



**MAPLE MWRD SITE ASSESSMENT  
RFP ADDENDUM NO. THREE  
Date of Addendum: November 21, 2019**

RFP #19153

**NOTICE TO ALL POTENTIAL RESPONDENTS**

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.

**1.0 - PROPOSAL SUBMITTAL DEADLINE**

**The Proposal submittal deadline remains the same and is not changed by this Addendum.**

**2.0– RFP - CHANGES**

Item	Section	Description of Change
2.01	Pages 6 & 10	The text “Limited to five (5) 8½ X 11 sheets of paper” is modified on both page six (6) and ten (10) as follows: “Limited to ten (10) 8 ½ X 11 sheets of paper, duplex printed”.

**3.0 - QUESTIONS AND ANSWERS**

The following questions and answers are provided as a matter of information to clarify issues raised about the RFP. To the extent that changes to the RFP are required based on the questions received, the RFP has been modified as noted above in the RFP section of this Addendum.

Item	Questions and Answers
3.01	<p><u>Question:</u> In article 9 Section C (1) it states that the Phase I Environmental Assessment but be performed by a qualified licensed engineer. Can the site visit be done by someone under the supervision of a licensed engineer or does it have to be an actual licensed engineer performing the work and writing the report? We typically have an environmental professional prepare the report and have it reviewed by a senior geologist and/or licensed engineer. Would this suffice?</p> <p><u>Answer:</u> The work can be done under the supervision of an LPE, but LPE must sign and stamp the report. An environmental professional may prepare the report as long as the LPG/LPE signs and stamps the report.</p>
3.02	<p><u>Questions:</u> Would this (the question in 3.01 above) apply to the Environmental Site Assessment II as well? Does it have to be done by a licensed engineer? Or would supervision of one count?</p> <p><u>Answer:</u> Yes, the answer to 3.01 above applies to the performance of an ESA II if one is performed. An LPG/LPE must sign and stamp the report.</p>



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<b>3.03</b>	<p><u>Questions:</u> Per the ASTM Standard, an environmental lien and AUL search is required to meet compliance for a Phase I Environmental Site Assessment. Does the Village of Wilmette want to provide the environmental consultant with the lien and AUL search or should the consultants factor in these costs to the Phase I ESA price?</p> <p><u>Answer:</u> An environmental lien and AUL search is not needed for this Phase I ESA. However, it would be required if the ASTM Standard has to be fully complied with. Consultant should factor these costs into their proposal if the lien and AUL search is required to meet the ASTM Standard.</p>
<b>3.04</b>	<p><u>Questions:</u> In regards to the potential Phase II ESA, is the Village of Wilmette knowledgeable of any environmental issues in the surrounding area that may lead to the Phase II Environmental Site Assessment? If so please provide any information relevant.</p> <p><u>Answer:</u> The Village is not aware of any environmental issues in the surrounding area that may lead to the Phase II ESA.</p>
<b>3.05</b>	<p><u>Questions:</u> At what depth below ground surface would the new 60 inch storm sewer be put in?</p> <p><u>Answer:</u> The storm sewer is existing. See attached atlas sheet in Exhibit One for elevation information.</p>
<b>3.06</b>	<p><u>Questions:</u> - If the site assessment is full phase 1 according to ASTM standard E1527 or a site assessment. Additionally, does the work need to be performed by a licensed PE or under the direction of a PE? Does the PE need to be on-site?</p> <p><u>Answer:</u> This work is a site assessment. The work can be done under the supervision of an LPE, but LPE must sign and stamp the report. The PE needs to be on-site if required by professional standards.</p>



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Item	Questions and Answers
<b>3.06</b>	<p><u>Question:</u> Can you please be more specific on the page limit for Firm Qualifications. On Page 10 of the RFQ, it states firm qualifications must be "Limited to five (5) 8½ X 11 sheets of paper." Can this be 10 pages, assuming printing on both sides? Required information includes:</p> <ul style="list-style-type: none"> <li>• Specialized Expertise and a detailed statement of the project describing the scope of the project and items that may require special attention or detail</li> <li>• Firm Qualifications and Experience</li> <li>• Project Manager Capabilities</li> </ul> <p>Are resumes, certifications and other attachments to be counted toward this 5 or 10-page limit?</p> <p>My concern is providing all of the information within either a 5-page or a 10-page limit.</p> <p><u>Answer:</u> See item 2.01 above for modification to the RFP document. Resumes, certifications and other attachments are counted towards the ten (10) page, duplex printed, pages.</p> <p>Respondents may provide links in website's with examples of the Firm's qualifications if applicable. Respondents may also provide additional information in electronic format only on the USB drive to be provided by respondent. The written proposal should indicate what additional information is provided in electronic format only.</p>

**4.0 - INFORMATION**

The following item(s) are provided as a matter of information only to all respondents and do not modify or become part of the Proposal.

Item	Description
<b>4.01</b>	None

