

Permit Application Instructions

1. Please provide all requested information.
2. If you do not know the specific information concerning your alarm system, please contact your alarm monitoring company or alarm installer to obtain it.
3. Send completed application along with the initial application fee of \$15.00, made payable to the Village of Wilmette, to: Attention: Alarm Permit, Wilmette Police Department, 710 Ridge Rd., Wilmette, IL 60091. Your cancelled check will serve as your permit confirmation.
4. If you have any questions, please contact Susan Budd at 847-853-7553.

VILLAGE OF WILMETTE POLICE DEPARTMENT

ALARM USER PERMIT APPLICATION

No person, firm, corporation, or other organization shall use, own, lease, or control an alarm at any residence, building or other structure or premises with a fixed location within the Village without obtaining a permit from the Village for registration thereof.

The following statements are made by me for the purpose of obtaining this permit and I certify to its truth. I agree to conform with Chapter 5, Section 6 of the Village of Wilmette Code.

I agree that the Village shall not be liable for any failure of service or any damage that might result from the installation or operation of, or response to, the Alarm.

I agree to pay all charges and fees payable under Chapter 5, Section 6 by reason of the operation of the Alarm and all costs and expenses of the Village in collecting such charges and fees, including court costs and attorney's fees.

PLEASE PROVIDE ALL REQUESTED INFORMATION. INCOMPLETE APPLICATIONS SHALL BE RETURNED TO THE APPLICANT.

A PERMIT WILL NOT BE ISSUED UNTIL THE COMPLETED APPLICATION IS RECEIVED AND THE ALARM ADMINISTRATOR HAS GRANTED APPROVAL FOR THE PERMIT. PLEASE TYPE OR PRINT ALL INFORMATION.

APPLICANT

Applicant's Full Legal Name: _____

Applicant's Full Address (number, street, city, state and zip code):

Applicant's Telephone Number (including area code): _____

ALARM USER

Alarm User's Full Legal Name (either the resident's full legal name or the business' full legal name):

Alarm User's Full Address (number, street, city, state and zip code):

Alarm User's Telephone Number (including area code): _____

(OVER)

ALARM SITE

Alarm Site's Name (either the resident's full legal name or the business' full legal name):

Alarm Site's Full Address (number, street, city, state and zip code):

Alarm Site's Telephone Number (including area code): _____

List three persons, including their addresses and telephone numbers, who can be contacted and will respond to the Alarm Site in the event of an emergency or to reset or deactivate the Alarm Systems or who could contact the Alarm User if the Alarm User is not at the Alarm Site.

1. _____

2. _____

3. _____

Name, Address, and telephone number of Alarm Business that installed the Alarm System

Name, Address, and telephone number of Alarm Business responsible for the maintenance and repair of the Alarm System, if applicable

Name, Address, and telephone number of Alarm Business responsible for the Monitoring of the Alarm System

VILLAGE USE ONLY

Permit Approved By: _____ **Permit No.** _____

Permit Issued By: _____ **Date:** _____

Permit Fee Due: \$15 initial \$10 renewal **Amount Paid:** _____