



**RFP Custodial Services
RFP ADDENDUM ONE
Date of Addendum: 02/01/2019**

RFP #19036

NOTICE TO ALL POTENTIAL RESPONDENTS

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.

1.0 - PROPOSAL SUBMITTAL DEADLINE

The Proposal submittal deadline remains the same and is not changed by this Addendum.

2.0- RFP

Item	Section	Description of Change
		None at this time.

3.0– QUESTIONS AND ANSWERS

The following questions and answers are provided as a matter of information to clarify issues raised about the RFP. To the extent that changes to the RFP are required based on the questions received, the RFP has been modified as noted above in the RFP section of this Addendum.

Item	Questions and Answers								
3.1	<p><u>Question:</u> Could you provide the square footage of the four facilities presented in the solicitation?</p> <p><u>Answer:</u> The approximate square footage for each facility is as follows:</p> <table style="margin-left: 40px;"> <tr> <td style="padding-right: 20px;">22,059</td> <td>Village Hall</td> </tr> <tr> <td>11,217</td> <td>Public Works Yard</td> </tr> <tr> <td>9,987</td> <td>Police Department</td> </tr> <tr> <td>1,144</td> <td>Metra Depot</td> </tr> </table>	22,059	Village Hall	11,217	Public Works Yard	9,987	Police Department	1,144	Metra Depot
22,059	Village Hall								
11,217	Public Works Yard								
9,987	Police Department								
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3.2	<p><u>Question:</u> We are wondering what the overall square footage is for the Village of Wilmette proposal?</p> <p><u>Answer:</u> Approximately 44,407.</p>								



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Item	Questions and Answers
3.3	<p><u>Question:</u> ...was inquiring about the square footage of each facility pertaining to this RFP.</p> <p><u>Answer:</u> See response to item 3.1 on the previous page.</p>
3.4	<p><u>Question:</u> Can you be so kind to inform us how many crews or companies are currently cleaning all of the buildings?</p> <p><u>Answer:</u> One company is currently doing the work at all four facilities.</p>
3.5	<p><u>Question:</u> Do you have one service provider cleaning all of the buildings?</p> <p><u>Answer:</u> Yes</p>
3.6	<p><u>Question:</u> In addition, can you please be so kind to inform us of your current monthly expense to clean all of the buildings.</p> <p><u>Answer:</u> The Village's cost for these services was \$7,181.16 per month in 2018.</p>

4.0– INFORMATION

The following item(s) are provided as a matter of information only to all respondents and do not modify or become part of the Proposal.

Item	Description
	None at this time.