



**TOPOGRAPHIC SURVEY SERVICES FOR  
2020 CAPITAL IMPROVEMENT PROJECTS RFP  
ADDENDUM ONE**

RFP #19144

**Date of Addendum: October 11, 2019**

**NOTICE TO ALL POTENTIAL RESPONDENTS**

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall consider this Addendum when preparing and submitting its Proposal.

**1.0 - PROPOSAL SUBMITTAL DEADLINE**

The Proposal submittal deadline remains the same and is not changed by this Addendum.

**2.0 – RFP – CHANGES**

Item	Section	Description of Change
None at this time.		

**3.0 – QUESTIONS AND ANSWERS**

The following questions and answers are provided as a matter of information to clarify issues raised about the RFP. To the extent that changes to the RFP are required based on the questions received, the RFP has been modified as noted above in Section 2.0 of this Addendum.

Item	Questions and Answers
<b>3.1</b>	<p><u>Question:</u> Can you please provide the address and legal description of the proposed topographical survey?</p> <p><u>Answer:</u> See the location map in Attachment Two of the RFP document.</p>
<b>3.2</b>	<p><u>Question:</u> I see that a draft set of the surveys is due by 12/13/2019. When would the Village award the work?</p> <p><u>Answer:</u> See Section 11 on page 26 of the RFP.</p>
<b>3.3</b>	<p><u>Question:</u> To avoid a rush in the final week, can surveys be submitted for Village review as they are completed?</p> <p><u>Answer:</u> Yes, the successful Respondent may submit any combination of draft survey CAD files for review prior to the deadline. However, the final survey submittal shall consist of two deliverables: one deliverable for all of the Alleys and one deliverable for all of the Streets.</p>



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3.4	<p><u>Question:</u> Is there a schedule allowance for snow cover?</p> <p><u>Answer:</u> No. The Village may consider the impact of weather events on the project timeline as considered necessary.</p>
3.5	<p><u>Question:</u> When does the Village anticipate awarding this contract with the selected consultant?</p> <p><u>Answer:</u> See Section 11 on page 26 of the RFP.</p>
3.6	<p><u>Question:</u> Are the completion dates negotiable?</p> <p><u>Answer:</u> Not at this time.</p> <p>If the current completion date would prevent your firm from bidding, the Village asks that you submit a bid and include the earliest possible completion date your firm can realistically commit to on the Proposal Exception Sheet on page 15 of the RFP.</p>

**4.0– INFORMATION**

The following item(s) are provided as a matter of information only to all respondents and do not modify or become part of the Proposal.

Item	Description
None at this time.	