

VILLAGE OF WILMETTE



Block Party Permit

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

E-mail \_\_\_\_\_ Fax: \_\_\_\_\_

The above signed is given permission to hold a block party on:

\_\_\_\_\_ (date) \_\_\_\_\_ (time)

in the area of \_\_\_\_\_ (location)

The permission is granted by and subject to the rules and regulations of the Village of Wilmette.

Applicant Signature: \_\_\_\_\_

Police Official: \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_

BLOCK PARTY PERMITS MAY ALSO BE OBTAINED ON-LINE AT  
[WWW.WILMETTE.COM/POLICE](http://WWW.WILMETTE.COM/POLICE)

## GUIDELINES TO A SUCCESSFUL BLOCK PARTY

1. Application must be made to the Wilmette Police Department at least seven (7) days prior to the scheduled event. Once approval is granted by the Chief of Police, a permit will be issued. The permit will contain the following information:
  - A. The location of the block to be closed.
  - B. The date and times the block is scheduled to be closed. Permits will only be issued for weekends or legal holidays.
  - C. Name, address and telephone number of an individual who may be contacted in case of an emergency.
  - D. Any other extenuating circumstances.
2. Since you are blocking off the entire street, every resident living on the block should be invited and encouraged to come out and join their neighbors.
3. In blocking off streets, resident should use brightly decorated garbage cans, wood horses, or other moveable materials that are highly visible to motorists. Under no circumstances are vehicles to be used in blocking off a street.
4. Streets may only be blocked during day-light hours. All objects within the streets must be removed at dusk.
5. In case of rain, the block party may be rescheduled for another weekend. You may schedule a rain date when obtaining the original permit, or call Susan Budd at 847-853-7553 (M-F 8:30-5:00) to reschedule.
6. Efforts should be made to keep recreational equipment, eating areas or other obstructions from blocking the entire street (in case an emergency response is needed).
7. Accommodations should be made for any resident within the blocked-off area to get to and from their home, if they so desire.

We at the Police Department hope that you have a successful block party.