



1200 Wilmette Avenue
Wilmette, Illinois 60091-0040

CURRENT RESIDENT
«OWNERADDRESS»
«OWNERCITY»

May 22, 2020

Re: 2020 Road Program – Upcoming Construction Notice for <<STREET NAME>>

Dear <<STREET NAME>> Resident,

We are pleased to remind you that your block will be resurfaced as part of the 2020 Road Program! The purpose of this notice is to provide you with additional details regarding the upcoming work. For more information, please visit our new project webpage: <http://www.wilmette.com/roadprogram>.

CONTRACTOR

The General Contractor for the 2020 Road Program will be **J.A. Johnson Paving Company** from Arlington Height, Illinois. This company previously served as the General Contractor for the Village's 2018 Road Program.

SCHEDULE

Construction is expected to start on your block in <<DURATION>>. The work will take about one to two months to complete, pending weather and crew schedules. Please be aware that construction will be performed in stages; crews will be working on different streets at various times during the program.

PROGRAM NOTIFICATIONS

The Village mailed the first program notice in February 2020. This second notice serves as a reminder of the upcoming work on your street. You will then receive a door tag notice at least **one (1) week** prior to the start of construction. Please be aware that you may see paint markings, temporary tree protection fencing, and construction signage and equipment around your street prior to this door tag. Some residents may also receive a second door tag notice if the proposed work will interrupt their driveway access; please refer to the 'DRIVEWAY ACCESS' section for details.

The Contractor will post "No Parking" signs at least 48-hour in advance of removal work. If necessary, please plan to use adjacent blocks for street parking during construction. The Contractor will also post "Paving Tomorrow" signs at the entrances of each block at least **one (1) day** prior to the asphalt paving operations.

Any other construction notifications or updates will be published on the Village website at: <http://www.wilmette.com/roadprogram>.

DRIVEWAY ACCESS

You will have driveway access throughout construction unless repairs are required along adjacent curb or sidewalk. If construction will interrupt your driveway access, you will receive a second door tag notice at least **one (1) day** prior to removal. Once removed, please expect to be without driveway access for up to **five (5) working days**. You may park your vehicles on adjacent Village streets for the duration of this interruption. The second tag will include two (2) temporary permits if parking is typically prohibited in your area. Access will be restored once the Contractor removes the barricades from your driveway. Please contact me if you have any questions or need additional parking permits.

NEXT STEPS – PRIOR TO CONSTRUCTION

Get ready! The Village will soon mark out the limits of sidewalk, curb, and driveway apron repairs in pink paint.

Please let me know if you have a sprinkler system, dog fence, or other apparatus buried in the parkway near these limits. You can also mark out these features with stakes or flagging prior to construction. Although damages may still occur, this coordination can help reduce the impacts caused by removal work. Please be aware that the Village is not responsible for any damages to sprinkler systems located within one foot of the curb, sidewalk, or driveway apron.

If your property has any plantings or other decorative landscape features near these limits, we encourage that you relocate them prior to the start of construction. We also recommend that you avoid any private work to sidewalk, driveways, etc., until the Road Program is complete.

NEXT STEPS – DURING CONSTRUCTION

Sit back and relax! Village staff will monitor the Contractor's progress and ensure that project deadlines and specifications are met.

As a reminder: Your street will remain open throughout construction. Your regular services (i.e. refuse, recycling and yard waste pickup, mail delivery, and emergency services) will not be postponed by this work. However, vehicle access may be temporarily interrupted due to active construction. The Village will make every effort to reduce these interruptions as much as possible.

NEXT STEPS – AFTER CONSTRUCTION

Enjoy your new street! This type of work typically occurs on a street once every **twenty years!** The Village appreciates your patience as we complete this necessary maintenance.

Towards the end of the project, you will receive a survey from the Village to assess your opinion of the work. We appreciate all feedback, as the results will help us improve the program going forward. You will also have an opportunity report any issues with the improvements. However, feel free to reach out to me sooner if you feel the issue needs urgent attention.

QUESTIONS?

If you have any questions regarding the 2020 Road Program, please do not hesitate to contact me at 847-853-7629 or kearneyr@wilmette.com.

Sincerely,

Ryan Kearney, P.E.
Project Manager - Engineering