

<p style="text-align: center;"><b>Village of Wilmette</b> <b>Principal Structure Demolition Handbook and Checklist</b></p>
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**Step 1 – Water/Sewer Disconnect/New Service Permit**

1. Obtain a water and sewer service permit. Complete Building Permit Application Pages A, B, and C, identifying the size of the proposed new service. This work is to be completed and inspected by the plumbing inspector before a demolition permit will be issued.

**Step 2 – Demolition Permit**

2. Submit a demolition permit application. Complete Building Permit Application Pages A and C to the Community Development Department.
3. Submit a topographic plan of the existing site. Submit a copy of the existing site topographic plan with elevations where the front yard setback crosses the side lot lines identified. Contact the department to verify the front yard setback to ensure this measurement is correct.

**Step 3 – Demolition Checklist/Approvals**

4. Contact the Village of Wilmette staff listed on page 5 of this handbook.
5. Contact the relevant agencies listed on page 6 of this handbook. A representative from the agency must either sign and date the checklist or the applicant may submit a signed letter from an authorized person on agency letterhead.
6. Obtain a Cook County demolition permit. Cook County requires permits for all structure demolition. Cook County also requires a permit or waiver for asbestos abatement. A copy of this approved permit must be submitted to the department. See the checklist for possible permits required and contact information.

**Step 4 – New Construction Permit**

7. Submit the new construction permit. See the Single-Family Construction and Permit Handbook for information on the building permit application process.

**Step 5 – Demolition Notice**

8. Provide personal notice of the demolition. Once the demolition permit is issued, personal notice to nearby property owners is required. Proof of this notice is required to be submitted. See pages 9-10 of this handbook for the forms.

## **BEFORE A DEMOLITION PERMIT WILL BE ISSUED**

All applicable checklist items are to be completed/approved, including:

- The Water Management Department must remove the water meter and the Finance Department receive payment of the final water meter reading; and
- Water and sanitary sewer lines, and storm sewer lines (if applicable) must be permanently disconnected in the street by a licensed plumber and inspected; and
- New water and sewer service is to be installed from the main to the parkway at the time of disconnection and inspected; and
- All utilities must be disconnected and inspected;
- The demolition site is to be fenced and a demolition sign posted; and
- The demolition notice is to be issued and the affidavit submitted to Community Development.

**For questions and more information, contact the Community Development Department  
at (847) 853-7550 or at [comdev@wilmette.com](mailto:comdev@wilmette.com)  
Visit our website at [www.wilmette.com](http://www.wilmette.com)  
Visit the office at 1200 Wilmette Avenue, Wilmette, Illinois, 60091 on  
Monday through Friday from 7:30 a.m. to 4:30 p.m.**

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### **Other Attachments:**

- Fire Department request for use of the structure and agreement of use form (2 pages)
- Building height certification form for new single-family homes (2 pages)
- Cook County demolition requirements and permit application (4 pages)

## Description of Applicable Requirements

### **Demolition Notice Requirements**

The site maintenance ordinance requires that an applicant provide written notice of the specific date of demolition at least 24 hours in advance of the actual demolition. Such notice is to be provided to nearby residents. The notice is not required for demolition of detached garages when not part of a new home project, for other accessory structures such as swimming pools or for interior demolition as part of a remodeling or addition project. The notice form is on page 9 of this handbook. An affidavit certifying the completion of this notice is to be submitted to the Village upon completion of the notice. The affidavit form is on page 10 of this handbook.

### **School Walking Route**

Construction and demolition work that takes place at a property along a school walking route is subject to the addition requirements listed below. School walking routes are to be indicated on the site development plan. The school walking route map may be viewed on the website at [www.wilmette.com](http://www.wilmette.com) or at the Community Development Department at Village Hall.

- There shall be no construction activity within the right-of-way at least one half-hour before school starts in the morning and one half-hour after school ends in the afternoon. This includes accepting deliveries of material or equipment and removal or delivery of dumpsters.
- The sidewalks, crosswalks and roadways shall be completely free from debris, construction material, and equipment.
- There shall not be any open holes within any sidewalk, crosswalk or roadway.
- Open holes in the vicinity of school walking routes shall be protected with backfill material, construction fencing or well-barricaded and protected with yellow caution tape.

Walking surfaces should be cold patched with asphalt and shall be graded such that the surface is level and does not pose a trip hazard.

**Department of Engineering and Public Works  
Requirements for Water Service Connections**

**Contractor Requirements for Indirect Taps for Water Service Connections**

1. For 1 ½” services, a 1 ½” tap through a 12” x (pipe diameter) stainless steel sleeve with a 1 ½” outlet is required. (Supplied by Contractor) The stainless steel sleeve shall be fitted with copper conductivity strips to provide continuity between the water service and the water main.
2. For 2” services, a 2” tap through a 12” x (pipe diameter) stainless steel sleeve with a 2” outlet is required. (Supplied by Contractor) The stainless steel sleeve shall be fitted with copper conductivity strips to provide continuity between the water service and the water main.
3. Taps shall be 18” from any pipe flaws, joints or other taps.
4. Since the main is tapped at the 3:00 position, the excavation shall be a minimum of 60” x 60” from the face of the tapped main.
5. **OSHA approved shoring is required for excavations deeper than 47”.**
6. Village of Wilmette tapping crews will not work in an undermined excavation. Tapping crews will not work under curbs. Curb must be removed from excavation area.
7. No taps will be scheduled after noon on Fridays.
8. There shall be no water in the excavation.
9. The water main will be exposed for the width of the excavation. The entire circumference of the main shall be cleaned for the tapping sleeve for a width of 15”.
10. **Contractor will be charged the hourly rate for delays or cancellations due to non-compliance with these requirements.**

**Contractor supplied parts:**

For 1 ½” service

1. Mueller part #B-25204, 1 ½” curb stop valve
2. Mueller part #15000 flare top corporation
3. Tyler part # 95E, curb stop box (saddle type)
4. All Copper
5. 12” x (pipe diameter) all stainless steel sleeve with a 1 ½” outlet fitted with copper conductivity strips

For 2” service

1. Mueller part #B-25204, 2” curb stop valve
2. Mueller part #15000 flare top corporation
3. Tyler part # 95E, curb stop box (saddle type)
4. Tyler part # F/6500 enlarged base for curb stop box
5. All Copper
6. 12” x (pipe diameter) all stainless steel sleeve with a 2” outlet fitted with copper conductivity strips

**Village of Wilmette provides the tap only. Old tap must be disconnected at the water main.**

<b>Village of Wilmette</b> <b>Demolition Checklist – Village of Wilmette Departments</b>
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Once you have applied for the demolition permit, please contact each of the staff members listed below.

**Ted Blumenthal**      Code Enforcement      (847) 853-7521      [blumenthalt@wilmette.com](mailto:blumenthalt@wilmette.com)  
To discuss site maintenance requirements

**Rachael Randolph**      Planner III      (847) 853-7519      [randolphr@wilmette.com](mailto:randolphr@wilmette.com)  
To confirm the required front yard setback and determine grade for new construction

**Jorge Cruz**      Asst. Dir. of Engineering      (847) 853-7623      [cruzj@wilmette.com](mailto:cruzj@wilmette.com)  
To discuss plan requirements for the new home and special requirements for flood area properties

**Public Works Department**      (847) 853-7660      [pw@wilmette.com](mailto:pw@wilmette.com)  
To discuss the necessary work in the public right-of-way

**Village Foresters**      (847) 853-7600      [forestry@wilmette.com](mailto:forestry@wilmette.com)  
To inspect installed tree protection measures on private property and the public right-of-way

**Andy Lazar**      Water Meter Department      (847) 853-7537      [lazara@wilmette.com](mailto:lazara@wilmette.com)  
To schedule removal of the existing water meter

**Fire Department**      (847) 251-1101      [fire@wilmette.com](mailto:fire@wilmette.com)  
To discuss underground tank removal, if applicable, and the use of the building for fire training

**Water Billing Clerk**      Finance Department      (847) 853-7620      [finance@wilmette.com](mailto:finance@wilmette.com)  
To arrange for payment of final water bill after the water meter has been removed

**Village of Wilmette  
Demolition Checklist – Outside Agencies**

**PROPERTY ADDRESS:** \_\_\_\_\_

**APPLICANT:** \_\_\_\_\_

A representative from the agency must either sign and date the checklist or the applicant may submit a signed letter from an authorized person on agency letter head.

- \_\_\_\_\_ 1. Northern Illinois Gas Disconnection Representative; (800) 427-6228. Please attach to this checklist a copy of the faxed approval.
- \_\_\_\_\_ 2. Commonwealth Edison Service Representative; call (800) 334-7661. Please attach to this checklist a copy of the faxed approval.
- \_\_\_\_\_ 3. Joint Utility Location Information for Excavator (JULIE); 811.
- \_\_\_\_\_ 4. Cook County Environmental Control for Cook County demolition permit; call (312) 603-8200. Please attach to this checklist a copy of the Cook County Demolition permit and asbestos report.
- \_\_\_\_\_ 5. Asbestos: An Illinois EPA permit must be obtained from the Illinois EPA for all commercial projects of 4 or more units; call (847) 294-4000.
- \_\_\_\_\_ 6. Illinois Department of Asbestos Abatement/Environmental Health for commercial projects and residential of greater than 4 units; call (217) 785-1743.
- \_\_\_\_\_ 7. Cook County Highway Department: Right-of-Way opening; call (312) 603-1670.
- \_\_\_\_\_ 8. State Roads: Right-of-Way opening; call (847) 705-4131.

## How To Find Property Address and Owner Information

Visit the Village of Wilmette website at [www.wilmette.com](http://www.wilmette.com).

Click on “Map Gallery” on the left menu.



A gallery of map thumbnails will open up.

Click on the thumbnail called “Interactive Community Map”



Enter the subject property address in the box and hit Enter on your keyboard.



Click on the  + / - buttons to zoom in / out to adjust your view.

This map will show the address numbers of the neighboring properties.

Next, visit [www.cookcountypropertyinfo.com](http://www.cookcountypropertyinfo.com). For each neighboring property, use the “By Address” search function to locate the tax payer information.



Click the “Search” button, then on the next page, select the link indicating the address searched.

The “mailing address” can be used as the contact information for purposes of the notices.

**Village of Wilmette  
Demolition and New Construction Sign Specifications**

Demolition and New Construction projects shall post the following notice for the duration of the demolition and construction:



The sign shall be of weather-resistant construction with black lettering on a white background.

Signs may be provided by the vendor of your choice including these Wilmette Chamber of Commerce members:

Mid-Central Printing and Mailing  
1211 Wilmette Avenue  
Wilmette, IL 60091  
(847) 251-4040  
[www.midcentralprinting.com](http://www.midcentralprinting.com)

Speedpro Imaging North Shore  
8246 Kimball Avenue  
Skokie, IL 60076  
(847) 983-0095  
[www.speedpro.com/north-shore](http://www.speedpro.com/north-shore)

**NOTIFICATION TO NEARBY PROPERTY OWNERS  
REGARDING RESIDENTIAL BUILDING DEMOLITION**

A copy of this notice is to be given to all adjacent property owners as required below.

**Address of Subject Property** \_\_\_\_\_

**Name of Property Owner** \_\_\_\_\_

**Phone No. of Property Owner** \_\_\_\_\_

**Name of Contact Person** \_\_\_\_\_

**Phone No. of Contact Person** \_\_\_\_\_

**Date of Demolition** \_\_\_\_\_

PLEASE BE ADVISED that a demolition permit application has been submitted to the Village of Wilmette for the above referenced property. Pursuant to Section 8-411 of the Wilmette Village Code, it is required that at least 24 hours in advance of demolition, specific notice of the exact date upon which demolition is to occur shall be provided to such nearby residents.

Notice is being provided to you as a nearby property owner. This notice is intended to give you the opportunity, prior to the commencement of demolition, to discuss what impact, if any, there may be to your property. You may contact the person(s) listed above in this regard.

Should you have additional questions regarding the requirements feel free to contact the Community Development Department at (847) 853-7550 and TDD (847) 853-7634 between the hours of 7:30 a.m. and 4:30 p.m. Monday through Friday.

**Village of Wilmette  
Notice of Demolition  
Affidavit of Compliance**

**ADDRESS OF SUBJECT PROPERTY:** \_\_\_\_\_

I, \_\_\_\_\_, state upon oath that I have complied with the applicable  
(Print Name of Person Completing Affidavit)  
demolition notice requirements of Section 8-411 of the Wilmette Village Code in that written notice  
has been served and received by all nearby property owners.

Address of Nearby Property	Name of Property Owner(s)	Service		Date Notice Received
		Hand Delivery	Mail	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	

Subscribed and sworn before me  
this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

\_\_\_\_\_  
(Signature of Person Completing Affidavit)

Date: \_\_\_\_\_

(SEAL)



1200 WILMETTE AVENUE  
WILMETTE, ILLINOIS 60091-0040

**TO:** PROPERTY OWNER  
**FROM:** OFFICE OF THE FIRE CHIEF  
**SUBJECT:** PROPERY USE FOR FIRE DEPARTMENT TRAINING

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The Wilmette Fire Department is asking all property owners who are planning on demolishing their property to allow the Fire Department to use it for training purposes prior to its demolition. The opportunity to use a structure to provide realistic training is an invaluable asset. We would appreciate this opportunity to use your structure, if possible, prior to demolition.

The Fire Department would use the structure to practice search and rescue drills, forcible entry, and ventilation techniques. There would be no live burning of any kind. During this time, there would be a mutual hold harmless agreement in place to protect both parties.

If the Fire Department could use your structure prior to demolition, it would help us in further training our personnel better so that we may provide a safer and more efficient service. Please find the attached Mutual Hold Harmless Agreement. If this opportunity is possible, please contact the Fire Chief at (847) 251-1101.

Thank you for your time regarding this matter.

**AGREEMENT FOR USE OF STRUCTURE FOR FIREFIGHTER  
TRAINING BY THE VILLAGE OF WILMETTE FIRE DEPARTMENT**

I, \_\_\_\_\_, am the record owner of the property located at \_\_\_\_\_, Wilmette, Illinois, and I have obtained a demolition permit for a certain structure located on this property, that being \_\_\_\_\_, And that I am the owner of any contents or personal property located in this structure. I hereby agree to allow the Wilmette Fire Department and its officers and employees to use this structure for firefighter training between the dates of \_\_\_\_\_ and \_\_\_\_\_.

I understand that the Wilmette Fire Department expects to conduct training in and about the structure described above that may include search and rescue drills, forcible entry, and ventilation techniques. I understand that, although the Wilmette Fire Department will not engage in any live burning of the structure or its contents during the training described in this agreement, the training that the Wilmette Fire Department will use my structure for is destructive in nature, and will result in damage to the structure and to any or all contents or other personal property located inside the structure. I hereby release the Village of Wilmette, the Wilmette Fire Department, and any of their officers, agents, employees, contractors or insurers from any claims for loss of or damage to the structure or its contents arising directly or indirectly from the use of my structure for the training described in this agreement.

In exchange for my agreement to these terms, the Village of Wilmette agrees to indemnify, defend and hold me harmless from any and all claims for personal injury or property damage or loss (other than damage or loss of the structure or any of its contents) arising directly or indirectly from the Wilmette Fire Department's use of my structure for the training purposes described in this agreement.

I authorize the Wilmette Police Department to use this property for police training.

AGREED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Property Owner Signature

VILLAGE OF WILMETTE

\_\_\_\_\_  
Property Owner's Name (Print)

BY: \_\_\_\_\_  
Village Manager

\_\_\_\_\_  
Address

BY: \_\_\_\_\_  
Fire Chief

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Telephone Number

New Single-Family Home Building Height Certification Form

Property Address: \_\_\_\_\_

Established Front Yard Setback: \_\_\_\_\_ (see Community Development Department)

The height of a single-family home is measured from grade. For the purposes of the Zoning Ordinance, grade is defined:

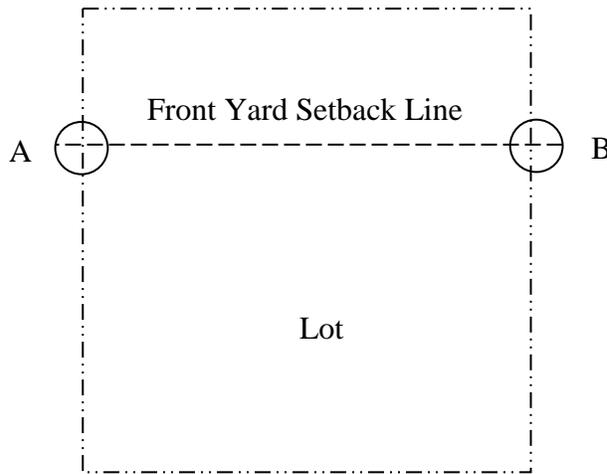
**GRADE:** The height of the principal structure shall be measured from a baseline elevation that is the computed average of the existing elevations as measured at the side property lines at the required front yard setback line.

“Existing Elevation” or “Existing Grade” shall be defined as the pre-construction elevation of the ground contour or as determined by the Village Engineer.

**Calculate Pre-Existing Grade**

Pre-Existing Grade Elevations at Intersection of Front Yard Setback at Side Lot Lines

A \_\_\_\_\_ + B \_\_\_\_\_ = \_\_\_\_\_ / 2 = \_\_\_\_\_



**Determine Proposed Building Height**

Add pre-existing grade elevation to proposed building height from architectural plans

\_\_\_\_\_ + \_\_\_\_\_ = \_\_\_\_\_  
Pre-Existing Grade                      Height of Building                      Proposed Height Above Grade

I certify that the above is true and correct to the best of my knowledge.

\_\_\_\_\_  
Name/Signature

\_\_\_\_\_  
Date

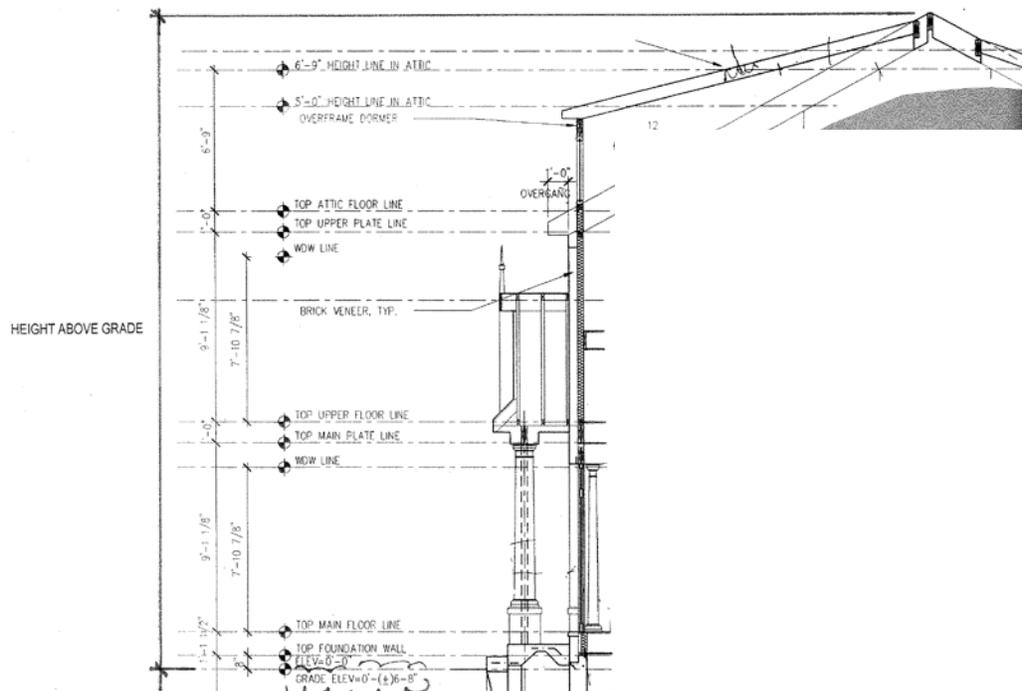
## Building Height Certification Instructions

1. Identify the established front yard setback for the subject property. Contact Community Development at (847) 853-7550 to confirm the established setback.
2. Identify the existing pre-construction elevations on the existing grading plan for the new home.
3. From the grading permit submittal, calculate the existing elevation of grade.
4. Add the proposed building height to the elevation of grade.
5. Identify on the building plans the elevation of grade.

Grading Plan submittal should include identifying the two elevation points that make up pre-existing grade.

Building permit plans should indicate the grade for height purposes on the elevation and/or building section.

This worksheet is to be submitted with the building permit application. If the grading plan and building permit plan that support this worksheet are not submitted, no further plan review will be conducted.



THE BOARD OF COMMISSIONERS  
TONI PRECKWINKLE

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JOAN PATRICIA MURPHY	6th Dist.	GREGG GOSLIN	14th Dist.
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EDWIN REYES	8th Dist.	JEFFREY R. TOBOLSKI	16th Dist.
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BUREAU OF ADMINISTRATION  
DEPARTMENT OF ENVIRONMENTAL CONTROL

DEBORAH C. STONE  
DIRECTOR

69 West Washington • Suite 1900  
Chicago, Illinois 60602-3004  
TEL (312) 603-8200  
FAX (312) 603-9828

Dear Contractors:

Please be advised, as of November 21, 2012, several changes to the Cook County Environmental Ordinance will go into effect, below is a summary of those changes.

**Asbestos Abatement Permits:**

1. Special Use Permits and Operations and Maintenance (O&M) permits have been combined and now have the same application procedures. The new filing fee for these permits for healthcare facilities and schools is \$500; the filing fee for commercial and/or industrial buildings is \$1,000. The inspectional fees will remain unchanged (\$6 per square foot and \$2 for linear foot). Summary reports of work completed, along with the relevant inspectional fees are due ever quarter for commercial and/or industrial buildings and every 6 months for healthcare facilities and schools.

To obtain an Operations and Maintenance Asbestos Removal Permit an applicant must submit a written request to the Director or his or her designee no less than 15 days prior to the scheduled start of the asbestos renovation project. This request shall include, but not be limited to, a completed Cook County notification form, an explanation of the unique circumstances involved in the project, schematic drawings and blueprints (when available) of the structure and the appropriate filing fee. Although an application may be submitted at any time, O&M permits are valid for one calendar year (the calendar year in which the permit was issued), January 1 – December 31.

2. A \$100 surcharge will be assessed to any emergency variance permit granted (asbestos abatement or demolition).
3. A copy of waste manifests and air monitoring/air clearance reports (when required by USEPA and/or IEPA regulations) are required to be submitted to the CCDEC within sixty (60) business days of the expiration of the asbestos removal permit for National Emissions Standards for Hazardous Air Pollutants (NESHAP) abatement projects.

**Demolition Permits:**

In order to decrease the amount of construction and demolition debris being sent to landfills, the Cook County Board passed the Demolition Debris Diversion Ordinance requiring all projects to divert 70% by weight of commercial and industrial projects and 70% by weight diversion requirement for residential properties, which includes a 5% reuse requirement. In addition, the fees for some demolition permits have been revised as well:

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JOAN PATRICIA MURPHY	6th Dist.	GREGG GOSLIN	14th Dist.
JESUS G. GARCIA	7th Dist.	TIMOTHY G. SCHNEIDER	15th Dist.
EDWIN REYES	8th Dist.	JEFFREY R. TOSOLSKI	16th Dist.
		ELIZABETH ANN DOODY GORHAM	17th Dist.



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69 West Washington • Suite 1900  
Chicago, Illinois 60602-3004  
TEL (312) 603-8200  
FAX (312) 603-9828

The filing fee for demolition permits for commercial/industrial structures and residential buildings of five (5) units or more has been changed to \$600. The fees for single-family homes, garages, and residential structures of four (4) units or less have not been altered.

**Fines:**

Several fines have been introduced or revised. A summary of the new fine levels is below:

- The fine for not having a valid Illinois Department of Public Health (IPDH) abatement license has been increased from \$300 to \$1,000.
- The fine for not having a valid Demolition or asbestos-containing materials (ACM) abatement permit has been increased from \$500 to \$1,000.
- The fine for failing to submit a Demolition Debris Diversion report is \$1,000.
- The fine for filing a Demolition Debris Diversion report late (filing is considered late on the 11<sup>th</sup> day after the permit expiration date) is \$500.
- The fine for failing to complete required documentation for demolition debris diversion is \$1,000.
- The fine for failing to divert demolition debris as required is \$5,000.

**Definitions:**

CCDEC has added or revised our definitions for the following terms words or terms:

Adequately wet	Alteration
Applicant	Asbestos-containing material
Cutting	Demolition
Demolition Project	Permit Holder
Project	Strip
Structure	Structural Component
Structural Member	

For all definitions and the complete Cook County Environmental Ordinances, please go to the Environmental Control Department's website - <http://cookcountyil.gov/environment>. Should you have any questions, please feel free to contact the CCDEC at 312-603-8200. There will be additional announcements about resources that CCDEC will be providing to make the changes to the environmental ordinance as seamless as possible.

Thank you,

Bryant Williams

Manager, Engineering Services

**COOK COUNTY PRESIDENT**

TONI PRECKWINKLE



DEBORAH C. STONE

Director

69 West Washington - Suite 1900

Chicago, Illinois 60602-3004

TEL: (312) 603-8200

FAX: (312) 603-9828

**ENVIRONMENTAL CONTROL RESIDENTIAL DEMOLITION APPLICATION**

Permit Fee: \$300 for the first structure & \$150 for each additional structure located at the same address

<b>1. BUILDING INFORMATION:</b>			
Type of Building:	House	Garage	Shed
Bldg Size:	Sq. Ft.:	#Flrs:	Age: Present Use:
Prior Use:	Future Use (demo)		
Address:			
City:	County:	Zip:	
Contact:	Phone:		
<b>2. OWNER NAME INFORMATION:</b>			
Owner Name:	Address:		
City:	State:	Zip:	
Contact:	Phone:		
<b>3. DEMOLITION CONTRACTOR INFORMATION:</b>			
Contractor Name:	Address:		
City:	State:	Zip:	
Contact:	Phone:		
<b>4. PROJECT INFORMATION:</b>			
Is Asbestos Present?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Description of Planned Demolition or Renovation Work and Methods to be Employed Including Demolition or Renovation Techniques:			
Description of Work Practice(s) and Engineering Controls used to Prevent Emissions at the Demolition or Renovation Site:			
<b>5. PROJECT DATES:</b>			
Scheduled Demolition Start Date:	Finish Date:		
Work Hours:	AM/PM	AM/PM	
Working Weekends?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	Working Evenings? <input type="checkbox"/> YES <input type="checkbox"/> NO
<i>Tip: Ten day notification requires at minimum, ten (10) working days (Monday-Friday including holidays) prior to the commencement date. Ten days begin with the US postmark date or date received in office by commercial services or hand delivery. Cook County cannot accept faxed copies. Phased projects will not be accepted.</i>			
<b>6. ASBESTOS INSPECTOR ID#: 100-</b>		Name:	
<i>Tip: If procedure utilized is visual inspection, the inspector ID# must be provided.</i>			
<b>7. PROCEDURE, INCLUDING ANALYTICAL METHOD, USED TO DETECT THE PRESENCE OF ASBESTOS:</b>			

<b>8. DISPOSAL SITE/LANDFILL:</b>			
Name:		Address:	
City:	County:	Zip:	Phone:
<b>9. WASTE TRANSPORTER:</b>			
Name:		Address:	
City:	County:	Zip:	Phone:
<b>10. WAS DEMOLITION ORDERED BY A GOVERNMENT AGENCY?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO <i>(If yes, a signed copy of Order must be attached.)</i>			
Government representative ordering the activity:			
Title:	Date of Order:	Order Demolition Date:	
<b>11. FOR EMERGENCY RENOVATION:</b>			
Date and hour of emergency (mm/dd/yy):		AM/PM	
Describe sudden unplanned event. (Example: boiler explosion) Explain how the event caused unsafe conditions or would cause equipment failure or an unreasonable financial burden.			
<b>12. Description of procedures to be followed in the event that unexpected asbestos is found or previously non-friable asbestos material becomes crumbled, pulverized or reduced to powder.</b>			
I certify that at least one person will be on site at all times who is able to identify suspect Asbestos Containing Material in the event that it is discovered/identified after the demolition or renovation begins, having in his or her possession such credentials for inspection, as evidence that the requisite training has been accomplished. I further certify that I have properly notified the governing municipality of this project or Cook County Building & Zoning.			
CERTIFICATE # _____		NAME OF TRAINING COURSE _____	
I certify the above information is true and correct.			
_____		_____	
<b>Signature of Demolition Contractor or the Owner</b>		<b>Date</b>	
Any person who knowingly makes a false, fictitious, or fraudulent material statement orally or in writing, to the Cook County Department of Environmental Control is in direct violation of the Cook County Ordinance Chapter 30 and all other applicable Cook County Ordinances/Statues and is subject to fines in excess of \$10,000. If a permit is granted for this project it is exclusive to the demolition contractor listed on this application and may not be modified by any except the original signee of this application or his approved representative for work specified herein on the dates approved by and printed on the subsequent permit.			
<i>Tip: All notification forms must be hand signed and dated. Hand stamps are not acceptable. Cook County requires original signatures on the notification forms. All notifications submitted to Cook County must be accompanied by the appropriate fee.</i>			
<b>FOR COOK COUNTY DEPARTMENTAL USE ONLY.</b>			
Date Received CCDEC:	Post Marked Date:	Input Into Computer:	
Inspection Fee Received:	Inspection Priority: Top <input type="checkbox"/> High <input type="checkbox"/> Low <input type="checkbox"/>	Must be Inspected:	
Date(s) of Inspections:			
Inspection Report Attached:	<input type="checkbox"/> YES <input type="checkbox"/> NO	Violation Copies Attached:	<input type="checkbox"/> YES <input type="checkbox"/> NO

**Submit this form to**  
**Cook County Department of Environmental Control**  
**69 W. Washington, Suite 1900. Chicago, IL 60602-3004**  
**Initial Fee of \$300 and \$150 for each additional property at same address**