



**Collection Agency Services
RFP ADDENDUM THREE
Date of Addendum:10/29/2018**

RFP #18116

NOTICE TO ALL POTENTIAL RESPONDENTS

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.

1.0 - PROPOSAL SUBMITTAL DEADLINE

The Proposal submittal deadline remains the same and is not changed by this Addendum.

2.0 - RFP

Item	Section	Description of Change
		None at this time.

3.0- QUESTIONS AND ANSWERS

The following questions and answers are provided as a matter of information to clarify issues raised about the RFP. To the extent that changes to the RFP are required based on the questions received, the RFP has been modified as noted above in the RFP section of this Addendum.

Item	Questions and Answers
3.01	<p><u>Question:</u> Page 6 states that it will be cause for disqualification if “the Attorney / Firm does not maintain an office(s) in Cook or southern Lake County.” Will the Village nevertheless give fair consideration to a Statement of Qualifications from a firm whose sole office is in DuPage County, but located no further away from both the courthouse in Skokie and the Village’s headquarters than downtown Chicago is located from Skokie and the Village’s headquarters?</p> <p><u>Answer:</u> The Village will consider the SOQ from such a respondent.</p>
3.02	<p><u>Question:</u> If the village is aware that these debts cannot be listed on an individual’s credit report, why do they have it listed in the scope of services and is this a requirement for a company to be considered?</p> <p><u>Answer:</u> The intent of including this in the Scope of Services was to identify respondents who had this ability in regards to other types of debt if the Village decided to place other types of accounts with them in the future. Respondents will not be disqualified solely based on this one scope of work item. Respondents should note this on the Bid Exception Sheet.</p>



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4.0– INFORMATION

The following item(s) are provided as a matter of information only to all respondents and do not modify or become part of the Proposal.

Item	Description
	None at this time.