted back to municipalities (with an approximate three month time lag). The State General Assembly stopped remitting the "photofinishing tax" portion in 2002.

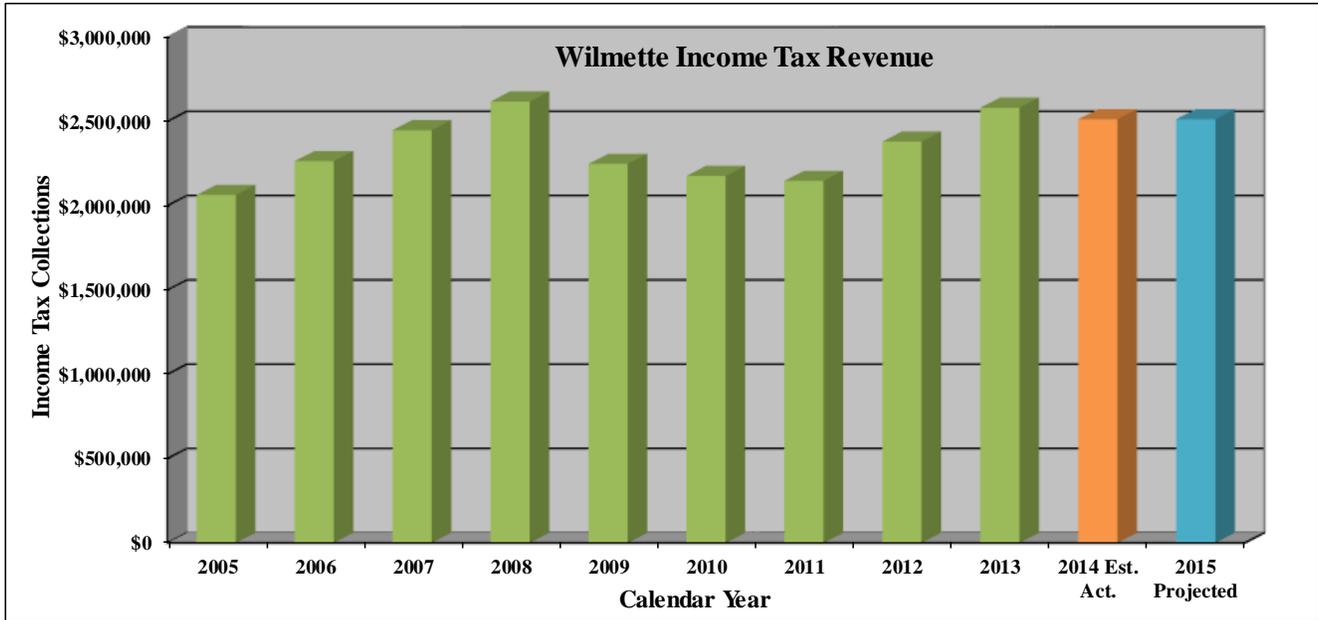
Significant historical background on sales to note: (1) Jewel/Osco opened its new grocery store on Green Bay Road in June of 1998. (2) A new grocery store "Fresh Market" opened in Edens Plaza in November 2007.

A home rule sales tax of 1/4% took effect on January 1, 2005 that is presented as a second component in this chart. Effective January 1, 2015, the home rule sales tax rate was increased to 1%. The 2015 projection takes into account the state "lag" in collecting the increased tax from January to March of 2015.

Municipalities in the State of Illinois receive a 1% sales tax on all retail sales within their corporate limits. Home rule communities may enact an additional sales tax in .25% increments. Wilmette adopted a .25% tax that took effect on January 1, 2005. Effective January 1, 2015, this tax will increase to 1%. This additional tax is now projected to generate \$1,608,600 in 2015.

Sales tax is the third largest revenue source for the Village and represents 8% of the total revenues in the 2014 budget (15% of all revenues for the General Fund). Sales tax has performed in line with the national economy, reflected by gradual decreases from 2001 through 2004 followed by gradual increases through the first 3 quarters of 2008. The national economic downturn was noted locally in the 4<sup>th</sup> quarter of 2008 retail sales and this decline continued throughout 2009 which resulted in an 11% decrease from 2008. This decrease leveled off from 2010 to 2012. In 2013 and 2014 revenue increased by 4% and 3% respectively. In 2015, 1% growth is projected (not counting the increase in the Home Rule Sales tax rate). Cash flows for 2016 and 2017 assume a 1% and 1.5% annual growth respectively. Since much of the Village's retail sales are generated by grocery stores, the economic downturn has not impacted the Village as much as other municipalities with larger commercial tax bases. The 2015-17 projections are conservative as the impact to Wilmette of a new grocery store opening in Evanston (neighboring town) in early 2015 is unknown at this point. Edens Plaza is the largest taxpayer in Wilmette. The assessed valuation of this property comprises over 1.5% of the entire Village's property tax base and the retail operations contribute nearly 25% of all sales tax.

## Village of Wilmette 2015 Budget Revenue and Expense Trend Analysis



### Income Tax Revenue

Year	Amount
2005	2,063,436
2006	2,263,978
2007	2,447,409
2008	2,617,554
2009	2,247,445
2010	2,176,193
2011	2,146,830
2012	2,380,064
2013	2,580,859
2014 Est. Act.	2,512,600
2015 Projected	2,512,600

Income tax revenue is the portion of the State's income tax that is distributed to municipalities on the basis of their population.

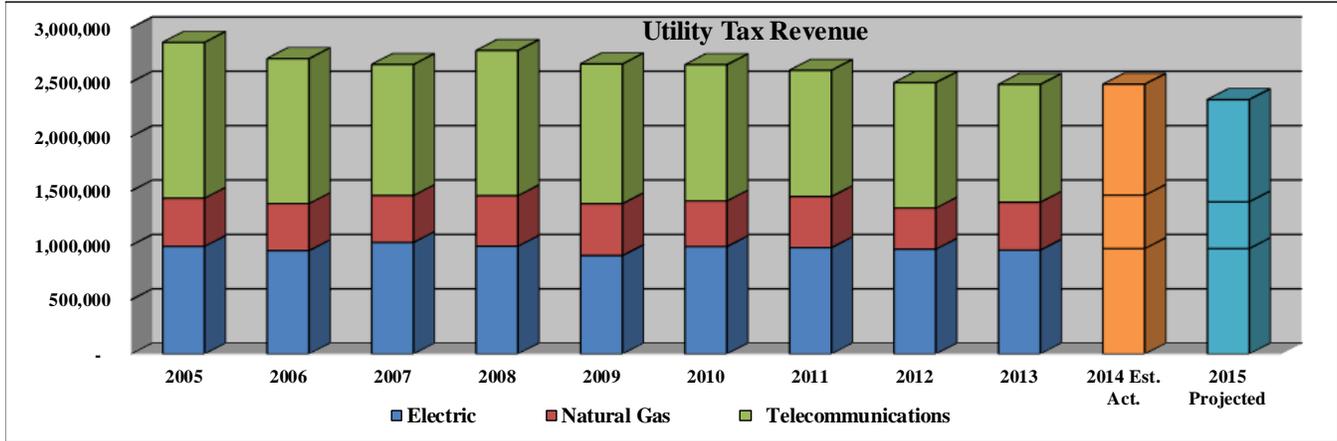
The allocation to local government has varied historically but was 1/10 from 7/01/95 through 12/31/10.

Following legislation in January 2011, the State income tax was increased to 5% from 3% and the local share was reduced to 6% of that amount. The State's philosophy for this was that the amount to municipalities should be unchanged.

In January 2015 the State income tax rolled back to 3.75% and the local share was increased to 8% so as to 'keep municipalities whole'.

Municipalities receive a pro rata share of the state income tax based upon their population. The share that was distributed prior to 2011 was 10% of the total. With the State increasing the tax rate from 3% to 5% in 2011, the local share was reduced to 6% (designed to keep municipalities whole as compared to the previous distribution). In January 2015 the State income tax rolled back to 3.75% and the local share was increased to 8% so as to keep municipalities whole. The Illinois economy trends similarly to the national economy and income tax revenue grew by an average of 10% annually in 2005 through 2008. While 2008 had this growth, the downturn became evident in the second half of 2008. The decline in 2009 was over 14%, and continued into both 2010 and 2011 with 3% and 1% respective decreases. By contrast, the revenue in 2012 increased by over 10% and another 8% in 2013. The large growth in 2013 is believed to be caused by changes in income tax reporting causing many businesses to pre-pay for 2014 taxes. Therefore, the 2014 amount is estimated to decrease by 3%. The 2015 revenue is projected with no growth compared to 2014. While 2012 and 2013 show increases in the revenue, the levels are still well below the peak in 2008. Less than inflationary growth is conservatively projected in the near future. Future years are projected to increase by 1.5% annually. Given the financial condition of the State, it is a concern that this revenue could be targeted to help balance their budget by further reducing the local share.

## Village of Wilmette 2015 Budget Revenue and Expense Trend Analysis



### Utility Tax Revenue

Year	Electric	Natural Gas	Telecommunications
2005	990,088	443,229	1,431,024
2006	951,280	432,312	1,332,198
2007	1,026,277	431,873	1,203,060
2008	991,724	464,453	1,334,009
2009	905,461	477,228	1,283,605
2010	987,887	420,206	1,252,063
2011	978,068	470,105	1,159,249
2012	964,221	378,400	1,152,362
2013	955,695	440,038	1,082,613
2014 Est. Act.	970,000	490,000	1,020,000
2015 Projected	970,000	430,000	939,000

The utility tax is levied on all electric, gas and phone bills in Wilmette. It is collected by the utility companies who retain a portion of the tax for their efforts. For phone bills the tax is based on the billing amount, for electric the tax is based on a graduated scale of kilowatt hours and for gas the tax is based on therms consumed. Gas and electric should approximate 5% of the gross billing while phones should be about 6%.

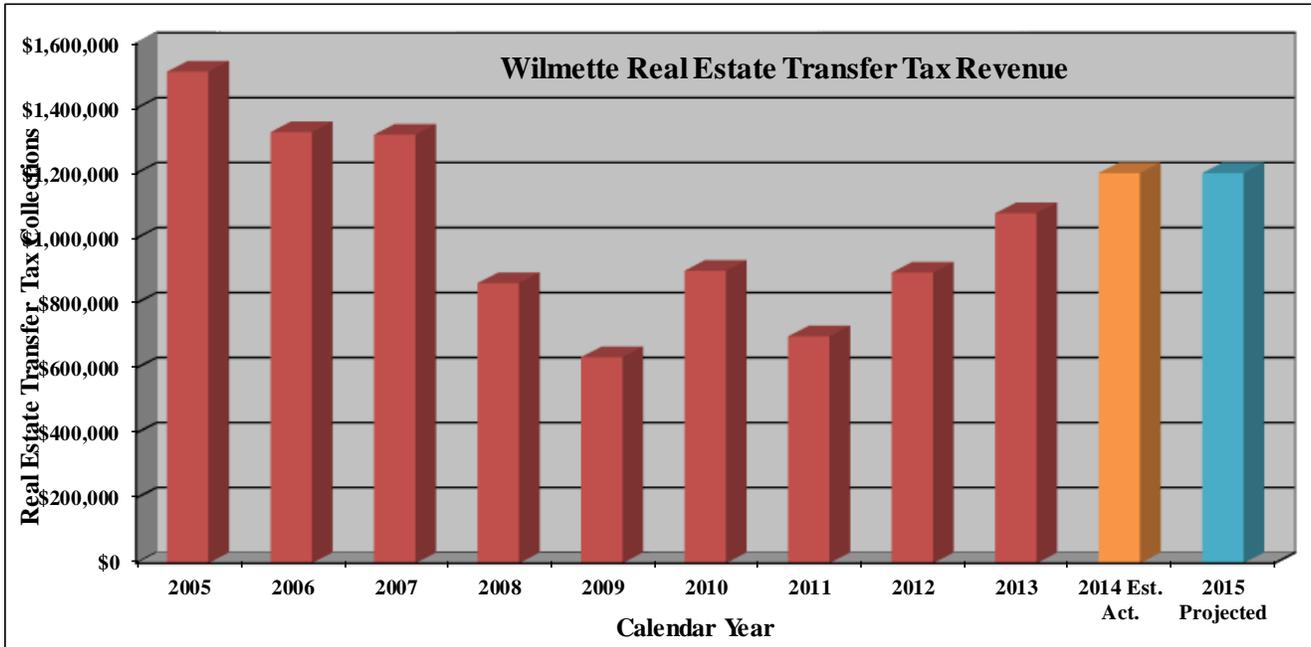
The electrical and natural gas utility taxes are based on the consumption of these commodities. Since Wilmette is fully developed, overall electrical and natural gas utility usage is generally a function of weather conditions. Heat waves will increase air conditioner use while cold periods will produce higher heating bills. Accordingly, the utility tax revenue from these two sources is based on average weather conditions with no growth expectations.

The telecommunications tax (5%) and infrastructure maintenance fee (1%) are based on the total billings for telephone and other telecommunications services. Increased competition for these services occurred as a result of deregulation in the 1980's. AT&T currently provides basic local phone service for almost all of the community, but there are now more than 300 cellular and long distance providers serving Wilmette. (Note - in 1991 new statutes expanded the tax base for this to include interstate telecommunications). While competition has kept rates down, telecommunications usage increased steadily through 2000 with internet communications, cellular phones and fax machines.

This growth appears to have peaked and now has begun to drop as homes have eliminated land lines and are utilizing Voice Over IP (VOIP) which is not taxed. While the decline subsided from 2004 through 2007, the increase in home sales in 2010 appears to have again spurred a reduction in land lines (turnover in housing will often be a time when households choose to go entirely cellular or use VOIP). As a result, the 2015 budget projects a 6% decrease in total utility tax revenues and future years assume a 1% decrease.

The infrastructure maintenance fee (IMF) began in 1998. Prior to the IMF fee Ameritech paid the Village a franchise fee for its phone lines throughout the Village. Now all utilities will share in this expense through the 1% IMF. The telecommunications tax and IMF changed from a local to a statewide collection basis in 2003 and is distributed to the communities with a two month time lag.

## Village of Wilmette 2015 Budget Revenue and Expense Trend Analysis



### Real Estate Transfer Tax

Year	Amount
2005	1,512,987
2006	1,326,561
2007	1,318,662
2008	862,002
2009	634,160
2010	900,039
2011	698,223
2012	894,219
2013	1,077,063
2014 Est. Act.	1,201,000
2015 Projected	1,201,000

In 1988 Wilmette adopted a real estate transfer tax under its home rule authority.

The Wilmette real estate transfer tax rate is currently \$3.00 per \$1,000 of consideration involved in a real estate transaction. A referendum to increase the rate to \$5.00 per \$1,000 of consideration failed in March 2004.

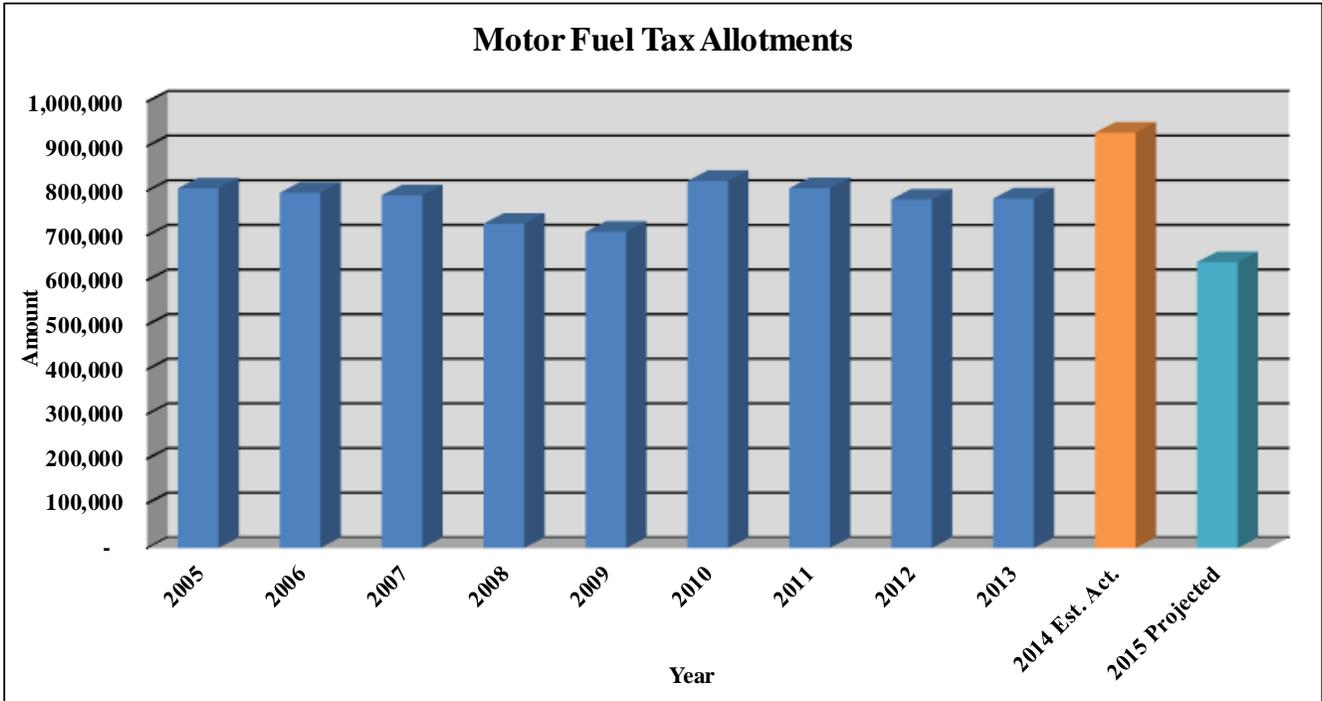
The payment of the tax is the buyer's responsibility.

The transfer tax revenue resulting from property transfers for large new developments are treated as non-operating revenues in the Village's cash flow projections and are not shown on this chart for comparison purposes.

The real estate transfer tax fluctuates widely with the volume of sales of real property. While, on average, 5% of the residences in the Village will “turn over” during the course of a year, this amount has been as little as 2% and as much as 7%. Thus significant year-to-year fluctuations in this revenue are not unusual.

Over the past 20 years we have seen that housing prices tend to stay near one level for a period of years and then have tended to increase significantly. With the nationwide downturn in housing, this trend came to a halt in 2008 and significant price declines were evident for the first time in over 20 years. Wilmette was not immune to this decline with a nearly 35% decrease. The decrease is attributable to both market value declines and sales volume. This downturn trend continued into 2009 with another 26% decrease. In 2010 a federal tax credit was legislated that significantly spurred home sales and the transfer tax increased 42% that year. This, however, was a one-time shot and 2011 transfer tax revenue declined by 22% (notably, this was an increase of 10% over 2009). In 2012, with signs of continued economic improvement, the revenue increased 28% over the previous year, and continued with 20% growth in 2013. In 2014, the increase is estimated at 12%. The 2015 budget is conservatively projected with zero growth followed by 3% in 2016 and 2017.

**Village of Wilmette 2015 Budget  
Revenue and Expense Trend Analysis**



**Motor Fuel Tax  
Allotments**

<b>Year</b>	<b>Amount</b>
<b>2005</b>	805,445
<b>2006</b>	795,916
<b>2007</b>	789,867
<b>2008</b>	726,184
<b>2009</b>	708,148
<b>2010</b>	822,185
<b>2011</b>	805,766
<b>2012</b>	780,640
<b>2013</b>	782,835
<b>2014 Est. Act.</b>	930,000
<b>2015 Projected</b>	640,000

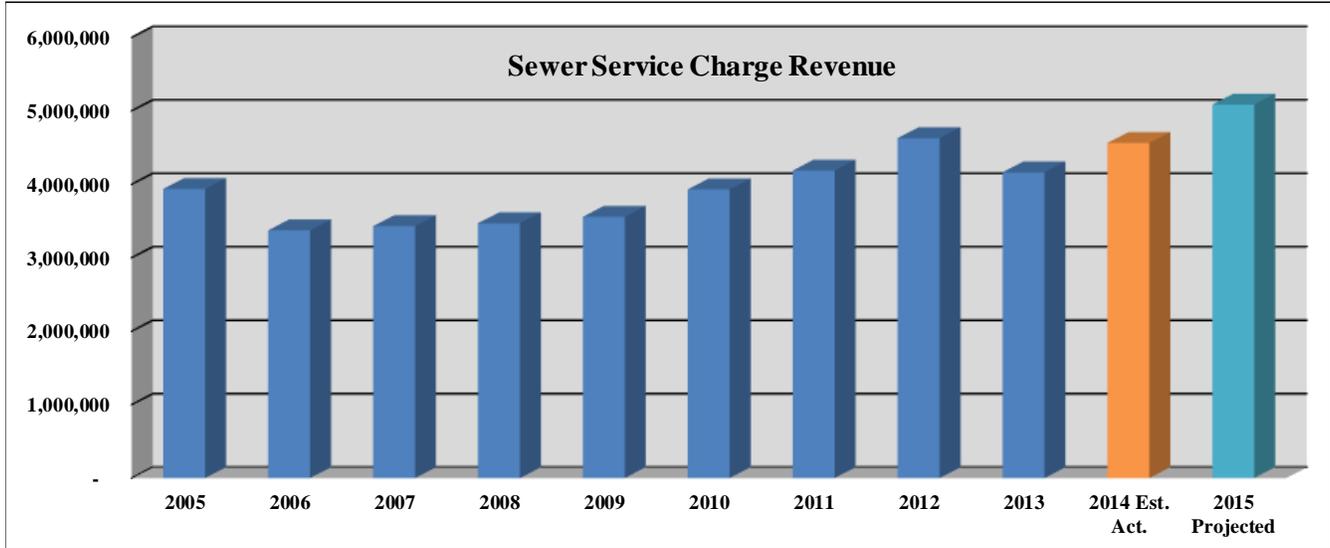
A portion of the State Motor Fuel Tax is allocated back to local governments to use to maintain local roads. The portion returned to municipalities is based upon population.

Changes in motor fuel tax are governed by the State Legislature. These changes are infrequent with the most recent occurring in 1999.

In 2010 and 2011 the State distributed additional monies related to new State revenues from video poker. This is not projected to continue in the long-term. In 2014, the state allocated additional one-time video poker revenue to municipalities.

Recent declines, though small, are likely the result of people choosing to drive less and using more fuel efficient vehicles, thus dropping their fuel consumption. As a result, 2015 is projected at the 2014 original budgeted level (assuming no additional one-time revenues) and no growth is projected in 2016 and 2017.

## Village of Wilmette 2015 Budget Revenue and Expense Trend Analysis



### Sewer Charges

Year	Amount
2005	3,934,943
2006	3,371,986
2007	3,429,424
2008	3,468,259
2009	3,556,017
2010	3,930,949
2011	4,184,693
2012	4,626,206
2013	4,160,575
2014 Est. Act.	4,561,900
2015 Projected	5,082,900

The sewer service charge was implemented as of May 1, 1986 as a condition of the Village's receipt of "Build Illinois" grant funds for sewer improvements. In subsequent years, the receipts of low interest loans for sewer improvements (from the Illinois Environmental Protection Agency) were also conditional upon them being repaid from sewer user charges. The sewer rate history is as follows (all rates are per 100 cu.ft. of water consumed):

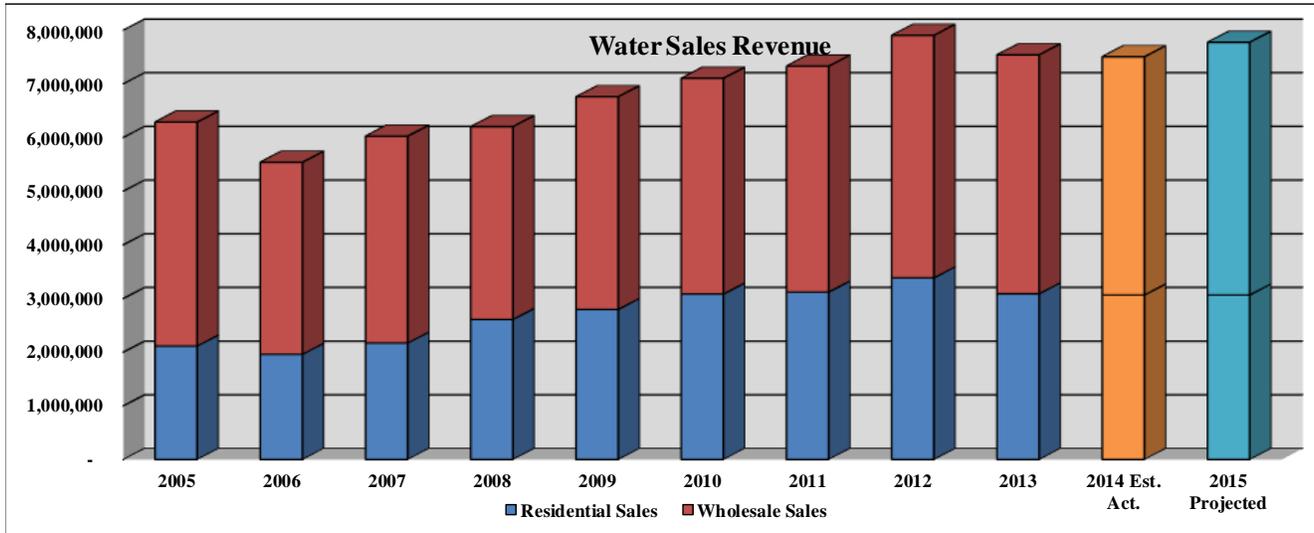
January 1988 to April 1991	\$0.22	March 2006 to March 2007	\$2.40
May 1991 to December 1993	\$0.66	March 2007 to March 2008	\$2.46
January 1994 to December 1995	\$1.05	March 2008 to March 2009	\$2.64
January 1996 to December 1996	\$1.39	March 2009 to March 2010	\$2.86
January 1997 to March 1, 2002	\$1.75	March 2010 to March 2011	\$3.10
March 2002 to March 2004	\$1.90	March 2011 to March 2013	\$3.44
March 2004 to March 2005	\$2.28	March 2014 to March 2015	\$3.84
March 2005 to March 2006	\$2.37	As of March 2015	\$4.24

Sewer revenues are tied to water consumption and as such this revenue will fluctuate with annual water usage. Hot, dry summer months will enhance water consumption, as happened in 2012, while rainy summers will reduce water consumption. Annual rate increases from 2005 through 2011 were related to expense growth and to build back the reserve balance following rainy summers.

The sewer rate is one of the highest in the area and Wilmette's combined water / sewer rate is now in the top half for the area. The Village feels strongly that this is necessary to properly maintain the sewer infrastructure and efforts have been made to keep the rate increases to a minimum. The 2011 sewer user charge of \$3.44 per hundred cubic feet (ccf) of water consumption, was broken down into 92 cents for personnel and other recurring operating costs; 17 cents for contractual sewer maintenance and repairs, and; \$2.35 cents for debt service. This debt service was the result of an aging infrastructure for which significant capital improvements have been made over the past 20 years.

With a significant debt restructuring in 2011, debt service savings will total more than \$3.6 million through 2016. These savings allowed for the continued commitment to improve sewer infrastructure and reduce home flooding with no additional rate increase in 2013. With major sewer improvements required on the separate sewer system, the Village has identified \$26 million in debt financed capital improvements. This debt issuance requires two \$0.40 rate increases occurring in 2014 and 2015.

## Village of Wilmette 2015 Budget Revenue and Expense Trend Analysis



### Water Sales

Year	Residential Sales	Wholesale Sales
2005	2,113,134	4,172,356
2006	1,959,511	3,577,551
2007	2,169,009	3,854,373
2008	2,608,407	3,591,752
2009	2,795,003	3,961,841
2010	3,081,847	4,019,677
2011	3,118,031	4,209,553
2012	3,383,905	4,517,368
2013	3,086,746	4,450,794
2014 Est. Act.	3,064,000	4,438,360
2015 Projected	3,065,000	4,705,900

The Village water plant operation supplies water to Wilmette residents and to the Village of Glenview. Through the Village of Glenview, Wilmette supplies water to Citizens Utility Company which services a portion of Prospect Heights.

The residential water rate was 88 cents per 100 cubic feet (ccf) from May, 1991 until 2002. Regular annual increases have occurred since then for growth in operating costs and for capital improvements. The rate for 2010 was \$2.37 per ccf and a 12 cent increase took effect in March 2011 bringing the rate to \$2.49 per ccf. Debt refinancing completed in 2011 has allowed the Village to freeze this rate since 2011.

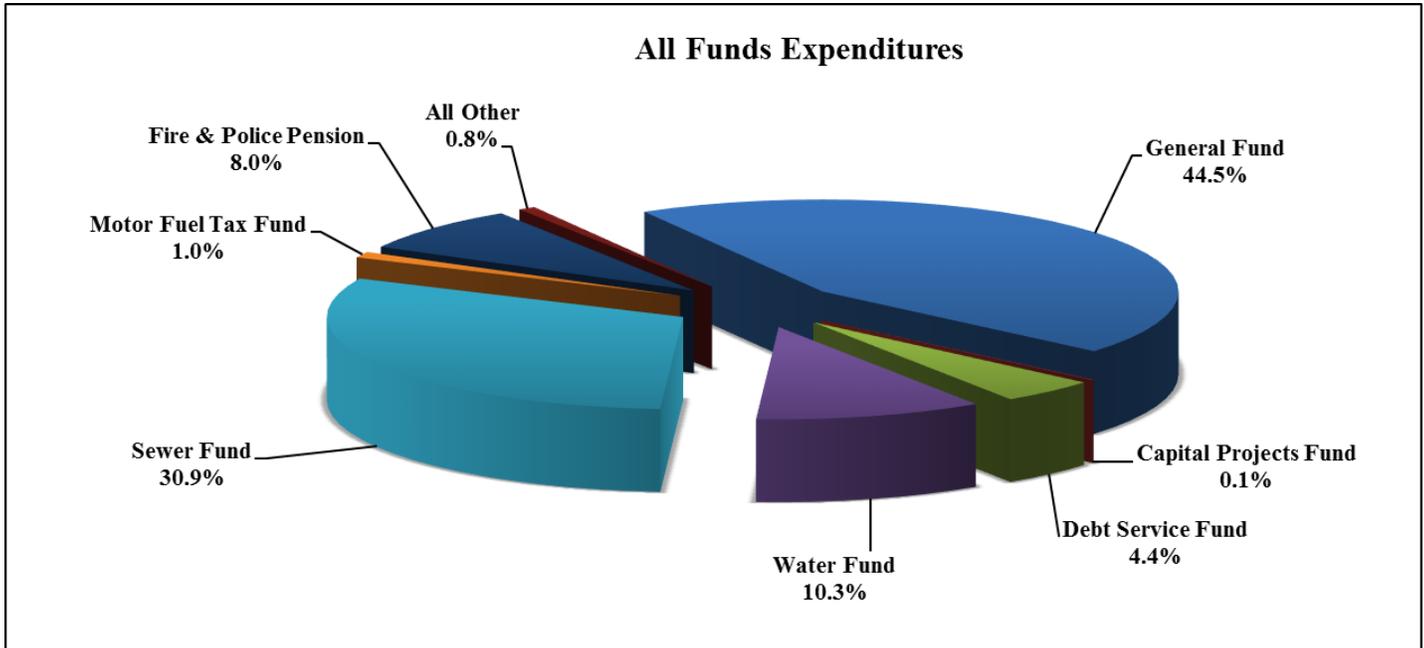
The wholesale rate is computed through a formula contained in a contract with the Village of Glenview (in effect until 2050). The 2013 rate was \$1.220 per 100 ccf. This rate is regularly calculated every two years, but is also re-calculated when large capital outlay contracts are awarded. The current rate will be recalculated as of 1/1/15 and a 5% increase is projected. Per the contract with GLenview, any future rate calculations cannot cause the rate to be reduced.

Total water sales are second only to property tax as a revenue source for the Village. There are two categories to this revenue source, residential and wholesale. Residential sales account for about 40% of the revenue while wholesale sales to the Village of Glenview and Illinois American Water Company account for the other 60%. Note that about 75% of all water pumped is for wholesale use. The difference between wholesale and residential sales totals is mainly due to the difference in rates.

The residential water rate will be held flat for the fifth year in a row at \$2.49 per 100 cubic foot. This rate is below average in the area but, as noted in the sewer section, the combined water / sewer rate is above average. The steady wholesale revenue in conjunction with reduced debt service from a debt refinancing in 2011 have allowed for no rate increase in 2015. Increases in total residential sales between 2011 and 2012 is weather related with hot, dry conditions resulting in increased volume. In 2013 and 2014 the Village experienced a reduction in volume. Usage in Wilmette is projected to remain flat from 2015 to 2017.

Wholesale sales have also been steadily increasing over the last 10 years. The wholesale rate is set by contract with the Village of Glenview that extends to the year 2050. The wholesale rate is re-calculated every other year and (per the contract) can never decrease. The 2015 rate recalculation (which will be in place for 2015 and 2016) is projected to produce a 5% increase. There is no volume growth projected for future years. Furthermore, the Village is expected to bring on the Village of Kenilworth as a new wholesale customer at the end of 2015. As a result of the rate recalculation and a new wholesale customer, wholesale sales are projected to increase by 6% in 2015, 3% in 2016, and 5% in 2017. Beginning in 2020, a new wholesale customer will provide approximately \$1 million of additional revenue.

## Village of Wilmette 2015 Budget



### **General Fund:**

Includes most of the operating expense for the Village other than Water and Sewer. This includes Police, Fire, Public Works, Refuse Collection and Disposal, and General Government expenditures.

### **Capital Projects Fund:**

This Fund is appropriated as a part of the General Fund. The 2015 budget consists of \$59,813 for alley improvements funded through remaining bond proceeds.

### **Water Fund:**

Provides for all of the expenses to operate the Village's water plant and water distribution system. This includes administrative expenses and provides for an operating transfer to the General Fund.

### **Sewer Fund:**

Provides for the expense of maintaining and improving the Village's sewer system and storm water pumping station. This includes the debt service for capital improvements financed by low interest loans from the Environmental Protection Agency.

### **Motor Fuel Tax (MFT) Fund:**

Provides for the expenditure of the Village's distribution of the State MFT. This is used for street repair and resurfacing and other qualified projects for which this money may be used.

### **Pension Funds:**

Includes the expenses for the Police and Fire Pension Funds which the Village administers.

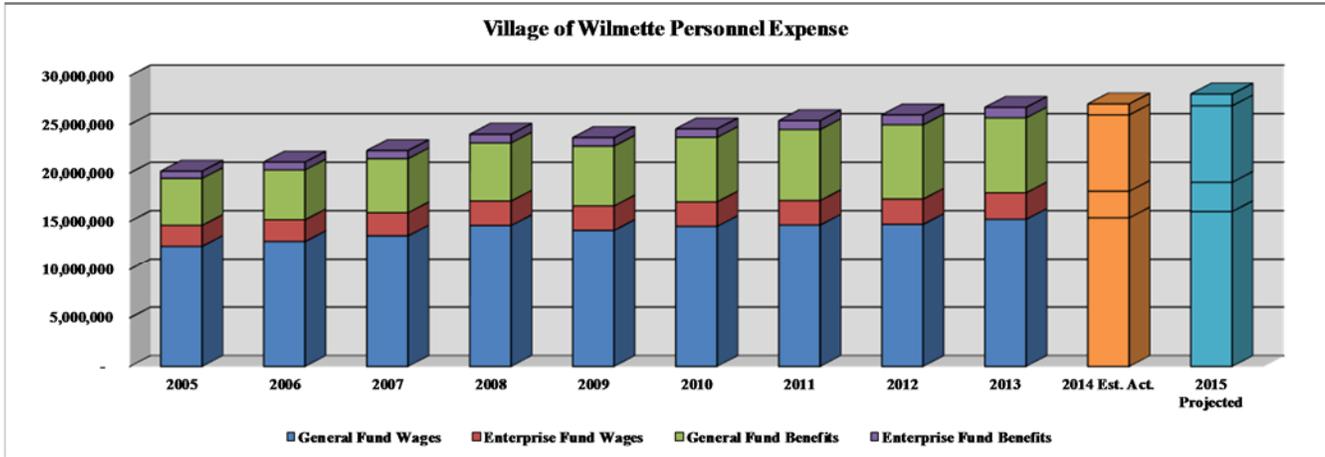
### **Debt Service Fund:**

Provides for the principal and interest payments for the Village's General Obligation debt.

### **All Other:**

Includes the expense of the Village's Parking Meter, Section 105, and Clampitt Estate Funds.

## Village of Wilmette 2015 Budget Revenue and Expense Trend Analysis



Year	General Fund Wages	Enterprise Fund Wages	General Fund Benefits	Enterprise Fund Benefits	Total Personnel Expense	FTE's
2005	12,434,474	2,167,392	4,840,535	734,038	20,176,439	226.13
2006	12,930,482	2,253,908	5,131,821	801,103	21,117,314	226.11
2007	13,517,896	2,389,226	5,568,572	827,794	22,303,488	229.13
2008	14,582,832	2,531,994	5,982,560	888,713	23,986,099	227.93
2009	14,081,782	2,529,545	6,160,048	872,162	23,643,537	221.25
2010	14,501,492	2,520,836	6,651,409	865,232	24,538,969	213.65
2011	14,632,139	2,526,242	7,314,652	921,352	25,394,385	212.38
2012	14,701,341	2,616,222	7,645,240	1,015,377	25,978,180	213.76
2013	15,226,041	2,737,661	7,714,356	1,074,145	26,752,203	215.46
2014 Est. Act.	15,378,875	2,740,350	7,865,960	1,126,640	27,111,825	216.09
2015 Projected	16,027,255	3,016,400	7,879,650	1,208,880	28,132,185	218.48

Wages and employee benefits are broken out between the General Fund and the Enterprise Funds to provide the total personnel cost of the Village. The Enterprise Funds include the Water, Sewer and Parking Meter Funds.

Employee benefits include employer pension contributions (including FICA and Medicare), employer health insurance premiums, group life insurance premiums, workers' compensation and unemployment compensation.

For 2015, the total personnel costs of \$28,132,185 represents over 35% of the total budget. Excluding debt financed capital outlay (which occurs irregularly), the personnel budget is nearly 48% of the total budget.

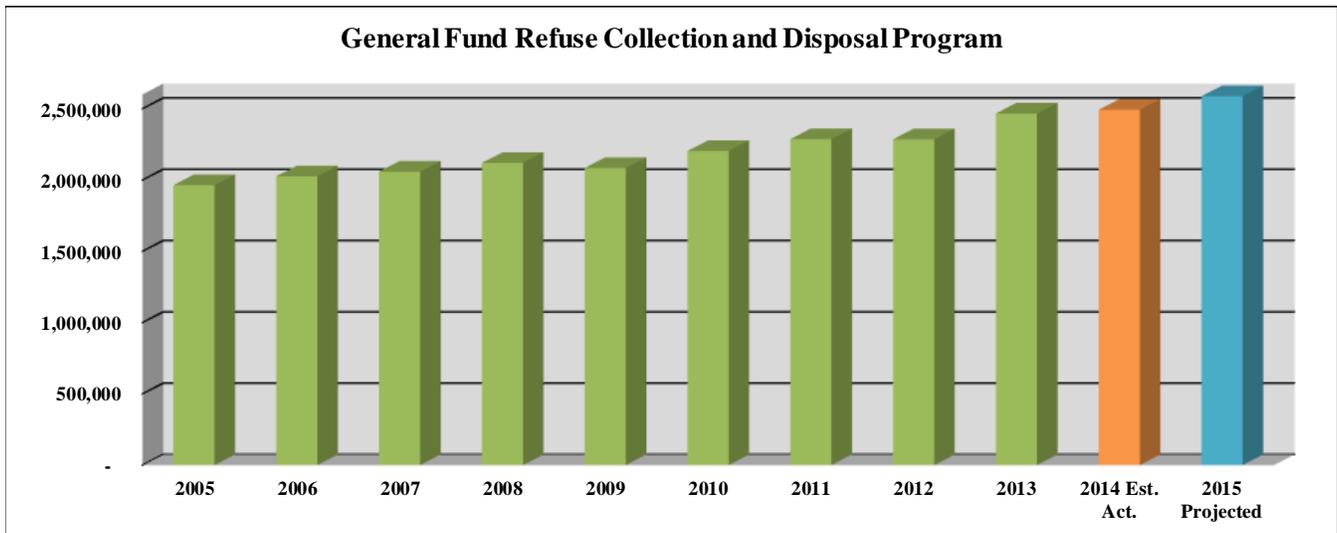
Full-Time Equivalent positions budgeted are noted for information and comparison purposes.

Excluding major capital projects, personnel costs represent nearly half of the Village's 2015 budget. These costs consist of wages and fringe benefits. Benefit expense growth has significantly outpaced wage growth. In 2004, wages reflected 75% of the total personnel cost and benefits the other 25%. In 2015 this ratio is 68% wages and 32% benefits.

Personnel expense overall has increased an average of 4% annually since 2004. While wages have increased by 3% over the past decade, benefits have increased by more than 6% - a reflection of increased health insurance costs and increased pension contributions. Overall annual wage increases can be linked to existing collective bargaining agreements (CBAs) with the Village's Police and Firefighter unions. Unrepresented employees have always received increases in line with these CBAs. While budgeted Full Time Equivalents (FTEs) had ranged between 224 and 230 from FY 2000 through 2008, the economic decline which began in the latter half of 2008 resulted in a budgeted FTE decrease to 218.48 for 2015. The total authorized full-time and semi-full time employees, i.e. those employees receiving full-time benefits, peaked in 2007 at 209 employees. The 2015 budget projects 197 such employees. The reduction has been achieved over the years mainly through attrition. Part-time and seasonal positions that have been eliminated, along with full-time positions that have been reduced to semi-full time, account for the total FTE decrease of 10.66 positions since 2007.

Since 2010 wages have increased by approximately 2% while benefits have still increased approximately 4%. Insurance costs stabilized during this span so the increase is mostly due to pension contributions. Future cash projections reflect 3% growth in wages and similar growth in benefits. Wage growth is based on the Village's CBAs as well as projected increases for scheduled step and longevity changes and benefit costs. Public safety pension contributions are estimated to increase by about 4% annually.

## Village of Wilmette 2015 Budget Revenue and Expense Trend Analysis



**General Fund Refuse Expense**

<u>Fiscal Year</u>	<u>Amount</u>
2005	1,962,862
2006	2,025,235
2007	2,057,923
2008	2,119,086
2009	2,083,029
2010	2,202,592
2011	2,285,934
2012	2,284,576
2013	2,465,649
2014 Est. Act.	2,492,220
2015 Projected	2,586,955

This includes the cost of contractual refuse collection, contractual recycling collection and landfill tipping fees.

In 2010, the refuse program was revised to provide for curb-side collection throughout the Village (in areas where alley pick-up is not available). In prior years, these areas would receive back door pick-up by the refuse contractor. The new contract is expected to save \$2.2 million through 2016.

Backdoor collection is still available from the contractor for an additional fee. This fee is billed and collected directly by the contractor.

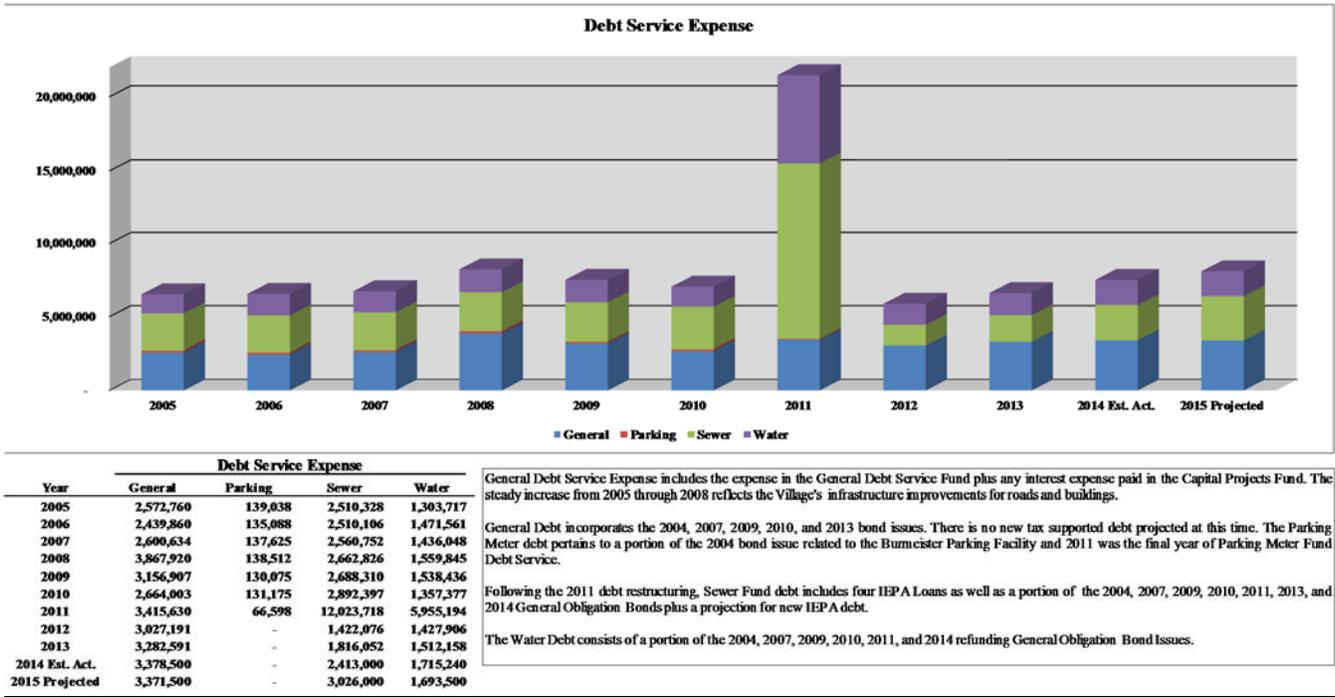
The contract calls for 3.5% annual increases that take effect on April 1 annually.

General Fund Refuse Expense includes costs of contractual refuse and recycling collection and landfill tipping fees. Refuse expenditures dropped significantly in 1993-94 when the Village changed its contractual service to once per week from twice per week. Since that time, refuse costs have increased by about 2.5% annually. The growth of the contractual collection was tied to the Chicagoland Consumer Price Index (CCPI). A contract extension in 1998 provided for no increase for a two year period and CCPI growth beginning in 2001 through 2005. This contract was again extended in 2006 through the end of 2009.

A new refuse contract was approved in 2009 and will expire on March 31, 2017. With this new contract, back-door collection was eliminated in areas without alleys, in favor of curb-side collection. Had this previous service been continued, costs were expected to increase 30%. The new contract resulted in 13% expense growth. Residents wishing to keep back-door service have the option of paying the contractor an additional fee to do so. The new contract calls for 3.5% annual increases that take effect April 1 each year.

The only expense growth from 1998 through 2000 was from landfill tipping fees. The Village is a member of the Solid Waste Agency of Northern Cook County (SWANCC) which is a consortium designed to purchase and operate a landfill site for member communities. The members' contributions to SWANCC exceeded inflationary growth due to the legal matters involved in setting up the landfill. The consortium no longer intends to operate a landfill and has sold most of its land that was originally purchased. The sales proceeds have been used to reduce the debt burden, reflecting a drop in these costs in 2002 and 2003. The institution of a monthly refuse fee in 2002 also caused a reduction in expense as many multi-family dwellings opted to arrange for their own refuse collection. By doing so, the Village no longer had to pay the contractor for these units.

## Village of Wilmette 2015 Budget Revenue and Expense Trend Analysis



The Village's debt service expense grew significantly from 1998 through 2010. Over that time the Village issued general obligation debt of about \$45 million for road and streetscape improvements, street lighting improvements, computer technology and building improvements. New debt of \$1 million was issued in 2013 for alley improvements. In making these investment in the Village's infrastructure, tax supported debt service grew at an annual rate of 9.7% from 2002 through 2008. Debt restructuring in 2009 helped stabilize debt service at about \$3.3 million annually. This amount will gradually increase to about \$3.7 million in 2023 and 2024. All current tax supported debt is scheduled to be retired by 2028.

Additional debt was issued to finance water and sewer related infrastructure improvements. A debt restructuring in 2011 reduced Sewer Fund debt service by \$3.6 million through 2016 and stabilized growth in the Water Fund. The Village issued \$8.9 million in 2013 and \$15.5 million in 2014 to finance a portion of the \$24 million in sewer capital improvement plan approved in 2013. The 2015 budget contemplates a \$2.5 million issuance to finish the program. Additionally, annual new IEPA borrowing of about \$820,000 will continue for sewer lining and rehabilitation.

The Village may incur additional Water Fund debt in 2015 as staff works with the Village of Kenilworth on an interconnection for wholesale service. Any debt related to this project would be repaid by Kenilworth.

## Village of Wilmette

### FY 2015 Budget

#### General Fund Revenues

Description	Actual FY 2011	Actual FY 2012	Actual FY 2013	2014 Budget	Estimated Actual FY 2014	2015 Budget
<b>Property Taxes:</b>						
Collections of Prior Years' Levies	(144)	(2,183)	363			
2003 Tax Levy Receipts	4	(321)	(81)			
2004 Tax Levy Receipts	(13,822)	(596)	(1,833)			
2005 Tax Levy Receipts	(3,771)	(14,460)	(1,202)			
2006 Tax Levy Receipts	(10,321)	(15,680)	(2,165)			
2007 Tax Levy Receipts	(37,972)	(26,261)	(18,375)			
2008 Tax Levy Receipts	(43,704)	(32,973)	(24,784)			
2009 Tax Levy Receipts	177,392	(51,713)	(46,846)			
2010 Tax Levy Receipts	10,855,519	108,950	(43,368)			
2011 Tax Levy Receipts		11,370,099	76,930			
2012 Tax Levy Receipts			11,645,858	122,500		
2013 Tax Levy Receipts				12,061,200		127,100
2014 Tax Levy Receipts						12,519,600
Allowance for Tax Refunds				(144,000)		(144,000)
Road & Bridge Tax Receipts	1,230	1,217	1,243	1,000		1,000
<b>Total Property Tax Revenue</b>	<b>10,924,411</b>	<b>11,336,079</b>	<b>11,585,740</b>	<b>12,040,700</b>	<b>12,040,700</b>	<b>12,503,700</b>
<b>Other Tax Revenue:</b>						
Real Estate Transfer Tax	698,223	894,219	1,077,063	1,011,000	1,201,000	1,201,000
Non-Recurring R.E.T.T.	19,557	43,764	4,317	-	36,000	
State Sales Tax	3,277,853	3,239,102	3,384,543	3,388,070	3,508,070	3,429,680
Home Rule Sales Tax	515,343	505,620	520,642	528,600	528,600	1,608,600
State Income Tax	2,146,830	2,380,064	2,580,859	2,402,600	2,512,600	2,512,600
Utility Tax - Electric	978,068	964,221	955,695	970,000	970,000	970,000
Utility Tax - Natural Gas	470,105	378,400	440,038	430,000	490,000	430,000
Utility Tax - Telecommunications	1,159,249	1,152,362	1,082,613	1,100,000	1,020,000	939,000
Wireless 911 Tax	155,081	193,771	183,226	173,040	193,040	195,900
E-911 Surcharge	249,011	239,060	230,806	225,000	225,000	218,300
Personal Prop. Replacement Tax	231,340	231,765	256,932	240,300	255,300	255,300
Fuel Tax	88,667	87,469	87,584	90,000	75,000	75,000
Hotel Tax	-	-	-	217,390	237,800	372,500
<b>Total Other Tax Revenue</b>	<b>9,989,327</b>	<b>10,309,817</b>	<b>10,804,318</b>	<b>10,776,000</b>	<b>11,252,410</b>	<b>12,207,880</b>
<b>Fine Revenue:</b>						
Circuit Court Collections	91,525	71,382	82,029	90,000	64,000	90,000
Collected Locally	260,080	259,078	272,082	260,000	280,000	260,000
Animal Impounds	3,753	3,981	4,172	3,700	3,700	3,700
<b>Total Fine Revenue</b>	<b>355,358</b>	<b>334,441</b>	<b>358,283</b>	<b>353,700</b>	<b>347,700</b>	<b>353,700</b>
<b>License Revenue:</b>						
Sales of Vehicle Licenses	1,353,085	1,360,993	1,361,817	1,360,000	1,515,000	1,440,000
Sales of Taxi Licenses	19,055	19,605	18,100	19,100	19,100	19,100
Sales of Animal Licenses	1,690	1,660	1,225	1,500	1,500	1,500
Business Licenses	240,908	243,455	249,720	245,000	251,000	250,000
Liquor Licenses	55,090	64,055	77,105	70,000	78,000	78,000
<b>Total License Revenue</b>	<b>1,669,828</b>	<b>1,689,768</b>	<b>1,707,967</b>	<b>1,695,600</b>	<b>1,864,600</b>	<b>1,788,600</b>

# Village of Wilmette

## FY 2015 Budget

### General Fund Revenues

Description	Actual FY 2011	Actual FY 2012	Actual FY 2013	2014 Budget	Estimated Actual FY 2014	2015 Budget
<b>Permit Revenue:</b>						
Non-Recurring Permits		220,529	528,484	-	256,350	260,000
Building Permits	826,108	935,973	1,127,043	1,082,200	1,082,200	1,082,200
Roof Permits	12,024	10,322	11,856	11,000	11,000	11,000
Demolition Permits	29,387	47,765	79,857	51,500	79,500	51,500
Inspection fees	207,975	248,157	270,527	252,400	270,400	252,400
Electric Permits (incl. A/C)	51,160	71,135	85,924	67,000	86,000	67,000
Plumbing Permits	37,045	45,567	56,631	46,400	56,400	46,400
Right of Way Permits	17,680	17,857	22,664	19,600	19,600	19,600
Grading Permits	32,060	39,258	54,483	73,400	92,400	73,400
Pavement Degradation Fee	20,263	25,704	51,371	36,100	49,100	36,100
Dumpster Permits	8,490	10,193	12,195	10,300	10,300	10,300
Fence Permits	12,887	11,692	12,881	13,100	13,100	13,100
Tree Removal Permits	6,578	9,963	10,216	8,200	8,200	8,200
All Other Permits	6,834	6,392	18,576	7,500	7,500	7,500
Plan Review Fees	59,147	70,149	80,254	78,300	78,300	78,300
Filing Fees	21,398	23,354	25,927	23,700	23,700	23,700
Permit Penalties	24,202	21,806	10,185	10,000	10,000	10,000
<b>Total Permit Revenue</b>	<b>1,373,238</b>	<b>1,815,816</b>	<b>2,459,074</b>	<b>1,790,700</b>	<b>2,154,050</b>	<b>2,050,700</b>
<b>Service Charges:</b>						
Refuse charges	2,113,304	2,141,060	2,264,787	2,322,600	2,322,600	2,403,900
Ambulance charges	386,044	427,406	464,170	405,400	405,400	405,400
Sales of Yard Waste Bags	102,758	90,828	90,556	105,000	105,000	105,000
Burglar Alarm Service	3,752	32,535	54,554	20,000	20,000	20,000
Fire Alarm Service	16,411	11,412	4,110	10,000	4,000	4,000
Street Light & Parkway Damage	20,965	38,357	32,380	30,000	30,000	30,000
Traffic / Parking & Consulting	1,164	4,650	5,811	-	2,000	-
Other Prof. Services Reimb.	-	6,750	2,309	-	-	-
Sanitarian Services	54,928	58,800	63,860	65,270	65,270	66,900
Animal Control Services	-	-	-	-	-	-
C.A.D. Service Charges	-	491	1,507	500	500	500
Other Police Dept. Service Charges	350	700	850	600	600	600
French Market Service Charges	2,100	1,875	2,100	2,100	2,100	2,100
Park District & School Ethernet Serv.	5,244	6,564	6,564	6,560	6,560	6,560
Park District Personnel charges	45,865	56,063	42,908	58,000	58,000	58,000
Maintenance of State Routes	-	-	-	-	-	-
Elevator Inspections	13,095	12,534	9,386	10,000	15,000	15,000
Munic. Serv. - Shore Line Pl.	18,812	20,007	20,327	20,300	20,300	20,300
Munic. Serv. - Fairfield Ct.	53,731	53,731	60,375	55,000	60,000	60,000
CPR Program Fees	1,200	1,380	1,260	1,200	1,200	1,200
Flu Shot Reimbursements	6,143	4,741	4,045	5,000	5,000	5,000
Other Health Dept. Reimb.	1,922	3,562	2,573	2,000	2,000	2,000
Atrium Units - closing fees	1,000	-	-	1,000	1,000	-
<b>Total Service Charges</b>	<b>2,848,788</b>	<b>2,973,446</b>	<b>3,134,432</b>	<b>3,120,530</b>	<b>3,126,530</b>	<b>3,206,460</b>
<b>Franchise Fees:</b>						
Cable TV Franchise Fees	479,102	505,610	532,211	535,000	535,000	535,000
Commercial Waste Franchise fee	80,915	83,424	85,718	87,550	87,550	67,900
PEG				28,500	28,500	28,500
<b>Total Franchise Fees</b>	<b>560,017</b>	<b>589,034</b>	<b>617,929</b>	<b>651,050</b>	<b>651,050</b>	<b>631,400</b>

## Village of Wilmette

### FY 2015 Budget

#### General Fund Revenues

Description	Actual FY 2011	Actual FY 2012	Actual FY 2013	2014 Budget	Estimated Actual FY 2014	2015 Budget
<b>Rental Income:</b>						
Rent - Wilmette Park District	52,173	53,037	53,321	55,000	55,000	55,000
Rent - Depot	48,887	48,887	48,887	48,887	34,200	34,200
Rent - 3545 Lake Ave.	2,400	2,400	2,400	2,400	2,400	2,400
Rent - 1225 Central Ave.	2,411	38,000	37,400	31,200	31,200	31,200
Cellular Antenna rentals	284,883	320,830	325,518	310,000	310,000	232,500
<b>Total Rental Income</b>	<b>390,754</b>	<b>463,154</b>	<b>467,526</b>	<b>447,487</b>	<b>432,800</b>	<b>355,300</b>
<b>Enterprise Fund Transfers:</b>						
Water Fund Transfer	1,050,000	1,100,000	1,250,000	1,200,000	1,000,000	1,100,000
Clampitt Fund Transfer	19,000	19,000	19,000	26,000	27,000	-
<b>Total Fund Transfers</b>	<b>1,069,000</b>	<b>1,119,000</b>	<b>1,269,000</b>	<b>1,226,000</b>	<b>1,027,000</b>	<b>1,100,000</b>
<b>Grants &amp; Bond Proceeds:</b>						
EAB Tree Removal Grant	19,900	19,990	-	-	-	-
Incandescent Light Grant	12,033	-	-	-	-	-
F.E.M.A. Grants	99,609	-	-	-	-	-
Police Grants	95,096	41,149	18,793	20,000	20,000	20,000
Fire Grants	8,741	84,960	16,581	10,000	130,800	10,000
Building Lighting Grant	-	-	60,865	36,250	36,250	-
Building Boiler Grant	-	-	33,000	-	-	-
State Reimb. - 10th St. Engr.	-	26,253	-	-	-	-
Fire Generator Grant	1,500	-	-	-	-	-
State - Fire Truck Loan	-	250,000	-	-	-	-
V.C. Master Plan Grant	11,566	-	-	-	-	-
Grants / Contributions - Elmwood ROW	-	-	-	10,000	35,000	-
Wilmette Pedestrian Crossing	-	-	27,898	-	-	-
Skokie/Hibbard Raod Reconstruction	-	-	93,898	400,000	177,000	223,000
Locust Road Reconstruction	-	-	-	-	-	133,000
Rain Garden Grant	576	-	-	-	-	-
<b>Total Bond Proceeds &amp; Grants</b>	<b>249,021</b>	<b>422,352</b>	<b>251,035</b>	<b>476,250</b>	<b>399,050</b>	<b>386,000</b>
<b>Other Non-Recurring Revenues:</b>						
Police Seizure Funds	-	-	23,035	20,000	20,000	20,000
Section 125 Balance Write-Off	352	862	(1,009)	-	-	-
Affordable Housing Contributions	20,000	20,000	20,000	20,000	27,000	40,000
HAP Lien Collections	-	-	3,058	-	-	-
Insurance Recoveries	28,264	-	-	-	-	-
Donations & Other	5,602	-	1,000	-	-	-
<b>Total Other Non-Recurring</b>	<b>54,218</b>	<b>20,862</b>	<b>46,084</b>	<b>40,000</b>	<b>47,000</b>	<b>60,000</b>
<b>Interest Income</b>	<b>11,235</b>	<b>13,308</b>	<b>18,295</b>	<b>15,000</b>	<b>10,000</b>	<b>15,000</b>
<b>Other Income:</b>						
Sale of General Fixed Assets	32,205	-	-	10,000	50,000	20,000
Historical Society Reimb.	21,342	22,842	24,494	22,000	22,000	22,000
Other Income	18,714	19,550	23,685	21,000	21,000	21,000
Interest - property tax collections	2,133	874	356	1,000	1,000	1,000
<b>Total Miscellaneous</b>	<b>74,394</b>	<b>43,266</b>	<b>48,535</b>	<b>54,000</b>	<b>94,000</b>	<b>64,000</b>
<b>Total General Fund Revenues</b>	<b>29,569,589</b>	<b>31,130,343</b>	<b>32,768,219</b>	<b>32,687,017</b>	<b>33,446,890</b>	<b>34,722,740</b>

## Village of Wilmette

### FY 2015 Budget

#### Internal Service Funds' Revenues

Description	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Estimated Actual FY 2014	Budget FY 2015
<b>Employee Insurance Fund:</b>						
<b>Contributions from other Funds:</b>						
General Fund	1,940,541	2,036,340	2,067,584	2,193,930	2,068,848	2,174,705
Municipal Garage	71,660	76,409	82,927	106,200	100,145	91,740
Parking Meter Fund	16,587	18,211	19,924	21,170	19,963	22,110
Sewer Fund	84,251	96,286	98,638	111,520	105,162	107,300
Water Fund	319,108	358,860	364,051	405,500	382,381	413,220
<b>Total Revenues</b>	<b>2,432,147</b>	<b>2,586,106</b>	<b>2,633,124</b>	<b>2,838,320</b>	<b>2,676,500</b>	<b>2,809,075</b>

#### **Municipal Garage Fund:**

<b>Contributions from other Funds:</b>						
Insurance Recoveries	11,674	9,306	9,556	11,960	15,000	12,800
General Fund	885,194	1,084,351	1,160,222	1,247,700	1,270,910	1,173,400
Sewer Fund	100,170	107,450	114,960	123,600	125,940	67,900
Water Fund	140,130	151,370	161,980	174,100	177,420	89,200
<b>Total Revenues</b>	<b>1,137,168</b>	<b>1,352,477</b>	<b>1,446,718</b>	<b>1,557,360</b>	<b>1,589,270</b>	<b>1,343,300</b>

#### **Workers' Compensation Fund:**

<b>Contributions from other Funds:</b>						
Insurance Recoveries	25,235	24,798	23,054	-	11,750	-
General Fund	245,624	244,129	238,203	262,140	246,896	262,810
Municipal Garage	8,900	9,040	9,310	10,780	10,153	8,630
Parking Meter Fund	1,880	1,900	1,800	2,090	1,968	2,110
Sewer Fund	7,870	7,900	7,480	8,530	8,034	8,250
Water Fund	33,020	33,350	32,930	37,160	34,999	38,900
<b>Total Revenues</b>	<b>322,529</b>	<b>321,117</b>	<b>312,777</b>	<b>320,700</b>	<b>313,800</b>	<b>320,700</b>

#### **Illinois Municipal Retirement Fund:**

<b>Contributions from other Funds:</b>						
General Fund	1,072,207	1,144,099	1,216,970	1,329,540	1,309,482	1,333,870
Municipal Garage	85,445	100,590	110,784	119,930	118,121	93,080
Parking Meter Fund	18,755	19,492	21,369	24,910	24,534	24,820
Sewer Fund	80,889	85,387	95,565	101,600	100,067	96,970
Water Fund	334,093	368,569	401,638	440,440	433,795	454,530
<b>Total Revenues</b>	<b>1,591,389</b>	<b>1,718,137</b>	<b>1,846,326</b>	<b>2,016,420</b>	<b>1,986,000</b>	<b>2,003,270</b>

**Village of Wilmette  
FY 2015 Budget**

**Other Funds' Revenues**

Description	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Estimated Actual FY 2014	Budget FY 2015
<b>Capital Projects Fund:</b>						
Bond Issue Proceeds			1,000,000	-	-	-
Bond Proceeds Interest Inc.	7,707	2,554				
General Fund Transfer				250,000	250,000	-
CMAQ Grant	242,923					
Police Grant - 911 System Repl.	2,500			-	40,000	
IEMA Grant - PW Radio System Repl.	5,674					
TRAN Systems Engr. Reimb.		10,222				
Contributions	1,875					
S.D. #30 Cable TV Contributions						
<b>Total Revenues</b>	<b>260,679</b>	<b>12,776</b>	<b>1,000,000</b>	<b>250,000</b>	<b>290,000</b>	<b>-</b>

**General Debt Service Fund:**

**Property Taxes:**

Collections of Earlier Levies	(51)	(567)	54			
2003 Tax Levy Receipts	1	(95)	(24)			
2004 Tax Levy Receipts	(4,157)	(179)	(551)			
2005 Tax Levy Receipts	(1,090)	(4,182)	(348)			
2006 Tax Levy Receipts	(2,832)	(4,303)	(594)			
2007 Tax Levy Receipts	(14,454)	(9,996)	(6,715)			
2008 Tax Levy Receipts	(14,106)	(10,643)	(8,279)			
2009 Tax Levy Receipts	52,127	(15,196)	(13,766)			
2010 Tax Levy Receipts	2,946,085	29,568	(11,770)			
2011 Tax Levy Receipts	-	3,009,136	20,360	-		-
2012 Tax Levy Receipts	-	-	3,218,459	32,600	32,000	-
2013 Tax Levy Receipts	-	-	-	3,248,700	3,232,600	33,000
2014 Tax Levy Receipts						3,309,800
SSA #2 Tax Levy Refund	-	(2,767)	-	-	-	-
Bond Proceeds	-		-	-	-	-
Allowance for Tax Refunds			-	(48,000)	(40,000)	(48,000)
General Fund Transfer					60,000	64,000
<b>Total Revenues</b>	<b>2,961,523</b>	<b>2,990,776</b>	<b>3,196,826</b>	<b>3,233,300</b>	<b>3,284,600</b>	<b>3,358,800</b>

**Village of Wilmette  
FY 2015 Budget**

**Other Funds' Revenues**

Description	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Estimated Actual FY 2014	Budget FY 2015
<b>Motor Fuel Tax Fund:</b>						
Motor Fuel Tax Allotments	805,766	780,640	782,835	640,000	930,000	640,000
Interest Income	4,534	3,443	3,617	3,800	2,000	3,600
<b>Total Revenues</b>	<b>810,300</b>	<b>784,083</b>	<b>786,452</b>	<b>643,800</b>	<b>932,000</b>	<b>643,600</b>
<b>Firemen's Pension Fund:</b>						
Employer Contribution	2,152,600	2,217,700	2,211,300	2,362,000	2,211,300	2,135,500
Payroll Deductions	391,330	399,170	398,942	412,000	405,000	428,000
Investment Income	897,737	3,292,064	4,705,625	2,544,800	2,400,000	2,544,800
<b>Total Revenues</b>	<b>3,441,667</b>	<b>5,908,934</b>	<b>7,315,867</b>	<b>5,318,800</b>	<b>5,016,300</b>	<b>5,108,300</b>
<b>Police Pension Fund:</b>						
Employer Contribution	1,752,700	1,843,600	1,800,000	1,870,000	1,800,000	1,792,000
Payroll Deductions	391,185	404,142	423,241	433,000	422,700	435,000
Investment Income	906,780	3,285,935	4,634,892	2,430,000	2,300,000	2,430,000
<b>Total Revenues</b>	<b>3,050,665</b>	<b>5,533,677</b>	<b>6,858,133</b>	<b>4,733,000</b>	<b>4,522,700</b>	<b>4,657,000</b>
<b>Section 105 Fund:</b>						
<b>Contributions from other Funds:</b>						
General Fund	150,980	159,370	180,430	181,550	210,980	190,000
Municipal Garage	4,120	5,210	6,320	8,070	9,460	7,190
Sewer Fund	4,950	5,210	6,325	7,500	8,780	7,790
Water Fund	19,950	20,210	24,425	28,880	30,780	31,030
Investment Income	4,458	3,680	3,578	4,000	3,600	4,000
<b>Total Revenues</b>	<b>184,458</b>	<b>193,680</b>	<b>221,078</b>	<b>230,000</b>	<b>263,600</b>	<b>240,010</b>
<b>Clampitt Fund:</b>						
Interest Income	291	223	125	21	9	-
Donations	-	-	-	-	-	-
<b>Total Revenues</b>	<b>291</b>	<b>223</b>	<b>125</b>	<b>21</b>	<b>9</b>	<b>-</b>

**Village of Wilmette**  
**FY 2015 Budget**  
**Parking Meter Fund Revenues**

Description	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Estimated Actual FY 2014	Budget FY 2015
<b>VC Parking Meter Revenue:</b>						
Commuter Lot - Village	7,450	7,159	6,023	6,500	6,500	6,500
Commuter Lot - R.R.	31,119	28,791	24,705	27,500	25,000	27,500
Poplar Drive Lots	7,586	8,087	6,550	6,500	6,500	6,500
Debit Cards - Village	26,550	27,104	28,661	27,000	22,000	27,000
Debit Cards - R.R.	113,181	116,419	123,149	121,000	114,000	115,200
<b>VC Parking Permit Revenue:</b>						
Park Ave. Lot	18,300	18,300	18,225	18,300	17,000	17,000
West Park Lot	-	-	12,960	14,000	5,300	5,300
St. Augustine Lot	7,025	6,975	6,600	6,700	6,500	6,500
11th & Central Lot	2,040	2,650	3,760	4,000	3,700	3,700
Masonic Temple Lot	3,010	2,080	1,510	1,600	1,400	1,400
Atrium Lot	1,740	1,620	1,320	1,600	1,300	1,300
METRA Station rent	2,765	2,765	2,765	2,765	2,000	2,400
<b>CTA Lot Revenue:</b>						
Commuter Drop Box Revenue	131,147	126,598	114,808	117,000	117,000	117,000
Commuter Permit Revenue	16,400	17,680	19,360	20,700	20,000	20,000
Merchant Permit Revenue	3,591	3,834	4,212	3,900	3,900	3,900
Resident 24 Hour Permit Revenue	1,440	960	1,760	1,400	1,400	1,400
<b>Burmeister Parking Facility:</b>						
Transfer from General Fund	-	-				
Permit Revenue	23,960	22,675	20,955	21,000	18,200	18,200
<b>Total Revenues</b>	<b>397,304</b>	<b>393,697</b>	<b>393,555</b>	<b>401,465</b>	<b>371,700</b>	<b>380,800</b>

**Village of Wilmette  
FY 2015 Budget**

**Water & Sewer Funds' Revenues**

Description	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Estimated Actual FY 2014	Budget FY 2015
<b>Sewer Fund:</b>						
Residential Sewer Charges	4,184,693	4,626,206	4,160,575	4,613,800	4,561,900	5,082,900
Bond Proceeds	9,113,308	-	8,945,202	10,000,000	15,500,000	2,500,000
Bond Proceeds Interest	8,625	2,979	5,757	12,000		
E.P.A. Loan Proceeds	737,869	736,482	582,886	820,000	706,500	820,000
Relief Sewer Grant	200,000	-	-	-	-	-
Other Income	1,376	-	178,593	-	-	-
<b>Total Sewer Revenues</b>	<b>14,245,871</b>	<b>5,365,667</b>	<b>13,873,013</b>	<b>15,445,800</b>	<b>20,768,400</b>	<b>8,402,900</b>
<b>Water Fund:</b>						
Residential Water Sales	3,118,031	3,383,905	3,086,746	3,028,000	3,064,000	3,065,000
<b>Wholesale Water Sales:</b>						
Village of Glenview	3,294,307	3,675,486	3,532,765	3,429,400	3,461,895	3,594,834
Illinois American Water	915,246	841,882	918,029	967,300	976,465	1,061,066
Village of Kenilworth	-	-	-	-	-	50,000
Insurance Recoveries	5,535	13,162	10,603			
<b>Other Income</b>	<b>134,909</b>	<b>126,294</b>	<b>164,070</b>	<b>100,000</b>	<b>100,000</b>	<b>120,000</b>
<b>Interest Income:</b>						
Surplus Account:	12,788	17,963	19,302	15,000	15,000	15,000
Bond Proceeds Account	6,615	3,350	2,057	-	-	-
<b>Total Interest Income</b>	<b>19,403</b>	<b>21,313</b>	<b>21,359</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>Bond Proceeds</b>	<b>4,579,873</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Grant revenue</b>	<b>77,149</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expense Reimbursements</b>	<b>7,077</b>	<b>66,457</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Water Fund Revenues</b>	<b>12,151,530</b>	<b>8,278,499</b>	<b>7,733,572</b>	<b>7,539,700</b>	<b>7,617,360</b>	<b>7,905,900</b>
<b>Total Revenue - All Funds</b>	<b>72,557,110</b>	<b>66,570,192</b>	<b>80,385,785</b>	<b>77,215,703</b>	<b>83,079,129</b>	<b>71,896,395</b>
<b>Total Revenue Net of Internal Service Funds</b>	<b>67,073,877</b>	<b>60,592,355</b>	<b>74,146,840</b>	<b>70,482,903</b>	<b>76,513,559</b>	<b>65,420,050</b>

## Village of Wilmette FY 2015 Budget Tax Levy Projections

Levy Year	Projected Operating Levy	Debt Service Levy	Additional Levy for Fire & Police Pen.	Portion Paid from Bond Proceeds	Adjustment * to Operating Levy to Smooth the Increment	Total Levy	"Smoothed" Incremental Growth (%)
1998	6,386,857	997,843				7,384,700	
1999	6,466,007	1,176,693				7,642,700	3.49%
2000	6,627,658	1,386,515			(20,000)	7,994,173	4.60%
2001	6,956,488	1,515,128			(10,000)	8,461,616	5.85%
2002	7,234,176	2,473,868		(600,000)	(140,000)	8,968,044	5.98%
2003	7,523,543	2,563,593		(400,000)	(182,000)	9,505,136	5.99%
2004	8,071,000	2,583,226		(200,000)	(147,500)	10,306,726	8.43%
2005	8,295,437	2,450,663			179,500	10,925,600	6.00%
2006	8,940,311	2,541,289			320,000	11,801,600	8.02%
2007	9,352,187	3,883,613		(500,000)	(463,000)	12,272,800	3.99%
2008	9,572,183	3,241,817	172,000		13,000	12,999,000	5.92%
2009	9,503,999	3,069,001	490,000		450,000	13,513,000	3.95%
2010	9,942,229	2,991,871	1,082,000			14,016,100	3.72%
2011	10,330,002	3,041,398	1,162,000			14,533,400	3.69%
2012	11,783,345	3,256,455				15,039,800	3.48%
2013	12,250,693	3,298,207				15,548,900	3.39%
2014	12,718,778	3,351,672				16,070,450	3.35%
2015	13,250,299	3,412,624				16,662,923	3.69%
2016	13,806,378	3,477,386				17,283,764	3.73%
2017	14,354,668	3,540,843				17,895,511	3.54%
2018	14,924,874	3,582,290				18,507,164	3.42%
2019	15,517,900	3,604,422				19,122,322	3.32%
2020	16,134,639	3,618,148				19,752,787	3.30%
2021	16,776,067	3,663,891				20,439,958	3.48%
2022	17,489,890	3,766,747				21,256,637	4.00%
2023	18,036,870	3,713,953				21,750,823	2.32%
2024	18,758,357	3,321,158				22,079,515	1.51%
2025	19,508,711	1,634,505				21,143,216	-4.24%
2026	20,289,032	81,092				20,370,124	-3.66%
2027	21,100,620	83,721				21,184,341	4.00%
2028	21,944,667	-				21,944,667	3.59%

\* These adjustments, in total, net to zero. They are designed to eliminate large percentage fluctuations in the Village's tax levy due to the issuance of new debt.

**Village of Wilmette  
2015 Budget**

Program Number	Program				Estimated		
		Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Actual FY 2014	Budget FY 2015
11-01	Legislative	27,511	42,243	29,715	30,310	29,050	31,210
11-04	Administration	572,247	577,205	541,830	630,280	576,140	639,630
11-05	Information Technology	495,757	529,094	551,825	600,765	608,150	617,635
11-06	Finance	837,749	935,257	1,004,541	1,039,235	1,104,125	1,157,630
11-07	Law	295,475	330,223	353,741	264,285	317,925	319,385
11-09	Community Development	1,072,659	1,145,440	1,123,352	1,177,550	1,203,485	1,232,280
11-09	Business Development	73,146	110,395	118,263	285,530	344,125	430,020
11-10	Misc. Boards & Comm.	69,434	67,033	70,694	71,220	71,220	50,300
11-11	Wilmette Historical Museum	126,026	129,165	137,908	138,885	144,150	141,710
11-15	Cable Programming Services	137,390	141,153	142,908	161,765	161,235	164,745
11-19	Contingency	16,037	29,388	131,957	250,000	29,810	314,000
<b>Total General Government</b>		<b>3,723,431</b>	<b>4,036,596</b>	<b>4,206,734</b>	<b>4,649,825</b>	<b>4,589,415</b>	<b>5,098,545</b>
11-20	Engineering	1,849,755	1,293,704	1,476,864	1,644,265	1,238,440	2,523,745
11-23	Streets Department	2,408,605	2,481,090	2,465,110	2,487,845	2,652,790	2,968,880
11-24	Refuse Collection & Disposal	2,285,934	2,284,576	2,465,649	2,505,950	2,492,220	2,586,955
11-30	Maintenance of Trees	733,682	699,601	626,802	752,195	743,470	755,875
11-33	Street Lighting	351,079	346,250	347,949	376,285	371,530	366,715
11-34	Buildings & Grounds	602,681	615,696	908,557	724,235	814,030	876,850
<b>Total Public Works</b>		<b>8,231,736</b>	<b>7,720,917</b>	<b>8,290,931</b>	<b>8,490,775</b>	<b>8,312,480</b>	<b>10,079,020</b>
11-40	Fire & Police Commission	65,967	75,039	79,040	74,935	71,000	104,650
11-41	Police - General Operations	7,594,357	7,651,136	7,866,942	8,255,525	7,959,540	8,229,675
11-42	Police - General Services	611,867	660,132	708,903	709,810	739,710	736,850
11-43	Pub. Safety - Communications	1,249,846	1,248,538	1,307,246	1,430,835	1,417,850	1,433,520
11-45	Police - Crossing Guards	221,790	237,473	244,259	246,070	241,500	252,410
11-51	Fire Department	7,935,825	8,832,976	8,303,344	8,549,290	8,841,200	8,565,920
11-56	Public Health	215,689	226,412	235,339	256,875	250,210	255,535
<b>Total Safety &amp; Public Health</b>		<b>17,895,341</b>	<b>18,931,706</b>	<b>18,745,073</b>	<b>19,523,340</b>	<b>19,521,010</b>	<b>19,578,560</b>
11-91	Gen. Liab. & Property Insur.	216,658	209,518	302,220	205,000	153,525	205,000
11-95	Capital Improvements	6,455,444	525,864	904,657	460,000	611,950	119,813
<b>Totals</b>		<b>36,522,610</b>	<b>31,424,601</b>	<b>32,449,615</b>	<b>33,328,940</b>	<b>33,188,380</b>	<b>35,080,938</b>

**Village of Wilmette  
2015 Budget**

<b>Program Number</b>	<b>Description</b>	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Budget FY 2014</b>	<b>Estimated Actual FY 2014</b>	<b>Budget FY 2015</b>
16-93	General Debt Service Fund	3,398,346	3,027,191	3,282,591	3,366,000	3,366,000	3,459,000
22-63	Motor Fuel Tax Fund	832,905	667,129	792,405	800,000	745,930	820,000
23-75	Public Parking - Village Center	200,464	200,012	202,980	273,595	296,425	238,740
23-76	Public Parking - CTA Lots	118,898	118,342	118,820	152,900	137,960	154,650
23-77	Parking - Burmeister Lot	75,548	10,310	12,664	13,650	20,650	13,740
	<b>Total Parking Meter Fund</b>	<b>394,910</b>	<b>328,664</b>	<b>334,464</b>	<b>440,145</b>	<b>455,035</b>	<b>407,130</b>
33-97	Firemen's Pension Fund	2,578,888	2,736,473	2,973,401	3,439,000	3,117,250	3,489,000
34-98	Police Pension Fund	2,285,151	2,386,571	2,400,459	2,773,000	2,653,600	2,793,000
36-99	Clampitt Estate Fund	19,000	19,000	19,000	53,100	54,200	-
39-00	Section 105 Fund	113,856	170,078	168,740	206,700	186,700	206,700
40-80	Sewer Maintenance	1,118,016	1,154,386	2,311,904	1,538,275	1,497,050	1,672,835
40-84	Storm Water Pump Station	40,108	87,995	74,980	52,840	65,200	53,950
40-95	Sewer Improvements	2,561,860	1,244,492	1,667,417	13,413,000	8,144,900	19,490,000
40-93	Sewer Debt Service	12,023,718	1,422,076	1,816,052	2,413,000	2,413,000	3,026,000
	<b>Total Sewer Fund</b>	<b>15,743,702</b>	<b>3,908,949</b>	<b>5,870,353</b>	<b>17,417,115</b>	<b>12,120,150</b>	<b>24,242,785</b>
41-81	Pumping	2,452,167	2,658,098	2,459,934	2,639,095	2,574,080	3,000,745
41-82	Reservoir & Meter Maint.	269,537	432,445	312,654	318,305	324,550	271,250
41-83	Distribution	1,050,953	1,207,572	1,677,154	1,254,415	1,507,260	1,243,050
41-84	Miscellaneous	1,528,574	1,899,737	1,769,290	1,752,830	1,527,200	1,675,435
41-85	General	145,665	152,391	151,922	157,340	177,100	157,845
41-93	Debt Service	5,955,194	1,427,906	1,512,158	1,715,240	1,715,240	1,693,500
41-95	Capital Improvements	914,422	455,521	397,865	185,000	187,900	74,000
	<b>Total Water Fund</b>	<b>12,316,512</b>	<b>8,233,670</b>	<b>8,280,977</b>	<b>8,022,225</b>	<b>8,013,330</b>	<b>8,115,825</b>
	<b>Total Expenditures before Internal Service Funds</b>	<b>74,205,880</b>	<b>52,902,326</b>	<b>56,572,005</b>	<b>69,846,225</b>	<b>63,900,575</b>	<b>78,614,378</b>
<b>Internal Service Funds:</b>							
11-27	Municipal Garage Fund	1,128,744	1,352,477	1,446,718	1,557,360	1,589,270	1,343,300
12-90	Employee Insurance Fund	2,432,147	2,586,106	2,633,124	2,838,320	2,676,500	2,809,085
19-92	Workers' Compensation Fund	322,529	321,117	312,777	320,700	313,800	320,700
35-96	IMRF	1,591,389	1,718,137	1,846,327	2,016,420	1,986,000	1,996,750
	<b>Total Expenditures</b>	<b>79,680,689</b>	<b>58,880,163</b>	<b>62,810,951</b>	<b>76,579,025</b>	<b>70,466,145</b>	<b>85,084,213</b>

**Village of Wilmette  
FY 2015 Budget**

**Summary of Major Revenues & Expenditures**

<u>Major Revenue Category</u>	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Estimated Actual FY 2014	Budget FY 2015
Water & Sewer charges	11,512,277	12,527,479	11,698,115	12,038,500	12,064,260	12,853,800
Property tax collections	13,885,934	14,326,855	14,782,566	15,274,000	15,325,300	15,862,500
Sales tax (State & Home Rule)	3,793,196	3,744,722	3,905,185	3,916,670	4,036,670	5,038,280
Pension Fund investment income	1,804,517	6,577,999	9,340,517	4,974,800	4,700,000	4,974,800
Utility tax	2,607,422	2,494,983	2,478,346	2,450,970	2,480,000	2,339,000
Income Tax	2,146,830	2,380,064	2,580,859	2,402,600	2,512,600	2,512,600
Permit Revenue	1,373,238	1,815,816	2,459,074	1,790,700	2,154,050	2,050,700
Debt Proceeds	14,431,050	736,482	9,528,088	10,820,000	16,206,500	3,320,000
<b>Total Major Revenues</b>	<b>51,554,464</b>	<b>44,604,400</b>	<b>56,772,750</b>	<b>53,668,240</b>	<b>59,479,380</b>	<b>48,951,680</b>
<b>Total All Funds Revenues</b>	<b>67,708,877</b>	<b>60,592,355</b>	<b>74,146,840</b>	<b>70,482,903</b>	<b>76,513,559</b>	<b>65,420,050</b>
<b>Percentage of Major Revenues to Total Revenues</b>	<b>76.1%</b>	<b>73.6%</b>	<b>76.6%</b>	<b>76.1%</b>	<b>77.7%</b>	<b>74.8%</b>

<u>Expenditure Category</u>	Actual FY 2011	Actual FY 2012	Actual FY 2013	Budget FY 2014	Estimated Actual FY 2014	Budget FY 2015
Personnel	25,394,385	25,978,180	26,570,857	27,874,475	26,939,985	27,952,455
Refuse Expense	2,285,934	2,284,576	2,463,652	2,505,950	2,490,220	2,583,805
Capital Outlay	8,248,365	4,608,647	6,832,485	16,663,615	10,762,180	23,699,913
Debt Service	21,423,281	5,877,173	6,610,801	7,506,740	7,494,240	8,078,500
Pension Disbursements	4,864,039	5,123,044	5,373,861	6,212,000	5,770,850	6,282,000
<b>Total Major Expenditures</b>	<b>62,216,004</b>	<b>43,871,620</b>	<b>47,851,656</b>	<b>60,762,780</b>	<b>53,457,475</b>	<b>68,596,673</b>
<b>Total All Funds Expenditures</b>	<b>74,205,880</b>	<b>52,902,326</b>	<b>56,572,005</b>	<b>69,846,225</b>	<b>63,900,575</b>	<b>78,614,378</b>
<b>Percentage of Major Expenditures to Total Expenditures</b>	<b>83.8%</b>	<b>82.9%</b>	<b>84.6%</b>	<b>87.0%</b>	<b>83.7%</b>	<b>87.3%</b>

**Village of Wilmette  
FY 2015 Budget**

**Summary of Capital Outlay Expenditures and Other Non-Operating Expenditures**

**General Fund Capital Outlay Summary:**

**2015 Budget Amount**

**Facilities Improvements:**

Roofing - Police Department 190,000

**Streets, Sidewalks & Alleys:**

Alley Maintenance 574,813 \*

Street Resurfacing Improvements 344,000 \*

Brick Street Renovation 240,000 \*

Locust Rd Reconstruction 230,000 \*

Skokie/Hibbard Rd Improvements 223,000 \*\*

Sidewalk & Curb Replacements 65,000 \*

Brick Street Maintenance 50,000 \*

Pavement Marking 40,000 \*

Crack Sealing 10,000 \*

**Vehicles:**

Police Vehicle Replacements & Rehabilitations 181,500

Public Works Vehicle Replacements & Rehabilitations 170,000

Fire Department Vehicle Replacements & Rehabilitations 37,000

**Equipment:**

Computer Equipment Replacements & Upgrades 38,100

Snow Plows 12,500

<b>Total General Fund Capital Expenditures</b>	<b>2,405,913</b>
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**General Fund Other Non-Recurring Expenditures:**

**Department & Expenditure Description**

Comm. Devel. And Engr. - Outside Plan Review 98,000 \*\*\*

Debt Service Fund Transfer 64,000

Land Acquisition/Holding Costs 60,000

<b>Other General Fund Non-Recurring Expenses</b>	<b>222,000</b>
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**Motor Fuel Tax Fund Capital Outlay Summary**

**Streets, Sidewalks & Alleys:**

Street Resurfacing Improvements 820,000 \*

<b>Total Motor Fuel Tax Fund Capital Expenditures</b>	<b>820,000</b>
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- \* Items will be financed from general obligation bond proceeds / dedicated revenues.
- \*\* Items will be partially financed from grants.
- \*\*\* Items will be financed from related permit revenues.

**Village of Wilmette  
FY 2015 Budget**

**Summary of Capital Outlay Expenditures and Other Non-Operating Expenditures**

**Sewer Fund Capital Outlay and  
Non-Recurring Expense Summary:**

2015 Budget Amount

**Sewer System Improvements**

West Park Storage Project	15,500,000	*
Princeton Place Pump Station and Storage	2,500,000	*
Sewer Lining and Rehab	820,000	*
Manhole Rehabilitation	650,000	*
Sewer Main Repairs	300,000	
Sewer Maintenance	251,000	

<b>Total Sewer Fund Capital Expenditures</b>	<b>20,021,000</b>
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**Sewer Fund Other Non-Recurring Expenditures:**

Catch Basin Vehicle Replacement	137,500
Bond Issuance Expense	20,000

<b>Other Sewer Fund Non-Recurring Expenses</b>	<b>157,500</b>
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**Water Fund Capital Outlay and  
Non-Recurring Expense Summary:**

**Water Distribution Improvements:**

Valve Installations	62,500
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**Water Plant Improvements:**

Water System Infrastructure Assessment	120,000	
Building Renovations & Pipe Gallery	105,000	*
Instrumentation Replacement	40,000	

**New and replacement equipment:**

Rebuild High Lift Pumps	35,000
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<b>Total Water Fund Capital Expenditures</b>	<b>362,500</b>
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**Water Fund Other Non-Recurring Expenditures:**

Catch Basin Vehicle Replacement	137,500
Meter Replacements	33,000

<b>Other Water Fund Non-Recurring Expenses</b>	<b>170,500</b>
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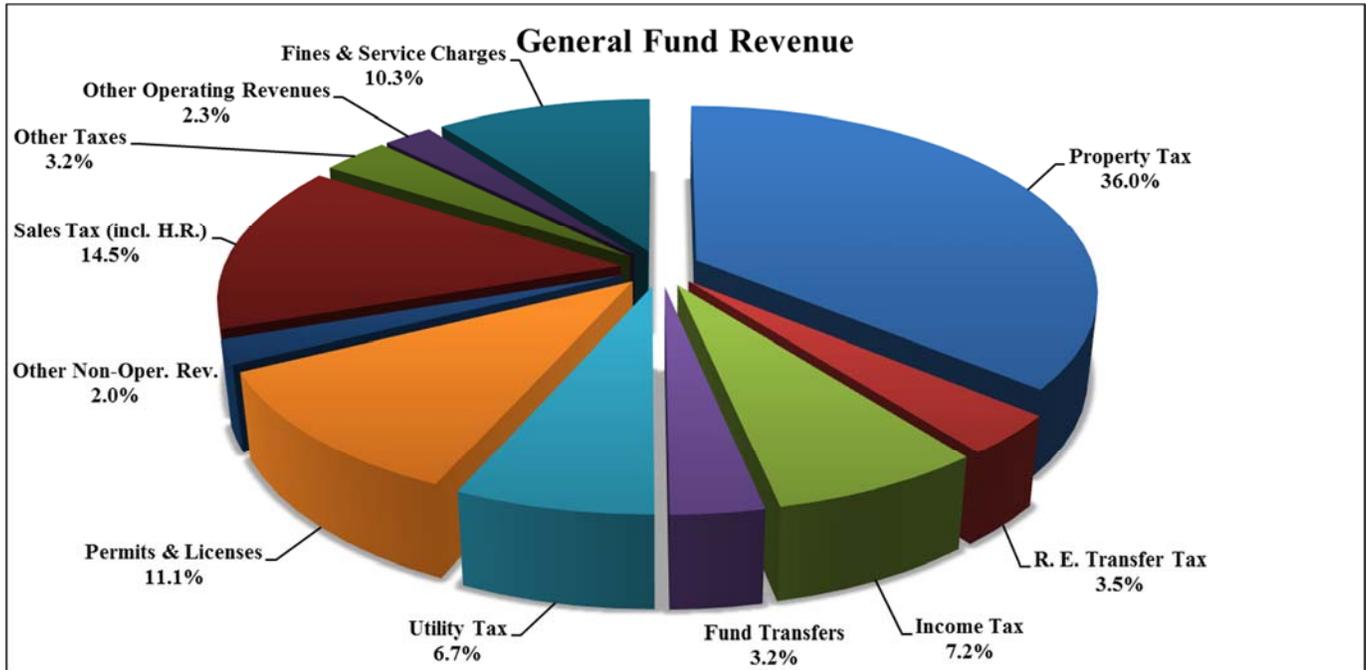
\* These improvements are partially debt financed from G.O. Bonds and EPA Loans.

## **GENERAL FUND**

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The **General Fund** is used to account for all revenues and expenditures used to finance traditional services associated with municipal government which are not required to be accounted for in other funds. The main components of these expenditures consist of general government, public health and safety, and public works. The primary revenues used to finance these functions are the property tax, sales tax, utility tax, income tax, real estate transfer tax, refuse and other service charges, vehicle licenses and various construction permits.

## Village of Wilmette 2015 Budget



### Property Taxes:

Real estate tax levy collections for the 2014 General Fund levy.

### Sales Tax:

1% State collected local retail sales tax and State distribution of the local use tax plus a Home Rule Sales Tax that took effect January 1, 2005 and was increased in 2015 to 1%. The total sales tax rate in the Village for general merchandise is 9%.

### Utility Tax:

A consumption tax collected by public utility companies for electric and gas equaling approximately 5% of the utility bills; and 6% tax on telephone bills (a 5% telecommunications tax and a 1% infrastructure maintenance fee).

### Income Tax:

State distribution of the Illinois State Income Tax. A portion of this tax is allocated back to municipalities on a per capita basis.

### Fines:

Revenue from parking and miscellaneous offenses which are collected locally as well as traffic violations collected by the Circuit Court.

### Real Estate Transfer Tax:

Tax levied upon the buyers of real estate within the corporate limits of Wilmette. The tax is \$3.00 per \$1,000 of the sales price.

### Other Funds' Transfers:

An operating transfer from the Village's Water Fund occurs annually. In 2015 a transfer is also included from the Affordable Housing Escrow to fund the Housing Assistance Program.

### Licenses and Permits:

Building and related permits issued by the Department of Community Development; vehicle, animal, business and liquor licenses.

### Other Non-Operating Revenue:

Non-recurring revenues which are used to finance capital outlay and other non-recurring projects. These include cellular lease revenue, interest earned on bond proceeds, and the sale of general fixed assets.

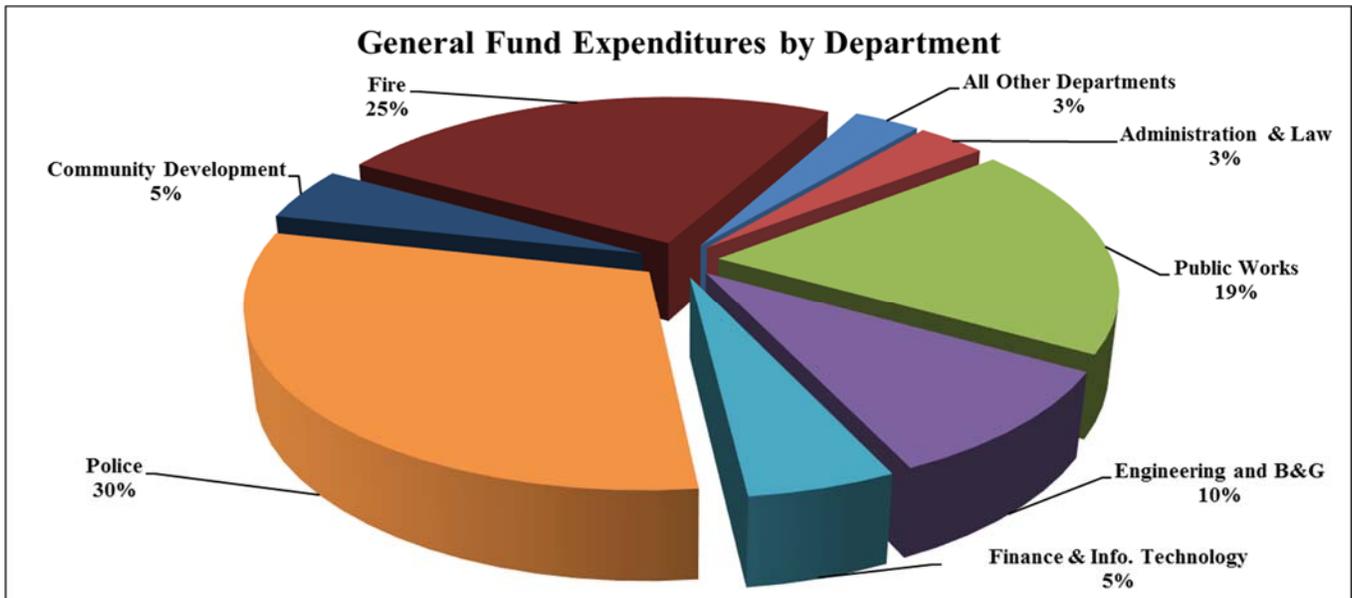
### Service Charges:

The \$23.17 monthly refuse collection fee, Ambulance Transport charges, and the \$2.25 yard waste bag stickers are the most significant General Fund service charges. This category also includes fees collected for specific Village services such as fire and burglar alarms, services to other communities by the Village Sanitarian, maintenance of state routes, and payments for damage to Village property.

### Other Operating Revenue:

Interest earnings, cable TV franchise fees, rental income, and other miscellaneous receipts.

## Village of Wilmette 2015 Budget



### **Public Works:**

This includes expenditures for the Refuse Program, Streets Department, Maintenance of Trees and Street Lighting.

### **Engineering and Buildings & Grounds:**

The Engineering Department is responsible for the design and supervision of improvements to the Village's infrastructure. The capital costs for this is also in this department. The Village Engineer also oversees the maintenance of the Village's Buildings and Grounds operation as well as activities at the Water Plant.

### **Police:**

This consists of the four programs for Police Department activities. They are General Operations, General Services, Public Safety Communications and School Crossing Protection.

### **Fire:**

The Fire Department's expenditures provide for Fire Protection, Fire Prevention and Ambulance & Medical Services.

### **Community Development:**

This department administers all land use and zoning regulations as well as, coordinating business development activities. It is also responsible for enforcement of Building, Electrical, Plumbing and Housing Codes.

### **Finance and Information**

#### **Technology:**

The Finance Department is responsible for the receipt and disbursement of Village funds and accounting of the Village's finances for use in management decisions. The IT Department oversees all technology and communications issues. Prior to 2001, these two departments were combined.

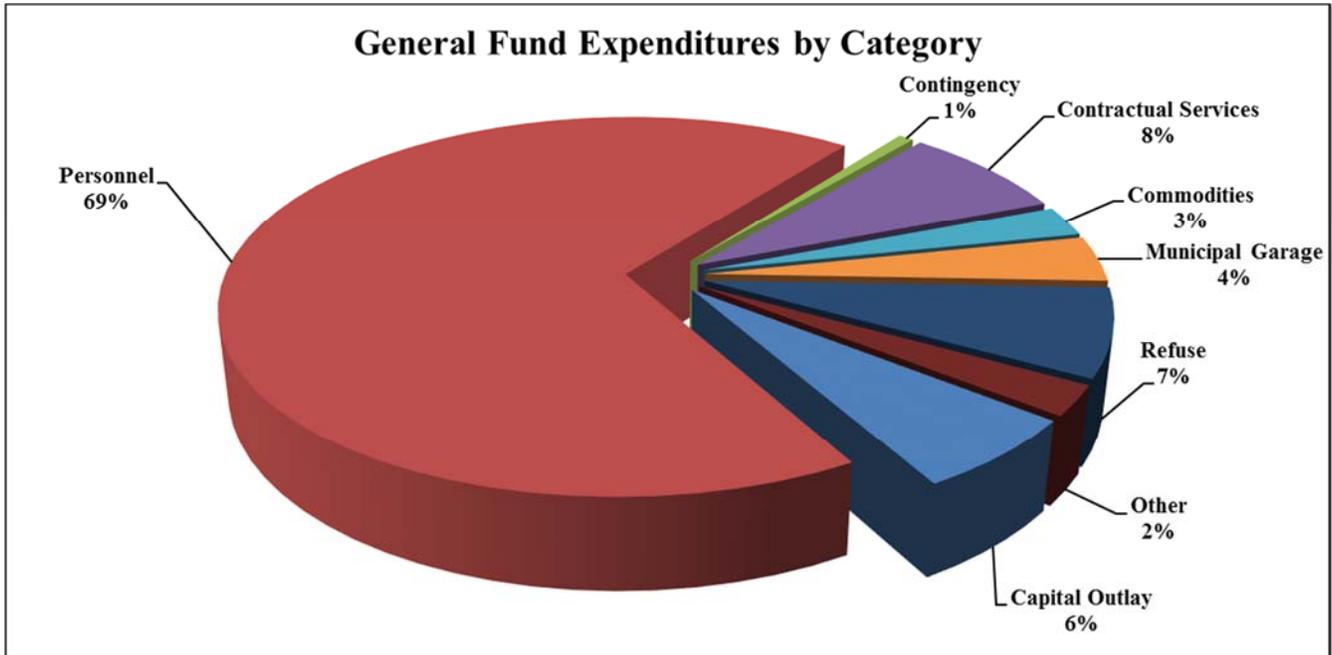
### **Administration & Law:**

This consists of the expenditures for the Village Manager's and Corporation Counsel's departments including the general liability and property insurance expenses.

### **All Other:**

This includes the expenditures of the Village Board, Health Department, Historical Museum, Cable Programming Services, and miscellaneous commissions.

## Village of Wilmette 2015 Budget



**Personnel:**

Includes the wages paid to all employees in all of the programs throughout this fund. This also includes the fringe benefit costs of pension contributions, health insurance, workers compensation, group life insurance and unemployment compensation as allocated from internal service funds.

**Refuse:**

This category includes all of the expenses related to the collection and disposal of refuse and yard waste. This also includes the costs associated with the Village's recycling program.

**Municipal Garage:**

The expenses for maintaining the Village's fleet of vehicles are distributed to the various user departments throughout the budget through an internal service fund.

**Contractual Services:**

This category includes the expenditures for services provided by outside contractors (other than refuse and recycling). Examples are contractual custodial and tree trimming services, sidewalk, curb repair, alley and brick street maintenance, telephone, postage, professional services, equipment maintenance, and lease charges.

**Commodities:**

This category includes supplies and materials used by the various departments. This also covers uniform expense as well as electrical expense for the Village's street lighting and heating expense for the various buildings.

**Other:**

This category includes training and incidental expenses as well as the disposal costs for the fall leaf program, printing and mailing of the Communicator, Police Crime Lab operating expense and the expense for the various social service programs.

**Capital Outlay:**

This category includes the expense for equipment replacements and additions. The Alley Maintenance Program is also in this category along with other infrastructure improvements. This also includes all expenses that are part of the Capital Projects Fund.

**Contingency:**

The contingency is used for expenses that may occur in a fiscal year that were unanticipated during the preparation of the budget. This is also used in the purchase and resale of the Village Green Atrium units (low cost senior housing).

VILLAGE OF WILMETTE

MISSION STATEMENT

We, the employees of the Village of Wilmette, are committed to enhancing the quality of life within the Village by providing a full range of municipal services, which promote the wellbeing of the community. In addressing the existing and emerging needs of the community, we shall:

- Provide services with empathy, dignity and respect;
- Exercise fiscal responsibility and effective leadership;
- Foster communication, teamwork and trust;
- Recognize the talents of all employees in order to promote efficiency and enhance productivity; and,
- Adhere to the highest standards and ethics.

~~~~~PROGRAMS~~~~~

Village Manager's Office

This program reflects expenses of the Village Manager.

The Village Manager is the Chief Administrative Officer of the Village and is responsible to the Village President and Board of Trustees for enforcing Village policies and ordinances, and coordinating the activities of all Village departments. The Village Clerk is the custodian of all municipal records, including ordinances, resolutions and minutes of public meetings. As a deputy county registrar, the Village Clerk is responsible for voter registration and assists in the administration of local elections.

This program provides administrative support to all Village departments in the areas of employee recruitment and selection, organizational development, employee benefits, risk management and liability and workers' compensation insurance coverage, development of the resident newsletter, *The Communicator*.

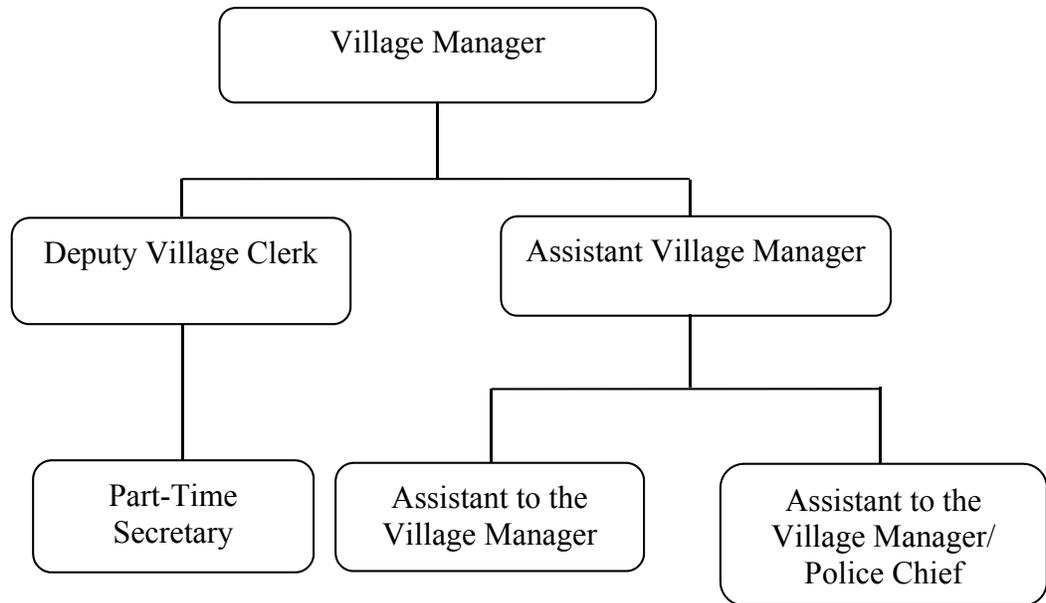
Village Board

The Village Board serves as the policy setting and legislative body governing the activities of Village government. The Village Board enacts ordinances and resolutions; adopts an annual budget and appropriation ordinance; approves appointments to various boards and commissions; establishes taxes, fees and fines and other sources of revenue. The Village President is the chief elected official of the Village and presides over meetings of the Village Board of Trustees and serves as Liquor Control Commissioner as prescribed by State law.

This program provides funding for the expenses of the Village Board in the performance of legislative duties, including membership in outside organizations that provide the Village with support and information, outside consulting and professional services as needed and a portion of the cost of the annual audit of Village finances.

VILLAGE MANAGER'S OFFICE

ORGANIZATIONAL CHART



**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 01 - Legislative  
**Dept:** 10 - Legislative  
**Type:** 10 - General Government

| <b>Expenditure Category</b> | <b>Actual<br/>FY 2011</b> | <b>Actual<br/>FY 2012</b> | <b>Actual<br/>FY 2013</b> | <b>Budget<br/>FY 2014</b> | <b>Estimated<br/>Actual<br/>FY 2014</b> | <b>Budget<br/>FY 2015</b> |
|-----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------------------|---------------------------|
| Personnel Services          | -                         | -                         | -                         | -                         | -                                       | -                         |
| Contractual Services        | 26,358                    | 39,884                    | 28,339                    | 28,310                    | 27,550                                  | 29,210                    |
| Commodities                 | -                         | -                         | -                         | -                         | -                                       | -                         |
| Other Expense               | 1,153                     | 2,359                     | 1,376                     | 2,000                     | 1,500                                   | 2,000                     |
| Capital Outlay              | -                         | -                         | -                         | -                         | -                                       | -                         |
| <b>Program Total</b>        | <b>27,511</b>             | <b>42,243</b>             | <b>29,715</b>             | <b>30,310</b>             | <b>29,050</b>                           | <b>31,210</b>             |

**BUDGET ANALYSIS:** There are no significant changes in the 2015 budget.

**Village of Wilmette  
2015 Budget**

**Fund:** 11 - General Fund  
**Program:** 01 - Legislative  
**Dept:** 10 - Legislative  
**Type:** 10 - General Government

| Account Number                    | Description           | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|-----------------------------------|-----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| 410100                            | Regular Salaries      | -                 | -                 | -                 | -                 | -                              | -                 |
| 415000                            | Employee Benefits     | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Personnel</b>            |                       | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>                       | <b>-</b>          |
| 420010                            | Memberships           | 16,403            | 16,774            | 16,700            | 17,610            | 18,300                         | 18,510            |
| 420020                            | Professional Services | 450               | 14,805            | -                 | -                 | 1,250                          | -                 |
| 420100                            | Annual Audit          | 9,505             | 8,305             | 11,639            | 10,700            | 8,000                          | 10,700            |
| <b>Total Contractual Services</b> |                       | <b>26,358</b>     | <b>39,884</b>     | <b>28,339</b>     | <b>28,310</b>     | <b>27,550</b>                  | <b>29,210</b>     |
| <b>Total Commodities</b>          |                       | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>                       | <b>-</b>          |
| 441000                            | Incidentals           | 1,153             | 2,359             | 1,376             | 2,000             | 1,500                          | 2,000             |
| 442000                            | Training              | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Other Expenses</b>       |                       | <b>1,153</b>      | <b>2,359</b>      | <b>1,376</b>      | <b>2,000</b>      | <b>1,500</b>                   | <b>2,000</b>      |
| <b>Total Capital Outlay</b>       |                       | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>                       | <b>-</b>          |
| <b>Total Program</b>              |                       | <b>27,511</b>     | <b>42,243</b>     | <b>29,715</b>     | <b>30,310</b>     | <b>29,050</b>                  | <b>31,210</b>     |

## VILLAGE MANAGER'S OFFICE

### Objectives & Accomplishments

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#### Looking Forward: 2015 Objectives

1. Coordinate the successor collective bargaining agreements for Teamsters Local Union #700 (Police Unit) which expires December 31, 2015; and continue collective bargaining negotiations with the Fire Union Local #73 (contract expired December 31, 2013).
2. Work with the Administration Committee on the Commercial Waste Franchise Agreement which is expiring on September 30, 2015. Options include extension, renewal, request for proposals, or termination of agreement.
3. Manage the expiration of the Wilmette Power Purchasing Program (WP3) agreement with MC Squared Energy Services.
4. Continuing from 2014, fully integrate the Capital Improvement Plan (CIP) with MUNIS, the Village's enterprise resource planning system.
5. Continuing from 2014, implement new procedures through MUNIS in order to automate more processes in payroll administration and invoice processing.
6. Coordinate the recruitment, selection, and training of new employees to fill vacancies.
7. Monitor the 2015 Budget to ensure expenses do not exceed revenues and find additional budgetary savings as appropriate.
8. Work with Community Development regarding the proposed development at 611 Green Bay Road.

#### Reviewing the Year: 2014 Accomplishments

1. Fully integrate the Capital Improvement Plan (CIP) with MUNIS, the Village's enterprise resource planning system.

*This goal is continuing to 2015 as the Village implements new software and upgrades to MUNIS.*

2. Implement new procedures through MUNIS in order to automate more processes in payroll administration and invoice processing.

*This goal is continuing to 2015 as the Village implements new software and upgrades to MUNIS.*

3. Manage the renewal of the electrical supply rate for the Wilmette Power Purchasing Program (WP3).

*Year three of the WP3 program was renewed with a rate of 6.719 c/kWh. The program continues to be successful in providing savings to residents and small business owners with a savings of approximately 7%.*

4. Continue to coordinate the successor collective bargaining agreement for Service Employees International Union (SEIU) Local 73 (Firefighters Unit).

*Contract negotiations are ongoing and will continue into 2015.*

5. Coordinate the recruitment, selection and training of new employees to fill vacancies.

*The Manager's Office aided in the recruitment and selection of 14 full-time and 8 part-time positions.*

6. Monitor the 2014 Budget to ensure expenses do not exceed revenues and find additional budgetary savings as appropriate.

*Staff monitored 2014 expenditures in all departments and made adjustments as necessary.*

**VILLAGE MANAGER'S OFFICE**

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**Activity Measures**

|                                           | <b>2011</b> | <b>2012</b> | <b>2013</b> | <b>2014</b> |
|-------------------------------------------|-------------|-------------|-------------|-------------|
| Communicator Issues (resident newsletter) | 3           | 3           | 3           | 3           |
| Voters Registered (Village Clerk)         | 126         | 288         | 13          | 59          |
| Employee Recruitments                     | 26          | 17          | 14          | 22          |
| Number of interviews conducted*           | N/A         | N/A         | N/A         | N/A         |
| Employee Promotions                       | 6           | 3           | 8           | 11          |
| Risk Management                           |             |             |             |             |
| General Liability Claims                  | 19          | 5           | 8           | 13          |
| Property Claims                           | 21          | 32          | 40          | 25          |
| Workers Compensation Claims               | 21          | 10          | 12          | 13          |
| Auto Liability                            | 4           | 12          | 6           | 13          |
| Auto Physical Damage                      | 6           | 3           | 3           | 4           |

\*Will begin tracking in 2015

## Administration Performance Measures

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|                                             | <u>GOAL</u> | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|---------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                             |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>E-News Subscribers:</u>                  |             |                    |             |           |           |           |                    |
| <i>Increase subscribers</i>                 | 10%         | 28%                | 2%          | 1%        | 1%        | 2%        | 6%                 |
| <i>Number of contacts by end of quarter</i> |             | 2,979              | 3,042       | 3,073     | 3,106     | 3,163     | 3,163              |

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|                                               | <u>GOAL</u> | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|-----------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                               |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Cable and Utility Complaints Resolved:</u> |             |                    |             |           |           |           |                    |
| <i>Responded to within 1 day</i>              | 95%         | 100%               | 100%        | 100%      | 100%      | 100%      | 100%               |
| <i>Number of cable complaints</i>             |             | 14                 | 3           | 4         | 2         | 2         | 11                 |
| <i>Number of utility complaints</i>           |             | 11                 | 3           | 6         | 3         | 1         | 13                 |

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|                                          | <u>GOAL</u> | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                          |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>IRMA Claims:</u>                      |             |                    |             |           |           |           |                    |
| <i>Submit within 24 hours of receipt</i> | 95%         | 100%               | 100%        | 100%      | 100%      | 100%      | 100%               |
| <i>Number of IRMA claims</i>             |             | 68                 | 26          | 12        | 14        | 16        | 68                 |
| <i>Number submitted within 24 hours</i>  |             | 68                 | 26          | 12        | 14        | 16        | 68                 |

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## Village of Wilmette

FY 2015 Budget

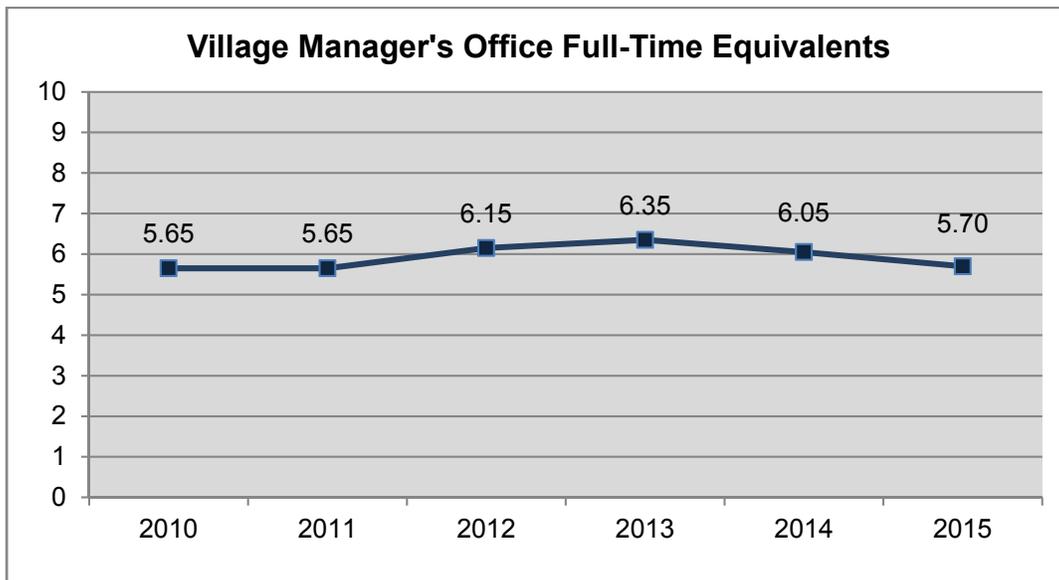
### Budget Summary

**Fund:** 11 - General Fund  
**Program:** 04 - Administration  
**Dept.:** 10 - Administration  
**Type:** 10 - General Government

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 512,732           | 518,739           | 483,712           | 568,890           | 510,000                        | 570,260           |
| Contractual Services | 30,562            | 25,232            | 24,387            | 26,370            | 27,340                         | 27,950            |
| Commodities          | 2,936             | 3,448             | 2,236             | 3,000             | 2,500                          | 3,000             |
| Other Expense        | 26,017            | 29,786            | 31,495            | 32,020            | 36,300                         | 38,420            |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>572,247</b>    | <b>577,205</b>    | <b>541,830</b>    | <b>630,280</b>    | <b>576,140</b>                 | <b>639,630</b>    |

**BUDGET ANALYSIS:** There are no significant changes in the 2015 Budget.

**PERSONNEL:** The full-time Secretary position was transitioned to a part-time position during the 2014 Fiscal Year.



**Village of Wilmette  
2015 Budget**

**Fund: 11 - General Fund**  
**Program: 04 - Administration**  
**Dept.: 10 - Administration**  
**Type: 10 - General Government**

| Account Number                    | Description                              | Actual FY 2011 | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Estimated      |                |
|-----------------------------------|------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                   |                                          |                |                |                |                | Actual FY 2014 | Budget FY 2015 |
| 410100                            | Regular Salaries                         | 388,088        | 379,589        | 358,586        | 430,700        | 376,000        | 433,250        |
| 410200                            | Overtime Salaries                        | -              | -              | -              | 300            | -              | -              |
| 415000                            | Employee Benefits                        | 124,644        | 139,150        | 125,126        | 137,890        | 134,000        | 137,010        |
| <b>Total Personnel</b>            |                                          | <b>512,732</b> | <b>518,739</b> | <b>483,712</b> | <b>568,890</b> | <b>510,000</b> | <b>570,260</b> |
| 420010                            | Memberships                              | 3,540          | 4,044          | 4,435          | 4,410          | 4,890          | 4,685          |
| 420020                            | Professional Services                    | 6,326          | 4,953          | 4,171          | 4,810          | 5,300          | 6,115          |
| 20300                             | Community Notification System            | 4,200          | 3,981          | 3,981          | 5,000          | 4,000          | 4,500          |
| 20315                             | Organizational Studies                   | -              | -              | -              | -              | -              | -              |
| 420030                            | Microfilming                             | -              | -              | -              | -              | -              | -              |
| 420040                            | Lease / Purchase Copier                  | 7,169          | 8,369          | 7,700          | 8,650          | 8,650          | 8,650          |
| 420200                            | Pre-Employment Examinations              | 9,327          | 3,885          | 4,100          | 3,500          | 4,500          | 4,000          |
| 420220                            | Employee Assistance Program              | -              | -              | -              | -              | -              | -              |
| 420225                            | Employee Wellness Program                | -              | -              | -              | -              | -              | -              |
| 422000                            | Maintenance - Office Equipment           | -              | -              | -              | -              | -              | -              |
| <b>Total Contractual Services</b> |                                          | <b>30,562</b>  | <b>25,232</b>  | <b>24,387</b>  | <b>26,370</b>  | <b>27,340</b>  | <b>27,950</b>  |
| 430230                            | Office Supplies                          | 2,936          | 3,448          | 2,236          | 3,000          | 2,500          | 3,000          |
| <b>Total Commodities</b>          |                                          | <b>2,936</b>   | <b>3,448</b>   | <b>2,236</b>   | <b>3,000</b>   | <b>2,500</b>   | <b>3,000</b>   |
| 440500                            | Automotive Expense                       | -              | -              | -              | -              | -              | -              |
| 441000                            | Incidentals                              | 1,732          | 1,171          | 1,397          | 1,500          | 1,500          | 1,500          |
| 442000                            | Training                                 | 1,354          | 4,342          | 4,888          | 6,020          | 6,000          | 8,720          |
| 442010                            | Personnel Training                       | -              | -              | -              | 500            | -              | 500            |
| 442020                            | Employee Recognition                     | 6,703          | 6,752          | 6,916          | 7,500          | 11,100         | 8,200          |
| 443010                            | News Letters                             | 13,068         | 14,665         | 13,455         | 13,500         | 14,000         | 14,000         |
| 443020                            | Legal Notices                            | 1,777          | 1,674          | 1,120          | 2,000          | 1,200          | 2,000          |
| 443025                            | Classified Advertisements                | 1,383          | 1,182          | 3,719          | 1,000          | 2,500          | 3,500          |
| <b>Total Other Expenses</b>       |                                          | <b>26,017</b>  | <b>29,786</b>  | <b>31,495</b>  | <b>32,020</b>  | <b>36,300</b>  | <b>38,420</b>  |
| <b>490100-</b>                    | <b>Office Furniture &amp; Equipment:</b> |                |                |                |                |                |                |
| 50110                             | Office Workstations                      | -              | -              | -              | -              | -              | -              |
| <b>Total Capital Outlay</b>       |                                          | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| <b>Total Program</b>              |                                          | <b>572,247</b> | <b>577,205</b> | <b>541,830</b> | <b>630,280</b> | <b>576,140</b> | <b>639,630</b> |

**INFORMATION TECHNOLOGY DEPARTMENT**

**MISSION STATEMENT**

The employees of the Information Technology Department are committed to providing effective and efficient delivery of all Village services to residents through the use of technology. In performing outlined responsibilities, the department pledges to deliver value-added services in the procurement, deployment and maintenance of technology while exercising fiscal responsibility. This will be accomplished by:

- Ensuring end-user participation;
- Extensive communication;
- Promoting continuous training; and
- Valuing the efforts of the department staff.

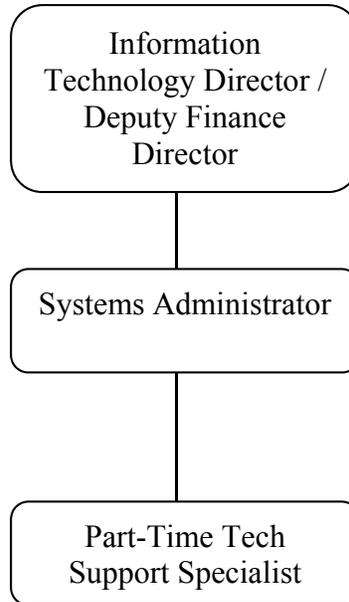
~~~~~**PROGRAMS**~~~~~

The Information Technology Department is responsible for the development and maintenance of the Village's information technology. The department:

- Recommends goals and objectives for organization wide information services;
- Installs hardware and software; and
- Coordinates selection and monitors performance of consultants and vendors involved in systems development.

INFORMATION TECHNOLOGY DEPARTMENT

ORGANIZATIONAL CHART



## INFORMATION TECHNOLOGY DEPARTMENT

### Objectives & Accomplishments

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#### Looking Forward: 2015 Objectives

1. Plan, coordinate and schedule the implementation of the new content management system.
2. Develop a long-term IT strategic planning document.
3. Assist the Village Manager's Office in implementing new procedures to increase efficiencies in Human Resources functions regarding recording of personnel actions and applicant tracking.
4. Purchase and deploy replacement computers before April 30, 2014.
5. Plan, coordinate, schedule and conduct all necessary Munis training sessions in support of the new hires in Community Development, Engineering and Finance.
6. Coordinate the purchase, configuration and deployment of two new servers at Public Works and the Water Plant. Coordinate maintenance period to minimize the impact on staff.

#### Reviewing the Year: 2014 Accomplishments

1. Coordinate the purchase and implementation of microwave wireless equipment to replace the Village's leased landline data connections.

*The project was not pursued in 2014. An alternative project was implemented utilizing leased fiber optic connections from AT&T.*

2. Assist the Village Manager's Office in implementing new procedures to increase efficiencies in payroll administration and invoice processing.

*Worked with the Village Manager's Office to utilize payroll budgeting capabilities of financial system for the 2015 budget.*

3. Purchase and deploy replacement computers before April 30, 2014.

*23 desktop computers and 2 new laptop computers were deployed by April, 2013.*

4. Plan, coordinate, schedule and conduct all necessary Munis training sessions in support of the new hires in Community Development, Engineering and Finance.

*Coordinated all necessary Munis training for new Finance Director and front counter staff in Engineering and Community Development Departments. Also coordinated Munis Crystal Reports training for key staff in Finance, IT and the Village Manager's office.*

5. Coordinate the purchase, configuration and deployment of a new server at the Village Hall. Coordinate maintenance period to minimize the impact on staff.

*The server upgrade was tested successfully and went live on Saturday, June 7, 2014. Downtime was less than 5 hours.*

6. Plan, coordinate and schedule the upgrade of the networked multi-function devices in Police, Fire and Public Works.

*New units were selected and deployed in September, 2014.*

7. Research, plan, and coordinate the implementation of a new vehicle sticker program that allows for online payments.

*New vendor and system were identified and implemented in time for the 2014 vehicle sticker season.*

8. Assist the Police Department with the implementation of the 911 Center Upgrade Project.

*Assisted Police Department as necessary. Project completed one week ahead of schedule with the cutover to the new system on July 7, 2014.*

**INFORMATION TECHNOLOGY DEPARTMENT**

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**Activity Measures**

|  | <b>2011</b> | <b>2012</b> | <b>2013</b> | <b>2014</b> |
|--|-------------|-------------|-------------|-------------|
| Computers Maintained   | 166         | 166         | 166         | 166         |
| Computers Replaced   | 10          | 24          | 21          | 25          |
| Physical Servers Maintained                                      | 18          | 18          | 18          | 18          |
| Virtual Servers Maintained                                       | 0           | 0           | 2           | 14          |
| Onsite training classes (hours)                                  | 40          | 32          | 24          | 48          |
| Offsite training classes (hours)                                 | 0           | 0           | 40          | 40          |
| Unique visits to website   | 165,505     | 173,705     | 193,069     | 192,887     |
| Avg time spent on site (min)                                     | 2:00        | 1:55        | 1:50        | 1:50        |
| Avg # of pages viewed *  | 2.74        | 2.61        | 2.53        | 2.49        |
| Number of EFT (Electronic Fund Transfer) Water Billing Customers | 802         | 865         | 935         | 1,012       |

\* Most popular pages: jobs, police, online bill pay, permits and construction, department listing, community development, refuse & recycling

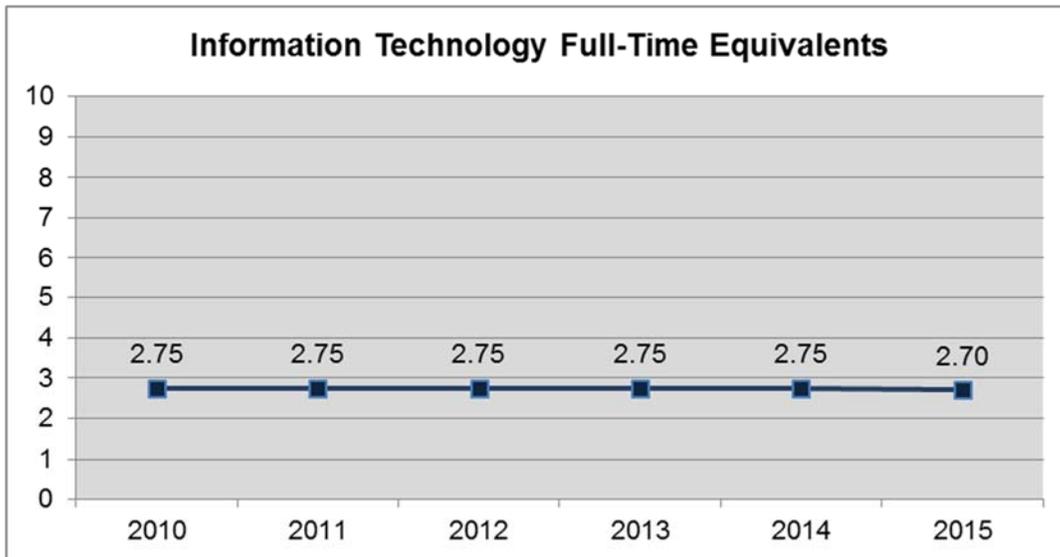
**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 05 - Information Technology  
**Dept.:** 12 - Information Technology  
**Type:** 10 - General Government

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 297,176           | 300,459           | 321,656           | 344,890           | 313,000                        | 337,715           |
| Contractual Services | 176,698           | 182,287           | 180,481           | 186,625           | 220,900                        | 212,870           |
| Commodities          | 7,534             | 10,911            | 11,948            | 11,500            | 17,550                         | 13,500            |
| Other Expense        | 4,672             | 5,392             | 8,760             | 13,550            | 13,650                         | 15,450            |
| Capital Outlay       | 9,677             | 30,045            | 28,980            | 44,200            | 43,050                         | 38,100            |
| <b>Program Total</b> | <b>495,757</b>    | <b>529,094</b>    | <b>551,825</b>    | <b>600,765</b>    | <b>608,150</b>                 | <b>617,635</b>    |

**BUDGET ANALYSIS:** The increase in the 2015 Budget is largely attributed to a network security audit and an increase in MUNIS annual support.

**PERSONNEL:** Two part-time positions (0.5 and 0.25 FTE) are being combined into one part-time position (0.7 FTE) resulting in a 0.05 FTE reduction. In addition to the FTE reduction, this change results in a budget savings of approximately \$19,500.



**Village of Wilmette  
2015 Budget**

**Fund:** 11 - General Fund  
**Program:** 05 - Information Technology  
**Dept.:** 12 - Information Technology  
**Type:** 10 - General Government

| Account Number                    | Description                              | Actual FY 2011 | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Estimated      |                |
|-----------------------------------|--|----------------|----------------|----------------|----------------|----------------|----------------|
|                                   |  |                |                |                |                | Actual FY 2014 | Budget FY 2015 |
| 410100                            | Regular Salaries                         | 224,826        | 224,816        | 239,502        | 254,500        | 229,000        | 249,725        |
| 410200                            | Overtime Salaries                        | -              | -              | -              | -              | -              | -              |
| 415000                            | Employee Benefits                        | 72,350         | 75,643         | 82,154         | 90,390         | 84,000         | 87,990         |
| <b>Total Personnel</b>            |  | <b>297,176</b> | <b>300,459</b> | <b>321,656</b> | <b>344,890</b> | <b>313,000</b> | <b>337,715</b> |
| 420010                            | Memberships                              | 250            | 250            | 250            | 250            | 250            | 250            |
| 420020                            | Professional Services                    | 2,600          | 14,957         | 3,626          | 4,650          | 13,050         | 4,650          |
| 20031                             | Network Security Audit                   | -              | -              | -              | -              | -              | 7,500          |
| 421500                            | Contractual Hardware Support             | 5,456          | 5,878          | 4,471          | 3,200          | 3,200          | 7,465          |
| 421510                            | Contractual Software Support             | 107,586        | 102,389        | 110,986        | 112,600        | 143,280        | 121,030        |
| 421515                            | PC Software Subscription                 | 36,839         | 32,321         | 34,583         | 38,925         | 34,600         | 38,925         |
| 421520                            | Contractual Internet Expense             | 3,753          | 3,976          | 4,143          | 4,000          | 4,020          | 4,050          |
| 428100                            | Computer Communications Exp.             | 20,214         | 22,516         | 22,422         | 23,000         | 22,500         | 29,000         |
| <b>Total Contractual Services</b> |  | <b>176,698</b> | <b>182,287</b> | <b>180,481</b> | <b>186,625</b> | <b>220,900</b> | <b>212,870</b> |
| 430150                            | Supplies - Computer Parts                | 6,026          | 9,231          | 10,116         | 9,000          | 15,600         | 11,000         |
| 430160                            | Supplies - Computer Software             | 1,110          | 1,195          | 1,328          | 2,000          | 1,500          | 2,000          |
| 430230                            | Supplies - Office                        | 398            | 485            | 504            | 500            | 450            | 500            |
| <b>Total Commodities</b>          |  | <b>7,534</b>   | <b>10,911</b>  | <b>11,948</b>  | <b>11,500</b>  | <b>17,550</b>  | <b>13,500</b>  |
| 440500                            | Automotive Expense                       | 4,500          | 4,700          | 5,020          | 5,400          | 5,510          | 5,300          |
| 441000                            | Incidentals                              | 97             | 160            | 215            | 200            | 190            | 200            |
| 442000                            | Training                                 | 75             | 532            | 3,525          | 7,950          | 7,950          | 9,950          |
| <b>Total Other Expenses</b>       |  | <b>4,672</b>   | <b>5,392</b>   | <b>8,760</b>   | <b>13,550</b>  | <b>13,650</b>  | <b>15,450</b>  |
| <b>490100</b>                     | <b>Office Furniture &amp; Equipment:</b> |                |                |                |                |                |                |
| 40798                             | Police In-Car Computers                  | -              | -              | 10,580         | 11,000         | 10,125         | 12,000         |
| 50200                             | Personal Computer Replacement            | 9,677          | 30,045         | 18,400         | 17,200         | 17,200         | 15,800         |
| 50206                             | Newtork Server Replacement               | -              | -              | -              | 16,000         | 15,725         | 10,300         |
| <b>Total Capital Outlay</b>       |  | <b>9,677</b>   | <b>30,045</b>  | <b>28,980</b>  | <b>44,200</b>  | <b>43,050</b>  | <b>38,100</b>  |
| <b>Total Program</b>              |  | <b>495,757</b> | <b>529,094</b> | <b>551,825</b> | <b>600,765</b> | <b>608,150</b> | <b>617,635</b> |

*FINANCE DEPARTMENT*

**MISSION STATEMENT**

The Finance Department is committed to providing accurate and efficient service to Village of Wilmette residents, businesses and our employees. The department pledges to exercise fiscal responsibility, while adhering to the highest standards and ethics. This will be accomplished by:

- striving for timely and accurate financial reporting;
- optimum communication;
- promoting continuous training and education; and
- valuing the efforts of the Finance Department staff.

~~~~~**PROGRAMS**~~~~~

The Finance Department is responsible for the receipt and disbursement of Village funds and accounting of the Village's finances for use in management decisions.

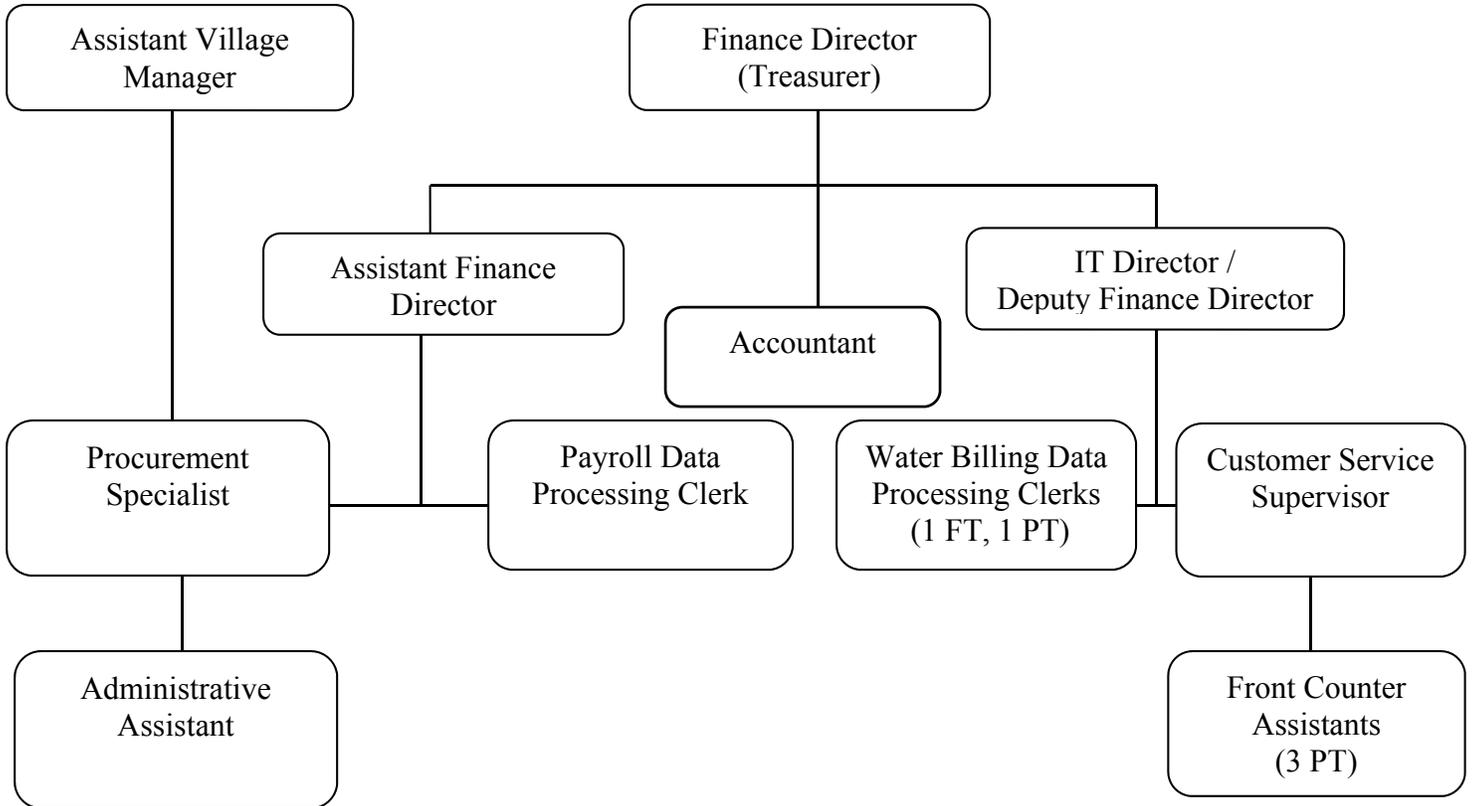
Funds not currently needed are invested to provide maximum future benefit to the Village.

The Department monitors the investment of all funds, which can amount to more than \$50 million when considering pension contributions and bond proceeds.

NOTE: Water Fund financial activities are reflected in a separate program.

FINANCE DEPARTMENT

ORGANIZATIONAL CHART



## FINANCE DEPARTMENT

### Objectives & Accomplishments

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#### Looking Forward: 2015 Objectives

1. Implement a purchasing card program to provide further efficiency in the Village's procurement process.
2. Analyze the potential costs / benefits of changing to bi-monthly billing (from quarterly) for residential and commercial utility customers.
3. Assist the Village Manager's Office in streamlining and digitizing the payroll, purchasing and invoicing processes.

#### Reviewing the Year: 2014 Accomplishments

1. Implement a purchasing card program to provide further efficiency in the Village's procurement process.

*Initial planning and cost estimating was completed in late 2014 but the goal was not able to be completed and thus will continue in 2015.*

2. Continue the consolidation of utility billing districts to reduce the number from six to three.

*Research concluded that this goal would be impractical with current staffing levels and processes. Further research is needed on how to improve the reading accuracy of the remote registers currently in use village-wide.*

3. Analyze the potential outsourcing of utility bill printing and mailing as well as the cost / benefit of changing to bi-monthly billing (from quarterly) for residential and commercial accounts.

*The costs and benefits of outsourcing were analyzed and the decision to continue the program in-house was reached. Analysis of changing billing frequency for residential and commercial accounts was not completed in 2014 and the goal will be continued in 2015.*

4. Assist the Village Manager's Office in streamlining and digitizing the payroll and invoice processes.

*The process began late in 2014 with the implementation of the Tyler Content Management software. The goal will be continued in 2015 and expanded to include the purchasing process.*

**FINANCE DEPARTMENT**

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**Activity Measures**

|                                   | <b>2011</b> | <b>2012</b> | <b>2013</b> | <b>2014</b> |
|-----------------------------------|-------------|-------------|-------------|-------------|
| Water Bills Issued                | 36,376      | 36,432      | 36,338      | 37,589      |
| Payroll & Pension Checks Issued   | 7,286       | 6,871*      | 6,867       | 6,891       |
| Vehicle Licenses Issued           | 17,609      | 17,447      | 17,579      | 19,223      |
| Vehicle Stickers Sold Online      | 0           | 0           | 0           | 5,096       |
| Animal & Business Licenses Issued | 2,428       | 2,450       | 2,667       | 2,223       |

\*Village went from a bi-weekly payroll (26 paychecks per person per year) to a semi-monthly payroll (24 paychecks per person per year) in 2012.

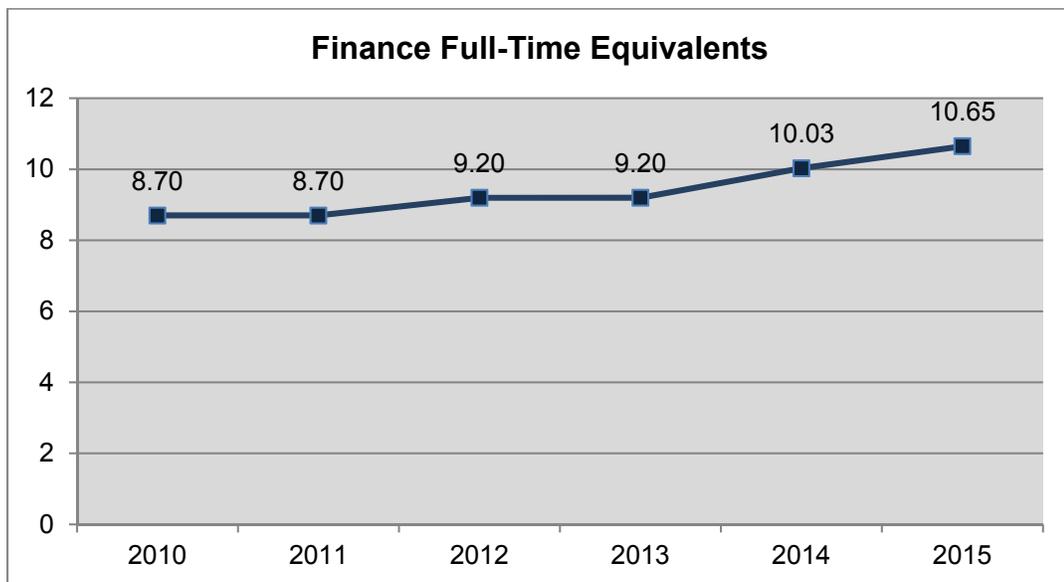
**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund: 11 - General Fund**  
**Program: 06 - Finance**  
**Dept.: 14 - Finance**  
**Type: 10 - General Government**

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 667,251           | 756,202           | 819,726           | 822,435           | 866,800                        | 914,030           |
| Contractual Services | 140,883           | 149,989           | 163,474           | 187,800           | 204,530                        | 211,000           |
| Commodities          | 27,013            | 26,329            | 19,280            | 26,500            | 30,045                         | 27,400            |
| Other Expense        | 2,602             | 2,737             | 2,061             | 2,500             | 2,750                          | 5,200             |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>837,749</b>    | <b>935,257</b>    | <b>1,004,541</b>  | <b>1,039,235</b>  | <b>1,104,125</b>               | <b>1,157,630</b>  |

**BUDGET ANALYSIS:** The increase in the 2015 Budget is due to personnel changes discussed below and the online vehicle sticker processing program which was added during the 2014 Fiscal Year.

**PERSONNEL:** The increase in FTE is attributed to the semi full-time (32 hour/week) employees (Customer Service Supervisor and Administrative Assistant I) converting back to full-time (40 hour/week) positions.



**Village of Wilmette  
2015 Budget**

**Fund: 11 - General Fund**  
**Program: 06 - Finance**  
**Dept.: 14 - Finance**  
**Type: 10 - General Government**

| Account Number                    | Description                     | Actual FY 2011 | Actual FY 2012 | Actual FY 2013   | Budget FY 2014   | Estimated        |                  |
|-----------------------------------|---------------------------------|----------------|----------------|------------------|------------------|------------------|------------------|
|                                   |                                 |                |                |                  |                  | Actual FY 2014   | Budget FY 2015   |
| 410100                            | Regular Salaries                | 517,431        | 587,719        | 628,670          | 616,975          | 658,000          | 704,800          |
| 410200                            | Overtime Salaries               | 660            | 33             | -                | 2,000            | 1,800            | -                |
| 415000                            | Employee Benefits               | 149,160        | 168,450        | 191,056          | 203,460          | 207,000          | 209,230          |
| <b>Total Personnel</b>            |                                 | <b>667,251</b> | <b>756,202</b> | <b>819,726</b>   | <b>822,435</b>   | <b>866,800</b>   | <b>914,030</b>   |
| 420010                            | Memberships                     | 1,387          | 1,445          | 1,325            | 1,500            | 1,530            | 1,500            |
| 420020                            | Professional Services           | 27,290         | 28,297         | 32,910           | 28,000           | 28,000           | 30,000           |
| 420040                            | Lease / Purchase Copier         | 15,210         | 15,275         | 14,277           | 16,000           | 16,000           | 16,000           |
| 420150                            | Bank Charges                    | 17,577         | 20,584         | 20,701           | 42,500           | 42,500           | 44,500           |
| 420160                            | Postage                         | 22,283         | 25,635         | 29,991           | 35,000           | 35,000           | 35,000           |
| 421000                            | Contractual Services            | 9,301          | 8,493          | 8,936            | 9,300            | 22,000           | 18,000           |
| 422000                            | Maintenance of Office Equipment | 1,353          | 2,736          | 2,736            | 2,800            | 2,800            | 2,800            |
| 428000                            | Telephone Service               | 18,120         | 23,739         | 27,329           | 28,000           | 32,000           | 35,500           |
| 428010                            | Telephone Maintenance           | 8,679          | 5,514          | 6,119            | 5,000            | 5,000            | 5,500            |
| 428020                            | Cellular Telephone Service      | 19,601         | 18,184         | 19,059           | 19,500           | 19,500           | 22,000           |
| 428030                            | Long Distance Service           | 82             | 87             | 91               | 200              | 200              | 200              |
| <b>Total Contractual Services</b> |                                 | <b>140,883</b> | <b>149,989</b> | <b>163,474</b>   | <b>187,800</b>   | <b>204,530</b>   | <b>211,000</b>   |
| 430230                            | Supplies - Office               | 19,185         | 17,862         | 10,614           | 17,600           | 17,600           | 17,800           |
| 430250                            | Supplies - Other than Office    | 7,828          | 8,467          | 8,666            | 8,900            | 12,445           | 9,600            |
| <b>Total Commodities</b>          |                                 | <b>27,013</b>  | <b>26,329</b>  | <b>19,280</b>    | <b>26,500</b>    | <b>30,045</b>    | <b>27,400</b>    |
| 441000                            | Incidentals                     | 23             | 73             | 35               | -                | -                | 200              |
| 442000                            | Training                        | 390            | 475            | 552              | 500              | 750              | 3,000            |
| 443020                            | Legal Notices                   | 2,189          | 2,189          | 1,474            | 2,000            | 2,000            | 2,000            |
| <b>Total Other Expenses</b>       |                                 | <b>2,602</b>   | <b>2,737</b>   | <b>2,061</b>     | <b>2,500</b>     | <b>2,750</b>     | <b>5,200</b>     |
| <b>Total Capital Outlay</b>       |                                 | <b>-</b>       | <b>-</b>       | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total Program</b>              |                                 | <b>837,749</b> | <b>935,257</b> | <b>1,004,541</b> | <b>1,039,235</b> | <b>1,104,125</b> | <b>1,157,630</b> |

## LAW DEPARTMENT

### MISSION STATEMENT

The mission of the Law Department is twofold:

- To respect, uphold and enforce the ordinances of the Village of Wilmette, and the Constitution and laws of the State of Illinois and the United States of America; and,
- To provide the highest quality of effective legal counsel and representation to the Village and all its elected and appointed officials.

The Department must strive at all times to provide its clients with the broadest possible range of services and must, in all its activities, be guided by the principle that its effectiveness depends upon its being valued and trusted by all its clients.

### ~~~~~PROGRAMS~~~~~

- Act as a vigorous advocate for the Village, its officers and its employees, in any matter in which they are represented by the Department, and diligently supervise any outside counsel performing such functions to ensure the same high quality of representation.
- Provide, on a proactive basis, accurate, timely and meaningful legal counsel to Village Management.
- Seek ways by which the Department may aid in the achievement of the goals and objectives of the Village Manager and the Village Board of Trustees.
- Always appreciate and respect the need for every client to fully understand both the counsel given and the reasons for it, as well as the need to receive advice which is impartial, accurate, frank, and represents the best judgment of the Department, regardless of the desires and expectations of others.
- Cooperate with and assist legal officers of other municipalities, both directly and through participation in governmental and professional organizations, in order to advance the common interests of the Village and all municipalities.
- Maintain, through commitment to continuing legal education, the highest level of professional skill.
- Meet the legal needs of the Village in the most fiscally responsible manner possible.
- In fulfilling its Mission to the Village, its officials, its management and its employees, the Department shall always adhere to the highest standards of professional ethics and responsibility, professional competency, diligence, fairness and civility.

LAW DEPARTMENT

ORGANIZATIONAL CHART

Corporate Counsel  
(Contractual)

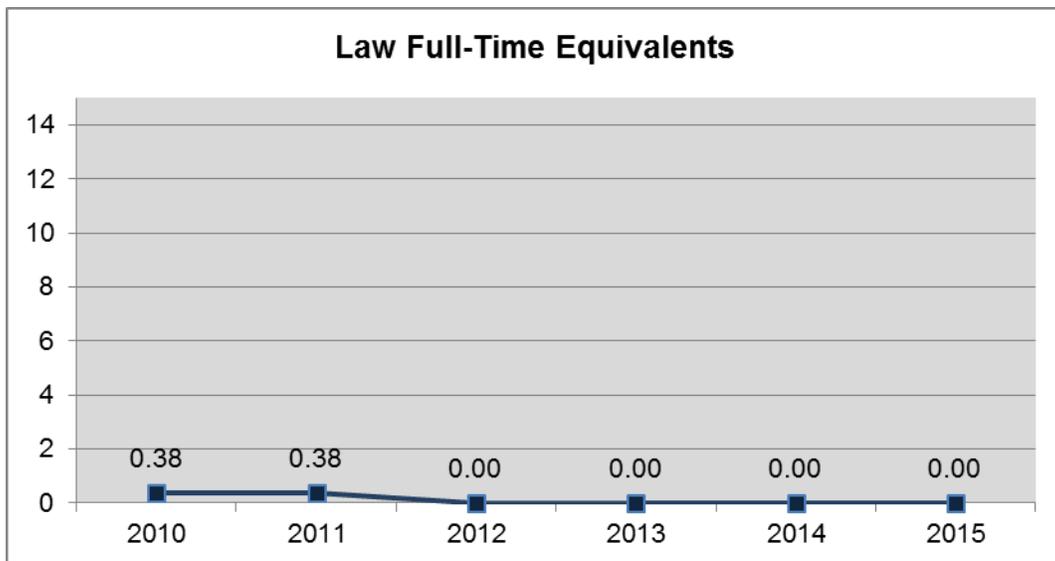
**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 07 - Law  
**Dept.:** 16 - Law  
**Type:** 10 - General Government

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 54,034            | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | 237,316           | 327,028           | 347,921           | 258,385           | 308,025                        | 313,485           |
| Commodities          | 1,007             | 426               | 645               | 750               | 750                            | 750               |
| Other Expense        | 3,118             | 2,769             | 5,175             | 5,150             | 9,150                          | 5,150             |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>295,475</b>    | <b>330,223</b>    | <b>353,741</b>    | <b>264,285</b>    | <b>317,925</b>                 | <b>319,385</b>    |

**BUDGET ANALYSIS:** The 2015 Budget includes a 2.5% (\$5,100) increase in the Corporation Counsel Retainer fee and a \$50,000 increase in special attorney fees to cover the cost of litigation and union negotiations. This increase is to ensure that the budget is consistent with historical expenditures.

**PERSONNEL:** The Corporation Counsel position was outsourced in 2009. The remaining responsibilities were outsourced in 2012.



**Village of Wilmette  
2015 Budget**

**Fund:** 11 - General Fund  
**Program:** 07 - Law  
**Dept.:** 16 - Law  
**Type:** 10 - General Government

| Account Number                    | Description                    | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|-----------------------------------|--------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| 410100                            | Regular Salaries               | 49,351            | -                 | -                 | -                 | -                              | -                 |
| 415000                            | Employee Benefits              | 4,683             | -                 | -                 | -                 | -                              | -                 |
| <b>Total Personnel</b>            |                                | <b>54,034</b>     | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>                       | <b>-</b>          |
| 420010                            | Memberships                    | 1,353             | 1,259             | 1,312             | 1,285             | 1,825                          | 1,285             |
| 420300                            | Code Revision Service          | 6,778             | 1,529             | 3,146             | 4,000             | 3,100                          | 4,000             |
| 420320                            | Special Attorney Fees          | 101,189           | 128,930           | 142,685           | 50,000            | 100,000                        | 100,000           |
| 420340                            | On-Line Legal Research Service | 4,996             | 5,050             | 2,616             | -                 | -                              | -                 |
| 420350                            | Corporation Counsel            | 123,000           | 190,260           | 198,162           | 203,100           | 203,100                        | 208,200           |
| <b>Total Contractual Services</b> |                                | <b>237,316</b>    | <b>327,028</b>    | <b>347,921</b>    | <b>258,385</b>    | <b>308,025</b>                 | <b>313,485</b>    |
| 430220                            | Supplies - Legal               | 1,007             | 426               | 645               | 750               | 750                            | 750               |
| <b>Total Commodities</b>          |                                | <b>1,007</b>      | <b>426</b>        | <b>645</b>        | <b>750</b>        | <b>750</b>                     | <b>750</b>        |
| 441000                            | Incidentals                    | 455               | 239               | -                 | 150               | 150                            | 150               |
| 442000                            | Training                       | 845               | -                 | -                 | -                 | -                              | -                 |
| 444000                            | Expense of Litigation          | 1,818             | 2,530             | 5,175             | 5,000             | 9,000                          | 5,000             |
| <b>Total Other Expenses</b>       |                                | <b>3,118</b>      | <b>2,769</b>      | <b>5,175</b>      | <b>5,150</b>      | <b>9,150</b>                   | <b>5,150</b>      |
| <b>Total Capital Outlay</b>       |                                | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>                       | <b>-</b>          |
| <b>Total Program</b>              |                                | <b>295,475</b>    | <b>330,223</b>    | <b>353,741</b>    | <b>264,285</b>    | <b>317,925</b>                 | <b>319,385</b>    |

## COMMUNITY DEVELOPMENT

### MISSION STATEMENT

The Community Development Department is committed to serve as stewards of the natural and built environment by guiding the use of land and the occupancy of structures for the benefit and protection of our community.

#### ~~~~~VALUES~~~~~

To fulfill our mission commitment we:

Provide services that promote and maintain Village land use standards;

Review and issue building permits in an efficient and timely manner;

Ensure the accuracy of information provided to the public; and

Enforce building, zoning, and other Village codes with courtesy, impartiality, and respect.

#### ~~~~~PROGRAMS~~~~~

Land Use & Zoning Regulations

Enforcement of Building Codes, Zoning, Sign, and Subdivision Ordinances

Issuance of Building Permits (approx. 2,100 projects annually)

Inspections to endure code compliance

Monitoring of the purchase and resale of units at the Village Green Atrium

Administration of the Housing Assistance Program

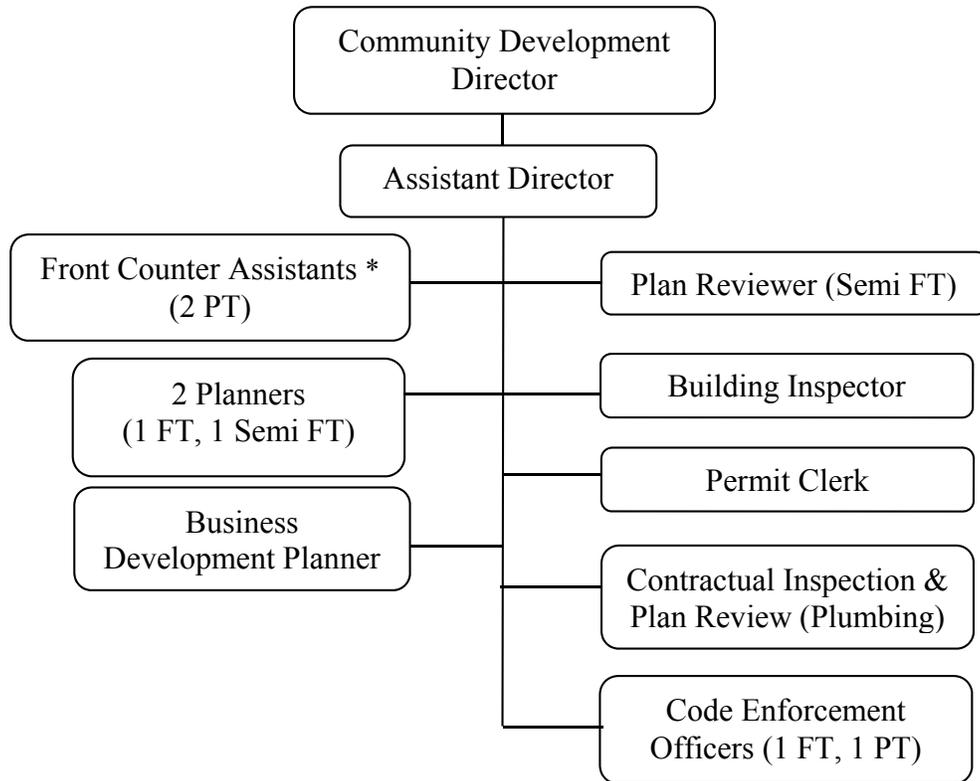
Coordination of business development activities

#### **Staff Support to the Following Boards:**

- Land Use Committee
- Zoning Board of Appeals
- Plan Commission
- Housing Commission
- Appearance Review Commission
- Historic Preservation Commission
- Environmental & Energy Commission
- Site Plan Review Committee
- Building Code Board of Appeals
- Electrical Commission

COMMUNITY DEVELOPMENT DEPARTMENT

ORGANIZATIONAL CHART



\*Shared with Engineering Department

## COMMUNITY DEVELOPMENT DEPARTMENT

### Objectives & Accomplishments

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#### Looking Forward: 2015 Objectives

1. Continue to oversee the process for the redevelopment of Village-owned properties in the West Village Center.
2. Assist in the establishment and initial administration of a housing assistance non-profit group.
3. Continue to support the boards and commissions that are served by the Community Development Department, including the Plan Commission, Zoning Board of Appeals, Appearance Review Commission, Historic Preservation Commission, Housing Commission, Environmental and Energy Commission, Land Use Committee of the Village Board, Building Code Board of Appeals and Electrical Commission.
4. Oversee the construction of the Mather Lifeways expansion and renovation at 2801 Old Glenview Road.
5. Track number of businesses by type throughout the course of the year to determine business openings/closings.

#### Reviewing the Year: 2014 Accomplishments

1. Oversee construction of the Marriott Residence Inn at 3205 Old Glenview Road.

*The Marriott Residence Inn was completed and opened for business in May 2014.*

2. Continue to oversee the process for the redevelopment of Village-owned properties in the West Village Center.

*The Community Development staff assisted in the review of multiple development proposals for 611 Green Bay Road and 1225 Central Avenue.*

3. Facilitate Committee Review of the Zoning Ordinance.

*The Community Development Department facilitated a review by the Ad Hoc Zoning Ordinance Review Committee to discuss and recommend corrections and changes to the zoning ordinance, which went into effect on April 1, 2014. A follow-up review will be held by the Land Use Committee in October 2014.*

4. Assist the Administration Committee in their review of the recommendations from the Housing Commission regarding the Village Green Atrium.

*The Administration Committee reviewed and agreed with the recommendation by the Housing Commission that the Village Green Atrium age limit should be reduced to 55 years of age and older.*

5. Continue to support the boards and commissions that are served by the Community Development Department, including the Plan Commission, Zoning Board of Appeals, Appearance Review Commission, Historic Preservation Commission, Housing Commission, Environmental and Energy Commission, Land Use Committee of the Village Board, Building Code Board of Appeals and Electrical Commission.

*The Community Development Department provided staff support at over 66 meetings and hearings in 2014.*

6. Continue review of on-line permitting options.

*The Community Development Department continues to review the possibility of doing on-line permitting and will move forward once issues are resolved with the Village's permitting tracking software.*

COMMUNITY DEVELOPMENT DEPARTMENT

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Activity Measures

| <b>Number of Projects/Cases/Inspections</b> | <b>2011</b> | <b>2012</b> | <b>2013</b> | <b>2014</b> |
|---------------------------------------------|-------------|-------------|-------------|-------------|
| Projects                                    | 2,390       | 2,444       | 2,689       | 2,856       |
| ZBA Cases                                   | 54          | 53          | 50          | 56          |
| ARC Cases                                   | 43          | 43          | 37          | 38          |
| Building Inspections                        | 4,771       | 5,589       | 5,959       | 6,463       |

| <b>Breakdown By Permit Type</b>               | <b>2011</b> | <b>2012</b> | <b>2013</b> | <b>2014</b> |
|-----------------------------------------------|-------------|-------------|-------------|-------------|
| New Residential                               | 16          | 24          | 44          | 47          |
| New Commercial                                | 0           | 0           | 1           | 0           |
| New Other - Swimming Pools, Large Sheds, etc. | 16          | 11          | 28          | 29          |
| Single Family Demolition                      | 14          | 22          | 35          | 48          |
| Residential Additions                         | 67          | 64          | 61          | 77          |
| Residential Remodel – Interior, Decks, etc.   | 486         | 537         | 532         | 541         |
| Commercial Additions/Remodel                  | 41          | 47          | 28          | 37          |
| Garage                                        | 33          | 21          | 27          | 38          |
| Electrical Only                               | 66          | 63          | 72          | 99          |
| Air Conditioning Only                         | 39          | 37          | 44          | 37          |
| Generators                                    | 67          | 64          | 66          | 45          |
| Elevators                                     | 4           | 7           | 12          | 25          |
| Plumbing Only                                 | 293         | 292         | 496         | 430         |
| Fences                                        | 355         | 317         | 334         | 327         |
| Roof                                          | 337         | 278         | 298         | 354         |
| Tree Removal                                  | 345         | 382         | 305         | 349         |
| Signs                                         | 34          | 34          | 29          | 38          |
| Tents                                         | 2           | 1           | 0           | 1           |

| <b>Breakdown By Permit Type</b> | <b>2011</b> | <b>2012</b> | <b>2013</b> | <b>2014</b> |
|---------------------------------|-------------|-------------|-------------|-------------|
| All Other Demolition            | 5           | 10          | 12          | 12          |
| Engineering Only                | 127         | 170         | 221         | 268         |
| Fire Only                       | 2           | 7           | 6           | 5           |
| Two-Unit Other                  | 1           | 0           | 2           | 0           |
| Townhouse Other                 | 9           | 15          | 9           | 21          |
| Institutional Other             | 12          | 13          | 10          | 10          |
| Multi-Family Other              | 19          | 28          | 28          | 17          |

## Community Development Performance Measures

|                                                                         | <u>GOAL</u> | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|-------------------------------------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                                                         |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Single Family New Construction Permits:</u>                          |             |                    |             |           |           |           |                    |
| <i>To be reviewed in 10 days</i>                                        |             |                    |             |           |           |           |                    |
| Zoning Reviews                                                          | ≤10 days    |                    |             |           |           |           |                    |
| Average # of days to complete review                                    |             | 8                  | 8           | 8         | 9         | 8         | 8                  |
| Number of reviews                                                       |             | 37                 | 11          | 16        | 13        | 7         | 47                 |
| Building/Electrical Reviews                                             | ≤10 days    |                    |             |           |           |           |                    |
| Average # of days to complete review                                    |             | 3                  | 10          | 8         | 6         | 3         | 7                  |
| Number of reviews                                                       |             | 41                 | 7           | 13        | 15        | 13        | 48                 |
| <u>Single Family Additions &amp; Remodeling Permits:</u>                |             |                    |             |           |           |           |                    |
| <i>To be complete in 10 days</i>                                        |             |                    |             |           |           |           |                    |
| Zoning Reviews                                                          | ≤10 days    |                    |             |           |           |           |                    |
| Average # of days to complete review                                    |             | 5                  | 5           | 6         | 7         | 6         | 6                  |
| Number of reviews                                                       |             | 255                | 57          | 94        | 86        | 61        | 298                |
| Building/Electrical Reviews                                             | ≤10 days    |                    |             |           |           |           |                    |
| Average # of days to complete review                                    |             | 3                  | 5           | 6         | 4         | 4         | 5                  |
| Number of reviews                                                       |             | 283                | 55          | 89        | 101       | 75        | 320                |
| <u>Commercial New Construction, Additions &amp; Remodeling Permits:</u> |             |                    |             |           |           |           |                    |
| <i>To be complete in 10 days</i>                                        |             |                    |             |           |           |           |                    |
| Zoning Reviews                                                          | ≤10 days    |                    |             |           |           |           |                    |
| Average # of days to complete review                                    |             | 3                  | 2           | 5         | 4         | 3         | 4                  |
| Number of reviews                                                       |             | 21                 | 7           | 8         | 8         | 6         | 29                 |
| Building/Electrical Reviews                                             | ≤10 days    |                    |             |           |           |           |                    |
| Average # of days to complete review                                    |             | 7                  | 4           | 3         | 4         | 2         | 3                  |
| Number of reviews                                                       |             | 24                 | 7           | 7         | 10        | 6         | 30                 |
| <u>Building Inspections Performed:</u>                                  |             |                    |             |           |           |           |                    |
| <i>To be performed within 24 hours of request</i>                       |             |                    |             |           |           |           |                    |
| Building Inspections                                                    | 95%         | 100%               | 100%        | 100%      | 100%      | 100%      | 100%               |
| Number of inspections                                                   |             | 5,959              | 1,081       | 1,616     | 1,901     | 1,818     | 6,416              |

|                                                                                    | <u>GOAL</u> | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|------------------------------------------------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                                                                    |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Code Enforcement:</u>                                                           |             |                    |             |           |           |           |                    |
| <i>Code enforcement violations brought into compliance through voluntary means</i> |             |                    |             |           |           |           |                    |
| Code Enforcement                                                                   | 75%         | 94%                | 92%         | 88%       | 88%       | 92%       | 90%                |
| <i>Number of violations confirmed</i>                                              |             | 778                | 365         | 475       | 513       | 331       | 1,684              |
| <i>Number resolved voluntarily</i>                                                 |             | 730                | 335         | 420       | 453       | 304       | 1,512              |

|                                                                                              | <u>GOAL</u> | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|----------------------------------------------------------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                                                                              |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>New Business Listings:</u>                                                                |             |                    |             |           |           |           |                    |
| <i>New business listed on web site within 10 days of certification of occupancy issuance</i> |             |                    |             |           |           |           |                    |
| New Business Listings                                                                        | 100%        | 100%               | 100%        | 100%      | 100%      | 100%      |                    |
| <i>Number of new businesses</i>                                                              |             | 16                 | 2           | 7         | 2         | 6         | 17                 |
| <i>Average days to post</i>                                                                  |             | 1.5                | 2           | 1         | 0         | 0         | 1                  |

|                                                      | <u>GOAL</u>    | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|------------------------------------------------------|----------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                                      |                |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Business Contacts:</u>                            |                |                    |             |           |           |           |                    |
| <i>New business development contacts per quarter</i> | 195            | 819                | 201         | 261       | 225       | 176       | 863                |
|                                                      | (780 annually) |                    |             |           |           |           |                    |

|                                               | <u>GOAL</u> | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|-----------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                               |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Commercial Vacancy:</u>                    |             |                    |             |           |           |           |                    |
| <i>Commercial retail vacancy rate maximum</i> | 5%          | 6.63%              | 6.32%       | 5.69%     | 5.92%     | 5.61%     | 5.88%              |
| <i>% currently vacant</i>                     |             |                    | 6.32%       | 5.69%     | 5.92%     | 5.61%     |                    |

|                                                                             | <u>GOAL</u>    | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|-----------------------------------------------------------------------------|----------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                                                             |                |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Social Media Updates:</u>                                                |                |                    |             |           |           |           |                    |
| <i>Unique updates posted on Wilmette Biz social media sites per quarter</i> | 30             | 135                | 46          | 51        | 46        | 47        | 190                |
|                                                                             | (120 annually) |                    |             |           |           |           |                    |

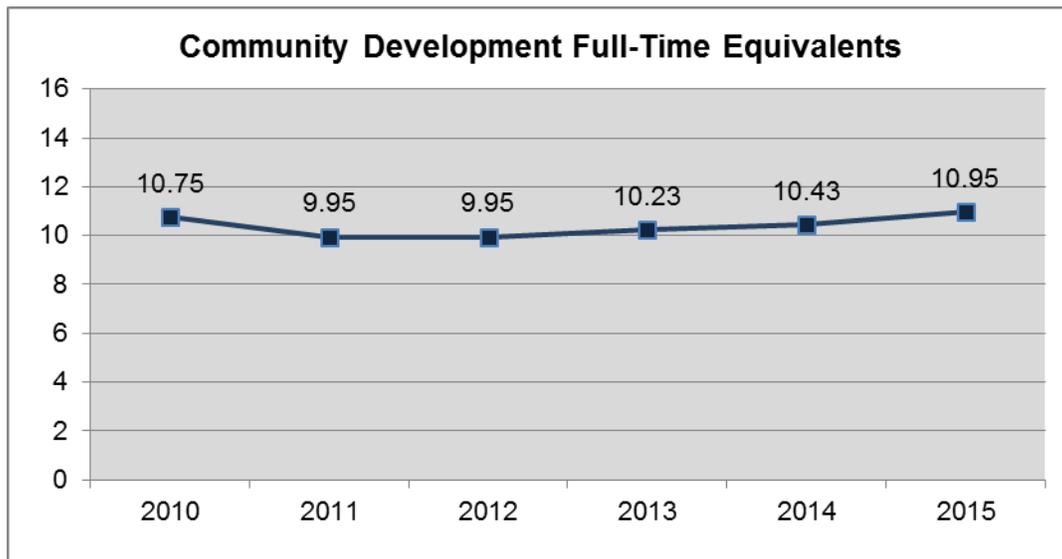
**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 09 - Community Development  
**Dept.:** 18 - Community Development  
**Type:** 45 - Community Development

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 910,941           | 957,740           | 963,721           | 1,014,065         | 1,005,000                      | 1,074,295         |
| Contractual Services | 114,380           | 137,866           | 106,374           | 102,035           | 138,285                        | 135,535           |
| Commodities          | 2,913             | 3,251             | 3,197             | 3,950             | 3,950                          | 3,950             |
| Other Expense        | 44,425            | 46,583            | 50,060            | 57,500            | 56,250                         | 18,500            |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>1,072,659</b>  | <b>1,145,440</b>  | <b>1,123,352</b>  | <b>1,177,550</b>  | <b>1,203,485</b>               | <b>1,232,280</b>  |

**BUDGET ANALYSIS:** There is a \$26,000 increase in the 2015 Budget for the Contractual Plan Review account due to increased permit activity. Additionally, there is a \$38,900 reduction in the automotive expense allocation due to a re-evaluation of Garage Fund allocation.

**PERSONNEL:** The change in personnel is due to converting a part-time front counter assistant to a full-time position to address increased permit activity.



**Village of Wilmette  
2015 Budget**

**Fund: 11 - General Fund**  
**Program: 09 - Community Development**  
**Dept.: 18 - Community Development**  
**Type: 45 - Community Development**

| Account Number                    | Description                                                 |                  |                  |                  | Estimated        |                  |                  |
|-----------------------------------|-------------------------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                   |                                                             | Actual FY 2011   | Actual FY 2012   | Actual FY 2013   | Budget FY 2014   | Actual FY 2014   | Budget FY 2015   |
| 410100                            | Regular Salaries                                            | 690,491          | 722,882          | 730,160          | 755,000          | 748,000          | 813,750          |
| 410200                            | Overtime Salaries                                           | 57               | 3,047            | 867              | 500              | -                | 500              |
| 415000                            | Employee Benefits                                           | 220,393          | 231,811          | 232,694          | 258,565          | 257,000          | 260,045          |
| <b>Total Personnel</b>            |                                                             | <b>910,941</b>   | <b>957,740</b>   | <b>963,721</b>   | <b>1,014,065</b> | <b>1,005,000</b> | <b>1,074,295</b> |
| 420010                            | Memberships                                                 | 2,868            | 2,955            | 2,985            | 2,985            | 2,985            | 2,985            |
| 420020                            | Professional Services                                       | 4,493            | 6,694            | 4,400            | 4,550            | 4,550            | 4,550            |
| 20042                             | Comp. Review of Zoning Ord.                                 | 19,989           | 17,000           | 520              | -                | -                | - *              |
| 20043                             | Village Center Master Devel. Plan                           | 14,458           | -                | -                | -                | -                | - *              |
| 420030                            | Digital Records Conversion                                  | -                | -                | 3,000            | 3,000            | 38,625           | 3,000            |
| 420400                            | Contractual Plan Review & Inspectional Services             | 63,748           | 101,862          | 83,606           | 60,000           | 80,000           | 86,000           |
| 420410                            | Non-Operating Contract. Plan Review & Inspectional Services | -                | -                | 1,817            | 22,500           | 3,425            | 30,000 *         |
| 421010                            | Contract. Elevator Inspection Service                       | 8,355            | 8,565            | 9,345            | 8,000            | 8,000            | 8,000            |
| 422000                            | Maintenance - Office Equipment                              | 469              | 790              | 701              | 1,000            | 700              | 1,000            |
| <b>Total Contractual Services</b> |                                                             | <b>114,380</b>   | <b>137,866</b>   | <b>106,374</b>   | <b>102,035</b>   | <b>138,285</b>   | <b>135,535</b>   |
| 430230                            | Supplies - Office                                           | 1,885            | 2,454            | 2,686            | 2,500            | 2,500            | 2,500            |
| 430250                            | Supplies - Other than Office                                | 1,028            | 797              | 511              | 1,450            | 1,450            | 1,450            |
| <b>Total Commodities</b>          |                                                             | <b>2,913</b>     | <b>3,251</b>     | <b>3,197</b>     | <b>3,950</b>     | <b>3,950</b>     | <b>3,950</b>     |
| 440500                            | Automotive Expense                                          | 40,630           | 44,320           | 47,420           | 51,000           | 51,950           | 12,000           |
| 441000                            | Incidentals                                                 | 46               | 118              | 237              | 400              | 400              | 400              |
| 442000                            | Training                                                    | 1,160            | 672              | 850              | 2,100            | 2,100            | 2,100            |
| 443020                            | Legal Notices                                               | 2,589            | 1,473            | 1,553            | 4,000            | 1,800            | 4,000            |
| <b>Total Other Expenses</b>       |                                                             | <b>44,425</b>    | <b>46,583</b>    | <b>50,060</b>    | <b>57,500</b>    | <b>56,250</b>    | <b>18,500</b>    |
| <b>Total Capital Outlay</b>       |                                                             | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total Program</b>              |                                                             | <b>1,072,659</b> | <b>1,145,440</b> | <b>1,123,352</b> | <b>1,177,550</b> | <b>1,203,485</b> | <b>1,232,280</b> |

\* Indicates a non-operating expenditure

**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund: 11 - General Fund**  
**Program: 09 - Community Development**  
**Dept.: 18 - Community Development**  
**Type: 46 - Business Development**

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 58,906            | 61,061            | 62,906            | 67,115            | 67,000                         | 67,495            |
| Contractual Services | 13,862            | 48,759            | 55,065            | 50,525            | 50,525                         | 75,525            |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | 378               | 575               | 292               | 167,890           | 226,600                        | 287,000           |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>73,146</b>     | <b>110,395</b>    | <b>118,263</b>    | <b>285,530</b>    | <b>344,125</b>                 | <b>430,020</b>    |

**BUDGET ANALYSIS:** Business promotional activities are being increased by \$25,000 to provide professional public relations and advertising services to enhance business development efforts. The program also provides 60% of the funding for the Planner position assigned to Business Development.

Beginning in 2014, the Hotel Tax Rebate for the Marriott Residence Inn is budgeted in this account. For 2015, it is projected that the Village will rebate \$286,500 to White Lodging Service Corporation and the Village's share will be approximately \$86,000.

The economic incentive agreement with White Lodging provides for 76.9% of the tax being rebated to the developer for the first ten years of operation up to a cumulative maximum rebate of \$3.2 million. After ten years or after the cumulative rebates total \$3.2 million (whichever occurs first) all revenues would be retained by the Village.

**PERSONNEL:** A portion of the personnel listed in the community development program (11-09-18-45) is also allocated to this program.

**Village of Wilmette  
2015 Budget**

**Fund:** 11 - General Fund  
**Program:** 09 - Community Development  
**Dept.:** 18 - Community Development  
**Type:** 46 - Business Development

| Account Number                    | Description                         | Actual FY 2011 | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Estimated      |                |
|-----------------------------------|-------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                   |                                     |                |                |                |                | Actual FY 2014 | Budget FY 2015 |
| 410100                            | Regular Salaries                    | 45,694         | 46,787         | 47,803         | 49,950         | 50,000         | 51,200         |
| 415000                            | Employee Benefits                   | 13,212         | 14,274         | 15,103         | 17,165         | 17,000         | 16,295         |
| <b>Total Personnel</b>            |                                     | <b>58,906</b>  | <b>61,061</b>  | <b>62,906</b>  | <b>67,115</b>  | <b>67,000</b>  | <b>67,495</b>  |
| 420010                            | Memberships                         | 825            | 800            | 1,375          | 1,375          | 1,375          | 1,375          |
| 420450                            | Business Promotion Activities       | 13,037         | 47,959         | 53,690         | 49,150         | 49,150         | 74,150         |
| <b>Total Contractual Services</b> |                                     | <b>13,862</b>  | <b>48,759</b>  | <b>55,065</b>  | <b>50,525</b>  | <b>50,525</b>  | <b>75,525</b>  |
| <b>Total Commodities</b>          |                                     | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| 441000                            | Incidentals                         | 378            | 575            | 292            | 500            | 600            | 500            |
| 448900                            | Depot Property Taxes                | -              | -              | -              | -              | -              | -              |
| 448910                            | Hotel Tax Rebate                    | -              | -              | -              | 167,390        | 226,000        | 286,500        |
| <b>Total Other Expenses</b>       |                                     | <b>378</b>     | <b>575</b>     | <b>292</b>     | <b>167,890</b> | <b>226,600</b> | <b>287,000</b> |
| <b>460950-</b>                    | <b>Other Building Improvements:</b> |                |                |                |                |                |                |
| 60800                             | Depot Building Improvements         | -              | -              | -              | -              | -              | -              |
| <b>490450-</b>                    | <b>Other Equipment:</b>             |                |                |                |                |                |                |
| 70250                             | Linden Square Business Dir. Sign    | -              | -              | -              | -              | -              | -              |
| <b>Total Capital Outlay</b>       |                                     | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| <b>Total Program</b>              |                                     | <b>73,146</b>  | <b>110,395</b> | <b>118,263</b> | <b>285,530</b> | <b>344,125</b> | <b>430,020</b> |

## Village of Wilmette

### FY 2015 Budget

### Budget Summary

**Fund:** 11 - General Fund

**Program:** 10 - Miscellaneous Boards & Commissions

**Dept.:** 10 - Administration

**Type:** 60 - Miscellaneous

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | -                 | -                 | -                 | -                 | -                              | -                 |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | 69,434            | 67,033            | 70,694            | 71,220            | 71,220                         | 50,300            |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>69,434</b>     | <b>67,033</b>     | <b>70,694</b>     | <b>71,220</b>     | <b>71,220</b>                  | <b>50,300</b>     |

**PROGRAM DESCRIPTION:** This program provides funding for the various activities and programs that are administered and coordinated by some of the Village's Boards and Commissions. It includes the Housing Assistance Program (HAP) and activities coordinated by the Human Relations Commission.

**BUDGET ANALYSIS:** The two most significant changes in the 2015 Budget include changes to the Human Relations Commission Grant Program, which was subsidized by the Clampitt Fund (fund is now depleted) and the Housing Assistance Program, which is subsidized by the Affordable Housing Escrow (will be depleted in the next few years).

Per the recommendation of the Village Board, Administration Committee, and Human Relations Commission, the remaining Clampitt funds in 2014 were transferred to a newly created Charitable Trust Organization to seek private donations and continue the Youth Grant Program through private funding.

Per the recommendation of the Ad-Hoc Committee for the Private Funding of the Housing Assistance Program, a not for profit organization was created to raise private funds and administer the Housing Program. The purpose of the Wilmette HAP, as stated in the HAP Guidelines, is to provide financial aid to senior citizens and permanently disabled heads of household who can demonstrate a definite need for such assistance in order to continue to live in Wilmette. Other than \$3,000 for emergency housing assistance, in 2015 the Housing Assistance Program is entirely funded through the Village's Affordable Housing Escrow and private donations.

**PERSONNEL:** There are no employees assigned to this program.

**Village of Wilmette  
2015 Budget**

**Fund:** 11 - General Fund  
**Program:** 10 - Miscellaneous Boards & Commissions  
**Dept.:** 10 - Administration  
**Type:** 60 - Miscellaneous

| Account Number                    | Description                               | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|-----------------------------------|-------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |                                           | -                 | -                 | -                 | -                 | -                              | -                 |
| 420020-                           | Professional Services                     |                   |                   |                   |                   |                                |                   |
| 20104                             | Housing Needs Assessment Study            | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Contractual Services</b> |                                           | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Commodities</b>          |                                           | -                 | -                 | -                 | -                 | -                              | -                 |
| 441000                            | Incidentals                               | 728               | 150               | 28                | 500               | 500                            | 500               |
| 449010                            | Wilmette Housing Commission - HAP         | 43,223            | 42,870            | 46,463            | 37,920            | 37,920                         | 43,000            |
| 449015                            | Senior Resources Commission               | -                 | -                 | -                 | -                 | -                              | -                 |
| 449020                            | Community Relations<br>Commission         | 1,005             | 750               | -                 | -                 | -                              | -                 |
| 449025                            | Fine Arts Commission                      | 298               | 339               | -                 | -                 | -                              | -                 |
| 449035                            | Historic Preservation Commission          | 1,370             | 1,124             | 985               | 1,600             | 1,600                          | 1,600             |
| 449040                            | Human Relations Commission                | -                 | -                 | 21,518            | 29,200            | 29,200                         | 3,200             |
| 449045                            | Youth Commission                          | 21,000            | 20,000            | -                 | -                 | -                              | -                 |
| 449060                            | Bicycle Task Force:                       | 1,810             | 1,800             | 1,700             | -                 | -                              | -                 |
|                                   | Bicycle Safety Training in Public Schools |                   | -                 | -                 | 2,000             | 2,000                          | 2,000             |
| <b>Total Other Expenses</b>       |                                           | <b>69,434</b>     | <b>67,033</b>     | <b>70,694</b>     | <b>71,220</b>     | <b>71,220</b>                  | <b>50,300</b>     |
| <b>Total Capital Outlay</b>       |                                           | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |                                           | <b>69,434</b>     | <b>67,033</b>     | <b>70,694</b>     | <b>71,220</b>     | <b>71,220</b>                  | <b>50,300</b>     |

**HISTORICAL MUSEUM**

**MISSION STATEMENT**

The Wilmette Historical Museum mission is:

- To collect and preserve the widest variety of materials which document the history of Wilmette and environs (including the growth and development of Wilmette, New Trier Township and the North Shore, the architecture, businesses, schools, religious groups, and organizations, and the residents of the Village);
- To educate the general public, both children and adults, through exhibits, programs, classes, tours, publications, websites and other means;
- To act as a resource center for researchers, teachers, students, businesses, homeowners and others requesting historical information on the area; and,
- To serve as the repository for the historical records of the Village of Wilmette.

~~~~~**PROGRAMS**~~~~~

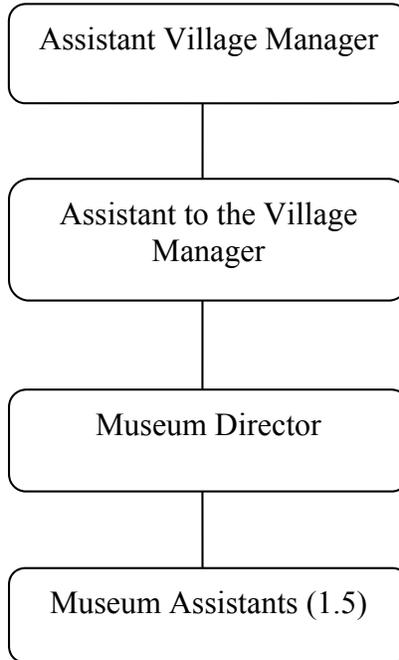
This program provides for a significant portion of the support for the Wilmette Historical Museum. The Wilmette Historical Society funds the remaining costs.

The Museum was created in 1951 and acts as the official repository for historical material, all of which is owned by the Village. The Museum creates both permanent and temporary historical exhibits focusing on Wilmette history, conducts educational programs for children and adults, assists residents and others with historical research, and acts as the community's resource on historical matters.

In addition, the Museum maintains the exhibit space on the second floor of the Village Hall and provides Village staff with exhibit and research assistance.

*HISTORICAL MUSEUM*

ORGANIZATIONAL CHART



## HISTORICAL MUSEUM

### Objectives & Accomplishments

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#### Looking Forward: 2015 Objectives

1. Create and install a new exhibit on Wilmette in the 1960s and 1970s.
2. Develop and present public programs and events throughout the year.
3. Create a new series of neighborhood history guides / walking tours, publishing two new walking tours on historical sites in Wilmette: one on the Ridge Road / Old Gross Point area and one on either downtown Wilmette or the lakefront. The series will be expanded in future years.
4. Continue to work on building new audiences through the IMLS grant received in 2014, new membership development strategies, and innovative programs and events.

#### Reviewing the Year: 2014 Accomplishments

1. Explore ways to develop new audiences for exhibits and events.

*The Museum applied for a Community Engagement Grant through the Institute of Museum and Library Services, a federal agency. The application was successful, and the grant will be implemented in 2015. In addition, a staff member with a background in education and community engagement was hired in December 2014 to help us reach new audiences. The Wilmette Historical Society also created an Outreach Committee to work with the Museum staff on this issue.*

2. Review our publications program and outline goals for the future.

*Due to the popularity of the printed walking / biking tours, staff reviewed the guides. It was determined that they have become out-of-date. A new series of guides will be produced and will be made available in print and online media, and a consultant was hired to help move the project along.*

3. Create and present public programs and events throughout the year.

*In 2014, the Museum presented 53 programs, tours and events. This year's presentations including walking tours of downtown and of east Wilmette, classes for children on architecture and on drawing your Wilmette house, lectures on photographer Vivian Maier, local Holocaust survivors, and the building of the sanitary channel, and many tours at the museum for school children, scouts and adult organizations. The Museum also sponsors a history book club, which meets at the Museum once a month. A new club for children, called "History Detectives," was created in fall 2014 and is drawing a nice grade-school crowd.*

4. Publish a book of David Leach's articles on local history.

*The book was completed in December 2014 and is now available for sale at the Museum and through the Museum's website.*

5. Redesign the museum's website and upgrade social media usage.

*The Museum's new website went "live" in April. It has many new features, including online registrations for events, internships and memberships, special activity pages for kids, resources for Wilmette teachers, virtual exhibits, online resources and much more historical information. We also reexamined our Facebook page and have begun to post new items more frequently.*

## HISTORICAL MUSEUM DEPARTMENT

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### Activity Measures

|                                   | <b>2011</b> | <b>2012</b> | <b>2013</b> | <b>2014</b> |
|-----------------------------------|-------------|-------------|-------------|-------------|
| Visitors & Researchers            | 6,775       | 6,466       | 6,238       | 6,301       |
| Exhibits Created                  | 5           | 6           | 6           | 3           |
| New Collections Cataloged         | 1,306       | 1,176       | 977         | 1,028       |
| Programs & Tours Conducted        | 68          | 66          | 50          | 54          |
| Publications                      | 10          | 8           | 6           | 6           |
| Volunteer Hours at the Museum     | 1,682       | 1,896       | 1,925       | 1,999       |
| Distinct Visits to Museum Website | 65,000      | 62,224      | 63,124      | 62,516      |

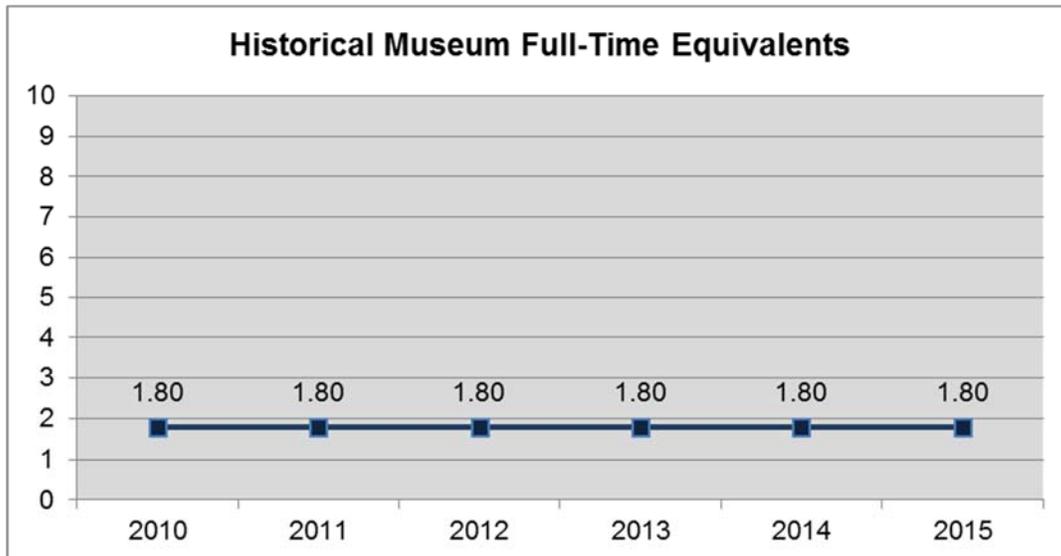
**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 11 - Wilmette Historical Museum  
**Dept.:** 10 - Administration  
**Type:** 60 - Miscellaneous

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 126,026           | 129,165           | 137,908           | 138,885           | 144,150                        | 141,710           |
| Contractual Services | -                 | -                 | -                 | -                 | -                              | -                 |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>126,026</b>    | <b>129,165</b>    | <b>137,908</b>    | <b>138,885</b>    | <b>144,150</b>                 | <b>141,710</b>    |

**BUDGET ANALYSIS:** The 2015 Budget provides funds for one full-time position, one part-time position (the Wilmette Historical Society reimburses the Village for 50% of the position) and one part-time position (14 hours/week, which the Wilmette Historical Society reimburses the Village for 100% of the position).

**PERSONNEL:**



**Village of Wilmette  
2015 Budget**

**Fund:** 11 - General Fund  
**Program:** 11 - Wilmette Historical Museum  
**Dept.:** 10 - Administration  
**Type:** 60 - Miscellaneous

| Account Number                    | Description               | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated         | Budget<br>FY 2015 |
|-----------------------------------|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                   |                           |                   |                   |                   |                   | Actual<br>FY 2014 |                   |
| 410100                            | Regular Salaries          | 105,471           | 107,455           | 113,810           | 112,725           | 118,150           | 115,850           |
| 415000                            | Employee Benefits Expense | 20,555            | 21,710            | 24,098            | 26,160            | 26,000            | 25,860            |
| <b>Total Personnel</b>            |                           | <b>126,026</b>    | <b>129,165</b>    | <b>137,908</b>    | <b>138,885</b>    | <b>144,150</b>    | <b>141,710</b>    |
| <b>Total Contractual Services</b> |                           | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Total Commodities</b>          |                           | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Total Other Expenses</b>       |                           | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Total Capital Outlay</b>       |                           | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Total Program</b>              |                           | <b>126,026</b>    | <b>129,165</b>    | <b>137,908</b>    | <b>138,885</b>    | <b>144,150</b>    | <b>141,710</b>    |

WILMETTE COMMUNITY TELEVISION (WCTV)

**MISSION STATEMENT**

The mission of WCTV is:

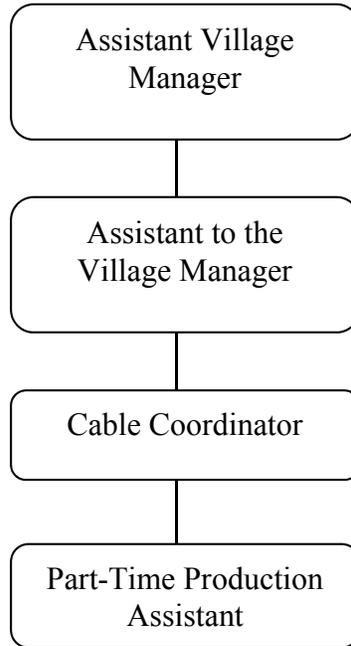
- To serve as a public information tool for Wilmette's units of local government and to increase community awareness of local government services, activities and policies;
- To strengthen the community identity of Wilmette by highlighting local events, activities, organizations, interests and businesses which enhance the community; and,
- To promote the Village of Wilmette and to encourage community participation.

~~~~~**PROGRAMS**~~~~~

This program reflects expenditures associated with cable programming services. The Community Cable Coordinator oversees the production and development of community related cable television programming on WCTV Channel 6, including the telecasting of various Village meetings. This program was started in FY 1993-94.

WILMETTE COMMUNITY TELEVISION

ORGANIZATIONAL CHART



## CABLE DEPARTMENT

### Objectives & Accomplishments

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#### Looking Forward: 2015 Objectives

1. Broadcast an average of 10 hours of programming on Channel 6 per day, including a series of State of the Village segments that will air monthly before the Village Board Meetings.
2. Begin the annual equipment replacement program funded through the Public, Educational and Governmental (PEG) fee to improve audio quality in the Chambers and with live broadcasts.
3. Assist School District 39 with developing programs to air on Channel 6.

#### Reviewing the Year: 2014 Accomplishments

1. Broadcast an average of 10 hours of programming on Channel 6 per day, including the Production of a quarterly program highlighting issues and programs from each of the Village's major departments; (Police, Fire, Public Works and Engineering).

*The Department worked with Community groups and Village departments to produce an average of 10 hours of programming per day. Some of the programs developed include, "Coach's Corner," "Fire It Up - A Grilling Guide," "State of the Village" presentation given by Village President Bob Bielinski, a video provided by the Public Works Department on "Electronic Reuse & Recycling," and a segment regarding the Leaf Collection Program with helpful tips on how to prepare your yard for winter.*

2. Develop a series of new Station IDs for Channel 6 that will be broadcast daily and include Village and program highlights.

*Graphics for these IDs were developed over the summer and began airing in September. The plan is to change the Station IDs with the seasons.*

3. Develop one new community based series or program for Channel 6.

*The "Fire It Up - A Grilling Guide" will be the start to a series of quarterly seasonal grilling programs that will be produced with the Backyard Barbeque Store in Wilmette.*

**CABLE DEPARTMENT**

.....

**Activity Measures**

|                                       | <b>2011</b> | <b>2012</b> | <b>2013</b> | <b>2014</b> |
|---------------------------------------|-------------|-------------|-------------|-------------|
| Public Meetings Broadcast             | 80          | 81          | 78          | 83          |
| Hours of Programming Aired            | 2,299       | 2,236       | 2,225       | 2,359       |
| Hours of Volunteer Training Conducted | 63          | 66          | 62          | 64          |
| Studio Tours Given                    | 9           | 12          | 8           | 9           |
| Hours of Public Meetings Broadcast    | 878         | 842         | 718         | 744         |
| - Village Board                       | 249         | 228         | 158         | 198         |
| - Zoning Board of Appeals             | 182         | 144         | 148         | 179         |
| - School Board                        | 162         | 156         | 172         | 144         |
| - Library Board                       | 130         | 117         | 89          | 98          |
| - Other Meetings/Forums               | 52          | 71          | 50          | 42          |
| - Park Board                          | 103         | 126         | 101         | 83          |

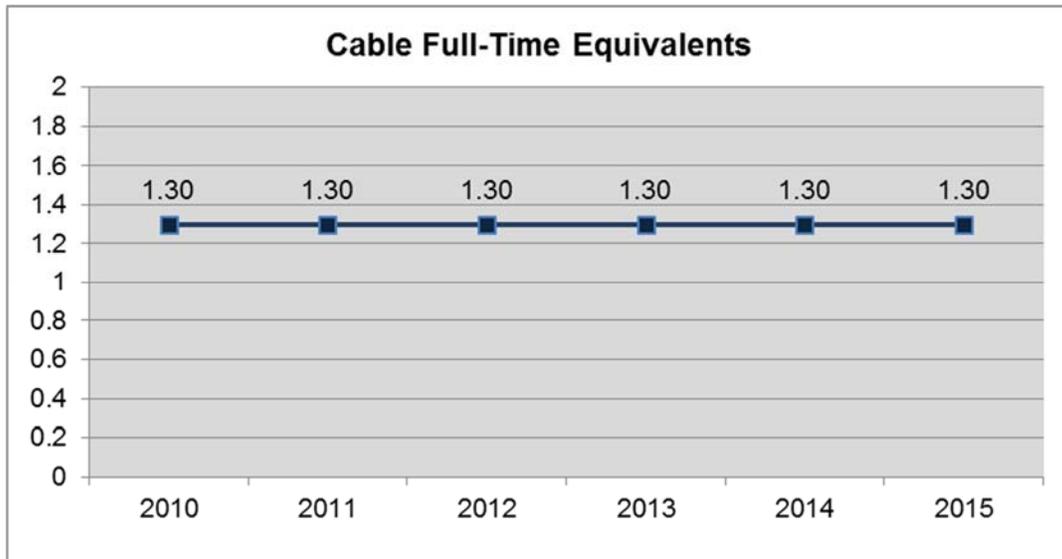
**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 15 - Cable Programming Services  
**Dept.:** 10 - Administration  
**Type:** 60 - Miscellaneous

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 105,360           | 107,304           | 110,220           | 124,425           | 120,700                        | 126,905           |
| Contractual Services | 18,163            | 19,285            | 19,084            | 20,190            | 20,685                         | 20,690            |
| Commodities          | 2,244             | 2,749             | 1,716             | 2,950             | 2,450                          | 2,950             |
| Other Expense        | 11,623            | 11,815            | 11,888            | 14,200            | 13,600                         | 14,200            |
| Capital Outlay       | -                 | -                 | -                 | -                 | 3,800                          | -                 |
| <b>Program Total</b> | <b>137,390</b>    | <b>141,153</b>    | <b>142,908</b>    | <b>161,765</b>    | <b>161,235</b>                 | <b>164,745</b>    |

**BUDGET ANALYSIS:** There are no significant budget changes in 2015.

**PERSONNEL:**



**Village of Wilmette  
2015 Budget**

**Fund:** 11 - General Fund  
**Program:** 15 - Cable Programming Services  
**Dept.:** 10 - Administration  
**Type:** 60 - Miscellaneous

| Account Number                    | Description                     |                |                |                | Estimated      |                |                |
|-----------------------------------|---------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                   |                                 | Actual FY 2011 | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Actual FY 2014 | Budget FY 2015 |
| 410100                            | Regular Salaries                | 77,003         | 77,875         | 79,290         | 90,000         | 87,100         | 93,900         |
| 410400                            | CATV Wages                      | 1,563          | 1,678          | 1,335          | 1,600          | 1,600          | -              |
| 415000                            | Employee Benefits               | 26,794         | 27,751         | 29,595         | 32,825         | 32,000         | 33,005         |
| <b>Total Personnel</b>            |                                 | <b>105,360</b> | <b>107,304</b> | <b>110,220</b> | <b>124,425</b> | <b>120,700</b> | <b>126,905</b> |
| 420010                            | Memberships                     | 175            | 175            | 185            | 190            | 185            | 190            |
| 421512                            | Contractual Website Services    | 2,605          | 3,953          | 3,960          | 4,000          | 4,000          | 4,000          |
| 422000                            | Maintenance - Office Equipment  | 953            | 995            | 962            | 1,500          | 2,000          | 2,000          |
| 428120                            | High Speed Ethernet Service     | 14,430         | 14,162         | 13,977         | 14,500         | 14,500         | 14,500         |
| <b>Total Contractual Services</b> |                                 | <b>18,163</b>  | <b>19,285</b>  | <b>19,084</b>  | <b>20,190</b>  | <b>20,685</b>  | <b>20,690</b>  |
| 430230                            | Supplies - Office               | 191            | 523            | 72             | 450            | 450            | 450            |
| 430300                            | Supplies - Video                | 2,053          | 2,226          | 1,644          | 2,500          | 2,000          | 2,500          |
| <b>Total Commodities</b>          |                                 | <b>2,244</b>   | <b>2,749</b>   | <b>1,716</b>   | <b>2,950</b>   | <b>2,450</b>   | <b>2,950</b>   |
| 441000                            | Incidentals                     | -              | -              | 10             | 400            | 200            | 400            |
| 442000                            | Training                        | -              | -              | -              | 600            | 200            | 600            |
| 448700                            | Rent - CATV Studios             | 11,623         | 11,815         | 11,878         | 13,200         | 13,200         | 13,200         |
| <b>Total Other Expenses</b>       |                                 | <b>11,623</b>  | <b>11,815</b>  | <b>11,888</b>  | <b>14,200</b>  | <b>13,600</b>  | <b>14,200</b>  |
| <b>460600-</b>                    | <b>Building Improvements</b>    |                |                |                |                |                |                |
| 60205                             | Council Chambers - Sound System |                |                |                |                | 3,800          | -              |
| <b>Total Capital Outlay</b>       |                                 | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>3,800</b>   | <b>-</b>       |
| <b>Total Program</b>              |                                 | <b>137,390</b> | <b>141,153</b> | <b>142,908</b> | <b>161,765</b> | <b>161,235</b> | <b>164,745</b> |

\* Indicates a non-operating expenditure

**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 19 - Contingency  
**Dept.:** 10 - Administration  
**Type:** 60 - Miscellaneous

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | -                 | -                 | -                 | -                 | -                              | -                 |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | 16,037            | 29,388            | 131,957           | 250,000           | 29,810                         | 314,000           |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>16,037</b>     | <b>29,388</b>     | <b>131,957</b>    | <b>250,000</b>    | <b>29,810</b>                  | <b>314,000</b>    |

**PROGRAM DESCRIPTION:** The Contingency program provides funding for unanticipated expenses which may occur during the fiscal year as authorized by the Village Board of Trustees. It permits the Village Board of Trustees to approve unanticipated expenditures, which may occur during the fiscal year without adopting a supplemental appropriation. The program has also been used to fund the purchase and resale of senior condominiums in the Atrium, 800 Ridge Road.

**BUDGET ANALYSIS:** In 2011 the Administration Committee and Village Board reviewed the policy and in April 2011 passed a Resolution where the Village would no longer automatically purchase the Atrium units for resale. Instead, each repurchase would be reviewed on a case by case basis given the circumstances at the time the unit is offered for sale. In 2015 there is \$64,000 budgeted as a transfer to the debt service fund.

**PERSONNEL:** There are no employees assigned to this program.

**Village of Wilmette  
2015 Budget**

**Fund:** 11 - General Fund  
**Program:** 19 - Contingency  
**Dept.:** 10 - Administration  
**Type:** 60 - Miscellaneous

| Account Number                    | Description                      | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|-----------------------------------|----------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |                                  | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Contractual Services</b> |                                  | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Commodities</b>          |                                  | -                 | -                 | -                 | -                 | -                              | -                 |
| 448035                            | Debt Service Fund Transfer       | -                 | -                 | -                 | -                 | -                              | 64,000            |
| 449500                            | Contingency - Regular            | -                 | -                 | -                 | 225,000           | -                              | 225,000           |
| 50205                             | Wide Area Network Replacement    | -                 | -                 | -                 | -                 | 19,810                         | -                 |
| 80107                             | Skokie/Hibbard Improvements      | -                 | -                 | 93,898            | -                 | -                              | -                 |
| 80108                             | Pedestrian Crossing Improvements | -                 | -                 | 27,898            | -                 | -                              | -                 |
| 449510                            | Contingency - Atrium Resale      | 16,037            | 29,388            | 10,161            | 25,000            | 10,000                         | 25,000            |
| <b>Total Other Expenses</b>       |                                  | <b>16,037</b>     | <b>29,388</b>     | <b>131,957</b>    | <b>250,000</b>    | <b>29,810</b>                  | <b>314,000</b>    |
| <b>Total Capital Outlay</b>       |                                  | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |                                  | <b>16,037</b>     | <b>29,388</b>     | <b>131,957</b>    | <b>250,000</b>    | <b>29,810</b>                  | <b>314,000</b>    |

**ENGINEERING DEPARTMENT**

**MISSION STATEMENT**

The Engineering Department is committed to enriching the quality of life for all Wilmette residents by improving the Village’s infrastructure while striving to maintain a high level of customer service and resident communication. As a technical resource for other Village Departments, the Engineering Department places internal customer service as a high priority and willingly serves its fellow departments with a cooperative spirit. It is the goal of the Engineering Department to ensure the Village’s interests are protected and incorporated into projects initiated by other governmental agencies.

~~~~~**PROGRAMS**~~~~~

This program reflects expenses associated with the Engineering Department, which consists of the Engineering Division, Water Plant and the Building and Grounds Division.

The Engineering budget provides for the design and supervision of improvements to the Village’s infrastructure. This includes streets, sidewalks and alleys; sewer and water mains; and street lights. The department also coordinates traffic studies, and provides engineering assistance to other governmental agencies as required.

**Engineering Division:**

Design and supervision of improvements to the Village’s infrastructure, including:

- Streets
- Sidewalks & Alleys
- Sewer & Water Mains
- Street Lights
- Traffic Signals

Coordinate traffic and parking studies; and

Provide engineering assistance to other governmental agencies as required.

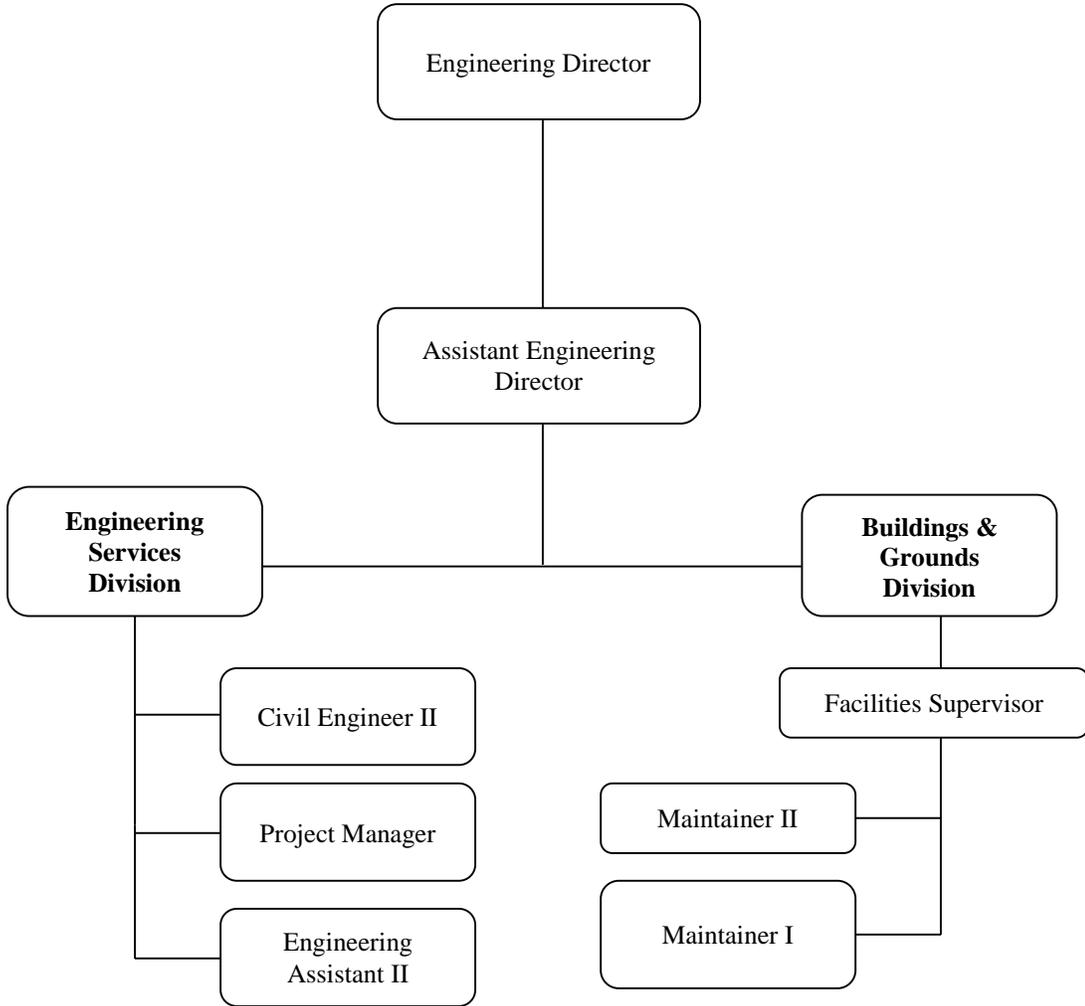
**Water Plant:** See Water Fund

**Building and Grounds Division:** provides for all routine, preventative and emergency maintenance of Village owned buildings and grounds, including:

- Village Hall
- Village Yard
- Police Station
- Historical Museum
- Metra Station
- Fire Stations (except for routine maintenance which is performed by Fire Department personnel)

ENGINEERING DEPARTMENT

ORGANIZATIONAL CHART



## ENGINEERING DEPARTMENT

### Objectives & Accomplishments

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#### Looking Forward: 2015 Objectives

1. Continue implementation of the Stormwater Action Plan including West Park Storage Project, manhole rehabilitation phase II in the Harms Road basin, Princeton Place and Kenilworth Gardens sewer study recommendations and capacity improvement projects.
2. Continue to review the 2014 Storm Sewer study recommendations and seek grant funding.
3. Receive approval from IDOT and Cook County Highway Department of the Phase II design of the Skokie/Hibbard Intersection Improvements Project.
4. Obtain Phase II design approval from IDOT for the Locust Road Reconstruction Project.
5. Implement new Watershed Management Ordinance which is administered by MWRDGC on behalf of Cook County.
6. Promote Stormwater Best Management Practices (BMP's) for the purpose of improving water quality and reducing runoff. Implement BMP's in public projects where applicable and economically feasible.
7. Complete year 3 of the new pavement management program. A minimum of 1/3 of the Village streets will be surveyed, pavement conditions updated and proposed Street Resurfacing Program will be generated.
8. Follow and report on the progress of Winnetka's Willow Road Tunnel project.

#### Reviewing the Year: 2014 Accomplishments

1. Implement 2014 Sewer Capital initiatives including West Park Storage Project, manhole rehabilitation, Princeton Place and Kenilworth Gardens sewer study recommendations and capacity improvement projects.

##### West Park Storage

Excavation for the West Park Storage Project began in October 2014.

##### Manhole Rehabilitation

Phase I of the Manhole rehabilitation program, which included the rehabilitation of nearly 50% sanitary sewer manholes within the Village's separate sewer area west of Ridge Road was completed mid-July. Phase II of the Manhole Rehabilitation Program (Harms Road Basin) began in November 2014 and will be completed in late spring 2015.

Princeton Place/Kenilworth Gardens Sewer Study

*The Village is working with residents regarding repairing I/I sources identified in the Princeton Place/Kenilworth Gardens sewer study. 68 residents were notified on June 6, 2014. Residents are required to repair the defects within 120 days from the date of the notice.*

Wilmette Avenue/Hibbard Road Local Storage Project

*This project was substantially completed in 2014. The final roadwork will be completed spring of 2015*

2. Receive approval from IDOT and Cook County Highway Department to begin Phase II design of the Skokie/Hibbard Intersection Improvements Project.

*The Project Development Report was submitted to IDOT and Cook County Highway Department in fall of 2014. The project is awaiting design approval to move ahead with Phase II.*

3. Implement new Watershed Management Ordinance which is administered by MWRDGC on behalf of Cook County.

*The Watershed Management Ordinance (WMO) was approved and adopted by the Village Board on May 13, 2014. The intergovernmental agreement between the Village and MWRD to administer the WMO was executed by MWRD on August 4, 2014.*

4. Promote Stormwater Best Management Practices (BMP's) for the purpose of improving water quality and reducing runoff. Implement BMP's in public projects where applicable and economically feasible.

*The Village continues to review new single family home construction and ensures that BMP's are incorporated into their grading plans. New stormwater connections are not allowed and builders must manage stormwater onsite. The Engineering Department implements BMP's in public projects by minimizing runoff into storm sewers. BMP's include installing filter baskets in all catch basins and inlets within the project limits until the project is completed and requiring inlet lids with "Dump no Waste Drains to Waterways" cast on lid.*

5. This will be year 2 of implementing the new pavement management program. A minimum of 1/3 of the Village streets will be surveyed, pavement conditions updated and proposed Street Resurfacing Program will be generated.

*The Department hired summer interns to conduct the pavement inventory survey and enter data to update the current pavement ranking of Wilmette streets.*

## ENGINEERING DEPARTMENT

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### Activity Measures

|  | <b>2011</b> | <b>2012</b>        | <b>2013</b> | <b>2014</b> |
|--|-------------|--------------------|-------------|-------------|
| Grading Permits                              | 111         | 121                | 169         | 154         |
| Dumpster Permits                             | 208         | 249                | 291         | 351         |
| Right of Way Permits                         | 312         | 304                | 381         | 383         |
| Inspections Made (all permits) <sup>1</sup>  | 5,537       | 6,441 <sup>2</sup> | 5,915       | 5,596       |
| Sidewalk Replacement (miles)                 | 2.08        | 1.1                | 1.3         | 0.68        |
| Curb and Gutter Replacement (miles)          | 2.23        | 1.3                | 2.78        | 1.27        |
| Street Improvements (miles)                  | 1.20        | 0.9                | 1.73        | 1.76        |
| Storm Sewer Construction <sup>3</sup> (feet) |             |                    | 1,625       | 350         |
| Sewer Pipe Repairs (feet)                    | 3,202       | 1,140              | 1,309       | 2,226       |
| Sewer Lining (feet)                          | 19,334      | 21,870             | 15,683      | 26,505      |
| New Relief Sewer Installation (feet)         | 1,389       | 0                  | 1,590       | 1,235       |
| New Water Main Installation (feet)           | 0           | 0                  | 1,296       | 0           |
| Traffic Studies                              | 160         | 178                | 75          | 169         |

#### Footnotes:

<sup>1</sup> Includes all inspections by the Engineering and Community Development departments.

<sup>2</sup> In 2012, there was been an increase of 9% for interior remodeling permits which do not require grading or right-of-way permits.

<sup>3</sup> Includes new storm sewers constructed with the Alley Program.

## Engineering Performance Measures

|                                 | <u>GOAL</u> | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|---------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                 |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Initial Plan Reviews:</u>    |             |                    |             |           |           |           |                    |
| Completed in 10 days            | 95%         | 89%                | 98%         | 98%       | 98%       | 99%       | 98%                |
| Number of reviews               |             | 444                | 43          | 157       | 215       | 134       | 549                |
| Number completed within 10 days |             | 396                | 42          | 154       | 211       | 133       | 540                |

|   | <u>GOAL</u> | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|---|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|   |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Engineering Projects Resident Satisfaction Rating:</u> |             |                    |             |           |           |           |                    |
| "5" is excellent rating                                   | 4.0         | 4.6                |             |           |           |           |                    |
| Number of CIP projects                                    |             | 3.0                | n/a         | n/a       | 2.0       | n/a       | 2                  |
| Average resident satisfaction rating                      |             | 4.6                | n/a         | n/a       | 4.8       | n/a       | 4.8                |

|                                    | <u>GOAL</u> | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                    |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Traffic Calming:</u>            |             |                    |             |           |           |           |                    |
| Projects meet intended goal        | 100%        | 100%               | n/a         | n/a       | TBD       | n/a       | TBD                |
| Number of traffic calming projects |             | 1                  | n/a         | n/a       | 1         | n/a       | 1                  |

|   | <u>GOAL</u> | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|---|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|   |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>CIP Projects Completed On Time &amp; Under Budget:</u> |             |                    |             |           |           |           |                    |
|   | 100%        | 92%                | n/a         | n/a       | 100%      | 100%      | 100%               |
| Number of CIP projects                                    |             | 12                 | n/a         | n/a       | 4         | 1         | 5                  |
| Number of CIP projects on-time                            |             | 12                 | n/a         | n/a       | 4         | 1         | 5                  |
| Number of CIP projects under budget                       |             | 11                 | n/a         | n/a       | 4         | 1         | 5                  |

|   | <u>GOAL</u> | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|---|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|   |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Monthly/Quarterly/Bi-Annual and Annual IEPA Reports:</u> |             |                    |             |           |           |           |                    |
| Submitted on time   | 100%        | 100%               | 100%        | 100%      | 100%      | 100%      | 100%               |
| Number of required reports                                  |             | 108                | 27          | 27        | 27        | 27        | 108                |
| Number of required reports submitted                        |             | 108                | 27          | 27        | 27        | 27        | 108                |

## Village of Wilmette

FY 2015 Budget

Budget Summary

**Fund:** 11 - General Fund

**Program:** 20 - Engineering

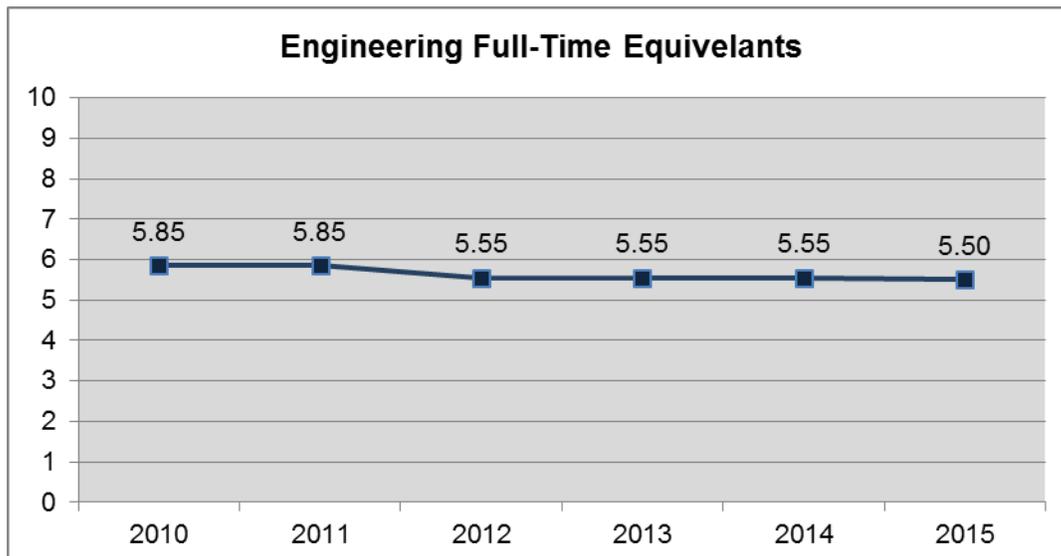
**Dept.:** 20 - Engineering

**Type:** 35 - Other Public Works

| Expenditure Category                            | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|---|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services                              | 522,568           | 549,497           | 557,051           | 600,155           | 546,000                        | 588,260           |
| Contractual Services                            | 76,983            | 112,256           | 148,813           | 119,610           | 124,310                        | 198,785           |
| Contractual Street, Curb<br>& Sidewalk Programs | 1,221,678         | 604,662           | 742,051           | 894,000           | 536,000                        | 1,717,000         |
| Commodities                                     | 5,111             | 4,332             | 2,444             | 3,300             | 3,620                          | 3,600             |
| Other Expense                                   | 23,415            | 22,957            | 26,505            | 27,200            | 28,510                         | 16,100            |
| Capital Outlay                                  | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b>                            | <b>1,849,755</b>  | <b>1,293,704</b>  | <b>1,476,864</b>  | <b>1,644,265</b>  | <b>1,238,440</b>               | <b>2,523,745</b>  |

**BUDGET ANALYSIS:** The 2015 Budget reflects \$344,000 for the annual road program (and an additional \$820,000 in the Motor Fuel Tax Program 22-63) and \$230,000 for phase I of the Locust Road Reconstruction project. Additional maintenance projects including alley maintenance (\$515,000), brick street renovation (\$240,000), brick street maintenance (\$50,000), curb replacement (\$10,000), pavement marking (\$40,000), sidewalk replacement (\$55,000) and crack sealing (\$10,000) will be funded through the general fund in 2015. The Skokie/Hibbard improvement project (\$223,000) is also included in the 2015 Budget - this project is grant funded.

**PERSONNEL:**



**Village of Wilmette  
2015 Budget**

**Fund: 11 - General Fund**  
**Program: 20 - Engineering**  
**Dept.: 20 - Engineering**  
**Type: 35 - Other Public Works**

| Account Number                      | Description                         | Actual           |                  | Estimated        |                  | Budget FY 2015   |
|-------------------------------------|-------------------------------------|------------------|------------------|------------------|------------------|------------------|
|                                     |                                     | FY 2011          | FY 2012          | FY 2013          | FY 2014          |                  |
| 410100                              | Regular Salaries                    | 387,756          | 405,962          | 406,064          | 433,700          | 431,925          |
| 410200                              | Overtime Salaries                   | 681              | -                | -                | 500              | 500              |
| 415000                              | Employee Benefits                   | 134,131          | 143,535          | 150,987          | 165,955          | 155,835          |
| <b>Total Personnel</b>              |                                     | <b>522,568</b>   | <b>549,497</b>   | <b>557,051</b>   | <b>600,155</b>   | <b>588,260</b>   |
| 420010                              | Memberships                         | 1,088            | 1,036            | 1,252            | 1,410            | 1,485            |
| 420020                              | Professional Services               | 28,590           | 61,457           | 94,264           | 12,500           | 22,500           |
| 420400                              | Plan Review Services                | -                | -                | -                | 55,000           | 55,000           |
| 420410                              | Non-Oper. Plan Review Services      | -                | -                | -                | 5,000            | 68,000 *         |
| 420030                              | Digital Records Conversion          | -                | -                | -                | -                | -                |
| 420500                              | Update Water/Sewer Atlases          | -                | -                | -                | -                | -                |
| 422000                              | Maintenance - Office Equipment      | 1,660            | 1,649            | 627              | 1,600            | 1,600            |
| 422100                              | Maintenance - Traffic Signals       | 45,645           | 48,114           | 52,670           | 44,100           | 50,200           |
| <b>Total Contractual Services</b>   |                                     | <b>76,983</b>    | <b>112,256</b>   | <b>148,813</b>   | <b>119,610</b>   | <b>198,785</b>   |
| 425000                              | Sidewalk Replacement Program        | -                | 27,282           | 71,310           | 20,000           | 55,000 **        |
| 425100                              | Curb Replacement                    | -                | 8,448            | 20,000           | 8,000            | 10,000 **        |
| 425200                              | Alley Maintenance Program           | -                | 338,158          | -                | 173,000          | 515,000 **       |
| 425220                              | Pavement Marking Program            | 39,334           | 17,206           | 19,393           | 20,000           | 40,000 **        |
| 425230                              | Brick Street Maintenance            | 384,563          | 131,870          | 40,000           | 40,000           | 50,000 **        |
| 425235                              | Brick Street Renovation             | -                | -                | -                | -                | 240,000 **       |
| 425240                              | Crack Sealing                       | 18,650           | 9,735            | 9,999            | 10,000           | 10,000 **        |
| 425245                              | Traffic Calming Program             | -                | -                | -                | -                | -                |
| 425250                              | Street Resurfacing                  | 779,131          | 71,963           | 581,349          | 48,000           | 344,000 **       |
| 80107                               | Skokie/Hibbard Improvements         | -                | -                | -                | 400,000          | 223,000 ***      |
| 80109                               | Locust Road Reconstruction          | -                | -                | -                | 175,000          | 230,000 **       |
| <b>Total Contr. Street Programs</b> |                                     | <b>1,221,678</b> | <b>604,662</b>   | <b>742,051</b>   | <b>894,000</b>   | <b>1,717,000</b> |
| 430230                              | Supplies - Office                   | 632              | 1,360            | 1,107            | 1,000            | 1,300            |
| 430250                              | Supplies - Other than Office        | 4,479            | 2,972            | 1,337            | 2,300            | 2,300            |
| <b>Total Commodities</b>            |                                     | <b>5,111</b>     | <b>4,332</b>     | <b>2,444</b>     | <b>3,300</b>     | <b>3,600</b>     |
| 440500                              | Automotive Expense                  | 18,350           | 20,150           | 21,550           | 23,200           | 9,300            |
| 441000                              | Incidentals                         | 1,595            | 1,471            | 3,620            | 1,500            | 2,400            |
| 442000                              | Training                            | 3,470            | 1,336            | 1,335            | 2,500            | 4,400            |
| <b>Total Other Expenses</b>         |                                     | <b>23,415</b>    | <b>22,957</b>    | <b>26,505</b>    | <b>27,200</b>    | <b>16,100</b>    |
| 480100                              | P.W. Vehicles - Passenger Vehicles: | -                | -                | -                | -                | -                |
| <b>Total Capital Outlay</b>         |                                     | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total Program</b>                |                                     | <b>1,849,755</b> | <b>1,293,704</b> | <b>1,476,864</b> | <b>1,644,265</b> | <b>2,523,745</b> |

\* Non-Operating expenditure

\*\*\* Grant Funded

\*\* Funded through Road Program Dedicated Revenues

## PUBLIC WORKS DEPARTMENT

### MISSION STATEMENT

The Public Works Department is committed to providing service in an efficient and timely manner, while maintaining high standards for the provision of safety, health and the general well being of all Village residents. In working to enrich the quality of life in Wilmette, the department strives to preserve and improve the existing infrastructure, and thereby enhance the overall character of the Village.

### PROGRAMS

#### **Streets:**

- Landscape maintenance; Collection and disposal of leaves;
- Removal of snow and ice;
- Maintenance of streets, sidewalks and alleys; and
- Traffic sign maintenance, including the installation and care of all regulatory and advisory traffic control signs on streets under Village jurisdiction.

#### **Refuse and Recycling:**

- Village's residential refuse, recycling and yard waste collection program, handled by a contractual service;
- Once per week refuse and recycling collection, and once per week yard waste collection for eight months of the year; and
- The Village entered into a new 7-year contract with Veolia Environmental Services (now Advanced Disposal) which began on December 1, 2009. The contract provides for annual 3.5% increases effective April 1st of each year and is due to expire on March 31, 2017.

#### **Municipal Garage:**

- This program is treated as an internal service fund as the expenses incurred in this program are allocated to various other programs as Automotive Expense;
- Operation, maintenance & repair of Village-owned vehicles; and
- Centralized fueling facility for Village and School District vehicles.

#### **Forestry:**

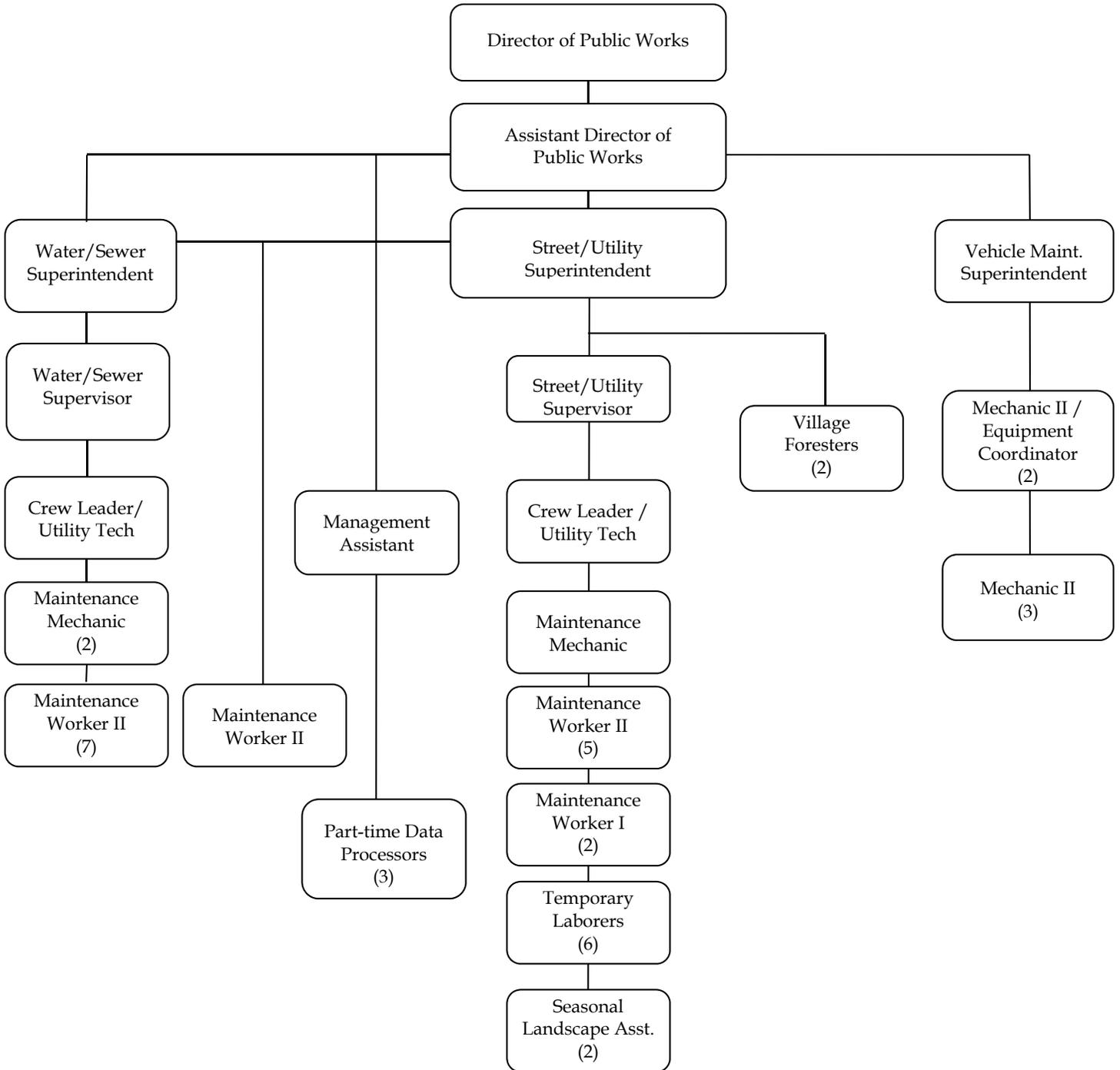
- Maintenance of public trees on parkways and Village property;
- Removal of diseased trees, storm damage cleanup, and planting and trimming trees; and
- Monitoring public and private trees for Dutch Elm disease, and Emerald Ash Borer infestations.

#### **Street Lighting:**

- Routine preventive maintenance and emergency repairs to the various street lighting systems in the Village; and
- Maintenance and repair of existing mercury vapor streetlights and luminaire streetlights totaling 2,856 poles from the multiple street lighting system and rental of approximately 154 streetlights from ComEd.

PUBLIC WORKS DEPARTMENT

ORGANIZATIONAL CHART



## STREET DIVISION (PUBLIC WORKS)

### Objectives & Accomplishments

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#### Looking Forward: 2015 Objectives

1. Prune all parkway trees less than 7-inches in diameter in the area located between Green Bay and Ridge Roads, extending to the north and south limits.
2. Replace 500 faded signs determined to have poor reflectivity.
3. Perform extensive cleaning of all alleys located in the area north of Wilmette Avenue between Green Bay and Ridge Roads. Work detail includes pruning and removal of encroaching vegetation into the public right-of-way, street sweeping and clean-up of other debris.
4. Survey and repair all decorative brick ribbons located within the Central Business District.
5. Complete necessary repairs to the leaf loading ramp at the Village Yard (reset concrete jersey barriers, pavement repairs, etc.).
6. Divide the extensive volume of ornamental grasses at the Village Yard and redistribute to other Village landscape sites. This is necessary for the health of the existing vegetation, and will extend the reach of the landscaping budget.
7. Survey and assess the current sign inventory (e.g. regulatory, guidance and warning signs), located within the area south of Lake Avenue and east of Ridge Road, to ensure proper placement. This project includes the consolidation of existing signage by re-positioning and removal while upholding sign visibility and effectiveness.

#### Reviewing the Year: 2014 Accomplishments

1. Prune all parkway trees less than 7-inches in diameter in the area located east of Green Bay Road, extending to the north and south limits.

*A total of 583 parkway trees were pruned for this project, completed in December of 2014.*

2. Replace 500 faded signs determined to have poor reflectivity.

*A total of 500 faded school and warning signs were replaced for this project, completed in December of 2014.*

3. Perform extensive cleaning of all alleys located in the area south of Central Avenue and east of Green Bay Road. Work detail includes pruning and removal of encroaching vegetation into the public right-of-way, street sweeping and clean-up of other debris.

*This project began in July and was completed in September of 2014.*

4. Create leaf program handout, denoting program guidelines, collection schedule and pertinent Village Code provisions, to be disseminated to all landscape vendors possessing a Village business license. Handout will be issued several weeks prior to the start date with emphasis placed on adherence to program requirements and collection schedule.

*This pamphlet was created in September and mailed out to landscape contractors during the first week in October of 2014.*

5. Survey all residential sidewalks in order to update address listing for placement of snow plow markers, which assist equipment operators in navigating sidewalk asymmetries.

*This project was completed in October of 2014.*

#### **2014 Additional Accomplishments**

1. Survey and review current sign inventory (e.g. regulatory, guidance and warning signs), located within the area north of Lake Avenue and east of Ridge Road, to ensure proper placement. This project includes consolidation of existing signage by re-positioning and removal while upholding sign visibility and effectiveness.

*A total of 349 signs were removed as a part of this project, completed in December of 2014. Additionally, a total of 418 speed limit signs (25 mph) were removed throughout the community and replaced with 15 speed limit signs, with village-wide designation, installed at main entrances into the Village, completed in June of 2014.*

## STREET DIVISION (PUBLIC WORKS)

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### Activity Measures

|   | 2011  | 2012  | 2013  | 2014             |
|---|-------|-------|-------|------------------|
| Street Salting Events   | 28    | 15    | 34    | 30               |
| Street Plowing Events   | 5     | 4     | 9     | 10               |
| Sidewalk Plowing Events   | 2     | 3     | 8     | 7                |
| Commuter Sidewalk Salting Events                                | 25    | 12    | 28    | 21               |
| Alley Plowing Events  | 4     | 4     | 8     | 7                |
| Cubic Yards of Leaves Collected                                 | 8,844 | 8,448 | 9,140 | 9,739            |
| Miles of Streets Swept  | 1,313 | 1,897 | 1,938 | 1,162            |
| Miles of Alleys Swept   | 18    | 36    | 36    | 36               |
| Frequency of Public Parking Lots Swept                          | 21    | 23    | 14    | 8                |
| Frequency of Cold Patch Repairs<br>(Complete passes of Village) | 5     | 6     | 8     | 6 <sup>1</sup>   |
| Signs Installed/Replaced  | 1,028 | 1,199 | 725   | 684              |
| Parking Meter Inspections                                       | 625   | 641   | 884   | 561 <sup>3</sup> |
| Parking Meter Collections                                       | 44    | 44    | 46    | 33 <sup>3</sup>  |
| Traffic Counters Deployed                                       | 130   | 90    | 79    | 130              |
| Signs Eliminated <sup>2</sup>                                   | -     | -     | -     | 767              |

*\*Footnotes*

<sup>1</sup> Frequency of Cold Patch Repairs (complete passes of Village) decreased in 2014 due to the extent and severity of pot hole repairs. The 2013-2014 winter was especially hard on pavement; fewer passes were completed due to the intensity of the repair work. In 2014, 87 tons of cold patch was used for street repairs, compared to 53 tons in 2013.

<sup>2</sup> New category in 2014.

<sup>3</sup> Parking meters were permanently removed and replaced with four pay-by-space stations on July 28, 2014.

## Public Works Performance Measures

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### DIVISION: All Public Works

|                                       | <u>GOAL</u> | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|---------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
| <u>Work Orders:</u>                   |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <i>% Responded to within 24 hrs.</i>  | 95%         | 97%                | 99%         | 98%       | 99%       | 99%       | 99%                |
| <i>Work Orders</i>                    |             | 5,340              | 1,400       | 1,254     | 1,549     | 992       | 5,195              |
| <i># Responded to within 24 hours</i> |             | 5,163              | 1,389       | 1,235     | 1,537     | 985       | 5,146              |

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### DIVISION: All Public Works, On-Call Respondents

|                                     | <u>GOAL</u> | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|-------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
| <u>Emergency Requests:</u>          |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <i>% Responded to within 1 hour</i> | 95%         | 98%                | 100%        | 100%      | 100%      | 100%      | 100%               |
| <i>Emergency service requests</i>   |             | 199                | 70          | 18        | 30        | 40        | 172                |
| <i>Responded to within 1 hour</i>   |             | 196                | 70          | 18        | 30        | 40        | 172                |

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### DIVISION: Street

|  | <u>GOAL</u> | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|--|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
| <u>Potholes:</u>                                     |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <i>% of pothole repairs completed within 24 hrs.</i> | 95%         | 100%               | 100%        | 100%      | 100%      | 147%      | 100%               |
| <i>Number of potholes</i>                            |             | 38                 | 86          | 47        | 20        | 19        | 172                |
| <i>Repairs within 24 hours</i>                       |             | 38                 | 86          | 47        | 20        | 28        | 172                |

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### DIVISION: Street

|  | <u>GOAL</u> | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|--|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
| <u>Snowplowing:</u>  |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <i>% of times that snow plowing cycles for all Village streets are completed within 10 hours</i> | 95%         | 100%               | 94%         | 0%        | 0%        | 0%        | 94%                |
| <i>Number of plowing cycles</i>  |             | 17                 | 16          | 0         | 0         | 0         | 16                 |
| <i>Cycles completed in 10 hrs</i>  |             | 17                 | 15          | 0         | 0         | 0         | 15                 |

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**DIVISION: Street Lighting**

|   | <u>GOAL</u> | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|---|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|   |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Street Lighting:</u>   |             |                    |             |           |           |           |                    |
| 95% percent of street light problems repaired within two weeks, weather permitting (non-accident related) | 95%         | 100%               | 98%         | 100%      | 100%      | 100%      | 99%                |
| Number of streetlight repairs   |             | 220                | 51          | 29        | 52        | 64        | 196                |
| Repaired within two weeks   |             | 220                | 50          | 29        | 52        | 64        | 195                |

**DIVISION: Sewer/Water**

|  | <u>GOAL</u> | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|--|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|  |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Water Service Disruptions:</u>  |             |                    |             |           |           |           |                    |
| 95% percent of water service disruptions to residents during water main breaks lasting under 3 hours | 95%         | 96%                | 96%         | 100%      | 100%      | 100%      | 98%                |
| Water main repairs   |             | 68                 | 28          | 3         | 9         | 12        | 52                 |
| Disruption less than 3 hours   |             | 65                 | 27          | 3         | 9         | 12        | 51                 |

**DIVISION: Vehicle Maintenance**

|   | <u>GOAL</u> | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|---|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|   |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Vehicle Damage:</u>  |             |                    |             |           |           |           |                    |
| 5% reduction in number of claims filed for vehicle damage by Public Works | >=5%        | 36%                | 0%          | 50%       | N/A       | 100%      | 57%                |
| 2013 PW Vehicle Accidents   |             | 7                  | 3           | 2         | 0         | 2         | 7                  |
| 2014 PW Vehicle Accidents   |             | 5                  | 3           | 1         | 0         | 0         | 4                  |

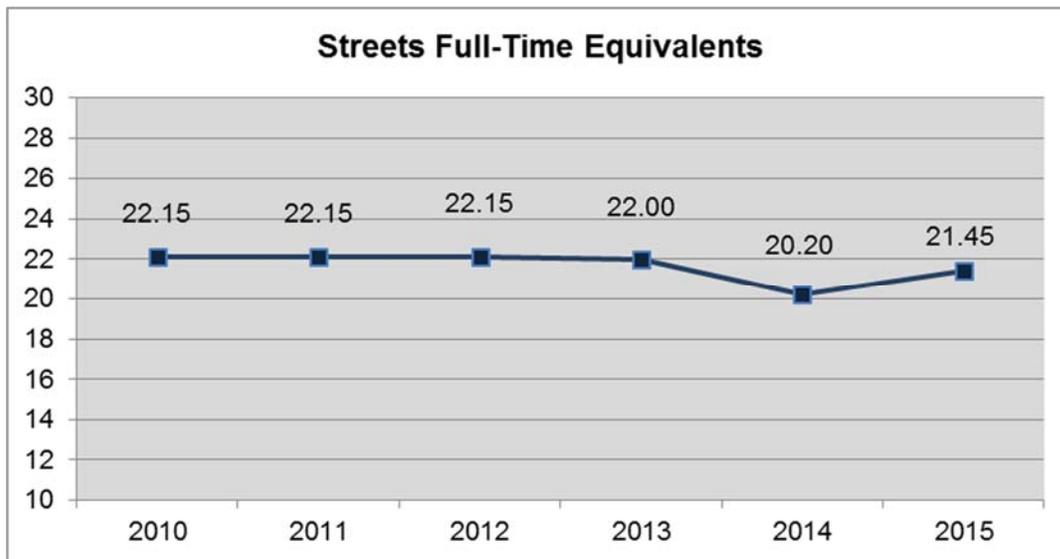
**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 23 - Streets  
**Dept.:** 30 - Public Works  
**Type:** 30 - Streets & Sanitation

| Expenditure Category | Actual FY 2011   | Actual FY 2012   | Actual FY 2013   | Budget FY 2014   | Estimated Actual FY 2014 | Budget FY 2015   |
|----------------------|------------------|------------------|------------------|------------------|--------------------------|------------------|
| Personnel Services   | 1,404,208        | 1,368,107        | 1,263,988        | 1,298,040        | 1,288,800                | 1,459,945        |
| Contractual Services | 345,648          | 287,646          | 346,761          | 391,725          | 457,135                  | 402,970          |
| Commodities          | 162,837          | 139,498          | 252,019          | 209,235          | 292,325                  | 388,820          |
| Other Expense        | 474,798          | 510,798          | 544,593          | 588,845          | 599,880                  | 534,645          |
| Capital Outlay       | 21,114           | 175,041          | 57,749           | -                | 14,650                   | 182,500          |
| <b>Program Total</b> | <b>2,408,605</b> | <b>2,481,090</b> | <b>2,465,110</b> | <b>2,487,845</b> | <b>2,652,790</b>         | <b>2,968,880</b> |

**BUDGET ANALYSIS:** The 2015 budget includes a \$179,585 increase in the Commodities budget due to the increase in salt prices. The personnel cost increase of \$161,905 is largely attributed to reallocating employees from other divisions of Public Works. Capital Improvement Projects included in the 2015 Budget are the replacement of two small dump trucks/snowplows and replacement of snowplow blades.

**PERSONNEL:** The 1.25 FTE increase is due to reallocating an employee from the Vehicle Maintenance Division (1 FTE) and adding a forestry intern (.25 FTE). The reallocation of 1 FTE has a corresponding decrease in the Maintenance Division.



**Village of Wilmette  
2015 Budget**

**Fund:** 11 - General Fund  
**Program:** 23 - Streets  
**Dept.:** 30 - Public Works  
**Type:** 30 - Streets & Sanitation

| Account Number                    | Description  | Actual           |                  |                  | Budget           | Estimated        |                  |
|-----------------------------------|--|------------------|------------------|------------------|------------------|------------------|------------------|
|                                   |  | FY 2011          | FY 2012          | FY 2013          | FY 2014          | FY 2014          | FY 2015          |
| 410100                            | Regular Salaries                                     | 982,443          | 971,424          | 863,735          | 876,700          | 805,800          | 1,007,925        |
| 410200                            | Overtime Salaries                                    | 66,580           | 44,538           | 74,526           | 80,725           | 150,000          | 82,725           |
| 415000                            | Employee Benefits                                    | 355,185          | 352,145          | 325,727          | 340,615          | 333,000          | 369,295          |
| <b>Total Personnel</b>            |  | <b>1,404,208</b> | <b>1,368,107</b> | <b>1,263,988</b> | <b>1,298,040</b> | <b>1,288,800</b> | <b>1,459,945</b> |
| 420010                            | Memberships  | 1,305            | 1,245            | 1,525            | 1,580            | 1,580            | 1,625            |
| 420020                            | Professional Services                                | -                | -                | -                | 400              | 390              | 400              |
| 420040                            | Lease / Purchase Copier                              | 4,526            | 4,970            | 4,537            | 5,000            | 4,700            | 5,000            |
| 421000                            | Contractual Services                                 | 45,213           | 38,753           | 27,333           | 52,060           | 50,000           | 52,060           |
| 421200                            | Contractual Snow Removal                             | 56,671           | 32,964           | 57,495           | 73,110           | 141,070          | 73,110           |
| 422000                            | Maintenance - Office Equipment                       | 348              | 379              | -                | 475              | 350              | 475              |
| 423100                            | Holiday Light Decorations                            | 28,173           | -                | -                | -                | -                | -                |
| 423200                            | J.U.L.I.E. Expense                                   | 4,478            | 4,689            | 4,766            | 5,405            | 5,405            | 6,515            |
| 423300                            | Landscaping & Maintenance of<br>Public Right-of-Ways | 24,405           | 25,133           | 24,362           | 28,205           | 28,200           | 29,500           |
| 427400                            | Lease Leaf Packers                                   | 87,802           | 91,564           | 106,326          | 106,940          | 106,940          | 110,685          |
| 427450                            | Leaf Disposal  | 91,287           | 86,587           | 118,815          | 117,000          | 117,000          | 123,600          |
| 428200                            | Pager Rental   | 1,440            | 1,362            | 1,602            | 1,550            | 1,500            | -                |
| <b>Total Contractual Services</b> |  | <b>345,648</b>   | <b>287,646</b>   | <b>346,761</b>   | <b>391,725</b>   | <b>457,135</b>   | <b>402,970</b>   |
| 430050                            | Uniform Expense                                      | 6,533            | 6,395            | 5,399            | 5,800            | 5,700            | 6,070            |
| 430130                            | Supplies - Misc. Tools & Equip.                      | 792              | 999              | 3,800            | 3,000            | 3,000            | 3,125            |
| 430230                            | Supplies - Office                                    | 3,155            | 2,595            | 3,312            | 3,800            | 3,600            | 3,800            |
| 430250                            | Supplies - Other than Office                         | 284              | 400              | 773              | 1,000            | 1,000            | 1,000            |
| 430410                            | Materials - Traffic Signs                            | 14,950           | 15,732           | 15,593           | 29,880           | 21,800           | 49,880           |
| 430420                            | Materials - Salt                                     | 110,358          | 86,449           | 196,478          | 138,755          | 230,225          | 296,745          |
| 430430                            | Materials - Street / Landscaping                     | 26,765           | 26,928           | 26,664           | 27,000           | 27,000           | 28,200           |
| <b>Total Commodities</b>          |  | <b>162,837</b>   | <b>139,498</b>   | <b>252,019</b>   | <b>209,235</b>   | <b>292,325</b>   | <b>388,820</b>   |
| 440500                            | Automotive Expense                                   | 470,104          | 505,030          | 540,432          | 581,100          | 591,930          | 522,900          |
| 441000                            | Incidentals  | 691              | 387              | 557              | 1,000            | 1,350            | 1,000            |
| 442000                            | Training   | 2,503            | 3,881            | 2,104            | 5,245            | 5,100            | 9,245            |
| 447050                            | NIPSTA Contribution                                  | 1,500            | 1,500            | 1,500            | 1,500            | 1,500            | 1,500            |
| <b>Total Other Expenses</b>       |  | <b>474,798</b>   | <b>510,798</b>   | <b>544,593</b>   | <b>588,845</b>   | <b>599,880</b>   | <b>534,645</b>   |

**460700-** Building Improvements:

**Village of Wilmette  
2015 Budget**

**Fund:** 11 - General Fund  
**Program:** 23 - Streets  
**Dept.:** 30 - Public Works  
**Type:** 30 - Streets & Sanitation

| Account Number              | Description                              | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|-----------------------------|--|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>480100-</b>              | P.W. Vehicles - Passenger Vehicles:      |                   |                   |                   |                   |                                |                   |
| <b>480200-</b>              | P.W. Vehicles - Pick-up Trucks:          |                   |                   |                   |                   |                                |                   |
| <b>480225-</b>              | P.W. Vehicles - Large Dump Trucks:       |                   |                   |                   |                   |                                |                   |
| <b>480275-</b>              | P.W. Vehicles - Other:                   |                   |                   |                   |                   |                                |                   |
| 40220                       | Sweeper - S-1                            | -                 | 175,041           | -                 | -                 | -                              | -                 |
| 40530                       | Small Dump Truck/Snow Plow T-11          |                   | -                 | -                 | -                 | -                              | 85,000            |
| 40550                       | Small Dump Truck/Snow Plow T-23          |                   |                   |                   |                   | -                              | 85,000            |
| <b>490150-</b>              | <b>Office Furniture &amp; Equipment:</b> |                   |                   |                   |                   |                                |                   |
| <b>490450-</b>              | Other Equipment - Public Works:          |                   |                   |                   |                   |                                |                   |
| 70105                       | Snowplows                                | 21,114            | -                 | -                 | -                 | 6,500                          | 12,500            |
| 70125                       | Road Striper                             | -                 | -                 | -                 | -                 | 8,150                          | -                 |
| 70155                       | Mobile Truck Lifts & Pad                 | -                 | -                 | 57,749            | -                 | -                              | -                 |
| <b>Total Capital Outlay</b> |  | <b>21,114</b>     | <b>175,041</b>    | <b>57,749</b>     | <b>-</b>          | <b>14,650</b>                  | <b>182,500</b>    |
| <b>Total Program</b>        |  | <b>2,408,605</b>  | <b>2,481,090</b>  | <b>2,465,110</b>  | <b>2,487,845</b>  | <b>2,652,790</b>               | <b>2,968,880</b>  |

## REFUSE AND RECYCLING DIVISION (PUBLIC WORKS)

### Objectives & Accomplishments

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#### Looking Forward: 2015 Objectives

1. Participate and promote programs offered by the Solid Waste Agency of Northern Cook County (SWANCC), such as battery recycling, household chemical waste events, document destruction events, and computer/electronic recycling events.
2. Develop and implement strategies, working with Advanced Disposal, to increase recycling output generated under the residential solid waste contract.
3. Work with Advanced Disposal to promote correct placement of Christmas trees by residents to ensure more efficient collection for composting. This will include submission of articles for E-News, Village Newsletter and website.
4. Publish article on the Village website and in E-News informing residents of proposed Illinois legislation regarding latex paint recycling. The proposed Paint Stewardship Act would provide for the collection and recycling of used latex paint, which is currently disposed of as refuse.
5. Work with Village Manager's Office to review and offer input on the Commercial Waste Franchise agreement with Advanced Disposal which expires at the end of 2015.

#### Reviewing the Year: 2014 Accomplishments

1. Participate and promote programs offered by the Solid Waste Agency of Northern Cook County (SWANCC), such as battery recycling, household chemical waste events, document destruction events, and computer/electronic recycling events.

*The Village partnered with SWANCC in hosting a document destruction and electronics recycling event at the Public Works Facility on September 6<sup>th</sup>. Several months in advance, event guidelines were posted on the main page of the Village's website and an article was published in the June-September edition of the Village newsletter. This event collected a total of 15,211 lbs. of electronics and 19,200 lbs. of paper.*

2. Update the Village website and publish articles for The Communicator and E-News, discussing changes to SWANCC's prescription drug and compact fluorescent bulb disposal programs.

*Updated information regarding SWANCC's prescription drug program was published on the Village website, including links to the U.S. Drug Enforcement Agency's (DEA) list of regulated pharmaceutical controlled substances, Save-A-Star drop off sites, and information on the annual DEA take back event. An article highlighting program guidelines for prescription drug and CFL bulb disposal was submitted in the October-January edition of the Village newsletter and E-News in*

*August. The Chemical Disposal page on the Village website was also updated with a new SWANCC handout providing residents with the most current information regarding Household Chemical Waste disposal.*

3. Create a Yard Waste Checklist handout for residents, denoting yard waste collection requirements and notification of non-compliance.

*The Yard Waste Checklist was updated in August and forwarded to the Finance Department for inclusion in the new resident packets.*

4. Create a pamphlet to supplement the Advanced Disposal (formerly Veolia) Residential Guide for Waste & Recycling Collection. This pamphlet will address frequently asked questions and common issues related to refuse, recycling, and yard waste.

*Instead of creating a supplement, Village staff worked closely with Advanced Disposal in updating the Village's Residential Guide for Refuse, Recycling and Yard Waste. The updated brochure was published in March. The FAQ's section of the website was updated in June.*

## REFUSE & RECYCLING DIVISION (PUBLIC WORKS)

\*The Assistant Director of Public Works and the Public Works Assistant manage this program.

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### Activity Measures

|                                    | <b>2011</b> | <b>2012</b>      | <b>2013</b>        | <b>2014</b> |
|------------------------------------|-------------|------------------|--------------------|-------------|
| Refuse Collected (tons)            | 8,844       | 8,487            | 8,847 <sup>2</sup> | 8,762       |
| Recycled Material Collected (tons) | 4,503       | 4,233            | 4,170              | 4,151       |
| Percentage of Solid Waste Recycled | 33.73%      | 33.28%           | 32.04%             | 32.15%      |
| Yard Waste Material (tons)         | 592         | 604 <sup>1</sup> | 523                | 581         |
| Recycled Scrap Metal (pounds)      | 18,420      | 38,900           | 46,220             | 19,740      |

*\*Footnotes*

<sup>1</sup>The 2012 Yard waste program started one week early due to warm weather, and the final volume includes yard waste generated from the extra week.

<sup>2</sup>Does not include 516 tons of flood debris collected after storm event in April.

## Village of Wilmette

### FY 2015 Budget

#### Budget Summary

**Fund:** 11 - General Fund  
**Program:** 24 - Refuse Collection & Recycling  
**Dept.:** 30 - Public Works  
**Type:** 30 - Streets & Sanitation

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2012 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | 2,283,937         | 2,282,578         | 2,463,651         | 2,502,800         | 2,490,220                      | 2,583,805         |
| Commodities          | 1,997             | 1,998             | 1,998             | 2,550             | 2,000                          | 2,550             |
| Other Expense        | -                 | -                 | -                 | 600               | -                              | 600               |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>2,285,934</b>  | <b>2,284,576</b>  | <b>2,465,649</b>  | <b>2,505,950</b>  | <b>2,492,220</b>               | <b>2,586,955</b>  |

**BUDGET ANALYSIS:** The contract with Advanced Disposal provides for an annual increase of 3.5%. The 2015 Budget provides for a \$31,665 increase for refuse collection, \$26,965 for recycling collection, and \$7,375 for yard waste collection per the contract with Advanced Disposal. As compared to the 2014 estimated actual, the 2015 expense for landfill tipping fees are projected to increase by \$26,580 and the yard waste disposal fees are projected to increase by \$1,000.

**PERSONNEL:** The Assistant Public Works Director and the Management Assistant manage the refuse, recycling, and yard waste collection programs. The FTE count is reflected in the Streets (11-23) account.

**Village of Wilmette  
2015 Budget**

**Fund:** 11 - General Fund  
**Program:** 24 - Refuse Collection & Recycling  
**Dept.:** 30 - Public Works  
**Type:** 30 - Streets & Sanitation

| Account Number                    | Description                     | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|-----------------------------------|---------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |                                 | -                 | -                 | -                 | -                 | -                              | -                 |
| 427000                            | Refuse Collection               | 881,338           | 912,135           | 1,003,725         | 994,995           | 994,995                        | 1,026,660         |
| 427100                            | Recycling Collection            | 683,218           | 707,130           | 741,854           | 771,145           | 771,145                        | 798,110           |
| 427200                            | Landfill Tipping Fees           | 509,015           | 439,923           | 493,032           | 496,000           | 483,420                        | 510,000           |
| 427300                            | Yard Waste Collection           | 186,677           | 199,249           | 203,490           | 210,660           | 210,660                        | 218,035           |
| 427350                            | Yard Waste Disposal             | 23,689            | 24,141            | 21,550            | 30,000            | 30,000                         | 31,000            |
| <b>Total Contractual Services</b> |                                 | <b>2,283,937</b>  | <b>2,282,578</b>  | <b>2,463,651</b>  | <b>2,502,800</b>  | <b>2,490,220</b>               | <b>2,583,805</b>  |
| 430290                            | Supplies - Sharps Disposal      | -                 | -                 | -                 | -                 | -                              | -                 |
| 430310                            | Supplies - Yard Waste Stickers  | 1,997             | 1,998             | 1,998             | 2,550             | 2,000                          | 2,550             |
| <b>Total Commodities</b>          |                                 | <b>1,997</b>      | <b>1,998</b>      | <b>1,998</b>      | <b>2,550</b>      | <b>2,000</b>                   | <b>2,550</b>      |
| 443041                            | Promotional & Educational Exp.  | -                 | -                 | -                 | 600               | -                              | 600               |
| <b>Total Other Expenses</b>       |                                 | -                 | -                 | -                 | <b>600</b>        | -                              | <b>600</b>        |
| 490450-                           | Other Equipment - Public Works: |                   |                   |                   |                   |                                |                   |
| 70110                             | Recycling Containers            | -                 | -                 | -                 | -                 | -                              | -                 |
| 70111                             | Streetscape Recycling Contair   | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Capital Outlay</b>       |                                 | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |                                 | <b>2,285,934</b>  | <b>2,284,576</b>  | <b>2,465,649</b>  | <b>2,505,950</b>  | <b>2,492,220</b>               | <b>2,586,955</b>  |

## FORESTRY DIVISION (PUBLIC WORKS)

### Objectives & Accomplishments

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#### Looking Forward: 2015 Objectives

1. Continue plant health care duties (e.g. watering, mulch) for grant trees planted through the 2011 Great Lakes Initiative awards (3-year commitment).
2. Film a Public Service Announcement detailing the proper care of newly planted trees (watering, mulching, etc.) to air on the Village's local cable access channel.
3. Continue pilot program for inventorying Village trees located in alleys. Identify those trees deemed high risk for failure, and develop listing of recommended prescribed actions; includes area located south of Central Ave and east of Green Bay Rd.
4. Survey and evaluate all tree pits located throughout the Village on a bi-annual basis to ensure proper tree health and structure is maximized in these high use areas.
5. Revise the Cooperative Tree Planting Application to increase clarity, therefore reducing the number of resident inquiries received by Public Works.

#### Reviewing the Year: 2014 Accomplishments

1. Continue plant health care duties (e.g., watering, mulch) for grant trees planted through the 2010 and 2011 Great Lakes Initiative awards.

*A total of 172 trees were mulched and watered as part of this project. The weekly rainfall accumulation determines frequency of supplemental watering requirement.*

2. Develop an article for public outreach discussing 'volcano' mulching and harmful impacts to trees. Disseminate information to residents and local landscapers through E-News, Communicator articles and/or website postings.

*This article was posted on the Village website and sent to residents via electronic newsletter in July, and printed in the October 2014 edition of the quarterly Village newsletter, The Communicator.*

3. Create a Storm Damage Checklist handout for residents, denoting Village policy on collection of private brush and disposal alternatives.

*The Storm Damage Checklist was updated in July and forwarded to the Finance Department for inclusion in the packets distributed to new residents. A template post was also created for the Village website, which was archived and can be activated to the main page during future storm events.*

4. Start pilot program for inventorying Village trees located in alleys and identify those deemed high risk for failure and develop listing of recommended prescribed actions; includes area located north of Central Ave and east of 11<sup>th</sup> street.

*This survey was completed in July of 2014 and no Village trees were found to be at a high risk of failure.*

5. Review history of tree removals and plantings; develop status report denoting current percent stocking levels and budget impacts of achieving the targeted goal of 95 percent stocking.

*The history of tree removals and plantings was reviewed, and a report detailing stocking levels was generated in July as part of budget preparations for 2015. If current budget allocations remain intact, 95 percent stocking level will be achieved by the end of 2018.*

| Tree Losses & Plantings Summary Report  |                      |                 |                 |                           |                 |                       |                   |                   |                       |                  |                       |                  |                      |                       |                     |                       |
|---|----------------------|-----------------|-----------------|---------------------------|-----------------|-----------------------|-------------------|-------------------|-----------------------|------------------|-----------------------|------------------|----------------------|-----------------------|---------------------|-----------------------|
| Year  | Parkway Tree Losses  |                 |                 |                           |                 |                       |                   |                   | Total Elm Tree Losses |                  | Total EAB Tree Losses |                  | Tree Plantings       |                       |                     | Parkway Tree Gain     |
|   | No. of Elms Starting | % of DED Losses | No. of DED Lost | No. of Ash Trees Starting | % of EAB Losses | No. of EAB trees lost | Other Tree Losses | Total Tree Losses | Private DED Losses    | Total DED Losses | Private EAB Losses    | Total EAB Losses | Public Trees Planted | Private Trees Planted | Total Trees Planted | Plantings Less Losses |
| 1956-59   | 6,727                | 0.7%            | 48              |                           |                 |                       | 10                | 58                | 48                    | 96               |                       |                  | 0                    | 0                     | 0                   | -58                   |
| 1960-69   | 6,679                | 16.7%           | 1,118           |                           |                 |                       | 324               | 1442              | 891                   | 2009             |                       |                  | 592                  | 0                     | 592                 | -850                  |
| 1970-79   | 5,561                | 47.1%           | 2,618           |                           |                 |                       | 789               | 3407              | 2802                  | 5420             |                       |                  | 4266                 | 468                   | 4734                | 859                   |
| 1980  | 2,943                | 2.5%            | 75              |                           |                 |                       | 63                | 138               | 155                   | 230              |                       |                  | 345                  | 59                    | 404                 | 207                   |
| 1981  | 2,868                | 3.8%            | 108             |                           |                 |                       | 34                | 142               | 153                   | 261              |                       |                  | 255                  | 47                    | 302                 | 113                   |
| 1982  | 2,760                | 4.0%            | 111             |                           |                 |                       | 46                | 157               | 135                   | 246              |                       |                  | 248                  | 69                    | 317                 | 91                    |
| 1983  | 2,649                | 1.8%            | 47              |                           |                 |                       | 61                | 108               | 84                    | 131              |                       |                  | 234                  | 62                    | 296                 | 126                   |
| 1984  | 2,602                | 1.2%            | 31              |                           |                 |                       | 38                | 69                | 17                    | 48               |                       |                  | 175                  | 68                    | 243                 | 106                   |
| 1985  | 2,571                | 1.1%            | 29              |                           |                 |                       | 56                | 85                | 29                    | 58               |                       |                  | 143                  | 62                    | 205                 | 58                    |
| 1986  | 2,542                | 2.6%            | 67              |                           |                 |                       | 155               | 222               | 60                    | 127              |                       |                  | 208                  | 58                    | 266                 | -14                   |
| 1987  | 2,475                | 2.0%            | 50              |                           |                 |                       | 168               | 218               | 31                    | 81               |                       |                  | 176                  | 48                    | 224                 | -42                   |
| 1988  | 2,425                | 1.9%            | 47              |                           |                 |                       | 142               | 189               | 57                    | 104              |                       |                  | 168                  | 48                    | 216                 | -21                   |
| 1989  | 2,378                | 1.5%            | 35              |                           |                 |                       | 164               | 199               | 55                    | 90               |                       |                  | 153                  | 43                    | 196                 | -46                   |
| 1990  | 2,343                | 1.5%            | 36              |                           |                 |                       | 138               | 174               | 75                    | 111              |                       |                  | 200                  | 51                    | 251                 | 26                    |
| 1991  | 2,307                | 1.6%            | 38              |                           |                 |                       | 145               | 183               | 43                    | 81               |                       |                  | 246                  | 82                    | 328                 | 63                    |
| 1992  | 2,269                | 1.8%            | 40              |                           |                 |                       | 200               | 240               | 63                    | 103              |                       |                  | 80                   | 89                    | 169                 | -160                  |
| <sup>1</sup> 1993   | 1,604                | 2.4%            | 38              |                           |                 |                       | 176               | 214               | 42                    | 80               |                       |                  | 492                  | 63                    | 555                 | 278                   |
| 1994  | 1,566                | 3.0%            | 47              |                           |                 |                       | 313               | 360               | 50                    | 97               |                       |                  | 485                  | 96                    | 583                 | 125                   |
| 1995  | 1,519                | 1.6%            | 25              |                           |                 |                       | 230               | 255               | 24                    | 49               |                       |                  | 446                  | 33                    | 479                 | 191                   |
| 1996  | 1,494                | 1.9%            | 28              |                           |                 |                       | 128               | 156               | 55                    | 83               |                       |                  | 282                  | 134                   | 416                 | 126                   |
| 1997  | 1,466                | 3.5%            | 51              |                           |                 |                       | 238               | 289               | 42                    | 93               |                       |                  | 320                  | 32                    | 352                 | 31                    |
| <sup>2</sup> 1998   | 1,500                | 2.3%            | 34              |                           |                 |                       | 220               | 254               | 74                    | 108              |                       |                  | 267                  | 33                    | 300                 | 13                    |
| 1999  | 1,449                | 3.0%            | 44              |                           |                 |                       | 217               | 261               | 98                    | 142              |                       |                  | 331                  | 43                    | 374                 | 70                    |
| 2000  | 1,409                | 2.8%            | 40              |                           |                 |                       | 248               | 288               | 46                    | 86               |                       |                  | 293                  | 32                    | 325                 | 5                     |
| 2001  | 1,365                | 3.3%            | 45              |                           |                 |                       | 213               | 258               | 46                    | 91               |                       |                  | 295                  | 14                    | 309                 | 37                    |
| 2002  | 1,320                | 3.4%            | 45              |                           |                 |                       | 132               | 177               | 45                    | 90               |                       |                  | 257                  | 19                    | 276                 | 80                    |
| 2003  | 1,272                | 3.8%            | 48              |                           |                 |                       | 127               | 175               | 54                    | 102              |                       |                  | 225                  | 11                    | 236                 | 50                    |
| 2004  | 1,203                | 5.7%            | 69              |                           |                 |                       | 136               | 205               | 88                    | 157              |                       |                  | 222                  | 10                    | 232                 | 17                    |
| 2005  | 1,134                | 6.3%            | 72              |                           |                 |                       | 149               | 221               | 146                   | 218              |                       |                  | 242                  | 13                    | 255                 | 21                    |
| 2006  | 1,062                | 9.3%            | 99              | 2,966                     | 1.2%            | 37                    | 144               | 280               | 134                   | 233              | 0                     | 37               | 238                  | 8                     | 246                 | -42                   |
| <sup>3</sup> 2007   | 963                  | 10.5%           | 101             | 2,929                     | 7.1%            | 208                   | 251               | 560               | 138                   | 239              | 70                    | 278              | 326                  | 10                    | 336                 | -234                  |
| 2008  | 862                  | 7.7%            | 66              | 2,721                     | 16.9%           | 460                   | 157               | 683               | 118                   | 184              | 97                    | 557              | 720                  | 6                     | 726                 | 37                    |
| 2009  | 796                  | 9.0%            | 72              | 2,261                     | 22.1%           | 500                   | 196               | 768               | 141                   | 213              | 125                   | 625              | 260                  | 5                     | 265                 | -508                  |
| 2010  | 724                  | 4.4%            | 32              | 1,761                     | 21.6%           | 381                   | 154               | 567               | 57                    | 89               | 237                   | 618              | 239                  | 12                    | 251                 | -328                  |
| <sup>4</sup> 2011   | 692                  | 4.0%            | 28              | 1,380                     | 20.2%           | 279                   | 182               | 489               | 92                    | 120              | 283                   | 562              | 310                  | 14                    | 324                 | -179                  |
| 2012  | 664                  | 9.6%            | 64              | 1,101                     | 32.4%           | 357                   | 147               | 568               | 59                    | 123              | 240                   | 597              | 310                  | 11                    | 321                 | -258                  |
| 2013  | 600                  | 7.2%            | 43              | 744                       | 23.3%           | 173                   | 142               | 358               | 53                    | 96               | 117                   | 290              | 247                  | 15                    | 262                 | -111                  |
| 2014  | 557                  | 6.1%            | 34              | 571                       | 9.6%            | 55                    | 218               | 307               | 32                    | 66               | 96                    | 151              | 425                  | 5                     | 430                 | 118                   |
| <b>Totals</b>   | <b>6,727</b>         | <b>83.8%</b>    | <b>5,623</b>    | <b>2,968</b>              | <b>82.8%</b>    | <b>2,450</b>          | <b>6,651</b>      | <b>14,724</b>     | <b>6,332</b>          | <b>11,955</b>    | <b>1,265</b>          | <b>3,715</b>     | <b>14,721</b>        | <b>1,875</b>          | <b>16,596</b>       | <b>-03</b>            |
| <sup>1</sup> Number of elms starting adjusted to match 1993 inventory.              |                      |                 |                 |                           |                 |                       |                   |                   |                       |                  |                       |                  |                      |                       |                     |                       |
| <sup>2</sup> Number of elms starting adjusted to match 1998 inventory.              |                      |                 |                 |                           |                 |                       |                   |                   |                       |                  |                       |                  |                      |                       |                     |                       |
| <sup>3</sup> 2007 number of EAB losses includes 29 non-EAB and 52 storm-damaged ash |                      |                 |                 |                           |                 |                       |                   |                   |                       |                  |                       |                  |                      |                       |                     |                       |
| <sup>4</sup> Number of ash trees adjusted to match 2010 inventory                   |                      |                 |                 |                           |                 |                       |                   |                   |                       |                  |                       |                  |                      |                       |                     |                       |

**FORESTRY DIVISION\* (PUBLIC WORKS)**

\*A portion of the personnel listed in the street program (11-23) is also allocated to this program.

**Activity Measures**

|                                    | <b>2011</b>      | <b>2012</b>        | <b>2013</b> | <b>2014</b>      |
|------------------------------------|------------------|--------------------|-------------|------------------|
| Tree Pruning, Contractual          | 987 <sup>1</sup> | 1,787              | 1,315       | 832              |
| Tree Pruning, In House             | 1,428            | 2,550 <sup>4</sup> | 2,261       | 583 <sup>5</sup> |
| Tree Removals (Total), Contractual | 463              | 488                | 295         | 218              |
| Tree Removals (Total), In House    | 26               | 80                 | 63          | 89               |
| Trees Planted (Public)             | 310 <sup>2</sup> | 310 <sup>3</sup>   | 247         | 425              |
| Dutch Elm Disease Losses (Private) | 92               | 59                 | 53          | 32               |
| Dutch Elm Disease Losses (Public)  | 28               | 64                 | 43          | 34               |
| Emerald Ash Borer Losses (Private) | 283              | 240                | 117         | 96               |
| Emerald Ash Borer Losses (Public)  | 279              | 357                | 173         | 55               |

*\*Footnotes*

<sup>1</sup>Tree pruning was lower than projected in 2011 as funds were required for emergency response for three storms during the year.

<sup>2</sup>In 2011, 89 of the 310 trees planted were paid for with grant funds received from the United States Department of Agriculture (USDA), grant administered through the Metropolitan Mayors Caucus.

<sup>3</sup>In 2012, 83 of the 310 trees planted were paid for with grant funds received from the USDA grant administered through the Metropolitan Mayors Caucus.

<sup>4</sup>In-house tree pruning increased in 2012 as a result of additional clearance pruning, which is cyclical in nature. A total of 536 parkway trees were pruned along the school walking route; 475 parkway trees were pruned along Salt Routes 3 and 4; 141 trees were pruned along areas mowed and maintained by the Public Works Street Department; and an additional 244 trees were pruned along Romona Road and Locust Road.

<sup>5</sup>In-house tree pruning activity decreased as a result of increased demand for snow and ice control measures during the 2013-2014 winter season. Scheduled tree pruning operations occur during the dormant growing season, which overlaps the winter season (December through March).

**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 30 - Forestry  
**Dept.:** 30 - Public Works  
**Type:** 30 - Streets & Sanitation

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 340,801           | 341,933           | 374,237           | 382,895           | 374,000                        | 394,955           |
| Contractual Services | 339,560           | 300,688           | 191,905           | 303,700           | 302,895                        | 328,570           |
| Commodities          | 2,846             | 2,922             | 2,756             | 3,100             | 2,975                          | 3,350             |
| Other Expense        | 50,475            | 54,058            | 57,904            | 62,500            | 63,600                         | 29,000            |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>733,682</b>    | <b>699,601</b>    | <b>626,802</b>    | <b>752,195</b>    | <b>743,470</b>                 | <b>755,875</b>    |

**BUDGET ANALYSIS:** The contractual services account is increasing by \$24,870 due to increased costs in pruning services.

**PERSONNEL:** A portion of the personnel listed in the street program (11-23) is also allocated to this program.

**Village of Wilmette  
2015 Budget**

**Fund:** 11 - General Fund  
**Program:** 30 - Forestry  
**Dept.:** 30 - Public Works  
**Type:** 30 - Streets & Sanitation

| Account Number                    | Description                           |                |                |                |                |                | Estimated      |  |
|-----------------------------------|---------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|--|
|                                   |                                       | Actual FY 2011 | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Actual FY 2014 | Budget FY 2015 |  |
| 410100                            | Regular Salaries                      | 231,135        | 239,303        | 260,060        | 257,600        | 257,000        | 271,875        |  |
| 410200                            | Overtime Salaries                     | 15,707         | 2,494          | 3,075          | 7,725          | 4,000          | 7,930          |  |
| 415000                            | Employee Benefits                     | 93,959         | 100,136        | 111,102        | 117,570        | 113,000        | 115,150        |  |
| <b>Total Personnel</b>            |                                       | <b>340,801</b> | <b>341,933</b> | <b>374,237</b> | <b>382,895</b> | <b>374,000</b> | <b>394,955</b> |  |
| 421000                            | Contractual Services                  | 25,356         | 3,329          | 21             | 2,000          | 1,995          | 2,000          |  |
| 424000                            | Tree Planting Program                 | 20,161         | 23,695         | 11,030         | 20,000         | 19,900         | 20,000         |  |
| 424100                            | Tree Pruning & Removal                | 176,496        | 146,433        | 116,670        | 178,700        | 178,000        | 203,570        |  |
| 20210                             | EAB Tree removals & Pkwy. Restoration | 117,547        | 127,231        | 64,184         | 103,000        | 103,000        | 103,000        |  |
| 424120                            | Tree Fertilization Program            | -              | -              | -              | -              | -              | -              |  |
| 424130                            | Forestry Grant Expenditures           | -              | -              | -              | -              | -              | -              |  |
| <b>Total Contractual Services</b> |                                       | <b>339,560</b> | <b>300,688</b> | <b>191,905</b> | <b>303,700</b> | <b>302,895</b> | <b>328,570</b> |  |
| 430050                            | Uniform Expense                       | 874            | 950            | 768            | 1,100          | 1,000          | 1,250          |  |
| 430400                            | Materials                             | 1,972          | 1,972          | 1,988          | 2,000          | 1,975          | 2,100          |  |
|                                   | Materials - Storm Emergency           |                |                |                |                |                |                |  |
| <b>Total Commodities</b>          |                                       | <b>2,846</b>   | <b>2,922</b>   | <b>2,756</b>   | <b>3,100</b>   | <b>2,975</b>   | <b>3,350</b>   |  |
| 440500                            | Automotive Expense                    | 50,200         | 53,320         | 57,060         | 61,400         | 62,500         | 27,900         |  |
| 442000                            | Training                              | 275            | 738            | 844            | 1,100          | 1,100          | 1,100          |  |
| <b>Total Other Expenses</b>       |                                       | <b>50,475</b>  | <b>54,058</b>  | <b>57,904</b>  | <b>62,500</b>  | <b>63,600</b>  | <b>29,000</b>  |  |
| 490450                            | Other Equipment - Public Works:       |                |                |                |                |                |                |  |
| 70121                             | Tree Decay Sensing Equipment          | -              | -              | -              | -              | -              | -              |  |
| <b>Total Capital Outlay</b>       |                                       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |  |
| <b>Total Program</b>              |                                       | <b>733,682</b> | <b>699,601</b> | <b>626,802</b> | <b>752,195</b> | <b>743,470</b> | <b>755,875</b> |  |

## STREET LIGHTING DIVISION (PUBLIC WORKS)

### Objectives & Accomplishments

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#### Looking Forward: 2015 Objectives

1. Convert remaining 50% of lights in the Central Business District from metal halide lamps to CFLs, project includes cleaning of all luminaires. Conversion of the lights to CFLs will not only save energy but will cast a more uniform light pattern as compared to the current metal halide lamps.
2. Clean luminaires and make necessary repairs to all street lights located south of Lake Ave to Wilmette Ave, extending from Hunter to Hibbard Rds.
3. Inspect and repair access panels of all street lights located south of Lake Ave to Wilmette Ave, extending from Hunter to Hibbard Rds.
4. Train employees on the operation of the new aerial unit, review capabilities and specifications of the vehicle. Prepare the new unit for use in the field by transferring over compatible tools from the old unit and order and install new tools as necessary.

#### Reviewing the Year: 2014 Accomplishments

1. Convert 50% of the lights in the Central Business District from metal halide lamps to CFLs, project includes cleaning of all luminaires. Conversion of the lights to CFLs will not only save energy but will cast a more uniform light pattern as compared to the current metal halide lamps.

*This project was completed in July of 2014 with conversion of 35 lights in the Central Business District.*

2. Convert the lights in Linden Square from metal halide lamps to CFLs, project includes cleaning of all luminaires. Conversion of the lights to CFLs will not only save energy but will cast a more uniform light pattern as compared to the current metal halide lamps.

*This project was completed in October of 2014, a total of 46 lights were cleaned and converted.*

3. Clean luminaires and make any necessary repairs to all street lights located north of Lake Ave to the north limits, extending from Hunter to Hibbard Rds.

*This project was completed in October of 2014, a total of 201 lights were cleaned and repaired.*

4. Convert all street lights on Laramie Ave, between Lake and Wilmette Avenues, from Mercury Vapor to CFLs, project includes cleaning of all light heads.

*This project was completed in December of 2014, a total of 23 lights were converted and cleaned.*

## STREET LIGHTING DIVISION (PUBLIC WORKS)

\*A portion of the personnel listed in the street program (11-23) is also allocated to this program.

### Activity Measures

|                                       | 2011               | 2012             | 2013 | 2014 |
|---------------------------------------|--------------------|------------------|------|------|
| Light Bulb Replacement                | 1,685 <sup>1</sup> | 746 <sup>2</sup> | 790  | 570  |
| Luminaire Re-lamping                  | 1,290              | 544 <sup>2</sup> | 100  | 104  |
| Luminaire Replacement                 | 24                 | 23               | 9    | 10   |
| Light Pole Knockdown                  | 5                  | 9                | 6    | 4    |
| Rebuild Luminaires <sup>3</sup>       | 12                 | 56               | 60   | 104  |
| Light Pole Replacement / Install      | 1                  | 8                | 5    | 6    |
| Cable Repairs                         | 35                 | 15               | 15   | 25   |
| Control Cabinet Upgrade / Replacement | 4                  | 1                | 2    | 3    |

*\*Footnotes*

<sup>1</sup>This increase over previous years is due to the replacement of incandescent lamps with 1,280 compact fluorescent bulbs purchased through an Energy Efficiency and Conservation Block Grant (EECBG) Program grant, funded by the American Recovery and Reinvestment Act of 2009, administered by the Cook County Department of Environmental Control.

<sup>2</sup>Light bulb replacement and luminaire re-lamping have returned to pre-2011 amounts due to the installation of compact fluorescent bulbs during 2011.

<sup>3</sup>Luminaire rebuilding is a new category entered in 2013 to reflect the change over to CFL lamps from metal halide or mercury vapor lamps. Fixtures must be stripped of ballasts, lamps, and other interior parts before they are fitted with new parts for CFLs.

**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund: 11 - General Fund**  
**Program: 33 - Street Lighting**  
**Dept.: 30 - Public Works**  
**Type: 30 - Streets & Sanitation**

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 161,735           | 158,216           | 160,844           | 178,560           | 169,700                        | 172,155           |
| Contractual Services | 532               | 3,577             | 4,289             | 17,300            | 16,850                         | 29,800            |
| Commodities          | 146,419           | 151,352           | 147,426           | 142,055           | 145,900                        | 143,090           |
| Other Expense        | 30,360            | 33,105            | 35,390            | 38,370            | 39,080                         | 21,670            |
| Capital Outlay       | 12,033            | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>351,079</b>    | <b>346,250</b>    | <b>347,949</b>    | <b>376,285</b>    | <b>371,530</b>                 | <b>366,715</b>    |

**BUDGET ANALYSIS:** Street light pole painting has been increased from \$12,500 in 2014 to \$25,000 in 2015. The reduction in other expenses is due to the reallocation of the garage fund expenses.

**PERSONNEL:** A portion of the personnel listed in the streets program (11-23) is also allocated to this program.

**Village of Wilmette  
2015 Budget**

**Fund:** 11 - General Fund  
**Program:** 33 - Street Lighting  
**Dept.:** 30 - Public Works  
**Type:** 30 - Streets & Sanitation

| Account Number                    | Description                                       | Actual FY 2011 | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Estimated      |                |
|-----------------------------------|---|----------------|----------------|----------------|----------------|----------------|----------------|
|                                   |   |                |                |                |                | Actual FY 2014 | Budget FY 2015 |
| 410100                            | Regular Salaries                                  | 111,468        | 107,255        | 109,177        | 118,550        | 115,000        | 116,575        |
| 410200                            | Overtime Salaries                                 | 2,311          | 3,401          | 4,347          | 5,650          | 4,700          | 5,800          |
| 415000                            | Employee Benefits                                 | 47,956         | 47,560         | 47,320         | 54,360         | 50,000         | 49,780         |
| <b>Total Personnel</b>            |   | <b>161,735</b> | <b>158,216</b> | <b>160,844</b> | <b>178,560</b> | <b>169,700</b> | <b>172,155</b> |
| 421000                            | Contractual Services                              | -              | 2,960          | 3,693          | 4,100          | 3,900          | 4,100          |
| 422200                            | Maintenance and Disposal<br>of Bulbs and Ballasts | 532            | 617            | 596            | 700            | 650            | 700            |
| 422210                            | Street Light Pole Painting                        | -              | -              | -              | 12,500         | 12,300         | 25,000         |
| <b>Total Contractual Services</b> |   | <b>532</b>     | <b>3,577</b>   | <b>4,289</b>   | <b>17,300</b>  | <b>16,850</b>  | <b>29,800</b>  |
| 430050                            | Uniform Expense                                   | 1,465          | 1,158          | 1,283          | 1,380          | 1,300          | 1,390          |
| 430075                            | Supplies  | 22,542         | 22,953         | 23,160         | 22,675         | 22,600         | 23,700         |
| 430124                            | Supplies - Light Poles & Parts                    | 10,022         | 28,568         | 25,551         | 25,000         | 24,500         | 25,000         |
| 430500                            | Leased Lighting Power                             | 21,930         | 19,837         | 18,659         | 20,000         | 18,700         | 20,000         |
| 430510                            | Street Lighting Power                             | 90,460         | 78,836         | 78,773         | 73,000         | 78,800         | 73,000         |
| <b>Total Commodities</b>          |   | <b>146,419</b> | <b>151,352</b> | <b>147,426</b> | <b>142,055</b> | <b>145,900</b> | <b>143,090</b> |
| 440500                            | Automotive Expense                                | 29,940         | 33,040         | 35,350         | 38,000         | 38,730         | 21,300         |
| 442000                            | Training  | 420            | 65             | 40             | 370            | 350            | 370            |
| <b>Total Other Expenses</b>       |   | <b>30,360</b>  | <b>33,105</b>  | <b>35,390</b>  | <b>38,370</b>  | <b>39,080</b>  | <b>21,670</b>  |
| 490450-                           | Other Equipment - Public Works:                   |                |                |                |                |                |                |
| 70112                             | Energy Saving Light Bulbs                         | 12,033         | -              | -              | -              | -              | - *            |
| <b>Total Capital Outlay</b>       |   | <b>12,033</b>  | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| <b>Total Program</b>              |   | <b>351,079</b> | <b>346,250</b> | <b>347,949</b> | <b>376,285</b> | <b>371,530</b> | <b>366,715</b> |

\* Item is grant funded

## Village of Wilmette

### FY 2015 Budget

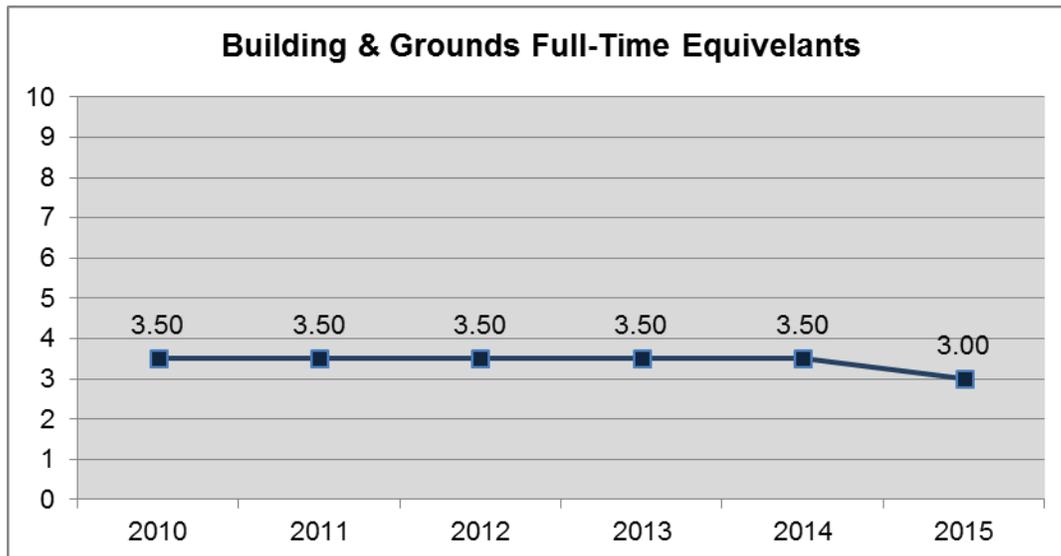
#### Budget Summary

**Fund:** 11 - General Fund  
**Program:** 34 - Buildings & Grounds  
**Dept.:** 20 - Engineering  
**Type:** 35 - Other Public Works

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 268,924           | 282,129           | 287,508           | 301,940           | 294,000                        | 288,510           |
| Contractual Services | 189,068           | 203,821           | 213,433           | 229,030           | 243,820                        | 246,090           |
| Commodities          | 132,759           | 116,856           | 147,719           | 120,900           | 181,100                        | 141,400           |
| Other Expense        | 11,930            | 12,890            | 13,790            | 15,050            | 15,110                         | 10,850            |
| Capital Outlay       | -                 | -                 | 246,107           | 57,315            | 80,000                         | 190,000           |
| <b>Program Total</b> | <b>602,681</b>    | <b>615,696</b>    | <b>908,557</b>    | <b>724,235</b>    | <b>814,030</b>                 | <b>876,850</b>    |

**BUDGET ANALYSIS:** The 2015 Budget includes \$190,000 for the replacement of the Police Department Roof, \$7,500 for annual carpet replacement and \$4,000 for exterior painting of the Village Hall (year 1 of 3). Due to eliminating the part-time custodian position, the contractual custodian services account has been increased \$10,580 to provide additional services. This change results in a budget savings of approximately \$7,500.

**PERSONNEL:** As mentioned above, the part-time custodian position has been contracted out resulting in an FTE reduction of 0.5.



**Village of Wilmette  
2015 Budget**

**Fund:** 11 - General Fund  
**Program:** 34 - Buildings & Grounds  
**Dept.:** 20 - Engineering  
**Type:** 35 - Other Public Works

| Account Number                    | Description                                  |                |                |                |                | Estimated      |                |
|-----------------------------------|--|----------------|----------------|----------------|----------------|----------------|----------------|
|                                   |  | Actual FY 2011 | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Actual FY 2014 | Budget FY 2015 |
| 410100                            | Regular Salaries                             | 195,391        | 205,348        | 206,433        | 213,175        | 208,000        | 202,675        |
| 410200                            | Overtime Salaries                            | 7,994          | 8,666          | 8,491          | 9,325          | 9,000          | 9,575          |
| 415000                            | Employee Benefits                            | 65,539         | 68,115         | 72,584         | 79,440         | 77,000         | 76,260         |
| <b>Total Personnel</b>            |  | <b>268,924</b> | <b>282,129</b> | <b>287,508</b> | <b>301,940</b> | <b>294,000</b> | <b>288,510</b> |
| 420010                            | Memberships                                  | 368            | 179            | 234            | 400            | 400            | 400            |
| 421000                            | Contractual Services                         | 84,759         | 86,918         | 72,163         | 107,710        | 135,000        | 111,690        |
| 421125                            | Contractual Custodial Services               | 64,885         | 60,899         | 61,427         | 63,420         | 63,420         | 74,000         |
| 423000                            | Heating & A/C System Repairs                 | 39,056         | 55,825         | 79,609         | 57,500         | 45,000         | 60,000         |
| <b>Total Contractual Services</b> |  | <b>189,068</b> | <b>203,821</b> | <b>213,433</b> | <b>229,030</b> | <b>243,820</b> | <b>246,090</b> |
| 430050                            | Uniform Expense                              | 379            | 908            | 900            | 1,000          | 900            | 1,000          |
| 430140                            | Supplies - Building                          | 46,097         | 54,531         | 46,020         | 39,400         | 39,000         | 39,400         |
| 430180                            | Supplies - Grounds                           | 4,311          | 3,254          | 2,184          | 2,500          | 2,500          | 2,500          |
| 430270                            | Supplies - Printing                          | 9,690          | 5,077          | 6,143          | 6,000          | 3,700          | 6,000          |
| 430350                            | Building Repairs & Furniture                 | 40,392         | 33,789         | 48,565         | 42,000         | 75,000         | 62,500         |
| 430550                            | Heating - Electric (Police)                  | -              | -              | -              | -              | -              | -              |
| 430560                            | Heating Gas                                  | 31,890         | 19,297         | 43,907         | 30,000         | 60,000         | 30,000         |
| <b>Total Commodities</b>          |  | <b>132,759</b> | <b>116,856</b> | <b>147,719</b> | <b>120,900</b> | <b>181,100</b> | <b>141,400</b> |
| 440500                            | Automotive Expense                           | 11,930         | 12,890         | 13,790         | 14,800         | 15,110         | 10,600         |
| 442000                            | Training                                     | -              | -              | -              | 250            | -              | 250            |
| <b>Total Other Expenses</b>       |  | <b>11,930</b>  | <b>12,890</b>  | <b>13,790</b>  | <b>15,050</b>  | <b>15,110</b>  | <b>10,850</b>  |
| <b>460600-</b>                    | <b>Building Improvements - Village Hall:</b> |                |                |                |                |                |                |
| 60105                             | Fountain Reconditioning                      | -              | -              | -              | 6,000          | 6,000          | -              |
| 60110                             | Village Hall Boiler                          | -              | -              | 172,278        | -              | -              | -              |
| 60115                             | Lighting Improvements                        | -              | -              | 73,829         | 51,315         | 49,000         | -              |
| 60302                             | Tuckpointing / Sandstone Repair V.H.         | -              | -              | -              | -              | -              | -              |
| 60303                             | Safety Bars - Village Hall Doors             | -              | -              | -              | -              | 25,000         | -              |
| <b>460950-</b>                    | <b>Building Improvements - Other:</b>        |                |                |                |                |                |                |
| 60100                             | Roof Repairs-Police                          | -              | -              | -              | -              | -              | 190,000        |
| <b>Total Capital Outlay</b>       |  | <b>-</b>       | <b>-</b>       | <b>246,107</b> | <b>57,315</b>  | <b>80,000</b>  | <b>190,000</b> |
| <b>Total Program</b>              |  | <b>602,681</b> | <b>615,696</b> | <b>908,557</b> | <b>724,235</b> | <b>814,030</b> | <b>876,850</b> |

## BOARD OF FIRE AND POLICE COMMISSIONERS

### Objectives & Accomplishments

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#### Looking Forward: 2015 Objectives

1. Successfully complete a Sergeant Promotional Process.
2. Successfully complete a Fire Lieutenant Promotional process.
3. Successfully complete a Police Officer Recruitment process.
4. Screen candidates and select the most qualified individual for the position when entry and promotional level vacancies occur in either the Police or Fire Department.

#### Reviewing the Year: 2014 Accomplishments

1. Successfully complete a Firefighter/Paramedic Recruitment Process.

*The Firefighter/Paramedic recruitment process was completed in October resulting in 136 candidates on the eligibility register.*

2. Successfully complete a Police Officer Recruitment process.

*The Police Officer recruitment process was successfully completed. The final eligibility list contains 81 candidates.*

3. Screen candidates and select the most qualified individual for the position when entry and promotional level vacancies occur in either the Police or Fire Department.

*Staff made eight conditional offers for the Police Department and five for the Fire Department.*

**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 40 - Fire & Police Commission  
**Dept.:** 10 - Administration  
**Type:** 20 - Public Safety

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 42,435            | 45,269            | 50,146            | 54,935            | 53,000                         | 57,150            |
| Contractual Services | 23,476            | 29,373            | 28,894            | 20,000            | 18,000                         | 47,500            |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | 56                | 397               | -                 | -                 | -                              | -                 |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>65,967</b>     | <b>75,039</b>     | <b>79,040</b>     | <b>74,935</b>     | <b>71,000</b>                  | <b>104,650</b>    |

**PROGRAM DESCRIPTION:** Under State statute, the Board of Fire and Police Commissioners is responsible for recruiting and appointing sworn Firefighter/Paramedics and Police Officers. It also establishes the promotional lists for the sworn Fire and Police Department personnel and conducts hearings concerning disciplinary matters falling within its jurisdiction.

**BUDGET ANALYSIS:** The Board will create three eligibility registers in 2015, one for Police Officer recruitment, one for Fire Lieutenant Promotions, and one for Police Sergeant Promotions.

**PERSONNEL:** A portion of the personnel listed in the administration program (11-04) is also allocated to this program.

**Village of Wilmette  
2015 Budget**

**Fund:** 11 - General Fund  
**Program:** 40 - Fire & Police Commission  
**Dept.:** 10 - Administration  
**Type:** 20 - Public Safety

| Account Number                    | Description               | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|-----------------------------------|---------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| 410100                            | Regular Salaries          | 32,190            | 32,513            | 36,289            | 39,025            | 39,000                         | 42,000            |
| 410200                            | Overtime Salaries         | -                 | -                 | -                 | -                 | -                              | -                 |
| 415000                            | Employee Benefits         | 10,245            | 12,756            | 13,857            | 15,910            | 14,000                         | 15,150            |
| <b>Total Personnel</b>            |                           | <b>42,435</b>     | <b>45,269</b>     | <b>50,146</b>     | <b>54,935</b>     | <b>53,000</b>                  | <b>57,150</b>     |
| 420020                            | Professional Services     | 23,476            | 29,373            | 28,894            | 20,000            | 18,000                         | 47,500            |
| <b>Total Contractual Services</b> |                           | <b>23,476</b>     | <b>29,373</b>     | <b>28,894</b>     | <b>20,000</b>     | <b>18,000</b>                  | <b>47,500</b>     |
| <b>Total Commodities</b>          |                           | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>                       | <b>-</b>          |
| 443025                            | Classified Advertisements | 56                | 397               | -                 | -                 | -                              | -                 |
| <b>Total Other Expenses</b>       |                           | <b>56</b>         | <b>397</b>        | <b>-</b>          | <b>-</b>          | <b>-</b>                       | <b>-</b>          |
| <b>Total Capital Outlay</b>       |                           | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>                       | <b>-</b>          |
| <b>Total Program</b>              |                           | <b>65,967</b>     | <b>75,039</b>     | <b>79,040</b>     | <b>74,935</b>     | <b>71,000</b>                  | <b>104,650</b>    |

**POLICE DEPARTMENT**

**MISSION STATEMENT**

We, the members of the Wilmette Police Department, are dedicated to providing impartial law enforcement, community-oriented services and police protection in our Village, while maintaining the highest ethical and professional standards.

~~~~~**VALUES**~~~~~

We believe that law enforcement has its foundation in values. To fulfill our mission we are committed to:

Acknowledging our responsibility and accountability to the citizens of Wilmette, our source of authority;

Performing our duties within the spirit and the letter of our laws and the Constitution;

Remaining sensitive to human needs and treating each person with respect, compassion and dignity;

Approaching each situation as unique and responding creatively with empathy and prudent use of discretion;

Promoting mutual trust between the Department and the citizens and institutions of Wilmette;

Enhancing safety and a feeling of security for our residents; and

Fostering a quality work environment that encourages open communication and affords trust, respect and support for each member.

~~~~~**PROGRAMS**~~~~~

*Police Operations:*

- Uniformed patrol
- Criminal investigations
- Traffic law enforcement
- Motor vehicle traffic crash investigation
- Parking enforcement
- Court prosecution of criminal offenders
- Juvenile programs
- Community relations activities
- Crime prevention programs
- School child safety program

In 2014, the Police Department is projected to respond to 17,948 calls for service including 800 traffic accidents. Personnel are projected to issue 2,540 moving violations and 7,788 parking violations.

~~~~~**PROGRAMS CONTINUED**~~~~~

*Police Services:*

Records management, property and evidence storage, prisoner care, budgeting, purchasing, and police social services.

- Computerized and manual record keeping
- Purchase of allocated equipment and contractual services
- Coordination of CIP
- Maintenance of department-owned and recovered property

*Public Safety Communications:*

Police and fire communications staffed 24 hours-a-day to receive emergency and non-emergency police, fire and emergency medical service calls for service;

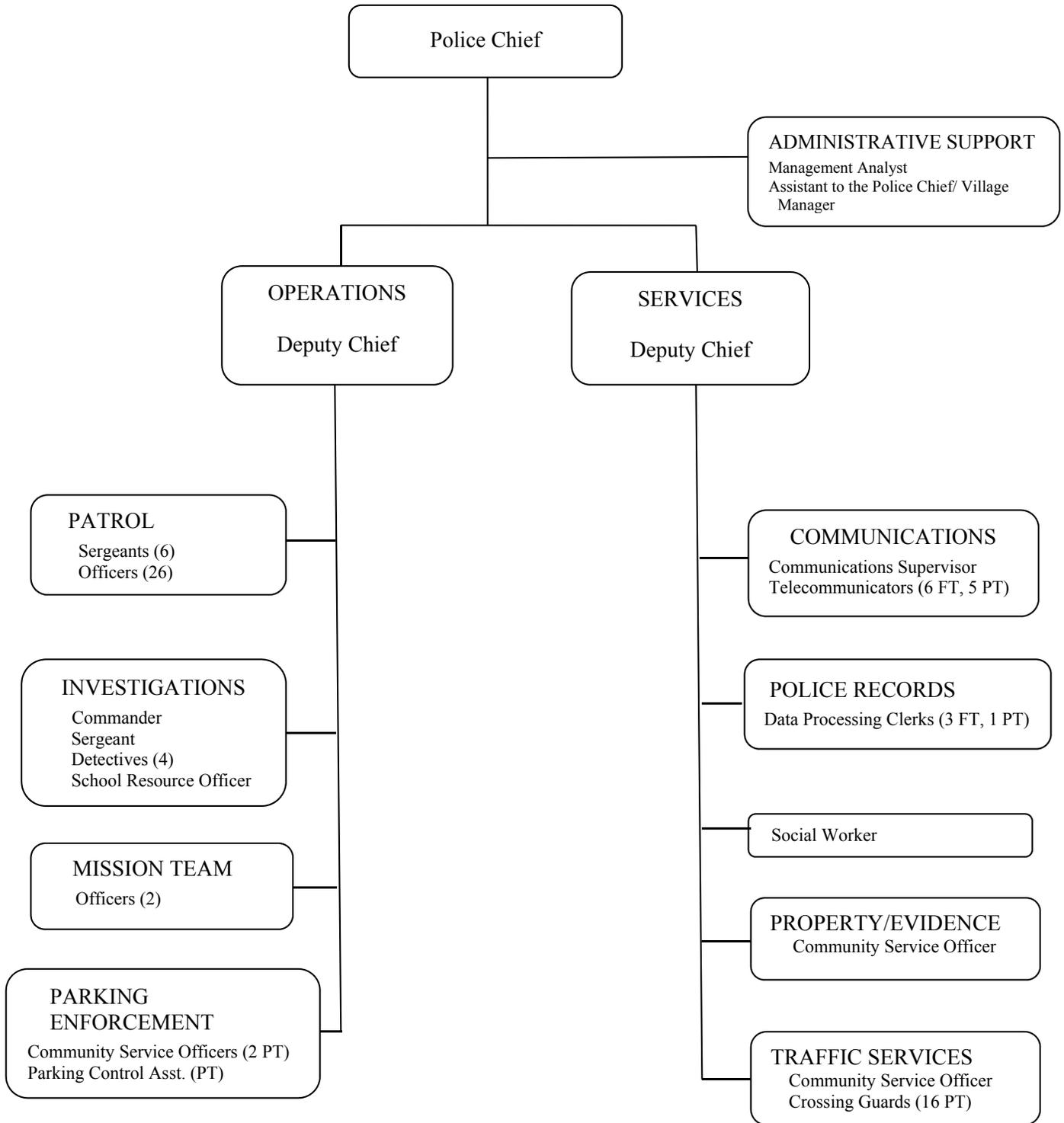
Calls for police service are processed and dispatched from the Wilmette Police Department; and

Calls for fire or emergency medical services are either relayed or transferred to the "Red Center" communications center. Wilmette telecommunications staff is required to monitor all Red Center radio traffic and Wilmette Police Officers respond to every fire or emergency medical service call.

*Crossing Guards:*

Continue to work with the Transportation Commission to monitor and review the need for adult crossing guards for school children.

**POLICE DEPARTMENT**



## POLICE DEPARTMENT

### Objectives & Accomplishments

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#### Looking Forward: 2015 Objectives

1. Monitor overtime expense to ensure that the department operates within the budgeted amount to the greatest extent possible.
2. The Department will seek CALEA reaccreditation with an on-site assessment on March 8<sup>th</sup>- through March 11<sup>th</sup> 2015.
3. The Department will work with the IT Department in order to study and identify alternatives to data and communication through T-1 Line connections in an effort to reduce operating costs.
4. The Department will continue to work with the Illinois Department of Transportation (IDOT) and New World to launch paperless accident reporting.

#### Reviewing the Year: 2014 Accomplishments

1. Monitor overtime expense to ensure that the department operates within the budgeted amount to the greatest extent possible.

*The operations overtime amount is estimated to be \$109,300, or 2.5%, under budget.*

2. Partner with the Illinois Department of Transportation (IDOT) and New World to launch paperless accident reporting by the end of 2014.

*This goal is on-going as IDOT is still in negotiations with our CAD vender New World.*

3. Assist the Information Technology Department with the purchase and implementation of microwave wireless equipment to replace the Village's leased landline data connections pending approval of the AT&T Tower.

*Although no agreement was reached with AT&T, a fiber line was installed to provide additional bandwidth.*

4. The department will seek CALEA reaccreditation in the 4<sup>th</sup> quarter of 2014/1<sup>st</sup> quarter of 2015.

*The Department has received an assessment on-site date of March 8<sup>th</sup> through the 11<sup>th</sup> of 2015.*

5. Publish the results of the 2012 Community Survey regarding police services.

*Police Department collaborated with the University of Illinois's Center for Research in Law and Justice to collect data and publish data for the community survey. This report was published.*

6. Implement the replacement of the Village's 9-1-1 system.

*The new 9-1-1 system was installed in July.*

7. Partner with Cook County and New World, the Village's computer aided dispatch (CAD) vendor to implement automated traffic citations.

*This system has been installed along with printers in each of the squad cars. This system went live in July of 2014.*

**POLICE DEPARTMENT**

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**Activity Measures**

|                                           | <b>2011</b> | <b>2012</b> | <b>2013</b> | <b>2014</b> |
|-------------------------------------------|-------------|-------------|-------------|-------------|
| Calls for Service                         | 20,178      | 18,320      | 19,464      | 18,540      |
| Part I Offenses <sup>1</sup>              | 416         | 427         | 404         | 401         |
| Other Offenses <sup>2</sup>               | 435         | 350         | 399         | 345         |
| Traffic Crash Investigations <sup>4</sup> | 597         | 606         | 633         | 618         |
| Traffic Citations                         | 3,035       | 2,534       | 2,861       | 2,670       |
| Parking Citations                         | 7,535       | 6,958       | 7,924       | 8,584       |
| Adult Arrests <sup>3</sup>                | 698         | 665         | 594         | 404         |
| Juvenile Arrests                          | 82          | 146         | 106         | 76          |
| DUI Arrests                               | 85          | 70          | 56          | 60          |

*Footnotes:*

<sup>1</sup> Part I Offenses as defined by the FBI include: homicide, criminal sexual assault, armed robbery, robbery, aggravated battery, aggravated assault, burglary, burglary to a motor vehicle, theft, motor vehicle theft, and arson.

<sup>2</sup>Other Offenses include: simple battery, simple assault, deception, criminal damage, weapons offenses, sex offenses, offenses involving children, driving under the influence, disorderly conduct, and identity theft.

<sup>3</sup>Adult arrests include any misdemeanor or felony offense. It also includes driver license offenses such as driving with a suspended driver license, expired driver's license, and mandatory insurance violations. In 2013 Mandatory insurance and no driver's license less than 6 months were removed from this report.

<sup>4</sup>Accidents do not include those occurring on private property

## Police Performance Measures

|                                                                                                                                     | <u>GOAL</u>                | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|-------------------------------------------------------------------------------------------------------------------------------------|----------------------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                                                                                                                     |                            |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Calls for Service (CFS)</u>                                                                                                      |                            |                    |             |           |           |           |                    |
| <i>Average Police response time, 4 minutes or less</i>                                                                              | 75%                        | 70%                | 67%         | 69%       | 71%       | 69%       | 69%                |
| <i>Average response times for all CFS</i>                                                                                           | ≤4 min                     | 3:34               | 5:16        | 3:44      | 3:29      | 3:42      | 4:03               |
| <i>Number of CFS (Calls to PD Communications)</i>                                                                                   |                            | 18,320             | 3,979       | 4,995     | 5,148     | 4,418     | 18,540             |
| <i>Number of Incidents (Police responses)</i>                                                                                       |                            | 15,545             | 3,396       | 3,958     | 4,212     | 3,529     | 15,095             |
| <hr/>                                                                                                                               |                            |                    |             |           |           |           |                    |
|                                                                                                                                     | <u>GOAL</u>                | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|                                                                                                                                     |                            |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Lost Time (hours) Staff Injuries</u>                                                                                             | 0                          | 2                  | 12          | -         | -         | 142       | 154                |
| <hr/>                                                                                                                               |                            |                    |             |           |           |           |                    |
|                                                                                                                                     | <u>GOAL</u>                | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|                                                                                                                                     |                            |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Traffic Accidents</u>                                                                                                            |                            |                    |             |           |           |           |                    |
| <i>Utilize public education, engineering, and enforcement to maintain public way accidents under the previous five year average</i> | ≤ 700<br>(average 175/qtr) | 627                | 168         | 144       | 145       | 167       | 624                |

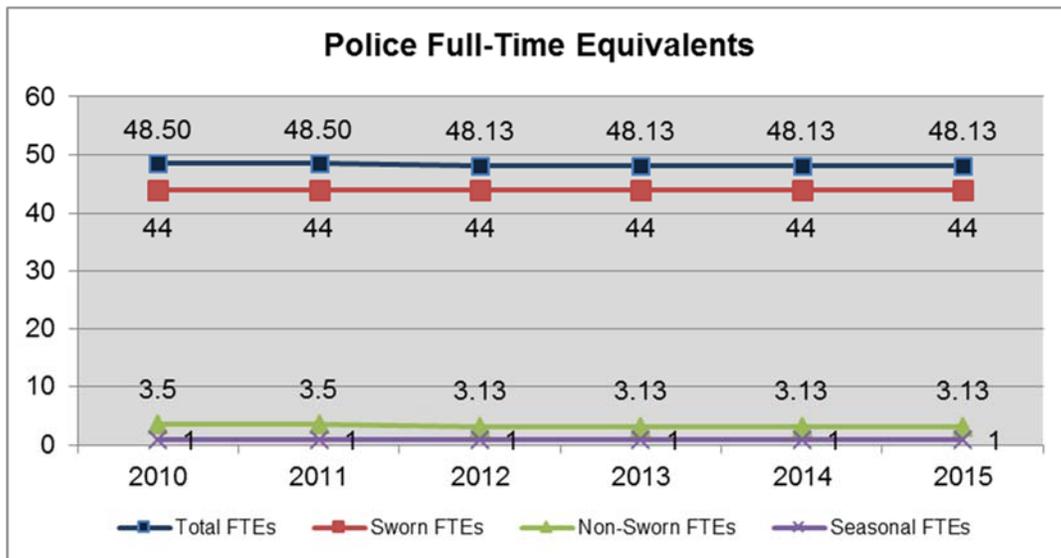
**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 41 - Police Operations  
**Dept.:** 40 - Police  
**Type:** 20 - Public Safety

| Expenditure Category | Actual FY 2011   | Actual FY 2012   | Actual FY 2013   | Budget FY 2014   | Estimated Actual FY 2014 | Budget FY 2015   |
|----------------------|------------------|------------------|------------------|------------------|--------------------------|------------------|
| Personnel Services   | 6,926,328        | 7,093,951        | 7,345,282        | 7,559,910        | 7,276,900                | 7,531,345        |
| Contractual Services | 67,035           | 46,150           | 56,618           | 85,040           | 63,900                   | 76,065           |
| Commodities          | 58,387           | 78,508           | 51,269           | 55,050           | 58,750                   | 61,675           |
| Other Expense        | 342,913          | 364,948          | 383,777          | 431,525          | 435,990                  | 379,090          |
| Capital Outlay       | 199,694          | 67,579           | 29,996           | 124,000          | 124,000                  | 181,500          |
| <b>Program Total</b> | <b>7,594,357</b> | <b>7,651,136</b> | <b>7,866,942</b> | <b>8,255,525</b> | <b>7,959,540</b>         | <b>8,229,675</b> |

**BUDGET ANALYSIS:** The 2015 Budget continues to provide police services and patrol levels as has been provided in previous years. The budget includes replacement of five squad cars at a total cost of \$181,500.

**PERSONNEL:** There are no personnel changes in 2015.



**Village of Wilmette  
2015 Budget**

**Fund: 11 - General Fund**  
**Program: 41 - Police Operations**  
**Dept.: 40 - Police**  
**Type: 20 - Public Safety**

| Account Number                    | Description                              | Actual FY 2011   | Actual FY 2012   | Actual FY 2013   | Budget FY 2014   | Estimated        |                  |
|-----------------------------------|------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                   |                                          |                  |                  |                  |                  | Actual FY 2014   | Budget FY 2015   |
| 410100                            | Regular Salaries                         | 4,071,843        | 4,123,463        | 4,350,279        | 4,434,300        | 4,325,000        | 4,538,075        |
| 410200                            | Overtime Salaries                        | 308,375          | 310,012          | 342,119          | 298,175          | 290,000          | 298,175          |
| 410210                            | Overtime Salaries-Grant Funded           | -                | 5,348            | 9,347            | 21,900           | 21,900           | 21,900           |
| 415000                            | Employee Benefits                        | 2,546,110        | 2,655,128        | 2,643,537        | 2,805,535        | 2,640,000        | 2,673,195        |
| <b>Total Personnel</b>            |                                          | <b>6,926,328</b> | <b>7,093,951</b> | <b>7,345,282</b> | <b>7,559,910</b> | <b>7,276,900</b> | <b>7,531,345</b> |
| 420010                            | Memberships                              | 715              | 525              | 905              | 730              | 900              | 965              |
| 420020                            | Professional Services                    | -                | -                | 5,309            | -                | -                | -                |
| 420210                            | Medical Examinations                     | 7,995            | 6,358            | 6,061            | 15,000           | 7,000            | 15,000           |
| 421300                            | Contractual Animal Observation           | 22,673           | 18,377           | 17,427           | 15,250           | 17,000           | 18,000           |
| 422400                            | Maintenance - Equipment                  | 11,836           | 11,350           | 15,078           | 21,110           | 19,000           | 22,750           |
| 422410                            | Maintenance - Radios                     | 23,816           | 9,540            | 11,838           | 32,950           | 20,000           | 19,350           |
| 426350                            | Undercover Vehicle Rental                | -                | -                | -                | -                | -                | -                |
| <b>Total Contractual Services</b> |                                          | <b>67,035</b>    | <b>46,150</b>    | <b>56,618</b>    | <b>85,040</b>    | <b>63,900</b>    | <b>76,065</b>    |
| 430050                            | Uniform Expense                          | 42,001           | 61,541           | 29,483           | 36,300           | 40,000           | 39,825           |
| 430170                            | Supplies - Firing Range                  | 6,278            | 6,121            | 6,444            | 6,500            | 6,500            | 6,500            |
| 430250                            | Supplies - Other than Office             | 7,990            | 9,877            | 13,609           | 10,250           | 10,250           | 13,350           |
| 430450                            | Materials - Community Relations          | 2,118            | 969              | 1,733            | 2,000            | 2,000            | 2,000            |
| <b>Total Commodities</b>          |                                          | <b>58,387</b>    | <b>78,508</b>    | <b>51,269</b>    | <b>55,050</b>    | <b>58,750</b>    | <b>61,675</b>    |
| 440500                            | Automotive Expense                       | 253,910          | 278,040          | 297,490          | 319,900          | 325,870          | 267,400          |
| 441000                            | Incidentals                              | 5,997            | 5,524            | 5,730            | 6,000            | 6,000            | 6,000            |
| 442000                            | Training                                 | 29,449           | 26,587           | 17,748           | 26,500           | 26,500           | 28,900           |
| 445500                            | Seizure Expenses                         | -                | -                | 7,705            | 20,000           | 20,000           | 20,000           |
| 447010                            | Crime Lab Expense                        | 38,117           | 38,117           | 38,117           | 38,215           | 38,215           | 39,500           |
| 447030                            | NIPAS Contribution                       | 3,700            | 4,940            | 5,583            | 8,670            | 8,000            | 4,850            |
| 447040                            | Major Crimes Task Force                  | 3,600            | 3,600            | 4,100            | 4,100            | 4,100            | 4,300            |
| 447050                            | NIPSTA Contribution                      | 8,140            | 8,140            | 7,304            | 8,140            | 7,305            | 8,140            |
| <b>Total Other Expenses</b>       |                                          | <b>342,913</b>   | <b>364,948</b>   | <b>383,777</b>   | <b>431,525</b>   | <b>435,990</b>   | <b>379,090</b>   |
| <b>460800-</b>                    | <b>Building Improvements - Police:</b>   |                  |                  |                  |                  |                  |                  |
| <b>480300-</b>                    | <b>Police Vehicles:</b>                  |                  |                  |                  |                  |                  |                  |
| 40705                             | Squad #501                               | -                | -                | -                | 37,000           | 37,000           | -                |
| 40710                             | Squad #502                               | -                | -                | -                | -                | -                | 33,500           |
| 40715                             | Squad #503                               | -                | -                | -                | 37,000           | 37,000           | -                |
| 40720                             | Squad #504                               | 28,998           | -                | -                | -                | -                | -                |
| 40725                             | Squad #505                               | 23,260           | -                | -                | -                | -                | 37,000           |
| 40730                             | Squad #506                               | 26,120           | 1,100            | -                | -                | -                | -                |
| 40735                             | Squad #507                               | 26,120           | 1,100            | -                | -                | -                | -                |
| 40740                             | Squad #508                               | -                | -                | -                | -                | -                | 37,000           |
| 40745                             | Squad #509                               | -                | -                | -                | -                | -                | -                |
| 40750                             | Squad #510                               | 28,328           | -                | -                | -                | -                | 37,000           |
| 40755                             | Squad #511                               | 26,120           | 1,100            | -                | -                | -                | -                |
| 40760                             | Squad #512                               | 28,535           | -                | -                | -                | -                | 37,000           |
| 40790                             | Squad #523                               | -                | -                | 29,996           | -                | -                | -                |
| 40793                             | Squad #525 - Surveillance Vehicle        | -                | 19,580           | -                | -                | -                | -                |
| 40798                             | In-Car Computers                         | -                | 5,290            | -                | -                | -                | -                |
| 40799                             | Vehicle Equipment - Set Up               | -                | 17,641           | -                | -                | -                | -                |
| <b>490250-</b>                    | <b>Office Furn. &amp; Equip.-Police:</b> |                  |                  |                  |                  |                  |                  |
| <b>490550-</b>                    | <b>Other Equipment - Police:</b>         |                  |                  |                  |                  |                  |                  |
| 70420                             | In-Car Video Cameras                     | 1,521            | 21,768           | -                | -                | -                | -                |
| 70430                             | Exercise Equipment - Grant Funde         | 4,477            | -                | -                | -                | -                | -                |
| 70431                             | Detective GPS Locators - Grant Fu        | 6,215            | -                | -                | -                | -                | -                |
| 70445                             | Handgun Replacement                      | -                | -                | -                | 50,000           | 50,000           | -                |
| <b>Total Capital Outlay</b>       |                                          | <b>199,694</b>   | <b>67,579</b>    | <b>29,996</b>    | <b>124,000</b>   | <b>124,000</b>   | <b>181,500</b>   |
| <b>Total Program</b>              |                                          | <b>7,594,357</b> | <b>7,651,136</b> | <b>7,866,942</b> | <b>8,255,525</b> | <b>7,959,540</b> | <b>8,229,675</b> |

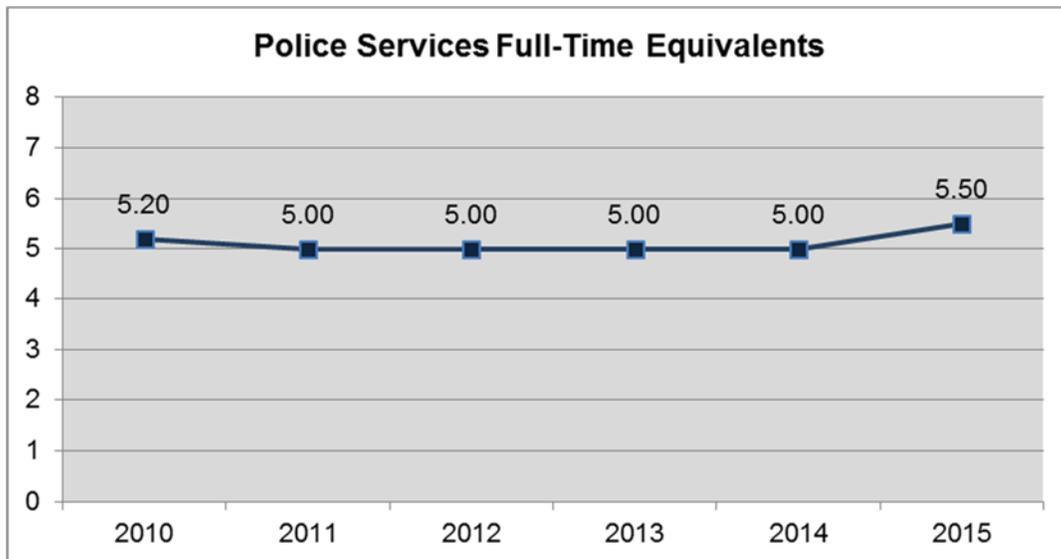
**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 42 - Police Services  
**Dept.:** 40 - Police  
**Type:** 20 - Public Safety

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 574,886           | 611,104           | 671,216           | 648,100           | 684,800                        | 674,925           |
| Contractual Services | 27,384            | 39,092            | 25,692            | 48,910            | 40,310                         | 48,625            |
| Commodities          | 7,929             | 8,983             | 10,022            | 10,300            | 12,700                         | 10,300            |
| Other Expense        | 1,668             | 953               | 1,973             | 2,500             | 1,900                          | 3,000             |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>611,867</b>    | <b>660,132</b>    | <b>708,903</b>    | <b>709,810</b>    | <b>739,710</b>                 | <b>736,850</b>    |

**BUDGET ANALYSIS:** There are no significant changes in the 2015 Budget.

**PERSONNEL:** A new part-time (0.5 FTE) Data Processing Operator was added, however this change is budget neutral due to the difference in salary and the new employee being in the new pay plan.



**Village of Wilmette  
2015 Budget**

**Fund:** 11 - General Fund  
**Program:** 42 - Police Services  
**Dept.:** 40 - Police  
**Type:** 20 - Public Safety

| Account Number                    | Description                    |                |                |                | Estimated      |                |                |
|-----------------------------------|--------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                   |                                | Actual FY 2011 | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Actual FY 2014 | Budget FY 2015 |
| 410100                            | Regular Salaries               | 424,839        | 442,872        | 480,122        | 496,950        | 488,000        | 491,675        |
| 410200                            | Overtime Salaries              | 1,974          | 1,128          | 1,409          | 300            | 3,800          | 300            |
| 415000                            | Employee Benefits              | 148,073        | 167,104        | 189,685        | 150,850        | 193,000        | 182,950        |
| <b>Total Personnel</b>            |                                | <b>574,886</b> | <b>611,104</b> | <b>671,216</b> | <b>648,100</b> | <b>684,800</b> | <b>674,925</b> |
| 420010                            | Memberships                    | 220            | 585            | 345            | 510            | 510            | 500            |
| 420020                            | Professional Services          | 10,936         | 8,465          | 11,395         | 14,950         | 10,000         | 14,675         |
| 420040                            | Lease / Purchase Copier        | 4,987          | 6,490          | 7,011          | 6,100          | 6,100          | 6,100          |
| 422000                            | Maintenance - Office Equipment | 120            | 130            | 135            | 500            | 500            | 500            |
| 426000                            | Re-Accreditation Expense       | 3,302          | 4,486          | 915            | 7,000          | 5,000          | 7,000          |
| 426100                            | LEADS/PIMS Program             | 3,000          | 3,000          | 3,000          | 3,600          | 3,000          | 3,600          |
| 426200                            | Police Grant Prof. Services    | 1,540          | 12,577         | -              | 12,000         | 12,000         | 12,000         |
| 426300                            | Towing - Contractual           | -              | 80             | -              | 800            | 200            | 800            |
| 428300                            | LIVESCAN Communications Line   | 3,279          | 3,279          | 2,891          | 3,450          | 3,000          | 3,450          |
| <b>Total Contractual Services</b> |                                | <b>27,384</b>  | <b>39,092</b>  | <b>25,692</b>  | <b>48,910</b>  | <b>40,310</b>  | <b>48,625</b>  |
| 430050                            | Uniform Expense                | -              | -              | -              | 300            | 300            | 300            |
| 430230                            | Supplies - Office              | 7,055          | 7,545          | 8,960          | 8,000          | 11,000         | 8,000          |
| 430250                            | Supplies - Other than Office   | 874            | 1,438          | 1,062          | 2,000          | 1,400          | 2,000          |
| <b>Total Commodities</b>          |                                | <b>7,929</b>   | <b>8,983</b>   | <b>10,022</b>  | <b>10,300</b>  | <b>12,700</b>  | <b>10,300</b>  |
| 441000                            | Incidentals                    | 216            | 449            | 70             | 300            | 300            | 300            |
| 442000                            | Training                       | 700            | 408            | 432            | 1,200          | 600            | 1,200          |
| 445000                            | Care of Prisoners              | 752            | 96             | 1,471          | 1,000          | 1,000          | 1,500          |
| <b>Total Other Expenses</b>       |                                | <b>1,668</b>   | <b>953</b>     | <b>1,973</b>   | <b>2,500</b>   | <b>1,900</b>   | <b>3,000</b>   |
| 490250                            | Office Furn. & Equip.-Police:  | -              | -              | -              | -              | -              | -              |
| <b>Total Capital Outlay</b>       |                                | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| <b>Total Program</b>              |                                | <b>611,867</b> | <b>660,132</b> | <b>708,903</b> | <b>709,810</b> | <b>739,710</b> | <b>736,850</b> |

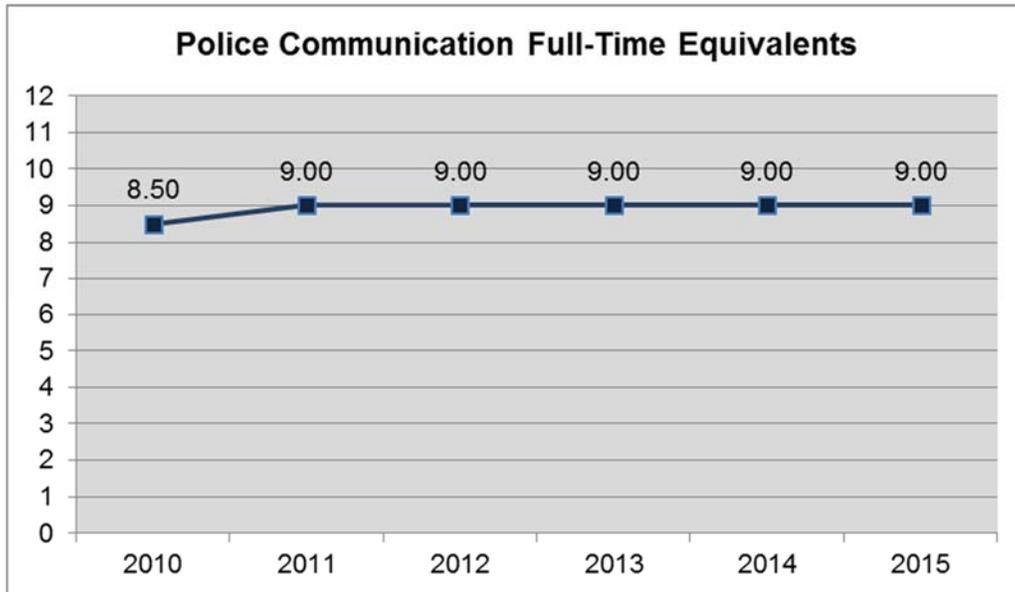
**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 43 - Public Safety Communications  
**Dept.:** 40 - Police  
**Type:** 20 - Public Safety

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 897,954           | 904,215           | 943,240           | 1,020,630         | 1,023,000                      | 1,010,245         |
| Contractual Services | 346,013           | 338,795           | 359,080           | 405,505           | 390,300                        | 417,775           |
| Commodities          | 3,349             | 2,577             | 2,627             | 3,000             | 3,000                          | 3,000             |
| Other Expense        | 2,530             | 2,951             | 2,299             | 1,700             | 1,550                          | 2,500             |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>1,249,846</b>  | <b>1,248,538</b>  | <b>1,307,246</b>  | <b>1,430,835</b>  | <b>1,417,850</b>               | <b>1,433,520</b>  |

**BUDGET ANALYSIS:** There are no major changes in the 2015 Budget.

**PERSONNEL:**



**Village of Wilmette  
2015 Budget**

**Fund:** 11 - General Fund  
**Program:** 43 - Public Safety Communications  
**Dept.:** 40 - Police  
**Type:** 20 - Public Safety

| Account Number                    | Description                        | Actual FY 2011   | Actual FY 2012   | Actual FY 2013   | Budget FY 2014   | Estimated        | Budget FY 2015   |
|-----------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                   |                                    |                  |                  |                  |                  | Actual FY 2014   |                  |
| 410100                            | Regular Salaries                   | 614,455          | 635,011          | 644,926          | 691,925          | 670,000          | 686,550          |
| 410200                            | Overtime Salaries                  | 68,964           | 44,948           | 59,946           | 64,000           | 88,000           | 64,000           |
| 415000                            | Employee Benefits                  | 214,535          | 224,256          | 238,368          | 264,705          | 265,000          | 259,695          |
| <b>Total Personnel</b>            |                                    | <b>897,954</b>   | <b>904,215</b>   | <b>943,240</b>   | <b>1,020,630</b> | <b>1,023,000</b> | <b>1,010,245</b> |
| 420010                            | Memberships                        | 152              | 157              | 157              | 160              | 160              | 160              |
| 420020                            | Professional Services              | 2,250            | -                | -                | -                | -                | -                |
| 20021                             | Fire Regional Dispatch Expense     | 166,027          | 175,469          | 189,681          | 191,300          | 205,000          | 191,300          |
| 421510                            | Contractual Software Support (CAD) | 42,377           | 38,432           | 49,522           | 62,825           | 50,000           | 55,075           |
| 422000                            | Maintenance - Office Equipment     | 287              | 305              | 324              | 300              | 300              | 5,600            |
| 422300                            | Maintenance - E-911 System         | 50,126           | 50,258           | 34,428           | 58,230           | 38,000           | 61,050           |
| 422600                            | Maintenance - NORCOM Network       | 56,612           | 57,527           | 68,263           | 75,350           | 80,000           | 87,250           |
| 426110                            | IWIN Program                       | 8,569            | 8,451            | 8,451            | 9,000            | 8,500            | 9,000            |
| 428105                            | Computer Communications (CAD)      | 19,613           | 8,196            | 8,254            | 8,340            | 8,340            | 8,340            |
| <b>Total Contractual Services</b> |                                    | <b>346,013</b>   | <b>338,795</b>   | <b>359,080</b>   | <b>405,505</b>   | <b>390,300</b>   | <b>417,775</b>   |
| 430050                            | Uniform Expense                    | 3,349            | 2,577            | 2,627            | 3,000            | 3,000            | 3,000            |
| <b>Total Commodities</b>          |                                    | <b>3,349</b>     | <b>2,577</b>     | <b>2,627</b>     | <b>3,000</b>     | <b>3,000</b>     | <b>3,000</b>     |
| 441000                            | Incidentals                        | -                | -                | -                | 200              | 50               | 200              |
| 442000                            | Training                           | 2,530            | 2,951            | 2,299            | 1,500            | 1,500            | 2,300            |
| <b>Total Other Expenses</b>       |                                    | <b>2,530</b>     | <b>2,951</b>     | <b>2,299</b>     | <b>1,700</b>     | <b>1,550</b>     | <b>2,500</b>     |
| 490250                            | Office Furn. & Equip.-Police:      | -                | -                | -                | -                | -                | -                |
| 490550                            | Other Equipment - Police:          |                  |                  |                  |                  |                  |                  |
| 70426                             | Wireless 911 Equipment             | -                | -                | -                | -                | -                | -                |
| <b>Total Capital Outlay</b>       |                                    | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total Program</b>              |                                    | <b>1,249,846</b> | <b>1,248,538</b> | <b>1,307,246</b> | <b>1,430,835</b> | <b>1,417,850</b> | <b>1,433,520</b> |

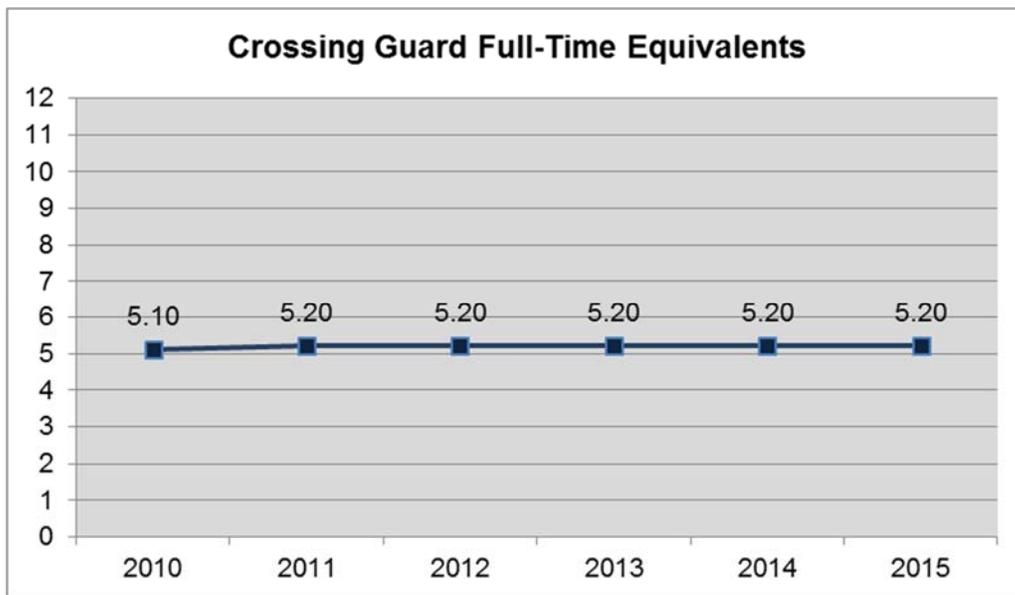
**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 45 - Police - Crossing Guards  
**Dept.:** 40 - Police  
**Type:** 20 - Public Safety

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 221,790           | 237,473           | 243,176           | 244,570           | 240,000                        | 250,910           |
| Contractual Services | -                 | -                 | -                 | -                 | -                              | -                 |
| Commodities          | -                 | -                 | 1,083             | 1,500             | 1,500                          | 1,500             |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>221,790</b>    | <b>237,473</b>    | <b>244,259</b>    | <b>246,070</b>    | <b>241,500</b>                 | <b>252,410</b>    |

**BUDGET ANALYSIS:** The 2015 Budget reflects no significant changes.

**PERSONNEL:**



**Village of Wilmette  
2015 Budget**

**Fund:** 11 - General Fund  
**Program:** 45 - Police - Crossing Guards  
**Dept.:** 40 - Police  
**Type:** 20 - Public Safety

| Account Number                    | Description                  | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated         |                   |
|-----------------------------------|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                   |                              |                   |                   |                   |                   | Actual<br>FY 2014 | Budget<br>FY 2015 |
| 410100                            | Regular Salaries             | 202,474           | 217,047           | 222,601           | 223,700           | 220,000           | 229,600           |
| 415000                            | Employee Benefits            | 19,316            | 20,426            | 20,575            | 20,870            | 20,000            | 21,310            |
| <b>Total Personnel</b>            |                              | <b>221,790</b>    | <b>237,473</b>    | <b>243,176</b>    | <b>244,570</b>    | <b>240,000</b>    | <b>250,910</b>    |
| <b>Total Contractual Services</b> |                              | -                 | -                 | -                 | -                 | -                 | -                 |
| 430050                            | Uniform Expense              | -                 | -                 | 510               | 1,000             | 1,000             | 1,000             |
| 430250                            | Supplies - Other than Office | -                 | -                 | 573               | 500               | 500               | 500               |
| <b>Total Commodities</b>          |                              | -                 | -                 | <b>1,083</b>      | <b>1,500</b>      | <b>1,500</b>      | <b>1,500</b>      |
| <b>Total Other Expenses</b>       |                              | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Total Capital Outlay</b>       |                              | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Total Program</b>              |                              | <b>221,790</b>    | <b>237,473</b>    | <b>244,259</b>    | <b>246,070</b>    | <b>241,500</b>    | <b>252,410</b>    |

# FIRE DEPARTMENT

## MISSION STATEMENT

The Mission of the Wilmette Fire Department is to provide a selfless organization of people who hold devotion to duty above personal risk, who count sincerity of service above personal comfort and convenience, and who strive unceasingly to find better ways of protecting the lives, homes and property of their fellow citizens. The Wilmette Fire Department will achieve its mission through the effective and efficient delivery of services including, Public Education, Community Service, Fire Prevention, Rescue, Training, Emergency Medical Service and Fire Suppression.

### ~~~~~PROGRAMS~~~~~

- Fire suppression
- Emergency Medical Service (EMS)
- Fire prevention
- Special rescue
- Fire safety education
- Community outreach

In 2014, the Fire Department is projected to respond to 2,969 emergency incidents. Of these, 1,489 are medical calls, and 1,480 are calls for fires, rescues, mutual aid, and special team calls. These emergency incidents require 5,479 individual emergency vehicle responses.

The Fire Prevention Bureau (FPB) completed over 1,200 activities in 2014. Annual inspections are conducted of every business, place of assembly, public building and multi-family structure in the Village. During the year public education programs are delivered at every elementary school and various community and private events throughout the Village. The Fire Prevention Bureau includes the Assistant to the Chief and the Deputy Chief who perform building plan review and occupancy inspections with the Community Development Department.

The fire department instituted value added programs as part of its Community Outreach Program. The department made blood pressure and glucose screening available during the French Market. The department hosts two annual blood drives through Life Source. In addition, the department assists the Wilmette Food

Pantry and the United States Post Office in collecting food for the needy. Fire Department personnel perform infant/child car seat inspection/installations. In 2014, department personnel performed over 50 car seat inspection/installations.

### ~~~~~STAFFING~~~~~

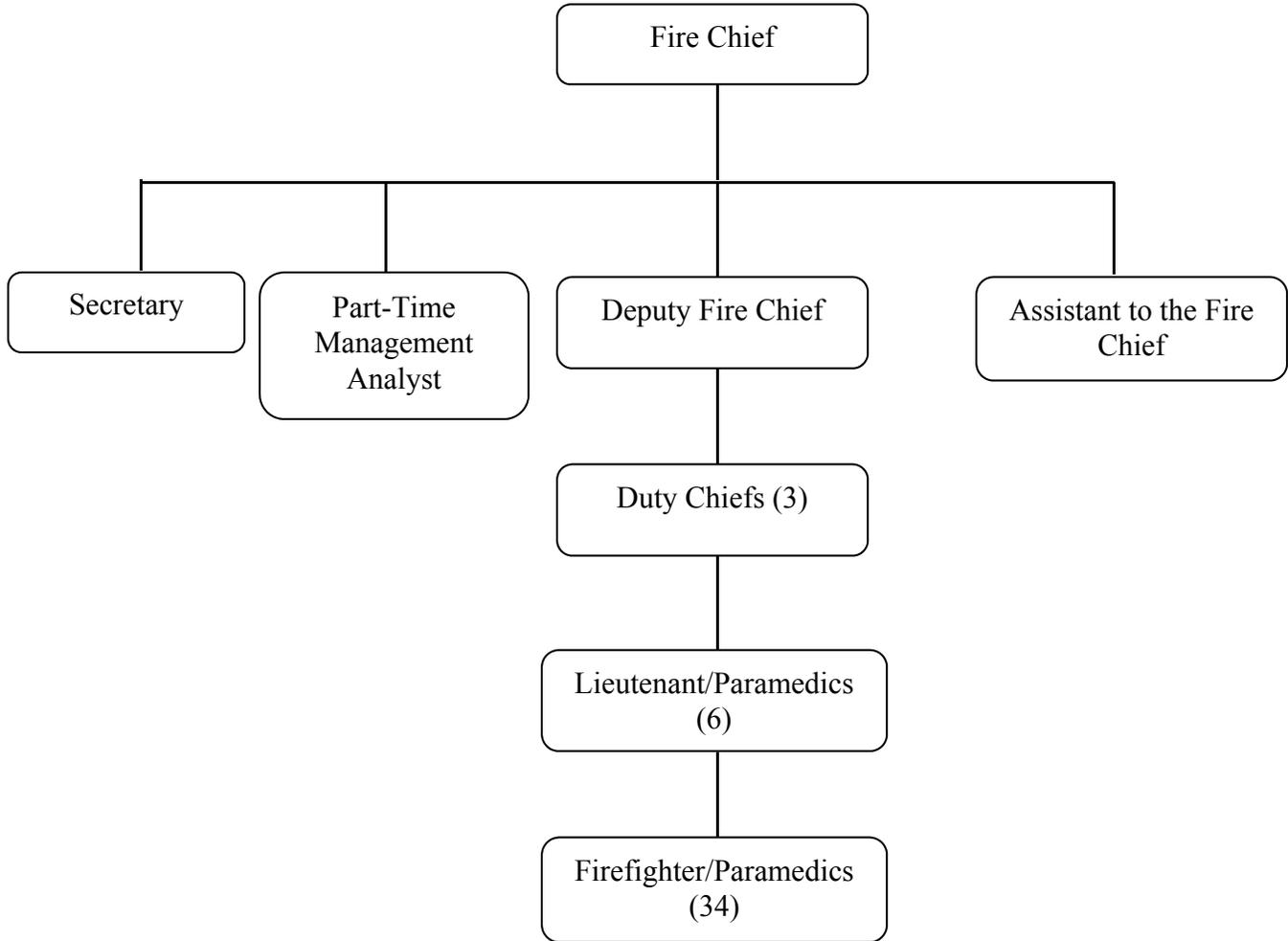
The Department's authorized staffing level is 14 per shift with an occasional addition of pre-hire positions to reduce overtime expenses. This includes a minimum of a Duty Chief, 2 Lieutenants, and 11 Firefighter/Paramedics. The minimum daily staffing level is 11. Of the 45 current sworn members, 44 are certified paramedics.

### ~~~~~APPARATUS~~~~~

The department purchased a light rescue squad truck and a pumping engine in 2013. The rescue responds on all ambulance calls in the Village as an assist vehicle in order to reduce costs associated with responding in the larger fire apparatus.

WILMETTE FIRE DEPARTMENT

ORGANIZATIONAL CHART



## FIRE DEPARTMENT

### Objectives & Accomplishments

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#### Looking Forward: 2015 Objectives

1. Continue to investigate and apply for alternative funding for major equipment purchases.
2. Prepare a report on succession planning and employee development.
3. Complete the Lieutenant promotional process, the current list expires in August 2015.
4. Continue to participate in labor/management committee meetings.
5. Explore opportunities to share fire apparatus with neighboring departments in order to reduce costs associated with apparatus replacement.

#### Reviewing the Year: 2014 Accomplishments

1. Continue to investigate and apply for alternative funding for major equipment purchases.

*The Village was awarded \$118,000 in FEMA Assistance to Firefighters Grant funds to purchase and install fire apparatus at source diesel exhaust removal systems at both fire stations. The exhaust systems were in the 2015 CIP for \$132,000. A contract in the amount of \$132,252 was awarded to Hastings Air Energy, New Berlin, WI. To provide and install a Plymovent® apparatus exhaust system at both fire stations. The equipment is scheduled to be installed in January 2015.*

2. Prepare a report on the impact of the reduced large apparatus vehicle response to fire alarms and its impact on the Fire Department Fleet, fuel and maintenance savings.

*A report was submitted and presented to the Public Safety Committee which detailed the impact of the reduced large apparatus vehicle response to fire alarms and its impact on the Fire Department Fleet, fuel and maintenance savings.*

3. Prepare a report on the impact of the light weight/multi-use vehicle for ambulance response and its reduction on the use of the department's larger fire apparatus and long term costs.

*A detailed report was submitted and presented to the Public Safety Committee which detailed the impact of the light weight/multi-use vehicle for ambulance response and its reduction on the use of the department's larger fire apparatus and long term costs.*

4. Continue to participate in labor/management committee meetings for the successor collective bargaining agreement (CBA) if not completed prior to year-end 2013.

*Negotiations for the successor agreement have been ongoing since the beginning of the year. Going into 2015, we are slated for arbitration.*

**FIRE DEPARTMENT**

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**Activity Measures**

| <b>Incidents</b>                                             | <b>2011</b>  | <b>2012</b>  | <b>2013</b>  | <b>2014</b>  |
|--------------------------------------------------------------|--------------|--------------|--------------|--------------|
| Fires in Structures                                          | 20           | 22           | 10           | 18           |
| Vehicle Fires                                                | 5            | 3            | 11           | 4            |
| Other Fires (brush, garbage, etc...)                         | 13           | 15           | 16           | 10           |
| Fire Alarms                                                  | 476          | 433          | 437          | 452          |
| Rescues/EMS Incidents                                        | 1,392        | 1,424        | 1,526        | 1,582        |
| Hazardous Material Responses                                 | 59           | 49           | 74           | 85           |
| Other Hazardous Responses (arcing lines, down lines, etc...) | 116          | 86           | 72           | 90           |
| Other incidents (smoke scares, lock outs, etc...)            | 487          | 487          | 528          | 602          |
| Mutual/ Automatic Aid given Incidents                        | 586          | 603          | 475          | 221          |
| <b>Total Incident/Fire Calls</b>                             | <b>3,154</b> | <b>3,122</b> | <b>3,149</b> | <b>3,064</b> |

| <b>EMS Type of Care Breakdown</b>                      | <b>2011</b>  | <b>2012</b>  | <b>2013</b>   | <b>2014</b>  |
|--------------------------------------------------------|--------------|--------------|---------------|--------------|
| Cardiac                                                | 93           | 76           | 79            | 98           |
| Other Medical                                          | 751          | 831          | 812           | 812          |
| Motor Vehicle Accident                                 | 116          | 107          | 135           | 126          |
| Other Trauma                                           | 329          | 289          | 342           | 363          |
| Overdose                                               | 21           | 6            | 15            | 27           |
| Invalid Assist                                         | 154          | 190          | 215           | 306          |
| False Alarm                                            | 47           | 45           | 34            | 32           |
| Bicycle Accidents                                      | 0            | 4            | 5             | 4            |
| Other                                                  | 32           | 31           | 52            | 33           |
| <b>Total EMS Care</b>                                  | <b>1,543</b> | <b>1,579</b> | <b>1,689*</b> | <b>1,801</b> |
| <b>Total Emergency Vehicle Responses (per vehicle)</b> | <b>6,443</b> | <b>5,811</b> | <b>5,705</b>  | <b>5,798</b> |
| <b>EMS Transports</b>                                  | <b>1153</b>  | <b>1153</b>  | <b>1203</b>   | <b>1239</b>  |

\*Total EMS Care is not limited to EMS incidents only, as a result EMS Incidents and Total EMS Care are not equal.

## Fire Performance Measures

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|                                                    | <u>GOAL</u> | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|----------------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                                    |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Emergency Calls Response Time:</u>              |             |                    |             |           |           |           |                    |
| Responded to in less than 8 minutes and 27 seconds | 90%         | 99%                | 99%         | 99%       | 99%       | 99%       | 99%                |
| Number of calls:                                   |             | 2,007              | 437         | 534       | 543       | 517       | 2,031              |

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|                                   | <u>GOAL</u> | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|-----------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                   |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Turnout Times:</u>             |             |                    |             |           |           |           |                    |
| Turnout time less than 90 seconds | 90%         | 82%                | 86%         | 88%       | 86%       | 85%       | 87%                |
| Number of calls:                  |             | 639                | 437         | 532       | 543       | 517       | 2,029              |

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|                                                         | <u>GOAL</u> | <u>2013 Yr-End</u> | <u>2014</u> |           |           |           | <u>2014 Yr-End</u> |
|---------------------------------------------------------|-------------|--------------------|-------------|-----------|-----------|-----------|--------------------|
|                                                         |             |                    | <u>Q1</u>   | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> |                    |
| <u>Initial Fire Plan Reviews:</u>                       |             |                    |             |           |           |           |                    |
| Initial fire plan reviews completed in 10 business days | 95%         | 100%               | 100%        | 100%      | 100%      | 100%      | 100%               |

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The response times are the baseline times that the fire department must meet 90% of the time. The baseline times are set based off of department goals and objectives along with the national standards.

Calls that are analyzed are calls that have an emergency response within the village limits. This does not reflect the total number of calls for each quarter.

## Village of Wilmette

### FY 2015 Budget

#### Budget Summary

**Fund:** 11 - General Fund

**Program:** 51 - Emergency Fire & Medical Services

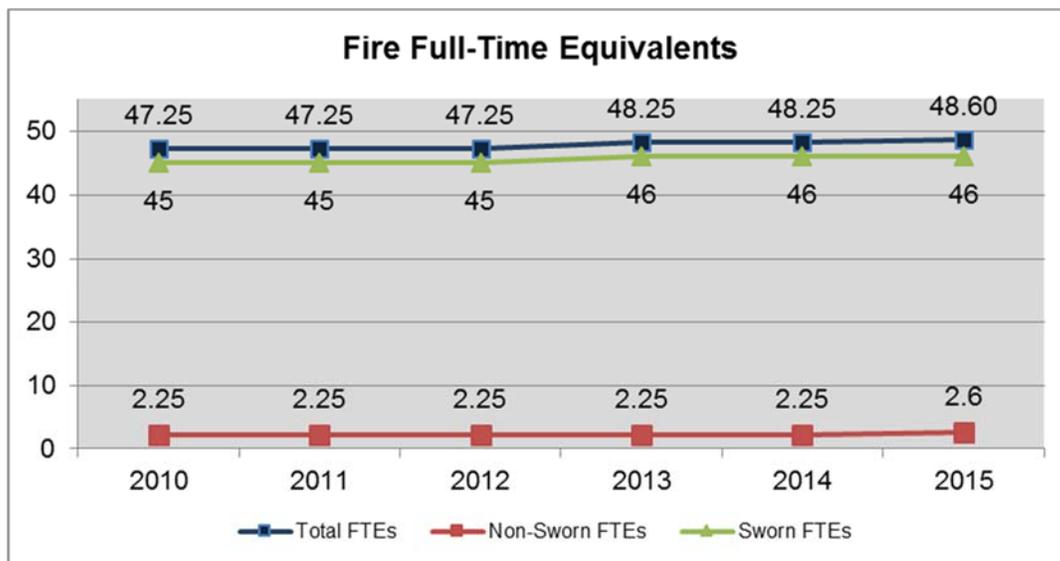
**Dept.:** 50 - Fire

**Type:** 20 - Public Safety

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 7,653,301         | 7,712,029         | 7,923,326         | 8,164,170         | 8,037,200                      | 8,009,350         |
| Contractual Services | 81,738            | 66,202            | 61,828            | 78,755            | 74,790                         | 72,020            |
| Commodities          | 150,250           | 81,803            | 84,805            | 84,450            | 87,150                         | 88,100            |
| Other Expense        | 50,536            | 181,729           | 212,198           | 217,215           | 218,560                        | 359,450           |
| Capital Outlay       | -                 | 791,213           | 21,187            | 4,700             | 423,500                        | 37,000            |
| <b>Program Total</b> | <b>7,935,825</b>  | <b>8,832,976</b>  | <b>8,303,344</b>  | <b>8,549,290</b>  | <b>8,841,200</b>               | <b>8,565,920</b>  |

**BUDGET ANALYSIS:** The 2015 Budget includes an increase of \$148,400 in the automotive expense allocation due to a review of how the Village's Garage Fund is allocated across all departments (there are corresponding decreases across other departments). The 2015 Budget also includes the purchase of an administrative vehicle for \$37,000. The personnel services budget does not reflect any salary increases for employees in the collective bargaining unit as a successor agreement has not been reached (last agreement expired December 31, 2013).

**PERSONNEL:** The increase in FTE (.25) is due to creating a part-time intern position to conduct annual fire hydrant testing and other duties.



**Village of Wilmette  
2015 Budget**

**Fund: 11 - General Fund**  
**Program: 51 - Emergency Fire & Medical Services**  
**Dept.: 50 - Fire**  
**Type: 20 - Public Safety**

| Account Number                    | Description                       |                  |                  |                  | Estimated        |                  |                  |
|-----------------------------------|-----------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                   |                                   | Actual FY 2011   | Actual FY 2012   | Actual FY 2013   | Budget FY 2014   | Actual FY 2014   | Budget FY 2015   |
| 410100                            | Regular Salaries                  | 4,319,603        | 4,381,166        | 4,403,862        | 4,508,750        | 4,526,000        | 4,562,850        |
| 410200                            | Overtime Salaries                 | 327,581          | 198,880          | 362,942          | 287,200          | 300,200          | 297,000          |
| 410300                            | Off Duty Response Wages           | 6,299            | 10,744           | 13,766           | 21,325           | 15,000           | 21,325           |
| 415000                            | Employee Benefits                 | 2,999,818        | 3,121,239        | 3,142,756        | 3,346,895        | 3,196,000        | 3,128,175        |
| <b>Total Personnel</b>            |                                   | <b>7,653,301</b> | <b>7,712,029</b> | <b>7,923,326</b> | <b>8,164,170</b> | <b>8,037,200</b> | <b>8,009,350</b> |
| 420010                            | Memberships                       | 3,360            | 3,428            | 2,688            | 3,590            | 3,000            | 3,730            |
| 420020                            | Professional Services             | 75               | 210              | 843              | 2,500            | 100              | -                |
| 420040                            | Lease / Purchase Copier           | 4,493            | 4,812            | 4,206            | 5,000            | 5,000            | 5,000            |
| 420210                            | Medical Exams/Fitness Program     | 16,630           | 15,138           | 14,585           | 16,190           | 16,190           | 16,190           |
| 422000                            | Maint. - Office Equipment         | -                | -                | -                | -                | -                | -                |
| 422400                            | Maint. - Equipment                | 21,099           | 4,691            | 2,334            | 5,650            | 5,000            | 6,400            |
| 422410                            | Maint. - Radios                   | 2,359            | 4,742            | 3,381            | 4,850            | 4,000            | 1,450            |
| 422420                            | Maint. - Breathing Equipment      | 3,325            | 4,950            | 5,816            | 6,475            | 7,000            | 5,000            |
| 422430                            | Maint. - Emergency Medical Equip. | 802              | 512              | 584              | 750              | 750              | 750              |
| 422440                            | Maint. - Special Rescue Equip.    | 4,902            | 7,019            | 5,889            | 8,350            | 8,350            | 8,100            |
| 426000                            | Re-Accreditation Expense          | 7,305            | 1,200            | 1,130            | 1,250            | 1,250            | 1,250            |
| 428100                            | Computer Communications           | 17,388           | 19,500           | 20,372           | 24,150           | 24,150           | 24,150           |
| 428200                            | Pager Rental                      | -                | -                | -                | -                | -                | -                |
| <b>Total Contractual Services</b> |                                   | <b>81,738</b>    | <b>66,202</b>    | <b>61,828</b>    | <b>78,755</b>    | <b>74,790</b>    | <b>72,020</b>    |
| 430050                            | Uniform Expense                   | 30,962           | 23,247           | 22,603           | 24,300           | 26,000           | 24,300           |
| 430055                            | Protective Clothing               | 17,563           | 21,455           | 24,598           | 23,000           | 24,500           | 23,000           |
| 430100                            | Supplies - Automotive Parts       | 28,016           | -                | -                | -                | -                | -                |
| 430110                            | Supplies - Auto Shop              | 3,683            | -                | -                | -                | -                | -                |
| 430175                            | Supplies - Fire Hose              | 9,072            | 9,187            | 9,179            | 9,500            | 9,500            | 9,500            |
| 430176                            | Supplies - Medical                | 8,493            | 10,358           | 11,939           | 9,450            | 9,450            | 9,700            |
| 430177                            | Supplies - Emergency Equipment    | 1,894            | 2,576            | 2,561            | 2,750            | 2,750            | 7,600            |
| 430230                            | Supplies - Office                 | 2,816            | 2,557            | 2,863            | 3,000            | 3,000            | 2,000            |
| 430250                            | Supplies - Other than Office      | 8,595            | 8,394            | 7,443            | 7,950            | 7,950            | 7,500            |
| 430440                            | Materials - Public Education      | 4,202            | 4,029            | 3,619            | 4,500            | 4,000            | 4,500            |
| 430700                            | Gasoline & Oil                    | 34,954           | -                | -                | -                | -                | -                |
| <b>Total Commodities</b>          |                                   | <b>150,250</b>   | <b>81,803</b>    | <b>84,805</b>    | <b>84,450</b>    | <b>87,150</b>    | <b>88,100</b>    |
| 440500                            | Automotive Expense                | -                | 126,551          | 135,370          | 145,600          | 148,300          | 290,000          |
| 441000                            | Incidentals                       | 988              | 793              | 992              | 750              | 750              | 850              |
| 442000                            | Training                          | 34,448           | 39,285           | 49,091           | 43,040           | 43,040           | 41,700           |
| 447050                            | NIPSTA Contribution               | 8,325            | 8,325            | 7,470            | 8,325            | 7,470            | 8,325            |
| 447060                            | MABAS Contribution                | 5,275            | 5,275            | 5,275            | 5,500            | 5,000            | 5,500            |
| 448800                            | Rent - Commonwealth Edison        | 1,500            | 1,500            | 1,500            | 1,500            | 1,500            | 575              |
| 450045                            | Fire Truck Debt Retirement        | -                | -                | 12,500           | 12,500           | 12,500           | 12,500           |
| <b>Total Other Expenses</b>       |                                   | <b>50,536</b>    | <b>181,729</b>   | <b>212,198</b>   | <b>217,215</b>   | <b>218,560</b>   | <b>359,450</b>   |

**Village of Wilmette  
2015 Budget**

**Fund:** 11 - General Fund  
**Program:** 51 - Emergency Fire & Medical Services  
**Dept.:** 50 - Fire  
**Type:** 20 - Public Safety

| Account Number | Description                                  | Actual  | Actual  | Actual  | Budget  | Estimated | Budget  |
|----------------|----------------------------------------------|---------|---------|---------|---------|-----------|---------|
|                |                                              | FY 2011 | FY 2012 | FY 2013 | FY 2014 | FY 2014   | FY 2015 |
| 480400-        | <b>Fire Vehicles:</b>                        |         |         |         |         |           |         |
| 40801          | Light Duty Squad Truck                       | -       | 171,182 | -       | -       | -         | -       |
| 40820          | Repl. Pumper - FD-206                        | -       | 517,229 | 2,958   | -       | -         | -       |
| 40830          | Repl. Ambulance FD-211                       | -       | -       | -       | -       | 250,000   | -       |
| 40850          | Repl. Passenger Vehicle FD-208               | -       | -       | -       | -       | -         | 37,000  |
| 40852          | Repl. Passenger Vehicle FD-210               | -       | -       | -       | -       | 37,000    | -       |
| 490300-        | <b>Office Furniture &amp; Equip. - Fire:</b> |         |         |         |         |           |         |
| 60502          | IPad Tablets & Software                      | -       | 3,982   | -       | -       | -         | -       |
| 60503          | EMS Paperless Reporting                      | -       | -       | 14,133  | -       | -         | -       |
| 490600-        | <b>Other Equipment - Fire:</b>               |         |         |         |         |           |         |
| 70505          | Rescue Struts                                | -       | -       | -       | 4,700   | 4,700     | -       |
| 70569          | Toxic Gas Monitor                            | -       | 98,820  | -       | -       | -         | -       |
| 70577          | Exhaust System                               | -       | -       | -       | -       | 131,800   | -       |
| 70579          | Toxic Gas Monitors (7)                       | -       | -       | 4,096   | -       | -         | -       |

|                             |                  |                  |                  |                  |                  |                  |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Total Capital Outlay</b> | -                | <b>791,213</b>   | <b>21,187</b>    | <b>4,700</b>     | <b>423,500</b>   | <b>37,000</b>    |
| <b>Total Program</b>        | <b>7,935,825</b> | <b>8,832,976</b> | <b>8,303,344</b> | <b>8,549,290</b> | <b>8,841,200</b> | <b>8,565,920</b> |

\* Item to be funded by Bond Proceeds

**HEALTH DEPARTMENT**

**MISSION STATEMENT**

Protect and promote the health of the community by enforcing state, county, and local health laws through surveillance, monitoring and the control of communicable disease, food service sanitation, nuisance abatement, community health education, emergency preparedness, and community and school health services. To assure conditions in which Wilmette’s residents can be physically and mentally healthy through:

- Promotion of health and prevention of disease;
- Provision of effective and accessible health services;
- Efficient utilization of resources; and
- Fostering of high quality work.

~~~~~**PROGRAMS**~~~~~

**Public Health Nurse**

Conducts disease preventive screenings of:

- blood pressure
- lipid profile, glucose
- colorectal cancer
- streptococcal throat
- osteoporosis
- adult & child vision and hearing screenings.

Administers CPR, Compact Fluorescent Light (CFL) and fluorescent bulb collection, beach testing and closure, influenza vaccine program, group home licensure, sharps collection, and private grade school health programs.

Participates in Pharmaceutical Stockpile Distribution Plans through Cook County Department of Public Health (CCDPH) Medical Reserve Corps. Assist the Village of Skokie as needed in H1N1 administration.

**Sanitarian**

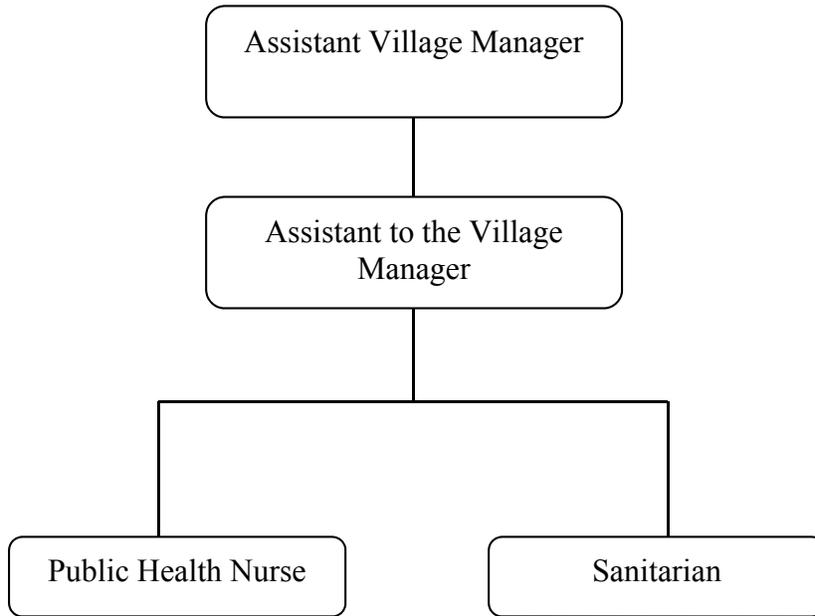
Conducts approximately 830 audit inspections of the food service establishments in Wilmette, Winnetka, Northfield, and Northbrook to ensure proper food handling practices and nuisance complaints; follow-up inspections to ensure compliance with applicable codes.

- 124 establishments in Wilmette, 47 in Winnetka, 51 in Northfield, and 169 in Northbrook.
- The Village is reimbursed 13.0% of the costs associated with the Sanitarian position from both Winnetka and Northfield; 33% from Northbrook.

Addresses foodborne illness complaints, residential nuisance, housing complaints and provides educational materials on such public health issues as West Nile Virus, mosquito control, lead based paint abatement, radon, mold, and asbestos removal.

HEALTH DEPARTMENT

ORGANIZATIONAL CHART



## HEALTH DEPARTMENT

### Objectives & Accomplishments

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#### Looking Forward: 2015 Objectives

##### *Health Nurse*

1. Continue to strengthen professional skills in public health to support an emergency event or incident with public health and/or medical implication by engaging and collaborating with local/state partners.
2. Assess immunization compliance in the private schools with 77 Illinois Administrative Code 665.240 (d, e, h). Beginning with the 2014-15 school year, any child entering any grade level K-12 must provide proof of receiving two doses of live rubella (d), and two doses of live mumps virus vaccine (e). In addition, students entering K-6-9 grades must provide proof of receiving two doses of varicella vaccine (h). Measles, rubella, mumps and chicken pox diseases are all making a comeback. In Illinois, 65 mumps cases have occurred since the year began, nearly double what the state sees in an entire year.
3. Initiate TB testing for Wilmette residents needing a skin test for employment requirements. Those who test positive will be referred to the proper agency for follow-up. A fee and appointment would be required.

##### *Sanitarian*

1. Distribute the Emergency Response Guide for Food Establishments in Wilmette and Northbrook.
2. Research and develop a plan for garbage, grease removal, and rodent control in areas around Food Establishments.
3. Continue to achieve a 100% rating of State mandated inspections of Food Service Establishments.

#### Reviewing the Year: 2014 Accomplishments

##### *Health Nurse*

1. Implement the transition to electronically processed claims of the billing management technology process for the submittal of Medicare influenza from Wisconsin Physicians Service (WPS) to National Government Services (NGS). The Centers for Medicare and Medicaid Services has selected NGS as the new Medicare Administrative Contractor for part A/part B Jurisdiction 6 (J6).

*Successfully transitioned the electronic billing process of Medicare part B influenza vaccine claims from Wisconsin Physicians Service to National Government Services Enterprise Gateway.*

*NGS Enterprise Gateway provides an electronic interface between Medicare Enterprise Data Centers, NGS, and the part B provider community (e.g. Health Department).*

*Successfully transitioned to NGSConnex/a secure portal to submit part B claims at no cost, verify eligibility, check claim status and access other services independently 24/7. Achievement required submittal of a provider application, attending NGSConnex webinars, and in-house presentations, Medicare University Computer-Based Training Course/Certification of Training requirement for J6 part B Fundamentals of Medicare Part 1 and 2, and use of the NGS hotline.*

2. Initiate the submission of a health related article to the monthly employee newsletter. Health related topics can raise health awareness, encourage self-care and motivate behavior change.

*First article has been distributed entitled, "Health in Numbers" with the 2014 Employee Health & Wellness Informational Handouts.*

3. Continue to assist in the coordination of the management response to a Public Health Emergency including the distribution of the Pharmaceutical Strategic National Stockpile (SNS). Centers for Disease Control's SNS has large quantities of medicine and medical supplies to protect the American public if there is a public health emergency severe enough to cause local supplies to run out. Local communities are prepared to receive SNS medicine and medical supplies from the state to provide to everyone in the community who needs them.

*Attended the 2014 Integrated Public Health and Medical Preparedness Summit to stay current on public health and medical training and services capabilities and, to support a collaborative venue in planning initiatives and solving community preparedness issues. Also attended a presentation on Personal and Family Preparedness Training under the Cook County Department of Public Health, Medical Reserve Corps.*

### **Sanitarian**

1. Finish printing the Emergency Response Guide and distribute to 50% of all Food Establishments.

*Printed and distributed the Emergency Response Guide in Northfield and Winnetka. Distributed the guide to 50% of the facilities.*

2. Finish the Plan Review Guide and begin implementing new techniques.

*Completed the Plan Review Guide and began using the guide as a tool for restaurant construction.*

3. Reach 100% of the State Mandated completion of required number of inspections of Food Service Establishments in all four municipalities.

*Achieved 100% of the State mandated required number of inspections in all four municipalities.*

## HEALTH DEPARTMENT

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### Activity Measures

| <b>Public Health Nurse Services</b>   | <b>2011</b> | <b>2012</b> | <b>2013</b> | <b>2014</b> |
|---|-------------|-------------|-------------|-------------|
| Lipid Profile (Cholesterol)/Glucose (Diabetes) Screenings                           | 114         | 176         | 134         | 132         |
| Flu Shots Administered (totals include ~ 100 employees)                             | 425         | 409         | 380         | 380         |
| Blood Pressure Screenings   | 401         | 328         | 248         | 181         |
| Residents Trained in CPR  | 64          | 70          | 70          | 55          |
| Adult Hearing Screenings  | 25          | 39          | 33          | 55          |
| Health Supervision Info & Referrals Calls   | 531         | 455         | 382         | 409         |
| Private Schools Individual Immunizations/Physicals Reviewed                         | 700         | 733         | 734         | 707         |
| Private Schools Individual Hearing Screening/ Referral/Follow-Up                    | 550         | 621         | 588         | 554         |
| Private Schools Individual Vision Screening/ Referral/Follow-Up                     | 550         | 541         | 569         | 476         |
| Private Schools Individual Dental   | 180         | 196         | 193         | 210         |
| Private Schools Kindergarten Vision   | 65          | 65          | 65          | 83          |
| Community-Wide Preschool Individual Vision/Hearing Screening                        | 151         | 63          | 68          | 65          |
| Vision Screening Wilmette Park District Lifeguards                                  | 15          | 16          | 25          | 20          |
| Hearing Screening<br>CDL/Hearing Conservation<br>(for Public Works and Water Plant) | 26          | 25          | 11          | 18          |

| Sanitarian Activities       | 2011     |       | 2012     |       | 2013     |       | 2014     |       |
|-----------------------------|----------|-------|----------|-------|----------|-------|----------|-------|
|                             | Wilmette | Total | Wilmette | Total | Wilmette | Total | Wilmette | Total |
| Food Service Establishments | 125      | 391   | 130      | 400   | 128      | 406   | 131      | 411   |
| Audit Inspections           | 259      | 834   | 279      | 876   | 276      | 861   | 280      | 878   |
| Follow-up Inspections       | 29       | 120   | 24       | 91    | 23       | 80    | 24       | 95    |
| Food Service Construction   |          |       |          |       |          |       |          |       |
| Plan Reviews                | 23       | 49    | 40       | 97    | 38       | 43    | 42       | 107   |
| Inspections                 | 20       | 36    | 22       | 53    | 17       | 17    | 24       | 62    |
| Temporary Events            | 65       | 180   | 60       | 219   | 76       | 214   | 84       | 193   |
| Complaints                  | 17       | 58    | 11       | 53    | 25       | 62    | 16       | 48    |
| Complaint Follow ups        | 7        | 22    | 5        | 18    | 0        | 8     | 4        | 17    |
| Emergency Inspections       | 31       | 61    | 10       | 18    | 0        | 13    | 1        | 12    |

| Fees for Services                     | 2011                  | 2012              | 2013              | 2014              |
|---------------------------------------|-----------------------|-------------------|-------------------|-------------------|
| Flu Shots Given Residents             | \$25                  | \$25              | \$25              | \$25              |
| Blood Pressure Screening              | -                     | -                 | -                 | -                 |
| CPR Training                          | \$20                  | \$20              | \$20              | \$20              |
| Lipid/Glucose Screening               | \$20                  | \$20              | \$20              | \$20              |
| Hemoccult Blood Occult Kits           | \$2.50                | \$2.50            | \$3.00            | \$3.00            |
| Adult Hearing Screening               | N/A                   | N/A               | N/A               | N/A               |
| Food Handler's License                | \$175/\$305/\$435     | \$175/\$305/\$435 | \$175/\$305/\$435 | \$175/\$305/\$435 |
| Temporary Event Fees                  | \$25                  | \$25              | \$25              | \$25              |
| Sanitarian Personnel Fee - Northfield | \$11,825              | \$12,524          | \$12,776          | \$13,876          |
| Sanitarian Personnel Fee - Winnetka   | \$11,825              | \$12,524          | \$12,776          | \$13,876          |
| Sanitarian Personnel Fee - Northbrook | \$16,000 <sup>2</sup> | \$32,595          | \$33,248          | \$36,108          |

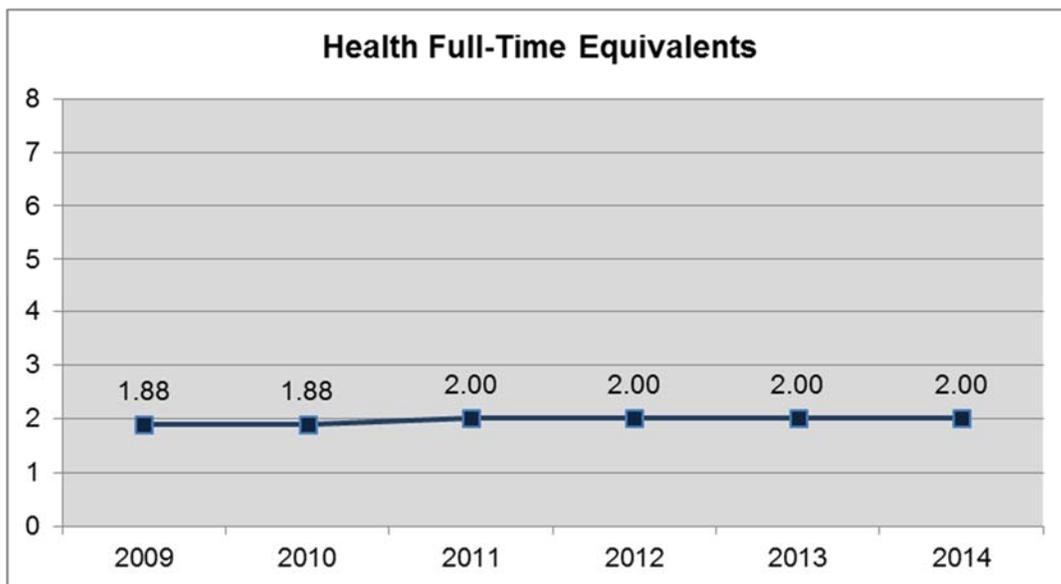
**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 56 - Health  
**Dept.:** 60 - Health  
**Type:** 40 - Public Health

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 199,435           | 211,988           | 220,668           | 230,785           | 230,785                        | 236,745           |
| Contractual Services | 1,386             | 2,359             | 1,700             | 2,090             | 2,175                          | 1,890             |
| Commodities          | 7,750             | 3,870             | 4,276             | 13,800            | 7,250                          | 7,300             |
| Other Expense        | 7,118             | 8,195             | 8,695             | 10,200            | 10,000                         | 9,600             |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>215,689</b>    | <b>226,412</b>    | <b>235,339</b>    | <b>256,875</b>    | <b>250,210</b>                 | <b>255,535</b>    |

**BUDGET ANALYSIS:** There are no significant changes in the 2015 budget.

**PERSONNEL:** The Sanitarian position was transitioned from a 35 hour/week position to a 40 hour/week position in 2011 to allow for contracting health inspection services with the Village of Northbrook.



**Village of Wilmette  
2015 Budget**

**Fund:** 11 - General Fund  
**Program:** 56 - Health  
**Dept.:** 60 - Health  
**Type:** 40 - Public Health

| Account Number                    | Description                    | Actual FY 2011 | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Estimated      |                |
|-----------------------------------|--------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                   |                                |                |                |                |                | Actual FY 2014 | Budget FY 2015 |
| 410100                            | Regular Salaries               | 151,441        | 157,937        | 162,504        | 167,825        | 167,825        | 173,325        |
| 415000                            | Employee Benefits              | 47,994         | 54,051         | 58,164         | 62,960         | 62,960         | 63,420         |
| <b>Total Personnel</b>            |                                | <b>199,435</b> | <b>211,988</b> | <b>220,668</b> | <b>230,785</b> | <b>230,785</b> | <b>236,745</b> |
| 420010                            | Memberships                    | 380            | 535            | 370            | 590            | 600            | 390            |
| 421400                            | Contractual Lab Services       | 1,006          | 1,824          | 1,315          | 1,300          | 1,200          | 1,300          |
| 422000                            | Maintenance - Office Equipment | -              | -              | 15             | 200            | 375            | 200            |
| <b>Total Contractual Services</b> |                                | <b>1,386</b>   | <b>2,359</b>   | <b>1,700</b>   | <b>2,090</b>   | <b>2,175</b>   | <b>1,890</b>   |
| 430210                            | Supplies - Laboratory          | 7,561          | 3,654          | 4,086          | 13,500         | 7,000          | 7,000          |
| 430230                            | Supplies - Office              | 189            | 216            | 190            | 300            | 250            | 300            |
| <b>Total Commodities</b>          |                                | <b>7,750</b>   | <b>3,870</b>   | <b>4,276</b>   | <b>13,800</b>  | <b>7,250</b>   | <b>7,300</b>   |
| 440500                            | Automotive Expense             | 5,630          | 6,310          | 6,740          | 7,300          | 7,400          | 6,700          |
| 441000                            | Incidentals                    | 119            | 662            | 436            | 700            | 600            | 700            |
| 442000                            | Training                       | 434            | 183            | 499            | 1,000          | 900            | 1,000          |
| 443060                            | CPR Program                    | 935            | 1,040          | 1,020          | 1,200          | 1,100          | 1,200          |
| <b>Total Other Expenses</b>       |                                | <b>7,118</b>   | <b>8,195</b>   | <b>8,695</b>   | <b>10,200</b>  | <b>10,000</b>  | <b>9,600</b>   |
| <b>Total Capital Outlay</b>       |                                | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| <b>Total Program</b>              |                                | <b>215,689</b> | <b>226,412</b> | <b>235,339</b> | <b>256,875</b> | <b>250,210</b> | <b>255,535</b> |

**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 91 - General Liability & Property Insurance  
**Dept.:** 00 - Non-Departmental  
**Type:** 50 - Insurance

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | 216,658           | 209,518           | 302,220           | 205,000           | 153,525                        | 205,000           |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>216,658</b>    | <b>209,518</b>    | <b>302,220</b>    | <b>205,000</b>    | <b>153,525</b>                 | <b>205,000</b>    |

**PROGRAM DESCRIPTION:** This program provides general insurance coverage for the Village including: General Liability, Property and Public Officials Liability. Coverage is provided through Village membership in the Intergovernmental Risk Management Agency (IRMA). On June 1, 1995 the Village became a member of IRMA.

**BUDGET ANALYSIS:** The IRMA contribution is split between 4 programs:

- 46% allocated to Workers Compensation (19-92)
- 29% allocated to this program (11-91)
- 15% allocated to the Water Fund (41-84)
- 10% allocated to Vehicle Maintenance (11-27)

The Village's overall 2015 contribution is estimated to be approximately \$600,000 which represents no change from 2014. In 2007 IRMA revised its contribution formula and it has resulted in less dramatic changes in this expense given the Village's favorable claims experience.

The 2014 estimated actual is \$51,475 under budget as the Village utilized additional IRMA reserve in order to fund the purchase of replacement handguns in the Police Department (see 11-41).

**PERSONNEL:** No personnel expense is incurred in this program. The Village Manager's Office coordinates the filing of liability claims with IRMA and directs the risk management activities of the organization.

**Village of Wilmette  
2015 Budget**

**Fund:** 11 - General Fund  
**Program:** 91 - General Liability & Property Insurance  
**Dept.:** 00 - Non-Departmental  
**Type:** 50 - Insurance

| Account Number                    | Description                               | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|-----------------------------------|---|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |   | -                 | -                 | -                 | -                 | -                              | -                 |
| 450110                            | Property / Liability<br>Insurance Premium | 190,842           | 173,784           | 285,679           | 175,000           | 123,525                        | 175,000           |
| 450130                            | Property / Liability<br>Deductibles       | 25,816            | 35,734            | 16,541            | 30,000            | 30,000                         | 30,000            |
| <b>Total Contractual Services</b> |   | <b>216,658</b>    | <b>209,518</b>    | <b>302,220</b>    | <b>205,000</b>    | <b>153,525</b>                 | <b>205,000</b>    |
| <b>Total Commodities</b>          |   | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Other Expenses</b>       |   | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Capital Outlay</b>       |   | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |   | <b>216,658</b>    | <b>209,518</b>    | <b>302,220</b>    | <b>205,000</b>    | <b>153,525</b>                 | <b>205,000</b>    |

## Village of Wilmette

### FY 2015 Budget

#### Budget Summary

**Fund:** 11 - General Fund  
**Program:** 95 - Capital Improvements  
**Dept.:** 20 - Engineering  
**Type:** 70 - Capital Outlay

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2012 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | 945,904           | -                 | 870,666           | 100,000           | 100,000                        | 59,813            |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | 17,284            | 11,708            | -                 | -                 | -                              | -                 |
| Capital Outlay       | 5,492,256         | 514,156           | 33,991            | 360,000           | 511,950                        | 60,000            |
| <b>Program Total</b> | <b>6,455,444</b>  | <b>525,864</b>    | <b>904,657</b>    | <b>460,000</b>    | <b>611,950</b>                 | <b>119,813</b>    |

#### **BUDGET ANALYSIS:**

Alley improvements are budgeted at \$59,813 in 2015 (an additional \$515,000 is funded through dedicated revenues for a total 2015 alley program of \$574,813). Additionally, \$60,000 is budgeted to fund property taxes on Village owned property.

**PERSONNEL:** There are no employees assigned to this program.

**Village of Wilmette  
2015 Budget**

Fund: 11 - General Fund  
 Program: 95 - Capital Improvements  
 Dept.: 20 - Engineering  
 Type: 70 - Capital Outlay

| Account Number                    | Description                             | Actual FY 2011   | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Estimated Actual FY 2014 | Budget FY 2015 |    |
|-----------------------------------|---|------------------|----------------|----------------|----------------|--------------------------|----------------|----|
| 425000                            | Sidewalk Replacement                    | 102,663          | -              | -              | -              | -                        | -              | *  |
| 425100                            | Curb Replacement                        | 20,000           | -              | -              | -              | -                        | -              | *  |
| 425200                            | Alley Maintenance                       | 823,241          | -              | 870,666        | 100,000        | 100,000                  | 59,813         | *  |
| <b>Total Contractual Services</b> |   | <b>945,904</b>   | <b>-</b>       | <b>870,666</b> | <b>100,000</b> | <b>100,000</b>           | <b>59,813</b>  |    |
| 450020                            | Bond Issuance Expense                   | -                | -              | -              | -              | -                        | -              | *  |
| 450060                            | Bond Interest Expense                   | 17,284           | 11,708         | -              | -              | -                        | -              |    |
| <b>Total Other Expenses</b>       |   | <b>17,284</b>    | <b>11,708</b>  | <b>-</b>       | <b>-</b>       | <b>-</b>                 | <b>-</b>       |    |
| 460050                            | Property Acquisition:                   |                  |                |                |                |                          |                |    |
|                                   | Property Purchases                      | 4,305,000        | -              | -              | -              | -                        | -              |    |
|                                   | Cleanup & Holding Costs                 | 28,739           | 25,218         | 32,726         | 30,000         | 80,000                   | 60,000         |    |
| 460700-                           | Building Improvements - Public Works:   |                  |                |                |                |                          |                |    |
| 60207                             | Salt Bin Restoration                    | 22,210           | -              | -              | -              | -                        | -              | *  |
| 470100-                           | Infrastructure - Roads:                 |                  |                |                |                |                          |                |    |
| 80100                             | Street Resurfacing Improv.              | 366,470          | -              | -              | -              | -                        | -              |    |
| 80105                             | Sheridan Road Improv.                   | -                | 10,222         | -              | -              | -                        | -              | *  |
| 470375-                           | Infrastructure - Other:                 |                  |                |                |                |                          |                |    |
| 80400                             | Sheridan Road Bicycle Underpass         | 6,566            | -              | -              | -              | -                        | -              | ** |
| 80404                             | Skokie Valley Bike Trail                | 12,396           | 40,742         | -              | -              | -                        | -              |    |
| 80501                             | GreenBay Road Traffic Signals           | 149,560          | -              | -              | -              | -                        | -              | *  |
| 80452                             | Elmwood Ave. Right of Way Improv        | -                | -              | -              | 20,000         | 42,000                   | -              | ** |
| 480225-                           | Large Dump Trucks:                      |                  |                |                |                |                          |                |    |
| 40580                             | Dump Truck - T-8                        | 148,084          | -              | -              | -              | -                        | -              | *  |
| 40605                             | Dump Truck - T-18                       | 168,092          | -              | -              | -              | -                        | -              | *  |
| 480275-                           | Other Vehicles - Pub. Works:            |                  |                |                |                |                          |                |    |
| 40255                             | Sidewalk Snow Plow - C-24               | 105,516          | -              | -              | -              | -                        | -              | *  |
| 40210                             | Front End Loader - C-21                 | -                | 95,179         | -              | -              | -                        | -              |    |
| 40260                             | Sidewalk Snow Plow - C-25               | 114,956          | -              | -              | -              | -                        | -              | *  |
| 40400                             | Aerial Lift Truck - T-12                | -                | -              | -              | 250,000        | 207,000                  | -              | *  |
| 490400-                           | Other Equipment - Village Hall:         |                  |                |                |                |                          |                |    |
| 50250                             | Phone System Replacement                | -                | -              | -              | -              | -                        | -              | *  |
| 50275                             | Cable System Improvements               | -                | -              | -              | -              | -                        | -              | *  |
| 490150-                           | Office Furniture & Equip. - Pub. Works: |                  |                |                |                |                          |                |    |
| 490450-                           | Other Equipment - Pub. Works:           |                  |                |                |                |                          |                |    |
| 60206                             | Radio System Replacement                | 32,197           | -              | -              | -              | -                        | -              | *  |
| 490550-                           | Other Equipment - Police:               |                  |                |                |                |                          |                |    |
| 70450                             | 911 System Replacement                  | 32,470           | 342,795        | 1,265          | -              | 121,950                  | -              | *  |
| 70451                             | CAD Server                              | -                | -              | -              | 60,000         | 61,000                   | -              | *  |
| <b>Total Capital Outlay</b>       |   | <b>5,492,256</b> | <b>514,156</b> | <b>33,991</b>  | <b>360,000</b> | <b>511,950</b>           | <b>60,000</b>  |    |
| <b>Total Program</b>              |   | <b>6,455,444</b> | <b>525,864</b> | <b>904,657</b> | <b>460,000</b> | <b>611,950</b>           | <b>119,813</b> |    |

\* Items financed from bond issue proceeds.  
 \*\* Items to be partially financed from grants.

## **INTERNAL SERVICE FUNDS**

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**Municipal Garage Fund** accounts for the distribution of automotive expense to the user departments.

**Employee Insurance Fund** accounts for the distribution of employee group health insurance expense, group life insurance expense and unemployment compensation expense to the user departments.

**Workers' Compensation Fund** accounts for the distribution of workers' compensation expense to the user departments.

**Illinois Municipal Retirement Fund (IMRF)** accounts for the distribution of employer pension contributions to the user departments. These consist of contributions to the statewide pension plan for all full-time employees not covered under the Firefighter or Police Pension Plans as well as employer FICA and Medicare expense for all covered employees.

**Section 105 Fund** accounts for the benefit payments for Section 105 Plans that covers all full-time employees for the Village.

## VEHICLE MAINTENANCE DIVISION (PUBLIC WORKS)

### OBJECTIVES & ACCOMPLISHMENTS

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#### Looking Forward: 2015 Objectives

1. Relocate the warming hut, servicing the salt dome and liquid deicer tanks and enclose the immediate area surrounding the liquid de-icing ports to prevent damage of valves from buildup of ice and snow during winter season.
2. Develop supplies and parts inventory for in-house preventative maintenance (B-services) of Fire apparatus, nine pieces of equipment total.
3. Inspect the in-ground truck lifts (four each) at the Vehicle Maintenance garage for safety; repair broken parts as needed.
4. Assess the condition of used equipment (interior/exterior) to be removed from police squads scheduled for replacement; determine whether parts and equipment can be repurposed by the Police Department or disposed of through ordinance of disposal.

#### Reviewing the Year: 2014 Accomplishments

1. Relocate and set up a repair shop/parts room from the Village Yard facility to Fire Station #26, which will serve as a temporary site for maintenance of Fire apparatus by in-house staff.

*This goal was accomplished in September of 2014; Vehicle Maintenance staff relocated all equipment and inventory from parts room to Fire Station #26, where all service/repair work on fire apparatus has been performed ever since.*

2. Completely disassemble and realign the salt dome door system and clean/repair liquid deicer storage tanks, requires the temporary transfer of de-icing liquid to gain access.

*This project was completed in November of 2014; Vehicle Maintenance staff realigned the doors, the pumps were cycled and the liquid system was circulated in preparation for the 2014-2015 winter season.*

3. Assess condition of the Village Yard fuel storage and dispensing system. Provide recommendation when system updates, including new tanks and pumps, should occur.

*Vehicle Maintenance personnel gathered information and received price quotations to reconstruct the entire fueling facility, along with new in-ground tanks, a new updated dispensing system, and software. This project was submitted as part of preparations for the 2015 Capital Improvements Program, with scheduled replacement in 2018, coinciding with the proposed pavement improvements at the Village Yard.*

4. Set up a preventative maintenance interval for Fire truck pumpers, includes annual Fire pump tests and Ladder/Tower Truck Certifications, along with ground ladders.

*The preventative maintenance schedule for Fire Truck pumpers was established in the Computerized Fleet Analysis software program in March of 2014. The new schedule was included in the revised maintenance and emergency repair contract with Emergency Vehicle Systems (EVS), which went into effect in August of 2014.*

**VEHICLE MAINTENANCE DIVISION (PUBLIC WORKS)**

.....

**Activity Measures**

|  | <b>2011</b>        | <b>2012</b>        | <b>2013</b> | <b>2014</b>     |
|--|--------------------|--------------------|-------------|-----------------|
| Hours Spent Repairing Breakdowns                             | 1,965 <sup>1</sup> | 2,328 <sup>1</sup> | 2,252       | 2,375           |
| Hours Spent Performing Preventative Maintenance              | 1,095              | 1,361              | 1,285       | 1,389           |
| Hours Spent Performing Road Call Service                     | 33 <sup>1</sup>    | 12.75 <sup>1</sup> | 84          | 43              |
| Hours Spent Inspecting Equipment for IDOT Safety Inspections | 132                | 116.25             | 163         | 159.25          |
| Hours Spent Transporting Vehicles for Warranty Repairs       | 5.5                | 5                  | 12          | 7               |
| Hours Spent Rehabilitating Used Squad for Transfer           | 0                  | 80                 | 30          | 0               |
| Hours Spent Repairing Accident Damage                        | 7                  | 26                 | 30          | 55              |
| Hours Spent Preparing New Equipment                          | 192                | 261 <sup>2</sup>   | 134         | 69 <sup>4</sup> |
| Hours Spent Preparing Equipment for Leaf Collection          | 166                | 210                | 394         | 277             |
| Hours Spent Preparing Equipment for Snow Removal             | 733                | 719                | 679         | 678.75          |
| Number of Contractual Repairs                                | 68                 | 112                | 136         | 81              |
| Number of Squad Cars Replaced                                | 4                  | 3                  | 1           | 2               |
| Hours Spent on Fire Department Equipment                     | 319 <sup>3</sup>   | 1,042              | 840         | 1,093           |
| Hours spent on Miscellaneous Equipment <sup>5</sup>          | 915                | 1,126              | 1,560       | 1,348.50        |

*\*Footnotes*

<sup>1</sup> Hours spent repairing breakdowns and responding to road calls increased in 2011 and 2012 due to assuming maintenance of Fire Department vehicles beginning August 18, 2011.

<sup>2</sup> Hours spent preparing new equipment increased in 2012 due to the delivery of two large dump trucks at the end of 2011, a small dump truck purchased in 2011 and delivered in 2012, and one front end loader and three police cars delivered in 2012. A chassis for a large utility service truck was also delivered, and the body and equipment purchased in 2012 will be installed in 2013.

<sup>3</sup> Public Works assumed maintenance responsibility of Fire Department vehicles on August 18, 2011.

<sup>4</sup> Hours spent preparing new equipment decreased as only two new police squads were received in 2014.

<sup>5</sup> Includes repair to facility (e.g. fueling station, salt dome, wash-out facility) and portable equipment located at Public Works and Fire Department.

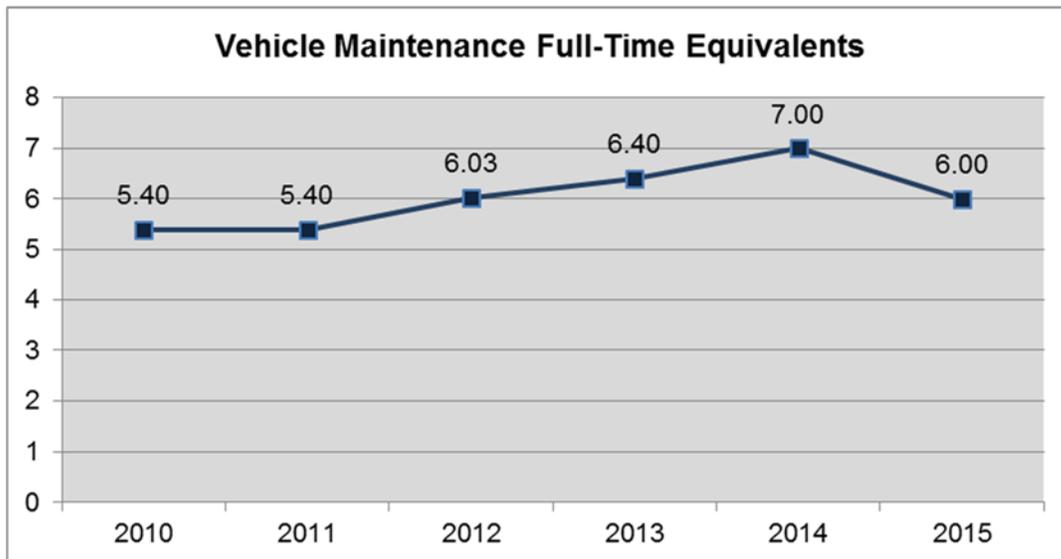
**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 11 - General Fund  
**Program:** 27 - Municipal Garage  
**Dept.:** 30 - Public Works  
**Type:** 30 - Streets & Sanitation

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 667,885           | 743,687           | 793,234           | 903,215           | 912,500                        | 731,115           |
| Contractual Services | 99,882            | 184,348           | 210,852           | 198,155           | 187,530                        | 159,265           |
| Commodities          | 353,400           | 410,521           | 435,162           | 447,440           | 481,690                        | 443,180           |
| Other Expense        | 7,577             | 4,921             | 7,470             | 8,550             | 7,550                          | 9,740             |
| Capital Outlay       | -                 | 9,000             | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>1,128,744</b>  | <b>1,352,477</b>  | <b>1,446,718</b>  | <b>1,557,360</b>  | <b>1,589,270</b>               | <b>1,343,300</b>  |

**BUDGET ANALYSIS:** The vehicle maintenance expenses for all Fire Department vehicles were transferred to the Municipal Garage Budget in 2011 due to the retirement of the Emergency Vehicle Technician (EVT) in the Fire Department. The 2015 Budget includes \$58,895 for contractual emergency vehicle maintenance, which represents a \$38,890 decrease from 2014 due to more work being performed by staff instead of contracting out.

**PERSONNEL:** The 1 FTE decrease is due to re-allocating an employee to the streets division.



**Village of Wilmette  
2015 Budget**

**Fund:** 11 - General Fund  
**Program:** 27 - Municipal Garage  
**Dept.:** 30 - Public Works  
**Type:** 30 - Streets & Sanitation

| Account Number                    | Description                         | Actual FY 2011   | Actual FY 2012   | Actual FY 2013   | Budget FY 2014   | Estimated        |                  |
|-----------------------------------|-------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                   |                                     |                  |                  |                  |                  | Actual FY 2014   | Budget FY 2015   |
| 410100                            | Regular Salaries                    | 496,706          | 546,830          | 579,466          | 651,950          | 658,000          | 527,425          |
| 410200                            | Overtime Salaries                   | 1,054            | 5,608            | 4,426            | 2,500            | 2,500            | 2,575            |
| 415000                            | Employee Benefits                   | 170,125          | 191,249          | 209,342          | 248,765          | 252,000          | 201,115          |
| <b>Total Personnel</b>            |                                     | <b>667,885</b>   | <b>743,687</b>   | <b>793,234</b>   | <b>903,215</b>   | <b>912,500</b>   | <b>731,115</b>   |
| 421000                            | Contractual Services                | 32,915           | 38,451           | 36,855           | 40,000           | 39,200           | 40,000           |
| 422400                            | Contractual Emergency Vehicle Mai   | -                | 86,354           | 114,057          | 97,785           | 88,000           | 58,895           |
| 422410                            | Maintenance - Radios                | 143              | -                | 160              | 200              | 180              | 200              |
| 423400                            | Vehicle Washing                     | 824              | 543              | 780              | 1,170            | 1,150            | 1,170            |
| 450100                            | Automobile Insurance Premium        | 66,000           | 59,000           | 59,000           | 59,000           | 59,000           | 59,000           |
| <b>Total Contractual Services</b> |                                     | <b>99,882</b>    | <b>184,348</b>   | <b>210,852</b>   | <b>198,155</b>   | <b>187,530</b>   | <b>159,265</b>   |
| 430050                            | Uniform Expense                     | 2,710            | 3,233            | 3,366            | 3,500            | 3,400            | 3,700            |
| 430100                            | Supplies - Automotive Parts         | 120,166          | 133,259          | 140,182          | 139,000          | 154,800          | 145,500          |
| 430110                            | Supplies - Auto Shop                | 15,119           | 13,548           | 13,738           | 15,000           | 27,500           | 15,000           |
| 430120                            | Supplies - Veh. Striping & Safety   | 887              | 1,182            | 784              | 2,000            | 1,900            | 2,000            |
| 430122                            | Supplies - Squad Car Rehab. & Trsf. | -                | 1,085            | 275              | 1,250            | 1,150            | 2,050            |
| 430700                            | Gasoline & Oil                      | 212,355          | 255,719          | 274,148          | 284,000          | 290,000          | 272,230          |
| 430720                            | Mechanics' Tool Allowance           | 2,163            | 2,495            | 2,669            | 2,690            | 2,940            | 2,700            |
| <b>Total Commodities</b>          |                                     | <b>353,400</b>   | <b>410,521</b>   | <b>435,162</b>   | <b>447,440</b>   | <b>481,690</b>   | <b>443,180</b>   |
| 441000                            | Incidentals                         | 25               | 116              | 238              | 175              | 175              | 400              |
| 442000                            | Training                            | 4,017            | 1,430            | 3,428            | 4,100            | 3,100            | 4,100            |
| 446000                            | License, Title & Inspection Fees    | 3,535            | 3,375            | 3,804            | 4,275            | 4,275            | 5,240            |
| <b>Total Other Expenses</b>       |                                     | <b>7,577</b>     | <b>4,921</b>     | <b>7,470</b>     | <b>8,550</b>     | <b>7,550</b>     | <b>9,740</b>     |
| <b>460700-</b>                    | Building Improvements:              |                  |                  |                  |                  |                  |                  |
| 60209                             | Under Carriage Car Wash             | -                | 9,000            | -                | -                | -                | -                |
| <b>490450-</b>                    | Other Equipment - Public Works:     |                  |                  |                  |                  |                  |                  |
| 70153                             | Vehicle Pusher                      | -                | -                | -                | -                | -                | -                |
| 70154                             | Antifreeze Flush Machine            | -                | -                | -                | -                | -                | -                |
| <b>Total Capital Outlay</b>       |                                     | <b>-</b>         | <b>9,000</b>     | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total Program</b>              |                                     | <b>1,128,744</b> | <b>1,352,477</b> | <b>1,446,718</b> | <b>1,557,360</b> | <b>1,589,270</b> | <b>1,343,300</b> |

**Village of Wilmette  
2015 Budget**

**Distribution of Municipal Garage Expense**

| Program                     | Account No.     | FY 2011<br>Actual  | FY 2012<br>Actual  | FY 2013<br>Actual  | Fiscal Year 2014         |                     |                     | Fiscal Year 2015         |                    |
|-----------------------------|-----------------|--------------------|--------------------|--------------------|--------------------------|---------------------|---------------------|--------------------------|--------------------|
|                             |                 |                    |                    |                    | Allocation<br>Percentage | Allocated<br>Budget | Estimated<br>Actual | Allocation<br>Percentage | Allocated<br>Share |
| Administration              | 11041010-440500 | \$ -               | \$ -               | \$ -               | 0.00%                    | -                   | -                   | 0.00%                    | -                  |
| Information Services        | 11051210-440500 | 4,500              | 4,700              | 5,020              | 0.35%                    | 5,400               | 5,510               | 0.40%                    | 5,300              |
| Community Development       | 11091845-440500 | 40,630             | 44,320             | 47,420             | 3.30%                    | 51,000              | 51,950              | 0.90%                    | 12,000             |
| Engineering                 | 11202035-440500 | 18,350             | 20,150             | 21,550             | 1.50%                    | 23,200              | 23,610              | 0.70%                    | 9,300              |
| Streets                     | 11233030-440500 | 470,104            | 505,030            | 540,432            | 37.60%                   | 581,100             | 591,930             | 39.30%                   | 522,900            |
| Tree Maintenance            | 11303030-440500 | 50,200             | 53,320             | 57,060             | 3.97%                    | 61,400              | 62,500              | 2.10%                    | 27,900             |
| Street Lighting             | 11333030-440500 | 29,940             | 33,040             | 35,350             | 2.46%                    | 38,000              | 38,730              | 1.60%                    | 21,300             |
| Building & Grounds          | 11342035-440500 | 11,930             | 12,890             | 13,790             | 0.96%                    | 14,800              | 15,110              | 0.80%                    | 10,600             |
| Police-Operations           | 11414020-440500 | 253,910            | 278,040            | 297,490            | 20.70%                   | 319,900             | 325,870             | 20.10%                   | 267,400            |
| Fire                        | 11515020-440500 | -                  | 126,551            | 135,370            | 9.42%                    | 145,600             | 148,300             | 21.80%                   | 290,000            |
| Health                      | 11566040-440500 | 5,630              | 6,310              | 6,740              | 0.47%                    | 7,300               | 7,400               | 0.50%                    | 6,700              |
| <b>Total - General Fund</b> |                 | <b>\$885,194</b>   | <b>\$1,084,351</b> | <b>\$1,160,222</b> | <b>80.73%</b>            | <b>\$1,247,700</b>  | <b>\$1,270,910</b>  | <b>88.20%</b>            | <b>\$1,173,400</b> |
| Sewer Maintenance           | 40807090-440500 | 100,170            | 107,450            | 114,960            | 8.00%                    | 123,600             | 125,940             | 5.10%                    | 67,900             |
| <b>Total - Sewer Fund</b>   |                 | <b>\$100,170</b>   | <b>\$107,450</b>   | <b>\$114,960</b>   | <b>8.00%</b>             | <b>\$123,600</b>    | <b>\$125,940</b>    | <b>5.10%</b>             | <b>\$67,900</b>    |
| Water - Plant Operations    | 41818090-440500 | 20,260             | 22,160             | 23,750             | 1.65%                    | 25,500              | 25,980              | 0.90%                    | 12,000             |
| Water - Distribution        | 41838090-440500 | 100,170            | 21,760             | 23,270             | 8.00%                    | 123,600             | 125,940             | 5.10%                    | 67,900             |
| Water - Meter Maint.        | 41828090-440500 | 19,700             | 107,450            | 114,960            | 1.62%                    | 25,000              | 25,500              | 0.70%                    | 9,300              |
| <b>Total - Water Fund</b>   |                 | <b>\$140,130</b>   | <b>\$151,370</b>   | <b>\$161,980</b>   | <b>11.27%</b>            | <b>\$174,100</b>    | <b>\$177,420</b>    | <b>6.70%</b>             | <b>\$89,200</b>    |
| Insurance recoveries        |                 | \$11,674           | \$9,306            | \$9,556            |                          | \$11,960            | \$15,000            |                          | \$12,800           |
| <b>Total - All Funds</b>    |                 | <b>\$1,137,168</b> | <b>\$1,352,477</b> | <b>\$1,446,718</b> | <b>100.00%</b>           | <b>\$1,557,360</b>  | <b>\$1,589,270</b>  | <b>100.00%</b>           | <b>1,343,300</b>   |

## Village of Wilmette

### FY 2015 Budget

### Budget Summary

**Fund:** 12 - Employee Insurance Fund

**Program** 90 - Employee Insurance

**Dept.:** 00 - Non-Departmental

**Type:** 50 - Insurance

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | -<br>Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | -<br>Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|------------------------|--------------------------------|------------------------|
| Personnel Services   | 2,432,147         | 2,586,106         | 2,633,124         | 2,838,320              | 2,676,500                      | 2,809,085              |
| Contractual Services | -                 | -                 | -                 | -                      | -                              | -                      |
| Commodities          | -                 | -                 | -                 | -                      | -                              | -                      |
| Other Expense        | -                 | -                 | -                 | -                      | -                              | -                      |
| Capital Outlay       | -                 | -                 | -                 | -                      | -                              | -                      |
| <b>Program Total</b> | <b>2,432,147</b>  | <b>2,586,106</b>  | <b>2,633,124</b>  | <b>2,838,320</b>       | <b>2,676,500</b>               | <b>2,809,085</b>       |

**PROGRAM DESCRIPTION:** In 1998 the Village began accounting for all employee insurance expense through this internal service fund. This includes health, life and unemployment insurance. The flexible benefit program expense is also included in this program, while workers' compensation is accounted for in a separate internal service fund.

The Village currently provides the following insurance benefits to employees.

- Life Insurance: Term insurance equal to 150% of annual salary up to \$110,000.
- Unemployment Insurance: Statutory limitations.
- Health Insurance: Employees may elect to purchase single or family health insurance coverage from either a PPO or HMO provider.

Under the Village's IRS Section 125 flexible benefits plan, employees have the option to purchase health insurance from two providers: North Suburban Employee Benefit Cooperative (a PPO-type insurance program) and HMO-Illinois. Under the flexible benefits plan, the Village also pays a flex benefit allowance to each employee, which may be used to purchase health or dental insurance, or allocated to medical expense or dependent care reimbursement.

**BUDGET ANALYSIS:** The 2015 Budget provides for all employees to contribute 5% towards the cost of single health coverage premium. Those employees electing family coverage pay 20% of the difference between single and family coverage. To offset the cost of this expense, employees receive a flex allowance in the amount of \$60 per month.

While the PPO and HMO rates for 2015 reflect a 3.5% increase, the overall 2015 insurance expense is expected to increase by 4.95% compared to 2014's estimate due to changes in product selection by employees. No growth is projected for group life or unemployment compensation.

**PERSONNEL:** There are no employees assigned to this program.

**Village of Wilmette  
2015 Budget**

**Fund:** 12 - Employee Insurance Fund  
**Program:** 90 - Employee Insurance  
**Dept.:** 00 - Non-Departmental  
**Type:** 50 - Insurance

| Account Number                    | Description                                     | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|-----------------------------------|---|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| 413000                            | Employer Flexible Benefit Plan Contribution     | 140,130           | 141,060           | 139,500           | 141,120           | 139,000                        | 141,860           |
|                                   | <b>Employee Health Insurance:</b>               |                   |                   |                   |                   |                                |                   |
| 413010                            | Employer Premium - North Suburban Benefit Co-Op | 1,231,965         | 1,178,525         | 1,241,679         | 1,337,800         | 1,201,500                      | 1,321,700         |
| 413020                            | Employer Premium - HMO-Illinois                 | 988,543           | 1,193,268         | 1,204,673         | 1,289,400         | 1,270,500                      | 1,275,525         |
|                                   | <b>Employee Group Life Insurance:</b>           |                   |                   |                   |                   |                                |                   |
| 414000                            | Employer Premium                                | 36,951            | 37,208            | 37,459            | 40,000            | 37,500                         | 40,000            |
| 414010                            | Unemployment Compensation                       | 27,091            | 22,811            | 6,052             | 30,000            | 28,000                         | 30,000            |
| 414090                            | Other Employer Insurance Expense                | 7,467             | 13,234            | 3,761             | -                 | -                              | -                 |
| <b>Total Personnel</b>            |   | <b>2,432,147</b>  | <b>2,586,106</b>  | <b>2,633,124</b>  | <b>2,838,320</b>  | <b>2,676,500</b>               | <b>2,809,085</b>  |
| <b>Total Contractual Services</b> |   | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Commodities</b>          |   | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Other Expenses</b>       |   | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Capital Outlay</b>       |   | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |   | <b>2,432,147</b>  | <b>2,586,106</b>  | <b>2,633,124</b>  | <b>2,838,320</b>  | <b>2,676,500</b>               | <b>2,809,085</b>  |

**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund: 19 - Workers' Compensation Fund**  
**Program: 92 - Workers' Compensation**  
**Dept.: 00 - Non-Departmental**  
**Type: 50 - Insurance**

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | 322,529           | 321,117           | 312,777           | 320,700           | 313,800                        | 320,700           |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>322,529</b>    | <b>321,117</b>    | <b>312,777</b>    | <b>320,700</b>    | <b>313,800</b>                 | <b>320,700</b>    |

**PROGRAM DESCRIPTION:** This Fund was changed to an internal service fund in 1998. The Village is a member of the Intergovernmental Risk Management Agency (IRMA) which administers the State-mandated Workers' Compensation Insurance Program for all Village employees. The estimated contribution to IRMA in 2015 is \$600,000. The IRMA contribution is split between four programs: Vehicle Maintenance (11-27), General Liability (12-91), the Water Fund (41-84) and this program. Workers' Compensation coverage is afforded to employees up to the statutory limits.

**BUDGET ANALYSIS:** The "Employee Benefits Expense" account in each program that is assigned personnel includes the distribution of this program's expense.

**PERSONNEL:** No personnel are assigned to this program. The Village Manager's Office coordinates the filing of claims with IRMA.

**Village of Wilmette  
2015 Budget**

**Fund:** 19 - Workers' Compensation Fund  
**Program:** 92 - Workers' Compensation  
**Dept.:** 00 - Non-Departmental  
**Type:** 50 - Insurance

| Account Number                    | Description                                  | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|-----------------------------------|--|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |  | -                 | -                 | -                 | -                 | -                              | -                 |
| 450120                            | Workers' Compensation -<br>Insurance Premium | 278,800           | 278,800           | 278,800           | 278,800           | 278,800                        | 278,800           |
| 450140                            | Workers' Compensation -<br>Deductibles       | 43,729            | 42,317            | 33,977            | 41,900            | 35,000                         | 41,900            |
| <b>Total Contractual Services</b> |  | <b>322,529</b>    | <b>321,117</b>    | <b>312,777</b>    | <b>320,700</b>    | <b>313,800</b>                 | <b>320,700</b>    |
| <b>Total Commodities</b>          |  | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Other Expenses</b>       |  | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Capital Outlay</b>       |  | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |  | <b>322,529</b>    | <b>321,117</b>    | <b>312,777</b>    | <b>320,700</b>    | <b>313,800</b>                 | <b>320,700</b>    |

## Village of Wilmette

### FY 2015 Budget

#### Budget Summary

**Fund:** 35 - Illinois Municipal Retirement Fund

**Program:** 00 - Non-Departmental

**Dept.:** 00 - Non-Departmental

**Type:** 95 - Pension

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 1,591,389         | 1,718,137         | 1,846,327         | 2,016,420         | 1,986,000                      | 1,996,750         |
| Contractual Services | -                 | -                 | -                 | -                 | -                              | -                 |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>1,591,389</b>  | <b>1,718,137</b>  | <b>1,846,327</b>  | <b>2,016,420</b>  | <b>1,986,000</b>               | <b>1,996,750</b>  |

**PROGRAM DESCRIPTION:** This program provides the funds to meet the statutory obligations of the Illinois Municipal Retirement Fund (IMRF) Act. IMRF provides retirement and disability benefits for full-time municipal employees (except for sworn Fire and Police Department personnel who are covered under a local pension plan). The employer's share of Social Security (FICA) expense and Medicare expense are also included in this program.

In 1998, this fund was changed to an internal service fund. The employer's expense for IMRF, FICA and Medicare is reflected in this fund and distributed to those programs with a personnel expense and is reflected as a "fringe benefit expense".

Due to poor investment performance in 2008, the funding level of the IMRF pension fund dropped substantially, requiring employers to increase future contributions to recoup the losses to the fund (note – there is a two year lag in setting employer rates – i.e. the 2012 rate was established in 2011 based upon 2010 results). In light of the impact of increased pension contributions on employers throughout the State, IMRF allowed employers an alternative to the actuarially computed rate beginning in 2010. The alternative allows employers to "cap" their rate growth to 10%.

The Village Board approved using the 10% capped contribution rate in 2010 and now that the 10% cap growth is complete, the 2015 rate is reduced from 12.35% to 11.49%. Under this scenario, the Village's IMRF contribution will decrease by approximately \$43,970 in 2015 (-3.8%). The Village's IMRF funding level is 84.38% at December 31, 2013.

**BUDGET ANALYSIS:** State law establishes the requirement for municipal employees who meet certain criteria to be covered under IMRF. The Village contribution rate for participating employees in 2015 is projected at 19.14% (11.49% for IMRF plus 7.65% for FICA and Medicare subject to the applicable FICA ceiling). The Village rate for employees not eligible to participate in any of the Village's pension plans is 7.65% (FICA and Medicare subject to the applicable FICA ceiling).

**Village of Wilmette  
2015 Budget**

**Fund:** 35 - Illinois Municipal Retirement Fund  
**Program:** 00 - Non-Departmental  
**Dept.:** 00 - Non-Departmental  
**Type:** 95 - Pension

| Account Number                    | Description               | Actual FY 2011   | Actual FY 2012   | Actual FY 2013   | Budget FY 2014   | Estimated        | Budget FY 2015   |
|-----------------------------------|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                   |                           |                  |                  |                  |                  | Actual FY 2014   |                  |
| 412000                            | Employer IMRF Expense     | 827,091          | 934,951          | 1,041,673        | 1,152,950        | 1,150,000        | 1,106,030        |
| 412010                            | Employer FICA Expense     | 529,176          | 541,374          | 553,749          | 594,170          | 576,000          | 611,850          |
| 412020                            | Employer Medicare Expense | 235,122          | 241,812          | 250,905          | 269,300          | 260,000          | 278,870          |
| <b>Total Personnel</b>            |                           | <b>1,591,389</b> | <b>1,718,137</b> | <b>1,846,327</b> | <b>2,016,420</b> | <b>1,986,000</b> | <b>1,996,750</b> |
| <b>Total Contractual Services</b> |                           | -                | -                | -                | -                | -                | -                |
| <b>Total Commodities</b>          |                           | -                | -                | -                | -                | -                | -                |
| <b>Total Other Expenses</b>       |                           | -                | -                | -                | -                | -                | -                |
| <b>Total Capital Outlay</b>       |                           | -                | -                | -                | -                | -                | -                |
| <b>Total Program</b>              |                           | <b>1,591,389</b> | <b>1,718,137</b> | <b>1,846,327</b> | <b>2,016,420</b> | <b>1,986,000</b> | <b>1,996,750</b> |

**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 39 - Section 105 Fund  
**Program:** 00 - Non-Departmental  
**Dept.:** 00 - Non-Departmental  
**Type:** 95 - Pension

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 113,856           | 170,078           | 168,740           | 206,700           | 186,700                        | 206,700           |
| Contractual Services | -                 | -                 | -                 | -                 | -                              | -                 |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>113,856</b>    | <b>170,078</b>    | <b>168,740</b>    | <b>206,700</b>    | <b>186,700</b>                 | <b>206,700</b>    |

**PROGRAM DESCRIPTION:** This fund was created in 2003 to account for the Village's Section 105 Plans that have been negotiated between the Village and the collective bargaining units for the Police Officers and Firefighters. A similar plan also exists for non-union employees. Under these Plans, the Village makes lump-sum amounts available to qualifying retirees based upon their longevity and their unused sick leave. The employees may then use this money for post-retirement health insurance premiums and other medical expense reimbursements.

**BUDGET ANALYSIS:** The expenses shown above reflect actual payments made to retirees. The Village's independent actuary will annually determine the annual employer contribution to fund this program. That contribution is reflected as revenue in this Fund and as employee benefit expense throughout all of the operational expense programs in the budget. As of December 31, 2013, the Fund had an actuarial liability of \$3,207,591 and assets of \$1,010,614 (a 32% funding level).

Beginning in 2010, all insurance subsidy expense for pre-2003 retirees was reallocated to this program from Employee / Retiree Insurance (11-90). The Village's contribution history for the fund is:

| <u>Year</u> | <u>Amount</u> | <u>Year</u> | <u>Amount</u> |
|-------------|---------------|-------------|---------------|
| 2004        | 97,570        | 2010        | 165,000       |
| 2005        | 104,835       | 2011        | 180,000       |
| 2006        | 110,000       | 2012        | 190,000       |
| 2007        | 123,500       | 2013        | 217,500       |
| 2008        | 143,400       | 2014        | 260,000       |
| 2009        | 148,800       | 2015        | 236,010       |

**PERSONNEL:** There are no employees assigned to this program.

**Village of Wilmette  
2015 Budget**

**Fund:** 39 - Section 105 Fund  
**Program:** 00 - Non-Departmental  
**Dept.:** 00 - Non-Departmental  
**Type:** 95 - Pension

| Account Number                    | Description                        | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|-----------------------------------|------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| 413040                            | Retiree Health Insurance           | 10,482            | 7,378             | 7,988             | 6,700             | 6,700                          | 6,700             |
| 417500                            | Section 105 Medical Reimbursements | 103,374           | 162,700           | 160,752           | 200,000           | 180,000                        | 200,000           |
| <b>Total Personnel</b>            |                                    | <b>113,856</b>    | <b>170,078</b>    | <b>168,740</b>    | <b>206,700</b>    | <b>186,700</b>                 | <b>206,700</b>    |
| <b>Total Contractual Services</b> |                                    | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Commodities</b>          |                                    | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Other Expenses</b>       |                                    | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Capital Outlay</b>       |                                    | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |                                    | <b>113,856</b>    | <b>170,078</b>    | <b>168,740</b>    | <b>206,700</b>    | <b>186,700</b>                 | <b>206,700</b>    |

## MISCELLANEOUS FUNDS

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**General Debt Service Fund** is used to accumulate monies for the payment of principal, interest and fiscal charges for the Village's tax supported bond issues. This fund is used to account for the revenues and expenditures related to the retirement of the 2004, 2007, 2009, 2010, and 2013 general obligation bond issues.

Complete schedules of all outstanding debt service are contained in a supplemental section of the budget.

**Motor Fuel Tax Fund** accounts for the expenditure of the Village's allocation of the State Motor Fuel Tax. These monies are restricted to street construction repairs and improvements and related items.

**Parking Meter Fund** accounts for the expenditure of revenues derived from parking lots owned or leased by the Village. These revenues are used to operate and maintain these lots.

## Village of Wilmette

### FY 2015 Budget

#### Budget Summary

**Fund: 16 - General Debt Service Fund**

**Program: 93 - Debt Service**

**Dept.: 00 - Non-Departmental**

**Type: 80 - Debt Service**

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | 3,398,346         | 3,027,191         | 3,282,591         | 3,366,000         | 3,366,000                      | 3,459,000         |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>3,398,346</b>  | <b>3,027,191</b>  | <b>3,282,591</b>  | <b>3,366,000</b>  | <b>3,366,000</b>               | <b>3,459,000</b>  |

**BUDGET ANALYSIS:** The Village will have seven outstanding General Obligation (G.O.) Bond Issues as of 12/31/14. The \$9.3 million 2004 Series issue refinanced the balances of the 1997 issue (used to complete the Village Yard improvements and for Streetscape Lighting) and the 1998 issue (used for sewer improvements, streetscape improvements and a fire vehicle). This refinancing also retired all but \$300,000 of the 1999 and 2001 issues that financed the initial phases of the ten year Village Wide Enhanced Street Resurfacing Program and a four year street lighting improvements project.

The \$11.9 million Series 2007 issue retired the \$1.8 million remainder of the 2000 issue and the \$10 million new money portion of this issue was used toward the Village Wide Enhanced Street Resurfacing program, the Sheridan Road improvements project, the second phase expansion of the Public Works Facility and certain large equipment purchases including a new Fire Vehicle. The \$1.59 million Series 2009 issue financed the remaining costs of the Sheridan Road improvements project and Public Works Facility not covered by the 2007 issue.

The Village issued \$23.4 million in debt in 2002 to take advantage of the low interest rates available for borrowing. That issue financed the continuation of the Village's street resurfacing initiative as well as building improvements and equipment purchases. It also refinanced the last three years outstanding on the 1995 issue (used for building improvements at the Public Works facility). This issue was advance refunded in October 2010 along with the issuance of \$1.515 million in new money to finance street and alley improvements in 2011.

In October 2013, the Village issued \$1,000,000 in debt to fund the repair of alleys rated to be in "Failed" or "Poor" condition.

Cash flow projections and tax levy projections reflect the impact of all scheduled improvements.

**PERSONNEL:** There are no employees assigned to this program.

**Village of Wilmette  
2015 Budget**

**Fund:** 16 - General Debt Service Fund  
**Program:** 93 - Debt Service  
**Dept.:** 00 - Non-Departmental  
**Type:** 80 - Debt Service

| Account Number                    | Description                   | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|-----------------------------------|-------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |                               | -                 | -                 | -                 | -                 | -                              | -                 |
| 450010                            | Registrar / Paying Agent Fees | 1,025             | 1,000             | 1,000             | 1,000             | 1,000                          | 1,000             |
| 450020                            | Bond Issuance Expense         | -                 | -                 | -                 | -                 | -                              | -                 |
| 450030                            | Bond Retirement               | 2,000,000         | 1,700,000         | 2,015,000         | 2,145,000         | 2,145,000                      | 2,205,000         |
| 450060                            | Interest Expense              | 1,397,321         | 1,326,191         | 1,266,591         | 1,220,000         | 1,220,000                      | 1,253,000         |
| <b>Total Contractual Services</b> |                               | <b>3,398,346</b>  | <b>3,027,191</b>  | <b>3,282,591</b>  | <b>3,366,000</b>  | <b>3,366,000</b>               | <b>3,459,000</b>  |
| <b>Total Commodities</b>          |                               | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Other Expenses</b>       |                               | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Capital Outlay</b>       |                               | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |                               | <b>3,398,346</b>  | <b>3,027,191</b>  | <b>3,282,591</b>  | <b>3,366,000</b>  | <b>3,366,000</b>               | <b>3,459,000</b>  |

## Village of Wilmette

FY 2015 Budget

### Budget Summary

**Fund:** 22 - Motor Fuel Tax Fund

**Program:** 63 - Motor Fuel Tax

**Dept.:** 20 - Engineering

**Type:** 70 - Capital Outlay

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | -                 | -                 | -                 | -                 | -                              | -                 |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | 832,905           | 667,129           | 792,405           | 800,000           | 745,930                        | 820,000           |
| <b>Program Total</b> | <b>832,905</b>    | <b>667,129</b>    | <b>792,405</b>    | <b>800,000</b>    | <b>745,930</b>                 | <b>820,000</b>    |

**PROGRAM DESCRIPTION:** This program funds street improvement projects in accordance with state guidelines on use of motor fuel tax (MFT) revenue. Illinois municipalities are allocated MFT funds based on population.

**BUDGET ANALYSIS:** The 2015 Budget includes \$820,000 for the annual street resurfacing program. An additional \$344,000 for street resurfacing and \$230,000 for Locust Road Reconstruction is allocated through 11-20. Together, the street resurfacing program is a total of \$1,394,000. This level of funding will allow the Village to maintain its streets in good or better condition.

**PERSONNEL:** There are no employees assigned to this program.

**Village of Wilmette  
2015 Budget**

**Fund:** 22 - Motor Fuel Tax Fund  
**Program:** 63 - Motor Fuel Tax  
**Dept.:** 20 - Engineering  
**Type:** 70 - Capital Outlay

| Account Number                    | Description                    | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|-----------------------------------|--------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |                                | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Contractual Services</b> |                                | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Commodities</b>          |                                | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Other Expenses</b>       |                                | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>470100</b>                     | <b>Infrastructure - Roads:</b> |                   |                   |                   |                   |                                |                   |
| 80105                             | Sheridan Road Improv.          | -                 | -                 | -                 | -                 | -                              | -                 |
| 80190                             | Other Street & Roadway Improv. | 832,905           | 667,129           | 792,405           | 800,000           | 745,930                        | 820,000           |
| <b>Total Capital Outlay</b>       |                                | <b>832,905</b>    | <b>667,129</b>    | <b>792,405</b>    | <b>800,000</b>    | <b>745,930</b>                 | <b>820,000</b>    |
| <b>Total Program</b>              |                                | <b>832,905</b>    | <b>667,129</b>    | <b>792,405</b>    | <b>800,000</b>    | <b>745,930</b>                 | <b>820,000</b>    |

**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 23 - Parking Meter Fund  
**Program:** 75 - Public Parking - Village Center  
**Dept.:** 30 - Public Works  
**Type:** 90 - Enterprise

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 94,993            | 95,376            | 99,407            | 108,935           | 108,935                        | 112,405           |
| Contractual Services | 29,525            | 28,061            | 26,121            | 37,100            | 53,345                         | 53,375            |
| Commodities          | 21,516            | 22,111            | 23,030            | 19,185            | 25,770                         | 19,585            |
| Other Expense        | 54,430            | 54,464            | 54,422            | 53,375            | 53,375                         | 53,375            |
| Capital Outlay       | -                 | -                 | -                 | 55,000            | 55,000                         | -                 |
| <b>Program Total</b> | <b>200,464</b>    | <b>200,012</b>    | <b>202,980</b>    | <b>273,595</b>    | <b>296,425</b>                 | <b>238,740</b>    |

**PROGRAM DESCRIPTION:** This program provides funds necessary to operate the various public parking facilities in the Village. These include the main commuter lot at the Metra station, two auxiliary parking facilities along Poplar Drive, the Park Avenue lot, the leased St. Augustine's Church lot, the 11th Street lot, the Veteran's Park lot and the Masonic Temple lot. This program is an Enterprise Fund in that revenues received as a result of this program are used to cover the related operational expenses.

**HISTORY OF RATE INCREASES:**

| Year      | From   | To     | For             |
|-----------|--------|--------|-----------------|
| 1978/1979 | 25¢    | 50¢    | 12 hour parking |
| 1988      | 50¢    | \$1.00 | 12 hour parking |
| 2002      | \$1.00 | \$1.50 | 12 hour parking |
| 2005      | \$1.50 | \$1.75 | 12 hour parking |
| 2009      | \$1.75 | \$2.00 | 12 hour parking |

**BUDGET ANALYSIS:** There are no significant changes in the 2015 Budget.

**PERSONNEL:** The personnel in this program have been shown in the Street Division program (11-23).

**Village of Wilmette  
2015 Budget**

**Fund:** 23 - Parking Meter Fund  
**Program:** 75 - Public Parking - Village Center  
**Dept.:** 30 - Public Works  
**Type:** 90 - Enterprise

| Account Number                    | Description                        | Actual FY 2011 | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Estimated Actual FY 2014 | Budget FY 2015 |
|-----------------------------------|------------------------------------|----------------|----------------|----------------|----------------|--------------------------|----------------|
| 410100                            | Regular Salaries                   | 70,380         | 69,843         | 72,427         | 76,300         | 76,300                   | 79,425         |
| 410200                            | Overtime Salaries                  | 938            | 807            | 242            | 2,125          | 2,125                    | 2,000          |
| 415000                            | Employee Benefits                  | 23,675         | 24,726         | 26,738         | 30,510         | 30,510                   | 30,980         |
| <b>Total Personnel</b>            |                                    | <b>94,993</b>  | <b>95,376</b>  | <b>99,407</b>  | <b>108,935</b> | <b>108,935</b>           | <b>112,405</b> |
| 420150                            | Bank Charges                       | -              | -              | -              | -              | 5,000                    | 12,000         |
| 421175                            | Contract. Services - R.R. Property | 18,197         | 20,594         | 17,768         | 19,555         | 22,925                   | 23,830         |
| 421200                            | Contractual Snow Removal           | 11,328         | 7,467          | 8,353          | 17,545         | 25,420                   | 17,545         |
| <b>Total Contractual Services</b> |                                    | <b>29,525</b>  | <b>28,061</b>  | <b>26,121</b>  | <b>37,100</b>  | <b>53,345</b>            | <b>53,375</b>  |
| 430140                            | Supplies - Buildings               | 380            | 374            | 338            | 315            | 315                      | 315            |
| 430190                            | Supplies - Grounds (Village PMF)   | 1,580          | 2,279          | 5,322          | 4,370          | 4,000                    | 4,370          |
| 430200                            | Supplies - Grounds (R.R. PMF)      | 2,000          | 1,997          | 2,000          | 2,000          | 2,000                    | 2,000          |
| 430350                            | Building Repairs                   | -              | 2,887          | 48             | -              | 6,500                    | -              |
| 430515                            | METRA Station Power                | 3,695          | 4,202          | 4,931          | 4,200          | 4,200                    | 4,200          |
| 430560                            | METRA Station Heating Gas          | 1,303          | 881            | 1,459          | 1,400          | 1,800                    | 1,800          |
| 430520                            | Parking Lot Lighting Power         | 4,731          | 4,105          | 3,694          | 5,000          | 5,000                    | 5,000          |
| 430800                            | Parking Meter Parts - Village      | 235            | -              | -              | 400            | 400                      | 400            |
| 430810                            | Parking Meter Parts - R.R.         | 7,592          | 5,386          | 5,238          | 1,500          | 1,555                    | 1,500          |
| <b>Total Commodities</b>          |                                    | <b>21,516</b>  | <b>22,111</b>  | <b>23,030</b>  | <b>19,185</b>  | <b>25,770</b>            | <b>19,585</b>  |
| 448510                            | Rent - Commuter Lot                | 48,100         | 48,403         | 49,284         | 47,500         | 47,500                   | 47,500         |
| 448520                            | Rent - Poplar Lots                 | 2,483          | 2,696          | 2,183          | 2,800          | 2,800                    | 2,800          |
| 448530                            | Rent - St. Augustine Lot           | 2,342          | 2,325          | 2,200          | 2,400          | 2,400                    | 2,400          |
| 448540                            | Rent - Masonic Temple              | 1,505          | 1,040          | 755            | 675            | 675                      | 675            |
| <b>Total Other Expenses</b>       |                                    | <b>54,430</b>  | <b>54,464</b>  | <b>54,422</b>  | <b>53,375</b>  | <b>53,375</b>            | <b>53,375</b>  |
| 470350                            | <b>Other Equipment:</b>            |                |                |                |                |                          |                |
| 80299                             | Metra Parking Meter Pay-by-Spac    | -              | -              | -              | 55,000         | 55,000                   | -              |
| <b>Total Capital Outlay</b>       |                                    | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>55,000</b>  | <b>55,000</b>            | <b>-</b>       |
| <b>Total Program</b>              |                                    | <b>200,464</b> | <b>200,012</b> | <b>202,980</b> | <b>273,595</b> | <b>296,425</b>           | <b>238,740</b> |

## Village of Wilmette

### FY 2015 Budget

### Budget Summary

**Fund:** 23 - Parking Meter Fund  
**Program:** 76 - Public Parking - CTA Station  
**Dept.:** 30 - Public Works  
**Type:** 90 - Enterprise

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 51,788            | 51,876            | 55,138            | 64,605            | 62,905                         | 67,325            |
| Contractual Services | 11,802            | 10,600            | 12,820            | 20,995            | 23,255                         | 20,025            |
| Commodities          | 514               | 2,474             | 1,041             | 2,800             | 2,000                          | 2,800             |
| Other Expense        | 54,794            | 53,392            | 49,819            | 64,500            | 49,800                         | 64,500            |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>118,898</b>    | <b>118,342</b>    | <b>118,818</b>    | <b>152,900</b>    | <b>137,960</b>                 | <b>154,650</b>    |

**PROGRAM DESCRIPTION:** This program provides for the allowable expenses related to the parking facility at the Fourth and Linden Chicago Transit Authority (CTA) terminal as defined by the intergovernmental agreement between the Village and the CTA. Allowable expenses include maintenance and repairs, a pro-rata cost of salaries of those Village employees who maintain the facilities, contractual services, and electricity to light the parking lots.

The Village collects fees paid by the users of the parking lots and pays expenses of maintaining these lots and station grounds. Revenues from this program include parking meter fees and CTA parking permits of which the Village receives sixty percent (60%) and the CTA receives forty percent (40%).

#### **HISTORY OF RATE INCREASES:**

| Year              | From   | To     | For             |
|-------------------|--------|--------|-----------------|
| 1998              | -      | \$1.50 | All day parking |
| 2005              | \$1.50 | \$2.00 | All day parking |
| <sup>1</sup> 2008 | \$2.00 | \$3.00 | All day Parking |
| <sup>2</sup> 2009 | \$3.00 | \$4.00 | All day Parking |

<sup>1</sup>The rate increase was effective September of 2008

<sup>2</sup>The rate increase was effective January of 2009

**BUDGET ANALYSIS:** There are no significant changes in the 2015 Budget.

**PERSONNEL:** The personnel in this program have been shown in the Street Division program (11-23).

**Village of Wilmette  
2015 Budget**

**Fund:** 23 - Parking Meter Fund  
**Program:** 76 - Public Parking - CTA Station  
**Dept.:** 30 - Public Works  
**Type:** 90 - Enterprise

| Account Number                    | Description                | Actual FY 2011 | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Estimated      | Budget FY 2015 |
|-----------------------------------|----------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                   |                            |                |                |                |                | Actual FY 2014 |                |
| 410100                            | Regular Salaries           | 38,169         | 36,860         | 38,784         | 41,825         | 41,825         | 44,075         |
| 410200                            | Overtime Salaries          | 72             | 138            | -              | 3,400          | 1,700          | 3,400          |
| 415000                            | Employee Benefits          | 13,547         | 14,878         | 16,355         | 19,380         | 19,380         | 19,850         |
| <b>Total Personnel</b>            |                            | <b>51,788</b>  | <b>51,876</b>  | <b>55,139</b>  | <b>64,605</b>  | <b>62,905</b>  | <b>67,325</b>  |
| 420150                            | Bank Charges               | 2,454          | 2,799          | 2,590          | 2,800          | 2,600          | 2,800          |
| 421000                            | Contractual Services       | 2,006          | 2,006          | 2,006          | 2,090          | 2,005          | 2,155          |
| 421150                            | Contr. Grounds Maintenance | 1,311          | 1,311          | 1,101          | 4,000          | 3,500          | 4,120          |
| 421200                            | Contractual Snow Removal   | 6,031          | 4,141          | 4,969          | 9,950          | 14,600         | 9,950          |
| 422400                            | Equipment Repairs          | -              | 343            | 2,155          | 2,155          | 550            | 1,000          |
| <b>Total Contractual Services</b> |                            | <b>11,802</b>  | <b>10,600</b>  | <b>12,821</b>  | <b>20,995</b>  | <b>23,255</b>  | <b>20,025</b>  |
| 430400                            | Materials                  | 514            | 2,474          | 1,041          | 2,800          | 2,000          | 2,800          |
| <b>Total Commodities</b>          |                            | <b>514</b>     | <b>2,474</b>   | <b>1,041</b>   | <b>2,800</b>   | <b>2,000</b>   | <b>2,800</b>   |
| 448550                            | Rent - CTA                 | 54,794         | 53,392         | 49,819         | 64,500         | 49,800         | 64,500         |
| <b>Total Other Expenses</b>       |                            | <b>54,794</b>  | <b>53,392</b>  | <b>49,819</b>  | <b>64,500</b>  | <b>49,800</b>  | <b>64,500</b>  |
| 490650                            | <b>Other Equipment:</b>    |                |                |                |                |                |                |
| 80560                             | Additional Slot Box        | -              | -              | -              | -              | -              | -              |
| 80561                             | Token Dispensers           | -              | -              | -              | -              | -              | -              |
| <b>Total Capital Outlay</b>       |                            | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| <b>Total Program</b>              |                            | <b>118,898</b> | <b>118,342</b> | <b>118,820</b> | <b>152,900</b> | <b>137,960</b> | <b>154,650</b> |

# Village of Wilmette

## FY 2015 Budget

### Budget Summary

**Fund:** 23 - Parking Meter Fund

**Program:** 77 - Public Parking - Burmeister Parking Facility

**Dept.:** 30 - Public Works

**Type:** 90 - Enterprise

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | 69,323            | 4,501             | 3,318             | 4,600             | 8,500                          | 4,690             |
| Commodities          | 6,225             | 5,809             | 9,346             | 9,050             | 12,150                         | 9,050             |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>75,548</b>     | <b>10,310</b>     | <b>12,664</b>     | <b>13,650</b>     | <b>20,650</b>                  | <b>13,740</b>     |

**PROGRAM DESCRIPTION:** This program covers expenses associated with the Burmeister parking facility. The Burmeister Lot has 67 spaces below grade for permit parking for businesses and 46 spaces above grade for downtown shoppers. Construction of the \$1.7 million parking facility was financed by a 1997 General Obligation Bond Issue (refinanced with the 2004 bond issue). The debt was repaid from parking permit revenue and cellular lease revenue (transferred from the General Fund) and was fully retired in 2011.

**BUDGET ANALYSIS:** There are no significant changes in 2015.

**Village of Wilmette  
2015 Budget**

**Fund:** 23 - Parking Meter Fund  
**Program:** 77 - Public Parking - Burmeister Parking Facility  
**Dept.:** 30 - Public Works  
**Type:** 90 - Enterprise

| Account Number                    | Description                | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|-----------------------------------|----------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |                            | -                 | -                 | -                 | -                 | -                              | -                 |
| 421000                            | Contractual Services       | 2,725             | 4,501             | 3,318             | 4,600             | 8,500                          | 4,690             |
| 450030                            | Bond Retirement            | 65,000            | -                 | -                 | -                 | -                              | -                 |
| 450060                            | Bond Interest Expense      | 1,598             | -                 | -                 | -                 | -                              | -                 |
| <b>Total Contractual Services</b> |                            | <b>69,323</b>     | <b>4,501</b>      | <b>3,318</b>      | <b>4,600</b>      | <b>8,500</b>                   | <b>4,690</b>      |
| 430400                            | Materials                  | 102               | 12                | 189               | 1,150             | 1,150                          | 1,150             |
| 430520                            | Parking Lot Lighting Power | 6,123             | 5,797             | 9,157             | 7,900             | 11,000                         | 7,900             |
| <b>Total Commodities</b>          |                            | <b>6,225</b>      | <b>5,809</b>      | <b>9,346</b>      | <b>9,050</b>      | <b>12,150</b>                  | <b>9,050</b>      |
| <b>Total Other Expenses</b>       |                            | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Capital Outlay</b>       |                            | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |                            | <b>75,548</b>     | <b>10,310</b>     | <b>12,664</b>     | <b>13,650</b>     | <b>20,650</b>                  | <b>13,740</b>     |

## **PENSION AND TRUST FUNDS**

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**Firefighter's Pension Fund** accounts for the benefit payments and administrative expenses of the statutory pension plan. All sworn firefighting personnel are covered under this pension plan. This plan is administered locally. The resources used to finance this plan are the Village's employer contribution, employee contributions, and investment income.

**Police Pension Fund** accounts for the benefit payments and administrative expenses of the statutory pension plan. All sworn police personnel are covered under this pension plan. This plan is administered locally. The resources used to finance this plan are the Village's employer contribution, employee contributions, and investment income.

## Village of Wilmette

FY 2015 Budget

### Budget Summary

**Fund:** 33 - Firefighter's Pension Fund

**Program:** 00 - Non-Departmental

**Dept.:** 00 - Non-Departmental

**Type:** 95 - Pension

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 2,499,170         | 2,620,130         | 2,853,021         | 3,377,000         | 2,975,000                      | 3,377,000         |
| Contractual Services | 69,418            | 104,318           | 108,222           | 53,000            | 133,000                        | 103,000           |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | 10,300            | 12,025            | 12,158            | 9,000             | 9,250                          | 9,000             |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>2,578,888</b>  | <b>2,736,473</b>  | <b>2,973,401</b>  | <b>3,439,000</b>  | <b>3,117,250</b>               | <b>3,489,000</b>  |

**PROGRAM DESCRIPTION:** This program provides funding for the Firefighter's Pension Fund as mandated by State law. The Firefighter's Pension Fund provides retirement and disability benefits for Wilmette Fire Department personnel in accordance with criteria as outlined under the State statutes. The Fund is controlled by the Wilmette Firefighter's Pension Fund Board of Trustees. As of 2006 the composition of this Board consists of two active firefighters elected by the active firefighters, one retired firefighter elected by the retired firefighters or their beneficiaries, and two citizens at large appointed by the Village Board of Trustees. The Pension Board is the official custodian of the fund and is responsible for the investment and payouts from the fund. The Village Treasurer will remain an ex-officio member of the Board and the fiscal agent for this fund.

**BUDGET ANALYSIS:** Income for this fund is from participating employees' contribution of 9.455% of salaries as required by State law and interest income from investment of assets. The employer's share is shown as a contribution from the General Fund and is included in the Fire Department (11-51) employee fringe benefit expense. An independent actuarial study is used to determine the amount of the employer contribution. In 2007 and 2008, the actuarial assumptions were reviewed and the Village Board along with the Fire and Police Pension Boards determined that the salary growth assumption would be increased from 5% to 5.5%; the mortality and retirement rate assumptions were modified to reflect more realistic life expectancy and retirement ages; and the expected rate of return was to be decreased by .05% per year for a five year period to get to 7.25% from 7.50%. In 2012, the State of Illinois updated its assumptions for mortality rates, termination rates, disability rates, and spousal age. These new assumptions were more conservative than those previously used by the Village and thus it was appropriate to adopt them.

The governing act requires that the fund establish and maintain a reserve equal to 90% of the total actuarial requirement of the Fund by the year 2040. The Village's goal is to be 100% funded within that timeframe. According to the independent actuary's report, as of December 31, 2013, the Fund accrued liabilities of \$61.5 million and assets of \$40.1 million (a 65.1% funding level).

Since the Firefighters' Pension Fund is a defined benefit plan, the expenditures budget is reflective of the actual payments to be made in 2015. Investment losses and legislative enhancements of pension benefits will result in increases of the employer's contribution (the contribution revenue of this fund is shown as a fringe benefit expense in the General Fund 11-51 program). The Village's 2015 contribution of \$2,135,483 reflects a 2.9% decrease over the 2014 Budget.

**Village of Wilmette  
2015 Budget**

**Fund:** 33 - Firefighter's Pension Fund  
**Program:** 00 - Non-Departmental  
**Dept.:** 00 - Non-Departmental  
**Type:** 95 - Pension

| Account Number                    | Description                    | Actual FY 2011   | Actual FY 2012   | Actual FY 2013   | Budget FY 2014   | Estimated        | Budget FY 2015   |
|-----------------------------------|--------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                   |                                |                  |                  |                  |                  | Actual FY 2014   |                  |
| 411000                            | Pension Payments               | 2,499,170        | 2,620,130        | 2,787,492        | 3,377,000        | 2,975,000        | 3,377,000        |
| 411010                            | Pension Contribution Refunds   | -                | -                | 65,529           | -                | -                | -                |
| <b>Total Personnel</b>            |                                | <b>2,499,170</b> | <b>2,620,130</b> | <b>2,853,021</b> | <b>3,377,000</b> | <b>2,975,000</b> | <b>3,377,000</b> |
| 420020                            | Professional Services          | 66,418           | 101,318          | 105,222          | 50,000           | 130,000          | 100,000          |
| 420100                            | Annual Audit                   | 3,000            | 3,000            | 3,000            | 3,000            | 3,000            | 3,000            |
| <b>Total Contractual Services</b> |                                | <b>69,418</b>    | <b>104,318</b>   | <b>108,222</b>   | <b>53,000</b>    | <b>133,000</b>   | <b>103,000</b>   |
| <b>Total Commodities</b>          |                                | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| 447500                            | D.O.I. State Report Filing Fee | 5,861            | 6,437            | 6,609            | 7,000            | 7,250            | 7,000            |
| 447550                            | Other Pension Admin. Exp.      | 4,439            | 5,588            | 5,549            | 2,000            | 2,000            | 2,000            |
| <b>Total Other Expenses</b>       |                                | <b>10,300</b>    | <b>12,025</b>    | <b>12,158</b>    | <b>9,000</b>     | <b>9,250</b>     | <b>9,000</b>     |
| <b>Total Capital Outlay</b>       |                                | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total Program</b>              |                                | <b>2,578,888</b> | <b>2,736,473</b> | <b>2,973,401</b> | <b>3,439,000</b> | <b>3,117,250</b> | <b>3,489,000</b> |

**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund: 34 - Police Pension Fund**  
**Program: 00 - Non-Departmental**  
**Dept.: 00 - Non-Departmental**  
**Type: 95 - Pension**

| Expenditure Category        | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Personnel Services</b>   | 2,207,110         | 2,292,550         | 2,312,871         | 2,700,000         | 2,552,000                      | 2,700,000         |
| <b>Contractual Services</b> | 61,948            | 86,172            | 79,619            | 63,000            | 93,000                         | 83,000            |
| <b>Commodities</b>          | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Other Expense</b>        | 16,093            | 7,849             | 7,969             | 10,000            | 8,600                          | 10,000            |
| <b>Capital Outlay</b>       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b>        | <b>2,285,151</b>  | <b>2,386,571</b>  | <b>2,400,459</b>  | <b>2,773,000</b>  | <b>2,653,600</b>               | <b>2,793,000</b>  |

**PROGRAM DESCRIPTION:** This program provides funding for the Police Pension Fund as mandated by State law. The Wilmette Police Pension Fund provides retirement and disability benefits in accordance with criteria outlined under the state statutes and covers only personnel employed as sworn police officers by the Village of Wilmette. The pension fund is controlled by the Wilmette Police Pension Board of Trustees which consists of two active police officers elected by the active police officers, one retired police officer elected by the retired police officers or their beneficiaries, and two citizens at large appointed by the Village Board of Trustees. The Village Treasurer is an ex-officio member and acts as the fiscal agent for this fund

**BUDGET ANALYSIS:** Income for this fund is from participating employees' contribution of 9.91% of the salaries as specified by State regulations and interest income from investment of assets. The employer's share is shown as a contribution from the General Fund and is included in the Police Department (11-41) employee fringe benefit expense. An independent actuarial study is used to determine the amount of the employer's contribution and the Village has historically always made the contribution as recommended by the actuary. In 2007 and 2008, the actuarial assumptions were reviewed and the Village Board along with the Fire and Police Pension Boards determined that the salary growth assumption would be increased from 5% to 5.5%; the mortality and retirement rate assumptions were modified to reflect more realistic life expectancy and retirement ages; and the expected rate of return was to be decreased by .05% per year for a five year period to get to 7.25% from 7.50%. In 2012, the State of Illinois updated its assumptions for mortality rates, termination rates, disability rates, and spousal age. These new assumptions were more conservative than those previously used by the Village and thus it was appropriate to adopt them.

The governing act requires that the fund establish and maintain a reserve equal to 90% of the total actuarial requirement of the Fund by the year 2040. The Village's goal is to be 100% funded within that timeframe. According to the independent actuary's report, as of December 31, 2013, the Fund accrued liabilities of \$56.4 million and assets of \$39.5 million (a 70.1% funding level).

Since the Police Pension Fund is a defined benefit plan, the expenditures budget is reflective of the actual payments to be made in 2015. Investment losses and legislative enhancements of pension benefits will result in increases of the employer's contribution (the contribution revenue of this fund is shown as a fringe benefit expense in the General Fund 11-41 program). The Village's 2015 contribution of \$1,791,974 reflects a 0.45% decrease over the 2014 Budget.

**Village of Wilmette  
2015 Budget**

**Program:** 34 - Police Pension Fund  
**Dept.:** 00 - Non-Departmental  
**Type:** 00 - Non-Departmental  
 95 - Pension

| Account Number                    | Description                    | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated         | Budget<br>FY 2015 |
|-----------------------------------|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                   |                                |                   |                   |                   |                   | Actual<br>FY 2014 |                   |
| 411000                            | Pension Payments               | 2,141,846         | 2,292,550         | 2,312,871         | 2,700,000         | 2,552,000         | 2,700,000         |
| 411010                            | Pension Contribution Refunds   | 65,264            |                   |                   | -                 | -                 | -                 |
| <b>Total Personnel</b>            |                                | <b>2,207,110</b>  | <b>2,292,550</b>  | <b>2,312,871</b>  | <b>2,700,000</b>  | <b>2,552,000</b>  | <b>2,700,000</b>  |
| 420020                            | Professional Services          | 58,948            | 83,172            | 76,619            | 60,000            | 90,000            | 80,000            |
| 420100                            | Annual Audit                   | 3,000             | 3,000             | 3,000             | 3,000             | 3,000             | 3,000             |
| <b>Total Contractual Services</b> |                                | <b>61,948</b>     | <b>86,172</b>     | <b>79,619</b>     | <b>63,000</b>     | <b>93,000</b>     | <b>83,000</b>     |
| <b>Total Commodities</b>          |                                | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>          |
| 447500                            | D.O.I. State Report Filing Fee | 5,714             | 6,285             | 6,444             | 7,000             | 7,100             | 7,000             |
| 447550                            | Other Pension Admin. Exp.      | 10,379            | 1,564             | 1,525             | 3,000             | 1,500             | 3,000             |
| <b>Total Other Expenses</b>       |                                | <b>16,093</b>     | <b>7,849</b>      | <b>7,969</b>      | <b>10,000</b>     | <b>8,600</b>      | <b>10,000</b>     |
| <b>Total Capital Outlay</b>       |                                | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>          |
| <b>Total Program</b>              |                                | <b>2,285,151</b>  | <b>2,386,571</b>  | <b>2,400,459</b>  | <b>2,773,000</b>  | <b>2,653,600</b>  | <b>2,793,000</b>  |

**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 36 - Clampitt Estate Fund  
**Program:** 00 - Non-Departmental  
**Dept.:** 00 - Non-Departmental  
**Type:** 60 - Miscellaneous

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2013 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | -                 | -                 | -                 | -                 | -                              | -                 |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | 19,000            | 19,000            | 19,000            | 53,100            | 54,200                         | -                 |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>19,000</b>     | <b>19,000</b>     | <b>19,000</b>     | <b>53,100</b>     | <b>54,200</b>                  | -                 |

**PROGRAM DESCRIPTION:** In Fiscal Year 1986-87, the Village received a bequest of \$282,547 from the Estate of Kendall Lewis Clampitt, a former Wilmette resident. At that time, the money was placed in a separate fund referred to as the Clampitt Fund. Clampitt funds are used at the Village Board's discretion in a manner befitting the memory of Mr. Clampitt.

**BUDGET ANALYSIS:** In 1990-91 the Village Board utilized a portion of this fund to purchase the Gross Point Village Hall. In 1994-95, \$35,000 from this fund was used to match donations for the Wilmette War Memorial. Since 1996, each year the Village has used \$9,000 in earned interest for grants to youth serving agencies. In 1997, the Village Board approved using up to \$15,000 (\$10,000 for the project and \$5,000 in expenses) for a public art project. The public art project was completed in 2003 at a cost of \$7,885. In 2004, there was a transfer from the Clampitt Fund in the amount of \$7,886 to the Public Art Fund as part of a \$4 to \$1 matching grant program of the private donations received to offset the cost of the project.

As of December 31, 2013, the balance in this fund was \$26,979 and the projected balance at the end of 2014 is \$0. In 2014 the entire fund was depleted as the money was transferred to a not for profit charitable trust to operate the youth grants through private funds. More details can be found in the Boards and Commissions account (11-10).

**PERSONNEL:** There are no employees assigned to this program.

**Village of Wilmette  
2015 Budget**

**Fund:** 36 - Clampitt Estate Fund  
**Program:** 00 - Non-Departmental  
**Dept.:** 00 - Non-Departmental  
**Type:** 60 - Miscellaneous

| Account Number                    | Description                | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2013 | Budget<br>FY 2015 |
|-----------------------------------|----------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |                            | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Contractual Services</b> |                            | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Commodities</b>          |                            | -                 | -                 | -                 | -                 | -                              | -                 |
| 448000                            | General Fund Transfer      | 19,000            | 19,000            | 19,000            | 26,000            | 27,100                         | -                 |
| 449200                            | Clampitt Fund Expenditures | -                 | -                 | -                 | 27,100            | 27,100                         | -                 |
| <b>Total Other Expenses</b>       |                            | <b>19,000</b>     | <b>19,000</b>     | <b>19,000</b>     | <b>53,100</b>     | <b>54,200</b>                  | -                 |
| <b>Total Capital Outlay</b>       |                            | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |                            | <b>19,000</b>     | <b>19,000</b>     | <b>19,000</b>     | <b>53,100</b>     | <b>54,200</b>                  | -                 |

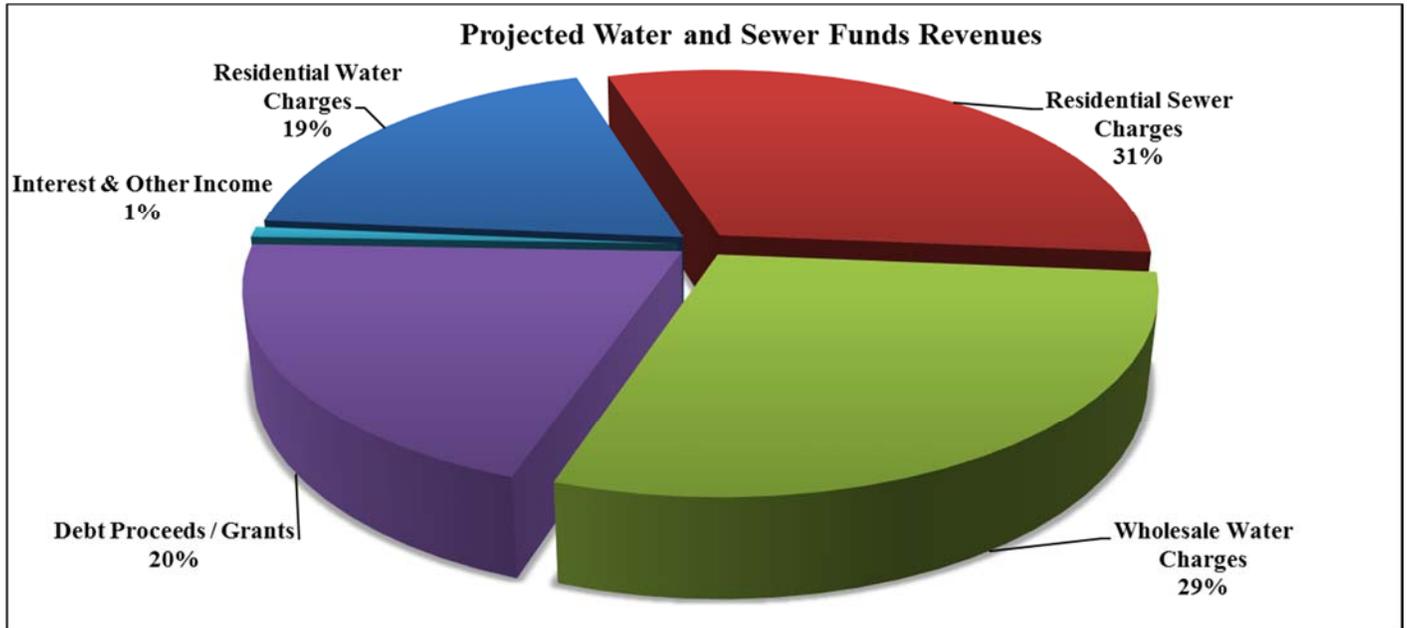
## **SEWER AND WATER FUNDS**

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**Sewer Fund** accounts for sewer charge revenues used to operate and maintain the Village's sewer system. Major improvements have been financed using below market rate loans from the Environmental Protection Agency. The capital expenditures and debt service pertaining to these loans are accounted for in this special revenue fund.

**Water Fund** accounts for revenues derived from residential and wholesale water sales used to operate and maintain the Village's water plant. This includes all capital expenses and debt service as well as an annual operating transfer to the General Fund. Due to its business nature, this fund is classified as an enterprise type fund.

## Village of Wilmette 2015 Budget



### Residential Water Sales:

Quarterly water billings to Wilmette residents and neighboring non-residents connected to the Wilmette water system. There will be no increase to the water rate of \$2.49 / ccf. This rate freeze is possible due to refinancing existing debt.

### Wholesale Water Sales:

Monthly billings to the Village of Glenview. The Village of Glenview re-sells water to Citizens' Utility Company (broken out separately for budget purposes). The rate, which is recalculated every two years, is project to increase by 5% in 2015.

### Residential Sewer Charges:

Quarterly sewer billings (in conjunction with the water billings) to Wilmette residents and neighboring non-residents connected to the Wilmette sewer system. Following two years of no increase in the sewer rate, a 40 cent increase on March 1, 2014 and an additional 40 cent increase in FY 2015 has been approved to fund the debt service related to the approximately \$26 million sewer improvement program begun in 2013.

### Interest Income:

Interest earned on Water Fund working cash and reserves required per our water revenue bond ordinances.

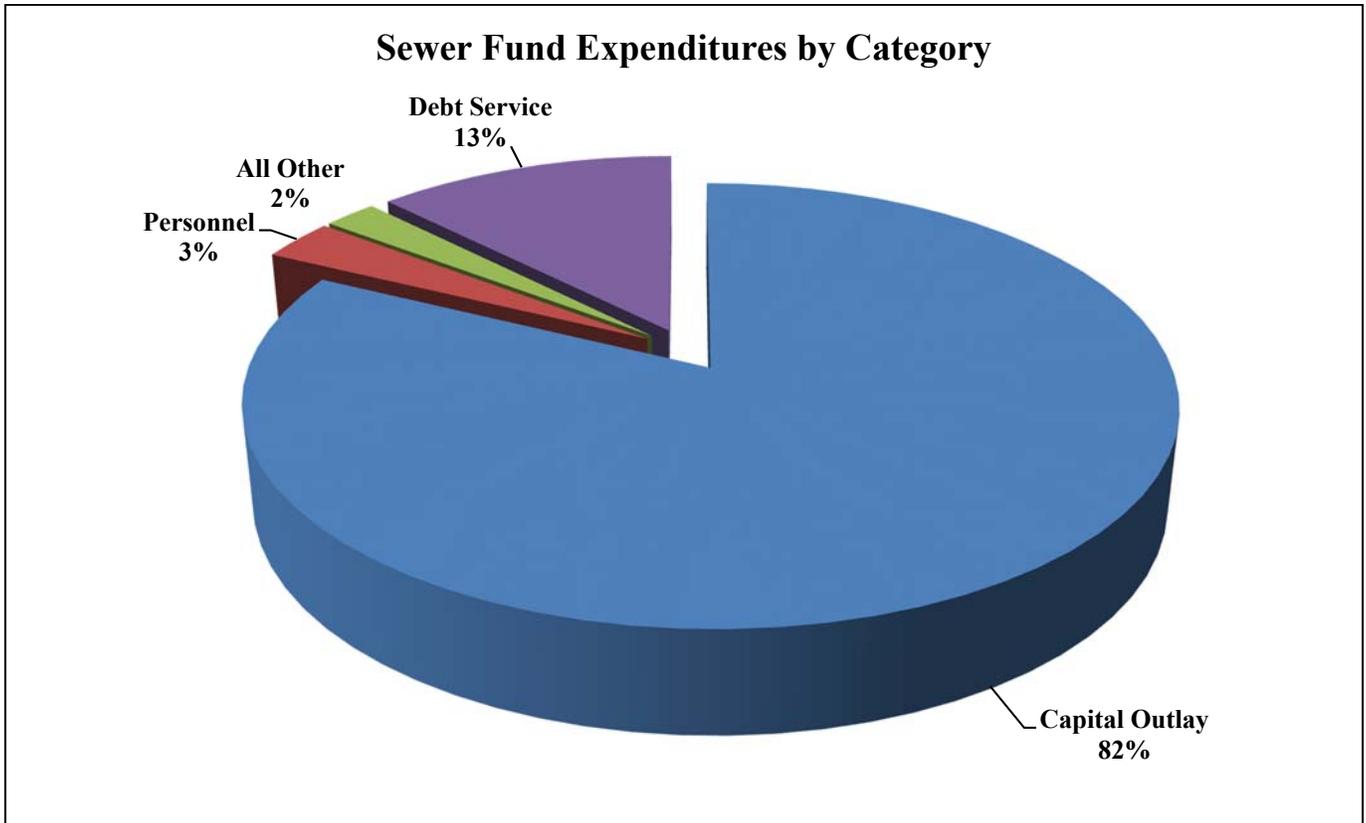
### Debt Proceeds & Grants:

In 2015, the Village budgeted \$820,000 in new EPA Loans for ongoing sewer system improvements. Additionally, up to \$2.5 million in new bonds will be issued to finance another portion of the announced sewer improvement program.

### Other Income:

Water meter sales, water permits (issued by Community Development Department) and reimbursements for damage to fire hydrants.

## Village of Wilmette 2015 Budget



### **Personnel:**

Includes the wages paid to all employees in all of the programs throughout this fund. This also includes the fringe benefit costs of pension contributions, health insurance, workers compensation, group life insurance and unemployment compensation as allocated from internal service funds.

### **Debt Service:**

This category provides for the current principal and interest repayments for the loans from the Environmental Protection Agency (EPA) which have been used to finance sewer infrastructure improvements as well as the additional debt service for the Sewer Fund portions of the general obligation bond issues used for sewer improvements.

### **Capital Outlay:**

This category includes the expenditures for sewer infrastructure improvements as well as for equipment additions and replacements.

### **All Other:**

This consists of contractual services, materials and other miscellaneous expenses used to maintain the Village's sewer system and storm water pumping station.

SEWER DIVISION (PUBLIC WORKS AND ENGINEERING)

The Sewer Fund finances the cleaning, repair and other required maintenance and improvements of the Village's sewer systems. This includes the combined sewer system east of Ridge Road, the sanitary sewer system west of Ridge Road and the storm sewer system west of Ridge Road.

~~~~~PROGRAMS~~~~~

**Sewer Fund (Public Works):**

- Maintain storm sewers (49.79 miles), sanitary sewers (55.6 miles), and combination sewer (47 miles);
- Sewer inspection, cleaning, and televising;
- Manhole inspection;
- Coordinate emergency repairs; and,
- Compliance with the Illinois Environmental Protection Agency (IEPA) National Pollution Discharge Elimination System (NPDES) governing a storm water permit for Municipal Separate Storm Sewer Systems (MS4's) and a permit for Combined Sewer Overflows (CSO's) and the long term maintenance agreement with the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC).

## SEWER FUND (PUBLIC WORKS)

### Objectives & Accomplishments

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#### Looking Forward: 2015 Objectives

1. Clean 20% of the drainage structures and inspect 20% of the sewers in the west side storm sewer system to maintain compliance with the National Pollutant Discharge Elimination System (NPDES) storm water permit. This permit and the associated maintenance work are required by the Illinois Environmental Protection Agency (IEPA).
2. Inspect 20% of the drainage structures, restrictors, and sewers in the east side combined sewer system to maintain compliance with the NPDES Combined Sewer Overflow (CSO) permit, also required by the IEPA.
3. Inspect 20% of the west side sanitary sewer system for the sanitary sewer long-term maintenance program to meet Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) requirements.
4. Work with Engineering Department staff to review and offer assistance on construction of the West Park sanitary storage tank project.

#### Reviewing the Year: 2014 Accomplishments

1. Clean 20% of the drainage structures and inspect 20% of the sewers in the west side storm sewer system to maintain compliance with the National Pollutant Discharge Elimination System (NPDES) storm water permit. This permit and the associated maintenance work are required by the Illinois Environmental Protection Agency (IEPA).

*Cleaning of the west side drainage structures began in August of 2014 and was completed in September while inspection of the storm sewers was completed in August of 2014.*

2. Inspect 20% of the drainage structures, restrictors and sewers in the east side combined sewer system to maintain compliance with the NPDES Combined Sewer Overflow (CSO) permit, also required by the IEPA.

*Inspection of the east side drainage structures began in July and was completed in August of 2014.*

3. Inspect 20% of the west side sanitary sewer system for the sanitary sewer long-term maintenance program to meet Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) requirements.

*Inspection of the west side sanitary sewer system was completed in May of 2014.*

4. Work with Engineering Department staff to review and offer input on the recommendations proposed by the consultant for the sanitary manhole rehabilitation project, Hibbard Road reservoir pipe project, Lake Avenue/Harms Road Interceptor reservoir pipe project, and Kenilworth Gardens sanitary sewer capacity study.

*Water/Sewer personnel consulted with the Engineering Department on the sanitary manhole rehabilitation project in July 2014 and the Hibbard Road reservoir pipe project in October of 2014. Excavation for the Lake Avenue/Harms Road Interceptor reservoir pipe project began in October and will be completed in 2015. The Kenilworth Gardens sanitary sewer capacity study was postponed pending a study conducted by the MWRD.*

## WATER/SEWER DIVISION - SEWER (PUBLIC WORKS)

\*A portion of the personnel listed in the water distribution program (41-83) is also allocated to this program.

### Activity Measures

|                                                               | 2011               | 2012   | 2013   | 2014   |
|---------------------------------------------------------------|--------------------|--------|--------|--------|
| Underground Utility Locates (JULIE)                           | 3,518              | 3,498  | 4,786  | 4,958  |
| Catch Basin Replacements/Repairs <sup>1</sup>                 | 17                 | 22     | 28     | 27     |
| Inlet Replacements/Repairs <sup>1</sup>                       | 16                 | 13     | 21     | 24     |
| Manhole Replacements/Repairs                                  | 20                 | 19     | 16     | 17     |
| Catch Basins/Inlets Cleaned                                   | 782                | 785    | 718    | 719    |
| Sewers Cleaned (feet) <sup>3</sup> by In-House Staff          | 7,707 <sup>5</sup> | 10,273 | 5,708  | 12,544 |
| Sewers Cleaned (feet) <sup>3</sup> by Contractor <sup>4</sup> | 40,074             | 64,000 | 80,331 | 52,500 |
| Sewers Televised (feet) by In-House Staff                     | 3,561 <sup>5</sup> | 10,273 | 5,708  | 12,544 |
| Sewers Televised (feet) by Contractor <sup>4</sup>            | 40,074             | 42,000 | 80,331 | 52,500 |

*\*Footnotes*

<sup>1</sup>Catch basins are drainage structures, approximately 7-ft in depth, that collect run-off and trap debris prior to entering the storm sewer system. Catch basins are normally connected to manholes. Inlets are drainage structures, approximately 2-ft in depth, that collect run-off before it enters a catch basin that is connected to the storm sewer system. Inlets are normally located in the flow line of the street.

<sup>2</sup>The number of repairs to inlets and manholes can vary greatly from year to year and is dependent upon information gathered during inspections. The increase in 2010 is attributed to repairs along Lake Avenue.

<sup>3</sup>The number of feet cleaned each year varies due to the condition and the diameter of the sewers scheduled for cleaning.

<sup>4</sup>The Engineering Department hires a contractor to provide additional cleaning and televising beyond that performed by Public Works staff.

<sup>5</sup>The number of feet cleaned and televised during 2011 by Public Works crews was lower due to an increase in the hours attributed to water main repairs that occurred as a result of the standpipe reconditioning project.

**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 40 - Sewer Fund  
**Program:** 80 - Maintenance of Sewers  
**Dept.:** 70 - Sewer  
**Type:** 90 - Enterprise

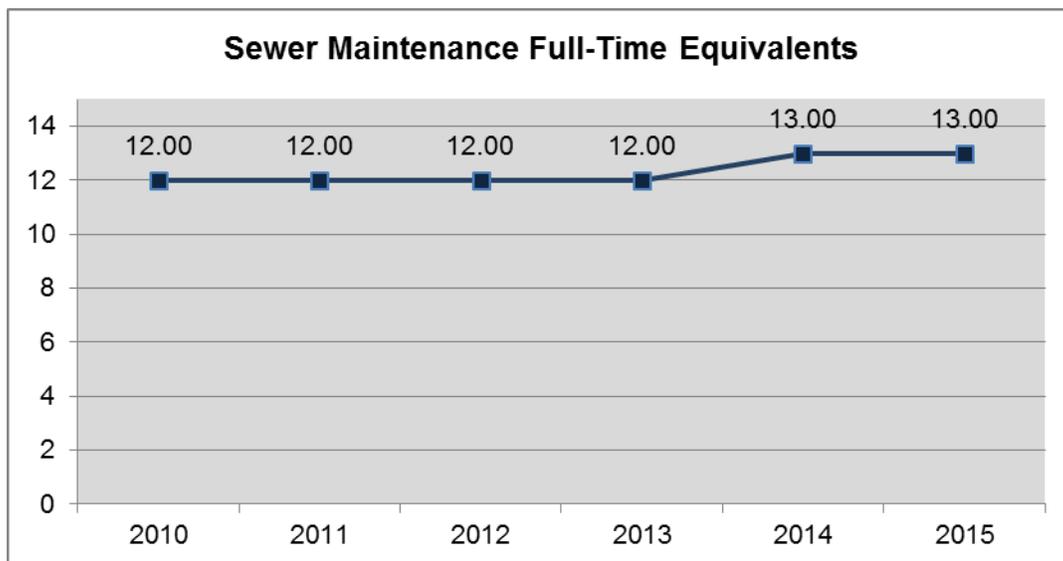
| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 640,639           | 659,576           | 700,460           | 736,745           | 705,200                        | 739,560           |
| Contractual Services | 331,084           | 283,478           | 314,406           | 336,000           | 306,000                        | 384,500           |
| Commodities          | 35,072            | 33,226            | 43,236            | 39,905            | 39,885                         | 41,050            |
| Other Expense        | 101,897           | 108,599           | 115,659           | 125,625           | 128,665                        | 70,225            |
| Capital Outlay       | 9,324             | 69,507            | 94,793            | 300,000           | 317,300                        | 437,500           |
| <b>Program Total</b> | <b>1,118,016</b>  | <b>1,154,386</b>  | <b>1,268,554</b>  | <b>1,538,275</b>  | <b>1,497,050</b>               | <b>1,672,835</b>  |

**BUDGET ANALYSIS:** The 2015 Budget reflects \$251,000 for the maintenance of the sewer system to provide additional cleaning and televising that will coincide with the sewer lining and rehabilitation program (15,000 more lineal feet cleaned). This will align with the best management practice of cleaning 10% of the sewers annually.

Capital Improvement Projects Include:

- Catch Basin Cleaner Vehicle Replacement (Split 50/50 with Water Fund) – \$137,500

**PERSONNEL:** There are no personnel changes in the 2015 Budget.



**Village of Wilmette  
2015 Budget**

**Fund:** 40 - Sewer Fund  
**Program:** 80 - Maintenance of Sewers  
**Dept.:** 70 - Sewer  
**Type:** 90 - Enterprise

| Account Number                    | Description                               |                  |                  |                  | Budget           | Estimated        | Budget           |
|-----------------------------------|-------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                   |                                           | Actual FY 2011   | Actual FY 2012   | Actual FY 2013   | FY 2014          | FY 2014          | FY 2015          |
| 410100                            | Regular Salaries                          | 454,900          | 461,237          | 484,305          | 498,200          | 473,000          | 505,425          |
| 410200                            | Overtime Salaries                         | 8,468            | 4,072            | 11,650           | 9,350            | 14,200           | 9,600            |
| 415000                            | Employee Benefits                         | 177,271          | 194,267          | 204,505          | 229,195          | 218,000          | 224,535          |
| <b>Total Personnel</b>            |                                           | <b>640,639</b>   | <b>659,576</b>   | <b>700,460</b>   | <b>736,745</b>   | <b>705,200</b>   | <b>739,560</b>   |
| 420230                            | Resident Survey Expense                   | 3,656            | -                | -                | -                | -                | -                |
| 421000                            | Contractual Services                      | 116,429          | 108,950          | 88,610           | 120,000          | 120,000          | 127,500          |
| 425300                            | Sewer Maintenance                         | 186,899          | 168,526          | 219,796          | 210,000          | 180,000          | 251,000          |
| 425310                            | Sewer - Flow Monitoring                   | 18,100           | -                | -                | -                | -                | -                |
| 425320                            | Sewer - Permit Fees                       | 6,000            | 6,002            | 6,000            | 6,000            | 6,000            | 6,000            |
| <b>Total Contractual Services</b> |                                           | <b>331,084</b>   | <b>283,478</b>   | <b>314,406</b>   | <b>336,000</b>   | <b>306,000</b>   | <b>384,500</b>   |
| 430050                            | Uniform Expense                           | 2,859            | 3,077            | 2,891            | 4,630            | 4,400            | 4,700            |
| 430130                            | Supplies - Misc. Tools & Equip.           | -                | 2,546            | 1,622            | 2,500            | 2,785            | 2,625            |
| 430400                            | Materials                                 | 32,213           | 27,603           | 38,721           | 32,775           | 32,700           | 33,725           |
| <b>Total Commodities</b>          |                                           | <b>35,072</b>    | <b>33,226</b>    | <b>43,234</b>    | <b>39,905</b>    | <b>39,885</b>    | <b>41,050</b>    |
| 440500                            | Automotive Expense                        | 100,170          | 107,450          | 114,960          | 123,600          | 125,940          | 67,900           |
| 441000                            | Incidentals                               | 26               | 5                | 19               | 200              | 900              | 500              |
| 442000                            | Training                                  | 1,701            | 1,144            | 680              | 1,825            | 1,825            | 1,825            |
| <b>Total Other Expenses</b>       |                                           | <b>101,897</b>   | <b>108,599</b>   | <b>115,659</b>   | <b>125,625</b>   | <b>128,665</b>   | <b>70,225</b>    |
| <b>470400-</b>                    | <b>Infrastructure -Combined Sewer:</b>    |                  |                  |                  |                  |                  |                  |
| 80709                             | Relief Sewer Improvement Project          | -                | 27,339           | 815,173          | -                | -                | -                |
| 80707                             | Sewer Main Repairs                        | -                | -                | 228,179          | 300,000          | 317,300          | 300,000          |
| <b>480250-</b>                    | <b>P.W. Vehicles - Small Dump Trucks:</b> |                  |                  |                  |                  |                  |                  |
| 40535                             | Repl. T-14 (50%)                          | 9,324            | 9,017            | -                | -                | -                | -                |
| <b>480275-</b>                    | <b>P.W. Vehicles- Other</b>               |                  |                  |                  |                  |                  |                  |
| 40215                             | Repl. C-13 - Backhoe (50%)                | -                | -                | 47,927           | -                | -                | -                |
| 40385                             | Repl. T-22 Catch Basin (50%)              | -                | -                | -                | -                | -                | 137,500          |
| 40420                             | Repl. T-27 - Utility Truck (50%)          | -                | 33,151           | 46,866           | -                | -                | -                |
| <b>Total Capital Outlay</b>       |                                           | <b>9,324</b>     | <b>69,507</b>    | <b>1,138,145</b> | <b>300,000</b>   | <b>317,300</b>   | <b>437,500</b>   |
| <b>Total Program</b>              |                                           | <b>1,118,016</b> | <b>1,154,386</b> | <b>2,311,904</b> | <b>1,538,275</b> | <b>1,497,050</b> | <b>1,672,835</b> |

**STORM WATER PUMPING STATION**

**MISSION STATEMENT**

The Village of Wilmette Storm Water Pumping Station is committed to providing pumping services to our customers west of Ridge Road while meeting all state and federal storm water discharge regulations.

~~~~~ **PROGRAMS** ~~~~~

The cost of the routine maintenance and operation of the Storm Water Pumping Station (SWPS) at Lake Avenue and Harms Road are covered in this program. The Storm Water Pumping Station lifts the outflow of the Storm Sewer System west of Ridge Road and discharges it into the North Branch of the Chicago River just north of Lake Avenue. The station operates automatically and can be controlled from the Water Plant. During heavy rainstorms when several of the five pumps are in operation, the station is staffed.

## STORMWATER PUMPING STATION (SWPS)

### Objectives & Accomplishments

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#### Looking Forward: 2015 Objectives

1. Conduct a drill to simulate a complete power failure to the station in coordination with ComEd.

#### Reviewing the Year: 2014 Accomplishments

1. Conduct a drill to simulate a complete power failure to the station in coordination with ComEd.

*The drill was conducted in March and was successful in testing the reliability of the backup generator, the control system and the switchgear.*

## Village of Wilmette

### FY 2015 Budget

#### Budget Summary

**Fund:** 40 - Sewer Fund

**Program:** 84 - Storm Water Pump Station

**Dept.:** 70 - Sewer

**Type:** 90 - Enterprise

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 4,277             | 3,331             | 19,093            | 11,440            | 17,000                         | 11,650            |
| Contractual Services | 474               | 25,820            | 3,891             | 4,900             | 10,000                         | 4,900             |
| Commodities          | 35,357            | 28,619            | 36,501            | 36,500            | 38,200                         | 37,400            |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | -                 | 30,225            | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>40,108</b>     | <b>87,995</b>     | <b>59,485</b>     | <b>52,840</b>     | <b>65,200</b>                  | <b>53,950</b>     |

**BUDGET ANALYSIS:** The 2015 SWPS Budget provides funding for the routine maintenance of the station building and pumps. There are no significant changes in the 2015 Budget.

**PERSONNEL:** No regular salary is funded through this program. On-call staffing during heavy rainstorms is charged to the overtime salary account.

**Village of Wilmette  
2015 Budget**

**Fund:** 40 - Sewer Fund  
**Program:** 84 - Storm Water Pump Station  
**Dept.:** 70 - Sewer  
**Type:** 90 - Enterprise

| Account Number                    | Description                   | Actual FY 2011 | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Estimated      |                |
|-----------------------------------|-------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                   |                               |                |                |                |                | Actual FY 2014 | Budget FY 2015 |
| 410100                            | Regular Salaries              | -              | -              | -              | -              | -              | -              |
| 410200                            | Overtime Salaries             | 3,589          | 2,815          | 15,590         | 9,400          | 15,000         | 9,650          |
| 415000                            | Employee Benefits             | 688            | 516            | 3,503          | 2,040          | 2,000          | 2,000          |
| <b>Total Personnel</b>            |                               | <b>4,277</b>   | <b>3,331</b>   | <b>19,093</b>  | <b>11,440</b>  | <b>17,000</b>  | <b>11,650</b>  |
| 420020-                           | Professional Services-        |                |                |                |                |                |                |
| 20405                             | Emergency Power Options St    | -              | -              | -              | -              | -              | - *            |
| 421000-                           | Contractual Services          | -              | -              | 1,321          | 2,500          | 2,500          | 2,500          |
| 20410                             | Clean Out SWPS Sump           | -              | 24,524         | -              | -              | -              | - *            |
| 422400                            | Maintenance - Equipment       | 474            | 1,296          | 2,570          | 2,400          | 7,500          | 2,400          |
| <b>Total Contractual Services</b> |                               | <b>474</b>     | <b>25,820</b>  | <b>3,891</b>   | <b>4,900</b>   | <b>10,000</b>  | <b>4,900</b>   |
| 430075                            | Supplies                      | 5              | 1,237          | 715            | 1,200          | 1,200          | 1,200          |
| 430260                            | Supplies - Outfall Control    | -              | -              | 809            | 500            | 500            | 500            |
| 430540                            | Power                         | 31,859         | 24,942         | 30,662         | 30,000         | 30,000         | 30,000         |
| 430560                            | Heating Gas                   | 3,493          | 2,440          | 4,315          | 4,800          | 6,500          | 5,700          |
| <b>Total Commodities</b>          |                               | <b>35,357</b>  | <b>28,619</b>  | <b>36,501</b>  | <b>36,500</b>  | <b>38,200</b>  | <b>37,400</b>  |
| <b>Total Other Expenses</b>       |                               | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| 470500-                           | <b>Infrastructure - SWPS:</b> |                |                |                |                |                |                |
| 80725                             | Pump Flap Valve               | -              | 24,325         | 15,495         | -              | -              | -              |
| 80812                             | SWPS Security Improvements    | -              | 5,900          | -              | -              | -              | -              |
| <b>Total Capital Outlay</b>       |                               | <b>-</b>       | <b>30,225</b>  | <b>15,495</b>  | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| <b>Total Program</b>              |                               | <b>40,108</b>  | <b>87,995</b>  | <b>74,980</b>  | <b>52,840</b>  | <b>65,200</b>  | <b>53,950</b>  |

\* Indicates a non-operating expenditure

# Village of Wilmette

## FY 2015 Budget Budget Summary

### Program Summary

**Fund: 40 - Sewer Fund**  
**Program: 93 - Debt Service**  
**Dept.: 70 - Non-Departmental**  
**Type: 90 - Enterprise**

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2012 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | 12,023,718        | 1,422,076         | 1,816,052         | 2,413,000         | 2,413,000                      | 3,026,000         |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>12,023,718</b> | <b>1,422,076</b>  | <b>1,816,052</b>  | <b>2,413,000</b>  | <b>2,413,000</b>               | <b>3,026,000</b>  |

**BUDGET ANALYSIS:** The Village finances certain sewer improvements with IEPA loans and General Obligation Bonds. The 2014 budget reflects IEPA funded work of approximately \$687,000. The 2015 budget includes an estimate for \$820,000 in IEPA loans. In 2014, the Village issued \$20.3 million new General Obligation Debt. A portion, or \$5 million was used to currently refund the outstanding 2004 bonds for savings. The Sewer Fund debt service was minimally impacted in years 2015 through 2018 by this refunding. The remaining proceeds of the issuance, or \$15.5 million will be used to fund the sewer improvement projects outlined in 40-95. An additional issuance of \$2.5 million is contemplated in 2015 to fund the remaining portion of the sewer capital improvement program.

**PERSONNEL:** There are no employees assigned to this program.

**Village of Wilmette  
2015 Budget**

**Fund:** 40 - Sewer Fund  
**Program:** 93 - Debt Service  
**Dept.:** 70 - Non-Departmental  
**Type:** 90 - Enterprise

| Account Number                    | Description                  | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|-----------------------------------|------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |                              | -                 | -                 | -                 | -                 | -                              | -                 |
| 450010                            | Bond Registrar Fees          | -                 | -                 | -                 | 1,000             | 1,000                          | 1,000             |
| 450020                            | Bond Issuance Expense        | 43,474            | -                 | -                 | -                 | -                              | -                 |
| 450030                            | G.O. Bond Retirement         | 220,000           | 815,000           | 1,130,000         | 1,395,000         | 1,395,000                      | 2,008,000         |
| 450060                            | G.O. Bond Interest Expense   | -                 | 503,643           | 579,516           | 808,000           | 808,000                        | 808,000           |
| 450040                            | E.P.A. Loan Retirement       | 9,273,136         | 73,017            | 106,536           | 154,000           | 154,000                        | 154,000           |
| 450060                            | E.P.A. Loan Interest Expense | 664,990           | 30,416            | -                 | 55,000            | 55,000                         | 55,000            |
| 450070                            | Transfer to Escrow           | 1,822,118         | -                 | -                 | -                 | -                              | -                 |
| <b>Total Contractual Services</b> |                              | <b>12,023,718</b> | <b>1,422,076</b>  | <b>1,816,052</b>  | <b>2,413,000</b>  | <b>2,413,000</b>               | <b>3,026,000</b>  |
| <b>Total Commodities</b>          |                              | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Other Expenses</b>       |                              | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Capital Outlay</b>       |                              | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |                              | <b>12,023,718</b> | <b>1,422,076</b>  | <b>1,816,052</b>  | <b>2,413,000</b>  | <b>2,413,000</b>               | <b>3,026,000</b>  |

**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 40 - Sewer Fund  
**Program:** 95 - Capital Improvements  
**Dept.:** 70 - Non-Departmental  
**Type:** 90 - Enterprise

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | -                 | 137,385           | 48,528            | 58,000            | 180,000                        | 20,000            |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | 2,561,860         | 1,107,107         | 3,129             | 13,355,000        | 7,964,900                      | 19,470,000        |
| <b>Program Total</b> | <b>2,561,860</b>  | <b>1,244,492</b>  | <b>51,657</b>     | <b>13,413,000</b> | <b>8,144,900</b>               | <b>19,490,000</b> |

**PROGRAM DESCRIPTION:** This program accounts for the major capital improvements that were financed through the Environmental Protection Agency's loan program or through a Village bond issue.

**BUDGET ANALYSIS:** The 2015 budget allocates funds for the following:

|  |                              |
|--|------------------------------|
| Sewer Lining and Rehab                   | \$820,000 (IEPA loan funded) |
| Manhole Rehabilitation                   | \$650,000                    |
| Princeton Place/Kenilworth Gardens Study | \$2,500,000                  |
| Harms Road Pump Station                  | \$15,500,000                 |

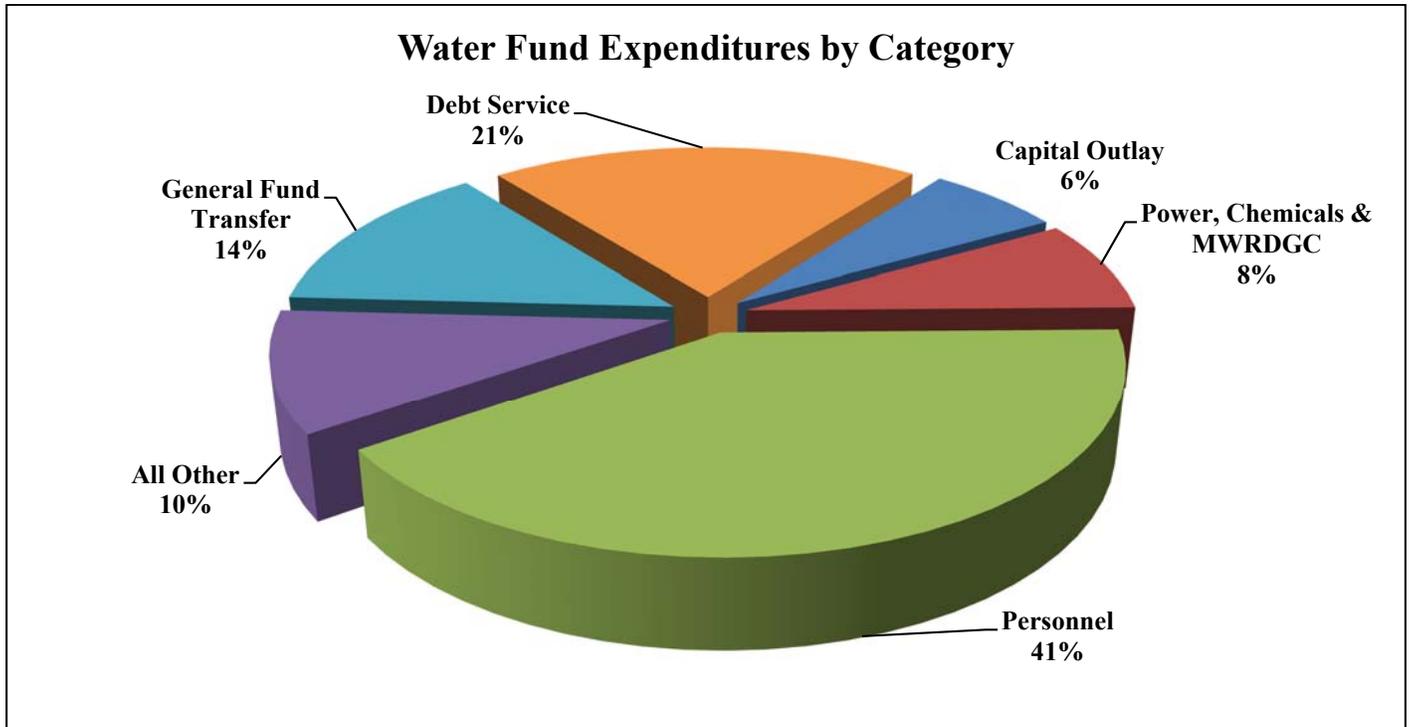
**PERSONNEL:** There are no employees assigned to this program.

**Village of Wilmette  
2015 Budget**

**Fund:** 40 - Sewer Fund  
**Program:** 95 - Capital Improvements  
**Dept.:** 70 - Non-Departmental  
**Type:** 90 - Enterprise

| Account Number                    | Description                            | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|-----------------------------------|--|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |  | -                 | -                 | -                 | -                 | -                              | -                 |
| 420020-                           | Village Center Stormwater Mgmt. Plan   |                   |                   |                   |                   |                                |                   |
| 20400                             | Management Plan                        | -                 | -                 | -                 | -                 | -                              | -                 |
| 20401                             | Separate Sewer System Study            | -                 | -                 | -                 | -                 | -                              | -                 |
| 20402                             | Separate Sewer System Modeling         | -                 | 137,385           | -                 | -                 | -                              | -                 |
| 450010                            | Bond Registrar Fee                     | -                 | -                 | -                 | -                 | -                              | -                 |
| 450020                            | Bond Issuance Expense                  | -                 | -                 | 48,528            | 58,000            | 180,000                        | 20,000            |
| <b>Total Contractual Services</b> |  | -                 | 137,385           | 48,528            | 58,000            | 180,000                        | 20,000            |
| <b>Total Commodities</b>          |  | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Other Expenses</b>       |  | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>460700-</b>                    | <b>Building Improvements - P.W.:</b>   |                   |                   |                   |                   |                                |                   |
| 80713                             | Electrical Improvements                | 584               | -                 | -                 | -                 | -                              | -                 |
| 80714                             | Emergency Power Improvements           | 584               | -                 | -                 | -                 | -                              | -                 |
| <b>470400-</b>                    | <b>Infrastructure -Combined Sewer:</b> |                   |                   |                   |                   |                                |                   |
| 80703                             | Sewer Lining & Rehab                   | 906,675           | 749,398           | 641,190           | 820,000           | 706,500                        | 820,000           |
| 80705                             | Sheridan Road Sewer                    | -                 | -                 | -                 | -                 | -                              | -                 |
| 80707                             | Sewer Main Repairs                     | 702,488           | 352,368           | -                 | -                 | -                              | -                 |
| 80709                             | Relief Sewer Improvement Project       | 902,828           | 5,341             | 237,659           | -                 | -                              | -                 |
| <b>470500-</b>                    | <b>Infrastructure -Separate Sewer:</b> |                   |                   |                   |                   |                                |                   |
| 20401                             | Separate Storm Sewer Study             | -                 | -                 | -                 | 265,000           | 265,000                        | -                 |
| 80716                             | Manhole Rehabilitation                 | -                 | -                 | 233,402           | 1,900,000         | 1,144,500                      | 650,000           |
| 80717                             | Princeton Place Outfall                | -                 | -                 | 67,018            | 2,500,000         | 284,000                        | 2,500,000         |
| 80718                             | Harms Road Pump Station                | -                 | -                 | 61,133            | 5,870,000         | 2,700,000                      | 15,500,000        |
| 80719                             | Capacity Improvements                  | -                 | -                 | 378,487           | 2,000,000         | 2,864,900                      | -                 |
| 80720                             | Separate System Detention Program      | 48,701            | -                 | -                 | -                 | -                              | -                 |
| <b>Total Capital Outlay</b>       |  | <b>2,561,860</b>  | <b>1,107,107</b>  | <b>1,618,889</b>  | <b>13,355,000</b> | <b>7,964,900</b>               | <b>19,470,000</b> |
| <b>Total Program</b>              |  | <b>2,561,860</b>  | <b>1,244,492</b>  | <b>1,667,417</b>  | <b>13,413,000</b> | <b>8,144,900</b>               | <b>19,490,000</b> |

## Village of Wilmette 2015 Budget



### **Personnel:**

Includes the wages paid to all employees in all of the programs throughout this fund. This also includes the fringe benefit costs of pension contributions, health insurance, workers compensation, group life insurance and unemployment compensation as allocated from internal service funds.

### **Power, Chemicals & MWRDGC:**

This provides for the electrical expense incurred in the water plant operations and the chemicals used in the water purification process. This also includes the fee paid to the Metropolitan Water Reclamation District for the cleaning of filtration beds.

### **Capital Outlay:**

This category includes the expenditures for water system improvements as well as for equipment additions and replacements.

### **Debt Service:**

This category provides for the current principal and interest repayments for debt (both revenue and general obligation bond issues) used to finance major water system and plant improvements.

### **General Fund Transfer:**

The Water Fund is an enterprise type fund. An annual operating transfer is provided from the profitable sales of water.

### **All Other:**

This consists of liability and property insurance, contractual services, materials and other miscellaneous expenses used to operate the Water Plant and to process water bills.

**WATER PLANT**

**MISSION STATEMENT**

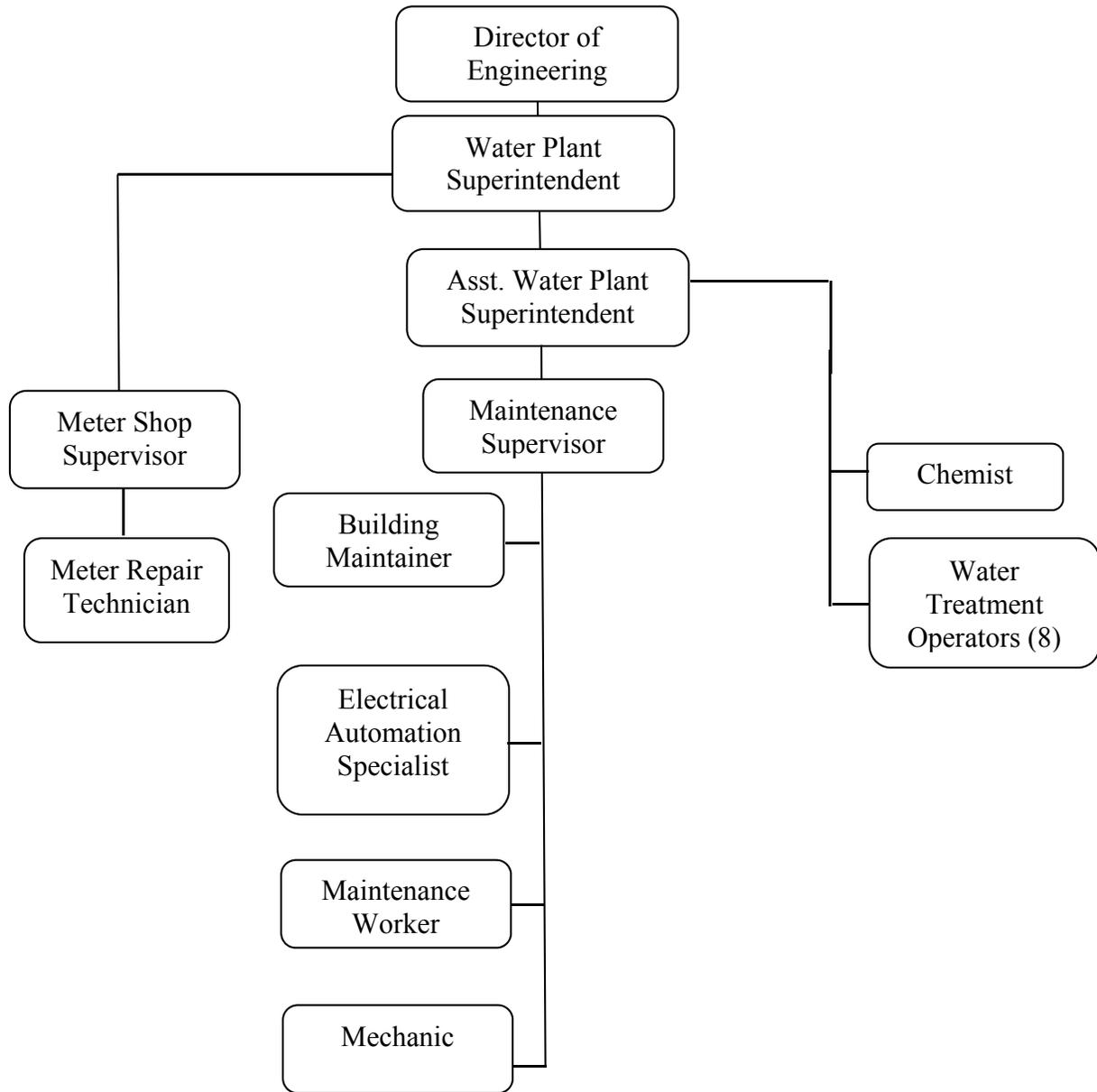
The Village of Wilmette Water Plant is committed to providing our customers with safe palatable drinking water at adequate pressures and quantities that meets all state and federal water regulations.

~~~~~**PROGRAMS**~~~~~

This program provides the funding for operating and maintaining the pumping and purification facilities at the water plant. Included are expenses related to intake and pumping equipment maintenance, purification equipment maintenance, electrical power, and heating gas. Laboratory supplies and equipment are provided to maintain Illinois Department of Public Health (IDPH) certification.

WATER PLANT

ORGANIZATIONAL CHART



## WATER PLANT

### Objectives & Accomplishments

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#### Looking Forward: 2015 Objectives

1. Perform building renovation by water proofing the 1933 building and tuckpointing the high lift area.
2. Conduct a diving inspection of the 1933 and 1971 intakes.
3. Replace antiquated meters throughout the Village to improve the accuracy of the water meter readings. It is anticipated to replace 500 meters.
4. Complete the Wilmette-Kenilworth interconnection design project.
5. Continue with efforts to attract new wholesale water customers.

#### Reviewing the Year: 2014 Accomplishments

1. Rebuild the roof at the 3.0 MG reservoir that is rated in poor condition.

*The reservoir roof was replaced in the fall successfully.*

2. Replace antiquated meters throughout the Village to improve the accuracy of the water meter readings. It is anticipated to replace 500 meters.

*The meter shop replaced approximately 500 meters of different sizes in 2014.*

3. Replace four mixers in the flocculation basins 1&2 to increase the reliability of the flocculation treatment process.

*The water plant staff performed the replacement and installation of the new mixers during December. In addition, the water plant staff performed all the electrical and control wiring required for the new mixers.*

4. Perform building renovation by completing the painting of the pipe gallery and improvements to the maintenance and control rooms.

*The project bids received were higher the budgeted amount. The VB approved the rejection of the bids and provided the authority to staff to negotiate with the two qualified bidders.*

5. Rebuild one high service pump to improve reliability and longevity.

*High-lift pump #4 was successfully rebuilt during the fall.*

6. Complete the Wilmette-Kenilworth interconnection design project.

*The design specification was completed by the end year.*

**Additional Accomplishments:**

- 1. The water plant continued to perform (for the third year) a validation study to assess the potential use of a new beach testing method based on DNA sequencing for the Park District. If this method is validated, it would reduce the results turnaround from 24 hours to 2 hours. This study required the creation of two new laboratory spaces and the remodeling of the water plant laboratory. Additionally, new equipment and consumables were procured along with the training of some water plant staff and a summer intern.*
- 2. Completed a study to evaluate interconnection options between Wilmette and Kenilworth.*

## WATER PLANT

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### Activity Measures

|                               | 2011    | 2012    | 2013       | 2014        |
|-------------------------------|---------|---------|------------|-------------|
| Service Population            | 101,000 | 101,000 | 101,000    | 101,000     |
| Average Pumpage (MGD)         | 11.150  | 11.971  | 11.40      | 11.34       |
| Equipment Maintenance (hours) | 3,500   | 4,700   | 3142       | 2500        |
| Quarterly AMR Reads           | 38,000  | 38,000  | 38,000     | 38,000      |
| Final Water Meter Reads       | 450     | 622     | 679        | 796         |
| New AMR Units Installed       | 700     | 1,560   | Completed* | Completed** |
| Water Meters Replaced         | 160     | 241     | 605        | 500         |

\* Projected

\*\*The Village was completely converted to AMRs at the end of 2012.

MGD = millions of gallons per day

AMR = automatic meter reading

**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

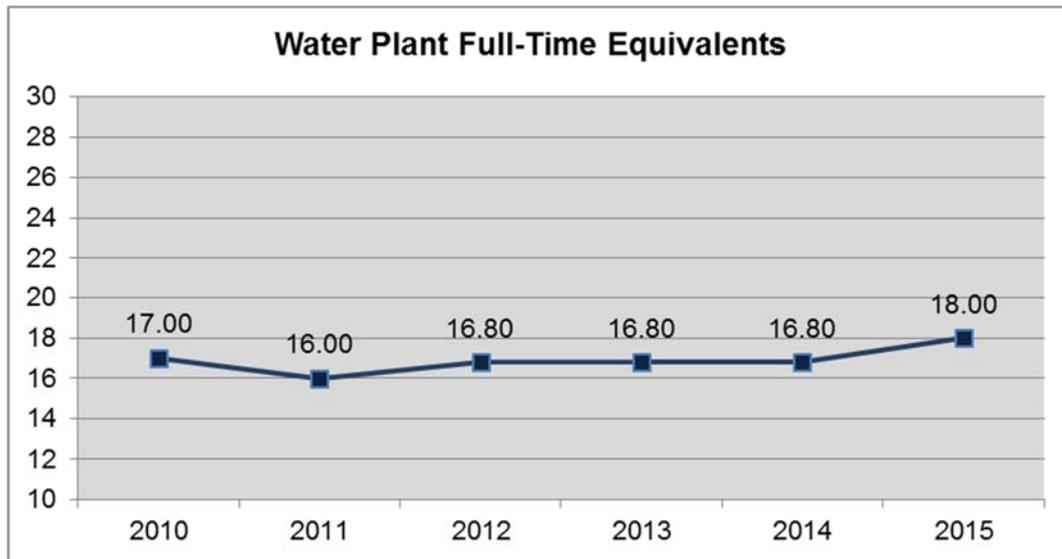
**Fund:** 41 - Water Fund  
**Program:** 81 - Water Plant Operations  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 1,458,911         | 1,561,704         | 1,597,726         | 1,701,895         | 1,617,600                      | 1,866,185         |
| Contractual Services | 46,057            | 54,655            | 58,517            | 64,900            | 63,860                         | 92,960            |
| Commodities          | 706,286           | 629,584           | 574,603           | 655,800           | 686,800                        | 697,600           |
| Other Expense        | 149,397           | 156,310           | 118,125           | 126,500           | 116,445                        | 98,000            |
| Capital Outlay       | 91,516            | 255,845           | 49,835            | 90,000            | 89,375                         | 246,000           |
| <b>Program Total</b> | <b>2,452,167</b>  | <b>2,658,098</b>  | <b>2,398,806</b>  | <b>2,639,095</b>  | <b>2,574,080</b>               | <b>3,000,745</b>  |

**BUDGET ANALYSIS:** The 2015 Budget provides funds for the following improvements at the Water Plant:

|                                                  |                                          |
|--------------------------------------------------|------------------------------------------|
| Instrumentation Replacement                      | \$ 40,000                                |
| Water System Infrastructure Assessment           | \$120,000                                |
| Rebuild High Lift Pumps                          | \$ 35,000                                |
| Building Renovations & Pipe Gallery Improvements | \$ 31,000 (additional \$74,000 in 41-95) |

**PERSONNEL:** The 2015 Budget includes an FTE increase of 1.2 due to adding an Assistant Water Plant Superintendent and increasing the Water Meter Repair Technician's hours from 32 to 40 per week.



**Village of Wilmette  
2015 Budget**

**Fund:** 41 - Water Fund  
**Program:** 81 - Water Plant Operations  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Account Number                    | Description                    |                  |                  |                  |                  | Estimated        |                  |
|-----------------------------------|--------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                   |                                | Actual FY 2011   | Actual FY 2012   | Actual FY 2013   | Budget FY 2014   | Actual FY 2014   | Budget FY 2015   |
| 410100                            | Regular Salaries               | 1,024,146        | 1,105,458        | 1,123,040        | 1,168,850        | 1,125,000        | 1,297,775        |
| 410200                            | Overtime Salaries              | 43,860           | 23,828           | 20,595           | 32,350           | 21,600           | 33,175           |
| 415000                            | Employee Benefits              | 390,905          | 432,418          | 454,091          | 500,695          | 471,000          | 535,235          |
| <b>Total Personnel</b>            |                                | <b>1,458,911</b> | <b>1,561,704</b> | <b>1,597,726</b> | <b>1,701,895</b> | <b>1,617,600</b> | <b>1,866,185</b> |
| 420020-                           | Professional Services-         | -                | -                | -                | -                | -                | -                |
| 20071                             | SCADA System Maint.            | -                | -                | 864              | 2,400            | 2,400            | 2,400            |
| 421000                            | Contractual Services           | 14,498           | 13,096           | 18,013           | 27,600           | 27,000           | 35,200           |
| 421125                            | Contractual Custodial Services | -                | -                | -                | -                | -                | 11,000           |
| 422400                            | Maintenance - Equipment        | 29,771           | 41,174           | 39,184           | 34,900           | 34,000           | 34,900           |
| 422500                            | Maintenance - Intake           | -                | -                | -                | -                | -                | 9,000            |
| 428100                            | Computer Communications Expens | 1,788            | 385              | 456              | -                | 460              | 460              |
| <b>Total Contractual Services</b> |                                | <b>46,057</b>    | <b>54,655</b>    | <b>58,517</b>    | <b>64,900</b>    | <b>63,860</b>    | <b>92,960</b>    |
| 430050                            | Uniform Expense                | 4,618            | 4,049            | 4,685            | 5,800            | 5,800            | 5,800            |
| 430075                            | Supplies                       | 26,329           | 30,228           | 25,710           | 29,000           | 29,000           | 29,000           |
| 430150                            | Supplies - Computer Parts      | 600              | -                | 482              | 1,000            | 1,000            | 1,000            |
| 430210                            | Supplies - Laboratory          | 7,046            | 11,516           | 10,741           | 11,000           | 11,000           | 11,800           |
| 430475                            | Materials - Equipment Repairs  | 31,995           | 30,428           | 27,220           | 32,000           | 35,000           | 33,000           |
| 430530                            | Power                          | 437,676          | 356,466          | 307,962          | 350,000          | 375,000          | 390,000          |
| 430560                            | Heating Gas                    | 29,887           | 22,860           | 31,359           | 55,000           | 65,000           | 55,000           |
| 430600                            | Chemicals                      | 168,135          | 174,037          | 166,444          | 172,000          | 165,000          | 172,000          |
| <b>Total Commodities</b>          |                                | <b>706,286</b>   | <b>629,584</b>   | <b>574,603</b>   | <b>655,800</b>   | <b>686,800</b>   | <b>697,600</b>   |
| 440500                            | Automotive Expense             | 20,260           | 22,160           | 23,750           | 25,500           | 25,980           | 12,000           |
| 441000                            | Incidentals                    | 836              | 877              | 611              | 1,000            | 1,000            | 1,000            |
| 447070                            | MWRDGC User Charges            | 128,301          | 133,273          | 93,764           | 100,000          | 89,465           | 85,000           |
| <b>Total Other Expenses</b>       |                                | <b>149,397</b>   | <b>156,310</b>   | <b>118,125</b>   | <b>126,500</b>   | <b>116,445</b>   | <b>98,000</b>    |

**Village of Wilmette  
2015 Budget**

**Fund:** 41 - Water Fund  
**Program:** 81 - Water Plant Operations  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Account Number              | Description                               | Actual FY 2011   | Actual FY 2012   | Actual FY 2013   | Budget FY 2014   | Estimated        |                  |
|-----------------------------|-------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                             |                                           |                  |                  |                  |                  | Actual FY 2014   | Budget FY 2015   |
| <b>470530-</b>              | <b>Infrastructure - Water Plant:</b>      |                  |                  |                  |                  |                  |                  |
| 60304                       | Tuckpointing and Outside Imp.             | 11,037           | 174,300          | -                | -                | -                | - *              |
| 70719                       | Instrumentation Replacement               | -                | -                | -                | -                | -                | 40,000           |
| 70905                       | Water System Infrastructure Assessment    | -                | -                | -                | -                | -                | 120,000          |
| 80802                       | Heating System Improvements               | 3,330            | 17,781           | -                | -                | -                | -                |
| 80805                       | Rebuild High Lift Pumps                   | -                | -                | 26,990           | 30,000           | 11,000           | 35,000           |
| 80804                       | Lab Improvements - Park District T        | -                | 8,800            | -                | -                | -                | -                |
| 80816                       | Wetwell #2 Tank Maintenance               | -                | -                | 31,073           | -                | -                | -                |
| 80817                       | Basins 1 & 2 Improvements                 | -                | -                | -                | 60,000           | 52,000           | -                |
| 80837                       | Discharge Valve Improv.                   | -                | 1,644            | 34,138           | -                | 3,275            | -                |
| 80838                       | High Lift Motor Improvements              | 77,149           | -                | -                | -                | -                | - *              |
| 80839                       | Building Renovations & Pipe Gallery       | -                | -                | -                | -                | -                | 31,000           |
| <b>480200-</b>              | <b>P.W. Vehicles - Pick-up Trucks:</b>    |                  |                  |                  |                  |                  |                  |
| <b>490200-</b>              | <b>Office Furn. &amp; Equip. - Water:</b> |                  |                  |                  |                  |                  |                  |
| <b>490500-</b>              | <b>Other Equipment - Water:</b>           |                  |                  |                  |                  |                  |                  |
| 70903                       | Lab Equipment - Park District Testing     | -                | 53,320           | 18,762           | -                | 23,100           | 20,000           |
| <b>Total Capital Outlay</b> |                                           | <b>91,516</b>    | <b>255,845</b>   | <b>110,963</b>   | <b>90,000</b>    | <b>89,375</b>    | <b>246,000</b>   |
| <b>Total Program</b>        |                                           | <b>2,452,167</b> | <b>2,658,098</b> | <b>2,459,934</b> | <b>2,639,095</b> | <b>2,574,080</b> | <b>3,000,745</b> |

\* Item is Grant Funded

**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 41 - Water Fund  
**Program** 82 - Water Reservoir & Meter Maint.  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Expenditure Category        | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Personnel Services</b>   | 154,237           | 164,529           | 173,135           | 180,505           | 182,000                        | 183,350           |
| <b>Contractual Services</b> | 4,894             | 75,546            | 16,841            | 17,100            | 16,900                         | 17,100            |
| <b>Commodities</b>          | 78,706            | 170,610           | 91,958            | 60,400            | 60,900                         | 61,200            |
| <b>Other Expense</b>        | 19,700            | 21,760            | 23,270            | 25,300            | 25,750                         | 9,600             |
| <b>Capital Outlay</b>       | 12,000            | -                 | -                 | 35,000            | 39,000                         | -                 |
| <b>Program Total</b>        | <b>269,537</b>    | <b>432,445</b>    | <b>305,204</b>    | <b>318,305</b>    | <b>324,550</b>                 | <b>271,250</b>    |

**PROGRAM DESCRIPTION:** This program provides for the Village's water meter maintenance activity and maintenance of the 4.0 million gallon (MG) Standpipe and 3.0 MG Reservoir/Pumping Station at the Village Yard. The Automatic Meter Reading Replacement program was completed in 2012. Due to new Environmental Protection Agency (EPA) requirements, existing water meters can no longer be refurbished and need to be replaced. As a result, the budget for this program was increased by \$32,500 in 2013 and it continues in 2015.

**BUDGET ANALYSIS:** There are no significant changes in the 2015 Budget.

**PERSONNEL:** A portion of the personnel listed in the water plant operations program (40-81) is also allocated to this program.

**Village of Wilmette  
2015 Budget**

**Fund:** 41 - Water Fund  
**Program:** 82 - Water Reservoir & Meter Maint.  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Account Number                    | Description                              |                |                |                | Estimated      |                |                |
|-----------------------------------|------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                   |                                          | Actual FY 2011 | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Actual FY 2014 | Budget FY 2015 |
| 410100                            | Regular Salaries                         | 111,670        | 115,240        | 120,289        | 122,550        | 126,000        | 126,150        |
| 410200                            | Overtime Salaries                        | 51             | -              | 25             | 600            | -              | 625            |
| 415000                            | Employee Benefits                        | 42,516         | 49,289         | 52,821         | 57,355         | 56,000         | 56,575         |
| <b>Total Personnel</b>            |                                          | <b>154,237</b> | <b>164,529</b> | <b>173,135</b> | <b>180,505</b> | <b>182,000</b> | <b>183,350</b> |
| 421000                            | Contractual Services                     | 3,218          | 65,140         | 13,137         | 9,000          | 9,000          | 9,000          |
| 422520                            | Maint. - Reservoir & Pump Sta.           | 1,676          | 10,406         | 3,704          | 3,500          | 3,500          | 3,500          |
| 422560                            | Maint. - Standpipe                       | -              | -              | -              | 4,600          | 4,400          | 4,600          |
| <b>Total Contractual Services</b> |                                          | <b>4,894</b>   | <b>75,546</b>  | <b>16,841</b>  | <b>17,100</b>  | <b>16,900</b>  | <b>17,100</b>  |
| 430050                            | Uniform Expense                          | 667            | 690            | 701            | 700            | 700            | 700            |
| 430075                            | Supplies - Meter Shop                    | 2,049          | 1,082          | 1,566          | 2,300          | 2,300          | 2,300          |
| 430280                            | Reservoir Supplies                       | 5              | 2,676          | 1,949          | 3,000          | 3,000          | 3,000          |
| 430900                            | Water Meters - Cost of Sales             | 23,482         | 25,253         | 39,154         | 20,000         | 20,000         | 20,000         |
| 430910                            | Water Meters - Repair Parts              | 5,243          | 2,162          | 2,652          | 1,400          | 1,900          | 2,200          |
| 430920                            | Meter Replacement Program                | 1,500          | 1,924          | 45,936         | 33,000         | 33,000         | 33,000         |
| 80921                             | Replace Sheridan Road Meters             | -              | -              | -              | -              | -              | -              |
| 430930                            | Automatic Meter Reading                  | 45,760         | 136,823        | -              | -              | -              | -              |
| <b>Total Commodities</b>          |                                          | <b>78,706</b>  | <b>170,610</b> | <b>91,958</b>  | <b>60,400</b>  | <b>60,900</b>  | <b>61,200</b>  |
| 440500                            | Automotive Expense                       | 19,700         | 21,760         | 23,270         | 25,000         | 25,500         | 9,300          |
| 442000                            | Training                                 | -              | -              | -              | 300            | 250            | 300            |
| <b>Total Other Expenses</b>       |                                          | <b>19,700</b>  | <b>21,760</b>  | <b>23,270</b>  | <b>25,300</b>  | <b>25,750</b>  | <b>9,600</b>   |
| <b>470540-</b>                    | <b>Infrastructure - Water Reservoir:</b> |                |                |                |                |                |                |
| 60100                             | Roof Repairs                             | -              | -              | -              | 35,000         | 39,000         | -              |
| 80923                             | Reservoir Engineering Inspection         | -              | -              | -              | -              | -              | -              |
| 80924                             | Booster Pump #1 Repair                   | -              | -              | 7,450          | -              | -              | -              |
| <b>480275-</b>                    | <b>P.W. Vehicles - Other:</b>            |                |                |                |                |                |                |
| <b>490500-</b>                    | <b>Other Equipment - Water:</b>          |                |                |                |                |                |                |
| 80922                             | AMR Handheld Meter Reader                | -              | -              | -              | -              | -              | -              |
| 50200                             | Repl. Meter Reader Laptop                | 12,000         | -              | -              | -              | -              | -              |
| <b>Total Capital Outlay</b>       |                                          | <b>12,000</b>  | <b>-</b>       | <b>7,450</b>   | <b>35,000</b>  | <b>39,000</b>  | <b>-</b>       |
| <b>Total Program</b>              |                                          | <b>269,537</b> | <b>432,445</b> | <b>312,654</b> | <b>318,305</b> | <b>324,550</b> | <b>271,250</b> |

## WATER FUND (PUBLIC WORKS)

### Objectives & Accomplishments

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#### Looking Forward: 2015 Objectives

1. Inventory existing water fittings and pipe in stock to eliminate all lead-based materials per new federal standard.
2. Replace 10 non-break flange hydrants, or those identified by in-house staff to be non-standard, deficient, inoperative, or have insufficient ground clearance.
3. Survey 30% of the Village water distribution system in-house with TriCorr 3000 correlator to identify leaks that could damage infrastructure and contribute to unaccounted-for water loss.
4. Work with Engineering Department staff to review and offer input on approved CIP projects; including, the water system infrastructure assessment, distribution system valve improvements and ongoing water main replacement.
5. Implement phase one of the unidirectional water main flushing project; work to be performed by in-house crews or contractor through the Municipal Partnering Initiative.

#### Reviewing the Year: 2014 Accomplishments

1. Replace 10 non-break flange hydrants, or those identified by in-house staff to be non-standard, deficient, inoperative, or have insufficient ground clearance.

*10 hydrants were replaced by December of 2014. Deficient hydrants in need of replacement are reported to Water/Sewer by the Fire Department. The Fire Department begins their flushing program in May, so hydrants in need of replacement are typically reported during the summer. In addition to the hydrants reported by the Fire Department, typically three or four hydrants per year are damaged by motor vehicle collisions and need repair or replacement.*

2. Survey 30% of the Village water distribution system in-house with TriCorr 3000 correlator to identify leaks that could damage infrastructure and contribute to unaccounted-for water loss.

*A survey of 30% of the Village water distribution system was completed in September of 2014.*

3. Provide input to the Engineering Department on deficient valves in need of replacement for their expanded valve replacement program.

*This was completed in March of 2014.*

## WATER/SEWER DIVISION - WATER (PUBLIC WORKS)

\*A portion of the personnel listed in the sewer program (40-80) is also allocated to this program.  
.....

### Activity Measures

|                                     | 2011  | 2012              | 2013  | 2014            |
|-------------------------------------|-------|-------------------|-------|-----------------|
| Underground Utility Locates (JULIE) | 3,518 | 3,498             | 4,786 | 4,958           |
| Water Main Break Repairs            | 56    | 57                | 68    | 53              |
| Water Service Leak Repairs          | 14    | 16                | 15    | 35 <sup>2</sup> |
| Hydrant Replacements                | 9     | 15                | 12    | 10              |
| New Water Service Connections       | 39    | 59                | 64    | 69              |
| Valve Installations                 | 8     | 10                | 10    | 10              |
| Distribution System Surveyed        | 50%   | 100% <sup>1</sup> | 33%   | 33%             |

*\*Footnotes*

<sup>1</sup>The entire distribution system was surveyed by ADS Environmental Services, Huntsville, Alabama.

<sup>2</sup>Includes 13 frozen water service repairs.

**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 41 - Water Fund  
**Program:** 83 - Water Distribution  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 608,260           | 637,843           | 697,238           | 732,310           | 692,500                        | 739,125           |
| Contractual Services | 175,891           | 239,939           | 125,792           | 168,000           | 284,950                        | 130,875           |
| Commodities          | 93,975            | 84,832            | 96,078            | 97,230            | 98,495                         | 94,825            |
| Other Expense        | 102,005           | 109,866           | 117,686           | 127,375           | 130,490                        | 71,725            |
| Capital Outlay       | 70,822            | 135,092           | 640,360           | 129,500           | 300,825                        | 206,500           |
| <b>Program Total</b> | <b>1,050,953</b>  | <b>1,207,572</b>  | <b>1,677,154</b>  | <b>1,254,415</b>  | <b>1,507,260</b>               | <b>1,243,050</b>  |

**PROGRAM DESCRIPTION:** This program provides funding for the maintenance of the Village's water mains. This includes the water service line from the main to the buffalo box. The Water Distribution System includes all areas in Wilmette with the exception of residences along Indian Hill Road, who purchase water from the Village of Winnetka.

**BUDGET ANALYSIS:** The 2015 Budget provides funds for the following Capital Improvement Projects:

|                                                                       |           |
|-----------------------------------------------------------------------|-----------|
| Fire Hydrant painting                                                 | \$ 6,500  |
| Valve Installations                                                   | \$ 62,500 |
| Catch Basin Cleaner Vehicle Replacement (Split 50/50 with Water Fund) | \$137,500 |

**PERSONNEL:** A portion of the personnel listed in the sewer program (40-80) is also allocated to this program.

**Village of Wilmette  
2015 Budget**

**Fund:** 41 - Water Fund  
**Program:** 83 - Water Distribution  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Account Number                    | Description                               |                  |                  |                  |                  | Estimated        |                  |
|-----------------------------------|-------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                   |                                           | Actual FY 2011   | Actual FY 2012   | Actual FY 2013   | Budget FY 2014   | Actual FY 2014   | Budget FY 2015   |
| 410100                            | Regular Salaries                          | 417,029          | 425,478          | 460,865          | 473,725          | 449,000          | 484,475          |
| 410200                            | Overtime Salaries                         | 23,710           | 26,013           | 34,896           | 33,150           | 32,500           | 33,975           |
| 415000                            | Employee Benefits                         | 167,521          | 186,352          | 201,477          | 225,435          | 211,000          | 220,675          |
| <b>Total Personnel</b>            |                                           | <b>608,260</b>   | <b>637,843</b>   | <b>697,238</b>   | <b>732,310</b>   | <b>692,500</b>   | <b>739,125</b>   |
| 421000-                           | Contractual Services                      | 127,118          | 212,058          | 114,317          | 120,000          | 119,900          | 119,875          |
| 20110                             | Unidirectional Water Main Flushing        | 24,010           | -                | -                | 37,000           | 20,000           | -                |
| 20420                             | Distrib. System Leak Detection            | -                | 11,445           | -                | -                | -                | -                |
| 80918                             | Transmission Main Repair                  | -                | -                | -                | -                | 106,325          | -                |
| 422540                            | Maintenance - Distrib. System             | 24,763           | 16,436           | 11,475           | 11,000           | 38,725           | 11,000           |
| <b>Total Contractual Services</b> |                                           | <b>175,891</b>   | <b>239,939</b>   | <b>125,792</b>   | <b>168,000</b>   | <b>284,950</b>   | <b>130,875</b>   |
| 430050                            | Uniform Expense                           | 3,155            | 2,942            | 2,891            | 4,630            | 4,500            | 4,700            |
| 430130                            | Supplies - Misc. Tools & Equip.           | 839              | 1,368            | 1,622            | 9,000            | 10,495           | 2,625            |
| 430400                            | Materials                                 | 69,998           | 60,540           | 71,570           | 63,600           | 63,500           | 66,600           |
| 430480                            | Fire Hydrant Replacements                 | 19,983           | 19,982           | 19,995           | 20,000           | 20,000           | 20,900           |
| <b>Total Commodities</b>          |                                           | <b>93,975</b>    | <b>84,832</b>    | <b>96,078</b>    | <b>97,230</b>    | <b>98,495</b>    | <b>94,825</b>    |
| 440500                            | Automotive Expense                        | 100,170          | 107,450          | 114,960          | 123,600          | 125,940          | 67,900           |
| 441000                            | Incidentals                               | 49               | 128              | 104              | 200              | 550              | 250              |
| 442000                            | Training                                  | 1,786            | 2,288            | 2,622            | 3,575            | 4,000            | 3,575            |
| <b>Total Other Expenses</b>       |                                           | <b>102,005</b>   | <b>109,866</b>   | <b>117,686</b>   | <b>127,375</b>   | <b>130,490</b>   | <b>71,725</b>    |
| <b>470550-</b>                    | <b>Infrastructure - Water Mains:</b>      |                  |                  |                  |                  |                  |                  |
| 80306                             | Fire Hydrant Painting                     | -                | 6,075            | -                | 6,500            | 6,450            | 6,500            |
| 80823                             | Kenilworth Supply Study                   | -                | -                | -                | -                | 152,000          | -                |
| 80900                             | Valve Installations                       | 61,498           | 68,418           | 108,560          | 123,000          | 122,875          | 62,500           |
| 80901                             | Valve Exercising Program                  | -                | -                | -                | -                | 19,500           | -                |
| 80920                             | Glenview Meter Repl. / Upgrade            | -                | 18,430           | -                | -                | -                | -                |
| 80950                             | Water Main Replacement Program            | -                | -                | 437,007          | -                | -                | -                |
| <b>480250-</b>                    | <b>P.W. Vehicles - Small Dump Trucks:</b> |                  |                  |                  |                  |                  |                  |
| 40535                             | Repl. T-14 Small Dump (50%)               | 9,324            | 9,018            | -                | -                | -                | -                |
| <b>480275-</b>                    | <b>P.W. Vehicles- Other</b>               |                  |                  |                  |                  |                  |                  |
| 40385                             | Repl. T-22 Catch Basin (50%)              | -                | -                | -                | -                | -                | 137,500          |
| 40420                             | Repl. T-27 - Utility Truck (50%)          | -                | 33,151           | 46,866           | -                | -                | -                |
| 40215                             | Repl. C-13 - Backhoe (50%)                | -                | -                | 47,927           | -                | -                | -                |
| <b>490450-</b>                    | <b>Other Equipment-P.W.:</b>              |                  |                  |                  |                  |                  |                  |
| <b>490500-</b>                    | <b>Other Equipment - Water:</b>           |                  |                  |                  |                  |                  |                  |
| <b>Total Capital Outlay</b>       |                                           | <b>70,822</b>    | <b>135,092</b>   | <b>640,360</b>   | <b>129,500</b>   | <b>300,825</b>   | <b>206,500</b>   |
| <b>Total Program</b>              |                                           | <b>1,050,953</b> | <b>1,207,572</b> | <b>1,677,154</b> | <b>1,254,415</b> | <b>1,507,260</b> | <b>1,243,050</b> |

## Village of Wilmette

### FY 2015 Budget

### Budget Summary

**Fund:** 41 - Water Fund

**Program:** 84 - Water - Miscellaneous

**Dept.:** 80 - Water

**Type:** 90 - Enterprise

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 345,483           | 365,196           | 377,620           | 406,930           | 383,000                        | 428,285           |
| Contractual Services | 116,667           | 117,890           | 123,492           | 125,100           | 123,400                        | 125,200           |
| Commodities          | 14,567            | 14,237            | 14,421            | 14,400            | 14,400                         | 15,000            |
| Other Expense        | 1,051,857         | 1,402,414         | 1,253,757         | 1,206,400         | 1,006,400                      | 1,106,950         |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>1,528,574</b>  | <b>1,899,737</b>  | <b>1,769,290</b>  | <b>1,752,830</b>  | <b>1,527,200</b>               | <b>1,675,435</b>  |

**PROGRAM DESCRIPTIONS:** Expenses of the Wilmette Water Utility that are not covered in other Water Fund programs are budgeted in this program. They include liability insurance, telephone, a portion Water Fund employee benefits and payments to the General Fund for services.

Certain portions of other Village employee salaries that support the water operation are allocated to this program. They include 10% of the salaries in the Village Manager's Office, the Finance Department and the Information Technology Department. Lastly, this includes 20% of the Engineering Department salaries, 20% of the Director and Assistant Director of Public Works, as well as 10% of the Public Works Management Assistant salaries.

**BUDGET ANALYSIS:** A total of \$1,100,000 has been provided for payment to the General Fund for services provided, a \$100,000 reduction from the 2014 Budget.

**PERSONNEL:** There are no employees assigned to this program. The salaries noted in the budget represent allocations from other programs.

**Village of Wilmette  
2015 Budget**

**Fund:** 41 - Water Fund  
**Program:** 84 - Water - Miscellaneous  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Account Number                    | Description                  |                  |                  |                  | Estimated        |                  |                  |
|-----------------------------------|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                   |                              | Actual FY 2011   | Actual FY 2012   | Actual FY 2013   | Budget FY 2014   | Actual FY 2014   | Budget FY 2015   |
| 410100                            | Regular Salaries             | 265,070          | 277,734          | 285,128          | 302,600          | 289,000          | 324,325          |
| 415000                            | Employee Benefits            | 80,413           | 87,462           | 92,492           | 104,330          | 94,000           | 103,960          |
| <b>Total Personnel</b>            |                              | <b>345,483</b>   | <b>365,196</b>   | <b>377,620</b>   | <b>406,930</b>   | <b>383,000</b>   | <b>428,285</b>   |
| 420010                            | Memberships                  | 2,024            | 1,913            | 2,290            | 2,700            | 2,700            | 2,800            |
| 421150                            | Contractual Grounds Maint.   | -                | -                | -                | 1,700            | -                | 1,700            |
| 428000                            | Telephone Service            | 15,787           | 18,226           | 23,195           | 23,000           | 23,000           | 23,000           |
| 428010                            | Telephone Maintenance        | 2,122            | 1,490            | 1,450            | 1,500            | 1,500            | 1,500            |
| 428020                            | Telephone Service - Cellular | 6,534            | 6,061            | 6,357            | 6,000            | 6,000            | 6,000            |
| 428030                            | Telephone - Long Distance    | -                | -                | -                | -                | -                | -                |
| 450110                            | Gen. Liab. & Property Insur. | 90,200           | 90,200           | 90,200           | 90,200           | 90,200           | 90,200           |
| <b>Total Contractual Services</b> |                              | <b>116,667</b>   | <b>117,890</b>   | <b>123,492</b>   | <b>125,100</b>   | <b>123,400</b>   | <b>125,200</b>   |
| 430140                            | Supplies - Building          | 8,176            | 7,491            | 7,253            | 8,000            | 8,000            | 8,000            |
| 430350                            | Building Repairs & Furniture | 6,391            | 6,746            | 7,168            | 6,400            | 6,400            | 7,000            |
| <b>Total Commodities</b>          |                              | <b>14,567</b>    | <b>14,237</b>    | <b>14,421</b>    | <b>14,400</b>    | <b>14,400</b>    | <b>15,000</b>    |
| 442000                            | Training                     | 1,857            | 2,414            | 3,757            | 6,400            | 6,400            | 6,950            |
| 448000                            | General Fund Transfer        | 1,050,000        | 1,100,000        | 1,250,000        | 1,200,000        | 1,000,000        | 1,100,000        |
| 448035                            | Debt Service Fund Transfer   | -                | 300,000          | -                | -                | -                | -                |
| 448010                            | Sewer Fund Transfer          | -                | -                | -                | -                | -                | -                |
| <b>Total Other Expenses</b>       |                              | <b>1,051,857</b> | <b>1,402,414</b> | <b>1,253,757</b> | <b>1,206,400</b> | <b>1,006,400</b> | <b>1,106,950</b> |
| <b>Total Capital Outlay</b>       |                              | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total Program</b>              |                              | <b>1,528,574</b> | <b>1,899,737</b> | <b>1,769,290</b> | <b>1,752,830</b> | <b>1,527,200</b> | <b>1,675,435</b> |

**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 41 - Water Fund  
**Program:** 85 - Water - Billing  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | 89,006            | 92,168            | 92,168            | 90,290            | 97,850                         | 77,395            |
| Contractual Services | 50,875            | 53,903            | 53,903            | 60,350            | 72,550                         | 73,450            |
| Commodities          | 5,312             | 6,161             | 6,161             | 6,100             | 6,100                          | 6,400             |
| Other Expense        | 472               | 159               | 159               | 600               | 600                            | 600               |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>145,665</b>    | <b>152,391</b>    | <b>152,391</b>    | <b>157,340</b>    | <b>177,100</b>                 | <b>157,845</b>    |

**PROGRAM DESCRIPTIONS:** Finance Department expenses in connection with the Water Utility are budgeted in this program. These include the costs of meter reading, billing and collection.

**BUDGET ANALYSIS:** The budget provides for the continuation of the existing activities. Contractual meter reading was eliminated in 2012 due to the full implementation of the Automatic Meter Reading Program. A data processing operator and 50% of a part time data processing operator are funded in this program. The Water Fund's share of the annual audit and postage costs are also included.

**PERSONNEL:** The portion of the personnel listed above is included in the finance program (11-06).

**Village of Wilmette  
2015 Budget**

**Fund:** 41 - Water Fund  
**Program:** 85 - Water - Billing  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Account Number                    | Description                     |                |                |                | Estimated      |                |                |
|-----------------------------------|---------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                   |                                 | Actual FY 2011 | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Actual FY 2014 | Budget FY 2015 |
| 410100                            | Regular Salaries                | 64,190         | 66,699         | 69,825         | 66,950         | 73,000         | 61,825         |
| 410200                            | Overtime Salaries               | -              | -              | -              | 500            | 100            | 500            |
| 415000                            | Employee Benefits               | 24,816         | 25,469         | 22,163         | 22,840         | 24,750         | 15,070         |
| <b>Total Personnel</b>            |                                 | <b>89,006</b>  | <b>92,168</b>  | <b>91,988</b>  | <b>90,290</b>  | <b>97,850</b>  | <b>77,395</b>  |
| 420100                            | Annual Audit                    | 12,800         | 14,000         | 14,000         | 14,000         | 14,000         | 14,000         |
| 420150                            | Bank Charges                    | 16,230         | 18,591         | 18,241         | 24,000         | 36,200         | 37,100         |
| 420160                            | Postage                         | 21,284         | 21,312         | 22,556         | 22,350         | 22,350         | 22,350         |
| 421000                            | Contractual Services            | 561            | -              | -              | -              | -              | -              |
| <b>Total Contractual Services</b> |                                 | <b>50,875</b>  | <b>53,903</b>  | <b>54,797</b>  | <b>60,350</b>  | <b>72,550</b>  | <b>73,450</b>  |
| 430050                            | Uniform Expense                 | -              | -              | -              | -              | -              | -              |
| 430230                            | Supplies - Office               | 3,172          | 4,305          | 3,185          | 4,000          | 4,000          | 4,000          |
| 430240                            | Supplies - Office - Water Plant | 2,140          | 1,856          | 1,952          | 2,100          | 2,100          | 2,400          |
| <b>Total Commodities</b>          |                                 | <b>5,312</b>   | <b>6,161</b>   | <b>5,137</b>   | <b>6,100</b>   | <b>6,100</b>   | <b>6,400</b>   |
| 441000                            | Incidentals                     | 82             | -              | -              | 100            | 100            | 100            |
| 442000                            | Training                        | 390            | 159            | -              | 500            | 500            | 500            |
| <b>Total Other Expenses</b>       |                                 | <b>472</b>     | <b>159</b>     | <b>-</b>       | <b>600</b>     | <b>600</b>     | <b>600</b>     |
| <b>Total Capital Outlay</b>       |                                 | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| <b>Total Program</b>              |                                 | <b>145,665</b> | <b>152,391</b> | <b>151,922</b> | <b>157,340</b> | <b>177,100</b> | <b>157,845</b> |

**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 41 - Water Fund  
**Program:** 93 - Debt Service  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | 5,955,194         | 1,427,906         | 647,158           | 1,715,240         | 1,715,240                      | 1,693,500         |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Program Total</b> | <b>5,955,194</b>  | <b>1,427,906</b>  | <b>647,158</b>    | <b>1,715,240</b>  | <b>1,715,240</b>               | <b>1,693,500</b>  |

**PROGRAM DESCRIPTION:** This program provides for the funding required to pay the annual Water Fund Debt Service.

**BUDGET ANALYSIS:** In 1999 and 2000 the Village performed a two stage process in restructuring the outstanding Water Fund debt. The result of this refinancing lengthened the maturities by about 10 years and reduced annual debt service by about \$500,000. In 2007, the 2000 issue was refunded as a part of the 2007 bond issuance saving an estimated \$600,000 over the remaining life of the issue.

The \$5.45 million 2009 Issue was a current refunding of the 1999 Issue. This refunding reduces Water Fund debt service by \$2.6 million through 2016 – with net present value savings of \$276,000.

Following the 1999 and 2000 debt restructuring, projected capital improvements reflected the need to finance more than \$9.0 million in system improvements through 2011. In this regard, the Village issued \$2.0 million in debt in 2001 and another \$5.0 million in 2002 and \$2.2 million in 2004. The 2001 issue was fully retired in 2008 (as a portion was refinanced with the 2007 issue).

In 2014, the Village issued \$20.3 million in bonds, a portion of which, approximately \$5 million, was used to do a current refunding of the outstanding 2004 bonds. Approximately \$300,000 in savings will be realized in the Water Fund as a result of the refunding. The savings were structured to mitigate a \$468,000 spike in the Water Fund debt service in 2016.

Future new Water Fund debt is dependent on discussions with potential additional wholesale water customers.

**Village of Wilmette  
2015 Budget**

**Fund:** 41 - Water Fund  
**Program:** 93 - Debt Service  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Account Number                    | Description                  | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|-----------------------------------|------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |                              | -                 | -                 | -                 | -                 | -                              | -                 |
| 450010                            | Registrar / Paying Agent Fee | 1,325             | 1,250             | 1,500             | 1,000             | 1,000                          | 1,500             |
| 450020                            | Bond Issuance Expense        | 25,684            | -                 | -                 | -                 | -                              | -                 |
| 450030                            | Bond Retirement              | 610,000           | 765,000           | 865,000           | 1,085,000         | 1,085,000                      | 1,090,000         |
| 450060                            | Interest Expense             | 761,399           | 661,656           | 645,658           | 629,240           | 629,240                        | 602,000           |
| 450070                            | Transfer to Escrow           | 4,556,786         | -                 | -                 | -                 | -                              | -                 |
| <b>Total Contractual Services</b> |                              | <b>5,955,194</b>  | <b>1,427,906</b>  | <b>1,512,158</b>  | <b>1,715,240</b>  | <b>1,715,240</b>               | <b>1,693,500</b>  |
| <b>Total Commodities</b>          |                              | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Other Expenses</b>       |                              | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Capital Outlay</b>       |                              | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Program</b>              |                              | <b>5,955,194</b>  | <b>1,427,906</b>  | <b>1,512,158</b>  | <b>1,715,240</b>  | <b>1,715,240</b>               | <b>1,693,500</b>  |

**Village of Wilmette**  
**FY 2015 Budget**  
**Budget Summary**

**Fund:** 41 - Water Fund  
**Program:** 95 - Capital Improvements  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Expenditure Category | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| Personnel Services   | -                 | -                 | -                 | -                 | -                              | -                 |
| Contractual Services | 62,024            | 430,198           | 430,198           | -                 | -                              | -                 |
| Commodities          | -                 | -                 | -                 | -                 | -                              | -                 |
| Other Expense        | -                 | -                 | -                 | -                 | -                              | -                 |
| Capital Outlay       | 852,398           | 25,323            | 25,323            | 185,000           | 187,900                        | 74,000            |
| <b>Program Total</b> | <b>914,422</b>    | <b>455,521</b>    | <b>455,521</b>    | <b>185,000</b>    | <b>187,900</b>                 | <b>74,000</b>     |

**PROGRAM DESCRIPTIONS:** This program provides funding for major capital improvements to the Village's water system. This includes major improvements to the water plant to improve reliability and increase capacity as well as improvements to the water distribution system.

**BUDGET ANALYSIS:** There are no new projects scheduled in 2015. Building renovations and pipe gallery improvements began in 2013 and will be completed in 2015.

**PERSONNEL:** There are no personnel assigned to this program.

**Village of Wilmette**  
**2015 Budget**

**Fund:** 41 - Water Fund  
**Program:** 95 - Capital Improvements  
**Dept.:** 80 - Water  
**Type:** 90 - Enterprise

| Account Number                    | Description                              | Actual<br>FY 2011 | Actual<br>FY 2012 | Actual<br>FY 2013 | Budget<br>FY 2014 | Estimated<br>Actual<br>FY 2014 | Budget<br>FY 2015 |
|-----------------------------------|------------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>Total Personnel</b>            |                                          | -                 | -                 | -                 | -                 | -                              | -                 |
| 420020-                           | Professional Services:                   |                   |                   |                   |                   |                                |                   |
| 20073                             | SCADA Software Upgrade                   | 62,024            | 430,198           | 45,195            | -                 | -                              | -                 |
| 450020                            | Bond Issuance Expense                    | -                 | -                 | -                 | -                 | -                              | -                 |
| 450060                            | Bond Interest Expense                    | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Contractual Services</b> |                                          | 62,024            | 430,198           | 45,195            | -                 | -                              | -                 |
| <b>Total Commodities</b>          |                                          | -                 | -                 | -                 | -                 | -                              | -                 |
| <b>Total Other Expenses</b>       |                                          | -                 | -                 | -                 | -                 | -                              | -                 |
| 470530-                           | <b>Infrastructure - Water Plant:</b>     |                   |                   |                   |                   |                                |                   |
| 80823                             | Interconnection Improvements             | 14,154            |                   | 2,486             | -                 | -                              | -                 |
| 80836                             | Filter Valve Improvements                | -                 | 25,323            | 331,302           | -                 | 2,900                          | -                 |
| 80839                             | Building Renovations & Pipe Gallery      | -                 | -                 | -                 | 105,000           | 105,000                        | 74,000            |
| 80840                             | Convert High Lift Pump to Variable Speed | -                 | -                 | 18,882            | 80,000            | 80,000                         | -                 |
| 470535-                           | <b>Infrastructure - Standpipe:</b>       |                   |                   |                   |                   |                                |                   |
| 80912                             | Standpipe Reconditioning                 | 838,244           | -                 | -                 | -                 | -                              | -                 |
| 470550-                           | <b>Infrastructure - Water Mains:</b>     |                   |                   |                   |                   |                                |                   |
| <b>Total Capital Outlay</b>       |                                          | 852,398           | 25,323            | 352,670           | 185,000           | 187,900                        | 74,000            |
| <b>Total Program</b>              |                                          | 914,422           | 455,521           | 397,865           | 185,000           | 187,900                        | 74,000            |

## **DEBT SERVICE SCHEDULES**

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This section describes the Village's debt practices including the relationship between the Capital Improvements Program and the issuance of debt. There are complete detail schedules of all of the Village's existing debt service requirements.

## Debt Service

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The Village of Wilmette operates under “Home Rule” authority in the State of Illinois and has no debt limitations under that authority. In practice, the Village issues debt for its long-term capital project needs. The need for new debt issues are evaluated annually in conjunction with the preparation of the Ten Year Capital Improvements Program (CIP).

Large capital improvements are evaluated based on need and the maintaining or enhancing of service levels. If the need is justified and an item cannot be funded from operating revenues, debt issuance will be considered. Such an issuance would be reviewed for the impact of the debt service payments on the Village’s tax levy or other revenue source (e.g. water rate or sewer rate) used to repay the debt. Capital spending may also impact operating costs. For example, additional personnel and training may be needed to operate new equipment, or maintenance costs may increase as a result of building additions. The collective impact is then built into the long-term cash flow projections.

Following this narrative are schedules detailing the long-term debt service requirements to maturity for all of the Village’s Funds. The Village issued \$20.3 million of General Obligation Bonds in 2014. Of this total, approximately \$5 million was used to refund the outstanding 2004 bonds for savings and the remaining amount will fund a portion of the ongoing sewer system capital program. The sewer capital program is a \$24 million multi-year sewer improvement plan that consists of work to the Princeton Place Outfall, Harms Road Pump Station, manhole rehabilitation, capacity improvements and such. The 2015 Budget contemplates the third issuance of bonds for the sewer capital program in the amount of \$2.5 million.

Additionally, continued sewer lining and rehabilitation will be funded with new IEPA Loans. The 2015 budget includes \$820,000 for this work and projects that same amount annually into the future. Current cash flow estimates indicate that this amount of new debt as well as the above noted sewer capital program can be accomplished with the Board approved sewer rate increase of \$0.40 per 100 cubic feet in both 2014 and 2015.

The Village is currently in discussions with other municipalities who have shown interest in purchasing their water from Wilmette. Any future water system improvements will need to consider this potential growth in wholesale sales. Discussions along these lines will continue in 2015 and new Water Fund debt may be incurred to facilitate an interconnection with the Village of Kenilworth.

Additional projects such as deferred infrastructure improvements, building improvements at the Police Station, and second and third phase improvements at the Public Works site would require additional financing. Should these go forward, real estate taxes would finance this new debt service. Any impact of additional bond issues beyond 2015 have not been included in future levy projections at this time.

Land purchases in 2011 were financed on a short-term basis with a line of credit from the Village's depository bank. The Village is reviewing purchase offers for the properties and permanent financing for this purpose is not currently planned.

**Village of Wilmette 2015 Budget  
Debt Service Schedule Summary - By Fund**

| <b>Fiscal Year Ending</b> | <b>General<br/>Debt<br/>Service</b> | <b>Water<br/>Debt<br/>Service</b> | <b>Sewer<br/>Debt<br/>Service</b> |
|---------------------------|-------------------------------------|-----------------------------------|-----------------------------------|
| December 31, 2015         | 3,352,466.86                        | 1,689,491.02                      | 3,040,461.79                      |
| December 31, 2016         | 3,438,047.53                        | 1,847,310.63                      | 3,296,139.49                      |
| December 31, 2017         | 3,520,797.52                        | 2,250,033.93                      | 3,274,928.69                      |
| December 31, 2018         | 3,541,116.26                        | 2,240,031.26                      | 3,270,656.36                      |
| December 31, 2019         | 3,542,885.00                        | 2,238,500.00                      | 3,272,618.86                      |
| December 31, 2020         | 3,564,772.50                        | 2,363,450.00                      | 2,796,281.36                      |
| December 31, 2021         | 3,578,347.50                        | 2,384,387.50                      | 2,713,273.86                      |
| December 31, 2022         | 3,623,587.50                        | 2,126,837.50                      | 2,539,398.86                      |
| December 31, 2023         | 3,725,312.50                        | 1,542,637.50                      | 2,169,873.86                      |
| December 31, 2024         | 3,673,100.00                        | 1,168,137.50                      | 1,735,223.86                      |
| December 31, 2025         | 3,284,625.00                        | -                                 | 1,722,223.86                      |
| December 31, 2026         | 1,616,525.00                        | -                                 | 1,699,073.86                      |
| December 31, 2027         | 80,200.00                           | -                                 | 1,656,781.54                      |
| December 31, 2028         | 82,800.00                           | -                                 | 1,597,071.58                      |
| December 31, 2029         | -                                   | -                                 | 1,971,396.58                      |
| December 31, 2030         | -                                   | -                                 | 1,983,235.78                      |
| December 31, 2031         | -                                   | -                                 | 1,991,637.14                      |
| December 31, 2032         | -                                   | -                                 | 1,909,250.00                      |
| December 31, 2033         | -                                   | -                                 | 1,916,156.22                      |
| <b>Total</b>              | <b>40,624,583.17</b>                | <b>19,850,816.84</b>              | <b>44,555,683.55</b>              |

**Village of Wilmette  
Fiscal Year 2015 Budget  
General Debt Summary**

| <b>Fiscal Year Ending</b> | <b>2007<br/>Issue</b> | <b>2009<br/>Issue</b> | <b>2010<br/>Issue</b> | <b>2013<br/>Issue</b> | <b>2014<br/>Issue</b> | <b>Total</b>         |
|---------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|----------------------|
| December 31, 2015         | 1,973,037.52          | 161,153.76            | 961,937.50            | 84,062.50             | 172,275.58            | 3,352,466.86         |
| December 31, 2016         | 2,049,768.76          | 157,578.77            | 1,147,837.50          | 82,862.50             |                       | 3,438,047.53         |
| December 31, 2017         | 2,345,518.76          | 158,678.76            | 934,937.50            | 81,662.50             |                       | 3,520,797.52         |
| December 31, 2018         | 2,171,006.26          | 159,460.00            | 1,125,187.50          | 85,462.50             |                       | 3,541,116.26         |
| December 31, 2019         | -                     | 160,085.00            | 3,298,637.50          | 84,162.50             |                       | 3,542,885.00         |
| December 31, 2020         | -                     | 160,372.50            | 3,321,537.50          | 82,862.50             |                       | 3,564,772.50         |
| December 31, 2021         | -                     | 160,347.50            | 3,336,437.50          | 81,562.50             |                       | 3,578,347.50         |
| December 31, 2022         | -                     | -                     | 3,543,487.50          | 80,100.00             |                       | 3,623,587.50         |
| December 31, 2023         |                       |                       | 3,641,837.50          | 83,475.00             |                       | 3,725,312.50         |
| December 31, 2024         |                       |                       | 3,591,375.00          | 81,725.00             |                       | 3,673,100.00         |
| December 31, 2025         |                       |                       | 3,205,000.00          | 79,625.00             |                       | 3,284,625.00         |
| December 31, 2026         |                       |                       | 1,534,000.00          | 82,525.00             |                       | 1,616,525.00         |
| December 31, 2027         |                       |                       |                       | 80,200.00             |                       | 80,200.00            |
| December 31, 2028         |                       |                       |                       | 82,800.00             |                       | 82,800.00            |
| <b>Total</b>              | <b>8,539,331.30</b>   | <b>1,117,676.29</b>   | <b>29,642,212.50</b>  | <b>1,153,087.50</b>   | <b>172,275.58</b>     | <b>40,624,583.17</b> |

**Village of Wilmette  
Fiscal Year 2015 Budget  
General Debt Summary**

**Issue:** 2007 Improvements and Refunding issue

**Interest Rate:** 4.207%

| <b>Date Payable</b> | <b>Interest</b>   | <b>Principal</b>    | <b>Total</b>        |
|---------------------|-------------------|---------------------|---------------------|
| June 1, 2015        | 159,018.76        |                     |                     |
| December 1, 2015    | 159,018.76        | 1,655,000.00        | 1,973,037.52        |
| June 1, 2016        | 124,884.38        |                     |                     |
| December 1, 2016    | 124,884.38        | 1,800,000.00        | 2,049,768.76        |
| June 1, 2017        | 87,759.38         |                     |                     |
| December 1, 2017    | 87,759.38         | 2,170,000.00        | 2,345,518.76        |
| June 1, 2018        | 43,003.13         |                     |                     |
| December 1, 2018    | 43,003.13         | 2,085,000.00        | 2,171,006.26        |
| <b>Totals</b>       | <b>829,331.30</b> | <b>7,710,000.00</b> | <b>8,539,331.30</b> |

**Issue:** 2009 Improvements issue

**Interest Rate:** 3.017%

| <b>Date Payable</b> | <b>Interest</b>   | <b>Principal</b>  | <b>Total</b>        |
|---------------------|-------------------|-------------------|---------------------|
| June 1, 2015        | 15,576.88         |                   |                     |
| December 1, 2015    | 15,576.88         | 130,000.00        | 161,153.76          |
| June 1, 2016        | 13,789.39         |                   |                     |
| December 1, 2016    | 13,789.38         | 130,000.00        | 157,578.77          |
| June 1, 2017        | 11,839.38         |                   |                     |
| December 1, 2017    | 11,839.38         | 135,000.00        | 158,678.76          |
| June 1, 2018        | 9,730.00          |                   |                     |
| December 1, 2018    | 9,730.00          | 140,000.00        | 159,460.00          |
| June 1, 2019        | 7,542.50          |                   |                     |
| December 1, 2019    | 7,542.50          | 145,000.00        | 160,085.00          |
| June 1, 2020        | 5,186.25          |                   |                     |
| December 1, 2020    | 5,186.25          | 150,000.00        | 160,372.50          |
| June 1, 2021        | 2,673.75          |                   |                     |
| December 1, 2021    | 2,673.75          | 155,000.00        | 160,347.50          |
| <b>Totals</b>       | <b>132,676.29</b> | <b>985,000.00</b> | <b>1,117,676.29</b> |

**Village of Wilmette  
Fiscal Year 2015 Budget  
General Debt Summary**

**Issue:** 2010 Improvements & Refunding Issue  
**Interest Rate:** 3.287%

| <b>Date Payable</b> | <b>Interest</b>     | <b>Principal</b>     | <b>Total</b>         |
|---------------------|---------------------|----------------------|----------------------|
| June 1, 2015        | 378,468.75          |                      |                      |
| December 1, 2015    | 378,468.75          | 205,000.00           | 961,937.50           |
| June 1, 2016        | 376,418.75          |                      |                      |
| December 1, 2016    | 376,418.75          | 395,000.00           | 1,147,837.50         |
| June 1, 2017        | 372,468.75          |                      |                      |
| December 1, 2017    | 372,468.75          | 190,000.00           | 934,937.50           |
| June 1, 2018        | 370,093.75          |                      |                      |
| December 1, 2018    | 370,093.75          | 385,000.00           | 1,125,187.50         |
| June 1, 2019        | 364,318.75          |                      |                      |
| December 1, 2019    | 364,318.75          | 2,570,000.00         | 3,298,637.50         |
| June 1, 2020        | 325,768.75          |                      |                      |
| December 1, 2020    | 325,768.75          | 2,670,000.00         | 3,321,537.50         |
| June 1, 2021        | 285,718.75          |                      |                      |
| December 1, 2021    | 285,718.75          | 2,765,000.00         | 3,336,437.50         |
| June 1, 2022        | 244,243.75          |                      |                      |
| December 1, 2022    | 244,243.75          | 3,055,000.00         | 3,543,487.50         |
| June 1, 2023        | 198,418.75          |                      |                      |
| December 1, 2023    | 198,418.75          | 3,245,000.00         | 3,641,837.50         |
| June 1, 2024        | 145,687.50          |                      |                      |
| December 1, 2024    | 145,687.50          | 3,300,000.00         | 3,591,375.00         |
| June 1, 2025        | 90,000.00           |                      |                      |
| December 1, 2025    | 90,000.00           | 3,025,000.00         | 3,205,000.00         |
| June 1, 2026        | 29,500.00           |                      |                      |
| December 1, 2026    | 29,500.00           | 1,475,000.00         | 1,534,000.00         |
| <b>Totals</b>       | <b>6,362,212.50</b> | <b>23,280,000.00</b> | <b>29,642,212.50</b> |

**Village of Wilmette  
Fiscal Year 2015 Budget  
General Debt Summary**

**Issue:** 2013 Improvements Issue  
**Interest Rate:** 2.644%

| <b>Date Payable</b> | <b>Interest</b>   | <b>Principal</b>  | <b>Total</b>        |
|---------------------|-------------------|-------------------|---------------------|
| June 1, 2015        | 12,031.25         | -                 |                     |
| December 1, 2015    | 12,031.25         | 60,000.00         | 84,062.50           |
| June 1, 2016        | 11,431.25         | -                 |                     |
| December 1, 2016    | 11,431.25         | 60,000.00         | 82,862.50           |
| June 1, 2017        | 10,831.25         | -                 |                     |
| December 1, 2017    | 10,831.25         | 60,000.00         | 81,662.50           |
| June 1, 2018        | 10,231.25         | -                 |                     |
| December 1, 2018    | 10,231.25         | 65,000.00         | 85,462.50           |
| June 1, 2019        | 9,581.25          | -                 |                     |
| December 1, 2019    | 9,581.25          | 65,000.00         | 84,162.50           |
| June 1, 2020        | 8,931.25          | -                 |                     |
| December 1, 2020    | 8,931.25          | 65,000.00         | 82,862.50           |
| June 1, 2021        | 8,281.25          | -                 |                     |
| December 1, 2021    | 8,281.25          | 65,000.00         | 81,562.50           |
| June 1, 2022        | 7,550.00          | -                 |                     |
| December 1, 2022    | 7,550.00          | 65,000.00         | 80,100.00           |
| June 1, 2023        | 6,737.50          | -                 |                     |
| December 1, 2023    | 6,737.50          | 70,000.00         | 83,475.00           |
| June 1, 2024        | 5,862.50          | -                 |                     |
| December 1, 2024    | 5,862.50          | 70,000.00         | 81,725.00           |
| June 1, 2025        | 4,812.50          | -                 |                     |
| December 1, 2025    | 4,812.50          | 70,000.00         | 79,625.00           |
| June 1, 2026        | 3,762.50          | -                 |                     |
| December 1, 2026    | 3,762.50          | 75,000.00         | 82,525.00           |
| June 1, 2027        | 2,600.00          | -                 |                     |
| December 1, 2027    | 2,600.00          | 75,000.00         | 80,200.00           |
| June 1, 2028        | 1,400.00          | -                 |                     |
| December 1, 2028    | 1,400.00          | 80,000.00         | 82,800.00           |
| <b>Totals</b>       | <b>208,087.50</b> | <b>945,000.00</b> | <b>1,153,087.50</b> |

**Issue:** 2014 Refunding  
**Interest Rate:** 1.430%

| <b>Date Payable</b> | <b>Interest</b>  | <b>Principal</b>  | <b>Total</b>      |
|---------------------|------------------|-------------------|-------------------|
| June 1, 2015        | 11,137.79        |                   |                   |
| December 1, 2015    | 11,137.79        | 150,000.00        | 172,275.58        |
| <b>Totals</b>       | <b>22,275.58</b> | <b>150,000.00</b> | <b>172,275.58</b> |

## Village of Wilmette FY 2015 Budget Tax Levy Projections

| Levy Year | Projected Operating Levy | Debt Service Levy | Additional Levy for Fire & Police Pen. | Portion Paid from Bond Proceeds | Adjustment * to Operating Levy to Smooth the Increment | Total Levy | "Smoothed" Incremental Growth (%) |
|-----------|--------------------------|-------------------|----------------------------------------|---------------------------------|--------------------------------------------------------|------------|-----------------------------------|
| 1998      | 6,386,857                | 997,843           |                                        |                                 |                                                        | 7,384,700  |                                   |
| 1999      | 6,466,007                | 1,176,693         |                                        |                                 |                                                        | 7,642,700  | 3.49%                             |
| 2000      | 6,627,658                | 1,386,515         |                                        |                                 | (20,000)                                               | 7,994,173  | 4.60%                             |
| 2001      | 6,956,488                | 1,515,128         |                                        |                                 | (10,000)                                               | 8,461,616  | 5.85%                             |
| 2002      | 7,234,176                | 2,473,868         |                                        | (600,000)                       | (140,000)                                              | 8,968,044  | 5.98%                             |
| 2003      | 7,523,543                | 2,563,593         |                                        | (400,000)                       | (182,000)                                              | 9,505,136  | 5.99%                             |
| 2004      | 8,071,000                | 2,583,226         |                                        | (200,000)                       | (147,500)                                              | 10,306,726 | 8.43%                             |
| 2005      | 8,295,437                | 2,450,663         |                                        |                                 | 179,500                                                | 10,925,600 | 6.00%                             |
| 2006      | 8,940,311                | 2,541,289         |                                        |                                 | 320,000                                                | 11,801,600 | 8.02%                             |
| 2007      | 9,352,187                | 3,883,613         |                                        | (500,000)                       | (463,000)                                              | 12,272,800 | 3.99%                             |
| 2008      | 9,572,183                | 3,241,817         | 172,000                                |                                 | 13,000                                                 | 12,999,000 | 5.92%                             |
| 2009      | 9,503,999                | 3,069,001         | 490,000                                |                                 | 450,000                                                | 13,513,000 | 3.95%                             |
| 2010      | 9,942,229                | 2,991,871         | 1,082,000                              |                                 |                                                        | 14,016,100 | 3.72%                             |
| 2011      | 10,330,002               | 3,041,398         | 1,162,000                              |                                 |                                                        | 14,533,400 | 3.69%                             |
| 2012      | 11,783,345               | 3,256,455         |                                        |                                 |                                                        | 15,039,800 | 3.48%                             |
| 2013      | 12,250,693               | 3,298,207         |                                        |                                 |                                                        | 15,548,900 | 3.39%                             |
| 2014      | 12,718,778               | 3,351,672         |                                        |                                 |                                                        | 16,070,450 | 3.35%                             |
| 2015      | 13,250,299               | 3,412,624         |                                        |                                 |                                                        | 16,662,923 | 3.69%                             |
| 2016      | 13,806,378               | 3,477,386         |                                        |                                 |                                                        | 17,283,764 | 3.73%                             |
| 2017      | 14,354,668               | 3,540,843         |                                        |                                 |                                                        | 17,895,511 | 3.54%                             |
| 2018      | 14,924,874               | 3,582,290         |                                        |                                 |                                                        | 18,507,164 | 3.42%                             |
| 2019      | 15,517,900               | 3,604,422         |                                        |                                 |                                                        | 19,122,322 | 3.32%                             |
| 2020      | 16,134,639               | 3,618,148         |                                        |                                 |                                                        | 19,752,787 | 3.30%                             |
| 2021      | 16,776,067               | 3,663,891         |                                        |                                 |                                                        | 20,439,958 | 3.48%                             |
| 2022      | 17,489,890               | 3,766,747         |                                        |                                 |                                                        | 21,256,637 | 4.00%                             |
| 2023      | 18,036,870               | 3,713,953         |                                        |                                 |                                                        | 21,750,823 | 2.32%                             |
| 2024      | 18,758,357               | 3,321,158         |                                        |                                 |                                                        | 22,079,515 | 1.51%                             |
| 2025      | 19,508,711               | 1,634,505         |                                        |                                 |                                                        | 21,143,216 | -4.24%                            |
| 2026      | 20,289,032               | 81,092            |                                        |                                 |                                                        | 20,370,124 | -3.66%                            |
| 2027      | 21,100,620               | 83,721            |                                        |                                 |                                                        | 21,184,341 | 4.00%                             |
| 2028      | 21,944,667               | -                 |                                        |                                 |                                                        | 21,944,667 | 3.59%                             |

\* These adjustments, in total, net to zero. They are designed to eliminate large percentage fluctuations in the Village's tax levy due to the issuance of new debt.

**Village of Wilmette  
Fiscal Year 2015 Budget  
Water Debt Summary**

| <b>Fiscal Year Ending</b> | <b>2007<br/>Issue</b> | <b>2009<br/>Issue</b> | <b>2010<br/>Issue</b> | <b>2011<br/>Issue</b> | <b>2014<br/>Issue</b> | <b>Total</b>         |
|---------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|----------------------|
| December 31, 2015         | 295,250.00            | 810,150.00            | 38,137.50             | 241,600.00            | 304,353.52            | 1,689,491.02         |
| December 31, 2016         | 871,950.00            | 190,900.00            | 38,137.50             | 239,100.00            | 507,223.13            | 1,847,310.63         |
| December 31, 2017         | 989,725.00            | 187,900.00            | 38,137.50             | 281,600.00            | 752,671.43            | 2,250,033.93         |
| December 31, 2018         | 996,518.76            | 184,775.00            | 38,137.50             | 428,200.00            | 592,400.00            | 2,240,031.26         |
| December 31, 2018         | 976,662.50            | 181,650.00            | 38,137.50             | 511,000.00            | 531,050.00            | 2,238,500.00         |
| December 31, 2020         | 1,005,112.50          | 278,400.00            | 38,137.50             | 490,750.00            | 551,050.00            | 2,363,450.00         |
| December 31, 2021         | 1,000,800.00          | 271,700.00            | 38,137.50             | 1,073,750.00          |                       | 2,384,387.50         |
| December 31, 2022         | -                     | 964,800.00            | 38,137.50             | 1,123,900.00          |                       | 2,126,837.50         |
| December 31, 2023         | -                     | 932,850.00            | 38,137.50             | 571,650.00            |                       | 1,542,637.50         |
| December 31, 2024         | -                     | -                     | 1,168,137.50          | -                     |                       | 1,168,137.50         |
| <b>Total</b>              | <b>6,136,018.76</b>   | <b>4,003,125.00</b>   | <b>1,511,375.00</b>   | <b>4,961,550.00</b>   | <b>3,238,748.08</b>   | <b>19,850,816.84</b> |

**Village of Wilmette  
Fiscal Year 2015 Budget  
Debt Service Schedule**

**Issue:** 2007 Water Fund Refunding Issue

**Interest Rate:** 4.207%

| <b>Date Payable</b> | <b>Interest</b>     | <b>Principal</b>    | <b>Total</b>        |
|---------------------|---------------------|---------------------|---------------------|
| June 1, 2015        | 107,625.00          |                     |                     |
| December 1, 2015    | 107,625.00          | 80,000.00           | 295,250.00          |
| June 1, 2016        | 105,975.00          |                     |                     |
| December 1, 2016    | 105,975.00          | 660,000.00          | 871,950.00          |
| June 1, 2017        | 92,362.50           |                     |                     |
| December 1, 2017    | 92,362.50           | 805,000.00          | 989,725.00          |
| June 1, 2018        | 75,759.38           |                     |                     |
| December 1, 2018    | 75,759.38           | 845,000.00          | 996,518.76          |
| June 1, 2019        | 58,331.25           |                     |                     |
| December 1, 2019    | 58,331.25           | 860,000.00          | 976,662.50          |
| June 1, 2020        | 40,056.25           |                     |                     |
| December 1, 2020    | 40,056.25           | 925,000.00          | 1,005,112.50        |
| June 1, 2021        | 20,400.00           |                     |                     |
| December 1, 2021    | 20,400.00           | 960,000.00          | 1,000,800.00        |
| <b>Totals</b>       | <b>1,001,018.76</b> | <b>5,135,000.00</b> | <b>6,136,018.76</b> |

**Issue:** 2009 Water Fund Refunding Issue

**Interest Rate:** 3.017%

| <b>Date Payable</b> | <b>Interest</b>   | <b>Principal</b>    | <b>Total</b>        |
|---------------------|-------------------|---------------------|---------------------|
| June 1, 2015        | 55,075.00         |                     |                     |
| December 1, 2015    | 55,075.00         | 700,000.00          | 810,150.00          |
| June 1, 2016        | 45,450.00         |                     |                     |
| December 1, 2016    | 45,450.00         | 100,000.00          | 190,900.00          |
| June 1, 2017        | 43,950.00         |                     |                     |
| December 1, 2017    | 43,950.00         | 100,000.00          | 187,900.00          |
| June 1, 2018        | 42,387.50         |                     |                     |
| December 1, 2018    | 42,387.50         | 100,000.00          | 184,775.00          |
| June 1, 2019        | 40,825.00         |                     |                     |
| December 1, 2019    | 40,825.00         | 100,000.00          | 181,650.00          |
| June 1, 2020        | 39,200.00         |                     |                     |
| December 1, 2020    | 39,200.00         | 200,000.00          | 278,400.00          |
| June 1, 2021        | 35,850.00         |                     |                     |
| December 1, 2021    | 35,850.00         | 200,000.00          | 271,700.00          |
| June 1, 2022        | 32,400.00         |                     |                     |
| December 1, 2022    | 32,400.00         | 900,000.00          | 964,800.00          |
| June 1, 2023        | 16,425.00         |                     |                     |
| December 1, 2023    | 16,425.00         | 900,000.00          | 932,850.00          |
| <b>Totals</b>       | <b>703,125.00</b> | <b>3,300,000.00</b> | <b>4,003,125.00</b> |

**Village of Wilmette  
Fiscal Year 2015 Budget  
Debt Service Schedule**

**Issue:** 2010 Water Fund Improvements Issue  
**Interest Rate:** 3.287%

| Date Payable     | Interest          | Principal           | Total               |
|------------------|-------------------|---------------------|---------------------|
| June 1, 2015     | 19,068.75         |                     |                     |
| December 1, 2015 | 19,068.75         | -                   | 38,137.50           |
| June 1, 2016     | 19,068.75         |                     |                     |
| December 1, 2016 | 19,068.75         | -                   | 38,137.50           |
| June 1, 2017     | 19,068.75         |                     |                     |
| December 1, 2017 | 19,068.75         | -                   | 38,137.50           |
| June 1, 2018     | 19,068.75         |                     |                     |
| December 1, 2018 | 19,068.75         | -                   | 38,137.50           |
| June 1, 2019     | 19,068.75         |                     |                     |
| December 1, 2019 | 19,068.75         | -                   | 38,137.50           |
| June 1, 2020     | 19,068.75         |                     |                     |
| December 1, 2020 | 19,068.75         | -                   | 38,137.50           |
| June 1, 2021     | 19,068.75         |                     |                     |
| December 1, 2021 | 19,068.75         | -                   | 38,137.50           |
| June 1, 2022     | 19,068.75         |                     |                     |
| December 1, 2022 | 19,068.75         | -                   | 38,137.50           |
| June 1, 2023     | 19,068.75         |                     |                     |
| December 1, 2023 | 19,068.75         | -                   | 38,137.50           |
| June 1, 2024     | 19,068.75         |                     |                     |
| December 1, 2024 | 19,068.75         | 1,130,000.00        | 1,168,137.50        |
| <b>Totals</b>    | <b>381,375.00</b> | <b>1,130,000.00</b> | <b>1,511,375.00</b> |

**Village of Wilmette  
Fiscal Year 2015 Budget  
Debt Service Schedule**

**Issue:** 2011 Water Fund Refunding Issue  
**Interest Rate:** 2.657%

| Date Payable     | Interest          | Principal           | Total               |
|------------------|-------------------|---------------------|---------------------|
| June 1, 2015     | 58,300.00         |                     |                     |
| December 1, 2015 | 58,300.00         | 125,000.00          | 241,600.00          |
| June 1, 2016     | 57,050.00         |                     |                     |
| December 1, 2016 | 57,050.00         | 125,000.00          | 239,100.00          |
| June 1, 2017     | 55,800.00         |                     |                     |
| December 1, 2017 | 55,800.00         | 170,000.00          | 281,600.00          |
| June 1, 2018     | 54,100.00         |                     |                     |
| December 1, 2018 | 54,100.00         | 320,000.00          | 428,200.00          |
| June 1, 2019     | 50,500.00         |                     |                     |
| December 1, 2019 | 50,500.00         | 410,000.00          | 511,000.00          |
| June 1, 2020     | 45,375.00         |                     |                     |
| December 1, 2020 | 45,375.00         | 400,000.00          | 490,750.00          |
| June 1, 2021     | 39,375.00         |                     |                     |
| December 1, 2021 | 39,375.00         | 995,000.00          | 1,073,750.00        |
| June 1, 2022     | 24,450.00         |                     |                     |
| December 1, 2022 | 24,450.00         | 1,075,000.00        | 1,123,900.00        |
| June 1, 2023     | 8,325.00          |                     |                     |
| December 1, 2023 | 8,325.00          | 555,000.00          | 571,650.00          |
| <b>Totals</b>    | <b>786,550.00</b> | <b>4,175,000.00</b> | <b>4,961,550.00</b> |

**Village of Wilmette  
Fiscal Year 2015 Budget  
Debt Service Schedule**

**Issue:** 2014 Water Fund Refunding Issue  
**Interest Rate:** 1.430%

| <b>Date Payable</b> | <b>Interest</b>   | <b>Principal</b>    | <b>Total</b>        |
|---------------------|-------------------|---------------------|---------------------|
| June 1, 2015        | 19,676.76         |                     |                     |
| December 1, 2015    | 19,676.76         | 265,000.00          | 304,353.52          |
| June 1, 2016        | 26,111.57         |                     |                     |
| December 1, 2016    | 26,111.57         | 455,000.00          | 507,223.13          |
| June 1, 2017        | 23,835.72         |                     |                     |
| December 1, 2017    | 23,835.72         | 705,000.00          | 752,671.43          |
| June 1, 2018        | 23,700.00         |                     |                     |
| December 1, 2018    | 23,700.00         | 545,000.00          | 592,400.00          |
| June 1, 2019        | 15,525.00         |                     |                     |
| December 1, 2019    | 15,525.00         | 500,000.00          | 531,050.00          |
| June 1, 2020        | 8,025.00          |                     |                     |
| December 1, 2020    | 8,025.00          | 535,000.00          | 551,050.00          |
| <b>Totals</b>       | <b>233,748.08</b> | <b>3,005,000.00</b> | <b>3,238,748.08</b> |

**Village of Wilmette  
Fiscal Year 2015 Budget  
Sewer Debt Service Summary**

| Fiscal Year Ending | IEPA Loans              |                         |                         |                         |                         |                         |                         | 2007 General<br>Obligation<br>Bond Issue |
|--------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|------------------------------------------|
|                    | FY 2006<br>Improvements | FY 2007<br>Improvements | FY 2009<br>Improvements | FY 2010<br>Improvements | FY 2011<br>Improvements | FY 2012<br>Improvements | FY 2013<br>Improvements |                                          |
| December 31, 2015  | 27,847.04               | 41,495.24               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 35,129.32               | 214,868.76                               |
| December 31, 2016  | 27,847.04               | 41,495.24               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 35,129.32               | 334,712.50                               |
| December 31, 2017  | 27,847.04               | 41,495.24               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 35,129.32               | 574,400.00                               |
| December 31, 2018  | 27,847.04               | 41,495.24               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 35,129.32               | 553,775.00                               |
| December 31, 2019  | 27,847.04               | 41,495.24               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 35,129.32               | 533,150.00                               |
| December 31, 2020  | 27,847.04               | 41,495.24               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 35,129.32               | 291,900.00                               |
| December 31, 2021  | 27,847.04               | 41,495.24               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 35,129.32               | -                                        |
| December 31, 2022  | 27,847.04               | 41,495.24               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 35,129.32               | -                                        |
| December 31, 2023  | 27,847.04               | 41,495.24               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 35,129.32               | -                                        |
| December 31, 2024  | 27,847.04               | 41,495.24               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 35,129.32               | -                                        |
| December 31, 2025  | 27,847.04               | 41,495.24               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 35,129.32               | -                                        |
| December 31, 2026  | 27,847.04               | 41,495.24               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 35,129.32               | -                                        |
| December 31, 2027  | -                       | 40,549.96               | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 35,129.32               | -                                        |
| December 31, 2028  | -                       | -                       | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 35,129.32               | -                                        |
| December 31, 2029  | -                       | -                       | 8,821.94                | 42,887.14               | 47,414.40               | 35,268.78               | 35,129.32               | -                                        |
| December 31, 2030  | -                       | -                       | 4,411.14                | 42,887.14               | 47,414.40               | 35,268.78               | 35,129.32               | -                                        |
| December 31, 2031  | -                       | -                       | -                       | 42,887.14               | 47,414.40               | 35,268.78               | 35,129.32               | -                                        |
| December 31, 2032  |                         |                         |                         |                         | 47,414.40               | 35,268.78               | 35,129.32               |                                          |
| December 31, 2033  |                         |                         |                         |                         |                         | 29,839.40               | 35,129.32               |                                          |
| December 31, 2034  |                         |                         |                         |                         |                         |                         |                         |                                          |
| December 31, 2035  |                         |                         |                         |                         |                         |                         |                         |                                          |
| December 31, 2036  |                         |                         |                         |                         |                         |                         |                         |                                          |
| December 31, 2037  |                         |                         |                         |                         |                         |                         |                         |                                          |
| December 31, 2038  |                         |                         |                         |                         |                         |                         |                         |                                          |
| December 31, 2039  |                         |                         |                         |                         |                         |                         |                         |                                          |
| December 31, 2040  |                         |                         |                         |                         |                         |                         |                         |                                          |
| December 31, 2041  |                         |                         |                         |                         |                         |                         |                         |                                          |
| December 31, 2042  |                         |                         |                         |                         |                         |                         |                         |                                          |
| December 31, 2043  |                         |                         |                         |                         |                         |                         |                         |                                          |
| <b>Total</b>       | <b>334,164.48</b>       | <b>538,492.84</b>       | <b>136,740.24</b>       | <b>729,081.38</b>       | <b>853,459.20</b>       | <b>664,677.44</b>       | <b>667,457.08</b>       | <b>2,502,806.26</b>                      |

**Village of Wilmette  
Fiscal Year 2015 Budget  
Sewer Debt Service Summary**

| <b>2009 General<br/>Obligation<br/>Bond Issue</b> | <b>2010 General<br/>Obligation<br/>Bond Issue</b> | <b>2011 General<br/>Obligation<br/>Bond Issue</b> | <b>2013 General<br/>Obligation<br/>Bond Issue</b> | <b>2014<br/>G.O. Refund<br/>Bond Issue</b> | <b>2014 General<br/>Obligation<br/>Bond Issue</b> | <b>Total</b>         |
|---------------------------------------------------|---------------------------------------------------|---------------------------------------------------|---------------------------------------------------|--------------------------------------------|---------------------------------------------------|----------------------|
| 160,813.76                                        | 44,550.00                                         | 833,812.50                                        | 335,110.00                                        | 637,419.65                                 | 575,023.26                                        | 3,040,461.79         |
| 157,238.76                                        | 44,550.00                                         | 995,912.50                                        | 335,110.00                                        | 613,126.87                                 | 576,625.00                                        | 3,296,139.49         |
| 158,338.76                                        | 44,550.00                                         | 754,512.50                                        | 335,110.00                                        | 592,528.57                                 | 576,625.00                                        | 3,274,928.69         |
| 159,120.00                                        | 804,550.00                                        | 602,612.50                                        | 335,110.00                                        |                                            | 576,625.00                                        | 3,270,656.36         |
| 159,745.00                                        | 746,750.00                                        | 682,375.00                                        | 335,110.00                                        |                                            | 576,625.00                                        | 3,272,618.86         |
| 155,032.50                                        | -                                                 | 1,098,750.00                                      | 435,110.00                                        |                                            | 576,625.00                                        | 2,796,281.36         |
| 155,175.00                                        | -                                                 | 1,309,500.00                                      | 433,110.00                                        |                                            | 576,625.00                                        | 2,713,273.86         |
| -                                                 | -                                                 | 1,288,050.00                                      | 435,860.00                                        |                                            | 576,625.00                                        | 2,539,398.86         |
| -                                                 | -                                                 | 726,150.00                                        | 428,235.00                                        |                                            | 776,625.00                                        | 2,169,873.86         |
| -                                                 | -                                                 | -                                                 | 825,735.00                                        |                                            | 670,625.00                                        | 1,735,223.86         |
| -                                                 | -                                                 | -                                                 | 815,735.00                                        |                                            | 667,625.00                                        | 1,722,223.86         |
| -                                                 | -                                                 | -                                                 | 795,585.00                                        |                                            | 664,625.00                                        | 1,699,073.86         |
| -                                                 | -                                                 | -                                                 | 785,085.00                                        |                                            | 661,625.00                                        | 1,656,781.54         |
| -                                                 | -                                                 | -                                                 | 768,925.00                                        |                                            | 658,625.00                                        | 1,597,071.58         |
| -                                                 | -                                                 | -                                                 | 746,250.00                                        |                                            | 1,055,625.00                                      | 1,971,396.58         |
| -                                                 | -                                                 | -                                                 | 727,500.00                                        |                                            | 1,090,625.00                                      | 1,983,235.78         |
| -                                                 | -                                                 | -                                                 | 707,500.00                                        |                                            | 1,123,437.50                                      | 1,991,637.14         |
|                                                   |                                                   |                                                   | 687,500.00                                        |                                            | 1,103,937.50                                      | 1,909,250.00         |
|                                                   |                                                   |                                                   | 667,500.00                                        |                                            | 1,183,687.50                                      | 1,916,156.22         |
|                                                   |                                                   |                                                   | 647,500.00                                        |                                            | 1,209,187.50                                      | 1,856,687.50         |
|                                                   |                                                   |                                                   | 1,127,500.00                                      |                                            | 732,937.50                                        | 1,860,437.50         |
|                                                   |                                                   |                                                   | 1,086,000.00                                      |                                            | 772,062.50                                        | 1,858,062.50         |
|                                                   |                                                   |                                                   | 1,043,500.00                                      |                                            | 809,375.00                                        | 1,852,875.00         |
|                                                   |                                                   |                                                   |                                                   |                                            | 1,894,375.00                                      | 1,894,375.00         |
|                                                   |                                                   |                                                   |                                                   |                                            | 1,888,125.00                                      | 1,888,125.00         |
|                                                   |                                                   |                                                   |                                                   |                                            | 1,930,000.00                                      | 1,930,000.00         |
|                                                   |                                                   |                                                   |                                                   |                                            | 1,914,000.00                                      | 1,914,000.00         |
|                                                   |                                                   |                                                   |                                                   |                                            | 1,946,000.00                                      | 1,946,000.00         |
|                                                   |                                                   |                                                   |                                                   |                                            | 1,924,000.00                                      | 1,924,000.00         |
| <b>1,105,463.78</b>                               | <b>1,684,950.00</b>                               | <b>8,291,675.00</b>                               | <b>14,839,680.00</b>                              | <b>1,843,075.09</b>                        | <b>29,288,523.26</b>                              | <b>63,480,246.05</b> |

**Village of Wilmette  
Fiscal Year 2015 Budget  
Debt Service Schedule**

**Sewer E.P.A.**

**Loan Reference: 2006 Improvements - 117-2597**

**Interest Rate: 2.500%**

| <b>Date Payable</b> | <b>Interest</b>  | <b>Principal</b>  | <b>Total</b>      |
|---------------------|------------------|-------------------|-------------------|
| March 13, 2015      | 3,589.52         | 10,334.00         | 13,923.52         |
| September 13, 2015  | 3,460.35         | 10,463.17         | 13,923.52         |
| March 13, 2016      | 3,329.56         | 10,593.96         | 13,923.52         |
| September 13, 2016  | 3,197.13         | 10,726.39         | 13,923.52         |
| March 13, 2017      | 3,063.05         | 10,860.47         | 13,923.52         |
| September 13, 2017  | 2,927.30         | 10,996.22         | 13,923.52         |
| March 13, 2018      | 2,789.85         | 11,133.67         | 13,923.52         |
| September 13, 2018  | 2,650.67         | 11,272.85         | 13,923.52         |
| March 13, 2019      | 2,509.76         | 11,413.76         | 13,923.52         |
| September 13, 2019  | 2,367.09         | 11,556.43         | 13,923.52         |
| March 13, 2020      | 2,222.64         | 11,700.88         | 13,923.52         |
| September 13, 2020  | 2,076.38         | 11,847.14         | 13,923.52         |
| March 13, 2021      | 1,928.29         | 11,995.23         | 13,923.52         |
| September 13, 2021  | 1,778.35         | 12,145.17         | 13,923.52         |
| March 13, 2022      | 1,626.53         | 12,296.99         | 13,923.52         |
| September 13, 2022  | 1,472.82         | 12,450.70         | 13,923.52         |
| March 13, 2023      | 1,317.18         | 12,606.34         | 13,923.52         |
| September 13, 2023  | 1,159.61         | 12,763.91         | 13,923.52         |
| March 13, 2024      | 1,000.06         | 12,923.46         | 13,923.52         |
| September 13, 2024  | 838.51           | 13,085.01         | 13,923.52         |
| March 13, 2025      | 674.95           | 13,248.57         | 13,923.52         |
| September 13, 2025  | 509.34           | 13,414.18         | 13,923.52         |
| March 13, 2026      | 341.67           | 13,581.85         | 13,923.52         |
| September 13, 2026  | 172.06           | 13,751.46         | 13,923.52         |
| <b>Totals</b>       | <b>47,002.67</b> | <b>287,161.81</b> | <b>334,164.48</b> |

**Village of Wilmette  
Fiscal Year 2015 Budget  
Debt Service Schedule**

**Sewer E.P.A.**

**Loan Reference: 2007 Improvements - L17-2807**

**Interest Rate: 2.500%**

| <b>Date Payable</b> | <b>Interest</b>  | <b>Principal</b>  | <b>Total</b>      |
|---------------------|------------------|-------------------|-------------------|
| April 21, 2015      | 3,104.94         | 8,144.20          | 11,249.14         |
| October 21, 2015    | 3,003.14         | 8,246.00          | 11,249.14         |
| April 21, 2016      | 2,900.06         | 8,349.08          | 11,249.14         |
| October 21, 2016    | 2,795.70         | 8,453.44          | 11,249.14         |
| April 21, 2017      | 2,690.03         | 8,559.11          | 11,249.14         |
| October 21, 2017    | 2,583.04         | 8,666.10          | 11,249.14         |
| April 21, 2018      | 2,474.71         | 8,774.43          | 11,249.14         |
| October 21, 2018    | 2,365.03         | 8,884.11          | 11,249.14         |
| April 21, 2019      | 2,253.98         | 8,995.16          | 11,249.14         |
| October 21, 2019    | 2,141.54         | 9,107.60          | 11,249.14         |
| April 21, 2020      | 2,027.70         | 9,221.44          | 11,249.14         |
| October 21, 2020    | 1,912.43         | 9,336.71          | 11,249.14         |
| April 21, 2021      | 1,795.72         | 9,453.42          | 11,249.14         |
| October 21, 2021    | 1,677.55         | 9,571.59          | 11,249.14         |
| April 21, 2022      | 1,557.91         | 9,691.23          | 11,249.14         |
| October 21, 2022    | 1,436.77         | 9,812.37          | 11,249.14         |
| April 21, 2023      | 1,314.11         | 9,935.03          | 11,249.14         |
| October 21, 2023    | 1,189.92         | 10,059.22         | 11,249.14         |
| April 21, 2024      | 1,064.18         | 10,184.96         | 11,249.14         |
| October 21, 2024    | 936.87           | 10,312.27         | 11,249.14         |
| April 21, 2025      | 807.97           | 10,441.17         | 11,249.14         |
| October 21, 2025    | 677.45           | 10,571.69         | 11,249.14         |
| April 21, 2026      | 545.31           | 10,703.83         | 11,249.14         |
| October 21, 2026    | 411.51           | 10,837.63         | 11,249.14         |
| April 21, 2027      | 276.04           | 10,973.10         | 11,249.14         |
| October 21, 2027    | 139.03           | 11,110.11         | 11,249.14         |
| <b>Totals</b>       | <b>44,082.64</b> | <b>248,395.00</b> | <b>292,477.64</b> |

**Village of Wilmette  
Fiscal Year 2015 Budget  
Debt Service Schedule**

**Sewer E.P.A.**

**Loan Reference: 2007 Improvements - L17-2808**

**Interest Rate: 2.500%**

| <b>Date Payable</b> | <b>Interest</b>  | <b>Principal</b>  | <b>Total</b>      |
|---------------------|------------------|-------------------|-------------------|
| April 21, 2015      | 2,613.17         | 6,885.31          | 9,498.48          |
| October 21, 2015    | 2,527.11         | 6,971.37          | 9,498.48          |
| April 21, 2016      | 2,439.97         | 7,058.51          | 9,498.48          |
| October 21, 2016    | 2,351.73         | 7,146.75          | 9,498.48          |
| April 21, 2017      | 2,262.40         | 7,236.08          | 9,498.48          |
| October 21, 2017    | 2,171.95         | 7,326.53          | 9,498.48          |
| April 21, 2018      | 2,080.37         | 7,418.11          | 9,498.48          |
| October 21, 2018    | 1,987.64         | 7,510.84          | 9,498.48          |
| April 21, 2019      | 1,893.76         | 7,604.72          | 9,498.48          |
| October 21, 2019    | 1,798.70         | 7,699.78          | 9,498.48          |
| April 21, 2020      | 1,702.45         | 7,796.03          | 9,498.48          |
| October 21, 2020    | 1,605.00         | 7,893.48          | 9,498.48          |
| April 21, 2021      | 1,506.33         | 7,992.15          | 9,498.48          |
| October 21, 2021    | 1,406.43         | 8,092.05          | 9,498.48          |
| April 21, 2022      | 1,305.28         | 8,193.20          | 9,498.48          |
| October 21, 2022    | 1,202.86         | 8,295.62          | 9,498.48          |
| April 21, 2023      | 1,099.17         | 8,399.31          | 9,498.48          |
| October 21, 2023    | 994.18           | 8,504.30          | 9,498.48          |
| April 21, 2024      | 887.87           | 8,610.61          | 9,498.48          |
| October 21, 2024    | 780.24           | 8,718.24          | 9,498.48          |
| April 21, 2025      | 671.26           | 8,827.22          | 9,498.48          |
| October 21, 2025    | 560.92           | 8,937.56          | 9,498.48          |
| April 21, 2026      | 449.20           | 9,049.28          | 9,498.48          |
| October 21, 2026    | 336.09           | 9,162.39          | 9,498.48          |
| April 21, 2027      | 221.56           | 9,276.92          | 9,498.48          |
| October 21, 2027    | 105.60           | 8,447.60          | 8,553.20          |
| <b>Totals</b>       | <b>36,961.24</b> | <b>209,053.96</b> | <b>246,015.20</b> |

**Village of Wilmette  
Fiscal Year 2015 Budget  
Debt Service Schedule**

**Sewer E.P.A.**

**Loan Reference: 2009 Sewer Lining Improvements - L17-2952**

**Interest Rate: 0.000%**

| <b>Date Payable</b> | <b>Interest</b> | <b>Principal</b>  | <b>Total</b>      |
|---------------------|-----------------|-------------------|-------------------|
| April 7, 2015       | -               | 4,410.97          | 4,410.97          |
| October 7, 2015     | -               | 4,410.97          | 4,410.97          |
| April 7, 2016       | -               | 4,410.97          | 4,410.97          |
| October 7, 2016     | -               | 4,410.97          | 4,410.97          |
| April 7, 2017       | -               | 4,410.97          | 4,410.97          |
| October 7, 2017     | -               | 4,410.97          | 4,410.97          |
| April 7, 2018       | -               | 4,410.97          | 4,410.97          |
| October 7, 2018     | -               | 4,410.97          | 4,410.97          |
| April 7, 2019       | -               | 4,410.97          | 4,410.97          |
| October 7, 2019     | -               | 4,410.97          | 4,410.97          |
| April 7, 2020       | -               | 4,410.97          | 4,410.97          |
| October 7, 2020     | -               | 4,410.97          | 4,410.97          |
| April 7, 2021       | -               | 4,410.97          | 4,410.97          |
| October 7, 2021     | -               | 4,410.97          | 4,410.97          |
| April 7, 2022       | -               | 4,410.97          | 4,410.97          |
| October 7, 2022     | -               | 4,410.97          | 4,410.97          |
| April 7, 2023       | -               | 4,410.97          | 4,410.97          |
| October 7, 2023     | -               | 4,410.97          | 4,410.97          |
| April 7, 2024       | -               | 4,410.97          | 4,410.97          |
| October 7, 2024     | -               | 4,410.97          | 4,410.97          |
| April 7, 2025       | -               | 4,410.97          | 4,410.97          |
| October 7, 2025     | -               | 4,410.97          | 4,410.97          |
| April 7, 2026       | -               | 4,410.97          | 4,410.97          |
| October 7, 2026     | -               | 4,410.97          | 4,410.97          |
| April 7, 2027       | -               | 4,410.97          | 4,410.97          |
| October 7, 2027     | -               | 4,410.97          | 4,410.97          |
| April 7, 2028       | -               | 4,410.97          | 4,410.97          |
| October 7, 2028     | -               | 4,410.97          | 4,410.97          |
| April 7, 2029       | -               | 4,410.97          | 4,410.97          |
| October 7, 2029     | -               | 4,410.97          | 4,410.97          |
| April 7, 2030       | -               | 4,411.14          | 4,411.14          |
| <b>Totals</b>       | -               | <b>136,740.24</b> | <b>136,740.24</b> |

**Village of Wilmette  
Fiscal Year 2015 Budget  
Debt Service Schedule**

**Sewer E.P.A.**

**Loan Reference: 2010 Sewer Lining Improvements - L17-4005**

**Interest Rate: 1.250%**

| <b>Date Payable</b> | <b>Interest</b>  | <b>Principal</b>  | <b>Total</b>      |
|---------------------|------------------|-------------------|-------------------|
| January 18, 2015    | 4,093.68         | 17,349.89         | 21,443.57         |
| July 18, 2015       | 3,985.24         | 17,458.33         | 21,443.57         |
| January 18, 2016    | 3,876.13         | 17,567.44         | 21,443.57         |
| July 18, 2016       | 3,766.33         | 17,677.24         | 21,443.57         |
| January 18, 2017    | 3,655.85         | 17,787.72         | 21,443.57         |
| July 18, 2017       | 3,544.68         | 17,898.89         | 21,443.57         |
| January 18, 2018    | 3,432.81         | 18,010.76         | 21,443.57         |
| July 18, 2018       | 3,320.24         | 18,123.33         | 21,443.57         |
| January 18, 2019    | 3,206.97         | 18,236.60         | 21,443.57         |
| July 18, 2019       | 3,092.99         | 18,350.58         | 21,443.57         |
| January 18, 2020    | 2,978.30         | 18,465.27         | 21,443.57         |
| July 18, 2020       | 2,862.89         | 18,580.68         | 21,443.57         |
| January 18, 2021    | 2,746.76         | 18,696.81         | 21,443.57         |
| July 18, 2021       | 2,629.91         | 18,813.66         | 21,443.57         |
| January 18, 2022    | 2,512.32         | 18,931.25         | 21,443.57         |
| July 18, 2022       | 2,394.00         | 19,049.57         | 21,443.57         |
| January 18, 2023    | 2,274.94         | 19,168.63         | 21,443.57         |
| July 18, 2023       | 2,155.14         | 19,288.43         | 21,443.57         |
| January 18, 2024    | 2,034.59         | 19,408.98         | 21,443.57         |
| July 18, 2024       | 1,913.28         | 19,530.29         | 21,443.57         |
| January 18, 2025    | 1,791.22         | 19,652.35         | 21,443.57         |
| July 18, 2025       | 1,668.39         | 19,775.18         | 21,443.57         |
| January 18, 2026    | 1,544.79         | 19,898.78         | 21,443.57         |
| July 18, 2026       | 1,420.43         | 20,023.14         | 21,443.57         |
| January 18, 2027    | 1,295.28         | 20,148.29         | 21,443.57         |
| July 18, 2027       | 1,169.36         | 20,274.21         | 21,443.57         |
| January 18, 2028    | 1,042.64         | 20,400.93         | 21,443.57         |
| July 18, 2028       | 915.14           | 20,528.43         | 21,443.57         |
| January 18, 2029    | 786.83           | 20,656.74         | 21,443.57         |
| July 18, 2029       | 657.73           | 20,785.84         | 21,443.57         |
| January 18, 2030    | 527.82           | 20,915.75         | 21,443.57         |
| July 18, 2030       | 397.09           | 21,046.48         | 21,443.57         |
| January 18, 2031    | 265.55           | 21,178.02         | 21,443.57         |
| July 18, 2031       | 133.09           | 21,310.48         | 21,443.57         |
| <b>Totals</b>       | <b>74,092.41</b> | <b>654,988.97</b> | <b>729,081.38</b> |

**Village of Wilmette  
Fiscal Year 2015 Budget  
Debt Service Schedule**

**Sewer E.P.A.**

**Loan Reference: 2011 Sewer Lining Improvements - L17-4672**

**Interest Rate: 2.295%**

| <b>Date Payable</b> | <b>Interest</b>   | <b>Principal</b>  | <b>Total</b>      |
|---------------------|-------------------|-------------------|-------------------|
| February 5, 2015    | 7,985.67          | 15,721.53         | 23,707.20         |
| August 5, 2015      | 7,805.27          | 15,901.93         | 23,707.20         |
| February 5, 2016    | 7,622.79          | 16,084.41         | 23,707.20         |
| August 5, 2016      | 7,438.23          | 16,268.97         | 23,707.20         |
| February 5, 2017    | 7,251.54          | 16,455.66         | 23,707.20         |
| August 5, 2017      | 7,062.71          | 16,644.49         | 23,707.20         |
| February 5, 2018    | 6,871.71          | 16,835.49         | 23,707.20         |
| August 5, 2018      | 6,678.53          | 17,028.67         | 23,707.20         |
| February 5, 2019    | 6,483.12          | 17,224.08         | 23,707.20         |
| August 5, 2019      | 6,285.48          | 17,421.72         | 23,707.20         |
| February 5, 2020    | 6,085.56          | 17,621.64         | 23,707.20         |
| August 5, 2020      | 5,883.35          | 17,823.85         | 23,707.20         |
| February 5, 2021    | 5,678.83          | 18,028.37         | 23,707.20         |
| August 5, 2021      | 5,471.95          | 18,235.25         | 23,707.20         |
| February 5, 2022    | 5,262.70          | 18,444.50         | 23,707.20         |
| August 5, 2022      | 5,051.05          | 18,656.15         | 23,707.20         |
| February 5, 2023    | 4,836.97          | 18,870.23         | 23,707.20         |
| August 5, 2023      | 4,620.44          | 19,086.76         | 23,707.20         |
| February 5, 2024    | 4,401.41          | 19,305.79         | 23,707.20         |
| August 5, 2024      | 4,179.88          | 19,527.32         | 23,707.20         |
| February 5, 2025    | 3,955.80          | 19,751.40         | 23,707.20         |
| August 5, 2025      | 3,729.16          | 19,978.04         | 23,707.20         |
| February 5, 2026    | 3,499.91          | 20,207.29         | 23,707.20         |
| August 5, 2026      | 3,268.03          | 20,439.17         | 23,707.20         |
| February 5, 2027    | 3,033.49          | 20,673.71         | 23,707.20         |
| August 5, 2027      | 2,796.26          | 20,910.94         | 23,707.20         |
| February 5, 2028    | 2,556.31          | 21,150.89         | 23,707.20         |
| August 5, 2028      | 2,313.60          | 21,393.60         | 23,707.20         |
| February 5, 2029    | 2,068.11          | 21,639.09         | 23,707.20         |
| August 5, 2029      | 1,819.80          | 21,887.40         | 23,707.20         |
| February 5, 2030    | 1,568.64          | 22,138.56         | 23,707.20         |
| August 5, 2030      | 1,314.60          | 22,392.60         | 23,707.20         |
| February 5, 2031    | 1,057.65          | 22,649.55         | 23,707.20         |
| August 5, 2031      | 797.74            | 22,909.46         | 23,707.20         |
| February 5, 2032    | 534.86            | 23,172.34         | 23,707.20         |
| August 5, 2032      | 268.82            | 23,438.38         | 23,707.20         |
| <b>Totals</b>       | <b>157,539.97</b> | <b>695,919.23</b> | <b>853,459.20</b> |

**Village of Wilmette  
Fiscal Year 2015 Budget  
Debt Service Schedule**

**Sewer E.P.A.**

**Loan Reference: 2012 Sewer Lining Improvements - L17-4725**

**Interest Rate: 1.930%**

| <b>Date Payable</b> | <b>Interest</b>   | <b>Principal</b>  | <b>Total</b>      |
|---------------------|-------------------|-------------------|-------------------|
| June 1, 2015        | 5,356.36          | 12,278.03         | 17,634.39         |
| December 1, 2015    | 5,237.88          | 12,396.51         | 17,634.39         |
| June 1, 2016        | 5,118.25          | 12,516.14         | 17,634.39         |
| December 1, 2016    | 4,997.47          | 12,636.92         | 17,634.39         |
| June 1, 2017        | 4,875.52          | 12,758.87         | 17,634.39         |
| December 1, 2017    | 4,752.40          | 12,881.99         | 17,634.39         |
| June 1, 2018        | 4,628.09          | 13,006.30         | 17,634.39         |
| December 1, 2018    | 4,502.58          | 13,131.81         | 17,634.39         |
| June 1, 2019        | 4,375.86          | 13,258.53         | 17,634.39         |
| December 1, 2019    | 4,247.91          | 13,386.48         | 17,634.39         |
| June 1, 2020        | 4,118.73          | 13,515.55         | 17,634.28         |
| December 1, 2020    | 3,988.31          | 13,646.08         | 17,634.39         |
| June 1, 2021        | 3,856.62          | 13,777.77         | 17,634.39         |
| December 1, 2021    | 3,723.67          | 13,910.72         | 17,634.39         |
| June 1, 2022        | 3,589.43          | 14,044.96         | 17,634.39         |
| December 1, 2022    | 3,453.89          | 14,180.50         | 17,634.39         |
| June 1, 2023        | 3,317.05          | 14,317.34         | 17,634.39         |
| December 1, 2023    | 3,178.89          | 14,455.50         | 17,634.39         |
| June 1, 2024        | 3,039.39          | 14,595.00         | 17,634.39         |
| December 1, 2024    | 2,898.55          | 14,735.84         | 17,634.39         |
| June 1, 2025        | 2,756.35          | 14,878.04         | 17,634.39         |
| December 1, 2025    | 2,612.78          | 15,021.61         | 17,634.39         |
| June 1, 2026        | 2,467.82          | 15,166.57         | 17,634.39         |
| December 1, 2026    | 2,321.46          | 15,312.93         | 17,634.39         |
| June 1, 2027        | 2,173.69          | 15,460.70         | 17,634.39         |
| December 1, 2027    | 2,024.50          | 15,609.89         | 17,634.39         |
| June 1, 2028        | 1,873.86          | 15,760.53         | 17,634.39         |
| December 1, 2028    | 1,721.77          | 15,912.62         | 17,634.39         |
| June 1, 2029        | 1,568.22          | 16,066.17         | 17,634.39         |
| December 1, 2029    | 1,413.18          | 16,221.21         | 17,634.39         |
| June 1, 2030        | 1,256.64          | 16,377.75         | 17,634.39         |
| December 1, 2030    | 1,098.60          | 16,535.79         | 17,634.39         |
| June 1, 2031        | 939.03            | 16,695.36         | 17,634.39         |
| December 1, 2031    | 777.92            | 16,856.47         | 17,634.39         |
| June 1, 2032        | 615.25            | 17,019.14         | 17,634.39         |
| December 1, 2032    | 451.02            | 17,183.37         | 17,634.39         |
| June 1, 2033        | 285.20            | 17,349.19         | 17,634.39         |
| December 1, 2033    | 117.78            | 12,205.01         | 12,322.79         |
| <b>Totals</b>       | <b>109,731.92</b> | <b>555,063.19</b> | <b>664,795.11</b> |

**Village of Wilmette  
Fiscal Year 2015 Budget  
Debt Service Schedule**

**Sewer E.P.A.**

**Loan Reference: 2013 Sewer Lining Improvements - L17-4889**

**Interest Rate: 1.995%**

| <b>Date Payable</b> | <b>Interest</b>   | <b>Principal</b>  | <b>Total</b>      |
|---------------------|-------------------|-------------------|-------------------|
| June 3, 2015        | 5,691.66          | 11,873.00         | 17,564.66         |
| December 3, 2015    | 5,637.18          | 11,927.48         | 17,564.66         |
| June 3, 2016        | 5,518.20          | 12,046.46         | 17,564.66         |
| December 3, 2016    | 5,398.04          | 12,166.62         | 17,564.66         |
| June 3, 2017        | 5,276.68          | 12,287.98         | 17,564.66         |
| December 3, 2017    | 5,154.11          | 12,410.55         | 17,564.66         |
| June 3, 2018        | 5,030.31          | 12,534.35         | 17,564.66         |
| December 3, 2018    | 4,905.28          | 12,659.38         | 17,564.66         |
| June 3, 2019        | 4,779.00          | 12,785.66         | 17,564.66         |
| December 3, 2019    | 4,651.47          | 12,913.19         | 17,564.66         |
| June 3, 2020        | 4,522.66          | 13,042.00         | 17,564.66         |
| December 3, 2020    | 4,392.56          | 13,172.10         | 17,564.66         |
| June 3, 2021        | 4,261.17          | 13,303.49         | 17,564.66         |
| December 3, 2021    | 4,128.47          | 13,436.19         | 17,564.66         |
| June 3, 2022        | 3,994.44          | 13,570.22         | 17,564.66         |
| December 3, 2022    | 3,859.08          | 13,705.58         | 17,564.66         |
| June 3, 2023        | 3,722.37          | 13,842.29         | 17,564.66         |
| December 3, 2023    | 3,584.29          | 13,980.37         | 17,564.66         |
| June 3, 2024        | 3,444.84          | 14,119.82         | 17,564.66         |
| December 3, 2024    | 3,303.99          | 14,260.67         | 17,564.66         |
| June 3, 2025        | 3,161.74          | 14,402.92         | 17,564.66         |
| December 3, 2025    | 3,018.07          | 14,546.59         | 17,564.66         |
| June 3, 2026        | 2,872.97          | 14,691.69         | 17,564.66         |
| December 3, 2026    | 2,726.42          | 14,838.24         | 17,564.66         |
| June 3, 2027        | 2,578.41          | 14,986.25         | 17,564.66         |
| December 3, 2027    | 2,428.92          | 15,135.74         | 17,564.66         |
| June 3, 2028        | 2,277.94          | 15,286.72         | 17,564.66         |
| December 3, 2028    | 2,125.46          | 15,439.20         | 17,564.66         |
| June 3, 2029        | 1,971.45          | 15,593.21         | 17,564.66         |
| December 3, 2029    | 1,815.91          | 15,748.75         | 17,564.66         |
| June 3, 2030        | 1,658.82          | 15,905.84         | 17,564.66         |
| December 3, 2030    | 1,500.15          | 16,064.51         | 17,564.66         |
| June 3, 2031        | 1,339.91          | 16,224.75         | 17,564.66         |
| December 3, 2031    | 1,178.07          | 16,386.59         | 17,564.66         |
| June 3, 2032        | 1,014.61          | 16,550.05         | 17,564.66         |
| December 3, 2032    | 849.53            | 16,715.13         | 17,564.66         |
| June 3, 2033        | 682.79            | 16,881.87         | 17,564.66         |
| December 3, 2033    | 514.40            | 17,050.26         | 17,564.66         |
| June 3, 2034        | 344.32            | 17,220.34         | 17,564.66         |
| December 3, 2034    | 172.55            | 17,297.91         | 17,470.46         |
| <b>Totals</b>       | <b>125,488.24</b> | <b>577,003.96</b> | <b>702,492.20</b> |

**Village of Wilmette  
Fiscal Year 2015 Budget  
Debt Service Schedule**

**Issue: 2007 Sewer Fund Improvements Issue**  
**Interest Rate: 4.207%**

| <b>Date Payable</b> | <b>Interest</b>   | <b>Principal</b>    | <b>Total</b>        |
|---------------------|-------------------|---------------------|---------------------|
| June 1, 2015        | 44,934.38         |                     |                     |
| December 1, 2015    | 44,934.38         | 125,000.00          | 214,868.76          |
| June 1, 2016        | 42,356.25         |                     |                     |
| December 1, 2016    | 42,356.25         | 250,000.00          | 334,712.50          |
| June 1, 2017        | 37,200.00         |                     |                     |
| December 1, 2017    | 37,200.00         | 500,000.00          | 574,400.00          |
| June 1, 2018        | 26,887.50         |                     |                     |
| December 1, 2018    | 26,887.50         | 500,000.00          | 553,775.00          |
| June 1, 2019        | 16,575.00         |                     |                     |
| December 1, 2019    | 16,575.00         | 500,000.00          | 533,150.00          |
| June 1, 2020        | 5,950.00          |                     |                     |
| December 1, 2020    | 5,950.00          | 280,000.00          | 291,900.00          |
| <b>Totals</b>       | <b>347,806.26</b> | <b>2,155,000.00</b> | <b>2,502,806.26</b> |

**Issue: 2009 Sewer Fund Improvements Issue**  
**Interest Rate: 3.017%**

| <b>Date Payable</b> | <b>Interest</b>   | <b>Principal</b>  | <b>Total</b>        |
|---------------------|-------------------|-------------------|---------------------|
| June 1, 2015        | 15,406.88         |                   |                     |
| December 1, 2015    | 15,406.88         | 130,000.00        | 160,813.76          |
| June 1, 2016        | 13,619.38         |                   |                     |
| December 1, 2016    | 13,619.38         | 130,000.00        | 157,238.76          |
| June 1, 2017        | 11,669.38         |                   |                     |
| December 1, 2017    | 11,669.38         | 135,000.00        | 158,338.76          |
| June 1, 2018        | 9,560.00          |                   |                     |
| December 1, 2018    | 9,560.00          | 140,000.00        | 159,120.00          |
| June 1, 2019        | 7,372.50          |                   |                     |
| December 1, 2019    | 7,372.50          | 145,000.00        | 159,745.00          |
| June 1, 2020        | 5,016.25          |                   |                     |
| December 1, 2020    | 5,016.25          | 145,000.00        | 155,032.50          |
| June 1, 2021        | 2,587.50          |                   |                     |
| December 1, 2021    | 2,587.50          | 150,000.00        | 155,175.00          |
| <b>Totals</b>       | <b>130,463.78</b> | <b>975,000.00</b> | <b>1,105,463.78</b> |

**Village of Wilmette  
Fiscal Year 2015 Budget  
Debt Service Schedule**

**Issue:** 2010 Sewer Fund Improvements Issue  
**Interest Rate:** 3.287%

| <b>Date Payable</b> | <b>Interest</b>   | <b>Principal</b>    | <b>Total</b>        |
|---------------------|-------------------|---------------------|---------------------|
| June 1, 2015        | 22,275.00         |                     |                     |
| December 1, 2015    | 22,275.00         | -                   | 44,550.00           |
| June 1, 2016        | 22,275.00         |                     |                     |
| December 1, 2016    | 22,275.00         | -                   | 44,550.00           |
| June 1, 2017        | 22,275.00         |                     |                     |
| December 1, 2017    | 22,275.00         | -                   | 44,550.00           |
| June 1, 2018        | 22,275.00         |                     |                     |
| December 1, 2018    | 22,275.00         | 760,000.00          | 804,550.00          |
| June 1, 2019        | 10,875.00         |                     |                     |
| December 1, 2019    | 10,875.00         | 725,000.00          | 746,750.00          |
| <b>Totals</b>       | <b>199,950.00</b> | <b>1,485,000.00</b> | <b>1,684,950.00</b> |

**Issue:** 2011 Sewer Fund Refunding Issue  
**Interest Rate:** 2.657%

| <b>Date Payable</b> | <b>Interest</b>     | <b>Principal</b>    | <b>Total</b>        |
|---------------------|---------------------|---------------------|---------------------|
| June 1, 2015        | 94,406.25           |                     |                     |
| December 1, 2015    | 94,406.25           | 645,000.00          | 833,812.50          |
| June 1, 2016        | 87,956.25           |                     |                     |
| December 1, 2016    | 87,956.25           | 820,000.00          | 995,912.50          |
| June 1, 2017        | 79,756.25           |                     |                     |
| December 1, 2017    | 79,756.25           | 595,000.00          | 754,512.50          |
| June 1, 2018        | 73,806.25           |                     |                     |
| December 1, 2018    | 73,806.25           | 455,000.00          | 602,612.50          |
| June 1, 2019        | 68,687.50           |                     |                     |
| December 1, 2019    | 68,687.50           | 545,000.00          | 682,375.00          |
| June 1, 2020        | 61,875.00           |                     |                     |
| December 1, 2020    | 61,875.00           | 975,000.00          | 1,098,750.00        |
| June 1, 2021        | 47,250.00           |                     |                     |
| December 1, 2021    | 47,250.00           | 1,215,000.00        | 1,309,500.00        |
| June 1, 2022        | 29,025.00           |                     |                     |
| December 1, 2022    | 29,025.00           | 1,230,000.00        | 1,288,050.00        |
| June 1, 2023        | 10,575.00           |                     |                     |
| December 1, 2023    | 10,575.00           | 705,000.00          | 726,150.00          |
| <b>Totals</b>       | <b>1,106,675.00</b> | <b>7,185,000.00</b> | <b>8,291,675.00</b> |

**Village of Wilmette  
Fiscal Year 2015 Budget  
Debt Service Schedule**

**Issue:** 2013 Improvements Issue  
**Interest Rate:** 3.833%

| <b>Date Payable</b> | <b>Interest</b>     | <b>Principal</b>    | <b>Total</b>         |
|---------------------|---------------------|---------------------|----------------------|
| June 1, 2015        | 167,555.00          |                     |                      |
| December 1, 2015    | 167,555.00          |                     | 335,110.00           |
| June 1, 2016        | 167,555.00          |                     |                      |
| December 1, 2016    | 167,555.00          |                     | 335,110.00           |
| June 1, 2017        | 167,555.00          |                     |                      |
| December 1, 2017    | 167,555.00          |                     | 335,110.00           |
| June 1, 2018        | 167,555.00          |                     |                      |
| December 1, 2018    | 167,555.00          |                     | 335,110.00           |
| June 1, 2019        | 167,555.00          |                     |                      |
| December 1, 2019    | 167,555.00          |                     | 335,110.00           |
| June 1, 2020        | 167,555.00          | -                   |                      |
| December 1, 2020    | 167,555.00          | 100,000.00          | 435,110.00           |
| June 1, 2021        | 166,555.00          | -                   |                      |
| December 1, 2021    | 166,555.00          | 100,000.00          | 433,110.00           |
| June 1, 2022        | 165,430.00          | -                   |                      |
| December 1, 2022    | 165,430.00          | 105,000.00          | 435,860.00           |
| June 1, 2023        | 164,117.50          | -                   |                      |
| December 1, 2023    | 164,117.50          | 100,000.00          | 428,235.00           |
| June 1, 2024        | 162,867.50          | -                   |                      |
| December 1, 2024    | 162,867.50          | 500,000.00          | 825,735.00           |
| June 1, 2025        | 155,367.50          | -                   |                      |
| December 1, 2025    | 155,367.50          | 505,000.00          | 815,735.00           |
| June 1, 2026        | 147,792.50          | -                   |                      |
| December 1, 2026    | 147,792.50          | 500,000.00          | 795,585.00           |
| June 1, 2027        | 140,042.50          | -                   |                      |
| December 1, 2027    | 140,042.50          | 505,000.00          | 785,085.00           |
| June 1, 2028        | 131,962.50          | -                   |                      |
| December 1, 2028    | 131,962.50          | 505,000.00          | 768,925.00           |
| June 1, 2029        | 123,125.00          | -                   |                      |
| December 1, 2029    | 123,125.00          | 500,000.00          | 746,250.00           |
| June 1, 2030        | 113,750.00          | -                   |                      |
| December 1, 2030    | 113,750.00          | 500,000.00          | 727,500.00           |
| June 1, 2031        | 103,750.00          | -                   |                      |
| December 1, 2031    | 103,750.00          | 500,000.00          | 707,500.00           |
| June 1, 2032        | 93,750.00           | -                   |                      |
| December 1, 2032    | 93,750.00           | 500,000.00          | 687,500.00           |
| June 1, 2033        | 83,750.00           | -                   |                      |
| December 1, 2033    | 83,750.00           | 500,000.00          | 667,500.00           |
| June 1, 2034        | 73,750.00           | -                   |                      |
| December 1, 2034    | 73,750.00           | 500,000.00          | 647,500.00           |
| June 1, 2035        | 63,750.00           | -                   |                      |
| December 1, 2035    | 63,750.00           | 1,000,000.00        | 1,127,500.00         |
| June 1, 2036        | 43,000.00           | -                   |                      |
| December 1, 2036    | 43,000.00           | 1,000,000.00        | 1,086,000.00         |
| June 1, 2037        | 21,750.00           | -                   |                      |
| December 1, 2037    | 21,750.00           | 1,000,000.00        | 1,043,500.00         |
| <b>Totals</b>       | <b>5,919,680.00</b> | <b>8,920,000.00</b> | <b>14,839,680.00</b> |

**Village of Wilmette  
Fiscal Year 2015 Budget  
Debt Service Schedule**

**Issue:** 2014 Sewer Fund Refunding Issue  
**Interest Rate:** 1.430%

| <b>Date Payable</b> | <b>Interest</b>   | <b>Principal</b>    | <b>Total</b>        |
|---------------------|-------------------|---------------------|---------------------|
| June 1, 2015        | 41,009.20         |                     |                     |
| December 1, 2015    | 41,410.45         | 555,000.00          | 637,419.65          |
| June 1, 2016        | 31,563.44         |                     |                     |
| December 1, 2016    | 31,563.44         | 550,000.00          | 613,126.87          |
| June 1, 2017        | 18,764.29         |                     |                     |
| December 1, 2017    | 18,764.29         | 555,000.00          | 592,528.57          |
| <b>Totals</b>       | <b>183,075.09</b> | <b>1,660,000.00</b> | <b>1,843,075.09</b> |

**Village of Wilmette  
Fiscal Year 2015 Budget  
Debt Service Schedule**

**Issue:** 2014 Improvements Issue  
**Interest Rate:** 3.892%

| <b>Date Payable</b> | <b>Interest</b>      | <b>Principal</b>     | <b>Total</b>         |
|---------------------|----------------------|----------------------|----------------------|
| June 1, 2015        | 286,710.76           |                      |                      |
| December 1, 2015    | 288,312.50           |                      | 575,023.26           |
| June 1, 2016        | 288,312.50           |                      |                      |
| December 1, 2016    | 288,312.50           |                      | 576,625.00           |
| June 1, 2017        | 288,312.50           |                      |                      |
| December 1, 2017    | 288,312.50           |                      | 576,625.00           |
| June 1, 2018        | 288,312.50           |                      |                      |
| December 1, 2018    | 288,312.50           |                      | 576,625.00           |
| June 1, 2019        | 288,312.50           |                      |                      |
| December 1, 2019    | 288,312.50           |                      | 576,625.00           |
| June 1, 2020        | 288,312.50           |                      |                      |
| December 1, 2020    | 288,312.50           |                      | 576,625.00           |
| June 1, 2021        | 288,312.50           |                      |                      |
| December 1, 2021    | 288,312.50           |                      | 576,625.00           |
| June 1, 2022        | 288,312.50           |                      |                      |
| December 1, 2022    | 288,312.50           |                      | 576,625.00           |
| June 1, 2023        | 288,312.50           |                      |                      |
| December 1, 2023    | 288,312.50           | 200,000.00           | 776,625.00           |
| June 1, 2024        | 285,312.50           |                      |                      |
| December 1, 2024    | 285,312.50           | 100,000.00           | 670,625.00           |
| June 1, 2025        | 283,812.50           |                      |                      |
| December 1, 2025    | 283,812.50           | 100,000.00           | 667,625.00           |
| June 1, 2026        | 282,312.50           |                      |                      |
| December 1, 2026    | 282,312.50           | 100,000.00           | 664,625.00           |
| June 1, 2027        | 280,812.50           |                      |                      |
| December 1, 2027    | 280,812.50           | 100,000.00           | 661,625.00           |
| June 1, 2028        | 279,312.50           |                      |                      |
| December 1, 2028    | 279,312.50           | 100,000.00           | 658,625.00           |
| June 1, 2029        | 277,812.50           |                      |                      |
| December 1, 2029    | 277,812.50           | 500,000.00           | 1,055,625.00         |
| June 1, 2030        | 270,312.50           |                      |                      |
| December 1, 2030    | 270,312.50           | 550,000.00           | 1,090,625.00         |
| June 1, 2031        | 261,718.75           |                      |                      |
| December 1, 2031    | 261,718.75           | 600,000.00           | 1,123,437.50         |
| June 1, 2032        | 251,968.75           |                      |                      |
| December 1, 2032    | 251,968.75           | 600,000.00           | 1,103,937.50         |
| June 1, 2033        | 241,843.75           |                      |                      |
| December 1, 2033    | 241,843.75           | 700,000.00           | 1,183,687.50         |
| June 1, 2034        | 229,593.75           |                      |                      |
| December 1, 2034    | 229,593.75           | 750,000.00           | 1,209,187.50         |
| June 1, 2035        | 216,468.75           |                      |                      |
| December 1, 2035    | 216,468.75           | 300,000.00           | 732,937.50           |
| June 1, 2036        | 211,031.25           |                      |                      |
| December 1, 2036    | 211,031.25           | 350,000.00           | 772,062.50           |
| June 1, 2037        | 204,687.50           |                      |                      |
| December 1, 2037    | 204,687.50           | 400,000.00           | 809,375.00           |
| June 1, 2038        | 197,187.50           |                      |                      |
| December 1, 2038    | 197,187.50           | 1,500,000.00         | 1,894,375.00         |
| June 1, 2039        | 169,062.50           |                      |                      |
| December 1, 2039    | 169,062.50           | 1,550,000.00         | 1,888,125.00         |
| June 1, 2040        | 140,000.00           |                      |                      |
| December 1, 2040    | 140,000.00           | 1,650,000.00         | 1,930,000.00         |
| June 1, 2041        | 107,000.00           |                      |                      |
| December 1, 2041    | 107,000.00           | 1,700,000.00         | 1,914,000.00         |
| June 1, 2042        | 73,000.00            |                      |                      |
| December 1, 2042    | 73,000.00            | 1,800,000.00         | 1,946,000.00         |
| June 1, 2043        | 37,000.00            |                      |                      |
| December 1, 2043    | 37,000.00            | 1,850,000.00         | 1,924,000.00         |
| <b>Totals</b>       | <b>13,788,523.26</b> | <b>15,500,000.00</b> | <b>29,288,523.26</b> |

## **JURISDICTIONAL STATISTICS**

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This section provides general statistical data regarding size, development and infrastructure. This section also includes a history of the property tax for all direct and overlapping governments, information regarding the Village's Equalized Assessed Valuation and a list of principal taxpayers.

## Village of Wilmette 2015 Budget Size, Development and Infrastructure

|                                    |                    |                |                |                |                |
|------------------------------------|--------------------|----------------|----------------|----------------|----------------|
| Date of incorporation              | September 19, 1872 |                |                |                |                |
| Form of government                 | Council - Manager  |                |                |                |                |
| Area                               | 5.45 square miles  |                |                |                |                |
| Population:                        |                    |                |                |                |                |
| 1950                               | 18,162             |                |                |                |                |
| 1960                               | 28,268             |                |                |                |                |
| 1970                               | 32,134             |                |                |                |                |
| 1980                               | 28,221             |                |                |                |                |
| 1990                               | 26,530             |                |                |                |                |
| 2000                               | 27,651             |                |                |                |                |
| 2010                               | 27,087             |                |                |                |                |
| 2010 Census Highlights             |                    |                |                |                |                |
| Total housing units                | 10,290             |                |                |                |                |
| Average household size             | 2.77               |                |                |                |                |
| Median family income               | \$ 127,608         |                |                |                |                |
| Median home value                  | \$ 667,500         |                |                |                |                |
|                                    | <u>2009</u>        | <u>2010</u>    | <u>2011</u>    | <u>2012</u>    | <u>2013</u>    |
| Annual gross retail sales          | \$ 287,078,374     | \$ 290,620,421 | \$ 283,942,246 | \$ 283,574,310 | \$ 297,539,311 |
| Number of retail establishments    | 654                | 639            | 618            | 650            | 638            |
| Municipal Services and facilities: |                    |                |                |                |                |
| Number of full time employees      | 197                |                |                |                |                |
| Miles of streets                   | 89.5               |                |                |                |                |
| Miles of alleys                    | 18.8               |                |                |                |                |
| Miles of sidewalks                 | 166.2              |                |                |                |                |
| Miles of sewers:                   |                    |                |                |                |                |
| Sanitary                           | 47.50              |                |                |                |                |
| Storm                              | 51.80              |                |                |                |                |
| Combined sanitary / storm          | <u>47.58</u>       |                |                |                |                |
| Total miles of sewers              | <u>146.88</u>      |                |                |                |                |
| Number of street lights            | 2,581              |                |                |                |                |
| Refuse collection customers        | 8,771              |                |                |                |                |

**Village of Wilmette 2015 Budget**  
**Property Tax Rates by Fund**  
**Last Ten Years**

| Levy purpose                | Rate per \$100 of equalized assessed valuation |               |               |               |               |               |               |               |               |               |
|-----------------------------|------------------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
|                             | 2004                                           | 2005          | 2006          | 2007          | 2008          | 2009          | 2010          | 2011          | 2012          | 2013          |
| General corporate           | 0.5290                                         | 0.5201        | 0.5708        | 0.4323        | 0.4478        | 0.4486        | 0.5301        | 0.6146        | 0.6790        | 0.6905        |
| Bonds and interest          | 0.1591                                         | 0.1504        | 0.1567        | 0.1645        | 0.1445        | 0.1318        | 0.1439        | 0.1626        | 0.1877        | 0.1859        |
| <b>Total - all purposes</b> | <b>\$ 0.6881</b>                               | <b>0.6705</b> | <b>0.7275</b> | <b>0.5968</b> | <b>0.5923</b> | <b>0.5804</b> | <b>0.6740</b> | <b>0.7772</b> | <b>0.8667</b> | <b>0.8764</b> |
| <b>Actual rate extended</b> | <b>\$ 0.689</b>                                | <b>0.671</b>  | <b>0.728</b>  | <b>0.597</b>  | <b>0.593</b>  | <b>0.581</b>  | <b>0.674</b>  | <b>0.778</b>  | <b>0.867</b>  | <b>0.876</b>  |

Source: County Clerk

**Village of Wilmette 2015 Budget  
Analysis of Village Tax Levy (excluding Special Service Areas)  
Last Ten Years**

| Levy purpose                   | 2005              | 2006              | 2007              | 2008              | 2009              | 2010              | 2011              | 2012              | 2013              | 2014              |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>General corporate</b> \$    | 8,474,937         | 9,260,311         | 8,889,187         | 9,827,183         | 10,443,999        | 11,024,229        | 11,492,002        | 11,783,345        | 12,250,693        | 12,718,778        |
| <b>Bonds and interest</b>      | 2,450,663         | 2,541,289         | 3,383,613         | 3,171,817         | 3,069,001         | 2,991,871         | 3,041,398         | 3,256,455         | 3,298,207         | 3,351,672         |
| <b>Total - all purposes</b> \$ | <b>10,925,600</b> | <b>11,801,600</b> | <b>12,272,800</b> | <b>12,999,000</b> | <b>13,513,000</b> | <b>14,016,100</b> | <b>14,533,400</b> | <b>15,039,800</b> | <b>15,548,900</b> | <b>16,070,450</b> |

Source: County Clerk

**Village of Wilmette 2015 Budget**  
**Property Tax Rates - All Direct and Overlapping Governments**

| <b>Levy purpose</b>                                                                | <b>2003</b>     | <b>2004</b>  | <b>2005</b>  | <b>2006</b>  | <b>2007</b>  | <b>2008</b>  | <b>2009</b>  | <b>2010</b>  | <b>2011</b>  | <b>2012</b>  | <b>2013</b>  |
|------------------------------------------------------------------------------------|-----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Village of Wilmette                                                                | \$ 0.788        | 0.689        | 0.671        | 0.728        | 0.597        | 0.593        | 0.581        | 0.674        | 0.778        | 0.867        | 0.997        |
| School District #39                                                                | 2.707           | 2.238        | 2.151        | 2.261        | 1.848        | 1.812        | 1.716        | 2.314        | 2.620        | 2.922        | 3.326        |
| School District #203                                                               | 1.799           | 1.621        | 1.577        | 1.662        | 1.299        | 1.290        | 1.237        | 1.474        | 1.674        | 1.864        | 2.111        |
| Community College #535                                                             | 0.186           | 0.161        | 0.158        | 0.166        | 0.141        | 0.140        | 0.140        | 0.160        | 0.196        | 0.219        | 0.256        |
| Wilmette Park District                                                             | 0.526           | 0.440        | 0.413        | 0.441        | 0.360        | 0.348        | 0.332        | 0.390        | 0.451        | 0.493        | 0.548        |
| Wilmette Public Library                                                            | 0.352           | 0.315        | 0.283        | 0.298        | 0.245        | 0.241        | 0.230        | 0.266        | 0.302        | 0.335        | 0.381        |
| Cook County                                                                        | 0.659           | 0.593        | 0.547        | 0.500        | 0.458        | 0.415        | 0.415        | 0.423        | 0.487        | 0.531        | 0.598        |
| Sanitary District                                                                  | 0.361           | 0.347        | 0.315        | 0.284        | 0.263        | 0.252        | 0.261        | 0.274        | 0.320        | 0.370        | 0.417        |
| Forest Preserve District                                                           | 0.059           | 0.060        | 0.060        | 0.057        | 0.053        | 0.051        | 0.049        | 0.051        | 0.058        | 0.063        | 0.069        |
| New Trier Township                                                                 | 0.048           | 0.039        | 0.039        | 0.042        | 0.034        | 0.034        | 0.033        | 0.041        | 0.047        | 0.053        | 0.054        |
| Suburban T.B. Sanitarium                                                           | 0.004           | 0.001        | 0.005        | 0.005        | -            | -            | -            | -            | -            | -            | -            |
| Mosquito Abatement District                                                        | 0.009           | 0.008        | 0.008        | 0.009        | 0.008        | 0.008        | 0.008        | 0.009        | 0.010        | 0.010        | 0.007        |
| <b>Total - all purposes</b>                                                        | <b>\$ 7.498</b> | <b>6.512</b> | <b>6.227</b> | <b>6.453</b> | <b>5.306</b> | <b>5.184</b> | <b>5.002</b> | <b>6.076</b> | <b>6.943</b> | <b>7.727</b> | <b>8.764</b> |
| <b>Share of total tax rate levied<br/>by the Village of Wilmette,<br/>Illinois</b> | <b>10.5%</b>    | <b>10.6%</b> | <b>10.8%</b> | <b>11.3%</b> | <b>11.3%</b> | <b>11.4%</b> | <b>11.6%</b> | <b>11.1%</b> | <b>11.2%</b> | <b>11.2%</b> | <b>11.4%</b> |

Source: County Clerk

**Village of Wilmette 2015 Budget**  
**Equalized Assessed Value of Taxable Property**  
**Last ten fiscal years**

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| <b>Year</b> | <b>Real Property<br/>New Trier<br/>Township</b> | <b>Real Property<br/>Northfield<br/>Township</b> | <b>Railroad<br/>Property<br/>New Trier<br/>Township</b> | <b>Total<br/>Assessment</b> | <b>Equalization<br/>factor</b> |
|-------------|-------------------------------------------------|--------------------------------------------------|---------------------------------------------------------|-----------------------------|--------------------------------|
| 2004        | 1,492,689,803                                   | 5,056,436                                        | 184,479                                                 | 1,497,930,718               | 2.5757                         |
| 2005        | 1,623,962,496                                   | 5,472,282                                        | 174,078                                                 | 1,629,608,856               | 2.7320                         |
| 2006        | 1,616,506,819                                   | 5,577,543                                        | 172,349                                                 | 1,622,256,711               | 2.7076                         |
| 2007        | 2,049,171,401                                   | 6,942,143                                        | 185,588                                                 | 2,056,299,132               | 2.8439                         |
| 2008        | 2,186,269,851                                   | 7,865,829                                        | 199,495                                                 | 2,194,335,175               | 2.9786                         |
| 2009        | 2,319,401,711                                   | 8,654,170                                        | 234,590                                                 | 2,328,290,471               | 3.3701                         |
| 2010        | 2,071,594,749                                   | 7,677,648                                        | 285,675                                                 | 2,079,558,072               | 3.3000                         |
| 2011        | 1,862,667,826                                   | 6,957,756                                        | 302,445                                                 | 1,869,928,027               | 2.9706                         |
| 2012        | 1,728,489,728                                   | 6,510,620                                        | 337,900                                                 | 1,735,338,248               | 2.8056                         |
| 2013        | 1,554,334,757                                   | 5,837,318                                        | 413,686                                                 | 1,560,585,761               | 2.6621                         |

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Source: County Clerk

Note: The 2014 levy year information are not currently available.

**Village of Wilmette 2015 Budget  
Principal Property Tax Payers**

| Taxpayer                  | Type of business                       | 2013<br>equalized<br>assessed<br>valuation | Percentage<br>of total<br>equalized<br>assessed<br>valuation |
|---------------------------|----------------------------------------|--------------------------------------------|--------------------------------------------------------------|
| Edens Plaza LLC           | Edens Plaza Shopping Center            | \$ 26,663,146                              | 1.71%                                                        |
| 1630 Sheridan Corporation | Residential Property                   | 8,145,632                                  | 0.52%                                                        |
| Plaza del Lago, Inc.      | Shopping Plaza                         | 7,463,839                                  | 0.48%                                                        |
| Albertson's               | Jewel / Osco grocery store             | 4,855,074                                  | 0.31%                                                        |
| L.J. Thalmann Co.         | Commercial and Office Property         | 4,518,907                                  | 0.29%                                                        |
| TCB Westlake              | Westlake Plaza Shopping Center         | 4,447,113                                  | 0.28%                                                        |
| Next Wilmette LLC         | Wilmette Commons Shopping Plaza        | 4,368,016                                  | 0.28%                                                        |
| GER Wilmette LLC          | Office Property - 3201 Old Glenview Rd | 3,768,181                                  | 0.24%                                                        |
| Beth Corp.                | Bank properties                        | 3,535,431                                  | 0.23%                                                        |
| Manor Health Care Corp.   | Nursing Home                           | 3,024,028                                  | 0.19%                                                        |
| Michigan Shores Club      | Private Club                           | 2,833,600                                  | 0.18%                                                        |
| Westmoreland Country Club | Country Club                           | 2,382,476                                  | 0.15%                                                        |
| ODonnell                  | Residential Property                   | 2,252,829                                  | 0.14%                                                        |
| Walgreen's                | Pharmacy & groceries                   | 2,204,219                                  | 0.14%                                                        |
| 1410 Sheridan Rd Co-op.   | Residential Property                   | 2,173,605                                  | 0.14%                                                        |
|                           |                                        | \$ 82,636,096                              | 5.30%                                                        |

Source: County Clerk

## **PERSONNEL**

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This section includes information on the Village's personnel expense. Included are the Village's Pay Plan, Personnel Budget Summaries, and Salary Worksheets for each department.

The Personnel Budget Summary pages provide a 10-year history of full-time equivalents for full-time, part-time and summer and temporary employees in each Village department. The Salary Worksheets are organized by department and list all position titles and the names of the incumbent employee for each position. The worksheets also list the salary of each employee, starting date and salary distribution of the various expenditure programs.

**Village of Wilmette**  
**Personnel Budget Summary**  
**Ten Year History of Authorized Full Time Equivalent Employees**

| DEPARTMENT                                  | 2006          | 2007          | 2008          | 2009          | 2010          | 2011          | 2012          | 2013          | 2014          | 2015          |
|---------------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| <b>Administration</b>                       | 5.55          | 5.55          | 5.40          | 5.83          | 5.65          | 5.65          | 6.15          | 6.35          | 6.05          | 5.70          |
| <b>Law</b>                                  | 1.60          | 1.70          | 1.70          | 1.20          | 0.38          | 0.38          | -             | -             | -             | -             |
| <b>Information Services</b>                 | 3.01          | 3.01          | 3.01          | 2.75          | 2.75          | 2.75          | 2.75          | 2.75          | 2.75          | 2.70          |
| <b>Finance</b>                              | 9.50          | 9.50          | 9.50          | 9.00          | 8.70          | 8.70          | 9.20          | 9.20          | 10.03         | 10.65         |
| <b>Community Development</b>                | 11.25         | 12.25         | 12.20         | 11.60         | 10.75         | 9.95          | 9.95          | 10.23         | 10.43         | 10.95         |
| <b>Cable Programming Services</b>           | 1.35          | 1.35          | 1.35          | 1.35          | 1.30          | 1.30          | 1.30          | 1.30          | 1.30          | 1.30          |
| <b>Museum</b>                               | 1.70          | 1.80          | 1.80          | 1.80          | 1.80          | 1.80          | 1.80          | 1.80          | 1.80          | 1.80          |
| <b>Engineering</b>                          | 7.55          | 7.55          | 7.55          | 7.05          | 5.85          | 5.85          | 5.55          | 5.55          | 5.55          | 5.50          |
| <b>Buildings &amp; Grounds</b>              | 3.75          | 3.50          | 3.50          | 3.50          | 3.50          | 3.50          | 3.50          | 3.50          | 3.50          | 3.00          |
| <b>Street Department</b>                    | 25.10         | 26.60         | 26.60         | 24.15         | 22.15         | 22.15         | 22.15         | 22.00         | 20.20         | 21.45         |
| <b>Vehicle Maintenance</b>                  | 5.50          | 5.50          | 5.50          | 5.40          | 5.40          | 5.40          | 6.03          | 6.40          | 7.00          | 6.00          |
| <b>Sewer &amp; Water Dept.</b>              | 12.50         | 12.50         | 12.00         | 12.00         | 12.00         | 12.00         | 12.00         | 12.00         | 13.00         | 13.00         |
| <b>Water Plant</b>                          | 17.50         | 18.50         | 18.00         | 18.00         | 17.00         | 16.00         | 16.80         | 16.80         | 16.80         | 18.00         |
| <b>Police:</b>                              |               |               |               |               |               |               |               |               |               |               |
| Sworn Personnel                             | 46.00         | 46.00         | 45.00         | 45.00         | 44.00         | 44.00         | 44.00         | 44.00         | 44.00         | 44.00         |
| Non-Sworn Personnel - Operations            | 5.50          | 5.50          | 5.50          | 4.50          | 4.50          | 4.50          | 4.13          | 4.13          | 4.13          | 3.13          |
| Non-Sworn Personnel - Telecomm.             | 8.00          | 8.00          | 8.00          | 8.00          | 8.50          | 9.00          | 9.00          | 9.00          | 9.00          | 9.00          |
| Non-Sworn Personnel - Services              | 6.00          | 6.00          | 6.00          | 6.00          | 4.20          | 4.00          | 4.00          | 4.00          | 4.00          | 5.50          |
| Non-Sworn Personnel - Crossing Guards       | 5.00          | 5.00          | 5.00          | 5.00          | 5.10          | 5.20          | 5.20          | 5.20          | 5.20          | 5.20          |
| Seasonal Personnel                          | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          |
| <b>Total Police FTE's</b>                   | <b>71.50</b>  | <b>71.50</b>  | <b>70.50</b>  | <b>69.50</b>  | <b>67.30</b>  | <b>67.70</b>  | <b>67.33</b>  | <b>67.33</b>  | <b>67.33</b>  | <b>67.83</b>  |
| <b>Fire:</b>                                |               |               |               |               |               |               |               |               |               |               |
| Sworn Personnel                             | 44.00         | 44.00         | 45.00         | 44.00         | 45.00         | 45.00         | 45.00         | 46.00         | 46.00         | 46.00         |
| Non-Sworn Personnel                         | 3.00          | 2.45          | 2.45          | 2.25          | 2.25          | 2.25          | 2.25          | 2.25          | 2.35          | 2.35          |
| Seasonal Personnel                          | -             | -             | -             | -             | -             | -             | -             | -             | -             | 0.25          |
| <b>Total Fire FTE's</b>                     | <b>47.00</b>  | <b>46.45</b>  | <b>47.45</b>  | <b>46.25</b>  | <b>47.25</b>  | <b>47.25</b>  | <b>47.25</b>  | <b>48.25</b>  | <b>48.35</b>  | <b>48.60</b>  |
| <b>Health</b>                               | 1.75          | 1.88          | 1.88          | 1.88          | 1.88          | 2.00          | 2.00          | 2.00          | 2.00          | 2.00          |
| <b>Total Full Time Equivalent Positions</b> | <b>226.11</b> | <b>229.13</b> | <b>227.93</b> | <b>221.25</b> | <b>213.65</b> | <b>212.38</b> | <b>213.75</b> | <b>215.45</b> | <b>216.08</b> | <b>218.48</b> |

**Village of Wilmette  
Personnel Budget Summary**

**Ten Year History of Authorized Full Time Equivalent Employees - Full Time and Semi-Full Time Employees**

| DEPARTMENT                                       | 2006         | 2007         | 2008         | 2009         | 2010         | 2011         | 2012         | 2013         | 2014         | 2015         |
|--------------------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| <b>Administration</b>                            | 5.50         | 5.50         | 4.50         | 4.60         | 4.60         | 4.60         | 5.60         | 5.80         | 6.00         | 5.00         |
| <b>Law</b>                                       | 1.50         | 1.50         | 1.50         | 1.00         | -            | -            | -            | -            | -            | -            |
| <b>Information Services</b>                      | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         |
| <b>Finance</b>                                   | 6.60         | 6.60         | 6.60         | 6.00         | 6.20         | 6.20         | 6.70         | 6.20         | 7.20         | 8.00         |
| <b>Community Development</b>                     | 11.00        | 12.00        | 11.00        | 10.60        | 9.75         | 8.95         | 8.95         | 7.35         | 7.55         | 8.55         |
| <b>Cable Programming Services</b>                | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| <b>Museum</b>                                    | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| <b>Engineering</b>                               | 7.00         | 7.00         | 7.00         | 7.00         | 5.80         | 5.80         | 5.00         | 5.00         | 5.00         | 5.00         |
| <b>Buildings &amp; Grounds</b>                   | 3.00         | 3.00         | 3.00         | 3.00         | 3.00         | 3.00         | 3.00         | 3.00         | 3.00         | 3.00         |
| <b>Street Department</b>                         | 21.00        | 23.00        | 23.00        | 22.00        | 20.00        | 20.00        | 20.00        | 19.00        | 17.00        | 18.00        |
| <b>Vehicle Maintenance</b>                       | 5.00         | 5.00         | 5.00         | 5.00         | 5.00         | 5.00         | 5.00         | 6.00         | 7.00         | 6.00         |
| <b>Sewer &amp; Water Dept.</b>                   | 12.00        | 12.00        | 12.00        | 12.00        | 12.00        | 12.00        | 12.00        | 12.00        | 13.00        | 13.00        |
| <b>Water Plant</b>                               | 16.00        | 17.00        | 17.00        | 17.00        | 16.00        | 16.00        | 16.80        | 16.80        | 16.80        | 18.00        |
| <b>Police:</b>                                   |              |              |              |              |              |              |              |              |              |              |
| Sworn Personnel                                  | 46.00        | 46.00        | 45.00        | 45.00        | 44.00        | 44.00        | 44.00        | 44.00        | 44.00        | 44.00        |
| Non-Sworn Personnel - Operations                 | 5.00         | 5.00         | 5.00         | 4.00         | 4.00         | 4.00         | 3.00         | 3.00         | 3.00         | 2.00         |
| Non-Sworn Personnel - Telecomm.                  | 7.00         | 7.00         | 7.00         | 7.00         | 7.00         | 7.00         | 7.00         | 7.00         | 7.00         | 7.00         |
| Non-Sworn Personnel - Services                   | 6.00         | 6.00         | 6.00         | 6.00         | 4.20         | 4.00         | 4.00         | 4.00         | 4.00         | 5.00         |
| <b>Total Police Full-time and Semi-Full-time</b> | <b>64.00</b> | <b>64.00</b> | <b>63.00</b> | <b>62.00</b> | <b>59.20</b> | <b>59.00</b> | <b>58.00</b> | <b>58.00</b> | <b>58.00</b> | <b>58.00</b> |
| <b>Fire:</b>                                     |              |              |              |              |              |              |              |              |              |              |
| Sworn Personnel                                  | 44.00        | 44.00        | 45.00        | 44.00        | 45.00        | 45.00        | 45.00        | 46.00        | 46.00        | 46.00        |
| Non-Sworn Personnel                              | 3.00         | 2.00         | 2.00         | 1.80         | 1.80         | 1.80         | 1.80         | 1.80         | 2.00         | 2.00         |
| <b>Total Fire Full-time and Semi-Full-time</b>   | <b>47.00</b> | <b>46.00</b> | <b>47.00</b> | <b>45.80</b> | <b>46.80</b> | <b>46.80</b> | <b>46.80</b> | <b>47.80</b> | <b>48.00</b> | <b>48.00</b> |
| <b>Health</b>                                    | 1.75         | 1.88         | 1.88         | 1.88         | 1.88         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         |

|                                             |               |               |               |               |               |               |               |               |               |               |
|---------------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| <b>Total Full Time Equivalent Positions</b> |               |               |               |               |               |               |               |               |               |               |
| <b>for Full-Time and</b>                    |               |               |               |               |               |               |               |               |               |               |
| <b>Semi-Full-Time Positions</b>             | <b>205.35</b> | <b>208.48</b> | <b>206.48</b> | <b>201.88</b> | <b>194.23</b> | <b>193.35</b> | <b>193.85</b> | <b>192.95</b> | <b>194.55</b> | <b>196.55</b> |

|                                  |            |            |            |            |            |            |            |            |            |            |
|----------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| <b>Gross Number of Positions</b> |            |            |            |            |            |            |            |            |            |            |
| <b>Receiving Full Benefits</b>   | <b>206</b> | <b>209</b> | <b>207</b> | <b>203</b> | <b>198</b> | <b>196</b> | <b>197</b> | <b>195</b> | <b>196</b> | <b>197</b> |

This summary of full-time equivalent positions by department reflects the total number of employees receiving full benefits within the Village of Wilmette personnel practices.

**Village of Wilmette  
Personnel Budget Summary**

**Ten Year History of Authorized Full Time Equivalent Employees - Part Time and Seasonal Employees**

| DEPARTMENT                                                                               | 2006         | 2007         | 2008         | 2009         | 2010         | 2011         | 2012         | 2013         | 2014         | 2015         |
|------------------------------------------------------------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Administration - Part-time                                                               | 0.05         | 0.05         | 0.90         | 1.23         | 1.05         | 1.05         | 0.55         | 0.55         | 0.05         | 0.70         |
| Law - Part-time                                                                          | 0.10         | 0.20         | 0.20         | 0.20         | 0.38         | 0.38         | -            | -            | -            | -            |
| Information Services - Part-time                                                         | 1.01         | 1.01         | 1.01         | 0.75         | 0.75         | 0.75         | 0.75         | 0.75         | 0.75         | 0.70         |
| Finance - Part-time                                                                      | 2.90         | 2.90         | 2.90         | 3.00         | 2.50         | 2.50         | 2.50         | 3.00         | 2.83         | 2.65         |
| Community Development - Part-time                                                        | -            | -            | 0.95         | 1.00         | 1.00         | 1.00         | 1.00         | 2.88         | 2.88         | 2.40         |
| Community Development - Seasonal                                                         | 0.25         | 0.25         | 0.25         | -            | -            | -            | -            | -            | -            | -            |
| Cable Programming - Part-time                                                            | 0.35         | 0.35         | 0.35         | 0.35         | 0.30         | 0.30         | 0.30         | 0.30         | 0.30         | 0.30         |
| Museum - Part-time                                                                       | 0.70         | 0.80         | 0.80         | 0.80         | 0.80         | 0.80         | 0.80         | 0.80         | 0.80         | 0.80         |
| Wilwork - Part-time                                                                      | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| Engineering - Part-time                                                                  | 0.05         | 0.05         | 0.05         | 0.05         | 0.05         | 0.05         | 0.55         | 0.55         | 0.55         | 0.50         |
| Engineering - Seasonal                                                                   | 0.50         | 0.50         | 0.50         | -            | -            | -            | -            | -            | -            | -            |
| Buildings & Grounds - Part-time                                                          | 0.50         | 0.50         | 0.50         | 0.50         | 0.50         | 0.50         | 0.50         | 0.50         | 0.50         | -            |
| Buildings & Grounds - Seasonal                                                           | 0.25         | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| Street Department - Part-time                                                            | 1.60         | 1.10         | 1.10         | 0.40         | 0.40         | 0.40         | 0.40         | 1.00         | 1.20         | 1.45         |
| Street Department - Seasonal                                                             | 2.50         | 2.50         | 2.50         | 1.75         | 1.75         | 1.75         | 1.75         | 2.00         | 2.00         | 2.00         |
| Vehicle Maintenance - Part-time                                                          | 0.50         | 0.50         | 0.50         | 0.40         | 0.40         | 0.40         | 1.03         | 0.40         | -            | -            |
| Vehicle Maintenance - Seasonal                                                           | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| Sewer & Water Dept. - Part-time                                                          | 0.50         | 0.50         | -            | -            | -            | -            | -            | -            | -            | -            |
| Water Plant - Part-time                                                                  | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | -            | -            | -            | -            | -            |
| Water Plant - Seasonal                                                                   | 0.50         | 0.50         | -            | -            | -            | -            | -            | -            | -            | -            |
| <b>Police:</b>                                                                           |              |              |              |              |              |              |              |              |              |              |
| Part-time - Service                                                                      | -            | -            | -            | -            | -            | -            | -            | -            | -            | 0.50         |
| Part-time - Operations                                                                   | 0.50         | 0.50         | 0.50         | 0.50         | 0.50         | 0.50         | 1.13         | 1.13         | 1.13         | 1.13         |
| Part-time - Telecommunicators                                                            | 1.00         | 1.00         | 1.00         | 1.00         | 1.50         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         |
| Part-time - Crossing Guards                                                              | 5.00         | 5.00         | 5.00         | 5.00         | 5.10         | 5.20         | 5.20         | 5.20         | 5.20         | 5.20         |
| Seasonal Personnel                                                                       | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| <b>Fire:</b>                                                                             |              |              |              |              |              |              |              |              |              |              |
| Part-time                                                                                | -            | 0.45         | 0.45         | 0.45         | 0.45         | 0.45         | 0.45         | 0.45         | 0.35         | 0.35         |
| Seasonal                                                                                 | -            | -            | -            | -            | -            | -            | -            | -            | -            | 0.25         |
| <b>Health</b>                                                                            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| <b>Total Full Time Equivalent Positions<br/>for Part-Time and<br/>Seasonal Positions</b> | <b>20.76</b> | <b>20.66</b> | <b>21.46</b> | <b>19.38</b> | <b>19.43</b> | <b>19.03</b> | <b>19.90</b> | <b>22.50</b> | <b>21.53</b> | <b>21.93</b> |

This summary of full-time equivalent positions by department reflects the total number of employees whose benefits consist primarily of only FICA and Medicare.

## **PAY AND CLASSIFICATION PLAN**

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The Village Pay and Classification Plan creates a salary structure wherein most positions are classified within a pay grade.

The Village has two unions. The unions represent Police Officers and Firefighter/Paramedics. Union positions are not reflected in the pay plan. All other applicable positions are placed in a pay grade.

Annually, the Village Board considers an overall salary adjustment to the Pay Plan. For FY 2015, the Village Board authorized a 2.5% increase for non-union employees. The Police bargaining agreement provides for a 2.5% increase for the unionized Police personnel.

In 2011 the Village instituted a two-tier pay plan system for non-union employees hired on or after January 1, 2011. This new pay plan is intended to provide long term cost savings to the Village.

### Employees Hired Before January 1, 2011

There are six steps within each pay grade and each step reflects a 4.7% increment. A new employee is generally appointed to Step 1 in the pay grade associated with their position. After six months or after successful completion of a probationary period, the employee will progress to the next step. Annual step increases will continue thereafter until the employee reaches Step 6.

The plan also provides for four longevity increments based on an employee's tenure with the Village. Longevity "A" occurs at 5½ years and reflects a 3.5% increment. Longevity "B" occurs at 10 years, Longevity "C" at 15 years, and Longevity "D" at 20 years with each step reflecting a 2.1% increment.

### Employees Hired on or After January 1, 2011

There are ten steps within each pay grade, with a 4% increment between Step 1 and 2 and 3% increments between Steps 2 through 10. A new employee is generally appointed to Step 1 in the pay grade associated with their position. After six months or after successful completion of a probationary period, the employee will progress to the next step. Annual step increases will continue thereafter until the employee reaches Step 10.

The plan does not provide for longevity increments.

# Village of Wilmette

## 2015 Pay and Classification Plan

*Amount shown is annual pay for Steps 1 to 6. Longevity is not included. Employees hired prior to 1/1/11*

### Unclassified A (\$95,088 - \$172,347)

(M) Assistant Village Manager  
(M) Community Development Dir.  
(M) Corporation Counsel  
(M) Engineering Dir.  
(M) Finance Director/Treasurer  
(M) Fire Chief  
(M) Information Services Dir.  
(M) Police Chief  
(M) Public Works Dir.

### Unclassified B (\$90,772 - \$142,504)

(M) Deputy Fire Chief  
(M) Deputy Police Chief

### Unclassified C (\$88,854 - \$130,168)

(M) Fire Duty Chief  
(M) Police Commander

### Pay Grade 29 (\$88,507 - \$111,353)

(M) Asst. Public Works Dir.  
(M) Water Plant Superintendent

### Pay Grade 28 (\$84,534 - \$106,357)

(M) Assistant Com. Dev. Director  
(M) Assistant Engineering Director  
(M) Assistant Finance Director  
(M) Systems Administrator  
(M) Data Processing Supervisor  
(M) Street Superintendent

### Pay Grade 27 1/2 (\$82,641-\$103,974)

Fire Lieutenant/Paramedic  
(M) Police Sergeant

### Pay Grade 26 (\$77,114 - \$97,023)

(M) Asst. Water Plant Superintendent  
(M) Building & Code Supervisor  
(M) Vehicle Maint. Supt.  
(M) Street/Utility Supt.  
(M) Water/Sewer Supt.

### Pay Grade 25 (\$73,654 - \$92,669)

Civil Engineer II

### Pay Grade 24 (\$70,349 - \$88,507)

Civil Engineer I  
(M) Communications Supervisor  
Project Manager  
(M) Vehicle Maint. Supervisor  
(M) Street Supervisor  
(M) Water Plant Supervisor/Lead Operator  
(M) Sewer/Water Supervisor

### Pay Grade 23 1/2 (\$68,769 - \$86,526)

Social Worker

### Pay Grade 23 (\$67,190 - \$84,534)

Business Development Coord.  
(M) Facilities Supervisor  
Senior Accountant  
Tree Preservation Officer (P/T)  
(M) Utility/Street Supervisor  
Village Forester

### Pay Grade 22 1/2 (\$65,684 - \$82,641)

Mechanic II Equip. Coordinator

### Pay Grade 22 (\$64,173 - \$80,738)

Assistant to the Fire Chief  
Assistant to the Public Works Dir.  
(M) Assistant to the Village Manager  
Assistant Village Forester  
Planner III  
Procurement Specialist

### Pay Grade 21 1/2 (\$62,734 - \$78,931)

Building Inspector  
Electrical Inspector  
Engineering Assistant II  
Fire Marshal  
Management Assistant  
Mechanic II  
Plumbing Inspector  
Maintenance Supervisor  
Water Plant Electrician/  
Automation Specialist

### Pay Grade 21 (\$61,290 - \$77,114)

Accountant  
Planner II  
Public Health Nurse  
Public Health Sanitarian

### Pay Grade 20 1/2 (\$59,918 - \$75,388)

Asst. Street Supervisor  
Water Plant Chemist  
Water Treatment Operator (Certified)

### Pay Grade 20 (\$58,543 - \$73,654)

Administrative Analyst  
Administrative Assistant II (Finance)  
Cable TV Coordinator  
Engineering Asst. I  
Museum Director  
Water Meter Supervisor  
Crew Leader/Utility Technician

### Pay Grade 19 1/2 (\$57,229 - \$72,003)

Maintenance Mech./Utility Tech.

### Pay Grade 19 (\$55,916 - \$70,349)

Administrative Assistant I  
Community Service Officer II  
Executive Secretary/Deputy Village Clerk  
Mechanic I  
Planner I  
Maintenance Mechanic  
Technical Support Specialist (P/T)  
Telecommunicator  
Water Plant Mechanic  
Water Treatment Operator  
Zoning Enforcement Officer

### Pay Grade 18 1/2 (\$54,659 - \$68,769)

Maintenance Worker II

### Pay Grade 18 (\$53,404 - \$67,190)

Executive Secretary

### Pay Grade 17 1/2 (\$52,202 - \$65,684)

Meter Repair Tech. I  
Parking Control Officer

### Pay Grade 17 (\$51,007 - \$64,173)

Building Maintainer II  
Instrument Maintainer

### Pay Grade 16 1/2 (\$49,680 - \$62,734)

Community Service Officer I  
Customer Service Supervisor  
Data Process Operator III  
Deputy Village Clerk  
Fire/Police Dept. Secretary  
Maintenance Worker I

### Pay Grade 16 (\$48,715 - \$61,290)

Administrative Secretary  
Building Maintainer I  
Permit Clerk  
Public Works Dispatcher  
HR Generalist

### Pay Grade 15 1/2 (\$47,624- 59,918)

Data Process Operator II  
Secretary

### Pay Grade 14 (\$44,440 - \$55,916)

Crossing Guard  
Data Process Operator I  
Payroll Clerk

### Pay Grade 13 (\$42,447 - \$53,404)

CATV Production Asst. (P/T)

### Pay Grade 10 (\$36,983 - \$46,527)

Building Custodian (P/T)  
Front Counter Assistant (P/T)  
Secretary (P/T)

### Pay Grade 7 (\$32,221 - \$40,544)

Administration Intern  
Engineering Intern  
Forestry Intern  
Museum Asst.  
Planning Intern  
Communications Intern

### Pay Grade 3 (\$26,814 - 33,736)

Bike Patrol Officer (Max. Step 3)  
Park Gate Guard (Max. Step 3)  
Park Police Aide (Max. Step 3)

### Pay Grade 2 (\$26,613 - 32,221)

Custodian (P/T) (Max. Step 3)  
Eng. Student Asst. (Max. Step 3)  
Eng. Summer Intern (Max. Step 3)  
Landscape Asst. (Max. Step 3)  
Leaf Collector (Max. Step 4)  
Summer Laborer (Max. Step 3)

### UNCLASSIFIED

Village Manager  
CATV Assistants  
Finance Staff (P/T)

### Collective Bargaining Agreements

Police Officer  
Firefighter  
Firefighter/Paramedic  
Emergency Vehicle Coordinator\*  
*\*position vacated in 2011*

### KEY

(M) In Merit Plan  
(P/T) Part-time employee  
(N) New

**Village of Wilmette 2015 Pay Plan**

| Pay<br>Grade | Pay Steps |         |         |         |         |         | Longevity Steps |         |         |         |
|--------------|-----------|---------|---------|---------|---------|---------|-----------------|---------|---------|---------|
|              | 1         | 2       | 3       | 4       | 5       | 6       | A               | B       | C       | D       |
| 1            | 24,464    | 25,613  | 26,814  | 28,077  | 29,392  | 30,774  | 31,851          | 32,521  | 33,205  | 33,899  |
| 2            | 25,613    | 26,814  | 28,077  | 29,392  | 30,774  | 32,221  | 33,348          | 34,051  | 34,765  | 35,495  |
| 3            | 26,814    | 28,077  | 29,392  | 30,774  | 32,221  | 33,736  | 34,919          | 35,648  | 36,400  | 37,164  |
| 4            | 28,077    | 29,392  | 30,774  | 32,221  | 33,736  | 35,324  | 36,559          | 37,327  | 38,110  | 38,911  |
| 5            | 29,392    | 30,774  | 32,221  | 33,736  | 35,324  | 36,983  | 38,279          | 39,082  | 39,905  | 40,742  |
| 6            | 30,774    | 32,221  | 33,736  | 35,324  | 36,983  | 38,721  | 40,081          | 40,920  | 41,778  | 42,655  |
| 7            | 32,221    | 33,736  | 35,324  | 36,983  | 38,721  | 40,544  | 41,964          | 42,848  | 43,744  | 44,663  |
| 8            | 33,736    | 35,324  | 36,983  | 38,721  | 40,544  | 42,447  | 43,932          | 44,854  | 45,798  | 46,759  |
| 9            | 35,324    | 36,983  | 38,721  | 40,544  | 42,447  | 44,440  | 45,998          | 46,960  | 47,947  | 48,956  |
| 10           | 36,983    | 38,721  | 40,544  | 42,447  | 44,440  | 46,527  | 48,159          | 49,171  | 50,205  | 51,257  |
| 11           | 38,721    | 40,544  | 42,447  | 44,440  | 46,527  | 48,715  | 50,423          | 51,481  | 52,562  | 53,667  |
| 12           | 40,544    | 42,447  | 44,440  | 46,527  | 48,715  | 51,007  | 52,793          | 53,902  | 55,032  | 56,189  |
| 13           | 42,447    | 44,440  | 46,527  | 48,715  | 51,007  | 53,404  | 55,272          | 56,433  | 57,619  | 58,828  |
| 14           | 44,440    | 46,527  | 48,715  | 51,007  | 53,404  | 55,916  | 57,870          | 59,087  | 60,328  | 61,595  |
| 15           | 46,527    | 48,715  | 51,007  | 53,404  | 55,916  | 58,543  | 60,593          | 61,863  | 63,163  | 64,489  |
| 15 1/2       | 47,624    | 49,860  | 52,202  | 54,659  | 57,229  | 59,918  | 62,016          | 63,316  | 64,648  | 66,006  |
| 16           | 48,715    | 51,007  | 53,404  | 55,916  | 58,543  | 61,290  | 63,437          | 64,769  | 66,129  | 67,518  |
| 16 1/2       | 49,860    | 52,202  | 54,659  | 57,229  | 59,918  | 62,734  | 64,932          | 66,293  | 67,687  | 69,108  |
| 17           | 51,007    | 53,404  | 55,916  | 58,543  | 61,290  | 64,173  | 66,417          | 67,813  | 69,237  | 70,691  |
| 17 1/2       | 52,202    | 54,659  | 57,229  | 59,918  | 62,734  | 65,684  | 67,982          | 69,407  | 70,865  | 72,356  |
| 18           | 53,404    | 55,916  | 58,543  | 61,290  | 64,173  | 67,190  | 69,540          | 71,000  | 72,492  | 74,014  |
| 18 1/2       | 54,659    | 57,229  | 59,918  | 62,734  | 65,684  | 68,769  | 71,178          | 72,674  | 74,200  | 75,758  |
| 19           | 55,916    | 58,543  | 61,290  | 64,173  | 67,190  | 70,349  | 72,811          | 74,336  | 75,898  | 77,492  |
| 19 1/2       | 57,229    | 59,918  | 62,734  | 65,684  | 68,769  | 72,003  | 74,523          | 76,090  | 77,688  | 79,318  |
| 20           | 58,543    | 61,290  | 64,173  | 67,190  | 70,349  | 73,654  | 76,231          | 77,833  | 79,469  | 81,137  |
| 20 1/2       | 59,918    | 62,734  | 65,684  | 68,769  | 72,003  | 75,388  | 78,027          | 79,666  | 81,336  | 83,046  |
| 21           | 61,290    | 64,173  | 67,190  | 70,349  | 73,654  | 77,114  | 79,815          | 81,492  | 83,203  | 84,949  |
| 21-1/2       | 62,734    | 65,684  | 68,769  | 72,003  | 75,388  | 78,931  | 81,695          | 83,411  | 85,161  | 86,952  |
| 22           | 64,173    | 67,190  | 70,349  | 73,654  | 77,114  | 80,738  | 83,565          | 85,321  | 87,112  | 88,940  |
| 22 1/2       | 65,684    | 68,769  | 72,003  | 75,388  | 78,931  | 82,641  | 85,533          | 87,332  | 89,164  | 91,037  |
| 23           | 67,190    | 70,349  | 73,654  | 77,114  | 80,738  | 84,534  | 87,494          | 89,330  | 91,205  | 93,120  |
| 23 1/2       | 68,769    | 72,003  | 75,388  | 78,931  | 82,641  | 86,526  | 89,555          | 91,436  | 93,356  | 95,317  |
| 24           | 70,349    | 73,654  | 77,114  | 80,738  | 84,534  | 88,507  | 91,605          | 93,531  | 95,492  | 97,499  |
| 24 1/2       | 72,003    | 75,388  | 78,931  | 82,641  | 86,526  | 90,595  | 93,766          | 95,734  | 97,744  | 99,798  |
| 25           | 73,654    | 77,114  | 80,738  | 84,534  | 88,507  | 92,669  | 95,910          | 97,925  | 99,983  | 102,081 |
| 25 1/2       | 75,388    | 78,931  | 82,641  | 86,526  | 90,595  | 94,850  | 98,170          | 100,233 | 102,336 | 104,484 |
| 26           | 77,114    | 80,738  | 84,534  | 88,507  | 92,669  | 97,023  | 100,419         | 102,531 | 104,681 | 106,880 |
| 26 1/2       | 78,931    | 82,641  | 86,526  | 90,595  | 94,850  | 99,308  | 102,784         | 104,943 | 107,145 | 109,396 |
| 27           | 80,738    | 84,534  | 88,507  | 92,669  | 97,023  | 101,582 | 105,138         | 107,345 | 109,599 | 111,900 |
| 27 1/2       | 82,641    | 86,526  | 90,595  | 94,850  | 99,308  | 103,974 | 107,614         | 109,876 | 112,179 | 114,538 |
| 28           | 84,534    | 88,507  | 92,669  | 97,023  | 101,582 | 106,357 | 110,079         | 112,389 | 114,752 | 117,164 |
| 28 1/2       | 86,526    | 90,595  | 94,850  | 99,308  | 103,974 | 108,862 | 112,673         | 115,038 | 117,454 | 119,920 |
| 29           | 88,507    | 92,669  | 97,023  | 101,582 | 106,357 | 111,353 | 115,254         | 117,675 | 120,145 | 122,668 |
| 29 1/2       | 90,595    | 94,850  | 99,308  | 103,974 | 108,862 | 113,978 | 117,968         | 120,447 | 122,975 | 125,556 |
| 30           | 92,669    | 97,023  | 101,582 | 106,357 | 111,353 | 116,589 | 120,671         | 123,206 | 125,792 | 128,433 |
| 30 1/2       | 94,850    | 99,308  | 103,974 | 108,862 | 113,978 | 119,335 | 123,510         | 126,107 | 128,753 | 131,455 |
| 31           | 97,023    | 101,582 | 106,357 | 111,353 | 116,589 | 122,068 | 126,342         | 128,993 | 131,706 | 134,471 |
| 32           | 101,582   | 106,357 | 111,353 | 116,589 | 122,068 | 127,808 | 132,279         | 135,059 | 137,895 | 140,791 |
| 33           | 106,357   | 111,353 | 116,589 | 122,068 | 127,808 | 133,814 | 138,499         | 141,408 | 144,379 | 147,408 |
| 34           | 111,353   | 116,589 | 122,068 | 127,808 | 133,814 | 140,104 | 145,008         | 148,054 | 151,162 | 154,335 |
| 35           | 116,589   | 122,068 | 127,808 | 133,814 | 140,104 | 146,690 | 151,823         | 155,014 | 158,265 | 161,589 |
| 36           | 122,068   | 127,808 | 133,814 | 140,104 | 146,690 | 153,585 | 158,960         | 162,300 | 165,707 | 169,187 |

**Effective Date -- January 1, 2015**  
**Plan reflects a 2.5% across the board increase.**

# Village of Wilmette

## 2015 Pay and Classification Plan

*Amount shown is annual pay for Steps 1 to 10 - employees hired on or after 1/1/11*

### Unclassified

Village Manager

### **Department Directors**

#### Position Grade GG (\$136,734 - \$180,137)

Assistant Village Manager

#### Position Grade FF (\$130,222 - \$171,558)

Police Chief  
Fire Chief  
Public Works Director (PE)  
Engineering Director

#### Position Grade EE (\$124,021 - \$163,390)

Corporation Counsel  
Finance Director  
Public Works Director

#### Position Grade DD (\$118,115 - \$155,608)

#### Position Grade CC (\$112,490 - \$148,199)

Community Development Director

#### Position Grade AA (\$102,032 - \$134,423)

Information Technology Director

### **Regular Pay Schedule**

#### Position Grade R (\$105,347 - \$138,788)

Deputy Fire Chief  
Deputy Police Chief  
Human Resources Director

#### Position Grade Q (\$100,329 - \$132,178)

Fire Duty Chief  
Police Commander

#### Position Grade P (\$94,651 - \$124,696)

Assistant Public Works Director

#### Position Grade O (\$90,143 - \$118,759)

Water Plant Superintendent

#### Position Grade N (\$85,851 - \$113,103)

Assistant Engineering Director  
Assistant Finance Director  
Assistant Community Dev. Director  
Lieutenant/Paramedic  
Sergeant

#### Position Grade M (\$81,763 - \$107,717)

Asst. Water Plant Superintendent  
Street/Utility Superintendent  
Water/Sewer Superintendent  
Vehicle Maint. Superintendent  
Systems Administrator

#### Position Grade L (\$77,869 - \$102,588)

Assistant to the Village Manager  
Building and Code Supervisor  
Civil Engineer II

#### Position Grade K (\$74,161 - \$97,703)

Civil Engineer I  
Communications Supervisor  
Project Manager  
Engineering Assistant II  
Planner II (AICP cert)  
Planner/Business Development  
Planner/Zoning  
Street Supervisor  
Water Plant Supervisor/Lead Operator  
Sewer/Water Supervisor  
Social Worker  
Vehicle Maintenance Supervisor

#### Position Grade J (\$69,963 - \$92,171)

Engineering Assistant I  
Facilities Supervisor  
Inspector – Building  
Inspector – Electrical  
Inspector – Plumbing  
Mechanic III (EVT certified)  
Museum Director  
Procurement Specialist  
Water Plant Chemist  
Water Plant Electrician  
Maintenance Supervisor

#### Position Grade I (\$66,004 -

\$86,956) Asst. Street Supervisor  
Asst. to the Public Works Director  
Cable TV Coordinator  
Mechanic II (ASE certified/equip coord.)  
Public Health Nurse  
Public Health Sanitarian  
Utility Technician/Crew Leader  
Water Meter Supervisor (Crew Leader)  
Water Treatment Operator II  
Forester

#### Position Grade H (\$62,267 - \$82,034)

Human Resource Generalist  
Management Assistant  
Planner I (w/out ACIP cert.)  
Water Treatment Operator I  
Zoning Enforcement Officer  
Accountant

#### Position Grade G (\$58,743 - \$77,390)

Customer Service Supervisor  
Exec. Secretary/Deputy Village Clerk  
Mechanic I  
Maintenance Mechanic

#### Position Grade F (\$55,418 - \$73,010)

Deputy Village Clerk  
Human Resource Generalist I  
Maintenance Worker II  
Technical Support Specialist (P/T)  
Telecommunicator  
Webmaster (P/T)

#### Position Grade E (\$52,281 - \$68,877)

Fire/Police Secretary (Admin Assist II)  
Meter Repair Tech  
WP Instrument  
Maintainer  
Management Analyst

#### Position Grade D (\$49,321 - \$64,979)

Admin Secretary (Admin Assist I)  
Building Maintenance II  
Community Services Officer II  
Data Processing III (Lead Rcds Asst)  
Maintenance Worker I  
WP Building Maintenance

#### Position Grade C (\$46,529 - \$61,301)

Building Maintenance I

#### Position Grade B (\$43,896 - \$57,829)

Data Processing Clerk  
Public Works Dispatcher (PW Asst.)  
Permit Clerk

#### Position Grade A (\$41,411 - \$54,557)

Community Service Officer I

### Collective Bargaining Agreements

Police Officer  
Firefighter  
Firefighter/Paramedic  
Emergency Vehicle Coordinator\*  
*\*position vacated in 2011*

### **KEY**

(P/T) Part-time employee

**Village of Wilmette 2015 Pay Plan**

| Pay<br>Grade | Pay Steps |         |         |         |         |         |         |         |         |         |
|--------------|-----------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
|              | 1         | 2       | 3       | 4       | 5       | 6       | 7       | 8       | 9       | 10      |
| A            | 41,411    | 43,068  | 44,361  | 45,691  | 47,061  | 48,473  | 49,929  | 51,425  | 52,968  | 54,557  |
| B            | 43,896    | 45,651  | 47,021  | 48,431  | 49,886  | 51,382  | 52,922  | 54,510  | 56,145  | 57,829  |
| C            | 46,529    | 48,280  | 49,843  | 51,338  | 52,879  | 54,464  | 56,097  | 57,781  | 59,516  | 61,301  |
| D            | 49,321    | 51,295  | 52,834  | 54,419  | 56,051  | 57,732  | 59,464  | 61,248  | 63,085  | 64,979  |
| E            | 52,281    | 54,372  | 56,004  | 57,684  | 59,414  | 61,197  | 63,031  | 64,924  | 66,871  | 68,877  |
| F            | 55,418    | 57,635  | 59,364  | 60,743  | 62,979  | 64,869  | 66,816  | 68,817  | 70,884  | 73,010  |
| G            | 58,743    | 61,093  | 62,925  | 64,814  | 66,758  | 68,759  | 70,822  | 72,948  | 75,137  | 77,390  |
| H            | 62,267    | 64,758  | 66,701  | 68,702  | 70,763  | 72,885  | 75,072  | 77,324  | 79,644  | 82,034  |
| I            | 66,004    | 68,642  | 70,702  | 72,823  | 75,008  | 77,259  | 79,576  | 81,964  | 84,423  | 86,956  |
| J            | 69,963    | 72,761  | 74,944  | 77,194  | 79,509  | 81,893  | 84,350  | 86,882  | 89,487  | 92,171  |
| K            | 74,161    | 77,127  | 79,442  | 81,825  | 84,280  | 86,807  | 89,413  | 92,094  | 94,858  | 97,703  |
| L            | 77,869    | 80,984  | 83,413  | 85,914  | 88,493  | 91,148  | 93,883  | 96,700  | 99,600  | 102,588 |
| M            | 81,763    | 85,033  | 87,585  | 90,212  | 92,918  | 95,705  | 98,577  | 101,534 | 104,582 | 107,717 |
| N            | 85,851    | 89,286  | 91,964  | 94,722  | 97,565  | 100,491 | 103,507 | 106,611 | 109,809 | 113,103 |
| O            | 90,143    | 94,864  | 96,562  | 99,459  | 102,443 | 105,517 | 108,682 | 111,941 | 115,300 | 118,759 |
| P            | 94,651    | 98,436  | 101,390 | 104,431 | 107,565 | 110,791 | 114,115 | 117,539 | 121,065 | 124,696 |
| Q            | 100,329   | 104,343 | 107,472 | 110,697 | 114,018 | 117,440 | 120,962 | 124,592 | 128,329 | 132,178 |
| R            | 105,347   | 109,560 | 112,846 | 116,233 | 119,720 | 123,310 | 127,009 | 130,822 | 134,744 | 138,788 |
| AA           | 102,032   | 106,114 | 109,298 | 112,576 | 115,953 | 119,431 | 123,015 | 126,705 | 130,506 | 134,423 |
| BB           | 107,133   | 111,419 | 114,762 | 118,204 | 121,751 | 125,404 | 129,165 | 133,041 | 137,031 | 141,143 |
| CC           | 112,490   | 116,990 | 120,500 | 124,113 | 127,838 | 131,673 | 135,624 | 139,692 | 143,883 | 148,199 |
| DD           | 118,115   | 122,841 | 126,525 | 130,320 | 134,230 | 138,257 | 142,406 | 146,676 | 151,077 | 155,608 |
| EE           | 124,021   | 128,981 | 132,850 | 136,838 | 140,942 | 145,169 | 149,525 | 154,011 | 158,632 | 163,390 |
| FF           | 130,222   | 135,431 | 139,492 | 143,677 | 147,988 | 152,428 | 157,001 | 161,711 | 166,563 | 171,558 |
| GG           | 136,734   | 142,202 | 146,468 | 150,863 | 155,388 | 160,049 | 164,852 | 169,796 | 174,891 | 180,137 |
| HH           | 143,569   | 149,312 | 153,792 | 158,405 | 163,156 | 168,053 | 173,093 | 178,285 | 183,635 | 189,144 |
| U            | 160,620   | 167,043 | 172,054 | 178,331 | 182,533 | 188,010 | 193,649 | 199,460 | 205,443 | 211,606 |

**Effective Date -- January 1, 2015**  
**Plan reflects a 2.5% across the board increase.**

# Village of Wilmette

## Police Union Contract

From the Collectively Bargained Agreement agreed upon by the Village of Wilmette and the Teamsters Local Union #700 effective January 1, 2013 through December 31, 2015.

| <u>Classification</u>                     | <u>2015 Pay Range</u> |
|-------------------------------------------|-----------------------|
| Police Officer (Hired before 1/1/13)      | \$70,386 – \$97,549   |
| Police Officer (Hired on or after 1/1/13) | \$69,965 – \$92,174   |

**Annual Salary Adjustments**

Effective 1/1/2015: 2.5% adjustment

**Police Officer 2015 – Hired before January 1, 2013**

| Step 1   | Step 2   | Step 3   | Step 4   | Step 5   | Step 6   | Longevity A | Longevity B | Longevity C | Longevity D |
|----------|----------|----------|----------|----------|----------|-------------|-------------|-------------|-------------|
| \$70,386 | \$73,691 | \$77,155 | \$80,781 | \$84,580 | \$88,554 | \$91,653    | \$93,577    | \$95,541    | \$97,549    |

**Police Officer 2015 – Hired on or after January 1, 2013**

| Step 1   | Step 2   | Step 3   | Step 4   | Step 5   | Step 6   | Step 7   | Step 8   | Step 9   | Step 10  |
|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| \$69,965 | \$72,764 | \$74,947 | \$77,196 | \$79,511 | \$81,896 | \$84,353 | \$86,884 | \$89,490 | \$92,174 |

# Village of Wilmette

## Fire Union Contract

From the Collectively Bargained Agreement agreed upon by the Village of Wilmette and the Service Employees International Union (SEIU) Local 73 effective January 1, 2011 through December 31, 2013. The Village and SEIU are currently negotiating a successor agreement. Until an agreement is reached, the 2013 salaries will be in effect.

| <u>Classification</u>          | <u>2013 Pay Range</u> |
|--------------------------------|-----------------------|
| Firefighter                    | \$62,519 - \$78,658   |
| Firefighter Paramedic          | \$66,959 - \$84,242   |
| Emergency Vehicle Coordinator* | \$78,659 - \$98,964   |

**Annual Salary Adjustments**  
 Effective 1/1/2013: 2.0% adjustment

**Salary Schedules**

| <b>Position</b>                | <b>Step 1</b> | <b>Step 2</b> | <b>Step 3</b> | <b>Step 4</b> | <b>Step 5</b> | <b>Step 6</b> | <b>Longevity A</b> | <b>Longevity B</b> | <b>Longevity C</b> | <b>Longevity D</b> |
|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------------|--------------------|--------------------|--------------------|
| Firefighter                    | \$62,519      | \$65,456      | \$68,534      | \$71,755      | \$75,128      | \$78,658      | \$81,412           | \$83,124           | \$84,867           | \$86,651           |
| Firefighter Paramedic          | \$66,959      | \$70,105      | \$73,398      | \$76,848      | \$80,460      | \$84,242      | \$87,191           | \$89,024           | \$90,891           | \$92,801           |
| Emergency Vehicle Coordinator* | \$78,659      | \$82,357      | \$86,229      | \$90,281      | \$94,523      | \$98,964      | \$102,428          | \$104,581          | \$106,774          | \$109,019          |

\* Position vacated in 2011

**2015 Pay and Classification Plan – Seasonal/Part-Time**  
*Amount shown is hourly rate of pay employees hired on or after 1/1/11*

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**P1 - \$10.19 – \$11.03**

Office Clerk

**P2 - \$12.06 – 13.05**

Custodian  
Landscape Assistant  
Leaf Collector  
Summer Laborer

**P3 - \$12.76 – 13.82**

Bike Patrol Officer  
Crossing Guard  
Park Gate Guard  
Park Police Aid

**P4 - \$15.16 – 16.41**

Administrative Intern  
Engineering Intern  
Forestry Intern  
Planning Intern  
Communications Intern  
Inspector I

**P5 - \$17.39 – 18.83**

Front Counter Assistant  
Museum Assistant

**P6 - \$20.51 – 22.20**

CATV Production Assistant  
Inspector II

## Village of Wilmette 2015 Pay Plan

| Pay<br>Grade | Pay Steps |       |       |       |       |
|--------------|-----------|-------|-------|-------|-------|
|              | 1         | 2     | 3     | 4     | 5     |
| P1           | 10.19     | 10.39 | 10.60 | 10.81 | 11.03 |
| P2           | 12.06     | 12.30 | 12.55 | 12.79 | 13.05 |
| P3           | 12.76     | 13.02 | 13.28 | 13.54 | 13.82 |
| P4           | 15.16     | 15.47 | 15.77 | 16.08 | 16.41 |
| P5           | 17.39     | 17.74 | 18.10 | 18.46 | 18.83 |
| P6           | 20.51     | 20.92 | 21.34 | 21.77 | 22.20 |

\*step increase is 2% per step

Effective Date - - January 1, 2015

Plan reflects a 2.5% across the board increase.

## Village of Wilmette 2015 Personnel Budget Summary of Budget Salary Worksheets

|                           | 2009<br>Budget    | 2010<br>Budget    |
|---------------------------|-------------------|-------------------|
| 11011010-410100           | -                 | -                 |
| 11041010-410100           | 362,325           | 366,300           |
| 11041010-410200           | 300               | 300               |
| 11051210-410100           | 218,500           | 223,875           |
| 11061410-410100           | 512,225           | 502,825           |
| 11061410-410200           | 7,500             | 2,000             |
| 11071610-410100           | 220,150           | 75,000            |
| 11091845-410100           | 750,850           | 722,875           |
| 11091845-410200           | 7,350             | 500               |
| 11091846-410100           | 41,050            | 44,975            |
| 11111060-410100           | 98,325            | 102,175           |
| 11151060-410100           | 81,100            | 81,250            |
| 11151060-410400           | 8,000             | 4,000             |
| 11202035-410100           | 456,050           | 397,875           |
| 11202035-410200           | 500               | 500               |
| 11233030-410100           | 958,150           | 1,004,075         |
| 11233030-410200           | 71,700            | 74,210            |
| 11303030-410100           | 280,000           | 224,410           |
| 11303030-410200           | 6,850             | 7,090             |
| 11333030-410100           | 170,825           | 108,850           |
| 11333030-410200           | 5,000             | 5,180             |
| 11342035-410100           | 189,575           | 195,825           |
| 11342035-410200           | 14,075            | 14,550            |
| 11401020-410100           | 28,500            | 30,325            |
| 11414020-410100           | 3,925,400         | 4,060,775         |
| 11414020-410200           | 264,000           | 225,000           |
| 11414020-410210           | 20,000            | 20,700            |
| 11424020-410100           | 644,900           | 432,325           |
| 11424020-410200           | 8,700             | 250               |
| 11434020-410100           | 577,200           | 597,075           |
| 11434020-410200           | 66,950            | 30,000            |
| 11454020-410100           | 178,500           | 191,500           |
| 11515020-410100           | 3,995,650         | 4,249,850         |
| 11515020-410200           | 443,500           | 370,000           |
| 11515020-410300           | 26,900            | 20,000            |
| 11566040-410100           | 123,425           | 130,175           |
| <b>Total General Fund</b> | <b>14,764,025</b> | <b>14,516,615</b> |

## Village of Wilmette 2015 Personnel Budget Summary of Budget Salary Worksheets

| 2011<br>Budget    | 2012<br>Budget    | 2013<br>Budget    | 2014<br>Budget    | 2015<br>Budget    |
|-------------------|-------------------|-------------------|-------------------|-------------------|
| -                 | -                 | -                 | -                 | -                 |
| 382,075           | 394,750           | 412,450           | 430,700           | 433,250           |
| 300               | 300               | 300               | 300               | -                 |
| 232,300           | 236,650           | 241,725           | 254,500           | 249,725           |
| 520,025           | 587,275           | 587,650           | 616,975           | 704,800           |
| 2,000             | 2,000             | 2,000             | 2,000             | -                 |
| 71,500            | -                 | -                 | -                 | -                 |
| 708,575           | 738,550           | 718,425           | 755,000           | 813,750           |
| 500               | 500               | 500               | 500               | 500               |
| 45,875            | 46,800            | 47,725            | 49,950            | 51,200            |
| 104,150           | 106,150           | 108,975           | 112,725           | 115,850           |
| 82,875            | 84,525            | 86,225            | 90,000            | 93,900            |
| 1,530             | 1,530             | 1,560             | 1,600             | -                 |
| 407,625           | 409,200           | 420,200           | 433,700           | 431,925           |
| 500               | 500               | 500               | 500               | 500               |
| 1,012,400         | 1,005,475         | 986,825           | 876,700           | 1,007,925         |
| 75,700            | 77,200            | 78,750            | 80,725            | 82,725            |
| 232,075           | 240,100           | 247,625           | 257,600           | 271,875           |
| 7,250             | 7,400             | 7,550             | 7,725             | 7,930             |
| 112,275           | 114,975           | 93,525            | 118,550           | 116,575           |
| 5,275             | 5,400             | 5,500             | 5,650             | 5,800             |
| 207,425           | 211,200           | 215,800           | 213,175           | 202,675           |
| 8,725             | 8,900             | 9,100             | 9,325             | 9,575             |
| 31,425            | 32,125            | 33,825            | 39,025            | 42,000            |
| 4,212,650         | 4,233,800         | 4,328,175         | 4,434,300         | 4,538,075         |
| 270,000           | 275,400           | 280,900           | 298,175           | 298,175           |
| 21,100            | 21,500            | 21,900            | 21,900            | 21,900            |
| 428,975           | 438,200           | 480,550           | 496,950           | 491,675           |
| 255               | 260               | 300               | 300               | 300               |
| 630,725           | 647,050           | 668,850           | 691,925           | 686,550           |
| 60,000            | 61,200            | 62,400            | 64,000            | 64,000            |
| 207,575           | 211,725           | 217,100           | 223,700           | 229,600           |
| 4,297,525         | 4,427,575         | 4,494,675         | 4,584,175         | 4,562,850         |
| 310,000           | 260,000           | 265,200           | 287,200           | 297,000           |
| 20,400            | 20,400            | 20,800            | 21,325            | 21,325            |
| 146,700           | 157,725           | 162,500           | 167,825           | 173,325           |
| <b>14,858,285</b> | <b>15,066,340</b> | <b>15,310,085</b> | <b>15,648,700</b> | <b>16,027,255</b> |

## Village of Wilmette 2015 Personnel Budget Summary of Budget Salary Worksheets

|                                  |                                            | 2009<br>Budget    | 2010<br>Budget    |
|----------------------------------|--------------------------------------------|-------------------|-------------------|
| 11273030-410100                  | Vehicle Maintenance - Regular Salaries     | 505,450           | 522,525           |
| 11273030-410200                  | Vehicle Maintenance - O/T                  | 2,350             | 2,350             |
| <b>Total Vehicle Maintenance</b> |                                            | <b>507,800</b>    | <b>524,875</b>    |
|                                  |                                            |                   |                   |
| 23753090-410100                  | Parking Meter Fund - METRA - Reg. Salaries | 66,125            | 68,370            |
| 23753090-410200                  | Parking Meter Fund - METRA - O/T           | 2,175             | 2,000             |
| 23763090-410100                  | Parking Meter Fund - CTA - Reg. Salaries   | 36,125            | 37,320            |
| 23763090-410200                  | Parking Meter Fund - CTA - O/T             | 2,900             | 3,250             |
| <b>Total Parking Meter Fund</b>  |                                            | <b>107,325</b>    | <b>110,940</b>    |
|                                  |                                            |                   |                   |
| 40807090-410100                  | Sewer Maintenance - Regular Salaries       | 423,725           | 443,075           |
| 40807090-410200                  | Sewer Maintenance - O/T                    | 8,300             | 8,590             |
| 40847090-410100                  | Storm Water Pumping - Regular Salaries     | -                 | -                 |
| 40847090-410200                  | Storm Water Pumping - O/T                  | 8,300             | 8,600             |
| <b>Total Sewer Fund</b>          |                                            | <b>440,325</b>    | <b>460,265</b>    |
|                                  |                                            |                   |                   |
| 41818090-410100                  | Water Pumping - Regular Salaries           | 1,118,600         | 1,067,200         |
| 41818090-410200                  | Water Pumping - O/T                        | 28,725            | 29,730            |
| 41828090-410100                  | Water Metering - Regular Salaries          | 160,550           | 166,825           |
| 41828090-410200                  | Water Metering - O/T                       | 625               | 600               |
| 41838090-410100                  | Water Distribution - Regular Salaries      | 405,400           | 422,525           |
| 41838090-410200                  | Water Distribution - O/T                   | 29,425            | 30,450            |
| 41848090-410100                  | Water Fund Corporate Salaries              | 277,425           | 265,300           |
| 41858090-410100                  | Finance - Water Fund - Regular Salaries    | 70,650            | 61,550            |
| 41858090-410200                  | Finance - Water Fund - O/T                 | 1,575             | 500               |
| <b>Total Water Fund</b>          |                                            | <b>2,092,975</b>  | <b>2,044,680</b>  |
|                                  |                                            |                   |                   |
| <b>Totals</b>                    |                                            | <b>17,912,450</b> | <b>17,657,375</b> |

## Village of Wilmette 2015 Personnel Budget Summary of Budget Salary Worksheets

| 2011<br>Budget    | 2012<br>Budget    | 2013<br>Budget    | 2014<br>Budget    | 2015<br>Budget    |
|-------------------|-------------------|-------------------|-------------------|-------------------|
| 535,625           | 555,325           | 595,325           | 651,900           | 527,425           |
| 2,400             | 2,400             | 2,450             | 2,550             | 2,575             |
| <b>538,025</b>    | <b>557,725</b>    | <b>597,775</b>    | <b>654,450</b>    | <b>530,000</b>    |
| 70,500            | 72,075            | 71,750            | 76,300            | 79,425            |
| 2,000             | 2,000             | 2,000             | 2,125             | 2,000             |
| 38,150            | 39,100            | 38,125            | 41,825            | 44,075            |
| 3,250             | 3,400             | 3,400             | 3,400             | 3,400             |
| <b>113,900</b>    | <b>116,575</b>    | <b>115,275</b>    | <b>123,650</b>    | <b>128,900</b>    |
| 457,900           | 469,225           | 462,150           | 498,200           | 505,425           |
| 8,760             | 8,950             | 9,125             | 9,350             | 9,600             |
| -                 | -                 | -                 | -                 | -                 |
| 8,775             | 8,950             | 9,150             | 9,400             | 9,650             |
| <b>475,435</b>    | <b>487,125</b>    | <b>480,425</b>    | <b>516,950</b>    | <b>524,675</b>    |
| 1,040,300         | 1,110,325         | 1,142,100         | 1,168,850         | 1,297,775         |
| 30,325            | 30,925            | 31,550            | 32,350            | 33,175            |
| 139,075           | 113,075           | 116,600           | 122,550           | 126,150           |
| 600               | 600               | 600               | 600               | 625               |
| 419,975           | 428,700           | 438,700           | 473,725           | 484,475           |
| 31,060            | 31,700            | 32,325            | 33,150            | 33,975            |
| 273,400           | 278,775           | 290,700           | 302,600           | 324,325           |
| 62,800            | 64,050            | 65,325            | 66,950            | 61,825            |
| 500               | 500               | 500               | 500               | 500               |
| <b>1,998,035</b>  | <b>2,058,650</b>  | <b>2,118,400</b>  | <b>2,201,275</b>  | <b>2,362,825</b>  |
| <b>17,983,680</b> | <b>18,286,415</b> | <b>18,621,960</b> | <b>19,145,025</b> | <b>19,573,655</b> |

**Village of Wilmette 2015 Budget Salary Worksheets**

**DEPT: Legislative, Administration & Law**

| Position                                            | Incumbent                 | Starting Date | 2009 Budget                                  |                | 2010 Budget                                  |                |
|-----------------------------------------------------|---------------------------|---------------|----------------------------------------------|----------------|----------------------------------------------|----------------|
|                                                     |                           |               | Grade                                        | Amount         | Grade                                        | Amount         |
| 1. Village Manager                                  | Frenzer, Tim              | 01/25/93      | Unclassified<br>(Gargano - 32 Hour Schedule) | 159,390        | Unclassified<br>(Gargano - 32 Hour Schedule) | 170,000        |
| 2. Asst. Village Manager                            | Braiman, Michael          | 09/03/13      | Unclassified<br>(Braiman)                    | 87,550         | Unclassified<br>(Braiman)                    | 90,835         |
| 3. Asst. to the Village Manager                     | Prejzner, John            | 08/08/11      | 22-4*                                        | 65,329         | 22-5*                                        | 70,791         |
| 4. Asst. to the Village Manager / Police            | Cease, Alex               | 01/07/08      | (Langenbach - 32 Hour Schedule)              |                | (Langenbach - 32 Hour Schedule)              |                |
| Human Resources Generalist                          | Deleted                   |               | 16-1*<br>(Puljic)(50% Part-time)             | 34,569         | 16-4*<br>(Puljic)(50% Part-time)             | 41,062         |
| Part-time Secretary                                 | Deleted                   |               | 14-1*                                        | 19,710         | 10-2*                                        | 17,773         |
| Admin / Engineering Secretary                       | Deleted                   |               | (17.5% Part-time)                            |                |                                              |                |
| Communications Specialist                           | Deleted                   |               | (50% Part-time)                              | 10,241         | (50% Part-time)                              |                |
| Administration Intern                               | Deleted                   |               | 7-1*                                         | 14,289         | 7-1*                                         | 14,789         |
| Personnel Assistant                                 | Deleted                   |               |                                              |                |                                              |                |
| Part-time Secretary                                 | Deleted                   |               |                                              |                |                                              |                |
| Corporation Counsel                                 | Deleted - now contractual | 01/25/93      | Unclassified                                 | 149,350        |                                              |                |
| Asst. Corporation Counsel                           | Deleted - now contractual |               | Unclassified                                 | 68,625         | Unclassified                                 | 75,000         |
| 5. Executive Secretary / Deputy                     |                           |               |                                              |                |                                              |                |
| Village Clerk                                       | Hirsch, Barbara           | 04/05/99      | 19-6B                                        | 62,244         | 19-6B                                        | 66,674         |
| 6. Front Counter Assistant                          | Drews, Tina               |               |                                              |                |                                              |                |
| Part-time Clerical Help                             |                           |               |                                              | 750            |                                              | 750            |
| Overtime - Administration                           |                           |               |                                              | 300            |                                              | 300            |
| Village Manager Auto Allowance                      |                           |               |                                              | 6,000          |                                              | 6,000          |
| Village Manager Housing Allowance                   |                           |               |                                              | 5,200          |                                              | -              |
| Village Manager Deferred Compensation               |                           |               |                                              | 5,000          |                                              | 5,000          |
| Village Manager Housing Debt Forgiven / Merit Bonus |                           |               |                                              | 5,000          |                                              | -              |
| Merit Allowance - Corporation Counsel               |                           |               |                                              | 2,175          |                                              | -              |
| Merit Allowance - Asst. Village Manager             |                           |               |                                              | 1,368          |                                              | -              |
|                                                     |                           |               |                                              | <b>697,090</b> |                                              | <b>558,974</b> |

| Budget Account Distribution: |                                                  | Calculated     | Rounded        | Calculated     | Rounded        |
|------------------------------|--------------------------------------------------|----------------|----------------|----------------|----------------|
| 11011010-410100              | Salaries--Legislative                            | -              | -              | -              | -              |
| 11041010-410100              | Administration - Regular Salaries                | 362,325        | 362,325        | 366,310        | 366,300        |
| 11041010-410200              | Administration - Overtime                        | 300            | 300            | 300            | 300            |
| 11071610-410200              | Law Dept. - Regular Salaries                     | 220,150        | 220,150        | 75,000         | 75,000         |
| 11401020-410100              | Fire & Police Commission -<br>- Regular Salaries | 28,491         | 28,500         | 30,321         | 30,325         |
| FROM                         | Community Development                            |                |                |                |                |
| TO                           | General Fund - Finance                           | 44,459         | 44,450         | 45,418         | 45,425         |
| TO                           | General Fund - Engineering                       |                |                |                |                |
| TO                           | Police - Services                                |                |                |                |                |
| TO                           | Sewer Fund                                       |                |                |                |                |
| TO                           | Water Fund Corporate                             | 41,365         | 41,375         | 41,625         | 41,625         |
|                              |                                                  | <b>697,090</b> | <b>697,100</b> | <b>558,974</b> | <b>558,975</b> |

**Explanation of Distribution:**

Positions 1. and 6.-- 90% Administration, 10% Water Fund Corporate.  
 Position 2. -- 50% Administration, 30% Finance, 10% Fire & Police Commission, 10% Water Fund Corporate.  
 Position 3. -- 60% Administration, 10% Water Fund Corporate, 30% Fire & Police Commission.

Position 4. -- 20% Administration,  
 Position 5. -- 45% Administration,  
 Position 7. -- 100% Administration  
 Part-time Clerical Help -- 100% A

**Full Time Equivalent Positions:**

|                                              |             |             |
|----------------------------------------------|-------------|-------------|
| Administration                               | 5.825       | 5.650       |
| Law                                          | 1.20        | 0.38        |
| <b>Total Full Time Equivalent Positions:</b> | <b>7.03</b> | <b>6.03</b> |

**Village of Wilmette 2015 Budget Salary Worksheets**

| 2011 Budget                                  |                | 2012 Budget                                  |                | 2013 Budget                                  |                | 2014 Budget                        |                | 2015 Budget                        |                |
|----------------------------------------------|----------------|----------------------------------------------|----------------|----------------------------------------------|----------------|------------------------------------|----------------|------------------------------------|----------------|
| Grade                                        | Amount         | Grade                                        | Amount         | Grade                                        | Amount         | Grade                              | Amount         | Grade                              | Amount         |
| Unclassified<br>(Gargano - 32 Hour Schedule) | 173,400        | Unclassified<br>(Gargano - 32 Hour Schedule) | 176,868        | Unclassified<br>(Gargano - 32 Hour Schedule) | 180,405        | Unclassified<br>(40 Hour Schedule) | 184,915        | Unclassified<br>(40 Hour Schedule) | 210,000        |
| Unclassified<br>(Braiman)                    | 92,652         | Unclassified                                 | 94,505         | Unclassified                                 | 99,960         | GG-2                               | 138,734        | GG-3                               | 146,468        |
| 22-6                                         | 73,868         | L-2                                          | 75,572         | L-3                                          | 79,396         | L-4                                | 83,819         | L-6                                | 91,148         |
|                                              |                |                                              |                | 22-6*                                        | 78,197         | 22-6A                              | 81,527         | 22-6A                              | 83,565         |
| Langenbach - 32 Hour Schedule)               |                | (Langenbach - 32 Hour Schedule)              |                |                                              |                |                                    |                |                                    |                |
| 16-5*<br>(50% Part-time)                     | 43,854         | 16-6                                         | 45,758         |                                              |                |                                    |                |                                    |                |
| 10-2                                         | 17,713         |                                              |                |                                              |                |                                    |                |                                    |                |
|                                              |                | (Goodman)                                    |                | (Goodman)                                    |                | (Goodman)                          |                |                                    |                |
|                                              |                | 15 1/2-2                                     | 46,531         | 15 1/2-3                                     | 49,692         | 15 1/2-4                           | 53,326         |                                    |                |
|                                              |                |                                              |                |                                              |                |                                    |                |                                    |                |
| (50% Part-time)                              |                | (West - 50% Part-time)                       |                | (50% Part-time)                              |                |                                    |                |                                    |                |
| 7-2                                          | 15,085         | P4-2                                         | 15,007         | P4-1*                                        | 15,159         |                                    |                |                                    |                |
|                                              |                |                                              |                |                                              |                |                                    |                |                                    |                |
| Unclassified                                 | 71,500         |                                              |                |                                              |                |                                    |                |                                    |                |
| 19-6B                                        | 68,012         | 19-6B                                        | 69,373         | 19-6B                                        | 70,754         | 19-6B                              | 73,542         | 19-6C                              | 75,898         |
|                                              |                |                                              |                |                                              |                |                                    |                | P5-3                               | 26,356         |
|                                              | 750            |                                              | 750            |                                              | 750            |                                    | 750            |                                    | -              |
|                                              | 300            |                                              | 300            |                                              | 300            |                                    | 300            |                                    | -              |
|                                              | 6,000          |                                              | 6,000          |                                              | 6,000          |                                    | 6,000          |                                    | -              |
|                                              | -              |                                              | -              |                                              | -              |                                    | -              |                                    | -              |
|                                              | 5,000          |                                              | 5,000          |                                              | 5,000          |                                    | 5,000          |                                    | -              |
|                                              | 6,936          |                                              | 6,936          |                                              | 7,075          |                                    | 7,216          |                                    | -              |
|                                              | -              |                                              | -              |                                              | -              |                                    | -              |                                    | -              |
|                                              | -              |                                              | -              |                                              | -              |                                    | -              |                                    | -              |
|                                              | <b>575,070</b> |                                              | <b>542,600</b> |                                              | <b>592,688</b> |                                    | <b>635,129</b> |                                    | <b>633,435</b> |
| <b>Calculated</b>                            | <b>Rounded</b> | <b>Calculated</b>                            | <b>Rounded</b> | <b>Calculated</b>                            | <b>Rounded</b> | <b>Calculated</b>                  | <b>Rounded</b> | <b>Calculated</b>                  | <b>Rounded</b> |
| -                                            | -              | -                                            | -              | -                                            | -              | -                                  | -              | -                                  | -              |
| 382,067                                      | 382,075        | 394,769                                      | 394,750        | 412,445                                      | 412,450        | 430,710                            | 430,700        | 433,254                            | 433,250        |
| 300                                          | 300            | 300                                          | 300            | 300                                          | 300            | 300                                | 300            | -                                  | -              |
| 71,500                                       | 71,500         | -                                            | -              | -                                            | -              | -                                  | -              | -                                  | -              |
| 31,426                                       | 31,425         | 32,122                                       | 32,125         | 33,815                                       | 33,825         | 39,019                             | 39,025         | 41,991                             | 42,000         |
|                                              |                |                                              |                | (13,048)                                     | (13,050)       | (13,639)                           | (13,625)       | -                                  | -              |
| 46,326                                       | 46,325         | 47,253                                       | 47,250         | 29,988                                       | 30,000         | 41,620                             | 41,625         | 43,940                             | 43,950         |
|                                              |                | 18,612                                       | 18,625         | 19,877                                       | 19,875         | 21,330                             | 21,325         | -                                  | -              |
|                                              |                |                                              |                | 31,279                                       | 31,275         | 32,611                             | 32,600         | 33,426                             | 33,425         |
|                                              |                |                                              |                | 23,459                                       | 23,450         | 24,458                             | 24,450         | 25,070                             | 25,075         |
| 43,451                                       | 43,450         | 49,544                                       | 49,550         | 54,573                                       | 54,575         | 58,720                             | 58,725         | 55,754                             | 55,800         |
| <b>575,070</b>                               | <b>575,075</b> | <b>542,600</b>                               | <b>542,600</b> | <b>592,688</b>                               | <b>592,700</b> | <b>635,129</b>                     | <b>635,125</b> | <b>633,435</b>                     | <b>633,500</b> |

40% Police-Services, 30% Sewer Fund, 10% Water Fund Corporate.  
40% Engineering, 15% Water Fund Corporate.

Administration

|             |             |             |             |             |
|-------------|-------------|-------------|-------------|-------------|
| 5.650       | 6.150       | 6.350       | 6.050       | 5.700       |
| 0.38        | -           | -           | -           | -           |
| <u>6.03</u> | <u>6.15</u> | <u>6.35</u> | <u>6.05</u> | <u>5.70</u> |

**Village of Wilmette 2015 Budget Salary Worksheets**

**DEPT: Information Technology**

| Position                                 | Incumbent       | Starting Date | 2009 Budget                         |                | 2010 Budget                         |         |
|------------------------------------------|-----------------|---------------|-------------------------------------|----------------|-------------------------------------|---------|
|                                          |                 |               | Grade                               | Amount         | Grade                               | Amount  |
| 1. IT Director / Deputy Finance Director | Skiles, Peter   | 02/03/97      | Unclassified                        | 107,635        | Unclassified                        | 107,635 |
| 2. Systems Administrator                 | Nyguen, Phoung  | 10/09/06      | 28-4<br>(Carpenter - 50% Part-time) | 84,081         | 28-5<br>(Carpenter - 50% Part-time) | 91,111  |
| 3. Technical Support Specialist          | Little, Kenneth | 10/13/14      | 19-6B<br>(Santos) (25% Part-time)   | 32,212         | 19-6B<br>(Santos) (25% Part-time)   | 33,337  |
| Web Page Maintainer                      | Deleted         | 04/15/13      | 19-6B                               | 16,106         | 19-6B                               | 16,669  |
| Merit Allowance - Network Manager        |                 |               |                                     | 1,164          |                                     | -       |
| Merit Allowance - Director               |                 |               |                                     | 1,568          |                                     | -       |
|                                          |                 |               |                                     | <b>242,766</b> | <b>248,752</b>                      |         |

| Budget Account Distribution: |                                     | Calculated     | Rounded        | Calculated     | Rounded        |
|------------------------------|-------------------------------------|----------------|----------------|----------------|----------------|
| 11051210-410100              | Info. Technology - Regular Salaries | 218,489        | 218,500        | 223,877        | 223,875        |
| TO                           | Water Fund Corporate                | 24,277         | 24,275         | 24,875         | 24,875         |
|                              |                                     | <b>242,766</b> | <b>242,775</b> | <b>248,752</b> | <b>248,750</b> |

**Explanation of Distribution:**

All positions -- 90% Information Technology 10% Water Fund Corporate.

|                                       |              |              |
|---------------------------------------|--------------|--------------|
| <b>Full Time Equivalent Positions</b> | <u>2.750</u> | <u>2.750</u> |
|---------------------------------------|--------------|--------------|

## Village of Wilmette 2015 Budget Salary Worksheets

| 2011 Budget                         |                | 2012 Budget                          |                | 2013 Budget                          |                | 2014 Budget                          |                | 2015 Budget              |                |
|-------------------------------------|----------------|--------------------------------------|----------------|--------------------------------------|----------------|--------------------------------------|----------------|--------------------------|----------------|
| Grade                               | Amount         | Grade                                | Amount         | Grade                                | Amount         | Grade                                | Amount         | Grade                    | Amount         |
| Unclassified                        | 109,788        | Unclassified                         | 111,984        | Unclassified                         | 114,224        | Unclassified                         | 125,050        | Unclassified             | 136,656        |
| 28-6<br>(Carpenter - 50% Part-time) | 97,306         | 28-6A<br>(Carpenter - 50% Part-time) | 102,724        | 28-6A<br>(Carpenter - 50% Part-time) | 104,775        | 28-6A<br>(Carpenter - 50% Part-time) | 107,394        | 28-6A<br>(70% Part-time) | 110,079        |
| 19-6B<br>(Santos) (25% Part-time)   | 34,006         | 19-6B*<br>(25% Part-time)            | 35,051         | 19-6C                                | 36,123         | 19-6C<br>(25% Part-time)             | 36,261         | B-1                      | 30,727         |
| 19-6B                               | 17,003         | F-1*                                 | 13,187         | F-1*                                 | 13,451         | F-2                                  | 14,058         |                          | -              |
|                                     | -              |                                      | -              |                                      | -              |                                      | -              |                          | -              |
|                                     | -              |                                      | -              |                                      | -              |                                      | -              |                          | -              |
|                                     | <b>258,103</b> |                                      | <b>262,946</b> |                                      | <b>268,573</b> |                                      | <b>282,763</b> |                          | <b>277,462</b> |

| Calculated     | Rounded        | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 232,293        | 232,300        | 236,651        | 236,650        | 241,716        | 241,725        | 254,487        | 254,500        | 249,716        | 249,725        |
| 25,810         | 25,800         | 26,295         | 26,300         | 26,857         | 26,850         | 28,276         | 28,275         | 27,746         | 27,750         |
| <b>258,103</b> | <b>258,100</b> | <b>262,946</b> | <b>262,950</b> | <b>268,573</b> | <b>268,575</b> | <b>282,763</b> | <b>282,775</b> | <b>277,462</b> | <b>277,475</b> |

|       |       |       |       |       |
|-------|-------|-------|-------|-------|
| 2.750 | 2.750 | 2.750 | 2.750 | 2.700 |
|-------|-------|-------|-------|-------|

## Village of Wilmette 2015 Budget Salary Worksheets

DEPT: Finance

| Position                                                                                                              | Incumbent                                        | Starting Date | 2009 Budget       |                | 2010 Budget                       |                |
|-----------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|---------------|-------------------|----------------|-----------------------------------|----------------|
|                                                                                                                       |                                                  |               | Grade             | Amount         | Grade                             | Amount         |
| 1. Finance Director / Treas.                                                                                          | Molloy, Melinda                                  | 12/03/12      |                   |                |                                   |                |
|                                                                                                                       |                                                  |               | (Amoruso)         |                | (Amoruso)                         |                |
| Finance Director / Treas.                                                                                             | Deleted                                          |               | Unclassified      | 140,080        | Unclassified                      | 140,420        |
| 2. Accountant - Part-time                                                                                             | Amoruso, Robert                                  | 08/16/82      |                   |                |                                   |                |
| 3. Asst. Finance Director                                                                                             | Trilling, Blythe                                 | 08/15/05      | 28-6              | 92,171         | 28-6                              | 95,393         |
| 4. Accountant                                                                                                         | Boyich, Meg                                      | 12/16/13      | -                 | -              | -                                 | -              |
| 5. Procurement Specialist                                                                                             | Lazarus, Steven                                  | 03/09/09      | 22-1*             | 56,920         | 22-2*                             | 61,679         |
|                                                                                                                       |                                                  |               |                   |                | (32 Hour Schedule)                |                |
| 6. Admin. Asst. I                                                                                                     | Mueller, Sandra                                  | 09/16/99      | 19-6A*            | 63,761         | 19-6B                             | 53,339         |
|                                                                                                                       |                                                  |               |                   |                | (32 Hour Schedule)                |                |
| 7. Customer Service Supv.                                                                                             | Hansen, Vicki                                    | 10/18/99      | 16 1/2-6A*        | 56,861         | 16 1/2-6B                         | 47,567         |
| 8. Data Process. Oper. II                                                                                             | Vacant                                           |               | Grossmann         |                | (Grossmann - 32 Hour Schedule) (( |                |
|                                                                                                                       |                                                  |               | 15 1/2-6D         | 57,201         | 15 1/2-6D                         | 47,361         |
|                                                                                                                       |                                                  |               | (50% Part-time)   |                | (32 Hour Schedule)                |                |
| 9. Data Process. Oper. II                                                                                             | Risko, John                                      | 02/18/14      | 14-1*             | 19,710         | 15 1/2-6A                         | 44,498         |
|                                                                                                                       |                                                  |               | (50% Part-time)   |                | (50% Part-time)                   |                |
| 10. Part-time Data Process. Oper. II                                                                                  | Meneghello, Mary                                 | 01/04/00      | 15 1/2-6A         | 26,872         | 15 1/2-6B                         | 28,395         |
| 11. Accounts Receivable Clerk                                                                                         | Rowitz, Stephanie                                | 03/31/14      | -                 | -              | -                                 | -              |
| Switchboard Operators - Three at various steps in<br>Pay Grade 10 -- each to work approximately 27<br>hours per week. |                                                  |               |                   | 72,000         |                                   | 74,280         |
| Overtime - General Fund                                                                                               |                                                  |               |                   | 7,500          |                                   | 2,000          |
| Overtime - Water Fund                                                                                                 |                                                  |               |                   | 1,575          |                                   | 500            |
| Merit Allowance - Asst. Finance Director                                                                              |                                                  |               |                   | 1,276          |                                   | -              |
| Merit Allowance - Special Asst. to Admin & Fin.                                                                       |                                                  |               |                   |                |                                   | -              |
| Merit Allowance - Finance Director                                                                                    |                                                  |               |                   | 2,040          |                                   | -              |
|                                                                                                                       |                                                  |               |                   | 597,967        |                                   | 595,432        |
|                                                                                                                       |                                                  |               | <b>Calculated</b> | <b>Rounded</b> | <b>Calculated</b>                 | <b>Rounded</b> |
| <b>Budget Account Distribution:</b>                                                                                   |                                                  |               |                   |                |                                   |                |
| <b>11061410-410100</b>                                                                                                | <b>Finance - General Fund - Regular Salaries</b> |               | 512,232           | 512,225        | 502,825                           | 502,825        |
| <b>11061410-410200</b>                                                                                                | <b>Finance - General Fund - O/T</b>              |               | 7,500             | 7,500          | 2,000                             | 2,000          |
| <b>41858090-410100</b>                                                                                                | <b>Finance - Water Fund - Regular Salaries</b>   |               | 70,637            | 70,650         | 61,559                            | 61,550         |
| <b>41858090-410200</b>                                                                                                | <b>Finance - Water Fund - O/T</b>                |               | 1,575             | 1,575          | 500                               | 500            |
| <b>FROM</b>                                                                                                           | <b>General Fund - Admin</b>                      |               | (44,459)          | (44,450)       | (45,418)                          | (45,425)       |
| <b>TO</b>                                                                                                             | <b>Police -- Services</b>                        |               | -                 | -              | 22,249                            | 22,250         |
| <b>TO</b>                                                                                                             | <b>Water Fund Corporate</b>                      |               | 50,482            | 50,475         | 51,717                            | 51,725         |
|                                                                                                                       |                                                  |               | <b>597,967</b>    | <b>597,975</b> | <b>595,432</b>                    | <b>595,425</b> |
| <b>Explanation of Distribution:</b>                                                                                   |                                                  |               |                   |                |                                   |                |
| Positions 1. thru 9. and Switchboard Operators -- 90% Finance - General Fund, 10% Water Fund Corporate.               |                                                  |               |                   |                |                                   |                |
| Position 10. - 50% Finance - General Fund, 50% Finance - Water Fund.                                                  |                                                  |               |                   |                |                                   |                |
| Positions 11. - 100% Finance - Water Fund.                                                                            |                                                  |               |                   |                |                                   |                |
| <b>Full Time Equivalent Positions</b>                                                                                 |                                                  |               |                   | 9.00           |                                   | 8.70           |

**Village of Wilmette 2015 Budget Salary Worksheets**

| 2011 Budget                                                                                 |                | 2012 Budget        |                | 2013 Budget        |                | 2014 Budget        |                | 2015 Budget        |                |
|---------------------------------------------------------------------------------------------|----------------|--------------------|----------------|--------------------|----------------|--------------------|----------------|--------------------|----------------|
| Grade                                                                                       | Amount         | Grade              | Amount         | Grade              | Amount         | Grade              | Amount         | Grade              | Amount         |
|                                                                                             |                | Unclassified       | 60,000         | Unclassified       | 142,800        | EE-6               | 143,753        | EE-8               | 154,011        |
| (Amoruso)                                                                                   |                | (Amoruso)          |                | (Amoruso)          |                |                    |                |                    |                |
| Unclassified                                                                                | 143,228        | Unclassified       | 146,093        | Unclassified       | 53,134         |                    |                |                    |                |
|                                                                                             |                |                    |                |                    | 18,530         | H-10               | 13,339         | H-10               | 12,936         |
| 28-6A                                                                                       | 100,712        | 28-6A              | 102,724        | 28-6A              | 104,775        | 28-6A              | 107,394        | 28-6A              | 110,079        |
| -                                                                                           | -              | -                  | -              | -                  | -              | H-1                | 61,963         | H-4                | 68,702         |
| 22-3*                                                                                       | 65,873         | 22-4*              | 70,348         | 22-5*              | 75,127         | 22-6*              | 80,149         | 22-6A              | 83,565         |
| (32 Hour Schedule)                                                                          |                | (32 Hour Schedule) |                | (32 Hour Schedule) |                | (32 Hour Schedule) |                | (40 Hour Schedule) |                |
| 19-6B                                                                                       | 54,410         | 19-6B              | 55,498         | 19-6B              | 56,608         | 19-6B              | 58,834         | 19-6C              | 75,898         |
| (32 Hour Schedule)                                                                          |                | (32 Hour Schedule) |                | (32 Hour Schedule) |                | (32 Hour Schedule) |                | (40 Hour Schedule) |                |
| 16 1/2-6B                                                                                   | 48,521         | 16 1/2-6B          | 49,491         | 16 1/2-6B          | 50,481         | 16 1/2-6B          | 51,742         | 16 1/2-6C          | 67,687         |
| Grossmann - 32 Hour Schedule) (Grossmann - 32 Hour Schedule) (Grossmann - 32 Hour Schedule) |                |                    |                |                    |                |                    |                |                    |                |
| 15 1/2-6D                                                                                   | 48,310         | 15 1/2-6D          | 49,276         | 15 1/2-6D          | 50,262         | 15 1/2-6D          | 51,515         | B-1                | 18,248         |
| (32 Hour Schedule)                                                                          |                | (32 Hour Schedule) |                | (32 Hour Schedule) |                | (32 Hour Schedule) |                | (50% Part-time)    |                |
| 15 1/2-6A                                                                                   | 45,390         | 15 1/2-6A          | 46,298         | 15 1/2-6A          | 47,224         | 15 1/2-6A          | 48,403         | D-2                | 25,648         |
| (50% Part-time)                                                                             |                | (50% Part-time)    |                | (50% Part-time)    |                | (50% Part-time)    |                | (50% Part-time)    |                |
| 15 1/2-6B                                                                                   | 28,965         | 15 1/2-6B          | 29,544         | 15 1/2-6B          | 30,135         | 15 1/2-6B          | 30,886         | 15 1/2-6C          | 32,324         |
| -                                                                                           | -              | -                  | -              | -                  | -              | -                  | -              | B-2                | 45,651         |
|                                                                                             | 77,323         |                    | 78,869         |                    | 80,446         |                    | 83,436         |                    | 99,540         |
|                                                                                             | 2,000          |                    | 2,000          |                    | 2,000          |                    | 2,000          |                    | -              |
|                                                                                             | 500            |                    | 500            |                    | 500            |                    | 500            |                    | 500            |
|                                                                                             | -              |                    | -              |                    | -              |                    | -              |                    | -              |
|                                                                                             | -              |                    | -              |                    | -              |                    | -              |                    | -              |
|                                                                                             | -              |                    | -              |                    | -              |                    | -              |                    | -              |
|                                                                                             | <b>615,232</b> |                    | <b>690,641</b> |                    | <b>712,022</b> |                    | <b>733,914</b> |                    | <b>794,789</b> |
| <b>Calculated</b>                                                                           | <b>Rounded</b> | <b>Calculated</b>  | <b>Rounded</b> | <b>Calculated</b>  | <b>Rounded</b> | <b>Calculated</b>  | <b>Rounded</b> | <b>Calculated</b>  | <b>Rounded</b> |
| 520,025                                                                                     | 520,025        | 587,265            | 587,275        | 587,657            | 587,650        | 616,973            | 616,975        | 704,785            | 704,800        |
| 2,000                                                                                       | 2,000          | 2,000              | 2,000          | 2,000              | 2,000          | 2,000              | 2,000          | -                  | -              |
| 62,793                                                                                      | 62,800         | 64,048             | 64,050         | 65,330             | 65,325         | 66,958             | 66,950         | 61,813             | 61,825         |
| 500                                                                                         | 500            | 500                | 500            | 500                | 500            | 500                | 500            | 500                | 500            |
| (46,326)                                                                                    | (46,325)       | (47,253)           | (47,250)       | (29,988)           | (30,000)       | (41,620)           | (41,625)       | (43,940)           | (43,950)       |
| 22,695                                                                                      | 22,700         | 23,149             | 23,150         | 23,612             | 23,625         | 24,202             | 24,200         | -                  | -              |
| 53,545                                                                                      | 53,550         | 60,932             | 60,925         | 62,911             | 62,925         | 64,901             | 64,900         | 71,631             | 71,625         |
| <b>615,232</b>                                                                              | <b>615,250</b> | <b>690,641</b>     | <b>690,650</b> | <b>712,022</b>     | <b>712,025</b> | <b>733,914</b>     | <b>733,900</b> | <b>794,789</b>     | <b>794,800</b> |
|                                                                                             | <u>8.70</u>    |                    | <u>8.70</u>    |                    | <u>9.20</u>    |                    | <u>10.03</u>   |                    | <u>10.65</u>   |

Village of Wilmette 2015  
Budget Salary Worksheets

| Position                                                          | Incumbent                | Starting Date | 2009 Budget                         |                  | 2010 Budget                              |                |
|-------------------------------------------------------------------|--------------------------|---------------|-------------------------------------|------------------|------------------------------------------|----------------|
|                                                                   |                          |               | Grade                               | Amount           | Grade                                    | Amount         |
| 1. Director of Community Devel.                                   | Adler, John              | 01/07/08      | Unclassified                        | 122,570          | Unclassified                             | 122,570        |
| 2. Asst. Director of Comm. Devel.<br>Building & Codes Supervisor  | Roberts, Lisa<br>Deleted | 06/05/00      | 28-6A<br>26-2<br>(32 Hour Schedule) | 95,397<br>69,970 | 28-6A*<br><br>(32 Hour Schedule)         | 99,769         |
| 3. Plan Reviewer                                                  | Toya, James              | 05/17/93      | 21 1/2-6C                           | 59,041           | 21 1/2-6C<br>(32 Hour Schedule)          | 61,105         |
| 4. Inspector                                                      | Norman, John             | 12/01/07      | (Silvis - 32 Hour Schedule)         |                  | 21 1/2-3*<br>(Silvis - 32 Hour Schedule) | 50,505         |
| Inspector                                                         | Deleted                  |               | 21 1/2-6B                           | 57,826           | 21 1/2-6B                                | 59,848         |
| 5. Planner III                                                    | Siversten, Lucas         | 12/03/03      | 22-5*                               | 68,400           | 22-6A<br>(30 Hour Schedule)              | 74,951         |
| 6. Planner III                                                    | Randolph, Rachael        | 10/11/04      | 22-6                                | 69,970           | 22-6A                                    | 56,213         |
| 7. Planner I                                                      | Fabisch, Erika           | 04/09/07      | 19-3*                               | 54,365           | 19-4*                                    | 58,911         |
| 8. Code Enforcement Officer                                       | Blumenthal, Ted          | 02/05/07      | 19-2*<br>(50% Part time)            | 51,925           | 19-3*<br>(50% Part time)                 | 56,266         |
| 9. Code Enforcement Officer - part-time                           | Thompson, Michael        | 04/07/08      | 19-2<br>(Santee)                    | 25,367           | 19-3*<br>(Santee - 32 Hour Schedule)     | 28,133         |
| Permit Clerk                                                      | Deleted                  |               | 16-5 (A)<br>(50% Part time)         | 52,509           | 16-6A<br>(50% Part time)                 | 45,518         |
| 10. Permit Clerk - part-time                                      | Battistoni, Aileen       | 09/18/07      | 16-2<br>(Rutherford)                | 22,102           | 16-3*<br>(Rutherford -32 Hour Schedule)  | 24,512         |
| Secretary                                                         | Deleted                  |               | 15 1/2-6A                           | 53,743           | 15 1/2-6A                                | 44,498         |
| 11. Permit Clerk                                                  | Shambee, Talia           | 12/16/13      |                                     |                  |                                          |                |
| 12. Part-time Front Counter Asst.                                 |                          |               |                                     |                  |                                          |                |
| 13. Part-time Front Counter Asst.<br>Planning Intern (Summer 27%) |                          |               | (Deleted)                           |                  | (Deleted)                                |                |
| Overtime                                                          |                          |               |                                     | 7,350            |                                          | 500            |
| Merit Allowance - Asst. Director                                  |                          |               |                                     | 1,383            |                                          | -              |
| Merit Allowance - Director                                        |                          |               |                                     | 1,785            |                                          | -              |
|                                                                   |                          |               |                                     | <b>813,703</b>   |                                          | <b>783,299</b> |

| Budget Account Distribution: |                                     | Calculated     | Rounded        | Calculated     | Rounded        |
|------------------------------|-------------------------------------|----------------|----------------|----------------|----------------|
| 11091845-410100              | Community Devel. - Regular Salaries | 750,856        | 750,850        | 722,866        | 722,875        |
| 11091845-410200              | Community Development - O/T         | 7,350          | 7,350          | 500            | 500            |
| 11091846-410100              | Business Devel. - Regular Salaries  | 41,040         | 41,050         | 44,971         | 44,975         |
| TO                           | Administration                      |                |                |                |                |
| TO                           | Water Fund Distribution             | 14,457         | 14,450         | 14,962         | 14,950         |
|                              |                                     | <b>813,703</b> | <b>813,700</b> | <b>783,299</b> | <b>783,300</b> |

**Explanation of Distribution:**  
 Position 5. -- 40% Community Development, 60% Business Development.  
 All other positions -- 100% Community Development.

|                                        |              |              |
|----------------------------------------|--------------|--------------|
| <b>Full Time Equivalent Positions:</b> | <u>11.60</u> | <u>10.75</u> |
|----------------------------------------|--------------|--------------|

**Village of Wilmette 2015  
Budget Salary Worksheets**

| 2011 Budget                    |                | 2012 Budget                    |                | 2013 Budget        |                | 2014 Budget        |                | 2015 Budget        |                |
|--------------------------------|----------------|--------------------------------|----------------|--------------------|----------------|--------------------|----------------|--------------------|----------------|
| Grade                          | Amount         | Grade                          | Amount         | Grade              | Amount         | Grade              | Amount         | Grade              | Amount         |
| Unclassified                   | 125,021        | Unclassified                   | 127,521        | Unclassified       | 130,071        | Unclassified       | 133,323        | Unclassified       | 136,656        |
| 28-6B                          | 102,827        | 28-6B                          | 104,881        | 28-6B              | 106,974        | 28-6B              | 109,648        | 28-6C              | 114,752        |
| (32 Hour Schedule)             |                | (32 Hour Schedule)             |                | (32 Hour Schedule) |                | (32 Hour Schedule) |                | (32 Hour Schedule) |                |
| 21 1/2-6C                      | 62,329         | 21 1/2-6C                      | 63,576         | 21 1/2-6C*         | 65,529         | 21 1/2-6D          | 67,864         | 21 1/2-6D          | 69,561         |
| (32 Hour Schedule)             |                | (Flex Scheduling)              |                | (Flex Scheduling)  |                | (40 Hour Schedule) |                | (40 Hour Schedule) |                |
| 21 1/2-4*                      | 53,938         | 21 1/2-5*                      | 62,402         | 21 1/2-6           | 65,112         | 21 1/2-6           | 78,354         | 21 1/2-6A          | 81,695         |
| Deleted - Contractual          |                | Deleted - Contractual          |                |                    |                |                    |                |                    |                |
| 22-6A                          | 76,453         | 22-6A                          | 77,982         | 22-6A              | 79,539         | 22-6B              | 83,240         | 22-6B              | 85,321         |
| (30 Hour Schedule)             |                | (30 Hour Schedule)             |                | (30 Hour Schedule) |                | (30 Hour Schedule) |                | (30 Hour Schedule) |                |
| 22-6B                          | 58,544         | 22-6B                          | 59,715         | 22-6B              | 60,907         | 22-6B              | 62,430         | 22-6B              | 63,991         |
| 19-5*                          | 62,916         | 19-6*                          | 66,797         | 19-5*              | 65,459         | 19-6               | 69,834         | 19-6A              | 72,811         |
| 19-5*                          | 62,916         | 19-6*                          | 66,797         | 19-6A              | 69,302         | 19-6A              | 71,035         | 19-6A              | 72,811         |
| (50% Part time)                |                | (50% Part time)                |                | (50% Part time)    |                | (50% Part time)    |                | (50% Part time)    |                |
| 19-4*                          | 30,046         | 19-5*                          | 32,088         | 19-6*              | 34,066         | 19-6A              | 35,517         | 19-6A              | 36,405         |
| (Santee - 32 Hour Schedule)    |                | (Santee - 32 Hour Schedule)    |                |                    |                |                    |                |                    |                |
| 16-6B                          | 47,406         | 16-6B                          | 48,354         |                    |                |                    |                |                    |                |
| (50% Part time)                |                | (50% Part time)                |                | (50% Part time)    |                | (50% Part time)    |                | (50% Part time)    |                |
| 16-4*                          | 26,179         | 16-5*                          | 27,957         | 16-6A              | 29,168         | 16-6A              | 30,945         | 16-6A              | 31,719         |
| (Rutherford -32 Hour Schedule) |                | (Rutherford -32 Hour Schedule) |                |                    |                |                    |                |                    |                |
| 15 1/2-6A*                     | 45,867         | 15 1/2-6B                      | 47,270         |                    |                |                    |                |                    |                |
|                                |                |                                |                | (25 Hour Schedule) |                | (25 Hour Schedule) |                | (40 Hour Schedule) |                |
|                                |                |                                |                | P5-1*              | 24,356         | P5-2               | 25,460         | B-3                | 47,021         |
|                                |                |                                |                | P5-1*              | 24,356         | P5-2               | 25,460         | P5-3               | 26,356         |
|                                |                |                                |                | P5-1*              | 24,356         | P5-2               | 25,460         | P5-2               | 25,833         |
|                                | 500            |                                | 500            |                    | 500            |                    | 500            |                    | 500            |
|                                | -              |                                | -              |                    | -              |                    | -              |                    | -              |
|                                | -              |                                | -              |                    | -              |                    | -              |                    | -              |
|                                | <b>754,942</b> |                                | <b>785,840</b> |                    | <b>779,695</b> |                    | <b>819,070</b> |                    | <b>865,432</b> |
| <b>Calculated</b>              | <b>Rounded</b> | <b>Calculated</b>              | <b>Rounded</b> | <b>Calculated</b>  | <b>Rounded</b> | <b>Calculated</b>  | <b>Rounded</b> | <b>Calculated</b>  | <b>Rounded</b> |
| 708,570                        | 708,575        | 738,551                        | 738,550        | 718,424            | 718,425        | 754,987            | 755,000        | 813,739            | 813,750        |
| 500                            | 500            | 500                            | 500            | 500                | 500            | 500                | 500            | 500                | 500            |
| 45,872                         | 45,875         | 46,789                         | 46,800         | 47,723             | 47,725         | 49,944             | 49,950         | 51,193             | 51,200         |
|                                |                |                                |                | 13,048             | 13,050         | 13,639             | 13,625         | -                  | -              |
| <b>754,942</b>                 | <b>754,950</b> | <b>785,840</b>                 | <b>785,850</b> | <b>779,695</b>     | <b>779,700</b> | <b>819,070</b>     | <b>819,075</b> | <b>865,432</b>     | <b>865,450</b> |
|                                | <u>9.95</u>    |                                | <u>9.95</u>    |                    | <u>10.23</u>   |                    | <u>10.43</u>   |                    | <u>10.80</u>   |

**Village of Wilmette 2015 Budget Salary Worksheets**

**DEPT: Cable Programming Services**

| Position                      | Incumbent       | Starting Date | 2009 Budget |                 | 2010 Budget   |                 |
|-------------------------------|-----------------|---------------|-------------|-----------------|---------------|-----------------|
|                               |                 |               | Grade       | Amount          | Grade         | Amount          |
| 1. Cable TV Coordinator       | Meersman, Karen | 01/10/94      | 20-6C       | 68,866          | 20-6C         | 71,274          |
|                               |                 |               |             | (25% Part-time) |               | (25% Part-time) |
| 2. Part time Production Asst. | Vick, Kirsten   | 11/18/96      | 13-6B       | 12,227          | 13-2          | 9,965           |
| Part-time CATV Assistants     |                 |               |             | 8,000           |               | 4,000           |
|                               |                 |               |             | <u>89,093</u>   | <u>85,239</u> |                 |

**DEPT: Historical Museum and Wilwork**

|                     |                       |          |       |                       |                |                       |
|---------------------|-----------------------|----------|-------|-----------------------|----------------|-----------------------|
| 3. Museum Director  | Hussey-Armtson, Kathy | 05/17/93 | 20-6C | 68,866                | 20-6C          | 71,274                |
|                     |                       |          |       | (P/T - 28 hours/week) |                | (P/T - 28 hours/week) |
| 4. Museum Assistant | Leary, Patrick        | 05/18/99 | 7-6A  | 25,451                | 7-6B           | 26,898                |
|                     |                       |          |       | (Kuhn)                |                | (Kuhn)                |
| Museum Assistant    | Winston, Laura        | 12/02/14 | 7-2   | 4,000                 | 7-2            | 4,000                 |
|                     |                       |          |       | <u>98,317</u>         | <u>102,172</u> |                       |

| Budget Account Distribution: |                                      | Calculated     | Rounded        | Calculated     | Rounded        |
|------------------------------|--------------------------------------|----------------|----------------|----------------|----------------|
| 11111060-410100              | Historical Museum - Regular Salaries | 98,317         | 98,325         | 102,172        | 102,175        |
| 11151060-410100              | Cable Programming - Regular Salaries | 81,093         | 81,100         | 81,239         | 81,250         |
| 11151060-410300              | Cable Programming - Other Salaries   | 8,000          | 8,000          | 4,000          | 4,000          |
|                              |                                      | <u>187,410</u> | <u>187,425</u> | <u>187,411</u> | <u>187,425</u> |

**Explanation of Distribution:**

Cable TV Positions - 100% Cable Programming  
 Museum Positions -- 100% Historical Museum

**Full Time Equivalent Positions:**

|                   |              |              |
|-------------------|--------------|--------------|
| Cable Programming | 1.350        | 1.300        |
| Historical Museum | <u>1.800</u> | <u>1.800</u> |
|                   | <u>3.150</u> | <u>3.100</u> |

## Village of Wilmette 2015 Budget Salary Worksheets

| 2011 Budget              |        | 2012 Budget              |        | 2013 Budget              |        | 2014 Budget              |        | 2015 Budget              |        |
|--------------------------|--------|--------------------------|--------|--------------------------|--------|--------------------------|--------|--------------------------|--------|
| Grade                    | Amount |
| 20-6C<br>(25% Part-time) | 72,703 | 20-6C<br>(25% Part-time) | 74,158 | 20-6C<br>(25% Part-time) | 75,641 | 20-6D<br>(25% Part-time) | 79,158 | 20-6D<br>(25% Part-time) | 81,137 |
| 13-2                     | 10,165 | 13-2                     | 10,368 | 13-2                     | 10,575 | 13-2                     | 10,839 | 13-2                     | 11,110 |
|                          | 1,530  |                          | 1,530  |                          | 1,560  |                          | 1,599  |                          | 1,641  |
|                          |        |                          |        |                          |        |                          |        |                          |        |
|                          | 84,398 |                          | 86,056 |                          | 87,776 |                          | 91,596 |                          | 93,888 |

|                                |         |                                |         |                                 |         |                                |         |                                |         |
|--------------------------------|---------|--------------------------------|---------|---------------------------------|---------|--------------------------------|---------|--------------------------------|---------|
| 20-6C<br>(P/T - 28 hours/week) | 72,703  | 20-6C<br>(P/T - 28 hours/week) | 74,158  | 20-6C*<br>(P/T - 28 hours/week) | 76,436  | 20-6D<br>(P/T - 28 hours/week) | 79,158  | 20-6D<br>(P/T - 28 hours/week) | 81,137  |
| 7-6B<br>(Kuhn)                 | 27,437  | 7-6B<br>(Kuhn)                 | 27,985  | 7-6B                            | 28,545  | 7-6B                           | 29,568  | 7-6B                           | 30,621  |
| 7-2                            | 4,000   | 7-2                            | 4,000   | 7-2                             | 4,000   | 7-2                            | 4,000   | 7-2                            | 4,100   |
|                                |         |                                |         |                                 |         |                                |         |                                |         |
|                                | 104,140 |                                | 106,143 |                                 | 108,981 |                                | 112,726 |                                | 115,858 |

| Calculated     | Rounded        | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 104,140        | 104,150        | 106,143        | 106,150        | 108,981        | 108,975        | 112,726        | 112,725        | 115,858        | 115,850        |
| 82,868         | 82,875         | 84,526         | 84,525         | 86,216         | 86,225         | 89,997         | 90,000         | 93,888         | 93,900         |
| 1,530          | 1,530          | 1,530          | 1,530          | 1,560          | 1,560          | 1,599          | 1,600          | -              | -              |
|                |                |                |                |                |                |                |                |                |                |
| <b>188,538</b> | <b>188,555</b> | <b>192,199</b> | <b>192,205</b> | <b>196,757</b> | <b>196,760</b> | <b>204,322</b> | <b>204,325</b> | <b>209,746</b> | <b>209,750</b> |

|       |       |       |       |       |
|-------|-------|-------|-------|-------|
| 1.300 | 1.300 | 1.300 | 1.300 | 1.300 |
| 1.800 | 1.800 | 1.800 | 1.800 | 1.800 |
| 3.100 | 3.100 | 3.100 | 3.100 | 3.100 |

## Village of Wilmette 2015 Budget Salary Worksheets

**DEPT: Village Engineer**

| Position                                           | Incumbent                                                                                         | Starting Date | 2009 Budget                |                | 2010 Budget                  |                |
|----------------------------------------------------|---------------------------------------------------------------------------------------------------|---------------|----------------------------|----------------|------------------------------|----------------|
|                                                    |                                                                                                   |               | Grade                      | Amount         | Grade                        | Amount         |
| 1. Director of Engineering Services                | Berger, Brigitte                                                                                  | 03/05/01      | Unclassified               | 122,055        | Unclassified                 | 122,351        |
| 2. Asst. Director of Engineering                   | Cruz, Jorge                                                                                       | 01/16/02      | 28-6A                      | 95,397         | 28-6A                        | 98,732         |
| 3. Civil Engineer II                               | Vacant                                                                                            |               |                            |                |                              |                |
| 4. Project Manager                                 | Vacant                                                                                            |               |                            |                |                              |                |
|                                                    |                                                                                                   |               | (Hilts)                    |                | (Hilts)                      |                |
|                                                    |                                                                                                   |               | 24-6                       | 76,702         | 24-6                         | 79,384         |
|                                                    |                                                                                                   |               | (Reilley)                  |                | (Reilley)                    |                |
| Engineering Assistant II                           | Deleted - See Position #3 -- C.E. II above                                                        |               | 21 1/2-6C                  | 73,801         | 21 1/2-6C*                   | 77,183         |
|                                                    |                                                                                                   |               | (Stewart)                  |                | (Stewart)                    |                |
| 5. Engineering Assistant I                         | Schechtman, Michael                                                                               | 04/07/14      | 21 1/2-6A                  | 70,796         | 21 1/2-6A                    | 73,271         |
|                                                    |                                                                                                   |               | (Dzailo)                   |                |                              |                |
| Engineering Assistant II                           | Deleted                                                                                           |               | 21 1/2-6B                  | 72,283         |                              |                |
|                                                    |                                                                                                   |               | (Hellwig)                  |                | (Hellwig) (32 Hour Schedule) |                |
| Secretary                                          | Deleted - See Com. Dev.                                                                           |               | 15 1/2-6B                  | 54,872         | 15 1/2-6B                    | 45,432         |
| Temporary Clerical Assistance                      |                                                                                                   |               |                            | 1,000          |                              | 1,000          |
| Summer - Engineering Intern (25%)                  |                                                                                                   |               | Deleted                    |                | Deleted                      |                |
| Summer - Engineering Intern (25%)                  |                                                                                                   |               | Deleted                    |                | Deleted                      |                |
| 6. Building & Grounds Supervisor                   | Hahn, Paul                                                                                        | 11/20/79      | 23-6D                      | 80,701         | 23-6D                        | 83,523         |
| 7. Building & Grounds Maintainer II                | Bryant, Larry                                                                                     | 03/04/91      | 17-6C                      | 60,002         | 17-6C                        | 62,101         |
| 8. Building & Grounds Maintainer I                 | Graf, Gary                                                                                        | 08/16/79      | 16-6D                      | 58,512         | 16-6D                        | 60,559         |
|                                                    |                                                                                                   |               | (Sniegowski-50% Part time) |                | (Sniegowski-50% Part time)   |                |
| Building Custodian - Part-time                     | Deleted                                                                                           | 11/02/06      | 10-3*                      | 17,980         | 10-4*                        | 19,483         |
| Overtime - Engineering                             |                                                                                                   |               |                            | 500            |                              | 500            |
| Overtime - Buildings & Grounds                     |                                                                                                   |               |                            | 14,075         |                              | 14,550         |
| Merit Allowance - Hahn                             |                                                                                                   |               |                            | 1,200          |                              | 1,200          |
| On-Call Allowance - Hahn                           |                                                                                                   |               |                            | 1,170          |                              | -              |
| Merit Allowance - Asst. Director of Engineering    |                                                                                                   |               |                            | 1,383          |                              | -              |
| Merit Allowance - Director of Engineering Services |                                                                                                   |               |                            | 1,778          |                              | -              |
|                                                    |                                                                                                   |               |                            | 804,207        |                              | 739,269        |
|                                                    |                                                                                                   |               | <b>Calculated</b>          | <b>Rounded</b> | <b>Calculated</b>            | <b>Rounded</b> |
| <b>Budget Account Distribution:</b>                |                                                                                                   |               |                            |                |                              |                |
| 11202035-410100                                    | Engineering - Regular Salaries                                                                    |               | 456,054                    | 456,050        | 397,882                      | 397,875        |
| 11202035-410200                                    | Engineering - O/T                                                                                 |               | 500                        | 500            | 500                          | 500            |
| 11342035-410100                                    | Buildings & Grounds - Regular Salaries                                                            |               | 189,564                    | 189,575        | 195,815                      | 195,825        |
| 11342035-410200                                    | Buildings & Grounds - O/T                                                                         |               | 14,075                     | 14,075         | 14,550                       | 14,550         |
|                                                    | <b>FROM Administration</b>                                                                        |               |                            |                |                              |                |
|                                                    | <b>TO Street Dept. - Parking Meter Fund</b>                                                       |               | 30,001                     | 30,000         | 31,051                       | 31,050         |
|                                                    | <b>TO Water Fund Corporate</b>                                                                    |               | 114,013                    | 114,025        | 99,471                       | 99,475         |
|                                                    |                                                                                                   |               | <b>804,207</b>             | <b>804,225</b> | <b>739,269</b>               | <b>739,275</b> |
| <b>Explanation of Distribution:</b>                |                                                                                                   |               |                            |                |                              |                |
|                                                    | Positions 1. thru 5. -- 80% Public Works Admin. & Engr., 20% Water Fund Corporate.                |               |                            |                |                              |                |
|                                                    | Positions 6. and 8. -- 100% Buildings & Grounds.                                                  |               |                            |                |                              |                |
|                                                    | Position 7. -- 50% Buildings & Grounds, 50% Parking Meter Fund.                                   |               |                            |                |                              |                |
|                                                    | Summer Engineering Intern Positions -- 80% Public Works Admin. & Engr., 20% Water Fund Corporate. |               |                            |                |                              |                |
| <b>Full Time Equivalent Positions:</b>             |                                                                                                   |               |                            |                |                              |                |
|                                                    | Engineering                                                                                       |               |                            | 7.05           |                              | 5.85           |
|                                                    | Buildings & Grounds                                                                               |               |                            | 3.50           |                              | 3.50           |
|                                                    | Seasonal staff                                                                                    |               |                            | -              |                              | -              |
| <b>Total Full Time Equivalent Positions:</b>       |                                                                                                   |               |                            | 10.55          |                              | 9.35           |



## Village of Wilmette 2015 Budget Salary Worksheets

DEPT: Street

| Position                                                                    | Incumbent               | Starting Date | 2009 Budget  |           | 2010 Budget  |         |
|-----------------------------------------------------------------------------|-------------------------|---------------|--------------|-----------|--------------|---------|
|                                                                             |                         |               | Grade        | Amount    | Grade        | Amount  |
| 1. Public Works Director                                                    | Jakubowski, Donna       | 08/20/84      | Unclassified | 133,900   | Unclassified | 134,225 |
| 2. Asst. Public Works Director                                              | Lam, Guy                | 11/23/87      | 29-6D        | 106,308   | 29-6D        | 110,022 |
| Asst. to the Pub. Works Director                                            | Moved to Administration |               | 22-2*        | 59,596    | 22-3*        | 64,578  |
| Street Superintendent                                                       | Deleted                 |               | 28-4*        | 86,057    | 28-5*(A)     | 95,408  |
| 3. Street / Utility Superintendent                                          | Skula, Andre            | 06/24/91      | 23-6C        | 79,041    | 23-6C        | 81,805  |
| 4. Street / Utility Supervisor                                              | Rindfleisch, Steven     | 04/01/02      | 24-6D        | 84,494    | 24-6D        | 87,448  |
| Street / Water / Sewer Superintendent                                       | Moved to W/S            | 08/11/03      | 20 1/2-6A    | 67,618    | 20 1/2-6A    | 69,982  |
| Village Forester                                                            | Deleted                 |               | 23-4         | 66,829    | Deleted      |         |
| 5. Village Forester                                                         | Sorby, Kevin            | 09/29/03      | 23-6A        | 75,823    | 23-6A        | 78,474  |
| 6. Village Forester                                                         | Kempainen, John         | 08/04/08      | 23-2         | 60,964    | 23-3         | 66,060  |
| Forestry Intern                                                             | Vacant                  |               |              |           |              |         |
| Tree Preservation Officer                                                   | Deleted                 |               |              | (Deleted) |              |         |
| Tree Preservation Officer                                                   | Deleted                 |               |              | (Deleted) |              |         |
| 7. Crew Leader / Util. Tech.                                                | Fijalkowski, Robert     | 11/10/03      | 18 1/2-6A    | 61,683    | 18 1/2-6A    | 63,840  |
| 8. Maintenance Mechanic - Lighting                                          | Lamb, Robert            | 10/18/10      | 18 1/2-3     | 51,926    |              |         |
| Maintenance Mechanic - Allowance                                            |                         |               |              |           |              |         |
| 9. Maintenance Worker II - Forestry                                         | Renteria, Fidel         | 12/06/99      | 18 1/2-6A    | 61,683    | 18 1/2-6B    | 65,181  |
| 10. Maintenance Worker II - Forestry                                        | Garcia, Luis            | 03/16/00      | 18 1/2-6D    | 65,651    | 18 1/2-6D    | 67,948  |
| 11. Maintenance Worker II - Parking Meter                                   | Holm, Bruce             | 01/31/86      | 18 1/2-6D    | 65,651    | 18 1/2-6D    | 67,948  |
| 12. Maintenance Worker II                                                   | Falcone, Philip         | 12/19/12      | 18 1/2-6D    | 65,651    | 18 1/2-6D    | 67,948  |
| 13. Maintenance Worker II                                                   | DiMatteo, Andrew        | 05/01/13      | 18 1/2-6D    | 65,651    | 18 1/2-6D    | 67,948  |
| 14. Maintenance Worker II                                                   | Corcoran, Alice         | 02/05/13      | 18 1/2-6A    | 61,683    | 18 1/2-6B    | 65,181  |
| 15. Maintenance Worker II                                                   | Fields, Lynden          | 04/07/14      | 18 1/2-6D    | 65,651    | 18 1/2-6D    | 67,948  |
| 16. Maintenance Worker II                                                   | Morrissey, Quentin      | 06/02/14      | 18 1/2-6D    | 65,651    | 18 1/2-6D    | 67,948  |
| 17. Maintenance Worker II                                                   | Muzik, Anthony          | 08/01/01      | 18 1/2-6D    | 65,651    | 18 1/2-6D    | 67,948  |
| Maintenance Worker II - Lighting                                            | Moved to Water / Sewer  |               | 18 1/2-6D    | 65,651    |              |         |
| Public Works Dispatcher                                                     | Deleted                 |               | 16-6B        | 56,130    | 16-6B        | 58,093  |
| 18. Public Works Assistant                                                  | Amoruso, Kate           | 06/16/11      |              |           |              |         |
| 19. Part time Data Processing Oper. I                                       | LaVigne, Debra          | 09/16/98      | 14-6B        | 20,482    | 14-6B        | 21,198  |
| 20. Front Counter Assistant                                                 | Vacant                  |               |              |           |              |         |
| 21. Front Counter Assistant                                                 | Corelitz, Joanna        | 05/19/14      |              |           |              |         |
| Allowance for Maintenance Worker II Certification Bonus Program             |                         |               |              | 2,000     |              |         |
| Two (2) Seasonal Landscaping Assistants (3 in 2006-2008; 1 in 2009-2012)    |                         |               |              | 9,550     |              | 9,884   |
| Traffic Sign Intern - Parking Meter Fund                                    |                         |               |              | (Deleted) |              |         |
| Temporary Equipment Operators - Snow Removal                                |                         |               |              | 13,275    |              | 13,740  |
| Six Temporary Laborers - Fall Leaf Collection - 25% positions - pay grade 2 |                         |               |              | 26,725    |              | 27,660  |

### Village of Wilmette 2015 Budget Salary Worksheets

| 2011 Budget     |         | 2012 Budget       |         | 2013 Budget     |         | 2014 Budget     |         | 2015 Budget     |         |
|-----------------|---------|-------------------|---------|-----------------|---------|-----------------|---------|-----------------|---------|
| Grade           | Amount  | Grade             | Amount  | Grade           | Amount  | Grade           | Amount  | Grade           | Amount  |
| Unclassified    | 136,910 | Unclassified      | 139,648 | Unclassified    | 142,441 | Unclassified    | 146,002 | Unclassified    | 149,652 |
| Kennedy         |         | Kennedy           |         | Kennedy         |         |                 |         |                 |         |
| 29-6D           | 112,228 | 29-6D             | 114,471 | 29-6D           | 116,757 | 29-6B           | 114,805 | 29-6B           | 117,675 |
| (Cease)         |         | (Cease)           |         |                 |         |                 |         |                 |         |
| 22-4*           | 68,969  | 22-5*             | 73,654  |                 |         |                 |         |                 |         |
| Lam             |         | Lam               |         | Lam             |         |                 |         |                 |         |
| 28-6A           | 100,712 | 28-6A*            | 103,803 | 28-6B           | 106,974 |                 |         |                 |         |
| (Brzezinski)    |         | (Brzezinski)      |         |                 |         |                 |         |                 |         |
| 23-6C*          | 84,320  | 23-6D             | 86,900  | 24-6D           | 92,804  | 26-(5) D        | 99,593  | 26-6D           | 106,880 |
| 24-6D           | 89,201  | 24-6D             | 90,984  |                 |         |                 | 3,495   | 24-6B           | 93,531  |
| (Koelper)       |         | (Koelper)         |         | (Koelper)       |         | (Koelper)       |         |                 |         |
| 20 1/2-6A       | 71,384  | 20 1/2-6A         | 72,812  | 24-(4) A*       | 80,377  | 26-(4) B        | 93,394  |                 |         |
| Deleted         |         |                   |         |                 |         |                 |         |                 |         |
| 23-6A           | 80,047  | 23-6A             | 81,647  | 23-6A*          | 84,154  | 23-6B           | 87,151  | 23-6B           | 89,330  |
| 23-4            | 70,552  | 23-5              | 75,345  | 23-6            | 80,460  | 23-6A           | 85,360  | 23-6A           | 87,494  |
|                 |         |                   |         |                 |         |                 |         |                 | 6,000   |
|                 |         |                   |         |                 |         |                 |         |                 |         |
| 18 1/2-6A       | 65,119  | 18 1/2-6A* (Novy) | 67,120  | 18 1/2-6A       | 67,748  | 20-6B           | 77,723  | 20-6B           | 77,833  |
| 17 1/2-2        | 50,008  | 17 1/2-3          | 53,405  | 18 1/2-3*       | 58,372  | 19-4            | 64,080  | 19-6            | 70,349  |
| 18 1/2-6B       | 66,486  | 18 1/2-6B         | 67,817  | 18 1/2-6B       | 69,172  | 18 1/2-6B       | 70,901  | 18 1/2-6C       | 74,200  |
| (G. Brown)      |         | (G. Brown)        |         |                 |         |                 |         |                 |         |
| 18 1/2-6D       | 69,308  | 18 1/2-6D         | 70,695  | 18 1/2-6B       | 69,172  | 18 1/2-6B       | 70,901  | 18 1/2-6C       | 74,200  |
| 18 1/2-6D       | 69,308  | 18 1/2-6D         | 70,695  | 18 1/2-6D       | 72,107  | 18 1/2-6D       | 73,910  | 18 1/2-6D       | 75,758  |
| Deleted         |         |                   |         | D-1*            | 47,885  | D-2             | 50,795  | F-3             | 59,364  |
| (Prochnow)      |         | (Prochnow)        |         |                 |         |                 |         |                 |         |
| 18 1/2-6D       | 69,308  | 18 1/2-6D         | 70,695  | D-1*            | 47,885  | D-2             | 50,044  | F-2             | 57,635  |
| (Garcia)        |         | (Garcia)          |         | (Burton)        |         |                 |         |                 |         |
| 18 1/2-6B       | 66,486  | 18 1/2-6B         | 67,817  | D-2*            | 49,556  | D-1             | 49,081  | F-2             | 57,635  |
| 18 1/2-6D       | 69,308  | 18 1/2-6D         | 70,695  | 18 1/2-6D       | 72,107  | 18 1/2-6D       | 73,910  | F-1             | 55,418  |
| (Sayles)        |         | (Outlaw)          |         | (Outlaw)        |         |                 |         |                 |         |
| 18 1/2-6D       | 69,308  | D-1*              | 46,946  | D-2*            | 49,556  | F-2             | 57,073  | F-1             | 55,418  |
| 18 1/2-6D       | 69,308  | 18 1/2-6D         | 70,695  | 18 1/2-6D       | 72,107  | 18 1/2-6D       | 73,910  | 18 1/2-6B       | 72,674  |
|                 |         |                   |         |                 |         |                 |         |                 |         |
| 16-6B           | 59,258  | B-2               | 42,600  | F-1*            | 53,804  | H-1             | 61,963  | H-3             | 66,701  |
| (40% Part time) |         | (40% Part time)   |         | (50% Part time) |         | (50% Part time) |         | (40% Part time) |         |
| 14-6B           | 21,623  | 14-6B             | 22,055  | 14-6B*          | 28,416  | 14-6C           | 23,542  | 14-6C           | 24,131  |
|                 |         |                   |         | (50% Part time) |         | (50% Part time) |         | (50% Part time) |         |
|                 |         |                   |         | P5-1            | 17,890  | P5-2            | 14,549  | P5-3            | 15,060  |
|                 |         |                   |         |                 |         | P5-2            | 14,549  | P5-2            | 14,762  |
|                 |         |                   |         |                 |         |                 | 17,304  |                 | -       |
|                 | 10,082  |                   | 10,284  |                 | 20,980  |                 | 21,504  |                 | 22,042  |
|                 | 14,015  |                   | 14,295  |                 | 14,581  | (Deleted)       |         | (Deleted)       |         |
|                 | 28,213  |                   | 28,777  |                 | 29,353  |                 | 30,087  |                 | 30,839  |

## Village of Wilmette 2015 Budget Salary Worksheets

DEPT: Street

| Position                                                                                          | Incumbent                             | Starting Date | 2009 Budget |                   | 2010 Budget      |                   |                  |
|---------------------------------------------------------------------------------------------------|---------------------------------------|---------------|-------------|-------------------|------------------|-------------------|------------------|
|                                                                                                   |                                       |               | Grade       | Amount            | Grade            | Amount            |                  |
| Vehicle Allowance - P.W. Director                                                                 |                                       |               |             | 3,600             |                  | 3,600             |                  |
| Merit Allowance - P.W. Director                                                                   |                                       |               |             | 1,950             |                  |                   |                  |
| Merit Allowance - Asst. P.W. Director                                                             |                                       |               |             | 1,541             |                  |                   |                  |
| Merit Allowance - Street Supt.                                                                    |                                       |               |             | 1,247             |                  |                   |                  |
| Merit Allowance - Street/Utility Superintendent                                                   |                                       |               |             | 1,225             |                  |                   |                  |
| Merit Allowance - Street/Utility Supervisor                                                       |                                       |               |             |                   |                  |                   |                  |
| Overtime - Street Dept.                                                                           |                                       |               |             | 71,700            |                  | 74,210            |                  |
| Overtime - Maintenance of Trees                                                                   |                                       |               |             | 6,850             |                  | 7,090             |                  |
| Overtime - Street Lighting                                                                        |                                       |               |             | 5,000             |                  | 5,180             |                  |
| Overtime - Parking Meter Fund                                                                     |                                       |               |             | 5,075             |                  | 5,250             |                  |
|                                                                                                   |                                       |               |             | 1,809,163         |                  |                   |                  |
|                                                                                                   |                                       |               |             | 1,809,163         | 1,683,745        |                   |                  |
|                                                                                                   |                                       |               |             | <b>Calculated</b> | <b>Rounded</b>   | <b>Calculated</b> | <b>Rounded</b>   |
| <b>Budget Account Distribution:</b>                                                               |                                       |               |             |                   |                  |                   |                  |
| 11233030-410100                                                                                   | Street Dept. - Regular Salaries       |               |             | 1,022,140         | 1,022,150        | 1,004,077         | 1,004,075        |
| 11233030-410200                                                                                   | Street Dept. - O/T                    |               |             | 71,700            | 71,700           | 74,210            | 74,210           |
| 11303030-410100                                                                                   | Tree Maint. - Regular Salaries        |               |             | 280,016           | 280,000          | 224,411           | 224,410          |
| 11303030-410200                                                                                   | Tree Maint. - O/T                     |               |             | 6,850             | 6,850            | 7,090             | 7,090            |
| 11333030-410100                                                                                   | Street Lighting - Regular Salaries    |               |             | 170,823           | 170,825          | 108,851           | 108,850          |
| 11333030-410200                                                                                   | Street Lighting - O/T                 |               |             | 5,000             | 5,000            | 5,180             | 5,180            |
| 237500-410100                                                                                     | Parking Meter - METRA - Reg. Salaries |               |             | 66,121            | 66,125           | 68,370            | 68,370           |
| 237600-410100                                                                                     | Parking Meter - CTA - Reg. Salaries   |               |             | 36,120            | 36,125           | 37,319            | 37,320           |
| 237500-410200                                                                                     | Parking Meter Fund - CTA - O/T        |               |             | 2,900             | 2,900            | 2,900             | 2,850            |
| 237600-410200                                                                                     | Parking Meter Fund - METRA - O/T      |               |             | 2,175             | 2,175            | 2,350             | 2,400            |
| FROM                                                                                              | Buildings & Grounds                   |               |             | (30,001)          | (30,000)         | (31,051)          | (31,050)         |
| FROM                                                                                              | Water & Sewer                         |               |             |                   |                  |                   |                  |
| TO                                                                                                | Vehicle Maintenance                   |               |             | 95,273            | 95,275           | 96,915            | 96,915           |
| TO                                                                                                | Sewer Fund                            |               |             | 32,778            | 32,775           | 35,518            | 35,525           |
| TO                                                                                                | Water Fund Distribution               |               |             |                   |                  |                   |                  |
| TO                                                                                                | Water Fund Corporate                  |               |             | 47,268            | 47,275           | 47,605            | 47,600           |
|                                                                                                   |                                       |               |             | <b>1,809,163</b>  | <b>1,809,175</b> | <b>1,683,745</b>  | <b>1,683,745</b> |
| <b>Explanation of Distribution:</b>                                                               |                                       |               |             |                   |                  |                   |                  |
| Public Works Director - 70% Street Dept., 10% Vehicle Maintenance, 20% Water Fund Corporate       |                                       |               |             |                   |                  |                   |                  |
| Asst. Public Works Director - 70% Street Dept., 10% Vehicle Maintenance, 20% Water Fund Corporate |                                       |               |             |                   |                  |                   |                  |
| Street / Utility Superintendent - 40% Street, 50% Street Lighting, 10% Parking                    |                                       |               |             |                   |                  |                   |                  |
| Street / Utility Supervisor - 80% Street, 20% Parking                                             |                                       |               |             |                   |                  |                   |                  |
| Position 5. and 6. -- 100% Tree Maintenance.                                                      |                                       |               |             |                   |                  |                   |                  |
| Positions 7., 8., and 12. - 70% Street Dept., 30% Street Lighting                                 |                                       |               |             |                   |                  |                   |                  |
| <b>Full Time Equivalent Positions:</b>                                                            |                                       |               |             |                   |                  |                   |                  |
| Full-Time and Semi-Full Time Staff                                                                |                                       |               |             |                   | 22.00            |                   | 20.00            |
| Part Time Staff                                                                                   |                                       |               |             |                   | 0.40             |                   | 0.40             |
| Seasonal Staff                                                                                    |                                       |               |             |                   | 1.75             |                   | 1.75             |
| <b>Total Full Time Equivalent Positions</b>                                                       |                                       |               |             |                   | <b>24.15</b>     |                   | <b>22.15</b>     |

## Village of Wilmette 2015 Budget Salary Worksheets

| 2011 Budget      |                  | 2012 Budget      |                  | 2013 Budget      |                  | 2014 Budget      |                  | 2015 Budget      |                  |
|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Grade            | Amount           |
|                  | 3,600            |                  | 3,600            |                  | 3,600            |                  | 3,600            |                  | 3,600            |
|                  | 1,750            |                  | 1,750            |                  | 1,785            |                  | 1,830            |                  | 1,830            |
|                  | 1,636            |                  | 1,636            |                  | 1,669            |                  | 1,711            |                  | 1,711            |
|                  | 75,700           |                  | 77,200           |                  | 78,744           |                  | 80,713           |                  | 82,731           |
|                  | 7,250            |                  | 7,400            |                  | 7,548            |                  | 7,737            |                  | 7,930            |
|                  | 5,275            |                  | 5,400            |                  | 5,508            |                  | 5,646            |                  | 5,787            |
|                  | 5,350            |                  | 5,400            |                  | 5,400            |                  | 5,535            |                  | 5,673            |
|                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |
|                  | 1,712,022        |                  | 1,716,241        |                  | 1,648,912        |                  | 1,632,398        |                  | 1,667,254        |
| Calculated       | Rounded          |
| 1,012,393        | 1,012,400        | 1,005,479        | 1,005,475        | 986,811          | 986,825          | 876,690          | 876,700          | 1,007,872        | 1,007,925        |
| 75,700           | 75,700           | 77,200           | 77,200           | 78,744           | 78,750           | 80,713           | 80,725           | 82,731           | 82,725           |
| 232,075          | 232,075          | 240,099          | 240,100          | 247,620          | 247,625          | 257,592          | 257,600          | 271,864          | 271,875          |
| 7,250            | 7,250            | 7,400            | 7,400            | 7,548            | 7,550            | 7,737            | 7,725            | 7,930            | 7,930            |
| 112,286          | 112,275          | 114,963          | 114,975          | 93,518           | 93,525           | 118,562          | 118,550          | 116,559          | 116,575          |
| 5,275            | 5,275            | 5,400            | 5,400            | 5,508            | 5,500            | 5,646            | 5,650            | 5,787            | 5,800            |
| 70,493           | 70,500           | 72,076           | 72,075           | 71,764           | 71,750           | 76,310           | 76,300           | 79,423           | 79,425           |
| 38,155           | 38,150           | 39,091           | 39,100           | 38,121           | 38,125           | 41,826           | 41,825           | 44,077           | 44,075           |
| 3,250            | 3,250            | 3,400            | 3,400            | 3,400            | 3,400            | 3,400            | 3,400            | 3,400            | 3,400            |
| 2,000            | 2,000            | 2,000            | 2,000            | 2,000            | 2,000            | 2,135            | 2,125            | 2,000            | 2,000            |
| (32,338)         | (32,350)         | (32,985)         | (33,000)         | (33,643)         | (33,650)         | (34,484)         | (34,475)         | (35,346)         | (35,350)         |
|                  |                  |                  |                  |                  |                  |                  |                  | (20,881)         | (20,875)         |
| 98,851           | 98,850           | 97,251           | 97,250           | 101,257          | 101,250          | 101,976          | 101,975          | 40,616           | 40,625           |
| 37,933           | 37,925           | 40,510           | 40,500           | -                | -                | 23,349           | 23,350           | -                | -                |
|                  |                  |                  |                  |                  |                  | 23,349           | 23,350           | -                | -                |
| 48,699           | 48,700           | 44,357           | 44,350           | 46,264           | 46,275           | 47,597           | 47,600           | 61,222           | 61,150           |
|                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |
| <b>1,712,022</b> | <b>1,712,000</b> | <b>1,716,241</b> | <b>1,716,225</b> | <b>1,648,912</b> | <b>1,648,925</b> | <b>1,632,398</b> | <b>1,632,400</b> | <b>1,667,254</b> | <b>1,667,280</b> |

Positions 9. and 10. -- Tree Trimmers - 40% Street Dept., 60% Tree Maintenance.  
 Position 11. -- Maint. Worker II - 50% Street Dept., 50% Parking Meter Fund (25% METRA and 25% CTA).  
 Positions 13 to 17.. -- 100% Street  
 Position 18. -- P.W. Asst. - 70% Street Dept., 20% Vehicle Maintenance. 10% Water Fund Corporate  
 All other full time positions, Part-time Data Processing Operator I and Part-time Front Counter Asst. -- 100% Street Dept.

|       |       |       |       |       |
|-------|-------|-------|-------|-------|
| 20.00 | 20.00 | 19.00 | 17.00 | 18.00 |
| 0.40  | 0.40  | 1.00  | 1.20  | 1.20  |
| 1.75  | 1.75  | 2.00  | 2.00  | 2.00  |
| 22.15 | 22.15 | 22.00 | 20.20 | 21.20 |

## Village of Wilmette 2015 Budget Salary Worksheets

**DEPT: Vehicle Maintenance**

| Position                                        | Incumbent                              | Starting Date | 2009 Budget                 |                   | 2010 Budget                 |                   |                |
|-------------------------------------------------|----------------------------------------|---------------|-----------------------------|-------------------|-----------------------------|-------------------|----------------|
|                                                 |                                        |               | Grade                       | Amount            | Grade                       | Amount            |                |
| 1. Vehicle Maint. Superintendent                | Smith, Kurt                            | 07/29/91      | 24-6C                       | 82,756            | 24-6C                       | 85,649            |                |
| 2. Mechanic II / Equip. Coord.                  | Sparks, Keith                          | 09/28/89      | 21 1/2-6C*                  | 74,576            | 21 1/2-6D                   | 77,985            |                |
|                                                 | Deleted                                |               | 21 1/2-6A<br>(Ocepek)       | 70,796            | 21 1/2-6B<br>(Ocepek)       | 74,810            |                |
| 3. Mechanic II / Equip. Coord.                  | Abplanalp, Eric                        | 04/04/11      | 21 1/2-6D                   | 75,351            | 21 1/2-6D                   | 77,985            |                |
| 4. Mechanic II                                  | Pater, Brian                           | 6/19/2012     |                             | (McMillon)        |                             | (McMillon)        |                |
| 5. Mechanic II                                  | Rodriguez, Michael                     | 6/19/2012     | 21 1/2-6D                   | 75,351            | 21 1/2-6D                   | 77,985            |                |
| Allowance for Mechanic II                       |                                        |               |                             |                   |                             |                   |                |
|                                                 |                                        |               | (Harmenius - 40% Part time) |                   | (Harmenius - 40% Part time) |                   |                |
| 6. Mechanic II                                  | Stockinger, Andrew                     | 04/16/13      | 21 1/2-6D                   | 30,140            | 21 1/2-6D                   | 31,194            |                |
| Overtime                                        |                                        |               |                             | 2,350             |                             | 2,350             |                |
| Merit Allowance - Vehicle Maint. Superintendent |                                        |               |                             | 1,199             |                             | -                 |                |
|                                                 |                                        |               |                             | 412,519           |                             | 427,958           |                |
|                                                 |                                        |               |                             | <b>Calculated</b> | <b>Rounded</b>              | <b>Calculated</b> | <b>Rounded</b> |
| <b>Budget Account Distribution:</b>             |                                        |               |                             |                   |                             |                   |                |
| 11273030-410100                                 | Vehicle Maintenance - Regular Salaries |               |                             | 505,442           | 505,450                     | 522,523           | 522,525        |
| 11273030-410200                                 | Vehicle Maintenance - O/T              |               |                             | 2,350             | 2,350                       | 2,350             | 2,350          |
| <b>FROM</b>                                     | <b>Street Department</b>               |               |                             | (95,273)          | (95,275)                    | (96,915)          | (96,915)       |
|                                                 |                                        |               |                             | <b>412,519</b>    | <b>412,525</b>              | <b>427,958</b>    | <b>427,960</b> |
| <b>Explanation of Distribution:</b>             |                                        |               |                             |                   |                             |                   |                |
| All Positions - 100% Vehicle Maintenance.       |                                        |               |                             |                   |                             |                   |                |
| Full Time Equivalent Positions:                 |                                        |               |                             |                   |                             |                   |                |
| Full-Time and Semi-Full Time Staff              |                                        |               |                             | 5.00              |                             | 5.00              |                |
| Part Time Staff                                 |                                        |               |                             | 0.40              |                             | 0.40              |                |
| Seasonal Staff                                  |                                        |               |                             | -                 |                             | -                 |                |
| Total Full Time Equivalent Positions            |                                        |               |                             | 5.40              |                             | 5.40              |                |

## Village of Wilmette 2015 Budget Salary Worksheets

| 2011 Budget                 |                | 2012 Budget                 |                | 2013 Budget                 |                | 2014 Budget        |                | 2015 Budget        |                |
|-----------------------------|----------------|-----------------------------|----------------|-----------------------------|----------------|--------------------|----------------|--------------------|----------------|
| Grade                       | Amount         | Grade                       | Amount         | Grade                       | Amount         | Grade              | Amount         | Grade              | Amount         |
| 24-6C*                      | 88,284         | 24-6D                       | 90,984         | 25-6D                       | 97,166         | 26-6D              | 104,273        | 26-6D              | 106,880        |
| 21 1/2-6D                   | 79,547         | 21 1/2-6D                   | 81,139         | 22 1/2-6D                   | 86,650         | 22 1/2-6D          | 88,817         | 22 1/2-6D          | 91,037         |
| 21 1/2-6B<br>(Ocepek)       | 76,309         | 21 1/2-6B                   | 77,835         | 21 1/2-6B                   | 79,392         | 21 1/2-6B          | 85,202         |                    |                |
| 21 1/2-6D                   | 79,547         | G-2*<br>(62.5% Part time)   | 57,865         | I-2                         | 65,337         | I-3                | 68,978         | J-3                | 74,944         |
|                             |                | G-1*<br>(McMillon)          | 34,946         | G-2                         | 58,150         | I-2                | 66,968         | I-3                | 70,702         |
| 21 1/2-6D                   | 79,547         | 21 1/2-6D<br>(McMillon)     | 81,139         | G-2                         | 58,150         | I-2                | 66,968         | I-3                | 70,702         |
|                             |                |                             |                |                             | 14,374         |                    | -              |                    | -              |
| (Harmenius - 40% Part time) |                | (Harmenius - 40% Part time) |                | (Harmenius - 40% Part time) |                | (40 Hour Schedule) |                | (40 Hour Schedule) |                |
| 21 1/2-6D                   | 31,819         | 21 1/2-6D                   | 32,456         | 21 1/2-6D                   | 33,105         | I-2                | 66,968         | I-3                | 70,702         |
|                             | 2,400          |                             | 2,400          |                             | 2,450          |                    | 2,511          |                    | 2,574          |
|                             | 1,713          |                             | 1,713          |                             | 1,745          |                    | 1,789          |                    | 1,834          |
| <hr/>                       |                | <hr/>                       |                | <hr/>                       |                | <hr/>              |                | <hr/>              |                |
|                             | 439,166        |                             | 460,477        |                             | 496,519        |                    | 552,474        |                    | 489,375        |
| <hr/>                       |                | <hr/>                       |                | <hr/>                       |                | <hr/>              |                | <hr/>              |                |
| Calculated                  | Rounded        | Calculated                  | Rounded        | Calculated                  | Rounded        | Calculated         | Rounded        | Calculated         | Rounded        |
| 535,617                     | 535,625        | 555,328                     | 555,325        | 595,326                     | 595,325        | 651,939            | 651,900        | 527,417            | 527,425        |
| 2,400                       | 2,400          | 2,400                       | 2,400          | 2,450                       | 2,450          | 2,511              | 2,550          | 2,574              | 2,575          |
| (98,851)                    | (98,850)       | (97,251)                    | (97,250)       | (101,257)                   | (101,250)      | (101,976)          | (101,975)      | (40,616)           | (40,625)       |
| <b>439,166</b>              | <b>439,175</b> | <b>460,477</b>              | <b>460,475</b> | <b>496,519</b>              | <b>496,525</b> | <b>552,474</b>     | <b>552,475</b> | <b>489,375</b>     | <b>489,375</b> |
|                             |                |                             |                |                             |                |                    |                |                    |                |
|                             | 5.00           |                             | 5.00           |                             | 6.00           |                    | 7.00           |                    | 6.00           |
|                             | 0.40           |                             | 1.03           |                             | 0.40           |                    | -              |                    | -              |
|                             | -              |                             | -              |                             | -              |                    | -              |                    | -              |
|                             | <hr/>          |                             | <hr/>          |                             | <hr/>          |                    | <hr/>          |                    | <hr/>          |
|                             | 5.40           |                             | 6.03           |                             | 6.40           |                    | 7.00           |                    | 6.00           |

## Village of Wilmette 2015 Budget Salary Worksheets

**DEPT: Public Works - Sewer Maintenance & Water Distribution Division**

| Position                                                           | Incumbent                | Starting Date | 2009 Budget |                  | 2010 Budget |               |
|--------------------------------------------------------------------|--------------------------|---------------|-------------|------------------|-------------|---------------|
|                                                                    |                          |               | Grade       | Amount           | Grade       | Amount        |
| 1. Water/Sewer Superintendent<br>Utility Superintendent            | Koelper, Marc<br>Deleted | 08/11/03      |             | (Anderson)       |             | (Anderson)    |
| 2. Water/Sewer Supervisor                                          | Kretsch, Ronald          | 08/08/86      | 20 1/2-6D   | 71,968           | 24-5*(D)    | 85,486        |
| 3. Crew Leader/Util. Tech.<br>Allowance for Water/Sewer Supervisor | Bagel, William           | 05/16/90      | 19-6C       | 65,776<br>12,526 | 19-6C*      | 68,789        |
| 4. Maintenance Mechanic                                            | Caldwell, James          | 09/07/82      | 19-6D       | 67,157           | 19-6D       | 69,504        |
| 5. Maintenance Mechanic                                            | Conrad, Joseph           | 11/20/89      | 19-6C*      | 66,467           | 19-6D       | 69,504        |
|                                                                    |                          |               |             | (Kretsch)        |             | (Kretsch)     |
| 6. Maintenance Mechanic                                            | Outlaw, Colin            | 10/03/11      | 19-6D       | 67,157           | 19-6D       | 69,504        |
| 7. Maintenance Worker II                                           | DeBoer, Nicholas         | 12/06/99      | 18 1/2-6A   | 61,683           | 18 1/2-6B   | 65,181        |
|                                                                    |                          |               |             | (Muzik)          |             | (Muzik)       |
| 8. Maintenance Worker I                                            | Citrano, Salvatore       | 09/01/14      | 18 1/2-6A   | 61,683           | 18 1/2-6A   | 63,840        |
| 9. Maintenance Worker II                                           | Santini, Fred            | 03/03/03      | 18 1/2-6A   | 61,683           | 18 1/2-6A   | 63,840        |
|                                                                    |                          |               |             | (Fijalkowski)    |             | (Fijalkowski) |
| 10. Maintenance Worker II                                          | Novy, Daniel             | 09/03/02      | 18 1/2-6    | 59,597           | 18 1/2-6A   | 63,840        |
| 11. Maintenance Worker II                                          | Nonnemacher, Daniel      | 06/07/04      | 18 1/2-6    | 59,597           | 18 1/2-6A   | 63,840        |
| 12. Maintenance Worker II                                          | Hoffman, David           | 07/06/04      | 18 1/2-6    | 59,597           | 18 1/2-6A   | 63,840        |
| 13. Maintenance Worker II                                          | Schopen, Charles         | 10/27/80      |             |                  | 18 1/2-6D   | 67,948        |
| Public Works Sewer intern                                          | Deleted                  |               |             |                  |             |               |
| Overtime - Water Distribution                                      |                          |               |             | 29,425           |             | 30,450        |
| Overtime - Sewer Maintenance                                       |                          |               |             | 8,300            |             | 8,590         |
| Allowance for Certification Bonus                                  |                          |               |             | 3,000            |             | -             |
| Merit Allowance - Street Supv.                                     |                          |               |             | -                |             | -             |
| Merit Allowance - Water/Sewer Suptd.                               |                          |               |             |                  |             |               |
|                                                                    |                          |               |             | 819,616          |             | 854,156       |

**Budget Account Distribution:**

|                 |                                       | Calculated     | Rounded        | Calculated     | Rounded        |
|-----------------|---------------------------------------|----------------|----------------|----------------|----------------|
| 40807090-410100 | Sewer Maintenance - Regular Salaries  | 423,724        | 423,725        | 443,076        | 443,075        |
| 40807090-410200 | Sewer Maintenance - O/T               | 8,300          | 8,300          | 8,590          | 8,590          |
| 41838090-410100 | Water Distribution - Regular Salaries | 405,402        | 405,400        | 422,520        | 422,525        |
| 41838090-410200 | Water Distribution - O/T              | 29,425         | 29,425         | 30,450         | 30,450         |
|                 | <b>Parking</b>                        |                |                |                |                |
| TO              | Streets Dept. / Administration        | (32,778)       | (32,775)       | (35,518)       | (35,525)       |
| FROM            | Community Development                 | (14,457)       | (14,450)       | (14,962)       | (14,950)       |
| FROM            |                                       |                |                |                |                |
|                 |                                       | <b>819,616</b> | <b>819,625</b> | <b>854,156</b> | <b>854,165</b> |

**Explanation of Distribution:**

Water/Sewer Superintendent - 40% Water, 40% Sewer, 20% Parking  
 All other positions - 50% Water Distribution, 50% Sewer Maintenance.

**Full Time Equivalent Positions**

|       |       |
|-------|-------|
| 12.00 | 12.00 |
|-------|-------|

**Village of Wilmette 2015 Budget Salary Worksheets**

| 2011 Budget       |                | 2012 Budget       |                | 2013 Budget       |                | 2014 Budget       |                | 2015 Budget       |                  |
|-------------------|----------------|-------------------|----------------|-------------------|----------------|-------------------|----------------|-------------------|------------------|
| Grade             | Amount           |
|                   |                |                   |                |                   |                |                   |                |                   | 102,531          |
| (Anderson)        |                | (Anderson)        |                | (Anderson)        |                | (Anderson)        |                |                   |                  |
| 24-6D             | 89,201         | 24-6D             | 90,984         | 24-6D             | 92,801         | 24-6D             | 95,121         | 21-6D             | 84,949           |
| 20-6D             | 74,230         | 20-6D             | 75,715         | 20-6D             | 77,227         | 20-6D             | 79,158         | 20-6D             | 81,137           |
| 19-6D             | 70,898         | 19-6D             | 72,317         | 19-6D             | 73,758         | 19-6D             | 75,602         | 19-6D             | 77,492           |
| 19-6D             | 70,898         | 19-6D             | 72,317         | 19-6D             | 73,758         | 19-6D             | 75,602         | 19-6D             | 77,492           |
| (Kretsch)         |                | (Kretsch)         |                | (Kretsch)         |                | (Kretsch)         |                |                   |                  |
| 19-6D             | 70,898         | 19-6D             | 72,317         | 19-6D             | 73,758         | 19-6D             | 75,602         | F-4               | 60,743           |
| 18 1/2-6B         | 66,486         | 18 1/2-6B         | 67,817         | 18 1/2-6B         | 69,172         | 18 1/2-6B         | 70,901         | 18 1/2-6B         | 74,200           |
| (Muzik)           |                | (Muzik)           |                | (Muzik)           |                | (Muzik)           |                |                   |                  |
| 18 1/2-6A*        | 65,803         | 18 1/2-6B         | 67,817         | 18 1/2-6B         | 69,172         | 18 1/2-6B         | 70,901         | D-3               | 52,834           |
| 18 1/2-6A         | 65,119         | 18 1/2-6A         | 66,422         | 18 1/2-6B         | 69,172         | 18 1/2-6B         | 70,901         | 18 1/2-6B         | 72,674           |
| (Fijalkowski)     |                | (Fijalkowski)     |                |                   |                |                   |                |                   |                  |
| 18 1/2-6A         | 65,119         | 18 1/2-6A         | 66,422         | 18 1/2-6B         | 69,172         | 18 1/2-6B         | 70,901         | 18 1/2-6B         | 72,674           |
| 18 1/2-6A         | 65,119         | 18 1/2-6A         | 66,422         | 18 1/2-6A         | 67,748         | 18 1/2-6A         | 70,172         | 18 1/2-6A         | 72,674           |
| 18 1/2-6A         | 65,119         | 18 1/2-6A         | 66,422         | 18 1/2-6A         | 67,748         | 18 1/2-6A         | 70,172         | 18 1/2-6A         | 72,674           |
| 18 1/2-6D         | 69,308         | 18 1/2-6D         | 70,695         | 18 1/2-6D         | 72,107         | 18 1/2-6D         | 73,910         | 18 1/2-6D         | 75,758           |
|                   | 31,060         |                   | 31,700         |                   | 32,334         |                   | 33,142         |                   | 33,971           |
|                   | 8,760          |                   | 8,950          |                   | 9,129          |                   | 9,357          |                   | 9,591            |
|                   | -              |                   | -              |                   | -              |                   | -              |                   | 4,123            |
|                   | 1,750          |                   | 1,750          |                   | 1,785          |                   | 1,830          |                   | 1,876            |
|                   |                |                   |                |                   |                |                   |                |                   | 1,876            |
|                   | 879,768        |                   | 898,067        |                   | 918,841        |                   | 943,272        |                   | 1,029,269        |
| <b>Calculated</b> | <b>Rounded</b>   |
| 457,907           | 457,900        | 469,219           | 469,225        | 462,148           | 462,150        | 498,194           | 498,200        | 505,421           | 505,425          |
| 8,760             | 8,760          | 8,950             | 8,950          | 9,129             | 9,125          | 9,357             | 9,350          | 9,591             | 9,600            |
| 419,974           | 419,975        | 428,708           | 428,700        | 438,689           | 438,700        | 473,735           | 473,725        | 484,475           | 484,475          |
| 31,060            | 31,060         | 31,700            | 31,700         | 32,334            | 32,325         | 33,142            | 33,150         | 33,971            | 33,975           |
| (37,933)          | (37,925)       | (40,510)          | (40,500)       | (23,459)          | (23,450)       | (71,156)          | (71,150)       | 20,881            | 20,875           |
| -                 | -              | -                 | -              | -                 | -              | -                 | -              | (25,070)          | (25,075)         |
|                   |                |                   |                |                   |                |                   |                | -                 | -                |
| <b>879,768</b>    | <b>879,770</b> | <b>898,067</b>    | <b>898,075</b> | <b>918,841</b>    | <b>918,850</b> | <b>943,272</b>    | <b>943,275</b> | <b>1,029,269</b>  | <b>1,029,275</b> |
|                   | 12.00          |                   | 12.00          |                   | 12.00          |                   | 13.00          |                   | 13.00            |

**Village of Wilmette 2015 Budget Salary Worksheets**

**DEPT: Water Plant**

| Position                                                          | Incumbent                              | Starting Date | 2009 Budget              |                  | 2010 Budget              |                  |
|-------------------------------------------------------------------|----------------------------------------|---------------|--------------------------|------------------|--------------------------|------------------|
|                                                                   |                                        |               | Grade                    | Amount           | Grade                    | Amount           |
| 1. Water Plant Superintendent                                     | Quafisheh, Nabil                       | 09/05/07      | Unclassified             | 109,710          | Unclassified             | 113,550          |
|                                                                   |                                        |               | (Ames)                   |                  | (Ames)                   |                  |
| 2. Asst. Water Plant Superintendent                               | Vacant                                 |               | 26-6                     | 84,081           | 26-6                     | 87,021           |
|                                                                   |                                        |               | (Quafisheh)              |                  | (Quafisheh)              |                  |
|                                                                   |                                        |               | (Christenson)            |                  |                          |                  |
| Water Plant Supervisor                                            | Deleted                                |               | 24-6D                    | 84,494           | Deleted                  |                  |
| Water Plant Supervisor / Lead Operator                            | Deleted                                |               |                          |                  |                          |                  |
| 3. Water Treatment Operator (Cert.)                               | Larson, Timothy                        | 05/23/79      | 20 1/2-6D                | 71,968           | 20 1/2-6D                | 74,484           |
| 4. Water Treatment Operator (Cert.)                               | Morales, Manuel                        | 01/14/80      | 20 1/2-6D                | 71,968           | 20 1/2-6D                | 74,484           |
| 5. Water Treatment Operator (Cert.)                               | Guran, David                           | 06/06/11      | 20 1/2-6C*               | 71,228           | 20 1/2-6D                | 74,484           |
|                                                                   |                                        |               | (Toth)                   |                  | (Toth)                   |                  |
| 6. Water Treatment Operator (Cert.)                               | Goldin, Michael                        | 04/17/95      | 20 1/2-6B                | 69,038           | 20 1/2-6B*               | 72,202           |
| 7. Water Treatment Operator (Cert.)                               | Agrawal, Arvind                        | 11/28/05      | 20 1/2-6*                | 66,475           | 20 1/2-6                 | 67,615           |
| 8. Water Treatment Operator I                                     | Jordan, Nate                           | 06/06/11      |                          |                  |                          |                  |
| 9. Water Treatment Operator (Cert.)                               | Mattich, Louis                         | 06/06/11      |                          |                  |                          |                  |
|                                                                   |                                        |               | Christiansen             |                  | Christiansen             |                  |
| 10. Water Treatment Operator I                                    | Thvedt, Joshua                         | 10/01/13      | 20 1/2-6C                | 70,488           | 20 1/2-6C*               | 73,718           |
| Allowance for Operator Certifications                             |                                        |               |                          |                  |                          |                  |
|                                                                   |                                        |               | (Shine)                  |                  | (Shine)                  |                  |
| 11. Water Plant Mechanic                                          | McMillon, Jerritt                      | 12/17/98      | 19-6B                    | 64,423           | 19-6C                    | 68,074           |
|                                                                   |                                        |               | (McMillon)               |                  | (McMillon)               |                  |
| 12. Water Plant Maintenance Worker                                | Lyons, Austin                          | 09/01/14      | 18 1/2-6B                | 62,978           | 18 1/2-6B                | 65,181           |
|                                                                   |                                        |               | Montcalm                 |                  | Montcalm                 |                  |
| 13. Electrician / Electrical Automation Spec.                     | Christiansen, Joel                     | 02/23/81      | 21-6D                    | 73,618           | 21-6D                    | 76,191           |
| 14. Chemist                                                       | Dempsey-Kallis, Diane                  | 08/02/82      | 20 1/2-6D                | 71,968           | 20 1/2-6D                | 74,484           |
|                                                                   |                                        |               | (Janosz)                 |                  | (Janosz)                 |                  |
| 15. Meter Shop Supervisor                                         | Lazar, Andrew                          | 11/01/94      | 20-6D                    | 70,312           | 20-6D                    | 72,771           |
|                                                                   |                                        |               | (Lazar)                  |                  | (Lazar)                  |                  |
| 16. Water Meter Repair Tech. I                                    | Amorella, Tim                          | 09/01/14      | 17 1/2-6B*               | 60,783           | 17 1/2-6C                | 63,561           |
|                                                                   |                                        |               | (Herbon 50% Part time)   |                  | (Herbon 50% Part time)   |                  |
| Water Meter Repair Tech. I                                        | Deleted                                |               | 17 1/2-6A                | 29,457           | 17 1/2-6A                | 30,487           |
| 17. Maintenance Supervisor                                        | Kumiega, Peter                         | 05/08/00      | 17-6A                    | 57,559           | 17-6A*                   | 60,199           |
| 18. Building Maintainer                                           | Burke, Ronald                          | 09/04/01      | 17-6A                    | 57,559           | 17-6A                    | 59,573           |
|                                                                   |                                        |               | (Phillips 50% Part time) |                  | (Phillips 50% Part time) |                  |
| Part-time Secretary                                               | Deleted                                |               | 14-6A                    | 25,076           | 14-6A                    | 25,952           |
| Allowance for Certification Bonus                                 |                                        |               |                          | 2,000            |                          | -                |
| Two (2) Summer Laborers -- 25% positions at pay grade 2 - Deleted |                                        |               |                          |                  |                          |                  |
| Overtime - Plant Operations                                       |                                        |               |                          | 28,725           |                          | 29,730           |
| Overtime - Storm Water Pumping                                    |                                        |               |                          | 8,300            |                          | 8,600            |
| Overtime - Meter Maintenance                                      |                                        |               |                          | 625              |                          | 600              |
| Merit Allowance - Water Plant Supervisor                          |                                        |               |                          | 1,225            |                          | -                |
| Merit Allowance - Asst. Water Plant Superintendent                |                                        |               |                          | 1,164            |                          | -                |
| Merit Allowance - Water Plant Superintendent                      |                                        |               |                          | 1,590            |                          | -                |
|                                                                   |                                        |               |                          | <b>1,316,812</b> |                          | <b>1,272,961</b> |
|                                                                   |                                        |               | <b>Calculated</b>        | <b>Rounded</b>   | <b>Calculated</b>        | <b>Rounded</b>   |
| <b>Budget Account Distribution:</b>                               |                                        |               |                          |                  |                          |                  |
| 40847090-410200                                                   | Storm Water Pumping - O/T              |               |                          | 8,300            | 8,300                    | 8,600            |
| 41818090-410100                                                   | Water Plant Operations - Reg. Salaries |               |                          | 1,118,610        | 1,118,600                | 1,067,200        |
| 41818090-410200                                                   | Water Plant Operations - O/T           |               |                          | 28,725           | 28,725                   | 29,730           |
| 41828090-410100                                                   | Water Metering - Reg. Salaries         |               |                          | 160,552          | 160,550                  | 166,819          |
| 41828090-410200                                                   | Water Metering - O/T                   |               |                          | 625              | 625                      | 600              |
|                                                                   |                                        |               |                          | <b>1,316,812</b> | <b>1,316,800</b>         | <b>1,272,961</b> |
|                                                                   |                                        |               |                          |                  |                          | <b>1,272,955</b> |
| <b>Explanation of Distribution:</b>                               |                                        |               |                          |                  |                          |                  |
| Positions 15. and 16. -- 100% Water Metering                      |                                        |               |                          |                  |                          |                  |
| All other positions -- 100% Water Plant Operations                |                                        |               |                          |                  |                          |                  |
| <b>Full Time Equivalent Positions</b>                             |                                        |               |                          |                  |                          |                  |
| Full-Time positions                                               |                                        |               |                          | 17.00            |                          | 16.00            |
| Part-time positions                                               |                                        |               |                          | 1.00             |                          | 1.00             |
| Seasonal positions                                                |                                        |               |                          | -                |                          | -                |
|                                                                   |                                        |               |                          | <b>18.00</b>     |                          | <b>17.00</b>     |

**Village of Wilmette 2015 Budget Salary Worksheets**

| 2011 Budget       |                  | 2012 Budget       |                  | 2013 Budget       |                  | 2014 Budget       |                  | 2015 Budget       |                  |
|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| Grade             | Amount           |
| 29-5              | 97,306           | 29-6              | 103,915          | 29-6              | 109,703          | 29-6A             | 112,443          | 29-6A             | 115,254          |
| Deleted           |                  | Deleted           |                  | Deleted           |                  | Deleted           |                  | M-8               | 101,534          |
| 22-6              | 73,868           |                   |                  |                   |                  |                   |                  |                   |                  |
| 20 1/2-6D         | 75,977           | 20 1/2-6D         | 77,496           | 20 1/2-6D         | 79,044           | 20 1/2-6D         | 81,020           | 20 1/2-6D         | 83,046           |
| 20 1/2-6D         | 75,977           | 20 1/2-6D         | 77,496           | 20 1/2-6D         | 79,044           | 20 1/2-6D         | 81,020           | 20 1/2-6D         | 83,046           |
| 20 1/2-6D         | 75,977           | H-2               | 60,430           | H-3               | 63,488           | I-3               | 70,013           | I-5               | 75,008           |
| (Toth)            |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 20 1/2-6C         | 74,414           | 20 1/2-6C         | 75,902           | 20 1/2-6C         | 77,417           | 20 1/2-6C         | 79,352           | 20 1/2-6D         | 83,046           |
| 20 1/2-6*         | 70,177           | 20 1/2-6A         | 72,812           | 20 1/2-6A         | 74,267           | 20 1/2-6A         | 76,124           | 20 1/2-6A         | 78,027           |
|                   |                  | H-2               | 60,430           | H-3               | 63,488           | H-4               | 67,026           | I-5               | 75,008           |
|                   |                  | H-2               | 60,430           | I-3               | 67,298           | I-4               | 71,047           | I-5               | 75,008           |
| Christiansen      |                  | Christiansen      |                  | Christiansen      |                  |                   |                  |                   |                  |
| 20 1/2-6D         | 75,977           | 20 1/2-6D         | 77,496           | 20 1/2-6D         | 79,044           | H-1               | 61,963           | H-3               | 66,701           |
|                   |                  |                   | 10,878           |                   | 7,619            |                   | 9,026            |                   | 4,002            |
| (Shine)           |                  | (Shine)           |                  | (Shine)           |                  | (Shine)           |                  |                   |                  |
| 19-6C             | 69,440           | 19-6C             | 70,830           | 19-6C             | 72,242           | 19-6C             | 74,047           | 19-6D             | 77,492           |
| (McMillon)        |                  | (McMillon)        |                  | (McMillon)        |                  | (McMillon)        |                  |                   |                  |
| 18 1/2-6B         | 66,486           | 18 1/2-6B         | 67,817           | 18 1/2-6B         | 69,172           | 18 1/2-6C         | 72,390           | F-2               | 57,635           |
| Montcalm          |                  | Montcalm          |                  | Montcalm          |                  |                   |                  |                   |                  |
| 21-6D             | 77,719           | 21-6D             | 79,274           | 21-6D             | 80,856           | 21 1/2-6D         | 84,831           | 21 1/2-6D         | 86,952           |
| 20 1/2-6D         | 75,977           | 20 1/2-6D         | 77,496           | 20 1/2-6D         | 79,044           | 20 1/2-6D         | 81,020           | 20 1/2-6D         | 83,046           |
| (Janosz)          |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 20-6D             | 74,230           | 19 1/2-6C         | 72,495           | 19 1/2-6C         | 73,944           | 20 1/2-6D         | 77,531           | 20 1/2-6D         | 81,137           |
| (Lazar)           |                  | (80% Part time)   |                  |
| 17 1/2-6C         | 64,836           | E-2               | 40,590           | E-3               | 42,644           | E-4               | 45,021           | C-2               | 45,021           |
| Deleted           |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 21 1/2-(4)B       | 69,612           | 21 1/2-(5)B       | 74,341           | 21 1/2-(5)B       | 75,827           | 21 1/2-6B         | 81,377           | 21 1/2-6C         | 85,161           |
| 17-6A*            | 61,405           | 17-6B             | 63,284           | 17-6B             | 64,545           | 17-6B             | 66,159           | 17-6B             | 67,813           |
| Deleted           |                  |                   |                  |                   |                  |                   |                  |                   |                  |
|                   | 30,325           |                   | 30,925           |                   | 31,550           |                   | 32,350           |                   | 33,175           |
|                   | 8,775            |                   | 8,950            |                   | 9,150            |                   | 9,400            |                   | 9,650            |
|                   | 600              |                   | 600              |                   | 600              |                   | 600              |                   | 625              |
|                   | -                |                   | -                |                   | -                |                   | -                |                   | -                |
|                   | -                |                   | -                |                   | -                |                   | -                |                   | -                |
|                   | -                |                   | -                |                   | -                |                   | -                |                   | -                |
|                   | <b>1,219,078</b> |                   | <b>1,263,887</b> |                   | <b>1,299,986</b> |                   | <b>1,333,760</b> |                   | <b>1,467,387</b> |
| <b>Calculated</b> | <b>Rounded</b>   |
| 8,775             | 8,775            | 8,950             | 8,950            | 9,150             | 9,150            | 9,400             | 9,400            | 9,650             | 9,650            |
| 1,040,312         | 1,040,300        | 1,110,327         | 1,110,325        | 1,142,098         | 1,142,100        | 1,168,858         | 1,168,850        | 1,297,779         | 1,297,775        |
| 30,325            | 30,325           | 30,925            | 30,925           | 31,550            | 31,550           | 32,350            | 32,350           | 33,175            | 33,175           |
| 139,066           | 139,075          | 113,085           | 113,075          | 116,588           | 116,600          | 122,552           | 122,550          | 126,158           | 126,150          |
| 600               | 600              | 600               | 600              | 600               | 600              | 600               | 600              | 625               | 625              |
| <b>1,219,078</b>  | <b>1,219,075</b> | <b>1,263,887</b>  | <b>1,263,875</b> | <b>1,299,986</b>  | <b>1,300,000</b> | <b>1,333,760</b>  | <b>1,333,750</b> | <b>1,467,387</b>  | <b>1,467,375</b> |
|                   | 16.00            |                   | 16.00            |                   | 16.00            |                   | 16.00            |                   | 18.00            |
|                   | -                |                   | 0.80             |                   | 0.80             |                   | 0.80             |                   | -                |
|                   | -                |                   | -                |                   | -                |                   | -                |                   | -                |
|                   | <b>16.00</b>     |                   | <b>16.80</b>     |                   | <b>16.80</b>     |                   | <b>16.80</b>     |                   | <b>18.00</b>     |



## Village of Wilmette 2015 Budget Salary Worksheets

| 2011 Budget                               |         | 2012 Budget              |         | 2013 Budget              |         | 2014 Budget              |         | 2015 Budget  |         |
|-------------------------------------------|---------|--------------------------|---------|--------------------------|---------|--------------------------|---------|--------------|---------|
| Grade                                     | Amount  | Grade                    | Amount  | Grade                    | Amount  | Grade                    | Amount  | Grade        | Amount  |
| Unclassified                              | 132,600 | Unclassified             | 135,252 | Unclassified             | 137,957 | Unclassified             | 141,406 | Unclassified | 144,941 |
| Unclassified                              | 123,196 | Unclassified             | 125,660 | Unclassified             | 128,173 | Unclassified             | 131,377 | Unclassified | 134,661 |
|                                           |         |                          |         |                          |         | Unclassified             | 127,489 | Unclassified | 134,661 |
| 21 1/2-3<br>(Welter)                      | 62,917  | 21 1/2-4<br>(Paulson)    | 67,192  | 21 1/2-5<br>(Paulson)    | 71,755  | 21 1/2-6                 | 77,006  | 21 1/2-6     | 78,931  |
| Unclassified                              | 113,309 | Unclassified             | 116,467 | Unclassified             | 118,796 |                          |         |              |         |
| Unclassified<br>(McConnell)               | 114,183 | Unclassified             | 116,467 | Unclassified             | 118,796 | Unclassified             | 121,766 | Unclassified | 124,810 |
| Unclassified<br>(Allowance for Promotion) | 113,309 | Unclassified<br>(Dworak) | 116,467 | Unclassified<br>(Dworak) | 118,796 | Unclassified<br>(Dworak) |         | Unclassified |         |
| 27 1/2-6D                                 | 104,784 | 27 1/2-6D                | 109,383 | 27 1/2-6D                | 111,569 | 27 1/2-6D                | 114,307 | 27 1/2-6D    | 117,038 |
| 27 1/2-6D                                 | 104,784 | 27 1/2-6D                | 109,383 | 27 1/2-6D                | 111,569 | 27 1/2-6D                | 114,307 | 27 1/2-6D    | 117,038 |
| 27 1/2-6C                                 | 102,629 | 27 1/2-6C                | 107,185 | 27 1/2-6C                | 109,324 | 27 1/2-6C                | 112,006 | 27 1/2-6D    | 117,038 |
|                                           | 8,766   | 27 1/2-(5)D              | 104,584 | 27 1/2-6D                | 111,569 | 27 1/2-6D                | 114,307 | 27 1/2-6C    | 114,679 |
| (Paulson)                                 |         |                          |         |                          |         |                          |         |              |         |
| 27 1/2-6D<br>(Murphy)                     | 104,784 | 27 1/2-6B                | 105,032 | 27 1/2-6B*               | 108,227 | 27 1/2-6C                | 112,006 | 27 1/2-6C    | 114,679 |
| 27 1/2-6C                                 | 102,629 | 27 1/2-6A                | 102,923 | 27 1/2-6B                | 107,131 | 27 1/2-6B                | 109,758 | 27 1/2-6B    | 112,376 |
|                                           |         |                          |         |                          |         |                          |         | 27 1/2-6B    | 112,376 |
|                                           |         |                          |         |                          |         |                          | 17,001  |              |         |
| 24-6D                                     | 90,875  | 24-6D                    | 92,693  | 24-6D                    | 94,547  | 24-6D                    | 96,920  | 24-6D        | 99,299  |
| 24-6D                                     | 90,875  | 24-6D                    | 92,693  | 24-6D                    | 94,547  | 24-6D                    | 96,920  | 24-6D        | 99,299  |
| 24-6D                                     | 90,875  | 24-6D                    | 92,693  | 24-6D                    | 94,547  | 24-6D                    | 96,920  | 24-6D        | 99,299  |
| 24-6D                                     | 90,875  | 24-6D                    | 92,693  | 24-6D                    | 94,547  | 24-6D                    | 96,920  | 24-6D        | 99,299  |
| 24-6D                                     | 90,875  | 24-6D                    | 92,693  | 24-6D                    | 94,547  | 24-6D                    | 96,920  | 24-6D        | 99,299  |
| 24-6C                                     | 89,039  | 24-6C                    | 90,820  | 24-6D                    | 94,547  | 24-6D                    | 96,920  | 24-6D        | 99,299  |
| 24-6C                                     | 89,039  | 24-6C                    | 90,820  | 24-6D                    | 94,547  | 24-6D                    | 96,920  | 24-6D        | 99,299  |
| 24-6C                                     | 89,039  | 24-6C                    | 90,820  | 24-6C                    | 92,636  | 24-6D                    | 96,920  | 24-6D        | 99,299  |
| 24-6C                                     | 89,039  | 24-6C                    | 90,820  | 24-6C                    | 92,636  | 24-6C                    | 95,941  | 24-6D        | 99,299  |
| 24-6B                                     | 87,242  | 24-6B                    | 88,987  | 24-6B*                   | 91,702  | 24-6C                    | 94,961  | 24-6C        | 97,291  |
| 24-6B                                     | 87,242  | 24-6B                    | 88,987  | 24-6B                    | 90,767  | 24-6C                    | 94,961  | 24-6C        | 97,291  |
| 24-6B                                     | 87,242  | 24-6B                    | 88,987  | 24-6B                    | 90,767  | 24-6B                    | 93,045  | 24-6B        | 95,327  |
| 24-6B                                     | 87,242  | 24-6B                    | 88,987  | 24-6B                    | 90,767  | 24-6B                    | 93,045  | 24-6B        | 95,327  |
| 24-6A                                     | 85,481  | 24-6B                    | 88,987  | 24-6B                    | 90,767  | 24-6B                    | 93,045  | 24-6B        | 95,327  |
| 24-6A                                     | 85,481  | 24-6B                    | 88,987  | 24-6B                    | 90,767  | 24-6B                    | 93,045  | 24-6B        | 95,327  |
| 24-6A                                     | 85,481  | 24-6B                    | 88,987  | 24-6B                    | 90,767  | 24-6B                    | 93,045  | 24-6B        | 95,327  |
| 24-6A                                     | 85,481  | 24-6A                    | 87,191  | 24-6B                    | 90,767  | 24-6B                    | 93,045  | 24-6B        | 95,327  |
| 24-6A                                     | 85,481  | 24-6A                    | 87,191  | 24-6B                    | 90,767  | 24-6B                    | 93,045  | 24-6B        | 95,327  |
| 24-6A                                     | 85,481  | 24-6A                    | 87,191  | 24-6A                    | 88,935  | 24-6B                    | 93,045  | 24-6B        | 95,327  |
| 24-6                                      | 82,646  | 24-6A                    | 87,191  | 24-6A                    | 88,935  | 24-6A                    | 91,168  | 24-6A        | 93,403  |
| 24-6                                      | 82,646  | 24-6A                    | 87,191  | 24-6A                    | 88,935  | 24-6A                    | 91,168  | 24-6A        | 93,403  |
| 24-4*                                     | 77,272  | 24-5*                    | 82,445  | 24-6A                    | 88,935  | 24-6A                    | 91,168  | 24-6A        | 93,403  |
| 24-3                                      | 72,217  | 24-4                     | 77,046  | 24-5                     | 82,280  | 24-6                     | 88,144  | 24-6A        | 93,403  |
| 24-3<br>(Dworak)                          | 72,217  | 24-4                     | 77,046  | 24-5                     | 82,280  | 24-6                     | 88,144  | 24-6A        | 93,403  |
| 24-6D<br>(Ockrim)                         | 90,875  | 24-2*                    | 72,046  | 24-3*                    | 75,128  | 24-4                     | 82,414  | 24-5         | 86,330  |
| 24-6B<br>(Robinson)                       | 87,242  | 24-2*                    | 72,046  | 24-3*                    | 75,128  | 24-4                     | 82,414  | 24-5         | 86,330  |
| 24-6A<br>(Grassi)                         | 85,481  | 24-2*                    | 72,046  | 24-3*                    | 75,128  | 24-4                     | 82,414  | 24-5         | 86,330  |
| 24-6B                                     | 87,242  | 24-2                     | 70,430  | 24-3                     | 71,414  | 24-4                     | 80,561  | 24-5         | 86,330  |

## Village of Wilmette 2015 Budget Salary Worksheets

**DEPT: Police**

| Position                                                                                                             | Incumbent                        | Starting Date | 2009 Budget |                 | 2010 Budget             |                            |
|----------------------------------------------------------------------------------------------------------------------|----------------------------------|---------------|-------------|-----------------|-------------------------|----------------------------|
|                                                                                                                      |                                  |               | Grade       | Amount          | Grade                   | Amount                     |
|                                                                                                                      |                                  |               |             | (Eder)          |                         | (Eder)                     |
| 41. Police Officer                                                                                                   | Stenger, Brandon                 | 09/26/12      | 24-6D       | 84,494          | 24-6D                   | 89,093                     |
|                                                                                                                      |                                  |               |             | (Newman)        |                         | (Newman)                   |
| 42. Police Officer                                                                                                   | Sokolnik, Jonathan               | 12/30/13      | 24-6D       | 84,494          | 24-6D                   | 89,093                     |
|                                                                                                                      |                                  |               |             | (Black)         |                         | (Black)                    |
| 43. Police Officer                                                                                                   | Kutschke, Jeffrey                | 03/28/14      | 24-6B       | 81,054          | 24-6B                   | 85,531                     |
| Police Officer (Overhire) - See vacant Sergeant Position                                                             |                                  |               |             |                 |                         |                            |
| 44. Police Officer                                                                                                   | McGuire, Elizabeth               | 09/26/14      | 24-6B       | 81,054          | 24-6B                   | 85,531                     |
| 45. Police Officer                                                                                                   | Monk, Russell                    | 09/26/14      | 24-6A       | 79,387          | 24-6A                   | 83,805                     |
|                                                                                                                      |                                  |               |             |                 | (Swithin)               |                            |
| Police Officer                                                                                                       |                                  |               |             |                 | 24-2                    | 67,695                     |
| Projected savings from elimination of overhire status thru attrition                                                 |                                  |               |             |                 |                         | (85,531)                   |
| Allowance for Evidence Technician Qualification                                                                      |                                  |               |             |                 |                         |                            |
| Allowance for Court Bonus                                                                                            |                                  |               |             |                 |                         |                            |
|                                                                                                                      |                                  |               |             | (Manning)       |                         |                            |
| Community Service Officer II                                                                                         | Deleted                          |               | 19-6D       | 67,157          |                         |                            |
| 46. Community Service Officer II                                                                                     | Andrews, Ronald                  | 03/01/87      | 19-6D       | 67,157          | 19-6D                   | 69,504                     |
|                                                                                                                      |                                  |               |             | (Testa)         |                         | (Testa)                    |
| 47. Community Service Officer I                                                                                      | Eder, Steven                     | 01/03/12      | 16 1/2-6B   | 57,452          | 16 1/2-6B               | 59,459                     |
| 48. Community Service Officer I                                                                                      | Halley, Gerald                   | 10/29/12      |             |                 |                         |                            |
| 49. Police Commun. Supv.                                                                                             | Peterson, Eric                   | 08/01/90      | 24-6C       | 82,756          | 24-6C*                  | 86,549                     |
| 50. Police Telecommunicator                                                                                          | Siegel, Matthew                  | 10/22/84      | 19-6D       | 67,157          | 19-6D                   | 69,504                     |
| 51. Police Telecommunicator                                                                                          | Weiner, Barry                    | 11/16/86      | 19-6D       | 67,157          | 19-6D                   | 69,504                     |
| 52. Police Telecommunicator                                                                                          | King, Freddie                    | 10/06/03      | 19-6A       | 63,098          | 19-6A                   | 65,303                     |
| 53. Police Telecommunicator                                                                                          | Miagusko, George                 | 09/04/07      | 19-2        | 50,733          | 19-4                    | 57,558                     |
|                                                                                                                      |                                  |               |             | (Wight)         |                         | (Wight)                    |
| 54. Police Telecommunicator                                                                                          | Rigas, Basil                     | 08/16/11      | 19-6B       | 64,423          | 19-6B                   | 66,674                     |
|                                                                                                                      |                                  |               |             | (Miller)        |                         | (Manning)                  |
| 55. Police Telecommunicator                                                                                          | Merrill, Jon                     | 04/14/14      | 19-6A       | 63,098          | 19-6D                   | 69,504                     |
|                                                                                                                      |                                  |               |             | (50% Part time) |                         | (50% Part time)            |
| 56. Police Telecommunicator - part-time                                                                              | McGarry, Lynda                   | 10/15/93      | 19-6B       | 32,212          | 19-6B                   | 33,337                     |
|                                                                                                                      |                                  |               |             | (50% Part time) |                         | (50% Part time)            |
| 57. Police Telecommunicator - part-time                                                                              | Alvarez, Bruno                   | 06/30/08      | 19-2        | 25,367          | 19-3                    | 27,487                     |
|                                                                                                                      |                                  |               |             |                 | (Moran - 50% Part time) |                            |
| 58. Part time Police Telecommunicator                                                                                | Vacant                           |               |             |                 | 19-1*                   | 25,664                     |
| 59. Part time Police Telecommunicator                                                                                | Serbe, Nigel                     | 03/01/11      |             |                 |                         |                            |
| 60. Part time Police Telecommunicator                                                                                | Moran, Theodore                  | 03/01/11      |             |                 |                         |                            |
|                                                                                                                      |                                  |               |             | (George)        |                         | (George)                   |
| Parking Control Officer                                                                                              | Deleted - see new CSO I position |               | 17 1/2-6D   | 62,704          | 17 1/2-6D               | 64,896                     |
|                                                                                                                      |                                  |               |             | (50% Part time) |                         | (50% Part time)            |
| 61. Part time Parking Control Asst.                                                                                  | Stec, Allen                      | 11/01/75      | 17 1/2-6D   | 31,352          | 17 1/2-6D               | 32,448                     |
|                                                                                                                      |                                  |               |             |                 | (32 Hour Schedule)      |                            |
| 62. Administrative Secretary                                                                                         | Budd, Susan                      | 11/17/97      | 16 1/2-6B   | 57,452          | 15 1/2-6B               | 45,432                     |
|                                                                                                                      |                                  |               |             | (Stazy)         |                         | (32 Hour Schedule)         |
| Data Processing Operator III                                                                                         |                                  |               | 16 1/2-6D   | 59,890          | 16 1/2-6D               | 49,586                     |
|                                                                                                                      |                                  |               |             | (Green)         |                         | (Green - 32 Hour Schedule) |
| 63. Data Processing Operator II                                                                                      | Guavita, Janet                   | 09/29/14      | 15 1/2-6D   | 57,201          | 15 1/2-6D               | 47,361                     |
|                                                                                                                      |                                  |               |             |                 | (32 Hour Schedule)      |                            |
| 64. Data Processing Operator II                                                                                      | Miller, Joan                     | 03/12/90      | 15 1/2-6C   | 56,024          | 15 1/2-6D               | 47,361                     |
|                                                                                                                      |                                  |               |             | (Burrows)       |                         |                            |
| 65. Data Processing Operator II                                                                                      | Moran, Laura                     | 09/03/14      | 15 1/2-6*   | 52,835          | Deleted                 |                            |
| 66. Community Services Supervisor                                                                                    | Chui, Olivia                     | 02/10/92      | 23 1/2-6C   | 80,901          | 23 1/2-6C               | 83,729                     |
| Crossing Guards -- Sixteen (16) at various steps in pay<br>Grade 14 -- each estimated at approx. 650 hours annually. |                                  |               |             | 178,500         |                         | 191,500                    |

## Village of Wilmette 2015 Budget Salary Worksheets

| 2011 Budget             |          | 2012 Budget                 |          | 2013 Budget             |         | 2014 Budget             |         | 2015 Budget        |         |
|-------------------------|----------|-----------------------------|----------|-------------------------|---------|-------------------------|---------|--------------------|---------|
| Grade                   | Amount   | Grade                       | Amount   | Grade                   | Amount  | Grade                   | Amount  | Grade              | Amount  |
| (Eder)                  |          | (Eder)                      |          |                         |         |                         |         |                    |         |
| 24-6D                   | 90,875   | 24-6D                       | 92,693   | 24-1*                   | 68,567  | 24-3                    | 77,023  | 24-4               | 82,531  |
| (Newman)                |          | (Newman)                    |          | (Newman)                |         |                         |         |                    |         |
| 24-6D                   | 90,875   | 24-6D                       | 92,693   | 24-6D                   | 94,547  | J-1                     | 69,624  | J-3                | 76,697  |
| (Black)                 |          | (Black)                     |          |                         |         |                         |         |                    |         |
| 24-6B                   | 83,931   | 24-6B                       | 83,931   |                         |         | J-1                     | 69,624  | J-2                | 74,514  |
| 24-1*                   | 65,905   |                             |          |                         |         |                         |         |                    |         |
| 24-6B                   | 87,242   | 24-6B                       | 88,987   | 24-6B                   | 92,636  | 24-6C                   | 94,961  | J-2                | 74,514  |
| 24-6A                   | 85,481   | 24-6A                       | 87,191   | 24-6A*                  | 89,851  | 24-6B                   | 93,045  | J-2                | 74,514  |
| (Swithin)               |          | (Swithin)                   |          | (Swithin)               |         | (Swithin)               |         |                    |         |
| 24-3                    | 72,217   | 24-4                        | 77,046   | 24-5                    | 82,280  | 24-6                    | 88,144  |                    |         |
|                         | (83,931) |                             | (83,931) |                         |         |                         |         |                    |         |
|                         | 4,500    |                             | 4,500    |                         | 4,500   |                         | 7,500   |                    | 7,500   |
|                         |          |                             | 8,750    |                         | 8,750   |                         | 8,750   |                    | 10,000  |
| 19-6D                   | 70,898   | 19-6D                       | 72,317   | 19-6D                   | 73,758  | 19-6D                   | 75,602  | 19-6D              | 77,492  |
| (Testa)                 |          |                             |          |                         |         |                         |         |                    |         |
| 16 1/2-6B               | 60,651   | D-2                         | 47,866   | A-2*                    | 41,608  | A-3                     | 43,928  | A-4                | 45,691  |
|                         |          | (Welter - 62.5 % Part-Time) |          | (62.5 % Part-Time)      |         | (62.5 % Part-Time)      |         | (62.5 % Part-Time) |         |
|                         |          | D-2                         | 29,916   | A-3                     | 26,387  | A-2                     | 26,655  | A-4                | 28,558  |
| 24-6D                   | 89,201   | 24-6D                       | 90,984   | 24-6D                   | 92,801  | 24-6D                   | 95,121  | 24-6D              | 97,499  |
| 19-6D                   | 70,898   | 19-6D                       | 72,317   | 19-6D                   | 73,758  | 19-6D                   | 75,602  | 19-6D              | 77,492  |
| 19-6D                   | 70,898   | 19-6D                       | 72,317   | 19-6D                   | 73,758  | 19-6D                   | 75,602  | 19-6D              | 77,492  |
| 19-6A                   | 66,613   | 19-6A                       | 67,946   | 19-6A*                  | 70,031  | 19-6B                   | 72,523  | 19-6B              | 74,336  |
| 19-5                    | 61,471   | 19-6                        | 65,648   | 19-6A                   | 69,302  | 19-6A                   | 71,035  | 19-6A              | 72,811  |
| (Hornbacher)            |          |                             |          |                         |         |                         |         |                    |         |
| 19-2*                   | 54,818   | F-2                         | 53,783   | F-3                     | 56,504  | F-4                     | 59,261  | F-5                | 62,979  |
| (Manning)               |          | (Manning)                   |          | (Manning)               |         | (Manning)               |         |                    |         |
| 19-6D                   | 70,898   | 19-6D                       | 72,317   | 19-6D                   | 73,758  | 19-6D                   | 75,602  | F-2                | 57,635  |
| (50% Part time)         |          | (50% Part time)             |          | (50% Part time)         |         | (50% Part time)         |         | (50% Part time)    |         |
| 19-6C                   | 34,720   | 19-6C                       | 35,415   | 19-6C                   | 36,121  | 19-6D                   | 37,801  | 19-6D              | 38,746  |
| (50% Part time)         |          | (50% Part time)             |          | (50% Part time)         |         | (50% Part time)         |         | (50% Part time)    |         |
| 19-4                    | 29,356   | 19-5                        | 31,351   | 19-6                    | 33,479  | 19-6A                   | 35,517  | 19-6A              | 36,405  |
| (Moran - 50% Part time) |          | (Moran - 50% Part time)     |          | (Moran - 50% Part time) |         | (Moran - 50% Part time) |         |                    |         |
| 19-2*                   | 27,409   | 19-3*                       | 29,271   | 19-4*                   | 31,258  | 19-5                    | 33,546  | F-2                | 28,817  |
| (50% Part time)         |          | (25% Part time)             |          | (25% Part time)         |         | (25% Part time)         |         | (25% Part time)    |         |
| 19-1*                   | 26,179   | F-2                         | 13,446   | F-3*                    | 14,338  | F-4                     | 15,088  | F-5                | 15,745  |
|                         |          | (25% Part time)             |          | (25% Part time)         |         | (25% Part time)         |         | (25% Part time)    |         |
|                         |          | F-2                         | 13,446   | F-3*                    | 14,338  | F-4                     | 15,088  | F-5                | 15,745  |
| (George)                |          |                             |          |                         |         |                         |         |                    |         |
| 17 1/2-6D               | 66,198   |                             |          |                         |         |                         |         |                    |         |
| (50% Part time)         |          | (50% Part time)             |          | (50% Part time)         |         | (50% Part time)         |         | (50% Part time)    |         |
| 17 1/2-6D               | 33,099   | 17 1/2-6D                   | 33,761   | 17 1/2-6D               | 34,436  | 17 1/2-6D               | 35,296  | 17 1/2-6D          | 36,178  |
| 15 1/2-6B               | 57,929   | 15 1/2-6B                   | 59,087   | 15 1/2-6C               | 61,535  | 15 1/2-6C               | 63,071  | 15 1/2-6C          | 64,648  |
| Deleted                 |          |                             |          |                         |         |                         |         |                    |         |
| (Green)                 |          | (Green)                     |          | (Green)                 |         | (Green)                 |         |                    |         |
| 15 1/2-6D               | 60,388   | 15 1/2-6D                   | 61,595   | 15 1/2-6D               | 62,825  | 15 1/2-6D               | 64,396  | B-2                | 45,651  |
| 15 1/2-6D               | 60,388   | 15 1/2-6D                   | 61,595   | 15 1/2-6D               | 62,825  | 15 1/2-6D               | 64,396  | 15 1/2-6D          | 66,006  |
| Deleted                 |          |                             |          |                         |         |                         |         | (50% Part time)    |         |
| 23 1/2-6C               | 85,408   | 23 1/2-6D                   | 88,945   | 23 1/2-6D               | 90,724  | 23 1/2-6D               | 92,992  | B-8                | 27,255  |
|                         |          |                             |          |                         |         |                         |         | 23 1/2-6D          | 95,317  |
|                         | 207,570  |                             | 211,725  |                         | 217,100 |                         | 223,700 |                    | 229,600 |

**Village of Wilmette 2015 Budget Salary Worksheets**

**DEPT: Police**

| Position                                           | Incumbent | Starting Date | 2009 Budget |                  | 2010 Budget      |         |
|----------------------------------------------------|-----------|---------------|-------------|------------------|------------------|---------|
|                                                    |           |               | Grade       | Amount           | Grade            | Amount  |
| Summer Help -- Park District -- All 27% positions: |           |               |             | 26,500           |                  | 27,500  |
| Overtime - Operations                              |           |               |             | 264,000          |                  | 225,000 |
| Overtime - Grant funded                            |           |               |             | 20,000           |                  | 20,700  |
| Overtime - Communications                          |           |               |             | 66,960           |                  | 30,000  |
| Overtime - Services                                |           |               |             | 8,700            |                  | 250     |
| Merit Allowance - Police Communications Supv.      |           |               |             | 1,999            |                  | -       |
| Merit Allowance - Police Commanders                |           |               |             | 4,709            |                  | -       |
| Merit Allowance - Police Sergeants                 |           |               |             | 8,484            |                  | 11,935  |
| Merit Allowance - Deputy Chief                     |           |               |             | 1,691            |                  | -       |
| Merit Allowance - Deputy Chief                     |           |               |             | 1,731            |                  | -       |
| Merit Allowance - Police Chief                     |           |               |             | 2,048            |                  | -       |
|                                                    |           |               |             | <u>5,685,660</u> | <u>5,588,166</u> |         |

| Budget Account Distribution:                        |                                       | Calculated       | Rounded          | Calculated       | Rounded          |
|-----------------------------------------------------|---------------------------------------|------------------|------------------|------------------|------------------|
| <b>Accounts receivable - Wilmette Park District</b> |                                       |                  |                  |                  |                  |
| 11414020-410100                                     | Police Operations - Regular Salaries  | 3,925,410        | 3,925,400        | 4,113,563        | 4,113,575        |
| 11414020-410200                                     | Police Operations - O/T               | 264,000          | 264,000          | 225,000          | 225,000          |
| 11414020-410210                                     | Police Operations - Grant Funded O/T  | 20,000           | 20,000           | 20,700           | 20,700           |
| 11424020-410100                                     | Police Services - Regular Salaries    | 644,896          | 644,900          | 432,318          | 432,325          |
| 11424020-410200                                     | Police Services - O/T                 | 8,700            | 8,700            | 250              | 250              |
| 11434020-410100                                     | Public Safety Commun. - Reg. Salaries | 577,194          | 577,200          | 597,084          | 597,075          |
| 11434020-410200                                     | Public Safety Communications - O/T    | 66,960           | 66,950           | 30,000           | 30,000           |
| 11454020-410100                                     | Crossing Guards - Regular Salaries    | 178,500          | 178,500          | 191,500          | 191,500          |
| FROM                                                | Administration                        |                  |                  |                  |                  |
| FROM                                                | Finance Department                    |                  |                  | (22,249)         | (22,250)         |
|                                                     |                                       | <u>5,685,660</u> | <u>5,685,650</u> | <u>5,588,166</u> | <u>5,588,175</u> |

**NOTE - Prior years' budgets have been adjusted to reflect retroactive settlements of collective bargaining agreements.**

**Explanation of Distribution:**

|                                                                  |                                                      |
|------------------------------------------------------------------|------------------------------------------------------|
| Police Chief -- 50% Operations, 30% Services, 20% Communications | Positions 46. and 47. -- 70% Operations 30% Services |
| Deputy Police Chiefs -- 100% Operations.                         | Positions 49. thru 60 -- 100% Communications         |
| Management Analyst -- 100% Services                              | Position 61 -- 100% Operations                       |
| Positions 5. thru 45. and 48. -- 100% Operations.                | Positions 62 -- 66 100% Services                     |

**Full Time Equivalent Positions :**

|                                             |              |              |
|---------------------------------------------|--------------|--------------|
| Sworn Personnel                             | 45.00        | 44.00        |
| Non-Sworn Personnel - Operations            | 4.50         | 4.50         |
| Non-Sworn Personnel - Telecommunicators     | 8.00         | 8.50         |
| Non-Sworn Personnel - Services              | 6.00         | 4.20         |
| Non-Sworn Personnel - Crossing Guards       | 5.00         | 5.10         |
| Seasonal Personnel                          | 1.00         | 1.00         |
| <b>Total Full Time Equivalent Positions</b> | <u>69.50</u> | <u>67.30</u> |

**Village of Wilmette 2015 Budget Salary Worksheets**

| 2011 Budget |                  | 2012 Budget |                  | 2013 Budget |                  | 2014 Budget |                  | 2015 Budget |                  |
|-------------|------------------|-------------|------------------|-------------|------------------|-------------|------------------|-------------|------------------|
| Grade       | Amount           |
|             | 43,350           |             | 44,250           |             | 50,500           |             | 51,800           |             | 51,800           |
|             | 270,000          |             | 275,400          |             | 280,900          |             | 298,173          |             | 298,173          |
|             | 21,100           |             | 21,500           |             | 21,900           |             | 21,900           |             | 21,900           |
|             | 60,000           |             | 61,200           |             | 62,400           |             | 64,000           |             | 64,000           |
|             | 255              |             | 260              |             | 300              |             | 300              |             | 300              |
|             | 1,750            |             | 1,750            |             | 1,800            |             | 1,856            |             | 1,856            |
|             | -                |             | -                |             | -                |             | -                |             | -                |
|             | 11,935           |             | -                |             | -                |             | -                |             | -                |
|             | -                |             | -                |             | -                |             | -                |             | -                |
|             | -                |             | -                |             | -                |             | -                |             | -                |
|             | -                |             | -                |             | -                |             | -                |             | -                |
|             | <b>5,808,588</b> |             | <b>5,865,977</b> |             | <b>6,005,274</b> |             | <b>6,174,436</b> |             | <b>6,296,849</b> |

| Calculated       | Rounded          | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 4,212,657        | 4,212,650        | 4,233,806        | 4,233,800        | 4,328,176        | 4,328,175        | 4,434,298        | 4,434,300        | 4,538,085        | 4,538,075        |
| 270,000          | 270,000          | 275,400          | 275,400          | 280,900          | 280,900          | 298,173          | 298,175          | 298,173          | 298,175          |
| 21,100           | 21,100           | 21,500           | 21,500           | 21,900           | 21,900           | 21,900           | 21,900           | 21,900           | 21,900           |
| 428,970          | 428,975          | 438,194          | 438,200          | 480,552          | 480,550          | 496,955          | 496,950          | 491,671          | 491,675          |
| 255              | 255              | 260              | 260              | 300              | 300              | 300              | 300              | 300              | 300              |
| 630,731          | 630,725          | 647,041          | 647,050          | 668,837          | 668,850          | 691,923          | 691,925          | 686,546          | 686,550          |
| 60,000           | 60,000           | 61,200           | 61,200           | 62,400           | 62,400           | 64,000           | 64,000           | 64,000           | 64,000           |
| 207,570          | 207,575          | 211,725          | 211,725          | 217,100          | 217,100          | 223,700          | 223,700          | 229,600          | 229,600          |
|                  |                  |                  |                  | (31,279)         | (31,275)         | (32,611)         | (32,600)         | (33,426)         | (33,425)         |
| (22,695)         | (22,700)         | (23,149)         | (23,150)         | (23,612)         | (23,625)         | (24,202)         | (24,200)         | -                | -                |
| <b>5,808,588</b> | <b>5,808,580</b> | <b>5,865,977</b> | <b>5,865,985</b> | <b>6,005,274</b> | <b>6,005,275</b> | <b>6,174,436</b> | <b>6,174,450</b> | <b>6,296,849</b> | <b>6,296,850</b> |

|              |              |              |              |              |
|--------------|--------------|--------------|--------------|--------------|
| 44.00        | 44.00        | 44.00        | 44.00        | 44.00        |
| 4.50         | 4.13         | 4.13         | 4.13         | 3.13         |
| 9.00         | 9.00         | 9.00         | 9.00         | 9.00         |
| 4.00         | 4.00         | 4.00         | 4.00         | 5.50         |
| 5.20         | 5.20         | 5.20         | 5.20         | 5.20         |
| 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| <u>67.70</u> | <u>67.33</u> | <u>67.33</u> | <u>67.33</u> | <u>67.83</u> |

## Village of Wilmette 2015 Budget Salary Worksheets

**DEPT: Fire**

| Position                         | Incumbent                                           | Starting Date | 2009 Budget  |         | 2010 Budget  |         |
|----------------------------------|-----------------------------------------------------|---------------|--------------|---------|--------------|---------|
|                                  |                                                     |               | Grade        | Amount  | Grade        | Amount  |
| 1. Fire Chief                    | McGreal, Michael                                    | 05/25/88      | Unclassified | 127,205 | Unclassified | 127,205 |
|                                  |                                                     |               | (Dominik)    |         | (Dominik)    |         |
| 2. Deputy Fire Chief             | Vacancy Allowance                                   |               | Unclassified | 115,920 | Unclassified | 119,977 |
| 3. Assistant to the Fire Chief   | Ciccione, Richard                                   | 07/03/06      | 22-5(D)      | 73,618  | 22-6D        | 79,773  |
|                                  |                                                     |               | (Orth)       |         | (Orth)       |         |
| 4. Duty Chief                    | Bergquist, Paul                                     | 06/18/93      | Unclassified | 107,640 | Unclassified | 111,407 |
| 5. Duty Chief                    | Gorr, Jeffrey                                       | 11/01/75      | Unclassified | 107,640 | Unclassified | 111,407 |
| 6. Duty Chief                    | Robertson, Thomas                                   | 05/16/87      | Unclassified | 107,640 | Unclassified | 111,407 |
|                                  | Allowance for Duty Chief Promotion                  |               |              |         |              |         |
| 7. Fire Lieutenant/Paramedic     | Cacchione, Mark                                     | 05/01/86      | 27 1/2-6D    | 99,259  | 27 1/2-6D    | 102,727 |
| 8. Fire Lieutenant/Paramedic     | Bucci, Anthony                                      | 09/01/92      | 27 1/2-6C    | 97,217  | 27 1/2-6C    | 100,614 |
|                                  |                                                     |               | (Storm)      |         | (Storm)      |         |
| 9. Fire Lieutenant/Paramedic     | Bentz, James                                        | 03/06/95      | 27 1/2-6C    | 97,217  | 27 1/2-6C*   | 101,671 |
|                                  |                                                     |               | (Vilches)    |         | (Vilches)    |         |
| 10. Fire Lieutenant/Paramedic    | Wilk, Jason                                         | 03/06/95      | 27 1/2-6D    | 99,259  | 27 1/2-6D    | 102,727 |
|                                  |                                                     |               | (Ridolfi)    |         | (Ridolfi)    |         |
| 11. Fire Lieutenant/Paramedic    | Wozney, Benjamin                                    | 03/16/95      | 27 1/2-6D    | 99,259  | 27 1/2-6D    | 102,727 |
|                                  |                                                     |               | (Bergquist)  |         | (Bergquist)  |         |
| 12. Fire Lieutenant/Paramedic    | Brill, Robert                                       | 09/07/99      | 27 1/2-6B    | 95,217  | 27 1/2-6C    | 100,614 |
| 13. Fire Lieutenant/Paramedic    | Menzies, Ryan                                       | 09/01/04      |              |         |              |         |
|                                  | Allowance for promotion - Fire Lieutenant/Paramedic |               |              |         |              |         |
| 14. Fire Fighter III / Paramedic | Okonek, John                                        | 01/01/86      | 24-6D        | 86,051  | 24-6D        | 89,059  |
| 15. Fire Fighter III / Paramedic | Falkovitz, Joseph                                   | 12/01/87      | 24-6D        | 86,051  | 24-6D        | 89,059  |
| 16. Fire Fighter III / Paramedic | Klausing, Louis                                     | 07/01/89      | 24-6C*       | 85,182  | 24-6D        | 89,059  |
| 17. Fire Fighter III / Paramedic | Ramaker, John                                       | 08/01/90      | 24-6C        | 84,313  | 24-6C*       | 88,160  |
| 18. Fire Fighter III / Paramedic | Mager, Frank                                        | 06/16/93      | 24-6C        | 84,313  | 24-6C        | 87,260  |
| 19. Fire Fighter III / Paramedic | Blomquist, John                                     | 02/15/94      | 24-6C        | 84,313  | 24-6C        | 87,260  |
| 20. Fire Fighter III / Paramedic | Ludford, Timothy                                    | 03/06/95      | 24-6B        | 82,611  | 24-6C        | 87,260  |
| 21. Fire Fighter III / Paramedic | Simon, Thomas                                       | 07/16/95      | 24-6B        | 82,611  | 24-6B*       | 86,380  |
| 22. Fire Fighter III / Paramedic | Hughes, Robert                                      | 09/16/95      | 24-6B        | 82,611  | 24-6B*       | 86,380  |
| 23. Fire Fighter III / Paramedic | Wokurka, Gary                                       | 06/06/97      | 24-6B        | 82,611  | 24-6B        | 85,500  |
| 24. Fire Fighter III / Paramedic | Halterman, Michael                                  | 09/15/97      | 24-6B        | 82,611  | 24-6B        | 85,500  |
| 25. Fire Fighter III / Paramedic | Isaacson, Michael                                   | 09/07/99      | 24-6A*       | 81,778  | 24-6B        | 85,500  |
| 26. Fire Fighter III / Paramedic | Harrington, Patrick                                 | 08/28/00      | 24-6A        | 80,944  | 24-6A*       | 84,637  |
| 27. Fire Fighter III / Paramedic | Minogue, Michael                                    | 08/28/00      | 24-6A        | 80,944  | 24-6A*       | 84,637  |
| 28. Fire Fighter III / Paramedic | Bazan, Jennifer                                     | 12/04/00      | 24-6A        | 80,944  | 24-6A        | 83,773  |
| 29. Fire Fighter III / Paramedic | Grajewski, David                                    | 09/01/04      | 24-5         | 74,816  | 24-6A        | 83,773  |
| 30. Fire Fighter III / Paramedic | Schmidt, Ryan                                       | 03/06/06      | 24-4*        | 71,615  | 24-5*        | 79,212  |
| 31. Fire Fighter III / Paramedic | Eastman, Blake                                      | 03/06/06      | 24-4*        | 71,615  | 24-5*        | 77,601  |
| 32. Fire Fighter III / Paramedic | Barton, Kenneth                                     | 08/28/06      | 24-4         | 69,970  | 24-5         | 75,819  |
|                                  |                                                     |               | (Perkiser)   |         |              |         |
| 33. Fire Fighter III / Paramedic | Jost, Robert                                        | 01/05/09      | 24-1*        | 62,397  | 22 1/2-2*    | 63,131  |
| 34. Fire Fighter III / Paramedic | Weglarz, Jason                                      | 01/12/09      |              |         | 22 1/2-2*    | 63,131  |
|                                  |                                                     |               | (Ewen)       |         | (Ewen)       |         |
| 35. Fire Fighter III / Paramedic | Kofoed, Edward                                      | 03/29/10      | 24-6D        | 86,051  | 24-6D        | 89,059  |
|                                  |                                                     |               | (Burns)      |         | (Burns)      |         |
| 36. Fire Fighter III / Paramedic | Walters, Daniel                                     | 04/26/10      | 24-6B        | 82,611  | 24-6B        | 85,500  |
|                                  |                                                     |               | (Winter)     |         | (Winter)     |         |
| 37. Fire Fighter III / Paramedic | Paczosa, Scott                                      | 09/20/10      | 24-6D        | 86,051  | 24-6D        | 89,059  |
|                                  |                                                     |               | (Brill)      |         | (Brill)      |         |
| 38. Fire Fighter III / Paramedic | Scheetz, Michael                                    | 09/27/10      | 24-6A*       | 81,778  | 24-6B        | 85,500  |

## Village of Wilmette 2015 Budget Salary Worksheets

| 2011 Budget  |         | 2012 Budget  |         | 2013 Budget  |         | 2014 Budget  |         | 2015 Budget  |         |
|--------------|---------|--------------|---------|--------------|---------|--------------|---------|--------------|---------|
| Grade        | Amount  |
| (Dominik)    |         | (Dominik)    |         | (Dominik)    |         | (Dominik)    |         |              |         |
| Unclassified | 129,749 | Unclassified | 132,344 | Unclassified | 134,991 | Unclassified | 138,366 | Unclassified | 140,055 |
| (McGreal)    |         | (McGreal)    |         | (McGreal)    |         | (McGreal)    |         |              |         |
| Unclassified | 122,377 | Unclassified | 124,825 | Unclassified | 127,322 | Unclassified | 130,505 | Unclassified | 6,293   |
| 22-6D        | 81,372  | 22-6D        | 82,999  | 22-6D        | 84,655  | 22-6D        | 86,771  | 22-6D        | 86,771  |
| (Orth)       |         |              |         |              |         |              |         |              |         |
| Unclassified | 113,635 | Unclassified | 115,908 | Unclassified | 112,500 | Unclassified | 115,313 | Unclassified | 124,212 |
| Unclassified | 113,635 | Unclassified | 115,908 | Unclassified | 118,226 | Unclassified | 121,182 | Unclassified | 124,212 |
| Unclassified | 113,635 | Unclassified | 115,908 | Unclassified | 118,226 | Unclassified | 121,182 | Unclassified | 124,212 |
|              |         |              |         |              |         |              |         |              | 9,674   |
| 27 1/2-6D    | 104,784 | 27 1/2-6D    | 109,383 | 27 1/2-6D    | 109,019 | 27 1/2-6D    | 111,744 | 27 1/2-6D    | 114,538 |
| 27 1/2-6C    | 102,629 | 27 1/2-6C*   | 108,284 | 27 1/2-6C*   | 109,019 | 27 1/2-6D    | 111,744 | 27 1/2-6D    | 114,538 |
| (Storm)      |         | (Storm)      |         | (Storm)      |         | (Storm)      |         |              |         |
| 27 1/2-6D    | 104,784 | 27 1/2-6D    | 109,383 | 27 1/2-6D    | 109,019 | 27 1/2-6D    | 111,744 | 27 1/2-6D    | 114,538 |
| (Vilches)    |         | (Vilches)    |         | (Vilches)    |         |              |         |              |         |
| 27 1/2-6D    | 104,784 | 27 1/2-6D    | 109,383 | 27 1/2-6D    | 109,019 | 26 1/2-6C    | 104,532 | 27 1/2-6D    | 114,538 |
| 27 1/2-(5)C  | 98,023  | 27 1/2-6C    | 107,185 | 27 1/2-6C    | 106,774 | 27 1/2-6C    | 109,443 | 27 1/2-6D    | 114,538 |
| (Bergquist)  |         |              |         |              |         |              |         |              |         |
| 27 1/2-6C    | 102,629 | 27 1/2-(5*)B | 102,730 | 27 1/2-(5*)B | 104,581 | 27 1/2-6C    | 109,443 | 27 1/2-6C    | 112,179 |
|              |         |              |         |              |         |              |         | 27 1/2-6B    | 109,876 |
|              |         |              |         |              |         |              |         |              | 15,535  |
| 24-6D        | 90,840  | 24-6D        | 92,657  | 24-6D        | 94,510  | 24-6D        | 94,510  | 24-6D        | 94,511  |
| 24-6D        | 90,840  | 24-6D        | 92,657  | 24-6D        | 94,510  | 24-6D        | 94,510  | 24-6D        | 94,511  |
| 24-6D        | 90,840  | 24-6D        | 92,657  | 24-6D        | 94,510  | 24-6D        | 94,510  | 24-6D        | 94,511  |
| 24-6C*       | 89,923  | 24-6D        | 92,657  | 24-6D        | 94,510  | 24-6D        | 94,510  | 24-6D        | 94,511  |
| 24-6C        | 89,005  | 24-6C        | 90,785  | 24-6C*       | 93,555  | 24-6D        | 94,510  | 24-6D        | 94,511  |
| 24-6C        | 89,005  | 24-6C        | 90,785  | 24-6C        | 92,601  | 24-6C        | 94,510  | 24-6D        | 94,511  |
| 24-6C        | 89,005  | 24-6C        | 90,785  | 24-6C        | 92,601  | 24-6C        | 92,601  | 24-6D        | 94,511  |
| 24-6C        | 89,005  | 24-6C        | 90,785  | 24-6C        | 92,601  | 24-6C        | 92,601  | 24-6C        | 92,601  |
| 24-6C        | 89,005  | 24-6C        | 90,785  | 24-6C        | 92,601  | 24-6C        | 92,601  | 24-6C        | 92,601  |
| 24-6B        | 87,210  | 24-6B*       | 89,870  | 24-6C        | 92,601  | 24-6C        | 92,601  | 24-6C        | 92,601  |
| 24-6B        | 87,210  | 24-6B*       | 89,870  | 24-6C        | 92,601  | 24-6C        | 92,601  | 24-6C        | 92,601  |
| 24-6B        | 87,210  | 24-6B        | 88,954  | 24-6B        | 90,733  | 24-6B        | 91,356  | 24-6C        | 92,601  |
| 24-6B        | 87,210  | 24-6B        | 88,954  | 24-6B        | 90,733  | 24-6B        | 90,733  | 24-6B        | 90,734  |
| 24-6B        | 87,210  | 24-6B        | 88,954  | 24-6B        | 90,733  | 24-6B        | 90,733  | 24-6B        | 90,734  |
| 24-6B        | 87,210  | 24-6B        | 88,954  | 24-6B        | 90,733  | 24-6B        | 90,733  | 24-6B        | 90,734  |
| 24-6A        | 85,448  | 24-6A        | 87,157  | 24-6A        | 88,900  | 24-6A        | 89,512  | 24-6B        | 90,734  |
| 24-6*        | 84,031  | 24-6A        | 87,157  | 24-6A        | 88,900  | 24-6A        | 88,900  | 24-6A        | 88,901  |
| 24-6*        | 84,031  | 24-6A        | 87,157  | 24-6A        | 88,900  | 24-6A        | 88,900  | 24-6A        | 88,901  |
| 24-6         | 82,614  | 24-6A        | 87,157  | 24-6A        | 88,900  | 24-6A        | 88,900  | 24-6A        | 88,901  |
| 22 1/2-3*    | 67,421  | 24-4*        | 77,112  | 24-5*        | 82,351  | 24-6         | 87,427  | 24-6A        | 87,427  |
| 24-3*        | 72,206  | 24-4*        | 77,112  | 24-5*        | 84,100  | 24-6         | 87,427  | 24-6A        | 87,427  |
| 22 1/2-2*    | 64,394  | 24-3*        | 75,326  | 24-4*        | 80,485  | 24-5         | 82,170  | 24-6         | 85,952  |
| 22 1/2-2*    | 64,394  | 22 1/2-2*    | 65,682  | 24-4         | 76,848  | 24-5         | 80,460  | 24-6         | 85,952  |
| (Winter)     |         |              |         |              |         |              |         |              |         |
| 24-6D        | 90,840  | 22 1/2-3     | 67,190  | 24-4         | 76,848  | 24-5         | 82,170  | 24-6         | 85,952  |
| (Brill)      |         |              |         |              |         |              |         |              |         |
| 24-6B        | 87,210  | 24-3         | 71,959  | 24-4         | 76,848  | 24-5         | 82,170  | 24-6         | 85,952  |

## Village of Wilmette 2015 Budget Salary Worksheets

**DEPT: Fire**

| Position                                                                                                                      | Incumbent              | Starting Date | 2009 Budget |                    | 2010 Budget      |                    |
|-------------------------------------------------------------------------------------------------------------------------------|------------------------|---------------|-------------|--------------------|------------------|--------------------|
|                                                                                                                               |                        |               | Grade       | Amount             | Grade            | Amount             |
|                                                                                                                               |                        |               |             | (Wozney)           |                  | (Wozney)           |
| 39. Fire Fighter III / Paramedic                                                                                              | Wessel, Michael        | 09/27/10      | 24-6B       | 82,611             | 24-6C            | 87,260             |
| 40. Fire Fighter III / Paramedic                                                                                              | Riggan II, Richard     | 01/17/11      |             |                    |                  |                    |
| 41. Fire Fighter / Paramedic                                                                                                  | Schuman, Kevin         | 01/31/11      |             |                    |                  |                    |
|                                                                                                                               |                        |               |             | (Clemens)          |                  | (Clemens)          |
| 42. Firefighter / Paramedic                                                                                                   | Kopczyk, Thomas        | 01/16/12      | 24-6D       | 86,051             | 24-6D            | 89,059             |
|                                                                                                                               |                        |               |             | (Johnson)          |                  | (Johnson)          |
| 43. Fire Fighter III / Paramedic                                                                                              | Neurauter, Christopher | 01/16/12      | 24-6A       | 80,944             | 24-6A            | 83,773             |
|                                                                                                                               |                        |               |             | (Eder)             |                  | (Eder)             |
| 44. Fire Fighter / Paramedic                                                                                                  | Bonilla, Guillermo     | 01/06/14      | 24-6D       | 86,051             | 24-6D            | 89,059             |
| 45. Fire Fighter / Paramedic                                                                                                  | Stetzinger, Sean       | 01/06/14      | 24-6D       | 86,051             | 24-6D            | 89,059             |
|                                                                                                                               |                        |               |             | (Menzies)          |                  | (Menzies)          |
| 46. Fire Fighter III / Paramedic                                                                                              | Cirone, Thomas         | 04/14/14      | 24-5        | 74,816             | 24-6A            | 83,773             |
|                                                                                                                               |                        |               |             | (Wilk)             |                  | (Wilk)             |
| 47. Fire Fighter III / Paramedic                                                                                              | Lettieri, Michael      | 01/05/15      | 24-6B       | 82,611             | 24-6C            | 87,260             |
|                                                                                                                               |                        |               |             | (Bentz)            |                  | (Bentz)            |
| 48. Fire Fighter III / Paramedic                                                                                              | Mullendore, Adam       | 01/05/15      | 24-6B       | 82,611             | 24-6C            | 87,260             |
|                                                                                                                               |                        |               |             | (Amidei)           |                  | (Amidei)           |
| Fire Fighter III / Mechanic                                                                                                   | Deleted                |               | 27 1/2-6D   | 100,816            | 27 1/2-6D        | 104,341            |
|                                                                                                                               |                        |               |             | (45 % part time)   |                  | (45 % part time)   |
| 49. Management Assistant                                                                                                      | Bass, Joe              | 06/12/07      | 21 1/2-3    | 26,819             | 21 1/2-4         | 29,061             |
|                                                                                                                               |                        |               |             | (32 Hour Schedule) |                  | (32 Hour Schedule) |
| 50. Fire Secretary                                                                                                            | Anderson, Diane        | 08/18/08      | 16 1/2-2    | 36,194             | 16 1/2-4         | 41,063             |
| Fire Intern                                                                                                                   | Vacant                 |               |             |                    |                  |                    |
| Allowance for Paramedic & Firefighter III Certifications                                                                      |                        |               |             | -                  |                  | 15,408             |
| Overtime - Regular                                                                                                            |                        |               |             | 443,500            |                  | 370,000            |
| Overtime - Off Duty Response                                                                                                  |                        |               |             | 26,900             |                  | 20,000             |
| Merit Allowance - Duty Chiefs                                                                                                 |                        |               |             | 4,653              |                  | -                  |
| Merit Allowance - Deputy Fire Chief                                                                                           |                        |               |             | 1,680              |                  | -                  |
| Merit Allowance - Fire Chief                                                                                                  |                        |               |             | 1,853              |                  | -                  |
|                                                                                                                               |                        |               |             | 4,466,044          |                  | 4,639,841          |
|                                                                                                                               |                        |               |             | <b>Calculated</b>  |                  | <b>Rounded</b>     |
| <b>Budget Account Distribution:</b>                                                                                           |                        |               |             |                    |                  |                    |
| 11515020-410100 Emergency Fire & Med. Services- Regular Salaries                                                              |                        |               |             | 3,995,644          | 3,995,650        | 4,249,841          |
| 11515020-410200 Emergency Fire & Med. Services- Overtime                                                                      |                        |               |             | 443,500            | 443,500          | 370,000            |
| 11515020-410400 Emergency Fire & Med. Services- Off-Duty Response                                                             |                        |               |             | 26,900             | 26,900           | 20,000             |
|                                                                                                                               |                        |               |             | <b>4,466,044</b>   | <b>4,466,050</b> | <b>4,639,841</b>   |
|                                                                                                                               |                        |               |             | <b>4,639,850</b>   |                  |                    |
| <b>Explanation of Distribution:</b>                                                                                           |                        |               |             |                    |                  |                    |
| All Positions 100% Emergency Fire & Medical Services                                                                          |                        |               |             |                    |                  |                    |
| <b>NOTE - Prior years' budgets have been adjusted to reflect retroactive settlements of collective bargaining agreements.</b> |                        |               |             |                    |                  |                    |
| <b>Full Time Equivalent Positions :</b>                                                                                       |                        |               |             |                    |                  |                    |
| Sworn Personnel                                                                                                               |                        |               |             | 44.00              |                  | 45.00              |
| Non-Sworn Personnel                                                                                                           |                        |               |             | 2.25               |                  | 2.25               |
| Seasonal Personnel                                                                                                            |                        |               |             | -                  |                  | -                  |
| <b>Total Full Time Equivalent Positions</b>                                                                                   |                        |               |             | <b>46.25</b>       |                  | <b>47.25</b>       |

## Village of Wilmette 2015 Budget Salary Worksheets

| 2011 Budget        |                  | 2012 Budget        |                  | 2013 Budget        |                  | 2014 Budget        |                  | 2015 Budget         |                  |
|--------------------|------------------|--------------------|------------------|--------------------|------------------|--------------------|------------------|---------------------|------------------|
| Grade              | Amount           | Grade              | Amount           | Grade              | Amount           | Grade              | Amount           | Grade               | Amount           |
| 22 1/2-2           | 62,915           | 24-3               | 71,959           | 24-4               | 76,848           | 24-5               | 82,170           | 24-6                | 85,952           |
|                    |                  | 22 1/2-2*          | 65,682           | 24-3*              | 76,872           | 24-4               | 80,364           | 24-5                | 82,170           |
|                    |                  | 24-2*              | 70,345           | 24-3*              | 75,123           | 24-4               | 78,654           | 24-5                | 80,460           |
| (Clemens)          |                  | (Clemens)          |                  |                    |                  |                    |                  |                     |                  |
| 24-6D              | 90,840           | 24-6D              | 92,657           | 22 1/2-2*          | 66,995           | 22 1/2-3           | 70,145           | 24-4                | 76,848           |
| (Johnson)          |                  | (Johnson)          |                  |                    |                  |                    |                  |                     |                  |
| 24-6A              | 85,448           | 24-6A*             | 88,056           | 22 1/2-2*          | 66,995           | 22 1/2-3           | 76,833           | 24-4                | 78,558           |
| (Eder)             |                  | (Eder)             |                  | (Eder)             |                  |                    |                  |                     |                  |
| 24-6D              | 90,840           | 24-6D              | 92,657           | 24-6D              | 94,510           | 22 1/2-1           | 63,988           | 22 1/2-1            | 70,105           |
| 24-6D              | 90,840           | 24-6D              | 92,657           | 24-6D              | 94,510           | 24-6D              | 63,988           | 22 1/2-2            | 65,456           |
| (Menzies)          |                  | (Menzies)          |                  | (Menzies)          |                  | (Menzies)          |                  |                     |                  |
| 24-6A              | 85,448           | 24-6A              | 87,157           | 24-6A              | 88,900           | 24-6A              | 89,512           | 22 1/2-2            | 65,456           |
| (Wilk)             |                  | (Wilk)             |                  | (Wilk)             |                  | (Lapke)            |                  |                     |                  |
| 24-6C              | 89,005           | 24-6C              | 90,785           | 24-6C              | 92,601           | 22 1/2-2           | 66,995           | 24-3                | 73,398           |
| (Bentz)            |                  | (Bentz)            |                  | (Bentz)            |                  | (Bentz)            |                  |                     |                  |
| 24-6C              | 89,005           | 24-6C              | 90,785           | 24-6C              | 92,601           | 24-6C              | 92,601           | 22 1/2-1            | 62,519           |
| (Amidei)           |                  |                    |                  |                    |                  |                    |                  |                     |                  |
| 27 1/2-6D          | 106,428          | Deleted            |                  | Deleted            |                  | Deleted            |                  | Deleted             |                  |
| (45 % part time)   |                  | (45 % part time)   |                  | (45 % part time)   |                  | (33 % part time)   |                  | (700 Hrs. Annually) |                  |
| 21 1/2-5           | 31,037           | 21 1/2-6           | 33,145           | 21 1/2-6A          | 34,991           | 21 1/2-6A          | 26,820           | 21 1/2-6A           | 27,491           |
| (32 Hour Schedule) |                  | (32 Hour Schedule) |                  | (32 Hour Schedule) |                  | (40 Hour Schedule) |                  | (40 Hour Schedule)  |                  |
| 16 1/2-5           | 43,855           | 16 1/2-6           | 46,834           | 16 1/2-6           | 47,769           | 16 1/2-6           | 63,348           | 16 1/2-6            | 64,932           |
|                    |                  |                    |                  |                    |                  |                    |                  |                     | 5,000            |
|                    | 26,499           |                    | 27,503           |                    | 19,398           |                    | 29,695           |                     | 25,917           |
|                    | 310,000          |                    | 260,000          |                    | 265,200          |                    | 287,205          |                     | 297,000          |
|                    | 20,400           |                    | 20,400           |                    | 20,800           |                    | 21,325           |                     | 21,320           |
|                    | -                |                    | -                |                    | -                |                    | -                |                     | -                |
|                    | -                |                    | -                |                    | -                |                    | -                |                     | -                |
|                    | -                |                    | -                |                    | -                |                    | -                |                     | -                |
|                    | <b>4,627,913</b> |                    | <b>4,707,980</b> |                    | <b>4,780,677</b> |                    | <b>4,817,268</b> |                     | <b>4,881,174</b> |
| <b>Calculated</b>  | <b>Rounded</b>   | <b>Calculated</b>  | <b>Rounded</b>   | <b>Calculated</b>  | <b>Rounded</b>   | <b>Calculated</b>  | <b>Rounded</b>   | <b>Calculated</b>   | <b>Rounded</b>   |
| 4,297,513          | 4,297,525        | 4,427,580          | 4,427,575        | 4,494,677          | 4,494,675        | 4,508,738          | 4,508,750        | 4,562,854           | 4,562,850        |
| 310,000            | 310,000          | 260,000            | 260,000          | 265,200            | 265,200          | 287,205            | 287,200          | 297,000             | 297,000          |
| 20,400             | 20,400           | 20,400             | 20,400           | 20,800             | 20,800           | 21,325             | 21,325           | 21,320              | 21,325           |
| <b>4,627,913</b>   | <b>4,627,925</b> | <b>4,707,980</b>   | <b>4,707,975</b> | <b>4,780,677</b>   | <b>4,780,675</b> | <b>4,817,268</b>   | <b>4,817,275</b> | <b>4,881,174</b>    | <b>4,881,175</b> |
|                    | 45.00            |                    | 45.00            |                    | 46.00            |                    | 46.00            |                     | 46.00            |
|                    | 2.25             |                    | 2.25             |                    | 2.25             |                    | 2.35             |                     | 2.35             |
|                    | -                |                    | -                |                    | -                |                    | -                |                     | 0.25             |
|                    | <u>47.25</u>     |                    | <u>47.25</u>     |                    | <u>48.25</u>     |                    | <u>48.35</u>     |                     | <u>48.60</u>     |

## Village of Wilmette 2015 Budget Salary Worksheets

**DEPT: Health**

| Position                                   | Incumbent          | Starting Date | 2009 Budget            |                | 2010 Budget            |        |
|--------------------------------------------|--------------------|---------------|------------------------|----------------|------------------------|--------|
|                                            |                    |               | Grade                  | Amount         | Grade                  | Amount |
| 1. Public Health Nurse                     | Bader, Dianne R.N. | 10/26/81      | 21-6D                  | 73,618         | 21-6D                  | 76,191 |
|                                            |                    |               | (87.5% semi-full time) |                | (87.5% semi-full time) |        |
| 2. Sanitarian<br>Sanitarian Auto Allowance | Hoette, Lynn       | 12/08/08      | 21-2*                  | 49,805         | 21-3*                  | 53,969 |
|                                            |                    |               |                        | <u>123,423</u> | <u>130,160</u>         |        |

|                                     |                                 | <u>Calculated</u> | <u>Rounded</u> | <u>Calculated</u> | <u>Rounded</u> |
|-------------------------------------|---------------------------------|-------------------|----------------|-------------------|----------------|
| <b>Budget Account Distribution:</b> |                                 |                   |                |                   |                |
| 11566040-410100                     | Health Dept. - Regular Salaries | 123,423           | 123,425        | 130,160           | 130,175        |

**Explanation of Distribution:**  
All positions -- 100% Health Dept.

|                                |             |             |
|--------------------------------|-------------|-------------|
| Full-Time Equivalent Positions | <u>1.88</u> | <u>1.88</u> |
|--------------------------------|-------------|-------------|

## Village of Wilmette 2015 Budget Salary Worksheets

| 2011 Budget |        | 2012 Budget |        | 2013 Budget |        | 2014 Budget |        | 2015 Budget |        |
|-------------|--------|-------------|--------|-------------|--------|-------------|--------|-------------|--------|
| Grade       | Amount |
| 21-6D       | 77,719 | 21-6D       | 79,274 | 21-6D       | 80,859 | 21-6D       | 82,877 | 21-6D       | 84,949 |
| 22-4*       | 68,969 | 22-5*       | 73,654 | 22-6        | 76,848 | 22-6        | 80,149 | 22-6A       | 83,565 |
|             |        |             | 4,800  |             | 4,800  |             | 4,800  |             | 4,800  |
| 146,688     |        | 157,728     |        | 162,507     |        | 167,826     |        | 173,314     |        |

| Calculated | Rounded | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 146,688    | 146,700 | 157,728    | 157,725 | 162,507    | 162,500 | 167,826    | 167,825 | 173,314    | 173,325 |

|      |      |      |      |      |
|------|------|------|------|------|
| 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
|------|------|------|------|------|

## Village of Wilmette 2015 Budget Salary Worksheets

**DEPT: Water Fund Corporate Salaries**

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| Position                            | Incumbent                            | Starting Date | 2009 Budget       |                | 2010 Budget       |                |
|-------------------------------------|--------------------------------------|---------------|-------------------|----------------|-------------------|----------------|
|                                     |                                      |               | Grade             | Amount         | Grade             | Amount         |
|                                     |                                      |               | <u>Calculated</u> | <u>Rounded</u> | <u>Calculated</u> | <u>Rounded</u> |
| <b>Budget Account Distribution:</b> |                                      |               |                   |                |                   |                |
| From Legislative & Administration   |                                      |               | 41,365            | 41,375         | 41,625            | 41,625         |
| From Information Services           |                                      |               | 24,277            | 24,275         | 24,875            | 24,875         |
| From Finance                        |                                      |               | 50,482            | 50,475         | 51,717            | 51,725         |
| From Village Engineer               |                                      |               | 114,013           | 114,025        | 99,471            | 99,475         |
| From Street Dept.                   |                                      |               | 47,268            | 47,275         | 47,605            | 47,600         |
| <b>41848090-410100</b>              | <b>Water Fund Corporate Salaries</b> |               | <u>277,405</u>    | <u>277,425</u> | <u>265,293</u>    | <u>265,300</u> |

**Explanation of Distribution:**

Salaries shown here are allocations from the individual departments noted.

## Village of Wilmette 2015 Budget Salary Worksheets

| 2011 Budget    |                | 2012 Budget    |                | 2013 Budget    |                | 2014 Budget    |                | 2015 Budget    |                |
|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Grade          | Amount         |
| Calculated     | Rounded        |
| 43,451         | 43,450         | 49,544         | 49,550         | 54,573         | 54,575         | 58,720         | 58,725         | 55,754         | 55,800         |
| 25,810         | 25,800         | 26,295         | 26,300         | 26,857         | 26,850         | 28,276         | 28,275         | 27,746         | 27,750         |
| 53,545         | 53,550         | 60,932         | 60,925         | 62,911         | 62,925         | 64,901         | 64,900         | 71,631         | 71,625         |
| 101,906        | 101,900        | 97,647         | 97,650         | 100,080        | 100,075        | 103,093        | 103,100        | 107,983        | 108,000        |
| 48,699         | 48,700         | 44,357         | 44,350         | 46,264         | 46,275         | 47,597         | 47,600         | 61,222         | 61,150         |
| <b>273,411</b> | <b>273,400</b> | <b>278,775</b> | <b>278,775</b> | <b>290,685</b> | <b>290,700</b> | <b>302,587</b> | <b>302,600</b> | <b>324,336</b> | <b>324,325</b> |

**Village of Wilmette 2015 Budget  
Fringe Benefit Expense Summary**

**IMRF Fund:**

| <b>Revenue:</b>                  | <b>Actual</b>         | <b>Actual</b>         | <b>Actual</b>         | <b>Budget</b>         | <b>Est. Actual</b>    | <b>Proposed</b>       |
|----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Internal Service Charges:</b> | <b><u>FY 2011</u></b> | <b><u>FY 2012</u></b> | <b><u>FY 2013</u></b> | <b><u>FY 2014</u></b> | <b><u>FY 2014</u></b> | <b><u>FY 2015</u></b> |
| General Fund                     | 1,072,207             | 1,144,099             | 1,216,970             | 1,329,540             | 1,309,482             | 1,333,870             |
| Municipal Garage                 | 85,445                | 100,590               | 110,784               | 119,930               | 118,121               | 93,080                |
| Parking Meter Fund               | 18,755                | 19,492                | 21,369                | 24,910                | 24,534                | 24,820                |
| Sewer Fund                       | 80,889                | 85,387                | 95,565                | 101,600               | 100,067               | 96,970                |
| Water Fund                       | 334,093               | 368,569               | 401,638               | 440,440               | 433,795               | 454,530               |
| <b>Total Revenue</b>             | <b>1,591,389</b>      | <b>1,718,137</b>      | <b>1,846,326</b>      | <b>2,016,420</b>      | <b>1,986,000</b>      | <b>2,003,270</b>      |

**Expenditures:**

|                   |         |         |           |           |           |           |
|-------------------|---------|---------|-----------|-----------|-----------|-----------|
| Employer FICA     | 529,176 | 541,374 | 553,749   | 594,170   | 576,000   | 611,840   |
| Employer Medicare | 235,122 | 241,812 | 250,905   | 269,300   | 260,000   | 285,410   |
| Employer IMRF     | 827,091 | 934,951 | 1,041,673 | 1,152,950 | 1,150,000 | 1,106,020 |

|                           |                  |                  |                  |                  |                  |                  |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Total Expenditures</b> | <b>1,591,389</b> | <b>1,718,137</b> | <b>1,846,327</b> | <b>2,016,420</b> | <b>1,986,000</b> | <b>2,003,270</b> |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|

**Employee Insurance Fund:**

| <b>Revenue:</b>                  | <b>Actual</b>         | <b>Actual</b>         | <b>Actual</b>         | <b>Proposed</b>       | <b>Est. Actual</b>    | <b>Proposed</b>       |
|----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Internal Service Charges:</b> | <b><u>FY 2011</u></b> | <b><u>FY 2012</u></b> | <b><u>FY 2013</u></b> | <b><u>FY 2014</u></b> | <b><u>FY 2014</u></b> | <b><u>FY 2015</u></b> |
| General Fund                     | 1,940,541             | 2,036,340             | 2,067,584             | 2,193,930             | 2,068,848             | 2,174,705             |
| Municipal Garage                 | 71,660                | 76,409                | 82,927                | 106,200               | 100,145               | 91,740                |
| Parking Meter Fund               | 16,587                | 18,211                | 19,924                | 21,170                | 19,963                | 22,110                |
| Sewer Fund                       | 84,251                | 96,286                | 98,638                | 111,520               | 105,162               | 107,300               |
| Water Fund                       | 319,108               | 358,860               | 364,051               | 405,500               | 382,381               | 413,220               |
| <b>Total Revenue</b>             | <b>2,432,147</b>      | <b>2,586,106</b>      | <b>2,633,124</b>      | <b>2,838,320</b>      | <b>2,676,500</b>      | <b>2,809,075</b>      |

**Expenditures:**

|                              |           |           |           |           |           |           |
|------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| Health Insur. - North Sub.   | 1,231,965 | 1,178,525 | 1,241,679 | 1,337,800 | 1,201,500 | 1,321,700 |
| Health Insur. - HMO-Illinois | 988,543   | 1,193,268 | 1,204,673 | 1,289,400 | 1,270,500 | 1,275,525 |
| Flexible Benefit Program     | 140,130   | 141,060   | 139,500   | 141,120   | 139,000   | 141,850   |
| Life Insurance               | 36,951    | 37,208    | 37,459    | 40,000    | 37,520    | 40,000    |
| Unemployment Comp.           | 27,091    | 22,811    | 6,052     | 30,000    | 28,000    | 30,000    |
| Other Expense                | 7,467     | 13,234    | 3,761     | -         | -         | -         |

|                                   |                  |                  |                  |                  |                  |                  |
|-----------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Total Employee Insur. Exp.</b> | <b>2,432,147</b> | <b>2,586,106</b> | <b>2,633,124</b> | <b>2,838,320</b> | <b>2,676,520</b> | <b>2,809,075</b> |
|-----------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|

**Section 105 Fund:**

| <b>Revenue:</b>                  | <b>Actual</b>         | <b>Actual</b>         | <b>Actual</b>         | <b>Proposed</b>       | <b>Est. Actual</b>    | <b>Proposed</b>       |
|----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Internal Service Charges:</b> | <b><u>FY 2011</u></b> | <b><u>FY 2012</u></b> | <b><u>FY 2013</u></b> | <b><u>FY 2014</u></b> | <b><u>FY 2014</u></b> | <b><u>FY 2015</u></b> |
| General Fund                     | 150,980               | 159,370               | 180,430               | 181,550               | 210,980               | 190,000               |
| Municipal Garage                 | 4,120                 | 5,210                 | 6,320                 | 8,070                 | 9,460                 | 7,190                 |
| Parking Meter Fund               | -                     | -                     | -                     | -                     | -                     | -                     |
| Sewer Fund                       | 4,950                 | 5,210                 | 6,325                 | 7,500                 | 8,780                 | 7,790                 |
| Water Fund                       | 19,950                | 20,210                | 24,425                | 28,880                | 30,780                | 31,030                |
| <b>Total Revenue</b>             | <b>180,000</b>        | <b>190,000</b>        | <b>217,500</b>        | <b>226,000</b>        | <b>260,000</b>        | <b>236,010</b>        |

**Village of Wilmette 2015 Budget  
Fringe Benefit Expense Summary**

**Workers Compensation Fund:**

| <b>Revenue:</b>                  | <b>Actual</b>         | <b>Actual</b>         | <b>Actual</b>         | <b>Proposed</b>       | <b>Est. Actual</b>    | <b>Proposed</b>       |
|----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Internal Service Charges:</b> | <b><u>FY 2011</u></b> | <b><u>FY 2012</u></b> | <b><u>FY 2013</u></b> | <b><u>FY 2014</u></b> | <b><u>FY 2014</u></b> | <b><u>FY 2015</u></b> |
| General Fund                     | 245,624               | 244,129               | 238,203               | 262,140               | 246,896               | 262,810               |
| Municipal Garage                 | 8,900                 | 9,040                 | 9,310                 | 10,780                | 10,153                | 8,630                 |
| Parking Meter Fund               | 1,880                 | 1,900                 | 1,800                 | 2,090                 | 1,968                 | 2,110                 |
| Sewer Fund                       | 7,870                 | 7,900                 | 7,480                 | 8,530                 | 8,034                 | 8,250                 |
| Water Fund                       | 33,020                | 33,350                | 32,930                | 37,160                | 34,999                | 38,900                |
| Insurance recoveries             | 25,235                | 24,798                | 23,054                | -                     | 11,750                | -                     |
| <b>Total Revenue</b>             | <b>322,529</b>        | <b>321,117</b>        | <b>312,777</b>        | <b>320,700</b>        | <b>313,800</b>        | <b>320,700</b>        |

**Expenditures:**

|                           |                |                |                |                |                |                |
|---------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Workers' Compensation     |                |                |                |                |                |                |
| Fixed Premium Expense     | 278,800        | 278,800        | 278,800        | 278,800        | 278,800        | 278,800        |
| Deductible Payments       | 43,729         | 42,317         | 33,977         | 41,900         | 35,000         | 41,900         |
| <b>Total Expenditures</b> | <b>322,529</b> | <b>321,117</b> | <b>312,777</b> | <b>320,700</b> | <b>313,800</b> | <b>320,700</b> |

Note - The Village's contributions to the Police & Fire Pension Funds will appear as expense in the Police & Fire Programs and as revenue in the two Pension Funds. The Village's contribution to the Section 105 Fund will appear as fringe benefit expense throughout the operating budget and as revenue in the Section 105 Fund.

**Total Fringe Benefits:**

| <b>Revenue:</b>                  | <b>Actual</b>         | <b>Actual</b>         | <b>Actual</b>         | <b>Proposed</b>       | <b>Est. Actual</b>    | <b>Proposed</b>       |
|----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Internal Service Charges:</b> | <b><u>FY 2011</u></b> | <b><u>FY 2012</u></b> | <b><u>FY 2013</u></b> | <b><u>FY 2014</u></b> | <b><u>FY 2014</u></b> | <b><u>FY 2015</u></b> |
| <b>IMRF Fund</b>                 | 1,591,389             | 1,718,137             | 1,846,326             | 2,016,420             | 1,986,000             | 2,003,270             |
| <b>Employee Insurance Fund</b>   | 2,432,147             | 2,586,106             | 2,633,124             | 2,838,320             | 2,676,500             | 2,809,075             |
| <b>Workers Comp. Fund</b>        | 322,529               | 321,117               | 312,777               | 320,700               | 313,800               | 320,700               |
| <b>Section 105 Contrib.</b>      | 180,000               | 190,000               | 217,500               | 226,000               | 260,000               | 236,010               |
| <b>Fire Pension Contrib.</b>     | 2,152,600             | 2,217,700             | 2,211,300             | 2,361,200             | 2,200,000             | 2,135,483             |
| <b>Police Pension Contrib.</b>   | 1,752,700             | 1,843,600             | 1,800,000             | 1,870,000             | 1,800,000             | 1,791,974             |
|                                  | <b>8,431,365</b>      | <b>8,876,660</b>      | <b>9,021,027</b>      | <b>9,632,640</b>      | <b>9,236,300</b>      | <b>9,296,512</b>      |

**Expenditures:**

|                                |                  |                  |                  |                  |                  |                  |
|--------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>IMRF Fund</b>               | 1,591,389        | 1,718,137        | 1,846,327        | 2,016,420        | 1,986,000        | 2,003,270        |
| <b>Employee Insurance Fund</b> | 2,432,147        | 2,586,106        | 2,633,124        | 2,838,320        | 2,676,520        | 2,809,075        |
| <b>Workers Comp. Fund</b>      | 322,529          | 321,117          | 312,777          | 320,700          | 313,800          | 320,700          |
| <b>Section 105 Contrib.</b>    | 180,000          | 190,000          | 217,500          | 226,000          | 260,000          | 236,010          |
| <b>Fire Pension Contrib.</b>   | 2,152,600        | 2,217,700        | 2,211,300        | 2,361,200        | 2,200,000        | 2,135,483        |
| <b>Police Pension Contrib.</b> | 1,752,700        | 1,843,600        | 1,800,000        | 1,870,000        | 1,800,000        | 1,791,974        |
|                                | <b>8,431,365</b> | <b>8,876,660</b> | <b>9,021,028</b> | <b>9,632,640</b> | <b>9,236,320</b> | <b>9,296,512</b> |

**Village of Wilmette 2015 Budget  
Fringe Benefit Expense Distributions**

| <u>Program</u>                  | <u>Acct. Number</u>    | <u>Actual<br/>2011</u> | <u>Actual<br/>2012</u> | <u>Actual<br/>2013</u> | <u>Budget<br/>2014</u> | <u>Estimated<br/>Actual<br/>2014</u> | <u>Budget<br/>2015</u> |
|---------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------------|------------------------|
| Legislative                     | 11011010-415000        | -                      | -                      | -                      | -                      | -                                    | -                      |
| Administration                  | 11041010-415000        | 124,644                | 139,150                | 125,126                | 137,890                | 134,000                              | 137,000                |
| Information Technology          | 11051210-415000        | 72,350                 | 75,643                 | 82,154                 | 90,390                 | 84,000                               | 87,990                 |
| Finance - General Fund          | 11061410-415000        | 149,160                | 168,450                | 191,056                | 203,460                | 207,000                              | 209,220                |
| Law                             | 11071610-415000        | 4,683                  | -                      | -                      | -                      | -                                    | -                      |
| Community Development           | 11091845-415000        | 220,393                | 231,811                | 232,694                | 258,565                | 257,000                              | 260,035                |
| Business Development            | 11091846-415000        | 13,212                 | 14,274                 | 15,103                 | 17,165                 | 17,000                               | 16,295                 |
| Historical Museum               | 11111060-415000        | 20,555                 | 21,710                 | 24,098                 | 26,160                 | 26,000                               | 25,860                 |
| Cable TV Productions            | 11151060-415000        | 26,794                 | 27,751                 | 29,595                 | 32,825                 | 32,000                               | 33,005                 |
| Village Engineer                | 11202035-415000        | 134,131                | 143,535                | 150,987                | 165,955                | 145,000                              | 155,835                |
| Streets Dept.                   | 11233030-415000        | 355,185                | 352,145                | 325,727                | 340,615                | 333,000                              | 369,285                |
| Tree Maint.                     | 11303030-415000        | 93,959                 | 100,136                | 111,102                | 117,570                | 113,000                              | 115,700                |
| Street Lighting                 | 11333030-415000        | 47,956                 | 47,560                 | 47,320                 | 54,360                 | 50,000                               | 49,770                 |
| Buildings & Grounds             | 11342035-415000        | 65,539                 | 68,115                 | 72,584                 | 79,440                 | 77,000                               | 76,260                 |
| Fire & Police Comm.             | 11401020-415000        | 10,245                 | 12,756                 | 13,857                 | 15,910                 | 14,000                               | 15,150                 |
| Police - Operations             | 11414020-415000        | 2,546,110              | 2,655,128              | 2,643,537              | 2,805,535              | 2,640,000                            | 2,673,135              |
| Police - Services               | 11424020-415000        | 148,073                | 167,104                | 189,685                | 150,850                | 193,000                              | 182,940                |
| Pub. Safety - Communication     | 11434020-415000        | 214,535                | 224,256                | 238,368                | 264,705                | 265,000                              | 259,685                |
| Police - Crossing Guards        | 11454020-415000        | 19,316                 | 20,426                 | 20,575                 | 20,870                 | 22,000                               | 21,300                 |
| Fire Fighting                   | 11515020-415000        | 2,999,818              | 3,121,239              | 3,142,756              | 3,346,895              | 3,196,000                            | 3,134,185              |
| Health Dept.                    | 11566040-415000        | 47,994                 | 54,051                 | 58,164                 | 62,960                 | 62,960                               | 63,420                 |
| Retiree Health Insur.           | 11900050-413040        | -                      | -                      | -                      | -                      | -                                    | -                      |
| <b>Total General Fund</b>       |                        | <b>7,314,652</b>       | <b>7,645,240</b>       | <b>7,714,488</b>       | <b>8,192,120</b>       | <b>7,867,960</b>                     | <b>7,886,070</b>       |
| <b>Total Municipal Garage</b>   | <b>11273030-415000</b> | <b>170,125</b>         | <b>191,249</b>         | <b>209,342</b>         | <b>248,765</b>         | <b>252,000</b>                       | <b>201,105</b>         |
| Parking - METRA Lots            | 23753090-415000        | 23,675                 | 24,726                 | 26,738                 | 30,510                 | 30,510                               | 30,980                 |
| Parking - CTA Lots              | 23763090-415000        | 13,547                 | 14,878                 | 16,355                 | 19,380                 | 19,380                               | 19,850                 |
| <b>Total Parking Meter Fund</b> | <b>-</b>               | <b>37,222</b>          | <b>39,604</b>          | <b>43,093</b>          | <b>49,890</b>          | <b>49,890</b>                        | <b>50,830</b>          |
| Sewer Maint.                    | 40807090-415000        | 177,271                | 194,267                | 204,505                | 229,195                | 218,000                              | 224,535                |
| Sewer - SWPS                    | 40847090-415000        | 688                    | 516                    | 3,503                  | 2,040                  | 2,000                                | 2,000                  |
| <b>Total Sewer Fund</b>         |                        | <b>177,959</b>         | <b>194,783</b>         | <b>208,008</b>         | <b>231,235</b>         | <b>220,000</b>                       | <b>226,535</b>         |
| Water - Plant Operations        | 41818090-415000        | 390,905                | 432,418                | 454,091                | 500,695                | 471,000                              | 535,225                |
| Water - Meter Maint.            | 41828090-415000        | 42,516                 | 49,289                 | 52,821                 | 57,355                 | 56,000                               | 56,575                 |
| Water - Distribution            | 41838090-415000        | 167,521                | 186,352                | 201,477                | 225,435                | 211,000                              | 220,665                |
| Water - Admin                   | 41848090-415000        | 80,413                 | 87,462                 | 92,492                 | 104,330                | 94,000                               | 103,960                |
| Finance - Water Fund            | 41858090-415000        | 24,816                 | 25,469                 | 22,163                 | 22,840                 | 24,750                               | 15,070                 |
| <b>Total Water Fund</b>         |                        | <b>706,171</b>         | <b>780,990</b>         | <b>823,044</b>         | <b>910,655</b>         | <b>856,750</b>                       | <b>931,495</b>         |
| <b>Total Employee Benefits</b>  |                        | <b>8,406,129</b>       | <b>8,851,866</b>       | <b>8,997,975</b>       | <b>9,632,665</b>       | <b>9,246,600</b>                     | <b>9,296,035</b>       |

## **CAPITAL PLANNING**

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This section contains a description of the Village's development of its Capital Improvements Program. All building and infrastructure improvements other than annual programs as well as new and replacement equipment in excess of \$10,000 are projected as a part of this plan. These projections are used as a basis for the capital outlay in the cash flow projections and as the basis for projecting future debt issues.

A summary of the 10 Year Capital Improvements Program for 2015-2024 is contained in this section. Also included are descriptions for those capital items included in the 2015 Budget. The complete plan is a separate document that contains descriptions of all items contained in the plan along with pictures and diagrams where relevant.

## Capital Planning and Long Range Forecasting

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The Village forecasts its revenues and expenses for a three year period as part of the budget process. This process consists of projecting:

- Operating revenues
- Non-operating revenues
- Operating expenses
- Non-operating expenses
- Capital outlay

Operating revenues represent recurring revenue whose projections are impacted by inflation, local development factors and Village Board actions. Non-operating revenues are non-recurring in nature and are generally not projected beyond the proposed budget year unless they are linked to a specific future expense. Bond proceeds would be an example of this.

Operating expenses can be broken down into the four categories of personnel, refuse, debt service and all other. Projections for the personnel category and the all other category are generally based on expected rates of inflation. Refuse expense is primarily contractual and future increases are projected based upon the existing terms of the contract with our waste hauler. Debt service is estimated using the existing debt service schedules along with any projections of future debt issuances. Note that the Village of Wilmette is a home rule municipality and, as such, has no debt limitations.

Non-operating expenses represent non-recurring items other than capital outlay. Specific consulting projects or expenses tied to specific grant revenues are examples of these expenses. These items tend to be discretionary in nature and usually are not projected into future budget years.

Projecting capital outlay is critical to the budget process since these expenditures can be irregular and large. To properly plan for such expenditures, the Village develops a 10 Year Capital Improvements Plan wherein each department projects its capital requirements over the next 10 years (this typically consists of those items in excess of \$10,000).

Beginning for Fiscal Year 2011, the Village expanded the Capital Program from five to 10 years. This expansion improves long term financial planning and recognizes the impact that significant expenditure deferrals will have on the Village of Wilmette budget.

The plan projects the future funding source of these items as well (for example, an item may be projected to be financed from bond proceeds or a specific grant). The Five Year Capital Improvements Plan is prepared and reviewed by the Village Board as the initial step toward preparing the annual budget. The Plan is generally amended during the budget process as determinations are made for items to be moved forward or to be deferred based on current information. This Plan is the basis for projecting future capital outlay and is summarized in this section. The complete 10 Year Capital Improvements Plan includes detail descriptions for all projects programmed within the next five years, with maps and pictures where applicable. It is available for review upon request in the Finance Department.

**Village of Wilmette  
Ten Year Capital Improvements Program**

| <b>Ten Year Capital Improvement Summary</b> | <b>Actual 2013</b> | <b>Estimated 2014</b> | <b>2015</b>       | <b>2016</b>       | <b>2017</b>       | <b>2018</b>       | <b>2019</b>       | <b>Five Year Total</b> | <b>2020-2024</b>  | <b>Ten Year Total</b> |
|---------------------------------------------|--------------------|-----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------------|-------------------|-----------------------|
| Public Facilities                           | 246,107            | 260,800               | 190,000           | 2,139,500         | 1,446,500         | 5,284,500         | 40,000            | 9,100,500              | 245,000           | 9,345,500             |
| Equipment                                   | 18,229             | 244,150               | 12,500            | 253,750           | 25,000            | 22,000            | 65,000            | 378,250                | 410,000           | 774,000               |
| Information Technology                      | -                  | 57,860                | -                 | 14,200            | 64,500            | 137,000           | 112,000           | 327,700                | 659,000           | 986,700               |
| Sewer Improvements                          | 2,082,359          | 8,462,200             | 20,021,000        | 1,546,000         | 1,371,000         | 1,406,000         | 1,401,000         | 25,745,000             | 11,725,500        | 37,470,500            |
| Water Improvements                          | 1,081,569          | 620,550               | 395,500           | 2,256,000         | 1,178,000         | 2,618,500         | 2,387,500         | 8,835,500              | 3,496,000         | 12,331,500            |
| Streets, Sidewalks & Alleys                 | 1,534,456          | 1,423,930             | 2,596,813         | 8,022,010         | 17,414,800        | 16,962,000        | 13,018,000        | 58,013,623             | 25,343,000        | 83,356,623            |
| Vehicles                                    | 223,625            | 569,250               | 664,750           | 1,419,250         | 2,688,750         | 784,250           | 1,367,250         | 6,924,250              | 4,568,750         | 11,493,000            |
| <b>Totals - All Categories</b>              | <b>5,186,345</b>   | <b>11,638,740</b>     | <b>23,880,563</b> | <b>15,650,710</b> | <b>24,188,550</b> | <b>27,214,250</b> | <b>18,390,750</b> | <b>109,324,823</b>     | <b>46,447,250</b> | <b>155,757,823</b>    |

**Proposed Financing:**

|                                        |                  |                   |                   |                   |                   |                   |                   |                    |                   |                    |
|----------------------------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|-------------------|--------------------|
| General Fund - Operations              | 201,552          | 581,060           | 592,250           | 2,044,700         | 1,972,750         | 1,766,750         | 856,250           | 7,232,700          | 4,686,750         | 11,919,450         |
| Operations - Road, Curbs, Etc.         | 742,051          | 401,000           | 1,361,000         | 1,176,650         | 2,131,800         | 3,199,000         | 3,101,000         | 10,969,450         | 18,332,500        | 29,301,950         |
| Motor Fuel Tax Fund                    | 792,405          | 745,930           | 820,000           | 700,000           | 700,000           | 700,000           | 700,000           | 3,620,000          | 4,000,000         | 7,120,000          |
| Parking Meter Fund                     | -                | -                 | -                 | -                 | -                 | -                 | -                 | -                  | -                 | -                  |
| Sewer Fund - Operations                | 558,263          | 497,300           | 688,500           | 807,000           | 738,500           | 586,000           | 856,500           | 3,676,500          | 3,190,000         | 6,866,500          |
| Water Fund - Operations                | 778,497          | 432,650           | 428,000           | 1,802,000         | 1,305,500         | 713,500           | 715,000           | 4,964,000          | 3,842,000         | 8,806,000          |
| <b>Totals - Operating Funds</b>        | <b>3,072,768</b> | <b>2,657,940</b>  | <b>3,889,750</b>  | <b>6,530,350</b>  | <b>6,848,550</b>  | <b>6,965,250</b>  | <b>6,228,750</b>  | <b>30,462,650</b>  | <b>34,051,250</b> | <b>64,013,900</b>  |
| <i>General Fund - Debt Financing</i>   | <i>2,958</i>     | <i>428,950</i>    | <i>59,813</i>     | <i>1,886,360</i>  | <i>15,187,000</i> | <i>10,861,000</i> | <i>400,000</i>    | <i>28,394,173</i>  | <i>575,000</i>    | <i>28,969,173</i>  |
| <i>General Fund - Grant Financing</i>  | <i>93,865</i>    | <i>344,050</i>    | <i>356,000</i>    | <i>5,879,000</i>  | <i>1,233,000</i>  | <i>6,663,000</i>  | <i>9,217,000</i>  | <i>23,348,000</i>  | <i>3,510,500</i>  | <i>26,858,500</i>  |
| <i>General Fund - Other Financing</i>  | <i>-</i>         | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>           | <i>-</i>          | <i>-</i>           |
| <i>Parking Meter Fund- Other Fin.</i>  | <i>-</i>         | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>          | <i>-</i>           | <i>-</i>          | <i>-</i>           |
| <i>Sewer Fund - Other Financing</i>    | <i>1,618,889</i> | <i>7,964,900</i>  | <i>19,470,000</i> | <i>820,000</i>    | <i>820,000</i>    | <i>820,000</i>    | <i>820,000</i>    | <i>22,750,000</i>  | <i>8,810,500</i>  | <i>31,560,500</i>  |
| <i>Water Fund - Other Financing</i>    | <i>397,865</i>   | <i>187,900</i>    | <i>105,000</i>    | <i>535,000</i>    | <i>100,000</i>    | <i>1,905,000</i>  | <i>1,725,000</i>  | <i>4,370,000</i>   | <i>-</i>          | <i>4,370,000</i>   |
| <b>Totals - Other Financing</b>        | <b>2,113,577</b> | <b>8,925,800</b>  | <b>19,990,813</b> | <b>9,120,360</b>  | <b>17,340,000</b> | <b>20,249,000</b> | <b>12,162,000</b> | <b>78,862,173</b>  | <b>12,896,000</b> | <b>91,758,173</b>  |
| <b>Grand Totals-Proposed Financing</b> | <b>5,186,345</b> | <b>11,583,740</b> | <b>23,880,563</b> | <b>15,650,710</b> | <b>24,188,550</b> | <b>27,214,250</b> | <b>18,390,750</b> | <b>109,324,823</b> | <b>46,947,250</b> | <b>155,772,073</b> |

**Ten Year Capital Improvement Program  
Public Facilities Summary**

| <b>Ten Year Capital Improvement Program Summary</b>           | <b>Actual 2013</b> | <b>Estimated 2014</b> | <b>2015</b>    | <b>2016</b>      | <b>2017</b>      | <b>2018</b>      | <b>2019</b>   | <b>Five Year Total</b> | <b>2020-2024</b> | <b>Ten Year Total</b> |
|---------------------------------------------------------------|--------------------|-----------------------|----------------|------------------|------------------|------------------|---------------|------------------------|------------------|-----------------------|
| <b>Village wide - General Fund:</b>                           |                    |                       |                |                  |                  |                  |               |                        |                  |                       |
| Roofing - Various Buildings                                   | -                  | -                     | 190,000        | 652,500          | 215,000          | 436,000          | 40,000        | 1,533,500              | 200,000          | 1,733,500             |
| Security Enhancements                                         | -                  | 25,000                | -              | 62,500           | 37,500           | 22,500           | -             | 122,500                | -                | 122,500               |
| <b>Sub-Total - Village wide</b>                               | -                  | <b>25,000</b>         | <b>190,000</b> | <b>715,000</b>   | <b>252,500</b>   | <b>458,500</b>   | <b>40,000</b> | <b>1,656,000</b>       | <b>200,000</b>   | <b>1,856,000</b>      |
| <b>Village Hall - General Fund:</b>                           |                    |                       |                |                  |                  |                  |               |                        |                  |                       |
| Village Hall Boiler Replacement                               | 172,278            | -                     | -              | -                | -                | -                | -             | -                      | -                | -                     |
| Lighting Improvements                                         | 73,829             | -                     | -              | -                | -                | -                | -             | -                      | -                | -                     |
| Village Hall Roof Top HVAC Repl                               | -                  | -                     | -              | -                | 200,000          | -                | -             | 200,000                | -                | 200,000               |
| <b>Village Hall Facility Improvements</b>                     | -                  | -                     | -              | -                | -                | <b>1,675,000</b> | -             | <b>1,675,000</b>       | -                | <b>1,675,000</b>      |
| HVAC Compressor Replacement                                   | -                  | -                     | -              | 37,000           | 27,000           | 10,000           | -             | 74,000                 | -                | 74,000                |
| Village Hall Garage Floor Coating                             | -                  | -                     | -              | 65,000           | -                | -                | -             | 65,000                 | -                | 65,000                |
| Village Hall Garage Ramp Replacement                          | -                  | -                     | -              | 17,500           | -                | -                | -             | 17,500                 | -                | 17,500                |
| Village Hall Parking Lot Restoration                          | -                  | -                     | -              | 150,000          | -                | -                | -             | 150,000                | -                | 150,000               |
| Village Hall Interior Painting                                | -                  | -                     | -              | -                | -                | -                | 70,000        | 70,000                 | -                | 70,000                |
| Parking Meter Pay-by-Space                                    | -                  | 55,000                | -              | -                | -                | -                | -             | -                      | -                | -                     |
| <b>Sub-Total - Village Hall</b>                               | <b>246,107</b>     | <b>55,000</b>         | -              | <b>269,500</b>   | <b>227,000</b>   | <b>1,755,000</b> | -             | <b>2,251,500</b>       | -                | <b>2,251,500</b>      |
| <b>Police Station - General Fund:</b>                         |                    |                       |                |                  |                  |                  |               |                        |                  |                       |
| <b>Police Dept Facility Improvements</b>                      | -                  | -                     | -              | -                | -                | <b>2,000,000</b> | -             | <b>2,000,000</b>       | -                | <b>2,000,000</b>      |
| Replacement Generator                                         | -                  | -                     | -              | -                | 130,000          | -                | -             | 130,000                | -                | 130,000               |
| <b>Sub-Total - Police Station</b>                             | -                  | -                     | -              | -                | <b>130,000</b>   | <b>2,000,000</b> | -             | <b>2,130,000</b>       | -                | <b>2,130,000</b>      |
| <b>Fire Station - General Fund:</b>                           |                    |                       |                |                  |                  |                  |               |                        |                  |                       |
| Station #27 Window Replacement                                | -                  | -                     | -              | -                | 50,000           | -                | -             | 50,000                 | -                | 50,000                |
| Station # 26 & #27 Garage Floor Rehab                         | -                  | -                     | -              | 90,000           | -                | -                | -             | 90,000                 | -                | 90,000                |
| Station 27 Apparatus Door                                     | -                  | -                     | -              | -                | 200,000          | -                | -             | 200,000                | -                | 200,000               |
| Fire Station 26 & 27 Veh. Exhaust System                      | -                  | 131,800               | -              | -                | -                | -                | -             | -                      | -                | -                     |
| Station #27 Boiler Replacement                                | -                  | -                     | -              | 115,000          | -                | -                | -             | 115,000                | -                | 115,000               |
| Fire Stations Facility Study                                  | -                  | -                     | -              | -                | -                | -                | -             | -                      | 45,000           | 45,000                |
| <b>Sub-Total - Fire Station</b>                               | -                  | <b>131,800</b>        | -              | <b>205,000</b>   | <b>250,000</b>   | -                | -             | <b>455,000</b>         | <b>45,000</b>    | <b>500,000</b>        |
| <b>Village Yard - General Fund:</b>                           |                    |                       |                |                  |                  |                  |               |                        |                  |                       |
| <b>Yard Paving Improvements</b>                               | -                  | -                     | -              | <b>870,000</b>   | <b>587,000</b>   | <b>406,000</b>   | -             | <b>1,863,000</b>       | -                | <b>1,863,000</b>      |
| South Garage Improvements                                     | -                  | -                     | -              | 80,000           | -                | -                | -             | 80,000                 | -                | 80,000                |
| Generator Replacement                                         | -                  | -                     | -              | -                | -                | -                | 175,000       | 175,000                | -                | 175,000               |
| Roof over Spoils Bin                                          | -                  | -                     | -              | -                | -                | -                | 110,000       | 110,000                | -                | 110,000               |
| Light Renovation in Yard Truss Garage                         | -                  | 49,000                | -              | -                | -                | -                | -             | -                      | -                | -                     |
| <b>Fueling Station Replacement</b>                            | -                  | -                     | -              | -                | -                | <b>380,000</b>   | -             | <b>380,000</b>         | -                | <b>380,000</b>        |
| <b>Sub-Total - Village Yard</b>                               | -                  | <b>49,000</b>         | -              | <b>950,000</b>   | <b>587,000</b>   | <b>1,071,000</b> | -             | <b>2,608,000</b>       | -                | <b>2,608,000</b>      |
| <b>Total Public Facilities</b>                                | <b>246,107</b>     | <b>260,800</b>        | <b>190,000</b> | <b>2,139,500</b> | <b>1,446,500</b> | <b>5,284,500</b> | <b>40,000</b> | <b>9,100,500</b>       | <b>245,000</b>   | <b>9,345,500</b>      |
| <b>Proposed Financing Distribution for Public Facilities:</b> |                    |                       |                |                  |                  |                  |               |                        |                  |                       |
| <b>General Fund - Operations</b>                              | 152,242            | 38,750                | 190,000        | 1,269,500        | 859,500          | 823,500          | 40,000        | 3,182,500              | 245,000          | 3,427,500             |
| <b>Motor Fuel Tax Fund</b>                                    | -                  | -                     | -              | -                | -                | -                | -             | -                      | -                | -                     |
| <b>Parking Meter Fund</b>                                     | -                  | 55,000                | -              | -                | -                | -                | -             | -                      | -                | -                     |
| <b>Sewer Fund - Operations</b>                                | -                  | -                     | -              | -                | -                | -                | -             | -                      | -                | -                     |
| <b>Water Fund - Operations</b>                                | -                  | -                     | -              | -                | -                | -                | -             | -                      | -                | -                     |
| <b>Totals - Operating Funds</b>                               | <b>152,242</b>     | <b>93,750</b>         | <b>190,000</b> | <b>1,269,500</b> | <b>859,500</b>   | <b>823,500</b>   | <b>40,000</b> | <b>3,182,500</b>       | <b>245,000</b>   | <b>3,427,500</b>      |
| <b>General Fund - Debt Financing</b>                          | -                  | -                     | -              | <b>870,000</b>   | <b>587,000</b>   | <b>4,461,000</b> | -             | <b>5,918,000</b>       | -                | <b>5,918,000</b>      |
| <b>General Fund - Grant Financing</b>                         | 93,865             | 167,050               | -              | -                | -                | -                | -             | -                      | -                | -                     |
| <b>General Fund - Other Financing</b>                         | -                  | -                     | -              | -                | -                | -                | -             | -                      | -                | -                     |
| <b>Sewer Fund - Other Financing</b>                           | -                  | -                     | -              | -                | -                | -                | -             | -                      | -                | -                     |
| <b>Water Fund - Other Financing</b>                           | -                  | -                     | -              | -                | -                | -                | -             | -                      | -                | -                     |
| <b>Totals - Other Financing</b>                               | <b>93,865</b>      | <b>167,050</b>        | -              | <b>870,000</b>   | <b>587,000</b>   | <b>4,461,000</b> | -             | <b>5,918,000</b>       | -                | <b>5,918,000</b>      |
| <b>Grand Totals - Proposed Financing</b>                      | <b>246,107</b>     | <b>260,800</b>        | <b>190,000</b> | <b>2,139,500</b> | <b>1,446,500</b> | <b>5,284,500</b> | <b>40,000</b> | <b>9,100,500</b>       | <b>245,000</b>   | <b>9,345,500</b>      |

## Engineering – Buildings & Grounds

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|                                       |                       |           |           |
|---------------------------------------|-----------------------|-----------|-----------|
| <b>Roofing</b> (excludes Water Plant) | 2015                  | \$190,000 | Operating |
| Public Facilities–Village-Wide        | 2016                  | \$652,500 |           |
|                                       | 2017                  | \$215,000 |           |
|                                       | 2018                  | \$436,000 |           |
|                                       | 2019                  | \$40,000  |           |
| X                                     | Critical              |           |           |
|                                       | Recommended           |           |           |
| -                                     | Contingent on Funding |           |           |

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### Original Purchase Date & Cost

N/A

### Funding History

N/A

### Project Description & Justification

Weathering of roofs requires annual maintenance and repair in order to ensure their integrity. In addition to the routine annual maintenance, a roofing consultant is retained to assess the condition of the roofs at various Village facilities.

FY 2015 - \$190,000: \$190,000 is requested to replace the roof at the Police Department. The roof has exceeded its expected life cycle, has multiple soft spots, and is showing signs of wear.

FY 2016 - \$652,500: \$40,000 for roof maintenance and repairs on Village buildings, except the Water Plant facility. An additional \$612,500 is requested to replace the Village Hall roof which has reached its expected life cycle and is showing signs of wear. If a green roof is desired the cost should be doubled.

FY 2017 - \$215,000: \$40,000 for roof maintenance and repairs on Village buildings, except the Water Plant facility. The additional \$175,000 is for reroofing the roofs at the Historical Museum.

FY 2018 - \$436,000: \$40,000 for roof maintenance and repairs on Village buildings, except the Water Plant facility. An additional \$396,000 is for reroofing the Public Works truss garage and flat portions over the department storage areas.

FY 2019 - \$40,000 for roof maintenance and repairs on Village buildings, except the Water Plant facility.

### Project Update

Replacement of all roofs was deferred by two years during the 2013 budget process. Budget amounts were updated from a new roof survey performed yearly.

## Project Alternative

If roof replacements are not completed, the roofs will continue to deteriorate resulting in leaks which could cause mold and structural damage. Village staff will consider “green” roofs where applicable however it is anticipated that the green roof cost would be 100% more than a conventional style roof. Temporary repairs are not recommended on the barrel truss roof at the Village Yard and Village Hall roof because of their respective ages. Temporary repairs are possible for the Historical Museum roof when active leaks develop.

## Operating Budget Impact

Is this purchase \_\_\_\_\_ *routine* or  *non-routine*?

| NON-ROUTINE       |                  |
|-------------------|------------------|
| Maintenance Costs | \$2,000 per year |
| Personnel Costs   | None             |
| Training Costs    | None             |

**Ten Year Capital Improvement Program  
Equipment Summary**

| <b>Ten Year Capital Improvement<br/>Program Summary</b> | <b>Actual<br/>2013</b> | <b>Estimated<br/>2014</b> | <b>2015</b> | <b>2016</b> | <b>2017</b> | <b>2018</b> | <b>2019</b> | <b>Five Year<br/>Total</b> | <b>2020-2024</b> | <b>Ten Year<br/>Total</b> |
|---------------------------------------------------------|------------------------|---------------------------|-------------|-------------|-------------|-------------|-------------|----------------------------|------------------|---------------------------|
| <b>Village wide - General Fund:</b>                     |                        |                           |             |             |             |             |             |                            |                  |                           |
| <b>Sub-Total - Village wide</b>                         | -                      | -                         | -           | -           | -           | -           | -           | -                          | -                | -                         |
| <b>Village Hall - General Fund:</b>                     |                        |                           |             |             |             |             |             |                            |                  |                           |
| <b>Sub-Total - Village Hall</b>                         | -                      | -                         | -           | -           | -           | -           | -           | -                          | -                | -                         |
| <b>Police Station - General Fund:</b>                   |                        |                           |             |             |             |             |             |                            |                  |                           |
| <i>Communications Monopole</i>                          | -                      | -                         | -           | 175,000     | -           | -           | -           | 175,000                    | -                | 175,000                   |
| In-Car Camera System Server                             | -                      | -                         | -           | -           | -           | 22,000      | -           | 22,000                     | -                | 22,000                    |
| Handgun Replacement                                     | -                      | 50,000                    | -           | -           | -           | -           | -           | -                          | -                | -                         |
| CAD Server                                              | -                      | 61,000                    | -           | -           | -           | -           | -           | -                          | 80,000           | 80,000                    |
| 911 System & Dispatch Consoles                          | -                      | 121,950                   | -           | -           | -           | -           | -           | -                          | -                | -                         |
| <b>Sub-Total - Police Station</b>                       | -                      | 232,950                   | -           | 175,000     | -           | 22,000      | -           | 197,000                    | 80,000           | 277,000                   |
| <b>Fire Station - General Fund:</b>                     |                        |                           |             |             |             |             |             |                            |                  |                           |
| EMS Paperless Reporting System                          | 14,133                 | -                         | -           | -           | -           | -           | -           | -                          | -                | -                         |
| SCBA Filling Compressor System                          | -                      | -                         | -           | 27,000      | -           | -           | -           | 27,000                     | -                | 27,000                    |
| Self Contained Breathing Apparatus                      | -                      | -                         | -           | -           | -           | -           | -           | -                          | 250,000          | 250,000                   |
| Protective Gear Cleaning Equipment                      | -                      | -                         | -           | -           | -           | -           | 40,000      | 40,000                     | -                | 40,000                    |
| Thermal Imaging Cameras                                 | -                      | -                         | -           | -           | -           | -           | -           | -                          | 30,000           | 30,000                    |
| Rescue Struts                                           | -                      | 4,700                     | -           | -           | -           | -           | -           | -                          | -                | -                         |
| Toxic Gas Monitoring Equipment                          | 4,096                  | -                         | -           | -           | -           | -           | -           | -                          | -                | -                         |
| Cardiac Defibrillators & Telemetry Equip                | -                      | -                         | -           | -           | -           | -           | -           | -                          | -                | -                         |
| <b>Sub-Total - Fire Station</b>                         | 18,229                 | 4,700                     | -           | 27,000      | -           | -           | 40,000      | 67,000                     | 280,000          | 347,000                   |
| <b>Village Yard - General Fund:</b>                     |                        |                           |             |             |             |             |             |                            |                  |                           |
| Mobile Truck Lift                                       | 57,749                 | -                         | -           | -           | -           | -           | -           | -                          | -                | -                         |
| Replacement Snow Plows                                  | -                      | 6,500                     | 12,500      | 12,500      | 25,000      | -           | 25,000      | 75,000                     | 50,000           | 125,000                   |
| Replacement Radio System                                | -                      | -                         | -           | -           | -           | -           | -           | -                          | -                | -                         |
| GPS Fleet Management                                    | -                      | -                         | -           | 14,250      | -           | -           | -           | 14,250                     | -                | -                         |
| Replacement of Lettering System                         | -                      | -                         | -           | 25,000      | -           | -           | -           | 25,000                     | -                | 25,000                    |
| <b>Sub-Total - Village Yard</b>                         | -                      | 6,500                     | 12,500      | 51,750      | 25,000      | -           | 25,000      | 114,250                    | 50,000           | 150,000                   |
| <b>Sub-Total - Sewer Equipment</b>                      | -                      | -                         | -           | -           | -           | -           | -           | -                          | -                | -                         |
| <b>Grand Total - Equipment</b>                          | 18,229                 | 244,150                   | 12,500      | 253,750     | 25,000      | 22,000      | 65,000      | 378,250                    | 410,000          | 774,000                   |
| <b>General Fund - Operations</b>                        | 18,229                 | 122,200                   | 12,500      | 78,750      | 25,000      | 22,000      | 65,000      | 203,250                    | 410,000          | 613,250                   |
| <b>Motor Fuel Tax Fund</b>                              | -                      | -                         | -           | -           | -           | -           | -           | -                          | -                | -                         |
| <b>Parking Meter Fund</b>                               | -                      | -                         | -           | -           | -           | -           | -           | -                          | -                | -                         |
| <b>Sewer Fund - Operations</b>                          | -                      | -                         | -           | -           | -           | -           | -           | -                          | -                | -                         |
| <b>Water Fund - Operations</b>                          | -                      | -                         | -           | -           | -           | -           | -           | -                          | -                | -                         |
| <b>Totals - Operating Funds</b>                         | 18,229                 | 122,200                   | 12,500      | 78,750      | 25,000      | 22,000      | 65,000      | 203,250                    | 410,000          | 613,250                   |
| <i>General Fund - Debt Financing</i>                    | -                      | 121,950                   | -           | 175,000     | -           | -           | -           | 175,000                    | -                | 175,000                   |
| <i>General Fund - Grant Financing</i>                   | -                      | -                         | -           | -           | -           | -           | -           | -                          | -                | -                         |
| <i>General Fund - Other Financing</i>                   | -                      | -                         | -           | -           | -           | -           | -           | -                          | -                | -                         |
| <i>Sewer Fund - Other Financing</i>                     | -                      | -                         | -           | -           | -           | -           | -           | -                          | -                | -                         |
| <i>Water Fund - Other Financing</i>                     | -                      | -                         | -           | -           | -           | -           | -           | -                          | -                | -                         |
| <b>Totals - Other Financing</b>                         | -                      | 121,950                   | -           | 175,000     | -           | -           | -           | 175,000                    | -                | 175,000                   |
| <b>Grand Totals - Proposed Financing</b>                | 18,229                 | 244,150                   | 12,500      | 253,750     | 25,000      | 22,000      | 65,000      | 378,250                    | 410,000          | 788,250                   |

Public Works

|                               |                       |          |           |
|-------------------------------|-----------------------|----------|-----------|
| <b>Replacement Snow Plows</b> | 2015                  | \$12,500 | Operating |
| Equipment- Public Works       | 2016                  | \$12,500 |           |
|                               | 2017                  | \$25,000 |           |
|                               | 2019                  | \$25,000 |           |
| -                             | Critical              |          |           |
| X                             | Recommended           |          |           |
| -                             | Contingent on Funding |          |           |

**Original Purchase Date & Cost**

N/A

**Funding History**

N/A

**Project Description & Justification**



An estimated cost of \$12,500 in 2015 and 2016 to purchase new snowplows, and replace or rebuild existing 8 and 10 foot wide snow plows and underbody scrapers.

Snow plows are included in new vehicle purchases but generally deteriorate prior to the time the vehicle is due for replacement. After the winter season, snowplows are inspected to determine units in need of replacement or rebuilding. After replacements are purchased, surplus funds are used to repair units in need of extensive rebuilding.

**Project Update**

Approximately \$11,000 of funds for 2015 will be used to purchase 2 new attachments, a 9½-ft. wide V-type plow and a 10-ft. wide box-type snow pusher. The v-plow will be pick-up truck mounted and utilized to plow alleys, and the snow pusher will be skid-steer machine mounted and be used to relocate snow piles in commuter parking lots, thereby maximizing available parking spaces and corresponding revenue during winter months.

**Project Alternative**

The alternative is to defer purchasing, replacing, or rebuilding of the plows and perform running repairs to keep the units in operable condition for as long as possible. Purchase of parts for repairs would be funded through Vehicle Maintenance account 11273030-430100, or, contractual repairs through account 11273030-421000.

**Operating Budget Impact**

Is this purchase  X  routine or   non-routine?

| ROUTINE                    |                                                                           |
|----------------------------|---------------------------------------------------------------------------|
| Account Number/Description | 11233030-490450-70105, Snowplows                                          |
| Maintenance Costs          | All maintenance expenditures are included in various accounts in 11273030 |
| Personnel Costs            | None                                                                      |
| Training Costs             | None                                                                      |

**Ten Year Capital Improvement Program  
Information Technology Summary**

| Ten Year Capital Improvement<br>Program Summary | Actual<br>2013 | Estimated<br>2014 | 2015 | 2016   | 2017   | 2018    | 2019    | Five Year<br>Total | 2020-2024 | Ten Year<br>Total |
|-------------------------------------------------|----------------|-------------------|------|--------|--------|---------|---------|--------------------|-----------|-------------------|
| <b>PC and Peripheral Equipment:</b>             |                |                   |      |        |        |         |         |                    |           |                   |
| Content Management Software                     | -              | 46,655            | -    | -      | -      | -       | -       | -                  | -         | -                 |
| <b>Sub-Total - PC and Peripheral</b>            | -              | 46,655            | -    | -      | -      | -       | -       | -                  | -         | -                 |
| <b>Network Software and Hardware:</b>           |                |                   |      |        |        |         |         |                    |           |                   |
| WAN Hardware                                    | -              | 11,205            | -    | -      | -      | -       | -       | -                  | -         | -                 |
| WAN Bandwidth Expansion                         | -              | -                 | -    | -      | -      | -       | -       | -                  | 99,000    | 99,000            |
| Server Consolidation and Virtualization         | -              | -                 | -    | -      | 55,000 | -       | -       | 55,000             | -         | 55,000            |
| <b>Sub-Total - Network S/W and H/W</b>          | -              | 11,205            | -    | -      | 55,000 | -       | -       | 55,000             | 99,000    | 154,000           |
| <b>Geographic Information System (GIS):</b>     |                |                   |      |        |        |         |         |                    |           |                   |
| GIS Hardware and Software                       | -              | -                 | -    | 14,200 | 9,500  | 107,000 | 112,000 | 242,700            | 560,000   | 802,700           |
| Global Pos. Sat. Surveying Equip.               | -              | -                 | -    | -      | -      | 30,000  | -       | 30,000             | -         | 30,000            |
| <b>Sub-Total - GIS</b>                          | -              | -                 | -    | 14,200 | 9,500  | 137,000 | 112,000 | 272,700            | 560,000   | 832,700           |
| <b>Department Specific Applications:</b>        |                |                   |      |        |        |         |         |                    |           |                   |
| <b>Sub-Total - Dept Applications</b>            | -              | -                 | -    | -      | -      | -       | -       | -                  | -         | -                 |
| <b>Grand Total -Information Technology</b>      | -              | 57,860            | -    | 14,200 | 64,500 | 137,000 | 112,000 | 327,700            | 659,000   | 986,700           |

**Proposed Financing Distribution for Information Technology:**

|                                          |   |        |   |        |        |         |         |         |         |         |
|------------------------------------------|---|--------|---|--------|--------|---------|---------|---------|---------|---------|
| General Fund - Operations                | - | 57,860 | - | 14,200 | 64,500 | 137,000 | 112,000 | 327,700 | 659,000 | 986,700 |
| Motor Fuel Tax Fund                      | - | -      | - | -      | -      | -       | -       | -       | -       | -       |
| Parking Meter Fund                       | - | -      | - | -      | -      | -       | -       | -       | -       | -       |
| Sewer Fund - Operations                  | - | -      | - | -      | -      | -       | -       | -       | -       | -       |
| Water Fund - Operations                  | - | -      | - | -      | -      | -       | -       | -       | -       | -       |
| <b>Totals - Operating Funds</b>          | - | 57,860 | - | 14,200 | 64,500 | 137,000 | 112,000 | 327,700 | 659,000 | 986,700 |
| General Fund - Debt Financing            | - | -      | - | -      | -      | -       | -       | -       | -       | -       |
| General Fund - Grant Financing           | - | -      | - | -      | -      | -       | -       | -       | -       | -       |
| General Fund - Other Financing           | - | -      | - | -      | -      | -       | -       | -       | -       | -       |
| Sewer Fund - Other Financing             | - | -      | - | -      | -      | -       | -       | -       | -       | -       |
| Water Fund - Other Financing             | - | -      | - | -      | -      | -       | -       | -       | -       | -       |
| <b>Totals - Other Financing</b>          | - | -      | - | -      | -      | -       | -       | -       | -       | -       |
| <b>Grand Totals - Proposed Financing</b> | - | 57,860 | - | 14,200 | 64,500 | 137,000 | 112,000 | 327,700 | 659,000 | 986,700 |

**Ten Year Capital Improvement Program  
Sewer Improvements Summary**

| <b>Ten Year Capital Improvement Program Summary</b>                   | <b>Actual 2013</b> | <b>Estimated 2014</b> | <b>2015</b>       | <b>2016</b>      | <b>2017</b>      | <b>2018</b>      | <b>2019</b>      | <b>Five Year Total</b> | <b>2020-2024</b>  | <b>Ten Year Total</b> |
|-----------------------------------------------------------------------|--------------------|-----------------------|-------------------|------------------|------------------|------------------|------------------|------------------------|-------------------|-----------------------|
| <b>Storm Water Pump Station:</b>                                      |                    |                       |                   |                  |                  |                  |                  |                        |                   |                       |
| Pump Renovations                                                      | -                  | -                     | -                 | 35,000           | -                | 35,000           | -                | 70,000                 | -                 | 70,000                |
| Pump 2 Flap Valve Replacement                                         | 15,495             | -                     | -                 | -                | -                | -                | -                | -                      | -                 | -                     |
| Clean Out Pumping Station Sump                                        | -                  | -                     | -                 | -                | -                | -                | 30,000           | 30,000                 | -                 | 30,000                |
| SWPS Roof Replacement                                                 | -                  | -                     | -                 | -                | -                | -                | -                | -                      | 75,000            | 75,000                |
| <b>Sub-Total-Storm Water Pump Station</b>                             | <b>15,495</b>      | <b>-</b>              | <b>-</b>          | <b>35,000</b>    | <b>-</b>         | <b>35,000</b>    | <b>30,000</b>    | <b>100,000</b>         | <b>75,000</b>     | <b>175,000</b>        |
| <b>Sewer Collection System:</b>                                       |                    |                       |                   |                  |                  |                  |                  |                        |                   |                       |
| <i>Sewer Lining &amp; Rehab. Prog.****</i>                            | <i>641,190</i>     | <i>706,500</i>        | <i>820,000</i>    | <i>820,000</i>   | <i>820,000</i>   | <i>820,000</i>   | <i>820,000</i>   | <i>4,100,000</i>       | <i>4,430,000</i>  | <i>8,530,000</i>      |
| Sewer Maintenance***                                                  | 219,796            | 180,000               | 251,000           | 251,000          | 251,000          | 251,000          | 251,000          | 1,255,000              | 1,300,000         | 2,555,000             |
| Sewer Main Repairs****                                                | 228,179            | 317,300               | 300,000           | 300,000          | 300,000          | 300,000          | 300,000          | 1,500,000              | 1,500,000         | 3,000,000             |
| <i>Relief Sewer Improv. Program</i>                                   | <i>237,659</i>     |                       |                   |                  |                  |                  |                  |                        | <i>4,380,500</i>  | <i>4,380,500</i>      |
| Sanitary Sewer Flow Monitoring***                                     | -                  | -                     | -                 | 40,000           | -                | -                | -                | 40,000                 | 40,000            | 80,000                |
| <i>West Park Storage Project</i>                                      | <i>61,133</i>      | <i>2,700,000</i>      | <i>15,500,000</i> |                  |                  |                  |                  | <i>15,500,000</i>      |                   | <i>15,500,000</i>     |
| Overhead Sewer Program                                                | -                  | -                     | -                 | 100,000          | -                | -                | -                | 100,000                | -                 | 100,000               |
| Separate Storm Sewer Study                                            | -                  | 265,000               | -                 | -                | -                | -                | -                | -                      | -                 | -                     |
| Separate Sewer Area Capacity Improvements                             | 378,487            | 2,864,900             | -                 | -                | -                | -                | -                | -                      | -                 | -                     |
| Princeton Place pump Station and Storage                              | 67,018             | 284,000               | 2,500,000         | -                | -                | -                | -                | 2,500,000              | -                 | 2,500,000             |
| Manhole Rehabilitation                                                | 233,402            | 1,144,500             | 650,000           | -                | -                | -                | -                | 650,000                | -                 | 650,000               |
| <b>Sub-Total - Sewer Collection System</b>                            | <b>2,066,864</b>   | <b>8,462,200</b>      | <b>20,021,000</b> | <b>1,511,000</b> | <b>1,371,000</b> | <b>1,371,000</b> | <b>1,371,000</b> | <b>25,645,000</b>      | <b>11,650,500</b> | <b>37,295,500</b>     |
| <b>Total Sewer Improvements</b>                                       | <b>2,082,359</b>   | <b>8,462,200</b>      | <b>20,021,000</b> | <b>1,546,000</b> | <b>1,371,000</b> | <b>1,406,000</b> | <b>1,401,000</b> | <b>25,745,000</b>      | <b>11,725,500</b> | <b>37,470,500</b>     |
| ***Funded through Operations                                          |                    |                       |                   |                  |                  |                  |                  |                        |                   |                       |
| ****Funded through 2002 and future bond issuance                      |                    |                       |                   |                  |                  |                  |                  |                        |                   |                       |
| <b>Proposed Financing Distribution for Sewer System Improvements:</b> |                    |                       |                   |                  |                  |                  |                  |                        |                   |                       |
| General Fund - Operations                                             | -                  | -                     | -                 | -                | -                | -                | -                | -                      | -                 | -                     |
| Motor Fuel Tax Fund                                                   | -                  | -                     | -                 | -                | -                | -                | -                | -                      | -                 | -                     |
| Parking Meter Fund                                                    | -                  | -                     | -                 | -                | -                | -                | -                | -                      | -                 | -                     |
| Sewer Fund - Operations                                               | 463,470            | 497,300               | 551,000           | 726,000          | 551,000          | 586,000          | 581,000          | 2,995,000              | 2,915,000         | 5,910,000             |
| Water Fund - Operations                                               | -                  | -                     | -                 | -                | -                | -                | -                | -                      | -                 | -                     |
| <b>Totals - Operating Funds</b>                                       | <b>463,470</b>     | <b>497,300</b>        | <b>551,000</b>    | <b>726,000</b>   | <b>551,000</b>   | <b>586,000</b>   | <b>581,000</b>   | <b>2,995,000</b>       | <b>2,915,000</b>  | <b>5,910,000</b>      |
| <i>General Fund - Other Financing</i>                                 | <i>-</i>           | <i>-</i>              | <i>-</i>          | <i>-</i>         | <i>-</i>         | <i>-</i>         | <i>-</i>         | <i>-</i>               | <i>-</i>          | <i>-</i>              |
| <i>Sewer Fund - Other Financing</i>                                   | <i>1,618,889</i>   | <i>7,964,900</i>      | <i>19,470,000</i> | <i>820,000</i>   | <i>820,000</i>   | <i>820,000</i>   | <i>820,000</i>   | <i>22,750,000</i>      | <i>8,810,500</i>  | <i>31,560,500</i>     |
| <i>Water Fund - Other Financing</i>                                   | <i>-</i>           | <i>-</i>              | <i>-</i>          | <i>-</i>         | <i>-</i>         | <i>-</i>         | <i>-</i>         | <i>-</i>               | <i>-</i>          | <i>-</i>              |
| <b>Totals - Other Financing</b>                                       | <b>1,618,889</b>   | <b>7,964,900</b>      | <b>19,470,000</b> | <b>820,000</b>   | <b>820,000</b>   | <b>820,000</b>   | <b>820,000</b>   | <b>22,750,000</b>      | <b>8,810,500</b>  | <b>31,560,500</b>     |
| <b>Grand Totals - Proposed Financing</b>                              | <b>2,082,359</b>   | <b>8,462,200</b>      | <b>20,021,000</b> | <b>1,546,000</b> | <b>1,371,000</b> | <b>1,406,000</b> | <b>1,401,000</b> | <b>25,745,000</b>      | <b>11,725,500</b> | <b>37,470,500</b>     |

|                                        |                       |            |           |
|----------------------------------------|-----------------------|------------|-----------|
| <b>Sewer Lining and Rehabilitation</b> | 2015                  | \$ 820,000 | IEPA Loan |
| Sewer Fund-Sewer Improvements-Sewer    | 2016                  | \$ 820,000 |           |
| Collection System                      | 2017                  | \$ 820,000 |           |
|                                        | 2018                  | \$ 820,000 |           |
|                                        | 2019                  | \$ 820,000 |           |
| X                                      | Critical              |            |           |
| -                                      | Recommended           |            |           |
| -                                      | Contingent on Funding |            |           |

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**Original Purchase Date & Cost**

N/A

**Funding History**

|      |           |           |
|------|-----------|-----------|
| 2014 | \$820,000 | IEPA Loan |
| 2013 | \$639,425 | IEPA Loan |
| 2012 | \$826,000 | IEPA Loan |
| 2011 | \$906,675 | IEPA Loan |
| 2010 | \$247,711 | IEPA Loan |

**Project Description & Justification**

Sewer lining is a non-invasive technique to rehabilitate sewers by eliminating infiltration, structural defects, and root intrusion. The list of sewers identified as needing sewer lining grows each year. This annual expenditure is proposed to be a long-term program to address the deterioration of the Village's sewer system.

The cost estimate to line the entire sanitary sewer system, not including laterals, west of Ridge Road is estimated to be \$11,200,000. In order to address sewer backups and infiltration in this area, the Engineering Department recommends funding the program at \$820,000 beginning in 2014 which would completely line the separate sanitary sewer system by 2028.

In addition to lining the sanitary sewer system, the combined sewers east of Ridge Road are deteriorating and in need of sewer lining. The cost estimate to line the entire combined sewer system, east of Ridge Road, is estimated to be \$14,500,000. The Engineering Department recommends continuing a lining program beyond 2028 to address the condition of the combined sewer system as well.

**Project Update**

2020 the sewer lining program will be increased by \$330,000 to \$1,150,000 for the sewer on Central Avenue. This project is slated for reconstruction with the Surface Transportation Program (STP) through the North Shore Council of Mayors.

**Project Alternative**

The alternative to sewer lining is sewer replacement by open excavation which can be significantly more costly and disruptive. The Village's sewer system is sixty to one-hundred plus years in age and has numerous cracks, tree roots, and mineral deposits. These pipe deficiencies result in groundwater infiltration, sewer collapses, and blockages. Not funding this program will result in infiltration contributing to sewer backups and continued deterioration of the sewer pipes.

## Operating Budget Impact

Is this purchase *routine*   X   or        *non-routine*?

| ROUTINE                    |                        |
|----------------------------|------------------------|
| Department Budget          | Sewer Capital          |
| Account Number Description | Sewer Lining and Rehab |
| Account Number             | 40957090-470400-80703  |

*Engineering*

|                                     |      |            |           |
|-------------------------------------|------|------------|-----------|
| <b>Sewer Main Repairs</b>           | 2015 | \$ 300,000 | Operating |
| Sewer Fund-Sewer Improvements-Sewer | 2016 | \$ 300,000 |           |
| Collection System                   | 2017 | \$ 300,000 |           |
|                                     | 2018 | \$ 300,000 |           |
|                                     | 2019 | \$ 300,000 |           |

|   |                       |
|---|-----------------------|
| X | Critical              |
| - | Recommended           |
| - | Contingent on Funding |



Failed Sewer

Failed Sewer

Sewer in Good Condition

**Original Purchase Date & Cost**

N/A

**Funding History**

|      |           |           |
|------|-----------|-----------|
| 2014 | \$300,000 | Operating |
| 2013 | \$300,000 | Operating |
| 2012 | \$379,000 | Bond      |
| 2011 | \$702,488 | Bond      |
| 2010 | \$308,680 | Bond      |

**Project Description & Justification**

The sewer repair program includes excavating and replacing portions of the sewer system, including addressing defective manholes and sewer service connections as necessary.

These funds will be used to repair deteriorated sewer mains and service connections as identified by the annual sewer televising program. It has been the Engineering Department’s practice to televise, review, and repair all sewers beneath the streets selected for the annual road program to minimize future disruptions to the new pavement. In addition, with the prevalence of rain events the past several years, many additional sewers were televised because of poor system performance.

This project focuses on repairing sewers which show signs of collapse, excessive cracking, voids or gaps between pipes, and faulty service connections which may prove problematic to the functioning of the sewer main and have to be repaired before the sewers can be eligible for sewer lining. In addition, this annual expenditure will address the deterioration of the sewer system by increasing sewer capacity, reducing sewer backups, improving the pipe’s structural integrity, and protecting the investment in the newly paved streets.

**Project Update**

The funding amount of \$300,000 has been added to 2019. Funding for sewer main repairs along Central Avenue have been removed from this project. It is now a standalone project.

**Project Alternative**

The alternative to the sewer replacement program is to repair sewers on an emergency basis. Reacting to sewers that have already collapsed will result in sewer backups and street sinkholes and cost the Village more than through a proactive main repair program.

**Operating Budget Impact**

Is this purchase  X  routine or \_\_\_non-routine?

| ROUTINE                    |                       |
|----------------------------|-----------------------|
| Department Budget          | Sewer Capital         |
| Account Number Description | Sewer Main Repairs    |
| Account Number             | 40957090-470400-80707 |

|                                     |                       |           |           |
|-------------------------------------|-----------------------|-----------|-----------|
| <b>Sewer Maintenance</b>            | 2015                  | \$251,000 | Operating |
| Sewer Fund-Sewer Improvements-Sewer | 2016                  | \$251,000 |           |
| Collection System                   | 2017                  | \$251,000 |           |
|                                     | 2018                  | \$251,000 |           |
|                                     | 2019                  | \$251,000 |           |
| X                                   | Critical              |           |           |
| -                                   | Recommended           |           |           |
| -                                   | Contingent on Funding |           |           |

---

**Original Purchase Date & Cost**

N/A

**Funding History**

|      |           |           |
|------|-----------|-----------|
| 2014 | \$210,000 | Operating |
| 2013 | \$325,000 | Operating |
| 2012 | \$210,000 | Operating |
| 2011 | \$210,000 | Operating |
| 2010 | \$153,215 | Operating |

**Project Description & Justification**

A multi-year effort targeting sewer maintenance, including contractual maintenance of drainage structures, emergency, and road program sewer point repairs.

The following sewer maintenance improvements are recommended in 2015:

- \$50,000 is budgeted for a contractor to perform repairs to sewers that are over 10 feet in depth and cannot be repaired by Village crews and emergency sewer repairs and improvements for the combined, sanitary, and storm sewer systems identified during the budget year.
- \$52,000 to clean approximately 550 drainage structures in order to obtain a three-year cleaning cycle. The Sewer Division has only been able to maintain a five-year cycle prior to outsourcing.
- \$149,000 to cover the cost of televising/cleaning approximately 15.2 miles (10%) of main line sewers. The Village’s sewer systems contain 51.8 miles of storm sewer mains, 47.5 miles of sanitary sewer mains, and 47.27 miles of combination sewer mains. Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) mandates that a long term (O&M) Program be developed. The O & M program includes maintenance, cleaning and rehabilitation. At this time the MWRDGC does not require specific percentage of sewer cleaning. Based on the age of the Village’s sewers the best management practices would be 10-percent per year.

## Project Update

In the past the Televising and Cleaning Program has typically cleaned 6% of the Village's sewer system. Due to the recent storm events and pending regulations from the Metropolitan Water Reclamation District, it is recommended that 10-percent of the sewers are cleaned annually to maintain the system to its maximum effectiveness. Staff recommends the previous funding amount of \$210,000 be increased to \$251,000 for 2015-2018. This increase is only for the Televising and Cleaning Program.

The funding amount of \$251,000 has been added to 2019.

## Project Alternative

This project is critical since a reduction in maintenance of the sewer system can ultimately lead to sewer back-ups and increased flooding. Portions of the work correlate to the Village's mandated National Pollutant Discharge Elimination System (NPDES), the Combined Sewer Overflow (CSO) permits, and annual Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) long term maintenance program. The alternative would be a reduction to these contractual services which would place the Village in non-compliance unless additional personnel and equipment were added to perform the services using Public Works staff.

## Operating Budget Impact

Is this purchase *routine*   X   or        *non-routine*?

| ROUTINE                    |                           |
|----------------------------|---------------------------|
| Department Budget          | Public Works / Sewer Fund |
| Account Number Description | Sewer Maintenance         |
| Account Number             | 40807090-425300           |



## Operating Budget Impact

Is this purchase \_\_\_*routine* or X *non-routine*?

| NON-ROUTINE       |                                                                                            |
|-------------------|--------------------------------------------------------------------------------------------|
| Maintenance Costs | Approximately \$500/year would be needed to maintain the supplies of the station           |
| Personnel Costs   | Approximately 150 man-hours annually would be required to inspect and maintain the station |
| Training Costs    | Training will be required and would be included in the construction costs                  |

**Princeton Place Pump Station  
and Storage**

2015 \$2,500,000

Bond

Sewer Fund-Sewer Improvements-Sewer Collection System

- Critical
  - X Recommended
  - Contingent on Funding
- 

**Original Purchase Date & Cost**

N/A

**Funding History**

|      |            |
|------|------------|
| 2014 | \$ 284,000 |
| 2013 | \$ 111,156 |

**Project Description & Justification**

Although the Princeton Place region includes relief sewers, the basement backup experience and flow monitoring data suggest the sewer system surcharges prematurely. Information gathered from flow meter studies determined that there appears to be problems with the MWRD's interceptor pipe downstream of the Princeton Place outfall. In addition, the wet and dry weather flows within the sewers in this area are very high. This additional flow is due to inflow and infiltration (I/I). Although properly sized, the sewers reach capacity with smaller rain events due to the existing flows.

The \$2,500,000 budgeted for 2015 is to implement the results of the Sanitary Sewer Evaluation Study (SSES) conducted in 2013 aimed at identifying and removing sources of (I/I) which are not easily identified during video review of sewers. The 2015 budgets also include system improvements to improve flow and add storage during peak events.

This project is recommended in the Separate Sanitary Sewer System Modeling study conducted by RJN in 2012.

**Project Update**

Per the direction of the Municipal Services Committee, staff sent out notification letters to the homes in the Kenilworth Gardens neighborhood that were determined to have private sources of inflow and infiltration (I/I) contributing to the sanitary sewer. This accounts for approximately 16% to 20% of the total I/I.

In addition, staff is working with the Metropolitan Water Reclamation District (MWRD) and other tributary communities to resolve surcharging in MWRD's system. MWRD agreed to clean and televise their interceptors to make sure they are physically in good condition. They also agreed to install flow meters in their interceptors this fall to determine if excessive flows are inundating the system.

Finally, the Village's consultant is evaluating the benefits of local storage to reduce sanitary peak flows.

## Project Alternative

There is no alternative to this project.

## Operating Budget Impact

Is this purchase     routine or  X  non-routine?

| NON-ROUTINE       |     |
|-------------------|-----|
| Maintenance Costs | TBD |
| Personnel Costs   | TBD |
| Training Costs    | TBD |

**Ten Year Capital Improvement Program  
Water Improvements Summary**

| Ten Year Capital Improvement Program Summary                   | Actual 2013      | Estimated 2014 | 2015           | 2016             | 2017             | 2018             | 2019             | Five Year Total  | 2020-2024        | Ten Year Total    |
|----------------------------------------------------------------|------------------|----------------|----------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| <b>Water Plant - Water Fund:</b>                               |                  |                |                |                  |                  |                  |                  |                  |                  |                   |
| Roof Repairs                                                   | -                | 39,000         | -              | 130,000          | -                | -                | -                | 130,000          | -                | 130,000           |
| Water System Infrastructure Assessment                         | -                | -              | 120,000        | -                | -                | -                | -                | 120,000          | -                | 120,000           |
| Filter Repairs 1971/1933                                       | -                | -              | -              | -                | 20,000           | -                | -                | 20,000           | -                | 20,000            |
| <b>Interconnection Improvements</b>                            | <b>2,486</b>     | -              | -              | -                | -                | <b>1,725,000</b> | <b>1,725,000</b> | <b>3,450,000</b> | -                | <b>3,450,000</b>  |
| Basin 1 & 2 Improvements                                       | -                | 52,000         | -              | 60,000           | 150,000          | -                | -                | 210,000          | -                | 210,000           |
| Chemical Storage Tank Improv.                                  | -                | -              | -              | 90,000           | 85,000           | -                | -                | 175,000          | -                | 175,000           |
| Heating System Improvements                                    | -                | -              | -              | 10,000           | -                | -                | -                | 10,000           | -                | 10,000            |
| <b>Pipe Gallery Painting &amp; Building Renovat</b>            | <b>-</b>         | <b>105,000</b> | <b>105,000</b> | <b>30,000</b>    | -                | -                | -                | <b>135,000</b>   | -                | <b>135,000</b>    |
| Discharge Valve Improvements                                   | 34,138           | 3,275          | -              | -                | -                | -                | -                | -                | -                | -                 |
| Instrumentation Replacement                                    | -                | -              | 40,000         | 75,000           | 15,000           | -                | -                | 130,000          | -                | 130,000           |
| Tank Maintenance                                               | 31,073           | -              | -              | -                | -                | -                | 40,000           | 40,000           | -                | 40,000            |
| <b>Sub-Total - Water Plant</b>                                 | <b>67,697</b>    | <b>199,275</b> | <b>265,000</b> | <b>395,000</b>   | <b>270,000</b>   | <b>1,725,000</b> | <b>1,765,000</b> | <b>4,420,000</b> | -                | <b>4,420,000</b>  |
| <b>Water Equipment Improvements:</b>                           |                  |                |                |                  |                  |                  |                  |                  |                  |                   |
| <i>SCADA Upgrade</i>                                           | <i>45,195</i>    | -              | -              | -                | -                | -                | -                | -                | 40,000           | <i>40,000</i>     |
| Rebuild Low Lift Pumps                                         | -                | -              | -              | 40,000           | 35,000           | 25,000           | -                | 100,000          | -                | 100,000           |
| <b>Filter Valve Improvements</b>                               | <b>331,302</b>   | <b>2,900</b>   | -              | <b>260,000</b>   | <b>100,000</b>   | <b>180,000</b>   | -                | <b>540,000</b>   | -                | <b>540,000</b>    |
| Rebuild High Lift Pumps                                        | 26,990           | 11,000         | 35,000         | 35,000           | 40,000           | -                | -                | 110,000          | -                | 110,000           |
| <b>Convert High Lift Pump to Variable Speed</b>                | <b>18,882</b>    | <b>80,000</b>  | -              | -                | -                | -                | -                | -                | -                | -                 |
| Low Lift Stations Meter Replacement                            | -                | -              | -              | 75,000           | -                | -                | -                | 75,000           | -                | 75,000            |
| 1971 Low Lift Station Influent Valve Replac                    | -                | -              | -              | -                | -                | 55,000           | -                | 55,000           | -                | 55,000            |
| Instrumentation Replacement Program                            | -                | -              | -              | 40,000           | 75,000           | 15,000           | -                | 130,000          | -                | 130,000           |
| <b>Sub-Total - Water Equipment</b>                             | <b>422,369</b>   | <b>93,900</b>  | <b>35,000</b>  | <b>450,000</b>   | <b>305,000</b>   | <b>220,000</b>   | -                | <b>1,010,000</b> | <b>40,000</b>    | <b>1,050,000</b>  |
| <b>Water Production Improvements:</b>                          |                  |                |                |                  |                  |                  |                  |                  |                  |                   |
| <i>Repl. Low Lift Pump #23</i>                                 | -                | -              | -              | <i>275,000</i>   | -                | -                | -                | <i>275,000</i>   | -                | <i>275,000</i>    |
| <b>Sub-Total - Water Production</b>                            | -                | -              | -              | <b>275,000</b>   | -                | -                | -                | <b>275,000</b>   | -                | <b>275,000</b>    |
| <b>Water Distribution Improvements:</b>                        |                  |                |                |                  |                  |                  |                  |                  |                  |                   |
| Automatic Meter Reading Program                                | -                | -              | -              | 5,000            | 25,000           | 5,000            | 5,000            | 40,000           | 170,000          | 210,000           |
| Glenview Meter Upgrade                                         | -                | -              | -              | 30,000           | 30,000           | 32,500           | 32,500           | 125,000          | -                | 125,000           |
| Distribution System Valve Improv.                              | 108,560          | 122,875        | 62,500         | 125,000          | 125,000          | 125,000          | 125,000          | 562,500          | 500,000          | 1,062,500         |
| Reservoir Bldg. Natural Gas Conversion                         | -                | -              | -              | 15,000           | -                | -                | -                | 15,000           | -                | 15,000            |
| Unidirectional Water Main Flushing                             | -                | 19,500         | -              | 37,000           | -                | 37,000           | 37,000           | 111,000          | 111,000          | 222,000           |
| Replace High Lift Flow Meter                                   | -                | -              | -              | 90,000           | -                | -                | -                | 90,000           | -                | 90,000            |
| Water Main Replacement Program                                 | 437,007          | -              | -              | 730,000          | 390,000          | 441,000          | 390,000          | 1,951,000        | 2,500,000        | 4,451,000         |
| Water Meter Replacement Program                                | 45,936           | 33,000         | 33,000         | 33,000           | 33,000           | 33,000           | 33,000           | 165,000          | 175,000          | 340,000           |
| Kenilworth Supply Study                                        | -                | 152,000        | -              | -                | -                | -                | -                | -                | -                | -                 |
| Water Valve Exerciser                                          | -                | -              | -              | 26,000           | -                | -                | -                | 26,000           | -                | 26,000            |
| Replace Standpipe Isolation Valve                              | -                | -              | -              | 45,000           | -                | -                | -                | 45,000           | -                | 45,000            |
| Distribution System Leak Detection                             | -                | -              | -              | -                | -                | -                | -                | -                | -                | -                 |
| <b>Sub-Total - Water Distribution</b>                          | <b>591,503</b>   | <b>327,375</b> | <b>95,500</b>  | <b>1,136,000</b> | <b>603,000</b>   | <b>673,500</b>   | <b>622,500</b>   | <b>3,130,500</b> | <b>3,456,000</b> | <b>6,586,500</b>  |
| ***Funded through Operations                                   |                  |                |                |                  |                  |                  |                  |                  |                  |                   |
| <b>Total Water Improvements</b>                                | <b>1,081,569</b> | <b>620,550</b> | <b>395,500</b> | <b>2,256,000</b> | <b>1,178,000</b> | <b>2,618,500</b> | <b>2,387,500</b> | <b>8,835,500</b> | <b>3,496,000</b> | <b>12,331,500</b> |
| *100% Reimbursable from Village of Glenview                    |                  |                |                |                  |                  |                  |                  |                  |                  |                   |
| <b>Proposed Financing Distribution for Water Improvements:</b> |                  |                |                |                  |                  |                  |                  |                  |                  |                   |
| General Fund - Operations                                      | -                | -              | -              | -                | -                | -                | -                | -                | -                | -                 |
| Sewer Fund - Operations                                        | -                | -              | -              | -                | -                | -                | -                | -                | -                | -                 |
| Water Fund - Operations                                        | 683,704          | 432,650        | 290,500        | 1,721,000        | 1,078,000        | 713,500          | 662,500          | 4,465,500        | 3,496,000        | 7,961,500         |
| <b>Totals - Operating Funds</b>                                | <b>683,704</b>   | <b>432,650</b> | <b>290,500</b> | <b>1,721,000</b> | <b>1,078,000</b> | <b>713,500</b>   | <b>662,500</b>   | <b>4,465,500</b> | <b>3,496,000</b> | <b>7,961,500</b>  |
| General Fund - Other Financing                                 | -                | -              | -              | -                | -                | -                | -                | -                | -                | -                 |
| Sewer Fund - Other Financing                                   | -                | -              | -              | -                | -                | -                | -                | -                | -                | -                 |
| Water Fund - Other Financing                                   | 397,865          | 187,900        | 105,000        | 535,000          | 100,000          | 1,905,000        | 1,725,000        | 4,370,000        | -                | 4,370,000         |
| <b>Totals - Other Financing</b>                                | <b>397,865</b>   | <b>187,900</b> | <b>105,000</b> | <b>535,000</b>   | <b>100,000</b>   | <b>1,905,000</b> | <b>1,725,000</b> | <b>4,370,000</b> | -                | <b>4,370,000</b>  |
| <b>Grand Totals - Proposed Financing</b>                       | <b>1,081,569</b> | <b>620,550</b> | <b>395,500</b> | <b>2,256,000</b> | <b>1,178,000</b> | <b>2,618,500</b> | <b>2,387,500</b> | <b>8,835,500</b> | <b>3,496,000</b> | <b>12,331,500</b> |

**Water System Infrastructure Assessment**    2015    \$120,000    Operating

Water Fund- Plant Facility Improvements

- X     Critical
  - Recommended
  - Contingent on Funding
- 

**Original Purchase Date & Cost**

N/A

**Funding History**

|           |          |                    |
|-----------|----------|--------------------|
| 1994-1995 | \$34,900 | Distribution Study |
| 1995-1996 | \$59,500 | Water Plant Study  |

**Project Description & Justification**

To perform condition assessment of the water system infrastructure (production and distribution) in the Village including the assessment of capital improvement needs for the next 20 years to continue to provide safe and reliable water. The industry standard recommendation is that utilities conduct a water system study every 12-15 years.

*Water Distribution Study*

The current model of the water distribution system is basic and in need of updating. In this study, the model will be upgraded to newer software that allows for more complex modeling and GIS compatibility. Additionally, assessment of the distribution system mains including the transmission lines will be conducted to provide a blue print of replacement needs and improvements. This distribution study will also include the 3.0 MG reservoir and the standpipe. The estimated cost of this study is \$70,000.

*Water Plant Study*

A comprehensive assessment would be conducted of the various process units and equipment from the intake to the high service operation. The assessment will provide the life expectancy of units and equipment and cost of replacement. Included in this study, assessment of the intake system including zebra control line, flocculation units including mixing units and paddle system, chemical feed system, structural integrity of piping in various units of treatment, structural integrity of the buildings as well as the electrical infrastructure including the switchgear. Previous water plant studies focused on the capacity improvement and what is required to increase flows and not on assessing the condition of the existing units and equipment. The estimated cost of this study is \$50,000.

The anticipated outcome of these studies to evaluate existing facilities is to establish the capital improvement needs for the water system for the next 20 years. These studies are conducted by an outside consultant.

**Project Update**

There are no changes to this CIP.

**Project Alternative**

An alternative is to hire consulting firm(s) on an as-need basis for individual projects.

**Operating Budget Impact**

Is this purchase *routine* \_\_\_\_ or *X* *non-routine*?

| NON-ROUTINE        |      |
|--------------------|------|
| Maintenance Costs: | None |
| Personnel Costs:   | None |
| Training Costs:    | None |

|                                                        |      |           |           |
|--------------------------------------------------------|------|-----------|-----------|
| <b>Pipe Gallery Painting &amp; Building Renovation</b> | 2015 | \$105,000 | Operating |
|                                                        | 2016 | \$30,000  |           |

Water Fund–Plant Facility Improvements

- X Critical
- Recommended
- Contingent on Funding

**Original Purchase Date & Cost**  
N/A

**Funding History**  
2013-2014 – \$120,000

**Project Description & Justification**



2015 Water proofing and masonry repairs on the east and south sides of the lower level of the 1933 building at an estimated cost of \$90,000

2015 Replacement of the water plant control room furniture and carpet at an estimated cost of \$15,000

2016 Improvements in the maintenance shop and office areas

The original Water Plant building was built in 1933 and houses the offices, laboratory, maintenance shop/office, kitchen, chemical building, and control room. Three subsequent capacity expansions in 1956, 1971 and 2003 added new filters, basins and equipment but no offices or storage areas. The interior of the 1933 building has not had any major improvements or renovation since 1971. In addition, it has sustained damage, such as staining and paint peeling in the ceilings and walls, due to roof leaks in 2006 and 2007.

In FY 2015, it is proposed to install water proofing and masonry repairs on the east and south sides of the lower level of the 1933 building. A survey performed by an architect in 2012 of the lower areas of the 1933 building recommended the installation of a water-proofing membrane and protection board along the east and south foundation walls of the 1933 building. In addition, masonry repairs and tuck-pointing will be required on the interior side of these walls. The estimated cost for the repairs is \$90,000. The interior walls of east and south foundation suffers water leaks that have deteriorated the mortar joints and bricks along these walls. Masonry repairs to the mortar joints and bricks cannot be performed without addressing the cause which is the leaky foundation walls. In order to repair the leaky foundation, it is proposed to excavate and dewater 10-15 ft. along the east and south walls and install water-proofing membrane and protection board. Continued water leak from these walls and deteriorated mortar and bricks could undermine the structural integrity of the building.

Also in FY 2015, it is proposed to replace the control room furniture and the carpet at an estimated cost of \$15,000.

The control room furniture was installed in 1993. This furniture is not adequate for the current number of SCADA servers, security computers and monitors. Additionally, the current furniture is not made for control room settings which results in significant exposure of wires and computers around the Operator. This has caused the shutting off of SCADA servers due to hitting the wires accidentally. It is proposed to install new furniture specifically made for control rooms to adequately house all the SCADA servers, computers and monitors without much exposure of computers and wires. The installation will be performed by the water plant staff.



Renovation in FY 2016 will focus on the west side of the 1933 building including maintenance shop and office areas including new office furniture.

**Project Update**

The control room furniture replacement was added to FY 2015 at an estimated cost of \$15,000.

**Project Alternative**

Portions of the renovations can be separated into smaller projects and performed over several years.

**Operating Budget Impact**

Is this purchase *routine* \_\_\_\_ or *X* *non-routine*?

| NON-ROUTINE        |      |
|--------------------|------|
| Maintenance Costs: | None |
| Personnel Costs:   | None |
| Training Costs:    | None |

*Engineering – Water Plant*

|                                                |      |          |           |
|------------------------------------------------|------|----------|-----------|
| <b>Water Plant Instrumentation Replacement</b> | 2015 | \$40,000 | Operating |
| Water Fund Equipment Improvements              | 2016 | \$75,000 |           |
|                                                | 2017 | \$15,000 |           |

- X Critical
- Recommended
- Contingent on Funding

**Original Purchase Date & Cost**

N/A

**Funding History**

N/A

**Project Description & Justification**



- 2015 Replace 14 turbidimeters located throughout the water plant at an estimated cost of \$40,000
- 2016 Replace 26 differential pressure transmitters throughout the water plant at an estimated cost of \$75,000
- 2017 Replace the level transmitters at an estimated cost of \$15,000.

*Turbidity*

Turbidity, measurement of cloudiness of water caused by suspended solids, is the key parameter used to assess the effectiveness of the treatment process and the water quality produced. The Safe Drinking Water Act requires the continuous monitoring of turbidity of all filters and finished water. If the turbidimeter is not operating, the filter must be taken out of service which would cause reduction in capacity.

The following is a table summarizing the turbidimeters currently in use:

| Location       | Number    | Year installed | Cost            |
|----------------|-----------|----------------|-----------------|
| Raw Water      | 1         | 2004           | \$2,850         |
| Settled Water  | 2         | 2004           | \$5,700         |
| Filtered Water | 10        | 1994           | \$28,580        |
| Finished Water | 1         | 2008           | \$2,850         |
| <b>Total</b>   | <b>14</b> |                | <b>\$39,900</b> |

The vast majority of the turbidimeters installed in 1994 are made by a company that was bought by a competitor and replacement parts are no longer available. The expected lifetime of these turbidimeters is between 15-20 years.

In FY 2015, it is proposed to replace all 14 turbidimeters with new ones. The estimated cost is \$40,000 for the new turbidimeters. The installation and programming will be performed by the Water Plant staff. The standardization on one type of turbidimeter will make the maintenance and calibration of these instruments easier and minimize the downtime. In addition, any of the “newer” turbidimeter replaced will be refurbished by staff and serve as a backup.

*Differential Pressure Transmitters*

The Water Plant has 40 differential pressure (DP) transmitters throughout the Water Plant and remote sites that detect and relay information to the Plant Operator through the SCADA system. The DP transmitters provide the Water Plant Operator with:

- The amount of flow that is going through each filter and basin;
- The level of water in each of 1933, 1956 and 1971 clearwell, wetwells and standpipe;
- The head loss transmitters help in determining when the filters need to be washed.

Additionally, many of the SCADA system automatic controls rely heavily on the readings coming from the differential pressure transmitters to perform their functions. Below is a table summarizing the number of transmitters and age proposed to be replaced in this CIP:

| <b>Location/Purpose</b> | <b>Quantity</b> | <b>Years</b> |
|-------------------------|-----------------|--------------|
| 1971 Filter Flow        | 3               | 28           |
| Wash Water Flow         | 1               | 27           |
| 1956 Filter Flow        | 3               | 27           |
| Level                   | 1               | 26           |
| 1933 Filter Flow        | 4               | 23           |
| Filter Head Loss        | 10              | 18           |
| Level                   | 4               | 18           |

In FY 2016, it is proposed to replace 26 differential pressure transmitters throughout the Water Plant. The estimated cost is \$75,000 for the new DPs. The replacement and installation will be performed by the Water Plant staff.

*Ultrasonic Level Transmitters*

The Water Plant has ten (10) ultrasonic level transmitters and two (2) rain level transmitters that are connected to the SCADA system. The ultrasonic level transmitters are capable of reading the level of our chemical bulk tanks without being in direct contact with the corrosive solutions. These readings are used to determine the actual amount of chemicals fed as well as determining the inventory levels. The level transmitters were last replaced in 1994. The expected lifetime of these transmitters is between 15-20 years.

For FY 2017, it is proposed to replace the level transmitters at an estimated cost of \$15,000.

**Project Update**

There are no changes in this CIP item.

**Project Alternative**

An alternative is to replace transmitters on an emergency or as needed basis. However, an increased failure rate in these transmitters could jeopardize the operations of the Water Plant.

**Operating Budget Impact**

Is this purchase \_\_\_\_\_ routine or  X  non-routine?

| <b>NON-ROUTINE</b> |                                                                          |
|--------------------|--------------------------------------------------------------------------|
| Maintenance Costs  | All maintenance expenditure are included in various maintenance accounts |
| Personnel Costs    | None                                                                     |
| Training Costs     | None                                                                     |

*Engineering – Water Plant*

|                                   |                       |          |           |
|-----------------------------------|-----------------------|----------|-----------|
| <b>Rebuild High Lift Pumps</b>    | 2015                  | \$35,000 | Operating |
| Water Fund–Equipment Improvements | 2016                  | \$35,000 |           |
|                                   | 2017                  | \$40,000 |           |
| X                                 | Critical              |          |           |
| -                                 | Recommended           |          |           |
| -                                 | Contingent on Funding |          |           |

### Original Purchase Date & Cost

N/A

### Funding History

Rebuild high lift pump #12  
2013            \$26,990        Operating

Rebuild high lift pump #4  
2014            \$30,000        Operating



### Project Description & Justification

In FY 2015, rebuild high lift pump #2 at an estimated cost of \$35,000  
In FY 2016, rebuild high lift pump #20 at an estimated cost of \$35,000  
In FY 2017, rebuild high lift pump #9 at an estimated cost of \$40,000

There are eight High Lift Pumps (HLPs) at the Water Plant that maintain the pressure in the distribution system and deliver the finished water to the residents and wholesale customers. Bimonthly, all available HLPs are tested for vibration levels and operating efficiency. Based on the results of this testing and the hours of operation, maintenance is recommended. Past experience has indicated that the existing HLPs need to be removed and rebuilt after approximately 30,000 hours of operation for preventative maintenance. After rebuilding, the pumps are expected to operate for an additional ten years or more with minimal maintenance. Below is a table of all the high lift pumps inventory and proposed preventative maintenance in this CIP:

| CIP Year | Pump       | Year Last Rebuilt  | Hours of Service |
|----------|------------|--------------------|------------------|
| --       | HL #1      | 2004               | 14,055           |
| 2015     | HL #2      | 1989               | 40,667           |
| --       | HL #3 VFD  | 2007               | 5,570            |
| --       | HL #4      | 2014 - In Progress | >30,000*         |
| --       | HL #5      | 2010               | 1,620            |
| 2017     | HL #9      | New 1988           | 10,830           |
| --       | HL #12 VFD | 2013               | 5,367            |
| 2016     | HL #20     | 2002               | 27,367           |

\*at least 30k hours; unable to verify actual hours.

Since this program began in 2001, five pumps have been rebuilt. The above schedule takes into account the hours of operation, pumping efficiency, and the bimonthly vibration test results for each pump unit.

**Project Update**

There are no changes in this CIP item.

**Project Alternative**

An alternative is to postpone the rebuilding until symptoms of malfunction appear, or the pumps fail. However, the high lift pumping capacity will be reduced somewhere from 4 MGD to 18 MGD depending on which pump(s) are out of service. The impact of such reduction in capacity could lead to water restrictions during high demand days.

**Operating Budget Impact**

Is this purchase *routine*   X   or *non-routine*?

| ROUTINE                    |                         |
|----------------------------|-------------------------|
| Department Budget          | Water Fund              |
| Account Number Description | Rebuild High Lift Pumps |
| Account Number             | 41818090-470530-80805   |

|                                               |                       |           |           |
|-----------------------------------------------|-----------------------|-----------|-----------|
| <b>Distribution System Valve Improvements</b> | 2015                  | \$ 62,500 | Operating |
| Water Fund- Distribution Improvements         | 2016                  | \$125,000 |           |
|                                               | 2017                  | \$125,000 |           |
|                                               | 2018                  | \$125,000 |           |
|                                               | 2019                  | \$125,000 |           |
|                                               |                       |           |           |
| X                                             | Critical              |           |           |
| -                                             | Recommended           |           |           |
| -                                             | Contingent on Funding |           |           |

---

**Original Purchase Date & Cost**

N/A

**Funding History**

|      |           |
|------|-----------|
| 2014 | \$123,000 |
| 2013 | \$122,000 |
| 2012 | \$71,000  |
| 2011 | \$61,800  |
| 2010 | \$60,000  |
| 2009 | \$51,564  |

**Project Description & Justification**

This project is for the installation of new gate valves and the replacement of broken existing valves on the water distribution system. The new valves are installed to comply with Village Code (18-1.1). Broken valve replacements are determined from the valve exercising program that is performed by Public Works.

A current inventory of water valves indicates that over 50 valves need to be installed or replaced. The Village has been installing approximately seven to thirteen new valves each year at locations determined by the Public Works Department. The Public Works and Engineering Departments recommend continuing the accelerated program through 2023. This will result in five additional valves being replaced per year, bringing the total annual replacement to approximately 13 valves per year.

**Project Update**

The funding amount of \$125,000 has been added to 2019.

**Project Alternative**

If new valves are not installed, water main breaks will require larger shut downs than allowed by Village Ordinance. In addition, not upgrading broken valves will make the valve exercising program more difficult to administer.

## Operating Budget Impact

Is this purchase *routine*   X   or        *non-routine*?

| ROUTINE                    |                                              |
|----------------------------|----------------------------------------------|
| Account Number/Description | 41838090-470550-80900<br>Valve Installations |
| Maintenance Costs          | Public Works/ Water Fund                     |
| Personnel Costs            | Valve Installations                          |
| Training Costs             | 41838090-470550                              |

|                                            |      |          |           |
|--------------------------------------------|------|----------|-----------|
| <b>Water Meter Replacement Program</b>     | 2015 | \$33,000 | Operating |
| Water Fund–Water Distribution Improvements | 2016 | \$33,000 |           |
|                                            | 2017 | \$33,000 |           |
|                                            | 2018 | \$33,000 |           |
|                                            | 2019 | \$33,000 |           |
| - Critical                                 |      |          |           |
| X Recommended                              |      |          |           |
| - Contingent on Funding                    |      |          |           |

---

**Original Purchase Date & Cost**

N/A

**Funding History**

|      |          |
|------|----------|
| 2013 | \$33,000 |
| 2014 | \$33,000 |

**Project Description & Justification**

The Village has approximately 9,000 water meters installed throughout the distribution system that are read on a quarterly basis. The Water Plant replaces old meters based on age and usage which approximately translates into every 13-20 years. As water meters age, they tend to slow down and under register water use. The Water Plant used to replace old meters with meters that have been refurbished by staff. The refurbishing process includes cleaning/sandblasting and replacing parts.

On January 4, 2014, a new Amendment to the Federal Safe Drinking Water Act (Public Law No. 111-380) took effect which requires the installation of plumbing fixtures with reduced lead content including water meters and prohibits the installation of fixtures that do not meet the new standards. In 2013, the Village abandoned the refurbished meter program and has begun installing new meters that meet this new requirement.

In order to continue with the replacement of old meters program, new meters that comply with the new standards must be purchased and installed. Approximately 500 meters need to be changed annually to accomplish an 18-year replacement frequency. The following table is a summary of the meters age and corresponding number:

| Age of Meters | No. of Meters |
|---------------|---------------|
| >15 years     | 2,650         |
| 10-15 years   | 2,622         |
| 0-10 years    | 3,668         |

The rate of replacement of old meters has been slower in recent years due to the acceleration of the AMR program and reduced staff.

In FY 2015-19, it is proposed to replace approximately 500 old meters (490 residential and 10 commercial) each year with new meters that meet the new standards.

**Project Update**

The FY 2019 was added to this CIP item at the cost of \$33,000.

**Project Alternative**

An alternative is to delay or not replace old meters. However, this could result in under registering of water use.

**Operating Budget Impact**

Is this purchase   X   *routine* or      *non-routine*?

| ROUTINE                    |                            |
|----------------------------|----------------------------|
| Department Budget          | Water Fund                 |
| Account Number Description | Meters Replacement Program |
| Account Number             | 41828090-430920            |

**Ten Year Capital Improvement Program  
Streets, Sidewalks and Alleys Summary**

| <b>Ten Year Capital Improvement Program Summary</b> | <b>Actual 2013</b> | <b>Estimated 2014</b> | <b>2015</b>      | <b>2016</b>      | <b>2017</b>       | <b>2018</b>       | <b>2019</b>       | <b>Five Year Total</b> | <b>2020-2024</b>  | <b>Ten Year Total</b> |
|-----------------------------------------------------|--------------------|-----------------------|------------------|------------------|-------------------|-------------------|-------------------|------------------------|-------------------|-----------------------|
| <b>Streets, Alleys &amp; Streetscape</b>            |                    |                       |                  |                  |                   |                   |                   |                        |                   |                       |
| Street Resurfacing Program                          | 1,373,754          | 793,930               | 1,164,000        | 854,500          | 1,488,500         | 2,000,000         | 2,000,000         | 7,507,000              | 10,000,000        | 17,507,000            |
| Ridge Road Streetscape Improv. *                    | -                  | -                     | -                | -                | -                 | 170,000           | 1,500,000         | 1,670,000              | -                 | 1,670,000             |
| Pavement Marking Program                            | 19,393             | 20,000                | 40,000           | 40,000           | 40,000            | 55,000            | 60,000            | 235,000                | 340,000           | 575,000               |
| Brick Street Maintenance                            | 40,000             | 40,000                | 50,000           | 50,000           | 50,000            | 78,000            | 80,000            | 308,000                | 400,000           | 708,000               |
| <b>Alley Maint. Prog.(AMP)</b>                      |                    | <b>273,000</b>        | <b>574,813</b>   | <b>515,000</b>   | <b>515,000</b>    | <b>650,000</b>    | <b>650,000</b>    | <b>2,904,813</b>       | <b>3,250,000</b>  | <b>6,154,813</b>      |
| Sidewalk Repl. Program                              | 71,310             | 20,000                | 55,000           | 55,000           | 55,000            | 76,000            | 76,000            | 317,000                | 380,000           | 697,000               |
| Curb Repl. Program                                  | 20,000             | 8,000                 | 10,000           | 10,000           | 10,000            | 40,000            | 40,000            | 110,000                | 225,000           | 335,000               |
| Traffic Calming                                     | -                  | -                     | -                | 22,600           | 23,300            | 25,000            | 25,000            | 95,900                 | 125,000           | 220,900               |
| Brick Street Renovation Project                     | -                  | -                     | 240,000          | 240,000          | 240,000           | 610,000           | 420,000           | 1,750,000              | 2,515,000         | 4,265,000             |
| Crack Sealing Program                               | 9,999              | 10,000                | 10,000           | 10,000           | 10,000            | 25,000            | 25,000            | 80,000                 | 125,000           | 205,000               |
| Skokie Valley Bike Trail (Grant)                    | -                  | -                     | -                | -                | 493,000           | 493,000           | 2,242,000         | 3,228,000              | 7,748,000         | 10,976,000            |
| Edens Sound Barrier*                                | -                  | -                     | -                | -                | 400,000           | 6,000,000         | -                 | 6,400,000              | -                 | 6,400,000             |
| <b>Village Center Parking Garage*</b>               |                    |                       |                  |                  | <b>13,000,000</b> |                   |                   | <b>13,000,000</b>      |                   | <b>13,000,000</b>     |
| 1199 Wilmette Parking Lot Resurfacing               | -                  | -                     | -                | 130,000          | -                 | -                 | -                 | 130,000                | -                 | 130,000               |
| Greenleaf Ave. Electrical Improvement               | -                  | -                     | -                | 72,000           | -                 | -                 | -                 | 72,000                 | -                 | 72,000                |
| Brick Street Reconstruction of Overlaid A           | -                  | -                     | -                | 260,000          | 400,000           | 340,000           | 425,000           | 1,425,000              | 235,000           | 1,660,000             |
| Iroquois Road Decorative Street Lights              | -                  | -                     | -                | 110,550          | -                 | -                 | -                 | 110,550                | -                 | 110,550               |
| Elmwood Avenue Right of Way Improver                | -                  | 42,000                | -                | 234,000          | -                 | -                 | -                 | 234,000                | -                 | 234,000               |
| Skokie/Hibbard Intersection Improvement             | -                  | 177,000               | 223,000          | 3,040,000        | -                 | -                 | -                 | 3,263,000              | -                 | 3,263,000             |
| Central Avenue Reconstruction                       | -                  | -                     | -                | -                | 340,000           | -                 | 5,475,000         | 5,815,000              | -                 | 5,815,000             |
| <b>Village Center Streetscape</b>                   |                    |                       |                  |                  | <b>350,000</b>    | <b>6,400,000</b>  |                   | <b>6,750,000</b>       |                   | <b>6,750,000</b>      |
| Locust Road Reconstruction                          | -                  | 40,000                | 230,000          | 2,112,000        | -                 | -                 | -                 | 2,342,000              | -                 | 2,342,000             |
| <b>Replacement of North Bridge Sidewalk</b>         |                    |                       |                  |                  | <b>266,360</b>    |                   |                   | <b>266,360</b>         |                   | <b>266,360</b>        |
| <b>Sub-Total - Street, Alley &amp; Streetscape</b>  | <b>1,534,456</b>   | <b>1,423,930</b>      | <b>2,596,813</b> | <b>8,022,010</b> | <b>17,414,800</b> | <b>16,962,000</b> | <b>13,018,000</b> | <b>58,013,623</b>      | <b>25,343,000</b> | <b>83,356,623</b>     |

\* Funding source not yet identified.

|                                                        |                  |                  |                  |                  |                   |                   |                   |                   |                   |                   |
|--------------------------------------------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Street, Alley &amp; Sidewalk Improvements</b> | <b>1,534,456</b> | <b>1,423,930</b> | <b>2,596,813</b> | <b>8,022,010</b> | <b>17,414,800</b> | <b>16,962,000</b> | <b>13,018,000</b> | <b>58,013,623</b> | <b>25,343,000</b> | <b>83,356,623</b> |
|--------------------------------------------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|

**Proposed Financing Distribution for Streets, Sidewalks & Alley Improvements:**

|                                             |                  |                  |                  |                  |                   |                   |                   |                   |                   |                   |
|---------------------------------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>General Fund - Operations</b>            | 742,051          | 401,000          | 1,361,000        | 1,176,650        | 2,131,800         | 3,199,000         | 3,101,000         | 10,969,450        | 18,332,500        | 29,301,950        |
| <b>Motor Fuel Tax Fund</b>                  | 792,405          | 745,930          | 820,000          | 700,000          | 700,000           | 700,000           | 700,000           | 3,620,000         | 3,500,000         | 7,120,000         |
| <b>Parking Meter Fund</b>                   | -                | -                | -                | -                | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Sewer Fund - Operations</b>              | -                | -                | -                | -                | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Water Fund - Operations</b>              | -                | -                | -                | -                | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Totals - Operating Funds</b>             | <b>1,534,456</b> | <b>1,146,930</b> | <b>2,181,000</b> | <b>1,876,650</b> | <b>2,831,800</b>  | <b>3,899,000</b>  | <b>3,801,000</b>  | <b>14,589,450</b> | <b>21,832,500</b> | <b>36,421,950</b> |
| <b>General Fund - Debt Financing</b>        | -                | 100,000          | 59,813           | 266,360          | 13,350,000        | 6,400,000         | -                 | 20,076,173        | -                 | 20,076,173        |
| <b>General Fund - Grant Financing</b>       | -                | 177,000          | 356,000          | 5,879,000        | 1,233,000         | 6,663,000         | 9,217,000         | 23,348,000        | 3,510,500         | 26,858,500        |
| <b>General Fund - Other Financing</b>       | -                | -                | -                | -                | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Parking Meter Fund - Other Financing</b> | -                | -                | -                | -                | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Sewer Fund - Other Financing</b>         | -                | -                | -                | -                | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Water Fund - Other Financing</b>         | -                | -                | -                | -                | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Totals - Other Financing</b>             | -                | <b>277,000</b>   | <b>415,813</b>   | <b>6,145,360</b> | <b>14,583,000</b> | <b>13,063,000</b> | <b>9,217,000</b>  | <b>43,424,173</b> | <b>3,510,500</b>  | <b>46,934,673</b> |
| <b>Grand Totals - Proposed Financing</b>    | <b>1,534,456</b> | <b>1,423,930</b> | <b>2,596,813</b> | <b>8,022,010</b> | <b>17,414,800</b> | <b>16,962,000</b> | <b>13,018,000</b> | <b>58,013,623</b> | <b>25,343,000</b> | <b>83,356,623</b> |

|                                   |                       |             |               |
|-----------------------------------|-----------------------|-------------|---------------|
| <b>Street Resurfacing Program</b> | 2015                  | \$1,164,000 | Operating/MFT |
| Streets, Sidewalks, and Alleys    | 2016                  | \$ 854,500  |               |
|                                   | 2017                  | \$1,488,500 |               |
|                                   | 2018                  | \$2,000,000 |               |
|                                   | 2019                  | \$2,000,000 |               |
| X                                 | Critical              |             |               |
| -                                 | Recommended           |             |               |
| -                                 | Contingent on Funding |             |               |

**Original Purchase Date & Cost**

N/A

**Funding History**

|      |             |
|------|-------------|
| 2014 | \$ 848,000  |
| 2013 | \$1,402,000 |
| 2012 | \$1,002,000 |
| 2011 | \$1,586,000 |
| 2010 | \$1,150,000 |
| 2009 | \$2,000,000 |

**Project Description & Justification**

This program is to resurface streets throughout the Village.

Many of the Village’s roads were built in the post-World War II development boom. The accelerated street-resurfacing program (1998 through 2008) allowed the Village to rehabilitate more streets each year and ultimately improve the average pavement condition to a “good,” “very good” or “excellent” condition. Over the past years, streets that were candidates for construction were selected from a pavement evaluation program developed by an outside consultant. Beginning in 2013 as part of a cost saving initiative, the Engineering Department prioritized street resurfacing needs using recently purchased pavement evaluation software. The widely used program will be managed in-house by existing engineering staff utilizing the assistance of engineering interns during the summer months.

At the end of the accelerated program in 2008, the Engineering Department recommended reducing the annual funding allocation from \$3.1 million to \$2 million. This funding level was intended to keep the average street condition in the “good or better” category.

Below is a table displaying surface conditions, corresponding pavement ranking and estimated life:

| Surface Condition | Pavement Ranking | Relative Remaining Life |
|-------------------|------------------|-------------------------|
| Excellent         | 100 – 85         | 12 – 15 years           |
| Very Good         | 84 – 80          | 10 – 12 years           |
| Good              | 79 – 70          | 8 – 10 years            |
| Fair              | 69 – 60          | 6 – 8 years             |
| Poor              | 59 – 40          | 3 – 6 years             |

Currently, the Engineering Department indicated that a funding level of \$2.0 million would result in an overall pavement rating of “good” through 2020.

## Project Update

The funding amount of \$2,000,000 has been added to 2019.

In 2014, the following funds were utilized for the Road Program:

|                      |                  |
|----------------------|------------------|
| MFT:                 | \$800,000        |
| Dedicated Revenues:  | \$48,000         |
| <u>Bond Proceeds</u> | <u>\$0</u>       |
| <b>Total</b>         | <b>\$848,000</b> |

In 2013, the following funds were utilized for the Road Program:

|                      |                    |
|----------------------|--------------------|
| MFT:                 | \$800,000          |
| Dedicated Revenues:  | \$570,000          |
| <u>Bond Proceeds</u> | <u>\$0</u>         |
| <b>Total</b>         | <b>\$1,370,000</b> |

In 2012, the following funds were utilized for the Road Program:

|                            |                  |
|----------------------------|------------------|
| MFT:                       | \$667,129        |
| <u>Dedicated Revenues:</u> | <u>\$71,963</u>  |
| <b>Total:</b>              | <b>\$739,092</b> |

## Project Alternative

The alternative to pavement resurfacing is patching on an emergency basis. While patching will slow down the progression of potholes, it creates joints in the pavement that will eventually result in further deterioration. The second alternative is not to perform any roadway maintenance, which will result in total pavement failure. Once the roadway base is impacted from lack of maintenance, the road has to be reconstructed typically at four times the cost of resurfacing.

## Operating Budget Impact

Is this purchase *routine*  X  or   *non-routine*?

| ROUTINE                    |                                 |
|----------------------------|---------------------------------|
| Department Budget          | General Fund Capital            |
| Account Number Description | Street Resurfacing Improvements |
| Account Number             | 11202035--80100                 |

|                                  |      |                      |
|----------------------------------|------|----------------------|
| <b>Alley Maintenance Program</b> | 2015 | \$ 574,813 Operating |
| Streets, Sidewalks and Alleys    | 2016 | \$ 515,000           |
|                                  | 2017 | \$ 515,000           |
|                                  | 2018 | \$ 650,000           |
|                                  | 2019 | \$ 650,000           |

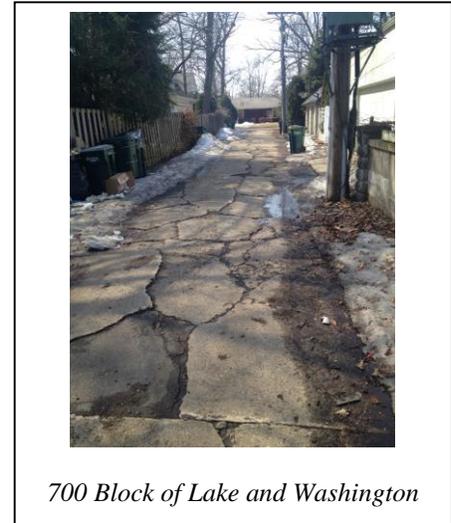
- X Critical
- Recommended
- Contingent on Funding

**Original Purchase Date & Cost**

Unknown

**Funding History**

|      |           |                         |
|------|-----------|-------------------------|
| 2014 | \$273,000 | Dedicated Revenues/Bond |
| 2013 | \$900,000 | Bond                    |
| 2012 | \$355,000 | Dedicated revenues      |
| 2011 | \$823,241 | Bond                    |
| 2010 | \$130,458 | Operating               |
| 2009 | \$113,085 | Operating               |



**Project Description & Justification**

This program consists of the replacement of existing alleys.

The 2014 alley survey indicates that 11 alleys are ranked as “failed” and over 22 alleys that are “Poor.” The Engineering Department recommends continuing the accelerated program through the year 2017 so alleys in the worst condition can be repaired. The accelerated program will reconstruct or repair approximately nine alleys per year.

*The definition ratings are as follows:*

| Rating   | Pavement                                    | Drainage                          |
|----------|---------------------------------------------|-----------------------------------|
| <b>A</b> | Like New                                    | Excellent                         |
| <b>B</b> | Minor Cracking                              | Minor Standing Water              |
| <b>C</b> | Pronounced Cracking                         | Standing Water                    |
| <b>D</b> | Major Cracking and Pavement Settling        | Major Standing Water              |
| <b>E</b> | Failed Pavement in Need of Immediate Repair | Flooding and Hazardous Conditions |

The following alleys are rated 'E' (very poor) and 'D' (poor) in pavement and/or drainage condition.

| Rank #       | Alley # | Block | Between                                           | Pavement Rating | Drainage Rating | Cost Estimate      |
|--------------|---------|-------|---------------------------------------------------|-----------------|-----------------|--------------------|
| 1            | 107b    | 900   | 12 <sup>th</sup> Street / 13 <sup>th</sup> Street | E               | E               | \$60,000           |
| 2            | 216     | 1300  | Greenwood/Elmwood                                 | E               | D               | \$165,000          |
| 3            | 46      | 700   | Crescent Place                                    | E               | D               | \$165,000          |
| 4            | 146     | 1500  | Central / Highland                                | E               | D               | \$140,000          |
| 5            | 41      | 400   | Linden / Laurel                                   | D               | E               | \$140,000          |
| 6            | 18      | 700   | Lake / Washington                                 | E               | D               | \$120,000          |
| 7            | 134b    | 1800  | Washington (Police Department)                    | E               | C               | \$110,000          |
| 8            | 200     | 1800  | Lake / Forest                                     | E               | C               | \$110,000          |
| 9            | 87      | 1500  | Greenwood/Elmwood                                 | E               | D               | \$165,000          |
| Patching     | N/A     | N/A   | Various locations                                 | E               | N/A             | \$25,000           |
| <b>Total</b> |         |       |                                                   |                 |                 | <b>\$1,200,000</b> |

| Rank #       | Alley # | Block | Between                | Pavement Rating | Drainage Rating | Cost Estimate      |
|--------------|---------|-------|------------------------|-----------------|-----------------|--------------------|
| 10           | 212     | 1200  | Chestnut / Ashland     | E               | D               | \$120,000          |
| 11           | 215     | 1200  | Chestnut / Greenwood   | E               | D               | \$130,000          |
| 12           | 195     | 1900  | Birchwood / Washington | D-              | C               | \$120,000          |
| 13           | 196     | 1900  | Birchwood / Washington | D-              | C               | \$100,000          |
| 14           | 11      | 600   | Lake / Forest          | D-              | C               | \$120,000          |
| 15           | 142     | 1500  | Washington / Highland  | D-              | C               | \$140,000          |
| 16           | 143     | 1600  | Washington / Highland  | D               | C               | \$140,000          |
| 17           | 131     | 600   | Prairie / Park         | D               | D               | \$120,000          |
| 18           | 207     | 1100  | Elmwood / Greenwood    | D-              | C               | \$50,000           |
| Patching     | N/A     | N/A   | Various locations      | E               | N/A             | \$10,000           |
| <b>Total</b> |         |       |                        |                 |                 | <b>\$1,050,000</b> |

### Project Alternative

The Public Works Department can temporarily patch the alleys with cold patch or sand mix; however, this will not last and would need to be replaced on a bi-annual or more frequent basis.

### Green Alleys

Green alleys can enhance urban sustainability by encouraging stormwater to infiltrate into the soil, instead of collecting on hard surfaces and draining into the sewer system. The process of draining naturally through layers of porous or permeable pavement and the sub-base material filters out pollutants and debris.

Green alleys concerns are construction cost are approximately 1.5 to 2.0 times compared to standard concrete alley. Additionally increased maintenance costs compared to standard alley, including semi-

annual sweeping and bi-annual sweeping with vacuum sweeper required. The Village is seeking grant opportunities to fund green alleys.

**Operating Budget Impact**

Is this purchase *routine*  X  or   *non-routine*?

| ROUTINE                    |                           |
|----------------------------|---------------------------|
| Department Budget          | Engineering               |
| Account Number Description | Alley Maintenance Program |
| Account Number             | 11202035-425200           |

Engineering

**Locust Road**

|                               |      |             |                |       |
|-------------------------------|------|-------------|----------------|-------|
| <b>Reconstruction</b>         | 2015 | \$ 230,000  | (Phase II)     | Grant |
| Streets, Sidewalks and Alleys | 2016 | \$2,112,000 | (Construction) |       |

- X Critical
- Recommended
- Contingent on Funding

**Original Purchase Date & Cost**

Unknown

**Funding History**

N/A



**Project Description & Justification**

*Locust Road between Lake Ave and Wilmette Ave*

The limits of the Locust Road reconstruction project are from Lake Avenue to Wilmette Avenue. The scope of work includes new curb and gutter, minor drainage improvements, new water main and roadway reconstruction. In addition, pedestrian and bikeway improvements will be considered.

The project will be funded through a federal grant which includes 70-percent federal participation for phase II engineering and construction and a 30-percent local share, funded through operating funds or MFT. Following is a summary of costs:

| Year      | Description  | Cost        | Federal Share | Village Share |
|-----------|--------------|-------------|---------------|---------------|
| 2014-2015 | Phase I & II | \$230,000   | \$133,000     | \$97,000      |
| 2016      | Construction | \$2,112,000 | \$1,478,000   | \$634,000     |

**Project Update**

The project is funded in the North Shore Council of Mayors Surface Transportation Program (STP).

**Project Alternative**

The alternative to using federal funds is to improve the roadway using local funding only.

**Operating Budget Impact**

Is this purchase \_\_\_\_\_ routine or  X  non-routine?

| NON-ROUTINE                           |      |
|---------------------------------------|------|
| Department Budget - Maintenance Costs | None |
| Personnel Costs                       | None |
| Training Costs                        | None |

**Brick Street Maintenance**

Streets, Sidewalks and Alleys

|      |          |
|------|----------|
| 2015 | \$50,000 |
| 2016 | \$50,000 |
| 2017 | \$50,000 |
| 2018 | \$78,000 |
| 2019 | \$80,000 |

Operating

- X Critical
- Recommended
- Contingent on Funding

**Types of Maintenance**



**Depression**



**Rutting**



**Edge of Pavement Settlement**

**Original Purchase Date & Cost**

Unknown

**Funding History**

|      |            |                    |
|------|------------|--------------------|
| 2014 | \$40,000   | Dedicated revenues |
| 2013 | \$40,000   | Dedicated revenues |
| 2012 | \$132,000  | Dedicated revenues |
| 2011 | \$436,000* |                    |
| 2010 | \$20,000   | Dedicated revenues |

\*\$42,500 Brick Street Maintenance and \$396,000 for the 2011 Emergency Brick Rehabilitation Program (partially grant funded)

**Project Description & Justification**

This is an annual maintenance program to repair and relay brick pavers that have settled in various locations throughout the Village. In addition, the areas where the edge of pavement has fallen below the gutter line will be repaired. This settlement creates trip hazards, drainage problems, and vehicle damage.

Staff identified 12,000 square feet of brick with significant depressions and another 14,000 square feet of brick with rutting and edge settlement. The cost for brick street repairs averages \$12-\$14 per square foot for a total cost of \$312,000 and \$364,000.

**Project Update**

The funding amount of \$80,000 has been added to 2019.

The funding increase is due to the cost of labor, fuel, and other related construction factors. The increase is also a result of reduced funding levels for the past several years for brick street maintenance and the suspension of funding for the Brick Street Renovation Project.

**Project Alternative**

The alternative is to do nothing which can lead to increased liability resulting from car damage caused by settled pavers.

**Operating Budget Impact**

Is this purchase *routine*  X  or *non-routine* \_\_\_\_\_?

| ROUTINE                    |                          |
|----------------------------|--------------------------|
| Department Budget          | Engineering              |
| Account Number Description | Brick Street Maintenance |
| Account Number             | 11202035-425230          |

**Skokie/Hibbard Intersection Improvements**      2015      \$223,000      STP Grant, IDOT, & CCHD  
 2016      \$2,940,000

Streets, Sidewalks and Alleys  
 Skokie-Hibbard Int. Imp.

- X      Critical
- Recommended
- Contingent on Funding

**Original Purchase Date & Cost**

Unknown

**Funding History**

N/A



**Project Description & Justification**

*Skokie Boulevard and Hibbard Road Intersection*

The north leg of Hibbard Road and both legs of Skokie Boulevard are the jurisdiction of the Illinois Department of Transportation (IDOT). The south leg of Hibbard Road is Cook County Highway Department (CCHD) jurisdiction. The proposed improvements consist of widening the intersection to provide a left turn channelization along all four legs of the intersection. The traffic signals will be replaced / modernized to accommodate the proposed channelization. The new signals will be interconnected with the Lake Avenue and Wilmette Avenue signals along Skokie Boulevard. Pedestrian signals will be added to improve safety for pedestrians and bicyclists. The intersection lighting will be relocated and the sidewalks will be constructed where segments are missing to provide a uniform system. Sidewalk will be added along the west side of Skokie Boulevard between Hibbard Road and Central Avenue. This critical segment of sidewalk will allow residents to access the Community Recreation Center located at the northwest corner of Skokie Boulevard and Glenview Road. Sidewalk will also be installed on Skokie Boulevard between Hibbard Road and approximately 300' northwest of Hibbard Road on the east side. These locations currently do not have sidewalks. New sidewalks in these locations will improve pedestrian access.

The project will be funded through an STP Grant which includes 70-percent federal and 30-percent state and county participation. Since the project is on IDOT and CCHD jurisdiction roads, the Village's cost will be limited to roadway lighting, emergency vehicle pre-emption and some minor utility work, estimated to be approximately \$100,000 in 2016.

| Year | Description  | Cost        | Federal Share | State and County Share | Local Share |
|------|--------------|-------------|---------------|------------------------|-------------|
| 2014 | Phase I      | \$177,000   | \$0           | \$177,000              | \$0         |
| 2014 | Phase II     | \$223,000   | \$156,000     | \$67,000               | \$0         |
| 2016 | Construction | \$3,040,000 | \$2,120,200   | \$819,800              | \$100,000   |

**Project Update**

The project is programmed in the North Shore Council of Mayors Surface Transportation Program (STP).

**Project Alternative**

The alternative to building the intersection improvements is to not to improve the intersection and allow the current configuration to remain.

**Operating Budget Impact**

Is this purchase \_\_\_\_\_ *routine* or \_\_\_X\_\_\_ *non-routine*?

| NON-ROUTINE                           |      |
|---------------------------------------|------|
| Department Budget - Maintenance Costs | None |
| Personnel Costs                       | None |
| Training Costs                        | None |

## Engineering

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|                                     |                       |          |           |
|-------------------------------------|-----------------------|----------|-----------|
| <b>Sidewalk Replacement Program</b> | 2015                  | \$55,000 | Operating |
| Streets, Sidewalks and Alleys       | 2016                  | \$55,000 |           |
|                                     | 2017                  | \$55,000 |           |
|                                     | 2018                  | \$76,000 |           |
|                                     | 2019                  | \$76,000 |           |
| X                                   | Critical              |          |           |
| -                                   | Recommended           |          |           |
| -                                   | Contingent on Funding |          |           |

---

### Original Purchase Date & Cost

Unknown

### Funding History

|      |           |           |
|------|-----------|-----------|
| 2014 | \$20,000  | Operating |
| 2013 | \$71,309  | Operating |
| 2012 | \$27,281  | Operating |
| 2011 | \$102,663 | Bond      |
| 2010 | \$30,224  | Operating |

### Project Description & Justification

This project is for the replacement of hazardous public sidewalks in various parts of the Village.

This is an annual maintenance program to replace damaged sections of sidewalk throughout the Village. The program focuses on replacing sidewalk with a tripping hazard of 1-1/2 inches or greater and also ensures sidewalks are compliant with the American with Disabilities Act (ADA). In addition to sidewalk inspections, the Engineering Department replaces all sidewalk hazards reported by residents. These hazards are first temporarily repaired with an asphalt patch and then permanently replaced with the sidewalk program. It should be noted that the Engineering Department also replaces sidewalks in conjunction with the street resurfacing project.

The current backlog of sidewalk hazards is as follows:

- 310 sidewalk squares with trip hazards from sidewalk inspections conducted in 2011 and 2013 (Estimated cost is \$36,000 to repair)
- 200 sidewalk squares from resident call-ins (Estimated cost is \$23,000 to repair)
- 45 crosswalks identified with trip hazards and non-ADA complaint. (Estimated cost is \$54,000)

The Village is one of several municipalities participating in the municipal consortium. The benefit of joint bidding with other agencies is to increase the size of the contract with the goal of reducing overall contract cost. The curb replacement program and sidewalk program are being bid with the consortium.

### Project Update

The 2015 funding amount has been budgeted at \$55,000.

**Project Alternative**

The alternative is to patch the sidewalks with asphalt. This will result in increased maintenance (the asphalt will not last more than a season) and it will cost more to replace sidewalks in the long term. Furthermore, the asphalt patches are considered aesthetically unpleasing by some residents.

**Operating Budget Impact**

Is this purchase *routine*   X   or *non-routine* \_\_\_\_\_?

| ROUTINE                    |                              |
|----------------------------|------------------------------|
| Department Budget          | Engineering                  |
| Account Number Description | Sidewalk Replacement Program |
| Account Number             | 11202035-425000              |

## Engineering

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|                                 |                       |          |           |
|---------------------------------|-----------------------|----------|-----------|
| <b>Pavement Marking Program</b> | 2015                  | \$40,000 | Operating |
| Streets, Sidewalks and Alleys   | 2016                  | \$40,000 |           |
|                                 | 2017                  | \$40,000 |           |
|                                 | 2018                  | \$55,000 |           |
|                                 | 2019                  | \$60,000 |           |
| X                               | Critical              |          |           |
| -                               | Recommended           |          |           |
| -                               | Contingent on Funding |          |           |

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### Original Purchase Date & Cost

Unknown

### Funding History

|      |          |
|------|----------|
| 2014 | \$20,000 |
| 2013 | \$20,000 |
| 2012 | \$20,000 |
| 2011 | \$40,000 |
| 2010 | \$19,000 |

### Project Description & Justification

This program is for restriping pavement markings throughout the Village.

The pavement marking program stripes existing and new lane lines, center lines, school crosswalks, railroad crossings, stop bars, edge lines, and speed humps on Village streets. The deterioration of pavement marking on Village streets varies. The life cycle of thermoplastic pavement marking is between 2-5 years and the life cycle for water-based paint pavement marking is yearly. Traffic volume and weather contribute the most to the deterioration of pavement marking (snowplows, salt, and rough pavements). Pavement marking is mandated by the Federal Highway Administration in the Manual for Uniform Traffic Control Devices (MUTCD) and the State of Illinois.

Staff determined that the previous funding level of \$20,000 was inadequate to keep up with the amount of striping needed on an annual basis. As a result, a detailed pavement marking inventory was completed in 2009 to quantify the amount of annual striping necessary to maintain adequate pavement markings on Village streets. Striping can last between five and eight years on most residential streets. The exceptions are streets with high traffic volumes where pre-mature deterioration can occur.

There are several reasons why the annual striping budget is recommended to be increased. In recent years, a large number of streets were striped as a part of traffic calming plans. Hunter Road, for example, was striped with centerlines, edge lines, and parking lanes for purposes of lane delineation and traffic calming. In addition, several streets have recently received speed humps, which require advance pavement marking. Secondly, difficult winters and excessive snow plowing have contributed to reduced striping visibility. Finally, arterial striping on high volume roads such as Sheridan Road, Lake Avenue, Ridge Road, Green Bay Road, and Glenview Road (west of Skokie) has been added to the Village street system, increasing the footage of pavement marking required every two to three years.

## Project Update

The funding amount of \$60,000 has been added to 2019.

## Project Alternative

A project alternative is for the Public Works Department to perform additional striping in-house. The Public Works Department each year applies approximately 7,600 feet of water-based paint pavement marking each year at a cost of \$3,800. They concentrate their efforts on striping public parking lots and concrete streets.

The asphalt striping is contracted out and is performed using thermoplastic material. Public Works does not have the equipment to install thermoplastic striping. Thermoplastic will last approximately five times longer than water-based paint. In order to increase the amount of pavement marking footage installed by public works, additional personnel and a budget increase for materials to do the striping would be necessary.

## Operating Budget Impact

Is this purchase *routine*   X   or *non-routine* \_\_\_\_\_?

| ROUTINE                    |                          |
|----------------------------|--------------------------|
| Department Budget          | Engineering              |
| Account Number Description | Pavement Marking Program |
| Account Number             | 11202035-425220          |

|                                        |                       |           |           |
|----------------------------------------|-----------------------|-----------|-----------|
| <b>Brick Street Renovation Project</b> | 2015                  | \$240,000 | Operating |
| Streets, Sidewalks and Alleys          | 2016                  | \$240,000 |           |
|                                        | 2017                  | \$240,000 |           |
|                                        | 2018                  | \$610,000 |           |
|                                        | 2019                  | \$420,000 |           |
| -                                      | Critical              |           |           |
| X                                      | Recommended           |           |           |
| -                                      | Contingent on Funding |           |           |

**Original Purchase Date & Cost**

Unknown

**Funding History**

2007      \$220,338      Operating



**Project Description & Justification**

There are approximately 11 miles of brick streets in Wilmette which were originally constructed in the early nineteen hundreds. The bricks were re-laid during the 1930's and have received little maintenance since. The 2012 brick street survey identified 18 blocks in "very poor" condition and 41 blocks in "poor" condition. The requested funding level will rehabilitate approximately two blocks. The estimated cost of reconstructing all 18 very poor blocks is \$4.80 million.

A major brick street renovation project has not been completed since 2007. Since 2007, minor brick street maintenance has been completed annually (see page 8 for more details).

The following is a tentative schedule for brick street reconstruction for the years 2015-2019.

| Year         | Block | Street                  | Cost                                 | Cost                             |
|--------------|-------|-------------------------|--------------------------------------|----------------------------------|
|              |       |                         | (Reconstruct with new pavement base) | (Utilize existing pavement base) |
| 2015         | 1300  | Central Avenue          | \$250,000                            | \$170,000                        |
| 2015         | 200   | 14 <sup>th</sup> Street | \$210,000                            | \$150,000                        |
| 2016         | 1700  | Washington Avenue       | \$475,000                            | \$390,000                        |
| 2017         | 200   | Wood Court              | \$400,000                            | \$280,000                        |
| 2017         | 1000  | 8 <sup>th</sup> Street  | \$210,000                            | \$130,000                        |
| 2018         | 1000  | 11 <sup>th</sup> Street | \$210,000                            | \$150,000                        |
| 2019         | 1100  | 11 <sup>th</sup> Street | \$210,000                            | \$150,000                        |
| 2019         | 1100  | Michigan Avenue         | \$550,000                            | \$370,000                        |
| <b>Total</b> |       |                         | <b>\$2,515,000</b>                   | <b>\$1,790,000</b>               |

**Project Update**

The funding amount of \$420,000 has been added to 2019.

This project has been deferred from 2008-2014.

**Project Alternative**

The alternative is not to renovate brick streets. This will result in continued deterioration, increased liability and deferred cost in the future. Removing the bricks and rebuilding the street in asphalt would be cost prohibitive and likely very unpopular with the residents.

**Operating Budget Impact**

Is this purchase *routine* \_\_\_\_ or *X* *non-routine*?

| NON-ROUTINE       |                        |
|-------------------|------------------------|
| Maintenance Costs | \$60 per block to sand |
| Personnel Costs   | None                   |
| Training Costs    | None                   |

|                                 |      |          |           |
|---------------------------------|------|----------|-----------|
| <b>Curb Replacement Program</b> | 2015 | \$10,000 | Operating |
| Streets, Sidewalks and Alleys   | 2016 | \$10,000 |           |
|                                 | 2017 | \$10,000 |           |
|                                 | 2018 | \$40,000 |           |
|                                 | 2019 | \$40,000 |           |
| - Critical                      |      |          |           |
| X Recommended                   |      |          |           |
| - Contingent on Funding         |      |          |           |

**Original Purchase Date & Cost**

Unknown

**Funding History**

|      |          |                    |
|------|----------|--------------------|
| 2014 | \$8,000  | Operating          |
| 2013 | \$20,000 | Operating          |
| 2012 | \$8,448  | Dedicated Revenues |
| 2011 | \$20,000 | Bond Proceeds      |
| 2010 | \$0      |                    |



**Project Description & Justification**

This project funds the annual maintenance program to replace non-functional, hazardous, broken and missing curbs throughout the Village. It is for the replacement of curbs and gutters that no longer facilitate positive drainage and/or has deteriorated in various locations throughout the Village.

The Village is one of several municipalities participating in the municipal consortium. The benefit of joint bidding with other agencies is to increase the size of the contract with the goal of reducing overall contractual cost. The curb replacement program and sidewalk program are being bid with the consortium.

**Project Update**

The 2015 funding amount has been budgeted at \$10,000.

**Project Alternative**

The alternative is not to replace curbs. Curbs that result in poor street drainage will cause accelerated deterioration of the edge of pavement resulting in potholes and the necessity for additional maintenance.

**Operating Budget Impact**

Is this purchase *routine*  X  or *non-routine*?

|                            |                          |
|----------------------------|--------------------------|
| ROUTINE                    |                          |
| Department Budget          | Engineering              |
| Account Number Description | Curb Replacement Program |
| Account Number             | 11202035-425100          |

## Engineering

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|                               |                       |          |           |
|-------------------------------|-----------------------|----------|-----------|
| <b>Crack Sealing Program</b>  | 2015                  | \$10,000 | Operating |
| Streets, Sidewalks and Alleys | 2016                  | \$10,000 |           |
|                               | 2017                  | \$10,000 |           |
|                               | 2018                  | \$25,000 |           |
|                               | 2019                  | \$25,000 |           |
| -                             | Critical              |          |           |
| X                             | Recommended           |          |           |
| -                             | Contingent on Funding |          |           |

---

### Original Purchase Date & Cost

N/A

### Funding History

|      |          |                    |
|------|----------|--------------------|
| 2013 | \$10,000 | Dedicated Revenues |
| 2012 | \$10,000 | Dedicated Revenues |
| 2011 | \$19,936 | Dedicated Revenues |
| 2010 | \$19,994 | Dedicated Revenues |
| 2008 | \$38,038 | Dedicated Revenues |

### Project Description & Justification

This program is designed to perform preventive maintenance on recently resurfaced asphalt streets throughout the Village by sealing cracks that have developed. The goal of the program is to extend the life cycle of these pavements.

The Village resurfaces approximately three miles of existing asphalt streets per year. Crack sealing has been shown to be one of the best and most cost effective early preventive maintenance techniques to prolong the life cycle of asphalt pavements. The recommended funding level will allow for the sealing of approximately 90,000 feet of cracks per year. The miles of street that this amount will cover will vary from 2 to 5 miles depending on the amount of cracks being filled.

The Village is one of several municipalities participating in the municipal consortium. The benefit of joint bidding with other agencies is to increase the size of the contract with the goal of reducing overall contract cost. The crack sealing program has been part of the municipal consortium since 2010.

### Project Update

The funding amount of \$25,000 has been added to 2019.

### Project Alternative

The alternative is not to crack seal Village streets. This will result in accelerated pavement deterioration.

## Operating Budget Impact

Is this purchase *routine*  X  or   *non-routine*?

| ROUTINE            |      |
|--------------------|------|
| Maintenance Costs: | None |
| Personnel Costs:   | None |
| Training Costs:    | None |

**Ten Year Capital Improvement Program  
Vehicle Summary**

**Ten Year Capital Improvement  
Program Summary**

|                            | Actual<br>2013 | Estimated<br>2014 | 2015           | 2016             | 2017             | 2018           | 2019             | Five Year<br>Total | 2020-2024        | Ten Year<br>Total |
|----------------------------|----------------|-------------------|----------------|------------------|------------------|----------------|------------------|--------------------|------------------|-------------------|
| <b>General Fund:</b>       |                |                   |                |                  |                  |                |                  |                    |                  |                   |
| Passenger Vehicles         | 1,085          | 1,250             | 1,250          | 38,250           | 1,250            | 28,250         | 1,250            | 70,250             | 66,250           | 136,500           |
| Public Works Vehicles      | -              | -                 | 170,000        | 387,000          | 686,000          | 340,000        | 490,000          | 2,073,000          | 2,253,000        | 4,326,000         |
| Police Vehicles            | 29,996         | 74,000            | 181,500        | 148,000          | 96,500           | 176,000        | 148,000          | 750,000            | 458,500          | 1,208,500         |
| Fire Vehicles              | -              | 287,000           | 37,000         | 109,000          | 240,000          | 240,000        | -                | 626,000            | 595,000          | 1,221,000         |
| <b>Total General Fund</b>  | <b>31,081</b>  | <b>362,250</b>    | <b>389,750</b> | <b>682,250</b>   | <b>1,023,750</b> | <b>784,250</b> | <b>639,250</b>   | <b>3,519,250</b>   | <b>3,372,750</b> | <b>6,892,000</b>  |
| <b>Other Financing:</b>    |                |                   |                |                  |                  |                |                  |                    |                  |                   |
| General Debt               | 2,958          | 207,000           | -              | 575,000          | 1,250,000        | -              | 400,000          | 2,225,000          | 575,000          | 2,800,000         |
| Grant Funding              | -              | -                 | -              | -                | -                | -              | -                | -                  | -                | -                 |
| Water Debt                 | -              | -                 | -              | -                | -                | -              | -                | -                  | -                | -                 |
| <b>Total Debt Financed</b> | <b>2,958</b>   | <b>207,000</b>    | <b>-</b>       | <b>575,000</b>   | <b>1,250,000</b> | <b>-</b>       | <b>400,000</b>   | <b>2,225,000</b>   | <b>575,000</b>   | <b>2,800,000</b>  |
| <b>Sewer Fund:</b>         |                |                   |                |                  |                  |                |                  |                    |                  |                   |
| Passenger Vehicles         | -              | -                 | -              | -                | -                | -              | -                | -                  | -                | -                 |
| Public Works Vehicles      | 94,793         | -                 | 137,500        | 81,000           | 187,500          | -              | 275,500          | 681,500            | 275,000          | 956,500           |
| <b>Total Sewer Fund</b>    | <b>94,793</b>  | <b>-</b>          | <b>137,500</b> | <b>81,000</b>    | <b>187,500</b>   | <b>-</b>       | <b>275,500</b>   | <b>681,500</b>     | <b>275,000</b>   | <b>956,500</b>    |
| <b>Water Fund:</b>         |                |                   |                |                  |                  |                |                  |                    |                  |                   |
| Passenger Vehicles         | -              | -                 | -              | -                | -                | -              | -                | -                  | -                | -                 |
| Public Works Vehicles      | 94,793         | -                 | 137,500        | 81,000           | 227,500          | -              | 52,500           | 498,500            | 346,000          | 844,500           |
| <b>Total Water Fund</b>    | <b>94,793</b>  | <b>-</b>          | <b>137,500</b> | <b>81,000</b>    | <b>227,500</b>   | <b>-</b>       | <b>52,500</b>    | <b>498,500</b>     | <b>346,000</b>   | <b>844,500</b>    |
| <b>Total All Funds</b>     | <b>223,625</b> | <b>569,250</b>    | <b>664,750</b> | <b>1,419,250</b> | <b>2,688,750</b> | <b>784,250</b> | <b>1,367,250</b> | <b>6,924,250</b>   | <b>4,568,750</b> | <b>11,493,000</b> |



**Project Update**

The replacement cost reflects a price increase of \$15,000 based on the latest bid results received by the Northwest Municipal Conference (NWMC). When removed from service, this truck will be traded in on a new acquisition, or be auctioned through the NWMC.

**Project Alternative**

Though not recommended, the alternative is to delay the purchase and reschedule during later years. If deferred, the Village may be faced with the following extensive repairs over succeeding years: water pump (\$17,000), fan assembly (\$7,000) and hydraulic valve replacement (\$8,000). Reducing the breakdowns of this unit is essential to provide critical services and minimize the negative impact on the department’s ability to address emergency responses.

**Operating Budget Impact**

Is this purchase *routine*  X  or *non-routine*?

| ROUTINE                    |                                                                           |
|----------------------------|---------------------------------------------------------------------------|
| Account Number/Description | 40807090-480275-40385 T-22, 50%<br>41838090-480275-40385 T-22, 50%        |
| Maintenance Costs          | All maintenance expenditures are included in various accounts in 11273030 |
| Personnel Costs            | None                                                                      |
| Training Costs             | None                                                                      |

Public Works – Vehicles

|                                         |                       |          |                |
|-----------------------------------------|-----------------------|----------|----------------|
| <b>Small Dump Truck/Snowplow (T-11)</b> | 2015                  | \$85,000 | GF - Operating |
| X                                       | Critical              |          |                |
| -                                       | Recommended           |          |                |
| -                                       | Contingent on Funding |          |                |

**Vehicle Description**

|                     |                    |
|---------------------|--------------------|
| <i>Make</i>         | Ford               |
| <i>Model</i>        | F-450, 12,000 GVWR |
| <i>Year</i>         | 2004               |
| <i>Cost</i>         | \$52,825           |
| <i>Useful Life</i>  | 10 years           |
| <i>Current Life</i> | 10 years           |



This vehicle is categorized as a “small dump truck” and is used daily by personnel in the Street Division. The truck is equipped with 4-wheel drive, a three-yard stainless steel dump body, salt spreader and automated controls, snowplow, emergency lighting, and two-way radio.

| <b>Breakdown/Repairs 2012-2013</b> |                |
|------------------------------------|----------------|
| Number of Breakdowns/Repairs       | 42             |
| Labor Hours                        | 146.5          |
| Labor Cost                         | \$6,286        |
| Parts Cost                         | \$3,664        |
| <b>Total Cost</b>                  | <b>\$9,950</b> |
| Total Equipment Miles              | 23,901         |

Breakdowns are shown for those vehicles that are to be replaced in the next calendar year

**Project Description & Justification**

An estimated cost of \$85,000 to replace a 2004 Ford dump truck which reflects a price increase of \$15,000, attributed to rises in the cost of steel, improved hydraulics system and purchase of V-box salt spreader and landscape dump body with drop down sides. During the spring, summer and fall months these vehicles (T-11 and T-23) are utilized for hauling of various materials (e.g. landscape waste, soil, mulch, stone, barricades and miscellaneous equipment) and as a watering truck for landscape plants and newly planted trees. These vehicles are also viewed as critical pieces of equipment during the snow season; utilized for salting/plowing the seven (7) railroad crossings along Green Bay Road which is of high priority as these intersections have severe inclines that become impassable if not plowed and treated with salt. They are also utilized to plow/salt all parking offsets in the Village Center and business district areas and salt Village parking lots and public facilities (including Village Hall, Fire and Police Stations). The small dump trucks have more

maneuverability than the larger trucks and are better suited to servicing the smaller parking lots. More importantly, by performing these tasks, they free up the larger plow trucks during snowstorms which can instead focus on servicing arterial salt routes, priority streets within school zones and feeder streets.

**Project Update**

Replacement of this unit was previously deferred to 2015 from 2014. Staff continues to have concerns over reduced hydraulic capabilities resulting from the age and wear of the hydraulic pump and motors. In the last year, the number of breakdowns/repairs increased from 13 to 42 over the two year reporting period and the maintenance cost increased from \$1,650 to \$9,950 to keep this truck in service. When the truck was new, the hydraulic system was designed to simultaneously operate the snowplow, dump body, and salt spreader. As the unit has aged, operators have noted that the salt spreader stops operating when either of the other two options are engaged, resulting in incomplete ice melt, and icy spots along the roadway. Replacing the hydraulic system would cost approximately \$7,000, and at this stage of the trucks life, it is doubtful that the investment could be recouped prior to other costly repairs. A second dump truck (T-23) of this age is exhibiting the same symptoms, and is a separate request. Staff recommends replacing T-11 and T-23 at the same time to achieve benefits of fleet standardization. When removed from service, this truck will be re-assigned for summer landscape duties and the current pick-up trucks used for this service will be traded in on a new acquisition, or be auctioned through the Northwest Municipal Conference.

**Project Alternative**

The alternative is to delay the purchase and reschedule during later years.

**Operating Budget Impact**

Is this purchase *routine*  X  or *non-routine*?

| ROUTINE                    |                                                                           |      |
|----------------------------|---------------------------------------------------------------------------|------|
| Account Number/Description | 11233030-480275-40530                                                     | T-11 |
| Maintenance Costs          | All maintenance expenditures are included in various accounts in 11273030 |      |
| Personnel Costs            | None                                                                      |      |
| Training Costs             | None                                                                      |      |

Public Works – Vehicles

|                                         |                       |          |                |
|-----------------------------------------|-----------------------|----------|----------------|
| <b>Small Dump Truck/Snowplow (T-23)</b> | 2015                  | \$85,000 | GF - Operating |
| X                                       | Critical              |          |                |
| -                                       | Recommended           |          |                |
| -                                       | Contingent on Funding |          |                |

**Vehicle Description**

|                     |                    |
|---------------------|--------------------|
| <i>Make</i>         | Ford               |
| <i>Model</i>        | F-450, 15,000 GVWR |
| <i>Year</i>         | 2004               |
| <i>Cost</i>         | \$52,825           |
| <i>Useful Life</i>  | 10 years           |
| <i>Current Life</i> | 10 years           |



This vehicle is categorized as a “small dump truck” and is used daily by personnel in the Street Division. The truck is equipped with 4-wheel drive, a three-yard stainless steel dump body, salt spreader and automated controls, snowplow, emergency lighting, and two-way radio.

| <b>Breakdown/Repairs 2012-2013</b> |                 |
|------------------------------------|-----------------|
| Number of Breakdowns/Repairs       | 46              |
| Labor Hours                        | 148.5           |
| Labor Cost                         | \$7,233         |
| Parts Cost                         | \$3,506         |
| <b>Total Cost</b>                  | <b>\$10,739</b> |
| Total Equipment Miles              | 22,526          |

Breakdowns are shown for those vehicles that are to be replaced in the next calendar year

**Project Description & Justification**

An estimated cost of \$85,000 to replace a 2004 Ford dump truck which reflects a price increase of \$15,000, attributed to rises in the cost of steel, improved hydraulics system and purchase of V-box salt spreader and landscape dump body with drop down sides. During the spring, summer and fall months these vehicles (T-11 and T-23) are utilized for hauling of various materials (e.g. landscape waste, soil, mulch, stone, barricades and miscellaneous equipment) and as a watering truck for landscape plants and newly planted trees. These vehicles are also viewed as critical pieces of equipment during the snow season; utilized for salting/plowing the seven (7) railroad crossings along Green Bay Road which is of high priority as these intersections have severe inclines that become impassable if not plowed and treated with salt. They are also utilized to plow/salt all parking offsets in the Village Center and business district areas and salt Village parking lots and public

facilities (including Village Hall, Fire and Police Stations). The small dump trucks have more maneuverability than the larger trucks and are better suited to servicing the smaller parking lots. More importantly, by performing these tasks, they free up the larger plow trucks during snowstorms which can instead focus on servicing arterial salt routes, priority streets within school zones and feeder streets.

**Project Update**

Replacement of this unit was previously deferred to 2015 from 2014. Staff continues to have concerns over reduced hydraulic capabilities resulting from the age and wear of the hydraulic pump and motors. In the last year, the number of breakdowns/repairs increased from 23 to 46 over the two year reporting period and the maintenance costs increased from \$1,380 to \$10,739 to keep this truck in service. When the truck was new, the hydraulic system was designed to simultaneously operate the snowplow, dump body, and salt spreader. As the unit has aged, operators have noted that the salt spreader stops operating when either of the other two options are engaged, resulting in incomplete ice melt, and icy spots along the roadway. Replacing the hydraulic system would cost approximately \$7,000, and at this stage of the trucks life, it is doubtful that the investment could be recouped prior to other costly repairs. A second dump truck (T-11) of this age is exhibiting the same symptoms, and is a separate request. Staff recommends replacing T-11 and T-23 at the same time to achieve benefits of fleet standardization. When removed from service, this truck will be re-assigned for summer landscape duties and the current pick-up trucks used for this service will be traded in on a new acquisition, or be auctioned through the Northwest Municipal Conference.

**Project Alternative**

The alternative is to delay the purchase and reschedule during later years.

**Operating Budget Impact**

Is this purchase *routine*  X  or *non-routine*?

| ROUTINE                    |                                                                           |
|----------------------------|---------------------------------------------------------------------------|
| Account Number/Description | 11233030-480275-40550 T-23                                                |
| Maintenance Costs          | All maintenance expenditures are included in various accounts in 11273030 |
| Personnel Costs            | None                                                                      |
| Training Costs             | None                                                                      |

*Police – Vehicles*

|                          |      |               |           |
|--------------------------|------|---------------|-----------|
| <b>Marked Squad Cars</b> | 2015 | \$148,000 (4) | Operating |
|                          | 2016 | \$148,000 (4) |           |
|                          | 2018 | \$74,000 (2)  |           |

- Critical
- X Recommended
- Contingent on Funding



New SUV Vehicle Model



Existing Sedan Model

The Police Department utilizes ten marked squad vehicles used by various officers for daily patrol activities. The units are equipped with a laptop computer, moving radar unit and a forward facing video camera. The estimated cost of the vehicles incorporates approximately \$8,000 for equipment installation which includes an LED emergency light bar, exterior Police markings, and miscellaneous parts needed to facilitate the installation of major components. When these cars are rotated out of the fleet, the laptop, radar, and video equipment will be removed and reinstalled in a new vehicle.

| Description  | Vehicle # | Cost      | In-Service Year | Replacement Year | # of Breakdowns | Repair Cost (2 Years) | Miles  | Projected Miles |
|--------------|-----------|-----------|-----------------|------------------|-----------------|-----------------------|--------|-----------------|
| Patrol       | SQ-505    | \$ 37,000 | 2011            | 2015             | 56              | \$ 4,909              | 59,849 | 86,499          |
| Patrol       | SQ-508    | \$ 37,000 | 2010            | 2015             | 66              | \$ 8,979              | 76,019 | 98,769          |
| Patrol       | SQ-510    | \$ 37,000 | 2011            | 2015             | 56              | \$ 8,311              | 63,094 | 91,094          |
| Patrol       | SQ-512    | \$ 37,000 | 2011            | 2015             | 59              | \$ 8,294              | 69,006 | 99,806          |
| Watch Comdr. | SQ-504    | \$ 37,000 | 2011            | 2016             | n/a             | n/a                   | 54,709 | 102,309         |
| Patrol       | SQ-506    | \$ 37,000 | 2012            | 2016             | n/a             | n/a                   | 33,609 | 88,109          |
| Patrol       | SQ-507    | \$ 37,000 | 2012            | 2016             | n/a             | n/a                   | 39,889 | 107,489         |
| Patrol       | SQ-511    | \$ 37,000 | 2012            | 2016             | n/a             | n/a                   | 36,987 | 102,787         |
| Patrol       | SQ-501    | \$ 37,000 | 2014            | 2018             | n/a             | n/a                   | n/a    | 90,000          |
| Shift Supv.  | SQ-503    | \$ 37,000 | 2014            | 2018             | n/a             | n/a                   | n/a    | 90,000          |

Breakdowns are shown for those vehicles that are to be replaced in the next calendar year

**Project Description & Justification**

An estimated cost of \$37,000 per vehicle to replace marked squad car sedans with SUVs.

**Project Update**

CIP pages for individual squad cars were consolidated. After replacement, the current unit will be transferred to another department for administrative use, traded in on a new vehicle acquisition, or auctioned through the Northwest Municipal Conference or other on-line auction service.

**Project Alternative**

Deferral beyond four years is not recommended for patrol vehicles. The reliability decreases as the car ages, and maintenance and repair costs increase accordingly.

**Operating Budget Impact**

Is this purchase *routine*  X  or *non-routine*?

| ROUTINE                    |                                                                           |
|----------------------------|---------------------------------------------------------------------------|
| Account Number/Description | 11414020-480300                                                           |
| Maintenance Costs          | All maintenance expenditures are included in various accounts in 11273030 |
| Personnel Costs            | None                                                                      |
| Training Costs             | None                                                                      |

*Police – Vehicles*

**Unmarked Squad/Deputy Chief's Car – SQ502**      2015      \$33,500      Operating

- Critical
- X Recommended
- Contingent on Funding

**Vehicle Description**

*Make*                                      Ford  
*Model*                                     Crown Victoria  
*Year*                                        2004  
*Cost*                                        \$23,447  
*Useful Life*                              10 years  
*Current Life*                             10 years



This unmarked police car is used by various personnel in the Police Department. The estimated cost of this car incorporates \$4,500 for equipment installation including LED emergency lighting and miscellaneous parts needed to install major components. This unit is equipped with emergency lights and two-way radios, and when the vehicle is rotated out of the fleet, the radios will be removed and reinstalled in the replacement vehicle.

| <b>SQ502 Breakdown/Repairs 2012-2013</b> |                |
|------------------------------------------|----------------|
| Number of Breakdowns/Repairs             | 17             |
| Labor Hours                              | 25             |
| Labor Cost (in-house)                    | \$1,364        |
| Parts Cost                               | \$634          |
| <b>Total Cost</b>                        | <b>\$1,998</b> |
| Total Vehicle Miles                      | 93,120         |

Breakdowns are shown for those vehicles that are to be replaced in the next calendar year

**Project Description & Justification**

An estimated cost of \$33,500 to replace a 2004 Ford Crown Victoria Police Pursuit sedan.

**Project Update**

The current unit is a 2004 model placed in service in September of that year. The current mileage for this unit is 93,120 and yearly use is approximately 9,940 miles. The cost of this car is increasing approximately \$3,500 in 2014 based on the price of a new Ford Police Interceptor sedan model, and the projected cost of the new equipment specially designed for the vehicle. After replacement, the current unit will be transferred to another department for administrative use, traded in on a new vehicle acquisition, or auctioned through the Northwest Municipal Conference or other on-line auction service.

## Project Alternative

Deferral beyond ten years is not recommended for vehicles used in this service. The reliability decreases as the car ages, maintenance and repair costs increase accordingly, and the number of vehicles available for rotation to other departments is reduced.

## Operating Budget Impact

Is this purchase *routine* X or *non-routine*?

| ROUTINE                    |                                                                           |
|----------------------------|---------------------------------------------------------------------------|
| Account Number/Description | 11414020-480300-40710, Squad #502                                         |
| Maintenance Costs          | All maintenance expenditures are included in various accounts in 11273030 |
| Personnel Costs            | None                                                                      |
| Training Costs             | None                                                                      |



**Project Justification**

A utility type vehicle is requested due to the amount of equipment that is stored in the vehicle (see picture below) and the need to respond during emergencies, including floods and snow events.



**Operating Budget Impact**

Is this purchase *routine* \_\_\_\_ or X *non-routine*?

| NON-ROUTINE       |                                                                                                              |
|-------------------|--------------------------------------------------------------------------------------------------------------|
| Maintenance Costs | Maintenance costs associated with this piece of equipment are funded through the Supplies-auto parts account |
| Personnel Costs   | None                                                                                                         |
| Training Costs    | None                                                                                                         |

**BUDGET GLOSSARY OF TERMS**

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## Budget Glossary

|                                                           |                                                                                                                                                                                                             |
|-----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Accrual:                                                  | A basis of accounting in which revenues are recognized in the accounting period they are earned and become measurable. Expenditures are recognized in the period that they are incurred, if measurable.     |
| Advanced Life Support (ALS):                              | A level of emergency care provided by the Wilmette Fire Department. Fire fighter/paramedics are trained to use intravenous therapy, drug therapy, intubation and defibrillation.                            |
| Area Wide Law Enforcement Radio Terminal System (ALERTS): | Allows officers access to driver's license, registration, warrant and other computerized law enforcement data. The ALERTS system also provides for inter-car communications via in-car data terminals.      |
| Appropriation:                                            | A legislative authorization for expenditures for specific purposes within a specific time frame.                                                                                                            |
| Assessed Value:                                           | The value placed on real and other property as a basis for levying taxes.                                                                                                                                   |
| Balanced Budget:                                          | A balanced budget occurs when total revenues equal total expenditures for a fiscal year.                                                                                                                    |
| Budget:                                                   | A description of the spending and general financial plans that focus on the accomplishment of specific goals and objectives established by the Village Board over a specified time period.                  |
| Budget Reserve:                                           | A portion of a fund that is restricted for a specific purpose and not available for appropriation.                                                                                                          |
| Business Development Advisory Group (BDAG):               | An advisory body to the Village Board responsible for researching, discussing and recommending business development initiatives. The group is comprised of local business leaders and two Village Trustees. |
| Capital Improvements / Capital Outlay:                    | Projects or products that are long-term assets. These expenditures generally have estimated useful lives of two years or longer and typically are in excess of \$1,000.                                     |

## Budget Glossary

- Capital Improvement Program:** A ten-year projection of the Village's capital improvement needs. The program also includes the source of funding for each particular project. The first year of the program represents the current fiscal year capital budget.
- Cash-basis:** A type of accounting in which revenue and expenditure transactions are recognized only when cash is increased or decreased.
- Communications Device:** The use of the budget as a means to communicate the process for preparing, reviewing, and adopting the budget for the coming fiscal year including summary information, an overview of significant budgetary issues, trends, and resource choices.
- Computer Aided Design (CAD):** A software program that assists in the design of infrastructure improvements.
- Congestion Mitigation And Air Quality (CMAQ):** The CMAQ program is one source of funds for Transportation Control Measures (TCM) employed for the purposes of reducing congestion and improving air quality.
- Contingency Program:** The budget program in the General Fund used for unforeseen expenditures which may become necessary during the year and for which appropriations have not been provided.
- Debt Service:** The payment of principal and interest on borrowed funds. The Village has debt service for general obligation bonds, Water Fund debt obligations (water revenue bonds and general obligation bonds paid from water revenues), Environmental Protection Agency loans, and obligations under installment contracts.
- Department:** A major administrative division of the Village with overall management responsibility for an operation or a group of related operations within a functional area. A department may have more than one program and may be accounted for in more than one fund.
- Encumbrances:** Commitments related to unperformed contracts for goods or services. These are not legal liabilities of the Village but represent a reservation of funds.
- Emerald Ash Borer: (EAB)**The EAB is a destructive, small, metallic-green beetle native to Asia that only attacks ash trees.

## Budget Glossary

|                                                  |                                                                                                                                                                                                                                                                                  |
|--------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Enterprise Fund:                                 | A fund used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful for sound financial administration. The Parking Meter Fund, Sewer Fund and Water Fund are examples of Village enterprise funds. |
| Environmental Protection Agency (EPA):           | Federal regulatory agency that provides for the protection of the environment.                                                                                                                                                                                                   |
| Financial Plan:                                  | The use of the budget as a means to summarize the Village's finances including revenues and other financing sources, and of expenditures and other financing uses for the prior year actual, the estimated current year actual, and the proposed budget year.                    |
| Fiscal Year (FY):                                | A time period for which the Village's finances are recorded and maintained. The Village's fiscal year is a calendar year.                                                                                                                                                        |
| Fixed Assets:                                    | Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture and other equipment.                                                                                                                                        |
| Fund:                                            | An accounting entity comprised of a group of self-balancing accounts.                                                                                                                                                                                                            |
| Fund Balance:                                    | The difference between revenues and expenditures. A negative fund balance is called a deficit. A fund balance in an enterprise fund is referred to as retained earnings.                                                                                                         |
| Generally Accepted Accounting Principles (GAAP): | The standards used for financial report preparation, as determined by the Governmental Accounting Standards Board (GASB), so that the Village's financial statements may be fairly compared to prior reports and to the reports of other governmental entities.                  |
| General Fund:                                    | The major fund in most governmental units, the general fund accounts for all activities not accounted for in other funds. Most tax funded functions are accounted for in the general fund.                                                                                       |
| Geographic Information System (GIS):             | A software program that is a collection of people, data, procedures and systems that enable data to be stored and maintained geographically.                                                                                                                                     |
| Government Finance Officers Associations (GFOA): | An associations that aims to enhance and promote the professional management of governments for the public benefit by identifying and developing financial policies and practices.                                                                                               |

## Budget Glossary

|                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|--------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Global Positioning System (GPS):                 | Equipment that has the ability to survey the location of an object.                                                                                                                                                                                                                                                                                                                                                                        |
| Governmental Accounting Standards Board (GASB):  | An independent board that establishes standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities.                                                                                                                                                                                                                      |
| Governmental Fund:                               | The focus of governmental funds' measurement is upon the determination of financial positions and changes in financial position rather than upon net income                                                                                                                                                                                                                                                                                |
| Home Rule:                                       | A home rule unit of local government, pursuant to the Illinois State Constitution, may exercise any power and perform any function pertaining to its government and affairs including, but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license; to tax and to incur debt (unless the Illinois General Assembly specifically denies or limits a home rule power by a law). |
| Illinois Environmental Protection Agency (IEPA): | State regulatory agency that provides for the protection of the environment.                                                                                                                                                                                                                                                                                                                                                               |
| Illinois Municipal Retirement Fund (IMRF):       | State mandated pension fund for all full-time and eligible part-time Village employees, except sworn fire and police employees.                                                                                                                                                                                                                                                                                                            |
| Insurance Services Office (ISO):                 | A non-profit organization that assesses a Fire Department's ability to provide fire services to a community.                                                                                                                                                                                                                                                                                                                               |
| Information System:                              | A term used to broadly define computer operations and the processing of automated information in the Village organization.                                                                                                                                                                                                                                                                                                                 |
| Infrastructure Maintenance Fee (IMF):            | A 1% telecommunications tax collected by all telecommunications companies, beginning in 1998. Prior to this time, telecommunications carriers paid a franchise fee to the Village for the privilege of using the public rights of way.                                                                                                                                                                                                     |

## Budget Glossary

|                                                                      |                                                                                                                                                                                                                                                                                                                   |
|----------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Intergovernmental Risk Management Agency (IRMA):                     | A public entity risk pool comprised of seventy-three public entities in northeastern Illinois that have joined together to manage and fund their property/casualty/workers' compensation claims through a comprehensive risk management program. The Village has been a member since 1995.                        |
| Joint Utility Locating Information for Excavators (JULIE):           | The Village uses this service to make arrangements for the prompt locating of all Village utilities in areas scheduled for construction work.                                                                                                                                                                     |
| Levy:                                                                | To impose taxes for the support of government activities.                                                                                                                                                                                                                                                         |
| Long-term Debt:                                                      | Financial obligation with maturity of more than one year after the date of issuance.                                                                                                                                                                                                                              |
| Metropolitan Water Reclamation District of Greater Chicago (MWRDGC): | The agency that stores and treats sanitary sewage waste for the City of Chicago and 124 suburban communities, including Wilmette.                                                                                                                                                                                 |
| Modified Accrual:                                                    | A basis of accounting in which revenues are recognized in the period they become available and measurable. Expenditures are recorded when the related fund liability has been incurred or the invoice is received.                                                                                                |
| Moody's Investment Rating Service:                                   | An independent agency that analyzes the financial credit ratings of organizations. The ratings are based on debt issuance that carry a three letter coding. The Village possesses the highest rating level, which is Aaa.                                                                                         |
| Motor Fuel Tax (MFT):                                                | Revenue allocated by the state to municipalities for funding street improvements.                                                                                                                                                                                                                                 |
| Mutual Aid Box Alarm System (MABAS):                                 | The mutual aid box alarm system (MABAS ) was established to provide a swift, standardized and effective method of mutual aid assistance for extra alarm fires and mass casualty incidents. The MABAS system is divided into over 20 Divisions from the communities along I-53 and the Northwest Tollway corridor. |

## Budget Glossary

|                                                                |                                                                                                                                                                                                                                                               |
|----------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| National Pollutant Discharge Elimination System (NPDES):       | Permit program that controls water pollution by regulating point sources that discharge pollutants into waters of the United States.                                                                                                                          |
| Non-Operating Expenditures:                                    | Capital outlay items and other non-recurring or irregularly recurring items.                                                                                                                                                                                  |
| Non-Operating Revenues:                                        | Revenues that do not recur annually or are so unstable that they cannot be relied upon to finance operating expenditures. Examples include bond proceeds and grants.                                                                                          |
| North Regional Telecommunications Network (NORCOM):            | A regional communications system comprised of eleven area Police Departments that utilize eight radio channels. Wilmette shares its local dispatch channel with Glencoe, Kenilworth, Northfield and Winnetka.                                                 |
| North Suburban Employee Benefit Cooperative (NSEBC):           | An intergovernmental health insurance cooperative comprised of nine local governments and agencies established to provide and administer employee health and dental insurance to eligible employees of the member agencies.                                   |
| Northeastern Illinois Public Safety Training Academy (NIPSTA): | Several area agencies, including Wilmette, are members of NIPSTA. The goal of NIPSTA is to provide specialized instruction and training to fire, police and public works personnel. The NIPSTA facility is located in the Village of Glenview.                |
| Northern Illinois Police Alarm System (NIPAS):                 | A cooperative agreement among 90 area law enforcement agencies to address emergency law enforcement needs which exceed the capabilities of any single member agency.                                                                                          |
| Northwest Municipal Conference (NWMC):                         | A council of government comprised of over 40 municipalities and townships in the north and northwest suburbs. The NWMC provides legislative lobbying and information services, joint purchasing programs and other programs of joint interest to its members. |

## Budget Glossary

|                                              |                                                                                                                                                                                                                                                                                          |
|----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Operations Guide:                            | The use of the budget as a means to describe the operations, activities, services and functions carried out by the Village's organizational units.                                                                                                                                       |
| Operating Expenditures:                      | Expenditures that generally recur annually and are expected to continue in the future unless service levels are impacted.                                                                                                                                                                |
| Operating Revenues:                          | Revenues that recur annually with reasonable stability. By Village policy, operating revenues should exceed operating expenditures on an annual basis.                                                                                                                                   |
| Personnel Expense:                           | The classification of all salaries, wages, and fringe benefits expenditures.                                                                                                                                                                                                             |
| Police Information Management System (PIMS): | A computerized record system developed and maintained by the State of Illinois Criminal Justice Information Authority.                                                                                                                                                                   |
| Policy Document:                             | The use of the budget as a means to translate policy into specific programs and activities. The budget reflects the Village's commitment to certain entity-wide non-financial goals, even though the ultimate achievement of those goals may be beyond the period covered by the budget. |
| Program:                                     | A division of the budget dedicated to a particular purpose in order to identify the costs related to that purpose.                                                                                                                                                                       |
| Proprietary Fund:                            | See Enterprise Fund.                                                                                                                                                                                                                                                                     |
| Retained Earnings:                           | See Fund Balance.                                                                                                                                                                                                                                                                        |
| Self-Contained Breathing Apparatus (SCBA):   | Personal protective equipment worn to protect individuals from exposure to environments hazardous to the respiratory system.                                                                                                                                                             |
| Special Revenue Fund:                        | A fund used to accounts for revenues legally earmarked for a particular purpose.                                                                                                                                                                                                         |
| Strategic Planning:                          | The process of determining the Village's goals and then identifying the best approach for achieving those goals.                                                                                                                                                                         |
| Street and Alley Maintenance Program (SAMP): | A program for the general maintenance of street and alleys in the Village.                                                                                                                                                                                                               |

## Budget Glossary

Solid Waste Agency of  
Northern Cook County  
(SWANCC):

A consortium of twenty-three municipalities, including the Village of Wilmette, empowered to finance, plan, construct and operate a solid waste disposal system for its members.

Supervisory Control  
And Data

Acquisition (SCADA): Computer system that assists in the operation of the water purification and distribution process.

Telecommunications

Tax: A tax on the gross sale of telecommunications services by telecommunications providers.

Transfers:

Movements of resources between two Funds. For Wilmette, transfers regularly occur from the Water, Sewer and General Funds into the Illinois Municipal Retirement Fund and Workers' Compensation Fund. A portion of the profits generated by the Water Fund is also transferred to the General Fund annually.

Water Plant  
Risk Management  
Plan (RMP):

A risk management plan that provides for the chlorination process, chlorine safety procedures and a plan for chlorine leak mitigation.