



RFP ADDENDUM 01

Date of Addendum: 03/18/2021

NOTICE TO ALL POTENTIAL RESPONDENTS

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.

1.0 - PROPOSAL SUBMITTAL DEADLINE

The Proposal submittal deadline remains the same and is not changed by this Addendum.

2.0 - RFP – CHANGES

Item	Section	Description of Change
2.01	RFP – Qualifications of Respondents	<p><u>REPLACE</u>: Replace page 05 of the RFP with the attached page 05.</p> <p><u>Description of Change</u>: Qualifications of respondents, item (b) changed from “design-build” to “design-bid-build”; and years of experience changed to five (5) years.</p>

3.0 - QUESTIONS AND ANSWERS

The following questions and answers are provided as a matter of information to clarify issues raised about the RFP. To the extent that changes to the RFP are required based on the questions received, the RFP has been modified as noted above in the RFP section of this Addendum.

Item	Questions and Answers
3.01	<p><u>Question</u>: Paragraph b under Qualifications of Respondents (page 5) notes experience with ‘design-build’ projects. The rest of the RFP describes preparing documents to enable the Village to bid the construction work – a ‘design-bid-build’ approach. Please confirm design-bid-build is the planned project delivery method.</p> <p><u>Answer</u>: See section 2.01.</p>
3.02	<p><u>Question</u>: Paragraph b under Qualifications of Respondents (page 5) notes experience within the last 3 years. Paragraph 2.b under Summary of Qualifications (page 12) notes 5 years. Please confirm.</p> <p><u>Answer</u>: See section 2.01.</p>



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3.03	<p><u>Question:</u> Paragraph 5 under Scope of Work (page 9) notes to include ‘a General Notes sheet that will list the required material specifications.’ Are sheet specifications preferred over a separate project manual / specifications (MasterSpec format)?</p> <p><u>Answer:</u> No, manual/specification (master spec format) is preferred.</p>
3.04	<p><u>Question:</u> Paragraph 2 under Phase 2 – Construction Services (page 11) notes a requirement to provide ‘full time’ construction observation and inspection. Please confirm this is the intent.</p> <p><u>Answer:</u> Full time construction observation and inspection is required during construction days.</p>
3.05	<p><u>Question:</u> The Conceptual Report by CDM Smith describes 2 design options for the project; each having significant impacts on both construction and design/engineering fees. To ensure each invited firm is bidding on the same scope, can each firm be directed to base their proposal on Option 2 (as recommended in the CDM report)?</p> <p><u>Answer:</u> Option 2 is the recommendation and it would be satisfactory to the Village. However, the Village is open to discussing any new alternatives during the design phase.</p>
3.06	<p><u>Question:</u> It is unclear how the facility controls will interface will the proposed switchgear lineup and VFD. Please clarify the following:</p> <ol style="list-style-type: none"> 1. (page 10, item 7): “Prepare detailed specifications of the integration of the new equipment into the existing SCADA system” 2. Confirm if the integration of the existing SCADA system to the new switchgear lineup is to be implemented by a preferred automation vendor (i.e. Allen ICS) based on a specification we are to prepare. 3. Can we assume no hardware upgrades are required on the existing SCADA system to integrate new equipment (i.e. switchgear and VFD controls will tie into an existing PLC system with sufficient capacity)? <p><u>Answer:</u> Integration will be implemented by the Village’s Integrator Allan ICS. No new PLC hardware is required.</p>



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Item	Questions and Answers
3.07	<p><u>Question:</u> Does the facility have an electrical model (SKM or ETAP) to be updated by the project?</p> <p><u>Answer:</u> No.</p>
3.08	<p><u>Question:</u> Since CDM Smith performed the study, would they be precluded from submitting a proposal for this RFP or are they allowed to bid on this scope of work?</p> <p><u>Answer:</u> CDM Smith may submit a proposal for this work.</p>
3.09	<p><u>Question:</u> We will be quoting the VFD. Can you tell me who the contractors are that we should be quoting.</p> <p><u>Answer:</u> No. Contractors have not yet been selected.</p>
3.10	<p><u>Question:</u> Is there someone we need to contact to have our VFD pre-approved?</p> <p><u>Answer:</u> No. Contractors have not yet been selected.</p>
3.11	<p><u>Question:</u> I assume CDM Smith is allowed to bid? I guess, why didn't you just go with them for this phase?</p> <p><u>Answer:</u> It is the Village's general practice to solicit proposals for professional services when fees are expected to be more than \$25,000.</p>
3.12	<p><u>Question:</u> Are the existing hard controls for Pumps #4 and #5 to remain in the existing control panels in the electrical room, or will they be relocated to the new stater panels?</p> <p><u>Answer:</u> To be determined in the design phase.</p>
3.13	<p><u>Question:</u> Does the Village have their own integrator for modifications to the existing SCADA system? If not, is there a preferred integrator or integrators?</p> <p><u>Answer:</u> Yes, Allan Integrated Control Systems ("Allan ICS")</p>



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3.14	<p><u>Question:</u> The conceptual report provided three alternatives for utility metering and recommended the Village stay with secondary metering. Which of the two secondary metering alternatives will be employed?</p> <p><u>Answer:</u> To be determined in the design phase.</p>
3.15	<p><u>Question:</u> Per the conceptual report, the village has expressed interest in converting Pump #4 to a VFD driven pump. Will a starter or VFD be utilized for Pump #4?</p> <p><u>Answer:</u> To be determined in the design phase.</p>
3.16	<p><u>Question:</u> The conceptual report provided three options for incorporating the electrical improvements and recommended Option 2, extending the existing platform. Please confirm that bids should follow the reports recommendation and utilize Option 2.</p> <p><u>Answer:</u> see 3.05</p>
3.17	<p><u>Question:</u> Specifically what will be the network from the VFD back to the SCADA? Also SCADA company brand being used?</p> <p><u>Answer:</u> To be determined in the design phase. See item 3.13.</p>

4.0 - INFORMATION

The following item(s) are provided as a matter of information only to all respondents and do not modify or become part of the Proposal.

Item	Description
4.01	None at this time.

Qualifications of Respondents

Respondent's must have the following minimum experience:

- a. Five years of experience as a continuously operating entity engaged in the performance of similar work.
- b. Completed at least two (2) design-bid-build electrical improvement projects comprised of new construction and/or major electrical equipment replacement of similar size and scale or larger of the Work described herein within the last ~~three-five~~ (53) years.

Consideration of Proposals

The Work may be awarded to the responsible Respondent who submits the responsive Proposal that is most advantageous to the Village. The Village reserves the right to waive any technicalities, irregularities or award in part or in whole or to not award at all, reject any and all Proposals, and may order a re-advertisement for new Proposals or whatever other action is in the best interest of the Village.

Failure on the part of the successful Respondent to execute a contract within thirty (30) calendar days of its receipt shall be considered just cause to withdraw the award.

If the Proposal does not meet the entire Village specifications but does substantially meet the requirements, the Respondent should indicate, in writing on the Proposal Exception Sheet, all deviations from the Specifications. The Specifications included in this RFP are to be considered the minimum specifications to perform the Work..

Disqualification of Proposals

The following may be cause for disqualification of proposals:

- a. Prices excessively high and/or exceed monies available for the intended work;
- b. Failure to offer to meet specified delivery or performance schedules;
- c. Failure to price out the Proposal in conformance to the required format; or qualification of price to protect the Respondent from unknown future market conditions;
- d. Rights of the Village limited under any contract clause;
- e. Reasonable basis to suspect either conflict of interest or collusion among Respondents;
- f. Failure to submit required information, literature, or affidavits with Proposal;
- g. Late Proposals;
- h. Failure of any authorized person to sign any required forms or to sign the Proposal;
- i. Respondent is prohibited by local, state or federal law from entering into public contracts;
- j. Respondent is in arrears or is in default to the Village upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to the Village;
- k. Respondent has failed to perform faithfully any previous contract with the Village; and
- l. Anything to be in violation of the procurement policies and procedures for the Village of Wilmette.

Competency of Respondent

The Respondent, if requested in writing, must present within five (5) business days, evidence satisfactory to the Village of ability and possession of the necessary facilities, equipment, personnel, prior experience, financial resources, and/or certificates of insurance.