



West Side Neighborhood Storage Project
RFP ADDENDUM TWO
Date of Addendum: 06/07/2018

RFP #18137

NOTICE TO ALL POTENTIAL RESPONDENTS

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.

1.0 - PROPOSAL SUBMITTAL DEADLINE

The Proposal submittal deadline remains the same and is not changed by this Addendum.

2.0 - RFP

Item	Section	Description of Change
2.1	Page 15	<p>ADD the following text after item three (3.) on page 15 of the RFP.</p> <p>Project / Technical Approach Provide a detailed description of the proposed technical approach to be taken for performance of the required services for each task in the Scope of Services, and a schedule for completion of said tasks, including milestones associated with each task. The schedule shall be developed based on the overall Scope of Services. Factors addressed in your technical approach shall include, but are not limited to, your proposed methodology and strategy for performing the services, as well as any specific software or other technology you may employ in the performance of these services.</p>

3.0 – QUESTIONS AND ANSWERS

The following questions and answers are provided as a matter of information to clarify issues raised about the RFP. To the extent that changes to the RFP are required based on the questions received, the RFP has been modified as noted above in the RFP section of this Addendum.

Item	Questions and Answers
3.1	<p><u>Question:</u> Would it be possible for us to schedule a tour of the existing pump station?</p> <p><u>Answer:</u> A tour of the existing pump station will be conducted for the engineering firms selected for interview.</p>



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3.2	<p><u>Question:</u> In addition to our proposed base fee to cover the scope of work in the RFP, would it be acceptable for us to also provide an alternate fee for revisiting the study and developing a design for proposed improvements that could provide increased protection at a reduced construction cost?</p> <p><u>Answer:</u> Yes, as long as the alternate fee and associated description are clearly separated in the Firm's RFP response.</p>
3.3	<p><u>Question:</u> Would the Village like to see a public relations/outreach firm included on the project team?</p> <p><u>Answer:</u> The Village has no opinion on this at this time.</p>
3.4	<p><u>Question:</u> Will the Village be responsible for QA Material Testing during construction or do they want that included in consultant proposals?</p> <p><u>Answer:</u> Consultant should include QA material testing in their proposal.</p>
3.5	<p><u>Question:</u> Will the preparation of detailed design drawings and specifications for the elements of the green infrastructure plan developed under Scope Item 1.h. be performed under a separate contract, or is this work included in the Design and Bidding Services to be provided under Scope Item 2?</p> <p><u>Answer:</u> For purposes of this proposal, the preparation of detailed design drawings and specifications for the elements of the green infrastructure plan developed under Scope Item 1.h. should be included in the Design and Bidding Services to be provided under Scope Item 2.</p>
3.6	<p><u>Question:</u> The third paragraph under the Required Work heading on page 14 of the RFP refers to both hourly billing rates and salary cost multipliers. Can the cost proposal be submitted based on standard hourly billing rates assigned to labor categories, or must the proposal be based on actual salaries and a salary cost multiplier?</p> <p><u>Answer:</u> Standard hourly billing rates are acceptable.</p>



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4.0 – INFORMATION

The following item(s) are provided as a matter of information only to all respondents and do not modify or become part of the Proposal.

Item	Description
	None at this time.